



AGENDA

Ordinary Council Meeting Wednesday, 17 September 2025

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 17 September 2025

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 20 AUGUST 2025

File Number: 17-09-2025

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 20 August 2025 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 20 August 2025**



MINUTES

Ordinary Council Meeting Wednesday, 20 August 2025

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 20 AUGUST 2025 AT 9.00AM**

PRESENT:

Councillors:

Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Deb Dennien, Cr Heath Sander, Cr Ros Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Kerri Anderson (General Manager Finance & Liveability), Kristy Miatt (Executive Assistant Communications), Rebecca Bayntun (Manager Customer Solutions, Simon Ginn (Manager Planning and Development), Jennifer Pointon (Manager Commercial Enterprises and Projects), Kevin Searle (Manager Works and Fleet), Michael Hunter (Coordinator Commercial Enterprises), Danielle Gribble (Executive Assistant)

1 OPENING

Mayor Kathy Duff opened the meeting at 9.02am.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of the Church of Christ Murgon, Tony Lister, offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Jane Erkens acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I, Cr Heath Sander inform this meeting that I have a declarable conflict of interest in relation to Item **16.8. Award of Tender Number SBRC 24/25-22 - Coolabunia Saleyards - Upgrade to Yard Infrastructure - Stage 2A & 2B**. This declarable conflict of interest arises due to being on the supplier panel. I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Heath Sander inform this meeting that I have a declarable conflict of interest in relation to Item **16.11. Engagement of Contractors to Undertake Temporary Holding Work Repairs as a Result of the December 2024 Flood Event**. This declarable conflict of interest arises due to being on the supplier panel. I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Danita Potter inform this meeting that I have previously declared a conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item **Item 16.12 Renewal of Lease for Kingaroy Chamber of Commerce and Industry Inc. Hub** The nature of my interest was as follows:

This declarable conflict of interest arises because I was a member and executive office holder of the Rotary Satellite Club of Kingaroy Sunrise who wrote a testimonial for the KCCI application to renew.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

The reasons for my change in circumstances is that since the July Ordinary meeting of Council I have resigned from the Rotary Club of Kingaroy Sunrise. I am no longer an office holder or a member of the club. I did not participate in the drafting of the testimonial and have had no active involvement

Attendance

At 9.11am Cr Danita Potter left the meeting.

DECLARATION OF INTEREST - STAY IN MEETING

RESOLUTION 2025/77

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That Council resolve that Cr Danita Potter had a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Potter may participate in the decision about the matter, including voting on the matter.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

Attendance

At 9.12 am Cr Danita Potter returned to the meeting.

I, CEO Mark Pitt inform this meeting that I have a declarable conflict of interest in relation to **Item 16.12 Renewal of Lease for Kingaroy Chamber of Commerce and Industry Inc. Hub**. This declarable conflict of interest arises due to my position on the Rotary Satellite Club of Kingaroy Sunrise. I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 16 JULY 2025

RESOLUTION 2025/78

Moved: Cr Linda Little

Seconded: Cr Danita Potter

That the Minutes of the Special Council Meeting held on 16 July 2025 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

2 MINUTES OF THE COUNCIL MEETING HELD ON 16 JULY 2025

RESOLUTION 2025/79

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That the Minutes of the Council Meeting held on 16 July 2025 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

8 NOTICES OF MOTION

Nil

9 COUNCILLOR DIVISIONAL UPDATES

The Mayor and Councillors provided an update on their Divisions.

Attendance

At 9.16am Rebecca Bayntun entered the meeting.

At 9.28am Simon Ginn left the meeting.

At 9.34am Craig Patch entered the meeting.

At 9.35am Craig Patch left the meeting.

At 9.35am Simon Ginn entered the meeting.

At 9.44am Kristy Miatt left the meeting.

ADJOURN MORNING TEA

RESOLUTION 2025/80

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That the meeting adjourn for morning tea at 9.50am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2025/81

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the meeting resume at 11.14am.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

Attendance

Jennifer Pointon was in attendance at the resumption of the meeting.

Simon Ginn was in attendance at the resumption of the meeting.

At 11:14am Cr Jane Erkens entered the meeting.

At 11.16am Jennifer Pointon entered the meeting.

At 11.17am Rebecca Bayntun entered the meeting.

At 11:25am Cr Jane Erkens left the meeting.

At 11:28am Cr Jane Erkens returned to the meeting.

10 BUSINESS OUTSTANDING

10.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2025/82

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That the Business Outstanding table for the Ordinary Council Meeting be received for information

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11 EXECUTIVE SERVICES

11.1 AUSTRALIA DAY AWARDS CEREMONY - NOMINATION FORMS AND LOCATION

RESOLUTION 2025/83

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the Mayor and CEO be delegated to convene the Australia Day Committee to review and approve the:

1. South Burnett Regional Council 2026 Categories and Nomination Forms;
2. The South Burnett Australia Day Awards Judging Guidelines

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/84

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

The Location of Australia Day Awards Ceremony be the Proston Town Hall on Sunday 25 January 2026 at 3.00pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 11.38am Rebecca Bayntun left the meeting.

11.2 BIEDO UPDATE

RESOLUTION 2025/85

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That South Burnett Regional Council receive the BIEDO Partnership Report for the period April to June 2025 for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.3 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL - DEMOLISH, REMOVE OR RELOCATE BUILDINGS POLICY - STRATEGIC024

RESOLUTION 2025/86

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien and Heath Sander

Against: Crs Danita Potter and Ros Heit

CARRIED 5/2

11.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RELOCATION OF EXISTING BUILDING POLICY - STRATEGIC051

RESOLUTION 2025/87

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien and Heath Sander

Against: Crs Danita Potter and Ros Heit

CARRIED 5/2

11.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL REMOVAL OF EXISTING BUILDING POLICY - STRATEGIC052

RESOLUTION 2025/88

Moved: Cr Heath Sander

Seconded: Cr Jane Erkens

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien and Heath SanderAgainst: Crs Danita Potter and Ros Heit**CARRIED 5/2**

11.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMMUNITY ENGAGEMENT POLICY - STATUTORY050

RESOLUTION 2025/89

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That the South Burnett Regional Council Community Engagement Policy – Statutory050 be adopted as amended.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros HeitAgainst: Nil**CARRIED 7/0****Attendance**

At 11.46am Jennifer Pointon left the meeting.

11.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CONDUCT OF COUNCIL AND COMMITTEE MEETINGS POLICY - STATUTORY017

RESOLUTION 2025/90

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That the South Burnett Regional Council Conduct of Council and Committee Meetings Policy – Statutory017 be adopted as amended.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros HeitAgainst: Nil**CARRIED 7/0****Attendance**

At 11:48 am Cr Deb Dennien left the meeting.

At 11:49 am Cr Deb Dennien returned to the meeting.

11.8 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INSURANCE MANAGEMENT POLICY - STRATEGIC050

RESOLUTION 2025/91

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That the South Burnett Regional Council Insurance Management Policy – Strategic050 be adopted as amended.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.9 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL GIFTS AND BENEFITS POLICY - STRATEGIC002

RESOLUTION 2025/92

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That the South Burnett Regional Council Gifts and Benefits Policy – Strategic002 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.10 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CUSTOMER SERVICE CHARTER - STRATEGIC018

RESOLUTION 2025/93

Moved: Cr Ros Heit

Seconded: Cr Heath Sander

That the South Burnett Regional Council Customer Service Charter – Strategic018 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12 FINANCE & LIVEABILITY**12.1 MONTHLY FINANCIAL INFORMATION - JULY 2025**

RESOLUTION 2025/94

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the monthly Financial Report as at 31 July 2025 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**12.2 24/25 EOFY STOCKTAKE**

RESOLUTION 2025/95

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council receive this report for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**12.3 DOG & CAT ADOPTION FEES - SOUTH BURNETT ANIMAL MANAGEMENT CENTRE**

RESOLUTION 2025/96

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That South Burnett Regional Council

- a) Include an adoption fee for dogs and cats (including kittens and puppies) for the South Burnett Animal Management Centre in the 2025/2026 Fees and Charges.
- b) That the fee be set on an at cost basis depending on what services (microchip, desexing, vaccinations, Council registration or sustenance) are required to rehome the animal.
- c) Investigate amendment of fees and charges for microchipping
- d) Investigate Concessions
- e) Investigate Cheap Chip Program – specific days with largely reduced fees for microchipping.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.4 MICROCHIPPING DAY

RESOLUTION 2025/97

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That South Burnett Regional Council:

- a) endorse the planning of Microchipping Days at the South Burnett Animal Management Centre and a report be brought back to Council.
- b) investigate partnership with vets (including university vet programme) for desexing opportunities.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.5 2024/2025 FOURTH QUARTER REVIEW OF ANNUAL OPERATIONAL PLAN

RESOLUTION 2025/98

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council, in accordance with s.174(3) of the *Local Government Regulation 2012*, receive the assessment of the progress towards implementing the South Burnett Regional Council Operational Plan 2024/2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.6 QUEENSLAND AUDIT OFFICE - 2025 INTERIM MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL

RESOLUTION 2025/99

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council receives the 2025 Interim Management Report from the Auditor-General for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.7 RECEIVAL OF RADF ROUND 2 2024/2025 GRANT APPLICATIONS**RESOLUTION 2025/100**

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That the following recommendations and actions taken by the RADF Round 2 2025 grant approvals as per the assessment summary of the Arts, Culture and Heritage Advisory Committee be received by Council:

No.	App ID	Applicant	Division	Project	Amount requested	Decision/ comments	Amount of funding approved
1	RADF06R2	Julee-anne Bell/auspiced by The South Burnett Choral Society	3 & 4	Perfectly Imperfect 2025 Workshop and Concert	\$3,000.00	Approved	\$3,000.00
2	RADF08R2	Jumpin Ants/auspiced by Kingaroy Arts Team Inc	3 & 4	Under Painting with Pastels	\$2,240.00	Approved	\$2,240.00
3	RADF11R2	Kingaroy State School P&C Assoc	3 & 4	Watercolours to make Kingaroy State School Shine	\$3,000.00	Approved	\$3,000.00
4	RADF10R2	Nanango Theatre Company	1	Play Writing Weekend Workshop	\$2,500.00	Approved	\$2,500.00
5	RADF3R2	Noosa Film Academy Pty Ltd	6	Empowering Wondai Youth through Digital Storytelling	\$3,000.00	Approved	\$3,000.00
6	RADF7R2	Wondai Regional Art Gallery	6	Art in the Park	\$2,500.00	Non-compliant	Disallowed
Total grant approval allocation							\$13,740.00

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.8 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2025/101

Moved: Cr Linda Little

Seconded: Cr Ros Heit

That the List of Correspondence pending completion of Assessment Report as at 14 August 2025 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.9 DELEGATED AUTHORITY REPORTS (1 JULY 2025 TO 31 JULY 2025)

RESOLUTION 2025/102

Moved: Cr Linda Little

Seconded: Cr Ros Heit

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of July 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.10 TRIAL OF WASTEID & BACKFLOWID

MOTION

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council accept the 4.5-month trial of the WastelD and BackflowID systems

RESOLUTION 2025/103

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That the matter lay on the table

In Favour: Crs Kathy Duff, Jane Erkens, Deb Dennien and Heath Sander

Against: Crs Linda Little, Danita Potter and Ros Heit

CARRIED 4/3

13 INFRASTRUCTURE

Nil

14 QUESTIONS ON NOTICE**14.1 QUESTION ON NOTICE - POWER TO MEMORIAL PARK, KINGAROY**

RESOLUTION 2025/104

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That the response to the question regarding possibility and cost of the connection of extra power to Memorial Park, Kingaroy raised by Councillor Heath Sander be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**14.2 ACCOUNTS PAYABLE "OTHER" CATEGORY**

RESOLUTION 2025/105

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That the response to the question regarding accounts payable "other" category raised by Councillor Sander be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**ADJOURN LUNCH**

RESOLUTION 2025/106

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the meeting adjourn for lunch at 12.31pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2025/107

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That the meeting resume at 1.35pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**15 INFORMATION SECTION**

Nil

16 CONFIDENTIAL SECTION

RESOLUTION 2025/108

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

16.1 Financial Hardship Rates Application – Assessment Number - 13210-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

16.2 Application to Waive Legal and Interest Charges on Assessment 42376-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

16.3 Application to Waive Legal and Interest Charges on Assessment 40374-50000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

16.4 Application to Waive Legal and Interest Charges on Assessment 10088-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

16.5 South Burnett Regional Council and Cherbourg Aboriginal Shire Council Biosecurity Advisory Committee

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

16.6 Management and Operation of the South Burnett Aquatics Centre Contract No SBRCQ 2526-01

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.7 South Burnett Community Hospital Foundation Limited Board Meeting Minutes - 8 April 2025

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.8 Award of Tender Number SBRC 24/25-22 - Coolabunia Saleyards - Upgrade to Yard Infrastructure - Stage 2A & 2B

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.9 Award SBRCQ-25/26-05 DRFA REPA Zone 1-3 Jan 24 Unsealed to Undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.10 Award SBRCQ-24/25-88 DRFA REPA Zone 6 Unsealed to Undertake Flood Damage Restoration Works.

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.11 Engagement of Contractors to Undertake Temporary Holding Work Repairs as a Result of the December 2024 Flood Event

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.12 Renewal of Lease for Kingaroy Chamber of Commerce and Industry Inc. Hub

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 1.43pm Louise Reidy entered the meeting.
At 1.43pm Aaron Meehan left the meeting.
At 1.46pm Aaron Meehan entered the meeting.
At 1.52pm Jennifer Pointon entered the meeting.
At 1.52pm Michael Hunter entered the meeting.
At 2.15pm Kevin Searle left the meeting.
At 2.16 pm Kevin Searle entered the meeting.
At 2.29pm Deb Dennien left the meeting.
At 2.33pm Deb Dennien returned to the meeting.
At 2.42pm Aaron Meehan left the meeting.
At 2.44pm Cr Heath Sander left the meeting.
At 2.52pm Cr Heath Sander returned to the meeting.
At 3.05pm Kerri Anderson left the meeting.
At 3.10pm Kerri Anderson returned to the meeting.
At 3.13pm Kerri Anderson left the meeting.
At 3.14pm Kerri Anderson returned to the meeting.
At 3.16pm Kerri Anderson left the meeting.
At 3.36pm Cr Heath Sander left the meeting.
At 3.36pm Rebecca Bayntun returned to the meeting.
At 3.53pm Cr Heath Sander left the meeting.
At 3.53pm Jennifer Pointon left the meeting.
At 3.54pm Aaron Meehan returned to the meeting.
At 3.54pm Jennifer Pointon returned to the meeting.
At 3.54pm CEO Mark Pitt left the meeting.
At 3.54pm Kevin Searle left the meeting.
At 3.54pm Aaron Meehan left the meeting.
At 3.54pm Jennifer Pointon left the meeting.
At 3.54pm Louise Reidy left the meeting.
At 3.55pm Jennifer Pointon returned to the meeting.
At 3.55pm Aaron Meehan returned to the meeting.
At 3.56pm Michael Hunter left the meeting.
At 3.58pm Kevin Searle returned to the meeting.
At 4.10pm Kerri Anderson entered the meeting.
At 4.15pm Cr Danita Potter left the meeting.
At 4.15pm Kerri Anderson left the meeting.
At 4.16pm Kerri Anderson returned to the meeting.
At 4.17pm Cr Danita Potter returned to the meeting.
At 4.29pm Kerri Anderson left the meeting.
At 4.30pm Aaron Meehan left the meeting.
At 4.30pm Kerri Anderson entered the meeting.
At 4.32pm Mark Pitt returned to the meeting.
At 4.32pm Aaron Mehan returned to the meeting.

At 4.33pm Kerri Anderson left the meeting.
At 4.33pm Jennifer Pointon left the meeting.
At 4.34pm Kerri Anderson returned to the meeting.
At 4.47pm Kevin Searle returned to the meeting.

RESOLUTION 2025/109

Moved: Cr Danita Potter
Seconded: Cr Ros Heit

That Council moves out of Closed Council into Open Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.1 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER - 13210-00000-000

RESOLUTION 2025/110

Moved: Cr Danita Potter
Seconded: Cr Deb Dennien

That South Burnett Regional Council approve the following payment arrangement, subject to final consultation with the applicant:

1. Request the owner enter into a payment arrangement for Assessment Number 13210-00000-000 for \$110.00 per fortnight commencing 1 September 2025 for a period of 12 months;
2. Payments increasing to \$150.00 per fortnight from 1 September 2026 for a period of 12 months;
3. Payments increasing to \$190.00 per fortnight from 1 September 2027 for a period of 12 months;
4. Payments increasing to \$230.00 per fortnight from 1 September 2028 for a period of 12 months under normal rate arrangement conditions;
5. Payments increasing to \$265.00 per fortnight from 1 September 2029 for a period of 12 months under normal rate arrangement conditions;
6. Suspend interest from accumulating while hardship payment arrangement is maintained;
7. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
8. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
9. The Chief Executive Officer be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.2 APPLICATION TO WAIVE LEGAL AND INTEREST CHARGES ON ASSESSMENT 42376-00000-000

RESOLUTION 2025/111

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council

1. does not accede to the request to waive \$729.03 in legal fees on assessment 42376-00000-000;
2. agrees to waive \$59.21 in interest and approval of discount of \$254.86 upon payment of the legal fees in full.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.3 APPLICATION TO WAIVE LEGAL AND INTEREST CHARGES ON ASSESSMENT 40374-50000-000

RESOLUTION 2025/112

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That South Burnett Regional Council:

1. does not accede to the request to waive \$755.71 in legal fees on assessment 40374-50000-000,
2. agrees to waive \$805.93 in interest charges.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.4 APPLICATION TO WAIVE LEGAL AND INTEREST CHARGES ON ASSESMENT 10088-00000-000

RESOLUTION 2025/113

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That South Burnett Regional Council does not accede to the request to waive \$876.68 on assessment 10088-00000-000, which is made up of \$727.74 in legal fees and \$148.94 in interest charges

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.5 SOUTH BURNETT REGIONAL COUNCIL AND CHERBOURG ABORIGINAL SHIRE COUNCIL BIOSECURITY ADVISORY COMMITTEE

RESOLUTION 2025/114

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That South Burnett Regional Council appoints the following three applicants to the Biosecurity Advisory Committee:

1. Damien Sippel from the Redgate area
2. Bonny Cumming from the Kingaroy area
3. Cynthia Godden from the Moffatdale area; and

Appoint Cr Deb Dennien as Chair of the committee.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.6 MANAGEMENT AND OPERATION OF THE SOUTH BURNETT AQUATICS CENTRE CONTRACT NO SBRCQ 2526-01

RESOLUTION 2025/115

Moved: Cr Jane Erkens

Seconded: Cr Ros Heit

That South Burnett Regional Council delegate to the Chief Executive Officer to negotiate the contract and hours of operation with the preferred tenderer and report back to Council at the September Ordinary Meeting.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.7 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LIMITED BOARD MEETING MINUTES - 8 APRIL 2025

RESOLUTION 2025/116

Moved: Cr Linda Little

Seconded: Cr Deb Dennien

That the report on South Burnett Community Hospital Foundation Limited Board meeting minutes 8 April 2025 be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

At 4:45 pm Cr Heath Sander left the meeting after having earlier informed the meeting of a declarable conflict of interest in **Item 16.8** and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

16.8 AWARD OF TENDER NUMBER SBRC 24/25-22 - COOLABUNIA SALEYARDS - UPGRADE TO YARD INFRASTRUCTURE - STAGE 2A & 2B

RESOLUTION 2025/117

Moved: Cr Jane Erkens
Seconded: Cr Deb Dennien

That South Burnett Regional Council engages Darling Downs Ag Repairs Pty Ltd for the value of \$283,773.00 (excluding GST) for the delivery of tender no. SBRCQ 2425_22.

That Council delegates to the Chief Executive Officer the power to negotiate and finalise the engagement contract.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

CARRIED 6/0

Attendance

At 4:46 pm Cr Heath Sander returned to the meeting.

16.9 AWARD SBRCQ-25/26-05 DRFA REPA ZONE 1-3 JAN 24 UNSEALED TO UNDERTAKE FLOOD DAMAGE RESTORATION WORKS

RESOLUTION 2025/118

Moved: Cr Danita Potter
Seconded: Cr Heath Sander

That

- Conpak QLD Pty Ltd, be awarded the contract, SBRCQ-25/26-05 DRFA REPA Zone 1-3 Jan24 Unsealed to the value of \$240,439.71 excluding GST.
- Conpak QLD Pty Ltd be awarded additional scope to undertake flood repair work within Zone 1-3 unsealed road network, related to damage sustained in the Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January - 26 February 2024, at the discretion of the CEO.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.10 AWARD SBRCQ-24/25-88 DRFA REPA ZONE 6 UNSEALED TO UNDERTAKE FLOOD DAMAGE RESTORATION WORKS.

RESOLUTION 2025/119

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That South Burnett Regional Council:

1. Award Bellwether Contractors Pty Ltd, subject to submission approval, SBRCQ-24/25_88 DRFA REPA Zone 6 Unsealed to the value of \$1,731,220.55 excluding GST; and
2. Award Bellwether Contractors Pty Ltd additional scope to undertake flood repair work within Zone 6 unsealed road network, related to damage sustained in the Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January - 26 February 2024 & Southern Summer Rainfall and Flooding 9 December 2024 to 14 January 2025, at the discretion of the Chief Executive Officer.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

At 4:49 pm Cr Heath Sander left the meeting after having earlier informed the meeting of a declarable conflict of interest in **Item 16.11** and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

16.11 ENGAGEMENT OF CONTRACTORS TO UNDERTAKE TEMPORARY HOLDING WORK REPAIRS AS A RESULT OF THE DECEMBER 2024 FLOOD EVENT

RESOLUTION 2025/120

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That South Burnett Regional Council:

1. Engage Yesbergs Earthmoving Unit Trust, in accordance with the supplied schedule of rates on a day-by-day basis to a capped value excluding GST;
2. Engage L&J Industries, in accordance with the supplied schedule of rates on a day-by-day basis to a capped value of excluding GST;
3. Engage Brown Contractors, in accordance with the supplied schedule of rates on a day-by-day basis to a capped value excluding GST, and;
4. Delegate to the Chief Executive Officer to negotiate and increase holding works values as required.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

CARRIED 6/0

At 4:51 pm Cr Heath Sander returned to the meeting.

At 4.51pm CEO Mark Pitt left the meeting having earlier informed the meeting of a declarable conflict of interest in **Item 16.12** and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

16.12 RENEWAL OF LEASE FOR KINGAROY CHAMBER OF COMMERCE AND INDUSTRY INC. HUB

RESOLUTION 2025/121

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/122

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. In accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a lease over Lot 1 on RP133329, with the Kingaroy Chamber of Commerce and Industry Inc for a term of two (2) years with the option of a two (2) year extension and
2. Pursuant to s257(1)(b) of the *Local Government Act 2009*, delegate to the General Manager of Finance and Liveability the power to negotiate, finalise and execute the lease with Kingaroy Chamber of Commerce and Industry Inc on terms and conditions the General Manager of Finance and Liveability reasonably considers are satisfactory to Council.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Cr Jane Erkens

CARRIED 6/1

17 CLOSURE OF MEETING

The Meeting closed at 4.55pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 September 2025.

.....
CHAIRPERSON

8 NOTICES OF MOTION**8.1 NOTICE OF MOTION - SIGNAGE NOTIFYING ROAD USERS****File Number: 001CRJE**

I, Councillor Jane Erkens, give notice that at the next Ordinary Meeting of Council to be held on 17 September 2025, I intend to move the following motion:

MOTION

That South Burnett Regional Council purchase and erect signage notifying road users that horses and carriages horses and bicycles use this road and please drive careful.

RATIONALE**Corporate Plan 2025 – 30**

IN1: Provide sound asset management strategies to maintain and improve Council's Road network, bridges, drainage, footpath infrastructure and street lighting

Background

Issue has been raised in response to recent accidents. The issue was also raised at a community plan consultation evening.

I commend this Notice of Motion to Council.

Possible Alternate motion for consideration:

That South Burnett Regional Council investigate options in partnership with the Department of Transport and Main Roads and Queensland Police Service to increase awareness on key roads including signage and road rule enforcement where horses, horses and carriages and cyclists regularly travel within the road reserve.

ATTACHMENTS

Nil

9 COUNCILLOR DIVISIONAL UPDATES

Nil

10 BUSINESS OUTSTANDING**10.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 17-09-2025**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting as at 11 September 2025

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. **Business outstanding table for this Ordinary Council Meeting as at 11 September 2025**



BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 17 September 2025

Attachment No: 1

Meeting	Subject	Manager	Resolution	Notes
Council 22/02/2023	Rural Residential Blocks	Anderson, Kerri	<p>RESOLUTION 2023/401</p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>06 Mar 2023 8:36am King, Denise - Reallocation Action reassigned to Petersen, Leanne by King, Denise</p> <p>08 Mar 2023 11:30am Kemp, Fiona - Reallocation Action reassigned to Brooks, Darryl by Kemp, Fiona - Please review and update this meeting action. Thank you</p> <p>23 Jun 2023 9:30am O'May, Peter Item to be included for consideration as part of the review of Council's Local Laws during 2023/24 financial year. , OPL/38 Review Council's Local Laws to ensure relevance to the region and understanding by Council and the community</p> <p>11 Aug 2023 9:04am Brooks, Darryl Mead Perry have been appointed to conduct local law review - this will be reviewed as part of this project</p> <p>26 Aug 2024 2:37pm Paterson, Lynelle - Reallocation Action reassigned to Bastow, Scott by Paterson, Lynelle - Darryl Brooks no longer works here</p> <p>30 Jan 2025 9:31am Paterson, Lynelle - Reallocation Action reassigned to Donohue, Kimberley by Paterson, Lynelle - Scott Bastow no longer employed at SBRC</p>

Council 24/04/202 4	Council Resolution to Commence Review of the Local Government Infrastructure Plan (LGIP)	Anderson, Kerri	RESOLUTION 2024/347	07 May 2024 1:51pm King, Denise - Reallocation
			Moved: Cr Danita Potter Seconded: Cr Deb Dennien	Action reassigned to Jensen, Leo by King, Denise - For report
			That this report be received and that South Burnett Regional Council:	10 May 2024 4:02pm Donohue, Kimberley - Reallocation
			1. Resolve to commence a review of the Local Government Infrastructure Plan (LGIP) in accordance with Chapter 5, Part 5 of the Minister's Guidelines and Rules (MGR), as required by Section 25(3) of the Planning Act 2016.	Action reassigned to Crick, Justin by Donohue, Kimberley - As per LJ.
			2. Consider the necessary budget allocation to undertake the LGIP review process in the 2024/25 financial year budget deliberations.	13 May 2024 10:02am Crick, Justin The internal LGIP review will commence before the end of May. Appointment of the reviewer will happen concurrently.
			<u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit	12 Dec 2024 4:13pm Crick, Justin
			<u>Against:</u> Nil	Council has previously resolved to prepare an amendment to the Local Government Infrastructure Plan (LGIP). The Offer documents have been prepared for the LGIP review and are ready to be sent to potential suitable suppliers. It is expected that Offers will be invited in Jan/Feb once the suitable companies return from the Xmas break.
			CARRIED 7/0	12 Feb 2025 3:28pm Crick, Justin New Manager (Simon) is reviewing the scope of the offer docs that have been prepared. Targeted suppliers will be invited to tender through the LocalBuy platform. The procurement process has been discussed with Strategic Procurement Officer (Louise), who will assist in putting the current offer docs in the format required by LocalBuy., Targeting offer docs being out in March.
				11 Mar 2025 10:22am Crick, Justin

			<p>No further update from last month. Offer doc review is being done tomorrow (12/3/2025).</p> <p>25 Mar 2025 11:11am Kruger, Wendy - Reallocation Action reassigned to Chowdhury, Sayeid by Kruger, Wendy - Reallocation to Sayeid following Justin's contract finalisation.</p> <p>09 Apr 2025 3:52pm Kruger, Wendy - Reallocation Action reassigned to Hursthouse, David by Kruger, Wendy - To provide update and completion when finalised.</p> <p>30 May 2025 9:17am Donohue, Kimberley - Reallocation Action reassigned to Ginn, Simon by Donohue, Kimberley - Retasking to Simon as per David H advice. KD</p>	
<p>Council 21/08/202 4</p>	<p>Memerambi Waste Transfer Facility - Access Options</p>	<p>Meehan, Aaron</p>	<p>RESOLUTION 2024/104</p> <p>Moved: Mayor Kathy Duff Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council resolves to:</p> <ol style="list-style-type: none"> 1. Implement a trial period of up to three (3) months of 24/7 accessibility to the Memerambi Waste Transfer Facility, on the basis that should the unimpeded access be abused by users through the unlawful dumping of waste streams and undertaking other activities not permitted at the facility (eg scavenging); 2. Delegate to the Chief Executive Officer (or delegate) the authority to revert back to restricted opening times prior to the trial commencing, should the facility be abused as identified in item 1 above. 	<p>27 Aug 2024 2:52pm Donohue, Kimberley - Reallocation Action reassigned to Nearmy, Mal by Donohue, Kimberley - For actioning</p> <p>11 Feb 2025 1:58pm Champney, Kristy Project to be reviewed per Council resolution for access upgrade.</p> <p>11 Feb 2025 2:09pm Champney, Kristy Second resolution created by Council to continue trial times until swipe access is installed.</p> <p>12 May 2025 3:44pm Champney, Kristy Access review to be undertaken.</p>

			<p>3. Seek quotes for the design and installation of an electronic gated system at the Memerambi Waste Transfer Facility to manage future accessibility to the facility.</p> <p>4. Bring forward the gate installation in the 10 year Waste Management Capital program to the 2024/25FY, with an allocation of \$40,000 being identified for this initiative.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>01 Jul 2025 10:58am Champney, Kristy Gate is finalised. Access cards have been activated, Forms have been created and will go to SLT meeting for approval. Once approval has been received date of implementation will be confirmed and letters will be posted to residents within the approved area and a sign will be placed on the facility gate advising of date gate will be activated.</p> <p>08 Aug 2025 9:27am Champney, Kristy Roll out of cards has commenced.</p> <p>10 Sep 2025 11:35am Champney, Kristy Approx. 110 residents have collected access cards for the Memerambi facility already and the gate will be closed this week. Once closed, only those who have collected a card will be able to access the facility. We still have cards available that can be collected from the Kingaroy office for those in the Memerambi, Wooroolin, Corndale, Crawford and Gordonbrook areas and an application can be filled out for those who are located outside the above mentioned areas. Those application will be assessed on a case by case bases by management.</p>
Council 21/08/202 4	Sublease - Barambah Dragons Inc	Anderson, Kerri	<p>RESOLUTION 2024/110</p> <p>Moved: Cr Heath Sander</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p>	<p>27 Aug 2024 2:58pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p> <p>17 Oct 2024 4:04pm Jackson, Cathy</p>

1. In accordance with *section 236(1)(b)(ii)* of the *Local Government Regulation 2012* applies to the disposal of a valuable non-current asset by way of entering a sublease for part of Lot 15 on SP104355 to the Barambah Dragons Inc. for a term of 10 years pending approval from the Minister administering the *Land Act 1994*.

2. Pursuant to *section 257(1)(b)* of the *Local Government Act 2009*, South Burnett Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the sublease with the Barambah Dragons Inc. on terms and conditions considered satisfactory to Council and in alignment with the *Land Act 1994* and the prescribed terms with the *Land Regulation 2020*.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander

Against: Nil

CARRIED 6/0

The Department of Resources advised that an additional purpose of Recreation was to be added to the Term Lease before the Minister would be approve any sublease. Council has accepted the terms of the additional purpose, and the new conditions have been added to the Term Lease. A surveyor has been engaged to prepare a survey lease plan, once received Council will submit an application for approval of the sublease.

12 Dec 2024 10:58am Kruger, Wendy - Reallocation

Action reassigned to Bayntun, Rebecca by Kruger, Wendy - Cathy Jackson no longer employed by Council and all tasks reallocated to Rebecca Bayntun.

12 Mar 2025 11:48am Bayntun, Rebecca

Survey Plan received and draft lease to be provided to the club.

12 Jun 2025 4:28pm Bayntun, Rebecca

Met with Dept Resources and application must be made for sublease which has started.

28 Jul 2025 11:26am Bayntun, Rebecca

Notification received from Dept Resources advising high priority application to deal with this matter and will be attended to in 3-6 months.

Council 18/12/202 4	Lease - Barambah Beekeepers Association Inc.	Anderson, Kerri	<p>RESOLUTION 2024/264</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> In accordance with s.236(1)(b)(ii) of the <i>Local Government Regulation 2012</i>, dispose of a valuable non-current asset by way of entering into a lease for part of Lot 14 on CP883708 to the Barambah Beekeepers Association Inc. for a term of 10 years. Pursuant to section 257(1)(b) of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with the Barambah Beekeepers Association Inc. Formalise the easement to allow access. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>20 Jan 2025 11:47am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - To Action and Finalise 12 Mar 2025 3:17pm Kruger, Wendy Letter sent dated 20 February 2025 advising outcome of Council meeting - ECM ID 3276291. 10 Apr 2025 2:27pm Bayntun, Rebecca Lease drafted to be sent for review. 07 Jul 2025 2:33pm Bayntun, Rebecca On-site meeting scheduled for 14 July with Cr to discuss site.</p>
Council 18/12/202 4	Licence to Occupy - Nanango Golf Club Inc.	Anderson, Kerri	<p>RESOLUTION 2024/265</p> <p>Moved: Cr Jane Erkens Seconded: Cr Ros Heit</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>20 Jan 2025 11:47am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - To Note for next meeting. 13 Mar 2025 2:59pm Bayntun, Rebecca Golf Club advised of meeting outcome. Next step to determine best option for securing tenure for access to the golf club across the lot.</p>

Council 22/01/202 5	Lease - Blackbutt Sportsground Oval to Blackbutt Yarraman Timbertowner s Junior Rugby League Club	Anderson, Kerri	<p>RESOLUTION 2025/296</p> <p>Moved: Cr Linda Little Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. In accordance with s236(1)(b)(ii) of the <i>Local Government Regulation 2012</i>, enter into a lease over Lot 33 on RP32391 and Lot 78 on RP167978, with the Blackbutt Yarraman Timbertowners Junior Rugby League Club for a term of 10 years. 2. Pursuant to s257(1)(b) of the <i>Local Government Act 2009</i>, delegate to the Chief Executive Officer the power to negotiate, finalise and execute the lease with Blackbutt Yarraman Timbertowners Junior Rugby League Club on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council. 3. Add Dispute Resolution clause to the lease. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>28 Jan 2025 3:32pm Kruger, Wendy - Reallocation Action reassigned to Hodson, Lara by Kruger, Wendy - For Action & Completion</p> <p>12 Feb 2025 10:37am Hodson, Lara Letter has been drafted and awaiting approval LH</p> <p>11 Jun 2025 2:07pm Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Follow Up</p> <p>08 Jul 2025 10:59am Bayntun, Rebecca Draft lease provided, meeting on site 18 July to explain terms and discuss other items.</p>
			CARRIED 7/0	
Council 19/02/202 5	Hobbyist Breeders and Exhibitors for both Cats and Dogs	Anderson, Kerri	<p>RESOLUTION 2025/342</p> <p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council introduce a temporary administrative measure, whereby Council issue a formal interim permit authorising hobbyist breeders and exhibitors to register a specified number of animals, exceeding current local law limits, while these regulations are under review. This authorisation would be contingent upon the owner providing prerequisite information prior to any such Council endorsement.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>25 Feb 2025 1:59pm Kruger, Wendy - Reallocation Action reassigned to Hodson, Lara by Kruger, Wendy - For Action and Completion.</p> <p>25 Mar 2025 11:50am Kruger, Wendy - Reallocation Action reassigned to Mikelat, Alf by Kruger, Wendy - For Action and Completion.</p> <p>25 Mar 2025 3:57pm Mikelat, Alf</p>

			CARRIED 7/0	19th March 2025 1:41pm First draft, 1x Application to keep excess animals, 1x Approval to keep excess animals, 1x Approval Certificate, 1x Breeder registration Fact sheet, 1x Animal registration fact sheet, Draft procedure path to 1 format then 2 Manager then 3 Governance
Council 19/03/202 5	Development of Tree Management, Maintenance and Planting Policy	Meehan, Aaron	RESOLUTION 2025/393 Moved: Cr Ros Heit Seconded: Cr Heath Sander That South Burnett Regional Council develop a council controlled tree management, maintenance and planting policy. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	04 Apr 2025 8:07am Kemp, Fiona A plan is being worked on by the Parks and NRM Coordinator 04 Apr 2025 11:15am Petersen, Leanne Commenced research on tree maintenance policy and will include in the 25/26 Operational Plan.
			CARRIED 7/0	
Council 19/03/202 5	Road Maintenance and Construction Works - Quality Assurance	Meehan, Aaron	RESOLUTION 2025/399 Moved: Cr Heath Sander Seconded: Cr Linda Little That South Burnett Regional Council monitor quality assurance and materials used on all road maintenance and construction works. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	03 Apr 2025 8:06pm Champney, Kristy A review of forms and processes for road construction and maintenance is proposed for the 25/26 operational plan. 08 Aug 2025 9:33am Champney, Kristy Quality Management System audit has commenced
			CARRIED 7/0	
Council 16/04/202 5	Notice of Motion - Investigation of Financial Implications	Anderson, Kerri	RESOLUTION 2025/410 Moved: Cr Heath Sander Seconded: Cr Jane Erkens	29 Apr 2025 3:08pm Kruger, Wendy - Reallocation Action reassigned to Anderson, Kerri by Kruger, Wendy - For Action & Completion.

			<p>That the South Burnett Regional Council investigates the financial implications with a commonsense approach to reposition and to reinstate:</p> <ol style="list-style-type: none"> 1. A grader, water truck and roller 2. A tractor and slasher unit (with a bucket) 3. A front-end loader 4. 2 x 8m³ tip trucks <p>to the Proston Works Depot bolstering the already water and parks and garden crew to reinstate it as a fully functioning works depot in the Proston, Boondooma, Hivesville, Ballogie, Durong and Stalworth areas.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Cr Ros Heit</p> <p style="text-align: right;">CARRIED 6/1</p>	
Council 16/04/202 5	Notice of Motion - Investigations	Meehan, Aaron	<p>RESOLUTION 2025/409</p> <p>Moved: Cr Heath Sander Seconded: Cr Jane Erkens</p> <p>That the following items be investigated and be considered in the budget and organisational review where applicable:</p> <ol style="list-style-type: none"> 1. Undertake a guidepost and sign replacement and maintenance program across the region for the 2025/2026 financial year. 2. Investigate to purchase a woodchipper of suitable size to carry out the removal of tree waste as part of the fleet budget. 3. Identify which department is responsible for the regular maintenance of urban storm water pits throughout the region and undertake a regular cleaning regime of access grates to prevent excess flooding potential from any debris that may affect flow; and 4. Consideration for Council staff to mow and maintain the Murgon, Wondai, Tingoorra, Kingaroy, Nanango and Blackbutt Cemeteries 	

15 May 2025 10:55am Champney, Kristy
To be discussed in May/June Budget rounds and actioned through organisational review implementation where appropriate.

			<p>and the large park areas in Tingoorra and Memerambi referring to previous schedules prior to engaging contractors.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Cr Ros Heit</p> <p style="text-align: right;">CARRIED 6/1</p>		
Council 16/04/2025	Notice of Motion - Investigation of Financial Implications	Meehan, Aaron	<p>RESOLUTION 2025/410</p> <p>Moved: Cr Heath Sander Seconded: Cr Jane Erkens</p> <p>That the South Burnett Regional Council investigates the financial implications with a commonsense approach to reposition and to reinstate:</p> <ol style="list-style-type: none"> 1. A grader, water truck and roller 2. A tractor and slasher unit (with a bucket) 3. A front-end loader 4. 2 x 8m³ tip trucks <p>to the Proston Works Depot bolstering the already water and parks and garden crew to reinstate it as a fully functioning works depot in the Proston, Boondooma, Hivesville, Ballogie, Durong and Stalworth areas.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Cr Ros Heit</p> <p style="text-align: right;">CARRIED 6/1</p>	<p>15 May 2025 10:56am Champney, Kristy</p> <p>To be discussed in May/June Budget rounds and actioned through organisational review implementation where appropriate.</p>	

Council 21/05/2025	Minutes of the Arts, Culture and Heritage Advisory Committee held on 13 February 2025 and 10 April 2025	Anderson, Kerri	<p>RESOLUTION 2025/458</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council endorse the minutes and recommendations of the Arts, Culture and Heritage Advisory Committee held on Thursday, 13 February 2025 and Thursday, 10 April 2025.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>28 May 2025 3:24pm Kruger, Wendy - Reallocation</p> <p>Action reassigned to Newson, Michelle by Kruger, Wendy - For Follow Up and Completion.</p>
Council 21/05/2025	Deputation - Deborah Ross	Meehan, Aaron	Deborah Ross's deputation was presented and resolved to present a future report to Council on the issues raised at the Murgon free Camp.	<p>11 Jun 2025 4:34pm Petersen, Leanne</p> <p>Council Officers have commenced investigations into the Murgon free camp water and electricity access and utilisation, camping and visitation terms, storage of cars and parking at site.</p> <p>02 Jul 2025 9:54am Petersen, Leanne</p> <p>Council Officers inspecting site daily. Reporting of illegal dealings to Policelink. Council Rest Area/Free Camp working group meet to review signage and prepare new signage for Council consideration. Information will be presented August Workshop.</p> <p>08 Aug 2025 9:37am Champney, Kristy</p> <p>New signs have been drafted and will be presented at Council Workshop</p> <p>05 Sep 2025 9:32am Kemp, Fiona</p>

			Workshops have been held to work on designs for signs to be used in free camps								
Council 21/05/2025	SBRC 2425_20 Green Waste Processing at Waste Facility Sites	Meehan, Aaron	RESOLUTION 2025/482 Moved: Cr Danita Potter Seconded: Cr Linda Little That South Burnett Regional Council establish a three (3) year contract for Green Waste Processing with Queensland Mulching. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0								
Council 18/06/2025	Extension to Infrastructure Charges & Planning Incentives	Anderson, Kerri	RESOLUTION 2025/520 Moved: Cr Ros Heit Seconded: Cr Deb Dennien That South Burnett Regional Council: 1. approve the extension to the Developer Incentive Scheme (DIS) for 2 years to 31 December 2027. The proposed 2 year extension provides a reasonable amount of time for developers to move through the planning application process, and progress to a stage where a development can be implemented in time to take advantage of the reduction in charges available. <table><tr><td>Description</td><td>Criteria</td></tr><tr><td>Effective Dates</td><td>1 January 2026 to 31 December 2027</td></tr><tr><td>Applicable Development</td><td>All development is eligible if located within the S area</td></tr><tr><td>Infrastructure charges discounts</td><td><ul style="list-style-type: none">50% discount for any Commercial use50% discount for long-term employment50% discount for Reconfiguring a50% discount for Residential development; (e: Zone).50% discount for Residential developmen</td></tr></table>	Description	Criteria	Effective Dates	1 January 2026 to 31 December 2027	Applicable Development	All development is eligible if located within the S area	Infrastructure charges discounts	<ul style="list-style-type: none">50% discount for any Commercial use50% discount for long-term employment50% discount for Reconfiguring a50% discount for Residential development; (e: Zone).50% discount for Residential developmen
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		<ul style="list-style-type: none">50% discount for Rural or Tourist activity (e.g. Short-term accommodation) in the Rural zone.	
	Recommendation and Approval	Manager Planning and Development recommends reduction in infrastructure charges, for approval by the Chief Executive Officer (CEO).	
	Infrastructure Agreement	Approval for Chief Executive Officer (CEO) to enter into Infrastructure Agreement (IA) with applicant.	

2. approve the release of the forms and guidelines to support and promote the Development Incentive Scheme (DIS), as presented:

- Fact Sheet – Development Incentives.
- Application Form.
- Appendix A: Rules and Procedures; and
- Appendix B: Definitions.

3. Council delegate to the Chief Executive Officer (CEO) the power, under the *Planning Act 2016* (Qld), to enter into an Infrastructure Agreement between Council and the applicant (developer) and apply the relevant discount per Council policy under the Developer Incentive Scheme (DIS).

4. Council review the incentive scheme in June 2026 to create a rolling process.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Council 18/06/2025	Customer Phone-Calls, After-Hours Calls and Lone-Worker Monitoring	Anderson, Kerri	RESOLUTION 2025/543 Moved: Cr Linda Little Seconded: Cr Heath Sander	25 Jun 2025 9:08am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Completion.
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			<p>That South Burnett Regional Council accept the preferred quote received by Oracle for the provision of after-hours call services and lone-worker monitoring services.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>		
Council 18/06/2025	Lease - Wondai & District Men's Shed Inc	Anderson, Kerri	<p>RESOLUTION 2025/492</p> <p>Moved: Cr Ros Heit Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <p>1. In accordance with <i>section 236(1)(b)(ii)</i> of the <i>Local Government Regulation 2012</i> applies to the disposal of a valuable non-current asset by way of entering a lease on a portion of Sunstrup Park Lot 172 on FY713 to the Wondai & District Men's Shed Inc. for a term of 10 years.</p> <p>2. Pursuant to <i>section 257(1)(b)</i> of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease with the Wondai & District Men's Shed Inc. on terms and conditions considered satisfactory to Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>25 Jun 2025 9:09am Kruger, Wendy - Reallocation</p> <p>Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Completion.</p>	
Council 18/06/2025	Art Work - Bus Service/Transport Companies	Anderson, Kerri	<p>RESOLUTION 2025/506</p> <p>Moved: Cr Heath Sander Seconded: Cr Danita Potter</p>		

			<p>That South Burnett Regional Council investigate to seek permission and financial implications of putting artwork on the bus service to Brisbane and/or transport companies to promote South Burnett.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>		
<p>Council 16/07/2025</p>	<p>Blackbutt, Wondai and Murgon Customer Service and Library opening hours</p>	<p>Anderson, Kerri</p>	<p>RESOLUTION 2025/54</p> <p>Moved: Cr Ros Heit Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council amend the opening hours for Libraries and Customer Service Centres in Blackbutt, Wondai and Murgon to be open from 8:30am until 4:30pm, excluding Wednesdays when closure is at 4:00pm commencing Monday 18 August 2025.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>28 Jul 2025 2:25pm Gribble, Danielle - Reallocation Action reassigned to Bayntun, Rebecca by Gribble, Danielle</p>	
<p>Council 16/07/2025</p>	<p>Application for the Surrender of Permit to Occupy for a Portion of Ten Chain Road, Hivesville</p>	<p>Meehan, Aaron</p>	<p>RESOLUTION 2025/66</p> <p>Moved: Cr Heath Sander Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <p>1. Advise the applicant and the Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development that:</p> <p>(a) It supports the application for surrender of the current permit to occupy.</p> <p>(b) It does not support the application of the new owner for the permit to occupy on the basis that the location of the existing fence is interfering with the serviceability of the roadway.</p>	<p>08 Aug 2025 9:46am Champney, Kristy Application sent to applicant's solicitors this week.</p>	

			<p>(c) Should the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development approve the surrender of the Permit to Occupy and/or the new Permit to Occupy, that there be no cost to Council associated with the permit.</p> <p>2. Delegates authority under section 257 of the <i>Local Government Act 2009</i> to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.</p> <p>(a) Execute, as road manager, form Part C '<i>Statement in relation to an application under the Land Act 1994 over State land</i>' for the proposed applications as required.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>		
Council 16/07/2025	Award SBRCQ-24/25-87 DRFA REPA Zone 4 & 5 Unsealed to Undertake Flood Damage Restorsation Works	Meehan, Aaron	<p>RESOLUTION 2025/74</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <p>1. Award contract No. SBRCQ-24/25_87 DRFA REPA Zone 4 & 5 Unsealed to Yesberg Earthmoving Unit Trust, subject to submission approval, to the value of \$1,560,890.21 excluding GST.</p> <p>2. That Yesberg Earthmoving Unit Trust be awarded additional scope to undertake flood repair work within Zone 4 & 5 unsealed road network, related to damage sustained in the Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January - 26 February 2024 & Southern Summer Rainfall and Flooding 9 December 2024 to 14 January 2025, at the discretion of the CEO.</p> <p>3. A 3 monthly update report be brought back to council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p>	<p>30 Jul 2025 1:41pm Champney, Kristy In progress of awarding.</p>	

			<u>Against:</u> Nil	CARRIED 7/0
Council 16/07/2022 5	Renewal of Lease for Kingaroy Chamber of Commerce and Industry Inc. Hub	Anderson, Kerri	RESOLUTION 2025/75 Moved: Cr Jane Erkens Seconded: Cr Heath Sander That South Burnett Regional Council lay the matter on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	
			CARRIED 6/0	
Council 16/07/2022 5	Question on Notice - Donations to Animal Management Centre	Anderson, Kerri	Cr Jane Erkens: Can we accept donations at the Animal Management Centre and if so how would they be dealt with?	28 Jul 2025 2:27pm Gribble, Danielle - Reallocation Action reassigned to Anderson, Kerri by Gribble, Danielle 13 Aug 2025 12:05pm Anderson, Kerri Will investigate whether we can accept donations at the AMC and bring the results back to a future workshop or Council Meeting.
Council 20/08/2022 5	Dog & Cat Adoption Fees - South Burnett Animal Management Centre	Anderson, Kerri	RESOLUTION 2025/96 Moved: Cr Danita Potter Seconded: Cr Ros Heit That South Burnett Regional Council a) Include an adoption fee for dogs and cats (including kittens and puppies) for the South Burnett Animal Management Centre in the 2025/2026 Fees and Charges. b) That the fee be set on an at cost basis depending on what services (microchip, desexing, vaccinations, Council registration or sustenance) are required to rehome the animal. c) Investigate amendment of fees and charges for microchipping	

			<p>d) Investigate Concessions</p> <p>e) Investigate Cheap Chip Program – specific days with largely reduced fees for microchipping.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>																				
Council 20/08/2025	Microchipping Day	Anderson, Kerri	<p>RESOLUTION 2025/97</p> <p>Moved: Cr Heath Sander</p> <p>Seconded: Cr Ros Heit</p> <p>That South Burnett Regional Council:</p> <p>a) endorse the planning of Microchipping Days at the South Burnett Animal Management Centre and a report be brought back to Council.</p> <p>b) investigate partnership with vets (including university vet programme) for desexing opportunities.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>																				
Council 20/08/2025	Receival of RADF Round 2 2024/2025 Grant Applications	Anderson, Kerri	<p>RESOLUTION 2025/100</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Deb Dennien</p> <p>That the following recommendations and actions taken by the RADF Round 2 2025 grant approvals as per the assessment summary of the Arts, Culture and Heritage Advisory Committee be received by Council:</p> <table border="1"> <thead> <tr> <th>No</th><th>App ID</th><th>Applicant</th><th>Division</th><th>Project</th><th>Amount</th><th>Decision/ comments</th><th>Amount of funding</th></tr> </thead> <tbody> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>					No	App ID	Applicant	Division	Project	Amount	Decision/ comments	Amount of funding								
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					reque sted		appro ved	
1	RADF 06R2	Julee- anne Bell/aus piced by The South Burnett Choral Society	3 & 4	Perfectl y Imperfe ct 2025 Worksh op and Concert	\$3,00 0.00	Approved	\$3,000 .00	
2	RADF 08R2	Jumpin Ants/aus piced by Kingaroy Arts Team Inc	3 & 4	Under Painting with Pastels	\$2,24 0.00	Approved	\$2,240 .00	
3	RADF 11R2	Kingaroy State School P&C Assoc	3 & 4	Waterco lours to make Kingaro y State School Shine	\$3,00 0.00	Approved	\$3,000 .00	
4	RADF 10R2	Nanango Theatre Compan y	1	Play Writing Weekend Worksh op	\$2,50 0.00	Approved	\$2,500 .00	
5	RADF 3R2	Noosa Film Academ y Pty Ltd	6	Empow ering Wondai Youth through Digital Storytell ing	\$3,00 0.00	Approved	\$3,000 .00	

			6	RADF 7R2	Wondai Regional Art Gallery	6	Art in the Park	\$2,50 0.00	Non- compliant	Disallo wed		
			Total grant approval allocation								\$13,74 0.00	
			<p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>									
Council 20/08/202 5	Trial of WasteID & BackflowID	Anderson, Kerri	<p>MOTION</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council accept the 4.5-month trial of the WasteID and BackflowID systems</p> <p>RESOLUTION 2025/103</p> <p>Moved: Cr Heath Sander Seconded: Cr Deb Dennien</p> <p>That the matter lay on the table</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Crs Linda Little, Danita Potter and Ros Heit</p> <p style="text-align: right;">CARRIED 4/3</p>									
Council 20/08/202 5	Management and Operation of the South Burnett Aquatics Centre	Meehan, Aaron	<p>RESOLUTION 2025/115</p> <p>Moved: Cr Jane Erkens Seconded: Cr Ros Heit</p> <p>That South Burnett Regional Council delegate to the Chief Executive Officer to negotiate the contract and hours of operation with the</p>							<p>05 Sep 2025 10:43am Kemp, Fiona A report is being sent to the September Council meeting with an update of negotiations regarding the terms and conditions.</p>		

Contract No SBRCQ 2526-01			<p>preferred tenderer and report back to Council at the September Ordinary Meeting.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 20/08/202 5	Award of Tender Number SBRC 24/25- 22 - Coolabunia Saleyards - Upgrade to Yard Infrastructure - Stage 2A & 2B	Pitt PSM, Mark	<p>RESOLUTION 2025/117</p> <p>Moved: Cr Jane Erkens Seconded: Cr Deb Dennien</p> <p>That South Burnett Regional Council engages Darling Downs Ag Repairs Pty Ltd for the value of \$283,773.00 (excluding GST) for the delivery of tender no. SBRCQ 2425_22.</p> <p>That Council delegates to the Chief Executive Officer the power to negotiate and finalise the engagement contract.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
Council 20/08/202 5	Award SBRCQ- 25/26-05 DRFA REPA Zone 1-3 Jan 24 Unsealed to Undertake Flood Damage Restoration Works	Meehan, Aaron	<p>RESOLUTION 2025/118</p> <p>Moved: Cr Danita Potter Seconded: Cr Heath Sander</p> <p>That</p> <ul style="list-style-type: none"> Conpak QLD Pty Ltd, be awarded the contract, SBRCQ-25/26-05 DRFA REPA Zone 1-3 Jan24 Unsealed to the value of \$240,439.71 excluding GST. Conpak QLD Pty Ltd be awarded additional scope to undertake flood repair work within Zone 1-3 unsealed road network, related to damage sustained in the Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January - 26 February 2024, at the discretion of the CEO.

			<p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 20/08/202 5	Award SBRCQ- 24/25-88 DRFA REPA Zone 6 Unsealed to Undertake Flood Damage Restoration Works.	Meehan, Aaron	<p>RESOLUTION 2025/119</p> <p>Moved: Cr Heath Sander Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <p>1. Award Bellwether Contractors Pty Ltd, subject to submission approval, SBRCQ-24/25_88 DRFA REPA Zone 6 Unsealed to the value of \$1,731,220.55 excluding GST; and</p> <p>2. Award Bellwether Contractors Pty Ltd additional scope to undertake flood repair work within Zone 6 unsealed road network, related to damage sustained in the Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January - 26 February 2024 & Southern Summer Rainfall and Flooding 9 December 2024 to 14 January 2025, at the discretion of the Chief Executive Officer.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>

Council 20/08/202 5	Engagement of Contractors to Undertake Temporary Holding Work Repairs as a Result of the December 2024 Flood Event	Meehan, Aaron	<p>RESOLUTION 2025/120</p> <p>Moved: Cr Jane Erkens Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Engage Yesbergs Earthmoving Unit Trust, in accordance with the supplied schedule of rates on a day-by-day basis to a capped value excluding GST; 2. Engage L&J Industries, in accordance with the supplied schedule of rates on a day-by-day basis to a capped value of excluding GST; 3. Engage Brown Contractors, in accordance with the supplied schedule of rates on a day-by-day basis to a capped value excluding GST, and; 4. Delegate to the Chief Executive Officer to negotiate and increase holding works values as required. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit</p> <p><u>Against:</u> Nil</p> <p>CARRIED 6/0</p>
Council 20/08/202 5	Renewal of Lease for Kingaroy Chamber of Commerce and Industry Inc. Hub	Anderson, Kerri	<p>RESOLUTION 2025/121</p> <p>Moved: Cr Ros Heit Seconded: Cr Danita Potter</p> <p>That the matter be lifted from the table.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p>CARRIED 7/0</p> <p>RESOLUTION 2025/122</p> <p>Moved: Cr Danita Potter Seconded: Cr Deb Dennien</p>

That South Burnett Regional Council:

1. In accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a lease over Lot 1 on RP133329, with the Kingaroy Chamber of Commerce and Industry Inc for a term of two (2) years with the option of a two (2) year extension and

2. Pursuant to s257(1)(b) of the *Local Government Act 2009*, delegate to the General Manager of Finance and Liveability the power to negotiate, finalise and execute the lease with Kingaroy Chamber of Commerce and Industry Inc on terms and conditions the General Manager of Finance and Liveability reasonably considers are satisfactory to Council.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Cr Jane Erkens

CARRIED 6/1

11 EXECUTIVE SERVICES

11.1 EBA UPDATE FINAL

File Number: EBA007

Author: Chief Executive Officer

Authoriser: Chief Executive Officer

PRECIS

To give a brief update on the progress of the EBA negotiations and finalisation of the agreements.

The Queensland Industrial Relations Commission (QIRC) has formally terminated the 2023 Certified Agreements and approved the certification of the 2025 Agreements for both Field Staff and Officer Staff. The new agreements are officially registered and took effect on 20 August 2025.

SUMMARY

The South Burnett Regional Council proposes to renew our existing bargaining instrument (*South Burnett Regional Council Certified Agreement – Field Staff 2020 and South Burnett Regional Council Certified Agreement – Officers 2020*) which have a nominal expiry date of 1 January 2023 with our Union and its employees.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council receive the report on the 2025 Certified Agreements for information.

FINANCIAL AND RESOURCE IMPLICATIONS

Outcome of the EBA negotiations

LINK TO CORPORATE/OPERATIONAL PLAN

5 ORGANISATIONAL EXCELLENCE

An organisation that is characterised by effective leadership, responsible management, good governance, financial sustainability and quality service delivery.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Consultation with staff, unions, LGAQ – registration of agreements in the QIRC.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Relevant Industrial Instruments and Agreements

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Relevant Industrial Instruments and Agreements

ASSET MANAGEMENT IMPLICATIONS

Not Applicable

REPORT

Regular updates have been provided to Council during the negotiation period:

17.10 CERTIFIED AGREEMENT NEGOTIATIONS

RESOLUTION 2024/483

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council delegate to the Chief Executive Officer the power to: -

- a. Commence and undertake good faith negotiations with the relevant unions in relation to all terms and conditions of its proposed Certified Agreements (2) for Field Staff and Officers; and
- b. Conclude the terms and conditions of these Agreements, including making application to the Queensland Industrial Relations Commission for certification of same,

subject to the condition that the Chief Executive Officer is to keep the Council informed of the progress of the negotiations by way of monthly reports to Council's Ordinary Council meeting.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter and Ros Heit

Against: Nil

CARRIED 4/0

16.1 EBA UPDATE 2

RESOLUTION 2024/277

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That the report lay on the table

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.9 EBA UPDATE 2 AND 3

RESOLUTION 2025/355

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the report be received for information

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, and Ros Heit

Against: Nil

carried 4/0

16.1 EBA UPDATE 4

RESOLUTION 2025/394

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the report be received for information.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter and Ros HeitAgainst: Nil**CARRIED 4/0****16.8 EBA UPDATE 5**

RESOLUTION 2025/440

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the report be received for information

In Favour: Crs Kathy Duff, Linda Little, Danita Potter and Ros HeitAgainst: Nil**CARRIED 4/0****16.12 EBA UPDATE 6**

RESOLUTION 2025/1

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That the report be received for information

In Favour: Crs Kathy Duff, Linda Little, Danita Potter and Ros HeitAgainst: Nil**CARRIED 4/0****Background and Delegation of Authority**

On 2 October 2024, Council resolved to delegate authority to the Chief Executive Officer to undertake good faith negotiations with the relevant unions on all terms and conditions for two proposed Certified Agreements (CA): one for Field Staff and one for Officers.

This delegation included the authority to:

- Finalise and agree upon terms and conditions with the bargaining representatives,
- Provide monthly progress reports to Council through Ordinary Meetings,
- Make application to the Queensland Industrial Relations Commission (QIRC) for certification.

Certified Agreement Process Timeline

Key Activity	Date(s)
Notice of Intention to Bargain issued	24 September 2024
Log of Claims received and discussed	Between 22 October 2024 - 6 February 2025
Bargaining Meetings held (7 total)	16 October 2024 - 11 April 2025
CEO Monthly Progress Reports to Council	October 2024 - April 2025
Agreement on Final Terms (Officers & Field)	April 2025
Approval of Vero as eVoting Platform	May 2025
Voting Period	17 - 19 June 2025
Declaration of Results - Field Staff CA	136 eligible voters: 111 voted (86 Yes / 25 No) Passed
Declaration of Results - Officers CA	190 eligible voters: 158 voted (146 Yes / 12 No) Passed
Wage Back Pay - communication:	23 June 2025: Increases applied retroactively to the first full pay period in January 2025 and processed by 27 June 2025.
Allowances - communication:	23 June 2025: Council agreed to implement allowances from 1 July 2025
Lodgement of finalised CA documents to QIRC	14 July 2025
QIRC Listing and Certification Hearing Date	20 August 2025 at 10:00am
Number of Hearings Scheduled	4 (2x terminate old agreements 2 x approve new ones)

Outcomes

- Both proposed Certified Agreements received majority employee support.
- Agreements were lodged with all required forms for certification to the QIRC
- Certification hearings were scheduled and held on 20 August 2025, involving four hearings to:
 - Terminate the two existing agreements (Officers and Field Staff),
 - Certify the two new agreements.

On 20 August CB/2025/55 and CB/2025/56 - South Burnett Regional Council Certified Agreements were approved by the QIRC and the 2023 agreements were terminated. The nominal expiry date of the 2025 agreements is 1 January 2028. Certified copies of the agreements will be available on the Council intranet and via the QIRC website

ATTACHMENTS

Nil

11.2 AUSTRALIA DAY AWARDS CEREMONY - FINALISED NOMINATION FORMS AND GUIDELINES**File Number:** 17/09/2025**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Confirming the Australia Day nomination forms and the judging guidelines for the 2026 Australia Day Awards Ceremony.

SUMMARY

Confirming the Australia Day nomination forms and the judging guidelines for the 2026 Australia Day Awards Ceremony that will be held on the 25 January at the Proston Town Hall.

OFFICER'S RECOMMENDATION

That the report be received for information.

FINANCIAL AND RESOURCE IMPLICATIONS

The 2026 Australia Day Awards Ceremony has been included in the 2025/2026 budget.

LINK TO CORPORATE/OPERATIONAL PLAN

EC16 Partner with community to develop and promote events that have a positive impact on our region.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

NA

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

NA

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NA

ASSET MANAGEMENT IMPLICATIONS

NA

REPORT

At the General Council meeting held on the 20 August 2025 it was resolved that:

11.1 AUSTRALIA DAY AWARDS CEREMONY - NOMINATION FORMS AND LOCATION

RESOLUTION 2025/1

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the Mayor and CEO be delegated to convene the Australia Day Committee to review and approve the:

-
1. South Burnett Regional Council 2026 Categories and Nomination Forms;
 2. The South Burnett Australia Day Awards Judging Guidelines

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/2

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

The Location of Australia Day Awards Ceremony be the Proston Town Hall on Sunday 25 January 2026 at 3.00pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

A workshop was held on Thursday 28 August 2025 to discuss the nomination categories, forms and the judging guidelines. Find attached the approved documents by CEO and Mayor. The nominations opened and advised publicly by media release on 5 September and will close on Friday 14 November 2025.

ATTACHMENTS

1. **South Burnett Australia Day Judging Guidelines** [↓](#) 
2. **Local Achiever Nomination Form** [↓](#) 
3. **Major Categories Nomination Form** [↓](#) 



ECM ID: "ECM ID"

South Burnett Australia Day Awards Judging Guidelines

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1. PURPOSE

To set out the steps to be taken in receiving and judging the nominations for the South Burnett Regional Council's annual Australia Day Awards Ceremony.

2. RESPONSIBILITY

Executive Services receives and collates nomination forms and prepares and dispatches the folders to the judging panel.

The judging panel are responsible for judging the nominations, filling out their assessment/score sheets and returning their folders with all nominations forms to Executive Services.

If for any reason someone is ineligible it must be noted on the judge's assessment/score sheet stating the reason why they are ineligible.

Nominations can be moved to another category if all of the judges agree that the nomination would be better suited to another category.

Nominations will be accepted from/for people outside of the South Burnett Region (e.g. Yarraman, Cherbourg & Goomeri) as long as they are being nominated for work/achievements done within the South Burnett Region.

There can only be one (1) winner per category and nominations cannot be self-nominated.

For the South Burnett Volunteer of the Year Award an individual or a couple can be considered.

The South Burnett Citizen of the Year will have no direct nominations, and will be selected from the winners of the Cultural, Senior Sportsperson, Administrator, Coach or Official, Volunteer of the Year and Local Achiever categories.

The Junior Citizen of the Year can have nominations, and the Junior Citizen can be also judged from the Junior Cultural and Sports categories.

The Chair of the judging panel must return final assessment/score sheets with any comments attached and signed by all judges on the panel to the Australia Day Awards organiser (Executive Services).

3. VERSION CONTROL

Version	Approval Date
1	14 November 2016
2	13 June 2018
3	21 August 2024
4	28 August 2025



Mark Pitt
CHIEF EXECUTIVE OFFICER

28.08.2025
Date

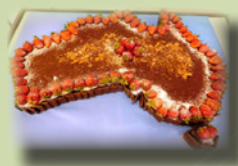


Kathy Duff
Mayor

28-08-25
Date

South Burnett Region

2026 Australia Day Awards



The South Burnett Australia Day awards provide the community with an opportunity to acknowledge and reward outstanding groups and individuals committed to improving the lifestyle experience in our region. The award categories that have been chosen give our individual communities equal opportunity to nominate those who have made special contributions to their local community. NB: If someone has won an Australia Day Award in the last three (3) years, they are not eligible for nomination for that same category.

LOCAL ACHIEVER AWARD

BLACKBUTT / BENARKIN

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

MAIDENWELL / BUNYA MOUNTAINS

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

NANANGO

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

KUMBIA

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

KINGAROY

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

WOOROOLIN / MEMERAMBI

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

WONDAI / TINGOORA

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

HIVESVILLE / PROSTON

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

MURGON

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

HOW TO NOMINATE

Please complete the nomination form provided and attach your reasons for nominating (500 words or less), including how the nominee has made an outstanding contribution to the community, in 2025 and why you believe they should receive an Australia Day Award. Supporting documentation (copies only) that you feel will assist the judges in making their decision may also be provided with your nomination form.

JUDGING PROCESS

Nominations will be reviewed by the appointed judging panel. The judge's decision is final and no correspondence will be entered into.

Nominations close 4:30pm on Friday 14 November 2025

Nomination forms are to be marked Private & Confidential - Australia Day Awards and submitted to:

Chief Executive Officer
South Burnett Regional Council
PO Box 336, Kingaroy Qld 4610
or can be submitted online.

PRIVACY POLICY: South Burnett Regional Council is collecting personal information you supply on this form in accordance with privacy principles in order to facilitate the Australia Day awards. This information will be accessed by persons who have been authorised to do so. Some of this information may be published in local media, on Council's website and may be broadcast at the Australia Day function and may be used in future Council publications and reports for the purpose of Australia Day Awards. Your information will not be given to any other person or agency unless required by law. Your personal information is handled in accordance with the Information Privacy Act 2009. If you provide Council with any personal

South Burnett Region

2026 Australia Day Awards



Would like to nominate:

Name:

Address:

Telephone:

Age (if known):

For a Local Achiever 2026 Australia Day Award in the following area - (Please tick only one box per nomination form)

Blackbutt / Benarkin

Maidenwell / Bunya Mountains

Nanango

Kumbia

Kingaroy

Wooroolin / Memerambi

Wondai / Tingoora

Hivesville / Proston

Murgon

Please tell us in 200-500 words how this person has made an outstanding achievement / contribution in the community in 2025, and why you believe they are deserving of an Australia Day Award. (please attach extra sheets if necessary).

Is this a paid or volunteer role? Yes / No

Your details:

Name:

Address:

Telephone:

Mobile:

Email:

Signature:





The South Burnett Australia Day awards provide the community with an opportunity to acknowledge and reward outstanding groups and individuals committed to improving the lifestyle experience in our region. The award categories that have been chosen give our individual communities equal opportunity to nominate those who have made special contributions to their local community. NB: If someone has won an Australia Day Award in the last three (3) years, they are not eligible for nomination for that same category.

SOUTH BURNETT CITIZEN OF THE YEAR

Nominee must be 25 years or over as at 26 January 2026

Recognising a South Burnett resident who has made a valuable contribution to their community and / or given outstanding service to the South Burnett community over a number of years or has demonstrated a high level of personal, academic or professional achievement.

The South Burnett Citizen of the Year will be selected from the winners of the Cultural, Senior Sportsperson, Administrator, Coach or Official, Volunteer of the Year and Local Achiever categories.

SOUTH BURNETT YOUNG CITIZEN OF THE YEAR

Nominee must be under 25 years of age as at 26 January 2026

Outstanding achievement by a young resident who displays ongoing excellence in their field and in the community, demonstrating leadership and innovation whilst contributing to the development of the South Burnett region.

The South Burnett Young Citizen can also be selected from the nominations in the Junior Cultural and Junior Sportsperson categories.

SOUTH BURNETT JUNIOR CULTURAL AWARD

Nominee must be under the age of 25 years as at 26 January 2026

Outstanding achievement by a young resident making a significant contribution to the cultural life of the South Burnett.

SOUTH BURNETT CULTURAL AWARD

Nominee must be aged 25 years and over as at 26 January 2026

Outstanding achievement by a South Burnett resident making a significant contribution to the cultural life of the South Burnett.

SOUTH BURNETT JUNIOR SPORTSPERSON AWARD

Nominee must be under the age of 25 years as at 26 January 2026

To recognise a person in the community who has made a notable achievement in sporting endeavours.

SOUTH BURNETT VOLUNTEER OF THE YEAR

To recognise a volunteer member (or couple) who has made a valuable contribution to their community, club or organisation and / or given outstanding service over a number of years.

SOUTH BURNETT SENIOR SPORTSPERSON, ADMINISTRATOR, COACH, OFFICIAL AWARD

Nominee must be aged 25 years and over as at 26 January 2026

Outstanding achievement by an individual who has made a significant contribution to sport and / or the community as a sportsperson, coach, official or administrator.

SOUTH BURNETT COMMUNITY EVENT OR COMMUNITY ORGANISATION OF THE YEAR

To recognise an outstanding achievement by a group, club or organisation that has made a notable contribution to the community during 2025.

SOUTH BURNETT LIFETIME ACHIEVEMENT AWARD

Nominee must be 70 years of age and over as at 26 January 2026

Outstanding achievement by a senior resident who displays ongoing excellence in their field and in the community, demonstrating leadership and innovation whilst contributing towards the South Burnett region.

HOW TO NOMINATE

Please complete the nomination form provided and attach your reasons for nominating (between 200 and 500 words), including how the nominee has made an outstanding contribution to the community in 2025, and why you believe they should receive an Australia Day Award. Supporting documentation (copies only) that you feel will assist the judges in making their decision may also be provided with your nomination form.

JUDGING PROCESS

Nominations will be reviewed by the appointed judging panel. The judge's decision is final and no correspondence will be entered into. The judges reserve the right to move a nominee to another category if they believe it better suits the nomination.

PRIVACY POLICY: South Burnett Regional Council is collecting personal information you supply on this form in accordance with privacy principles in order to facilitate the Australia Day awards. This information will be accessed by persons who have been authorised to do so. Some of this information may be published in local media, on Council's website and may be broadcast at the Australia Day function and may be used in future Council publications and reports for the purpose of Australia Day Awards. Your information will not be given to any other person or agency unless required by law. Your personal information is handled in accordance with the *Information Privacy Act 2009*. If you provide Council with any personal information about another person, you should ensure that you are authorised to do so.

South Burnett Region

2026 Australia Day Awards



would like to nominate:

Name:

Address:

Telephone:

Age (if known):

For a 2026 Australia Day Award in the following category (Please tick only one (1) box per nomination form)

South Burnett Young Citizen of the Year	South Burnett Volunteer of the Year	South Burnett Junior Cultural Award
South Burnett Cultural Award	South Burnett Senior Sportsperson, Administrator, Coach, Official Award	South Burnett Junior Sports Award
South Burnett Lifetime Achievement	South Burnett Community or Organisation of the Year	

Please tell us in 200-500 words how this person, organisation or event has made an outstanding contribution to the South Burnett in 2025, and why you believe they are deserving of an Australia Day Award. (please attach extra sheets if necessary).

B: If someone has won an Australia Day Award in the last three (3) years, they are not eligible for nomination for that same category.

Is this a paid or volunteer role? Yes / No

Your details:

Name:

Address:

Telephone: Mobile:

Email:

Signature:




Nominations close 4:30pm on Friday 14 November 2025

Nomination forms are to be marked Private & Confidential - Australia Day Awards

and submitted to:

Chief Executive Officer
 South Burnett Regional Council
 PO Box 336, Kingaroy Old 4610 or can be submitted online.

11.3 SECOND DRAFT COMMUNITY PLANS

File Number: 17/09/2025

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Second draft Community Plans for consideration. This report is to update progress, noting there is more work to be done to finalise the draft document.

SUMMARY

Whilst not a legislative requirement to develop, a community plan that sets a 10-year plus vision for the entire South Burnett region is seen as a positive initiative for long term planning and continuity. Any developed plan will help to steer and guide Council to assist with making sound decisions and allocate often limited resources that will be required to reach our vision.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approve the second draft community plans to be released for final consultation and that a workshop be held to review with a final report to be presented to the November Ordinary Meeting Council for adoption.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan

EC/9 Develop, in consultation with communities, Community Plans that identify key priorities for each town and village to inform Council's prioritisation.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Engagement with the community over the 2024/25 and 2025/26 financial year commenced through a formal consultation process. The development of the plan will also be informed by existing Council corporate and financial documents.

The first round of Community meetings were held with the Mayor and Councillors and feedback was received over the 2024/25 financial year were:

- 15 April 2025 – Wondai Hall
- 23 April 2025 – Maidenwell Hall and Blackbutt Hall
- 30 April 2025 – Proston Hall and Murgon Hall
- 8 May 2025 – Maidenwell
- 12 May 2025 – Durong Hall and Kumbia Hall
- 14 May 2025 – Nanango Hall
- 15 May 2025 – Kingaroy Hall

The second round of Community meeting were held with Mayor, Councillors and senior staff with feedback was received over the 2025/26 financial year were:

- 12 August 2025 – Wondai Hall

- 14 August 2025 – Proston Community Hall
- 19 August 2025 – Kumbia Hall
- 20 August 2025 – Kingaroy Town Hall
- 21 August 2025 – Nanango Cultural Centre
- 24 August 2025 – Hivesville Memorial Park
- 25 August 2025 – Maidenwell Memorial Hall
- 26 August 2025 – Murgon Town Hall
- 28 August 2025 – Blackbutt Library

The community were able to submit feedback online through Council website or by handing in feedback to the Council offices.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009

Local Government Regulation 2012

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Will assist in future long-term plan outside of Corporate Plan cycles.

ASSET MANAGEMENT IMPLICATIONS

Will complement long term financial and asset management plans.

REPORT

South Burnett Regional Council has invited our community to give feedback on the development of community plans. With the assistance of the local communities, the draft community plans have been developed with residents giving input into their own local areas. The individual plans will be able to be used for specific communities and the consolidated document will assist council to represent the region and advocate to other levels of government. Council will continue the cycle of the community meetings now each year, with one series held prior to the budget being adopted and another series of meetings held after the adoption of the budget. This will also allow the reporting back to the community on what has been achieved out of the community plans.

During April, May and August 2025, Council consulted with the community to develop the draft Community Plans. It is important to note that the attached documents are the second working draft of the plans that have not been refined and capture as much as possible of the community feedback and input. The plans will be now put out as the second stage drafts for the final opportunity for consultation and input and refine the documents through workshops. The final drafts of the plans are anticipated to be presented to the November Ordinary meeting of council.



















It is important for councillors to note that the track changes on the plans is feedback from attendees at the consultation meetings and the listed feedback is from online feedback.

Whilst the plans do not specifically link to Council's current strategic planning suite, Council will still use the plan as a reference. The individual community plans have been developed for each town/village within the Council area and will come together to make a community plan document.

The versatility of this approach will mean that each community can be supplied with copies for the unique area whilst maintaining a consistent format in the consolidated community plan document.

The Community Plan is a living document that is regularly reviewed to reflect the changing aspirations of our community. The draft indicative layout for the individual community plans was adopted by Council at the General Meeting on 28 June 2023 and this report represents a significant step forward to developing the concept and moving towards the final adoption and not the final destination of these plans.

ATTACHMENTS

1. **Benarkin and Blackbutt** [↓](#) 
2. **Bunya Moutains** [↓](#) 
3. **Coolabunia** [↓](#) 
4. **Crawford** [↓](#) 
5. **Durong** [↓](#) 
6. **Hivesville** [↓](#) 
7. **Kingaroy** [↓](#) 
8. **Kumbia** [↓](#) 
9. **Maidenwell** [↓](#) 
10. **Memerambi** [↓](#) 
11. **Moffatdale** [↓](#) 
12. **Murgon** [↓](#) 
13. **Nanango** [↓](#) 
14. **Other Localities** [↓](#) 
15. **Proston** [↓](#) 
16. **Tingoorra** [↓](#) 
17. **Wondai** [↓](#) 
18. **Wooroolin** [↓](#) 

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BLACKBUTT AND BENARKIN COMMUNITY PLAN

2025



Blackbutt

The town of Blackbutt has a population of 799. Blackbutt is situated along the Blackbutt Range in the south-east corner of the South Burnett Region and has a close relationship with Yarraman in the Toowoomba Regional Council area and Kilcoy in the Somerset Regional Council area.

European settlement of the area commenced at Taromeo Station in 1842 however the first town allotments were created around 1910. Timber harvesting and sawmilling were the early industries within the area, supplemented with cattle grazing and silviculture as minor industries. The name Blackbutt was given to the area in 1909 by a Crown Surveyor based on the common name for the family of dark barked eucalypts.

A major tourist attraction within the Blackbutt area is the Brisbane Valley Rail Trail (BVRT) which was established in 2006 along a disused 23km section of railway line extending from Linville to Blackbutt. The Rail Trail is popular with bushwalkers, horse riders and mountain bike riders and its proximity to South-East Queensland is seen as advantageous for future growth of nature based tourism within the Blackbutt area.



Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Short Term (1 - 4 years)

- A double sided static board in the main park ~~Electronic board~~ with community notices and information – Blackbutt history, what is it known for, what to visit.
- History plaque for the Memorial Hall showing previous locations and previous history before its current location. Help facilitate the Blackbutt Anzac Memorial area which will be near the Memorial hall.
- Let RSL have part precinct for Anzac Days etc.
- ~~Move Cenotaph~~ - Build new Cenotaph and leave old one for Anzac Service.
- Monument for RSL on rail trail.
- ~~Rail Trail Precinct Area (separate consultation) and commercial.~~ Moved to 4-8 years.
- Move rail trail closer to the skatepark.
- ~~Review facilities and accommodation for evert valley rail trail.~~
- Skatepark (Capital Projects Plan).
- Shelters over BBQ's (Capital Projects Plan).
- Replace playground gates (Capital Projects Plan).
- ~~Walking track with intermitten exercise points.~~ Footpaths around town that can utilised as walking paths.
- ~~Move exercise machines to car park at the Museum.~~
- Toilet block at Roy Emerson Museum or near the new car park.
- Car park in between hall and Bush Fire Brigade. Take out barb wire fence and have room for buses ~~including a turnaround and drainage/road solution.~~
- Blackbutt SES - Toilet refurb (Capital Projects Plan).
- Horse yards moved from Blackbutt to Benarkin.
- Teenage safe space and play area. ~~(Church Hall).~~
- Morris Street and Blackbutt Crows Nest Rel for next year??
- Widen and upgrade Bowman Road (no lines or buffer and solar lights needed).
- Upgrade waste signage across region (Capital Projects Plan).
- Replace safety signage - Regional Pools (Capital Projects Plan).
- Kerb and channel and drainage plan to be rolled out annually.
- Morris Street (Miller-Unnamed) - Road Seal - Construction (Capital Projects Plan).
- Footpath Hart Street to the Sports Ground (LRCI Project List).
- Road, shoulders and drainage outside Blackbutt Sand and Gravel needs to be fixed due to water run off issues.
- Water and storm water drainage (Blackbutt, Bowman Road, near golf course, Douglas Street and Crompton Drive).

Short Term (1 - 4 years)

- Bat ~~eradication~~ relocation program - habitat management.
- Wild dogs and cats programs. ~~Feral management program and training for animal owners "keeping of animals"~~
- Lights around cart in park.
- More signage for Rail trail Blackbutt to Yarraman.
- Information sheets for new property owners, welcome pack.
- Off leash dog park.
- Habitat Protection - ~~Council to assist community groups~~ in better mapping around species habitat, koala habitat and wildlife corridor.
- Better mobile connectivity.

Medium Term (4 - 8 years)

- Need for facilities ~~and restaurants.~~
- Rail Trail Precinct Area (separate consultation) and commercial. Moved from 1-4 years.
- ~~Tennis courts or a gymnasium.~~
- ~~BMX Track near the skatepark.~~ Moved to Benarkin.
- Timber Museum - ~~Advocacy/support.~~
- Establish a music bowl to compliment and complete the suite of facilities in the hall. ~~museums, gardens and memorials with an eye to 2022(?) and the fact that country music will be a nice top up to the Avocado festival.~~
- ~~Habitat Protection - Better mapping around species habitat, koala habitat and wildlife corridor.~~ Moved to 1-4 years.
- Replacement of pavers to concrete - Hart Street to the Roy Emerson (LRCI Project List).
- 100 allotment development.
- 2032 Olympics opportunities.
- To lobby State and Federal Governments on D'Aguilar Highway, Burnett Highway and Blackbutt Range (passing lanes).
- D'Aguilar Way upgrade.
- Entry to Blackbutt from Benarkin - Develop it into a Roadside Trip rest and refresh area. At each end of the redeveloped area, a modern Picnic Pavilion be installed, looking exactly like the new ones in Les Muller Park. At the Blackbutt end a sign be installed, toilets, arrow, 750 Meters Les Muller park, at the other end toilets, arrow toilets Benarkin First Settlers Park. In the middle a garden with recreated Blackbutt and Benarkin entrance signs, with an overarching sign "Timbertowns of" and information panels go up, detailing the World Champions in the Timber industry. An information panel about the new Timber Museum should be erected once it's operational.

Long term (Over 8 years)

- Future planning - Council to revisit the State Government 2004 town plan and action ideas for Blackbutt to allow for growth (air strip, prison, hospital or school).
- Targeted investment assessment on strategy for accessing new water for irrigators in Blackbutt (2022 Advocacy Action Plan).
- Continue and increase lantana education programs ~~and help residents with low cost chemicals, PPE and loan equipment etc spray guns, misters and gas guns.~~
- Infrastructure upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Les Muller Park - Replace playground (Capital Projects Plan).

Page 2 Blurb Feedback

- The areas surrounding Blackbutt and Benarkin are rich in wildlife including endangered gliders, koalas and a great diversity of birds.
- It would be nice to read about the wildlife within the area who also call Blackbutt/Benarkin home (bats, wallabies, sugar gliders, possums and many local birds). Perhaps a mention of the local library and playground setup with the picnic areas for families to come together.

General Feedback

- Facilitate RSL being granted portion of land on rail trail as it is becoming difficult to conduct ANZAC day in the current location.
- We have so much beautiful wildlife and I think we need to invest more into protecting our wildlife. Offer education Nestboxes/ habitat for wildlife Free tube stock for rate payers to encourage planting of native plants. We need to focus on keeping Blackbutt/Benarkin as the beautiful country town it is and not make it another over developed suburb that used to be something beautiful. Please protect our wildlife and the towns heritage for future generations.

Priority Feedback

Short term:

- Monument for RSL on rail trail
- Move Cenotaph - Build new one and leave old one for Anzac service
- Let RSL have part precinct for Anzac Days etc.
- History plaque for the Memorial Hall showing previous locations and previous history before its current location. Help facilitate the Blackbutt Anzac memorial area which will be near the Memorial hall.
- Footpath Hart Street to the Sports Grounds.
- Teenage safe place.
- Dog park.
- Park upgrades.
- Habitat Protection - Council to assist community groups in better mapping around species habitat, koala habitat and wildlife corridor.

Medium term:

- Timber Museum.
- Water quality.

Added Feedback

Short term:

- Fences around all parks.
- Recommended age signs on parks.
- Fix the start of Old Esk road.
- Basketball/Netball courts & Volleyball on the grass, more seating for areas for youth to hang out.
- Advocate to DMR to reduce speed limit on highway to 80km from Benarkin to Blackbutt.
- A community center space that all community can use to help them connect with their community - maybe working with libraries would work in this space.
- Electric behicle charging station.

Medium term:

- Facility for electric cars to recharge.
- Replacement of pavers to concrete - Hart street to Roy Emerson.
- Footpaths that follow the rail trail through Blackbutt and Benarkin.

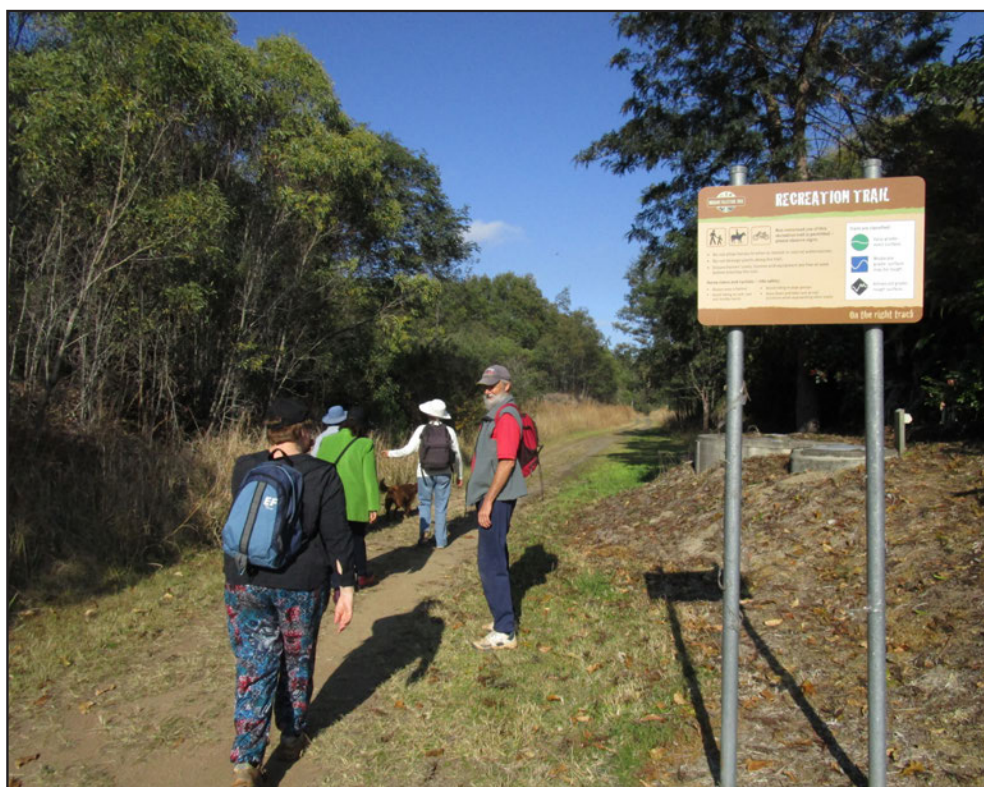
Long term:

- Roads (Old Esk Road being priority for safety).
- Foot paths/ rail trail (A lot of people have animals, ride bikes/ horses).
- Pest animal program.
- Tourism program (Aim to bring more bike riders and caravans to the area).
- Get more shops/ restaurants in town.
- plant a tree program. Yarraman council provide residents with 2 free native tube stock

Benarkin

Benarkin is located on the far south-eastern side of the South Burnett LGA. The small village includes a public school, a small number of shops and services. The village lies adjacent to the Brisbane Valley Rail Trail and the Bicentennial National Trail with overnight camping facilities at the First Settlers Park.

- Recreation options available for residents and visitors have a predominantly outdoor recreation focus:
- First Settlers Park provides a small range of covered, ageing play opportunities and a picnic node
- Walking, mountain bike riding, horse riding opportunities on the BVRT and Bicentennial National Trail
- Motor and trail bikes, and four wheel driving
- Benarkin State Forest provides opportunities for nature appreciation, bird watching and approved recreation activities including use of tracks and trails.



Acknowledgement

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Short Term (1 - 4 years)

- The Blackbutt horse stabling corral should be relocated to the horse trough in Benarkin. With the objective of making Benarkin a more acknowledged horse starting and finishing location.
- ~~Move Gold Wagon and BC Centenary Shelter to camp site.~~
- First Settlers Park Amenities (Capital Projects plan).
- First Settlers Park - Sign shelter, move railway track and cart (Capital Projects plan).
- Benarkin footpath (Capital Projects plan).
- Upgrade waste signage across region (Capital Projects plan).
- Better mobile connectivity.
- Widen the sealed surface on Hathaway Street to Williams Road and cut back encroachment on the side.

Medium Term (4 - 8 years)

- Footpath from park to the school.
- First Settlers Park - replace playground (Capital Projects Plan).
- ~~BMX track at Pioneer Park.~~

Long Term (Over 8 years)

- ~~The whole of Steven Street to be sealed.~~
- Water Distribution (Capital Projects Plan):
 - » B02a - DN150 from existing DN150 to proposed Benarkin Reservoir and PS, reconnecting into existing DN100
 - » B02b - Proposed Benarkin Reservoir
 - » B02c - Proposed Benarkin Reservoir PS
 - » WMN - Scott Street (Muir to existing)
 - » B05 - Replace DN100 with DN150 along Muir Street from the southern side of Coulson Street to Douglas Street
 - » B06a - Replace DN100 mains with DN150 along Gladys Street between Coulson Street and Douglas Street and along Douglas St between Gladys and Pine Street

Top Community Feedback

- BMX track

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BUNYA MOUNTAINS COMMUNITY PLAN

2025



Bunya Mountains

Located 56 kms ~~north-east south-west~~ of Kingaroy, the Bunya Mountains shelters the world's largest stand of ancient bunya trees. The Bunya Mountains play a significant role in Aboriginal culture. The traditional custodians from across Queensland and northern New South Wales would historically gather to feast and celebrate the bounty of the bunya nut harvest.

The 2021 census showed a population of 110 for the area. Residents are serviced by a convenience store, ~~1 restaurant and 2 cafes~~. ~~There are also a number of restaurants on the mountain.~~ The village is predominately holiday homes with occupancy at peak times exceeding that of a small community. ~~The annual visitation rate is approximately 200,000 visits per annum (QPWS).~~

As a tourist destination, the Bunya Mountains plays a significant role in attracting visitors with benefits to the communities of the South Burnett, Toowoomba and Western Downs districts.



Acknowledgement

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Short Term (1 - 4 years)

- Upgrade waste signage across region (Capital Projects Plan).
- Child friendly play equipment (nature-oriented play area).
- The concept plan for Allan Stirling Memorial Park upgrades is completed, including fully accessible walking track, carpark, interactive signage, enviro toilet.
- Redesign of industrial bin location and create carparks at the Bunya Avenue Entrance to the park.
- Additional toilets - Locations to be considered include Fishers Lookout, Allan Stirling Park, Russell Park and Rifle Bird Park. Fishers Lookout and Rifle Bird Park are in WDRC area.
- Formal lookout area at Mount Mowbullen (Fishers Lookout). This is WDRC area and the formal lookout is already in place.
- Continue current interest and support of BMCAI (Bunya Mountains Community Association Inc).
- A Community meeting/gathering place and place of refuge (in disaster), is established for social interaction, meetings, resident and visitor cultural and environmental education, forums, and workshops.
- Community social events are delivered to enhance social connection, cohesion, build resilience, keep the history alive, support opportunities to learn about the environment and enhance cultural consciousness/awareness.
- Cedarvale Museum is considered, promoted and supported as one of the South Burnett Regional Council Museum's. Digitise early European history and artifacts held by the South Burnett Museum including Cedarvale.
- Bunya Nut Festival revival. Triennial year celebration of big fall of nuts.
- Secure a recognition from Transport and Main Roads that the access roads to the Bunya Mountains are a higher priority (than the present low priority.)
- An EV Charging Station is established in Dandabah for electric vehicles.
- The Bunya Mountains Local Disaster Management Sub-Plan is kept up to date and ready to be implemented.
- Routine maintenance/roadside control for all vegetation to stop encroachment to keep it safe.
- Plan for roadside lantana and cactus removal.
- SBRC feral pig control in Bunya Mountains.

Medium Term Continued (4 - 8 years)

- Gazetted Stock Routes - **Explore options** and open up to create walking tracks including bikes and horses (potential for tourism). **Work in collaboration with the BPAC Songlines Project.**
- **Develop a walking historical** ~~Establish a tourism~~ **trail, association brochure and QR code for enjoyment discovery** that includes historical (Indigenous and European) tales, environmental unique features of Bunyas.
- A data set of housing/accommodation, visitor and population numbers by type, trends/ peak periods, are available for advocacy and grant application processes.
- Telecommunications infrastructure is enhanced to ensure accessibility and reliability that meets community expectations.
- Establish a natural environment monitoring regime to assist in the management of the impacts of visitors/recreational users/residents and preserve the unique Bunyas environment.
- Explore remote business opportunities to encourage more full time residents who are able to work from the Bunyas.
- Tourism promotions of the Bunyas include environmental, cultural and historical reference messages.

Long Term (Over 8 years)

- Investigate options for accommodation for hospitality and rangers to encourage workers to live in the Bunyas and lessen the travel in and out each day.
- Whilst promoting visitation, ensure that future development proposals do not negatively impact upon the natural environment.

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COOLABUNIA COMMUNITY PLAN

2025



Coolabunia

Coolabunia is a rural locality 10 km south-east of Kingaroy. It was named after a pastoral run, and it is thought that the name derived from an Aboriginal expression describing a sleeping koala. It was a resting place on Aboriginal journeys to the Bunya Mountains to the south-west.

European settlement of the Coolabunia scrub began in the early 1880s, and closer-settlement farms were taken up later in the decade. Early settlers dug a well because of the distance to the Stuart River and lagoons around Nanango, and in the 1890s the well was proved to be a permanent source of water. A primary school opened in 1891.

Crops and timber harvesting were the leading occupations. A Baptist church opened in about 1900, a year or two after a general store and a wheelright started. A hotel was built, but was denied a licence and dismantled. The railway from Gympie was extended from Kingaroy to Nanango in 1911, with a stop at Coolabunia.

Coolabunia has a primary school and a municipal saleyard on the D'Aguilar Highway.



Acknowledgement

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Short Term (1 - 4 years)

- Upgrade waste signage across region (Capital Projects Plan).
- Coolabunia Saleyards (Capital Projects Plan):
 - » Replacement of yards - Ongoing replacement program to increase safety standard;
 - » Refurbishment of toilet;
 - » Refurbishment of canteen and office;
 - » Hay shed and
 - » Asset upgrades.

Medium Term (4 - 8 years)

- Coolabunia Saleyards (Capital Projects Plan):
 - » Canteen upgrade and renewal;
 - » Selling complex renewal;
 - » Water infrastructure renewal and
 - » Dip and draining pen renewal.

Long Term (Over 8 years)

- Coolabunia Saleyards (Capital Projects Plan):
 - » Chemical shed renewal
 - » Yard renewal
- Infrastructure upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).

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CRAWFORD COMMUNITY PLAN

2025



Crawford

Crawford is the first small town stop on the South Burnett Rail Trail after you depart from Kingaroy. Crawford takes its name from the Crawford railway station named by Queensland Railways Department in 1904. Named after engineer Hugh Ralston Crawford who supervised the construction of the Wondai-Kingaroy railway.

As at the 2021 Census, Crawford had a population of 182.



Acknowledgement

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Short Term (1 - 4 years)

- Upgrade waste signage across region (Capital Projects Plan).
- Crawford toilet (Works for Queensland).
- Toilet and play area at the rail trail to encourage visitors.
- Better parking for rail trail access.
- Fix water over the road at the end of Siefert Street.

Medium Term (4 - 8 years)

- Develop the visitor experience so there is enough trade for a cafe/corner store to thrive.
- Footpath from the township to the rail trail.
- Footpath along Siefert Street.

Long Term (Over 8 years)

- Infrastructure upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Fix water over the road at the end of Siefert street.

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DURONG COMMUNITY PLAN

2025



Durong

Durong is located at the crossroads to Chinchilla, Mundubbera and Jandowae and is the westernmost settlement in the South Burnett. The village has a general store, bowls club, school, church and town hall which contains a library and hosts a playgroup and girl guides group.

Large land holdings in the area have grazing and cropping of grains as well as dubosia as the major activities. The village itself has a minimal population with the majority of people residing on farms or small rural residential holdings. The total population of the district is 219 according to the 2021 census.



Acknowledgement

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Short Term (1 - 4 years)

- Replace three play items (Capital Projects Plan).
- Stock route graded as fire barrier (McLean Road – Highway – Shelly Top Road):
 - » Fire and Safety concern
 - » Glencoe Fire Brigade
- Lantana Issue - Biosecurity plan.
- Upgrade waste signage across region (Capital Projects Plan).
- Electronic community notice board.
- Improve parking for the shops.
- Footpath from crossroads to the school.
- Better school parking.
- Slow down for wildlife signs on Shelly Top and McLean Road.
- Red paint on road to be a visual for trucks/traffic to slow down.
- Speed limit review.
- Stop sign on Mundubbera Road instead of give way sign.

Medium Term (4 - 8 years)

- Replacement of fire shed.
- Better parking for the hall.

Long Term (Over 8 years)

- Infrastructure Upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Toilet and play area at the rail trail to encourage visitors.
- Better parking for rail trail access.

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HIVESVILLE COMMUNITY PLAN

2025



Hivesville

Before the development of Proston, Hivesville was the main centre in the district outside Wondai and Murgon. It is located 10kms east of Proston. As at the 2021 census, Hivesville and the surrounding area had a population of 219.

It was originally called Jaumbill, but was changed in 1923 in honour of George Hives, an early grazier of "Sunday Creek" Station who took up that station as "Mondure" resumption in 1895. Farming in the area includes grazing and feedlots. Current residents are serviced by a local shop, service station and the historic Hivesville Hotel.



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Short term (1 - 4 years)

- Upgrade the toilets on the main street.
- ~~Reinstate showers to the toilet block at the sportsground.~~
- Investigate building on Railway Park for a hive(?) and incorporating a playground and a dog off leach area.
- Sportsground amenity upgrade/showers (Works for Queensland).
- Sportsground dump point (Capital Projects Plan).
- Advertising for free camping for 48 hours in the sports ground, fencing back up in the sports ground to keep pets safe and somewhere for them to be offleash.
- ~~Playground.~~
- Maintain an affordable fee for the water fill point with a base charge for multiple fills per week.
- Kerb and channel plan to be rolled out annually.
- Drainage (Capital Projects Plan).
- Investigate connection to the rural water scheme to be made available to all residents or subsidise the purchase of one water tank per rate payer.
- Speed limit signs entering and exiting the town (~~advocate for extra policing~~).
- Upgrade waste signage across region (Capital Projects Plan).
- Site Surveillance - Hivesville and Home Creek (Capital Projects Plan).
- Assist the Hivesville Progress Association Inc., to beautify and maintain Railway Park (~~commonly known as Mother of Millions Park~~). ~~Change name from Mother Million Park to Railway Park.~~
- Assist landholders to beautify the main street (old shop fronts).
- ~~Community Christmas Tree on display at Christmas to give a festive atmosphere.~~ ~~Moved to Modure.~~
- Community notice board to advertise community activities.
- Investigate CED system.
- Install a 'Welcome to Hivesville sign' on Hivesville Road (signs already in place on both sides of Hivesville on Wondai Proston Road).
- Support the need for permanent local Police.
- ~~Street lighting on Kawl Kawl Road from the corner to in front of the Rural Fire Brigade and community tennis courts for safety accessing these venues at night.~~ (Mondure)
- ~~Advertising for local residents for cleaning, maintenance and landscaping jobs.~~
- Better phone and internet connectivity.
- Rain water tanks subsidy and pay off on rates option.
- School bus shelter (Lions club or Mens shed).
- Investigate opening Mary Street as priority for emergency services. (3 added)

Medium Term (4 - 8 years)

- ~~Funding to buy the Hivesville Hall for an art gallery, cafe and space for activities like skills building, meditation and health care.~~
- Rural water connections to rest of Hivesville.
- ~~Better drainage on the built-up side of McConnel Way. (Mondure)~~
- Flooding mitigation in certain areas of cause ways and drains.
- Assist homeowners with compliance and prevent further non-compliant structures.

Long Term (Over 8 years)

- To upgrade the storm water drainage throughout the whole town along with the roads, curb and channeling and town water supplied.
- Infrastructure Upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Ensure State owned land is managed in relation to fire, weed and pest management.
- ~~Review Council Policy regarding the opening of gazetted roads. (Mondure)~~

Priority Feedback

Short term:

- Better mobile and internet connectivity.
- CED system.
- Investigate rainwater tank subsidies.
- Sportsground amenity upgrade/shower

Medium term:

- Proper drainage to keep floodwaters off properties. At present water travels down the roads and onto residents' land. i.e. upgrade stormwater drainage and fix culverts. This is important because Hivesville is getting more rain than it did in the past. Barr Street, Harris St & Gayndah Road area is bad.

Long term term:

- Upgrade Storm-water drainage throughout the whole town.
- Curb & Channeling works.
- Flooding mitigation.

Added Feedback

Short term:

- A community center space that all community can use to help them connect with their community - maybe working with libraries would work in this space.
- Fences around all parks.
- Recommended age signs on parks.

General Feedback

Make owners of the stores return them back to commercial / retail buildings and bring them back up to code.

Better Policing of Speed limits through town using speed cameras and RBTs. Not more signs.

Council need to do more to protect the environment.

DRAFT

KINGAROY COMMUNITY PLAN

2025



Kingaroy

Kingaroy is the largest centre in the South Burnett region and has a population of 10,868. The town is known as the “Peanut Capital of Australia” because Australia’s largest peanut processing plant is located in the town and its peanut silo dominates the skyline. Kingaroy established in 1904 with the sale of the first freehold allotments however settlement in the area began with Burrandowan Station in 1843. Kingaroy is well known for being the home of the late Sir Joh Bjelke Petersen, former Queensland Premier from 1968 to 1987. The Department of Local Government and Planning (Queensland Government Planning Department) recognise the role of Kingaroy as the administrative centre of the South Burnett Region.

Over the years, the town has evolved into a modern, well serviced, growing centre with our renewed CBD and medical services that are supported by reliable access to specialist care because of our airport and helicopter land capabilities. Kingaroy consists of supermarkets, a shopping centre, hospitals, restaurants, cafes, sporting/well-being facilities, and a number of educational institutions including Southern Queensland Institute of TAFE, Educational institutions within Kingaroy comprising of Kingaroy State School, Kingaroy State High School, Taabinga State School, Saint Mary’s Catholic College and St John’s Lutheran Primary School and the TAFE College.

Kingaroy has a vibrant cultural and social life and is home to an art gallery and several local craft outlets as well as a range of well-maintained and attractive parklands. We host major events, and festivals such as the BaconFest that have tourists marking the date on their calendars.

The major industries within the Kingaroy Area are engineering, cropping, livestock, viticulture food processing and extractive industries. Kingaroy exports to the world through Swickers, PCA, Plent Foods and other industries. Our energy capabilities have expanded through solar and wind farms and constantly developing to make the region stronger.

Overall, Kingaroy has created champions in many fields that have shaped the local, state, national and international scene for the better. The community thrives together to keep Kingaroy being the centre of care for our region and will keep celebrating the history and strengths.



Acknowledgement

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Short Term (1 - 4 years)

- Provide more bins around town and on walking routes.
- Beautification - Analysis of Kingaroy and connectivity issues around town - **more footpaths** to encourage walking and cycling (**disability friendly**).
- Taabinga Cemetery internal road and gardens (new expansion) and Columbarium walls (Capital Projects Plan).
- Swimming Pool - Refurb toddler pool, safety signage and detailed design for redevelopment (Capital Plans Project). **Redevelopment and hydrotherapy pool.**
- Library/forecourt - Replace decking and joists, Library floor coverings (Capital Plans Project).
- SES kitchen refurbishment (Capital Plans Project).
- Art Gallery repaint internally - Heritage Listed (Capital Projects Plan). **Lighting and toilets upgraded.**
- Town Hall - Carpark, paths, lighting and lighting table upgrade (Capital Projects Plan).
- **Free entertainment once per month.**
- Shelters over BBQ and replace playground gates (Capital Projects Plan).
- Carew Park - New park furniture (Capital Projects Plan).
- Earle Park - Install a fitness circuit and shaded seating area. **Recreational activities for adults (18 + year olds).**
- River Road Park - Replace old and broken equipment (Capital Projects Plan).
- Rotary Park - Replace playground (Capital Projects Plan).
- Memorial Park - Replace removed items, new table settings in Western end, replace 2 shade sails and replace exercise equipment (Capital Projects Plan).
- **Recreational activities for adults. Combined with the line up.**
- Haly Street - Concrete centre islands (Capital Projects Plan).
- Kingaroy Airport Asset Refurbishment - Met building and terminal building toilets, flush markers, security cameras, signage, taxiway C, firefighting centralised water design and construct, line marking, terminal building carpark (Capital Projects Plan).
- **Airport Museum - Airport model and include history.**
- Survey and Design Airpark and hangar sites (Capital Project Plan).
- Aerodrome Masterplan (Capital Projects Plan).
- More commercial use of Airport - **tourism flights.**
- Make Kingaroy the regions 7-Day Trading location so all retailers have the opportunity - making Kingaroy the urban centre of the South Burnett and providing opportunities for working families to do their shopping, additional work hours for workers and open shops for travellers and tourism.
- Radunz Road - Road Seal (Capital Plans Project).

Short Term Continued (1 - 4 years)

- Fisher and Moore Street Medians - Road rehab (Capital Plans Project).
- ~~Edmund Rice - Alternative Learning Centre.(moved from 4-8 years)~~
- Booie Road - Parsons Bridge (Capital Plans Project).
- Alford Street (Mant - First Ave) drainage (Capital Plans Project).
- Coral Street (Park to Orana) - Footpath (Capital Plans Project).
- Drainage - Ongoing upgrades to ensure water goes through public land, not private.
- ~~Burnett Street (Alan Downie Fields)- Carpark and drainage (Capital Plans Project)- Nanango~~
- Youngman Street (Albert - Emergency Access) - Kerb and channel (Capital Plans Project).
- Markwell Street (Parkside - Barwick) - Kerb and channel (Capital Plans Project).
- ~~Housing - Kingaroy North Moved from +8 years)~~
- ~~Airport~~ fire fighting water infrastructure upgrade.
- Address core infrastructure needs for both residential and commercial development (water and waste water) to enable private development and open market.
- Chemical sump - Decommission (Capital Projects Plan).
- Support in-fill development opportunities for Rogers Drive and Baron Park precincts to bring new businesses to Kingaroy.
- ~~Extend waste pick-up services in out of town areas. Other localities.-~~
- Kingaroy New Landfill Cell - Feasibility study and detailed design (Capital Projects Plan).
- Kingaroy Leachate Collection Trench (Capital Projects Plan).
- Kingaroy Transfer Station Extension (Capital Projects Plan).
- Encourage ~~community land for wildlife and weeding groups~~ - for employment and protection of remaining native vegetation.
- Additional funds toward invasive species of flora control and ~~more education around biodiversity loss.~~
- ~~More penalties for land clearing and more education around biodiversity loss.-~~
- Water Distribution (Capital Plans Project):
 - » XHL pressure zone realignment and closed valve bill PI
 - » WMR - Jarrah Street (Haly to Somerset)
 - » WMR - Somerset Street (Alford to Knight)
- Wastewater Mains (Capital Plans Project):
 - » SPS2 Tessmanns Road switchboard
 - » SPS3 Logan Street SCADA renewal
 - » SPS6 Barron Park Drive SCADA renewal
- » Trunk sewer upgrade First Avenue - Construction

Short Term Continued (1 - 4 years)

- Water Distribution (Capital Plans Project):
 - » Ivy Street (Fisher to Ian)
 - » Taabinga Heights reservoir switchboard renewals and process control/SCADA
 - » WMR - Kingaroy Street (River Road to Knight)
 - » WMR - William Steet (Alford Street - Haly Street)
 - » WMR - Kingaroy Street (Cornish Street - Stolzenberg Road) - Renewal age
 - » WMR - Rae Street (Kingaroy Street to Walter Road)
 - » WMR - Railway Terrace (Knight to Rae Street) - Renewal age
 - » WMR - First Avenue (Haly Street to Logan Road) 150DN
 - » WMR - Kingaroy Street (River Road to Rae Street)
 - » Drive In WPS Switchboard renewals and process control/SCADA
 - » WMR - Carinya Street (Fisher Street - Moonya Street)
 - » WMR - Carinya Steet (Moonya Street - Jarrah Street)
 - » WMR - King Steet (John Street to Youngman)
- Water Storage (Capital Plans Project):
 - » Premier Drive storage reline

Medium Term (4 - 8 years)

- Flooding Mapping - Advocate for \$\$ from State to do comprehensive flooding mapping for the towns to encourage appropriate development and improve drainage plans for better connection, walking paths and links between old and new connections.
- Advocate to Government to give incentives to commercial operators/investors to encourage the housing market.
- Incentivise farmers to farm sustainably.
- Expansion of towns through a Land Supply Analysis to encourage continued growth in the areas Council wish to see the area grow while protecting our Agricultural Land.
- Gordonbrook Dam – Advocate to take it offline for town (urban) supply – use for farming only.
- Expansion of Tip shop at Kingaroy Transfer Station Stage 1 (Capital Projects Plan).
- Expansion of Tip shop at Kingaroy Transfer Station Stage 2 (Capital Projects Plan).
- Lions Park - New swing set (Capital Projects Plan).
- BP Walking Track - Replace exercise equipment (Capital Projects Plan).
- Adermann Park - Replace playground (Capital Projects Plan).
- Memorial Park - Replace old equipment (Capital Projects Plan).

Medium Term Continued (4 - 8 years)

- Airport earthworks - Air Park (Capital Projects Plan).
- ~~Airport Earthworks - Air Park, terminal building, apron and taxiway renewal, pavement repairs Hangar areas and fence renewal (Capital Projects Plan).~~
- ~~Advocate and encourage regular air service from Kingaroy/Brisbane/Sydney. Moved from Wondai Plans.~~
- Pavement repairs Hangar areas and fence renewal (Capital Projects Plan).
- 1913 Chambers - Paint and maintenance (Capital Projects Plan).
- PCYC Facility - include fitness and entertainment for youth.
- Excursions for youth out to public events in Brisbane or other places.
- ~~Edmund Rice - Alternative Learning Centre. Moved to 1-4.~~
- 2032 Olympic opportunities.
- Wastewater Mains (Capital Plans Project):
 - » Industrial Avenue SPS1 switchboard renewals
 - » Bunya Highway Sewer Pump Station 4 switchboard renewals and process control/ SCADA
- 14 Norman Street combined drain
- Water Distribution (Capital Plans Project):
 - » WMU - Haly Street DN450 (Kingaroy Street to Jarrah Street)
 - » WMN - Fisher Street (Haly to Alford) DN300
 - » WMN - DN300 water main (Haly Street East PS (Planned) to Kingaroy Heights proposed Res) - Include temp bypass around PS
 - » Queen Street - Water Main
 - » WPSN - Haly Street East (Fisher Street) pump station (new proposed)
 - » WMN - (TRUNK) Sommerset Street (to new reservoir)
 - » KHTS zone realignment
 - » Orana (Moonya) Street pump station upgrade
 - » WMR - Harris Road (Walter to Silky Oak)
 - » Reservoir Street Reservoir, pumps and WPS switchboard renewals and process
- Wastewater Mains (Capital Plans Project):
 - » Industrial Avenue SPS1 switchboard renewals
 - » Bunya Highway sewer pump Station 4 switchboard renewals and process control/ SCADA
 - » 14 Norman Street Combined Drain

Medium Term Continued (4 - 8 years)

- Water Distribution (Capital Plans Project):
 - » River Road (Barron to Youngman incl Barron Indust) 492m, upgrade to 225mm)
 - » WMN - DN200 along River Road, Walter Road and Barron Street
 - » WMR - Walter Road (Knight to River Road)
 - » Haly Street (Fisher to Willowglen)
 - » K01 - DN200 through CBD along Haly Street between Youngman Street and Kingaroy Street
 - » K02 - Works as designed for Kingaroy CBD
 - » W02 - Upgrade existing DN100 to DN150 through Cosy Dell Lane and Hansens Street to end of Haly Street
- Water Storage (Capital Plans Project):
 - » WMU-Racecourse Road (Bunya Highway to End)

Long Term (Over 8 years)

- Infrastructure Upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Youth entertainment (something like the Hervey Bay park etc.) or a **outdoor/indoor** bowling alley.
- River Road - Replace old equipment (Capital Projects Plan).
- Apex Park (Capital Projects Plan).
- Airport asset refurbishment (Capital Projects Plan).
- Multi-level carpark - **Ground level entertainment areas.**
- Accommodation developments.
- Housing - Kingaroy North Moved from +8 years).
- Progress towards becoming a Regional City.
- Ongoing protection and maintenance of remnant vegetation.
- Water Distribution (Capital Projects Plan):
 - » K13 - New DN100 main along Jubilee Street interconnecting existing DN100 on Ian Street
- Wastewater Mains (Capital Projects Plan):
 - » SMU - (TRUNK) Fisher Street sewer upgrade (Jacaranda to Frangipani)
 - » SMU - (TRUNK) Alford Street sewer upgrade (First Avenue to Mant)
 - » SMU - (TRUNK) Cornish Street sewer upgrade (Cornish to Kelyyn)

Priority Feedback

Short term:

- Swimming pool development.
- 7 day trading.
- Water and wastewater projects.
- Encourage Rogers Drive & Barron Park infill.
- Biosecurity.
- Memorial Park upgrade - continue the concrete pathway around the whole of memorial park continue from the new undercover seating areas on Haly St and continue the length of Burnett St meeting up to the Alford St pathway to make a full circuit. Gym equipment, more seating and bins in general.
- Reopening of Lancare.
- Penalties for land clearing and more education around biodiversity loss.
- Additional funds toward invasive species of flora control.
- Invest in walking/cycling connectivity around town.
- Rotary Park upgrade.
- Aerodrome Masterplan.
- Art Gallery Repaint.

Medium term:

- Water and wastewater projects.
- Flood mapping.
- 1913 Chambers repaint.
- Edmund Rice Learning Centre established

Long term:

- Park upgrades.
- Progress towards becoming a regional city.
- Water infrastructure maintenance and upgrades (water quality).
- More recreational activities for adults, teenagers and children.
- Participation in 2032 olympics.

Added Feedback

Short term:

- Fences for all parks.
- Recommended age signs on parks.
- Specific Requests for Inclusion in the 1–4 Year Plan Playground Replacement and Upgrades: Ensure all outdated equipment across major parks (Rotary, River Road, Adermann, Lions, Apex) is addressed within 1–4 years, not staggered over 8+. Introduce shaded, inclusive play equipment that caters to toddlers through to teens.
- A community center space that all community can use to help them connect with their community - maybe working with libraries would work in this space.
- Changing Places/MLAK toilet in Lions Park
- A path from the top of Fisher Street to the new parking area at Apex Lookout in Coral Steet.
- Replacement of the field lighting at Lyle Vidler oval.
- Meyers Road seal.
- Update and make signage of dog off leash penalties at parks. The signs are faded and old, not in very visible locations esp at memorial park since the new upgrades in the park.
- Fund a professional ecologist's mapping, management plan and Acquirement and Maintenance of new natural areas for Conservation areas including Carrol Nature reserve and mt Wooroolin.
- Glendon Street Toilets: building to be painted - inside and out, upgrade the plumbing system, inside maintenance (e.g. fix door locks) and more regular cleaning.
- 1401 Garbage Bin Option.
- Divert the footpath around the power pole halfway up the Fisher Street hill.
- Poster display boards in the Dr Ellen Kent Hughes Forecourt display Councillor information, zones and what they are responsible for etc.
- Upgrade the dog park.

Medium term:

- Community hospital redevelopment.
- Build an RV car park that provides basic facilities, including water and dump point access.
- Retail with a proactive health approach.
- Identify and seal selected sections of gravel roads, prioritised based on traffic volumes and maintenance requirements.
- Advocate incentives to developers etc to encourage housing.
- Create an art trail / corridor i.e. sculptures showcasing Kingaroy along Railway Terrace.
- All roads infrastructure - new and maintenance includes new street trees and storm water harvesting for street tree establishment and other parks and open space irrigation.
- Waterpark.

ADDED FEEDBACK

Long term:

- Historical precinct at Aerodrome.
- Build a big botanic garden (similar to the scale of the botanical garden of Emerald or Rockhampton).
- Kingaroy North development progressed.
- Waste to energy site developed.
- Eco tourism and tourism development.
- Environmental focuses.
- Climate change Mitigation and adaption.
- Carbon sequestration for income/rate reduction for rural residential and land parcels greater [voluntary for private land ownership and applied to open space that council controls than 1000m2 managed through rates.
- Adult education - science, the arts, biz and tech. Build capacity for technological enterprise Encourage nature play for all ages for wellbeing and creative minds The development of programs that allow wealth creation for individuals [including rate reductions/payments via home energy production, water collection storage, local food production
- Redevelopment of the peanut silos into housing, hotel and business hub.

General Feedback

- No where on the list at all was the park down at the senior citizens park/duck pond. As its right opposite the big peanut and tourists see this coming into our town. the duck pond area is very neglected at looks unsightly. Some of the pathways had to be removed as they were dangerous and now there is no full pathway around the duckpond area. As SB care use this area, people using it with wheelchairs cannot access this park. It would also be good to see more bins here, better undercover seating and also signage to help protect the wildlife. eg. ducks. If you want to feed the ducks please feed bird feed mix/fresh lettuce scraps etc. (worded nicely). its lovely to see families frequent here but they feed ducks bread which causes deformities. Please take this into account.
- I would like to strongly press that playground and park upgrades in Kingaroy must be delivered in the 1–4 year timeframe of the Community Plan. Any deferral to the medium term (4–8 years) or long term (8+ years) is not acceptable, as it risks undermining Kingaroy's ability to remain an attractive and liveable town for young working families. The Draft Plan already recognises some important short-term commitments, such as: Rotary Park playground replacement River Road Park equipment replacement Memorial Park shade sails, exercise equipment, and furniture Carew Park furniture Earle Park fitness circuit and shaded seating. These are very welcome, but Council should go further and consolidate these upgrades into a strategic program that positions Kingaroy as a family-friendly town in the South Burnett. To keep Kingaroy thriving as the heart of the South Burnett and to retain and attract young working families, Council must elevate parks, playgrounds, pools, bike/BMX tracks, and walkways into the 1–4 year priority plan. Families cannot wait until 2030–2035 for upgrades that are essential to daily life, youth wellbeing, and the town's economic and social sustainability. I urge Council to amend the Draft Plan so that all major family-focused recreational infrastructure is committed within the short-term horizon.

General Feedback

There seems to be an emphasis on very localised actions to be taken. This is necessary of course but the larger picture and how it affects ALL localities must also be considered and acted upon. For example, as the CLIMATE heats up, what actions can be taken right across the region to mitigate future flooding events, or heatwaves, for example. This is particularly important as we have many vulnerable people of low economic means. What are we doing to cool the streets down, e.g. a street tree planting program involving the community? To soak up water via natural means (e.g. rain gardens, and other ways that also add to the region's amenity)? To not use concrete for every walking surface but investigate alternatives that allow rainwater to be absorbed into the soil so that our streets don't make flooding worse. How can we make ENVIRONMENT EDUCATION part of the narrative of looking after community and assets? How can we encourage LANDCARE more broadly and nature CONSERVATION which will help us all in the short, medium and long term? How can we encourage and incentivise a broader involvement of the young as an offshoot of the YOUTH Council so we have less kids with mental health, substance and loneliness issues? How about bringing CULTURE to the streets, so that it doesn't happen just during festivals or inside buildings, e.g. street musicians, street performance.

Recommendation: Enhancing Well-being through Climate-Responsive Local Policy To proactively address climate change while improving the total well-being of residents and visitors, South Burnett Regional Council is encouraged to consider the following five policy directions:

1. Introduce a Local Carbon Pricing Mechanism

ction: Implement a modest, revenue-neutral carbon levy on high-emission activities (e.g., fossil fuel use in council operations).

enefits: Generates funds for local sustainability projects, improves air quality, and encourages low-carbon innovation.

2. Strengthen Green Building Standards and Incentives

ction: Develop local guidelines for energyefficient buildings and offer incentives (e.g., rate reductions or grants) for retrofitting homes and businesses.

enefits: Reduces energy costs, improves indoor comfort, and supports local trades and green jobs.

3. Expand Nature-Based Solutions and Ecosystem Protection Inspired by : Ecosystem-based adaptation strategies globally

ction: Partner with Traditional Owners and conservation groups to protect and restore local ecosystems, including riparian zones and native bushland.

enefits: Enhances biodiversity, improves water quality, and builds resilience to extreme weather events.

4. Decarbonize Regional Transport

ction: Invest in safe cycling infrastructure, electric vehicle charging stations, and explore low-emission public transport options for towns like Kingaroy and Nanango.

enefits: Reduces emissions, promotes active lifestyles, and improves regional connectivity.

5. Support Landcare, Regenerative Agriculture, and Slow Food Initiatives**

ction: Establish local Landcare groups, Land for Wildlife farmers, and food producers to promote regenerative practices, soil health, and local food systems through education, grants, and marketing support. Benefits Boosts agricultural profitability, enhances food security, preserves local heritage, and strengthens community identity. These recommendations align with South Burnett's rural strengths, community values, and environmental assets. By adopting a climateresilient, well-being-focused policy framework, the Council can lead the region toward a healthier, more sustainable future.

11

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KUMBIA COMMUNITY PLAN

2025



Kumbia

Kumbia is located 32km south-west of Kingaroy, at the foothills of the Bunya Mountains.

Kumbia is surrounded by rich red volcanic soils and abundant grazing country. It was formerly a part of Taabinga Station and at the 2021 census had a population of 301.

Farming in the area includes peanuts, corn, stone fruit, grapes, duboisia and paulownia.



Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Short Term (1 - 4 years)

- Electric sign board for town notices.
- Shelters over BBQ's (Capital Projects Plan).
- Replace playground gates (Capital Projects Plan).
- Investigate larger playground at the sport and recreational area, and a smaller playground at the current location (new playground). Added
- Further development of the sportsground for the young families including more shade.
- Public toilet in sports recreation area.
- Refurbishment of toilets in main street.
- Dump point (Works for Queensland) and signage for caravans.
- Remove garden beds for street in main street - trapping dirt and shops are flooding.
- Paint drive in parking/angled parking lines (designated zones).
- CCTV outside school and tennis courts.
- Review street drainage, kerb and channels.
- Water Distribution - Reedy Creek Borefield WPS switchboard renewals and process control/SCADA (Capital Projects Plan).
- Floodway Ellesmere 'Road Closed' signage washed away - no level and no signage at all. Potentially do floodway solar lights in all floodway areas and review flood signage.
- Upgrade waste signage across region (Capital Projects Plan).
- Review and create a plan for biosecurity issues.
- Renewables Projects. Added
- Walking track around the town and implementation of a footpath circling Kumbia. Added
- Biosecurity - Educational signs. Added
- Washdown stations on the Dalby side of Kumbia. Added
- Better mobile connectivity and fixing blackspots - Ellesmere and Parker road have no emergency connection. Moved from 4-8 years.
- Non-potable water review: Moved from 4-8 years.
 - » Water supply
 - » Few blocks unable to get water
 - » Increase water supply area and extend mapping area
- Increase land supply for town expansion - Look at commercial and residential blocks. Moved from over 8 years.

Medium Term (4 - 8 years)

- Apex Park - Move playground to Rec. R (Capital Projects Plan).
- Another playground.
- ~~Carpark at sportsground.~~
- Water Distribution - WMR- Kumbia Road and Dicks Road poly line (Capital Projects Plan)
.Need to check this hasnt already been completed.

Long Term (Over 8 years)

- Infrastructure Upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Open parcels of land in Kumbia for residents.

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MAIDENWELL COMMUNITY PLAN

2025



Maidenwell

Maidenwell is located 30km west of Nanango and 28kms east of the Bunya Mountains. It derived its name from the first water well dug in the district by John King, who was also into horse racing (maiden being the term used for the first race for a horse) – hence Maidenwell. The population of Maidenwell and the surrounding area at the time of the 2021 census was 227. Maidenwell is serviced by a Hotel, Trading Post, **Maidenwell Treasures and a community** hall.



Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Short Term (1 - 4 years)

- ~~Remove excess foliage from public toilets and installation of new signage of adequate size so they are easily identified.~~ Visible public toilet signs in town and near waterhole.
- Beautify central median strip that links the town's 3 commercial outlets (hotel, trading post and treasures). Garden edges, additional trees, pathways, lighting, seats, **plaques, history walk etc, a new enclosed playground shade** and in particular signage be refreshed and/or renewed (Community has previously done up a master plan for upgrade).
- Installation of historical posts with plaques in centre of town, identifying buildings and landmarks.
- Lighting up of the 3 flag poles and Cenotaph in centre of town and require replacement with good quality lighting.
- Replace the copper logs and posts in the middle area of town.
- Replace bollards next to toilet block (Capital Projects Plan).
- Repair of timber fencing in front of the camping area (between Fire Station and existing waste skip bins).
- Designated fire pits to prevent fires being put anywhere.
- ~~Maidenwell Hall – Restump and external painting (Capital Projects Plan).~~ Maidenwell Hall - Relocated to sports ground at time of re-stumping and improving disability access.
- Sportsground - Replace amenities and **replace playground** (Capital Projects Plan).
- Recreation Reserve - Facilities added and additional an playground/climbing are.
- ~~Honesty box at sportsground.~~
- ~~Advocate for~~ Fire Brigade extension.
- ~~Full time boom mower.~~
- ~~Stairs-replaced~~ Additional stairs at the bottom of Coomba Falls.
- Upgrade waste signage across region (Capital Projects Plan).
- Advocate to TMR to widen road Maidenwell Bunya road, reduce speed and install signage for trucks to slow down. ~~–Maidenwell to Cooyar and Maidenwell to Nanango is in desperate need of vegetation, parts are encroaching onto road and damaging vehicles. Maidenwell Bunya Road from Maidenwell to the feedlot is in some sections dangerous drop-offs, road is not wide enough to cope with trucks and cars passing.~~
- Road Closed signs for Brooklands - Middle Creek, Barkers Creek, Oakey Creek and up further (does not do Parker Road).

Medium Term (4 - 8 years)

- Gazetted Stock Routes - opening up to create walking tracks including bikes and horses (potential for tourism).
- ~~Sportsground - Replace playground (Capital Projects Plan). Moved to 1-4 years.~~
- ~~Modifications or renewals to the free camping at the Recreation Reserve.~~
- ~~Skatepark and basketball court near sports oval.~~
- ~~Upgrade tennis courts or potentially new courts.~~
- 2032 Olympic opportunities.
- 2032 Maidenwell 100 years celebration event.
- ~~Land for wildlife/banner.~~
- Berlin Road (Transport and Main Roads and Council) - T-Junctions, drainage, highway and footpath visibility.

Long Term (Over 8 years)

- Infrastructure Upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Extend cycle and walking trails into the Maidenwell Bunya Mountains area.
- ~~Footpath down to waterhole for walking and bikes.~~

Priority Feedback

Short term:

Upgraded park.

Coomba Fall stairs extended.

Beautify central medium strip.

Long term:

Roads

Added Feedback

Short term:

Fences around all parks.

Recommended ages signs on parks.

Basketball/Netball courts & Volleyball on the grass, more seating for areas for youth to hang out.

Community notice board.

General Feedback

The meeting and community consultation was a really good idea and we would like to be apart of more.

DRAFT

MEMERAMBI COMMUNITY PLAN

2025



Memerambi

Memerambi is a small village of 338 people located on the Bunya Highway just under 10km north of Kingaroy. A primary school existed in the village until 2006.

The Kingaroy to Kilkivan rail trail travels through Memerambi, running parallel with the Bunya Highway and a trail head with embellishments including a toilet, interpretive signs and a sheltered bench seat draw passers by to investigate further.



Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Short Term (1 - 4 years)

- Upgrade waste signage across region (Capital Projects Plan).
- New playground (Capital Projects Plan).
- Develop a shaded play area at the rail trail for local communities.
- Water Treatment (Capital Projects Plan):
 - » Year two Gordonbrook Dam spillway AFC works D&C - Construct
 - » Gordonbrook Dam Safety Hazard Action Project - Fencing
 - » Gordonbrook Dam Safety Hazard Action Project pipework
 - » Gordonbrook Dam Survey for dredging
 - » Year three Gordonbrook Dam spillway AFC works D&C - Post con
 - » Gordonbrook Dam diversion tunnel assessment
 - » Gordonbrook WTP potassium permanganate dosing
 - » Gordonbrook Dam - Filter blanket construction sownstream slope
 - » Gordonbrook Dam - Riprap installation upstream dam wall
 - » Gordonbrook Dam - Seepage monitoring design
 - » Gordonbrook Dam filter media replacement

Medium Term (4 - 8 years)

- Half basketball court (Capital Projects Plan).
- Crossing over the Bunya Highway for families to access the play area.
- Develop enough visitor engagement to enable the stop shop to open and thrive.
- Gordonbrook Dam - Replace toilets (Capital Projects Plan).
- Water Treatment (Capital Projects Plan):
 - » Gordonbrook dam dredging

Long Term (Over 8 years)

- Infrastructure Upgrade program across Waste Facilities to meet service standards (Capital Projects Plan)
- Gordonbrook/Memerambi road upgrade.
- Dangore State Forest to be made as a tourist destination.

General Feedback

- I feel Memerambi and the surrounding area needs to be better connected to the Nanango Goomerri Highway by upgrading the Memerambi Corndale road to a bitumen road right through to the highway This would bring more tourists into the area to use the rail trail and support the Wooroolin community businesses and also through to Kingaroy.

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MOFFATDALE COMMUNITY PLAN

2025



Moffatdale

The South Burnett's great winery region, Moffatdale makes up the majority of the region's vineyards and cellar doors.

Moffatdale is also home to Bjelke-Petersen Dam. More affectionately called BP Dam by the locals and also known as Lake Barambah, the dam plays a major role as the main water source for the local agricultural industry. The popular water sports venue is also renowned for its superb freshwater fishing.



Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Short Term (1 - 4 years)

- Upgrade waste signage across region (Capital Projects Plan).
- Upgrade school parking.
- Increase in tourism for locals and visitors, collaborations with tours of winery and local attractions.
- Restore facilities and bring back markets.
- Sporting event and ski club restoration to the Bjelke-Petersen dam.
- Bjelke-Petersen Dam - Playground on Sunwater Day use area and new signage.
- Bjelke-Petersen Dam (Capital Projects Plan):
 - » Paint old toilets and other buildings, cover on kiosk roof;
 - » 2 * Cabins at BP Dam (solar, Wi-Fi, generators);
 - » Generator and wiring upgrade kiosk;
 - » Horse shoe bend installation of powered sites (10);
 - » Paint cabin roof (9);
 - » Painting and renovation - External kiosk and laundry;
 - » Refurbishment of powered en-suite and
 - » Family Villa refurbishment.

Medium Term (4 - 8 years)

- Bjelke-Petersen - Upgrade dump point and refurbishment of amenities (day use area), kiosk and managers quarters (Capital Projects Plan).
- Bjelke-Petersen - Upgrade to boat ramp and camp facilities.
- Increase aquatic events and activities.
- Improve marketing of recreational activities.
- Corporate tours - International visitors tasting wines and foods of the South Burnett.
- Increase in accommodation to leverage agritourism boom.

Long Term (Over 8 years)

- Bjelke-Petersen Dam refurbishments (Capital Projects Plan).
- Annual seasonal events that are consistent in branding and managements. Using Grant funding to implement.

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MURGON COMMUNITY PLAN

2025



Murgon

Murgon is located in the north-eastern section of the South Burnett Region and the first European settlement took place with the establishment of Barambah Station in 1846. The size of the original Station was fragmented over the next 50 years through the creation of farm allotments. This also led to the establishment of the Barambah Aboriginal Reserve (now called Cherbourg) in 1901 which was the first settlement within the area. The construction of a railway from Goomeri created the township of Murgon in 1906 with town allotments being sold that same year.

An early industry which established within the Murgon district was dairying. In 1913 the South Burnett Co-operative Dairy Company Limited opened a butter factory to avoid losing suppliers to a new factory which recently opened in Kingaroy. Other important industries over the years have been cattle production, peanuts and more recently viticulture.

Currently the town of Murgon has a population of 2,220. Murgon has a vibrant commercial centre and a number of professional and health services which service the town and the surrounding rural area, smaller communities and the nearby Cherbourg Aboriginal Community.

Educational institutions in the Murgon area include Murgon State School, Murgon State High School and St Joseph's School.



Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Short Term (1 - 4 years)

- Update sporting lights at showgrounds.
- ~~Initiatives and/or activities for youth.~~
- Dog Park.
- Lions Park - New Shelters, BBQ's and softfall under climbing caterpillar (Capital Projects Plan).
- QE II Park Stage 3 - Between Visitor Information Centre and amenities and irrigation in top end of park (Capital Projects Plan).
- Replace playground gates (Capital Projects Plan).
- Skatepark and Coronation Park - Shelters over BBQ's x 2 (Capital Projects Plan).
- Turn lights on at skatepark – Trial.
- Half basketball court (Capital Projects Plan).
- ~~Improve lighting in town and install CCTV. Review currently installed CCTV cameras in consultation with QPS and review lighting.~~
- PCYC ~~initiatives and activities for youth.~~ Stadium - Replace box gutters (Capital Projects Plan).
- Showgrounds - New perimeter fence (Capital Projects Plan).
- Town Hall - Repair and reseal rear access driveway, archives/shed - remove and replace asbestos cement sheeting, external paint and restump (Capital Projects Plan).
- Swimming pool - Refurb toddler pool, safety signs and pool rehab (Capital Projects Plan).
- ~~Free Camp - Replace amenities and laundry (Capital Projects Plan).~~
- Refurbish town clock (Capital Projects Plan).
- Ficks Crossing - Bollards and new carpark near shelters (Capital Projects Plan).
- Cemetery - Survey and design new area and lawn cemetery plinths (Capital Projects Plan).
- Kerb and channelling to be rolled out annually.
- Watt Street (Lamb-Stephen) - Kerb and channel (Capital Projects Plan).
- Arnell Street to be bitumen ~~and kerb and channel.~~
- Fencing and electronic gate for Cloyna Transfer Station (Capital Projects Plan).
- Upgrade waste signage across region (Capital Projects Plan).
- ~~Establish Transfer Station (Capital Projects Plan).~~ Moved to long term.
- Land investigation (Capital Projects Plan).
- Water Treatment (Capital Projects Plan):
 - » WTP media replacement

Short Term Continued (1 - 4 years)

- Water Distribution (Capital Projects Plan):
 - » Garrick Street - Water main
 - » Lamb Street (Bunya Hwy Xing to Stephens Street)
 - » Nutt Street (Hospital) WPS process control/SCADA renewal
 - » Town Pumps WPS Switchboard renewals and Process Control/SCADA
 - » Hospital Res to McAlister Street
 - » Rose Street (Thorn to end)
- Wastewater Mains (Capital Projects Plan):
 - » Perkins Street SPS2 Process Control/SCADA renewal
 - » Houghton Street SPS3 Process Control/SCADA renewal

Medium Term (4 - 8 years)

- ~~McMahon Park (Capital Projects Plan).~~
- Kapernick Park - Replace Toilet and viewing platform (Capital Projects Plan). Review keeping toilets for possible 4-8 years renewal.
- Rotary Park - Additional equipment and replace old equipment (Capital Projects Plan).
- ~~Krebs Street - Replace playground (Capital Projects Plan).~~
- Town Hall - Bathroom fitout (Capital Projects Plan).
- PCYC remove louvers and replace with windows, extraction fans and vents (Capital Projects Plan).
- Cemetery works - Survey and construct plinths (Capital Projects Plan).
- ~~Housing upgrades (Capital Projects Plan).~~
- Water Distribution (Capital Projects Plan):
 - » M02 - New DN100 main interconnecting existing DN100

Long Term (Over 8 years)

- Lions Park - Replace playground (Capital Projects Plan).
- Infrastructure upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Establish Transfer Station (Capital Projects Plan). **Moved from short term.**
- **Water reservior painting.**
- Water Distribution (Capital Projects Plan):
 - » Connection of Wondai and Murgon to Boondooma Dam via Proston raw water feed with bi-directional pipeline (Year 1 - Planning and Feasibility)
 - » ~~B06b-DN150 Pine Street (Douglass and James Street), including fire hydrant and service connection extension along James to 39/43 Not Murgon~~

Priority Feedback

Short term:

- Community centre.
- Kerb and Channeling program.
- Dog park.
- Toddler pool refurbishment.
- Skatepark lgihts.
- Youth activities.
- Half basketball court.
- Ficks crossing bollards/parking area.
- Refurbish town clock.

Medium term:

- Cemetery works.
- Kapernick park works.

Long term:

- Water distribution.
- More government aged care housing such as the facility on Krebs St across from the police station.

Added Feedback

Short term:

- Fences around all parks.
- Recommended age signs on parks.
- Seating repaired and a bin at the lily pond park on the corner of Lamb Street and Douglas Street.
- Upgrading the skate park to a multi-activity park. Consisting of a public outdoor fitness area, the skatepark, park, carpark, multi-sport court and added seating and needed facilities.
- Public BBQ at another location.
- Outdoor gym equipment.
- Resurface rock climbing wall in the park opposite Murgon State School.

Medium term:

- Rotary park - add toilets as it has no toilets which makes it difficult to use with small children.
- Investment into natural environments.
- More infrastructure for winter.
- Food truck festivals with live music.
- Electric vehicle charging station.

Long term:

- More government aged care housing such as the facility on Krebs St across from the police station.

General Feedback

- Is there a cheaper system to be used on the existing amenities block (eco-system)?
- Have earlier swimming pool opening hours.
- Library open on a Saturday.
- In winter lights at skatepark would be very useful - lights to turn off at 9:00pm.
- Better Parks in Cherbourg & Murgon – Like what it is like in Kingaroy.
- To access the PCYC gym it is too expensive.

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NANANGO COMMUNITY PLAN

2025



Nanango

Nanango is the fourth oldest town in Queensland and was established in 1848 with town allotments being sold in 1862. The town was strategically located at the junction of tracks from the Darling Downs, the Burnett Valley and the Brisbane Valley and a gold rush in the 1870's brought an increase in population

Major industries within the Nanango area are cropping, livestock, dairying, electricity generation and coal mining. The township of Nanango itself has an established commercial area incorporating medical, educational and community facilities. An Industrial Estate was developed by the former Nanango Shire Council and is located on the D'Aguilar Highway.

Currently the town of Nanango has a population of 7,356. The town provides a number of services to the surrounding area including State and Secondary Schools, Hospital, medical, social and sporting services and the Nanango Country Markets which were established in 1985 and are popular throughout the South Burnett Region.

Tourist attractions in and around Nanango include Ringsfield house, the South Burnett Energy Centre, mountain bike tracks, markets, races, parks, weir, festivals (country, rock & roll, christmas, halloween), go carts, dart club.

Educational institutions in the Nanango area include Nanango State School, Nanango State High School and St. Patrick's Primary School.

The industrial area of Nanango is strategically located along the D'Aguilar Highway and there are future opportunities to create a greater link markets in northern South East Queensland.



Acknowledgement

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Short Term (1 - 4 years)

- Youth activities for teenagers.
- Shelters over BBQ's (Capital Projects Plan).
- Replace playground gates (Capital Projects Plan).
- Reg McCallum Park - Amenities (Works for Queensland).
- Pioneer Park - Interpretive signage (birds) and replace playground (Capital Projects Plan).
- Ros Gregor Walkway - Exercise equipment (Capital Projects Plan).
- Park run - More seating around the parkrun tracks and around the town.
- More advisory signage (horses, bikes and other transport).
- Signage regarding dog owner responsibilities and on spot fines for dog owners not following compliance.
- Road safety campaign and education and enforcement around horse road rules.
- "What on" board/sign coming into towns.
- Install more bike racks around town.
- Creek crossing (Yarraman to Nanango at Din Din? Yarraman creek crossing) could use 2-3 rocks or something to make it passable for bikes.
- Cemetery - Internal road and plinths (new extension in lawn cemetery) and toilet refurbishment (Capital Projects Plan).
- Visitor Information Centre - Lighting and painting (Capital Projects Plan).
- South Burnett Aquatic Centre - Replace heatpump to Hydro Pool, safety signs and perimeter fence (Capital Projects Plan).
- Ringsfield School House - Reroof and handrails (Capital Projects Plan).
- Ringsfield Church - Reroof (Capital Projects Plan).
- Investigate and implement more public transport in the region.
- Heavier policing of dog registrations.
- Vault development (Capital Projects Plan).
- Land investigation (Capital Projects Plan)
- Review of subdivision process.
- Review of town speed limits.
- Additional highway signage.
- Leachate collection trench (Capital Projects Plan).
- Upgrade waste signage across region (Capital Projects Plan).
- Brisbane Street (Hospital Terrace-Gully) drainage (Capital Projects Plan).
- Burnett Street (Alan Downie Fields) - Carpark and drainage (Capital Plans Project). From K

Short Term Continued (1 - 4 years)

- Wastewater Treatment (Capital Projects Plan):
 - » STP Upgrades - Switchboard renewal and process control/SCADA
- Wastewater Mains (Capital Projects Plan):
 - » Sewer main extension - Palace Lane
 - » SPS2 and SPS3 switchboard renewal, etc.
- Water Distribution (Capital Projects Plan):
 - » Fitzroy Street (Appin to Alfred)
 - » WMR - Hay Street (Hunter Street-Wickham Street)
- Water Distribution (Capital Projects Plan):
 - » WMR - Wickham Street (Goode Street-Mount Stanley Road)
 - » WMR - Drayton Street (Gipps Street-Chester Street) - Renewal age
 - » Drayton Street (Burnett to George)
 - » WMR - Elk Street (School-Lee Court-Normanby Street)
 - » WMR - Mount Stanley Road (Home Street-Brisbane Street)

Medium Term (4 - 8 years)

- Tank incentive scheme, Council could bulk buy and reduce costs.
- Green Park - Replace playground (Capital Projects Plan).
- Reg McCallum Park - Replace playground (Capital Projects Plan).
- Tipperary Flats - Showers (Capital Projects Plan).
- Cultural Centre - Paving repairs (Capital Projects Plan).
- Lions reroofing (Capital Projects Plan).
- Housing upgrades (Capital Projects Plan).
- Water Distribution (Capital Projects Plan):
 - » Goode Street (Wickham to Bright)
 - » WMR - Fitzroy Street (Elk Street-Grey Street)
 - » WMR - Corbett Street (Wills Street-Appin Street)
 - » WMR - Cairns Street (Drayton Street-Elk Street)
 - » WMR - Downing Street (Downing Street-Cairns Street)
 - » WMR - Cairns Street (Alfred Street-Drayton Street)
 - » Regional new bulk water supply for Nanango from Tarong pipeline (Boondooma Dam) (Year 1 - planning and feasibility)
 - » WMU - King Street/Nanango Tarong Road (South Street to Knowles Street)
 - » WMR - King Street/Nanango Tarong Road (Knowles Street to Racecourse Road)
 - » WMU - Racecourse Road (Bunya Highway to End)
 - » WMU - Fleming Street (Daguiar Highway to end)
 - » N04 - Upgrade existing DN100 to DN200 along Drayton Street between Burnett Street and Henry Street (when replacement due 2024)
- Wastewater Mains (Capital Projects Plan):
 - » Sewer Pump Station 4 switchboard renewal and process control/SCADA

Long Term (Over 8 years)

- Butter Factory Park - Replace playground (Capital Projects Plan).
- Infrastructure upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Change the water supply from semi-potable bore water to potable dam water.
- Water Distribution (Capital Projects Plan):
 - » WMU - King Street/Nanango Tarong Road (Wills St East-South Street) DN200
 - » Regional Additional water allocations from Boondooma Dam for water supply to Nanango
 - » New bulk water supply for Nanango from Tarong Pipeline (Boondooma Dam) (Stage 2 - Design)
 - » N03 - New DN100 along Appin Street West between Millis Way and Mcginley Road

Priority Feedback

Short term:

- Youth centre.

Added Feedback

Short term:

Fences around all parks.

Recommended age signs on parks.

Revamp of skateparks.

Basketball/Netball courts & Volleyball on the grass, more seating for areas for youth to hang out.

Youth Gym – the Nanango gym is for over 18-year-olds.

Day camps – environmental/ educational days – learning life skills & natural heritage.

Disc Golf – possibly collaborate with local golf courses. Have set hours for people to play.

Medium term:

Study Hub.

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OTHER LOCALITIES COMMUNITY PLAN

2025



Other Localities

There are a number of other smaller localities in the region including Ballogie, Cloyna, Coverty, Goodger, Ironpot, Mondure, Wheatlands and Windera. These areas have a school, hall or shop which services the residents in the immediate area. Residents rely on larger villages or towns for most of their day to day needs.



Acknowledgement

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Short Term (1 - 4 years)

Ballogie:

- Ballogie - Increased support and funding for community development of the site at the corner of Seilers Road and Chinchilla Road.

Cloyna:

- Hall - Reroof (Capital Projects Plan).

Mondure:

- Review and implement some initiatives to allow Mondure to grow.
- Mondure tennis courts amenities (Capital Projects Plan). Moved from Wondai.
- Community Christmas Tree on display at Christmas to give a festive atmosphere. (Moved from Hivesville).
- Street lighting on Kawl Kawl Road from the corner to in front of the Rural Fire Brigade and community tennis courts for safety accessing these venues at night. (Moved from Hivesville).
- Review Council Policy regarding the opening of gazetted roads. (Moved from Hivesville)
- Improve signage to allow people to find Mondure (moved from 8+years).

Medium Term (4 - 8 years)

- Extend waste pick up services in out of town areas. Moved from Kingaroy.

Coverty:

- Coverty, Glencoe Road area – Recycling at transfer stations.

Mondure:

- Helipad at the old sports ground or relevant location.
- Better drainage on the built-up side of McConnel Way. (Moved from Hivesville)

Long Term (Over 8 years)

Mondure:

- Investigate the installation of playground equipment within the Mondure Village – Depending on the age demographics.
- Investigate landing zone for chopper at sports ground for powerlines. (added)

Added Feedback

Short term:

- Fences around all parks.
- Recommended age signs for parks.
- Advocate for connectivity for mobile access.
- Install a flagpole at the front of the Ironpot Hall.
- Continued surveillance of Parthenium weed outbreak at Ironpot area.
- Biosecurity.
- Cloyna Transfer Statoin and reinstate metal/green.
- Upgrade to legal requirements the two (2) cattle grids on Jarail Road.
- Finalise bitumen of approx. 200mts of corrugation from Jarail Rd to Niagara Road.
- Continued maintenance of Ironpot Rd, Jarail Rd and other roads being used by Wambo Wind Project.
- Continue advocating and applying for funding for Wild Dog and Pig control in the Ironpot/ Chahpingah areas.
- Urgent need for an active Bio Security Plan for SB region.
- Capital Project - build an accessible ramp at Ironpot Hall.
- Signage and picnic areas for public use. A public toilet. (Mondure)
- Ironpot: Persons with disability access to the Ironpot Hall, Hall Playground Soft fall replacement/refurbishment at school bus stop, development of a Biosecurity Plan for the District, monitoring of water table and creek systems and Engagement in renewable energy projects with specific focus on Traffic & safety.
- Green Energy Hubs.

Medium term:

- Advocate for landholders in the Ironpot Area who will be most affected by wind project build.
- Make Ironpot and Jarail Roads B. Double compliant.
- Upgrade of access to this area. Some native gardens to make the aesthetics more appealing to travelers passing through. (Mondure)
- Ironpot: Ironpot Hall Stair replacement to the Stage Area, ongoing engagement in wild animal and pest control, replacement and upgrading of illegal grids on Jarail road, mapping to enhance safety provisions within the area including: Helipad location, Automated Defibrillator location, Areas of Connectivity, Floodways and Creek flooding signage.

Added Feedback

Long term:

- Make Mondure roads double lane.
- 100 years Celebration of Ironpot Hall - Upgrade of infrastructure to include ablutions block externally to the Hall.
- Engagement in Regional Tourism with possibility of free camping for points of significance: Watershed, Renewable Energy Projects, Exclusion Fence (Ironpot).

Page 2 Feedback

- There are a number of other smaller districts in the Shire including Ballogie, Cloyna, Coverty, Goodger, Ironpot, Chahpingah, Mondure, Wheatlands and Windera. These districts have a combined area of 1270 km square and combined population of 1080. These districts were stepped in a long history of pastoral leases and railway communities. Now, most derive their main income and employment from agriculture and primary industry - cropping and cattle. There are three remaining schools in the districts including Wheatlands, Windera and Cloyna. There are a number of points of Regional and National significance within these districts including:
 - Heritage Listed - Wylara Homestead
 - Diamondy State Forest
 - Dingo/Dog Exclusion Fence – over 5,000 km pest exclusion fence
 - Craig Range of the Great Dividing Range
 - Watershed of the Murray-Darling Basin and Burnett Catchment
 - Many creek and tributary systems including Ironpot and Baramaba creeks feeding into the Burnett-Mary Catchment.
 - Renewable Energy Projects including:
 - Coopers Gap Windfarm with 123 turbines
 - Tarong West Windfarm projected to start construction in 2025.

General Feedback

- Cleanup of village area and beautification due to the influx of new property owners. (Mondure).
- Due to the growth of Mondure area, more consideration needs to be given to making all suggestions a priority as this village has been a long-neglected area.
- Potential inclusion of other areas/districts of significance including: Chahpingah which includes Burrandowan. Some of these goals such as the Biosecurity planning could be included across the districts

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PROSTON COMMUNITY PLAN

2025



Proston

The town of Proston has a population of 281. Proston is located in the north-west of the South Burnett Region and is situated 50km north-west of Kingaroy and 41km north-west of Wondai. European settlement was established in 1846 at Boondooma Station by Robert and Alexander Lawson. Boondooma Homestead was constructed in 1850 and remains an important historical monument to the pioneering days and major tourist attraction for the South Burnett Region.

The first town allotments were sold in 1910 however the growth of Proston benefitted greatly from the arrival of the railway line in 1923 and the establishment of the South Burnett Dairy Co-operative Butter Factory in 1934. Historically, water supply was a significant issue for Proston until 1980 when the Boondooma Dam was constructed. Boondooma Dam approximately 20km north of Proston is also a major tourist attraction for the area where visitors can enjoy camping, fishing, boating and waterskiing.

Today, Proston is serviced by a number of services and facilities including a general store, newsagency, chemist, swimming pool, post office, police and emergency services and continues to be a business activity centre for the surrounding rural area.



Acknowledgement

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Short Term (1 - 4 years)

- Railway Park - shade sail, replace old equipment and softfall (Capital Projects Plan).
- Shelters over BBQ's and replace playground gates (Capital Projects Plan).
- Repair walking track (Capital Projects Plan).
- Flagpole behind Cenotaph is needed.
- ~~Install signage on top of town (near pub).~~
- Replace safety signage - Regional Pools (Capital Projects Plan).
- Upgrade waste signage across region (Capital Projects Plan).
- CCTV in main street.
- ~~Library hours extended.~~
- New display board for community information at Proston Hall.
- Move dump point.
- ~~Health facilities:~~
- Cemetery - Boundary fence (Capital Projects Plan).
- ~~FRRR Disaster Resilience need power to run everything in case of a disaster.~~
- Kerb and channel to be rolled out annually.
- Drainage issues throughout town.
- Oakden Road/Butler Drive upgrades – Culvert/pipe washed out road.
- Butler Drive to residential (rural residential now?) so can have fire hazards removed. It has snakes, vermin etc (health hazard) and road needs to be redone/repaired.
- Footpath in front of Post Office to be repaired.
- Boondooma Dam (Capital Projects Plan):
 - » Bunkhouse area - Install powered ensuites and new camp kitchen;
 - » Establish play area at the bottom of the dam area e.g. Multi use area - i.e., basket ball/ soccer court;
 - » Establish ensuites and concrete slabs as well as improve security at the kiosk with CCTV;
 - » Cabins (5) - Eaves and architraves - Repair and painting;
 - » Installation of new powered sites - Main park (20);
 - » Recreation facilities (half court/remove tennis court);
 - » Lakeside cabins *5 - Bathroom fit out;
 - » Tree removal and
 - » Camp kitchen (near new powered sites).
 - » Generator and wiring upgrade kiosk

Short Term Continued (1 - 4 years)

- Water Distribution (Capital Projects Plan):
 - » Reservoir to Beresford Street
 - » Hivesville main line stage 4 Wondai Proston Road (Nodes 408A -410)
 - » Rural main reservoir switchboard renewal and process control/SCADA
 - » Rural range WPS switchboard renewal and process control/SCADA
 - » WTP switchboard renewal and process control/SCADA
 - » Rural Kinleymoore WPS switchboard renewal and process control/SCADA
 - » Rural Stuart River WPS pump/motor renewal and process control/SCADA renewal WMR - Nelson Street (Beatty Street - Rodney Street)
 - » WMR - Murphys Way (Rodney Street - End)
- Water Treatment (Capital Projects Plan):
 - » Boondooma Dam - WTP switchboard renewal and process control/SCADA

Medium Term (4 - 8 years)

- Playgroup building - playground equipment, sand pit replacement and kitchen is deteriorating (Capital Projects Plan).
- Proston Caravan Park - Refurbish Amenities (Capital Projects Plan).
- Regional housing (Capital Projects Plan).
- Stage 2 of Boondooma Dam.
- Boondooma Dam - Expansion of powered sites, refurbishment of amenities (day use area), upgrade dump point, communal amenities (laundry and kiosk renewal), kiosk and managers quarters (Capital Projects Plan).
- Water Distribution (Capital Projects Plan):
 - » Proston Rural Hivesville reservoir and WPS switchboard renewal and process control/SCADA
- Wastewater Mains (Capital Projects Plan):
 - » Boondooma Dam - SPS 1 switchboard renewal and process control/SCADA
 - » Boondooma Dam - SPS 1 switchboard renewal and process control/SCADA
- Water Storage (Capital Projects Plan):
 - » Proston Weir

Long Term (Over 8 years)

- Infrastructure upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Boondooma refurbishments (Capital Projects Plan).

Priority Feedback

Short term:

- Butler Drive.
- CCTV in main street.

Medium term:

- Water storage.
- Caravan park upgrade.

Added Feedback

Short term:

- Fences around all parks.
- Recommended age sign on parks.
- Nelson Street - upgrade to all bitumen.
- A community center space that all community can use to help them connect with their community - maybe working with libraries would work in this space.
- Hall signage.

Medium term:

- Excess water from Blake Street to be diverted into a community water point.
- Wash bay for trucks and vehicles to prevent spread of parthinum weed and other obnoxious weeds.
- Proston weir and water condition.

General Feedback

- Regular creek burns every year.
- More residential land be rezoned and opened up.
- Revitalisation of the Proston Council Depot.

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TINGOORA COMMUNITY PLAN

2025



Tingoora

Tingoora is located on the Bunya Highway between Kingaroy and Wondai and has a church, town hall, as well as a primary school and hotel, which are the two community connection points.

At the 2021 census Tingoora had a population of 272 and it is believed that the area's name is derived from the indigenous language for "wattle tree". Tingoora is a junction for routes that lead along a scenic drive to Lake Boondooma and also the main road west to Durong and Chinchilla. Cropping and intensive livestock production and grazing are the main farming activities in the area including piggeries, beef cattle, peanuts and tree crops.



Acknowledgement

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Short Term (1 - 4 years)

- Upgrade waste signage across region (Capital Projects Plan).
- Install a play area.
- Demolish hall and build small community centre.
- Further development of the cricket oval.
- Water and new toilets to cricket oval.
- Crossing over highway for families to access cricket oval.
- Tingoora Streets - Muller - Drainage (Capital Projects Plan).

Medium Term (4 - 8 years)

- High Street painted and refreshed. (added from Wondai plan)

Long Term (Over 8 years)

- Infrastructure upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).

General Feedback

- With regards to access for families to the other side of the highway. If an overpass, steps will not be good for prams, wheelie walkers or wheelchairs. I would like to add something for consideration. A speed limit of 40kph be considered for all Tingoora streets except Main Street. The speed at which cars travel in particular on Magnussens Drive and Dangore Street is dangerous. Magnussens Drive has a blind hill and only one car width which is not an issue but the speed at which cars travel combined with these is an accident waiting to happen.

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WONDAI COMMUNITY PLAN

2025



Wondai

The town of Wondai has a population of 1,782. There are a number of professional and health services within Wondai which also service the surrounding rural area and smaller communities including Tingoorra, Hivesville and Proston.

European settlement in the area dates back to 1844 when Mondure Station was established by Richard Jones. A few years later in 1846, Boondooma Station was established by Alexander and Robert Lawson and Robert Alexander. To this present day, Boondooma Homestead is a key historical landmark of the area and is recognised by its listing on the Queensland State Heritage Register administered by the Department of Environment and Resource Management (DERM).

In 1903 the first town allotments were sold and this encouraged commercial and industrial growth within Wondai. Another key catalyst for the early growth of Wondai was the arrival of the railway line also in 1903.

The residents are well serviced by shops, churches, swimming pool, RSL, art gallery, museums and the community radio station CROW FM. Strategically, the town of Wondai has close ties to Murgon and key opportunities to capitalise on are farm based tourism, **railtrail tourism**, hand-made in country tourism opportunities and broadening housing options to suit residents at different stages of the life cycle.



Acknowledgement

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Short term (1 - 4 years)

- Park playgrounds - Equipment range expanded and a shade cover for Coronation Park.
- Coronation Park - New playground (Capital Projects Plan).
- Shelters over BBQ and replace playground gates (Capital Projects Plan).
- (Forward program - AM following up) Dingo Creek park - Replace 4 light poles (Capital Projects Plan).
- Place for exercise - gymnasium style (potentially expansion to the pool) .
- Public toilets - Upgrade and free camping sites kept tidy.
- Art Gallery - External repaint (Capital Projects Plan).
- Town Hall - Reroof and replace ventilation system (Capital Projects Plan).
- Refurbish town clock (Capital Projects Plan).
- Swimming Pool - Replace safety signage (Capital Projects Plan).
- ~~Mondure tennis courts amenities (Capital Projects Plan). Moved to other localities~~
- Visitor Information Centre and Timber Museum - Paint (Capital Projects Plan).
- ~~Use Wondai Railway Station for a small railway museum.~~
- ~~Community garden – Hard to keep going and maintain, ends up with Council looking after?~~
- ~~A memorial garden built next to the RSL.~~
- Planter Boxes – Painted/maintained and something to prevent people sitting on them.
- Music in the park – Percy's Pavillion.
- Rail trail – Rickshaw rides.
- Opportunities for a planning cycle and walkways.
- Institute community information and consultation meetings (twice a year).
- Tourism video for Wondai.
- ~~Visitor Information Centre and park area improvements in whole area to make more accessible (tree roots, gully issues) – Seat up to toilet to make disability friendly. Doorway into toilet opens in, cannot lock door when in with a wheelchair.~~
- ~~Develop a large (in town surrounds) truck stop.~~
- Airport - Extension to taxiway, markers, runway refurbishment and replacement of lights, security cameras and signage (Capital Projects Plan).
- Capping rent for small business on hall hire, hourly rate.
- Register of venues for hire for the community.
- Growth in youth engagement.
- Replace cattle stalls (Capital Projects Plan).
- (Stay but already completed) Wheelchair parking at post office.
- Electric car and bike charging facilities (moved from medium term).

Short Term Continued (1 - 4 years)

- Ivory to Hodge Street link bridge and roadways repairs - link bridge to be cemented egress skirt 3m each side.
- Speed bump installed for Edward Hodge Street ~~speedway to avoid the roundabout. Need traffic calming to slow people down.~~
- Ash trays in town parks – designated smoking area and signage – Queensland Health to do spot compliance.
- Mainstreet foot path and lighting renewed.
- Upgrade waste signage across region (Capital Projects Plan).
- ~~Establish Transfer Station (Capital Projects Plan).~~
- Increase in commercial leasing options and ensure cheap commercial real estate does not become residential use only.
- Community bus service - potential Federal funding for public transport. Moved from 4-8 years.
- Advocate and encourage higher/tertiary education facility.
- Classroom facility with coffee at library for high schoolers and uni-students. Moved from 8+
- Water Distribution (Capital Projects Plan):
 - » Decommission 100DN main 33 Bramston
 - » Greenview Road WPS switchboard renewal and process control/SCADA
 - » WMR - Bramston Street - (Baynes Street - South Street) - Minus McCord to Cadell
 - » WMR - Osborne Street - (Mackenzie Street - Pring Street)
- Water Mains (Capital Projects Plan):
 - » North Street SPS switchboard renewal and process control/SCADA
 - » Sports field SPS switchboard renewal and process control/SCADA
- Wastewater Treatment (Capital Projects Plan):
 - » WTP Switchboard renewal and process control/SCADA

Medium Term (4 - 8 years)

- Dingo Creek - Replace playground and softfall (Capital Projects Plan).
- Bore Park - New shade shelter and replace playground and softfall (Capital Projects Plan).
- McKell Park - Replace Play equipment (Capital Projects Plan).
- ~~High street painted and refreshed. (Moved to Tingoorra)~~
- ~~New supermarket progressed.~~
- ~~Upgrades to Country Club.~~

Medium Term Continued (4 - 8 years)

- More walking tracks – grants.
- Aged care respite services – Education on how to access and get information on aged care services - In home respite for weekends – overnight. Minimum 2 weeks for respite – onsite.
- Grant for solar lights to be put above doors of the elderly.
- (Discussion around theft of Wondai and Murgon equipment that has not been able to replace and who's responsibility – Aaron Mehan looking into) Civil Defence response – SES – Plan to attract more volunteers.
- ~~Airport Earthworks – Air Park, terminal building, apron and taxiway renewal, pavement repairs Hangar areas and fence renewal (Capital Projects Plan).~~
- ~~Advocate and encourage regular air service from Kingaroy/Brisbane/Sydney. Move to Kingaroy Plan~~
- Encourage light industry and commercial development.
- Expand commercial enterprise to support tourism and local events.
- More opportunities for Wondai to grow with Council zoning more industrial land.
- Internet services and mobile coverage are improved.
- ~~2032 Olympic opportunities.~~
- Columbarium Wall (Capital Projects Plan).
- Advocate and encourage for a local abattoir.
- ~~Advocate for~~ Chinchilla Road upgrade and development with shoulders, bike lane and stopping areas, as well as passing area.
- Water Distribution (Capital Projects Plan):
 - » Hines Road water pump station - Tingoora water PS
 - » Tingoora (Hill Street) pump station upgrade
 - » W07 - Upgrade existing DN100 to DN150 along Haly Street between Greenview Road and the end point of the existing main.
 - » W05 - Upgrade existing DN100 to DN150 along Burrows Street between Bunya Highway and Cranitch Street
 - » W06 - DN100 along footpath reserve, interconnecting existing DN100 on Grant Crescent and Mclucas Crescent
- Wastewater Mains (Capital Projects Plan):
 - Ivory Street sewer PS switchboard renewal

Long term (Over 8 years)

- Design and approve GNSS instrument approach for Wondai Aerodrome (Moved from Short term).
- Develop the pool into a Hydrotherapy Swimming Pool.
- ~~Bike path for Wondai/Chinchilla Road.~~
- Increase youth employment and job opportunity.
- ~~Relocate the Business Center to be on the main road.~~
- Investigate developping more age care/over 50's gated community.
- Easier/cheaper subdivision ability.
- What land is available for development? Social housing and family homes. Property development for housing.
- Industrial Estate expansion.
- Infrastructure Upgrade program across Waste Facilities to meet service standards (Capital Projects Plan).
- Water Distribution (Capital Projects Plan):
 - » Connection of Wondai and Murgon to Boondooma Dam via Proston raw water feed with bi-directional pipeline (Year 1 - planning and feasibility)

Priority Feedback

Short term:

- Coronation and Dingo Creek park upgrades.
- Airport upgrades.
- Electric car charge stations.

Long term:

- Hydrotherapy pool.

Added Feedback

Short term:

- Fences around all parks.
- Recommended age signs on parks.
- A community center space that all community can use to help them connect with their community - maybe working with libraries would work in this space.
- Crossings at Timber Museum.

Medium term:

- Seal Dingo Park side parking.
- Upgrade show ground cattle stalls.

Long term:

- Fix the whole Wondai CBD.

DRAFT

WOOROOLIN COMMUNITY PLAN

2025



Wooroolin

Wooroolin's is located almost 18km from Kingaroy and 13km from Wondai and is famous for the "Wooroolin Wetland" which is a 'palustrine' wetland - a non-tidal, inland, non-arid, seasonally flooded (ephemeral), vegetated swamp. Walking trails and bird hides provides opportunities for nature observation.

The Kingaroy to Kilkivan Rail Trail (KKRT) travels through Wooroolin, running parallel with the Bunya Highway passing along the south-eastern flank of the village.

Dalton Park is located adjacent the KKRT and includes toilets, shade trees, a fenced playground and caravan parking. A master concept plan has been developed over Dalton Park to guide future embellishment. The Grand Hotel Wooroolin looks over the KKRT and Dalton Park and cafes and stores are located directly across the highway.

At the 2021 census, Wooroolin village had a population of 319. The village has a primary school, town hall, caravan stop over area and park, fire station, post office, hotel, veterinary service, café, hotel, shed builders, paint & panel, embroidery shop, scout den and two machinery businesses. The agriculture in rich volcanic soils is a real feature of the area and the predominant crops grown in this area are dry land and include peanuts, corn, dubosia, wheat and barley as well as beef cattle.



Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Short Term (1 - 4 years)

- Upgrade waste signage across region (Capital Projects Plan).
- Shelters over BBQ's and replace playground gates (Capital Projects Plan).
- Dalton Park - Replacement playground equipment and new amenities (Capital Projects Plan).
- Dump point for caravans to allow the town to become RV friendly.
- EV charging point.
- Improve visitor access to the Wetlands.
- A general store.
- Water Distribution (Capital Projects Plan):
 - » Borefield WPS switchboard renewal and process control/SCADA
- Water Storage (Capital Projects Plan):
 - » Reservoir switchboard renewal and process control/SCADA

Medium Term (4 - 8 years)

- Water Distribution (Capital Projects Plan):
 - » WMR - Bunya Highway (Kate Street to end)
 - » WMR - Allen's Road (Frederick Street to Kate Street)

Added Feedback

Long term:

- The council should have a program to upgrade significant roads in the shire from dirt to bitumen each year.

General Feedback

- I feel the speed limit through Wooroolin should be reduced to 50 K per hour. With the carpark being on the other side of the highway to the shops people have to go through the traffic to get across the road.
- The intersection of the Bunya Highway and the East Wooroolin road is very dangerous when coming from Kingaroy turning right into the East Wooroolin road. Turning right should not be allowed is the simple short term solution.
- I feel Memerambi and the surrounding area needs to be better connected to the Nanango - Goomerri Highway by upgrading the Memerambi Corndale road to a bitumen road right through to the highway. This would bring more tourists into the area to use the rail trail and support the Wooroolin community businesses and also through to Kingaroy.

11.4 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL DEMOLISH, REMOVE OR RELOCATE BUILDINGS POLICY - STRATEGIC024**File Number:** 17-Sep-2025**Author:** Coordinator Corporate Services**Authoriser:** Chief Executive Officer**PRECIS**

Notice to repeal South Burnett Regional Council Regional Demolish, Remove or Relocate Buildings Policy – Strategic024.

SUMMARY

The Demolish, Remove or Relocate Buildings Policy – Strategic024 is being replaced by two (2) new policies being the Relocation of Building to the South Burnett Region – Strategic051 and the Removal of Existing Building from the South Burnett Region – Strategic052.

OFFICER'S RECOMMENDATION

That the matter be lifted from the table.

That the South Burnett Regional Demolish, Remove or Relocate Buildings Policy – Strategic024 be repealed.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of Council's annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2025-2026	OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets.
	OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

It was determined by the Senior Leadership Team that the South Burnett Regional Council – Demolish, Remove or Relocate Buildings Policy – Strategic024 is no longer required as it has been replaced by two (2) new policies, that provide clearer guidance to be adhered to.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Building Act 1975 (Qld)

Building Regulation 2006 (Qld)

Planning Regulation 2017 (Qld)

Plumbing and Drainage Act 2018 (Qld)

National Construction Code Building Code of Australia 2016

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

South Burnett Regional Council Regional Demolish, Remove or Relocate Buildings Policy – Strategic024 is no longer required as it has been replaced by two (2) new policies. The two (2) new policies were developed to replace the existing Demolish, Remove or Relocate Buildings Policy for the following reasons:

- eliminate unnecessary or obsolete requirements contained in the existing policy;
- enable the two (2) new policies to be more specific to their intended application and make them easier to manage;
- provide policy support for withholding of security bonds until various stages of works are complete; and

provide additional aesthetic provisions to enable Council to protect the amenity of the locality to which a second-hand dwelling might be relocated to.

The matter was considered at the August Ordinary Meeting with the following being adopted:

11.3 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL - DEMOLISH, REMOVE OR RELOCATE BUILDINGS POLICY - STRATEGIC024

RESOLUTION 2025/86

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien and Heath Sander

Against: Crs Danita Potter and Ros Heit

CARRIED 5/2

ATTACHMENTS

1. **South Burnett Regional Council - Demolish, Remove or Relocate Buildings Policy - Strategic024** [↓](#) 



POLICY CATEGORY - NUMBER: Strategic024
POLICY OWNER: Environment & Planning

ECM ID: 2550286
ADOPTED: 22 September 2021

Demolish, Remove or Relocate Buildings Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

Removal or demolition of a building or structure requires building approval in accordance with the *Building Act 1975*. The approval process requires both amenity and aesthetics consideration assessment and removal building security bond amount assessment by way of a Referral Agency Assessment Application to South Burnett Regional Council ('Council').

2. SCOPE

This policy implements actions that will expedite the approval process and provide best practice solutions for clients, removalists and builders. This policy applies to Council representatives.

3. GENERAL INFORMATION

To ensure compliance with the *Building Regulation 2006* and the Queensland Development Code and ensure that an appropriate fee structure exists for the type and value of building work being undertaken.

Removal or demolition of a building or structure does not require an amenity and aesthetics assessment, if the building is a Class 2 to 9 (e.g., commercial building).

All applications will require an asbestos report from a licenced asbestos assessor and a pest inspection report. Council will require confirmation from a suitably licensed contractor that asbestos based products have been removed and disposed of at a regulated waste facility prior to moving a building within the Region or moving a building to the Region.

Lead-based paint is most likely to be found on window frames, doors, skirting boards, kitchen and bathroom cupboards, exterior walls, gutters, metal surfaces and facias on homes or structures built before 1970, or even interior walls. If paint is in good condition, there may be no need to remove it unless major renovation and comprehensive removal is planned. However, lead-based paint should be removed from areas that are likely to be chewed or licked by children, knocked or subject to friction. The removal of lead-based paint must be undertaken in a safe manner to control the risk to health and safety. Council issued building approvals are conditioned to meet the relevant Work Health and Safety Queensland (WHSQ) requirements.

Performance criteria P7 of the Queensland Development Code NMP1.6, specifies that certainty is to be provided for the timely reinstatement or upgrading of any removal structure. The acceptable solution is that payment of any security bonds required by the receiving council is made prior to the development approval for building work, including removal, is given. In some cases, permits are also required from the Department of Transport, and other service authorities.

3.1. Remove or demolish building from site

To remove or demolish a building, there are several application processes to consider.

3.1.1. Stage 1 – Referral to Council

Under schedule 9, Table 7 of the *Planning Regulation 2017*, Council is required to act as a 'referral agency' where a building is being removed or demolished. Council needs to make an assessment of the building to determine whether a security bond will be held until the work is completed and if town planning or plumbing approvals are required.

There are some properties within the South Burnett Region which are identified as being a State Heritage Place or a Local Heritage Place. Minor building work on a Local Heritage Place is subject to the requirements of the Local Heritage Place Code of the South Burnett Regional Council Planning Scheme. A Code Assessable planning application will be triggered when these requirements cannot be met or where the work does not meet the definition of minor building work. Where a planning application is needed, it is recommended the applicant/s seek specialist consultant advice as specialist reports will be required to support the case that demolition is justifiable. This may include a report from a structural engineer if the applicant/s are suggesting the building is structurally unsound.

Properties identified as a State Heritage Place will require a permit from the State and do not require assessment against the South Burnett Regional Council Planning Scheme.

When removing or demolishing a building that has plumbing and drainage connected, it is important that the drains are sealed properly. In accordance with the *Plumbing and Drainage Act 2018*:

- capping of sewer or water at the building will require a Form 4 Notifiable Work to be lodged with the Queensland Building and Construction Commission by a licenced plumber.
- disconnection of the building drainage at the sewer connection point requires an application to Council.
- buildings or structures connected to an onsite sewerage system to be demolished or removed require a plumbing application to be lodged with Council.

A licensed plumber must complete the work and can assist in determining the best place to seal the drains on the site.

Security Bond

A bond is payable to Council as security at the site will be cleared of all debris and services disconnected by suitably qualified or licensed persons. If the structure/s contains asbestos materials these are to be disposed of in accordance with regulatory requirements. (Note: This bond can be paid in cash, Bank Cheque, or Eftpos). The bond is retained in Council's Trust Account and will be returned to the payee upon satisfactory inspection of the property after the site is cleared.

The amount of bond held will be in accordance with Council's schedule of fees as amended.

3.1.2. Stage 2 – Application for Building Work

Building approval is required to demolish or remove a building. The application may be lodged with Council or with a Private Certifier but must be made on the approved forms and accompanied with the relevant fee.

No building work can commence until approval is obtained, and all work for this stage is to be completed within 12-months of approval.

3.2. Relocation of a building on a site

Rebuilding or re-establishing a building on a site, which has been removed from another site or placing a demountable building or donga on a site will also trigger several different application processes.

Depending on the planned use of the building for, e.g., residential or commercial, there may be planning requirements under the South Burnett Regional Council Planning Scheme.

3.2.1. Stage 1 – Concurrence Agency Referral

Council (the Concurrence Agency) must be advised in writing of an intention to relocate a building within or into the Region. A report from a registered Professional Engineer of Queensland, outlining the structural adequacy of the building for habitable purposes, must be sought prior to making the application.

For all buildings relocated from any site within the South Burnett Region, a relocation permit is required prior to the works commencing.

Security Bond

The application is assessed for amenity and aesthetics, and the security bond amount is determined by Council's Building Certifier but no less than in Council's schedule of fees as amended. The bond is to ensure that any building work required to comply with current regulations is completed within the currency period of the application. (Note: This bond can be paid in cash, Bank Cheque, Eftpos or Unconditional Bank Guarantee.) The bond is retained in Council's Trust Account and will be returned to the payee upon satisfactory completion of the building.

3.2.2. Stage 2 – Application for Building Work

The second stage is application for building work - relocation, restumping and alterations and additions required to make the building compliant with current building legislation. A building application along with the relevant fee, is to be submitted showing the details of the dwelling in its proposed location. This application can be submitted concurrently with the stage 1 application but will not be approved until the security bond is received. The details required for submission of this application are those applicable to any new dwelling.

All work for this stage is to be completed within 12-months of the building being located at the new site, including additional works such as verandas, carports and the like.

Where this 12-month time period is likely to be exceeded for additional works, consideration should be given to lodgement of a further application. Payment of fees is required for any additional building work e.g., verandas, carports or the like, regardless of when the application is lodged.

4. DEFINITIONS

Council representatives means all Councillors and Council employees including permanent, casual and temporary employee, apprentices, trainees; contractors, volunteers, and work experience students.

Removal Building means

- the removal and/or demolition of a building or structure, whether for rebuilding at another site or not.
- the rebuilding of a building or structure relocated from another site.
- relocating and rebuilding of a building within the same property.

Removal buildings include, but are not limited to, established existing houses, buildings, manufactured transportable homes, demountable buildings and dongas, sheds, commercial buildings, houses in holding yards.

Minor Building Work means building work that increase the gross floor area of the building by no more than the lesser of the following:

- 50m²;
- an area equal to 5% of the gross floor area of the building.

5. LEGISLATIVE REFERENCE

Building Act 1975 (Qld)

Building Regulation 2006 (Qld)

Planning Regulation 2017 (Qld)

Plumbing and Drainage Act 2018 (Qld)

National Construction Code Building Code of Australia 2016

Other applicable codes in the Queensland Development Code

6. RELATED DOCUMENTS

South Burnett Regional Council Employee Code of Conduct – Statutory011

South Burnett Regional Council Planning Scheme 2017

7. NEXT REVIEW

As prescribed by legislation or September 2023

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	21 November 2018	2550286
2	Review of policy	22 September 2021	2550286
3	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2550286


Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date: 7 June 2022

11.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RELOCATION OF EXISTING BUILDING POLICY - STRATEGIC051**File Number:** 17-Sep-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Relocation of Existing Building Policy – Strategic051.

SUMMARY

This policy provides a framework for South Burnett Regional Council ('Council') to adhere to in the removal or demolition of a building or structure to the South Burnett region that require building approval in accordance with the *Building Act 1975*.

OFFICER'S RECOMMENDATION

That the matter be lifted from the table.

That the South Burnett Regional Council Relocation of Existing Building Policy – Strategic051 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2025-2026	OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets.
	OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Relocation of Existing Building Policy – Strategic051 has been reviewed by Planning & Development, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Building Act 1975 (Qld)

Building Regulation 2021 (Qld)

Planning Regulation 2017 (Qld)

Plumbing and Drainage Act 2018 (Qld)

Plumbing and Drainage Regulation 2019 (Qld)

National Construction Code ('NCC')

Queensland Development Code ('QDC')

Wind Classification AS4055-2012

Workplace Health and Safety Queensland – Demolition Work Code of Practice 2021

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy ensures compliance with the Act and Workplace Health and Safety Queensland – Demolition Work Code of Practice 2021 and ensures that an appropriate fee structure exists for the type and value of building work being undertaken.

The matter was considered at the August Ordinary Meeting of Council with the following adopted:

11.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RELOCATION OF EXISTING BUILDING POLICY - STRATEGIC051

RESOLUTION 2025/87

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien and Heath Sander

Against: Crs Danita Potter and Ros Heit

CARRIED 5/2

ATTACHMENTS

1. **South Burnett Regional Council Relocation of Existing Building Policy - Strategic051** [↓](#)





POLICY CATEGORY - NUMBER: Strategic051

POLICY OWNER: Planning & Development

ECM ID: 3302528

ADOPTED: 17 September 2025

Relocation of Existing Building Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

This policy provides the framework for South Burnett Regional Council ('Council') to adhere to in the removal or demolition of a building or structure to the South Burnett region ('region') that require building approval in accordance with the *Building Act 1975* ('Act').

2. SCOPE

This policy applies to all Council representatives.

3. GENERAL INFORMATION

This policy ensures compliance with the Act and the Workplace Health and Safety Queensland – Demolition Work Code of Practice 2021 and ensures that an appropriate fee structure exists for the type and value of building work being undertaken.

3.1. Relocation of building to site

To relocate a building to site within the South Burnett region, there are several application processes to consider.

3.1.1. Stage 1 – Referral to Council

Under the *Planning Regulation 2017*, Council is required to act as a referral agency where a building is being removed or demolished. Council will assess the building to determine whether a security bond will be held until the work is completed and if town planning or plumbing approvals are required.

3.1.2. Concurrence application

The following information is required to submit with a Concurrence application:

- application form;
- fees as per Council's Register of Fees and Charges;
- site Plan;
- plans clearly identifying existing and proposed works;
- elevation plans including overall height;
- engineering design for stumps;

- a dilapidation report with images, clearly detailing the status of Council infrastructure at the destination site, prior to relocation of the building.

3.1.3. Heritage

A planning application may be triggered when it is proposed to relocate a building to a heritage site. Where a planning application is needed, it is recommended to applicant/s seek specialist consultant advice as specialist reports will be required to support the application.

Properties identified on the Queensland Heritage Register will require a permit from the State and do not require assessment against the Council scheme.

3.1.4. Plumbing and drainage

When relocating a building that has plumbing and drainage installed, an application must be made to Council for Plumbing and Drainage approval. South Burnett region has both sewerred and unsewerred sites. Council's Plumbing branch should be consulted regarding the requirements for the proposed development.

3.1.5. Asbestos

All applications will require an asbestos report from a licenced asbestos assessor. If the asbestos report identifies asbestos is present, Council will require confirmation from a suitably licensed contractor that asbestos based products have been removed and disposed of at a regulated waste facility prior to moving a building to the region.

3.1.6. Pests

All applications will require a pest report from a licenced pest inspector. If the pest report identifies pests are present, Council will require confirmation from a suitably licensed contractor that pests including termites and red imported fire ants have been removed and disposed of, prior to moving a building to the region.

3.1.7. Security bond

A security bond is payable to Council as a guarantee that the site will be cleared of all debris and services disconnected by suitably qualified or licensed persons. If the structure/s contains asbestos materials these are to be disposed of in accordance with regulatory requirements. The bond will be returned to the payee upon satisfactory inspection of the property after the site is cleared.

The amount of bond held will be in accordance with Council's Register of Fees and Charges. Bond refund amounts shall be reconciled against the assessment criteria below and shall be calculated using a formulaic matrix.

3.2. Assessment criteria for refund of a security bond

Council representatives will advise customers of the assessment criteria for refund of a security bond including that:

- all deteriorated or defective timber is to be replaced with suitable new timber before, during or after re-siting of the building;
- all elements affected by termite attack, borers, rot or severe weathering, is to be repaired or replaced with new material;
- all previously painted external surfaces, (for example, walls, fascia's, gutters, and windows is to be repainted);
- all defective roof sheeting is to be replaced;
- all windows are to be repaired, replaced, and/or reglazed (where required);
- access stairs are to be repaired or replaced in accordance with the provisions of the National Construction Code ('NCC');
- the building is to be waterproofed in accordance with the performance requirements of NCC;

- the building is to be restumped or in the case of a full or partial support base, this is to be completed, and the building structurally tied down to the standard necessary to resist wind loads as defined Wind Classification AS4055 as amended;
- where any building has columns or stumps that exceed 600mm in height, and visible from a road frontage, screening must be installed from ground level to the subfloor of the building using battens, palings, or similar.

3.3. Application for Building Work

Building approval is required to demolish or remove a building. The application may be lodged with Council or a Private Certifier and must be made on the approved forms and accompanied with the relevant fee.

No building work can commence until approval is obtained, and all work for this stage is to be completed within 12 months of approval.

All building work shall comply with the provisions of the *Building Act 1975*, the NCC and the *Building Regulation 2021* and shall be in accordance with the approved plans and specifications.

4. DEFINITIONS

Building work means

- (a) building, repairing, altering, underpinning (whether by vertical or lateral support), moving or demolishing a building or other structure; or
- (b) excavating or filling:
 - (i) for, or incidental to, the activities mentioned in paragraph (a); or
 - (ii) that may adversely affect the stability of a building or other structure, whether on the land on which the building or other structure is situated or on adjoining land; or
- (c) supporting, whether vertically or laterally, land for activities mentioned in paragraph (a); or
- (d) other work regulated under the building assessment provisions.

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

Removal building means:

- the removal and/or demolition of a building or structure, whether for rebuilding at another site or not;
- the rebuilding of a building or structure relocated from another site; or
- relocating and rebuilding of a building within the same property.

NCC means the version of the National Construction Code in force at the time of application.

5. LEGISLATIVE REFERENCE

Building Act 1975 (Qld)

Building Regulation 2021 (Qld)

Planning Regulation 2017 (Qld)

Plumbing and Drainage Act 2018 (Qld)

Plumbing and Drainage Regulation 2019 (Qld)

National Construction Code ('NCC')

Queensland Development Code ('QDC')

Wind Classification AS4055-2012

Workplace Health and Safety Queensland – Demolition Work Code of Practice 2021

6. RELATED DOCUMENTS

South Burnett Regional Council Checklist – Building Application Relocation of Building

South Burnett Regional Council Employee Code of Conduct – Statutory011

South Burnett Regional Council Planning Scheme 2017

7. NEXT REVIEW

As prescribed by legislation or September 2028

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	New policy	17 September 2025	3302528

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 17 September 2025

11.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL REMOVAL OF EXISTING BUILDING POLICY - STRATEGIC052**File Number:** 17Sep-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Removal of Existing Building Policy – Strategic052.

SUMMARY

This policy provides a framework for South Burnett Regional Council ('Council') to adhere to in the removal or demolition of a building or structure to the South Burnett region that require building approval in accordance with the *Building Act 1975*.

OFFICER'S RECOMMENDATION

That the matter be lifted from the table.

That the South Burnett Regional Council Removal of Existing Building Policy – Strategic052 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2025-2026	OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets.
	OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Removal of Existing Building Policy – Strategic052 has been reviewed by Planning & Development, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Building Act 1975 (Qld)

Building Regulation 2021 (Qld)

Planning Regulation 2017 (Qld)

Plumbing and Drainage Act 2018 (Qld)

National Construction Code ('NCC')

Queensland Development Code ('QDC')

Workplace Health and Safety Queensland – Demolition Work Code of Practice 2021)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy ensures compliance with the Act and Workplace Health and Safety Queensland – Demolition Work Code of Practice 2021 and ensures that an appropriate fee structure exists for the type and value of building work being undertaken.

The matter was considered at the August Ordinary Meeting of Council with the following being adopted:

11.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL REMOVAL OF EXISTING BUILDING POLICY - STRATEGIC052

RESOLUTION 2025/88

Moved: Cr Heath Sander

Seconded: Cr Jane Erkens

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien and Heath Sander

Against: Crs Danita Potter and Ros Heit

CARRIED 5/2

ATTACHMENTS

1. South Burnett Regional Council Removal of Existing Building Policy - Strategic052 [↓](#) 



POLICY CATEGORY - NUMBER: Strategic052

POLICY OWNER: Planning & Development

ECM ID: 3302531

ADOPTED: 17 September 2025

Removal of Existing Building Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

This policy provides the framework for South Burnett Regional Council ('Council') to adhere to in the removal or demolition of a building or structure from the South Burnett region ('region') and required building approval in accordance with the *Building Act 1975* ('Act').

2. SCOPE

This policy applies to all Council representatives.

3. GENERAL INFORMATION

This policy ensures compliance with the Act and the Workplace Health and Safety Queensland – Demolition work Code of Practice 2021 and ensures that an appropriate fee structure exists for the type and value of building work being undertaken.

3.1. Remove or demolish building from site

To remove or demolish a building, there are several application processes to consider.

3.1.1. Stage 1 – Referral to Council

Under the *Planning Regulation 2017*, Council is required to act as a referral agency where a building is being removed or demolished. Council will assess the building to determine whether a security bond will be held until the work is completed and if town planning or plumbing approvals are required.

3.1.2. Concurrence application

The following information is required to submit with a Concurrence application:

- application form;
- fees as per Council's Register of Fees and Charges;
- site plan identifying the building to be removed; and
- a dilapidation report with images, clearly detailing the status of Council infrastructure at the destination site, prior to relocating of the building.

3.1.3. Heritage

A planning application may be triggered when it is proposed to demolish/remove a building from a heritage site. Where a planning application is needed, it is recommended the applicant/s seek specialist consultant advice as specialist reports will be required to support the application.

Properties identified on the Queensland Heritage Register will require assessment against the Council Planning Scheme.

3.1.4. Plumbing & drainage

When removing or demolishing a building that has plumbing and drainage connected, the drains must be sealed properly. In accordance with the *Plumbing and Drainage Act 2018*:

- capping of sewer or water at the building site requires a Form 4 – Notifiable work to be lodged with the Queensland Building and Construction Commission by a licenced plumber;
- disconnection of the building drainage at the sewer connection point requires an application to Council;
- buildings or structures connected to an onsite sewerage system that are to be demolished or removed requires a plumbing application to be lodged with Council.

A licenced plumber must complete the work and can assist in determining the best place to seal the drains on the site.

3.1.5. Asbestos

All applications will require an asbestos report from a licenced asbestos assessor. If the asbestos report identifies asbestos is present, Council will require confirmation from a suitably licensed contractor that asbestos based products have been removed and disposed of at a regulated waste facility prior to moving a building to the region.

3.1.6. Security bond

A security bond is payable to Council as a guarantee the site will be cleared of all debris and services disconnected by suitably qualified or licensed persons. If the structure/s contains asbestos material these are to be disposed of in accordance with regulatory requirements.

The bond will be returned to the payee upon satisfactory inspection of the property after the site is cleared.

The amount of bond held will be in accordance with Council's Register of Fees and Charges.

3.2. Stage 2 – Application for building work

Building approval is required to demolish or remove a building. The application may be lodged with Council or a Private Certifier and must be made on the approved form/s and accompanied with the relevant fee.

No building work can commence until approval is obtained, and all work for this stage is to be completed within 12 months of approval.

3.2.1. Demolish/Removal Works

Demolition work is to be undertaken in accordance with the conditions in the building approval and the Workplace Health and Safety Queensland – Demolition work Code of Practice 2021.

Demolition/removal works must be substantially commenced within two (2) months after the giving of the development approval in accordance with Act.

Demolition/removal works must be completed within one (1) year after the giving of the development approval in accordance with the Act.

4. DEFINITIONS

Building work means:

- building, repairing, altering, underpinning (vertical or lateral support), moving or demolishing a building or other structure; or
- excavating or filling

Removal building means:

- the removal and/or demolition of a building or structure, whether for rebuilding at another site or not;
- the rebuilding of a building or structure relocated from another site; or
- relocating and rebuilding of a building within the same property.

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

5. LEGISLATIVE REFERENCE

Building Act 1975 (Qld)

Building Regulation 2021 (Qld)

Planning Regulation 2017 (Qld)

Plumbing and Drainage Act 2018 (Qld)

National Construction Code

Queensland Development Code

Workplace Health and Safety Queensland – Demolition Work Code of Practice 2021

6. RELATED DOCUMENTS

South Burnett Regional Council Checklist – Building Application Demolish or Removal Buildings

South Burnett Regional Council Checklist – Building Application Relocation of Building

South Burnett Regional Council Concurrence Agency Referral – Relocation of Buildings

South Burnett Regional Council Employee Code of Conduct – Statutory011

Queensland Building and Construction Commission - Form 4 – Notifiable work

South Burnett Regional Council Planning Scheme 2017

South Burnett Regional Council Removal & Demolish Factsheet

South Burnett Regional Council Security Bond Payment Request

Queensland Building and Construction - Form

7. NEXT REVIEW

As prescribed by legislation or September 2028

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	New Policy	17 September 2025	3302531

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 17 September 2025

11.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COOLABUNIA SALEYARDS MANAGEMENT POLICY - STRATEGIC054**File Number:** 17-Sep-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Coolabunia Saleyards Management Policy – Strategic054.

SUMMARY

This policy provides guidelines for operational and management practices at the Coolabunia saleyards.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Coolabunia Saleyards Management Policy – Strategic054 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2025-2026	OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets.
	OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Coolabunia Saleyards Management Policy – Strategic054 has been reviewed by Commercial Enterprises and Projects, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Animal Care and Protection Act 2001 (Qld)

Animal Care and Protection (Codes of Practice) Amendment Regulation 2021 (Qld)

Biosecurity Act 2014 (Qld)

Biosecurity Regulation 2016 (Qld)

Work Health and Safety Act 2011 (Qld)

Work Health and Safety Regulation 2011 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy provides guidelines for operational and management practices at the saleyards and aims to provide: weighing of livestock on sale days, truck washing facilities, stock impounding; private weighing; private dipping; tick inspections; animal spraying; consignment and transshipping services.

ATTACHMENTS

1. **South Burnett Regional Council Coolabunia Saleyards Management Policy - Strategic054**  



POLICY CATEGORY - NUMBER: Strategic054
POLICY OWNER: Commercial Enterprises & Projects

ECM ID: 3337912
ADOPTED: 17 September 2025

Coolabunia Saleyards Management Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

The purpose of this policy is to provide guidelines for operational and management practices at the South Burnett Regional Council ('Council') Coolabunia saleyards ('saleyards').

2. SCOPE

This policy applies to Council representatives and saleyard users.

3. GENERAL INFORMATION

3.1. Services provided

Council aims to provide the following services to the saleyards:

- weighing of livestock on sale days;
- truck washing facilities;
- stock impounding (as arranged through Council's Facilities, Parks & NRM branch);
- private weighing services;
- private dipping services;
- tick inspections;
- animal spraying services;
- consignment services;
- transshipping services.

3.1.1. Bookings

Bookings for saleyard services must be made prior to arrival.

3.2. Animal health and biosecurity

Through robust biosecurity measures and animal health practices, Council will ensure measures are in place to ensure the health and welfare of livestock at the saleyard to prevent the spread of infectious diseases.

3.2.1. Animal welfare standards

The following practices will be adhered to in relation to animal welfare standards at the saleyards:

- all livestock will be handled in a manner that minimises stress and avoids injury, including low stress techniques and the use of appropriate livestock handling equipment;
- all livestock will have access to clean non-potable water in yards;
- Council representatives will monitor and direct saleyard users to provide adequate feed for livestock to ensure their basic needs are met whilst on site;
- Council representatives will identify and separate for further assessment and treatment any livestock that is showing signs of illness, injury or distress.

3.2.2. Biosecurity measures

To prevent spread of diseases, the following biosecurity measures will be enforced:

- all livestock entering the saleyards must comply with the National Livestock Identification System ('NLIS') requirements;
- National Vendor Declaration, Waybills and Health Declarations and any other movement records must be provided as per legislation and relevant industry assurance schemes (Livestock Production Assurance);
- any livestock that is suspected of carrying infectious diseases will be isolated in designated quarantine areas until they can be safely treated, removed or returned to their place of origin;
- regular cleaning of pens, yards and equipment will be carried out to minimise the risk of disease transmission;
- all users will follow Queensland Government's biosecurity directives in the event of a disease outbreak, including immediate isolation of affected animals, notification to relevant authorities and implementation of containment measures to prevent spread;
- all users will comply with any information requested by Council or the administering body in the management of a biosecurity event or identification of a biosecurity risk.

3.2.3. Training and education

All saleyard Council representatives and saleyard users are required to undertake and maintain training and education to manage animal health and biosecurity including:

- training on animal handling, welfare standards and biosecurity protocols;
- actively seek information and resources on biosecurity measures, disease prevention and best practices for animal welfare to ensure compliance and continuous improvement.

3.3. Conditions of entry

The condition of entry applies to the saleyards, including the amenities, canteen and infrastructure located on Lot22 FY2764, and will be published on Council's website, at the saleyard's catwalk point of entry and at the office. Individuals must abide by condition of entry and any directions provided by delegated Council Officer. Council reserves the right to ask an individual to leave, ban or suspend from entering the facility under the Unreasonable Customer Conduct Policy – Strategic033.

3.3.1. Operating hours

The saleyards operating hours are:

- general operating hours:
 - Monday to Friday (excluding public holidays) - 8:30 am to 5:30 pm;
- pre-sale induction and sale days:
 - 6:00 am to 9:00 pm,
- truck wash:
 - all hours unless otherwise stated by Council.

• **Expected behaviours**

All individuals entering the saleyards are responsible for understanding and adhering to the conditions of entry, including:

- observe and obey all signage, warnings and directions given by Council representatives;
- only enter the saleyards for the purpose of viewing, selling or monitoring livestock;
- enter the saleyards in a manner that minimise the stress on livestock;
- undertake reasonable care for their own health and safety and not adversely affect other users health and safety;
- Council representatives completing cattle handling have the appropriate skills and knowledge to complete the tasks and the have been advised of potential disease risks including Leptospirosis and Q Fever;
- utilise catwalks for the purpose of viewing, selling and monitoring livestock;
- children under the age of 16 must be accompanied and supervised by an adult at all times;
- users that have no knowledge and experience in saleyards enter under the supervision of a Council representative;
- be responsible for all personal belongings and property;
- leave the saleyards as directed by a Council representative.

3.4. Fees

Fees for using the saleyards will be in accordance with Council's Register of Fees and Charges.

3.5. Records

All records will be retained in accordance with Council's Information Recordkeeping Policy – Statutory039.

4. DEFINITIONS

Avdata means is an electronic touch-key system that enables Council to control access to facility and record water usage.

Biosecurity means the practice of controlling infectious disease.

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

National Livestock Identification Scheme ('NLIS') means Australia's system for the identification and traceability of livestock and the commitment to biosecurity and food safety that provides a competitive advantage in a global market.

Saleyards means the stud selling complex, livestock yards, cattle dip and chemical shed.

Saleyards users means stock and station agents, producers, vendors, buyers and visitors to the saleyards.

5. LEGISLATIVE REFERENCE

Animal Care and Protection Act 2001 (Qld)

Animal Care and Protection (Codes of Practice) Amendment Regulation 2021 (Qld)

Biosecurity Act 2014 (Qld)

Biosecurity Regulation 2016 (Qld)

Work Health and Safety Act 2011 (Qld)

Work Health and Safety Regulation 2011 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Information Recordkeeping Policy – Statutory039

South Burnett Regional Council Unreasonable Customer Conduct Policy – Strategic033

7. NEXT REVIEW

As prescribed by legislation or September 2028

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	New policy	17 September 2025	3337912

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 17 September 2025

11.8 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL LEAVE WITHOUT PAY POLICY - STRATEGIC055**File Number:** 17-Sep-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Leave without Pay Policy – Strategic055.

SUMMARY

This policy provides a framework for applying for, assessing and approving leave without pay.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Leave without Pay Policy – Strategic055 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2025-2026	OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets.
	OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Leave without Pay Policy – Strategic055 has been reviewed by People & Culture, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Defence Act 1903 (Cth)

Defence Reserve Service (Protection) Act 2001 (Cth)

Human Rights Act 2019 (Qld)

Industrial Relations Act 2016 (Qld)

Industrial Relations Regulations 2018 (Qld)

Local Government Act 2009 (Qld)

Local Government Industry Award – State 2017 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy provides a framework for applying for, assessing and approving leave without pay which applies to Council employees requiring leave without pay outside of legislated provisions.

ATTACHMENTS

1. Leave without Pay Policy - Strategic055 [↓](#) 



POLICY CATEGORY - NUMBER: Strategic055

POLICY OWNER: People & Culture

ECM ID: 2802039

ADOPTED: 17 September 2025

Leave Without Pay Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

This policy provides a framework for applying for, assessing and approving leave without pay ('LWOP') at South Burnett Regional Council ('Council').

2. SCOPE

This policy applies to Council employees requiring LWOP outside of legislated provisions.

3. GENERAL INFORMATION

3.1. Requirement to apply for leave

LWOP may only be approved when all paid leave has been exhausted, except where the Council employee is entitled to unpaid Parental Leave or as otherwise legislated (for example jury service, defence service, Worker's Compensation), for study purposes.

Where a Council employee has neglected to apply for leave prior to their absence, the period of absence from work may automatically be recorded as LWOP and may also lead to disciplinary action or termination of employment as per the abandonment of employment provisions of the relevant Certified Agreement.

3.2. Applying for leave without pay

Applications for LWOP will be authorised by supervisor and Chief Executive Officer ('CEO'). Where the application for LWOP is for four (4) weeks or more, the Council employee will be required to attach further information to the Employee Leave Application form which states:

- the purpose for the extended leave (for example overseas travel, parental leave);
- whether the employee intends to undertake paid employment during the period of leave, if so an Application for Secondary Employment must be attached; and
- a Statutory Declaration outside employment will not be undertaken during their period of absence from Council if the outside work may cause a conflict of interest with their work with Council.

A minimum of six (6) weeks' notice is required where a period of LWOP of four (4) weeks or more is being sought (except as outlined in the Parental Leave provisions of relevant Awards). For periods of LWOP greater than four (4) weeks, formal correspondence will be sent to the Council employee.

When a Council employee applies for or accepts LWOP, they will comply with Council's Code of Conduct for the duration of leave and expected to continue to comply with their ethical/behavioural responsibilities.

3.3. Assessment of Leave Without Pay requests

Council is not obligated to approve applications for LWOP (except where a Council employee is entitled to unpaid Parental Leave or as otherwise legislated). Applications may be approved where:

- the Council employee has a length of service of at least two (2) years with Council where the Council employee wishes to take extended leave from Council for a period of six (6) months or more;
- management is satisfied that Council can continue to operate effectively and efficiently in the employee's absence;
- management is satisfied that approval of the request promotes Council's work/life balance and family-friendly ethos;
- where the Council employee is seeking LWOP related to a course of study, management is satisfied that the leave is suitable with regard to the requirements of the course;
- management is satisfied that the LWOP is of significant value to the Council employee; and
- the Council employee has demonstrated satisfactory performance in their work/study to date.

The assessment of the application is evaluated across all six (6) elements with the ability of Council to effectively and efficiently operate in the employee's absence a significant consideration.

3.4. Prior to Commencement of Extended Leave

Prior to commencing the period of extended leave, the Council employee shall:

- provide alternative contact details to Council;
- return/cease security access (for example return of fobs; cancellation of access codes); and
- return any other Council equipment to Council.

3.5. Home-based work

Applications to work from home as a break during LWOP will only be approved in extraordinary circumstances, especially where the employee is taking paid or unpaid Parental Leave. Home-based work will only be approved where the employee is able and willing to assist Council in meeting critical operational requirements that would not be met should the employee not perform the work.

3.6. Rescinding of approval

The CEO may overturn the approval of LWOP or defer its commencement in extraordinary circumstances, particularly dictated by operational requirements or disciplinary/performance investigations.

4. DEFINITIONS

Continuous service means work for an Council on a regular and systematic basis, under an unbroken contract of employment, and including any period of part-time employment and any period of leave of absence authorised by Council or by the relevant Award.

Council employee means a person employed by Council who performs work, under the direction and control of Council, on an ongoing basis with an ongoing expectation of work entitled to superannuation contributions paid by Council.

Defence service means the rendering of defence service under provisions of the *Defence Act 1903* and protected by the *Defence Reserve Service (Protection) Act 2001*.

Defence service leave means leave without pay (excluding from top-up provisions), granted to Council employees who are members of the Australian Defence Force Reserves required to attend Australian Defence Force Reserves training.

Leave Without Pay means a leave of absence from Council where the Council employee is not paid by Council for their period of absence.

Unpaid parental leave means an entitlement of extended Leave Without Pay associated with the birth of a child, where a Council employee has met the requirement for continuous service (generally 12 months) stipulated by their relevant Award/Certified Agreement.

5. LEGISLATIVE REFERENCE*Defence Act 1903 (Cth)**Defence Reserve Service (Protection) Act 2001 (Cth)**Human Rights Act 2019 (Qld)**Industrial Relations Act 2016 (Qld)**Industrial Relations Regulations 2018 (Qld)**Local Government Act 2009 (Qld)**Local Government Industry Award – State 2017 (Qld)***6. RELATED DOCUMENTS**

South Burnett Regional Council Certified Agreement Field Staff

South Burnett Regional Council Certified Agreement Officers

South Burnett Regional Council Defence Service Policy – Statutory013

South Burnett Regional Council Employee Code of Conduct Policy – Statutory011

South Burnett Regional Council Parental Leave Guidelines – Procedure124

7. NEXT REVIEW

As prescribed by legislation or September 2028

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	New Policy	4 August 2010	731786
2	Review of Policy – Resolution 2021/414	30 June 2021	2802039
3	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2802039
4	Review of policy	17 September 2025	2802039

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 17 September 2025

11.9 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL AND CHERBOURG ABORIGINAL SHIRE COUNCIL BIOSECURITY COMMITTEE TERMS OF REFERENCE - STRATEGIC056

File Number: 17Sep-2025
Author: Coordinator Corporate
Authoriser: Chief Executive Officer

PRECIS

Adoption of the South Burnett Regional Council and Cherbourg Aboriginal Shire Council Biosecurity Committee Terms of Reference – Strategic056.

SUMMARY

This terms of reference provides guidance for South Burnett Regional Council in partnership with Cherbourg Aboriginal Shire Council to establish a Biosecurity Committee to advise on invasive plant and animal related matters and to assist with the development, implementation and review of the Biosecurity Plan.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council and Cherbourg Aboriginal Shire Council Biosecurity Committee Terms of Reference – Strategic056 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2025-2026	OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets.
	OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council and Cherbourg Aboriginal Shire Council Biosecurity Committee Terms of Reference – Strategic056 has been reviewed by Facilities, Parks & NRM, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Biosecurity Act 2014 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy will provide Council guidance and assistance on:

- policy and programs aimed at improving management of invasive biosecurity matters throughout the region;
- funding opportunities to assist in improving the management of invasive biosecurity matters;
- the preparation and ongoing view of a Biosecurity Plan for invasive plants and animals;
- effective management of invasive biosecurity matters in the region;
- identifying new threats of invasive biosecurity matters that could impact the region.

ATTACHMENTS

1. **South Burnett Regional Council and Cherbourg Aboriginal Shire Council Biosecurity Committee Terms of Reference - Strategic056** [↓](#) 



POLICY CATEGORY - NUMBER: Strategic056

POLICY OWNER: Facilities, Parks & NRM

ECM ID: 3347212

ADOPTED: 17 September 2025

South Burnett Regional Council and Cherbourg Aboriginal Shire Council Biosecurity Committee Terms of Reference

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

This terms of reference provides guidance for South Burnett Regional Council ('Council') in partnership with Cherbourg Aboriginal Shire Council to establish a Biosecurity Committee ('Committee') to advise Council on invasive plant and animal related matters and to assist with the development, implementation and review of the Biosecurity Plan. The Advisory Committee will also act as a conduit and point of contact enabling community members to raise issues with Council before matters become significant. %

2. SCOPE

This policy applies to Council representatives and members of the Committee.

3. GENERAL INFORMATION

The Committee will provide Council guidance and assistance on:

- policy and programs aimed at improving management of invasive biosecurity matters throughout the South Burnett region ('Region');
- funding opportunities to assist in improving the management of invasive biosecurity matters;
- the preparation and ongoing review of a Biosecurity Plan for invasive plants and animals pursuant to *Section 53* of the *Biosecurity Act 2014*;
- effective management of invasive biosecurity matters in the Region;
- identifying new threats of invasive biosecurity matters that could impact the Region.

3.1. Membership

The Committee will consist of up to 36 members, which consist of:

- up to seven (7) Councillors representing Council;
- up to five (5) Councillors representing Cherbourg Aboriginal Shire Council;
- up to five (5) neighbouring local authority representatives;
- up to three (3) landholder / community members;
- up to three (3) Council employees;

Policy Name: South Burnett Regional Council and Cherbourg Aboriginal Shire Council Biosecurity Committee Terms of Reference

ECM ID: 3347212

Adoption Date: 17 September 2025

Next Review Date: September 2026

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- up to 13 representatives from industry groups, organisations and State land management agencies associated with Biosecurity Management.

Expressions of interest for new community / landholder Committee members will be advertised regionally.

Appointment of adjoining local authority, industry and state agency representatives will be made by way of invitation to organisations including, but not limited to, the following:

- Cherbourg Aboriginal Shire Council;
- North Burnett Regional Council;
- Gympie Regional Council;
- Toowoomba Regional Council;
- Western Downs Regional Council;
- Somerset Regional Council;
- Biosecurity Queensland;
- Department of Transport and Main Roads;
- Queensland Parks and Wildlife Service;
- Burnett Catchment Care Association Incorporated;
- Burnett Mary Regional Group Incorporated;
- Burnett Inland Economic Development Organisation Incorporated;
- South Burnett Grazing Network Group Incorporated;
- Ironpot Wild Dog Syndicate Group;
- Wengenville, Alice Creek and Glendcliff Syndicate Group;
- Wooroolin Syndicate Group;
- Stanwell;
- Ergon Energy;
- Agforce.

3.2. Terms of appointment

Appointment to the Committee will be on a voluntary basis for a 3-year term, with members able to seek re-appointment for subsequent terms to a maximum length of appointment of 6 years.

Successful applicants, following approval by Council will receive a letter confirming their appointment.

3.3. Resignation

A committee member may resign at any time by way of written or emailed advice to Council.

When a resignation is received, the Committee member may be replaced as follows:

- where the resignation is a Council representative the Chief Executive Officer ('CEO') may appoint a suitable replacement;
- where the resignation is from a community/organisational member, an eligible applicant from the original expression of interest shall be appointed for the remaining term. Where insufficient eligible applicants exist, an EOI process may be undertaken unless the resignation is received less than 12 months from the conclusion of the term of the Committee. If the resignation is within the last 12 months, there is no requirement to appoint a replacement. Appointment from eligible applicants shall be determined by the CEO;

- where the resignation is from a particular agency the nominated agency may at its discretion nominate a replacement representative.

3.4. Meetings

Meetings will be held at least quarterly, with the Committee determining the dates, times and places for its meetings. Council will be responsible for providing a suitable venue.

The Chair will be one (1) of the Councillors appointed to the Committee. If the Chairperson is absent or unavailable to preside, an alternative Councillor will preside as the Chairperson.

Where a member from Council, adjoining local authorities, community / landholder or industry group cannot attend the meeting, they can nominate another person to attend as their proxy or replacement representative with approval from the Committee.

If any member of the Committee is absent from three (3) consecutive meetings without having obtained leave of absence from the Committee, the member's continued membership of that Committee will be referred to the CEO for determination.

The quorum for the committee will be 51% of the membership.

The agenda will be prepared and circulated among members at least five (5) days prior to the meeting and will include but not limited to:

- welcome;
- declaration of conflicts of interest;
- minutes and actions from previous meeting;
- business arising from previous meeting;
- presentations from external parties;
- general business;
- close.

The Committee must deliver meeting minutes and reports to Council as soon as practicable after each meeting, outlining relevant matters that have been considered by it and the Committee's recommendation.

The Facilities, Parks and NRM branch will provide appropriate advice and administrative support to assist the Committee meet its obligations.

Each member of the Committee may vote on business before the Committee, except where the member has a conflict of interest. Voting at a meeting must be open and issues decided by a majority of the votes of the members present. If the votes are equal, the Chairperson presiding has a casting vote. If a member present fails to vote, the member is taken to have voted in the negative.

3.5. Performance

The Committee shall review its performance at least annually to determine whether it is functioning effectively, by reference to this Terms of Reference and current best practice.

4. DEFINITIONS

Council employee means a person employed by Council who performs work, under the direction and control of Council, on an ongoing basis with an ongoing expectation of work entitled to superannuation contributions paid by Council.

Council representative means all Councillors and Council employees including permanent, casual, and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students. For clarity, members of the South Burnett Regional Council and Cherbourg Aboriginal Shire Council Biosecurity Advisory Committee are considered volunteers with Council.

5. LEGISLATIVE REFERENCE*Biosecurity Act 2014 (Qld)**Local Government Act 2009 (Qld)**Local Government Regulations 2012 (Qld)***6. RELATED DOCUMENTS**

Nil

7. NEXT REVIEW

As prescribed by legislation or September 2026

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	17 September 2025	3347212

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 17 September 2025

11.10 KINGAROY SOARING CLUB INC. MOU FOR ANNUAL PERMIT AND LICENCE TO OCCUPY RENEWAL**File Number: 17-09-2025****Author: Manager Commercial Enterprises & Waste****Authoriser: Chief Executive Officer****PRECIS**

Council has provided a draft memorandum of understanding to support the administration of the approved annual airport usage fee.

SUMMARY

Council resolved at the Ordinary Council meeting on the 18 June 2025 to provide a reduction in annual fee for landing at the Kingaroy Airport. The Club have requested further items be included in the memorandum and are requesting a renewal on their current licence to occupy sites.

OFFICER'S RECOMMENDATION

1. That South Burnett Regional Council approve:
 - (a) The inclusion of five (5) glider parking spaces be included in the annual usage permit.
 - (b) That the definition of maintenance is limited to mowing, whipper snipping and spraying of grassed areas, and excludes maintenance, repairs and capital improvements to infrastructure including buildings, pavements and asphalt surfaces.
 - (c) Pursuant to section 257 (1) (b) of the *Local Government Act 2009*, South Burnett Regional Council delegate to the Chief Executive Officer the power to negotiate, finalise and execute the agreement on terms and conditions considered satisfactory to Council.
2. In accordance with s.236(1)(b)(ii) of the *Local Government Regulation 2012*, dispose of a valuable non-current asset by way of entering a Deed of Licence to Occupy for part of Lot 3 on FY2974, known as the Club House, to The Kingaroy Soaring Club Inc. for a term of 5 years and to expire on 23 January 2031 for the rental amount of the 2025 calculated rent from the previous term plus CPI increase.
3. In accordance with s.236(1)(b)(ii) of the *Local Government Regulation 2012*, dispose of a valuable non-current asset by way of entering a Deed of Licence to Occupy for part of Lot 3 on FY2974, known as the Bunkhouse Area 3, to The Kingaroy Soaring Club Inc. for a term of 1 year and to expire on 23 January 2027 for the rental amount of the 2025 calculated rent from the previous term plus CPI increase.
4. Pursuant to s.257(1)(b) of the *Local Government Act 2009*, delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Deeds of Licence to Occupy with The Kingaroy Soaring Club Inc. on terms and conditions considered satisfactory to Council

FINANCIAL AND RESOURCE IMPLICATIONS

The Council resolution from the Ordinary Council meeting held on 16 July 2025 approved an annual permit usage to the value of \$2,440 and was to include terms and conditions:

1. The Club are to provide a copy of the 23/24 audited financial reports.
2. The annual fee is limited to seven (7) plane/gliders and must be registered to the Club.
3. The Club are entitled to 1 (one) trailer parking spot.
4. The Club in conjunction with users will continue to maintain the grassed area around the Club house (airside) and support maintaining grassed areas around hangars.

5. The permit is in place from 1 September 2025 to 30 June 2026.
6. Council will review the fee structure in March 2026 as part of the annual review of Council's fees and charges.

Current rental for the Licence to Occupy sites:

Known as	Site	Expiry	Current Fee P/A Ex-GST (2024)	Market Valuation P/A Ex-GST
Club House	Area 11	24/01/2026	\$58.93	\$75.00 (Community)
Bunkhouse	Area 3	23/01/2026	\$721.31	Un-valued - CPI Increase every 5 years

LINK TO CORPORATE/OPERATIONAL PLAN

IN12: Provide and investigate options to improve our aerodromes.

IN9: Investigate options for leasing opportunities to not-for-profit groups and organisations.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Manager for Commercial Enterprises and Projects met with the Club via Teams on 29 July 2025 to discuss the terms of the MOU and receive feedback.

A subsequent email was sent on 4 August 2025 following up on the key items raised and that a report would be provided to Council for feedback.

The president of the Club has since raised concerns regarding the installation of the septic tanks and access to grassed areas near the primary windsock as they may impact the Clubs' preparation for the competition at the end of September and October 2025 and these issues have been resolved.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The Kingaroy Airport must be maintained in accordance with *Civil Aviation Safety Regulations 1998* Cth part 139 of the Manual of Standards (MOS) and the Kingaroy Aerodrome Manual.

An offer of a Deed of Licence to Occupy to a community organisation complies with s.236 of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offering of a Deed of Licence to Occupy is in accordance with Council's Property Lease Policy and Disposal of Assets Policy.

ASSET MANAGEMENT IMPLICATIONS

MOU – Annual permit

The terms and conditions of the annual permit are to include a clear definition of maintenance that will reflect the current operations of the Club within the aerodrome.

These activities include:

- i) mowing around the Clubhouse,
- ii) the undeveloped taxiway (behind the fuel tank),
- iii) mowing around the glider shelters (near 16/34 glider strip).

The Club utilise the Council provided tractor for some of these activities and provide their own mower or pay a contractor for other activities.

The club prefer not to undertake mowing around the terminal building. This work is currently being completed by Council's Parks.

REPORT

Background:

Licence to Occupy – Bunkhouse – Expires 23 January 2026

RPD: 3 on CP FY2974
Address: Warren Truss Drive, Taabinga
Licence Area: approximately 0.35ha
Tenure: Freehold

The Bunkhouse and Caravan Park is located within Licence Area 3 off Geoff Ralph Drive and is the old hospital building listed in Council's Local Heritage Register. KSC commenced occupation of the building in 1960 although did not enter an official licence agreement until 28 October 1991.

- The licence allows for up to 16 caravans on the site although restricts overnight sleeping to a maximum of 3 nights.
- The Bunkhouse has 35 beds throughout the rooms in the building.
- The Bunkhouse has extensive termite damage to the interior and exterior of the property, including the frame and trims. There appears to be movement in the subfloor and stumps which is evident throughout the building. Floor levels are at different heights and there is movement evident in the wet area floors and door openings.
- A Dilapidation Inspection Report was provided on 23 May 2023, summary of the report found the building in very poor condition. The condition is a combination of the age of the asset, lack of maintenance over a long period, and the techniques and materials utilised in the original construction.
- The report found that over 75% of the building is asbestos containing material (ACM) which is in very poor condition. The roof cladding is corrugated asbestos sheeting and requires replacement. Significant termite damage is evident to the external cladding of the building. The sub floor has missing and damaged/cracked stumps as well as broken and exposed steel.

Council resolved on 26 June 2023 to dispose of the Bunkhouse to the Kingaroy Soaring Club Inc. however the club did not want to enter a contract for the building due to the costs to repair or remove the building and the asbestos.

16.1 BUNKHOUSE (OLD HOSPITAL BUILDING) ON LICENCE AREA 3 - KINGAROY SOARING CLUB

RESOLUTION 2023/669

Moved: Cr Jane Erkens
Seconded: Cr Scott Henschen

1. In accordance with the purposes of the *Local Government Regulation 2012*, Council decides, by resolution, that the exception in the Regulation *Section 236 (1)(b)(ii)*, applies to Council in the disposal of the Building Asset as identified as the Bunkhouse (Old Hospital Building) on Licence Area 3 within Lot 3 on SP249643, other than by tender or auction, to the community organisation, to the Kingaroy Soaring Club Inc, as:
 - (a) it is in the public interest; and
 - (b) the disposal is otherwise in accordance with the sound contracting principles.

2. In accordance with *Local Government Act 2009* (the Act), *Section 257*, to delegate to the Chief Executive Officer of Council, the power under section 262(3) of the Act, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the building assets to the community organisation, Kingaroy Soaring Club Inc., for approval by Council.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

It is recommended that Council enter into an agreement for a short term with no options whilst the masterplan, investigations into commercial opportunities are explored. As part of the draft scope, the current licence holders and airport users will have opportunity to provide feedback on the recommendations.

Licence to Occupy – Clubhouse- Expires 23 January 2026

RPD: 3 on CP FY2974

Address: Warren Truss Drive, Taabinga

Licence Area: approximately 700sqm

Tenure: Freehold

The Clubhouse is located behind the terminal building and is the main meeting point for the Club. It will require an inspection prior to execution of the renewal to ensure the building is being kept in reasonable condition.

It is recommended that the licence is renewed on similar terms to the current agreement and offered for five (5) years with no options and an expiry of 23 January 2031 for rental of \$75.00 per year with no CPI increase.

As Council is currently undertaking a review of the airport, its commercial opportunities and land usage. This length of tenure provides some asset security to the Club whilst not limiting Council to investigations for future development and commercial opportunities.

ATTACHMENTS

Nil

12 FINANCE & LIVEABILITY**12.1 MONTHLY FINANCIAL INFORMATION - AUGUST 2025****File Number:** 17/09/2025**Author:** Financial Accountant**Authoriser:** Chief Executive Officer**PRECIS**

Monthly financial report as at 31st August 2025

SUMMARY

The following information provides Council's current position as at 31st August 2025.

OFFICER'S RECOMMENDATION

That the monthly Financial Report as at 31st August 2025 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to original budget as adopted by Council on the 16th July 2025.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the original budget, at an organisational level, for the period ended 31 August 2025.

Accrual journals for 2024/25 have been completed.

The target for benchmark for August is 17%.

- Total Recurrent Revenue is currently sitting at 45% compared to the original budget. This is mainly attributable to the Rates notices being issued during the month.
- This is made up of Recurrent Income currently tracking at:

- Rates Levies & Charges	54%	■
- Fees and Charges	17%	■
- Rental Income	19%	■
- Interest Received	14%	■
- Sales Revenue	0%	■
- Other Income	7%	■
- Grants, Subsidies, Contributions and Donations	39%	■
- Total Recurrent Expenditure is sitting at 13% compared to the original budget.
- This is made up of Recurrent Expenditure currently tracking at:

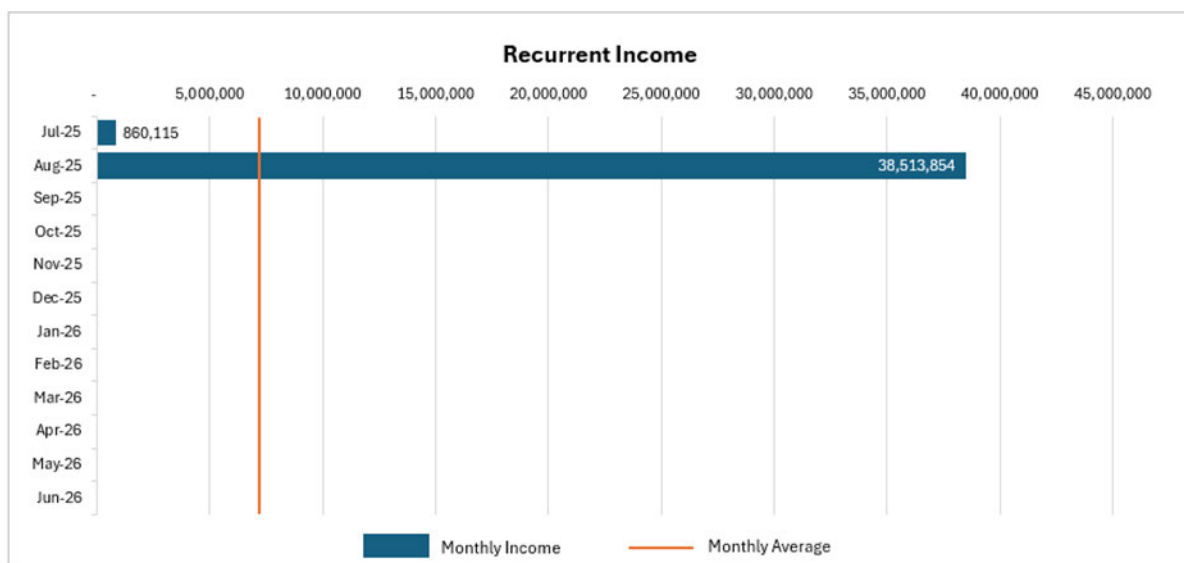
- Employee Benefits	19%	■
- Materials and Services	17%	■
- Finance Costs	18%	■
- Depreciation	0%	■

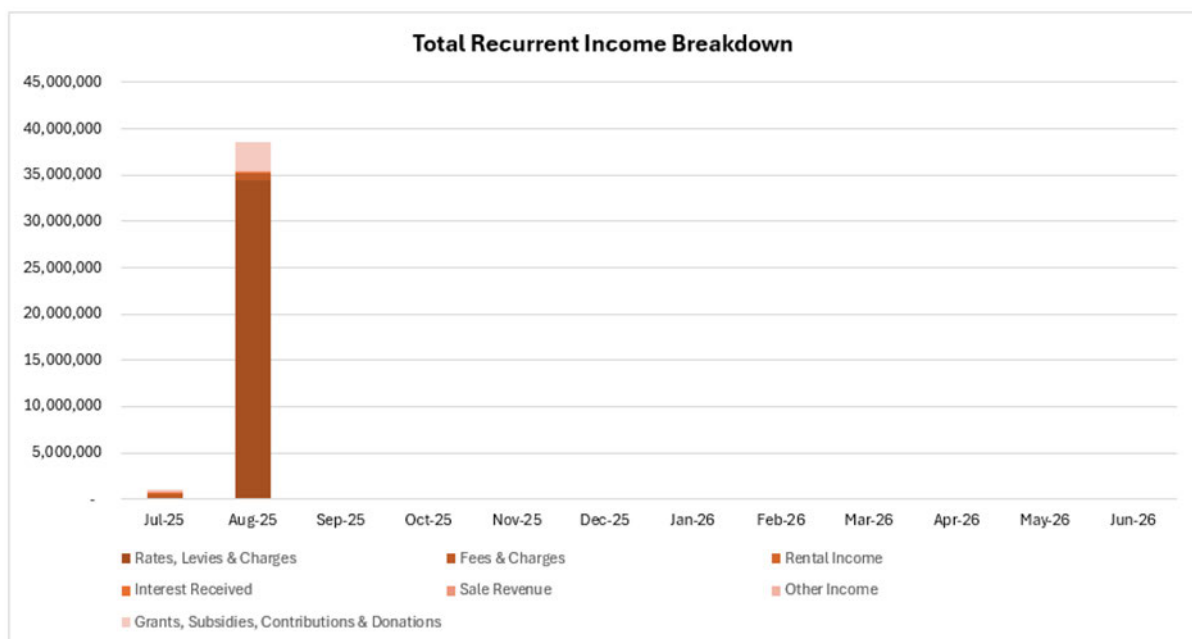
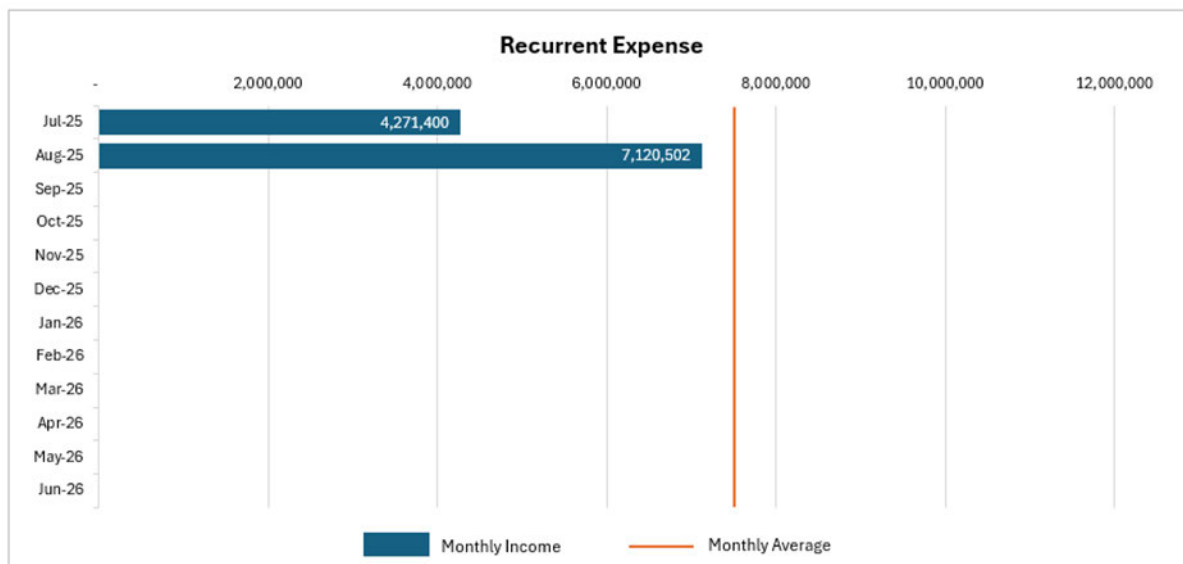
Income and Expenditure Trends:

Actuals vs 12 Month Average

	\$	\$	\$	%
	Aug-25	12 Month Avg	+/- Avg Month	+/- Avg Month
Income				
Recurrent Revenue	38,513,854	7,214,423	31,299,431	434% ●
Capital Revenue	1,226,206	1,035,501	190,705	18% ●
Total Income	39,740,060	8,249,924	31,490,136	382% ●
Expense				
Recurrent Expense	7,120,502	7,506,861	(386,359)	-5% ●
Capital Expense	(1,909)	(35,333)	33,424	-95% ●
Total Expense	7,118,593	7,471,528	(352,935)	-5% ●
Net Result	32,621,467	778,396	31,843,071	4091% ●
Net Operating Result	31,393,352	(292,438)	31,685,790	-10835% ●

The July figures on the next four graphs have been updated with revised figures since the end of financial year accrual journals have now been completed.



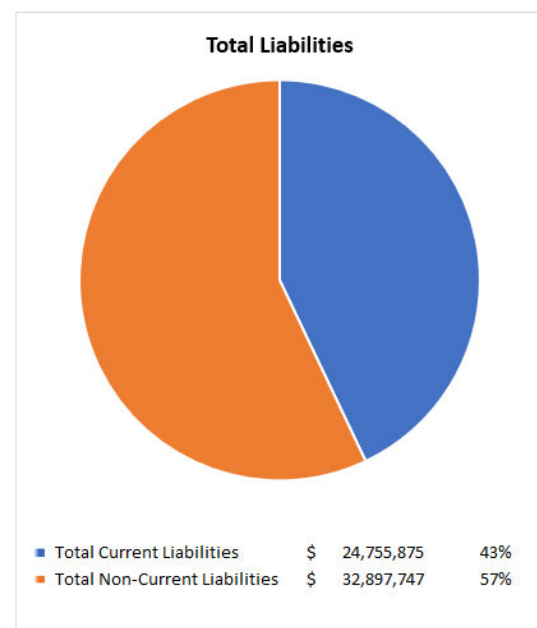
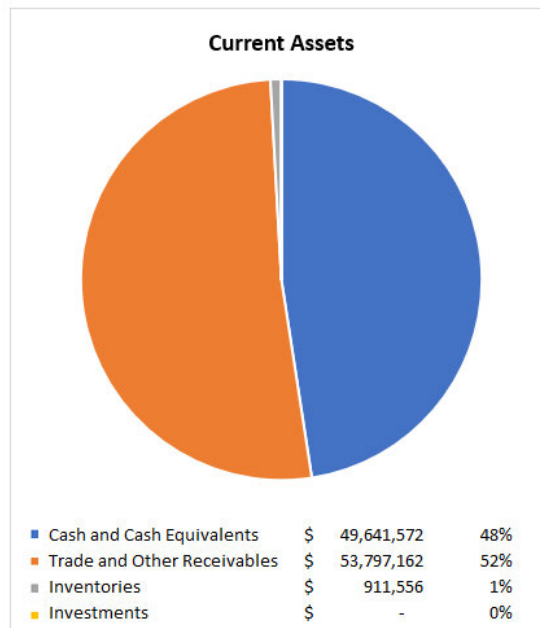
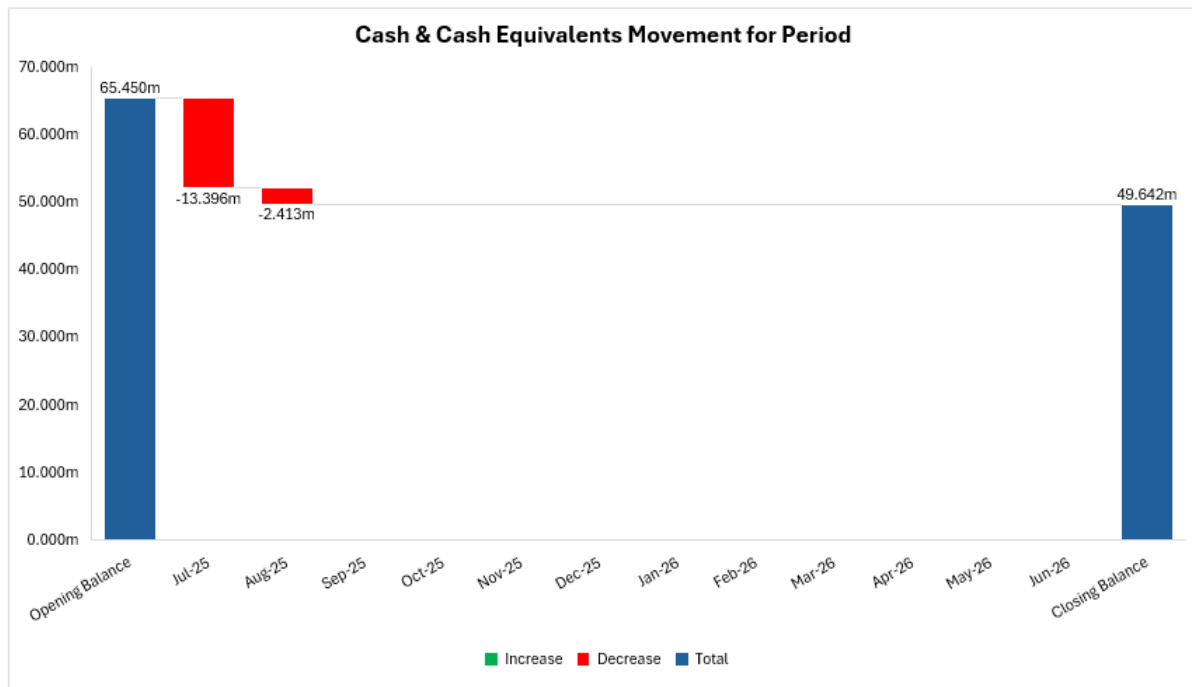


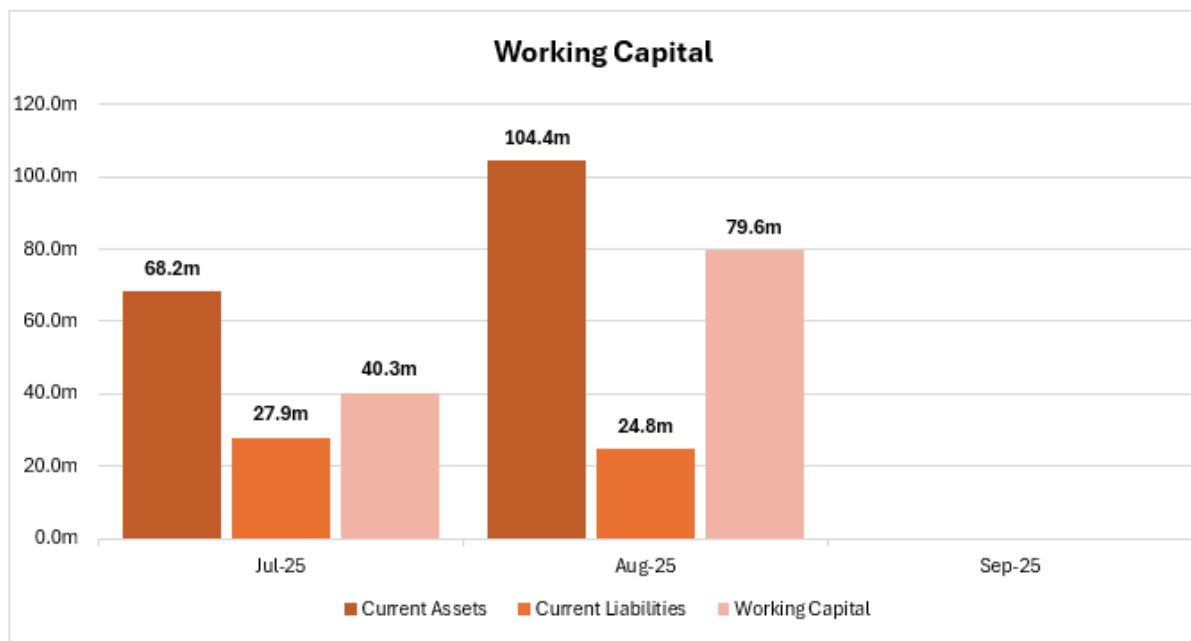
Profit & Loss Year to Date - Overview

	Jul-25	Aug-25	Movement
Recurrent Income	860,115	39,373,969	38,513,854
Capital Revenue	-	1,226,206	1,226,206
Total Income	860,115	40,600,175	39,740,060
Recurrent Expense	4,271,400	11,391,902	7,120,502
Capital Expense	(8,409)	(10,318)	(1,909)
Total Expense	4,262,991	11,381,584	7,118,593
Net Profit/(Deficit)	(3,402,876)	29,218,591	32,621,467
Net Operating Result	(3,411,285)	27,982,067	31,393,352

- End of year accruals and journals have been processed during August, in preparation for the financial statements and external audit.

- Depreciation has not been run yet for this financial year.
- Council's current cash holdings at the end of August 2025 were \$49.642m with \$30.82m of this currently classed as restricted cash. The overall balance is down from last month by \$2.413m.





- Ratios at the end of August are all within their respective targets except for:
 - Current Ratio currently sitting at 4.22 (target of between 2.0 & 4.0)
- Council's capital expenditure program adopted for the financial year was \$42.82m. Actual expenditure is currently sitting at \$3.60m, which equates to approximately 8% of the total original budget.

Auditors will be on site during September to perform their end of year testing.

ATTACHMENTS

1. **Monthly Financial Report - August 2025** [↓](#)
2. **Grant Listing - August 2025** [↓](#)



South Burnett Regional Council

Monthly Financial Report

August 2025



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the original budget, at an organisational level, for the period ended 31 August 2025.

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 - Fees and Charges 17% ■
 - Rental Income 19% ■
 - Interest Received 14% ■
 - Sales Revenue 0% ■
 - Other Income 7% ■
 - Grants, Subsidies, Contributions and Donations 39% ■
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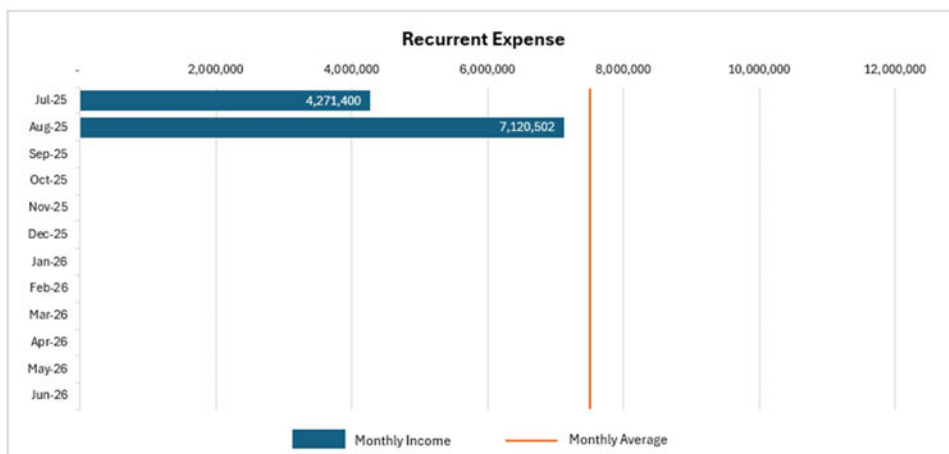
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Executive Summary

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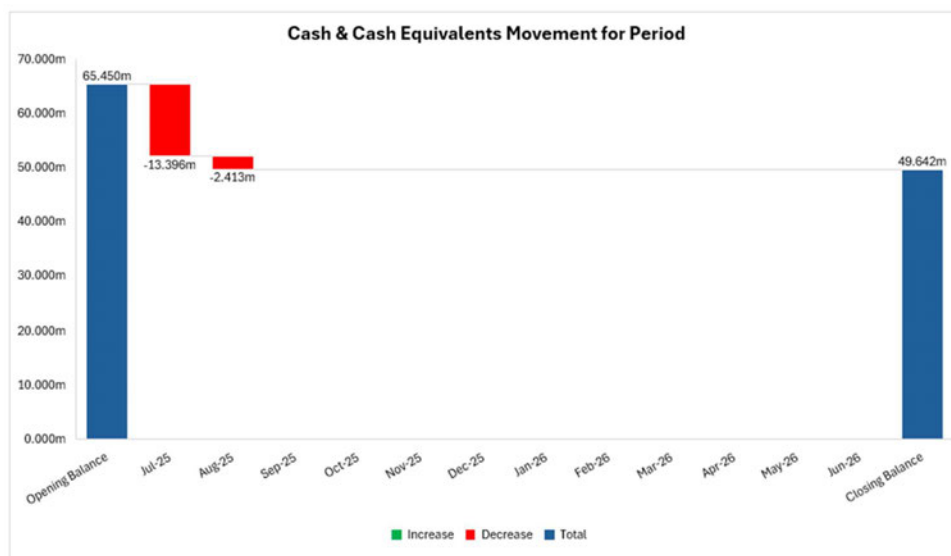


Executive Summary

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Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 31 August 2025
17% of Year Complete

	2026 \$	Original Budget \$	Variance %
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	34,541,975	63,638,122	54%
Fees and Charges	1,080,467	6,424,845	17%
Rental Income	117,244	610,999	19%
Interest Received	440,269	3,058,000	14%
Sales Revenue	45	3,600,000	0%
Other Income	89,995	1,219,700	7%
Grants, Subsidies, Contributions and Donations	3,103,974	8,021,411	39%
	<u>39,373,969</u>	<u>86,573,077</u>	<u>45%</u>
Capital Revenue			
Grants, Subsidies, Contribution and Donations	1,226,206	12,426,015	10%
Total Income	<u>40,600,175</u>	<u>98,999,092</u>	<u>41%</u>
Expenses			
Recurrent Expenses			
Employee Benefits	5,589,123	28,780,703	19%
Materials and Services	5,510,802	32,500,740	17%
Finance Costs	291,978	1,620,456	18%
Depreciation and Amortisation	-	27,180,435	0%
	<u>11,391,902</u>	<u>90,082,334</u>	<u>13%</u>
Capital Expense	(10,318)	(424,000)	2%
Total Expense	<u>11,381,584</u>	<u>89,658,334</u>	<u>13%</u>
Net Result	<u>29,218,591</u>	<u>9,340,758</u>	
Net Operating Result	<u>27,982,067</u>	<u>(3,509,257)</u>	

1.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue			Total Expenditure		
	Actual	Original Budget	%	Actual	Original Budget	%
Water	\$ 7,212,924	\$ 13,627,902	53%	\$ 1,422,823	\$ 13,094,696	11%
Wastewater	\$ 4,413,187	\$ 8,139,101	54%	\$ 567,740	\$ 6,531,315	9%
Waste	\$ 4,591,271	\$ 10,164,244	45%	\$ 600,549	\$ 9,897,847	6%
Plant and Fleet	\$ 15,398	\$ 199,875	8%	\$ 665,440	\$ 1,258,604	53%
Genops	\$ 23,141,189	\$ 54,441,955	43%	\$ 9,466,230	\$ 61,817,081	15%
Total	\$ 39,373,969	\$ 86,573,077	45%	\$ 11,391,902	\$ 90,082,334	13%

Revenue

- All revenue items are currently tracking above the target of 17% except for Plant and Fleet. This is generally consistent with the same time period from prior years.
- Water, Wastewater, Waste and Genops are affected by timing in the revenue received from rates being levied. The first 6 monthly rates levy were issued in August.
- Waste is affected by timing in waste disposal revenue as invoices for August have not yet been raised.
- Genops is sitting at 43% which is largely due to rates revenue and is also affected by the 2025/26 Financial Assistance Grant timing. This revenue source will also be affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works.

Expenditure

- Only Plant and Fleet are tracking above the target of 17% for the month.
- Expenditure for Fleet is affected by timing of yearly registration and insurance bills as well as timing in use of internal plant by departments for the month.
- Genops continues to be affected by the timing in expenditure compared to budget for the various weather events. This will be offset by grant income.
- Genops is also affect by timing in annual expenses such as insurance, workers compensation premiums and annual software licences.

1.2 Revenue

1.2.1 Rates Levies and Charges

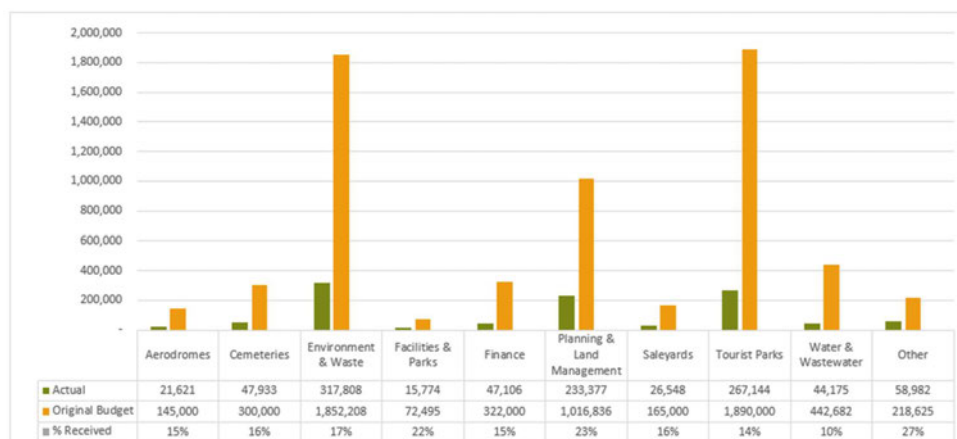
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

As at 31 August 2025, rates, levies and charges are tracking at 54%. This is due to the timing of the first 6 monthly rates levy which were issued in August. The Memerambi Estate levies credit amount relates to refund of interest due to payment of levies.

Rates or Charges	Actuals	Original Budget
General Rates	\$ 18,556,091	\$ 33,946,020
Quarry Special Charge	\$ 21,048	\$ 27,871
Water Charges	\$ 7,179,224	\$ 13,235,416
Sewerage Charges	\$ 4,390,573	\$ 8,039,951
Waste Collection Charges	\$ 2,148,344	\$ 3,907,974
Community Rescue and Evacuation Levy	\$ 44,942	\$ 90,000
Waste Management Levy	\$ 2,202,005	\$ 4,390,890
Memerambi Estate Levies	-\$ 252	\$ -
Total	\$ 34,541,975	\$ 63,638,122

1.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



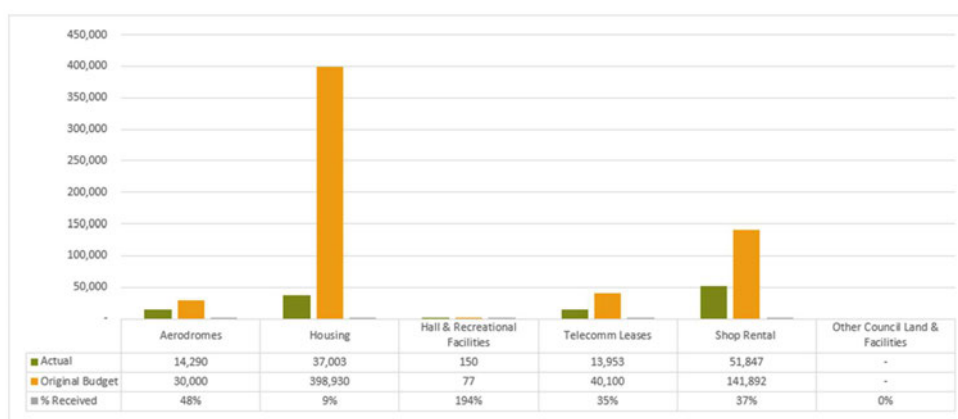
As of 31 August 2025, fees and charges are tracking on target at 17%. August accruals for waste disposal are still to be completed. Main factors affecting the fees and charges figures are:

- Environment and Waste is affected by timing of monthly invoices for waste disposal which is offset by yearly food licences.
- Water & Waste Water are below target as the yearly trade waste permits have not been invoiced yet.

1.2.3 Rental Income

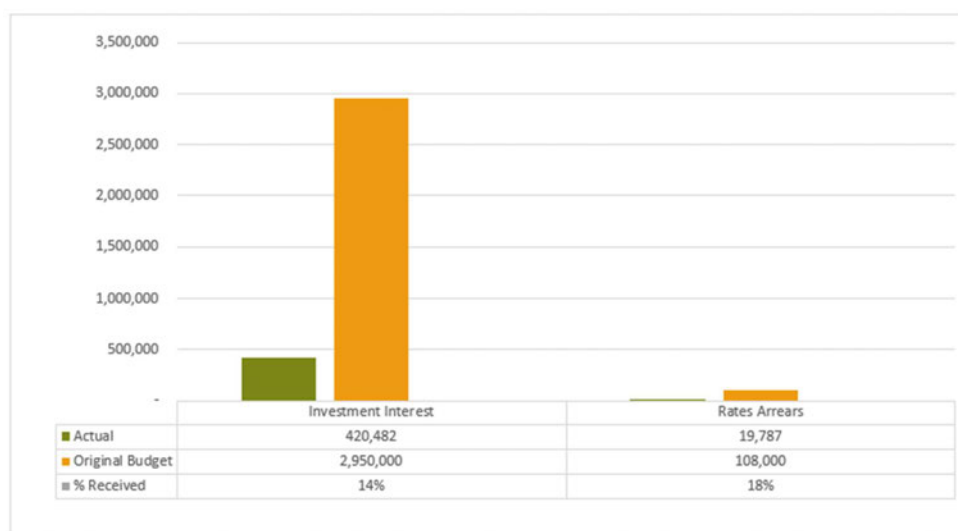
Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 31 August 2025, rental income is tracking at 19% due to timing in annual rental of various facilities.



1.2.4 Interest Received

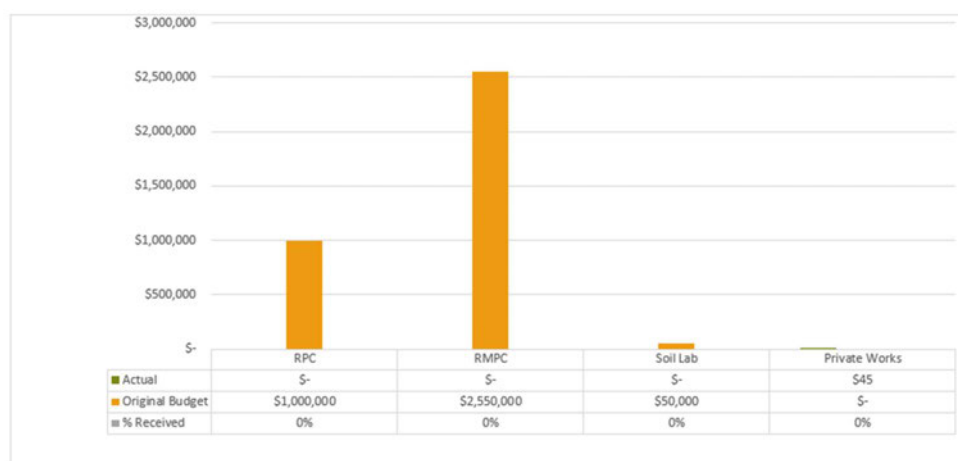
Interest revenue includes interest on investments and rate arrears. As of 31 August 2025, interest received is tracking below target at 14%.



1.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 31 August 2025, sales revenue is tracking below target at 0%.

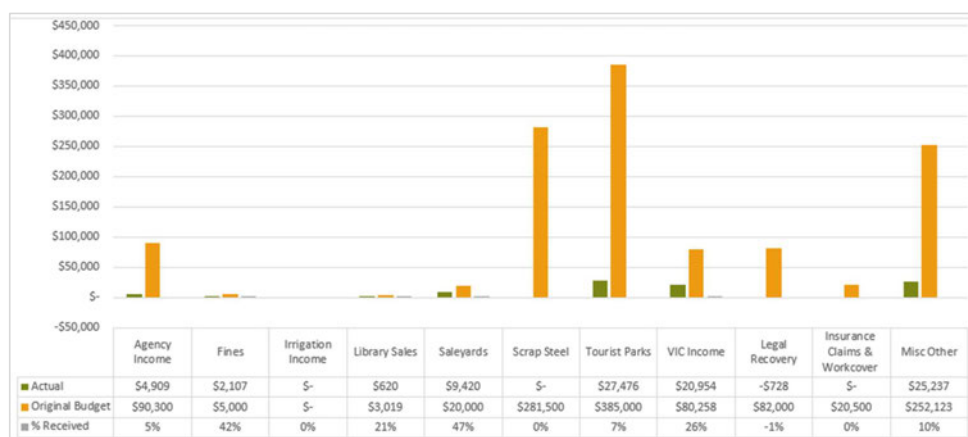
This income stream is largely affected by timing of when RPC and RMPC works for this financial year are scheduled to be performed. Claims of approximately \$318k were in progress at the end of August 2025.



1.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 31 August 2025, other income is tracking below target at 7%. Reasons surrounding this can be found below.



- Fines are above target due to fluctuations in number of infringements throughout the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor.
- Misc other includes Legal recovery income which is invoiced during the year based on debt collection activities.

1.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 31 August 2025, operating grants are tracking above target at 39% due to timing in when operational grants are received and spent. Approximately \$2.10m of the monies received so

far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events. Contract asset and contract liability movements have been processed for August 2025.

1.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

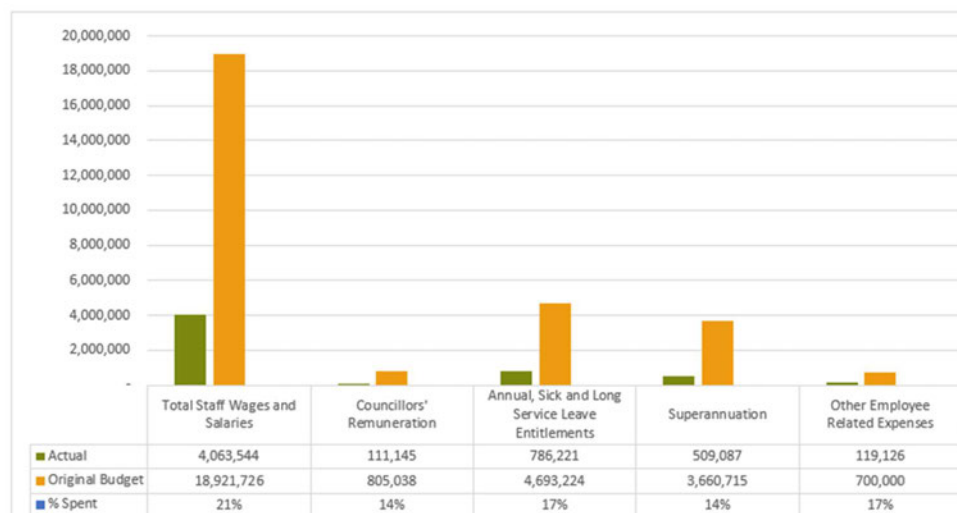
As of 31 August 2025, capital grants are tracking below target at 10%. Contract asset and contract liability movements have been processed for the month.

1.3 Expenditure

1.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 31 August 2025, employee benefits are tracking above target at 19%. This is partly due to QRA flood work (not budgeted for but is offset by revenue).



1.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 31 August 2025, materials and services are tracking on target at 17%.

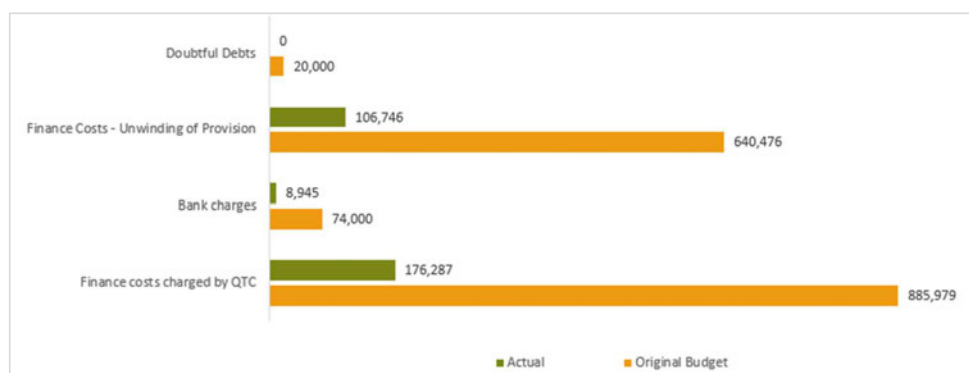
Description	Actual	Original Budget	% Spent
Donations	237,072	714,610	33%
Materials	2,975,171	22,458,797	13%
Services	2,522,538	11,948,972	21%
Internal Plant Charges	1,340,009	7,021,345	19%
Internal Plant Recoveries	- 1,563,988	- 9,642,983	16%
	5,510,802	32,500,740	

- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- Expenditure of \$1.89m is associated with the various weather events and will be offset by income from Queensland Reconstruction Authority (QRA).
- There is a degree of timing for waste collection invoices as they have not yet been received.

1.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 31 August 2025, finance costs are tracking above target at 18%.



1.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 31 August 2025, depreciation expense was below target at 0% as no manual depreciation journals for this financial year have been completed as yet. Asset records will not be rolled

into the new financial year until the external audit has been performed, which means actual depreciation for August won't be run until October.

No capitalisation of projects will occur for this financial year until after the external Auditors have finalised their review of Council's financial statements for the 2024/2025 year.

1.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (therefore its written down value, which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at -\$10.3k as at 31 August 2025. This is made up of sales income for fleet items.

Capital Expense	Actual	Original Budget
INCOME		
Fleet	- 10,318	- 424,000
Land		-
DISPOSALS		
Roads		-
Fleet		-
Land		-
Buildings		-
Water		-
Wastewater		-
Miscellaneous		-
	- 10,318	- 424,000

2.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 31 August 2025

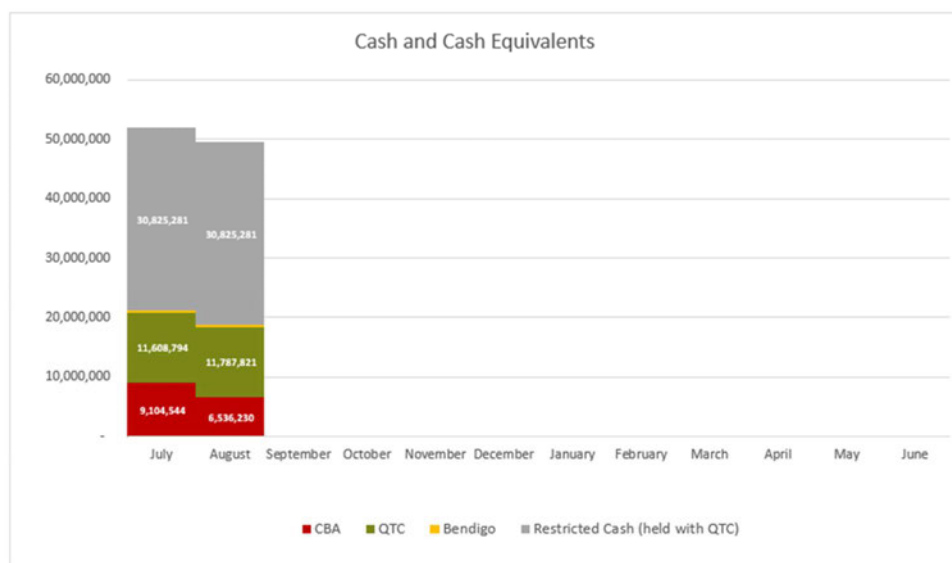
	2025 AUGUST \$	Original Budget \$
Current Assets		
Cash and Cash Equivalents	49,641,572	57,437,178
Trade and Other Receivables	53,797,162	11,078,525
Inventories	911,556	994,965
Investments	-	-
Total Current Assets	104,350,289	69,510,668
Non-Current Assets		
Trade and Other Receivables	194,747	-
Property, Plant and Equipment	1,183,226,500	1,193,318,557
Right of Use Asset	704,581	675,781
Intangible Assets	6,234,639	6,226,681
Total Non-Current Assets	1,190,360,467	1,200,221,019
TOTAL ASSETS	1,294,710,757	1,269,731,687
Current Liabilities		
Trade and Other Payables	13,782,164	19,962,025
Borrowings	3,262,364	3,415,839
Lease Liabilities	22,077	22,704
Provisions	6,325,031	3,857,201
Unearned Revenue	-	2,968,685
Other Liabilities	1,364,238	1,540,243
Total Current Liabilities	24,755,875	31,766,697
Non-Current Liabilities		
Trade and Other Payables	-	-
Borrowings	17,270,838	13,699,535
Lease Liabilities	734,119	711,416
Provisions	13,352,547	13,382,312
Other Liabilities	1,540,243	-
Total Non-Current Liabilities	32,897,747	27,793,262
TOTAL LIABILITIES	57,653,622	59,559,959
NET COMMUNITY ASSETS	1,237,057,135	1,210,171,728
Community Equity		
Retained Surplus/(Deficiency)	490,926,312	474,807,627
Asset Revaluation Surplus	746,130,823	735,364,101
TOTAL COMMUNITY EQUITY	1,237,057,135	1,210,171,728

2.1 Current Assets

2.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 31 August 2025, Council's actual cash and cash equivalents balance was \$49.64m, which is down by from last month's \$52.05m by \$2.41m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

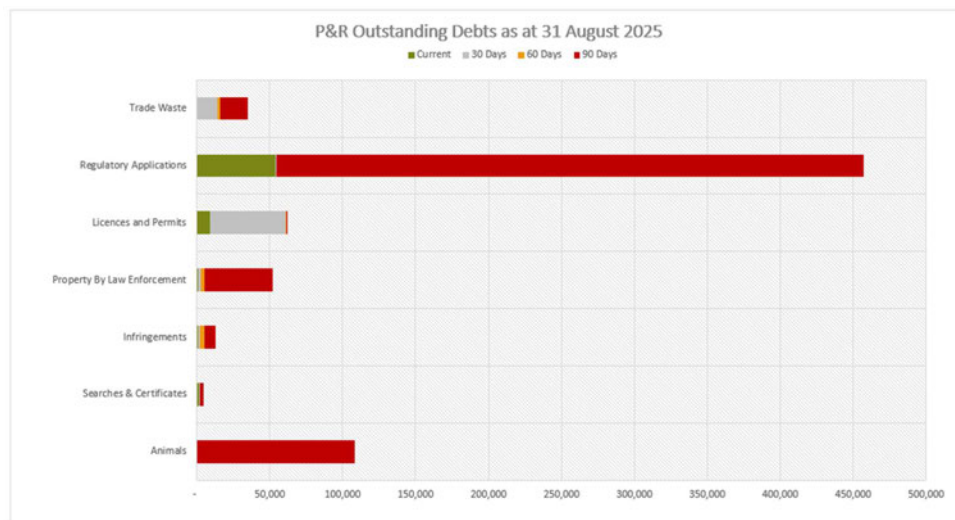


As at the 31 August 2025, the restricted cash balance was \$30.82m. Final end of financial year adjustments for restricted cash are not yet finalised, which will change these figures once that process has been completed.

RESTRICTED CASH	Jul-25	Aug-25	Difference
Recurrent Expenditure	641,345	641,345	-
Future Capital Works			-
Roads	3,144,182	3,144,182	-
Buildings	3,557,986	3,557,986	-
Waste	5,240,252	5,240,252	-
Land	25,322	25,322	-
Plant & ICT	5,165,189	5,165,189	-
Water	5,293,421	5,293,421	-
Wastewater	5,564,340	5,564,340	-
Unspent - Developer Contributions	1,819,144	1,819,144	-
Unspent - Loan Funds	374,100	374,100	-
Total	30,825,281	30,825,281	-

2.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



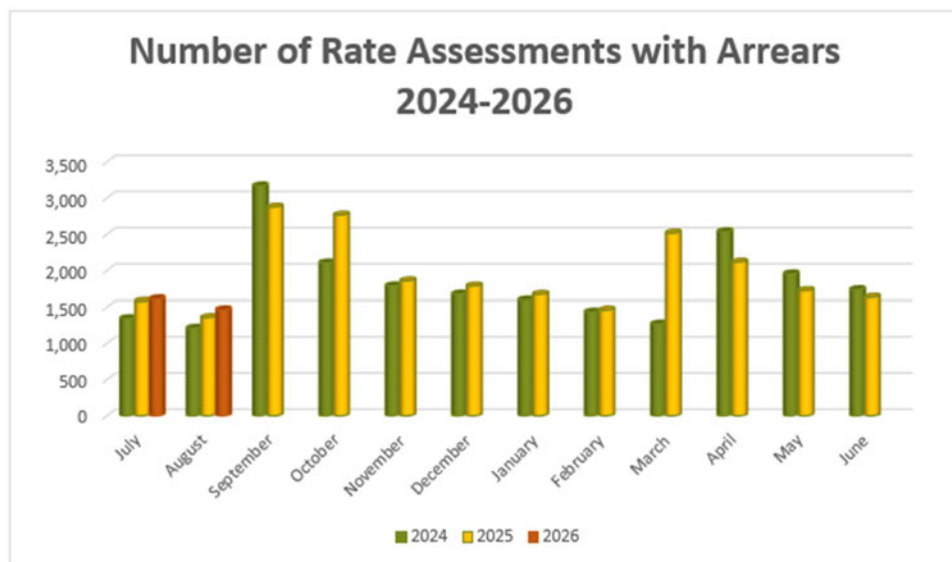
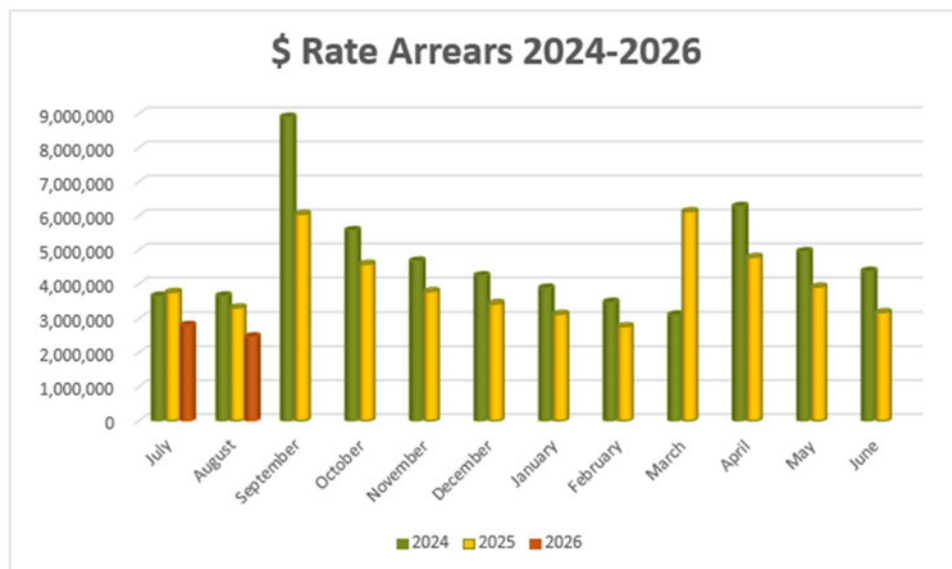
Property and Rating (P&R) debts shown above that are overdue by 90 days or more total \$588k, which is up from last month by \$234k (mostly due to developer applications). This amount is made up of \$108k in overdue animal registrations, \$58k being actively pursued by Council staff or determination on next steps are being investigated, \$47k can be recovered when properties are sold, and \$375k belong to developer contributions that will be finalised in the future.

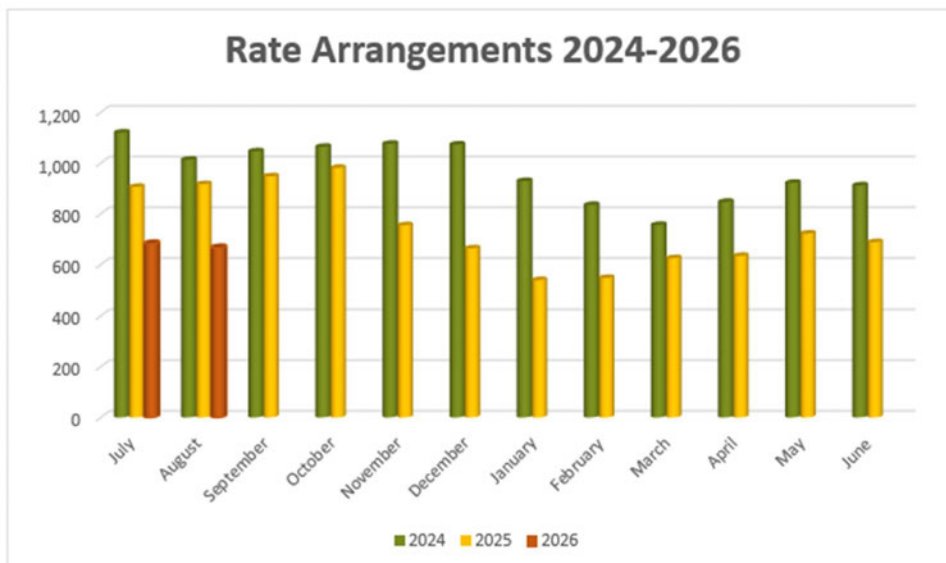
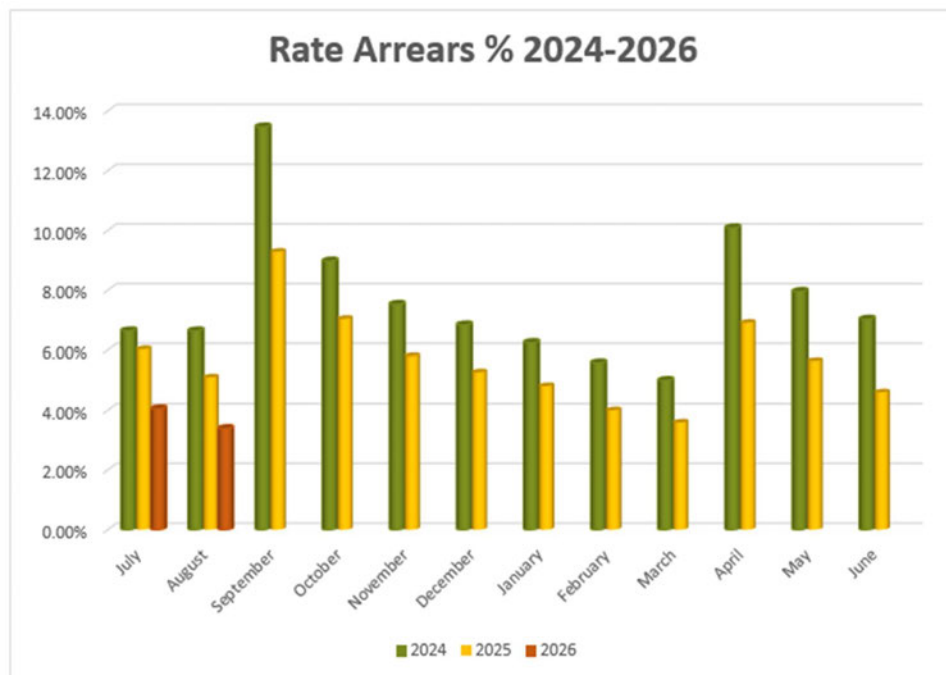


The AR outstanding debts 90+ days is currently \$135k (down from last month) which is 22% of total AR outstanding debts.

A total of 33.75% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council and the remaining 66.25% is being actively pursued by Council staff.

Rates in arrears as of 31 August 2025 is sitting at \$2.46m or 3.39% which is below the target arrears of 7%. There are currently 666 assessments with rate arrangements in place which accounts for 45.49% of the properties that are in arrears.





2.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

2.2 Non-Current Assets

2.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges.

2.2.2 Property, Plant and Equipment

The total capital original budget is \$42.824m (not including continued projects). Finance will be putting a report to Council during October to adopt the continued projects from the 2024/25 year which haven't been fully completed and will roll into the 2025/26 year.

A full detailed capex report will recommence next month.

2.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at BP Dam, which is currently due to end in 2051. End of year adjustments are still to be completed.

2.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

2.3 Liabilities

2.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

Accounts Payable - Local Purchases 2025/2026

Report run: 11-Sep-2025

Town of Business	Town of Business Description	June 2025 Purchases	July 2025 Purchases	August 2025 Purchases
LOCAL				
	Total Local	4,610,052.61	2,424,891.65	1,954,380.29
OUTSIDE SBRC				
	Cherbourg	264.00	135.00	0.00
	Dalby	500.00	114,239.06	0.00
	Neighbouring Council	370,496.99	81,146.42	50,367.80
	Other	6,821,609.33	3,197,304.43	2,257,537.78
	Yarraman	0.00	29,324.88	30,051.60
	Total Other	7,192,870.32	3,422,149.79	2,337,957.18
	% Local Purchases	39.06%	41.47%	45.53%

2.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 31 August 2025 was \$20,533,002 made up of borrowings in the following departments.

Department	Borrowings
NRM & Parks	\$ 215,185
Property	\$ 117,649
Economic Development	\$ 136,550
Environment & Waste	\$ 402,255
Infrastructure	\$ 7,379,858
Water & Wastewater	\$ 12,281,705
Total	\$ 20,533,202

2.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

2.3.4 Provisions

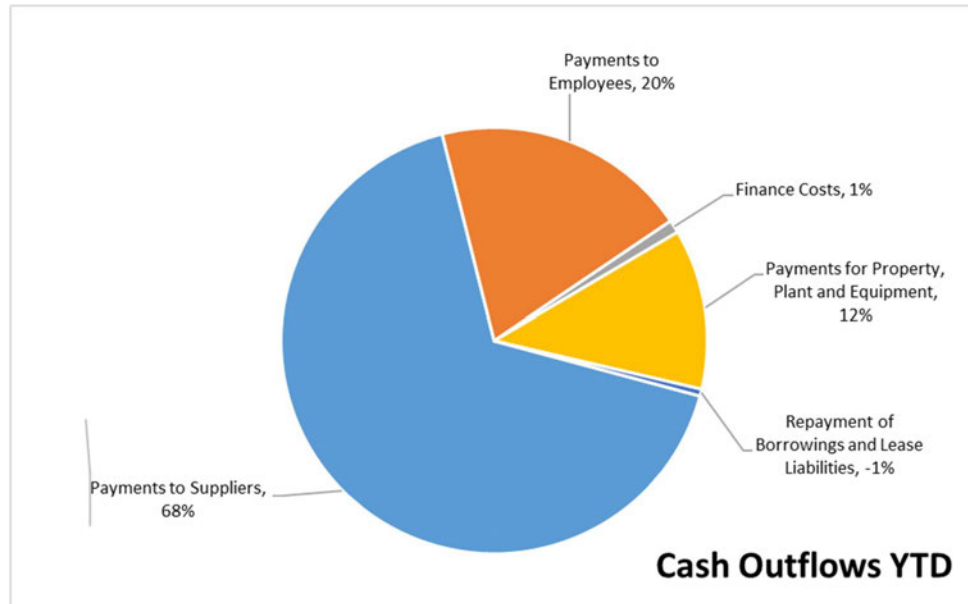
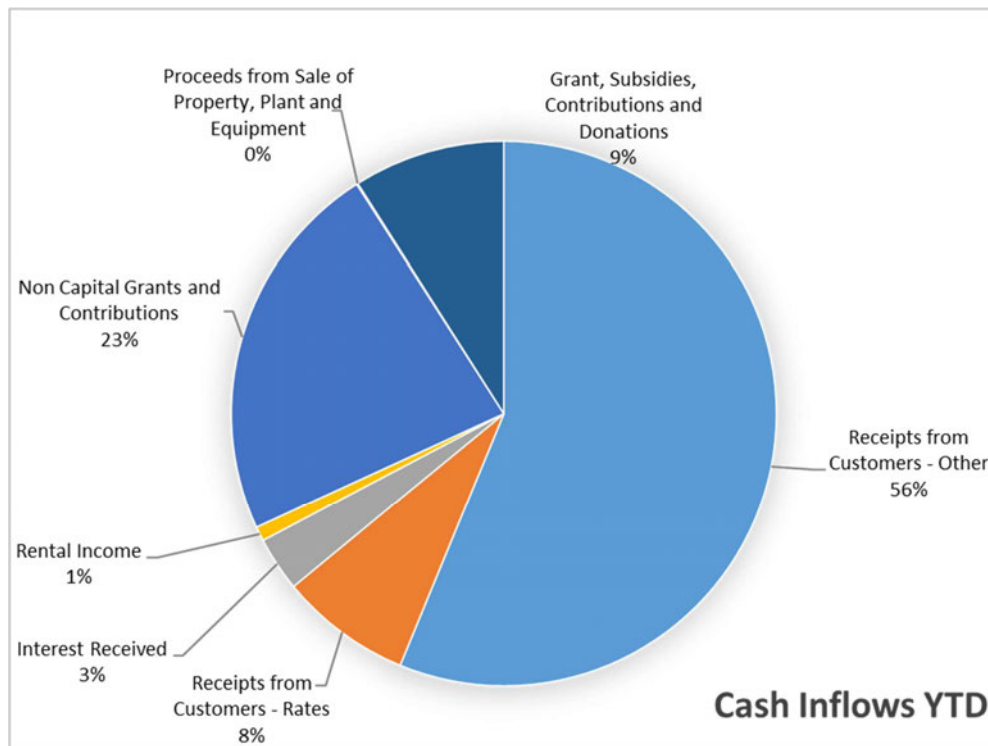
Provisions are made up of landfill and gravel pit expected restoration costs and employee annual leave and long service leave. Provisions will be impacted by discount rates and end of year calculations.

2.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments to cover the next four financial years' worth of State Waste Levy. The 2029/2030 State Waste Levy allocation will be paid to Council in 2025/2026.

3.0 Interim Cash Flow

Monthly Cashflow	July	Aug	YTD	Original Budget	YTD vs Original Budget %
Cash Flows from Operating Activities					
Receipts from Customers	\$3,995,366	\$4,722,923	\$8,718,289	\$88,342,384	10%
Payments to Suppliers and Employees	(\$15,871,930)	(\$9,807,995)	(\$25,679,925)	(\$73,687,020)	35%
	(\$11,876,563)	(\$5,085,072)	(\$16,961,635)	\$14,655,364	
Interest Received	\$233,438	\$206,831	\$440,269	\$3,058,000	14%
Rental Income	\$45,492	\$71,752	\$117,244	\$610,999	19%
Non Capital Grants and Contributions	\$32,353	\$3,071,621	\$3,103,974	\$8,021,411	39%
Finance Costs	(\$140,651)	(\$151,326)	(\$291,977)	(\$959,979)	30%
Net Cash Inflow (Outflow) from Operating Activities	(\$11,705,931)	(\$1,886,194)	(\$13,592,126)	\$25,385,795	-54%
Cash Flows from Investing Activities					
Payments for Property, Plant and Equipment	(\$1,776,947)	(\$1,831,827)	(\$3,608,774)	(\$42,824,429)	8%
Payments for Intangible Assets	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	\$8,409	\$1,909	\$10,318	\$424,000	2%
Grant, Subsidies, Contributions and Donations	-	\$1,226,206	\$1,226,206	\$12,426,015	10%
Net Cash Inflow (Outflow) from Investing Activities	(\$1,768,538)	(\$603,712)	(\$2,372,249)	(\$29,974,414)	8%
Cash Flows from Financing Activities					
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	\$77,733	\$77,733	\$155,465	(\$3,262,364)	-5%
Net Cash Inflow (Outflow) from Financing Activities	\$77,733	\$77,733	\$155,465	(\$3,262,364)	-5%
Cash and Cash Equivalents at the Beginning of the Period	\$65,450,482	\$52,053,745	\$65,450,482	\$65,288,161	
Net Increase (Decrease) in Cash and Cash Equivalents	(\$13,396,736)	(\$2,412,174)	(\$15,808,910)	(\$7,850,983)	
Cash and Cash Equivalents at the End of the Period	\$52,053,745	\$49,641,572	\$49,641,572	\$57,437,178	
Restricted Cash	\$30,825,281	\$30,825,281	\$30,825,281		
Cash Available for Use	\$21,228,464	\$18,816,290	\$18,816,291		
Minimum 3 month operating liquidity			(\$14,602,529)		



4.0 Interim Changes in Equity

	<i>Jul-25</i> \$	<i>Aug-25</i> \$	<i>YTD</i> \$
Asset Revaluation Surplus			
Opening Balance	746,130,823	746,130,823	746,130,823
Incl(dec) in asset revaluation surplus	-	-	-
Closing Balance	746,130,823	746,130,823	746,130,823
Retained Surplus			
Opening Balance	461,707,721	458,304,845	461,707,721
Restricted Cash Released	-	-	-
Net Result	- 3,402,876	32,621,467	29,218,591
Closing Balance	458,304,845	490,926,312	490,926,312
Total Community Equity	1,204,435,668	1,237,057,135	1,237,057,135

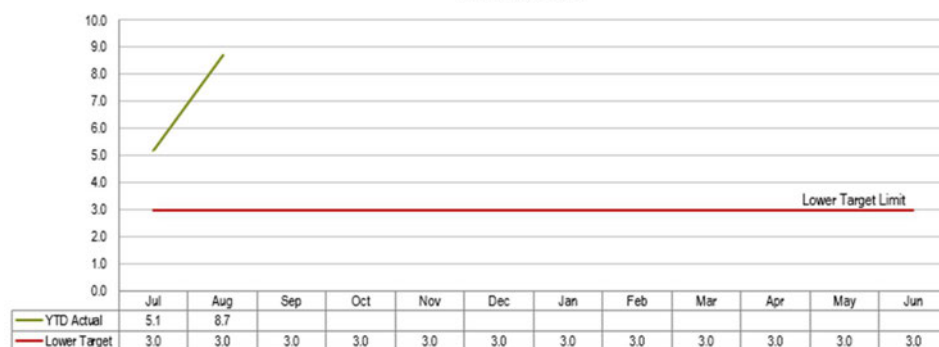
5.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

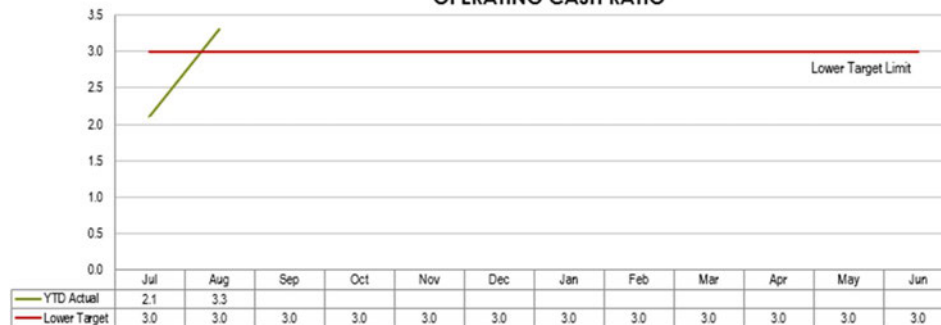
Ratio	Description	Formula	SBRC's Target	Status	Aug 25
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	8.72
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	3.30
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	4.22
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non - Current Borrowings}}$	Target greater than or equal to 55%	✓	103.21%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	1.38%
Cash Balance - \$M	Total Cash that Council held	$\text{Cash Held at Period End}$	Target greater than or equal to \$24M	✓	49.64
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non - Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	1.59%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	0.46%

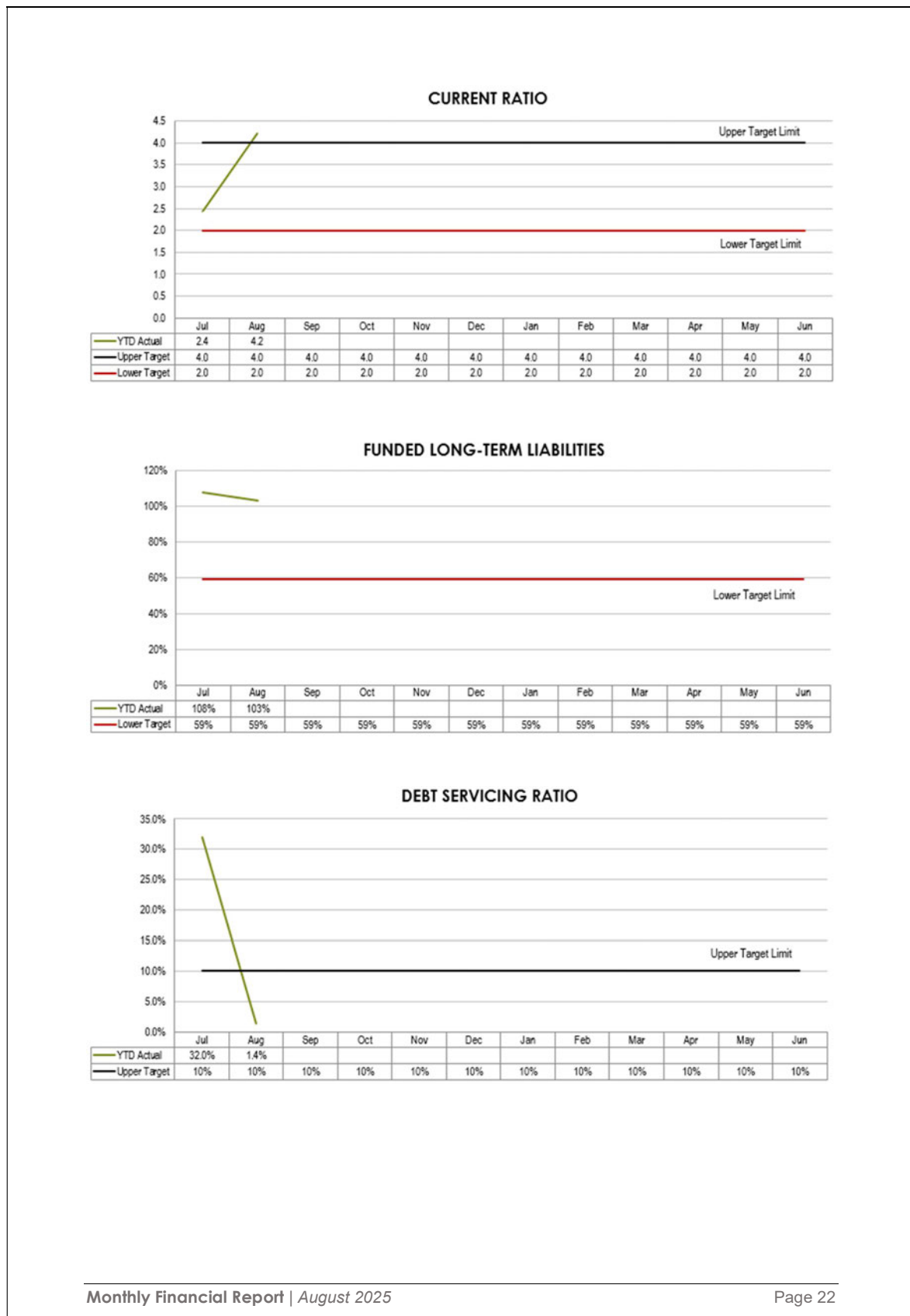
All ratios at the end of August are all within their respective targets except for Current Ratio. It is currently sitting at 4.22 which is outside the target of between 2.0 and 4.0. This ratio is expected to be back in target ranges over the next few months.

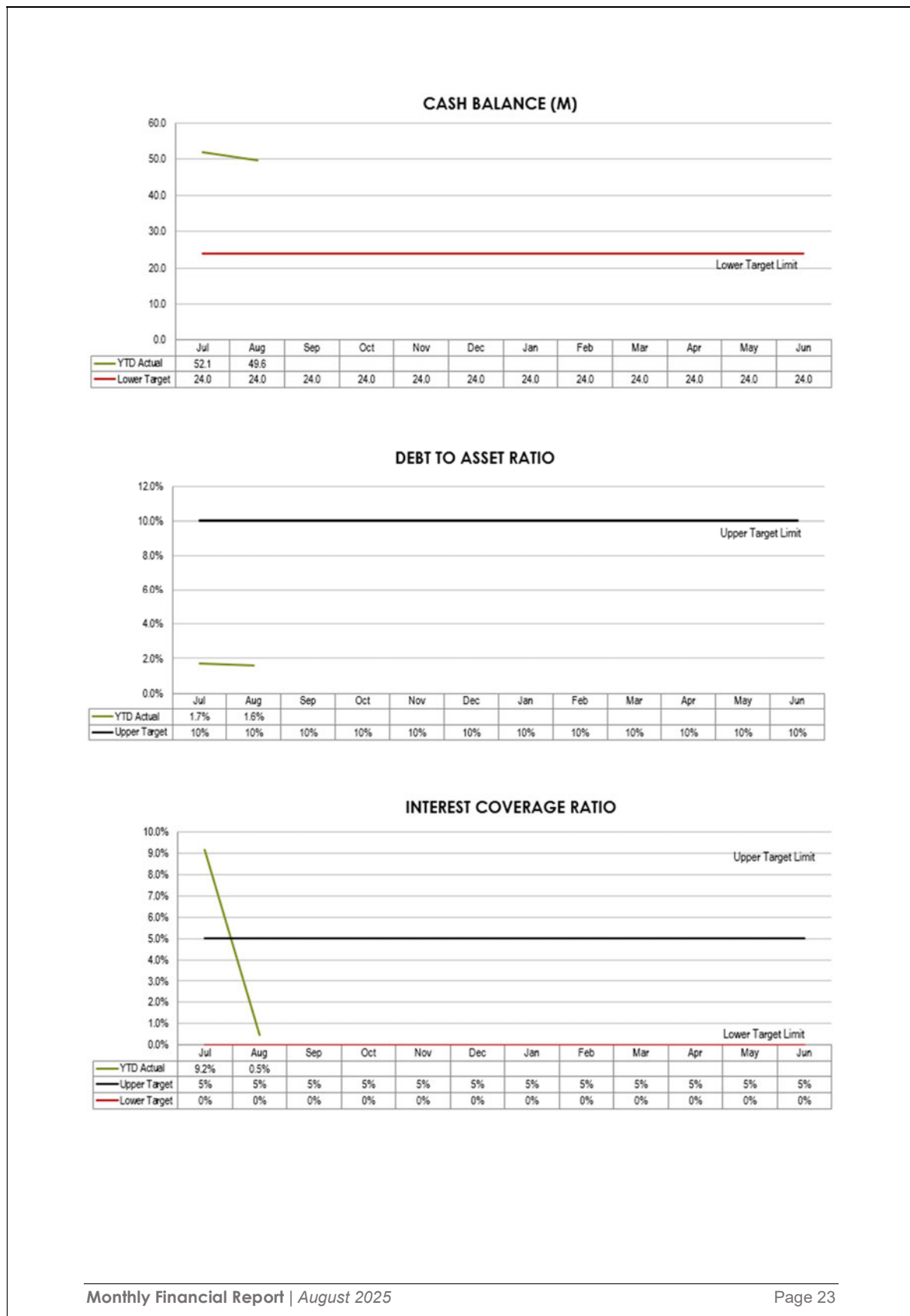
CASH RATIO



OPERATING CASH RATIO







6.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2025/2026 to 2034/2035. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2025/2026 year.

6.1 Income and Expenditure Statements

	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/2030
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	\$ 66,464,097	\$ 69,524,803	\$ 72,294,419	\$ 75,197,210
Fees and Charges	\$ 6,595,840	\$ 6,705,416	\$ 6,814,671	\$ 6,920,241
Rental Income	\$ 631,162	\$ 647,570	\$ 664,407	\$ 681,017
Interest Received	\$ 3,105,350	\$ 3,133,281	\$ 3,151,938	\$ 3,168,036
Sales Revenue	\$ 3,718,800	\$ 3,815,489	\$ 3,914,692	\$ 4,012,558
Other Income	\$ 1,249,240	\$ 1,277,811	\$ 1,307,105	\$ 1,335,909
Grants, Subsidies, Contributions and Donations	\$ 8,047,256	\$ 8,007,349	\$ 8,110,046	\$ 8,207,512
	<u>\$ 89,811,745</u>	<u>\$ 93,111,719</u>	<u>\$ 96,257,278</u>	<u>\$ 99,522,483</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	\$ 7,498,820	\$ 6,151,556	\$ 6,252,163	\$ 6,252,762
Total Income	<u>\$ 97,310,565</u>	<u>\$ 99,263,275</u>	<u>\$ 102,509,441</u>	<u>\$ 105,775,245</u>
Expenses				
Recurrent Expenses				
Employee Benefits	\$ 29,786,731	\$ 30,532,070	\$ 31,296,065	\$ 32,078,476
Materials and Services	\$ 32,700,518	\$ 33,845,785	\$ 34,686,156	\$ 35,771,293
Finance Costs	\$ 1,261,416	\$ 1,655,470	\$ 2,150,577	\$ 1,824,169
Depreciation and Amortisation	\$ 28,249,148	\$ 28,813,969	\$ 29,299,556	\$ 29,747,003
	<u>\$ 91,997,814</u>	<u>\$ 94,847,293</u>	<u>\$ 97,432,354</u>	<u>\$ 99,420,941</u>
Capital Expense	<u>-\$ 420,000</u>	<u>-\$ 435,000</u>	<u>-\$ 420,000</u>	<u>-\$ 430,000</u>
Total Expense	<u>\$ 91,577,814</u>	<u>\$ 94,412,293</u>	<u>\$ 97,012,354</u>	<u>\$ 98,990,941</u>
Net Result	<u>\$ 5,732,751</u>	<u>\$ 4,850,982</u>	<u>\$ 5,497,087</u>	<u>\$ 6,784,304</u>
Net Operating Result	<u>-\$ 2,186,069</u>	<u>-\$ 1,735,574</u>	<u>-\$ 1,175,076</u>	<u>\$ 101,542</u>

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	\$ 78,233,581	\$ 79,967,162	\$ 81,978,711	\$ 84,516,121	\$ 87,239,340
Fees and Charges	\$ 7,033,446	\$ 7,149,485	\$ 7,268,422	\$ 7,390,334	\$ 7,515,295
Rental Income	\$ 698,042	\$ 715,493	\$ 733,380	\$ 751,714	\$ 770,507
Interest Received	\$ 3,184,537	\$ 3,201,450	\$ 3,218,786	\$ 3,236,556	\$ 3,254,770
Sales Revenue	\$ 4,112,871	\$ 4,215,693	\$ 4,321,086	\$ 4,429,113	\$ 4,539,841
Other Income	\$ 1,365,432	\$ 1,395,694	\$ 1,426,711	\$ 1,458,502	\$ 1,491,093
Grants, Subsidies, Contributions and Donations	\$ 8,307,415	\$ 8,409,817	\$ 8,514,776	\$ 8,622,360	\$ 8,732,636
	<u>\$ 102,935,324</u>	<u>\$ 105,054,794</u>	<u>\$ 107,461,872</u>	<u>\$ 110,404,700</u>	<u>\$ 113,543,482</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	\$ 5,964,434	\$ 6,254,006	\$ 6,254,651	\$ 6,255,312	\$ 6,255,990
	<u>\$ 108,899,758</u>	<u>\$ 111,308,800</u>	<u>\$ 113,716,523</u>	<u>\$ 116,660,012</u>	<u>\$ 119,799,472</u>
Total Income					
	<u>\$ 108,899,758</u>	<u>\$ 111,308,800</u>	<u>\$ 113,716,523</u>	<u>\$ 116,660,012</u>	<u>\$ 119,799,472</u>
Expenses					
Recurrent Expenses					
Employee Benefits	\$ 32,880,447	\$ 33,702,452	\$ 34,545,017	\$ 35,408,643	\$ 36,293,858
Materials and Services	\$ 36,883,565	\$ 38,263,636	\$ 39,192,190	\$ 40,389,964	\$ 41,617,694
Finance Costs	\$ 1,713,792	\$ 1,528,674	\$ 1,485,904	\$ 1,463,825	\$ 1,410,832
Depreciation and Amortisation	\$ 30,000,440	\$ 30,262,851	\$ 30,454,082	\$ 30,662,089	\$ 30,883,515
	<u>\$ 101,478,244</u>	<u>\$ 103,757,613</u>	<u>\$ 105,677,193</u>	<u>\$ 107,924,521</u>	<u>\$ 110,205,899</u>
Capital Expense	-\$ 465,000	-\$ 440,000	-\$ 400,000	-\$ 412,000	-\$ 412,000
	<u>-\$ 465,000</u>	<u>-\$ 440,000</u>	<u>-\$ 400,000</u>	<u>-\$ 412,000</u>	<u>-\$ 412,000</u>
Total Expense					
	<u>\$ 101,013,244</u>	<u>\$ 103,317,613</u>	<u>\$ 105,277,193</u>	<u>\$ 107,512,521</u>	<u>\$ 109,793,899</u>
Net Result					
	<u>\$ 7,886,514</u>	<u>\$ 7,991,187</u>	<u>\$ 8,439,330</u>	<u>\$ 9,147,491</u>	<u>\$ 10,005,573</u>
Net Operating Result					
	<u>\$ 1,457,080</u>	<u>\$ 1,297,181</u>	<u>\$ 1,784,679</u>	<u>\$ 2,480,179</u>	<u>\$ 3,337,583</u>

6.2 Financial Position

	Estimate Year 0 2024/2025	Year 1 2025/2026	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/20230
Assets						
Current Assets						
Cash and Cash Equivalents	\$ 65,288,161	\$ 57,437,178	\$ 60,908,710	\$ 58,337,523	\$ 57,369,907	\$ 62,921,024
Receivables	\$ 20,820,907	\$ 11,078,525	\$ 10,104,422	\$ 10,006,692	\$ 10,033,492	\$ 10,464,937
Inventories	\$ 1,004,965	\$ 994,965	\$ 984,965	\$ 974,965	\$ 964,965	\$ 954,965
Total Current Assets	\$ 87,114,033	\$ 69,510,668	\$ 71,998,097	\$ 69,319,181	\$ 68,368,364	\$ 74,340,926
Non-Current Assets						
Receivables - Non-Current	\$ 194,747	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,177,637,804	\$ 1,193,318,557	\$ 1,201,231,175	\$ 1,213,767,394	\$ 1,216,864,984	\$ 1,214,023,080
Intangible Assets	\$ 704,582	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681
Right Of Use Assets	\$ 6,234,639	\$ 675,781	\$ 646,981	\$ 618,315	\$ 589,649	\$ 560,983
Total Non-Current Assets	\$ 1,184,771,772	\$ 1,200,221,019	\$ 1,208,104,839	\$ 1,220,612,391	\$ 1,223,681,317	\$ 1,220,810,746
Total Assets	\$ 1,271,885,805	\$ 1,269,731,687	\$ 1,280,102,935	\$ 1,289,931,572	\$ 1,292,049,680	\$ 1,295,151,672
Liabilities						
Current Liabilities						
Payables	\$ 26,882,188	\$ 19,984,729	\$ 19,481,787	\$ 19,529,088	\$ 19,578,475	\$ 19,630,276
Borrowings	\$ 3,262,365	\$ 3,415,839	\$ 3,322,833	\$ 3,785,750	\$ 3,854,913	\$ 4,040,858
Provisions	\$ 4,207,939	\$ 3,857,201	\$ 6,401,188	\$ 3,877,537	\$ 3,964,961	\$ 7,329,586
Unearned Revenue	\$ 2,958,685	\$ 2,968,685	\$ 2,978,685	\$ 2,988,685	\$ 2,998,685	\$ 3,008,685
Other Liabilities	\$ 1,479,842	\$ 1,540,243	\$ -	\$ -	\$ -	\$ -
Total Current Liabilities	\$ 38,791,019	\$ 31,766,697	\$ 32,184,494	\$ 30,181,059	\$ 30,397,034	\$ 34,009,406
Non-Current Liabilities						
Payables - Non-Current	\$ 734,119	\$ 711,416	\$ 688,212	\$ 664,348	\$ 639,804	\$ 614,559
Borrowings - Non-Current	\$ 17,115,373	\$ 13,699,535	\$ 20,176,703	\$ 26,890,954	\$ 23,036,041	\$ 18,995,183
Provisions - Non-Current	\$ 12,874,079	\$ 13,382,312	\$ 11,149,046	\$ 11,439,749	\$ 11,724,253	\$ 8,496,671
Other Liabilities - Non-Current	\$ 1,540,243	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 32,263,813	\$ 27,793,262	\$ 32,013,961	\$ 38,995,050	\$ 35,400,098	\$ 28,105,413
Total Liabilities	\$ 71,054,832	\$ 59,559,959	\$ 64,198,455	\$ 69,176,111	\$ 65,797,131	\$ 62,114,819
Net Assets	\$ 1,200,830,972	\$ 1,210,171,728	\$ 1,215,904,480	\$ 1,220,755,461	\$ 1,226,252,549	\$ 1,233,036,853
Equity						
Retained Earnings	\$ 465,466,871	\$ 474,807,627	\$ 480,540,379	\$ 485,391,360	\$ 490,888,448	\$ 497,672,752
Revaluation Reserve	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Total Equity	\$ 1,200,830,972	\$ 1,210,171,728	\$ 1,215,904,480	\$ 1,220,755,461	\$ 1,226,252,549	\$ 1,233,036,853

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 62,763,283	\$ 69,019,964	\$ 77,605,430	\$ 89,012,035	\$ 100,384,148
Receivables	\$ 11,032,709	\$ 11,206,406	\$ 11,984,308	\$ 12,386,548	\$ 12,923,999
Inventories	\$ 944,965	\$ 934,965	\$ 924,965	\$ 914,965	\$ 814,965
Total Current Assets	\$ 74,740,957	\$ 81,161,335	\$ 90,514,703	\$ 102,313,548	\$ 114,123,112
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,214,366,331	\$ 1,215,301,637	\$ 1,213,443,895	\$ 1,210,136,001	\$ 1,207,411,858
Intangible Assets	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681
Right Of Use Assets	\$ 532,317	\$ 503,651	\$ 474,985	\$ 447,140	\$ 420,445
Total Non-Current Assets	\$ 1,221,125,329	\$ 1,222,031,969	\$ 1,220,145,561	\$ 1,216,809,822	\$ 1,214,058,984
Total Assets	\$ 1,295,866,287	\$ 1,303,193,304	\$ 1,310,660,264	\$ 1,319,123,370	\$ 1,328,182,096
Liabilities					
Current Liabilities					
Payables	\$ 19,681,522	\$ 19,736,522	\$ 19,789,072	\$ 19,843,301	\$ 19,900,515
Borrowings	\$ 819,027	\$ 861,332	\$ 905,811	\$ 952,641	\$ 1,001,926
Provisions	\$ 3,929,623	\$ 4,192,165	\$ 3,873,482	\$ 4,081,110	\$ 3,775,561
Other Liabilities	\$ 3,018,685	\$ 3,028,685	\$ 3,038,685	\$ 3,048,685	\$ 3,058,685
Total Current Liabilities	\$ 27,448,857	\$ 27,818,704	\$ 27,607,050	\$ 27,925,737	\$ 27,736,687
Non-Current Liabilities					
Payables - Non-Current	\$ 588,594	\$ 561,889	\$ 535,502	\$ 509,789	\$ 483,382
Borrowings - Non-Current	\$ 18,176,157	\$ 17,314,824	\$ 16,409,013	\$ 15,456,373	\$ 14,454,447
Provisions - Non-Current	\$ 8,729,311	\$ 8,583,333	\$ 8,754,814	\$ 8,730,096	\$ 9,000,633
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 27,494,062	\$ 26,460,046	\$ 25,699,329	\$ 24,696,258	\$ 23,938,462
Total Liabilities	\$ 54,942,920	\$ 54,278,750	\$ 53,306,380	\$ 52,621,994	\$ 51,675,147
Net Assets	\$ 1,240,923,367	\$ 1,248,914,554	\$ 1,257,353,884	\$ 1,266,501,375	\$ 1,276,506,948
Equity					
Retained Earnings	\$ 505,559,266	\$ 513,550,453	\$ 521,989,783	\$ 531,137,274	\$ 541,142,847
Revaluation Reserve	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Total Equity	\$ 1,240,923,367	\$ 1,248,914,554	\$ 1,257,353,884	\$ 1,266,501,375	\$ 1,276,506,948

6.3 Cash Flow

	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/2030
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 82,785,230	\$ 85,302,280	\$ 88,203,297	\$ 91,211,420
Interest Received	\$ 3,105,350	\$ 3,133,281	\$ 3,151,938	\$ 3,168,036
Rental Income	\$ 631,162	\$ 647,570	\$ 664,407	\$ 681,017
Non-Capital Grants and Contributions	\$ 8,047,256	\$ 8,007,349	\$ 8,110,046	\$ 8,207,512
<i>Payments:</i>				
Payment to Suppliers	(\$ 68,456,930)	(\$ 70,899,608)	(\$ 69,997,120)	(\$ 72,225,184)
Borrowing Costs	(\$ 810,550)	(\$ 1,204,259)	(\$ 1,618,119)	(\$ 1,443,100)
Net Cash Provided (or Used) in Operating Activities	\$ 25,301,517	\$ 24,986,612	\$ 28,514,450	\$ 29,599,701
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 420,000	\$ 435,000	\$ 420,000	\$ 430,000
Grants, Subsidies, Contributions and Donations	\$ 7,498,820	\$ 6,151,556	\$ 6,252,163	\$ 6,252,762
<i>Payments:</i>				
Payments for PPE	(\$ 36,132,967)	(\$ 41,321,522)	(\$ 32,368,480)	(\$ 26,876,433)
Net Cash Provided (or Used) in Investing Activities	(\$ 28,214,147)	(\$ 34,734,966)	(\$ 25,696,317)	(\$ 20,193,671)
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 9,800,000	\$ 10,500,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	(\$ 3,415,838)	(\$ 3,322,832)	(\$ 3,785,749)	(\$ 3,854,913)
Net Cash Provided (or Used) in Financing Activities	\$ 6,384,162	\$ 7,177,168	(\$ 3,785,749)	(\$ 3,854,913)
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 3,471,532	(\$ 2,571,186)	(\$ 967,617)	\$ 5,551,118
Cash and Cash Equivalents at Beginning of Period	\$ 57,437,178	\$ 60,908,710	\$ 58,337,523	\$ 57,369,907
Cash and Cash Equivalents at End of Period	\$ 60,908,710	\$ 58,337,523	\$ 57,369,907	\$ 62,921,024

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	\$ 94,389,435	\$ 97,016,051	\$ 98,799,280	\$102,076,613	\$105,070,100
Interest Received	\$ 3,184,537	\$ 3,201,450	\$ 3,218,786	\$ 3,236,556	\$ 3,254,770
Rental Income	\$ 698,042	\$ 715,493	\$ 733,380	\$ 751,714	\$ 770,507
Non capital grants and contributions	\$ 8,307,415	\$ 8,409,817	\$ 8,514,776	\$ 8,622,360	\$ 8,732,636
Payments:					
Payment to Suppliers	(\$ 77,550,325)	(\$ 76,599,531)	(\$ 78,753,218)	(\$ 80,603,557)	(\$ 82,969,492)
Borrowing costs	(\$ 1,260,397)	(\$ 1,192,086)	(\$ 1,153,183)	(\$ 1,112,233)	(\$ 1,069,080)
Net Cash Provided (or Used) in Operating Activities	\$ 27,768,707	\$ 31,551,194	\$ 31,359,821	\$ 32,971,453	\$ 33,789,441
Cash Flows from Investing Activities					
Receipts:					
Proceeds from sale of PPE	\$ 465,000	\$ 440,000	\$ 400,000	\$ 412,000	\$ 412,000
Grants, subsidies ,contributions & donations	\$ 5,964,434	\$ 6,254,006	\$ 6,254,651	\$ 6,255,312	\$ 6,255,990
Payments:					
Payments for PPE	(\$ 30,315,025)	(\$ 31,169,491)	(\$ 28,567,674)	(\$ 27,326,350)	(\$ 28,132,677)
Net Cash Provided (or Used) in Investing Activities	(\$ 23,885,591)	(\$ 24,475,485)	(\$ 21,913,023)	(\$ 20,659,038)	(\$ 21,464,687)
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
Payments:					
Repayments of borrowings	(\$ 4,040,857)	(\$ 819,027)	(\$ 861,332)	(\$ 905,810)	(\$ 952,641)
Net Cash Provided (or Used) in Financing Activities	(\$ 4,040,857)	(\$ 819,027)	(\$ 861,332)	(\$ 905,810)	(\$ 952,641)
Net Increase/(Decrease) in Cash and Cash Equivalents	(\$ 157,741)	\$ 6,256,681	\$ 8,585,466	\$ 11,406,605	\$ 11,372,113
Cash and Cash Equivalents at Beginning of Period	\$ 62,921,024	\$ 62,763,283	\$ 69,019,964	\$ 77,605,430	\$ 89,012,035
Cash and Cash Equivalents at End of Period	\$ 62,763,283	\$ 69,019,964	\$ 77,605,430	\$ 89,012,035	\$100,384,148

6.4 Changes in Equity

	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/2030
Asset Revaluation Surplus				
Opening Balance	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Retained Surplus				
Opening Balance	\$ 474,807,627	\$ 480,540,379	\$ 485,391,360	\$ 490,888,448
Net Result	\$ 5,732,751	\$ 4,850,982	\$ 5,497,087	\$ 6,784,304
Closing Balance	\$ 480,540,379	\$ 485,391,360	\$ 490,888,448	\$ 497,672,752
Total Community Equity	\$ 1,215,904,480	\$ 1,220,755,461	\$ 1,226,252,549	\$ 1,233,036,853

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
Asset Revaluation Surplus					
Opening Balance	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Retained Surplus					
Opening Balance	\$ 497,672,752	\$ 505,559,266	\$ 513,550,453	\$ 521,989,783	\$ 531,137,274
Net Result	\$ 7,886,514	\$ 7,991,187	\$ 8,439,330	\$ 9,147,491	\$ 10,005,573
Closing Balance	\$ 505,559,266	\$ 513,550,453	\$ 521,989,783	\$ 531,137,274	\$ 541,142,847
Total Community Equity	\$ 1,240,923,367	\$ 1,248,914,554	\$ 1,257,353,884	\$ 1,266,501,375	\$ 1,276,506,948

7.0 Investments

Council held \$49.57m in bank accounts on 31 August 2025. Out of this balance, 86.0% was held with QTC with an end of month interest rate of 4.31%, 13.4% was with Commonwealth Bank with an interest rate of 4.35% and the remaining 0.7% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2025	Current Rate
QTC	A1+	4.53%	4.31%
CBA General Account (new)	A1+	4.35%	4.35%
CBA General Account	A1+	4.35%	4.35%

Investment Portfolio Report

as at 31/8/2025

	Financial Institution			TOTAL
	Queensland Treasury	Bendigo Bank	Commonwealth Bank of Australia	
Opening Investment Balance 1 July 2025	55,226,728	325,928	9,715,518	65,268,175
Interest Rate	4.31%	0.00%	4.35%	
Deposits	-	9,228	33,051,858	33,061,086
Redemptions	- 13,000,000	30	36,192,696	49,192,726
Balance	42,226,728	335,126	6,574,680	49,136,534
Interest Income	397,202	-	51,401	448,602
Admin Charge	- 10,828	1	-	10,829
Net Interest Income	386,373	1	51,401	437,773
Ending Investment Balance as at 31/8/2025	42,613,102	335,125	6,626,081	49,574,308
% to Portfolio	85.96%	0.68%	13.37%	
Short Term Rating	A1+	A2	A1+	
Individual Counter - Party Limit	100%	10%	30%	
Maximum Funds Limit	No Limit	\$20M	\$20M	

8.0 Works for Queensland Round 5 (W4Q5)

The Works for Queensland Round 5 has a total budget of \$8.44m with a grant period spanning from July 2024 to June 2027. Council has received a total of 50% of the grant funding (\$4.22m during October 2024) with these funds being posted as a contract liability in the balance sheet until funds have been used. As at 31 August 2025, Council had spent approximately \$1.73m.

9.0 Rates Update

During August 2025 the Rates Department have processed:

- 106 rates searches
- 32 rates requests
- 82 transfer of properties
- 24 amalgamations/splits
- 2 refunds processed
- 0 rate archive search

The rates notice for the period 1 July 2025 to 31 December 2025, was issued on 29 August 2025 and the discount period will end on 3 October 2025.

10.0 Grants Report

The full grants report is attached to this document. While the Finance team have endeavoured to ensure that the information is accurate and up to date, it is acknowledged that some of the data relating to grant completion due dates and other details may still need to be updated in the instances where extensions have been approved, or details have changed.

Recent Grant Activity Summary (3 months) as at 31/08/2025		
Grant Project Name	Grant Program	Grant Amount
New Grant Applications Lodged		
Boondooma Homestead Timber Windows and Doors Restoration	Community Sustainability Action Grant Round 9	\$ 50,000.00
Solar Infrastructure at six Council sites	Community Energy Upgrades Fund Round 2	\$ 243,726.00
Wooroolin Skate Park - Auspiced by Wooroolin Community Committee	Gambling Community Benefit Fund Round 124	\$ 100,000.00
South Burnett CCTV, Lighting and Fencing Upgrade	Secure Communities Partnerships	\$ 200,000.00
Exercise Equipment for Ros Gregor walking track - auspiced by NaTDA	Gambling Community Benefit Fund Round 124	\$ 100,000.00
Making Problem Battery Collection Simple	Local Government Battery Collection Program	\$ 91,769.00
Successful Grant Applications		
New Tables, Bain Marie, and trolleys for Proston Town Hall	Gambling Community Benefit Fund Round 123	\$ 2,536.50
Design and Construction Mt Wooroolin Reservoir No 3	2024-28 LGGSP Stage 2	\$ 1,322,880.00
Wondai Tree Replacement	Stronger Communities 9	\$ 9,600.00
FarmFest and Iron + Clay for Youth	TRACC	\$ 66,000.00
Memerambi Barkers Creek Road Reseal	TMR Country Roads Connect Priority 1	\$ 1,823,000.00
Unsuccessful Grant Applications		
Solar power for Kingaroy Sewage Treatment Plant	Queensland Climate Resilient Councils	\$ 200,000.00
St John's School Parking Update	School Transport Infrastructure Program	\$ 395,553.60
Benarkin State School	School Transport Infrastructure Program	\$ 246,922.50
Proston State School	School Transport Infrastructure Program	\$ 262,075.00
Memerambi Gordonbrook Road Reseal	TMR Country Roads Connect Priority 2	\$ 4,140,000.00



Grants Inwards Listing 2025/26
as at 31/8/2025

Grant Project Name	Grant ID	Grant Name	Grant Body Name	Type	Grant Value	\$ Amount Received to date	Estimated Project Cost	Amount Spent	Grant Project Completion Due Date	Grant Status	Comments
TIS CRARRP Kingaroy-Murgon Rail Trail	500284	Community and Recreational Assets Recovery & Resilience Program	Department of Tourism, Innovation & Sport	Capital	631,141.00	220,899.35	630,646.90	630,646.90	30/06/2024	Completed	
ICI Funding - Phase 4	500247	LRCI Phase 4	Dept of Infrastructure, Transport, Regional Development & Communications	Capital	2,593,029.00	1,037,212.00	2,593,029.00	2,580,358.94	30/06/2025	Completed	
IP 24/25 - Murgon SS	500289	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	62,000.00	62,000.00	124,000.00	125,310.50	30/06/2025	Completed	
IP 24/25 - Nanango SHS	500289	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	150,000.00	150,000.00	300,000.00	304,983.72	30/06/2025	Completed	
IP 24/25 - St Patricks School Ngo	500289	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	97,500.00	97,500.00	195,000.00	202,405.33	30/06/2025	Completed	
IP 24/25 - Tanduriegie SS	500289	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	62,000.00	62,000.00	124,000.00	124,503.32	30/06/2025	Completed	
DS 2024/25		Transport Infrastructure Development Scheme	Dept of Transport & Main Roads	Capital	363,983.00	-	5,421,285.02	45,291.74	30/06/2025	Completed	
ack Spot (Appin St West/Cairns St Intersection Nanango)	500292	Black Spot Program	Dept of Transport & Main Roads	Capital	247,500.00	123,750.00	247,500.00	62,943.07	1/06/2024	Active	In talks with the department on a variation for this project to proceed.
SEC Wooroolin Skate Park	500362	Dept of Sport Election Commitments	Department of Sport	Capital	150,000.00	-	150,000.00	-	9/12/3269	Active	
Financial Assistance Grant 2025/2026	500357	Financial Assistance Grant	Dept of State Development, Manufacturing, Infrastructure & Planning	Operational		4,507,176.75			30/06/2026	Active	
et Ready 2025/26	500192/500233/500305	Local Government Illegal Dumping Partnership Program (Rd 2A)	Department of Environment & Science	Operational	354,085.00	324,085.00	336,085.00	334,480.66	17/05/2025	Active	
IGSP 24/28 Kingaroy Trunk Water Supply Design	500320	2024-28 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	174,000.00	52,200.00	290,000.00	219,409.25	30/05/2025	Active	
IGSP Mt Wooroolin Reservoir No. 3	500347	2024-28 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	1,322,880.00	396,864.00	2,204,800.00	-	3/11/2028	Active	
RA DRFA - Event 1 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	5,101,315.07	5,101,315.07	5,303,330.07	5,303,330.07	30/06/2025	Active	
RA DRFA - Event 3 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	1,600,012.04	951,787.70	1,914,453.21	1,514,871.52	30/06/2025	Active	
RA DRFA - Event 3 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	547,757.76	547,757.76	1,344,521.73	1,241,483.65	30/09/2025	Active	
RA DRFA - Event 3 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		988,956.86	1,321,723.50	1,321,723.50	30/09/2025	Active	
RA DRFA - Event 4 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	712,791.88	312,927.59	774,763.78	726,351.92	30/06/2025	Active	
RA DRFA - Event 4 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		4,578,920.02	4,836,163.63	4,836,163.63	30/06/2025	Active	
RA DRFA - Event 5 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		34,663,655.59	28,414,311.22	28,414,311.22	30/09/2025	Active	
RA DRFA - Event 6 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		6,138,722.32	4,946,658.87	4,946,658.87		Active	
RA DRFA - Event 7 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		3,554,749.55	10,108,760.69	9,525,290.63		Active	
RA DRFA Rail Trail	500254	Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	521,945.35	241,978.38	521,945.35	388,298.48	30/09/2024	Active	
ADF 24/26	500313	Regional Arts Development Fund	RADF	Operational	84,000.00	42,000.00	140,000.00	26,190.00	30/06/2026	Active	
IFF Kingaroy Water for Growth (Gordonbrook WTP Raw Water Off											
ream Storage)	500333	Regional Economic Futures Fund	Dept of State Development	Capital	7,084,590.00	3,500,000.00	10,154,541.00	343,260.72	15/10/2025	Active	
IFF South Burnett Industrial Circular Economy Precinct	500321	Regional Economic Futures Fund	Dept of State Development	Operational	\$750,000.00	\$ 520,438.63	\$750,000.00	528,082.56	30/06/2026	Active	
IFF Yurika Dark Fibre	500316	Regional Economic Futures Fund	Dept of State Development	Operational	6,800,000.00	4,760,000.00	7,197,068.00	4,760,000.00	15/07/2025	Active	
IR 2024-2029		Roads to Recovery Program	Dept of Infrastructure, Transport, Regional Development, Communications & the Arts	Capital	14,471,345.00	22,521.00	14,471,345.00	1,686,493.29	30/06/2029	Active	5 year program allocation - projects not allocated to funding as yet
- Rd9 Wondai Tree Replacement	500335	Stronger Communities	Department of Industry, Science & Resources	Operational	9,600.00		19,282.00	-	30/05/2026	Active	
- Support Grant - Vehicle		State Emergency Services Support Grant	Qld Fire & Emergency Service	Capital	42,644.86	-	61,861.00	-	30/06/2025	Active	
- Update SBRC Planning Scheme Amendment	500341	Scheme Supply Fund Pathway 1		Operational	100,000.00	-	100,000.00	9,245.00	30/06/2026	Active	
DS 2025/26											
MR CRC Memerambi Barkers Creek Road Reseal	500348	TMR Country Roads Connect Priority 2	Department of Transport and Main Roads	Capital	1,823,000.00		1,823,000.00		30/06/2027	Active	
IACC FarmFest 2026 and Iron+Clay	500350	Tackling Regional Adversity through Connected Communities	Qld Health	Operational	66,000.00		62,136.36		31/07/2027	Active	
orks for Queensland Round 5 2024-2027		Works for Qld 2024-2027	Dept of Local Government, Racing & Multicultural Affairs	Capital & Operational	8,440,000.00	4,220,000.00	8,440,000.00	1,738,158.26	30/06/2027	Active	

12.2 DRAWING OF THE WINNER OF THE \$500 CREDIT TOWARDS THEIR NEXT PERIOD RATE LEVY EMAIL INITIATIVE**File Number:** 17.09.2025**Author:** Manager Finance & Sustainability**Authoriser:** Chief Executive Officer**PRECIS**

Drawing of the winner of the \$500 credit towards their next period Rate Levy email initiative

SUMMARY

Council will be drawing the winner of the Rates Email Competition at today's Council Meeting.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council draw the winner of the Rates Email Competition for the July to December 2025 rates levy.

BACKGROUND

The South Burnett Regional Council wished to encourage ratepayers to receive their biannual rate levy notice by email rather than hardcopy via mail.

As an incentive for ratepayers to consider changing how they received their rate notice, Council decided to promote an initiative whereby property owners who changed the deliver method of their rates notice to email would be eligible to enter a competition to potentially win a \$500 credit towards their next period rate levy.

This opportunity was also open to existing ratepayers who had already previously changed to receiving their rates levy notice by email.

Due to the legalities associated with running this competition, Council employees and their family members registered as co-owners of the same property are not eligible to participate.

ATTACHMENTS

Nil

12.3 REQUEST FOR GRANT FUNDING - BRISBANE VALLEY HERITAGE TRAILS INC**File Number:** 17.09.2025**Author:** General Manager Finance & Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Grant Funding request from Brisbane Valley Heritage Trails Inc

SUMMARY

The Brisbane Valley Heritage Trails Inc is hosting the Brisbane Valley History Expo at the Esk Civic Centre in October and are requesting \$2,000 in grant funding to assist with the event.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approve \$2,000 in grant funding to the Brisbane Valley Heritage Trails Inc for the Brisbane Valley History Expo which is being held in October 2025.

FINANCIAL AND RESOURCE IMPLICATIONS

The request is asking for \$2,000 in grant funding for the event. It is recommended that if approved, these funds come out of the community grants funding available for the 25/26 year.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan – EC4 Foster and encourage vibrant arts, culture and heritage growth in our communities

EC 16 Partner with community to develop and promote events that have a positive impact on our region

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Emails have been received from the Brisbane Valley Heritage Trails Inc President asking for assistance in how to make an application for funding for the expo. Discussions have been had within the Finance & Liveability branch on the best path forward for consideration for this request.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nil

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Community Grants Program Policy – Strategic005

ASSET MANAGEMENT IMPLICATIONS

NA

REPORT

The Brisbane Valley Heritage Trails Inc has recently submitted a request to Council for funding of \$2,000 to go towards assisting with the Brisbane Valley History Expo which will be held during October at the Esk Civic Centre. An email from the president of the community group is below.

As the event will be held outside of the region, the group are not eligible to put forward an application under the Community Grants Program Round 1 and therefore the decision was made to bring their request to Council for consideration outside of the policy.

I am writing with regard to the Brisbane Valley History Expo to be held in October hosted by Brisbane Valley Heritage Trails Inc.

This is the second year this event will be held and will include approximately 25 historical groups all the way from the Bunya Mountains down to Rosewood, from around the Brisbane River Valley area.

The event does have need for an MC and we have the assistance of a celebrated photographer/video person to record this important community event. Both these representatives volunteered their time last year either free or at a very small cost mainly to cover petrol to attend. This year we would like to be able to pay these people for their professional service and also to cover administration costs for BVHT and provide fund raising supplies which helped make last years event a success.

To this end we are seeking funding of \$2000 to cover these costs by way of a community grant from The South Burnett Regional Council.

The groups attending include The Bunya Mountains Historical Society, the Kumbia Group, the Taabinga Homestead(tentative at present), the Nanango History Room, Kerry Wyvill's Museum at Yarraman, Blackbutt Historical Society and Stonehouse(on the border of Somerset and Blackbutt).

There are others in the area I am trying to contact or in conversation with including the Kingaroy Museum.

The Somerset Council has been a huge support of this event, assisting this year like last year with covering the cost of the Esk Civic Centre for the event, the support of Somerset Council Staff and equipment in the hall on the day, and the costs for designing and printing flyers and posters and advertising for the event.

Would you please forward this email to the people in Council who could assist and advise what would be required for us to put forward this application for assistance for \$2000 from the South Burnett Regional Council for this year's event on the 25th of October at the Esk Civic Centre. I have also been having conversations with a Council representative about holding a similar type of event next year in the South Burnett possibly at Nanango.

Kind regards
Gail Bawden
President
Brisbane Valley Heritage Trails Inc.

ATTACHMENTS

1. **Brisbane Valley History Expo Information** [↓](#) 



(<http://www.somersetciviccentre.com.au>)



CONTACT
(https://somersetciviccentre.com.au/page_id=127)

BRISBANE VALLEY HISTORY EXPO 2025

Somerset Civic Centre



Enjoy exploring the history of the Brisbane Valley at the Brisbane Valley History EXPO.

Explore the rich tapestry of our regions history all in one place, featuring 27 history groups and a lineup of engaging keynote speakers.

TICKETS | Entry is FREE

DATE | Saturday 25 October

TIMES | 9am to 3pm

VENUE | Somerset Civic Centre,
35 Esk Hampon Road, Esk

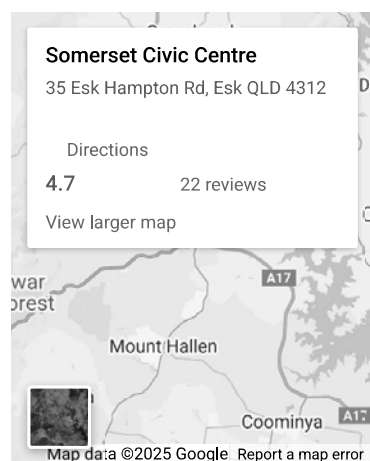
2025 Exhibitors;

- * Blackbutt and District Tourism
and Heritage Association
- * Belleview Homestead
Coominya
- * Brisbane Valley Anglican
Church
- * Brisbane Valley Heritage Trails
Inc.
- * Bunya Mountains Natural
History Association Inc.
- * Friends of Stonehouse –
History, Restoration and
Conservation Inc.
- * Jimna Hall Historical Society
- * Kilcoy District Historical Society
- * Kumbia Historical Society
- * Moore Soldiers Memorial Hall
- * Nanango History Room
- * QCWA Glamorgan Vale
- * Queensland Museum Rail
Workshops
- * Ringsfield House
- * Rosewood Scrub Historical
Society
- * Somerset Library
- * Stonehouse
- * Taabinga Homestead
- * The Kingaroy Museum
- * Toogoolawah & District History
Group Inc.
- * Toogoolawah RSL

- * Toogoolawah Model Railway
- * Toowoomba and Darling Downs
Family Historical Society
- * Treasury of Country Australian
History Inc.
- * Wondai Museum
- * Wyvill's Museum

2025 Guest Speakers

- * Queensland Museum – Josh
Tarrant
- * Somerset Libraries
- * QCWA Glamorgan Vale
- * Bunya Mountains Natural
History Museum
- * Blackbutt and District Tourism
and heritage Association
- * Toogoolawah RSL
- * Brisbane Valley Anglican
Church



We acknowledge the Traditional Custodians of the Country. Further, we embrace and promote the Somerset region's heritage to incorporate all cultures, their beliefs and aspirations. As you travel throughout the region, we ask that you respect the land, its history and ancestors.

Subscribe to our newsletter

Email

Subscribe

35 Esk Hampton Road, Esk QLD 4312

(07) 5424 2713(tel:0754242713)



Website design: In Cahoots Co (<http://www.incahootsco.com.au>)

(http://www.facebook.com/SomersetCivicCentrevenue)

OWNED AND OPERATED BY SOMERSET REGIONAL COUNCIL
 Privacy Policy(<https://www.somerset.qld.gov.au/privacy-policy/contact-privacy-policy>)

12.4 REGISTERS OF PRE-QUALIFIED SUPPLIERS

File Number: 250908

Author: Strategic Procurement Coordinator

Authoriser: Chief Executive Officer

PRECIS

Based on the provisions of *Section 232 of the Local Government Regulation 2012*, Council called an invitation to tender for a number of pre-qualified supplier registers.

SUMMARY

Based on the provisions of *Section 232 of the Local Government Regulation 2012*, Council called an invitation to tender for a pre-qualified supplier register to facilitate effective coordination of repeat material purchases and contractor engagements from relevant suppliers adhering to the sound contracting principles.

OFFICER'S RECOMMENDATION

That Council approve the list of providers to be included in the following established arrangements of Pre-Qualified Suppliers.

- SBRC 2425_14 Civil Works
- SBRC 2425_15 Dry Hire
- SBRC 2425_16 Electrical Services
- SBRC 2425_17 Quarry Materials
- SBRC 2425_18 Trade Services
- SBRC 2425_19 Wet Hire

That Council delegate to the CEO to approve additional applications to Council's registers of pre-qualified suppliers to support the development of a healthy register of suppliers to facilitate repeat engagements to meet operational obligations and public expectation of service delivery.

That the providers who achieved the set criteria but are partially compliant with necessary documentation will be required to submit these documents no later than 30th September 2025. Non-submission of required documentation will be grounds for removal from the pre-qualified supplier register.

FINANCIAL AND RESOURCE IMPLICATIONS

The Prequalified Supplier Register will enable Council to procure value for money professional services that will ensure efficient and cost-effective service delivery to the community.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 *Organisational Excellence*. Continue to give priority to ongoing financial sustainability and prudent budget management.

OPFL/04 Finance and Liveability. Establishing a register of goods or services that can be provided locally and encourage engagement with local providers.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Request for Tender advertised via Public Tendering platform Illion Tenderlink for a period of 21 days in accordance with s228 of the Local Government Regulation 2012.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The establishment of the prequalified supplier register has been undertaken in accordance with Section 232 of the *Local Government Regulation 2012* and in regard to *Section 104 (3) Sound Contracting Principles of the Local Government Act 2009*

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In accordance with the Procurement Policy.

ASSET MANAGEMENT IMPLICATIONS

An efficient procurement process ensures that appropriate and cost-effective resources are available for asset maintenance and capital works programs.

REPORT

Based on the provisions of *Section 232 of the Local Government Regulation 2012*, Council called an invitation to tender for a pre-qualified supplier register to facilitate effective coordination of repeat material purchases and contractor engagements from relevant suppliers adhering to the sound contracting principles.

The register is a list of suppliers who have been assessed as having the technical, financial and managerial capability necessary to deliver identified services on time and in accordance with agreed standards and requirements.

Assessments of providers for compliance to Workplace, Health and Safety; insurances and licences; financial and managerial capability, prior experience and track record.

Pre-determined assessment criteria which is substantially responsive based on key compliance requirements and demonstrated experience and schedule of rates where applicable

The Prequalified Supplier Register is established as a standing offer arrangement; therefore, suppliers are not guaranteed of any work or business from Council.

The term of the Register is 2 years plus 2 years with a further 1-year option. The Panel conditions allow for registered Suppliers to adjust their service offering (including price) on an annual basis or at Council's discretion. In addition, the Register will be refreshed at the Council's discretion allowing for existing Suppliers to withdraw and new Contractors to be added.

That the providers who achieved the set criteria but are partially compliant with necessary documentation will be required to submit these documents no later than 30th September 2025. Non-submission of required documentation will be grounds for removal from the pre-qualified supplier register.

ATTACHMENTS**1. Pre Qual Supplier Applications**  

Key	SBRC 2425_14 Civil Works	SBRC 2425_15 Dry Hire	SBRC 2425_16 Electrical Services
Fully Compliant	Supplier	Supplier	Supplier
Partially Compliant	Supplier details incomplete... (Ian Seymour)		Supplier details incomplete... (Pulse Electrical)
Incomplete	Supplier details incomplete... (Nathan Ballinger)	BK Civil Group (not yet approved)	360 Engineering Pty Ltd
	Supplier details incomplete... (Russell Kidman)	Black Cat Civil Pty Ltd (not yet approved)	
	Supplier details incomplete... (David McCreight)	Brooks Hire Service Pty Ltd (not yet approved)	SI Electrical Pty Ltd
	Supplier details incomplete... (Jackie Richmond Richmond)		Attchallen Pty Ltd
	Abletech Underground Group Pty Ltd	COATES HIRE OPERATIONS PTY LIMITED (not yet approved)	All About Refrigeration & Airconditioning Pty Ltd
	ASR CUSTOM LANDSCAPES		AMG Electrical Solutions
	Austrim Earthworks & Haulage	Compass Equipment Sales Pty. Ltd. (not yet approved)	Astalis Services Group Pty Ltd
	BAILEY CATTLE & CONTRACTING	Supplier details incomplete... Conpak Pty Ltd	BLACK'S ELECTRICAL
	Bigcrete Industries Pty Ltd	Complant Pty Ltd (not yet approved)	Comlek Group Pty Ltd
	BK Civil Group	DK Equipment Hire (not yet approved)	Dennis Electrical Services Pty Ltd
	Black Cat Civil Pty Ltd	Ezyquip Hire Pty Ltd (not yet approved)	Evolution Solar Australia Kingaroy Pty Ltd
	BROWN CONTRACTORS		Hamilton Instrument & Electrical Pty Ltd
		Handy Hire (not yet approved)	
	Burnett Water Services	Hastings Deering (Australia) Limited (not yet approved)	Hit The Switch Electrical Contractor Services Pty Ltd
	Byford Projects Pty Ltd		Hitech Electrical Automation Pty Ltd
	CNC MAINTENANCE	J.J. Richards & Sons Pty Ltd (not yet approved)	Mangan's Electrical Pty Ltd
			Nrg Electrical (Qld) Pty Ltd
	Commings Contracting Pty Ltd	K Wilson Earthworx Pty Ltd (not yet approved)	Pensar Construction Group Pty Limited
	Supplier details incomplete... Conpak Pty Ltd	Kingaroy Crane Trucks (not yet approved)	
	CONSAW SERVICES	Master Hire Pty. Ltd.	Raffin Trust
	CQ Concreting		Safegroup Automation Pty Ltd
		McCutlough Construction & Consulting Pty Ltd (not yet approved)	
	Csr Trading Co. Pty. Ltd.	RAINE MACHINE HIRE (not yet approved)	SAPIO PTY LTD (not yet approved)
	Cuzkell Pty Ltd	Reliable Hire Aust Pty Ltd (not yet approved)	
		ROBERT ZELINSKI CIVIL CONSTRUCTION (not yet approved)	Securcom Pty. Ltd.
	D Cassidy & Co Pty Ltd	Rollers Australia Pty Limited (not yet approved)	
	D&J's Civil Construction Pty Ltd	Rosmech Sales & Service Pty Ltd (not yet approved)	Securitas Electronic Security QLD
		S&B Hire & Sales (not yet approved)	The Trustee For P And P Electrical Family Trust
	Downer EDI Works Pty Ltd		The Trustee For Taffe Family Trust
		Sherrin Rentals Pty Ltd (not yet approved)	
	Dt Infrastructure Pty Ltd	Swal Industries Pty Ltd (not yet approved)	WARD'S ELECTRICAL AND COMMUNICATIONS
	DUDGEON'S EARTHWORKS	Ternary Group Pty Ltd (not yet approved)	WHATALEC PTY LTD
	Durack Civil Pty Ltd	The Stabilising Pty Ltd (not yet approved)	
		The Trustee For Yesberg Earthmoving Unit Trust (not yet approved)	
	Evolution Solar Australia Kingaroy Pty Ltd	TUTT BRYANT HIRE PTY LTD (not yet approved)	
	FGH CIVIL	Supplier details incomplete... (Kellie Brown)	
	Fkg Civil Pty Ltd		
	Fulton Hogan Industries Pty Ltd		
	GDE Mulching Services		
	Genrosa Truck & Plant Hire Pty Ltd		
	Hiesler Contracting Pty Ltd		
	Jac Civil Pty Ltd		
	Jba Earthworks Pty Ltd		
	Joe Wagner Group Pty Ltd		
	Koppen Construction Pty Ltd		
	L & J Industries Pty Ltd		
	Lohman Contracting Pty Ltd		
	Mastac Pty Ltd		
	McCutlough Construction & Consulting Pty Ltd		
	Naric Pty Ltd		
	Nathan Grant Webber		
	Neumann Family Trust		
	Offaly Civil Pty Limited		
	P & J Armstrong Concreting Pty Ltd		
	Pensar Construction Group Pty Limited		
	Supplier details incomplete... (Thomas Cowburn)		
	PIPE MANAGEMENT AUSTRALIA PTY LTD		
	Purcell Civil And Construction Pty Ltd		
	QUEENSLAND BRIDGE AND CIVIL		
	Queensland Road Construction		
	RAINE MACHINE HIRE		
	RETEX PAVEMENT SERVICES		
	Richmond Contractors Pty Ltd (not yet approved)		
	ROBERT ZELINSKI CIVIL CONSTRUCTION		
	Shamrock Civil Engineering Pty. Ltd.		
	Silverstrand Developments Pty Ltd		
	Smoothy Contracting Pty Ltd		
	Stabilicorp Pty Ltd		
	Stabilicorp Pty Ltd		
	STAG EXCAVATION AND LANDSCAPES		
	Sternily And Co. Pty Limited (Fiedler)		
	Summacon Group Pty Ltd		
	Sunshine Civil Solutions Pty Ltd		
	The Fare Group No. 2 Pty Ltd		
	The Trustee For Anderson Family Trust		
	The Trustee For Yesberg Earthmoving Unit Trust		
	Total Drain Cleaning Services Pty Ltd		
	Underground Experts Pty Ltd		
	Western echos concrete		
	Yesberg Civil Pty Ltd		
	Yeti Services Pty Ltd		

SBRC 2425_17 Quarry Materials	SBRC 2425_18 Trade Services	SBRC 2425_19 Wet Hire
Supplier	Supplier	Supplier
Kingaroy Quarry Supplies Pty Ltd (not yet approved)	Supplier details incomplete... (TS LABOURING)	Supplier details incomplete... (Peter Horne)
MURGDON SAND & GRAVEL (not yet approved)	Supplier details incomplete... (Luz Rojas)	Supplier details incomplete... (Wards Electrical)
South Burnett Quarries (not yet approved)	Supplier details incomplete... (SARAH COATES)	All Trade Solutions (Australia) Pty Ltd
The Trustee For Karreman Quarries Trust (not yet approved)	Aerial Applications Australia Pty Ltd	APPSY'S SLASHING AND MOWING
The Trustee For The Monocrete Trust (not yet approved)	ALLURE LANDSCAPES QLD	Austrim Tree Services
YARRAMAN QUARRY (not yet approved)	Andersens Kingaroy	BAILEY CATTLE & CONTRACTING
Corbet Quarry	ANYTHING CABINETS	Bighaul Pty Ltd
	Astills Services Group Pty Ltd	Bigcrete Industries Pty Ltd
	Australian Asbestos Removal Pty Ltd	
	Burgess Concreting Pty Ltd	BK Civil Group
	Burke Industries Pty Ltd	Black Cat Civil Pty Ltd
	CNC MAINTENANCE	BROWN CONTRACTORS
	Cornucopia Carpets Pty Ltd	Burnett Water Services
	COX PLUMBING	Byford Projects Pty Ltd
	CQ Concreting	Commins Contracting Pty Ltd
	Cut Above Tree Care (Aust) Pty Ltd	Supplier details incomplete... Conpak Pty Ltd
	Dimmak Pty Ltd	
	Supplier details incomplete... (Kingaroy Floorworld)	D Cassidy & Co Pty Ltd
	Dimmak Pty Ltd	DK Equipment Hire
	Durack Civil Pty Ltd (not yet approved)	Durack Civil Pty Ltd
	FORESHORE & CITY PAINTING	Earthlink Industries Pty Ltd (not yet approved)
	Forgacs Constructions	EAST COAST LAND SOLUTIONS
	Frahm Engineering Group Pty Ltd	Eldarin Services Metro
	Supplier details incomplete... (LETITIA FRAHM)	ENVIRO SWEEP
	Garnish Projects And Maintenance Pty Ltd	Evolution Solar Australia Kingaroy Pty Ltd
		Ezyquip Hire Pty Ltd
	Hansen Kitchens	Genrosa Truck & Plant Hire Pty Ltd
	Holz Plant Maintenance Pty Ltd	Giles Mini Excavation
	Hughes Contracting Group Pty Ltd	Heathrow Pty Ltd
	J.B Marshall & M.J Marshall	J.J. Richards & Sons Pty Ltd
	James Douglas Duncan	Jac Civil Pty Ltd (not yet approved)
	Jason Bellert Locksmith Pty Ltd (not yet approved)	Jba Earthworks Pty Ltd
		Joe Wagner Group Pty Ltd
	JOHN CARMICHAEL TOTAL POOL RENOVATIONS	Josh Turner Earthmoving Pty Ltd
	Kj No. 1 Pty Ltd	K & S Contracting (Qld) Pty Ltd
	Mackay Plumbing Kingaroy No 2 Pty Ltd	K Wilson Earthwox Pty Ltd
	Mad Dog Earthmoving	Klebdns Pty Ltd
	Mangan Joinery Pty Ltd	L & J Industries Pty Ltd
	Mastac Pty Ltd	Leister Janetzi
	MEI ENGINEERING	Mangan Drilling Pty Ltd (not yet approved)
		Mccullough Construction & Consulting Pty Ltd
	MFE PTY LTD	Mjc Tippers (Qld) Pty Ltd
	Mottech Parkland Pty Limited	RAINE MACHINE HIRE
	Nathan Grant Webber (not yet approved)	Rollers Australia Pty Limited
	Pensar Construction Group Pty Limited	SOUTH BURNETT EARTHWORKS AND EQUIPMENT HIRE
	PORTERS CONCRETE	STAG EXCAVATION AND LANDSCAPES
	Precision Locking Pty Ltd	Swal Industries Pty Ltd
	Prestige Patterns Concreting & Civil Pty Ltd	Tareve Plant & Haulage
	Richmond Roads Group Pty Ltd	
	Roger W & Debbie M Livingstone	The Trustee For Hams Crane Hire Trust
	Rokk Industries Pty Ltd	The Trustee For The Evans Family Trust (not yet approved)
	Rp Glazing Pty Ltd	The Trustee For The Pidgeon Family Trust
	Schulte's Plumbing	The Trustee For Yesberg Earthmoving Unit Trust
	STAG EXCAVATION AND LANDSCAPES	Western echos concrete
	Stemily And Co. Pty Limited	William Gordon & Lorraine Mary Holmes
	Taylorformed Constructions & Renovations Pty Ltd	Yesberg Civil Pty Ltd
	The Trustee For B & L Schloss Family Trust	Yeti Services Pty Ltd
	The Trustee For O'Neill Family Trust	
	The Trustee For Patrick Gleeson Family Trust (not yet approved)	
	The Trustee For Red Dirt Trust	
	The Trustee For Ryno Fencing Unit Trust	
	The Trustee For Tp Family Trust	
	Theuerkauf Plumbing Services Pty Ltd	
	WARD'S ELECTRICAL AND COMMUNICATIONS	
	Western echos concrete	
	Yeti Services Pty Ltd	
	Zero Asbestos (Aust)	

12.5 BEGA PEANUT BOARD TRUCK DONATION**File Number:** 17-9-2025**Author:** Tourism and Culture Officer**Authoriser:** Chief Executive Officer**PRECIS**

Bega has offered to gift to Council, the Peanut Company of Australia, Peanut Board, 1934 Dodge truck.

SUMMARY

The 1934 Dodge Truck, owned by BEGA, is a significant historical artifact of the region as it was owned and used by the Peanut Company of Australia, Peanut Board. The restored truck has been offered as a gift to Council to form part of its historical collection at the Kingaroy Museum.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council accept the donation from Bega of the 1934 Dodge truck, to be housed at the Kingaroy Heritage Museum.

FINANCIAL AND RESOURCE IMPLICATIONS

The acceptance of the gift of the truck will have a financial cost including:

- Commercial Registration (about \$1000 per annum)
- Maintenance costs – the truck will need servicing to maintain in running condition.
- Insurance – will be included in the general fleet insurance if it continues to be driven on the road.

Resources will be needed to relocate the truck into the Museum including alterations to the current physical layout of the museum. This will require assistance from Facilities and the closure of the museum for two days.

LINK TO CORPORATE/OPERATIONAL PLAN

Enhancing Liveability and Lifestyle - EC4 Foster and encourage vibrant arts, culture and heritage growth in our communities

Growing our Region's Economy and Prosperity - GR5 Provide and investigate options to improve our arts, heritage, museums, visitor information centres and tourism infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council's Fleet and Facilities sections have been consulted and aware of the requirements of a vintage vehicle, and coordinating the relocation of museum artefacts to house the vehicle.

Council's Tourism and Culture Officer has liaised with Bega and the Museum volunteers in the acquisition of the vehicle.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Not applicable

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Heritage Collection Policy – the acquisition of the vehicle is meets the criteria for acceptance as it:

- Relates to the aim of the individual Council museum;
- Contributes to the development of relevant themes;
- Contributes substantial historical significance to the Council Museum’s displays, research or interpretive activities; and
- Is of an acceptable condition for exhibition and conservation.

ASSET MANAGEMENT IMPLICATIONS

The truck will become a Council asset that will require ongoing maintenance and associated costs such as registration and insurance.

REPORT

There is a strong local connection with this truck and the peanut industry in Kingaroy dating from the 1930s. People have memories and stories relating to the truck which should be recorded, and which will add to the historical record and provenance of the vehicle. All restoration works to the vehicle were done locally. This unique truck will become a significant part of the Kingaroy Heritage Museums collection.

The vehicle is fully restored and currently registered, and it is recommended that registration is maintained to be able to drive the truck to local events where it will be used to promote the Information Centre and the regions heritage and museums.

There is an opportunity to partner with The South Burnett Antique Motor Club to provide their expertise to maintain the vehicle.

ATTACHMENTS

1. Photo of the restored truck [!\[\]\(f18578b754835d526ee81f0d2a82d46a_img.jpg\)](#) 



12.6 NEGOTIATED DECISION REQUEST FOR DEVELOPMENT PERMIT FOR RECONFIGURING A LOT - SUBDIVISION (1 LOT INTO 2 LOTS) AT 5 MULLERS LANE MURGON (AND DESCRIBED AS LOT 324 ON FY2912). APPLICANT: J REID

File Number: RAL24/0041

Author: Manager Planning & Development

Authoriser: Chief Executive Officer

PRECIS

This is a report for a Negotiated Decision Request for Development Permit RAL24/0041 for Reconfiguring a Lot (1 Lot into 2 Lots) at 5 Mullers Lane MURGON.

SUMMARY

- On 16 July 2025, Council at its Ordinary Meeting, approved RAL24/0041 for a Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots) at 5 Mullers Lane, Murgon (and described as Lot 324 on FY2912).
- On 28 July 2025, the Applicant suspended the Appeal Period in accordance with section 75 (2) of the *Planning Act 2016*.
- On 22 August 2025, the Applicant made written representations (change representations) to the conditions of approval in accordance with section 75 (1) of the *Planning Act 2016*.
- Pursuant to s75(1) of the *Planning Act 2016*, the applicant has requested amendment to the following conditions:
 - Condition RAL5 – Buffer Requirement;
 - Condition RAL6 – Buffer Requirement;
 - Condition ENG8 – Water Supply;
 - Condition ENG9 – Water Supply;
 - Condition ENG11 – Roadworks – Mullers Lane; and
 - Property Note PN1 – Property Note – Water Supply.
- The reasons for the above representations are discussed within this report. Council Officers have considered the applicant's representations and have not accepted the change representations for the reasons stated within this report.
- Refer to **Attachment A – Statement of Reasons**.
- Refer to **Attachment B – Infrastructure Charges Notice**.
- Refer to **Attachment C – Approved Plan**.
- Refer to **Attachment D – Change Representations**.
- The Negotiated Decision Request is recommended for refusal.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council refuse the Negotiated Decision Request for Development Permit RAL24/0041 for Reconfiguring a Lot (Subdivision – 1 lot into 2 lots) at 5 Mullers Lane MURGON (and described as Lot 324 on FY2912).

FINANCIAL AND RESOURCE IMPLICATIONS

The applicant may appeal the Council's decision to the Planning and Environment Court in accordance with the *Planning Act 2016*.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate **growth and development** with responsive planning solutions, processes, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

As identified above, the applicant can appeal the Council's decision to the Planning and Environment Court.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

The refusal maintains the outcomes within the Planning Scheme for Reconfiguring a Lot.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT**NEGOTIATED DECISION**

Council, on 16 July 2025, decided to issue a Development Permit for Reconfiguration of a Lot (1 Lot into 2 Lots).

On 28 July 2025, the applicant suspended the Appeal Period in accordance with section 75 (2) of the *Planning Act 2016*.

On 22 August 2025, the applicant made written representations (change representations) to conditions of the development approval, which state:

BUFFER REQUIREMENT

RAL5. *Install a landscaped vegetated buffer that must be maintained by the owner at all times along the full length of the:*

- *eastern property boundary of proposed lot 1;*
- *southern property boundaries of both proposed lots 1 & 2.*

Unless otherwise agree in writing with Council, the buffer must:

- *Be a minimum of 5.0m wide (pegged from aforementioned boundary of the lots);*

Note:

- o *This area is not required to be fenced and can be maintained open and accessible.*
- *Contain random plantings of a variety of tree and shrub species of differing growth habitats, with tree spacings of 4m to 5m, and shrubs (2 – 3 rows) at 2m spacings; and*
- *Include species which consist of long, rough, fine leaved foliage which facilitates the more efficient capture of spray droplets, and which are fast growing and hardy for trees. All species are to be sourced locally.*

Note:

- o *Coreflute tree guards are recommended for trees and shrubs;*
- o *Foliage for trees should be from the base to the crown; and*
- o *Mixed plantings of trees may be required to ensure there are no gaps in the lower canopy.*

The buffer is to be established using native drought tolerant species in accordance with "Branching Out – Your Handy Guide to Tree Planting in the South Burnett".

The buffer must be installed prior to survey plan endorsement.

RAL6. *At the time of sealing the survey plan the applicant shall provide written confirmation that the planted landscaped vegetated buffer complies with Council's Branching Out Guide and the planted landscaping on site which includes:*

- *The extent of the buffer;*
- *The location and spacing of proposed and any existing trees and shrubs;*
- *A list of tree and shrub species to be planted; and*
- *Details about how the buffer will be maintained.*

WATER SUPPLY

ENG8. *Connect proposed Lot 1 to Council's reticulated water supply system. The connection shall be designed to meet Council requirements.*

ENG9. *Proposed Lot 2 shall provide an onsite water supply.*

ROADWORKS – MULLERS LANE

ENG11. *Construct Mullers Lane and Pioneer Lane with a 4m wide pavement on a 6m formation in accordance with the "Access Minor Type Cross Section" contained in the South Burnett Regional Council's Construction of Unmade Roads Policy. The extent of the*

works shall be from the access to the Church on Lot 1 on SP227678 to the access location for proposed Lot 2.

Timing: *Prior to sealing of the survey plan.*

Comment: *This condition is imposed pursuant to Section 145 of the Planning Act 2016.*

PROPERTY NOTE

PN1. *The following notation applies to proposed Lot 2: This property is not serviced by Council's reticulated water network. At the time of final building approval for a residential dwelling, the owner must provide a potable water supply through connection of the dwelling to a rainwater storage tank, or tanks having a capacity of not less than 45,000 litres.*

Pursuant to Section 75 (1) of the *Planning Act 2016*, the applicant made the representations stated within this report

APPLICATION SUMMARY

Applicant	J Reid
Type of Application	Development Permit for Reconfiguration of a Lot
Street Address	5 Mullers Lane, Murgon
RP Description	Lot 324 on FY2912
State Referral Agencies	Original application required referral to SARA.
Referred Internal Specialists	Council's Development Engineer provided comment on representations to engineering conditions and the applicable Infrastructure Charges per Council's Charges Resolution.

The following table outlines the proposed development:

PROPOSED DEVELOPMENT

Proposed Development	Reconfiguring a Lot
Variations Sought	Nil.
Level of Assessment	Impact Assessment
Decision Making Period Ends	19 September 2025

The following table describes the key development parameters for the proposal:

DEVELOPMENT PARAMETERS

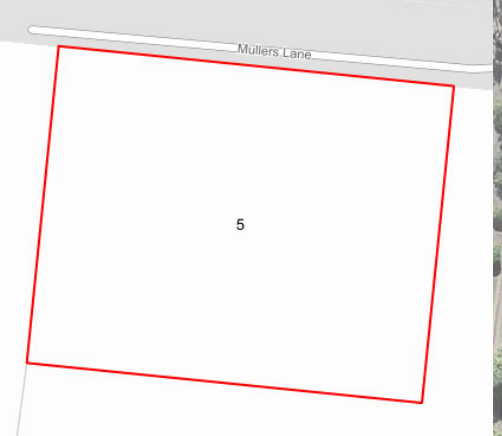

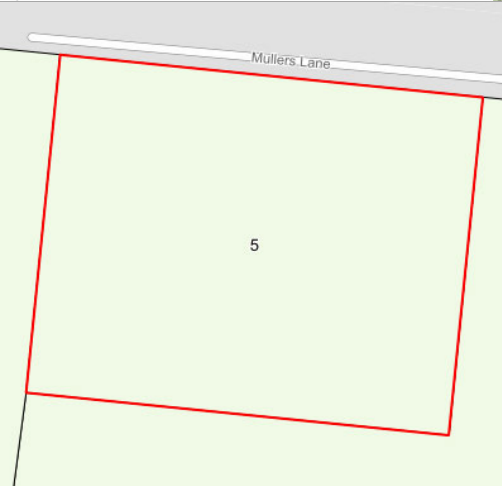

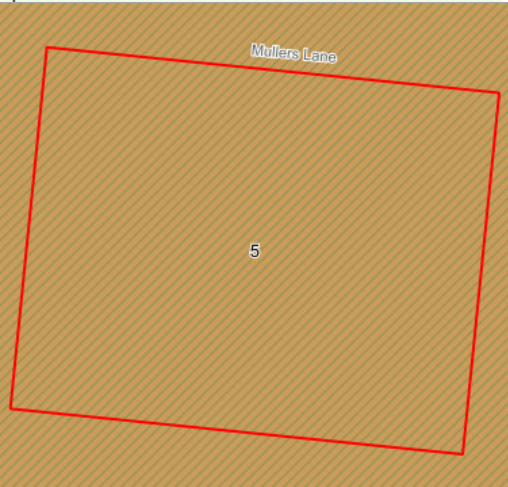
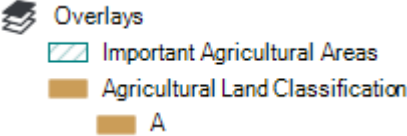
Number of Proposed Lots	Two (2) lots.
Size of Proposed Lots	<ul style="list-style-type: none"> Proposed Lot 1 – 4,000m² Proposed Lot 2 – 4,000m²
Easements	Nil.
Covenants	Nil.

THE SITE

This section of the report provides a mapping of the site, notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality (refer to Table 1).

SITE DESCRIPTION & EXISTING USE

Table 1 - Maps & Descriptions (Source: IntraMaps)

Site		
Zoning		
Overlays		
Services	There are no known reticulated services at this property.	



SITE AND LOCALITY DESCRIPTION

Land Area	8,000m ²
Existing Use of Land	Vacant
Road Frontage	Mullers Lane (Unformed)
Site description	Vacant land in Rural Zone.
Topography	328m AHD at southwest corner to 330.5m AHD to northeast corner.
Surrounding Land Uses	Mix of Industrial, Rural and Community Use.

APPLICANT REPRESENTATIONS ON THE DECISION

Changes to the conditions of approval have been proposed by the applicant. The following table identifies the relevant condition of approval and the officer's assessment of the proposed amendments. The applicant's representations (dated 22 August 2025) are included as **Attachment D** to this report.

Existing Condition	
BUFFER REQUIREMENT	
RAL5.	<p>Install a landscaped vegetated buffer that must be maintained by the owner at all times along the full length of the:</p> <ul style="list-style-type: none"> - eastern property boundary of proposed lot 1; - southern property boundaries of both proposed lots 1 & 2. <p>Unless otherwise agree in writing with Council, the buffer must:</p> <ul style="list-style-type: none"> - Be a minimum of 5.0m wide (pegged from aforementioned boundary of the lots); <p>Note:</p> <ul style="list-style-type: none"> o This area is not required to be fenced and can be maintained open and accessible. - Contain random plantings of a variety of tree and shrub species of differing growth habitats, with tree spacings of 4m to 5m, and shrubs (2 – 3 rows) at 2m spacings; and - Include species which consist of long, rough, fine leaved foliage which facilitates the more efficient capture of spray droplets, and which are fast growing and hardy for trees. All species are to be sourced locally. <p>Note:</p> <ul style="list-style-type: none"> o Coreflute tree guards are recommended for trees and shrubs; o Foliage for trees should be from the base to the crown; and o Mixed plantings of trees may be required to ensure there are no gaps in the lower canopy.

The buffer is to be established using native drought tolerant species in accordance with "Branching Out – Your Handy Guide to Tree Planting in the South Burnett".
The buffer must be installed prior to survey plan endorsement.
Applicant's Representations
<i>Not Agreed. Offer to replace with. Install 1.8 meter fence (equivalent colour bond) Lot 1 prior to subdivision seal. Lot 2 1.8 meter fence (equivalent colour bond) to be installed on completion of dwelling on Lot 2. Please see drawing fence drawings.pdf attached.</i>
Applicant's Requested Amended Condition
Nil.
Officer's Assessment
There are provisions throughout the Planning Scheme requiring the establishment of sufficient buffering of rural lands at the urban edge to minimise land use conflict. Provisions within the Strategic Framework are as below:
3.2.1.1 (2) Buffering is provided to adjoining rural lands at the urban edges that is satisfactory to minimise land use conflict and accommodate sufficient land for future expansion.
3.3.1.1 (3) Productive rural land for cropping and animal husbandry is protected from intrusion of incompatible development. Where potentially incompatible development is facilitated, adequate buffers are provided to minimise land use conflict and the risk of disease or contamination from agricultural practices.
Further, provisions within the Planning Scheme require adequate buffers (Acceptable Outcome AO2 of the Rural Residential Zone Code references 'a well-maintained vegetative buffer') for rural residential development adjacent land in the Rural Zone. A standard 1.8m fence is not considered sufficient to adequately address potential land use conflict or reverse amenity impacts.
Officer's Recommendation
That the Applicant's representations be refused and condition RAL5 remain unchanged.

Existing Condition
BUFFER REQUIREMENT
RAL6. At the time of sealing the survey plan the applicant shall provide written confirmation that the planted landscaped vegetated buffer complies with <u>Council's Branching Out Guide</u> and the planted landscaping on site which includes:
<ul style="list-style-type: none"> - The extent of the buffer; - The location and spacing of proposed and any existing trees and shrubs; - A list of tree and shrub species to be planted; and - Details about how the buffer will be maintained.
Applicant's Representations
<i>Not Agreed see RAL5.</i>
Applicant's Requested Amended Condition
Nil
Officer's Assessment
Refer to assessment against condition RAL5.
Officer's Recommendation
That the Applicant's representations be refused and condition RAL6 remain unchanged.

Existing Condition
WATER SUPPLY
ENG8. Connect proposed Lot 1 to Council's reticulated water supply system. The connection shall be designed to meet Council requirements.
Applicant's Representations
<i>Not Agreed Town water supply to supply Lot 1 and Lot 2. Can look at lot owner paying for supply but lot owner also looking into legal options as lot was originally within council's town water</i>

overlay maps. Also, if lot owner is to pay for supply, water portion for infrastructure charge would be removed.

Applicant's Requested Amended Condition

Nil

Officer's Assessment

During the assessment process, an Information Request was issued which sought a network analysis to investigate the ability for the proposed lots to connect to Council's reticulated network. This information was not provided. In the absence of this information, the request to connect proposed Lot 2 to Council's reticulated network is not supported.

Further, the subject site is outside the Declared Water Area, and as such does not attract a credit. Once a connection is established, the charge (water) is applicable.

Officer's Recommendation

That the Applicant's representations be refused and Condition ENG8 remain unchanged.

Existing Condition

WATER SUPPLY

ENG9. Proposed Lot 2 shall provide an onsite water supply.

Applicant's Representations

Not agreed please refer ENG 8.

Applicant's Requested Amended Condition

Nil

Officer's Assessment

Refer to assessment against condition ENG8.

Officer's Recommendation

That the Applicant's representations be refused and condition ENG9 remain unchanged.

Existing Condition

ROADWORKS – MULLERS LANE

ENG11. Construct Mullers Lane and Pioneer Lane with a 4m wide pavement on a 6m formation in accordance with the "Access Minor Type Cross Section" contained in the South Burnett Regional Council's *Construction of Unmade Roads Policy*. The extent of the works shall be from the access to the Church on Lot 1 on SP227678 to the access location for proposed Lot 2.

Timing: Prior to sealing of the survey plan.

Comment: This condition is imposed pursuant to Section 145 of the *Planning Act 2016*

Applicant's Representations

Not Agreed I would like to discuss on site with engineer from council and contractor on site. Not Agreed to Pioneer Lane, if council require the lot owner to make improvements to another street other than the application. This would involve changes to the application.

Applicant's Requested Amended Condition

Nil

Officer's Assessment

Mullers Lane is a continuation of Pioneer Lane, and works are necessary to facilitate safe vehicle access to the proposed lots. This requirement is to be retained.

Officer's Recommendation

That the Applicant's representations be refused and Condition ENG11 remain unchanged.

Existing Condition

PROPERTY NOTE

PN1. The following notation applies to proposed Lot 2: This property is not serviced by Council's reticulated water network. At the time of final building approval for a residential dwelling, the owner must provide a potable water supply through

connection of the dwelling to a rainwater storage tank, or tanks having a capacity of not less than 45,000 litres.
Applicant's Representations
<i>Not Agreed Please refer to ENG7 ENG 8.</i>
Applicant's Requested Amended Condition
Nil
Officer's Assessment
Refer to assessment against condition ENG8.
Officer's Recommendation
That the Applicant's representations be refused and Property Note PN1 remain unchanged.

CONCLUSION

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report and the attached Statement of Reasons (refer to **Attachment A**). It is recommended that all proposed changes are refused, and all conditions remain unchanged.

ATTACHMENTS

1. Attachment A - Statement of Reasons [↓](#) 
2. Attachment B - Infrastructure Charges Notice [↓](#) 
3. Attachment C - Approved Plan [↓](#) 
4. Attachment D - Change Representations [↓](#) 

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

Applicant:	J. Reid
Application No:	RAL24/0041
Proposal:	Negotiated Decision Notice for Development Permit RAL24/0041 for Reconfiguring a Lot (1 Lots into 2 Lots)
Street Address:	5 Mullers Lane, Murgon
RP Description:	Lot 324 on FY2912
Assessment Type:	Impact Assessable
Number of Submissions:	No properly made submissions received.

On **DATE** the above development was recommended for:

☒ Refusal

1. Reasons for the Decision

The reason for this decision is:

- The proposed change to RAL5 and RAL6 is refused as the competing land uses of Rural and Rural residential are to be minimised whereby adjoining rural land is protected from intrusion of incompatible development through vegetated buffering of which a standard 1.8m fence is not considered a reasonable measure.
- The proposed change to ENG8, ENG9 and PN1 is refused as the works to provide a connection to Lot 2 require an extension to the main (and detailed design) as well as a supporting Water Network Analysis to determine that connection was possible and that pressure, flows, capacity etc could accommodate.
- The proposed change to ENG11 is refused as Mullers Lane is a continuation of Pioneer Lane and works are necessary to facilitate safe vehicle access to the proposed lots.

2. Assessment Benchmarks

The following are the benchmarks applicable to this development:

- Strategic Framework.
- Rural Zone Code.
- Reconfiguring a Lot Code.
- Services and Works Code.

3. Compliance with Benchmarks

The development was assessed against the relevant assessment benchmarks of the schemes listed above and complies with all of these or can be conditioned to comply.

Note: Each application submitted to Council is assessed individually on its own merit.

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT: J J Reid
joshreid76@hotmail.com

APPLICATION: Reconfiguring a Lot - Subdivision (1 Lot into 2 Lots)
-- Impact Assessable

DATE: [inset date]

FILE REFERENCE: RAL24/0041

AMOUNT OF THE LEVIED CHARGE: **\$14,261.00** **Total**
(Details of how these charges were calculated are shown overleaf)

\$9,842.00	Water Supply Network
\$0.00	Sewerage Network
\$2,410.00	Transport Network
\$2,009.00	Parks and Land for Community Facilities Network
\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 324 on FY2912

SITE ADDRESS: 5 Mullers Lane, Murgon

PAYABLE TO: **South Burnett Regional Council**

WHEN PAYABLE: Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's ***Charges Resolution (No. 3) 2019***

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	1	allotments	\$9,842.00	CR Table 2.3	\$9,842.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	-	-	\$0.00	-	\$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
N/A	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	-	-	\$0.00	-	\$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$2,410.00	CR Table 2.3	\$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotments	\$2,410.00	CR Table 2.3	\$2,410.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$2,009.00	CR Table 2.3	\$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotments	\$2,009.00	CR Table 2.3	\$2,009.00

Stormwater
Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
N/A	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	-	-	\$0.00	-	\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (1 into 2)	\$9,842.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$14,261.00
Total	\$9,842.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$14,261.00

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
Automatic Increase Provision of charge rate (\$)	<p>An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.</p> <p>However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.</p>
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
Making a Payment	<p>This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.</p> <p>To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.</p> <p>An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au</p>

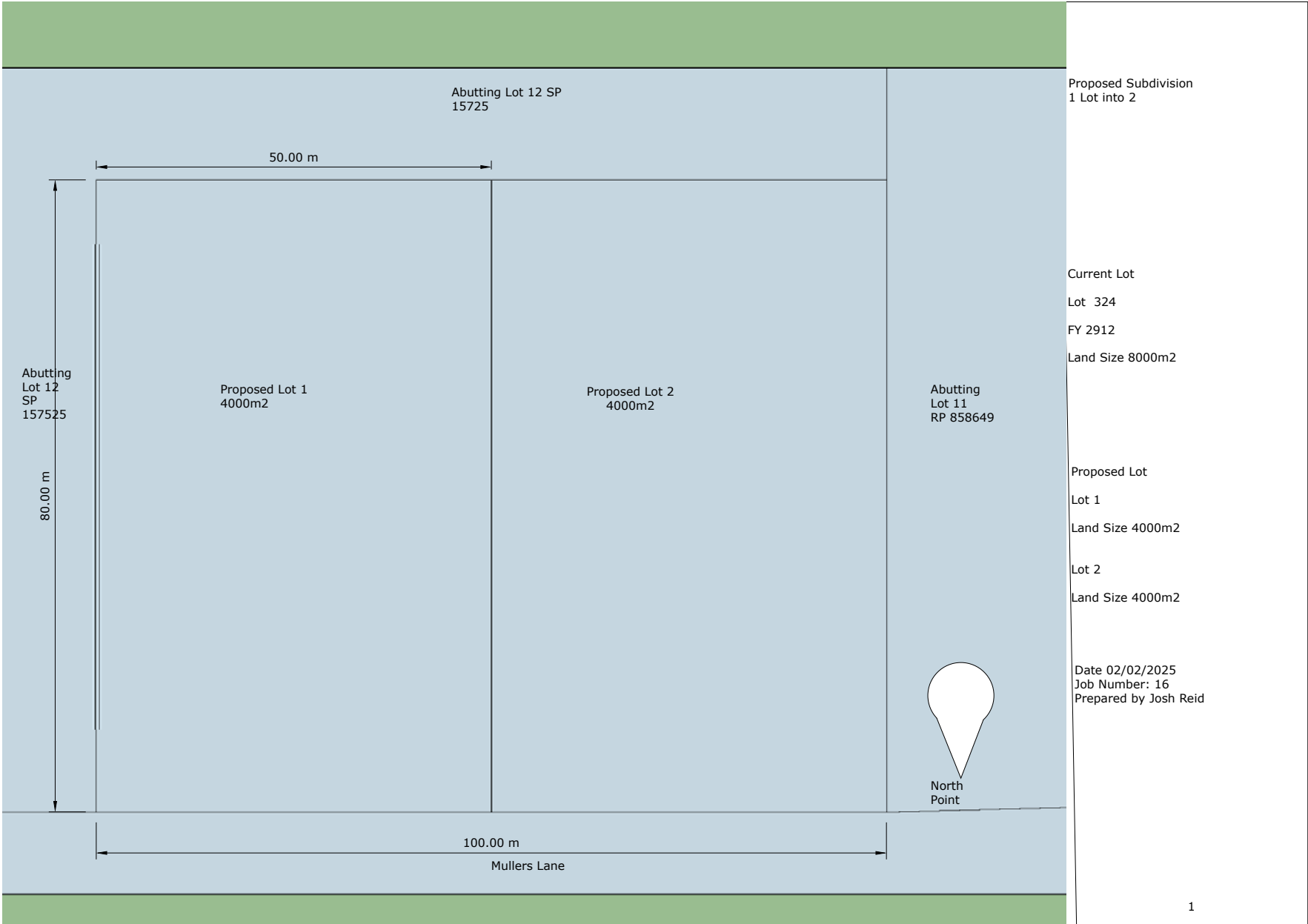
¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Finance & Liveability, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@sbrc.qld.gov.au



RAL24/0041 Decision Notice Appeal

Please see below points I have agreed too and points I would like to Appeal. Thank you

GEN 1. Agreed

GEN 2. Agreed

GEN 3. Agreed

GEN 4. Agreed

RAL 1. Agreed

RAL 2. Agreed

RAL 3. Agreed

RAL 4. Agreed

RAL 5. Not Agreed. Offer to replace with. Install 1.8 meter fence (equivalent colour bond) Lot 1 prior to subdivision seal. Lot 2 1.8 meter fence (equivalent colour bond) to be installed on completion of dwelling on Lot 2. Please see drawing fence drawings.pdf attached

RAL 6. Not Agreed see RAL 5.

ENG 1. Agreed

ENG 2. Agreed

ENG 3. Agreed

ENG 4. Agreed

ENG 5. Agreed

ENG 6. Agreed

ENG 7. Agreed Also to include Lot 2

ENG 8. Not Agreed Town water supply to supply Lot 1 and Lot 2. Can look at lot owner paying for supply but lot owner also looking into legal options as lot was originally within councils town water overlay maps. Also if lot owner is to pay for supply, water portion for infrastructure charge would be removed.

ENG 9. Not agreed please refer ENG 8.

ENG 10. Agreed

ENG 11. Not Agreed I would like to discuss on site with engineer from council and contractor on site. Not Agreed to Pioneer Lane, if council require the lot owner to make improvements to another street other than the application. This would involve changes to the application.

ENG 12. Agreed

ENG 13. Agreed

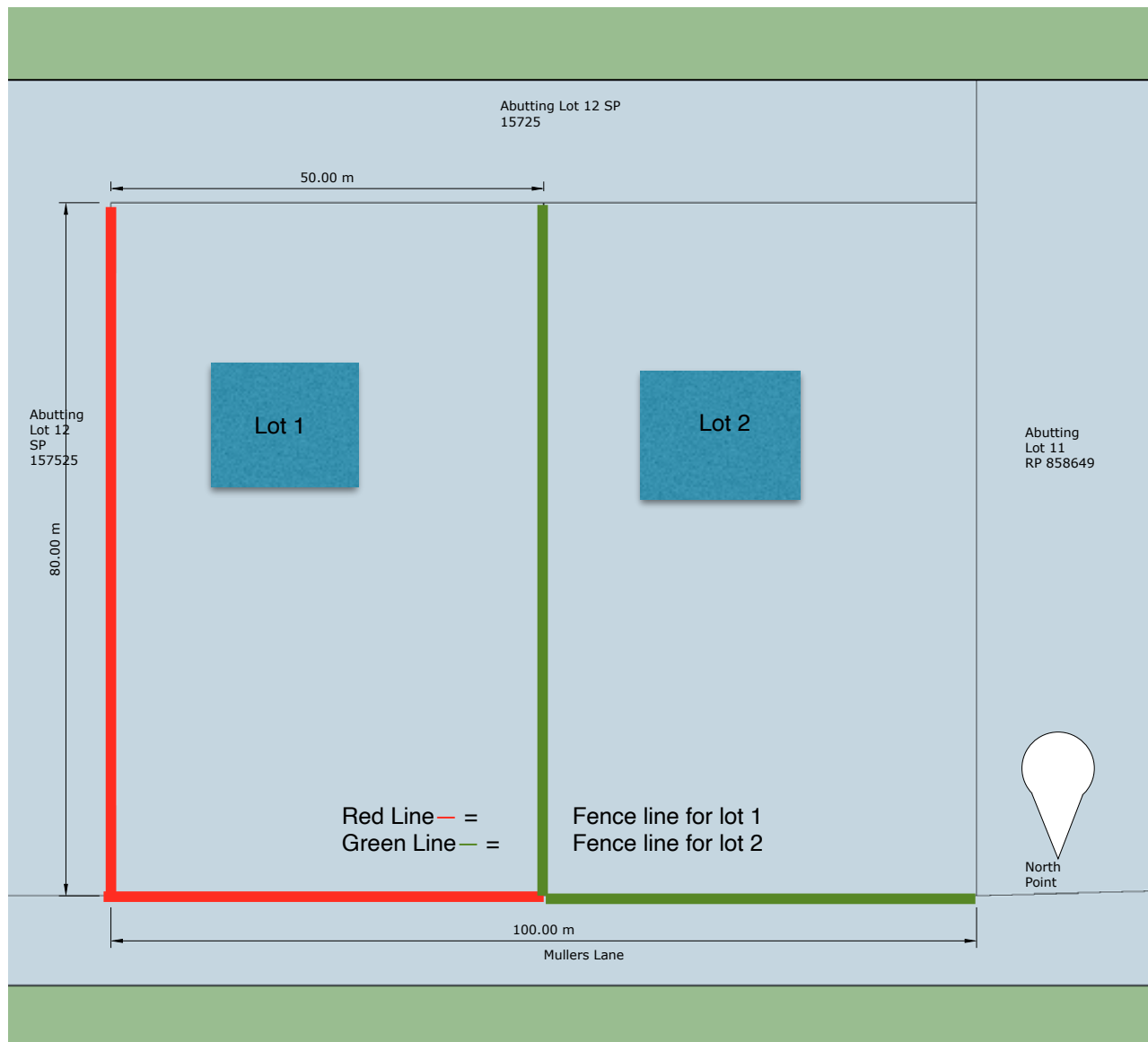
ENG 14. Agreed

ENG 15. Agreed

ENG 16. Agreed

ENG 17. Agreed, Excluding any sediments laden water from existing council infrastructures.

PN 1. Not Agreed Please refer to ENG7 ENG 8.



12.7 NEGOTIATED DECISION REQUEST FOR DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (1 LOT INTO 2 LOTS) AT 19 BOONENNE ELLESMERE ROAD, TAABINGA (AND DESCRIBED AS LOT 1 ON RP175421). THE APPLICANT: F HEIRDSFIELD C/- ONF SURVEYORS.

File Number: RAL25/0005

Author: Manager Planning & Development

Authoriser: General Manager Finance & Liveability

PRECIS

This is a report for a Negotiated Decision Request for development approval RAL25/0005 for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 19 Boonenne Ellesmere Road, Taabinga.

SUMMARY

- On 16 July 2025, Council approved RAL25/0005 for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 19 Boonenne Ellesmere Road, Taabinga.
- On 24 July 2025, the applicant suspended the Appeal Period in accordance with section 75(2) of the *Planning Act 2016*.
- On 30 July 2025, the applicant made written representations (change representations) to the conditions of approval in accordance with section 75(1) of the *Planning Act 2016*.
- Pursuant to s75(1) of the *Planning Act 2016* the applicant has requested the following:
 - Amended conditions relating to endorsement of survey plan, water supply and electricity; and
 - Deletion of a duplicate condition relating to vehicle access.
- The Applicant has stated that the reasons for the requested amendments relate to the reported strain that an additional lot on the restricted water supply, referral agency access condition which supersedes Council's condition and significant cost and works associated to extend the power to service the additional lot when an alternative energy supply has been costed and can service the future dwelling to be constructed on the lot.
- Council officers have considered the applicant's representations and recommend acceptance of some of the change representations in part and refusal others as follows, for the reasons within this report:
 - Delete duplicate condition ENG10;
 - Refuse to amend conditions GEN3 and ENG8; and
 - Amend condition ENG12 and include new advice condition and property note relating to amended ENG12.
- The matters have been assessed, and the changed condition package continues to demonstrate compliance with the requirements of the Planning Scheme and relevant Codes.
- Refer to Attachment A – Statement of Reasons.
- Refer to Attachment B – Infrastructure Charges Notice.
- Refer to Attachment C – Approved Plan.
- Refer to Attachment D – Referral Agency Response.
- Refer to Attachment E – Change Representations.
- The application is recommended for part approval and part refusal.

OFFICER'S RECOMMENDATION

That Council approve in part and refuse in part the request for a Negotiated Decision Notice for Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 19 Boonenne Ellesmere Road, Taabinga as follows:-

GENERAL

- GEN1. The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Drawing Title	Prepared by	Ref No.	Rev.	Date
Proposed Subdivision	ONF Surveyors	12831P/1	-	25/2/25

Timing: At all times.

- GEN2. All works, including the repair or relocation of services is to be completed at no cost to Council.

COMPLIANCE

- GEN3. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with Conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

- GEN4. Prior to the sealing of the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being a charge over the subject land under any Act in accordance with Schedule 18, Section 69 of the Planning Regulation 2017.

SURVEY MARKS

- GEN5. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

PLANNING

- GEN6. All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the *Environmental Protection Act 1994*.

Timing: As indicated.

PROPERTY BOUNDARIES

- GEN7. All existing on-site structure, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so they do not cross the proposed property boundary.

VALUATION FEES

- RAL1. Payment of Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$55.00 per lot. However, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

ENGINEERING WORKS

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.
- ENG2. Be responsible for any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations

resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG3. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG4. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

ENG5. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG6. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

ENG7. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

ENG8. Connect all lots in the development to Council's reticulated water supply system. Contact Council's Water and Wastewater section to determine where proposed Lot 11 will connect to Council's water network.

ON-SITE WASTEWATER DISPOSAL

ENG9. Future Dwellings shall be connected to an on-site wastewater disposal system, in accordance with *AS 1547 On-site domestic wastewater management* and the Queensland Plumbing and Waste Water Code.

VEHICLE ACCESS

~~ENG10. Construct a gravelled driveway having a minimum width of 4 metres in accordance with Council's Standard Drawing 00049, to access proposed Lot 11. Note that where no table drains exists, a culvert is not required.~~

Comment: This condition is imposed pursuant to Section 143 of the *Planning Act 2016*.

TELECOMMUNICATION

ENG11. Provide telecommunications to all lots within the development.

ELECTRICITY

~~ENG12. Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.~~

- 1. The development (proposed Lot 11) must be provided with a connection to a reticulated electricity supply prior to the sealing of the survey plan; or**

Timing: Prior to sealing of the survey plan, submit to Council a certificate of supply and written confirmation from the electricity provider that an agreement has been made for the supply of electricity to the development.

2. **Where a reticulated electricity supply is not reasonably available at the time of sealing the survey plan, a dwelling house must be serviced by a stand-alone electricity supply system incorporating solar generation with battery storage and a back-up supply capable of meeting the ongoing energy needs of the premises; and**
3. **Evidence of compliance with this condition must be provided to Council prior to sealing of the survey plan.**

EROSION AND SEDIMENT CONTROL - GENERAL

- ENG13. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG14. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

- ADV1. The **relevant period** for the development approval (Reconfiguring a Lot) shall be four (4) years starting the day the approval is granted or takes effect. In accordance with Section 85(1)(b) of the *Planning Act 2016* (PA), the development approval for Reconfiguring a Lot lapses if a plan for the Reconfiguration that is required to be given to a local government is not given.

An applicant may request Council to extend the relevant period provided that such request is made in accordance with Section 86 of the *Planning Act 2016* and before the development approval lapses under Section 85 of the *Planning Act 2016*.

- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "*A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage.*" Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.
- ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES NOTICE

- ADV4. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

DEVELOPER INCENTIVE

- ADV5. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2027. Eligible development under this scheme is required to be completed by 31 December 2027. For further information or application form please refer to the rules and procedures available on Council's website.

CONCURRENCE AGENCY

ADV6. The State Assessment Referral Agency (SARA) has imposed conditions on the development permit as attached.

ELECTRICITY

ADV7. For the purposes of condition ENG12, reticulated electricity is considered reasonably available where a supply connection can be obtained from the distribution network within a practical distance of the lot boundary and at a standard connection cost determined by the electricity distributor (eg. Ergon Energy).

Where reticulated electricity is not reasonably available, a stand-alone solar generation and battery storage system should be designed and installed in accordance with the relevant Australian Standards and sized to ensure sufficient capacity for the ongoing operation of the dwelling.

Council may require evidence from a suitably qualified person confirming that the chosen supply arrangement is operational and adequate for the intended residential use.

ELECTRICITY – PROPERTY NOTE

PN1. Under condition ENG12, where Council deems option 2 and 3 have been satisfied, the following note to be recorded as a property note:

Proposed Lot 11 (was Lot 1 on RP175421) does not have a reticulated electricity supply connection. It is the landowner's responsibility to provide a reliable power source to service the property, either via the reticulated electricity network or an alternative energy source in accordance with condition ENG12 of Council's Negotiated Decision Notice RAL25/0005.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate **growth and development** with responsive planning solutions, processes, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to APPLICANT REPRESENTATIONS ON THE DECISION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Where the assessment manager considers the representations it can:

1. Give a negotiated decision agreeing with representations and the applicant's appeal period starts again; or
2. Give a decision to not agree to representations and the balance of the applicant's appeal period restarts.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

In assessing change representations, Council (assessment manager) is limited by *Planning Act 2016* s75.

Council as the assessment manager must assess the change representations against and having regard to the matters that must be considered when assessing a development application, to the extent those matters are relevant (s76).

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT**NEGOTIATED DECISION**

Council, on 16 July 2025, decided to issue the following type of approval: Development Permit for Reconfiguration of a Lot (1 lot into 2 lots).

On 24 July 2025, the Applicant suspended the Appeal Period in accordance with section 75(2) of the *Planning Act 2016*.

On 30 July 2025, the Applicant made written representations (change representations) to conditions of the development approval, which state:

COMPLIANCE

GEN3. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with Conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

WATER SUPPLY

ENG8. Connect all lots in the development to Council's reticulated water supply system. Contact Council's Water and Wastewater section to determine where proposed Lot 11 will connect to Councils water network.

VEHICLE ACCESS

ENG10. Construct a gravelled driveway having a minimum width of 4 metres in accordance with Council's Standard Drawing 00049, to access proposed Lot 11. Note that where no table drains exists, a culvert is not required.

Comment: *This condition is imposed pursuant to Section 143 of the Planning Act 2016.*

ELECTRICITY

ENG12. Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

Pursuant to Section 75(1) of the *Planning Act 2016*, the Applicant made the representations stated within this report.

APPLICATION SUMMARY

Applicant	F Heirdsfield c/- ONF Surveyors
Owner	Coralie Veronica Rivas
Type of Application	Development Permit for Reconfiguration of a Lot
Street Address	19 Boonenne Ellesmere Road
RP Description	Lot 1 on RP175421
State Referral Agencies	SARA
Referred Internal Specialists	Council's Development Engineer provided comments in relation to the written representations that related to the engineering conditions.

The following table outlines the proposed development:

PROPOSED DEVELOPMENT

Proposed Development	Reconfiguring a Lot
Variations Sought	Nil.
Level of Assessment	Code Assessment
Decision Making Period Ends	24 September 2025

The following table describes the key development parameters for the proposal:

DEVELOPMENT PARAMETERS

Number of Proposed Lots	Two (2) lots.
Size of Proposed Lots	Proposed Lot 10 – 8,407sqm approximately Proposed Lot 11 – 1.18ha approximately
Easements	Nil.
Covenants	Nil.

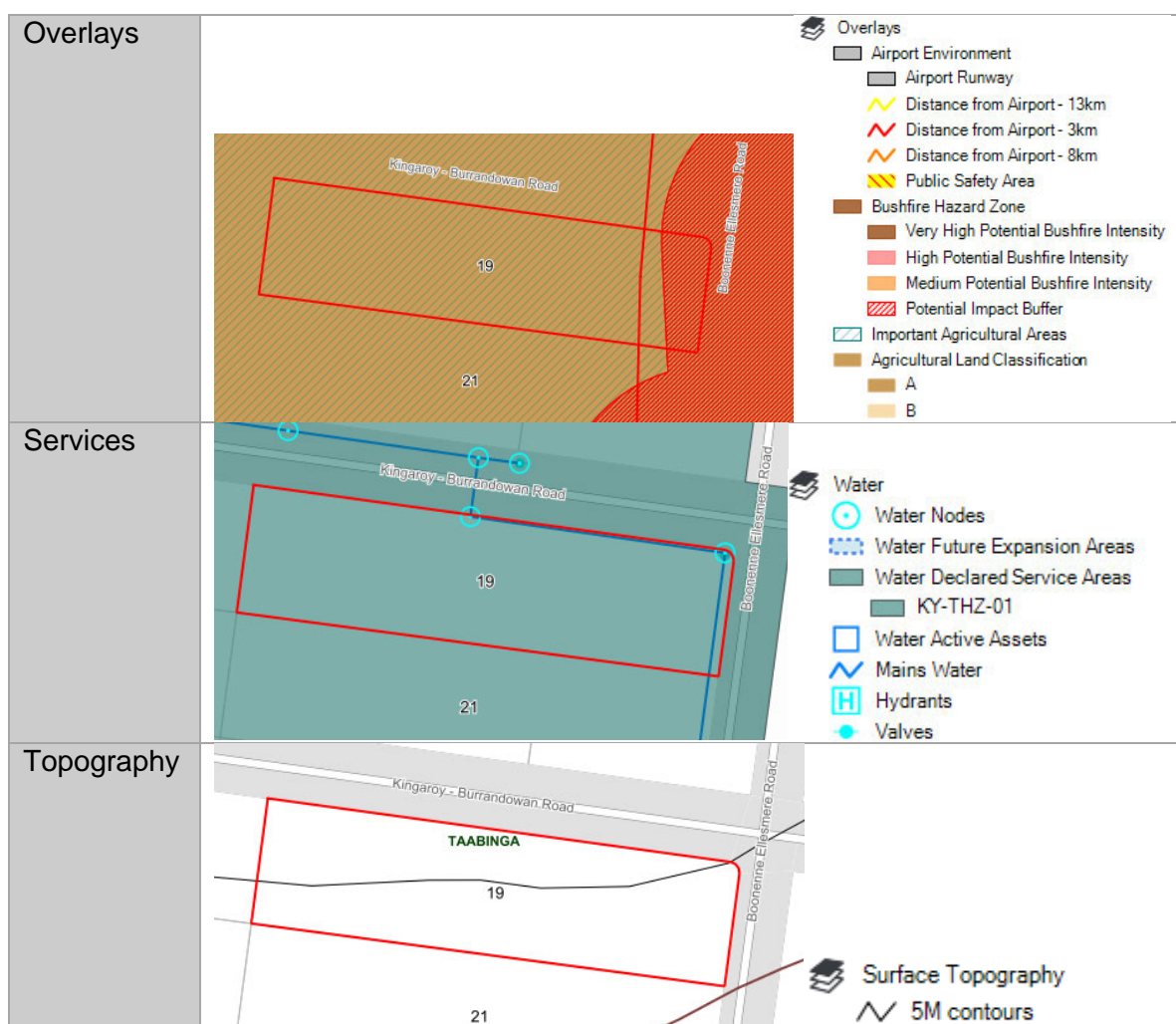
THE SITE

This section of the report provides a mapping of the site, notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality (refer to Table 1).

SITE DESCRIPTION & EXISTING USE

Table 1 - Maps & Descriptions (Source: IntraMaps)

Site		
Zoning		



SITE AND LOCALITY DESCRIPTION

Land Area	2.025ha	
Existing Use of Land	Dwelling house and associated outbuildings.	
Road Frontage	Dual Frontage however, access to existing dwelling house from Boonenne Ellesmere Road.	
Topography	Relatively flat.	
Surrounding Land Uses	Land use	Zone/Precinct
North	Dwelling house and associated outbuildings.	Rural residential
South	Dwelling house and associated outbuildings.	Rural residential
East	Heavily vegetated property.	Rural residential
West	Dwelling house and associated outbuildings.	Rural residential

APPLICANT REPRESENTATIONS ON THE DECISION

Changes to the conditions of approval have been proposed by the applicant. The following table identifies the relevant condition of approval, the officer's assessment of the proposed amendments and any recommended amendments to the condition/s. The applicant's representations (received 30 July 2025) are included as Attachment E to this report.

Existing Condition
COMPLIANCE

<p>GEN3. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with Conditions.</p> <p>A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.</p>
Applicant's Representations
<p>"Requested Change" <i>The applicant requests that the condition is amended to ensure clarity and Council's condition align with legislation and Councils obligations."</i> and</p> <p>"Discussion" <i>The condition is asked to be amended to ensure Council articulates the legislative requirements for inspections are identified and inspected when they are available, without halting subdivision approval. And the costs associated with required inspection are listed."</i></p>
Applicant's Requested Amended Condition
<p><i>"The applicant agrees to the conditions of this subdivision, and it is the applicant's responsibility to notify Council or nominated Building Inspector to assess compliance with Conditions when they are in place and ready for inspection.</i></p> <p><i>The only fees will be charged in accordance with Council's Fees and Charges a) Approving Plan of Subdivision and b) DERM Valuation Fee with payment required prior to Council's approval of the associated documentation requiring assessment."</i></p>
Officer's Assessment
<p>Council officers understand the applicant's need for their own clarity. The amended condition posed, must not include a condition that requires future approval, or other inspections associated with future permits i.e. be reasonably required in relation to the development.</p> <p>The general condition is drafted in accordance with s65 of the <i>Planning Act</i> i.e. Permitted development conditions generally.</p>
Officer's Recommendation
Condition GEN3 remains unchanged.

Existing Condition
<p>WATER SUPPLY</p> <p>ENG8. Connect all lots in the development to Council's reticulated water supply system. Contact Council's Water and Wastewater section to determine where proposed Lot 11 will connect to Councils water network.</p>
Applicant's Representations
<p>"Requested Change" <i>The applicant requests that Condition ENG8 is amended ensure no connection to Council's reticulated water supply is required."</i> and</p> <p>"Discussion" <i>The proposed lots are zoned Rural Residential (no Precinct) and as such under Council's PSP1 – Design and Construction Standards it is acceptable to meet the requirement of potable water on the lot by having onsite rainwater tanks and not connect to Council's reticulated water. While there is a reticulated system servicing lots at Taabinga, it was noted in one submission that a future lot could strain the current system, and the applicant does not wish this to occur. They propose a system that be designed and installed to meet or exceed all relevant health and safety standards for potable water in Queensland. Furthermore, by utilizing a self-contained system, they remove the financial burden and ongoing maintenance liability from Council associated with providing reticulated water to proposed Lot 11. To formalize this, the clients are prepared to sign a Statutory Declaration assuming full responsibility for the ongoing quality and compliance of the private water supply. This will also remove the legal liability on council for the current Kingaroy Treated Water that fails to meet</i></p>

*regulatory standards and health standards through the applicants own research (**Attachment 1**)."*

Applicant's Requested Amended Condition

"All future dwellings for proposed Lot 11 require an onsite 45kl water tank only is provided for each dwelling for consumption purposes and an additional 22.5kl water storage located no more than 10m from the main dwelling is available for fire fighting purposes to ensure each future dwelling is adequately serviced."

Officer's Assessment

In accordance with Council's planning scheme, Table SC6.2.9 – Water Supply Standards of Service - the subject lot is within Council's Existing/Future Water Supply Trunk Infrastructure area and is to be connected to Council's reticulated town water supply.

Where the applicant states they will take full responsibility for the ongoing quality and compliance of the private water supply it should be noted that a condition cannot require an indemnity against the Council with respect to legal liability for the treated water. No further assessment has been undertaken in terms of the applicant's discussion points.

Council's Development Engineer sought feedback from an Engineer in water and wastewater section as a result of a public submission lodged in objection to the development in terms of water supply and capacity. The Engineer confirmed there was adequate supply for an additional lot to be connected.

Council officers do not object to the applicant proposing onsite water tank storage. However, in accordance with the Planning Scheme, the additional lot still requires a connection to the water supply network. Connection in simple terms in this instance, would require an extension of the supply line to the property and could be terminated by a tap internal to the site. Should the applicant wish to draw from the town's water supply they are able to apply for a water meter at a later stage.

Officer's Recommendation

Condition ENG8 remains unchanged.

Existing Condition

VEHICLE ACCESS

ENG10. Construct a gravelled driveway having a minimum width of 4 metres in accordance with Council's Standard Drawing 00049, to access proposed Lot 11. Note that where no table drains exists, a culvert is not required.

Comment: This condition is imposed pursuant to Section 143 of the *Planning Act 2016*.

Applicant's Representations

"Requested Change

Delete Condition 10 and Comment as it is a duplication of Referral Agency Conditions Reference No. 2503-45120 SRA.

"Discussion

We request the removal of Condition ENG10, pertaining to the construction of a gravelled driveway to access proposed Lot 11. Kingaroy Burrandowan Road is a state-controlled road under the jurisdiction of the Department of Transport and Main Roads (DTMR), not the South Burnett Regional Council and as such, conditioning is only mandated by the Department of Transport and Main Roads. Access has been conditioned by Main Roads to meet their established standards, with which the applicant will comply. Section 143 of the Planning Act 2016 deals with financial provisions related to levied charges for trunk infrastructure and as such the note has been incorrectly referenced."

Applicant's Requested Amended Condition

See above.

Officer's Assessment
The Development Engineer confirms the condition is a duplicate of the Referral Agency response.
Officer's Recommendation
Delete ENG10.

Existing Condition
<p>ELECTRICITY</p> <p>ENG12. Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.</p>
Applicant's Representations
<p>"Requested Change</p> <p><i>The condition is requested to be amended to read the following (or similar):</i></p> <ul style="list-style-type: none"> <i>a) Any future dwelling on proposed Lot 11 is to be adequately serviced in accordance with the Electrical Safety Act 2002 (Qld) and the Electrical Safety Regulation 2013 (Qld).</i> <i>b) Submit a statutory declaration confirming the landowner agrees to assume full responsibility for provision of a suitable power source to the site in accordance with South Burnett Regional Council Planning Scheme Policy Table SC6.2.15;</i> <i>c) Future owners must be notified of the Power Supply arrangements.</i> <p><i>Section a) refers to a private Standalone Power Supply that exceeds "The standards of services nominated by the electricity supply authority" as specified in Ergon Energies Minimum Supply Standards.</i></p> <p>"Discussion</p> <p><i>The above requirement is to ensure the site is 'adequately serviced' in accordance with Performance Outcome 3 of the Rural Residential Zone Code and the South Burnett Planning Scheme Policy Table SC6.2.15- that states:</i></p> <p><i>All - The standards of services nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary.</i></p> <p><i>Note: An example of the above Condition a) is Attachment 2, being a certificate signed by a suitability qualified electrician a Certificate of Installation, Testing and Compliance in accordance with s227 of the Electrical Safety Regulation 2013.</i></p> <p><i>Under Section 65 of the Planning Act 2016, a condition must not 'be an unreasonable imposition on, the development or the use of premises as a consequence of the development'. As per Attachment 3, approximation figures from Ergon have estimated that the connection of Ergon mains power to the site to be in the region of \$135,000, making the cost an unreasonable imposition on the development where there are current alternatives onsite in terms of safe, reliable power. See Attachment 4 for comparison of the current power onsite to Ergon power in the region of Taabinga.</i></p> <p><i>There would also be extensive vegetation clearing along Kingaroy Burrandowan Road if a supply connection were to be made to Ergon, as the lines should not trespass over private land. The applicant is committed to increasing the native vegetation in the region, not decreasing its flora and fauna.</i></p> <p><i>It is also noted the applicant has taken the time and energy to contact Ergon about the mandatory connection to Ergon as conditioned by Council and has Attachment 5 in response. The attachment states that 'There is no requirement from an Ergon perspective to have a direct connection to the network for any property. It is a requirement of the Council Conditions for the Reconfiguration of a Lot Development Approval for supply to be made available to each new lot.</i></p>

If you do not wish to connect your proposed new lot to the network and do not wish to pay for any network augmentation to provide a supply to the proposed new lot you will need to contact the Council and discuss this condition with them and if they would be willing to remove this condition.' If then an alternative for adequately servicing proposed Lot 11 is proposed, it would be reasonable for Council to consider this request. The applicant confirms this option is compliant with Ergon, AEMO, Electrical Legislation, Local and State Planning requirements."

Applicant's Requested Amended Condition

"The condition is requested to be amended to read the following (or similar):

Any future dwelling on proposed Lot 11 is to be adequately serviced in accordance with the Electrical Safety Act 2002 (Qld) and the Electrical Safety Regulation 2013 (Qld).

Submit a statutory declaration confirming the landowner agrees to assume full responsibility for provision of a suitable power source to the site in accordance with South Burnett Regional Council Planning Scheme Policy Table SC6.2.15;

Future owners must be notified of the Power Supply arrangements.

Section a) refers to a private Standalone Power Supply that exceeds "The standards of services nominated by the electricity supply authority" as specified in Ergon Energies Minimum Supply Standards."

Officer's Assessment

The existing dwelling on the subject lot includes a standalone power source, comprising of a solar PV array and a battery energy storage system. However, *"a service line connection is available from this integrated, local supply electrical network to the dwelling, ensuring direct and reliable power delivery"* (NB. This statement is taken directly from the applicant's submission from Mitch Green Electrical).

From informal discussions held with the applicant and their consultant ONF, it was understood from the applicant's detailed research, the cost for a developer to supply power to the additional lot was in excess of \$130k. The estimated cost by Ergon confirmed that a high voltage line extension and new transformer would likely be required to be installed for a connection to this property along the section of area (i.e. Kingaroy Burrandowan Road) that requires vegetation clearing.

Discussions held between Council officers and an Ergon Energy representative allowed the officers to understand Ergon Energy's requirements for reticulation of power to a property that is to be carried out by a developer. Ergon's representative confirmed that the developer is required to pay for Ergon's cost for the work and also the physical infrastructure prior to sealing the plan to satisfy Council requirements. However, if a dwelling house is to be connected to power, then the landowner is not responsible for Ergon's cost upfront, only the physical connection which may include extension of services if required – therefore it allows Ergon to recoup the costs over time rather than the developer at the time having to pay upfront.

Council's Planning Scheme requires that the *"standards of services nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary for all zones"*. Now in the Rural zone, alternate power may be considered where agreed to by the electricity service authority. This subject lot is within the Rural Residential zone, so the alternate power consideration is not applicable in this instance in terms of standards of service according to the Planning Scheme.

The purpose of the Rural Residential zone is to ensure that dwelling houses on larger allotments in the area be provided with access to infrastructure including essential services one of which is electricity. The performance outcome of the zone code requires that dwellings are to be provided with a service line connection to the electricity supply.

Deviation from the requirements of the Planning Scheme require careful consideration in terms of ensuring that any changes to standard conditions as a result of the scheme's requirements must be reasonable and relevant and also clear and certain.

The applicant's representations in amending the condition draws upon other legislation that is not considered enforceable under the *Planning Act 2016* in terms of being reasonable and relevant.

The statutory test for a condition must be a reasonable response to the change in the existing state of things. The condition for reticulated power at the time of the original development assessment was reasonably required by the subdivision and therefore entitled to consider the fact the proposed subdivision and the changes the subdivision is likely to produce. The future use of the land is for a dwelling house on a larger lot setting and as such, the requirement to provide reticulated electricity is determined to be reasonably required in the circumstance. Generally speaking, stand-alone systems only have a design life of approximately 20 years.

A condition must be final in that it must not defer an important aspect of the approval for future consideration. The Council officers cannot support the amended change put forward by the applicant. However, an amended bespoke condition ENG12, new advice and property note is included in the officer's recommendation below.

Officer's Recommendation

ELECTRICITY

ENG12. ~~Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.~~

1. The development (proposed Lot 11) must be provided with a connection to a reticulated electricity supply prior to the sealing of the survey plan; or

Timing: Prior to sealing of the survey plan, submit to Council a certificate of supply and written confirmation from the electricity provider that an agreement has been made for the supply of electricity to the development.

2. Where a reticulated electricity supply is not reasonably available at the time of sealing the survey plan, a dwelling house must be serviced by a stand-alone electricity supply system incorporating solar generation with battery storage and a back-up supply capable of meeting the ongoing energy needs of the premises; and
3. Evidence of compliance with this condition must be provided to Council prior to sealing of the survey plan.

Advice

ADV7. For the purposes of condition ENG12, reticulated electricity is considered reasonably available where a supply connection can be obtained from the distribution network within a practical distance of the lot boundary and at a standard connection cost determined by the electricity distributor (eg. Ergon Energy).

Where reticulated electricity is not reasonably available, a stand-alone solar generation and battery storage system should be designed and installed in accordance with the relevant Australian Standards and sized to ensure sufficient capacity for the ongoing operation of the dwelling.

Council may require evidence from a suitably qualified person confirming that the chosen supply arrangement is operational and adequate for the intended residential use.

Electricity – Property Note

PN1. Under condition ENG12, where Council deems option 2 and 3 have been satisfied, the following note to be recorded as a property note:

Proposed Lot 11 (was Lot 1 on RP175421) does not have a reticulated electricity supply connection. It is the landowner's responsibility to provide a reliable power source to

service the property, either via the reticulated electricity network or an alternative energy source in accordance with condition ENG12 of Council's Negotiated Decision Notice RAL25/0005.

CONCLUSION

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report and the attached Statement of Reasons (refer to Attachment A). The proposed development generally complies with the assessment benchmarks, or it can be conditioned to comply. It is therefore recommended that proposed changes to Condition ENG10 be deleted, changes to condition GEN3 and ENG8 are refused, condition ENG12 be amended with the inclusion of ADV7 and PN1 as a result of ENG12 condition being amended.

ATTACHMENTS

1. **Attachment A - Statement of Reasons** [!\[\]\(9f2d8cabcb8eb4678c659b18d812bced_img.jpg\) !\[\]\(894fa7c23b86b5fc0cc676ff873da491_img.jpg\)](#)
2. **Attachment B - Infrastructure Charges Notice** [!\[\]\(ea3ed398c884f9aed30de16cca6c1409_img.jpg\) !\[\]\(7865b49a0bfdc9e296a3702252632887_img.jpg\)](#)
3. **Attachment C - Approved Plan** [!\[\]\(bd639934e69e16d6e36ea772e9984db3_img.jpg\) !\[\]\(84d094c0883ab3fa957aed4bc5a014f0_img.jpg\)](#)
4. **Attachment D - Referral Agency Response** [!\[\]\(b6c5d83f884d68c6d9884af7554928b3_img.jpg\) !\[\]\(775f606436b3caf84b9270cee78aa136_img.jpg\)](#)
5. **Attachment E - Change Representations** [!\[\]\(a1cbc6a6632a7f0e79700f7690a1772a_img.jpg\) !\[\]\(37c59d48d1807c993473852faf24aaad_img.jpg\)](#)

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

Applicant:	F Heirdsfield C/- ONF Surveyors
Application No:	RAL25/0005
Proposal:	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots)
Street Address:	19 Boonenne Ellesmere Road TAABINGA
RP Description:	Lot 1 on RP175421
Assessment Type:	Impact Assessment
Number of Submissions:	Two (2)

On **<INSERT DETAILS>** the above development was recommended for:

- ☒ Approval
☐ Refusal

1. Reasons for the Decision

The reasons for this decision are:

- Undertaking an Impact Assessment in accordance with the *Planning Act* allows for the evaluation of a development's *merits*. In this instance, despite the non-compliances with the Rural residential zone code assessment benchmarks and Reconfiguring a Lot Code assessment benchmarks, the development is deemed to present adequate merit to achieve an appropriate outcome regarding the relevant aspects of the Strategic Framework of the South Burnett Regional Council Planning Scheme 2017 v2.0, particularly the Settlement Pattern and Rural Futures themes. The development does not compromise the balance of the Strategic Framework.
- The Regional plan supports future rural residential development to be contained in existing rural residential zoned areas. Subject to planning and engineering considerations (such as wastewater codes), variation in minimum lot size may be used to support further rural residential opportunities.
- The development supports the additional supply of land for rural residential purpose that supports the management of residential growth in rural areas without fragmenting rural zoned land for rural residential purpose.

2. Assessment Benchmarks

The following are the benchmarks apply to this development:

- Rural residential zone code;
- Reconfiguring a lot code; and
- Services and works code.

3. Compliance with Benchmarks

The development was assessed against all the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

Note: Each application submitted to Council is assessed individually on its own merit.

INFRASTRUCTURE CHARGES NOTICE*(Section 119 of the Planning Act 2016)*

APPLICANT: F Heirdsfield
C/- ONF Surveyors
PO Box 896
KINGAROY QLD 4610

APPLICATION: Reconfiguration of a Lot - Subdivision (1 Lot into 2 Lots) - Impact Assessable

DATE: 18 June 2025

FILE REFERENCE: RAL25/0005

AMOUNT OF THE LEVIED CHARGE: **\$14,261.00** **Total**
(Details of how these charges were calculated are shown overleaf)

\$9,842.00	Water Supply Network
\$0.00	Sewerage Network
\$2,410.00	Transport Network
\$2,009.00	Parks and Land for Community Facilities Network
\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 1 on RP175421

SITE ADDRESS: 19 Boonenne-Ellesmere Road, Taabinga

PAYABLE TO: South Burnett Regional Council

WHEN PAYABLE: Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$9,842.00	CR Table 2.3	\$19,684.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotment	\$9,842.00	CR Table 2.3	\$9,842.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$2,410.00	CR Table 2.3	\$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotment	\$2,410.00	CR Table 2.3	\$2,410.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$2,009.00	CR Table 2.3	\$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotment	\$2,009.00	CR Table 2.3	\$2,009.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (1 into 2)	\$9,842.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$14,261.00
Total	\$9,842.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$14,261.00

* In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
Automatic Increase Provision of charge rate (\$)	<p>An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.</p> <p>However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.</p>
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
Making a Payment	<p>This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.</p> <p>To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.</p> <p>An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au</p>

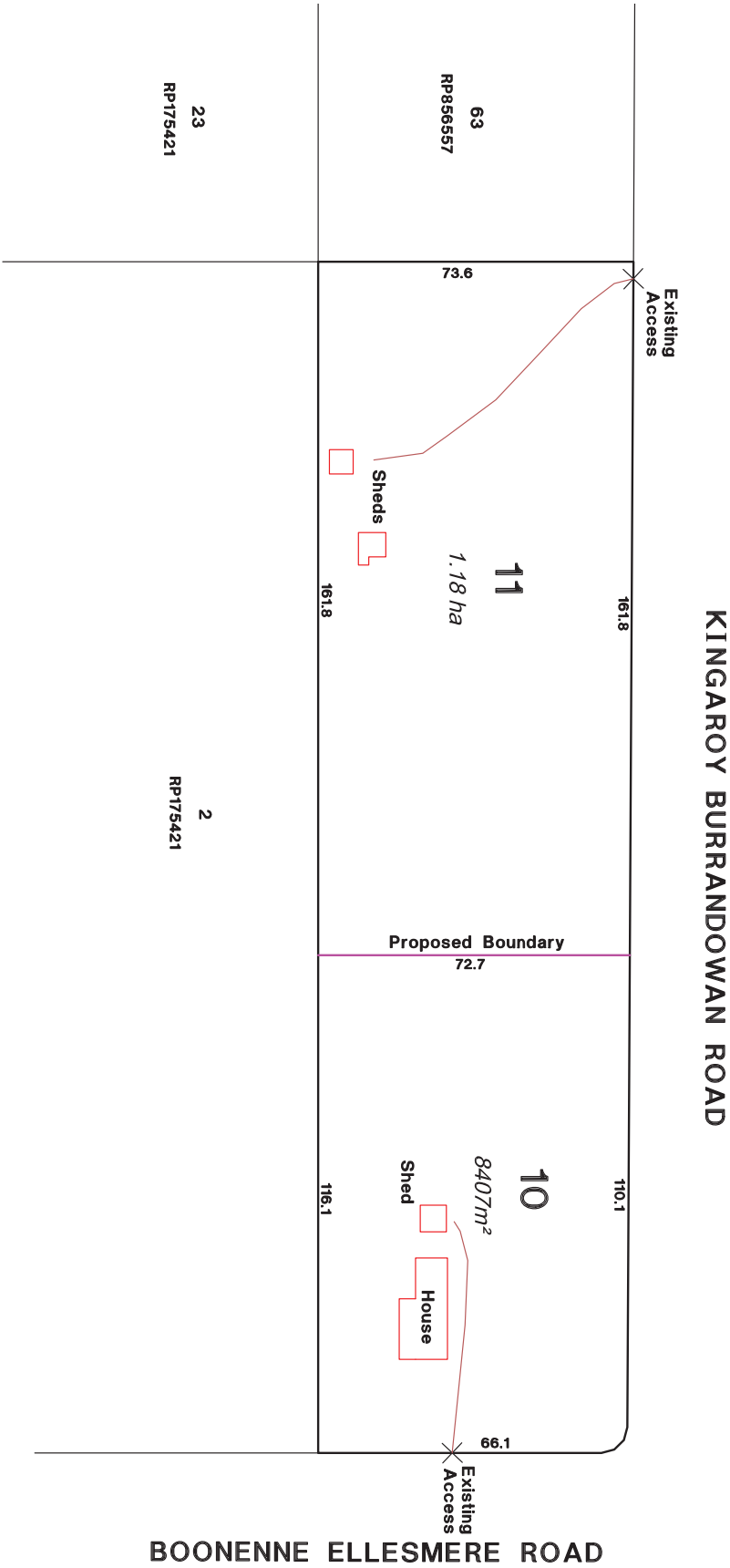
¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.


Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au



R.P.D. Lot 1 on RP175421		REG OWNERS. C Rivas	
NOTES: Areas & dimensions are approximate only and subject to field survey.		LEVEL DATUM:- N/A	
		CONTOUR INT:- N/A	
		SCALE : 1 : 1,000	
DRAWN: H8 28/2/28 L:\projects\location\Manager\12831K\Proposed Plan\12831 P1.dwg			
<div><p>GNF SURVEYORS</p></div> <p>Ph. (07) 4182 2647</p> <p>Email: admin@gnfsurveyors.co.nz</p>			
CLIENT			
F HEIRDSFIELD			
TITLE			
Proposed Subdivision			
LOCALITY			
19 Boonenne Ellesmere Rd			
TABINGA			
DRAWING No. 12831P/1			
Sheet No. 1 of 1			
Rev			



Ph. (07) 4162 2647
Email: admin@cnfsurveyors.com.au



SARA reference: 2503-45120 SRA
Council reference: RAL25/0005
Applicant reference: 12831K

10 April 2025

Chief Executive Officer
South Burnett Regional Council
PO Box 336
KINGAROY QLD 4610
info@sbrc.qld.gov.au

Dear Sir/Madam,

SARA Referral Agency Response—19 Boonnenne Ellesmere Road, Taabinga

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 13 March 2025.

Response

Outcome:	Referral agency response – with conditions
Date of response:	10 April 2025
Conditions:	The conditions in Attachment 1 must be attached to any development approval
Advice:	Advice to the applicant is in Attachment 2
Reasons:	The reasons for the referral agency response are in Attachment 3

Development details

Description:	Development Permit for Reconfiguring A Lot – Subdivision (1 Lot Into 2 Lots)
SARA role:	Referral agency

2503-45120 SRA

SARA trigger:	<ul style="list-style-type: none"> Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1 (10.9.4.2.1.1) – Reconfiguring a lot near a State transport corridor (Planning Regulation 2017) Schedule 10, Part 9, Division 4, Subdivision 2, Table 3, Item 1 (10.9.4.2.3.1) – Reconfiguring a lot near a State-controlled road intersection (Planning Regulation 2017)
SARA reference:	2503-45120 SRA
Assessment manager:	South Burnett Regional Council
Street address:	19 Boonenne Ellesmere Road, Taabinga
Real property description:	Lot 1 on RP175421
Applicant name:	F Heirdsfield C/- ONF Surveyors
Applicant contact details:	PO Box 896 KINGAROY QLD 4610 admin@onfsurveyors.com.au
State-controlled road access permit:	<p>This referral included an application for a road access location, under section 62A(2) of <i>Transport Infrastructure Act 1994</i>. Below are the details of the decision:</p> <ul style="list-style-type: none"> Approved Reference: TMR25-045198 Date: 7 April 2025 <p>If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at WBB.IDAS@tmr.qld.gov.au</p>
<i>Human Rights Act 2019</i> considerations:	A consideration of the 23 fundamental human rights protected under the <i>Human Rights Act 2019</i> has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.


2503-45120 SRA

For further information please contact Faith Duffy, Planning Officer, on (07) 3882 8464 or via email WBBSARA@dasilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Luke Lankowski
Manager, Planning Services

cc Felecia Heirdsfield, 

enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Representations about a referral agency response provisions
Attachment 5 - Documents referenced in conditions

2503-45120 SRA

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the documents referenced below are found at Attachment 5)

No.	Conditions	Condition timing
Reconfiguring A Lot – Subdivision (1 Lot Into 2 Lots)		
10.9.4.2.1.1 – Reconfiguring a lot near a State transport corridor and 10.9.4.2.3.1 – Reconfiguring a lot near a State-controlled road intersection—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
Vehicular access onto the State-controlled road		
1.	<p>(a) Road access is located generally in accordance with the Proposed Subdivision plan, prepared by ONF Surveyors, dated 25/2/25, drawing no. 12831P/1, as amended in red by SARA on 10 April 2025.</p> <p>(b) The existing access is to be maintained to a Type A as shown on Standard Drawing Rural Property Access, prepared by the Department of Transport and Main Roads, dated 3/2024, standard drawing number 1807, revision C.</p>	(a) and (b) At all times.

2503-45120 SRA

Attachment 2—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the State Development Assessment Provisions (SDAP) (version 3.2). If a word remains undefined it has its ordinary meaning.

2503-45120 SRA

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the SARA's decision are:

- The proposed development complies with the intent of State code 1: Development in a state-controlled road environment.
- The proposed development is not considered to have any significant impacts on the safety or efficiency of the State-controlled road or the adjoining State-controlled road intersection.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 3.2), as published by SARA
- the Development Assessment Rules
- SARA DA Mapping system
- section 58 of the *Human Rights Act 2019*

Attachment 4—Representations about a referral agency response provisions

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2503-45120 SRA

Attachment 5—Documents referenced in conditions

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Our ref TMR25-045198
 Your ref 12831K
 Enquiries Ian Leyton



7 April 2025

Department of
Transport and Main Roads

Decision Notice – Permitted Road Access Location (s62(1) *Transport Infrastructure Act 1994*)

This is not an authorisation to commence work on a state-controlled road¹

Development application reference number RAL25/0005, lodged with South Burnett Regional Council involves constructing or changing a vehicular access between Lot 1RP175421, the land the subject of the application, and Kingaroy -Burrandowns Road (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address Felicia Heirdsfield C/- ONF Surveyors
 PO Box 896
 Kingaroy QLD 4610

Application Details

Address of Property 19 Boonenne Ellesmere Road, Taabinga QLD 4610
 Real Property Description 1RP175421
 Aspect/s of Development Development Permit for Reconfiguration of a Lot for Subdivision (1 Lot Into 2 Lots)

Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

No.	Conditions of Approval	Condition Timing
Road Access Location		
A. General		
1	The Permitted Road Access Location is centred approximiare 3 metres from the western boundary, in accordance with: 1. TMR Layout Plan TMR25-04198.	At all times.
2	Road Access Works comprising a rural property access must be provided at the permitted access location, generally in accordance with:	Prior to the commencement of the use of the Road Access Works and to be

¹ Please refer to the further approvals required under the heading 'Further approvals'

Program Delivery and Operations
 Southern Queensland Region
 23 Quay Street Bundaberg QLD 4670
 Locked Bag 486 Bundaberg DC QLD 4670

Telephone +61 (07) 5482 0367
Website www.tmr.qld.gov.au
Email WBB.IDAS@tmr.qld.gov.au
 ABN: 39 407 690 291

No.	Conditions of Approval	Condition Timing
	<p>Rural Property Access prepared by the Department of Transport and Main Roads dated 3/2024 reference Standard Drawing Number 1807 revision C</p> <p><i>Note: The existing access at this location is consisted fit for purpose and needs to be maintained in accordance with the above plan .</i></p>	maintained at all times.

Reasons for the decision

The reasons for this decision are as follows:

- a) A development application has been lodged for a reconfiguration of a lot 1 into 2.
- b) The state-controlled road gazettal for the Kingaroy-Burrandowan Road, made under the *Transport Infrastructure Act 1994*, extends across the entire frontage of the site where formed road is present. As such access at the location proposed is taken to be access to a state-controlled road.
- c) Access between a state-controlled road and adjacent land is managed by the Department of Transport and Main Roads under the *Transport Infrastructure Act 1994*.
- d) To ensure the safety of the Kingaroy-Burrandowan Road is not adversely impacted by access associated with the additional lot.
- e) The Kingaroy-Burrandowan Road has low traffic an AADT of 655 vehicles per day; therefore, an additional access in a rural residential area is considered low risk.
- f) Accesses at the locations proposed should not create an unreasonable impact on the safe operation of Kingaroy-Burrandowan Road, if maintained according to the conditions above and used in accordance with the road rules.
- g) To ensure vehicles can safely access to and from the proposed lots and Kingaroy-Burrandowan Road at all times.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.
2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

1. In accordance with section 67(7) of TIA, this decision notice:
 - a) starts to have effect when the development approval has effect; and
 - b) stops having effect if the development approval lapses or is cancelled; and
 - c) replaces any earlier decision made under section 62(1) in relation to the land.

2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.
3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

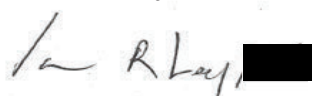
Further approvals

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

If further information about this approval or any other related query is required, Mr Ian Leyton, A/Principal Advisor (Corridor & Land Mgt) should be contacted by email at WBB.IDAS@tmr.qd.gov.au or on (07) 5482 0367.

Yours sincerely



Ian Leyton
A/Principal Advisor (Corridor & Land Mgt)

Attachments: Attachment A – Decision evidence and findings
Attachment B - Section 70 of TIA
Attachment C - Appeal Provisions
Attachment D - Permitted Road Access Location Plan

Attachment A

Decision Evidence and Findings

Findings on material questions of fact:

- Access between a state-controlled road and adjacent land is managed by the Department of Transport and Main Roads under the *Transport Infrastructure Act 1994*.
- Section 62 of the *Transport Infrastructure Act 1994* allows the department to decide about road access.
- Sight distance for the access location has been identified as in excess of 300m to the west and approximately 390m to the east which exceeds the sight distance requirements in a 100km/hr speed environment for property accesses in accordance with the Austroads Guide to Road Design Part 4A: Unsignalised and Signalised Intersections.
- Although the Department of Transport and Main Roads *Vehicular access to state-controlled roads policy: management of access between adjacent land and state-controlled roads, January 2023* (VAP) states the number of direct access locations should be reduced, the additional access is acceptable due to the separation distance between the accesses.
- The access location should not create an unreasonable impact on the safe operation of Kingaroy-Burrandowan Road, if maintained according to the conditions above and used in accordance with the road rules.
- Provision of accesses to the Department of Transport and Main Roads' minimum standard will ensure vehicles move onto and from the Kingaroy-Burrandowan Road in a safe manner.

Evidence or other material on which findings were based:

Title of Evidence / Material	Prepared by	Date	Reference no.	Version/Issue
<i>Transport Infrastructure Act 1994</i>	Queensland Government	Current as at 19 February 2024	---	
Vehicular access to state-controlled roads policy: management of access between adjacent land and state-controlled roads	Department of Transport and Main Roads	January 2023	---	

Title of Evidence / Material	Prepared by	Date	Reference no.	Version/Issue
Road Planning and Design Manual 2 nd Edition	Department of Transport and Main Roads	Current as at October 2024	---	
Development Assessment Report	ONF Surveyors	February 2025	12831K	
Plan Proposed Subdivision	ONF Surveyors	25/2/25	Drawing 12831P/1	

Attachment B**Section 70 of TIA***Transport Infrastructure Act 1994*

Chapter 6 Road transport infrastructure

Part 5 Management of State-controlled roads

70 Offences about road access locations and road access works, relating to decisions under s 62(1)

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
- (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
 - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
 - (c) obtain any other access between the land and the road contrary to the decision; or
 - (d) use a road access location or road access works contrary to the decision; or
 - (e) contravene a condition stated in the decision; or
 - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
 - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

- (3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

Attachment C
Appeal Provisions

Transport Infrastructure Act 1994
Chapter 16 General provisions

485 Internal review of decisions

- (1) A person whose interests are affected by a decision described in schedule 3 (the **original decision**) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—
 - (a) applies to the review; and
 - (b) provides—
 - (i) for the procedure for applying for the review and the way it is to be carried out; and
 - (ii) that the person may apply to QCAT to have the original decision stayed.

485B Appeals against decisions

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 3—
 - (a) applies to the appeal; and
 - (b) provides—
 - (i) for the procedure for the appeal and the way it is to be disposed of; and
 - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
 - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and

(b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.

(5) The court may order—

(a) the appeals to be heard together or 1 immediately after the other; or

(b) 1 appeal to be stayed until the other is decided.

(6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.

(7) In this section—

original decision means a decision described in schedule 3.

reviewed decision means the chief executive's decision on a review under section 485.

Transport Planning and Coordination Act 1994
Part 5, Division 2 – Review of Original Decisions

31 Applying for review

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if—
 - (a) the notice did not state the reasons for the original decision; and
 - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)the person may apply within 28 days after the person is given the statement of the reasons.
- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

32 Stay of operation of original decision

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
 - (a) may be given on conditions the relevant entity considers appropriate; and
 - (b) operates for the period specified by the relevant entity; and
 - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.

(8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

relevant entity means—

- (a) if the reviewed decision may be reviewed by QCAT—QCAT; or
- (b) if the reviewed decision may be appealed to the appeal court—the appeal court.

35 Time for making appeals

(1) A person may appeal against a reviewed decision only within—

- (a) if a decision notice is given to the person—28 days after the notice was given to the person; or
- (b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

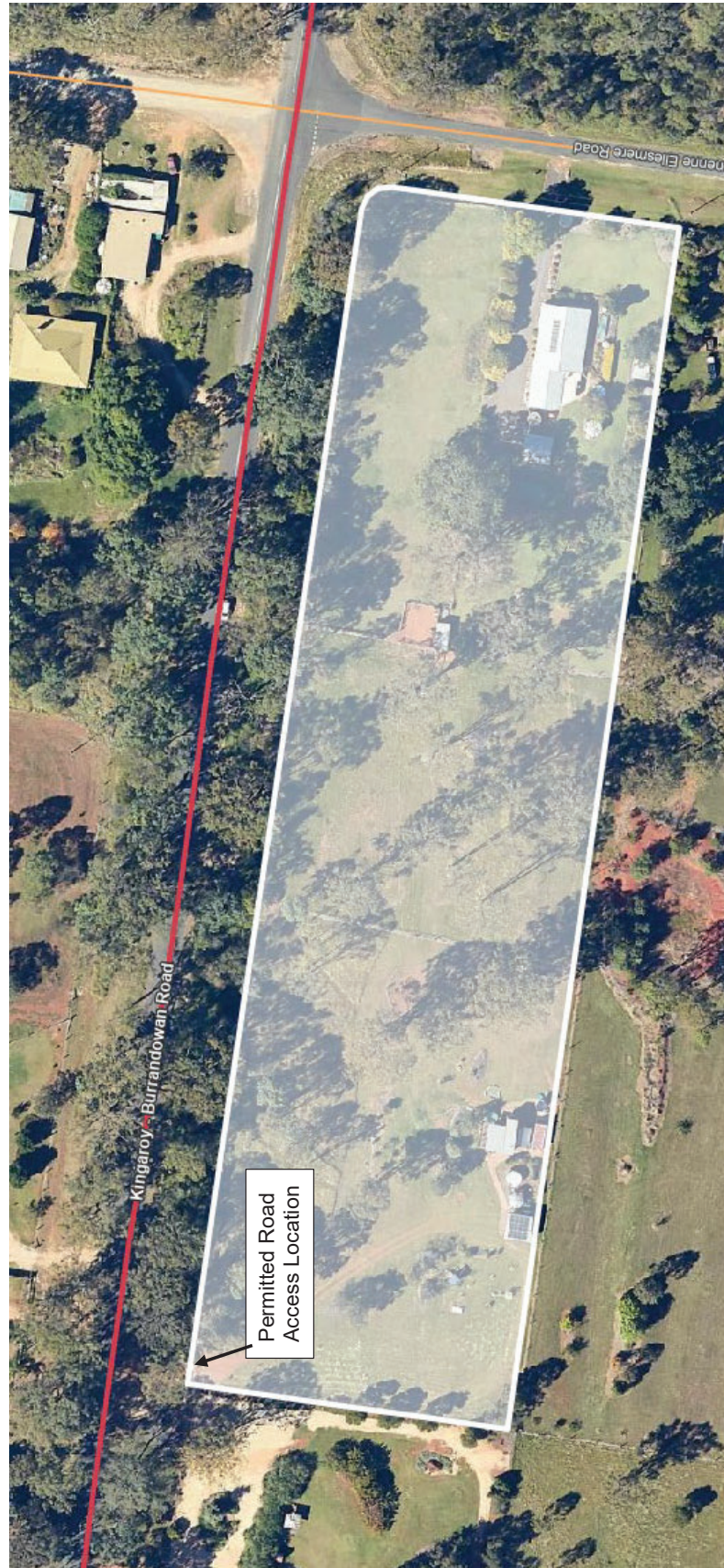
(2) However, if—

- (a) the decision notice did not state the reasons for the decision; and
- (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.

TMR Permitted Access Plan TMR25-045198



Author: Department of Transport and Main Roads

Date: 7 April 2025

Source: Queensland Globe accessed on 7 April 2025

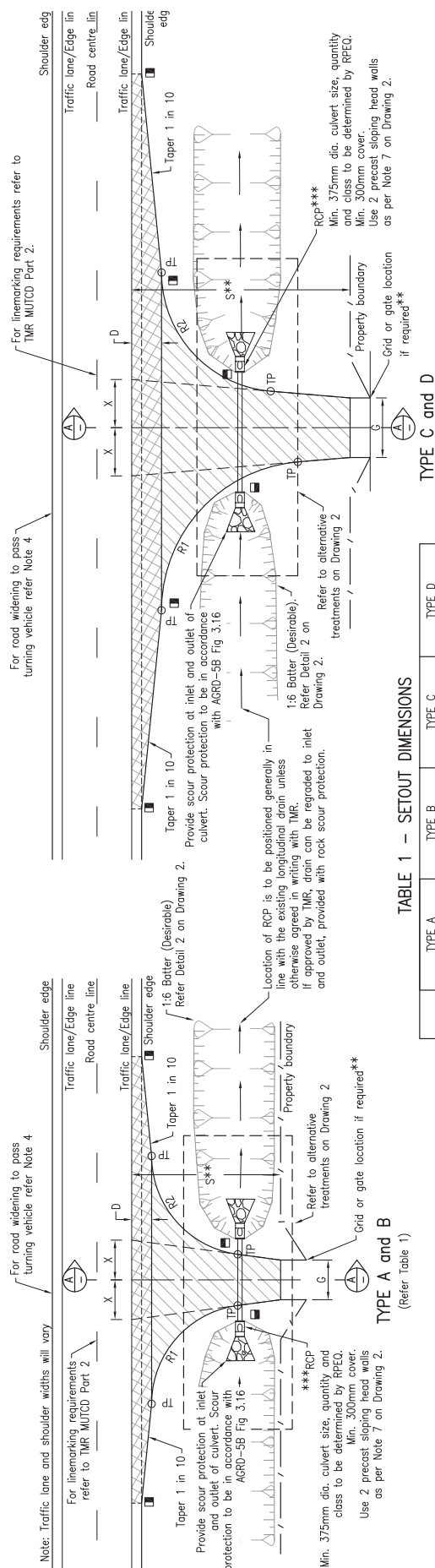


TABLE 1 - SETOUT DIMENSIONS.

	TYPE A (Car/Service Vehicle)	TYPE B Commercial (Single Unit Truck/Bus)	TYPE C Special (Articulated Vehicles)	TYPE D Special (Road Train type 1)
R1	10m	10m	15m	20m
R2	10m	10m	12m	12m
D	2m	2m	3m	3m
X	3m	5m	4m	5m
S	12m	15m	22m	30m**
G	4-6m \emptyset	4-6m \emptyset	6m	6m
\emptyset	6m Minimum width for two-way two-lane access.			

TABLE 2 - MINIMUM PAVEMENT DETAILS AND DEPTH

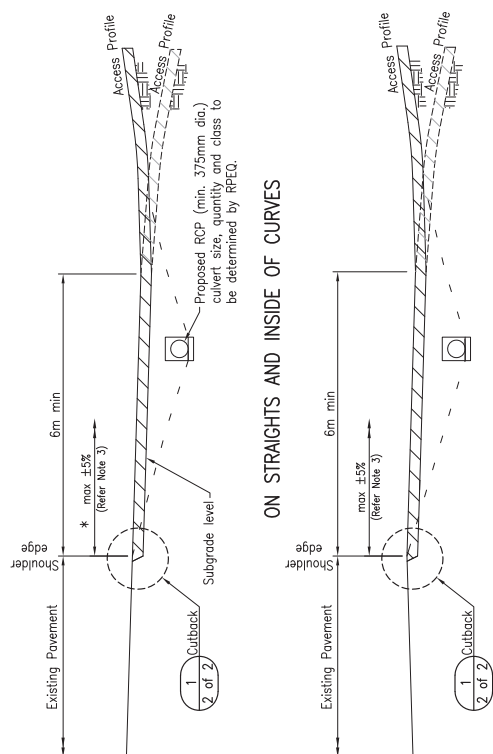
	TYPE A Residential (Car/Service Vehicle)	TYPE B Commercial (Single Unit Truck/Bus)	TYPE C & D Special (Articulated Vehicles)
Sealed Pavement Base Course	150mm(Min.) Type 2.2 or match existing	200mm(Min.) Type 2.2 or match existing	280mm(Min.) Type 2.2 or match existing
Unsealed Pavement Base Course	150mm(Min.) Type 2.4 or match existing	200mm(Min.) Type 2.4 or match existing	#

NOTE:

1. Pavement to be sealed if through road is sealed to minimum of width "D" of Table 1.
2. Where access is located on curves, intersections or is Type C, or excessive screwing motion will occur, pavement seal to extend to property boundary at the owner's cost to the engineer's/designer's discretion.



Bitumen sealed pavement only.

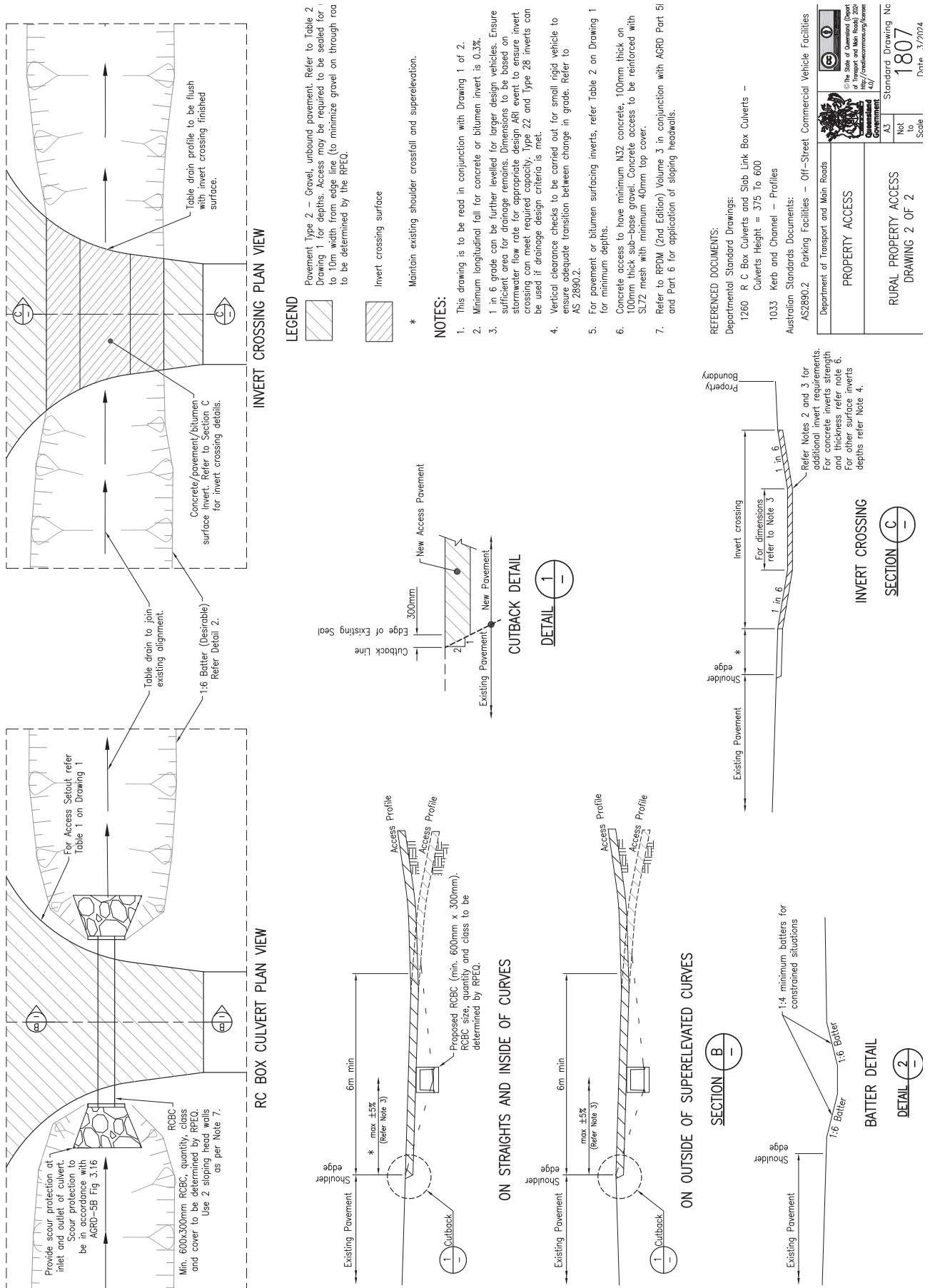
◆ Type 3.1 or 4.3 or match existing is permissible if Type 2.2/2.4 is unable to be used



ON OUTSIDE OF SUPERELEVATED CURVES

SECTION A

PROPERTY ACCESS	 The State of Queensland Department of Transport and Main Roads (Transportation) Secretariat 4/4	 CC BY-NC-SA
RURAL PROPERTY ACCESS DRAWING 1 OF 2	A3 Not to	Standard Drawing No 1807



Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules¹ regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
 - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
 - (c) the applicant has given written agreement to the change to the referral agency response.²
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
 - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

¹ Pursuant to Section 68 of the *Planning Act 2016*

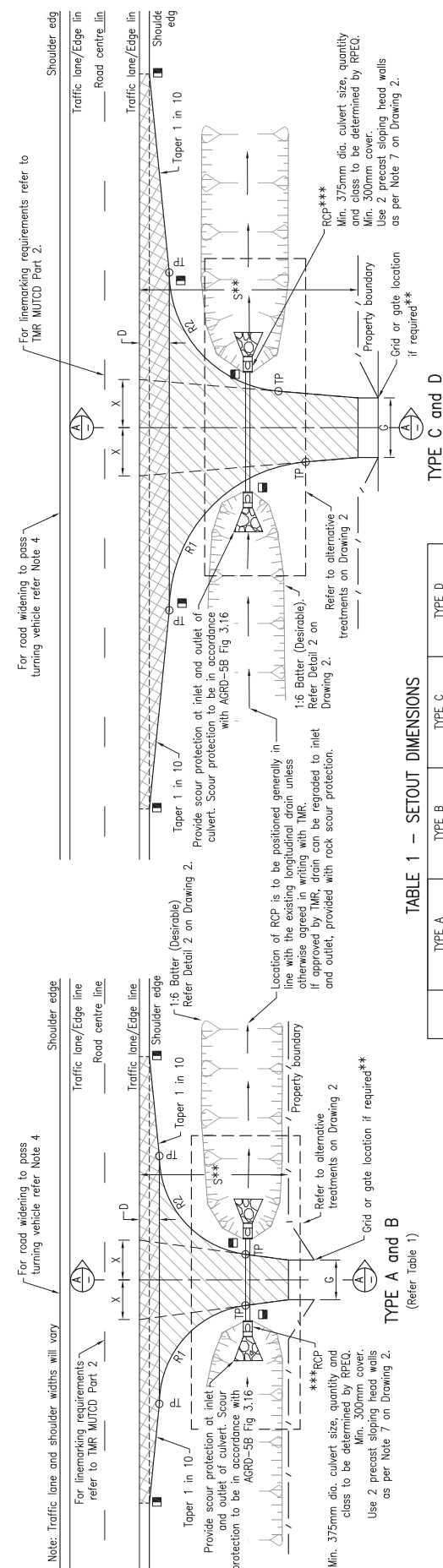
² In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

Part 7: Miscellaneous

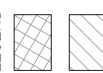
30 Representations about a referral agency response

- 30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.³

³ An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.



LEGEND



- Pavement Type 1 – Bitumen surfacing, 2 coat bitumen seal. Pavement depth and type to match existing or proposed through road pavement. Refer to Table 2 for minimum depths.
- Pavement Type 2 – Gravel, unbound pavement. Refer to Table 2 for depths. Access may be required to be sealed for up to 10m width from edge line (to minimise gravel on through road) to be determined by the RPEQ.
- * Maintain existing shoulder crossfall and super-elevation.
- ** Length 'S' to property boundary by TMR. Where length 'S' is greater than the road reserve boundary, then fencing and grid/gate shall be recessed at the cost of owner from property boundary to ensure vehicle does not impede through lane.
- *** RCB (min. size 600x300) can be used instead of RCP, or invert option where table drain is of insufficient depth for a culvert.
- Denotes Road Edge Guide Post
- The Filled in portion denotes a red reflector and the open portion a white reflector.

TABLE 1 – SETOUT DIMENSIONS

	TYPE A Residential (Car/Service Vehicle)	TYPE B Commercial (Single Unit Truck/Bus)	TYPE C Special (Articulated Vehicles)	TYPE D Special (Road Train Type 1)
R1	10m	10m	15m	20m
R2	10m	10m	12m	12m
D	2m	2m	3m	3m
X	3m	5m	4m	5m
S	12m	15m	22m	30m**
G	4–6m Ø	4–6m Ø	6m	6m
Ø	6m Minimum width for two-way two-lane access.			

TYPE C and D

(Refer Table 1)

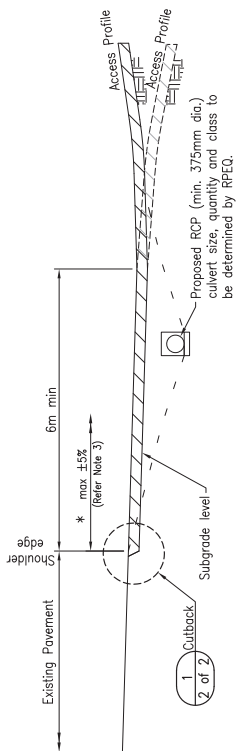
NOTES:

- Details shown on this drawing are the minimum layout requirements for a private rural property access. For additional requirements and other design considerations refer to the RPDM (2nd Edition) Volume 3 in conjunction with AGRD Part 4 Sections 7.2.1 and 7.2.3.
- For sight distance requirements refer to Section 3.4 of the RPDM (2nd Edition) Volume 3 Part 4A in conjunction with AGRD.
- Vertical clearance checks to be carried out for proposed vehicle in accordance with AS 2890.2 – Parking Facilities Off-Street Commercial Vehicle Facilities.
- RPEQ or designer to conduct Traffic Impact Assessment to determine if turning treatments are required. For rural right-turn treatments, refer to Section 7 of the RPDM (2nd Edition) Volume 3 Part 4A in conjunction with AGRD. Note that Auxiliary Right Turns shall not be used. Pavement type to match existing minimums specified in Table 2 of this drawing.
- This drawing is to be read in conjunction with Drawing 2 of 2.
- All dimensions in metres and are minimum unless specified.

REFERENCED DOCUMENTS:

- Departmental Standard Drawings:
- 1243 Precast Culvert Headwalls – Headwall Connections for Culverts
 - 1305 Pipe Culverts – Headwall and Apron for Pipe Diameter 375 to 675
 - 1359 Culverts – Installation, Bedding and Filling/Backfilling Agins/Over Culverts
- Departmental Documents:
- RPDM Road Planning and Design Manual (2nd Edition) Volume 3.
 - MRTS03 Drainage Structures, Retaining Structures and Embankment Slope Protection:
 - Austrroads Guide to Road Design:
 - AGRD-4 (2023) Part 4: Intersections and Crossings – General
 - AGRD-4A (2023) Part 4A: Unsignalised and Signalised Intersections
 - AGRD-5B (2023) Part 5B: Drainage – Open Channels, Culverts and Floodway Crossings
 - AGRD-6 (2022) Part 6: Roadside Design, Safety and Barriers

ON STRAIGHTS AND INSIDE OF CURVES



ON OUTSIDE OF SUPERELEVATED CURVES

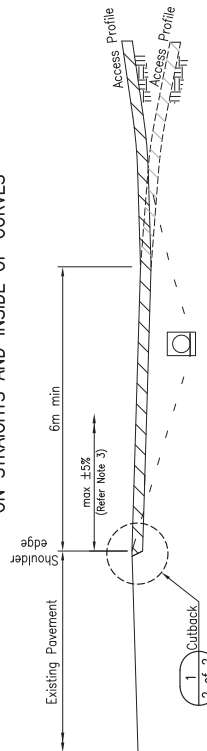


TABLE 2 – MINIMUM PAVEMENT DETAILS AND DEPTH

	TYPE A Residential (Car/Service Vehicle)	TYPE B Commercial (Single Unit Truck/Bus)	TYPE C & D Special (Articulated Vehicles)
Sealed Pavement Base Course	150mm(Min.) Type 2.2 or match existing	200mm(Min.) Type 2.2 or match existing	280mm(Min.) Type 2.2 or match existing
Unsealed Pavement Base Course	150mm(Min.) Type 2.4 or match existing	200mm(Min.) Type 2.4 or match existing	#

NOTE: Pavement to be sealed if through road is sealed to minimum of width 'D' of Table 1.

- Where access is located on curves, intersections or is Type C, or excessive screwing motion will occur, pavement seal to extend to property boundary at the owner's cost to the engineer's/designer's discretion.
- Bitumen sealed pavement only.
- Type 3.1 or 4.3 or match existing is permissible if Type 2.2/2.4 is unable to be used

Department of Transport and Main Roads

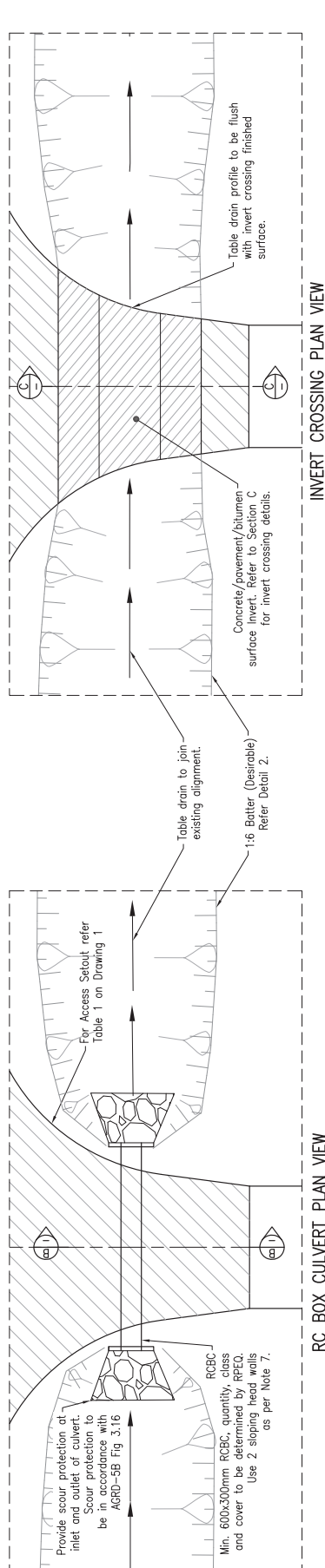
PROPERTY ACCESS

RURAL PROPERTY ACCESS
DRAWING 1 OF 2

Standard Drawing No
1807

Scale
Not to Scale

Date: 3/7/2024



LEGEND



* Maintain existing shoulder crossfall and superelevation.

✱

NOTES:

1. This drawing is to be read in conjunction with Drawing 1 of 2.
2. Minimum longitudinal fall for concrete or bitumen invert is 0.3%.
3. In 1/6 grade can be further levelled for larger design vehicles. Ensure sufficient area for drainage remains. Dimensions to be based on stormwater flow rate for appropriate design ARI event to ensure invert crossing can meet required capacity. Type 22 and Type 28 inverts can be used if drainage design criteria is met.
4. Vertical clearance checks to be carried out for small rigid vehicle to ensure adequate transition between change in grade. Refer to AS 2890.2.
5. For pavement or bitumen surfacing inverts, refer Table 2 on Drawing 1 for minimum depths.
6. Concrete access to have minimum N32 concrete, 100mm thick on 100mm thick sub-base gravel. Concrete access to be reinforced with S1/2 mesh with minimum 400mm top cover.
7. Refer to RPDm (2nd Edition) Volume 3 in conjunction with AGRD Part 5 and Part 6 for application of sloping headwalls.

REFERENCED DOCUMENTS:

Departmental Standard Drawings:

1260 R C Box Culverts and Slab Link Box Culverts -

Culverts Height = 375 To 600

1033 Kerb and Channel – Profiles

Australian Standards Documents:

AS2890.2 Parking Facilities – Off-Street Commercial Vehicle Facilities



PROPERTY ACCESS

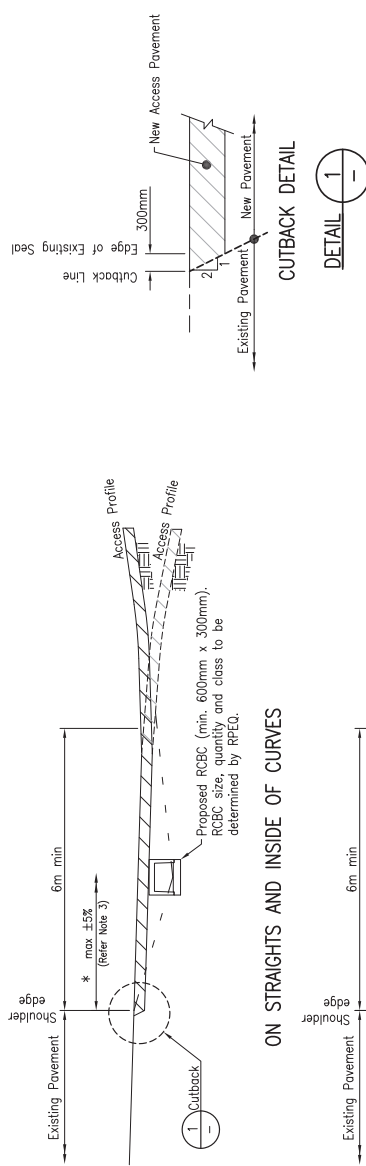
RURAL PROPERTY ACCESS

Not to

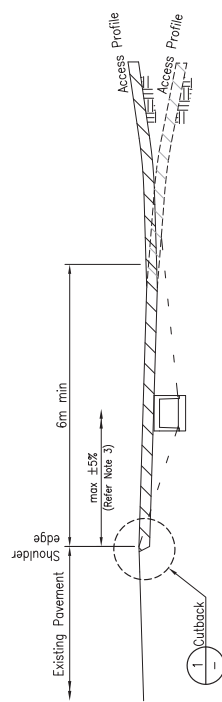
Scale

Date 3/2024

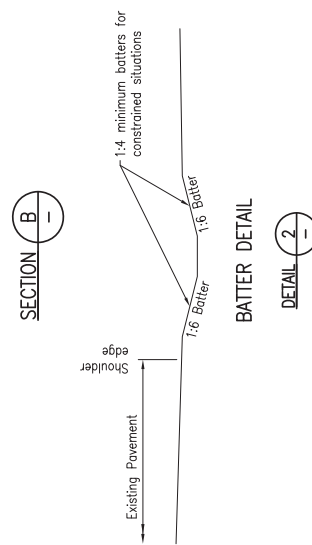
Date 3/2024



ON STRAIGHTS AND INSIDE OF CURVES

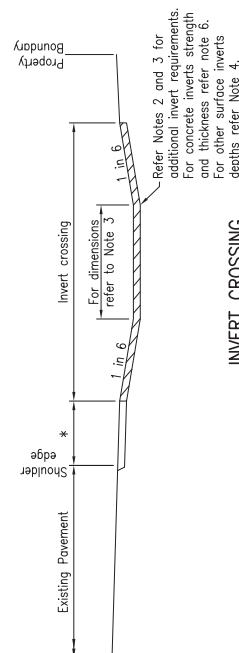


ON OUTSIDE OF SUPERELEVATED CURVES



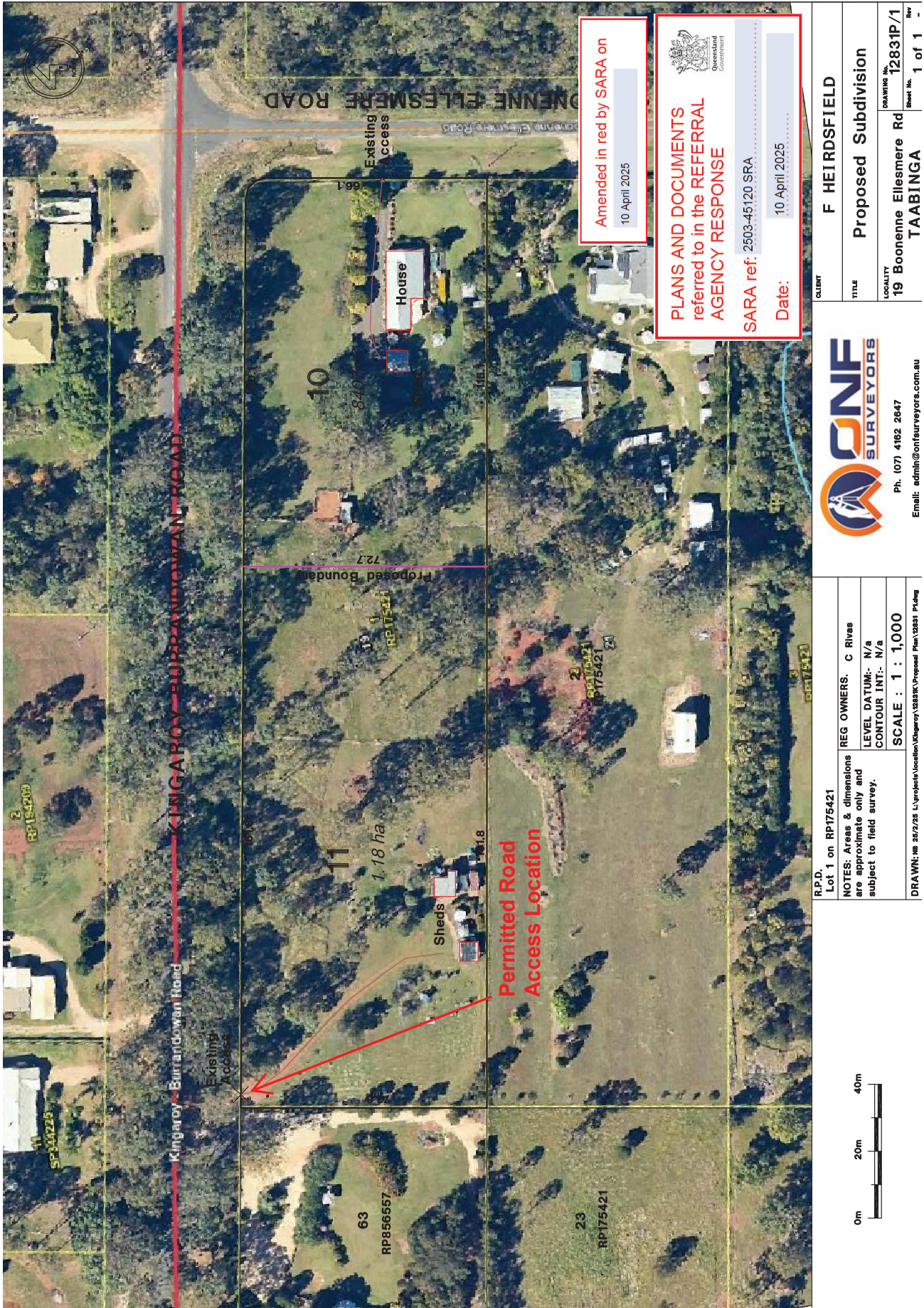
BATTER DETAIL

DETAIL 2



INVERT CROSSING

SECTION C



South Burnett Surveys Pty Ltd T/A



ABN 26 010 622 189

admin@onfsurveyors.com.au

www.onfsurveyors.com.au

Our Ref: 12831K
Council reference: RAL25/0005

29 July 2025

Chief Executive Officer
South Burnett Regional Council
PO Box 336
Kingaroy QLD 4312

Via Email: info@sbrc.qld.gov.au

Dear Sir/Madam,

**RE: Change Representations - Development Permit for Reconfiguration of a Lot -
Subdivision (1 Lot into 2 Lots), 19 Boonenne Ellesmere Road Taabinga Lot RP175421**

We refer to Council's Decision Notice decided on 16 July 2025 and in accordance with Section 75 (1) of the Planning Act 2016 we submit change representations on behalf of the applicant, Ms Felicity Heirdsfield.

We also refer to the suspension of the applicant's appeal period issued by Council on 24 July 2025.

We make the following change representations for four conditions of the Decision Notice.

1. Existing Condition GEN3

GEN3. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with Conditions. A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment."

Requested Change

The applicant requests that the condition is amended to ensure clarity and Council's condition align with legislation and Councils obligations.

The amended condition could read:

The applicant agrees to the conditions of this subdivision, and it is the applicant's responsibility to notify Council or nominated Building Inspector to assess compliance with Conditions when they are in place and ready for inspection.

Offices :

Kingaroy

(Servicing : Darling Downs – Wide Bay Burnett – Western Downs)
PO Box 896, Kingaroy QLD. 4610 ☎ 07 4162 2647

Sunshine Coast

(Servicing : Sunshine Coast – Brisbane – Gold Coast)
PO Box 771, Buddina QLD. 4575 ☎ 07 5422 0200





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The only fees will be charged in accordance with Council's Fees and Charges a) Approving Plan of Subdivision and b) DERM Valuation Fee with payment required prior to Council's approval of the associated documentation requiring assessment.

Discussion

The condition is asked to be amended to ensure Council articulates the legislative requirements for inspections are identified and inspected when they are available, without halting subdivision approval. And the costs associated with required inspection are listed.

2. Existing Condition ENG8.

ENG8. Connect all lots in the development to Council's reticulated water supply system. Contact Councils Water and Wastewater section to determine where proposed Lot 11 will connect to Councils water network.

Requested Change

The applicant requests that Condition ENG8 is amended ensure no connection to Council's reticulated water supply is required.

The amended condition could read:

All future dwellings for proposed Lot 11 require an onsite 45kl water tank only is provided for each dwelling for consumption purposes and an additional 22.5kl water storage located no more than 10m from the main dwelling is available for fire fighting purposes to ensure each future dwelling is adequately serviced.

Discussion

The proposed lots are zoned Rural Residential (no Precinct) and as such under Council's PSP1 – Design and Construction Standards it is acceptable to meet the requirement of potable water on the lot by having onsite rainwater tanks and not connect to Council's reticulated water. While there is a reticulated system servicing lots at Taabinga, it was noted in one submission that a future lot could strain the current system and the applicant does not wish this to occur.

They propose a system that be designed and installed to meet or exceed all relevant health and safety standards for potable water in Queensland. Furthermore, by utilizing a self-contained system, they remove the financial burden and ongoing maintenance liability from Council associated with providing reticulated water to proposed Lot 11.

To formalize this, the clients are prepared to sign a Statutory Declaration assuming full responsibility for the ongoing quality and compliance of the private water supply. This will also remove the legal liability on council for the current Kingaroy Treated Water that fails to meet regulatory standards and health standards through the applicants own research (**Attachment 1**).

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3. Existing Condition 10.

VEHICLE ACCESS

ENG10. Construct a gravelled driveway having a minimum width of 4 metres in accordance with Council's Standard Drawing 00049, to access proposed Lot 11. Note that where no table drains exists, a culvert is not required.

Comment: This condition is imposed pursuant to Section 143 of the Planning Act 2018.

Requested Change

Delete Condition 10 and Comment as it is a duplication of Referral Agency Conditions Reference No. 2503-45120 SRA.

Discussion

We request the removal of Condition ENG10, pertaining to the construction of a gravelled driveway to access proposed Lot 11. Kingaroy Burrandowan Road is a state-controlled road under the jurisdiction of the Department of Transport and Main Roads (DTMR), not the South Burnett Regional Council and as such, conditioning is only mandated by the Department of Transport and Main Roads. Access has been conditioned by Main Roads to meet their established standards, with which the applicant will comply.

Section 143 of the Planning Act 2016 deals with financial provisions related to levied charges for trunk infrastructure and as such the note has been incorrectly referenced.

4. Existing condition 12.

ELECTRICITY

ENG12. Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

Requested Change

The condition is requested to be amended to read the following (or similar):

- a) *Any future dwelling on proposed Lot 11 is to be adequately serviced in accordance with the Electrical Safety Act 2002 (Qld) and the Electrical Safety Regulation 2013 (Qld).*
- b) *Submit a statutory declaration confirming the landowner agrees to assume full responsibility for provision of a suitable power source to the site in accordance with South Burnett Regional Council Planning Scheme Policy Table SC6.2.15;*
- c) *Future owners must be notified of the Power Supply arrangements.*

Section a) refers to a private Standalone Power Supply that exceeds "The standards of services nominated by the electricity supply authority" as specified in Ergon Energies Minimum Supply Standards.

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Discussion

The above requirement is to ensure the site is '*adequately serviced*' in accordance with Performance Outcome 3 of the Rural Residential Zone Code and the South Burnett Planning Scheme Policy Table SC6.2.15– that states

All - The standards of services nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary.

Note: An example of the above Condition a) is **Attachment 2**, being a certificate signed by a suitability qualified electrician a Certificate of Installation, Testing and Compliance in accordance with s227 of the Electrical Safety Regulation 2013.

Under *Section 65* of the *Planning Act 2016*, a condition must not 'be an unreasonable imposition on, the development or the use of premises as a consequence of the development'. As per **Attachment 3**, approximation figures from Ergon have estimated that the connection of Ergon mains power to the site to be in the region of \$135,000, making the cost an unreasonable imposition on the development where there are current alternatives onsite in terms of safe, reliable power. See **Attachment 4** for comparison of the current power onsite to Ergon power in the region of Taabinga.

There would also be extensive vegetation clearing along Kingaroy Burrandowan Road if a supply connection were to be made to Ergon, as the lines should not trespass over private land. The applicant is committed to increasing the native vegetation in the region, not decreasing its flora and fauna.

It is also noted the applicant has taken the time and energy to contact Ergon about the mandatory connection to Ergon as conditioned by Council and has **Attachment 5** in response. The attachment states that '*There is no requirement from an Ergon perspective to have a direct connection to the network for any property. It is a requirement of the Council Conditions for the Reconfiguration of a Lot Development Approval for supply to be made available to each new lot. If you do not wish to connect your proposed new lot to the network and do not wish to pay for any network augmentation to provide a supply to the proposed new lot you will need to contact the Council and discuss this condition with them and if they would be willing to remove this condition.*' If then an alternative for adequately servicing proposed Lot 11 is proposed, it would be reasonable for Council to consider this request. The applicant confirms this option is compliant with Ergon, AEMO, Electrical Legislation, Local and State Planning requirements.

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**Meeting**

We request a meeting of Council to discuss the above requirements at a suitable time within the mandated DA Rules timeframes.

Should you have any queries during the assessment of the application please do not hesitate to contact the writer on (07) 4162 2647.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Leonie', is written over a large black rectangular redaction box.

Leonie Meurant
Town Planner

Offices :**Kingaroy**

(Servicing : Darling Downs – Wide Bay Burnett – Western Downs)
PO Box 896, Kingaroy QLD. 4610 **07 4162 2647**

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Assessment of Essential Services Provision for the Proposed Subdivision at 19 Boonnenne Ellesmere Road, Taabinga QLD 4610

Executive Summary

The "Assessment of Essential Services Provision for the Proposed Subdivision at 19 Boonnenne Ellesmere Road, Taabinga QLD 4610" establishes a direct rationale for why mandating connection to the Kingaroy Treated Water supply is not in the South Burnett Regional Council's best interest for this proposed subdivision.

Firstly, the Kingaroy Treated Water supply presents significant public health and quality concerns. Documented deficiencies include dangerously high pH and Total Trihalomethane (TTHM) levels, severe aesthetic issues with color, turbidity, iron, and chloride, and, critically, an absence of testing for pesticides and PFAS. Forcing connection to a supply with these unaddressed issues exposes future residents to potential health risks and the Council to increased liabilities and complaints related to water quality management.

Secondly, the Kingaroy water network faces severe water security issues, projected to worsen with potential failures increasing to roughly once every four years by 2029/30. This high frequency of supply interruptions, stemming from an already "aging and failing infrastructure," would place an undue burden on the Council. Mandating new connections would exacerbate strain on the existing, vulnerable system, leading to increased operational and maintenance costs, the necessity for costly infrastructure upgrades, and a greater risk of service failures, all of which are detrimental to the Council's fiscal and operational stability.

Therefore, allowing the proposed subdivision to rely on standalone rainwater harvesting is not only a viable alternative but a strategically sound decision for the Council. It mitigates public health risks, alleviates demand on limited regional water resources, reduces the burden on aging infrastructure, and lowers the Council's potential operational and capital expenditures associated with a compromised and unreliable supply. The report strongly recommends approval of the subdivision with its integrated standalone water services.

1. Introduction

This section details the comprehensive regulatory landscape governing the proposed subdivision and the provision of essential services, demonstrating full compliance with all relevant legislation and planning instruments.

2. Regulatory Framework and Compliance Assessment

This section details the comprehensive regulatory landscape governing the proposed subdivision and the provision of essential services, demonstrating full compliance with all relevant legislation and planning instruments.

2.1. Overarching Planning and Environmental Legislation

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The proposed subdivision and its associated standalone essential services are assessed against several key legislative and planning documents:

South Burnett Regional Council Planning Scheme 2017 – Version 2.0

The South Burnett Regional Council Planning Scheme 2017 – Version 2.0, effective since October 28, 2024, governs land use and development within the region. The property at 19 Boonenne Ellesmere Road is zoned Rural Residential, a classification that explicitly permits off-grid renewable energy systems as exempt or accepted development under the Planning Regulation 2017. This allowance is contingent upon compliance with established safety and spatial standards. The existing SPS, which has been operational since 2022, demonstrably meets these criteria, evidenced by its certified footprint and a commendable three years of fault-free performance. The subdivision process itself is managed under Schedule 10, Part 12 and Schedule 10, Part 14, Division 2 of the Planning Regulation 2017. The application is currently pending a Council planning decision, a process supported by the scheme's inherent flexibility for rural land use and development.

Planning Act 2016

Under Sections 46 and 63 of the Planning Act 2016, the proposed subdivision, which involves reconfiguring a lot, is formally classified as "code assessable". This classification necessitates a thorough review of the provision of essential services to the future dwelling(s) on the subdivided lot(s), specifically under the 'Reconfiguring a lot code' and the 'Services and works code'. A crucial aspect of the application process involved proactively communicating the intent to service the subdivided lots with rainwater harvesting, rather than conventional reticulated water.

This strategy was conveyed to the South Burnett Regional Council during a pre-lodgment meeting held on July 19, 2024. This early engagement ensured the Council was fully aware of the proposed off-grid servicing strategy from the outset of planning discussions. Such proactive communication serves to mitigate potential objections or delays later in the assessment process, effectively reducing the regulatory risk associated with a non-traditional servicing approach and demonstrating a transparent and collaborative engagement with the planning authority.

Regional Planning Interests Act 2014 and Wide Bay Burnett Regional Plan 2023

The Regional Planning Interests Act 2014, in its most recently updated form as of July 2, 2025, is a key consideration. The Wide Bay Burnett Regional Plan 2023, which is applicable to the South Burnett region, explicitly supports renewable energy development. The Standalone Water service achieves Health & Environmental integration through its reduced land disturbance, tree clearing, and greatly improved Health benefits, and the overall subdivision aligns with broader regional priorities for sustainable development and energy independence.

Development Assessment Mapping System (DAMS) Layers

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Development Assessment Mapping System (DAMS) layers, which include Water Resource Planning Areas, Natural Hazard zones, and Strategic Environmental Areas, are fully integrated into local planning assessments. These layers are maintained through a dynamically updated system, which underwent significant enhancements in December 2024. The SPS's design is engineered to mitigate impacts on water resources and hazards, incorporating certified safety features that address regional environmental considerations. The subdivision itself complements these layers, ensuring compatibility with the region's growth objectives and environmental protection strategies.

2.2. Water Service Provision: Rainwater Harvesting

The provision of water services through rainwater harvesting at the proposed subdivision aligns with existing planning principles and addresses specific regional challenges.

Compliance with South Burnett Regional Council Planning Scheme 2017 v2.0

The South Burnett Regional Council Planning Scheme 2017 v2.0 already acknowledges and mandates substantial rainwater harvesting in certain zones. For instance, in a Rural Zone where no municipal water supply is available, a "minimum 45,000 litre rain water tank capacity" is required for residential uses. This establishes a clear policy precedent for large-scale rainwater tanks serving as a primary water source in less urbanized settings. While the proposed subdivision is in a Rural Residential Zone, the underlying principle of self-sufficiency through rainwater harvesting is already embedded within the Council's policy framework for rural contexts.

Given the severe and documented issues with the Kingaroy town water supply, extending this established principle to Rural Residential properties facing similar or worse conditions represents a logical and consistent application of the planning scheme's intent for rural living, rather than a deviation from existing policy. This demonstrates an adaptive approach to planning in response to documented infrastructure deficiencies.

Consideration under Planning Act 2016's 'Reconfiguring a lot code' and 'Services and works code'

Similar to electricity, the provision of water services via rainwater harvesting is considered under the 'Reconfiguring a lot code' and the 'Services and works code' as part of the code assessable subdivision. The pre-lodgment meeting on July 19, 2024, explicitly informed the Council of the intent to use rainwater harvesting instead of reticulated water, ensuring early awareness and discussion of this proposed strategy.

3. Strategic Soundness and Technical Assessment of Standalone Water (Rainwater Harvesting)

This section critically evaluates the existing town water supply's deficiencies and presents a compelling justification for the exclusive use of rainwater harvesting, highlighting its benefits for customer welfare, regional resource management, and Council operational efficiency.

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3.1. Critical Assessment of Existing Town Water Supply (Kingaroy/Taabinga Region)

The Kingaroy/Taabinga region's existing town water supply faces significant challenges concerning both quantity and quality, rendering reliance on it for new developments problematic.

Critical Water Security Issues

The Kingaroy Regional Water Supply Security Assessment (2020) unequivocally states that the Kingaroy supply area, which encompasses Taabinga, is experiencing a "low level of water security". This authoritative assessment further projects that this precarious situation is "likely to worsen over the next few years". This systemic vulnerability in the regional water supply raises significant concerns regarding the long-term viability of mandating continued reliance on this network for new developments.

Water Supply																															
Rainwater Harvesting vs. Kingaroy Treated Water Supply																															
<div> Rainwater Harvesting Advantages </div> <p>A safer, more reliable, and environmentally responsible solution.</p> <table> <tr> <td>Water Security:</td><td>Independent & Resilient</td></tr> <tr> <td>Water Quality:</td><td>Controlled & Safe</td></tr> <tr> <td>Fluoride Levels:</td><td>Naturally Low/Adjustable</td></tr> <tr> <td>Pesticide/PFAS Testing:</td><td>User Controlled/Not Applicable</td></tr> <tr> <td>Strain on Infrastructure:</td><td>Reduces Council Burden</td></tr> <tr> <td>Council Costs:</td><td>Reduces Operational & Capital</td></tr> </table>	Water Security:	Independent & Resilient	Water Quality:	Controlled & Safe	Fluoride Levels:	Naturally Low/Adjustable	Pesticide/PFAS Testing:	User Controlled/Not Applicable	Strain on Infrastructure:	Reduces Council Burden	Council Costs:	Reduces Operational & Capital	<div> Kingaroy Treated Water Limitations </div> <p>Significant challenges concerning quantity and quality.</p> <table> <tr> <td>Water Security:</td><td>Low Level (Likely to Worsen)</td></tr> <tr> <td>Projected Failure Rates:</td><td>1 in 13 years (potentially 1 in 4 by 2029/30)</td></tr> <tr> <td>pH:</td><td>12.00 (Non-Compliant)</td></tr> <tr> <td>Colour:</td><td>630 Hazen (Non-Compliant)</td></tr> <tr> <td>Turbidity:</td><td>8 NTU (Non-Compliant)</td></tr> <tr> <td>Fluoride:</td><td>113.9 mg/L (CRITICAL Non-Compliant)</td></tr> <tr> <td>Iron:</td><td>70 mg/L (Non-Compliant)</td></tr> <tr> <td>TTHM:</td><td>310.0 µg/L (Non-Compliant)</td></tr> <tr> <td>Pesticide/PFAS Testing:</td><td>None Undertaken (Major Gap)</td></tr> </table>	Water Security:	Low Level (Likely to Worsen)	Projected Failure Rates:	1 in 13 years (potentially 1 in 4 by 2029/30)	pH:	12.00 (Non-Compliant)	Colour:	630 Hazen (Non-Compliant)	Turbidity:	8 NTU (Non-Compliant)	Fluoride:	113.9 mg/L (CRITICAL Non-Compliant)	Iron:	70 mg/L (Non-Compliant)	TTHM:	310.0 µg/L (Non-Compliant)	Pesticide/PFAS Testing:	None Undertaken (Major Gap)
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Kingaroy RWSSA

Kingaroy Regional Water Supply Security Assessment

Reference material.

https://www.rdmw.qld.gov.au/_data/assets/pdf_file/0006/1508649/kingaroy-rwssa.pdf

https://www.southburnett.qld.gov.au/files/assets/public/v1/business/documents/planning-scheme/south_burnett_regional_council_planning_scheme_v20__1_.pdf

<https://www.southburnett.qld.gov.au/Living-Here/Resident-Information/Water-Wastewater/Water-Wastewater>

https://www.resources.qld.gov.au/_data/assets/pdf_file/0011/1396685/los-objectives-guidelines-development.pdf

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https://www.southburnett.qld.gov.au/files/assets/public/v/1/living-here/documents/water-wastewater/kingaroy_water_dsa_m2.pdf

https://www.rdmw.qld.gov.au/_data/assets/pdf_file/0006/1508649/kingaroy-rwssa.pdf

Water

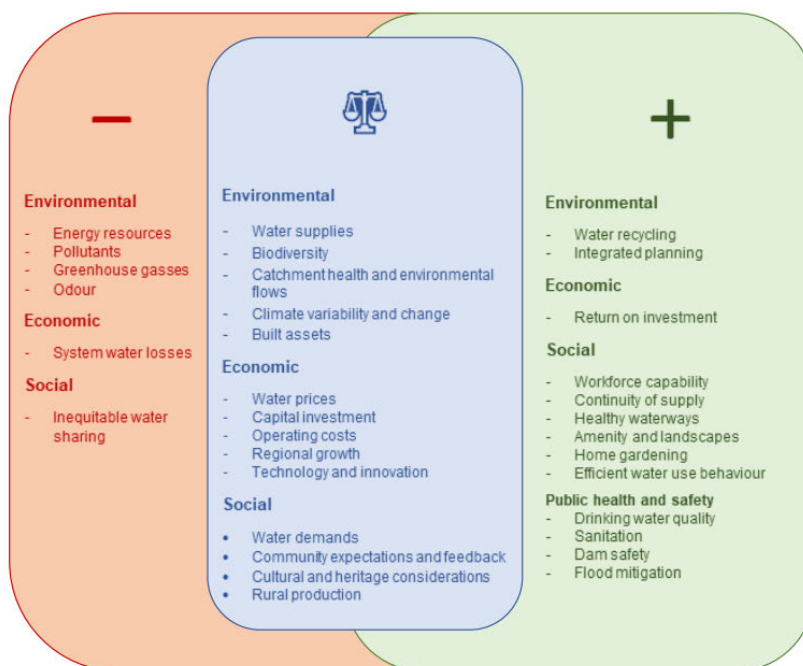
Water security level of service objectives Guidelines for development

https://www.resources.qld.gov.au/_data/assets/pdf_file/0011/1396685/los-objectives-guidelines-development.pdf

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Figure 1: Factors that should be minimised, balanced and maximised when undertaking water supply security planning



South Burnett Regional Council Planning Scheme 2017 V2

https://www.southburnett.qld.gov.au/files/assets/public/v/1/business/documents/planning-scheme/south_burnett_regional_council_planning_scheme_v20_1_.pdf

6.2.14 Rural residential zone

6.2.14.1 Application

This code applies to assessing a material change of use or a reconfiguring a lot for development in the Rural residential zone. When using this code, reference should be made to section 5.3.2 and, where applicable, section 5.3.3 located in Part 5.

6.2.14.2 Purpose

- (1) The purpose of the rural residential zone code is to provide for residential uses and activities on large lots, including lots for which the local government has not provided infrastructure and services.
- (2) The overall outcomes sought for the zone code are as follows:
 - (i) Residences are provided with an adequate supply of potable water and sustainable means of wastewater treatment and disposal. Access to infrastructure and essential services is of a standard normally expected in isolated communities.

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6.2.14.3 Criteria for assessment

Table 6.2.14—Accepted development subject to requirements and assessable development

Performance outcomes	Requirements for accepted development and assessment benchmarks
PO3 Dwellings are to be adequately serviced.	AO3.1 Where in a reticulated water supply area, development is to be connected to the supply network. or AO3.2 Where reticulated water supply is not available, a 45kl water tank is provided for each dwelling for consumption purposes and an additional 22.5kl water storage located no more than 10m from the main dwelling is available for fire fighting purposes. and

Projected Failure Rates

The assessment details concerning projections for water supply failures. At current demand levels, failures in the Kingaroy water supply system may occur approximately once every 13 years. However, with projected population and industrial growth, particularly related to pork processing, and the potential for reduced high-priority allocations from Boondooma Dam due to drought, the likelihood of water supply failures could increase significantly to roughly once every 4 years by 2029/30. Such frequent disruptions would severely impact the habitability and functionality of properties reliant on the reticulated network.

Compromised Quality and Reliability

Beyond the quantitative insecurity, the Kingaroy Treated Water exhibits significant and alarming non-compliance with the Australian Drinking Water Guidelines (ADWG), directly impacting the aesthetic acceptability and potential health safety of the water. The observed "poor quality continually failing town water supply" presents an unsustainable scenario for consistent and safe water provision.

Detailed evidence of this compromised quality is presented through maximum recorded values compared against ADWG guidelines:

- **pH (12.00):** This value significantly exceeds both the ADWG aesthetic guideline (6.5–8.5) and the health guideline (6.5–9.2). Such a high pH indicates highly alkaline water, which

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can be corrosive to plumbing and poses potential health issues. This represents a severe non-compliance.

- **Colour (630 Hazen):** The maximum colour value is extremely high, vastly exceeding the 15 Hazen Units aesthetic guideline. This would make the water highly visually unappealing and unacceptable for drinking.
- **Turbidity (8 NTU):** This greatly exceeds both the ADWG's recommended level for effective disinfection (<1 NTU) and the aesthetic guideline (5 NTU). High turbidity can shield microorganisms from disinfection processes, thereby compromising water safety, and is also visually undesirable.
- **Fluoride (113.9 mg/L):** This is a critical and highly dangerous exceedance of the 1.5 mg/L health guideline. If accurate, this level would render the water acutely toxic and completely unfit for human consumption, posing severe health risks, including skeletal fluorosis. The extreme nature of this value strongly suggests a potential data entry error, as such levels are virtually unheard of in municipal drinking water supplies.
- **Total Hardness (241 mg CaCO₃/L):** This value slightly exceeds the 200 mg/L aesthetic guideline, indicating hard water which can cause scaling and affect soap lathering.
- **Total Dissolved Solids (TDS) (685 mg/L):** This exceeds the 500 mg/L aesthetic guideline, which can impact taste, although it remains within the health guideline.
- **Chloride (280 mg/L):** This maximum value exceeds the 250 mg/L aesthetic guideline, which can impart a salty taste to the water.
- **Iron (70 mg/L):** This significantly exceeds the 0.3 mg/L aesthetic guideline. High iron levels cause staining, taste issues, and discolouration of the water.
- **Free Chlorine (3.1 mg/L):** While within the health guideline (5 mg/L), this maximum value exceeds the aesthetic guideline range (0.2–1 mg/L), which can result in a noticeable chlorine taste and odour for consumers.
- **Total Trihalomethane (TTHM) (310.0 µg/L):** This maximum TTHM value exceeds the 250 µg/L health guideline. TTHMs are disinfection by-products with potential long-term health implications, making this a serious concern.
- **High BGA-Total Cells (120,000 cells/mL) and BGA-Total Toxic Cells (2,110 cells/mL):** While there are no direct ADWG guidelines for treated water cell counts, these levels are extremely high and indicate significant algal presence. Such levels can lead to taste/odour issues, filter clogging, and potential toxin production, representing a severe aesthetic and operational concern.
- **Lack of Pesticide and PFAS Testing:** Critically, the absence of any testing for various pesticides (which have ADWG health guidelines) and PFAS (Per- and Polyfluoroalkyl Substances, which are emerging contaminants of concern) represents a major,

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unquantified health risk and compliance gap. The lack of monitoring for these substances leaves an unquantified and potentially serious health risk for consumers.

The Kingaroy Treated Water data reveals not just aesthetic issues but severe health-based non-compliances (pH, TTHM, and critically, the reported Fluoride level) and major testing gaps (Pesticides, PFAS). This elevates the argument for standalone water provision from one of mere convenience or preference to one of public health and safety. Mandating connection to a supply with such documented deficiencies would be irresponsible from a public health perspective. Therefore, allowing self-provision via rainwater harvesting is not just strategically sound for the customer but becomes a necessary public health measure to ensure safe drinking water for residents of the subdivision.

The following table provides a direct comparison of Kingaroy Treated Water quality against the Australian Drinking Water Guidelines:

Table 2: Kingaroy Treated Water Quality vs. Australian Drinking Water Guidelines (ADWG)

Below is the Kingaroy Treated Water Quality comparison against the available SBRC DWQP, DWQR and the Australian Drinking Water Guidelines (ADWG), with color-coding applied as per the below key:

- **Green: Compliant**
- **Orange: Minor exceedance (exceeds aesthetic guidelines, but within health guidelines or no health guideline exists)**
- **Red: Major exceedance (significantly exceeds aesthetic guidelines, or a non-critical exceedance of health guidelines or high concern with no direct guideline)**
- **Deep Red/Purple: Major exceedance and breach of Health Guidelines (critical health risk, or major compliance gap for health parameters)**

Table: Kingaroy Treated Water Quality vs. Australian Drinking Water Guidelines (ADWG) - Colour Coded

Parameter	Kingaroy Max Value (Units)	ADWG Guideline Value (Units)	Compliance (Max Value)	Notes
Conductivity	45461 µs/cm	No direct guideline	-	High conductivity generally correlates with high Total

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Parameter	Kingaroy Max Value (Units)	ADWG Guideline Value (Units)	Compliance (Max Value)	Notes
				Dissolved Solids (TDS). This value is exceptionally high and represents an outlier not typical of drinking water. Typical drinking water conductivity is in the hundreds to low thousands.
pH	12.00	6.5 – 8.5 (Aesthetic); 6.5 – 9.2 (Health)	Non-Compliant (Aesthetic & Health)	The maximum pH of 12.00 significantly exceeds both the aesthetic and health-based guidelines of the ADWG. This is a severe non-compliance, indicating highly alkaline water which can be corrosive and cause health issues.
Total Hardness	241 mg CaCO ₃ /L	200 mg/L (Aesthetic)	Non-Compliant (Aesthetic)	The maximum value slightly exceeds the aesthetic guideline, indicating hard water which can cause scaling and affect soap lathering.
Total Dissolved Solids (TDS)	685 mg/L	500 mg/L (Aesthetic); 1000 mg/L (Health)	Non-Compliant (Aesthetic)	The maximum value exceeds the aesthetic guideline, which can impact taste. It is within the health guideline.

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Parameter	Kingaroy Max Value (Units)	ADWG Guideline Value (Units)	Compliance (Max Value)	Notes
Colour	630 Hazen	15 Hazen Units (Aesthetic)	Non-Compliant (Aesthetic)	The maximum colour value is extremely high and significantly exceeds the aesthetic guideline. This would make the water highly visually unappealing and unacceptable for drinking.
Turbidity	8 NTU	< 1 NTU (Effective Disinfection); 5 NTU (Aesthetic)	Non-Compliant (Both)	The maximum turbidity greatly exceeds the ADWG's recommended level for effective disinfection (<1 NTU) and the aesthetic guideline (5 NTU). High turbidity can shield microorganisms from disinfection and is visually undesirable.
Na Sodium	140 mg/L	180 mg/L (Aesthetic)	Compliant (Aesthetic)	Within the aesthetic guideline.
Cl Chloride	280 mg/L	250 mg/L (Aesthetic)	Non-Compliant (Aesthetic)	The maximum value exceeds the aesthetic guideline, which can impact taste (salty).
F Fluoride	113.9 mg/L	1.5 mg/L (Health)	Non-Compliant (Health)	CRITICAL: The maximum fluoride level of 113.9 mg/L is an extreme exceedance of the 1.5 mg/L health

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Parameter	Kingaroy Max Value (Units)	ADWG Guideline Value (Units)	Compliance (Max Value)	Notes
				guideline. This level is highly toxic and would pose severe health risks, including skeletal fluorosis. This value suggests a potential data entry error, as such levels are highly unusual for treated drinking water.
No3 Nitrate	0.71 mg/L	50 mg/L (Health)	Compliant (Health)	Well within the health guideline.
SO4 Sulphate	68 mg/L	250 mg/L (Aesthetic); 500 mg/L (Health)	Compliant (Aesthetic)	Well within both guidelines.
Fe Iron	70 mg/L	0.3 mg/L (Aesthetic)	Non-Compliant (Aesthetic)	The maximum value significantly exceeds the aesthetic guideline. High iron levels cause staining, taste issues, and discolouration.
Mn Manganese	0.017 mg/L	0.1 mg/L (Aesthetic); 0.5 mg/L (Health)	Compliant (Aesthetic)	Within both guidelines.
Al Aluminium	0.06 mg/L	0.2 mg/L (Aesthetic & Health)	Compliant (Aesthetic & Health)	Within guidelines.

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Parameter	Kingaroy Max Value (Units)	ADWG Guideline Value (Units)	Compliance (Max Value)	Notes
B Boron	0.04 mg/L	4 mg/L (Health)	Compliant (Health)	Well within the health guideline.
Cu Copper	0.04 mg/L	1 mg/L (Aesthetic); 2 mg/L (Health)	Compliant (Aesthetic & Health)	Well within both guidelines.
Free Chlorine	3.1 mg/L	0.2 – 1 mg/L (Aesthetic); 5 mg/L (Health)	Compliant (Health), Non-Compliant (Aesthetic)	The maximum value is within the health guideline but exceeds the aesthetic guideline range, which can result in a noticeable chlorine taste and odour.
Total Chlorine	3.2 mg/L	6 mg/L (Health - implied from user data)	Compliant (Health)	No specific ADWG health guideline for total chlorine, but the value is below the implied 6 mg/L.
Total Trihalomethane (TTHM)	310.0 µg/L	250 µg/L (Health)	Non-Compliant (Health)	The maximum TTHM value exceeds the health guideline. TTHMs are disinfection by-products with potential long-term health implications.
BGA-Total Cells	120,000 cells/mL	No specific guideline for treated water	-	While there's no direct ADWG guideline for total BGA cells in treated drinking water, these levels are extremely high and

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Parameter	Kingaroy Max Value (Units)	ADWG Guideline Value (Units)	Compliance (Max Value)	Notes
				indicate significant algal presence, which can lead to taste/odour issues, filter clogging, and potential toxin production. This is a severe aesthetic/operational concern.
BGA-Total Toxic Cells	2,110 cells/mL	No specific guideline for treated water	-	Similarly, no direct ADWG guideline for toxic BGA cells in treated water, but the presence indicates a risk of cyanotoxins. ADWG provides guidelines for specific cyanotoxins. These levels are very concerning for raw water and would typically trigger significant treatment or avoidance.
Pesticides	No testing undertaken	Various (Health)	Cannot be Assessed (Major Compliance Gap)	CRITICAL: This is a critical deficiency. The ADWG includes guidelines for numerous pesticides due to their potential health impacts. The absence of testing means compliance cannot be confirmed,

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Parameter	Kingaroy Max Value (Units)	ADWG Guideline Value (Units)	Compliance (Max Value)	Notes
				posing a significant potential health risk.
PFAS	No testing undertaken	Various (Health)	Cannot be Assessed (Major Compliance Gap)	CRITICAL: The absence of any PFAS (Per- and Polyfluoroalkyl Substances) testing is a significant concern. PFAS are emerging contaminants with potential health impacts, and the lack of monitoring for these substances leaves an unquantified and potentially serious health risk.

4.2. Justification for Exclusive Rainwater Supply

Given the documented deficiencies of the town water supply, enabling customers to provide their own water via rainwater tanks is not merely a convenience but a strategic imperative that offers substantial benefits. Based on evidence from sources listed, this isn't a choice, Rain Water Tank supply is the **ONLY** Safe and Potable Option for residents in the Kingaroy Treated Water Area.

Enhanced Customer Reliability and Quality

By investing in robust rainwater harvesting systems, property owners can achieve a higher level of water supply reliability and gain greater control over their water quality, free from the current inadequacies of the town network. This empowers residents to manage their essential resources effectively and ensures a consistent and safe water supply, mitigating the risks associated with the documented poor quality and unreliability of the Kingaroy treated water.

Reduced Demand on Limited Regional Quantities

Permitting self-provision via rainwater tanks directly reduces the overall demand on the already stressed Kingaroy regional water supply. This is a crucial benefit for the entire region, as it

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conserves limited reticulated water resources that are "likely to worsen" and extends the longevity of the existing supply for those who have no alternative. By reducing the number of new connections reliant on the town supply, the Council can better manage existing water resources and defer costly expansions.

Alleviation of Strain on Aging and Failing Infrastructure

Every property that connects to the reticulated network adds demand and stress to existing water infrastructure. By allowing new properties, particularly in Rural Residential areas, to be self-sufficient, the South Burnett Regional Council can alleviate the burden on its "aging and failing infrastructure". This proactive approach reduces the need for costly and extensive upgrades to the water supply system, allowing Council resources to be directed where they are most critically needed for existing infrastructure maintenance and improvements.

Reduction in Council Costs

Less reliance on reticulated connections for new developments directly translates to reduced operational, maintenance, and potentially future capital expenditure costs for the Council's water services department. This includes reduced costs associated with managing water quality issues, addressing supply failures, and expanding infrastructure to meet increasing demand from new connections. By shifting the responsibility of water provision to the property owners through rainwater harvesting, the Council can achieve significant financial savings. This provides a strong economic incentive for the Council to support such proposals, as it directly contributes to fiscal responsibility and efficient resource allocation.

Consistency with Existing Council Planning Scheme Precedents for Self-Sufficiency

The South Burnett Regional Council Planning Scheme 2017 v2.0 already acknowledges and mandates substantial rainwater harvesting in certain zones. Specifically, it requires a "minimum 45,000 litre rain water tank capacity" for residential uses in a Rural Zone where no municipal water supply is available. This demonstrates a clear policy acceptance of large-scale rainwater tanks as a primary water source in less urbanized settings. Extending this principle to Rural Residential properties facing documented town water deficiencies, such as those in the Kingaroy supply area, is a logical and consistent application of the planning scheme's intent for rural living. This establishes a precedent for responsible resource management and supports the long-term sustainability of water supply across the region.

5. Conclusion and Recommendations

The comprehensive assessment confirms that the proposed subdivision at Lot 10 & 11 of 19 Boonenne Ellesmere Road, Taabinga QLD 4610, utilizing standalone systems for both water and electricity, fully complies with all relevant regulatory frameworks. This includes the South Burnett Regional Council Planning Scheme 2017 – Version 2.0, the Planning Act 2016, the Regional Planning Interests Act 2014, DAMS layers, and Queensland energy regulations overseen by the QCA and AER.

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For water, exclusive reliance on rainwater harvesting is not only strategically sound but imperative, given the critical water security issues and severe, documented quality deficiencies of the Kingaroy Treated Water supply. This approach enhances customer reliability and quality, significantly reduces demand on limited regional water quantities, alleviates strain on aging Council infrastructure, and translates to substantial reductions in Council operational and capital costs. The documented public health risks associated with the current town water quality further underscore the necessity of self-provision.

Based on the compelling evidence of regulatory compliance, technical superiority, and significant regional benefits, it is strongly recommended that the South Burnett Regional Council approve the proposed subdivision with its integrated standalone essential services. Such an approach fosters community resilience, promotes sustainable resource management, and alleviates pressure on existing, challenged public infrastructure, aligning with the long-term strategic goals for the region's growth and environmental stewardship.

Sources used in the report

For water, the documented critical water security issues and severe non-compliance of the Kingaroy Treated Water with Australian Drinking Water Guidelines (ADWG) – including dangerously high fluoride levels and the absence of crucial pesticide and PFAS testing – strongly justify the exclusive use of rainwater harvesting as a safer, more reliable, and environmentally responsible solution.

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Urban Zones	
Residential and Emerging Community Zones	<p>Connection of any use or lot to Council's reticulated water supply system, with 20 metres of head of pressure at the property boundary for fire fighting, except in the Emerging Community Zone where:</p> <p>(1) for non-urban uses having no requirement for potable water supply,</p> <p>or</p> <p>(2) where not involving subdivision or water demand exceeding 20EP on the site,</p> <p>in which case the development meets standards in (2) or (3) of the Rural Zone.</p>

We fully satisfy all applicable sections of Page 166-168, 6.2.11.3 Criteria for assessment, Section 2 & 3.

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The below Community Outcomes that have been highlighted, to show the Intended and Required Community Outcomes, that are not being met or adhered to.

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4.4 Desired standards of service (DSS)

- (1) This section states the key standards of performance for a trunk infrastructure network.
 (2) Design standards for trunk infrastructure networks are identified in the following planning scheme policies and other controlled documents.

4.4.1 Water supply network

Table 4.4.1.1–Desired Standards of Service – Water Supply

Desired Goal	Planning Standard	Design & Construction Standard	Community Outcome
Reliable Water Supply Network	<ul style="list-style-type: none"> Plan the network so that water supply infrastructure provides service to each premises in the defined service catchment; Network planning should ensure pressures are maintained through a series of network links providing redundancy in the network; Network modelling and planning reflects the land use needs; Ensure the pipe network is sized appropriately to provide pressures at the desired levels as set out in the Customer Service Standards; Provide adequate storage in the system to accommodate reasonable outages of electricity supply needed for treatment and pumping; Undertake risk management planning and development of appropriate strategies and action plans to deal with adverse events Manage assets to optimise reliability of supply. 	Design and construction standards for the water supply network are managed under the following guidelines, policies, codes and standards <ul style="list-style-type: none"> Plans for Trunk Infrastructure – Water Supply Water Supply (Safety and Responsibility) Act 2008 SEQ Water Supply & Sewerage Design and Construction Code (or WBBROC Code when adopted) Planning Scheme Policy 1 – Design and Construction Standards 	<ul style="list-style-type: none"> Provides reticulated water supply at sufficient pressure. Provides uniform quality of water monitored in relation to recognised standards and guidelines. Provide a safe and reliable water supply. Provides for system operation and monitoring in accordance with recognised standards, guidelines, and SBRC Customer Services Standards. Reduce consumption of water from source.
Optimise Whole of Lifecycle Cost	<ul style="list-style-type: none"> Delivery of water supply network planning must be carried out as efficiently as can be reasonably achieved balancing the costs of both construction, operation and maintenance; In seeking to minimise capital costs consider: <ul style="list-style-type: none"> Optimising network solutions in respect of location, alignment, sizing, and staging; 		<ul style="list-style-type: none"> Extend asset life Defer system augmentation Defer requirement for new water source Minimise increases in council rates

Professional assessment of Water



Desired Goal	Planning Standard	Design & Construction Standard	Community Outcome
	<ul style="list-style-type: none"> Infrastructure is fit for purpose (not over or undersized and allows for growth capacity); Use standard codes and guidelines wherever possible to ensure consistency and value for money 		
	<ul style="list-style-type: none"> In seeking to minimise operational costs consider assets with the least impact on: <ul style="list-style-type: none"> Operating costs – e.g. electricity, consumables, staffing Maintenance – labour, parts, consumables Asset life/durability – frequency of replacement/renewal of components or entire asset Ensure alternative network outcomes are investigated for trunk assets incorporating existing demands of both the existing and location, timing and intensity of the future urban environment Investigate staged delivery of infrastructure in line with growth demands to minimise where possible the overall cash flow position Implement a comprehensive asset management system to ensure the system is reliable and robust, minimising the uncontrolled loss of water (eg. water meter inaccuracies, unauthorised consumption, main breaks, valve failure etc) from the system 		
Minimise Risk from Fire	<ul style="list-style-type: none"> The network is planned to provide adequate firefighting capacity both in terms of pressure and flow rate; Planning and design provides hydrants located conveniently to all premises. 		<ul style="list-style-type: none"> The water supply system provides, where possible, a network of firefighting capacity to reduce the risk of fire to person and property; Reduces the overall cost of fire incidents to the community; Provides the necessary support to the fire services;

South Burnett Regional Council Planning Scheme | Effective from 28 October 2024 (Version 2.0)

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Desired Goal	Planning Standard	Design & Construction Standard	Community Outcome
Maintain Public Health and Sustainable Environmental Quality	<ul style="list-style-type: none"> Plan the network so a supply of potable drinking water is provided to each premises within the urban area and to any area within the defined service catchments; The planning ensures a network can deliver drinking water compliant with the NHMRC Australian drinking water guidelines. 		<ul style="list-style-type: none"> Provide a safe and reliable water supply; Safeguards community health Ensures environmental controls maintained; Ensures potable water is provided in a manner consistent with environmental standards.

Reference Material:

- [Kingaroy Water DSA M2](#)
- [Kingaroy RWSSA](#)
- [Water Wastewater](#)
- [South Burnett Regional Council Planning Scheme v20](#)
- [Kingaroy Water DSA M2](#)
- [Kingaroy RWSSA](#)

Professional assessment of Water



- https://www.southburnett.qld.gov.au/files/assets/public/v/1/business/documents/planning-scheme/south_burnett_regional_council_planning_scheme_v20_1.pdf
- <https://www.southburnett.qld.gov.au/Living-Here/Resident-Information/Water-Wastewater/Water-Wastewater>
- https://www.rdmw.qld.gov.au/_data/assets/pdf_file/0006/1508649/kinga_roy-rwssa.pdf
- https://www.southburnett.qld.gov.au/files/assets/public/v/1/living-here/documents/water-wastewater/kingaroy_water_dsa_m2.pdf
- <https://www.nhmrc.gov.au/about-us/publications/australian-drinking-water-guidelines>
- https://www.resources.qld.gov.au/_data/assets/pdf_file/0011/1396685/los-objectives-guidelines-development.pdf



Disclaimer and Acknowledgment of Expertise for the Report

This report has been meticulously prepared by 3 Field Solutions (ABN: 49 417 122 683), a registered business. The information contained within this report is drawn directly from the associated reference material provided.

This work leverages our comprehensive skills and extensive experience:

- **Specializing in the identification of Risks, Review and Gap analysis, and the provision of sound practical solutions.**
 - **Over 25 years of High Risk Heavy Industry Asset and Risk Management Experience** in Resources, Mining, and Power Generation.
 - **Detailed knowledge of Water and Waste Water**, including specific expertise in the South Burnett's Water and Waste Water processes, Systems, and Management practices.
 - **Experience in managing large complex Projects** in excess of several hundred million dollars, encompassing Electrical, Mechanical, Civil, and Safety disciplines.
 - **In-depth knowledge of Legislative & Australian Standards requirements** across many disciplines.
 - **Technical Analysis:** Interpreting complex data related to power and water systems.
 - **Data Interpretation:** Translating raw technical specifications and performance metrics into understandable insights.
 - **Strategic Project Management:** Applying a structured approach to assess and compare essential services.
 - **Visual Communication:** Designing clear, eye-catching, and easy-to-digest graphic representations of technical data.
 - **Regulatory Compliance Assessment:** Understanding and applying relevant planning and energy frameworks.
- While every effort has been made to ensure the accuracy and completeness of the information presented, this report is intended for informational and illustrative purposes only. It is based on the data and context provided and reflects our professional assessment at the time of creation.
- 3 Field Solutions, including its holders (The Trustee for SFA Heirdsfield Family Trust) and its organizational representative (THREE FIELD GROUP PTY LTD), disclaims any liability for any loss or damage arising from reliance on this document without independent verification or professional advice tailored to specific circumstances. This report does not constitute legal, engineering, or financial advice.
- For specific regulatory compliance, engineering design, or legal interpretation, independent professional consultation is advised. The information presented herein is subject to change based on evolving regulations, environmental conditions, and technological advancements. By reviewing this document, all parties acknowledge and agree to these terms.

**CERTIFICATE OF:**

(Please mark relevant check-box)

☐ **TESTING AND COMPLIANCE**☒ **Installed, Testing & Compliance**

Issued in accordance with s227 of the Electrical Safety Regulation 2013

Work Performed for Coralie Rivas, Felecia & Shaun Heirdsfield

Client: Residence of 19 Boonenne Ellesmere Road Taabinga QLD 4610

* Electrical installation/equipment tested - As per Commodore Australia Tax Invoice IN-02659

* Date of test 07/04/22 * Electrical contractor license number 79628.

Name Mitch Green Electrical

Electrical contractor phone number +61417 607 755

Name Mitch Green

Person who performed, or person who is responsible for, the electrical work

Signature

For **electrical installations**, this certifies that the electrical installation, to the extent it is affected by the electrical work, has been tested to ensure that it is electrically safe and is in accordance with the requirements of the wiring rules and any other standard applying under the Electrical Safety Regulation 2013 to the electrical installation.

For **electrical equipment**, this certifies that the electrical equipment, to the extent it is affected by the electrical work, is electrically safe.

Date notice given 08 / 04 / 2022

The installation on 7th April 2022**Statement of Compliance – Standalone Solar and Battery System Installation at Lot 1 on RP175421, 19 Boonenne Ellesmere Road, Taabinga QLD 4610**

This Certificate of Test & Compliance certifies the compliant installation and operational status of the standalone solar photovoltaic (PV) and battery energy storage system located at the above-referenced property.

As Mitch Green Electrical, a licensed electrician in Queensland (Electrical Contractor Licence No: 79628), I confirm that the aforementioned system has been designed, installed, and commissioned in accordance with the Electrical Safety Act 2002 (Qld) and the Electrical Safety

Regulation 2013 (Qld), along with all applicable Australian Standards and relevant industry best practices. And holds Clean Energy Council (CEC) accreditation for Stand-Alone Power Systems (SPS) and Battery Storage solutions.

Applicable Australian Standards Referenced for this Installation:

- AS/NZS 3000:2018 (or current version): *Electrical Installations (known as the Australian/New Zealand Wiring Rules)* – This foundational standard governs all electrical installations to ensure safety.
- AS/NZS 5033:2021 (or current version): *Installation and safety requirements for photovoltaic (PV) arrays* – Covers the safe installation of solar panels.
- AS/NZS 5139:2019 (or current version): *Electrical installations – Safety of battery systems for use with power conversion equipment* – Specifically addresses the safe installation and operation of battery energy storage systems.
- AS/NZS 4509 Series (including AS/NZS 4509.1:2009 and AS/NZS 4509.2:2010): *Stand-alone power systems* – These standards specifically cover the safety, design, and installation of Stand-Alone Power Systems.

Fit-for-Purpose Statement:

The standalone power source, comprising a solar PV array and a battery energy storage system, has been installed in full compliance with Queensland's electrical safety legislation and the above-referenced Australian Standards. This system is designed to adequately service a dwelling and associated outbuildings (sheds) on the property by providing a reliable and consistent electrical supply.

The system incorporates a backup generator input, supporting a 12kW/50A input capacity, which further enhances its reliability and resilience. A service line connection is available from this integrated, local supply electrical network to the dwelling, ensuring direct and reliable power delivery.

This system is designed and installed as a self-sufficient, low-maintenance solution, providing a robust and compliant power source for autonomous living.

Please do not hesitate to contact me if further information or clarification is required regarding this installation.

Mitch Green Mitch Green Electrical. Electrical Contractor Licence No: 79628

[REDACTED]

From: Rebecca Bredl [REDACTED]
Sent: Thursday, 17 July 2025 1:27 PM
To: Shaun Heirdsfeld
Subject: RE: Ergon Reference 2029685 -19 BOONENNE-ELLESMERE RD, KINGAROY, 4610 - RED Budget Estimate
Attachments: 2029685_Likely Scope Plan.pdf

Hi Shaun,

I have attached a likely scope of works required to provide a supply to the proposed new lot.

A high voltage line extension and new transformer will likely be required to be installed for a connection to this property along with a section of quite heavy clearing along Kingaroy Burrandowan Rd. The estimated costs for supply to this real estate development per the attached scope based on our AER approved current pricing tool and connection policy is in the vicinity of \$135,000.

Scope and costs are a high level review ONLY and subject to change on full investigation/update of the pricing tool.

Application fee for investigation for formal offer will apply for a full network review and formal costing. Details regarding application fees can be reviewed via the below link. Please note this document is ex GST. And these amounts are subject to change.

[Connecting to the Ergon Energy Network Fees and Charges 2024 25 - 13809530](#)

I hope this information assists. This is the best I can advise without full investigation and application fee. If you wish to progress with a full investigation and formal quote, please submit a subdivision enquiry through the online portal providing all required information.

Please note that we are currently experiencing a significant increase in the number of customer applications which is causing some extended investigation timeframes, investigation can be up to 65 days from application submission for offer & our construction timeframes are around 12 months from offer acceptance. Just for you to keep in mind when making formal application if you wish to progress.

Regards

Rebecca Bredl

Customer Project Sponsor

Connections | Customer & Market Operations

Hours: 8.00am – 4.00pm Mon – Thurs



Ergon Energy Network

P [REDACTED]

ergon.com.au



From: [REDACTED]
Sent: Wednesday, 16 July 2025 3:18 PM
To: Rebecca Bredl [REDACTED]
Subject: Re: 19 BOONENNE-ELLESMERE RD, KINGAROY, 4610 - Budget Estimate Update



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Assessment of Essential Services Provision for the Proposed Subdivision at 19 Boonenne Ellesmere Road, Taabinga QLD 4610

Executive Summary

This report presents a comprehensive, assessment of the proposed subdivision at 19 Boonenne Ellesmere Road, Taabinga QLD 4610, specifically evaluating the strategic soundness and regulatory compliance of utilizing standalone systems for electricity. The analysis confirms that the proposed Standalone Power System (SPS) for electricity is not only **fully compliant with the South Burnett Regional Council Planning Scheme, State legislation, and Ergon Energy's explicit confirmation of no legal grid connection mandate**, but also represents a **demonstrably superior choice for homeowner safety, comfort, and wellbeing**. Proven by three years of fault-free operation and output characteristics exceeding typical grid connections, the SPS also **significantly reduces the load on the region's existing, often underequipped and strained, electrical infrastructure**. This innovative approach aligns with regional planning priorities, offers a more resilient and economically beneficial solution, and provides significant long-term benefits for both the property owners and the broader South Burnett region.

1. Introduction

This report provides an updated, expert-level assessment of the essential services provision for the proposed subdivision at 19 Boonenne Ellesmere Road, Taabinga QLD 4610. The primary objective is to confirm the strategic soundness and regulatory compliance of utilizing standalone systems for electricity, drawing exclusively from the provided source material.

The property, located at 19 Boonenne Ellesmere Road, Taabinga QLD 4610 (Lot 1 on RP175421), is situated in a Rural Residential zone. An existing off-grid solar PV and battery system, operational since April 2022, is already in place and certified under relevant Australian Standards and the Electrical Safety Act 2002.

The assessment focuses specifically on the provision of essential services electricity for the proposed subdivision. It evaluates the regulatory compliance under various Queensland planning and energy frameworks, including the South Burnett Regional Council Planning Scheme, Planning Act 2016, Regional Planning Interests Act 2014, Development Assessment Mapping System (DAMS) layers, and energy regulations overseen by the Queensland Competition Authority (QCA) and the Australian Energy Regulator (AER). Furthermore, it critically assesses the strategic benefits and technical viability of the proposed standalone solutions (Standalone Power System) in light of the documented performance of the existing systems and the challenges associated with conventional reticulated services in the region.

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2. Regulatory Framework and Compliance Assessment

This section details the comprehensive regulatory landscape governing the proposed subdivision and the provision of essential services, demonstrating full compliance with all relevant legislation and planning instruments.

2.1. Overarching Planning and Environmental Legislation

The proposed subdivision and its associated standalone essential services are assessed against several key legislative and planning documents:

South Burnett Regional Council Planning Scheme 2017 – Version 2.0

The South Burnett Regional Council Planning Scheme 2017 – Version 2.0, effective since October 28, 2024, governs land use and development within the region. The property at 19 Boonenne Ellesmere Road is zoned Rural Residential, a classification that explicitly permits off-grid renewable energy systems as exempt or accepted development under the Planning Regulation 2017. This allowance is contingent upon compliance with established safety and spatial standards. The existing SPS, which has been operational since 2022, demonstrably meets these criteria, evidenced by its certified footprint and a commendable three years of fault-free performance. The subdivision process itself is managed under Schedule 10, Part 12 and Schedule 10, Part 14, Division 2 of the Planning Regulation 2017. The application is currently pending a Council planning decision, a process supported by the scheme's inherent flexibility for rural land use and development.

Planning Act 2016

Under Sections 46 and 63 of the Planning Act 2016, the proposed subdivision, which involves reconfiguring a lot, is formally classified as "code assessable". This classification necessitates a thorough review of the provision of essential services to the future dwelling(s) on the subdivided lot(s), specifically under the 'Reconfiguring a lot code' and the 'Services and works code'. A crucial aspect of the application process involved proactively communicating the intent to service the subdivided lots with the existing Standalone Power System.

This strategy was conveyed to the South Burnett Regional Council during a pre-lodgement meeting held on July 19, 2024. This early engagement ensured the Council was fully aware of the proposed off-grid servicing strategy from the outset of planning discussions. Such proactive communication serves to mitigate potential objections or delays later in the assessment process, effectively reducing the regulatory risk associated with a non-traditional servicing approach and demonstrating a transparent and collaborative engagement with the planning authority.

Regional Planning Interests Act 2014 and Wide Bay Burnett Regional Plan 2023

The Regional Planning Interests Act 2014, in its most recently updated form as of July 2, 2025, is a key consideration. The Wide Bay Burnett Regional Plan 2023, which is applicable to the South Burnett region, explicitly supports renewable energy development. The Standalone Power System achieves environmental integration through its minimal land disturbance, and the

Professional assessment of Power



overall subdivision aligns with broader regional priorities for sustainable development and energy independence.

Development Assessment Mapping System (DAMS) Layers

Development Assessment Mapping System (DAMS) layers, which include Water Resource Planning Areas, Natural Hazard zones, and Strategic Environmental Areas, are fully integrated into local planning assessments. These layers are maintained through a dynamically updated system, which underwent significant enhancements in December 2024. The SPS's design is engineered to mitigate impacts on water resources and hazards, incorporating certified safety features that address regional environmental considerations. The subdivision itself complements these layers, ensuring compatibility with the region's growth objectives and environmental protection strategies.

2.2. Electricity Service Provision: Standalone Power System (SPS)

The Standalone Power System's compliance with electricity service requirements is robustly established through adherence to national and state energy regulations and specific planning scheme provisions.

Compliance with Queensland Energy Regulations

The SPS operates under the stringent frameworks of the Electrical Safety Act 2002 (as amended, current as of June 30, 2025) and the Electricity—National Scheme (Queensland) Regulation 2014. These regulations are overseen by the Queensland Competition Authority (QCA) and the Australian Energy Regulator (AER). The system's certification under Australian Standards AS/NZS 5033 (Photovoltaic arrays) and AS/NZS 4777 (Grid connection of energy systems via inverters), compliant with AS 3959-2018 (Construction of buildings in bushfire-prone areas), confirms its adherence to QCA safety and reliability benchmarks. Compliance is continually assessed against current determinations and priorities.

Ergon Energy's Confirmed Position on Grid Connection

A pivotal element supporting the SPS's compliance is the explicit confirmation from Ergon Energy Network, the regional network owner. Ergon Energy has stated unequivocally that "There is no requirement from an Ergon perspective to have a direct connection to the network for any property". This clarification is crucial, as it establishes that any requirement for supply availability originates from Council conditions, rather than a network mandate.

The SPS, by virtue of being off-grid and located beyond 100 meters from Ergon Energy infrastructure, therefore has no legal obligation for grid connection, aligning with Ergon's network standards and the National Energy Retail Law's exemptions. This direct statement from the network owner effectively neutralizes a common regulatory hurdle for off-grid developments. It redefines what constitutes a compliant "electricity supply" from solely a grid connection to also include robust, certified standalone systems, thereby significantly reducing the project's regulatory risk from a network connection perspective.

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Compliance with Planning Act 2016's 'Adequately Serviced' Requirements

The Planning Act 2016 mandates that dwellings be adequately serviced. Specifically, Performance Outcome PO3 of the 'Services and works code' requires that 'Dwellings are to be adequately serviced'. The proposed SPS is explicitly designed to independently meet and, in fact, exceed this requirement, particularly concerning the provision of reliable and sufficient electricity, through its adherence to relevant Australian Standards and independent electrical certification.

Furthermore, Acceptable Outcome AO3.4 states that 'Each dwelling is provided with a service line connection to the electricity supply and telecommunications networks'. The argument presented is that the SPS constitutes a compliant 'electricity supply' for the dwelling. It provides the necessary electricity supply via its own robust, on-site 'local network,' thereby fulfilling the intent of the planning scheme to ensure adequate servicing.

It is important to note that the SPS itself does not trigger a separate code assessment by the Council as a distinct 'renewable energy facility' application within this development. Its consistency with the Rural Residential zone's purpose for lots without reticulated services means its compliance is demonstrated through its certified performance and design intent, rather than requiring specific planning assessment under codes primarily aimed at larger-scale installations.

3. Strategic Soundness and Technical Assessment of Standalone Electricity (SPS)

This section provides a detailed technical overview of the SPS, demonstrating its robust design, proven reliability, and inherent safety advantages, positioning it as a superior alternative to grid connection.

3.1. Technical Specifications and Certifications

The Standalone Power System at 19 Boonenne Ellesmere Road is engineered for high performance and longevity. It comprises state-of-the-art solar PV panels for energy generation, advanced battery storage for energy independence, and a high-performance inverter to convert stored energy into usable alternating current.

The system has undergone rigorous certification processes under key Australian Standards, ensuring its safety and operational integrity. These include AS/NZS 5033 for photovoltaic arrays and AS/NZS 4777 for the grid connection of energy systems via inverters. The SPS is designed for a lifespan exceeding 20 years, indicating a long-term, sustainable energy solution. Integrated real-time monitoring capabilities ensure continuous reliability and enable performance optimization, allowing for proactive management of the system.

3.2. Demonstrated Reliability and Performance

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The SPS at the property has a documented track record of exceptional reliability. System controller data provides verifiable evidence of 100% fault and outage-free performance over a significant three-year period, specifically from June 1, 2022, to June 1, 2025. This consistent, uninterrupted service underscores the system's robustness and dependability.



The SPS delivers a high-quality power supply with precise output characteristics. It maintains an output voltage of 230 VAC \pm 2% and a frequency of 50 Hz \pm 0.1%. The system offers a nominal capacity of either 5000VA or 10000VA and features an auxiliary input capacity exceeding 50A. These detailed output characteristics indicate a level of supply quality and capacity that, as stated in the source material, "exceeds the typical performance benchmarks of a standard grid connection". This is not merely a statement of compliance, but an assertion of superior performance. The tight voltage and frequency tolerances, combined with the high nominal capacity and the proven three years of uninterrupted operation, provide concrete evidence of the SPS's ability to offer a more stable and resilient power environment compared to conventional grid connections, which are inherently subject to regional outages and network-wide fault levels. The localized, controlled nature of the SPS makes it a more reliable solution for the end-user.

To provide a concise overview of the SPS's capabilities, the following table summarizes its key technical specifications and performance metrics:

Table 1: Standalone Power System (SPS) Technical Specifications and Performance Metrics

Parameter	Specification / Performance
System Components	Solar PV panels, Battery storage, Inverter
Key Certifications	AS/NZS 5033, AS/NZS 4777, AS 3959-2018
Design Life	Exceeds 20 years
Monitoring Capability	Real-time

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Parameter Specification / Performance

Fault-Free Performance Period June 1, 2022, to June 1, 2025 (100% fault and outage-free)

Output Voltage 230 VAC \pm 2%

Output Frequency 50 Hz \pm 0.1%

Nominal Capacity 5000VA or 10000VA

Auxiliary Input Capacity Exceeding 50A

Comparison to Ergon Energy Minimum Service Standards

When comparing Ergon's MSS vs Normal SPS capabilities – It's clear to see SPS is a very clear improvement for Cost, Reliability and Safety.

[Joint Supply & Planning Manual - 3056869](#)

7.5 Operating voltages on the Low Voltage network

Each DNSP is required to maintain voltage operating envelopes at the Customers connection point as shown in Table 3.

Table 3: Low Voltage nominal voltage range

Nominal voltage	Maximum allowable variance
<1000V (230V Phase to Neutral 400V Phase to Phase (3 phase) 460V Phase to Phase (2 Phase))	Nominal voltage \pm 10%

STNW3470

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Release 8, 07/05/2025

7.6 Low Voltage levels when planning and designing the Low Voltage network

The *Queensland Electricity Regulation 2006* refers to AS60038 with regard to voltage levels. AS60038 defines voltage requirements for steady state conditions, which are, for LV customers, 230V \pm 10%, with a preferred range 225V to 244V.

Energex and Ergon Energy currently and continue to, plan and design their distribution networks to operate within the preferred range, to the extent that it is reasonably practicable. Developers and consultants are required to do the same.

Energex and Ergon Energy use voltage drop calculations and voltage rise calculations to determine the voltage when planning and designing new LV networks or augmenting existing LV networks.

[Fault levels | Ergon Energy](#)

Low voltage network fault levels

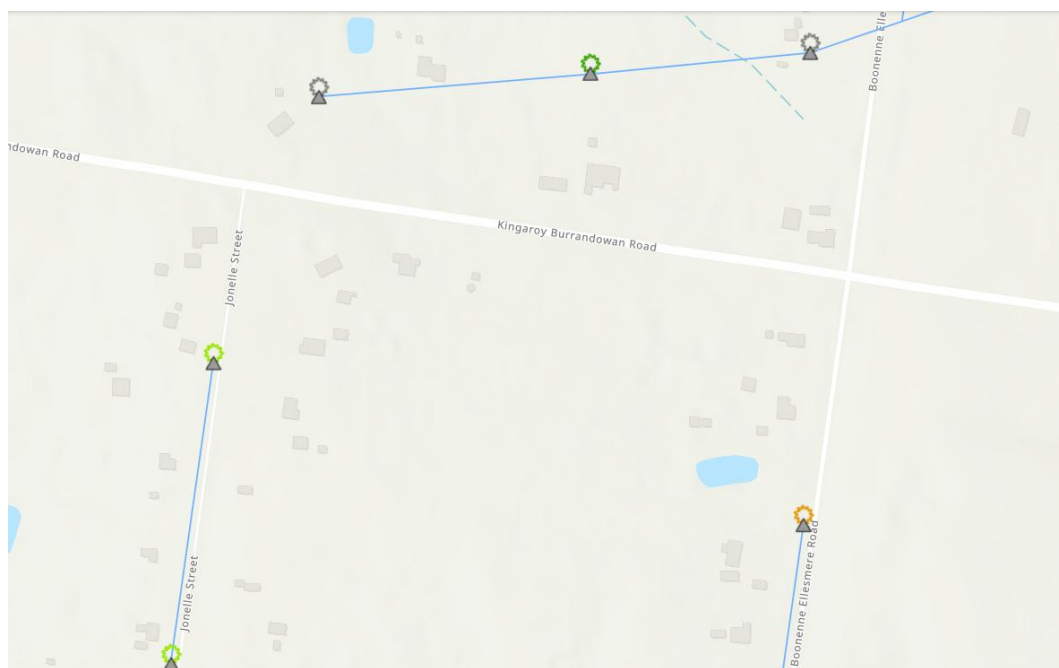
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https://www.ergon.com.au/_data/assets/excel_doc/0005/1081805/2023-Annual-Fault-Level-Summary-Report.xlsx

Sub Code	Substation	Region	Voltage (kV)	2023 3-Ph Fault Level (kA) (Power Factory)	2023 3-Ph Fault Level (MVA) (Power Factory)	2023 1-Ph-G Fault Level (kA) (Power Factory)	2023 1-Ph-G Fault Level (MVA) (Power Factory)	R1 (Ohms)	X1 (Ohms)	R0 (Ohms)	X0 (Ohms)	R2 (Ohms)	X2 (Ohms)
KING	Kingaroy	WB	11.0	10.81	205.92	12.36	78.51	0.082	0.641	0.017	0.403	0.082	0.641
KING	Kingaroy	WB	66.0	4.72	539.22	2.92	111.08	2.340	8.574	4.568	24.984	2.342	8.580
NANA	Nanango	WB	11.0	4.99	95.04	5.84	37.11	0.468	1.320	0.096	0.795	0.468	1.320
NANA	Nanango	WB	66.0	1.81	206.91	1.16	44.16	13.391	18.897	19.107	60.527	13.393	18.903

Network Capacity Map



8.3 Least cost, minimum technically feasible connection arrangements

The term "least cost, technically appropriate" is a principle used within both Energex and Ergon Energy to guide decision-making processes. It refers to the approach of selecting the most cost-effective solution that meets the required network technical specifications and project objectives.

This Data is contained in [Distribution Authority - No. D01/99 Ergon Energy Corporation Limited](#)

Extracts from this document are contained below.

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“9. Minimum Service Standards

9.1 Purpose

(a) The purpose of the minimum service standards (MSS) is to provide a standard against which the distribution entity's performance, by feeder type, will be assessed across its supply network; and

(b) The MSS do not constitute standards which are enforceable against the distribution entity by individual customers.

9.2 MSS

(a) Subject to clause 9.3, the distribution entity must use all reasonable endeavours to ensure that it does not exceed in a financial year the following MSS:

(i) SAIDI limits; and

(ii) SAIFI limits,

applicable to its feeder types set out in the table in Schedule 3.

(b) Exceedance of the same MSS limit (i.e. SAIDI limit or SAIFI limit), three financial years in a row is considered a "systemic failure" and constitutes a breach of the distribution authority.

10. Safety Net

10.1 Purpose

The purpose of the service safety net, applicable from 1 July 2014 onwards, is to seek to effectively mitigate the risk of low probability - high consequence network outages to avoid unexpected customer hardship and/or significant community or economic disruption.

10.2 Safety Net Targets.

(a) The distribution entity will ensure, to the extent reasonably practicable, that it achieves its safety net targets as specified in Schedule 4.

(b) From 1 July 2014 onwards, the distribution entity will, as part of its Distribution Annual Planning Report, monitor and report on the measures taken to achieve its safety net targets.

(c) From 1 July 2015 onwards, the distribution entity will, as part of its Distribution Annual Planning Report, monitor and report on its performance against its safety net targets.”

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*Distribution Authority - No. D01/99
Ergon Energy Corporation Limited*

SCHEDULE 3 Reliability Limits

1. SAIDI limits (minutes per customer)

Feeder Type	2019/20	2020/21	2021/22	2022/23	2023/24/	2024/25/
Urban	149	149	149	149	149	149
Short Rural	424	424	424	424	424	424
Long Rural	964	964	964	964	964	964

1. SAIFI limits (interruptions per customer)

Feeder Type	2019/20	2020/21	2021/22	2022/23	2023/24/	2024/25/
Urban	1.98	1.98	1.98	1.98	1.98	1.98
Short Rural	3.95	3.95	3.95	3.95	3.95	3.95
Long Rural	7.40	7.40	7.40	7.40	7.40	7.40

3.3. Safety Advantages

The Standalone Power System offers inherent safety advantages due to its localized power supply, which significantly reduces the risks typically associated with extensive grid infrastructure, such as widespread outages or vulnerabilities to external network faults. The system incorporates certified safety features, robust surge protection, and automated shutdown capabilities. Real-time monitoring provides a controlled environment, offering enhanced safety for rural settings. These comprehensive safety measures are stated to exceed Ergon Energy's network safety goals, further reinforcing the system's secure operation.

3.4. Regional Applicability and Scalability

The SPS model is highly scalable, making it an ideal solution for other properties within the South Burnett region. Its adoption can significantly enhance community resilience by providing independent and reliable power sources, thereby reducing reliance on centralized, potentially vulnerable infrastructure. This approach aligns directly with the Wide Bay Burnett Regional Plan's goals for economic growth and supports Ergon Energy's broader regional energy strategies by diversifying supply and reducing pressure on the existing grid.

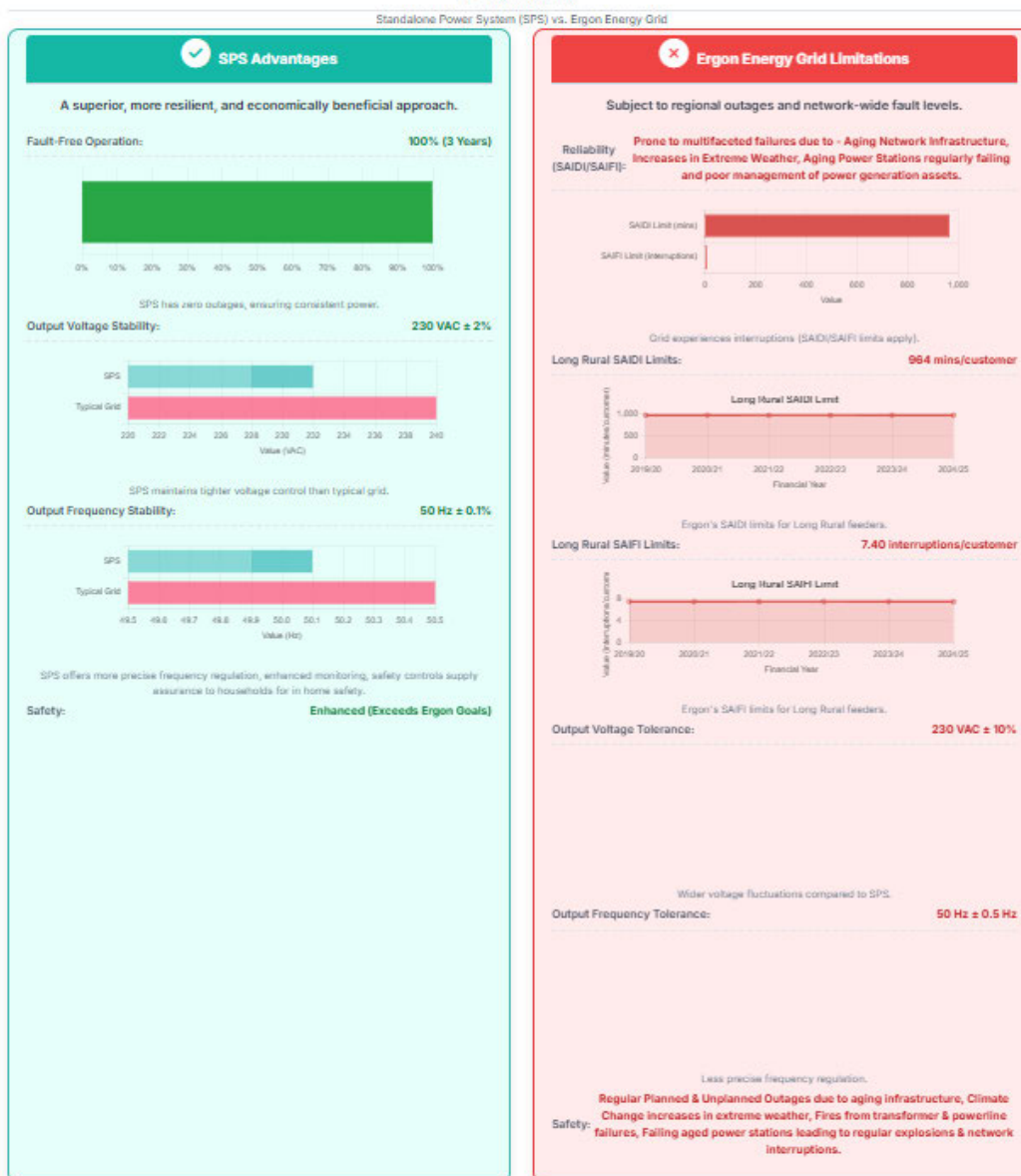
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Essential Services Comparison: Standalone vs. Reticulated
Showcasing the Superiority of Standalone Power Systems & Rainwater Harvesting

Electricity Supply

Standalone Power System (SPS) vs. Ergon Energy Grid



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Reference Material:

-
- [2023 Annual Fault Level Summary Report \(Ergon Energy\)](#)
- [Distribution Authority - No. D01/99. Ergon Energy Corporation Limited \(epw.qld.gov.au\)](#)
- [Regulatory Test – Emerging Distribution Network Limitations in the Gracemere Area \(aemo.com.au\)](#)
- [Review of network reliability standards for Energex and Ergon Energy for the period 2020–25 \(qca.org.au\)](#)
- [Reliability standards for Energex and Ergon Energy for the 2020–25 period \(qca.org.au\)](#)
- [System Average Interruption Duration Index \(SAIDI\) - Wikipedia](#)
- [System Average Interruption Frequency Index \(SAIFI\) - Wikipedia](#)
- [Distribution Reliability Measures Guideline - Australian Energy Regulator \(AER\)](#)
- https://www.southburnett.qld.gov.au/files/assets/public/v/1/business/documents/planning-scheme/south_burnett_regional_council_planning_scheme_v20_1_.pdf

Professional assessment of Power



Disclaimer and Acknowledgment of Expertise for the Report

This report has been meticulously prepared by **3 Field Solutions** (ABN: 49 417 122 683), a registered business. The information contained within this report is drawn directly from the associated reference material provided.

This work leverages our comprehensive skills and extensive experience:

- **Specializing in the identification of Risks, Review and Gap analysis, and the provision of sound practical solutions.**
- **Over 25 years of High Risk Heavy Industry Asset and Risk Management Experience** in Resources, Mining, and Power Generation.
- **Detailed knowledge of Water and Waste Water**, including specific expertise in the South Burnett's Water and Waste Water processes, Systems, and Management practices.
- **Experience in managing large complex Projects** in excess of several hundred million dollars, encompassing Electrical, Mechanical, Civil, and Safety disciplines.
- **In-depth knowledge of Legislative & Australian Standards requirements** across many disciplines.
- **Technical Analysis:** Interpreting complex data related to power and water systems.
- **Data Interpretation:** Translating raw technical specifications and performance metrics into understandable insights.
- **Strategic Project Management:** Applying a structured approach to assess and compare essential services.
- **Visual Communication:** Designing clear, eye-catching, and easy-to-digest graphic representations of technical data.

- **Regulatory Compliance Assessment:** Understanding and applying relevant planning and energy frameworks.

While every effort has been made to ensure the accuracy and completeness of the information presented, this report is intended for informational and illustrative purposes only. It is based on the data and context provided and reflects our professional assessment at the time of creation.

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For specific regulatory compliance, engineering design, or legal interpretation, independent professional consultation is advised. The information presented herein is subject to change based on evolving regulations, environmental conditions, and technological advancements. By reviewing this document, all parties acknowledge and agree to these terms.

[REDACTED]

From: [REDACTED]
Sent: Friday, 11 July 2025 8:08 AM
To: 'Rebecca Bredl'
Subject: RE: 19 BOONENNE-ELLESMERE RD, KINGAROY, 4610 - Subdivision Enquiry

Hi Rebecca,

Thanks, I've been having a good read to try and extract the required information,

In [Joint Supply & Planning Manual - 3056869](#) – Section 10, Page 76 & Section 6.5.2.2 Page 37. There is particular reference to **Safety Net Limitations & Safety Net Reliability Measure**, this sounds like what I'm after, but the document provides no reference to what or where this "Safety Net" data is. So I dug further and found the following, sharing it with you, in case anyone else requests this information. https://www.epw.qld.gov.au/_data/assets/pdf_file/0019/16084/distribution-authority-d0199-ergon.pdf Sections 9, 10 & Schedule 3 Reliability Limits are very helpful for a serviceability comparison of a Grid connect vs Standalone Power System.

Thanks so much for reaching out and providing me all the direct support you have, it's saved me countless more hours in call waiting on Ergons phone lines.

I hope to receive my Budget Estimate from the team soon, I trust there won't be any further cancellations, as I am complying with Ergons processes.

Thanks & Regards,
Shaun
[REDACTED]

From: Rebecca Bredl <[REDACTED]>
Sent: Thursday, 10 July 2025 4:33 PM
To: [REDACTED]
Subject: RE: 19 BOONENNE-ELLESMERE RD, KINGAROY, 4610 - Subdivision Enquiry

Hi Shaun,

There is lots of publicly available information on the Website. I would think that the [Joint Supply & Planning Manual - 3056869](#) would be the best place to start from Section 10.

[ENERGEX - service providers - technical documents](#)

I can not provide any advice in relation to frequency of planned/unplanned outages as these are unknown factors.

I hope this information assists.

Regards
Rebecca Bredl
Acting Connections Operations Senior
Connections | Customer Connections
Hours: 8.00am – 4.00pm Mon – Thurs



Ergon Energy Network

P [REDACTED]

ergon.com.au



From: [REDACTED]
Sent: Thursday, 10 July 2025 3:23 PM
To: Rebecca Bredl [REDACTED]
Subject: RE: 19 BOONENNE-ELLESMERE RD, KINGAROY, 4610 - Subdivision Enquiry

CAUTION: This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender and believe the content is safe.

Hi Rebecca,

This is great, however I am after specifics I.e. What is the Minimum Supply Standard and where is it referenced? I am aware there will be a imposed or desired minimum on Ergon the Network Operator, and then also on the Power Generators. I'd like to know what this is in every details with a reference point to the document that capture the data please. For my location.

This way I know what I need to meet or exceed to comply with Council requirements, that reference Performance outcomes that align with Ergons. E.g. Ergons MSS May be something like 4KVA, Single Phase 32A, less than 1 planned/unplanned outage per Month?

Hope this makes sense.

Thanks for your help.

Thanks Shaun
[REDACTED]

From: [REDACTED]
Sent: Thursday, 10 July 2025 3:18 PM
To: [REDACTED]
Subject: RE: 19 BOONENNE-ELLESMERE RD, KINGAROY, 4610 - Subdivision Enquiry

Hi Shaun,

For the purpose of a subdivision as Ergon does not know what the "actual" load requirements are for the proposed new lots we allow a standard 4/5kVA when extending/augmenting the network to supply new land parcels. 4/5kVA is sufficient for a standard domestic house connection.

If a purchaser of a new lot requires supply exceeding this load allowance they would submit an application to Ergon to review the individual supply requirements for the connecting customer on a case by case basis.

Any reconfiguration of a lot to create new lots is considered a real-estate development.

The councils will have their own regulations in place in relation to the way they condition their development approvals so any dispute in relation to providing a point of supply to the proposed new land parcel will be between yourself and the council.

Regards

Rebecca Bredl

Acting Connections Operations Senior

Connections | Customer Connections

Hours: 8.00am – 4.00pm Mon – Thurs



Ergon Energy Network

[Redacted]

[Redacted]

ergon.com.au



From: [Redacted]
Sent: Thursday, 10 July 2025 12:15 PM
To: Rebecca Bredl [Redacted]
Subject: RE: 19 BOONENNE-ELLESMERE RD, KINGAROY, 4610 - Subdivision Enquiry

CAUTION: This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender and believe the content is safe.

Hi Rebecca,

Thanks so much for getting back to me with this information. This answers part of my question, if you could please help with 1 more, that only Ergon can answer.

Question: What are the Minimum Supply Standards that Ergon needs to comply with?

I ask this question as it will help form a more complete justification for Council, as whilst they don't specifically request we connect to Ergon, they do have Performance outcomes that would be useful for us to show, we can meet or exceed the Minimum Supply Standard of Ergon.

Thanks for confirming there is **No Requirement from Ergon to Connect**.

And I've reviewed the SBRC Planning Scheme 2017 v2 and the DA Rules V2, there is no specific demand or requirement to connect to Ergon either.

Thankfully as we aren't real-estate developers, we are simply dividing family land, between family. Technically for the foreseeable future both lots will still be owned by the current owner (Our family), and then when the title of the newly subdivided block occurs, it's not through a sale, it's a transaction to family.

Thanks also for providing the form, I'm hoping it will not be required, as there aren't any specific laws, or regulations requiring it. But I will retain it, just in case the Local Council ask for more than is required.

Thanks & Regards,
Shaun

[REDACTED]

From: Rebecca Bredl [REDACTED]
Sent: Wednesday, 9 July 2025 3:30 PM
To: [REDACTED]
Subject: RE: 19 BOONENNE-ELLESMERE RD, KINGAROY, 4610 - Subdivision Enquiry

Hi Shaun,

I have been passed on your enquiry. I have read the below email trail and believe I can assist you in this instance.

Due to your ongoing issues with the Ergon Portal I have attached an old copy of the previous subdivision application that we previously used prior to the portal. This application is no longer in use, however due to the exceptional circumstances we will allow this hard copy application in this instance only should you wish to proceed with a full application investigation.

The Council Development Conditions are the relevant factor as to if a subdivision must have individual low voltage mains power supply access to each lot within the development.

Where council conditions that the developer must provide access to an individual low voltage supply for the new land parcels Ergon will assess, on submission of a Subdivision Enquiry (with all required information provided including copy of the Council Decision Notice/Development Approval and the survey plans in PDF & DXF/DWG format) what network augmentation is required to supply each individual lot with a standard 4/5kVA supply. Per the Connections Policy full costs for all network augmentation are payable by the developer. A link to the connection policy on the Ergon website has been provided below. Section 5 of this document provides information specific to Real Estate Developers.

[Ergon Energy Network Connection Policy 2025-30](#)

The individual lots will not actually be physically connected to the network but a connection point must be made available per the Council DA Conditions, for the purchasing customer for the standard load advised above. Any load required above this will be assessed on an individual basis for the connecting customer.

To answer your question - Specifically, what I'm seeking is your answer to this statement above: Is there an Ergon or Applicable Energy Regulator Legal Mandate to Connect directly to Ergons Poles and Wires Infrastructure for my proposed Subdivision of 1 Rural Residential into 2 Rural Residential Lots, at that location 19 Boonenne Ellesmere Road Taabinga QLD 4610, accessed from Kingaroy Burrandowan Road Taabinga?

There is no requirement from an Ergon perspective to have a direct connection to the network for any property. It is a requirement of the Council Conditions for the Reconfiguration of a Lot Development Approval for supply to be made available to each new lot. If you do not wish to connect your proposed new lot to the network and do not wish to pay for any network augmentation to provide a supply to the proposed new lot you will need to contact the Council and discuss this condition with them and if they would be willing to remove this condition.

I hope this information assists. Please feel free to contact me if you require any further advice.

Regards

Rebecca Bredl

Acting Connections Operations Senior

Connections | Customer Connections

Hours: 8.00am – 4.00pm Mon – Thurs



Ergon Energy Network

[REDACTED]

[REDACTED]

ergon.com.au

12.8 TRIAL OF WASTEID & BACKFLOWID**File Number:** 17.09.25**Author:** Coordinator Planning & Development Services**Authoriser:** Chief Executive Officer**PRECIS**

Trial of WasteID and BackflowID systems.

SUMMARY

Proposed 4.5-month trial of the Waste ID and BackflowID systems. The trial will allow us to assess the benefits, compatibility, and efficiency of these systems before committing to any ongoing costs.

OFFICER'S RECOMMENDATION

That the matter be lifted from the table

MOTION

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council accept the 4.5-month trial of the WasteID and BackflowID systems

FINANCIAL AND RESOURCE IMPLICATIONS

While the initial trial of the software is free, if the program is continued afterwards there will be yearly software and tag purchase fees. There is also potential that Council will need to pay for the tags used during the trial of up to \$6,250 however this is being queried with Amtac.

LINK TO CORPORATE/OPERATIONAL PLAN

OR13 Develop and apply reliable, practical, and cost-effective information technology and business systems that support innovation, strengthen service delivery, and position the organisation to adapt with emerging technologies

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Initial discussions have been had with two local plumbing businesses who are willing to assist with the trial.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

The proposal to implement this technology was considered as part of the 25/26 budget deliberations but due to various factors this implementation was delayed and was to be reconsidered later on. The

software provider has offered a short term free trial and therefore has been brought back to Council for consideration.

The trial will allow us to assess the benefits, compatibility, and efficiency of these systems before committing to any ongoing costs.

The following benefits have been identified in support of the trial:

- **No Upfront Cost:** The trial is allowing us to test the systems without initial ongoing financial commitment.
- **Improved Asset Tracking & Compliance:** Unique tag IDs enable quick, accurate tracking of assets. Reduces duplication, missed inspections, and address errors.
- **Enhanced Data Access & Accuracy:** Photos and reports uploaded in real time. Administration access allows Council to review and verify work instantly.
- **Compatibility with Existing Workflows:** Systems are already used successfully by several other Councils. Plumbers can use their current platforms or integrate with WasteID easily.
- **Streamlined Contractor Management:** Assign tags to specific contractors for better oversight. Easier monitoring of performance, quantity, and quality of work.

The trial will provide valuable data on operational efficiency, contractor compliance, and potential cost savings. At the conclusion of the trial, Council can re-evaluate the results to determine whether the system would be beneficial to be rolled out across the entire Council area which then would require a long-term adoption of the systems as well as an implementation strategy.

The matter was considered at the August Ordinary meeting with the following adopted

12.10 TRIAL OF WASTEID & BACKFLOWID

MOTION

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council accept the 4.5-month trial of the WasteID and BackflowID systems

RESOLUTION 2025/103

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That the matter lay on the table

In Favour: Crs Kathy Duff, Jane Erkens, Deb Dennien and Heath Sander

Against: Crs Linda Little, Danita Potter and Ros Heit

CARRIED 4/3

ATTACHMENTS

Nil

12.9 DELEGATED AUTHORITY REPORTS (1 AUGUST 2025 TO 31 AUGUST 2025)**File Number: 17-09-2025****Author: Manager Planning & Development****Authoriser: Chief Executive Officer****PRECIS**

This report provides a list of all planning and development related reports signed by the Chief Executive Officer (or approved delegate) under delegated authority from 1 August 2025 to 31 August 2025.

SUMMARY

This report comprises a listing of four (4) reports approved by delegated authority from 1 August to 31 August 2025.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of August 2025.

BACKGROUND

Application No.	Description and Location	Approval Date
Division 1		
NIL		
Division 2		
OPW25/0009	Operational Work – Third Party Sign at 9 Boobir Dam Road BLACKBUTT	27/08/2025
RAL25/0015	Reconfiguring a Lot – Subdivision (1 Lot into 4 Lots) at 41 Crumpton Drive BLACKBUTT NORTH	01/08/2025
RAL24/0013	Negotiated Decision for Reconfiguring a Lot – Subdivision (1 Lot into 18 Lots) plus Balance Lot, new Road and Drainage Easements at 162 Bowman Road BLACKBUTT NORTH	21/08/2025
Division 3		
NIL		
Division 4		
NIL		
Division 5		
NIL		
Division 6		
RAL25/0007	Negotiated Decision for Reconfiguring a Lot – Subdivision (1 Lot into 5 Lots) at 102 Scott Street WONDAI	01/08/2025

To view the full decision notices please visit Council's website: [Current Development Applications | South Burnett Regional Council](#)

ATTACHMENTS

Nil

12.10 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**File Number:** 17-09-2025**Author:** Manager Planning & Development**Authoriser:** Chief Executive Officer**PRECIS**

This report provides a list of all planning and development applications currently under assessment and pending completion as of 9 September 2025.

SUMMARY

This report comprises a listing of forty-four (44) planning and development applications currently under assessment and pending completion of assessment as of 9 September 2025. The information in this report is correct as of 9 September 2025. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

OFFICER'S RECOMMENDATION

That the List of Correspondence pending completion of Assessment Report as at 9 September 2025 be received and noted.

REPORT

This report comprises a listing of forty-four (44) planning and development applications currently under assessment and pending completion of assessment as of 9 September 2025. The information in this report is correct as of 9 September 2025. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

ATTACHMENTS

1. List of Correspondence Pending Completion as of 9 September 2025 [↓](#) 

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
Division 1					
MCU25/0004	Material Change of Use – Shop, Market & Service Industry at 48-50 King Street NANANGO	20/03/2025	Information Request	Applicant Stop Current Period 26/09/2025	Applicant
MCU25/0015	Material Change of Use – Extension to Existing Childcare Centre at 104 Brisbane Street NANANGO	24/06/2025	Decision	Decision Due 19/09/2025	Council
MCU25/0017	Material Change of Use – Extension to Existing Service Station at 17 Henry Street NANANGO	07/08/2025	Information Request	Information Request Response Due 03/12/2025	Applicant
MCU25/0022	Material Change of Use – Secondary Dwelling at 9 Grey Street NANANGO	06/08/2025	Decision	Decision Due 03/10/2025	Council
RAL25/0013	Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at Parsons Road & 214 McNamara Road BARKERS CREEK FLAT	10/04/2025	Decision	Waiting payment for change made during application process.	Applicant
RAL25/0019	Reconfiguring a Lot – Subdivision (2 Lots into 29 Lots) at 6 Munro Street & 35 Arthur Street West NANANGO	20/06/2025	Information Request	Information Request Response Due 28/10/2025	Applicant
RAL25/0028	Reconfiguring a Lot – Minor Change to Boundary Realignment (2 Lots into 2 Lots) at McNamara Road BROOKLANDS	01/09/2025	Decision	Decision Due 29/09/2025	Council
Division 2					
MCU25/0019	Other Change to Material Change of Use – BESS Facility at 1365 Ellesmere Road ELLESMERE	18/07/2025	Decision	Decision Due 15/09/2025	Council
MCU25/0024	Material Change of Use – Community Centre at 3384 Bunya Mountains Road BUNYA MOUNTAINS	20/08/2025	Information Request	Information Request Due 11/09/2025	Council
RAL25/0004	Reconfiguring a Lot – Subdivision (1 Lot into 43 Lots) and New Road at D'Aguilar Highway BLACKBUTT	10/02/2025	Decision	Applicant Stopped Current Period 24/09/2025	Applicant
RAL25/0016	Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at 48 & 54 Hart Street BLACKBUTT	09/06/2025	Decision	Decision Due 19/09/2025	Council

RAL25/0017	Reconfiguring a Lot – Subdivision (1 Lot into 5 Lots) at 19 Pool Street MAIDENWELL	16/06/2025	Public Notification	Public Notification to Commence By 01/10/2025	Applicant
RAL25/0020	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 128 Greenhills Drive BLACKBUTT	10/07/2025	Decision	Decision Notice Due 11/09/2025	Council
RAL25/0023	Reconfiguring a Lot – Subdivision (1 Lot into 4 Lots) at 165 Crumpton Drive BLACKBUTT NORTH	17/07/2025	Decision	Decision Due 17/09/2025	Council
RAL25/0024	Reconfiguring a Lot – Subdivision (1 Lot into 20 Lots) over 4 stages at 23 George Street BLACKBUTT	17/07/2025	Information Request	Information Request Due 28/08/2025	Council
RAL25/0026	Reconfiguring a Lot – Subdivision (1 Lot into 4 Lots) at Crumpton Drive BLACKBUTT NORTH	22/07/2025	Information Request	Information Request Response due 26/11/2025	Applicant
OPW25/0009	Extension to Currency Period for Operational Works (OPW23/0007) at Oliver Road NANANGO	20/06/2025	Decision	Decision Due 15/08/2025	Council
OPW25/0014	Operational Works for Road Work, Drainage Work, Stormwater, Earthworks, Signage, Water Infrastructure, Clearing Vegetation at McGinley Road NANANGO	20/08/2025	Decision	Decision Due 08/10/2025	Council
Division 3					
MCU25/0012	Material Change of Use – Extension to Existing Service Station at 91 Youngman Street KINGAROY	19/06/2025	Public Notification	Public Notification to End by 26/09/2025	Applicant
MCU25/0013 & RAL25/0018	Combined Application - Material Change of Use (Dual Occupancy) and Reconfiguring a Lot (Subdivision 1 Lot into 2 Lots) at 82 First Avenue KINGAROY	09/06/2025	Decision	Decision Due 24/09/2025	Council
MCU25/0020	Other Change to Existing Approval - Material Change of Use – Multiple Dwellings at 34 William Street KINGAROY	21/07/2025	Decision	Decision Due 17/09/2025	Council
MCU25/0023	Minor Change to Existing Approval - Material Change of Use – Warehouse at 11135 Bunya Highway KINGAROY	14/08/2025	Decision	Decision Due 11/09/2025	Council
MCU25/0026	Material Change of Use – Motel Extension (24 to 48 Rooms) at 27-31 Pound Street KINGAROY	Not Properly Made	Confirmation	Action Notice Response Due 02/10/2025	Applicant
MCU25/0030	Minor Change to Existing Approval of Reconfiguring a Lot (5 Lots into 51 Lots), Material Change of Use (Caravan Park) and Preliminary Approval overriding the Planning	Not Properly Made			

	Scheme at 73 & 75 Buckingham Street and 48, 50, & 52 Logan Street KINGAROY				
RAL25/0005	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 19 Boonenne Ellesmere Road TAABINGA	03/03/2025	Negotiated Decision	Negotiated Decision Due 24/09/2025	Council
RAL25/0025	Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at Kingaroy Street & Kelvyn Street KINGAROY	17/07/2025	Decision	Decision Due 18/09/2025	Council
RAL25/0030	Reconfiguring a Lot – Subdivision (1 Lot into 10 Lots) at 116 Harris Road and 6 Hodge Street KINGAROY	05/09/2025	Confirmation	Confirmation Notice Due 18/09/2025	Council
Division 4					
MCU21/0019	Other Change to Existing Approval – Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY	02/11/2021	Decision	Decision Pending (IA and Terms under Negotiation)	Applicant
MCU25/0025	Material Change of Use – Battery Energy Storage System at 397 Kingaroy Barkers Creek Road KINGAROY	Not Properly Made	Confirmation	Action Notice Response Due 01/10/2025	Applicant
RAL25/0021	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 41 Moonya Street KINGAROY	07/07/2025	Decision	Decision Due 29/09/2025	Council
RAL25/0027	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 8 Reservoir Street KINGAROY	27/08/2025	Confirmation	Confirmation Notice Due 09/09/2025	Council
RAL25/0029	Extension to Currency Period to Existing Approval at Bunya Highway KINGAROY	Not Properly Made			
OPW25/0015	Operational Works for Road Upgrades at Kratzmanns Road WINDERA	22/08/2025	Information Request	Information Request Due 17/09/2025	Council
Division 5					
MCU21/0017	Material Change of Use – Expansion of the existing piggery (57,000SPU) at 592 Morgans Road, WINDERA (and described as Lot 49 on MZ555 & Lot 203 on SP251979)	14/09/2021	Decision	Decision Laid on the Table 27/04/2022	Applicant
MCU24/0025	Preliminary Approval (including Variation Request) for Material Change of Use – Multiple Dwellings (15 x 2-bedroom units – Veteran Housing) at 44 Stephens Street West MURGON	02/09/2024	Information Request	Information Response due 30/09/2025	Applicant

MCU25/0027	Material Change of Use – Dual Occupancy at 414 Middle Road KINLEYMORE	01/09/2025	Confirmation	Confirmation Notice Due 11/09/2025	Council
RAL24/0041	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 5 Mullers Lane MURGON	24/10/2024	Negotiated Decision	Negotiated Decision Due 19/09/2025	Council
Division 6					
MCU25/0010	Other Change to Material Change of Use – High Impact Industry and ERA to include Briquette Facility at 2-30 Kemp Street WONDAI	14/05/2025	Public Notification	Public Notification to End by 12/09/2025	Applicant
MCU25/0014	Material Change of Use - Extractive Industry and Environmentally Relevant Activity ERA 16(2)(B) & 16(3)(B) at 1304 Wattlegrove Road GORDONBROOK	18/06/2025	Information Request	Information Request Response Due 21/10/2025	Applicant
MCU25/0028	Material Change of Use – Dwelling House at Postles Road MEMERAMBI	04/09/2025	Confirmation	Confirmation Notice Due 16/09/2025	Council
MCU25/0029	Material Change of Use – Minor Change for Multiple Dwellings (6 Townhouses) at 96 Scott Street WONDAI	03/09/2025	Decision	Decision Due 01/10/2025	Council
RAL25/0022	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 5 Hodge Street North WONDAI	30/07/2025	Decision	Decision Due 09/10/2025	Council
OPW25/0016	Operational Works for Road Works, Stormwater, Earthworks, Water & Sewage Infrastructure at 75-79 Haly Street and 72 Edward Street WONDAI	15/08/2025	Decision	Decision Due 03/10/2025	Council

13 INFRASTRUCTURE

13.1 2029/2030 TIDS NOMINATIONS AND AMENDED PROGRAM

File Number: 17-09-25

Author: Manager Technical Services

Authoriser: Chief Executive Officer

PRECIS

2029/30 RRTG Nominations

SUMMARY

Council is seeking to submit applications for funding under the State Government's Transport Infrastructure Development Scheme (TIDS) forward program for 2029/30.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1) Nominate for the 2029/30 to the RRTG the following roads for TIDS funding; and

- Alford Street East, Kingaroy
- Tingoorra Chelmsford Road, Greenvue

2) Amend the TIDS Program to support existing projects and maximise available funding proposed for delivery in future years.

FINANCIAL AND RESOURCE IMPLICATIONS

Council is required as per previous years to fund an equal or greater amount against the State funding for works on the Council road network.

LINK TO CORPORATE/OPERATIONAL PLAN

IN1 Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting

IN4 Collaborate with the transport sector and industry to identify key freight and transport route state infrastructure and advocate to government on asset upgrades, renewals and maintenance.

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A workshop with Council was held on the 6 August 2025, to discuss the funding nominations. Internal consultation within the Infrastructure department has also occurred with agreement on the proposed nominations to Council.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

Transport assets require the investment of funds to maintain service delivery needs and these nominations all perform a trunk function of connecting highway movements to local access streets

and driveways. Some of these streets are the subject of rehabilitation requiring funding to meet sustainability requirements, whilst other streets are requiring an injection of funds due to growth and operations exceeding existing capacity.

REPORT

Council Officers are required to submit projects for additional funding approval for the 2029/30 TIDS program via the Regional Roads & Transport Group (RRTG) with Alford Street East and Tingoora Chelmsford Road being identified for rehabilitation and upgrade works.

Each of these nominations meets the RRTG criteria of being Local Roads of Regional Significance (LRRS) and perform critical functions on our local road network (Attachment 1). Council is required as per previous years to fund a matching amount or more against the program funding for works on its network, for example 50:50, however Council is not required to contribute to TIDS projects on the TMR network.

A workshop presentation was facilitated on the 6 August 2025, to assist Council with the operations of the RRTG to assist with understanding this financial program, its governance model and multi year planning process. As a result of this workshop, it was recommended to present these nominations to the General Council Meeting for further consideration and endorsement.

Alford Street East, Kingaroy

Alford Street East is also a trunk collector street that connects the eastern residential catchment and industry with the perimeter of Kingaroy's eastern central business district (CBD). The infrastructure reconfiguration and growth of Kingaroy has shifted traffic network behaviours with an increased reliance on this street to connect drivers with their destination, particularly in the eastern and northern CBD's. PCA's operations front onto the Alford Street East/ Somerset Street intersection and a contribution of transport configurations and poor soil properties underneath, have seen pavement failures at a number of key locations. It also performs a vital function in the movement of freight and commercial tasks from Peanut Company of Australia (PCA), Swickers and South Burnett Transport between Haly Street, Jarrah Street and Somerset Street to assist with commercial and industry operations as highlighted above.

This project will involve the pavement rehabilitation and strengthening of Alford Street East to cater for increasing traffic movements into the future.



Figure 1: Alford Street East, Kingaroy

Tingoora Chelmsford Road, Greenview

Tingoora Chelmsford Road is classified as a Rural Major Collector Road and provides access to multiple feedlots, piggeries, peanut and duboisia farms. In addition, it is also the primary and signed link to Boondooma Dam from the south, from the Bunya Highway at Tingoora. Presently, it is a two-lane segment of road for 13.74 km. This project will involve the road rehabilitation, base pavement strengthening and bitumen resealing on sections between chainages 5.00 km to 8.50 km. Adjoining segments have been widened in previous years of LRRS Funding.



Figure 2: Tingoora Chelmsford Road, Greenview

AMENDED TIDS PROGRAMKingaroy - Barkers Creek Road, Booie, widen sealed pavement

The proposed widening and resealing of Kingaroy – Barkers Creek Road, originally scheduled under the RRTG TIDS programme for the 2026/27 and 2027/28 financial years, was delivered by the Department of Transport and Main Roads (TMR) in 2024. As a result, the funding previously allocated to Council for this project will be returned and made available for reallocation to other eligible projects within the programme.

William Street, Haly Street to Markwell Street, Kingaroy

The proposed safety and parking improvements along William Street, between Haly Street and Markwell Street (adjacent to Kingaroy State and High Schools), were originally scheduled for delivery under the RRTG TIDS programme in the 2025/26 and 2026/27 financial years. The initial scope included sealing the parking area and implementing proper lane markings to enhance safety and functionality.

However, further assessment revealed that sealing the parking area would not deliver the anticipated benefits and could potentially reduce the effective parking capacity. As a result, it was decided to retain the existing parking surface and redirect the allocated funds toward existing projects.

Blackbutt-Crows Nest Road, Blackbutt South

Blackbutt–Crows Nest Road is a rural feeder route of regional importance, serving both agricultural and commercial traffic. Initially, the subsidy towards the project to widen and rehabilitate the road was \$795,000 which was insufficient to complete the link between Corcoran Road and Nukku Road. Options were provided to Council in completing the project under the existing funding model with a single lane section to remain on the road, or to contribute additional funding to the project and complete the link for the road, with feedback supporting the latter. The project is now scheduled to be completed over the 2025/26 & 2026/27 financial years, with the additional funding to be sourced from the reallocated budget of the Kingaroy–Barkers Creek Road project.

The project scope includes improving the road section between 3.160 km to 6.320 km and widening from 3.0m to 7.0m including sealed shoulders with appropriate intersection, pavement and drainage treatments.



Figure 3: Blackbutt-Crows Nest Road, Blackbutt South

Tessmanns Road, Kingaroy footpath

Tessmanns Road footpath plays a vital role in connecting existing pedestrian infrastructure and enhancing active transport options for local residents. To complete the missing link, it is proposed to construct the final section during the 2025/26 financial year. The reallocation of funding from William St will assist with increasing the subsidy to this project and reducing Council's contribution provided that the TIDS subsidy is equal to or less than 50% towards the project. The additional funding is proposed to be sourced from the remaining balance of the William St project, sharing an allocation with the Benarkin State School upgrade.

Scott Street, Benarkin State School

Benarkin State School, located on Scott Street, is a small school with an enrolment of 41 students. To improve safety and accessibility, it is proposed to upgrade the bus set-down area and turning circle, along with better-defined parallel parking. The initial proposed funding requirement was

\$25,000 to support carparking extension however, following the change of principal at the school and an increased scope of works, the estimated funding amount has been amended to \$125,000. This revised amount is proposed to be allocated for construction during the 2026/27 financial year. The scope of the project includes developing a dedicated bus set-down area with a turning circle, clearly defined parking spaces, and associated road sealing to enhance safety and functionality for school transport users.

Regional Footpath Replacements

The footpath defect backlog has a value in excess of \$1.7 million dollars on the network and a mechanism to reduce the risk is to introduce a regional footpath replacement scheme to support reinstatement of poor footpath links across the region.

SUMMARY

The following is a summary of the proposed projects and the corresponding TIDS project subsidy requirements projected through to the 2029/30 financial year. The total at the base of each financial year between the two programs needs to remain the same to achieve a net financial outcome that doesn't affect other Councils or the Wide Bay Burnett region.

Project	25/26	26/27	27/28	28/29	29/30
Tessmanns Road (Kingaroy), footpath	85,534				
Scott Street, Benarkin State School	25,000				
Blackbutt-Crows Nest Road, rehabilitation and widening	606,876	188,124			
Somerset St - Rehabilitation				598,778	
Kumbia Road - Road Widening				231,000	
William St parking, (Haly St – Markwell St)	75,312	121,328			
Memerambi Barkers Creek Rd			911,500		
Reseal various roads	242,655	242,655	242,655	242,655	
Kingaroy Barkers Creek Rd, Booie, pavement widening		872,277	49,644		
Unallocated SafeST			121,328	121,328	
Total	1,035,377	1,424,384	1,325,127	1,193,761	

Table 1: Existing TIDS Program

Project	25/26	26/27	27/28	28/29	29/30
Tessmanns Road (Kingaroy), footpath	160,846				
Scott Street, Benarkin State School	25,000	100,000			
Blackbutt-Crows Nest Road, rehabilitation and widening	606,876	1,060,401	49,644		
Somerset St - Rehabilitation				598,778	
Kumbia Road - Road Widening				231,000	
Regional Footpath Replacements		21,328	121,328		
Memerambi Barkers Creek Rd			911,500		

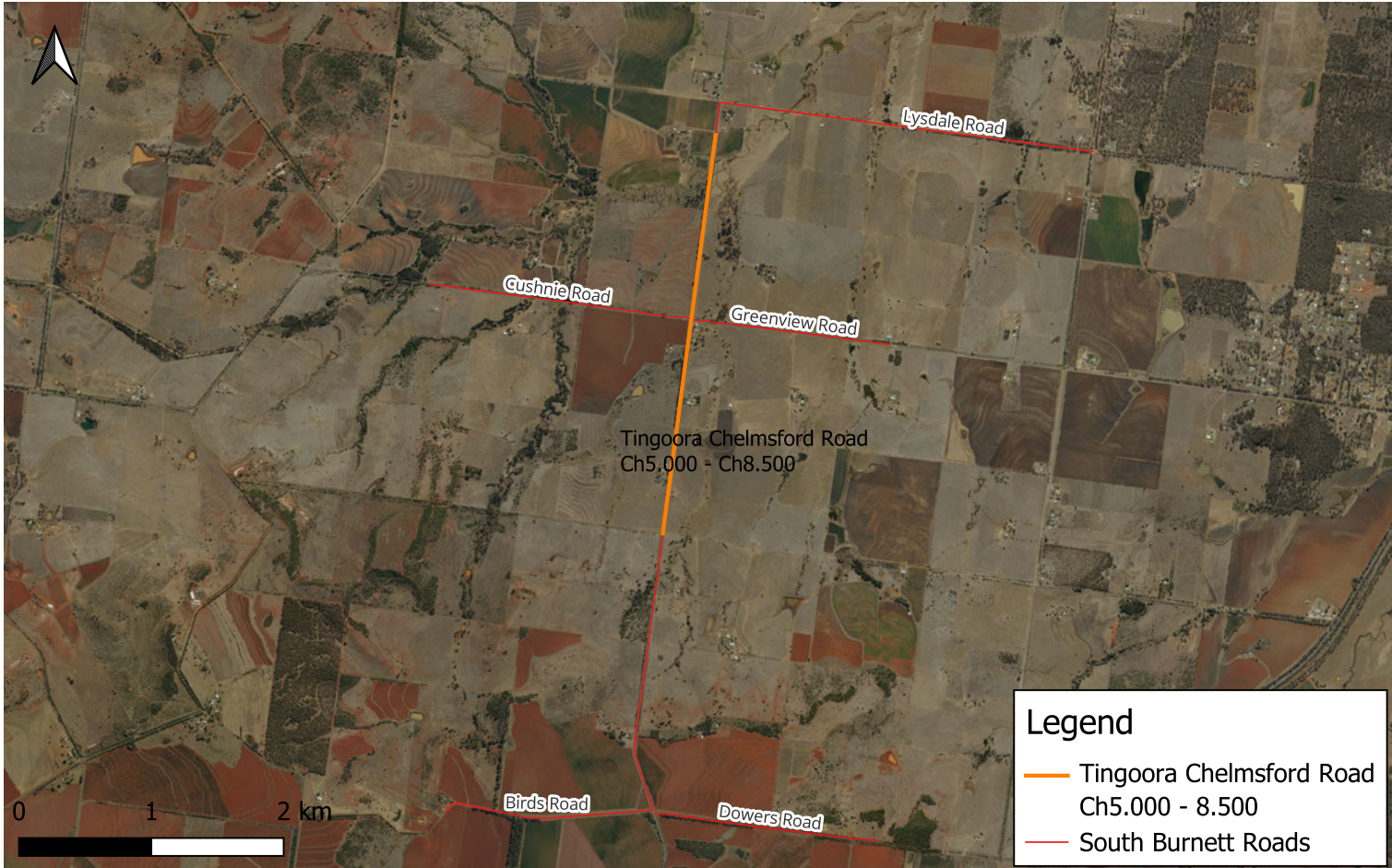
Reseal various roads	242,655	242,655	242,655	242,655	
St John's Lutheran School, Campbell St Widening				121,328	
Tingoor Chelmsford Rd, rehabilitation					
Alford St East, rehabilitation					
Total	1,035,377	1,424,384	1,325,127	1,193,761	

Table 2: Proposed TIDS Program

ATTACHMENTS

1. **Alford Street East** [!\[\]\(1f3780a3b1707ad1ff5eac4b7a44ae40_img.jpg\)](#) 
2. **Tingoor Chelmsford Road** [!\[\]\(adbc49c303c3d1bffa129b7a7d9e2246_img.jpg\)](#) 





13.2 MEMERAMBI TRANSFER STATION GATE CARD FEE AND CHARGE**File Number:** 17.09.2025**Author:** Administration Officer**Authoriser:** Chief Executive Officer**PRECIS**

Memerambi Transfer Station Gate Card Fee and Charge

SUMMARY

Memerambi Transfer Station Gate Card Fee and Charge

OFFICER'S RECOMMENDATION

That Council establishes a fee and charge for the Memerambi Transfer Station for the following:

1. A \$20.00 refundable bond for a gate access card; and
2. A \$40.00 non-refundable lost/ stolen gate access card fee

BACKGROUND

Further to the council meeting on 21st August 2024 and Council resolution 2024/104 - Memerambi Waste Transfer Station – Access Options, the automatic gate has been installed and operational as of 8th September 2025. In order to access the Memerambi Transfer Station Facility, an access card is required.

Residents and/or property owners of properties within the Memerambi and outlining localities are eligible to be able to obtain a gate access card. Residents/property owners will be issued a gate access card upon payment of a \$20.00 refundable bond.

If a user's access card is lost or stolen an additional non-refundable charge of \$40.00 will be payable by the user before a replacement card is issued.

ATTACHMENTS**Nil**

13.3 APPLICATION FOR FUNDING UNDER THE DEPARTMENT OF THE ENVIRONMENT, TOURISM, SCIENCE AND INNOVATION - GRASSROOTS ENVIRONMENTAL GRANTS PROGRAM

File Number: 17/09/2025
Author: Manager Facilities, Parks & NRM
Authoriser: Chief Executive Officer

PRECIS

Application for funding under the Department of the Environment, Tourism, Science and Innovation – Grassroots Environmental Grants Program.

SUMMARY

That Council consider assisting community organisations in the preparation of projects under the Department of the Environment, Tourism, Science and Innovation – Grassroots Environmental Grants Program to protect and preserve the region's environmental areas.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council assist community organisations prepare applications under the Department of the Environment, Tourism, Science and Innovation – Grassroots Environmental Grants Program to protect and preserve the region's environmental areas.

FINANCIAL AND RESOURCE IMPLICATIONS

There is no finance contribution required from Council the applications were successful.

LINK TO CORPORATE/OPERATIONAL PLAN

EN4 Ongoing commitment to biosecurity and pest management, including declared and non-declared species.

EN7 Support groups and initiatives that promote and protects biodiversity, natural resource management and caring and retaining our unique landscapes.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council's Manager Facilities, Parks and NRM has had discussion with members of the Wengenville, Alice Creek and Glenclyffe (WAGS) Syndicate, Bunya Mountains Community Association and the Society for Growing Australian Plants – Kingaroy Branch.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct Legal Implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No policy/Local Law delegation implications

ASSET MANAGEMENT IMPLICATIONS

Council is the trustee of many environmental reserves, stock routes and roadsides that also harbours feral pigs. Council is an important land asset manager within the region that also can contribute to the control of feral animals.

REPORT

The Department of the Environment, Tourism, Science and Innovation is offering grant funding under the Grassroots Environmental Grants Program to eligible recipients to support projects aimed at protecting and preserving Queensland's natural and built environment.

Projects funded will be those that fall into the following categories:

- **Category 1** – Grants of up to \$15,000 (excl GST) to purchase general equipment such as items for weeding and revegetation activities, camera traps, PPE, and/or facility upgrades such as installation of efficient irrigation, water tanks, and garden sheds to support/improve an organisation's capacity to undertake environmental conservation activities.
- **Category 2** – Grants of up to \$30,000 (excl GST) will be provided to deliver on-ground projects to safeguard Queensland's natural environment through activities which rehabilitate, protect and improve biodiversity and habitat.

Project suggestions:

1. Council to sponsor Wengenville, Alice Creek and Glenclyff Syndicate, to protect riparian habitat including feral pig control.
2. Council to work in partnership Society for Growing Australian Plants – Kingaroy branch for rehabilitation and habitat improvements at Carrol Nature Reserve.
3. Council to work with Bunya Mountains Community Association for the rehabilitation and habitat improvements including feral pig control at Alan Sterling Park.

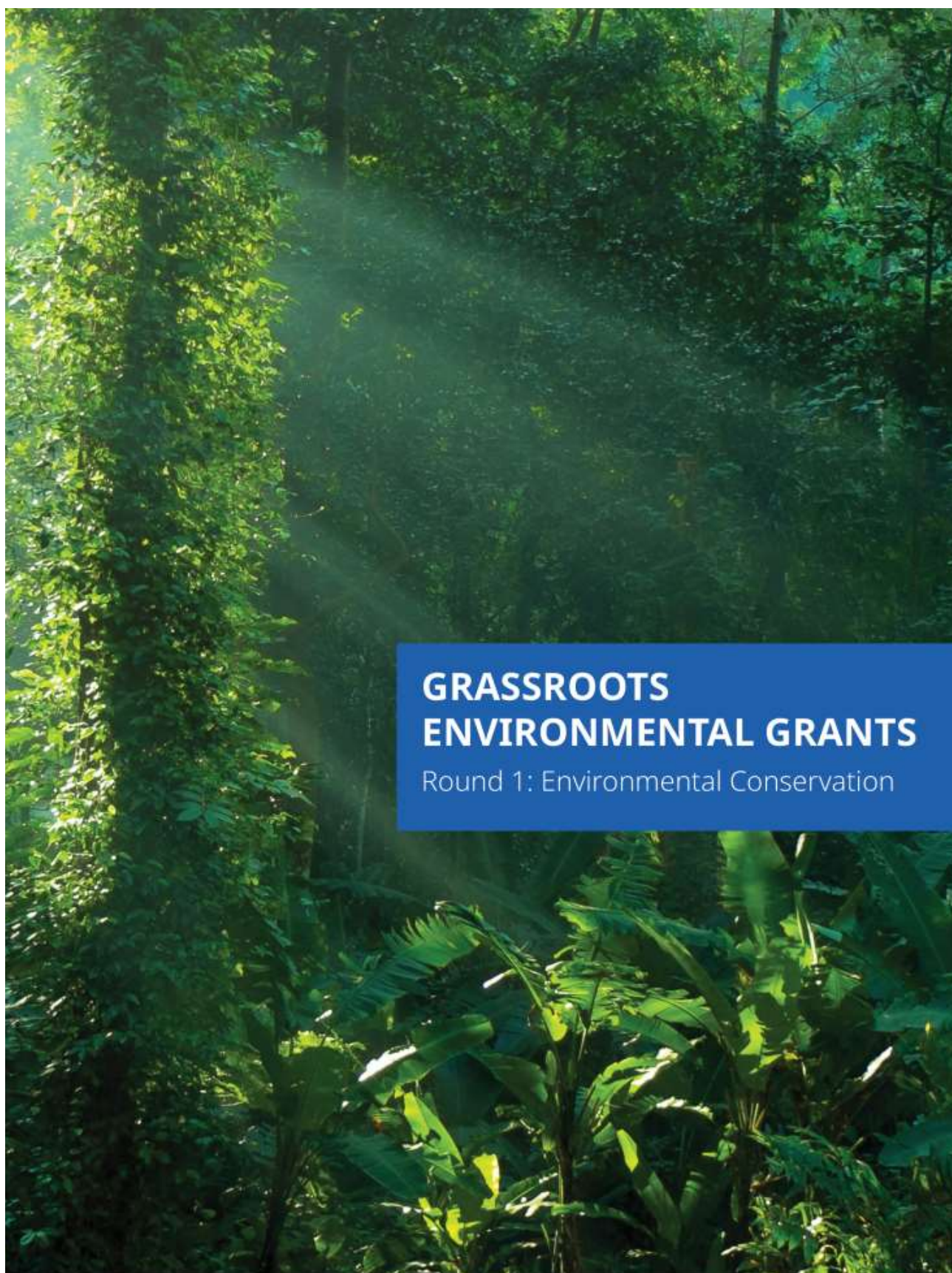
Local Government is not eligible to make application under the grant. Council can be a sponsor to support community organisations that are not incorporated. Wengenville, Alice Creek and Glenclyff Syndicate is not an incorporated group, therefore Council can be the nominated sponsor to manage the funds.

There is no financial contribution required from Council. Council would be assisting the WAGS, Society for Growing Australian Plants – Kingaroy branch and the Bunya Mountains Community Association with the preparation of applications.

Applications close 4pm, Wednesday 8 October 2025.

ATTACHMENTS

1. **Round 1 - Environmental Conservation guidelines** [↓](#) 



GRASSROOTS ENVIRONMENTAL GRANTS

Round 1: Environmental Conservation

DELIVERING
FOR QUEENSLAND



Queensland
Government

Prepared by: Grants Administration Unit,
Department of the Environment, Tourism
Science and Innovation.

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The Department of the Environment, Tourism, Science and Innovation acknowledges Aboriginal and Torres Strait Islander peoples as the Traditional Owners and custodians of the land. We recognise their connection to land, sea and community, and pay our respects to Elders past and present.

The department is committed to respecting, protecting and promoting human rights, and our obligations under the Human Rights Act 2019.

Disclaimer

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Overview

The Grassroots Environmental Grants – **Round 1: Environmental Conservation** will provide up to \$800,000 (excluding GST) in grants to eligible recipients to increase their capacity to improve the sustainability of Queensland's natural resources.

Grant funding will be provided under the following categories:

- **Category 1** – Grants of up to \$15,000 to purchase general equipment and/or facility upgrades to support an organisation's capacity to undertake environmental conservation activities.
- **Category 2** – Grants of up to \$30,000 to deliver on-ground projects to safeguard Queensland's natural environment through activities which rehabilitate, protect and improve biodiversity and habitat.

Details regarding eligible applicants and eligible activities are provided in these guidelines.

All projects must be completed within three years of the project start date.

Applications close at 4pm on 8 October 2025.

This round of funding contributes to the Queensland Government's commitment to preserve our environment with an additional focus on local environmental projects.

For more information, please email GEGrants@detsi.qld.gov.au or contact the grant program office on (07) 3330 6360.

Guidelines for applicants

Applicants must read these guidelines in full before applying for funding and are strongly encouraged to familiarise themselves with the SmartyGrants online application system and other supporting documentation before beginning the application. Application information is available at www.qld.gov.au/grassroots.

Program objective

This grant program provides funding to eligible recipients to increase and support their capacity to improve the sustainability of our natural assets and/or protect and improve the biodiversity of Queensland's natural environments.

Projects funded will be those that fall into the following categories:

Category 1 – Grants of up to \$15,000 to purchase general equipment such as items for weeding and revegetation activities, camera traps, PPE, and/or facility upgrades such as installation of efficient irrigation, water tanks, and garden sheds to support/improve an organisation's capacity to undertake environmental conservation activities.

Category 2 – Grants of up to \$30,000 will be provided to deliver on-ground projects to safeguard Queensland's natural environment through activities which rehabilitate, protect and improve biodiversity and habitat.

Application eligibility

The following are eligible to apply for a grant in their own right:

- properly established incorporated associations (incorporated under the *Associations Incorporation Act 1981*)
- Australian charities registered with the Australian Charities and Not-for-profits Commission (ACNC)
- properly established not-for-profit organisations registered including those registered under the *Corporations Act 2001* or the *Co-operatives National Law Act* (must include evidence attached of constitution for not-for-profit organisations)
- Indigenous corporations incorporated under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cwlth)
- Natural Resource Management (NRM) bodies.

Project sponsor eligibility

The following entities are eligible to apply for a grant with a project sponsor:

- unincorporated organisations
- unregistered charities and not-for-profit organisations.

Project sponsors must be one of the following organisations:

- an organisation eligible to apply for funding in its own right
- a school (government and non-government school)
- a local government authority.

Project sponsors must take full responsibility for the legal and financial accountability of the project, including signing the grant agreement and/or any declarations, and are required to approve all project-related reporting. They are required to provide evidence of insurance for the lifetime of the grant period.

A letter from the project sponsor, signed by an accountable officer, must be included with the application which specifies that the organisation is willing to be the sponsor for the duration of the project and accept the full responsibility of the project.

Project sponsors are not able to financially benefit from the grant funding, however, a sponsor may be engaged by the applicant for any administration component of the project as outlined under eligible expenses in these guidelines.

The applicant organisation is to take the lead on project management and monitoring and be involved in the budget management and reporting requirements for the duration of the funding agreement activities.

An organisation may sponsor more than one project as well as submitting an application in their own right (subject to the criteria specified in the 'Application eligibility' section of these guidelines).

The term sponsor is interchangeable with the term auspice.

Collaborations

Two or more eligible organisations can work in collaboration on a single project. The applicant organisation is to take the lead on project management and monitoring, budget and reporting requirements for the duration of the funding agreement activities.

A letter of commitment will be required from the accountable officer of the collaborating organisation which provides details of the organisation's involvement in the project.

Applicants are encouraged to collaborate with relevant Traditional Custodians, community groups or stakeholders.

Ineligible applicants

The following applicants are ineligible to apply for funding:

- individuals
- statutory bodies and authorities
- Australian Government agencies
- Queensland Government agencies

- political parties or lobbyists
- local government authorities (other than as a sponsor)
- schools (government and non-government schools) (other than as a sponsor)
- tertiary education institutions administered by the Commonwealth or State
- Commercial entities established for profit.

Available funding

Under **Category 1** applicants may seek funding for grants of up to \$15,000 (excluding GST) to support an organisation's capacity to undertake environmental conservation activities.

Under **Category 2** applicants may seek funding for grants of up to \$30,000 (excluding GST) to deliver on-ground projects to safeguard Queensland's natural environment through activities which rehabilitate, protect and improve biodiversity and habitat.

Only one grant per applicant will be provided however, more than one application per organisation can be submitted. A single application may seek funding for category 1 activities and category 2 activities. In such instances, the total funding of the grant will not exceed \$45,000 (excl GST).

Project timeframes

Projects must be completed within three years from execution of the grant agreement.

Eligible projects and activities

Projects funded will be those that increase the capacity to improve the sustainability of Queensland natural assets and/or protect and improve the biodiversity of Queensland's natural environments.

Activities funded may include but not be limited to:

Category 1 – Grants of up to \$15,000 to purchase general equipment such as items for weeding and revegetation activities, camera traps, PPE, and/or facility upgrades such as installation of efficient irrigation, water tanks, and garden sheds to support/improve an organisation's capacity to undertake environmental conservation activities.

Category 2 – Grants of up to \$30,000 to -

- rehabilitate local council reserves, bush reserves and/or private land adjacent to national parks and state forests
- habitat improvement and restoration activities such as improving native vegetation, including planting using local native species
- erosion control i.e., planting trees for stabilisation
- install fences to protect remnant or rehabilitated areas or key species
- monitor and conserve Protected species.

Activities should encourage community/volunteer participation.

Applicants are encouraged to work with the landholders, the community and stakeholders, on environmental projects on local council reserves, bush reserves and/or private land adjacent to national parks and state forests.

Ineligible projects and activities

Projects and activities that will not be considered for funding under this round include:

- projects undertaken outside of Queensland or on private protected areas
- projects undertaken on National Parks and state forests
- projects that do not have a primary aim of improving the sustainability of Queensland's natural environment
- the installation/upkeep of public amenity
- the installation of public art, statues, or sun dials, planting of ornamental plants for aesthetic purposes, laying turf
- the translocation of any animal and/or captive breeding of a species or animal
- construction of seawalls, bridges, car parks or roads
- academic research projects
- devolved grant funding (i.e. requests for funding to be provided to an applicant organisation who will then disseminate this funding to other organisations or individuals to complete work).
- projects or activities where work has already commenced or has been completed (Note: funding applications for multi-stage projects may be considered. For example, if stage 1 of a project has been completed, you may apply for stage 2 of the project).

Eligible expenses

Eligible expenses include, but are not limited to:

Category 1:

- general equipment such as items for weeding and revegetation activities, camera traps, PPE, and/or facilities upgrades such as installation of efficient irrigation and water tanks, and garden sheds.

Category 2:

- purchase of equipment and associated supplies to undertake activities directly related to the grant project
- purchase of personal protective equipment (PPE) and tools to undertake activities related to the grant project
- purchase of catering for project participants participating in project activities
- capital works (supported by technical advice) for environmental benefits

- up to 10% of project administration costs directly related to the grant project (e.g. stationery, postage, office supplies and audit fees). This excludes salaries for project administration. Where applicable, an applicant may engage their project sponsor for project related administration costs (within 10% of the grant funding as outlined above)
- fuel (purchase of fuel cards is ineligible)
- salaries and wages and other employee costs
- contractor fees where there is a clearly demonstrated need for the contractor's services
- hire of vehicles or boats to undertake activities directly related to the grant project, including the hire of organisation-owned vehicles or boats.

Additional information about project expenses

Please note the following information when preparing your budget:

Quotes

Applicants must submit two quotes for contractor costs, hire of vehicle or boats and any other expenditure items over \$5,000 (excluding GST) with their application. The quotes will assist the assessment panel to determine the project's value for money. If the applicant is unable to provide two quotes, a justifiable explanation must be provided in the application form as to why this requirement has not been met.

Applicants seeking funding for salaries and contractors

It is preferable that the majority of project activities are completed by volunteers. However, it is acknowledged that some activities cannot be completed by volunteers and that contractors must be engaged to complete certain components of the work. As such, applicants seeking funding for salaries and contractors must demonstrate in the application form why these are vital to the completion of the project.

Applicants seeking funding for capital works

Applicants seeking funding for significant capital works including contour banks, diversion banks, and levees are required to seek professional technical advice prior to submitting the application. This advice must be provided with the application, or the application may be deemed ineligible.

Ineligible expenses

Ineligible expenses include, but are not limited to:

- contingencies
- insurances (e.g. public liability, volunteer, motor vehicle)
- recurrent operational expenses (e.g. electricity, office rent/leases, rates, water rates, vehicle registration, office equipment hire and maintenance, equipment and motor vehicle repairs or maintenance)
- administration costs which exceed 10% of original grant funding
- entertainment, event, or celebration expenses
- alcohol/gift cards

- gifts/sponsorship/membership fees
- organisational/personal branding
- purchase of uniforms
- purchase of fuel cards
- purchase of land or buildings
- purchase of a motor vehicle or a boat (motorised) including bikes or scooters (motorised or electric), all-terrain vehicles or ride on mowers
- fees related to attending conferences, workshops, and events
- overseas travel
- school-based curriculum materials
- purchase of computer equipment, servers and mobile devices
- training expenses
- permits and licences
- consultancy fees.

Landholder permission

Private or council land

Organisations seeking to undertake a project on private or council land must obtain written approval to conduct the project from the relevant landholder prior to submitting their application. The approval should also provide advice that the permission will remain in place for the expected duration of the project.

First Nations peoples

Applicants are encouraged to consult with, and consider collaborating with, the Traditional Custodians of the Country on which their project is proposed to occur. First Nations peoples have significant knowledge of Country which can provide valuable depth to projects. Details of any consultation undertaken should be included in the application documentation.

Queensland Globe (<https://qldglobe.information.qld.gov.au>) includes native title and cultural heritage layers to help locate contact details for the Traditional Custodians of the Country on which a project is located.

Private Protected Areas

Applicants seeking to undertake a project on a Private Protected Area (Nature Refuges and Special Wildlife Reserves) are not eligible to apply for grant funding.

Queensland national parks and state forests

Applicants seeking to undertake a project on a Queensland National Park or state forest are not eligible to apply for grant funding.

Other State land

Organisations seeking to undertake a project on State land must obtain written approval to conduct the project from the relevant Queensland Government agency prior to submitting their application.

Application process

Applicants are required to submit their application and all supporting documentation in full by the submission deadline.

All applications must be submitted using [SmartyGrants](#), the department's online grants administration program.

New users will need to set up a free online SmartyGrants account. If you already have a SmartyGrants account you can login using your existing details.

The [Help Guide for Applicants](#) explains the steps you need to take to complete and submit your form.

If you experience technical difficulties creating an account or completing an online form, contact SmartyGrants on (03) 9320 6888.

Deadlines for submitting an application are strict. No extensions will be provided.

Applications and GST

Applicants registered for GST will not be provided with funding to account for costs directly associated with GST and are required to provide the GST exclusive amount in their budget. Recipients registered for GST can claim the GST component for any expenditure that they incur back from the ATO.

Where an applicant is not registered for GST the budget may include the GST as a cost component of the grant.

For advice on GST, please seek assistance from the [Australian Tax Office](#).

For more information, please email GEGrants@detsi.qld.gov.au or contact the grants program office (07) 3330 6360.

Assessment criteria

All eligible applications will be assessed by an assessment panel comprised of departmental employees and external representatives with relevant expertise.

Projects will be assessed on the following assessment criteria:

Criterion	Assessment elements
1. Meets the objectives of the program	This includes the extent to which the proposed project: <ul style="list-style-type: none"> improves an eligible applicant's position to be prepared for undertaking environmental conservation projects; and/or provides for on-ground projects which safeguard Queensland's natural environment through activities which rehabilitate, protect and improve biodiversity and habitat.
2. Demonstrates a clear project management approach and governance arrangements	This includes the extent to which the application: <ul style="list-style-type: none"> clearly details the project's objectives and likely potential outcomes. provides a clear explanation of the proposed project activities and provides a detailed and reasonable timeframe to complete the activities (within the timeframes provided). demonstrates organisational capability and capacity for delivering the project. clearly details how the project will be monitored and how results will be evaluated. provides a commitment to maintain the project deliverables beyond the life of the project or can demonstrate there will be ongoing benefit.
3. Represents value for money	This includes: <ul style="list-style-type: none"> the scale of the project and activities versus the funding sought. cost of the project versus the time and resources requested. whether there is a contribution of additional cash or in-kind support. whether the funding sought, and individual line items identified in the budget, are necessary for the successful completion of the project. whether two quotes have been provided for contractor costs, hire of vehicle or boats and any other expenditure items over \$5,000 (excluding GST).
4. Encourages community/volunteer engagement	This includes the extent to which the proposed project: <ul style="list-style-type: none"> engages volunteers and the community in delivering project activities and/or demonstrates community benefit.

These criteria are not weighted.

Where relevant, applicant's past performance under another grant program managed by the department, including if there are any outstanding reports, will be taken into consideration.

Application assessment

Applications will be assessed by an assessment panel consisting of Queensland Government employees and external representatives. The Panel will make funding recommendations to the Director-General, Department of the Environment, Tourism, Science and Innovation, who is the decision maker for all funding recommendations.

Application Outcome

All applicants will be advised of the outcome of their submission in writing. Details including the name of successful applicants, funding allocated, location of the project and a description of the project will be published on the Queensland Government website and may be announced through media including social media.

Successful applicants will be contacted by the Grants Coordinator regarding funding arrangements, grant agreements and other documentation/approvals that may be required (refer to the 'Required documents' section of this guideline).

Unsuccessful applicants can request feedback on their application by emailing GEGrants@detsi.qld.gov.au.

Applicants may lodge an appeal with the department for any decisions made relating to their grant application by emailing GEGrants@detsi.qld.gov.au within two months of advice being received.

Funding availability

Funding is expected to be available from late 2025, pending signing by both parties of a grant agreement, and the provision of all required documentation to the department.

The department reserves the right to determine specific project payment structures on a case-by-case basis and in negotiation with the recipient. In all cases a percentage of funds will be retained by the department until project acquittal.

Required documents

- Eligibility documentation for your organisation (or your project sponsor if relevant) as follows:
 - a) Incorporated Association—a copy of the Certificate of Incorporation
 - b) Registered Charity—a copy of the charity certificate from the Australian Charities and Not-for-profit Commission
 - c) Not-for-profit entity (not registered with the ACNC)—a copy of the Certificate of Registration of Company from ASIC and a copy of the organisation's constitution
 - d) Indigenous Corporation—a copy of the Certificate of Registration of an Aboriginal and Torres Strait Islander Corporation.
- A letter of support from the project sponsor (if applicable) in accordance with the sponsor eligibility.
- A letter of support from the project collaborator (if applicable).
- A letter of commitment for maintenance (if applicable).
- Two quotes for expenses exceeding \$5,000 (ex GST), or why this requirement has not been met.
- Evidence of commitment of cash contributions (such as letters from contributors).
- A detailed map and photographs of the project site location and the project activities location. The map should identify the latitude and longitude (in decimal) of the site and include project boundaries and information which indicates where specific activities will occur.
- Where applicable, evidence to occupy and maintain a site or appropriate permission from landholders and/or Traditional Custodians to undertake the proposed activity on the site.
- Written advice from a relevant expert to support the project activities.
- Financial documentation for your organisation (or your project sponsor if relevant) as follows:
 - a) The latest signed, audited financial statement for the organisation and the latest bank statement showing the BSB and account number
or, for organisations without an audited financial statement:
 - b) A balance sheet, income and expenditure statement, and the last two bank statements showing the BSB and account number.

Successful applicants (or their sponsor where relevant) will be required to provide the following prior to release of any grant funding:

- I. Evidence of public liability insurance coverage of at least \$20 million (in total and per event) that is current and remains current for the duration of the project.
- II. Certificate of Currency for workplace health and safety insurance and evidence of adequate insurance coverage for workers and volunteers as required under the Work Health and Safety Act 2011 (where applicable).

Further information

If you have any questions relating to these guidelines or if you would like to discuss your application please contact the Grants Coordinator by telephone on (07) 3330 6360 or by email at GEGrants@detsi.qld.gov.au.

Please note: a Grants Coordinator can provide you with the best advice based on the information provided. All decisions relating to a grant application will be made based on the information contained in that application.

Privacy statement

The Department of the Environment, Tourism, Science and Innovation (DETSI) is collecting personal information in the application for the Grassroots Environmental Grants Round 1: *Environmental Conservation* to assess your application for funding and prepare a grant agreement, should your application be successful.

All personal information you provide in this application form, including all attachments, will be provided to the following parties for the purpose of assessing your application:

- Authorised officers from DETSI and other Queensland Government agencies
- Approved external assessment panel members (e.g. industry experts).

Where necessary, relevant information contained in your application may also be provided to the Queensland Minister for the Environment and Tourism and Minister for Science and Innovation and the Minister's members of staff for reporting purposes.

If your application is successful, the following information will be published on the Queensland Government website and potentially on the Queensland Environment social media channels:

- your organisation's name
- total amount of funding allocated
- project name, location and description.

The department will not otherwise use or disclose your personal information unless you provide your consent, or if the use or disclosure is authorised or required by law.

Applying online using SmartyGrants

DETSI has a contract service arrangement with 'Our Community', which operates SmartyGrants, a secure online grants administration system. For further information, please read: <https://www.ourcommunity.com.au/privacy>.

Your grant application and associated documentation is subject to the *Right to Information Act 2009*. If you wish to access your personal information that is in the control of the department, you may contact [Right to Information Services](#).

If you have any questions or concerns regarding the privacy of your personal information, please contact the department's Privacy Services unit by email privacy@detsi.qld.gov.au.

Grant terms and conditions

Applying for the grant

- Applicants must provide all required information at the time of submission of their application. Required information is clearly identified in the application form by a red asterisk (*). Failure to submit all required documents may result in your application being deemed ineligible.
- By submitting an application, the applicant agrees to abide by all of the terms and conditions as specified in these guidelines.
- Applicants must be covered by at least the following insurance:
 - a) public liability insurance of a minimum of \$20 million
 - b) workers and volunteers under the Queensland *Work Health and Safety Act 2011*.
- Any approved sponsoring organisation must remain the project sponsor for the duration of the project or until a new sponsor is submitted and accepted by the department.
- Any liaison with an assessment panel member by an applicant or another person about a specific application may result in immediate disqualification.
- Only one grant per applicant will be provided however, more than one application per organisation can be submitted.
- A sponsor may sponsor one or more projects and may receive a grant in its own right (if eligible).

Grant agreements and the provision of funding

- A grant agreement will be developed using information provided in the application form and in negotiation with the approved recipient or their sponsor.
- The grant agreement will specify the financial and operational requirements of the grant.
- Funding will not be available until both parties sign the grant agreement and any additional required documentation has been provided to the department.
- The project activities cannot commence until both parties have signed the grant agreement, and any additional required documentation is received and accepted by the department.
- Successful applicants must return a signed grant agreement within six weeks of the date of being issued by the department or the funding offer may be withdrawn.
- Successful applicants may be required to complete a Conflict of Interest declaration prior to the release of any funding. A conflict of interest exists in instances where a successful applicant has, or could be perceived to have, an interest (whether personal, financial or otherwise) which conflicts or which may reasonably be perceived as conflicting with the recipient's ability to meet the requirements and obligations of the project fairly, objectively and independently.
- Signing of the grant agreement indicates the recipient's acceptance of all funding terms and conditions in the guidelines and funding agreement.
- Funding may be provided in milestone payments with a final payment withheld until completion of the project and the department's acceptance of acquittal documentation.
- The date and value of the milestone payments will be negotiated however the final decision will be made by the department.

- Funding provided must be spent for the purposes stated in the grant agreement and in accordance with program guidelines.
- Variations to the agreed project details should be applied for in writing to the department. It is at the absolute discretion of the department's delegated officer to provide approval. No variation is to be implemented without the applicant first receiving written approval from the department.
- In the event of cancellation of a funded activity, the department must be notified in writing. Any unspent funds can be returned to the department.
- All projects must be completed within three years from the signing of the grant agreement.

Reporting requirements

- All grant recipients will be required to submit periodic progress/milestone reports as per the department's requirements. Reports will be requested on at least a six-monthly basis.
- All grant recipients will be required to complete and submit a final report and acquittal within 30 calendar days after the completion date of the project activities.
- All grant recipients will be required to maintain full financial records of expenditure relating to the grant (including, but not limited to, profit and loss statement and receipts for expenditure). This documentation must be provided to the department on request.
- Grants exceeding \$10,000 (excluding GST) may require an audited financial statement signed by an independent auditor, CPA or chartered accountant at the project's completion.
- Any approved sponsoring organisation must remain the project sponsor for the duration of the project or until a new sponsor is submitted and accepted by the department.
- All promotional material relating to the project must acknowledge funding from the department. This includes promotional flyers, banners and any other promotional material. The final draft of any promotional material using the Funding Acknowledgment statement and/or Queensland Government logo must be approved by the department before going to print in accordance with the timeframes provided in the funding agreement.

Announcement of successful applicants

- The Minister for the Environment and Tourism and Minister for Science and Innovation will announce successful applicants.
- Following the announcement, successful applicants will be listed on the Queensland Government website.
- All applicants will be advised of the outcome of their application in writing.
- Successful recipients are to treat their funding as confidential prior to the minister's announcement of the successful applicants, i.e. no media or public announcements of the project should be made until then.

Resources

- Information on Queensland state parks and forests: [Parks and forests](#)
- Marine Parks permits: [Marine parks](#)
- The Gurra Gurra Framework 2020–2026—the Department of the Environment, Tourism, Science and Innovation’s commitment to working in partnership with Queensland’s First Nations peoples: [The Gurra Gurra Framework](#)
- Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism: contact details: <https://www.tatsipca.qld.gov.au/?id=136?id=136>
- WetlandInfo: <http://www.wetlandinfo.des.qld.gov.au/wetlands/>
- Weeds: <http://www.daf.qld.gov.au/plants/weeds-pest-animals-ants/weeds>
- Atlas of Living Australia: www.ala.org.au
- Queensland Globe: <https://qldglobe.information.qld.gov.au>

13.4 FUNDING REQUEST - REPLACEMENT OF TIMBER RETAINING WALL AT KINGAROY NETBALL COURTS AND ROTARY PARK.**File Number:** 17/09/2025**Author:** Manager Facilities, Parks & NRM**Authoriser:** Chief Executive Officer**PRECIS**

Funding request from Kingaroy Netball Association for a replacement of timber retaining wall at Kingaroy Netball courts and Rotary Park, Kingaroy.

SUMMARY

Council has received a letter from the Kingaroy Netball Association asking for funding assistance of \$34,550 for the replacement of the deteriorating timber retaining wall at the courts located at Rotary Park, Kingaroy.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council contribute \$34,550 (incl. GST) to Kingaroy Netball Association for the construction of a new retaining wall along the netball courts to protect the new courts and Councils stormwater infrastructure.

FINANCIAL AND RESOURCE IMPLICATIONS

The Kingaroy netball courts are not a Council Building asset. Council Building Restricted Cash 24/25 \$50,567 and Building Condition Assessment Future Years \$328,000.

There are implications for the Council operational budget as this is not a council asset. The capital budget areas noted above may not be available to use for this project. This is similar to the Mountain bike track and Kumbia Hall contributions council has made previously.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Kingaroy Netball Association and their Project Manager have meet with Council staff to discuss the issues of the current retaining wall. Current retaining wall is old timber logs that is rotting and structured damaged from termites.

Netball Court has fenced the retaining walls out of player access area to prevent injury or harm to players. The far eastern grass court corner is sinking as a result of the retaining wall failing.

The retaining wall supports the grass courts and protects Councils stormwater infrastructure.

Infrastructure Planning has been consulted, and they have provided feedback on the plans. Acknowledge that the Infrastructure Planning team have commented on the alignment and profile considerations in the plan are suitable.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct legal implications.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law implications.

ASSET MANAGEMENT IMPLICATIONS

The Kingaroy Netball Association has a current lease with Council which expires in 2031, with the option to extend for another 10 years.

REPORT

The Kingaroy Netball Association has written a letter to Council asking for funding assistance of \$34,550 (incl. GST) for the construction on a new retaining wall at the courts next to Rotary Park, Kingaroy.

The Association received financial assistance from Council of \$2200.00 for the engineering design of the retaining wall and have since called for tenders to do the works which they have successfully chosen a local contractor.

The retaining wall forms an important component for the Association's Court Replacement Project which they have already successfully secured funding, with works scheduled to start at the end of 2026. During the tender process for the court replacement, it was identified that the retaining wall required urgent replacement to ensure the safety, structural integrity and long-term viability of the upgraded facility.

The current site is already problematic due to stormwater runoff from Rotary Park and playing surfaces, existing surfaces at different heights, sewage lines down under playing surfaces, old light layout and configuration not making it possible to do two courts at a time.

ATTACHMENTS

1. Letter from Kingaroy Netball Association [!\[\]\(0d348c1375635260cb3a6b085f4f0a18_img.jpg\)](#) 
2. Quote from Builder for retaining wall [!\[\]\(46e3e30766ec53fcf6eebca798b67e6e_img.jpg\)](#) 
3. Design of retaining wall [!\[\]\(d6dce66777a44b5840667b47ab2dbdf8_img.jpg\)](#) 



14th August 2025

Dear SBRC CEO, Mayor and Councillors

Subject: Funding Request – Replacement of Timber Retaining Wall at KNA Netball Courts, Rotary Park Kingaroy

Dear Mayor, CEO and Councillors,

On behalf of the Kingaroy Netball Association (KNA), I am writing to request funding assistance for the replacement of the deteriorating timber retaining wall at our netball courts in Rotary Park, Kingaroy.

This wall forms an important component of our Court Replacement Project, for which we have already secured funding and which is scheduled to start in November 2025. During the tender process for the court replacement, the retaining wall was identified as requiring urgent replacement to ensure the safety, structural integrity, and long-term viability of the upgraded facility.

The complete engineering design for the replacement wall has been finalised and is attached for your reference. We have obtained two quotes from local contractors, with the most competitive being **\$34,550 (incl. GST) from Steinhardt's Building.**

Given the wall's critical role in supporting the courts and preventing soil erosion, its replacement will safeguard the significant investment being made into the court upgrade. We believe that by completing this work in conjunction with the court replacement, we can ensure efficiency in construction, minimise disruption to our members, and deliver a safe, modern facility for the community.

We request Council's consideration of funding support to cover the retaining wall replacement. We would be pleased to provide any further information or attend a Council meeting to discuss the proposal.

Thank you for your continued support of local sport and community facilities.

Kind regards,

Amanda Astill – Treasurer

On Behalf of Kingaroy Netball Executive Committee

Attachments:

- Engineering design for retaining wall
- Contractor quotes

PO BOX 1015, KINGAROY Q 4610
secretary@kingaroynetball.com

**ZAC STEINHARD**

127 Pring Street Wondai 460

Mobile: 0456 999 35

Email: steinhardt_35@outlook.com

ABN: 1766101081

QUOTE TO:
KINGAROY NETBALL COURT

DATE:	9/7/2025
QUOTE NO:	317

Description	Amount
SUPPLY MATERIALS AND LABOUR TO REPLACE EXSISTING TIMBER SLEEPER WALL WITH NEW STEEL GAL POSTS AND CONCRETE SLEEPERS AS PER DRAWINGS SUPPLIED BY ATC ENGINEERS (57 LINEAL MTRS)	
TOTAL	\$31,409.10
GST	\$3,140.90
TOTAL INCL GST	\$34,550.00



Reno Now, Pay Later.

Get Pre-Approved

[Learn more](#)

Quoted Items

Quoted items represents a break down of the quote for your project. If you have any questions about any item, please feel free to contact us.

Exclusions to the price include,

- Council submissions
- Engineering inspections
- Fall protection to the top of retaining wall

Preliminaries	\$6,277.50
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Demolition	\$7,290.00
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Retaining wall 62m	\$47,242.79
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Turf and remediation	\$14,040.00
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Allowances

Allowances For Provisional Sums

Provisional Sums are a reasonable estimate or allowance for works where the full scope is not yet known.

Demolition \$2,640.00

Ref	Description	Qty	UOM	Incl. GST
2.2	Dump fees	6.000		\$2,640.00

Turf and remediation \$7,920.00

Ref	Description	Qty	UOM	Incl. GST
4.2	Turf Supply and lay	400.000	m2	\$7,920.00

Total Incl. GST: \$10,560.00

Specifications & Inclusions

Retaining wall 62m

Ref: 1.001	Qpro post 1400mm
Ref: 1.002	Qpro post 1000mm
Ref: 1.003	Qpro 1600mm sleeper
Ref: 1.004	Qpro Post 800mm
Ref: 1.005	Qpro 2000mm sleeper
Ref: 1.006	Qpro post 1200mm
Ref: 1.007	Qpro Post 400mm
Ref: 1.008	Qpro post 1600mm
Ref: 1.009	Qpro post 600mm

Quote Summary

Quoted items represents a break down of the quote of your project.If you have any questions about any item, please feel free to contact us.

Sub Total:	\$74,850.29
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GST:	\$7,485.03
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Incl. GST:	\$82,335.32
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Terms & Conditions

This Quote is valid for 30 days

Please note that this is an estimate only. Pricing is subject to the results of the Soils Test, Contour Survey, 6 Star Energy Rating, Foundation Design, and BAL Assessment.

G1. THESE DRAWINGS SHALL BE READ IN ACCORDANCE WITH ALL ARCHITECTURAL AND OTHER CONSULTANTS' DRAWINGS AND SPECIFICATIONS
G2. AND WITH OTHER WRITTEN INSTRUCTION AS MAY BE ISSUED DURING THE COURSE OF THE CONTRACT. ANY DISCREPANCIES SHALL BE
G3. REFERRED TO THE SUPERINTENDENT BEFORE PROCEEDING WITH THE WORKS.
G4. ALL SETTING OUT DIMENSIONS AND LEVELS SHALL BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORKS.
G5. DIMENSIONS SHALL NOT BE OBTAINED BY SCALING THE DRAWINGS.
G6. CONTRACTOR TO ENSURE SAFETY AND STABILITY OF THE EXISTING STRUCTURES AND ALL WORKS INCLUDING TEMPORARY SUPPORTS
G7. THROUGHOUT THE DURATION OF THE WORKS.
G8. ALL WORKSMANSHIP AND MATERIALS (WHETHER SHOWN ON THESE DRAWINGS OR NOT) SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS
G9. OF THE NATIONAL CONSTRUCTION CODE (NCC), AUSTRALIAN STANDARDS AND THE BY-LAWS AND ORDINANCES OF THE RELEVANT BUILDING
G10. AUTHORITY. ALL CODES SHALL BE CURRENT EDITIONS.
G1. IN THE EVENT OF A DISCREPANCY BETWEEN THESE NOTES AND THE SPECIFICATION OF THESE DRAWINGS SHALL BE RESOLVED BY THE ENGINEER.
G2. ALL EQUIPMENT MUST BE FREE OF FIRE ANTS PRIOR TO AND DURING CONSTRUCTION
G3. SAFETY FENCES REQUIRED AROUND TOP OF RETAINING WALLS AND EXCAVATIONS DEEPER THAN 1.0m.
G4. CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS.
G5. IF DOUBT EXISTS, REFER TO ENGINEER.

DC1. THE STRUCTURE SHOWN ON THESE DRAWINGS HAS BEEN DESIGNED BASED ON THE FOLLOWING:
DESIGN LIFE: 15 YEARS
WIND LOAD CLASSIFICATION: N3
SURCHARGE LOAD ON BACKFILL: 2.5 kPa

US1. NOTWITHSTANDING THAT EXISTING SERVICES MAY OR MAY NOT BE SHOWN ON THESE DRAWINGS, NO RESPONSIBILITY IS TAKEN BY THE ENGINEER OR THE PRINCIPAL FOR THIS INFORMATION WHICH HAS BEEN SUPPLIED BY OTHERS. THE DETAILS ARE PROVIDED FOR INFORMATION ONLY. THE CONTRACTOR SHALL ASCERTAIN THE POSITION OF ALL UNDERGROUND SERVICES PRIOR TO EXCAVATION AND SHALL BE RESPONSIBLE FOR THE COST OF REPAIRS TO DAMAGE CAUSED AS A RESULT OF THE WORKS.

11. INSPECTIONS SHALL BE CARRIED OUT AT EACH FOOTING STAGE BY A SUITABLY QUALIFIED ENGINEER. 24 HOURS NOTICE REQUIRED.

E1. THE CONTRACTOR MUST ENSURE STABILITY OF ALL EXCAVATIONS AND EXISTING STRUCTURES DURING CONSTRUCTION.
E2. ALL EXCAVATIONS MUST BE BACKFILLED AND COMPACTED WITH CONTROLLED FILL TO 98% STANDARD COMPACTION.
E3. ALL VOIDS CREATED DURING THE EXCAVATION PROCESS MUST BE CONCRETE FILLED.
E4. DE-WATERING MUST BE ALLOWED FOR.
E5. THE USE OF A TEMPORARY LINER MAY BE REQUIRED TO PREVENT COLLAPSE OF THE EXCAVATION DURING CONSTRUCTION AND REDUCE OR PREVENT INGRESS OF WATER. THE USE OF PERMANENT LINERS IS NOT PERMITTED.
E6. NO EXCAVATIONS DEEPER THAN 1m SHALL BE MADE WITHIN 2m OF FOOTINGS.
E7. EXCAVATION FOR BORED PIERS SHALL BE DONE BY MECHANICAL AUGERING OR OTHER APPROVED MEANS. SIDES OF HOLES SHALL BE VERTICAL AND FREE OF LOOSE MATERIAL, THE BASE MUST ALSO BE FREE OF LOOSE MATERIAL. A CLEAN OUT BUCKET MUST BE USED

F1. THE BUILDER SHALL ENGAGE A GEOTECHNICAL ENGINEER TO VERIFY AND APPROVE THE DEPTH AND FOUNDING MATERIAL BEFORE PLACING REINFORCEMENT. PROBE HOLES, IF REQUIRED BY THE GEOTECHNICAL ENGINEER, SHALL BE PROVIDED BY THE CONTRACTOR.

F2. UNDERSIDE OF FOOTINGS SHALL FOUND INTO NATURAL STIFF CLAY OR BETTER MATERIAL WITH A MINIMUM ALLOWABLE BEARING CAPACITY OF 100kPa UNO.

F3. PERMEABLE SOILS WITH A pH<4, OR WITH GROUND WATER CONTAINING MORE THAN 1g PER LITRE OF SULPHATE IONS, WOULD BE CONSIDERED AGGRESSIVE. ADJUSTMENTS SHOULD BE CONSIDERED TO RESIST SUCH ATTACKS.

F4. IF THE DEPTH OF ANY UNDERGROUND SERVICE IS MORE THAN THE DISTANCE AWAY FROM THE FOOTING (WITHIN THE FOOTING'S ZONE OF INFLUENCE), THEN THIS OFFICE MUST BE CONTACTED FOR A REDESIGN.

C1. ALL WORKMANSHIP AND MATERIALS SHALL BE IN ACCORDANCE WITH AS3600.

ELEMENT	f _c (MPa)	MAX. AGG. SIZE (mm)	SLUMP (mm)	SPECIAL REQUIREMENTS	ADMIXTURE	COVER (mm)		
						TOP	SIDES	BOTTOM
FOOTINGS	N25	20	80	-	Nil	50	50	50

C3. REINFORCEMENT SYMBOLS:
R - DENOTES R250N HOT ROLLED PLAIN BAR TO AS4671.
SL/RL - HARD DRAWN STEEL WIRE REINFORCING FABRIC GRADE D500L TO AS4671.
N - DENOTES GRADE D500N HOT ROLLED DEFORMED BAR TO AS4671.
THE NUMBER PRECEDING THE BAR SYMBOL DENOTES THE NUMBER OF BARS IN THE GROUP AND THE NUMBER FOLLOWING THE BAR SYMBOL DENOTES THE BAR DIAMETER. ALTERNATIVELY, THE NUMBER FOLLOWING THE BAR DIAMETER DENOTES THE MAXIMUM CENTRE SPACING.

[illegible]

C5. REINFORCEMENT IS SHOWN DIAGRAMMATICALLY AND NOT NECESSARILY SHOWN IN TRUE PROJECTION.
C6. WELDING OF REINFORCEMENT IS NOT PERMITTED (U.N.O.).
C7. DO NOT CUT REINFORCEMENT ON SITE TO CLEAR PENETRATIONS. DISPLACE REINFORCEMENT SLIGHTLY AS NECESSARY TO CLEAR BLOCKOUTS.
C8. PIPES OR CONDUITS SHALL NOT BE PLACED WITHIN THE CONCRETE COVER TO REINFORCEMENT WITHOUT THE APPROVAL OF THE ENGINEER.
C9. THE CONTRACTOR SHALL NOTIFY THE ENGINEER 24 HOURS BEFORE REINFORCEMENT IS COMPLETED. THE CONTRACTOR SHALL ALLOW AFTER COMPLETION OF THE REINFORCEMENT. TWO (2) HOURS FOR THE ENGINEERS INSPECTION.

C10. CONCRETE SHALL NOT BE ORDERED UNTIL REINFORCEMENT IS APPROVED BY THE ENGINEER.
C11. NO WATER TO BE ADDED TO CONCRETE ONSITE.
C12. CONCRETE SHALL BE COMPACTED USING HIGH FREQUENCY VIBRATORS, COMPLETELY FILLING THE FORMWORK FREE OF POCKETS.
C13. ALLOW MINIMUM 7 DAYS CURING PERIOD TO AVOID DAMAGE.

STEELWORK

S1. ALL STEELWORK TO BE IN ACCORDANCE WITH AS4100.

S2. ALL STEEL SECTIONS AND FIXINGS SHALL BE GALVANISED TO RELEVANT AUSTRALIAN STANDARDS.

S3. UNLESS NOTED OTHERWISE, ALL WELDS SHALL BE 6mm CONTINUOUS FILLET WELD TO AS1154 WITH COLD GALVANISING OR PAINT TREATMENT TO COMPLETED WELDS.

EW1. ALL EARTHWORKS TO BE CARRIED OUT IN ACCORDANCE WITH AS3579.

EW2. STRIP THE CONSTRUCTION AREA OF ALL VEGETATION, RUBBISH, DELETERIOUS MATERIAL AND TOPSOIL AS NOMINATED BY THE ENGINEER. DISPOSE OF ALL SUCH MATERIAL OFF SITE. TOPSOIL AND UNCONTROLLED FILL APPROVED FOR REUSE, IS TO BE STOCKPILED ON SITE AS DIRECTED BY THE ENGINEER.

EW3. EARTHWORKS PROFILES ARE TO BE TRANSITIONED UNIFORMLY BETWEEN THE EXISTING SLOPES.

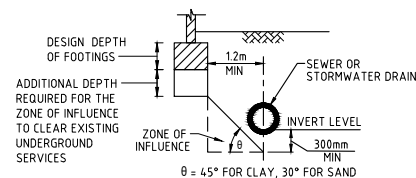
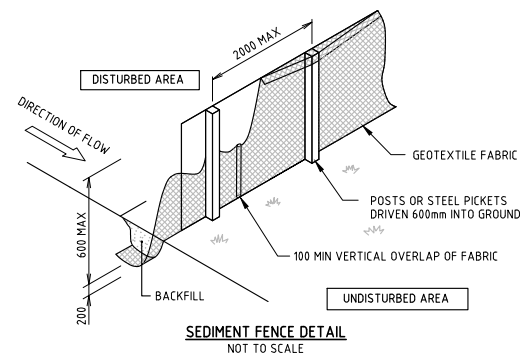
EW4. STOCKPILED TOPSOIL IS TO BE SPREAD TO AN EVEN THICKNESS OVER ALL BATTERS AND SURROUNDING AREAS DISTURBED BY CONSTRUCTION ACTIVITIES. THE CONTRACTOR IS TO DISPOSE OF EXCESS TOPSOIL OFF SITE. ALL DISTURBED AREAS TO BE GRASS SEED.

EW5. EXCESS SPOIL MATERIAL GENERATED DURING CONSTRUCTION IS TO BE REMOVED FROM THE SITE BY THE CONTRACTOR.

SE1 THE CONTRACTOR IS TO ENSURE THAT APPROPRIATE MEASURES ARE TAKEN TO LIMIT THE REMOVAL OF SEDIMENT FROM THE SITE.

SE2 IMPLEMENTATION OF (BUT NOT LIMITED TO) THE FOLLOWING MEASURES MAY REDUCE EROSION AND THE REMOVAL OF SEDIMENT:

- 2.1 MAINTENANCE OF EXISTING VEGETATION WHERE PRACTICAL;
- 2.2 INSTALLATION AND REGULAR MAINTENANCE OF SHAKEDOWN AREAS;
- 2.3 INSTALLATION AND REGULAR MAINTENANCE OF SEDIMENT FENCES;
- 2.4 GRASS SEEDING AND TUREING UPON COMPLETION OF PROJECT.



BUILDING OVER OR NEAR RELEVANT INFRASTRUCTURE
REFER TO QUEENSLAND DEVELOPMENT CODE
(QDC) MP 1.4 FOR MORE INFORMATION.

A	ISSUE FOR CONSTRUCTION	10/08/2016	TU	TU	SBO	JMC	

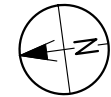
NOTE: FIGURED DIMENSIONS TO TAKE
PRECEDENCE OVER SCALED MEASUREMENTS.
VERIFY ALL ON SITE DIMENSIONS & LEVELS
PRIOR TO THE COMMENCEMENT OF ANY
CONSTRUCTION. CONTRACTOR TO NOTIFY
ENGINEER IMMEDIATELY OF ANY
DISCREPANCIES. COPYRIGHT OF THIS
DRAWING IS VESTED WITH ATC ENGINEERS
AND PROJECT MANAGERS



CLIENT KINGAROY NETBALL ASSOCIATION

PROJECT	PROPOSED RETAINING WALL REPLACEMENT 1 FISHER STREET KINGARROY QLD 4610
TITLE	GENERAL NOTES

PROJECT NO.	SIZE	UNIT
25198	A3	mm
COUNCIL RAL/MCU NO.		
COUNCIL OW NO.		
DRAWING NO.	ISSU	



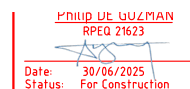
SCALE 1:200

NOTE: FIGURED DIMENSIONS TO TAKE PRECEDENCE OVER SCALED MEASUREMENTS. VERIFY ALL ON SITE DIMENSIONS & LEVELS PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION. CONTRACTOR TO NOTIFY ENGINEER IMMEDIATELY OF ANY DISCREPANCIES. COPYRIGHT OF THIS DRAWING IS VESTED WITH ATC ENGINEERS AND PROJECT MANAGERS.



PROJECT	PROPOSED RETAINING WALL REPLACEMENT 1 FISHER STREET KINGAROY QLD 4610
---------	--

DRAWING NO.	ISSUE
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PROPOSED RETAINING WALL PLAN
SCALE 1:200

A	REUSE COS CONSTRUCTION	10/06/2018	TW	TW	SDD	AMC	

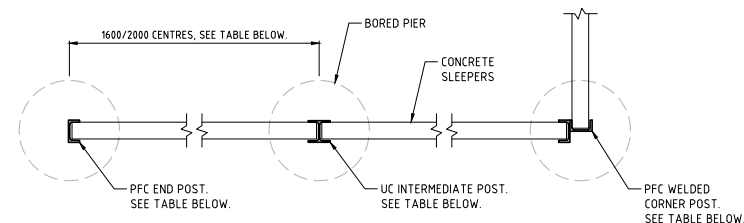
NOTE: FIGURED DIMENSIONS TO TAKE PRECEDENCE OVER SCALED MEASUREMENTS. VERIFY ALL ON SITE DIMENSIONS & LEVELS PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION. CONTRACTOR TO NOTIFY ENGINEER IMMEDIATELY OF ANY DISCREPANCIES. COPYRIGHT OF THIS DRAWING IS VESTED WITH ATC ENGINEERS AND PROJECT MANAGERS



CLIENT KINGAROY NETBALL ASSOCIATION

PROJECT	PROPOSED RETAINING WALL REPLACEMENT 1 FISHER STREET KINGAROY QLD 4610
TITLE	PROPOSED PLAN

PROJECT NO. 25198	SIZE A3	UNITS mm
COUNCIL RALMCO NO.		
COUNCIL OW NO.		
DRAWING NO.	ISSUE	



SCALE 1:20

WALL HEIGHT 'H'	PIER DEPTH 'D'	PIER DIAMETER	PIER SPACING	POST LENGTH	SLEEPER LENGTH	INTERMEDIATE POST	END POST
400	1000	450	2000	800	2000	100UC 14.8	100 PFC
600	1100	450	2000	1200	2000	100UC 14.8	100 PFC
800	1300	450	2000	1600	2000	100UC 14.8	100 PFC
1000	1500	450	2000	2000	2000	100UC 14.8	100 PFC
1200	1700	450	2000	2000	2000	100UC 14.8	100 PFC
1400	1900	450	2000	2400	2000	100UC 14.8	100 PFC
1600	2000	450	1600	2400	1600	150UC 23.4	150 PFC

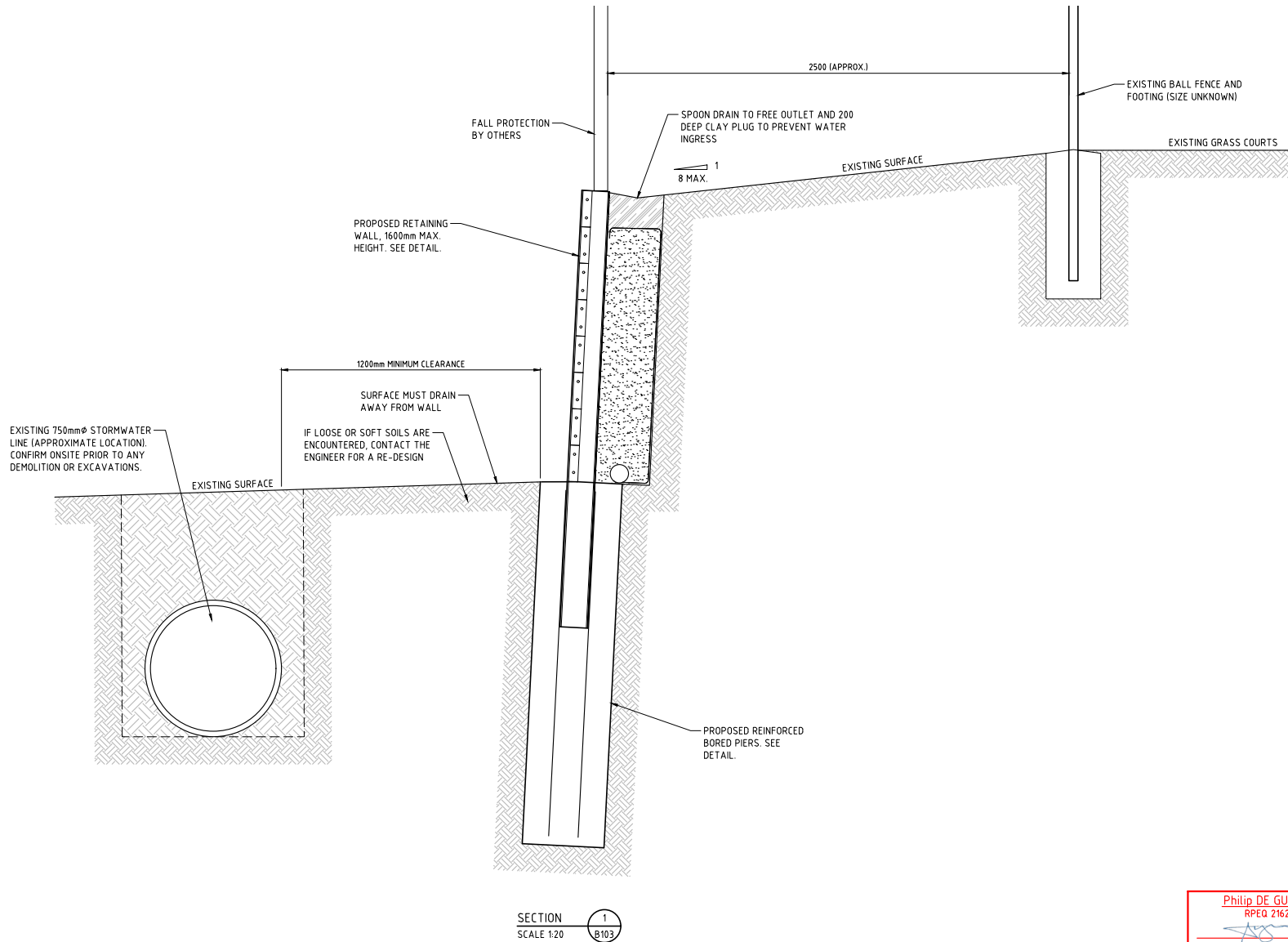
- CS.1. PIER CONCRETE STRENGTH f_c 25MPa
- CS.2 ALL CONCRETE TO BE ADEQUATELY COMPACTED BY A MECHANICAL VIBRATOR AND CURED.
- CS.3 ALL PIERS SHALL FILL IN NATURAL VERY STIFF CLAY, BELOW ALL FILL AND SOFT/ LOOSE SOILS.
- CS.4 NO EXCAVATIONS SHALL TAKE PLACE IN FRONT OF THE FOOTING FOR A DISTANCE EQUAL TO THE HEIGHT OF THE WALL.
- CS.5 NO UNDERGROUND SERVICES SHALL BE LOCATED WITHIN 2.0m OF THE FOOTING.
- CS.6 BACKFILLING THE WALL SHOULD BE POSTPONED FOR A MIN. OF 7 DAYS.
- CS.7 NO OTHER WALLS OR STRUCTURES TO FOUND BEHIND THE WALL WITHIN A DISTANCE EQUAL TO THE HEIGHT OF THE WALL.
- CS.8 ALL FALL PROTECTION AND FENCING BY OTHERS.

SCALE 1:20

NOTE: FIGURED DIMENSIONS TO TAKE
PRECEDENCE OVER SCALED MEASUREMENTS.
VERIFY ALL ON SITE DIMENSIONS & LEVELS
PRIOR TO THE COMMENCEMENT OF ANY
CONSTRUCTION. CONTRACTOR TO NOTIFY
ENGINEER IMMEDIATELY OF ANY
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DRAWING IS VESTED WITH ATC ENGINEERS
AND PROJECT MANAGER.



PROJECT NO. 25198	SIZE A3	UNITS mm
COUNCIL RALMCU NO.		
COUNCIL OW NO.		
DRAWING NO.	ISSUE	



A	ISSUE FOR CONSTRUCTION	30/06/2025	TH	TH	PdG	AKC		

NOTE: FIGURED DIMENSIONS TO TAKE
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CLIENT	
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KINGAROY NETBALL ASSOCIATION

PROJECT	
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**PROPOSED RETAINING WALL REPLACEMENT
1 FISHER STREET
KINGAROY QLD 4610**

TITLE	SECTION 1
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Philip DE GUZMAN
RPEQ 21623

Date: 30/06/2025
Status: For Construction

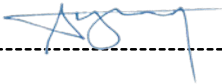
PROJECT NO.	SIZE	UNITS
25198	A3	mm
COUNCIL RAL/MCU NO.		
COUNCIL OW NO.		
DRAWING NO.	ISSUE	
1.0	A	

Form 15**Compliance certificate for
building design or specification**

This form is the approved form that must be used in accordance with section 10 of the *Building Act 1975* and sections 73 and 77 of the *Building Regulation 2021* (Design-specification certificate) stating that an aspect of building work or specification will, if installed or carried out as stated in this form, comply with the building assessment provisions.

Additional explanatory information is included in the Appendix at the end of this form.

<p>1. Property description</p> <p>This section need only be completed if details of street address and property description are applicable.</p> <p>E.g. in the case of (standard/generic) pool design/shell manufacture and/or patio and carport systems this section may not be applicable.</p> <p>Where applicable, the description must identify all land the subject of the application.</p> <p>The lot and plan details (e.g. SP/RP) are shown on title documents or a rates notice.</p> <p>If the plan is not registered by title, provide previous lot and plan details.</p>	<p>Street address (include number, street, suburb/locality and postcode) 2 Fisher street</p> <hr/> <p>Kingaroy State QLD Postcode 4610</p> <hr/> <p>Lot and plan details (attach list if necessary) Lot 58 on RP63331</p> <hr/> <p>Local government area the land is situated in South Burnett Regional Council</p> <hr/>
<p>2. Description of aspect/s certified</p> <p>Clearly describe the extent of work covered by this certificate, e.g. all structural aspects of the steel roof beams.</p>	<p>Concrete sleeper retaining wall located eastern side and southern end of the lot.</p>
<p>3. Basis of certification</p> <p>Detail the basis for giving the certificate and the extent to which tests, specifications, rules, standards, codes of practice and other publications were relied upon.</p>	<p>National Construction Code AS 1170 - Structural Design Actions AS 3600 - Concrete Structures AS 4678 - Earth Retaining Structures</p>

4. Reference documentation Clearly identify any relevant documentation, e.g. numbered structural engineering plans.	ATC Consulting Engineers IFC Drawings, Proposed Retaining Wall Replacement, B-101 to B-105, Issue A, Dated 30 June 2025	
5. Building certifier reference number and building development application number	Building certifier reference number Building development application number (if available)	
6. Appointed competent person details Under Part 6 of the Building Regulation 2021 a person must be assessed as a competent for the type of work (design-specification) by the relevant building certifier.	Name (in full) Philip De Guzman Company name (if applicable) ATC Consulting Engineers and Project Manager Business phone number 07 4162 2378 Email address office@atcengineers.com.au Postal address PO Box 550 Kingaroy State QLD Postcode 4610 Licence class or registration type (if applicable) RPEQ Licence or registration number (if applicable) 21623	
7. Signature of appointed competent person This certificate must be signed by the individual assessed and appointed by the building certifier as competent to give design-specification help.	Signature 	Date 30/06/2025

LOCAL GOVERNMENT USE ONLY

Date received		Reference number/s	
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Appendix – explanatory information

IMPORTANT NOTE: it is an offence for a competent person to give a building certifier a document, including this form, that the person knows or reasonably suspects, is false or misleading.

Who can complete this certificate? (section 10 of the *Building Act 1975* (Building Act) and sections 73 and 77 of Building Regulation 2021 (BR 2021))

A building certifier can accept from a competent person (design-specification) a certificate stating that the competent person has assessed the building design or specification for the aspect of building work, and it will, if installed or carried out under the certificate, comply with the building assessment provisions, including any relevant standards and codes.

Schedule 10 of the BR 2021 defines *building design or specification* as any material, system, method of building or other thing related to the design of or specifications for building work.

When completing the certificate, a competent person is required under section 77 of the BR 2021 to include the basis for giving the certificate and state the extent to which the competent person has relied on tests, specifications, rules, standards, codes of practice or other publications.

What is the purpose of this form? (section 10 of the Building Act and sections 73 and 77 of the BR 2021)

The information in this form informs the building certifier's decision making when they are assessing a building development application, issuing the building development approval for the building work the subject of the certificate (form) and when amending the building development approval due to the receipt of updated aspect information such as glazing or truss specifications or revised excavation drawings.

Can a manufacturer or supplier give this Form 15?

A building certifier can accept this form from a manufacturer or supplier who the certifier has decided is a competent person (design-specification).

A manufacturer or supplier of building materials can give this form if they have undertaken the design component for the product. For example a window manufacturer who designs, constructs and supplies the windows to industry could give this form.

Competent person (section 10 of the Building Act 1975 and Part 6 of the BR 2021)

A building certifier must assess and decide to appoint an individual as a competent person before they can accept design-specification help.

When deciding whether a person can be a competent person, the building certifier must assess the person having regard to their experience, qualifications and skills and ensure the person holds a licence or registration if required.

The building certifier is required to keep detailed records about what was considered when appointing a competent person.

For further information about assessment of someone as a competent person refer to the **Guideline for the assessment of competent persons**.

What is required if a manufacturer or supplier did not do the design work for the product?

A manufacturer or supplier who is not part of the design process may give the construction contractor, builder, competent person or the building certifier evidence of suitability such as a product technical statement under Part A5 of the Building Code of Australia (BCA), for an aspect or material stating that it is compliant with the relevant reference documents in the BCA i.e. the applicable Australian Standard/s.

What if there is not enough space for all the supporting material/documents?

Items 2, 3 and 4 requires the competent person to clearly identify the extent of the assessment that was undertaken for aspect/s of work identified in this form.

For instance, there is provision for material such as specifications, standards, codes or other relevant publications to be referenced in the form. However, if the space in the form is not sufficient to accommodate all of this material, you can create and refer to additional material in an addendum or attachment to the form.

The form is also available in a Microsoft Word version, that you can download and edit to include additional material in the relevant parts of the form. Note that editing the form in the Microsoft Word version may cause the relevant boxes to expand and increase the length of the document. This is acceptable and does not change the approved form, provided the section text (description on the left-hand side of the page) is not altered.

Appointed competent person (design or specification) – (sections 34 and 36 of the BR 2021)

A building certifier must assess and decide to appoint an individual as a competent person before they can, as a competent person, give design-specification help. The building certifier is required to keep detailed records about what was considered when appointing a competent person.

A building certifier must be satisfied that an individual is competent to give the type of help having regard to the individual's experience, qualifications and skills and if required by law to hold a licence or registration, that the individual is appropriately registered or licensed.

An individual is appointed as competent to give design-specification help on or from a particular day.

For further information about assessment of someone as a competent person refer to the **Guideline for the assessment of competent persons**.

PRIVACY NOTICE

The Department of Energy and Public Works is collecting personal information as required under the *Building Act 1975*. This information may be stored by the Department, and will be used for administration, compliance, statistical research and evaluation of building laws. Your personal information will be disclosed to other government agencies, local government authorities and third parties for purposes relating to administering and monitoring compliance with the *Building Act 1975*. Personal information will otherwise only be disclosed to third parties with your consent or unless authorised or required by law.

**ZAC STEINHARD**

127 Pring Street Wondai 460

Mobile: 0456 999 35

Email: steinhardt_35@outlook.com

ABN: 1766101081

QUOTE TO:
KINGAROY NETBALL COURT

DATE:	9/7/2025
QUOTE NO:	317

Description	Amount
SUPPLY MATERIALS AND LABOUR TO REPLACE EXSISTING TIMBER SLEEPER WALL WITH NEW STEEL GAL POSTS AND CONCRETE SLEEPERS AS PER DRAWINGS SUPPLIED BY ATC ENGINEERS (57 LINEAL MTRS)	
TOTAL	\$31,409.10
GST	\$3,140.90
TOTAL INCL GST	\$34,550.00



Reno Now, Pay Later.

Get Pre-Approved

[Learn more](#)

Quoted Items

Quoted items represents a break down of the quote for your project. If you have any questions about any item, please feel free to contact us.

Exclusions to the price include,

- Council submissions
- Engineering inspections
- Fall protection to the top of retaining wall

Preliminaries	\$6,277.50
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Demolition	\$7,290.00
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Retaining wall 62m	\$47,242.79
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Turf and remediation	\$14,040.00
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Allowances

Allowances For Provisional Sums

Provisional Sums are a reasonable estimate or allowance for works where the full scope is not yet known.

Demolition \$2,640.00

Ref	Description	Qty	UOM	Incl. GST
2.2	Dump fees	6.000		\$2,640.00

Turf and remediation \$7,920.00

Ref	Description	Qty	UOM	Incl. GST
4.2	Turf Supply and lay	400.000	m2	\$7,920.00

Total Incl. GST: \$10,560.00

Specifications & Inclusions

Retaining wall 62m

Ref: 1.001	Qpro post 1400mm
Ref: 1.002	Qpro post 1000mm
Ref: 1.003	Qpro 1600mm sleeper
Ref: 1.004	Qpro Post 800mm
Ref: 1.005	Qpro 2000mm sleeper
Ref: 1.006	Qpro post 1200mm
Ref: 1.007	Qpro Post 400mm
Ref: 1.008	Qpro post 1600mm
Ref: 1.009	Qpro post 600mm

Quote Summary

Quoted items represents a break down of the quote of your project.If you have any questions about any item, please feel free to contact us.

Sub Total:	\$74,850.29
-------------------	--------------------

GST:	\$7,485.03
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Incl. GST:	\$82,335.32
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Terms & Conditions

This Quote is valid for 30 days

Please note that this is an estimate only. Pricing is subject to the results of the Soils Test, Contour Survey, 6 Star Energy Rating, Foundation Design, and BAL Assessment.

G1. THESE DRAWINGS SHALL BE READ IN ACCORDANCE WITH ALL ARCHITECTURAL AND OTHER CONSULTANTS' DRAWINGS AND SPECIFICATIONS
G2. AND WITH OTHER WRITTEN INSTRUCTION AS MAY BE ISSUED DURING THE COURSE OF THE CONTRACT. ANY DISCREPANCIES SHALL BE
G3. REFERRED TO THE SUPERINTENDENT BEFORE PROCEEDING WITH THE WORKS.
G4. ALL SETTING OUT DIMENSIONS AND LEVELS SHALL BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORKS.
G5. DIMENSIONS SHALL NOT BE OBTAINED BY SCALING THE DRAWINGS.
G6. CONTRACTOR TO ENSURE SAFETY AND STABILITY OF THE EXISTING STRUCTURES AND ALL WORKS INCLUDING TEMPORARY SUPPORTS
G7. THROUGHOUT THE DURATION OF THE WORKS.
G8. ALL WORKSMANSHIP AND MATERIALS (WHETHER SHOWN ON THESE DRAWINGS OR NOT) SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS
G9. OF THE NATIONAL CONSTRUCTION CODE (NCC), AUSTRALIAN STANDARDS AND THE BY-LAWS AND ORDINANCES OF THE RELEVANT BUILDING
G10. AUTHORITY. ALL CODES SHALL BE CURRENT EDITIONS.
G11. IN THE EVENT OF A DISCREPANCY BETWEEN THESE NOTES AND THE SPECIFICATION OF THESE DRAWINGS SHALL BE RESOLVED BY THE ENGINEER.
G12. ALL EQUIPMENT MUST BE FREE OF FIRE ANTS PRIOR TO AND DURING CONSTRUCTION
G13. SAFETY FENCES REQUIRED AROUND TOP OF RETAINING WALLS AND EXCAVATIONS DEEPER THAN 1.0m.
G14. CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS.
G15. IF DOUBT EXISTS, REFER TO ENGINEER.

DC1. THE STRUCTURE SHOWN ON THESE DRAWINGS HAS BEEN DESIGNED BASED ON THE FOLLOWING:
DESIGN LIFE: 15 YEARS
WIND LOAD CLASSIFICATION: N3
SURCHARGE LOAD ON BACKFILL: 2.5 kPa

US1. NOTWITHSTANDING THAT EXISTING SERVICES MAY OR MAY NOT BE SHOWN ON THESE DRAWINGS, NO RESPONSIBILITY IS TAKEN BY THE ENGINEER OR THE PRINCIPAL FOR THIS INFORMATION WHICH HAS BEEN SUPPLIED BY OTHERS. THE DETAILS ARE PROVIDED FOR INFORMATION ONLY. THE CONTRACTOR SHALL ASCERTAIN THE POSITION OF ALL UNDERGROUND SERVICES PRIOR TO EXCAVATION AND SHALL BE RESPONSIBLE FOR THE COST OF REPAIRS TO DAMAGE CAUSED AS A RESULT OF THE WORKS.

11. INSPECTIONS SHALL BE CARRIED OUT AT EACH FOOTING STAGE BY A SUITABLY QUALIFIED ENGINEER. 24 HOURS NOTICE REQUIRED.

E1. THE CONTRACTOR MUST ENSURE STABILITY OF ALL EXCAVATIONS AND EXISTING STRUCTURES DURING CONSTRUCTION.
E2. ALL EXCAVATIONS MUST BE BACKFILLED AND COMPACTED WITH CONTROLLED FILL TO 98% STANDARD COMPACTION.
E3. ALL VOIDS CREATED DURING THE EXCAVATION PROCESS MUST BE CONCRETE FILLED.
E4. DE-WATERING MUST BE ALLOWED FOR.
E5. THE USE OF A TEMPORARY LINER MAY BE REQUIRED TO PREVENT COLLAPSE OF THE EXCAVATION DURING CONSTRUCTION AND REDUCE A
E6. PROVE INGRESS OF WATER. THE USE OF PERMANENT LINERS IS NOT PERMITTED.
E7. NO EXCAVATIONS DEEPER THAN 1m SHALL BE MADE WITHIN 2m OF FOOTINGS.
E8. EXCAVATION FOR BORED PIERS SHALL BE DONE BY MECHANICAL AUGERING OR OTHER APPROVED MEANS. SIDES OF HOLES SHALL BE
E9. VERTICAL AND FREE OF LOOSE MATERIAL, THE BASE MUST ALSO BE FREE OF LOOSE MATERIAL. A CLEAN OUT BUCKET MUST BE USED

F1. THE BUILDER SHALL ENGAGE A GEOTECHNICAL ENGINEER TO VERIFY AND APPROVE THE DEPTH AND FOUNDING MATERIAL BEFORE PLACING REINFORCEMENT. PROBE HOLES, IF REQUIRED BY THE GEOTECHNICAL ENGINEER, SHALL BE PROVIDED BY THE CONTRACTOR.

F2. UNDERSIDE OF FOOTINGS SHALL FOUND INTO NATURAL STIFF CLAY OR BETTER MATERIAL WITH A MINIMUM ALLOWABLE BEARING CAPACITY OF 100kPa UNO.

F3. PERMEABLE SOILS WITH A pH<4, OR WITH GROUND WATER CONTAINING MORE THAN 1g PER LITRE OF SULPHATE IONS, WOULD BE CONSIDERED AGGRESSIVE. ADJUSTMENTS SHOULD BE CONSIDERED TO RESIST SUCH ATTACKS.

F4. IF THE DEPTH OF ANY UNDERGROUND SERVICE IS MORE THAN THE DISTANCE AWAY FROM THE FOOTING (WITHIN THE FOOTING'S ZONE OF INFLUENCE), THEN THIS OFFICE MUST BE CONTACTED FOR A REDESIGN.

C1. ALL WORKMANSHIP AND MATERIALS SHALL BE IN ACCORDANCE WITH AS3600.

ELEMENT	f _c (MPa)	MAX. AGG. SIZE (mm)	SLUMP (mm)	SPECIAL REQUIREMENTS	ADMIXTURE	COVER (mm)		
						TOP	SIDES	BOTTOM
FOOTINGS	N25	20	80		Nil	50	50	50

R - DENOTES R250N HOT ROLLED PLAIN BAR TO AS4671.
SL/RL - HARD DRAWN STEEL WIRE REINFORCING FABRIC GRADE D500L TO AS4671.
N - DENOTES GRADE D500N HOT ROLLED DEFORMED BAR TO AS4671.
THE NUMBER PRECEDING THE BAR SYMBOL DENOTES THE NUMBER OF BARS IN THE GROUP AND THE NUMBER FOLLOWING THE BAR SYMBOL DENOTES THE BAR DIAMETER. ALTERNATIVELY, THE NUMBER FOLLOWING THE BAR DIAMETER DENOTES THE MAXIMUM CENTRE SPACING.

[illegible]

C5. REINFORCEMENT IS SHOWN DIAGRAMMATICALLY AND NOT NECESSARILY SHOWN IN TRUE PROJECTION.
C6. WELDING OF REINFORCEMENT IS NOT PERMITTED (U.N.O.).
C7. DO NOT CUT REINFORCEMENT ON SITE TO CLEAR PENETRATIONS. DISPLACE REINFORCEMENT SLIGHTLY AS NECESSARY TO CLEAR BLOCKOUTS.
C8. PIPES OR CONDUITS SHALL NOT BE PLACED WITHIN THE CONCRETE COVER TO REINFORCEMENT WITHOUT THE APPROVAL OF THE ENGINEER.
C9. THE CONTRACTOR SHALL NOTIFY THE ENGINEER 24 HOURS BEFORE REINFORCEMENT IS COMPLETED. THE CONTRACTOR SHALL ALLOW AFTER COMPLETION OF THE REINFORCEMENT. TWO (2) HOURS FOR THE ENGINEERS INSPECTION.

C10. CONCRETE SHALL NOT BE ORDERED UNTIL REINFORCEMENT IS APPROVED BY THE ENGINEER.
C11. NO WATER TO BE ADDED TO CONCRETE ONSITE.
C12. CONCRETE SHALL BE COMPACTED USING HIGH FREQUENCY VIBRATORS, COMPLETELY FILLING THE FORMWORK FREE OF POCKETS.
C13. ALLOW MINIMUM 7 DAYS CURING PERIOD TO AVOID DAMAGE.

STEELWORK

S1. ALL STEELWORK TO BE IN ACCORDANCE WITH AS4100.

S2. ALL STEEL SECTIONS AND FIXINGS SHALL BE GALVANISED TO RELEVANT AUSTRALIAN STANDARDS.

S3. UNLESS NOTED OTHERWISE, ALL WELDS SHALL BE 6mm CONTINUOUS FILLET WELD TO AS1154 WITH COLD GALVANISING OR PAINT TREATMENT TO COMPLETED WELDS.

EW1. ALL EARTHWORKS TO BE CARRIED OUT IN ACCORDANCE WITH AS3579.

EW2. STRIP THE CONSTRUCTION AREA OF ALL VEGETATION, RUBBISH, DELETERIOUS MATERIAL AND TOPSOIL AS NOMINATED BY THE ENGINEER. DISPOSE OF ALL SUCH MATERIAL OFF SITE. TOPSOIL AND UNCONTROLLED FILL APPROVED FOR REUSE, IS TO BE STOCKPILED ON SITE AS DIRECTED BY THE ENGINEER.

EW3. EARTHWORKS PROFILES ARE TO BE TRANSITIONED UNIFORMLY BETWEEN THE EXISTING SLOPES.

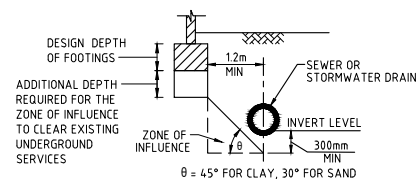
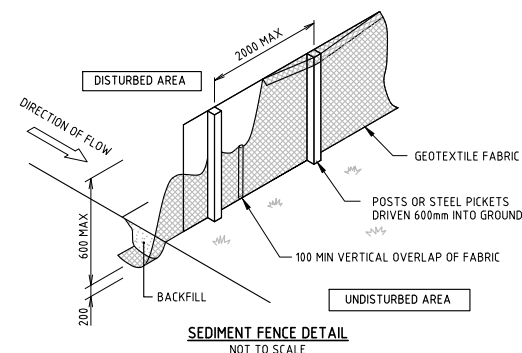
EW4. STOCKPILED TOPSOIL IS TO BE SPREAD TO AN EVEN THICKNESS OVER ALL BATTERS AND SURROUNDING AREAS DISTURBED BY CONSTRUCTION ACTIVITIES. THE CONTRACTOR IS TO DISPOSE OF EXCESS TOPSOIL OFF SITE. ALL DISTURBED AREAS TO BE GRASS SEED.

EW5. EXCESS SPOIL MATERIAL GENERATED DURING CONSTRUCTION IS TO BE REMOVED FROM THE SITE BY THE CONTRACTOR.

SE1 THE CONTRACTOR IS TO ENSURE THAT APPROPRIATE MEASURES ARE TAKEN TO LIMIT THE REMOVAL OF SEDIMENT FROM THE SITE.

SE2 IMPLEMENTATION OF (BUT NOT LIMITED TO) THE FOLLOWING MEASURES MAY REDUCE EROSION AND THE REMOVAL OF SEDIMENT:

- 2.1 MAINTENANCE OF EXISTING VEGETATION WHERE PRACTICAL;
- 2.2 INSTALLATION AND REGULAR MAINTENANCE OF SHAKEDOWN AREAS;
- 2.3 INSTALLATION AND REGULAR MAINTENANCE OF SEDIMENT FENCES;
- 2.4 GRASS SEEDING AND TUREING UPON COMPLETION OF PROJECT.



BUILDING OVER OR NEAR RELEVANT INFRASTRUCTURE
REFER TO QUEENSLAND DEVELOPMENT CODE
(QDC) MP 14 FOR MORE INFORMATION

Date: 30/06/2025
Status: For Construction

A	ISSUE FOR CONSTRUCTION	10/08/2016	TU	TU	SBO	JMC	

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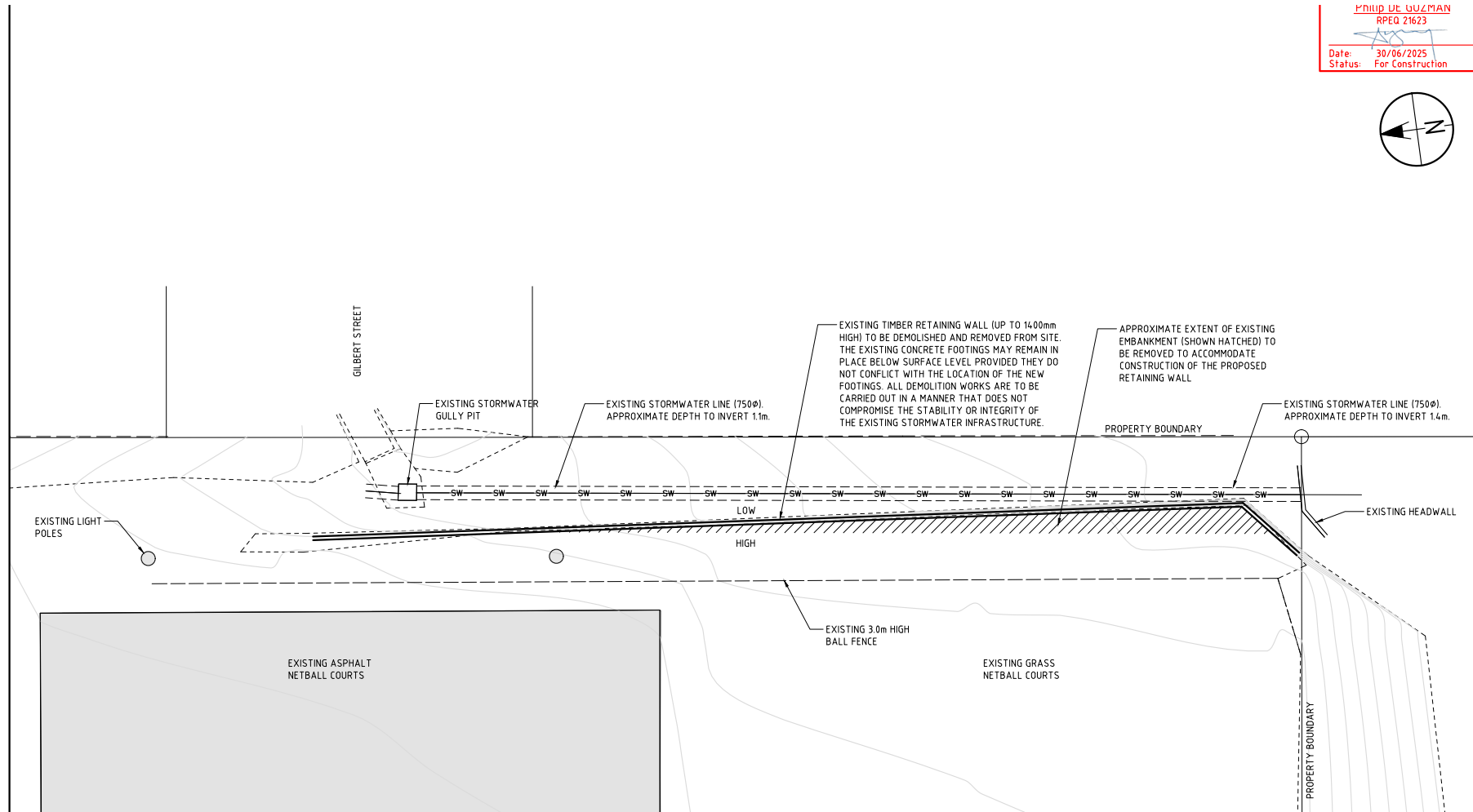


KINGAROY NETBALL ASSOCIATION

**PROPOSED RETAINING WALL REPLACEMENT
1 FISHER STREET
KINGAROY QLD 4610**

TITLE	GENERAL NOTES
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PROJECT NO.	SIZE	UNITS
25198	A3	mm
COUNCIL RAL/MCU NO.		
COUNCIL OW NO.		
DRAWING NO.	ISSUE	



EXISTING RETAINING WALL PLAN
SCALE 1:200

A	ISSUE FOR CONSTRUCTION	10/06/2025	TH	TH	PDG	AKC

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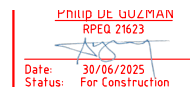


CLIENT	KINGAROY NETBALL ASSOCIATION
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PROJECT	PROPOSED RETAINING WALL REPLACEMENT 1 FISHER STREET KINGAROY QLD 4610
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TITLE	EXISTING PLAN
-------	---------------

PROJECT NO. 25198	SIZE A3	UNITS mm
COUNCIL RAL/MCU NO.		
COUNCIL OW NO.		
DRAWING NO.		ISSUE



PROPOSED RETAINING WALL PLAN
SCALE 1:200

A	REUSE GSB CONSTRUCTION	10/06/2018	TW	TW	SDD	AMC	

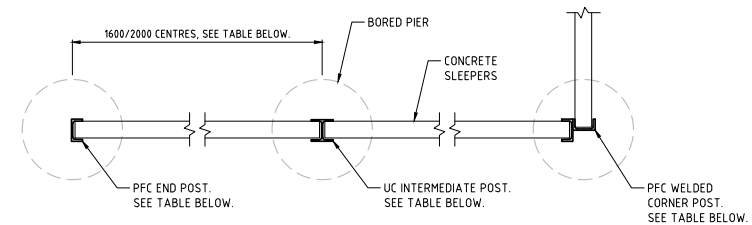
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CLIENT KINGAROY NETBALL ASSOCIATION

PROJECT	PROPOSED RETAINING WALL REPLACEMENT 1 FISHER STREET KINGAROY QLD 4610
TITLE	PROPOSED PLAN

PROJECT NO. 25198	SIZE A3	UNITS mm
COUNCIL RALMCO NO.		
COUNCIL OW NO.		
DRAWING NO.	ISSUE	



TYPICAL SLEEPER RETAINING WALL TOP VIEW
SCALE 1:20

WALL SPECIFICATIONS

WALL HEIGHT 'H'	PIER DEPTH 'D'	PIER DIAMETER	PIER SPACING	POST LENGTH	SLEEPER LENGTH	INTERMEDIATE POST	END POST
400	1000	450	2000	800	2000	100UC 14.8	100 PFC
600	1100	450	2000	1200	2000	100UC 14.8	100 PFC
800	1300	450	2000	1600	2000	100UC 14.8	100 PFC
1000	1500	450	2000	2000	2000	100UC 14.8	100 PFC
1200	1700	450	2000	2000	2000	100UC 14.8	100 PFC
1400	1900	450	2000	2400	2000	100UC 14.8	100 PFC
1600	2000	450	1600	2400	1600	150UC 23.4	150 PFC

CONSTRUCTION SPECIFICATIONS

- CONCRETE**
- C5.1 PIER CONCRETE STRENGTH f'_{c} 25MPa
 - C5.2 ALL CONCRETE TO BE ADEQUATELY COMPACTED BY A MECHANICAL VIBRATOR AND CURED.
 - C5.3 ALL PIERS SHALL FILL IN NATURAL VERY STIFF CLAY, BELOW ALL FILL AND SOFT/ LOOSE SOILS.
 - C5.4 NO EXCAVATIONS SHALL TAKE PLACE IN FRONT OF THE FOOTING FOR A DISTANCE EQUAL TO THE HEIGHT OF THE WALL.
 - C5.5 NO UNDERGROUND SERVICES SHALL BE LOCATED WITHIN 2.0m OF THE FOOTING.
 - C5.6 BACKFILLING THE WALL SHOULD BE POSTPONED FOR A MIN. OF 7 DAYS.
 - C5.7 NO OTHER WALLS OR STRUCTURES TO FOUND BEHIND THE WALL WITHIN A DISTANCE EQUAL TO THE HEIGHT OF THE WALL.
 - C5.8 ALL FALL PROTECTION AND FENCING BY OTHERS.

A	ISSUE FOR CONSTRUCTION	10/01/2016	TN	TN	BDO	AMC

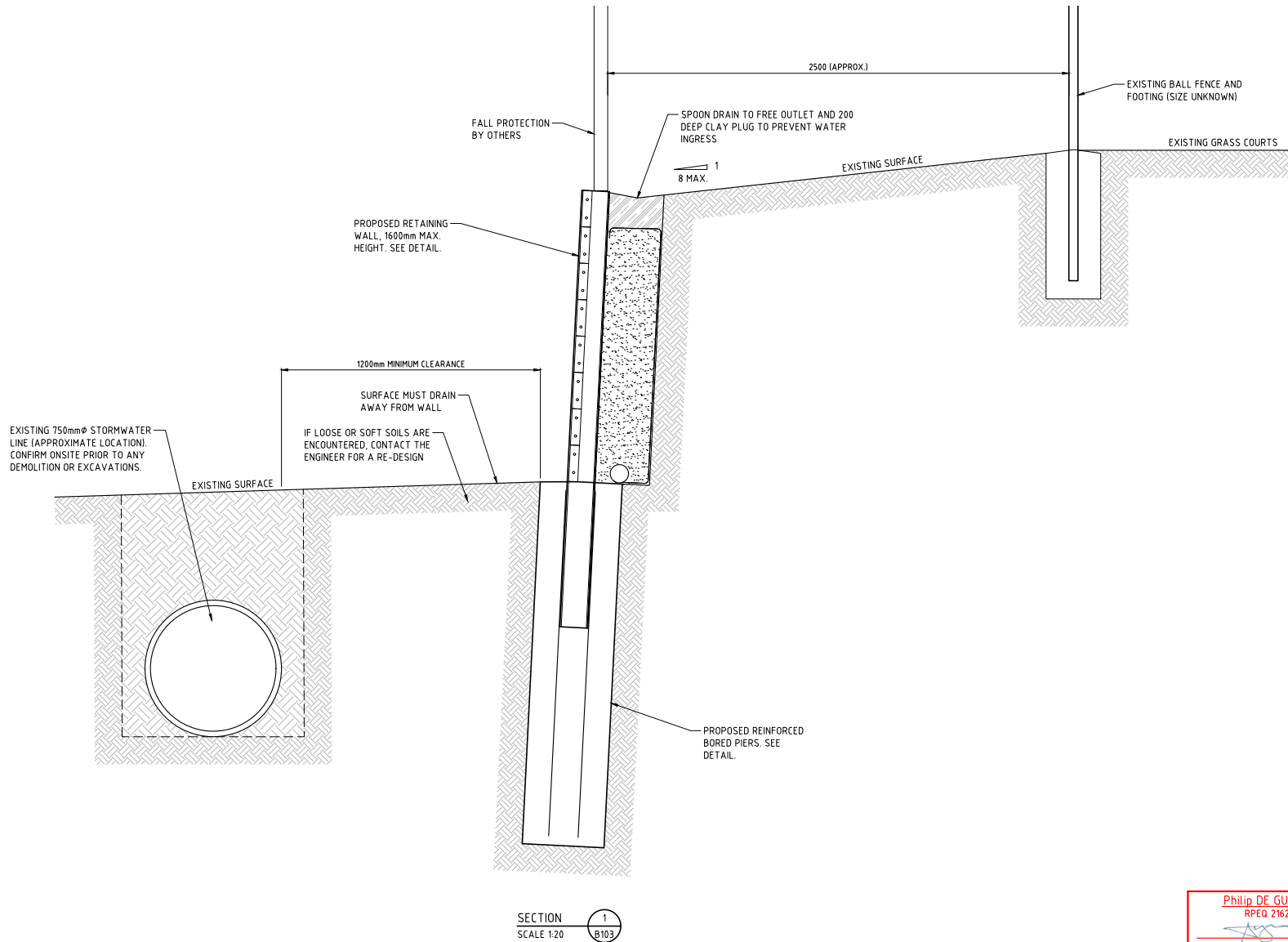
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CLIENT KINGAROY NETBALL ASSOCIATION

PROJECT	PROPOSED RETAINING WALL REPLACEMENT 1 FISHER STREET KINGAROY QLD 4610
TITLE	PROPOSED RETAINING WALL DETAIL

PROJECT NO.	SIZE	UNITS
25198	A3	mm
COUNCIL RAL/CMU NO.		
COUNCIL OW NO.		
DRAWING NO.		ISSUE



A	ISSUE FOR CONSTRUCTION	30/06/2025	TH	TH	PdG	AKC			

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CONSTRUCTION. CONTRACTOR TO NOTIFY
ENGINEER IMMEDIATELY OF ANY
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KINGAROY NETBALL ASSOCIATION

	PROJECT
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**PROPOSED RETAINING WALL REPLACEMENT
1 FISHER STREET
KINGAROY QLD 4610**

TITLE	SECTION 1
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Philip DE GUZMAN
RPEQ 21623

Date: 30/06/2025
Status: For Construction

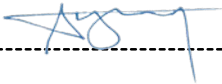
PROJECT NO.	SIZE	UNITS
25198	A3	mm
COUNCIL RALMCU NO.		
COUNCIL OW NO.		
DRAWING NO.	ISSUE	
100	1	

Form 15**Compliance certificate for
building design or specification**

This form is the approved form that must be used in accordance with section 10 of the *Building Act 1975* and sections 73 and 77 of the *Building Regulation 2021* (Design-specification certificate) stating that an aspect of building work or specification will, if installed or carried out as stated in this form, comply with the building assessment provisions.

Additional explanatory information is included in the Appendix at the end of this form.

<p>1. Property description</p> <p>This section need only be completed if details of street address and property description are applicable.</p> <p>E.g. in the case of (standard/generic) pool design/shell manufacture and/or patio and carport systems this section may not be applicable.</p> <p>Where applicable, the description must identify all land the subject of the application.</p> <p>The lot and plan details (e.g. SP/RP) are shown on title documents or a rates notice.</p> <p>If the plan is not registered by title, provide previous lot and plan details.</p>	<p>Street address (include number, street, suburb/locality and postcode) 2 Fisher street</p> <hr/> <p>Kingaroy State QLD Postcode 4610</p> <hr/> <p>Lot and plan details (attach list if necessary) Lot 58 on RP63331</p> <hr/> <p>Local government area the land is situated in South Burnett Regional Council</p> <hr/>
<p>2. Description of aspect/s certified</p> <p>Clearly describe the extent of work covered by this certificate, e.g. all structural aspects of the steel roof beams.</p>	<p>Concrete sleeper retaining wall located eastern side and southern end of the lot.</p>
<p>3. Basis of certification</p> <p>Detail the basis for giving the certificate and the extent to which tests, specifications, rules, standards, codes of practice and other publications were relied upon.</p>	<p>National Construction Code AS 1170 - Structural Design Actions AS 3600 - Concrete Structures AS 4678 - Earth Retaining Structures</p>

4. Reference documentation Clearly identify any relevant documentation, e.g. numbered structural engineering plans.	ATC Consulting Engineers IFC Drawings, Proposed Retaining Wall Replacement, B-101 to B-105, Issue A, Dated 30 June 2025	
5. Building certifier reference number and building development application number	Building certifier reference number Building development application number (if available)	
6. Appointed competent person details Under Part 6 of the Building Regulation 2021 a person must be assessed as a competent for the type of work (design-specification) by the relevant building certifier.	Name (in full) Philip De Guzman Company name (if applicable) ATC Consulting Engineers and Project Manager Business phone number 07 4162 2378 Email address office@atcengineers.com.au Postal address PO Box 550 Kingaroy State QLD Postcode 4610 Licence class or registration type (if applicable) RPEQ Licence or registration number (if applicable) 21623	
7. Signature of appointed competent person This certificate must be signed by the individual assessed and appointed by the building certifier as competent to give design-specification help.	Signature  Date 30/06/2025	

LOCAL GOVERNMENT USE ONLY

Date received		Reference number/s	
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Appendix – explanatory information

IMPORTANT NOTE: it is an offence for a competent person to give a building certifier a document, including this form, that the person knows or reasonably suspects, is false or misleading.

Who can complete this certificate? (section 10 of the *Building Act 1975* (Building Act) and sections 73 and 77 of Building Regulation 2021 (BR 2021))

A building certifier can accept from a competent person (design-specification) a certificate stating that the competent person has assessed the building design or specification for the aspect of building work, and it will, if installed or carried out under the certificate, comply with the building assessment provisions, including any relevant standards and codes.

Schedule 10 of the BR 2021 defines *building design or specification* as any material, system, method of building or other thing related to the design of or specifications for building work.

When completing the certificate, a competent person is required under section 77 of the BR 2021 to include the basis for giving the certificate and state the extent to which the competent person has relied on tests, specifications, rules, standards, codes of practice or other publications.

What is the purpose of this form? (section 10 of the Building Act and sections 73 and 77 of the BR 2021)

The information in this form informs the building certifier's decision making when they are assessing a building development application, issuing the building development approval for the building work the subject of the certificate (form) and when amending the building development approval due to the receipt of updated aspect information such as glazing or truss specifications or revised excavation drawings.

Can a manufacturer or supplier give this Form 15?

A building certifier can accept this form from a manufacturer or supplier who the certifier has decided is a competent person (design-specification).

A manufacturer or supplier of building materials can give this form if they have undertaken the design component for the product. For example a window manufacturer who designs, constructs and supplies the windows to industry could give this form.

Competent person (section 10 of the Building Act 1975 and Part 6 of the BR 2021)

A building certifier must assess and decide to appoint an individual as a competent person before they can accept design-specification help.

When deciding whether a person can be a competent person, the building certifier must assess the person having regard to their experience, qualifications and skills and ensure the person holds a licence or registration if required.

The building certifier is required to keep detailed records about what was considered when appointing a competent person.

For further information about assessment of someone as a competent person refer to the **Guideline for the assessment of competent persons**.

What is required if a manufacturer or supplier did not do the design work for the product?

A manufacturer or supplier who is not part of the design process may give the construction contractor, builder, competent person or the building certifier evidence of suitability such as a product technical statement under Part A5 of the Building Code of Australia (BCA), for an aspect or material stating that it is compliant with the relevant reference documents in the BCA i.e. the applicable Australian Standard/s.

What if there is not enough space for all the supporting material/documents?

Items 2, 3 and 4 requires the competent person to clearly identify the extent of the assessment that was undertaken for aspect/s of work identified in this form.

For instance, there is provision for material such as specifications, standards, codes or other relevant publications to be referenced in the form. However, if the space in the form is not sufficient to accommodate all of this material, you can create and refer to additional material in an addendum or attachment to the form.

The form is also available in a Microsoft Word version, that you can download and edit to include additional material in the relevant parts of the form. Note that editing the form in the Microsoft Word version may cause the relevant boxes to expand and increase the length of the document. This is acceptable and does not change the approved form, provided the section text (description on the left-hand side of the page) is not altered.

Appointed competent person (design or specification) – (sections 34 and 36 of the BR 2021)

A building certifier must assess and decide to appoint an individual as a competent person before they can, as a competent person, give design-specification help. The building certifier is required to keep detailed records about what was considered when appointing a competent person.

A building certifier must be satisfied that an individual is competent to give the type of help having regard to the individual's experience, qualifications and skills and if required by law to hold a licence or registration, that the individual is appropriately registered or licensed.

An individual is appointed as competent to give design-specification help on or from a particular day.

For further information about assessment of someone as a competent person refer to the **Guideline for the assessment of competent persons**.

PRIVACY NOTICE

The Department of Energy and Public Works is collecting personal information as required under the *Building Act 1975*. This information may be stored by the Department, and will be used for administration, compliance, statistical research and evaluation of building laws. Your personal information will be disclosed to other government agencies, local government authorities and third parties for purposes relating to administering and monitoring compliance with the *Building Act 1975*. Personal information will otherwise only be disclosed to third parties with your consent or unless authorised or required by law.

14 QUESTIONS ON NOTICE

14.1 DONATIONS TO THE ANIMAL MANAGEMENT CENTRE

File Number: 17.09.2025

Author: General Manager Finance & Liveability

Authoriser: Chief Executive Officer

The following question on notice was received from Councillor Erkens.

Question

Can we accept donations at the Animal Management Centre and if so how would they be dealt with?

Response

Finance have investigated the potential for the Animal Management Centre to accept donations. It has been determined that there is nothing stopping Council from accepting donations from the public for the Animal Management Centre. Notwithstanding this, Council will need to put some governance around donations. This will include looking at including this in a policy – either a new donations policy or included in the current gifts and benefits policy. The current gifts and benefits policy specifically states that cash can not be accepted so this will need to be reviewed.

Council must also ensure that anyone wanting to provide a donation is aware that donations are not tax deductible as Council is not a charitable organisation. We must also provide information on what the donations may be used for – eg the running of the Animal Management Centre.

RECOMMENDATION

That the response to the question regarding donations for the Animal Management Centre raised by Councillor Erkens be received and noted.

ATTACHMENTS

Nil

15 INFORMATION SECTION

Nil

16 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

16.1 Management and Operation of the South Burnett Aquatics Centre Contract No SBRCQ 2526-01 - Negotiation outcomes

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.2 Award of contract SBRC 2526_11 Plan and Design for South Burnett Tourist Parks

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.3 Construction of a Formed Road to Lot 29 RP36980 and Lot 10 M5421 Memerambi

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.4 Application to waive rates charges on assessment 40576-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

16.5 Performance Review Chief Executive Officer and Renewal of Contract

This matter is considered to be confidential under Section 254J - a of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, discipline or dismissal of the Chief Executive Officer.

17 CLOSURE OF MEETING