



AGENDA

Ordinary Council Meeting Wednesday, 16 July 2025

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 16 July 2025

Time: 11.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 18 JUNE 2025

File Number: 16-07-2025

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 18 June 2025 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 18 June 2025**



MINUTES

**Ordinary Council Meeting
Wednesday, 18 June 2025**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 18 JUNE 2025 AT 9.00AM**

PRESENT:

Councillors:

Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Deb Dennien, Cr Heath Sander, Cr Ros Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Kerri Anderson (General Manager Finance & Liveability), Rebecca Bayntun (Manager Customer Solutions), Leanne Petersen (Manager Facilities Parks & NRM), Jennifer Pointon (Manager Commercial Enterprises & Projects), Simon Ginn (Manager Planning & Development), David Hursthouse (Coordinator Development Services), Craig Patch (Manager Finance & Sustainability), Louise Reidy (Strategic Procurement Coordinator), Kailey Cox (Coordinator Customer Service), Helen Floyd (Executive Assistant), Kristy Miatt (Executive Assistant Communications)

1 OPENING

Mayor Duff opened the meeting at 9.01am.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of Barambah Ministry Association, Tony Lister from the Church of Christ, Murgon offered prayers for Council and for the conduct of the Council meeting.

Attendance

At 9.06am Lynelle Paterson entered the meeting.

At 9.06am Lynelle Paterson left the meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Heath Sander acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

Nil

6 DEPUTATIONS/PETITIONS**6.1 DEPUTATION - NEPHI REILLY**

Nephi Reilly presented his deputation regarding a community based fun centre in Kingaroy.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 21 MAY 2025**

RESOLUTION 2025/484

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That the Minutes of the Council Meeting held on 21 May 2025 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 9.20am Kristy Miatt entered the meeting.

7.2 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 22 MAY 2025

RESOLUTION 2025/485

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 22 May 2025 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

8 NOTICES OF MOTION

8.1 NOTICE OF MOTION - WATER METER AT MURGON 48HR CAMPGROUND

RESOLUTION 2025/486

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

MOTION

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That South Burnett Regional Council disconnects the water meter connected all the caravan camp sites in the Murgon 48hr campground.

In Favour: Cr Heath Sander

Against: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

LOST 1/6

RESOLUTION 2025/487

Moved: Cr Heath Sander

Seconded: Cr Jane Erkens

That South Burnett Regional Council installs signs of rules and conditions at campgrounds across the region in consultation with each Divisional Councillor.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 9.29am Rebecca Bayntun entered the meeting.

At 9.30am Louise Reidy entered the meeting.

At 9.33am David Hursthouse entered the meeting.

9 COUNCILLOR DIVISIONAL UPDATES

The Mayor and Councillors provided an update on their divisions.

Attendance

At 9.46am Simon Ginn left the meeting.
At 9.48am Simon Ginn entered the meeting.
At 9.50am Simon Ginn left the meeting.
At 9.50am David Hursthouse left the meeting.
At 9.51am Simon Ginn entered the meeting.
At 9.51am David Hursthouse entered the meeting.
At 9.51am Louise Reidy left the meeting.
At 9.58am Jennifer Pointon entered the meeting.
At 10.04am Louise Reidy entered the meeting.
At 10.10am Kristy Miatt left the meeting.

10 BUSINESS OUTSTANDING

10.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2025/488

Moved: Cr Ros Heit
Seconded: Cr Linda Little

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

10.2 LEASE - WONDAI & DISTRICT MEN'S SHED INC

RESOLUTION 2025/489

Moved: Cr Ros Heit
Seconded: Cr Jane Erkens

That the matter be lifted from the table

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 10.26am Rebecca Bayntun left the meeting.

ADJOURN MORNING TEA

RESOLUTION 2025/490

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That the meeting adjourn for morning tea at 10.26am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2025/491

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That the meeting resume at 11.06am

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 11.06am Simon Ginn left the meeting.

At 11.08am Simon Ginn entered the meeting.

10.2.1 LEASE - WONDAI & DISTRICT MEN'S SHED INC

RESOLUTION 2025/492

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That South Burnett Regional Council:

1. In accordance with *section 236(1)(b)(ii)* of the *Local Government Regulation 2012* applies to the disposal of a valuable non-current asset by way of entering a lease on a portion of Sunstrup Park Lot 172 on FY713 to the Wondai & District Men's Shed Inc. for a term of 10 years.

-
2. Pursuant to *section 257(1)(b)* of the *Local Government Act 2009*, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease with the Wondai & District Men's Shed Inc. on terms and conditions considered satisfactory to Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11 EXECUTIVE SERVICES

11.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL PROCUREMENT POLICY - STATUTORY007

RESOLUTION 2025/493

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That the South Burnett Regional Council Procurement Policy – Statutory007 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RECRUITMENT & SELECTION POLICY - STATUTORY014

RESOLUTION 2025/494

Moved: Cr Deb Dennien

Seconded: Cr Danita Potter

That the South Burnett Regional Council Recruitment & Selection Policy – Statutory041 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 11.16am Simon Ginn left the meeting.

11.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL LEARNING AND DEVELOPMENT POLICY - STRATEGIC013

RESOLUTION 2025/495

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That the South Burnett Regional Council Learning and Development Policy – Strategic013 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**Attendance**

At 11.18am Jennifer Pointon left the meeting.

11.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL KERBSIDE WASTE AND RECYCLING COLLECTION POLICY - STRATEGIC034

RESOLUTION 2025/496

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the South Burnett Regional Council Kerbside Waste and Recycling Collection Policy – Strategic034 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL FINANCIAL HARDSHIP POLICY - STATUTORY012

RESOLUTION 2025/497

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That the South Burnett Regional Council Financial Hardship Policy – Statutory012 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 11.20am Simon Ginn returned to the meeting.

11.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL SUNDRY DEBTORS RECOVERY AND REFUND POLICY - STATUTORY058

RESOLUTION 2025/498

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the South Burnett Regional Council Sundry Debtors Recovery and Refund Policy – Statutory058 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 11.21 Louise Reidy left the meeting.

11.7 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL - REGIONAL DEVELOPMENT ADVISORY COMMITTEE TERMS OF REFERENCE - STATUTORY044

RESOLUTION 2025/499

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the South Burnett Regional Council Regional Development Advisory Committee Terms of Reference – Statutory044 be repealed.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.8 LGAQ ANNUAL CONFERENCE: MOTION REQUEST

RESOLUTION 2025/500

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That South Burnett Regional Council resolves to submit the following motions to the 2025 Local Government Association of Queensland Annual Conference:

- (a) That the LGAQ calls on the Queensland Government to review the requirements of the Cultural Heritage Act to reduce excessive financial and resource impost to Local Government and streamline the duty of care process.
- (b) That the LGAQ calls on the State Government to fully fund any remedial actions required and improve support for people within communities severely impacted by colonies of Flying Foxes.

- (c) That the LGAQ calls on the Federal and Queensland Governments to cooperatively review advocacy for improved Mental Health Services in rural and remote Queensland for urgent and targeted investment in regional rural and remote mental health services.
- (d) That the Local Government Association of Queensland call on the State Government to implement a water and sewerage reticulation and treatment infrastructure support program to fund critical and essential infrastructure for rural, regional and remote.
- (e) That the LGAQ calls on the State Government to improve the control of the tick line and bio security initiatives and appropriate funding to local governments including increased RMPC funding for weed control.
- (f) That the LGAQ calls on the State Government to increase community safety programmes and policing initiatives to include increasing the duration of minimum sentences and an increase in the number of correctional officers to support the other State Government initiatives to reduce youth crime.
- (g) That the LGAQ calls on the State Government to review, change and update guidelines of the Regional Action Fund or similar programs to allow for funding support for developers in rural and regional areas to include infrastructure not included in the local government plan.
- (h) That the LGAQ calls on the State Government to offer a fuel subsidy to regions without a regular and subsidised system of public transport.
- (i) That the LGAQ calls on the State Government to subsidise school buses to compensate for lack of subsidised public transport in regional areas.
- (j) That the LGAQ calls on the Federal Government to continue to support Regional University Study Hubs and to continue and expand the program.
- (k) That the LGAQ calls on the State Government to legislate for renewable energy providers to commit to Legacy projects to any impacted communities and this is to include all energy providers including the generation, transmission and storage.
- (l) That the LGAQ calls on the on the State Government to a more equitable distribution of Legacy projects for the 2032 Olympic Games by partnering with Local Government to redevelop and improve existing facilities.
- (m) That LGAQ calls on the State Government to advocate for the Queensland Police Minister for state government support for the financial operations of CCTV cameras.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.9 COMMITMENT TO THE SMALL BUSINESS FRIENDLY PROGRAM

RESOLUTION 2025/501

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. Renews their commitment to the Small Business Friendly Programme;
2. Authorise the Mayor and Chief Executive Officer to sign the certification; and
3. Organise a local commitment ceremony through BIEDO and Visit South Burnett to progress the Small Business Friendly Programme inviting all Chamber of Commerce and Business Associations within the South Burnett Regional Council area.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.10 DRAFT COMMUNITY PLANS

RESOLUTION 2025/502

Moved: Mayor Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council approve the draft community plans to be released for the second stage of community consultation with a report to be presented to the September Ordinary Meeting Council for consideration with feedback to be received by 31 August 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 11.57am Jennifer Pointon entered the meeting.

11.11 ORGANISATIONAL STRUCTURE

RESOLUTION 2025/503

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That South Burnett Regional Council adopt the Functions Map and Departmental Structure Version 6, 18 June 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.12 COUNCIL NOMINATE THE 2026 SPECIAL HOLIDAY

RESOLUTION 2025/504

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That South Burnett Regional Council progress the Monday of the 2026 Royal National Exhibition, Brisbane – Monday 10 August 2026, as the 2026 Show Holiday for the South Burnett region and further, complete the 2026 Special Holiday request form and delegate to the Chief Executive Officer to submit via email prior to Friday 25 July 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.13 REGIONAL LIFESTYLE MAGAZINE FEATURE

RESOLUTION 2025/505

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That South Burnett Regional Council note the offer to participate in the Regional Lifestyle Magazine Feature for information and take no further action.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Cr Deb Dennien

CARRIED 6/1**Attendance**

At 12.12pm Michael Hunter entered the meeting.

11.13.1 ART WORK - BUS SERVICE/TRANSPORT COMPANIES

RESOLUTION 2025/506

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That South Burnett Regional Council investigate to seek permission and financial implications of putting artwork on the bus service to Brisbane and/or transport companies to promote South Burnett.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**Attendance**

At 12:19 pm, Cr Danita Potter left the meeting.

At 12:21 pm, Cr Danita Potter returned to the meeting.

11.14 SECURE COMMUNITIES PARTNERSHIPS PROGRAM LOCAL COUNCILS - ROUND 1

RESOLUTION 2025/507

Moved: Cr Ros Heit

Seconded: Cr Jane Erkens

That South Burnett Regional Council:

1. Develop and apply for grant funding under the **Secure Communities Partnerships Program – Local Councils** opportunity to purchase and install CCTV systems, lights and fencing at Council locations for a total project budget of \$400,000: For example, dams, Coolabunia Saleyards, airport, council facilities and delegate to the CEO to work with Councillors to develop a program
2. Subject to the grant application being successful, approve the required Council financial co-contribution of 50 percent of the total project budget which is \$200,000. The total project budget is \$400,000.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**Attendance**

At 12.31pm Aaron Meehan left the meeting.

11.15 SOUTH BURNETT INDUSTRIAL CIRCULAR ECONOMY PRECINCT REPORT

RESOLUTION 2025/508

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That South Burnett Regional Council receives and adopts the report.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**Attendance**

At 12.37pm Kerri Anderson left the meeting.

At 12.37pm Leanne Petersen left the meeting.

ADJOURN LUNCH

RESOLUTION 2025/509

Moved: Cr Jane Erkens
Seconded: Cr Deb Dennien

That the meeting adjourn for lunch at 12.37pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2025/510

Moved: Cr Linda Little
Seconded: Cr Danita Potter

That the meeting resume at 1.39pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 1.39pm Aaron Meehan returned to the meeting
At 1.39pm Craig Patch entered the meeting
At 1.49pm Aaron Meehan left the meeting.
At 1.55pm Aaron Meehan entered the meeting.

11.16 LANDING FEES - KINGAROY AIRPORT

RESOLUTION 2025/511

Moved: Cr Jane Erkens
Seconded: Cr Ros Heit

1. That pursuant to *Section 97(2) of the Local Government Act 2009* the Kingaroy Aerodrome Fees and Charges for the 2025/2026 year be adopted to take effect from 1 September 2025.
 2. Pursuant to section 257 (1) (b) of the *Local Government Act 2009*, South Burnett Regional Council delegate to the Chief Executive Officer the power to negotiate, finalise and execute an agreement with the Kingaroy Soaring Club for an annual airport usage permit to the value of \$2,440.00 including GST and on terms and conditions considered satisfactory to Council.
 3. South Burnett Regional Council review the fee settings in March 2026 as part of the 2026/2027 budget workshops.
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4. South Burnett Regional Council undertakes monitoring of aircraft movement at Wondai airport from 1 August 2025 to 31 January 2026.
 5. Emergency Services including LifeFlight and RFDS are exempt from fees.

In Favour: Crs Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Cr Kathy Duff

CARRIED 6/1

AMENDMENT

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

1. That pursuant to *Section 97(2) of the Local Government Act 2009* the Kingaroy Aerodrome Fees and Charges for the 2025/2026 year be adopted to take effect from 1 September 2025.
2. Pursuant to section 257 (1) (b) of the *Local Government Act 2009*, South Burnett Regional Council delegate to the Chief Executive Officer the power to negotiate, finalise and execute an agreement with the Kingaroy Soaring Club for an annual airport usage permit to the value of \$6,440.00 (Option 2) including GST and on terms and conditions considered satisfactory to Council.
3. South Burnett Regional Council review the fee settings in March 2026 as part of the 2026/2027 budget workshops.
4. South Burnett Regional Council undertakes monitoring of aircraft movement at Wondai airport from 1 August 2025 to 31 January 2026.

In Favour: Crs Kathy Duff, Danita Potter and Deb Dennien

Against: Crs Jane Erkens, Linda Little, Heath Sander and Ros Heit

LOST 3/4

Attendance

At 2.42pm Aaron Meehan left the meeting.

At 2.43pm Aaron Meehan entered the meeting.

12 FINANCE & LIVEABILITY

12.1 REGISTER OF FEES AND CHARGES SCHEDULE FOR 2025/2026

RESOLUTION 2025/512

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

1. That pursuant to Section 97(2) of the *Local Government Act 2009* the Register of Fees and Charges for the 2025/2026 year, excluding Aerodromes, be adopted and are to take effect from 1 July 2025.
2. Aerodromes Fees are to be set by a separate report included in today's June 2025 Council Meeting.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 2.48pm Rebecca Bayntun entered the meeting.
At 2.48pm Kailey Cox entered the meeting.
At 2.50pm Aaron Meehan left the meeting.
At 2.50pm Jennifer Pointon left the meeting.
At 2.50pm Michael Hunter left the meeting.

12.2 REVIEW OF CUSTOMER SERVICE AND LIBRARY OPENING HOURS

RESOLUTION 2025/513

Moved: Cr Ros Heit
Seconded: Cr Heath Sander

That South Burnett Regional Council

1. amend the opening hours for Libraries and Customer Service Centres to close at 4:00pm every Wednesday as at 1 July 2025; and
2. Note that further review of Customer Service and Library opening hours is ongoing and will be presented at the July General Council meeting which will include the opening for the lunch periods.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 2.51pm Rebecca Bayntun left the meeting.
At 2.51pm Kailey Cox left the meeting.
At 2:52 pm, Cr Danita Potter left the meeting.

12.3 MONTHLY FINANCIAL INFORMATION

RESOLUTION 2025/514

Moved: Cr Ros Heit
Seconded: Cr Jane Erkens

That the monthly Financial Report, including Capital Works as at 31st May 2025 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12.3.1 QUESTION ON NOTICE

Would a breakdown of restricted cash funding be able to be provided for the flood and complementary works particularly item 007086 Pg 513 of the agenda?

Attendance

At 2:56 pm, Cr Danita Potter returned to the meeting.

At 2:58pm Aaron Meehan entered the meeting.

At 3:09pm Aaron Meehan left the meeting.

At 3:18pm Aaron Meehan entered the meeting.

At 3:19pm Leanne Petersen entered the meeting.

12.4 DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR MOTOR SPORT FACILITY INCLUDING ANCILLARY FACILITIES AT LEWIS DUFF ROAD BALLOGIE (AND DESCRIBED AS LOT 34 BO44). APPLICANT: TRIPLE R MOTORSPORTS C/-NORRIS CLARKE & OBRIEN PTY LTD

RESOLUTION 2025/515

Moved: Cr Jane Erkens

Seconded: Cr Heath Sander

That the report be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/516

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That Council resolve to move an alternative motion and approve a Development Application for Development Permit – Motor Sport Facility and ancillary facilities (including Food & Drink Outlet, Caretaker's Accommodation and Camping) at Lewis Duff Road, Ballogie (and described as Lot 34 BO44), subject to the below conditions – Applicant – Triple R Motorsports C/-Norris Clarke O'Brien Pty Ltd.

GENERAL

GEN1. The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

APPROVED PLANS

| Drawing Title | Prepared by | Drawing No. | Rev. | Date |
|--|-------------|-------------|------|----------|
| South Burnett Adventure & Motorsport Park – Overall Site Plan | - | SK 0.01 | H | 26/03/24 |
| South Burnett Adventure & Motorsport Park – Part Site Plan | - | SK 0.02 | F | 26/03/24 |
| South Burnett Adventure & Motorsport Park – Section A & B | - | SK 3.01 | B | 04/07/23 |
| South Burnett Adventure & Motorsport Park – Vegetation Mapping | - | SK 4.01 | A | 25/03/24 |
| South Burnett Adventure & Motorsport Park – Caretaker's Residence | - | SK 2.01 | B | 28/03/22 |
| South Burnett Adventure & Motorsport Park – Control Tower | - | SK 2.02 | B | 28/03/22 |
| South Burnett Adventure & Motorsport Park – Toilet Block | - | SK 2.03 | B | 28/03/22 |
| South Burnett Adventure & Motorsport Park – Food and Beverage Outlet | - | SK 2.04 | B | 28/03/22 |

APPROVED DOCUMENTS

| Document Title | Prepared by | Reference | Version | Date |
|---|-------------|-------------------|---------|------------------|
| Stormwater Management Plan prepared by CWD Group Doc No. 11051-5-4, dated 13/3/24 | CWD Group | Doc No. 11051-5-4 | - | 13/3/24 |
| Rytenskild Traffic Engineering report | Rytenskild | | 3 | 14 March 2024 |
| Bushfire Hazard Management Plan | Aquila NRM | BMR: 231022 | 5 | 20 March 2024 |
| Draft Bushfire Emergency Evacuation Plan | Aquila NRM | BEEP: 231022 | 2 | 27 February 2024 |

Timing: At all times.

GEN2. All works, including the repair or relocation of services is to be completed at no cost to Council.

COMPLIANCE

GEN3. Submit to Council a Notice of Intention to Commence the Approved Use. The notice must:

- 1.1 Be submitted to the Manager, Planning and Development within a minimum of ten (10) business days prior to commencement of the approved use;
- 1.2 Nominate the day the approved use is intended to commence; and
- 1.3 Include evidence (i.e. copies of decision notice(s), photographic proof, and statement(s) of compliance with the conditions of this approval which demonstrates that all conditions of this approval have been complied with.

Note: Council offers condition compliance inspection, which currently attracts a fee \$453.50. However, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

FURTHER PERMITS REQUIRED

- GEN4. The development herein approved may not start until the following development permits have been issued and complied with as required:
- Development Permit for Building Works;
 - Development Permit for Plumbing and Drainage Work;
 - Development Permit for Operational Works (Site Works / earthworks, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

LAND USE APPROVAL

- MCU1. The development approval is for a Material Change of Use for a Motor Sport Facility and ancillary uses (including Food & Drink Outlet, Caretaker's Accommodation and Camping).
- All users of the camping facilities must be direct users of the Motor Sport Facility or attending the site with a user of the Motor sport facility;
 - Use of the site is restricted to 13 major Motor sport facility racing events only and does not permit usage by the general public or for training purposes;
 - Camping is permitted within the area noted as 'camp ground' on the Approved plans; and
 - Maximum number of patronage to the site at any one time, is restricted to the number of parking bays and general coach set down areas in accordance Figure 2.3 "Proposed car parking layout and taxi rank" – Rytenschild Traffic Engineering.

Nb. This approval does not include any outdoor concert/s.

CARRY OUT & MAINTAIN DEVELOPMENT

- MCU2. The development must comply with the provisions of Council's Local Laws, Planning Scheme Policies, Planning Scheme and Planning Scheme Codes to the extent they are not varied by this Development Approval.
- MCU3. Unless otherwise stated, all conditions must be complied with prior to the commencement of use and thereafter.
- MCU4. Complete all building work associated with this Development Approval, including work required by any of the conditions of this Development Approval prior to the commencement of use. Such building work is to be carried out generally in accordance with the Approved Plans and Documents and, where the building work is assessable development, in accordance with a current Building Works approval.
- MCU5. The development must be maintained generally in accordance with the Approved and Amended Plans and Documents subject to or modified by any conditions of this Development Approval.

PLANNING

- MCU6. All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the *Environmental Protection Act 1994* and Environment Protection (Noise) Policy in effect at the time and reasonable expectation for amenity in the Rural zone in accordance with the South Burnett Regional Council Planning Scheme 2017.

Timing: As indicated.

PROPERTY BOUNDARIES

- MCU7. All existing on-site structure, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so as not to cross the proposed property boundary.

BUSHFIRE MANAGEMENT – GENERAL

- MCU8. The development must be carried out in accordance with the Bushfire Hazard Management Plan listed within this Development Approval.
- MCU9. A copy of the approved Bushfire Management Plan must be provided to the nearest fire authority.

BUSHFIRE MANAGEMENT - SUPPLY OF WATER

- MCU10. The development must be provided with dedicated static water supply that is available solely for fire-fighting purposes and can be accessed by fire-fighting vehicles.

A dedicated water supply for fire-fighting purposes is provided by 3 strategically located water tanks each with a minimum capacity of 55,000 litres are to be provided on site. These are to be supplemented by dams.

AIR QUALITY IMPACT MITIGATION

- MCU11. Odours or airborne contaminants which are noxious or offensive to public amenity or safety, likely to cause environmental harm or environmental nuisance or exceed the *Air Quality Objectives* listed in the *Environmental Protection (Air) Policy 2019* as measured at any sensitive place must not be released to the atmosphere during building work and throughout the life of this development.
- MCU12. All reasonable and feasible avoidance and mitigation measures are employed so that dust emissions generated during building works do not exceed the following levels when measured at any sensitive place at all times in accordance with the most recent version of Australia Standard AS3580.10.

ACOUSTIC AMENITY - GENERAL

- MCU13. Unless otherwise approved in writing by Council the “engine-on” times for all race vehicles at the Motor Sport Facility are from:
- Car speedway and bike speedway - 6:00PM to 10:00PM.
 - Dirt drags – 9:00AM to 4:00PM.
 - Test and tune - 9:00AM to 6:00PM.

Service vehicle movements (including loading and unloading) associated with the approved use must not occur beyond the hours of 10:00PM.

Submit to Council further information outlining intended compliance with Environmental Protection (Noise) Policy 2019 and amenity expectations for Council's Rural zone in accordance with the South Burnett Regional Council Planning Scheme.

Compliance must consider aspects such as management of noise criteria permissible during day, evening and night times on sensitive uses.

No noise from competitor/spectator camping ground to occur from 10:00PM TO 7AM.

- MCU14. Acoustic measures and treatments must be incorporated into the development in accordance with the conditions of this Development Approval including but not limited to:

- Staff are required to inspect every racing competitor vehicle that enters the property before it is ridden on track. Inspection is to ensure racing vehicles conform with the applicable muffler/exhaust restrictions.
- The operator is required to ensure that patrons limit noisy activities between the hours of 10:00PM and 7:00AM as per site entry conditions.

ACOUSTIC AMENITY – NOISE LIMITS

MCU15. Noise from any activity associated with the use of the subject land must not exceed the levels specified for acoustic quality objectives for sensitive receptors under Environmental Protection (Noise) Policy 2019.

MCU16. Where considered warranted by Council and when requested in writing to do so, a noise investigation must be undertaken to investigate a complaint of noise nuisance. In such instances, a suitably qualified person must monitor, interpret and record all parameters that are required to be monitored in order to determine whether or not the Noise Emission Limits listed within this Development Approval have been exceeded. The results of the investigation must be provided to Council within 28 days of the request or a longer period if specified in any such request. Measurement of noise emissions (adjusted for tonality and impulse) must be generally in accordance with the most recent version of *Australian Standard AS1055.1 Acoustics – Description and measurement of environmental noise - General procedures*.

ACOUSTIC AMENITY - MECHANICAL PLANT

MCU17. All “refrigeration equipment”, “pumps”, “regulated devices”, and “air conditioning equipment” as defined by *the Environmental Protection Act 1994* must be designed, installed, operated and maintained to comply with the noise standards as specified within the *Environmental Protection Act 1994*.

ACOUSTIC AMENITY - AMPLIFIED MUSIC & LIVE ENTERTAINMENT

MCU18. The approved use of amplified music or live entertainment is ancillary to the event.

ACOUSTIC AMENITY - COMPLAINTS MANAGEMENT

MCU19. A noise complaints management procedure for the subject land must be prepared and submitted to Council for endorsement. The complaints management procedure must include the following:

- A contact person with whom complaints can be lodged;
- A clearly defined procedure for responding to and investigating complaints; and
- A notification protocol to all complainants of the outcome of complaint investigations.
- A record of all noise complaints and investigation results including corrective actions must be maintained and made available for inspection at any time upon request by Council.

OUTDOOR LIGHTING IMPACT MITIGATION

MCU20. Outdoor lighting associated with the use must be designed, sited, and installed to comply with the relevant parameters of *Australian Standard AS4282-1997 Control of the obtrusive effects of outdoor lighting*.

MCU21. All flood lighting must be of a type that gives no upward component of light when mounted horizontally (i.e. a full cut off luminaire).

MCU22. Where considered warranted by Council and when requested in writing to do so, a lighting impact investigation must be undertaken to investigate a complaint of light nuisance. In such circumstances, a suitably qualified person must monitor, interpret and record all parameters that are required to be monitored in order to determine whether or not the lighting levels listed within this Development Approval have been exceeded. The

results of the investigation must be provided to Council within 28 days of the request or a longer period if specified in any such request.

WASTE MANAGEMENT (GENERAL)

MCU23. All waste generated on the subject land must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

WASTE MANAGEMENT (REMOVAL)

MCU24. Unless otherwise endorsed by Council in a waste management plan, arrangements for waste removal are provided in accordance with the following requirements:

- 24.1 Disposal of waste generated must be undertaken in accordance with the *Environmental Protection Regulation 2008*;
- 24.2 Regulated wastes (chemicals and hydrocarbons) must be stored separately to general and recyclable waste streams and removed from site by a licenced waste transporter;
- 24.3 General waste must be collected and removed at periods not exceeding seven days;
- 24.4 The waste collection method must ensure that waste is adequately managed to prevent escape of contamination; and
- 24.5 Bins must be kept in a clean state and in good repair and fitted with tight-fitting lid assemblies designed to prevent ingress of pests and water.

SITE BASED ENVIRONMENTAL MANAGEMENT PLAN

MCU25. Submit to Council for endorsement a Site Based Environmental Management Plan prepared by a suitably qualified person that, at a minimum, includes the following:

- Location of the site, including physical address, lot on plan and relevant scaled maps;
- Description of the site;
- Activities to be conducted on site including:
 - a. Location of activity areas;
 - b. Employee, patron and vehicle numbers;
 - c. Operating hours;
 - d. Amenities; and
 - e. When relevant, prohibited activities and prohibited areas;
- Strategies to manage environmental impact:
 - a. Air quality and dust management;
 - b. Noise impact management;
 - c. Water quality;
 - d. Waste and contaminated land management; and
 - e. Flora and fauna management;
- Complaints management procedure, including processes for recording details of and addressing complaints;
- Emergency procedures, including reference to the Bushfire Hazard Management Plan; and
- Document Control and review procedures including internal review every two (2) years or following any significant change or incident on site.

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, stormwater, roadworks, access and parking.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

- ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
- ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

- ENG7. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:
- a) air quality management;
 - b) noise and vibration management;
 - c) storm water quality management;
 - d) erosion and sediment management;
 - e) vegetation management;
 - f) waste management;
 - g) complaint management;
 - h) community awareness;
 - i) preparation of site work plans;
 - j) workers' car parking arrangements; and
 - k) traffic control during works.

Timing: Prior to commencement of works.

- ENG8. Implement the approved Construction Management Plan at all times during construction of the development.
- ENG9. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

- ENG10. Provide stormwater management generally in accordance with the Stormwater Management Plan prepared by CWD Group Doc No. 11051-5-4, dated 13/3/24, subject to detailed design and except as altered by conditions of this development approval.
- ENG11. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG12. Design and construct stormwater drainage incorporating measures to prevent any solid matter and floatable oils being carried by stormwater.

- ENG13. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

- ENG14. Provide water supply for staff and visitors that meets the requirements of the Australian Drinking Water Guidelines 6 - current edition 2011, and enHealth Guidance of use of Rainwater standards for potable water.
- ENG15. Provide a separate water supply for fire fighting purposes with a minimum volume of 55,000 litres.

ON-SITE WASTEWATER DISPOSAL

- ENG16. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547:2012 On-site domestic wastewater management and the Queensland Plumbing and Wastewater Code - 2019.
- ENG17. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

Note: Any on-site effluent disposal system servicing more than 21 Equivalent Persons (EP) requires an Environmentally Relevant Activity (ERA) 63 which, depending on the treatment and discharge method, will require a separate Material Change of Use approval.

TRADE WASTE DISPOSAL (COMMERCIAL KITCHEN)

- ENG18. Obtain a Plumbing Approval from Council and the relevant inspections are to be undertaken prior to commencement of construction of any commercial kitchen that will generate Trade Waste.
- ENG19. Do not release contaminants or contaminated water directly or indirectly from the premises or to the ground or groundwater at the premises, except for:
- a) uncontaminated overland stormwater flow;
 - b) uncontaminated stormwater to the stormwater system; or
 - c) other water following treatment through an oil/silt interceptor trap or separator.
- ENG20. Releases to water must not cause any visible oil slick or other visible evidence of oil or grease, nor contain visible grease, scum, litter or floating oil.

HAZARDOUS CHEMICAL & FUEL STORAGE

- ENG21. Ensure that all hazardous chemicals are stored and handled in accordance to the Work Health and Safety Act 2011.
- ENG22. Diesel is to be stored and handled in accordance with *Australian Standard 1940-2004 - The storage and handling of flammable and combustible liquids*.

EVENT TRAFFIC MANAGEMENT

- ENG23. Implement an "Event Traffic Management Plan" for events to adequately and appropriately manage traffic. The "Event Traffic Management Plan" shall be updated, and learnings implemented, as required to improve traffic management at the site for events.

PARKING AND ACCESS - GENERAL

- ENG24. Design all access driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking, to accommodate a B99 design vehicle.

-
- ENG25. Design and construct all driveway manoeuvring, and parking areas with a dust suppressive gravel.
- ENG26. Provide car parking areas generally in accordance with the Ryterskild Traffic Engineering report version 3 dated 14 March 2024, including 600 visitor spaces, 100 heavy vehicles spaces, 300 competitor spaces, and 8 coach/shuttle bus spaces.
- ENG27. Design and construct all PWD car parking spaces in accordance with AS2890.6.
- ENG28. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.
- ENG29. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.
- ENG30. In the event that bona fide complaints are received by Council in relation to dust emissions produced.

VEHICLE ACCESS - TURNOUT

- ENG31. Design and construct vehicle turnout in accordance with Council's Standard Drawing No. 00049 Rev B, sized to accommodate the manoeuvring of a 19m articulated vehicle and allow 2 way traffic flow.

REDUNDANT CROSSOVERS

- ENG32. Remove all redundant crossovers and reinstate the kerb and channel, road pavement, services, verge and any footpath to Council's standard/to the standard immediately adjacent] along the frontage of the site.

ROADWORKS

- ENG33. Design and construct Lewis Duff Road from the intersection of the Wondai-Chinchilla Road to the site access to the relevant Austroads' Standards, and Council's Planning Scheme and more specifically, include:
- a) 7.5m gravel pavement and 2 coat bitumen seal, on a 9m formation including curve widening;
 - b) tapers to existing road pavement; and
 - c) signage and line marking.

ROADWORKS AND PEDESTRIAN SAFETY

- ENG34. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.
- ENG35. Submit to Council, an application for any footpath, road or lane closures, and ensure all conditions of that approval are complied with during construction of the works.
- ENG36. Maintain safe pedestrian access along Council's footpaths at all times.

ELECTRICITY AND TELECOMMUNICATION

- ENG37. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

- ENG38. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

Comment: Earthworks will require an Operational Work Permit prior to commencement for earthworks construction.

EARTHWORKS

- ENG39. Submit to Council, detailed engineering drawings and information with the Operational Work application including, but not limited to the following:
- a) long and cross sections of proposed cut/fill and retaining walls as applicable;
 - b) existing and proposed surface levels;
 - c) proposed drainage works to accommodate existing overland flows; and
 - d) details identifying the source/disposal site(s) for material imported/exported. The site(s) must have a current development approval enabling them to export/accept any material.

EROSION AND SEDIMENT CONTROL - GENERAL

- ENG40. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG41. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

STANDARD ADVICE

- ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of six (6) years the approval will lapse.
- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that “A *person who carries out an activity does not harm Aboriginal Cultural Heritage.*” Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.
- ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards to Appeal Rights.
- ADV4. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.
- ADV5. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2025. Eligible development under this scheme is required to be completed by 31 December 2025.
- For further information or application form please refer to the rules and procedures available on Council’s website.
- ADV6. SARA has imposed conditions on the Development Permit as attached.
- ADV7. The subject land supports regulated vegetation under the *Vegetation Management Act 1999 (VMA)*. The clearing of regulated vegetation can only be undertaken where

associated with exempt clearing activities established under the VMA. For further information regarding exempt clearing activities please contact your local office of the Department of Natural Resources and Mines Manufacturing and Regional and Rural Development.

- ADV8. The subject land is mapped waterways under *Fisheries Act 1994* and *Planning Act 2016*. Any works undertaken to ensure that compliance is had with the provisions established under the applicable Act. For further information regarding waterway barrier works please contact your local office of the Department of Agriculture and Fisheries.
- ADV9. Placing an advertising device on premises is accepted development, where complying with the Operational work Table of assessments that form part of the requirements for accepted development in the South Burnett Regional Council Planning Scheme v2.0. A separate Operational Works approval will be required for any Advertising Devices not complying with the Operational work table of assessments.

Grounds to support the approval of the development application –

Statement of Reasons for a reason different to the officer recommendation:

- A demonstrated regional need to accommodate a new Motor Sport Facility servicing the region and possibly South East Queensland which includes the closure of Archerfield Speedway and locally the Wondai Sprints;
- Complements a range of motor sport activities and events
- The use does not fragment agricultural land as the area is utilized for cattle grazing and the use can continue;
- The application is consistent with the promotion of sporting tourism and will complement similar large scale sporting events held within the region;
- Provision of a recreational facility and entertainment facility for a Hard-To-Locate-Sport with reasonable traveling distances to regional towns;
- The attraction of a new industry to the region to provide economic opportunity and employment;
- The report points that are referring to access to medical services are not supported with the site not being considered remote. Other significant events occur within the region a further distance from Kingaroy Hospital for example.
- Lifeflight is an essential service to the South Burnett and since its commencement of flights it is estimated that there has been over 2,439 medical and accident related flights;
- The application was suitably conditioned by SARA and it is supported with suitable conditions being put in place to deal with any issues raised in the report;
- Alternative locations, such as the Kingaroy Aerodrome, are being considered for future commercialising which may include airparks which would conflict with the nature of this development.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 3.27pm Louise Reidy left the meeting.

At 3.29pm Louise Reidy entered the meeting.

12.5 SCHEME SUPPLY FUND PROJECT PLAN

RESOLUTION 2025/517

Moved: Cr Linda Little

Seconded: Cr Danita Potter

That Council accept the Project Plan for the Scheme Supply Fund.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.6 DELEGATED AUTHORITY REPORTS (1 MAY 2025 TO 31 MAY 2025)

RESOLUTION 2025/518

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council note and receive the Delegated Authority Report for the month of May 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.7 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2025/519

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That South Burnett Regional Council receive and note the list of correspondence pending completion of assessment report as of 10 June 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 3.42pm Craig Patch left the meeting.

At 3.43pm Craig Patch entered the meeting.

At 3:44 pm, Cr Linda Little left the meeting.

At 3:46 pm, Cr Linda Little returned to the meeting.

12.8 EXTENSION TO INFRASTRUCTURE CHARGES & PLANNING INCENTIVES**RESOLUTION 2025/520**

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. approve the extension to the Developer Incentive Scheme (DIS) for 2 years to 31 December 2027. The proposed 2 year extension provides a reasonable amount of time for developers to move through the planning application process, and progress to a stage where a development can be implemented in time to take advantage of the reduction in charges available.

| Description | Criteria |
|----------------------------------|--|
| Effective Dates | 1 January 2026 to 31 December 2027 |
| Applicable Development | All development is eligible if located within the South Burnett Regional Council area |
| Infrastructure charges discounts | <ul style="list-style-type: none"> ▪ 50% discount for any Commercial use or Industrial activity; ▪ 50% discount for long-term employment generating development; ▪ 50% discount for Reconfiguring a lot for Residential development; ▪ 50% discount for Residential development; (excluding in the Rural Residential Zone); ▪ 50% discount for Residential development in the Rural Residential Zone; or ▪ 50% discount for Rural or Tourist activity (e.g. Short-term accommodation) in the Rural zone. |
| Recommendation and Approval | Manager Planning and Development recommends reduction in infrastructure charges, for approval by the Chief Executive Officer (CEO). |
| Infrastructure Agreement | Approval for Chief Executive Officer (CEO) to enter into Infrastructure Agreement (IA) with applicant. |

2. approve the release of the forms and guidelines to support and promote the Development Incentive Scheme (DIS), as presented:
 - Fact Sheet – Development Incentives;
 - Application Form;
 - Appendix A: Rules and Procedures; and
 - Appendix B: Definitions.

-
3. Council delegate to the Chief Executive Officer (CEO) the power, under the *Planning Act 2016* (Qld), to enter into an Infrastructure Agreement between Council and the applicant (developer) and apply the relevant discount per Council policy under the Developer Incentive Scheme (DIS).
4. Council review the incentive scheme in June 2026 to create a rolling process.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 3.55pm David Hursthouse left the meeting.

At 3.56pm Simon Ginn left the meeting.

12.9 MINUTES OF THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE OF 12 JUNE 2025

RESOLUTION 2025/521

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council endorse the minutes and recommendations of the Arts, Culture and Heritage Advisory Committee held on Thursday, 12 June 2025 which includes the evaluation and recommendations for granting the RADF grant funding program – Major Round of \$15,000.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13 INFRASTRUCTURE

13.1 REMOVAL OF DYING WHITE CEDAR TREE AND REPLACEMENT TREE AT LES MULLER PARK BLACKBUTT.

RESOLUTION 2025/522

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That South Burnett Regional Council approve the removal of the White Cedar tree from Les Muller Park and replace with a Eumundi Quandong.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 3.58pm Louise Reidy left the meeting.

13.2 REQUEST FOR FUNDING FOR UPGRADES AT KINGAROY NETBALL COURTS

RESOLUTION 2025/523

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council contributes \$2,200 from the 25/26 Operational budget to go towards engineering design for a retaining wall to then be included in the future tender of constructing four new netball courts.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Cr Heath Sander

CARRIED 6/1

13.3 REMOVAL OF TWELVE DYING AND DISEASED TREES AT MEMORIAL PARK KINGAROY AND REPLACEMENT TREE PLANTING

RESOLUTION 2025/524

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council consider the removal of twelve trees that are in very poor health and structural condition and replace with 12 suitable species.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 4.12pm Louise Reidy entered the meeting

14 QUESTIONS ON NOTICE**14.1 FINANCE BREAKDOWN OF PROCUREMENT DATA - MONTHLY FINANCIAL REPORT APRIL 2025**

RESOLUTION 2025/525

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That the response to the question regarding procurement expenditure in the "other" category for April raised by Councillor Sander be received and noted.

A further breakdown to be circulated to Councillors including the site office.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

14.2 TREES ON HALY STREET, KINGAROY

RESOLUTION 2025/526

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That the response to the question regarding Trees on Haly Street raised by Councillor Heath Sander be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**15 INFORMATION SECTION**

Nil

ADJOURN SHORT BREAK

RESOLUTION 2025/527

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That the meeting adjourn for a short break at 4.15pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**RESUME MEETING**

RESOLUTION 2025/528

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That the meeting resume at 4.30pm

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**16 CONFIDENTIAL SECTION**

RESOLUTION 2025/529

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

16.1 Quote SBRCQ 24/25_ 10 Replace Water Trucks 2025 & 2026

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.2 Quote SBRCQ 24/25_104 Replace Sweeper Truck 2044

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.3 Quote SBRCQ 24/25_ 12 Replace Two (2) MR Tipper Trucks 2012 and 2018

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.4 Cleaning Contract for Kingaroy Buildings and Facilities

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.5 RSPCA offer to Council to purchase stranded assets left at surrendered Kingaroy site

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.6 SBRCQ 2425_100 Purchase and Removal of Scrap Metal

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.7 Hivesville Amnesty Fees

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

16.8 Customer Phone-Calls, After-Hours Calls and Lone-Worker Monitoring

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 4.34pm Aaron Meehan left the meeting.

At 4.35pm Aaron Meehan entered the meeting.

At 4.44pm Louise Reidy left the meeting.

At 4.44pm Leanne Petersen left the meeting.

At 4.56pm Leanne Petersen entered the meeting.

At 4.59pm Rebecca Bayntun entered the meeting.

At 4.59pm Kailey Cox entered the meeting.

At 5.06pm Lynelle Paterson entered the meeting.

At 5.06pm Lynelle Paterson left the meeting.

RESOLUTION 2025/530

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That Council moves out of Closed Council into Open Council at 5.15pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.1 QUOTE SBRCQ 24/25_ 10 REPLACE WATER TRUCKS 2025 & 2026

RESOLUTION 2025/531

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/532

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That South Burnett Regional Council purchase from Daimler Trucks Sunshine Coast, **Two (2) Fuso Shogun FV74 TTI Water Trucks for \$668,352.00 excluding GST**. The expected delivery date is approximately December 2025. This can change depending on units available at the time of order.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.2 QUOTE SBRCQ 24/25_104 REPLACE SWEEPER TRUCK 2044

RESOLUTION 2025/533

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/534

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That Council purchase from Mike Trace Engineering, one (1) Hino FG 1628 1700L 6.5m3 for \$425,373.93 excluding GST.

The expected delivery date is approximately December 2025. This can change depending on units available at the time of order.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.3 QUOTE SBRCQ 24/25_ 12 REPLACE TWO (2) MR TIPPER TRUCKS 2012 AND 2018

RESOLUTION 2025/535

Moved: Cr Deb Dennien

Seconded: Cr Jane Erkens

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/536

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That South Burnett Regional Council purchase two Hino FH 1832 MR Tippers from Wideland Group Toowoomba for \$461,968.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.4 CLEANING CONTRACT FOR KINGAROY BUILDINGS AND FACILITIES

RESOLUTION 2025/537

Moved: Cr Linda Little

Seconded: Cr Deb Dennien

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/538

Moved: Cr Ros Heit

Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. Accept the submission from Cleanman Family Trust trading as Restore All Qld the preferred tender for Tender SBRCQ 2425_118; and
2. Council delegate to the Chief Executive Officer to negotiate the contract; and
3. Council allocate a budget of \$222,230.40 ex GST in the 2025/2026 budget.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.5 RSPCA OFFER TO COUNCIL TO PURCHASE STRANDED ASSETS LEFT AT SURRENDERED KINGAROY SITE

RESOLUTION 2025/539

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That South Burnett Regional Council delegate authority to the Chief Executive Officer to be appointed to negotiate the purchase of all or any of the stranded assets.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.6 SBRCQ 2425_100 PURCHASE AND REMOVAL OF SCRAP METAL

RESOLUTION 2025/540

Moved: Cr Linda Little

Seconded: Cr Danita Potter

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/541

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That South Burnett Regional Council establish a three (3) year contract for the Purchase and Removal of Scrap Metal with Blue Dog Recycling Pty Ltd commencing 30th June 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit

Against: Cr Danita Potter

CARRIED 6/1

16.7 HIVESVILLE AMNESTY FEES

RESOLUTION 2025/542

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

1. That Council does not accede to waive any building or plumbing fees as part of the Hivesville Amnesty Project.
2. That Council delegate to the CEO the ability to progress Hivesville building and plumbing applications on approval of a suitable payment plan where applicable.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.8 CUSTOMER PHONE-CALLS, AFTER-HOURS CALLS AND LONE-WORKER MONITORING

RESOLUTION 2025/543

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That South Burnett Regional Council accept the preferred quote received by Oracle for the provision of after-hours call services and lone-worker monitoring services.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17 CLOSURE OF MEETING

The Meeting closed at 5.25pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 July 2025.

.....
CHAIRPERSON

8 NOTICES OF MOTION**8.1 NOTICE OF MOTION - DEPUTY MAYOR POSITION****File Number: 16-07-2025**

I, Councillor Kathy Duff, give notice that at the next Ordinary Meeting of Council to be held on 16 July 2025, I intend to move the following motion:

MOTION

That pursuant to Section 165(3) and 165(4) of the *Local Government Act 2009* Council declare the position of Deputy Mayor vacant.

RATIONALE

Council, at its Post Election meeting on 4 April 2024 received a report from the Chief Executive Officer noting that Councillors propose to rotate the role of Deputy Mayor approximately each eight months of this term. Cr Potter was elected as Deputy Mayor on 4 April 2024 and Cr Erkens was elected Deputy Mayor from 4 December 2024.

CORPORATE PLAN

5 – Organisational Excellence - An organisation that is characterised by effective leadership, responsible management, good governance, financial sustainability and quality service delivery

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

8.2 NOTICE OF MOTION - DEPUTY MAYOR APPOINTMENT**File Number: 16-07-2025**

I, Councillor Kathy Duff, give notice that at the next Ordinary Meeting of Council to be held on 16 July 2025, I intend to move the following motion:

MOTION

That pursuant to section 165(5) of the *Local Government Act 2009* Council appoint Cr Ros Heit as Deputy Mayor as of 4 August 2025.

RATIONALE

The Chief Executive Officer's report to the Post Election meeting on 4 April 2024 noted that Councillors proposed a rotation of the Deputy Mayor role each approximately eight months of this term. The report noted that the Councillors indicated that Cr Ros Heit would be next in line for the Deputy Mayor role.

CORPORATE PLAN

5 – Organisational Excellence - An organisation that is characterised by effective leadership, responsible management, good governance, financial sustainability and quality service delivery.

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

8.3 NOTICE OF MOTION - UPCOMING LAUGHTER CLINICS AND WINTER WARMERS COMEDY NIGHT**File Number: 16-07-2025**

I, Councillor Danita Potter, give notice that at the next Ordinary Meeting of Council to be held on 16 July 2025, I intend to move the following motion:

MOTION

That the South Burnett Regional Council supports the upcoming Laughter Clinics and Winter Warmers Comedy night by way of \$3000 and hall hire.

RATIONALE

In line with both the Corporate Plan and Operational Plan South Burnett Regional Council has the opportunity to help local organisations and community members buy supporting South Burnett Suicide Prevention Working Group inc. and Graham House. This will help bring Mark McConville to our area on 12th - 14th August for 5 Laughter Clinics located in Murgon, Proston, Kingaroy and Nanango along with the Winter Warmers Comedy Night at the Kingaroy Town Hall on 13th August.

Mark McConville is Australia's only full-time professional comedian/suicidologist. Marks laughter clinic keynote presentations and workshops have been proven to help in the fight against stress, anxiety, depression and more.

In 2021 Mark was invited to present his Laughter Clinic Workshop at the 31st International Association for Suicide Prevention's World Congress. The IASP World Congress is the primary global collaborative opportunity for expert thinking related to suicide and suicide prevention.

For these reasons, the upcoming opportunity to have Mark McConville come to our area and present his Laughter Clinics and Comedy Show is significant. This funding should come from the 2025/2026 Community Grants funding so it will not impact the current budget.

Due to the timing, we could not wait until the next round which only opens in August.

CORPORATE/OPERATIONAL PLAN

EC11 - Support, advocate and facilitate real outcomes on mental health and suicide prevention

EC16 - Partner with community to develop and promote events that have a positive impact on our region.

OPL/01 - Support community development and wellbeing through delivery of Council's Community Grants program, and in-kind assistance.

OPL/08 - Explore partnership opportunities to support local volunteer groups.

OPL/09 - Advocate for opportunities for mental health and suicide prevention initiatives and projects that support community well-being.

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

9 COUNCILLOR DIVISIONAL UPDATES

Nil

10 BUSINESS OUTSTANDING**10.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

File Number: 16-07-2025

Author: Coordinator Executive Services

Authoriser: Chief Executive Officer

PRECIS

Business outstanding table for the Ordinary Council Meeting as at 10 July 2025

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Business Outstanding Table - July 2025 [↓](#) 

**BUSINESS OUTSTANDING TABLE FOR
ORDINARY COUNCIL MEETING
as at Thursday 10 July 2025**

Meeting Date: 16 July 2025

Attachment No: 1

| Meeting | Subject | Manager | Resolution | Notes |
|-----------------------|--|--------------------|---|---|
| Council 18/06/2025 | South Burnett Industrial Circular Economy Precinct Report | Anderson, Kerri | RESOLUTION 2025/508 Moved: Cr Heath Sander Seconded: Cr Linda Little That South Burnett Regional Council receives and adopts the report. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0 | |
| Council 18/06/2025 | Landing Fees - Kingaroy Airport | Anderson, Kerri | RESOLUTION 2025/511 Moved: Cr Jane Erkens Seconded: Cr Ros Heit <ol style="list-style-type: none"> That pursuant to <i>Section 97(2) of the Local Government Act 2009</i> the Kingaroy Aerodrome Fees and Charges for the 2025/2026 year be adopted to take effect from 1 September 2025. Pursuant to section 257 (1) (b) of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegate to the Chief Executive Officer the power to negotiate, finalise and execute an agreement with the Kingaroy Soaring Club for an annual airport usage permit to the value of \$2,440.00 including GST and on terms and conditions considered satisfactory to Council. South Burnett Regional Council review the fee settings in March 2026 as part of the 2026/2027 budget workshops. South Burnett Regional Council undertakes monitoring of aircraft movement at Wondai airport from 1 August 2025 to 31 January 2026. | 25 Jun 2025 9:09am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Completion. 07 Jul 2025 2:58pm Bayntun, Rebecca - Completion Completed by Bayntun, Rebecca (action officer) on 07 July 2025 at 2:58:50 PM - no action from Leasing |

| | | | | |
|--|--|---------------------------|--|--|
| <p>5. Emergency Services including LifeFlight and RFDS are exempt from fees.</p> <p><u>In Favour:</u> Crs Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Cr Kathy Duff</p> <p style="text-align: right;">CARRIED 6/1</p> | | | | |
| <p>Council 18/06/2025</p> | <p>Commitment to the Small Business Friendly Program</p> | <p>Pitt PSM, Mark</p> | <p>RESOLUTION 2025/501</p> <p>Moved: Cr Ros Heit Seconded: Cr Deb Dennien</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Renews their commitment to the Small Business Friendly Programme; 2. Authorise the Mayor and Chief Executive Officer to sign the certification; and 3. Organise a local commitment ceremony through BIEDO and Visit South Burnett to progress the Small Business Friendly Programme inviting all Chamber of Commerce and Business Associations within the South Burnett Regional Council area. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> | <p>10 Jul 2025 2:39pm Paterson, Lynelle Certificate signed by Mayor and CEO and forwarded to Small Business Commissioner. A commitment ceremony will be organised for later in the year</p> |

| | | | | |
|-----------------------|---|--------------------|---|--|
| Council 18/06/2025 | Draft Community Plans | Pitt PSM, Mark | <p>RESOLUTION 2025/502</p> <p>Moved: Mayor Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council approve the draft community plans to be released for the second stage of community consultation with a report to be presented to the September Ordinary Meeting Council for consideration with feedback to be received by 31 August 2025.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p>CARRIED 7/0</p> | <p>10 Jul 2025 3:12pm Hunt, Bree</p> <p>Feedback forms are being created and will be posted on the website.</p> |
| Council 18/06/2025 | Organisational Structure | Pitt PSM, Mark | <p>RESOLUTION 2025/503</p> <p>Moved: Cr Linda Little Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council adopt the Functions Map and Departmental Structure Version 6, 18 June 2025.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p>CARRIED 7/0</p> | <p>10 Jul 2025 4:27pm Pitt PSM, Mark</p> <p>Managerial positions being finalised within organisation systems, discussion at SLT and draft of Organisational Development Report to July Ordinary Meeting</p> |
| Council 18/06/2025 | Finance Breakdown of Procurement data - Monthly Financial Report April 2025 | Anderson, Kerri | <p>RESOLUTION 2025/525</p> <p>Moved: Cr Heath Sander Seconded: Cr Danita Potter</p> <p>That the response to the question regarding procurement expenditure in the "other" category for April raised by Councillor Sander be received and noted.</p> | <p>25 Jun 2025 9:03am Kruger, Wendy - Reallocation</p> <p>Action reassigned to Anderson, Kerri by Kruger, Wendy - For Action and Completion.</p> |

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| | | | <p>A further breakdown to be circulated to Councillors including the site office.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> | |
| Council 18/06/2025 | Deputation - Nephi Reilly | Meehan, Aaron | <p>Nephi Reilly presented his deputation regarding a community based fun centre in Kingaroy.</p> | |
| Council 18/06/2025 | Art Work - Bus Service/Transport Companies | Anderson, Kerri | <p>RESOLUTION 2025/506</p> <p>Moved: Cr Heath Sander Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council investigate to seek permission and financial implications of putting artwork on the bus service to Brisbane and/or transport companies to promote South Burnett.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> | |
| Council 18/06/2025 | Lease - Wondai & District Men's Shed Inc | Anderson, Kerri | <p>RESOLUTION 2025/492</p> <p>Moved: Cr Ros Heit Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <p>1. In accordance with <i>section 236(1)(b)(ii)</i> of the <i>Local Government Regulation 2012</i> applies to the disposal of a valuable non-current asset by way of entering a lease on a portion of Sunstrup Park Lot 172 on FY713 to the Wondai & District Men's Shed Inc. for a</p> | <p>25 Jun 2025 9:09am Kruger, Wendy - Reallocation</p> <p>Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Completion.</p> |

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| | | | term of 10 years. | | | | | | | | |
| | | | 2. Pursuant to <i>section 257(1)(b)</i> of the <i>Local Government Act 2009</i> , South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease with the Wondai & District Men's Shed Inc. on terms and conditions considered satisfactory to Council. | | | | | | | | |
| | | | <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit | | | | | | | | |
| | | | <u>Against:</u> Nil | | | | | | | | |
| | | | CARRIED 7/0 | | | | | | | | |
| Council 18/06/2025 | Extension to Infrastructure Charges & Planning Incentives | Anderson, Kerri | RESOLUTION 2025/520 Moved: Cr Ros Heit Seconded: Cr Deb Dennien That South Burnett Regional Council: 1. approve the extension to the Developer Incentive Scheme (DIS) for 2 years to 31 December 2027. The proposed 2 year extension provides a reasonable amount of time for developers to move through the planning application process, and progress to a stage where a development can be implemented in time to take advantage of the reduction in charges available. <table><tr><td>Description</td><td>Criteria</td></tr><tr><td>Effective Dates</td><td>1 January 2026 to 31 December 2027</td></tr><tr><td>Applicable Development</td><td>All development is eligible if located in the designated area</td></tr><tr><td>Infrastructure charges discounts</td><td><ul style="list-style-type: none">50% discount for any Commercial development50% discount for long-term employment50% discount for Reconfiguring</td></tr></table> | Description | Criteria | Effective Dates | 1 January 2026 to 31 December 2027 | Applicable Development | All development is eligible if located in the designated area | Infrastructure charges discounts | <ul style="list-style-type: none">50% discount for any Commercial development50% discount for long-term employment50% discount for Reconfiguring |
| Description | Criteria | | | | | | | | | | |
| Effective Dates | 1 January 2026 to 31 December 2027 | | | | | | | | | | |
| Applicable Development | All development is eligible if located in the designated area | | | | | | | | | | |
| Infrastructure charges discounts | <ul style="list-style-type: none">50% discount for any Commercial development50% discount for long-term employment50% discount for Reconfiguring | | | | | | | | | | |

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| | | <ul style="list-style-type: none"> ▪ 50% discount for Residential development; (excluding in the Rural Residential Zone); ▪ 50% discount for Residential development in the Rural Residential Zone; or ▪ 50% discount for Rural or Tourist activity (e.g. Short-term accommodation) in the Rural zone. | |
| | Recommendation and Approval | Manager Planning and Development recommends reduction in infrastructure charges, for approval by the Chief Executive Officer (CEO). | |
| | Infrastructure Agreement | Approval for Chief Executive Officer (CEO) to enter into Infrastructure Agreement (IA) with applicant. | |
| <p>2. approve the release of the forms and guidelines to support and promote the Development Incentive Scheme (DIS), as presented:</p> <ul style="list-style-type: none"> • Fact Sheet – Development Incentives; • Application Form; <ul style="list-style-type: none"> ○ Appendix A: Rules and Procedures; and ○ Appendix B: Definitions. <p>3. Council delegate to the Chief Executive Officer (CEO) the power, under the <i>Planning Act 2016</i> (Qld), to enter into an Infrastructure Agreement between Council and the applicant (developer) and apply the relevant discount per Council policy under the Developer Incentive Scheme (DIS).</p> <p>4. Council review the incentive scheme in June 2026 to create a rolling process.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> | | | |

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| Council 18/06/2025 | Removal of twelve dying and diseased trees at Memorial Park Kingaroy and replacement tree planting | Meehan, Aaron | <p>RESOLUTION 2025/524</p> <p>Moved: Cr Danita Potter Seconded: Cr Deb Dennien</p> <p>That South Burnett Regional Council consider the removal of twelve trees that are in very poor health and structural condition and replace with 12 suitable species.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p>CARRIED 7/0</p> | <p>02 Jul 2025 12:07pm Petersen, Leanne</p> <p>Council obtaining quotes for stump grinding and wood chipping green waste from tree trimming and tree removal.</p> |
| Council 18/06/2025 | Customer Phone-Calls, After-Hours Calls and Lone-Worker Monitoring | Anderson, Kerri | <p>RESOLUTION 2025/543</p> <p>Moved: Cr Linda Little Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council accept the preferred quote received by Oracle for the provision of after-hours call services and lone-worker monitoring services.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p>CARRIED 7/0</p> | <p>25 Jun 2025 9:08am Kruger, Wendy - Reallocation</p> <p>Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Completion.</p> |
| Council 21/05/2025 | SBRC 2425_20 Green Waste Processing at Waste Facility Sites | Meehan, Aaron | <p>RESOLUTION 2025/482</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council establish a three (3) year contract for Green Waste Processing with Queensland Mulching.</p> | |

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| | | | <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> |
| Council 21/05/2025 | Deputation - Deborah Ross | Meehan, Aaron | <p>Deborah Ross's deputation was presented and resolved to present a future report to Council on the issues raised at the Murgon free Camp.</p> <p>11 Jun 2025 4:34pm Petersen, Leanne Council Officers have commence investigations into the Murgon free camp water and electricity access and utilisation, camping and visitation terms, storage of cars and parking at site.</p> <p>02 Jul 2025 9:54am Petersen, Leanne Council Officers inspecting site daily. Reporting of illegal dealings to Policelink. Council Rest Area/Free Camp working group meet to review signage and prepare new signage for Council consideration. Information will be presented August Workshop.</p> |
| Council 21/05/2025 | Minutes of the Arts, Culture and Heritage Advisory Committee held on 13 February 2025 and 10 April 2025 | Anderson, Kerri | <p>RESOLUTION 2025/458</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council endorse the minutes and recommendations of the Arts, Culture and Heritage Advisory Committee held on Thursday, 13 February 2025 and Thursday, 10 April 2025.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> |

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| Council 16/04/2025 | Notice of Motion - Investigation of Financial Implications | Anderson, Kerri | <p>RESOLUTION 2025/410</p> <p>Moved: Cr Heath Sander Seconded: Cr Jane Erkens</p> <p>That the South Burnett Regional Council investigates the financial implications with a commonsense approach to reposition and to reinstate:</p> <ol style="list-style-type: none"> 1. A grader, water truck and roller 2. A tractor and slasher unit (with a bucket) 3. A front-end loader 4. 2 x 8m³ tip trucks <p>to the Preston Works Depot bolstering the already water and parks and garden crew to reinstate it as a fully functioning works depot in the Preston, Boondooma, Hivesville, Ballogie, Durong and Stalworth areas.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Cr Ros Heit</p> <p style="text-align: right;">CARRIED 6/1</p> | <p>29 Apr 2025 3:08pm Kruger, Wendy - Reallocation</p> <p>Action reassigned to Anderson, Kerri by Kruger, Wendy - For Action & Completion.</p> |
| Council 16/04/2025 | Notice of Motion - Investigations | Meehan, Aaron | <p>RESOLUTION 2025/409</p> <p>Moved: Cr Heath Sander Seconded: Cr Jane Erkens</p> <p>That the following items be investigated and be considered in the budget and organisational review where applicable:</p> <ol style="list-style-type: none"> 1. Undertake a guidepost and sign replacement and maintenance program across the region for the 2025/2026 financial year; 2. Investigate to purchase a woodchipper of suitable size to carry out the removal of tree waste as part of the fleet budget; | <p>15 May 2025 10:55am Champney, Kristy</p> <p>To be discussed in May/June Budget rounds and actioned through organisational review implementation where appropriate.</p> |

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| <p>3. Identify which department is responsible for the regular maintenance of urban storm water pits throughout the region and undertake a regular cleaning regime of access grates to prevent excess flooding potential from any debris that may affect flow; and</p> <p>4. Consideration for Council staff to mow and maintain the Murgon, Wondai, Tingoorra, Kingaroy, Nanango and Blackbutt Cemeteries and the large park areas in Tingoorra and Memerambi referring back to previous schedules prior to engaging contractors.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Cr Ros Heit</p> <p style="text-align: right;">CARRIED 6/1</p> | | | | |
| Council 16/04/2025 | Notice of Motion - Investigation of Financial Implications | Meehan, Aaron | <p>RESOLUTION 2025/410</p> <p>Moved: Cr Heath Sander Seconded: Cr Jane Erkens</p> <p>That the South Burnett Regional Council investigates the financial implications with a commonsense approach to reposition and to reinstate:</p> <ol style="list-style-type: none"> 1. A grader, water truck and roller 2. A tractor and slasher unit (with a bucket) 3. A front-end loader 4. 2 x 8m³ tip trucks <p>to the Proston Works Depot bolstering the already water and parks and garden crew to reinstate it as a fully functioning works depot in the Proston, Boondooma, Hivesville, Ballogie, Durong and Stalworth areas.</p> | <p>15 May 2025 10:56am Champney, Kristy</p> <p>To be discussed in May/June Budget rounds and actioned through organisational review implementation where appropriate.</p> |

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| | | | <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Cr Ros Heit</p> <p>CARRIED 6/1</p> | | |
| Council 19/03/2025 | Development of Tree Management, Maintenance and Planting Policy | Meehan, Aaron | <p>RESOLUTION 2025/393</p> <p>Moved: Cr Ros Heit Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council develop a council controlled tree management, maintenance and planting policy.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p>CARRIED 7/0</p> | <p>04 Apr 2025 8:07am Kemp, Fiona A plan is being worked on by the Parks and NRM Coordinator</p> <p>04 Apr 2025 11:15am Petersen, Leanne Commenced research on tree maintenance policy and will include in the 25/26 Operational Plan.</p> | |
| Council 19/03/2025 | Road Maintenance and Construction Works - Quality Assurance | Meehan, Aaron | <p>RESOLUTION 2025/399</p> <p>Moved: Cr Heath Sander Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council monitor quality assurance and materials used on all road maintenance and construction works.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p>CARRIED 7/0</p> | <p>03 Apr 2025 8:06pm Champney, Kristy A review of forms and processes for road construction and maintenance is proposed for the 25/26 operational plan.</p> | |

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| Council 19/02/2025 | Hobbyist Breeders and Exhibitors for both Cats and Dogs | Anderson, Kerri | <p>RESOLUTION 2025/342</p> <p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council introduce a temporary administrative measure, whereby Council issue a formal interim permit authorising hobbyist breeders and exhibitors to register a specified number of animals, exceeding current local law limits, while these regulations are under review. This authorisation would be contingent upon the owner providing prerequisite information prior to any such Council endorsement.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: center;">CARRIED 7/0</p> | <p>25 Feb 2025 1:59pm Kruger, Wendy - Reallocation Action reassigned to Hodson, Lara by Kruger, Wendy - For Action and Completion.</p> <p>25 Mar 2025 11:50am Kruger, Wendy - Reallocation Action reassigned to Mikelat, Alf by Kruger, Wendy - For Action and Completion.</p> <p>25 Mar 2025 3:57pm Mikelat, Alf 19th March 2025 1:41pm First draft, 1x Application to keep excess animals, 1x Approval to keep excess animals, 1x Approval Certificate, 1x Breeder registration Fact sheet, 1x Animal registration fact sheet, Draft procedure path to 1 format then 2 Manager then 3 Governance</p> |
| Council 22/01/2025 | Lease - Blackbutt Sportsground Oval to Blackbutt Yarraman Timbertowners Junior Rugby League Club | Anderson, Kerri | <p>RESOLUTION 2025/296</p> <p>Moved: Cr Linda Little Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. In accordance with s236(1)(b)(ii) of the <i>Local Government Regulation 2012</i>, enter into a lease over Lot 33 on RP32391 and Lot 78 on RP167978, with the Blackbutt Yarraman Timbertowners Junior Rugby League Club for a term of 10 years. 2. Pursuant to s257(1)(b) of the <i>Local Government Act 2009</i>, delegate to the Chief Executive Officer the power to negotiate, finalise and execute the lease with Blackbutt Yarraman Timbertowners Junior Rugby League Club on terms and conditions the | <p>28 Jan 2025 3:32pm Kruger, Wendy - Reallocation Action reassigned to Hodson, Lara by Kruger, Wendy - For Action & Completion</p> <p>12 Feb 2025 10:37am Hodson, Lara Letter has been drafted and awaiting approval LH</p> <p>11 Jun 2025 2:07pm Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Follow Up</p> <p>08 Jul 2025 10:59am Bayntun, Rebecca Draft lease provided, meeting on site 18 July to explain terms and discuss other items.</p> |

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| | | | Chief Executive Officer reasonably considers are satisfactory to Council. | | |
| | | | 3. Add Dispute Resolution clause to the lease. | | |
| | | | <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit | | |
| | | | <u>Against:</u> Nil | | |
| | | | CARRIED 7/0 | | |
| Council 18/12/2024 | Lease - Barambah Beekeepers Association Inc. | Anderson, Kerri | RESOLUTION 2024/264 Moved: Cr Jane Erkens Seconded: Cr Danita Potter That South Burnett Regional Council: 1. In accordance with s.236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> , dispose of a valuable non-current asset by way of entering into a lease for part of Lot 14 on CP883708 to the Barambah Beekeepers Association Inc. for a term of 10 years. 2. Pursuant to section 257(1)(b) of the <i>Local Government Act 2009</i> , South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with the Barambah Beekeepers Association Inc. 3. Formalise the easement to allow access. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil | 20 Jan 2025 11:47am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - To Action and Finalise 12 Mar 2025 3:17pm Kruger, Wendy Letter sent dated 20 February 2025 advising outcome of Council meeting - ECM ID 3276291. 10 Apr 2025 2:27pm Bayntun, Rebecca Lease drafted to be sent for review. 07 Jul 2025 2:33pm Bayntun, Rebecca On-site meeting scheduled for 14 July with Cr to discuss site. | |
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| Council 18/12/2024 | Licence to Occupy - Nanango Golf Club Inc. | Anderson, Kerri | RESOLUTION 2024/265 Moved: Cr Jane Erkens Seconded: Cr Ros Heit That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0 | 20 Jan 2025 11:47am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - To Note for next meeting. 13 Mar 2025 2:59pm Bayntun, Rebecca Golf Club advised of meeting outcome. Next step to determine best option for securing tenure for access to the golf club across the lot. |
| Council 20/11/2024 | Flying Fox Roost Management Plan | Meehan, Aaron | RESOLUTION 2024/240 Moved: Cr Linda Little Seconded: Cr Deb Dennien That South Burnett Regional Council: 1. Adopt the draft Flying Fox Roost Management Plan for Blackbutt and Council seeks community feedback on the draft Flying Fox Roost Management Plan for Blackbutt through a community engagement week with displays set up at the Blackbutt Town Library; and 2. Adopt the Statement of Management Intent – Flying Fox Roost Management in South Burnett Regional Council Area; and 3. Council prepare a submission to Department of Housing, Local Government, Planning and Public Works for special consideration under the Flying- Fox Roost Management – Local Government Grant Program (FFRMLGPP) to seek funding to conduct localised invite-only grant scheme for residents directly impacted by the flying fox roosts in Blackbutt and enable the purchasing of goods and services aimed at mitigating roost impact; and | 12 Dec 2024 10:19am Champney, Kristy Community consultation undertaken in December and community survey open until 20 December. Report expected back to Council in February. 11 Feb 2025 2:28pm Kemp, Fiona Community consultations have been completed, as has the community survey. Council staff are reviewing the feedback from the survey and consultations the information taken from the review will be used to update the Management Plan. A report will be presented to a future Council meeting. |

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| | | | 4. Council contribute up to \$31,500 and/or 30% contribution to the project submission. | |
| | | | <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit | |
| | | | <u>Against:</u> Nil | |
| | | | CARRIED 7/0 | |
| Council 21/08/2024 | Memerambi Waste Transfer Facility - Access Options | Meehan, Aaron | RESOLUTION 2024/104 Moved: Mayor Kathy Duff Seconded: Cr Heath Sander That South Burnett Regional Council resolves to: <ol style="list-style-type: none"> 1. Implement a trial period of up to three (3) months of 24/7 accessibility to the Memerambi Waste Transfer Facility, on the basis that should the unimpeded access be abused by users through the unlawful dumping of waste streams and undertaking other activities not permitted at the facility (eg scavenging); 2. Delegate to the Chief Executive Officer (or delegate) the authority to revert back to restricted opening times prior to the trial commencing, should the facility be abused as identified in item 1 above. 3. Seek quotes for the design and installation of an electronic gated system at the Memerambi Waste Transfer Facility to manage future accessibility to the facility. 4. Bring forward the gate installation in the 10 year Waste Management Capital program to the 2024/25FY, with an allocation of \$40,000 being identified for this initiative. | 27 Aug 2024 2:52pm Donohue, Kimberley - Reallocation Action reassigned to Nearmy, Mal by Donohue, Kimberley - For actioning 11 Feb 2025 1:58pm Champney, Kristy Project to be reviewed per Council resolution for access upgrade. 11 Feb 2025 2:09pm Champney, Kristy Second resolution created by Council to continue trial times until swipe access is installed. 12 May 2025 3:44pm Champney, Kristy Access review to be undertaken. 01 Jul 2025 10:58am Champney, Kristy Gate is finalised. Access cards have been activated, Forms have been created and will go to SLT meeting for approval. Once approval has been received date of implementation will be confirmed and letters will be posted to residents within the approved area and a sign will be placed on the facility gate advising of date gate will be activated. |

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| | | | <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p> | |
| | | | CARRIED 6/0 | |
| Council 21/08/2024 | Sublease - Barambah Dragons Inc | Anderson, Kerri | <p>RESOLUTION 2024/110</p> <p>Moved: Cr Heath Sander Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. In accordance with <i>section 236(1)(b)(ii)</i> of the <i>Local Government Regulation 2012</i> applies to the disposal of a valuable non-current asset by way of entering a sublease for part of Lot 15 on SP104355 to the Barambah Dragons Inc. for a term of 10 years pending approval from the Minister administering the <i>Land Act 1994</i>. 2. Pursuant to <i>section 257(1)(b)</i> of the <i>Local Government Act 2009</i>, South Burnett Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the sublease with the Barambah Dragons Inc. on terms and conditions considered satisfactory to Council and in alignment with the <i>Land Act 1994</i> and the prescribed terms with the <i>Land Regulation 2020</i>. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p> | <p>27 Aug 2024 2:58pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p> <p>17 Oct 2024 4:04pm Jackson, Cathy The Department of Resources advised that an additional purpose of Recreation was to be added to the Term Lease before the Minister would be approve any sublease. Council has accepted the terms of the additional purpose and the new conditions have been added to the Term Lease. A surveyor has been engaged to prepare a survey lease plan, once received Council will submit an application for approval of the sublease.</p> <p>12 Dec 2024 10:58am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - Cathy Jackson no longer employed by Council and all tasks reallocated to Rebecca Bayntun.</p> <p>12 Mar 2025 11:48am Bayntun, Rebecca Survey Plan received and draft lease to be provided to the club.</p> <p>12 Jun 2025 4:28pm Bayntun, Rebecca Met with Dept Resources and application must be made for sublease which has started.</p> |
| | | | CARRIED 6/0 | |

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| Council 24/04/2024 | Council Resolution to Commence Review of the Local Government Infrastructure Plan (LGIP) | Anderson, Kerri | <p>RESOLUTION 2024/347</p> <p>Moved: Cr Danita Potter Seconded: Cr Deb Dennien</p> <p>That this report be received and that South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Resolve to commence a review of the Local Government Infrastructure Plan (LGIP) in accordance with Chapter 5, Part 5 of the Minister's Guidelines and Rules (MGR), as required by Section 25(3) of the Planning Act 2016. 2. Consider the necessary budget allocation to undertake the LGIP review process in the 2024/25 financial year budget deliberations. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> | <p>07 May 2024 1:51pm King, Denise - Reallocation Action reassigned to Jensen, Leo by King, Denise - For report</p> <p>10 May 2024 4:02pm Donohue, Kimberley - Reallocation Action reassigned to Crick, Justin by Donohue, Kimberley - As per LJ.</p> <p>13 May 2024 10:02am Crick, Justin The internal LGIP review will commence before the end of May. Appointment of the reviewer will happen concurrently.</p> <p>12 Dec 2024 4:13pm Crick, Justin Council has previously resolved to prepare an amendment to the Local Government Infrastructure Plan (LGIP). The Offer documents have been prepared for the LGIP review, and are ready to be sent to potential suitable suppliers. It is expected that Offers will be invited in Jan/Feb once the suitable companies return from the Xmas break.</p> <p>12 Feb 2025 3:28pm Crick, Justin New Manager (Simon) is reviewing the scope of the offer docs that have been prepared. Targeted suppliers will be invited to tender through the LocalBuy platform. The procurement process has been discussed with Strategic Procurement Officer (Louise), who will assist in putting the current offer docs in the format required by LocalBuy. Targeting offer docs being out in March.</p> <p>11 Mar 2025 10:22am Crick, Justin No further update from last month. Offer doc review is being done tomorrow (12/3/2025).</p> <p>25 Mar 2025 11:11am Kruger, Wendy - Reallocation</p> |
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| | | | <p>Action reassigned to Chowdhury, Sayeid by Kruger, Wendy - Reallocation to Sayeid following Justin's contract finalisation.</p> <p>09 Apr 2025 3:52pm Kruger, Wendy - Reallocation</p> <p>Action reassigned to Hursthouse, David by Kruger, Wendy - To provide update and completion when finalised.</p> <p>30 May 2025 9:17am Donohue, Kimberley - Reallocation</p> <p>Action reassigned to Ginn, Simon by Donohue, Kimberley - Retasking to Simon as per David H advice. KD</p> |
| Council 22/02/2023 | Rural Residential Blocks | Anderson, Kerri | <p>RESOLUTION 2023/401</p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p>CARRIED 7/0</p> |
| | | | <p>06 Mar 2023 8:36am King, Denise - Reallocation</p> <p>Action reassigned to Petersen, Leanne by King, Denise</p> <p>08 Mar 2023 11:30am Kemp, Fiona - Reallocation</p> <p>Action reassigned to Brooks, Darryl by Kemp, Fiona - Please review and update this meeting action. Thank you</p> <p>23 Jun 2023 9:30am O'May, Peter</p> <p>Item to be included for consideration as part of the review of Council's Local Laws during 2023/24 financial year. , OPL/38 Review Council's Local Laws to ensure relevance to the region and understanding by Council and the community</p> <p>11 Aug 2023 9:04am Brooks, Darryl</p> <p>Mead Perry have been appointed to conduct local law review - this will be reviewed as part of this project</p> <p>26 Aug 2024 2:37pm Paterson, Lynelle - Reallocation</p> <p>Action reassigned to Bastow, Scott by Paterson, Lynelle - Darryl Brooks no longer works here</p> |

**30 Jan 2025 9:31am Paterson, Lynelle -
Reallocation**

Action reassigned to Donohue, Kimberley by
Paterson, Lynelle - Scott Bastow no longer
employed at SBRC

11 EXECUTIVE SERVICES

11.1 BIEDO UPDATE

File Number: 18122024

Author: Chief Executive Officer

Authoriser: Chief Executive Officer

PRECIS

Update on BIEDO activities in partnership with South Burnett Regional Council for the period January to March 2025.

SUMMARY

To update councillors on recent activities and the progress of the partnership agreement.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council receive the BIEDO Partnership Report for the period January to March 2025 for information.

FINANCIAL AND RESOURCE IMPLICATIONS

Allocation made in the 2024/2025 and 2025/2026 budget for partnership arrangements.

LINK TO CORPORATE/OPERATIONAL PLAN

3. GROWING OUR REGION'S ECONOMY AND PROSPERITY:

Boost our economy through investment and innovation that promotes population growth and community wellbeing.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Regular communication with BIEDO General Manager and good progress being made on the implementation of the partnership agreement.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Partnership arrangement / MOU

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

As per Council resolution and adopted budget.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

REPORT

Partnership report as of March 2025 attached for reference.

ATTACHMENTS

- 1. BIEDO Partnership Report - January - March 2025** [🔗](#) 



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Murgon Q 4605
0400 695 456
community@biedo.org.au

REPORT: BIEDO Activities and Progress for South Burnett Regional Council

Date: January – March 2025

Prepared by: Mistrel Badesso, General Manager, BIEDO

BIEDO Team:

- Leanne Sippel – Administration Officer
- Alan Broome – Agricultural Extension Officer
- Wendy Thorsborne – Project Officer

Overview

BIEDO continues to support the South Burnett region through targeted agricultural initiatives, strategic grant applications, and regional economic development projects. Below is an update on activities and achievements from January to March 2025, aligned with key focus areas for regional growth.

Agricultural Sector Support and Collaboration

- **Workshops on the Nature Positive Act:** Alan Broome, BIEDO's Agricultural Extension Officer, has been actively planning workshops in collaboration with the Department of Climate Change, Energy, the Environment and Water (DCCEEW) on the Nature Positive Act. These workshops aim to provide insight into new regulations and their impact on local agricultural practices.
- **Vegetation Management and Reef Regulations:** Alan has been monitoring the evolving State Government policies on vegetation management and reef regulations. Updates on these changes will be delivered at upcoming regional forums to ensure producers are well-informed and prepared.
- **Saleyard Extension Work:** Alan continues his extension work at local saleyards, providing producers with vital information on industry trends, government regulations, and available support services. This engagement helps foster relationships and ensures producers have the necessary tools to navigate ongoing challenges.
- **South Burnett Grazing Network (SBGN):** Alan and Wendy have participated in various SBGN meetings, strengthening connections between local producers and supporting knowledge exchange in the agricultural sector.



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Key Focus Areas for Economic Development

a) Investment Attraction / New Business Attraction

- **Objective:** Attract new businesses and investment to the South Burnett region by developing a supportive economic environment, strengthening local value chains, and addressing barriers to development.
- **BIEDO Action:** BIEDO continues to work on targeted promotional activities aimed at attracting businesses in key sectors such as agriculture, bio-futures, and renewable energy. Efforts focus on highlighting regional advantages, including land availability and local resources. BIEDO will also assist in facilitating introductions between potential investors and local businesses.

b) The Planning Concierge

- **Objective:** Provide a central point of contact for industry, developers, and land managers to navigate the South Burnett Regional Council planning system.
- **BIEDO Action:** BIEDO is exploring the implementation of a 'concierge' service to assist developers and businesses in navigating the planning system, reducing bottlenecks and ensuring that projects progress smoothly through the Council's approval process.

c) Bio Futures Sector: Industry Promotion and Investment Attraction

- **Objective:** Promote the bio futures sector in South Burnett to attract investors and businesses involved in bio-based products.
- **BIEDO Action:** BIEDO is working towards establishing South Burnett as a hub for bio-futures innovation. This includes reaching out to potential investors in biofuels and sustainable agriculture, and assisting in the development of bio-based manufacturing facilities.

d) Developing a New 3-Year Economic Development Strategy

- **Objective:** Develop a comprehensive 3-year economic development strategy for 2025–2028 to guide the region's growth.
- **BIEDO Action:** BIEDO has begun consultations with the South Burnett Regional Council and other stakeholders to create a strategy that focuses on regional diversification, competitive advantages, and creating a sustainable economy that benefits local residents.



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e) Identifying and Prioritising Funding Opportunities

- **Objective:** Identify and prioritise funding opportunities that align with SBRC's strategic priorities.
- **BIEDO Action:** BIEDO will continue researching and applying for available government and private funding opportunities. Priority areas include infrastructure, innovation, bio-futures, renewable energy, and the circular economy, all of which align with the region's growth objectives.

f) Enhancing Agricultural Sector Collaboration and Resilience

- **Objective:** Strengthen collaboration and resilience within the agricultural sector.
- **BIEDO Action:** BIEDO continues to host forums, workshops, and networking events for primary producers to share knowledge, discuss innovations, and collaborate on overcoming emerging challenges. Focus will be placed on building long-term resilience against climate-related impacts and industry disruptions.

g) Enhancing Road Networks in South Burnett

- **Objective:** Improve road infrastructure for better safety, efficiency, and connectivity.
- **BIEDO Action:** BIEDO will collaborate with the Department of Transport and Main Roads to conduct assessments and secure funding for critical road improvements. The goal is to enhance connectivity, especially for key agricultural and industrial areas, improving both safety and operational efficiency.

Economic and Adverse Events Structure

- **Economic Resilience Framework Development:** BIEDO has made significant progress in developing a framework for economic and adverse events response. This structure aims to bolster the region's preparedness for economic downturns and natural disasters. BIEDO has consulted with SBRC leadership to ensure alignment with local objectives.



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Grant Applications and Collaborative Regional Projects

- **EmpowerHer Women's Wellness Program** (Federal Government Funding): BIEDO has applied for federal government funding to support the EmpowerHer Women's Wellness Program. This program is designed to improve the overall well-being of women in rural and regional communities, with a focus on both financial literacy and general wellness. EmpowerHer addresses multiple aspects of women's health and resilience, including mental wellness, financial planning, stress management, and building personal resilience. The program aims to equip women with the tools they need to navigate life's challenges, enhance their overall well-being, and achieve financial security. The program's holistic approach combines educational workshops, wellness strategies, and peer support, helping women build a stronger, more resilient future.
- **Natural Heritage Smart Climate Grant**(with SBRC, Bunya People's Aboriginal Corporation, Cherbourg Aboriginal Shire Council and Knowledge to Practice): BIEDO and partners applied for the Natural Heritage Smart Climate Grant. This collaborative project focuses on incorporating climate-smart agriculture practices, small lot landholders, first time farmers and young farmers within the South Burnett. It also focused on incorporating cultural land management practices. The goal is to integrate innovative, sustainable agricultural practices that promote environmental stewardship while strengthening the cultural heritage of the Bunya People. The project will support Indigenous land management practices, promote biodiversity, and enhance the resilience of the region's agricultural practices in the face of climate change.
- **Disaster Resilience Fund (DRF) Grant Application:** BIEDO has also applied for the Disaster Resilience Fund (DRF) grant to enhance preparedness and response mechanisms for natural disasters in the South Burnett region. The project includes the development of comprehensive disaster resilience strategies, focused on climate change adaptation, emergency response planning, and community-led recovery efforts. Through this grant, BIEDO aims to fortify the region's ability to respond to future disasters, with an emphasis on proactive risk management and supporting vulnerable communities.
- **FRRR Emergency Response Plans:** Under the FRRR Emergency Response Plans funding, BIEDO submitted an application to establish and strengthen emergency response systems for communities in South Burnett. This project is designed to develop local response teams, provide emergency preparedness training, and enhance communication systems to ensure timely and efficient responses during crises. The program aims to foster greater community involvement and ensure that emergency management plans are practical, accessible, and inclusive.



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Regional Economic Development Initiatives

- **Stakeholder Engagement and Meetings:** BIEDO representatives participated in key regional meetings with the Wide Bay Burnett Resource Group, Wide Bay Burnett Economic Agency Round Table, and Wide Bay Burnett Food & Fibre Network. Engagement with local chambers of commerce also helped strengthen ties with business groups, fostering collaboration across sectors.
- **Five-Year Economic Development Strategy (2025-2030):** BIEDO has been instrumental in laying the groundwork for South Burnett's Five-Year Economic Development Strategy. This strategy will focus on diversifying the regional economy, fostering sustainable growth, and enhancing liveability through investment in infrastructure and regional lifestyle initiatives.
- **Spark of Change South Burnett Youth Initiative:** Through funding from Powerlink, BIEDO launched the Spark of Change initiative, aimed at fostering youth entrepreneurship and innovation. The program encourages students to generate creative solutions and business ideas to drive local economic growth.

Conclusion

During the January to March 2025 period, BIEDO has:

- Strengthened agricultural support through workshops, extension services, and active participation in local industry networks.
- Collaborated on strategic grant applications targeting drought resilience and innovative agricultural practices.
- Engaged with key regional stakeholders and contributed to shaping the South Burnett Five-Year Economic Development Strategy.
- Secured funding to support youth innovation and entrepreneurship through the Spark of Change initiative.

BIEDO remains committed to supporting the South Burnett Regional Council's economic development and resilience goals. We look forward to continuing our collaboration on these strategic projects, aiming for sustainable growth, enhanced regional competitiveness, and improved liveability across the region.



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11.2 DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER UNDER THE WASTE REDUCTION AND RECYCLING REGULATION 2023

File Number: 16-JUL-2025

Author: Coordinator Governance

Authoriser: Chief Executive Officer

PRECIS

Review and update Council's delegation of powers to the Chief Executive Officer ('CEO') under the *Waste Reduction and Recycling Regulation 2023*.

SUMMARY

Pursuant to the Local Government Association of Queensland ('LGAQ') delegation service the following legislation has been revised and the delegations are to be updated accordingly:

1. *Waste Reduction and Recycling Regulation 2023*

OFFICER'S RECOMMENDATION

That pursuant to *Section 257* of the *Local Government Act 2009* South Burnett Regional Council:

1. Delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation *Waste Reduction and Recycling Regulation 2023* to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the Instrument of Delegation.
2. Repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

| | |
|----------------------------|--|
| Corporate Plan 2025 - 2030 | OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making. |
| Operational Plan 2024/2025 | OPFC/06 Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets. |
| | OPFC/12 Deliver sound corporate risk management and internal audit functions aligning to Council policy. |
| | OPFC/04 Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes. |

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The CEO, General Manager Infrastructure, Manager Technical Services and Waste, and Manager Commercial Enterprises and Projects have been consulted regarding the delegation of powers under the *Waste Reduction and Recycling Regulation 2023*.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The delegation of Local Government powers is important and necessary for the effective operation of Council. Council in delegating its powers to the CEO does not in any way relinquish or limit its own authority to maintain and utilise all of the powers conferred upon it under legislation. Delegated authority granted by Council to the CEO can further be amended or revoked via Council resolution at any time.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

This report has been provided in compliance with *Section 257(1)* of the *Local Government Act 2009* ('LOGA'), which allows Council by resolution, to delegate a power under the LOGA or another Act to the CEO.

Council's Employee Code of Conduct also requires all employees to ensure that appropriate delegated authority is in place prior to undertaking any action, or exercising any power, that requires a delegation under State legislation.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

Pursuant to the LGAQ delegation service the following legislation has been revised and the delegations are to be updated accordingly:

1. *Waste Reduction and Recycling Regulation 2023*

Section 257 of the LOGA allows Council to delegate its powers under State and other laws to the CEO.

While delegations are currently in place for existing pieces of legislation, the LGAQ delegation service has provided Council with updated delegable powers based on the recent changes to the relevant legislation.

The *Waste Reduction and Recycling Regulation 2011* has been superseded by the *Waste Reduction and Recycling Regulation 2023*; therefore, new delegations are required.

ATTACHMENTS

1. **Delegation Instrument - South Burnett Regional Council - Waste Reduction and Recycling Regulation 2023** [!\[\]\(3292f5442e3b4027aa0bb60988f9fc82_img.jpg\)](#) 

INSTRUMENT OF DELEGATION

South Burnett Regional Council ***Waste Reduction and Recycling Regulation 2023***

Under section 257 of the *Local Government Act 2009*, South Burnett Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Waste Reduction and Recycling Regulation 2023**Part 3 - Designation of areas by local governments for general or green waste collection**

| Section of Regulation | Description |
|-----------------------|--|
| 5(b) | Power, where Council has, by resolution, designated areas to conduct general waste or green waste collection, to decide the frequency of the collection of general waste or green waste in the designated areas. |

Part 11 Management of polychlorinated biphenyls (PCBs)**Division 4 Duties of Occupier of premises with scheduled PCB Material**

| Section of Regulation | Description |
|-----------------------|--|
| 56 | Power to prepare an emergency plan and keep it up to date. |

Part 13 Used packaging materials**Division 3 Kerbside and other recycling collectors to give information to chief executive**

| Section of Regulation | Description |
|-----------------------|---|
| 83(1) | Power as a local government recycling provider who operates or provides a kerbside recycling collection service to give the chief executive the information prescribed in subsection 83(1) for the financial year |
| 83(2) | Power as a local government recycling provider who operates or provides a recycling service other than a kerbside recycling collection service to give the chief executive information about the percentage of households within the service area with access to the service. |

Schedule 2

LIMITATIONS TO THE EXERCISE OF POWER

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

11.3 DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER UNDER THE PUBLIC RECORDS ACT 2023

File Number: 16-JUL-2025
Author: Coordinator Governance
Authoriser: Chief Executive Officer

PRECIS

Review and update Council's delegation of powers to the Chief Executive Officer ('CEO') under the *Public Records Act 2023*.

SUMMARY

Pursuant to the Local Government Association of Queensland ('LGAQ') delegation service the following legislation has been revised and the delegations are to be updated accordingly:

1. *Public Records Act 2023*

OFFICER'S RECOMMENDATION

That pursuant to *Section 257* of the *Local Government Act 2009* South Burnett Regional Council:

1. Delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation *Public Records Act 2023* to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the Instrument of Delegation.
2. Repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

| | |
|----------------------------|--|
| Corporate Plan 2025 - 2030 | OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making. |
| Operational Plan 2024/2025 | OPFC/06 Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets. |
| | OPFC/12 Deliver sound corporate risk management and internal audit functions aligning to Council policy. |
| | OPFC/04 Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes. |

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The CEO has been consulted regarding the delegation of powers under the *Public Records Act 2023*.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The delegation of Local Government powers is important and necessary for the effective operation of Council. Council in delegating its powers to the CEO does not in any way relinquish or limit its own authority to maintain and utilise all of the powers conferred upon it under legislation. Delegated authority granted by Council to the CEO can further be amended or revoked via Council resolution at any time.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

This report has been provided in compliance with *Section 257(1)* of the *Local Government Act 2009* ('LOGA'), which allows Council by resolution, to delegate a power under the LOGA or another Act to the CEO.

Council's Employee Code of Conduct also requires all employees to ensure that appropriate delegated authority is in place prior to undertaking any action, or exercising any power, that requires a delegation under State legislation.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

Pursuant to the LGAQ delegation service the following legislation has been revised and the delegations are to be updated accordingly:

1. *Public Records Act 2023*

Section 257 of the LOGA allows Council to delegate its powers under State and other laws to the CEO.

While delegations are currently in place for existing pieces of legislation, the LGAQ delegation service has provided Council with updated delegable powers based on the recent changes to the relevant legislation.

The *Public Records Act 2002* has been superseded by the *Public Records Act 2023*; therefore, new delegations are required.

ATTACHMENTS

1. **Delegation Instrument - South Burnett Regional Council - Public Records Act 2023** [↓](#) 

INSTRUMENT OF DELEGATION

South Burnett Regional Council ***Public Records Act 2023***

Under section 257 of the *Local Government Act 2009*, South Burnett Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Public Records Act 2023 (Act)**Part 2 - Public records requirements****Division 1 Preliminary**

| Section of Act | Description |
|----------------|---|
| 11(2) | Power to ensure Council complies with each requirement of the Act that applies to Council. |
| 12 | Power to comply with any relevant standards, and have regard to any relevant policy and guidelines, made by the archivist |

Division 2 Making and keeping public records

| Section of Act | Description |
|----------------|---|
| 14(1) | Power to ensure Council's records are made in a way that accurately shows:- (a) the actions or decisions of Council; and the matters that inform or contextualise the actions or decisions of |
| 14(2) | Power to keep the public records made by Council. |
| 15(1) | Power to ensure the safe keeping and preservation of Council's records. |
| 15(2) | Power to arrange for another entity, other than the archives, to store a public record for Council in a way that complies with subsection 15(2). |
| 19(2) | Power, in the circumstance in subsection 19(1), to take all reasonable steps to ensure the public record maintains its integrity and remains able to be produced or made available. |
| 20(1)(a) | Power to apply to the archivist to dispose of a public record or a class of public record. |

Division 3 Protecting public records

| Section of Act | Description |
|----------------|---|
| 21 | Power to give written notice to the State archivist of the existence of a public record in Council's possession which is:- (a) more than 25 years old; or (b) of permanent value, regardless of its age, and at risk of loss or damage. |

Division 4 Giving custody of public records to archives**Subdivision 1 Giving custody**

| Section of Act | Description |
|----------------|---|
| 25(1) | Power to give a public record in Council's possession, which is of permanent value, to the State archivist. |
| 26(3)(d) | Power to make a submission about the archivist's proposed action under subsection 26(2). |

Subdivision 2 Working out access for public records

| Section of Act | Description |
|----------------|--|
| 28 | Power to give the archivist a restricted access notice. |
| 31(3) | Power to agree with the archivist on the day, as stated in the restricted access notice, that the restricted access period starts. |
| 32(2) | Power to give the archivist a new notice. |
| 32(4) | Power to refer a dispute about changing the original notice to the committee. |

Part 3 – Accessing public records in custody of archives**Division 3 Giving custody**

| Section of Act | Description |
|----------------|--|
| 36 | Power to apply to the archivist for access to a restricted record. |
| 38(2) and (5) | Power, where the archivist gives notice for a restricted record asking whether an applicant may access the record, to give a notice:- (a) approving the applicant accessing the restricted record with or without reasonable conditions; or (b) refusing the applicant accessing the restricted record; and where necessary, advise the archivist about why it has done so. |
| 38(5) | Power to refer a dispute about access to the restricted record, or whether the conditions for access are reasonable, to the committee. |

Part 4 - State Archives**Division 2 Archivist's functions and powers**

| Section of Act | Description |
|----------------|--|
| 48 | Power to make an arrangement with the archivist for public records of permanent value to be stored in, or accessed from, a place other than the archives repository. |

Division 3 Public Records Review Committee**Subdivision 3 Committee's review of archivist's decision**

| Section of Act | Description |
|----------------|--|
| 61(1) | Power to apply to the committee for a review of a decision made by the archivist refusing to authorise the disposal of a particular public record or class of public record. |

Part 5 - Monitoring and enforcement**Division 5 Specific powers**

| Section of Act | Description |
|----------------|---|
| 80(3) | Power to comply with a notice from the archivist to give the public record to the archivist or someone else stated in the notice. |

| | |
|-------|---|
| 80(4) | Power to comply with a notice from the archivist request a report about the matters listed in subsection 80(2). |
|-------|---|

Schedule 2

LIMITATIONS TO THE EXERCISE OF POWER

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

11.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL UNDETECTED WATER LEAKS POLICY - STATUTORY043**File Number:** 16-Jul-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Undetected Water Leaks Policy – Statutory043.

SUMMARY

This policy provides a framework to consider a remission of water usage charges, while preserving the property owner's responsibility for maintenance of the internal water infrastructure.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Undetected Water Leaks Policy – Statutory043 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

| | |
|----------------------------|--|
| Corporate Plan 2025-2030 | OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making |
| Operational Plan 2025-2026 | OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets. |
| | OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy. |

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Undetected Water Leaks Policy – Statutory043 has been reviewed by Finance & Sustainability, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Regulation 2012 (Qld)

Plumbing and Drainage Act 2018 (Qld)

Plumbing and Drainage Regulation 2019 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy applies to property owners connected to a Council water reticulation scheme who request a remission where high-water usage charges have been incurred as a result of an undetected water leak on their property, or an identifiable event where air has passed through the water meter causing the dials to move rapidly and record usage.

ATTACHMENTS

1. **Undetected Water Leaks Policy - Statutory043** [↓](#) 



POLICY CATEGORY - NUMBER: Statutory043

POLICY OWNER: Finance & Sustainability

ECM ID: 2791669

ADOPTED: 16 July 2025

Undetected Water Leaks Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

This policy provides the framework for South Burnett Regional Council ('Council') to consider a remission of water usage charges while preserving the property owner's responsibility for maintenance of the internal water infrastructure.

2. SCOPE

This policy applies to property owners connected to a Council water reticulation scheme who request a remission where high-water usage charges have been incurred as a result of:

- an undetected water leak on their property, or
- an identifiable event (for example repairs to Council's water supply infrastructure) where air has passed through the water meter causing the dials to move rapidly and record usage.

3. GENERAL INFORMATION

All charges for water passing through the water meter, the maintenance and repair of the internal water infrastructure (for example on the property owners' side of the water meter) is the responsibility of the property owner. A case may exist for a remission of water usage charges in the event of undetected water leaks where exceptional circumstances can be demonstrated.

Specific exclusions to this policy include:

- leaks internally to any structure on the property (for example in internal water fittings, walls, pipework and appliances including taps, toilets, hot water systems and leaks in any other water appliances);
- leaks in water tanks that are plumbed to the potable water supply;
- leaks in sprinklers and irrigation systems;
- leaks in swimming pools, spas and other water features and fittings or associated pipe work supplying them;
- leaks caused due to construction, excavation, building, renovation, or other similar activity on the property;
- leaks in hoses, hose pipes, external taps, and fittings;
- leaks in solar panels or the pipe work supplying them;
- leaks or water lost due to vandalism; and

- leaks in private Offline Mains (OLM).
- leaks caused by malfunction or break of floats in tanks or troughs.

3.1. Eligibility

The following criteria must be met for a claim for a remission to be considered due to a concealed water leak:

- for the water leak to be considered concealed it must be difficult to locate and there must be no visual evidence of the leak and the leak must be in the pipe work servicing the property;
- the property on which the leak has occurred must not have been subject to development excavation, construction, or the like within the previous six (6) months;
- the leak must be fixed by the property owner within 48 working hours of identification/notification of the leak or have contacted a licence plumber within 48 working hours for repairs to be undertaken within 7 days;
- an application must be made in writing by the property owner within 30 days of either the issue date of the Rate/Water Notice or identification/repair of the leak unless there are compelling reasons why this timeframe cannot be achieved;
- original documented evidence such as a plumber's invoice or report or Statutory Declaration showing that the leak has been fixed must be provided from a licensed plumber and accompany the request. Council will not be responsible for any costs incurred by the property owner of the property engaging a private plumber for this purpose;
- the property owner of the property must not have received a remission on an account for that property due to a concealed leak within the last one (1) year;
- where a non-residential customer requests a remission due to a concealed leak on the basis that they are a 'not-for-profit' organisation, evidence of the 'not-for-profit' status is required;
- where the tenant of a tenanted property requests a remission due to a concealed leak, evidence that they have paid and/or are responsible for payment of the water bill is required; and
- details of the water meter reading immediately after the repairs have been completed is compulsory and is to be provided at the time the application for remission is lodged with Council.

3.2. General Conditions

Following the granting of a remission for a concealed leak, Council will expect that customers will initiate regular monitoring of consumption to ensure that any future leaks are detected early.

Where a remission is requested and provided, the customer is responsible for paying the balance of the amount owing for the account.

Where a remission is requested and declined, the customer is responsible for paying the amount owing on the account.

Where a remission is requested and approved, the customer must pay any outstanding debt, of longer than two (2) billing periods, on their water and wastewater (sewerage) account for the property where the concealed leak occurred before any remission will be processed.

3.3. Responsibility

3.3.1. Council

- Council is responsible for the water infrastructure including pipes and water meter up to the property connection point; and
- if a leak is detected in these pipes, it is Councils' responsibility to fix it and Council requests that customers contact Council immediately.

3.3.2. Property owner

Property owners are responsible for the installation, repair, maintenance, and replacement of all the pipes, fixtures, fittings, and mains connected to water tanks on their property (that is from the Council water meter).

If a leak is detected in this private infrastructure, it is the property owner's responsibility to fix it.

Customers are responsible for monitoring their water meter on a regular basis.

There may be cases where more than one (1) ratepayer is affected by an undetected leak and responsibility for payment of water usage charges and cost of repairs may be unclear. An example of this situation would be a Community Title Scheme, Strata Title Scheme development or a group of ratepayers that have an agreement with Council to provide a private water line where common property is involved. Dependent on the location of the undetected water leak, the responsibility for payment of repairs and water usage charges associated with the leak, will rest collectively with either the Body Corporate, or the collective parties connected to the private water supply line.

If a leak occurs on common property within a Community Title Scheme, or a leak occurs in internal supply pipes within a Community Title Scheme where the water usage is only recorded on a master meter and not individual meters connected to individual lots, then responsibility for payment of repairs and water usage charges associated with the leak, will rest with either the Body Corporate or all ratepayers within the Community Title Scheme.

If a leak occurs along a private water line and the water usage is only recorded on the master meter and not individual meters connected to the private water line, the responsibility for payment of repairs and water usage charges associated with the leak, will rest with all parties connected to the private water supply line.

3.4. Remission available

Council will provide the following remissions:

- for a concealed leak – a maximum of up to 50% of the difference between the charged water usage and the estimated water usage;
- for a concealed leak where the Council stopcock was faulty, and the ratepayer/plumber was unable to turn off the water supply - a maximum of up to 100% of the difference between the charged water usage and the estimated water usage; and
- for an identifiable event (repairs to Council's water supply infrastructure) where air has passed through the water meter causing the dials to move on the water meter - a maximum of up to 100% of the difference between the charged water usage and the estimated water usage.

The estimated usage will be calculated up to the date of repair, not the current reading date. A water meter reading must be provided on the undetected water leak application. This is necessary so that any water usage recorded on the meter, but not yet billed, can be included in the one (1) claim.

If a water meter reading was unable to be obtained at the time of repairs, an estimate will be calculated using the properties average.

The estimated usage will be calculated based on the average of the past three (3) years water usage. This average amount will then be converted to the current reading period – generally six (6) months.

If the current property owner has not owned the property for a period of three (3) years, an average usage will be calculated based on the period of time the current property owner has owned the property. Further requests for water consumption charge remissions will not be considered for the property for a period of one (1) year. In the instance where the property changes ownership, this period shall be renewed.

When an Undetected Water Leak application is received, and the application is assessed as meeting Council's eligibility guidelines, the applicant should be notified of the outcome within 15 business days.

If additional information is required for the application to be assessed against Council's eligibility guidelines, the applicant will be notified of the outcome within 15 business days of receiving the additional information.

3.5. Authorisation of remissions

The amount of the remission will determine the level of authorisation required.

| Value of Claim | Authorised by |
|----------------------|---------------------------------------|
| Up to \$500 | Manager Finance & Sustainability |
| Up to \$1,000 | General Manager Finance & Liveability |
| Greater than \$1,000 | Chief Executive Officer |

4. DEFINITIONS

Concealed leak means a water leak within a property's internal water infrastructure which is hidden from view, be it underground, underneath a building or within concrete or a wall cavity, and where there are no visible signs of dampness or soaking and where an occupant could not reasonably be expected to know of its existence, as determined by Council.

Customer means a property owner who has a direct billing relationship with Council.

Exceptional circumstances means rare and severe events that are outside those that a property owner could normally be expected to manage using responsible strategies as determined by Council.

Financial hardship means demonstrable difficulty in paying off the debt over a period of less than two (2) years.

Internal water infrastructure means water supply pipes and any plumbing installation on the customer's side of the water meter for the purpose of carrying water from the water meter to the premises and/or property.

Remission means a sum of money that is credited to a customer's account as relief for loss of water due to a concealed leak.

Water means water supplied by Council.

5. LEGISLATIVE REFERENCE

Local Government Regulation 2012 (Qld)

Plumbing and Drainage Act 2018 (Qld)

Plumbing and Drainage Regulation 2019 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Revenue Policy– Statutory005

7. NEXT REVIEW

As prescribed by legislation or July 2028

8. VERSION CONTROL

| Version | Revision Description | Adopted Date | ECM Reference |
|---------|--|-------------------|---------------|
| 1 | New Policy | 18 September 2013 | 121467 |
| 2 | Policy Review – Resolution 2021/375 | 26 May 2021 | 2791669 |
| 3 | Administrative amendment – organisational structure review – resolution 2022/432 | 27 April 2022 | 2791669 |
| 4 | Review of policy | 16 July 2025 | 2791669 |

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date: 16 July 2025

11.5 ADOPTION OF THE SOUTH BURNETT REGIONAL REMOTE PILOTED AIRCRAFT DRONE POLICY - STRATEGIC053**File Number:** 16-Jul-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Remote Piloted Aircraft Drone Policy – Strategic053.

SUMMARY

This policy provides a framework to provide guidance on the appropriate use of Council's Remote Piloted Aircraft.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Remote Piloted Aircraft Drone Policy – Strategic053 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

| | |
|----------------------------|--|
| Corporate Plan 2025-2030 | OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making |
| Operational Plan 2025-2026 | OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets. |
| | OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy. |

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Remote Piloted Aircraft Drone Policy – Strategic053 has been reviewed by ICT & Business Systems, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Civil Aviation Act 1988 (Cth)

Civil Aviation Safety Regulations 1998 (Cth)

Information Privacy Act 2009 (Qld)

Public Records Act 2023 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy provides assurances that Council will meet all its legal obligations in relation to the operation of a remote piloted aircraft.

ATTACHMENTS

1. **South Burnett Regional Council Remote Piloted Aircraft Drone Policy - Strategic053** [↓](#)





POLICY CATEGORY - NUMBER: Strategic053

POLICY OWNER: ICT & Business Systems

ECM ID: 2839137

ADOPTED: 16 July 2025

Remote Piloted Aircraft Drone Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

The purpose of this policy is to provide guidance on the appropriate utilisation of the South Burnett Regional Council ('Council') Remote Piloted Aircraft ('RPA').

2. SCOPE

This policy applies to all of Council workers.

3. GENERAL INFORMATION

This policy provides assurances to individuals that Council will meet all its legal obligations and through the use of RPA's, for example:

- implementing the use of RPA's in a financially responsible and safe manner;
- ensuring operations that utilise RPA's are in alignment with public interest and governing legislation;
- instigating RPA's for continuous improvement in Council's operations. This includes, but is not limited to, asset management and surveying activities;
- ensuring RPA's are operated in alignment with Council's privacy policy and principles;
- ensuring all RPA's are operated in a manner consistent with the *Civil Aviation Safety Authority Regulations 1998* ('Regulation'), as per Council's Remote Operators Certificate ('ReOC');
- ensuring drone operations are compliant with established Workplace Health and Safety Drone Safe Work Instruction ('SWI');
- using RPA's in a manner that reduces/eliminates risk for Council workers and the wider community; and
- limiting the collection and distribution of data gathered by RPA's in compliance with the Information Privacy Policy – Statutory038 and *Public Records Act 2002*.

3.1. Compliance with Civil Aviation Safety Authority ('CASA') Regulations

The use of RPA is governed by the Regulation and the Manual of Standards ('MOS'). The Regulation requires RPA operations to be carried out under the authority of a ReOC unless in an excluded category.

3.2. Council workers using RPA

Notify Councils chief remote pilot of intended RPA operations

3.2.1. Included RPA operations

All included RPA will be performed under the authority of Councils ReOC.

3.2.2. Excluded RPA operations

Any Council worker performing excluded RPA operations will adhere to the following requirements:

- acknowledge and adhere to the contents of this policy;
- have a Remote Pilot's Licence; and
- have Operator Accreditation as required by the Civil Aviation Safety Authority ('CASA').

3.3. Contractors using RPA

All contractors engaged by Council using RPA are subject to the following requirements:

- must provide evidence they hold a current and valid ReOC if operating, included RPA;
- must provide evidence of adequate and appropriate insurance coverage;
- agree to comply with all relevant Commonwealth, State and Local Laws and regulations;
- agree to comply with all relevant organisational policies and procedures.
- notify Councils chief remote pilot of intended RPA operations.

3.4. Record Keeping

Council must maintain records of use each time RPA's are operated. This information will be recorded as evidence to support Council's compliance with CASA regulations and privacy legislation. Records must meet the requirements of the MOS.

Monitoring of all data and information collected will be recorded to ensure the continued use and operation of RPA continues to meet Council's strategic objectives and vision.

4. DEFINITIONS

CASA means Civil Aviation Safety Authority.

Chief remote pilot means a Council representative responsible for ensuring the safe and compliant operation of a RPA.

Council worker means a person is a worker if the person carries out work in any capacity for a person conducting a business or undertaking, including work as an employee, a contractor or subcontractor, employee of a contractor or subcontractor, an employee of a labour hire company who has been assigned to work in the person's business or undertaking, an outworker, an apprentice or trainee, a student gaining work experience, a volunteer or a person of a prescribed class.

MOS means Manual of Standards.

ReOC means RPA Operator's Certificate.

RPA – Remote Piloted Aircraft means as defined by International Civil Aviation Organisation as a form of Unmanned Aerial Systems ('UAS') which is non-autonomous in its capacities, the aircraft being subject to direct pilot control at all stages of flight despite operating 'remotely' from that pilot. Civil Aviation safety Authority and has recently shifted to use of the term RPAs as its primary day to day terminology.

SWI – Safe working instructions means a set of written instructions that identify the health and safety issues that may arise from use of machinery and equipment or be based on a task or process.

5. LEGISLATIVE REFERENCE

Civil Aviation Act 1988 (Cth)

Civil Aviation Safety Regulations 1998 (Cth)

Information Privacy Act 2009 (Qld)

Public Records Act 2023 (Qld)

6. RELATED DOCUMENTS

Code of Conduct for Councillors in Queensland

South Burnett Regional Council Employee Code of Conduct – Statutory011

South Burnett Regional Council Information Privacy Policy – Statutory038

Safe Work Instruction SWI-051 Drone Operations

7. NEXT REVIEW

As prescribed by legislation or June 2028

8. VERSION CONTROL

| Version | Revision Description | Adopted Date | ECM Reference |
|---------|--|-------------------|---------------|
| 1 | Development of policy | 24 April 2018 | 2491103 |
| 2 | Review of policy | 22 September 2021 | 2491103 |
| 3 | Administrative amendment – organisational structure review – resolution 2022/432 | 27 April 2022 | 2491103 |
| 4 | Review of policy | 17 July 2024 | 2491103 |
| 5 | Review of policy | 16 July 2025 | 2839137 |

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 16 July 2025

11.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ACCEPTABLE REQUESTS GUIDELINES POLICY - STATUTORY004**File Number:** 16-Jul-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Acceptable Requests Guidelines Policy – Statutory004.

SUMMARY

This policy provides guidelines for Councillors in accordance with *Section 170A* of the *Local Government Act 2009* about the way Councillors can ask the Chief Executive Officer for information and ask Council employees for advice.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Acceptable Requests Guidelines Policy – Statutory004 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

| | |
|----------------------------|--|
| Corporate Plan 2025-2030 | OR2 - Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making |
| Operational Plan 2025-2026 | OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets. |
| | OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy. |

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Acceptable Requests Guidelines Policy – Statutory004 has been reviewed by Office of the CEO, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Code of Conduct for Councillors in Queensland

Information Privacy Act 2009 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Public Sector Ethics Act 1994 (Qld)

Right to Information Act 2009 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy applies to all Council representatives in meeting their statutory obligations *under Section 170A*, requests for assistance or information of the Act and the CEO's statutory obligation under *Section 13(3)(f)* of the Act to comply with requests from Councillors for advice or information.

ATTACHMENTS

1. **South Burnett Regional Council Acceptable Requests Guidelines Policy - Statutory004**





POLICY CATEGORY - NUMBER: Statutory004

POLICY OWNER: Executive Services

ECM ID: 3030583

ADOPTED: 16 July 2025

Acceptable Requests Guidelines Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

This policy provides the guidelines for South Burnett Regional Council ('Council') Councillors in accordance with *Section 170A* of the *Local Government Act 2009* ('Act') about the way in which Councillors:

- can ask the Chief Executive Officer ('CEO') to provide information, that Council has access to, relating to the local government; and
- can ask for advice from Council employees in order to assist them in carrying out their responsibilities under the Act.

2. SCOPE

This policy applies to all Council representatives and specifically assist Council representatives in meeting:

- their statutory obligations under *Section 170A*, requests for assistance or information of the Act; and
- the CEO's statutory obligation under *Section 13(3)(f)* of the Act to comply with requests from Councillors for advice or information.

3. GENERAL INFORMATION

3.1. Requests for advice or information

3.1.1. Distinction between advice and information

For the purposes of this policy, the distinction between advice and information is:

- advice means the provision of knowledge or opinion by a Council employee to assist a Councillor to carry out their duties under the Act (for example a Councillor may ask a Council employee to advise the Councillor on the status, and process to be followed for consideration of an application made by a ratepayer to Council);
- information means information relating to Council that the local government has access to. It includes records and documents (in printed and electronic form) that Council possesses or can access (for example, a Councillor may ask the CEO for a copy of an application that was submitted by a ratepayer to Council).

3.1.2. Councillor responsibilities

The Act provides for Council to adopt guidelines about:

- a) the way in which a Councillor may ask a local government employee for advice to help the Councillor carry out his or her responsibilities under the Act; and
- b) reasonable limits on requests that a Councillor may make.

Pursuant to the Act, a request of a Councillor for advice or information is of no effect if the request does not comply with this policy. This requirement does not apply to the Mayor or the chairperson of a committee of Council if the request relates to the role of the chairperson.

A Customer Request Management ('CRM') which a Councillor may report on behalf of a member of the public or themselves, will be processed through the Council's business system. Requests of this nature are not considered a request for information or advice and are not covered by this policy.

Councillors must make:

- requests for information relating to Council to the CEO or the CEO's delegate; or requests for advice to assist the Councillor to carry out their responsibilities under the Act to those members of Council's Senior Leadership Team ('SLT') in accordance with the Organisational Structure and function map as being responsible for the particular area of Council responsibility for which the advice is being sought.

Acceptable requests from Councillors for advice or information are only to be submitted to a relevant Council employee listed below:

- the CEO, general managers; or
- where appropriate, to the relevant manager; or
- a direct report to the CEO, general manager or manager; or
- an executive assistant nominated by the CEO.

Councillors may request advice or information utilising Council's Record of Request for Information Form. All requests are to be addressed to the relevant Council employees listed above and provided to the Senior Leadership Team ('SLT'), Councillors and the Governance Branch at the time of request.

If an afterhours matter is of an operational nature which constitutes an emergency, Councillors are encouraged to log the request through the main Council phone number (07 4189 9100), which is also Council's afterhours emergency number.

For all other afterhours matters, Councillors should make the request during business hours unless the circumstances in this clause apply.

When a matter occurs afterhours and is of such urgency that to delay contact will bring harm to Council, members of the public or will damage the reputation of Council, Councillors may make the request by telephone to one (1) of the Council employees listed below:

- the CEO or the CEO's delegate; or
- where the CEO or delegate is not contactable, the relevant Council employee listed above; or
- where the Council employees listed above are not contactable, Council afterhours services will contact the relevant team leader, co-ordinator or supervisor and/or, the relevant Council employee on call, if that Council employee has responsibility for the matter.

Councillors must consider the likely cost implications in making requests for advice or information and should not make requests where the costs associated with responding to the request cannot be justified in the public interest.

Councillors should be mindful of operational workloads and priorities when making requests for advice or information. Councillors and the relevant Council employees listed above are to work collaboratively to ensure that requests do not significantly impact on operational workloads and priorities.

Communications between Councillors and the relevant Council employees must:

- be conducted in accordance with Council policies, procedures and guidelines;
- be conducted in good faith; and
- be conducted in a positive, respectful, reasonable and professional manner.

Councillors must not:

- direct, or attempt to direct any Council employee to do anything (except for the Mayor, who is entitled to direct only the CEO in accordance with the Act or where a Councillor gives a direction in accordance with guidelines made by the CEO about the provision of administrative support to Councillors); or
- behave towards Council employees in an overbearing or threatening manner; or
- coerce or entice, or attempt to coerce or entice, any Council employee to do anything that does not comply with this policy; or
- place, or attempt to place any Council employee in a position that would create a conflict of interest for that Council employee, or that would compromise the integrity and honest performance of that Council employee; or
- direct or pressure a Council employee in relation to their work or the recommendations they should make or the action they should take.

Where Councillors are dissatisfied with the response from the relevant Council employees listed above for a request for advice or information, the Councillor may report their dissatisfaction by complying with Council's Complaints Management Policy.

3.1.3. Council employee responsibilities

To assist Councillors being fully informed regarding their decision making and their other responsibilities under the Act:

- the CEO must keep up to date the list of Council employees, listed above, that Councillors can ask for advice on particular issues; and
- authorised Council employees must make all reasonable endeavours to comply with any reasonable request for advice made to them by a Councillor.

Council employees should direct Councillors to:

- the CEO, or the CEO's delegate, for requests for information; and
- the relevant Council employees listed above for requests for advice, to ensure the proper processing of requests for information and/or advice.

A Council employee who is required to respond to a Councillor request is responsible for:

- providing sound and impartial advice to the Councillor;
- acting professionally and providing accurate information;
- responding in a way that maintains respectful and positive relationships between the Council employee and the relevant Councillor;
- documenting and recording the request; and
- providing the CEO with a copy of the request and details of the action taken in relation to the request including providing a copy of any advice given to the requesting Councillor.

A Council employee who is required to respond to a Councillor request must comply with a request from the Councillor:

- within 10 business days after receiving the request; or
- if the Council employee reasonably believes it is not practicable to comply with the request within 10 business days, within 20 business days after receiving the request; or
- If the Council employee forms the belief mentioned above, the employee must give to the Councillor requesting the information a notice about the belief and the reasons for the belief, within 10 business days after receiving the request.

A Council employee who is required to respond to a Councillor request, should respond to the request as soon as practicable where business priorities and available resources allow, ensuring that the requirements of this clause are satisfied.

A Council employee who is required to respond to a Councillor request must:

- provide a copy of the response to all Councillors and members of the SLT at the time of response; and
- keep a record of the response by registering the response electronically in Council's Enterprise Content Management ('ECM') system.

A register of requests from Councillors for advice or information will be maintained by the Governance branch and made available for viewing by the SLT and Councillors on request.

If a Council employee is unsure as to whether a request from a Councillor is in accordance with this policy, the Council employee should seek advice from the CEO.

Councillors may be given approval in writing by the relevant Council employees listed above to request advice from a Council in special circumstances (for example, where a Council employee is a member of an Advisory Committee).

If the relevant Council employee listed above considers that special circumstances apply, written approval will be provided to the Councillor and the Council employee outlining the topic/s about which advice may be sought, the expectations for providing the advice and the duration that the Councillor may directly request advice from the Council employee. This written approval will be recorded in Council's ECM system and a copy will also be provided to the relevant Manager of the Council employee.

3.2. Limits on requests

The following circumstances will provide grounds for a Council employee who is required to respond to a Councillor request, not providing the advice or information sought:

- where the employee or Council has confidentiality obligations under legislation, in contract or in equity and must not disclose documents or information in the circumstances provided by those specific obligations; or
- the request is not in accordance with this policy (unless the request is made by the Mayor or the chairperson of a committee of Council and the request relates to the role of the chairperson); or
- the request relates to information that cannot be sought that:
 - is a record of the conduct tribunal; or
 - is a record of a former conduct review body; or
 - is a disclosure of the information or document to the Councillor would be contrary to an order of a court or tribunal; or
 - would be privileged from production in a legal proceeding on the ground of legal professional privilege.
- the request relates to information that is able to be obtained from publicly available sources; or
- the request will take a significant amount of time or resources to respond to; or
- where the costs of responding to the request cannot be justified in the public interest.

The Council employee will advise the requesting Councillor by notice (with a copy provided to all other Councillors and members of the SLT) of the basis and reasons for the belief under this clause. The Council employee must then seek Council's direction about the request at the next available Council meeting.

3.3. Use of information

A person who is or has been a Councillor must not use information that was acquired as a Councillor (other than information that is lawfully available to the public) to gain, directly or indirectly a financial advantage for themselves or someone else or cause detriment to Council.

A Councillor must not release information that the Councillor knows or should reasonably know is

information that is confidential to Council.

A Councillor that obtains access to Council information or advice must comply with the Act and continue to conduct themselves in accordance with the local government principles and Code of Conduct for Councillors in Queensland.

3.4. Compliance

If a Councillor behaves inappropriately or asks for information or advice other than under this policy, the Council employee must inform the relevant Council employee listed above as soon as is practicable.

A breach of this policy by a Councillor meets the definition of misconduct. An allegation of a breach will be dealt with in accordance with the Act.

If a Council employee behaves inappropriately or provides information or advice to a Councillor in breach, it will be investigated by the CEO.

4. DEFINITIONS

Act means the *Local Government Act 2009* (Qld).

Afterhours means a time where each of Council's Customer Service Centres are not open to the public.

Business day means a day that is not a Saturday, a Sunday or a public holiday in Council and commences the day after contact with Council.

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

Council employee means a person employed by Council who performs work, under the direction and control of Council, on an ongoing basis with an ongoing expectation of work entitled to superannuation contributions paid by Council.

Councillor means Councillor, of a local government, includes the Mayor.

CRM means a customer request for a service that Council routinely provides and that a member of the public may generally make, for example a road repair request, the collection of missed bins or the reporting of a non-compliance issue such as a noise complaint or a public health concern.

Guidelines means this policy, as required by the Act.

Information means records, data, or knowledge, including documents, however acquired, that Council has access to and that relates to Council. It does not include information available on Council's website or information that can readily be obtained by a member of the public via Council's Customer Service Section (for example, copy of a strategic policy, opening times of a waste facility, Council adopted fees and charges schedule).

Misconduct means, pursuant the Act:

(1) The conduct of a councillor is misconduct if the conduct –

- (a) adversely affects, directly or indirectly, the honest and impartial performance of the Councillor's functions, or the exercise of the councillor's powers; or
- (b) is or involves –
 - (i) a breach of the trust placed in the councillor, either knowingly or recklessly; or
 - (ii) a misuse of information or material acquired in, or in connection with the performance of the councillor's functions, whether the misuse is for the benefit, or to the detriment or another person.

5. LEGISLATIVE REFERENCE

Code of Conduct for Councillors in Queensland

Information Privacy Act 2009 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Public Sector Ethics Act 1994 (Qld)

Right to Information Act 2009 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Complaint Management Policy – Statutory040

South Burnett Regional Council Record of Request for Information Form

South Burnett Regional Council Councillor Conduct Complaints Investigation Policy – Statutory 017

South Burnett Regional Council Dealing with a Complaint involving the Chief Executive Officer Policy – Statutory054

South Burnett Regional Council Employee Code of Conduct Policy – Statutory011

7. NEXT REVIEW

As prescribed by legislation or July 2028

8. VERSION CONTROL

| Version | Revision Description | Adopted Date | ECM Reference |
|---------|---|------------------|---------------|
| 1 | Adopted by Council | 15 April 2014 | 1289505 |
| 2 | Review in line with term of office – Adopted by Council | 7 April 2016 | 1919674 |
| 3 | Review in line with policy framework – Proposed adoption by Council | 15 November 2017 | 2429092 |
| 4 | Reviewed in relation to the local government legislation amendments | 12 December 2018 | 2556639 |
| 5 | Local Government Quadrennial Election | 29 April 2020 | 2681186 |
| 6 | Reviewed in relation to the local government legislation amendments | 19 August 2020 | 2709713 |
| 7 | Administrative change replacing Social & Corporate Performance with Corporate Services as per Council Resolution 2021/296 | 24 March 2021 | 2709713 |
| 8 | Review of policy – Resolution 2021/94 | 25 August 2021 | 2709713 |
| 9 | Review of policy | 26 April 2023 | 2709713 |
| 10 | Review of policy | 16 July 2025 | 3030583 |

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 16 July 2025

11.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INFORMATION PRIVACY POLICY - STATUTORY038**File Number:** 16-Jul-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Information Privacy Policy – Statutory004.

SUMMARY

The South Burnett Regional Council ('Council') Information Privacy Policy provides a framework for Council to adhere to in protecting the privacy of individuals by ensuring the collection, use, disclosure and handling of all personal information complies with the *Information Privacy Act 2009* and other relevant legislation.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Information Privacy Policy – Statutory038 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

| | |
|----------------------------|--|
| Corporate Plan 2025-2030 | OR2 - Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making |
| Operational Plan 2025-2026 | OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets. |
| | OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy. |

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Information Privacy Policy Policy – Statutory038 has been reviewed by Governance, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Information Privacy Act 2009 (Qld)

Information Privacy Other Legislation Act 2023 (Qld)

Local Government Act 2009 (Qld)

Public Records Act 2023 (Qld)

Right to Information Act 2009 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy applies to all Council representatives in relation to personal information held by Council. The *Information Privacy Other Legislation Act 2023* requires agencies to include additional information in their policy which has been captured in the review of this policy.

ATTACHMENTS

1. **South Burnett Regional Council Information Privacy Policy - Statutory038** [↓](#) 



POLICY CATEGORY - NUMBER: Statutory038

POLICY OWNER: Governance

ECM ID: 2830114

ADOPTED: 16 July 2025

Information Privacy Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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| 8. VERSION CONTROL | 4 |

1. POLICY STATEMENT

This policy provides a framework that South Burnett Regional Council ('Council') will adhere to in protecting the privacy of individuals by ensuring that the collection, use, disclosure, and handling of all personal information complies with the *Information Privacy Act 2009* ('Act') and other relevant legislation.

2. SCOPE

This policy applies to Council representatives in relation to personal information held by Council.

3. GENERAL INFORMATION

The protection of personal information, which can identify an individual, is a matter of significance and Council will handle personal information in accordance with the Act and comply with the Queensland Privacy Principles ('QPP').

3.1. Collection of personal information

Council collects personal information required to exercise its' statutory functions and meet legal obligations directly from individuals who access services and indirectly from third parties as part of carrying out Council's functions and business functions. Council may collect personal information in writing or by recording information provided verbally.

Council collects and holds personal information (including sensitive information including, but not limited to):

- name;
- contact details;
- date of birth;
- individual's interaction with Council;
- details about their concerns or complaints;
- photographs, video footage from Council's CCTV network;
- tax file number;
- qualifications;
- work history;
- health and safety information including medical records;

- entitlements
- next of kin;
- emergency contact;
- application documentation;
- identification information;
- assessment for suitability;
- referees and references.

3.2. Sensitive information

Council may collect sensitive information and will only collect sensitive information from the individual it is about or with their consent, or otherwise consistently with Council's obligations under the Act.

3.3. Use and disclosure of personal information

Council uses and discloses personal information for the purpose for which the personal information is collected, including:

- exercising Council's powers or performing its statutory functions and duties, such as responding to enquiries, conducting investigations, assessing applications;
- providing services;
- managing associated business processes, such as recruitment and human resources administration.

Council may use or disclose information for secondary or alternative purposes as permitted under the Act. This may include when authorised or required under a law, with consent, or where it would be reasonably expected for Council to use or disclose for a related, or in the case of sensitive information, directly related a secondary purpose. This may include disclosure to a court or tribunal or other judicial or regulatory authority.

Personal information is only disclosed after written consent from the individual is obtained and for the purposes stated in the collection notice unless required under a law or to lessen or prevent serious threat to the life, health, safety or welfare of the public or an individual.

Council will only transfer an individual's personal information outside of Australia if it is required for a legitimate purpose and only if:

- the individual consents to the transfer; or
- the transfer is authorised or required under a law; or
- the transfer is necessary to lessen or prevent serious threat to the life, health, safety or welfare of the public or an individual; or
- two (2) or more of the following:
 - the recipient is subject to equivalent privacy obligations; or
 - the transfer is necessary to perform a function of Council; or
 - the transfer is for the person's benefit; or
 - reasonable steps have been taken by Council to ensure the information will not be held, used or disclosed in a manner that is inconsistent with the Act.

When an individual communicates with Council by using a social media platform, the social media provider and its partners may collect and hold the individual's information outside of Australia.

3.4. Access and correction of personal information

An individual has the right to request access or amend their personal information held by Council. Access and correction rights are contained in the *Right to Information Act 2009* and Council will deal with any application for correction of personal information in accordance with the *Right to Information Act 2009*.

If an individual is not satisfied with the manner in which Council has handled their request for access to their personal information, they may lodge a formal complaint under Council's Complaint Management Policy – Statutory040.

3.5. Dealing with Council anonymously or using a pseudonym

Individuals are able to deal with Council anonymously or using a pseudonym if practical or lawful.

Anonymous or pseudonymous interactions are not possible for Council functions, where Council is required to collect information such as name, contact details and details of the matter so the matter can be dealt with effectively and in accordance with Council's legal obligations. The individual will be advised that Council's ability to respond, act and/or provide a requested service may be limited.

3.6. Security of personal information

Council holds personal information securely and takes reasonable steps to protect it from misuse, interference, loss, unauthorised access, modification or disclosure. Security measures used by Council include, but is not limited to password protection, multi-factor authentication of Council devices and systems, restricted access to Council facilities, policies and procedures, antivirus, malicious software detection and regular backup.

Where permitted by the *Public Records Act 2023*, Council will destroy or deidentify unsolicited personal information or personal information no longer required for any of its functions in accordance with Council's obligations under the QPP's if it is lawful and reasonable.

3.7. Privacy data breach

A privacy data breach occurs when Council has failed to comply with the Act. An identified or suspected breach will be assessed and treated by Council in accordance with the Act.

4. DEFINITIONS

Access means providing an individual with their personal information held by the Council. This may include allowing that individual to inspect personal information or to obtain a copy of the personal information.

Collection means the gathering, acquiring, or obtaining of personal information from any source and by any means, including information that Council has come across by accident or has not asked for.

Consent means the voluntary agreement to some act, practice, or purpose.

Council representative means Councillors, employees, consultants, contractors, apprentices, trainees and work experience students and volunteers.

Data breach means either unauthorised access to, or unauthorised disclosure of the information and the loss of the information in circumstances where unauthorised access to, or unauthorised disclosure of the information is likely to occur.

Disclosure means the release of personal information to persons or organisations outside the Council (third parties). It does not include giving individuals personal information about themselves.

Individual means a natural living person (entities and deceased persons do not have personal information).

Personal information means information or an opinion about an identified individual or an individual who is reasonably identifiable from the information or opinion:

- whether the information or opinion is true or not; and
- whether the information or opinion is recorded in a material form or not.

Public record means any record created, received or kept in an official capacity.

Queensland Privacy Principles ('QPP') means principles that set out how Queensland Government agencies should collect, use, store, secure and disclose personal information.

Sensitive information means information or an opinion about an individual's:

- racial or ethnic origin;
- political opinions;
- membership of a political association, a professional or trade association or a trade union;

- religious beliefs or affirmations;
- philosophical beliefs;
- sexual preferences or practices;
- criminal record; or
- health information about an individual;
- biometric information that is to be used for the purpose of automated biometric verification or biometric identification; or
- biometric templates.

Use means the handling of personal information within Council including the inclusion of personal information in a publication.

5. LEGISLATIVE REFERENCE

Information Privacy Act 2009 (Qld)

Information Privacy Other Legislation Act 2023 (Qld)

Local Government Act 2009 (Qld)

Public Records Act 2023 (Qld)

Right to Information Act 2009 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Complaint Management Policy – Statutory040

South Burnett Regional Council Employee Code of Conduct – Statutory011

7. NEXT REVIEW

As prescribed by legislation or July 2028.

8. VERSION CONTROL

| Version | Revision Description | Adopted Date | ECM Reference |
|---------|--|-------------------|---------------|
| 1 | Development of policy | 16 September 2010 | 2599230 |
| 2 | Review of policy | 14 December 2016 | 2599230 |
| 3 | Review of policy | 12 June 2019 | 2599230 |
| 4 | Review of policy – Resolution 2021/98 | 25 August 2021 | 2599230 |
| 5 | Administrative amendment – organisational structure review – resolution 2022/432 | 27 April 2022 | 2599230 |
| 6 | Review of policy | 13 December 2023 | 2599230 |
| 7 | Review of policy | 16 July 2025 | 2830114 |

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 16 July 2025

11.8 REQUEST FOR EXEMPTION OF LANDING FEES - KINGAROY SOARING CLUB**File Number:** 16-07-2025**Author:** Manager Commercial Enterprises & Projects**Authoriser:** Chief Executive Officer**PRECIS**

Kingaroy Soaring Club Inc. have requested an exemption of landing fees for competitors of the State and National Gliding Championships to be held at the Kingaroy Airport from 27 September to 11 October 2025.

SUMMARY

From 1 September 2025 Council will be implementing landing fees for aircraft landing at Kingaroy airport. The Kingaroy Soaring Club will be host to the State and National Gliding Championships and have requested an exemption from landing fees for competitors.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council exempt landing fees for all registered competitors and tow planes for the State and National Championships.

FINANCIAL AND RESOURCE IMPLICATIONS**State Competition**

Landing fees applicable would be \$1500.00 per 3 days of competition with unlimited landings for gliders and tow planes. Therefore \$3000.00 of fees would be applicable.

National Competition

Landing fees applicable would be \$1500 per 3 days of competition with unlimited landings for gliders and tow planes. Therefore \$4000.00 of fees would be applicable.

The Soaring Club have been offered an annual usage permit in alignment with Council Resolution 2025/511 from the June Council ordinary meeting and would not be subject to any additional fees for the Clubs own gliders or tow planes.

LINK TO CORPORATE/OPERATIONAL PLAN

IN12: Provide and investigate options to improve our aerodromes

EC16: Partner with community to develop and promote events that have a positive impact on our region.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

An in-kind sponsorship application was submitted by the Kingaroy Soaring Club Inc.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

NIL

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NIL

ASSET MANAGEMENT IMPLICATIONS

The airport does not require any additional works to support the event. All other aerodrome operations continue as normal during the event. ARO's will be notified of the event so that they can expect an increase in usage whilst conducting their serviceability inspections.

REPORT

Background

The Kingaroy Soaring Club will be hosting the Queensland State Gliding Competition from 27 September 2025 to 3 October 2025 (inclusive of the practice day, proposed on 27 September 2025).

As of 7 July 2025, twenty-five (25) nominations have been received and published on the website [QLD State Comp | Kingaroy Soaring](#).

The entry fee for competitors is \$270 +\$25 Gliding Levy with an additional cost for Tows of \$70 (Ballasted Classes) or \$65 (Club Class).

The Australian Club Class and Two Seat Nationals will be held from 4 October 2025 to 11 October 2025 (inclusive of practice day on 4 October 2025). As at 7 July 2025 eleven (11) nominations have been published on the website [Club Class and Two Seat Nationals | Kingaroy Soaring](#).

The entry fee for competitors is \$320 +\$83 Gliding levy. Juniors are half price. Additional cost for Tows of \$70 (Ballasted Classes) or \$65 (Club Class).

ATTACHMENTS

1. Request for in-kind sponsorship [↓](#) 

From: Mark Pitt <mark.pitt@sbrc.qld.gov.au>
To: "Aaron Meehan" <aaron.meehan@sbrc.qld.gov.au>; "Kerri Anderson" <Kerri.Anderson@sbrc.qld.gov.au>; "Jennifer Pointon" <Jennifer.Pointon@sbrc.qld.gov.au>
Subject: FW: [EXTERNAL] Event Waiver Application
Attachments: Community Grants Program - In-Kind Sponsorship.pdf
 ReportByTreasurer_ExecCommittee_20250601_forSBRC.pdf
Categories: Rule-Relieved

We will need a council report for this one
 Kind regards
 Mark



Mark Pitt

P 07 4189 9100
 PO Box 336 Kingaroy QLD 4610
www.southburnett.qld.gov.au
[f southburnettregion](https://www.facebook.com/southburnettregion)

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Mayor Kathy Duff

A Back to Basics Council - Meet the Team
 Focusing on delivering the essential and basic infrastructure & services for our diverse region.

| Cr Erkens Div 1 | Cr Little Div 2 | Cr Potter Div 3 | Cr Dennien Div 4 | Cr Sander Div 5 | Cr Heit Div 6 |
|---|---|---|--|---|---|
|  |  |  |  |  |  |

[Meet the Team: Councillors - South Burnett Regional Council](#)

From: John buchanan <jbukes2@gmail.com>
Sent: Monday, 2 June 2025 9:35 AM
To: Mark Pitt <mark.pitt@sbrc.qld.gov.au>
Subject: [EXTERNAL] Event Waiver Application

Please be cautious

This email originated outside of SBRC..

Hi Mark

Attached is an application to waive event fees in case they come into being. The requested financials are also attached.

Thank You,

John Buchanan

In case it helps, understand that Gympie is only charged \$5.50 landing fees for the gliders and nothing for the tow planes?



CEO APPROVED FORM: **2995179**
Version 8 – January 2025
Finance & Liveability

Community Grants Program – In-Kind Sponsorship Application Form

PRIVACY COLLECTION NOTICE: South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. **A hard copy of this electronic document is considered uncontrolled when printed.**

- This is a cover sheet and summary. Attachments are required.
- You must provide Council with a minimum of four (4) weeks' notice for requested services.
- All In-Kind Services provided by Council are dependent on operational priorities, availability or resources and overall annual budget allocation.
- Applications can be made throughout the financial year.

Grant program

| In-Kind Sponsorship up to \$2000 | Quantity required (if applicable) |
|---|-----------------------------------|
| <input type="checkbox"/> Supply of gazebo marquee imprinted with Council's branding | NIL |
| <input type="checkbox"/> Supply of minor works | NIL |
| <input type="checkbox"/> Supply of road signage and barriers | NIL |
| <input type="checkbox"/> Supply of skip bins (Council only has 10m3 skip bins) | NIL |
| <input type="checkbox"/> Supply of wheelie bins | NIL |
| <input type="checkbox"/> Supply of trestle tables | NIL |
| <input type="checkbox"/> Supply of chairs | NIL |

Applicant/Organisation

| | | |
|--|---|-----------------------------|
| Organisation name | Kingaroy Soaring Club | |
| Name of contact person | John Buchanan | |
| Postal address | PO Box 593 | |
| Contact phone | 0419643711 | |
| Mobile | 0419643711 | |
| Email address | dukes2@gmail.com | |
| Website address (If applicable) | N/A | |
| Is your organisation non-profit? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| What year was your organisation established? | 1956 | |
| How many members does your organisation have? | 110 | |
| Approximately how many people access your organisation facilities/services annually? | 150 | |


Community Grants Program

Page 1 of 2

| Activity/Event | | | |
|---|--|----------|------------|
| Describe the Activity/Event why funding is requested | | | |
| Activity/event name | State Gliding Competitions and National Gliding Competitions | | |
| Short description | Gliders are towed aloft from Kingaroy Aerodrome and then race across country covering up to 600kms during the day to places like Biggenden, Munduberra, Miles, Goondawindi, etc. The National Championships provide for selection to World Championships. Four of the current eight Australian team are from KSC | | |
| How will this activity/event benefit the community? | Across the two weeks of competition, it is expected that 60 competitors plus support crew will be resident in Kingaroy. More than half the competitors will require accommodation in local motels and will be purchasing meals and entertainment in the township | | |
| Start/End date of activity/event commencement of project | | | |
| Start date | 26/09/2025 | End date | 12/10/2025 |
| What In-Kind is required? (Please list in detail what is required) | | | |
| We would like to see an exemption to "Event" and any Landing Fee charges at the Aerodrome for this event please. | | | |
| Are the above items requested to be delivered and collected? | | | |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| Delivery address | | | |
| Delivery date | | | |
| Collection date | | | |
| Contact name on site | | | |
| Location – Must be within the boundaries of the South Burnett Regional Council area | | | |
| Physical address (site of activity/event) | Kingaroy Aerodrome | | |
| | | | |
| Supporting documents – Please attach all requested supporting documents as these are mandatory for assessment. | | | |
| <input checked="" type="checkbox"/> I have not applied for other funding in the Community grants program for this activity/event in this financial year. <input checked="" type="checkbox"/> Financial statements (most recent) <input type="checkbox"/> Current Certificate of Currency <input type="checkbox"/> Other relevant supporting documentation (please list) 1. 2. 3. Please note: The above documents help to demonstrate the need and benefit to the Community. | | | |

Certification – To be signed by an Executive member of the Organisation

- ☒ I certify to the best of my knowledge that the statements made in this application are true and correct.
- ☒ I understand that approval of support is subject to a signed agreement between the South Burnett Regional Council and the applicant.
- ☒ I understand that the South Burnett Regional Council does not accept any liability or responsibility for the supported project/event and that it is the responsibility of the applicant to provide the appropriate insurance cover.
- ☒ I agree the activity/event summary and financial report (acquittal) will be supplied (including a copy of all required receipts) within six (6) weeks of completion.

| | | | |
|-------------------------|---|---------|------------|
| Given name | John | Surname | Juchanan |
| Executive Position held | President | | |
| Signature |  | | Date |
| | | | 01/06/2025 |

Lodgement of application

Applications must be postmarked or received by Council prior the closing date advertised.
Please refer to Council's Community Grants Policy or contact Council for further information.

Please return your completed form to the following address, or email info@sbrc.qld.gov.au
for enquiries, please contact (07)4189 9100
South Burnett Regional Council
PO Box 336, Kingaroy Qld 4610

Kingaroy Soaring Club Inc.



Treasurer's Report for FY 2024 - 2025

TO: [REDACTED]

President
Kingaroy Soaring Club

Profit and Loss for FY 2024 - 2025

The standard Quickbooks financial report does not have a record of the funds which are deposited for known Future Expenses, hence an amount of **\$15,555 per quarter** is inserted at the end of the report to account for maintenance items which are subject to time expiry conditions and specified inspection frequencies e.g:-

- tug engine replacement,
- propellor overhaul,
- cluster x-ray
- spar inspections by x-ray,
- eddy current testing,
- glider self-insurance fund,
- glider maintenance (scheduled),
- glider & tug maintenance contingency.

Also missing from the report is our maintenance expense for a replacement engine and subsequent airframe inspection for our aircraft VH-FBB estimated at **\$100,000**.

| Kingaroy Soaring Club Inc. Profit and Loss April 2024 - March 2025 | | |
|--|--------------------------|----------------------|
| | Apr. 2024 - Mar. 2025 | Total |
| Income | | |
| 4-1000 Accommodation Income | | 0.00 |
| 4-1100 Bunkhouse Income | 3,837.18 | 3,837.18 |
| 4-1500 Caravan Income | 5,201.53 | 5,201.53 |
| Total 4-1000 Accommodation Income | A\$ 9,038.71 | A\$ 9,038.71 |
| 4-2000 Clubhouse Income | | 0.00 |
| 4-2100 Bar Sales | 8,923.78 | 8,923.78 |
| 4-2200 Meals Sales | 8,825.03 | 8,825.03 |
| 4-2300 Containers Recycling Sales | 115.00 | 115.00 |
| Total 4-2000 Clubhouse Income | A\$ 17,863.81 | A\$ 17,863.81 |

Kingaroy Soaring Club // Kingaroy Aerodrome, Kingaroy // PO Box 91 Kingaroy Qld 4610 // p [REDACTED]
 www.kingaroysoaring.com // info@kingaroygliding.com // ABN: 59272453936
 Lat+Long: S 26 34.8 E 151 50.5 // Radio Frequency CTAF 127.45

Document Set ID: 3316293
Version: 1, Version Date: 02/06/2025

Page 1 of 4

Kingaroy Soaring Club Inc.



| | | |
|--|-------------------|-------------------|
| 4-3000 Membership Subscriptions | 29,777.16 | 29,777.16 |
| 4-4000 Tug Income | | 0.00 |
| 4-4100 KML | 50,931.03 | 50,931.03 |
| 4-4200 CTA | 28,157.06 | 28,157.06 |
| 4-4400 FBB | 4,872.20 | 4,872.20 |
| | A\$ | A\$ |
| Total 4-4000 Tug Income | 83,960.29 | 83,960.29 |
| 4-5000 Glider Income | | 0.00 |
| 4-5100 KDX Duo Discus X | 8,290.46 | 8,290.46 |
| 4-5200 GKY DG1001 | 12,958.39 | 12,958.39 |
| 4-5300 XKD DiscusCS | 4,425.61 | 4,425.61 |
| 4-5400 XKE DiscusCS | 2,904.24 | 2,904.24 |
| 4-5500 KYY AstirCS77 | 1,096.71 | 1,096.71 |
| | A\$ | A\$ |
| Total 4-5000 Glider Income | 29,675.41 | 29,675.41 |
| 4-6000 Hangar Income | | 0.00 |
| 4-6100 Aspro & Bellman Hangars | 12,634.45 | 12,634.45 |
| | A\$ | A\$ |
| Total 4-6000 Hangar Income | 12,634.45 | 12,634.45 |
| 4-7000 Miscellaneous Income | | 0.00 |
| 4-7200 Sundry Income | 724.39 | 724.39 |
| 4-7300 EV_CHARGING | 30.00 | 30.00 |
| | A\$ | A\$ |
| Total 4-7000 Miscellaneous Income | 754.39 | 754.39 |
| 4-7105 Containers For Change | 110.64 | 110.64 |
| 4-7150 Donations Received | 3,773.86 | 3,773.86 |
| | A\$ | A\$ |
| Total Income | 187,588.72 | 187,588.72 |
| Cost of Sales | | |
| 5-1000 Accommodation Expenses | | 0.00 |
| 5-1100 Bunkhouse & Caravan Mtce | 5,834.82 | 5,834.82 |
| 5-1200 Bunkhouse & Caravan Electricity | 1,009.61 | 1,009.61 |
| 5-1225 Bunkhouse & Caravan Rates & Water | 756.69 | 756.69 |
| 5-1300 Bunkhouse Insurance | 232.57 | 232.57 |
| | A\$ | A\$ |
| Total 5-1000 Accommodation Expenses | 7,833.69 | 7,833.69 |
| 5-3000 Clubhouse Expenses | | 0.00 |
| 5-3100 Clubhouse Maintenance | 8,685.28 | 8,685.28 |
| 5-3200 Clubhouse Gas & Electricity | 2,412.39 | 2,412.39 |
| 5-3300 Clubhouse Rates & Water | 1,276.91 | 1,276.91 |
| 5-3600 Clubhouse Insurance | 537.15 | 537.15 |
| 5-3800 Bar Stock Purchases | 7,199.14 | 7,199.14 |
| 5-3900 Meals Stock Purchases | 5,371.18 | 5,371.18 |
| | A\$ | A\$ |
| Total 5-3000 Clubhouse Expenses | 25,482.05 | 25,482.05 |
| 5-4000 Tug Expenses | | 0.00 |
| 5-4100 KML Maintenance | 5,219.91 | 5,219.91 |
| 5-4110 KML Fuel | 15,487.15 | 15,487.15 |
| 5-4140 KML hangarage | 472.73 | 472.73 |
| 5-4200 CTA Maintenance | 16,525.77 | 16,525.77 |
| 5-4210 CTA Fuel | 4,342.65 | 4,342.65 |
| 5-4230 CTA Engine Oil | 103.64 | 103.64 |
| 5-4240 CTA hangarage | 472.73 | 472.73 |
| 5-4300 FBB Maintenance | 17,930.84 | 17,930.84 |
| 5-4310 FBB Fuel | 1,752.02 | 1,752.02 |

Kingaroy Soaring Club // Kingaroy Aerodrome, Kingaroy // PO Box 91 Kingaroy Qld 4610 // XXXXXXXXXX // m: XXXXXXXXXX
www.kingaroysoaring.com // info@kingaroygliding.com // ABN: 59272453936
 Lat+Long: S 26 34.8 E 151 50.5 // Radio Frequency CTAF 127.45

Kingaroy Soaring Club Inc.



| | | |
|--|-------------------|-------------------|
| 5-4440 FBB hangarage | 472.73 | 472.73 |
| | A\$ | A\$ |
| Total 5-4000 Tug Expenses | 62,780.17 | 62,780.17 |
| 5-5000 Glider Expenses | | 0.00 |
| 5-5100 KDX Duo Discus X | 585.90 | 585.90 |
| 5-5200 GKY DG1001 | 3,553.76 | 3,553.76 |
| 5-5300 XKD DiscusCS | 8,398.30 | 8,398.30 |
| 5-5400 XKE DiscusCS | 1,346.08 | 1,346.08 |
| 5-5500 KYY AstirCS77 | 2,186.84 | 2,186.84 |
| 5-5650 Glider Trailer Registration | 1,186.10 | 1,186.10 |
| 5-5700 Parachutes | 686.37 | 686.37 |
| 5-5800 Weighing Machine | 180.00 | 180.00 |
| | A\$ | A\$ |
| Total 5-5000 Glider Expenses | 18,123.35 | 18,123.35 |
| 5-6000 Hangar Expenses | 54.55 | 54.55 |
| 5-6110 Hangar Electricity | 1,471.46 | 1,471.46 |
| 5-6120 Hangar Insurance | 1,647.57 | 1,647.57 |
| 5-6130 Hangar Maintenance | 142.98 | 142.98 |
| 5-6140 Hangar Rates & Water Charges | 1,253.28 | 1,253.28 |
| | A\$ | A\$ |
| Total 5-6000 Hangar Expenses | 4,569.84 | 4,569.84 |
| 5-7000 Miscellaneous Expenses | | 0.00 |
| 5-7200 Sundry Expenses | 544.41 | 544.41 |
| | A\$ | A\$ |
| Total 5-7000 Miscellaneous Expenses | 544.41 | 544.41 |
| 5-8000 Competition Expenses | 2,200.00 | 2,200.00 |
| | A\$ | A\$ |
| Total Cost of Sales | 121,533.51 | 121,533.51 |
| | A\$ | A\$ |
| Gross Profit | 66,055.21 | 66,055.21 |
| Other Income | | |
| 8-1100 Interest Received | 6,454.15 | 6,454.15 |
| 8-1150 Fuel Tax Credit Income | 1,409.00 | 1,409.00 |
| | A\$ | A\$ |
| Total Other Income | 7,863.15 | 7,863.15 |
| Expenses | | |
| 6-1000 Corporate Operations | | 0.00 |
| 6-1001 Accounting & Bookkeeping | 177.00 | 177.00 |
| 6-1005 Audit Fees | 1,200.00 | 1,200.00 |
| 6-1010 Advertising & Promotion | 739.99 | 739.99 |
| 6-1020 Assets under \$2000.00 | 532.73 | 532.73 |
| 6-1040 Bank Fees | 514.25 | 514.25 |
| 6-1060 Communications Phone & Internet | 1,994.58 | 1,994.58 |
| 6-1160 Office Supplies Printing & Stationary | 894.09 | 894.09 |
| 6-1180 Postage & Courier | 307.27 | 307.27 |
| 6-1200 Software Expenses | 3,929.97 | 3,929.97 |
| 6-1210 Miscellaneous Expense | 1,685.84 | 1,685.84 |
| 6-1300 Liquor Licence & Fees | 864.95 | 864.95 |
| | A\$ | A\$ |
| Total 6-1000 Corporate Operations | 12,840.67 | 12,840.67 |
| 6-2000 Club Equipment - Mtce | 98.78 | 98.78 |
| 6-2100 Ride-On Mower | 311.09 | 311.09 |
| | A\$ | A\$ |
| Total 6-2000 Club Equipment - Mtce | 409.87 | 409.87 |
| | A\$ | A\$ |
| Total Expenses | 13,250.54 | 13,250.54 |
| Other Expenses | | |

Kingaroy Soaring Club // Kingaroy Aerodrome, Kingaroy // PO Box 91 Kingaroy Qld 4610 // [REDACTED]
www.kingaroysoaring.com // info@kingaroygliding.com // ABN: 59272453936
 Lat+Long: S 26 34.8 E 151 50.5 // Radio Frequency CTAF 127.45

Kingaroy Soaring Club Inc.



| | | |
|---|------------------|------------------|
| 8-1000 BAS Rounding | -1.87 | -1.87 |
| | -A\$ | -A\$ |
| Total Other Expenses | 1.87 | 1.87 |
| | A\$ | A\$ |
| Net Earnings | 60,669.69 | 60,669.69 |
| Future Expenses deduction | -62,220.00 | -62,220.00 |
| Actual Net Earnings | -1,550.31 | -1,550.31 |
| Sunday, Jun. 01, 2025 03:25:56 pm GMT+10 - Accruals Basis | | |

..... end of Report

██████████

Treasurer,
Kingaroy Soaring Club Inc.
01 June 2025

11.9 REGIONAL LIFESTYLE MAGAZINE FEATURE**File Number:** 16-07-2025**Author:** Executive Assistant Communications**Authoriser:** Chief Executive Officer**PRECIS**

Regional Lifestyle Magazine Feature

SUMMARY

Revised advertising offer for a South Burnett Regional Council feature – a request was made to consider a revised offer.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council accept the offer as presented to participate in the Regional Lifestyle Magazine Feature

OR

That South Burnett Regional Council note the offer to participate in the Regional Lifestyle Magazine Feature for information and take no further action.

FINANCIAL AND RESOURCE IMPLICATIONS

\$8,000 +GST

LINK TO CORPORATE/OPERATIONAL PLAN

E16 Partner with community to develop and promote **events** that have a positive impact on our region.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Meeting held with the editors on 28 May 2025 to discuss the offer.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

The Winter 2026 edition of the Regional Lifestyle magazine will be 212 pages. The Feature occupies almost half of the magazine (approximately 100pages). In the 13 years of publishing, Regional Lifestyle magazine has collaborated with more than 75 councils across New South Wales and southern Queensland. They print 4,500 copies per edition with an estimated readership of 20,000 – 22,500 per edition. Digital copies vary per edition but it can be from 450 and up to 1000 reads/ edition as per retrieved Issue data. Distribution covers the majority of NSW and Southern Queensland with almost 300 stockists including newsagencies and boutique outlets as well as IGA stores. The magazine goes interstate through a large number of subscriptions and is online. If images are required from Council, they will be acknowledged accordingly. Images of Council facilities provided by the magazines photographers can be shared with Council after publication.

The cost of \$16,000 including GST is the actual cost to council, local businesses are approached separately to participate in the feature if they wish, with different advertising packages.

This matter was considered at the Council Meeting on Wednesday 18 June with the following resolution adopted:

11.13 REGIONAL LIFESTYLE MAGAZINE FEATURE

RESOLUTION 2025/505

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That South Burnett Regional Council note the offer to participate in the Regional Lifestyle Magazine Feature for information and take no further action.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit
Against: Cr Deb Dennien

CARRIED 6/1

A revised offer was then received with a 50% discount to the price (\$8,000 + gst) and an 80-page feature.

The following resolution was also adopted at the Council Meeting on Wednesday 18 June:

11.13.1 ART WORK - BUS SERVICE/TRANSPORT COMPANIES

RESOLUTION 2025/506

Moved: Cr Heath Sander
Seconded: Cr Danita Potter

That South Burnett Regional Council investigate to seek permission and financial implications of putting artwork on the bus service to Brisbane and/or transport companies to promote South Burnett.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit
Against: Nil

CARRIED 7/0

ATTACHMENTS

- 1. Regional Lifestyle Feature - Original Offer** [!\[\]\(a6f52c7dda3cd80477c916a910953b4b_img.jpg\)](#) 

Regional
LIFESTYLE
Magazine

PO Box 1050 Dubbo NSW 2830
Ph: 0429 441 086 E: editor@lifestylemagazine.net.au
www.lifestylemagazine.net.au

ABN: 15163229418

**Re: Regional Lifestyle Feature for the South Burnett Regional Council
for Winter 2026**

The Feature occupies almost half of the magazine (approximately 100 pages).

The Winter 2026 edition of Regional Lifestyle will be 212 pages.

We print 4,500 copies 4 times a year, totalling 18,000 magazines annually and estimate a readership of 20,000-25,000 per edition.

Distribution covers the majority of NSW and southern QLD through newsagencies and boutique outlets, as well as IGA stores. Our magazine is sold NSW in many areas including the Central West, North West, New England, Riverina, Southern Slopes, the Monaro, selected suburbs of Sydney as well as Canberra, the Southern Highlands and coastal regions. Additionally, our magazine is sold in Southern QLD.

RLM goes interstate through a large number of subscriptions. We have taken our magazine **online**.

We experience **consistently strong online sales** of RLM both nationally and internationally.

The Benefits: We are very proud of our Features and feel they have enormous benefits for the towns in relation to tourism, business investment, tree change relocations and assisting to grow a wonderful community spirit.

What we do: We gather stories with Council's help and the help of our existing network in the South Burnett Regional Council area (major local events, tourist attractions, iconic buildings, heritage homes, country characters, local treasures, young achiever, art and culture, success stories, inspirational stories, innovative businesses, accommodation venues etc).

RLM publishers Elizabeth and Alex Tickle would be in the South Burnett Regional Council area for two weeks to research and network with story subjects and businesses. Numerous RLM team photographers are assigned to photograph, and up to ten team writers would work remotely with local advertisers.

Showcasing the best of rural and regional New South Wales

Regional
LIFESTYLE
Magazine

THE OFFER:**South Burnett Regional Council Feature**

Regional Lifestyle is willing to promote the South Burnett Council area by dedicating 100+ pages of the magazine to the region.

For \$16,000 (plus GST) your Council will receive:

A front cover reflecting the South Burnett Council area (value- not determined)

Mayoral Introduction (500 words with image of Mayor, submitted by Council, value \$2130*)

A page of editorial submitted by Council- total 500 words, 2-3 images (value \$2130*)

Four quarter page ads for a year showcasing events or tourist attractions (value \$2760*)

Four half page ads for a year showcasing events or tourist attractions (value \$4320*)

100 Feature magazines (value \$1500*)

*These amounts may have varied by 2025

PAYMENT TERMS:

\$8000 (50%) plus GST payable upon receipt of signed Letter of Offer

\$8000 (50%) plus GST payable after _____ 2026 edition release in mid May, 2026

We are happy to proceed noting the above offer and payment terms.

South Burnett Regional Council Representative

Date

With thanks



Showcasing the best of rural and regional New South Wales

11.10 FEES & CHARGES 25/26 - SALEYARDS AMENDMENTS**File Number: 16-07-2025****Author: Coordinator Commercial Enterprises****Authoriser: Chief Executive Officer****PRECIS**

Fees & Charges 25/26 – Coolabunia Saleyards

SUMMARY

Following the review of the 25/26 scheduled Fees & Charges at the Saleyards Working Group Meeting 26 June 2025. The committee recommend that Council consider the amendment to the below fees.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Amend the below fees and charges in the 25/26 Fees & Charges schedule as recommended by the Saleyards Working Group Committee.

| Name | Basis and/or duration | Year 25/26 fee (inc GST) | Current description and application | Revised description and application | Amended 25/26 fee (inc GST) |
|---|-----------------------|--------------------------|---|---|--|
| Yard Fee for Cattle Private | Per head per day | \$2.00 | Yard Fee for unloading/loading/spelling/agentment charges (other than stock offered for sale at Coolabunia Saleyards) | Per head for first day only. Fees resume if cattle are held longer than 14 days. | \$2.00 per head for first day only (max 14 days) |
| Yard Fee for Cattle Sale | Per head per day | \$1.60 | Yard fee for cattle presented at Coolabunia fortnightly store and fat sale. | Cattle presented at the sale that are held over for tick clearing are no longer charged for use of the yards. | \$0.00 |
| Removal and Disposal of Dead Animal | Per head | At Cost | Removal and Disposal of Dead Animal (by contractor) | Work completed by supervisor | \$165.00 |
| Coolabunia Saleyards Replacement NLIS Tag | Per head | \$33.00 | Coolabunia Saleyards Replacement NLIS Tag | Labour for application of tag is administered by Livestock agent | \$10.00 (applied by agent) |

FINANCIAL AND RESOURCE IMPLICATIONS

The table shows the revenue derived from the fees that are being recommended for amendment.

| | 2024/25 estimated revenue | 2025/26 estimated revenue |
|---|----------------------------------|----------------------------------|
| Yard fee from sale (cattle held over for 4 days) | \$6,380.80 | \$0.00 |
| Yard fee – private bookings (averaged on 4 days) | \$13,688.00 | \$3,422 |
| | \$20,268.80 | \$3,422 |

It is expected that some revenue will be regained through an increase in the number of cattle inspected and dipped due to the reduction/removal of the yard fee. It is also expected that a fee for feeding of cattle that are held in the yard may be adopted in the future. This service is most likely to commence in 2026 when appropriate fodder is sourced.

The cattle numbers recorded for private dipping bookings have reduced from 5033 head in the 2023/2024 financial year to 4467 head in the 2024/2025 year, and Consignment Yard bookings have reduced from 2280 in 2023/2024 to 1711 in the 2024/25.

LINK TO CORPORATE/OPERATIONAL PLAN

IN9: Provide and investigate options to improve our saleyards as an important community asset.

EN4: Ongoing commitment to biosecurity and pest management including declared and non-declared species.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Saleyards Working Group met on 26 June 2025. The fees and charges were reviewed by the group and several recommendations were put forward and the group requested that a report be provided to Council for consideration.

Agents have advised that if Council was to consider the amendment to lower fees it would provide an opportunity to advocate for more usage of the facility.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

NIL

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NIL

ASSET MANAGEMENT IMPLICATIONS

The facility will operate within its budget allocation.

REPORT

The Commercial Enterprise team review fees and charges as part of the yearly budget process. On this occasion the Saleyards Working Group meeting was postponed on a number of occasions due to unavailability of livestock agents.

Private Bookings (non-sale cattle)

The yard fee (\$2.00 per head/per day) is charged to users that utilise the yards for private dipping (cattle going from one property, infested with cattle ticks to another that may be free of cattle ticks).

As part of the *Biosecurity Regulation Qld 2016, section 61*, the movement of cattle tick carriers must be in accordance with the risk minimisation requirements. Therefore, cattle that are presented

infested and dipped on presentation at Coolabunia will require four (4) days prior to being re-inspected and being provided with a Biosecurity Certificate.

The cattle that are presented to the Coolabunia saleyards that are “held over” currently attract a fee of \$2.00 per head per day.

Additionally, it has been reported that there is a large outbreak of cattle ticks in the “tick free” areas within the South Burnett area. Therefore, several rural producers are investigating their options to utilise dip facilities to commence control and eradication of the tick outbreak. The producers that choose to utilise Coolabunia will still incur the private dipping (\$3.50 per head) and inspection fee (\$3.00 per head), a total of \$6.50 per head.

By eliminating the additional yard fee of \$2.00 per head per day (minimum of 4 days, or \$8.00 per head) may provide some cost relief and encourage people to uptake the use of the dip at Coolabunia to help with the eradication program.

Fortnightly and Weaner Sale Cattle

Cattle that are presented to the Coolabunia saleyards consigned to an agent and sold through a fortnightly cattle sale or weaner sale that present infested attract a yard fee of \$1.60 per head per day.

Feedback from the working group has advised that this fee is detracting from usage and therefore potential customer are diverting their business to Murgon and on occasion Gympie to avoid the fee. In some cases, buyers are choosing to buy at Coolabunia and freight cattle to Murgon for inspection to avoid the additional costs.

Cattle presented through livestock agents for the fortnightly cattle sales attract the following fees

Agents licence fee - \$3.00 per head

Liveweight sale (Weighing and yard fee) - \$8.00

Agent inspection and dipping fee - \$4.00

Yard fee - \$1.60 per head per day (minimum of 4 days)

Total - \$21.40

Whilst these fees are charges from Council to the livestock agents (GDL and Aussie Land and Livestock) it is industry practice that fees are on charged to vendors.

It is proposed that the \$1.60 fee is removed therefore the total fees would reduce to \$15.00 per head.

ATTACHMENTS

1. **Coolabunia Saleyards Working Group Minutes - 26 June 2025** [↓](#) 



South Burnett
Regional Council

FORM ID: DI-F17-V3
Version Date: 10/06/2015
Infrastructure

Minutes Template

| | | | |
|--------------------|---|-------|------------|
| Purpose of Meeting | Coolabunia Saleyards Working Group | | |
| Date | 26 June 2025 | Venue | Board Room |
| Time opened | 1:38pm closed 2:58pm. | | |
| Attendees | Mayor Kathy Duff, Cr Danita Potter, Corey Evans (GDL), Brad Cavanagh (GDL), Dean Graham (Saleyards Officer), Michael Hunter (Coordinator Commercial Services), Laura Hafey (Commercial Enterprise Admin Officer), | | |
| Apologies | Cr Jane Erkens, Midge Thompson (ALL), James Bredhauer (ALL), Ryan Sullivan (GDL), Maryanne Kearney (ALL), Mark Pitt (CEO), Mark Berthelsen (Saleyards Officer) | | |

Agenda Items

| | | |
|---------------|--|--|
| As per Agenda | | |
| | | |
| | | |
| | | |

| Item No. | Description | Notes | Action by | Required by |
|----------|--------------------------|---|-----------|-------------|
| 1. | Fees and Charges 2025/26 | <p>Fees and Charges discussed – all fees remained the same other than Transshipping, Agents Licence & Speciality Sale Fees increased by CPI Cleaning of agent's rooms and toilets after speciality sale also increased. New fee added for the replacement & Tagging of NLIS tags.</p> <p>Agents feel NLIS Tagging @ \$33 is excessive.</p> <p>Brad C – If it stays at \$33.00 they will not be putting tags in and it will become Councils responsibility</p> <p>Michael H advised that this fee could be reduced if agents undertake the retagging. Amount suggested \$10.00.</p> <p>Danita P asked if we should be taking down to \$8.50 to be in line with Murgon –</p> <p>Brad C is happy with \$10</p> | | |

Brad C – can't find any other saleyards that charge a yard fee on sale cattle and doesn't believe we should be charging this. Purchases/private clients are not looking at coming here if they have to pay \$2 p/h p/d to hold cattle whilst clearing.

Yard Fees – Michael H suggested \$2.00 p/h for first day for Private bookings and no charge for cattle held following a sale.

Brad C - suggests going to a 12-month trial – Danita P agreed. He would push clients to go through Coolabunia if there was no fee.

Michael H – consideration could be given to reduce/drop fee and see if it increases cattle coming through the yards over the next 12 months.

Kathy D – thinks \$2 is too much if we aren't feeding them.

Danita P – happy to talk to Kathy D & Michael H about this later.

Michael H – thinks if we promote it right and advertise no yard fees, we will get increased cattle numbers.

Kathy D would like report to go to Council for consideration of reducing the fee Danita P agreed.

Corey E – Murgon are doing a clearing package maybe could look at doing something like that.

Brad C – Council should be looking at feeding hay, would be more income and could compensate for dropping yard fees.

Kathy D – thinks we would be better off keeping the agent's feeding cattle until the sewerage farm is set up instead of going out to tender to get hay. Also no were to store hay at present.

Michael H – Would we get any more cattle if we cleared on Saturdays – BC thinks would be surprised how many other private cattle you would get without any yard fees.

Brad C –Asked about 'at cost' with burial. Now Dean is doing it, shouldn't it be the same every time. Thinks we should be putting a \$ amount not 'at cost'

Put a report to Council for next meeting to reduce Yard Fees. (MH)

| | | | | |
|--|-----------------------------|--|--------------|------|
| Michael H is to look into a \$ cost and amend 25/26 fees & charges schedule. | | | | |
| 3. | Capital Works Update | Michael H provided update and advised that the Stage 2A & 2B tenders were being prepared and will be released early July. Brad C Thinks hay racks are working alright now with the bobcat | | |
| 4. | Saleyards Policy | Michael H advised that the Policy is in draft and sent through to Governance for review. No comments made | | |
| 5. | Workplace Health and Safety | 3 Holes on gate on outside of double loading ramp is bent and needs to be straighten up | DG to assess | ASAP |
| 6. | 2026 Proposed Sale Dates | <p>Sale on 12th August. If there is a stud sale on, we don't want store sale cattle in the yards.</p> <p>Dean G – Worried about the yards and the state they will be in after cleaning troughs and then having cattle back in there</p> <p>Brad C – could look at shifting sale but thinks sale will then be too far apart and will end up losing cattle.</p> | | |
| 7. | | | | |
| 8. | General Business | <p>Brad C – There are lots of pens that need chains or latches fixed. MH said happy for them to put a list together and send through to us so that a maintenance request can be sent through to Saleyards Officer to undertake to replace/fix.</p> <p>Brad C – 2 pens of side of single ramp and two big yards out back but are too muddy and</p> | | |

Page 2 of 2

thinks is a welfare issue when wet.

Brad C – chance of agents driving bobcat to assist with feeding on weekends. Brad and Lester have got their skid steer tickets. MH to contact Tracey stark to see what paperwork/training from Councils side is required to progress this.

Brad C – First lane way boundary gate at sale selling complex end (wooden gate) needs replacing with steel gate. This gate receives a lot of pressure on pre-sale/sale days due to its location and agents are very concerned that it will just bust one day and cattle will escape from yards. Would also like a gate clip that clips in and not a latch to make this gate more secure.

Discussion was held around impounded animals being held at yards for so long (15 to 25days) after impoundment and why isn't Council selling these animals if not claimed through a sale and making money. Agents would be happy to assist selling animals for Council if this is the way Council would like to go and we would rotate between each agent. BC to find out off DPI if this is possible and what Council would need to do to consider this option.

BC – CP asked to bring up when they were going to be credited for the \$113.00 overcharged. MH responded that Jennifer

Page 4 of 4

| | | | |
|--|--|---|--|
| | | <p>Pointon Manager had replied to Chloe. BC was going to re-read the email.</p> <p>Next working group meeting look at September date to be advised.</p> | |
|--|--|---|--|

12 FINANCE & LIVEABILITY

12.1 ANIMAL MANAGEMENT CENTRE - SURRENDER FEE

File Number: 16/07/2025

Author: General Manager Finance & Liveability

Authoriser: Chief Executive Officer

PRECIS

Animal Management Centre Surrender Fee for Dogs & Cats

SUMMARY

Council to include a surrender fee for dogs and cats for their owners who wish to surrender them to the South Burnett Regional Council Animal Management Centre

OFFICER'S RECOMMENDATION

That South Burnett Regional Council include a surrender fee of \$80.00 for the surrender of dogs and cats to South Burnett Regional Council Animal Housing Centre in the 2025/2026 Fees and Charges

FINANCIAL AND RESOURCE IMPLICATIONS

Fees and Charges are a revenue source used to fund Council's service delivery. This revenue is included in each annual budget. Appropriate levels of funding from user fees reflect the cost of providing the service and are essential for long-term financial sustainability.

LINK TO CORPORATE/OPERATIONAL PLAN

OPL/10 – Administration of legislative functions including but not limited to food safety, public health licencing, environmental authority registrations, customer request management, regulation of council's local laws and mosquito management.

OPL/16 – Management of Council's buildings and facilities including operational maintenance programs, and cost-effective asset management programs to meet agreed service levels.

OPL/39 – Review service delivery operations within Council's animal management functions and investigate initiatives to promote responsible pet ownership

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal discussions within Compliance and Finance Department.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The Register of Fees and Charges proposed in accordance with the *Local Government Act 2009*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The Register of Fees and Charges proposed in accordance with any Policy, Local Law and Delegations.

Local Law No. 2 (Animal Management) 2011

Subordinate Local Law No. 2 (Animal Management) 2011

ASSET MANAGEMENT IMPLICATIONS

Fees and charges reflect the operational aspects of assets

REPORT

Following Council taking on the responsibility of the Animal Management Centre, it was noted that a surrender fee had not been included in the adoption of the new fees and charges for the Animal Management Centre.

This fee is a very small cost recovery for dogs and cats surrendered to the Centre by their owners and is standard in most Animal Management Centres including the RSPCA.

ATTACHMENTS

Nil

12.2 MONTHLY FINANCIAL INFORMATION**File Number:** 16/07/2025**Author:** Financial Accountant**Authoriser:** Chief Executive Officer**PRECIS**

Monthly financial report as at 30th June 2025

SUMMARY

The following information provides Council's current position as at 30th June 2025.

OFFICER'S RECOMMENDATION

That the monthly Financial Report, including Capital Works as at 30th June 2025 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to 3rd quarter (amended) budget as adopted by Council on the 21st May 2025.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- The expected position reflects the best estimate on where the 2024/2025 year will land.
- With June being the end of the financial year, 100% of the financial year is now complete, therefore this is our target for benchmark.
- Total Recurrent Revenue is currently sitting at 106% compared to the amended budget.
- This is made up of Recurrent Income currently tracking at:
 - Rates Levies & Charges 100% ■
 - Fees and Charges 116% ■
 - Rental Income 98% ■
 - Interest Received 109% ■
 - Sales Revenue 103% ■
 - Other Income 118% ■
- Total Recurrent Expenditure is sitting at 107% compared to the amended budget.
- This is made up of Recurrent Expenditure currently tracking at:
 - Employee Benefits 106% ■
 - Materials and Services 111% ■
 - Finance Costs 100% ■
 - Depreciation 102% ■
- End of year accruals and journals will be processed during July and August, in preparation for the financial statements and external audit.
- Council's current cash holdings at the end of June 2025 was \$64.24m with \$30.82m of this currently classed as restricted cash. The overall balance is up from last month by \$0.18m.
- All ratios at the end of June are within their respective targets.
- Council's capital expenditure program is currently sitting at \$24.25m in actual expenditure which equates to approximately 65.28% of the total amended budget. When taking into account committed costs of \$13.96m, the total expended is \$38.21m which represents approximately 102.85% of the amended budget. Accruals are still to be completed for end of year.

ATTACHMENTS

1. **Monthly Financial Report June 2025** [↓](#) 
2. **Capital Expenditure Report June 2025** [↓](#) 
3. **Grant Listing for June 2025** [↓](#) 



South Burnett Regional Council
Monthly Financial Report
June 2025



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the 3rd quarter amended budget, at an organisational level, for the period ended 30 June 2025.

The meeting reports for June are a modified, shortened version compared to usual due to the year to date figures not being finalised for the 2024/25 year at this point in time.

- The expected position reflects the best estimate on where the 2024/2025 year will land for the income statement.
- With June being the end of the financial year, 100% of the financial year is now complete, therefore this is our target for benchmark.
- Total Recurrent Revenue is currently sitting at 106% compared to the amended budget.
- This is made up of Recurrent Income currently tracking at:

| | | |
|--------------------------|------|---|
| - Rates Levies & Charges | 100% | ■ |
| - Fees and Charges | 116% | ■ |
| - Rental Income | 98% | ■ |
| - Interest Received | 109% | ■ |
| - Sales Revenue | 103% | ■ |
| - Other Income | 118% | ■ |
- Total Recurrent Expenditure is sitting at 107% compared to the amended budget.
- This is made up of Recurrent Expenditure currently tracking at:

| | | |
|--------------------------|------|---|
| - Employee Benefits | 106% | ■ |
| - Materials and Services | 111% | ■ |
| - Finance Costs | 100% | ■ |
| - Depreciation | 102% | ■ |
- End of year accruals and journals will be processed during July and August, in preparation for the financial statements and external audit.
- Council's current cash holdings at the end of June 2025 was \$64.24m with \$30.82m of this currently classed as restricted cash. The overall balance is up from last month by \$0.18m.
- All ratios at the end of June are within their respective targets.
- Council's capital expenditure program is currently sitting at \$24.25m in actual expenditure which equates to approximately 65.28% of the total amended budget. When taking into account committed costs of \$13.96m, the total expended is \$38.21m which represents approximately 102.85% of the amended budget.

Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 30 June 2025
100% of Year Complete

| | 2025 | Original Budget | Amended Budget | Expected Position | Variance |
|--|-------------|-----------------|----------------|-------------------|----------|
| | \$ | \$ | \$ | \$ | % |
| Income | | | | | |
| Revenue | | | | | |
| Recurrent Revenue | | | | | |
| Rates, Levies and Charges | 60,997,538 | 60,282,543 | 60,836,058 | 60,997,536 | 100% |
| Fees and Charges | 7,064,922 | 5,814,807 | 6,086,213 | 7,209,420 | 116% |
| Rental Income | 584,562 | 583,571 | 597,121 | 608,353 | 98% |
| Interest Received | 3,515,369 | 3,025,000 | 3,215,000 | 3,515,371 | 109% |
| Sales Revenue | 6,359,100 | 6,205,000 | 6,160,000 | 7,401,766 | 103% |
| Other Income | 1,257,758 | 1,352,505 | 1,392,893 | 1,285,721 | 90% |
| Grants, Subsidies, Contributions and Donations | 29,791,382 | 7,435,981 | 25,302,298 | 33,412,406 | 118% |
| | 109,570,632 | 84,699,406 | 103,589,583 | 114,430,572 | 106% |
| Capital Revenue | | | | | |
| Grants, Subsidies, Contribution and Donations | 9,520,622 | 8,095,421 | 12,932,207 | 14,590,914 | 74% |
| Total Income | 119,091,254 | 92,794,827 | 116,521,790 | 129,021,487 | 102% |
| Expenses | | | | | |
| Recurrent Expenses | | | | | |
| Employee Benefits | 30,252,889 | 28,179,321 | 28,522,566 | 30,801,058 | 106% |
| Materials and Services | 57,550,226 | 33,402,025 | 51,906,737 | 58,658,800 | 111% |
| Finance Costs | 1,567,537 | 1,561,780 | 1,566,780 | 2,053,172 | 100% |
| Depreciation and Amortisation | 25,734,916 | 25,154,217 | 25,154,217 | 25,763,794 | 102% |
| | 115,105,568 | 88,297,343 | 107,150,301 | 117,276,824 | 107% |
| Capital Expense | 1,495,853 | (1,930,000) | (1,930,000) | 1,495,853 | -78% |
| Total Expense | 116,601,421 | 86,367,343 | 105,220,301 | 118,772,677 | 111% |
| Net Result | 2,489,833 | 6,427,484 | 11,301,489 | 10,248,809 | |
| Net Operating Result | (5,534,936) | (3,597,937) | (3,560,718) | (2,846,252) | |

1.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

| | Total Revenue | | | | | Total Expenditure | | | | |
|-----------------|-----------------------|----------------------|-----------------------|--|-------------|-----------------------|----------------------|-----------------------|--|-------------|
| | Actual | Original Budget | Amended Budget | | % | Actual | Original Budget | Amended Budget | | % |
| Water | \$ 13,086,112 | \$ 12,822,045 | \$ 13,026,211 | | 100% | \$ 12,424,426 | \$ 11,943,254 | \$ 11,948,254 | | 104% |
| Wastewater | \$ 8,006,632 | \$ 7,885,493 | \$ 7,951,701 | | 101% | \$ 6,372,904 | \$ 6,340,277 | \$ 6,665,370 | | 96% |
| Waste | \$ 9,370,507 | \$ 9,018,938 | \$ 9,334,314 | | 100% | \$ 9,353,539 | \$ 9,421,138 | \$ 9,711,865 | | 96% |
| Plant and Fleet | \$ 160,941 | \$ 196,000 | \$ 196,000 | | 82% | \$ 501,311 | \$ 1,248,982 | \$ 1,248,982 | | 40% |
| Genops | \$ 78,946,439 | \$ 54,776,930 | \$ 73,081,356 | | 108% | \$ 87,456,009 | \$ 61,841,657 | \$ 80,073,794 | | 109% |
| Total | \$ 109,570,632 | \$ 84,699,406 | \$ 103,589,583 | | 106% | \$ 115,105,568 | \$ 88,297,343 | \$ 107,150,301 | | 107% |

1.2 Revenue

1.2.1 Rates Levies and Charges

This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

As at 30 June 2025, rates, levies and charges are tracking at 100%. The Memerambi Estate levies credit amount relates to refund of interest due to payment of levies.

1.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.

As of 30 June 2025, fees and charges are tracking above target at 116%. June accruals for waste disposal are still to be completed.

1.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 30 June 2025, rental income is tracking at 98%. Lease prepayments and June rental accruals are yet to be completed.

1.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears. As of 30 June 2025, interest received is tracking above target at 109%.

1.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 30 June 2025, sales revenue is tracking above target at 103%.

Claims of approximately \$991k were in progress at the end of June 2025 and will be accrued back into June 2025 as part of the end of year adjustments.

1.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 30 June 2025, other income is tracking below target at 90%.

1.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 30 June 2025, operating grants are tracking above target at 118% due to end of year contract asset and liability journals not having been performed as yet. Approximately \$13.34m of the monies received so far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events.

Council received prepayment of approximately 50% of the 2025/2026 Financial Assistance Grant in June 2025.

1.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

As of 30 June 2025, capital grants are tracking below target at 74%. Contract asset and contract liability reconciliations still need to be performed for the end of financial year, which will have an impact on these figures.

1.3 Expenditure

1.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 30 June 2025, employee benefits are tracking above target at 106%. Final provision calculations and end of year reconciliations are yet to be performed.

1.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 30 June 2025, materials and services are tracking above target at 111%. This will change as creditor accruals and prepayments are taken into account.

- Various monthly invoices, including electricity, water usage and waste collection charges, will need to be accrued back into the 2024/2025 financial year.

1.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 30 June 2025, finance costs are tracking on target at 100%. End of year adjustments for the landfill and quarry provisions still need to be completed. Final movements for the provision of doubtful debts still need to be completed.

1.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 30 June 2025, depreciation expense was just above target at 102%. Only minor adjustments to the right of use asset will need to be performed.

Work in progress balance as at 30 June 2025 is \$20.02m, made up of the asset classes listed below.

| <i>Asset Class</i> | <i>Opening Balance</i> | <i>Capital Expenditure</i> | <i>Capitalisation</i> | <i>Closing Balance</i> |
|--------------------|------------------------|----------------------------|-----------------------|------------------------|
| Plant & Equipment | - | - | - | - |
| Land | 37,705 | - | - | 37,705 |
| Buildings | 773,890 | 503,805 | - | 1,277,695 |
| Parks | 2,529,594 | 134,957 | - | 2,664,551 |
| Roads | 7,764,582 | 1,879,317 | - | 9,643,899 |
| Water | 3,166,552 | 235,201 | - | 3,401,753 |
| Wastewater | 265,371 | 6,101 | - | 271,472 |
| Fleet | 1,172,398 | 758,550 | - | 1,930,948 |
| Waste | 501,263 | 256,945 | - | 758,208 |
| Office/ICT | 32,775 | 10,891 | - | 43,666.42 |
| | 16,244,132 | 3,785,767 | - | 20,029,899 |

1.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (therefore its written down value, which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at \$1.49m as at 30 June 2025. This is made up of sales income for fleet items and land sold, less costs of assets sold and write off of sewerage and water network assets.

| <i>Capital Expense</i> | <i>Actual</i> | <i>Original Budget</i> | <i>Amended Budget</i> |
|------------------------|------------------|------------------------|-----------------------|
| INCOME | | | |
| Fleet | - 732,606 | - 1,930,000 | - 1,930,000 |
| Land | - 712,209 | - | - |
| DISPOSALS | | | |
| Roads | 1,957,068 | - | - |
| Fleet | 309,262 | - | - |
| Land | 64,000 | - | - |
| Buildings | 312,036 | - | - |
| Water | 57,466 | - | - |
| Wastewater | 19,019 | - | - |
| Miscellaneous | 221,817 | - | - |
| | 1,495,853 | - 1,930,000 | - 1,930,000 |

2.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 30 June 2025

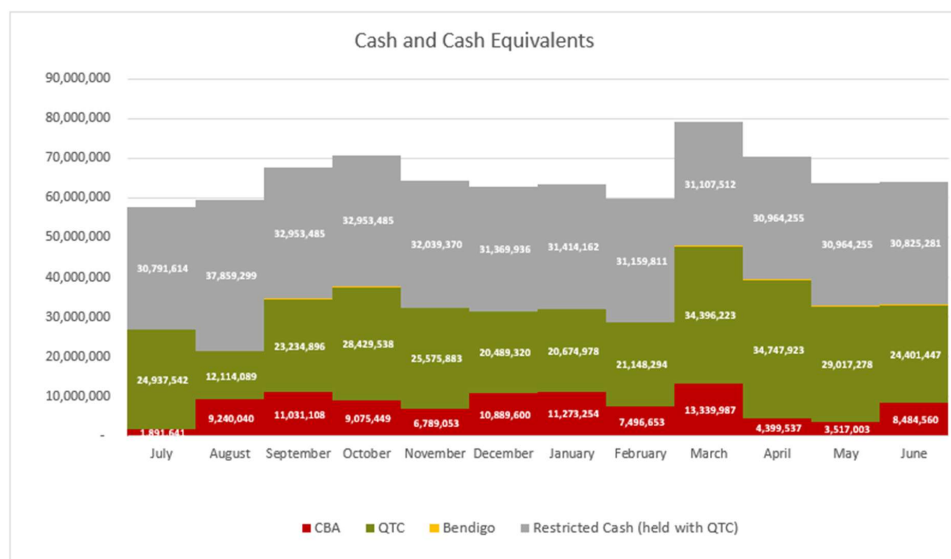
| | 2025 JUNE | Original Budget | Amended Budget |
|--------------------------------------|----------------------|----------------------|----------------------|
| | \$ | \$ | \$ |
| Current Assets | | | |
| Cash and Cash Equivalents | 64,249,089 | 52,627,392 | 61,865,780 |
| Trade and Other Receivables | 16,484,078 | 11,534,119 | 12,572,365 |
| Inventories | 1,009,801 | 894,965 | 894,965 |
| Investments | - | - | - |
| Total Current Assets | 81,742,968 | 65,056,476 | 75,333,110 |
| Non-Current Assets | | | |
| Trade and Other Receivables | 305,474 | 207,854 | 207,854 |
| Property, Plant and Equipment | 1,113,552,887 | 1,105,677,659 | 1,128,042,260 |
| Right of Use Asset | 707,595 | 679,814 | 679,814 |
| Intangible Assets | 6,234,639 | 6,234,643 | 6,234,643 |
| Total Non-Current Assets | 1,120,800,595 | 1,112,799,970 | 1,135,164,571 |
| TOTAL ASSETS | 1,202,543,563 | 1,177,856,446 | 1,210,497,681 |
| Current Liabilities | | | |
| Trade and Other Payables | 16,551,242 | 13,898,382 | 18,458,405 |
| Borrowings | 3,116,492 | 3,262,364 | 3,264,705 |
| Lease Liabilities | 20,755 | 21,340 | 21,340 |
| Provisions | 5,880,297 | 4,118,541 | 4,145,534 |
| Unearned Revenue | 2,988,957 | 2,568,685 | 2,568,685 |
| Other Liabilities | 235,844 | 1,479,842 | 1,479,842 |
| Total Current Liabilities | 28,793,586 | 25,349,154 | 29,938,511 |
| Non-Current Liabilities | | | |
| Trade and Other Payables | - | - | - |
| Borrowings | 17,261,246 | 17,115,172 | 17,115,373 |
| Lease Liabilities | 731,100 | 709,759 | 709,759 |
| Provisions | 12,692,908 | 12,161,863 | 12,337,501 |
| Other Liabilities | 3,020,085 | 1,540,243 | 1,540,243 |
| Total Non-Current Liabilities | 33,705,338 | 31,527,036 | 31,702,876 |
| TOTAL LIABILITIES | 62,498,924 | 56,876,190 | 61,641,387 |
| NET COMMUNITY ASSETS | 1,140,044,638 | 1,120,980,256 | 1,148,856,294 |
| Community Equity | | | |
| Retained Surplus/(Deficiency) | 457,707,895 | 442,557,290 | 466,519,551 |
| Asset Revaluation Surplus | 682,336,743 | 678,422,966 | 682,336,743 |
| TOTAL COMMUNITY EQUITY | 1,140,044,638 | 1,120,980,256 | 1,148,856,294 |

2.1 Current Assets

2.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 30 June 2025, Council's actual cash and cash equivalents balance was \$64.24m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

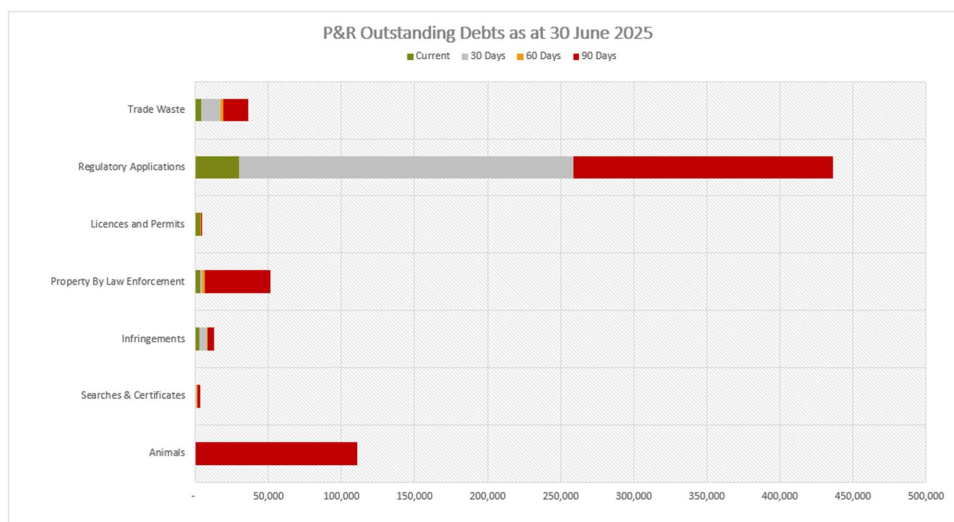


As at the 30 June 2025, the restricted cash balance was \$30.82m. Final end of year adjustments for restricted cash are still to be completed.

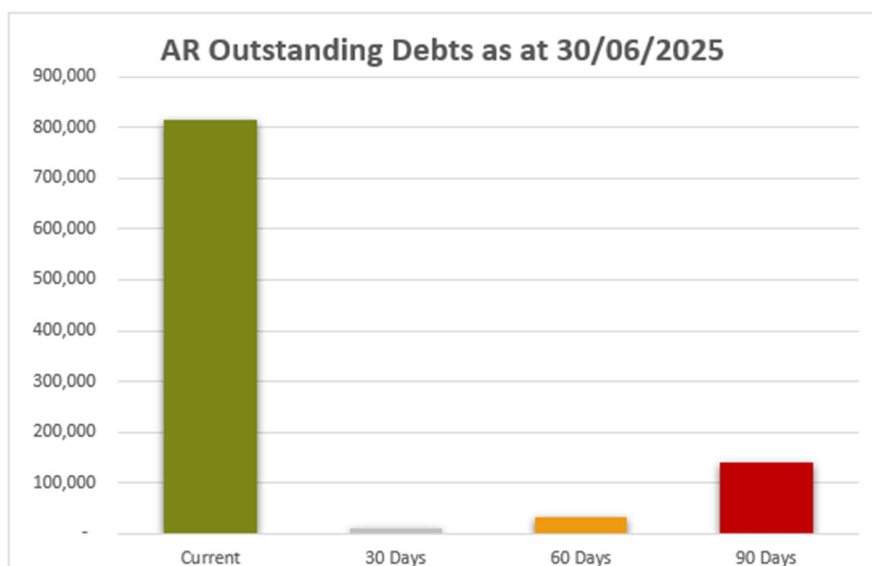
| RESTRICTED CASH | May-25 | Jun-25 | Difference |
|-----------------------------------|-------------------|-------------------|------------------|
| Recurrent Expenditure | 641,345 | 641,345 | - |
| Future Capital Works | | | - |
| Roads | 3,144,182 | 3,144,182 | - |
| Buildings | 3,628,494 | 3,557,986 | - 70,508 |
| Waste | 5,275,013 | 5,240,252 | - 34,761 |
| Land | 25,322 | 25,322 | - |
| Plant & ICT | 5,165,189 | 5,165,189 | - |
| Water | 5,327,125 | 5,293,421 | - 33,704 |
| Wastewater | 5,564,340 | 5,564,340 | - |
| Unspent - Developer Contributions | 1,819,144 | 1,819,144 | - |
| Unspent - Loan Funds | 374,100 | 374,100 | - |
| Total | 30,964,255 | 30,825,281 | - 138,974 |

2.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



Property and Rating (P&R) debts above that are overdue by 90 days or more total \$357k, which is down from last month. This amount is made up of \$111k in overdue animal registrations, \$68k being actively pursued by Council staff or determination on next steps are being investigated, \$45k can be recovered when properties are sold, and \$133k belong to developer contributions that will be finalised in the future.

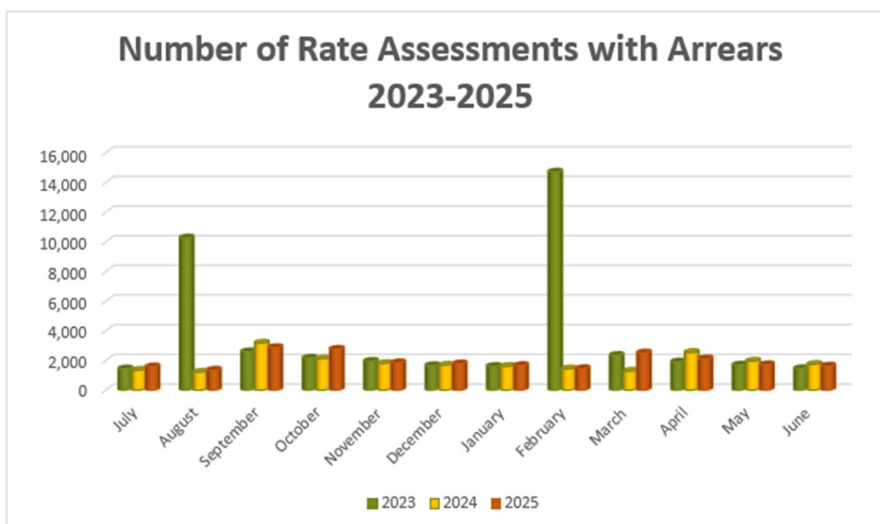
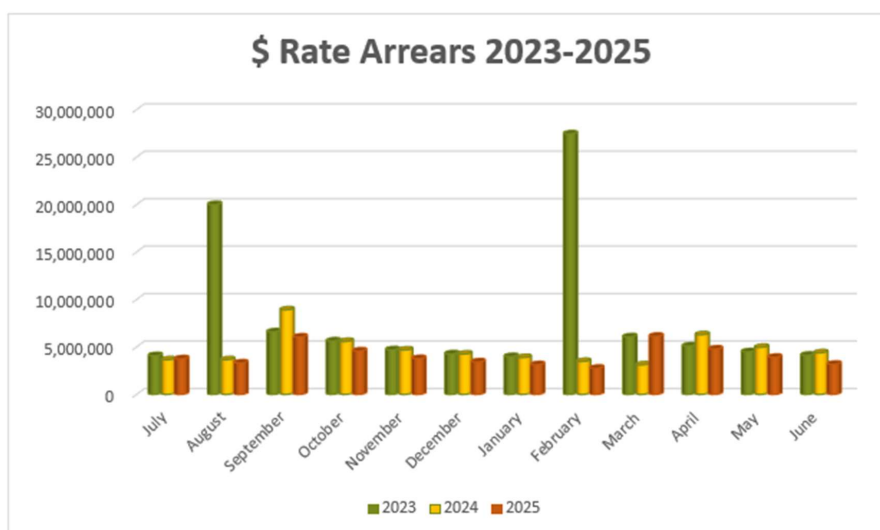


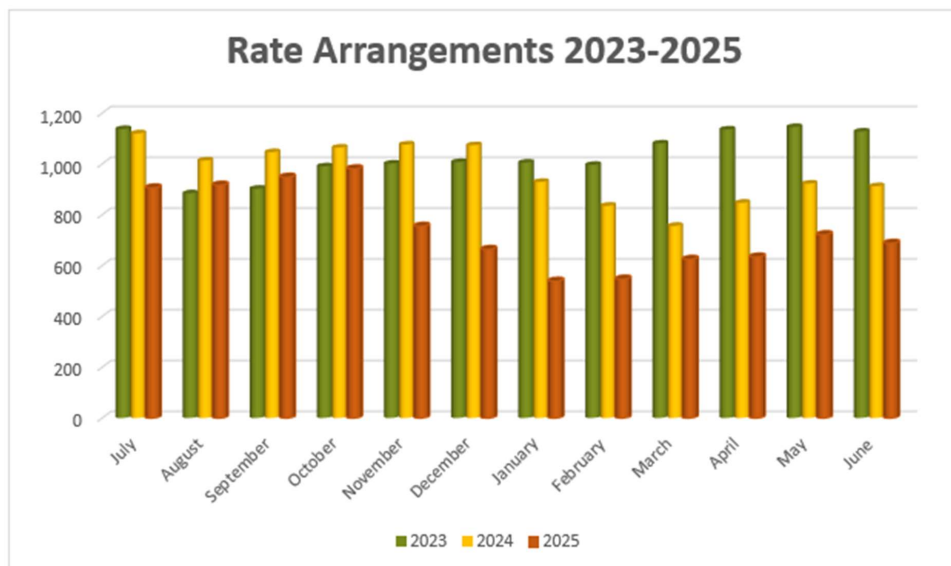
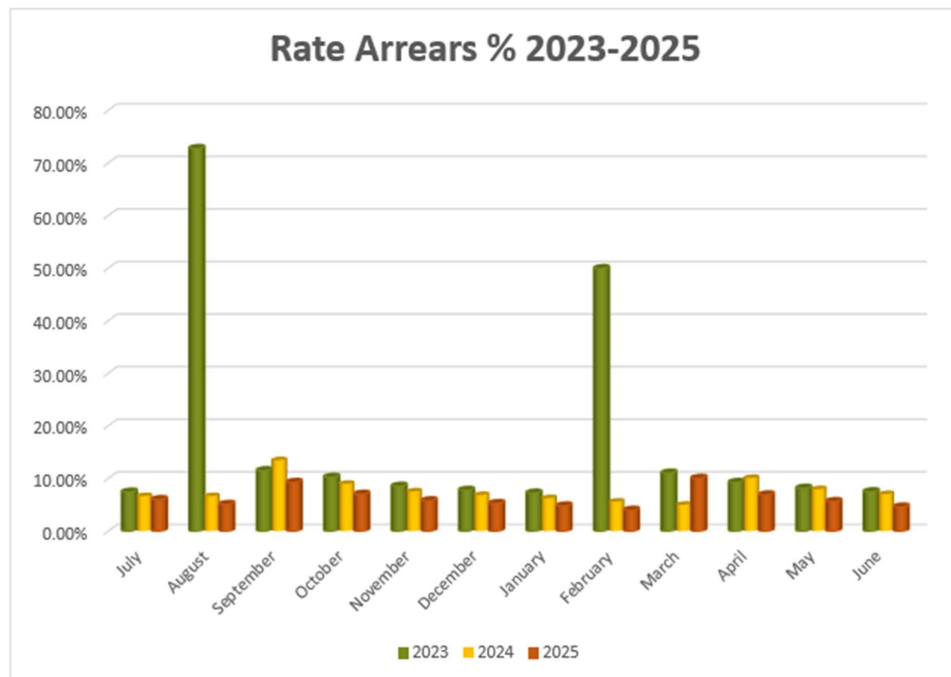
The AR outstanding debts 90+ days is currently \$140k (up from last month) which is 14% of total AR outstanding debts.

A total of 32.62% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council and the remaining 67.38% is being actively pursued by Council staff.

Rates in arrears as of 30 June 2025 is sitting at \$3.17m or 4.6% which is below the target arrears of 7%. There are currently 688 assessments with rate arrangements in place which accounts for 42.16% of the properties that are in arrears.

Starting in the 2023/24 financial year, the effect of rates levies raised but still current have, been removed to avoid distortion of numbers during August and February.





2.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

2.2 Non-Current Assets

2.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

2.2.2 Property, Plant and Equipment

The total capital amended budget (including continued projects from 2023/24) is \$37.26m.

Actual spend as of 30 June 2025 is \$24.25m, which is tracking below target at 65.28%. Committed costs of \$13.96m are also identified which takes the actual and committed spend up to 102.85% of the amended budget. Accruals are yet to be completed for the 2024/2025 financial year.

Capital project budget report is attached separately to this document.

Comprehensive revaluations for water and wastewater assets and indexation revaluations for all other asset classes are currently underway and are being finalised.

2.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at BP Dam, which is currently due to end in 2051. End of year adjustments are still to be completed.

2.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

2.3 Liabilities

2.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

Accounts Payable - Local Purchases 2024/2025

Report run: 10-Jul-2025

| Town of Business | Town of Business Description | April 2025 Purchases | May 2025 Purchases | June 2025 Purchases |
|---------------------|---------------------------------|-------------------------|-----------------------|------------------------|
| LOCAL | | | | |
| | Total Local | 2,397,524.62 | 4,809,574.47 | 3,103,987.05 |
| OUTSIDE SBRC | | | | |
| | Cherbourg | 1,489.90 | 279.00 | 264.00 |
| | Dalby | 222,073.26 | 484,954.13 | 500.00 |
| | Neighbouring Council | 13,851.75 | 317,218.83 | 138,002.50 |
| | Other | 2,750,951.67 | 6,058,932.63 | 4,521,697.82 |
| | Yarraman | 29,324.88 | 29,398.80 | 0.00 |
| | Total Other | 3,017,691.46 | 6,890,783.39 | 4,660,464.32 |
| | % Local Purchases | 44.27% | 41.11% | 39.98% |

2.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 30 June 2025 was \$20,377,737 made up of borrowings in the following departments.

| Department | Borrowings |
|----------------------|----------------------|
| NRM & Parks | \$ 213,563 |
| Finance | \$ - |
| Property | \$ 116,762 |
| Economic Development | \$ 135,520 |
| Environment & Waste | \$ 398,682 |
| Infrastructure | \$ 7,330,025 |
| Water & Wastewater | \$ 12,183,185 |
| Total | \$ 20,377,737 |

2.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

2.3.4 Provisions

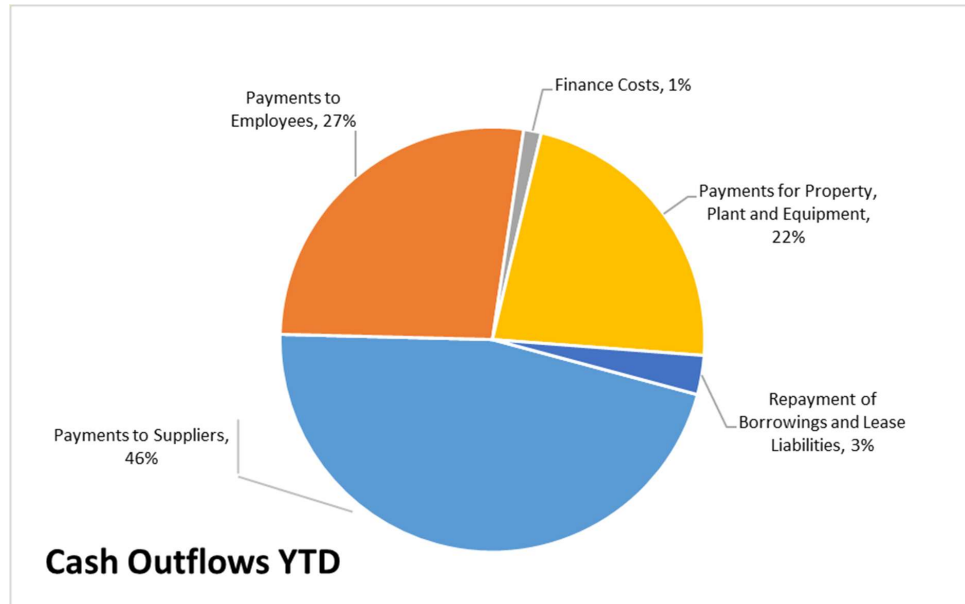
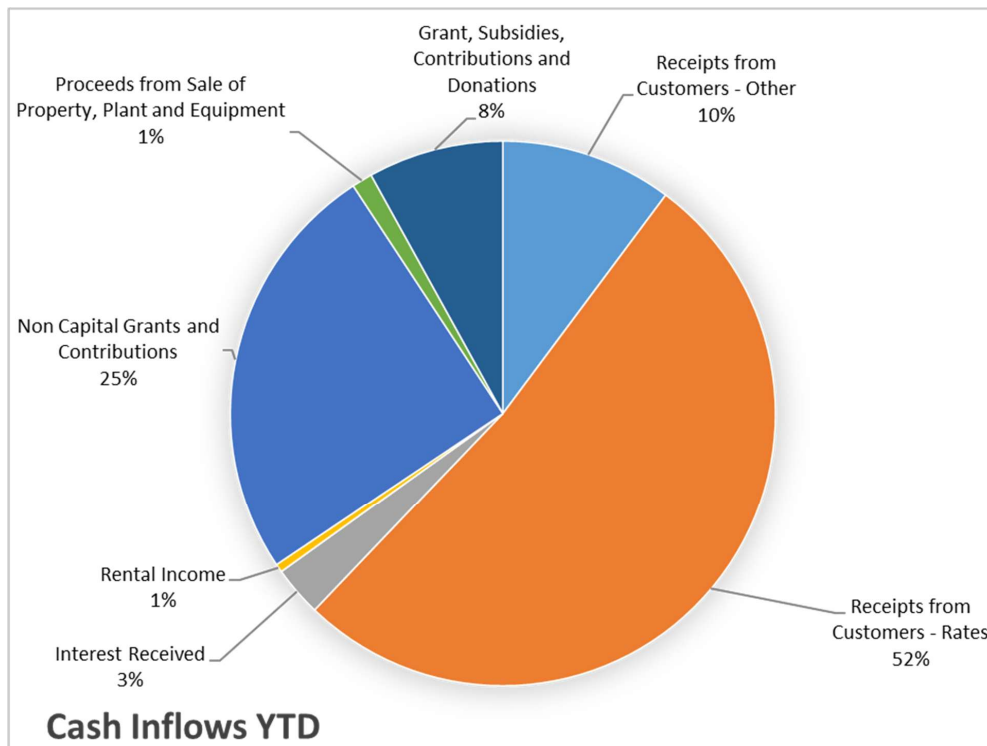
Provisions are made up of landfill and gravel pit expected restoration costs and employee annual leave and long service leave. Provisions will be impacted by discount rates and end of year calculations.

2.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments to cover the next four financial years' worth of State Waste Levy. The 2028/2029 State Waste Levy allocation will be paid to Council in 2025/2026.

3.0 Interim Cash Flow

| Monthly Cashflow | Apr | May | June | YTD | Original Budget | Amended Budget | YTD vs Amended Budget % |
|--|----------------------|----------------------|----------------------|-----------------------|-----------------------|-----------------------|-------------------------|
| Cash Flows from Operating Activities | | | | | | | |
| Receipts from Customers | (\$285,840) | \$84,808 | \$3,209,131 | \$73,627,071 | \$80,779,369 | \$83,157,779 | 89% |
| Payments to Suppliers and Employees | (\$11,060,224) | (\$8,146,606) | (\$5,201,737) | (\$85,326,371) | (\$66,903,985) | (\$85,881,510) | 99% |
| | (\$11,346,064) | (\$8,061,798) | (\$1,992,607) | (\$11,699,300) | \$13,875,384 | (\$2,723,731) | |
| Interest Received | \$344,802 | \$301,147 | \$282,504 | \$3,515,369 | \$3,025,000 | \$3,215,000 | 109% |
| Rental Income | \$42,268 | \$31,108 | \$104,904 | \$584,562 | \$583,571 | \$597,121 | 98% |
| Non Capital Grants and Contributions | \$2,921,381 | \$3,330,705 | \$3,659,725 | \$29,791,382 | \$7,435,981 | \$25,302,298 | 118% |
| Finance Costs | (\$130,008) | (\$135,494) | (\$121,006) | (\$1,567,537) | (\$1,103,401) | (\$1,108,401) | 141% |
| Net Cash Inflow (Outflow) from Operating Activities | (\$8,167,620) | (\$4,534,332) | \$1,933,520 | \$20,624,478 | \$23,816,535 | \$25,282,287 | 82% |
| Cash Flows from Investing Activities | | | | | | | |
| Payments for Property, Plant and Equipment | (\$2,163,858) | (\$3,119,536) | (\$3,908,199) | (\$26,215,135) | (\$39,847,405) | (\$37,155,364) | 71% |
| Payments for Intangible Assets | - | - | - | - | - | - | 0% |
| Advances/(Repayments) of Loans and Advances | - | - | - | - | - | - | 0% |
| Proceeds from Sale of Property, Plant and Equipment | \$87,109 | \$155,682 | \$125,563 | \$1,444,815 | \$1,930,000 | \$1,930,000 | 75% |
| Grant, Subsidies, Contributions and Donations | \$1,502,419 | \$798,332 | \$1,956,119 | \$9,520,622 | \$8,095,421 | \$12,932,207 | 74% |
| Net Cash Inflow (Outflow) from Investing Activities | (\$574,330) | (\$2,165,523) | (\$1,826,518) | (\$15,249,697) | (\$29,821,985) | (\$22,293,156) | 68% |
| Cash Flows from Financing Activities | | | | | | | |
| Proceeds from Borrowings and Leasing Liabilities | - | - | - | - | - | - | 0% |
| Repayment of Borrowings and Leasing Liabilities | \$75,225 | \$77,733 | \$75,225 | (\$3,462,889) | (\$3,460,548) | (\$3,460,548) | 100% |
| Net Cash Inflow (Outflow) from Financing Activities | \$75,225 | \$77,733 | \$75,225 | (\$3,462,889) | (\$3,460,548) | (\$3,460,548) | 100% |
| Cash and Cash Equivalents at the Beginning of the Period | \$79,355,708 | \$70,688,984 | \$64,066,861 | \$62,337,197 | \$62,093,389 | \$62,337,197 | |
| Net Increase (Decrease) in Cash and Cash Equivalents | (\$8,666,725) | (\$6,622,122) | \$182,228 | \$1,911,892 | (\$9,465,997) | (\$471,417) | |
| Cash and Cash Equivalents at the End of the Period | \$70,688,984 | \$64,066,861 | \$64,249,089 | \$64,249,089 | \$52,627,392 | \$61,865,780 | |
| Restricted Cash | \$30,964,255 | \$30,964,255 | \$30,825,281 | \$30,825,281 | | | |
| Cash Available for Use | \$39,724,728 | \$33,102,606 | \$33,423,808 | \$33,423,808 | | | |



4.0 Interim Changes in Equity

| | <i>Apr-25</i> \$ | <i>May-25</i> \$ | <i>Jun-25</i> \$ | <i>YTD</i> \$ |
|---|----------------------|----------------------|----------------------|----------------------|
| Asset Revaluation Surplus | | | | |
| Opening Balance | 682,336,743 | 682,336,743 | 682,336,743 | 682,336,743 |
| Incl/(dec) in asset revaluation surplus | - | - | - | - |
| Closing Balance | 682,336,743 | 682,336,743 | 682,336,743 | 682,336,743 |
| Retained Surplus | | | | |
| Opening Balance | 471,986,571 | 468,243,148 | 463,083,067 | 455,218,062 |
| Restricted Cash Released | - | - | - | - |
| Net Result | - 3,743,424 | - 5,160,081 | - 5,375,172 | 2,489,833 |
| Closing Balance | 468,243,148 | 463,083,067 | 457,707,895 | 457,707,895 |
| Total Community Equity | 1,150,579,891 | 1,145,419,810 | 1,140,044,638 | 1,140,044,638 |

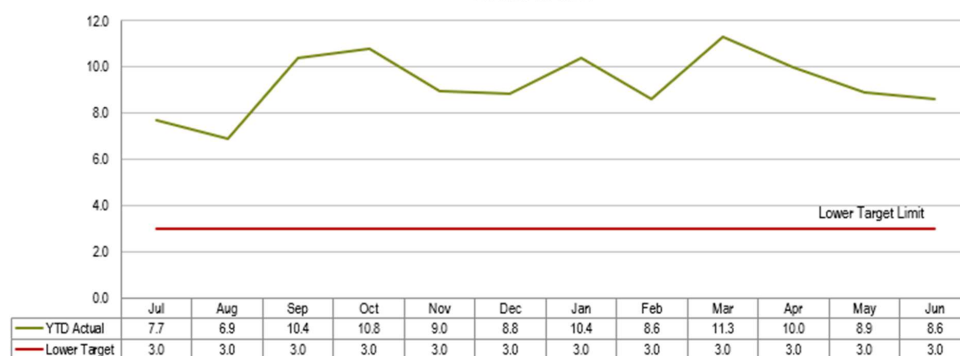
5.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

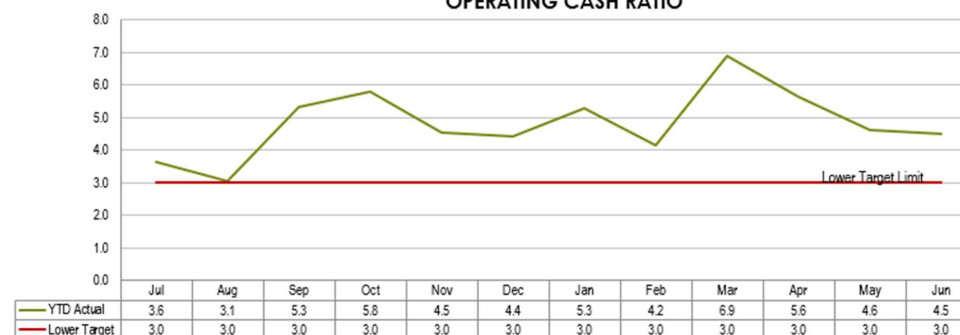
| Ratio | Description | Formula | SBRC's Target | Status | Jun-25 |
|--|--|---|--|--------|---------|
| Cash Ratio | Number of months operating expenditure covered by total cash held | $\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$ | Target greater than or equal to 3 months | ✓ | 8.63 |
| Operating Cash Ratio | Number of months operating expenditure covered by working cash held | $\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$ | Target greater than or equal to 3 months | ✓ | 4.49 |
| Current Ratio (Working Capital Ratio) | This measures the extent to which Council has liquid assets available to meet short term financial obligations | $\frac{\text{Current Assets}}{\text{Current Liabilities}}$ | Target between 2.0 & 4.0 | ✓ | 2.84 |
| Funded Long-Term Liabilities | Percentage of Restricted Cash and Long Term Liabilities backed by Cash | $\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$ | Target greater than or equal to 59% | ✓ | 133.61% |
| Debt Servicing Ratio | This indicates Council's ability to meet current debt instalments with recurrent revenue | $\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$ | Target less than or equal to 10% | ✓ | 3.16% |
| Cash Balance - \$M | Total Cash that Council held | $\text{Cash Held at Period End}$ | Target greater than or equal to \$24M | ✓ | 64.25 |
| Debt to Asset Ratio | To what extent our debt will be covered by total assets | $\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$ | Target less than or equal to 10% | ✓ | 1.69% |
| Interest Coverage Ratio | This ratio demonstrates the extent which operating revenues are being used to meet the financing charges | $\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$ | Target between 0% and 5% | ✓ | 0.86% |

All ratios at the end of June are all within their respective targets.

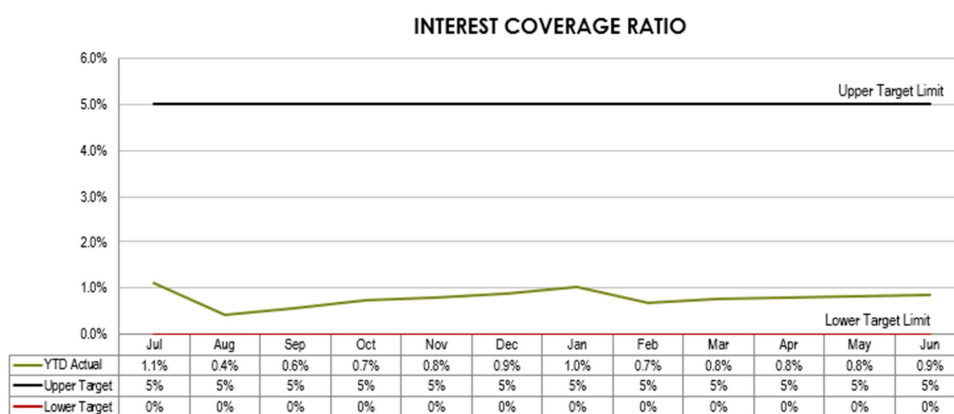
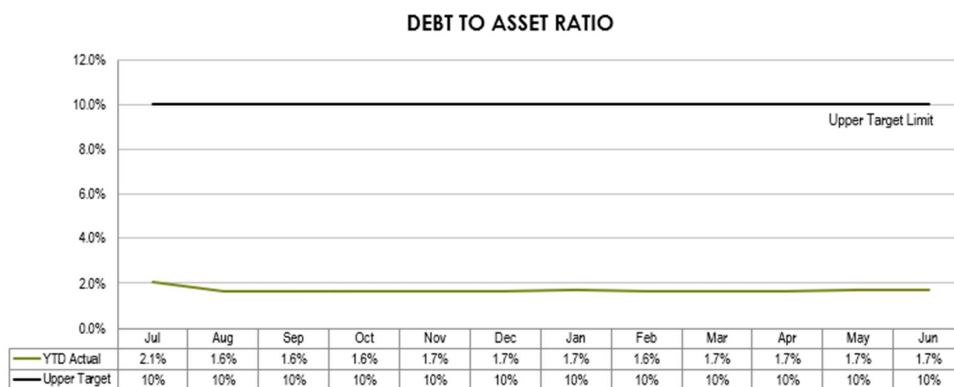
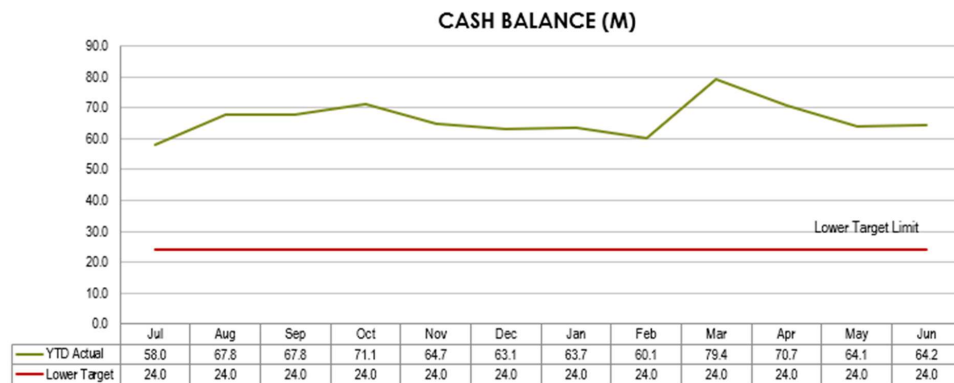
CASH RATIO



OPERATING CASH RATIO







6.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2024/2025 to 2033/2034. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2024/2025 year.

6.1 Income and Expenditure Statements

| | Year 2 2025/2026 | Year 3 2026/2027 | Year 4 2027/2028 | Year 5 2028/2029 |
|--|-----------------------|-----------------------|----------------------|----------------------|
| Income | | | | |
| Revenue | | | | |
| Recurrent Revenue | | | | |
| Rates, Levies and Charges | \$ 63,100,993 | \$ 65,961,686 | \$ 68,973,724 | \$ 71,695,583 |
| Fees and Charges | \$ 5,993,022 | \$ 6,147,123 | \$ 6,299,155 | \$ 6,454,983 |
| Rental Income | \$ 600,387 | \$ 615,996 | \$ 631,397 | \$ 647,182 |
| Interest Received | \$ 2,855,675 | \$ 2,827,582 | \$ 2,796,021 | \$ 2,763,672 |
| Sales Revenue | \$ 3,897,355 | \$ 3,998,686 | \$ 4,098,654 | \$ 4,201,121 |
| Other Income | \$ 1,387,840 | \$ 1,418,852 | \$ 1,449,447 | \$ 1,480,805 |
| Grants, Subsidies, Contributions and Donations | \$ 7,658,488 | \$ 7,716,743 | \$ 7,584,885 | \$ 7,593,232 |
| | <u>\$ 85,493,760</u> | <u>\$ 88,686,668</u> | <u>\$ 91,833,283</u> | <u>\$ 94,836,578</u> |
| Capital Revenue | | | | |
| Grants, Subsidies, Contribution and Donations | \$ 7,940,886 | \$ 6,696,050 | \$ 6,128,194 | \$ 6,228,194 |
| Total Income | <u>\$ 93,434,646</u> | <u>\$ 95,382,718</u> | <u>\$ 97,961,477</u> | <u>\$101,064,772</u> |
| Expenses | | | | |
| Recurrent Expenses | | | | |
| Employee Benefits | \$ 27,782,888 | \$ 28,474,459 | \$ 29,186,316 | \$ 29,915,982 |
| Materials and Services | \$ 32,833,477 | \$ 33,479,967 | \$ 34,309,739 | \$ 34,816,757 |
| Finance Costs | \$ 1,442,761 | \$ 1,831,848 | \$ 2,288,000 | \$ 2,036,169 |
| Depreciation and Amortisation | \$ 25,694,114 | \$ 26,182,262 | \$ 26,529,955 | \$ 26,706,339 |
| | <u>\$ 87,753,240</u> | <u>\$ 89,968,536</u> | <u>\$ 92,314,010</u> | <u>\$ 93,475,247</u> |
| Capital Expense | (\$ 460,000) | (\$ 420,000) | (\$ 435,000) | (\$ 420,000) |
| Total Expense | <u>\$ 87,293,240</u> | <u>\$ 89,548,536</u> | <u>\$ 91,879,010</u> | <u>\$ 93,055,247</u> |
| Net Result | <u>\$ 6,141,406</u> | <u>\$ 5,834,182</u> | <u>\$ 6,082,467</u> | <u>\$ 8,009,525</u> |
| Net Operating Result | <u>(\$ 2,259,480)</u> | <u>(\$ 1,281,868)</u> | <u>(\$ 480,727)</u> | <u>\$ 1,361,331</u> |

| | Year 6 2029/2030 | Year 7 2030/2031 | Year 8 2031/2032 | Year 9 2032/2033 | Year 10 2033/2034 |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| Income | | | | | |
| Revenue | | | | | |
| Recurrent Revenue | | | | | |
| Rates, Levies and Charges | \$ 74,542,139 | \$ 77,520,138 | \$ 79,203,540 | \$ 81,161,819 | \$ 83,390,960 |
| Fees and Charges | \$ 6,614,705 | \$ 6,778,422 | \$ 6,946,234 | \$ 7,118,239 | \$ 7,294,543 |
| Rental Income | \$ 663,362 | \$ 679,945 | \$ 696,943 | \$ 714,367 | \$ 732,225 |
| Interest Received | \$ 2,730,515 | \$ 2,696,528 | \$ 2,661,692 | \$ 2,625,984 | \$ 2,589,383 |
| Sales Revenue | \$ 4,306,149 | \$ 4,413,803 | \$ 4,524,148 | \$ 4,637,253 | \$ 4,753,185 |
| Other Income | \$ 1,512,953 | \$ 1,545,898 | \$ 1,579,668 | \$ 1,614,281 | \$ 1,649,761 |
| Grants, Subsidies, Contributions and Donations | \$ 7,601,788 | \$ 7,610,556 | \$ 7,619,544 | \$ 7,628,759 | \$ 7,638,203 |
| | \$ 97,971,611 | \$101,245,290 | \$103,231,769 | \$105,500,702 | \$108,048,260 |
| Capital Revenue | | | | | |
| Grants, Subsidies, Contribution and Donations | \$ 6,228,194 | \$ 5,939,252 | \$ 6,228,194 | \$ 6,228,194 | \$ 6,228,194 |
| Total Income | <u>\$104,199,805</u> | <u>\$107,184,542</u> | <u>\$109,459,963</u> | <u>\$111,728,896</u> | <u>\$114,276,454</u> |
| Expenses | | | | | |
| Recurrent Expenses | | | | | |
| Employee Benefits | \$ 30,663,878 | \$ 31,430,490 | \$ 32,216,257 | \$ 33,021,668 | \$ 33,847,215 |
| Materials and Services | \$ 35,704,951 | \$ 36,535,292 | \$ 37,795,452 | \$ 38,297,688 | \$ 39,315,118 |
| Finance Costs | \$ 1,867,659 | \$ 1,733,278 | \$ 1,531,497 | \$ 1,486,768 | \$ 1,449,080 |
| Depreciation and Amortisation | \$ 27,034,032 | \$ 27,235,385 | \$ 27,468,639 | \$ 27,646,143 | \$ 27,832,036 |
| | \$ 95,270,520 | \$ 96,934,444 | \$ 99,011,845 | \$100,452,267 | \$102,443,449 |
| Capital Expense | (\$ 430,000) | (\$ 465,000) | (\$ 440,000) | (\$ 400,000) | (\$ 412,000) |
| Total Expense | <u>\$ 94,840,520</u> | <u>\$ 96,469,444</u> | <u>\$ 98,571,845</u> | <u>\$100,052,267</u> | <u>\$102,031,449</u> |
| Net Result | <u>\$ 9,359,285</u> | <u>\$ 10,715,097</u> | <u>\$ 10,888,118</u> | <u>\$ 11,676,629</u> | <u>\$ 12,245,005</u> |
| Net Operating Result | <u>\$ 2,701,091</u> | <u>\$ 4,310,845</u> | <u>\$ 4,219,924</u> | <u>\$ 5,048,435</u> | <u>\$ 5,604,811</u> |

6.2 Financial Position

| | Year 2 2025/2026 | Year 3 2026/2027 | Year 4 2027/2028 | Year 5 2028/2029 |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| Assets | | | | |
| Current Assets | | | | |
| Cash and Cash Equivalents | \$ 52,556,944 | \$ 55,499,336 | \$ 52,500,071 | \$ 52,896,917 |
| Receivables | \$ 10,347,788 | \$ 10,495,179 | \$ 10,783,781 | \$ 10,815,668 |
| Inventories | \$ 884,965 | \$ 874,965 | \$ 864,965 | \$ 854,965 |
| Total Current Assets | \$ 63,789,697 | \$ 66,869,480 | \$ 64,148,817 | \$ 64,567,550 |
| Non-Current Assets | | | | |
| Receivables - Non-Current | \$ - | \$ - | \$ - | \$ - |
| Infrastructure, Property, Plant and Equipment | \$ 1,147,073,253 | \$ 1,179,076,193 | \$ 1,192,920,022 | \$ 1,208,032,429 |
| Intangible Assets | \$ 6,226,439 | \$ 6,218,022 | \$ 6,209,395 | \$ 6,200,552 |
| Right Of Use Assets | \$ 652,033 | \$ 624,253 | \$ 596,606 | \$ 568,960 |
| Total Non-Current Assets | \$ 1,153,951,726 | \$ 1,185,918,468 | \$ 1,199,726,025 | \$ 1,214,801,942 |
| Total Assets | \$ 1,217,741,422 | \$ 1,252,787,948 | \$ 1,263,874,841 | \$ 1,279,369,492 |
| Liabilities | | | | |
| Current Liabilities | | | | |
| Payables | \$ 13,328,574 | \$ 13,371,174 | \$ 13,410,733 | \$ 13,457,838 |
| Borrowings | \$ 3,690,927 | \$ 3,627,224 | \$ 3,800,736 | \$ 3,874,477 |
| Provisions | \$ 3,928,089 | \$ 6,472,076 | \$ 3,948,425 | \$ 4,035,849 |
| Unearned Revenue | \$ 2,578,685 | \$ 2,588,685 | \$ 2,598,685 | \$ 2,608,685 |
| Other Liabilities | \$ 1,540,243 | \$ - | \$ - | \$ - |
| Total Current Liabilities | \$ 25,066,518 | \$ 26,059,158 | \$ 23,758,579 | \$ 23,976,849 |
| Non-Current Liabilities | | | | |
| Payables - Non-Current | \$ 687,814 | \$ 665,391 | \$ 642,329 | \$ 618,611 |
| Borrowings - Non-Current | \$ 23,499,334 | \$ 30,682,531 | \$ 26,915,176 | \$ 23,075,982 |
| Provisions - Non-Current | \$ 12,635,393 | \$ 10,442,034 | \$ 10,779,331 | \$ 11,043,390 |
| Other Liabilities - Non-Current | \$ - | \$ - | \$ - | \$ - |
| Total Non-Current Liabilities | \$ 36,822,541 | \$ 41,789,956 | \$ 38,336,836 | \$ 34,737,983 |
| Total Liabilities | \$ 61,889,059 | \$ 67,849,115 | \$ 62,095,414 | \$ 58,714,832 |
| Net Assets | \$ 1,155,852,364 | \$ 1,184,938,833 | \$ 1,201,779,427 | \$ 1,220,654,660 |
| Equity | | | | |
| Retained Earnings | \$ 448,698,696 | \$ 454,532,878 | \$ 460,615,345 | \$ 468,624,869 |
| Revaluation Reserve | \$ 707,153,668 | \$ 730,405,955 | \$ 741,164,082 | \$ 752,029,791 |
| Total Equity | \$ 1,155,852,364 | \$ 1,184,938,833 | \$ 1,201,779,427 | \$ 1,220,654,660 |

| | Year 6 2029/2030 | Year 7 2030/2031 | Year 8 2031/2032 | Year 9 2032/2033 | Year 10 2033/2034 |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Assets | | | | | |
| Current Assets | | | | | |
| Cash and Cash Equivalents | \$ 60,169,752 | \$ 60,309,368 | \$ 66,832,475 | \$ 76,028,770 | \$ 87,466,934 |
| Receivables | \$ 10,985,271 | \$ 11,292,668 | \$ 11,608,144 | \$ 12,127,111 | \$ 12,762,862 |
| Inventories | \$ 844,965 | \$ 834,965 | \$ 824,965 | \$ 814,965 | \$ 804,965 |
| Total Current Assets | \$ 71,999,989 | \$ 72,437,002 | \$ 79,265,584 | \$ 88,970,846 | \$ 101,034,761 |
| Non-Current Assets | | | | | |
| Receivables - Non-Current | \$ - | \$ - | \$ - | \$ - | \$ - |
| Infrastructure, Property, Plant and Equipment | \$ 1,217,344,499 | \$ 1,231,609,362 | \$ 1,246,256,617 | \$ 1,258,505,404 | \$ 1,269,361,477 |
| Intangible Assets | \$ 6,191,488 | \$ 6,182,197 | \$ 6,172,674 | \$ 6,162,913 | \$ 6,152,908 |
| Right Of Use Assets | \$ 541,315 | \$ 513,669 | \$ 486,023 | \$ 458,377 | \$ 431,516 |
| Total Non-Current Assets | \$ 1,224,077,302 | \$ 1,238,305,228 | \$ 1,252,915,315 | \$ 1,265,126,696 | \$ 1,275,945,902 |
| Total Assets | \$ 1,296,077,292 | \$ 1,310,742,230 | \$ 1,332,180,899 | \$ 1,354,097,542 | \$ 1,376,980,663 |
| Liabilities | | | | | |
| Current Liabilities | | | | | |
| Payables | \$ 13,506,728 | \$ 13,554,735 | \$ 13,607,648 | \$ 13,656,155 | \$ 13,709,572 |
| Borrowings | \$ 4,063,257 | \$ 844,597 | \$ 890,105 | \$ 938,325 | \$ 989,134 |
| Provisions | \$ 7,400,474 | \$ 4,000,511 | \$ 4,263,053 | \$ 3,944,370 | \$ 4,151,998 |
| Other Liabilities | \$ 2,618,685 | \$ 2,628,685 | \$ 2,638,685 | \$ 2,648,685 | \$ 2,658,685 |
| Total Current Liabilities | \$ 27,589,143 | \$ 21,028,528 | \$ 21,399,491 | \$ 21,187,535 | \$ 21,509,389 |
| Non-Current Liabilities | | | | | |
| Payables - Non-Current | \$ 594,216 | \$ 569,125 | \$ 543,317 | \$ 517,855 | \$ 492,989 |
| Borrowings - Non-Current | \$ 19,050,020 | \$ 18,244,843 | \$ 17,396,406 | \$ 16,502,124 | \$ 15,559,544 |
| Provisions - Non-Current | \$ 7,855,604 | \$ 8,112,219 | \$ 7,971,103 | \$ 8,147,866 | \$ 8,124,676 |
| Other Liabilities - Non-Current | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Non-Current Liabilities | \$ 27,499,839 | \$ 26,926,187 | \$ 25,910,825 | \$ 25,167,845 | \$ 24,177,210 |
| Total Liabilities | \$ 55,088,983 | \$ 47,954,715 | \$ 47,310,317 | \$ 46,355,380 | \$ 45,686,597 |
| Net Assets | \$ 1,240,988,308 | \$ 1,262,787,515 | \$ 1,284,870,582 | \$ 1,307,742,161 | \$ 1,331,294,065 |
| Equity | | | | | |
| Retained Earnings | \$ 477,984,154 | \$ 488,699,251 | \$ 499,587,369 | \$ 511,263,998 | \$ 523,509,003 |
| Revaluation Reserve | \$ 763,004,154 | \$ 774,088,264 | \$ 785,283,213 | \$ 796,478,163 | \$ 807,785,062 |
| Total Equity | \$ 1,240,988,308 | \$ 1,262,787,515 | \$ 1,284,870,582 | \$ 1,307,742,161 | \$ 1,331,294,065 |

6.3 Cash Flow

| | Year 2 2025/2026 | Year 3 2026/2027 | Year 4 2027/2028 | Year 5 2028/2029 |
|---|------------------------|------------------------|------------------------|------------------------|
| Cash Flows from Operating Activities | | | | |
| <i>Receipts:</i> | | | | |
| Receipts from Customers | \$ 79,610,058 | \$ 81,329,586 | \$ 84,550,798 | \$ 88,013,344 |
| Interest Received | \$ 2,855,675 | \$ 2,827,582 | \$ 2,796,021 | \$ 2,763,672 |
| Rental Income | \$ 600,387 | \$ 615,996 | \$ 631,397 | \$ 647,182 |
| Non-Capital Grants and Contributions | \$ 7,658,488 | \$ 7,716,743 | \$ 7,584,885 | \$ 7,593,232 |
| <i>Payments:</i> | | | | |
| Payment to Suppliers | (\$ 66,727,614) | (\$ 67,520,045) | (\$ 70,141,729) | (\$ 68,950,662) |
| Borrowing Costs | (\$ 958,031) | (\$ 1,366,297) | (\$ 1,810,602) | (\$ 1,636,117) |
| Net Cash Provided (or Used) in Operating Activities | \$ 23,038,962 | \$ 23,603,565 | \$ 23,610,769 | \$ 28,430,651 |
| Cash Flows from Investing Activities | | | | |
| <i>Receipts:</i> | | | | |
| Proceeds from Sale of PPE | \$ 460,000 | \$ 420,000 | \$ 435,000 | \$ 420,000 |
| Grants, Subsidies, Contributions and Donations | \$ 7,940,886 | \$ 6,696,050 | \$ 6,128,194 | \$ 6,228,194 |
| <i>Payments:</i> | | | | |
| Payments for PPE | (\$ 38,323,021) | (\$ 34,896,717) | (\$ 29,579,384) | (\$ 30,916,548) |
| Net Cash Provided (or Used) in Investing Activities | (\$ 29,922,135) | (\$ 27,780,667) | (\$ 23,016,190) | (\$ 24,268,354) |
| Cash Flows from Financing Activities | | | | |
| <i>Receipts:</i> | | | | |
| Proceeds from Borrowings | \$ 9,800,000 | \$ 10,500,000 | \$ - | \$ - |
| <i>Payments:</i> | | | | |
| Repayments of Borrowings | (\$ 2,987,275) | (\$ 3,380,506) | (\$ 3,593,844) | (\$ 3,765,453) |
| Net Cash Provided (or Used) in Financing Activities | \$ 6,812,725 | \$ 7,119,494 | (\$ 3,593,844) | (\$ 3,765,453) |
| Net Increase/(Decrease) in Cash and Cash Equivalents | (\$ 70,448) | \$ 2,942,392 | (\$ 2,999,265) | \$ 396,844 |
| Cash and Cash Equivalents at Beginning of Period | \$ 52,627,392 | \$ 52,556,944 | \$ 55,499,336 | \$ 52,500,071 |
| Cash and Cash Equivalents at End of Period | \$ 52,556,944 | \$ 55,499,336 | \$ 52,500,071 | \$ 52,896,917 |

| | Year 6 2029/2030 | Year 7 2030/2031 | Year 8 2031/2032 | Year 9 2032/2033 | Year 10 2033/2034 |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|
| Cash Flows from Operating Activities | | | | | |
| <i>Receipts:</i> | | | | | |
| Receipts from Customers | \$ 91,127,088 | \$ 94,328,303 | \$ 96,584,668 | \$ 98,774,558 | \$ 101,340,774 |
| Interest Received | \$ 2,730,515 | \$ 2,696,528 | \$ 2,661,692 | \$ 2,625,984 | \$ 2,589,383 |
| Rental Income | \$ 663,362 | \$ 679,945 | \$ 696,943 | \$ 714,367 | \$ 732,225 |
| Non capital grants and contributions | \$ 7,601,788 | \$ 7,610,556 | \$ 7,619,544 | \$ 7,628,759 | \$ 7,638,203 |
| <i>Payments:</i> | | | | | |
| Payment to Suppliers | (\$ 70,877,445) | (\$ 75,904,063) | (\$ 74,819,808) | (\$ 76,507,828) | (\$ 78,152,055) |
| Borrowing costs | (\$ 1,458,453) | (\$ 1,272,869) | (\$ 1,201,420) | (\$ 1,159,104) | (\$ 1,114,446) |
| Net Cash Provided (or Used) in Operating Activities | \$ 29,786,853 | \$ 28,138,401 | \$ 31,541,618 | \$ 32,076,736 | \$ 33,034,085 |
| Cash Flows from Investing Activities | | | | | |
| <i>Receipts:</i> | | | | | |
| Proceeds from sale of PPE | \$ 430,000 | \$ 465,000 | \$ 440,000 | \$ 400,000 | \$ 412,000 |
| Grants, subsidies, contributions & donations | \$ 6,228,194 | \$ 5,939,252 | \$ 6,228,194 | \$ 6,228,194 | \$ 6,228,194 |
| <i>Payments:</i> | | | | | |
| Payments for PPE | (\$ 25,335,029) | (\$ 30,379,201) | (\$ 30,883,776) | (\$ 28,662,573) | (\$ 27,344,344) |
| Net Cash Provided (or Used) in Investing Activities | (\$ 18,676,835) | (\$ 23,974,949) | (\$ 24,215,582) | (\$ 22,034,379) | (\$ 20,704,150) |
| Cash Flows from Financing Activities | | | | | |
| <i>Receipts:</i> | | | | | |
| Proceeds from Borrowings | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>Payments:</i> | | | | | |
| Repayments of borrowings | (\$ 3,837,183) | (\$ 4,023,836) | (\$ 802,929) | (\$ 846,062) | (\$ 891,771) |
| Net Cash Provided (or Used) in Financing Activities | (\$ 3,837,183) | (\$ 4,023,836) | (\$ 802,929) | (\$ 846,062) | (\$ 891,771) |
| Net Increase/(Decrease) in Cash and Cash Equivalents | \$ 7,272,835 | \$ 139,616 | \$ 6,523,107 | \$ 9,196,295 | \$ 11,438,164 |
| Cash and Cash Equivalents at Beginning of Period | \$ 52,896,917 | \$ 60,169,752 | \$ 60,309,368 | \$ 66,832,475 | \$ 76,028,770 |
| Cash and Cash Equivalents at End of Period | \$ 60,169,752 | \$ 60,309,368 | \$ 66,832,475 | \$ 76,028,770 | \$ 87,466,934 |

6.4 Changes in Equity

| | Year 2 2025/2026 | Year 3 2026/2027 | Year 4 2027/2028 | Year 5 2028/2029 |
|--|-------------------------|-------------------------|-------------------------|-------------------------|
| Asset Revaluation Surplus | | | | |
| Opening Balance | \$ 678,422,966 | \$ 707,153,668 | \$ 730,405,955 | \$ 741,164,082 |
| Increase/(Decrease) in Asset Revaluation Surplus | \$ 28,730,702 | \$ 23,252,287 | \$ 10,758,127 | \$ 10,865,709 |
| Closing Balance | \$ 707,153,668 | \$ 730,405,955 | \$ 741,164,082 | \$ 752,029,791 |
| Retained Surplus | | | | |
| Opening Balance | \$ 442,557,290 | \$ 448,698,696 | \$ 454,532,878 | \$ 460,615,345 |
| Net Result | \$ 6,141,406 | \$ 5,834,182 | \$ 6,082,467 | \$ 8,009,525 |
| Closing Balance | \$ 448,698,696 | \$ 454,532,878 | \$ 460,615,345 | \$ 468,624,869 |
| Total Community Equity | \$ 1,155,852,364 | \$ 1,184,938,833 | \$ 1,201,779,427 | \$ 1,220,654,660 |

| | Year 6 2029/2030 | Year 7 2030/2031 | Year 8 2031/2032 | Year 9 2032/2033 | Year 10 2033/2034 |
|--|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Asset Revaluation Surplus | | | | | |
| Opening Balance | \$ 752,029,791 | \$ 763,004,154 | \$ 774,088,264 | \$ 785,283,213 | \$ 796,478,163 |
| Increase/(Decrease) in Asset Revaluation Surplus | \$ 10,974,363 | \$ 11,084,110 | \$ 11,194,949 | \$ 11,194,950 | \$ 11,306,899 |
| Closing Balance | \$ 763,004,154 | \$ 774,088,264 | \$ 785,283,213 | \$ 796,478,163 | \$ 807,785,062 |
| Retained Surplus | | | | | |
| Opening Balance | \$ 468,624,869 | \$ 477,984,154 | \$ 488,699,251 | \$ 499,587,369 | \$ 511,263,998 |
| Net Result | \$ 9,359,285 | \$ 10,715,097 | \$ 10,888,118 | \$ 11,676,629 | \$ 12,245,005 |
| Closing Balance | \$ 477,984,154 | \$ 488,699,251 | \$ 499,587,369 | \$ 511,263,998 | \$ 523,509,003 |
| Total Community Equity | \$ 1,240,988,308 | \$ 1,262,787,515 | \$ 1,284,870,582 | \$ 1,307,742,161 | \$ 1,331,294,065 |

7.0 Investments

Council held \$65.26m in bank accounts on 30 June 2025. Out of this balance, 84.6% was held with QTC with an end of month interest rate of 4.53%, 14.9% was with Commonwealth Bank with an interest rate of 4.35% and the remaining 0.5% was sitting with Bendigo Bank with no interest rate identified at this stage.

| Institution | Rating | Rate at 30/06/2024 | Current Rate |
|---------------------------|--------|--------------------|--------------|
| QTC | A1+ | 4.74% | 4.53% |
| CBA General Account (new) | A1+ | 4.85% | 4.35% |
| CBA General Account | A1+ | 4.85% | 4.35% |

Investment Portfolio Report

as at 30/06/2025

| | Financial Institution | | | TOTAL |
|--|-----------------------|--------------|--------------------------------|---------------|
| | Queensland Treasury | Bendigo Bank | Commonwealth Bank of Australia | |
| Opening Investment Balance 1 July 2024 | 58,494,113 | 80,649 | 3,531,679 | 62,106,441 |
| Interest Rate | 4.53% | 0.00% | 4.35% | |
| Deposits | 24,000,000 | 567,228 | 182,012,982 | 206,580,211 |
| Redemptions | - 30,000,000 | - 321,848 | - 176,284,066 | - 206,605,914 |
| Balance | 52,494,113 | 326,029 | 9,260,595 | 62,080,738 |
| Interest Income | 2,800,605 | - | 454,923 | 3,255,528 |
| Admin Charge | - 67,990 | - 101 | - | - 68,091 |
| Net Interest Income | 2,732,615 | - 101 | 454,923 | 3,187,437 |
| Ending Investment Balance as at 30/06/2025 | 55,226,728 | 325,928 | 9,715,518 | 65,268,175 |
| % to Portfolio | 84.62% | 0.50% | 14.89% | |
| Short Term Rating | A1+ | A2 | A1+ | |
| Individual Counter - Party Limit | 100% | 10% | 30% | |
| Maximum Funds Limit | No Limit | \$20M | \$20M | |

8.0 Works for Queensland Round 5 (W4Q5)

The Works for Queensland Round 5 has a total budget of \$8.44m with a grant period spanning from July 2024 to June 2027. Council has received a total of 50% of the grant funding (\$4.22m during October 2024) with these funds being posted as a contract liability in the balance sheet until funds have been used. As at 30 June 2025, Council had spent approximately \$1.05m.

9.0 Rates Update

During June 2025 the Rates Department have processed:

- 114 rates searches
- 142 rates requests
- 139 transfer of properties
- 15 amalgamations/splits
- 5 refunds processed
- 1 rate archive search

Sale of Land for rate arrears for 2025 is ongoing.

Water meter reading continued during the month for the July to December 2025 levy period.

10.0 Grants Report

The full grants report is attached to this document. While the Finance team have endeavoured to ensure that the information is accurate and up to date, it is acknowledged that some of the data relating to grant completion due dates and other details may still need to be updated in the instances where extensions have been approved or details have changed.

Recent Grant Activity Summary (3 months)

as at 30/06/2025

| Grant Project Name | Grant Program |
|--|--|
| New Grant Applications Lodged | |
| Mt Wooroolin Reservoir 3 | LGGSP Stage 2 |
| Memerambi Barkers Creek Road Reseal | TMR Country Roads Connect Priority 1 |
| Memerambi Gordonbrook Road Reseal | TMR Country Roads Connect Priority 2 |
| Kingaroy Heritage Museum Significance Assessment | Community Heritage Grant |
| Subsidy program for Blackbutt Residents | Flying Fox Roost Management Grant |
| Boondooma Homestead Timber Windows and Doors Restora | Community Sustainability Action Grant Round 9 |
| Solar Infrastructure at six Council sites | Community Energy Upgrades Fund Round 2 |
| Successful Grant Applications | |
| SES Vehicle Ford Ranger | SES Support Grant |
| SES Vehicle Ford Everest | SES Support Grant |
| Compliance Officer for 12 months | Local Government Illegal Dumping Partnership Program |
| Unsuccessful Grant Applications | |
| Solar power for Kingaroy Sewage Treatment Plant | Queensland Climate Resilient Councils |
| St John's School Parking Update | School Transport Infrastructure Program |
| Bemarkin State School | School Transport Infrastructure Program |
| Proston State School | School Transport Infrastructure Program |
| | |
| | |
| | |
| | |



2024/2025 Capex Report for Council

| | | | FUNDING SOURCES | | | | | | | QUARTERLY REVIEWS | | | | | | | EXPENDITURE ACTUALS | | |
|-----------------------|--|--------------------|-----------------|-----------------|-----------------------------|---------------|-------|------------------------|------------------------|--------------------------|------------------------------|----------------------------------|-----------------------------------|----------------------------------|------------------------|-------------|------------------------------|--|------------|
| Project Code | Project Description | Grant Funding Body | Depreciation | Restricted Cash | Proceeds from Sale of Fleet | Grant Funding | Loans | Developer Contribution | Total Budgeted Funding | 2024/2025 Adopted Budget | 2023/2024 Continued Projects | First Quarter Budget Adjustments | Second Quarter Budget Adjustments | Third Quarter Budget Adjustments | Total Available Budget | Commitments | 2024/2025 Actual Expenditure | 2024/2025 Actual Expenditure & Commitments | |
| Facilities | | | | | | | | | | | | | | | | | | | |
| Admin Office - Kings | | | | | | | | | | | | | | | | | | | |
| 007257 | Kroy admin/chambers air-con replace | COUNCIL | 46,057.15 | - | - | - | - | - | 46,057.15 | 20,000.00 | - | - | - | 13,200.00 | 39,257.15 | 46,057.15 | - | 52,261.77 | 52,261.77 |
| Sub Activity Subtotal | | | 46,057.15 | - | - | - | - | - | 46,057.15 | 20,000.00 | - | - | - | 13,200.00 | 39,257.15 | 46,057.15 | - | 52,261.77 | 52,261.77 |
| Admin Office - BButt | | | | | | | | | | | | | | | | | | | |
| 007256 | Ibutt CC counter upgrade_securityscreen | COUNCIL | - | - | - | - | - | - | - | 85,000.00 | - | - | - | - | 85,000.00 | - | - | - | |
| Sub Activity Subtotal | | | - | - | - | - | - | - | - | 85,000.00 | - | - | - | - | 85,000.00 | - | - | - | |
| Admin Office-Proston | | | | | | | | | | | | | | | | | | | |
| 007409 | Proston Admin/Library- Ceiling &Drainage | COUNCIL | - | 98,375.00 | - | - | - | - | 98,375.00 | - | - | - | - | - | 98,375.00 | 98,375.00 | 7,357.38 | 21,960.63 | 29,318.01 |
| Sub Activity Subtotal | | | - | 98,375.00 | - | - | - | - | 98,375.00 | - | - | - | - | - | 98,375.00 | 98,375.00 | 7,357.38 | 21,960.63 | 29,318.01 |
| Depot - Kingaroy | | | | | | | | | | | | | | | | | | | |
| 006885 | Kingaroy Depot - Solar Power | COUNCIL | - | - | - | - | - | - | - | 400,000.00 | - | 200,000.00 | - | - | 200,000.00 | - | - | - | - |
| Sub Activity Subtotal | | | - | - | - | - | - | - | - | 400,000.00 | - | 200,000.00 | - | - | 200,000.00 | - | - | - | - |
| SES - Blackbutt | | | | | | | | | | | | | | | | | | | |
| 006848 | Blackbutt SES Building - roof/ceiling | SES | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 250.19 | 250.19 | |
| Sub Activity Subtotal | | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 250.19 | 250.19 | |
| Hall - Murgon Town | | | | | | | | | | | | | | | | | | | |
| 007260 | Murgon Hall Archives_replace cement | COUNCIL | - | - | - | - | - | - | - | 10,000.00 | - | - | - | - | 10,000.00 | - | 13,177.27 | 13,177.27 | |
| 007261 | Murgon Hall_Replace ceiling sheeting | COUNCIL | 20,000.00 | - | - | - | - | - | 20,000.00 | 10,000.00 | - | - | - | - | 10,000.00 | 20,000.00 | 356.25 | 356.25 | |
| 007262 | Murgon Hall - Replace concrete stumps | COUNCIL | 10,000.00 | - | - | - | - | - | 10,000.00 | 10,000.00 | - | - | - | - | - | 10,000.00 | 5,190.58 | 5,190.58 | |
| Sub Activity Subtotal | | | 30,000.00 | - | - | - | - | - | 30,000.00 | 30,000.00 | - | - | - | - | - | 30,000.00 | - | 18,724.10 | 18,724.10 |
| Hall - Blackbutt Mem | | | | | | | | | | | | | | | | | | | |
| 006888 | DLGGSP - Blackbutt Memorial Hall- ReRc | LGGSP | 3,785.80 | - | - | - | - | - | 3,785.80 | - | - | - | - | 3,785.80 | - | 3,785.80 | 3,785.80 | 3,785.80 | |
| Sub Activity Subtotal | | | 3,785.80 | - | - | - | - | - | 3,785.80 | - | - | - | - | 3,785.80 | - | 3,785.80 | 3,785.80 | 3,785.80 | |
| Housing | | | | | | | | | | | | | | | | | | | |
| 006011 | Nanango-Appin Street-Bathroom Repairs | COUNCIL | 50,000.00 | - | - | - | - | - | 50,000.00 | 50,000.00 | - | - | - | - | 50,000.00 | - | 29,761.37 | 29,761.37 | |
| 007266 | Nanango Brighthaven Units | COUNCIL | 25,000.00 | - | - | - | - | - | 25,000.00 | 25,000.00 | - | - | - | - | 25,000.00 | - | 8,712.76 | 8,712.76 | |
| 007267 | Ngo Drayton villas bathroom upgrade | COUNCIL | 47,546.75 | - | - | - | - | - | 47,546.75 | 55,000.00 | - | - | - | - | 7,453.25 | 47,546.75 | 31,480.39 | 31,480.39 | |
| Sub Activity Subtotal | | | 122,546.75 | - | - | - | - | - | 122,546.75 | 130,000.00 | - | - | - | - | 7,453.25 | 122,546.75 | - | 69,954.52 | 69,954.52 |
| Museum - Boondooma H | | | | | | | | | | | | | | | | | | | |
| 006892 | Boondooma Homestead - Restoration | CSA | - | - | - | - | - | - | - | 175,000.00 | - | - | - | 175,000.00 | - | - | - | - | |
| 007094 | CSA-Boondooma Homestead Roof & Rair | CSA | 41,600.00 | 50,000.00 | - | 50,000.00 | - | 10,000.00 | 151,600.00 | - | - | - | - | 197,000.00 | 45,400.00 | 151,600.00 | 127,358.79 | 127,358.79 | |
| 007269 | Bdma Community centre stair replacemer | COUNCIL | 18,000.00 | - | - | - | - | - | 18,000.00 | 18,000.00 | - | - | - | - | - | 18,000.00 | - | 17,158.98 | |
| 007420 | Boondooma Caretakers Cottage Reroof | COUNCIL | 45,400.00 | - | - | - | - | - | 45,400.00 | - | - | - | - | - | 45,400.00 | 45,400.00 | 47,857.94 | 47,857.94 | |
| Sub Activity Subtotal | | | 105,000.00 | 50,000.00 | - | 50,000.00 | - | 10,000.00 | 215,000.00 | 193,000.00 | - | - | - | 22,000.00 | - | 215,000.00 | 47,857.94 | 144,517.77 | 192,375.71 |
| Museum - Nanango Rin | | | | | | | | | | | | | | | | | | | |
| 007268 | Ringsfield Veranda timber ceiling repair | COUNCIL | - | - | - | - | - | - | - | 10,000.00 | - | - | - | - | 10,000.00 | - | - | - | |
| 007270 | Ringsfield House painting and maintenace | COUNCIL | 60,000.00 | - | - | - | - | - | 60,000.00 | 50,000.00 | - | - | - | - | 10,000.00 | 60,000.00 | 66,893.74 | 66,893.74 | |
| 007271 | W4Q5-D&C-NngoRingsfieldHouse-Shade | W4Q5 | - | - | - | 50,000.00 | - | - | 50,000.00 | 50,000.00 | - | - | - | - | - | 50,000.00 | - | 29,587.06 | |
| Sub Activity Subtotal | | | 60,000.00 | - | - | 50,000.00 | - | - | 110,000.00 | 110,000.00 | - | - | - | - | - | 110,000.00 | - | 96,480.80 | 96,480.80 |
| Swimming Pool - King | | | | | | | | | | | | | | | | | | | |
| 007274 | Kingaroy_Expansion joint_repainting | COUNCIL | 140,000.00 | - | - | - | - | - | 140,000.00 | 140,000.00 | - | - | - | - | - | 140,000.00 | 128,968.70 | 16,332.54 | 145,301.24 |
| 007276 | Kingaroy pool replace filler media | COUNCIL | 45,000.00 | - | - | - | - | - | 45,000.00 | 45,000.00 | - | - | - | - | - | 45,000.00 | 33,880.00 | 686.61 | 34,566.61 |
| 007418 | KRoy Swimming Pool - New Vacuum Cle | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 8,363.64 | 8,363.64 | |
| Sub Activity Subtotal | | | 185,000.00 | - | - | - | - | - | 185,000.00 | 185,000.00 | - | - | - | - | - | 185,000.00 | 162,848.70 | 25,382.79 | 188,231.49 |
| Swimming Pool - Murg | | | | | | | | | | | | | | | | | | | |
| 006895 | Murgon S/Pool- Reseal Joint&Repaint | COUNCIL | - | 45,960.30 | - | - | - | - | 45,960.30 | - | 45,960.30 | - | - | - | - | 45,960.30 | - | 45,960.30 | 45,960.30 |
| Sub Activity Subtotal | | | - | 45,960.30 | - | - | - | - | 45,960.30 | - | 45,960.30 | - | - | - | - | 45,960.30 | - | 45,960.30 | 45,960.30 |
| Swimming Pool - Nana | | | | | | | | | | | | | | | | | | | |
| 007273 | Nanango South Burnett Aquatic Centre | COUNCIL | 85,000.00 | - | - | - | - | - | 85,000.00 | 85,000.00 | - | - | - | - | - | 85,000.00 | 73,240.00 | 163,684.00 | 236,924.00 |
| 007275 | Nanango_Expansion joint_repainting | COUNCIL | - | - | - | - | - | - | - | 85,000.00 | - | - | - | 85,000.00 | - | - | - | - | |
| 007417 | SB Aquatic Centre - Pool Pod | HBN | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 52,339.59 | 52,339.60 | 104,679.19 |
| Sub Activity Subtotal | | | 85,000.00 | - | - | - | - | - | 85,000.00 | 170,000.00 | - | - | - | 85,000.00 | - | 85,000.00 | 125,579.59 | 216,023.60 | 341,603.19 |
| Swimming Pool - Wond | | | | | | | | | | | | | | | | | | | |
| 006992 | LRC1_4_B - Wondai SP - Disabled Car Pz | LRC1_4_B | - | - | - | 43,994.27 | - | - | 43,994.27 | 65,000.00 | - | 21,005.73 | - | - | - | 43,994.27 | - | 36,781.33 | 36,781.33 |
| 007277 | Wondai pool_new chlorine tank | COUNCIL | 25,000.00 | - | - | - | - | - | 25,000.00 | 25,000.00 | - | - | - | - | - | 25,000.00 | - | 25,293.98 | 25,293.98 |
| Sub Activity Subtotal | | | 25,000.00 | - | - | 43,994.27 | - | - | 68,994.27 | 90,000.00 | - | 21,005.73 | - | - | - | 68,994.27 | - | 62,075.31 | 62,075.31 |
| Public Conveniences | | | | | | | | | | | | | | | | | | | |
| 007258 | Kroy Glendon St Toilets_Old Health | COUNCIL | 150,000.00 | - | - | - | - | - | 150,000.00 | 150,000.00 | - | - | - | - | - | 150,000.00 | 31,203.53 | 62,557.00 | 93,760.53 |
| Sub Activity Subtotal | | | 150,000.00 | - | - | - | - | - | 150,000.00 | 150,000.00 | - | - | - | - | - | 150,000.00 | 31,203.53 | 62,557.00 | 93,760.53 |

| Project Code | Project Description | Grant Funding Body | Depreciation | Restricted Cash | Proceeds from Sale of Fleet | Grant Funding | Loans | Developer Contribution | Total Budgeted Funding | 2024/2025 Adopted Budget | 2023/2024 Continued Projects | First Quarter Budget Adjustments | Second Quarter Budget Adjustments | Third Quarter Budget Adjustments | Total Available Budget | Commitments | 2024/2025 Actual Expenditure | 2024/2025 Actual Expenditure & Commitments | | | |
|------------------------|---|--------------------|--------------|-----------------|-----------------------------|---------------|-------|------------------------|------------------------|--------------------------|------------------------------|----------------------------------|-----------------------------------|----------------------------------|------------------------|--------------|------------------------------|--|--------------|--------------|---------------|
| 006893 | LRCI - Murgon PCYC - Bathroom Renova | LRCI_4_A | 7,453.25 | - | - | 493,580.50 | - | - | 501,033.75 | 500,000.00 | - | 6,419.50 | - | - | 7,453.25 | 501,033.75 | - | 501,033.75 | 501,033.75 | | |
| 006894 | Murgon PCYC - New Balustrade & Seatin | COUNCIL | - | 49,636.00 | - | - | - | - | 49,636.00 | 80,000.00 | - | - | 10,000.00 | - | 20,364.00 | 49,636.00 | - | 49,636.00 | 49,636.00 | | |
| Sub Activity Subtotal | | | 7,453.25 | 49,636.00 | - | 493,580.50 | - | - | 550,669.75 | 580,000.00 | - | 6,419.50 | - | - | 12,910.75 | 550,669.75 | - | 550,669.75 | 550,669.75 | | |
| W4Q - Round 4 | | | | | | | | | | | | | | | | | | | | | |
| 006758 | W4Q4-Lions Park Kingaroy Amenities | W4Q4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 925.37 | 925.37 | | | |
| Sub Activity Subtotal | | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 925.37 | 925.37 | | | |
| W4Q Round 5 | | | | | | | | | | | | | | | | | | | | | |
| 007263 | W4Q5-D&C-Proston Hall | W4Q5 | - | - | - | 20,000.00 | - | - | 20,000.00 | 20,000.00 | - | - | - | - | 20,000.00 | - | 19,070.84 | 19,070.84 | | | |
| 007264 | W4Q5-D&C-DurongHallSign&Shelter | W4Q5 | - | - | - | 30,000.00 | - | - | 30,000.00 | 30,000.00 | - | - | - | - | 30,000.00 | 2,344.25 | 25,174.88 | 27,519.13 | | | |
| Sub Activity Subtotal | | | - | - | - | 50,000.00 | - | - | 50,000.00 | 50,000.00 | - | - | - | - | 50,000.00 | 2,344.25 | 44,245.72 | 46,589.97 | | | |
| Arts | | | | | | | | | | | | | | | | | | | | | |
| 007259 | Kroy art gallery ducted a/c replacement | COUNCIL | 30,742.85 | - | - | - | - | - | 30,742.85 | 70,000.00 | - | - | - | - | 39,257.15 | 30,742.85 | - | 31,362.23 | 31,362.23 | | |
| Sub Activity Subtotal | | | 30,742.85 | - | - | - | - | - | 30,742.85 | 70,000.00 | - | - | - | - | 39,257.15 | 30,742.85 | - | 31,362.23 | 31,362.23 | | |
| Activity Total | | | 850,585.80 | 243,971.30 | - | 687,574.77 | - | 10,000.00 | 1,792,131.87 | 2,263,000.00 | - | 181,464.93 | - | 10,000.00 | - | 272,414.20 | 6,989.00 | 1,792,131.87 | 377,191.39 | 1,447,137.65 | 1,824,329.04 |
| Office | | | | | | | | | | | | | | | | | | | | | |
| Info Serv - ICT | | | | | | | | | | | | | | | | | | | | | |
| 000379 | Computer Infrastructure & Upgrade | COUNCIL | 255,972.00 | - | - | - | - | - | 255,972.00 | 197,000.00 | - | - | - | 83,000.00 | - | 24,028.00 | 255,972.00 | - | 251,878.66 | 251,878.66 | |
| 000381 | Server Hardware | COUNCIL | 50,000.00 | - | - | - | - | - | 50,000.00 | 50,000.00 | - | - | - | - | - | 50,000.00 | - | 48,330.32 | 48,330.32 | | |
| 000382 | Photocopiers & Printers | COUNCIL | 20,000.00 | - | - | - | - | - | 20,000.00 | 20,000.00 | - | - | - | - | - | 20,000.00 | 5,315.00 | 20,347.43 | 25,662.43 | | |
| 007126 | Drone | COUNCIL | 7,900.00 | - | - | - | - | - | 7,900.00 | - | - | - | - | - | 7,900.00 | 7,900.00 | - | 7,900.00 | 7,900.00 | | |
| 007127 | WHS Requirement for Traffic Manager | COUNCIL | 12,000.00 | - | - | - | - | - | 12,000.00 | 95,000.00 | - | - | - | 83,000.00 | - | 12,000.00 | - | 12,011.32 | 12,011.32 | | |
| Sub Activity Subtotal | | | 345,872.00 | - | - | - | - | - | 345,872.00 | 362,000.00 | - | - | - | - | 16,128.00 | 345,872.00 | 5,315.00 | 340,467.73 | 345,782.73 | | |
| Activity Total | | | 345,872.00 | - | - | - | - | - | 345,872.00 | 362,000.00 | - | - | - | - | 16,128.00 | 345,872.00 | 5,315.00 | 340,467.73 | 345,782.73 | | |
| Fleet | | | | | | | | | | | | | | | | | | | | | |
| Plant & Fleet Manage | | | | | | | | | | | | | | | | | | | | | |
| 006515 | Plant and Fleet Replacement 2021-22 | COUNCIL | - | 481,720.36 | - | - | - | - | 481,720.36 | - | 487,035.86 | 5,315.50 | - | - | 481,720.36 | - | 481,720.36 | 481,720.36 | | | |
| 006767 | Plant and Fleet Replacement 2022/2023 | COUNCIL | - | 695,742.36 | - | - | - | - | 695,742.36 | - | 601,773.07 | 93,969.29 | - | - | 695,742.36 | 211,611.16 | 511,436.01 | 723,047.17 | | | |
| 006876 | Plant & Fleet Replacement 2023/2024 | COUNCIL | - | 2,560,882.55 | - | - | - | - | 2,560,882.55 | - | 2,905,215.60 | 344,333.05 | - | - | 2,560,882.55 | 1,043,138.36 | 1,594,335.31 | 2,637,473.67 | | | |
| 007121 | Plant & Fleet Replacement 2024/2025 | COUNCIL | 419,500.00 | 1,850,216.14 | 430,000.00 | 69,644.86 | - | - | 2,769,361.00 | 6,059,361.00 | - | 915,000.00 | 1,015,000.00 | 1,360,000.00 | 2,769,361.00 | 4,175,407.44 | 2,141,453.83 | 6,316,861.27 | | | |
| Sub Activity Subtotal | | | 419,500.00 | 5,588,561.41 | 430,000.00 | 69,644.86 | - | - | 6,507,706.27 | 6,059,361.00 | 3,994,024.53 | - | 1,170,679.26 | - | 1,015,000.00 | - | 1,360,000.00 | 6,507,706.27 | 5,430,156.96 | 4,728,945.51 | 10,159,102.47 |
| Activity Total | | | 419,500.00 | 5,588,561.41 | 430,000.00 | 69,644.86 | - | - | 6,507,706.27 | 6,059,361.00 | 3,994,024.53 | - | 1,170,679.26 | - | 1,015,000.00 | - | 1,360,000.00 | 6,507,706.27 | 5,430,156.96 | 4,728,945.51 | 10,159,102.47 |
| Commercial Enterprises | | | | | | | | | | | | | | | | | | | | | |
| Aerodrome - Kingaroy | | | | | | | | | | | | | | | | | | | | | |
| 007135 | Kroy Aerodrome - Septic System & Trench | COUNCIL | 20,000.00 | - | - | - | - | - | 20,000.00 | 20,000.00 | - | - | - | - | 20,000.00 | - | 1,600.00 | 1,600.00 | | | |
| 007136 | Kroy Aerodrome - ARO Office | COUNCIL | - | - | - | - | - | - | - | 50,000.00 | - | 50,000.00 | - | - | - | - | - | - | | | |
| Sub Activity Subtotal | | | 20,000.00 | - | - | - | - | - | 20,000.00 | 70,000.00 | - | - | 50,000.00 | - | - | 20,000.00 | - | 1,600.00 | 1,600.00 | | |
| Cemeteries - Kingaro | | | | | | | | | | | | | | | | | | | | | |
| 006774 | CP - Taabinga Cemetery expansion | COUNCIL | - | 52,000.00 | - | - | - | - | 52,000.00 | 52,000.00 | - | - | - | - | 52,000.00 | 17,072.72 | 850.00 | 17,922.72 | | | |
| 006913 | CP-All Cemeteries - new signage | COUNCIL | - | - | - | - | - | - | - | 43,405.37 | - | 43,405.37 | - | - | - | - | - | - | | | |
| Sub Activity Subtotal | | | - | 52,000.00 | - | - | - | - | 52,000.00 | 95,405.37 | - | - | 43,405.37 | - | - | 52,000.00 | 17,072.72 | 850.00 | 17,922.72 | | |
| Cemeteries - Murgon | | | | | | | | | | | | | | | | | | | | | |
| 006993 | Murgon Cemetery - Toilet Refurbishment | COUNCIL | - | - | - | - | - | - | - | 30,000.00 | - | - | - | - | 30,000.00 | - | - | - | | | |
| Sub Activity Subtotal | | | - | - | - | - | - | - | - | 30,000.00 | - | - | - | - | 30,000.00 | - | - | - | | | |
| Saleyards - Coolabun | | | | | | | | | | | | | | | | | | | | | |
| 006777 | CP - Coolabunia Saleyards-Asset Upgrad | COUNCIL | 214,000.00 | 71,741.09 | - | - | - | - | 285,741.09 | 150,000.00 | 53,329.22 | - | 18,411.87 | 64,000.00 | 285,741.09 | - | 70,582.98 | 70,582.98 | | | |
| 006915 | CP-Coolabunia Saleyards truckwash upgr | COUNCIL | - | 6,588.13 | - | - | - | - | 6,588.13 | - | 25,000.00 | - | 18,411.87 | - | 6,588.13 | - | 6,588.13 | 6,588.13 | | | |
| 007137 | Coolabunia Saleyards Security Fencing | COUNCIL | 56,000.00 | - | - | - | - | - | 56,000.00 | 120,000.00 | - | - | - | 64,000.00 | 56,000.00 | 909.09 | 54,991.46 | 55,900.55 | | | |
| Sub Activity Subtotal | | | 270,000.00 | 78,329.22 | - | - | - | - | 348,329.22 | 270,000.00 | 78,329.22 | - | - | - | 348,329.22 | 909.09 | 132,162.57 | 133,071.66 | | | |
| Tourism - Yallakool | | | | | | | | | | | | | | | | | | | | | |
| 007141 | BP Dam-Replace sliding doors/Security | COUNCIL | 32,500.00 | - | - | - | - | - | 32,500.00 | 30,000.00 | - | - | - | - | 2,500.00 | 32,500.00 | 3,236.36 | 32,495.76 | 35,732.12 | | |
| 007142 | BP Dam - Dump point new enclosure fenc | COUNCIL | 8,000.00 | - | - | - | - | - | 8,000.00 | 8,000.00 | - | - | - | - | 8,000.00 | - | 182.14 | 182.14 | | | |
| Sub Activity Subtotal | | | 40,500.00 | - | - | - | - | - | 40,500.00 | 38,000.00 | - | - | - | - | 2,500.00 | 40,500.00 | 3,236.36 | 32,677.90 | 35,914.26 | | |
| Tourism - Lake Boon | | | | | | | | | | | | | | | | | | | | | |
| 007138 | Bdma Dam Bunkhouse Replace leaking rr | COUNCIL | 75,000.00 | - | - | - | - | - | 75,000.00 | 150,000.00 | - | - | - | 75,000.00 | - | 75,000.00 | - | - | - | | |
| 007139 | Bdma Dam - Disability Access | COUNCIL | 20,000.00 | - | - | - | - | - | 20,000.00 | 20,000.00 | - | - | - | - | 20,000.00 | - | - | - | | | |
| 007140 | Bdma Dam-Replace sliding doors/Security | COUNCIL | 27,500.00 | - | - | - | - | - | 27,500.00 | 30,000.00 | - | - | - | - | 2,500.00 | 27,500.00 | 2,085.00 | 18,053.22 | 20,138.22 | | |
| 007143 | W4Q5-D&C-BdmaDamConcreteSlabs | W4Q5 | - | - | - | 100,000.00 | - | - | 100,000.00 | 100,000.00 | - | - | - | - | 100,000.00 | - | 55,879.70 | 55,879.70 | | | |
| Sub Activity Subtotal | | | 122,500.00 | - | - | 100,000.00 | - | - | 222,500.00 | 300,000.00 | - | - | - | 75,000.00 | - | 2,500.00 | 222,500.00 | 2,085.00 | 73,932.92 | 76,017.92 | |
| General | | | | | | | | | | | | | | | | | | | | | |
| 007144 | Community Message Boards | QLD_R&RR | - | - | - | - | - | - | - | 385,000.00 | - | 385,000.00 | - | - | - | - | - | - | | | |
| 007145 | Ngo Backup Generator | QLD_R&RR | - | - | - | - | - | - | - | 464,750.00 | - | 464,750.00 | - | - | - | - | - | - | | | |
| Sub Activity Subtotal | | | - | - | - | - | - | - | - | 849,750.00 | - | - | 849,750.00 | - | - | - | - | - | | | |
| Activity Total | | | 453,000.00 | 130,329.22 | - | 100,000.00 | - | - | 683,329.22 | 1,653,155.37 | 78,329.22 | - | 943,155.37 | - | 75,000.00 | - | 30,000.00 | 683,329.22 | 23,303.17 | 241,223.39 | 264,526.56 |

| Project Code | Project Description | Grant Funding Body | Depreciation | Restricted Cash | Proceeds from Sale of Fleet | Grant Funding | Loans | Developer Contribution | Total Budgeted Funding | 2024/2025 Adopted Budget | 2023/2024 Continued Projects | First Quarter Budget Adjustments | Second Quarter Budget Adjustments | Third Quarter Budget Adjustments | Total Available Budget | Commitments | 2024/2025 Actual Expenditure | 2024/2025 Actual Expenditure & Commitments |
|-----------------------|--|--------------------|--------------|-----------------|-----------------------------|---------------|-------|------------------------|------------------------|--------------------------|------------------------------|----------------------------------|-----------------------------------|----------------------------------|------------------------|-------------|------------------------------|--|
| General | | | | | | | | | | | | | | | | | | |
| 006854 | DisasterResilience-DedicatedStorageSout | DRFA | - | - | - | 207.15 | - | - | 207.15 | - | - | - | 207.15 | - | 207.15 | - | 207.15 | 207.15 |
| 006855 | DisasterResilience-DedicatedStorageCent | DRFA | - | - | - | 456.99 | - | - | 456.99 | - | - | - | 456.99 | - | 456.99 | - | 456.99 | 456.99 |
| 006856 | DRFA Resilience DRFA - Gen Trailer | DRFA | - | - | - | 25,480.37 | - | - | 25,480.37 | - | - | - | 25,480.37 | - | 25,480.37 | 363.64 | 25,480.37 | 25,844.01 |
| 007035 | Disaster Resilience DRFA - Vehicle Racks | DRFA | - | - | - | 21,186.63 | - | - | 21,186.63 | - | - | - | 21,186.63 | - | 21,186.63 | - | 21,186.63 | 21,186.63 |
| 007304 | Disaster Resilience DRFA - Trailer/Gener | DRFA | - | - | - | 25,650.98 | - | - | 25,650.98 | - | - | - | 25,650.98 | - | 25,650.98 | - | 25,650.98 | 25,650.98 |
| 007305 | Disaster Resilience DRFA - VMS | DRFA | - | - | - | 49,848.00 | - | - | 49,848.00 | - | - | - | 49,848.00 | - | 49,848.00 | - | 49,848.00 | 49,848.00 |
| 007412 | Inflatable Movie Screen & Accessories | COUNCIL | 16,128.00 | - | - | - | - | - | 16,128.00 | - | - | - | - | 16,128.00 | 16,128.00 | 8,064.00 | 8,064.00 | 16,128.00 |
| Sub Activity Subtotal | | | 16,128.00 | - | - | 122,830.12 | - | - | 138,958.12 | - | - | - | 122,830.12 | 16,128.00 | 138,958.12 | 8,427.64 | 130,894.12 | 139,321.76 |
| Activity Total | | | 16,128.00 | - | - | 122,830.12 | - | - | 138,958.12 | - | - | - | 122,830.12 | 16,128.00 | 138,958.12 | 8,427.64 | 130,894.12 | 139,321.76 |
| Parks | | | | | | | | | | | | | | | | | | |
| W4Q - Round 4 | | | | | | | | | | | | | | | | | | |
| 006807 | W4Q4-Tipperary Flat N'go - Rd & Carpark | W4Q4 | 17,827.86 | - | - | - | - | - | 17,827.86 | - | - | - | 17,827.86 | - | 17,827.86 | - | 17,827.86 | 17,827.86 |
| 006925 | W4Q4-Kumbia Park Redevelopment | W4Q4 | 14,982.52 | - | - | - | - | - | 14,982.52 | - | - | - | - | 14,982.52 | 14,982.52 | - | 14,982.52 | 14,982.52 |
| 006926 | W4Q4-Kingaro Memorial Park | W4Q4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 6,546.60 | 6,546.60 |
| Sub Activity Subtotal | | | 32,810.38 | - | - | - | - | - | 32,810.38 | - | - | - | 17,827.86 | 14,982.52 | 32,810.38 | - | 26,263.78 | 26,263.78 |
| Parks - Kingaro | | | | | | | | | | | | | | | | | | |
| 006849 | DRFA-Memorial Park Footbridge | DRFA | - | - | - | 30,586.58 | - | - | 30,586.58 | - | 129,218.15 | - | - | 98,631.57 | 30,586.58 | - | 28,586.58 | 28,586.58 |
| 006875 | MIP-Memorial Park Multi Court & Obstack | MIP | - | 540,630.46 | - | 175,788.08 | - | - | 716,418.54 | 650,000.00 | 66,418.54 | - | - | - | 716,418.54 | - | 688,591.60 | 688,591.60 |
| 006930 | Kumbia Recreation Park Redevelopment | COUNCIL | 789.75 | - | - | - | - | - | 789.75 | - | 5,500.00 | - | 7,000.00 | 11,710.25 | 789.75 | - | 789.75 | 789.75 |
| 007236 | Refurbishment of Kingaro Skate park | COUNCIL | 30,000.00 | - | - | - | - | - | 30,000.00 | 30,000.00 | - | - | - | - | 30,000.00 | - | 24,387.70 | 24,387.70 |
| 007240 | Softfall Replacement - Kingaro | COUNCIL | 17,514.62 | - | - | - | - | - | 17,514.62 | 265,000.00 | - | 100,000.00 | 21,000.00 | 126,485.38 | 17,514.62 | 44,106.36 | 5,578.26 | 49,684.62 |
| 007243 | Softfall Replacement - Woocolin | COUNCIL | 36,047.73 | - | - | - | - | - | 36,047.73 | 15,000.00 | - | - | 21,000.00 | 47.73 | 36,047.73 | - | 36,486.70 | 36,486.70 |
| 007247 | Kingaro Lions Carpark Reseal | LRCL 4_A | 35,000.00 | - | - | - | - | - | 35,000.00 | 35,000.00 | - | - | - | - | 35,000.00 | 11,211.49 | 32,264.17 | 43,475.66 |
| 007252 | W4Q5-D&C-CarrollNatureReserve | W4Q5 | - | - | - | - | - | - | - | 10,000.00 | - | - | 10,000.00 | - | - | - | - | - |
| 007253 | Hillview Detention Basin_Cameras | W4Q5 | - | - | - | 20,000.00 | - | - | 20,000.00 | 10,000.00 | - | - | 10,000.00 | - | 20,000.00 | - | - | - |
| 007255 | W4Q5-D&C-KRoyAdermannParkAmenitie | W4Q5 | - | - | - | 100,000.00 | - | - | 100,000.00 | 100,000.00 | - | - | - | - | 100,000.00 | 58,670.30 | 17,101.58 | 75,771.88 |
| 007307 | Kroy Memorial Park-Playground Replacer | COUNCIL | 63,446.72 | 170,000.00 | - | - | - | - | 233,446.72 | - | - | 275,000.00 | 50,000.00 | 8,446.72 | 233,446.72 | - | 233,446.72 | 233,446.72 |
| 007308 | Kroy Memorial Park-Playground CCTV | COUNCIL | 50,000.00 | 6,497.76 | - | - | - | - | 56,497.76 | - | - | - | 56,497.76 | - | 56,497.76 | 12,250.20 | 33,092.46 | 45,342.66 |
| 007321 | Carroll Nature Park | COUNCIL | 13,033.17 | - | - | - | - | - | 13,033.17 | - | - | - | 7,500.00 | 5,533.17 | 13,033.17 | - | 9,759.87 | 9,759.87 |
| Sub Activity Subtotal | | | 245,831.99 | 717,128.22 | - | 326,374.66 | - | - | 1,289,334.87 | 1,115,000.00 | 201,136.69 | 175,000.00 | 20,997.76 | 222,799.58 | 1,289,334.87 | 126,238.35 | 1,113,358.69 | 1,239,597.04 |
| Parks - Nanango | | | | | | | | | | | | | | | | | | |
| 006933 | MIFF-Amenities Block Nanango Butter Fi | MIIFF | - | - | - | - | - | - | - | 314,719.00 | - | 314,719.00 | - | - | - | - | - | - |
| 007083 | MIFF-Amenities Block Nanango Butter Fi | MIIFF | - | 105,413.18 | - | 204,719.00 | - | - | 310,132.18 | - | 4,586.82 | 314,719.00 | - | - | 310,132.18 | 3,890.00 | 223,565.70 | 227,455.70 |
| 007244 | Softfall Replacement - Nanango | COUNCIL | 33,315.21 | - | - | - | - | - | 33,315.21 | 65,000.00 | - | - | 10,000.00 | 21,684.79 | 33,315.21 | - | 33,315.21 | 33,315.21 |
| 007246 | Nanango Walking Track | LRCL 4_A | 34,000.00 | - | - | - | - | - | 34,000.00 | 34,000.00 | - | - | - | - | 34,000.00 | - | 26,182.79 | 26,182.79 |
| 007249 | Pioneer Park Mill Flat-Drayton_Footpath | COUNCIL | 2,800.00 | - | - | - | - | - | 2,800.00 | 20,000.00 | - | 20,000.00 | 2,800.00 | - | 2,800.00 | 1,250.00 | 2,824.44 | 4,074.44 |
| 007250 | W4Q5-D&C-Nngo-PioneerPark-Lighting | W4Q5 | - | - | - | 20,000.00 | - | - | 20,000.00 | 20,000.00 | - | - | - | - | 20,000.00 | - | 14,800.77 | 14,800.77 |
| 007331 | W4Q_5 Nanango Parks_Footpath Upgrac | W4Q5 | - | - | - | 20,000.00 | - | - | 20,000.00 | - | - | 20,000.00 | - | - | 20,000.00 | - | - | - |
| Sub Activity Subtotal | | | 70,115.21 | 105,413.18 | - | 244,719.00 | - | - | 420,247.39 | 453,719.00 | 4,586.82 | - | 7,200.00 | 21,684.79 | 420,247.39 | 5,140.00 | 300,688.91 | 305,828.91 |
| Parks - Blackbutt | | | | | | | | | | | | | | | | | | |
| 007079 | Blackbutt Parklands & Sensory Garden | CONTRIB | - | 9,075.86 | - | - | - | - | 9,075.86 | - | - | - | 9,075.86 | - | 9,075.86 | - | 6,213.24 | 6,213.24 |
| 007239 | Blackbutt signage | COUNCIL | - | - | - | - | - | - | - | 15,000.00 | - | - | - | 15,000.00 | - | - | - | - |
| Sub Activity Subtotal | | | - | 9,075.86 | - | - | - | - | 9,075.86 | 15,000.00 | - | - | 9,075.86 | 15,000.00 | 9,075.86 | - | 6,213.24 | 6,213.24 |
| Parks - Murgon | | | | | | | | | | | | | | | | | | |
| 007241 | Softfall Replacement - Murgon | COUNCIL | 38,013.00 | - | - | - | - | - | 38,013.00 | 30,000.00 | - | - | 10,000.00 | 1,987.00 | 38,013.00 | - | 38,013.00 | 38,013.00 |
| 007254 | MIFF-Amenities Block Murgon R&Y Park | MIIFF | - | 110,000.00 | - | 226,184.00 | - | - | 336,184.00 | 336,184.00 | - | - | - | - | 336,184.00 | 2,990.00 | 198,731.68 | 201,721.68 |
| Sub Activity Subtotal | | | 38,013.00 | 110,000.00 | - | 226,184.00 | - | - | 374,197.00 | 366,184.00 | - | - | 10,000.00 | 1,987.00 | 374,197.00 | 2,990.00 | 236,744.68 | 239,734.68 |
| Parks - Wondai | | | | | | | | | | | | | | | | | | |
| 007242 | Softfall Replacement - Wondai | COUNCIL | - | - | - | - | - | - | - | 25,000.00 | - | - | - | 25,000.00 | - | - | - | - |
| 007245 | Wondai Skate Park_Retaining wall | COUNCIL | 41,848.37 | - | - | - | - | - | 41,848.37 | 80,000.00 | - | - | 8,151.63 | 30,000.00 | 41,848.37 | - | 43,933.46 | 43,933.46 |
| Sub Activity Subtotal | | | 41,848.37 | - | - | - | - | - | 41,848.37 | 105,000.00 | - | - | 8,151.63 | 55,000.00 | 41,848.37 | - | 43,933.46 | 43,933.46 |
| Parks - Proston | | | | | | | | | | | | | | | | | | |
| 007237 | Proston bollards railway park | COUNCIL | 28,151.63 | - | - | - | - | - | 28,151.63 | 20,000.00 | - | - | 8,151.63 | - | 28,151.63 | - | 28,151.63 | 28,151.63 |
| Sub Activity Subtotal | | | 28,151.63 | - | - | - | - | - | 28,151.63 | 20,000.00 | - | - | 8,151.63 | - | 28,151.63 | - | 28,151.63 | 28,151.63 |
| Rail Trails | | | | | | | | | | | | | | | | | | |
| 006936 | DRFA Kingaro-Murgon Rail Trail Crossin | DRFA | - | - | - | 599,158.10 | - | - | 599,158.10 | - | 500,526.53 | - | - | 98,631.57 | 599,158.10 | 107,162.53 | 290,098.25 | 397,260.78 |
| 007026 | DTIS - King-Mur Rail Trail Pavement/Cros | DTIS | - | - | - | 517,600.69 | - | - | 517,600.69 | - | 517,600.69 | - | - | - | 517,600.69 | 7,867.62 | 517,106.59 | 524,974.21 |
| 007248 | Rail Trail_Access gates_concrete path | LRCL 4_A | 9,125.55 | - | - | - | - | - | 9,125.55 | 12,000.00 | - | - | - | 2,874.45 | 9,125.55 | - | 9,125.55 | 9,125.55 |
| 007251 | W4Q5-Design-SBRailTrailPublicArtPlan | W4Q5 | - | - | - | 10,000.00 | - | - | 10,000.00 | 10,000.00 | - | - | - | - | 10,000.00 | - | - | - |
| Sub Activity Subtotal | | | 9,125.55 | - | - | 1,126,758.79 | - | - | 1,135,884.34 | 22,000.00 | 1,018,127.22 | - | - | 95,757.12 | 1,135,884.34 | 115,030.15 | 816,330.39 | 931,360.54 |
| General | | | | | | | | | | | | | | | | | | |
| 006995 | REGIONAL-CCTV Install and Server Upg | COUNCIL | - | - | - | - | - | - | - | - | 6,497.76 | - | 6,497.76 | - | - | - | - | - |
| 007238 | Priority Playground Audit_replacement | COUNCIL | 70,000.00 | - | - | - | - | - | 70,000.00 | 90,000.00 | - | 20,000.00 | - | - | 70,000.00 | 18,399.50 | 49,849.66 | 68,249.16 |
| 007343 | SBRC - Grave Shoring Equipment | COUNCIL | 19,000.00 | - | - | - | - | - | 19,000.00 | - | - | - | 19,000.00 | - | 19,000.00 | - | 16,223.43 | 16,223.43 |
| Sub Activity Subtotal | | | 89,000.00 | - | - | - | - | - | 89,000.00 | 90,000.00 | 6,497.76 | 20,000.00 | 12,502.24 | - | 89,000.00 | 18,399.50 | 66,073.09 | 84,472.59 |
| Activity Total | | | 554,896.13 | 941,617.26 | - | 1,924,036.45 | - | - | 3,420,549.84 | 2,186,903.00 | 1,221,174.85 | 155,000.00 | 63,203.72 | 205,731.73 | 3,420,549.84 | 267,798.00 | 2,637,757.87 | 2,905,555.05 |

| Project Code | Project Description | Grant Funding Body | Depreciation | Restricted Cash | Proceeds from Sale of Fleet | Grant Funding | Loans | Developer Contribution | Total Budgeted Funding | 2024/2025 Adopted Budget | 2023/2024 Continued Projects | First Quarter Budget Adjustments | Second Quarter Budget Adjustments | Third Quarter Budget Adjustments | Total Available Budget | Commitments | 2024/2025 Actual Expenditure | 2024/2025 Actual Expenditure & Commitments |
|-----------------------|---|--------------------|--------------|-----------------|-----------------------------|---------------|-------|------------------------|------------------------|--------------------------|------------------------------|----------------------------------|-----------------------------------|----------------------------------|------------------------|-------------|------------------------------|--|
| 006975 | W4Q4 Wondai CBD Scott Street | W4Q4 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 808.19 | 808.19 |
| Sub Activity Subtotal | | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 808.19 | 808.19 |
| W4Q Round 5 | | | | | | | | | | | | | | | | | | |
| 007265 | W4Q5-D&C-WooroolinHalfFootpathUpgr | W4Q5 | - | - | - | 20,000.00 | - | - | 20,000.00 | 20,000.00 | - | - | - | - | 20,000.00 | - | - | - |
| 007272 | W4Q5-D&C-MurgonUtingChurch-AccessU | W4Q5 | - | - | - | - | - | - | - | 13,714.00 | - | - | - | 13,714.00 | - | - | - | - |
| Sub Activity Subtotal | | | - | - | - | 20,000.00 | - | - | 20,000.00 | 33,714.00 | - | - | - | 13,714.00 | 20,000.00 | - | - | - |
| Bridges | | | | | | | | | | | | | | | | | | |
| 006538 | Murgon-CherbourgRd-SawpitCkBridge-Gt | COUNCIL | - | - | - | - | - | - | - | 94,736.00 | 1,161.00 | - | 95,897.00 | - | - | - | - | - |
| 006540 | Cushnie-HomecreekLoopRd-TimberBridge | BRP | - | - | - | - | - | - | - | 723,680.00 | 4,785.15 | - | 718,894.85 | - | - | - | - | - |
| Sub Activity Subtotal | | | - | - | - | - | - | - | - | 818,416.00 | 3,624.15 | - | 814,791.85 | - | - | - | - | - |
| Grav Resheet | | | | | | | | | | | | | | | | | | |
| 006907 | Benarkin-Staines Rd-GR | COUNCIL | 28,387.60 | 53,297.96 | - | - | - | - | 81,685.56 | 50,000.00 | 3,297.96 | - | 28,387.60 | - | 81,685.56 | - | 81,685.46 | 81,685.46 |
| 007120 | Wattlegrove Road Gravel Resheet | COUNCIL | 54,327.13 | - | - | - | - | - | 54,327.13 | - | - | - | 50,000.00 | 4,327.13 | 54,327.13 | - | 54,327.13 | 54,327.13 |
| 007291 | Gravel Resheeting Program 24/25 | COUNCIL | - | - | - | - | - | - | - | 50,000.00 | - | - | 50,000.00 | - | - | - | - | - |
| 007295 | Shoulder Resheeting Program 24/25 | COUNCIL | 250,224.93 | - | - | - | - | - | 250,224.93 | 500,000.00 | - | - | 48,687.00 | 201,088.07 | 250,224.93 | - | - | - |
| 007300 | Coolabunia-PetersenDr-ShoulderResheeti | COUNCIL | 48,687.00 | - | - | - | - | - | 48,687.00 | - | - | - | 48,687.00 | - | 48,687.00 | - | 48,687.00 | 48,687.00 |
| 007330 | Ellesmere-KumbiaRd-SR | COUNCIL | 123,375.00 | - | - | - | - | - | 123,375.00 | - | - | - | - | 123,375.00 | 123,375.00 | - | 123,375.00 | 123,375.00 |
| 007338 | Haly Creek Rd-Shoulder Resheeting | COUNCIL | 62,865.89 | - | - | - | - | - | 62,865.89 | - | - | - | - | 62,865.89 | 62,865.89 | - | 62,865.89 | 62,865.89 |
| 007345 | Inverlaw-Deep Creek Rd-SR | COUNCIL | 14,847.18 | - | - | - | - | - | 14,847.18 | - | - | - | - | 14,847.18 | 14,847.18 | - | 19,814.41 | 19,814.41 |
| Sub Activity Subtotal | | | 582,714.73 | 53,297.96 | - | - | - | - | 636,012.69 | 600,000.00 | 3,297.96 | - | 28,387.60 | 4,327.13 | 636,012.69 | - | 390,754.89 | 390,754.89 |
| Pavement Rehab | | | | | | | | | | | | | | | | | | |
| 005479 | Niagara Road (Wind Farm) | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 23,143.39 | 13,095.31 | 36,238.70 |
| 006188 | Kingaroy/Wondai-BunyaHwyMedianUpgrs | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 500.00 | 500.00 |
| 006970 | RTR-Tingooro Chelmsford Rd-Pavement | RTR | - | 567,518.65 | - | 162,479.64 | - | - | 729,998.29 | - | 776,906.64 | - | - | 46,908.35 | 729,998.29 | - | 729,998.29 | 729,998.29 |
| 006978 | Major Mechanical Repairs Sealed Roads | COUNCIL | 14,423.92 | 79,009.71 | - | - | - | - | 93,433.63 | - | 59,009.71 | - | 34,423.92 | - | 93,433.63 | - | 93,433.63 | 93,433.63 |
| 007004 | Wondai Roundabout | LRCI_4_B | - | - | - | 166,682.34 | - | - | 166,682.34 | 470,000.00 | 77,574.32 | - | - | 380,891.98 | 166,682.34 | - | 166,682.34 | 166,682.34 |
| 007279 | STIP-TandurgingieSS-Pavement&SealingV | STIP | 62,000.00 | - | - | 62,000.00 | - | - | 124,000.00 | 124,000.00 | - | - | - | - | 124,000.00 | - | 124,503.32 | 124,503.32 |
| 007293 | Major Mechanical Repairs 24/25 | COUNCIL | 105,576.08 | - | - | - | - | - | 105,576.08 | 1,020,000.00 | - | - | 34,423.92 | 880,000.00 | 105,576.08 | - | 125,934.80 | 125,934.80 |
| 007294 | RTR-Tingooro Chelmsford Rd-Stage 2 | RTR | - | 46,908.35 | - | 1,137,812.00 | - | - | 1,184,720.35 | 2,928,239.00 | 790,427.00 | - | - | 953,091.65 | 1,184,720.35 | 797,488.25 | 1,686,493.29 | 2,483,981.54 |
| 007297 | W4Q5-D&C-Kingaroy-AliceSt-RoadRehat | W4Q5 | - | - | - | 241,763.00 | - | - | 241,763.00 | - | - | - | - | - | 241,763.00 | 169,700.57 | 56,064.95 | 225,765.52 |
| Sub Activity Subtotal | | | 182,000.00 | 693,436.71 | - | 1,770,736.98 | - | - | 2,646,173.69 | 4,784,002.00 | 123,063.67 | - | - | 2,260,891.98 | 2,646,173.69 | 990,332.21 | 2,996,705.93 | 3,987,038.14 |
| Footpaths & Cycleway | | | | | | | | | | | | | | | | | | |
| 006739 | Nanango-Drayton St-Footpath | COUNCIL | 3,020.30 | 63,048.41 | - | - | - | - | 66,068.71 | 50,000.00 | 13,048.41 | - | - | 3,020.30 | 66,068.71 | - | 66,068.71 | 66,068.71 |
| 006950 | STIP-MurgonStateHighSchool-Parking | STIP | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 824.52 | 824.52 |
| 007278 | STIP-MugonStateSchool-ConstructFootp | STIP | 62,000.00 | - | - | 62,000.00 | - | - | 124,000.00 | 124,000.00 | - | - | - | - | 124,000.00 | - | 125,310.50 | 125,310.50 |
| 007281 | W4Q5-D&C-NngoCBD-(Fitzroy-Palace) Fi | W4Q5 | - | - | - | 228,400.00 | - | - | 228,400.00 | 228,400.00 | - | - | - | - | 228,400.00 | 53,054.41 | 133,946.31 | 187,000.72 |
| 007282 | W4Q5-D&C-NanangoBrooklandRd-FP | W4Q5 | - | - | - | 26,340.00 | - | - | 26,340.00 | 26,340.00 | - | - | - | - | 26,340.00 | - | - | - |
| 007283 | W4Q5-D&C-BunyaAv-(Dandabah Carpark | W4Q5 | - | - | - | - | - | - | - | 70,000.00 | - | - | - | 70,000.00 | - | - | 36,623.63 | 36,623.63 |
| 007284 | W4Q5-D&C-Murgon-LambSt-FP | W4Q5 | - | - | - | 103,000.00 | - | - | 103,000.00 | 103,000.00 | - | - | - | - | 103,000.00 | 4,815.99 | 174,368.97 | 179,184.96 |
| 007299 | SAFEST-(TIDS)-Kingaroy-TessmannsRd | TIDS | 121,328.00 | - | - | 121,328.00 | - | - | 242,656.00 | 242,656.00 | - | - | - | - | 242,656.00 | 211,607.14 | 45,291.74 | 256,898.88 |
| Sub Activity Subtotal | | | 186,348.30 | 63,048.41 | - | 541,068.00 | - | - | 790,464.71 | 844,396.00 | 13,048.41 | - | - | 66,979.70 | 790,464.71 | 269,477.54 | 582,434.38 | 851,911.92 |
| Pedestrian Crossing | | | | | | | | | | | | | | | | | | |
| 007116 | STIP-Nanango SHS- Ped Crossing/FP | STIP | 150,000.00 | - | - | 150,000.00 | - | - | 300,000.00 | 300,000.00 | - | - | - | - | 300,000.00 | 36,973.75 | 304,353.72 | 341,327.47 |
| 007280 | STIP-St Patricks-PedCrossing | STIP | 97,500.00 | - | - | 97,500.00 | - | - | 195,000.00 | 195,000.00 | - | - | - | - | 195,000.00 | 7,584.70 | 196,813.97 | 204,398.67 |
| Sub Activity Subtotal | | | 247,500.00 | - | - | 247,500.00 | - | - | 495,000.00 | 495,000.00 | - | - | - | - | 495,000.00 | 44,558.45 | 501,167.69 | 545,726.14 |
| Bitumen Resealing | | | | | | | | | | | | | | | | | | |
| 006717 | LRCI-Kingaroy-First Ave-Reseal | LRCI_3 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,693.54 | 1,693.54 |
| 006964 | Charlestown-Transmitter Rd- TIDS -Rese | COUNCIL | - | - | - | - | - | - | - | - | 29,238.22 | - | - | 29,238.22 | - | - | - | - |
| 007105 | Wondai-Wesslings Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 14,849.81 | 14,849.81 |
| 007106 | TIDS Murgon-Ferris Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 176,564.79 | 176,564.79 |
| 007107 | W4Q5-D&C-Boole-Radunzs Rd-Reseal | W4Q5 | - | - | - | 96,000.00 | - | - | 96,000.00 | - | - | - | - | 96,000.00 | 96,000.00 | 52,108.37 | 26,030.41 | 78,138.78 |
| 007108 | Cloyna-Bicks Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 66,569.68 | 16,077.24 | 82,646.92 |
| 007109 | Kingaroy-Industrial Ave Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 36,963.53 | 38,740.08 | 75,703.61 |
| 007110 | Boole-North Branch Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 129,675.70 | 156,155.46 | 286,831.16 |
| 007112 | Blackbutt-Nukku Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 60,173.58 | 60,173.58 |
| 007114 | Blackbutt-Muir St-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 13,890.67 | 13,890.67 |
| 007154 | Blackbutt-Farrington Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 33,842.98 | 33,842.98 |
| 007155 | Memerambi-Recreation Drive-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 25,712.41 | 58,312.34 |
| 007157 | Nanango-Gipps St-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 26,411.73 | 26,411.73 |
| 007158 | Boole-Hilldale Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 69,630.29 | 276,756.14 |
| 007160 | Sandy Ridges-Manumbar Road-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 102,650.01 | 34,386.95 |
| 007161 | Crawford-Siefert Street (TIDS) - Reseal | COUNCIL | 81,141.30 | - | - | 81,141.30 | - | - | 162,282.60 | - | - | - | - | 162,282.60 | 162,282.60 | 105,144.99 | 169,614.59 | 274,759.58 |
| 007164 | Boole-Malar Road-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 210,368.78 | 112,844.27 |
| 007165 | Mondure-McConnel Way-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 61,165.40 | 61,165.40 |
| 007167 | Winderam-Morgans Road-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 318,322.71 | 105,097.82 |
| 007172 | Crawford-Wingfields Road-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 79,279.97 | 67,702.30 |
| 007176 | Kingaroy-Clark and Swendson Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 29,852.69 | 29,852.69 |
| 007177 | Blackbutt-Gladys St-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 14,258.88 | 14,258.88 |
| 007178 | Blackbutt-Douglas St (TIDS) - Reseal | COUNCIL | 6,720.34 | - | - | 2,566.05 | - | - | 9,286.39 | - | - | - | - | 9,286.39 | 9,286.39 | - | 9,736.39 | 9,736.39 |
| 007179 | Crawford-Weens Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 155,441.89 | 93,716.95 |
| 007180 | Crawford-Liesegang Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 120,797.70 | 73,220.51 |
| 007181 | Corndale-Corndale Rd (TIDS) - Reseal | COUNCIL | 48,584.80 | - | - | 48,584.80 | - | - | 97,169.60 | - | - | - | - | 97,169.60 | 97,169.60 | - | 98,257.59 | 98,257.59 |
| 007182 | Haly Creek-Haly Creek Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 154,551.03 | 23,905.59 |
| 007183 | Hivesville-Hivesville Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 653,237.63 | 653,237.63 |

| 2024/2025 | | | | | | | | | | | | | | | | | | | |
|-----------------------|--|--------------------|--------------|-----------------|-----------------------------|---------------|-------|------------------------|------------------------|--------------------------|------------------------------|----------------------------------|-----------------------------------|----------------------------------|------------------------|--------------|------------------------------|--|--------------|
| Project Code | Project Description | Grant Funding Body | Depreciation | Restricted Cash | Proceeds from Sale of Fleet | Grant Funding | Loans | Developer Contribution | Total Budgeted Funding | 2024/2025 Adopted Budget | 2023/2024 Continued Projects | First Quarter Budget Adjustments | Second Quarter Budget Adjustments | Third Quarter Budget Adjustments | Total Available Budget | Commitments | 2024/2025 Actual Expenditure | 2024/2025 Actual Expenditure & Commitments | |
| 007187 | Memerambi-King St (TIDS) - Reseal | COUNCIL | 30,218.33 | - | - | 30,218.33 | - | - | 60,436.66 | - | - | - | - | 60,436.66 | 60,436.66 | - | 60,436.65 | 60,436.65 | |
| 007190 | Wondai-Slaters Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 30,636.30 | 30,636.30 | |
| 007206 | Blackbutt Nth-Crumpton Dr- TIDS - Reseal | COUNCIL | 22,859.39 | - | - | 22,859.39 | - | - | 45,718.78 | - | - | - | - | 45,718.78 | 45,718.78 | - | 45,718.77 | 45,718.77 | |
| 007207 | Kingary-Short St-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 28,459.03 | 28,459.03 | |
| 007214 | Winders-Wilsons Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 483,058.82 | 144,784.99 | 627,843.81 | |
| 007230 | Nanango-Oliver Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 30,330.90 | 30,330.90 | |
| 007292 | Bitumen Reseal Program 24/25 | TIDS | 3,405,468.25 | 802,696.46 | - | 461,891.96 | - | - | 4,670,056.67 | 5,610,000.00 | - | 431,370.98 | - | 508,572.35 | 4,670,056.67 | - | - | - | |
| 007298 | W4Q5-D&C-Region-Roads Reseals & Upg | W4Q5 | - | - | - | 390,000.00 | - | - | 390,000.00 | 390,000.00 | - | - | - | - | 390,000.00 | - | 329.46 | 329.46 | |
| 007301 | Murgon-Silverleaf Rd (TIDS) - Reseal | COUNCIL | 31,226.80 | - | - | 31,226.80 | - | - | 62,453.60 | - | - | - | - | 62,453.60 | 62,453.60 | - | 62,453.60 | 62,453.60 | |
| 007309 | Kingary-Moore St (TIDS) - Reseal | COUNCIL | 26,058.35 | - | - | 26,058.35 | - | - | 52,116.70 | - | - | - | - | 52,116.70 | 52,116.70 | - | 52,326.69 | 52,326.69 | |
| 007310 | Blackbutt-Grosvenor Lane-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 23,156.78 | 23,156.78 | |
| 007311 | Taromeo-David Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 38,531.05 | 38,531.05 | |
| 007312 | Benarkin-Scott St-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 57,991.51 | 49,968.46 | 107,959.97 | |
| 007313 | Kinagory-River Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 112,526.41 | 79,668.31 | 192,194.72 | |
| 007314 | Wooroolin-Denmark Rd-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 75,839.36 | 25,424.57 | 101,263.93 | |
| 007315 | Kingary-Court Lane-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 16,728.53 | 16,728.53 | |
| 007316 | Wooroolin-Alexander St-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 21,851.01 | 21,851.01 | |
| 007317 | Kingary-Steele Ct-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 10,906.68 | 10,906.68 | |
| 007319 | Proston-Butler Dr-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 12,750.72 | 12,750.72 | |
| 007363 | Nanango-Drayton St-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 6,124.05 | 6,124.05 | |
| 007406 | Kingary-Belle Street-Reseal | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,310.38 | 1,310.38 | |
| Sub Activity Subtotal | | | 3,652,277.56 | 802,696.46 | - | 1,190,546.98 | - | - | 5,645,521.00 | 6,000,000.00 | - | 402,132.76 | - | - | 47,653.76 | 5,645,521.00 | 2,494,130.72 | 2,825,879.30 | 5,320,010.02 |
| General | | | | | | | | | | | | | | | | | | | |
| 006989 | Advanced Design 23/24 | COUNCIL | 25,127.26 | - | - | - | - | - | 25,127.26 | - | - | - | - | 25,127.26 | - | 25,127.26 | - | 17,887.26 | 17,887.26 |
| 007001 | Blackspot-Appin St/Cairns St-Intersectio | COUNCIL | 11,772.23 | - | - | - | - | - | 11,772.23 | - | - | - | - | 7,372.23 | 4,400.00 | - | 16,098.51 | 16,098.51 | |
| 007011 | McCauley Weir Road Reopening and Sigr | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,763.64 | 1,763.64 | |
| 007117 | Advanced Design 24/25 | COUNCIL | 467,500.51 | - | - | - | - | - | 467,500.51 | 500,000.00 | - | - | 32,499.49 | - | 467,500.51 | 103,543.67 | 336,756.74 | 440,300.41 | |
| 007285 | W4Q5-D&C-Nngo-LittleDraytonSt-Lighting | W4Q5 | - | - | - | 20,000.00 | - | - | 20,000.00 | 20,000.00 | - | - | - | - | 20,000.00 | - | - | - | |
| 007286 | W4Q5-D&C-Boyneside-BilboaRd-Windfar | W4Q5 | - | - | - | 60,000.00 | - | - | 60,000.00 | 60,000.00 | - | - | - | - | 60,000.00 | 806.29 | 28,786.70 | 29,592.99 | |
| 007290 | Crawford-CrawfordStateSchool-BusShelte | COUNCIL | 22,000.00 | - | - | - | - | - | 22,000.00 | 22,000.00 | - | - | - | - | 22,000.00 | - | 23,762.44 | 23,762.44 | |
| 007296 | W4Q5-Design-Bbutl-MorrisSt-RoadSeal | W4Q5 | - | - | - | 50,000.00 | - | - | 50,000.00 | 50,000.00 | - | - | - | - | 50,000.00 | - | 48,113.96 | 48,113.96 | |
| 007328 | W4Q5-Murgon-Gore St-PWD | W4Q5 | - | - | - | 13,714.00 | - | - | 13,714.00 | - | - | - | - | 13,714.00 | 13,714.00 | - | 15,526.79 | 15,526.79 | |
| Sub Activity Subtotal | | | 526,400.00 | - | - | 143,714.00 | - | - | 670,114.00 | 652,000.00 | - | - | - | 0.00 | 18,114.00 | 670,114.00 | 104,349.96 | 488,696.04 | 593,046.00 |
| Urban Drainage | | | | | | | | | | | | | | | | | | | |
| 006742 | Nanango-Chester St-Drainage | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,329.43 | 1,527.00 | 2,856.43 | |
| 007287 | W4Q5-D&C-Kingary-AffordSt-Drainage | W4Q5 | - | - | - | 150,000.00 | - | - | 150,000.00 | 50,000.00 | - | - | - | 100,000.00 | 150,000.00 | 7,000.43 | 121,967.23 | 128,967.66 | |
| 007288 | W4Q5-D&C-Kingary-MoocynaSt-Kerb&Cr | W4Q5 | - | - | - | 200,000.00 | - | - | 200,000.00 | 200,000.00 | - | - | - | - | 200,000.00 | 55,970.62 | 84,387.32 | 140,357.94 | |
| 007289 | W4Q5-D&C-Crawford-SiefertSt-Drainage | W4Q5 | - | - | - | 24,000.00 | - | - | 24,000.00 | 24,000.00 | - | - | - | - | 24,000.00 | - | 11,617.33 | 11,617.33 | |
| 007325 | Murgon-Gesslers Rd-Stormwater | COUNCIL | 24,755.64 | - | - | - | - | - | 24,755.64 | - | - | - | - | 24,755.64 | 24,755.64 | - | 24,755.64 | 24,755.64 | |
| Sub Activity Subtotal | | | 24,755.64 | - | - | 374,000.00 | - | - | 398,755.64 | 274,000.00 | - | - | - | - | 124,755.64 | 398,755.64 | 64,300.48 | 244,254.52 | 308,555.00 |
| FD & Complimentary | | | | | | | | | | | | | | | | | | | |
| 006736 | Flood Damage - Council Betterment | COUNCIL | - | 1,135,455.53 | - | - | - | - | 1,135,455.53 | 1,000,000.00 | 285,627.37 | - | - | - | 150,171.84 | 1,135,455.53 | - | - | |
| 006813 | EV03 Betterment Mundure Crossing Road | QRA | - | 6,522.87 | - | 36,071.33 | - | - | 42,594.20 | - | - | - | - | 42,594.20 | 42,594.20 | 627,311.34 | 53,871.45 | 681,182.79 | |
| 006843 | EV04 Betterment Mercer Springate Road | QRA | - | 23,550.63 | - | 211,955.58 | - | - | 235,506.21 | - | - | - | - | 235,506.21 | 235,506.21 | - | 235,506.21 | 235,506.21 | |
| 006844 | EV01 Betterment Dip Road | QRA | - | 614,291.15 | - | 552,862.41 | - | - | 614,291.56 | - | - | - | - | 614,291.56 | 614,291.56 | - | 614,291.56 | 614,291.56 | |
| 006984 | EV03 Betterment Williams Road | QRA | - | 15,671.75 | - | 143,547.40 | - | - | 159,219.15 | - | - | - | - | 159,219.15 | 159,219.15 | - | 159,219.15 | 159,219.15 | |
| 006988 | Arthur Street East Complimentary works | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 468,768.20 | 5,241.20 | 474,009.40 | |
| 006997 | River Road Pavement repair Comp works | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 24,417.30 | 24,417.30 | |
| 007002 | Maidenwell Glendilfe Rd-Comp Grav Res | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 129.25 | 129.25 | |
| 007016 | EV01 Betterment Flagstone Creek Road | QRA | - | 11,142.87 | - | 100,285.93 | - | - | 111,428.80 | - | - | - | - | 111,428.80 | 111,428.80 | - | 111,428.80 | 111,428.80 | |
| 007041 | EV01 Betterment Finnmores Road | QRA | - | 4,582.51 | - | 1,814.49 | - | - | 6,397.00 | - | - | - | - | 6,397.00 | 6,397.00 | 189,624.18 | 6,397.00 | 196,021.18 | |
| 007042 | EV01 Betterment Greenview Road | QRA | - | 98.43 | - | 1,654.57 | - | - | 1,753.00 | - | - | - | - | 1,753.00 | 1,753.00 | 51,223.64 | 1,753.00 | 52,976.64 | |
| 007043 | EV01 Betterment Hoggs Road | QRA | - | - | - | - | - | - | - | - | - | - | - | - | - | 286.14 | - | 286.14 | |
| 007044 | EV01 Betterment Ingot Road | QRA | - | 51.39 | - | 911.22 | - | - | 962.61 | - | - | - | - | 962.61 | 962.61 | 430.72 | 962.61 | 1,393.33 | |
| 007045 | EV01 Betterment Jerrards Road | QRA | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,406.44 | - | 1,406.44 | |
| 007046 | EV01 Betterment Kings Bridge Road | QRA | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,154.13 | - | 1,154.13 | |
| 007047 | EV01 Betterment Lamberds Road | QRA | - | - | - | - | - | - | - | - | - | - | - | - | - | 417.08 | - | 417.08 | |
| 007048 | EV01 Betterment MWell Upper Yarraman | QRA | - | 156.94 | - | 2,568.06 | - | - | 2,725.00 | - | - | - | - | 2,725.00 | 2,725.00 | 85,956.29 | 2,860.50 | 88,816.79 | |
| 007049 | EV01 Betterment Manumar Road | QRA | - | 172.65 | - | 3,068.35 | - | - | 3,241.00 | - | - | - | - | 3,241.00 | 3,241.00 | 127,102.72 | 3,241.00 | 130,343.72 | |
| 007050 | EV01 Betterment Nords Road | QRA | - | - | - | - | - | - | - | - | - | - | - | - | - | 421.65 | - | 421.65 | |
| 007051 | EV01 Betterment Old Wondai Road | QRA | - | 1,886.54 | - | 1,030.46 | - | - | 2,917.00 | - | - | - | - | 2,917.00 | 2,917.00 | 109,332.00 | 2,917.00 | 112,249.00 | |
| 007052 | EV01 Betterment Parkers Road | QRA | - | - | - | - | - | - | - | - | - | - | - | - | - | 417.07 | - | 417.07 | |
| 007053 | EV01 Betterment Pedersens Road | QRA | - | - | - | - | - | - | - | - | - | - | - | - | - | 476.13 | - | 476.13 | |
| 007054 | EV01 Betterment Recreation Drive | QRA | - | 261.25 | - | 4,500.75 | - | - | 4,762.00 | - | - | - | - | 4,762.00 | 4,762.00 | 100,900.60 | 4,762.00 | 105,662.60 | |
| 007055 | EV01 Betterment Smiths Road Inverlaw | QRA | - | 1,789.58 | - | 3,113.42 | - | - | 4,903.00 | - | - | - | - | 4,903.00 | 4,903.00 | 151,453.45 | 4,903.00 | 156,356.45 | |
| 007056 | EV01 Betterment Trentham Lane | QRA | - | - | - | - | - | - | - | - | - | - | - | - | - | 414.80 | 154.01 | 260.79 | |
| 007057 | EV01 Betterment Trouds Road | QRA | - | 3,515.36 | - | 2,902.64 | - | - | 6,418.00 | - | - | - | - | 6,418.00 | 6,418.00 | 104,606.38 | 6,418.00 | 111,024.38 | |
| 007058 | EV03 Betterment Arthur Street East | QRA | - | 264.11 | - | 1,460.49 | - | - | 1,724.60 | - | - | | | | | | | | |

| Project Code | Project Description | Grant Funding Body | Depreciation | Restricted Cash | Proceeds from Sale of Fleet | Grant Funding | Loans | Developer Contribution | Total Budgeted Funding | 2024/2025 Adopted Budget | 2023/2024 Continued Projects | First Quarter Budget Adjustments | Second Quarter Budget Adjustments | Third Quarter Budget Adjustments | Total Available Budget | Commitments | 2024/2025 Actual Expenditure | 2024/2025 Actual Expenditure & Commitments |
|-----------------------------|--|--------------------|--------------|-----------------|-----------------------------|---------------|--------------|------------------------|------------------------|--------------------------|------------------------------|----------------------------------|-----------------------------------|----------------------------------|------------------------|---------------|------------------------------|--|
| 007086 | EQV Project Mgmt_QRA Funded Betterm | QRA | - | 17,232.99 | - | 155,096.94 | - | - | 172,329.93 | - | - | - | - | 172,329.93 | 172,329.93 | 91,612.33 | 257,664.43 | 349,276.76 |
| 007302 | River Road - Comp Drainage improveme | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 4,856.39 | 33,427.00 | 38,283.39 |
| 007306 | Back Creek Rd -Comp Works Gravel resh | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 8,727.27 | 94,161.19 | 102,888.46 |
| 007324 | Fitzgerald Road-Comp works drainage | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 18,720.00 | 18,720.00 |
| 007332 | Wilsons Road Comp spot shoulder works | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 99,419.59 | 99,419.59 |
| 007333 | Louthills Road Complimentary Works | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 11,534.40 | 11,534.40 |
| 007334 | Spedwell Abbeywood Road CompWorks | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 9,495.00 | 9,495.00 |
| 007335 | Stonelands Road Complimentary Works | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 12,846.00 | 12,846.00 |
| 007342 | Wilsons Road-Comp drainage works | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 16,771.72 | 16,771.72 |
| 007347 | Kangaroo Yard Road - Comp shoulder wc | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 7,524.12 | 7,524.12 |
| 007360 | McKenzie Road - Gravel resheet Comp W | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 24,377.53 | 24,377.53 |
| 007407 | Mt Woorelin Access Road Comp Works | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 2,992.00 | 2,992.00 |
| Sub Activity Subtotal | | | | - | 1,285,627.38 | - | 1,231,453.80 | - | 2,517,081.18 | 1,000,000.00 | 285,627.37 | - | - | 1,231,453.81 | 2,517,081.18 | 2,179,703.00 | 2,549,196.61 | 4,728,899.61 |
| CAP-QRA-DRFA | | | | | | | | | | | | | | | | | | |
| 007078 | CAP - QRA - DRFA - Flood Recovery Wo | QRA | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 7,677.32 | 7,677.32 |
| 007408 | CAP - QRA - DRFA - Flood Recovery Wo | QRA | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 553,018.70 | 553,018.70 |
| Sub Activity Subtotal | | | | - | - | - | - | - | - | - | - | - | - | - | - | - | 560,696.02 | 560,696.02 |
| Activity Total | | | | 5,401,996.23 | 2,898,106.92 | - | 5,519,019.76 | - | 13,819,122.91 | 15,501,528.00 | 19,280.50 | - | - | 786,404.25 | 915,281.34 | 13,819,122.91 | 6,146,852.36 | 11,140,593.57 |
| Water Services | | | | | | | | | | | | | | | | | | |
| W4Q - Round 4 | | | | | | | | | | | | | | | | | | |
| 006906 | W4Q4-Kingaroy Water Security MtWooro | W4Q4 | - | 205,300.47 | - | 530,949.50 | - | - | 736,249.97 | - | 736,249.97 | - | - | - | 736,249.97 | - | 669,924.43 | 669,924.43 |
| Sub Activity Subtotal | | | | - | 205,300.47 | - | 530,949.50 | - | 736,249.97 | - | 736,249.97 | - | - | - | 736,249.97 | - | 669,924.43 | 669,924.43 |
| Water - General Oper | | | | | | | | | | | | | | | | | | |
| 006503 | S1 & S2 - PC, SCADA & Telemetry WATE | COUNCIL | - | 15,079.88 | - | - | - | - | 15,079.88 | - | - | - | - | 15,079.88 | 15,079.88 | - | 15,079.88 | 15,079.88 |
| 006898 | S3 - PC, SCADA & Telemetry WATER | COUNCIL | - | - | - | - | - | - | - | 175,000.00 | - | - | - | 175,000.00 | - | - | - | - |
| 006909 | Solar panels for treatment plants | COUNCIL | - | 21,750.00 | - | - | - | - | 21,750.00 | - | - | - | 30,000.00 | 8,250.00 | 21,750.00 | 21,750.00 | - | 21,750.00 |
| 007153 | Water Meter replacement | COUNCIL | 125,000.00 | - | - | - | - | - | 125,000.00 | 125,000.00 | - | - | - | - | 125,000.00 | - | 11,329.74 | 11,329.74 |
| Sub Activity Subtotal | | | | 125,000.00 | 36,829.88 | - | - | - | 161,829.88 | 125,000.00 | 175,000.00 | - | 30,000.00 | 168,170.12 | 161,829.88 | - | 48,159.62 | 48,159.62 |
| Water - Blackbutt | | | | | | | | | | | | | | | | | | |
| 006788 | Blackbutt HL PS Switchboard renewal + | COUNCIL | - | - | - | - | - | - | - | 175,000.00 | - | - | - | 175,000.00 | - | - | - | - |
| 006899 | Blackbutt WTP Switchboard Renewal & P | COUNCIL | - | - | - | - | - | - | - | 400,000.00 | - | - | - | 400,000.00 | - | - | - | - |
| 007349 | Tarong Pump Station VSD Replacement | COUNCIL | 35,000.00 | - | - | - | - | - | 35,000.00 | - | - | - | 35,000.00 | - | 35,000.00 | - | 27,345.64 | 27,345.64 |
| Sub Activity Subtotal | | | | 35,000.00 | - | - | - | - | 35,000.00 | - | 575,000.00 | - | 35,000.00 | - | 575,000.00 | - | 27,345.64 | 27,345.64 |
| Water - Kingaroy | | | | | | | | | | | | | | | | | | |
| 005547 | Gordonbrook WTP - Post Con Contract W | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 80,266.33 | 281,342.98 | 361,609.31 |
| 006516 | Gordonbrook Off Stream Storage Design | BOR_6 | - | - | - | - | - | - | - | - | - | - | - | - | - | 6,066.65 | 5,863.64 | 11,930.29 |
| 006566 | Gordonbrook Dam Emergency Repairs 2c | COUNCIL | - | 80,000.00 | - | - | - | - | 80,000.00 | - | 80,000.00 | - | - | - | 80,000.00 | - | - | - |
| 006596 | Gordonbrook Hydrological Modelling | COUNCIL | - | 51,688.67 | - | - | - | - | 51,688.67 | - | - | - | 51,688.67 | - | 51,688.67 | 24,995.20 | 30,001.20 | 54,996.40 |
| 006787 | Kingaroy Water Security Trunk Infra Upgr | COUNCIL | - | 174,918.78 | - | - | - | - | 174,918.78 | - | - | - | - | - | 174,918.78 | 7,182.29 | 7,182.29 | 7,182.29 |
| 007133 | Gordonbrook Dam Safety Hazard Action f | COUNCIL | - | - | - | - | - | - | 87,500.00 | - | - | - | - | 87,500.00 | - | - | 140,206.96 | 140,206.96 |
| 007134 | Gordonbrook WTP Raw Water Off Stream | REEF | - | - | - | - | - | - | 3,200,000.00 | - | 7,084,590.00 | 5,142,295.00 | 657,705.00 | - | 4,484,590.00 | 245,988.03 | 307,186.77 | 553,174.80 |
| 007146 | Kingaroy Heights 2x Res Reline | COUNCIL | - | 1,345,377.00 | - | 3,139,213.00 | - | - | 4,484,590.00 | - | - | - | 625,000.00 | - | 625,000.00 | - | - | - |
| 007150 | WMR-MARKWELL ST(Youngman St-Will | COUNCIL | 168,000.00 | - | - | - | - | - | 168,000.00 | 168,000.00 | - | - | - | - | 168,000.00 | 343.64 | 99,594.99 | 99,938.63 |
| 007151 | WMR-GLENDON ST(Avoca St-Markwell t | COUNCIL | 175,000.00 | - | - | - | - | - | 175,000.00 | 175,000.00 | - | - | - | - | 175,000.00 | 5,182.71 | 119,326.18 | 124,508.89 |
| 007235 | Gordonbrook WTP Raw water pump 3 | COUNCIL | - | - | - | - | - | - | 100,000.00 | - | - | - | - | 100,000.00 | - | - | - | - |
| 007336 | LGGSP - Detailed Design Kroy Trunk Infr | LGGSP | - | 116,000.00 | - | 174,000.00 | - | - | 290,000.00 | - | - | - | 290,000.00 | - | 290,000.00 | 271,324.80 | 8,772.35 | 280,097.15 |
| 007348 | Mt Woorelin Res Roof Replacement | COUNCIL | 625,000.00 | - | - | - | - | - | 625,000.00 | - | - | - | 625,000.00 | - | 625,000.00 | 623,223.52 | 3,529.04 | 626,752.56 |
| Sub Activity Subtotal | | | | 968,000.00 | 1,767,984.45 | - | 3,313,213.00 | - | 6,049,197.45 | 4,355,500.00 | 254,918.78 | 7,084,590.00 | 4,800,606.33 | 845,205.00 | 6,049,197.45 | 1,264,573.17 | 995,824.11 | 2,260,397.28 |
| Water - Kumbia | | | | | | | | | | | | | | | | | | |
| 007147 | Stuart River Rising Main Kumbia | COUNCIL | 300,000.00 | - | - | - | - | - | 300,000.00 | 822,500.00 | - | - | 372,500.00 | 150,000.00 | 300,000.00 | - | 281,355.25 | 281,355.25 |
| Sub Activity Subtotal | | | | 300,000.00 | - | - | - | - | 300,000.00 | 822,500.00 | - | - | 372,500.00 | 150,000.00 | 300,000.00 | - | 281,355.25 | 281,355.25 |
| Water - Murgon | | | | | | | | | | | | | | | | | | |
| 007148 | WMR-Murgon Hospital Res&Mcalister | COUNCIL | - | - | - | - | - | - | 155,750.00 | - | - | - | - | 155,750.00 | - | - | - | - |
| 007149 | WMU -Reservoir and Beresford St | COUNCIL | - | - | - | - | - | - | 230,825.00 | - | - | - | - | 230,825.00 | - | - | - | - |
| Sub Activity Subtotal | | | | - | - | - | - | - | 386,575.00 | - | - | - | - | 386,575.00 | - | - | - | - |
| Water - Nanango | | | | | | | | | | | | | | | | | | |
| 006785 | Nanango WTP & Bores A, B, C, etc | COUNCIL | - | - | - | - | - | - | - | 340,000.00 | - | - | - | 340,000.00 | - | - | - | - |
| 007152 | WMR-WICKHAM ST (Applin St East-Gook | COUNCIL | 122,500.00 | - | - | - | - | - | 122,500.00 | 122,500.00 | - | - | - | - | 122,500.00 | 169.32 | 17,642.08 | 17,811.40 |
| Sub Activity Subtotal | | | | 122,500.00 | - | - | - | - | 122,500.00 | 122,500.00 | 340,000.00 | - | - | 340,000.00 | 122,500.00 | 169.32 | 17,642.08 | 17,811.40 |
| Water - Wondai | | | | | | | | | | | | | | | | | | |
| 006881 | Media Replacement Wondai | COUNCIL | - | - | - | - | - | - | - | 117,940.00 | - | - | - | 117,940.00 | - | - | - | - |
| 007355 | Emergency Pump Replacement - Wondai | COUNCIL | 15,195.12 | - | - | - | - | - | 15,195.12 | - | - | - | 15,195.12 | - | 15,195.12 | - | - | - |
| Sub Activity Subtotal | | | | 15,195.12 | - | - | - | - | 15,195.12 | - | 117,940.00 | - | 15,195.12 | - | 117,940.00 | 15,195.12 | - | - |
| Activity Total | | | | 1,565,695.12 | 2,010,114.80 | - | 3,844,162.50 | - | 7,419,972.42 | 5,812,075.00 | 2,199,108.75 | 7,084,590.00 | 5,092,911.21 | 2,582,890.12 | 7,419,972.42 | 1,264,742.49 | 2,040,251.13 | 3,304,993.62 |
| Wastewater Services | | | | | | | | | | | | | | | | | | |
| Wastewater - General | | | | | | | | | | | | | | | | | | |
| 006903 | S3- PC, SCADA & Telemetry WASTEWA | COUNCIL | - | - | - | - | - | - | - | 175,000.00 | - | - | - | 175,000.00 | - | - | - | - |
| 006904 | Regional Sewer Relining | COUNCIL | - | 263,457.32 | - | - | - | - | 263,457.32 | - | 848,721.72 | - | - | 533,721.00 | 51,543.40 | 263,457.32 | - | 263,457.32 |

| Project Code | Project Description | Grant Funding Body | Depreciation | Restricted Cash | Proceeds from Sale of Fleet | Grant Funding | Loans | Developer Contribution | Total Budgeted Funding | 2024/2025 Adopted Budget | 2023/2024 Continued Projects | First Quarter Budget Adjustments | Second Quarter Budget Adjustments | Third Quarter Budget Adjustments | Total Available Budget | Commitments | 2024/2025 Actual Expenditure | 2024/2025 Actual Expenditure & Commitments | | |
|-----------------------|--|--------------------|---------------|-----------------|-----------------------------|---------------|------------|------------------------|------------------------|--------------------------|------------------------------|----------------------------------|-----------------------------------|----------------------------------|------------------------|--------------|------------------------------|--|---------------|---------------|
| Sub Activity Subtotal | | | - | 263,457.32 | - | - | - | - | 263,457.32 | - | 1,023,721.72 | - | 533,721.00 | - | 226,543.40 | 263,457.32 | - | 263,457.32 | 263,457.32 | |
| Wastewater - Blackbu | | | | | | | | | | | | | | | | | | | | |
| 007354 | Sewer Main Extension - John St Blackbutt | COUNCIL | 40,000.00 | - | - | - | - | - | 40,000.00 | - | - | - | 40,000.00 | - | 40,000.00 | 26,826.00 | 2,000.00 | 28,826.00 | | |
| Sub Activity Subtotal | | | 40,000.00 | - | - | - | - | - | 40,000.00 | - | - | - | 40,000.00 | - | 40,000.00 | 26,826.00 | 2,000.00 | 28,826.00 | | |
| Wastewater - Kingaro | | | | | | | | | | | | | | | | | | | | |
| 006905 | Kingaro SPS2 Tessmanns Rd Switchboa | COUNCIL | - | - | - | - | - | - | - | - | 172,068.76 | - | - | 172,068.76 | - | - | 288.23 | 288.23 | | |
| 007128 | Kingaro Recycling Plant - Replacement | COUNCIL | 400,000.00 | - | - | - | - | - | 400,000.00 | 3,200,000.00 | - | - | - | 2,800,000.00 | 400,000.00 | 78,211.20 | 22,695.89 | 100,907.09 | | |
| 007129 | Kingaro SPS3 Logan St SCADA renewal | COUNCIL | - | - | - | - | - | - | - | 70,000.00 | - | - | - | 70,000.00 | - | - | - | - | | |
| 007130 | Sewer Main Extension - Burnett St Kinga | COUNCIL | 50,000.00 | - | - | - | - | - | 50,000.00 | 100,000.00 | - | - | 50,000.00 | - | 50,000.00 | - | 17,322.00 | 17,322.00 | | |
| 007131 | W4Q5-Design-Kroy North Development1s | W4Q5 | - | 80,000.00 | - | 100,000.00 | - | - | 180,000.00 | 180,000.00 | - | - | - | - | 180,000.00 | 81,745.00 | 33,822.80 | 115,567.80 | | |
| 007132 | Kingaro SPS6 Barron Pk Dr SCADA ren | COUNCIL | - | - | - | - | - | - | - | 70,000.00 | - | - | - | 70,000.00 | - | - | - | - | | |
| 007350 | Sewer Main Extension - Williams St Kingi | COUNCIL | 23,000.00 | - | - | - | - | - | 23,000.00 | - | - | - | 23,000.00 | - | 23,000.00 | - | - | - | | |
| 007356 | Sewer Manhole Kurtellen Crescent Kingaro | COUNCIL | 2,997.50 | - | - | - | - | - | 2,997.50 | - | - | - | 8,000.00 | - | 5,002.50 | 2,997.50 | 2,997.50 | 2,997.50 | | |
| 007357 | Sewer Manhole Belle Street Kingaro | COUNCIL | 5,508.00 | - | - | - | - | - | 5,508.00 | - | - | - | 8,000.00 | - | 2,492.00 | 5,508.00 | 5,508.00 | 5,508.00 | | |
| Sub Activity Subtotal | | | 481,505.50 | 80,000.00 | - | 100,000.00 | - | - | 661,505.50 | 3,620,000.00 | 172,068.76 | - | 11,000.00 | - | 3,119,563.26 | 661,505.50 | 159,956.20 | 82,634.42 | 242,590.62 | |
| Wastewater - Nanango | | | | | | | | | | | | | | | | | | | | |
| 006793 | Nanango SPS2 Switchboard renewal, etc. | COUNCIL | - | 288.18 | - | - | - | - | 288.18 | - | 207,068.76 | - | - | 206,780.58 | 288.18 | - | 288.18 | 288.18 | | |
| 006794 | Nanango SPS3 Switchboard renewal, etc. | COUNCIL | - | 288.22 | - | - | - | - | 288.22 | - | 137,068.74 | - | - | 136,780.52 | 288.22 | - | 288.22 | 288.22 | | |
| 007351 | Sewer Main Extension - Cairns St Nanang | COUNCIL | 30,000.00 | - | - | - | - | - | 30,000.00 | - | - | - | 30,000.00 | - | 30,000.00 | - | 23,825.00 | 23,825.00 | | |
| 007352 | Sewer Main Extension - Mill Flat Rd Nan | COUNCIL | 45,000.00 | - | - | - | - | - | 45,000.00 | - | - | - | 45,000.00 | - | 45,000.00 | 17,904.60 | - | 17,904.60 | | |
| 007353 | Sewer Main Extension - Palace Lane Nan | COUNCIL | 17,027.87 | - | - | - | - | - | 17,027.87 | - | - | - | 35,000.00 | - | 17,972.13 | 17,027.87 | 31,191.00 | 15,662.87 | 46,853.87 | |
| 007358 | Aerator Replacement Nanango WWTP | COUNCIL | 155,000.00 | - | - | - | - | - | 155,000.00 | - | - | - | 155,000.00 | - | 155,000.00 | - | 116,612.98 | 116,612.98 | | |
| Sub Activity Subtotal | | | 247,027.87 | 576.40 | - | - | - | - | 247,604.27 | - | 344,137.50 | - | 265,000.00 | - | 361,533.23 | 247,604.27 | 49,095.60 | 156,677.25 | 205,772.85 | |
| CED - Proston | | | | | | | | | | | | | | | | | | | | |
| 006796 | Proston CED Pump Station Replace & Re | COUNCIL | - | 288.20 | - | - | - | - | 288.20 | - | 207,068.74 | - | - | 206,780.54 | 288.20 | - | 288.20 | 288.20 | | |
| Sub Activity Subtotal | | | - | 288.20 | - | - | - | - | 288.20 | - | 207,068.74 | - | - | 206,780.54 | 288.20 | - | 288.20 | 288.20 | | |
| Activity Total | | | 768,533.37 | 344,321.92 | - | 100,000.00 | - | - | 1,212,855.29 | 3,620,000.00 | 1,746,996.72 | - | 239,721.00 | - | 3,914,420.43 | 1,212,855.29 | 235,877.80 | 505,057.19 | 740,934.99 | |
| Waste | | | | | | | | | | | | | | | | | | | | |
| Waste Management - R | | | | | | | | | | | | | | | | | | | | |
| 005136 | Kingaro Transfer Station Upgrade - Cap | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 297.50 | 297.50 | | |
| 006607 | New Maidenwell Transfer Station | COUNCIL | - | 532,496.64 | - | - | - | - | 532,496.64 | 450,000.00 | 82,496.64 | - | - | - | 532,496.64 | 103,646.85 | 129,214.12 | 232,860.97 | | |
| 006780 | Nanango Weighbridge & Transfer Station | LGRSP | - | 110,480.85 | - | 166,241.15 | - | - | 276,722.00 | 100,000.00 | 176,722.00 | - | - | - | 276,722.00 | - | 233,652.59 | 233,652.59 | | |
| 006845 | Purchase of new SBRC Skip Bins | COUNCIL | 28,350.00 | - | - | - | - | - | 28,350.00 | - | - | - | 28,350.00 | - | 28,350.00 | - | 28,350.00 | 28,350.00 | | |
| 006989 | Wondai Weighbridge | LGRGP | - | 113,095.65 | - | 188,492.74 | - | - | 301,588.39 | 50,000.00 | 251,588.39 | - | - | - | 301,588.39 | - | 293,812.61 | 293,812.61 | | |
| 006990 | Future Landfill Disposal - Feasibility | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | 47,911.83 | 79,536.15 | 127,447.98 | | |
| 007085 | Murgon Weighbridge_Portable | COUNCIL | - | 26,303.69 | - | - | - | - | 26,303.69 | - | 26,303.69 | - | - | - | 26,303.69 | - | 11,308.70 | 11,308.70 | | |
| 007097 | Ngo Weighbridge-Approach/Internal Road | COUNCIL | - | 79,200.00 | - | - | - | - | 79,200.00 | 105,000.00 | 25,800.00 | - | - | - | 79,200.00 | - | 33,842.84 | 33,842.84 | | |
| 007098 | Wondai Weighbridge-Approach/Internal R | COUNCIL | - | 60,000.00 | - | - | - | - | 60,000.00 | 60,000.00 | - | - | - | - | 60,000.00 | - | 6,716.04 | 6,716.04 | | |
| 007122 | LRCI_4_A-Maidenwell Trf Station Acces | LRCI_4_A | - | - | - | 200,205.06 | - | - | 200,205.06 | 200,000.00 | 205.06 | - | - | - | 200,205.06 | 49,094.53 | 200,039.00 | 249,133.53 | | |
| 007123 | Nanango Leachate Collection Trench | COUNCIL | - | - | - | - | - | - | - | 240,851.00 | - | - | - | 216,000.00 | 24,851.00 | - | - | - | | |
| 007124 | Kingaro Leachate Collection Trench | COUNCIL | - | - | - | - | - | - | - | 433,532.00 | - | - | - | 390,000.00 | 43,532.00 | - | - | - | | |
| 007125 | Feasibility - Kingaro New Landfill Cell | COUNCIL | - | - | - | 250,000.00 | - | - | 250,000.00 | 750,000.00 | - | - | 500,000.00 | - | 250,000.00 | - | 10,356.25 | 10,356.25 | | |
| 007326 | Transfer Station Electronic gated system | COUNCIL | - | 60,000.00 | - | - | - | - | 60,000.00 | - | - | 40,000.00 | 60,000.00 | - | 60,000.00 | - | 43,577.46 | 43,577.46 | | |
| Sub Activity Subtotal | | | 28,350.00 | 981,576.83 | - | 554,938.95 | 250,000.00 | - | 1,814,865.78 | 2,389,383.00 | 511,515.78 | 40,000.00 | - | 1,017,650.00 | - | 108,383.00 | 1,814,865.78 | 200,653.21 | 1,070,703.26 | 1,271,356.47 |
| Activity Total | | | 28,350.00 | 981,576.83 | - | 554,938.95 | 250,000.00 | - | 1,814,865.78 | 2,389,383.00 | 511,515.78 | 40,000.00 | - | 1,017,650.00 | - | 108,383.00 | 1,814,865.78 | 200,653.21 | 1,070,703.26 | 1,271,356.47 |
| Land | | | | | | | | | | | | | | | | | | | | |
| Admin Office - Murgu | | | | | | | | | | | | | | | | | | | | |
| 006841 | Murgon Admin Building Boundary Alignm | COUNCIL | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 28,363.64 | - | 28,363.64 | |
| Sub Activity Subtotal | | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 28,363.64 | - | 28,363.64 |
| Activity Total | | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 28,363.64 | - | 28,363.64 |
| Grand Total | | | 10,404,556.65 | 13,138,599.66 | 430,000.00 | 12,922,207.41 | 250,000.00 | 10,000.00 | 37,155,363.72 | 39,847,405.37 | 9,588,965.42 | 5,155,755.37 | - | 8,313,066.82 | - | 9,123,695.62 | 37,155,363.72 | 13,960,318.02 | 24,254,667.78 | 38,214,985.80 |

| at 30/6/2025 | | | | | | | | | | | |
|--|----------------------|---|--|-----------------------|---------------|----------------------------|------------------------|---------------|-----------------------------------|--------------|--|
| Grant Project Name | Grant ID | Grant Name | Grant Body Name | Type | Grant Value | \$ Amount Received to date | Estimated Project Cost | Amount Spent | Grant Project Completion Due Date | Grant Status | Comments |
| IIFF Amenities Block Murgon Rotary & Youth Park | 500288 | Minor Infrastructure & Inclusive Facilities Fund | Department of Tourism, Innovation & Sport | Capital | 226,184.00 | 226,184.00 | 336,184.00 | 170,854.14 | 30/11/2025 | Completed | |
| IIFF Amenities Block Nanango Butter Factory Park | 500310 | Minor Infrastructure & Inclusive Facilities Fund | Department of Tourism, Innovation & Sport | Capital | 204,719.00 | 204,719.00 | 310,132.18 | 193,641.99 | 30/11/2025 | Completed | |
| IP Memorial Park Multi Court & Course | 500263 | Minor Infrastructure Program (MIP) | Dept of Tourism, Innovation & Sport | Capital | 250,000.00 | 250,000.00 | 850,000.00 | 782,201.97 | 28/02/2025 | Completed | |
| Active Womens & Girls Rd1 - Multi Activity Program for Females | 500306 | Active Women & Girls Round 1 (Category 2) Community Sustainability Action Grants - Community Heritage | Department of Tourism, Innovation & Sport | Operational | 25,000.00 | 25,000.00 | 25,000.00 | 24,955.76 | 30/06/2025 | Completed | |
| JA - Boondooma Homestead Roof & Rainwater System | 500308 | Community Heritage | Department of Environment, Science & Innovation | Capital | 50,000.00 | 50,000.00 | 50,000.00 | 128,004.30 | 30/06/2025 | Completed | |
| et Ready Program 2024/25 | | Get Ready Program 24-25 | Queensland Reconstruction Authority | Operational | 18,420.00 | 16,578.00 | 18,420.00 | 18,400.00 | 30/06/2025 | Completed | |
| rowing Workforce Participation Fund (GWPF) Murgon Pool | 500282 | Growing Workforce Participation Fund (Rd 2) & Training | Dept of Youth Justice, Employment, Small Business | Operational | 90,000.00 | 63,000.00 | 90,000.00 | 41,390.21 | 28/02/2025 | Completed | Extension to Feb 25 has been approved |
| rowing Workforce Participation Fund (GWPF) Wondai Pool | 500281 | Growing Workforce Participation Fund (Rd 2) & Training | Dept of Youth Justice, Employment, Small Business | Operational | 90,000.00 | 63,000.00 | 90,000.00 | 83.76 | 28/02/2025 | Completed | Extension to Feb 25 has been approved |
| Public Libraries Grant 24/25 | 500318 | Public Libraries Grant 2024/2025 | State Library of Queensland | Operational | 169,157.00 | 126,867.75 | 169,157.00 | 169,157.00 | 30/06/2025 | Completed | |
| IFF South Burnett Industrial Circular Economy Precinct | 500321 | Regional Economic Futures Fund | Dept of State Development | Operational | 750,000.00 | 520,438.63 | 520,438.63 | 520,438.63 | 7/06/2025 | Completed | |
| ack Spot (Appin St West/Cairns St Intersection Nanango) | 500292 | Black Spot Program | Dept of Transport & Main Roads | Capital | 247,500.00 | 123,750.00 | 247,500.00 | 62,943.07 | 1/06/2024 | Active | In talks with the department on a variation for this project to proceed. |
| ITS CRARRP Kingaroy-Murgon Rail Trail | 500284 | Community and Recreational Assets Recovery & Resilience Program | Department of Tourism, Innovation & Sport | Capital | 631,141.00 | 220,899.35 | 631,141.00 | 630,646.90 | 30/06/2024 | Active | |
| nancial Assistance Grant 2024/2025 | 500309 | Financial Assistance Grant | Dept of State Development, Manufacturing, Infrastructure & Planning | Operational | 6,867,243.00 | 6,603,303.00 | 6,867,243.00 | | 30/06/2025 | Active | |
| nancial Assistance Grant 2025/2026 | 500357 | Financial Assistance Grant | Dept of State Development, Manufacturing, Infrastructure & Planning | Operational | | 3,612,520.00 | | | 30/06/2026 | Active | |
| egal Dumping Partnership (2A, 2A Ext & 2A Ext 2) | 500192/500233/500305 | Local Government Illegal Dumping Partnership Program (Rd 2A) | Department of Environment & Science | Operational | 354,085.00 | 324,085.00 | 336,085.00 | 297,776.84 | 17/05/2025 | Active | |
| IGSP 24/28 Kingaroy Trunk Water Supply Design | 500320 | 2024-28 Local Government Grants & Subsidies Program | Dept of State Development, Manufacturing, Infrastructure & Planning | Capital | 174,000.00 | 52,200.00 | 290,000.00 | 9,843.26 | 30/05/2025 | Active | |
| ICI Funding - Phase 4 | 500247 | LRCI Phase 4 | Dept of Infrastructure, Transport, Regional Development & Communications | Capital | 2,593,029.00 | 1,037,212.00 | 2,593,029.00 | 1,946,106.73 | 30/06/2025 | Active | |
| RA DRFA - Event 1 Operational | | Disaster Recovery Funding Arrangement | Queensland Reconstruction Authority | Operational | 5,101,315.07 | 5,101,315.07 | 5,303,330.07 | 5,303,330.07 | 30/06/2025 | Active | |
| RA DRFA - Event 1 Capital | | Disaster Recovery Funding Arrangement | Queensland Reconstruction Authority | Capital | 1,600,012.04 | 951,787.70 | 1,914,453.21 | 940,875.07 | 30/06/2025 | Active | |
| RA DRFA - Event 3 Capital | | Disaster Recovery Funding Arrangement | Queensland Reconstruction Authority | Capital | 547,757.76 | 547,757.76 | 1,344,521.73 | 330,890.59 | 30/09/2025 | Active | |
| RA DRFA - Event 3 Operational | | Disaster Recovery Funding Arrangement | Queensland Reconstruction Authority | Operational | | 988,956.86 | 1,321,723.50 | 1,321,723.50 | 30/09/2025 | Active | |
| RA DRFA - Event 4 Capital | | Disaster Recovery Funding Arrangement | Queensland Reconstruction Authority | Capital | 712,791.88 | 312,927.59 | 774,763.78 | 339,837.75 | 30/06/2025 | Active | |
| RA DRFA - Event 4 Operational | | Disaster Recovery Funding Arrangement | Queensland Reconstruction Authority | Operational | | 4,578,920.02 | 4,836,163.63 | 4,836,163.63 | 30/06/2025 | Active | |
| RA DRFA - Event 5 Operational | | Disaster Recovery Funding Arrangement | Queensland Reconstruction Authority | Operational | | 33,859,522.82 | 38,682,376.74 | 38,682,376.74 | 30/09/2025 | Active | |
| RA DRFA - Event 6 Operational | | Disaster Recovery Funding Arrangement | Queensland Reconstruction Authority | Operational | | 5,114,681.06 | 4,023,783.98 | 4,023,783.98 | | Active | |
| RA DRFA - Event 7 Operational | | Disaster Recovery Funding Arrangement | Queensland Reconstruction Authority | Operational | | - | 10,108,760.69 | 8,147,863.60 | | Active | |
| RA DRFA Rail Trail | 500254 | Disaster Recovery Funding Arrangement | Queensland Reconstruction Authority | Capital | 521,945.35 | 241,978.38 | 521,945.35 | 348,912.98 | 30/09/2024 | Active | |
| ADF 24/26 | 500313 | Regional Arts Development Fund | RADF | Operational | 84,000.00 | 42,000.00 | 140,000.00 | 23,664.00 | 30/06/2026 | Active | |
| IFF Kingaroy Water for Growth (Gordonbrook WTP Raw Water Off stream Storage) | 500333 | Regional Economic Futures Fund | Dept of State Development | Capital | 7,084,590.00 | 3,500,000.00 | 10,154,541.00 | 314,211.39 | 15/10/2025 | Active | |
| IFF Yurika Dark Fibre | 500316 | Regional Economic Futures Fund | Dept of State Development | Operational | 6,800,000.00 | 4,760,000.00 | 7,197,068.00 | 4,760,000.00 | 15/07/2025 | Active | |
| RR 2024-2029 | | Roads to Recovery Program | Dept of Infrastructure, Transport, Regional Development, Communications & the Arts | Capital | 14,471,345.00 | 22,521.00 | 14,471,345.00 | 1,686,493.29 | 30/06/2029 | Active | 5 year program allocation - projects not allocated to funding as yet |
| RR 23/24 allocation | | Roads to Recovery Program | Dept of Infrastructure, Transport, Regional Development, Communications & the Arts | Capital | 1,315,573.00 | 1,315,573.00 | 1,930,000.00 | 1,883,091.65 | 30/06/2024 | Active | Extension received from Tingora chelmsford |
| IS Support Grant - Vehicle | | State Emergency Services Support Grant | Qld Fire & Emergency Service | Capital | 42,644.86 | - | 61,861.00 | - | 30/06/2025 | Active | |
| IF - Update SBRC Planning Scheme Amendment | 500341 | Scheme Supply Fund Pathway 1 | | Operational | 100,000.00 | - | 100,000.00 | - | 30/06/2026 | Active | |
| IP 24/25 - Murgon SS | 500289 | Qld School Transport Infrastructure Program | Dept of Transport & Main Roads | Capital | 62,000.00 | 31,000.00 | 124,000.00 | 125,310.50 | 30/06/2025 | Active | |
| IP 24/25 - Nanango SHS | 500289 | Qld School Transport Infrastructure Program | Dept of Transport & Main Roads | Capital | 150,000.00 | 75,000.00 | 300,000.00 | 304,353.72 | 30/06/2025 | Active | |
| IP 24/25 - St Patricks School Ngo | 500289 | Qld School Transport Infrastructure Program | Dept of Transport & Main Roads | Capital | 97,500.00 | 48,750.00 | 195,000.00 | 196,813.97 | 30/06/2025 | Active | |
| IP 24/25 - Tanduringle SS | 500289 | Qld School Transport Infrastructure Program | Dept of Transport & Main Roads | Capital | 62,000.00 | 31,000.00 | 124,000.00 | 124,503.32 | 30/06/2025 | Active | |
| DS 2024/25 | | Transport Infrastructure Development Scheme | Dept of Transport & Main Roads | Capital | 363,983.00 | - | 5,421,285.02 | 45,291.74 | 30/06/2025 | Active | |
| orks for Queensland Round 5 2024-2027 | | Works for Qld 2024-2027 | Dept of Local Government, Racing & Multicultural Affairs | Capital & Operational | 8,440,000.00 | 4,220,000.00 | 8,440,000.00 | 1,051,625.60 | 30/06/2027 | Active | |

12.3 CONTRACTURAL ARRANGEMENTS ENTERED IN TO OVER \$200,000 (EX GST)**File Number:** 16.07.2025**Author:** Procurement Officer**Authoriser:** Chief Executive Officer**PRECIS**

Contractual arrangements entered in to over \$200,000 (ex Gst)

SUMMARY

Pursuant to Local Government Regulation 2012, Ch6, Pt4, S237 a Local Government must as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (ex Gst) publish the relevant details on the website and within a conspicuous place in the Local Government Public Officer.

OFFICER'S RECOMMENDATION

That this report be received for information

FINANCIAL AND RESOURCE IMPLICATIONS

Contracts entered into have various financial implications dependent on what was adopted in the budget for the project or service compared to what quote/contract value was agreed upon. These adjustments are usually accounted for during a quarterly budget review where required. Staff and project managers have a role to play in ensuring that Council receives value for money and that contractors are held to the conditions of the contract.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Procurement process is followed and consultation is with internal (procurement, department doing the evaluation, CEO and general managers) and external (contractors and suppliers)

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Various sections under the *Local Government Regulation 2012* and *Local Government Act 2009* which relates to how Council must conduct itself with regards to large value contracts and procurement of goods.

Section 4(b) of the *Human Rights Act 2019* (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Procurement Policy and powers delegated to the CEO.

ASSET MANAGEMENT IMPLICATIONS

Asset implications arise from any contracts entered into to where the work completed is on Council's assets. Work completed must be monitored to ensure that contractors/suppliers are performing high quality work in line with Council's expectations under the relevant contract.

REPORT

Pursuant to *Local Government regulation 2012, Ch6, Division 3, S229* a Local Government may enter in to a medium or large sized contractual arrangement without first inviting written quotes or tenders whereby an exception has been applied.

However, in accordance with Council's Procurement Policy Purchasing threshold table 3.6.3, minimum quotation requirements must still be sought to demonstrate Council continues to have regard to the five (5) Sound Contract Principles detailed in *section 104(3) of the Local Government Act 2009*

Pursuant to Local Government Regulation 2012, Ch6, Pt4, S237 a Local Government must as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (ex Gst) publish the relevant details on the website and within a conspicuous place in the Local Government Public Officer.

The relevant details of the contractual arrangements are published or displayed for at least 12 months and contain details such as:

- the person with whom the local government has entered in to the contractual arrangement;
- the value of the contractual arrangement;
- the purpose of the contractual arrangement.

ATTACHMENTS

1. **100725 Contracts over \$200,000** [↓](#) 



Contracts Over \$200,000

Pursuant to Local Government Regulation 2012, Ch6, Pt4, S237:

- (1) A local government must, as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (exclusive of GST)—
 - (a) publish the relevant details of the contractual arrangement on the local government's website; and
 - (b) display the relevant details of the contractual arrangement in a conspicuous place in the local government's public office.
- (2) The relevant details must be published or displayed under subsection (1) for a period of at least 12 months.
- (3) In this section—

relevant details, of a contractual arrangement, means the following—

 - (a) the person with whom the local government has entered into the contractual arrangement;
 - (b) the value of the contractual arrangement;
 - (c) the purpose of the contractual arrangement.

| Commencement | Entity | Value (ex. GST) | Purpose of Contract |
|-------------------|--------------------------------------|-----------------|---|
| 09-July-2024 | Sanders Bobcat & Mini Excavator Hire | \$408,181.82 | SBRC 2223_13 Management Services – Boondooma Dam (01/07/24 to 30/06/25) |
| 09-July-2024 | Sanders Bobcat & Mini Excavator Hire | \$320,000.00 | SBRC 2223_14 Management Services – Bjelke Peterson Dam (01/07/24 to 30/06/25) |
| 30-July-2024 | RSPCA QLD | \$545,078.18 | Pound Management Fees 2024-2025 |
| 14-August-2024 | Data 3 Limited | \$335,454.70 | Microsoft Annual Licencing Fees |
| 16-August-2024 | GenEng Solutions Pty Ltd | \$339,664.20 | SBRCQ 2425_01 Temporary Project Managers / Engineers Operations |
| 30-August-2024 | Conpak Pty Ltd | \$232,408.00 | Asbestos Capping / Remediation Taromeo Ck Blackbutt |
| 30-August-2024 | Restore All QLD | \$562,865.45 | SBRCQ 2122_26 Public Convenience Cleaning Contract 24/25 FY |
| 06-September-2024 | RPQ Spray Seal | \$1,248,643.95 | SBRC 2223_04 Preferred Supplier 24/25 Re-Seal Works |
| 06-September-2024 | L&J Industries | \$1,037,263.65 | SBRCQ 2324_82 DRFA Betterment Priority Floodway Construction |
| 06-September-2024 | Qld Local Government Work Care | \$365,844.75 | 24/25 Workers Compensation Renewal |
| 19-September-2024 | Yesberg Earthmoving | \$412,795.76 | SBRCQ 2324_117 DRFA REPA Drainage 2 |
| 21-October-2024 | Arkwood Organic Recycling | \$237,634.33 | SBRCQ 2324_128 Kingaroy WTP Biosolids Removal |
| 25-November-2024 | Yurika Telecoms | \$3,400,000.00 | Yurika Dark Fibre Milestone Payment 1 |
| 26-November-2024 | Yesberg Earthmoving | \$585,609.15 | SBRCQ 2324_53 Zones 12 & 13 Sealed |
| 04-December-2024 | Purcell Civil & Construction Pty Ltd | \$1,193,622.08 | SBRCQ 2324_52 DRFA REPA Zone 13 Unsealed |
| 20-December-2024 | Better Cities Group | \$494,740.00 | SBRCQ 2425_52 Circular Economy Precinct Plan |

Mark Pitt
CHIEF EXECUTIVE OFFICER

28-January-2025

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Contracts Over \$200,000

Pursuant to Local Government Regulation 2012, Ch6, Pt4, S237:

- (1) A local government must, as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (exclusive of GST)—
 - (a) publish the relevant details of the contractual arrangement on the local government's website; and
 - (b) display the relevant details of the contractual arrangement in a conspicuous place in the local government's public office.
- (2) The relevant details must be published or displayed under subsection (1) for a period of at least 12 months.
- (3) In this section—

relevant details, of a contractual arrangement, means the following—

 - (a) the person with whom the local government has entered into the contractual arrangement;
 - (b) the value of the contractual arrangement;
 - (c) the purpose of the contractual arrangement.

| Commencement | Entity | Value (ex. GST) | Purpose of Contract |
|------------------|---------------------------------------|-----------------|--|
| 06-January-2025 | Proterra Group Pty Ltd | \$815,509.95 | SBRC 2223_22 Waste Facility Supervision Dec 24-June 25 |
| 06-January-2025 | Proterra Group Pty Ltd | \$693,101.92 | SBRC 2223_23 Waste Facility Operations Dec 24-June 25 |
| 17-January-2025 | Water Infrastructure Services Pty Ltd | \$623,223.52 | SBRC 2425_61 Mt Wooroolin Reservoir Rood Replacement |
| 29-January-2025 | Daimler Trucks Sunshine Coast | \$501,234.27 | SBRCQ 2425_08 Replace Hooklift Truck 2036 and Trailer 6028 |
| 12-February-2025 | RPQ Spray Seal Pty Ltd | \$262,993.43 | 24/25 Re-Seal Program Stage 2 |
| 14-February-2025 | RPQ Spray Seal Pty Ltd | \$1,698,963.86 | 24/25 Re-Seal Hot Seal Package 2 |
| 19-February-2025 | Hastings Deering (Australia) Limited | \$761,595.06 | SBRCQ 2425_11 Replace Grader 1518 |
| 20-February-2025 | Cooper McCullough Group Pty Ltd | \$246,296.85 | SBRCQ 2425_26 DRFA River Rd & North Branch Rd |
| 25-February-2025 | Yesberg Earthmoving | \$612,878.13 | SBRCQ 2425_45 Zone 8 Unsealed |
| 04-March-2025 | L & J Industries Pty Ltd | \$250,888.02 | SBRCQ 2425_92 Clean out Drains |
| 04-March-2025 | Drainpipe King | \$300,000.00 | SBRCQ 2425_92 Clean out Drains |
| 04-March-2025 | L & J Industries Pty Ltd | \$369,531.56 | SBRCQ 2425_06 DRFA & DTIS Rail Trail Reconstruction |
| 11-March-2025 | Corbet Quarries and Concrete Pty Ltd | \$527,773.23 | TINGOORA CHELMSFORD REHAB PHASE 2 - GRAVEL 2.1 |
| 17-March-2025 | Huston Motors | \$191,137.38 | SBRCQ 2425_98 Replace 5482 and 5496 |
| 21-March-2025 | P & J Armstrong Concreting Pty Ltd | \$198,902.00 | SBRCQ 2425_101 Tessmans Rd Footpath Construction |
| 21-March-2025 | Conpak Pty Ltd | \$1,231,358.45 | SBRCQ 2425_46 DRFA Zone 9 Unsealed |

Mark Pitt
CHIEF EXECUTIVE OFFICER

28-January-2025

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Contracts Over \$200,000

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 - (a) publish the relevant details of the contractual arrangement on the local government's website; and
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 - (a) the person with whom the local government has entered into the contractual arrangement;
 - (b) the value of the contractual arrangement;
 - (c) the purpose of the contractual arrangement.

| Commencement | Entity | Value (ex. GST) | Purpose of Contract |
|---------------|-------------------------------------|-----------------|--|
| 31-March-2025 | Redfrost Pty Ltd | \$2,744,697.50 | SBRCQ 2425_50 Project Management & Damage Assessment Services |
| 02-April-2025 | BG&E Pty Ltd | \$278,754.00 | SBRCQ 2425_68 - Detailed Design Kingaroy Trunk Water Supply Infrastructure |
| 03-April-2025 | Yesberg Earthmoving | \$1,635,718.35 | SBRCQ 2425_62 Zone 8,9 & 14 Sealed |
| 08-April-2025 | DAIMLER TRUCKS SUNSHINE COAST | \$393,646.00 | SBRCQ 2425_48 Replace Patching Truck 2014 |
| 17-April-2025 | BROWN CONTRACTORS | \$335,926.06 | SBRCQ 2425_120 RMPC Pavement Rehabilitation Works |
| 24-April-2025 | YESBERG EARTHMOVING | \$500,000.00 | December 24 Rain Event Emergency Works |
| 02-May-2025 | YESBERG EARTHMOVING | \$2,343,176.55 | SBRCQ 2425_77 Zone 14 Unsealed |
| 02-May-2025 | L & J INDUSTRIES PTY LTD | \$1,168,010.11 | SBRCQ 2425_27 Betterment Package 1 |
| 06-May-2025 | HY-TEC INDUSTRIES (QLD) PTY LTD | \$296,000.00 | Type 2.1 Gravel (Tingoor Chelmsford Rehabilitation Project – Phase 2) |
| 26-May-2025 | LIONEL MOORE TRAILERS PTY LTD | \$200,454.54 | SBRCQ 2425_09 Tri Axle Low Loader Trailer |
| 29-May-2025 | RPQ SPRAY SEAL PTY LTD | \$212,573.25 | Tingoor Chelmsford Rehabilitation Phase 2: Bitumen Sealing |
| 02-June-2025 | DAIMLER TRUCKS SUNSHINE COAST | \$205,770.90 | SRCQ 2425_22 supply and delivery Fuso Fighter 1224 |
| 02-June-2025 | MASTAC PTY LTD | \$267,279.33 | SBRCQ 2425_115 Alice St Kerb & Channel & Pavement Rehab |
| 06-June-2025 | L & J INDUSTRIES PTY LTD | \$1,543,624.02 | SBRCQ 2425_44 Betterment Package 2 |
| 24-June-2025 | DAIMLER TRUCKS SUNSHINE COAST | \$668,352.00 | SBRCQ 2425_10 Replace Water Truck 2025 and 2026 |
| 24-June-2025 | WIDELAND TRUCKS & EQUIPMENT PTY LTD | \$461,968.00 | SBRCQ 2425_12 Replace MR Tippers 2012 and 2018 |

Mark Pitt
CHIEF EXECUTIVE OFFICER

28-January-2025



Contracts Over \$200,000

Pursuant to Local Government Regulation 2012, Ch6, Pt4, S237:

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 - (a) publish the relevant details of the contractual arrangement on the local government's website; and
 - (b) display the relevant details of the contractual arrangement in a conspicuous place in the local government's public office.
- (2) The relevant details must be published or displayed under subsection (1) for a period of at least 12 months.
- (3) In this section—

relevant details, of a contractual arrangement, means the following—

 - (a) the person with whom the local government has entered into the contractual arrangement;
 - (b) the value of the contractual arrangement;
 - (c) the purpose of the contractual arrangement.

| Commencement | Entity | Value (ex. GST) | Purpose of Contract |
|--------------|--|-----------------|--|
| 24-June-2025 | DEPARTMENT OF TRANSPORT & MAIN ROADS (RO | \$500,000.00 | Tingoor Chelmsford Rd Stabilisation |
| 24-June-2025 | MIKE TRACE ENGINEERING SALES | \$425,373.93 | SBRCQ 2425_104 Replace Street Sweeper 2044 |
| 27-June-2025 | RPQ SPRAY SEAL PTY LTD | \$411,979.36 | Tingoor Chelmsford Rehab Phase 2 & re-seal program 2024/25 Package 3 prep and sealing works |
| 01-July-2025 | TECHNOLOGY ONE | \$1,038,668.07 | Annual TechOne Saas Fee |
| 09-July-2025 | YESBERG EARTHMOVING | \$236,337.20 | SBRCQ 2425_123 July 22 Drainage |
| 10-July-2025 | SANDERS BOBCAT & MINI EXCAVATOR HIRE | \$320,000.00 | Bjelke-Petersen Dam - S4.5 Agreement for Management Services - SBRC 2223_14 - 1 July 2023 to 30 June 2026 – 3rd Year 01/07/2025-30/06/2026 |
| 10-July-2025 | SANDERS BOBCAT & MINI EXCAVATOR HIRE | \$408,181.82 | Boondooma Dam - S4.5 Agreement for Management Services - SBRC 2223_13 - 1 July 2023 to 30 June 2026 - 3rd Year 01/07/2025-30/06/2026 |

Mark Pitt
CHIEF EXECUTIVE OFFICER

28-January-2025

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12.4 BLACKBUTT, WONDAI AND MURGON CUSTOMER SERVICE AND LIBRARY OPENING HOURS**File Number: 16-07-25****Author: Manager Customer Solutions****Authoriser: Chief Executive Officer****PRECIS**

The Customer Service and Library counters at Blackbutt, Wondai and Murgon currently close for lunch. This arrangement has been reviewed in response to a request from Council to consider extended opening hours.

SUMMARY

The Customer Service and Library counters currently close during lunch breaks. Council has requested that these offices open continuously from 8:30am to 4:30pm (excluding a 4:00pm closure on Wednesdays). A Work Health and Safety assessment is required to support this change and has commenced .

OFFICER'S RECOMMENDATION

That South Burnett Regional Council amend the opening hours for Libraries and Customer Service Centres in Blackbutt, Wondai and Murgon to be open from 8:30am until 4:30pm, excluding Wednesdays when closure is at 4:00pm commencing Monday 18 August 2025.

FINANCIAL AND RESOURCE IMPLICATIONS

There will be no immediate impact on the operational budget pending the outcome of the WHS risk assessment and formal approval of Council's draft Remote or Isolated Work Procedure.

Depending on the assessment findings, operational changes may include:

- a) Recruitment of additional staff to ensure adequate coverage during lunch periods;
- b) Rostering of alternative Council officers to be present or on standby support during breaks;
- c) Cross-training Customer Service and Library staff to enable coverage of basic duties across functions;
- d) Review and revision of relevant position descriptions to reflect dual-role responsibilities where required.

Any amendments to existing role requirements will require consultation in accordance with industrial obligations and input from Council's People and Culture team.

LINK TO CORPORATE/OPERATIONAL PLAN

EC5 Continue to support, review and maintain pools, libraries, halls and Customer Service Centres across our region at agreed service levels.

OR8 Prioritise Council's Customer Service Charter.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Manager People and Culture has been consulted regarding the risks associated with officers working alone in these locations during lunch periods, especially where limited or no additional staff are present for support.

Lone working presents identifiable risks to both employees and Council and must be addressed through appropriate risk assessments and implementation of control measures. These

arrangements are supported if compliant with WHS legislation and internal procedures. The Remote and Isolated Work Procedure is currently in draft and pending adoption.

Council is undertaking a Work Health and Safety (WHS) risk assessment for proposed lone worker arrangements and implement appropriate controls in line with WHS legislation and Council's Remote or Isolated Work Procedure which will be completed prior to enacting any changes to opening hours.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council must comply with WHS legislation. Any measures needed to mitigate risks and compliance with legislation will be implemented.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The Customer Service Charter will be reviewed during 2025-26 and include consultation across Council.

ASSET MANAGEMENT IMPLICATIONS

No asset management implications.

REPORT

Blackbutt, Wondai and Murgon offices began closing during lunch breaks in 2017 due to staff resourcing constraints.

Council has now requested a return to continuous service throughout the day, including the lunch period. To proceed safely, Council must ensure WHS obligations are met, and that appropriate lone worker controls are identified, risk assessed and applied.

It is important to note that Customer Service and Library staff have increasingly reported threats of violence and self-harm from members of the public. As a proactive measure, Council previously resolved to close at 4:00pm on Wednesdays to allow for staff training and incident debriefing relating to customer behaviour.

Security measures are placed within each of the buildings which may include CCTV and/or Duress Alarms as well as full access to Employee Assistance Programmes.

ATTACHMENTS

Nil

12.5 IN-KIND SUPPORT - BACONFEST 2025**File Number:** 16-07-2025**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

In-Kind Support for the 2025 BaconFest.

SUMMARY

Council has received correspondence from the BaconFest Committee requesting in-kind assistance towards their 2025 event. The request of assistance exceeds the limits in which in-kind is recognised in the Community Grant Program Policy and is considered by Council in accordance with previous years as a significant event.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approve the requested in-kind assistance to the 2025 BaconFest.

FINANCIAL AND RESOURCE IMPLICATIONS

Services will be provided by a combination of Council staff and external contractors. Provision of the requested in-kind support is expected to cost in the vicinity of \$11,111. Total in-kind support costing for 2024 was \$13,402.39.

LINK TO CORPORATE/OPERATIONAL PLAN**ENHANCING LIVEABILITY AND LIFESTYLE**

EC16 Partner with community to develop and promote events that have a positive impact on our region.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

BaconFest committee members have met with Council representatives to outline in-kind requests.

Community consultation and advertising will be required to advise the community of proposed closures.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Road closures will be undertaken in accordance with legislative requirements.

Services requests are be provided in line with core business activities.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The request of assistance exceeds the limits in which in-kind is recognised in the Community Grant Program Policy, therefore the request is presented to Council for approval.

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

Council has received correspondence from the BaconFest Committee requesting in-kind assistance towards their 2025 event. The request of assistance exceeds the limits in which in-kind is recognised in the Community Grant Program Policy and is considered by Council as a significant event.

The event will be held in Memorial Park, Kingaroy will be held on Friday night 15 August – Saturday 16 August. The Committee are seeking in-kind support in the following:

Traffic Management

- Traffic management plan – TMP – Estimated at **\$500**
- 2 x Solar Lights for entrances

Council Generators

- 22Kva estimated \$336.00 Inc Fuel.
- 50Kva estimated \$720.00 Inc Fuel
- 90Kva (spare in case of generator issues)
- Mobilisation and pickup (including familiarisation)
- Fuel Truck & Operator to fill all generators on Saturday
- Total estimate **\$1,646.66** (90Kva operation not included)

Hired Generators

- Hire 1 x 150Kva Generator \$1,083.74
- Hire 3 x 100Kva Generator \$2,743.68
- Transport of Generators \$4,700
- Staff cost \$298.64
- Fuel costs have been calculated into the above Hired costs and Councils fuel truck and operator would be able to fill these generators without additional cost as they will be onsite refilling Councils generators.
- Total costs including delivery, pick up, fuel and fill up service is \$8,826.06, the committee are seeking 50% support from Council which is **\$4,413**.

Waste and Parks Assistance from Council: -

- 380 x chairs, 40 x wheelie bins, and 2 X branded marquees and 8 X 3x3 marquees, - estimated **\$2,000**
- Assistance to install fairy lights in trees - costing **\$1,056**
- Two x 10 cubic metre skip bin for cardboard and general waste costing for delivery and pick up **\$776**
- Recycling bins are being sourced directly from JJ Richards and Scouts have been engaged to manage bin emptying on the day container recycling.

Hire of Hall for community events and event backup in case of weather

- Main hall, supper room and kitchen access **\$720**
- Meet and greet supper room 15/8 – 3pm
- Vocal workshop with Troy Cassar-Daley 15/8 – 1pm – 2.45 pm for local school kids.

- Town Hall will be utilised if there is rain and the event is cancelled. This will then allow for the concert by Troy Cassar-Daley to go ahead.

ATTACHMENTS

Nil

**12.6 DEVELOPMENT PERMIT FOR RECONFIGURING A LOT - SUBDIVISION (1 LOT INTO 2 LOTS) AT 5 MULLERS LANE MURGON (AND DESCRIBED AS LOT 324 ON FY2912).
APPLICANT: JOSH REID**

File Number: RAL24/0041

Author: Manager Planning & Development

Authoriser: Chief Executive Officer

PRECIS

This is a report for a development application for a Development Permit for Reconfiguring a Lot - Subdivision (1 Lot into 2 Lots) at 5 Mullers Lane MURGON (and described as Lot 324 on FY2912).
Applicant: Josh Reid

SUMMARY

- The application is for a Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots).
- The proposed development seeks to establish two (2) lots, regular in shape, gaining access from Mullers Lane.
- The subject site is 8,000m² in area and the proposal seeks to establish lots as follows:
 - Proposed Lot 1: 4,000m².
 - Proposed Lot 2: 4,000m².
- The subject site is located in the Rural Zone under the South Burnett Regional Council (SBRC) Planning Scheme 2017 v2.0.
- The proposal triggered Impact Assessment as per Table 5.6.1 of the Planning Scheme for Reconfiguring a Lot that is non-compliant with the minimum requirements of Table 8.4.2.
- The development application has been assessed against the following relevant Codes of the SBRC Planning Scheme 2017 v1.4:
 - Strategic Framework;
 - Rural Zone Code;
 - Reconfiguring a Lot Code; and
 - Services and Works Code.
- The subject site is within 25m of a State-controlled road and 100m of a State-controlled intersection. SARA provided a response with conditions on 27 November 2024.
- Council issued an Information Request on 8 November 2024 stating a preliminary position of no support and a recommendation of withdrawal, as well as (should the matter be pursued) a request for further, robust assessment given the significant departures from the intent of the Planning Scheme. The applicant provided an Information Request Response on 6 February 2025 with further assessment and a proposed change to 1 Lot into 2 Lots (the application was originally for 1 Lot into 4 Lots).
- The development application was publicly notified, in accordance with Part 4 of the Development Assessment Rules, from 1 March 2025 to 14 April 2025. During this period, no properly made submissions were received.
- Council issued a Notice of Intention to Refuse Letter on 23 May 2025, advising the matter would be recommended for refusal at a Council Ordinary Meeting.
- The development application has been assessed and the proposal fails to meet the requirements of the relevant codes of the SBRC Planning Scheme 2017.
- Attachment A - Statement of Reasons.
- Attachment B - Proposal Plans.
- Attachment C - Referral Agency Response.
- The development application is recommended for refusal.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council refuse the Development Application for Reconfiguring a Lot (1 Lot into 2 Lots) at 5 Mullers Lane, Murgon (and described as Lot 324 on FY2912), for the reasons contained herein.

Note: The applicant was advised to consider withdrawing the application within the initial assessment period and correspondence was issued to the applicant within the Information Request period stating Council officer's reservations with the proposal. This position was reiterated during the Decision Period through a Notice of Intention to Refuse Letter, but the applicant opted to proceed.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate growth and development with responsive planning solutions, processes, customer service and other initiatives

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT**BACKGROUND****SITE DETAILS**

| | |
|----------------------------------|------------------------|
| Site address | 5 Mullers Lane, Murgon |
| Real property description | Lot 324 on FY2912 |
| Site area | 8,000m ² |
| Owner | J Reid |

SITE CHARACTERISTICS

| | | | | |
|--|--|------------------------------------|--------------------------|----------------------|
| Current land use/s | Vacant | | | |
| Site Frontage/s | Mullers Lane | | | |
| Roads | Order of Road | Width of Road Reserve | Width of Pavement | Road Material |
| Mullers Lane | Unformed | N/A (within Bunya Highway reserve) | N/A | N/A |
| Easements or encumbrances on title | No existing easements or encumbrances identified. | | | |
| Existing structures | The site is currently vacant. | | | |
| Environmental Management Register or Contaminated Land Register | The site is not listed on the EMR or CLR. | | | |
| Infrastructure | Outside Priority Infrastructure Area. No onsite services / infrastructure. | | | |
| Topography | 328m AHD at southwest corner to 330.5m AHD to northeast corner. | | | |
| Street trees | None identified. Vegetation adjacent Bunya Highway. | | | |
| Other features | Nil. | | | |

PLANNING SCHEME DETAILS

| | | |
|--|---|--|
| Current planning scheme | South Burnett Regional Council Planning Scheme 2017 v1.4 | Adopted: 16 December 2020 Commenced: 4 January 2021 |
| Zone | Rural Zone | |
| Precinct | None identified | |
| Overlay/s | Agricultural Land Overlay | |
| Infrastructure charges resolution | Charges Resolution No. 3 | Effective: 1 July 2019 |

SURROUNDS:

| | | |
|-----------------------|---------------------------------------|---------------------------------|
| Direction | Land use | Zone/Precinct |
| North | Industrial | Low/Medium Impact Industry Zone |
| South | Rural | Rural Zone |
| East | Community Use and Industrial | Low Impact Industry Zone |
| West | Rural | Rural Zone |
| Other features | State-controlled road – Bunya Highway | |

APPLICATION HISTORY

None Identified

PRE-LODGEMENT/CONSULTATION HISTORY

None Identified

THE SITE

This section of the report provides a mapping of the site, notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality (refer to Table 1).

SITE DESCRIPTION & EXISTING USE

Table 1 - Maps & Descriptions (Source: <insert details>)

| | |
|--------|---|
| Site |  |
| Zoning |  |



PROPOSAL DETAILS

The proposal plans are shown in Attachment B of this report and the proposal details are set out in Table 2 below.

SUMMARY DETAILS

Table 2 - Summary Details

| | | | |
|-----------------------------|---|----------------------------|--------------------|
| Name of applicant | J Reid | | |
| Application type | Aspects of Development | Type of Approval Requested | |
| | | Preliminary Approval | Development Permit |
| | Material Change of Use (MCU) | | |
| | Reconfiguration of a Lot (RAL) | | X |
| | Building Work (BW) | | |
| | Operational Work (OPW) | | |
| Proposed development | Reconfiguring a Lot (1 Lot into 2 Lots) | | |
| Variations sought | Nil. | | |
| Level of assessment | Impact Assessment | | |

| RECONFIGURING A LOT – DEVELOPMENT PERMIT | |
|--|--|
| Number of existing lots | One (1) existing lot |
| Easements or leases proposed | Nil. |
| Number of proposed lots | Two (2) proposed lots |
| Lot areas | Proposed Lot 1 – 4,000m ² Proposed Lot 2 – 4,000m ² |
| Access | Via Mullers Lane |

The development application was originally submitted as Reconfiguring a Lot (1 Lot into 4 Lots). In response to Council's Information Request dated 8 November 2024, the application was changed to Reconfiguring a Lot (1 Lot into 2 Lots) in accordance with section 26 of the Development Assessment Rules.

CONSULTATION UNDERTAKEN

Referral Agencies

To determine whether the development application requires referral to the State Assessment and Referral Agency (SARA) or 'another entity', an assessment of the proposal against Schedule 10 of the Regulation has been undertaken.

Note: Grey shading indicates no provisions.

Table 3 - Matters Prescribed in Schedule 10 of the Planning Regulation

| Part | Matter | Applicability to this Development Application | Prohibited Development | Assessable Development | Referral Agency | Assessment Benchmarks / Matters to be assessed against |
|------|---|---|------------------------|------------------------|-----------------|--|
| 9 | Infrastructure Related: - State Transport Corridors and Future State Transport Corridors | Within 25m of a State-controlled road and 100m of a State-controlled intersection | | | SARA | SDAP Code 1 |

| | |
|---|--|
| State Assessment and Referral Agency | SARA provided a response with conditions on 27 November 2024 (refer to Attachment C - Referral Agency Response). |
| Other | Not applicable. |

Council Referrals

| INTERNAL REFERRAL SPECIALIST | REFERRAL / RESPONSE |
|------------------------------|---|
| Development Engineer | Council's Development Engineer reviewed the application material from an engineering perspective. Given the nature of the recommendation, Council's Development Engineer has not provided conditions nor calculated the applicable infrastructure charge. |

Public Notification

The development application was publicly notified, in accordance with Part 4 of the Development Assessment Rules, from 1 March 2025 to 14 April 2025. During this period, no properly made submissions were received.

| | |
|---|---------------|
| Date Notification Commenced | 1 March 2025 |
| Date Notification Completed | 14 April 2025 |
| Date notice of compliance received | 15 April 2025 |

FRAMEWORK FOR ASSESSMENT

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017;
- the Planning Scheme for the local government area;
- any Temporary Local Planning Instrument; and
- any Variation Approval.

Of these, the planning instruments relevant to this application are discussed in this report.

The following sections of the *Planning Act 2016* are relevant to this application:

- 45(5) *An impact assessment is an assessment that –*
- (a) must be carried out –*
 - (i) against the assessment benchmarks in a categorising instrument for the development; and*
 - (ii) having regard to any matters prescribed by regulation for this subparagraph; and*
 - (b) may be carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.*

In regard to the prescribed regulation, being the Planning Regulation 2017, the following sections apply in the assessment of this application:

Section 30 – Assessment Benchmarks generally

- (1) For section 45(5)(i) of the Act, the impact assessment must be carried out against the assessment benchmarks for the development stated in schedules 9 and 10.*
- (2) Also, if the prescribed assessment manager is the local government, the impact assessment must be carried out against the following assessment benchmarks—*
 - (a) the assessment benchmarks stated in—*
 - (i) the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
 - (ii) the State Planning Policy, part E, to the extent part E is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
 - (iii) a temporary State planning policy applying to the premises;*
 - (b) if the development is not in a local government area-any local planning instrument for a local government area that may be materially affected by the development;*
 - (c) if the local government is an infrastructure provider—the local government's LGIP.*
- (3) However, an assessment manager may, in assessing development requiring impact assessment, consider an assessment benchmark only to the extent the assessment benchmark is relevant to the development.*

PLANNING REGULATION 2017

The Planning Regulation 2017 forms the mechanism by which the provisions of the Act are administered. In particular, the Regulation has the ability to regulate and prohibit development and determines the assessment manager and the matters that trigger State interests.

| PLANNING REGULATION 2017 | |
|---------------------------------|--|
| Prohibited development | The proposed development is not prohibited development in accordance with the Planning Regulation 2017. |
| Infrastructure charges | The Planning Regulation 2017 provides for the levying of infrastructure charges on development approvals. |
| Schedules 9, 10 and 12A | <p>Schedules 9, 10 and 12A categorises particular development and details the relevant assessment benchmarks for development as relevant.</p> <p>Referral was undertaken in accordance with Schedule 10 of the Planning Regulation 2017.</p> |

| REGIONAL PLAN | |
|--|--|
| Wide Bay Burnett Regional Plan (WBBRP) Designation | <p><i>Wide Bay Burnett Regional Plan 2023 – Priority Agricultural Area</i></p> <p>The Wide Bay Burnett Regional Plan identifies Priority Agricultural Areas (PAAs) as strategic clusters of the most regionally significant agricultural production areas that contain various priority agricultural land uses (PALUs). Any non-agricultural use or resource activity seeking to operate in these areas will not be supported unless they can co-exist with the PALUs for mutual benefit and without compromising the PALUs current or future ability to operate, including the infrastructure essential to the operation of the PALUs.</p> <p>Policy 1.2.9 states – ‘<i>Future rural residential development is to be contained in existing rural residential zoned areas. Subject to planning and engineering considerations (such as wastewater codes), variation in minimum lot size may be used to support further rural residential opportunities.</i>’</p> <p>Policy 1.2.10 states – ‘<i>Residential development in the rural zones should not compromise the use or function of areas or infrastructure of regional economic, environmental or cultural significance (e.g. industrial precincts, Priority Agricultural Areas and areas of high ecological significance).</i>’</p> <p>As the land is contained within a mapped PAA and the Rural Zone, and sufficient information has not been provided, the development is considered to conflict with the policy statements within the Regional Plan.</p> |

STATE PLANNING POLICY

The State Planning Policy (July 2017) (SPP) commenced on the 3 July 2017 and is effective at the time of writing this report. The Planning Regulation 2017 (PR 2017) states the assessment must be carried out against the assessment benchmarks stated in Part E of the State Planning Policy to the extent Part E is not appropriately integrated into the Planning Scheme.

In accordance with section (8)(4)(a) of the Act, the State Planning Policy applies to the extent of any inconsistency with the Planning Scheme.

| STATE PLANNING POLICY PART E - JULY 2017 | |
|--|--|
| Interests | Assessment comments |
| Liveable communities and housing | No applicable assessment benchmarks. |
| Economic growth <ul style="list-style-type: none"> • Agriculture. • Development and construction. • Mining and extractive resources. • Tourism. | Agriculture <ul style="list-style-type: none"> • Agricultural land classification - class A and B • Important agricultural areas <p>Policy (1) states – ‘<i>Agriculture and agricultural development opportunities are promoted and enhanced in important agricultural areas (IAAs).</i>’</p> <p>Policy (2) states – ‘<i>Agricultural Land Classification (ALC) Class A and Class B land is protected for sustainable agricultural use by:</i></p> <p>(a) <i>avoiding fragmentation of ALC Class A or Class B land into lot sizes inconsistent with the current or potential use of the land for agriculture</i></p> <p>(b) <i>avoiding development that will have an irreversible impact on, or adjacent to, ALC Class A or Class B land</i></p> <p>(c) <i>maintaining or enhancing land conditions and the biophysical resources underpinning ALC Class A or Class B land.</i>’</p> <p>As the land is contained within a mapped IAA and ALC Class A land, and sufficient information has not been provided, the development is considered to conflict with the policy statements within the State Planning Policy.</p> |
| Planning for the environment and heritage. <ul style="list-style-type: none"> • Biodiversity. • Coastal environment. • Cultural heritage. • Water quality | No applicable assessment benchmarks. |
| Safety and resilience to hazards <ul style="list-style-type: none"> • Emissions and hazardous activities. • Natural hazards, risk, and resilience. | Natural Hazards Risk and Resilience <ul style="list-style-type: none"> • Flood hazard area - local government flood mapping area <p>The site is not mapped within the Flood Hazard Overlay under the Planning Scheme.</p> <p>Therefore, no assessment is required.</p> |
| Infrastructure <ul style="list-style-type: none"> • Energy and water supply. • Infrastructure integration. • Transport infrastructure. • Strategic airports and aviation facilities. • Strategic ports. | Transport Infrastructure <ul style="list-style-type: none"> • State-controlled road <p>The development is capable of being undertaken without negatively impacting upon the State-controlled road (refer to Attachment C - Referral Agency Response).</p> |

DEVELOPMENT CODES

The application is assessable against the following assessment benchmarks of the SBRC Planning Scheme 2017 v1.4:

- Strategic Framework;
- Rural Zone Code;
- Reconfiguring a Lot Code; and
- Services and Works Code.

Strategic Framework

An assessment of the proposed development against the relevant themes under the Strategic Framework is included below.

Section 3.2 Settlement Pattern

Section 3.2 of the Planning Scheme relates to the Settlement Pattern theme, which identifies the South Burnett Region as having a resilient economy with a strong agricultural heritage, based on animal and crop production. Section 3.2 sets the strategic context for the town of Murgon as a service centre that has a 'relaxed character', with an expectation that this character is maintained and reflected through logical planning decisions. Murgon is notably significant in terms of its distinctive country character, strong community and established facilities, and the quantum of forecasted growth is 'relatively low', with a stronger focus on managing distinctive character than facilitating growth. The zone mapping in the Planning Scheme indicates Murgon's 'growth area' east of the town centre, in the Emerging Community Zone (refer to Figure 1 – area marked in red).

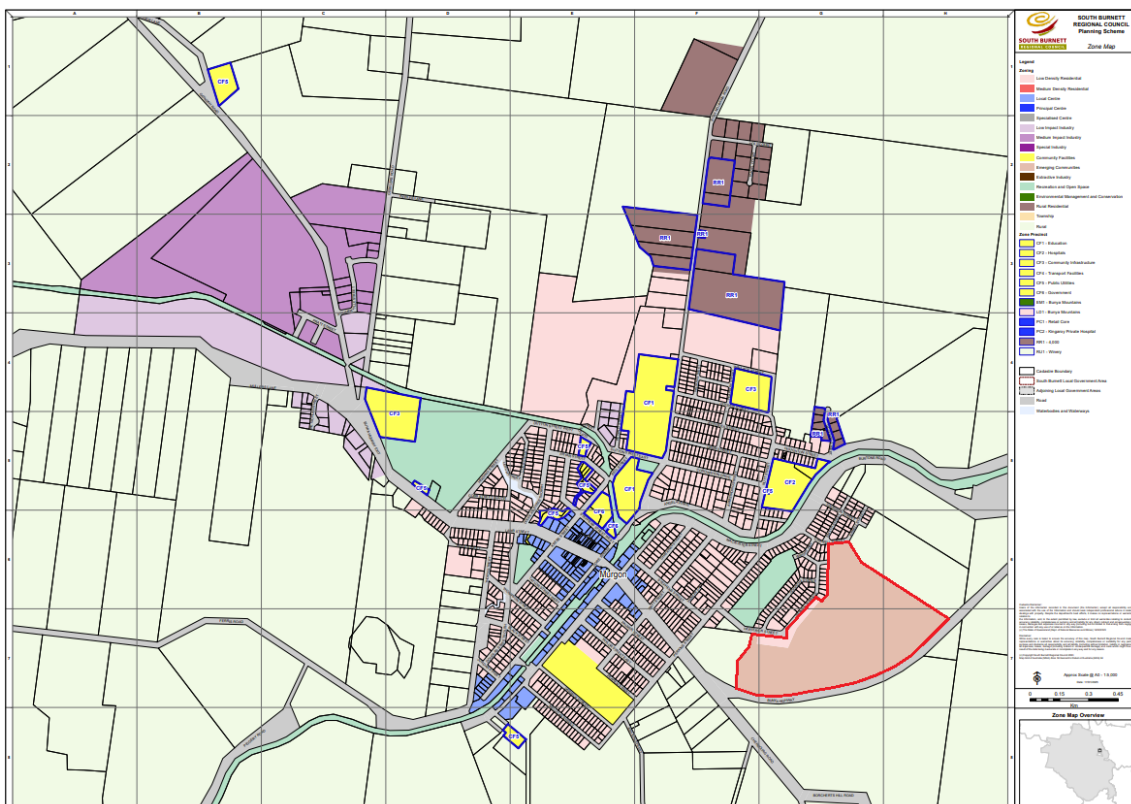


Figure 1 – Excerpt from South Burnett Regional Council Planning Scheme Mapping (EC Land in Red)

Contextually, the subject site is located at the entrance to Murgon when heading east along the Bunya Highway. Mullers Lane is 500m past the *Phat Wag*, a local butcher and meat processing centre, at the New Horizons Christian Church on the right, and immediately before the industrial precinct that frames the highway. On the opposite side of the highway is a large expanse of land

formerly occupied by the Murgon Meatworks. The immediate context is a mix of commercial, industrial and rural land uses.

The Strategic Framework acknowledges the closure of the Murgon Meatworks and the impact this had on zoning and anticipated land uses within proximity. The subject site is currently within the Rural Zone (refer to Figure 2), however, was notably included within the Industrial Zone under the superseded Planning Scheme for the Shire of Murgon (refer to Figure 3), acting as a buffer to the abattoir and limiting the ability to establish sensitive land uses within proximity to a high impact industrial land use. Upon closure of the abattoir, the subject site was intentionally reverted from industrial back to a low intensity rural designation. The Strategic Framework reinforces the intentions for the land by noting 'the amount of industrial zoned land can be reduced to decrease the surrounding area that may be subject to industrial impacts.'

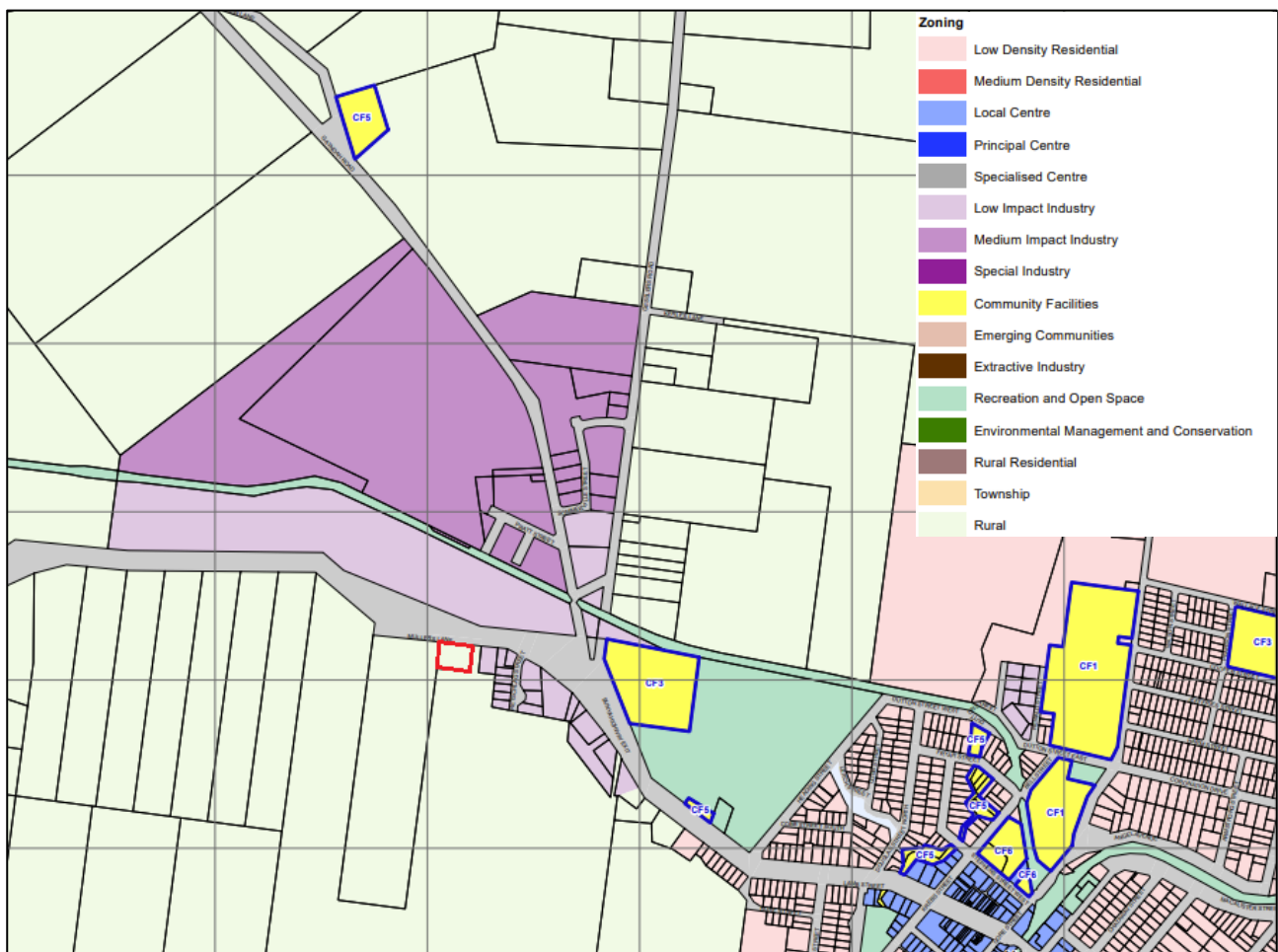


Figure 2 – Excerpt from South Burnett Regional Council Planning Scheme Mapping (Subject Site in Red)

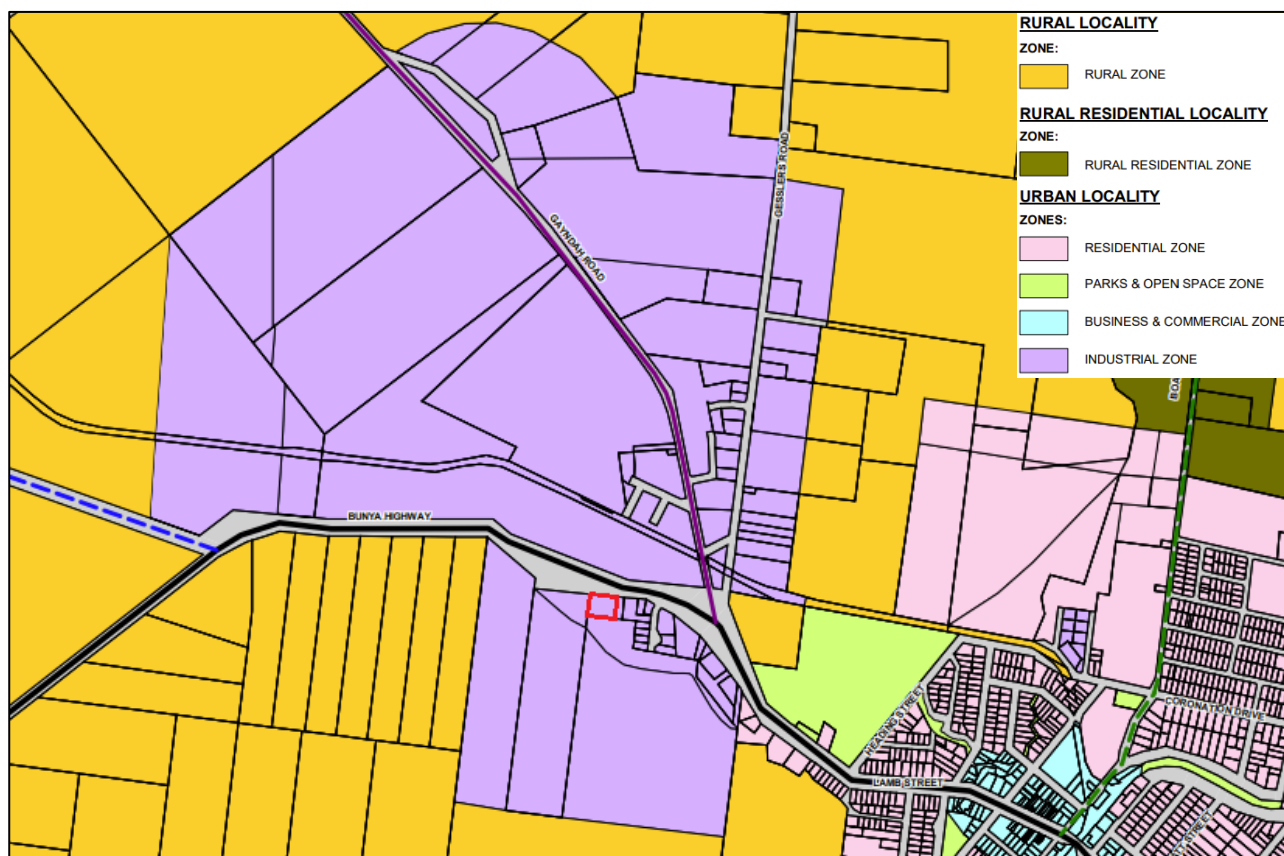


Figure 3 – Excerpt from Murgon Shire Planning Scheme Mapping (Subject Site in Red)

Noting the history, and acknowledging the current zoning and intention for the land, the proposed development is considered to conflict with elements of the Settlement Pattern theme, namely:

- 3.2.1.1 (13) Rural residential development provides a legitimate life-style choice where existing services and infrastructure can support this development or augmented without difficulty. New allotments outside the areas nominated in the Strategic Framework map are likely to be resisted unless there is legitimate planning need and the productive values of agricultural land and regional ecosystem values are not compromised.
- 3.2.1.1 (14) New rural residential development is consolidated in areas nominated on the Strategic Framework map – which are generally close to Kingaroy and the other towns – to maintain good access to services, employment and existing infrastructure. Additional areas may be considered only where there is a legitimate, demonstrated planning need for additional allotments and they retain the fundamentals of good access to urban services via good quality roads, no loss of good quality agricultural land or remnant regional ecosystem vegetation, minimal erosion and flood-free, fire-resistant and moderately sloped house sites.

The development proposes rural residential allotments outside of mapped *rural residential* areas of the Strategic Framework Map (refer Figure 4) for Murgon. Figure 4 presents an indication of where / how the town of Murgon may grow, with rural residential development north of the town centre along Boat Mountain Road. The subject site and surrounds fall within the *urban* area, with the immediate area flagged as a potential for an expansion of the industrial precinct to the north and west. Under neither the current version of the South Burnett Regional Council Planning Scheme or the now superseded Murgon Shire Planning Scheme was the land contemplated for rural residential development, and the development does not consolidate rural residential development, instead proposes isolated rural residential lots.

Approval of the development has the potential to compromise existing and future businesses in the industrial precinct, introducing additional sensitive land uses in Murgon's targeted industrial / commercial growth area and establishing precedent. A common consideration for development of this nature in similar settings is the potential for reverse amenity impacts for existing non-residential activities, which is relevant given the proximity to established and operating industrial and commercial operations. Further reaching impacts include risk of compromising the ability for Murgon's industrial areas to logically grow and expand for isolated and inadequately serviced rural residential parcels.

With a specific reference to planning need, the context provided in the Strategic Framework and how residential growth is intended to be managed clearly indicates appropriate locations for both rural residential development (north of the town centre) and residential development (east of the town centre). There is no identifiable need to increase residential density, in any form, on the outskirts of Murgon's industrial precinct.

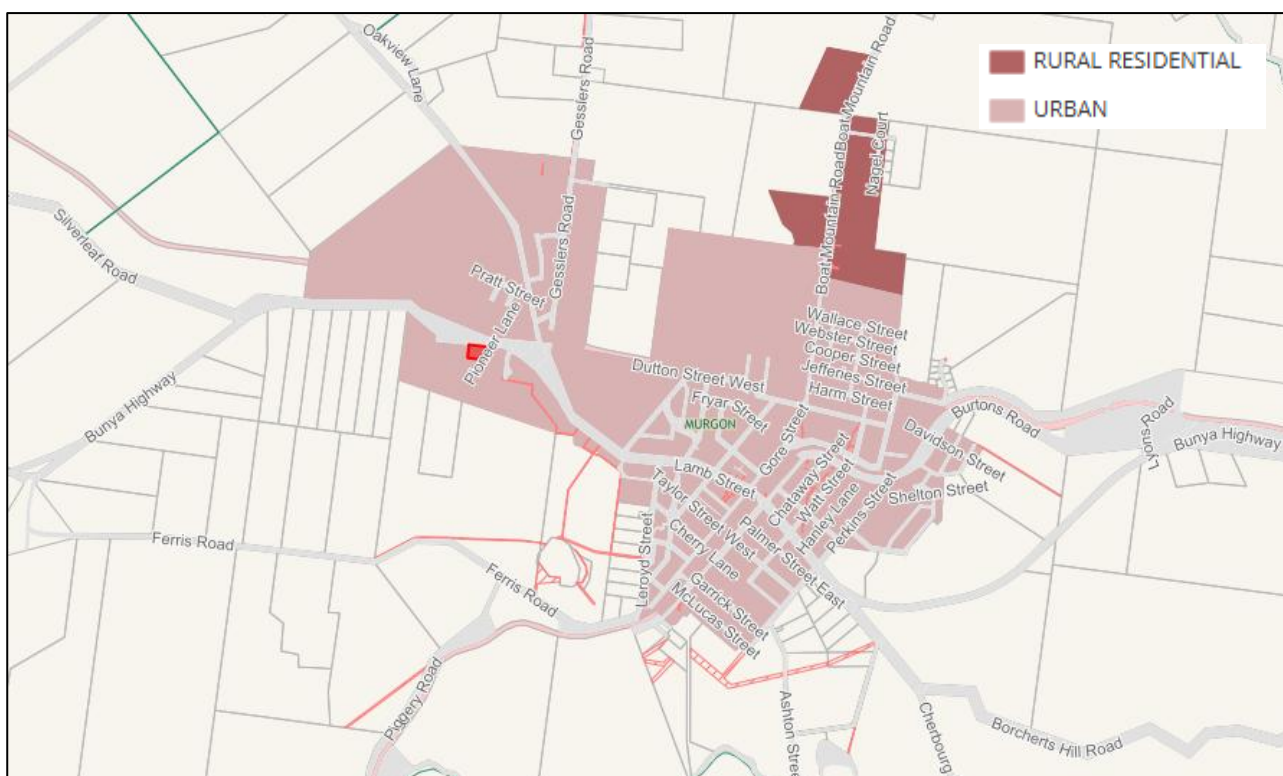


Figure 4 – Excerpt from Strategic Framework Mapping (Subject Site in Red)

Section 3.3 Rural Futures

Section 3.3 of the Planning Scheme relates to the Rural Futures theme, which identifies the rural landscape as being an intrinsic part of the Region's character. The proposed development is considered to conflict with elements of the Rural Futures theme, namely:

- 3.3.1.1 (1) The potential for economic benefit from the rural utilisation of land resources is maintained and enhanced.
- 3.3.1.1 (2) Agricultural lands are preserved for productive rural activities by only supporting rural development that directly supports agricultural production or a regionally significant rural-based industry.

Due to the size of the existing lot, officers note the rural utility of the land is relatively low. Regardless, the primary purpose of the Rural Zone is to protect and promote agricultural activities, primary production, and other uses reliant on large lot sizes. The proposed lot sizes of 4,000m² are

significantly below the prescribed minimum of 100ha and present as unnecessary (further) fragmentation of mapped ALC A land without sufficient justification.

The proposed lot sizes are characteristic of rural residential lots within the 4,000m² RR1 precinct, which are not consistent with the intended pattern of development in the Rural Zone. The proposed lots are better suited to zones explicitly designated for rural residential development (Rural Residential Zone), where appropriate infrastructure, services and planning controls exist to support such configurations and subsequent land uses.

Section 3.4 Strong Economy

Section 3.4 of the Planning Scheme relates to the Strong Economy theme, which identifies the region's economic base as predominantly rural, with strong linkages within the agricultural sector with well-developed supply chains, vertical integration and value adding.

While not directly conflicting with specific outcomes of this theme, the development introduces reverse amenity concerns which has the potential to impact upon the growth of Murgon's industrial precinct and existing and future development. This element of the Strategic Framework makes clear provision for the protection of major industries from the intrusion and impacts associated with incompatible development.

Section 3.5 Natural Systems and Sustainability

Section 3.5 of the Planning Scheme relates to the Natural Systems and Sustainability theme, which highlights the significance of environmental features and agricultural land within the region. The development does not negatively impact upon elements of this theme.

Section 3.6 Strong Communities

Section 3.6 of the Planning Scheme relates to the Strong Communities theme, which identifies the assets that contribute to the liveability and prosperity of the region. The proposed development is considered to conflict with elements of the Strong Communities theme, namely:

- 3.6.1.1 (8) New development does not result in isolated or poorly serviced communities.
- 3.6.1.1 (12) New development should be suitably integrated with existing development in relation to road, public and active transport networks, open space linkages and access to community facilities and employment opportunities.

The proposal would result in isolated rural residential development, given the significant separation from land within the Rural Residential zone or identified as appropriate for this type of development by the Strategic Framework mapping. The development does not integrate with existing development and is inadequately serviced when considering the typical prerequisites or expectations for a 4,000m² in the RR1 precinct of the Rural Residential zone.

Section 3.7 Infrastructure and Servicing

Section 3.7 of the Planning Scheme relates to the Infrastructure and Servicing theme, which seeks to ensure that development is adequately serviced.

Officers note that the Reconfiguring a Lot Code prescribes the minimum lot size for development in the Rural Residential zone as 2ha, or 4,000m² in the RR1 precinct of the Rural Residential zone. Lots down to 4,000m² are noted to place higher demand on the trunk infrastructure network than typical rural or rural residential lots / development. Locations within the RR1 precinct of the Rural Zone are typically serviced areas identified near urban centres where smaller rural residential allotments are preferred. The subject site is outside of the Priority Infrastructure Area (PIA) and

does not have access to necessary services, with water supply and sewer networks mapped at Retschlag Street and no expressed intention to extend infrastructure to service the development.

Rural Zone Code

The proposed development complies with a number of the Acceptable Outcomes and Performance Outcomes of the Reconfiguring a Lot Code, but, proposes non-compliances with (or did not address) aspects of the Code that warrant assessment against the Strategic Framework.

The purpose of the Rural Zone code is to:

- (a) provide for rural uses and activities;
- (b) provide for other uses and activities that are compatible with—
 - (i) existing and future rural uses and activities; and
 - (ii) the character and environmental features of the zone; and
- (c) maintain the capacity of land for rural uses and activities by protecting and managing significant natural resources and processes.

The development conflicts with or did not address the below Overall Outcomes of the Rural Zone Code:

- (a) Land that is essential to the economic viability of productive Agricultural Land Classification Class A or Class B and rural land uses within the region is conserved.
- (b) Development comprises a wide range of existing and new rural pursuits, including cropping, intensive horticulture and animal industries, animal husbandry and keeping and other compatible primary production uses.
- (d) Infrastructure is provided at a standard normally expected in rural locations.
- (e) Areas of land used for primary production are conserved and not unnecessarily fragmented.
- (f) The viability of existing and future rural uses and activities are protected from the intrusion of incompatible uses.
- (i) Development is reflective of and responsive to the surrounding character of the area, natural hazards and the environmental constraints of the land.
- (m) Non-rural development is appropriate only where directly associated with the rural use of the zone and does not compromise the rural use of the land.

Refer to assessment against the Strategic Framework.

Reconfiguring a Lot Code

The proposed development complies with a number of the Acceptable Outcomes and Performance Outcomes of the Reconfiguring a Lot Code, but, proposes non-compliances with (or did not address) aspects of the Code that warrant assessment against the Strategic Framework.

The purpose of the Reconfiguring a Lot Code is to ensure development:

- (a) Provides a compact urban form of safe, attractive and well-connected neighbourhoods that provide a variety of housing options and convenient access to services.
- (b) Provides opportunities for rural residential living with good access to services.
- (c) Manages the potential risks from natural and man-made hazards.
- (d) Avoids unnecessary impacts on the natural environmental, features and resources.
- (e) Allows for the efficient and sequential provision of urban infrastructure and an enhanced open space network.

The development conflicts with or did not address the below Overall Outcomes of the Reconfiguring a Lot Code:

- (a) Lots are of a size and dimension suitable for their intended use and have due regard to local geographical constraints, identified hazards, fragmentation of agricultural land and community expectations of residential separation and character.
- (b) Reconfiguring a lot contributes to good urban design outcomes, safe and attractive neighbourhoods and functional industrial areas that are consistent with the intended character of the particular locality.
- (d) Reconfiguring a lot does not compromise the viability and productivity of identified agricultural land, extractive and coal resources and the Swickers Bacon Factory and maintains appropriate buffers to these resources

Refer to assessment against the Strategic Framework.

Services and Works Code

The proposed development complies with a number of the Acceptable Outcomes and Performance Outcomes of the Reconfiguring a Lot Code, but, proposes non-compliances with (or did not address) aspects of the Code that warrant assessment against the Strategic Framework.

The purpose of the Services and Works Code is to provide for the adequate provision of services and control of operational works.

The development conflicts with or did not address the below Overall Outcomes of the Services and Works Code:

- (a) Infrastructure is provided in a cost-effective, efficient and co-ordinated manner to a standard ordinarily expected in the locality.

Refer to assessment against the Strategic Framework.

Other Relevant Matters




The consideration of other relevant matters applies to the assessment and decision-making process for this impact assessable development application. The below summarises the matters considered by the planning assessment.

| | |
|--|--|
| Applicant submitted reports | Application Material prepared by J. Reid Response to Information Request prepared by ONF Surveyors |
| Planning Scheme Amendment v2.0 (Major Amendment) | On 28 October 2024, while the assessment of the application was underway, Version 2.0 of the South Burnett Regional Planning Scheme 2017 commenced. Officers have considered the development assessment against the benchmarks of Version 2.0 of the Planning Scheme and note that the subject site remains within the Rural Zone, and the level of assessment for the development would remain Impact Assessable under version 2.0 of the Planning Scheme. |
| Assessment considerations of merits | Impact assessment under the Planning Act is an 'unbounded' assessment, meaning relevant matters other than those prescribed can also be considered, and weighing and balancing 'inside the box' as well as with factors 'outside the box' can take place in reaching a decision.' It is considered that the proposed development and the associated conflicts with the higher order benchmarks of the Planning Scheme present an undesirable planning outcome of which outweighs any merit the development may present, particularly when considering the likely compromise of Murgon's industrial precinct to establish two isolated, inadequately serviced allotments that do not logically blend with the existing area (zones and land uses). |

CONCLUSION

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report and fails to meet the requirements of the Planning Scheme (Refer to Attachment A - Statement of Reasons). It is therefore recommended that the development application be refused.

ATTACHMENTS

1. **Attachment A - Statement of Reasons** [↓](#) 
2. **Attachment B - Proposed Plans** [↓](#) 
3. **Attachment C - Referral Agency Response** [↓](#) 

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

| | |
|-------------------------------|---|
| Applicant: | J. Reid |
| Application No: | RAL24/0041 |
| Proposal: | Reconfiguring a Lot (1 Lot into 2 Lots) |
| Street Address: | 5 Mullers Lane, Murgon |
| RP Description: | Lot 324 on FY2912 |
| Assessment Type: | Impact Assessable |
| Number of Submissions: | No properly made submissions |

On 16 June 2025 the above development was recommended for:

- ☐ Approval
☒ Refusal

1. Reasons for the Decision

The reasons for this decision are:

- The development proposes lot sizes that significantly depart from the minim lot size and configuration contemplated in the Rural Zone, being 4,000m² in lieu of the prescribed 100ha. As such, the development presents a conflict with the Strategic Framework, Rural Zone Code and Reconfiguring a Lot Code of the South Burnett Regional Council Planning Scheme 2017 v1.4. The proposed lot sizes are characteristic of rural residential or lifestyle lots, which are not consistent with the intended land use in the Rural Zone.
- The development proposes new rural residential allotments outside of the rural residential area of the Strategic Framework map without the demonstration of planning need. There is no identifiable need to increase residential density, in any form, on the outskirts of Murgon's industrial precinct.
- The development has potential to compromise existing and future businesses in the industrial precinct, introducing additional sensitive land uses in Murgon's targeted industrial / commercial growth area.
- The development has potential to result in reverse amenity impacts for existing non-residential activities that frame the Bunya Highway.
- The development has the ability to compromise the logical growth and expansion of Murgon's industrial area to establish isolated and inadequately serviced rural residential parcels.
- The proposed development and the associated conflicts with the higher order benchmarks of the planning scheme present an undesirable planning outcome of which outweighs any merit the development may present.
- The development is unable to demonstrate compliance through the imposition of reasonable and relevant conditions.

2. Assessment Benchmarks

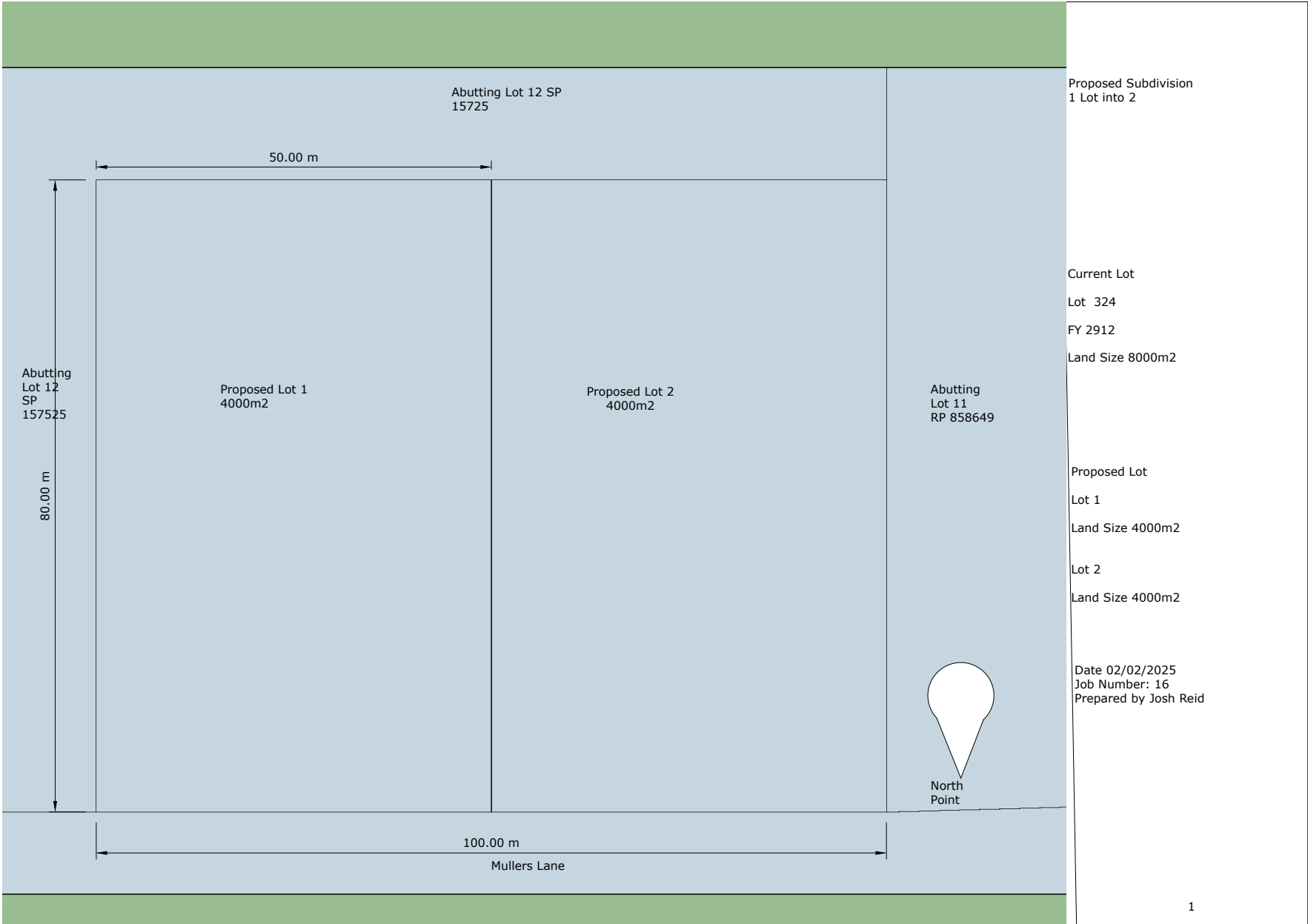
The following are the benchmarks applicable to this development:

- Strategic Framework
- Rural Zone Code
- Reconfiguring a Lot Code
- Services and Works Code

3. Compliance with Benchmarks

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report and fails to meet the requirements of the Planning Scheme. Further, the development is unable to demonstrate compliance through the imposition of reasonable and relevant conditions.

Note: Each application submitted to Council is assessed individually on its own merit.



RA6-N



SARA reference: 2410-43144 SRA
Council reference: RAL24/0041

27 November 2024

Chief Executive Officer
South Burnett Regional Council
PO Box 336
KINGAROY QLD 4610
info@sbrc.qld.gov.au

Attention: Ms Sam Dunstan

Dear Ms Dunstan

SARA referral agency response—5 Mullers Lane, Murgon

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 30 October 2024


Response

| | |
|-------------------|--|
| Outcome: | Referral agency response – with conditions |
| Date of response: | 27 November 2024 |
| Conditions: | The conditions in Attachment 1 must be attached to any development approval |
| Advice: | Advice to the applicant is in Attachment 2 |
| Reasons: | The reasons for the referral agency response are in Attachment 3 |

Development details

| | | |
|-----------------|---|---|
| Description: | Development Permit | Reconfiguring a Lot – Subdivision (1 Lot into 4 Lots) |
| SARA role: | Referral agency | |
| SARA trigger: | Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1 (10.9.4.2.1.1) – Reconfiguring a lot within 25 metres of a state-controlled road (Planning Regulation 2017) | |
| SARA reference: | 2410-43144 SRA | |

2410-43144 SRA

Assessment manager: South Burnett Regional Council
Street address: 5 Mullers Lane, Murgon
Real property description: Lot 324 on FY2912
Applicant name: Mr Josh Reid
Applicant contact details: 

State-controlled road access permit: This referral included an application for a road access location, under section 62A(2) of *Transport Infrastructure Act 1994*. Below are the details of the decision:

- Approved – with conditions
- Reference: TMR24-044060
- Date: 25 November 2024

If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at WBB.IDAS@tmr.qld.gov.au

Human Rights Act 2019 considerations:

A consideration of the 23 fundamental human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules). Copies of the relevant provisions are in **Attachment 4**.


A copy of this response has been sent to the applicant for their information.

For further information please contact Zinal Chand, A/Planning Officer, on (07) 3432 2410 or via email WBBSARA@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Luke Lankowski
Manager, Planning – Wide Bay Burnett

cc Mr Josh Reid, 

enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Representations about a referral agency response provisions

2410-43144 SRA

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application)

| No. | Conditions | Condition timing |
|---|---|---|
| Development Permit - Reconfiguring a Lot (RAL) - One (1) Lot into Four (4) Lots | | |
| Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s): | | |
| 1. | <p>(a) Road Works comprising an upgrade of the Bunya Highway/ Mullers Lane intersection to a rural property access standard Type C, must be provided at the Permitted Road Access Junction, generally in accordance with Rural Property Access prepared by the Department of Transport and Main Roads dated 3/2024 reference Standard Drawing 1807 revision C.</p> <p>(b) The Road Works must be sealed to a distance of 10 metres from the edgeline of the Bunya Highway with pavement type 1 as shown on Rural Property Access prepared by the Department of Transport and Main Roads dated 3/2024 reference Standard Drawing 1807 revision C.</p> <p>(c) The road access works must be designed and constructed in accordance with the Department of Transport and Main Roads Road Planning and Design Manual 2nd edition, Standards and Specification in use at time the works take place.</p> | <p>(a) At all times.</p> <p>(b) and (c): Prior to submitting the Plan of Survey to the local government for approval.</p> |

2410-43144 SRA

Attachment 2—Advice to the applicant

| General advice | |
|----------------|--|
| 1. | Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the State Development Assessment Provisions (SDAP) (version 3.1). If a word remains undefined it has its ordinary meaning. |
| 2. | <p>Under section 33 of the <i>Transport Infrastructure Act 1994</i>, written approval is required from the Department of Transport and Main Roads to carry out road works on a state-controlled road. Please contact the Department of Transport and Main Roads on 07 4254 0200 or by email to WBB.IDAS@tmr.qld.gov.au to make an application for road works approval.</p> <p>This approval must be obtained prior to commencing any works on the state-controlled road reserve. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ).</p> <p>The road works approval process takes time – please contact DTMR as soon as possible to ensure that gaining approval does not delay construction.</p> <p>Note: approval for works related to the development cannot be issued until a copy of the South Burnett Regional Council's Decision Notice has been received by the department.</p> |
| 3. | <p>Mandatory Part (MP) 4.4 of the Queensland Development Code (QDC) commenced on 1 September 2010 and applies to building work for the construction or renovation of a residential building in a designated <i>transport noise corridor</i>. MP4.4 seeks to ensure that the habitable rooms of Class 1, 2, 3, and 4 buildings located in a <i>transport noise corridor</i> are designed and constructed to reduce transport noise.</p> <p><i>Transport noise corridor</i> means land designated under Chapter 8B of the <i>Building Act 1975</i> and a <i>transport noise corridor</i>. Information about <i>transport noise corridors</i> is available at the Queensland Government website.</p> |

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the SARA's decision are:

The development is for reconfiguring a lot for a one into four lots subdivision. The proposed new access to the service road within the Bunya Highway retention will not introduce new risks or congestion. As such, the development does not create a safety hazard for road users or compromise the safety and efficiency of state-controlled roads, transport infrastructure or road works.

The additional traffic generated by the development would be minimal and would not significantly impact Mullers Lane and the Bunya Highway. As such, the development does not worsen the operating performance or physical condition of state-controlled road and does not warrant additional infrastructure requirements, indicating compliance with managing network impacts.

The site is located within a Gazetted (Category 0 & 1) Transport Noise Corridor. The Lots are of sufficient size to accommodate a future dwelling outside the noise corridor ensuring the adverse impacts from environmental emissions are mitigated.

The development complies with State Code 1 of SDAP, with no requirements, as it supports safe and efficient road use, minimal traffic impact and effective noise management.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 3.1), as published by SARA
- the Development Assessment Rules
- SARA DA Mapping system
- State Planning Policy Mapping System
- section 58 of the *Human Rights Act 2019*

Attachment 4—Representations about a referral agency response provisions

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Our ref TMR24-044060
Your ref
Enquiries Ian Leyton



25 November 2024

Department of
Transport and Main Roads

Decision Notice – Permitted Road Access Location (s62(1) *Transport Infrastructure Act 1994*)

This is not an authorisation to commence work on a state-controlled road¹

Development application reference number RAL24/0041, lodged with South Burnett Regional Council involves constructing or changing a vehicular access between Lot 324FY2912, the land the subject of the application, and Bunya Highway (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address Josh Reid
Unit 607 115 Bulcock Street
Caloundra QLD 4551

Application Details

Address of Property 5 Mullers Lane, Murgon QLD 4605
Real Property Description 324FY2912
Aspect/s of Development Development Permit for Reconfiguration of a Lot for ROL for one (1) Lot into four (4) Lots

Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

| No. | Conditions of Approval | Condition Timing |
|-----|--|---|
| 1. | <p>(a) The Permitted Road Access Locations for each lot are approximately 50 metres from the eastern boundary, in accordance with:</p> <ul style="list-style-type: none">Proposed Subdivision prepared by Josh Reid dated 7/10/2024 reference job number 14, page 1 of 1, as modified in red by the Department of Transport and Main Roads on 25 November 2024. <p>(b) The Permitted Road Access Junction for all lots is the Bunya Highway/Mullers Lane intersection approximately 40m east from the easternmost property boundary of proposed lot 4.</p> | <p>(a), (b) and (c) At all times.</p> |

¹ Please refer to the further approvals required under the heading 'Further approvals'

| No. | Conditions of Approval | Condition Timing |
|-----|--|---|
| | (c) Direct access to the Bunya Highway carriageway is prohibited at any location other than the Permitted Road Access Junction in part (b) of this condition. | |
| 2. | Road Access Works comprising a rural property type of access must be provided between the Permitted Road Access Locations and the Bunya Highway carriageway, generally in accordance with South Burnett Regional Council Requirements. | Prior to submitting a plan of survey to the local government authority for endorsement and to be maintained at all times. |
| 3. | <p>(a) Road Works comprising an upgrade of the Bunya Highway/ Mullers Lane intersection to a rural property access standard Type C, must be provided at the Permitted Road Access Junction, generally in accordance with Rural Property Access prepared by the Department of Transport and Main Roads dated 3/2024 reference Standard Drawing 1807 revision C.</p> <p>(b) The Road Works must be sealed to a distance of 10 metres from the edgeline of the Bunya Highway with pavement type 1 as shown on Rural Property Access prepared by the Department of Transport and Main Roads dated 3/2024 reference Standard Drawing 1807 revision C.</p> | Prior to submitting a plan of survey to the local government authority for endorsement. |
| 4. | All works required in conditions 2 and 3 above must be constructed and maintained at no cost to the Department of Transport and Main Roads | At all times |

Reasons for the decision

The reasons for this decision are as follows:

- a) The subject site has frontage to Bunya Highway, a State-controlled Road. The site has access to Mullers Lane which is contained entirely within the Bunya Highway reserve and provides a single point of access to the Bunya Highway.
- b) Access for each lot at the property boundary as proposed is consistent with the *Vehicular access to state-controlled roads policy 2023* due to the effect of Mullers Lane providing a single connection point for all lots to the Bunya Highway carriageway.
- c) To ensure access to the lots does not result in an unacceptable impact to road safety on the Bunya Highway.
- d) To ensure access is constructed to a standard that is suitable to cater for anticipated use.
- e) The landowner and/or any person with an interest in the land is responsible to ensure access is maintained in accordance these conditions.
- f) Access at the permitted location should not create an unreasonable impact on the safe operation of Bunya Highway if constructed in accordance with the conditions of approval, and used in accordance with the road for the purposes identified in the application for access.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.
2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

1. In accordance with section 67(7) of TIA, this decision notice:
 - a) starts to have effect when the development approval has effect; and
 - b) stops having effect if the development approval lapses or is cancelled; and
 - c) replaces any earlier decision made under section 62(1) in relation to the land.
2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.
3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

Further approvals

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

If further information about this approval or any other related query is required, Mr Ian Leyton, Senior Advisor (Corridor Management) should be contacted by email at WBB.IDAS@tmr.qld.gov.au on (07) 5482 0367.

Yours sincerely



Adam Fryer
Principal Advisor (Corridor & Land Management)

Attachments: Attachment A – Decision evidence and findings
Attachment B - Section 70 of TIA
Attachment C - Appeal Provisions
Attachment D - Permitted Road Access Location Plan

Attachment A

Decision Evidence and Findings

Findings on material questions of fact:

- The development application (Council ref: RAL24/0041) seeks a Development Permit for reconfiguring a lot 1 into 4 lots.
- Access between a state-controlled road and adjacent land is managed by the Department of Transport and Main Roads under the *Transport Infrastructure Act 1994*.
- The subject site has frontage to the Bunya Highway, a State-controlled Road. The site has access to Mullers Lane which is contained entirely within the Bunya Highway reserve and provides a single point of access to the Bunya Highway.
- Therefore, the development is taken to include an application for access under section 62 of the *Transport Infrastructure Act 1994*.
- There is no record of a decision about access under section 62 of the *Transport Infrastructure Act 1994* for the existing access or the access arrangement proposed.
- Section 62 of the *Transport Infrastructure Act 1994* allows the department to decide about road access including the location and standard of access required, including maintenance obligations.
- Access for each lot at the property boundary as proposed is consistent with the *Vehicular access to state-controlled roads policy 2023* due to the effect of Mullers Lane providing a single connection point for all lots to the Bunya Highway carriageway.
- This decision will formalise approval for access to each of the parcels proposed and is also to ensure vehicular access is constructed and maintained to a standard that is suitable to safely cater for anticipated use.

Evidence or other material on which findings were based:

| Title of Evidence / Material | Prepared by | Date | Reference no. | Version/Issue |
|---|-------------|---|---------------|---------------|
| PSP 1 General Information Request Information for assessment responses. | Un authored | Attached to The planning attached to the planning applicat received 30 October 2024 | -- | -- |
| Proposed Subdivision Plan | Josh Reid | 7/10/2024 | Job 14 | -- |

| Title of Evidence / Material | Prepared by | Date | Reference no. | Version/Issue |
|--|--|--------------------------------|----------------------|----------------------|
| <i>Transport Infrastructure Act 1994</i> | Queensland Government | Current as at 19 February 2024 | | |
| Vehicular access to state-controlled roads policy: management of access between adjacent land and state-controlled roads | Department of Transport and Main Roads | 2023 | | |
| Road Planning and Design Manual 2 nd Edition | Department of Transport and Main Roads | Current as at October 2024 | | |

Attachment B**Section 70 of TIA***Transport Infrastructure Act 1994*

Chapter 6 Road transport infrastructure

Part 5 Management of State-controlled roads

70 Offences about road access locations and road access works, relating to decisions under s 62(1)

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
- (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
 - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
 - (c) obtain any other access between the land and the road contrary to the decision; or
 - (d) use a road access location or road access works contrary to the decision; or
 - (e) contravene a condition stated in the decision; or
 - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
 - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

- (3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

Attachment C
Appeal Provisions

Transport Infrastructure Act 1994
Chapter 16 General provisions

485 Internal review of decisions

- (1) A person whose interests are affected by a decision described in schedule 3 (the **original decision**) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—
 - (a) applies to the review; and
 - (b) provides—
 - (i) for the procedure for applying for the review and the way it is to be carried out; and
 - (ii) that the person may apply to QCAT to have the original decision stayed.

485B Appeals against decisions

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 3—
 - (a) applies to the appeal; and
 - (b) provides—
 - (i) for the procedure for the appeal and the way it is to be disposed of; and
 - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
 - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and
 - (b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.

- (5) The court may order—
 - (a) the appeals to be heard together or 1 immediately after the other; or
 - (b) 1 appeal to be stayed until the other is decided.
- (6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.
- (7) In this section—

original decision means a decision described in schedule 3.

reviewed decision means the chief executive's decision on a review under section 485.

Transport Planning and Coordination Act 1994
Part 5, Division 2 – Review of Original Decisions

31 Applying for review

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if—
 - (a) the notice did not state the reasons for the original decision; and
 - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)the person may apply within 28 days after the person is given the statement of the reasons.
- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

32 Stay of operation of original decision

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
 - (a) may be given on conditions the relevant entity considers appropriate; and
 - (b) operates for the period specified by the relevant entity; and
 - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.
- (8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

relevant entity means—

- (a) if the reviewed decision may be reviewed by QCAT—QCAT; or
- (b) if the reviewed decision may be appealed to the appeal court—the appeal court.

35 Time for making appeals

(1) A person may appeal against a reviewed decision only within—

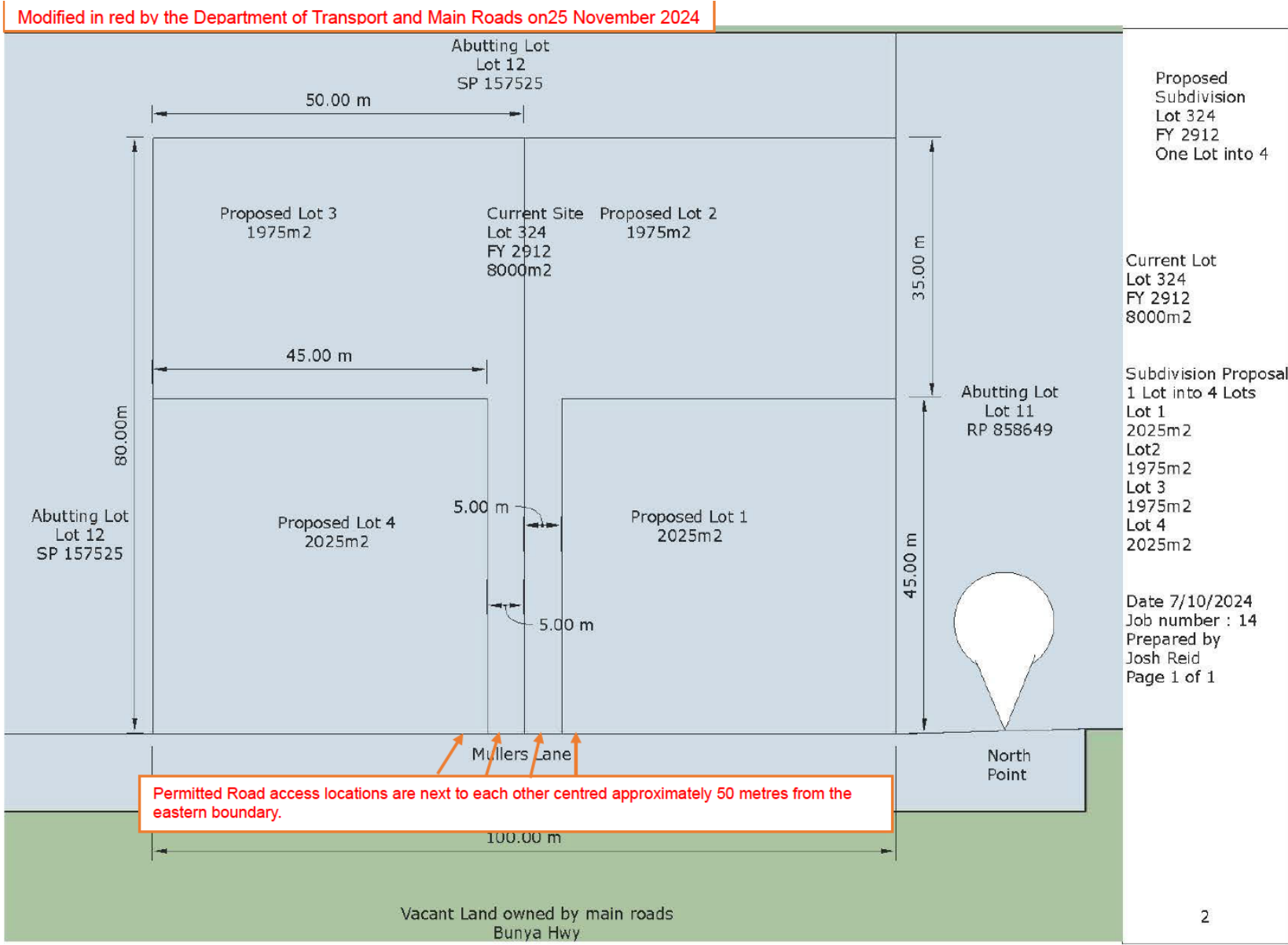
- (a) if a decision notice is given to the person—28 days after the notice was given to the person; or
- (b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

(2) However, if—

- (a) the decision notice did not state the reasons for the decision; and
- (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.



Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules¹ regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
 - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
 - (c) the applicant has given written agreement to the change to the referral agency response.²
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
 - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

¹ Pursuant to Section 68 of the *Planning Act 2016*

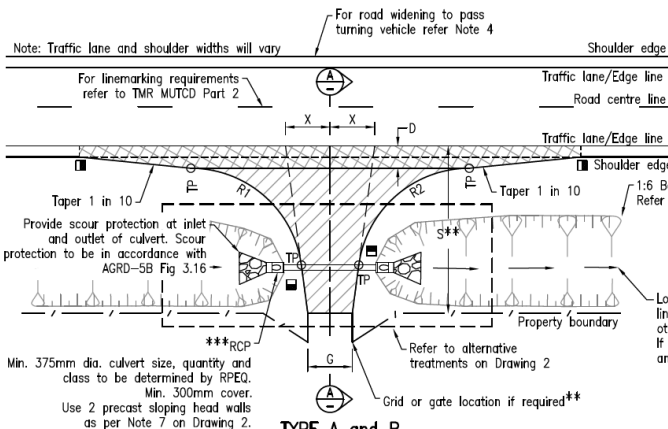
² In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

Part 7: Miscellaneous

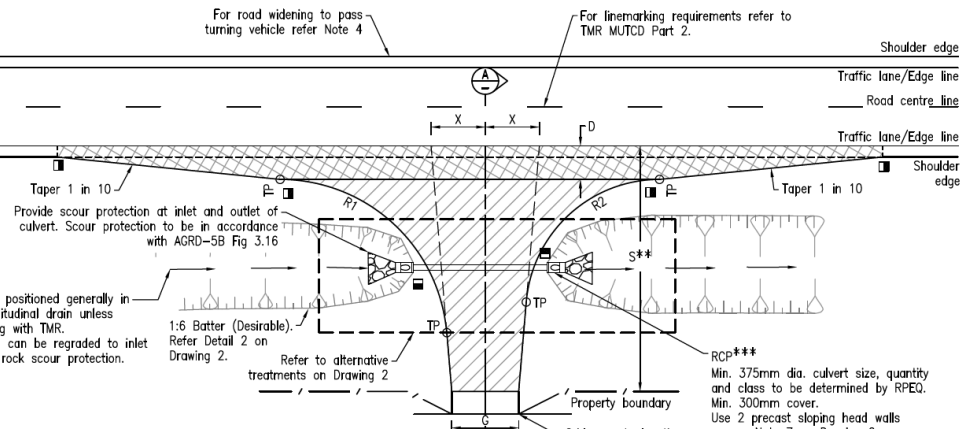
30 Representations about a referral agency response

- 30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.³

³ An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.



TYPE A and B
(Refer Table 1)



TYPE C and D
(Refer Table 1)

LEGEND

- Pavement Type 1 – Bitumen surfacing, 2 coat bitumen seal. Pavement depth and type to match existing or proposed through road pavement. Refer to Table 2 for minimum depths.
- Pavement Type 2 – Gravel, unbound pavement. Refer to Table 2 for depths. Access may be required to be sealed for up to 10m width from edge line (to minimise gravel on through road) to be determined by the RPEQ.
- * Maintain existing shoulder crossfall and superelevation.
- ** Length 'S' to property boundary by TMR. Where length 'S' is greater than the road reserve boundary, then fencing and grid/gate shall be recessed at the cost of owner from property boundary to ensure vehicle does not impede through lane.
- *** RCBC (min. size 600x300) can be used instead of RCP, or invert option where table drain is of insufficient depth for a culvert.
- Denotes Road Edge Guide Post
 The Filled in portion denotes a red reflector and the open portion a white reflector.

TABLE 2 – MINIMUM PAVEMENT DETAILS AND DEPTH

| | TYPE A Residential (Car/Service Vehicle) | TYPE B Commercial (Single Unit Truck/Bus) | TYPE C & D Special (Articulated Vehicles) |
|----------------------------------|--|---|---|
| Sealed Pavement Base Course | 150mm(Min.) Type 2.2 or match existing | 200mm(Min.) Type 2.2 or match existing | 280mm(Min.) Type 2.2 or match existing |
| Unsealed Pavement Base Course | 150mm(Min.) Type 2.4 or match existing | 200mm(Min.) Type 2.4 or match existing | # |

NOTE:

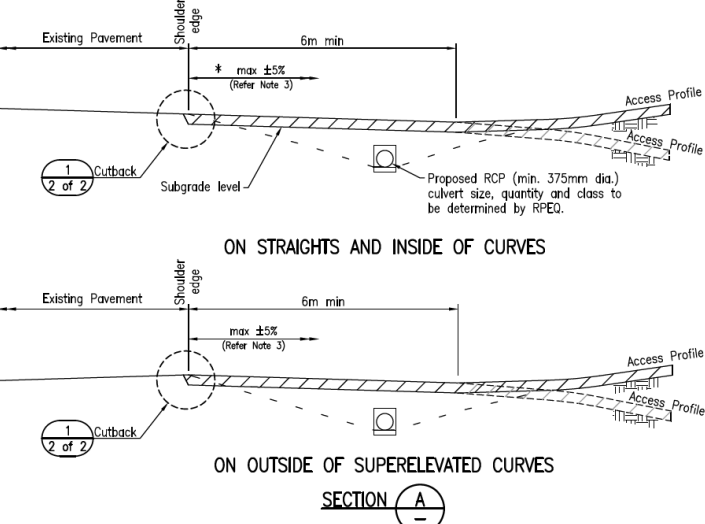
- Pavement to be sealed if through road is sealed to minimum of width 'D' of Table 1.
- Where access is located on curves, intersections or is Type C, or excessive screwing motion will occur, pavement seal to extend to property boundary at the owner's cost to the engineer's/designer's discretion.

Bitumen sealed pavement only.
◆ Type 3.1 or 4.3 or match existing is permissible if Type 2.2/2.4 is unable to be used.

TABLE 1 – SETOUT DIMENSIONS

| | TYPE A Residential (Car/Service Vehicle) | TYPE B Commercial (Single Unit Truck/Bus) | TYPE C Special (Articulated Vehicles) | TYPE D Special (Road Train Type 1) |
|----|--|---|---|--|
| R1 | 10m | 10m | 15m | 20m |
| R2 | 10m | 10m | 12m | 12m |
| D | 2m | 2m | 3m | 3m |
| X | 3m | 5m | 4m | 5m |
| S | 12m | 15m | 22m | 30m** |
| G | 4-6m Ø | 4-6m Ø | 6m | 6m |

Ø 6m Minimum width for two-way two-lane access.



- NOTES:
- Details shown on this drawing are the minimum layout requirements for a private rural property access. For additional requirements and other design considerations refer to the RPDM (2nd Edition) Volume 3 in conjunction with AGRD Part 4 Sections 7.2.1 and 7.2.3.
 - For sight distance requirements refer to Section 3.4 of the RPDM (2nd Edition) Volume 3 Part 4A in conjunction with AGRD.
 - Vertical clearance checks to be carried out for proposed vehicle in accordance with AS 2890.2 – Parking Facilities Off-Street Commercial Vehicle Facilities.
 - RPEQ or designer to conduct Traffic Impact Assessment to determine if turning treatments are required. For rural right-turn treatments, refer to Section 7 of the RPDM (2nd Edition) Volume 3 Part 4A in conjunction with AGRD. Note that Auxiliary Right Turns shall not be used. Pavement type to match existing or minimums specified in Table 2 of this drawing.
 - This drawing is to be read in conjunction with Drawing 2 of 2.
 - All dimensions in metres and are minimum unless specified.

- REFERENCED DOCUMENTS:
- Departmental Standard Drawings:
- 1243 Precast Culvert Headwalls – Headwall Connections for Culverts
 - 1305 Pipe Culverts – Headwall and Apron for Pipe Diameter 375 to 675
 - 1359 Culverts – Installation, Bedding and Filling/Backfilling Against/Over Culverts
- Departmental Documents:
- RPDM Road Planning and Design Manual (2nd Edition) Volume 3.
 - MRTS03 Drainage Structures, Retaining Structures and Embankment Slope Protections
- Austroads Guide to Road Design:
- AGRD-4 (2023) Part 4: Intersections and Crossings – General
 - AGRD-4A (2023) Part 4A: Unsignalised and Signalised Intersections
 - AGRD-5B (2023) Part 5B: Drainage – Open Channels, Culverts and Floodway Crossings
 - AGRD-6 (2022) Part 6: Roadside Design, Safety and Barriers

Department of Transport and Main Roads

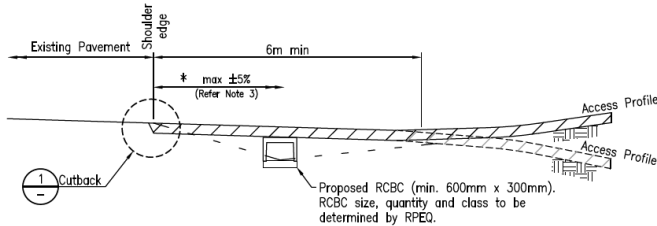
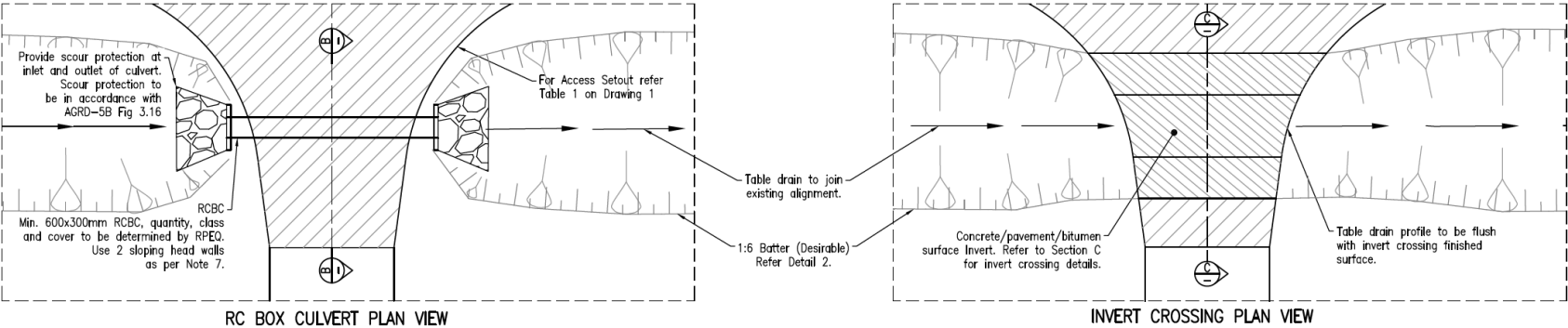
PROPERTY ACCESS

RURAL PROPERTY ACCESS
DRAWING 1 OF 2

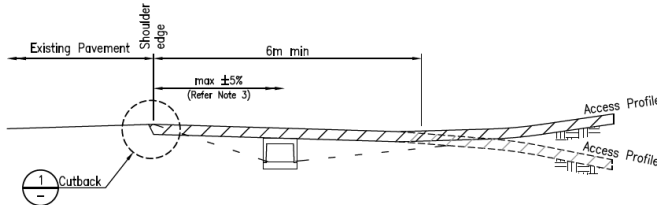
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<http://creativecommons.org/licenses/by/4.0/>

A3
Not to Scale

Standard Drawing No
1807
Date 3/2024

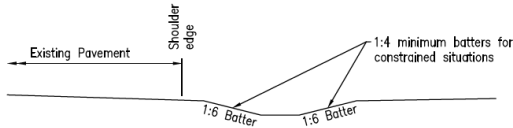


ON STRAIGHTS AND INSIDE OF CURVES



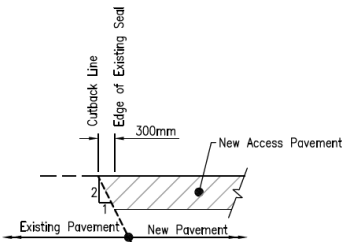
ON OUTSIDE OF SUPERELEVATED CURVES

SECTION B



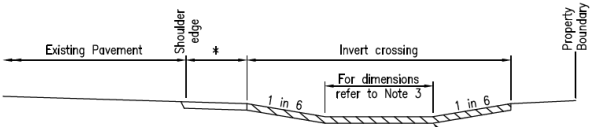
BATTER DETAIL

DETAIL 2



CUTBACK DETAIL

DETAIL 1



INVERT CROSSING

SECTION C

LEGEND



- Pavement Type 2 – Gravel, unbound pavement. Refer to Table 2 of Drawing 1 for depths. Access may be required to be sealed for up to 10m width from edge line (to minimize gravel on through road) to be determined by the RPEQ.
- Invert crossing surface
- * Maintain existing shoulder crossfall and superelevation.

NOTES:

- This drawing is to be read in conjunction with Drawing 1 of 2.
- Minimum longitudinal fall for concrete or bitumen invert is 0.3%.
- 1 in 6 grade can be further levelled for larger design vehicles. Ensure sufficient area for drainage remains. Dimensions to be based on stormwater flow rate for appropriate design ARI event to ensure invert crossing can meet required capacity. Type 22 and Type 28 inverts can be used if drainage design criteria is met.
- Vertical clearance checks to be carried out for small rigid vehicle to ensure adequate transition between change in grade. Refer to AS 2890.2.
- For pavement or bitumen surfacing inverts, refer Table 2 on Drawing 1 for minimum depths.
- Concrete access to have minimum N32 concrete, 100mm thick on 100mm thick sub-base gravel. Concrete access to be reinforced with SL72 mesh with minimum 40mm top cover.
- Refer to RPDM (2nd Edition) Volume 3 in conjunction with AGRD Part 5B and Part 6 for application of sloping headwalls.

REFERENCED DOCUMENTS:

- Departmental Standard Drawings:
 - 1260 R C Box Culverts and Slab Link Box Culverts – Culverts Height = 375 To 600
 - 1033 Kerb and Channel – Profiles
- Australian Standards Documents:
 - AS2890.2 Parking Facilities – Off-Street Commercial Vehicle Facilities

| | | |
|---|---|---|
| Department of Transport and Main Roads |  |  |
| PROPERTY ACCESS | | |
| RURAL PROPERTY ACCESS DRAWING 2 OF 2 | A3 Not to Scale | Standard Drawing No 1807 Date 3/2024 |

12.7 DEVELOPMENT PERMIT FOR RECONFIGURING A LOT - SUBDIVISION (1 LOT INTO 2 LOTS) AT 19 BOONENNE ELLESMERE ROAD TAABINGA (AND DESCRIBED AS LOT 1 ON RP175421). APPLICANT: F HEIRDSFIELD C/- ONF SURVEYORS**File Number: RAL25/0005****Author: Manager Planning & Development****Authoriser: General Manager Finance & Liveability****PRECIS**

This is a report for a development application for a Development Permit for Reconfiguring a Lot - Subdivision (1 Lot into 2 Lots) at 19 Boonenne Ellesmere Road TAABINGA (and described as Lot 1 on RP175421). Applicant: F Heirdsfield C/- ONF Surveyors

SUMMARY

- The application is for a Development Permit for Reconfiguring a Lot (1 lot into 2 lots) at 19 Boonenne Ellesmere Road, Taabinga.
- The subject site is located in the Rural Residential zone under the South Burnett Regional Council (SBRC) Planning Scheme 2017 v2.0.
- The proposal triggered Impact Assessment as the lot sizes proposed are below the 2ha minimum as listed in Table 8.4.2 in the Rural Residential zone.
- The subject site is 2.025ha in area and the proposal is to create two (2) lots containing the following area:
 - 8,407sqm approximately; and
 - 1.18ha approximately.
- The development application has been assessed against the following relevant Codes of the SBRC Planning Scheme 2017 v2.0:
 - Strategic framework;
 - Rural residential zone code;
 - Reconfiguring a lot code; and
 - Services and works code.
- The subject site is within 25m of a state transport corridor and within 100m of the intersection and is referable to SARA.
- Council did not issue an information request.
- Two public submissions against the application were received during the notification period.
- The development application has been assessed and the proposal generally meets the requirements of the relevant Code/s of the SBRC Planning Scheme 2017 or has been conditioned to comply.
- Attachment A - Statement of Reasons.
- Attachment B - Infrastructure Charges Notice.
- Attachment C – Approved Plan/s.
- Attachment D – Referral Agency Response.
- Attachment E – Public Submissions (properly made).
- The development application is recommended for approval subject to reasonable and relevant conditions

OFFICER'S RECOMMENDATION

That Council approve the Development Permit for Reconfiguring a Lot (Subdivision – 1 lot into 2 lots) at 19 Boonenne Ellesmere Road, Taabinga (and described as Lot 1 on RP175421) subject to the following conditions.

GENERAL

GEN1. The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

| Drawing Title | Prepared by | Ref No. | Rev. | Date |
|----------------------|---------------|----------|------|---------|
| Proposed Subdivision | ONF Surveyors | 12831P/1 | - | 25/2/25 |

Timing: At all times.

- GEN2. All works, including the repair or relocation of services is to be completed at no cost to Council.

COMPLIANCE

- GEN3. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with Conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

- GEN4. Prior to the sealing of the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being a charge over the subject land under any Act in accordance with Schedule 18, Section 69 of the Planning Regulation 2017.

SURVEY MARKS

- GEN5. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

PLANNING

- GEN6. All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the *Environmental Protection Act 1994*.

Timing: As indicated.

PROPERTY BOUNDARIES

- GEN7. All existing on-site structure, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so they do not cross the proposed property boundary.

VALUATION FEES

- RAL1. Payment of Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$55.00 per lot. However, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

ENGINEERING WORKS

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.
- ENG2. Be responsible for any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG3. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG4. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

ENG5. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG6. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

ENG7. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

ENG8. Connect all lots in the development to Council's reticulated water supply system. Contact Council's Water and Wastewater section to determine where proposed Lot 11 will connect to Council's water network.

ON-SITE WASTEWATER DISPOSAL

ENG9. Future Dwellings shall be connected to an on-site wastewater disposal system, in accordance with *AS 1547 On-site domestic wastewater management* and the Queensland Plumbing and Waste Water Code.

VEHICLE ACCESS

ENG10. Construct a gravelled driveway having a minimum width of 4 metres in accordance with Council's Standard Drawing 00049, to access proposed Lot 11. Note that where no table drains exists, a culvert is not required.

Comment: This condition is imposed pursuant to Section 143 of the *Planning Act 2016*.

TELECOMMUNICATION

ENG11. Provide telecommunications to all lots within the development.

ELECTRICITY

ENG12. Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG13. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG14. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. The **relevant period** for the development approval (Reconfiguring a Lot) shall be four (4) years starting the day the approval is granted or takes effect. In accordance with Section 85(1)(b) of the *Planning Act 2016* (PA), the development approval for Reconfiguring a Lot lapses if a plan for the Reconfiguration that is required to be given to a local government is not given.

An applicant may request Council to extend the relevant period provided that such request is made in accordance with Section 86 of the *Planning Act 2016* and before the development approval lapses under Section 85 of the *Planning Act 2016*.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES NOTICE

ADV4. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

DEVELOPER INCENTIVE

ADV5. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2027. Eligible development under this scheme is required to be completed by 31 December 2027. For further information or application form please refer to the rules and procedures available on Council's website.

Concurrence Agency

ADV6. The State Assessment Referral Agency (SARA) has imposed conditions on the development permit as attached.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate **growth and development** with responsive planning solutions, processes, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT**BACKGROUND**

| SITE DETAILS | | | | |
|---|--|-----------------------|--|---------------|
| Site address | 19 Boonenne Ellesmere Road TAABINGA | | | |
| Real property description | Lot 1 on RP175421 | | | |
| Site area | 2.025ha | | | |
| Owner | Coralie V Rivas | | | |
| SITE CHARACTERISTICS | | | | |
| Current land use/s | Dwelling house and associated outbuildings | | | |
| Site Frontage/s | Dual Frontage however, access to existing dwelling house from Boonenne Ellesmere Road | | | |
| Roads | Order of Road | Width of Road Reserve | Width of Pavement | Road Material |
| Boonenne Ellesmere Road | Access primary | 30m | 4m | Bitumen |
| Kingaroy Burrandowan Road | Arterial | 40m | 8m | Bitumen |
| Easements or encumbrances on title | Nil | | | |
| Existing structures | Dwelling house and associated outbuildings | | | |
| Environmental Management Register or Contaminated Land Register | The applicant stated there “ <i>is no known or listed contamination on the subject sites that could pose a health risk due to contaminated soil.</i> ” | | | |
| Infrastructure | Electricity, water access | | | |
| Topography | Relatively flat | | | |
| Street trees | Nil | | | |
| Other features | Nothing remarkable | | | |
| PLANNING SCHEME DETAILS | | | | |
| Current planning scheme | South Burnett Regional Council Planning Scheme 2017 v2.0 | | Adopted: 16 October 2024 Commenced: 28 October 2024 | |
| Zone | Rural Residential Zone | | | |
| Precinct | Nil | | | |
| Overlay/s | <div>- Airport Environs Overlay</div> <div>- Agricultural Overlay</div> <div>- Bushfire Hazard Overlay</div> | | | |
| Infrastructure charges resolution | Charges Resolution No. 3 | | Effective: 1 July 2019 | |
| SURROUNDS: | | | | |
| Direction | Land use | | Zone/Precinct | |
| North | Dwelling house and associated outbuildings | | Rural residential | |
| South | Dwelling house and associated outbuildings | | Rural residential | |
| East | Heavily vegetated property | | Rural residential | |
| West | Dwelling house and associated outbuildings | | Rural residential | |
| Other features | Nil | | | |

| APPLICATION HISTORY |
|------------------------------------|
| N/A |
| PRE-LODGEMENT/CONSULTATION HISTORY |
| Nil |

THE SITE

This section of the report provides a mapping of the site, notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality (refer to Table 1).

SITE DESCRIPTION & EXISTING USE

Table 1 - Maps & Descriptions (Source: <insert details>)

| | |
|--------|--|
| Site | |
| Zoning | |



PROPOSAL DETAILS

The proposal plans are shown in Attachment C of this report and the proposal details are set out in Table 2 below.

SUMMARY DETAILS

Table 2 - Summary Details

| | | | |
|--|---|----------------------------|--------------------|
| Name of applicant | F Heirdsfield | | |
| Application type | Aspects of Development | Type of Approval Requested | |
| | | Preliminary Approval | Development Permit |
| | Reconfiguration of a Lot (RAL) | | X |
| Proposed development | Subdivision – 1 lot into 2 lots | | |
| Variations sought | N/A | | |
| Level of assessment | Impact | | |
| RECONFIGURING A LOT – DEVELOPMENT PERMIT | | | |
| Number of existing lots | 1 | | |
| Easements or leases proposed | Nil | | |
| Number of proposed lots | 2 | | |
| Lot areas | Proposed Lot 10 – 8,407sqm approximately Proposed Lot 11 – 1.18ha approximately | | |
| Access | Proposed Lot 10 – Boonnenne Ellesmere Road Proposed Lot 11 – Kingaroy Burrandowan Road | | |

CONSULTATION UNDERTAKEN

Referral Agencies

To determine whether the development application requires referral to the State Assessment and Referral Agency (SARA) or 'another entity', an assessment of the proposal against Schedule 10 of the Regulation has been undertaken.

The application does referral to any referral agencies prescribed under Schedule 10, as demonstrated in Table 3.

Note: Grey shading indicates no provisions.

Table 3 - Matters Prescribed in Schedule 10 of the Planning Regulation

| Part | Matter | Applicability to this Development Application | Prohibited Development | Assessable Development | Referral Agency | Assessment Benchmarks / Matters to be assessed against |
|------|---|---|------------------------|------------------------|-----------------|--|
| 9 | Infrastructure Related: - State Transport Corridors and Future State Transport Corridors | Within 25m of a State-controlled road and 100m of a State-controlled intersection | | | SARA | SDAP Code 1 |

| | |
|---|---|
| State Assessment and Referral Agency | SARA provided a response with conditions on 10 April 2025 (refer to Attachment D - Referral Agency Response). |
| Other | Not applicable. |

Based on the findings in Table 3 it has been concluded that the application does require referral to a Referral Agency in accordance with Schedule 10, Part 9, Division 4, Subdivision 2, Table 1 and Table 3 of the Planning Regulation 2017.

Council Referrals

| INTERNAL REFERRAL SPECIALIST | REFERRAL / RESPONSE |
|-------------------------------------|---|
| Development Engineer | Council's Development Engineer provided engineering conditions and calculated the applicable Infrastructure Charges per Council's Charges Resolution. |
| Infrastructure Charges Unit | <p>Council adopted the LGIP on 14 June 2019, which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issue of an infrastructure charges notice are:</p> <ul style="list-style-type: none"> • Reconfiguring a Lot; • Material Change of Use; and • Carrying out Building Work <p>Refer to Attachment B for the Infrastructure Charges Notice.</p> |

Public Notification

| | |
|---|---------------|
| Date Notification Commenced | 24 April 2025 |
| Date Notification Completed | 19 May 2025 |
| Date notice of compliance received | 20 May 2025 |

| Submission Summary | |
|---|--|
| Submitter Issue | Response |
| Proposed lot size/Contrary to Scheme's Rural residential zone | While the proposed lots do not meet the minimum lot size for land outside of the RR1 |

| | |
|--|---|
| | <p>precinct, the development demonstrates compliance with the Rural residential zone code and Reconfiguring a lot code overall outcomes in particular, the performance outcomes. The WBBRP is not incorporated to the SBRC Planning Scheme the proposal satisfies the plans policies ie. Managing residential growth in rural areas.</p> <p>No rezoning of the property is required as the subject land is zoned for Rural residential purposes and the reduction in lot size satisfies the stipulated zone and codes listed in the Planning Scheme including demonstrating compliance with the Strategic Framework overall outcomes including consolidating in areas nominated on the Strategic Framework map.</p> <p>It is important to note that the land is not rural nor of rural character. The outcomes for Rural residential zone is that "Development is comprised of dwelling houses on larger allotments in a clustered settlement pattern that protect residential amenity and the semi-rural landscape associated with the locality."</p> <p>The proposed development utilises direct access to Kingaroy Burrandowan Road whilst the original lot has direct access to Boonenne Ellesmere Road.</p> <p>While the agricultural overlay is mapped over the subject lot, no further assessment is triggered given the current Rural residential zoning.</p> |
| Loss of amenity/Lifestyle/Keeping of animals | <p>The proposed size of the lots are greater than the 4,000sqm in the RR1 precinct and will not alter the intended purpose for lots to operate as larger homesite properties in the Rural residential zone.</p> <p>The construction and setbacks of dwelling houses and outbuildings are to be in accordance with the Building legislation and Queensland Development Code. Neighbour privacy would remain the same given the required setbacks to property boundaries whether the lot is 2ha or 1ha.</p> <p>Council's local laws address the keeping of animals which relates to the size of the property in the zone and the number of animals permitted to be kept at any one time.</p> |

| | |
|---|--|
| Precedent for further urbanisation/Traffic | Each development application is assessed in accordance with the benchmarks listed in the current version of the Planning Scheme. Arguments that previous approvals set a precedent is not a strong nor reliable approach. Assessment considers the site's characteristics, surrounding area and the planning framework. Decisions can be relevant and assessment should be focussed on the applications merits at the time and how it complies with the relevant planning scheme, policies and regulations. |
| Potential for incompatible keeping of animals | Council's Local laws provide the terms and conditions as to how many animals may be kept at a premises and any prohibitions in the number of animals that exceed a particular number. Not a relevant planning matter. |
| Loss of 'Right To Farm' | The ability to carry out land use activities in the Rural residential zone remains the same in accordance with the Planning Scheme. |
| Impact on Biodiversity/Koala Corridor | <p>The State Planning Policy has no mapped biodiversity and there is no evidence on the updated SPP mapping of Koala habitat areas. Whilst it is acknowledged there may be some koala activity in the area, any clearing of vegetation on the subject lot would be considered exempt clearing and no further assessment by the State would be triggered.</p> <p>The Spatial modelling for koalas in Southeast Queensland that has been carried out does not include the South Burnett Region in its study area.</p> <p>Under the koala conservation planning protections, clearing of core and locally refined koala habitat areas within koala priority areas is prohibited, subject to certain exemptions.</p> <p>There are no areas that have been previously protected under local government planning schemes.</p> <p>To get involved in koala mapping, the public are encouraged to participate in citizen science projects that will assist the annual koala habitat mapping updates.</p> |
| Water supply/Bushfire | Trickle fed water is connected to rainwater tanks in some rural residential areas and is not standard water supply seen in urban areas. Supply of water tanks for bushfire fighting purposes would form separate permits under Building. Any additional connection to |

| | |
|--------------------------------------|---|
| | Council's trickle feed would be assessed by Council's Water and wastewater team. |
| Home based business occurring onsite | The matter of a land use occurring onsite whether or not substantiated does not form part of the development application or officer's assessment. |
| | |

FRAMEWORK FOR ASSESSMENT

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017;
- the Planning Scheme for the local government area;
- any Temporary Local Planning Instrument; and
- any Variation Approval.

Of these, the planning instruments relevant to this application are discussed in this report.

The following sections of the *Planning Act 2016* are relevant to this application:

- 45(5) *An impact assessment is an assessment that –*
- (a) must be carried out –*
 - (i) against the assessment benchmarks in a categorising instrument for the development; and*
 - (ii) having regard to any matters prescribed by regulation for this subparagraph; and*
 - (b) may be carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.*

In regard to the prescribed regulation, being the Planning Regulation 2017, the following sections apply in the assessment of this application:

Section 30 – Assessment Benchmarks generally

- (1) For section 45(5)(i) of the Act, the impact assessment must be carried out against the assessment benchmarks for the development stated in schedules 9 and 10.*
- (2) Also, if the prescribed assessment manager is the local government, the impact assessment must be carried out against the following assessment benchmarks—*
 - (a) the assessment benchmarks stated in—*
 - (i) the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
 - (ii) the State Planning Policy, part E, to the extent part E is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
 - (iii) a temporary State planning policy applying to the premises;*
 - (b) if the development is not in a local government area-any local planning instrument for a local government area that may be materially affected by the development;*
 - (c) if the local government is an infrastructure provider—the local government's LGIP.*
- (3) However, an assessment manager may, in assessing development requiring impact assessment, consider an assessment benchmark only to the extent the assessment benchmark is relevant to the development.*

PLANNING REGULATION 2017

The Planning Regulation 2017 forms the mechanism by which the provisions of the Act are administered. In particular, the Regulation has the ability to regulate and prohibit development and determines the assessment manager and the matters that trigger State interests.

| PLANNING REGULATION 2017 | |
|--------------------------|--|
| Prohibited development | The proposed development is not prohibited development in accordance with the Planning Regulation 2017. |
| Infrastructure charges | The Planning Regulation 2017 provides for the levying of infrastructure charges on development approvals. |
| Schedules 9, 10 and 12A | Schedules 9, 10 and 12A categorises particular development and details the relevant assessment benchmarks for development as relevant. |

| REGIONAL PLAN | |
|--|---|
| Wide Bay Burnett Regional Plan (WBBRP) Designation | <p><i>Wide Bay Burnett Regional Plan 2023 – Priority Agricultural Area</i></p> <p>The <i>Wide Bay Burnett Regional Plan 2023</i> identifies Priority Agricultural Areas (PAAs) as strategic clusters of the most regionally significant agricultural production areas that contain various priority agricultural land uses (PALUs). Any non-agricultural use or resource activity seeking to operate in these areas will not be supported unless they can co-exist with the PALUs for mutual benefit and without compromising the PALUs current or future ability to operate, including the infrastructure essential to the operation of the PALUs.</p> <p>The existing lot is approximately 2.025ha, which constrains the future ability to accommodate a PALU. Furthermore, a rural use on the existing lot has potential to result in land use conflicts as the locality is predominantly for rural residential development.</p> <p>1.2.9 Future rural residential development is to be contained in existing rural residential zoned areas. Subject to planning and engineering considerations (such as wastewater codes), variation in minimum lot size may be used to support further rural residential opportunities.</p> <p>The development supports the additional supply of land for rural residential purpose that supports the management of residential growth in rural areas without fragmenting rural zoned land for rural residential purpose.</p> <p>It is considered that the proposal does not adversely impact on the <i>Wide Bay Burnett Regional Plan 2023</i>.</p> |

STATE PLANNING POLICY

The State Planning Policy (July 2017) (SPP) commenced on the 3 July 2017 and is effective at the time of writing this report. The Planning Regulation 2017 (PR 2017) states the assessment must be carried out against the assessment benchmarks stated in Part E of the State Planning Policy to the extent Part E is not appropriately integrated into the planning scheme.

In accordance with section (8)(4)(a) of the Act, the State Planning Policy applies to the extent of any inconsistency with the Planning Scheme.

STATE PLANNING POLICY PART E - JULY 2017

| Interests | Assessment comments |
|---|---|
| Liveable communities and housing | No applicable assessment benchmarks. |
| Economic growth <ul style="list-style-type: none"> • Agriculture. • Development and construction. • Mining and extractive resources. • Tourism. | Agriculture (Class A/B) and Important Agricultural Areas - The existing lot is approximately 2.025ha, which constrains the future ability to accommodate a PALU. Furthermore, a rural use on the existing lot is likely to result in land use conflicts as the locality is predominantly for rural residential development. The development does not compromise this state interest. |
| Planning for the environment and heritage. <ul style="list-style-type: none"> • Biodiversity. • Coastal environment. • Cultural heritage. • Water quality | There is no mapped Environment and Heritage matters. No further assessment is required. |
| Safety and resilience to hazards <ul style="list-style-type: none"> • Emissions and hazardous activities. • Natural hazards, risk, and resilience. | Bushfire – there is a small portion of potential impact buffer along the eastern property boundary. No further assessment is required. |
| Infrastructure <ul style="list-style-type: none"> • Energy and water supply. • Infrastructure integration. • Transport infrastructure. • Strategic airports and aviation facilities. • Strategic ports. | Transport Infrastructure – The subject lot fronts Kingaroy Burrandowan Road and access to the arterial road is conditioned by SARA and forms part of conditions of approval. |

DEVELOPMENT CODES

The application is assessable against the following assessment benchmarks of the SBRC Planning Scheme 2017,v2.0:

- Strategic Framework;
- Rural residential zone code;
- Reconfiguring a lot code; and
- Services and works code.

The development was assessed against all of the assessment benchmarks listed above and is considered to comply *except* as follows:

| |
|---|
| Strategic Framework |
| 3.2 Settlement Pattern |
| 3.2.1.1 Specific Outcomes |
| <p>(13) Rural residential development provides a legitimate life-style choice where existing services and infrastructure can support this development or augmented without difficulty. New allotments outside the areas nominated in the Strategic Framework map are likely to be resisted unless there is legitimate planning need, and the productive values of agricultural land and regional ecosystem values are not compromised.</p> <p>(14) New rural residential development is consolidated in areas nominated on the Strategic Framework map – which are generally close to Kingaroy and the other towns – to maintain good access to services, employment and existing infrastructure. Additional areas may be considered only where there is a legitimate, demonstrated planning need for additional allotments and they retain the fundamentals of good access to urban services via good quality roads, no loss of good quality agricultural land or remnant regional ecosystem</p> |

| |
|---|
| vegetation, minimal erosion and flood-free, fire-resistant and moderately sloped house sites. |
| Applicant's Alternative Outcome |
| <p>The applicant submits:</p> <p>The proposal is supporting the relevant components of the strategic direction in the planning scheme identified above. The development is infill within the partly serviced development, ensuring more lots in the Rural Residential zone due to the availability of reticulated water. The lots are within the accepted settlement of Taabinga, in the established rural residential area of the township on the outskirts of Kingaroy.</p> |
| Officer's Comment |
| <p>The site is located within the Rural residential zone, but is not included in the Rural Residential RR1 precinct supporting 4,000sqm lots. It is considered sufficient planning need to justify the development, and the planning scheme contemplates the consolidation of rural residential land in convenient locations with few constraints. The proposed lots are accessible via sealed roads (Kingaroy Burrandowan Road and Boonenne Ellesmere Road), flood-free and relatively flat. The proposal does not include any vegetation clearing or loss of productive land, given the small lot size.</p> |
| 3.3 Rural Futures |
| 3.3.1 Strategic Outcomes |
| <p>(1) The capacity of important agricultural areas, as shown on Strategic Framework map and rural activities that contribute to the Region's economy is protected from incompatible land uses to optimise agricultural development opportunities.</p> |
| Applicant's Alternative Outcome |
| <p>The applicant submits:</p> <p>The proposal will not compromise the capacity of important agricultural areas, being within an established regional rural residential area.</p> |
| Officer's Comment |
| <p>The site is located within Important Agricultural Areas under the Strategic Framework Map. However, the site is constrained due to the small lot size and therefore the proposal does not result in a loss of productive land. Furthermore, a rural use on the existing lot is likely to result in land use conflicts as the locality is predominantly for rural residential development.</p> |

| Reconfiguring a lot code | |
|--|--|
| Performance Outcome | Requirements for accepted development and assessment benchmarks |
| Section 1 General | |
| PO7 Allotments are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use. | <p>AO7.1 Development provides that allotment area, dimension and shape are in accordance with the standards in Table 8.4.2. and</p> <p>AO7.2 The minimum allotment size for any rear allotment shall be calculated exclusive of the area of the access corridor of the allotment. and</p> <p>AO7.3 Irregularly shaped allotments are designed to allow a building area of 15m by 10m to be setback 6m from the site frontage.</p> |
| Applicant's Alternative Outcome | |
| The applicant submits: | |

The two lots accord with the general requirements of the RR1 Precinct of the Rural Residential Zone, although the subject lot is not within a Precinct, only the standard Rural Residential Zone. It is acknowledged that the area is not within a precinct, however there are smaller lots in the vicinity that do not affect the character of the area and are serviceable.

The lots are of sufficient size and dimension to meet the requirements of the users and allow for adequate area for servicing.

There are no rear lots.

There is adequate area for a dwelling and outbuildings on the proposed vacant lot.

Officer's Comment

The proposed lots are less than the minimum area requirement of 2ha, as per Table 8.4.2. However, the existing lot is approximately 2.025ha, and therefore the proposal does not result in a lots that cannot function as large semi-rural properties for rural residential purpose.

The proposed development supports further in-fill development of existing rural residential zoned land which is consistent with the code's overall outcomes.

Other Relevant Matters






The consideration of other relevant matters applies to the assessment and decision-making process for this impact assessable development application. The below summarises the matters considered by the planning assessment.

| Applicant submitted reports | Development Assessment Report prepared by ONF Surveyors |
|-------------------------------------|--|
| Assessment considerations of merits | <p>Impact assessment under the [Planning Act] is an 'unbounded' assessment, meaning relevant matters other than those prescribed can also be considered, and weighing and balancing 'inside the box' as well as with factors 'outside the box' can take place in reaching a decision.'</p> <p>The consideration of merit is not necessary in this instance as the development is compliant with a majority of the planning scheme, and where non-compliant with an acceptable outcome, demonstrates compliance with the corresponding performance outcome. The development is therefore considered appropriate in this instance and context.</p> |

CONCLUSION

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report and the attached Statement of Reasons (refer to Attachment A). The proposed development generally complies with the assessment benchmarks, or it can be conditioned to comply. Where the applicant has not provided sufficient information, conditions have been imposed to ensure compliance. It is therefore recommended that the development application be approved subject to the above conditions.

ATTACHMENTS

1. Attachment A - Statement of Reasons 
2. Attachment B - Infrastructure Charges Notice 
3. Attachment C - **NOTICE ABOUT DECISION – STATEMENT OF REASONS** 
4. Attachment D - Referral Agency Response 
5. Attachment E - Public Submissions 

| | |
|------------------------|---|
| Applicant: | F Heirdsfield C/- ONF Surveyors |
| Application No: | RAL25/0005 |
| Proposal: | Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) |
| Street Address: | 19 Boonenne Ellesmere Road TAABINGA |
| RP Description: | Lot 1 on RP175421 |
| Assessment Type: | Impact Assessment |
| Number of Submissions: | Two (2) |

On **<INSERT DETAILS>** the above development was recommended for:

- ☒ Approval
☐ Refusal

1. Reasons for the Decision

The reasons for this decision are:

- Undertaking an Impact Assessment in accordance with the *Planning Act* allows for the evaluation of a development's *merits*. In this instance, despite the non-compliances with the Rural residential zone code assessment benchmarks and Reconfiguring a Lot Code assessment benchmarks, the development is deemed to present adequate merit to achieve an appropriate outcome regarding the relevant aspects of the Strategic Framework of the South Burnett Regional Council Planning Scheme 2017 v2.0, particularly the Settlement Pattern and Rural Futures themes. The development does not compromise the balance of the Strategic Framework.
- The Regional plan supports future rural residential development to be contained in existing rural residential zoned areas. Subject to planning and engineering considerations (such as wastewater codes), variation in minimum lot size may be used to support further rural residential opportunities.
- The development supports the additional supply of land for rural residential purpose that supports the management of residential growth in rural areas without fragmenting rural zoned land for rural residential purpose.

2. Assessment Benchmarks

The following are the benchmarks apply to this development:

- Rural residential zone code;
- Reconfiguring a lot code; and
- Services and works code.

3. Compliance with Benchmarks

The development was assessed against all the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

Note: Each application submitted to Council is assessed individually on its own merit.

INFRASTRUCTURE CHARGES NOTICE*(Section 119 of the Planning Act 2016)*

APPLICANT: F Heirdsfield
C/- ONF Surveyors
PO Box 896
KINGAROY QLD 4610

APPLICATION: Reconfiguration of a Lot - Subdivision (1 Lot into 2 Lots) - Impact Assessable

DATE: 18 June 2025

FILE REFERENCE: RAL25/0005

AMOUNT OF THE LEVIED CHARGE: **\$14,261.00** **Total**
(Details of how these charges were calculated are shown overleaf)

| | |
|------------|---|
| \$9,842.00 | Water Supply Network |
| \$0.00 | Sewerage Network |
| \$2,410.00 | Transport Network |
| \$2,009.00 | Parks and Land for Community Facilities Network |
| \$0.00 | Stormwater Network |

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 1 on RP175421

SITE ADDRESS: 19 Boonenne-Ellesmere Road, Taabinga

PAYABLE TO: South Burnett Regional Council

WHEN PAYABLE: Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

DETAILS OF CALCULATION

Water Supply

Adopted Charges

| Development Description | Number of Units | Units of Measure | Charge Rate | Reference | Amount |
|--------------------------------|-----------------|------------------|-------------|--------------|-------------|
| Reconfiguring a Lot (1 into 2) | 2 | allotments | \$9,842.00 | CR Table 2.3 | \$19,684.00 |

Discounts*

| Description | Number of Units | Units of Measure | Discount Rate | Reference | Amount |
|--------------|-----------------|------------------|---------------|--------------|------------|
| Existing Lot | 1 | allotment | \$9,842.00 | CR Table 2.3 | \$9,842.00 |

Sewerage

Adopted Charges

| Development Description | Number of Units | Units of Measure | Charge Rate | Reference | Amount |
|-------------------------|-----------------|------------------|-------------|-----------|--------|
| Not Applicable | - | - | \$0.00 | - | \$0.00 |

Discounts*

| Description | Number of Units | Units of Measure | Discount Rate | Reference | Amount |
|----------------|-----------------|------------------|---------------|-----------|--------|
| Not Applicable | - | - | \$0.00 | - | \$0.00 |

Transport

Adopted Charges

| Development Description | Number of Units | Units of Measure | Charge Rate | Reference | Amount |
|--------------------------------|-----------------|------------------|-------------|--------------|------------|
| Reconfiguring a Lot (1 into 2) | 2 | allotments | \$2,410.00 | CR Table 2.3 | \$4,820.00 |

Discounts*

| Description | Number of Units | Units of Measure | Discount Rate | Reference | Amount |
|--------------|-----------------|------------------|---------------|--------------|------------|
| Existing Lot | 1 | allotment | \$2,410.00 | CR Table 2.3 | \$2,410.00 |

Parks and Land for Community Facilities

Adopted Charges

| Development Description | Number of Units | Units of Measure | Charge Rate | Reference | Amount |
|--------------------------------|-----------------|------------------|-------------|--------------|------------|
| Reconfiguring a Lot (1 into 2) | 2 | allotments | \$2,009.00 | CR Table 2.3 | \$4,018.00 |

Discounts*

| Description | Number of Units | Units of Measure | Discount Rate | Reference | Amount |
|--------------|-----------------|------------------|---------------|--------------|------------|
| Existing Lot | 1 | allotment | \$2,009.00 | CR Table 2.3 | \$2,009.00 |

Stormwater

Adopted Charges

| Development Description | Number of Units | Units of Measure | Charge Rate | Reference | Amount |
|-------------------------|-----------------|------------------|-------------|-----------|--------|
| Not Applicable | - | - | \$0.00 | - | \$0.00 |

Discounts*

| Description | Number of Units | Units of Measure | Discount Rate | Reference | Amount |
|----------------|-----------------|------------------|---------------|-----------|--------|
| Not Applicable | - | - | \$0.00 | - | \$0.00 |

Levied Charges

| Development Description | Water Supply | Sewerage | Transport | Parks & Land for Community Facilities | Stormwater | Total |
|--------------------------------|-------------------|---------------|-------------------|---------------------------------------|---------------|--------------------|
| Reconfiguring a Lot (1 into 2) | \$9,842.00 | \$0.00 | \$2,410.00 | \$2,009.00 | \$0.00 | \$14,261.00 |
| Total | \$9,842.00 | \$0.00 | \$2,410.00 | \$2,009.00 | \$0.00 | \$14,261.00 |

* In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.

INFORMATION NOTICE

| | |
|---|---|
| Authority and Reasons for Charge | This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability. |
| Appeals | Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights. |
| Automatic Increase Provision of charge rate (\$) | <p>An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.</p> <p>However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.</p> |
| GST | The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt. |
| Making a Payment | <p>This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.</p> <p>To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.</p> <p>An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au</p> |

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

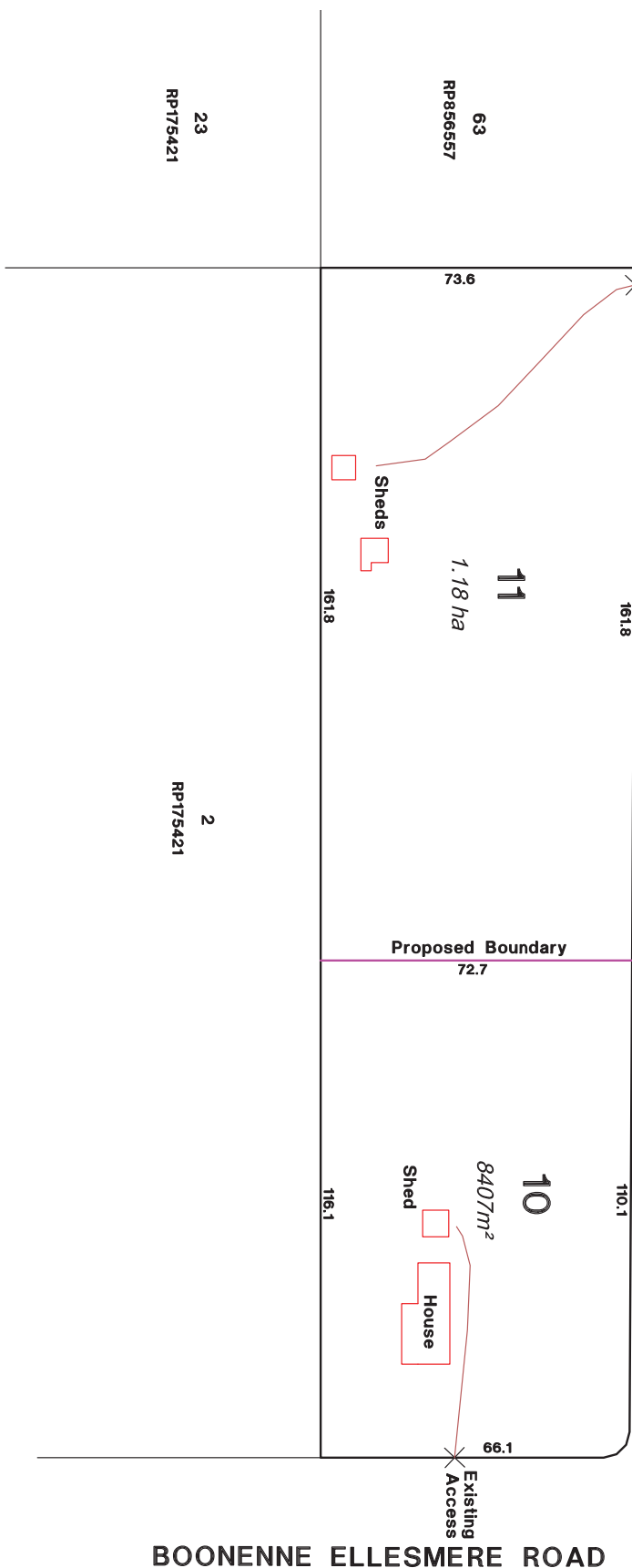
- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au



KINGARROY BURRANDOWAN ROAD



| | |
|---|--|
| R.P.D. Lot 1 on RP175421 | REG OWNERS C. Rivas |
| NOTES: Areas & dimensions are approximate only and subject to field survey. | LEVEL DATUM:- N/A CONTOUR INT:- N/A |
| SCALE : 1 : 1,000 | |



Ph. (07) 4162 2647
Email: admin@onsurveyors.com.au

| | |
|-------------|-------------------------------------|
| CLIENT | F HEIRDSFIELD |
| TITLE | Proposed Subdivision |
| LOCALITY | 19 Boonenne Ellesmere Rd TABINGA |
| DRAWING No. | 12831P/1 |
| Sheet No. | 1 of 1 |



SARA reference: 2503-45120 SRA
Council reference: RAL25/0005
Applicant reference: 12831K

10 April 2025

Chief Executive Officer
South Burnett Regional Council
PO Box 336
KINGAROY QLD 4610
info@sbrc.qld.gov.au

Dear Sir/Madam,

SARA Referral Agency Response—19 Boonenne Ellesmere Road, Taabinga

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 13 March 2025.

Response

| | |
|-------------------|--|
| Outcome: | Referral agency response – with conditions |
| Date of response: | 10 April 2025 |
| Conditions: | The conditions in Attachment 1 must be attached to any development approval |
| Advice: | Advice to the applicant is in Attachment 2 |
| Reasons: | The reasons for the referral agency response are in Attachment 3 |

Development details

| | |
|--------------|--|
| Description: | Development Permit for Reconfiguring A Lot – Subdivision (1 Lot Into 2 Lots) |
| SARA role: | Referral agency |

2503-45120 SRA

| | |
|--|---|
| SARA trigger: | <ul style="list-style-type: none"> Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1 (10.9.4.2.1.1) – Reconfiguring a lot near a State transport corridor (Planning Regulation 2017) Schedule 10, Part 9, Division 4, Subdivision 2, Table 3, Item 1 (10.9.4.2.3.1) – Reconfiguring a lot near a State-controlled road intersection (Planning Regulation 2017) |
| SARA reference: | 2503-45120 SRA |
| Assessment manager: | South Burnett Regional Council |
| Street address: | 19 Boonenne Ellesmere Road, Taabinga |
| Real property description: | Lot 1 on RP175421 |
| Applicant name: | F Heirdsfield C/- ONF Surveyors |
| Applicant contact details: | PO Box 896 KINGAROY QLD 4610 admin@onfsurveyors.com.au |
| State-controlled road access permit: | <p>This referral included an application for a road access location, under section 62A(2) of <i>Transport Infrastructure Act 1994</i>. Below are the details of the decision:</p> <ul style="list-style-type: none"> Approved Reference: TMR25-045198 Date: 7 April 2025 <p>If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at WBB.IDAS@tmr.qld.gov.au</p> |
| <i>Human Rights Act 2019</i> considerations: | A consideration of the 23 fundamental human rights protected under the <i>Human Rights Act 2019</i> has been undertaken as part of this decision. It has been determined that this decision does not limit human rights. |

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

2503-45120 SRA

For further information please contact Faith Duffy, Planning Officer, on (07) 3882 8464 or via email WBBSARA@dssilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Luke Lankowski
Manager, Planning Services

cc Felecia Heirdsfield, admin@onfsurveyors.com.au

enc Attachment 1 - Referral agency conditions
 Attachment 2 - Advice to the applicant
 Attachment 3 - Reasons for referral agency response
 Attachment 4 - Representations about a referral agency response provisions
 Attachment 5 - Documents referenced in conditions

2503-45120 SRA

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the documents referenced below are found at Attachment 5)

| No. | Conditions | Condition timing |
|---|--|---------------------------|
| Reconfiguring A Lot – Subdivision (1 Lot Into 2 Lots) | | |
| 10.9.4.2.1.1 – Reconfiguring a lot near a State transport corridor and 10.9.4.2.3.1 – Reconfiguring a lot near a State-controlled road intersection—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s): | | |
| Vehicular access onto the State-controlled road | | |
| 1. | <p>(a) Road access is located generally in accordance with the Proposed Subdivision plan, prepared by ONF Surveyors, dated 25/2/25, drawing no. 12831P/1, as amended in red by SARA on 10 April 2025.</p> <p>(b) The existing access is to be maintained to a Type A as shown on Standard Drawing Rural Property Access, prepared by the Department of Transport and Main Roads, dated 3/2024, standard drawing number 1807, revision C.</p> | (a) and (b) At all times. |

2503-45120 SRA

Attachment 2—Advice to the applicant

| General advice | |
|-----------------------|--|
| 1. | Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the State Development Assessment Provisions (SDAP) (version 3.2). If a word remains undefined it has its ordinary meaning. |

2503-45120 SRA

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the SARA's decision are:

- The proposed development complies with the intent of State code 1: Development in a state-controlled road environment.
- The proposed development is not considered to have any significant impacts on the safety or efficiency of the State-controlled road or the adjoining State-controlled road intersection.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 3.2), as published by SARA
- the Development Assessment Rules
- SARA DA Mapping system
- section 58 of the *Human Rights Act 2019*

Attachment 4—Representations about a referral agency response provisions

(page left intentionally blank)

2503-45120 SRA

Attachment 5—Documents referenced in conditions

(page left intentionally blank)

Our ref TMR25-045198
 Your ref 12831K
 Enquiries Ian Leyton



7 April 2025

Department of
Transport and Main Roads

Decision Notice – Permitted Road Access Location (s62(1) *Transport Infrastructure Act 1994*)

This is not an authorisation to commence work on a state-controlled road¹

Development application reference number RAL25/0005, lodged with South Burnett Regional Council involves constructing or changing a vehicular access between Lot 1RP175421, the land the subject of the application, and Kingaroy -Burrandowns Road (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address Felicia Heirdsfield C/- ONF Surveyors
 PO Box 896
 Kingaroy QLD 4610

Application Details

Address of Property 19 Boonenne Ellesmere Road, Taabinga QLD 4610
 Real Property Description 1RP175421
 Aspect/s of Development Development Permit for Reconfiguration of a Lot for Subdivision (1 Lot Into 2 Lots)

Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

| No. | Conditions of Approval | Condition Timing |
|-----------------------------|---|---|
| Road Access Location | | |
| A. General | | |
| 1 | The Permitted Road Access Location is centred approximiare 3 metres from the western boundary, in accordance with: 1. TMR Layout Plan TMR25-04198. | At all times. |
| 2 | Road Access Works comprising a rural property access must be provided at the permitted access location, generally in accordance with: | Prior to the commencement of the use of the Road Access Works and to be |

¹ Please refer to the further approvals required under the heading 'Further approvals'

Program Delivery and Operations
 Southern Queensland Region
 23 Quay Street Bundaberg QLD 4670
 Locked Bag 486 Bundaberg DC QLD 4670

Telephone +61 (07) 5482 0367
Website www.tmr.qld.gov.au
Email WBB.IDAS@tmr.qld.gov.au
 ABN: 39 407 690 291

| No. | Conditions of Approval | Condition Timing |
|-----|--|--------------------------|
| | <p>Rural Property Access prepared by the Department of Transport and Main Roads dated 3/2024 reference Standard Drawing Number 1807 revision C</p> <p><i>Note: The existing access at this location is consisted fit for purpose and needs to maintained in accordance with the above plan .</i></p> | maintained at all times. |

Reasons for the decision

The reasons for this decision are as follows:

- a) A development application has been lodged for a reconfiguration of a lot 1 into 2.
- b) The state-controlled road gazettal for the Kingaroy-Burrandowan Road, made under the *Transport Infrastructure Act 1994*, extends across the entire frontage of the site where formed road is present. As such access at the location proposed is taken to be access to a state-controlled road.
- c) Access between a state-controlled road and adjacent land is managed by the Department of Transport and Main Roads under the *Transport Infrastructure Act 1994*.
- d) To ensure the safety of the Kingaroy-Burrandowan Road is not adversely impacted by access associated with the additional lot.
- e) The Kingaroy-Burrandowan Road has low traffic an AADT of 655 vehicles per day; therefore, an additional access in a rural residential area is considered low risk.
- f) Accesses at the locations proposed should not create an unreasonable impact on the safe operation of Kingaroy-Burrandowan Road, if maintained according to the conditions above and used in accordance with the road rules.
- g) To ensure vehicles can safely access to and from the proposed lots and Kingaroy-Burrandowan Road at all times.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.
2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

1. In accordance with section 67(7) of TIA, this decision notice:
 - a) starts to have effect when the development approval has effect; and
 - b) stops having effect if the development approval lapses or is cancelled; and
 - c) replaces any earlier decision made under section 62(1) in relation to the land.

2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.
3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

Further approvals

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

If further information about this approval or any other related query is required, Mr Ian Leyton, A/Principal Advisor (Corridor & Land Mgt) should be contacted by email at WBB.IDAS@tmr.qd.gov.au or on (07) 5482 0367.

Yours sincerely



Ian Leyton
A/Principal Advisor (Corridor & Land Mgt)

Attachments: Attachment A – Decision evidence and findings
Attachment B - Section 70 of TIA
Attachment C - Appeal Provisions
Attachment D - Permitted Road Access Location Plan

Attachment A

Decision Evidence and Findings

Findings on material questions of fact:

- Access between a state-controlled road and adjacent land is managed by the Department of Transport and Main Roads under the *Transport Infrastructure Act 1994*.
- Section 62 of the *Transport Infrastructure Act 1994* allows the department to decide about road access.
- Sight distance for the access location has been identified as in excess of 300m to the west and approximately 390m to the east which exceeds the sight distance requirements in a 100km/hr speed environment for property accesses in accordance with the Austroads Guide to Road Design Part 4A: Unsignalised and Signalised Intersections.
- Although the Department of Transport and Main Roads *Vehicular access to state-controlled roads policy: management of access between adjacent land and state-controlled roads, January 2023* (VAP) states the number of direct access locations should be reduced, the additional access is acceptable due to the separation distance between the accesses.
- The access location should not create an unreasonable impact on the safe operation of Kingaroy-Burrandowan Road, if maintained according to the conditions above and used in accordance with the road rules.
- Provision of accesses to the Department of Transport and Main Roads' minimum standard will ensure vehicles move onto and from the Kingaroy-Burrandowan Road in a safe manner.

Evidence or other material on which findings were based:

| Title of Evidence / Material | Prepared by | Date | Reference no. | Version/Issue |
|--|--|--------------------------------|---------------|---------------|
| <i>Transport Infrastructure Act 1994</i> | Queensland Government | Current as at 19 February 2024 | --- | |
| Vehicular access to state-controlled roads policy: management of access between adjacent land and state-controlled roads | Department of Transport and Main Roads | January 2023 | --- | |

| Title of Evidence / Material | Prepared by | Date | Reference no. | Version/Issue |
|---|--|----------------------------|----------------------|----------------------|
| Road Planning and Design Manual 2 nd Edition | Department of Transport and Main Roads | Current as at October 2024 | --- | |
| Development Assessment Report | ONF Surveyors | February 2025 | 12831K | |
| Plan Proposed Subdivision | ONF Surveyors | 25/2/25 | Drawing 12831P/1 | |

Attachment B**Section 70 of TIA***Transport Infrastructure Act 1994*

Chapter 6 Road transport infrastructure

Part 5 Management of State-controlled roads

70 Offences about road access locations and road access works, relating to decisions under s 62(1)

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
- (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
 - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
 - (c) obtain any other access between the land and the road contrary to the decision; or
 - (d) use a road access location or road access works contrary to the decision; or
 - (e) contravene a condition stated in the decision; or
 - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
 - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

- (3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

Attachment C
Appeal Provisions

Transport Infrastructure Act 1994
Chapter 16 General provisions

485 Internal review of decisions

- (1) A person whose interests are affected by a decision described in schedule 3 (the **original decision**) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—
 - (a) applies to the review; and
 - (b) provides—
 - (i) for the procedure for applying for the review and the way it is to be carried out; and
 - (ii) that the person may apply to QCAT to have the original decision stayed.

485B Appeals against decisions

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 3—
 - (a) applies to the appeal; and
 - (b) provides—
 - (i) for the procedure for the appeal and the way it is to be disposed of; and
 - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
 - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and

- (b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.
- (5) The court may order—
 - (a) the appeals to be heard together or 1 immediately after the other; or
 - (b) 1 appeal to be stayed until the other is decided.
- (6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.
- (7) In this section—

original decision means a decision described in schedule 3.

reviewed decision means the chief executive's decision on a review under section 485.

Transport Planning and Coordination Act 1994
Part 5, Division 2 – Review of Original Decisions

31 Applying for review

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if—
 - (a) the notice did not state the reasons for the original decision; and
 - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)the person may apply within 28 days after the person is given the statement of the reasons.
- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

32 Stay of operation of original decision

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
 - (a) may be given on conditions the relevant entity considers appropriate; and
 - (b) operates for the period specified by the relevant entity; and
 - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.

(8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

relevant entity means—

- (a) if the reviewed decision may be reviewed by QCAT—QCAT; or
- (b) if the reviewed decision may be appealed to the appeal court—the appeal court.

35 Time for making appeals

(1) A person may appeal against a reviewed decision only within—

- (a) if a decision notice is given to the person—28 days after the notice was given to the person; or
- (b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

(2) However, if—

- (a) the decision notice did not state the reasons for the decision; and
- (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.

TMR Permitted Access Plan TMR25-045198



Author: Department of Transport and Main Roads

Date: 7 April 2025

Source: Queensland Globe accessed on 7 April 2025

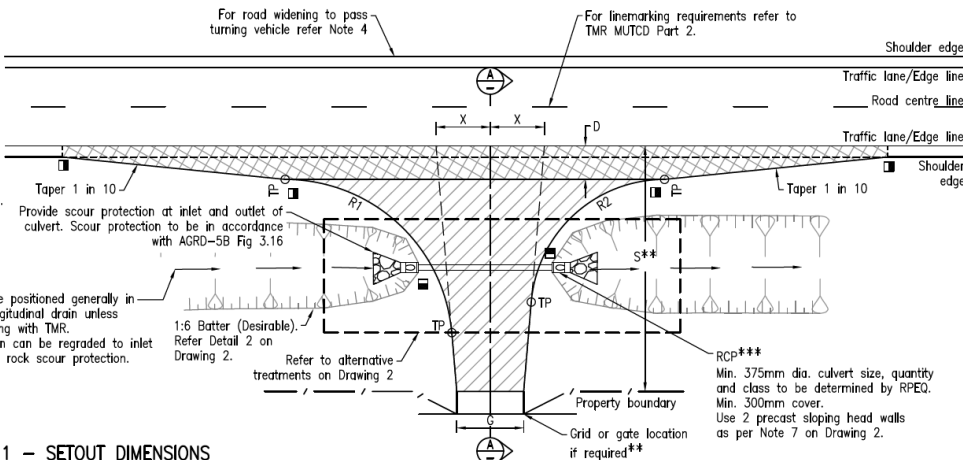
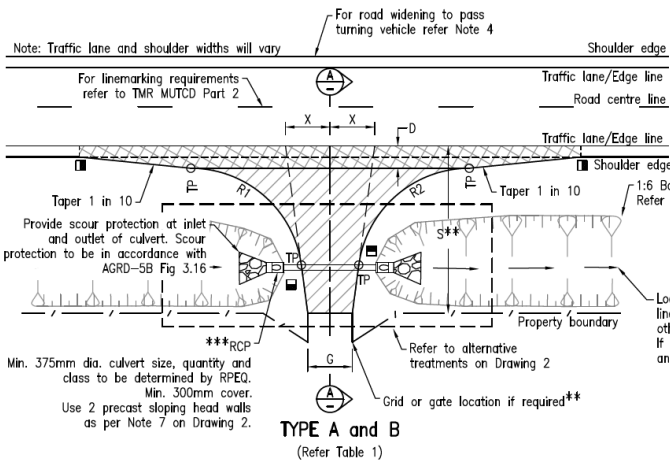


TABLE 1 – SETOUT DIMENSIONS

| | TYPE A Residential (Car/Service Vehicle) | TYPE B Commercial (Single Unit Truck/Bus) | TYPE C Special (Articulated Vehicles) | TYPE D Special (Road Train Type 1) |
|----|--|---|---|--|
| R1 | 10m | 10m | 15m | 20m |
| R2 | 10m | 10m | 12m | 12m |
| D | 2m | 2m | 3m | 3m |
| X | 3m | 5m | 4m | 5m |
| S | 12m | 15m | 22m | 30m** |
| G | 4–6m Ø | 4–6m Ø | 6m | 6m |

LEGEND

- Pavement Type 1 – Bitumen surfacing, 2 coat bitumen seal. Pavement depth and type to match existing or proposed through road pavement. Refer to Table 2 for minimum depths.
- Pavement Type 2 – Gravel, unbound pavement. Refer to Table 2 for depths. Access may be required to be sealed for up to 10m width from edge line (to minimise gravel on through road) to be determined by the RPEQ.
- * Maintain existing shoulder crossfall and superelevation.
- ** Length 'S' to property boundary by TMR. Where length 'S' is greater than the road reserve boundary, then fencing and grid/gate shall be recessed at the cost of owner from property boundary to ensure vehicle does not impede through lane.
- *** RCB (min. size 600x300) can be used instead of RCP, or invert option where table drain is of insufficient depth for a culvert.
- Denotes Road Edge Guide Post
- The Filled in portion denotes a red reflector and the open portion a white reflector.

TABLE 2 – MINIMUM PAVEMENT DETAILS AND DEPTH

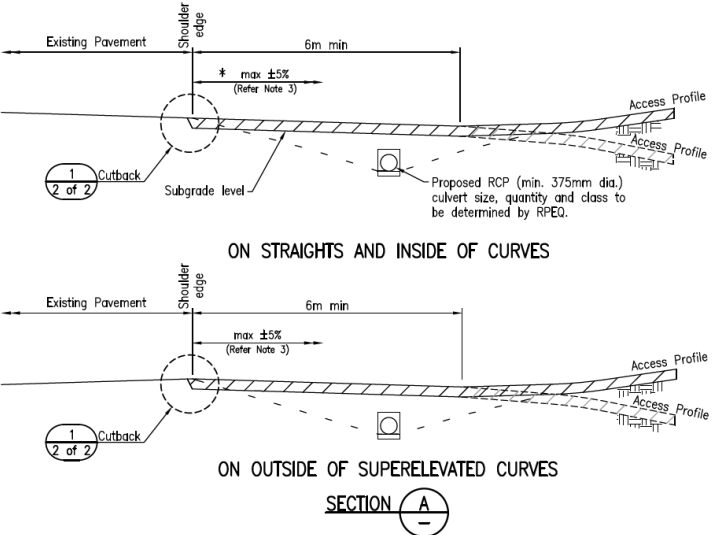
| | TYPE A Residential (Car/Service Vehicle) | TYPE B Commercial (Single Unit Truck/Bus) | TYPE C & D Special (Articulated Vehicles) |
|----------------------------------|--|---|---|
| Sealed Pavement Base Course | 150mm(Min.) Type 2.2 or match existing | 200mm(Min.) Type 2.2 or match existing | 280mm(Min.) Type 2.2 or match existing |
| Unsealed Pavement Base Course | 150mm(Min.) Type 2.4 or match existing | 200mm(Min.) Type 2.4 or match existing | # |

NOTE:

- Pavement to be sealed if through road is sealed to minimum of width 'D' of Table 1.
- Where access is located on curves, intersections or is Type C, or excessive screwing motion will occur, pavement seal to extend to property boundary at the owner's cost to the engineer's/designer's discretion.

Bitumen sealed pavement only.

◆ Type 3.1 or 4.3 or match existing is permissible if Type 2.2/2.4 is unable to be used.



TYPE C and D
(Refer Table 1)

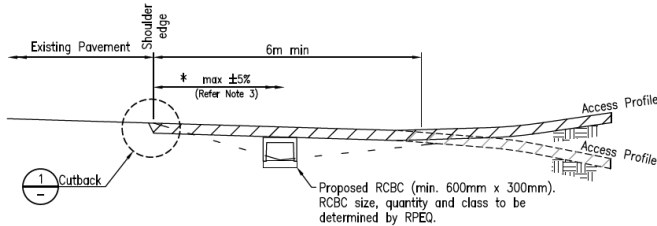
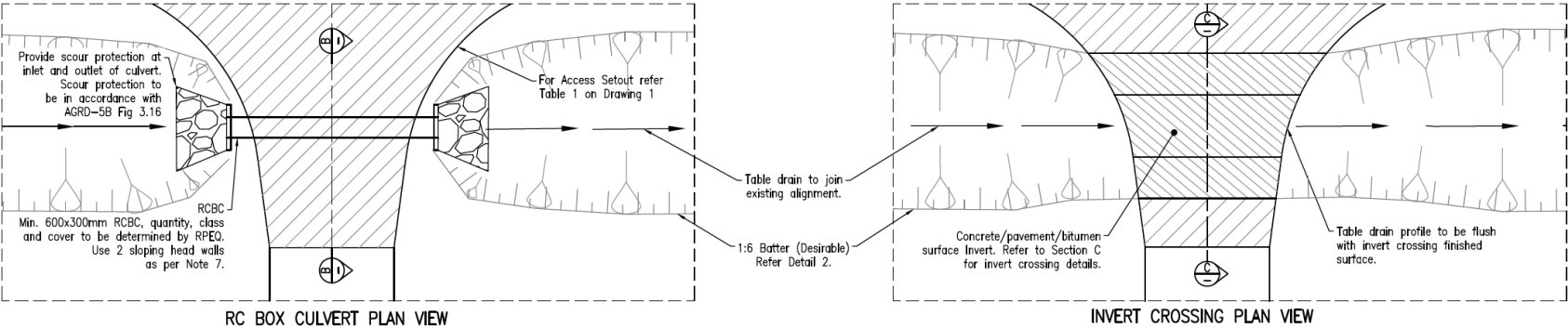
NOTES:

- Details shown on this drawing are the minimum layout requirements for a private rural property access. For additional requirements and other design considerations refer to the RPDM (2nd Edition) Volume 3 in conjunction with AGRD Part 4 Sections 7.2.1 and 7.2.3.
- For sight distance requirements refer to Section 3.4 of the RPDM (2nd Edition) Volume 3 Part 4A in conjunction with AGRD.
- Vertical clearance checks to be carried out for proposed vehicle in accordance with AS 2890.2 – Parking Facilities Off-Street Commercial Vehicle Facilities.
- RPEQ or designer to conduct Traffic Impact Assessment to determine if turning treatments are required. For rural right-turn treatments, refer to Section 7 of the RPDM (2nd Edition) Volume 3 Part 4A in conjunction with AGRD. Note that Auxiliary Right Turns shall not be used. Pavement type to match existing or minimums specified in Table 2 of this drawing.
- This drawing is to be read in conjunction with Drawing 2 of 2.
- All dimensions in metres and are minimum unless specified.

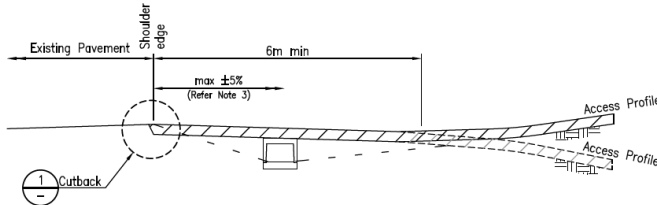
REFERENCED DOCUMENTS:

- Departmental Standard Drawings:
- 1243 Precast Culvert Headwalls – Headwall Connections for Culverts
 - 1305 Pipe Culverts – Headwall and Apron for Pipe Diameter 375 to 675
 - 1359 Culverts – Installation, Bedding and Filling/Backfilling Against/Over Culverts
- Departmental Documents:
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 - MRTS03 Drainage Structures, Retaining Structures and Embankment Slope Protections
- Austroads Guide to Road Design:
- AGRD-4 (2023) Part 4: Intersections and Crossings – General
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 - AGRD-5B (2023) Part 5B: Drainage – Open Channels, Culverts and Floodway Crossings
 - AGRD-6 (2022) Part 6: Roadside Design, Safety and Barriers

| | | |
|---|-----------------------------|-------------|
| Department of Transport and Main Roads | | |
| PROPERTY ACCESS | | |
| RURAL PROPERTY ACCESS DRAWING 1 OF 2 | | |
| A3 Not to Scale | Standard Drawing No 1807 | Date 3/2024 |

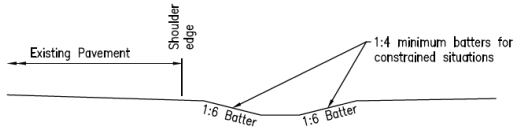


ON STRAIGHTS AND INSIDE OF CURVES



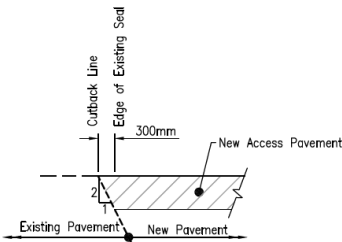
ON OUTSIDE OF SUPERELEVATED CURVES

SECTION B



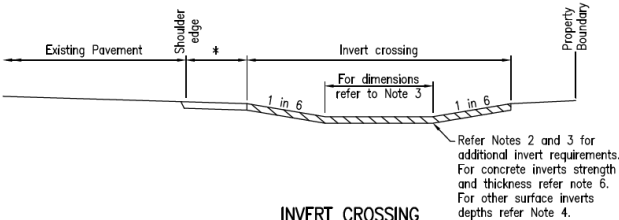
BATTER DETAIL

DETAIL 2



CUTBACK DETAIL

DETAIL 1



INVERT CROSSING

SECTION C

LEGEND




- Pavement Type 2 – Gravel, unbound pavement. Refer to Table 2 of Drawing 1 for depths. Access may be required to be sealed for up to 10m width from edge line (to minimize gravel on through road) to be determined by the RPEQ.
- Invert crossing surface
- * Maintain existing shoulder crossfall and superelevation.

NOTES:

- This drawing is to be read in conjunction with Drawing 1 of 2.
- Minimum longitudinal fall for concrete or bitumen invert is 0.3%.
- 1 in 6 grade can be further levelled for larger design vehicles. Ensure sufficient area for drainage remains. Dimensions to be based on stormwater flow rate for appropriate design ARI event to ensure invert crossing can meet required capacity. Type 22 and Type 28 inverts can be used if drainage design criteria is met.
- Vertical clearance checks to be carried out for small rigid vehicle to ensure adequate transition between change in grade. Refer to AS 2890.2.
- For pavement or bitumen surfacing inverts, refer Table 2 on Drawing 1 for minimum depths.
- Concrete access to have minimum N32 concrete, 100mm thick on 100mm thick sub-base gravel. Concrete access to be reinforced with SL72 mesh with minimum 40mm top cover.
- Refer to RPDM (2nd Edition) Volume 3 in conjunction with AGRD Part 5B and Part 6 for application of sloping headwalls.

REFERENCED DOCUMENTS:

- Departmental Standard Drawings:
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 - 1033 Kerb and Channel – Profiles
- Australian Standards Documents:
- AS2890.2 Parking Facilities – Off-Street Commercial Vehicle Facilities

| | | |
|---|---|---|
| Department of Transport and Main Roads |  |  |
| PROPERTY ACCESS |  | Standard Drawing No 1807 |
| RURAL PROPERTY ACCESS DRAWING 2 OF 2 | A3 Not to Scale | Date 3/2024 |

Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules¹ regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
 - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
 - (c) the applicant has given written agreement to the change to the referral agency response.²
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
 - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

¹ Pursuant to Section 68 of the *Planning Act 2016*

² In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

Part 7: Miscellaneous

30 Representations about a referral agency response

- 30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.³

³ An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.

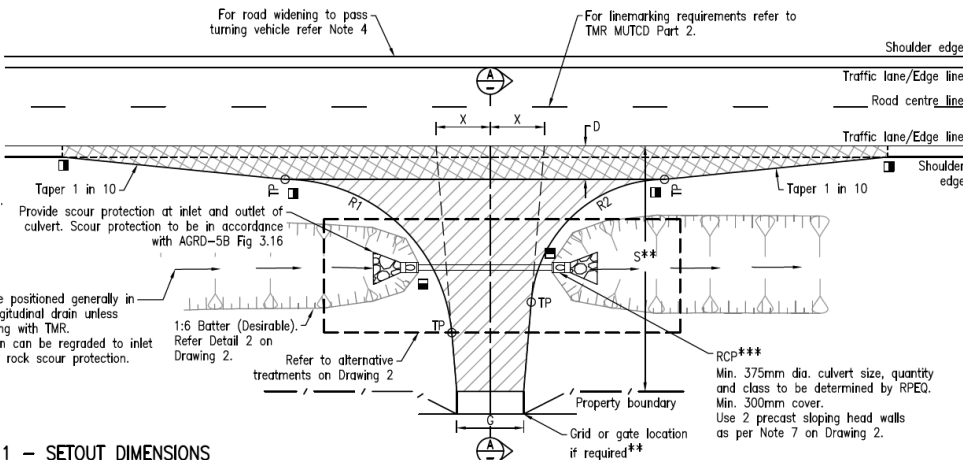
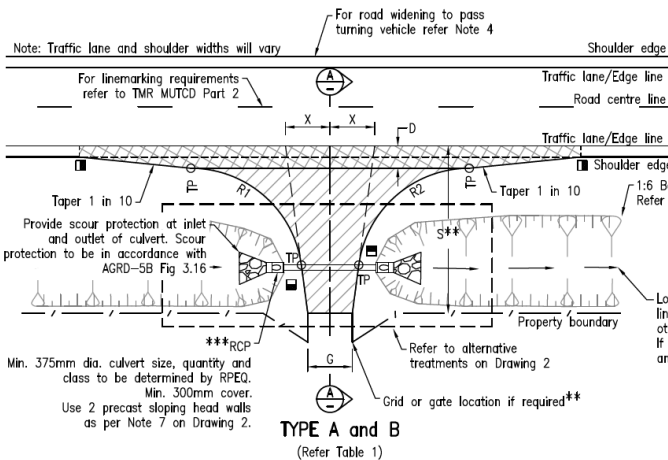


TABLE 1 – SETOUT DIMENSIONS

| | TYPE A Residential (Car/Service Vehicle) | TYPE B Commercial (Single Unit Truck/Bus) | TYPE C Special (Articulated Vehicles) | TYPE D Special (Road Train Type 1) |
|----|--|---|---|--|
| R1 | 10m | 10m | 15m | 20m |
| R2 | 10m | 10m | 12m | 12m |
| D | 2m | 2m | 3m | 3m |
| X | 3m | 5m | 4m | 5m |
| S | 12m | 15m | 22m | 30m** |
| G | 4–6m Ø | 4–6m Ø | 6m | 6m |

Ø 6m Minimum width for two-way two-lane access.

TYPE C and D
(Refer Table 1)

- NOTES:
- Details shown on this drawing are the minimum layout requirements for a private rural property access. For additional requirements and other design considerations refer to the RPDM (2nd Edition) Volume 3 in conjunction with AGRD Part 4 Sections 7.2.1 and 7.2.3.
 - For sight distance requirements refer to Section 3.4 of the RPDM (2nd Edition) Volume 3 Part 4A in conjunction with AGRD.
 - Vertical clearance checks to be carried out for proposed vehicle in accordance with AS 2890.2 – Parking Facilities Off-Street Commercial Vehicle Facilities.
 - RPEQ or designer to conduct Traffic Impact Assessment to determine if turning treatments are required. For rural right-turn treatments, refer to Section 7 of the RPDM (2nd Edition) Volume 3 Part 4A in conjunction with AGRD. Note that Auxiliary Right Turns shall not be used. Pavement type to match existing or minimums specified in Table 2 of this drawing.
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 - All dimensions in metres and are minimum unless specified.

- REFERENCED DOCUMENTS:
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 - AGRD-5B (2023) Part 5B: Drainage – Open Channels, Culverts and Floodway Crossings
 - AGRD-6 (2022) Part 6: Roadside Design, Safety and Barriers

TABLE 2 – MINIMUM PAVEMENT DETAILS AND DEPTH

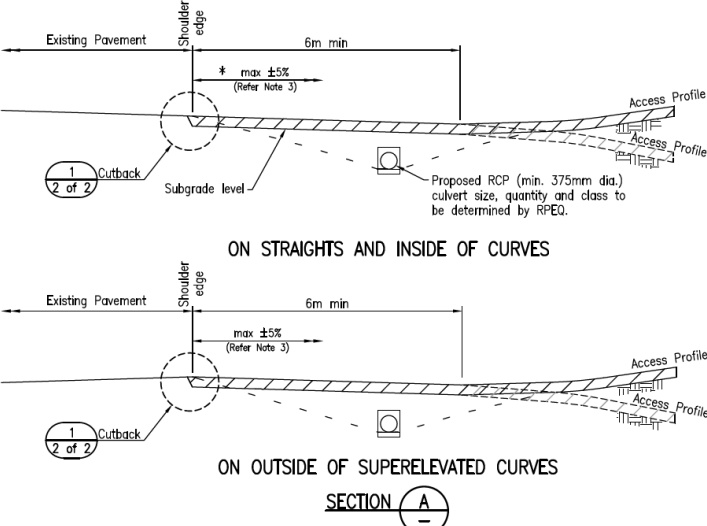
| | TYPE A Residential (Car/Service Vehicle) | TYPE B Commercial (Single Unit Truck/Bus) | TYPE C & D Special (Articulated Vehicles) |
|----------------------------------|--|---|---|
| Sealed Pavement Base Course | 150mm(Min.) Type 2.2 or match existing | 200mm(Min.) Type 2.2 or match existing | 280mm(Min.) Type 2.2 or match existing |
| Unsealed Pavement Base Course | 150mm(Min.) Type 2.4 or match existing | 200mm(Min.) Type 2.4 or match existing | # |

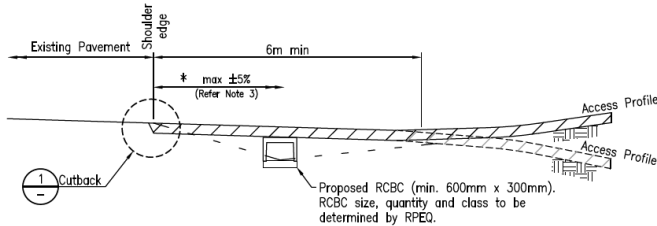
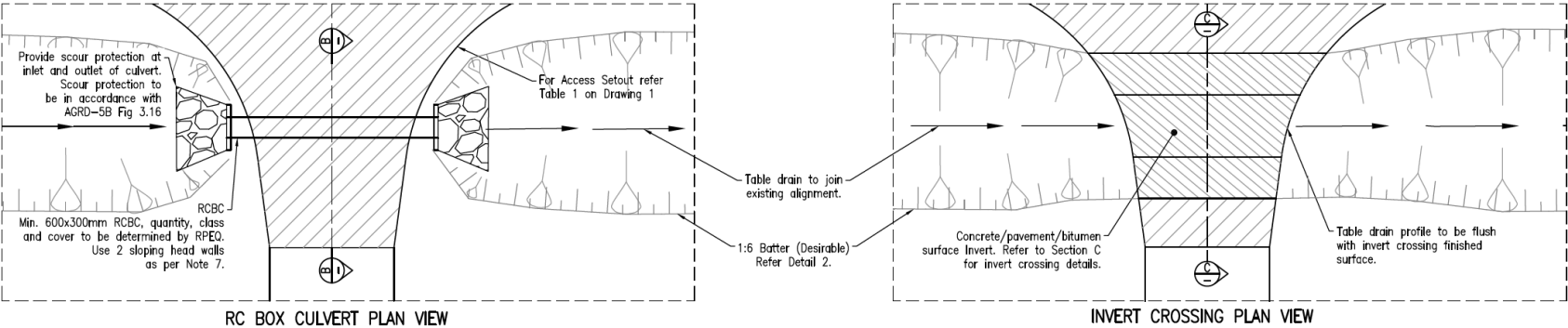
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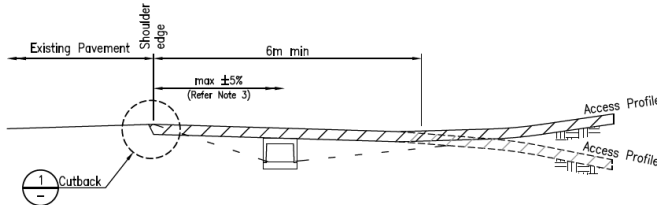
Bitumen sealed pavement only.

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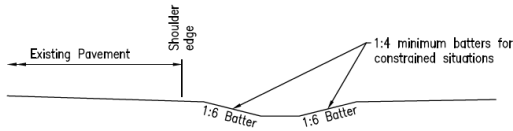


ON STRAIGHTS AND INSIDE OF CURVES



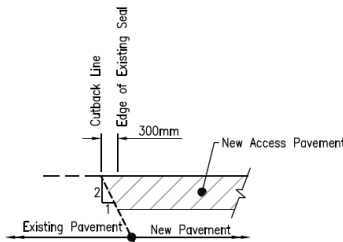
ON OUTSIDE OF SUPERELEVATED CURVES

SECTION B



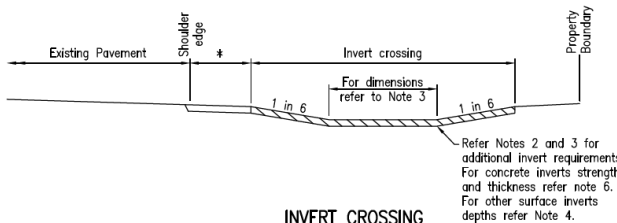
BATTER DETAIL

DETAIL 2



CUTBACK DETAIL

DETAIL 1



INVERT CROSSING

SECTION C

LEGEND



- Pavement Type 2 – Gravel, unbound pavement. Refer to Table 2 of Drawing 1 for depths. Access may be required to be sealed for up to 10m width from edge line (to minimize gravel on through road) to be determined by the RPEQ.
- Invert crossing surface
- * Maintain existing shoulder crossfall and superelevation.

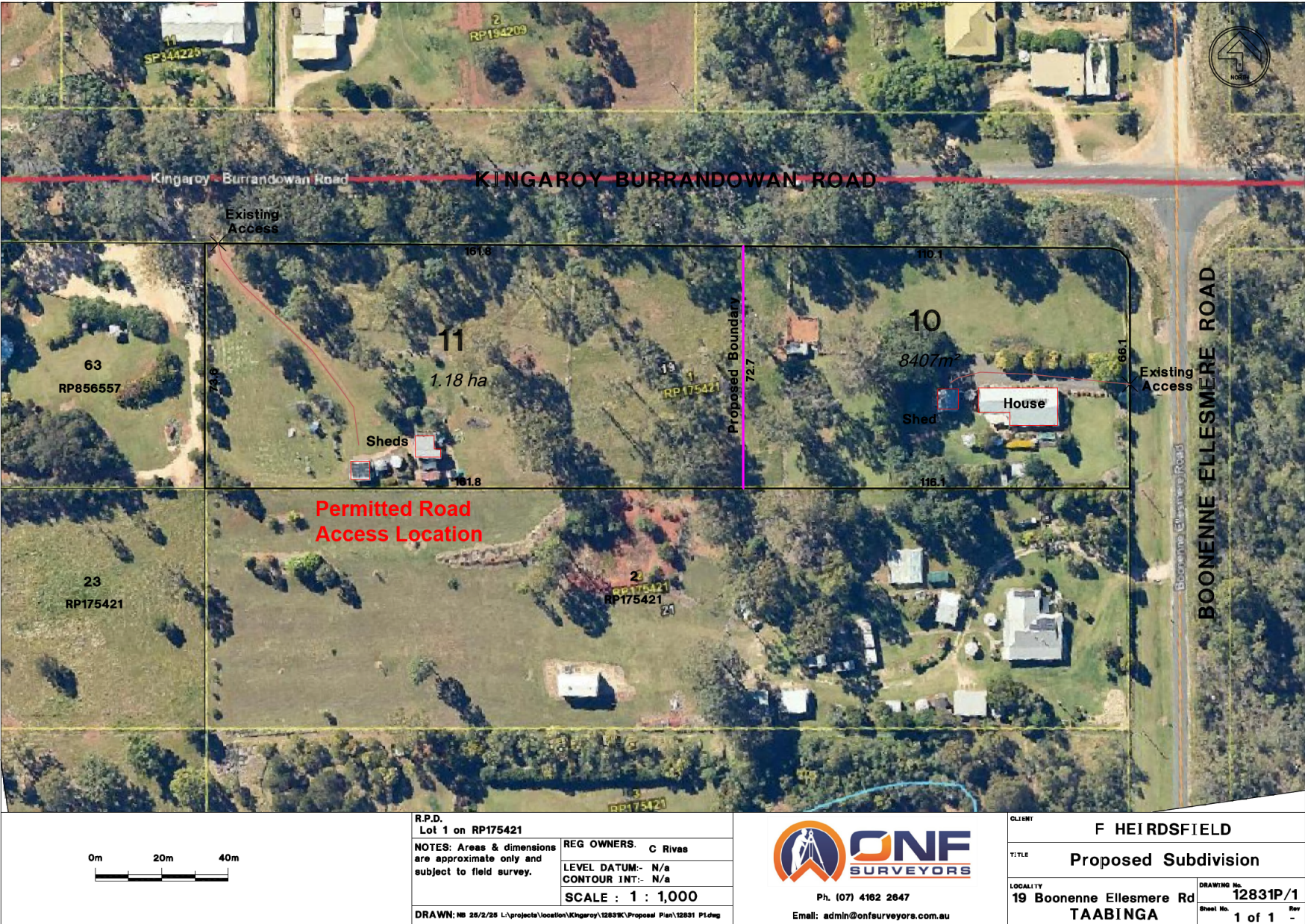
NOTES:

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| | | |
|---|---|---|
| Department of Transport and Main Roads |  |  |
| PROPERTY ACCESS | | |
| RURAL PROPERTY ACCESS DRAWING 2 OF 2 | A3 Not to Scale | Standard Drawing No 1807 Date 3/2024 |





CEO APPROVED FORM: **3047594**
Version 2 – June 2023
Liveability – Environment & Planning

Public Submission

PRIVACY COLLECTION NOTICE: South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. **A hard copy of the electronic document is considered uncontrolled when printed.**

This form has been provided to assist in lodging a submission with respect to a development application. The *Planning Act 2016* (Qld) states that only a 'properly made submission's will be considered. A 'properly made submission' **MUST:** -

- Be signed by each person (the submission makers) making the submission;
- Be received during the notification period;
- State the name and residential or business address;
- State clearly objections to, or support for the proposed development; and
- Be made to South Burnett Regional Council via mail or email to info@sbrc.qld.gov.au.

| Section 1 – Application details | |
|---|---|
| Proposal description | RECONFIGURING A LOT – SUBDIVISION (1 LOT INTO 2 LOTS) |
| Applicant/s full name | F. Heirdsfield |
| Application number | RAL25/0005 |
| Address of application | 19 BOONENNE ELLESMERE ROAD TAABINGA QLD 4610 |
| Section 2 – Grounds for submission (Attach more pages if required) | |
| <p>Please note the attachment, numbering nine (9) pages, outlining the grounds for the objection.</p> <p>These include but are not limited to:</p> <p>Proposed Lot Size Loss of Amenity Precedent for further urbanisation Potential for incompatible keeping of animals Loss of 'Right To Farm' Impact on Biodiversity</p> <p style="text-align: right;"><input checked="" type="checkbox"/> More pages attached</p> | |
| Section 3 - Details of submitter/s | |
| Submitter/s name/s | [REDACTED] |
| Postal address | [REDACTED] |
| Residential address | [REDACTED] |
| Signature | [REDACTED] |
| Date | 10 May 2025 |

Note: Submissions are not confidential and may be made available through the public scrutiny process

South Burnett Regional Council
45 Glendon Street
Kingaroy QLD 4610

10 May 2025

Re: Objection to 19 Boonenne Ellesmere Road, Taabinga (RAL 25/0005)

I [REDACTED] live at [REDACTED], and I am writing to object to the proposed development at 19 Boonenne Ellesmere Road. I reside in this road and object based on the following points:

- This development application is incompatible with lot sizes (outside acceptable minimum lot size and is outside the RR1 precinct.)
- This property, reinforcing the rural nature of these blocks, exists within the agricultural land overlay which is evidence of the rural aspect and amenity of the area. While this **may** not be the case for one of the proposed property this risks impacts with the second proposed property and imposing on the right to farm.
- Increasing housing impacts on water access to houses in this area. This water is a gravity feed system with, at times, a limited flow capacity. This will be exacerbated and may pose further issues in a fire/bushfire situation as was an issue in 2019.
- It will change the amenity of the area from rural residential to a more residential area. The impact on residents is not insignificant given many keep animals which are incompatible with increased residential expansion.
- Consideration should also be given to the neighbouring property for privacy with the increased residential activity.

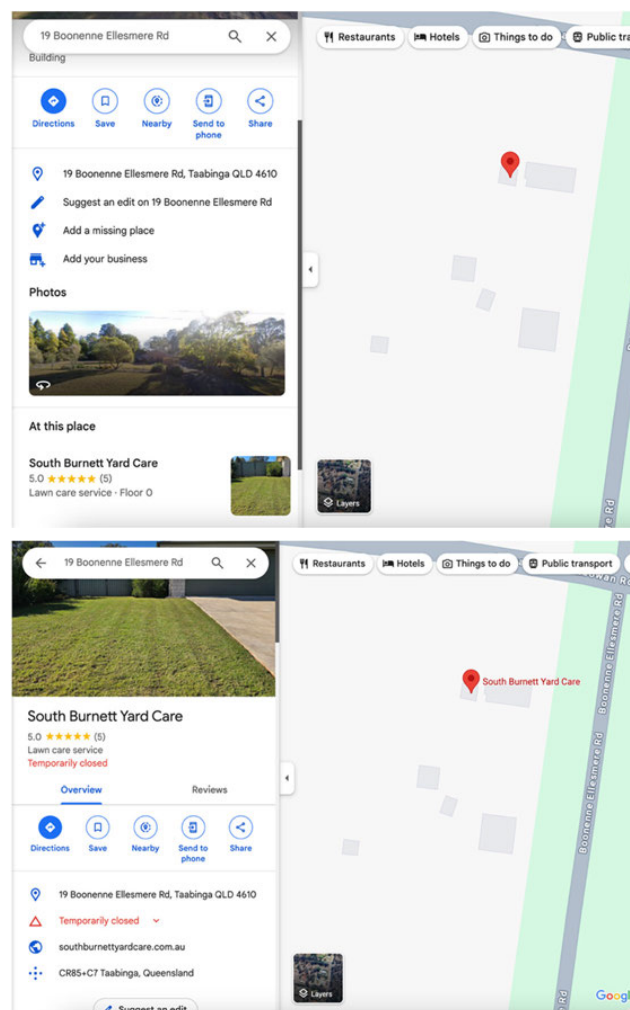
- Any application for infill for rural residential properties should be required to balance the preservation of the rural character with the clearly demonstrated need for housing diversity in this location and to minimise environmental and social impacts. This application and the precedent that it may create does not preserve the rural character of this zone.
- Observations through public forums indicate a home-based business is being conducted on site. The potential impact on the intersection, which is state controlled, means an increased traffic flow on an already dangerous intersection with limited visibility especially if granting access from both roads.
- If this application were successful, it would create a precedent for future residential/urban expansion into the rural residential zone, creating future conflict of use between the more rural usage and occupation and increased urban density. This could have flow on impacts creating further issues such as noise and animal complaints for the council to deal with.
- An acceptable solution for a new dwelling would be a secondary dwelling on a pre-existing site rather than subdivision outside of minimum lot size in rural residential area. A secondary dwelling would be an acceptable solution to achieve infill.

Planning for Environment & Heritage - Biosecurity

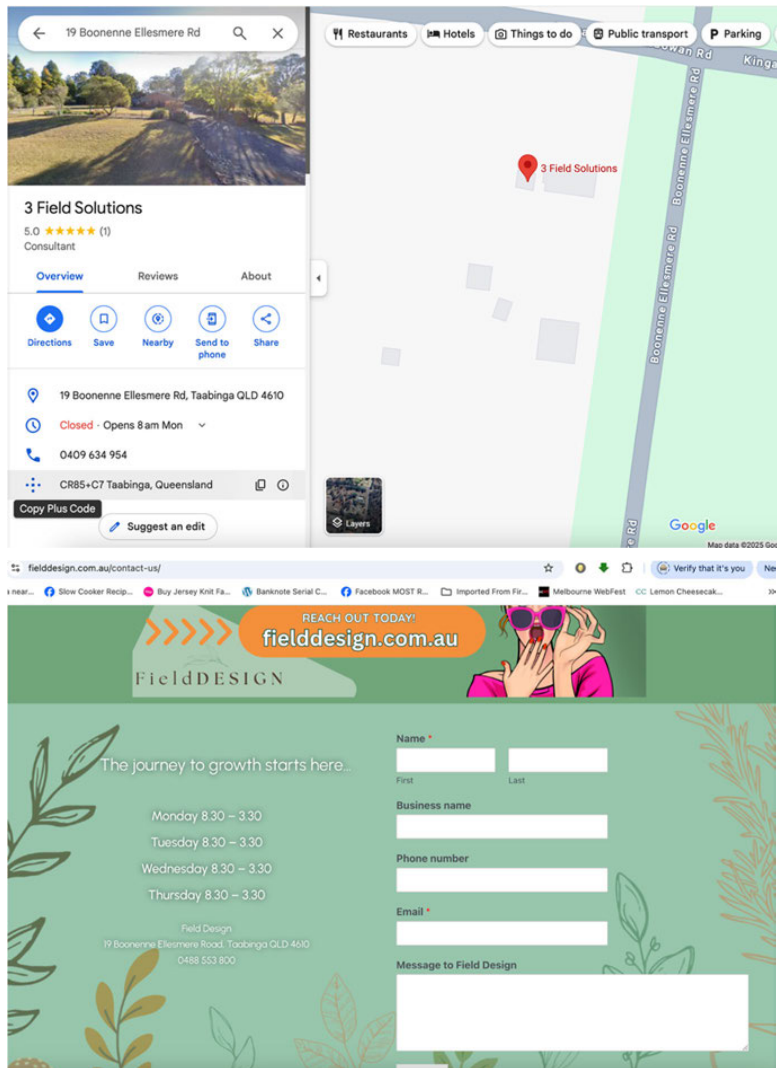
- Please note, this area is also considered a Koala habitat as shown in the Burnett Koala Program 2021/2022 conducted by the BCCA. This may impact an endangered species, and koalas in the Burnett catchment may be the last in the South East bio-region according to the Australian Koala Foundation. *“In February 2022 the conservation status of koalas was downgraded from vulnerable to endangered. This was largely due to widespread habitat clearing required by growing human populations and encroaching urban sprawl such as that of South East Queensland. With over 80% of koala*

habitat having already been destroyed, other threats to koalas including disease, bushfires, cars and unrestrained dogs may lead to further localised extinction of koalas in many areas."

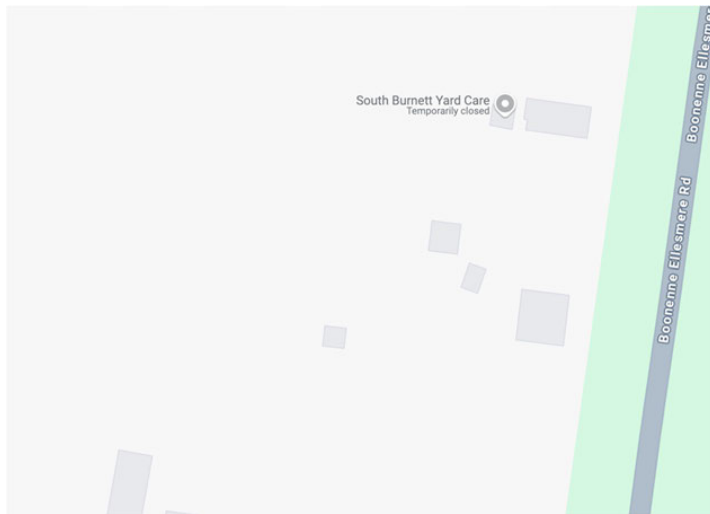
https://betterburnett.com/wp-content/uploads/2023/02/Burnett-Koala-Program-Report-21-22_Reduced.pdf



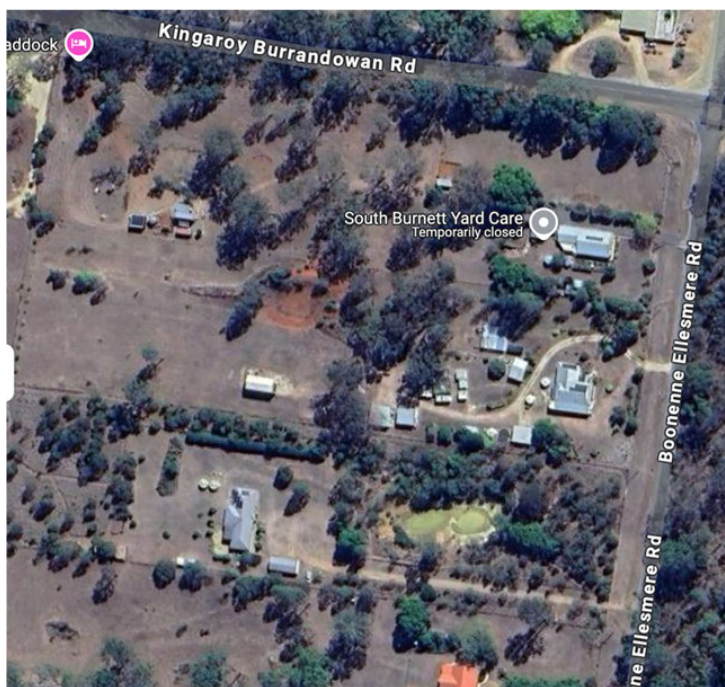
South Burnett Yard Care (images 1 & 2)

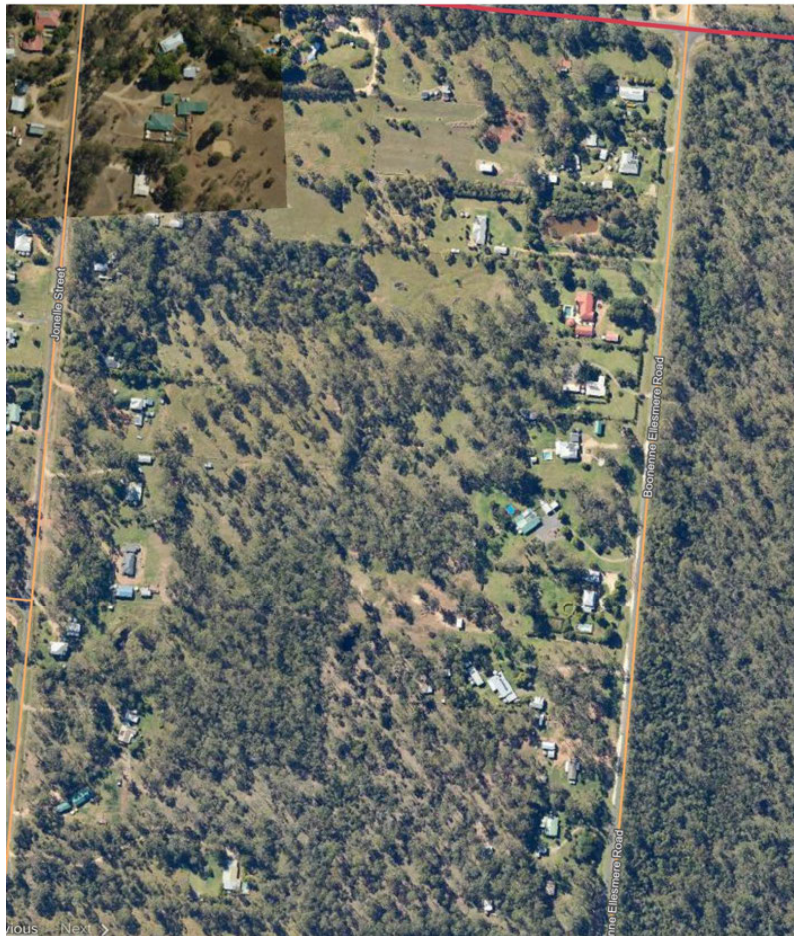


Field Solutions/Field Designs (images 3 & 4)



Please note, the sizes of these blocks (meeting the regulations) allow for rural and semi-rural lifestyle.





Please note the block sizes and the agricultural use many of these blocks enjoy





Note these three preceding images indicate the use of these blocks for rural/semi-rural lifestyle which would be impacted by increased urbanisation. Tractors which utilise Boonenne Ellesmere Road, Cows in paddocks and sheep.



Image take on Kingaroy Burrandown Road near the intersection of the proposed property. March 2025.

Please note, if there were any outstanding issues, this was unable to be addressed given the status of the Council Information Request attached to this Development Application.

I look forward to your response to these concerns/objection points.

Yours Faithfully

[REDACTED]

[REDACTED]



Taabinga Qld 4610

The Assessment Manager

South Burnett Regional Council

Kingaroy Qld 4610

10th May, 2025

Good morning,

I would like to formally lodge my objections with regards to the proposed development of 19 Boonenne Ellesmere Road Taabinga application reference RAL25/0005.

For the reasons stated below, I believe this proposed development to be contrary to the South Burnett regional council's ethos for Rural Residential Zone.

Existing water supply – currently the entire estate of 60+ lots are supplied by trickle irrigation from the water tanks on the hill of Boonenne Ellesmere Road. This irrigation system was purpose built for the number of lots in the estate and any subdivision could potentially increase the number of properties requiring water. These facilities would require considerable upgrade to cover any increase in lots requiring access to this system. This would be an additional cost to the Council.

Koala corridor – the current corridor for koalas would be at risk with additional subdivisions which would increase traffic, clearing of land and more urban facilities. As the koala populations have moved from vulnerable to endangered, there is grave concern for their wellbeing. One of the key factors contributing to the koala's endangered status is habitat loss which would happen should more subdivision occur.

Other native animals – loss of habitat would also affect existing homes for native animals in the area i.e. kangaroos, wallabies, echidnas, goannas and other numerous bird species which live here or migrate here and through here.

Lifestyle – the purpose of the estate when it was developed and zoned as Rural Residential B was in keeping with the plan to have minimum lot sizes of 2ha. This allowed for the objection points above to be covered whilst still maintaining the plan of the council to do what's right for the neighbourhood. I understand if this development was to be allowed, it would include re-zoning the area to allow for the 2 lots which fall below the minimum lot size. This re-zoning opens a new debate on what's in the best interest of the land.

Taking into consideration the details above, if the subdivision were to occur. it would set a precedent and opens the way for other subdivisions to occur on the estate. This then impacts further the traffic on the roads, the loss of habitat for our native animals and the drain on the water supply which would add up to the requirement for more infrastructure to be provided by Council. This would create competing priorities to already strained timeframes and budgetary restraints.

Whilst I have taken the time to detail my objections above, I understand there may be others whom don't have the ability to do so with their objections due to any number of reasons; one being that the public notification wasn't loaded onto the Council's website until the 28th of April after I had contacted them to enquire about raising my objections.

There is a level of trust placed on the Council to make the right decision and support the Town Plan and I for one would like to think that trust is in the right hands to do what's right for the community, the people and the animals whom live in this estate.

Yours Faithfully,



12.8 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**File Number:** 16-07-2025**Author:** Manager Planning & Development**Authoriser:** Chief Executive Officer**PRECIS**

This report provides a list of all planning and development applications currently under assessment and pending completion as of 7 July 2025.

SUMMARY

This report comprises a listing of thirty-two (32) planning and development applications currently under assessment and pending completion of assessment as of 7 July 2025. The information in this report is correct as of 7 July 2025. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

OFFICER'S RECOMMENDATION

That the List of Correspondence pending completion of Assessment Report as at 7 July 2025 be received and noted.

REPORT

This report comprises a listing of thirty-two (32) planning and development applications currently under assessment and pending completion of assessment as of 7 July 2025. The information in this report is correct as of 7 July 2025. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

ATTACHMENTS

1. List of Correspondence Pending Completion of Assessment as of 7 July 2025  

| Application No. | Description and Location | Properly Made Date | Stage | Process & Due Date | Responsible Stakeholder |
|-------------------|---|--------------------|---------------------|---|-------------------------|
| Division 1 | | | | | |
| MCU24/0042 | Material Change of Use – Secondary Dwelling at 33 Mt Hope Road BOOIE | 20/11/2024 | Decision | Applicant Stop Current Period 28/07/2025 | Applicant |
| MCU25/0002 | Material Change of Use – Theatre (Extension to Existing Use) at 48 Drayton Street NANANGO | 30/01/2025 | Decision | Decision Due 16/07/2025 | Council |
| MCU25/0004 | Material Change of Use – Shop, Market & Service Industry at 48-50 King Street NANANGO | 20/03/2025 | Information Request | Applicant Stop Current Period 26/09/2025 | Applicant |
| MCU25/0015 | Material Change of Use – Extension to Existing Childcare Centre at 104 Brisbane Street NANANGO | 24/06/2025 | Decision | Decision Due 24/07/2025 | Council |
| MCU25/0017 | Material Change of Use – Extension to Existing Service Station at 17 Henry Street NANANGO | Not Properly Made | Confirmation | Action/Confirmation Notice Due 10/07/2025 | Applicant |
| RAL25/0005 | Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 19 Boonenne Ellesmere Road TAABINGA | 03/03/2025 | Decision | Decision Due 16/07/2025 | Council |
| RAL25/0013 | Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at Parsons Road & 214 McNamara Road BARKERS CREEK FLAT | 10/04/2025 | Information Request | Information Request Response Due 08/08/2025 | Applicant |
| RAL25/0019 | Reconfiguring a Lot – Subdivision (2 Lots into 29 Lots) at 6 Munro Street & 35 Arthur Street West NANANGO | 20/06/2025 | Information Request | Information Request Due 28/07/2025 | Council |
| Division 2 | | | | | |
| RAL24/0013 | Reconfiguration of a Lot – Subdivision (1 Lot into 18 Lots), New Road and Drainage Easements at 162 Bowman Road BLACKBUTT NORTH | 17/06/2024 | Negotiated Decision | Negotiated Decision Due 21/07/2025 | Council |
| RAL25/0004 | Reconfiguring a Lot – Subdivision (1 Lot into 43 Lots) and New Road at D'Aguilar Highway BLACKBUTT | 10/02/2025 | Decision | Applicant Stopped Current Period 10/07/2025 | Applicant |
| RAL25/0015 | Reconfiguring a Lot – Subdivision (1 Lot into 4 Lots) plus Access Easement at 41 Crumpton Drive BLACKBUTT NORTH | 14/05/2025 | Decision | Decision Due 25/07/2025 | Council |

| | | | | | |
|-------------------------|---|-------------------|---------------------|---|-----------|
| RAL25/0016 | Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at 48 & 54 Hart Street BLACKBUTT | 09/06/2025 | Information Request | Information Request Response Due 02/10/2025 | Applicant |
| RAL25/0017 | Reconfiguring a Lot – Subdivision (1 Lot into 5 Lots) at 19 Pool Street MAIDENWELL | 16/06/2025 | Information Request | Information Request Response Due 02/10/2025 | Applicant |
| RAL25/0020 | Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 128 Greenhills Drive BLACKBUTT | Not Properly Made | Confirmation | Action/Confirmation Notice Due 10/07/2025 | Applicant |
| OPW25/0008 | Operational Works for Earthworks & Stormwater at 91 Maidenwell Bunya Mountains Road MAIDENWELL | 20/05/2025 | Decision | Decision Due 17/07/2025 | Council |
| OPW25/0009 | Extension to Currency Period for Operational Works (OPW23/0007) at Oliver Road NANANGO | 20/06/2025 | Information | Information Request Due 15/07/2025 | Council |
| OPW25/0010 | Operational Works for Third Party Signage at 9 Boobir Dam Road BLACKBUTT | Not Properly Made | Confirmation | Action Notice Response Due 01/08/2025 | Applicant |
| Division 3 | | | | | |
| MCU25/0012 | Material Change of Use – Extension to Existing Service Station at 91 Youngman Street KINGAROY | 19/06/2025 | Information Request | Information Request Due 15/07/2025 | Council |
| MCU25/0013 & RAL25/0018 | Combined Application - Material Change of Use (Dual Occupancy) and Reconfiguring a Lot (Subdivision 1 Lot into 2 Lots) at 82 First Avenue KINGAROY | 09/06/2025 | Information Request | Information Request Due 07/07/2025 | Council |
| Division 4 | | | | | |
| MCU21/0019 | Other Change to Existing Approval – Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY | 02/11/2021 | Decision | Decision Pending (IA and Terms under Negotiation) | Applicant |
| MCU25/0009 | Material Change of Use – Dual Occupancy at 6 Moonya Street KINGAROY | 03/04/2025 | Decision | Decision Due 24/07/2025 | Council |
| RAL25/0011 | Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 118 Couchmans Road KINGAROY | 21/03/2025 | Decision | Decision Notice Due 09/07/2025 | Council |

| | | | | | |
|-------------------|--|-------------------|---------------------|---|-----------|
| RAL25/0021 | Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 41 Moonya Street KINGAROY | Not Properly Made | Confirmation | Action/Confirmation Notice Due 15/07/2025 | Applicant |
| OPW25/0001 | Operational Work – Electrical Substation (Roadwork, Drainage Work, Stormwater, Earthworks, Water Infrastructure & Sewerage Infrastructure) at 89-99 Kingaroy Barkers Creek Road KINGAROY | 07/01/2025 | Decision | Decision Due 09/05/2025 | Council |
| Division 5 | | | | | |
| MCU21/0017 | Material Change of Use – Expansion of the existing piggery (57,000SPU) at 592 Morgans Road, WINDERA (and described as Lot 49 on MZ555 & Lot 203 on SP251979) | 14/09/2021 | Decision | Decision Laid on the Table 27/04/2022 | Applicant |
| MCU24/0025 | Preliminary Approval (including Variation Request) for Material Change of Use – Multiple Dwellings (15 x 2-bedroom units – Veteran Housing) at 44 Stephens Street West MURGON | 02/09/2024 | Information Request | Information Response due 30/09/2025 | Applicant |
| RAL24/0041 | Reconfiguration of a Lot – Subdivision (1 Lot into 4 Lots) at 5 Mullers Lane MURGON | 24/10/2024 | Decision | Decision Due 16/07/2025 | Council |
| RAL24/0052 | Reconfiguration of a Lot – Subdivision (2 Lots into 3 Lots) at 2 & 4 Hastings Street MURGON | 20/12/2024 | Decision | Decision Due 07/07/2025 | Council |
| Division 6 | | | | | |
| MCU25/0010 | Other Change to Material Change of Use – High Impact Industry and ERA to include Briquette Facility | 14/05/2025 | Referral | Referral Agency Information Request Response Due 01/10/2025 | Applicant |
| MCU25/0014 | Material Change of Use - Extractive Industry and Environmentally Relevant Activity ERA 16(2)(B) & 16(3)(B) at 1304 Wattlegrove Road GORDONBROOK | 18/06/2025 | Information Request | Information Request Due 14/07/2025 | Council |
| RAL25/0007 | Reconfiguration of a Lot – Subdivision (1 Lot into 5 Lots) at 102 Scott Street WONDAL | 04/03/2025 | Negotiated Decision | Negotiated Decision Due 16/07/2025 | Council |

12.9 DELEGATED AUTHORITY REPORTS (1 JUNE 2025 TO 30 JUNE 2025)**File Number:** 16-07-2025**Author:** Manager Planning & Development**Authoriser:** Chief Executive Officer**PRECIS**

This report provides a list of all planning and development related reports signed by the Chief Executive Officer (or approved delegate) under delegated authority from 1 June 2025 to 30 June 2025.

SUMMARY

This report comprises a listing of five (5) reports approved by delegated authority from 1 June to 30 June 2025.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of June 2025.

BACKGROUND

| Application No. | Description and Location | Approval Date |
|-------------------|--|---------------|
| Division 1 | | |
| NIL | | |
| Division 2 | | |
| RAL24/0013 | Reconfiguring a Lot – Subdivision (1 Lot into 18 Lots) plus Balance Lot, New Road and Drainage Easements at 162 Bowman Road BLACKBUTT NORTH. | 04/06/2025 |
| RAL25/0012 | Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at 6 Muir Street & 14 Douglas Street BLACKBUTT. | 04/06/2025 |
| Division 3 | | |
| OPW25/0004 | Operational Works for two (2) Advertising Devices (Billboard) at 23 Hoopers Road TAABINGA. | 06/06/2025 |
| OPW25/0005 | Operational Works (Stormwater, Driveway Crossover and Parking) at 101 Alford Street KINGAROY. | 25/06/2025 |
| Division 4 | | |
| NIL | | |
| Division 5 | | |
| MCU25/0003 | Material Change of Use – Shop (Grocery Store GFA 785sqm) at 130 Lamb Street MURGON. | 25/06/2025 |
| Division 6 | | |
| NIL | | |

To view the full decision notices please visit Council's website:

<https://www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/development-applications>

ATTACHMENTS

Nil

13 INFRASTRUCTURE

13.1 REQUEST FOR A COMMUNITY BASED FUN CENTRE IN KINGAROY

File Number: 27/06/2025

Author: Manager Facilities, Parks & NRM

Authoriser: Chief Executive Officer

PRECIS

Request for a community based fun centre in Kingaroy.

SUMMARY

In the June South Burnett Regional Council Ordinary meeting Nephi Reilly presented a deputation to Council regarding a community based fun centre in Kingaroy.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council liaise with PCYC Murgon, Silver Lining at Fick's Crossing, Nanango Blue Light, CTC Youth Park on youth programs and activities that are being developed and implemented in a safe and friendly environment in the South Burnett.

FINANCIAL AND RESOURCE IMPLICATIONS

During the deputation it was suggested that the yearly cost to run the centre would be \$330,000.00.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Deputation presented to Council by Nephi Reilly at the June Council meeting.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct Legal Implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct Policy/Local Law Delegation Implications

ASSET MANAGEMENT IMPLICATIONS

No direct Asset Management.

REPORT

At the June Ordinary Council meeting, Nephi Reilly who is part of the Church of Jesus Christ of Latter-day Saints presented a deputation for endorsement of a community based fun centre Kingaroy.

Nephi's idea for the community centre is to operate Tuesday to Saturday 9am to 9pm offering a range of activities for all ages. It would be a safe and fun place.

Activities suggested:

- Mini golf
- Ten pin bowling
- Study areas for out of school learning

The suggested location of the centre is Lot 20 SP160453 – 202 Haly Street, Kingaroy (corner of Haly and Youngman streets). It is not a Council asset.

During the deputation it was suggested that funding for the centre could be through grants and in particular the Secure Communities Partnership grant.

Council to continue to support community to advocate for facilities to be utilised for youth programs and activities.

Council to follow up with PCYC Murgon, Silver Lining at Fick's Crossing, Nanango Blue Light, CTC Youth Park on youth programs, youth activities in a safe and friendly environment.

ATTACHMENTS

1. **Ann's Place Business Plan** [!\[\]\(e548a391c65118ac2476924cdb5db38c_img.jpg\)](#) 

202 Haly St
Kingaroy QLD 4610



JUNE 2025

Ann's Place Business Plan

Presented by Nephi Reilly

22 Fitzroy Street Kingaroy | 0475 687 187 | www.AnnsPlace.com.au (Available)



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| X. <u>The Future</u> | 14 |

Executive Summary

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Ann's Place Mission

A Safe Place to Enjoy Life and to have FUN.

Ann's Place Vision

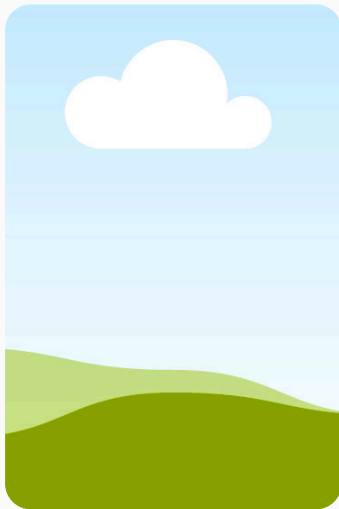
Anyone who swears, down grades or is disrespectful will be asked to leave.

We are a community that speaks nicely, encourages and respects each other.

| | |
|-----------------------------|---|
| Our Products | Portable Mini Golf, Portable Ten Pin Bowling, Pool Table, Gaming Room, Karaoke nights, Quiet area for reading and study, Toddlers area, Themec Dances. |
| Our Leadership | Nephi Reilly founded the idea as homage to his parents. He serves as Founder. |
| Our Overall Industry | Ann's Place is a place for everyone. Every age, every culture. A place that all can have fun, safety and enjoy life. |
| Our Competitors | No direct competitors to Ann's Place. If we have a similar product and services to someone else we will arrange a joined venture. Encouraging patrons to visit the other establishment as well. |
| Our Financial Status | Ann's Place will have cheap fun events. With the idea of using family discounts (Group of 4) to encourage a community like atmosphere. Encouraging all to participate. |
| Our Future Plans | Our goal is have Ann's place in other area in the south Burnett - Nanango and Murgon. |

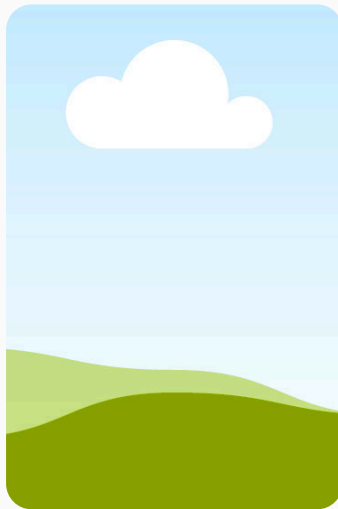
The Organization

PAGE 4



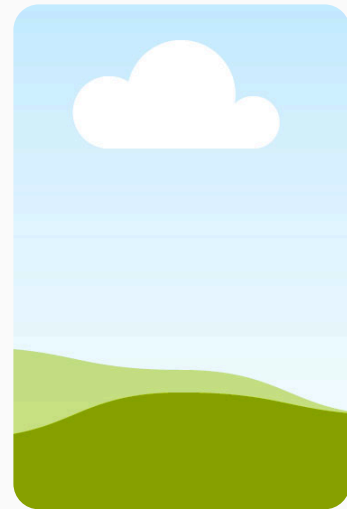
Chief Executive Officer

Will be responsible for the marketing. Insuring that the establishments will be a recognized brand of safety, fun and all inclusiveness for all members of the South Burnett community.



Chief Financial Officer

Will be responsible for the financial elements of Ann's Place. Insuring that the bills are paid. The wages are covered and that Ann's Place will be financial viable in the future.



Chief Operations Officer

Will be responsible for the day to day running of Ann's Place. Insuring that the establishments are full, fun and safe for all that enter the doors. Staff are trained with customer service skills and first aide readiness.

The Organization

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Map of the Organization

Chief Executive Office

Chief Financial Officer

Chief Operations Office

Kingaroy

Murgon

Nanango

Staff

Staff

Staff

Volunteers

Volunteers

Volunteers

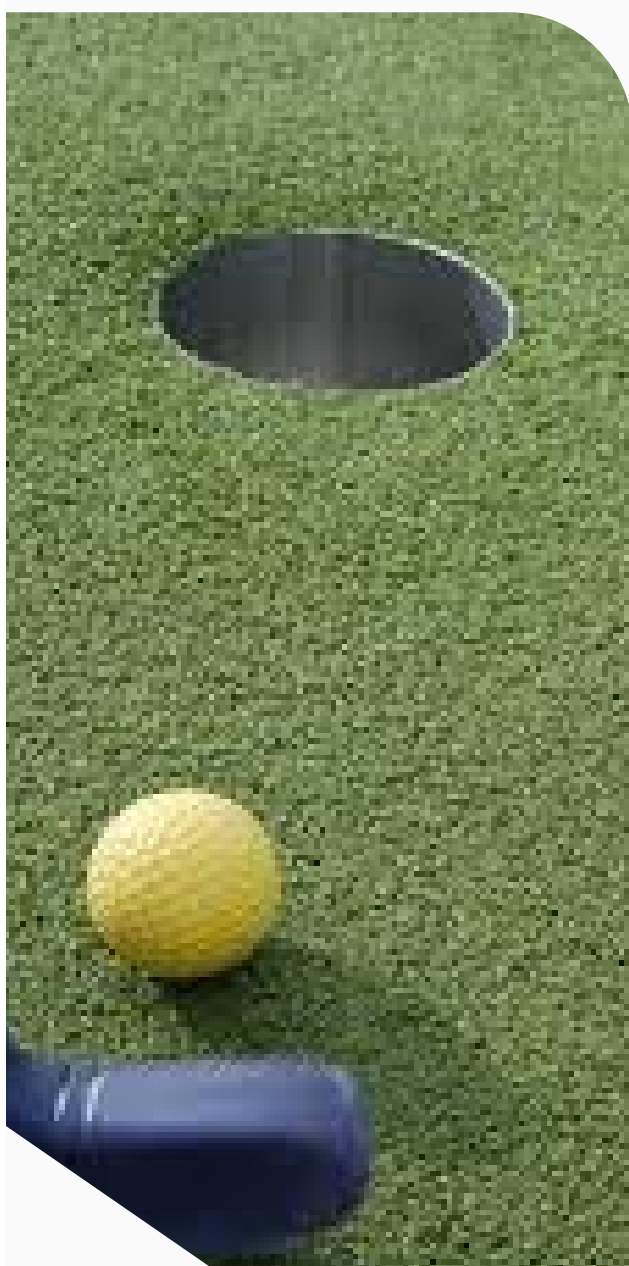
Trainee

Trainee

Trainee

Business Description

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Ann's Place

Ann's Place is about wholesome activities. A place of memories. A place that you can go to on a really hot day, cold day, rainy day.

Ann's Place can be your quiet place, your singing place, your gaming place.

Ann's Place is your place.

Play one game \$10

Play one game as a family (4 x everyone) \$8 (Save \$2 each)

You can mix and match

Ask about our GREAT SAVING PROGRAMS

ACCESS to
Portable Mini Golf
Portable Ten Pin
Pool table
Karaoke
Gaming
Toddlers area
Quiet place
Dances

HUNGARY

We have access to local discounted food establishments to help get you fueled up for your the next round.

Product List

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Sponsorship Opportunities

Local Business Leaders

Opportunities to sponsor family/
Groups fully tax deductible ask us
HOW

NDIS Carer's

Free

You can receive one activity FREE

\$10

Individual Game

Just have time for one game or
just want to have a game yourself

\$80

Do Everything Yourself

Access all activities at your own
pace. Remember we close 8 pm.

Individual Carer's

Free

You can receive one activity FREE

\$8

Family/ Group Game

Found 4 Individuals do not have to
be family.

\$64

Do Everything as a Group

Access all activities at your own pace,
Remember we close at 8 pm.

Competitor Analysis

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Ann's Place

| Strengths | Weaknesses | Opportunities | Threats |
|---|---|---|---|
| <ul style="list-style-type: none">• Affordable consumer Prices• Active and a friendly enviroment.• Readily available to consumers | <ul style="list-style-type: none">• Not enough patrons• Not enough good activities• Slow customer service | <ul style="list-style-type: none">• Growing number of NDIS clients• High demand for wholesome activities.• Increased shift workers spending | <ul style="list-style-type: none">• Increasing number of competition• Shift towards home based entertainment• Simply not interested |

Market Analysis

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Ann's Place Specific Markets

We will be targeting specific markets \$10 Individuals or \$8 each (Groups)

- 1st Fri/ Sat Night Games Night
- 2nd Fr/ Sat Night Dance Specific Theme
- 3rd Fri/ Sat Night Karaoke Night
- 4th Fri/ Sat Night Dance Country/ Line Dance
- 5th Fri/ Sat Night Concert Night

Friday Night Session One 5-7 pm (Primary Children)
Session Two 7:30 - 9:30 pm (High School)

Saturday Night Session One 5-7 pm (Pensioners/ Families)
Session Two 7:30 - 9:30 pm (Adults/ Youth/ Families)

Families | Couples | Pensioners

A Family of 3 with a Friend and a grand parent.

| Goals | Challenges |
|--|--|
| <ul style="list-style-type: none"> Activities for Adults Activities for children/ Youth Activities for Pensioners | <ul style="list-style-type: none"> Dealing with stress Managing family time Meeting deadlines |
| Likes | Dislikes |
| <ul style="list-style-type: none"> Gaming Golf Singing | <ul style="list-style-type: none"> To much noise To much prople Fatty food |
| Personality | Products They Enjoy |
| <ul style="list-style-type: none"> Creative Resourceful Educated | <ul style="list-style-type: none"> Gaming Golfing Quiet time |

Marketing Plan

Ann's Place Marketing

Ann's Place will have a dedicated website to show the local South Burnett community the Place and times of opening.

There will be a Facebook presence as well as other social media channels.

Old fashion word of mouth from patrons that have a great time at Ann's Place.

With assistance from the local radio stations, the council and even TV to spread the word to come to Ann's Place - A Safe Place for all to have FUN.

During the week days we will be focusing on our pensioners, DVA, NDIS, Primary, High School and TAFE.

Monday - Friday 10 am - 12 noon NDIS, DVA, Pensioners (Population 2199)

Local Schools

Monday 12 noon - 2 pm Taabinga (354)

Tuesday 12 noon - 2 pm St Mary (480)

Wednesday 12 noon - 2 pm St John (432)

Thursday 12 noon - 2 pm Kingaroy Primary (503)

Friday 12 noon - 2 pm Kingaroy High (999)

Monday - Friday 2 pm - 3 pm TAFE Students

Families

Monday - Friday 3 pm - 5 pm Families/ Children/ Youth

Monday- Thursday 5 pm - 8 pm Families/ Youth/ Adults/ work gathering.

Saturday is for everyone

Friday/ Saturday night activities please see previous page for more details.

Marketing Plan

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The 4Ps of Marketing

Products

Individuals and Families/
Group Activities

- Wholesome Activities
- Degrees of challenges
- Get away and have some fun with your local community
- Potential record holders

Price

Family/ Group Discounts

- Get into a group of FOUR and SAVE
- Purchase your activities and lock in your price
- No time limit however be considerate of others
- Activities are very affordable.

Promotion

Print & broadcast ads,
social media, email,
search engine, podcasts.

- Social media interviews
- Website promotions
- Weekly podcasts
- Weekly radio meet and greet.

Place

Central town locations,
website, online
marketplace to purchase
packages.

- Entertainment place that us safe and fun.
- Corner of Haly and Youngman Street
- Looking to Open additional locations in Blackbutt, Nanango and Murgon with an eye on Proston.

Financial Plan Phase One

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Capital Requirements Kingaroy Only

| | Value | Percentage |
|--|----------|------------|
| Staff Wages Tax/ Super Incl (One Staff/ Volunteers) | \$39,000 | 40% |
| Marketing and Advertising (Website/ Social media etc) | \$26,000 | 27% |
| Daily Operations (Electricity/ \$500 weekly Rent) | \$32,200 | 33% |
| TOTAL | \$97,200 | 100% |

Financial Outlook Kingaroy Only

| AUD \$ Shifts 10 hrs x 6 days | FY'26 Individuals Goal Fri/ Sat Night Activites | FY'26 Groups Goal 1 x Group per hour | Profit/ Loss |
|-------------------------------------|---|--|--------------|
| Revenue | \$79,872 | \$100,160 | \$180,032 |
| Expenses | \$0 | \$97,200 | \$97,200 |
| Profit | \$79.872 | \$2,960 | \$82,832 |
| Minus GST / Tax | | | \$54.246 |

Financial Plan Phase Two

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Mon - Thurs 9:30 am - 3:30 pm/ 3 pm - 8 pm
 Fri - 9:30 am - 5pm/ 4:30 pm - 10 pm
 Sat - 9:30 am - 4 pm / 3:30 pm - 10 pm

Capital Requirements Kingaroy Only

| | Value | Percentage |
|---|------------------|-------------|
| Staff Wages Tax/ Super Incl (Staff/ Volunteer/Trainee | \$136,500 | 62% |
| Marketing and Advertising (Website/ Social media etc) | \$40,500 | 19% |
| Daily Operations (Electricity/ \$500 weekly Rent) | \$42,000 | 19% |
| TOTAL | \$219,000 | 100% |

Financial Outlook Kingaroy Only

The below figures do not include Fri/ Sat Night Activities

| AUD \$ Shifts 10 hrs x 6 days | FY'26 Individuals Goal 2 Individuals per hour 3 Group per hour | FY'26 Groups Goal 2 Groups per hour 2 Individual per hour | Profit/ Loss GST/ Tax Incl. |
|-------------------------------------|---|--|--------------------------------|
| Revenue | \$363,080 | \$262,313 | Phase One \$54.246 |
| Expenses | \$219,000 | \$219,000 | Phase Two \$18.891 |
| Profit | \$144,080 | \$43,920 | Phase Three \$86.454 |
| *Fri/ Sat Night Revenue | *\$79,872 Additional Income | | |

Financial Plan

Phase Three

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Mon - Thurs 9:30 am - 3:30 pm/ 3 pm - 8 pm
 Fri - 9:30 am - 5pm/ 4:30 pm - 10 pm
 Sat - 9:30 am - 4 pm / 3:30 pm - 10 pm

Capital Requirements Kingaroy/ Murgon/ Nanango

| | Value | Percentage |
|---|------------------|-------------|
| Staff Wages Tax/ Super Incl (Staff/ Volunteer/Trainee | \$409,500 | 71% |
| Marketing and Advertising (Website/ Social media etc) | \$40,500 | 7% |
| Daily Operations (Electricity/ \$500 weekly Rent) | \$126,000 | 22% |
| TOTAL | \$576,000 | 100% |

Financial Outlook Kingaroy/ Murgon/ Nanango

GST/ Tax included in figures

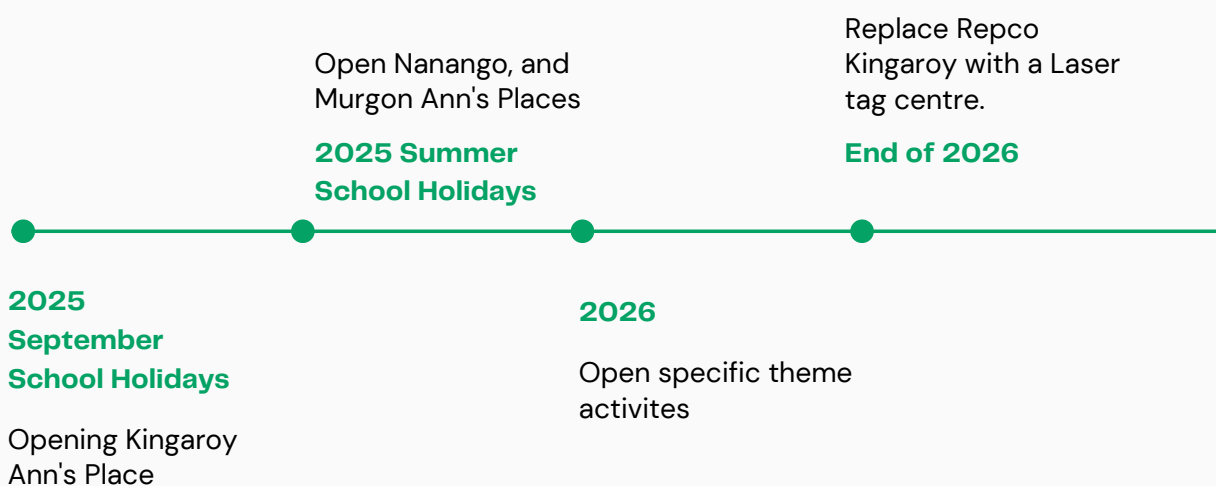
The below figures do not include Fr/Sat Night Activities

| AUD \$ | Kingaroy 1 x Individuals per hour 2 x Groups every hour | Murgon 1 x Individuals every hour 2 x Groups every hour | Nanango 1 x Individuals every hour 2 x Groups every Hour |
|--------------------------------|---|---|--|
| Revenue | \$231,620 | \$231,620 | \$231,620 |
| Expenses | \$192,000 | \$192,000 | \$192,000 |
| Profit | \$4114 | \$4114 | \$4114 |
| *Fri/ Sat Night Revenue | *\$79,872 Additional Income | | |

Future Plans & Milestones

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Ann's Place





**Contact us
for further
inquiries**

info@AnnsPlace.com.au | 047506870187 | www.AnnsPlace.com.au

13.2 FUTURE REPLACEMENT OF THE LONE PINE TREE LOCATED IN LAMB STREET, MURGON**File Number:** 16/07/2025**Author:** Manager Facilities, Parks & NRM**Authoriser:** Chief Executive Officer**PRECIS**

Purchase of a replacement Lone Pine tree *Pinus brutia* and eventually removal of the existing poor health Gallipoli Pine tree in Murgon Memorial Park. The current tree is located in the road island on Lamb Street opposite the Murgon RSL.

SUMMARY

This report is for Council to consider the replacement of Lone Pine / Gallipoli Pine tree *Pinus brutia* located at Murgon Lamb Street island and eventually removal of the existing poor health Lone Pine tree which is currently declining in health.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Approves maintenance and fungi treatment to the existing *Pinus brutia* Gallipoli Pine tree to help prolong its life; and
2. Purchases a replacement *Pinus halepensis* common name Lone Pine tree or Aleppo Pine and plant during September to November 2025; and
3. Approves the future removal when needed of the existing unhealthy Lone Pine tree located in the Lamb Street island opposite Murgon RSL

FINANCIAL AND RESOURCE IMPLICATIONS

The quote for a replacement Lone Pine tree *Pinus halepensis* is \$600

The estimated cost for Council staff for future removal of deteriorating and declining Lone Pine is \$1000

Additional cost for stump grinding is \$200

Additional cost for Council would be labour, planting the tree, tree establishment i.e. watering, fertilising and mulching.

All costs would be included in the existing Parks Operational Maintenance budget for Main Street Murgon.

LINK TO CORPORATE/OPERATIONAL PLAN

EC1 Develop and implement fit purpose initiatives to enhance community Parks, gardens as well as sport and recreational facilities for presentation and maintenance.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Coordinator of Parks discuss the tree replacement and potential future removal of declining Lone Pine with Cr Sander if the existing tree fails. Cr Sander sourced more information from former president of Murgon RSL regarding the history. Information from the conversation was the existing tree was discussed with Council as a future Anzac project.

Parks Coordinator met on-site with RSL president Grahame Blackwell and Cr Sander to discuss the potential new tree planting and the location position. Parks Coordinator showed visual issues and concerns of the existing Pine.

RSL president Grahame Blackwell of Murgon RSL Committee will discuss at a future meeting and collate more information regarding the history of the existing Lone Pine, e.g. when it was planted, the significance of the planting and the consideration of a replacement.

Parks Coordinator is currently in the process of discussing permits required from (TMR) Main Roads.

Council Parks team has received feedback from local community and several customer request regarding the health of the existing Lone Pine tree.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No Legal implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No policy of Local Law implications

ASSET MANAGEMENT IMPLICATIONS

Council promotes trees in the local environment and landscape, they are also an integral part of the ecosystem providing benefits to wildlife and biodiversity. Street trees improve the living ability of towns in several ways including reducing stormwater runoff, increasing air quality, storing carbon, providing shade and reducing urban heat effects.

Parks department would be responsible for the ongoing maintenance of the replaced tree e.g. water, fertilising, pruning, mulching and crown lifting.

REPORT

Planting new significant trees in memorial parks, especially when older trees are dying, is crucial for maintaining the park's aesthetic, ecological, and emotional value. It ensures a living, growing tribute for those remembered, while also providing the many benefits of trees to the community and environment.

Council Park arborists have assessed the existing Lone Pine tree. Two separate assessments were delivered included the health of the tree and some impacts.

The assessment found the tree to be a Gallipoli Pine tree *Pinus brutia*, this tree is 9 meters in height and canopy 7 meters in width, the tree is in poor health. The tree has sparse canopy cover, small areas of die back and dead wood exist, one branch is heavy in weight, a threat for this to split from the main leader and a potential safety concern. There is evidence of minor insect and fungi attack which can be treated. The tree structure has been assessed as poor and appear to be a history of poor pruning of branches causing branch stubs to die back and healing incorrectly. Numerous scars and cambial damage can be observed on the trunk.

The recommendation for short term is removal of dead wood, a weight reduction of one main branch to prevent tree splitting and fungal treatment with monitoring of the tree's health, not to be removed at this stage. Ideally it would be best to plant the replacement tree soon giving this tree time to establish and grow in before the removal of the existing decaying tree.

The long-term recommendations would be to remove with consultation of all parties.

Council has not been able to source a Gallipoli Pine tree *Pinus brutia*. The replacement tree selected is Aleppo Pine *Pinus halepensis* this species grows well in Queensland, particularly in areas with warmer, drier climates. It is a drought-tolerant species, making it well-suited for Queensland's varied climates and soil conditions. Aleppo pine is generally a frost hardy and can tolerate a range of frost temperatures.

Aleppo pine *Pinus halepensis* is a significant tree in the context of ANZAC Day, particularly in relation to the Battle of Lone Pine during the First World War. It is associated with the ANZACs due

to its presence on the Gallipoli Peninsula and the symbolic meaning of the Lone Pine tree. Aleppo pines *Pinus halepensis*, also known as Lone Pines, are suitable for planting in memorial gardens, especially those commemorating Australian soldiers who fought at Gallipoli. Seedlings from the original Gallipoli Lone Pine, or trees closely related, are often planted in memorial gardens and civic spaces across Australia.

Aleppo Pine *Pinus halepensis* is a medium-sized evergreen tree that typically grows to be 10-20 meters tall, with a spread of 6-10 meters.

ATTACHMENTS

1. Tree Assessment Report [↓](#) 
2. Image of replacment tree [↓](#) 
3. Existing tree image [↓](#) 
4. Existing tree image [↓](#) 
5. Existing tree Image [↓](#) 
6. Extisting tree image [↓](#) 
7. Replacment location [↓](#) 



TREE CONDITION ASSESSMENT REPORT

SITE: BUNYA HWY, MAIN ST, MURGON.

PREPARED BY: Parks Supervisor for Nanango - Dip Hort, Cert IV (Arb)

30/06/2025

As the Parks Supervisor for Nanango, I have been asked to undertake a tree condition assessment of a single tree within the framework of the Murgon CBD, tree is situated in centre median opposite the RSL.

The purpose of this report is to.

- Undertake a ground based 360-degree visual assessment of the subject tree.

- Record individual tree characteristics.

- Provide comment on possible management procedures for subject tree.

- Draft guidelines set out in accordance with AS4373-2007 Pruning of amenity Trees.

Assessment method.

A site inspection was carried out by Damien Shelley on the 30/06/2025 to visually inspect the subject tree. The tree was inspected from the ground and observations were made of the growing environment.

The tree assessment method used for this site was the Visual Tree Assessment (VTA). This method employs a 360-degree visual inspection of the tree from ground level using basic tools such as a smart phone, this will aid in the detection of any obvious defects such as decay, physical damage or growth-related structural defects. Any assessment of decay is qualitative only.

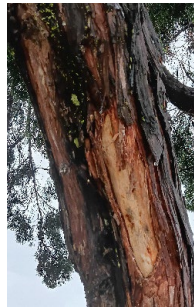
- A total of one tree has been assessed.

- Digital photos of the tree and site were taken.

Observations

The subject tree appears to be in poor health with sparse canopy cover and small areas of die back. Small areas of dead wood exist, and the trees' structure has been assessed as poor. There would appear to be a history of poor pruning/lopping of

branches causing branch stubs to die back and heal incorrectly. Numerous scars and cambial damage can be observed on the trunk.



The tree has been identified as *Pinus brutia*, Turkish pine or lone pine.

Growing conditions for this species would include full sun, good drainage, medium to dry soil of variable types. Tolerant of most PH level within the norm.

The subject tree presents with areas of die back, further investigation may reveal cause to be pathogens, but no pathology has been taken.



CONCLUSION

The subject tree is located within the memorial service area of the CBD in the main street of Murgon. The tree is open to the whims of the general populace and therefore any ongoing treatment must take this into account. I would also advise consultation with the RSL as to the course of action that will be ongoing.

In the short term, removal of dead wood and fungal treatment may be an option.

Long term recommendations would be subject to consultation with all interested parties.

Loss of canopy in the CBD streetscape should that become an option, would require replacement with suitable species.

Future planting should take into consideration, traffic flows, infrastructure, height restrictions and historical significance.

DISCLAIMER

The tree referred to in this report is a living entity, it is subject to natural process. It is also subject to human activity and extremes of weather. The inspection was carried out in a snapshot of time and all observations were valid at that moment. Not all inspection tools were utilized there for hidden defects may not be detected. I would recommend tree is inspected on a regular basis and comparisons kept to observe any changes.

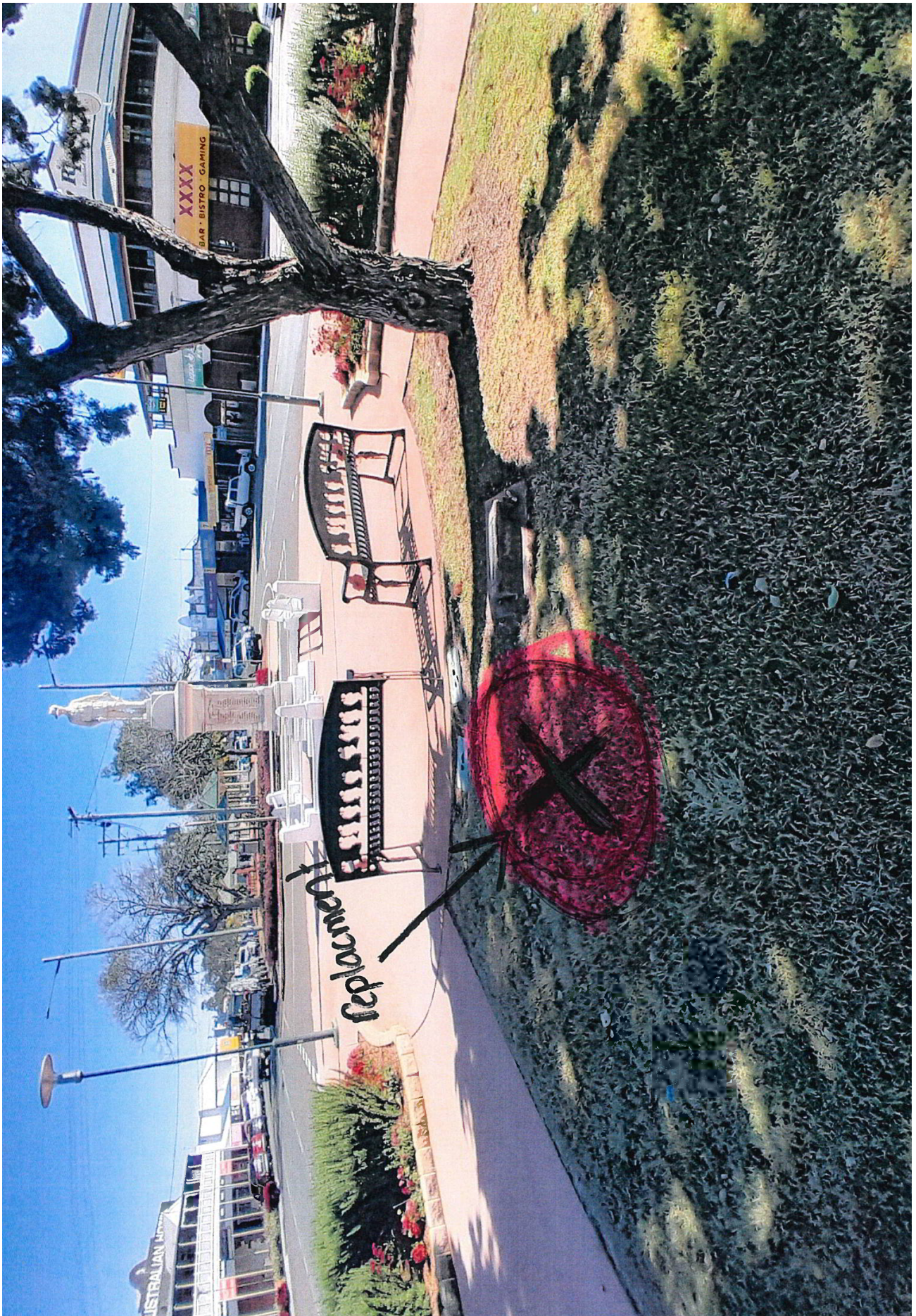












13.3 TRANSFER OF LAND TO SOUTH BURNETT CHILD CARE ASSOCIATION INC, KINGAROY**File Number:** 16/07/2025**Author:** Manager Facilities, Parks & NRM**Authoriser:** Chief Executive Officer**PRECIS**

Request from the South Burnett Child Care and Kindergarten is located at 1 Avoca Street, Kingaroy. South Burnett Child Care Association Inc operates the kindergarten and has requested the land be transferred to them.

SUMMARY

A request has been received from the South Burnett Child Care Association Inc for Council to consider transfer of land.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Dispose of part of Lot 86 on RP7951 which is currently leased to the South Burnett Child Care Association Inc, and
2. In accordance with s.236(2) of the *Local Government Regulation 2012*, dispose of the non-current asset other than by way of tender or auction, and transfer freehold title to South Burnett Child Care Association Inc for nil consideration, and
3. In accordance with s.257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer, the power under s.262(3) of the *Local Government Act 2009*, to negotiate and agree the terms and conditions of the contract and finalisation the disposal of the land.

FINANCIAL AND RESOURCE IMPLICATIONS

The land, 1-3 Avoca Street, Kingaroy, is leased by the South Burnett Child Care Centre, and has an asset value of \$590,450. This asset value is the land only and does not include the buildings as the buildings are owned by the South Burnett Child Care Association Inc.

If the property is transferred to the South Burnett Child Care Centre for nil consideration, Council will write off the value of the land asset.

Gifting the land asset will eliminate ongoing administration and management of the lease.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

OPFC/09 Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy Corporate, Governance & Strategy

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

South Burnett Child Care Centre Association has written to Council asking that the land be transferred as no cost to the Association. The Councillors visited the Child Care centre in 24/25 to look at the services and facilities.

Manager of Facilities, Parks and NRM has discussed the options for leasing and gifting of the land with the South Burnett Day Care Association Inc. The Centre is keen to have secure ownership of the land to ensure the Child Centre is maintained for the South Burnett community. This will assist with future funding opportunities and asset improvements as the Child Care sector is heavily regulated and upgrades needed to keep children and staff safe to a high standard.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Gifting of land is in accordance S236 of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Meets Council disposal of Asset Policy.

ASSET MANAGEMENT IMPLICATIONS

If the land is gifted to the South Burnett Child Care Association, it will be removed from Council's asset register.

REPORT

Council has received a request from the South Burnett Child Care Association to acquire the land that they lease from Council, for nil consideration.

Council historically holds land to ensure land continues to be used for specific community purposes. The childcare centre at Kingaroy, along with two other childcare centres in the South Burnett, are held by Council and leased to childcare providers. As with all land held for specific purposes, Council ensures that land continues to be held for the community.

A new survey plan and easement for stormwater drainage was completed in late April 2025 but the registration of the plan and title corrections are not yet complete. When this process is finalised, the area leased to the Association will be described as Lot 10 on SP353049. Council owns the land but does not hold the building assets on its assets register.

The land has been leased by the former Kingaroy Shire Council and South Burnett Regional Council to South Burnett Child Care Association Inc for 36 years. During this time the committee have included a Kindergarten and before and after school care/ holiday care. The current lease will expire May 2030. The Association has estimated the building and resources value (indoor and outdoor) between \$2 to \$2.5 million dollars.

South Burnett Child Care Centre is a not-for-profit community based Early Education and Care service. All profits go back into the running quality programs for children from 6 weeks of age to 5 years, including before and after school care for prep children. South Burnett Child Care Association employs and support over 25 Educators and currently has over 70 families accessing high-quality service - which equates to over 97 children (6 weeks to 5 years of age), operating 51 weeks of the year.

Child Care environments and facilities are ever evolving and expanding aligning with current government guidelines and regulations and in line with current play theories and practices.

The South Burnett Child Care Association Inc have ongoing plans for future needs to maintain high level of childcare services in the region.

ATTACHMENTS

1. Email from Director of South Burnett Child Care Centre regarding gifting of land [!\[\]\(6c117786eacd86d9626685ebfb559b77_img.jpg\)](#) 
2. New Survey Plan [!\[\]\(9dd987eb45b20044d8d046315fd0a871_img.jpg\)](#) 
3. Easement - Stormwater Drain [!\[\]\(685afdce08c83226b5b443593881fee6_img.jpg\)](#) 

Please be cautious

This email originated outside of SBRC..



South Burnett Child Care & Kindergarten

1 Avoca St Kingaroy Ph: 41 623518 Email: [REDACTED]

To The Mayor (Kathy) & Councilors (Linda, Danita, Jane, Deb, Heath, Ros)

My name is Diane Gatenby, and I am the current Nominated Supervisor (Director) of South Burnett Child Care Centre, located at 1 Avoca St, Kingaroy.

I am writing to you as the representative and on behalf of our Association (being a not-for-profit, Community-based organisation).

I'm writing regarding the request I submitted to the council, originally in 2022. This request is of great significance to our service and the community, and it seeks the gifting of the land at 1 Avoca Street Kingaroy.

I was informed that it will depend on the time of the remapping/rezoning of the immediate area. From my understanding, this rezoning/mapping is well under way—due to be officially signed off as I write this.

And just in case you aren't aware of its history, South Burnett Child Care Centre is a well-established Early Childhood Education Centre within Kingaroy. The building was officially opened on 8th July 1989 by the then Honourable Craig Sherrin (Minister for Family Services). The building was a Community project jointly funded by the Qld Government & the Commonwealth Government. (Represented by the then Honourable Neal Blewett, Minister for Community Services & Health)

What that all means is that we are all getting older. :):) Seriously, though, this shows that the centre is a well-established, thriving business in the heart of our awesome town.

Our centre is on Council land on a long-term lease. This entails us paying for all financial obligations associated with our business, including the building and its surroundings, such as tree maintenance and car park areas.

We are requesting information on how to nominate the centre and put ourselves forward to have the council gift us the land that the centre stands on (as stated in our lease/mapped area).

The reasoning behind this request is for —

- That we have security in knowing that we will continue this business into the next 50 years or so.....
- That we can have a right to the decisions that are and can be taken, regarding our land, buildings and car park areas
- That we can have the ability to upkeep our areas to our standards and aims, without the thought that it could be changed without our consent

I am very passionate about our centre —I believe in what we are doing for the growing families in the South Burnett Region.

With the many families and our amazing Educators and Teachers, we are constantly building on our 'Belonging, Being & Becoming, ' - to our families, our environment, our centre, our town, our community.

We have long-term staff (our longest-serving member has been with the centre for 33 years, and I hope she is here for another 30!!). We are currently employing 25 staff, and we are proactive in employing future Educators—with school-based traineeships and full-time trainees.

We are a business that has grown and changed over the years, evolving into its current form of a four-room early education centre for all children (61 per day) from 6 weeks of age to Kindergarten. I believe that our reputation speaks for itself. We are currently running at maximum numbers, with a projected full list for 2026 and a waiting list currently for 2027.

Being part of the South Burnett community is very important to all of us. We are out and about regularly—on excursions, engaging with other community groups and businesses, and supporting them with like-minded assistance. We are actively involved with all the local schools—with both transitioning our Kindergarten children and welcoming in High School students completing their Child Care Studies or for Work experience—and lets not forget we loved the Art students from Kingaroy High for completing the mural on our front wall so that we could be part of the Kingaroy transformation project.

As you can see, I could keep going!!:)

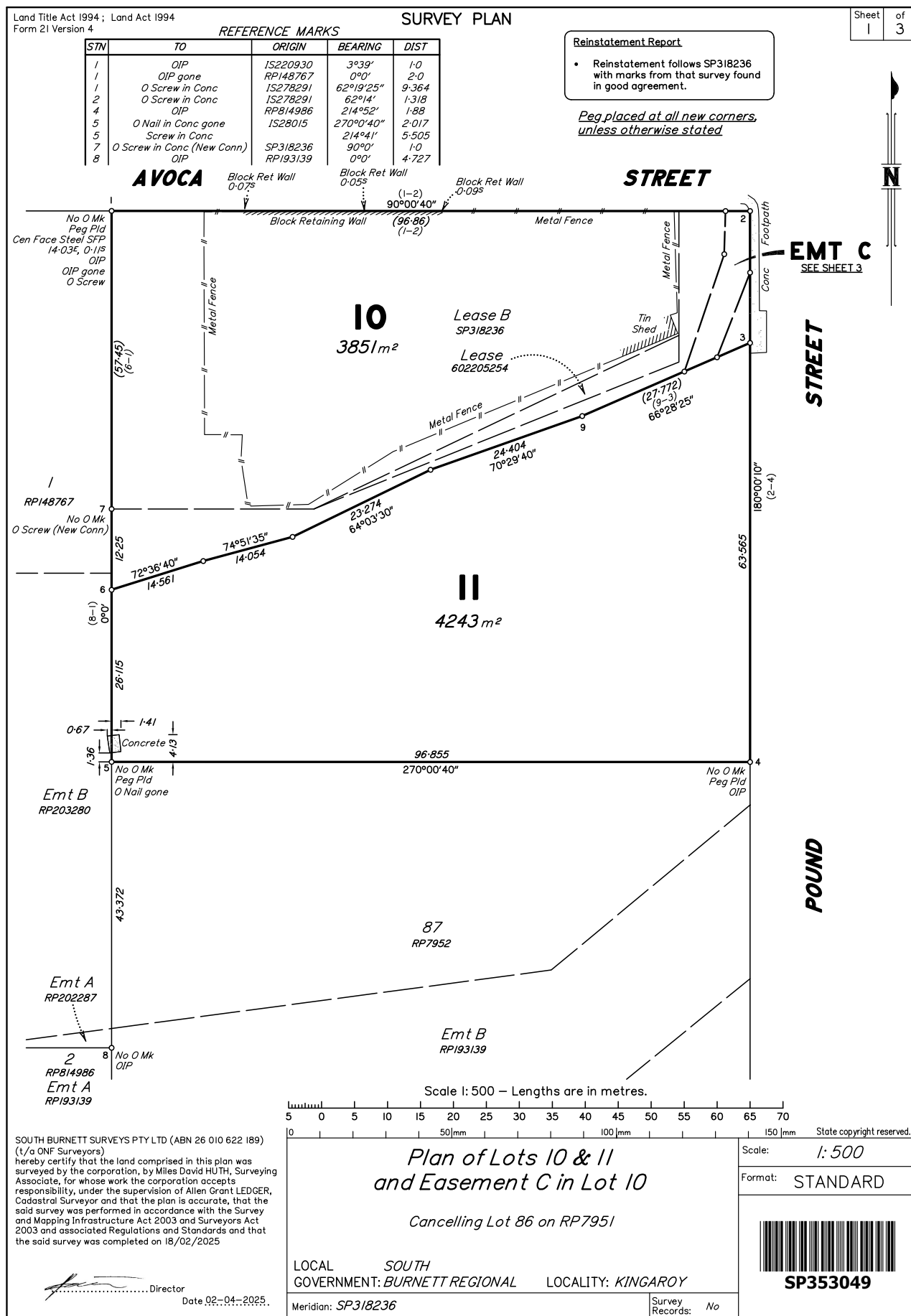
I do thank you all for taking the time to read our request and look forward to any feedback and advice you can send our way

Thank you

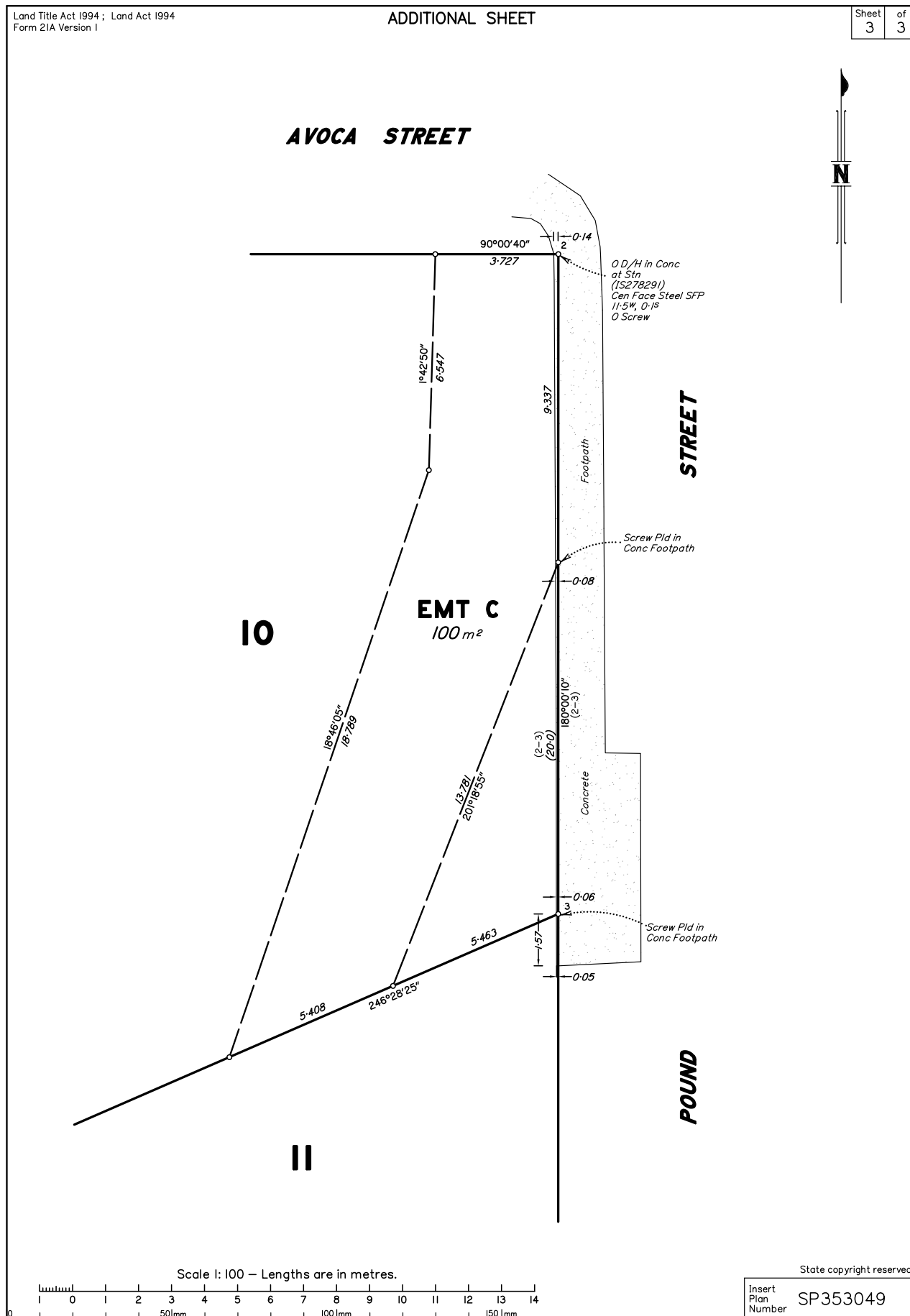
Regards

Diane Gatenby

Nominated Supervisor
South Burnett Child Care and Kindergarten
1 Avoca St Kingaroy
[REDACTED]



| Land Title Act 1994 ; Land Act 1994 Form 21B Version 2 | | WARNING : Folded or Mutilated Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins. | | | | | | | | |
|---|-----------------------|---|------|---------------------|-------|-----------------------|-----------|----|-----------|----|
| (Dealing No.) | | 4. Lodged by (Include address, phone number, email, reference, and Lodger Code) | | | | | | | | |
| I. Existing | | Created | | | | | | | | |
| Title Reference | Description | New Lots | Road | Secondary Interests | | | | | | |
| 11317056 | Lot 86 on RP7951 | 10 & 11 | — | Emt C | | | | | | |
| <p>EXISTING LEASE ALLOCATIONS</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Lease</th> <th style="text-align: center;">Lots to be Encumbered</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">602205254</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: center;">720330691</td> <td style="text-align: center;">10</td> </tr> </tbody> </table> <p style="margin-top: 20px;"><i>Easement C does not affect any leases lodged or registered against CT 11317056 as at 02-04-2025.</i></p> <p style="margin-top: 20px;"><i>Notification issued to the owner(s) of Lot 86 on RP7951, Lot 1 on RP148767, Avoca Street and Pound Street on 02/04/2025, in accordance with s.20 of the Survey and Mapping Infrastructure Regulation 2024.</i></p> | | | | | Lease | Lots to be Encumbered | 602205254 | 10 | 720330691 | 10 |
| Lease | Lots to be Encumbered | | | | | | | | | |
| 602205254 | 10 | | | | | | | | | |
| 720330691 | 10 | | | | | | | | | |
| 10 & 11 | POR 116 | | | | | | | | | |
| Lots | Orig | | | | | | | | | |
| 2. Orig Grant Allocation : | | 5. Passed & Endorsed : By : South Burnett Surveys Pty Ltd Date : Signed : Designation : Liaison Officer | | | | | | | | |
| 3. References : Dept File : Local Govt : Surveyor : 12247 | | 6. Building Format Plans only. I certify that : * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or road. * Part of the building shown on this plan encroaches onto adjoining * lots and road Cadastral Surveyor/Director * Date *delete words not required | | | | | | | | |
| 7. Lodgement Fees : Survey Deposit \$ Lodgement \$ New Titles \$ Photocopy \$ Postage \$ TOTAL \$ | | 8. Insert Plan Number <div style="text-align: right; font-size: 1.2em;">SP353049</div> | | | | | | | | |



QUEENSLAND LAND REGISTRY
Land Title Act 1994 and Land Act 1994

EASEMENT

Form 9 Version 4
Page 1 of 5

Dealing Number

Duty Imprint



OFFICE USE ONLY

Privacy Statement

Collection of information from this form is authorised by legislation and is used to maintain publicly searchable records. For more information see the Department's website.

1. **Grantor** **Lodger Name, address E-mail & phone number** **Lodger Code**
SOUTH BURNETT REGIONAL COUNCIL

2. **Description of Easement/Lot on Plan** **Title Reference**
Servient Tenement (burdened land)
EASEMENT C IN LOT 10 ON 353049
TO ISSUE FROM
11317056
#Dominant Tenement (benefited land)
NOT APPLICABLE

not applicable if easement in gross

3. **Interest being burdened** **4. Interest being benefited**
FEE SIMPLE NOT APPLICABLE
not applicable if easement in gross

5. **Grantee** Given names Surname/Company name and number (include tenancy if more than one)
SOUTH BURNETT REGIONAL COUNCIL

6. **Consideration** **7. Purpose of easement**
\$1.00 STORMWATER DRAINAGE

8. Grant/Execution

The Grantor for the above consideration grants to the Grantee the easement over the servient tenement for the purpose stated in item 7 and the Grantor and Grantee covenant with each other in terms of - * the attached schedule

Witnessing officer must be aware of his/her obligations under section 162 of the Land Title Act 1994

signature
full name
COEC 114733 qualification

Witnessing Officer

(Witnessing officer must be in accordance with Schedule 1 of Land Title Act 1994 eg Legal Practitioner, JP, C.Dec)

03/04/2025
Execution Date

CHIEF EXECUTIVE OFFICER
SOUTH BURNETT REGIONAL COUNCIL
Grantor's Signature MARK PITT PSM

signature
full name
COEC 114733 qualification

Witnessing Officer

(Witnessing officer must be in accordance with Schedule 1 of Land Title Act 1994 eg Legal Practitioner, JP, C.Dec)

03/04/2025
Execution Date

CHIEF EXECUTIVE OFFICER
SOUTH BURNETT REGIONAL COUNCIL
Grantee's Signature MARK PITT PSM

QUEENSLAND LAND REGISTRY
Land Title Act 1994 and Land Act 1994
And Water Act 2000

SCHEDULE

Form 20 Version 2
Page 2 of 5

TITLE REFERENCE To Issue from 11317056

1. Parties

In this Easement:

"Grantee" means South Burnett Regional Council detailed in Item 5 of the Form 9.

"Grantor" means the party named in Item 1 of the Form 9.

2. Relevant Works

"Relevant Works" means overland or underground drains, pipes, conduits and channels for the passage or conveyance of rainwater and other lawful discharges to local authority drainage through, across or under the servient tenement together with manholes, field inlet pits and all other usual or necessary fittings and attachments as well as works for the protection and/or support of all such things.

3. Rights of Grantee

The Grantee has full and free right and liberty at all times hereafter to enter upon the servient tenement for the purposes of constructing and thereafter forever using and maintaining such Relevant Works as it considers appropriate. In so doing, the Grantee may, by its employees, agents and other persons authorised by it:

- (a) construct, install, extend, deepen, widen, cleanse, add to, remove, inspect, maintain and repair the Relevant Works and when and where it deems fit, remove and replace the Relevant Works with new Relevant Works (whether of a similar nature to those replaced or not);
- (b) dig into, sink shafts in and erect scaffolding upon the servient tenement and open and break up the soil of the servient tenement or any part thereof including the sub-surface;
- (c) remove and dispose of spoil created as a consequence of exercising its rights under this easement;
- (d) clear and keep clear the servient tenement by any means or method including cutting and removal of timber, trees and undergrowth from the servient tenement and burning off such timber, trees and undergrowth;
- (e) construct and maintain on the servient tenement such access tracks, gates and appurtenant works as it considers necessary;
- (f) enter upon and remain, pass and repass on, over and under the servient tenement for all or any of the foregoing purposes with or without vehicles, plant or equipment of any description whatsoever;
- (g) do such other works and things through, across, in or under the servient tenement as are incidental to the proper exercise of the rights granted to the Grantee in this easement;
- (h) have the right to use such lands of the Grantor immediately adjacent to the servient tenement as may be reasonably required by the Grantee in connection with all or any of the purposes aforesaid; and
- (i) subject to the provisions and covenants as contained herein the Grantor may use the servient tenement and the land adjoining the boundaries of the servient tenement for any purpose but only so far as such use will not impede or obstruct or be inconsistent with the rights of the Grantee.

4. Property of Relevant Works

All Relevant Works are and remain the property of the Grantee notwithstanding any actual or apparent affixation to the servient tenement and the Grantee is solely responsible for the operation and maintenance of all Relevant Works.

QUEENSLAND TITLES REGISTRY
Land Title Act 1994, Land Act 1994
and Water Act 2000

SCHEDULE

FORM 20 Version 2
Page 3 of 5

Title Reference to Issue from 11317056

5. Removal of Fencing

For the purpose of gaining access to the servient tenement the Grantee may demolish or break open any fencing on or adjacent to the servient tenement, but where livestock are contained within the fenced area sufficient notice must be given to enable the livestock to be secured.

6. Reinstatement of Fencing

In the event that the Grantee is required to demolish or break open fencing as provided in Clause 5 of this easement, the Grantee must either:

- (a) reinstate all fences damaged by it in the exercise of any of its rights granted by this easement, or
- (b) in lieu of reinstating any such fence, install a gate the quality and materials of workmanship of which, except with the Grantor's consent, must not be less than the quality and materials of workmanship of the existing fence. A gate so installed becomes the property of the Grantor and thereafter must be maintained by the Grantor

7. No Structures etc on Servient Tenement

The Grantor must not at any time without the written permission of the Grantee:

- (a) erect any buildings or structures (other than demountable fences such as timber and steel) upon the servient tenement or otherwise permit the servient tenement or any part thereof to be used in such a way as to obstruct or interfere with the Relevant Works and/or the proper and effective use thereof by the Grantee;
- (b) remove or stockpile or permit the removal or stockpiling of any soil, sand, gravel or other substance or material upon the servient tenement or construct any roads, dam walls or other earthworks on the servient tenement which would in any way obstruct or interfere with the Relevant Works and/or the proper and effective use thereof by the Grantee;
- (c) plant any trees, shrubs or other vegetation that will interfere with the Grantee's rights;
- (d) allow or permit any obstruction, interruption, impeding, hampering or interference with the Grantee's powers

allow or permit:

- (e) any ponding, storage, retention or deviation of the Relevant Works on, through or under the servient tenement;
- (f) any alteration in the level or gradient of the servient tenement or any change in the surface of the servient tenement or to the natural or artificial features of the servient tenement which divert, contain or assist in containing the flow of the Relevant Works on, under or through the servient tenement;
- (g) any obstruction, interruption, impeding, hampering or interference with, diversion, scouring, change or alteration in or to the flow of the Relevant Works above, through or under the servient tenement at any time.

Title Reference to Issue from 11317056

8. Removal of Unauthorised Structures etc.

If any matter is erected, placed, found or installed upon the servient tenement in contravention of Clause 7 the Grantee may, in addition to any other remedies and after having given the Grantor reasonable notice of its intention to invoke this clause, enter the servient tenement and remove or demolish the matter. If it does so:

- (a) it may dispose of the matter or any resultant materials in such manner as it sees fit without being liable to account to the Grantor therefor; and
- (b) it may recover, in any Court of competent jurisdiction, costs actually incurred by it in taking that action (including internal wage and salary costs) less any moneys actually received by it as a result of disposing of the matter or any resultant demolition materials.

9. Damage to Structures etc.

The Grantee may, in its sole discretion, determine how the rights granted to it under this easement are exercised. The Grantee must not wilfully damage or destroy any matter to any extent greater than is reasonably necessary to exercise its rights hereunder, but the Grantee:

- (a) except as specified in Clause 6 is not otherwise responsible for any damage to or destruction of any matter in the course of exercise of its rights hereunder;
- (b) is not under any obligation to reinstate, repair or replace any matter damaged or destroyed in consequence of exercise of its rights hereunder (except a fence which is separately covered by Clause 6); its only obligation where any matter has been so damaged or destroyed being to leave the servient tenement in as clean and tidy a state as it practical having regard to the nature of the matter damaged or destroyed and the work that the Grantee has done;
- (c) is not responsible in any event for inconvenience or disturbance to the Grantor or occupiers of the servient tenement arising by through or in connection with the exercise of its rights hereunder.

In this clause and the preceding clause 8, the term "matter" means:

- (a) buildings, structures or other materials or things erected, placed, found or installed upon the servient tenement (whether in contravention of Clause 7 or otherwise); and
- (b) trees and plants within the servient tenement.

10. Protection of Relevant Works

The Grantor must not do anything (whether by act or omission) likely to jeopardise or prejudicially affect the safety or reliable working of any Relevant Works.

11. Further Assurances

The benefit and burden of this easement attaches to the land comprised in the easement so as to ensure and bind all persons deriving title from and under the Grantor and the Grantee. Each of them must, whenever so required by the other or a successor in title, do all things and give all assurances reasonably required for the proper and effective securing of the rights conferred hereunder. However, this clause must not be construed so as to require the Grantor to accept any liability to contribute towards the maintenance and upkeep of the Relevant Works.

QUEENSLAND TITLES REGISTRY
Land Title Act 1994, Land Act 1994
and Water Act 2000

SCHEDULE

FORM 20 Version 2
Page 5 of 5

Title Reference to Issue from 11317056

12. Maintaining surface level of servient tenement

The Grantee is not required to contribute to the cost of maintaining the surface level of the servient tenement.

13. Other matters

- (a) The Grantor is responsible for the acts and omissions of anyone claiming through the Grantor (like tenants, licensees and mortgagees). An act or omission of any of those people is treated for the purposes of this easement as if it was an act or omission of the Grantor personally.
- (b) The Grantor must indemnify and release the Grantee from any claim, action, loss, expense, proceeding or liability by the Grantor or anyone else arising from:
 - (i) the use or occupation of the servient tenement;
 - (ii) any act or omission of any person on or affecting the servient tenement or in any way relating to the servient tenement or the Relevant Works on it from time to time;
 - (iii) a breach by the Grantor of this easement; or
 - (iv) the Grantor's negligence,except to the extent that the claim, action, loss, expense, proceeding or liability is a direct result of:
 - a breach by the Grantee of this easement; or
 - the Grantee's negligence or wilful act or omission.
- (c) The Grantor promises the Grantee that the Grantor has full power to grant this easement and the rights and powers intended to be conferred by it.
- (d) The Grantor must do all things reasonably required by the Grantee from time to time in order to:
 - (i) stamp and register this easement; and
 - (ii) make sure that the Grantee is given all the rights and powers intended to be conferred by this easement.
- (e) If the Grantor or the Grantee consists of two or more persons at any time:
 - (i) a reference in this easement to that party is to be read as a reference to each of those persons individually, and each combination of them jointly; and
 - (ii) those persons are bound and benefited by this easement both individually and in each combination of them jointly.

13.4 MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON 12 JUNE 2025**File Number:** 16-07-2025**Author:** Administration Officer (Infrastructure)**Authoriser:** Chief Executive Officer**PRECIS**

Minutes of the Traffic Advisory Committee meeting held on 12 June 2025

SUMMARY

The minutes of the Traffic Advisory Committee meeting held in the Alpha/Bravo Rooms, Nanango on Thursday 12 June 2025 are provided to note and consider.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council receive and note the attached minutes and recommendation of the Traffic Advisory Committee meeting held on 12 June 2025.

BACKGROUND

N/A

ATTACHMENTS

1. Minutes of the Traffic Advisory Committee Meeting held on 12 June 2025 [↓](#) 



Traffic Advisory Committee Minutes

Infrastructure

Chair: Cr Erkens

Minutes: Tayla Bowman

Date: Thursday 12 June 2025, 9.00 am

Venue: Alpha/Bravo Room, Nanango

Committee Attendance: Cr Erkens, Cr Sanders, Cr Little, James D'Arcy (SBRC), Simon Ginn (SBRC), Kate Whyatt (SBRC), Gayan Acharige (SBRC), Brad Fewtrell (QPS), Lupita Arrevillaga (Translink), Brodie Savage (QAS), Chris Downey (DTMR), Cr Dennien

| Agenda Item | Action Summary | Responsible Officer | Due Date |
|--|---|---------------------|----------------------|
| Welcome and Apologies (Chair) | Welcome: Brodie Savage (QAS) Apologies: Craig Whittaker (DTMR), Michelle Hoffman (DTMR), Jarrod Wilson (NHVR), Angela Roy (Translink), Pawan Guatam (SBRC), Kevin Searle (SBRC) | | |
| Confirmation of previous minutes (Chair) | Previous minutes of meeting held on Thursday 12 March were confirmed Moved: Cr Little Seconded: Lupita Arrevillaga Vote: Carried | | |
| Business Arising from Minutes of Last Meeting | <u>Benarkin turnoff D'Aguilar Highway (SBRC)</u> <ul style="list-style-type: none"> DTMR looking at this from a vegetation point of view. DTMR need to program works Cr Little advised area appears to be clear and good line of sight ACTION: Completed | DTMR | Completed 12/06/2025 |
| | <u>Flashing School zone lights-Crawford and St Marys (SBRC)</u> <ul style="list-style-type: none"> SBRC have received plans for flashing school zone lights at Crawford and St Marys schools ACTION: Completed | DTMR | Completed 12/06/2025 |
| | <u>D'Aguilar Highway- Nanango-Tarong Road Intersection / Rural Fire Brigade turnoff (SBRC)</u> <ul style="list-style-type: none"> Completed speed limit review, data doesn't indicate need to carry out reduction to speed limit Future project at intersection of Berlins Road could possibly provide further funding to improve area ACTION: DTMR to investigate provide further information at September TAC meeting | DTMR | 11/09/2025 |



Traffic Advisory Committee Minutes

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| | <u>Redmans Road, Booie (SBRC)</u> <ul style="list-style-type: none"> Walking group meeting occurred with Councillors- request for lighting, footpaths and reduction to speed limit. Data doesn't support possible reduction through middle section of Redmans Road. SBRC to review walking group report to understand the purpose for a business case Vegetation visibility concerns between Macaulay Drive-possible sensitive vegetation ACTION: SBRC to review walking group report and finalise assessment | SBRC | 11/09/2025 |
| | <u>D'Aguilar Highway Nanango BP/Lions Park turnoff (SBRC)</u> <ul style="list-style-type: none"> Large trucks park on the Northern side of intersection affecting sight distance Line marking faded required refreshing Access into the rest area- potentially closing access at Northern end on Eastern side of D'Aguilar Highway Possibility of widening seal and providing extra pavement Recommend community consultation prior to carrying out ACTION: DTMR carry out line marking and SBRC to consult on Northern access removal | SBRC/DTMR | 11/09/2025 |
| | <u>Moffatdale State School- Road Safety (SBRC)</u> <ul style="list-style-type: none"> Meeting with DTMR and school in relation to customer request to gain further clarification Smile for Sam signs have been rolled out within QLD, for speed compliance ACTION: DTMR and SBRC Meeting with School come back to September TAC Meeting | SBRC/DTMR | 11/09/2025 |
| | <u>Kingaroy Cooyar Road and Industrial Avenue- Intersection (QPS)</u> <ul style="list-style-type: none"> Matter has been resolved; two signs placed at intersection addressing concerns of QPS ACTION: Completed | DTMR | Completed 12/06/2025 |
| | <u>Durong State School- parking concerns (SBRC)</u> <ul style="list-style-type: none"> Further consultation with community required Further investigation into changing of parking bays ACTION: DTMR to investigate come back to September TAC Meeting | DTMR | 11/09/2025 |
| | <u>Burnett Highway and Kingaroy Barkers (bus pick-up/drop off) – intersection upgrade (SBRC)</u> <ul style="list-style-type: none"> Managed through Traffic Management Plan works have since been completed | DTMR | Completed 12/06/2025 |



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| | ACTION: Completed | | |
| Car Crashes | <u>Discussions held surrounding recent car crashes in the South Burnett</u> <ul style="list-style-type: none"> One fatal car crash on Lucas Road, Coolabunia | | |
| General Business | <u>Item 1- Intersection upgrade Berlins Road/D'Aguilar Highway (SBRC)</u> <ul style="list-style-type: none"> Has been brought up many times at Community Consultation events Drainage issues concern about rectification works continuously failing No crash on record may not be able to get prioritization for safety improvements Need to be brought to attention DTMR maintenance team ACTION: Send details of request to Chris (DTMR) | DTMR | Completed 12/06/2025 No further action required from SBRC |
| | <u>Item 2- Pedestrian Refuge Wondai Timber Museum (SBRC)</u> <ul style="list-style-type: none"> Profile of infrastructure to help support needs of ageing community Vulnerable user program could be looked at for funding Speed coming in and out of roundabout, consideration to bring down speed to 50km Upgrade to Wondai streetscape shown improvements with road users' behaviour Installation of pedestrian crosswalk near community centre ACTION: DTMR to investigate possibility of funding come back to September TAC Meeting | DTMR | 11/09/2025 |
| | <u>Item 3- Turning Lane Burnett Highway onto Murgon Barambah Road (SBRC)</u> <ul style="list-style-type: none"> Request to put in turning lane to allow safe turning right onto Murgon Barambah Road Requires further investigation from DTMR ACTION: DTMR to investigate and come back September TAC Meeting | DTMR | 11/09/2025 |
| | <u>Item 4 – Henry Street, Nanango Pedestrian visibility concerns (SBRC)</u> <ul style="list-style-type: none"> Sent off to Ergon to see if bulbs require replacing Vegetation management warning signs being cover Possible road markings make require refreshing Possibility of improvements to parking arrangements in area. Upgrade to the set-up of pedestrian with additional blister island ACTION: DTMR to put forward for funding consideration | DTMR | 11/09/2025 |



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| Brief discussions | <p><u>Cr Little</u></p> <ul style="list-style-type: none"> Line marking renewal of centre bays D'Aguilar Highway/Coulson Street Signage and line marking dependent on resealing- review if Council can contribute to have centre bays resealed <p>ACTION: DTMR to advise when resealing works programmed for D'Aguilar Highway</p> <p><u>Cr Sanders</u></p> <ul style="list-style-type: none"> Vegetation management concerns along Bunya Highway near turn off to Crawford Vegetation management right hand side coming into Murgon Township on Bunya Highway Pipe separation and pothole Burnett Highway on boundary with Gympie RC <p>ACTION: SBRC to investigate and liaise with DTMR</p> | SBRC/DTMR | |
| Report from Agencies | <p><u>QPS</u></p> <ul style="list-style-type: none"> No current updates | | |
| | <p><u>TMR Road Safety</u></p> <ul style="list-style-type: none"> Murgon rail trail pedestrian refuge going into construction July 2025 Bunya Highway/Fick's crossing completed- need to discuss with Project Manager pavement defect issues occurring D'Aguilar Highway Nanango/Kingaroy will be commencing July 2025 realignment between Bushnell's and Parson Road Burnett Highway/ Barkers Creek Road Intersection complete Intersection upgrade Kingaroy Cooyar/Aerodrome Road further additions could be added in early stages | | |
| | <p><u>TMR</u></p> <ul style="list-style-type: none"> No funding provided to SBRC from STIP applications Waiting for announcement if STIP program will continue | | |
| | <p><u>TMR – Translink</u></p> <ul style="list-style-type: none"> Requesting Update on Blackbutt and Proston School customer requests- Council to provide update Benarkin School possible moving signs and change to line marking | SBRC | 11/09/2025 |



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| | NHVR <ul style="list-style-type: none">• Not in attendance | | |
| | QAS <ul style="list-style-type: none">• No current updates | | |
| Next Meeting | Date: Thursday 11 September 2025 Location: Warren Truss Chambers, Kingaroy | | |
| Meeting Closed | Meeting Closed: 10:30am | | |

13.5 APPLICATION FOR PERMIT TO OCCUPY AP6975 ALONG BRADLEYS ROAD, WOOROONDEN**File Number: 16-07-2025****Author: Manager Works & Fleet****Authoriser: Chief Executive Officer****PRECIS**

Application for a permit to occupy AP6975 along Bradleys Road, Wooroonden.

SUMMARY

Council's Infrastructure Department has received a request on behalf of the owners of Lot 2FY2101 regarding a permit to occupy for AP6975, a previously developed pump site, on the road reserve for Bradleys Road, Wooroonden.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council:

1. Advises the applicant and the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development that:
 - (a) It supports the application for the permit to occupy of the pump site as shown in Attachment one.
2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
 - (a) Execute, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed permit to occupy.
3. Council officers assist the applicant with local permits to enable the applicant to utilise the site while the application is being finalised by the Department.

FINANCIAL AND RESOURCE IMPLICATIONS

There will be no cost to Council if the permit to occupy is approved.

LINK TO CORPORATE/OPERATIONAL PLAN

IN1 – Provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage, footpath infrastructure and street lighting.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Stakeholders within internal branches have been consulted on the road closure prior to this report going before Council. These include Council's Infrastructure Works Branch.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

A permit to occupy is issued to occupy or use part of a road or reserve under the Land Act 1994 for a specific purpose of a minor or temporary nature. It is not an interest in the land and the area remains open as a gazetted road. No major structural improvements, other than boundary fencing, are allowed.

A permit to occupy is in place until either the applicant surrenders the permit, or the permit is cancelled by the department. Permits cannot be transferred, sublet or mortgaged.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

There are no Policy/Local Law delegation implications.

ASSET MANAGEMENT IMPLICATIONS

The permit to occupy is for a small pump site adjacent to the formed road. It has no significant asset management implications.

REPORT

This report concerns an application for a permit to occupy over a historical pump site known as, Lot A AP6975, in the Bradleys Road, Wooroonden road reserve and adjacent to Barambah Creek. Attachment one (1) shows the location of the pump site.

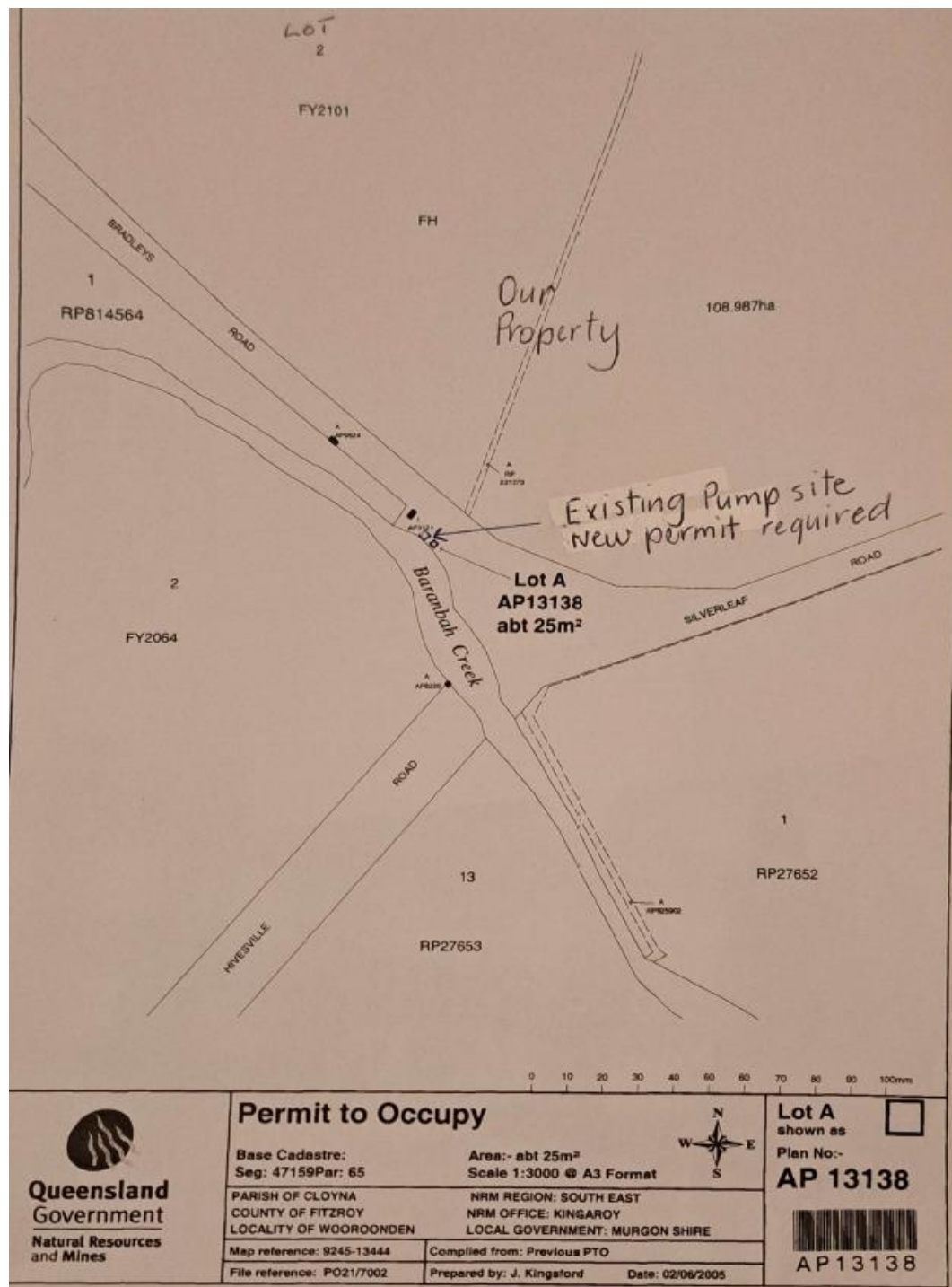
Council, as a road manager of Bradleys Road, is required to provide a statement in relation to the application, this is undertaken by executing Part C of Form LA30 to be lodged with the application for the permit to occupy to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development.

It is recommended that Council advises the applicant that it does not object to the permit to occupy and execute Part C as requested. That Council also assist the applicant with local permits to enable the applicant to utilise the site while the application is being finalised with the department.

ATTACHMENTS

1. **Map of Proposed Permit to Occupy - Bradleys Road, Wooroonden** [!\[\]\(029651ce9ee64da8525b17c64e266edc_img.jpg\)](#) 

Map of Proposed Permit to Occupy:



13.6 APPLICATION FOR THE SURRENDER OF PERMIT TO OCCUPY FOR A PORTION OF TEN CHAIN ROAD, HIVESVILLE**File Number:** 16-07-2025**Author:** Manager Works & Fleet**Authoriser:** Chief Executive Officer**PRECIS**

Application for the surrender of a permit to occupy for a portion of Ten Chain Road, Hivesville

SUMMARY

Council has received an application to surrender a current permit to occupy for a portion of Ten Chain Road.

The current application to surrender is due to a change of ownership of the adjoining lots. The new owner intends to reapply for the Permit to Occupy once the surrender has been processed.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Advise the applicant and the Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development that:
 - (a) It supports the application for surrender of the current permit to occupy.
 - (b) It does not support the application of the new owner for the permit to occupy on the basis that the location of the existing fence is interfering with the serviceability of the roadway.
 - (c) Should the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development approve the surrender of the Permit to Occupy and/or the new Permit to Occupy, that there be no cost to Council associated with the permit.
2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
 - (a) Execute, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed applications as required.

FINANCIAL AND RESOURCE IMPLICATIONS

There will be no cost to Council in the dealing of the permit to occupy request. Council will not receive any financial compensation from the State of Queensland.

LINK TO CORPORATE/OPERATIONAL PLAN

IN1 – Provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage, footpath infrastructure and street lighting.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Stakeholders within internal branches have been consulted on the permit to occupy prior to this report going before Council. These include Council Infrastructure Works Branch.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

A permit to occupy is issued to occupy or use part of a road or reserve under the Land Act 1994 for a specific purpose of a minor or temporary nature. It is not an interest in the land and the area

remains open as a gazetted road. No major structural improvements, other than boundary fencing, are allowed.

A permit to occupy is in place until either the applicant surrenders the permit, or the permit is cancelled by the department. Permits cannot be transferred, sublet or mortgaged.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

There are no Policy/Local Law delegation implications.

ASSET MANAGEMENT IMPLICATIONS

The existing Ten Chain Road is difficult to properly maintain as the temporary livestock fence is located on the road shoulder, which restricts formation grading and drainage maintenance. Attachment 2 contains photo examples of the close proximity of the fence to the road.

REPORT

This report concerns an application to surrender a current permit to occupy as it applies to Ten chain Road, Hivesville and the reapplication for the permit to occupy by the new property owner of the adjoining land, lot 157SP223310. The purpose of the permit to occupy is for grazing of cattle. The area covered by the permit to occupy does include part of the formed section of Ten Chain Road, however a permit to occupy does not give the applicant exclusive use and the purpose of the reserve as a road is to be maintained.

The current arrangement whereby the cattle fence is located within the road formation presents a potential road safety hazard to road users, and it is not possible to effectively maintain the table drain, and diversion drains whilst the fence is located in its current position. Being unable to effectively maintain the road drainage is leading to additional damage to the road formation.

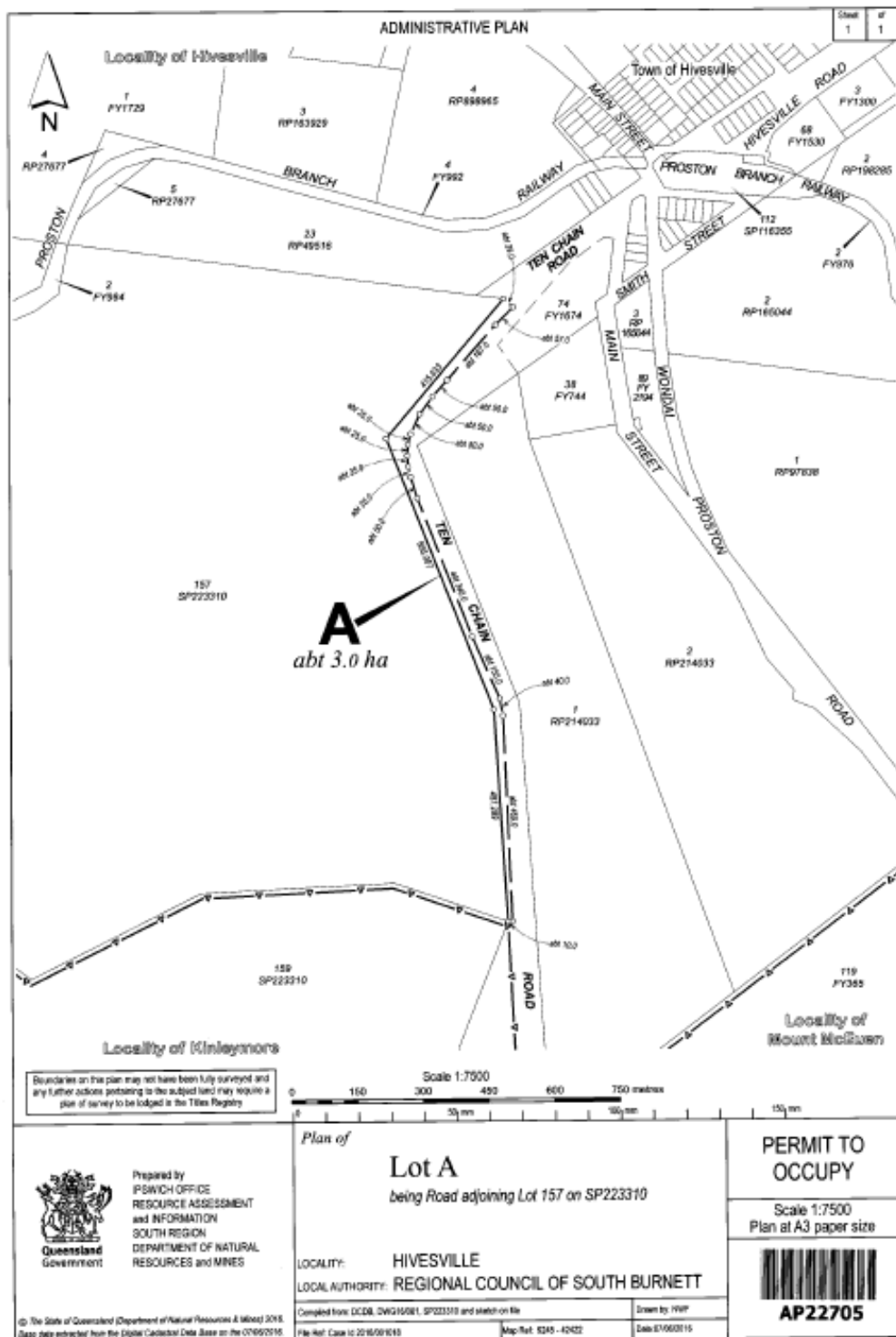
It is recommended that Council advises the applicant and the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development that it objects to the reissuing of the permit to occupy.

ATTACHMENTS

1. **Map of Current Permit to Occupy over Ten Chain Road**  
2. **Photos of Fence Along Ten Chain Road**  

Map of Current Permit to Occupy over Ten Chain Road:





Photos of Fence Along Ten Chain Road:







14 QUESTIONS ON NOTICE

14.1 QUESTION ON NOTICE - MEMERAMBI SPECIAL RATES LEVY

File Number: 18/06/2025

Author: Manager Finance & Sustainability

Authoriser: Chief Executive Officer

The following question on notice was received from Councillor Danita Potter.

Questions

“What is the status of the Memerambi special rates levy and when would it be completed?”

Response

The Memerambi special charge was for a period of 10 years. It related to the recovery of the cost to install internal roads within the subdivision, access works to those properties on the highway as well as drainage works.

These Memerambi properties would either have an internal road and drainage combined cost or it would be a highway access cost, and the drainage works combined cost.

There are only two (2) more Memerambi Special Rates Levies to be applied, which will occur at the August 2025 and February 2026 rate issuance. The last half yearly Memerambi Special Rates Levy that will occur in February 2026 will bring the 10 year Memerambi special rates levy to a conclusion.

There are two (2) exceptions to the above, wherein these levy costs have been deferred until the sale or upon transfer of the properties.

RECOMMENDATION

That the response to the question regarding Memerambi Special Rates Levey raised by Councillor Danita Potter be received and noted.

ATTACHMENTS

Nil

14.2 QUESTION ON NOTICE - BREAKDOWN OF RESTRICTED CASH FUNDING**File Number:** 16/07/2025**Author:** General Manager Finance & Liveability**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Heath Sander.

Question

“Would a breakdown of restricted cash funding be able to be provided for the flood and complimentary works particularly item 007086 Pg 513 of the agenda?”

Response

During the 2022/2023 financial year, Council at the time made the decision to allocate \$2million dollars in the capital program to be used for complimentary works in light of the large number of flood events that had occurred in the previous financial year. This \$2million was to be funded by depreciation at the time and was put against project 006736. As projects are determined, a project number is setup for that particular road/project and then funds are moved from the 006736 project to the new project depending on the amount of funds required to be funded.

At the end of 2022/2023, the \$2million was put into restricted cash reserves as it was currently unspent and so would be able to be utilised in the future as complimentary and betterment projects were examined and where required, approved by Queensland Reconstruction Authority (QRA). Those projects submitted to QRA meant that Council would only need to fund around 10% of the eligible expenditure. The complimentary works funding has been used for both QRA approved works as well as other projects that fit the criteria for what the monies were originally intended for.

With regards to the project management 007086 project, this line item incorporates project management for all betterment/complimentary QRA projects. When projects are finished, expenditure is apportioned from this project to the particular road or capital project and then project schedules are submitted to QRA for approval. QRA will then approve relevant expenditure and release funds as per their contribution %. Any Council contribution or expenses deemed ineligible by QRA need to be funded by Council.

During 2023/2024, the below amounts were allocated to be funded from the \$2million for flood related complimentary works.

| ACTUAL as at 30.06.2024 | | |
|--|--------------|--|
| Total Budget | 2,000,000.00 | |
| Capital Complimentary Works - 22.23 Capital Betterment | - 26,716.91 | 2022/2023 |
| 007013 Freemans Lane Kingaroy Concrete Pavement | - 148,956.48 | Budget \$200k Spend to date 30/06/2024 \$148,956.48 |
| Capital Complimentary Works - 23.24 Capital Betterment | - 207,355.19 | |
| Trigger Point (OP) | - 222,978.00 | January 2024 QRA Trigger Point |
| Betterment Council co-contribution commitment | - 54,481.55 | Actual Council Co-Contribution based on project % funding split and Actual spend to 30.06.2024 |
| 007086 EVO_Project Mgmt_QRA Funded Betterment | - 53,884.50 | QRA_EVO_Project Mgmt for Nov 21, Feb 22 & May 22 - Actual spend to 30.06.2024 |
| | | |
| | | |
| | 1,285,627.37 | |

This remaining \$1,285,627.37 for betterment/complimentary works was then left in restricted cash and brought across to the 2024/2025 year. During the year, as projects have been identified and started, finance have begun allocating out this \$1.285m to the various QRA projects based on what

the approximate % Council would be required to fund for those projects. As part of the end of year process, finance will work with the works team to further reconcile the projects in the Flood and Complimentary Project section on the capital expenditure report. This will then ensure that the remaining betterment funds from project 006736 are allocated as a funding source for the relevant QRA and Council Betterment projects.

RECOMMENDATION

That the response to the question regarding Breakdown of Restricted Cash Funding raised by Councillor Heath Sander be received and noted.

ATTACHMENTS

Nil

14.3 QUESTION ON NOTICE - BREAKDOWN OF OUTSTANDING LOANS**File Number:** 16/07/2025**Author:** Manager Finance & Sustainability**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Heath Sander.

Question

“Would it be possible to have a breakdown of the loans outstanding and what they were for?”

Response

As at 30 June 2025, Council has \$20,377,737.29 in total loans with the Queensland Treasury Corporation (QTC).

The breakdown of those loans by Council Department are as follows:

| SBRC Borrowings by Department Category | QTC Closing Loan Balance as at 30 June 2025 |
|--|---|
| NRM & Parks | \$213,563 |
| Property | \$116,762 |
| Economic Development | \$135,520 |
| Environment & Waste | \$398,682 |
| Infrastructure | \$7,330,025 |
| Water & Wastewater | \$12,183,185 |
| | \$20,377,737 |

The actual loans with QTC are categorised slightly differently to how Council accounts for the loans by Department as QTC are not concerned about loans by Council Department. The loan arrangement is between QTC and the Council, not with a Council Department.

The QTC loan categories are General, Roads, Sewerage, Waste, Water, Roads/Bridge replacement and Roads and Street Works. The above colour coding is continued below in order to explain which Departmental Loan is in what QTC Loan Category. The below table also outlines what projects make up the specific loans and also gives a breakdown of the amounts applicable to each project. Please note that there are a number of the Department Categories within the first General QTC Loan Category.

| QTC Loan Categories | QTC Loan Number | 30 June 2025 Closing Loan Balance | Loan relates to the following projects | % of Total Loan | Remaining Principal to Pay as at 30/6/2025 |
|---------------------|-----------------|-----------------------------------|---|-----------------|--|
| General | 80991 | 1,003,112 | Wondai Industrial Estate | 3% | 33,103 |
| | | | Kingaroy Aero Fuel Facility | 14% | 140,235 |
| | | | Kingaroy Art Gallery | 5% | 46,745 |
| | | | Coolabunia Sale Yards | 4% | 41,027 |
| | | | Kingaroy Cultural & Heritage Precinct | 1% | 12,940 |
| | | | Kingaroy Cultural & Heritage Precinct 04/05 | 1% | 14,244 |

| QTC Loan Categories | QTC Loan Number | 30 June 2025 Closing Loan Balance | Loan relates to the following projects | % of Total Loan | Remaining Principal to Pay as at 30/6/2025 |
|---------------------|-----------------|-----------------------------------|---|-----------------|--|
| | | | Kingaroy Hospital Refurbishment | 4% | 42,933 |
| | | | Kingaroy Library | 4% | 40,425 |
| | | | Kingaroy Library 04/05 | 2% | 21,166 |
| | | | Kingaroy Town Hall 04/05 | 4% | 40,726 |
| | | | Recreation Areas Cabins - Yallakool | 2% | 16,150 |
| | | | Recreation Areas Cabins - Lake Boondooma | 2% | 16,150 |
| | | | Kingaroy - Roads 75% (Kingaroy Shire Council) | 1% | 14,545 |
| | | | Kingaroy - Water 25% (Kingaroy Shire Council) | 10% | 96,399 |
| | | | Blackbutt Town Development 14/15 | 43% | 426,323 |
| | | | 100% | | 1,003,112 |
| Roads | 80995 | 4,146,643 | Kingaroy Roadworks 07/08 | 5% | 198,210 |
| | | | Kingaroy Roadworks 02/03 | 1% | 53,077 |
| | | | Roadworks 12/13 | 21% | 874,112 |
| | | | Bridge Replacement 2014 | 53% | 2,187,354 |
| | | | Bridge Replacements 14/15 | 20% | 833,890 |
| | | | 100% | | 4,146,643 |
| Sewerage | 80996 | 6,429,545 | Wondai Sewerage | 5% | 338,194 |
| | | | Kingaroy Waste Water Treatment Plant | 92% | 5,946,043 |
| | | | Blackbutt Water (Sewerage Scheme) | 2% | 145,308 |
| | | | 100% | | 6,429,545 |
| Waste | 80998 | 398,682 | Kingaroy Garbage Tip | 39% | 153,971 |
| | | | Kumbia Landfill | 23% | 92,056 |
| | | | Kingaroy Landfill | 5% | 18,539 |
| | | | Murgon Transfer Station 14/15 | 34% | 134,117 |
| | | | 100% | | 398,682 |
| Water | 80999 | 5,657,241 | Blackbutt Sewerage (Water Supply Pipeline) | 3% | 178,203 |
| | | | Tarong Pipeline (Emergency Water Pipeline) | 6% | 366,589 |
| | | | Purchase Water Allocation | 24% | 1,343,595 |
| | | | Water Supply Account 12/13 | 18% | 992,280 |
| | | | Kingaroy Water Rising Main | 6% | 332,646 |
| | | | Kingaroy Water Treatment Plant Upgrade | 14% | 781,831 |
| | | | New Reservoir 14/15 | 29% | 1,662,097 |

| QTC Loan Categories | QTC Loan Number | 30 June 2025 Closing Loan Balance | Loan relates to the following projects | % of Total Loan | Remaining Principal to Pay as at 30/6/2025 |
|--------------------------|-----------------|-----------------------------------|--|-----------------|--|
| | | | | 100% | 5,657,241 |
| Roads/Bridge replacement | 81148 | 1,252,913 | No Specific Details | 100% | 1,252,913 |
| Roads and Street Works | 233500 | 1,489,601 | No Specific Details | 100% | 1,489,601 |
| | | | | | <u>20,377,737</u> |

RECOMMENDATION

That the response to the question regarding the breakdown of outstanding loans raised by Councillor Heath Sander be received and noted.

ATTACHMENTS

Nil

15 INFORMATION SECTION

Nil

16 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

16.1 Potential Purchase of Community Health Building, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.2 SBRCQ 24/25-140 Sale and Removal Boondooma Bunkhouse

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.3 Award SBRCQ-24/25-87 DRFA REPA Zone 4 & 5 Unsealed to Undertake Flood Damage Restorsation Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.4 Renewal of Lease for Kingaroy Chamber of Commerce and Industry Inc. Hub

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.5 Organisational Development Plan

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

17 CLOSURE OF MEETING