

Footpath Usage or Obstruction – Short Term

Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011

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Applicant details						
Organisation/Business				ACN / ARBN		
Full name/s						
Contact details						
Postal address						
Locality/Town		State		Postcode		
Home phone		Mobile phone				
Email						
Footpath location (Business owner approval is required)						
Business name						
Business address						
Locality/Town		State		Postcode		
Proposed use						
<input type="checkbox"/> Retail			<input type="checkbox"/> Private			
<input type="checkbox"/> Display stock		<input type="checkbox"/> Products for sale			<input type="checkbox"/> Fundraising	
Other (please provide details)						
Dates required						
Times required						
Car park space required	<input type="checkbox"/> Yes <input type="checkbox"/> No		Vehicle registration number			
Public liability insurance						
I / We hereby indemnify the Council against all claims made in relation to actions in using the footpath, and I/ We have a policy of public liability for which details are provided.						
Applicant Signature				Applicant Signature		
Position (if applicable)				Position (if applicable)		
Date				Date		
Public Risk Insurance Policy minimum \$10,000,000 in the name of the applicant must accompany this application.						
Insurance company name						
Policy number				Policy expiry date		
Insured				Amount (Min \$10M)		

Plan

On the diagram below, clearly identify

- what is the width of the footpath outside your business?
- what type of obstructions are presently on the footpath outside the business? (power pole, street bin, parking meter etc.)
- the preferred location of each item for which a permit is sought.
- Display table.....m2 each
- Display stand.....m2 each
- the clearance distance to the kerb and shop frontage etc. when items are placed in your preferred locations.

ROAD	
KERB	
FOOTPATH ↙	FOOTPATH ↘
BUSINESS PREMISES	

Permit conditions

1. Limit the activities authorised by this permit to the specified area/s described below –
 - a. Goods/tables and chairs are to be located directly in front of the subject premises; and,
 - b. Goods/tables and chairs are to be located within 1.2 metres from front of the subject premises.
2. Ensure the safety of persons who may be involved in, or affected by, the activities authorised by this permit; and,
3. A copy of a Public Risk Insurance Policy, to the minimum \$10,000,000.00, must accompany applications. The Policy shall name the insured as “the applicant for the Permit”.
4. Ensure that the activities authorised by this permit do not cause a nuisance.

I have read and fully understand the above Conditions of Permit and agree to abide by these and any lawful directions given to me by an Authorised Officer of Council.

In the event that any of these conditions are not complied with, I understand that I may be required to cease operation of the setup, and that no refund of Council fees will be given.

Applicant name		
Applicant signature		Date
Business owner name		
Business owner signature		Date

Office Use Only

<input type="checkbox"/> Detailed plan provided	<input type="checkbox"/> Calendar updated
<input type="checkbox"/> Public liability insurance attached	<input type="checkbox"/> Scan and attach form to application
Council officer name	
Council officer signature	