

# Animal Registration

This factsheet provides information about animal registration within the South Burnett local government area. As there is no requirement to register cats in the South Burnett region, this factsheet focuses on frequently asked questions concerning dog registration.

## How do I register my dog?

To register your dog, you must complete a 'New Animal Registration' form. The [Animal Registration Form](#) can be obtained from Council's Customer Service Centres or on Council's website.

Registered owners must be 18 years or older as required to sign the declaration at the bottom of the form.

Payment of the relevant fee is required at the time of registration along with all supporting documentation such as proof of desexing and microchip details. Once your dog is registered, you will be given a registration 'perpetual' tag which must go onto your dog's collar which can assist the animal shelter staff with reuniting lost dogs with their owners.

Council replaces damaged, illegible, faded, or faulty registration tags, free of charge. In the event that a tag is lost there will be a small fee for a replacement tag.

## Why must I register my dog?

In Queensland, under the [Animal Management \(Cats and Dogs\) Act 2008](#) all dogs must be registered with the relevant Council area before puppies are 12 weeks old, or within 14 days after moving to the South Burnett.

Dog registration fees not only allow Council to plan for future community needs but also contribute towards the provision of shelter facilities, the upkeep of dog off leash areas, and ensure that your pet is kept safe in the community.

Penalties apply for failing to comply with the requirements of the *Animal Management (Cats and Dogs) Act 2008*.

## How many dogs/cats can I have at my property?

For properties which are within the Defined Town Area the following restrictions apply:

- no more than 2 dogs or 2 cats (over the age of 3 months) on a standard allotment or multi-residential premise (unless a permit to keep an additional animal has been obtained) go to [Animal Permits](#).

For properties which are outside the Defined Town Area the following restrictions apply:

- no more than two (2) dogs or two (2) cats (over the age of three (3) months) on an allotment with an area of less than 20,200m<sup>2</sup> (five (5) acres);
- no more than four (4) dogs or four (4) cats (over the age of three (3) months) on an allotment with an area between 20,200m<sup>2</sup> and 60,700m<sup>2</sup> (between five (5) and 15 acres);
- no more than six (6) dogs or six (6) cats (over the age of three (3) months) on an allotment with an area of more than 60,700m<sup>2</sup> (15 acres).

Customers who want to apply to have more than the permissible number of animals must complete the "Keeping More than the Permitted Number of Cats/Dogs" Application form available by contacting Council.

### **Is my property within the defined or non-defined town area?**

Non-defined areas are generally classified as a Rural area although this is not always the case. To find out if your property is located in a defined or non-defined area, please contact Council.

### **How much will it cost to register my dog?**

For a list of registration fees for the current financial year please refer to [Council's Fees and Charges](#).

Reciprocal registration applies for an animal currently registered in another region transferring to the South Burnett. Reciprocal registration allows the transfer of the registration of an animal from one local government area to another. You still need to complete a dog registration form and provide proof of registration, but there is no fee to register your dog in the current South Burnett registration period.

### **I have a pension card - can I get a concession on registration fees?**

Council offers a 50% pensioner discount to all pension card holders. To be eligible for a pension discount you are required to supply a current copy of your pension card.

### **How do I know when registration is up for renewal?**

Annual registration renewals are sent to animal owners at the end of October and are payable by 30 November each year. You can opt to receive renewals by email or post.

### **When can I apply for a refund of registration?**

If your dog is registered Entire and /or Non-Microchipped and the animal is subsequently desexed and microchipped within 6 months of the registration period, customers can apply for reimbursement of the difference between the registration fee paid and the revised registration fee upon production of the necessary supporting documentation/ certificates.

If your dog is deceased in the first 6 months of the registration period, you are entitled to a 50% refund of the initial registration fees.

Council does not offer refunds on animal registration in the event of relocation to another local government area.

### **Do I have to notify Council if any of my dog's details change?**

In the event that your dog's details change, including ownership, address (including out of the local government area), owner, contact information, desexed or microchip status or if your dog has passed away, you are required to notify Council. To notify Council of changes, please complete the [Change of Details Form](#) and/or provide supporting documentation. The information must be updated with Council within 7 days of the change. Penalties apply for failing to comply with the requirements of the [Animal Management \(Cats and Dogs\) Act 2008](#).

### **Does my working dog need to be registered?**

Under the [Animal Management \(Cats and Dogs\) Act 2008](#) a working dog means a dog usually kept or proposed to be kept—

- (i) on rural land; and
- (ii) by an owner who is a primary producer, or a person engaged or employed by a primary producer; and
- (iii) primarily for the purpose of—
  - (a) droving, protecting, tending, or working, stock; or
  - (b) being trained in droving, protecting, tending, or working, stock.

Council requires you to complete the [Working Dog Registration Assessment Checklist](#) which will be assessed by Council.

If your dog meets the criteria of a working dog, then your dog is exempt from registration.

### **Registration enquiries?**

You can contact Council about dog registration in any of the following ways:

- ✉ South Burnett Regional Council  
PO Box 336  
KINGAROY QLD 4610
- ☎ (07) 4189 9100
- @ [info@sbrc.qld.gov.au](mailto:info@sbrc.qld.gov.au)
- 👤 Visiting a Customer Service Centre