Position Description

POSITION TITLE	Plant Operator Truck (MR) / Labourer	**POSITION NO.**	2145
EMPLOYMENT TYPE	Permanent Full Time		
CLASSIFICATION	Level B		
CERTIFIED AGREEMENT	Field Staff	**AWARD**	QLGIA
DEPARTMENT	Infrastructure		
BRANCH	Works		
REPORTS TO	Supervisor Works		
LAST REVIEWED DATE	November 2026		

Organisational Values:

HONESTY **RESPECT** **ACCOUNTABILITY** **INTEGRITY** **UNITY**

Join one of the largest employers in the South Burnett region, maintaining offices and depots in Kingaroy, Nanango, Wondai, Murgon, Proston and Blackbutt.

South Burnett Regional Council recognises our role in service provision to ratepayers and the public, placing customer satisfaction at the forefront of all processes. In order to maximise efficiency in service provision, the organisation is structured into three (3) main service areas:

- Executive Services
- Infrastructure
- Finance & Liveability

The South Burnett Region is uniquely positioned to offer lifestyle and employment opportunities that other regions can only envy. The South Burnett region covers a geographical area of approximately 8,400 km2 and is home to 32,500 people. The close-knit communities with many towns less than 15 minutes from each other, deliver services normally associated with larger populations. Natural surrounds and a rolling landscape give the region a relaxed atmosphere. An array of services, retail and events can be found across the region, along with high quality educational, medical and recreational facilities. All this, while being tantalisingly close to Brisbane and the Sunshine Coast.

Primary Role

To be an effective team member of a road maintenance or construction team in the use of safe, effective and efficient operation of plant to meet the sections outcomes.

Key Responsibilities

Key duties and responsibilities may include, but are not limited to:

1. Provide high quality specialist operation of Council's truck fleet and other plant and equipment during road construction and maintenance operations
2. Perform general labouring and other activities as required
3. Maintain and service plant and vehicles on a daily basis in accordance with operation procedures
4. Maintain a record of plant and vehicle movements to enable Council to monitor plant usage
5. Comply with Council's operating procedures and site-specific plans
6. Provide accurate records to assist with reconciliation of materials issued to work sites
7. Read and interpret basic plans and instructions
8. Undertake traffic control and implement traffic control plans as required
9. Complete and maintain administrative records (e.g. timesheets, service logbooks)
10. Complete additional activities and reasonable directions given by management

Additional Factors

- Participation in after hours and weekend work is a requirement of this position
- Level of fitness required to undertake a broad range of physical tasks
- Working outdoors in hot conditions

Academic, Trade Qualifications and other Licences

- Truck (MR) driver's licence
- General Safety Induction (Construction Industry) Certification
- HR/HC truck licence (desirable)
- Relevant plant tickets/certifications (desirable)
- Traffic Control Ticket (desirable)
- Traffic Management Implementation (TMI)
- Certificate III in Civil Construction (desirable)

Key Selection Criteria

1. Demonstrated experience in labouring and the effective operation of mobile plant within construction / maintenance environment together with knowledge of road construction and maintenance techniques
2. Demonstrated ability to achieve quarry, construction, and maintenance standards
3. Demonstrated ability to maintain and service heavy plant and equipment (including pre-start inspections)
4. Basic literacy, numeracy, and oral communication skills
5. Ability to complete assigned works duties on time and within required standards

Workplace Health and Safety

Council employees will comply with health and safety duties as detailed in the *Work Health and Safety Act 2011* and Council's Workplace Health and Safety Management System Plan.

Council employees will also comply with: -

- Their health and safety duties as stated in Council's policies and procedures
- Instructions given by the manager and/or supervisor in respect of the health and safety of themselves and other persons

Customer Service

Council employees will provide excellent customer service to internal and external customers.

Fraud, Corruption and Risk Management

- Report any risks identified (including fraud and corruption) in the performance of duties and responsibilities related to routine day to day activities and special projects
- Participate and contribute to the conduct of a documented risk assessment that includes fraud and corruption prevention, evaluation, analysis and mitigation of Council's risk exposure

Intellectual Property

Security of Council information viewed or accessed during the performance of duties is contained in the provisions of the Employee Code of Conduct. Subsequently, Council employees are required to ensure the security and appropriate intended use of Council information at all times.