SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Ordinary Council Meeting
Wednesday, 25 May 2022

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Wednesday, 25 May 2022**

Time: **9.00am**

Location: **Warren Truss Chamber**
45 Glendon Street
Kingaroy

Mark Pitt PSM

Chief Executive Officer

In accordance with the *Local Government Regulation 2012,* please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 27 APRIL 2022

File Number: **25/5/2022**

Author: **Executive Assistant**

Authoriser: **Chief Executive Officer**

OFFICER'S RECOMMENDATION

1. That the Minutes of the Council Meeting held on 27 April 2022 be received and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Council Meeting held on 27 April 2022

SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Wednesday, 27 April 2022

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MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 27 APRIL 2022 AT 9.00AM

PRESENT: **Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Kathy Duff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen

Council Officers:

Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Tim Low (Acting General Manager Infrastructure), Leanne Petersen (Manager Property), Carolyn Knudsen (Manager Corporate Services), Joanne Newbery (Communications Officer), James Darcy (Manager Infrastructure Planning), Kevin Searle (Manager Works), Michael Lisle (Acting Manager Planning and Environment), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Chief Executive Officer, Mark Pitt.

3 PRAYERS

A representative of Kingaroy District Ministers Association, Jordan Bennett offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I, Cr Gavin Jones inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 19.2 - Regional Roads and Technical Group Forward Program.** The nature of my interest is as follows:

This declarable conflict of interest arises as I am a Director of a company that owns the Maidenwell Hotel on the interesection of Kingaroy Cooyar Road and Bunya Mountains Road. The company has had the Hotel leased out since 2016..

This matter has previously been resolved at the Infrastructure Standing Committee Meeting on 3 March 2021 – Committee Resolution Number 2021/41

I, Cr Gavin Jones inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 11.2 - Update on the Project Development for Tanduringie Creek Bridge on Kingaroy Cooyar Road** The nature of my interest is as follows:

This declarable conflict of interest arises as I am a Director of a company that owns the Maidenwell Hotel on the interesection of Kingaroy Cooyar Road and Bunya Mountains Road. The company has had the Hotel leased out since 2016. The roadworks to the Tanduringie Creek Bridge to be discussed is approximately 7 km to south west from the hotel. The bridge has need for the improvement for public user safety which the full council has advocated for.

This matter was resolved at the Infrastructure Standing Committee Meeting on 6 April 2022 – Committee Resolution Number 2022/148.

In accordance with Section150EW of the *Local Government Act 2009*, Mayor Brett Otto queried whether Cr Jones did in fact have a Declarable Conflict of Interest in **Item 19.2 - Regional Roads and Technical Group Forward Program** given today's discussion may involve budget delibiertaions.

Acting Chief Executive Officer advised that as the matter had been previously considered by Council, that unless further information or changes relevant to Council's previous decision exist, than Council's previous decision on the matter would stand.

Noting Section150ET (4) of the *Local Government Act 2009*

(4) A decision about a councillor under section 150ER or 150ES for a matter applies in relation to the councillor for participating in the decision, and all subsequent decisions, about the matter.

Cr Jones confirmed no change of circumstances exist in this matter.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 15.8 - Bunya Mountains Community Association Inc. request for support.**

The nature of my interest is as follows:

This declarable conflict of interest arises due to owning a freehold property on the Bunya Mountains and I am a member of the Bunya Mountains Community Association.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Cr Schumacher advised she is a member of the Kingaroy Chamber Commerce Inc. **Item 15.1 Kingaroy Chamber of Commerce and Industry Request for Extension of Lease.** It was noted by the meeting that the following matter, by themselves, is not a conflict of interest:

- being a member or patron of a community group or sporting club as long as you are not an office holder or board member.

In accordance with Section150EW of the *Local Government Act 2009*, Mayor Brett Otto queried whether Cr Schumacher did in fact have a Declarable Conflict of Interest in **Item 19.2 - Regional Roads and Technical Group Forward Program** as she has indicated she owned a freehold property at the Bunya Mountains.

Cr Kirstie Schumacher indicated she did not stand to gain a benefit or suffer a loss in relation to the matter that is no greater than the benefit or loss that a significant proportion of persons in the local government area stand to gain or lose.

However Cr Kirstie Schumacher indicated she would voluntarily comply with this chapter in relation to the personal interests of the councillor and have the matter dealt with as a declarable conflict of interest;

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **item 19.2 Regional Roads and Technical Group Forward Program** The nature of my interest is as follows:

This declarable conflict of interest arises due to owning a freehold property on the Bunya Mountains

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

Attendance:
At 9:16 am, Cr Kirstie Schumacher left the meeting.

DECLARATION OF INTEREST - STAY IN MEETING

RESOLUTION 2022/462

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Council resolve that Cr Schumacher has a declarable conflict of interest in the matter item 19.2 Regional Roads and Technical Group Forward Program and notwithstanding the conflict, Cr Schumacher may participate in the matter, discuss and vote upon it, accepting that Cr Schumacher has no greater benefit or loss to a significant proportion of others in the community.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:
At 9:27am, Cr Kirstie Schumacher returned to the meeting.

In accordance with Section150EW of the *Local Government Act 2009*, Cr Scott Henschen queried whether Cr Duff had a Conflict of Interest in **Item 15.1 Kingaroy Chamber of Commerce and Industry Request for Extension of Lease.** as she leases a property/office space in the area.

I, Cr Brett Otto inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **item 19.1 Kingaroy Transformation Project Cost Review** The nature of my interest is as follows:

This declarable conflict of interest arises because I am the Director of a Company which owns an accounting practice that leases a premises in the Kingaroy Central Business District.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Brett Otto inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 15.1 Kingaroy Chamber of Commerce and Industry Request for Extension of Lease.** The nature of my interest is as follows:

This declarable conflict of interest arises because I am the Director of a Company which owns an accounting practice adjoining the street leading to the said premises.

This matter was resolved at the Community Standing Committee Meeting on 13 April 2022 – Committee Resolution Number 2022/263. However Mayor, Brett Otto indicated he noted a change in circumstances in that Cr Kathy Duff does sublet a room from his firm and he would voluntarily leave the meeting and allow Council to consider the Conflict of Interest.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **item 19.1 Kingaroy Transformation Project Cost Review** The nature of my interest is as follows:

This declarable conflict of interest arises as I am now subletting office space in a premises in the Kingaroy Central Business District

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item **Item 15.1 Kingaroy Chamber of Commerce and Industry Request for Extension of Lease.** The nature of my interest is as follows:

This declarable conflict of interest arises because as I am now subletting office space in a premises adjoining the street leading to the said premises

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

Attendance:
At 9:36am, Cr Kathy Duff left the meeting.
At 9:36am, Cr Brett Otto left the meeting.
Deputy Mayor Gavin Jones took the chair.

At 9:40am, Communications Officer Joanne Newbery left the meeting.
At 9:40am, Communications Officer Joanne Newvery returned to the meeting.

DECLARATION OF INTEREST - STAY IN MEETING

RESOLUTION 2022/464

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That Council resolve that Cr Brett Otto has a declarable conflict of interest in the matter – item 15.1 Kingaroy Chamber of Commerce and Industry Request for Extension of Lease and notwithstanding

the conflict, Cr Brett Otto may participate in the matter, discuss and vote upon it, accepting that Cr Otto has no greater benefit or loss to a significant proportion of others in the community.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 4/0

Attendance:
At 9:49am, Manager Corporate Services Carolyn Knudsen left the meeting.

DECLARATION OF INTEREST - STAY IN MEETING

RESOLUTION 2022/465

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That Council resolve that Cr Kathy Duff has a declarable conflict of interest in the matter – item 15.1 Kingaroy Chamber of Commerce and Industry Request for Extension of Lease and notwithstanding the conflict, Cr Kathy Duff may participate in the matter, discuss and vote upon it, accepting that Cr Duff has no greater benefit or loss to a significant proportion of others in the community.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 4/0

Attendance:
At 9:52am, Communications Officer Joanne Newbery left the meeting.

DECLARATION OF INTEREST - STAY IN MEETING

RESOLUTION 2022/466

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That Council resolve that Cr Kathy Duff has a declarable conflict of interest in the matter item 19.1 Kingaroy Transformation Project Cost Review and notwithstanding the conflict, Cr Kathy Duff may participate in the matter, discuss and vote upon it, accepting that Cr Duff has no greater benefit or loss to a significant proportion of others in the community.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 4/0

Attendance:
At 9:54am, Communications Officer Joanne Newbery returned to the meeting.
At 9:55am, Manager Corporate Services Carolyn Knudsen returned to the meeting.

DECLARATION OF INTEREST - STAY IN MEETING

RESOLUTION 2022/467

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That Council resolve that Cr Brett Otto has a declarable conflict of interest in the matter item 19.1 Kingaroy Transformation Project Cost Review and notwithstanding the conflict, Cr Brett Otto may participate in the matter, discuss and vote upon it, accepting that Cr Brett Otto has no greater benefit or loss to a significant proportion of others in the community.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 4/0

Attendance:
At 9:58am, Cr Brett Otto returned to the meeting and resumed the chair.
At 9:58am, Cr Kathy Duff returned to the meeting.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in relation to **Item 15.4 Proston Showground - Realignment of Boundaries.**

The nature of my interest is as follows:

This declarable conflict of interest arises as I hold an executive position on the Proston Sports Reserve Advisory Committee which considers matters in relation to use and operation of the Proston Show Grounds and associated reserves.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

6 DEPUTATIONS/PETITIONS

At 9:59am, Moya Hayden addressed the Council and presented the petition for the Birt Road Bitumen Road Seal Construction.

6.1 PETITION - BIRT RD BITUMEN ROAD SEAL CONSTRUCTION

RESOLUTION 2022/468

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 23 MARCH 2022

RESOLUTION 2022/469

Moved: Cr Kathy Duff
Seconded: Cr Gavin Jones

That the Minutes of the Council Meeting held on 23 March 2022 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

8 BUSINESS OUTSTANDING

Attendance:
At 10:06am, Communications Officer Joanne Newbery left the meeting.
At 10:07am, Communications Officer Joanne Newbery returned to the meeting.

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2022/470

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

9 NOTICES OF MOTION

9.1 NOTICE OF MOTION - DONATING REPLACED MOWERS TO COMMUNITY GROUPS

RESOLUTION 2022/471

Moved: Cr Kirstie Schumacher
Seconded: Cr Kathy Duff

That the mowers being replaced in the 2021-2022 budget be offered by way of donation to local community groups that are:

- An incorporated association that is a not for profit;
- Located within the South Burnett LGA;
- Provide a local community benefit,

through an expression of interest with priority given to those groups maintaining or offering to maintain a council or council-controlled land asset and with clarification that responsibility for insurance and all ongoing costs will rest with the recipients organisations taking ownership of the mowers.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

ADJOURN MORNING TEA

RESOLUTION 2022/472

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

RESUME MEETING

RESOLUTION 2022/473

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That the meeting resume at 10:40am.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 10:40am, Acting Manager Planning and Environment Michael Lisle entered the meeting.

10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT

10.1 CONFIRMING ATTENDANCE AT THE 126TH LOCAL GOVERNMENT ASSOCIATION QUEENSLAND (LGAQ) ANNUAL CONFERENCE IN CAIRNS 17-19 OCTOBER 2022 AND LGAQ CIVIC LEADERS SUMMIT 29-30 JUNE 2022

RESOLUTION 2022/474

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

1. That Mayor Otto and Deputy Mayor Jones attend the 2022 LGAQ Conference as delegates, and the following councillors attend as observers:

   Cr Henschen attend as an observer and the newly elected Division one Councillor be provided the opportunity to attend as an observer with CEO Mark Pitt in attendance.

   Each councillor appointed as a delegate be allocated one vote each.

2. That Mayor Otto and Cr Schumacher attend the 2022 LGAQ Civic Leaders Summit as delegates with CEO Mark Pitt in attendance.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

10.2 ANNUAL OPERATIONAL PLAN 2021/2022 IMPLEMENTATION PROGRESS REPORT FOR THE PERIOD ENDING 31 MARCH 2022

RESOLUTION 2022/475

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That the South Burnett Regional Council Annual Operational Plan 2021/2022 Implementation Progress Report for the period 1 July 2021 to 31 March 2022 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

10.2.1 PROSTON POOL

A report to be brought back to the May Community Standing Committee Meeting detailing the application conditions and process for the Proston Pool.

10.2.2 KUMBIA CBD STREETSCAPE

An update to be brought back to the May Infrastructure Standing Committee Meeting on the expected timeline for completion of Kumbia CBD streetscape.

10.3 ADMINISTRATIVE AMENDMENTS TO COUNCIL POLICY AND ASSOCIATED DOCUMENTS - ORGANISATION STRUCTURE CHANGE

RESOLUTION 2022/476

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That South Burnett Regional Council endorse administrative amendments to be made within Council's Policy Governance Framework and associated documents, reflective of the change to the organisation structure.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

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10.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL TECHNOLOGY PUBLIC ACCESS POLICY - STRATEGIC019

RESOLUTION 2022/477

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That the South Burnett Regional Council Technology Public Access Policy – Strategic019 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 11:04am, Manager Works Kevin Searle entered the meeting.

10.5 MONTHLY FINANCIAL INFORMATION

RESOLUTION 2022/478

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st March 2022 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

10.6 SBRC 2122-12 BULK WATER TREATMENT CHEMICALS

RESOLUTION 2022/479

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That Contract SBRC 2122-12 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

11 PORTFOLIO – ROADS & DRAINAGE

Attendance:
At 11:14am, Manager Infrastructure Planning James Darcy entered the meeting.
At 11:20am, Cr Danita Potter left the meeting.
At 11:21am, Cr Danita Potter returned to the meeting.

11.1 CONSIDERATION OF ACCEPTING PROPERTY ACCESS ON KINGAROY COOYAR ROAD TARONG SERVICING LOTS 3 - 7 RP178853 AS A COUNCIL ROAD ASSET

MOTION

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. Considers accepting the "service road" providing access to Lots 3, 4, 5, 6 and 7 RP178853 Kingaroy Cooyar Road, Tarong as a Council asset and adds the asset to Council's Road Register;
2. Considers accepting maintenance liability of the "service road", and provides written advice to impacted landholders; and
3. Considers any capital improvements required as part of its annual capital budget considerations

RESOLUTION 2022/480

Moved: Cr Kirstie Schumacher
Seconded: Cr Gavin Jones

Procedural Motion

That the matter lay on the table until the Infrastructure Standing Committee Meeting on 4 May 2022.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

11.2 UPDATE ON THE PROJECT DEVELOPMENT FOR TANDURINGIE CREEK BRIDGE ON KINGAROY COOYAR ROAD

RESOLUTION 2022/481

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That the Mayor works with the portfolio Councillor and our Local Member to advocate to the Minister for Transports and Main Roads as to safety issues on Tanduringie Bridge with a view in the first instance to improving road safety signage and to advance to detailed design as a matter of priority inconsideration of road safety issues.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

11.3 KINGAROY ROUNDABOUT COST BENEFIT ANALYSIS OF ROUNDABOUT UPGRADE PROGRAM

RESOLUTION 2022/482

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That South Burnett Regional Council notes the report provided to assist Council in making future decisions regarding roundabout and median infrastructure with a strategic focus throughout the region and consider nominating an annual allocation to progressively renew roundabout and median infrastructure as part of the 22/23 capital works deliberation.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 11:38am, Manager Corporate Services Carolyn Knudsen left the meeting.

At 11:40am, Michael Lisle left the meeting.

At 11:40am, Manager Corporate Services Carolyn Knudsen returned to the meeting.

11.4 OPTIONS FOR DUST SUPRESSION ON LANIGAN ROAD GLAN DEVON

RESOLUTION 2022/483

Moved: Cr Kirstie Schumacher
Seconded: Cr Kathy Duff

That South Burnett Regional Council develop as part of its operational plan in 22/23 a dust sealing policy.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 11:44am, Acting Manager Planning and Environment Michael Lisle returned to the meeting.
At 11:47am, Manager Corporate Services Carolyn Knudsen left the meeting.
At 11:52am, Manager Corporate Services Carolyn Knudsen returned to the meeting.
At 11:54am, Cr Gavin Jones left the meeting.
At 11:56am, Cr Gavin Jones returned to the meeting.

11.5 APPLICATION FOR FUNDING UNDER THE RESOURCES COMMUNITY INFRASTRUCTURE FUND - ROUND 2

RESOLUTION 2022/484

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That South Burnett Regional Council nominate the Kingaroy Mental Health and Youth Hub for funding under the Resources Community Infrastructure Fund – Round 2 – major infrastructure projects stream.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 5/1

11.6 BRIDGES RENEWAL PROGRAM

RESOLUTION 2022/485

Moved: Cr Gavin Jones
Seconded: Cr Kathy Duff

That South Burnett Regional Council submit the following project for the Bridges Renewal Program:
- Home Creek Loop Road

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

12.1 HOUSING & HOMELESSNESS FORUM 22 JULY 2022

RESOLUTION 2022/486

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the South Burnett Regional Council support the South Burnett Housing Forum Working Group by way of Hall hire and insurance for the Housing and Homelessness Forum to be held in the Kingaroy Town Hall on Friday 22nd July 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

13.1 MATERIAL CHANGE OF USE APPLICATION FOR EXPANSION OF AN EXISTING PIGGERY TO 57,000SPU AND ASSOCIATED INFRASTRUCTURE AT 536 & 592 MORGANS ROAD WINDERA AND OTHER PROPERTIES - LOT 202 SP 251979 LOT 203 SP 251979 LOT 49 MZ 555 - APPLICANT: JAMZ & CO INVESTMENTS PTY LTD - MCU21/0017

OFFICER'S RECOMMENDATION

That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co Investments Pty Ltd – MCU21/0017 subject to the following conditions:

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision	Date
Site Plan	Agricultural Development Services Australia	WPC-003	A	22/11/21
Bushfire Management Report	Range Environmental Consultants	J000738	1	10/12/21
Proposed Piggery Expansion – 592	UDP	FSA-0002-SK02	1	15/12/16

Morgans Road Windera Concept Plan 2 Kratzmanns Rd Causeway				

GEN2. The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.

Timing: To be maintained at all times.

GEN3. The development must be completed generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval.

GEN4. Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein.

GEN5. The approved development is for an expansion of Intensive Animal Industry (Piggery) for an additional 28,500 SPU.

GEN6. Maintain outdoor lighting to comply with *AS4282 – 1997 "Control of Obstructive Effects of Outdoor Lighting".* Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjoining residential premises.

Timing: At all times.

GEN7. No materials, equipment or structures are to be stored or placed within the area of the mapped waterways and drainage lines adjoining the development footprint at any time and in accordance with the approved site plan.

GEN8. Carry out the development in accordance with section 6 and 7 of the Bushfire Management Report with reference J000738 and dated 10/12/2021.

GEN9. Submit a Wastewater Management Plan (WMP) prepared by a suitably qualified person that addresses the following:

- Wastewater type
- Climatic conditions
- Water quality objectives
- Best-practice environmental management.

The WMP must demonstrate that the wastewater is managed in accordance with a waste management hierarchy that:

- Avoids wastewater discharge to waterways; or
- Minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.

Timing: Prior to commencement of use.

GEN10. Provide and maintain adequate signage onsite identifying emergency evacuation routes.

FUTHER PERMITS REQUIRED

GEN11. The development herein approved may not start until the following development permits have been issued and complied with as required:

- Development Permit for Building Works;
- Permit for Plumbing and Drainage Work;
- Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

GEN12. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the approved plans, subject to and modified by any conditions of this approval.

APPROVED USE

GEN13. The approved use of the premises is for an Intensive animal industry (piggery expansion 28,500 to 57,000spu).

ADMIN

ADM1. All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.

ADM2. All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of use, unless otherwise stated.

ADM3. Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

ADM4. All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, roadworks and accesses.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

ENG5. Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.

MAINTENANCE

ENG6. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.

ENG7. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG8. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG9. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

ENG10. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:

a) air quality management;
b) noise and vibration management;
c) storm water quality management;
d) erosion and sediment management;
e) vegetation management;
f) waste management;
g) complaint management;
h) community awareness;
i) preparation of site work plans;
j) workers' car parking arrangements; and
k) traffic control during works.

Timing: Prior to commencement of works.

ENG11. Implement the approved Construction Management Plan at all times during construction of the development.

ENG12. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

ENG13. Submit to Council for approval, a Stormwater Management Report (including drawings), prepared by an RPEQ, covering:

1) Stormwater diversion drains being suitably sized to accommodate runoff from the sheds and associated areas. Diversion drain outlets shall be clear of any Effluent Disposal Area, and shall not drain to a road reserve;
2) If proposed, how overland stormwater, including from upstream catchments, will be managed to avoid contamination with water from the piggery site/operations;
3) That all downstream properties, including road reserves will be protected from stormwater 'nuisance', from increased discharge rates, increased velocity, and concentration. Identify measures to be implemented to achieve 'no nuisance' if required.

Comment: The Stormwater information previously provided was not considered to adequately address Councils queries, and further information is sought.

ENG14. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows, or create a nuisance, on other properties.

WATER SUPPLY

ENG15. Provide a potable water supply to meet the needs of the development for staff and visitors.

ON-SITE WASTEWATER DISPOSAL

ENG16. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547 and the Queensland Plumbing and Wastewater Code.

ENG17. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

WASTE AND ODOUR MANAGEMENT

ENG18. Provide solid and liquid waste management in accordance with AgDSA Development Assessment Report Rev A, dated 13/9/21.

ENG19. In the event that bonafide complaints are received by Council in relation to odour emissions produced from the site, and the use is not being carried out in accordance with the conditions of this approval, including the management strategies set out in the AgDSA Development Assessment Report Rev A, dated 13/9/21 report, Council reserves the right to require the applicant to re-assess waste and odour management procedures already in place. In this instance, the applicant may be required to undertake a further assessment on waste and odour management through a third party and implement any recommendations by a date agreed by the Council.

TRADE WASTE DISPOSAL (WASH DOWN BAY)

ENG20. The business must ensure that:

a) maintenance and cleaning of equipment (including vehicles and plant) are carried out in Wash Down Bays, or an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water course or onto unsealed ground;
b) any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water course; and
c) incidental rainfall and overland flow of stormwater do not contact contaminants (for example, areas with contaminants should be roofed or protected by diversion drains).

ENG21. Spillage of all chemicals and other liquid contaminants must be contained within an on-site containment system and controlled in a manner that prevents environmental harm.

ENG22. Where regulated waste is removed from the premises, records must be kept of the following:

a) the date, quantity and type of waste removed;
b) the name of the waste transporter and/or disposal operator who removed the waste; and
c) the intended treatment/disposal destination of the waste.

HAZARDOUS CHEMICAL & FUEL STORAGE

ENG23. Ensure that all hazardous chemicals are stored and handled in accordance to the Work Health and Safety Act 2011

ENG24. Diesel is to be stored and handled in accordance with Australian Standard1940-2004 - The storage and handling of flammable and combustible liquids.

PARKING AND ACCESS - GENERAL

ENG25. Provide a sufficient number of carparks to meet the demands of the development.

ENG26. Design and construct all driveway and parking areas to provide a dust suppressive gravel.

ENG27. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

VEHICLE ACCESS - TURNOUT

ENG28. Design and construct vehicle turnouts in accordance with Council's Standard Drawing No. 00049 Rev B.

ROADWORKS AND PEDESTRIAN SAFETY

ENG29. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

TRANSPORT ROUTE

ENG30. All heavy vehicles traveling to/from the development shall use the following route, and vice versa:

- Kratzmanns Rd from the Murgon-Gayndah Rd to Morgans Rd;
- Morgans Rd from the intersection with Kratzmanns Rd, through to the site access at 592 Morgans Rd, Windera.
- Mcantee Rd between the proposed site accesses shown on AgDSA Drawing No A001.2 Rev A, and A002.1 Rev A. Using any other part of Mcantee Rd in not permitted.

B-DOUBLE ROUTE

ENG31. No part of the Transport Route is permitted for use by B-Doubles, and shall not be used by B-Doubles, unless an approval for the route to be used by multi-combination vehicles is obtained from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more information: https://www.nhvr.gov.au/road-access/access-management/applications-and-forms. Any future approval may be conditioned with further road upgrade requirements.

ROAD UPGRADING

ENG32. The applicant shall undertake the following road upgrades:

1) Windera Ck causeway and approaches:
   a) Widen the pavement on the approaches to the Windera Ck causeway to enable safe passing of the largest expected vehicle between Ch1.56km to Ch1.99km (approximately);
   b) Installation of a ‘Give Way’ sign and line marking on the westbound approach of the causeway, ensuring that appropriate sight distance requirements are achieved;
   c) Remove vegetation to improve sight distance as generally shown in RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-2.
2) Upgrade the intersection of Morgans Rd and Kratzmanns Rd generally in accordance with RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-3. The intersection shall accommodate the turning movements of the largest expected vehicle, including pavement widening and bitumen sealing. Trees and vegetation on Morgans Rd and Kratzmann’s Rd shall be removed to achieve sight distance requirements.
3) The vertical curves on Morgans Road at approximately 200m, and 700 - 800m, north of the Kratzmanns Rd intersection shall be widened to a 7m bitumen seal

on an 8m pavement formation (including tapers and linemarking), where Stopping Sight Distance is not available.

4) Vegetation on the inside of the Kratzmanns Rd intersection shall be cleared to improve sight distance.
5) Upgrade Mcantees Road, between the two proposed access points to McAntees Rd for Lot 202 SP251979 and Lot 49 MZ555, to the following standard:
    a) 7m bitumen seal on an 8m pavement formation;
    b) Upgrades to the vertical and horizontal alignment to Austroads requirements;
    c) Widening to accommodate the manoeuvring of the largest expected vehicle where necessary.
    d) Drainage structures, and improvements to minimise erosion risk.

Timing: Prior to Commencement of Use

ELECTRICITY AND TELECOMMUNICATION

ENG33. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

ENG34. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m3, requires an Operational Work application.

ENG35. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EARTHWORKS - RETAINING STRUCTURES AND BATTERS

ENG36. Ensure retaining walls and earthworks batters designs do not adversely affect adjoining properties or services within the vicinity.

ENG37. Ensure batters do not exceed a maximum slope of 25% (1 in 4).

ENG38. Contain any batters wholly within the proposed development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).

ENG39. Design and construct all retaining walls and associated footings in accordance with AS4678 Earth Retaining Structures and without encroachment onto adjoining properties or public land.

EARTHWORKS

ENG40. Submit to Council, detailed engineering drawings and information with the Operational Work application including, but not limited to the following:
    a) long and cross sections of proposed cut/fill and retaining walls as applicable;
    b) existing and proposed surface levels;
    c) proposed drainage works to accommodate existing overland flows;
    d) proposed haulage route(s) that will be used; and
    e) details identifying the source/disposal site(s) for material imported/exported. The site(s) must have a current development approval enabling them to export/accept any material.

ENG41. Obtain Council approval for the haulage truck sizes and the final haul route(s) prior to commencement of any approved works.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG42. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG43. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of six (6) years, the approval will lapse.

ADV2. The general environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance cause by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the premises during all stages of the development, including earthworks, construction and operation.

ADV3. Where dangerous goods are stored on site, compliance with *Queensland Work Health and Safety Act 2011* is required at all times.

ADV4. The Department of Agriculture and Fisheries issued an Environmental Authority (Permit Number: 2021-28) pursuant to the *Environmental Protection Act 1994* that takes effect once the development application is approved (See Attachment A).

ADV5. This approval includes a concurrence agency response with conditions from the Department of State Development, Infrastructure, Local Government and Planning – Reference: 2109-24865 SRA and dated 14 December 2021.

ADV6. All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsip.qld.gov.au.

ADV7. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

ADV8. The *Biosecurity Act 2014* includes a general biosecurity obligation on persons to prevent or minimise the impact of biosecurity risks.

ADV9. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV10. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

RESOLUTION 2022/487

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

Procedural Motion

That the matter lay on the table.

In Favour: Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen

Against: Cr Gavin Jones and Cr Kirstie Schumacher

CARRIED 4/2

13.2 COMMITTMENT FROM QUEENSLAND GOVERNMENT FOR A FUNDED AND EFFECTIVE TREATMENT PROGRAM FOR PARTHENIUM WEED

RESOLUTION 2022/488

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That South Burnett Regional Council work with Cherbourg Council, our Local State Member of Parliament and industry stakeholder working group to actively engage with the relevant Queensland Government Minister as to the significant detriment parthenium weed is causing and will continue to cause to agriculture within our region with a view to gaining a commitment from the Queensland Government to an appropriate funded and effective treatment program in advance of Spring 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

13.3 COMBUSTIBLE CLADDING - QUEENSLAND BUILDING AND CONSTRUCTION COMMISSION REQUEST FOR AUTHORITY TO PROSECUTE

RESOLUTION 2022/489

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That South Burnett Regional Council approve authorisation for the QBCC to prosecute offences committed under s16X(1) of the *Building Regulations* 2006.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

Nil

15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

Attendance:
At 12:03pm, Communications Officer Joanne Newbery left the meeting.
At 12:07pm, Communications Officer Joanne Newbery returned to the meeting.

15.1 KINGAROY CHAMBER OF COMMERCE AND INDUSTRY REQUEST FOR EXTENSION OF LEASE

RESOLUTION 2022/490

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

1. That South Burnett Regional Council, in accordance with S236(1)(b)(ii) of the Local Government Regulation 2012, enter into a lease with Kingaroy Chamber of Commerce and Industry for 195 Kingaroy Street, Kingaroy (being Lot 1 on RP1333329) for a term of 24 months commencing on 1 September 2023.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease between Council and KCCI on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

Attendance:
At 12:09pm, Acting Manager Planning and Environment Michael Lisle left the meeting.
At 12:10pm, Manager Infrastructure Planning James Darcy left the meeting.

15.2 RINGSFIELD HOUSE

RESOLUTION 2022/491

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

1. That Ringsfield House be available for hire by the Nanango Reunion for Past & Present Residents Committee through NATDA on 11 March 2023 for the purpose of Back to Nanango Reunion.

2. That Council officers progress the request from U3A South Burnett (auspiced by U3A Dalby) to lease a single office space at Ringsfield House for the initial period of 6 months and during this time ensure that U3A are given the opportunity to engage with the Advisory Committee.

3. That Council progress as a matter of priority the establishment of the Advisory Committee as previously resolved and incorporate community information sessions involving Councillors and staff as part of the engagement process.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

15.3 LICENCE TO OCCUPY - BLACKBUTT AND DISTRICT PONY CLUB INC

RESOLUTION 2022/493

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That;

1. That South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012* section 236 (1)(b)(ii) applies to Council for the disposal by way of grant of a lease to the valuable non-current asset which is the land comprising part of 0 Crumpton Drive Blackbutt, RPD: Lot 87 on SP102660, to the Blackbutt and District Pony Club, a community organisation, other than by way of tender or auction, for a term of 5 years commencing at 14 May 2022 on terms agreed between Council and the Blackbutt and District Pony Club Inc.

2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease between Council and the Blackbutt and District Pony Club Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 12:13pm, Cr Kathy Duff declared a conflict of interst (*recorded in Section 5)* and left the meeting.

At 12:15pm, Acting Manager Environment and Planning Michael Lisle returned to the meeting.

15.4 PROSTON SHOWGROUND - REALIGNMENT OF BOUNDARIES

RESOLUTION 2022/494

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Consent to apply for Trusteeship of Lot 1 SP269740;
2. Consent to apply for approval from the Department of Resources for the realignment of boundaries of Lot 43 on BO410, Lot 61 on BO425, Lot 67 on P697 and Lot 1 SP269740 and request the new community purpose to be Showgrounds and Recreation;
3. Investigate the land tenure options for the remaining land of Lot 43 on BO410, Lot 61 on BO425, Lot 67 on P697 and Lot 1 SP269740 and bring a report back to Council; and
4. Seek a Departmental estimate to freehold Lot 79 on BO600

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:
At 12:16 pm, Cr Kathy Duff returned to the meeting.
At 12:17pm, Manager Infrastructure Planning James Darcy returned to the meeting.

15.5 LEOPARD COURT KINGAROY - STREET TREE COMPLAINT

RESOLUTION 2022/495

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

1. That the Arborist report dated 29 March 2022 be received and noted; and

2. That Council adopt Option 3 – remove (Leopard Trees no. 1, 2 and 5) on the Arborist report dated 29 March 2022 as the preferred option and that works be conducted as soon as reasonably practible.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 12:21pm, Acting General Manager Infrastructure Tim Low left the meeting.

15.6 CTC LAND TRANSFER

RESOLUTION 2022/496

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That in accordance with *Local Government Act 2009* (the Act), Section 257, to delegate to the Chief Executive Officer of Council, the power under section 262(3) of the Act, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the land and building assets to the community organisation, South Burnett CTC for future consideration and/or approval by Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 12:22pm, Acting General Manager Infrastructure Tim Low returned to the meeting.

15.7 REALIGNMENT OF RESERVE BOUNDARY - LOT 212 ON FY2647 KNOWN AS NANANGO NETBALL COURTS

RESOLUTION 2022/497

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That a short-term Trustee Permit be offered to the Nanango Netball Association Inc.

(a) For a term of twelve (12) months

(b) For $75.00 (plus GST) per annum

(c) On the condition that the Nanango Netball Association Inc. enter into a new Trustee Lease for Lot 212 on FY2647

2. A portion of Lot 212 on FY2647 be excised for the addition to the Nanango Cemetery located on the neighbouring Lot 213 on FY 2647.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 12:23 pm, Cr Kirstie Schumacher left the meeting.

15.8 BUNYA MOUNTAINS COMMUNITY ASSOCIATION INC REQUEST FOR SUPPORT.

RESOLUTION 2022/498

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

1. That South Burnett Regional Council supports the Bunya Mountains Community Association Inc. to undertake a feasibility study of their preferred location to develop a Bunya Mountains Community Centre located within the Western Downs Regional Council local government.

2. That South Burnett Regional Council supports the involvement of Council officers to liaise with officers of Western Downs Council and the Bunya Mountains Community Associated to assist with identifying the requirements of the feasibility study and define the scope of works.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:
At 12:25pm, Acting General Manager Infrastructure Tim Low left the meeting.
At 12:25pm, Cr Kirstie Schumacher returned to the meeting.
At 12:26pm, Acting General Manager Infrastructure Tim Low returned to the meeting.

15.9 COUNCIL LAND INVESTIGATIONS - PROPOSED DIVESTMENT OF LAND ASSETS - HIVESVILLE AND WONDAI

RESOLUTION 2022/499

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That South Burnett Regional Council offer for sale on the open market by way of tender:

- Lot 89 on RP203393 – 9 Barr Street, Hivesville, and
- Lot 36 on SP190438 – 54-56 Burrows Street, Wondai

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

15.10 TRUSTEE LEASE - WONDAI CATTLE FACILITY

RESOLUTION 2022/500

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. Enter into a Trustee lease between South Burnett Regional Council and Delaven Enterprises Pty Ltd for Lot 257 FY2788 and part of Lot 250 on SP103905 being area described as Lease area B on SP333008.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

15.11 SBRCQ 21/22-26 - CLEANING CONTRACTS - PUBLIC CONVENIENCES

RESOLUTION 2022/501

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

1. That pursuant to section 228 of the *Local Government Regulation 2012*, Council accepts the tender from Restore All Qld, trading as The Cleanman Family Trust for tender SBRCQ 21/22-26 – Cleaning Contracts – Public Conveniences.

2. That the maximum term of the contract be five (5) years, including two (2) further options of twelve months.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

15.12 MURGON PASTORAL, AGRICULTURAL & HORTICULTURAL SOCIETY INC - TRANSFER OWNERSHIP OF ASSET.

RESOLUTION 2022/502

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

1. That for the purposes of the Local Government Regulation 2012, section 236(2), South Burnett Regional Council decides, by resolution, that the exception in the Regulation section 236(1)(b) applies to Council in the disposal of the Building Assets as identified as the old cattle stalls on Lease Area C within Lot 7 on SP217287, other than by tender or auction, to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc, because:
   (a) it is in the public interest to dispose of the Assets without a tender or auction to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc; and
   (b) the disposal is otherwise in accordance with the sound contracting principles.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

ADJOURN LUNCH

RESOLUTION 2022/503

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for lunch and the meeting resume at 1:30pm.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 12:30pm, Manager Works Kevin Searle left the meeting.

RESUME MEETING

RESOLUTION 2022/504

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That the meeting resume at 1:32pm.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 1:33pm, Communications Officer Joanne Newbery returned to the meeting.

15.13 REQUEST TO RENAME THE MURGON SHOWGROUNDS AND RECREATION CENTRE (PCYC)

RESOLUTION 2022/505

Moved: Cr Kathy Duff
Seconded: Cr Gavin Jones

That South Burnett Regional Council:

1. Confirms the current name of the Murgon Showgrounds and Recreation Centre, as the facility is well known as the Murgon PCYC;
2. Acknowledges the significant contribution of former Councillor Dermot Tiernan efforts and commitment to making improvements in the Murgon community as part of the former Murgon Shire Council noting former Councillor Dermot Tiernan is previously acknowledged at the Murgon Library as the 'Dermot Tiernan Memorial Library'

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

16 PORTFOLIO - REGIONAL DEVELOPMENT

16.1 NATIONAL WATER INFRASTRUCTURE DEVELOPMENT FUND (NWIDF) PHASE TWO

RESOLUTION 2022/506

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That South Burnett Regional Council

1. notes the project update report; and
2. approves the project scope extension under the available NWIDF project funding for the following components:
   a) Barlil Weir and West Barambah Weir – Detailed Business Case Funding Application;
   b) Investment Decision Analysis – Gordonbrook Dam Conversion;
   c) Blackbutt Irrigation Project Advancement; and
   d) Regional Sustainability Strategy.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

17 INFORMATION SECTION

17.1 DELEGATED AUTHORITY REPORTS (16 MARCH 2022 TO 31 MARCH 2022)

RESOLUTION 2022/507

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

17.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2022/508

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 1:40pm, Manager Kingaroy Transformation Project Aaron Meehan entered the meeting.
At 1:40pm, Contractor Kingaroy Transformation Project Luke Cadwallader entered the meeting.

18 QUESTIONS ON NOTICE

18.1 QUESTION ON NOTICE

RESOLUTION 2022/509

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That Council receive and note the response to the question on notice raised by Councillor Gavin Jones at the Executive and Finance & Corporate Standing Committee meeting held 16 February 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 1:41pm, Communications Officer Joanne Newbery left the meeting.

19 CONFIDENTIAL SECTION

RESOLUTION 2022/510

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

19.1 Kingaroy Transformation Project Cost Review

This matter is considered to be confidential under Section 254J - c and g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget and negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.2 Regional Roads and Technical Group Forward Program

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.3 Development of Master Plan for 1 Pound Street, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 1:42pm, Manager Infrastructure Planning James Darcy returned to the meeting.
At 1:50pm, Personal Assistant Finance and Corporate Wendy Kruger entered the meeting.
At 1:50pm, Personal Assistant Finance and Corporate Wendy Kruger left the meeting.
At 1:54pm, Manager Corporate Services Carolyn Knudsen left the meeting.
At 1:55pm, Manager Corporate Services Carolyn Knudsen returned to the meeting.
At 2:12pm, Manager Corporate Services Carolyn Knudsen left the meeting.
At 2:15pm, Personal Assistant Finance and Corporate Wendy Kruger entered the meeting.
At 2:15pm, Personal Assistant Finance and Corporate Wendy Kruger left the meeting.
At 2:21pm, Manager Corporate Services Carolyn Knudsen returned to the meeting.
At 2:30pm, Manager Property Leanne Petersen left the meeting.
At 2:49pm, Manager Corporate Services Carolyn Knudsen left the meeting.
At 2:50pm, Manager Property Leanne Petersen returned to the meeting.
At 2:52pm, Manager Corporate Services Carolyn Knudsen returned to the meeting.
At 2:53pm, Manager Infrastructure Planning James Darcy left the meeting.
At 2:55pm, Manager Infrastructure Planning James Darcy returned to the meeting.
At 2:59pm, Executive Assistant Bree Hunt left the meeting.

At 3:01pm, Executive Assistant Bree Hunt returned to the meeting.
At 3:11pm, Cr Brett Otto left the meeting.
At 3:13pm, Acting General Manager Infrastructure Tim Low left the meeting.
At 3:14pm, Acting General Manager Infrastructure Tim Low returned to the meeting.
At 3:15pm, Cr Brett Otto returned to the meeting.
At 3:22pm, Manager Corporate Services Carolyn Knudsen left the meeting.
At 3:30pm, Cr Gavin Jones left the meeting.
At 3:32pm, Cr Gavin Jones returned to the meeting.

RESOLUTION 2022/511

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 3:36pm, Acting Manager Planning and Environment Michael Lisle left the meeting.

19.1 KINGAROY TRANSFORMATION PROJECT COST REVIEW

RESOLUTION 2022/512

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Note the report regarding current impacts of construction industry inflation, wet weather, disaster events and current market considerations regarding the KTP and Officer's advice that the impact could be in the order of $1.5M to $2M;
2. Budget for an additional $900,000 from 22/23 funded transport depreciation with funds to be adjusted and brought forward if necessary if progress on the project continues to accelerate; and
3. Note the change of scope in the report delegate to the Chief Executive Officer to purchase proprietary civil products and amend landscape plans where appropriate.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

19.2 REGIONAL ROADS AND TECHNICAL GROUP FORWARD PROGRAM

RESOLUTION 2022/513

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That South Burnett Regional Council support Transport and Main Roads to adjust the order of current approved TIDS projects within the South Burnett if proposed to the Regional Roads and Technical Group.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

19.3 DEVELOPMENT OF MASTER PLAN FOR 1 POUND STREET, KINGAROY

RESOLUTION 2022/514

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That South Burnett Regional Council:

1. Resolve not to award Tender SBRCQ21/22-71

2. That 1 Pound Street be retained in the interim, pending the outcome of Council's Resources, Community Infrastructure Fund Round 2 grant application.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 5/1

Attendance:
At 3:39pm, Acting Manager Planning and Environment Michael Lisle returned to the meeting.

20 CLOSURE OF MEETING

The Meeting closed at 3:39pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 May 2022.

.....
CHAIRPERSON

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File Number: **25/5/2022**

Author: **Executive Assistant**

Authoriser: **Chief Executive Officer**

PRECIS

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Business Outstanding Table ⇩

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 25 May 2022

Attachment No: 1

Meeting	Subject	Resolution	Notes
Council 28/04/2021	Independent Accounting Analysis	**RESOLUTION 2021/335** Moved: Cr Brett Otto Seconded: Cr Kathy Duff That South Burnett Regional Council work with our Chief Executive Officer to develop a strategy which provides a pathway to surplus by 2023/2024 and that such work commence in July 2021 with a view to finalisation of the strategy by 30 June 2022. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	**21 May 2021 8:54am Pitt PSM, Mark** CEO met with QTC representative and presentation organised for 3 June 2021 with QTC representatives on Budget preparation. **20 Aug 2021 9:02am Pitt PSM, Mark** Expression of interest place for training through collaborative partnership, Queensland Treasury Corporation (QTC), the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) and the University of Queensland (UQ) for a program with a specific purpose to build capability across the local government sector. **15 Oct 2021 4:11pm Pitt PSM, Mark** Contact has been again made with QTC - agreed to meet at LGAQ State Conference to discuss path forward **01 Nov 2021 5:37pm Pitt PSM, Mark** CEO met with Anthony Ottaway from QTC at LGAQ State Conference to discuss proposal and way forward. QTC can assist but also recommended an external resource to help progress report by 30 June 2022. **03 Nov 2021 8:23am Pitt PSM, Mark**

	QTC Education Program is sponsoring the Financial Management for Elected Members Workshop for key priority Councils around QLD - contact made and training sessions in WBBROC area unable to be completed before end of 2021 year - working with QTC to reschedule in Feb. 2022. **01 Dec 2021 5:30pm Pitt PSM, Mark** Advise that a 1 day workshop may be offered in February 2022 - accepted offer and waiting on confirmation **05 Jan 2022 3:07pm Pitt PSM, Mark** 5 January 2022 - contact made with course provider for Financial Management for Elected Members workshop requesting update **21 Feb 2022 11:40am Pitt PSM, Mark** Teleconference to be held 25 February 2022 to progress following matters:, Agenda:, • Welcome & introduction, • Listening and responding to clients' feedback/suggestions based on the documents shared, • Summary of documents/reports for client to provide to UQ by email, • QTC+DSDILGP observers, • Logistics and coordination **23 Mar 2022 5:16pm Pitt PSM, Mark**

Full day training was scheduled for 22 March in Gympie. Due to recent floods QTC postponed the event to 12 May in Gympie.

29 Mar 2022 2:24pm Pitt PSM, Mark

Contacted QTC again to dicuss particiaption in and engage with QTC to undertake the Cost of Service Review through the Business Improvement Programme - awaiting reply

22 Apr 2022 12:49pm Pitt PSM, Mark

Proposal received back from QTC In summary though, the BIP program looks at identifying both process and efficiency improvements. , Process improvements are typically identified through an on-line survey followed up by a facilitated workshop. , Efficiency improvements are identified in 2 key steps, the first being understanding your numbers (income statement only) and then identifying efficiency improvements around services to change, stop or the identification of opportunities to do things differently.

22 Apr 2022 12:50pm Pitt PSM, Mark

			QTC Workshop – DSDILGP Financial Management in Practice for Elected Members - has had date moved to 12 May by QTC - venue moved to Kingaroy - Gympie Regional Council not participating now and will be SBRC Councillors and Senior Staff **18 May 2022 8:08am Pitt PSM, Mark** Completed last Thursday the "Financial Management in Practice for Elected Members" with all councillors in attendance on 12 May 2022., Contact made with QTC to progress the Business Improvement Programme which will be the next stage. Following on from this programme future opportunities with QTC include:, • Budget and forecast review, • Cost of service review, • Business case and financial analysis
Council 26/05/2021	Development of Murgon to Proston to Rail Trail	**RESOLUTION 2021/393** Moved: Cr Roz Frohloff Seconded: Cr Danita Potter That: 1. A Councillor workshop be held to review relevant documentation and formulate an assessment process including consultation plan as required, to assist Council make an informed decision on this matter. 2. the Deputation parties be advised that Council will not be in a position to provide a response until further consideration on this matter has been made.	**20 Jul 2021 11:53am Watt, Mark** A councillor workshop will be convened in the near future, but approx. 1 to 2 months. **23 Aug 2021 5:17pm Watt, Mark** Email to Councillors providing background material and feasibility study. **25 Jan 2022 2:07pm Watt, Mark**

		3. A further report be presented to a future Standing Committee Meeting. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	This matter is pending a Council workshop to discuss the previous report provided to Councillors. Budget limitations may also prevent further progress, particulalrly given recent flood damage to the rail trail network. **07 Feb 2022 2:07pm Watt, Mark** Council may wish to convene a workshop to review the feasibility report and to consider further options.
Council 30/06/2021	Local Law Review	**RESOLVED 2021/405** Report back to first quarter budget review with a cost estimate for the Local Law Review.	**22 Jul 2021 10:20am Patch, Craig** Identifying potential consultants who could undertake this task for Council and obtain quotes from them to report back to Council. **13 Sep 2021 1:40pm Donohue, Kimberley - Reallocation** Action reassigned to Lisle, Michael by Donohue, Kimberley - Re-tasked to Mike as Craig no longer Manager
Council 25/08/2021	Kingaroy Community Garden	**RESOLUTION 2021/106** Moved: Cr Danita Potter Seconded: Cr Scott Henschen That South Burnett Regional Council calls for Expressions of Interests in the Kingaroy Community Garden from community groups and local residents and report back on status of the site to a future Community Standing Committee.	**18 Oct 2021 11:27am Hunter, Michael** Contacted Cr Danita Potter 21/9/2021 as to hold off as had group interested. Cr Potter has not advised of outcome. **18 Oct 2021 11:38am Hunter, Michael**

		In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	Contacted Cr Potter 18/10/21 - actions moving forward is to work with Property Lease Officer Jennifer Pointon to identify community gardnen area/map and costings for water connection. will consult with Cr Potter prior to presenting to Cummunity Standing Committee.
Council 25/08/2021	Application seeking Council Approval for Reprieve from Sale of Land Process	**RESOLUTION 2021/133** Moved: Cr Gavin Jones Seconded: Cr Kirstie Schumacher That Council: 1. Notes that the 'Financial Hardship Policy – Statutory012' is not extended to include Company and Family Trusts; and 2. A Formal Payment Arrangement and 12 months reprieve is not agreed to, and the Sale of Land process continues as per *Part 12* of the *Local Government Regulation 2012*; and 3. Council supports an industry led initiative to develop a programme that links builders to landowners allowing Council to maintain independence in relation to individual developments. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff and Kirstie Schumacher Against: Nil **CARRIED 5/0**	**18 Jan 2022 9:07pm Anderson, Kerri** Will need to look into where this is up to. Intended that sale of land processes will ramp up to the next step in January / February 2022 **21 Jan 2022 8:52am Anderson, Kerri** Property owner has been provided with updated figures for outstanding amounts as per his request. **16 Feb 2022 1:30pm Anderson, Kerri** Property owner has paid 4 lots which have now been removed from the sale of land list for the time being. He is also keeping Council updated on the potential sale of other remaining lots or payment of said lots over the next month.

Council 22/09/2021	Forwarding petition in relation to the changing climate and its effect on the future and requesting Council consider declaring a climate emergency	**RESOLUTION 2021/139** Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter That the Petition be received and referred to the Chief Executive Officer to determine appropriate action and report back to a meeting of Council.. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	**15 Oct 2021 4:03pm Pitt PSM, Mark** Concerned citizens – climate change met with Councillors and Snr Staff at the Community Engagement Day of 11 October 2021. Future meetings planned to progress issues raised. **02 Nov 2021 8:09am Pitt PSM, Mark** General Manager O'May and Cheif Exeuctive Officer met with Suzanne Mungall in regards to recycling options and the possability of a community environment and sustainability reference group. **20 May 2022 7:18am Pitt PSM, Mark** Update report to be presented to June - Exec Finance & Corporate SC -
Council 22/09/2021	Parks and Gardens Master Plan Advisory Committee	**RESOLUTION 2021/172** Moved: Cr Kathy Duff Seconded: Cr Danita Potter 1. That in accordance with section 264 of the *Local Government Regulation 2012,* Council establishes the South Burnett Botanical Advisory Committee; 2. That nominations be called for membership to the South Burnett Botanical Advisory Committee; and 3. That the Draft South Burnett Botanical Advisory Committee Terms of Reference be reviewed and bought back to a future Standing Committee Meeting. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen	**25 Jan 2022 2:13pm Watt, Mark** Update report provided to January Ordinary Meeting on 25/1/22. **19 May 2022 11:13am Watt, Mark** Documents drafted, including public notice. To be released in June following approval.

		Against: Nil **CARRIED 7/0**	
Council 20/10/2021	Council Land Investigations - Proposed Divestment of Land Asset	**RESOLUTION 2021/220** Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council offer for sale on the open market by way of tender: - Lot 41 on RP57676 – 29 Jellicoe Street, Proston; and - Lot 30 on RP36983 – 14 Earl Street, Memerambi. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	**19 Jan 2022 4:47pm Bayntun, Rebecca** Earl Street, Memerambi, offer for sale by tender but no tenders received. , Jellicoe Street, Proston - advice sought re earth mound on road frontage. **17 Feb 2022 4:22pm Bayntun, Rebecca** Advice sought on Jellicoe Street earthworks. **19 May 2022 3:28pm Kemp, Fiona** Advice to be provided by Infrastructure in 3 months time.
Council 24/11/2021	Loans to Community Organisation - Wondai Proston Wolves Rugby League Club Inc	**RESOLUTION 2021/259** Moved: Cr Danita Potter Seconded: Cr Kathy Duff That Council endorse the CEO's approval of a community loan for $30,000 being for the upgrading of lighting over the main oval on the lease area based on the following conditions: 1. The Club is successful in securing the additional funding required for the upgrade 2. The loan being repaid in full within a two (2) year period 3. The loan will be interest free for this repayment period 4. Payments will be made on a quarterly basis 5. A personal guarantee from individuals is provided for the amount of the loan	**01 Dec 2021 8:32am Anderson, Kerri** Community group had letter mailed to them by CEO to advise it was successful as long as the additional funding was obtained. Once we have been advised if the funding was obtained, we will send out further documentation for them to sign with the terms etc and arrange for when payment of loan needs to be done.

		In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	
Council 15/12/2021	Kingaroy Aerodrome Master Plan	**RESOLUTION 2021/314** Moved: Cr Danita Potter Seconded: Cr Roz Frohloff That; 1. South Burnett Regional Council notes the Chief Executive Officer operational decision to establish an Officer position dedicated to the operations of aerodromes and supporting stakeholder engagement for the Masterplan for Kingaroy aerodrome; and 2. considers in future budget discussions the allocation of resources for seeking specific technical advisors for elements of the scope and specification outlined in the invitation to offer for the Masterplan. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	**18 Jan 2022 9:00pm Anderson, Kerri** Have added resolution to budget register to be included in 2022/2023 budgets **04 May 2022 11:12am Anderson, Kerri** Dedicated officer added into 22/23 budget.
Council 25/01/2022	Donation towards the purchase of a Medihood	**RESOLUTION 2022/350** Moved: Cr Gavin Jones Seconded: Cr Danita Potter	

		That donation towards the purchase of a Medihood be taken off the table. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0** **RESOLUTION 2022/351** Moved: Cr Gavin Jones Seconded: Cr Danita Potter That South Burnett Regional Council provide a donation up to $4000 to the Rural Doctors Foundation for the purchase of replacement hoods and battery packs for utilisation within South Burnett Hospitals with a report to be brought back to a future standing committee meeting. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	
Council 25/01/2022	Request from South Burnett Mountain Bike Club for Decomposed Granite from Gordonbrook Mine site	**MOTION** Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff That South Burnett Regional Council provide in kind support in the supply and delivery of 500m3 of decomposed granite from the Gordonbrook Dam mine site for use in the development of the GORDO Mountain Bike Skills Park and Pump Track.	**23 Mar 2022 8:44am Anderson, Kerri** Will be talked about as part of Infrastructure's 22/23 budget deliberations

		RESOLUTION 2022/352 Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That the matter lay on the table and be included in Council's 2022/2023 budget deliberations. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Cr Kirstie Schumacher **CARRIED 6/1**	
Council 23/02/2022	Confirming Councils Attendance ALGA National General Assembly 2022	**RESOLUTION 2022/388** Moved: Cr Brett Otto Seconded: Cr Scott Henschen That the Deputy Mayor, Cr Schumacher and Cr Potter attend the ALGA National General Assembly 2022. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	
Council 23/02/2022	Financial Assistance Grants	**RESOLUTION 2022/391** Moved: Cr Kirstie Schumacher	**29 Mar 2022 2:22pm Pitt PSM, Mark**

		Seconded: Cr Kathy Duff 1. That Council respectfully request that the Local Government Grants Commission defer any decision on the proposed methodology and: • Provide full public disclosure on all impacted Councils; • Undertake an independent review to consider and model the impacts on local government financial sustainability; and • Reverse any allocation reductions until the Commission engages in meaningful consultation with impacted Councils before any final decision is made. 2. The State Government review the operation of the Queensland Government Grants Commission. 3. Support Council's Chief Executive Officer in the formation of a working group involving affected Councils to make representation to the Queensland Government on this matter. 4. Write to the Deputy Premier, with a copy to the Premier, Opposition Leader and Member for Nanango expressing our concern and calling on the State Government to review the method by which the Financial Assistance Grants review was conducted and also the role and operations of the Grants Commission. 5. Meet with Member for Nanango and LGAQ Policy Executive In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	Correspondence sent to all parties 22 March 20222., Participating Councils met by Teams Link in working group 23 March 2022 to progress a combined resolution to ALGA., Meetings being arranged as per point 5 of the resolution
Council 23/02/2022	Application for Funding under the 2022-2024 Local Government Grants & Subsidies Program - Blackbutt Hall	**RESOLUTION 2022/405** Moved: Cr Gavin Jones Seconded: Cr Scott Henschen	

		That South Burnett Regional Council apply for a further grant under the 2022-2024 Local Government Grants and Subsidies Program – capital expenditure project category for the re-roofing of the Blackbutt Hall. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**
Council 23/02/2022	Yarraman Waste Facility	**RESOLUTION 2022/402** Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff That: 1. The response to the question regarding propose Yarraman Waste Facility raised by Councillor Schumacher be received and noted; and 2. Council further investigation be conducted with Toowoomba Regional Council regarding the disposal of waste by residents of the South Burnett region at the proposed new Waste Facility located at Yarraman and a report be brought back to future Standing Committee Meeting. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**

Council 23/03/2022	Petition requesting Wondai Christmas Tree remain in the current position.	**RESOLUTION 2022/418** Moved: Cr Kathy Duff Seconded: Cr Roz Frohloff That the Petition be received and referred to the Chief Executive Officer for further consideration by Council. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**	**20 May 2022 7:21am Pitt PSM, Mark** Consultation undertaken - report to be prepared
Council 23/03/2022	Petition - Hamiliton Road and Muir Drive Gravel Sections	**RESOLUTION 2022/419** Moved: Cr Roz Frohloff Seconded: Cr Danita Potter That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**	**18 May 2022 8:42am Pitt PSM, Mark** Hamilton Road and Muir Drive Gravel Section report to May Ordinary Council meeting
Council 23/03/2022	Petition - Kerb and Channelling - Kurtellen Crescent Kingaroy	**RESOLUTION 2022/420** Moved: Cr Danita Potter Seconded: Cr Roz Frohloff That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.	**18 May 2022 8:42am Pitt PSM, Mark** Kerb and Channelling Kurtellen Crescent report will be presented to the June Infrastructure Standing Committee.

		In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Notice of Motion - Planting Trees for the Queen's Jubilee Program	**RESOLUTION 2022/444** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That South Burnett Regional Council express an interest to be a part of the Planting Trees for The Queen's Jubilee Program by writing and contacting the three Federal MP's The Hon. David Littleproud (Maranoa), The Hon. Ken O'Dowd (Flynn) and The Hon. Llew O'Brien (Wide Bay) from the electorates that cross the South Burnett. That South Burnett Regional Council's Infrastructure and Community Departments work together with interested Councillors to develop a tree-planting program and discuss opportunities for an associated commemorative event and report back to Council with a project proposal. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Business Disability Awards	**RESOLUTION 2022/445** Moved: Cr Danita Potter Seconded: Cr Scott Henschen That South Burnett Regional Council provide in principle support for the establishment of a Business DisABILITY Awards event in the South Burnett and continue to liaise with the event organisers to explore options. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**

Council 23/03/2022	Placement of Shipping Containers on Private Land	**OFFICER'S RECOMMENDATION** South Burnett Regional Council takes a risk-based methodology in developing a policy applying to residential and rural residential use of properties enabling the placement of a shipping container on a property, incorporating the following: • For a period no greater than 180 days before requiring a Development Approval for Building Works and that the policy; • Consideration of an appropriate number of shipping containers (or railway carriage) on the property; • Located in consideration of visibility to road frontage and neighbourhood amenity • Screened by landscaping or a suitable screening structure so not to be visible; • Colour scheme consideration That a draft policy be brought to the July 2022 Communities Standing Committee, including a report on resource implications and relationship to the Planning Scheme. **RESOLUTION 2022/448** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That the item lay on the table until further information is received. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**

Council 23/03/2022	South Burnett Sporting Shooters - Request for land - Shooting Range	**RESOLUTION 2022/450** Moved: Cr Danita Potter Seconded: Cr Roz Frohloff That South Burnett Regional Council continue to liaise with the South Burnett Branch of Shooters Union in relation to identification of a suitable site for the establishment of a shooting range within the region. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**	
Council 23/03/2022	Future use of 32 Walter Road, Kingaroy.	**RESOLUTION 2022/452** Moved: Cr Danita Potter Seconded: Cr Kathy Duff That South Burnett Regional Council continue to progress divestment opportunities for the Reserve for Park, 32 Walter Road, Kingaroy, being Lot 1 on RP852419, particularly to seek advice on the costs associated with divestment, rezoning issues, access and drainage issues as raised in public consultation and a report be brought to the July Community Standing Committee Meeting. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**	**19 May 2022 3:34pm Kemp, Fiona** Being progressed for July meeting
Council 23/03/2022	Future of the Visitor Information Centres	**RESOLUTION 2022/454** Moved: Cr Kathy Duff	

		Seconded: Cr Roz Frohloff That South Burnett Regional Council: 1. Develop a Visitor Service Strategy; 2. Formally request an extension to accreditation relief to 30 June 2022 whilst the operation of the VICs is considered through future budget discussions; 3. Conduct a media campaign to encourage volunteers and alerting the community to the importance of accreditation; and 4. Engage with LTO, visit South Burnett, our RTO, Southern Queensland Country Tourism and Tourism Queensland and request a meeting and round table discussion with Council to address the matters tabled in the report. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**	**30 Mar 2022 11:39am Pitt PSM, Mark** 1. Visitor Service Audit & Review early April and be concluded by 30 June., 2. Email requesting an extension to meet accreditation was sent on 9th March to VISIT QLD's director. Followed up with a phone call and was advised that the National Accreditation Group will meet again next month to decide on a date for VICs to return to normal operating hours. (previous date was postponed due to omicron) Therefore this request is on hold until a date has been finalised., 3. Media Release has been sent to media team 30.3.22, 4. Round table date to be advised. **22 Apr 2022 9:23am Pitt PSM, Mark** Point 1 - desktop review commenced - Enagement with stakeholders - analysis and senario devleopment - on track for 30 June - workshops to be convened during process, Point 2 - VIC accrediation extension to 30 June
Council 23/03/2022	Payment Proposal for Overdue Rates - Various Lots	**RESOLUTION 2022/459** Moved: Cr Danita Potter Seconded: Cr Scott Henschen	**30 Mar 2022 5:32pm Anderson, Kerri** Correspondence emailed to Jim Upton 30.03.2022

		That 1. Council agrees to the payment plan for the 3 lots being privately transferred (Lot 67, 79 & 80) as laid out by the property owner with the following conditions: (a) That the debt be repaid in 36 equal monthly payments starting from when the transfer has been finalised. (b) That the properties continue to be withheld from sale of land negotiations while the payment plan is being upheld. (c) That no interest be charged on overdue amounts while the payment plan is being upheld. (d) Failure to adhere to the approved payment plan may result in the payment plan being cancelled and interest and debt collection procedures to resume. Sale of Land negotiations may also be reinstated dependent on if the correct criteria is met to allow Council to go down this path. (e) The General Manager Finance and Corporate be authorised to negotiate a suitable payment plan should the applicant need to vary the payment plan discussed above. 2. Council does not agree to the proposal to waive rates to the value of $8000 under the sale price for any parcel that is sold where the sale price only just covers or fails to cover the amounts outstanding. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Question on Notice - Placement of Shipping Containers on Private Land	Question on Notice from Cr Kathy Duff : With regards to the shipping containers that are already right across our region, to put that 'for a period of no greater than 180 days before requiring a Development Approval for Building Works' is going to set the Council up to a nightmare of looking at all of the

		shipping containers we currently have. Can we add to the recommendation from now on, not in retrospect?	
Council 27/04/2022	Petition - Birt Rd Bitumen Road Seal Construction	**RESOLUTION 2022/468** Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 6/0**	**20 May 2022 7:19am Pitt PSM, Mark** Matter considered at May Infrastructure Standing Committee and re-presented to May Ordinary meeting
Council 27/04/2022	Notice of Motion - Donating Replaced Mowers to Community Groups	**RESOLUTION 2022/471** Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff That the mowers being replaced in the 2021-2022 budget be offered by way of donation to local community groups that are: • An incorporated association that is a not for profit; • Located within the South Burnett LGA; • Provide a local community benefit, through an expression of interest with priority given to those groups maintaining or offering to maintain a council or council-controlled land asset and with clarification that responsibility for insurance and all ongoing costs will rest with the recipients organisations taking ownership of the mowers.	**04 May 2022 1:58pm Kruger, Wendy** This item has been re-tasked to Lee Hoad and Brandon Orchard to action as per the Resolutions from the Standing Committee Meeting and the General Council Meeting.

		In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 6/0**
Council 27/04/2022	Application For Funding Under the Resources Community Infrastructure Fund - Round 2	**RESOLUTION 2022/484** Moved: Cr Danita Potter Seconded: Cr Kathy Duff That South Burnett Regional Council nominate the Kingaroy Mental Health and Youth Hub for funding under the Resources Community Infrastructure Fund – Round 2 – major infrastructure projects stream. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter and Scott Henschen Against: Cr Kirstie Schumacher **CARRIED 5/1**
Council 27/04/2022	Housing & Homelessness Forum 22 July 2022	**RESOLUTION 2022/486** Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher That the South Burnett Regional Council support the South Burnett Housing Forum Working Group by way of Hall hire and insurance for the Housing and Homelessness Forum to be held in the Kingaroy Town Hall on Friday 22nd July 2022. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil

CARRIED 6/0

Council 27/04/2022	Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 & 592 Morgans Road Windera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co In...	**OFFICER'S RECOMMENDATION** That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co Investments Pty Ltd – MCU21/0017 subject to the following conditions: **GENERAL** GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision	Date
Site Plan	Agricultural Development Services Australia	WPC-003	A	22/11/21
Bushfire Management Report	Range Environmental Consultants	J000738	1	10/12/21

Proposed Piggery Expansion – 592 Morgans Road Windera Concept Plan 2 Kratzmanns Rd Causeway	UDP	FSA-0002-SK02	1	15/12/16

GEN2. The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.

Timing: To be maintained at all times.

GEN3. The development must be completed generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval.

GEN4. Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein.

GEN5. The approved development is for an expansion of Intensive Animal Industry (Piggery) for an additional 28,500 SPU.

GEN6. Maintain outdoor lighting to comply with *AS4282 – 1997 "Control of Obstructive Effects of Outdoor Lighting"*. Artificial illumination is not to cause

a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjoining residential premises.

Timing: At all times.

GEN7. No materials, equipment or structures are to be stored or placed within the area of the mapped waterways and drainage lines adjoining the development footprint at any time and in accordance with the approved site plan.

GEN8. Carry out the development in accordance with section 6 and 7 of the Bushfire Management Report with reference J000738 and dated 10/12/2021.

GEN9. Submit a Wastewater Management Plan (WMP) prepared by a suitably qualified person that addresses the following:

- Wastewater type
- Climatic conditions
- Water quality objectives
- Best-practice environmental management.

The WMP must demonstrate that the wastewater is managed in accordance with a waste management hierarchy that:

- Avoids wastewater discharge to waterways; or
- Minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.

Timing: Prior to commencement of use.

GEN10. Provide and maintain adequate signage onsite identifying emergency evacuation routes.

FUTHER PERMITS REQUIRED

GEN11. The development herein approved may not start until the following development permits have been issued and complied with as required:

- Development Permit for Building Works;
- Permit for Plumbing and Drainage Work;
- Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

GEN12. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the approved plans, subject to and modified by any conditions of this approval.

APPROVED USE

GEN13. The approved use of the premises is for an Intensive animal industry (piggery expansion 28,500 to 57,000spu).

ADMIN

ADM1. All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.

ADM2. All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of use, unless otherwise stated.

ADM3. Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

ADM4. All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, roadworks and accesses.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the

development or from road and drainage works required in connection with the development.

ENG5. Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.

MAINTENANCE

ENG6. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.

ENG7. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG8. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG9. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

ENG10. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:

a) air quality management;

b) noise and vibration management;

c) storm water quality management;

d) erosion and sediment management;

e) vegetation management;

f) waste management;

g) complaint management;

h) community awareness;

i) preparation of site work plans;

j) workers' car parking arrangements; and

k) traffic control during works.

Timing: Prior to commencement of works.

ENG11. Implement the approved Construction Management Plan at all times during construction of the development.

ENG12. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

ENG13. Submit to Council for approval, a Stormwater Management Report (including drawings), prepared by an RPEQ, covering:

1) Stormwater diversion drains being suitably sized to accommodate runoff from the sheds and associated areas. Diversion drain outlets shall be clear of any Effluent Disposal Area, and shall not drain to a road reserve;

2) If proposed, how overland stormwater, including from upstream catchments, will be managed to avoid contamination with water from the piggery site/operations;

3) That all downstream properties, including road reserves will be protected from stormwater 'nuisance', from increased discharge rates, increased velocity, and concentration. Identify measures to be implemented to achieve 'no nuisance' if required.

Comment: The Stormwater information previously provided was not considered to adequately address Councils queries, and further information is sought.

ENG14. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows, or create a nuisance, on other properties.

WATER SUPPLY

ENG15. Provide a potable water supply to meet the needs of the development for staff and visitors.

ON-SITE WASTEWATER DISPOSAL

ENG16. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547 and the Queensland Plumbing and Wastewater Code.

ENG17. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

WASTE AND ODOUR MANAGEMENT

ENG18. Provide solid and liquid waste management in accordance with AgDSA Development Assessment Report Rev A, dated 13/9/21.

ENG19. In the event that bonafide complaints are received by Council in relation to odour emissions produced from the site, and the use is not being carried out in accordance with the conditions of this approval, including the management strategies set out in the AgDSA Development Assessment Report Rev A, dated 13/9/21 report, Council reserves the right to require the applicant to re-assess waste and odour management procedures already in place. In this instance, the applicant may be required to undertake a further assessment on waste and odour management through a third party and implement any recommendations by a date agreed by the Council.

TRADE WASTE DISPOSAL (WASH DOWN BAY)

ENG20. The business must ensure that:

a) maintenance and cleaning of equipment (including vehicles and plant) are carried out in Wash Down Bays, or an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water course or onto unsealed ground;

b) any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water course; and

c) incidental rainfall and overland flow of stormwater do not contact contaminants (for example, areas with contaminants should be roofed or protected by diversion drains).

ENG21. Spillage of all chemicals and other liquid contaminants must be contained within an on-site containment system and controlled in a manner that prevents environmental harm.

ENG22. Where regulated waste is removed from the premises, records must be kept of the following:

a) the date, quantity and type of waste removed;

b) the name of the waste transporter and/or disposal operator who removed the waste; and

c) the intended treatment/disposal destination of the waste.

HAZARDOUS CHEMICAL & FUEL STORAGE

ENG23. Ensure that all hazardous chemicals are stored and handled in accordance to the Work Health and Safety Act 2011

ENG24. Diesel is to be stored and handled in accordance with Australian Standard1940-2004 - The storage and handling of flammable and combustible liquids.

PARKING AND ACCESS - GENERAL

ENG25. Provide a sufficient number of carparks to meet the demands of the development.

ENG26. Design and construct all driveway and parking areas to provide a dust suppressive gravel.

ENG27. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

VEHICLE ACCESS - TURNOUT

ENG28. Design and construct vehicle turnouts in accordance with Council's Standard Drawing No. 00049 Rev B.

ROADWORKS AND PEDESTRIAN SAFETY

ENG29. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

TRANSPORT ROUTE

ENG30. All heavy vehicles traveling to/from the development shall use the following route, and vice versa:

- Kratzmanns Rd from the Murgon-Gayndah Rd to Morgans Rd;
- Morgans Rd from the intersection with Kratzmanns Rd, through to the site access at 592 Morgans Rd, Windera.

- Mcantee Rd between the proposed site accesses shown on AgDSA Drawing No A001.2 Rev A, and A002.1 Rev A. Using any other part of Mcantee Rd in not permitted.

B-DOUBLE ROUTE

ENG31. No part of the Transport Route is permitted for use by B-Doubles, and shall not be used by B-Doubles, unless an approval for the route to be used by multi-combination vehicles is obtained from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more information: https://www.nhvr.gov.au/road-access/access-management/applications-and-forms. Any future approval may be conditioned with further road upgrade requirements.

ROAD UPGRADING

ENG32. The applicant shall undertake the following road upgrades:

1) Windera Ck causeway and approaches:

   a) Widen the pavement on the approaches to the Windera Ck causeway to enable safe passing of the largest expected vehicle between Ch1.56km to Ch1.99km (approximately);

   b) Installation of a 'Give Way' sign and line marking on the westbound approach of the causeway, ensuring that appropriate sight distance requirements are achieved;

   c) Remove vegetation to improve sight distance as generally shown in RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-2.

2) Upgrade the intersection of Morgans Rd and Kratzmanns Rd generally in accordance with RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-

3. The intersection shall accommodate the turning movements of the largest expected vehicle, including pavement widening and bitumen sealing. Trees and vegetation on Morgans Rd and Kratzmann's Rd shall be removed to achieve sight distance requirements.

3) The vertical curves on Morgans Road at approximately 200m, and 700 - 800m, north of the Kratzmanns Rd intersection shall be widened to a 7m bitumen seal on an 8m pavement formation (including tapers and linemarking), where Stopping Sight Distance is not available.

4) Vegetation on the inside of the Kratzmanns Rd intersection shall be cleared to improve sight distance.

5) Upgrade Mcantees Road, between the two proposed access points to McAntees Rd for Lot 202 SP251979 and Lot 49 MZ555, to the following standard:

a) 7m bitumen seal on an 8m pavement formation;

b) Upgrades to the vertical and horizontal alignment to Austroads requirements;

c) Widening to accommodate the manoeuvring of the largest expected vehicle where necessary.

d) Drainage structures, and improvements to minimise erosion risk.

Timing: Prior to Commencement of Use

ELECTRICITY AND TELECOMMUNICATION

ENG33. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

ENG34. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m3, requires an Operational Work application.

ENG35. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EARTHWORKS - RETAINING STRUCTURES AND BATTERS

ENG36. Ensure retaining walls and earthworks batters designs do not adversely affect adjoining properties or services within the vicinity.

ENG37. Ensure batters do not exceed a maximum slope of 25% (1 in 4).

ENG38. Contain any batters wholly within the proposed development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).

ENG39. Design and construct all retaining walls and associated footings in accordance with AS4678 Earth Retaining Structures and without encroachment onto adjoining properties or public land.

EARTHWORKS

ENG40. Submit to Council, detailed engineering drawings and information with the Operational Work application including, but not limited to the following:

a) long and cross sections of proposed cut/fill and retaining walls as applicable;

b) existing and proposed surface levels;

c) proposed drainage works to accommodate existing overland flows;

d) proposed haulage route(s) that will be used; and

e) details identifying the source/disposal site(s) for material imported/exported. The site(s) must have a current development approval enabling them to export/accept any material.

ENG41. Obtain Council approval for the haulage truck sizes and the final haul route(s) prior to commencement of any approved works.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG42. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG43. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of six (6) years, the approval will lapse.

ADV2. The general environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance cause by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the premises during all stages of the development, including earthworks, construction and operation.

ADV3.	Where dangerous goods are stored on site, compliance with *Queensland Work Health and Safety Act 2011* is required at all times.
ADV4.	The Department of Agriculture and Fisheries issued an Environmental Authority (Permit Number: 2021-28) pursuant to the *Environmental Protection Act 1994* that takes effect once the development application is approved (See Attachment A).
ADV5.	This approval includes a concurrence agency response with conditions from the Department of State Development, Infrastructure, Local Government and Planning – Reference: 2109-24865 SRA and dated 14 December 2021.
ADV6.	All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsip.qld.gov.au.
ADV7.	Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.
ADV8.	The *Biosecurity Act 2014* includes a general biosecurity obligation on persons to prevent or minimise the impact of biosecurity risks.
ADV9.	Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

		ADV10. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023. For further information or application form please refer to the rules and procedures available on Council's website. **RESOLUTION 2022/487** Moved: Cr Kathy Duff Seconded: Cr Danita Potter **Procedural Motion** That the matter lay on the table. In Favour: Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen Against: Cr Gavin Jones and Cr Kirstie Schumacher **CARRIED 4/2**
Council 27/04/2022	Committment from Queensland Government for a funded and effective treatment program for Parthenium Weed	**RESOLUTION 2022/488** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That South Burnett Regional Council work with Cherbourg Council, our Local State Member of Parliament and industry stakeholder working group to actively engage with the relevant Queensland Government Minister as to the significant detriment parthenium weed is causing and will continue to cause to agriculture within our region with a view to

		gaining a commitment from the Queensland Government to an appropriate funded and effective treatment program in advance of Spring 2022. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 6/0**	
Council 27/04/2022	CTC Land Transfer	**RESOLUTION 2022/496** Moved: Cr Danita Potter Seconded: Cr Gavin Jones That in accordance with *Local Government Act 2009* (the Act), Section 257, to delegate to the Chief Executive Officer of Council, the power under section 262(3) of the Act, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the land and building assets to the community organisation, South Burnett CTC for future consideration and/or approval by Council. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 6/0**	**03 May 2022 8:32pm Pitt PSM, Mark** Correspondence has been emailed to CTC with the proposed meeting date of 19 May. **19 May 2022 2:53pm Pitt PSM, Mark** Meeting held 19 May 2022 with CEO CTC to discuss Council resolution and to progress a future report to Council.
Council 27/04/2022	Bunya Mountains Community Association Inc Request for Support.	**RESOLUTION 2022/498** Moved: Cr Gavin Jones Seconded: Cr Danita Potter 1. That South Burnett Regional Council supports the Bunya Mountains Community Association Inc. to undertake a feasibility study of their preferred location to	

		develop a Bunya Mountains Community Centre located within the Western Downs Regional Council local government. 2. That South Burnett Regional Council supports the involvement of Council officers to liaise with officers of Western Downs Council and the Bunya Mountains Community Associated to assist with identifying the requirements of the feasibility study and define the scope of works. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**	
Council 27/04/2022	Council Land Investigations - Proposed Divestment of Land Assets - Hivesville and Wondai	**RESOLUTION 2022/499** Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council offer for sale on the open market by way of tender: - Lot 89 on RP203393 – 9 Barr Street, Hivesville, and - Lot 36 on SP190438 – 54-56 Burrows Street, Wondai In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 6/0**	**19 May 2022 3:35pm Kemp, Fiona** Progressing for sale
Council 27/04/2022	Murgon Pastoral, Agricultural & Horticultural Society Inc - Transfer Ownership of Asset.	**RESOLUTION 2022/502** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen	

		1. That for the purposes of the Local Government Regulation 2012, section 236(2), South Burnett Regional Council decides, by resolution, that the exception in the Regulation section 236(1)(b) applies to Council in the disposal of the Building Assets as identified as the old cattle stalls on Lease Area C within Lot 7 on SP217287, other than by tender or auction, to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc, because: (a) it is in the public interest to dispose of the Assets without a tender or auction to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc; and (b) the disposal is otherwise in accordance with the sound contracting principles. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 6/0**
Council 27/04/2022	Request to Rename the Murgon Showgrounds and Recreation Centre (PCYC)	**RESOLUTION 2022/505** Moved: Cr Kathy Duff Seconded: Cr Gavin Jones That South Burnett Regional Council: 1. Confirms the current name of the Murgon Showgrounds and Recreation Centre, as the facility is well known as the Murgon PCYC; 2. Acknowledges the significant contribution of former Councillor Dermot Tiernan efforts and commitment to making improvements in the Murgon community as part of the former Murgon Shire Council noting former Councillor Dermot Tiernan is previously acknowledged at the Murgon Library as the 'Dermot Tiernan Memorial Library' In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 6/0**

Council 27/04/2022	Development of Master Plan for 1 Pound Street, Kingaroy	**RESOLUTION 2022/514** Moved: Cr Danita Potter Seconded: Cr Gavin Jones That South Burnett Regional Council: 1. Resolve not to award Tender SBRCQ21/22-71 2. That 1 Pound Street be retained in the interim, pending the outcome of Council's Resources, Community Infrastructure Fund Round 2 grant application. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter and Scott Henschen Against: Cr Kirstie Schumacher **CARRIED 5/1**	**19 May 2022 3:31pm Kemp, Fiona** Council decided in meeting to not progress with masterplan
Council 27/04/2022	ADMINISTRATIVE AMENDMENTS TO COUNCIL POLICY AND ASSOCIATED DOCUMENTS - ORGANISATION STRUCTURE CHANGE	**RESOLUTION 2022/476** Moved: Cr Danita Potter Seconded: Cr Scott Henschen That South Burnett Regional Council endorse administrative amendments to be made within Council's Policy Governance Framework and associated documents, reflective of the change to the organisation structure. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 6/0**	

Council 27/04/2022	Notice of Motion - Donating Replaced Mowers to Community Groups	**RESOLUTION 2022/471** Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff That the mowers being replaced in the 2021-2022 budget be offered by way of donation to local community groups that are: • An incorporated association that is a not for profit; • Located within the South Burnett LGA; • Provide a local community benefit, through an expression of interest with priority given to those groups maintaining or offering to maintain a council or council-controlled land asset and with clarification that responsibility for insurance and all ongoing costs will rest with the recipients organisations taking ownership of the mowers. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 6/0**	**04 May 2022 1:58pm Kruger, Wendy** This item has been re-tasked to Lee Hoad and Brandon Orchard to action as per the Resolutions from the Standing Committee Meeting and the General Council Meeting.
Council 23/03/2022	Petition - Hamiliton Road and Muir Drive Gravel Sections	**RESOLUTION 2022/419** Moved: Cr Roz Frohloff Seconded: Cr Danita Potter That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen	**18 May 2022 8:42am Pitt PSM, Mark** Hamilton Road and Muir Drive Gravel Section report to May Ordinary Council meeting

		Against: Nil **CARRIED 5/0**
Council 25/01/2022	Donation towards the purchase of a Medihood	**RESOLUTION 2022/350** Moved: Cr Gavin Jones Seconded: Cr Danita Potter That donation towards the purchase of a Medihood be taken off the table. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0** **RESOLUTION 2022/351** Moved: Cr Gavin Jones Seconded: Cr Danita Potter That South Burnett Regional Council provide a donation up to $4000 to the Rural Doctors Foundation for the purchase of replacement hoods and battery packs for utilisation within South Burnett Hospitals with a report to be brought back to a future standing committee meeting. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**

Council 25/01/2022	Request from South Burnett Mountain Bike Club for Decomposed Granite from Gordonbrook Mine site	**MOTION** Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff That South Burnett Regional Council provide in kind support in the supply and delivery of 500m3 of decomposed granite from the Gordonbrook Dam mine site for use in the development of the GORDO Mountain Bike Skills Park and Pump Track. **RESOLUTION 2022/352** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That the matter lay on the table and be included in Council's 2022/2023 budget deliberations. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Cr Kirstie Schumacher **CARRIED 6/1**	**23 Mar 2022 8:44am Anderson, Kerri** Will be talked about as part of Infrastructure's 22/23 budget deliberations
Council 25/01/2022	Request from South Burnett Mountain Bike Club for Decomposed Granite from Gordonbrook Mine site	**MOTION** Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff That South Burnett Regional Council provide in kind support in the supply and delivery of 500m3 of decomposed granite from the Gordonbrook Dam mine site for use in the development of the GORDO Mountain Bike Skills Park and Pump Track.	**23 Mar 2022 8:44am Anderson, Kerri** Will be talked about as part of Infrastructure's 22/23 budget deliberations

		RESOLUTION 2022/352 Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That the matter lay on the table and be included in Council's 2022/2023 budget deliberations. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Cr Kirstie Schumacher **CARRIED 6/1**	
Council 23/02/2022	Confirming Councils Attendance ALGA National General Assembly 2022	**RESOLUTION 2022/388** Moved: Cr Brett Otto Seconded: Cr Scott Henschen That the Deputy Mayor, Cr Schumacher and Cr Potter attend the ALGA National General Assembly 2022. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	
Council 23/02/2022	Financial Assistance Grants	**RESOLUTION 2022/391**	**29 Mar 2022 2:22pm Pitt PSM, Mark**

		Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff 1. That Council respectfully request that the Local Government Grants Commission defer any decision on the proposed methodology and: • Provide full public disclosure on all impacted Councils; • Undertake an independent review to consider and model the impacts on local government financial sustainability; and • Reverse any allocation reductions until the Commission engages in meaningful consultation with impacted Councils before any final decision is made. 2. The State Government review the operation of the Queensland Government Grants Commission. 3. Support Council's Chief Executive Officer in the formation of a working group involving affected Councils to make representation to the Queensland Government on this matter. 4. Write to the Deputy Premier, with a copy to the Premier, Opposition Leader and Member for Nanango expressing our concern and calling on the State Government to review the method by which the Financial Assistance Grants review was conducted and also the role and operations of the Grants Commission. 5. Meet with Member for Nanango and LGAQ Policy Executive In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**	Correspondence sent to all parties 22 March 20222., Participating Councils met by Teams Link in working group 23 March 2022 to progress a combined resolution to ALGA., Meetings being arranged as per point 5 of the resolution
Council 23/02/2022	Request of Assistance from Wondai Proston Wolves Rugby League Club Inc	**RESOLUTION 2022/396** Moved: Cr Kathy Duff Seconded: Cr Gavin Jones That;	

		1. Authorisation be given for the removal of asbestos sheeting to Wondai Sportsground grandstand and re-sheet with water resistant material with estimated value of $20,500 and that such costs be referred for inclusion in the third-quarter Capital Budget review; and 2. Authorisation be given for repairs to damage caused to the internal access road by flooding including doing short term drainage works in front of the club house, the grandstand and the canteen to the estimated value of $11,000 and that such costs be referred for inclusion in the third-quarter Capital Budget review. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**
Council 23/02/2022	Application for Funding under the 2022-2024 Local Government Grants & Subsidies Program - Blackbutt Hall	**RESOLUTION 2022/405** Moved: Cr Gavin Jones Seconded: Cr Scott Henschen That South Burnett Regional Council apply for a further grant under the 2022-2024 Local Government Grants and Subsidies Program – capital expenditure project category for the re-roofing of the Blackbutt Hall. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**

Council 23/02/2022	Building Better Regions Funding application for Mondure Hall	**RESOLUTION 2022/406** Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff That South Burnett Regional Council; 1. Supports the Mondure Hall Committee in their application for the super round of the Gambling Community Benefit Fund for the roof; 2. Notes the call for tender for the restumping and commits to a % allocation of the remaining unallocated W4Q funding to contribute to the restumping and the final amount confirmed upon the conclusion of the tender process; 3. Does not progress the Building Better Regions Fund (BBRF) application; and 4. Investigate and seek to implement a formal arrangement with the Mondure Hall Committee that supports any future lease agreement in relation to the ongoing management and maintenance of the facility. In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 7/0**
Council 23/02/2022	Question on Notice - Pound Street Kingaroy	Question on notice from Cr Brett Otto: In relation to the adoption of the most appropriate use assessment for Pound Street Kingaroy, Item 2 – a suitably qualified and experienced contractor will be engaged to prepare a Masterplan for the property. Where are we at with that? Brief report to be brought back to the March Community Standing Committee.

Council 23/02/2022	Motion	**RESOLUTION 2022/381** Moved: Cr Kathy Duff Seconded: Cr Danita Potter That the Botanical Advisory Committee Terms of Reference be brought to the April Community Standing Committee Meeting. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 6/0**
Council 23/02/2022	Land Valuation Fact Sheet	**RESOLVED 2022/384** Land Valuation Fact Sheet to be shared more actively with the Community, through newspaper, media release and radio.
Council 23/02/2022	Yarraman Waste Facility	**RESOLUTION 2022/402** Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff That: 1. The response to the question regarding propose Yarraman Waste Facility raised by Councillor Schumacher be received and noted; and 2. Council further investigation be conducted with Toowoomba Regional Council regarding the disposal of waste by residents of the South Burnett region at the proposed new Waste Facility located at Yarraman and a report be brought back to future Standing Committee Meeting.

		In Favour:	Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen
		Against:	Nil
			CARRIED 7/0
Council 23/03/2022	Petition requesting Wondai Christmas Tree remain in the current position.	**RESOLUTION 2022/418**	
		Moved:	Cr Kathy Duff
		Seconded:	Cr Roz Frohloff
		That the Petition be received and referred to the Chief Executive Officer for further consideration by Council.	
		In Favour:	Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen
		Against:	Nil
			CARRIED 5/0
Council 23/03/2022	Petition - Hamiliton Road and Muir Drive Gravel Sections	**RESOLUTION 2022/419**	
		Moved:	Cr Roz Frohloff
		Seconded:	Cr Danita Potter
		That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.	
		In Favour:	Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen
		Against:	Nil
			CARRIED 5/0

Council 23/03/2022	Petition - Kerb and Channelling - Kurtellen Crescent Kingaroy	**RESOLUTION 2022/420** Moved: Cr Danita Potter Seconded: Cr Roz Frohloff That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Petition from Wheatlands State School	**RESOLUTION 2022/421** Moved: Cr Kathy Duff Seconded: Cr Danita Potter That the Divisional Councillor & Portfolio Councillor meet with the PCYC and Council staff and a report be brought back to the July Community Standing Committee. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Wondai Christmas Tree	**MOTION** Moved: Cr Kathy Duff Seconded: Cr Roz Frohloff That the Wondai Christmas Tree remain in its current position on the Roundabout.

		In Favour: Cr Kathy Duff Against: Crs Brett Otto, Roz Frohloff, Danita Potter and Scott Henschen **LOST 1/4** **RESOLUTION 2022/431** Moved: Cr Danita Potter Seconded: Cr Roz Frohloff That the consultation period to review the designs and consider community feedback for the Wondai roundabout, following receipt of the Christmas Tree petition, be extended and that specific feedback regarding the Christmas tree be gathered by Councillors and be brought back to Council at the June Ordinary Council Meeting. In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter and Scott Henschen Against: Cr Kathy Duff **CARRIED 4/1**
Council 23/03/2022	Blackbutt CBD	**RESOLUTION 2022/438** Moved: Cr Brett Otto Seconded: Cr Kathy Duff That the meeting resume at 11.12am. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0** **RESOLUTION 2022/439**

		Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That Coulson Street within the 60km zone be recognised and signed as Roy Emerson Way. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Application for Permanent Road Closure of McAntee Road Windera which Adjoins Lot 49 MZ555 and Lot 202 SP251979	**RESOLUTION 2022/441** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That Council: 1. Advise the applicant and the Department of Natural Resources and Mines that: (a) It objects to the application for the permanent road closure of McAntee Road, Windera which adjoins Lot 49 MZ555 and Lot 202 SP251979 shown as in Attachment one (1). The reasons for this objection are as follows: (i) The long-term usage of the sections of road reserve is unknown. The closure may affect any future interconnection of roads, any necessary future infrastructure, and any potential new development in the area. (b) Should the Department of Natural Resources and Mines approve the proposed permanent road closure, that there be no cost to Council associated with the road closure.

2. Delegates authority under section 257 of the *Local Government Act 2009* to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application; and

3. Executes, as road manager, form Part C 'Statement in relation to an application under the *Land Act 1994* over State land' for the proposed permanent road closure.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 5/0

Council 23/03/2022	Kratzmanns Road Floodway Windera	**RESOLUTION 2022/442** Moved: Cr Danita Potter Seconded: Cr Scott Henschen That Council investigate the purchase of one set of solar powered portable traffic lights and liaise with the proponents of the Piggery Development at 592 Morgans Road, Windera regarding the operational costs of portable traffic lights and associated signage until completion of improvement works to the floodway on Kratzmanns Road, Windera. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**

Council 23/03/2022	Notice of Motion - LRCI Funding Allocation Phase Three (3) 2022	**MOTION** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That Council allocate $2,238,930 from the Local Roads and Community Infrastructure (LRCI) phase three (3) programme to a roads rehabilitation and renewals program as outlined in the attached list. **AMENDMENT** Moved: Cr Roz Frohloff Seconded: Cr Danita Potter That Council allocate $2,238,930 from the Local Roads and Community Infrastructure (LRCI) phase three (3) programme to a roads rehabilitation and renewals program as outlined in the amended attached list: • That Birt Road Stage 1 of Chain 2.142 to Chain 3.627 at the cost of $950,000 be put back on the LRCI Funding agenda. **RESOLUTION 2022/443** Moved: Cr Brett Otto Seconded: Cr Danita Potter That the matter lay on the table for reconsideration by the Infrastructure Standing Committee Meeting in May 2022. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**

Council 23/03/2022	Notice of Motion - Planting Trees for the Queen's Jubilee Program	**RESOLUTION 2022/444** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That South Burnett Regional Council express an interest to be a part of the Planting Trees for The Queen's Jubilee Program by writing and contacting the three Federal MP's The Hon. David Littleproud (Maranoa), The Hon. Ken O'Dowd (Flynn) and The Hon. Llew O'Brien (Wide Bay) from the electorates that cross the South Burnett. That South Burnett Regional Council's Infrastructure and Community Departments work together with interested Councillors to develop a tree-planting program and discuss opportunities for an associated commemorative event and report back to Council with a project proposal. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Business Disability Awards	**RESOLUTION 2022/445** Moved: Cr Danita Potter Seconded: Cr Scott Henschen That South Burnett Regional Council provide in principle support for the establishment of a Business DisABILITY Awards event in the South Burnett and continue to liaise with the event organisers to explore options. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Sports Australia's Regional Sport Events Fund	**RESOLUTION 2022/446** Moved: Cr Scott Henschen

		Seconded: Cr Danita Potter That South Burnett Regional Council endorse the Chief Executive Officer's action in submitting an application to the Sports Australia's Regional Sport Events Fund Stream One - Small Community Sporting Events for $10,000 to support local "Come & Try/Skills Days". In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Placement of Shipping Containers on Private Land	**OFFICER'S RECOMMENDATION** South Burnett Regional Council takes a risk-based methodology in developing a policy applying to residential and rural residential use of properties enabling the placement of a shipping container on a property, incorporating the following: • For a period no greater than 180 days before requiring a Development Approval for Building Works and that the policy; • Consideration of an appropriate number of shipping containers (or railway carriage) on the property; • Located in consideration of visibility to road frontage and neighbourhood amenity • Screened by landscaping or a suitable screening structure so not to be visible; • Colour scheme consideration That a draft policy be brought to the July 2022 Communities Standing Committee, including a report on resource implications and relationship to the Planning Scheme. **RESOLUTION 2022/448** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen

		That the item lay on the table until further information is received. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Storm Damage to Mt Wooroolin Reservoir Roof	**RESOLUTION 2022/449** Moved: Cr Roz Frohloff Seconded: Cr Danita Potter That Council Officers call for tenders with two (2) options for; (i) Design and construction of existing roof replacement with Council providing the temporary bypass storage; and (ii) Design and construction of a new five (5) ML reservoir with separable portions for roof replacement on the damaged reservoir. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	South Burnett Sporting Shooters - Request for land - Shooting Range	**RESOLUTION 2022/450** Moved: Cr Danita Potter Seconded: Cr Roz Frohloff

		That South Burnett Regional Council continue to liaise with the South Burnett Branch of Shooters Union in relation to identification of a suitable site for the establishment of a shooting range within the region. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Consider Increase Support to Boondooma Homestead Caretaker	**RESOLUTION 2022/451** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That Council increase the financial contribution to the caretaker's allowance by $5,720.00 in the 21/22 Operational budget. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Future use of 32 Walter Road, Kingaroy.	**RESOLUTION 2022/452** Moved: Cr Danita Potter Seconded: Cr Kathy Duff That South Burnett Regional Council continue to progress divestment opportunities for the Reserve for Park, 32 Walter Road, Kingaroy, being Lot 1 on RP852419, particularly to seek advice on the costs associated with divestment, rezoning issues, access and drainage issues as raised in public consultation and a report be brought to the July Community Standing Committee Meeting. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil

		CARRIED 5/0	
Council 23/03/2022	Future of the Visitor Information Centres	**RESOLUTION 2022/454** Moved: Cr Kathy Duff Seconded: Cr Roz Frohloff That South Burnett Regional Council: 1. Develop a Visitor Service Strategy; 2. Formally request an extension to accreditation relief to 30 June 2022 whilst the operation of the VICs is considered through future budget discussions; 3. Conduct a media campaign to encourage volunteers and alerting the community to the importance of accreditation; and 4. Engage with LTO, visit South Burnett, our RTO, Southern Queensland Country Tourism and Tourism Queensland and request a meeting and round table discussion with Council to address the matters tabled in the report. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**	**30 Mar 2022 11:39am Pitt PSM, Mark** 1. Visitor Service Audit & Review early April and be concluded by 30 June., 2. Email requesting an extension to meet accreditation was sent on 9th March to VISIT QLD's director. Followed up with a phone call and was advised that the National Accreditation Group will meet again next month to decide on a date for VICs to return to normal operating hours. (previous date was postponed due to omicron) Therefore this request is on hold until a date has been finalised., 3. Media Release has been sent to media team 30.3.22, 4. Round table date to be advised. **22 Apr 2022 9:23am Pitt PSM, Mark** Point 1 - desktop review commenced - Enagement with stakeholders - analysis and senario devleopment - on track for 30 June - workshops to be convened during process, Point 2 - VIC accrediation extension to 30 June
Council 23/03/2022	Payment Proposal for Overdue Rates - Various Lots	**RESOLUTION 2022/459** Moved: Cr Danita Potter Seconded: Cr Scott Henschen	**30 Mar 2022 5:32pm Anderson, Kerri** Correspondence emailed to Jim Upton 30.03.2022

		That 1. Council agrees to the payment plan for the 3 lots being privately transferred (Lot 67, 79 & 80) as laid out by the property owner with the following conditions: (a) That the debt be repaid in 36 equal monthly payments starting from when the transfer has been finalised. (b) That the properties continue to be withheld from sale of land negotiations while the payment plan is being upheld. (c) That no interest be charged on overdue amounts while the payment plan is being upheld. (d) Failure to adhere to the approved payment plan may result in the payment plan being cancelled and interest and debt collection procedures to resume. Sale of Land negotiations may also be reinstated dependent on if the correct criteria is met to allow Council to go down this path. (e) The General Manager Finance and Corporate be authorised to negotiate a suitable payment plan should the applicant need to vary the payment plan discussed above. 2. Council does not agree to the proposal to waive rates to the value of $8000 under the sale price for any parcel that is sold where the sale price only just covers or fails to cover the amounts outstanding. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**
Council 23/03/2022	Procurement of Kingaroy Transformation Project Specialised Components	**RESOLUTION 2022/460** Moved: Cr Danita Potter Seconded: Cr Scott Henschen

		That in accordance with S235 of the *Local Government Regulation 2012*, the Chief Executive Officer be delegated to purchase proprietary and sole supplier products for the Kingaroy Transformation Project. In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen Against: Nil **CARRIED 5/0**	
Council 23/03/2022	Question on Notice - Placement of Shipping Containers on Private Land	Question on Notice from Cr Kathy Duff : With regards to the shipping containers that are already right across our region, to put that 'for a period of no greater than 180 days before requiring a Development Approval for Building Works' is going to set the Council up to a nightmare of looking at all of the shipping containers we currently have. Can we add to the recommendation from now on, not in retrospect?	

9 NOTICES OF MOTION

Nil

10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT

10.1 CONFIRMING ATTENDANCE AT THE LGAQ CIVIC LEADERS SUMMIT 29-30 JUNE 2022

File Number: **25/5/2022**

Author: **Executive Assistant**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the General Council Meeting on Wednesday the 27 April 2022. Advice has been received from Mayor Otto that he is unable to attend the Civic Leaders Forum conducted by LGAQ. The report is seeking an alternative Councillor delegate to attend.

SUMMARY

9.3 CONFIRMING ATTENDANCE AT THE 126TH LOCAL GOVERNMENT ASSOCIATION QUEENSLAND (LGAQ) ANNUAL CONFERENCE IN CAIRNS 17-19 OCTOBER 2022 AND LGAQ CIVIC LEADERS SUMMIT 29-30 JUNE 2022

COMMITTEE RESOLUTION 2022/186

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

1. That Mayor Otto and Cr Jones attend the 2022 LGAQ Conference as delegates, and the following councillors attend as observers:

   Cr Henschen and the newly elected Division one Councillor be provided the opportunity to attend as an observer.

   Each councillor appointed as a delegate be allocated one vote each.

   CEO Mark Pitt to attend.

2. That Mayor Otto and Cr Schumacher attend the 2022 LGAQ Civic Leaders Summit as delegates.

   CEO Mark Pitt to attend.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That _____ and Cr Schumacher attend the 2022 LGAQ Civic Leaders Summit as delegates with CEO Mark Pitt in attendance.

BACKGROUND

Presented at the General Council Meeting on 27 April 2022.

ATTACHMENTS

Nil

10.2 APPOINTMENT OF COUNCILLOR REPRESENTATIVES ON COUNCIL COMMITTEES AND OTHER ORGANISATIONS

File Number: **25/5/2022**

Author: **Coordinator Executive Services**

Authoriser: **Chief Executive Officer**

PRECIS

Appointment of Councillor representatives on Council Committees and Other Organisations

SUMMARY

Review appointments to committees.

COMMITTEE RESOLUTION 2022/209

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the committee recommend to Council:

That the following Councillors be appointed as the Council representatives to Council Committees and other organisations as listed below as amended:

Committees for nomination of Councillor appointments	Councillor Membership	Councillor/s allocation
South Burnett Regional Council Audit Advisory Committee	2 Councillors with 1 appointed as the Chair	Mayor Brett Otto Cr Kirstie Schumacher
South Burnett Regional Council Australia Day Judging Panel	4 Councillors	Mayor Brett Otto Cr Danita Potter Cr Scott Henschen Cr Jane Erkens
~~Blackbutt Pool Committee~~	~~Division 2 Councillor~~	~~Deputy Mayor Gavin Jones~~
Boondooma Homestead Management Advisory Committee	2 Councillors	Cr Kathy Duff Cr Scott Henschen
Burnett Inland Economic Development Organisation (BIEDO)	1 Councillor	Cr Kathy Duff
South Burnett Community Police Consultative Committee	3 Councillors	Cr Danita Potter Cr Scott Henschen Cr Jane Erkens
Murgon Sports Association	1 Councillor	Cr Kathy Duff
Reconciliation Action Plan Committee	Mayor & 2 Councillors	Mayor Brett Otto Deputy Mayor Gavin Jones Cr Kathy Duff
South Burnett Community Consultative Committee (Health)	1 Councillors	Cr Danita Potter (Chair)
South Burnett Community Network Committee (Interagency)	3 Councillors	Cr Danita Potter Cr Kathy Duff Cr Scott Henschen
Traffic Advisory Committee	3 Councillor	Deputy Mayor Gavin Jones Cr Scott Henschen Cr Jane Erkens
Wide Bay Burnett Regional Organisation of Councils (WBBROC)	Mayor & Deputy Mayor	Mayor Brett Otto Deputy Mayor Gavin Jones

Wide Bay Burnett Resource Group	Councillor	
Wide Bay Burnett Regional Road Transport Group (WBBRRTG)	Mayor & Deputy Mayor	Mayor Brett Otto Deputy Mayor Gavin Jones
~~Wide Bay Burnett Regional Sport & Recreation Advisory Committee~~	~~Portfolio Councillor~~	~~Cr Danita Potter~~
~~South Burnett Tourism Advisory Committee~~	~~2 Councillors will be appointed to the Committee, 1- Council's Tourism Portfolio Holder who will perform the role of Committee Chairperson. 1 Councillor appointed to the Committee as Deputy Chair.~~	~~Cr Kirstie Schumacher~~ ~~Deputy Mayor Gavin Jones~~
Wide Bay Burnett Regional Arts Services Network	~~Mayor~~ & Councillor	~~Mayor Brett Otto~~ Cr Danita Potter
Kingaroy Stakeholder Consultative Group	2 Councillors	Cr Danita Potter (Chair) Cr Jane Erkens
South Burnett Local Drug Action Team	Portfolio Councillor	Cr Danita Potter
BIEDO Sub Committee - Ag Network	2 Councillors	Cr Kathy Duff ~~Cr Kirstie Schumacher~~ Cr Scott Henschen
~~Mundubbera – Jandowae Road Working Group~~	~~2 Councillors~~	~~Cr Kathy Duff~~ ~~Deputy Mayor Gavin Jones~~
~~South Burnett Drought Resilience Committee~~	~~2 Councillors~~	~~Cr Kathy Duff~~ ~~Cr Danita Potter~~
LDMG	2 Councillors	Cr Danita Potter Deputy Mayor Gavin Jones
Recovery	2 Councillors	Cr Kathy Duff Cr Scott Henschen
South Burnett Suicide Prevention Working Group Inc.	1 Councillor	Cr Danita Potter (Chair)
Proston Sports Association `	1 Councillor	Cr Kathy Duff
Murgon RSL Commemorative Committees	1 Councillor	Cr Kathy Duff (Chair)
Drive Inland	1 Councillor	Cr Kirstie Schumacher

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the following Councillors be appointed as the Council representatives to Council Committees and other organisations as listed below:

Committees for nomination of Councillor appointments	Councillor Membership	Councillor/s allocation
South Burnett Regional Council Audit Advisory Committee	2 Councillors with 1 appointed as the Chair	Mayor Brett Otto Cr Kirstie Schumacher

Committees for nomination of Councillor appointments	Councillor Membership	Councillor/s allocation
South Burnett Regional Council Australia Day Judging Panel	4 Councillors	Mayor Brett Otto Cr Danita Potter Cr Scott Henschen Cr Jane Erkens
Boondooma Homestead Management Advisory Committee	2 Councillors	Cr Kathy Duff Cr Scott Henschen
Burnett Inland Economic Development Organisation (BIEDO)	1 Councillor	Cr Kathy Duff
South Burnett Community Police Consultative Committee	3 Councillors	Cr Danita Potter Cr Scott Henschen Cr Jane Erkens
Murgon Sports Association	1 Councillor	Cr Kathy Duff
Reconciliation Action Plan Committee	Mayor & 2 Councillors	Mayor Brett Otto Deputy Mayor Gavin Jones Cr Kathy Duff
South Burnett Community Consultative Committee (Health)	1 Councillors	Cr Danita Potter (Chair)
South Burnett Community Network Committee (Interagency)	3 Councillors	Cr Danita Potter Cr Kathy Duff Cr Scott Henschen
Traffic Advisory Committee	3 Councillor	Deputy Mayor Gavin Jones Cr Scott Henschen Cr Jane Erkens
Wide Bay Burnett Regional Organisation of Councils (WBBROC)	Mayor & Deputy Mayor	Mayor Brett Otto Deputy Mayor Gavin Jones
Wide Bay Burnett Resource Group	Councillor	
Wide Bay Burnett Regional Road Transport Group (WBBRRTG)	Mayor & Deputy Mayor	Mayor Brett Otto Deputy Mayor Gavin Jones
Wide Bay Burnett Regional Arts Services Network	~~Mayor~~ & Councillor	~~Mayor Brett Otto~~ Cr Danita Potter
Kingaroy Stakeholder Consultative Group	2 Councillors	Cr Danita Potter (Chair) Cr Jane Erkens
South Burnett Local Drug Action Team	Portfolio Councillor	Cr Danita Potter
BIEDO Sub Committee - Ag Network	2 Councillors	Cr Kathy Duff Cr Scott Henschen
LDMG	2 Councillors	Cr Danita Potter Deputy Mayor Gavin Jones
Recovery	2 Councillors	Cr Kathy Duff Cr Scott Henschen
South Burnett Suicide Prevention Working Group Inc.	1 Councillor	Cr Danita Potter (Chair)
Proston Sports Association `	1 Councillor	Cr Kathy Duff
Murgon RSL Commemorative Committees	1 Councillor	Cr Kathy Duff (Chair)
Drive Inland	1 Councillor	Cr Kirstie Schumacher

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial or resource implications arise from this report

LINK TO CORPORATE/OPERATIONAL PLAN

OR12 Advocate strongly to key stakeholders, including state and federal governments, on regional priorities, including funding opportunities.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Presentation to Standing Committee for discussion and the May Ordinary Meeting of Council for endorsement.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct legal implications arise from this report

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report

REPORT

Presented to the Executive and Finance & Corporate Standing Committee on 18 May 2022.

ATTACHMENTS

1. Australia Day Judging Guidelines ⇩

SOUTH BURNETT REGIONAL COUNCIL

ECM ID: "ECM ID"

South Burnett Australia Day Awards Judging Guidelines

Table of Contents

1. PURPOSE 1
2. RESPONSIBILITY 1
3. VERSION CONTROL 1

1. PURPOSE

To set out the steps to be taken in receiving and judging the nominations for the South Burnett Regional Council's annual Australia Day Awards Ceremony.

2. RESPONSIBILITY

Executive Services receives and collates nomination forms and prepares and dispatches the folders to the judging panel.

The judging panel are responsible for judging the nominations, filling out their assessment/score sheets and returning their folders with all nominations forms to Executive Services.

If for any reason someone is ineligible, it must be noted on the judge's assessment/score sheet stating the reason why they are ineligible.

Nominations can be moved to another category if all of the judges agree that the nomination would be better suited to another category.

Any categories that have no nominations will be dropped from the Awards for that year.

No late nominations will be accepted after the closing date (residents have had sufficient time to get their entries in, usually between 2.5 – 3 months).

Nominations will be accepted from/for people outside of the South Burnett Region (e.g. Yarraman, Cherbourg & Goomeri) as long as they are being nominated for work/achievements done within the South Burnett Region.

There can only be one (1) winner per category.

For the South Burnett Volunteer of the Year Award an individual or a couple can be considered.

If someone has won an Australia Day Award in the last three (3) years, they are not eligible for nomination for that same category.

The Chair of the judging panel must return final assessment/score sheets with any comments attached and signed by all judges on the panel to the Australia Day Awards organiser (Executive Services).

1. VERSION CONTROL

Version	Approval Date
1	14 November 2016
2	13 June 2018
3	14 November 2018

Mark Pitt
CHIEF EXECUTIVE OFFICER
14/11/18
Date

Keith Campbell
Mayor
14/11/18
Date

10.3 DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER UNDER THE WATER SUPPLY (SAFETY AND RELIABILITY) ACT 2008 (QLD)

File Number: **25/05/2022**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Review and update Council's delegation of powers to the Chief Executive Officer ('CEO') under the *Water Supply (Safety and Reliability) Act 2008* (Qld)

SUMMARY

South Burnett Regional Council ('Council') subscribes to a delegation update service provided by MacDonnells Law. Council has been advised that the following legislation has been revised and delegations are to be updated accordingly:

1. *Water Supply (Safety and Reliability) Act 2008* (Qld)

OFFICER'S RECOMMENDATION

That pursuant to *Section 257* of the *Local Government Act 2009* Council:

1. delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation *Water Supply (Safety and Reliability) Act 2008* (Qld) to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the Instrument of Delegation.
2. repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

FINANCIAL AND RESOURCE IMPLICATIONS

The delegation update service is funded in the current budget. Delegated authority must be appropriately granted and periodically reviewed to ensure that any expenditure incurred, or actions taken by staff on Council's behalf are legislatively compliant.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021 - 2026	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.
Operational Plan 2021/2022	Deliver the Council Policy Governance Framework to support strategic planning and compliance with relevant legislation, policies, codes of practice and standards.
	Deliver sound corporate risk management and internal audit functions aligning to policy.
	Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Chief Executive Officer ('CEO'), Acting General Manager Infrastructure / Manager Water Wastewater, Manager Corporate, Governance & Strategy, Coordinator Governance and MacDonnells Law have been consulted regarding the delegation of powers under the *Water Supply (Safety and Reliability) Act 2008* (Qld).

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The delegation of Local Government powers is important and necessary for the effective operation of Council. Council in delegating its powers to the CEO does not in any way relinquish or limit its own authority to maintain and utilise all of the powers conferred upon it under legislation. Delegated authority granted by Council to the CEO can further be amended or revoked via Council resolution at any time.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

This report has been provided in compliance with *Section 257(1)* of the *Local Government Act 2009* ('LOGA'), which allows Council by resolution, to delegate a power under the LOGA or another Act to the CEO.

Council's Employee Code of Conduct also requires all employees to ensure that appropriate delegated authority is in place prior to undertaking any action, or exercising any power, that requires a delegation under State legislation.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

South Burnett Regional Council ('Council') subscribes to a delegation update service provided by MacDonnells Law. Council has been advised that the following legislation has been revised and delegations are to be updated accordingly:

1. *Water Supply (Safety and Reliability) Act 2008* (Qld)

Section 257 of the *Local Government Act 2009* ('LOGA') allows Council to delegate its powers under State and other laws to the CEO.

While delegations are currently in place for existing pieces of legislation, MacDonnells Law have provided Council with updated delegable powers based on the recent changes to the relevant legislation under their update service.

The *Water Supply (Safety and Reliability) Act 2008* (Qld) was amended by the *Resources and Other Legislation Amendment Act 2021*. The changes remove the current requirement for water service providers to make publicly available highly sensitive cyber security information and reporting metrics.

ATTACHMENTS

1. Instrument of Delegation - Water Supply (Safety and Reliability) Act 2008 (Qld) ⇩

INSTRUMENT OF DELEGATION

South Burnett Regional Council

Water Supply (Safety and Reliability) Act 2008 ("WSSR")

Under section 257 of the *Local Government Act 2009*, South Burnett Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Water Supply (Safety and Reliability) Act 2008 ("WSSR")

CHAPTER 2 – INFRASTRUCTURE AND SERVICE

Part 3 – Service providers

Division 1 – Regulation of service providers

Subdivision 1 – Application for registration

Entity power given to	Section of WSSR	Description
Service Provider	20(1)	Power to apply for registration as a service provider.
Relevant Infrastructure Owner	21(1)(c)(ii)	Power to give written consent.

Subdivision 2 – Changing registration details

Entity power given to	Section of WSSR	Description
Water Service Provider	23(1)	Power to apply to change the service provider's details of registration in the service provider register.
Water Service Provider	23A(2)	In the specified circumstances, power to give the regulator notice of the change in the approved form.

Subdivision 3 – Transferring registration

Entity power given to	Section of WSSR	Description
Current Infrastructure Owner	25A(1)	In the specified circumstances, power to give the regulator notice (the **transfer notice**) of the proposed transfer.

Subdivision 4 – Cancelling registration other than for transfer

Entity power given to	Section of WSSR	Description
Water Service Provider	26(2)	Power to give notice of the possible stoppage.
Water Service Provider	26(8)	In the specified circumstances, power to give notice of the stoppage.
Water Service Provider	28(1)	In the specified circumstances, power to apply to the regulator to have the provider's registration cancelled.
Water Service Provider	28(4)(b)	In the specified circumstances, power to verify information included in the application, or the additional information provided under section 28(4(a), by statutory declaration.

Division 2 – General powers of service providers and authorised persons

Entity power given to	Section of WSSR	Description
Water Service Provider	33(2)	In the specified circumstances, power to give a person a notice asking the person stated in the notice, why the person's unauthorised connection should not be disconnected.
Water Service Provider	33(4)	In the specified circumstances, power to be satisfied regarding whether an unauthorised connection should be disconnected.
Water Service Provider	34(2)	In the specified circumstances, power to give an owner a notice to do work within a reasonable time stated in the notice, to: (a) rectify the equipment; or (b) remove the vegetation or other thing.
Water Service Provider	35(1)	Power to decide the position of a meter on infrastructure supplying water to premises, and to approve the installation of that meter in the position decided.
Water Service Provider	36(2)(b)	In the specified circumstances, power to give an occupier at least 14 days notice of the entry and the purpose of the entry.
Water Service Provider	36(2)(c)	In the specified circumstances, the power to decide that urgent action needs to be taken to protect the service providers infrastructure at the place.

Division 3 – Power to restrict water supply

Entity power given to	Section of WSSR	Description
Water Service Provider outside the SEQ Region	41(1)[1]	Power to consider it necessary, to restrict: (a) the volume of water taken by or supplied to a customer or type of customer; or (b) the hours when water may be used on premises for stated purposes; or (c) the way water may be used on premises.
Water Service Provider	41(3)	Power to apply a restriction imposed under section 41(1) to water taken from a rainwater tank connected to the service provider's reticulated supply.
Water Service Provider	43(1)	Power to give notice of a service provider water restriction to anyone affected by it in the way you consider appropriate having regard to the circumstances in which the service provider water restriction is imposed.
Water Service Provider	44(1)	Power to shut off a water supply to premises for a time reasonably necessary for work to be performed on the service provider's infrastructure, including a property service.
Water Service Provider	44(2)	In the specified circumstances, power to give to anyone likely to be affected by shutting off the water supply at least 48 hours notice of the intention to shut off the water supply, advising the reasons for shutting it off, and for how long it will be shut off.
Water Service Provider	44(3)	In the specified circumstances, power to shut off water supply, without notice, if there is: (a) a serious risk to public health;

[1] The power to impose such a restriction is only available if is made under one of the circumstances specified in Section 41(2).

		(b) a likelihood of serious injury to persons or damage to property; or (c) another emergency.
Water Service Provider	44(4)	In the specified circumstances power to give, to anyone likely to be affected by the action: (a) notice of the action; and (b) the reasons for the action; and (c) if the action is continuing when the notice is given - notice about how long the action will continue.

Division 4 – Authorised persons

Entity power given to	Section of WSSR	Description
Service Provider	45(1)	Power to appoint a person to be an authorised person if: (a) satisfied the person has the necessary expertise or experience to be an authorised person; or (b) the person has satisfactorily finished training approved by the service provider.
Service Provider	45(2)	Power to be satisfied that the person: (a) can perform the functions of an authorised person safely; and (b) can, while performing those functions, mitigate any risks to public health and safety.

Division 6 – Water efficiency management plans

Entity power given to	Section of WSSR	Description
Water Service Provider	52(2)	Upon written direction of the Chief Executive, under section 52(1) power to give a customer, or type of customer, a written notice: (a) to prepare a plan (a ***water efficiency management plan***); and (b) to give it to the water service provider within the reasonable time stated by the Chief Executive.
Water Service Provider	52(3)(a)	In the specified circumstances, power to give a customer, or type of customer, a written notice, to prepare a plan (also a ***water efficiency management plan***).
Water Service Provider	52(3)(b)	Power to decide the reasonable period within which the customer, or type of customer, must provide the plan (also a ***water efficiency management plan***).
Water Service Provider	54(1)	For deciding whether or not to approve a water efficiency management plan, power to require the customer to give additional information about the plan within a reasonable period.
Water Service Provider	54(2)	Power to approve, with or without conditions, or refuse to approve a water efficiency management plan: (1) if additional information is not required – within 60 business days after receiving the plan; or (2) if additional information is required – within 60 business days of when the information is received or should have been given, whichever is earlier.

Water Service Provider	54(3)	In the specified circumstances, power to give the customer an information notice.
Water Service Provider	54(5)	Power to extend the period of 20 business days mentioned in section 54(4).
Water Service Provider	57(2)	Upon the direction of the Chief Executive, power to give a customer, or type of customer, a written notice requiring the customer to: (a) amend an approved water efficiency management plan and give it to the water service provider within the reasonable time stated by the Chief Executive; or (b) prepare a new water efficiency management plan and give it to the water service provider within the reasonable time stated by the Chief Executive.
Water Service Provider	58(1)	Power to be satisfied that: (a) for a customer, or a type of customer, production output or water consumption has increased significantly; or (b) the cost effectiveness of implementing an approved water efficiency management plan is likely to have changed significantly; or (c) there is or there is likely to be a severe water supply shortage.
Water Service Provider	58(2)	Subject to being satisfied under section 58(1), power to give the customer a written notice requiring the customer to: (a) amend the plan and give it to the water service provider within the reasonable time stated by the water service provider; or (b) prepared a new water efficiency management plan and give it to the water service provider within the reasonable time stated by the water service provider.
Water Service Provider	59(2)	Power to decide a request from a customer under section 59(1).
Water Service Provider	60(1)	Power to be satisfied or reasonably believe that a customer to whom an approved water efficiency management plan applies has not complied with the plan.
Water Service Provider	60(2)	In the specified circumstances, power to give the customer a notice, requiring the customer to comply with the plan within the reasonable time stated in the notice.
Water Service Provider	61(1)	Power to ensure a customer to whom an approved water efficiency management plan applies reviews the plan when the water service provider considers it appropriate.

Part 4 – Service providers obligations

Division 1 – Drinking water quality management

Subdivision 2 – Drinking water quality management plans

Entity power given to	Section of WSSR	Description
Drinking Water Service Provider	95(1)	Power to apply to the regulator for approval of a drinking water quality management plan.
Drinking Water Service Provider	99A(1)	In certain circumstances, power to agree with the regulator to amend the providers approved drinking water quality management plan.

Drinking Water Service Provider	100(2)	Power to apply to the regulator for approval of a proposed amended drinking water quality management plan.
Drinking Water Service Provider	102(2)	Power to inform the regulator of noncompliance and the circumstances that gave rise to the noncompliance.
Drinking Water Service Provider	102(3)	Power to give the regulator notice of the following in the approved form: (a) the noncompliance and the circumstances that gave rise to the noncompliance; (b) any action taken, or to be taken, by the provider to correct the noncompliance; and (c) the measures the provider will take to prevent the noncompliance in the future.
Drinking Water Service Provider	102A(2)	In the specified circumstances, power to immediately inform the regulator of the prescribed incident.
Drinking Water Service Provider	102A(3)	In the specified circumstances, power to give the regulator notice of the following in the approved form: (a) the prescribed incident and the circumstances that gave rise to the incident; (b) any action taken, or to be taken, by the provider relating to the prescribed incident; and (c) the measures the provider will take to prevent the prescribed incident happening again in the future.
Drinking Water Service Provider	103(2)	Power to give a notice to the owner of water storage or other infrastructure to ask the owner to give the drinking water service provider information reasonably requested about the quality of water in the water storage or infrastructure.
Service Provider	107(2)(b)	In the specified circumstances, power to apply to the regulator for approval of an amended plan.
Service provider	109(1)	Power to sign a statutory declaration on behalf of the service provider.

Division 3 – Customer service standards

Entity power given to	Section of WSSR	Description
Service Provider	115(3)	Power to consider submissions made to the provider about the proposed customer service standard.

Division 5 – Reporting for particular financial years

Entity power given to	Section of WSSR	Description
Service Provider	142(2)(a)	Power to prepare a drinking water quality management plan report.
Service Provider	142(2)(b)	Power to give the regulator a copy of the drinking water quality management plan report.
Relevant infrastructure owner	142C(2)	In the specified circumstances, power to provide written agreement to a drinking water quality management plan report.

Division 6 – Water for fire fighting

Entity power given to	Section of WSSR	Description
Service Provider	145(1)	Power to permit a person to take water from a fire fighting system or a service provider's hydrant.

Part 5 – Service areas

Division 3 – Access to services in service areas

Entity power given to	Section of WSSR	Description
Service Provider	166(3)	In the specified circumstances, power to impose conditions on the installation of water storage tanks and pumps.

Division 4 – Connecting to particular registered services

Entity power given to	Section of WSSR	Description
Service Provider	167(2)	In the specified circumstances, power to advise an owner of any work that is considered reasonably necessary to be carried out on premises and any reasonable connection fee to enable the premises to be connected to the infrastructure.
Service Provider	168(1)	Power to, by notice given to the owner of premises in the service area, require the owner to carry out works for connecting the premises to a registered service.
Service Provider	168(2)(c)	In the specified circumstances, power to agree to an extension of the period within which the work must be completed.

Division 5 – Restricting domestic water supply

Entity power given to	Section of WSSR	Description
Service Provider	169(1)	Power to give a notice to an owner or occupier of domestic premises not to contravene a restriction or to pay a rate or charge for a service.
Service Provider	169(2)	Power to decide the minimum level or water necessary for the health and sanitation purposes of the owner or occupier.

Part 6 – Trade waste and seepage water approvals

Entity power given to	Section of WSSR	Description
Sewerage Service Provider	180(1)	In the specified circumstances, power to give a person: (a) an approval to discharge trade waste (a ***trade waste approval***) into Council's sewerage infrastructure; and (b) an approval to discharge seepage water (a ***seepage water approval***) into Council's sewerage infrastructure.
Sewerage Service Provider	180(3)	Power to consider the effect of the proposed discharge on any existing or potential re-use of waste water or sludge.
Sewerage Service Provider	180(4)	Power to be satisfied: (a) having regard to the amount, type and strength of the proposed discharge, the discharge will not harm the

		sewerage or the health and safety of anyone working on the sewerage; and (b) the sewage treatment plant to treat the discharge is capable of treating the discharge to an acceptable standard.
Sewerage Service Provider	180(5)	In the specified circumstances, power to be satisfied the proposed discharge into the sewerage is consistent with the plan.
Sewerage Service Provider	181(1)	Power to give a trade waste approval or seepage water approval on conditions.
Sewerage Service Provider	182	Power to suspend or cancel a trade waste approval or a seepage water approval (the ***proposed action***) if satisfied any of the specified circumstances applies.
Sewerage Service Provider	183(1)	In the specified circumstances, power to give an approval holder a show cause notice about the proposed action.
Sewerage Service Provider	183(2)	Power to consider submissions made in response to a show cause notice, to be satisfied the proposed action should be taken, and then to: (a) if the proposed action was to suspend the approval for a stated period - suspend the approval for not longer the proposed suspension period; or (b) if the proposed action was to cancel the approval - either cancel the approval or suspend it for a period.
Sewerage Service Provider	183(3)	In the specified circumstances, power to give the approval holder an information notice about the decision.
Sewerage Service Provider	183(4)	Power to consider any submissions and, if not satisfied the proposed action should be taken, the power to give the approval holder a notice about the decision.
Sewerage Service Provider	184(1)	In the specified circumstances, power to suspend or cancel an approval without giving a show cause notice, if further action is considered necessary: (a) in the interests of public health or safety; or (b) to prevent environmental harm; or (c) to prevent damage to Council's sewerage system.
Sewerage Service Provider	184(2)	In the specified circumstances, power to cancel a trade waste approval given by the sewerage service provider.
Sewerage Service Provider	184(3)	In the specified circumstances, power to give the approval holder an information notice about the action.
Sewerage Service Provider	185(2)	Power to give a notice to the approval holder to amend a trade waste approval to ensure that it is consistent with conditions mentioned in section185(1)(a).

Part 7 – Offences

Entity power given to	Section of WSSR	Description
Service Provider	191	Power to give written consent to a person connecting to, or disconnecting from, the service provider's infrastructure.
Service Provider	192(1)	Power to give written consent to a person interfering with a service provider's infrastructure.
Service Provider	192(2)	Power to give written consent to a person building over, interfering with access to, increasing or reducing the cover over, or changing the surface of land in any way causing ponding of

		water over an access chamber for, a service provider's infrastructure.
Service Provider	193(3)	Power to give written consent to a person discharging water from an ornamental pond, a swimming pool or the filtration system of a swimming pool into a service provider's infrastructure.
Service Provider	195(1)	Power to give written approval to a person taking water from a service provider's infrastructure.
Service Provider	195(2)	In the specified circumstances, power to give written approval to a person taking water from a supply pipe on premises for use off the premises.

CHAPTER 3 – RECYCLED WATER MANAGEMENT

Part 1A – Recycled water schemes

Division 1 – Registration

Entity power given to	Section of WSSR	Description
Relevant entity for a recycled water scheme	196AA(1)	Power to apply for registration of the scheme.

Division 2 – Changing registration details

Entity power given to	Section of WSSR	Description
Relevant entity for a recycled water scheme which is registered under Chapter 3, Part 1A, Division 2	196AD(1)	Power to apply to change the details of the registration recorded in the register.
Relevant entity for a recycled water scheme which is registered under Chapter 3, Part 1A, Division 2	196AE(1)	Power to apply to cancel the registration if the recycled water is no longer supplied under the scheme.

Part 2 – Recycled water management planning

Entity power given to	Section of WSSR	Description
Recycled Water Provider	202(1)	Power to apply to the regulator for approval of a recycled water management plan.
Recycled Water Provider	203(1)(b)	Power to sign a statutory declaration verifying the information included in the plan, or any additional information given under section 203(1)(a).
Recycled Water Provider	208(2)	Power to give regulator notice of a stoppage or proposed stoppage of the production or supply of recycled water, in accordance with the circumstances of that section.
Recycled Water Provider	208(5)	Power to, as soon as practicable, give the regulator notice of the stoppage or proposed stoppage of the production or supply

		of recycled water under a scheme and otherwise in the circumstances of that section.
Recycled Water Provider	209(1)	Power to obtain the regulator's agreement to amend the recycled water management plan for the scheme.
Recycled Water Provider	212(2)	Power to apply to the regulator for approval of the proposed amended recycled water management plan.
Recycled Water Provider	212(3)	Power to exercise the delegable powers (if any) contained in sections 202(2), (3) and (4), and sections 203 to 208 as if a reference in the sections to: (a) the recycled water management plan were a reference to the amended recycled water management plan; and (b) the plan were a reference to the amended plan.
Relevant entity for the recycled water scheme	215(1)	If a recycled water management plan has been suspended, power to apply to the regulator for an approval to resume supply of recycled water under the scheme.
Recycled Water Provider	215(3)	Power to exercise the delegable powers (if any) contained in sections 203 and 204 as if a reference in the sections to: (a) the recycled water management plan were a reference to the suspended recycled water management plan; and (b) the plan were a reference to the suspended plan.
Recycled Water Provider	215(7)	Power to exercise the delegable powers (if any) contained in sections 202(2), (3) and (4), and sections 203 to 208 as if a reference in the sections to: (a) the recycled water management plan were a reference to the amended recycled water management plan; and (b) the plan were a reference to the amended plan.

Part 3 – Notice about permanently stopping supply of recycled water

Entity power given to	Section of WSSR	Description
Recycled Water Provider	230(2)	Power to give a notice to the regulator of a proposed stoppage at least 30 days before the supply of recycled water is stopped.
Relevant entity for the critical recycled water scheme (if relevant)	230(4)	Power to give the regulator notice of the proposed stoppage at least 60 days before supply of the recycled water is stopped.
Relevant entity for the critical recycled water scheme (if relevant)	230(6)(b)	Power to sign a statutory declaration verifying the information included in the notice, or any additional information given under section 230(6)(a).
Recycled Water Provider	230(9)	Power to give the regulator notice of a stoppage of recycled water under recycled water scheme within 5 days after the supply stops.

Part 4 – Validation Programs

[This part applies to a recycled water scheme if recycled water is proposed to be supplied under the scheme to augment a supply of drinking water.]

Entity power given to	Section of WSSR	Description
Recycled Water Provider	237(1)	Power to apply to the regulator for approval of a validation program.

Relevant entity for the critical recycled water scheme (if relevant)	238(1)(b)	Power to sign a statutory declaration verifying the information included in the program, or any additional information given under section 238(1)(a).
Relevant Entity	242(2)	Power to apply to the regulator for approval of the proposed amended validation program.
Recycled Water Provider	242(3)	Power to exercise the delegable powers (if any) contained in sections 237(2) and sections 238 to 241 as if a reference in the sections to: (a) the validation program were a reference to the amended validation program; and (b) the program were a reference to the amended program.

Part 6 – Reviews and audits of recycled water management plans

Entity power given to	Section of WSSR	Description
Recycled Water Provider	259(2)(b)	In the specified circumstances, power to apply to the regulator for approval of the amended plan.
Scheme Manager	259(4)	In the specified circumstances, power to apply to the regulator for approval of the amended recycled water management plan for the scheme.
Recycled Water Provider	259(6)	Power to exercise the delegable powers (if any) contained in sections 202(2), (3) and (4), and sections 203 to 208 as if a reference in the sections to: (a) the recycled water management plan were a reference to the amended recycled water management plan; and (b) the plan were a reference to the amended plan.

Part 7 – Reporting requirements

Division 4 – Connecting to registered services

Entity power given to	Section of WSSR	Description
Alerting entity	270(2)	In the specified circumstances, power to immediately inform the regulator and, if another entity is the responsible entity for the noncompliance, the responsible entity, of the noncompliance and the circumstances that gave rise to the noncompliance.
Responsible entity for the non-compliance	270(4)	Power to give the regulator notice of the following: (a) the noncompliance and the circumstances that gave rise to the noncompliance; (b) any action taken, or to be taken, by the entity to correct the noncompliance; and (c) the measures the entity will take to prevent the noncompliance in the future.
Alerting entity	271(2)	In the specified circumstances, power to immediately inform the regulator and, if another entity is the responsible entity for prescribed incident, the responsible entity, of the prescribed incident.
Alerting entity	271(4)	In the specified circumstances, power to give the regulator notice of: (a) the prescribed incident and the circumstances that gave rise to the prescribed incident;

		(b)	any action taken, or to be taken, by the entity relating to the prescribed incident; and
		(c)	the measures the entity will take to prevent the prescribed incident happening again in the future.

Part 8 – Declaration of critical recycled water schemes

Entity power given to	Section of WSSR	Description
Entity to whom a notice of the regulator's intention to make a decision	303(4)(e)	Power to give the regulator a notice about who the provider and entities agree is the scheme manager.
Relevant entity for a critical recycled water scheme	306(1)	Power to considers the scheme should not be a critical recycled water scheme, and to ask the regulator to review the making of the declaration.
Recycled water providers / entity declared to be part of the scheme	307(2)	In the specified circumstances, power to give the regulator notice of who is the scheme manager.

Part 10 – Miscellaneous

Entity power given to	Section of WSSR	Description
Scheme manager for a multiple-entity recycled water scheme	333(2)	In the specified circumstances, power to, by notice, require a recycled water provider or other declared entity for the scheme to give the scheme manager, within a stated reasonable period, information the scheme manager reasonably requires to comply with the scheme manager's obligations under this Act.

CHAPTER 4 – REFERABLE DAMS AND FLOOD AND DROUGHT MITIGATION

Part 1 – Referrable dams

Division 2A – Emergency action planning and reporting

Subdivision 1 – Preliminary

Entity power given to	Section of WSSR	Description
Owner of a referable dam	352F	Power to prepare an emergency action plan for a dam under subdivision 3 and to give it to the Chief Executive for approval.

Subdivision 3 – Preparation of emergency actions plans

Entity power given to	Section of WSSR	Description
Local Government	352HB(1)	Power to assess and decide whether the emergency action plan is consistent with its disaster management plan.
Local Government	352HB(2)	Power to consult with its local group for the plan.

Subdivision 6 – Reviewing emergency action plans

Entity power given to	Section of WSSR	Description
Owner of a referable dam	352O(2)(c)(ii)	Power to give an emergency action plan for a dam to the Chief Executive.
Owner of a referable dam	352P	The power, before 1 October each year to: (a) review the approved emergency action plan for the dam; and (b) give to the Chief Executive: (i) a notice stating whether or not the owner proposes an amendment to the plan because of the review; and (ii) if the owner proposes an amendment – a copy of the plan including the proposed amendment.

Subdivision 7 – Amending emergency action plans

Entity power given to	Section of WSSR	Description
Owner of a referable dam	352Q(1)	Power to ask the Chief Executive to amend the approved emergency action plan for the dam to: 1.1 correct a minor error; or 1.2 make another change that is not a change of substance.

Subdivision 9 – Emergency event reporting

Entity power given to	Section of WSSR	Description
Owner of referable dam	352T(2)	Power to prepare a report (an ***emergency event report***) and to give it to the Chief Executive.
Owner of referable dam	352T(2)(a)	Power to consider when the dam hazard giving rise to the event is no longer a material risk to persons or property.
Owner of referable dam	352T(2)(b)	Power to agree a further period in writing with the Chief Executive.
Owner of referable dam	352U(3)	Power to prepare a report (an ***emergency event interim report***) and to give it to the Chief Executive officer in accordance with section 352U(2).

Division 3 – Safety conditions for existing referable dams

Entity power given to	Section of WSSR	Description
Owner of a referable dam	354(3)(b)	Power to agree with the Chief Executive, an extended period for deciding safety conditions.

Subdivision 2 – Chief Executive may give direction or take action about failure of dam

Entity power given to	Section of WSSR	Description
Owner of land on which a dam is situated / operator of a dam	359(3)	Power to comply with a notice issued under section 359(1).

Owner of land on which a dam is situated / operator of a dam	359(4)	Power to give to the Chief Executive officer, a notice that the person intends to remove the dam.

Part 2 – Flood mitigation manuals and reporting

Division 2 – Preparation of flood mitigation manuals

Entity power given to	Section of WSSR	Description
Owner of a referable dam	371C	Power to prepare a flood mitigation manual for a dam under division 2 and to give it to the minister for approval.

Division 3 – Approving flood mitigation manuals

Entity power given to	Section of WSSR	Description
Owner of a referable dam	371H(2)	Power to prepare a new flood mitigation manual and give it to the minister in compliance with a notice given under section 371H.

Division 4 – Amending and reviewing flood mitigation manuals

Entity power given to	Section of WSSR	Description
Owner of a referable dam	372(2)	Power to amend a flood mitigation manual for a dam in compliance with a notice issued under section 372(1).
Owner of a referable dam	373	Power to: (a) review and, if necessary, update a flood mitigation manual; and (b) give a copy of it to the minister for the minister's approval under division 3.

Division 5 – Renewing flood mitigation manuals

Entity power given to	Section of WSSR	Description
Owner of a referable dam	374(2)	Power to prepare a new flood mitigation manual for a dam and give it to the minister for approval.

Division 6 – Annual preparedness report

Entity power given to	Section of WSSR	Description
Owner of a referable dam	375	Power to after 1 August and before 1 September each year: (a) prepare a report (an annual preparedness report) under division 6 about the level of preparedness of the dam for a flood event under a flood mitigation manual; and (b) give the report to the Chief Executive.

Division 8 – Authorising alternative operational procedures

Entity power given to	Section of WSSR	Description
Owner of a referable dam	378	Power to reasonably consider that: (a) an operational strategy under a flood mitigation manual for a dam does not provide or adequately provide for the flood event; (b) to achieve an objective under the flood mitigation manual and to respond effectively to a flood event that is necessary to: (i) disregard an operational procedure under the manual (the ***existing procedure***); and (ii) observe a different operational procedure (the ***alternative procedure***).
Owner of a referable dam	379(1)	Power to give the Chief Executive the information referred to in that section (the ***authorisation request information***).
Owner of a referable dam	379(2)	Power to give the Chief Executive the authorisation to request information orally.
Owner of a referable dam	379(3)	Power to give the authorisation request information in writing as soon as practicable after giving the Chief Executive the information orally.
Owner of a referable dam	381(1)	Power to make reasonable efforts to contact the Chief Executive to give the Chief Executive the authorisation request information for the alternative procedure.
Owner of a referable dam	381(4)	Power to, as soon as practicable after failing to contact, or losing contact with, the Chief Executive, record the authorisation request information in writing and give it to the Chief Executive.
Owner of a referable dam	381(6)	Power to form the reasonable belief that the Chief Executive is no longer able to respond to the owner for the purpose of subsection (2).

Division 9 – Flood event reporting

Entity power given to	Section of WSSR	Description
Owner of a referable dam	383(2)	Power to prepare a report (a ***flood event report***) under division 9 and give it to the Chief Executive.
Owner of a referable dam	383(2)(b)	Power to agree to a further period in writing with the Chief Executive.
Owner of a referable dam	384(3)	Power to comply with a notice given to the owner of the dam under section 384(2).

Part 4 – Reducing full supply level for safety purposes

Entity power given to	Section of WSSR	Description
Dam Owner	399B(1)	Power to form the belief, based on the advice of a registered professional engineer, that there is an unacceptable risk of a failure of a dam if it operates at the full supply level stated in the resource operations licence for the dam.
Owner	399B(2)	Power to reduce the full supply level of the dam to the level (the **reduced full supply level**) that lowers the risk of a failure of

		the dam to a level acceptable to the owner, having regard to the advice of the registered professional engineer.
Owner	399B(4)	Power to consider and include in a notice: 1.1 the reasons why it is necessary to operate the dam at the reduced full supply level; and 1.2 the period for which it is necessary to operate the dam at the reduced supply level.
Owner	399C(3)(a)	Power to decide and include in a report when the owner intends to allow the dam to return to the full supply level stated in the resource operations licence for the dam.
Service Provider	399C(3)(b)	Power to consider and decide and include in a report: i. the impacts the reduced full supply level has had on the provider's customers since its reduction; ii. the likely future impacts on customers for the period for which the provider proposes to keep the dam at a reduced full supply level; and iii. the impacts the reduced full supply level has had or is likely to have on achieving the water plan outcomes for a water plan under the Water Act.

CHAPTER 5 – INVESTIGATIONS AND ENFORCEMENT MATTERS

Part 5A – Particular provisions to monitor relevant service providers

Division 2 – Improvement plans

Entity power given to	Section of WSSR	Description
Service Provider	446(2)	Power to make an improvement plan.
Service Provider	447	Power to make an improvement plan.

Part 8 – Notices of cost recovery

Division 1 – Show cause notices

Entity power given to	Section of WSSR	Description
Person given a show cause notice, or a copy of a show cause notice	463(1)(d)	Power to make submissions about the show cause notice.

Part 9 – Enforcement proceeding

Entity power given to	Section of WSSR	Description
Service Provider	475(2)(b) and (c)	Power to start a proceeding for a stated provision.
Service Provider	475(5)	Power to give the Chief Executive notice of the proceeding.
Service Provider	476(1)	Power to commence a proceeding for an enforcement order on behalf of the service provider.

CHAPTER 6 – OFFENCES, EVIDENTIARY MATTERS AND LEGAL PROCEEDINGS

Part 3 – Legal proceedings for offences

Entity power given to	Section of WSSR	Description
Person / Service Provider	496	Power to give notice to the Chief Executive of a proceeding.
Person	498(1)	Power to commence a proceeding on behalf of the service provider.

CHAPTER 7 – REVIEWS, APPEALS AND ARBITRATION

Part 1 – Preliminary

Entity power given to	Section of WSSR	Description
Interested person for an original decision	512(1)	Power to apply for an internal review of an original decision.
Recipient of a submitter notice	513(3)	Power to make written submissions on the internal review application to the reviewer.

Part 3 – Appeals and external reviews

Entity power given to	Section of WSSR	Description
Interested person who applied for an internal review of the original decision	517(1)	Power to appeal against or apply for an external review of the review decision under this section.

Part 4 – Arbitration

Entity power given to	Section of WSSR	Description
Interested person who applied an internal review of the original decision	524(2)	Power to, if dissatisfied with a decision, give the authority under the *Queensland Competition Authority Act 1997* a notice (a ***dispute notice***) applying for arbitration on the decision.
Application for arbitration	524A(2)	Power to apply for a stay of a review decision to a Court with jurisdiction to hear the proceeding.
Interested person who gave dispute notice	526	Power to withdraw the dispute notice at any time before the authority makes its decision on the dispute.

CHAPTER 8 – MISCELLANEOUS

Part 2 – Relationship with Planning Act

Entity power given to	Section of WSSR	Description
Person	562(2)	Power to appeal against a decision about the application to the Land Court.

Part 3 – Other miscellaneous provisions

Entity power given to	Section of WSSR	Description
Water Service Provider	573	Power to make guidelines to provide guidance to persons about preparing a water efficiency management plan.
Water Service Provider	575(2)(a)	Power to consider that the information in the document is cybersecurity information.
Water Service Provider	575(2A)	Power to consider whether it is appropriate to keep a copy of the document available for inspection by the public at other places.
Water Service Provider	575A(2)	Power to consider that information in the document is cybersecurity information.

CHAPTER 10 – OTHER TRANSITIONAL PROVISIONS

Part 8 – Transitional provisions for *Electricity and Other Legislation Amendment Act 2014*

Entity power given to	Section of WSSR	Description
Administering Authority	670(2)	Power to amend the CSG environmental authority to include public health conditions.
Administering Authority	670(3)	Power to consider an amendment necessary or desirable.
Administering Authority	671(2)	Power to amend the CSG environmental authority to include public health conditions.
Administering Authority	671(3)(a)	Power to consider the amendment necessary or desirable.

Schedule 2

LIMITATIONS TO THE EXERCISE OF POWER

2. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.

3. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.

4. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).

5. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.

6. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.

7. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2021 10 20 - WSSR - Delegation Instrument]

10.4 DRAFT SOUTH BURNETT REGIONAL COUNCIL ANNUAL OPERATIONAL PLAN 2022/23

File Number: **25 May 2022**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Draft South Burnett Regional Council Operational Plan 2022/23 be approved for inclusion in the operational plan development workshop to be held on 6 June 2022 prior to the adoption of the 2022/23 budget

SUMMARY

Committee Resolution:

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the Draft South Burnett Regional Council Operational Plan 2022/23 (as presented) be approved for inclusion in the operational plan development workshop to be held on 6 June 2022 prior to the adoption of the 2022/23 budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the Draft South Burnett Regional Council Operational Plan 2022/23 (as presented) be approved for inclusion in the operational plan development workshop to be held on 6 June 2022 prior to the adoption of the 2022/23 budget.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022.

ATTACHMENTS

1. **DRAFT South Burnett Regional Council Annual Operational Plan - Executive Services - 2022/23** ⇩
2. **DRAFT South Burnett Regional Council Annual Operational Plan - Finance & Corporate - 2022/23** ⇩
3. **DRAFT South Burnett Regional Council Annual Operational Plan - Liveability - 2022/23** ⇩
4. **DRAFT South Burnett Regional Council Annual Operational Plan - Infrastructure - 2022/23** ⇩

SOUTH BURNETT
REGIONAL COUNCIL

Executive Services
Annual Operational Plan
2022/23

DRAFT

Mission: To effectively plan, manage and deliver Council services and regulatory responsibilities to and on behalf of the organisation

Officer Responsible: Chief Executive Officer

Responsibilities: Executive Services, Strategic Planning, Media / Communications, Human Resource Management, Workplace Health and Safety, Advocacy, Economic / Regional Development and oversight of organisational operational matters

Core Activities			
Activity	**Branch**	**Corporate Plan 2021-26**	**Budget Source**
Strengthen, maintain, and actively contribute to Local Government organisations/associations advocating Council's strategic and operational position on key issues	Office of the CEO	OR12; GR16	Business Unit 1001
Develop, coordinate, and publish Council's Annual Report on organisational activities and compliance with legislation	Office of the CEO	OR2	Business Unit 1001
Proactive strategic delivery of media and communications utilising activities such as bi-annual community survey	Office of the CEO	OR10	Business Unit 1001
Implementation of Council's adopted policies e.g.; Community Engagement Strategy and Policy; Regional Development Policy	Office of the CEO	OR10; GR1	Business Unit 1001
Providing administrative support service to the Elected Members to meet Council's strategic outcomes	Office of the CEO	OR12	Business Unit 1001
Promotion and operation of Council owned heritage, arts, and tourism assets	Office of the CEO	GR5	Various Business Units – 1004, 1057-1068
Ongoing implementation of Council's Strategic Human Resource Management Plan to guide the engagement, development, management, and performance of Council's human resources utilising activities such as annual employee engagement survey	People & Culture	OR11; OR9; GR15	Business Unit 1003
Continued improvement, implementation, and review of Council's Workplace Health Safety ('WHS') System	People & Culture	OR16	Business Unit 1003

DRAFT

Projects/New Activities					
Activity	**Branch**	**Corporate Plan**	**Start Date**	**Finish Date**	**Budget Source**
Council advocacy for mental health and suicide prevention programme working with community stakeholders and government	Office of the CEO	IN13; EC11	1 July 2022	30 June 2023	Business Unit 1001
Advocate for specialist and community health services to maintain current services at a minimum	Office of the CEO	IN13	1 July 2022	ongoing	Business Unit 1001
Development, adoption and commence implementation of the SBRC Regional Development Action Plan	Office of the CEO	GR1	1 October 2022	30 April 2023	Business Unit 1001
Develop an investment ready road map aligning Council priorities to State and Federal government's objectives	Office of the CEO	GR2	1 October 2022	30 June 2023	Business Unit 1001
Develop a 25-year economic roadmap for water infrastructure	Office of the CEO	GR12; GR13	1 July 2022	30 June 2023	Business Unit 1001
Advocate for regional water security developing projects and seeking external funding	Office of the CEO	GR13	1 July 2022	ongoing	Business Unit 1001
Engage key stakeholders conducting advocacy activities to build regional economic diversification in energy transformation, encouraging responsible investment in renewable energy	Office of the CEO	OR5	1 July 2022	ongoing	Business Unit 1001, 1004
Engagement in energy policy and advocacy for transition of economies impacted by State and Commonwealth policies	Office of the CEO	EN5; GR14	1 July 2022	30 June 2023	Business Unit 1001
Partnership with industry led tourism and economic development organisations	Office of the CEO	GR6	1 July 2022	Ongoing	Business Unit 1004
Develop town and village community plans / key priority lists	Office of the CEO	EC9	1 July 2022	30 June 2023	Business Unit 1001

DRAFT

Develop an employee value proposition linking to Council's Strategic Human Resource Management Plan for positive retention outcomes	People & Culture	OR11	June 2021	Ongoing	Business Unit 1003

DRAFT

SOUTH BURNETT
REGIONAL COUNCIL

Finance & Corporate Annual Operational Plan 2022/23

DRAFT

Mission: To provide excellent financial, corporate services and Information technology services/advice to enable our organisation to achieve its goals

Officer Responsible: General Manager Finance & Corporate

Responsibilities: Department Management, Corporate Services, Insurance, Governance, Customer Service, Property & Rating, Procurement & Stores, Financial Planning & Sustainability, Asset Management, Plant & Fleet Management, ICT & Business Systems.

Core Activities			
Activity	**Branch**	**Corporate Plan 2021-26**	**Budget Source**
Maintain Council's call centre and customer service delivery across the customer service centres of Blackbutt, Nanango, Kingaroy, Wondai / Murgon	Corporate, Governance & Strategy	EC5	Business Unit 1159
Manage the periodical review and progress update of Council's 2022/23 Annual Operational Plan	Corporate, Governance & Strategy	OR1	Business Unit 1159
Manage the development of Council's 2023/24 Annual Operational Plan aligned to Council's budget development process	Corporate, Governance & Strategy	OR1	Business Unit 1159
Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes	Corporate, Governance & Strategy	OR2	Business Unit 1159
Process Right to Information / Information Privacy applications in accordance with legislative requirements and provide awareness training to the organisation	Corporate, Governance & Strategy	OR2	Business Unit 1159
Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets	Corporate, Governance & Strategy	OR2	Business Unit 1159
Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation	Corporate, Governance & Strategy	OR2	Business Unit 1159

DRAFT

Manage and maintain the legal proceedings / legal advice registers maintaining the budget for engagement of legal services	Corporate, Governance & Strategy	OR2	Business Unit 1159
Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy	Corporate, Governance & Strategy	OR2	Business Unit 1159
With the support of Council's departments, implement Council's Customer Service Charter including conducting a customer satisfaction survey bi-annually	Corporate, Governance & Strategy	OR8	Business Unit 1159
Manage Council's Insurance policies and claims	Corporate, Governance & Strategy	OR13	Business Unit 1159
Deliver sound corporate risk management and internal audit functions aligning to Council policy	Corporate, Governance & Strategy	OR15	Business Unit 1159
Cash analysis showing 3-month liquidity providing cash analysis in meeting reports surrounding Council's 3-month liquidity position	Finance & Sustainability	OR5	Business Unit 1011
Encouragement and development of the local Market Place by establishing a healthy register of what the local Market Place can provide to Council by way of goods or services committing a target to local spend	Finance & Sustainability	GR11	Business Unit 1012
Perform a review of dividends to determine best practice for calculation of budgeted dividends	Finance & Sustainability	OR5	Business Unit 1011
Compliance with budget limits. Regular quarterly budget revisions. Monthly reporting of budget variations to Council in monthly financial report	Finance & Sustainability	OR5	Business Unit 1011
Maintain and monitor 10-year long term financial plans reporting to Council through monthly financial reports	Finance & Sustainability	OR5	Business Unit 1011

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Debt Recovery - Continue to follow up on outstanding debt to not place an unfair burden onto rate payers who meet their obligations in full	Finance & Sustainability	OR5	Business Unit 1011
Full review of expenditure to identify efficiencies within the organisation	Finance & Sustainability	OR5	Business Unit 1011
Develop and map strategies to bring Council budget into surplus within two (2) years	Finance & Sustainability	OR5	Business Unit 1011
Zero-based budgeting	Finance & Sustainability	OR7	Business Unit 1011
Strategically upgrade and improve Council information technology systems and hardware	ICT & Fleet	OR3	Business Unit 1017
Deliver effective plant management	ICT & Fleet	OR13	Business Unit 1016
Utilisation and operation of Council's Workshops	ICT & Fleet	OR13	Business Unit 1016
Data Security Review including, Cyber Security. Ensure the provision of appropriate security systems (including cyber security) protect Council's data and information	ICT & Fleet	OR15	Business Unit 1017
Develop and manage Business Systems and Projects (Project T2 and sub-projects)	ICT & Fleet	OR3; OR15	Business Unit 1160

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Projects/New Activities					
Activity	**Branch**	**Corporate Plan**	**Start Date**	**Finish Date**	**Budget Source**
Develop a framework for electronic signatures working with Council's Business Systems and Departments to accommodate their requirements	Corporate, Governance & Strategy	OR13	1 July 2022	30 June 2023	Business Unit 1159
Investigation into a more paperless accounts payable workflow	Finance & Sustainability	OR13	1 July 2022	Ongoing	Business Unit 1011
Review of rates supplementary notices to utilise the ERP	Finance & Sustainability	OR13	1 July 2022	30 June 2023	Business Unit 1011
Centralised Procurement	Finance & Sustainability	OR13	1 July 2022	Ongoing	Business Unit 1012
Paperless Rates Notices	Finance & Sustainability	OR13	1 July 2022	Ongoing	Business Unit 1011
Non-rate charges to be included on rates notices	Finance & Sustainability	OR13	1 July 2022	30 June 2023	Business Unit 1011
Continue review of general rating categories to achieve equity	Finance & Sustainability	OR14	1 July 2022	Ongoing	Business Unit 1011
Review of Asset Management Business processing for integration into one Asset Management System in Technology One	ICT & Fleet	IN2	1 July 2022	Ongoing	Business Unit 1160
Deliver a Customer Request Effectiveness Review Project (Project ID: T2.6)	ICT & Fleet	OR8	1 July 2022	31 October 2022	Business Unit 1160
Undertake business process mapping and analysis implementing a business process continuous improvement programme	ICT & Fleet	OR9	1 July 2022	Ongoing	Business Unit 1160

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Realise business improvements through the use of Council's Business Systems Software	ICT & Fleet	OR13	1 July 2022	Ongoing	Business Unit 1160
Realise business improvements through the use of Council's Microsoft Office 365 Systems Software	ICT & Fleet	OR13	1 July 2022	Ongoing	Business Unit 1017
Effectively maintain and manage Council's white fleet maximising efficiencies	ICT & Fleet	OR13	1 July 2022	31 December 2023	Business Unit 1016

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SOUTH BURNETT
REGIONAL COUNCIL

Liveability
Annual Operational Plan
2022/23

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Mission: To enhance the liveability of the South Burnett region via the provision of community services & facilities; sustainable environmental practices; appropriate planning & regulatory controls and initiatives that enhance community wellbeing and lifestyle

Officer Responsible: General Manager Liveability

Responsibilities: Department Management, Environment & Waste, Natural Resource Management, Planning & Land Management, Community Development, Libraries, Property & Facilities, Parks & Gardens

Core Activities			
Activity	**Branch**	**Corporate Plan 2021-26**	**Budget Source**
Support community development and wellbeing through delivery of Council's Community Grants programme	Community	EC16	BU1136
Enable free and equitable access to library facilities, services and programs for all members of the community to support the learning, recreation and social needs of the community	Community	EC5	BU1069-1076
Promotion and operation of Council owned heritage, arts, visitor information centres and tourism assets including Council's tourist facilities at Boondooma and Bjelke-Petersen Dams	Community	GR5, GR7	BU1008-1009
Provide well planned and maintained open space, parks and rail trails network to meet the recreation and social needs of the community	Community	EC1, EC5	BU1101, BU1102, BU1137
Maintain and improve Council's cemeteries to meet community standards	Community	IN14	BU1104
Maintain and improve Council's Saleyards to meet community standards	Community	IN11	BU1007
Actively manage Council's aerodromes to meet service standards and compliance	Community	IN15	BU1005
Administration of legislative functions including but not limited to food safety, public health licencing, environmental authority registrations, customer request management, regulation of council's local laws and mosquito management	Environment & Planning	EN8, EN10, EC14	BU1077, BU1138, BU1146, BU1147, BU1163
Effectively manage Development Applications and permits including planning, building and plumbing approvals	Environment & Planning	GR8	BU1055
Manage biosecurity and pest (weed & animal) management programmes including supporting biosecurity and natural resource management initiatives and strategies	Environment & Planning	EN4, EN7, EN9	BU1100, BU1169
Provision of acceptable, cost effective and environmentally responsible waste management services including collection services and waste disposal facilities	Environment & Planning	EN3	BU1078-BU1099, BU1164, BU1165

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Management of Council's buildings and facilities including operational maintenance programmes, commercial and community leases and cost-effective asset management programs to meet agreed service levels	Facilities & Parks	EC5, IN10	BU1018
Maintain Council's swimming pools across the region	Facilities & Parks	EC5	BU1025-BU1030

Projects/New Activities					
Activity	**Branch**	**Corporate Plan**	**Start Date**	**Finish Date**	**Budget Source**
Implement a 'Level of Service Plan' for parks, gardens and recreation facilities	Facilities & Parks	EC1	01/07/2022	01/12/2022	BU1137
Establish an Advisory Committee to develop Botanical Masterplan	Facilities & Parks	EC1	01/07/2022	31/03/2023	BU1137
Investigate CCTV for Council and Community owned and operated open spaces including consideration of Council taking over control of Community controlled cameras	Facilities & Parks	EC2	01/07/2022	01/12/2022	BU1018
Engage key stakeholders to facilitate identified affordable housing projects	Facilities & Parks	IN9	01/07/2022	30/6/2023	BU1018
Investigate options for renewable energy opportunities to provide relief to Council's electricity operating costs	Facilities & Parks	EN2	01/07/2022	30/06/2023	BU1018
Develop Masterplan for Kingaroy Visitor Information Centre, Museum, Art Gallery Precinct	Community	EC4, GR5	01/07/2022	30/6/2023	Subject to Funding
Develop a South Burnett Regional Arts, Culture and Heritage Strategic Plan	Community	EC4	01/07/2022	01/12/2022	BU1136
~~Engage Museum Curator to review Council's five (5) museums and collections~~	~~Community~~	~~EC4, GR5~~	~~01/07/2022~~	~~30/6/2023~~	~~BU1018 FP100301~~

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Prepare funding submission to enhance Arts, Culture and Heritage displays, restoration projects, arts and workshops	Community	EC4, GR5	01/07/2022	30/6/2023	Subject to Funding
Establish, develop and support a South Burnett Regional Council Ringsfield House Advisory Committee	Community	EC5; EC6	01/07/2022	30/6/2023	BU1018
Explore partnership opportunities to support local volunteer groups	Community	EC5; EC6	01/07/2022	30/6/2023	BU1136
Development of a Reconciliation Action Plan to sustainably and strategically take meaningful action to advance reconciliation	Community	EC10	01/07/2022	30/6/2023	BU1047
Engagement with local senior groups to develop strategies to facilitate a region for aging in place and meaningful community contribution seeking external funding	Community	EC13	01/07/2022	30/6/2023	BU1136
Investigate partnerships between Council and service providers facilitating assistance for homeless persons	Community	EC14	01/07/2022	30/6/2023	BU1136
Prepare Kingaroy Aerodrome Masterplan	Community	IN15	01/07/2022	30/6/2023	BU1005 Subject to Funding
Advocate and pursue opportunities for post-secondary education within the region preparing a business case and 'shovel ready' project/s	Community	GR9	01/07/2022	30/6/2023	Subject to Funding
Advocate for and facilitate wellbeing events across the region supporting our youth through Council's Youth Council	Community	EC8	01/07/2022	30/6/2023	BU1136
Advocate for and pursue opportunities for disaster recovery and resilience initiatives and projects that support local and regional resilience outcomes	Community	EC7, EC9, EC15	01/07/2022	30/6/2023	BU1136
Advocate for and pursue opportunities for mental health and suicide prevention initiatives and projects that support community well-being.	Community	EC9, EC11	01/07/2022	30/6/2023	BU1136

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Create a pipeline of 'shovel ready' projects that support asset management principles and liveability outcomes for the community	Community	GR3	01/07/2022	30/06/2023	BU1018
Development of an Environmental Sustainability Policy	Environment & Planning	EN1	01/09/2023	01/01/2023	BU1163
Engage key stakeholders and advocacy activities to develop and implement energy efficient initiatives to reduce Council's energy / carbon footprint	Environment & Planning	EN2	01/07/2022	30/6/2023	BU1018
Investigation of Recycling options	Environment & Planning	EN3	01/07/2022	30/6/2023	BU1165
Review Council's Draft Biosecurity Plan to ensure relevance to the region	Environment & Planning	EN4	01/09/2023	30/04/2023	BU1100
Finalise a Major Amendment of Council's planning scheme	Environment & Planning	GR8	01/07/2022	01/04/2023	BU1055
Review and update Council's Local Government Infrastructure Plan ('LGIP') trunk infrastructure forward works schedules	Environment & Planning	GR8	01/07/2022	31/03/2023	BU1055
Community education and awareness on illegal dumping and littering; including investigation and enforcement	Environment & Planning	EN3	01/07/2022	31/03/2023	BU1165
Support the development of an agricultural land and product asset mapping programme	Environment & Planning	GR16	01/07/2022	30/06/2023	BU1136

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SOUTH BURNETT
REGIONAL COUNCIL

Infrastructure
Annual Operational Plan
2022/23

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Mission: The provision of quality services and infrastructure that is planned, provided and managed on sound asset management principles and adopted levels of service.

Officer Responsible: General Manager Infrastructure

Responsibilities: Department Management, Design &Technical Services, Roads & Drainage, Water & Wastewater, Asset Management, Disaster Management

Core Activities			
Activity	**Branch**	**Corporate Plan 2021-26**	**Budget Source**
Continuation of Implementation of a Maintenance Management Plan for Transport Assets (Continued improvement of prioritised maintenance programme incorporating timely defect inspection and management of defect backlog).	Infrastructure Works	EC2; OR3	BU1110
Review disabled parking and footpath access in conjunction with CBD master plans (Predesign, concept plans developed for Kumbia, Wondai and Nanango including footpath furniture and on-street landscaping)	Infrastructure Planning	EC12	BU1107
Provide funding and facilitate the ongoing development of the local SES groups within the region	Infrastructure	EC6-	BU1048
Lead and Administer the Local Disaster Management Group for the South Burnett	Infrastructure	EC15	BU1048
Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology including footpaths (10 year works program developed in accordance with asset management strategy with adoption by Council)	Infrastructure Works / Infrastructure Planning	IN1; IN2	BU1110 / BU1107
Review current Asset Management Plan and strategy for transport assets including footpaths (Review of current asset management plan and methodologies including options for rationalisation	Infrastructure Works / Infrastructure Planning	IN1; IN2; OR3	BU1110 / BU1107
Review current Asset Management Plan and strategy for Water and Wastewater assets (Asset management plan developed in accordance with Council and community service levels)	Water & Wastewater / Infrastructure Planning	IN7; OR3	BU1115 / BU1127 & BU1107
Achieve compliance with treatment plant licence conditions, dam safety, public health requirements with statutory timeframes for reporting achieved (No breach of licence conditions / statutory reports submitted in require timeframes)	Water & Wastewater	IN7	BU1115 & BU1127

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Review and comply with customer service standards for water and wastewater infrastructure (Completed review is advertised for customer feedback and posted on web site as required by the regulator)	Water & Wastewater	IN7	BU1115 & BU1127
Development of a prioritised 10 year works programme for the replacement, upgrade and construction of new and existing water and wastewater assets with allocation of funding to develop, plan & design (10 year works program completed in accordance with asset management strategy)	Water & Wastewater	GR3	BU1115 & BU1127

Projects/New Activities					
Activity	**Branch**	**Corporate Plan**	**Start Date**	**Finish Date**	**Budget Source**
Develop and implement service standards for Central Business District ('CBD') cleaning and maintenance regime (Establish working party to devise appropriate standards for CBD cleaning)	Infrastructure Works & Parks	EC2	2021/22	2022/23	BU1110 / PARKS
Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology for median strips and roundabouts prioritising entry ways into our region (10 year works program developed in accordance with asset management strategy with adoption by Council)	Infrastructure Works / Infrastructure Planning	IN5	2022/23	2023/24	BU1110 & BU1107
Implementation of Project Management Framework and advanced design programme in accordance with 10 Year Programmes	Infrastructure Works / Infrastructure Planning	OR6	2022/23	2023/24	BU1110 / BU1107
That South Burnett Regional Council develop as part of its operational plan a dust sealing policy.	Infrastructure Works / Infrastructure Planning	IN5	2022/23	2023/24	BU1110 & BU1107

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Renewable Opportunities - to review street lighting to potentially use renewable sources	Infrastructure Works / Infrastructure Planning	EN5	2022/23	2023/24	BU1110 & BU1107
Continued development of digital transformation and capacity - Kingaroy Transformation Project – Last mile digital infrastructure - Mobile telecommunication black spots - EV superhighway and charging stations	Infrastructure Planning	GR10	2021/22	2022/23	BU1107 / Economic Development
Council works with DTMR to develop and present options about heavy vehicle routes around Kingaroy for discussion with stakeholders	Infrastructure Planning	EC3	2022/23	2024/25	BU1107
Advocate for EV superhighway and installation of EV stations	Infrastructure Planning	EN6	2021/22	2022/23	BU1107 / Economic Development
Review of unit rates and schedules completed and options for increased service levels of current slashing and spraying service levels	Infrastructure Planning	IN3	2021/22	2023/24	BU1107
Work in partnership with TMR and NHVR to identify possible alternative routes to Kingaroy CBD areas	Infrastructure Planning	EC3	2021/22	2024/25	BU1107
Continue the development of CBD Master Plans (Pre-design concept plans developed for Kumbia, Wondai and Nanango including footpath, furniture and on-street landscaping)	Infrastructure Planning	EC2	2022/23	2024/24	BU1107
Review signage necessary in flooding events Working with local SES groups within the region to review signage necessary in events	Infrastructure Works	EC6	2021/22	2022/23	BU1110

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10.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL REVENUE POLICY 2022/2023 - STATUTORY005

File Number: **IR2864939**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Revenue Policy 2022/2023 – Statutory005 as presented at Council's Budget Standing Committee meeting held 6 May 2022

SUMMARY

Committee Resolution: 2022/37

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That the South Burnett Regional Council Revenue Policy 2022/2023 – Statutory005 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter and Kirstie Schumacher

Against: Nil

CARRIED 4/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Revenue Policy 2022/2023 – Statutory005 be adopted as presented.

BACKGROUND

The Draft South Burnett Regional Council Revenue Policy 2022/2023 – Statutory005 was presented at Council's Budget Standing Committee meeting held 6 May 2022.

ATTACHMENTS

1. South Burnett Regional Council Revenue Policy 2022/2023 - Statutory005 ⇩

SOUTH BURNETT REGIONAL COUNCIL

POLICY CATEGORY - NUMBER: Statutory005
POLICY OWNER: Finance & Sustainability

ECM ID: 2864939
ADOPTED:

Revenue Policy 2022/2023

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed**.

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1. POLICY STATEMENT

South Burnett Regional Council ('Council') intends to achieve an equitable distribution of the cost of its operations between different groups of ratepayers. In seeking to achieve this equitable distribution, Council's view is that every ratepayer should contribute at least at a basic level to the cost of operations of the Council.

2. SCOPE

This policy applies to all Council representatives. A Revenue Policy forms part of Council's budget each year. The *Local Government Regulation 2012* ('Regulation') identifies the matters that a local government must include in its Revenue Policy.

In essence, a Revenue Policy is a statement outlining the strategic policy position of Council in relation to revenue measures to be adopted in the budget.

3. GENERAL INFORMATION

Council will also have regard to the measures required to stimulate the local and national economy and, particularly where the Council is in competition with private sector providers of goods and services, will price according to generally accepted market principles. These principles ensure the Council does not put private sector providers at a disadvantage because its businesses are publicly owned.

Council will ensure that the rates and charges made are sufficient to cover the cost of its operations and that it is able to continue to provide services to the community at a level consistent with the growth and development of the area.

In general, Council will be guided by the "user-pays" principle in setting rates and charges. In doing so, the intention is to minimise the impact of rating on the local economy, so that the cost of a Council service is incurred by the user of that service wherever possible. It is acknowledged, however, that individual consumers of a commodity or service cannot always be separately identified. For this reason, there is a need for specific user charges to be supplemented by other general revenue sources.

When considering these matters, Council will generally benchmark any variations in charges from year to year against the general movement in prices that occur in other sectors of the community as measured by indexes such as Roadwork Input Cost Index, the Consumer Price Index, Council Cost Index (calculated by the Local Government Association of Queensland) and their components. While taking these movements into consideration Council needs to ensure that the rates and charges made

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are sufficient to cover the cost of its operations and that it is able to continue to provide services to the community at a level consistent with the growth and development of the area.

For Council Business Units that have adopted the code of competitive conduct, prices will be set according to full cost pricing principles including the achievement of an appropriate return on Council's investment.

3.1. Levying of Rates and Charges

Rates and charges are determined after due consideration of the following:

- Council's legislative obligations;
- the needs and expectations of the general community as determined by formal and informal consultation and survey processes;
- the cost of maintaining existing facilities and necessary services;
- the need for additional facilities and services; and
- equity by ensuring the fair and consistent application of lawful rating and charging principles, without bias, taking account of all relevant considerations, and disregarding irrelevancies such as the perceived personal wealth of individual ratepayers or ratepayer classes.

In levying rates and charges, Council will apply the principles of:

- making clear what is the Council's and each ratepayers responsibility to the rating system;
- making the levying process, granting discount and any refund of rates and charges as simple and efficient to administer as possible;
- timing the levy rate notices to take into account the financial cycle to which the ratepayers are accustomed or may adapt to; and
- flexibility by providing payment arrangements to ratepayers with a demonstrated lower capacity to pay, along with a wide array of payment options.

Council will also have regard to the principles of:

- transparency of process;
- simplicity and efficient administration; and
- flexibility to take account of changes in the local economy, extraordinary circumstances and impacts that different industries may have on Council's infrastructure.

3.1.1. General Rates

General Rates revenue provides essential whole of community services not funded through subsidies, grants, contributions or donations received from other entities, or not provided for by other levies or charges. Council will consider all full cost recovery options before calculating the general rate.

Council is required to raise an amount of revenue it sees as being appropriate to maintain assets and provide services to the Region as a whole. In deciding how that revenue is raised, Council has formed the opinion that the differential general rating scheme provides the most equitable basis for the distribution of the general rate burden.

In formulating the differential general rating scheme Council has considered equity by implementing distribution of the general rate based on the land use. Where necessary a particular class of land use is further 'subdivided' on a geographic basis.

The Unimproved Valuation/Site Value for each property is the basis for determining the amount of the general rate levied. Council recognises that significant valuation fluctuations may have an adverse effect on customers. Council considers that this impact should be smoothed so that the impact in any one year is reduced. Council may achieve this by establishing new differential rating categories, averaging the valuation in accordance with *Sections 74* to *76* of the Regulation or by limiting rate increases in accordance with *Section 116* of the Regulation.

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3.1.2. Separate or Special Rates

Where appropriate, Council will fund certain services and facilities by means of separate or special rate or charge in accordance with Part 6 and Part 8 of the Regulation. Council will levy special rates and charges on certain properties that are considered to be specially benefited by the provision of specific services, facilities or activities.

Special rates are based on the Unimproved Valuation/Site Value of the land and special charges are a flat charge per property, where this is considered to provide a more equitable basis for the sharing of the cost.

3.1.3. Other Charges

In general, Council will be guided by the principle of user pays where it can easily identify the cost associated with supplying a particular service. In particular Council may use this principle for water supply, sewerage, refuse collection, et cetera. Provided however that where Council considers that moving to full cost recovery for a particular service may cause undue hardship Council will "phase in" the full cost recovery over a period of time.

3.2. Recovery of Rates and Charges

Council will exercise its rate recovery powers in order to reduce the overall rate burden on ratepayers. It will be guided by the principles of:

- **Transparency** – by making clear the obligations of ratepayers and the processes used by Council in assisting them meet their financial obligations;
- **Simplicity** – by making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective;
- **Capacity to Pay** – by determining appropriate arrangements for different sectors of the community;
- **Equity** – by providing the same treatment for ratepayers with similar circumstances; and
- **Flexibility** – by responding where necessary to changes in the local economy.

3.3. Concessions for Rates and Charges

Statutory provision exists for the Council to rebate or postpone rates in certain circumstances. These provisions are detailed in *Part 10* of the Regulation.

In considering the application of concessions, Council will be guided by the principles of:

- **Equity** – by having regard to the different levels of capacity to pay within the local community;
- **Consistency** – by applying the same treatment for ratepayers with similar circumstances;
- **Transparency** – by making clear the requirements necessary to receive concessions; and
- **Flexibility** – by allowing Council to respond to local economic issues.

The predominant purpose for which Council grants concessions is to:

- assist pensioners (who are on very limited incomes), in meeting their obligations to pay Council's rates and charges;
- assist various Religious Organisations, Community Groups and Sporting Organisations who provide a public service or community benefit throughout the region in meeting their obligations to pay Council's rates and charges;
- assist ratepayers who have experienced high water charges due to undetected water leaks in meeting their obligations to pay Council's rates and charges;
- assist developers that are required to provide reticulated water and wastewater to a subdivision in meeting their obligations to pay Council's rates and charges; and
- assist ratepayers who are receiving home haemodialysis in meeting their obligations to pay Council's rates and charges.

3.4. Cost Recovery Fees

Section 97 of the Act allows Council to set cost recovery fees. The Council recognises the validity of

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fully imposing the user pays principle for its cost recovery fees, unless the imposition of the fee is contrary to its express social, environmental and other corporate goals. This is considered to be the most equitable and effective revenue approach and is founded on the basis the Region's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

However, in setting its cost recovery fees, Council will be cognizant of the requirement that such a fee must not be more than the cost to Council of providing the service or taking action to which the fee applies.

3.5. Commercial Charges

Sections 9 (Powers of local governments generally) and *262* (Powers in support of responsibilities) of the Act provide the Council, as a legal entity, with powers to charge for services and facilities it supplies other than a service or facility for which a cost recovery fee may be fixed.

Such commercial charges are for transactions where the Council is prepared to provide a service and the other party to the transaction can choose whether or not to avail itself of the service.

The nature, level and standard of the entitlement, facility or service is considered by the Council in the setting of commercial charges. Central to deliberations on these matters is the Council's community service obligation and the principle of social equity. The Council may set such a charge with the aim of achieving a profit from the service or facility provided.

The principle of "user pays" is considered where the provision of a service, entitlement or facility may be in direct competition with private enterprise.

3.6. Funding of Physical and Social Infrastructure Costs

Council requires developers to pay reasonable and relevant contributions towards the cost of infrastructure required to support the development. Specific charges are detailed in "Adopted Infrastructure Charges" resolution adopted by Council.

These charges are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the region, it may be necessary to bring forward social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs so that the availability of facilities is not adversely affected and so that existing ratepayers are not burdened with the cost of providing the additional infrastructure.

4. DEFINITIONS

Annual Budget, for a local government, means its annual budget under chapter 5, part 2, division 3 of the Act.

Business Unit, of a local government, means a part of the local government that conducts a business activity of the local government.

Code of Competitive Conduct means referenced within *Section 47* of the Act.

Concession for rates or charges means a concession granted under *Chapter 4*, *Part 10* of the Act.

Cost-Recovery Fee means as referenced in Section 97(2) of the Act.

Differential General Rates means as referenced within Section 80(2) of the Act.

Full Cost Pricing, of a significant business activity, as referenced within Section 44(3) of the Act.

Local Government Principles means the principles expressed in the form of outcomes set out in Section 4(2) of the Act.

Pensioner means a person who is the holder of a pensioner concession card issued by the department of the Commonwealth responsible for administering the Social Security Act 1991 (Cwlth) or the Veterans' Entitlements Act 1986 (Cwlth).

Ratepayer means a person who is liable to pay rates or charges.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

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6. RELATED DOCUMENTS

South Burnett Regional Council Investment Policy 2022/2023 – Statutory009
South Burnett Regional Council Debt Policy 2022/2023 – Statutory010
South Burnett Regional Council Rate Collection Policy – Statutory041
South Burnett Regional Council Revenue Statement
South Burnett Regional Council Hardship Policy – Statutory012

7. NEXT REVIEW

As prescribed by legislation – May 2023

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	13 August 2008	407991
2	Review of policy	26 June 2009	528733
3	Review of policy	9 June 2010	897521
4	Review of policy	29 June 2011	1271695
5	Review of policy	11 July 2012	1291872
6	Review of policy	12 June 2013	1185927
7	Review of policy	21 May 2014	1590733
8	Review of policy	3 June 2015	1888898
9	Review of policy	18 May 2016	1944679
10	Review of policy	17 May 2017	2701011
11	Review of policy	21 February 2018	2836653
12	Review of policy	20 March 2019	2578183
13	Review of policy	29 March 2020	2682123
14	Review of policy	28 April 2021	2786416
15	Review of policy		2864939

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Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

10.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMPUTER, INTERNET AND EMAIL USAGE POLICY - STRATEGIC007

File Number: **IR2744923**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Computer, Internet and Email Usage Policy – Strategic007 as presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022.

SUMMARY

Committee Resolution: 2022/214

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Computer, Internet and Email Usage Policy – Strategic007 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Computer, Internet and Email Usage Policy – Strategic007 be adopted as presented.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022.

ATTACHMENTS

1. **South Burnett Regional Council Computer, Internet and Email Usage Policy - Strategic007** ⇩

POLICY CATEGORY - NUMBER: Strategic007
POLICY OWNER: ICT & Fleet

ECM ID: 2744923
ADOPTED:

Computer, Internet and Email Usage Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled**.

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1. POLICY STATEMENT

South Burnett Regional Council ('Council') is committed to ensuring the provision and availability of Information and Communications Technology (ICT) services to efficiently perform Council functions and improve the effectiveness with which Council serves the community. This will be achieved by:

- delivering strategically aligned solutions in accordance with Council's Corporate Plan.
- aligning the ICT architecture and plans with business priorities and ensuring ICT resources are deployed appropriately to fulfil approved demand for ICT services.
- developing ICT services that provide sustainable value to the business by maximising benefits and minimising delivery risk.
- following appropriate governance to ensure consistent and efficient service delivery.
- administering controls to ensure that Council's data and information is effectively managed to maintain appropriate confidentiality, integrity and access.
- ensuring ICT assets and their interrelationships are appropriately managed throughout their service lifecycle.
- ensuring ICT services are designed, maintained and delivered in accordance with best practice service levels.
- ensuring remote access options are made available but maintained and appropriately managed to ensure security of Council information.

2. SCOPE

This policy applies to Council representatives who access ICT services provided by Council.

3. GENERAL INFORMATION

Council is committed to providing and maintaining a secure and effective ICT network encompassing the 'essential eight' strategies to mitigate cyber security incident. The Computer, Internet and Email Usage Procedure ('procedure') which sets out the parameters and requirements for Council representatives who are located both within Council facilities and operating remotely. The ICT & Fleet Branch provides regular information surrounding common cyber threats, including current treatments as well as guidance to Council representatives on general practice such as usage of emails accounts and password good governance.

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All Council representatives who use ICT provided by Council are responsible for reading, understanding and complying with this policy and the procedure. Supervisors should make their teams aware of the requirements of this policy and the procedure. Where a Supervisor requires clarification, they should direct their inquiry in the first instance to the Manager ICT & Fleet.

Failure to comply with this policy and the procedure may result in the referral of the matter to People & Culture for disciplinary action or for more serious offences or breaches, referral to an external agency for investigation.

3.1. OneDrive

Microsoft's OneDrive for Business is a departmentally managed and supported cloud storage solution available to all Council representatives. This guide includes important considerations that must be acknowledged by Council representatives prior to using Microsoft OneDrive for Business ('OneDrive'), set up instructions, best practice advice, and links to additional information.

4. DEFINITIONS

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students.

External agency means an agency that has authority to act in the capacity relevant to the referral such as the Crime and Corruption Commission (Queensland) and the Office of the Independent Assessor.

ICT means Information Communication Technology

5. LEGISLATIVE REFERENCE

Information Privacy Act 2009 (Qld)
Local Government Act 2009 (Qld)
Right to Information Act 2009 (Qld)

6. RELATED DOCUMENTS

Australian Cyber Security Centre (ACSC) Certified Cloud Services List
Australian Cyber Security Centre Strategies to Mitigate Cyber Security Incidents
Queensland Audit Office – Managing Cyber Security Risks Report 3: 2019-20
South Burnett Regional Council Annual Operational Plan
South Burnett Regional Council Computer, Internet and Email Usage Procedure - Procedure008
South Burnett Regional Council Corporate Plan
South Burnett Regional Council Councillor Code of Conduct Policy - Statutory001
South Burnett Regional Council Employee Code of Conduct Policy - Statutory011
South Burnett Regional Council OneDrive – Procedure116

7. NEXT REVIEW

As prescribed by legislation or May 2024

DRAFT

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	New Policy	15 October 2008	504103
2	Policy Review	11 August 2015	1602892
3	Review of Policy	16 December 2020	2744923
4	Review of policy		2744923

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

DRAFT

10.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INVESTMENT POLICY 2022/2023 - STATUTORY009

File Number: **IR2865444**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Investment Policy 2022/2023 – Statutory009 as presented at the Budget Standing Committee meeting held 6 May 2022

SUMMARY

Committee Resolution: 2022/38

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Investment Policy 2022/2023 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter and Kirstie Schumacher

Against: Nil

CARRIED 4/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Investment Policy 2022/2023 be adopted as presented.

BACKGROUND

The Draft South Burnett Regional Council Investment Policy 2022/2023 – Statutory009 was presented at Council's Budget Standing Committee meeting held 6 May 2022.

ATTACHMENTS

1. South Burnett Regional Council Investment Policy 2022/2023 - Statutory009 ⇩

SOUTH BURNETT REGIONAL COUNCIL

POLICY CATEGORY - NUMBER: Statutory009
POLICY OWNER: Finance & Sustainability

ECM ID: 2865444
ADOPTED:

Investment Policy 2022/2023

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed**.

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1. POLICY STATEMENT

South Burnett Regional Council ('Council') sets policy and guidelines regarding the investment of surplus cash funds, with the objective of maximising earnings within the approved investment guidelines and ensure the security of funds invested.

2. SCOPE

Investments are defined as financial or monetary arrangements that are undertaken or acquired to generate income or favourable future returns and pertain to the cash investments of Council. This policy applies to the investment of all surplus cash funds held by Council.

3. GENERAL INFORMATION

3.1. Ethics and Conflicts of Interests

3.2. Investment Objectives

To set guidelines and boundaries for the investment of Council surplus cash balances which meet the requirements of the *Statutory Bodies Financial Arrangements Act 1982* ('SBFA') and *Statutory Bodies Financial Arrangements Regulation 2019*, support Council's investment and risk philosophy and provide a sequential process to be followed in undertaking investment activities.

Investment activities will focus on preservation of capital, liquidity, and return.

3.2.1. Preservation of Capital

Preservation of capital shall be the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security of principal of the overall portfolio. This would include managing credit and interest rate risk within given risk management parameters and avoiding any transactions that would prejudice confidence in Council.

3.2.2. Credit Risk

The Investment Officer will evaluate and assess credit risk prior to investment.

3.2.3. Interest Rate Risk

The Investment Officer shall seek to minimise the risk of a change in the market value of the portfolio due to a change in interest rates.

3.2.4. Maintenance of Liquidity

The Investment Officer shall maintain sufficient liquidity to meet all reasonable anticipated

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operational cash flow requirements of Council.

3.2.5. Return on Investment

The portfolio is expected to achieve a market average rate of return and take into account Council's risk tolerance.

The intent of this document is to outline Council's policy and guidelines regarding the investment of surplus cash funds, with the objective of maximising earnings within the approved investment guidelines and ensure the security of funds invested.

3.3. Portfolio Implementation

3.3.1. Authorised Personnel

The Manager Finance & Sustainability and delegated Investment Officer/s are authorised to invest Council's operational funds in investments consistent with this policy and legislation.

3.3.2. Internal Controls

Council's General Manager Finance & Corporate shall establish internal controls and processes that will ensure investment objectives are met and that the investment portfolios are protected from loss, theft or inappropriate use.

The internal controls will address the following:

- control of collusion;
- separate the transaction authority from accounting and record keeping;
- clearly delegate authority to Investment Officers;
- compliance and oversight of investment parameters;
- reporting of breaches; and
- safekeeping of records.

3.4. Investment Parameters

3.4.1. Funds Available for Investment

For the purposes of this policy, funds available for investment are the cash or cash equivalent funds available at any time excluding any moneys held by Council in trust on behalf of external parties.

The funds available for investment should match the cash flow needs of Council allowing for working capital requirements. The investment strategy takes into account the Council's operating needs. Once the Manager Finance & Sustainability has determined that the cash flow forecast is achievable and can meet operational requirements, then the surplus cash funds may be invested for a specified term.

It is the responsibility of the Manager Finance & Sustainability to assess the cost of direct investment management by Council relative to the return generated. This should be compared with the cost of investing funds with a capital guaranteed cash fund for example the Queensland Treasury Corporation ('QTC') Capital Guaranteed Cash Fund.

A minimum of $5 million is to be invested in a capital guaranteed cash fund or an approved cash management product. Category 1 investment power allows for investment with QTC Capital Guaranteed Cash Fund or Queensland Investment Corporation ('QIC') Cash Fund without further approval.

3.4.2. Authorised Investments

Council is allocated category 1 investment powers under the *Statutory Bodies Financial Arrangements Regulation 2019* ('SBFA') Without specific approval from Council or the Treasurer, local governments with category 1 investment power are limited to those prescribed by Part 6 of the SBFA, which include:

- Interest bearing deposits;
- QIC Cash Fund;
- QTC Capital Guaranteed Cash Fund, debt offset facility;

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- QTC Fixed Rate Deposit (up to 12 months); and
- QTC Working Capital Facility.

3.4.3. Prohibited Investments

This policy prohibits any investment carried out for speculative purposes. The following investments are prohibited by this policy:

- Derivative based instruments (excluding floating rate notes);
- Principal only investments or securities that provide potentially nil or negative cash flow;
- Stand-alone securities issued that have underlying futures, options, forward contracts and swaps of any kind; and
- Securities issued in non-Australian dollars.

3.4.4. Portfolio Investment Parameters and Credit Requirements

The following table shows the credit ratings and counterparty limits for Council:

Short Term Rating (Standard and Poor's) or equivalent	Individual Counterparty Limit	Total Limit (Max % of Portfolio)
A1+	30%	100%
A1	15%	50%

Short Term Rating (Standard and Poor's) or equivalent	Individual Counterparty Limit	Total Limit (Max % of Portfolio)
A2 – Financial Institutions only	10%	30%
A3 – Financial Institutions only	5%	10%
Unrated	Nil	Nil
QIC/QTC Pooled Cash Management Fund	100%	100%

Noted: the percentage limits apply effective from the date of purchase as a percentage of the total value of the portfolio.

3.4.5. Maturity

The maturity structure of the portfolio will reflect a maximum term to maturity of one (1) year and includes an interest rate reset of no longer than six (6) months (185 days).

3.4.6. Liquidity

Given the nature of the funds invested, no more than 20 percent of the investment portfolio will be held in non-liquid securities and at least $5 million of the portfolio is to be on call or will mature within 0-7 days.

3.4.7. Approved Lists

The Manager Finance & Sustainability shall prepare and maintain the following approved counterparty lists for the investment of funds:

- Approved Banks; and
- Approved Credit Unions.

3.4.8. Breaches

Any breach of this policy is to be reported to the Chief Executive Officer ('CEO') and General Manager Finance & Corporate and rectified as soon as practicable. The Finance Portfolio Councillor will report any breach that needs to be rectified to Council at the following meeting.

Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under Regulation for the investment arrangement, Council shall within 28 days after the change becomes known to the local government, either obtain Treasurer's approval for

continuing with the investment arrangement or sell the investment arrangement (including, for example, withdrawing a deposit).

3.4.9. Safekeeping or records

Each transaction will require written confirmation by the bank. All security documents will be held by Council.

3.4.10. Dealers and Brokers

All transactions undertaken on behalf of the investment portfolio will be executed by Council directly. This policy prohibits dealings with securities brokers.

3.5. Investment Guidelines

Council's investment portfolio should be realisable, without penalty, in a reasonable timeframe. The term to maturity of Council's fixed term investments should not exceed one (1) year. The Manager Finance may reduce these maturity limits to a shorter period.

Treasury and Council approval is required for investments with a period of greater than 12 months. This means approval is required from Council prior to submission to the Treasurer for approval.

3.5.1. Short Term Debt Ratings

Short term refers to investments with an initial maturity of less than one (1) year.

Standard and Poor's short-term ratings or equivalents to Moody's and Fitch.

	Standard & Poor's	Moody's	Fitch
Superior	A1+	P-1	F1+
	A1		F1
Strong	A2	P-2	F2
Acceptable	A3	P-3	F3

3.6. Reporting

The Manager Finance & Sustainability will prepare a detailed report to be included in the monthly finance meeting reports which includes an evaluation of the transactions, performance and compliance of the investment portfolio. The report will include:

- Interest rate of all deposits;
- List of all deposits and the Financial Institution where held;
- Maturity date; and
- Dollar amount invested.

On an annual basis, this policy will be reviewed and amended, where required; any amendments are to be approved by Council prior to the implementation of the revised investment policy.

4. DEFINITIONS

At Call means where the investment can be redeemed, and the money invested can be retrieved by the investor from the financial institution within 30 days without penalty.

Capital Guaranteed means an investment fund that guarantees return of the full capital value of the investment.

Category 1 means investment power that permits a local government to invest in a range of highly secure investments either at call or for a fixed time of not more than one (1) year.

Conflict of Interest means a situation where an official's private interests may benefit from decisions or actions that they are entrusted to take.

Delegation of Authority means Authority for implementation of this policy is delegated by Council to the CEO in accordance with *Section 257(1)(b)* – Delegation by Local Government of the *Local Government Act 2009* ('Act'). Authority for the day-to-day management of Council's Investment Portfolio is to be delegated by the CEO to the Manager Finance & Sustainability and subject to regular reviews with the CEO and General Manager Finance and Corporate.

Financial Institution means an authorised deposit taking institution within the meaning of *Section 5* of the *Banking Act 1959* (Cth).

Investment Officer means individuals that are to manage the portfolios not for speculation, but for investment and in accordance with the principle of this policy. Investment Officers are to avoid any transaction that might prejudice Council. They will consider the safeguarding of capital and the achievement of income objectives when making an investment decision.

Investment Portfolio means pool of investments held by Council.

Market Risk means the risk that the value of an investment will decrease due to movements in market factors such as interest rates, foreign exchange rates, equity prices and commodity prices.

Preservation of Capital means an investment strategy with the primary goal of preventing losses in an investment's total value. In modern portfolio theory terms, it refers to a guaranteed investment of principal, which would provide a return of at least inflation.

Prudent Person Standard means the standard of prudence to be used by Investment Officers when managing the portfolio. Investments will be managed with the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons. This includes having in place appropriate reporting requirements that ensure the investments are reviewed and overseen regularly.

Yield means the annual rate of return on an investment.

5. LEGISLATIVE REFERENCE

Banking Act 1959 (Cth)

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Statutory Bodies Financial Arrangements Act 1982 (Qld)

Statutory Bodies Financial Arrangements Regulation 2019 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Revenue Policy 2022/2023 – Statutory005
South Burnett Regional Council Revenue Statement

7. NEXT REVIEW

As prescribed by legislation – May 2023

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8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	21 July 2010	907608
2	Review of policy	13 July 2011	1126931
3	Review of policy	11 July 2012	1272123
4	Review of policy	3 July 2013	1458314
5	Review of policy	25 July 2014	1620456
6	Review of policy	29 June 2015	1888896
7	Review of policy	27 June 2016	1959082
8	Review of policy	26 June 2017	2719366
9	Review of policy	25 June 2018	2513695
10	Review of policy	12 June 2019	2597395
11	Review of policy	17 June 2020	2688439
12	Review of policy	24 March 2021	2774460
13	Review of policy		2865444

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

DRAFT

10.8 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INFRASTRUCTURE ASSET NAMING POLICY - STRATEGIC026

File Number: **IR2330332**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Infrastructure Asset Naming Policy – Strategic026 as presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022.

SUMMARY

Committee Resolution: 2022/216

Moved: Cr Kirstie Schumacher
Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That the South Burnett Regional Council Infrastructure Asset Naming Policy – Strategic026 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Infrastructure Asset Naming Policy – Strategic026 be adopted as presented.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022.

ATTACHMENTS

1. South Burnett Regional Council Infrastructure Asset Naming Policy - Strategic026 ⇩

POLICY CATEGORY - NUMBER: Strategic026
POLICY OWNER: Works
ECM ID: 2330332
ADOPTED:

Infrastructure Asset Naming Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed**.

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8. VERSION CONTROL 5

1. POLICY STATEMENT

South Burnett Regional Council ('Council') has developed this policy to ensure a consistent approach to the naming of Council infrastructure assets.

2. SCOPE

This policy applies to all existing and proposed infrastructure assets inclusive of gazetted and private assets in the South Burnett Region ('region') that are under the control of Council.

The purpose of this policy is to:

- ensure a systematic process for the naming or renaming of infrastructure assets within the region;
- provide consistent guidelines for the community, developers, and Council when allocating new names or changing the name of existing assets within the region; and
- ensure asset names are appropriate, will stand the test of time and where suitable, are of local or historical significance.

Council has the responsibility of providing infrastructure assets with names that comply with the principles in this policy and ensuring that they are:

- suitable in name, length and spelling as to not hinder emergency services and the general public;
- not offensive;
- not duplicated within the region; and
- suitable for their location.

3. GENERAL INFORMATION

3.1. Public Consultation

Communication and consultation with affected parties is required to a level that is appropriate for the residents or business at hand. The appropriate level of consultation for the processes covered by this policy:

- where consultation is deemed necessary, Council will engage the public and give consideration to feedback from the stakeholders; and

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- where Council proposes to change the name of a gazetted road that runs into the area of, or along the boundary of an adjoining local government, the adjoining local government must be given reasonable notice of the proposal, and any representations made by the adjoining local government in response to the notice must be considered by Council.

3.2. Principles for Choosing a Name

The following principles are to be considered when choosing names for infrastructure assets. Names should:

- be selected from the Council approved list of preferred names;
- reflect the heritage of the locality;
- identify one of the characteristics of the place;
- recognise pioneers of the area or persons who have had a long association with the locality;
- acknowledge names of persons who have given significant community service within the region such as past Councillors who have served no less than 10 years on Council, including the former Councils of Kingaroy, Murgon, Nanango and Wondai.
- follow a theme through an estate (e.g., famous people, colours, flora or fauna; and
- be a derivative of a nearby or adjoining existing name.

Names should:

- be easy to pronunciation.
- avoid confusion of names through similar spelling or pronunciation;
- not suffix a compass point (e.g., North, South, East or West) to the same name unless the two (2) roads are adjoining and directly linked, such as either side of a major road or either side of a river or creek linked by a bridge, culvert or causeway;
- not have been used elsewhere in the region;
- retain the same name when crossing Council boundaries;
- not be difficult to spell;
- not be difficult to interpret;
- not be very long;
- avoid using more than one (1) word in a road name;
- not include initials with a surname;
- not be hyphenated words;
- not be plural or possessive in nature; and
- not be seen to be offensive.

Consultation should occur with the Mayor and the Divisional Councillor and with any local group that may possess a potential interest as considered by Council.

3.3. Practicalities for the Selection of Asset Names

The practical application of infrastructure asset names to maps and plans should be considered.

Long names should not be allocated to short roads as the inclusion of such names on directories and other maps can result in name crowding difficulties for the mapmakers and confusion or uncertainty for the people using the maps.

3.4. Process for the Selection of Asset Names

The naming process will be initiated if:

- a request is received from an affected landowner or their agent,
- Council resolves that a name change be investigated,
- it is deemed by Council representatives to be in the public interest, or

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- a developer shall submit three (3) names for each road or structure in accordance with this policy when a new development is approved by Council. In submitting the name, the applicant shall give reasons for the choice. Names must be adopted by Council prior to the survey plan being signed by Council.

For naming or renaming of infrastructure assets, the Mayor and Divisional Councillor will be consulted on potential names as the basis for consideration and consultation prior to a formal report tabled before Council.

In a case where there is ambiguity of the correct spelling of a name, the naming process should be used to confirm or adopt the correct spelling of the asset name.

3.5. Process of Applying Names

1. Receive a request for an existing infrastructure asset to be named or renamed, or a name proposed in a new land development.
2. Assemble a short list of possible names based on the principles set out in this Policy.
3. Assemble a short list of appropriate name suffixes.
4. Consult with the Divisional Councillor on the short list of proposed asset names.
5. In the case of a private asset, provide to the road owners and abutting property owners a short list of proposed names, including background information on each name, together with a request for them to choose one of the names or suggest an alternative name in accordance with Council policy.
6. Report to Council with details of asset names on a short list, a summary of the feedback from the consultation, and a recommendation. The Council resolution will then be recorded via the minutes of the meeting.
7. Notify the Rates, Assets, Planning, Infrastructure Planning, Properties and Works branches of Council of the new asset name.
8. Provide written notice of Council's decision to the asset owners, abutting property owners, appropriate service authorities, Department of Resources and the Department of Emergency Services and Safety, advising of the effective date of the new name.
9. Notify relevant ratepayers by letter and file copies in the Rates section property files.
10. Update Council's Asset Register, Register of Public Roads and Records System and post notice on Council's web site.
11. Erect appropriate nameplates and signs to name the asset.

3.6. Timing the Changing of Assets

The effective date of the new asset name shall be the date stated as part of Council's resolution, or the date of the Council resolution.

An effective date will be recommended after consideration of the following issues:

- the impact on existing property owners, residents, tenants and occupiers when renaming an existing infrastructure asset (e.g., the time required to advise relevant parties to change references to personal property details, registrations, certificates and licenses);
- potential confusion for people using maps and street directories that are superseded; and
- developers wanting to sell off the plan and new owners knowing their new address at an early stage.

3.7. Responsibilities

The General Manager Infrastructure is responsible for managing the infrastructure asset naming processes in compliance with this policy. The relevant Council representative which is responsible for assessing and reporting against the policy for new subdivisions and renaming requests is the Manager Infrastructure Planning.

Council shall provide and install appropriate nameplates and signs in accordance with the Council resolution.

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Minutes of the Council meeting containing any asset naming or name changes shall be forwarded to Council's Infrastructure Planning branch for the purposes of maintaining Council maps and records, and to arrange the forwarding of these changes to relevant Queensland Department.

3.8. Charging of Services

The service of naming a public asset shall be provided free of charge due to:

- it is a statutory obligation; and
- it provides a benefit to the community in providing consistency and control over asset naming.

Where a name is required in respect of a private asset, Council may seek to recover the costs of processing such a request after due consideration of:

- private landowners are not obliged to seek Council's approval for naming their land; and
- there is a benefit to the community in encouraging private landowners/developers to select names that are acceptable to the community and to obtain Council endorsements for those names should they choose to name their land.

Where a Developer proposes to change the approved layout of a development or the layout adjacent to a development that will require a change of an existing asset name, all costs and associated public consultation will be borne by the developer.

3.9. Council's Asset Name Register

Council's Infrastructure Department maintains an infrastructure asset naming register where the reasons for the selection of each asset name, the start and end point of the road reserve and other details are recorded for historical purposes.

4. DEFINITIONS

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

Place Names Act 1994 (Qld)

AS/NZS 4819:2011 Rural and Urban Addressing

6. RELATED DOCUMENTS

South Burnett Regional Council Asset Management Policy – Strategic014

South Burnett Regional Council Employee Conflict of Interest Policy – Statutory048

South Burnett Regional Council Employee Conflict of Interest Procedure – Procedure080

South Burnett Regional Council Procurement Policy – Statutory007

South Burnett Regional Council Employee Code of Conduct – Statutory011

7. NEXT REVIEW

As prescribed by legislation or May 2024

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8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	15 March 2017	2325103
2	Review of policy		2330332

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

APPENDIX A – Road Naming

Name Extension Terminology

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Suffixes for Through Roads and Culs-De-Sacs are as follows:

Suffix **Suffix (Abbreviation)**	**Comment** **Comment**
Circuit (Cct)	A roadway enclosing an area.
Close (Cl)	A short, enclosed roadway, generally shorter than 50m. The shorter culs-de-sac in a subdivision.
Court (Crt)	A short, enclosed roadway, generally longer than 50m. the longer culs-de-sac in a subdivision.
Crest (Crst)	A roadway running along the top or summit of a hill.
Grove (Gr)	A short, enclosed roadway featuring a group of trees located in the turning circle.
Place (Pl)	A short enclosed roadway in a business or commercial district.
Drive (Dr)	A wide roadway allowing a steady flow of traffic without many cross street.
Esplanade (Esp)	A level roadway, adjacent to a lake, river or beach.
Highway (Hwy)	A main roadway or thoroughfare. A main route.
Lane (La)	A narrow roadway between walls, buildings ect. A narrow country or town roadway.
Parade (Pde)	A public promenade or roadway which has good pedestrian facilities.
Parkway (Pwy)	A roadway through parklands or an open grassland area.
Rise (Rise)	A roadway going to a higher place or position.
Road (Rd)	A place where one may ride. An open way or public passage for vehicles, persons and animals. A roadway forming a means of communication between one place and another generally applied outside an urban district.
Street (St)	A public roadway in a town, city or urban area, especially a paved thoroughfare with footpaths and buildings along one or both sides.
Terrace (Tce)	A roadway running across the side of a hill.
View (View)	A roadway commanding a wide panoramic view across surrounding areas.
Vista (Vista)	A roadway with a view or outlook.
Walk (Wk)	A thoroughfare with restricted vehicle access used mainly by pedestrians. Vehicular access by service vehicles only.
Way (Way) -	A roadway joining two major roads, incorporating at least two changes in direction and often incorporating a median.

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10.9 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMMUNITY ENGAGEMENT POLICY - STATUTORY050

File Number: **IR1678215**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Community Engagement Policy

SUMMARY

Committee Resolution: 2022/2017

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Community Engagement Policy – Statutory050 be adopted as presented.

- Consideration given to section 3.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Community Engagement Policy – Statutory050 be adopted as presented.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022.

Consideration has been given to Section 3. For transparency, yellow highlighted text is identified as changed content within the draft policy.

ATTACHMENTS

1. South Burnett Regional Council Community Engagement Policy - Statutory050 ⇩

POLICY CATEGORY - NUMBER: Statutory050
POLICY OWNER: Executive Services

ECM ID: 1678215
ADOPTED:

Community Engagement Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

South Burnett Regional Council ('Council') is committed to effective and appropriate community engagement, recognising that it is essential in making good decisions through listening and responding to community needs. Council also recognises its obligations under the *Local Government Act 2009* ('Act').

This policy is not intended to replace decision making responsibility but enable Council to improve its decision-making processes for corporate planning, services and major projects.

To facilitate this commitment to the South Burnett community, Council will develop and continually improve its capacity and performance in community engagement through ongoing resource development, review and evaluation of its community engagement practices. Council will also work with communities to identify the most appropriate and effective engagement methods in order to continually improve the relationship between all parties.

2. SCOPE

This policy applies to all areas of Council's operations and is the responsibility of all Council representatives. Council's Community Engagement Strategy Guide & Tools aims to guide and support Council representatives in relation to the appropriateness and level of community engagement to be undertaken.

The objectives of this policy are to:

- integrate community engagement across a range of policy, program and service issues, where appropriate, including Council's strategic planning activities;
- engage the community through informing, seeking information from, and involving in the decision-making process;
- develop Council's skills and capacity to undertake effective community engagement based on the International Association of Public Participation public participation spectrum ('IAP2');
- assist Council in meeting its legislative obligations; and
- provide a clear framework for the Council representatives and the community to understand the community engagement process.

DRAFT

3. GENERAL INFORMATION

Councillors play an important role in representing the interests of residents, ratepayers and community organisations. Providing community leadership, guidance and facilitating communication between the community and Council is a Councillor's core role. Some ways a Councillor may be involved in formal community engagement include:

- representation on committees or working groups;
- speaking at or assisting with the facilitation of engagement events;
- attending community engagement events as a member of the community;
- engaging with consultation initiatives as a member of the community; and/or
- Encouraging and acknowledging Councillors' role in volunteering in accordance with Council's process.

In a commitment to effective and appropriate community engagement, when working together Councillors and staff shall consider:

- informing all Councillors and the Executive Leadership Team of community engagement initiatives of relevance;
- opportunities that may exist through Councillors' wealth of information about the community they represent, including networks, issues and opportunities;
- established policy and procedures governing interactions between staff and Councillors;
- the appropriateness of undertaking engagement initiatives while observing a pre-election caretaker period; and
- Councillors' obligations under the *Local Government Act 2009* and *Integrity Act 2009* to disclose conflicts of interest.

Council is committed to the development of a culture within the organisation which enables appropriate community participation in its decision-making processes.

Council recognises that not all community engagement is formal or can be planned. Informal engagement in which Council representatives are routinely involved is a valuable tool to encourage community participation in our decision-making processes.

This policy recommends a flexible approach to how the community is engaged and recognises that different levels of engagement will be required depending on the complexity and sensitivity of individual circumstances.

Community involvement in the implementation of projects is a crucial element of strengthening local communities. Council will undertake the appropriate level of community engagement for/where:

- it is required by legislation;
- strategic planning, e.g., Community Plan;
- policy development and/or implementation that will have a direct impact on the community;
- a new facility, program or service that will have a direct impact on the community;
- proposed changes that will have significant impact on users or customers of a Council program, service or facility; and/or
- monitoring customer satisfaction with Council's services, programs or facilities.

Council's community engagement based on IAP2 details five (5) core values which form the basis of Council's principles:

- Honesty
- Respect
- Accountability
- Integrity
- Unity

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4. DEFINITIONS

Community means individuals or groups within the South Burnett Regional Council area.

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students.

Community Engagement means a broad term describing a variety of ways to communicate, consult, involve and encourage participation between community and Council. Community engagement is about offering opportunities for people to influence what happens in the community through being active in informing decisions of Council.

International Association of Public Participation ('IAP2') means a peak body for the community and stakeholder engagement sector. The IAP2 does not refer to an actual definition of community engagement; instead, it draws from a number of sources of global definitions which affirm that community engagement is critical to effective, transparent and accountable governance in the public, community and private sectors and is recognised as a two-way process:

- by which the aspirations, concerns, needs and values of citizens and communities are incorporated at all levels and in all sectors in policy development, planning, decision-making, service delivery and assessment; and
- by which governments and other business and civil society organisations involve citizens, clients, communities and other stakeholders in these processes.

5. LEGISLATIVE REFERENCE

Integrity Act 2009 (Qld)

Local Government Act 2009 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Community Engagement Strategy Guide & Tools

7. NEXT REVIEW

As prescribed by legislation or May 2024

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	16 November 2016	1678215
2	Review of policy – Resolution 2021/100	25 August 2021	1678215
3	Review of policy		1678215

DRAFT

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

10.10 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DOMESTIC AND FAMILY VIOLENCE POLICY - STATUTORY052

File Number: **IR2578147**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Domestic and Family Violence Policy – Statutory052 as presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022.

SUMMARY

Committee Resolution: 2022/218

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Domestic and Family Violence Policy – Statutory052 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Domestic and Family Violence Policy – Statutory052 be adopted as presented.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022.

ATTACHMENTS

1. **South Burnett Regional Council Domestic and Family Violence Policy - Statutory052** ⇩

POLICY CATEGORY - NUMBER: Statutory052
POLICY OWNER: People & Culture

ECM ID: 2578147
ADOPTED:

Domestic and Family Violence Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed**.

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1. POLICY STATEMENT

South Burnett Regional Council ('Council') has developed this policy to provide a healthy and safe working environment for all Council employees. It is recognised that Council employees sometimes face difficult situations in their work and personal life, such as domestic and family violence ('DFV'), that may affect their attendance, performance at work or safety.

DFV occurs when one person in a relationship uses violence and abuse to maintain power and control over the other person. This can include behaviour that is physically, sexually, emotionally, psychologically or economically abusive, threatening, and coercive or aimed at controlling or dominating the other person through fear. It can affect people of all cultures, religions, ages, genders, sexual orientations, educational backgrounds and income levels.

Council recognises that any person can experience DFV and that every person has a right to feel safe. Council stands by its zero tolerance toward domestic and family violence and is committed to supporting its employees who are experiencing violence to seek help. In these instances, Council will provide appropriate safety and support measures.

Equally, it is an expectation of Council that all of its employees commit to making Council a great place to work.

Domestic and family violence is unacceptable in any setting, including the workplace. Any Council employee who perpetrates violence and abuse from the workplace, including by telephone, fax, mail, email, internet or social media will be subject to disciplinary action.

All Council employees have a responsibility to model Council's values, which include behaving in a way that promotes a work environment free from any form of violence and supporting those who are affected by it.

2. SCOPE

This policy applies to all Council employees.

The objective of this policy is to foster a workplace culture where Council employees affected by domestic and family violence are supported in the workplace. Council is committed to providing a healthy and safe working environment for all and will support any employee who is experiencing any form of violence to access help, support and safety

In accordance with the *Queensland Industrial Relations Act 2016*, Council is obligated to provide Council employees with access to Domestic and Family Violence Leave as outlined in *Part 3, Division 1, Section 21* of the Queensland Employment Standards.

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3. GENERAL INFORMATION

3.1. Confidentiality and Disclosure

Council employees have the right to choose whether, when and to whom they disclose information about being affected by DFV.

This policy does not override any legal obligations to disclose information. Information disclosed by a Council employee in relation to DFV will be kept confidential, except to the extent that disclosure is required or permitted by law.

3.2. Raising Awareness

Council will ensure that information on support options is made readily available to Council employees and will actively continue to support national awareness campaigns. The organisation maintains a Domestic and Family Violence & Mental Health Committee. The Committee is made up of employees and meets on a regular basis to promote wellness campaigns for the organisation.

3.3. Support Options Available to Council Employees

There are a number of support options available to assist Council employees affected by DFV. These arrangements should be reviewed at regular intervals to ensure that they are appropriate.

3.4. Evidence

A Council employee may be required to provide evidence that they have experienced DFV and needs to take leave as a result. Acceptable evidence includes:

- evidence from the Queensland Police Service;
- evidence of a legal proceeding or court report;
- evidence from a Doctor or other health practitioner;
- a report from a Counsellor; or
- written advice or a Statutory Declaration from the Council employee.

3.5. Leave Entitlements

A Council employee, other than a casual employee, is entitled to 10 days of DFV leave on full pay in a calendar year (non-cumulative) if the Council employee has experienced DFV, and the Council employee needs to take DFV leave as a result of domestic and family violence.

The Council employee may need to take DFV leave if they are:

- recovering from an injury caused by the violence;
- attending an appointment related to the violence, including an appointment to attend counselling, to obtain legal advice, for medical treatment or with Queensland Police Service;
- preparing for a court appearance related to the violence;
- attending court for a proceeding related to the violence;
- finding housing that is necessary because of the violence; or
- organising childcare of the education of a child that is necessary because of the violence.

All applications for DFV leave are to be made in writing to Manager People & Culture for consideration by the Chief Executive Officer and are required to include evidence.

The Council employee does not have to use other leave entitlements before accessing this leave. This leave can be taken as consecutive days, single days or a part day.

The Council employee may also request to access further paid or unpaid leave, including Personal leave (sick leave or carers leave), annual leave, long service leave, leave without pay or other accrued time to attend to matters arising from domestic and family violence.

3.6. Requirement for Council Employee to Give Notice

A Council employee's entitlement to access domestic and family violence leave is conditional upon the Council employee giving Council notice of the absence from work.

Where possible the Council employee is to notify Council before the leave is taken and the

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approximate period of time the Council employee will be absent or if it is not possible to notify Council prior to taking leave then the Council employee must notify Council as soon as possible after the leave ends.

3.7. Work Performance and Attendance

Work performance or attendance may be influenced by factors not connected with work. Council employees will be supported and encouraged to raise concerns about their personal circumstances, including whether domestic or family violence is contributing to work performance and attendance.

It may also be necessary for Council to include additional support and provide reasonable workplace and role adjustments for a period of time to assist a Council employee. Regular reviews, a return-to-work plan and a performance improvement process may still be required.

3.8. Flexible Working Arrangements

Council will provide Council employees affected by DFV with access to flexible working arrangements. Council employees are encouraged to discuss their request for flexible working arrangements with their Managers in the first instance.

3.9. Counselling Support Services

Council offers access to the Employee Assistance Program ('EAP'), to all Council employees and their immediate family members. The EAP offers free and confidential support services through face-to-face, telephone and online counselling. Further information can be obtained by downloading the EAP brochure on Council's intranet or visiting www.assureprograms.com.au. Council's EAP can be contacted on 1800 808 374 or info@assureprograms.com.au.

The EAP also provides specific advice to Managers to support Council employees affected by domestic and family violence.

3.10. Other Workplace Support and Role Adjustments

Council may also consider:

- workplace safety needs and arrangements to protect the Council employee and colleagues following a risk assessment, including increased security measures;
- supporting Council employees to have the workplace included in a Domestic Violence Order issued by the courts, where appropriate; or
- providing other support and reasonable adjustments in the workplace, such as:
    - job redesign or changes to duties;
    - changes to working hours or patterns of work;
    - alternative suitable employment in other teams, offices and locations;
    - changes to email address and telephone numbers; or
    - secure parking.

3.11. Safety in the Workplace

In situations where a Council employee affected by DFV is concerned for their safety or that of their colleagues, it is recommended the Council employee work in consultation with their Manager and Manager People & Culture to undertake a risk assessment and include any necessary support and reasonable adjustments required in the workplace.

The risk assessment should outline the specific workplace safety needs and arrangements to support the Council employee, such as:

- any changes in relation to any work patterns, practices or work location;
- any precautionary plans to be undertaken pre- or post-work (e.g., travel arrangements, secure carpark) to support the safety of the Council employee;
- any workplace changes and/or security measures to protect the Council employee and their colleagues where necessary; and
- updated emergency contacts and/or next of kin details.

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4. DEFINITIONS

Council employee means a person employed by Council who performs work, under the direction and control of Council, on an ongoing basis with an ongoing expectation of work entitled to superannuation contributions paid by Council.

Domestic and Family Violence means the *Domestic and Family Violence Protection Act 2012* defines domestic violence as violent behaviour by a person towards another when they have a domestic or family relationship. Violent behaviours include physical or sexual abuse, emotional or psychological abuse, economic abuse; and conduct that is threatening, coercive, dominating, or controlling.

The behaviour must cause the person to fear for their safety or wellbeing. The definition also includes conduct that causes the person to fear the safety or wellbeing of someone else.

5. LEGISLATIVE REFERENCE

Domestic and Family Violence Protection Act 2012 (Qld)
Industrial Relations Act 2016 (Qld)
Queensland Local Government Industry Award – State 2017
Work Health and Safety Act 2011 (Cth)

6. RELATED DOCUMENTS

South Burnett Regional Council Anti-Discrimination and Equal Employment Opportunity Policy – Statutory037

South Burnett Regional Council Employee Code of Conduct – Statutory011

South Burnett Regional Council Human Resources Management Standards

South Burnett Regional Council Leave Without Pay Policy – Statutory034

7. NEXT REVIEW

As prescribed by legislation or May 2024

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	20 March 2019	2578147
2	Review of policy		2578147

DRAFT

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

10.11 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL OVERGROWN PROPERTY POLICY - STATUTORY062

File Number: **IR2876195**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Overgrown Property Policy – Statutory062

SUMMARY

Committee Resolution:

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Overgrown Property Policy – Statutory062 be adopted as presented.

- Section 3.5 - 300mm becomes 400mm and properties size classifications be removed.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Overgrown Property Policy – Statutory062 be adopted as presented.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022.

ATTACHMENTS

1. South Burnett Regional Council Overgrown Property Policy - Statutory062

POLICY CATEGORY - NUMBER: Statutory062
POLICY OWNER: Environment & Planning

ECM ID: 2876195
ADOPTED:

Overgrown Property Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed**.

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1. POLICY STATEMENT

South Burnett Regional Council ('Council') is strongly opposed to non-compliance with Local Laws at any time or under any circumstances. Council will initiate management and enforcement action where appropriate in accordance with this policy and Council's Overgrown Property Procedure.

Council acknowledges that it has an obligation to ensure that the exercise of its regulatory power is carried out consistently and without bias.

2. SCOPE

The scope of this policy extends only to the identification, management, and enforcement of overgrown property as per the Local Law.

This policy is developed to:

- establish clear principles and guidelines to assist Council representatives and the community when identifying and managing overgrown property and taking enforcement action, if warranted;
- ensure Council acts promptly, consistently, and effectively in response to allegations of overgrown property while upholding the principles of procedural fairness and natural justice;
- ensure compliance with *Local Law No. 3 (Community and Environmental Management) 2011* ('the Local Law') by:
  - encouraging voluntary compliance through education;
  - implementing monitoring programs to detect non-compliance; and
  - taking appropriate management and enforcement action in cases of non-compliance.
- confirm Council's adherence to its organisational values of Honesty, Respect, Accountability, Integrity and Unity whilst adopting a minimum tolerance approach to overgrown property; and
- confirm Council's focus on educating the community on Local Law requirements and the importance of acting in accordance with the Local Law.

The scope of this policy does not extend to the handling of complaints made to or about Council, Council services or Council representatives. These complaints will be handled in accordance with Council's Complaints Management Policy.

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3. GENERAL INFORMATION

3.1. Anonymous Complaints

Council will accept and will endeavor to action anonymous complaints regarding overgrown properties.

3.2. Confidentiality of Complaints

Council operates in accordance with the *Information Privacy Act 2009*. All access to information is considered by appropriately delegated Council representative.

3.3. Community Education

Council has a focus on educating the community and will take a proactive approach by developing programs to educate the community on Local Law requirements and the importance of acting in accordance with these requirements. Education programs will be developed, and resourced, in accordance with Council's annual budget.

3.4. Management and Enforcement Action

Management and enforcement action will be taken by Council should non-compliance with the Local Law be identified. This action may include some or all the below:

- record only;
- verbal warnings;
- written warnings or cautions;
- notices/orders;
- penalty infringement notices ('PINs'); and/or
- prosecution/civil proceedings.

It is important for consistency, transparency, and procedural fairness that Council's Authorised Officers follow up enforcement action undertaken. Failure to finalise enforcement action may expose Council to significant liability.

The delivery of management and enforcement action will be guided by Council's Overgrown Property Procedure.

3.5. Community Standards

For a property to be considered overgrown, it must meet the following criteria in the opinion of an Authorised Person:

- the overgrown vegetation must be seriously affecting the visual amenity of the property;
- the overgrown vegetation is likely to attract or harbour reptiles; and
- the property must be in a designated town area.

To assist an Authorised Person in forming an opinion as to whether a property is overgrown, the below community standard is provided:

Standard	Grass and weeds trimmed to a height of 400mm or less including around buildings, fences, and other structures.

4. DEFINITIONS

Authorised Person means a qualified person as defined in the *Local Government Act 2009*.

Compliance Notice means a compliance notice mentioned in *Local Law No. 1 (Administration) 2011, Section 27*.

Council representative means all Councillors and Council employees including permanent, casual, and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

Designated Town Area means a designated town area is as defined by *Schedule 13, Subordinate Local Law No. 2 (Animal Management) 2011*.

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Vegetation means as per the Local Law being a "tree, bush, shrub, plant, or grass but does not include vegetation that is protected under a law of the State or Commonwealth or under the local government's planning scheme.

5. LEGISLATIVE REFERENCE

Information Privacy Act 2009 (Qld)

Local Government Act 2009 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Local Law No. 1 (Administration) 2011

South Burnett Regional Council Subordinate Local Law No. 2 (Animal Management) 2011

South Burnett Regional Council Local Law No. 3 (Community and Environmental Management) 2011

South Burnett Regional Council Subordinate Local Law No. 3 (Community and Environmental Management) 2011

South Burnett Regional Council Complaint Management Policy – Statutory040

South Burnett Regional Council Overgrown Property Procedure – Procedure120

7. NEXT REVIEW

As prescribed by legislation or May 2024

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy		2876195

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

DRAFT

10.12 REPEAL RESOLUTION MINUTE NUMBER 3029 AND ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL FIT FOR WORK POLICY - STATUTORY065

File Number: **IR2844496**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Notice to repeal South Burnett Regional Council resolution - Minute Number 3029 – Adoption of the South Burnett Regional Council Fitness for Work Policy and Procedure, to be replaced with the South Burnett Regional Council Fit for Work Policy – Statutory065

SUMMARY

Committee Resolution: 2022/220

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That in accordance with *Section 262* of the *Local Government Regulation 2012*, South Burnett Regional Council Resolution Minute Number 3029 relating to the adoption of the South Burnett Regional Council Fitness for Work Policy and South Burnett Regional Council Fitness for Work Procedure be repealed; and

That the South Burnett Regional Council Fit for Work Policy – Statutory065 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

1. That in accordance with *Section 262* of the *Local Government Regulation 2012*, South Burnett Regional Council Resolution Minute Number 3029 relating to the adoption of the South Burnett Regional Council Fitness for Work Policy and South Burnett Regional Council Fitness for Work Procedure be repealed.

2. That the South Burnett Regional Council Fit for Work Policy – Statutory065 be adopted as presented.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022.

ATTACHMENTS

1. **South Burnett Regional Council Fitness for Work Policy** ⇩
2. **South Burnett Regional Council Fitness for Work Procedure** ⇩
3. **South Burnett Regional Council Fit for Work Policy - Statutory065** ⇩

South Burnett Regional Council

MINUTE NUMBER: 3029
ADOPTED ON: 27 April 2010

Fitness for Work Policy

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1. POLICY STATEMENT

This Policy states South Burnett Regional Council's ("Council") recognition of the potential dangers of impairment in the workplace from fatigue, alcohol and drug consumption, and Council's intended response measures.

2. SCOPE

This Policy applies to all employees, contractors, volunteers, work experience students, trainees and apprentices.

3. POLICY OBJECTIVES

To formulate Council's recognition of the importance of fitness for work, and to prescribe the responsibilities and procedures to be set out in further Council documents, including the Fitness for Work Procedure, Drug and Alcohol Management Plan for Safety Sensitive Aviation Activities, and Social Function Guidelines.

4. BACKGROUND AND/OR PRINCIPLES

Council is committed to providing a safe, healthy and productive workplace for all employees and visitors to Council workplaces. Council is aware that factors such as fatigue, alcohol and drug consumption may affect health and safety in the workplace, including emotional well-being, and in response has embraced the concept of "fitness for work".

5. LEGISLATIVE AUTHORITY

Council's current Certified Agreements
Queensland Workplace Health and Safety Act 1995
Queensland Workplace Health and Safety Regulation 2008 and associated amendments and standards
Queensland Local Government Act 1993
Queensland Drugs Misuse Act 1986
Queensland Drugs Misuse Regulation 1987
Civil Aviation Safety Regulation 1998.

Document Set ID: 700790
Version: 5, Version Date: 03/09/2021

6. GENERAL INFORMATION

Council recognises that:

- The hazards and risks associated with fatigue or the use of alcohol, medication and dangerous drugs at the workplace should be assessed in the same way as any other workplace health and safety hazard and risk;
- The consumption of alcohol, improper use of medication or use of dangerous drugs can result in poor physical coordination, impaired judgment and decreased alertness leading to an increased workplace health and safety risk to the person affected and those around them;
- Fatigue and stress not only increase the likelihood of workplace incidents occurring but can also affect a person's long-term health;
- Certain types of pharmacy medicine and some herbal products can cause impaired judgment and decreased alertness, leading to an increased workplace health and safety risk to the person affected and those around them.

To control the risks associated with fatigue and the use of alcohol and drugs (including medication) in the workplace, Council will:

- Ensure that a systematic approach is used to manage the issues of fatigue, dangerous drug use, medication abuse and alcohol consumption and their effect in the workplace by planning, educating, counselling and carrying out disciplinary action where appropriate;
- Test for drug and alcohol use where an employee shows signs of being affected by a drug or alcohol, or following a workplace incident;
- Ensure employees and contractors do not endanger the safety of themselves or others through impairment or the misuse of alcohol or drugs;
- Ensure prospective new employees undergo an appropriate pre-employment medical assessment as required;
- Implement education and awareness measures to ensure that all Council employees understand their responsibilities in relation to this Policy and associated documents;
- Provide information to employees and contractors on fatigue management and responsible alcohol and drug use;
- Foster an attitude amongst employees and contractors that it is not acceptable to attend or remain at work whilst impaired by alcohol or drugs;
- Ensure workplace fatigue is managed within budgetary constraints and provide support for employees suffering from stress or fatigue;
- Provide an atmosphere that encourages employees and contractors to seek assistance for any physical or psychological problem that may impact on the safety or work performance of themselves or others;

Document Set ID: 700790
Version: 5, Version Date: 03/09/2021

- Provide a free, confidential and professional counselling service through the Employee Assistance Program in accordance with Council's Employee Assistance Policy;
- Ensure that employees will not be disadvantaged in terms of promotion or career opportunities because they have sought or are undergoing drug or alcohol counselling; and
- Ensure that details regarding an employee's fatigue, drug or alcohol problems, associated treatment or rehabilitation, will be kept confidential subject to the provisions of the law.

7. DEFINITIONS

Dangerous Drugs - those drugs that are prohibited by the *Queensland Drugs Misuse Act 1986* and the *Queensland Drugs Misuse Regulation 1987*. Examples include amphetamines (ecstasy, speed), cannabis, cocaine and heroin.

Drug – either medication or a dangerous drug.

Fatigue – the temporary inability, decrease in ability or strong disinclination to respond to a situation, because of previous mental, emotional or physical over-activity, or inadequate restorative sleep.

Fitness for Work – for the purposes of this Policy, "fitness for work" will refer to an employee's ability to perform their work duties to the best of their natural faculties, unencumbered by impairment resulting from fatigue, or alcohol or drug consumption.

Impaired Person – a person who has their level of safety diminished due to a loss of their physical coordination, judgment and alertness which may be due to the effects of fatigue, alcohol or drugs.

Medication – legal prescription and non-prescription drugs including legal herbal products.

8. RELATED POLICIES AND PROCEDURES

- Fitness for Work Procedure
- Drug and Alcohol Management Plan for Safety Sensitive Aviation Activities
- Social Function Guidelines
- Employee Code of Conduct Policy
- Employee Assistance Program Policy
- Discipline Procedure.

Council's related Policies and Procedures are available from Council's intranet site, or upon request from Human Resources.

9. DATE REVIEWED

April 2010

10. NEXT REVIEW

2013

Document Set ID: 700790
Version: 5, Version Date: 03/09/2021

South Burnett Regional Council

PROCEDURE: Fitness for Work
Governance – Human Resources

Fitness for Work Procedure

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1. PURPOSE

The purpose of this Procedure is to contribute to the health, safety and well-being of South Burnett Regional Council ("Council") employees and others by implementing and maintaining a Fitness for Work Program that supports the management of employee and contractor performance.

2. SCOPE

This Procedure applies to all employees, contractors, volunteers, work experience students, trainees and apprentices.

3. LEGISLATIVE AUTHORITY

Council's current Certified Agreements
Queensland Workplace Health and Safety Act 1995
Queensland Workplace Health and Safety Regulation 2008 and associated amendments and standards
Queensland Local Government Act 1993
Queensland Drugs Misuse Act 1986
Queensland Drugs Misuse Regulation 1987
Civil Aviation Safety Regulations 1998.

4. REFERENCES AND ACKNOWLEDGEMENTS

Alcohol and Drug Use Guidance Notes - Worksafe Western Australia
Reducing the Risk of Fatigue at the Workplace Guidance Notes - Government of Western Australia
Stress and Fatigue – their impact on health and safety - Occupational Safety and Health Service of the Department of Labour, New Zealand, January 1998
Australian Drug Foundation
Building Trades Drug and Alcohol Program
Risk Management Tool for Shiftwork - Australian Coal Association Research Program (2002)
Cairns Regional Council Fitness for Work Policy and Procedure.

5. RESPONSIBILITIES

5.1 Chief Executive Officer

The Chief Executive Officer is responsible for any outcomes from hazards or risks associated with Council.

5.2 Directors, Managers and Supervisors

Directors, Managers and Supervisors are responsible for:

- Ensuring that all employees and contractors are made aware of this Procedure;
- Ensuring employees and contractors under their supervision or control do not put their own or another person's safety at risk due to impairment from fatigue, alcohol or drugs;
- Managing the work performance of employees and contractors and/or monitoring the performance of persons working in their area of responsibility; and
- Ensuring employees who notify Council that they have a fatigue, drug or alcohol problem have the details kept confidential and are offered appropriate support and counselling.

5.3 Human Resources Manager

The Human Resources Manager is responsible for:

- Ensuring all employees are made aware of this Procedure and associated Discipline Procedures/actions through Council's Learning and Development Program and general communications as appropriate;
- Advising and assisting with grievance and/or disciplinary actions, remedial strategies, counselling or informal resolution as appropriate; and
- Reviewing and recommending ongoing education or awareness training relating to fitness for work matters.

5.4 Workplace Health and Safety Officers

The Workplace Health and Safety Officer is responsible for:

- Assisting with any incident investigations, as required;
- Evaluating the outcomes of incident investigations to ensure that all procedures have been followed correctly;
- Providing advice to Directors, Managers, Supervisors, Workplace Health and Safety Representatives and employees relating to fatigue or the misuse of alcohol or drugs;
- Compiling and tabling incident statistics to the Workplace Health and Safety Steering Committee, and Workplace Health and Safety Sub-Committees;
- Developing and distributing safety procedures throughout Council; and
- Ensuring safety information on Council's intranet site is current.

5.5 Employees

Employees shall not present themselves for work, or remain at work, if:

- They have consumed alcohol or have taken a drug that could affect their ability to work safely;
- They have taken an alcohol or drug test that day and returned a positive reading;
- They are expected to operate plant or drive vehicles and suspect they would exceed the permitted breath alcohol concentration level or are otherwise impaired; or

- Their ability to work safely is compromised by fatigue, alcoholic hangover or the effects of a drug.

Employees must:

- Comply with the Fitness for Work Policy and Procedure;
- Speak to their Supervisor in relation to concerns about fatigue management or the use of drugs or alcohol at work;
- Advise their Supervisor if they are taking either prescription or non-prescription medication; and
- Immediately speak to their Supervisor if they have concerns about working with another employee whose ability to work safely appears to be compromised by fatigue or the influence of drugs or alcohol.

On Call Employees

Employees who are on the On-Call Roster for after hours incidents and emergencies must:

- Not consume alcohol, or drugs which may result in impairment, whilst on-call; and
- Make alternative arrangements with management if they are unable or unfit to attend a call-out.

6. PROCEDURE

6.1 Dangerous Drugs

The carrying, storing, or use of dangerous drugs at Council workplaces, the sale, transfer or manufacture of dangerous drugs in the workplace or the unlawful distribution of prescription drugs in the workplace shall constitute misconduct and will result in disciplinary action being taken against the employee in accordance with Council's Discipline Procedure and Council's Employee Code of Conduct.

6.2 Assessing the Risk

6.2.1 Medication

Council recognises the importance of taking prescribed medication, however, certain types of prescription or pharmacy medicine and some herbal products can cause impaired judgment and decreased alertness. Employees who are required to take medication must ensure that the medication side effects do not endanger their own or others' workplace health or safety, and that they do not breach road use legislation by operating any vehicle or vessel whilst under the influence of the medication.

Before taking medication, employees must discuss any possible medication side effects with their doctor or health care professional.

Where a doctor or health care professional advises an employee that there may be side effects from the medication, the employee must provide their Supervisor/Manager with a letter from their doctor or health care professional detailing those effects.

The Supervisor/Manager will then decide on control measures that may be taken to minimise the workplace risks.

6.2.2 Fatigue

Fatigue can result from long or arduous work, late night call-outs and little or poor sleep. It can be influenced by health and emotional issues, or by several of these factors in combination. Fatigue affects each person in its own individual manner, including their health, work performance and productivity. It can also significantly increase the probability of an accident or injury occurring.

To minimise the risks from workplace fatigue, Supervisors must ensure that employees and contractors take fatigue breaks in accordance with Council's industrial instruments and any applicable fatigue management guidelines (eg. as issued by Queensland Transport).

To assist in determining whether an employee or contractor is fatigued the Fatigue Identification Form may be used by the Supervisor.

Supervisors who suspect an employee or contractor is putting their own or another person's safety at risk due to impairment from stress or fatigue must immediately remove the affected employee or contractor to a safe location and:

- Ask the employee or contractor if they feel their work performance or safety is affected by fatigue or stress, including whether there are any work related issues that are contributing to the fatigue or stress;
- Consider if the poor work performance is due to other factors such as illness, workplace environmental factors (eg. heat exhaustion, chemical exposure) or the effects of drug or alcohol use;
- Assess the risks to the employee or contractor and others if the employee or contractor is allowed to continue their normal work;
- Where the Supervisor considers the employee or contractor would place their own or another person's safety at risk, then the employee's or contractor's Manager/Director shall be immediately contacted and advised of the situation. In consultation with the employee's or contractor's Supervisor, the Manager/Director shall provide adequate control measures to minimise risk to and from the employee or contractor. These control measures may include:
    - Arranging for the employee or contractor to be driven home;
    - Providing alternate duties for the employee;
    - Recommending the employee seek counselling through the Employee Assistance Program;
    - Recommending the employee seek medical advice for the fatigue or stress; and
    - In the case of a contractor, suspending or terminating their contract with Council.

Where the stress or fatigue appears to be as a result of work related factors, the Supervisor must take appropriate action to control the risks in the workplace.

Where chronic non-work related fatigue or stress related problems are affecting the employee's work performance or safety, the employee may be required to seek medical assistance or counselling through the Employee Assistance Program.

6.2.3 Alcohol and Drug Use

Supervisors who suspect an employee or contractor is putting their own or another person's safety at risk due to impairment from alcohol or drug use must:

- Immediately remove the affected employee or contractor to a safe location;

- Consider whether the impairment could be as a result of other causes, for example illness, fatigue or inadvertent exposure to a hazardous substance in the workplace;
- Ask the employee or contractor if they are affected by alcohol or drugs; and
- Where a risk from alcohol or drugs is identified by the Supervisor they must immediately organise for the employee or contractor to be interviewed by the appropriate Manager/Director.

A Supervisor/Manager/Director may reasonably suspect that an employee or contractor is not fit for work if one or more of the following signs exist:

- Advice from a co-worker who believes the employee or contractor may be impaired by alcohol and/or drugs;
- Evidence linking the employee or contractor with alcohol and/or drug misuse while at work. This evidence may include items found in work vehicles or workplaces;
- The employee or contractor's speech is slurred or impaired;
- The employee or contractor's breath smells of alcohol;
- The employee or contractor staggers, or their movements are jerky and off target;
- The employee or contractor admits to drinking a certain quantity of alcohol or taking a drug;
- The employee or contractor's eyes are bleary and heavy;
- The employee or contractor exhibits a dulled, tired appearance;
- The employee or contractor is uncharacteristically aggressive or excitable in their speech or manner;
- The employee or contractor's face is uncharacteristically flushed;
- The employee or contractor's pupils are large or unusually narrowed, with a sluggish reaction to light; or
- The employee or contractor's sense of time is defective (eg. being unable to repeat the time of incidents).

6.2.4 Alcohol or Drug Use – Contractors

Where it is suspected by the Manager/Director that a contractor is putting their own or another person's safety at risk due to impairment from alcohol or drug use, the contractor shall be given a chance to explain the reason they are affected by alcohol or drugs. Based on the available evidence and the contractor's response, it may be determined that the seriousness of the behaviour warrants suspension or early termination of the contract. Any such action must only be taken by having regard to the relevant requirements of the *Queensland Local Government Act 1993,* and where applicable, Council's Employee Code of Conduct.

6.3 Assessment by Management of an Employee Affected by Alcohol or Drugs

After initial suspicion of alcohol or drug impairment, the relevant Manager/Director will then interview the employee or contractor to determine whether:

- The employee or contractor appears to be affected by alcohol or drugs;
- The employee or contractor because of their state, poses a safety risk to themselves or another person; and

- There are any mitigating circumstances (eg. bereavement, domestic matters).

6.3.1 Interview

The interview should be held between the employee, their Supervisor, and the employee's Manager/Director.

The employee can also elect to have a support person (eg. family member, friend, Union representative) present during the interview providing the support person can attend within the testing timeframe.

The Manager/Director will commence the interview by providing details of the allegation and then giving the employee the opportunity to explain their poor behaviour and/or work performance.

Where the Manager/Director is satisfied the employee poses a safety risk due to suspected alcohol or drug consumption or where the employee admits that their poor behaviour and/or work performance is due to alcohol consumption or drug use the employee shall be requested to:

- Complete the Employee Permission Form for Drug and Alcohol Testing Form; and
- Undergo a breath analysis test using an Australian Standards approved alcolmeter where there is a suspicion of alcohol use in accordance with the testing methods; and/or
- Undergo an oral fluid test using an Australian Standards approved oral testing device where there is a suspicion of drug use in accordance with the testing methods.

If the employee fails either test they shall be given a chance to explain the reason they are affected by alcohol or drugs.

At the completion of the interview, the Manager/Director shall take the following action if they consider the employee is unfit for work:

- Organise for the employee to be either:

  (a) In the case of failing the in-house breathalyser test – Council will make appropriate transport arrangements to return the affected employee to their place of residence; or

  (b) In the case of failing the in-house oral fluid drug test – the Manager/Director shall request that the employee undergo confirmation drug testing by providing a further oral fluid sample in a collection device. The oral fluid sample will then be sent by Council to an independent and accredited laboratory for testing for the presence of dangerous drugs. Council will make appropriate transport arrangements to return the affected employee to their place of residence. The employee shall remain on leave without pay until a negative result is received from the testing laboratory on either the original sample or subsequent samples.

Depending on the circumstances the Manager/Director can also take the following additional action:

(a) Direct the employee to attend drug or alcohol counselling;

(b) Initiate disciplinary action;

(c) Direct that the employee not return to work until they have a medical certificate indicating that they are fit to return to normal duties.

Before recommencing work with Council the employee must be interviewed by the Manager/ Director. The Manager/Director shall discuss the following at the interview:

- Details of the employee's unsatisfactory behaviour or work performance;
- The standard of performance required;
- The potential risk to the employee's safety and the safety of others due to drug or alcohol impairment;
- Drug and alcohol support services available, which may include the Employee Assistance Program; and
- The process to be implemented if the occurrence is repeated.

During the interview the Manager/Director may request that the employee undergo a further in-house drug or breathalyser test if the employee shows signs of being unfit for work because of drug or alcohol misuse.

If the employee fails the test they shall not be permitted to remain at work. Council will provide appropriate transport arrangements for the affected employee to be taken home.

Employees who are sent home will be entitled to leave without pay whilst they are absent from work.

6.4 Claims Made by Co-workers

Council encourages employees to speak up about safety hazards in the workplace. An employee has the right to contact their Supervisor or Manager/Director if they witness or have evidence that an employee is putting their own or another person's safety at risk due to impairment by fatigue, drugs or alcohol.

Where a co-worker reports a fellow employee to their Supervisor or management due to a suspicion of fatigue, alcohol or drug impairment:

- The co-worker at their request may remain anonymous;
- The Supervisor/Manager of an employee under suspicion must determine for themselves whether the employee appears to be impaired by fatigue, alcohol or drugs and whether cause testing is required;

6.5 Drug and Alcohol Testing

6.5.1 Testing Following a Serious Incident

Where an employee has been involved in a serious incident at the workplace Council may request that the employee undergo an alcohol and/or drug test.

6.5.2 Testing Timeframes

While every attempt will be made to drug and/or alcohol test the employee as soon as possible following a serious incident or cause for suspicion, the following timeframes are the preferred timeframes:

(a) Alcohol Test (in-house) - within one hour of management being notified;

(b) Dangerous Drug Test (in-house) - within two hours of management being notified;

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Version: 1, Version Date: 23/07/2012

(c) Testing timeframes for employees and contractors working in safety sensitive aviation activities shall be in accordance with Council's *Drugs and Alcohol Management Plan for Safety Sensitive Aviation Activities*.

6.5.3 In-House Testing Methods

Serious incident or cause for suspicion testing for the presence of alcohol or drugs will be conducted by trained Council employees using the following methods:

- Alcohol – testing for alcohol impairment will be conducted using an Australian Standards approved Alcolmeter and in accordance with the Collection Procedures for Breath Alcohol Tests;
- Drugs – specimen collection, storage, handling, on-site initial testing and, if required, dispatch of human oral fluid to the laboratory will be conducted in accordance with Australian Standard AS4760 *Procedures for Specimen, Collection, and the Detection and Quantitation of Drugs in Oral Fluid*. Any departure from the specified sample collection procedures will not invalidate a drug test result provided that the procedures followed do not cast doubt on the accuracy and reliability of the collection process with due regard to sample security and chain of custody requirements. Oral fluid specimens collected should only be used for the specific purpose of drug analysis eg. they are not to be used for DNA testing.

6.5.4 Self Testing For Alcohol and Other Drugs

Employees have the opportunity to test themselves if they think they may be unfit for work due to the effects of alcohol or drugs.

Self-testing will not result in disciplinary action under this Procedure if the employee performs the test before they commence work and they immediately notify their Supervisor that they are unfit for work. Council will make appropriate transport arrangements for the affected employee to be taken home and employees will be entitled to leave without pay whilst absent from work.

Employees found abusing the self-testing process by being continually absent from work as a result of the self-testing test results, will be subject to a work performance review and possible disciplinary action.

Alcolmeters will be available at Council's Kingaroy Depot, Nanango Depot, Murgon Depot and Wondai Depot. Saliva drug testing devices will be available upon request from the Workplace Health and Safety Officer or a designated Officer.

6.5.5 Random Drug and Alcohol Testing

While Council does not include the random testing for drugs and alcohol in this Procedure, it should be noted that some private workplaces (eg. Tarong Coal) and public workplaces (eg. certified aerodromes – Kingaroy Airport) that employees visit may have random drug and/or alcohol testing programs.

Employees visiting these workplaces must submit to drug and/or alcohol testing if requested by the workplace owners or, in the case of certified aerodromes, Civil Aviation Safety Authority (CASA) approved testers.

6.5.6 Negative Readings

Where drug and alcohol testing reveals that the employee under suspicion was not affected by drugs or alcohol, all leave taken or wages lost shall be reinstated by Council.

6.5.7 Refusal to Undergo a Breathalyser Test or Drug Test

Where an employee refuses to undergo a breathalyser or drug test Council will discipline the employee for not following a reasonable and lawful direction.

6.5.8 Tampering With Either a Drug or Alcohol Test

Any attempt to tamper or alter any in-house or external test for drugs or alcohol shall constitute misconduct and will result in disciplinary action.

6.6 Airport Drugs and Alcohol Management Program

All employees working in safety sensitive aviation activities (e.g. airside grass slashing, runway line painting, conducting runway inspections) must comply with the *Civil Aviation Safety Regulations 1998*.

The legislation allows Civil Aviation Safety Authority personnel to conduct random testing for drugs and alcohol on any person performing safety sensitive aviation activities at certified aerodromes (i.e. Kingaroy Airport).

The legislation also requires Council to have a *Drugs and Alcohol Management Plan for Safety Sensitive Aviation Activities* (DAMP). The DAMP allows for drug and alcohol testing by Council based on suspicion or following an incident.

Where an employee working in a safety sensitive aviation activity is found to be unfit for work due to drugs or alcohol, Council's DAMP must be followed.

6.7 Social Functions

Council's Chief Executive Officer or delegate must give prior approval for any social function that is being organised by or for Council employees, and which is to be held on Council premises in accordance with Council's Social Function Guidelines.

6.8 Employee Assistance Program

Council recognises that there may be employees who have alcohol or drug dependency issues. These employees will be encouraged to raise the issue with their Supervisor or seek professional counselling through Council's Employee Assistance Program provider or other organisations that provide preventative, counselling and treatment services. Assistance provided will be in accordance with Council's Employee Assistance Program Policy.

6.9 Promotion of Alcohol

Promoting the consumption of alcohol or drugs in the workplace by way of advertising (e.g. posters, cardboard cut-outs) is not permitted.

6.10 Education and Training

Prior to the initial introduction of this Procedure employees will be provided with Fitness for Work Information Sessions.

Employees are to be advised of the fitness for work requirements through conducting workplace meetings and the issuing of the appropriate Take 5 papers. Where Take 5 papers are issued, employees will be required to undertake and sign the attached Take 5 Quiz.

A range of pamphlets will be made available to employees on fatigue management and drug and alcohol misuse. Posters will also be displayed throughout Council providing information on the hazards posed by fatigue, drugs and alcohol.

6.11 Confidentiality

Confidentiality of all information will be maintained strictly throughout this process, subject to the provisions of the law. Confidential information and documentation will be restricted to the employee's Supervisor/Manager/Director, Human Resources and the Chief Executive Officer.

6.12 Discipline Procedure

Council's Discipline Procedure will be followed by management, on a case by case basis for alcohol and/or other drug incidents in the workplace. Disciplinary action will be in accordance with Council's Discipline Procedure, Council's Employee Code of Conduct and the *Queensland Local Government Act 1993.*

6.13 Dispute Resolution Procedure

Employees have the right to lodge a grievance where they believe that inappropriate or unreasonable action has been initiated by Council in response to suspected drug or alcohol impairment.

Where an employee is found to have made a knowingly false or vindictive claim regarding the alleged behaviour of another employee, management shall investigate the claimant's conduct and take appropriate action in accordance with Council's Discipline Procedure, Council's Employee Code of Conduct and the *Queensland Local Government Act 1993.*

7. DEFINITIONS

Binge Drinking – the act of drinking heavily over a short period of time or drinking continuously over a number of days or weeks.

Breath Alcohol Concentration (BrAC) – The percentage of alcohol in a person's breath, taken from deep in the lungs.

Dangerous Drugs - those drugs that are prohibited by the *Queensland Drugs Misuse Act 1986* and the *Queensland Drugs Misuse Regulation 1987.* Examples include amphetamines (ecstasy, speed), cannabis, cocaine and heroin.

Drug – either medication or a dangerous drug.

Contractor – for the purposes of this Procedure, a "contractor" refers to a person who enters into a formal contract to perform work for Council and in the execution of this work is required to provide a safe system and place of work for the contractor's employees and others.

Employee – for the purposes of this Procedure, an "employee" refers to any Council employee, including temporary and permanent employees, trainees and apprentices, volunteers and work experience students.

Employee Assistance Program (EAP) - a confidential, professional counselling service available to employees and their immediate family members.

Fatigue – the temporary inability, decrease in ability or strong disinclination to respond to a situation, because of previous mental, emotional or physical over-activity, or inadequate restorative sleep.

High Risk Activity – activities that Council believes could result in death or bodily harm including "high risk construction activity" (refer to the *Queensland Workplace Health and Safety Regulation 2008*). Activities may include working from heights, working in confined spaces and trenches, working on roads, using a hazardous substance, use of a chainsaw etc.

Impaired person – a person who has their level of safety diminished due to a loss of their physical coordination, judgment and alertness which may be due to the effects of fatigue, alcohol or drugs.

Medication – legal prescription and non-prescription drugs including legal herbal products.

Permitted Breath Alcohol Concentration (BrAC) Levels –

Legislated breath alcohol concentration levels in Queensland are as follows:

- Holder of a learner or provisional licence and aged under 25 years - 0.0% BrAC
- Holder of a licence when driving a truck, bus, articulated motor vehicle or vehicle carrying dangerous goods - 0.0% BrAC
- Employees or contractors operating earthmoving machinery (e.g. graders, rollers, backhoes) or lifting equipment (e.g. forklift, elevating work platform) - 0.0% BrAC
- Traffic controllers while on duty - 0.0% BrAC
- Persons performing safety sensitive aviation activities – below 0.02% BrAC

Employees on-call or responding to after- hours emergencies

- Employees who are rostered according to Council's on-call arrangements are required to have a breath alcohol concentration of zero for activities covered by Queensland legislative breath alcohol concentration levels. Employees not required to perform this type of work must have a breath alcohol concentration of less than 0.05%. (This BrAC level will be subject to any changes in Queensland legislation to the existing 0.05% legal limit).
- In cases where an employee is requested to respond to an afterhours call, the employee is required to immediately notify their on-call Supervisor if he/she is unable to meet the expectations of this Fitness for Work Procedure, in which case the Supervisor will make alternative arrangements.

Where a work activity is not covered by legislation, the following breath alcohol concentration levels shall apply:

- Employees and contractors – less than 0.05% BrAC
- Employees and contractors operating ride-on mowers, tractors or plant - 0.0% BrAC
- Employees and contractors undertaking high risk activities - 0.0% BrAC
- Employees on-call – less than 0.05% BrAC

Positive Test Result – in the case of a drug or alcohol test, a positive test result indicates the current or recent presence of drugs or alcohol in the person's physiological system, at a level above the permitted level (eg. BrAC above 0.0% is not permitted for a person operating plant).

Safety Sensitive Aviation Activities – any actions taken by a person in an aerodrome testing area (including the person's presence in the area) other than as a passenger (eg. airside grass slashing, runway line painting, conducting runway inspections)

Serious Incident – an incident that has resulted in:

- A fatality or an injury that has required immediate medical treatment by a medical practitioner; or
- An accident that has resulted in damage to a vehicle, aircraft, plant equipment or machinery which requires reporting to Council's insurance officer; or
- In the opinion of the Supervisor had the potential to cause a fatality, serious injury or major property loss.

Stress – in terms of the interaction between a person and their work environment, is the awareness of not being able to cope with the demands of one's environment, when this realisation is of concern to the person, and that both are associated with a negative emotional response.

Supervisor – a person in control of a workplace (eg. Supervisor, Coordinator, Manager or Director).

Workplace – means any place where work is, or is to be, performed by Council or its employees or contractors.

8. DOCUMENTATION

- Acknowledgment Receipt
- Drug and Alcohol Support Services
- Supervisors' Guidelines on Fatigue Impairment
- Fatigue Identification Form
- Permission Form for Drug and Alcohol Testing
- Collection Procedures for Breath Alcohol Tests
- Collection Procedures for Drug Tests - Oral Fluid

Council's related Policies and Procedures are available from Council's intranet site, or upon request from Human Resources.

9. DATE REVIEWED

June 2010

10. NEXT REVIEW

2012

POLICY CATEGORY - NUMBER: Statutory065
POLICY OWNER: People & Culture

ECM ID: 2844496
ADOPTED:

Fit for Work Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

South Burnett Regional Council ('Council') is committed to ensuring that all work practices, work environments and the workplace culture will value, enhance, and protect the overall health and wellbeing of all Council representatives through the foundation for developing activities and providing access to services that supports the overall health and wellbeing of all our workers.

2. SCOPE

This policy applies to all Council representatives working or representing Council in all work locations.

3. GENERAL INFORMATION

3.1. General

Council's holistic approach to health and wellbeing will have positive effects that are also likely to extend beyond Council representatives and result in better health for families and the community.

A key aspect of the work, health and safety of Council representatives is ensuring that they are fit for work. This means they are in a state (physical, mental, and emotional) enabling them to perform assigned tasks safely, competently and in a manner that does not threaten or compromise the health and/or safety of themselves or others.

To meet this requirement Council has a range of activities to monitor, assess, ensure, or improve the ongoing wellbeing and fitness for work. The programs provided by Council to address the needs are:

- Health Monitoring and Immunisation Program;
- Fit4Work Program; and
- Health and Wellbeing Program.

3.2. Health Monitoring and Immunisation Program

To assess the exposure of workers to any physical, biological, or chemical hazards that may influence health and wellbeing. Council has health monitoring program and an immunisation program for those identified as being at risk of exposure to a disease as part of their duties that may be preventable by immunisation.

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The requirements for health monitoring and immunisations will be identified through a consultation process, with consideration given to:

- the hazards exposed to while undertaking duties, including:
  - chemical hazards such as crystalline silica;
  - biological hazards such as Hepatitis A; and
  - physical hazards such as noise or sun exposure.
- the duration or level of exposure to these hazards;
- whether controls can be implemented that will eliminate exposure to these hazards, or reduce the duration or level of exposure;
- current legislative or best practice requirements in relation to the hazard;
- any specific health monitoring or immunisation requirements detailed in specific Workplace Health Safety ('WHS') Procedures.

The WHS Team coordinates the Health Monitoring and Immunisation Program.

3.3. Fit4Work Program

Council has a requirement to ensure Council representatives are not impaired from safely performing their duties. The Fit4Work Program established by Council will ensure there is a systematic process for identifying potential risk factors that may cause the impairment of a worker, then establishing strategies to address these risks.

The Fit4Work Program will be established with the following being considered:

- factors that may impair a worker, including:
  - job demands that may impact on a worker's fatigue or emotional wellbeing; and
  - non-work-related factors, such as the use of alcohol, drugs, medications or other personal factors;
- inherent requirements of the job, and the impact any impairment may have on the ability to undertake these requirements safely;
- proactive strategies that may be implemented to prevent the impairment occurring;
- reactive strategies utilised when a risk to the safety of workers is identified; and
- how the effectiveness of strategies are monitored and evaluated.

The following elements are included in Council's Fit4Work Program and must be managed in accordance with the corresponding policies and/or procedures:

- Drug and Alcohol;
- Fatigue Management;
- Employee Assistance Program ('EAP');
- Work and Non-Work-Related Injuries; and
- Bullying and Harassment

3.4. Employee Assistance Program ('EAP')

Council's EAP may be accessed by all Council representatives and their immediate family members who desire professional counselling assistance. The EAP offers the services of registered psychologists and clinical social workers and can provide assistance with a wide range of personal and work-related issues, including bereavement, financial stress, substance abuse, relationship difficulties, and job or career issues. The EAP can also offer an introductory session on legal and/or financial advice, provided by a qualified professional via telephone consultation.

Council representatives who wish to receive a counselling session shall contact the EAP service provider (details available on the Intranet, from Supervisor or contacting People & Culture Branch).

Telephone counselling is easily accessible and can be undertaken at any time of the day, however in person sessions can be arranged but may require some notice. Council representatives wishing to utilise work time for counselling will need to arrange the appropriate leave with their Supervisor or

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contact People & Culture Branch. Council will make every effort to accommodate sessions during work hours and Council representatives are not required to provide any details of their sessions with anyone.

If appropriate, the EAP may provide referral to other health professionals, including occupational or medical practitioners, psychiatrists, mental health facilities and other community agencies.

Council will not bear the cost of counselling above and beyond maximum entitlements provided by the EAP service, or any other associated service, unless approved in writing by the Chief Executive Officer or Manager People & Culture.

Council recognises the EAP as a vital intervention measure and encourages early participation to prevent further development of personal and work-related problems.

The EAP service will be required to make and keep client records, however, authorised Council representatives (e.g., Manager People & Culture, Chief Executive Officer) will have only limited access to information generated by the EAP service provider. This information will be of a general nature, indicating utilisation and general reasons for accessing the Program, with no identification of who has accessed the service.

Where a serious or criminal offence (e.g., workplace harassment, sexual harassment) is reported to the EAP provider, they will encourage the affected person to report this to Manager People & Culture as appropriate, in the interests of workplace health and safety and ethical disclosure.

Additional services may also be retained by Council to offer group counselling sessions, trauma counselling, or mediation as appropriate. Accessing additional services will require approval from the Chief Executive Officer or Manager People & Culture.

3.5. Health and Wellbeing Program

Council's Health and Wellbeing Program is aimed at developing initiatives to improve or maintain the overall physical and psychological health and wellbeing of Council representatives. This will help ensure Council representatives are fit for work, while supporting Council's employee availability strategies.

The People & Culture Branch coordinates the Health and Wellbeing Program with assistance from Senior Management Team and WHS Committee.

It is voluntary for Council representatives to participate in Health and Wellbeing Programs. If required, any Council representatives who choose to participate will be requested to provide consent prior to the collection of health or personal information and all individual results will be provided directly to the Council representative.

Individually identified results must not be provided to, collected, or stored by Council, however results may be collated and provided in a report for communication to the business. Reports must ensure individual workers are unable to be identified.

The following principles must be considered when selecting initiatives that will be provided under the Health and Wellbeing Program:

- **Risk**: does this initiative address an identified health risk factor?
- **Resources**: is there available time, money, staff resources or expertise to implement the initiative?
- **Integration**: does the initiative align with the business' priorities?
- **Exposure**: does the initiative affect a large number of staff or a handful in a specific area?
- **Controls**: is it possible to address the health risk factor effectively and is the proposed initiative evidence-based?
- **Benefits**: does addressing the health risk factor provide a benefit to staff and/or Council?

Health and Wellbeing Programs include, but not limited to:

- exercise challenges;
- annual flu shots;
- skin checks;

DRAFT

- quit smoking promotions;
- domestic and Family violence awareness; and
- mental Health awareness.

4. DEFINITIONS

Council representative means all Councillors and Council employees including permanent, casual, and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

Fit for Work means a person is in a state (physical, mental and emotional) that enables them to perform tasks safely, competently and in a manner that does not threaten or comprise the safety or health of themselves or others.

Health Monitoring means systematically detects and assess any adverse effects of work on the health status of council representatives as it relates to their duties. It is delivered through monitoring of exposure levels and medical assessment.

Personal Information means information that identifies or could identify a person. It includes medical records, photographs, videos, and information about their opinions.

5. LEGISLATIVE REFERENCE

Australian Immunisation Handbook

Information Privacy Act 2009 (Qld)

Work Health and Safety Act 2011 (Qld)

Work Health and Safety Regulations 2011 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Asbestos Management Procedure – Procedure041

South Burnett Regional Council Chemical Management Procedure – Procedure101

South Burnett Regional Council Drug and Alcohol Policy – Administrative004

South Burnett Regional Council Employee Code of Conduct – Statutory011

South Burnett Regional Council Employee Health Monitoring Procedure – Procedure031

South Burnett Regional Council Fatigue Management Procedure – Procedure015

South Burnett Regional Council Infection Control Procedure – Procedure111

7. NEXT REVIEW

As prescribed by legislation or May 2024

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy		2844496

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

DRAFT

10.13 QUOTE SBRCQ-21/22-42 - PURCHASE OF ONE (1) LOADER TO REPLACE PLANT NO. 1501

File Number: **25/05/2022**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Quote SBRCQ-21/22-42 for the purchase of one (1) Loader to replace Plant No. 1501.

SUMMARY

COMMITTEE RESOLUTION 2022/190

Moved: Cr Kirstie Schumacher
Seconded: Cr Kathy Duff

That the committee recommends to Council:

That South Burnett Regional Council purchase one (1) New Holland W130D for **$309,500.00 excluding GST** from South Burnett Machinery. The reasons that the machine is comparable to the John Deere 544K, that the assessment conducted demonstrated purchasing the machine locally was cheaper, that the specification suitability and whole of life value for money scores were comparable.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter ,Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council purchase one (1) New Holland W130D for **$309,500.00 excluding GST** from South Burnett Machinery.

Reasons:

- that the machine is comparable to the John Deere 544K;
- that the assessment conducted demonstrated purchasing the machine locally was cheaper;
- that the specification suitability and whole of life value for money scores were comparable.

BACKGROUND

Presented at the Infrastructure Standing Committee on 4 May 2022.

ATTACHMENTS

1. **SBRC 2021/2022-42 - Report Recommendation for the replacement of Loader (Plant #1501)** ⇩

SOUTH BURNETT
REGIONAL COUNCIL

Post Market Recommendation Report $200K+

Project Title: Replacement of Loader 1501

Contract Reference No: SBRCQ-21/22-42

Author: Brandon Orchard

Position Title: Fleet Scheduler

Date: 31/03/2022

Assessment Team

Mark Greenaway - Works Supervisor
Johan Erkens - Plant Operator
Patrick Weber - Plant Operator
Lee Hoad - Plant & Fleet Coordinator
Brandon Orchard - Fleet Scheduler

PO Box 336 Kingaroy Qld 4610 Phone 07 4189 9100 Facsimile 07 4162 4806
Email: info@sbrc.qld.gov.au www.southburnett.qld.gov.au

Executive Summary

Quote SBRCQ-21/22-42 is to purchase a new Loader to replace a Hitachi Loader ZW150 (Plant No. 1501)

Council engaged Local Buy to prepare tender documentation and obtain written quotes.

Trade in offers were not requested from suppliers due to lengthy estimated delivery times as the loader will have a significant increase in hours when it is disposed. Loader 1501 will be sent to auction.

Timeline

Release Date: 06/01/2022 Closed Date: 28/03/2022

Offers were received from the following suppliers:	
1.	**CEG Distributions - XCMG**
2.	**CJD – Volvo**
3.	**Clark Equipment – Doosan**
4.	**Wideland Group - JCB**
5.	**Earth Moving Australia – Case**
6.	**Hasting Deering – Caterpillar**
7.	**Hitachi Construction Machinery – Hitachi**
8.	**Komatsu**
9.	**South Burnett Machinery – New Holland**
10.	**Porter Equipment Australia - Hyundai**
11.	**RDO Australia – John Deere**

Exceptions

Was an Exception applied to this Procurement process?
(Failure to meet Council Policy)

☐ YES
Procurement Exception Form MUST accompany this Report

☒ NO

Evaluation Methodology

How have the Sound Contracting Principles been satisfied?	Justification/Explanation
Whole of Life Value for Money	50%
Specification Suitability	30%
Warranty	20%

Evaluation Results

Rank	Result: (% or Score)	Tenderer	Make/Model	Price
1.	**4.57**	**RDO Australia**	**John Deere 544K II**	**$316,000.00**
2.	3.99	Komatsu	Komatsu WA270-8	$305,909.00
3.	3.89	CJD	Volvo L70F	$359,000.00
4.	3.83	Komatsu	Komatsu WA320-8	$385,643.00
5.	3.80	Wideland Group	JCB 426ZX	$305,454.55
6.	3.64	Wideland Group	JCB 436ZX	$354,545.45
7.	3.53	South Burnett Machinery	New Holland W130D	$309,500.00
8.	3.48	Clark Equipment	Doosan DL200	$246,400.00
9.	3.47	Earth Moving Australia	Case 621G	$341,047.31
10.	3.41	Hasting Deering	Caterpillar 930K	$418,725.56
11.	3.37	Hitachi Construction Machinery	Hitachi ZW180-5	$436,257.00
		CEG Distributions	XCMG XC948	$267,831.82
		Porter Equipment Australia	Hyundai HL757-9	$311,686.00

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

The XCMG XC948 and Hyundai HL757-9 did not make initial shortlisting that was conducted by scoring industry presence. The criteria the scoring was based on was number of dealerships in Australia and years of heavy construction plant manufacturing.

Procurement Plan

Loader 1501 Recommended to Replace

Loader 1501 is a 13 Tonne loader which is part of a construction & major maintenance road crew in the Nanango area. Main purposes of Loader 1501 are loading trucks with gravel from stockpiles, initial clearing of job sites, removing debris, spoil, trees and branches from the job site and the ability to be able to rip deco at pits.

Financial Year	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
Expenses	$34,264.90	$28,784.98	$37,500.09	$48,590.34	$39,200.98	$31,191.65

Financial Details

- Expenses over the life of the Loader $298,275.35
- Purchased June 2010 for $247,961.00.
- Replacement Value $316,000.00
- Residual Value $20,000.00.
- Accumulated Depreciation $ 227,961.18
- Written Down Value $20,000.00

Utilisation and Age Details

- Utilisation of Plant 1501 over its life is 86% when comparing to average utilisation of 915 hours annually according to the Institute of Public Works Engineering Australasia (IPWEA) industry benchmark.
- 12 years old, Institute of Public Works Engineering Australasia (IPWEA) optimum replacement benchmark is 8 Years
- Year Model 2010.

Other Options Than Replacement

Council does have Five (5) Loaders in total. However, the other four (4) loaders are required in their current role and were identified as essential in the fleet review. Loader 1501 were approved in 2021/2022 financial year's plant replacement budget. Any internal shifting of currently owned loaders to replace loader 1501 would still require replacement, therefore is not a viable option.

Replacement Machine Requirements

The replacement for Loader 1501 was requested to have the following specifications.

- Approx. 125Kw
- Approx. 2m3 bucket capacity
- 4 in 1 bucket
- Rear mounted rippers with 3 (three) swing down ripper tynes
- Loader scale system to comply with safety, NHVR and Chain of Responsibility legislation by ensuring trucks are not overloaded.
- Reversible radiator fan to easily clean out dust and dirt particles from the radiators and coolers resulting in less manual radiator cleans reducing maintenance and service times, while increasing operating times.
- Council standard options including, Council radio, fire extinguisher, uhf radio, reverse sensors, camera and alarm, battery isolator, toolbox, tinted windows, heavy duty floor mats and seat covers, spare wheel and tyre.

Whole of Life value for Money

The whole of life value for money was calculated based on:

- Purchase price;
- Residual value @ 8 years/8000 hours
- Servicing Costs
- Ad-Blue consumption rates if applicable
- Fuel consumption rates; and
- 5% return on capital investment.

The annual whole of life value for money for each truck was then compared to the lowest annual cost and a score out of 5 was calculated.

Vehicle Type and Supplier	Whole of Life Value for Money
	50%
Volvo L70F – CJD	4.17
Doosan DL200 – Clark Equipment	**5.00**
JCB426ZX – Wideland Group	3.89
JCB436ZX – Wideland Group	3.27
Case 621G – Earth Moving Australia	4.29

Vehicle Type and Supplier	Whole of Life Value for Money
	50%
Caterpillar 930K – Hasting Deering	2.55
Hitachi ZW180-5 – Hitachi Construction Machinery	2.12
Komatsu WA270-8 – Komatsu	4.22
Komatsu WA320-8 – Komatsu	3.26
New Holland W130D – South Burnett Machinery	4.37
John Deere 544K II – RDO Australia	4.48

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Even though the tendered price of the local dealer (South Burnett Machinery) is over the $200,000 threshold the 5% local preference for goods and services over $50,000 and up to $200,000 was calculated into the evaluation for the backhoe quoted from South Burnett Machinery as set out in Council's Procurement Policy Section 3.8.

The 5% local preference was calculated into the scoring of Whole of life value for money by removing the residual value from the purchase price and subtracting 5%

- Removing the residual value from the purchase price and subtracting 5% to produce a new cost over life of the machine.
- Capital cost of purchase, new cost over life of the machine, total fuel cost, service costs for life of machine were all added together and divided by the expected life of the machine to calculate a new whole of life value for money score.

Original Whole of life value for money evaluation

	Dealer 2	Dealer 3	Dealer 4	Dealer 5	Dealer 6	Dealer 7
	Volvo L70 F - C,D	Doosan DL 200 - Clark Equipment	JCB 426ZX - Wacktand	JCB 426ZX - Wacktand	Case 821G - Earth Moving Australia	Caterpillar 930K - Hastings Deering
Purchase Price	$ 369,000.00	$ 246,400.00	$ 305,454.55	$ 364,545.45	$ 341,047.31	$ 418,726.56
Capital Cost of Purchase	$ 143,600.00	$ 95,960.00	$ 122,181.82	$ 141,818.18	$ 136,418.92	$ 167,490.22
Expected Life of Vehicle (Years)	8.0	8.0	8.0	8.0	8.0	8.0
Estimated Hours at Trade	8,000	8,000	8,000	8,000	8,000	8,000
Residual % (Wholesale)	38.00%	35.00%	25.00%	25.00%	44.00%	21.50%
Residual % (Retail)						
Residual Value	$ 136,420.00	$ 86,240.00	$ 76,363.64	$ 88,636.36	$ 150,060.82	$ 90,026.00
Cost Over Life of Vehicle Bundle	$ 222,580.00	$ 160,160.00	$ 229,090.91	$ 265,909.09	$ 190,986.49	$ 328,699.56
Fuel Usage (L/Hr)	7.4	9.8	9.8	9.8	9.0	9.3
Total Fuel Cost	$ 118,400.00	$ 156,800.00	$ 156,800.00	$ 156,800.00	$ 144,000.00	$ 148,800.00
Service Costs for life of machine	$ 44,511.61	$ 38,400.60	$ 46,613.90	$ 46,613.90	$ 46,613.90	$ 31,367.30
Ad Blue Costs for life of machine						
Trade Value Compared to Highest Offer						
Actual Trade Value Offered	$ -	$ -	$ -	$ -	$ -	$ -
Total Cost of Vehicle Bundle	$ 629,091.61	$ 463,920.60	$ 564,686.63	$ 611,141.17	$ 518,019.32	$ 676,357.09
Total Cost of Vehicle Bundle per Annum	$ 66,136.46	$ 56,740.06	$ 69,135.83	$ 76,392.65	$ 64,752.41	$ 84,544.64
Total Cost of Each Vehicle per Annum	$ 66,136.46	$ 56,740.06	$ 69,135.83	$ 76,392.65	$ 64,752.41	$ 84,544.64
WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)						
Whole of Life Cost of Vehicle per Annum	$ 66,136.46	$ 56,740.06	$ 69,135.83	$ 76,392.65	$ 64,752.41	$ 84,544.64
Cheapest Whole of Life Vehicle Cost per Annum	$ 56,740.06	$ 56,740.06	$ 56,740.06	$ 56,740.06	$ 56,740.06	$ 56,740.06
Whole of Life Value for Money Rating	4.17	5.00	3.89	3.27	4.29	2.66

	Dealer 8	Dealer 9	Dealer 10	Dealer 11	Dealer 13
	Hitachi ZX130-6 - Hitachi Construction Machinery	Komatsu WA270-8-3 - Komatsu	Komatsu WA270-8-3 - Komatsu	Fiat-Hitachi W130D - South Burnett Machinery	John Deere 344K-II - HDG Australia
Purchase Price	$ 436,257.00	$ 305,909.09	$ 386,643.00	$ 309,500.00	$ 316,000.00
Capital Cost of Purchase	$ 174,502.80	$ 122,363.64	$ 154,257.20	$ 123,800.00	$ 126,400.00
Expected Life of Vehicle (Years)	8.0	8.0	8.0	8.0	8.0
Estimated Hours at Trade	8,000	8,000	8,000	8,000	8,000
Residual % (Wholesale)	22.58%	30.00%	30.00%	21.50%	34.81%
Residual % (Retail)					
Residual Value	$ 98,560.00	$ 91,772.73	$ 115,692.90	$ 90,000.00	$ 109,999.60
Cost Over Life of Vehicle Bundle	$ 337,707.00	$ 214,136.36	$ 269,950.10	$ 219,500.00	$ 206,000.40
Fuel Usage (L/Hr)	9.8	9.8	9.8	8.1	8.2
Total Fuel Cost	$ 156,800.00	$ 156,800.00	$ 156,800.00	$ 129,760.00	$ 131,200.00
Service Costs for life of machine	$ 46,613.90	$ 28,665.85	$ 28,665.85	$ 46,613.90	$ 37,291.68
Ad Blue Costs for life of machine		$ 2,744.00	$ 2,744.00	$ 2,270.80	
Trade Value Compared to Highest Offer					
Actual Trade Value Offered	$ -	$ -	$ -	$ -	$ -
Total Cost of Vehicle Bundle	$ 715,623.70	$ 624,609.85	$ 612,317.15	$ 621,944.70	$ 600,892.08
Total Cost of Vehicle Bundle per Annum	$ 89,452.96	$ 66,576.23	$ 76,539.64	$ 66,243.09	$ 62,611.51
Total Cost of Each Vehicle per Annum	$ 89,452.96	$ 66,576.23	$ 76,539.64	$ 66,243.09	$ 62,611.51
WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)					
Whole of Life Cost of Vehicle per Annum	$ 89,452.96	$ 66,576.23	$ 76,539.64	$ 66,243.09	$ 62,611.51
Cheapest Whole of Life Vehicle Cost per Annum	$ 56,740.06	$ 56,740.06	$ 56,740.06	$ 56,740.06	$ 56,740.06
Whole of Life Value for Money Rating	2.12	4.22	3.26	4.25	4.48

New whole of life value for money evaluation with local 5% preference applied to the New Holland B110B – South Burnett Machinery

	Dealer 11	
	New Holland W130D - South Burnett Machinery	
Purchase Price	$	309,500.00
Capital Cost of Purchase	$	123,800.00
Expected Life of Vehicle (Years)		8.0
Estimated Hours at Trade		8,000
Residual % (Wholesale)		21.50%
Residual % (Retail)		
Residual Value	$	90,000.00
Cost Over Life of Vehicle Bundle	$	208,525.00
Fuel Usage (L/Hr)		8.1
Total Fuel Cost	$	129,760.00
Service Costs for life of machine	$	46,613.90
Ad Blue Costs for life of machine	$	2,270.80
Trade Value Compared to Highest Offer		
Actual Trade Value Offered	$	-
Total Cost of Vehicle Bundle	$	510,969.70
Total Cost of Vehicle Bundle per Annum	$	63,871.21
Total Cost of Each Vehicle per Annum	$	63,871.21
WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)		
Whole of Life Cost of Vehicle per Annum	$	63,871.21
Cheapest Whole of Life Vehicle Cost per Annum	$	56,740.06
Whole of Life Value for Money Rating		4.37

The highlighted cells are where the 5% local preference has changed the figures and scoring.

Specification Suitability

The following specifications were used to calculate a score out of 5:

- Engine power
- Fuel tank capacity
- Max bucket dump height
- Operating weight
- Max bucket breakout force
- Hydraulic Performance

In the evaluation consideration was also given to the width of the machines as any machine wider than 2500mm requires oversize signs, flags and warning light fitted as stated in NHVR (National Heavy Vehicle Regulator) notices.

The loader specifications were compared, and a score was calculated for each individual specification. An average score was then produced over all specifications.

Vehicle Type and Supplier	Specification Suitability
	30%
Volvo L70F – CJD	3.92
Doosan DL200 – Clark Equipment	3.29
JCB426ZX – Wideland Group	3.94
JCB436ZX – Wideland Group	4.09
Case 621G – Earth Moving Australia	3.99
Caterpillar 930K – Hasting Deering	4.10
Hitachi ZW180-5 – Hitachi Construction Machinery	4.42
Komatsu WA270-8 – Komatsu	4.17
Komatsu WA320-8 – Komatsu	4.67

Vehicle Type and Supplier	Specification Suitability
	30%
New Holland W130D – South Burnett Machinery	4.08
John Deere 544K II – RDO Australia	**4.24**

Evaluation Criteria: Ratings - 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

The Hitachi ZW180-5 and Komatsu WA320-8 did have higher specification scores; however, these models are larger and are in excess of what is required of a loader in this work crew. The John Deere 544K II has the highest score out of the other more suitable sized machines.

Warranty

The warranty score was calculated on the number of years listed in the warranty terms.

Vehicle Type and Supplier	Warranty
	20%
Volvo L70F – CJD	3.57
Doosan DL200 – Clark Equipment	2.14
JCB426ZX – Wideland Group	3.57
JCB436ZX – Wideland Group	3.57
Case 621G – Earth Moving Australia	2.14
Caterpillar 930K – Hasting Deering	3.57
Hitachi ZW180-5 – Hitachi Construction Machinery	3.57
Komatsu WA270-8 – Komatsu	3.57
Komatsu WA320-8 – Komatsu	3.57
New Holland W130D – South Burnett Machinery	2.14
John Deere 544K II – RDO Australia	**5.00**

Evaluation Criteria: Ratings - 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Total Evaluation Scores

Vehicle Type and Supplier	Whole of Life Value for Money	Specification Suitability	Warranty	Total
	50%	30%	20%	100%
Volvo L70F – CJD	4.17	3.92	3.57	3.89
Doosan DL200 – Clark Equipment	5.00	3.29	2.14	3.48
JCB426ZX – Wideland Group	3.89	3.94	3.57	3.80
JCB436ZX – Wideland Group	3.27	4.09	3.57	3.64
Case 621G – Earth Moving Australia	4.29	3.99	2.14	3.47
Caterpillar 930K – Hasting Deering	2.55	4.10	3.57	3.41
Hitachi ZW180-5 – Hitachi Construction Machinery	2.12	4.42	3.57	3.37
Komatsu WA270-8 – Komatsu	**4.22**	**4.17**	**3.57**	**3.99**

Vehicle Type and Supplier	Whole of Life Value for Money	Specification Suitability	Warranty	Total
	50%	30%	20%	100%
Komatsu WA320-8 – Komatsu	3.26	4.67	3.57	3.83
New Holland W130D – South Burnett Machinery	4.37	4.08	2.14	3.53
John Deere 544K II – RDO Australia	**4.48**	**4.24**	**5.00**	**4.57**

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Conclusion Final Assessment

After evaluating all loaders offered for consideration, it was decided to physically assess the two highest scored loaders which is the John Deere 544K II from RDO Australia and the Komatsu WA270-8 from Komatsu. As Council already owns these models, the operators went and inspected and tested these loaders from the other crews.

John Deere 544K II – RDO Australia

- 122 Kw
- 325 L fuel capacity
- 2495mm width therefore not requiring oversized signs and flags
- Does not have a DPF (Diesel Particulate Filter)
- Does not require ad-blue
- 7 years / 7000 hours warranty terms
- 8.2 L / Hr fuel consumption
- 13,121 Kg operating weight
- Because of the higher power and better hydraulic flow rate the operator could fill the bucket quicker and easier.
- The bucket, boom controls and forward/reverse selector are on one joystick allowing the operator to have one hand available to steer.

Komatsu WA270-8 - Komatsu

- 115 Kw
- 186 L fuel capacity
- 2505mm width requiring oversize signs and flags to be fitted when travelling on roads.
- Does have a DPF (Diesel Particulate Filter)
- Does require ad-blue
- 5 years / 6000 hours warranty terms
- 13,190 Kg operating weight

The **John Deere 544K II** was agreed by the assessment team to be recommended for purchase as it has the highest total evaluation score, more power, better fuel economy, the largest fuel capacity, best warranty terms, does not require oversize signs and flags.

Recommendation

That Council purchase from RDO Australia one (1) John Deere 544K II **$316,000.00 excluding GST**. The John Deere 544K II has the highest score in Specification suitability, Warranty & Service and the highest over-all with a **4.57**. The expected delivery date is between July and August.

RECOMMENDED TENDERER	TENDERED PRICE (excl. GST)
RDO Australia	$316,000.00

Authorised Officer Delegation Approval: _____ Signature: _____ Date: _____

Manager Approval: <$100K _____ Signature: _____ Date: _____

GM Approval: $100K <$200K _____ Signature _____ Date: _____

CEO Approval: >$200K _____ Signature: _____ Date: _____

Council Approval: ☐ YES ☐ NO Date: _____

10.14 QUOTE SBRCQ-21/22-43 - PURCHASE OF ONE (1) GRADER TO REPLACE PLANT NO. 1504

File Number: **25/05/2022**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Quote SBRCQ-21/22-43 for the purchase of one (1) Grader to replace Plant No. 1504.

SUMMARY

COMMITTEE RESOLUTION 2022/191

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the committee recommends to Council:

That South Burnett Regional Council purchase one (1) Komatsu GD655-5 for **$399,800.00 excluding GST** from Komatsu.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council purchase one (1) Komatsu GD655-5 for $399,800.00 excluding GST from Komatsu.

BACKGROUND

Presented at the Infrastructure Standing Committee on 4 May 2022.

ATTACHMENTS

1. **SBRC 2021/2022-43 - Report Recommendation for the replacement of Grader (Plant #1504)** ⇩

SOUTH BURNETT
REGIONAL COUNCIL

Post Market Recommendation Report $200K+

Project Title: Replacement of Grader 1504

Contract Reference No: SBRCQ-21/22-43

Author: Brandon Orchard

Position Title: Fleet Scheduler

Date: 4/04/2022

Assessment Team

John Ogilvie Works Supervisor
Brad Thorne Grader Operator
Lee Hoad Plant & Fleet Coordinator
Brandon Orchard Fleet Scheduler
Robert Kelly Workshop Supervisor

PO Box 336 Kingaroy Qld 4610 Phone 07 4189 9100 Facsimile 07 4162 4806
Email: info@sbrc.qld.gov.au www.southburnett.qld.gov.au

Executive Summary

Quote SBRCQ-21/22-43 is to purchase a new grader to replace a John Deere 670G (Plant No. 1504)

Council engaged Local Buy to prepare tender documentation and obtain written quotes.

Trade in offers were not requested from suppliers due to lengthy estimated delivery times as the grader will have a significant increase in hours when it is disposed. Grader 1504 will be sent to auction.

Timeline

Release Date: 05/01/2022 Closed Date: 28/01/2022

Offers were received from the following suppliers:	
1.	**CEG Distributions - XCMG**
2.	**Hasting Deering – Caterpillar**
3.	**Komatsu**
4.	**Onetrak – Hidromek**
5.	**RDO Australia – John Deere**

Exceptions

Was an Exception applied to this Procurement process? *(Failure to meet Council Policy)*

☐ YES *Procurement Exception Form MUST accompany this Report*

☒ NO

Evaluation Methodology

How have the Sound Contracting Principles been satisfied?	Justification/Explanation
Whole of Life Value for Money	50%
Specification Suitability	30%
Warranty	20%

Evaluation Results

Rank	Result: (% or Score)	Tenderer	Make/Model	Price
1.	4.88	Komatsu	Komatsu GD655-5	$399,800.00
2.	4.67	RDO Australia	John Deere 670G	$432,500.00
3.	4.63	RDO Australia	John Deere 670GP	$450,000.00
4.	4.54	RDO Australia	John Deere 620GP	$423,500.00
5.	4.32	Hasting Deering	Caterpillar 140	$464,875.98
		CEG Distributions	XCMG GR2605	$427,272.73
		Onetrak	Hidromek 600	$403,533.00

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

The XCMG GR2605 and Hidromek 600 did not make initial shortlisting that was conducted by scoring industry presence. The criteria scoring was based on the number of dealerships in Australia and the years of heavy construction plant manufacturing. These machines are relatively unknown and have not been in the Australian market for very long and with only a limited dealer network could be a potential risk to Council.

Procurement Plan

Loader 1504 Recommended to Replace

Grader 1504 is in a patrol grading crew in the Wondai/Murgon area maintaining unsealed roads. Information relating to the existing grader are as follows:

Financial Year	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
Expenses	$28,426.46	$41,188.90	$37,341.22	$49,090.20	$39,200.98	$60,365.00

Financial Details

- Expenses over the life of the grader $384,440.85
- Purchased September 2011 for 317,396.00
- Replacement Value $432,500.00
- Residual Value $60,000.00
- Accumulated Depreciation $245,739.98
- Written Down Value $71,655.97

Utilisation and Age Details

- Utilisation of grader 1504 over its life is 99% when comparing to average utilisation of 1000 hours annually according to the Institute of Public Works Engineering Australasia (IPWEA) industry benchmark.
- 10.5 years old, Institute of Public Works Engineering Australasia (IPWEA) optimum replacement benchmark is 10 Years
- Year Model 2011.

Other Options Than Replacement

Council does have Seven (7) graders in total. However, the other six (6) graders are required in their current role and were identified as essential in the fleet review. Grader 1504 was approved in 2021/2022 financial year's plant replacement budget. Any internal shifting of currently owned loaders to replace grader 1504 would still require replacement, therefore is not a viable option.

Replacement Machine Requirements

The replacement for grader 1504 was requested to have the following specifications.

- Approx. 160Kw
- 14 Ft blade
- Additional wear plate to be welded on moldboard for better abrasion resistance
- Rear mounted ripper/scarifier with Three (3) swing down rippers and nine (9) scarifier tynes
- Reversible radiator fan to easily clean out dust and dirt particles from the radiators and coolers resulting in less manual radiator cleans reducing maintenance and service times, while increasing operating times.
- Council standard options including, Council radio, fire extinguisher, uhf radio, reverse sensors, camera and alarm, battery isolator, toolbox, tinted windows, heavy duty floor mats and seat covers, spare wheel and tyre.

Whole of Life value for Money

The whole of life value for money was calculated based on:

- Purchase price;
- Residual value @ 10 years/8000 Hours;
- Servicing Costs
- Fuel consumption rates; and
- 5% return on capital investment.

The annual whole of life value for money for each grader was then compared to the lowest annual cost and a score out of 5 was calculated.

Vehicle Type and Supplier	Whole of Life Value for Money
	50%
Caterpillar 140 – Hasting Deering	3.21
Komatsu GD655-5 - Komatsu	**5.00**
John Deere 620 GP – RDO Australia	4.04
John Deere 670 G – RDO Australia	4.01
John Deere 670 GP – RDO Australia	3.88

Evaluation Criteria: Ratings - 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

	Dealer 2	Dealer 3	Dealer 5	Dealer 6	Dealer 7
	Caterpillar 140-14A - Hasting Deering	GD655-5 - Komatsu	John Deere 872G GP - FDG Australia	John Deere 870G - FDG Australia	John Deere 870GP - FDG Australia
Purchase Price	$ 464,875.98	$ 339,800.00	$ 423,500.00	$ 432,500.00	$ 450,000.00
Capital Cost of Purchase	$ 232,437.99	$ 139,300.00	$ 211,750.00	$ 216,250.00	$ 225,000.00
Expected Life of Vehicle (Years)	10.0	10.0	10.0	10.0	10.0
Estimated Hours at Trade	8,000	8,000	8,000	8,000	8,000
Residual % (Wholesale)	33.00%	30.00%	30.00%	33.00%	34.00%
Residual % (Retail)	33.00%	30.00%	30.00%	33.00%	34.00%
Residual Value	$ 153,409.07	$ 139,300.00	$ 127,050.00	$ 142,725.00	$ 153,000.00
Cost Over Life of Vehicle Bundle	$ 311,466.91	$ 139,300.00	$ 296,450.00	$ 289,775.00	$ 297,000.00
Fuel Usage (L/HR)	17.0	12.0	12.0	12.1	12.1
Total Fuel Cost	$ 272,000.00	$ 192,000.00	$ 192,000.00	$ 193,600.00	$ 193,600.00
Cost of Servicing over life of Vehicle	$ 31,231.12	$ 31,880.22	$ 43,354.05	$ 47,922.80	$ 47,922.80
Cost of Ad-Blue over life of Vehicle					
Trade Value Compared to Highest Offer					
Actual Trade Value Offered	$ -	$ -	$ -	$ -	$ -
Total Cost of Vehicle Bundle	$ 847,136.02	$ 620,680.22	$ 743,554.05	$ 747,547.80	$ 763,522.80
Total Cost of Vehicle Bundle per Annum	$ 84,713.60	$ 62,068.02	$ 74,355.41	$ 74,754.78	$ 76,352.28
Total Cost of Each Vehicle per Annum	$ 84,713.60	$ 62,068.02	$ 74,355.41	$ 74,754.78	$ 76,352.28
WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)					
Whole of Life Cost of Vehicle per Annum	$ 84,713.60	$ 62,368.02	$ 74,355.41	$ 74,754.78	$ 76,352.28
Cheapest Whole of Life Vehicle Cost per Annum	$ 62,368.02	$ 62,368.02	$ 62,368.02	$ 62,368.02	$ 62,368.02
Whole of Life Value for Money Rating	3.21	5.00	4.04	4.01	3.88

Specification Suitability

The following specifications were used to calculate a score out of 5:

- Engine power & Torque
- Fuel tank capacity
- Operating weight
- Hydraulic Performance

The grader specifications were compared, and a score was calculated for each individual specification. An average score was then produced over all specifications.

Vehicle Type and Supplier	Specification Suitability
	30%
Caterpillar 140 – Hasting Deerings	4.74
Komatsu GD655-5 - Komatsu	4.65
John Deere 620 GP – RDO Australia	4.57
John Deere 670 G – RDO Australia	**5.00**
John Deere 670 GP – RDO Australia	**5.00**

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Warranty

The warranty score was calculated on the number of years listed in the warranty terms.

Vehicle Type and Supplier	Warranty
	20%
Caterpillar 140 – Hasting Deerings	5.00
Komatsu GD655-5 - Komatsu	5.00
John Deere 620 GP – RDO Australia	5.00
John Deere 670 G – RDO Australia	5.00
John Deere 670 GP – RDO Australia	5.00

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Total Evaluation Scores

Vehicle Type and Supplier	Whole of Life Value for Money	Specification Suitability	Warranty	Total
	50%	30%	20%	100%
Caterpillar 140 – Hasting Deering	3.21	4.74	5.00	4.32
Komatsu GD655-5 - Komatsu	**5.00**	**4.65**	**5.00**	**4.88**
John Deere 620 GP – RDO Australia	4.04	4.57	5.00	4.54
John Deere 670 G – RDO Australia	4.01	5.00	5.00	4.67
John Deere 670 GP – RDO Australia	3.88	5.00	5.00	4.63

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Conclusion Final Assessment

After evaluating all graders offered for consideration, it was decided to physically assess the two highest scored graders which is the John Deere 670G from RDO Australia and the Komatsu GD655-5 from Komatsu. Council currently has both models in patrol grading crews. The operator went and tested these machines.

John Deere 670G – RDO Australia

- 172 Kw
- 1196 Nm
- 416.5 L fuel capacity
- 12.1 L / Hr Fuel consumption
- Programmable reversible radiator fan
- 5 years / 6000 hours warranty terms
- 212 L/min hydraulic flow

Komatsu GD655-5 - Komatsu

- 165 Kw
- 941 Nm
- 416 L fuel capacity
- 12.0 L/Hr fuel consumption
- Reversible radiator Fan
- 5 years / 6000 hours warranty terms
- 200 L/min hydraulic flow

The **Komatsu GD655-5 is recommended for purchase** as it has the best whole of life value for money, equal warranty terms as the other machines and the highest total evaluation score of **4.88.**

Recommendation

That Council purchase from Komatsu, **one (1) Komatsu GD655-5 for $399,800.00 excluding GST**. The expected delivery date is approximately 4-5 months, this can change depending on units available at the time of order.

RECOMMENDED TENDERER	TENDERED PRICE (excl. GST)
Komatsu	$399,800.00

Authorised Officer Delegation Approval: _____ Signature: _____ Date: _____

Manager Approval: <$100K _____ Signature: _____ Date: _____

GM Approval: $100K <$200K _____ Signature _____ Date: _____

CEO Approval: >$200K _____ Signature: _____ Date: _____

Council Approval: ☐ YES ☐ NO Date: _____

10.15 QUOTE SBRCQ-21/22-40 - PURCHASE OF ONE (1) BACKHOE TO REPLACE PLANT NO. 1515

File Number: **25/05/2022**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Quote SBRCQ-21/22-40 for the purchase of one (1) Backhoe to replace Plant No. 1515.

SUMMARY

COMMITTEE RESOLUTION 2022/189

Moved: Cr Kirstie Schumacher
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That South Burnett Regional Council purchase (1) New Holland B110B for **$216,700.00 excluding GST** from South Burnett Machinery. Reasons that the New Holland has more power, more fuel capacity, that we accept a higher fuel consumption based on these reasons, has the cheapest servicing costs, has a bigger bucket and has a marginal 10mm difference in the stabiliser width, the machine scored the highest specific suitability score and that Council accept the lesser warranty term of 3 years in comparison to the recommendation that offered 5 years. The grounds are purely that most trucks, heavy machinery and yellow fleet are unable to be purchased locally due to limited supplies and that the costs of the machine is considered reasonable in comparison to the other tender provided.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council purchase (1) New Holland B110B for **$216,700.00 excluding GST** from South Burnett Machinery.

Reasons:

- that the New Holland has more power, more fuel capacity, that we accept a higher fuel consumption based on these reasons;
- has the cheapest servicing costs;
- has a bigger bucket and has a marginal 10mm difference in the stabiliser width;
- the machine scored the highest specific suitability score; and
- that Council accept the lesser warranty term of 3 years in comparison to the recommendation that offered 5 years.

The grounds are purely that most trucks, heavy machinery and yellow fleet are unable to be purchased locally due to limited supplies and that the costs of the machine is considered reasonable in comparison to the other tender provided.

BACKGROUND

Presented at the Infrastructure Standing Committee on 4 May 2022.

ATTACHMENTS

1. SBRC 2021/2022-40 - Report Recommendation for the replacement of Backhoe (Plant #1515) ⇩

SOUTH BURNETT
REGIONAL COUNCIL

Post Market Recommendation Report $200K+

Project Title: Replacement of Backhoe 1515

Contract Reference No: SBRCQ-21/22-40

Author: Brandon Orchard

Position Title: Fleet Scheduler

Date: 04/04/2022

Assessment Team

Jeff Hoffman Works Supervisor
Lee Hoad Plant & Fleet Coordinator
Brandon Orchard Fleet Scheduler

PO Box 336 Kingaroy Qld 4610 Phone 07 4189 9100 Facsimile 07 4162 4806
Email: info@southburnett.qld.gov.au www.southburnett.qld.gov.au

Executive Summary

Quote SBRCQ-21/22-40 is to purchase a new backhoe to replace a Komatsu WB97R (Plant No. 1515)

Council engaged Local Buy to prepare tender documentation and obtain written quotes.

Trade in offers were not requested from suppliers due to lengthy estimated delivery times as the loader will have a significant increase in hours when it is disposed. Backhoe 1515 will be used as a yard machine at the Kingaroy depot to replace Backhoe 23 which is 15 years old.

Timeline

Release Date: 07/01/2022 Closed Date: 01/02/2022

Offers were received from the following suppliers:	
1.	**Wideland Group – JCB**
2.	**South Burnett Machinery – New Holland**
3.	**Hasting Deering - Caterpillar**
4.	**Onetrak – Hidromek**
5.	**RDO Australia – John Deere**

Exceptions

Was an Exception applied to this Procurement process?
(Failure to meet Council Policy)

☐ YES
Procurement Exception Form MUST accompany this Report

☒ NO

Evaluation Methodology

How have the Sound Contracting Principles been satisfied?	Justification/Explanation
Whole of Life Value for Money	50%
Specification Suitability	30%
Warranty	20%

Evaluation Results

Rank	Result: (% or Score)	Tenderer	Make/Model	Price
1.	**4.84**	**RDO Australia**	**John Deere 315SL**	**$215,266.17**
2.	4.48	South Burnett Machinery	New Holland B110B	$216,700.00
3.	4.09	Wideland group	JCB 3CX Plus	$261,181.82
4.	3.78	Hasting Deering	Caterpillar 432	$256,400.00
5.		Onetrak	Hidromek HMK120B	$198,574.00

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

The Hidromek HMK120B did not make initial shortlisting that was conducted by scoring industry presence. The criteria for scoring is based on the number of dealerships in Australia and the years of heavy construction plant manufacturing.

Procurement Plan

Backhoe 1515 Recommended to Replace

The existing Backhoe 1515 is in a road maintenance crew in the Kingaroy area.

Financial Year	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
Expenses	$16,847.61	$14,936.09	$14,836.96	$13,178.37	$26,578.33	$4,180.91

Financial Details of the Existing Backhoe 1515

- Expenses over the life of the existing loader $112,346.26
- Purchased May 2014 for $170,700.00
- Replacement Value $220,000.00
- Residual Value $14,000.00
- Accumulated Depreciation $156,700.00
- Written Down Value $14,000.00

Utilisation and Age Details

- Utilisation of backhoe 1515 over its life is 91% when comparing to average utilisation of 600 hours annually according to the Institute of Public Works Engineering Australasia (IPWEA) industry benchmark.
- 8 years old, Institute of Public Works Engineering Australasia (IPWEA) optimum replacement benchmark is 7 Years.
- Year Model 2014.

Other Options Than Replacement

Council does have 5 (5) backhoes in total. However, one (1) of the other backhoes is in a crew and is required in that current role. The other three (3) backhoes are yard machines in Kingaroy, Nanango and Proston depot which load trucks and are used for emergencies and on-calls. Backhoe 1515 was approved in 2021/2022 financial year's plant replacement budget and was identified as essential in the fleet review. Any internal shifting of currently owned backhoes to replace backhoe 1515 would still require replacement, therefore is not a viable option.

Replacement Machine Requirements

The replacement for backhoe 1515 was requested to have the following specifications.

- Approx. 65Kw
- 4 in 1 bucket to easily grab larger items and to accurately load trucks
- Extendable dipper arm for more reach and to access harder areas
- Quick hitch hoe attachment to change buckets quickly and easily
- Tilting head on hoe arm for better access and reach in difficult areas
- Lifting point on bucket
- Loader scale system to comply with safety, NHVR and Chain of Responsibility legislation by ensuring trucks are not overloaded.
- Council standard options including, Council radio, fire extinguisher, uhf radio, reverse sensors, camera and alarm, battery isolator, toolbox, tinted windows, heavy duty floor mats and seat covers, spare wheel and tyre.

PO Box 336 Kingaroy Qld 4610 Phone 07 4189 9100 Facsimile 07 4162 4806
Email: info@southburnett.qld.gov.au www.southburnett.qld.gov.au

Whole of Life value for Money

The whole of life value for money was calculated based on:

- Purchase price;
- Residual value @ 7 years/5000 hours;
- Servicing Costs
- Ad-Blue consumption rates if applicable
- Fuel consumption rates; and
- 5% return on capital investment.

The annual whole of life value for money for each backhoe was then compared to the lowest annual cost and a score out of 5 was calculated.

Vehicle Type and Supplier	Whole of Life Value for Money
	50%
JCB 3CX – Wieland Group	4.16
New Holland B110B – South Burnett Machinery	4.75
Caterpillar 432 – Hasting Deering	3.83
John Deere 315SL – RDO Australia	**5.00**

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Even though the tendered price of the local dealer (South Burnett Machinery) is over the $200,000 threshold the 5% local preference for goods and services over $50,000 and up to $200,000 was applied into the evaluation for the backhoe quoted from South Burnett Machinery as set out in Council's Procurement Policy Section 3.8.

The 5% local preference was calculated into the scoring for Whole of life value for money by

- Removing the residual value from the purchase price and subtracting 5% to produce a new cost over life of the machine.
- Capital cost of purchase, new cost over life of the machine, total fuel cost, service costs for life of machine and Ad-Blue costs were all added together and divided by the expected life of the machine to calculate a new whole of life value for money score.

Original Whole of life value for money evaluation

	Dealer 1	Dealer 2	Dealer 3	Dealer 5
	Classic 3CX Plus - Wieland JCB	New Holland B110B - South Burnett Machinery	Caterpillar 432 - Hasting Deering	John Deere 315SL - RDO Equipment
Purchase Price	$ 261,181.82	$ 216,700.00	$ 256,400.00	$ 215,266.17
Capital Cost of Purchase	$ 91,413.64	$ 75,845.00	$ 89,740.00	$ 75,343.16
Expected Life of Vehicle (Years)	7.0	7.0	7.0	7.0
Estimated Hours at Trade	5,000	5,000	5,000	5,000
Residual % (Wholesale)	40.00%	36.00%	34.00%	40.00%
Residual % (Retail)				
Residual Value	$ 104,472.73	$ 78,012.00	$ 87,176.00	$ 86,106.47
Cost Over Life of Vehicle Bundle	$ 156,709.09	$ 138,688.00	$ 169,224.00	$ 129,159.70
Fuel Usage (L/HR)	6.7	7.5	7.5	6.0
Total Fuel Cost	$ 67,000.00	$ 75,000.00	$ 75,000.00	$ 60,000.00
Service Costs for life of machine	$ 16,707.41	$ 15,450.00	$ 16,707.41	$ 16,707.41
Ad Blue Costs for life of machine				$ 2,740.00
Trade Value Compared to Highest Offer				
Actual Trade Value Offered	$ -	$ -	$ -	$ -
Total Cost of Vehicle Bundle	$ 331,830.14	$ 304,983.00	$ 350,671.41	$ 263,980.27
Total Cost of Vehicle Bundle per Annum	$ 47,404.31	$ 43,569.00	$ 50,095.92	$ 40,564.32
Total Cost of Each Vehicle per Annum	$ 47,404.31	$ 43,569.00	$ 50,095.92	$ 40,564.32
WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)				
Whole of Life Cost of Vehicle per Annum	$ 47,404.31	$ 43,569.00	$ 50,095.92	$ 40,564.32
Cheapest Whole of Life Vehicle Cost per Annum	$ 40,564.32	$ 40,564.32	$ 40,564.32	$ 40,564.32
Whole of Life Value for Money Rating	4.16	4.63	3.83	5.00

New whole of life value for money evaluation with local 5% preference applied to the New Holland B110B – South Burnett Machinery

	Dealer 1	Dealer 2	Dealer 3	Dealer 5
	Classic 3CX Plus - Wieland JCB	New Holland B110B - South Burnett Machinery	Caterpillar 432 - Hasting Deering	John Deere 315SL - RDO Equipment
Purchase Price	$ 281,181.82	$ 216,700.00	$ 256,400.00	$ 215,266.17
Capital Cost of Purchase	$ 91,413.64	$ 75,845.00	$ 89,740.00	$ 75,343.16
Expected Life of Vehicle (Years)	7.0	7.0	7.0	7.0
Estimated Hours at Trade	5,000	5,000	5,000	5,000
Residual % (Wholesale)	40.00%	36.00%	34.00%	40.00%
Residual % (Retail)				
Residual Value	$ 104,472.73	$ 78,012.00	$ 87,176.00	$ 86,106.47
Cost Over Life of Vehicle Bundle	$ 156,709.09	$ 131,753.60	$ 169,224.00	$ 129,159.70
Fuel Usage (L/HR)	6.7	7.5	7.5	6.0
Total Fuel Cost	$ 67,000.00	$ 75,000.00	$ 75,000.00	$ 60,000.00
Service Costs for life of machine	$ 16,707.41	$ 15,450.00	$ 16,707.41	$ 16,707.41
Ad Blue Costs for life of machine				$ 2,740.00
Trade Value Compared to Highest Offer				
Actual Trade Value Offered	$ -	$ -	$ -	$ -
Total Cost of Vehicle Bundle	$ 331,830.14	$ 298,048.60	$ 350,671.41	$ 283,950.27
Total Cost of Vehicle Bundle per Annum	$ 47,404.31	$ 42,578.37	$ 50,095.92	$ 40,564.32
Total Cost of Each Vehicle per Annum	$ 47,404.31	$ 42,578.37	$ 50,095.92	$ 40,564.32
WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)				
Whole of Life Cost of Vehicle per Annum	$ 47,404.31	$ 42,578.37	$ 50,095.92	$ 40,564.32
Cheapest Whole of Life Vehicle Cost per Annum	$ 40,564.32	$ 40,564.32	$ 40,564.32	$ 40,564.32
Whole of Life Value for Money Rating	4.16	4.75	3.83	5.00

The highlighted cells are where the 5% local preference has changed the figures and scoring.

Specification Suitability

The following specifications were used to calculate a score out of 5:

- Engine power
- Fuel tank capacity
- Operating weight
- Dipper arm breakout force
- Depth of digging hoe
- Loader bucket dump height

The backhoe specifications were compared, and a score was calculated for each individual specification. An average score was then produced over all specifications.

Vehicle Type and Supplier	Specification Suitability
	30%
JCB 3CX – Wieland Group	4.42
New Holland B110B – South Burnett Machinery	**4.71**
Caterpillar 432 – Hasting Deering	4.67
John Deere 315SL – RDO Australia	4.47

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Warranty

The warranty score was calculated on the number of years listed in the warranty terms.

Vehicle Type and Supplier	Warranty
	20%
JCB 3CX – Wieland Group	5.00
New Holland B110B – South Burnett Machinery	3.00
Caterpillar 432 – Hasting Deering	5.00
John Deere 315SL – RDO Australia	**5.00**

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Total Evaluation Scores

Vehicle Type and Supplier	Whole of Life Value for Money	Specification Suitability	Warranty	Total
	50%	30%	20%	100%
JCB 3CX – Wideland Group	4.16	4.42	5.00	4.40
New Holland B110B – South Burnett Machinery	4.75	4.71	3.00	4.39
Caterpillar 432 – Hasting Deering	3.83	4.67	5.00	4.31
John Deere 315SL – RDO Australia	**5.00**	**4.47**	**5.00**	**4.84**

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Conclusion Final Assessment

After evaluating all backhoes offered for consideration, it was decided to further assess the three (3) highest scored backhoes which is the John Deere 315SL from RDO Australia, JCB and the JCB 3CX from Wideland AG and the New Holland B110B from South Burnett Machinery. This work crew has recently inspected these three (3) models when replacing another backhoe towards the end of 2021.

John Deere 315SL – RDO Australia

- 78.3 Kw
- 128.7 L fuel capacity
- 6.0 L / Hr fuel consumption
- 5 years / 5000 Hours warranty terms
- 2260mm stabiliser width
- 2750mm max loader bucket dump height
- 8389 Kg operating weight
- Does require ad-blue (ad-blue maintenance items are included in servicing costs)

JCB 3CX – Wideland Ag

- 81.2 Kw
- 150 L fuel capacity
- 6.7 L / Hr fuel consumption
- 5 years / 5000 Hours warranty terms
- 2350mm stabiliser width
- 2740mm max loader bucket dump height
- 8600 Kg operating weight
- Does not require ad-blue

New Holland B110B – South Burnett Machinery

- 83.5 Kw
- 145 L fuel capacity
- 7.5 L / Hr fuel consumption
- 3 years / 3000 Hours warranty terms
- Cheapest servicing cost
- 2250mm stabiliser width
- 2780mm Max loader bucket dump height

- 8500 Kg operating weight
- Does not require ad-blue

The **John Deere 315SL from RDO Australia** was agreed by the assessment team **to be recommended for purchase** because of the following.

- Best fuel economy
- Best digging breakout force
- Best whole of life value for money
- Highest total overall score

Recommendation

That Council purchase from RDO Australia, **One (1) John Deere 315SL for $215,266.17 excluding GST**. The John Deere 315SL has the highest over-all score with a 4.84. Delivery date between August & September

RECOMMENDED TENDERER	TENDERED PRICE (excl. GST)
RDO Australia	$215,266.17

Authorised Officer Delegation Approval: _____ Signature: _____ Date: _____

Manager Approval: <$100K _____ Signature: _____ Date: _____

GM Approval: $100K <$200K _____ Signature _____ Date: _____

CEO Approval: >$200K _____ Signature: _____ Date: _____

Council Approval: ☐ YES ☐ NO Date: _____

10.16 EXPRESSION OF INTEREST - UPDATE FOR DONATION OF REPLACED MOWERS TO LOCAL COMMUNITY GROUPS

File Number: **25/05/2022**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Expression of interest – update for donation of replaced mowers to local community groups

SUMMARY

COMMITTEE RESOLUTION 2022/221

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Council accept the report for consideration and approve the actions outlined within this report to advance the proposed donation of identified Plant to local community groups for Expressions of Interest.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That Council accept the report for consideration and approve the actions below to advance the proposed donation of identified Plant to local community groups for Expressions of Interest.

1. That Plant No. 4491 be withheld from donating to local community groups because of a major failure and components that need replacing, which would result in a costly repair bill.
2. That Plant No. 4495 be removed from list of mowers to be donated as this mower has already been delivered to the Wondai Air Strip.
3. That Plant No's 4487 and 4499 be repaired ready for donation.
4. That all the new mowers should be received before an Expression of Interest is advertised.
5. That Procurement formally advertise an Expression of Interest once all the new mowers have been received (Approximately August 2022).
6. That Council formally acknowledge the Expressions of interest already received and provide information of how the donations of the mowers will proceed.
7. That once the expressions of interests have been received, the allocation of the mowers be established by the Community Grants Committee.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee on 18 May 2022.

ATTACHMENTS

1. **Expression of Interest – Update for Donation of Replaced Mowers to Local Community Groups** ⇩

10.13 EXPRESSION OF INTEREST - UPDATE FOR DONATION OF REPLACED MOWERS TO LOCAL COMMUNITY GROUPS

File Number: 18/05/2022

Author: Fleet Scheduler, Plant and Fleet

Authoriser: General Manager Finance and Corporate

PRECIS

Expression of interest – update for donation of replaced mowers to local community groups

SUMMARY

This report is to provide an update to Notice of Motion – Donating replaced mowers to community groups Resolution 2022/471, that the mowers being replaced in the 2021-2022 budget be offered by way of donation to local community groups that:

- An incorporated association that is not for profit;
- Located within the South Burnett LGA;
- Provide a local community benefit.

Council has received ten (10) Expressions of Interests so far regarding the mowers and is aware of other interest not yet submitted.

OFFICER'S RECOMMENDATION

That Council accept the report for consideration and approve the actions outlined within this report to advance the proposed donation of identified Plant to local community groups for Expressions of Interest.

BACKGROUND

Plant No. 421 John Deere 1435 6Ft Front Deck Mower



Mower Details

- 2004 Model
- 4130 Hours
- 6Ft deck
- Diesel Engine

Condition

- Slight exhaust leak, can be repaired.
- Cracks in canopy, still functional.
- Bonnet latch has been damaged and would need replacing to lock the bonnet.
- Paint is peeling on body and has surface rust.
- Minor deck repairs would be required.
- Mower is still operational and mechanically sound.
- Another condition assessment will be required once this mower is replaced.

Availability

- Plant 421 is still utilised at the Kingaroy Treatment Plant and Water & Wastewater Depot.
- The replacement mower is expected to be delivered in August 2022.

Plant No. 4487 Iseki SZ330 5Ft Zero Turn Mower



Mower Details

- 2013 Model
- 1515 Hours
- 5Ft Deck
- Diesel Engine

Condition

- Front Steer axle will need bushes and pins replaced.
- Electrical faults will not allow the mower to start, an Auto Electrician will be repairing these faults shortly.
- Minor repair to the deck stabiliser wheel bracket.

Availability

- The replacement mower has been delivered.
- Once the repairs are completed, the mower will be available.



Plant No. 4491 Iseki SZ330 Zero Turn Mower

Mower Details

- 2013 Model
- 1340 Hours
- No Deck
- Diesel Engine

Condition

- Had a major hydrostatic drive failure and was removed from service.
- The deck was removed to replace a worn-out deck on another mower, replacement deck would be approx. $5,000.00.
- The canopy was removed to fit on another zero-turn mower so that it could be used to temporarily replace this mower.

Availability

- The replacement mower has been delivered.
- This mower would need major & costly repairs to return it to a usable condition.

Plant No. 4495 Iseki SF310 6Ft Front Deck Mower



Mower Details

- 2015 Model
- 1850 Hours
- 6Ft Deck
- Diesel Engine

Condition

- Oil leak on the rear axle repaired.
- ROPS canopy repaired.
- In good operational condition.

Availability

- Replacement mower has been delivered.
- This mower was going to replace the old warrior mower at the Wondai Air Strip, that was donated by Council several years ago.
- The Wondai Air Strip had requested to keep both mowers which was approved by Management.
- This mower has been delivered to the Wondai Air strip and will not be available for donation.

Plant No. 4497 Iseki SF310 6Ft Front Deck Mower



Mower Details

- 2016 Model
- 2846 Hours
- 6Ft Deck
- Diesel Engine

Condition

- Is in an operational condition.
- Does have high number of hours and is well used.
- Another condition assessment will be required once this mower is replaced.

Availability

- Plant 4497 is still utilised in the Nanango Parks & Gardens Department.
- The replacement mower is expected to be delivered in August 2022.

Plant No. 4499 Iseki SF310 6Ft Front Deck Mower



Mower Details

- 2016 Model
- 3111 Hours
- 6Ft Deck
- Diesel Engine

Condition

- Electrical faults will not allow the mower to start, mower is at an Auto Electrician for the repairs.
- Other than electrical faults the mower is in a good used condition.

Availability

- Mower is at an Auto Electrician for the electrical repairs and would be available for donation once repairs are completed.
- Replacement mower has been delivered.

ACTIONS

- That Plant No. 4491 be withheld from donating to local community groups because of a major failure and components that need replacing, which would result in a costly repair bill.
- That Plant No. 4495 be removed from list of mowers to be donated as this mower has already been delivered to the Wondai Air Strip.
- That Plant No's 4487 and 4499 be repaired ready for donation.
- That all the new mowers should be received before an Expression of Interest is advertised.
- That Procurement formally advertise an Expression of Interest once all the new mowers have been received (Approximately August 2022).
- That Council formally acknowledge the Expressions of interest already received and provide information of how the donations of the mowers will proceed.
- That once the expressions of interests have been received, the allocation of the mowers be established by the Community Grants Committee.

ATTACHMENTS

Nil

10.17 MONTHLY FINANCIAL REPORT AND THIRD QUARTER BUDGET REVISION

File Number: **25.05.2022**

Author: **Manager Finance & Sustainability**

Authoriser: **Chief Executive Officer**

PRECIS

Monthly Financial Report as at 30th April 2022 including Third Quarter Budget Revision

SUMMARY

The following information provides Council's position as at 30th April 2022 including recommendations for the third quarter budget revision for both operational and capital budgets.

OFFICER'S RECOMMENDATION

1. That That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30th April 2022 be received and noted.
2. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2021/2022 operational budget be adopted.
3. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2021/2022 capital budget be adopted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to amended budget as adopted at the Council Meeting held on 25th January 2022.

The amended budget maintains the link with achieving the Operational Plan 2021/2022 and is generally in line with the revenue and expenditure priorities of the Original Budget as adopted by Council on 14th July 2021.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the *Human Rights Act 2019* (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
3. Protection from torture and cruel, inhuman or degrading treatment;
4. Freedom from forced work;
5. Freedom of movement;
6. Freedom of thought, conscience, religion and belief;
7. Freedom of expression;
8. Peaceful assembly and freedom of association;
9. Taking part in public life;
10. Property rights;
11. Privacy and reputation;
12. Protection of families and children;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples;
15. Right to liberty and security of person;
16. Humane treatment when deprived of liberty;
17. Fair hearing;
18. Rights in criminal proceedings;
19. Children in the criminal process;
20. Right not to be tried or punished more than once;
21. Retrospective criminal laws;
22. Right to education;
23. Right to health services.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

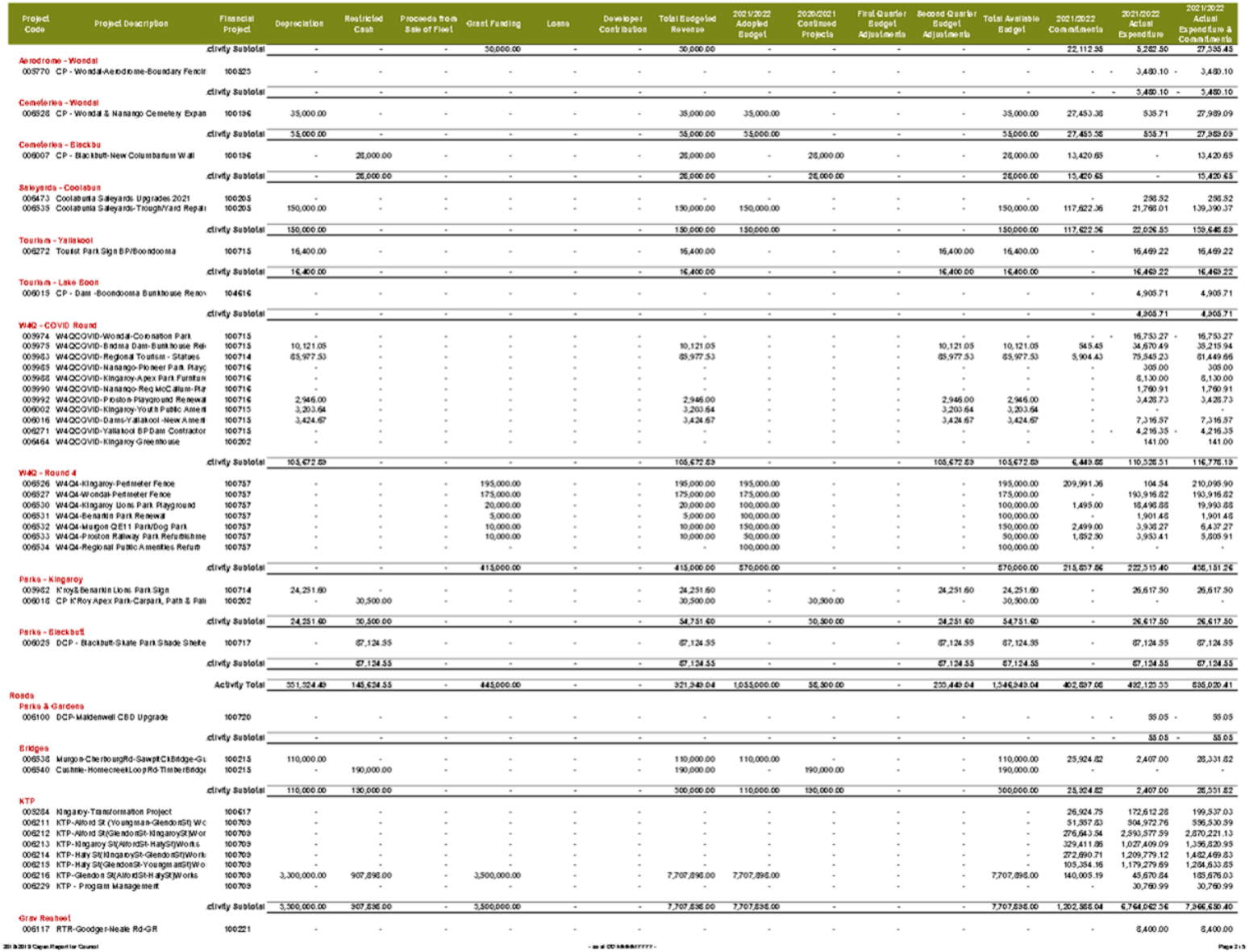
- Recurrent Revenue is currently sitting at 103% compared to the Amended Budget and Recurrent Expenditure is sitting at 86%. Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of April 2022 was $57.757m with $24.561m of this currently classed as restricted cash.
- All but one of Council's financial ratios are within their respective targets for the month of April except for the Current Ratio which is current sitting just outside the target of between 2.0 and 4.0 at 4.17. The ratio is outside the target range due to Council's bank balance being high largely due to the levying of the 6 monthly rates. This high balance will slowly decrease over the next few months as funds are used to cover May – June expenditure.
- Council's capital expenditure program is currently sitting at $23.564m in actual and committed expenditure which equates to approximately 70.80% of the total budget spent to date.

ATTACHMENTS

1. **Capital expenditure at 30 April 2022** ⇩
2. **Monthly Meeting Report - April 2022** ⇩

2021/2022 Capex Report for Council

Project Code	Project Description	Financial Project	REVENUE SOURCES: Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	EXPENDITURE BUDGET: 2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	EXPENDITURE ACTUALS: 2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments
Buildings & Other Structures																	
Admin Office - Kinga																	
006004	Kingaroy-Admin Building-Airconditioning	100192	380,000.00	-	-	-	-	-	380,000.00	380,000.00	-	-	-	380,000.00	-	349,682.74	349,682.74
		Activity Subtotal	380,000.00	-	-	-	-	-	380,000.00	380,000.00	-	-	-	380,000.00	-	349,682.74	349,682.74
Museum - Wondai Heri																	
009924	Wondai-Records Facility-Compactus	100699	-	-	-	-	-	-	-	-	-	-	-	-	-	8,483.90	8,483.90
		Activity Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	8,483.90	8,483.90
Swimming Pool - King																	
006029	Kingaroy-Pool-Refurbishment-Concept Pla	104616	-	300,000.00	-	-	-	-	300,000.00	-	300,000.00	-	-	300,000.00	36,300.73	80,616.01	116,916.74
		Activity Subtotal	-	300,000.00	-	-	-	-	300,000.00	-	300,000.00	-	-	300,000.00	36,300.73	80,616.01	116,916.74
Swimming Pool - Nana																	
006034	Nanango-Pool-Changeroom Refurb	104613	-	290,000.00	-	-	-	-	290,000.00	-	290,000.00	-	-	290,000.00	13,575.15	266,594.87	280,170.02
		Activity Subtotal	-	290,000.00	-	-	-	-	290,000.00	-	290,000.00	-	-	290,000.00	13,575.15	266,594.87	280,170.02
Swimming Pool - Wond																	
006536	Wondai Swimming Pool Refurbishment	104622	20,000.00	-	-	20,000.00	-	-	40,000.00	600,000.00	-	-	-	600,000.00	16,900.00	5,127.27	22,027.27
		Activity Subtotal	20,000.00	-	-	20,000.00	-	-	40,000.00	600,000.00	-	-	-	600,000.00	16,900.00	5,127.27	22,027.27
Sp/ground-Murgon																	
009999	Murgon-Squash Courts	100202	-	313,375.00	-	-	-	-	313,375.00	325,000.00	-	-	-	325,000.00	139,816.16	1,600.00	141,416.16
		Activity Subtotal	-	515,375.00	-	-	-	-	515,375.00	325,000.00	-	-	-	325,000.00	139,816.16	1,600.00	141,416.16
Sp/ground-Wondai																	
006000	Wondai-Showground-Grandstand	100715	-	22,000.00	-	-	-	-	22,000.00	-	22,000.00	-	-	22,000.00	17,159.09	2,206.00	14,951.09
006624	Wondai Sportsground - removal of asbesto	100701	-	-	-	-	-	-	-	-	-	-	-	-	-	3,976.91	3,976.91
006625	Wondai Sportsground - remediation of acc	100701	-	-	-	-	-	-	-	-	-	-	-	-	25,700.00	-	25,700.00
		Activity Subtotal	-	22,000.00	-	-	-	-	22,000.00	-	22,000.00	-	-	22,000.00	42,859.09	1,765.91	44,626.00
W4Q - Round 3																	
009612	W4Q3 - Kiry Heritage Museum & VIC	100666	-	-	-	-	-	-	-	-	-	-	-	-	-	10,791.29	10,791.29
		Activity Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	10,791.29	10,791.29
W4Q - Round 4																	
006623	W4Q4-Regional Facilities Upgrades	100756	-	-	-	180,000.00	-	-	180,000.00	560,000.00	-	-	- 380,000.00	180,000.00	2,927.26	182,823.88	185,751.14
006629	W4Q4-Regional Facilities Upgrades-Mond	100756	-	-	-	145,000.00	-	-	145,000.00	-	-	-	-	-	-	-	-
		Activity Subtotal	-	-	-	325,000.00	-	-	325,000.00	560,000.00	-	-	- 380,000.00	180,000.00	2,927.26	182,823.88	185,751.14
General																	
006237	Property - 196 Kingaroy Street, Kingaroy	100502	53,876.00	-	-	-	-	-	53,876.00	-	-	-	53,876.00	53,876.00	-	41,657.93	41,657.93
006501	Property - Forecourt and Admin Office CC	100502	-	46,000.00	-	-	-	-	46,000.00	-	46,000.00	-	-	46,000.00	-	47,827.20	47,827.20
006502	Property - Wondai Showgrounds	100752	-	276,000.00	-	-	-	-	276,000.00	-	276,000.00	-	-	276,000.00	33,416.99	249,023.92	282,440.91
006522	Fencing of Gordonbrook Quarry	100759	-	120,000.00	-	-	-	-	120,000.00	120,000.00	-	-	-	120,000.00	-	-	-
006524	Regional Security System	100502	90,000.00	148,625.00	-	-	-	-	238,625.00	-	137,000.00	-	90,000.00	227,000.00	88,885.07	149,737.72	238,622.79
		Activity Subtotal	143,876.00	594,625.00	-	-	-	-	738,500.00	120,000.00	459,000.00	-	143,876.00	726,876.00	122,301.06	488,246.77	610,546.83
		Activity Total	543,876.00	1,520,000.00	-	543,000.00	-	-	2,406,876.00	1,585,000.00	1,075,000.00	-	- 256,122.00	2,823,876.00	376,662.09	1,555,187.26	1,751,849.35
Office																	
Info Serv - ICT																	
000379	Computer Infrastructure & Upgrade	100211	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	-	-	140,000.00	7,974.00	130,099.06	138,073.06
000381	Server Hardware	100211	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	-	6,461.70	6,461.70
000382	Photocopiers & Printers	100211	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	30,000.00	-	34,622.19	34,622.19
006052	Microwave Radio & Hardware	100211	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	89,349.09	43,840.00	133,189.09
006519	Teams Rooms Devices	100211	42,000.00	-	-	-	-	-	42,000.00	42,000.00	-	-	-	42,000.00	-	39,832.80	39,832.80
		Activity Subtotal	362,000.00	-	-	-	-	-	362,000.00	362,000.00	-	-	-	362,000.00	97,323.09	254,875.75	352,198.84
		Activity Total	362,000.00	-	-	-	-	-	362,000.00	362,000.00	-	-	-	362,000.00	97,323.09	254,875.75	352,198.84
Fleet																	
Plant & Fleet Manage																	
006057	Plant and Fleet Replacement 2020/2021	100212	-	-	-	-	-	-	-	-	-	-	-	-	-	115,696.74	115,696.74
006515	Plant and Fleet Replacement 2021-22	100212	1,851,717.20	1,370,282.80	400,000.00	-	-	-	3,632,000.00	3,592,000.00	-	-	60,000.00	3,652,000.00	1,866,397.69	795,625.95	2,662,023.64
		Activity Subtotal	1,851,717.20	1,370,282.80	400,000.00	-	-	-	3,632,000.00	3,592,000.00	-	-	60,000.00	3,652,000.00	1,866,397.69	911,282.69	2,777,680.38
		Activity Total	1,851,717.20	1,370,282.80	400,000.00	-	-	-	3,632,000.00	3,592,000.00	-	-	60,000.00	3,652,000.00	1,866,397.69	911,282.69	2,777,680.38
Plant & Equipment																	
Depot - Kingaroy																	
006502	Purchase of Ice Machines	100745	63,000.00	-	-	-	-	-	63,000.00	-	-	-	63,000.00	63,000.00	41,061.18	17,443.58	58,504.76
		Activity Subtotal	63,000.00	-	-	-	-	-	63,000.00	-	-	-	63,000.00	63,000.00	41,061.18	17,443.58	58,504.76
		Activity Total	63,000.00	-	-	-	-	-	63,000.00	-	-	-	63,000.00	63,000.00	41,061.18	17,443.58	58,504.76
NRM & Parks																	
Aerodrome - Kingaroy																	
006583	RAP-Kingaroy Aerodrome Lighting Upgrac	100760	-	-	-	30,000.00	-	-	30,000.00	-	-	-	-	-	22,112.95	5,282.50	27,395.45



Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments
		ctivity Subtotal	-	-	-	50,000.00	-	-	50,000.00	-	-	-	-	-	22,112.35	5,262.50	27,535.45
Aerodrome - Wondai																	
005770	CP - Wondai-Aerodrome-Boundary Fencir	100323	-	-	-	-	-	-	-	-	-	-	-	-	-	3,480.10	3,480.10
		ctivity Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	3,480.10	3,480.10
Cemeteries - Wondai																	
006528	CP - Wondai & Nanango Cemetery Expan	100136	35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	-	-	35,000.00	27,453.38	535.71	27,989.09
		ctivity Subtotal	35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	-	-	35,000.00	27,453.38	535.71	27,989.09
Cemeteries - Blackbu																	
006007	CP - Blackbutt-New Columbarium Wall	100136	-	26,000.00	-	-	-	-	26,000.00	-	26,000.00	-	-	26,000.00	13,420.65	-	13,420.65
		ctivity Subtotal	-	26,000.00	-	-	-	-	26,000.00	-	26,000.00	-	-	26,000.00	13,420.65	-	13,420.65
Saleyards - Coolabun																	
006473	Coolabunia Saleyards Upgrades 2021	100205	-	-	-	-	-	-	-	-	-	-	-	-	-	286.52	286.52
006535	Coolabunia Saleyards-Trough/Yard Repair	100205	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	150,000.00	117,622.36	21,768.01	139,390.37
		ctivity Subtotal	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	150,000.00	117,622.36	22,026.53	139,648.89
Tourism - Yallakool																	
006272	Tourist Park Sign BP/Boondooma	100715	16,400.00	-	-	-	-	-	16,400.00	-	-	-	16,400.00	16,400.00	-	16,469.22	16,469.22
		ctivity Subtotal	16,400.00	-	-	-	-	-	16,400.00	-	-	-	16,400.00	16,400.00	-	16,469.22	16,469.22
Tourism - Lake Boon																	
006015	CP - Dam -Boondooma Bunkhouse Renov	104616	-	-	-	-	-	-	-	-	-	-	-	-	-	4,905.71	4,905.71
		ctivity Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	4,905.71	4,905.71
W4Q - COVID Round																	
003974	W4QCOVID-Wondai-Coronation Park	100715	-	-	-	-	-	-	-	-	-	-	-	-	-	16,753.27	16,753.27
003975	W4QCOVID-Bidma Dam-Bunkhouse Ref	100715	10,121.05	-	-	-	-	-	10,121.05	-	-	-	10,121.05	10,121.05	545.45	34,670.49	35,215.94
003983	W4QCOVID-Regional Tourism - States	100714	65,977.53	-	-	-	-	-	65,977.53	-	-	-	65,977.53	65,977.53	5,904.43	73,545.23	61,449.66
003985	W4QCOVID-Nanango-Pioneer Park Playg	100716	-	-	-	-	-	-	-	-	-	-	-	-	-	305.00	305.00
003988	W4QCOVID-Kingaroy-Apex Park Furnitur	100716	-	-	-	-	-	-	-	-	-	-	-	-	-	8,130.00	8,130.00
003990	W4QCOVID-Nanango-Reg McCallum-Par	100716	-	-	-	-	-	-	-	-	-	-	-	-	-	1,760.91	1,760.91
003992	W4QCOVID-Proston-Playground Renewal	100716	2,946.00	-	-	-	-	-	2,946.00	-	-	-	2,946.00	2,946.00	-	3,426.73	3,426.73
006002	W4QCOVID-Kingaroy-Youth Public Ameni	100715	3,203.64	-	-	-	-	-	3,203.64	-	-	-	3,203.64	3,203.64	-	-	-
006016	W4QCOVID-Dams-Yallakool -New Ameni	100715	3,424.67	-	-	-	-	-	3,424.67	-	-	-	3,424.67	3,424.67	-	7,316.57	7,316.57
006271	W4QCOVID-Yallakool BP Dam Contractor	100715	-	-	-	-	-	-	-	-	-	-	-	-	-	4,216.35	4,216.35
006464	W4QCOVID-Kingaroy-Greenhouse	100202	-	-	-	-	-	-	-	-	-	-	-	-	-	141.00	141.00
		ctivity Subtotal	105,672.89	-	-	-	-	-	105,672.89	-	-	-	105,672.89	105,672.89	6,449.88	110,526.51	116,776.13
W4Q - Round 4																	
006526	W4Q4-Kingaroy-Perimeter Fence	100757	-	-	-	195,000.00	-	-	195,000.00	195,000.00	-	-	-	195,000.00	209,991.36	104.54	210,095.90
006527	W4Q4-Wondai-Perimeter Fence	100757	-	-	-	175,000.00	-	-	175,000.00	175,000.00	-	-	-	175,000.00	-	193,916.82	193,916.82
006530	W4Q4-Kingaroy Lions Park Playground	100757	-	-	-	20,000.00	-	-	20,000.00	100,000.00	-	-	-	100,000.00	1,495.00	18,498.88	19,993.88
006531	W4Q4-Benarkin Park Renewal	100757	-	-	-	5,000.00	-	-	5,000.00	100,000.00	-	-	-	100,000.00	-	1,901.46	1,901.46
006532	W4Q4-Murgon QE11 Park/Dog Park	100757	-	-	-	10,000.00	-	-	10,000.00	150,000.00	-	-	-	150,000.00	2,499.00	3,938.27	6,437.27
006533	W4Q4-Proston Railway Park Refurbishme	100757	-	-	-	10,000.00	-	-	10,000.00	50,000.00	-	-	-	50,000.00	1,852.50	3,953.41	5,805.91
006534	W4Q4-Regional Public Amenities Refurb	100757	-	-	-	-	-	-	-	100,000.00	-	-	-	100,000.00	-	-	-
		ctivity Subtotal	-	-	-	415,000.00	-	-	415,000.00	870,000.00	-	-	-	870,000.00	215,837.86	222,315.40	438,151.26
Parks - Kingaroy																	
003982	K'roy&Benarkin Lions Park Sign	100714	24,251.60	-	-	-	-	-	24,251.60	-	-	-	24,251.60	24,251.60	-	26,617.50	26,617.50
006018	CP K'Roy Apex Park-Carpark, Path & Pati	100202	-	30,500.00	-	-	-	-	30,500.00	-	30,500.00	-	-	30,500.00	-	-	-
		ctivity Subtotal	24,251.60	30,500.00	-	-	-	-	54,751.60	-	30,500.00	-	24,251.60	54,751.60	-	26,617.50	26,617.50
Parks - Blackbutt																	
006025	DCP - Blackbutt-Skate Park Shade Shelte	100717	-	67,124.55	-	-	-	-	67,124.55	-	-	-	67,124.55	67,124.55	-	67,124.55	67,124.55
		ctivity Subtotal	-	67,124.55	-	-	-	-	67,124.55	-	-	-	67,124.55	67,124.55	-	67,124.55	67,124.55
		Activity Total	351,324.49	145,624.55	-	445,000.00	-	-	921,949.04	1,055,000.00	56,500.00	-	255,449.04	1,346,949.04	402,697.06	482,125.55	835,020.41
Roads																	
Parks & Gardens																	
006100	DCP-Maidenwell CBD Upgrade	100720	-	-	-	-	-	-	-	-	-	-	-	-	-	55.05	55.05
		ctivity Subtotal	-	-	-	-	-	-	-	-	-	-	-	-	-	55.05	55.05
Bridges																	
006536	Murgon-CherbourgRd-SawpitCkBridge-Gu	100215	110,000.00	-	-	-	-	-	110,000.00	110,000.00	-	-	-	110,000.00	25,924.82	2,407.00	28,331.82
006540	Cushnie-HomecreekLoopRd-TimberBridge	100215	-	190,000.00	-	-	-	-	190,000.00	-	190,000.00	-	-	190,000.00	-	-	-
		ctivity Subtotal	110,000.00	190,000.00	-	-	-	-	300,000.00	110,000.00	190,000.00	-	-	300,000.00	25,924.82	2,407.00	28,331.82
KTP																	
003284	Kingaroy-Transformation Project	100617	-	-	-	-	-	-	-	-	-	-	-	-	26,924.75	172,612.28	199,537.03
006211	KTP-Alford St (Youngman-GlendonSt) Wo	100709	-	-	-	-	-	-	-	-	-	-	-	-	51,357.83	504,972.76	556,330.59
006212	KTP-Alford St(GlendonSt-KingaroySt)Wor	100709	-	-	-	-	-	-	-	-	-	-	-	-	276,643.34	2,593,577.89	2,870,221.13
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	100709	-	-	-	-	-	-	-	-	-	-	-	-	329,411.26	1,027,409.09	1,356,820.95
006214	KTP-Haly St(KingaroySt-GlendonSt)Works	100709	-	-	-	-	-	-	-	-	-	-	-	-	272,690.71	1,209,779.12	1,482,469.83
006215	KTP-Haly St(GlendonSt-YoungmanSt)Wo	100709	-	-	-	-	-	-	-	-	-	-	-	-	105,354.16	1,179,279.69	1,284,633.85
006216	KTP-Glendon St(AlfordSt-HalySt)Works	100709	3,300,000.00	907,896.00	-	3,500,000.00	-	-	7,707,896.00	7,707,896.00	-	-	-	7,707,896.00	140,005.19	45,670.84	185,676.03
006229	KTP - Program Management	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	30,760.99	30,760.99
		ctivity Subtotal	3,300,000.00	907,896.00	-	3,500,000.00	-	-	7,707,896.00	7,707,896.00	-	-	-	7,707,896.00	1,202,366.04	6,764,062.36	7,966,650.40
Grav Resheet																	
006117	RTR-Goodger-Neale Rd-GR	100221	-	-	-	-	-	-	-	-	-	-	-	-	-	8,400.00	8,400.00

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments
006121	LRCI-Nanango-Rural Rd-GR	100725	-	-	-	-	-	-	-	-	-	-	-	-	-	8,587.44	8,587.44
006127	RTR-Chapingah-Burra Burri Rd-GR	100726	-	-	-	-	-	-	-	-	-	-	-	-	-	8,483.90	8,483.90
006128	Boole-HarchisRd-GR	100215	-	-	-	-	-	-	-	-	-	-	-	-	-	2,431.57	2,431.57
006129	Hodgleigh-LucasRd-GR	100215	-	21,099.15	-	-	-	-	21,099.15	-	21,099.15	-	-	21,099.15	-	21,099.15	21,099.15
006130	Cushnie-MortisRd-GR	100215	-	31,791.55	-	-	-	-	31,791.55	-	31,791.55	-	-	31,791.55	-	31,791.55	31,791.55
006131	Boole-NystromRd-GR	100215	-	-	-	-	-	-	-	-	-	-	-	-	-	744.60	744.60
006132	Hivesville-Gibeties Rd-GR	100215	-	23,197.14	-	-	-	-	23,197.14	-	23,197.14	-	-	23,197.14	-	17,525.92	17,525.92
006134	Benarkin-Williams Rd-GR	100215	-	147,036.00	-	302,944.00	-	-	450,000.00	450,000.00	-	-	-	450,000.00	1,413.66	463,662.70	465,076.36
006559	Gravel Resheeting 21/22	100215	50,738.00	302,944.00	-	-	-	-	353,682.00	2,024,096.00	-	-	- 1,670,414.00	353,682.00	-	-	-
006560	RTR-Sunny Nook-Cobbs Hill Rd-GR	100221	-	-	-	111,983.30	-	-	111,983.30	-	-	-	-	111,983.30	-	161,590.03	161,590.03
006561	RTR-SouthNanango-HazeldeanRd-SR	100221	-	-	-	90,017.40	-	-	90,017.40	-	-	-	-	90,017.40	-	72,315.85	72,315.85
006562	RTR-BrooNlands-MajorsRd-GR	100221	-	-	-	30,454.00	-	-	30,454.00	-	-	-	-	30,454.00	-	24,915.55	24,915.55
006563	RTR-Woorooden-RidgyRd-GR	100221	-	-	-	30,018.96	-	-	30,018.96	-	-	-	-	30,018.96	1,094.80	4,160.76	5,255.26
006564	RTR-Kingaroy-Mount WoorolinRd-GR	100221	-	-	-	88,964.04	-	-	88,964.04	-	-	-	-	88,964.04	-	63,582.79	63,582.79
006565	RTR-BrooNlands-BolderyRd-GR	100221	-	-	-	29,282.00	-	-	29,282.00	-	-	-	-	29,282.00	1,094.80	41,172.52	42,267.02
006571	RTR-Wattlegrove-BenairRd-GR	100221	-	-	-	166,002.00	-	-	166,002.00	-	-	-	-	166,002.00	2,189.05	54,646.88	56,835.93
006572	RTR-Boole-HaydenRd-GR	100221	-	-	-	35,724.00	-	-	35,724.00	-	-	-	-	35,724.00	-	71,688.97	71,688.97
006573	RTR-Wattlegrove-WilsonRd-GR	100221	-	-	-	237,799.00	-	-	237,799.00	-	-	-	-	237,799.00	-	245,685.17	245,685.17
006576	RTR-AliceCreek-AliceCreekRd-GR	100221	-	-	-	264,834.00	-	-	264,834.00	-	-	-	-	264,834.00	22,255.11	149,571.10	171,826.21
006577	RTR-Nanango-McNamaraRd-GR	100221	-	-	-	79,327.60	-	-	79,327.60	-	-	-	-	79,327.60	-	44,173.25	44,173.25
006578	RTR-Leardale-MMcEuenRd-GR	100221	-	-	-	163,743.70	-	-	163,743.70	-	-	-	-	163,743.70	7,482.21	4,988.37	12,470.58
006579	RTR-Wattlecamp-PeeltsRd-GR	100221	-	-	-	60,746.84	-	-	60,746.84	-	-	-	-	60,746.84	2,189.00	4,503.45	6,692.45
006580	RTR-Stonelands-StonelandsRd-GR	100221	-	-	-	133,589.81	-	-	133,589.81	-	-	-	-	133,589.81	1,094.49	4,037.96	5,132.47
006581	RTR-Boole-SmithRd-GR	100221	-	-	-	107,967.75	-	-	107,967.75	-	-	-	-	107,967.75	-	4,576.99	4,576.99
		Activity Subtotal	50,738.00	526,067.84	-	1,975,536.00	-	-	2,550,165.84	2,474,096.00	76,067.84	-	-	2,550,165.84	36,812.82	1,514,296.51	1,551,109.05
Pavement Rehab																	
009479	Niagara Road (Wilds Farm)	100215	-	-	-	-	-	900,000.00	900,000.00	900,000.00	-	-	-	900,000.00	60,137.41	10,902.00	71,039.41
009922	Kingaroy-Alford Street-Carpark	100400	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000.00	10,000.00
006184	Kingaroy-Pavement Rehabilition	100215	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	100,000.00	-	26,720.44	26,720.44
006186	Kingaroy/Wondai-BunyaHwyMedianUpgra	100215	-	964,000.00	-	-	-	-	964,000.00	-	964,000.00	-	-	964,000.00	-	91,973.21	91,973.21
006547	Chelmsford-SpringsRd-Pavement Rehab	100215	169,300.00	-	-	-	-	-	169,300.00	169,300.00	-	-	-	169,300.00	-	63,565.47	63,565.47
006548	Greenview-JorgensenRd-Pavement Reh	100215	61,300.00	-	-	-	-	-	61,300.00	61,300.00	-	-	-	61,300.00	-	24,346.64	24,346.64
006549	Wooroolin-WeckersRd-Pavement Rehab	100215	172,300.00	-	-	-	-	-	172,300.00	172,300.00	-	-	-	172,300.00	25,700.00	51,001.65	76,701.65
006551	Redwood-ElbowRd-Pavement Rehab	100215	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	150,000.00	-	23,296.26	23,296.26
006553	LRCI-Wondai Industrial Estate-Rehab	100725	-	66,816.00	-	901,184.00	-	-	970,000.00	970,000.00	-	-	-	970,000.00	9,956.06	1,026,255.68	1,036,211.74
006554	LRCI-Kingaroy-HamisRd-Rehab	100725	-	-	-	300,000.00	-	-	300,000.00	300,000.00	-	-	-	300,000.00	-	166,699.01	166,699.01
006557	TIDS-MemberambiMemBarkerCreekRd-I	100726	432,000.00	-	-	432,000.00	-	-	864,000.00	864,000.00	-	-	-	864,000.00	70,159.23	622,074.97	692,234.20
006558	TIDS-Kingaroy-OliverBondSt-CarparkUpgr	100726	135,075.00	-	-	134,925.00	-	-	270,000.00	245,000.00	-	-	-	245,000.00	16,304.09	146,517.98	162,822.07
006568	TIDS-BrooNlands-KumbiaRdWickenOver	100726	299,923.00	-	-	242,201.00	-	-	302,124.00	302,124.00	-	-	-	302,124.00	63,815.25	239,296.70	303,113.95
006616	LRCI-Phase3-George Street Carpark	100725	-	-	-	750,000.00	-	-	750,000.00	-	-	-	750,000.00	750,000.00	-	6,051.79	6,051.79
		Activity Subtotal	1,360,486.00	1,132,816.00	-	2,760,310.00	-	900,000.00	6,175,624.00	4,554,624.00	1,064,000.00	-	750,000.00	6,148,624.00	246,072.06	2,508,707.80	2,754,779.86
Footpaths & Cycleway																	
006107	Blackbutt CBD Footpath	100727	-	555,000.00	-	-	-	-	555,000.00	-	555,000.00	-	-	555,000.00	-	32,229.16	32,229.16
006539	STIP-TaabingaStateSchool-Footpath	100725	-	-	-	63,500.00	-	-	63,500.00	63,500.00	-	-	-	63,500.00	-	61,145.35	61,145.35
006541	STIP-WondaiStateSchool-Footpath	100725	-	-	-	73,500.00	-	-	73,500.00	73,500.00	-	-	-	73,500.00	-	20,221.15	20,221.15
006542	STIP-St Marys-KentSt-Footpath	100725	-	-	-	98,500.00	-	-	98,500.00	98,500.00	-	-	-	98,500.00	1,263.61	96,799.53	98,063.14
006543	STIP-KingaroyStateHighSchool-Footpath	100725	-	-	-	53,000.00	-	-	53,000.00	53,000.00	-	-	-	53,000.00	-	36,876.07	36,876.07
006544	Various Footpath Replacments	100727	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	25,000.00	-	-	-
006545	Murgon-GoreSt-MurgonStateHigh-FP Ren	100727	15,000.00	80,000.00	-	-	-	-	95,000.00	15,000.00	80,000.00	-	-	95,000.00	-	73,700.08	73,700.08
006546	Kingaroy-Haly St- Footpath Renewal	100727	10,000.00	70,000.00	-	-	-	-	80,000.00	10,000.00	70,000.00	-	-	80,000.00	-	95,966.35	95,966.35
006567	LRCI-Blackbutt CBD Footpath	100725	-	-	-	1,050,000.00	-	-	1,050,000.00	750,000.00	-	-	300,000.00	1,050,000.00	802,480.35	438,360.21	1,240,840.76
006569	TIDS-NanangoStateSchool-SafetyUpgrad	100726	25,000.00	-	-	25,000.00	-	-	50,000.00	50,000.00	-	-	-	50,000.00	-	97,867.14	97,867.14
		Activity Subtotal	75,000.00	705,000.00	-	1,565,500.00	-	-	2,145,500.00	1,138,500.00	705,000.00	-	300,000.00	2,145,500.00	805,744.16	975,165.04	1,776,909.20
Bitumen Reseating																	
006555	Bitumen Reseal 21/22	100217	196,796.00	-	-	6,719.00	-	-	203,515.00	1,149,789.00	-	-	- 946,274.00	203,515.00	-	-	-
006582	BrooNlandsBrooNlandsPimpinbudgeeRdR	100217	169,620.00	-	-	-	-	-	169,620.00	-	-	-	169,620.00	169,620.00	413.16	61,732.22	62,145.38
006584	Cushnie-CushnieRd-Reseal	100217	148,000.00	-	-	-	-	-	148,000.00	-	-	-	148,000.00	148,000.00	1,037.81	160,473.53	161,511.34
006585	Mondure-MondureRd-Reseal	100217	58,320.00	-	-	-	-	-	58,320.00	-	-	-	58,320.00	58,320.00	409.16	100,475.38	100,884.54
006586	Cushnie-RenkesRd-Reseal	100217	43,870.00	-	-	-	-	-	43,870.00	-	-	-	43,870.00	43,870.00	-	136,236.62	136,236.62
006587	TIDS-Murgon-CherbourgRd-Reseal	100216	90,000.00	-	-	65,000.00	-	-	155,000.00	-	-	-	180,000.00	180,000.00	1,994.04	112,960.18	114,954.22
006588	TIDS-Cloyna-CloynaWestRd-Reseal	100216	7,920.00	-	-	7,920.00	-	-	15,840.00	-	-	-	15,840.00	15,840.00	425.19	86,219.96	86,645.15
006589	TIDS-Dangore-DangoreMountainRd-Rese	100216	4,235.00	-	-	4,235.00	-	-	8,470.00	-	-	-	8,470.00	8,470.00	-	33,476.91	33,476.91
006590	TIDS-Sunnynook-EisenmengerRd-Reseal	100216	28,000.00	-	-	28,000.00	-	-	56,000.00	-	-	-	56,000.00	56,000.00	429.35	82,955.86	83,385.21
006591	TIDS-Ironpot-IronpotRd-Reseal	100216	91,700.00	-	-	91,700.00	-	-	183,400.00	-	-	-	183,400.00	183,400.00	464.04	207,975.19	208,439.23
006592	TIDS-Greenview-JorgensenRd-Reseal	100216	8,543.00	-	-	8,543.00	-	-	17,086.00	-	-	-	17,086.00	17,086.00	-	54,144.19	54,144.19
006593	TIDS-Kingaroy-MoonyaSt-Reseal	100216	3,080.00	-	-	3,080.00	-	-	6,160.00	-	-	-	6,160.00	6,160.00	926.15	36,992.82	37,920.97
006594	TIDS-Kingaroy-SomersetSt-Reseal	100216	12,982.00	-	-	12,982.00	-	-	25,964.00	-	-	-	25,964.00	25,964.00	1,606.30	64,719.79	66,326.09
006595	TIDS-Chelmsford-SpringsRd-Reseal	100216	16,672.00	-	-	16,672.00	-	-	33,344.00	-	-	-	33,344.00	33,344.00	-	72,225.31	72,225.31
006599	Crawford-CrawfordRd-Reseal	100217	-	-	-	-	-	-	-	-	-	-	-	-	-	12,442.36	12,442.36
006600	Kingaroy-GlendonSt-Reseal	100217	-	-	-	-	-	-	-	-	-	-	-	-	-	72,173.17	72,173.17
006601	Kingaroy-QueenSt-Reseal	100217	-	-	-	-	-	-	-	-	-	-	-	-	-	23,076.96	23,076.96
		Activity Subtotal	573,358.00	-	-	244,851.00	-	-	1,124,783.00	1,149,783.00	-	-	-	1,149,783.00	7,309.20	1,540,502.47	1,547,811.67
General																	
006552	Advanced Design-Forward Programme De	100215	250,000.00	-	-	-	-	-	250,000.00	250,000.00	-	-	-	250,000.00	13,255.00	76,669.89	89,924.89
006556	Blackspot-Glendon/MarkwellSt-SafetyUpg	100326	-	-	-	353,500.00	-	-	353,500.00	353,500.00	-	-	-	353,500.00	8,676.80	101,290.98	109,967.78
006612	Kratzmanns Road Floodway Upgrade	100744	77,544.09	-	-	-	-	-	77,544.09	-	-	-	77,544.09	77,544.09	-	-	-
		Activity Subtotal	327,544.09	-	-	353,500.00	-	-	681,044.09	603,500.00	-	-	77,544.09	681,044.09	21,931.80	176,960.87	198,892.67
Urban Drainage																	
006196	LRCI-Kingaroy-Alford Street-Drainage	100725	-	80,060.67	-	-	-	-	80,060.67	-	80,060.67	-	-	80,060.67	-	74,220.05	74,220.05

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006197	Murgon-Cobb St South-Drainage	100215	-	108,320.85	-	-	-	-	108,320.85	-	108,320.85	-	-	108,320.85	-	98,058.98	98,058.98
006198	Wondai-Bramston St-Drainage	100215	-	16,502.90	-	-	-	-	16,502.90	-	16,502.90	-	-	16,502.90	-	18,026.03	18,026.03
006537	Murgon-Palmer St East- K&C Replaceme	100215	45,000.00	-	-	-	-	-	45,000.00	45,000.00	-	-	-	45,000.00	-	5,361.74	5,361.74
		Activity Subtotal	45,000.00	205,054.45	-	-	-	-	250,054.45	45,000.00	205,054.45	-	-	250,054.45	-	135,668.80	135,668.80
		Activity Total	6,166,716.00	5,666,656.27	-	10,135,513.00	-	300,000.00	20,351,125.56	17,565,407.00	2,240,172.27	-	1,127,544.00	20,351,125.56	2,546,562.60	15,475,515.80	15,821,636.40
Water Services																	
KTP																	
006046	KTP-Alford St (Youngman-Glendon St)-Wa	100710	215,000.00	-	-	-	-	-	215,000.00	425,000.00	-	-	210,000.00	215,000.00	-	2,813.58	2,813.58
006047	KTP - Alford St (Glendon - Short St) WMR	100710	-	40,576.00	-	-	-	-	40,576.00	-	-	-	40,576.00	40,576.00	-	34,691.80	34,691.80
006048	KTP - Kingaroy (Alford - Haly St) WMR	100710	230,000.00	-	-	-	-	-	230,000.00	230,000.00	-	-	-	230,000.00	4,971.18	125,336.49	130,307.67
006049	KTP - Haly (Kingaroy - Glendon St) WMR	100710	-	-	-	-	-	-	-	-	-	-	-	-	-	111,010.54	111,010.54
006050	KTP - Haly St (Glendon - YoungmanSt) W	100710	-	-	-	-	-	-	-	-	-	-	-	-	-	184,442.06	184,442.06
006051	KTP-Glendon St (Alford to Haly St)-WMR	100710	-	-	-	-	-	-	-	-	-	-	-	-	-	277.27	277.27
		Activity Subtotal	445,000.00	40,576.00	-	-	-	-	485,576.00	655,000.00	-	-	- 169,422.00	485,576.00	4,971.18	458,551.76	463,522.94
Water - General Oper																	
006503	S1- PC, SCADA & Telemetry WATER	100225	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	175,000.00	94,205.82	82,607.10	176,812.92
		Activity Subtotal	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	175,000.00	94,205.82	82,607.10	176,812.92
Water - Kingaroy																	
003472	KWS-Youngman St (Vernmen to DIPS) W	100227	-	-	-	-	-	-	-	-	-	-	-	-	-	1,396.75	1,396.75
003547	Gordonbrook WTP - Post Con Contract W	100227	-	250,000.00	-	-	-	-	250,000.00	-	-	-	250,000.00	250,000.00	114,171.47	112,462.17	226,633.64
006054	Water Meter Replacement Program - 20/2	100225	-	-	-	-	-	-	-	-	-	-	-	-	-	182.53	182.53
006060	Gordonbrook Dam AFC Design Works	100227	-	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-	-	10,000.00	460.00	8,689.50	9,149.50
006093	KWS-WMR-Youngman St Nth	100227	-	-	-	-	-	-	-	-	-	-	-	-	-	2,701.23	2,701.23
006506	KWS-Gordonbrook Dam PSA Renewals	100227	80,000.00	-	-	-	-	-	80,000.00	100,000.00	-	-	-	100,000.00	23,354.75	48,216.95	71,771.70
006516	Gordonbrook Off Stream Storage Design	100227	175,000.00	-	-	-	-	-	175,000.00	375,000.00	-	-	-	375,000.00	14,422.72	44,236.50	58,659.22
006517	Water Meter Replacement Program - 21/2	100225	70,000.00	-	-	-	-	-	70,000.00	100,000.00	-	-	-	100,000.00	44,094.02	22,343.11	66,437.13
006566	Gordonbrook Dam Emergency Repairs 20	100227	-	50,000.00	-	-	-	-	50,000.00	-	-	-	50,000.00	50,000.00	36,900.00	6,240.00	43,140.00
006596	Gordonbrook Hydrological Modelling	100227	-	100,000.00	-	-	-	-	100,000.00	-	-	-	200,000.00	200,000.00	-	-	-
		Activity Subtotal	325,000.00	410,000.00	-	-	-	-	735,000.00	575,000.00	10,000.00	-	500,000.00	1,085,000.00	233,402.96	246,470.74	480,075.70
Water - Kumbia																	
006505	KWS-Stuart River Bore Pumps	100226	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	30,000.00	-	38,714.41	38,714.41
006508	KuWS-Stuart River Bores PC&I	100226	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	25,000.00	5,200.00	-	5,200.00
		Activity Subtotal	55,000.00	-	-	-	-	-	55,000.00	55,000.00	-	-	-	55,000.00	5,200.00	38,714.41	43,914.41
Water - Nanango																	
006504	Watermain Replacement Birdie St Nanan	100250	-	60,000.00	-	-	-	-	60,000.00	-	-	-	60,000.00	60,000.00	24,269.99	406.23	24,676.82
006505	Watermain Replacement Eagle St Nanan	100250	-	60,000.00	-	-	-	-	60,000.00	-	-	-	60,000.00	60,000.00	7,872.73	345.00	8,217.73
		Activity Subtotal	-	120,000.00	-	-	-	-	120,000.00	-	-	-	120,000.00	120,000.00	32,142.72	751.23	32,893.55
Water - Proston																	
006555	Proston-SCADA Platform Update	100251	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	100,000.00	4,449.53	90,363.92	94,813.45
		Activity Subtotal	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	100,000.00	4,449.53	90,363.92	94,813.45
Water - Wondai																	
006056	Wondai-SCADA Platform Update	100253	-	-	-	-	-	-	-	-	-	-	-	-	3,750.00	4,200.00	7,950.00
006060	WWS-WMR-Haly St (Hodge/Scott)	100253	-	35,000.00	-	-	-	-	35,000.00	-	25,000.00	-	25,000.00	50,000.00	-	34,948.46	34,948.46
006507	WWS-Raw Water PS SB	100253	-	-	-	-	-	-	-	200,000.00	-	-	-	200,000.00	-	134.13	134.13
		Activity Subtotal	-	35,000.00	-	-	-	-	35,000.00	200,000.00	25,000.00	-	25,000.00	250,000.00	3,750.00	39,282.59	43,032.59
		Activity Total	1,000,000.00	705,576.00	-	-	-	-	1,705,576.00	1,660,000.00	135,000.00	-	475,576.00	2,270,576.00	376,521.61	956,721.75	1,333,243.36
Wastewater Services																	
KTP																	
006520	KTP - Recycled Water Line	100753	300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	300,000.00	-	291,716.81	291,716.81
		Activity Subtotal	300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	300,000.00	-	291,716.81	291,716.81
Wastewater - General																	
003626	Update Scada/Cyber Security	100275	-	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-	-	10,000.00	7,998.00	-	7,998.00
006504	S1- PC, SCADA & Telemetry WASTEWA	100275	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	175,000.00	17,850.00	56,782.67	74,632.67
		Activity Subtotal	175,000.00	10,000.00	-	-	-	-	185,000.00	175,000.00	10,000.00	-	-	185,000.00	25,448.00	56,782.67	82,230.67
Wastewater - Kingaro																	
006509	KWW-KWWTP PSA Renewals	100256	110,000.00	-	-	-	-	-	110,000.00	130,000.00	-	-	-	130,000.00	24,200.75	53,299.83	77,500.58
006511	KWW-Rner Rd Syphon	100256	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	70,000.00	24,600.00	496.85	25,096.85
006512	KWW-Rner Rd SPS5 SB Renewal	100256	5,000.00	-	-	-	-	-	5,000.00	140,000.00	-	-	-	140,000.00	-	4,639.00	4,639.00
		Activity Subtotal	185,000.00	-	-	-	-	-	185,000.00	340,000.00	-	-	-	340,000.00	48,800.75	58,435.68	107,236.43
Wastewater - Nanango																	
006513	NWW-South St SPS6 Renewal	100256	5,000.00	-	-	-	-	-	5,000.00	175,000.00	-	-	-	175,000.00	-	4,661.00	4,661.00
		Activity Subtotal	5,000.00	-	-	-	-	-	5,000.00	175,000.00	-	-	-	175,000.00	-	4,661.00	4,661.00
CED - Proston																	
006510	BDWW-WWTP1 SB Renewal	100259	-	-	-	-	-	-	-	210,000.00	-	-	-	210,000.00	-	-	-
		Activity Subtotal	-	-	-	-	-	-	-	210,000.00	-	-	-	210,000.00	-	-	-
Wastewater - Wondai																	
006064	Wondai-SCADA-STP/WWTP	100240	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	100,000.00	14,531.00	85,872.71	100,403.71
006514	WWW-Hodge St SPS5 SB	100240	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	175,000.00	-	4,689.00	4,689.00

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments
		ctivity Subtotal	175,000.00	100,000.00	-	-	-	-	275,000.00	175,000.00	100,000.00	-	-	275,000.00	14,551.00	30,561.71	105,032.71
		Activity Total	640,000.00	110,000.00	-	-	-	-	350,000.00	1,575,000.00	110,000.00	-	-	1,465,000.00	56,762.75	502,139.87	530,942.62
Waste																	
Waste Management - R																	
005650	Maldenwell-Transfer Station	100241	-	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-	-	350,000.00	-	-	-
006507	New Maldenwell Transfer Station	100241	-	-	-	-	-	-	-	-	-	-	-	-	-	900.00	900.00
		ctivity Subtotal	-	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-	-	350,000.00	-	900.00	900.00
		Activity Total	-	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-	-	350,000.00	-	900.00	900.00
			11,190,657.76	7,565,571.62	400,000.00	10,365,513.00	-	300,000.00	31,344,526.40	27,342,407.00	5,616,672.27	-	1,725,449.13	33,284,528.40	5,397,546.49	17,366,210.05	25,564,036.52



South Burnett Regional Council
Monthly Financial Report
Interim April 2022

SOUTH BURNETT
REGIONAL COUNCIL

Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the amended budget, at an organisational level, for the period ended 30 April 2022.

- Recurrent Revenue is currently sitting at 103% compared to the Amended Budget and Recurrent Expenditure is sitting at 86%. Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of April 2022 was $57.757m with $24.561m of this currently classed as restricted cash.
- All but one of Council's financial ratios are within their respective targets for the month of April except for the Current Ratio which is current sitting just outside the target of between 2.0 and 4.0 at 4.17. The ratio is outside the target range due to Council's bank balance being high largely due to the levying of the 6 monthly rates. This high balance will slowly decrease over the next few months as funds are used to cover May – June expenditure.
- Council's capital expenditure program is currently sitting at $23.564m in actual and committed expenditure which equates to approximately 70.80% of the total budget spent to date.

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 30 April 2022
83% of Year Complete

	2022	Original Budget	Amended Budget	Proposed Budget	Variance
	$	$	$	$	%
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	51,295,424	51,521,884	51,521,884	51,420,397	100%
Fees and Charges	4,876,649	4,988,433	5,123,433	5,007,955	95%
Rental Income	440,859	393,500	393,500	495,214	112%
Interest Received	462,779	630,500	530,500	530,500	87%
Sales Revenue	1,553,754	3,016,651	3,073,579	3,173,579	51%
Other Income	1,500,691	940,475	1,454,933	1,501,033	103%
Grants, Subsidies, Contributions and Donations	12,620,035	7,561,978	8,198,964	14,100,699	154%
	72,750,191	69,053,421	70,296,793	76,229,377	103%
Capital Revenue					
Grants, Subsidies, Contribution and Donations	5,208,461	11,779,420	12,445,519	11,885,519	42%
Total Income	77,958,652	80,832,841	82,742,312	88,114,896	94%
Expenses					
Recurrent Expenses					
Employee Benefits	21,100,594	24,979,452	25,195,173	25,419,361	84%
Materials and Services	22,463,651	23,631,408	24,581,415	28,157,267	91%
Finance Costs	1,560,953	2,107,567	2,107,567	1,833,567	74%
Depreciation and Amortisation	17,680,409	21,330,624	21,330,624	21,241,879	83%
	62,805,607	72,049,050	73,214,779	76,652,074	86%
Capital Expense	5,192,774	(400,000)	(400,000)	(400,000)	
Total Expense	67,998,381	71,649,050	72,814,779	76,252,074	93%
Net Result	9,960,271	9,183,791	9,927,534	11,862,823	
Net Operating Result	9,944,584	(2,995,629)	(2,917,985)	(422,696)	

2.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue				Total Expenditure			
	Actual	Original Budget	Amended Budget	%	Actual	Original Budget	Amended Budget	%
Water	$ 10,569,148	$ 11,089,948	$ 11,089,948	95%	$ 8,752,975	$ 10,826,708	$ 10,826,708	81%
Wastewater	$ 6,061,271	$ 6,008,918	$ 6,008,918	101%	$ 4,566,864	$ 5,413,210	$ 5,413,210	84%
Waste	$ 6,454,853	$ 6,106,448	$ 6,232,390	104%	$ 4,809,688	$ 6,071,441	$ 6,142,388	78%
Plant and Fleet	$ 451,405	$ 91,000	$ 451,000	100%	-$ 2,367,179	-$ 1,680,651	-$ 1,637,451	145%
Genops	$ 46,213,513	$ 45,757,112	$ 46,514,537	100%	$ 47,043,260	$ 51,418,343	$ 52,469,924	90%
Total	$ 72,750,191	$ 69,053,421	$ 70,296,793	103%	$ 62,805,607	$ 72,049,050	$ 73,214,779	86%

Revenue

- All revenue items are currently tracking above target of 83%.
- Water, Wastewater, Waste & Genops have all been affected by timing in the levying of the 6 monthly rates.
- Water's revenue is down slightly largely due to reductions in the bulk water and irrigator water sales.
- Genops has received an additional $2.5 million for the Federal Assistance Grant and is due to an increase in the portion of the 22-23 year allocation that the Federal Government has prepaid in the 21-22 year. This came out of the federal budget announcements.

Expenditure

- Water is currently just under target due to timing in materials expenses incurred including timing of water consumption bills.
- Waste is below target for the month due to timing of monthly waste expenditure bills that have not been received.
- Fleet recoveries is above target largely due to additional recoveries from internal plant usage of approximately $745k. This increased usage is a combination of internal operations such as plant usage for maintenance after flood events as well as the plant used in the capital program.
- All other departments are tracking on or close to target, with Genops being over target largely due to timing of annual invoices for items such as insurance, IT licences and subscriptions as well as increases in expenditure due to recent flooding from rain events.

2.2 Revenue

2.2.1 Rates Levies and Charges

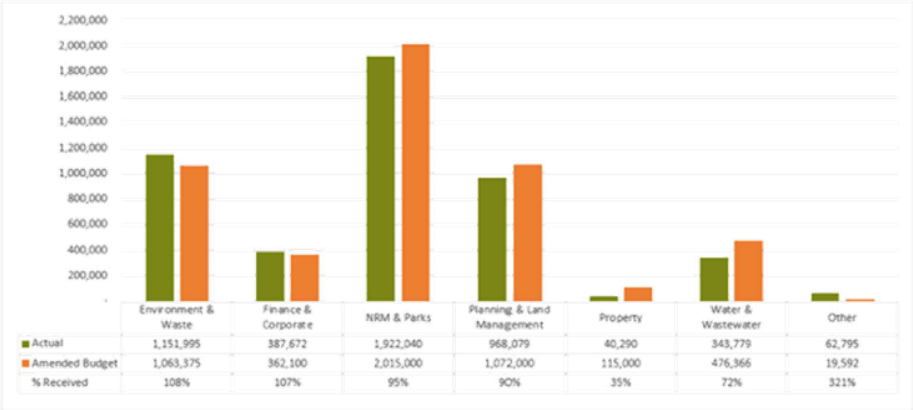
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges	*ACTUALS 2021/2022*	*ORIGINAL BUDGET 2021/2022*	*AMENDED BUDGET 2021/2022*
General Rates	$ 29,719,375	$ 29,717,891	$ 29,717,891
Quarry Special Charge	$ 14,059	$ -	$ -
Water Charges	$ 10,219,860	$ 10,616,432	$ 10,616,432
Sewerage Charges	$ 5,960,929	$ 5,905,918	$ 5,905,918
Waste Collection Charges	$ 2,427,259	$ 2,304,832	$ 2,304,832
Community Rescue and Evacuation Levy	$ 87,962	$ 90,000	$ 90,000
Waste Management Levy	$ 2,893,766	$ 2,886,811	$ 2,886,811
Memerambi Estate Levies	-$ 27,787	$ -	$ -
Total	**$ 51,295,424**	**$ 51,521,884**	**$ 51,521,884**

As at 30 April 2022, rates, levies and charges are tracking above target at 100%. This is due to rates having now been levied for the full 12 months. Reductions in water charges are largely associated with decreased water consumption for the year.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 30 April 2022, fees and charges are tracking above target at 95%. Main factors affecting the fees and charges figures are:

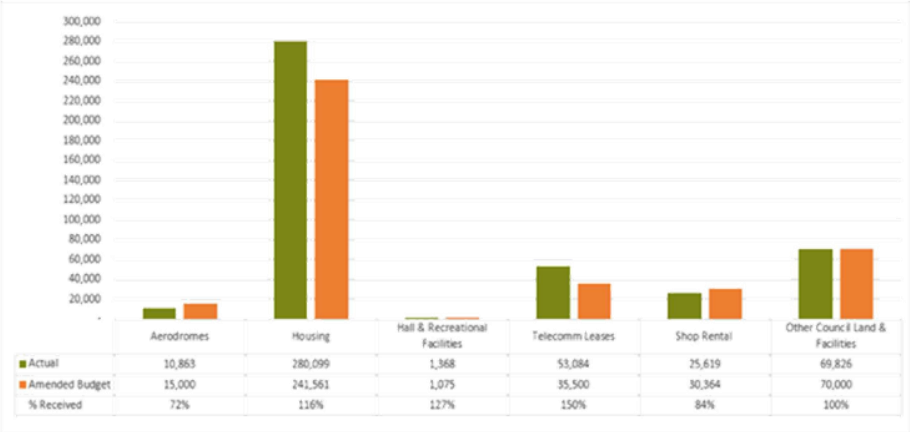
- Finance is currently above target due to timing in yearly revenue from commission for collection of the Emergency Management Levy as well as the consistent high number of rates searches that have been performed this year.
- Planning and Land Management have seen increases in building and development applications.

- Environment and Waste are currently higher than expected due to yearly food permits and animal registrations being processed.
- NRM & Parks are above target due to the seasonal nature of income surrounding the Yallakool and Boondooma Dams.
- Properties is currently under target with a majority of the new season pool management contracts allowing income from pool entries and season passes to be kept by the pool managers.
- Water & Waste Water are currently under target due to reductions in bulk water requirements so far this year compared to the amended budget largely due to the favourable rain our area has received so far this year.
- A majority of the above factors have been amended in the third quarter budget.

2.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 30 April 2022, rental income is tracking above target at 112% due to timing in annual rental of various facilities and increases in housing rental. Areas such as Telecomm Leases will have a portion of the annual leases that relate to the 2022/2023 year and as such will have this prepaid portion transferred to the balance sheet as part of the end of year process. Housing revenue has been adjusted in the third quarter forecast to account for increased revenue from housing accommodation. This has largely come about due to the fact that all of Council's accommodation has been rented out nearly all year.

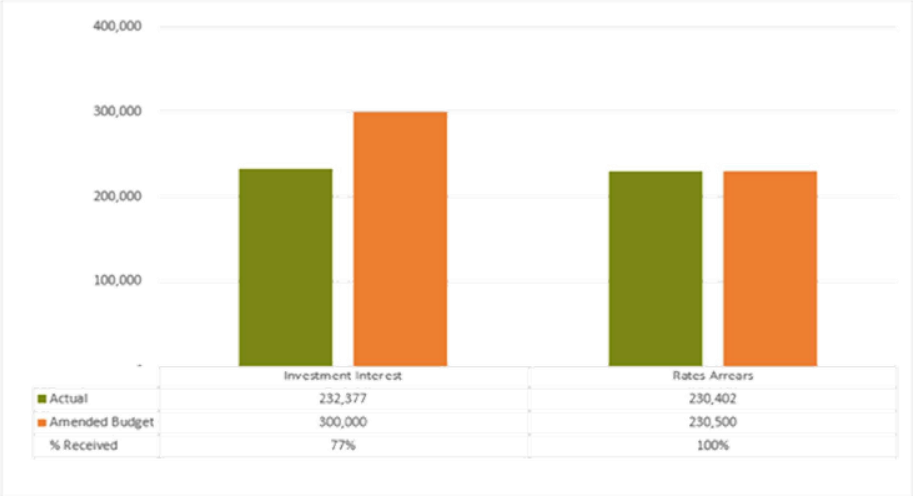


	Aerodromes	Housing	Hall & Recreational Facilities	Telecomm Leases	Shop Rental	Other Council Land & Facilities
Actual	10,863	280,099	1,368	53,084	25,619	69,826
Amended Budget	15,000	241,561	1,075	35,500	30,364	70,000
% Received	72%	116%	127%	150%	84%	100%

2.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears.

As of 30 April 2022, interest received is tracking just above target at 87%. Investment interest should come close to landing on budget for this financial year, with higher bank balances assisting this income stream over the next few months. Interest rates on Council's bank accounts remain significantly low.

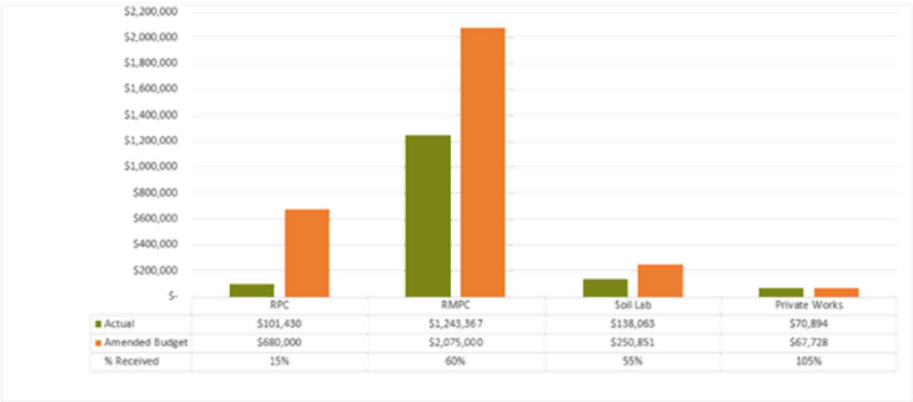


	Investment Interest	Rates Arrears
Actual	232,377	230,402
Amended Budget	300,000	230,500
% Received	77%	100%

2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory.

As of 30 April 2022, sales revenue is tracking below target at 51%. This is largely due to timing of when RPC and RMPC works for this financial year are scheduled to be performed. Further claims of $138k for RMPC and $113k in RPC have been submitted for approval. Further RMPC & RPC works are due for completion in May 2022 and at this stage, it is still believed that Council will hit target by end of financial year.



	RPC	RMPC	Soil Lab	Private Works
Actual	$101,430	$1,243,367	$138,063	$70,894
Amended Budget	$680,000	$2,075,000	$250,851	$67,728
% Received	15%	60%	55%	105%

2.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 30 April 2022, other income is tracking above target at 103%.

Income Stream	Actual	Original Budget	Amended Budget	% Received
VIC Income	$ 83,131	$ 80,800	$ 98,800	84%
Art Gallery Income	$ -	$ 500	$ 500	0%
Pool Income	$ 3,543	$ 43,000	$ 43,000	8%
Irrigation Income	$ 5,438	$ 30,000	$ 30,000	18%
Fines	$ 55,158	$ 11,500	$ 11,500	480%
Scrap Steel	$ 163,513	$ 95,000	$ 150,000	109%
Library Sales	$ 3,295	$ 3,730	$ 3,730	88%
Museum Sales	$ 262	$ 2,500	$ 2,500	10%
Agency Income	$ 57,358	$ 51,895	$ 51,895	111%
Tourist Parks	$ 289,732	$ 375,000	$ 375,000	77%
Legal Recovery	$ 86,165	$ 80,000	$ 80,000	108%
Insurance Claims & Workcover	$ 139,935	$ 20,000	$ 70,258	199%
Misc Other	$ 613,158	$ 146,550	$ 537,750	114%
Total	**$ 1,500,691**	**$ 940,475**	**$ 1,454,933**	103%

- Fines are above target due to processing of animal infringements during the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Pool income is under budget due to new season manager contract conditions meaning most pools have income going direct to pool managers. This has been adjusted in the third quarter budget revision.
- Miscellaneous income is above target largely due to the retrospective claim for the fuel tax credit which was lodged through the ATO in February.
- Agency income has a timing factor as it is raised once per year.
- Legal recovery, insurance claims and Workcover income are raised and received sporadically during the year based on events and debt collection activities.
- Irrigation Income is down due to a wet summer season.
- A number of these income streams have been adjusted in the third quarter revision.

2.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 30 April 2022, operating grants are tracking above target at 154%.

- Council received an additional $2.5m from the Federal Assistance Grant due to a larger portion of the 22-23 year allocation being prepaid in the current year (total of 75% of the yearly allocation was prepaid this time). This increase in prepayment was part of the announcements made in the federal budget. This will be adjusted in the third quarter forecast
- Funding from the Department of Transport for upgrades to state owned roads as part of the Kingaroy Transformation Project has also been received. We have received payments for QRA Disaster Recovery Fund Grants for flooding events of $1.662m.

2.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

As of 30 April 2022, capital grants are tracking below target at 42% with a majority of this amount being received for Roads to Recoveries Funding, Local Roads and Community Infrastructure Funding and part payment of the Building Better Regions Funding for the Kingaroy Transformation Project. This income stream will be reviewed each month to consider contract asset and contract liability movements. Claims are in progress for many of Council's current grants.

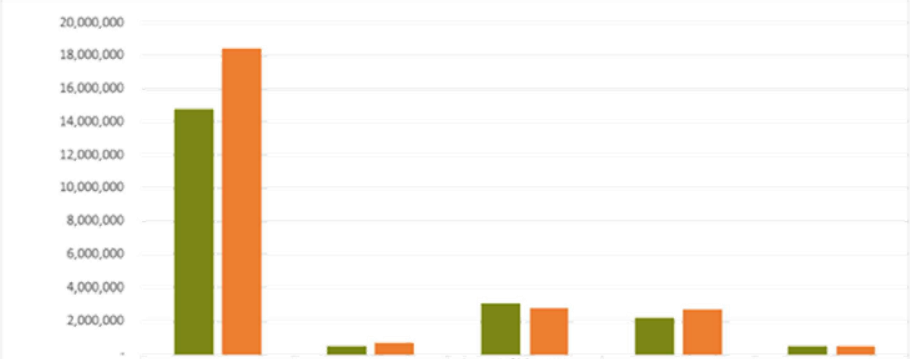
Capital grants have been looked at as part of the third quarter review and where relevant has been aligned with any updates in the current year capital plan. Some Works for Queensland projects and Building Better Regions Wondai Pool project have been pushed into the 22-23 year which have been adjusted in the third quarter forecast.

2.3 Expenditure

2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 30 April 2022, employee benefits are tracking on target at 84%. Annual leave and long service leave are high due to timing in when these entitlements are paid as well as amounts paid out for employees that have finished up employment with Council. End of year adjustments for these entitlements are still an unknown at this tage. Sick leave is also higher than expected partly due to staff using sick leave for Covid-19 isolation. Councillor remuneration is low due to timing of professional development and reductions in vehicle allowances claimed.



	Total Staff Wages and Salaries	Councillors' Remuneration	Annual, Sick and Long Service Leave Entitlements	Superannuation	Other Employee Related Expenses
Actual	14,743,269	522,360	3,078,426	2,239,699	516,840
Amended Budget	18,440,187	707,054	2,805,439	2,718,643	523,850
% Spent	80%	74%	110%	82%	99%

2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 30 April 2022, materials and services are tracking above target at 91%.

Description	Actual	Original Budget	Amended Budget	% Spent
Donations	496,839	628,763	648,363	77%
Materials	14,951,362	17,072,660	17,362,135	86%
Services	8,442,609	8,199,894	8,755,010	96%
Internal Plant Charges	6,514,547	6,411,558	6,497,373	100%
Internal Plant Recoveries	- 7,941,705	- 8,681,466	- 8,681,466	91%
	22,463,651	**23,631,408**	**24,581,415**	

A majority of variances seen in this category so far relate to timing of when invoices are received including timing of annual IT licences for various software used by Council, yearly subscriptions and yearly insurances.

Expenditure for the road network impacted by the recent flood events has also contributed to expenditure being above target. This expenditure is largely offset by funding received from the Queensland Reconstruction Authority (QRA).

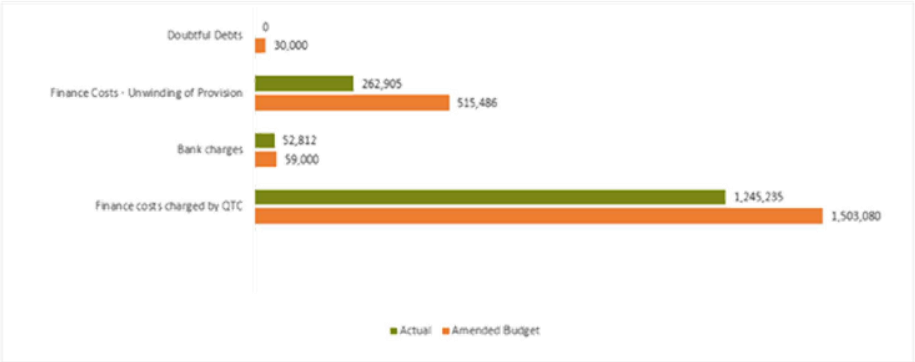
An increase in expenditure is also seen for costs associated with the upgrading of pedestrian intersections with regards to the Kingaroy Transformation Project with funding being received to offset this cost.

Both the QRA expenditure and upgrading of pedestrian intersections expenditure have been adjusted in the third quarter forecast.

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 30 April 2022, finance costs are tracking below target at 74% due to timing in end of year adjustments for the landfill and quarry provisions as well as provisions for doubtful debts.



2.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 30 April 2022, depreciation is on target at 83%. Work in progress balances as at 30 April 2022 total $17.597m in total and are listed below.

Asset Class	Work in Progress Balance
Buildings	1,120,702.46
Roads	13,964,075.06
Water	1,243,675.97
Wastewater	1,047,481.22
Fleet	151,077.30
Office	51,548.76
Waste	900.00
Land	-
Plant & Equiptment	17,443.58
TOTAL	17,596,904.35

2.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of. A loss on asset disposal is recognised when a current asset is disposed of out of Council's asset register before it is fully depreciated and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

Capital expense is sitting at a loss of ($5.193m) for the year.

- Total capital income for fleet items totals $354k for the year.
- Council's current loss on disposals is ($5.547m) with ($166k) relating to fleet disposals, ($2.442m) relating to disposals of building assets, ($945k) relating to land disposals, ($1.056m) for roads, ($569k) on water assets and ($368k) relating to wastewater disposals.. The transfer of the Hospital from Council to a third party resulted in the majority of the building and land disposal balances.

	Actual	Amended Budget
Income		
• Fleet	(354,272)	(400,000)
Disposals		
• Roads	1,056,188	-
• Fleet	166,279	-
• Land	945,000	-
• Buildings	2,441,941	-
• Water	568,779	-
• Wastewater	368,490	-
• Office Equipmer	370	
Total	**5,192,774**	**(400,000)**

3.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 30 April 2022

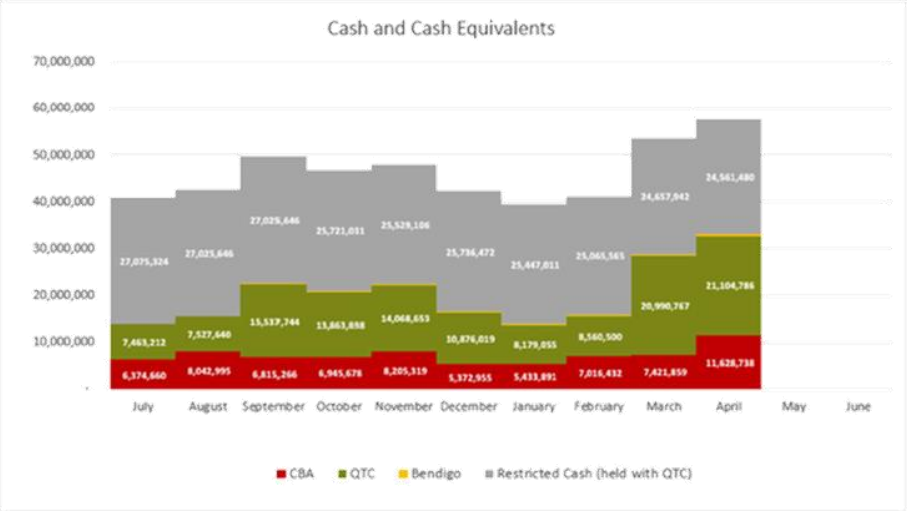
	2022 APRIL $	Original Budget $	Amended Budget $
Current Assets			
Cash and Cash Equivalents	57,756,639	36,498,468	39,987,829
Trade and Other Receivables	7,612,951	9,348,944	11,663,613
Inventories	864,645	764,632	780,138
Investments	-	-	-
Total Current Assets	66,234,235	46,612,044	52,431,580
Non-Current Assets			
Trade and Other Receivables	1,067,277	910,507	870,373
Property, Plant and Equipment	861,150,175	872,535,500	878,390,816
Right of Use Asset	850,717	837,809	837,809
Intangible Assets	6,259,856	6,234,639	6,266,488
Total Non-Current Assets	869,328,024	880,518,455	886,365,486
TOTAL ASSETS	935,562,259	927,130,499	938,797,066
Current Liabilities			
Trade and Other Payables	8,684,188	10,063,817	12,450,418
Borrowings	3,013,874	3,250,722	3,163,736
Lease Liabilities	21,740	22,303	21,740
Provisions	3,669,465	3,953,243	4,013,616
Other Liabilities	500,271	-	-
Total Current Liabilities	15,889,538	17,290,085	19,649,510
Non-Current Liabilities			
Trade and Other Payables	-	-	-
Borrowings	27,179,941	27,225,302	27,284,817
Lease Liabilities	868,951	846,648	846,648
Provisions	13,873,283	13,501,773	13,298,285
Other Liabilities	-	-	-
Total Non-Current Liabilities	41,922,176	41,573,723	41,429,750
TOTAL LIABILITIES	57,811,713	58,863,808	61,079,260
NET COMMUNITY ASSETS	877,750,546	868,266,691	877,717,806
Community Equity			
Retained Surplus/(Deficiency)	442,740,947	440,813,008	442,408,207
Asset Revaluation Surplus	435,009,599	427,453,683	435,309,599
TOTAL COMMUNITY EQUITY	877,750,546	868,266,691	877,717,806

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 30 April 2022, Council's actual cash and cash equivalents balance was $57,756,639. The below table shows the breakup of this balance sheet element (excluding cash drawers).

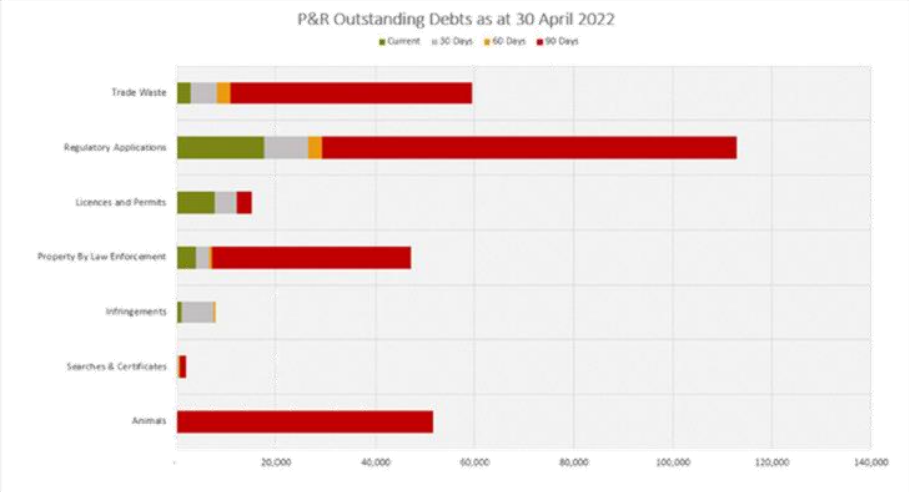


As at the 30 April 2022, the restricted cash balance was $24.561m. Adjustments for the month resulted in a decrease to restricted cash of ($96k). This consisted of a decrease in works under construction of ($89k), a decrease in water operating surpluses from prior years of ($7k).

RESTRICTED CASH	Mar-22	Apr-22
Recurrent Expenditure	988,873	988,873
Future Capital Works		
Roads	2,678,488	2,676,963
Buildings	3,591,695	3,519,422
Waste	4,672,198	4,672,198
Land	25,322	25,322
Plant & ICT	2,779,491	2,779,491
Water	2,674,503	2,667,188
Wastewater	2,292,524	2,277,175
Unspent - Developer Contributions	4,556,587	4,556,587
Unspent - Loan Funds	398,260	398,260
Total	**24,657,942**	**24,561,480**

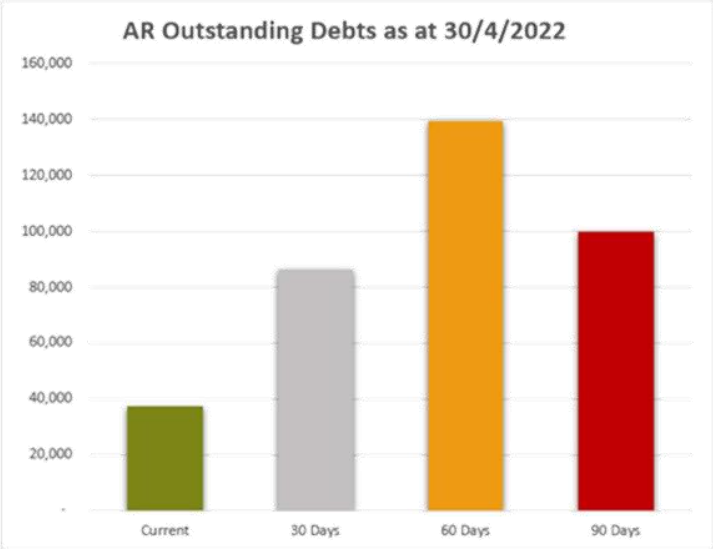
3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



Out of the $228k in Property and Rating (P&R) debts above that are overdue by 90 days or more, $25k is currently on a payment plan being looked after by Council's debt collectors, $135k are being pursued by Council staff to determine the best course of action, $40k can be recovered when properties are sold, and $28k belong to developer contributions that will be finalised in the future.

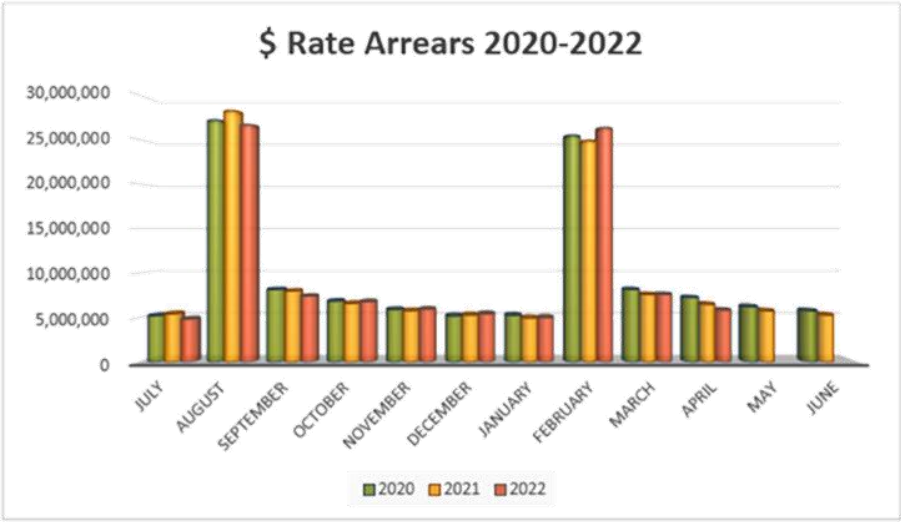
Finance is assisting departments with the follow up of the $135k that is being pursued, with the intent to have any overdue amounts dealt with to some degree by end of June 2022.

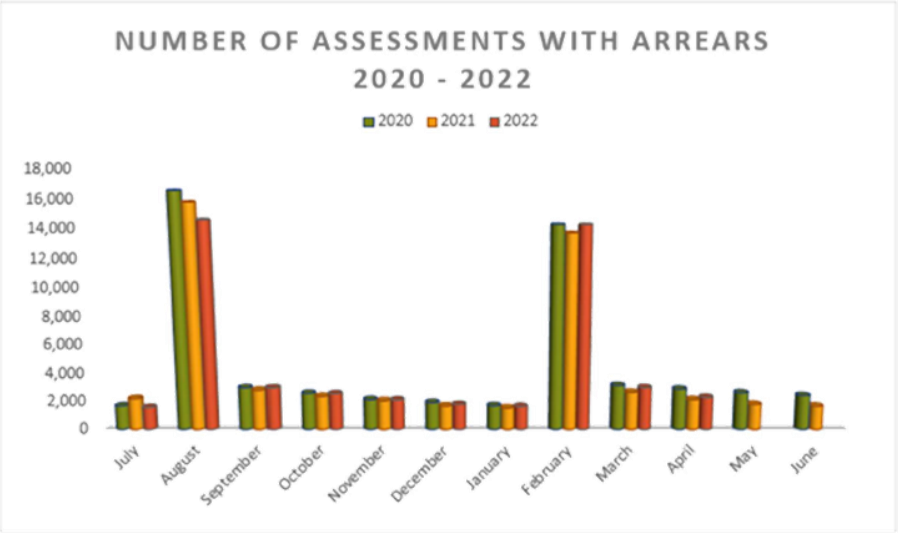


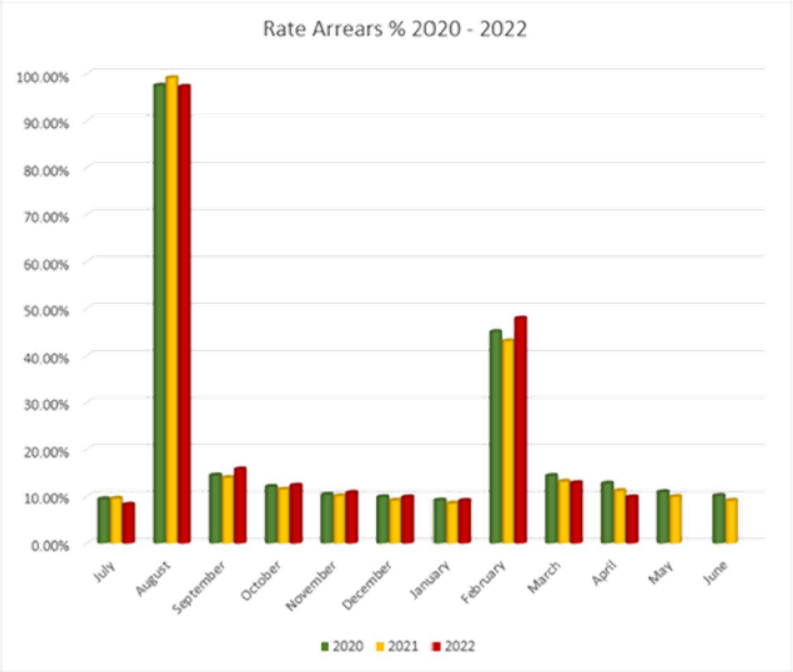
The AR outstanding debts 90+ days is currently $100k which is 28% of total AR outstanding debts. This decreased by approximately $3k from last month.

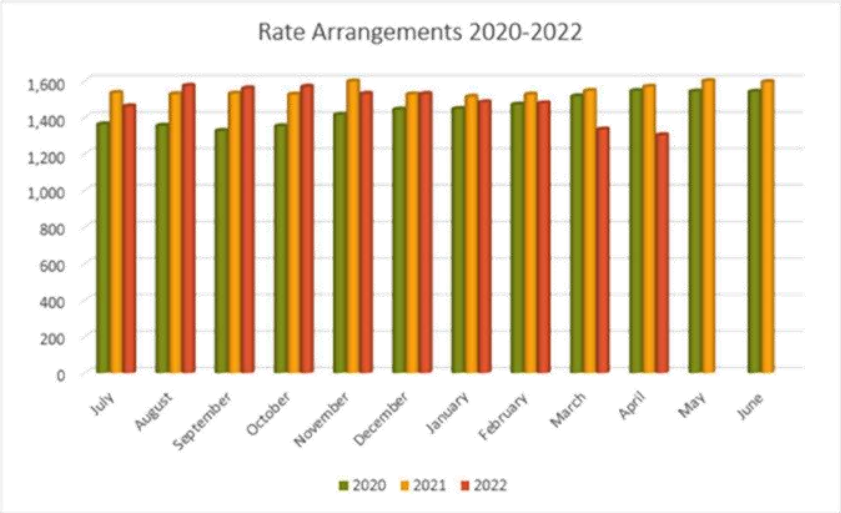
A total of 73% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. Out of the remaining 27% in 90 days, $18k are potential write offs. A report will go to Council in June to gain approval for these bad debt write offs.

Rates in arrears as of 30 April 2022 is sitting at $5.835 million or 9.86% which is above the target arrears of 7%. There are currently 1,303 assessments with rate arrangements in place which accounts for 56.53% of the properties that are in arrears.




NUMBER OF ASSESSMENTS WITH ARREARS
2020 - 2022
2020
2021
2022
18,000
16,000
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
July
August
September
October
November
December
January
February
March
April
May
June


Rate Arrears % 2020 - 2022
100.00%
90.00%
80.00%
70.00%
60.00%
50.00%
40.00%
30.00%
20.00%
10.00%
0.00%
July
August
September
October
November
December
January
February
March
April
May
June
2020
2021
2022



3.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is currently undertaking a project to reduce and minimise the number of inventories held.

3.2 Non-Current Assets

3.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

3.2.2 Property, Plant and Equipment

The total amended capital budget is $33.285m which includes any projects deemed a continued project from 2020/2021 for completion in the 2021/2022 year.

Actual expenditure with committed costs as of 30 April 2022 is $23.564m, which is tracking below target at 70.80%. Of the $23.564m, $17.966m is actual expenditure with the remaining $5.598m sitting as committed costs. The actual spend to date equates to 53.98% of the total budget available.

Capital breakdown is now a separate attachment to this document.

3.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

3.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

3.3 Liabilities

3.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett).

Companies with a local branch with in the region (eg Bunnings), are currently being picked up as purchases in the outside SBRC category. Finance are working with Procurement to determine how to identify these instances so that a more accurate locally sourced figure can be provided.

		July 2021 Purchases	August 2021 Purchases	September 2021 Purchases	October 2021 Purchases	November 2021 Purchases	December 2021 Purchases	January 2022 Purchases	February 2022 Purchases	March 2022 Purchases	April 2022 Purchases
LOCAL	Total Local	1,264,593	1,493,783	1,198,004	1,419,568	1,220,762	1,013,293	1,284,282	1,471,189	1,719,154	1,403,644
OUTSIDE SBRC	Total Other	1,569,152	2,108,946	3,127,653	1,967,685	1,895,648	3,914,127	1,850,842	2,744,715	2,530,182	1,299,991
	% Local Purchases	44.63%	41.46%	27.70%	41.91%	39.17%	20.56%	40.96%	34.90%	40.46%	51.92%

3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 30 April 2022 was $30,193,815 made up of borrowings in the following departments:

Department	Borrowings	
NRM & Parks	$	495,981
Finance	$	711,716
Property	$	661,517
Economic Development	$	314,735
Environment & Waste	$	640,641
Infrastructure	$	10,342,895
Water & Wastewater	$	17,026,330
Total	**$**	**30,193,815**

3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

3.3.4 Provisions

Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

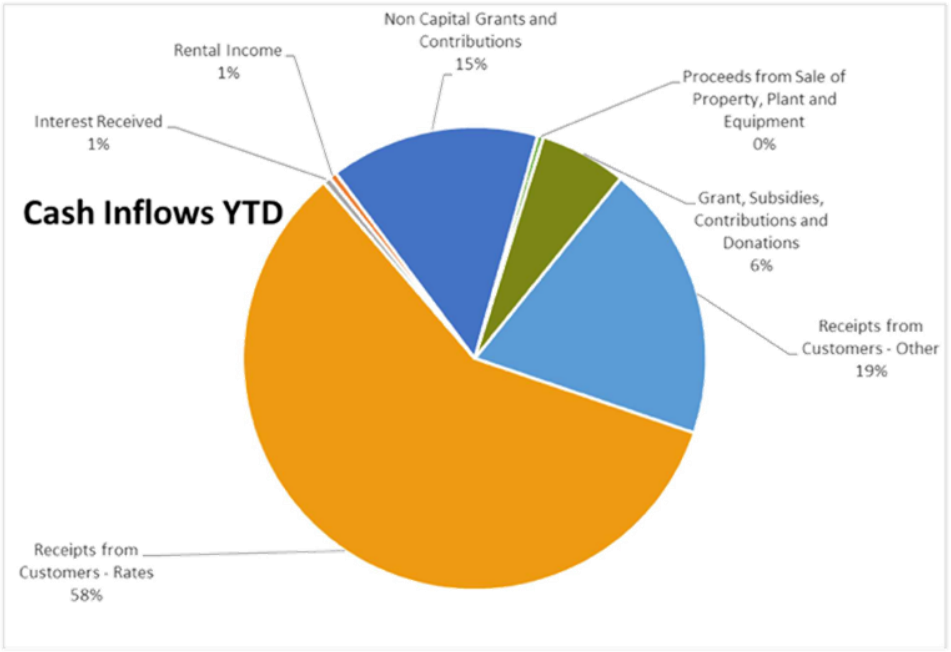
3.3.5 Other Liabilities

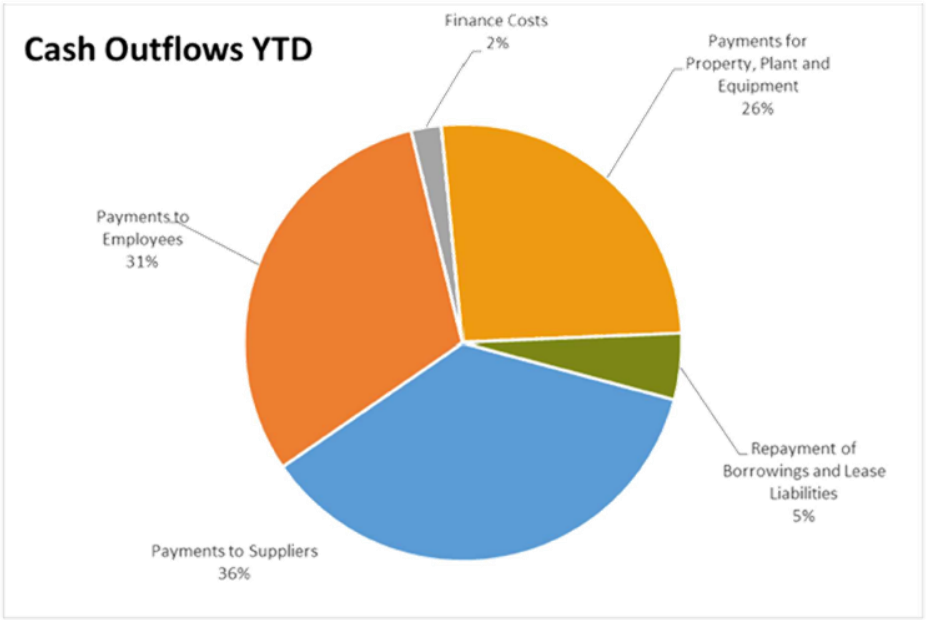
Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates.

4.0 Interim Cash Flow

Monthly Cashflow	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD	Original Budget	Amended Budget	YTD vs Budget %
Cash Flows from Operating Activities														
Receipts from Customers	$7,740,573	$6,473,489	$19,087,821	$3,422,024	$4,860,795	$4,999,492	$4,264,183	$4,265,166	$18,919,933	$3,178,964	$67,216,609	$66,555,854	$69,340,373	97%
Payments to Suppliers and Employees	($7,199,511)	($2,883,321)	($5,547,552)	($4,382,415)	($5,999,445)	($6,662,823)	($4,162,233)	($3,901,657)	($4,701,438)	($4,276,383)	($54,276,383)	($54,374,649)	($54,314,899)	86%
	$541,062	$3,590,167	$13,540,269	($959,390)	($1,139,650)	($1,663,331)	($1,898,050)	$363,509	$14,218,495	($1,097,418)	$30,940,226	$12,181,205	$15,025,474	
Interest Received	$50,425	$19,095	$31,205	$97,374	$59,547	$42,748	$21,824	$49,333	$62,712	$49,315	$482,779	$630,500	$550,500	87%
Rental Income	$44,411	$33,553	$60,462	$32,317	$72,570	$17,312	$71,885	$36,672	$22,177	$49,501	$440,859	$393,500	$393,500	112%
Non Capital Grants and Contributions	$122,291	$936,617	$211,338	$64,961	$1,317,720	$93,888	$793,977	$1,154,879	$1,551,982	$6,402,369	$12,620,035	$7,561,978	$8,158,964	154%
Finance Costs	($163,728)	($173,344)	($155,544)	($155,125)	($156,711)	($151,922)	($151,209)	($147,859)	($151,347)	($151,860)	($1,562,081)	($1,562,081)	($1,562,081)	100%
Net Cash Inflow (Outflow) from Operating Activities	$594,462	$3,406,068	$13,687,730	($901,867)	$158,406	($4,661,305)	($1,156,673)	$1,418,774	$15,703,619	$5,294,308	$30,559,553	$19,205,102	$22,506,357	144%
Cash Flows from Investing Activities														
Payments for Property, Plant and Equipment	($805,786)	($1,848,068)	($1,439,391)	($1,025,643)	($1,970,882)	($1,553,083)	($1,153,940)	($170,466)	($1,437,272)	($2,604,739)	($18,008,666)	($31,292,907)	($33,346,528)	54%
Payments for Intangible Assets	$4,276	-	-	-	-	-	-	-	-	-	$4,276	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	-	-	-	-	-	-			
Proceeds from Sale of Property, Plant and Equipment	-	-	$42,091	-	$134,364	$32,136	$60,864	-	-	$54,819	$324,274	$400,000	$400,000	89%
Grant, Subsidies, Contributions and Donations	$10,000	$2,939	$103,750	($28,618)	$1,851,382	$291,349	$1,174,348	$359,133	$151,001	$360,278	$5,308,461	$11,779,420	$12,445,519	47%
Net Cash Inflow (Outflow) from Investing Activities	($791,510)	($1,845,129)	($1,293,550)	($1,053,660)	$14,014,863	($1,229,598)	($888,728)	$179,667	($1,286,271)	($2,347,642)	($12,441,657)	($19,113,487)	($20,501,009)	61%
Cash Flows from Financing Activities														
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	
Repayment of Borrowings and Leasing Liabilities	$128,499	$128,499	($54,408,368)	$116,363	$112,609	$116,363	$116,363	$105,102	$116,363	$112,609	($53,355,598)	($53,100,861)	($53,100,861)	100%
Net Cash Inflow (Outflow) from Financing Activities	$128,499	$128,499	($54,408,368)	$116,363	$112,609	$116,363	$116,363	$105,102	$116,363	$112,609	($53,355,598)	($53,100,861)	($53,100,861)	100%
Cash and Cash Equivalents at the Beginning of the Period	$41,003,342	$40,894,782	$42,674,231	$49,610,044	$46,770,879	$48,056,637	$42,282,197	$39,359,159	$41,063,652	$54,597,263	$39,507,713	$41,003,342		
Net increase (Decrease) in Cash and Cash Equivalents Held	($568,550)	$1,669,439	$6,985,813	($2,839,164)	$1,285,958	($5,774,441)	($2,923,038)	$1,704,493	$13,533,711	$3,159,276	$16,753,297	($3,009,246)	($1,015,513)	
Cash and Cash Equivalents at the End of the Period	$40,894,792	$42,624,231	$49,610,044	$46,770,879	$48,056,837	$42,282,197	$39,359,159	$41,063,652	$54,597,363	$57,756,639	$57,756,639	$37,994,468	$39,987,829	
Restricted Cash	$17,075,324	$17,025,646	$17,025,646	$16,721,031	$16,529,106	$15,739,472	$15,447,011	$15,065,565	$14,657,342	$14,561,480	$14,561,480			
Cash Available for Use	$13,819,468	$15,598,585	$32,584,398	$30,049,849	$31,527,731	$26,542,725	$23,912,148	$25,998,086	$39,939,022	$43,195,159	$43,195,159			

Minimum 3 month operating liquidity ($15,655,489)


Cash Inflows YTD
Non Capital Grants and Contributions 15%
Rental Income 1%
Proceeds from Sale of Property, Plant and Equipment 0%
Interest Received 1%
Grant, Subsidies, Contributions and Donations 6%
Receipts from Customers - Other 19%
Receipts from Customers - Rates 58%


Cash Outflows YTD
Finance Costs 2%
Payments for Property, Plant and Equipment 26%
Payments to Employees 31%
Repayment of Borrowings and Lease Liabilities 5%
Payments to Suppliers 36%

5.0 Interim Changes in Equity

	Nov-21 $	Dec-21 $	Jan-22 $	Feb-22 $	Mar-22 $	Apr-22 $	YTD $
Asset Revaluation Surplus							
Opening Balance	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599
Inc/(dec) in asset revaluation surplus	-	-	-	-	-	-	-
Closing Balance	**435,309,599**	**435,309,599**	**435,309,599**	**435,309,599**	**435,309,599**	**435,309,599**	**435,309,599**
Retained Surplus							
Opening Balance	438,456,419	437,436,755	430,178,754	426,104,973	446,990,958	441,449,362	432,480,675
Restricted Cash Released	-	-		-	-	-	-
Net Result	- 1,019,665	- 7,258,000	- 4,073,781	20,885,985	- 5,541,596	991,584	9,960,271
Closing Balance	**437,436,755**	**430,178,754**	**426,104,973**	**446,990,958**	**441,449,362**	**442,440,946**	**442,440,946**
Total Community Equity	872,746,354	865,488,353	861,414,572	882,300,557	876,758,962	877,750,546	877,750,546

6.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	Apr-22
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation})/\text{Number of Periods}}$	Target greater than or equal to 3 months	✓	12.80
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation})/\text{Number of Periods}}$	Target greater than or equal to 3 months	✓	7.36
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	4.17
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 59%	✓	111.63%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	5.19%
Cash Balance -$M	Total Cash that Council held	$\frac{\text{Cash Held at Period End}}{}$	Target greater than or equal to $24M	✓	57.76
Debt to Asset Ratio	To what exent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	3.23%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	1.61%

The ratios at the end of April are all within their respective targets except for the Current Ratio (Working Capital Ratio) which is sitting at 4.17.

CASH RATIO



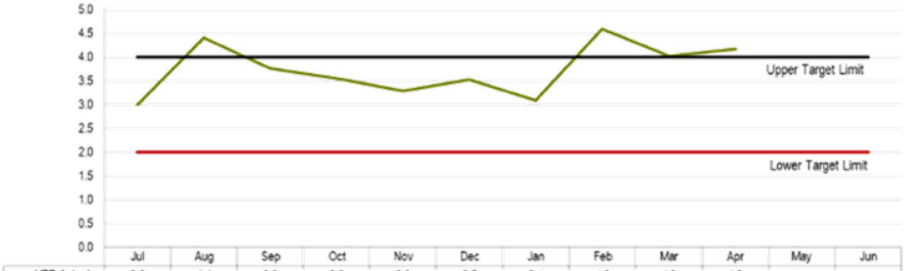
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	8.8	10.3	11.2	10.9	11.1	9.9	9.2	9.3	12.1	12.8		
Lower Target	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0

OPERATING CASH RATIO



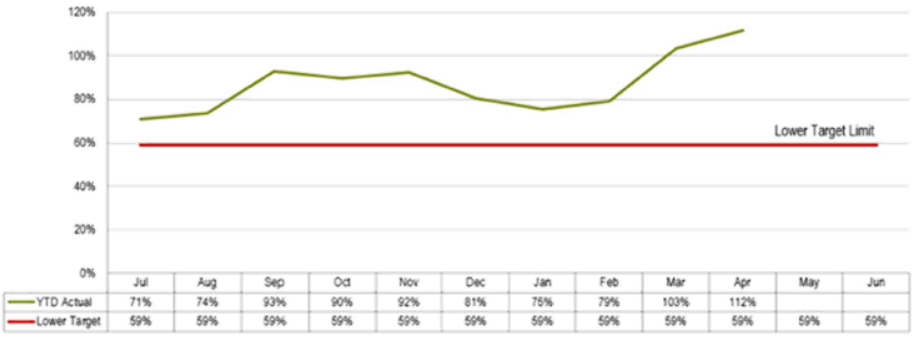
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	3.0	3.8	5.1	4.9	5.2	3.9	3.2	3.6	6.5	7.4		
Lower Target	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0

CURRENT RATIO



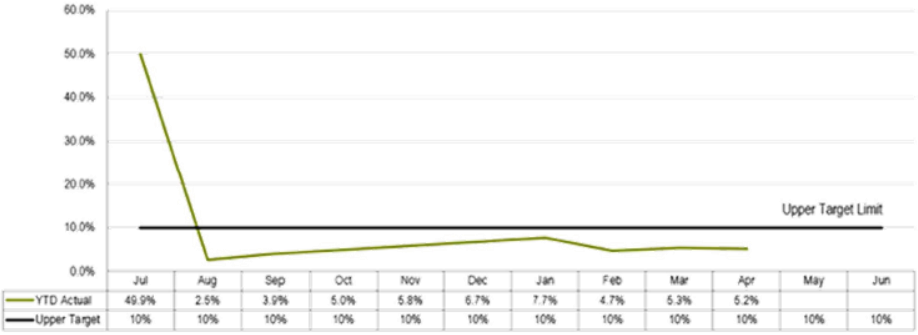
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	3.0	4.4	3.8	3.8	3.3	3.5	3.1	4.8	4.0	4.2		
Upper Target	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Lower Target	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0

FUNDED LONG-TERM LIABILITIES



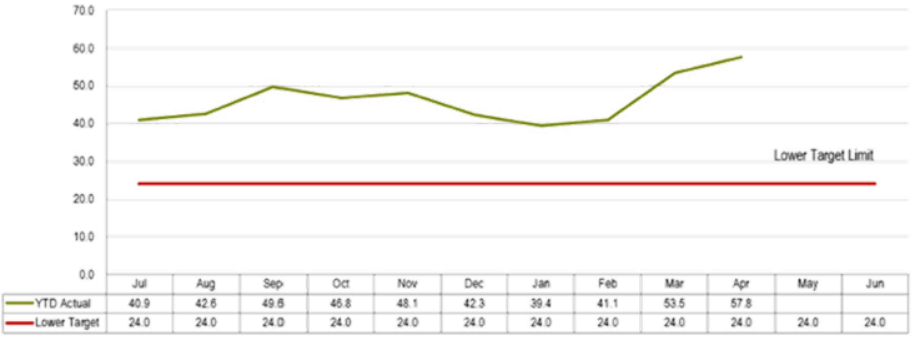
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	71%	74%	93%	90%	92%	81%	75%	79%	103%	112%		
Lower Target	59%	59%	59%	59%	59%	59%	59%	59%	59%	59%	59%	59%

DEBT SERVICING RATIO



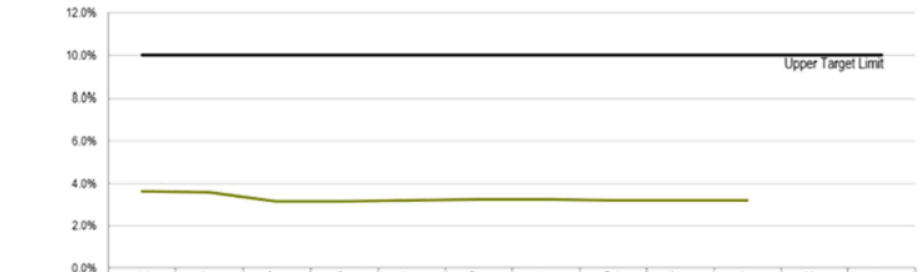
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	49.9%	2.5%	3.9%	5.0%	5.8%	6.7%	7.7%	4.7%	5.3%	5.2%		
Upper Target	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%

CASH BALANCE (M)



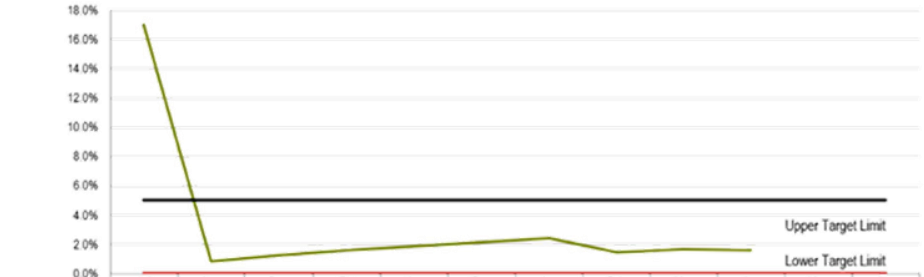
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	40.9	42.6	49.8	46.8	48.1	42.3	39.4	41.1	53.5	57.8		
Lower Target	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0

DEBT TO ASSET RATIO



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	3.6%	3.6%	3.1%	3.2%	3.2%	3.2%	3.3%	3.2%	3.2%	3.2%		
Upper Target	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%

INTEREST COVERAGE RATIO



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	17.0%	0.9%	1.3%	1.6%	1.9%	2.1%	2.4%	1.5%	1.7%	1.6%		
Upper Target	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%
Lower Target	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2021/2022 to 2030/2031. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan. An updated version of the 10 year forecast will be made available as part of the third quarter forecast to be done in March / April 2022. This will be shown in next month's monthly reports once the proposed third quarter forecast is adopted.

The long-term financial forecast requires:

(a) income of the Local Government;
(b) expenditure of the Local Government; and
(c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

(a) consider its long-term financial forecast before planning new borrowings; and
(b) review its long-term financial forecast annually.

The below revised long term financial forecast is based off the original budget for the 2021/2022 year.

7.1 Income and Expenditure Statements

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	53,480,039	55,353,791	57,305,127	59,337,787
Fees and Charges	4,669,555	4,747,316	4,826,384	4,906,783
Rental Income	384,350	390,884	397,531	404,290
Interest Received	632,805	635,133	637,484	639,858
Sales Revenue	3,067,934	3,120,090	3,173,132	3,227,076
Other Income	779,203	792,449	805,922	819,625
Grants, Subsidies, Contributions and Donations	7,696,017	7,672,855	7,750,502	7,828,968
	70,709,903	72,712,518	74,896,082	77,164,387
Capital Revenue				
Grants, Subsidies, Contribution and Donations	12,919,291	5,124,358	2,535,581	4,912,610
Total Income	83,629,194	77,836,876	77,431,663	82,076,997
Expenses				
Recurrent Expenses				
Employee Benefits	25,479,700	25,989,960	26,510,434	27,041,333
Materials and Services	23,989,771	24,397,789	24,811,047	25,231,334
Finance Costs	1,960,453	1,836,509	1,809,331	1,812,036
Depreciation and Amortisation	21,491,712	21,591,191	21,721,648	21,825,260
	72,921,635	73,815,449	74,852,460	75,909,963
Capital Expense	(406,800)	(413,716)	(420,749)	(427,902)
Total Expense	72,514,835	73,401,733	74,431,711	75,482,061
Net Result	11,114,359	4,435,143	2,999,952	6,594,936
Net Operating Result	(2,211,732)	(1,102,931)	43,622	1,254,424

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	61,455,706	63,663,035	65,964,139	68,363,637	70,866,380
Fees and Charges	4,988,523	5,071,667	5,156,179	5,242,112	5,329,478
Rental Income	411,163	418,153	425,261	432,490	439,843
Interest Received	646,256	652,718	659,244	665,836	672,495
Sales Revenue	3,281,936	3,337,729	3,394,470	3,452,177	3,510,864
Other Income	833,558	847,728	862,138	876,793	891,698
Grants, Subsidies, Contributions and Donations	7,908,260	7,988,389	8,069,361	8,151,188	8,233,876
	79,525,402	81,979,419	84,530,792	87,184,233	89,944,634
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
Total Income	84,438,012	86,892,029	89,443,402	92,096,843	94,857,244
Expenses					
Recurrent Expenses					
Employee Benefits	27,582,851	28,135,214	28,698,637	29,273,331	29,859,544
Materials and Services	25,658,729	26,093,385	26,535,428	26,985,013	27,442,227
Finance Costs	1,649,881	1,497,181	1,338,849	1,179,329	1,013,124
Depreciation and Amortisation	21,935,902	22,050,964	22,424,944	22,596,759	22,767,641
	76,827,363	77,776,744	78,997,858	80,034,432	81,082,536
Capital Expense	(435,176)	(442,574)	(450,098)	(457,750)	(465,532)
Total Expense	76,392,187	77,334,170	78,547,760	79,576,682	80,617,004
Net Result	8,045,825	9,557,859	10,895,642	12,520,161	14,240,240
Net Operating Result	2,698,039	4,202,675	5,532,934	7,149,801	8,862,098

7.2 Financial Position

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Assets				
Current Assets				
Cash and Cash Equivalents	$ 37,151,450	$ 39,157,742	$ 42,600,360	$ 43,851,635
Receivables	$ 5,825,002	$ 5,908,812	$ 6,088,672	$ 6,370,944
Inventories	$ 756,986	$ 749,416	$ 741,922	$ 734,503
Total Current Assets	**$ 43,733,438**	**$ 45,815,970**	**$ 49,430,955**	**$ 50,957,081**
Non-Current Assets				
Receivables - Non-Current	$ 708,848	$ 512,314	$ 315,780	$ 8,352
Infrastructure, Property, Plant and Equipment	$ 883,685,293	$ 888,224,205	$ 890,714,337	$ 892,756,273
Intangible Assets	$ 6,234,639	$ 6,234,639	$ 6,234,639	$ 6,234,639
Right Of Use Assets	$ 806,831	$ 775,853	$ 746,738	$ 717,624
Total Non-Current Assets	**$ 891,435,611**	**$ 895,747,011**	**$ 898,011,494**	**$ 899,716,888**
Total Assets	**$ 935,169,050**	**$ 941,562,981**	**$ 947,442,449**	**$ 950,673,969**
Liabilities				
Current Liabilities				
Payables	$ 7,199,564	$ 7,238,033	$ 7,278,915	$ 7,320,335
Borrowings	$ 3,284,988	$ 3,441,088	$ 3,243,824	$ 3,398,249
Provisions	$ 3,796,586	$ 3,790,463	$ 3,834,170	$ 3,874,638
Unearned Revenue	$ 2,354,174	$ 2,377,716	$ 2,401,493	$ 2,425,508
Total Current Liabilities	**$ 16,635,312**	**$ 16,847,300**	**$ 16,758,402**	**$ 17,018,730**
Non-Current Liabilities				
Payables - Non-Current	$ 823,767	$ 802,242	$ 780,138	$ 757,439
Borrowings - Non-Current	$ 24,731,982	$ 26,165,618	$ 28,755,426	$ 24,915,121
Provisions - Non-Current	$ 13,596,939	$ 13,931,627	$ 14,332,337	$ 14,571,598
Unearned Revenue	$ -	$ -	$ -	$ -
Total Non-Current Liabilities	**$ 39,152,688**	**$ 40,899,487**	**$ 43,867,901**	**$ 40,244,158**
Total Liabilities	**$ 55,788,000**	**$ 57,746,788**	**$ 60,626,303**	**$ 57,262,888**
Net Assets	**$ 879,381,050**	**$ 883,816,193**	**$ 886,816,145**	**$ 893,411,081**
Equity				
Retained Earnings	$ 451,927,367	$ 456,362,510	$ 459,362,462	$ 465,957,398
Revaluation Reserve	$ 427,453,683	$ 427,453,683	$ 427,453,683	$ 427,453,683
Total Equity	**$ 879,381,050**	**$ 883,816,193**	**$ 886,816,145**	**$ 893,411,081**

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Assets					
Current Assets					
Cash and Cash Equivalents	$ 45,566,712	$ 49,429,734	$ 47,246,401	$ 50,654,510	$ 54,586,088
Receivables	$ 6,651,113	$ 7,032,983	$ 7,520,526	$ 8,117,906	$ 8,829,486
Inventories	$ 727,158	$ 719,886	$ 712,687	$ 705,560	$ 698,506
Total Current Assets	**$ 52,944,983**	**$ 57,182,603**	**$ 55,479,614**	**$ 59,477,977**	**$ 64,114,080**
Non-Current Assets					
Receivables - Non-Current	$ -	$ -	$ -	$ -	$ -
Infrastructure, Property, Plant and Equipment	$ 895,246,786	$ 897,399,656	$ 906,583,160	$ 911,556,257	$ 916,184,884
Intangible Assets	$ 6,234,639	$ 6,234,639	$ 6,234,639	$ 6,234,639	$ 6,234,639
Right Of Use Assets	$ 688,509	$ 659,520	$ 630,530	$ 601,540	$ 572,550
Total Non-Current Assets	**$ 902,169,934**	**$ 904,293,815**	**$ 913,448,329**	**$ 918,392,436**	**$ 922,992,073**
Total Assets	**$ 955,114,917**	**$ 961,476,418**	**$ 968,927,943**	**$ 977,870,413**	**$ 987,106,153**
Liabilities					
Current Liabilities					
Payables	$ 7,362,161	$ 7,404,670	$ 7,447,739	$ 7,491,376	$ 7,535,587
Borrowings	$ 3,031,562	$ 3,169,602	$ 3,215,130	$ 3,362,331	$ 3,509,532
Provisions	$ 3,846,907	$ 3,955,229	$ 4,081,712	$ 5,249,783	$ 6,570,219
Unearned Revenue	$ 2,449,763	$ 2,474,261	$ 2,499,003	$ 2,523,993	$ 2,549,233
Total Current Liabilities	**$ 16,690,393**	**$ 17,003,762**	**$ 17,243,584**	**$ 18,627,483**	**$ 20,164,571**
Non-Current Liabilities					
Payables - Non-Current	$ 734,264	$ 710,463	$ 686,021	$ 660,920	$ 635,140
Borrowings - Non-Current	$ 21,293,558	$ 17,533,958	$ 13,728,830	$ 9,776,499	$ 5,676,968
Provisions - Non-Current	$ 14,939,796	$ 15,213,470	$ 15,359,101	$ 14,374,943	$ 11,958,666
Unearned Revenue	$ -	$ -	$ -	$ -	$ -
Total Non-Current Liabilities	**$ 36,967,618**	**$ 33,457,891**	**$ 29,773,952**	**$ 24,812,362**	**$ 18,270,774**
Total Liabilities	**$ 53,658,011**	**$ 50,461,653**	**$ 47,017,536**	**$ 43,439,845**	**$ 38,435,345**
Net Assets	**$ 901,456,906**	**$ 911,014,766**	**$ 921,910,407**	**$ 934,430,568**	**$ 948,670,808**
Equity					
Retained Earnings	$ 474,003,223	$ 483,561,083	$ 494,456,724	$ 506,976,885	$ 521,217,125
Revaluation Reserve	$ 427,453,683	$ 427,453,683	$ 427,453,683	$ 427,453,683	$ 427,453,683
Total Equity	**$ 901,456,906**	**$ 911,014,766**	**$ 921,910,407**	**$ 934,430,568**	**$ 948,670,808**

7.3 Cash Flow

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Cash Flows from Operating Activities				
Receipts:				
Receipts from Customers	$ 69,101,800	$ 67,572,724	$ 69,641,441	$ 71,899,632
Interest Received	$ 632,805	$ 635,133	$ 637,484	$ 639,858
Rental Income	$ 384,350	$ 390,884	$ 397,531	$ 404,290
Non-Capital Grants and Contributions	$ 7,696,017	$ 7,672,855	$ 7,750,502	$ 7,828,968
Payments:				
Payment to Suppliers	-$ 54,003,192	-$ 54,002,612	-$ 54,886,334	-$ 56,071,089
Borrowing Costs	-$ 1,414,981	-$ 1,291,052	-$ 1,263,889	-$ 1,266,609
Net Cash Provided (or Used) in Operating Activities	**$ 22,396,799**	**$ 20,977,932**	**$ 22,276,735**	**$ 23,435,050**
Cash Flows from Investing Activities				
Receipts:				
Proceeds from Sale of PPE	$ 406,800	$ 413,716	$ 420,749	$ 427,902
Grants, Subsidies, Contributions and Donations	$ 12,919,291	$ 5,124,358	$ 2,535,581	$ 4,912,610
Payments:				
Payments for PPE	-$ 32,610,853	-$ 26,099,450	-$ 24,182,991	-$ 23,838,407
Net Cash Provided (or Used) in Investing Activities	**-$ 19,284,762**	**-$ 20,561,376**	**-$ 21,226,661**	**-$ 18,497,895**
Cash Flows from Financing Activities				
Receipts:				
Proceeds from Borrowings	$ 800,000	$ 5,000,000	$ 6,000,000	$ -
Payments:				
Repayments of Borrowings	-$ 3,259,054	-$ 3,410,264	-$ 3,607,456	-$ 3,685,880
Net Cash Provided (or Used) in Financing Activities	**-$ 2,459,054**	**$ 1,589,736**	**$ 2,392,544**	**-$ 3,685,880**
Net Increase/(Descrease) in Cash and Cash Equivalents	$ 652,983	$ 2,006,292	$ 3,442,618	$ 1,251,275
Cash and Cash Equivalents at Beginning of Period	$ 36,498,468	$ 37,151,450	$ 39,157,742	$ 42,600,360
Cash and Cash Equivalents at End of Period	$ 37,151,450	$ 39,157,742	$ 42,600,360	$ 43,851,635

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	$ 73,941,273	$ 76,263,017	$ 78,686,674	$ 81,208,426	$ 83,832,975
Interest Received	$ 646,256	$ 652,718	$ 659,244	$ 665,836	$ 672,495
Rental Income	$ 411,163	$ 418,153	$ 425,261	$ 432,490	$ 439,843
Non-Capital Grants and Contributions	$ 7,908,260	$ 7,988,389	$ 8,069,361	$ 8,151,188	$ 8,233,876
Payments:					
Payment to Suppliers	-$ 57,049,317	-$ 58,065,925	-$ 59,253,730	-$ 60,439,907	-$ 62,838,047
Borrowing Costs	-$ 1,104,469	-$ 951,784	-$ 793,467	-$ 633,962	-$ 467,772
Net Cash Provided (or Used) in Operating Activities	**$ 24,753,166**	**$ 26,304,568**	**$ 27,793,343**	**$ 29,384,071**	**$ 29,873,370**
Cash Flows from Investing Activities					
Receipts:					
Proceeds from Sale of PPE	$ 435,176	$ 442,574	$ 450,098	$ 457,750	$ 465,532
Grants, Subsidies, Contributions and Donations	$ 4,912,610	$ 4,912,610	$ 4,912,610	$ 4,912,610	$ 4,912,610
Payments:					
Payments for PPE	-$ 24,397,626	-$ 24,175,170	-$ 31,579,783	-$ 27,541,192	-$ 27,367,604
Net Cash Provided (or Used) in Investing Activities	**-$ 19,049,840**	**-$ 18,819,986**	**-$ 26,217,075**	**-$ 22,170,832**	**-$ 21,989,462**
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	$ -	$ -	$ -	$ -	$ -
Payments:					
Repayments of Borrowings	-$ 3,988,250	-$ 3,621,560	-$ 3,759,600	-$ 3,805,130	-$ 3,952,330
Net Cash Provided (or Used) in Financing Activities	**-$ 3,988,250**	**-$ 3,621,560**	**-$ 3,759,600**	**-$ 3,805,130**	**-$ 3,952,330**
Net Increase/(Decrease) in Cash and Cash Equivalents	$ 1,715,076	$ 3,863,022	-$ 2,183,332	$ 3,408,109	$ 3,931,578
Cash and Cash Equivalents at Beginning of Period	$ 43,851,635	$ 45,566,712	$ 49,429,734	$ 47,246,401	$ 50,654,510
Cash and Cash Equivalents at End of Period	$ 45,566,712	$ 49,429,734	$ 47,246,401	$ 50,654,510	$ 54,586,088

7.4 Changes in Equity

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Asset Revaluation Surplus				
Opening Balance	$ 427,453,683	$ 427,453,683	$ 427,453,683	$ 427,453,683
Increase/(Decrease) in Asset Revaluation Surplus	$ -	$ -	$ -	$ -
Closing Balance	$ 427,453,683	$ 427,453,683	$ 427,453,683	$ 427,453,683
Retained Surplus				
Opening Balance	$ 440,813,008	$ 451,927,367	$ 456,362,510	$ 459,362,462
Net Result	$ 11,114,359	$ 4,435,143	$ 2,999,952	$ 6,594,936
Closing Balance	$ 451,927,367	$ 456,362,510	$ 459,362,462	$ 465,957,398
Total Community Equity	**$ 879,381,050**	**$ 883,816,193**	**$ 886,816,145**	**$ 893,411,081**

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Asset Revaluation Surplus					
Opening Balance	$ 427,453,683	$ 427,453,683	$ 427,453,683	$ 427,453,683	$ 427,453,683
Increase/(Decrease) in Asset Revaluation Surplus	$ -	$ -	$ -	$ -	$ -
Closing Balance	$ 427,453,683	$ 427,453,683	$ 427,453,683	$ 427,453,683	$ 427,453,683
Retained Surplus					
Opening Balance	$ 465,957,398	$ 474,003,223	$ 483,561,083	$ 494,456,724	$ 506,976,885
Net Result	$ 8,045,825	$ 9,557,859	$ 10,895,642	$ 12,520,161	$ 14,240,240
Closing Balance	$ 474,003,223	$ 483,561,083	$ 494,456,724	$ 506,976,885	$ 521,217,125
Total Community Equity	**$ 901,456,906**	**$ 911,014,766**	**$ 921,910,407**	**$ 934,430,568**	**$ 948,670,808**

8.0 Investments

Council had $57.871m held in bank accounts on 30 April 2022. Out of this balance, 79% was held with QTC with an end of month interest rate of 0.29%, 20% was with Commonwealth Bank with an interest rate of 0.60% and the remaining 1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2021	Current Rate
QTC	A1+	0.51%	0.29%
CBA General Account (new)	A1+	0.60%	0.60%
CBA General Account	A1+	0.60%	0.60%

Investment Portfolio Report
As at 30 April 2022

Financial Institution	Opening Investment Balance 1 July 2021	Interest Rate	Deposits	Redemptions	Balance	Interest Income	Admin Charge	Net Interest Income	Ending Investment Balance 30 April 2022	% to Portfolio	Short Term Rating	Individual Counter - Party Limit	Maximum Funds Limit
Queensland Treasury Corporation	38,527,167	0.29%	20,000,000	13,000,000	45,527,167	185,178	46,080	139,098	45,666,265	79%	A1+	100%	No Limit
Bendigo Bank	-	0.00%	626,830	227,535	449,295	-	99	99	449,196	1%	A2	10%	$20M
Commonwealth Bank Australia General Operating Account	2,448,557	0.60%	113,651,964	104,380,499	11,720,023	35,561	-	35,561	11,755,583	20%	A1+	30%	$20M
Total	40,975,725		134,328,795	117,608,034	57,696,485	220,739	46,179	174,560	57,871,045				

9.0 Works for Queensland Round 4

The Works for Queensland Round 4 has a total budget of $5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent or committed $624k on eligible projects for this financial year.

10.0 Rates Update

- 1946 first reminder notices and 1433 second reminder notice were issued during April.
- Outstanding rates data is currently being prepared to be sent to Recoveries and Reconstruction (Aust) Pty Ltd for recovery.
- Total requests for Rate Searches received for April were 155.
- 289 Customer Requests were received during April.
- 103 splits and amalgamations and 175 transfers of property were received to be processed.

11.0 Proposed Budget (3rd Quarter Forecast)

This review was completed as at 31st March 2022 and is a review of the 2021/2022 operational and capital budgets (including Balance Sheet and Cashflow)

11.1 Income Statement

Statement of Comprehensive Income

3rd Quarter Proposed Budget

	Original Budget $	Amended Budget $	Proposed Budget $	Variance %
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	51,521,884	51,521,884	51,420,397	(101,487)
Fees and Charges	4,988,433	5,123,433	5,007,955	(115,478)
Rental Income	393,500	393,500	495,214	101,714
Interest Received	630,500	530,500	530,500	-
Sales Revenue	3,016,651	3,073,579	3,173,579	100,000
Other Income	940,475	1,454,933	1,501,033	46,100
Grants, Subsidies, Contributions and Donations	7,561,978	8,198,964	14,100,699	5,901,735
	69,053,421	70,296,793	76,229,377	5,932,584
Capital Revenue				
Grants, Subsidies, Contribution and Donations	11,779,420	12,445,519	11,885,519	(560,000)
Total Income	80,832,841	82,742,312	88,114,896	5,372,584
Expenses				
Recurrent Expenses				
Employee Benefits	24,979,452	25,195,173	25,419,361	224,188
Materials and Services	23,631,408	24,581,415	28,157,267	3,575,852
Finance Costs	2,107,567	2,107,567	1,833,567	(274,000)
Depreciation and Amortisation	21,330,624	21,330,624	21,241,879	(88,744)
	72,049,050	73,214,779	76,652,074	3,437,295
Capital Expense	(400,000)	(400,000)	(400,000)	-
Total Expense	71,649,050	72,814,779	76,252,074	3,437,295
Net Result	9,183,791	9,927,534	11,862,823	1,935,289
Net Operating Result	(2,995,629)	(2,917,985)	(422,696)	2,495,289

Operational Budget

The proposed operational budget results in a net operating deficit of ($422,696) which is an overall decrease of $2,495,289 compared to the 2nd quarter amended budget. While there were a number of movement (list is below), the main item to affect the bottom line was an increase in the value of the Federal Assistance Grant that was received in the current year. The Federal Government made the decision to bring forward 75% of the 2022-2023 allocation to be paid in the current year which resulted in Council receiving an additional $2.5m.

Capital Revenue

Capital grant revenue decreased by **$560k** which was largely due to Works for Queensland 4 projects and a Building Better Regions project for the Wondai Pool being pushed in the 2022-2023 year.

3rd Quarter Forecast 21/22 - Proposed Budget

Adopted 2nd Quarter Net Operating Result				-$	2,917,985
Income Increases	**Rates**	Waste collection charges	$	139,768	
	Fees & Charges				
	Fees & Charges	Rates search income	$	*25,000*	
	Fees & Charges	Tourist Park income	$	*40,000*	
	Fees & Charges	Waste disposal fees	$	*153,011*	
	Sub-Total		$	218,011	
	Rental Income	Accommodation rental &leases	$	101,714	
	Sales Revenue	RPC works - Infrastructure Planning (Maidenwell Bunya Mountains Rd)	$	100,000	
	Income				
	Other Income	Workcover reimbursements	$	*58,000*	
	Other Income	Fuel Tax Credit adjustments	$	*15,000*	
	Other Income	Scrap steel sales	$	*33,000*	
	Other Income	Animal fines received	$	*30,000*	
	Sub-Total		$	136,000	
	Grants & Contributions				
	Grants & Contributions	Trainee and Apprentice incentives	$	*74,761*	
	Grants & Contributions	Federal Assistance Grant (22/23 prepayment)	$	*2,528,314*	
	Grants & Contributions	Communities Combatting Drought Funding	$	*47,848*	
	Grants & Contributions	KTP - Upgrading Intersections Funding	$	*1,317,820*	
	Grants & Contributions	Mental Health Grant	$	*39,000*	
	Grants & Contributions	Johnathan Thurston Grant	$	*66,000*	
	Grants & Contributions	QRA - Flood Funding	$	*1,827,992*	
	Sub-Total		$	5,901,735	
Income Decreases	**Rates**	Water Consumption & Access Charges	-$	241,255	
	Fees & Charges				
	Fees & Charges	Removal of pool income	-$	67,500	
	Fees & Charges	Hall Hire income	-$	10,818	
	Fees & Charges	Standpipe and irrigation water sales	-$	155,171	
	Fees & Charges	Planning, Plumbing & Building fees	-$	100,000	
	Sub-Total		-$	333,489	
	Other Income				
	Other Income	Tourist Park kiosk & event income	-$	*50,000*	
	Other Income	Pool income removal	-$	*39,400*	
	Other Income	Caravan Park miscellaneous income	-$	*500*	
	Sub-Total		-$	89,900	
Total Income Movements				$	5,932,584

Expenditure Increases	**Salaries & Wages**			
	Salaries & Wages	Increases to labour for KTP Upgrading Intersections Project	-$	*50,942*
	Salaries & Wages	Labour for QRA flood work	-$	*731,311*
	Sub-Total		**-$**	**782,253**
	Materials & Services			
	Materials & Services	Bi-Election expenses	-$	*36,744*
	Materials & Services	Increases for Aerodrome expenses - particularly maintenance & inspections	-$	*39,063*
	Materials & Services	Increases to Dam Manager entitlements - in line with current contracts	-$	*102,740*
	Materials & Services	Fuel increases	-$	*120,000*
	Materials & Services	Movement of budget for Environment & Waste Manager to contractors	-$	*161,507*
	Materials & Services	Rail Trail temporary maintenance from flooding - includes ATV hire to assess damage	-$	*49,000*
	Materials & Services	KTP Upgrading Intersections Project expenditure	-$	*1,261,250*
	Materials & Services	Mental Health Grant & Johnathan Thurston Grant expenditure	-$	*105,000*
	Materials & Services	Movement of NRM & Parks Manager wages to contractors	-$	*167,507*
	Materials & Services	2 x trigger points for flood events	-$	*424,000*
	Materials & Services	QRA flooding expenditure	-$	*1,096,681*
	Materials & Services	Boondooma Homestead caretaker contribution	-$	*5,720*
	Materials & Services	Planning contractors - contractors to assist for building certification while vacancies aren't filled	-$	*131,000*
	Materials & Services	Rural services adjustments including additional expenditure for Combatting Drought Funding	-$	*41,500*
	Sub-Total		**-$**	**3,741,712**
Expenditure Decreases	**Salaries & Wages**			
	Salaries & Wages	Planning & Land Management - changes to structure & vacancies	$	230,050
	Salaries & Wages	Movement of NRM & Parks Manager wages to contractors	$	166,507
	Salaries & Wages	Movement of Environment & Waste Manager wages to contractors	$	161,507
	Sub-Total		**$**	**558,064**
	Materials & Services			
	Materials & Services	Reductions in rates for Council owned properties	$	110,000
	Materials & Services	Insurance for motor vehicles	$	40,000
	Materials & Services	Other small movements in business units	$	15,860
	Sub-Total		**$**	**165,860**
	Finance Costs	Adjustments to Landfill Provision (ending discount rates still an unknown)	**$**	**274,000**
	Depreciation	Adjustments based on current predictions on where depreciation will land	**$**	**88,745**
Total Expenditure Movements				**-$ 3,437,296**
Proposed 3rd Quarter Operating Result				**-$ 422,696**
			Total Proposed Variance	***$ 2,495,289***

Capital Program Expenditure

The capital program for the 2021/2022 year has decreased by **$2.054m** from **$33.285m** to **$31.231m** for the 3rd quarter. The below shows the updated proposed capital budget for the 3rd quarter review.

		EXPENDITURE BUDGET					
Project Code	Project Description	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget
Buildings & Other Structures							
Admin Office - Kinga							
006004	Kingaroy-Admin Building-Airconditioning	380,000.00	-	-	-	-	380,000.00
		380,000.00	-	-	-	-	380,000.00
Museum - Wondai Heri							
005924	Wondai-Records Facility-Compactus	-	-	-	-	-	-
		-	-	-	-	-	-
Swimming Pool - King							
006029	Kingaroy-Pool-Refurbishment-Concept Pla	-	300,000.00	-	-	-	300,000.00
		-	300,000.00	-	-	-	300,000.00
Swimming Pool - Nana							
006034	Nanango-Pool-Changeroom Refurb	-	290,000.00	-	-	-	290,000.00
		-	290,000.00	-	-	-	290,000.00
Swimming Pool - Wond							
006538	Wondai Swimming Pool Refurbishment	600,000.00	-	-	-	- 560,000.00	40,000.00
		600,000.00	-	-	-	- 560,000.00	40,000.00
Sp/ground-Murgon							
005999	Murgon-Squash Courts	325,000.00	-	-	-	- 11,625.00	313,375.00
		325,000.00	-	-	-	- 11,625.00	313,375.00
Sp/ground-Wondai							
006000	Wondai-Showground Grandstand	-	22,000.00	-	-	-	22,000.00
006624	Wondai Sportsground - removal of asbest	-	-	-	-	20,500.00	20,500.00
006625	Wondai Sportsground - remediation of acc	-	-	-	-	11,000.00	11,000.00
		-	22,000.00	-	-	31,500.00	53,500.00
W4Q - Round 3							
005612	W4Q3 - Kroy Heritage Museum & VIC	-	-	-	-	-	-
		-	-	-	-	-	-
W4Q - Round 4							
006523	W4Q4-Regional Facilities Upgrades	560,000.00	-	-	- 380,000.00	-	180,000.00
006629	W4Q4-Regional Facilities Upgrades-Mond	-	-	-	-	-	-
		560,000.00	-	-	- 380,000.00	-	180,000.00
General							
006237	Property - 195 Kingaroy Street, Kingaroy	-	-	-	53,878.00	-	53,878.00
006501	Property - Forecourt and Admin Office CC	-	48,000.00	-	-	-	48,000.00
006502	Property - Wondai Showgrounds	-	278,000.00	-	-	-	278,000.00
006522	Fencing of Gordonbrook Quarry	120,000.00	-	-	-	-	120,000.00
006524	Regional Security System	-	137,000.00	-	90,000.00	11,625.00	238,625.00
		120,000.00	463,000.00	-	143,878.00	11,625.00	738,503.00
		1,985,000.00	1,075,000.00	-	- 236,122.00	- 528,500.00	2,295,378.00
Office							
Info Serv - ICT							
000379	Computer Infrastructure & Upgrade	140,000.00	-	-	-	-	140,000.00
000381	Server Hardware	50,000.00	-	-	-	-	50,000.00
000382	Photocopiers & Printers	30,000.00	-	-	-	-	30,000.00
006052	Microwave Radio & Hardware	100,000.00	-	-	-	-	100,000.00
006519	Teams Rooms Devices	42,000.00	-	-	-	-	42,000.00
		362,000.00	-	-	-	-	362,000.00
		362,000.00	-	-	-	-	362,000.00
Fleet							
Plant & Fleet Manage							
006057	Plant and Fleet Replacement 2020/2021	-	-	-	-	-	-
006515	Plant and Fleet Replacement 2021-22	3,592,000.00	-	-	60,000.00	-	3,652,000.00
		3,592,000.00	-	-	60,000.00	-	3,652,000.00

Project Code	Project Description	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget
		3,592,000.00	-	-	60,000.00	-	3,652,000.00
Plant & Equipment							
Depot - Kingaroy							
006602	Purchase of Ice Machines	-	-	-	63,000.00	-	63,000.00
		-	-	-	63,000.00	-	63,000.00
		-	-	-	63,000.00	-	63,000.00
NRM & Parks							
Aerodrome - Kingaroy							
006583	RAP-Kingaroy Aerodrome Lighting Upgrad	-	-	-	-	30,000.00	30,000.00
		-	-	-	-	30,000.00	30,000.00
Aerodrome - Wondai							
005770	CP - Wondai-Aerodrome-Boundary Fencin	-	-	-	-	-	-
		-	-	-	-	-	-
Cemeteries - Wondai							
006528	CP - Wondai & Nanango Cemetery Expan	35,000.00	-	-	-	-	35,000.00
		35,000.00	-	-	-	-	35,000.00
Cemeteries - Blackbu							
006007	CP - Blackbutt-New Columbarium Wall	-	28,000.00	-	-	-	28,000.00
		-	28,000.00	-	-	-	28,000.00
Saleyards - Coolabun							
006473	Coolabunia Saleyards Upgrades 2021	-	-	-	-	-	-
006535	Coolabunia Saleyards-Trough/Yard Repair	150,000.00	-	-	-	-	150,000.00
		150,000.00	-	-	-	-	150,000.00
Tourism - Yallakool							
006272	Tourist Park Sign BP/Boondooma	-	-	-	16,400.00	-	16,400.00
		-	-	-	16,400.00	-	16,400.00
Tourism - Lake Boon							
006015	CP - Dam -Boondooma Bunkhouse Renov	-	-	-	-	-	-
		-	-	-	-	-	-
W4Q - COVID Round							
005974	W4QCOVID-Wondai-Coronation Park	-	-	-	-	-	-
005975	W4QCOVID-Bndma Dam-Bunkhouse Reic	-	-	-	10,121.05	-	10,121.05
005983	W4QCOVID-Regional Tourism - Statues	-	-	-	85,977.53	-	85,977.53
005985	W4QCOVID-Nanango-Pioneer Park Playgr	-	-	-	-	-	-
005988	W4QCOVID-Kingaroy-Apex Park Furniture	-	-	-	-	-	-
005990	W4QCOVID-Nanango-Reg McCallum-Play	-	-	-	-	-	-
005992	W4QCOVID-Proston-Playground Renewal	-	-	-	2,946.00	-	2,946.00
006002	W4QCOVID-Kingaroy-Youth Public Ameni	-	-	-	3,203.64	-	3,203.64
006016	W4QCOVID-Dams-Yallakool -New Amenit	-	-	-	3,424.67	-	3,424.67
006271	W4QCOVID-Yallakool BPDam Contractorf	-	-	-	-	-	-
006464	W4QCOVID-Kingaroy Greenhouse	-	-	-	-	-	-
		-	-	-	105,672.89	-	105,672.89
W4Q - Round 4							
006526	W4Q4-Kingaroy-Perimeter Fence	195,000.00	-	-	-	-	195,000.00
006527	W4Q4-Wondai-Perimeter Fence	175,000.00	-	-	-	-	175,000.00
006530	W4Q4-Kingaroy Lions Park Playground	100,000.00	-	-	-	- 80,000.00	20,000.00
006531	W4Q4-Benarkin Park Renewal	100,000.00	-	-	-	- 95,000.00	5,000.00
006532	W4Q4-Murgon QE11 Park/Dog Park	150,000.00	-	-	-	- 140,000.00	10,000.00
006533	W4Q4-Proston Railway Park Refurbishmer	50,000.00	-	-	-	- 40,000.00	10,000.00
006534	W4Q4-Regional Public Amenities Refurb	100,000.00	-	-	-	- 100,000.00	-
		870,000.00	-	-	-	- 455,000.00	415,000.00
Parks - Kingaroy							
005982	K'roy&Benarkin Lions Park Sign	-	-	-	24,251.60	-	24,251.60
006018	CP K'Roy Apex Park-Carpark, Path & Pain	-	30,500.00	-	-	-	30,500.00
		-	30,500.00	-	24,251.60	-	54,751.60
Parks - Blackbutt							

Project Code	Project Description	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget
006025	DCP - Blackbutt-Skate Park Shade Shelter	-	-	-	87,124.55	-	87,124.55
		-	-	-	87,124.55	-	87,124.55
		1,055,000.00	58,500.00	-	233,449.04	- 425,000.00	921,949.04
Roads							
Parks & Gardens							
006100	DCP-Maidenwell CBD Upgrade	-	-	-	-	-	-
		-	-	-	-	-	-
Bridges							
006538	Murgon-CherbourgRd-SawpitCkBridge-Gu	110,000.00	-	-	-	-	110,000.00
006540	Cushnie-HomecreekLoopRd-TimberBridge	-	190,000.00	-	-	-	190,000.00
		110,000.00	190,000.00	-	-	-	300,000.00
KTP							
005284	Kingaroy-Transformation Project	-	-	-	-	-	-
006211	KTP-Alford St (Youngman-GlendonSt) Wor	-	-	-	-	-	-
006212	KTP-Alford St(GlendonSt-KingaroySt)Work	-	-	-	-	-	-
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	-	-	-	-	-	-
006214	KTP-Haly St(KingaroySt-GlendonSt)Works	-	-	-	-	-	-
006215	KTP-Haly St(GlendonSt-YoungmanSt)Wor	-	-	-	-	-	-
006216	KTP-Glendon St(AlfordSt-HalySt)Works	7,707,898.00	-	-	-	-	7,707,898.00
006229	KTP - Program Management	-	-	-	-	-	-
		7,707,898.00	-	-	-	-	7,707,898.00
Grav Resheet							
006117	RTR-Goodger-Neale Rd-GR	-	-	-	-	-	-
006121	LRCI-Nanango-Rural Rd-GR	-	-	-	-	-	-
006127	RTR-Chapingah-Burra Burri Rd-GR	-	-	-	-	-	-
006128	Boole-HarchsRd-GR	-	-	-	-	-	-
006129	Hodgleigh-LucasRd-GR	-	21,099.15	-	-	-	21,099.15
006130	Cushnie-MorrisRd-GR	-	31,791.55	-	-	-	31,791.55
006131	Boole-NystromRd-GR	-	-	-	-	-	-
006132	Hivesville-Oberles Rd-GR	-	23,197.14	-	-	-	23,197.14
006134	Benarkin-Williams Rd-GR	450,000.00	-	-	-	-	450,000.00
006559	Gravel Resheeting 21/22	2,024,096.00	-	-	- 1,670,414.00	-	353,682.00
006560	RTR-Sunny Nook-Cobbs Hil IRd-GR	-	-	-	111,983.30	-	111,983.30
006561	RTR-SouthNanango-HazeldeanRd-SR	-	-	-	90,017.40	-	90,017.40
006562	RTR-Brooklands-MajorsRd-SR	-	-	-	30,454.00	-	30,454.00
006563	RTR-Wooroonden-ReidysRd-GR	-	-	-	30,018.56	-	30,018.56
006564	RTR-Kingaroy-Mount WooroolinRd-GR	-	-	-	88,964.04	-	88,964.04
006565	RTR-Brooklands-BolderyRd-GR	-	-	-	29,282.00	-	29,282.00
006571	RTR-Wattlegrove-BenairRd-GR	-	-	-	166,002.00	-	166,002.00
006572	RTR-Boole-HaydensRd-GR	-	-	-	35,724.00	-	35,724.00
006573	RTR-Wattlegrove-WilsonsRd-GR	-	-	-	237,759.00	-	237,759.00
006576	RTR-AliceCreek-AliceCreekRd-GR	-	-	-	284,834.00	-	284,834.00
006577	RTR-Nanango-McNamaraRd-GR	-	-	-	79,327.60	-	79,327.60
006578	RTR-Leafdale-MtMcEuenRd-GR	-	-	-	183,743.70	-	183,743.70
006579	RTR-Wattlecamp-PerrettsRd-GR	-	-	-	60,746.84	-	60,746.84
006580	RTR-Stonelands-StonelandsRd-GR	-	-	-	133,589.81	-	133,589.81
006581	RTR-Boole-SmithRd-GR	-	-	-	107,967.75	-	107,967.75
		2,474,096.00	76,087.84	-	-	-	2,550,183.84
Pavement Rehab							
005479	Niagara Road (Wind Farm)	900,000.00	-	-	-	-	900,000.00
005922	Kingaroy-Alford Street-Carpark	-	-	-	-	-	-
006184	Kingaroy-Pavement Rehabilition	-	100,000.00	-	-	-	100,000.00
006188	Kingaroy/Wondai-BunyaHwyMedianUpgrad	-	964,000.00	-	-	-	964,000.00
006547	Chelmsford-SpringsRd-Pavement Rehab	169,500.00	-	-	-	-	169,500.00
006548	Greenview-JorgensensRd-Pavement Reha	61,500.00	-	-	-	-	61,500.00
006549	Wooroolin-WeckersRd-Pavement Rehab	172,500.00	-	-	-	-	172,500.00
006551	Merlwood-ElbowRd-Pavement Rehab	150,000.00	-	-	-	-	150,000.00
006553	LRCI-Wondai Industrial Estate-Rehab	970,000.00	-	-	-	-	970,000.00
006554	LRCI-Kingaroy-HarrisRd-Rehab	300,000.00	-	-	-	-	300,000.00
006557	TIDS-Memberambi-MemBarkerCreekRd-N	864,000.00	-	-	-	-	864,000.00
006558	TIDS-Kingaroy-OliverBondSt-CarparkUpgr	245,000.00	-	-	-	25,000.00	270,000.00
006568	TIDS-Brooklands-KumbiaRdWidenOver	502,124.00	-	-	-	-	502,124.00

Project Code	Project Description	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget
006616	LRCI-Phase3-George Street Carpark	-	-	-	750,000.00	-	750,000.00
		4,334,624.00	1,064,000.00	-	750,000.00	25,000.00	6,173,624.00
Footpaths & Cycleway							
006107	Blackbutt CBD Footpath	-	555,000.00	-	-	-	555,000.00
006539	STIP-TaabingaStateSchool-Footpath	63,500.00	-	-	-	-	63,500.00
006541	STIP-WondaiStateSchool-Footpath	73,500.00	-	-	-	-	73,500.00
006542	STIP-St Marys-KentSt-Footpath	98,500.00	-	-	-	-	98,500.00
006543	STIP-KingaroyStateHighSchool-Footpath	53,000.00	-	-	-	-	53,000.00
006544	Various Footpath Replacments	25,000.00	-	-	-	-	25,000.00
006545	Murgon-GoreSt-MurgonStateHigh-FP Ren	15,000.00	80,000.00	-	-	-	95,000.00
006546	Kingaroy-Haly St- Footpath Renewal	10,000.00	70,000.00	-	-	-	80,000.00
006567	LRCI-Blackbutt CBD Footpath	750,000.00	-	-	300,000.00	-	1,050,000.00
006569	TIDS-NanangoStateSchool-SafetyUpgrade	50,000.00	-	-	-	-	50,000.00
		1,138,500.00	705,000.00	-	300,000.00	-	2,143,500.00
Bitumen Resealing							
006555	Bitumen Reseal 21/22	1,149,789.00	-	-	946,274.00	-	203,515.00
006582	BrooklandsBrooklandsPimpimbudgeeRdR	-	-	-	169,620.00	-	169,620.00
006584	Cushnie-CushnieRd-Reseal	-	-	-	148,000.00	-	148,000.00
006585	Mondure-MondureRd-Reseal	-	-	-	58,520.00	-	58,520.00
006586	Cushnie-ReinkesRd-Reseal	-	-	-	43,870.00	-	43,870.00
006587	TIDS-Murgon-CherbourgRd-Reseal	-	-	-	180,000.00	25,000.00	155,000.00
006588	TIDS-Cloyna-CloynaWestRd-Reseal	-	-	-	15,840.00	-	15,840.00
006589	TIDS-Dangore-DangoreMountainRd-Resea	-	-	-	8,470.00	-	8,470.00
006590	TIDS-Sunnynook-EisenmengersRd-Resea	-	-	-	56,000.00	-	56,000.00
006591	TIDS-Ironpot-IronpotRd-Reseal	-	-	-	183,400.00	-	183,400.00
006592	TIDS-Greenview-JorgensensRd-Reseal	-	-	-	17,086.00	-	17,086.00
006593	TIDS-Kingaroy-MoonyaSt-Reseal	-	-	-	6,160.00	-	6,160.00
006594	TIDS-Kingaroy-SomersetSt-Reseal	-	-	-	25,964.00	-	25,964.00
006595	TIDS-Chelmsford-SpringsRd-Reseal	-	-	-	33,344.00	-	33,344.00
006599	Crawford-CrawfordRd-Reseal	-	-	-	-	-	-
006600	Kingaroy-GlendonSt-Reseal	-	-	-	-	-	-
006601	Kingaroy-QueenSt-Reseal	-	-	-	-	-	-
		1,149,789.00	-	-	-	25,000.00	1,124,789.00
General							
006552	Advanced Design-Forward Programme De	250,000.00	-	-	-	-	250,000.00
006556	Blackspot-Glendon/MarkwellSt-SafetyUpgr	353,500.00	-	-	-	-	353,500.00
006612	Kratzmanns Road Floodway Upgrade	-	-	-	77,544.09	-	77,544.09
		603,500.00	-	-	77,544.09	-	681,044.09
Urban Drainage							
006196	LRCI-Kingaroy-Alford Street-Drainage	-	80,060.67	-	-	-	80,060.67
006197	Murgon-Cobb St South-Drainage	-	108,520.86	-	-	-	108,520.86
006198	Wondai-Bramston St-Drainage	-	16,502.90	-	-	-	16,502.90
006537	Murgon-Palmer St East- K&C Replacemen	45,000.00	-	-	-	-	45,000.00
		45,000.00	205,084.43	-	-	-	250,084.43
		17,563,407.00	2,240,172.27	-	1,127,544.09	-	20,931,123.36
Water Services							
KTP							
006046	KTP-Alford St (Youngman-GlendonSt)-WM	425,000.00	-	-	210,000.00	-	215,000.00
006047	KTP - Alford St (Glendon - Short St) WMR	-	-	-	40,578.00	-	40,578.00
006048	KTP - Kingaroy (Alford - Haly St) WMR	230,000.00	-	-	-	-	230,000.00
006049	KTP - Haly (Kingaroy - Glendon St) WMR	-	-	-	-	-	-
006050	KTP - Haly St (Glendon - YoungmanSt) WI	-	-	-	-	-	-
006051	KTP-Glendon St (Alford to Haly St)-WMR	-	-	-	-	-	-
		655,000.00	-	-	169,422.00	-	485,578.00
Water - General Oper							
006503	S1- PC, SCADA &Telemetry WATER	175,000.00	-	-	-	-	175,000.00
		175,000.00	-	-	-	-	175,000.00
Water - Kingaroy							

Project Code	Project Description	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget
005472	KWS-Youngman St (Venmen to DI PS) WI	-	-	-	-	-	-
005547	Gordonbrook WTP - Post Con Contract W	-	-	-	250,000.00	-	250,000.00
006054	Water Meter Replacement Program - 20/2	-	-	-	-	-	-
006060	Gordonbrook Dam AFC Design Works	-	10,000.00	-	-	-	10,000.00
006093	KWS-WMR-Youngman St Nth	-	-	-	-	-	-
006506	KWS-Gordonbrook Dam PSA Renewals	100,000.00	-	-	-	- 20,000.00	80,000.00
006516	Gordonbrook Off Stream Storage Design	375,000.00	-	-	-	- 200,000.00	175,000.00
006517	Water Meter Replacement Program - 21/2	100,000.00	-	-	-	- 30,000.00	70,000.00
006566	Gordonbrook Dam Emergency Repairs 20	-	-	-	50,000.00	-	50,000.00
006596	Gordonbrook Hydrological Modelling	-	-	-	200,000.00	- 100,000.00	100,000.00
		575,000.00	10,000.00	-	500,000.00	- 350,000.00	735,000.00
Water - Kumbia							
006505	KWS-Stuart River Bore Pumps	30,000.00	-	-	-	-	30,000.00
006508	KuWS-Stuart River Bores PC&I	25,000.00	-	-	-	-	25,000.00
		55,000.00	-	-	-	-	55,000.00
Water - Nanango							
006604	Watermain Replacement Birdie St Nanang	-	-	-	60,000.00	-	60,000.00
006605	Watermain Replacement Eagle St Nanang	-	-	-	60,000.00	-	60,000.00
		-	-	-	120,000.00	-	120,000.00
Water - Proston							
006055	Proston-SCADA Platform Update	-	100,000.00	-	-	-	100,000.00
		-	100,000.00	-	-	-	100,000.00
Water - Wondai							
006056	Wondai-SCADA Platform Update	-	-	-	-	-	-
006080	WWS-WMR-Haly St (Hodge/Scott)	-	25,000.00	-	25,000.00	- 15,000.00	35,000.00
006507	WWS-Raw Water PS SB	200,000.00	-	-	-	- 200,000.00	-
		200,000.00	25,000.00	-	25,000.00	- 215,000.00	35,000.00
		1,660,000.00	135,000.00	-	475,578.00	- 565,000.00	1,705,578.00
Wastewater Services							
KTP							
006520	KTP - Recycled Water Line	300,000.00	-	-	-	-	300,000.00
		300,000.00	-	-	-	-	300,000.00
Wastewater - General							
005826	Update Scada/Cyber Security	-	10,000.00	-	-	-	10,000.00
006504	S1- PC, SCADA &Telemetry WASTEWATI	175,000.00	-	-	-	-	175,000.00
		175,000.00	10,000.00	-	-	-	185,000.00
Wastewater - Kingaro							
006509	KWW-KWWTP PSA Renewals	130,000.00	-	-	-	- 20,000.00	110,000.00
006511	KWW-River Rd Syphon	70,000.00	-	-	-	-	70,000.00
006512	KWW-River Rd SPS5 SB Renewal	140,000.00	-	-	-	- 135,000.00	5,000.00
		340,000.00	-	-	-	- 155,000.00	185,000.00
Wastewater - Nanango							
006513	NWW-South St SPS6 Renewal	175,000.00	-	-	-	- 170,000.00	5,000.00
		175,000.00	-	-	-	- 170,000.00	5,000.00
CED - Proston							
006510	BDWW-WWTP1 SB Renewal	210,000.00	-	-	-	- 210,000.00	-
		210,000.00	-	-	-	- 210,000.00	-
Wastewater - Wondai							
006064	Wondai-SCADA-STP/WWTP	-	100,000.00	-	-	-	100,000.00
006514	WWW-Hodge St SPS5 SB	175,000.00	-	-	-	-	175,000.00
		175,000.00	100,000.00	-	-	-	275,000.00
		1,375,000.00	110,000.00	-	-	- 535,000.00	950,000.00
Waste							
Waste Management - R							

Project Code	Project Description	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget
005850	Maidenwell-Transfer Station	350,000.00	-	-	-	-	350,000.00
006607	New Maidenwell Transfer Station	-	-	-	-	-	-
		350,000.00	-	-	-	-	350,000.00
		350,000.00	-	-	-	-	350,000.00
		27,942,407.00	3,618,672.27	-	1,723,449.13	- 2,053,500.00	31,231,028.40

11.2 Balance Sheet

Statement of Financial Position
3rd Quarter Proposed Budget

	Original Budget $	Amended Budget $	Proposed Budget $	Variance $
Current Assets				
Cash and Cash Equivalents	36,498,468	39,987,829	44,413,369	4,425,540
Trade and Other Receivables	9,348,944	11,663,613	12,727,403	1,063,790
Inventories	764,632	780,138	705,263	(74,875)
Investments	-	-	-	-
Total Current Assets	46,612,044	52,431,580	57,846,035	5,414,455
Non-Current Assets				
Trade and Other Receivables	910,507	870,373	870,373	-
Property, Plant and Equipment	872,535,500	878,390,816	876,364,061	(2,026,755)
Right of Use Asset	837,809	837,809	837,809	-
Intangible Assets	6,234,639	6,266,488	6,266,488	-
Total Non-Current Assets	880,518,455	886,365,486	884,338,731	(2,026,755)
TOTAL ASSETS	927,130,499	938,797,066	942,184,766	3,387,700
Current Liabilities				
Trade and Other Payables	10,063,817	12,450,418	13,902,829	1,452,411
Borrowings	3,250,722	3,163,736	3,163,736	-
Lease Liabilities	22,303	21,740	21,740	-
Provisions	3,953,243	4,013,616	4,126,864	113,248
Other Liabilities	-	-	-	-
Total Current Liabilities	17,290,085	19,649,510	21,215,169	1,565,659
Non-Current Liabilities				
Trade and Other Payables	-	-	-	-
Borrowings	27,225,302	27,284,817	27,284,817	-
Lease Liabilities	846,648	846,648	846,648	-
Provisions	13,501,773	13,298,285	13,185,037	(113,248)
Other Liabilities	-	-	-	-
Total Non-Current Liabilities	41,573,723	41,429,750	41,316,502	(113,248)
TOTAL LIABILITIES	58,863,808	61,079,260	62,531,671	1,452,411
NET COMMUNITY ASSETS	868,266,691	877,717,806	879,653,095	1,935,289
Community Equity				
Retained Surplus/(Deficiency)	440,813,008	442,408,207	444,343,496	1,935,289
Asset Revaluation Surplus	427,453,683	435,309,599	435,309,599	-
TOTAL COMMUNITY EQUITY	868,266,691	877,717,806	879,653,095	1,935,289

11.3 Statement of Cashflows

	Original Budget	Amended Budget	Proposed Budget	Variance
Cash Flows from Operating Activities				
Receipts:				
Receipts from Customers	$ 66,555,854	$ 69,340,373	$ 70,167,581	$ 827,208
Interest Received	$ 630,500	$ 530,500	$ 530,500	$ -
Rental Income	$ 393,500	$ 393,500	$ 495,214	$ 101,714
Non-Capital Grants and Contributions	$ 7,561,978	$ 8,198,964	$ 14,100,699	$ 5,901,735
Payments:				
Payment to Suppliers	-$ 54,374,649	-$ 54,314,899	-$ 58,275,516	-$ 3,960,617
Borrowing Costs	-$ 1,562,081	-$ 1,562,081	-$ 1,562,081	$ -
Net Cash Provided (or Used) in Operating Activities	**$ 19,205,102**	**$ 22,586,357**	**$ 25,456,397**	**$ 2,870,040**
Cash Flows from Investing Activities				
Receipts:				
Proceeds from Sale of PPE	$ 400,000	$ 400,000	$ 400,000	$ -
Grants, Subsidies, Contributions and Donations	$ 11,779,420	$ 12,445,519	$ 11,885,519	-$ 560,000
Payments:				
Payments for PPE	-$ 31,292,907	-$ 33,346,528	-$ 31,231,028	$ 2,115,500
Net Cash Provided (or Used) in Investing Activities	**-$ 19,113,487**	**-$ 20,501,009**	**-$ 18,945,509**	**$ 1,555,500**
Cash Flows from Financing Activities				
Receipts:				
Proceeds from Borrowings and Leases	$ -	$ -	$ -	$ -
Payments:				
Repayments of Borrowings and Leases	-$ 3,100,861	-$ 3,100,861	-$ 3,100,861	$ -
Net Cash Provided (or Used) in Financing Activities	**-$ 3,100,861**	**-$ 3,100,861**	**-$ 3,100,861**	**$ -**
Other Non-Categorised Cash Activities	$ -	$ -	$ -	$ -
Net Increase/(Descrease) in Cash and Cash Equivalent	-$ 3,009,246	-$ 1,015,513	$ 3,410,027	$ 4,425,540
Cash and Cash Equivalents at Beginning of Period	$ 39,507,713	$ 41,003,342	$ 41,003,342	$ -
Cash and Cash Equivalents at End of Period	$ 36,498,468	$ 39,987,829	$ 44,413,369	$ 4,425,540

11.4 Statement of Changes in Equity

	Original Budget $	Amended Budget $	Proposed Budget $	Variance $
Asset Revaluation Surplus				
Opening Balance	427,453,683	435,309,599	435,309,599	-
Inc/(dec) in asset revaluation surplus	-	-	-	-
Closing Balance	**427,453,683**	**435,309,599**	**435,309,599**	**-**
Retained Surplus				
Opening Balance	431,629,217	432,480,673	432,480,673	-
Net Result	9,183,791	9,927,534	11,862,823	1,935,289
Closing Balance	**440,813,008**	**442,408,207**	**444,343,496**	**1,935,289**
Total Community Equity	**868,266,691**	**877,717,806**	**879,653,095**	1,935,289


SOUTH BURNETT
REGIONAL COUNCIL

11 PORTFOLIO – ROADS & DRAINAGE

11.1 PETITION - HAMILTON ROAD AND MUIR DRIVE SOUTH NANANGO

File Number: **25-05-22**

Author: **Manager Works**

Authoriser: **Chief Executive Officer**

PRECIS

Petition – Hamilton Road and Muir Drive, South Nanango

SUMMARY

At the March 2022 General Council meeting, Council received a petition to undertake a fit for purpose audit of Hamilton Road and Muir Drive gravel sections with a request to upgrade these sections to a sealed standard.

OFFICER'S RECOMMENDATION

That Council notes the report as presented.

BACKGROUND

At the March 2022 General Council Meeting, Council received a petition to undertake a fit for purpose audit of Hamilton Road and Muir Drive gravel sections with a request to upgrade these sections to a sealed standard. The petition reports that the road is inadeuqate and unsafe and it has been continuously in a state of disrepair and deterioration featuring large potholes and a damaged gravel surface with deep scours.

The petition reads "this petition of South Burnett residents draws to your attention the inadequate and unsafe gravel sections of Hamilton Rd and Muir Drive Nanango. Under case law (Goondiwindi Regional Council v Tait [2020] QCA 119) the local road authority is charged with the duty of care and responsibility to ensure local roads are in trafficable condition "*through the intervention of road defects deemed to be a safety hazard in a timely and efficient manner and to maintain the road network to a safe standard for the traveling public."* However, the Hamilton Rd gravel section is constantly in a state of disrepair and deterioration featuring deep potholes and a ravaged gravel surface with deep troughs. The road is narrow (often singed carriageway) and used by residents, standard coach school bus, postal delivery, municipal garbage truck, pedestrians, mobility scooters, horse riders and wildlife. Meanwhile, Muir Drive is a single carriageway gravel road with very steep (sealed) ascent & steep verge drops throughout the gravel section including a summit 90+ degree corner making safe navigation, especially at night or during rain and fog, precarious. The combination of poor road design and conditions of Hamilton and Muir gravel sections creates a dangerous situation for all road users. As such, the undersigned request the SBRC to undertake a 'fit for purpose' audit of Hamilton and Muir gravel sections with a view to sealing them and providing appropriate verge signage and maintenance for safer public travel."

Earlier, Council received a report from the Principal petitioner in October 2021 where the petitioner stated the road being extremely unsafe for residents including elderly and school kids and requested the road to be sealed. It was also mentioned in the report that the long term residents were advised 25 years ago that the two (2) roads would be upgraded to sealed roads one kilometre per year.

Council Actions

Council has undertaken the following actions since receiving the initial report:

- Listed Hamilton Road and Muir Street for Capital Works upgrading to be considered by Council in future programs and resident advised of this. Resident was also advised of Council's annual patrol grading program on its' unsealed road network and status of patrol grading for these two (2) roads. Resident responded by advising various other road concerns on these roads;

- The roads were inspected by Council Staff to identify defects and log the defects for Council action; and

- Council staff met with the principal petitioner and other two (2) neighbours. Various concerns regarding the road were raised during the meeting and through email correspondances afterwards. These concerns are then collated with an aim to investigate each concern and provide a comprehensive response to all concerns brought to the attention of Council.

Below is the list of concerns and Council's position to the enquiries:

a. Road damage during rain events

Council attended to the scour damage done to the roads after November/ December 2021 weather event and undertook emergency repair works in late December. An inspection for the Restoration of Essential Public Assets (REPA) through the Queensland Reconstruction authority for this event was completed in early February where seven (7) locations on Hamilton Road were identified for REPA works. The works identified were primarily desilting of drains and drainage pipes.

Council undertook another inspection following the weather event in late February. Emergency works were undertaken on 21 March 2022.

Council is yet to undertake a REPA assessment for the February event. However, the post event inspection has flagged Muir Drive for possible REPA works.

b. Guideposts getting damaged during patrol grading and few of the guideposts are invisible

The patrol grading team has been advised of the concern and have been instructed to check for damage and undertake necessary reinstatement works. The crew will also undertake works when they are on the road to remove vegetation etc to make the guideposts visible.

c. Patrol Grading Program, missed patrol grading in the past and potholes reappearing at same location

Council develops an annual program for patrol grading of the unsealed road network each year. There will be some instances where roads may be in sound condition and do not require grading. Staff determine this through an inspection prior to the scheduled grading and record this in the system.

The proposed REPA works will consider for the clearing of the pipe blockages along the road which will reduce recurring potholes on the road. Council will also look for better drainage at the location of reoccurring potholes during patrol grading works.

d. Speeding Rubbish Trucks

The rubbish truck speeding concern was flagged onto the relevant department for actioning. The Council Contractor has the ability to retrieve the speeds of the truck and undertake further investigation if the dates the speeding was observed is reported.

e. Lack of bus Turn Around Areas

This will be further investigated. Council aims to work with bus operators to seek advice for an appropriate turn around area as required.

f. Safe waiting area for children (lack of pavement, curb and guttering; children showered in dirt and occasional stones)

This is an issue common to all unsealed roads. Hamilton Road and Muir Drive are listed for sealing works in Council's Capital Works upgrade consideration.

g. Threat to locals trying to move along the road and between properties (people in mobility scooter, pedestrian walking for exercise, people riding horse). No pavement nor curb & guttering for children to wait safely and children are showered in dirt & the occasional stones as motorists drive by

Sealing of the road shall assist to suppress dust and provide a better surface for walking and for mobility scooters. The roads are listed for capital works consideration for sealing.

h. The lack of slashing of council verge creates a driving hazard with wildlife (especially the wallabies, hares & scrub turkeys) that appear suddenly from the vegetation & dart haphazardly across the unsealed roads

Council's current budget provision is for undertaking yearly slashing along its sealed network only.

i. The limited road signage to warn motorists of changing road width, how to navigate the dirt roads safely for a variety of conditions e.g., in the wet & in fog

a. Speeding motorists fail to see the solitary 60km signage for the dirt section of Hamilton Road

b. The grading of the road leaves reflecting poles displaced

Council has reviewed the signage enquiry and determined that a narrow road ahead sign is not warranted as there is no significant change in width. Installation of a new Crest warning sign has been planned for the approach to the crest about 300m from the start of the road. It was observed that the Gravel Road advisory sign was partially obstructed by tree branches. Defects have been raised for these works in Council's maintenance management system. Works will be programmed according to resource availability in the area.

Due to unpredictability in road conditions of unsealed roads, road users are required to drive to the condition and speed signage are not posted on these roads.

ATTACHMENTS

1. Additional Petitioner Correspondence ⇩

From: [redacted]
Sent: Tuesday, 17 May 2022 8:45 AM
To: [redacted]; Council Information General Email Account <info@sbrc.qld.gov.au>
Cc: Mayor's Office <[redacted]
Subject: [EXTERNAL] Inequitable outcome of Birt Rd Petiton

Please be cautious
This email originated outside of SBRC.

Dear Kathy & Jane (Brett cc'd)

Given the current concerns & social media debate about funding of Bird Rd petitioners at the expense of other unsafe gravel roads (e.g Muir & Hamilton petition tabled March 23rd 2022), I offer the following attached document outlining:

- Premise
- Problem
- Specific Concerns of Principal petitioner (me)
- Preferred Outcomes

Thank you for working to bring about accountable governance.

Regards,

[redacted]

Premise: Impact, policy, legal responsibility & obligation affords equal representation of constituents & their division to equitable access of infrastructure road works & expenditure

- SBRC decisions about road prioritisation, road works & road maintenance have direct **impact** upon the lives of the travelling public including vehicle deterioration, motorist anxiety when travelling dangerous roads, delayed emergency services along hazardous gravel sections & catastrophic impact of road accidents
- SBRC has a **policy** of consultative engagement with the community & the Division Councillor is elected to engage, represent & advocate on behalf of their constituents
- SBRC has **legal responsibility** to provide safe public roads & to intervene in a timely & efficient manner to address road hazards / dangers (Tait vs Chinchilla 2020 QCA 119)
- SBRC staff & councillors have an **obligation** to use clear, objective criteria & data to inform decisions & priorities for road works & road maintenance

Problem re Muir Dr & Hamilton Rd requests for safety audit & Petition

- Petitioners have contacted SBRC & division councillor for years re unsafe M&H gravel roads
- Repeated requests for road intervention result in inaction or temporary, ad hoc fixes that do not resolve the core problems of road design & drainage nor the ongoing risks of road travel
- Repeated requests for an urgent investigation / safety audit of M&H gravel roads to determine 'fit for purpose' status has resulted in minimal communication from SBRC staff & councillor, & no councillor engagement or representation & no SBRC actioned outcomes in 7 months
- After 6 months of SBRC inaction a petition for urgent action / safety audit was created & tabled only to be sent to SBRC, without any time frame, for a review & to report back to councillors

Specific Concerns of Principal Petitioner[1]:

- Over 7 months, there has been a chronic lack of engagement & communication from both SBRC staff & the Division Councillor
- Ongoing requests for urgent safety audit have been buried in SBRC bureaucracy for 7+ months & this inaction suggests audits & data analysis for risk management & data-driven practises are not standard practice in SBRC infrastructure deliberations & decision making
- Communication to keep the principal petitioner informed has been non-existent unless initiated by the principal petitioner eg. M&H petitioners were uninformed about their right to address council meeting or that their petition had been sent to council for review & report
- Birt Rd petition (tabled a month after M&H petition) was allocated 2+ million dollars for road works within one week of the petition being tabled. There was no data to indicate greater urgency or need or priority for action over the road safety concerns of M & H petitioners.
- Birt Rd offers potential business & tourism opportunities that benefit the region's economy & is obviously valued by SBRC & evidenced by proposed motions for signage & viewing platform. Meanwhile the legal right to have safe public roads &, SBRC legal responsibility to provide these safe roads, has been grossly under-valued & unrepresented in council's deliberations.
- The demands of the infrastructure portfolio have not afforded the Division Councillor the time to engage, communicate, or advocate & represent his constituents, in this ongoing problem

Preferred Outcomes:

- Better & improved engagement & communication with community by SBRC staff & councillor
- Data & data analysis to inform SBRC prioritisation of roads & road expenditure
- Development of meaningful & sustainable road works & road maintenance with a view to prevention & risk management (not ad hoc fixes)
- 2020 QCA 119 has significant legal implications for the Infrastructure Portfolio & constituents' right to equitable access to road works based on merit of data. As such, the portfolio should be restructured for better & fairer representation & prioritisation of community needs

[redacted]

11.2 NOTICE OF MOTION - LRCI FUNDING ALLOCATION PHASE 3 - 2022

File Number: **25-05-22**

Author: **Personal Assistant Infrastructure**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022 was a report updating Council on the Notice of Motion received regarding LRCI Funding Allocation Phase 3- 2022.

SUMMARY

The following report relates to the Local Roads and Community Infrastructure (LRCI) phase three (3) programme. Council will need to resolve the remaining allocation as it needs to be submitted to the Australian Government by 30 June 2022.

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council allocate $2,238,930 from the Local Roads and Community Infrastructure (LRCI) phase three (3) programme to a roads rehabilitation and renewals program as outlined in the attached list.

AMENDMENT

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council allocate $2,238,930 from the Local Roads and Community Infrastructure (LRCI) phase three (3) programme to a roads rehabilitation and renewals program as outlined in the amended attached list:

- That Birt Road Stage 1 of Chain 2.142 to Chain 3.627 at the cost of $950,000 be put back on the LRCI Funding agenda.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

The Amendment became the resolution.

AMENDMENT

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council allocate $2,163,930 from the Local Roads and Community Infrastructure (LRCI) phase three (3) programme to a roads rehabilitation and renewals program as outlined in the amended attached list:

- That Birt Road Stage 1 of Chain 2.142 to Chain 3.627 at the cost of $1,250,000 be completed as part of this program on the LRCI Funding agenda.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

The Amendment became the resolution.

COMMITTEE RESOLUTION 2022/176

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council allocate $2,163,930 from the Local Roads and Community Infrastructure (LRCI) phase three (3) programme to a roads rehabilitation and renewals program as outlined in the amended attached list:

- That Birt Road Stage 1 of Chain 2.142 to Chain 3.627 at the cost of $1,250,000 be completed as part of this program on the LRCI Funding agenda.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

OFFICER'S RECOMMENDATION

That South Burnett Regional Council allocate $2,163,930 from the Local Roads and Community Infrastructure (LRCI) phase three (3) programme to a roads rehabilitation and renewals program as outlined in the amended attached list:

- That Birt Road Stage 1 of Chain 2.142 to Chain 3.627 at the cost of $1,250,000 be completed as part of this program on the LRCI Funding agenda.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022.

ATTACHMENTS

Nil

11.3 NOTICE OF MOTION - SEAT FOR MARK SMITH

File Number: **25-05-2022**

Author: **Personal Assistant Infrastructure**

Authoriser: **Chief Executive Officer**

PRECIS

A Notice of Motion was received and moved off the floor from Councillor Duff at the May Infrastructure Standing Committee meeting for Council to arrange a seat in front of Mark Smith Menswear funded by the Murgon Business and Development Association Inc.

SUMMARY

COMMITTEE RESOLUTION 2022/168

Moved: Cr Kathy Duff
Seconded: Cr Gavin Jones

That the Committee recommend to Council that:

Council arrange a seat in front of Mark Smith Menswear funded by the Murgon Business and Development Association Inc.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council arrange for the installation of a seat in front of Mark Smith Menswear funded by the Murgon Business and Development Association Inc.

BACKGROUND

Discussions were had at the May Infrastructure Standing Committee meeting.

ATTACHMENTS

Nil

11.4 NOTICE OF MOTION - HIGHWAY SLASHING

File Number: **25-05-2022**

Author: **Personal Assistant Infrastructure**

Authoriser: **Chief Executive Officer**

PRECIS

A Notice of Motion was received and moved off the floor by Mayor Otto at the May Infrastructure Standing Committee meeting for contractors to be engaged to completed a further round of roadside slashing be undertaken on the following state roads prior to 30 June 2022, with funds being allocated from the existing budget within the works department RMPC surplus:

- Burnett Highway;
- Bunya Highway; and
- D'Aguilar Highway.

SUMMARY

COMMITTEE RECOMMENDATION

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

Contractors be engaged to complete a further round of roadside slashing be undertaken on the following state roads prior to 30 June 2022, with funds being allocated from the existing budget within the works department RMPC surplus:

- Burnett Highway;
- Bunya Highway;
- D'Aguilar Highway.

AMENDMENT

Moved: Cr Kirstie Schumacher
Seconded: Cr Gavin Jones

That the Committee recommend to Council:

That inspections be undertaken or reviewed to determine if road sides on the Burnett Highway, Bunya Highway and D'Aguilar Highway have reached or exceeded intervention level and if so as per the RMPC contract a third round of slashing be undertaken prior to 30 June 2022 and charged to the department of Main Roads.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Nil

CARRIED 6/0

The Amendment became the resolution.

COMMITTEE RESOLUTION 2022/167

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That inspections be undertaken or reviewed to determine if road sides on the Burnett Highway, Bunya Highway and D'Aguilar Highway have reached or exceeded intervention level and if so as per the RMPC contract a third round of slashing be undertaken prior to 30 June 2022 and charged to the department of Main Roads.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That inspections be undertaken or reviewed to determine if road sides on the Burnett Highway, Bunya Highway and D'Aguilar Highway have reached or exceeded intervention level and if so, as per the RMPC contract a third round of slashing be undertaken prior to 30 June 2022 and charged to the department of Main Roads.

BACKGROUND

Discussions were had at the May Infrastructure Standing Committee meeting.

ATTACHMENTS

Nil

11.5 HARRIS ROAD / CLARK AND SWENDSON ROAD / EDENVALE NORTH ROAD INTERSECTIONS KINGAROY

File Number: **25-05-2022**

Author: **Manager Infrastructure Planning**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure Standing Committee meeting held on 4 May 2021 was a report updating Council on Harris Road / Clark and Swendson Road / Edenvale North Road Intersections, Kingaroy

SUMMARY

COMMITTEE RESOLUTION 2022/185

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Committee notes this report as presented.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Nil

CARRIED 6/0

COMMITTEE RESOLUTION 2022/186

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council:

That Council seeks to partner with DTMR to develop and present options about heavy vehicle routes around Kingaroy for discussion with stakeholders as part of our 22/23 operational plan.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council;

a) notes this report as presented; and

b) seeks to partner with DTMR to develop and present options about heavy vehicle routes around Kingaroy for discussion with stakeholders as part of our 22/23 operational plan.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022.

ATTACHMENTS

Nil

11.6 DETAILED INFORMATION AROUND UNFORMED ROADS THAT HAVE EXISTING RESIDENTIAL LAND HOLDERS WHO HAVE MADE ENQUIRIES TO COUNCIL

File Number: **25-05-2022**

Author: **Manager Infrastructure Planning**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022, was a report updating Council on detailed information around unformed roads that have existing residential land holders who have made enquiries to Council.

SUMMARY

COMMITTEE RESOLUTION 2022/179

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council reclassify Whelan Street and Millards Road as formed roads and undertake formation and maintenance works as part of the 22/23 works program and that a report be brought to the Capital Budget Deliberations for 2022/2023 as preliminary estimated costs of formation grading on the remaining roads listed as attachment 4 updated to include any further roads that customers have submitted requests.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Crs Gavin Jones and Scott Henschen

CARRIED 4/2

OFFICER'S RECOMMENDATION

That South Burnett Regional Council reclassify Whelan Street and Millards Road as formed roads and undertake formation and maintenance works as part of the 22/23 works program and that a report be brought to the Capital Budget Deliberations for 2022/2023 as preliminary estimated costs of formation grading on the remaining roads listed as attachment 4 updated to include any further roads that customers have submitted requests.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022.

ATTACHMENTS

Nil

11.7 GEORGE STREET CAR PARK KINGAROY - CONCEPT DESIGN

File Number: **25-05-2022**

Author: **General Manager Infrastructure**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022, was a report updating Council on the George Street Car Park concept design.

SUMMARY

COMMITTEE RESOLUTION 2022/174

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That Council adopt the concept design for the George Street Carpark and make allowance for additional $75,000 (10%) from LRCI Phase 3 in cost escalation due to the impact of current construction industry inflation.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen
Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

OFFICER'S RECOMMENDATION

That Council adopt the concept design for the George Street Carpark and make allowance for additional $75,000 (10%) from LRCI Phase 3 in cost escalation due to the impact of current construction industry inflation.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022.

ATTACHMENTS

Nil

11.8 APPLICATION FOR THE SURRENDER OF A PERMIT TO OCCUPY FOR THE WESTERN PORTION OF PIGGERY ROAD MURGON ADJACENT TO 148FY268 AND 171FY2461

File Number: **25-05-2022**

Author: **Manager Works**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022, was a report updating Council on the application for surrender of a permit to occupy for the western portion of piggery road Murgon, adjacent to 148FY268 and 171FY2461.

SUMMARY

COMMITTEE RESOLUTION 2022/188

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. That South Burnett Regional Council advise the applicant and the Department of Natural Resources and Mines that:

    (a) It accepts the application for surrender of the current permit to occupy for the portion of Piggery Road that runs along the eastern boundary of lot 148FY268 and through lot 171FY2461 as shown in Attachment one (1).

    (b) Should the Department of Natural Resources and Mines approve the surrender of the Permit to Occupy, that there be no cost to Council associated with the change.

2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.

    (a) Execute, as road manager, form Part C 'Statement in relation to an application under the Land Act 1994 over State land' for the proposed surrender of the permit to occupy.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

1. That South Burnett Regional Council advise the applicant and the Department of Natural Resources and Mines that:

    (a) It accepts the application for surrender of the current permit to occupy for the portion of Piggery Road that runs along the eastern boundary of lot 148FY268 and through lot 171FY2461 as shown in Attachment one (1).

    (b) Should the Department of Natural Resources and Mines approve the surrender of the Permit to Occupy, that there be no cost to Council associated with the change.

2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.

    (a) Execute, as road manager, form Part C 'Statement in relation to an application under the Land Act 1994 over State land' for the proposed surrender of the permit to occupy.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022.

ATTACHMENTS

Nil

11.9 REVIEW OF REQUEST FOR SPEED HUMP ON EDWARD STREET WONDAI

File Number: **25.05.2022**

Author: **Manager Infrastructure Planning**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022, was a report updating Council on the review of request for speed hump on Edward Street, Wondai.

SUMMARY

COMMITTEE RESOLUTION 2022/184

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council notes the report and the speed limit on Edward Street, Wondai remains at 50km/hr with no modifications to the profile of the street.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That Council notes the report and the speed limit on Edward Street, Wondai remains at 50km/hr with no modifications to the profile of the street.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022.

ATTACHMENTS

Nil

11.10 URGENT POTHOLE REPAIR 39 BOAT MOUNTAIN ROAD MURGON

File Number: **25-05-2022**

Author: **Personal Assistant Infrastructure**

Authoriser: **Chief Executive Officer**

PRECIS

A motion was received and moved off the floor from Councillor Duff at the May Infrastructure Standing Committee meeting that the pothole on 39 Boat Mountain Road, Murgon be fixed as a matter of urgency due to community safety concerns.

SUMMARY

MOTION

COMMITTEE RESOLUTION 2022/173

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That the Committee recommend to Council:

That the pothole on 39 Boat Mountain Road, Murgon be fixed as a matter of urgency due to community safety concerns.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Cr Gavin Jones

CARRIED 5/1

OFFICER'S RECOMMENDATION

That the pothole on 39 Boat Mountain Road, Murgon be fixed as a matter of urgency due to community safety concerns.

BACKGROUND

Discussions were had at the May Infrastructure Standing Committee meeting.

For information - An emergency repair was carried out in mid-April 2022. The pothole repair was completed on 5 May 2022.

ATTACHMENTS

Nil

11.11 PERMANENT JOB TO FIX POT HOLE ON BUNYA HIGHWAY 500 METERS PAST CHERBOURG TURN OFF NORTH BOUND

File Number: **25-05-2022**

Author: **Personal Assistant Infrastructure**

Authoriser: **Chief Executive Officer**

PRECIS

A committee resolution was moved off the floor from Councillor Duff at the May Infrastructure Standing Committee meeting that Main Roads be contacted and a permanent job be done to fix the potholes on the Bunya Highway approximately 500 meters past the Cherbourg turn off North Bound.

SUMMARY

COMMITTEE RESOLUTION 2022/170

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Main Roads be contacted and a permanent job be done to fix the pothole on the Bunya Highway approximately 500 metres past the Cherbourg turn off North bound.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That Main Roads be contacted, and a permanent job be done to fix the pothole on the Bunya Highway approximately 500 metres past the Cherbourg turn off North bound.

BACKGROUND

Discussions were had at the May Infrastructure Standing Committee meeting.

For information - The repair of this defect is included in Council's pavement dig out program as part of the road maintenance performance contract (RMPC) which is commencing on the state-controlled network.

ATTACHMENTS

Nil

12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

12.1 IN-KIND SUPPORT - BACONFEST 2022

File Number: **25-05-2022**

Author: **General Manager Community**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Community Standing Committee meeting held on 11 May 2022 was a report regarding information on In-Kind Support - Baconfest 2022.

SUMMARY

COMMITTEE RESOLUTION 2022/313

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That the Committee recommend to Council:

That Council approve the requested in-kind assistance to the 2022 BaconFest subject to available resources.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That Council approve the requested in-kind assistance to the 2022 BaconFest subject to available resources.

BACKGROUND

Presented at the Community Standing Committee meeting held on 11 May 2022.

ATTACHMENTS

Nil

13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

13.1 MOTION - ANNUAL WEED PROGRAM

File Number: **25-05-2022**

Author: **General Manager Community**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Community Standing Committee meeting held on 11 May 2022 was a motion regarding the annual weed program.

SUMMARY

COMMITTEE RESOLUTION 2022/321

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Committee recommend to Council:

That Council begin the process of preparing tender arrangements for Council's annual weed program such that where possible all suitably qualified contractors be given the opportunity to tender with a view to having a contract based on separable portion for targeted programs and a report be brought to the July Community Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council begin the process of preparing tender arrangements for Council's annual weed program such that where possible all suitably qualified contractors be given the opportunity to tender with a view to having a contract based on separable portion for targeted programs and a report be brought to the July Community Standing Committee Meeting.

BACKGROUND

Presented at the Community Standing Committee meeting held on 11 May 2022.

ATTACHMENTS

Nil

13.2 COOLABUNIA SALEYARDS - WORKING GROUP REPORT

File Number: **25-05-2022**

Author: **General Manager Community**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Community Standing Committee meeting held on 11 May 2022 was a report regarding information on Coolabunia Saleyards - Working Group Report.

SUMMARY

COMMITTEE RESOLUTION 2022/317

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. That the report be received, and Council adopt the Coolabunia Saleyards Working Group Action Plan, as presented; and
2. That the Working Group be invited to view recent capital works at Coolabunia Saleyards.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

1. That the report be received, and Council adopt the Coolabunia Saleyards Working Group Action Plan, as presented; and
2. That the Working Group be invited to view recent capital works at Coolabunia Saleyards.

BACKGROUND

Presented at the Community Standing Committee meeting held on 11 May 2022.

ATTACHMENTS

Nil

14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

14.1 APPOINTMENT OF CHAIRPERSON LDMG

File Number: **25/05/2022**

Author: **Coordinator Infrastructure Support**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022, was a report updating Council on the appointment of Chair and Deputy Chair of the South Burnett Local Disaster Management Group.

SUMMARY

COMMITTEE RESOLUTION 2022/195

Moved: Cr Brett Otto
Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

Pursuant to Disaster Management Act 2003, Council appoint a Chair (Cr Danita Potter) and Deputy Chair (Deputy Mayor Gavin Jones) for the South Burnett Local Disaster Management Group (LDMG).

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Nil

CARRIED 6/0

COMMITTEE RESOLUTION 2022/196

Moved: Cr Kirstie Schumacher
Seconded: Cr Gavin Jones

That the Committee recommends to Council:

Pursuant to Disaster Management Act 2003, Council appoint a Chair (Cr Kathy Duff) and Deputy Chair (Cr Scott Henschen) for the South Burnett Local Recovery Management Group.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Pursuant to Disaster Management Act 2003, Council appoint a Chair (Cr Danita Potter) and Deputy Chair (Deputy Mayor Gavin Jones) for the South Burnett Local Disaster Management Group (LDMG); and

2. Pursuant to Disaster Management Act 2003, Council appoint a Chair (Cr Kathy Duff) and Deputy Chair (Cr Scott Henschen) for the South Burnett Local Recovery Management Group.

BACKGROUND

Presented at the Infrastructure Standing Committee meeting held on 4 May 2022.

ATTACHMENTS

Nil

15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

15.1 PETITION FROM STUDENTS OF WHEATLANDS STATE SCHOOL

File Number: **25-05-2022**

Author: **General Manager Community**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Community Standing Committee meeting held on 11 May 2022 was a report regarding information on a Petition from Students of Wheatlands State School.

SUMMARY

COMMITTEE RESOLUTION 2022/325

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council

That Council advise students of Wheatlands State School that their ideas for future recreation activities in the South Burnett has been investigated and discussed with PCYC Murgon. PCYC Murgon is not a suitable location for a trampoline centre and not a recreation activity supported by PCYC Murgon.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council advise students of Wheatlands State School that their ideas for future recreation activities in the South Burnett has been investigated and discussed with PCYC Murgon. PCYC Murgon is not a suitable location for a trampoline centre and not a recreation activity supported by PCYC Murgon.

BACKGROUND

Presented at the Community Standing Committee meeting held on 11 May 2022.

ATTACHMENTS

Nil

15.2 NOTICE OF MOTION - TINGOORA RAIL TRAIL VERGE

File Number: **25-05-2022**

Author: **General Manager Community**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Community Standing Committee meeting held on 11 May 2022 was a Notice of Motion - Tingoora Rail Trail Verge.

SUMMARY

COMMITTEE RESOLUTION 2022/310

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

The Committee recommend to Council:

1. That Council engages contractors within this financial year to complete the slashing, mowing and clearing of the verge area of the rail trail on the northern side within the 60 km zone at Tingoora.
2. That Council parks and gardens staff then take on the project of selecting and planting an appropriate landscape of trees as part of a natural beautification project.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. engages contractors within this financial year to complete the slashing, mowing and clearing of the verge area of the rail trail on the northern side within the 60 km zone at Tingoora; and
2. parks and gardens staff then take on the project of selecting and planting an appropriate landscape of trees as part of a natural beautification project.

BACKGROUND

Presented at the Community Standing Committee meeting held on 11 May 2022.

ATTACHMENTS

Nil

15.3 KINGAROY AERODROME TENDER - AREA 21

File Number: **25-05-2022**

Author: **General Manager Community**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Community Standing Committee meeting held on 11 May 2022 was a report regarding information on Kingaroy Aerodrome Tender – Area 21.

SUMMARY

COMMITTEE RESOLUTION 2022/344

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the Committee recommend to Council

1. South Burnett Regional Council delegate to the Chief Executive Office the power to negotiate with Mr Peter O'Donnell under s227-228 of the *Local Government Regulation 2012* to negotiate and enter into a Licence to Occupy for Area 21 located on Lot 3 on SP249643 in accordance with the scope and specification of tender number SBRC21/22-11.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council delegate to the Chief Executive Office the power to negotiate with Mr Peter O'Donnell under s227-228 of the *Local Government Regulation 2012* to negotiate and enter into a Licence to Occupy for Area 21 located on Lot 3 on SP249643 in accordance with the scope and specification of tender number SBRC21/22-11.

BACKGROUND

Presented at the Community Standing Committee meeting held on 11 May 2022.

ATTACHMENTS

Nil

15.4 HIVESVILLE PROGRESS ASSOCIATION INC. REQUEST TO LEASE LOT 112 ON SP116355

File Number: **25-05-2022**

Author: **General Manager Community**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Community Standing Committee meeting held on 11 May 2022 was a report regarding information on Hivesville Progress Association Inc. request to lease Lot 112 on SP116355.

SUMMARY

COMMITTEE RESOLUTION 2022/330

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council:

1. That South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, endeavour to enter into a Licence to Occupy effective 1 September 2022 with the Hivesville Progress Association for part of Lot 112 on SP116355 for a term of 3 years
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and the Hivesville Progress Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.
3. That South Burnett Regional Council notes that the Licence to Occupy will be subject to approval from the Department of Transport and Main Roads in accordance with Clause 2.4.3 of the lease between The State of Queensland (represented by the Department of Transport) and South Burnett Regional Council.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

1. That South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, endeavour to enter into a Licence to Occupy effective 1 September 2022 with the Hivesville Progress Association for part of Lot 112 on SP116355 for a term of 3 years
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and the Hivesville Progress Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.
3. That South Burnett Regional Council notes that the Licence to Occupy will be subject to approval from the Department of Transport and Main Roads in accordance with Clause 2.4.3 of the lease between The State of Queensland (represented by the Department of Transport) and South Burnett Regional Council.

BACKGROUND

Presented at the Community Standing Committee meeting held on 11 May 2022.

ATTACHMENTS

Nil

15.5 REQUEST FROM SB CARE TO REMOVE TREES FROM ENTRANCE TO TOWN COMMON HALL FOR INSTALLATION OF ROSE GARDEN

File Number: **25-05-2022**

Author: **General Manager Community**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Community Standing Committee meeting held on 11 May 2022 was a report regarding information on a request from SB Care to remove trees from entrance to Town Common Hall for installation of rose garden.

SUMMARY

COMMITTEE RESOLUTION 2022/329

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. Permission be granted to SB Care Inc. to relocate the Kingaroy Senior Citizens Club rose garden to the northern end of the hall around the existing flagpole.
2. Permission be granted to SB Care Inc. to trim the two trees at the front entrance of the Kingaroy Town Common Hall.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That;

1. Permission be granted to SB Care Inc. to relocate the Kingaroy Senior Citizens Club rose garden to the northern end of the hall around the existing flagpole.
2. Permission be granted to SB Care Inc. to trim the two trees at the front entrance of the Kingaroy Town Common Hall.

BACKGROUND

Presented at the Community Standing Committee meeting held on 11 May 2022.

ATTACHMENTS

Nil

15.6 PUBLIC CONSULTATION PLAN FOR RESOLUTION OF HALL TENURES

File Number: **25-05-2022**

Author: **General Manager Community**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Community Standing Committee meeting held on 11 May 2022 was a report regarding information on public consultation plan for resolution of Hall tenures.

SUMMARY

COMMITTEE RESOLUTION 2022/328

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That the Committee recommend to Council that:

South Burnett Regional Council commence community consultation for the future tenure options for the Mondure, Tingoora and Cloyna Halls, with the Mondure and Cloyna Hall Committees to assist in facilitation of public meetings.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council commence community consultation for the future tenure options for the Mondure, Tingoora and Cloyna Halls, with the Mondure and Cloyna Hall Committees to assist in facilitation of public meetings.

BACKGROUND

Presented at the Community Standing Committee meeting held on 11 May 2022.

ATTACHMENTS

Nil

16 PORTFOLIO - REGIONAL DEVELOPMENT

16.1 REGIONAL WATER ASSESSMENT BUNDABERG AND BURNETT STAKEHOLDER ADVISORY GROUP MEETING

File Number: **25/5/2022**

Author: **Chief Executive Officer**

Authoriser: **Chief Executive Officer**

PRECIS

Over the next 12-18 months, Sunwater will be working to develop the Bundaberg and Burnett Regional Water Assessment (BBRWA) program. The BBRWA aims to deliver economic opportunity in the region through investment in water.

SUMMARY

The BBRWA follows a lot of work by Local Government, Industry Groups and others in the region who have identified projects and undertaken studies, reviews, and business cases – some of which are still ongoing. Matter was presented to the Executive and Finance & Corporate Standing Committee on 18 May 2022.

11.3 REGIONAL WATER ASSESSMENT BUNDABERG AND BURNETT STAKEHOLDER ADVISORY GROUP MEETING

COMMITTEE RESOLUTION 2022/225

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the committee recommend to Council:

1. That South Burnett Regional Council nominate Cr Schumacher to attend the BBRWA Investment Logic Map Workshop on 30 and 31 May 2022 or as advised and that a technical support officer is identified to assist with the workshop.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council nominate Cr Schumacher to attend the BBRWA Investment Logic Map Workshop on 30 and 31 May 2022 or on a date as advised and that a technical support officer is identified to assist with the workshop.

BACKGROUND

The BBRWA is different to previous investigations. It will look at the needs and opportunities across the entire region, not on a project-by-project basis. This means that all options can be assessed, both individually and together, to determine how the regions water needs can be met. By looking at all projects together, it means we can use a common approach to determining need

and the ability of projects to meet that need. Ultimately this will inform the development of a region wide strategy to create economic opportunity through water.

The next steps in the process will be to participate in the Investment Logic Map Workshop on 30 to 31 May. There are only 16 people to attend in the process and only four places for local government representation across the North, South and Bundaberg Region.

This State Government initiated review does not alter the current programme Council is undertaking through the National Water Infrastructure Development Fund (NWIDF) Phase Two.

ATTACHMENTS

Nil

17 INFORMATION SECTION

17.1 DELEGATED AUTHORITY REPORTS (1 APRIL 2022 TO 30 APRIL 2022)

File Number: **25/05/2022**

Author: **Administration Officer**

Authoriser: **Chief Executive Officer**

PRECIS

Reports signed by the Chief Executive Officer under delegated authority.

SUMMARY

This report comprises a listing of any reports approved by delegated authority from the 1st of April 2022 until the 30th of April 2022.

OFFICER'S RECOMMENDATION

That the Delegated Authority report be received.

ATTACHMENTS

1. **RAL21/0024 - Signed Delegated Authority Report**
2. **RAL22/0001 - Signed Delegated Authority Report**
3. **RAL22/0002 - Signed Delegated Authority Report**
4. **RAL22/0003 - Signed Delegated Authority Report**
5. **RAL22/0004 - Signed Delegated Authority Report**
6. **MCU21/0021 - Signed Delegated Authority Report**
7. **OPW22/0005 - Signed Delegated Authority Report**

Delegated Authority Date:

RECONFIGURATION OF A LOT - BOUNDARY REALIGNMENT AT HODGES ROAD, KINGAROY (AND DESCRIBED AS LOT 16 ON RP7933 & LOT 17 ON RP7933) - APPLICANT: B & A PERRETT C/- ONF SURVEYORS

	SIGNATURE	DATE
MANAGER		15/3/22
GM		16/3/22
CEO		16.3.2022.

File Number: **RAL21/0024**

Author: **Planning Officer**

Authoriser: **Chief Executive Officer**

PRECIS

Reconfiguration of a lot - Boundary Realignment at Hodges Road, Kingaroy (and described as Lot 16 & 17 on RP7933) - Applicant: B & A Perrett C/- ONF Surveyors

SUMMARY

- This application seeks approval for a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 into 2 lots).
- Lot configuration is as follows:
  - Total area of existing lot 16 is 40.77ha.
  - Total area of existing lot 17 is 27.46ha.
  - Proposed lot 1 is 62.72ha.
  - Proposed lot 2 is 4.5ha.
- The purpose of the boundary realignment is to create a larger, more viable farming unit.
- Proposed lot 1 will be used for agricultural purposes.
- Proposed lot 2 will contain the existing dwelling and outbuilding, creating a rural residential style allotment.
- Access details are as follows:
  - Existing lot 16 gains access from Hodges Road.
  - Existing lot 17 gain access from Hodges Road.
  - Proposed lot 1 will maintain access from Hodges Road.
  - Proposed lot 2 will maintain access from Hodges Road.
- The subject site is located in the Rural Zone of the South Burnett Regional Council Planning Scheme.
- Boundary realignment applications are subject to code assessment.
- The development application is assessed against the relevant codes of the South Burnett Regional Council Planning Scheme. Relevant codes including:
  - Reconfiguring a lot code;
  - Rural zone code;
  - Services and works code.
- Council issued an Information request about the following matters:
  - Location of wastewater disposal system; and
  - Rural impacts (e.g. nearby cattle yards) on rural 'residential' style allotment
- The application has been assessed and the proposal generally meets the requirements of the planning scheme and relevant codes or has been conditioned to comply (refer Attachment A – Statement of Reasons).
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council approve the development permit for a Reconfiguring a lot for a boundary realignment (2 into 2 lots) at Hodges Road (and described as Lot 16 & 17 on RP7933), subject to the following conditions.

Delegated Authority Date:

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Ref No.	Rev.	Date
Boundary Realignment	ONF Surveyors	10042P/1	-	01/12/2021
Vegetation Buffer	Amendments made in red by Council on survey plan created by ONF Surveyors.	10042P/1	Amendments made in red by Council.	01/12/2021

GEN2. All works, including the repair or relation of services (Telstra, lighting) is to be completed at no cost to Council.

APPROVED USE

GEN3. The approved development is Reconfiguring a lot (Boundary realignment) as shown on the approved plans.

COMPLIANCE

GEN4. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN5. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of *the Planning Regulation 2017*.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

VALUATION FEES

RAL2. Payment of *Department of Natural Resources and Mines* valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at $96.00 (2 x $48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

PLANNING

RAL3. All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the *Environmental Protection Act 1994*.

Timing: As indicated.

PROPERTY BOUNDARIES

RAL4. All existing on-site structure, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so as not to cross the proposed property boundary.

Delegated Authority Date:

LANDSCAPING

RAL5. Prior to Council's endorsement of the survey plan, establish an 8m wide vegetation buffer consisting of two rows of trees extending along the north-western boundary of proposed lot 2 (area marked in red on approved plans).

Establishment and species selection is to be in accordance with the 'Branching Out – Your handy guide to tree planting in the South Burnett' document.

RAL6. Existing vegetation between around the dwelling house on proposed lot 2 and the cattle yards on proposed lot 1 is to be retained.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's Standard Drawings, relevant Australian Standards, Codes of Practice, and relevant design manuals

ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRCUTRE AND ASSETS

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ON-SITE WASTEWATER DISPOSAL

ENG9. On-site wastewater treatment facilities, including land application areas shall meet the setbacks requirements of the AS 1547 and the Queensland Plumbing and Waste Water Code 2019.

TELECOMMUNICATION

ENG12. Provide telecommunications to all lots within the development.

ELECTRICITY

ENG16. Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements, and/or to Council, written confirmation form Ergon Energy that an agreement has been made for the supply of electricity.

ADVICE

ADV1. Section 85 (1)(b)(i) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of two (2) years the approval will lapse.

Delegated Authority Date:

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting https://www.datsip.qld.gov.au and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growth and Opportunity
GO2 Balanced development that preserves and enhances our region.
GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

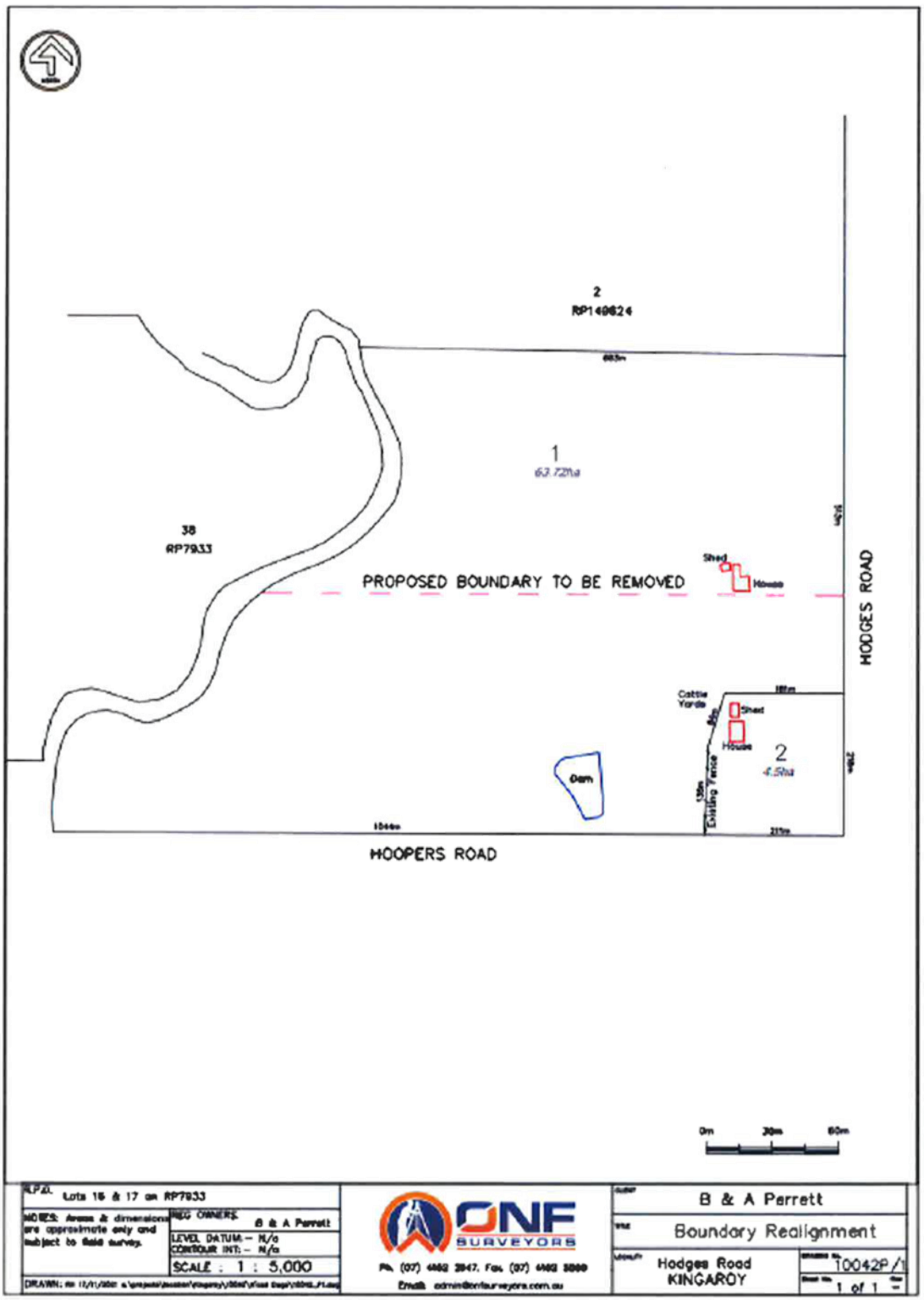
No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

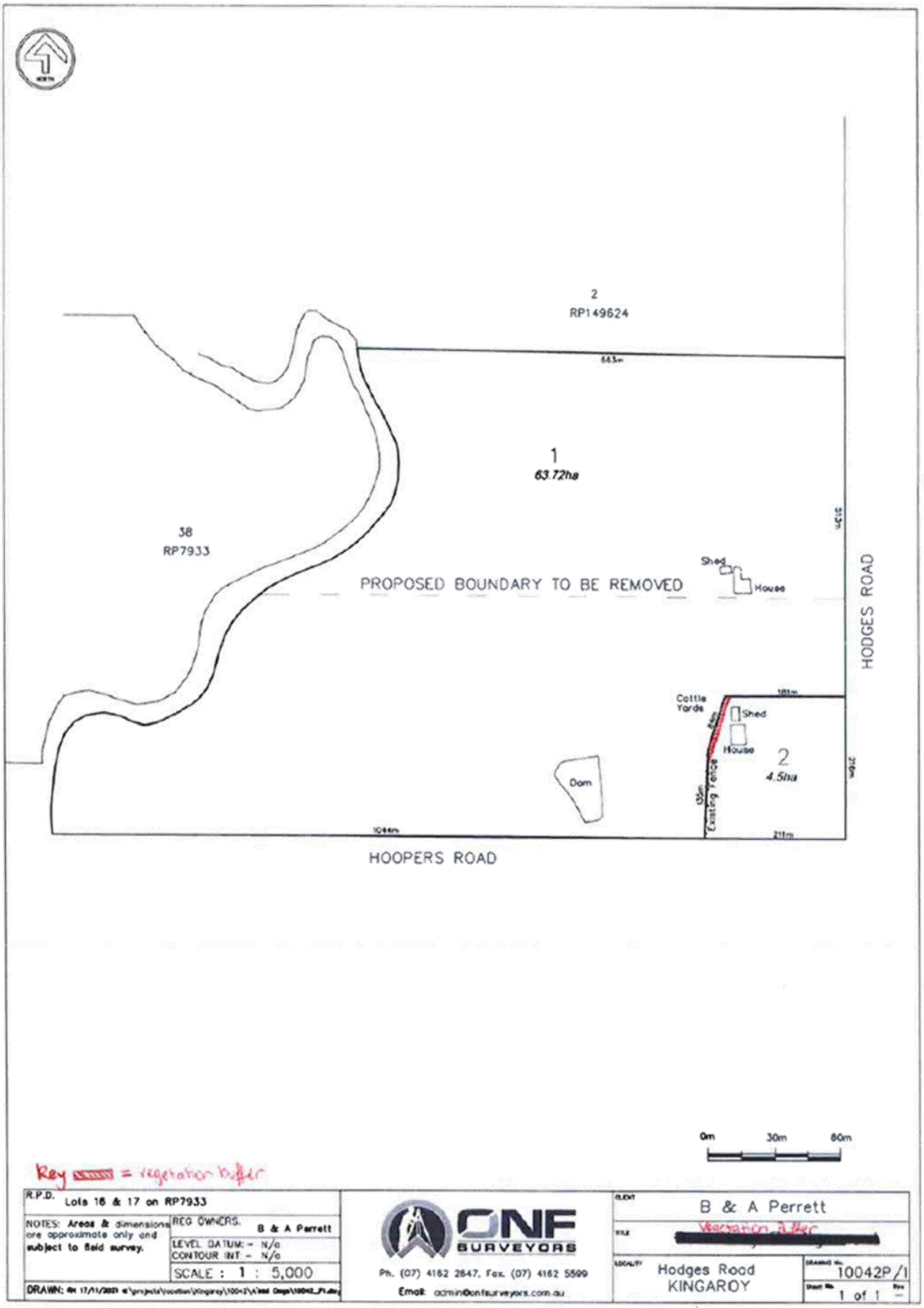
Delegated Authority Date:

PROPOSAL PLAN



Item Page 5

Delegated Authority Date:



Item Page 6

Delegated Authority Date:

REPORT

The applicant seeks approval for a Reconfiguring a Lot for a Boundary Realignment (2 into 2 lots).

APPLICATION SUMMARY	
Applicant:	B and A Perrett C/- ONF Surveyors
Proposal:	Reconfiguration of a lot - Boundary Realignment
Properly Made Date:	2 December 2021
Street Address:	198 Hodges Road, Kingaroy 216 Hodges Road, Kingaroy
RP Description:	Lot 16 on RP7933 Lot 17 on RP7933
Assessment Type:	Code
Number of Submissions:	N/A
State Referral Agencies:	N/A
Referred Internal Specialists:	Development Engineer

The following table describes the key development parameters for the proposal:

	DEVELOPMENT PARAMETERS
Number of Proposed Lots	2
Size of Proposed Lots	Proposed lot 1: 63.72ha Proposed lot 2: 4.5ha
Easements	Nil
Covenants	Nil

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION		
Land Area:	Total: 68.22ha	
Existing Use of Land:	Both lots are currently used for cropping and grazing purposes along the Stuart River. Both lots have existing dwellings, farm sheds and other infrastructure to support agricultural activities.	
Road Frontage:	Hodges Road	
Road/s	**Road Hierarchy**	
Hodges Road	Access Primary – Gravel seal	
Hoopers Road	Access Primary/ Access Secondary – Gravel seal	
Easements	N/A	
Significant Site Features:	Allotment adjoining Stuart River to the west.	
Topography:	Relatively flat / Slightly sloping towards the Stuart river.	
Surrounding Land Uses:	**Land Use**	**Zone/Precinct**
North	Cultivation	Rural
South	Cultivation/ rural res lots	Rural/ rural residential
East	Cultivation	Rural
West	Vacant rural land/ livestock grazing	Rural
Services:	Electricity	

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Delegated Authority Date:

Background / Site History

APPLICATION NO.	*DECISION AND DATE*
	N/A

ASSESSMENT:
Framework for Assessment
Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Strategic Framework Land Use Category:	Rural
Zone:	Rural
Precinct:	N/A
Consistent/Inconsistent Use:	N/A
Assessment Benchmarks:	Reconfiguring a lot Code Rural zone Code Services and works Code

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

ACCEPTABLE OUTCOME	*ASSESSMENT MANAGER'S RESPONSE*
RURAL ZONE CODE	
Section 1 - General	

Delegated Authority Date:

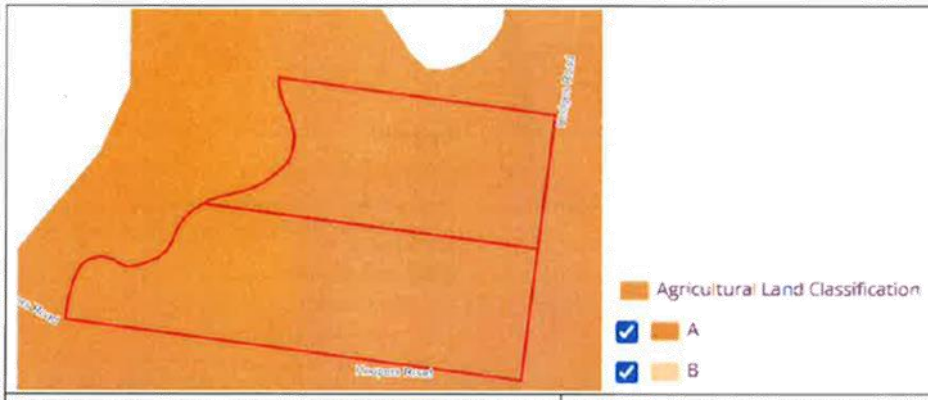
PO1 Development maintains rural amenity and character.	
AO1.1 Buildings are set back 20m from any collector or higher order road and 10m from any other road frontage. and **AO1.2** The use does not cause odour, noise or air emissions in excess of the prescribed limits in the Environmental Protection (Air) Policy 1997 or the Environmental Protection (Noise) Policy 1997.	**Complies** – The existing buildings are more than 150m from a road. There are no new buildings proposed as a part of this application. ✓ There are no new uses proposed as a part of this application. The development will not disrupt the rural amenity and character of the surrounding area.
PO2 Development does not jeopardise the rural production capacity of the Zone.	
Development resulting in lots less than the minimum size in Table 8.4.2 satisfying outcomes – **AO2.1** The proposal is necessary for the efficient production and processing of a crop grown in the area. or **AO2.2** The proposal provides an alternate productive rural activity that supports regionally significant industry. or **AO2.3** An agricultural sustainability report prepared by a suitably qualified agronomist demonstrates that – (a) The lot is suitability sized for the proposed activity, including a dwelling house including yard; and (b) There is sufficient water for the proposed activity; and (c) The allotment is capable of being connected to reticulated electricity; and (d) The proposed activity is financially viable, requiring a viability assessment that includes capital costs, operational costs, sustainable yields to support a family, climate, soils and geological factors affecting crop growth, nutrients, salinity, topography, susceptibility to flooding and erosion and an assessment of market robustness (both recent and projected) and alternative practices in the event of failure. and **AO2.4** Development is consistent with any Soil Conservation Plan that applies to the locality, as approved by the relevant State agency.	**Complies** – The existing allotments are currently below the minimum 100ha (lot 16 – 40.77ha, lot 17 – 27.46ha). The boundary realignment will consolidate the agricultural land onto proposed lot 1 to enhance the productive capacity of the allotment. As a result, proposed lot 1 will be 63.72ha and proposed lot 2 will be 4.5ha. ✓ No new uses are proposed. The agricultural viability of proposed lot 1 will be increased. **N/A** – This development application does not necessitate the need for an Agricultural sustainability report.
PO3 Development does not result in any degradation of the natural environment, in terms of the geotechnical, physical, hydrological and environmental characteristics of the site and its setting.	
AO3.1 Uses and associated works are confined to existing lawfully cleared land or areas not supporting regulated vegetation. and **AO3.2** Uses and associated works are confined to areas outside stormwater discharge points, overland flow paths, watercourses and natural drainage features. and **AO3.3** Development, excluding forestry activities and permanent plantations, adjacent to National Parks or	**Complies** – The subject site is predominately cleared and used for cultivation and livestock grazing. The proposal does not involve any change to the environmental characteristics of the site. **N/A** – No new uses proposed. The proposal is consistent with the existing features of the site. **N/A**

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State Forests is set back a minimum of 100m from the park boundaries in the absence of any current 'Management Plans' for these areas	
PO4 Development is not exposed to risk from natural hazard relating to land slip.	
AO4.1 Uses and associated works are confined to slopes not exceeding: (a) 15% for residential uses; (b) 10% for treated effluent disposal areas; (c) 6% for non-residential uses.	**N/A** – No new uses or works are proposed. The site is relatively flat.
PO5 Development is adequately serviced.	
AO5.1 A 45kl water tank is provided for consumption purposes. and **AO5.2** On-site sewage treatment is provided. and **AO5.3** Each dwelling is provided with a service line connection to the electricity supply and telecommunications networks.	**Complies** – The site will continue to be used for agricultural pursuits. The existing dwellings are serviced with on-site water and sewer and are connected to the electricity and telecommunications. Relevant conditions added to ensure compliance.
PO6 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.	
AO6.1 Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) On sites listed on the Contaminated Land Register or Environmental Management Register. or **AO6.2** Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.	**Complies** – The property is not listed on the CLR or EMR. No new uses are proposed as a part of this boundary realignment application.
Section 6 – For development affected by one or more overlays	
Agricultural land Overlay	
PO15 The productive capacity and utility of agricultural land for rural activities is maintained.	

Delegated Authority Date:



AO15.1 The proposal is not located on agricultural land as identified on SPP Interactive Mapping (Plan Making). or **AO15.2** The proposal is necessary for the efficient production and processing of a crop grown in the area. or **AO15.3** The proposal provides an alternate productive rural activity that supports regionally significant industry. or **AO15.4** An agricultural sustainability report prepared by a suitably qualified agronomist demonstrates that – (a) The lot is suitability sized for the proposed activity. Including a dwelling house including yard; and (b) There is sufficient water for the proposed activity; and (c) The allotment is capable of being connected to reticulated electricity; and (d) The proposed activity is financially viable, requiring a viability assessment that includes capital costs, operational costs, sustainable yields to support a family, climate, soils and geological factors affecting crop growth, nutrients, salinity, topography, susceptibility to flooding and erosion and an assessment of market robustness (both recent and projected) and alternative practices in the event of failure. and **AO15.5** Development is consistent with any Soil Conservation Plan that applies to the locality, as approved by the relevant State agency.	**Complies** – The subject site is within the Class A Agricultural land area overlay. Both allotments are currently used for cropping and livestock grazing. No new uses are proposed. The proposal will consolidate the agricultural land onto proposed lot 1 and create a larger more viable farming unit. **N/A** – This development application does not necessitate the need for an agricultural sustainability report.
Biodiversity Overlay	
PO18 Areas of environmental significance, including biodiversity values, are identified, protected and enhanced.	

Delegated Authority Date:

	
AO18.1 Uses and associated works are confined to areas not identified on Overlay Map 05. or **AO18.2** Development is compatible with the environmental values of the area. or **AO18.3** Where development within an area identified on Overlay Map 05 is unavoidable, measures recommended by a suitably qualified ecologist are incorporated to protect and retain the environmental values and underlying ecosystem processes within or adjacent to the development site to the greatest extent practical.	**Complies** – Stuart River is identified as a waterway corridor on the Biodiversity overlay. The proposed new boundary will not impact on the environmental values of the area. No new uses are proposed.
PO19 Biodiversity values of identified areas of environmental significance are protected from the impacts of development.	
AO19.1 Development adjacent to Protected Areas identified on Overlay Map 05 is set back a minimum of 100m from the park boundaries in the absence of any current 'Management Plans' for these areas.	**N/A** – No new uses are proposed.
PO20 There are no significant adverse effects on water quality, ecological and biodiversity values.	
AO20.1 Uses and associated works are confined to areas outside overland flow paths and natural drainage features. and **AO20.2** All buildings, on-site effluent disposal, external activities or storage areas are located 100m from the top of the bank of a river, creek, stream or wetland identified on Overlay Map 05. and **AO20.3** The Waterway Corridors identified on Overlay Map 05 are maintained in a natural state.	✓ This proposal will not impact on the existing overland flows and drainage. **N/A** ✓ The waterway corridor (Stuart River) will be maintained in a natural state.
Bushfire hazard overlay	

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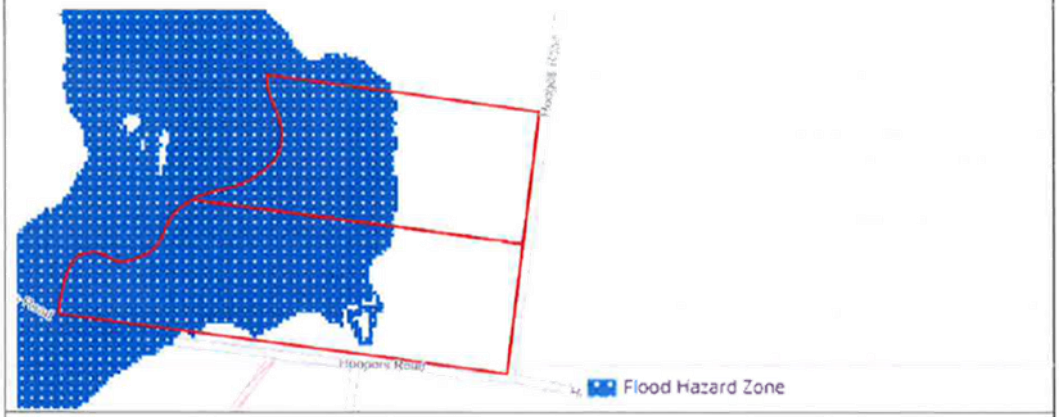
Delegated Authority Date:



PO21 Development is not placed at unacceptable risk from bushfire, does not increase the extent or severity of bushfire and maintains the safety of people and property from bushfire.	
AO21.1 Development does not occur in areas mapped as Very High or High Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making). or **AO21.2** A written assessment by a suitably experienced or qualified person confirms that the site is of Low Potential Bushfire Hazard. or **AO21.3** For areas mapped as Medium Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making), bushfire risk is mitigated through a Bushfire Management Plan incorporating: (a) Lot design and the siting of buildings and uses so: (i) high intensity uses are located on the least bushfire prone area on the site and activities least susceptible to fire are sited closest to the bushfire hazard; and (ii) efficient emergency access is optimised; and (iii) bushfire risk is effectively minimised having regard to aspect, elevation, slope and vegetation. (b) Including firebreaks that provide adequate: (i) setbacks between buildings/ structures and hazardous vegetation; and (ii) access for fire fighting or other emergency vehicles; and (c) Road access for fire-fighting appliances and firebreaks are provided through a perimeter road that separates the use from areas of bushfire hazard and that road has a minimum cleared width of 20 metres; and (d) Where a reticulated water supply is not available and development involves buildings with a gross floor area greater than 50m2, one tank within 100m of each residential building that has: (i) fire brigade tank fittings; and (ii) 25,000 litres dedicated for fire fighting purposes.	**Complies** – A small portion of the site is within the potential bushfire impact buffer. There are no existing buildings within the overlay and there are no new buildings or uses proposed as a part of this boundary realignment application. There is no increased risk as a result of the proposed new boundaries. N/A
PO22 Community infrastructure in any area mapped as Very High to Medium (Potential Intensity) Areas are able to function effectively during and immediately after bushfire events.	
AO22.1 No outcome specified.	**N/A**

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PO23 Public safety and the environment are not adversely affected by the detrimental impacts of bushfire on hazardous materials manufactured or stored in bulk.	
AO23.1 No hazardous materials, manufactured or stored in bulk, are on land mapped as Very High to Medium (Potential Intensity) Areas.	**N/A** – The property is not mapped in any areas marked as very high to medium potential bushfire areas.
PO24 Major risks to the safety or property and to the wellbeing of occupants in areas mapped as Very High to Medium (Potential Intensity) Areas is minimised through appropriate siting, servicing and managing of residential premises.	
AO24.1 New dwellings on land mapped as Very High to Medium (Potential Intensity) Areas are located: (a) Centrally within existing cleared areas on a lot which allows a regular shaped area (with a minimum dimension of 50m) of 5,000m2 to be identified that: (i) is free of highly combustible vegetated areas; and (ii) is on southerly to easterly facing slopes not exceeding 15% gradient; or (iii) on flat lands at the base of north to western facing slopes not exceeding 15% gradient. (b) A fire protection buffer is established around the complete perimeter of the dwelling unit within a lot for a minimum width of 50m.	**N/A** – The property is not located within the very high to medium bushfire hazard areas. The existing buildings are not located within any bushfire hazard area. There are no new dwellings proposed.
Flood hazard overlay 	
PO28 Development is not exposed to risk from flood events by responding to flood potential and maintains personal safety at all times.	
AO28.1 All new allotments include an area of sufficient size to accommodate the intended land use outside the area identified on Overlay Map 03. and **AO28.2** New buildings are not located within the area identified on Overlay Map 03; or **AO28.3** Development is sited above the 1%AEP flood event where known, or the highest known flood event, as follows: (a) Habitable floor levels - 500mm; (b) Non-habitable floor levels - 300mm;	**Complies** – The new allotments have sufficient area outside of the flood hazard area. The flood hazard overlay will not impact on the existing agricultural use of the site. No new uses are proposed. **N/A** - All of the existing buildings are outside of the nominated flood hazard area. There are no new buildings proposed as a part of the development application.

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(c) On-site sewage treatment and storage areas for potential contaminants - 300mm; (d) All other development - 0mm. and **AO28.4** Building work below the nominated flood level allows for the flow through of flood water at ground level: (a) The structure below flood level is unenclosed; or (b) Any enclosure below flood level aligns with the direction of water flow; or (c) Any enclosure not aligning with the direction of water flow must have openings that are at least 50% of the enclosed area with a minimum opening of 75mm. and **AO28.5** Resilient building materials are used below the nominated flood level in accordance with the relevant building assessment provisions. and **AO28.6** Signage is provided on site indicating the position and path of all safe evacuation routes off the site.	
PO29 Development directly, indirectly and cumulatively avoids any significant increase in water flow, velocity or flood level, and does not increase the potential for flood damage either on site or other properties.	
AO29.1 Works associated with the proposed development do not: (a) involve a net increase in filling greater than 50m3; or (b) result in any reductions of onsite flood storage capacity and contain within the site any changes to depth/duration / velocity of flood waters; or (c) change flood characteristics outside the site in ways that result in: (i) loss of flood storage; (ii) loss of/changes to flow paths; (iii) acceleration or retardation of flows; or (iv) any reduction in flood warning times.	**N/A** – There are no cut or fill works proposed as a part of this boundary realignment application.
PO30 Development avoids the release of hazardous materials into floodwaters.	
AO30.1 Materials manufactured or stored on site are not hazardous in nature. or **AO30.2** Hazardous materials and any associated manufacturing equipment are located above the nominated flood level.	**Complies** – The existing buildings are located outside of the flood hazard area.
PO31 Community infrastructure in any area mapped as Flood Hazard is able to function effectively during and immediately after flood.	
No outcome specified.	**N/A**
RECONFIGURING A LOT CODE	
Section 1 – Boundary realignment	

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PO1 The boundary realignment: (a) results in lots that are consistent with the established subdivision pattern of the local area; (b) maintains or improves the utility of the lots; (c) does not create a situation where the use or buildings on the resulting lots become unlawful.	
AO1.1 Development provides that allotment area, dimension and shape are in accordance with the standards in Table 8.4.2, except where the reconfiguration is boundary realignment and the outcome is preferable to the current allotment configuration. and **AO1.2** The utility of the lots is maintained or improved where: (a) a frontage to depth ratio exceeds that of the existing allotments; (b) access is provided to an allotment that previously had no access or an unsuitable access; (c) an existing boundary encroachment by a building or areas is corrected; and **AO1.3** The realignment does not result in a building contravening the setback, standards required by this Planning Scheme or relevant building regulations. and **AO1.4** The realignment results in a larger lot that is a more viable farming unit.	**Complies** – The reconfiguration is a boundary realignment. The proposed new boundary results in a larger more viable farming unit (lot 1). Proposed lot 2 will be similar size and shape to surrounding rural 'residential' style allotments. ✓ The boundary realignment will not impact on the utility of both allotments. The proposed allotment shapes are considered consistent with the surrounding area. **Complies** – All existing buildings meet the required setback to the proposed new boundaries. ✓ The realignment results in a larger lot that is a more viable farming unit.
PO2 The boundary realignment facilitates the creation or consolidation of a viable farming unit.	
AO2.1 Where covered by the Overlay Map 08: (a) new lot boundaries enhance viable farming units; and (b) the boundaries ensure that a new dwelling is not on agricultural land. and (c) the reconfiguration satisfies the acceptable outcomes in section 6 of the Rural Zone code.	**Complies** – The boundary realignment will not impact on the viability of the existing agricultural use of the site. The boundary realignment will increase the agricultural productivity of proposed lot 1. ✓ No new dwellings are proposed. ✓ Section 6 of the Rural zone code has been addressed above.
Section 4 – All reconfiguring a lot subject to an overlay	
Agricultural land overlay	
PO16 The productive capacity and utility of agricultural land for rural activities is maintained.	
AO16.1 In the Rural zone only, no additional allotments are created in the area identified as agricultural land on SPP Interactive Mapping (Plan Making); or **AO16.2** In the Rural zone only, a Farm management plan prepared by a suitably qualified agronomist demonstrates that the existing productivity of the land area is not reduced.	**N/A** – No additional allotments are proposed. ✓ Proposed lot 1 will be a larger more viable farming unit. There are no new uses proposed and thus, a Farm management plan is not necessary as a part of this development application.
Bushfire hazard overlay	

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PO19 Development is not placed at unacceptable risk from bushfire, does not increase the extent or severity of bushfire and maintains the safety of people and property from bushfire.	
AO19.1 Development does not occur in areas mapped as Very High, High or Medium Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making). or **AO19.2** A written assessment by a suitably experienced or qualified person confirms that the site is of Low Potential Bushfire Hazard. or **AO19.3** Bushfire risk is mitigated through a Bushfire Management Plan incorporating: (a) Lot design that (i) Locates high intensity uses on the least bushfire prone area on the site and activities least susceptible to fire closest to the bushfire hazard; and (ii) Optimises efficient emergency access; and (iii) Considers the bushfire risk associated with aspect, elevation, slope and vegetation. (b) Firebreaks to protected vegetation included in the subdivision layout providing access for fire fighting or other emergency vehicles and **AO19.4** Road layouts facilitate easy and safer access and movement by emergency vehicles in the event of encroaching fire and provides that an alternative safe access (if one direction is blocked in the event of fire) is maintained at all times.	✓ **Discussed in Section 6 Rural zone Code.** Minimal bushfire hazard area identified over the subject allotments.
Flood hazard overlay	
PO20 Development is not exposed to risk from flood events by responding to flood potential and maintains personal safety at all times.	
AO20.1 All new allotments include an area of sufficient size to accommodate the intended land use outside the area identified on Overlay Map 03.	✓ **Discussed in Section 6 Rural zone Code.** The new boundary allows sufficient area outside of the flood hazard for the existing use to continue.
PO21 Development directly, indirectly and cumulatively avoids any significant increase in water flow, velocity or flood level, and does not increase the potential for flood damage either on site or other properties.	
AO21.1 Works associated with the proposed development do not: (a) involve a net increase in filling greater than 50m3; or (b) result in any reductions of on-site flood storage capacity and contain within the site any changes to depth / duration/velocity of flood waters; or (c) change flood characteristics outside the site in ways that result in: (i) loss of flood storage; (ii) loss of/changes to flow paths; (iii) acceleration or retardation of flows; or (iv) any reduction in flood warning times.	✓ **Discussed in Section 6 Rural zone Code** – There are no works associated with the proposed boundary realignment.

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SERVICES AND WORKS CODE	
Section 1 - General	
PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.	
AO1.1 A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.	**N/A** - This development application does not necessitate the need for a stormwater quality management plan.
PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.	
AO2.1 A wastewater management plan prepared by a suitably qualified person and addresses : (a) wastewater type; (b) climatic conditions; (c) water quality objectives; (d) best-practice environmental management; and **AO2.2** Wastewater is managed in accordance with a waste management hierarchy that: (a) avoids wastewater discharge to waterways; or (b) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.	**N/A** - This development application does not necessitate the need for a wastewater management plan.
PO3 Construction activities avoid or minimise adverse impacts on stormwater quality.	
AO3.1 An erosion and sediment control plan addresses the design objectives for the construction phase in Table 9.4.4.	**N/A** - This development application does not necessitate the need for an erosion and sediment control plan.
PO4 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow	
AO4.1 Development incorporates stormwater flow control measures to achieve the design objectives for the post-construction phase in Table 9.4.4.	**N/A** - This development application does not necessitate the need for stormwater flow control measures.
Section 2 - Infrastructure	
PO5 Development is provided with infrastructure which: (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented.	
AO5.1 Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and **AO5.2** Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.	**N/A** – The property is located in the rural zone. Both proposed lots 1 and 2 have access to a gravel road. ✓ Both new allotments will utilise existing accesses.

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Section 3 – Vehicle parking	
PO6 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.	
AO6.1 Vehicle parking spaces are provided on-site in accordance with Table 9.4.5. and **AO6.2** A service bay is provided on-site for the service vehicle nominated in Table 9.4.5. and **AO6.3** Driveway crossings are provided to the standard contained in PSP1 – Design and Construction Standards. and **AO6.4** Vehicle parking and manoeuvring areas are provided in accordance with the standards contained in PSP1 – Design and Construction Standards.	**N/A** - This development application does not necessitate the need for vehicle parking.
Section 4 - Landscaping	
PO7 Landscaping is appropriate to the setting and enhances local character and amenity.	
AO7.1 Landscaping is provided in accordance with the relevant zone code provisions. and **AO7.2** Where shade tree planting is required in vehicle parking areas each planting bed has a minimum area of 2m2 and is unsealed and permeable. and **AO7.3** Plantings along frontages or boundaries are in the form of defined gardens with three tier planting comprised of groundcovers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system, mulching and border barriers.	**Complies** – The boundary realignment creates a rural 'residential style' allotment, and the proposed boundary is between the dwelling and cattle yards on existing lot 16. To minimise potential impacts from the agricultural use on the residence on proposed lot 2, a vegetation buffer should be implemented on the north-western boundary of proposed lot 2. The vegetation buffer will separate the land uses to ensure long-term protection for both allotments. Thus, a visual barrier (vegetation screen) between the agricultural and residential use can significantly reduce conflict and resulting complaints as well as the perception of a nuisance. Relevant conditions added.
PO8 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.	
AO8.1 Landscaping utilises plant species that are appropriate for the location and intended purpose of the landscaping. and **AO8.2** Species selection avoids non-invasive plants.	**Complies** – conditions added instructs applicant to utilise Council's 'Branching Out – Your handy guide to tree planting in the South Burnett' document.
Section 5 – Filling and excavation	
PO9 Development results in ground levels that retain: (a) access to natural light; (b) aesthetic amenity; (c) privacy; and (d) safety.	

Delegated Authority Date:

AO9.1 The depth of: (a) fill is less than 2m above ground level; or (b) excavation is less than 2m below ground level. and **AO9.2** The toe of the fill, or top of the excavation is not less than 0.5m inside the site property boundary. and **AO9.3** Works do not occur on slopes over 15% in grade. and **AO9.4** Retaining walls over 1m in height are terraced 1.5m for every 1m in height and landscaped. and **AO9.5** Batter slopes are not steeper than 25% and are grassed and terraced 1.5m for every 1m in height. and **AO9.6** Filling or excavation for the purpose or retention of water: (a) is certified by an RPEQ engineer to safely withstand the hydraulic loading; (b) directs overflow such that no scour damage or nuisance occurs on adjoining lots.	**N/A** – No cut of fill is proposed as a part of the boundary realignment application.
PO10 Filling or excavation does not cause damage to public utilities.	
AO10.1 Filling or excavation does not occur within 2m horizontally of any part of an underground water supply, sewerage, stormwater, electricity or telecommunications system.	**N/A** – No cut of fill is proposed as a part of this boundary realignment application.
PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	
AO11.1 Following filling or excavation: (a) the premises: (i) are self-draining; and, (ii) has a minimum slope of 0.25%; and, (b) surface water flow is: (i) directed away from neighbouring properties; or (ii) discharged into a stormwater drainage system designed and constructed in accordance with AS3500 section 3.2.	**N/A** – No cut or fill is proposed as a part of this boundary realignment application.

Local Categorising Instrument - Variation Approval

N/A

Local Categorising Instrument - Temporary Local Planning Instrument

N/A

Other Relevant Matters

N/A

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Delegated Authority Date:

Locality Plan

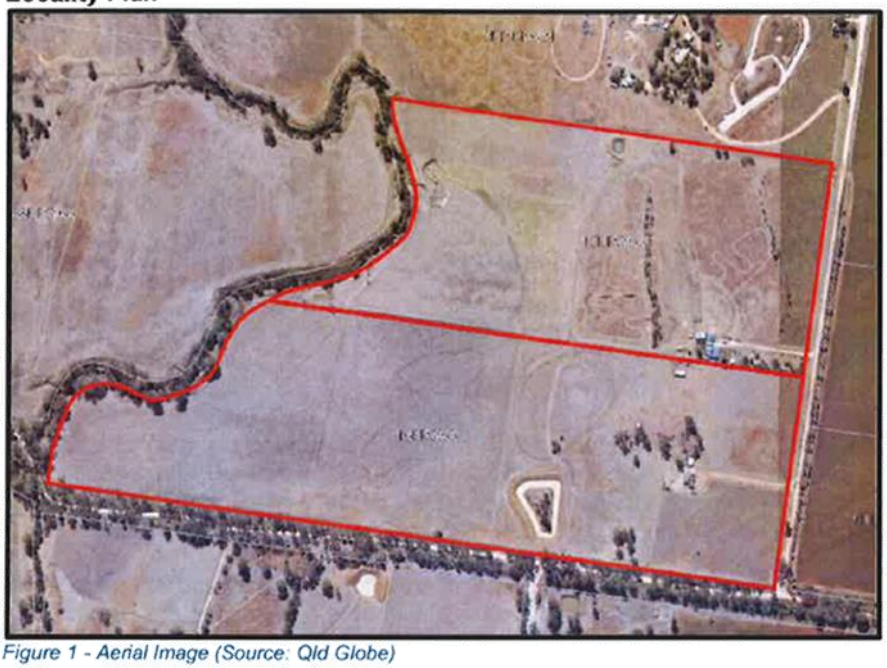


Figure 1 - Aerial Image (Source: Qld Globe)

Aerial Plan

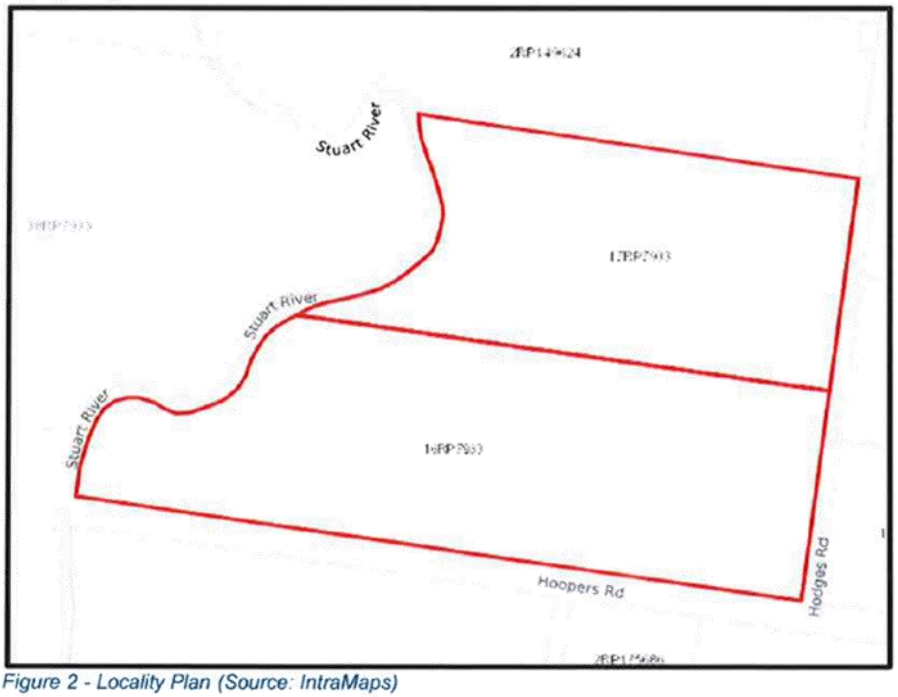


Figure 2 - Locality Plan (Source: IntraMaps)

Delegated Authority Date:

CONSULTATION:

Referral Agencies

Not applicable.

Other Referrals

INTERNAL REFERRAL SPECIALIST	***REFERRAL / RESPONSE***
Development Engineer	Council's Development Engineer provided standard engineering conditions.
Infrastructure Charges Unit	Refer to Attachment B – Infrastructure Charges Notice.

CONCLUSION:

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report. The proposal generally complies with the Assessment Benchmarks of the Rural zone code, Reconfiguring a lot code and Services and works code within the South Burnett Regional Council Planning Scheme.

The boundary realignment will create a larger more viable farming unit by consolidating the good quality agricultural land onto proposed lot 1. Proposed lot 2 will be 4.5ha and include the existing dwelling and outbuildings. A vegetation buffer between the agricultural and residential land uses will ensure the rural amenity is protected and any conflicts are minimised.

RECOMMENDATION:

It is recommended that the Reconfiguring a lot application (2 into 2 lots) at 198 and 216 Hodges Road, Kingaroy (and described as lots 16 & 17 on RP7933) be approved subject to the reasonable and relevant conditions pursuant to Section 60 if the *Planning Act 2016*.

Delegated Authority Date:

ATTACHMENTS

Nil

Delegated Authority Date:

Attachment A

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Reconfiguring a lot (Boundary realignment)– Development permit
Level of Assessment	Code
Application No	RAL21/0024
Name of Applicant	B & A Perrett C/- ONF Surveyors
Street Address	198 Hodges Road, Kingaroy 216 Hodges Road, Kingaroy
Real Property Address	Lots 16 & 17 on RP7933

On 10 March 2022 the above development was:

☒ Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- There are no additional lots proposed.
- The boundary realignment will create a larger more viable farming unit, increasing the agricultural productivity of proposed lot 1.
- The size and shape of proposed lot 2 is consistent with nearby rural 'residential' style allotments.
- A vegetation buffer between the agricultural and residential land uses will ensure the rural amenity is protected and any conflicts are minimised.
- The utility of the lots is maintained.
- The natural hazard constraints are minimal for the existing agricultural use to continue.

2. Assessment Benchmarks

The following benchmarks apply to this development:

- Reconfiguring a lot code
- Rural zone code
- Services and works code

Note: Each application submitted to Council is assessed individually on its own merit.

Delegated Authority Date:

Attachment B

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT:	B & A Bennet C/- ONF Surveyors PO Box 896 KINGAROY QLD 4610	
APPLICATION:	Boundary Realignment (2 lots into 2 lots)	
DATE:	10/03/2022	
FILE REFERENCE:	RAL21/0024	
AMOUNT OF THE LEVIED CHARGE: *(Details of how these charges were calculated are shown overleaf)*	**$0.00**	**Total**
	$0.00	Water Supply Network
	$0.00	Sewerage Network
	$0.00	Transport Network
	$0.00	Parks and Land for Community Facilities Network
	$0.00	Stormwater Network
AUTOMATIC INCREASE OF LEVIED CHARGE:	The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.	
LAND TO WHICH CHARGE APPLIES:	Lot 16 & 17 RP7933	
SITE ADDRESS:	198 & 216 Hodges Road, Kingaroy	
PAYABLE TO:	**South Burnett Regional Council**	
WHEN PAYABLE: *(In accordance with the timing stated in Section 122 of the Planning Act 2016)*	Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.	
OFFSET OR REFUND:	Not Applicable.	

This charge is made in accordance with South Burnett Regional Council's ***Charges Resolution (No. 3) 2019***

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Delegated Authority Date:

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$0.00	CR Table 2.3	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$0.00	CR Table 2.3	$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$0.00	CR Table 2.3	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$0.00	CR Table 2.3	$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$2,410.00	CR Table 2.3	$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount

Delegated Authority Date:

Existing lawful use (2 lots)	2	allotments	$2,410.00	CR Table 2.3	$4,820.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$2,009.00	CR Table 2.3	$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$2,009.00	CR Table 2.3	$4,018.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$0.00	CR Table 2.3	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$0.00	CR Table 2.3	$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (2 into 2)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

Delegated Authority Date:

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.
Automatic Increase Provision of charge rate ($)	An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average[1]. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act* 2016 are GST exempt.
Making a Payment	This Infrastructure Charges Notice cannot be used to pay your infrastructure charges. To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment. An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au Payment can be made at any of the following South Burnett Regional Council Offices: • 69 Hart Street, Blackbutt, 4314;

[1] 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

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- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

Delegated Authority Date:

RECONFIGURATION OF A LOT - BOUNDARY REALIGNMENT AT 32-34 BURNETT STREET, KINGAROY (AND DESCRIBED AS LOT 42 ON RP37004 & LOT 43 ON RP37004) - APPLICANT: MERVYN & YVONNE PATES C/- EMJAE CONSULTING

File Number:	**RAL22/0001**
Author:	**Planning Officer**
Authoriser:	**Chief Executive Officer**

	SIGNATURE	DATE
MANAGER		22/3/22
GM		21/3/2022
CEO		21-3-2022

PRECIS

Reconfiguration of a lot - Boundary Realignment at 32-34 Burnett Street, Kingaroy (and described as Lot 42 & 43 on RP37004) - Applicant: Mervyn & Yvonne Pates C/- EMJAE Consulting

SUMMARY

- This application seeks approval for a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 into 2 lots).
- Lot configuration is as follows:
  - Total area of existing lot 42 is 1,012m².
  - Total area of existing lot 43 is 1,270m².
  - Proposed lot 42 is 756m².
  - Proposed lot 43 is 1,526m².
- The purpose of the boundary realignment is to align the new boundary with the existing house fence.
- Proposed lot 42 has the existing dwelling house and domestic outbuildings.
- Proposed lot 43 is vacant and has the potential for a future dwelling.
- Access details are as follows:
  - Existing lot 42 gains access from Burnett Street.
  - Existing lot 43 currently has no access point.
  - Proposed lot 42 will maintain the existing access.
  - Proposed lot 43 will require a new access.
- The subject site is located in the Low density residential Zone of the South Burnett Regional Council Planning Scheme.
- Boundary realignment applications are subject to code assessment.
- The development application is assessed against the relevant codes of the South Burnett Regional Council Planning Scheme. Relevant codes including:
  - Reconfiguring a lot code;
  - Low density residential zone code;
  - Services and works code.
- Council issued an Information request in regard to setback compliance.
- The application has been assessed and the proposal generally meets the requirements of the planning scheme and relevant codes or has been conditioned to comply (refer Attachment A – Statement of Reasons).
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council approve the development permit for a Reconfiguring a lot for a boundary realignment (2 into 2 lots) at 32-34 Burnett Street, Kingaroy (and described as Lot 42 & 43 on RP37004), subject to the following conditions.

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Delegated Authority Date:

Drawing Title	Prepared by	Ref No.	Rev.	Date
Proposed Boundary Realignment	EMJAE Consulting	1214-02P11	A	24/11/2021
Proposed Lots – Detail Underlay	EMJAE Consulting	1214-02P12	A	24/11/2021

GEN2. All works, including the repair or relation of services (Telstra, lighting) is to be completed at no cost to Council.

APPROVED USE

GEN3. The approved development is Reconfiguring a lot (Boundary realignment) as shown on the approved plans.

COMPLIANCE

GEN4. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN5. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of *the Planning Regulation 2017*.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

VALUATION FEES

RAL2. Payment of *Department of Natural Resources and Mines* valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at $96.00 (2 x $48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

PLANNING

RAL3. All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the *Environmental Protection Act 1994*.

Timing: As indicated.

PROPERTY BOUNDARIES

RAL4. Obtain a Building Approval to demolish the shed contravening the proposed boundary line as outlined on the 'Proposed lots – Detail Underlay' plan.

Timing: Before sealing the survey plan.

ENGINEERING WORKS

ENG1. Submit to Council, an Operation Works application for all works that will become Council infrastructure.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

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ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's Standard Drawings, relevant Australian Standards, Codes of Practice, EDROC Regional Standards Manual and relevant design manuals.

ENG4. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRCUTRE AND ASSETS

ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

ENG7. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG8. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

ENG9. Connect the lots to Council's reticulated water supply system.

ENG10. Design and construct all works in accordance with Council's requirements as set out in the WBBROC Design and Construction Guide, WSAA Guidelines and relevant development standards used by Council.

ENG11. Install a separate water service connection to each lot as per Council's standards.

SEWERAGE

ENG12. Connect all lots to Council's reticulated sewerage system.

Comment: Proposed Lot 43 is not currently serviced by sewer. Council will make alternations to the sewer network to service the lots upon an application being made to Council's Infrastructure Department. Please note that extending the sewer to proposed Lot 43 may require crossing proposed Lot 42.

ENG12. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.

VEHICLE ACCESS

ENG12. Any future dwelling on proposed Lot 43 shall construct a vehicle crossover in accordance with Council's Standard Drawing SBRC 00048 "Residential Property Access and Kerb Crossover".

TELECOMMUNICATION

ENG12. Provide telecommunications to all lots within the development.

ELECTRICITY

ENG16. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

ADVICE

Delegated Authority Date:

ADV1. Section 85 (1)(b)(i) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of two (2) years the approval will lapse.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting https://www.datsip.qld.gov.au and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growth and Opportunity
GO2 Balanced development that preserves and enhances our region.
GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

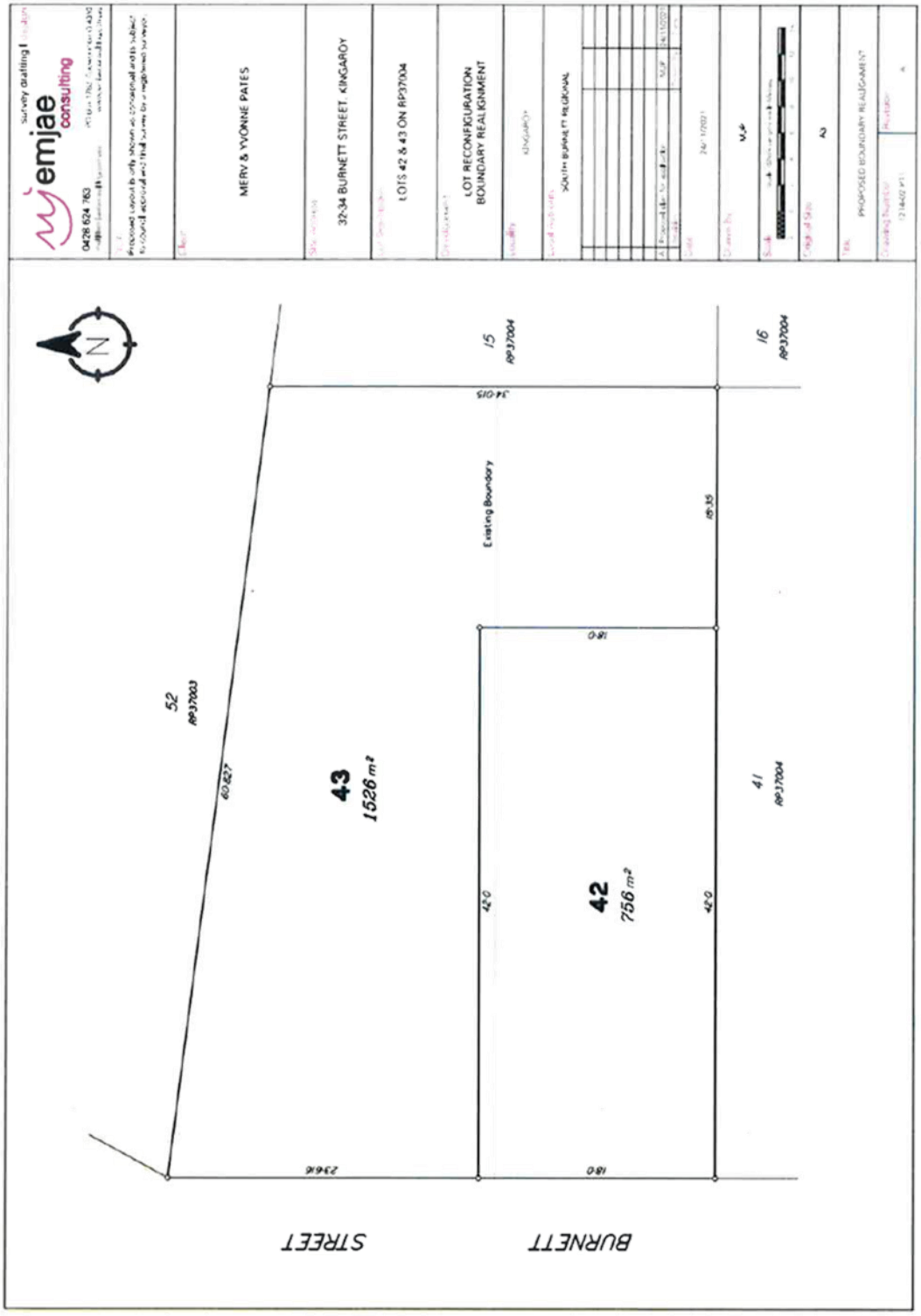
No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

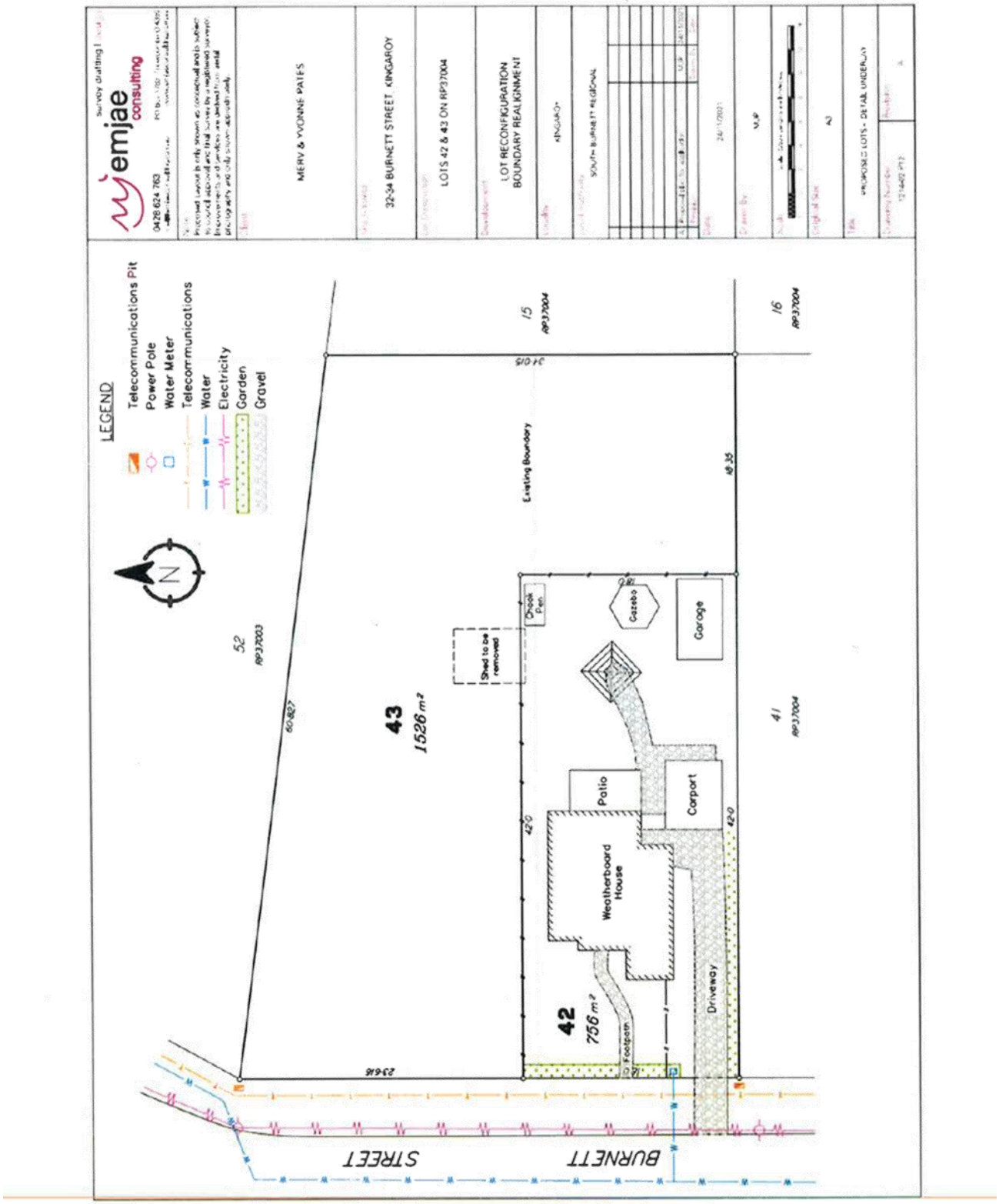
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PROPOSAL PLAN



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REPORT

The applicant seeks approval for a Reconfiguring a Lot for a Boundary Realignment (2 into 2 lots).

APPLICATION SUMMARY	
Applicant:	Mervyn & Yvonne Pates C/- ONF Surveyors
Proposal:	Reconfiguration of a lot - Boundary Realignment
Properly Made Date:	18 January 2022
Street Address:	32-34 Burnett Street, Kingaroy
RP Description:	Lot 42 on RP37004 Lot 43 on RP37004
Assessment Type:	Code
Number of Submissions:	N/A
State Referral Agencies:	N/A
Referred Internal Specialists:	Development Engineer

The following table describes the key development parameters for the proposal:

	DEVELOPMENT PARAMETERS
Number of Proposed Lots	2
Size of Proposed Lots	Proposed lot 42: 756m² Proposed lot 43: 1,526m²
Easements	Nil
Covenants	Nil

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION		
Land Area:	Total: 2,282m²	
Existing Use of Land:	Existing lot 42 has a dwelling and associated outbuildings and existing lot 43 is vacant.	
Road Frontage:	Burnett Street	
Road/s	**Road Hierarchy**	
Burnett Street	Street – Bitumen sealed	
Easements	Nil	
Significant Site Features:	Nil	
Topography:	Relatively flat	
Surrounding Land Uses:	**Land Use**	**Zone/Precinct**
North	Park land/stormwater	Community facilities/ low density residential
South	Residential	Low density residential
East	Residential	Low density residential/ community facilities
West	Residential	Low density residential
Services:	Electricity, sewer, water, telecommunications	

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Background / Site History

APPLICATION NO.	DECISION AND DATE
	N/A

ASSESSMENT:
Framework for Assessment
Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Strategic Framework Land Use Category:	Urban
Zone:	Low density residential
Precinct:	N/A
Consistent/Inconsistent Use:	N/A
Assessment Benchmarks:	Reconfiguring a lot Code Low density residential zone Code Services and works Code

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

ACCEPTABLE OUTCOME	ASSESSMENT MANAGER'S RESPONSE
LOW DENSITY RESIDENTIAL ZONE	
Section 2 - General	

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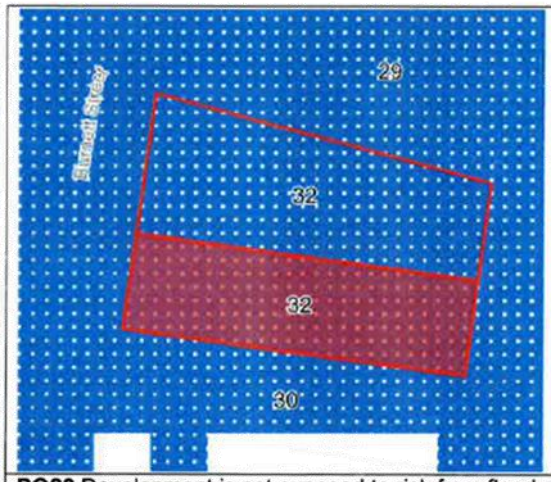
PO2 The density, built form and appearance of development reflects the intended low density, detached housing character of the zone, is climatically responsive and facilitates casual surveillance of the street.	
AO2.1 Site cover does not exceed 50% except for the Bunya Mountains Precinct where the maximum site cover is 10%. and **AO2.2** Buildings are a maximum of 2 storeys above ground level. and **AO2.3** Pedestrian entrances to buildings are clearly visible from the street. and **AO2.4** The maximum length of any façade without articulation or change of materials is 10m. and **AO2.5** Buildings are set back at least: (a) 6m from the primary street frontage; (b) 4.5m from any secondary street frontage; (c) 1.5m from side boundaries; and (d) 6m from rear boundaries. and **AO2.6** A 1.8m high screen fence is provided to the side and rear boundaries. and **AO2.7** Plant and service equipment (air conditioning, exhaust fans, lift motor rooms, refuse bins, telecommunication devices, etc) are integrated into the building. and **AO2.8** Garages are at or behind the ground level front building setback. and **AO2.9** Front façades incorporate the front door (and an associated front door identification structure) and living room windows or balconies oriented toward the street. and **AO2.10** Each unit incorporates a private open space at least 20m^2 in area and 4 metres wide that directly adjoins the unit's principal living area and is oriented northward. and **AO2.11** Front fences are less than 1.2 metres high. and **AO2.12** Where a dual occupancy in the Low Density Residential zone, each unit has: (a) independent driveway access to its respective street frontage; and (b) Its front door (and an associated front door identification structure) and living room windows or balconies oriented toward its respective street frontage.	✓ The proposed boundary realignment does not result in the site cover being more than 50%. ✓ No new buildings or uses are proposed.
PO3 Development responds to natura landforms and stormwater flows.	
AO3.1 Cut and fill is minimised. and **AO3.2** For building sites steeper than 10%, elevated split-level building construction is used to achieve level changes.	✓ No cut or fill is proposed. ✓ No new buildings are proposed.

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PO4 Development is adequately serviced.	
AO4.1 Development is connected to reticulated water supply and sewerage. And **AO4.2** Stormwater is discharged to a lawful point of discharge or to downstream properties but only with the consent of the affected landowners. And **AO4.3** Development is supplied with reticulated electricity and telecommunications services.	✓ Relevant conditions added to ensure both allotments are connected to reticulated water supply, electricity and telecommunications.
PO5 The efficiency and safety of the road network is not compromised by inappropriate access arrangements.	
No outcome specified.	✓ Proposed lot 43 will require a residential access constructed when the site is development with a dwelling.
PO6 Refuse storage areas: (a) are conveniently located for use and collection; and (b) are of useable size; and (c) avoid adverse impacts on neighbours and occupants; and (d) are screened from view within the site, adjoining properties and the street.	
No outcome specified.	N/A
PO7 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.	
AO7.1 Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) on sites listed on the Contaminated Land Register or Environmental Management Register. or **AO7.2** Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.	✓ The site is not listed on the EMR or CLR.
Section 7 – For development affected by one or more overlays	
Flood hazard overlay	

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PO22 Development is not exposed to risk from flood events by responding to flood potential and maintains personal safety at all times.

AO22.1 All new allotments include an area of sufficient size to accommodate the intended land use outside the area identified on Overlay Map 03. and **AO22.2** New buildings are not located within the area identified on Overlay Map 03; or **AO22.3** Development is sited above the 1%AEP flood event where known, or the highest known flood event, as follows: (a) Habitable floor levels - 500mm; (b) Non-habitable floor levels - 300mm; (c) All other development - 0mm. and **AO22.4** Building work below the nominated flood level allows for the flow through of flood water at ground level: (a) The structure below flood level is unenclosed; or (b) Any enclosure below flood level aligns with the direction of water flow; or (c) Any enclosure not aligning with the direction of water flow must have openings that are at least 50% of the enclosed area with a minimum opening of 75mm. and **AO22.5** Resilient building materials are used below the nominated flood level in accordance with the relevant building assessment provisions. and **AO22.6** Signage is provided on site indicating the position and path of all safe evacuation routes off the site.	✓ No new allotments are being created. ✓ No new buildings are proposed.

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PO23 Development directly, indirectly and cumulatively avoids any significant increase in water flow, velocity or flood level, and does not increase the potential for flood damage either on site or other properties.	
AO23.1 Works associated with the proposed development do not: (iv) involve a net increase in filling greater than 50m3; or (b) result in any reductions of on-site flood storage capacity and contain within the site any changes to depth / duration/velocity of flood waters; or I change flood characteristics outside the site in ways that result in: (iv) loss of flood storage; (ii) loss of/changes to flow paths; (iii) acceleration or retardation of flows; or (iv) any reduction in flood warning times.	✓ The proposed boundary realignment does not involve any cut or fill.
PO24 Community infrastructure in any area mapped as Flood Hazard is able to function effectively during and immediately after flood events.	
No outcome specified.	N/A
RECONFIGURING A LOT CODE	
Section 1 – Boundary realignment	
PO1 The boundary realignment: (a) results in lots that are consistent with the established subdivision pattern of the local area; (b) maintains or improves the utility of the lots; (c) does not create a situation where the use or buildings on the resulting lots become unlawful.	
AO1.1 Development provides that allotment area, dimension and shape are in accordance with the standards in Table 8.4.2, except where the reconfiguration is boundary realignment and the outcome is preferable to the current allotment configuration. and **AO1.2** The utility of the lots is maintained or improved where: (a) a frontage to depth ratio exceeds that of the existing allotments; (b) access is provided to an allotment that previously had no access or an unsuitable access; (c) an existing boundary encroachment by a building or areas is corrected; and **AO1.3** The realignment does not result in a building contravening the setback, standards required by this Planning Scheme or relevant building regulations. and **AO1.4** The realignment results in a larger lot that is a more viable farming unit.	✓ The subject site is within the low density residential zone. Within this zone, the minimum lot size is 600m². Proposed lot 42 is 756m² and proposed lot 43 is 1,526m². ✓ Utility of the lots will be maintained. Proposed lot 43 will require an access to service a future dwelling. The boundary realignment will align the allotment boundary with the existing house fence boundary. ✓ A shed will contravene the new boundary however, it is proposed to be removed. Relevant condition added to ensure compliance. N/A
PO2 The boundary realignment facilitates the creation or consolidation of a viable farming unit.	
AO2.1 Where covered by the Overlay Map 08:	N/A

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(a) new lot boundaries enhance viable farming units; and (b) the boundaries ensure that a new dwelling is not on agricultural land. and (c) the reconfiguration satisfies the acceptable outcomes in section 6 of the Rural Zone code.	
Section 4 – All reconfiguring a lot subject to an overlay	
Flood hazard overlay	
PO20 Development is not exposed to risk from flood events by responding to flood potential and maintains personal safety at all times.	
AO20.1 All new allotments include an area of sufficient size to accommodate the intended land use outside the area identified on Overlay Map 03.	✓ No additional allotments are created.
PO21 Development directly, indirectly and cumulatively avoids any significant increase in water flow, velocity or flood level, and does not increase the potential for flood damage either on site or other properties.	
AO21.1 Works associated with the proposed development do not: (a) involve a net increase in filling greater than 50m3; or (b) result in any reductions of on-site flood storage capacity and contain within the site any changes to depth / duration/velocity of flood waters; or (c) change flood characteristics outside the site in ways that result in: (i) loss of flood storage; (ii) loss of/changes to flow paths; (iii) acceleration or retardation of flows; or (iv) any reduction in flood warning times.	✓ Proposal does not involve any cut or fill works.
SERVICES AND WORKS CODE	
Section 1 - General	
PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.	
AO1.1 A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.	**N/A** - This development application does not necessitate the need for a stormwater quality management plan.
PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.	
AO2.1 A wastewater management plan prepared by a suitably qualified person and addresses : (a) wastewater type; (b) climatic conditions; (c) water quality objectives; (d) best-practice environmental management; and	**N/A** - This development application does not necessitate the need for a wastewater management plan.

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AO2.2 Wastewater is managed in accordance with a waste management hierarchy that: (a) avoids wastewater discharge to waterways; or (b) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.	
PO3 Construction activities avoid or minimise adverse impacts on stormwater quality.	
AO3.1 An erosion and sediment control plan addresses the design objectives for the construction phase in Table 9.4.4.	**N/A** - This development application does not necessitate the need for an erosion and sediment control plan.
PO4 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow	
AO4.1 Development incorporates stormwater flow control measures to achieve the design objectives for the post-construction phase in Table 9.4.4.	**N/A** - This development application does not necessitate the need for stormwater flow control measures.
Section 2 - Infrastructure	
PO5 Development is provided with infrastructure which: (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented.	
AO5.1 Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and **AO5.2** Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.	✓ Burnett Street is bitumen sealed.
Section 3 – Vehicle parking	
PO6 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.	
AO6.1 Vehicle parking spaces are provided on-site in accordance with Table 9.4.5. and **AO6.2** A service bay is provided on-site for the service vehicle nominated in Table 9.4.5. and **AO6.3** Driveway crossings are provided to the standard contained in PSP1 – Design and Construction Standards. and **AO6.4** Vehicle parking and manoeuvring areas are provided in accordance with the standards contained in PSP1 – Design and Construction Standards.	**N/A** - This development application does not necessitate the need for vehicle parking.
Section 4 - Landscaping	
PO7 Landscaping is appropriate to the setting and enhances local character and amenity.	

Delegated Authority Date:

AO7.1 Landscaping is provided in accordance with the relevant zone code provisions. and **AO7.2** Where shade tree planting is required in vehicle parking areas each planting bed has a minimum area of 2m2 and is unsealed and permeable. and **AO7.3** Plantings along frontages or boundaries are in the form of defined gardens with three tier planting comprised of groundcovers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system, mulching and border barriers.	**N/A** - This development application does not necessitate the need for landscaping.
PO8 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.	
AO8.1 Landscaping utilises plant species that are appropriate for the location and intended purpose of the landscaping. and **AO8.2** Species selection avoids non-invasive plants.	**N/A** - This development application does not necessitate the need for landscaping.
Section 5 – Filling and excavation	
PO9 Development results in ground levels that retain: (a) access to natural light; (b) aesthetic amenity; (c) privacy; and (d) safety.	
AO9.1 The depth of: (a) fill is less than 2m above ground level; or (b) excavation is less than 2m below ground level. and **AO9.2** The toe of the fill, or top of the excavation is not less than 0.5m inside the site property boundary. and **AO9.3** Works do not occur on slopes over 15% in grade. and **AO9.4** Retaining walls over 1m in height are terraced 1.5m for every 1m in height and landscaped. and **AO9.5** Batter slopes are not steeper than 25% and are grassed and terraced 1.5m for every 1m in height. and **AO9.6** Filling or excavation for the purpose or retention of water: (a) is certified by an RPEQ engineer to safely withstand the hydraulic loading; (b) directs overflow such that no scour damage or nuisance occurs on adjoining lots.	**N/A** – No cut of fill is proposed as a part of the boundary realignment application.
PO10 Filling or excavation does not cause damage to public utilities.	

Delegated Authority Date:

AO10.1 Filling or excavation does not occur within 2m horizontally of any part of an underground water supply, sewerage, stormwater, electricity or telecommunications system.	**N/A** – No cut of fill is proposed as a part of this boundary realignment application.
PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	
AO11.1 Following filling or excavation: (a) the premises: (i) are self-draining; and, (ii) has a minimum slope of 0.25%; and, (b) surface water flow is: (i) directed away from neighbouring properties; or (ii) discharged into a stormwater drainage system designed and constructed in accordance with AS3500 section 3.2.	**N/A** – No cut or fill is proposed as a part of this boundary realignment application.

Local Categorising Instrument - Variation Approval

N/A

Local Categorising Instrument - Temporary Local Planning Instrument

N/A

Other Relevant Matters

N/A

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Delegated Authority Date:

Locality Plan



Figure 1 - Aerial Image (Source: Qld Globe)

Aerial Plan



Figure 2 - Locality Plan (Source: IntraMaps)

Delegated Authority Date:

CONSULTATION:

Referral Agencies

Not applicable.

Other Referrals

INTERNAL REFERRAL SPECIALIST	***REFERRAL / RESPONSE***
Development Engineer	Council's Development Engineer provided standard engineering conditions.
Infrastructure Charges Unit	Refer to Attachment B – Infrastructure Charges Notice.

CONCLUSION:

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report. The proposal generally complies with the Assessment Benchmarks of the Rural zone code, Reconfiguring a lot code and Services and works code within the South Burnett Regional Council Planning Scheme.

RECOMMENDATION:

It is recommended that the Reconfiguring a lot application (2 into 2 lots) at 32-34 Burnett Street, Kingaroy (and described as lots 42 & 43 on RP37004) be approved subject to the reasonable and relevant conditions pursuant to Section 60 if the *Planning Act 2016*.

Delegated Authority Date:

ATTACHMENTS

Nil

Delegated Authority Date:

Attachment A

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Reconfiguring a lot (Boundary realignment)– Development permit
Level of Assessment	Code
Application No	RAL22/0001
Name of Applicant	Mervyn & Yvonne Pates C/- EMJAE Consulting
Street Address	32-34 Burnett Street, Kingaroy
Real Property Address	Lots 42 & 43 on RP37004

On 16 March 2022 the above development was:

☒ Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- No additional lots proposed.
- No new uses are proposed.
- The proposed boundary will align with the existing house yard fence.
- The utility of the lots will be improved.
- The proposal generally complies with the relevant requirements of the planning scheme.

2. Assessment Benchmarks

The following benchmarks apply to this development:

- Reconfiguring a lot code
- Low density residential zone code
- Services and works code

Note: Each application submitted to Council is assessed individually on its own merit.

Delegated Authority Date:

Attachment B

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT:	M & Y Pates C/- EMJAE Consulting PO Box 1783 TOOWOOMBA QLD 4350	
APPLICATION:	Boundary Realignment (2 lots into 2 lots)	
DATE:	16/03/2022	
FILE REFERENCE:	RAL22/0001	
AMOUNT OF THE LEVIED CHARGE: *(Details of how these charges were calculated are shown overleaf)*	**$0.00**	**Total**
	$0.00	Water Supply Network
	$0.00	Sewerage Network
	$0.00	Transport Network
	$0.00	Parks and Land for Community Facilities Network
	$0.00	Stormwater Network
AUTOMATIC INCREASE OF LEVIED CHARGE:	The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.	
LAND TO WHICH CHARGE APPLIES:	Lot 42 RP37004	
SITE ADDRESS:	32 Burnett St, Kingaroy	
PAYABLE TO:	**South Burnett Regional Council**	
WHEN PAYABLE: *(In accordance with the timing stated in Section 122 of the Planning Act 2016)*	Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.	

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Delegated Authority Date:

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's ***Charges Resolution (No. 3) 2019***

Delegated Authority Date:

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$0.00	CR Table 2.3	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$0.00	CR Table 2.3	$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$0.00	CR Table 2.3	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$0.00	CR Table 2.3	$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$2,410.00	CR Table 2.3	$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount

Delegated Authority Date:

Existing lawful use (2 lots)	2	allotments	$2,410.00	CR Table 2.3	$4,820.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$2,009.00	CR Table 2.3	$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$2,009.00	CR Table 2.3	$4,018.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$401.00	CR Table 2.3	$802.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$401.00	CR Table 2.3	$802.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (2 into 2)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

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Delegated Authority Date:

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.
Automatic Increase Provision of charge rate ($)	An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average[1]. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act* 2016 are GST exempt.
Making a Payment	This Infrastructure Charges Notice cannot be used to pay your infrastructure charges. To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment. An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au Payment can be made at any of the following South Burnett Regional Council Offices: • 69 Hart Street, Blackbutt, 4314;

[1] 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Delegated Authority Date:

- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

Delegated Authority Date:

RECONFIGURATION OF A LOT (1 LOT INTO 2 LOTS) AT 5 GREENHILLS DRIVE, BLACKBUTT (LOT 17 ON RP169788) - APPLICANT: J & S STRID C/- ONF SURVEYORS

	SIGNATURE	DATE
MANAGER		5/4/22
GM		30/3/22.
CEO		30/3/22

File Number: **RAL22/0002**

Author: **Planning Officer**

Authoriser: **Chief Executive Officer**

PRECIS

Reconfiguration of a lot (1 lot into 2 lots) at 5 Greenhills Drive, Blackbutt (Lot 17 on RP169788) - Applicant: J & S Strid C/- ONF Surveyors

SUMMARY

- The applicant seeks approval for a Development Permit for Reconfiguring a Lot – Subdivision (1 into 2 lots).
- Boundary configuration as proposed:
  - Total area of existing lot 17 is 2ha;
  - Proposed lot 1 is 1.18ha;
  - Proposed lot 2 is 8,100m².
- Proposed lot 1 will include the existing house and shed.
- Proposed lot 2 will be vacant with potential for a dwelling house.
- Access to existing lot 17 is via Greenhills Drive.
- Proposed lot 1 will maintain the existing access from Greenhills Drive.
- Proposed lot 2 will gain access from Railway Street.
- The subject site is located in the rural residential zone (RR1 Precinct) within the South Burnett Regional Council Planning Scheme.
- The proposed subdivision complies with the prescribed minimum lot dimensions for the rural residential zone RR1 precinct and is therefore subject to code assessment.
- The development application is assessed against the relevant codes of the South Burnett Regional Council Planning Scheme. Relevant codes include:
  - Reconfiguring a lot Code;
  - Rural Residential zone Code;
  - Services and Works Code.
- No information request was issued by Council.
- The application has been assessed and the proposal generally meets the requirements of the planning scheme and relevant codes or has been conditioned to comply (refer attachment A – Statement of Reasons).
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council approve the development permit for a Reconfiguring a lot for a subdivision 1 into 2 lots at 5 Greenhills Drive, Blackbutt described as lot 17 on RP169788, subject to the following conditions.

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Ref no.	Rev	Date
Proposed Subdivision	ONF Surveyors	10182P/1	-	2/02/2022

GEN2. The development must be completed within four (4) years of the development approval starting to have effect. The development approval will lapse unless the

Delegated Authority Date:

survey plan for the development required to be given to Council for approval is provided within this period.

PERMIT TO WORK ON COUNCIL ROADS

GEN3. The applicant must submit a completed Permit to Work on Council Roads Application available from http://www.southburnett.qld.gov.au for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).

COMPLIANCE

GEN4. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN5. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.

GEN6. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correction position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with Planning Scheme, Council's Standards, relevant Australian Standards and relevant design manuals.

ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

Delegated Authority Date:

STORMWATER MANAGEMENT

ENG6. Provide overland flow paths that do not adversely alter the characteristics of the existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG7. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

ENG8. Connect the development to Council's reticulated water supply system in accordance with Council requirements.

ENG9. Design and construct all works in accordance with Council's requirements as set out in the WBBROC Water Services Design and Construction Code, WSAA Guidelines and relevant development standards used by Council.

ENG10. Install a separate water service connection to each lot as per Council's standards.

ON-SITE SEWERAGE TREATMENT

ENG11. Future dwellings must be connected to an on-site effluent disposal system, in accordance with AS 1547 and the Queensland Plumbing and Waste Water Code.

Timing: Prior to the issue of a Building Approval for a future dwelling on the proposed lots.

VEHICLE ACCESS

ENG12. Design and construct a new access to proposed Lot 2, having a minimum width of 4 metres in accordance with Council's Standard Drawing No. 00049 Rev B.

Comment: Where the existing table drain is shallow, and subject to Council approval, the culvert can be omitted, and an 'at grade' access shall be constructed in accordance with Council's Standard Drawing No. 00048.

TELECOMMUNICATION

ENG13. Design and provide telecommunications to all lots within the development.

ELECTRICITY

ENG14. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG15. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG16. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

Delegated Authority Date:

ADVICE

ADV1. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV2. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

ADV3. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

DEVELOPMENT INCENTIVE SCHEME

ADV4. Council is offering a reduction infrastructure charges payable through the development Incentive scheme which is available between 1 December 2020 and 30 December 2022. Eligible development under this scheme is required to be completed by 30 December 2022.

For further information or application form please refer to the rules and procedures available on Council's website.

VALUATION FEES

ADV5. Payment of *Department of Natural Resources and Mines* valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at $96.00 (2 x $48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

TELECOMMUNICATIONS CONNECTIONS

ADV6. Telecommunication connections can be arranged by logging onto Telstra's website (http://www.telstra.com.au/smart-community/developers/index.htm) and completing the 'Application for Reticulation'.

ELECTRICITY RETICULATION SERVICES

ADV7. Council would encourage you to discuss the development with Ergon Energy upon receipt of this approval to facilitate the timely supply of electricity to the development. Connection of electricity can take up to eight (8) months from the date of application to Ergon Energy.

Delegated Authority Date:

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity
GR8 Support and advocate for appropriate growth and development with responsive planning scheme, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

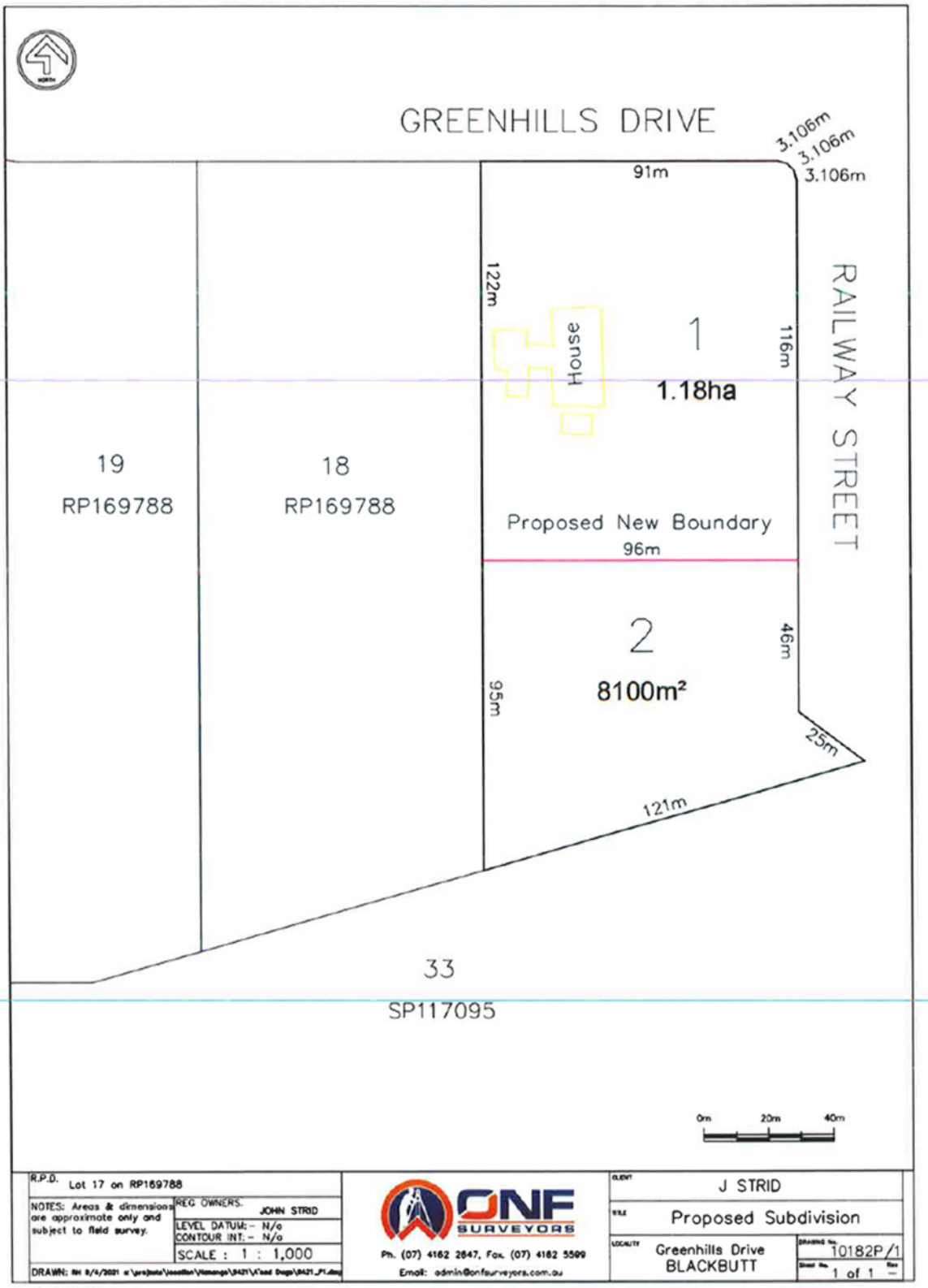
No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

Delegated Authority Date:

PROPOSAL PLAN



Item Page 6

Delegated Authority Date:

REPORT

The applicant seeks approval for a development permit for a Reconfiguration of a lot (1 lot into 2 lots).

APPLICATION SUMMARY	
Applicant:	J Strid & S Strid C/- ONF Surveyors
Proposal:	Reconfiguration of a lot (1 lot into 2 lots)
Properly Made Date:	7 February 2022
Street Address:	5 Greenhills Drive, Blackbutt
RP Description:	Lot 17 on RP169788
Assessment Type:	Code assessable
Number of Submissions:	N/A
State Referral Agencies:	N/A
Referred Internal Specialists:	Development Engineer

The following table describes the key development parameters for the proposal:

	DEVELOPMENT PARAMETERS
Number of Proposed Lots	2
Size of Proposed Lots	Lot 1 – 1.18ha Lot 2 – 8,100m²
Easements	N/A
Covenants	N/A

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	2ha
Existing Use of Land:	Existing dwelling house & associated outbuildings & rainwater tanks
Road Frontage:	Greenhills Drive & Railway Street
Road/s	**Road Hierarchy**
Greenhills Drive	Street (bitumen sealed)
Railway Street	Place (bitumen sealed)
Easements	N/A
Significant Site Features:	Nil
Topography:	Relatively flat
Surrounding Land Uses:	**Land Use**
North	Rural Residential Dwellings
South	Rural Residential Dwellings
East	Low density residential Dwellings
West	Rural Residential Dwellings
Services:	Electricity, Telecommunications, water supply.

Delegated Authority Date:

Background / Site History

APPLICATION NO.	*DECISION AND DATE*
	N/A

ASSESSMENT:
Framework for Assessment
Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Strategic Framework Land Use Category:	N/A
Zone:	Rural Residential
Precinct:	RR1
Consistent/Inconsistent Use:	N/A
Assessment Benchmarks:	• Reconfiguring a lot Code • Services and works Code • Rural residential zone Code

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

ACCEPTABLE OUTCOME	*ASSESSMENT MANAGERS COMMENTS*
RURAL RESIDENTIAL ZONE CODE	
SECTION 1 - General	

Delegated Authority Date:

PO1 Buildings and structures must complement the semi-rural character of nearby development and protects residential amenity.	
AO1.1 Site cover does not exceed 10%. and **AO1.2** Buildings and structures are not higher than 8.5m above ground level. and **AO1.3** Buildings have a minimum set back of: (a) 10m to the road frontage; (b) 6m to a side or rear boundary. and **AO1.4** The maximum length of any façade without articulation or change of materials is 15m. and **AO1.5** On-site storage areas visible from outside the site are screened by a 1.8m high fence along intervening boundaries. and **AO1.6** Outdoor lighting is designed, installed and maintained in accordance with AS4282 – Control of the Obtrusive Effects of Outdoor Lighting.	**Complies** – No new buildings or structures are proposed as a part of this application. Proposed lot 1 is of sufficient size to accommodate the existing dwelling and outbuildings. Proposed lot 2 is of sufficient size for a future dwelling to comply with the AO1.1 to AO1.6. The proposed layout maintains the rural residential character and is not expected to impact on the surrounding amenity.
PO2 Development minimises the potential for reverse amenity impacts for adjoining existing non-residential activities.	
AO2.1 A well-maintained vegetative buffer is provided on the residential land between the residential development and adjacent existing non-residential use.	**N/A** – The subject site is surrounded by residential properties and therefore does not necessitate the need for a vegetation buffer.
PO3 Dwellings are to be adequately serviced.	
AO3.1 Where in a reticulated water supply area, development is to be connected to the supply network. or **AO3.2** Where reticulated water supply is not available, a 45kl water tank is provided for each dwelling for consumption purposes and an additional 22.5kl water storage located no more than 10m from the main dwelling is available for fire fighting purposes. and **AO3.3** The provision of on-site sewage treatment conforms to the requirements of the Queensland Plumbing and Wastewater Code. and **AO3.4** Each dwelling is provided with a service line connection to the electricity supply and telecommunications networks. and **AO3.5** Stormwater discharge must be to a lawful point of discharge or to downstream	✓ Conditioned to comply. Proposed Lot 2 will be required to connect into the reticulated water system. ✓ Proposed lot 2 is of sufficient size to have an on-site sewerage treatment system for a future dwelling. ✓ The existing dwelling is connected to electricity. Proposed lot 2 will be conditioned to comply. ✓ Conditioned to comply.

Delegated Authority Date:

properties but only with the consent of the affected landowners. and **AO3.6** Development has direct access to a sealed road.	✓ Proposed lot 1 will maintain access from Greenhills Drive and proposed lot 2 will gain access from Railway Street, both of which are bitumen sealed.
PO4 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.	
AO4.1 Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) On sites listed on the Contaminated Land Register or Environmental Management Register. or **AO4.2** Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.	**Complies** – The subject site is not identified on the CLR or EMR.
RECONFIGURING A LOT CODE	
SECTION 3 – All other reconfiguration	
PO7 Allotments are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use.	
AO7.1 Development provides that allotment area, dimension and shape are in accordance with the standards in Table 8.4.2. and **AO7.2** The minimum allotment size for any rear allotment shall be calculated exclusive of the area of the access corridor of the allotment. and **AO7.3** Irregularly shaped allotments are designed to allow a building area of 15m by 10m to be setback 6m from the site frontage.	**Complies** – The subject site is within the rural residential zone RR1 precinct whereby the minimum lot size is 4,000m². Proposed lot 1 is 1.18ha and proposed lot 2 is 8,100m², both exceeding the prescribed minimum lot size. N/A ✓ The proposed lots are a regular shape.
PO8 Lots have lawful, safe and practical access.	
AO8.1 Access is provided via either: (a) Direct road frontage; (b) Access strip with a minimum width of 3.5m (for rear lots only); or (c) Access easement with a minimum width of 6m (where lots only have legal road frontage that does not provide, safe or practical access to the existing street network). and **AO8.2** Newly created lots do not have direct access to sub-arterial or higher order roads. and **AO8.3** Except in the Rural Zone, new lots, are provided with access to a sealed road.	**Complies** – Proposed lot 1 has direct road frontage onto Greenhills Drive. Proposed lot 2 will have direct frontage onto Railway Street. ✓ Greenhills Drive is identified as a 'Street' and Railway Street is identified as 'Place' in the road hierarchy. ✓ Greenhills Drive and Railway Street are both bitumen sealed.

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Delegated Authority Date:

PO9 The number of rear lots is minimised having regard to the outlook, topography of the site, intended land use and general amenity of the area.	
AO9.1 Only one rear lot is provided behind each full street frontage regular lot. and **AO9.2** No more than two rear lot access strips directly adjoin each other. and **AO9.3** No more than two rear lots gain access from the head of a cul-de-sac.	✓ No rear lots are proposed. **N/A** **N/A**
PO10 The design and construction of new roads: (a) Maintain safe and efficient access to the transport network; (b) Creates integrated neighbourhoods; and (c) Are constructed to a standard that is commensurate with the intended use of allotments.	
AO10.1 Intersection shall be spaced at no less than 45m from any other intersection. and **AO10.2** Any intersections with existing roads shall be treated with a T-intersection or a roundabout. and **AO10.3** The road layout indicates connections to adjoining development sites. and **AO10.4** Other than in the Rural or Rural Residential Zones, new streets are provided with layback kerb and channel. or **AO10.5** In the Rural Residential Zone, new streets are provided with concrete flush kerbs and swale drains.	**N/A** – No new roads are proposed.
PO11 The provision of services is resistant to inclement weather and does not degrade the character of the area.	
AO11.1 Where the reconfiguration involves the opening of a new road, all electricity and telecommunications services are located underground.	**N/A** – No new roads are proposed.
PO12 Reconfiguration facilitates integration of walking and cycling networks that provide a safe and convenient environment for users having regard to appropriate gradients and distances to be travelled.	
No outcome specified.	**N/A**
PO13 Public open space is provided in response to community need.	
AO13.1 Public open space is provided in accordance with the Priority Infrastructure Plan.	**N/A**
PO14 Reconfiguration into allotments less than 400m2 in the Medium Density Residential zone is facilitated where design outcomes are consistent with expectations for the zone.	

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AO14.1 Reconfiguration in the Medium Density Residential zone involving allotments less than 400m2 where creating allotments for individual units in an approved and completed multiple dwelling or dual occupancy.	**N/A**
PO15 Reconfiguration into allotments less than 400m2 in the Medium Density Residential zone is to provide for suitable living environments.	
For allotments less than 400m2 – **AO15.1** All lots are orientated to within 200 of north. **AO15.2** All lots are to be sized and shaped to accommodate a 10m x 20m rectangle.	**N/A**
SERVICES AND WORKS CODE	
SECTION 1 - General	
PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.	
AO1.1 A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.	✓ This development application does not necessitate the need for a stormwater quality management plan.
PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.	
AO2.1 A wastewater management plan prepared by a suitably qualified person and addresses : (a) wastewater type; (b) climatic conditions; (c) water quality objectives; (d) best-practice environmental management; and **AO2.2** Wastewater is managed in accordance with a waste management hierarchy that: (a) avoids wastewater discharge to waterways; or (b) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.	✓ This development application does not necessitate the need for a wastewater management plan.
PO3 Construction activities avoid or minimise adverse impacts on stormwater quality.	
AO3.1 An erosion and sediment control plan addresses the design objectives for the construction phase in Table 9.4.4.	✓ This development application does not necessitate the need for an erosion and sediment control plan.
PO4 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow.	

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AO4.1 Development incorporates stormwater flow control measures to achieve the design objectives for the postconstruction phase in Table 9.4.4.	✓ This development application does not necessitate the need for stormwater flow control measures.
SECTION 2 - Infrastructure	
PO5 Development is provided with infrastructure which: (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented.	
AO5.1 Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and **AO5.2** Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.	✓ The subject site fronts Greenhills Drive and Railway Street which are both bitumen sealed. ✓ Proposed lot 2 will require a new access and will be conditioned to comply with AO5.2.
SECTION 3 – Vehicle parking	
PO6 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.	
AO6.1 Vehicle parking spaces are provided on-site in accordance with Table 9.4.5. and **AO6.2** A service bay is provided on-site for the service vehicle nominated in Table 9.4.5. and **AO6.3** Driveway crossings are provided to the standard contained in PSP1 – Design and Construction Standards. and **AO6.4** Vehicle parking and manoeuvring areas are provided in accordance with the standards contained in PSP1 – Design and Construction Standards.	**N/A** - This development application does not necessitate the need for vehicle parking provisions.
SECTION 4 - Landscaping	
PO7 Landscaping is appropriate to the setting and enhances local character and amenity.	
AO7.1 Landscaping is provided in accordance with the relevant zone code provisions. and **AO7.2** Where shade tree planting is required in vehicle parking areas each planting bed has a minimum area of 2m2 and is unsealed and permeable. and **AO7.3** Plantings along frontages or boundaries are in the form of defined gardens with three tier planting comprised of groundcovers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system, mulching and border barriers.	✓ This development application does not necessitate the need for landscaping.

Delegated Authority Date:

PO8 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.	
AO8.1 Landscaping utilises plant species that are appropriate for the location and intended purpose of the landscaping. and **AO8.2** Species selection avoids non-invasive plants.	**N/A**
SECTION 5 – Filling and Excavation	
PO9 Development results in ground levels that retain: (a) access to natural light; (b) aesthetic amenity; (c) privacy; and (d) safety.	
AO9.1 The depth of: (a) fill is less than 2m above ground level; or (b) excavation is less than 2m below ground level. and **AO9.2** The toe of the fill, or top of the excavation is not less than 0.5m inside the site property boundary. and **AO9.3** Works do not occur on slopes over 15% in grade. and **AO9.4** Retaining walls over 1m in height are terraced 1.5m for every 1m in height and landscaped. and **AO9.5** Batter slopes are not steeper than 25% and are grassed and terraced 1.5m for every 1m in height. and **AO9.6** Filling or excavation for the purpose or retention of water: (a) is certified by an RPEQ engineer to safely withstand the hydraulic loading; (b) directs overflow such that no scour damage or nuisance occurs on adjoining lots.	**N/A** – No cut or fill is proposed as a part of this application.
PO10 Filling or excavation does not cause damage to public utilities.	
AO10.1 Filling or excavation does not occur within 2m horizontally of any part of an underground water supply, sewerage, stormwater, electricity or telecommunications system.	**N/A** – No cut or fill is proposed as a part of this application.
PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	

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Delegated Authority Date:

AO11.1 Following filling or excavation: **(a)** the premises: (i) are self-draining; and, (ii) has a minimum slope of 0.25%; and, **(b)** surface water flow is: (i) directed away from neighbouring properties; or (ii) discharged into a stormwater drainage system designed and constructed in accordance with AS3500 section 3.2.	**N/A –** No cut or fill is proposed as a part of this application.

Local Categorising Instrument - Variation Approval

Not applicable.

Local Categorising Instrument - Temporary Local Planning Instrument

Not applicable.

Other Relevant Matters

Not applicable.

Delegated Authority Date:

Locality Plan



Figure 1 - Aerial Image (Source: Qld Globe)

Aerial Plan



Figure 2 - Locality Plan (Source: IntraMaps)

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Delegated Authority Date:

CONSULTATION:

Referral Agencies

Not applicable.

Other Referrals

INTERNAL REFERRAL SPECIALIST	***REFERRAL / RESPONSE***
Development Engineer	Council's Development Engineer provided comments in relation to Infrastructure Charges and engineering conditions.
Infrastructure Charges Unit	Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019. The types of development that may trigger the issuing of an infrastructure charges notice are: a) Reconfiguring a lot; b) Making a Material Change of Use; c) Carrying out Building Work. The property is within the Water Supply Network, Transport Network, and Parks and land for Community Facilities Network mapping and is therefore subject to relevant adopted charges. Refer to the Infrastructure Charges Notice attached as Attachment B.

CONCLUSION:

The proposed development has been assessed with regard to the applicable assessment benchmarks of the Rural Residential zone Code, Reconfiguring a lot Code, and the Services and works Code. The proposed development will result in an additional rural residential allotment that generally complies with the required benchmarks or can be conditioned to comply.

It is recommended that the development application for Reconfiguring a lot – Subdivision 1 into 2 lots at 5 Greenhils Drive, Blackbutt (and described as lot 17 on RP169788) be approved subject to reasonable and relevant condition pursuant to Section 60 of the Planning Act 2016.

Delegated Authority Date:

ATTACHMENTS

Nil

Delegated Authority Date:

Attachment A

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Reconfiguring a lot – Development permit
Level of Assessment	Code
Application No	RAL22/0002
Name of Applicant	J & S Strid C/- ONF Surveyors
Street Address	5 Greenhills Drive, Blackbutt
Real Property Address	Lot 17 on RP169788

On 28 March 2022 the above development was:

☒ Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- The proposal will create an opportunity for future rural residential living consistent with the intent of the zone.
- The land use will continue to be utilised for rural residential activities, consistent with the surrounding area.
- There is no infrastructure or natural hazard constraints applicable that would not support the application.
- The land is easily serviceable with the required utilities and is well located to urban services nearby.

2. Assessment Benchmarks

The following benchmarks apply to this development:

- Reconfiguring a lot code
- Rural residential zone code
- Services and works code

Note: Each application submitted to Council is assessed individually on its own merit.

Delegated Authority Date:

Attachment B – Infrastructure Charges Notice

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT:	J Strid & S Strid **C/-** O'Reilly Nunn Favier - ONF Surveyors PO Box 896 KINGAROY QLD 4610	
APPLICATION:	Reconfiguring a Lot – Subdivision (1 lot into 2 lots)	
DATE:	28/03/2022	
FILE REFERENCE:	RAL22/0002	
AMOUNT OF THE LEVIED CHARGE: *(Details of how these charges were calculated are shown overleaf)*	**$14,261.00**	**Total**
	$9,842.00	Water Supply Network
	$0.00	Sewerage Network
	$2,410.00	Transport Network
	$2,009.00	Parks and Land for Community Facilities Network
	$0.00	Stormwater Network
AUTOMATIC INCREASE OF LEVIED CHARGE:	The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.	
LAND TO WHICH CHARGE APPLIES:	Lot 17 RP169788	
SITE ADDRESS:	5 Greenhills Dr, Blackbutt	
PAYABLE TO:	**South Burnett Regional Council**	
WHEN PAYABLE: *(In accordance with the timing stated in Section 122 of the Planning Act 2016)*	Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.	
OFFSET OR REFUND:	Not Applicable.	

This charge is made in accordance with South Burnett Regional Council's ***Charges Resolution (No. 3) 2019***

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Delegated Authority Date:

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot 1 into 2	2	allotments	$9,842.00	CR Table 2.3	$19,684.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotment	$9,842.00	CR Table 2.3	$9,842.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	$0.00	-	$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot 1 into 2	2	allotments	$5,423.00	CR Table 2.3	$10,846.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotment	$5,423.00	CR Table 2.3	$5,423.00

Delegated Authority Date:

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot 1 into 2	2	allotments	$2,009.00	CR Table 2.3	$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotment	$2,009.00	CR Table 2.3	$2,009.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	$0.00	-	$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (1 into 2)	$9,842.00	$0.00	$2,410.00	$2,009.00	$0.00	$14,261.00
Total	**$9,842.00**	**$0.00**	**$2,410.00**	**$2,009.00**	**$0.00**	**$14,261.00**

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

Delegated Authority Date:

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.
Automatic Increase Provision of charge rate ($)	An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average[1]. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act* 2016 are GST exempt.
Making a Payment	This Infrastructure Charges Notice cannot be used to pay your infrastructure charges. To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment. An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au Payment can be made at any of the following South Burnett Regional Council Offices: • 69 Hart Street, Blackbutt, 4314;

[1] 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Delegated Authority Date:

- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

Delegated Authority Date:

RECONFIGURATION OF A LOT (1 LOT INTO 2 LOTS) AT 258 CARBEEN CRESCENT, NANANGO (LOT 73 ON RP181992) - APPLICANT: ANGELA READER C/- ONF SURVEYORS

	SIGNATURE	DATE
MANAGER		5/4/22
GM		30/3/22.
CEO		30/3/22.

File Number: **RAL22/0003**

Author: **Planning Officer**

Authoriser: **Chief Executive Officer**

PRECIS

Reconfiguration of a lot (1 lot into 2 lots) at 285 Carbeen Crescent, Nanango (Lot 73 on RP181992) - Applicant: Andrea Reader C/- ONF Surveyors

SUMMARY

- The applicant seeks approval for a Development Permit for Reconfiguring a Lot – Subdivision (1 into 2 lots).
- Boundary configuration as proposed:
  - Total area of existing lot 73 is 2.233 hectares;
  - Proposed lot 1 is 1.116 hectares;
  - Proposed lot 2 is 1.117 hectares.
- Proposed lot 1 will include the existing house and shed.
- Proposed lot 2 will be vacant with potential for a dwelling house.
- Access to existing lot 73 is via Carbeen Crescent.
- Proposed lot 1 will maintain the existing access from Carbeen Crescent.
- Proposed lot 2 will gain access from Carbeen Crescent.
- The subject site is located in the rural residential zone (RR1 Precinct) within the South Burnett Regional Council Planning Scheme.
- The proposed subdivision complies with the prescribed minimum lot dimensions for the rural residential zone RR1 precinct and is therefore subject to code assessment.
- The development application is assessed against the relevant codes of the South Burnett Regional Council Planning Scheme. Relevant codes include:
  - Reconfiguring a lot Code;
  - Rural Residential zone Code;
  - Services and Works Code.
- No information request was issued by Council.
- The application has been assessed and the proposal generally meets the requirements of the planning scheme and relevant codes or has been conditioned to comply (refer attachment A – Statement of Reasons).
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council approve the development permit for a Reconfiguring a lot for a subdivision 1 into 2 lots at 285 Carbeen Crescent, Nanango described as lot 73 on RP181992, subject to the following conditions.

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Ref no.	Rev	Date
Proposed Subdivision	ONF Surveyors	10204P/1	-	2/02/2022

Item Page 1

Delegated Authority Date:

GEN2. The development must be completed within four (4) years of the development approval starting to have effect. The development approval will lapse unless the survey plan for the development required to be given to Council for approval is provided within this period.

PERMIT TO WORK ON COUNCIL ROADS

GEN3. The applicant must submit a completed Permit to Work on Council Roads Application available from http://www.southburnett.qld.gov.au for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).

COMPLIANCE

GEN4. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN5. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.

GEN6. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correction position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with Planning Scheme, Council's Standards, relevant Australian Standards and relevant design manuals.

ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

Delegated Authority Date:

STORMWATER MANAGEMENT

ENG6. Provide overland flow paths that do not adversely alter the characteristics of the existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG7. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

ON-SITE SEWERAGE TREATMENT

ENG11. Future dwellings must be connected to an on-site effluent disposal system, in accordance with AS 1547 and the Queensland Plumbing and Waste Water Code.

Timing: Prior to the issue of a Building Approval for a future dwelling on the proposed lots.

VEHICLE ACCESS

ENG12. Design and construct a new access to proposed Lot 2, having a minimum width of 4 metres in accordance with Council's Standard Drawing No. 00049 Rev B.

Comment: Where the existing table drain is shallow, and subject to Council approval, the culvert can be omitted, and an 'at grade' access shall be constructed in accordance with Council's Standard Drawing No. 00048.

TELECOMMUNICATION

ENG13. Design and provide telecommunications to all lots within the development.

ELECTRICITY

ENG14. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG15. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG16. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV2. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

Delegated Authority Date:

INFRASTRUCTURE CHARGES

ADV3. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

DEVELOPMENT INCENTIVE SCHEME

ADV4. Council is offering a reduction infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 30 December 2022. Eligible development under this scheme is required to be completed by 30 December 2022.

For further information or application form please refer to the rules and procedures available on Council's website.

VALUATION FEES

ADV5. Payment of *Department of Natural Resources and Mines* valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at $96.00 (2 x $48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

TELECOMMUNICATIONS CONNECTIONS

ADV6. Telecommunication connections can be arranged by logging onto Telstra's website (http://www.telstra.com.au/smart-community/developers/index.htm) and completing the 'Application for Reticulation'.

ELECTRICITY RETICULATION SERVICES

ADV7. Council would encourage you to discuss the development with Ergon Energy upon receipt of this approval to facilitate the timely supply of electricity to the development. Connection of electricity can take up to eight (8) months from the date of application to Ergon Energy.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity
GR8 Support and advocate for appropriate growth and development with responsive planning scheme, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

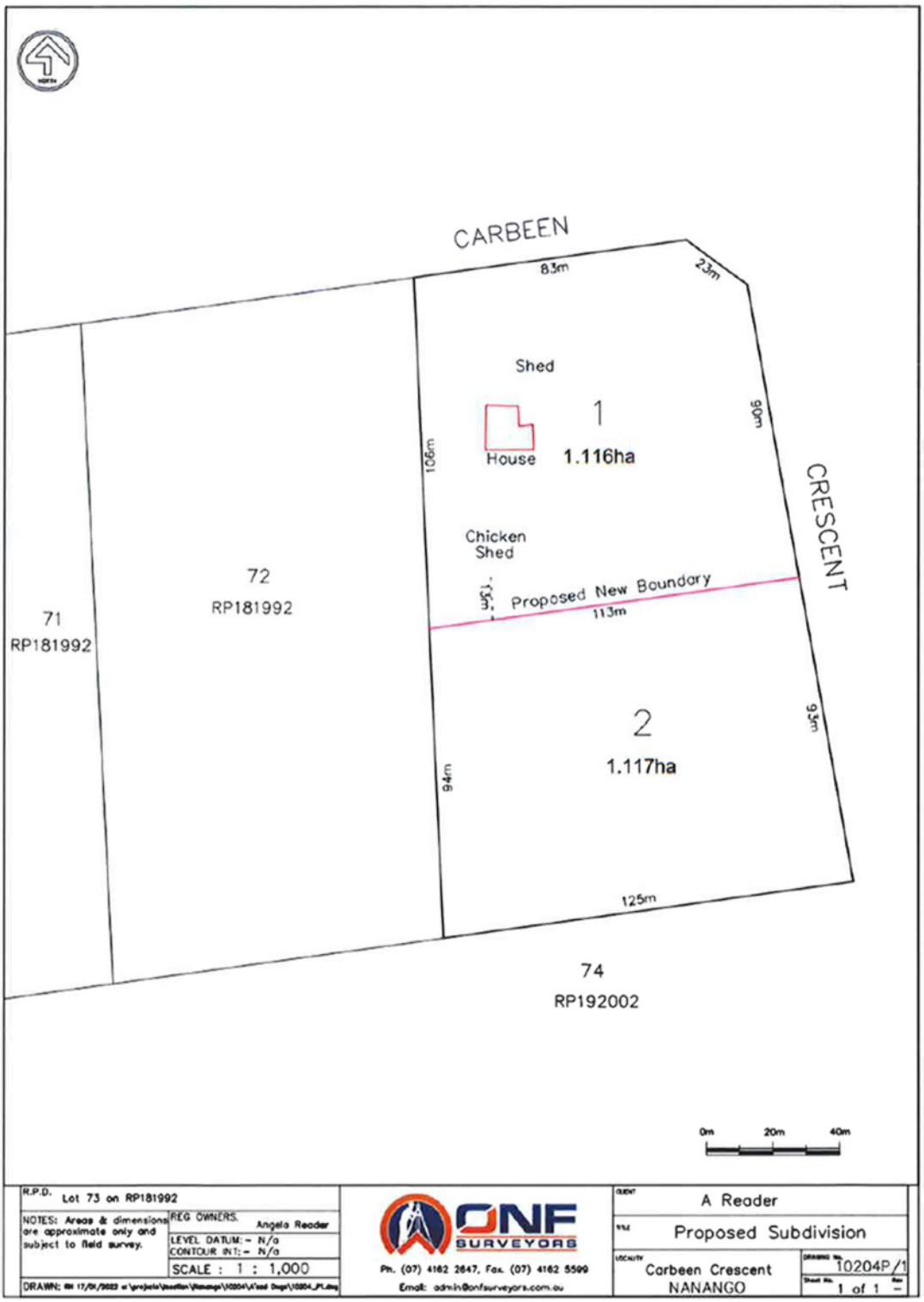
No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

Delegated Authority Date:

PROPOSAL PLAN



Item Page 5

Delegated Authority Date:

REPORT

The applicant seeks approval for a development permit for a Reconfiguration of a lot (1 lot into 2 lots).

APPLICATION SUMMARY	
Applicant:	Angela Reader C/- ONF Surveyors
Proposal:	Reconfiguration of a lot (1 lot into 2 lots)
Properly Made Date:	9 February 2022
Street Address:	285 Carbeen Crescent, Nanango
RP Description:	Lot 73 on RP181992
Assessment Type:	Code assessable
Number of Submissions:	N/A
State Referral Agencies:	N/A
Referred Internal Specialists:	Development Engineer

The following table describes the key development parameters for the proposal:

	DEVELOPMENT PARAMETERS
Number of Proposed Lots	2.233 hectares
Size of Proposed Lots	Lot 1 – 1.116 hectares Lot 2 – 1.117 hectares
Easements	N/A
Covenants	N/A

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	2.233ha
Existing Use of Land:	Existing dwelling house & associated outbuildings & rainwater tanks
Road Frontage:	Carbeen Crescent
Road/s	**Road Hierarchy**
Carbeen Crescent	Place (bitumen sealed)
Easements	N/A
Significant Site Features:	Nil
Topography:	Relatively flat
Surrounding Land Uses:	**Land Use**
North	Rural Residential Dwellings
South	Rural Residential Dwellings
East	Rural Residential Dwellings
West	Rural Residential Dwellings
Services:	Electricity, Telecommunications.

Delegated Authority Date:

Background / Site History

APPLICATION NO.	DECISION AND DATE
	N/A

ASSESSMENT:
Framework for Assessment
Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Strategic Framework Land Use Category:	N/A
Zone:	Rural Residential
Precinct:	RR1
Consistent/Inconsistent Use:	N/A
Assessment Benchmarks:	• Reconfiguring a lot Code • Services and works Code • Rural residential zone Code

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

ACCEPTABLE OUTCOME	ASSESSMENT MANAGERS COMMENTS
RURAL RESIDENTIAL ZONE CODE	
SECTION 1 - General	

Delegated Authority Date:

PO1 Buildings and structures must complement the semi-rural character of nearby development and protects residential amenity.	
AO1.1 Site cover does not exceed 10%. and **AO1.2** Buildings and structures are not higher than 8.5m above ground level. and **AO1.3** Buildings have a minimum set back of: (a) 10m to the road frontage; (b) 6m to a side or rear boundary. and **AO1.4** The maximum length of any façade without articulation or change of materials is 15m. and **AO1.5** On-site storage areas visible from outside the site are screened by a 1.8m high fence along intervening boundaries. and **AO1.6** Outdoor lighting is designed, installed and maintained in accordance with AS4282 – Control of the Obtrusive Effects of Outdoor Lighting.	**Complies** – No new buildings or structures are proposed as a part of this application. Proposed lot 1 is of sufficient size to accommodate the existing dwelling and outbuildings. Proposed lot 2 is of sufficient size for a future dwelling to comply with the AO1.1 to AO1.6. The proposed layout maintains the rural residential character and is not expected to impact on the surrounding amenity.
PO2 Development minimises the potential for reverse amenity impacts for adjoining existing non-residential activities.	
AO2.1 A well-maintained vegetative buffer is provided on the residential land between the residential development and adjacent existing non-residential use.	**N/A** – The subject site is surrounded by residential properties and therefore does not necessitate the need for a vegetation buffer.
PO3 Dwellings are to be adequately serviced.	
AO3.1 Where in a reticulated water supply area, development is to be connected to the supply network. or **AO3.2** Where reticulated water supply is not available, a 45kl water tank is provided for each dwelling for consumption purposes and an additional 22.5kl water storage located no more than 10m from the main dwelling is available for fire fighting purposes. and **AO3.3** The provision of on-site sewage treatment conforms to the requirements of the Queensland Plumbing and Wastewater Code. and **AO3.4** Each dwelling is provided with a service line connection to the electricity supply and telecommunications networks. and **AO3.5** Stormwater discharge must be to a lawful point of discharge or to downstream	**N/A** ✓ No new buildings are proposed as part of this subdivision application. Future dwellings will be required to have a 45kl water tank. ✓ Proposed lot 2 is of sufficient size to have an on-site sewerage treatment system for a future dwelling. ✓ The existing dwelling is connected to electricity. Proposed lot 2 will be conditioned to comply. ✓ Conditioned to comply.

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properties but only with the consent of the affected landowners. and **AO3.6** Development has direct access to a sealed road.	✓ Proposed lots 1 and 2 will have access from Carbeen Crescent, which is bitumen sealed.
PO4 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.	
AO4.1 Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) On sites listed on the Contaminated Land Register or Environmental Management Register. or **AO4.2** Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.	✓ The subject site is not identified on the CLR or EMR.
RECONFIGURING A LOT CODE	
SECTION 3 – All other reconfiguration	
PO7 Allotments are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use.	
AO7.1 Development provides that allotment area, dimension and shape are in accordance with the standards in Table 8.4.2. and **AO7.2** The minimum allotment size for any rear allotment shall be calculated exclusive of the area of the access corridor of the allotment. and **AO7.3** Irregularly shaped allotments are designed to allow a building area of 15m by 10m to be setback 6m from the site frontage.	✓ The subject site is within the rural residential zone RR1 precinct whereby the minimum lot size is 4,000m². Proposed lot 1 is 1.116ha and proposed lot 2 is 1.117ha, both exceeding the prescribed minimum lot size. N/A ✓ The proposed lots are a regular shape.
PO8 Lots have lawful, safe and practical access.	
AO8.1 Access is provided via either: (a) Direct road frontage; (b) Access strip with a minimum width of 3.5m (for rear lots only); or (c) Access easement with a minimum width of 6m (where lots only have legal road frontage that does not provide, safe or practical access to the existing street network). and **AO8.2** Newly created lots do not have direct access to sub-arterial or higher order roads. and **AO8.3** Except in the Rural Zone, new lots, are provided with access to a sealed road.	✓ Proposed lots 1 and 2 will have direct road frontage onto Carbeen Crescent. ✓ Carbeen Crescent is identified as 'Place' in the road hierarchy. ✓ Carbeen Crescent is bitumen sealed.

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PO9 The number of rear lots is minimised having regard to the outlook, topography of the site, intended land use and general amenity of the area.	
AO9.1 Only one rear lot is provided behind each full street frontage regular lot. and **AO9.2** No more than two rear lot access strips directly adjoin each other. and **AO9.3** No more than two rear lots gain access from the head of a cul-de-sac.	✓ No rear lots are proposed. **N/A** **N/A**
PO10 The design and construction of new roads: (a) Maintain safe and efficient access to the transport network; (b) Creates integrated neighbourhoods; and (c) Are constructed to a standard that is commensurate with the intended use of allotments.	
AO10.1 Intersection shall be spaced at no less than 45m from any other intersection. and **AO10.2** Any intersections with existing roads shall be treated with a T-intersection or a roundabout. and **AO10.3** The road layout indicates connections to adjoining development sites. and **AO10.4** Other than in the Rural or Rural Residential Zones, new streets are provided with layback kerb and channel. or **AO10.5** In the Rural Residential Zone, new streets are provided with concrete flush kerbs and swale drains.	**N/A** – No new roads are proposed.
PO11 The provision of services is resistant to inclement weather and does not degrade the character of the area.	
AO11.1 Where the reconfiguration involves the opening of a new road, all electricity and telecommunications services are located underground.	**N/A** – No new roads are proposed.
PO12 Reconfiguration facilitates integration of walking and cycling networks that provide a safe and convenient environment for users having regard to appropriate gradients and distances to be travelled.	
No outcome specified.	**N/A**
PO13 Public open space is provided in response to community need.	
AO13.1 Public open space is provided in accordance with the Priority Infrastructure Plan.	**N/A**
PO14 Reconfiguration into allotments less than 400m2 in the Medium Density Residential zone is facilitated where design outcomes are consistent with expectations for the zone.	

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AO14.1 Reconfiguration in the Medium Density Residential zone involving allotments less than 400m2 where creating allotments for individual units in an approved and completed multiple dwelling or dual occupancy.	**N/A**
PO15 Reconfiguration into allotments less than 400m2 in the Medium Density Residential zone is to provide for suitable living environments.	
For allotments less than 400m2 – **AO15.1** All lots are orientated to within 200 of north. **AO15.2** All lots are to be sized and shaped to accommodate a 10m x 20m rectangle.	**N/A**
SERVICES AND WORKS CODE	
SECTION 1 - General	
PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.	
AO1.1 A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.	✓ This development application does not necessitate the need for a stormwater quality management plan.
PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.	
AO2.1 A wastewater management plan prepared by a suitably qualified person and addresses : (a) wastewater type; (b) climatic conditions; (c) water quality objectives; (d) best-practice environmental management; and **AO2.2** Wastewater is managed in accordance with a waste management hierarchy that: (a) avoids wastewater discharge to waterways; or (b) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.	✓ This development application does not necessitate the need for a wastewater management plan.
PO3 Construction activities avoid or minimise adverse impacts on stormwater quality.	
AO3.1 An erosion and sediment control plan addresses the design objectives for the construction phase in Table 9.4.4.	✓ This development application does not necessitate the need for an erosion and sediment control plan.
PO4 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow.	

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AO4.1 Development incorporates stormwater flow control measures to achieve the design objectives for the postconstruction phase in Table 9.4.4.	✓ This development application does not necessitate the need for stormwater flow control measures.
SECTION 2 - Infrastructure	
PO5 Development is provided with infrastructure which: (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented.	
AO5.1 Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and **AO5.2** Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.	✓ The subject site fronts Carbeen Crescent which is bitumen sealed. ✓ Proposed lot 2 will require a new access and will be conditioned to comply with AO5.2.
SECTION 3 – Vehicle parking	
PO6 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.	
AO6.1 Vehicle parking spaces are provided on-site in accordance with Table 9.4.5. and **AO6.2** A service bay is provided on-site for the service vehicle nominated in Table 9.4.5. and **AO6.3** Driveway crossings are provided to the standard contained in PSP1 – Design and Construction Standards. and **AO6.4** Vehicle parking and manoeuvring areas are provided in accordance with the standards contained in PSP1 – Design and Construction Standards.	✓ This development application does not necessitate the need for vehicle parking provisions.
SECTION 4 - Landscaping	
PO7 Landscaping is appropriate to the setting and enhances local character and amenity.	
AO7.1 Landscaping is provided in accordance with the relevant zone code provisions. and **AO7.2** Where shade tree planting is required in vehicle parking areas each planting bed has a minimum area of 2m2 and is unsealed and permeable. and **AO7.3** Plantings along frontages or boundaries are in the form of defined gardens with three tier planting comprised of groundcovers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system, mulching and border barriers.	✓ This development application does not necessitate the need for landscaping.

Delegated Authority Date:

PO8 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.	
AO8.1 Landscaping utilises plant species that are appropriate for the location and intended purpose of the landscaping. and **AO8.2** Species selection avoids non-invasive plants.	**N/A**
SECTION 5 – Filling and Excavation	
PO9 Development results in ground levels that retain: (a) access to natural light; (b) aesthetic amenity; (c) privacy; and (d) safety.	
AO9.1 The depth of: (a) fill is less than 2m above ground level; or (b) excavation is less than 2m below ground level. and **AO9.2** The toe of the fill, or top of the excavation is not less than 0.5m inside the site property boundary. and **AO9.3** Works do not occur on slopes over 15% in grade. and **AO9.4** Retaining walls over 1m in height are terraced 1.5m for every 1m in height and landscaped. and **AO9.5** Batter slopes are not steeper than 25% and are grassed and terraced 1.5m for every 1m in height. and **AO9.6** Filling or excavation for the purpose or retention of water: (a) is certified by an RPEQ engineer to safely withstand the hydraulic loading; (b) directs overflow such that no scour damage or nuisance occurs on adjoining lots.	**N/A** – No cut or fill is proposed as a part of this application.
PO10 Filling or excavation does not cause damage to public utilities.	
AO10.1 Filling or excavation does not occur within 2m horizontally of any part of an underground water supply, sewerage, stormwater, electricity or telecommunications system.	**N/A** – No cut or fill is proposed as a part of this application.
PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	

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AO11.1 Following filling or excavation: **(a)** the premises: (i) are self-draining; and, (ii) has a minimum slope of 0.25%; and, **(b)** surface water flow is: (i) directed away from neighbouring properties; or (ii) discharged into a stormwater drainage system designed and constructed in accordance with AS3500 section 3.2.	**N/A** – No cut or fill is proposed as a part of this application.

Local Categorising Instrument - Variation Approval

Not applicable.

Local Categorising Instrument - Temporary Local Planning Instrument

Not applicable.

Other Relevant Matters

Not applicable.

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Delegated Authority Date:

Locality Plan



Figure 1 - Aerial Image (Source: Qld Globe)

Aerial Plan



Figure 2 - Locality Plan (Source: IntraMaps)

Delegated Authority Date:

CONSULTATION:

Referral Agencies

Not applicable.

Other Referrals

INTERNAL REFERRAL SPECIALIST	***REFERRAL / RESPONSE***
Development Engineer	Council's Development Engineer provided comments in relation to Infrastructure Charges and engineering conditions.
Infrastructure Charges Unit	Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019. The types of development that may trigger the issuing of an infrastructure charges notice are: a) Reconfiguring a lot; b) Making a Material Change of Use; c) Carrying out Building Work. The property is within the Transport Network, and Parks and land for Community Facilities Network mapping and is therefore subject to relevant adopted charges. Refer to the Infrastructure Charges Notice attached as Attachment B.

CONCLUSION:

The proposed development has been assessed with regard to the applicable assessment benchmarks of the Rural Residential zone Code, Reconfiguring a lot Code, and the Services and works Code. The proposed development will result in an additional rural residential allotment that generally complies with the required benchmarks or can be conditioned to comply.

It is recommended that the development application for Reconfiguring a lot – Subdivision 1 into 2 lots at 285 Carbeen Crescent, Nanango (and described as lot 73 on RP181992) be approved subject to reasonable and relevant condition pursuant to Section 60 of the Planning Act 2016.

Delegated Authority Date:

ATTACHMENTS

Nil

Delegated Authority Date:

Attachment A

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Reconfiguring a lot – Development permit
Level of Assessment	Code
Application No	RAL22/0003
Name of Applicant	Angela Reader C/- ONF Surveyors
Street Address	285 Carbeen Crescent, Nanango
Real Property Address	Lot 73 on RP181992

On 29 March 2022 the above development was:

☒ Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- The proposal will create an opportunity for future rural residential living consistent with the intent of the zone.
- The land use will continue to be utilised for rural residential activities, consistent with the surrounding area.
- There is no infrastructure or natural hazard constraints applicable that would not support the application.
- The land is easily serviceable with the required utilities and is well located to urban services nearby.

2. Assessment Benchmarks

The following benchmarks apply to this development:

- Reconfiguring a lot code
- Rural residential zone code
- Services and works code

Note: Each application submitted to Council is assessed individually on its own merit.

Delegated Authority Date:

Attachment B – Infrastructure Charges Notice

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT:	Angela Reader **C/**- O'Reilly Nunn Favier - ONF Surveyors PO Box 896 KINGAROY QLD 4610
APPLICATION:	Reconfiguring a Lot – Subdivision (1 lot into 2 lots)
DATE:	29/03/2022
FILE REFERENCE:	RAL22/0003
AMOUNT OF THE LEVIED CHARGE: *(Details of how these charges were calculated are shown overleaf)*	**$4,419.00 Total**

$0.00	Water Supply Network
$0.00	Sewerage Network
$2,410.00	Transport Network
$2,009.00	Parks and Land for Community Facilities Network
$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE:	The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.
LAND TO WHICH CHARGE APPLIES:	Lot 73 RP181992
SITE ADDRESS:	285 Carbeen Cr, Nanango
PAYABLE TO:	**South Burnett Regional Council**
WHEN PAYABLE: *(In accordance with the timing stated in Section 122 of the Planning Act 2016)*	Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.
OFFSET OR REFUND:	Not Applicable.

This charge is made in accordance with South Burnett Regional Council's ***Charges Resolution (No. 3) 2019***

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Delegated Authority Date:

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	$0.00	-	$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	$0.00	-	$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot 1 into 2	2	allotments	$5,423.00	CR Table 2.3	$10,846.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotment	$5,423.00	CR Table 2.3	$5,423.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot 1 into 2	2	allotments	$2,009.00	CR Table 2.3	$4,018.00

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Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotment	$2,009.00	CR Table 2.3	$2,009.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	$0.00	-	$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (1 into 2)	$0.00	$0.00	$2,410.00	$2,009.00	$0.00	$4,419.00
Total	**$0.00**	**$0.00**	**$2,410.00**	**$2,009.00**	**$0.00**	**$4,419.00**

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

Delegated Authority Date:

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.
Automatic Increase Provision of charge rate ($)	An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average[1]. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act* 2016 are GST exempt.
Making a Payment	This Infrastructure Charges Notice cannot be used to pay your infrastructure charges. To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment. An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au Payment can be made at any of the following South Burnett Regional Council Offices: • 69 Hart Street, Blackbutt, 4314;

[1] 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Delegated Authority Date:

- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

Delegated Authority Date:

RECONFIGURATION OF A LOT - BOUNDARY REALIGNMENT (2 LOTS INTO 2) AT 125 HALY STREET, WONDAI (LOT 28 ON RP27223) & 123 HALY STREET, WONDAI (LOT 2 ON SP212978) - APPLICANT: PROFESSIONAL AD PTY LTD C/- ONF SURVEYORS

	SIGNATURE	DATE
MANAGER		28/4/22
GM		5/4/2022
CEO		5-4-2022

File Number: **RAL22/0004**

Author: **Planning Officer**

Authoriser: **Chief Executive Officer**

PRECIS

Reconfiguration of a lot - Boundary Realignment (2 lots into 2) at 125 Haly Street, Wondai (Lot 28 on RP27223) & 123 Haly Street, Wondai (Lot 2 on SP212978) - Applicant: Professional AD Pty Ltd C/- ONF Surveyors

SUMMARY

- The applicant seeks approval for a Development Permit for Reconfiguring a Lot – Boundary Realignment (2 into 2 lots).
- Lot configuration is as follows:
  - Total area of existing lot 28 is 3,227m².
  - Total area of existing lot 2 is 1,449m².
  - Proposed lot 28 is 3,258m².
  - Proposed lot 2 is 1,418m².
- Existing lot 28 on RP27223 is the site of the Colonial Motel.
- Existing lot 2 on SP212978 has a dwelling house and associated domestic outbuilding.
- This development application aims to realign the boundary between the subject lots to resolve the small encroachment of the patio at the Colonial Motel and to ensure the encroaching structure is wholly contained within its lot.
- Both allotments gain access from Haly Street (Bunya Highway) and the boundary realignment will not change the existing access arrangements.
- The subject site is located in the Low density residential zone of the South Burnett Regional Council Planning Scheme.
- Boundary realignment development applications are subject to code assessment.
- The development application is assessed against the relevant codes of the South Burnett Regional Council Planning Scheme. Relevant codes including:
  - Reconfiguring a lot Code;
  - Low density residential zone Code;
  - Services and Works Code.
- No information request was issued by Council.
- The application has been assessed and the proposal generally meets the requirements of the planning scheme and relevant codes or has been conditioned to comply (refer attachment A – Statement of Reasons).
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council approve the development permit for a Reconfiguring a lot for a boundary realignment 2 lots into 2 lots at 123 & 125 Haly Street, Wondai described as lot 28 on RP27223 & lot 2 on SP212978, subject to the following conditions:

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Item Page 1

Delegated Authority Date:

Drawing Title	Prepared by	Ref No.	Rev.	Date
Proposed Boundary Realignment	ONF Surveyors	10185P/1	-	07/02/2022

GEN2. The development must be completed within two (2) years of the development approval starting to have effect. The development approval will lapse unless the survey plan for the development required to be given to Council for approval is provided within this period.

COMPLIANCE

GEN3. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN4. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of *the Planning Regulation 2017*.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

VALUATION FEES

RAL2. Payment of *Department of Natural Resources and Mines* valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at $96.00 (2 x $48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

ADVICE

ADV1. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting https://www.datsip.qld.gov.au and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV2. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

Delegated Authority Date:

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity
GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

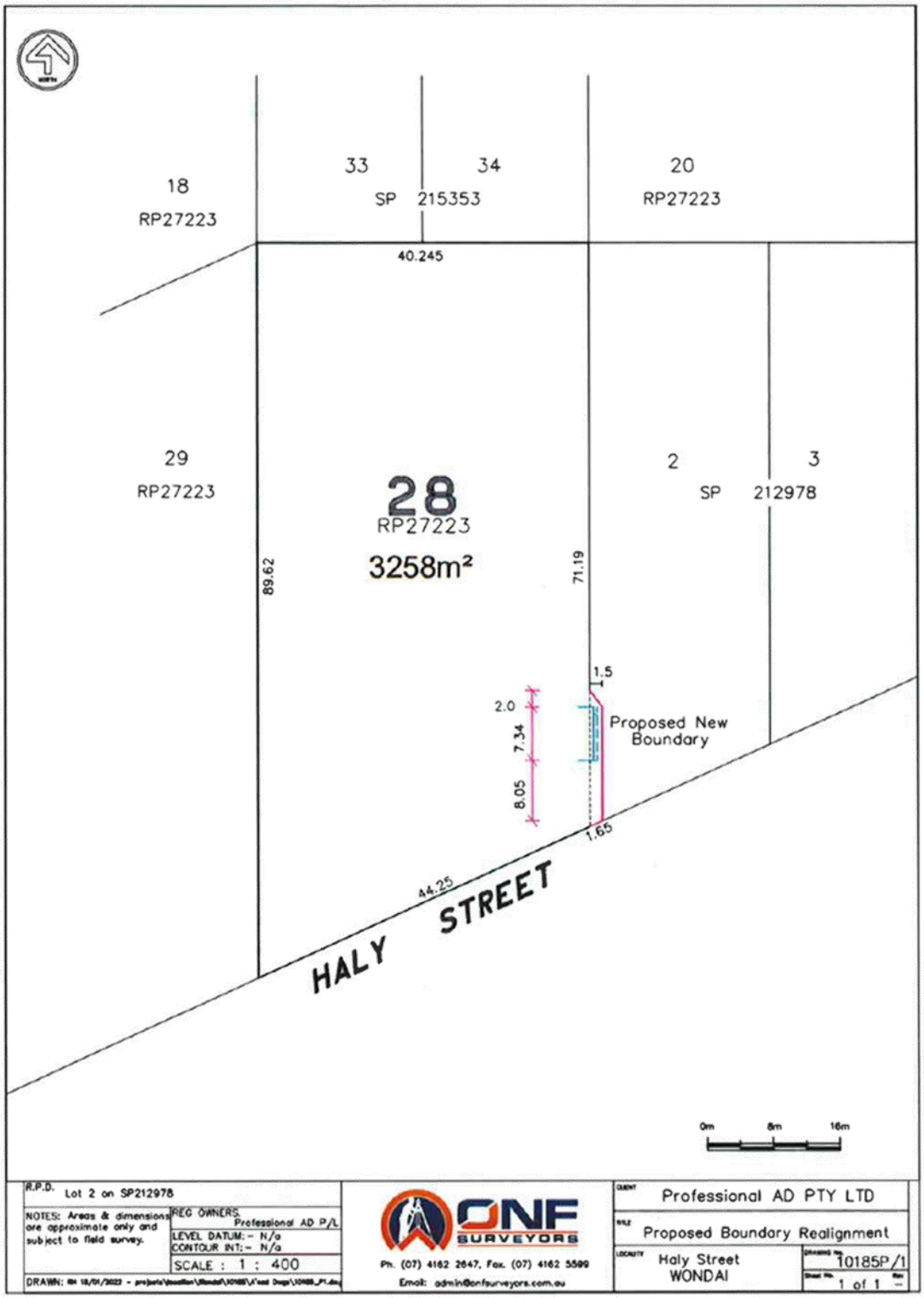
No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

Delegated Authority Date:

PROPOSAL PLAN



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Delegated Authority Date:

REPORT

The applicant seeks approval for a development permit for a reconfiguration of a lot – Boundary Realignment (2 lots into 2 lots).

APPLICATION SUMMARY	
Applicant:	Professional AD Pty Ltd C/- ONF Surveyors
Proposal:	Boundary Realignment (2 lots into 2 lots)
Properly Made Date:	16 February 2022
Street Address:	123 Haly Street, Wondai 125 Haly Street, Wondai
RP Description:	Lot 28 on RP27223 Lot 2 on SP212978
Assessment Type:	Code assessable
Number of Submissions:	N/A
State Referral Agencies:	N/A
Referred Internal Specialists:	Development Engineer

The following table describes the key development parameters for the proposal:

	DEVELOPMENT PARAMETERS
Number of Proposed Lots	2 lots
Size of Proposed Lots	Lot 28: 3,258m^2 Lot 2: 1,418m^2
Easements	Nil
Covenants	Nil

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	4,676m^2
Existing Use of Land:	Existing Lot 28 contains the Colonial Motel which is located partly over Lot 2. Existing Lot 2 contains a dwelling house and shed.
Road Frontage:	Haly Street (Bunya Highway)
Road/s	**Road Hierarchy**
Haly Street (Bunya Highway)	Road
Easements	Nil
Significant Site Features:	Nil
Topography:	Relatively flat
Surrounding Land Uses:	**Land Use**
North	Residential allotments
South	Residential allotments
East	Residential allotments
West	Rural residential allotments

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Services:	Reticulated water, reticulated sewerage, electricity, telecommunications.

Background / Site History

APPLICATION NO.	***DECISION AND DATE***
	N/A

ASSESSMENT:
Framework for Assessment
Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Strategic Framework Land Use Category:	N/A
Zone:	Low density residential zone
Precinct:	N/A
Assessment Benchmarks:	Low density residential zone Code Reconfiguring a lot Code Services and Works Code

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

ACCEPTABLE OUTCOME	***ASSESSMENT MANAGER'S RESPONSE***
LOW DENSITY RESIDENTIAL ZONE CODE	

Delegated Authority Date:

Section 2 - General	
PO2 The density, built form and appearance of development reflects the intended low density, detached housing character of the zone, is climatically responsive and facilitates casual surveillance of the street.	
AO2.1 Site cover does not exceed 50% except for the Bunya Mountains Precinct where the maximum site cover is 10%. and **AO2.2** Buildings are a maximum of 2 storeys above ground level. and **AO2.3** Pedestrian entrances to buildings are clearly visible from the street. and **AO2.4** The maximum length of any façade without articulation or change of materials is 10m. and **AO2.5** Buildings are set back at least: (a) 6m from the primary street frontage; (b) 4.5m from any secondary street frontage; (c) 1.5m from side boundaries; and (d) 6m from rear boundaries. and **AO2.6** A 1.8m high screen fence is provided to the side and rear boundaries. and **AO2.7** Plant and service equipment (air conditioning, exhaust fans, lift motor rooms, refuse bins, telecommunication devices, etc) are integrated into the building. and **AO2.8** Garages are at or behind the ground level front building setback. and **AO2.9** Front façades incorporate the front door (and an associated front door identification structure) and living room windows or balconies oriented toward the street. and **AO2.10** Each unit incorporates a private open space at least 20m2 in area and 4 metres wide that directly adjoins the unit's principal living area and is oriented northward. and **AO2.11** Front fences are less than 1.2 metres high. and **AO2.12** Where a dual occupancy in the Low Density Residential zone, each unit has: (a) independent driveway access to its respective street frontage; and (b) Its front door (and an associated front door identification structure) and living room windows or balconies oriented toward its respective street frontage.	**N/A** - No new buildings or uses are proposed.
PO3 Development responds to natura landforms and stormwater flows.	
AO3.1 Cut and fill is minimised. and **AO3.2** For building sites steeper than 10%, elevated split-level building construction is used to achieve level changes.	N/A – No cut or fill is proposed. N/A – No new buildings are proposed.
PO4 Development is adequately serviced.	

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Delegated Authority Date:

AO4.1 Development is connected to reticulated water supply and sewerage. And **AO4.2** Stormwater is discharged to a lawful point of discharge or to downstream properties but only with the consent of the affected landowners. And **AO4.3** Development is supplied with reticulated electricity and telecommunications services.	✓ Both allotments are already connected to reticulated water and sewerage. ✓ This boundary realignment application will not result in any changes to existing stormwater discharge. ✓ Both allotments have existing connections to electricity and telecommunications.
PO5 The efficiency and safety of the road network is not compromised by inappropriate access arrangements.	
No outcome specified.	
PO6 Refuse storage areas: (a) are conveniently located for use and collection; and (b) are of useable size; and (c) avoid adverse impacts on neighbours and occupants; and (d) are screened from view within the site, adjoining properties and the street.	
No outcome specified.	N/A
PO7 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.	
AO7.1 Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) on sites listed on the Contaminated Land Register or Environmental Management Register. Or **AO7.2** Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.	✓ The subject allotments are not located on the CLR or EMR.
RECONFIGURING A LOT CODE	
Section 1 – Boundary realignment	
PO1 The boundary realignment: (a) results in lots that are consistent with the established subdivision pattern of the local area; (b) maintains or improves the utility of the lots; (c) does not create a situation where the use or buildings on the resulting lots become unlawful.	
AO1.1 Development provides that allotment area, dimension and shape are in accordance with the standards in Table 8.4.2, except where the reconfiguration is boundary realignment and the outcome is preferable to the current allotment configuration. and **AO1.2** The utility of the lots is maintained or improved where: (a) a frontage to depth ratio exceeds that of the existing allotments;	✓ Whilst this application is for a boundary realignment, the size of both proposed allotments exceeds the minimum lot size of the low density residential zone. ✓ The utility of the allotments is improved as this application seeks to resolve the boundary encroachment.

Delegated Authority Date:

(b) access is provided to an allotment that previously had no access or an unsuitable access; (c) an existing boundary encroachment by a building or areas is corrected; and **AO1.3** The realignment does not result in a building contravening the setback, standards required by this Planning Scheme or relevant building regulations. and **AO1.4** The realignment results in a larger lot that is a more viable farming unit.	✓ Boundary realignment will resolve non-compliance with setback requirements. **N/A**
PO2 The boundary realignment facilitates the creation or consolidation of a viable farming unit.	
AO2.1 Where covered by the Overlay Map 08: (a) new lot boundaries enhance viable farming units; and (b) the boundaries ensure that a new dwelling is not on agricultural land. and (c) the reconfiguration satisfies the acceptable outcomes in section 6 of the Rural Zone code.	**N/A**
SERVICES AND WORKS CODE	
Section 1 - General	
PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.	
AO1.1 A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.	**N/A** - This development application does not necessitate the need for a stormwater quality management plan.
PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.	
AO2.1 A wastewater management plan prepared by a suitably qualified person and addresses : (a) wastewater type; (b) climatic conditions; (c) water quality objectives; (d) best-practice environmental management; and **AO2.2** Wastewater is managed in accordance with a waste management hierarchy that: (a) avoids wastewater discharge to waterways; or (b) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.	**N/A** - This development application does not necessitate the need for a wastewater management plan.
PO3 Construction activities avoid or minimise adverse impacts on stormwater quality.	
AO3.1 An erosion and sediment control plan addresses the design objectives for the construction phase in Table 9.4.4.	**N/A** - This development application does not necessitate the need for an erosion and sediment control plan.
PO4 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow	

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Delegated Authority Date:

AO4.1 Development incorporates stormwater flow control measures to achieve the design objectives for the post-construction phase in Table 9.4.4.	**N/A** - This development application does not necessitate the need for stormwater flow control measures.
Section 2 - Infrastructure	
PO5 Development is provided with infrastructure which: (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented.	
AO5.1 Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and **AO5.2** Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.	**Complies** – The subject site has access onto Haly Street which is sealed with bitumen. **N/A**
Section 3 – Vehicle parking	
PO6 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.	
AO6.1 Vehicle parking spaces are provided on-site in accordance with Table 9.4.5. and **AO6.2** A service bay is provided on-site for the service vehicle nominated in Table 9.4.5. and **AO6.3** Driveway crossings are provided to the standard contained in PSP1 – Design and Construction Standards. and **AO6.4** Vehicle parking and manoeuvring areas are provided in accordance with the standards contained in PSP1 – Design and Construction Standards.	**N/A** – This development application does not necessitate the need for vehicle parking.
Section 4 - Landscaping	
PO7 Landscaping is appropriate to the setting and enhances local character and amenity.	
AO7.1 Landscaping is provided in accordance with the relevant zone code provisions. and **AO7.2** Where shade tree planting is required in vehicle parking areas each planting bed has a minimum area of 2m2 and is unsealed and permeable. and **AO7.3** Plantings along frontages or boundaries are in the form of defined gardens with three tier planting comprised of groundcovers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system, mulching and border barriers.	**N/A** - This development application does not necessitate the need for landscaping.
PO8 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.	

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Delegated Authority Date:

AO8.1 Landscaping utilises plant species that are appropriate for the location and intended purpose of the landscaping. and **AO8.2** Species selection avoids non-invasive plants.	**N/A** - This development application does not necessitate the need for landscaping.
Section 5 – Filling and excavation	
PO9 Development results in ground levels that retain: (a) access to natural light; (b) aesthetic amenity; (c) privacy; and (d) safety.	
AO9.1 The depth of: (a) fill is less than 2m above ground level; or (b) excavation is less than 2m below ground level. and **AO9.2** The toe of the fill, or top of the excavation is not less than 0.5m inside the site property boundary. and **AO9.3** Works do not occur on slopes over 15% in grade. and **AO9.4** Retaining walls over 1m in height are terraced 1.5m for every 1m in height and landscaped. and **AO9.5** Batter slopes are not steeper than 25% and are grassed and terraced 1.5m for every 1m in height. and **AO9.6** Filling or excavation for the purpose or retention of water: (a) is certified by an RPEQ engineer to safely withstand the hydraulic loading; (b) directs overflow such that no scour damage or nuisance occurs on adjoining lots.	**N/A** – No cut or fill is proposed as a part of the application.
PO10 Filling or excavation does not cause damage to public utilities.	
AO10.1 Filling or excavation does not occur within 2m horizontally of any part of an underground water supply, sewerage, stormwater, electricity or telecommunications system.	**N/A** – No cut or fill is proposed as a part of this application.
PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	
AO11.1 Following filling or excavation: (a) the premises: (i) are self-draining; and, (ii) has a minimum slope of 0.25%; and, (b) surface water flow is: (i) directed away from neighbouring properties; or (ii) discharged into a stormwater drainage system designed and constructed in accordance with AS3500 section 3.2.	**N/A** – No cut of fill is proposed as a part of this application.

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Delegated Authority Date:

Local Categorising Instrument - Variation Approval

Not applicable.

Local Categorising Instrument - Temporary Local Planning Instrument

Not applicable.

Other Relevant Matters

Not applicable.

Delegated Authority Date:

Locality Plan



Figure 1 - Aerial Image (Source: Qld SPP mapping)

Aerial Plan

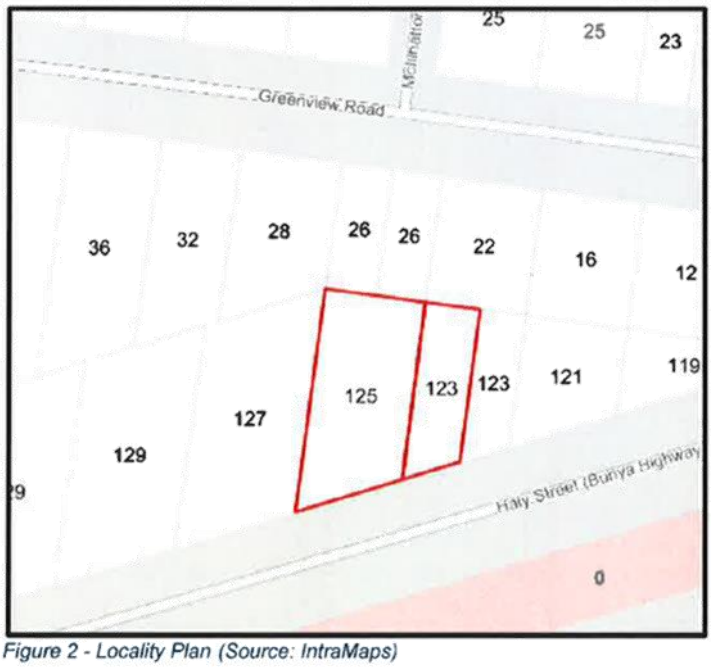


Figure 2 - Locality Plan (Source: IntraMaps)

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Delegated Authority Date:

CONSULTATION:

Referral Agencies

Not applicable.

Other Referrals

INTERNAL REFERRAL SPECIALIST	***REFERRAL / RESPONSE***
Development Engineer	Council's Development Engineer provided comments in relation to Infrastructure Charges and conditions.
Infrastructure Charges Unit	N/A

CONCLUSION:

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report. The proposal generally complies with the Assessment Benchmarks of the Low density residential zone Code, Reconfiguring a lot code and Services and works code within the South Burnett Regional Council Planning Scheme.

This development application will resolve the current boundary encroachment of the Colonial Motel (lot 28 RP27223) over the adjoining allotment (lot 2 SP212978).

RECOMMENDATION:

It is recommended that the Reconfiguring a lot application (2 lots into 2 lots) at 123 and 125 Haly Street, Wondai (and described as lot 28 on RP27223 & lot 2 on SP212978) be approved subject to the reasonable and relevant pursuant to Section 60 of the *Planning Act 2016*.

Delegated Authority Date:

ATTACHMENTS

Nil

Delegated Authority Date:

Attachment A

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Reconfiguring a lot – Development permit
Level of Assessment	Code
Application No	RAL22/0004
Name of Applicant	Professional AD Pty Ltd C/- ONF Surveyors
Street Address	123 Haly Street, Wondai 125 Haly Street, Wondai
Real Property Address	Lot 28 on RP27223 Lot 2 on SP212978

On 31 March 2022 the above development was:

☒ Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- The proposal will create a preferable outcome to that of the existing lot configuration, resolving the encroachment of the Colonial Motel and the boundary line.
- There is no changes to the existing use of each site.
- There is no infrastructure or natural hazard constraints applicable that would not support the application.

2. Assessment Benchmarks

The following benchmarks apply to this development:

- Reconfiguring a lot code
- Low density residential zone code
- Services and works code

Note: Each application submitted to Council is assessed individually on its own merit.

Attachment B

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Delegated Authority Date:

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT:	Professional Ad Pty Ltd C/- ONF Surveyors PO Box 896 KINGAROY QLD 4610	
APPLICATION:	Boundary Realignment (2 lots into 2 lots)	
DATE:	31/03/2022	
FILE REFERENCE:	RAL22/0004	
AMOUNT OF THE LEVIED CHARGE: *(Details of how these charges were calculated are shown overleaf)*	**$0.00**	**Total**
	$0.00	Water Supply Network
	$0.00	Sewerage Network
	$0.00	Transport Network
	$0.00	Parks and Land for Community Facilities Network
	$0.00	Stormwater Network
AUTOMATIC INCREASE OF LEVIED CHARGE:	The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.	
LAND TO WHICH CHARGE APPLIES:	Lot 28 RP27223	
SITE ADDRESS:	125 Haly St, Wondai	
PAYABLE TO:	**South Burnett Regional Council**	
WHEN PAYABLE: *(In accordance with the timing stated in Section 122 of the Planning Act 2016)*	Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.	
OFFSET OR REFUND:	Not Applicable.	

This charge is made in accordance with South Burnett Regional Council's ***Charges Resolution (No. 3) 2019***

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Delegated Authority Date:

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$9,842.00	CR Table 2.3	$19,684.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$9,842.00	CR Table 2.3	$19,684.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$5,423.00	CR Table 2.3	$10,846.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$5,423.00	CR Table 2.3	$10,846.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$2,410.00	CR Table 2.3	$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$2,410.00	CR Table 2.3	$4,820.00

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Delegated Authority Date:

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$2,009.00	CR Table 2.3	$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$2,009.00	CR Table 2.3	$4,018.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (2 into 2)	2	allotments	$0.00	CR Table 2.3	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (2 lots)	2	allotments	$0.00	CR Table 2.3	$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (2 into 2)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

Delegated Authority Date:

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.
Automatic Increase Provision of charge rate ($)	An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average[1]. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act* 2016 are GST exempt.
Making a Payment	This Infrastructure Charges Notice cannot be used to pay your infrastructure charges. To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment. An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au Payment can be made at any of the following South Burnett Regional Council Offices: • 69 Hart Street, Blackbutt, 4314;

[1] 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Delegated Authority Date:

- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

DELEGATED AUTHORITY: **DATE:**

MATERIAL CHANGE OF USE FOR A NEW DWELLING HOUSE AND ACCESS EASEMENT ON BUNYA MOUTAINS ROAD, BUNYA MOUNTAINS (AND DESCRIBED AS LOT 1 ON RP108360 & LOT 7 RP106718) - APPLICANT: LA MOORE

File Number: **MCU21/0021**

Author: **Senior Planner**

Authoriser: **Chief Executive Officer**

PRECIS

Material Change of use for a new dwelling house & access easement at Bunya Mountains Road, Bunya Mountains (and described as Lot 1 on RP108360 & Lot 7 on RP106718) – Applicant LA Moore

SUMMARY

- Application for Material change of use - development permit (2 bedroom dwelling house) and Reconfiguring a lot – development permit (access easement);
- Subject site included within the Environmental Management and Conservation under the South Burnett Regional Council Planning Scheme;
- Proposal triggers assessment against the entire Planning Scheme which includes:
  - Strategic Framework;
  - Environmental Management and Conservation Zone Code;
  - Services and Works Code; and
  - Relevant Matters – Low Density Residential Zone Code.
- Referral to SARA as per Schedule 24 of *Planning Regulation 2017*;
- Application subject to public notification – no public submissions received during the notification period;
- The proposed development does not adversely impact on the character and amenity of the Bunya Mountains Environmental locality;
- The application is assessed against the overall outcomes and performance outcomes of the relevant codes and conditioned to comply (refer to Attachment A – Statement of Reasons);
- Infrastructure Charges Notice (refer to Attachment B);
- Concurrence Agency Response (refer to Attachment C);
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council approve the development application for a Material Change of use for a new dwelling house & Reconfiguring a lot (access easement) at Bunya Mountains Road, Bunya Mountains (and described as Lot 1 on RP108360 & Lot 7 on RP106718), subject to reasonable and relevant conditions:

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision
Site plan	Statewide Building Design	2059	P1 April 21
Floor plan	Statewide Building Design	2059	P1 April 21
Elevation 1-4	Statewide Building Design	2059	P1 April 21
Identification survey of Lot 7 on RP106718	ONF Surveyors	IS301853	6 April 2021

DELEGATED AUTHORITY: **DATE:**

GEN2. The development herein approved may not start until the following development permits have been issued and complied with as required:
- Development Permit for Building Works; and
- Development Permit for Plumbing and Drainage Work.

GEN3. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

APPROVED USE – DWELLING HOUSE

GEN4. The approved development is a Material Change of Use for a new Dwelling House and on Lot 1 and access easement over Lot 7, as shown on the approved plans and does not imply approval for other similar uses eg. Short Term accommodation.

ACCESS – DWELLING HOUSE

GEN5. No additional access is permitted to the property. Access to the dwelling house must be via the current access / driveway arrangements as per the conditions of approval.

ACCESS – EASEMENT

RAL1. Prior to obtaining Building Permit, the applicant is to register an access easement over on Lot 7 on RP106718 benefitting Lot 1 on RP108360) (refer to GEN1 for approved plans).

RAL2. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG3. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

DELEGATED AUTHORITY: **DATE:**

ENG7. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

ENG8. Provide on-site water storage for the development with a minimum capacity of 45kl.

ON-SITE WASTEWATER DISPOSAL

ENG9. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547 and the Queensland Plumbing and Wastewater Code.

ENG10. Obtain a Development Permit for Plumbing Works for the on-site wastewater disposal system.

ELECTRICITY AND TELECOMMUNICATION

ENG11. Connect the development to electricity and telecommunication services.

ADVICE – GENERAL

Protected Plants Flora

ADV1. The property is identified as a High risk area and clearing of plants may require a flora survey and/or clearing permit. Please refer Department of Environment and Science webpage on the clearing of protected plants for more information. Contact DES for further information on the protected plants framework by visiting https://www.qld.gov.au/environment/plants-animals/plants/protected-plants or email palm@des.qld.gov.au.

Material Change of Use

ADV2. Section 85 (1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.

Heritage

ADV3. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting https://www.datsip.qld.gov.au and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

Infrastructure charges notice

ADV4. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

Appeal Rights

ADV5. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

Concurrence Agency

ADV6. SARA has imposed conditions on the development permit and attached as Attachment C.

DELEGATED AUTHORITY: **DATE:**

DELEGATED AUTHORITY: **DATE:**

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growth and Opportunity
GO2 Balanced development that preserves and enhances our region.
GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

DELEGATED AUTHORITY: **DATE:**

PROPOSAL PLAN

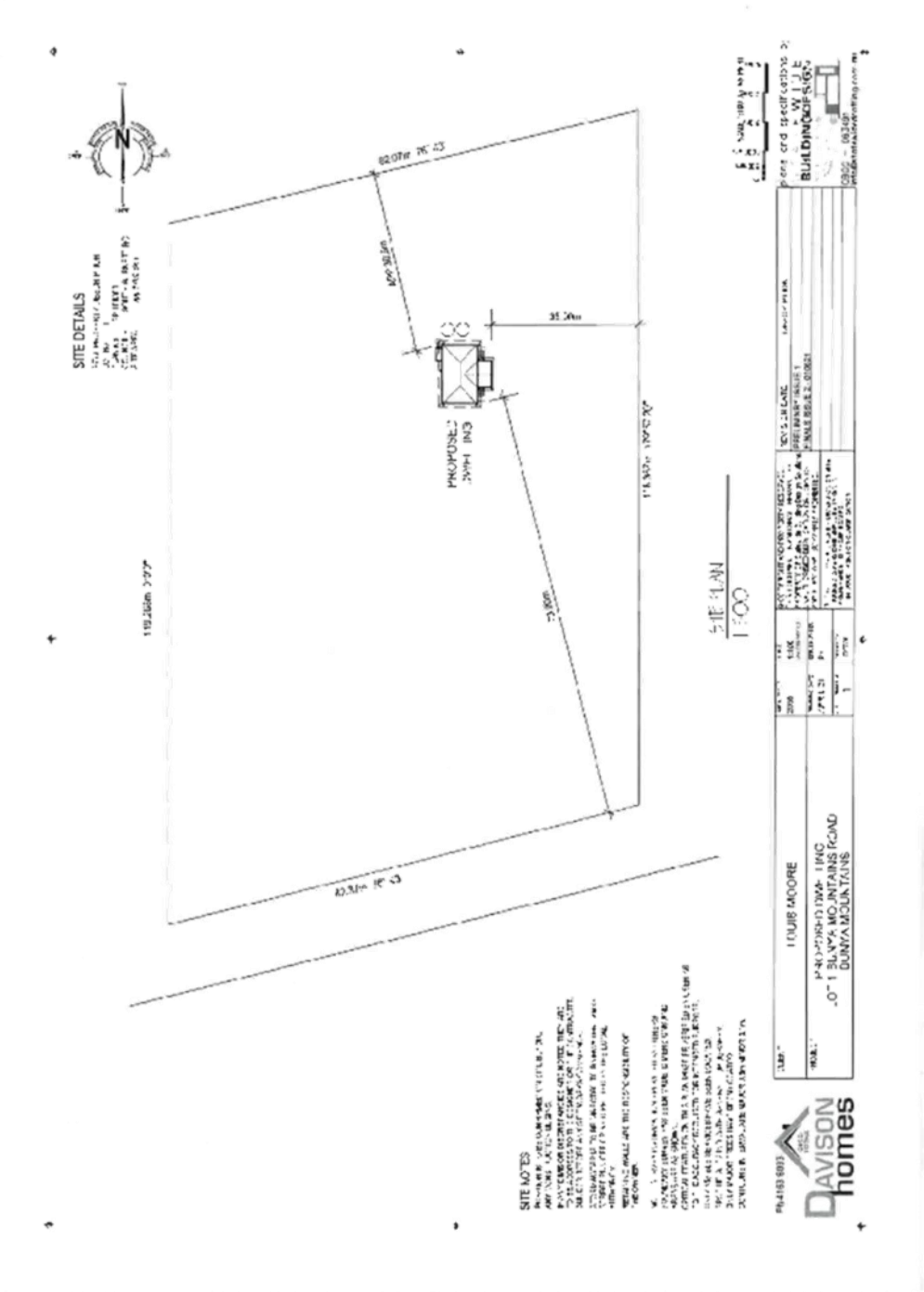


Figure 1: source applicant

DELEGATED AUTHORITY: **DATE:**

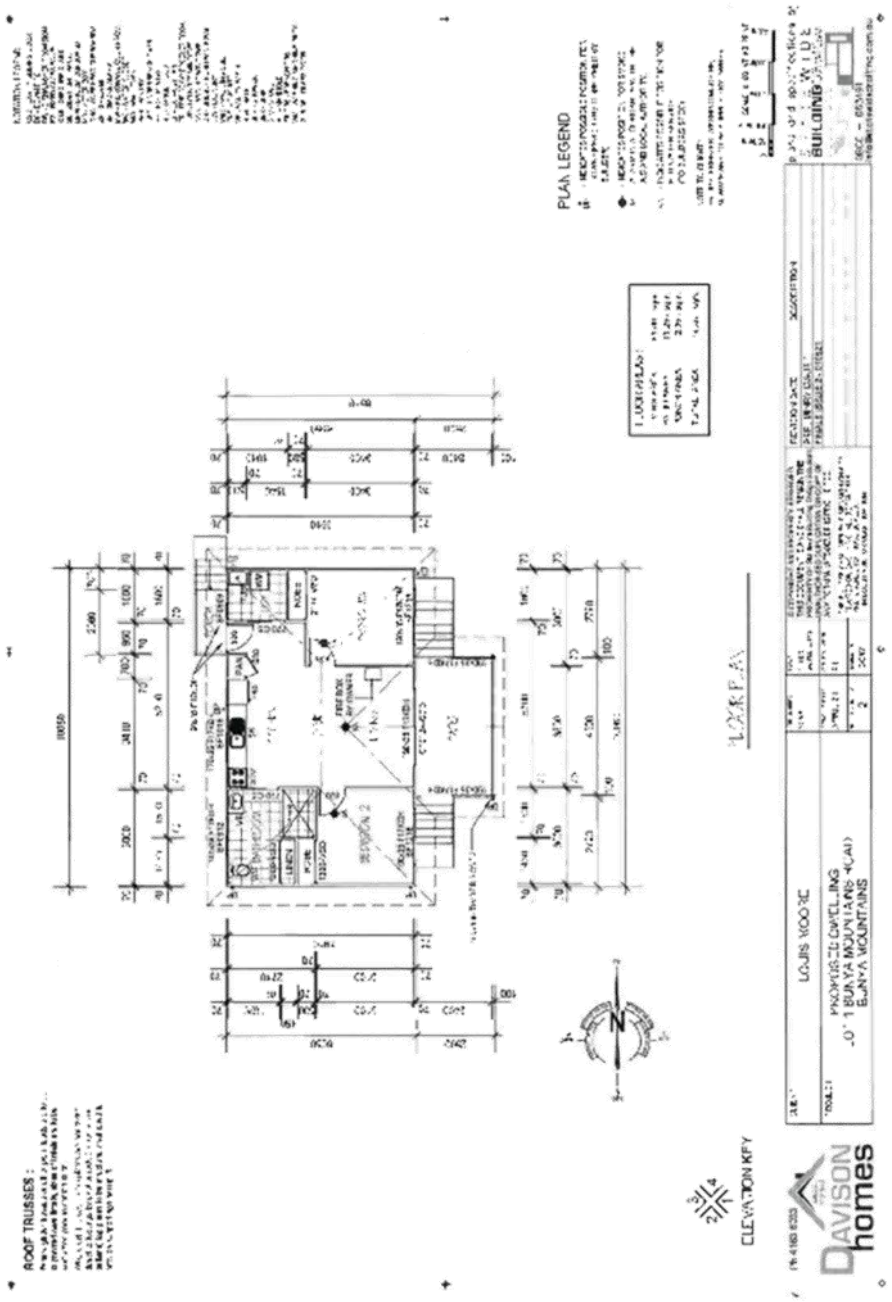


Figure 2: source applicant

DELEGATED AUTHORITY: **DATE:**

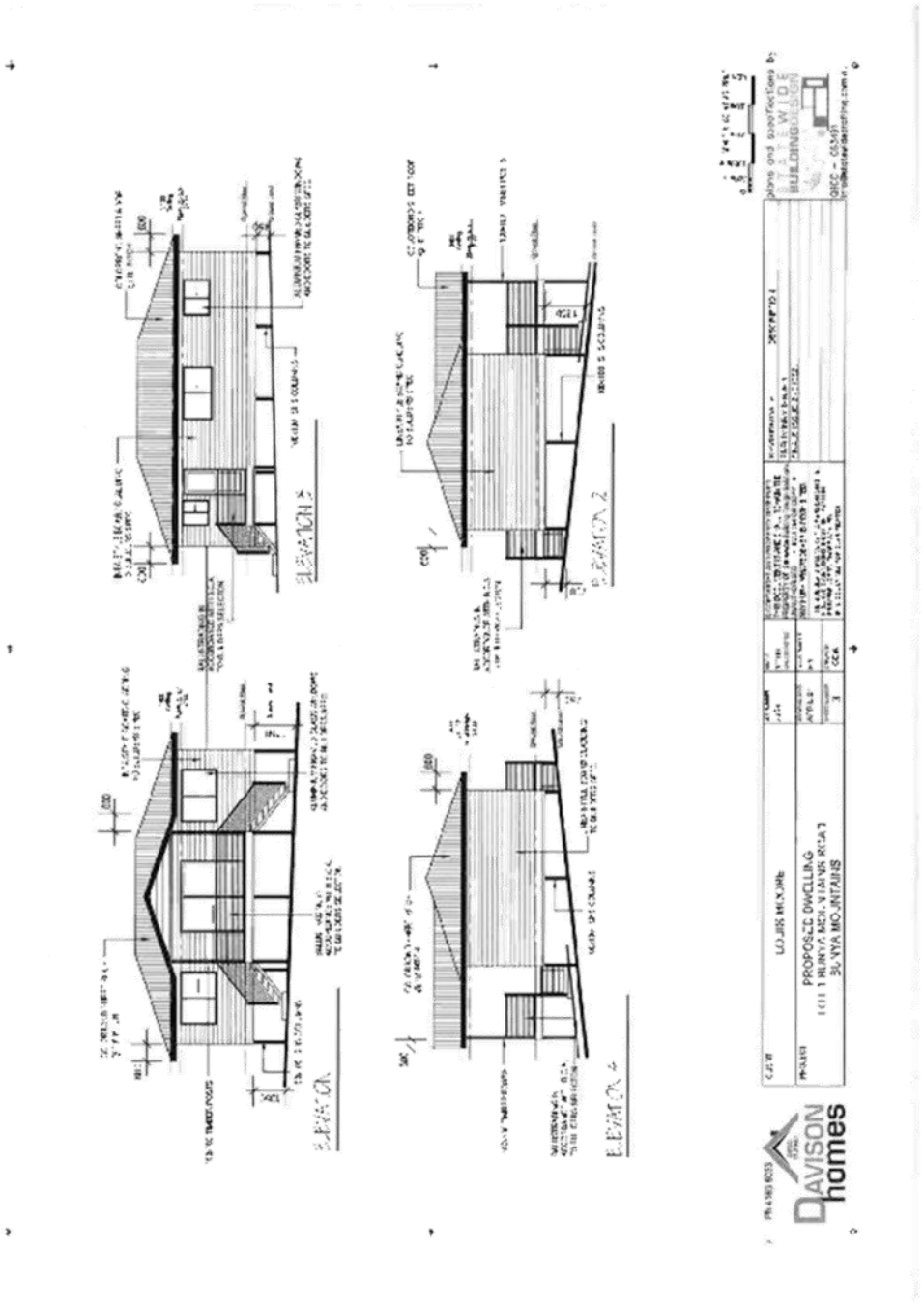


Figure 3: source applicant

DELEGATED AUTHORITY: **DATE:**

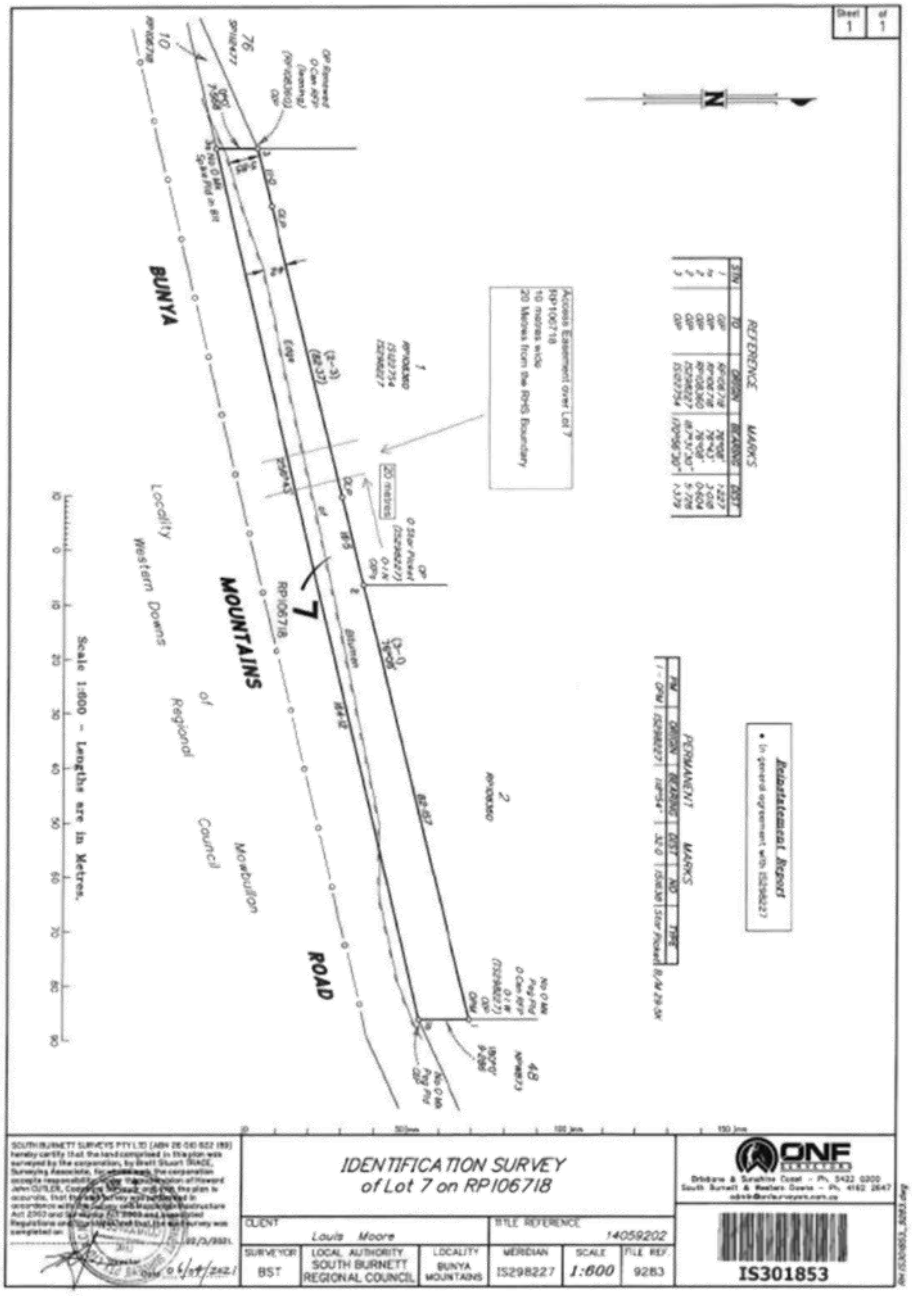
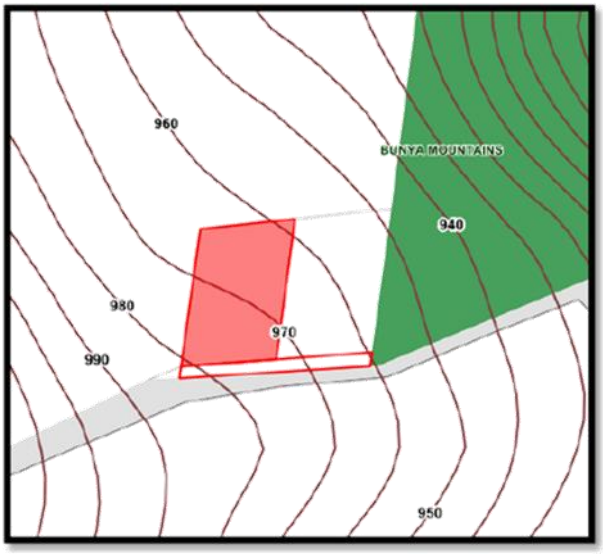


Figure 4: source applicant

DELEGATED AUTHORITY: **DATE:**

REPORT

The applicant seeks approval for a Material Change of use for a Dwelling House and access easement.

APPLICATION SUMMARY	
Applicant:	LA Moore
Proposal:	To establish a single dwelling on Lot 1 and access easement over Lot 7. The proposed dwelling will be predominantly of linea style board cladding and pol construction techniques with minimal ground disturbance proposed. Easement over Lot 7 is required to access Lot 1. Lot 7 is owned by Western Downs Regional Council. The land itself has not been developed making Lot 1 landlocked. Once the easement is approved, TMR indicated the driveway access will then be approved with a culvert possibly required.  *Figure 5 - Location of properties to Bunya Mountains Road (state controlled road), Bunya Mountains*
Properly Made Date:	7 December 2021
Street Address:	Bunya Mountains Road, Bunya Mountains
RP Description:	Lot 1 on RP108360 – Dwelling House Lot 7 on RP106718 – Access Easement
Assessment Type:	Impact
Number of Submissions:	Nil
State Referral Agencies:	SARA – 28 February 2022 (conditions of approval)

DELEGATED AUTHORITY: **DATE:**

	It should be noted that as per *Planning Regulation 2017* a dwelling house is listed as an excluded material change of use which does not trigger referral to SARA if an application does not involve a new or changed access between the premises and the existing state-controlled road ie. Maidenwell Bunya Mountains Road.
Referred Internal Specialists:	Contract Development Engineer
Submissions Received:	Nil
Decision Making Period Ends:	29 March 2022

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION				
Land Area:	Lot 1 = 9,487sqm Lot 7 = 1,343sqm			
Existing Use of Land:	Vacant land			
Road Frontage:	Bunya Mountains Road			
Road/s	**Road Hierarchy**			
Bunya Mountains Road	State controlled road			
Easements	Nil			
Significant Site Features:	Both lots contain Category B Remnant Vegetation and essential habitat on the essential habitat map. The clearing of vegetation for development under a development approval is considered exempt clearing work if prior approval is given for a development application and the lots to which the development application relates is less than 5ha and Council is the assessment manager. Both lots are also identified as being as a High risk area on the Protected Plants Flora Survey Map. Although the Department of Environment and Science do not provide species information it is the applicant's responsibility to investigate if a flora survey and/or clearing permit from DES is required. The lots are within the building restriction area – area of interest on OM1 Airports Environment Overlay. The proposed development is located outside of the 30-150m from the base of the satellite ground station is greater than 10m in height would trigger referral to Air Services however, this property is located well in excess of the setbacks referenced in Strategic airports and aviation facilities state interest guidance material.			

DELEGATED AUTHORITY: **DATE:**

Topography:	 *Figure 6 - Lots sloping in general direction to the North to north-east*
Surrounding Land Uses:	**Zone & Land Use**
North	Environmental Management and Conservation
South	Land south of Bunya Mountains Road is within Western Downs Regional Council area
East	Environmental Management and Conservation
West	Environmental Management and Conservation
Services:	Sealed road

Background / Site History

APPLICATION NO.	***DECISION AND DATE***
	N/A

ASSESSMENT:
Framework for Assessment
Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

DELEGATED AUTHORITY: **DATE:**

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Strategic Framework Land Use Category:	Nil
Zone:	Environmental Management and Conservation
Precinct:	EM1 Bunya Mountains
Assessment Benchmarks	Environmental Management and Conservation Low density residential zone code Services and works code OM1 – Airport Environment Overlay OM2 – Bushfire Hazard Overlay OM5 – Biodiversity Areas Overlay

Strategic Framework

The Strategic Framework considers the following matters:

- Settlement Pattern
- Rural Futures – N/A
- Strong Economy – N/A
- Natural Systems & Sustainability
- Strong Communities – N/A
- Infrastructure & Servicing

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

STRATEGIC FRAMEWORK:	
Theme	**Assessment Comments**
Settlement Pattern	While the application may not directly be consistent with the overall outcomes of the Environmental Management & Conservation Zone Code the lots have been created to accommodate future residential occupation similar to the small village established in the Bunya Mountains locality. The Bunya Mountains National Park and its generally distinctive architecture, which is reflective in the mountainous environment with its alpine village character. The proposed dwelling will have access to the Bunya Mountains village services which is a prime tourist function. The proposed pole

DELEGATED AUTHORITY: **DATE:**

STRATEGIC FRAMEWORK:	
	construction type of the dwelling meetings the distinctive architecture in the Bunya Mountains village. It is considered the proposed development complies with the requirements of the Settlement Pattern theme.
Rural Futures	N/A.
Strong Economy	N/A.
Natural Systems & Sustainability	The proposed development is located on Category B least concern area. On-site disposal designed in accordance with the relevant legislation. The lot are mapped as having matters of state environmental significance ie. wildlife habitat. As part of the conditions of approval advice is provided to ensure that clearing on site will have minimal impact. Minimal vegetation clearing is required to accommodate the proposed dwelling house resulting in low impact to habitat and existing biodiversity. It is considered the proposed development complies with the requirements of the Natural Systems & Sustainability theme.
Strong Communities	N/A
Infrastructure & Servicing	N/A

ENVIRONMENTAL MANAGEMENT & CONSERVATION ZONE CODE	
Overall Outcomes	
(b) Low intensity development, based on appreciation of the significant values of the area, such as ecotourism and outdoor recreation, may be facilitated where a demonstrated planning need exists and the use does not detrimentally affect the environmental values of the area.	**Compliant** – Proposed dwellings to be predominantly timber and pole construction in keeping with the overall outcomes maintaining the significant values of the existing landscape.
(d) Natural features such as creeks, gullies, waterways, wetlands, habitats, vegetation and bushland are protected and buffers established.	**Compliant** - The area is mapped as wildlife habitat. As stated in the applicant's report the dwelling house will be sited approximately 70m from the road. The property is identified as a High risk area and clearing of plants may require a flora survey and/or clearing permit in accordance with Department of Environmental Science separate to the planning permit.

DELEGATED AUTHORITY: **DATE:**

ENVIRONMENTAL MANAGEMENT & CONSERVATION ZONE CODE	
(g) Low impact, small-scale rural activities are facilitated where compatible with maintaining environmental values.	**Compliant** – no small scale rural activities are proposed however the proposed built form compliments the existing environmental values associated with the Bunya Mountains Precinct.
Performance Outcomes	
PO1 Development does not result in any loss or damage to the environmental values of the area.	**Compliant** – The development will retain the existing environmental values on site with minimal clearing proposed to accommodate the 2x2 bedroom dwellings.
Caretaker's accommodation **PO2** to **PO4**	N/A
PO5 Development does not interfere with the function of aviation facilities	**Compliant** - The subject sites are within Zone A/B identified on Overlay Map 05 – Airport Environs. The proposed dwellings are setback 220m from the very high frequency communication facility located on Lot 1 on RP116134.  *Figure 7 - Airport Environs Zone – Area of Interest* No referral to Airservices was required as the proposed buildings are located outside of area of interest.
Wildlife hazards sub-area **PO6**	N/A
PO7 Areas of environmental significance, including biodiversity values, are identified, protected and enhanced.	**Compliant** – The proposed dwelling house is to be located within a partially cleared area of the wildlife overlay. Applicant proposes to excavate for purpose of house pole construction and less than 10% of the total land area cleared. The applicant may be required to undertake a flora survey of any clearing that may impact the identified high risk area as a requirement administered by Department of Environment and Science.
PO8 Biodiversity values of identified areas of environmental significance are protected from the impacts of development	
PO9 There are no significant adverse effects on water quality, ecological and biodiversity values.	

DELEGATED AUTHORITY: **DATE:**

ENVIRONMENTAL MANAGEMENT & CONSERVATION ZONE CODE	
PO10 Development is not placed at unacceptable risk from bushfire, does not increase the extent or severity of bushfire and maintains the safety of people and property from bushfire	**Compliant** Development is located outside of the mapped bushfire hazard as per Overlay Map 2. Section 5.3.2(5) applies in this instance "*Where development is proposed on premises partly affected by an overlay, the category of development or assessment for the overlay only relates to the part of the premises affected by the overlay*".
PO11 Community infrastructure in any area mapped as Very High to Medium (Potential Intensity) Areas are able to function effectively during and immediately after bushfire events.	
Flood Hazard **PO12 to PO14**	N/A
Landslide Hazard **PO15 to PO16**	N/A
Regional infrastructure **PO17 to PO19**	N/A
Water catchments **PO20**	N/A

OVERLAYS	
OM1 - Airport Environs Overlay	Refer to Environmental Management & Conservation Zone code PO5 above.
OM5 - Biodiversity Areas Overlay	 *Figure 8 - OM5 (Wildlife habitat)* The property is mapped as having Wildlife habitat (special lease concern animal). There is no proposed significant clearing. Vegetation clearing is exempt as the property is below 5ha for which Council is the assessment manager.

SERVICES AND WORKS CODE:	
Performance Outcomes	
PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives	**Semi-Compliant**

DELEGATED AUTHORITY: **DATE:**

	Any activities relating to the proposed development have been conditioned that does not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.	Refer above.
PO3 Constructive activities avoid or minimise adverse impact on stormwater quality.	Refer above.
PO4	N/A.
PO5 Development is provided with infrastructure which: (a) Conforms with industry standards for quality; (b) Is reliable and service failures are minimised; and (c) Is function and readily augmented.	**Compliant** Conditions per planning scheme industry standards. Due to the current zoning and no clear standard of service conditions relating to on-site waste system, and water supply have been applied which satisfy the Rural zone. Water Supply - residential uses have a minimum 45,000litre rain water tank capacity for water supply On-site Waste Disposal - domestic waste water peak design capacity of 20 or less EP (4200l/day) are services by an on-site sewerage treatment works and land disposal area located, sized, serviced and maintained in accordance with the *Plumbing and Drainage Act 2002 and the on-site sewerage code 2002*. Stormwater - roofwater drained to a 45,000l rainwater tank - drainage is discharged from the boundary of the development site without nuisance and annoyance to adjoining or downstream properties, into natural systems and with conveyance to a lawful point of discharge. Electricity and Telecommunications - prior to commencement of any approved use or building works (whichever is first)

DELEGATED AUTHORITY: **DATE:**

PO6 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.	**Compliant** - Carparking provided for the proposed dwelling.
PO7 Landscaping is appropriate to the setting and enhances local character and amenity.	**Compliant** - No additional landscaping proposed.
PO8 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.	Refer above.
PO9 Development results in ground levels that retain: (a) Access to natural light; (b) Aesthetic amenity; (c) Privacy; and (d) Safety.	**Semi-Compliant** - Earthworks to be undertaken in accordance with the building requirements.
PO10 Filling or excavation does not cause damage to public utilities.	Refer above.
PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	Refer above.

Local Categorising Instrument - Variation Approval

N/A.

Local Categorising Instrument - Temporary Local Planning Instrument

N/A.

Other Relevant Matters

The low density zone code has been used by the applicant as a relevant matter to be used in the assessment of the proposed dwelling house. Council's application of Section 45(5)(b) Planning Act whereby assessment may be carried out against or having regard to any other relevant matter, other than a person's personal circumstances, financial or otherwise.

It is acknowledged that the land is zoned Environmental Management and Conservation zone and not low density residential however, a dwelling house is defined as a residential use therefore assessment has been undertaken to ensure that a dwelling complies with the standard residential provisions as set out in Council's Planning Scheme. It is not the intention of Council to apply the provisions of the Bunya Mountains Precinct due to the land located outside of this precinct.

LOW DENSITY RESIDENTIAL ZONE CODE	
Performance Outcomes	
Development of greenfield areas PO1	N/A
PO2 to PO6 The density, built form and appearance of development reflects the intended low density, detached housing	**Compliant** Site cover does not exceed 10%.

DELEGATED AUTHORITY: **DATE:**

character of the zone, is climatically responsive and facilitates casual surveillance of the street.	Proposed dwellings will be of pole and timber construction similar to the building type found in the Bunya Mountains Village Precinct. Setbacks compliant and reflective to that of existing dwellings in the locality. The proposed dwelling house will not be visible from the road due to the topography of the land and vegetation. Earthworks to be undertaken in accordance with the building provisions. Services include on-site waste disposal and provision of rain water tank.
PO7 PO8 PO9 PO10 PO11 & PO13	N/A
PO12 Development, including Dwelling Houses, must adopt the local alpine village architectural form.	**Compliant** – refer to response above. Similar housing in the locality has less roof pitch than the required 40percent and proposed dwelling compliments the older housing constructed in the adjacent properties. The house will not be clearly visible due to the vegetation classification and restrictions to undertake broad site clearing is not permitted.
Overlays	**Compliant** Refer to the Environmental Management & Conservation Zone Code assessment.

DELEGATED AUTHORITY: **DATE:**

Locality Plan



Figure 1 - Aerial Image (Source: Qld Globe)

DELEGATED AUTHORITY: **DATE:**

Aerial Plan



Figure 2 - Locality Plan (Source: IntraMaps)

CONSULTATION:

Referral Agencies
Sara provided conditions of approval on 28 January 2022 in relation to road access, standard of road access, access easement, road works in a state-controlled road.

Other Referrals

INTERNAL REFERRAL SPECIALIST	***REFERRAL / RESPONSE***
Contract Development Engineer	Provided standard conditions relating to stormwater, services, access, water supply and wastewater
Infrastructure Charges Unit	Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019. The types of development that may trigger the issuing of an infrastructure charges notice are:- a) Reconfiguring a lot; b) Making a material change of use; and c) Carrying out building work. The adopted charge for reconfiguring a lot for residential development, is the adopted charge per allotment as stated in

DELEGATED AUTHORITY: **DATE:**

	Table 2.3 of the South Burnett Regional Council Charges Resolution (No. 3) 2019. The current charge for this proposed development is nil. Refer to the Infrastructure Charges Notice attached as Attachment B.

Public Notification

Council received the Notice of Compliance on 22 February 2022. The information attached to the notice confirms that the public notification of the application was undertake in accordance with the requirements of Part 4 of the Planning Act 2016. The Notice of Compliance states the public notification included:

- Publishing a notice in the Burnett Today on 3 February 2022;
- Place a notice on the land from 27 January 2022 and 16 February 2022;
- Notifying owners of all land adjoining the site on 27 January 2022.

Council received no submissions objecting to or supporting the proposed development.

CONCLUSION:

The development has been assessed with regard to the assessment benchmarks as identified in the report. Whilst the development may not meet all the benchmarks it can be conditioned or advice given to ensure compliance.

RECOMMENDATION:

It is recommended that the development application for a Material Change of use for a new dwelling house & Reconfiguring a lot (access easement) at Bunya Mountains Road, Bunya Mountains (and described as Lot 1 on RP108360 & Lot 7 on RP106718) be approved subject to reasonable and relevant conditions pursuant to Section 60 of the *Planning Act 2016*.

DELEGATED AUTHORITY: **DATE:**

ATTACHMENTS

1. **Attachment A - Statement of Reasons**
2. **Attachment B - Infrastructure Charges Notice**
3. **Attachment C - Concurrence Agency Response**

ATTACHMENT A

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	New dwelling house and access easement
Level of Assessment	Impact assessable
Application No	MCU21/0021
Name of Applicant	LA Moore
Street Address	Bunya Mountains Road, Bunya Mountains Qld 4615
Real Property Address	Lot 1 on RP108360 Lot 7 on RP106718

On 30 March 2022 the above development was:

☒ Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- The dwelling houses are considered low scale compatible with Bunya Mountains environmental values
- No extensive vegetation clearing is proposed
- Dwelling houses designed incorporating minor local alpine village architectural form required in the Bunya Mountains Precinct
- Dwelling house has access via state-controlled road

2. Assessment Benchmarks

- South Burnett Regional Council Planning Scheme 2017
  - Environmental management and conservation zone code
  - Services and works code

3. Relevant Matters

- Low density residential zone code

Note: Each application submitted to Council is assessed individually on its own merit.

ATTACHMENT B

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT:	L A Moore 16 Weiss Pl KENMORE HILLS QLD 4069	
APPLICATION:	2 Bedroom Dwelling House & Access Easement	
DATE:	30 March 2022	
FILE REFERENCE:	MCU21/0021	
AMOUNT OF THE LEVIED CHARGE: *(Details of how these charges were calculated are shown overleaf)*	**$0.00**	**Total**
	$0.00	Water Supply Network
	$0.00	Sewerage Network
	$0.00	Transport Network
	$0.00	Parks and Land for Community Facilities Network
	$0.00	Stormwater Network
AUTOMATIC INCREASE OF LEVIED CHARGE:	The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.	
LAND TO WHICH CHARGE APPLIES:	Lot 1 RP108360	
SITE ADDRESS:	Bunya Mountains Rd, Bunya Mountains	
PAYABLE TO:	**South Burnett Regional Council**	
WHEN PAYABLE: *(In accordance with the timing stated in Section 122 of the Planning Act 2016)*	Building Work – When the certificate of classification or final inspection certificate is given.	
OFFSET OR REFUND:	Not Applicable.	

This charge is made in accordance with South Burnett Regional Council's ***Charges Resolution (No. 3) 2019***

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
N/A	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	-	-	$0.00	-	$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
N/A	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	-	-	$0.00	-	$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Dwelling	1	Dwelling	$2,410.00	CR Table 2.1	$2,410.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Dwelling	1	Dwelling	$2,410.00	CR Table 2.1	$2,410.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Dwelling	1	Dwelling	$2,009.00	CR Table 2.1	$2,009.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Dwelling	1	Dwelling	$2,009.00	CR Table 2.1	$2,009.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
N/A	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	-	-	$0.00	-	$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Dwelling	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.
Automatic Increase Provision of charge rate ($)	An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge , adjusted by reference to the 3-yearly PPI average[1]. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act* 2016 are GST exempt.
Making a Payment	This Infrastructure Charges Notice cannot be used to pay your infrastructure charges. To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment. An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

[1] 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

ATTACHMENT C

Concurrence Agency Response

RA6-N

Queensland Government

SARA reference: 2112-26566 SRA
Council reference: MCU21/0021
Applicant reference: -

28 January 2022

Chief Executive Officer
South Burnett Regional Council
PO Box 336
KINGAROY QLD 4610
info@southburnett.qld.gov.au

Attention: Ms. Sam Dunstan

Dear Ms. Dunstan

SARA response—Bunya Mountains Road, Bunya Mountains (Lot 1 on RP108360 and Lot 7 on RP106718)

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 17 December 2021.

Response

Outcome:	Referral agency response – with conditions.
Date of response:	28 January 2022
Conditions:	The conditions in **Attachment 1** must be attached to any development approval.
Advice:	Advice to the applicant is in **Attachment 2**.
Reasons:	The reasons for the referral agency response are in **Attachment 3**.

Development details

Description:	Development Permit	Material Change of Use and Reconfiguring a Lot – Two (2) bedroom Dwelling house and Access easement
SARA role:	Referral Agency	
SARA trigger:	Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1 (10.9.4.2.1.1) – Reconfiguring a lot near a State transport corridor	

Wide Bay Burnett regional office
Level 1, 7 Takalvan Street, Bundaberg
PO Box 979, Bundaberg QLD 4670

	Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 (10.9.4.2.4.1) – Material change of use of premises near a State transport corridor
SARA reference:	2112-26566 SRA
Assessment Manager:	South Burnett Regional Council
Street address:	Bunya Mountains Road, Bunya Mountains
Real property description:	Lot 1 on RP108360 and Lot 7 on RP106718
Applicant name:	Mr Louis Moore
Applicant contact details:	16 Weiss Place Kenmore Hills QLD 4069 louisadrianmoore@gmail.com
State-controlled road access permit:	This referral included an application for a road access location, under section 62A(2) of *Transport Infrastructure Act 1994*. Below are the details of the decision: • Approved with conditions • Reference: TMR21-035068 • Date: 25 January 2022 If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at WBB.IDAS@tmr.qld.gov.au

Representations

An applicant may make representations to a referral agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules) Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Hugh Byrnes, Principal Planning Officer, on 07 4331 5619 or via email WBBSARA@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Luke Lankowski
Manager, Planning – Wide Bay Burnett

cc Mr Louis Moore
louisadrianmoore@gmail.com

enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Representations about a referral agency response
Attachment 5 - Approved plans and specification

2112-26566 SRA

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the plans and specifications referenced below are found at Attachment 5)

No.	Conditions	Condition timing
Material change of use – Dwelling house		
Material change of use of premises near a State transport corridor (10.9.4.2.4.1)—The Chief Executive administering the *Planning Act 2016* nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	(a) The road access location is to be located at the midpoint of the easement (about 25 metres from the eastern property boundary) as shown on Identification Survey of Lot 7 RP106718 prepared by South Burnett Surveyors Pty Ltd dated 6 April 2021, Reference IS301853. (b) Road access works comprising of a Rural Property Access (Type A) as shown on the Department of Transport and Main Roads' Standard Drawing Number SD1807 must be provided at the road access location. (c) The road access works must be designed and constructed in accordance with the Department of Transport and Main Roads *Road Planning and Design Manual 2nd Edition*, *Specifications* and *Standard Drawings Roads*.	(a) At all times (b) Prior to the commencement of use (c) Prior to the commencement of use
Reconfiguring a lot – Access easement		
Reconfiguring a lot near a State transport corridor (10.9.4.2.1.1)— The chief executive administering the *Planning Act 2016* nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
2.	The access easement on Lot 7 on RP106718 in favour of Lot 1 on RP108360 to facilitate vehicular access to Bunya Mountains Road must be provided generally in accordance with the following plan: (a) Identification Survey of Lot 7 on RP106718 prepared by South Burnett Surveyors Pty Ltd dated 6 April 2021, Reference IS301853.	Prior to submitting the Plan of Survey to the local government for approval.
3.	(a) The applicant must register reciprocal access easements on the titles of proposed Lot 7 on RP106718 and Lot 1 on RP108360 for the shared access. (b) The applicant must provide to the District Director (Wide Bay Burnett) via WBB.IDAS@tmr.qld.gov.au of the Department of Transport and Main Roads a copy of Registration Confirmation Statement/s and easement registration dealing number/s as evidence of the registration of the easement/s referred to in part (a) of this condition.	(a) At the time of survey plan registration. (b) Within 20 business days of registration of the easements.

State Assessment and Referral Agency Page 3 of 7

Attachment 2—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the *Planning Act 2016* its regulation or the State Development Assessment Provisions (SDAP) [v2.6]. If a word remains undefined it has its ordinary meaning.
Roadworks in a State-controlled road	
2.	Condition Number 1 of the SARA Referral Agency Response includes a requirement to construct a vehicular access to the Bunya Highway. Under Section 33 of the *Transport Infrastructure Act 1994*, written approval is required from the Department of Transport and Main Roads to carry out road works on a state-controlled road. This approval must be obtained prior to commencing any works on the state-controlled road reserve. Please be aware the road works approval process takes time and it is recommended that contact be made with the Department of Transport and Main Roads' as soon as possible to ensure that gaining approval does not delay construction. For more information or enquiries about road works approval, please contact the Bundaberg Office of the Department of Transport and Main Roads via email to WBB.IDAS@tmr.qld.gov.au and quote TMR21-035068.

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the SARA's decision are:

The proposed development complies with the assessment benchmarks and purpose statement within State Code 1: Development in a state-controlled road environment of the State Development Assessment Provisions, as the proposed development is:

- not considered to result in safety and efficiency impacts on the state-controlled road network
- not considered to result in stormwater impacts on the state-controlled road network

Material used in the assessment of the application:

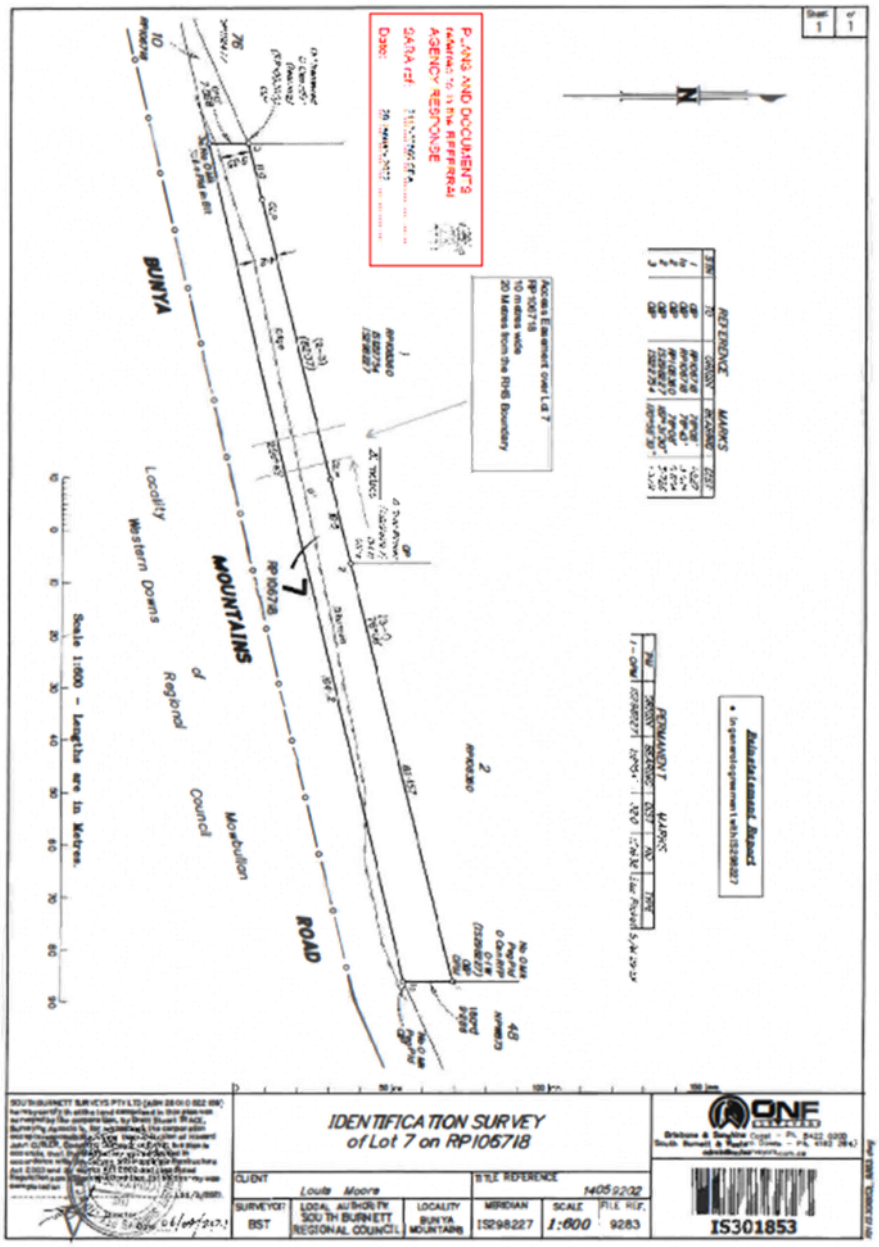
- The development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- The *State Development Assessment Provisions* (version [2.6]), as published by the department
- The Development Assessment Rules
- SARA DA Mapping system
- State Planning Policy mapping system

2112-26566 SRA

Attachment 4—Representations about a referral agency response

2112-26566 SRA

Attachment 5—Approved plans and specifications


PLANS AND DOCUMENTS REFERRAL RESPONSE
AGENCY RESPONSE
SARA ref:
Date:
Access Easement over Lot 7 RP106718 10 m Wide 20 M Wide from the RHS Boundary
BUNYA MOUNTAINS ROAD
Locality of Regional Council
Western Downs
Moreton
Scale 1:600 – Lengths are in Metres
REFERENCE MARKS
PERMANENT MARKS
Reinstatement Report
IDENTIFICATION SURVEY
of Lot 7 on RP106718
CLIENT
Louis Moore
TITLE REFERENCE
14059202
SURVEYOR
BST
LOCAL AUTHORITY
SOUTH BURNETT REGIONAL COUNCIL
LOCALITY
BUNYA MOUNTAINS
MERIDIAN
IS298227
SCALE
1:600
FILE REF.
9283
IS301853

Our ref TMR21-035068
Your ref
Enquiries Bryan Richters

Queensland Government

Department of
Transport and Main Roads

25 January 2022

Decision Notice – Permitted Road Access Location
(s62(1) *Transport Infrastructure Act 1994*)

This is not an authorisation to commence work on a state-controlled road[1]

Development application reference number MCU21/0021, lodged with South Burnett Regional Council involves constructing or changing a vehicular access between Lot 1 RP108360 and Lot 7 RP106718 the land the subject of the application, and the Bunya Mountains Road (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address	Louis Moore 16 Weiss Place Kenmore Hills QLD 4069

Application Details

Address of Property	Bunya Mountains Road, Bunya Mountains QLD 4615
Real Property Description	Lot 1 RP108360 and Lot 7 RP106718
Aspect/s of Development	Development Permit for Material Change of Use and Reconfiguring of a lot – new two-bedroom dwelling and access easement

Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

No.	Conditions of Approval	Condition Timing
1	The permitted road access location between the Bunya Mountains Road and Lot 1 RP108360 is the midpoint of the easement (about 25 metres from the eastern property boundary) as shown on the Identification Survey of Lot 7 RP106718 prepared by South Burnett Surveys Pty Ltd dated 6 April 2021 Reference IS301853.	At all times.
2	Direct access is prohibited between the Bunya Mountains	At all times.

[1] Please refer to the further approvals required under the heading 'Further approvals'

Program Delivery and Operations
Southern Queensland Region
23 Quay Street Bundaberg QLD 4670
Locked Bag 486 Bundaberg DC QLD 4670

Telephone +61 7 (07) 4154 0280
Website www.tmr.qld.gov.au
Email WBB.IDAS@tmr.qld.gov.au
ABN: 39 407 690 291

No.	Conditions of Approval	Condition Timing
	Road and Lot 1 RP108360 at any other location other than the permitted road access location described in Condition Number 1 above.	
3	Road Access Works comprising of a Rural Property Access (Type A) must be provided at the Permitted Road Access Location described in Condition Number 1, generally in accordance with: - (a) TMR Standard Drawing SD1807; (b) TMR's *Road Planning and Design Manual 2nd Edition*, *Specifications* and *Standard Drawings Roads*.	Construction of road access works must not commence until an *'Authority to Commence Approved Works"* Notice has been issued by TMR.
4	(a) The applicant must register reciprocal access easements on the titles of proposed lots 1 RP108360 and Lot 7 RP106718 for the shared access. (b) The applicant must provide to District Director (Wide Bay Burnett) WBB.IDAS@tmr.qld.gov.au of the Department of Transport and Main Roads a copy of Registration Confirmation Statement/s and easement registration dealing number/s as evidence of the registration of the easement/s referred to in part (a) of this condition.	(a) At the time of Survey Plan registration (b) Within 20 business days of registration of the easements
5	The standard of road access works specified in Condition Number 3 must be maintained to the nominated standard by the landowner and/or other person/s with an interest in the land at no cost to TMR.	At all times.
6	The location of a property gate that restricts access if installed must be positioned wholly within the boundaries of Lot 1 RP108630 such that: (a) Vehicles stopped at the gate must not extend or encroach onto the Bunya Mountains Road carriageway; and (b) the gate must open away from the Bunya Mountains Road. *Additional guidance on this matter can be found in Figure 7.2 of Austroads Guide to Road Design Part 4 as referenced in TMR's Road Planning and Design Manual*	At all times

No.	Conditions of Approval	Condition Timing
	2nd Edition	

Reasons for the decision

The reasons for this decision are as follows:

a) To ensure that vehicular access does not compromise the safety of road users of the state-controlled road network or any other transport infrastructure.
b) The Bunya Mountains Road is the only formed road that the subject land can viably gain access to.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.

In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

In accordance with section 67(7) of TIA, this decision notice:
a) starts to have effect when the development approval has effect; and
b) stops having effect if the development approval lapses or is cancelled; and
c) replaces any earlier decision made under section 62(1) in relation to the land.

In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.

In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

Further approvals
The Department of Transport and Main Roads also provides the following information in relation to this approval:

Attachment A

Decision Evidence and Findings

Findings on material questions of fact:

- Access between a state-controlled road and adjacent land is managed by the Department of Transport and Main Roads (TMR) under the *Transport Infrastructure Act 1994* (the TIA). The objective of the TIA requires the establishment of a road regime that is safe and efficient.
- Section 62 of the TIA provides the Chief Executive of TMR to make decisions about permitted road access locations between particular land and a state-controlled road.
- A development application (South Burnett Regional Council Reference MCU21/0021) seeks a Development Permit for a Material Change of Use – Dwelling House & Access Easement on land described as Lot 7 RP106718 and Lot 1 RP108360. In accordance with section 62A(2) of the TIA, the development application is also taken to be an application for a decision under section 62(1) of TIA.
- The land described as Lot 1 RP108360 does not abut a road however an Easement is proposed over Lot 7 RP106718 to facilitate vehicular access between Lot 1 RP108360 and the Bunya Mountains Road. This is shown on Plan IS301853 prepared by South Burnett Surveys Pty Ltd dated 6 April 2021.
- A Rural Property Access (Type A) constructed generally in accordance with the Department of Transport and Main Roads' Standard Drawing SD1807 and located at the centre point of the proposed Easement A is expected to provide a suitable standard of access to the Bunya Mountains Road to cater for the number and types of vehicles associated with a dwelling house.
- Section 62(1)(g) of the *Transport Infrastructure Act 1994* allows the Department of Transport and Main Roads to make a decision about road access works being a stated type, standard or extent or be constructed in a stated way.
- Constructing the access at the approved location and to the nominated standard will ensure that access to a dwelling house on Lot 1 RP108360 does not adversely impact the safety, function and operational efficiency of the state-controlled road network. This includes requiring the access be maintained to the nominated standard at no cost to TMR at all times.

Evidence or other material on which findings were based:

Title of Evidence /	Prepared by	Date	Reference no.	Version/Issue

Material				
Vehicular access to state-controlled roads access policy	Department of Transport and Main Roads	2019	---	---
Development Application Material	L A Moore	Various	MyDAS Record 2112-026566 SRA	---
Confirmation notice	South Burnett Regional Council	17 December 2021	MCU21/0021	---
Referral Confirmation Notice	Department of State Development Infrastructure Local Government and Planning	22 December 2021	2112-26566 SRA	---
Identification Survey of Lot 7 RP106718	South Burnett Surveys Pty Ltd	6 April 2021	IS301853	---

Attachment B

Section 70 of TIA

Transport Infrastructure Act 1994
Chapter 6 Road transport infrastructure
Part 5 Management of State-controlled roads

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70 Offences about road access locations and road access works, relating to decisions under s 62(1)

(1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.

(2) A person to whom this section applies must not—

(a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or

(b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or

(c) obtain any other access between the land and the road contrary to the decision; or

(d) use a road access location or road access works contrary to the decision; or

(e) contravene a condition stated in the decision; or

(f) permit another person to do a thing mentioned in paragraphs (a) to (e); or

(g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

(3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

Attachment C

Appeal Provisions

Transport Infrastructure Act 1994
Chapter 16 General provisions

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485 Internal review of decisions

(1) A person whose interests are affected by a decision described in schedule 3 (the ***original decision***) may ask the chief executive to review the decision.

(2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.

(3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—

(a) applies to the review; and

(b) provides—

(i) for the procedure for applying for the review and the way it is to be carried out; and

(ii) that the person may apply to QCAT to have the original decision stayed.

485B Appeals against decisions

(1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.

(2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.

(3) The Transport Planning and Coordination Act 1994, part 5, division 3—

(a) applies to the appeal; and

(b) provides—

(i) for the procedure for the appeal and the way it is to be disposed of; and

(ii) that the person may apply to the appeal court to have the original decision stayed.

(4) Subsection (5) applies if—

(a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and

(b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.

(5) The court may order—

(a) the appeals to be heard together or 1 immediately after the other; or

(b) 1 appeal to be stayed until the other is decided.

(6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.

(7) In this section—

original decision means a decision described in schedule 3.

reviewed decision means the chief executive's decision on a review under section 485.

31 Applying for review

(1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.

(2) However, if—

(a) the notice did not state the reasons for the original decision; and

(b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)

the person may apply within 28 days after the person is given the statement of the reasons.

(3) In addition, the chief executive may extend the period for applying.

(4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

32 Stay of operation of original decision

(1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.

(2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.

(3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.

(4) The chief executive is a party to the application.

(5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.

(6) The stay—

(a) may be given on conditions the relevant entity considers appropriate; and

(b) operates for the period specified by the relevant entity; and

(c) may be revoked or amended by the relevant entity.

(7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.

(8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

relevant entity means—

(a) if the reviewed decision may be reviewed by QCAT—QCAT; or

(b) if the reviewed decision may be appealed to the appeal court—the appeal court.

35 Time for making appeals

(1) A person may appeal against a reviewed decision only within—

(a) if a decision notice is given to the person—28 days after the notice was given to the person; or

(b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

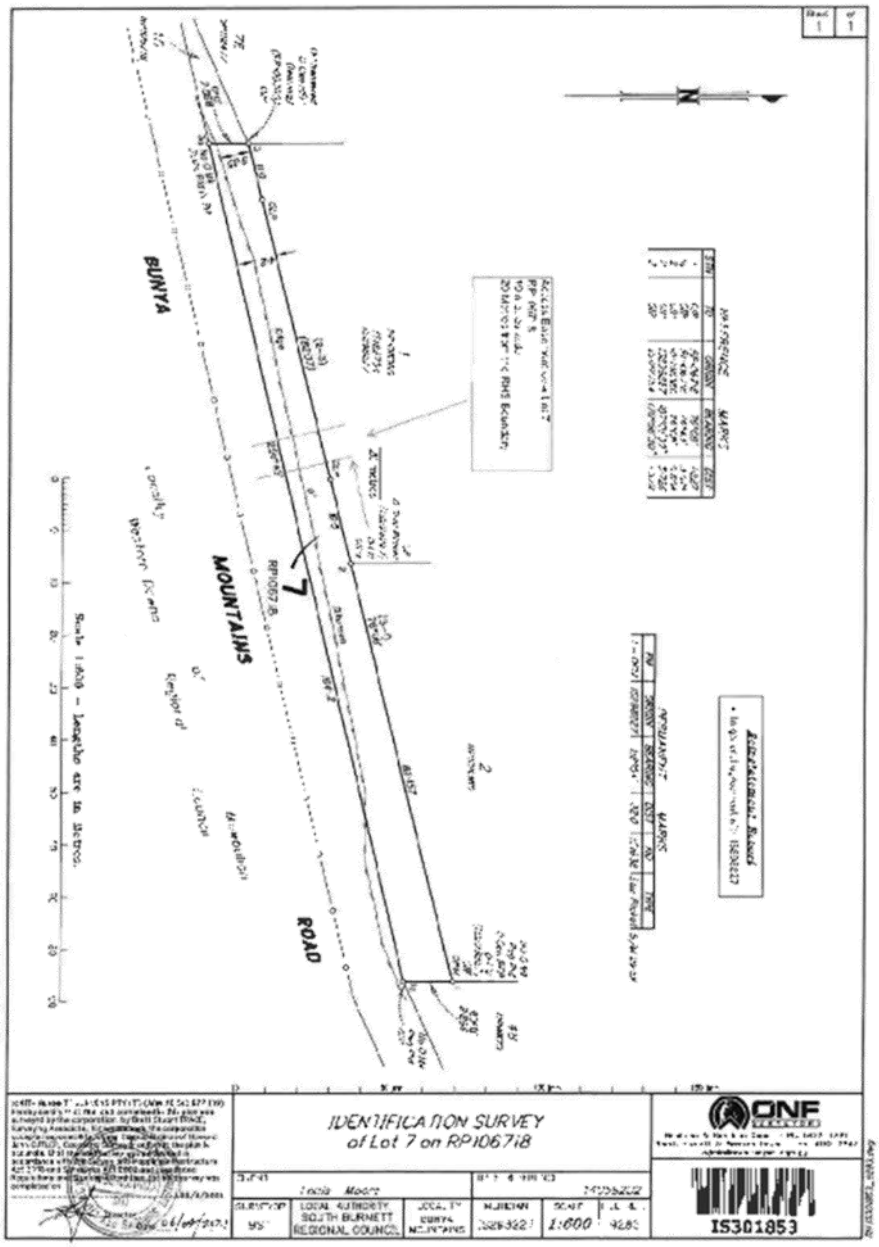
(2) However, if—

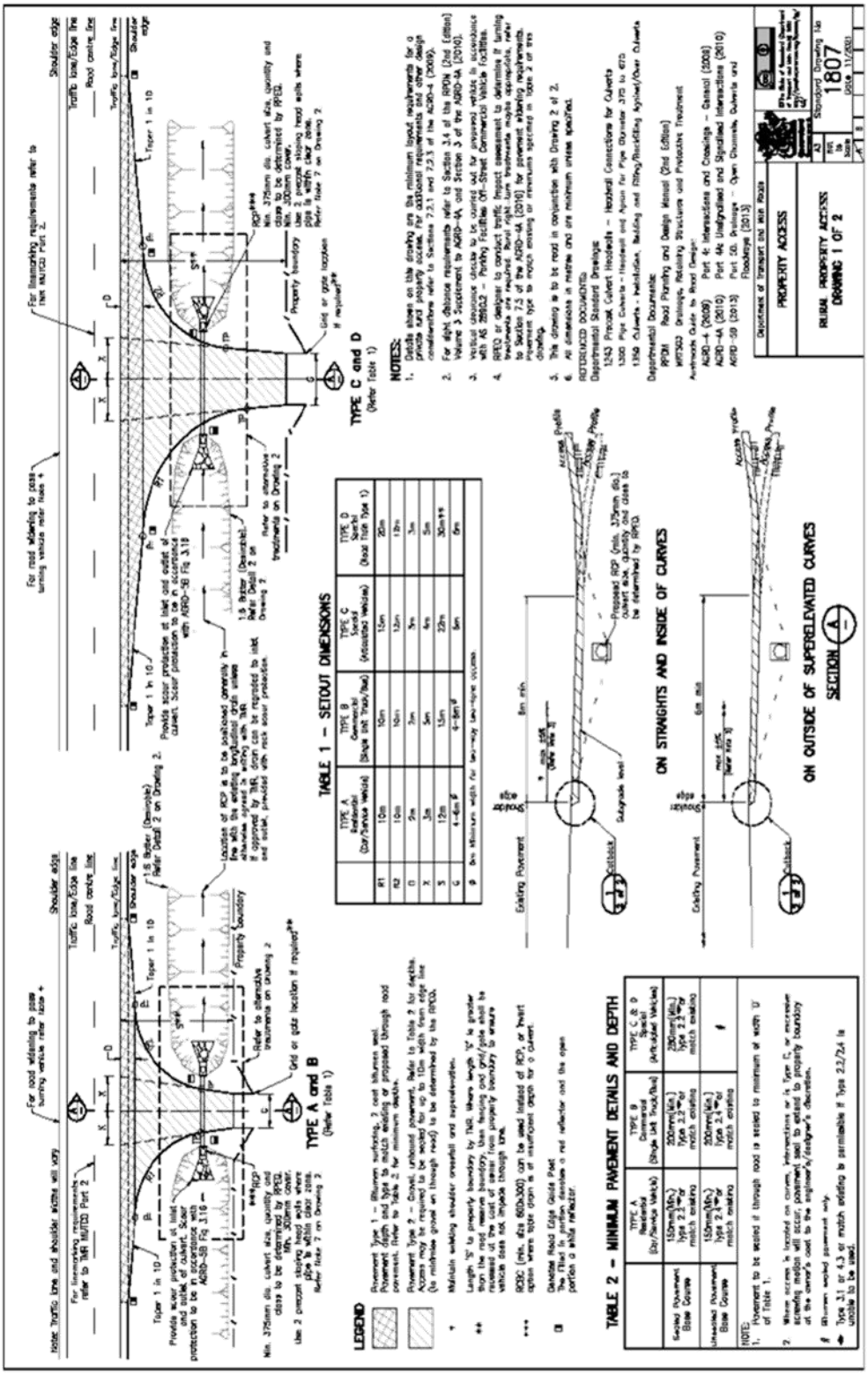
(a) the decision notice did not state the reasons for the decision; and

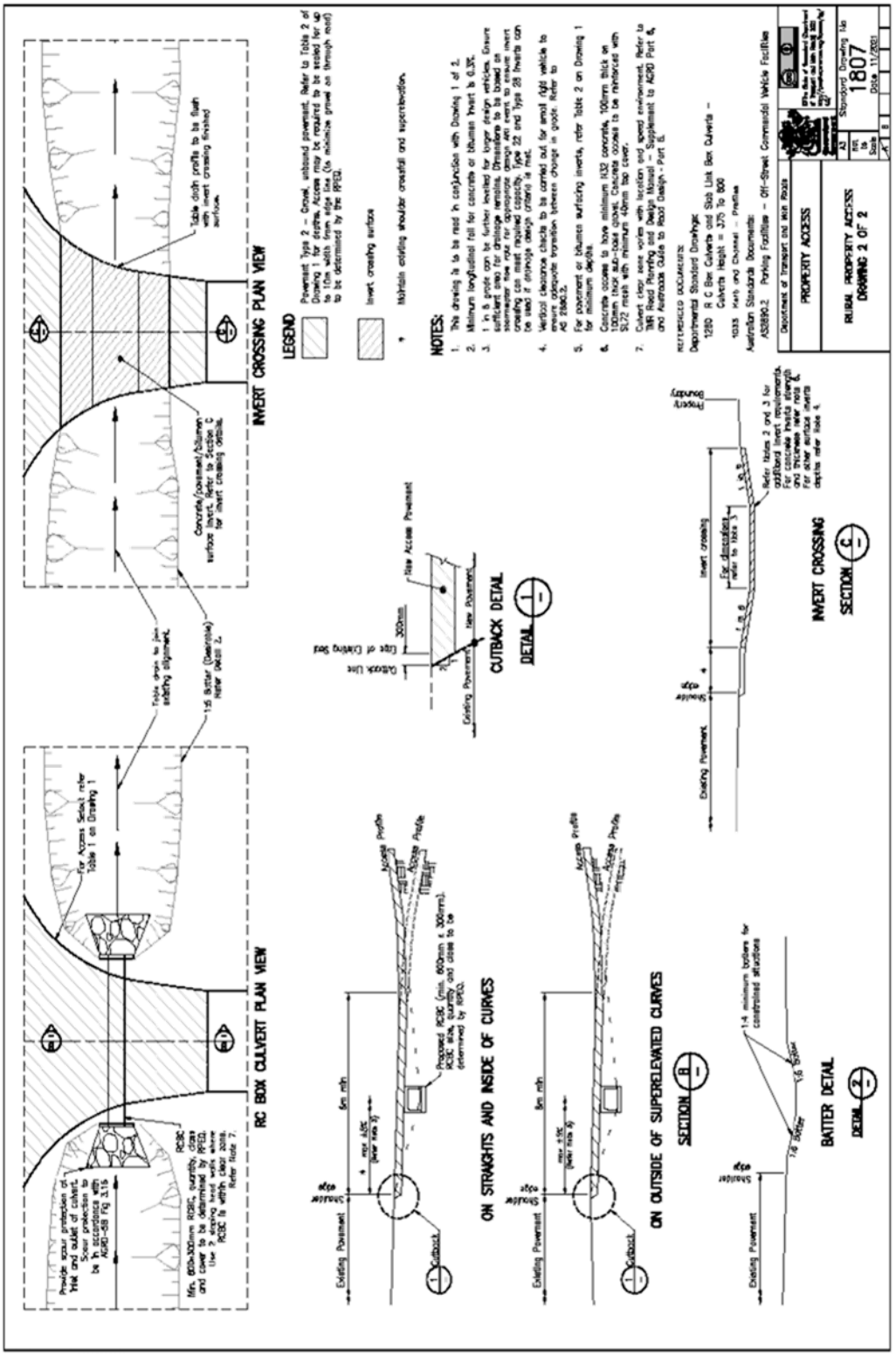
(b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.


BUNYA
MOUNTAINS
ROAD
7
IDENTIFICATION SURVEY
of Lot 7 on RP106718
LOCAL AUTHORITY
SOUTH BURNETT
REGIONAL COUNCIL
1:600
IS301853


TYPE A and B
(Refer Table 1)
TYPE C and D
(Refer Table 1)
TABLE 1 – SETOUT DIMENSIONS
TABLE 2 – MINIMUM PAVEMENT DETAILS AND DEPTH
LEGEND
NOTES:
ON STRAIGHTS AND INSIDE OF CURVES
ON OUTSIDE OF SUPERELEVATED CURVES
SECTION A
PROPERTY ACCESS
RURAL PROPERTY ACCESS
DRAWING 1 OF 2
Standard Drawing No
1807


RURAL PROPERTY ACCESS
DRAWING 2 OF 2
PROPERTY ACCESS
1807
INVERT CROSSING PLAN VIEW
RC BOX CULVERT PLAN VIEW
LEGEND
NOTES:
CUTBACK DETAIL
DETAIL 1
ON STRAIGHTS AND INSIDE OF CURVES
ON OUTSIDE OF SUPERELEVATED CURVES
SECTION A
SECTION B
INVERT CROSSING
SECTION C
BATTER DETAIL
DETAIL 2

OPERATIONAL WORKS APPLICATION ASSOCIATED WITH STAGE 10A HILLVIEW ESTATE - TAYLORS ROAD, KINGAROY (LOT 94 ON SP251978) - APPLICANT: LEN MCNEE C/- ATC CONSULTING ENGINEERS AND PROJECT MANAGERS

	SIGNATURE	DATE
MANAGER		28/4/22
GM		28/4/22
CEO		29.04.2022

File Number: **OPW22/0005**

Author: **Administration Officer, Planning & Land Management**

Authoriser: **Acting Manager Environment & Waste**

PRECIS

Operational Works Application for Stage 10A – Taylors Road, Kingaroy – Lot 94 SP251978 – Len McNee C/- ATC Consulting Engineers and Project Managers – OPW22/0005

SUMMARY

- Application for Operational Work for Earthworks, Roadworks, Stormwater, Water Supply, and Sewer at Premier Drive, Kingaroy on Lot 94 SP251978;
- An Operational Work application was conditioned in the required to implement the approval for Reconfiguring a Lot (Council Ref CAP2016/0008);
- The proposed Operational Work is approved with conditions.
- These conditions are seen to be in accordance with South Burnett Regional Council Planning Scheme 2017, development guidelines and best practices.

OFFICER'S RECOMMENDATION

It is recommended that Council approve the development application for Operational Work for Earthworks, Roadworks, Stormwater, Water Supply and Sewer for the creation of 11 lots at Taylors Road, Kingaroy (Hillview Stage 10A-1, 10A-2) – Lot 94 SP251978, subject to the following conditions:

GENERAL

ENG1. Compliance with the plans and specifications submitted with Development Application OPW22/0005, approval conditions, all Council Planning Scheme Policies and Reconfiguration of a Lot Approval No CAP2016/0008.

ENG2. This approval extends to Engineering works for Roadworks, Stormwater, Water Supply and Sewer as detailed, and is conditional upon a set of "Issued for Construction" drawings, amended if required by the conditions of this approval, being submitted to Council for endorsement, prior to pre-start meeting.

ENG3. Undertake all approved works and works required by conditions of this development approval at no cost to Council.

ENG4. Submit to Council, electrical underground power and street lighting plans certified by a suitably qualified Engineer (RPEQ – Electrical) for approval, prior to Council's endorsement of the Plan of Survey. Be responsible to check and ensure that electrical drawings do not conflict with the civil engineering design.

ENG5. Submit to Council for approval, an Inspection and Test Plan certified by a suitably qualified Engineer (RPEQ – Civil) prior to commencement of any work and prior to any pre-start meeting.

ENG6. Pay to Council, inspection fees based on Council's Fees and Charges current at the time of commencement of works and based on the estimated project cost as estimated or accepted by Council prior to the pre-start meeting.

ENG7. Ensure that supervision of all construction works are carried out by a suitably qualified and experienced Engineer (RPEQ).

ENG8. Adhere to the following hours of construction unless otherwise approved in writing by Council:

Monday to Saturday:	6.30am to 6.00pm	Noise permitted
Monday to Sunday:	6.00pm to 6.30am	No noise permitted
Sunday and Public Holidays:		No noise permitted

Do not conduct work or business that causes audible noise from or on the site outside the above hours.

ENG9. Be responsible to carry out Work Health and Safety legislative requirements.

ENG10. Ensure all work sites are maintained in a clean, orderly state at all times.

ENG11. Manage all waste in accordance with the relevant legislation and regulations and dispose of regulated waste at a licensed facility of South Burnett Regional Council by a licensed regulated waste disposal contractor.

ENG12. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG13. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development, immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damage immediately upon completion of works associated with the development.

ENG14. Submit to Council, a Certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the approved plans and specifications and to Council's requirements, prior to Council's endorsement of the Plan of Survey.

ENG15. Works are to be constructed generally in accordance with the specification requirements outlined in Aus-Spec #1, WBBROC, and the IPWEAQ Standard Drawings unless otherwise approved by South Burnett Regional Council.

ROADWORKS

ENG16. Submit to Council for approval, final pavement designs certified by an RPEQ in accordance with Austroads' Guide to Pavement Design, after stripping of topsoil and assessment of soaked sub-grade CBR values, and using an ESA's or design traffic based on traffic engineering predictions.

ENG17. Ensure fill placed under the road formation in embankment situations is compacted to achieve 98% standard compaction. Testing and supervision of such fill must be in accordance with the testing requirements of the ITP and at Level 2 Supervision of AS3798.

ENG18. Ensure that backfilling of road crossings with an insitu material to subgrade level is compacted to achieve 97% standard compaction.

ENG19. Base gravel is to be Type 3, Subtype 2 material or higher quality. Provide recently undertaken compliance testing from the stockpile used for the project for materials from non-certified Quarries by Council.

ENG20. Sub-base gravel is to be Type 3, Subtype 3 material. Provide recently undertaken compliance testing from the stockpile used for the project for materials from Quarries non-certified by Council.

ENG21. Provide a temporary turn around at the boundary of Stage 10A-1/10A-2 and Stage 10B, and to be located within the future Stage 10B. The temporary turnaround shall be sized to accommodate the manoeuvring of Councils Waste Collection Vehicle, with the pavement profile matching the final profile for Stage 10A-1/10A/2.

ENG22. Surface all new roads with a 10mm asphalt mix, with a minimum nominal 30mm thickness with AMC0 prime coat, or as approved otherwise by Council. Submit to Council for approval, a surfacing design prepared by an RPEQ - Civil, a minimum of 48 hours prior to commencement of the surfacing works.

ENG23. Provide temporary signage and traffic control for construction in dedicated road reserves in accordance with Part 3 (Works on Roads) of Manual of Uniform Traffic Control Devices (MUTCD) - Department of Transport and Main Roads.

ENG24. Install and/or modify all street signs and linemarking to suit the new works in accordance with the MUTCD. Install new or relocated signage using V-Lok installation system. All new signage shall be Class 1 retro-reflective material to AS1743.

ENG25. Submit to Council for approval, a Traffic Management Plan prior to commencement of any works involving closing of Council roads or working on or adjacent to existing roads.

ENG26. The Traffic Management Plan and Work Method Statements in accordance with the *Work Health and Safety Act 2011* requirements shall be maintained on-site at all times.

STORMWATER

ENG27. Provide a Closed Circuit Television (CCTV) inspection undertaken by an accredited provider, of all underground stormwater drainage and inter-allotment drainage.

ENG28. All inter-allotment drainage shall be contained within a 3 metre wide easement.

ENG29. Any stormwater line constructed in the balance lot of Lot 94 SP251978 (future Stage 10C) shall also be contained within a 3m wide easement.

ENG30. Ensure that earthworks and fill on the subject land do not lead to ponding of stormwater or actionable nuisance and ensure all lots, both internal and adjoining, drain freely to a lawful point of discharge in accordance with the Queensland Urban Drainage Manual.

ENG31. Do not concentrate stormwater onto adjoining properties.

ENG32. Provide appropriate energy dissipation and scour protection measures at stormwater outlets.

DEVELOPMENT WORKS

ENG33. Maintain erosion and sedimentation controls at all times during the course of the project and the ensuing defects liability period. Council Officers will inspect and assess the sediment and erosion control measures and temporary fencing implemented, and any alterations and/or supplementary works required must be incorporated.

ENG34. Implement measures to prevent site vehicles tracking sediment and other pollutants from the site onto adjoining streets during the course of the project, and to prevent dust nuisance during construction and the ensuing defects liability period.

ENG35. Access via Bernard Crescent is to be minimised to limit the amount of heavy traffic traversing the residential area in Bridgman Parade.

ENG36. Be responsible for protecting nearby property owners from dust pollution arising from construction and maintenance of the works required by this approval, and comply with any lawful instructions from the Assessment Manager if, in his opinion, a dust nuisance exists.

ENG37. Adjust all access chamber surface levels to provide a freeboard of 100mm above the finished ground surface level, where the work involves excavation or filling over, or adjacent to water supply, sewerage or gas infrastructure. Be responsible for all costs associated with the adjustment of the chamber levels and the works to be undertaken by Council on a Private Works Quotation basis.

ENG38. Waste material as a result of demolition work and excavation work must not be used as fill as described within the *Waste Reduction and Recycling Act 2011*.

EARTHWORKS

ENG39. Supervise bulk earthworks to Level 1 or Level 2 as applicable, and have a frequency of field density testing carried out in accordance with Table 8.1 of AS3798.

ENG40. Contain cut or fill batters wholly within the subject land. Do not place fill on adjacent properties without providing Council with written permission from the respective property owner(s).

ENG41. Do not store plant or material on adjoining lands without written permission from the respective property owner(s).

ENG42. Do not use contaminated material as fill on the site. Undertake any filling using inert materials only, with a maximum particle size of 75mm.

ENG43. Ensure open drains and fill platforms are constructed with a longitudinal grade on no less than 0.1%.

ENG44. Submit to Council, the following for approval in the event it is proposed to import material to or export material from the site, prior to commencement of the work:

(a) details of the location of any material to be sourced for fill including the volume of fill to be moved from any particular source site;

(b) details of the final location for any material to be exported from the site from excavations including the volume to be moved to any particular site; and

(c) the proposed haulage route(s) and truck sizes for carting of the material.

Note: Further Development Applications may be required to be submitted to and approved by Council for sites proposed to import material from or export material to, or conditions may be applied to any sites endorsed in accordance with this condition, e.g. submit a Traffic Management Plan to Council for acceptance, or rehabilitation of the site. Any required approvals are to be in place prior to commencement of the work.

This approval does not extend to any material proposed to be imported to or exported from the site:

(a) other than from or to site(s) that have a current Development Approval enabling them to export/accept any material; or

(b) the material is being exported to and accepted at a licensed Council refuse facility.

SEWERAGE

ENG45. Construct sewerage networks in accordance with the WBBROC *Design and Construction Standards*, Council Specifications, and Customer Service Standards.

ENG46. Conduct vacuum testing, cleaning and CCTV video inspection to a Council approved standard.

ENG47. At Stage boundaries between 10A-1/10A-2 and Stage 10B, install temporary end of line manholes to enable maintenance of the sewer if required. The temporary manholes shall have lockable lids to prevent access.

ENG48. Provide Council's Engineering Services with a minimum of 2 working days notice when any temporary stoppages to sewage flow are expected.

ENG49. All live works associated with sewerage must be performed by South Burnett Regional Council (or under the supervision of a South Burnett Regional Council Officer if considered appropriate).

ENG50. Construct house connection branches in accordance with Council's Standard Drawing current at the time of commencement of construction.

ENG51. Mark house connection branches with a single vertical PVC electrical conduit (or similar material) 40mm in diameter and 2,000mm long, placed at the invert of the HCB and brought to surface, and mark with the Words "*Sewer Connection 2 M*".

WATER SUPPLY

ENG52. Construct water supply networks in accordance with the *WBBROC Design and Construction Standards*, Council Specifications, and Customer Service Standards.

ENG53. All live works associated with water must be performed by South Burnett Regional Council (or under the supervision of a South Burnett Regional Council Officer if considered appropriate).

ENG54. Install valve markers and hydrant markers including RPMs on the completed roads to Council's standards.

ENG55. Water mains are to conform to a minimum Class 16 pipe and ensure construction works are completed, cleaned, tested, chlorinated and swabbed in accordance with the *WBBROC Design and Construction Standards* prior to connection to existing Council mains.

ENG56. Provide fire hydrants in all new roads at intervals of not more than 80 metres.

ENG57. Provide end of line hydrants at stage boundaries for future flushing and maintenance.

ENG58. Provide property connections in accordance with Council's Standards. Ensure services are:

(a) terminated with an approved stop tap in accordance with the Standard Drawing;

(b) "live" during water main testing and shall be left live after construction; and

(c) "open" for testing at the on-maintenance inspection.

ENG59. Do not keep any external water services interrupted for more than a cumulative total of three hours during development works, and a minimum of five (5) days notice of any interruptions must be provided to Council and any relevant consumers.

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

ENG60. Prior to pre-start meeting, submit to Council for endorsement, a Construction and Nuisance Management Plan for the approved development works for the site. The Plan is to cover, but not be limited to the following:

(i) air quality management;

(ii) noise and vibration management;

(iii) storm water quality management;

(iv) erosion and sediment management;

(v) waste management;

(vi) complaint management;

(vii) community awareness;

(viii) preparation of site work plans;

(ix) workers' car parking arrangements; and

(x) traffic control during works.

ENG61. Implement the approved Construction and Nuisance Management Plan at all times during construction of the development.

ENG62. Ensure a legible copy of the approved Construction and Nuisance Management Plan is available on site at all times during construction and earthworks.

INSPECTIONS AND TESTING

ENG63. Submit to Council the pre-start meeting agenda at the confirmation of a date and time for the meeting.

ENG64. Provide Council with a minimum of two clear working days notice to undertake compulsory inspections and meetings at the following stages:

(a) Pre-start meeting with Council, Contractor, Supervising Engineer and developer;

(b) Water: in accordance with Council's Minimum Requirements for Water and Sewerage Works, and:

(i) prior to backfilling of each water main;

(ii) prior to backfilling of each water connection point;

(iii) prior to connection of any works to the reticulated water supply systems;

(iv) at the time of super-chlorination works and swabbing of mains; and

(v) at the time of any testing of each and every water main;

(c) Sewer: in accordance with Council's Minimum Requirements for Water and Sewerage Works, and:

(i) prior to backfilling of each sewer main;

(ii) prior to backfilling of each property connection point;

(iii) prior to connection of any works to the existing sewer network;

(iv) at the time of any testing of each and every sewer main; and

(v) at the time of CCTV inspection to facilitate Council's acceptance of the works on and off-maintenance;

(d) Stormwater:

(i) prior to backfilling of any stormwater drainage works; and

(ii) at the time of CCTV inspection to facilitate Council's acceptance of the works on and off-maintenance;

(e) Structural steel inspection prior to pouring of any structural concrete including cast in-situ stormwater and sewer manholes and gully pits;

(f) prior to back filling road crossings;

(g) following preparation and compaction of road sub-grade;

(h) following placement and compaction of each road pavement layer and prior to laying of the next pavement layer or surfacing layer;

(i) of the finished pavement surface prior to any bitumen primer-seal or prime or asphalt surfacing;

(j) at the point of completion of all works before placing on-maintenance; and

(k) at the point of requesting Council to accept the works off-maintenance.

ENG65. Submit to Council, all inspection and test data in its entirety prepared by the applicant, Engineer, Principal Contractor or by Subcontractors in relation to the Operational Work or as described in the application prior to Council's endorsement of the Survey Plan. Undertake any further inspection, testing or analysis required, due to failure of work to meet specifications or where the testing previously provided is considered insufficient on behalf of the Principal Contractor by a NATA accredited entity (where applicable).

ENG66. Uncover all works covered prior to inspection to allow inspection by Council at Council's sole discretion.

ENG67. Allow Council to enter a work site to which this approval relates and undertake testing or analysis of any part of the construction, and Council is not liable for the rectification of or compensation for any damage caused in the testing or analysis process. Should work be found to be not constructed to specification or of poor quality, any reasonable instruction given by Council Officers must be considered to be a condition of approval and undertaken by the Principal Contractor.

ENG68. Where complete or incomplete works under this approval adversely affect adjoining properties, Council land, roads or other infrastructure, Council requires by notice, works to be completed.

ENG69. Undertake any works for the safety or health of the community or protection of infrastructure where Council deems it necessary.

MAINTENANCE

ENG70. Submit to Council, a written request to place constructed works on-maintenance or off-maintenance from the developer's certifying Engineer stating that all approved works have been completed and are ready for Council inspection.

ENG71. Submit to Council, a Closed Circuit Television (CCTV) inspection for all underground stormwater drainage, interallotment drainage and sewerage works undertaken by an accredited provider at on and off-maintenance. A certified copy of the report including a disk or storage device is to be submitted to Council for review and endorsement prior to Council's acceptance of the works on or off-maintenance.

ENG72. Pay to Council, a maintenance bond of 5% of the cost of the operational work as estimated or accepted by Council, prior to commencement of the on-maintenance period.

ENG73. The maintenance bond can be provided in the form of a cash bond or a bank guarantee.

ENG74. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from commencement of the on-maintenance period. Undertake any necessary maintenance or repairs to non-conforming work, defects and/or damage to any works undertaken in relation to this approval, even where damage has resulted from a third party activity within the maintenance period.

ENG75. The maintenance bond will be entirely forfeited to Council should there be any failure by the applicant to undertake any such works considered by Council as necessary, to rectify any non-compliant works and to protect public safety. In the event that the bond is insufficient to address the non-compliant works, Council reserves the right to seek restitution. After expiration of the maintenance period and where required maintenance is suitably undertaken to Council's satisfaction, the bond will be returned accordingly, after the project is accepted off-maintenance.

ENG76. The on-maintenance period commences only when Council provides written confirmation that all of the following are completed:

(a) satisfactory completion of all works and conditions of Operational Work approval including associated Reconfiguring a Lot approval (CAP2016/0008);

(b) provision of all necessary test and quality audit requirements;

(c) lodgement with Council, of certification from an RPEQ that the works have been undertaken in accordance with the approved plans and specifications and to Council's requirements;

(d) lodgement of a maintenance bond of 5% of the cost of the operational work as accepted by Council;

(e) submission of "*As Constructed*" data in the required format; and

AS CONSTRUCTED INFORMATION

ENG77. Submit to Council within 10 working days of completion of the operational work, suitable "As Constructed" drawings in hard copy and AutoCAD format and on GDA Zone 56 co-ordinates. The "As Constructed" drawings or data capture methods as required by Council must be certified by a Registered Professional Engineer of Queensland (RPEQ) on every drawing and shall be to an appropriate electronic format and standard as required by Council's Infrastructure Services General Manager.

ENG78. Provide "As Constructed" data for the following elements, where applicable:

(a) sewerage;

(b) water supply;

(c) roadworks; and

(d) stormwater drainage.

The approval is subject to construction being undertaken in accordance with the Approved Plans prepared by ATC Engineers and Project Managers as listed below:

Drawing No.	Rev	Drawing/Plan Title	Date
001	A	COVER SHEET AND DRAWING LIST	29/3/2022
101	A	CONTROL LINE SETOUT PLAN	29/3/2022
102	A	TYPICAL SECTIONS AND KERB DETAILS	29/3/2022

201	A	GENERAL LAYOUT PLAN	29/3/2022
202	A	LONGITUDINAL SECTION	29/3/2022
203	A	CROSS SECTIONS - SHEET 1 OF 5	29/3/2022
204	A	CROSS SECTIONS - SHEET 2 OF 5	29/3/2022
205	A	CROSS SECTIONS - SHEET 3 OF 5	29/3/2022
206	A	CROSS SECTIONS - SHEET 4 OF 5	29/3/2022
207	A	CROSS SECTIONS - SHEET 5 OF 5	29/3/2022
208	A	ALLOTMENT EARTHWORKS PLAN	29/3/2022
302	A	SEWER RETICULATION LAYOUT PLAN	29/3/2022
302	A	SEWER LONGITUDINAL SECTION - SHEET 1	29/3/2022
303	A	SEWER LONGITUDINAL SECTION - SHEET 2	29/3/2022
304	A	SEWER LONGITUDINAL SECTION - SHEET 3	29/3/2022
401	A	STORMWATER CATCHMENT PLAN	29/3/2022
402	A	STORMWATER DRAINAGE LAYOUT PLAN	29/3/2022
403	A	STORMWATER DRAINAGE LONGITUDINAL SECTION - SHEET 1	29/3/2022
404	A	STORMWATER DRAINAGE LONGITUDINAL SECTION - SHEET 2	29/3/2022
405	A	STORMWATER DRAINAGE DETAILS	29/3/2022
501	A	ELECTRICAL LAYOUT PLAN	29/3/2022
601	A	WATER RETICULATION LAYOUT PLAN	29/3/2022
602	A	WATER RETICULATION DETAILS	29/3/2022
701	A	SEDIMENT AND EROSION CONTROL LAYOUT PLAN	29/3/2022
702	A	SEDIMENT AND EROSION CONTROL DETAILS	29/3/2022
801	A	WATER MAIN THRUST BLOCK DETAILS	29/3/2022
802	A	HYDRANT AND VALVE INSTALLATION	29/3/2022
803	A	1050Ø ACCESS CHAMBERS PRECAST COMPONENTS	29/3/2022
804	A	HOUSE CONNECTION BRANCHES	29/3/2022
805	A	TUBULAR STEEL FENCE WITH & WITHOUT CHAIN WIRE	29/3/2022

ADVICE NOTES

The applicant be advised that:

(a) Prior to commencement of the use or endorsement of the survey plan as applicable, the applicant shall contact Council to arrange a Development Compliance Inspection.

(b) The applicant must ensure compliance with environmental conditions whether required to hold an Environmental Authority or not. These include, but are not limited to water quality, air quality, noise levels, waste waters, lighting and visual quality as a result of any activity or by-product or storage of materials within the confines of the building(s) and property boundaries.

Any amendment, alteration or addition to the development approval will require further consideration by Council in assessing any changes to the environmental conditions.

(c) The *Aboriginal Cultural Heritage Act 2003* (ACHA) is administered by the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs (DATSIMA). The ACHA establishes a duty of care to take all reasonable and practicable measures to ensure any activity does not harm Aboriginal cultural heritage. This duty of care:

(i) is not negated by the issuing of this development approval;

(ii) applies on all land and water, including freehold land;

(iii) lies with the person or entity conducting an activity; and

(iv) if breached, is subject to criminal offence penalties.

Those proposing an activity involving surface disturbance beyond that which has already occurred at the proposed site must observe this duty of care. Details of how to fulfil this duty of care are outlined in the duty of care guidelines gazetted with the ACHA. The applicant should contact DATSIP's Cultural Heritage Co-ordination Unit on telephone (07) 3224 2070 for further information on the responsibilities of developers under the ACHA.

(d) The ***relevant period*** for the development approval (Operational Work) shall be **two (2) years** starting the day the approval is granted or takes effect. In accordance with Section 85(1)(c) of the *Planning Act 2016* (PA), the development approval for Operational Work lapses if the development does not substantially start within the abovementioned ***relevant period.***

An applicant may request Council to extend the ***relevant period*** provided that such request is made in accordance with Section 86 of PA and before the development approval lapses under Section 85 of the PA.

(e) Council is to be indemnified against any claims arising from works carried out by the applicant on Council's property.

(f) The relevant Planning Scheme for this Development Permit is the South Burnett Regional Council Planning Scheme 2017. All references to the Planning Scheme and Schedules within these conditions refer to the above Planning Scheme.

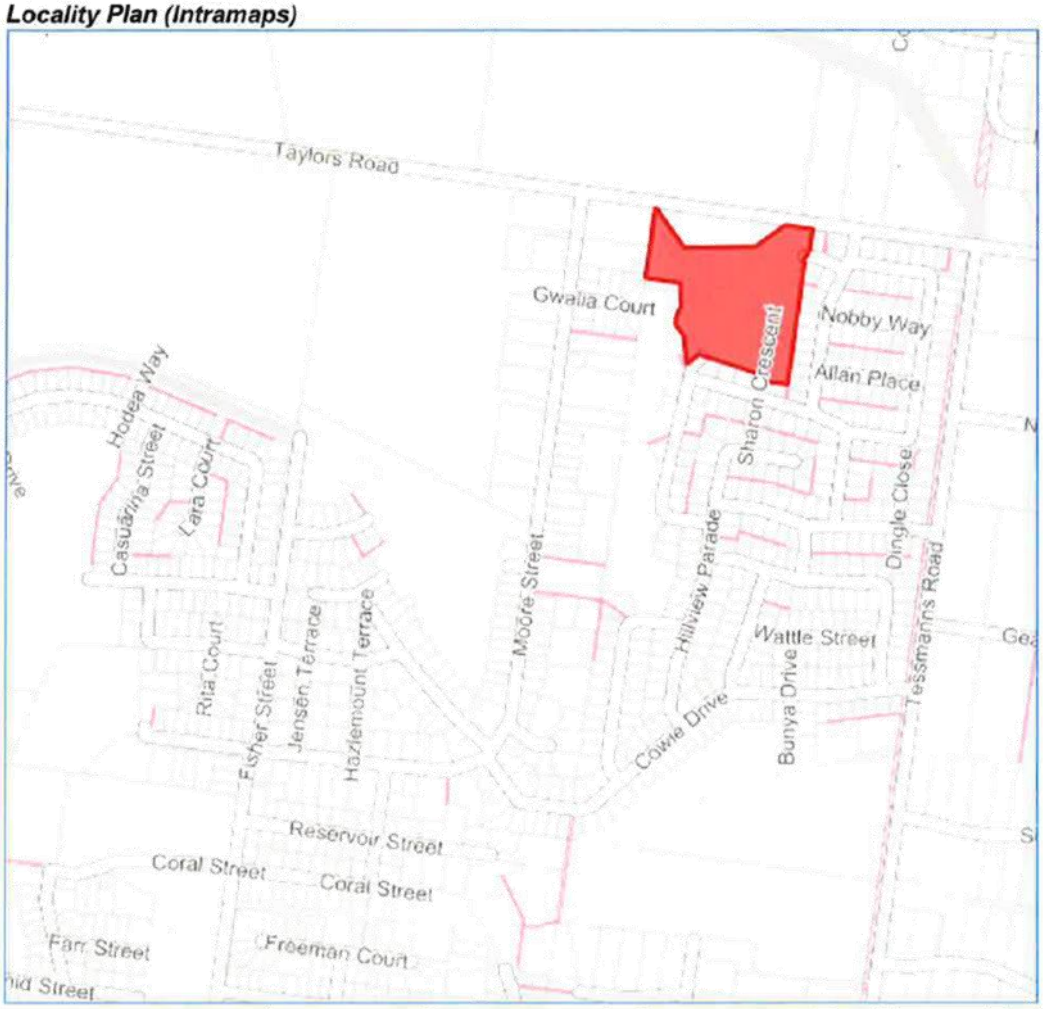
Conclusion

The proposed development has been assessed against the requirements of the South Burnett Regional Council Planning Scheme 2017. It is considered that the proposed development generally complies with the requirements of the Planning Scheme and as such, the applicant should be provided with a Development Permit. The Development Permit should contain the conditions detailed in the Officer's Recommendation in order to ensure that the proposal complies with the South Burnett Regional Council Planning Scheme 2017.

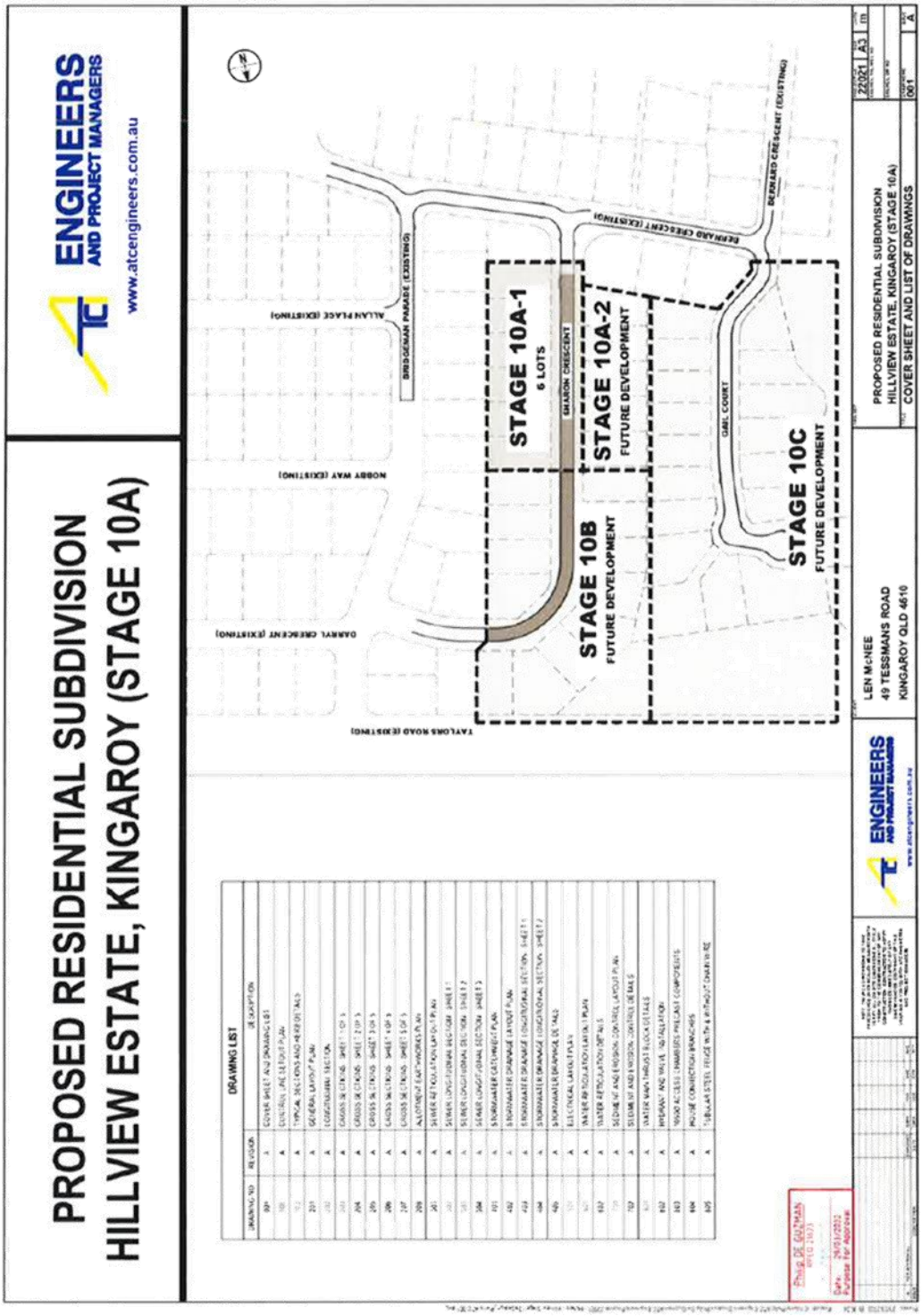
Attachments

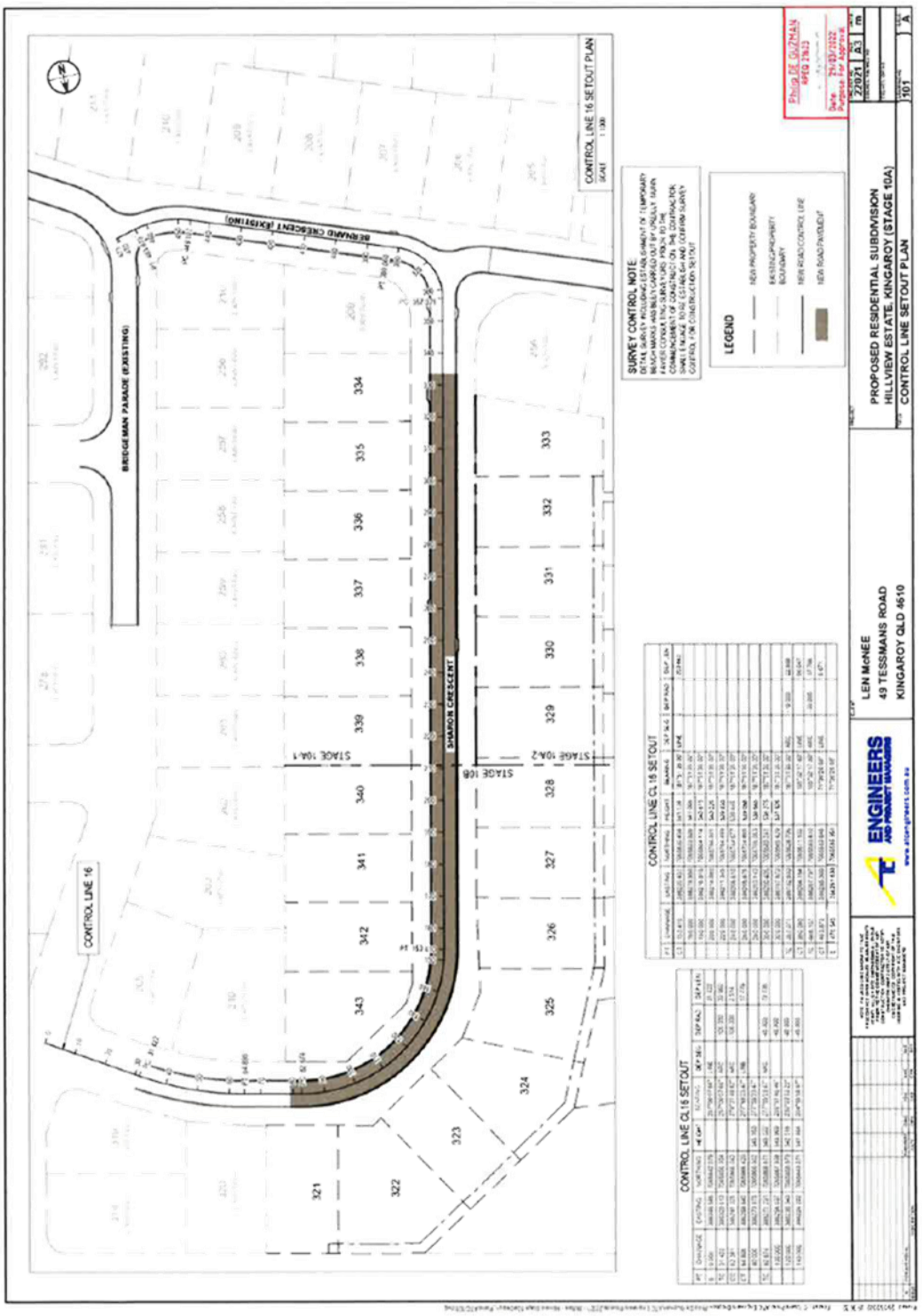
1. Locality Plans
2. Proposal Plans

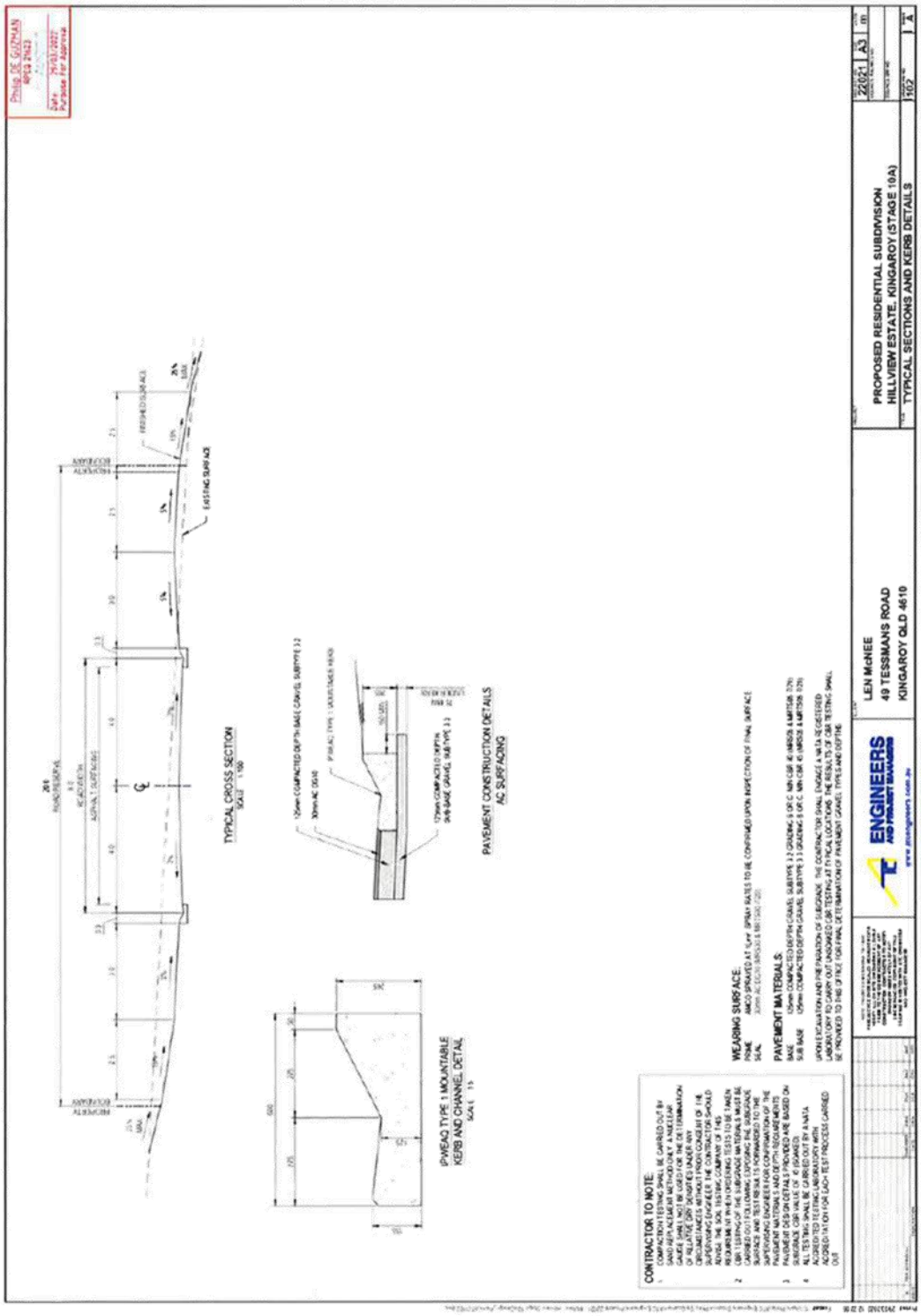
Locality Plan (Intramaps)



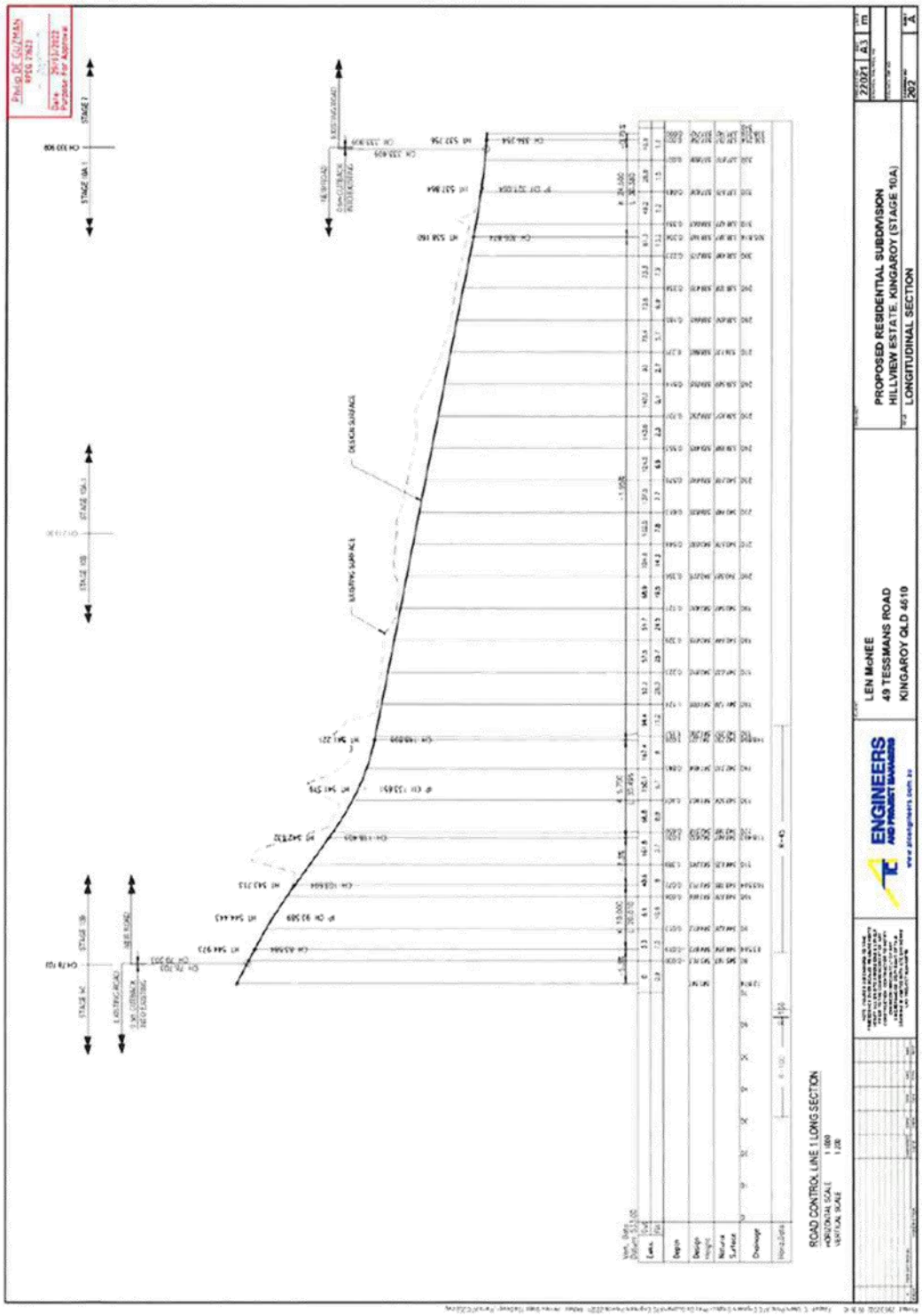
Approved Plans

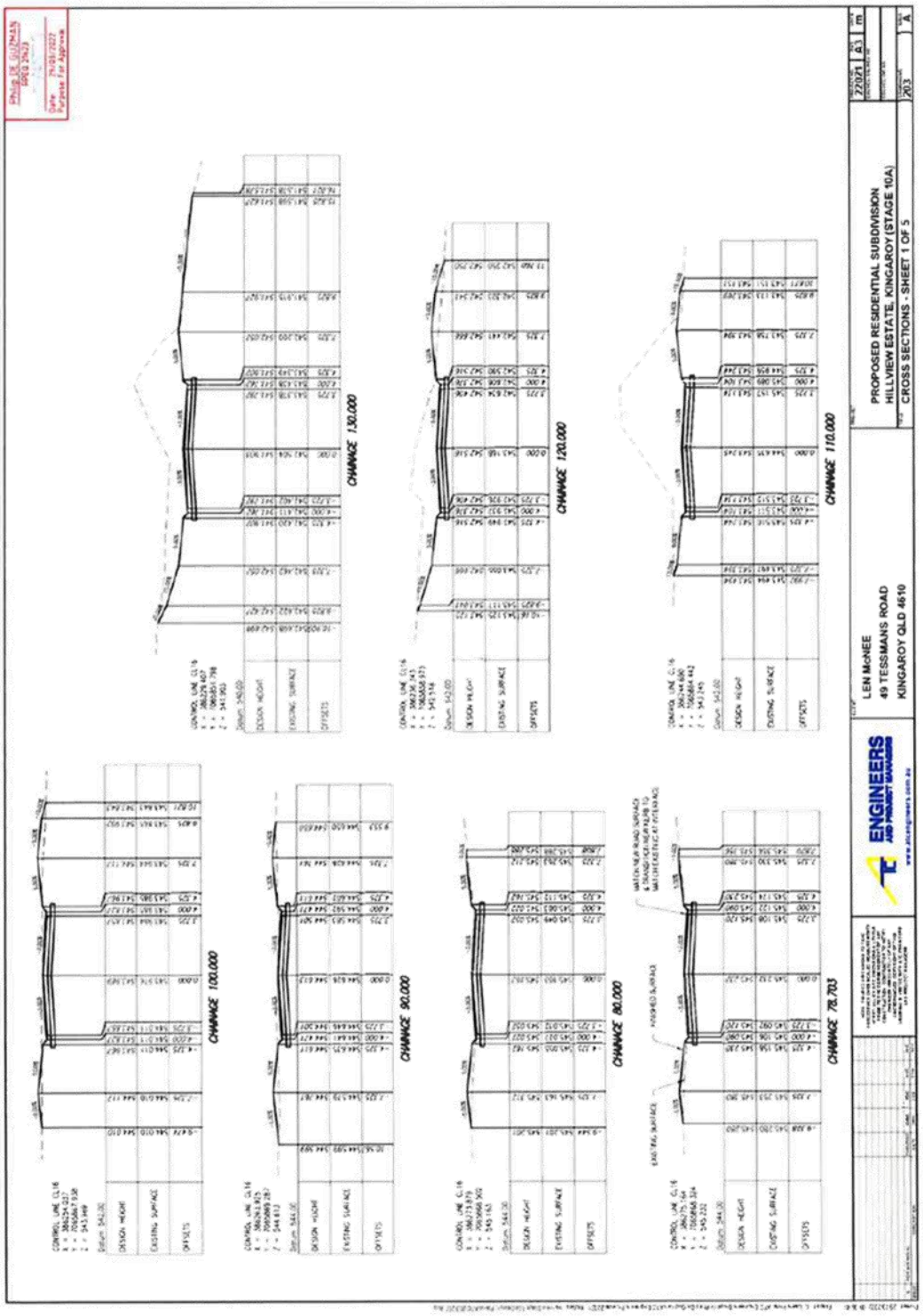

PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
ENGINEERS
AND PROJECT MANAGERS
www.atcengineers.com.au
DRAWING LIST
STAGE 10A-1
6 LOTS
STAGE 10A-2
FUTURE DEVELOPMENT
STAGE 10B
FUTURE DEVELOPMENT
STAGE 10C
FUTURE DEVELOPMENT
BRIDGEMAN PARADE (EXISTING)
ALLAN PLACE (EXISTING)
NOBBY WAY (EXISTING)
DARREL CRESCENT (EXISTING)
TAYLORS ROAD (EXISTING)
BERNARD CRESCENT (EXISTING)
DERNARD CRESCENT (EXISTING)
SHARON CRESCENT
GAIL COURT
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
COVER SHEET AND LIST OF DRAWINGS
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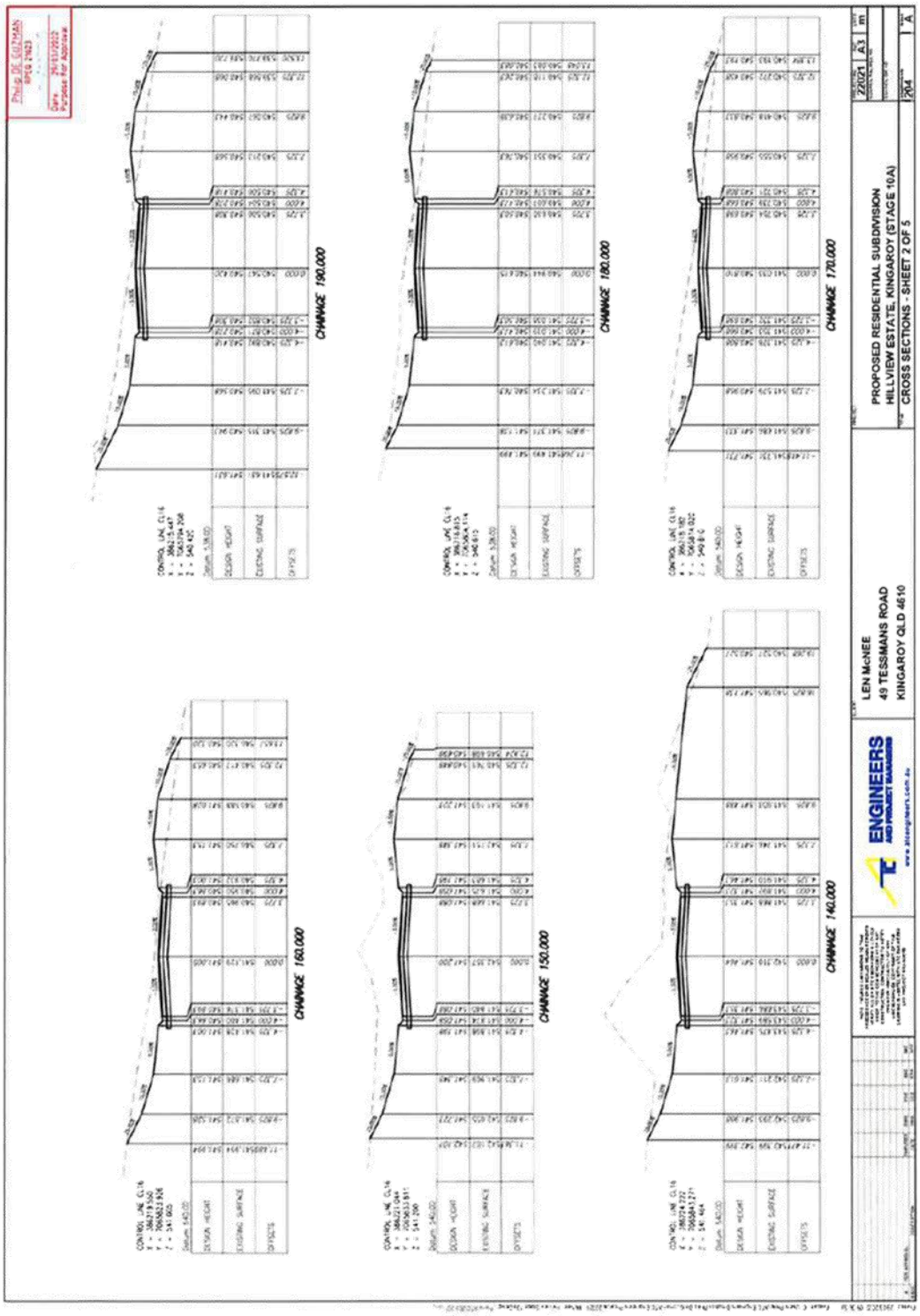

CONTROL LINE 16 SETOUT PLAN
SCALE 1:1000
BRIDGEMAN CRESCENT (EXISTING)
BRIDGEMAN PARADE (EXISTING)
SHARON CRESCENT
CONTROL LINE 16
STAGE 10A.1
STAGE 16B
STAGE 10A.2
SURVEY CONTROL NOTE
LEGEND
NEW PROPERTY BOUNDARY
EXISTING PROPERTY BOUNDARY
NEW ROAD CONTROL LINE
NEW ROAD PAVEMENT
CONTROL LINE CL16 SETOUT
CONTROL LINE CL16 SETOUT
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
CONTROL LINE SETOUT PLAN
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
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AND PROJECT MANAGERS


TYPICAL CROSS SECTION
SCALE 1:100
PAVEMENT CONSTRUCTION DETAILS
AC SURFACING
IPWEAQ TYPE 1 MOUNTABLE
KERB AND CHANNEL DETAIL
SCALE 1:5
WEARING SURFACE
PAVEMENT MATERIALS
CONTRACTOR TO NOTE
ENGINEERS
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
PROPOSED RESIDENTIAL SUBDIVISION
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TYPICAL SECTIONS AND KERB DETAILS
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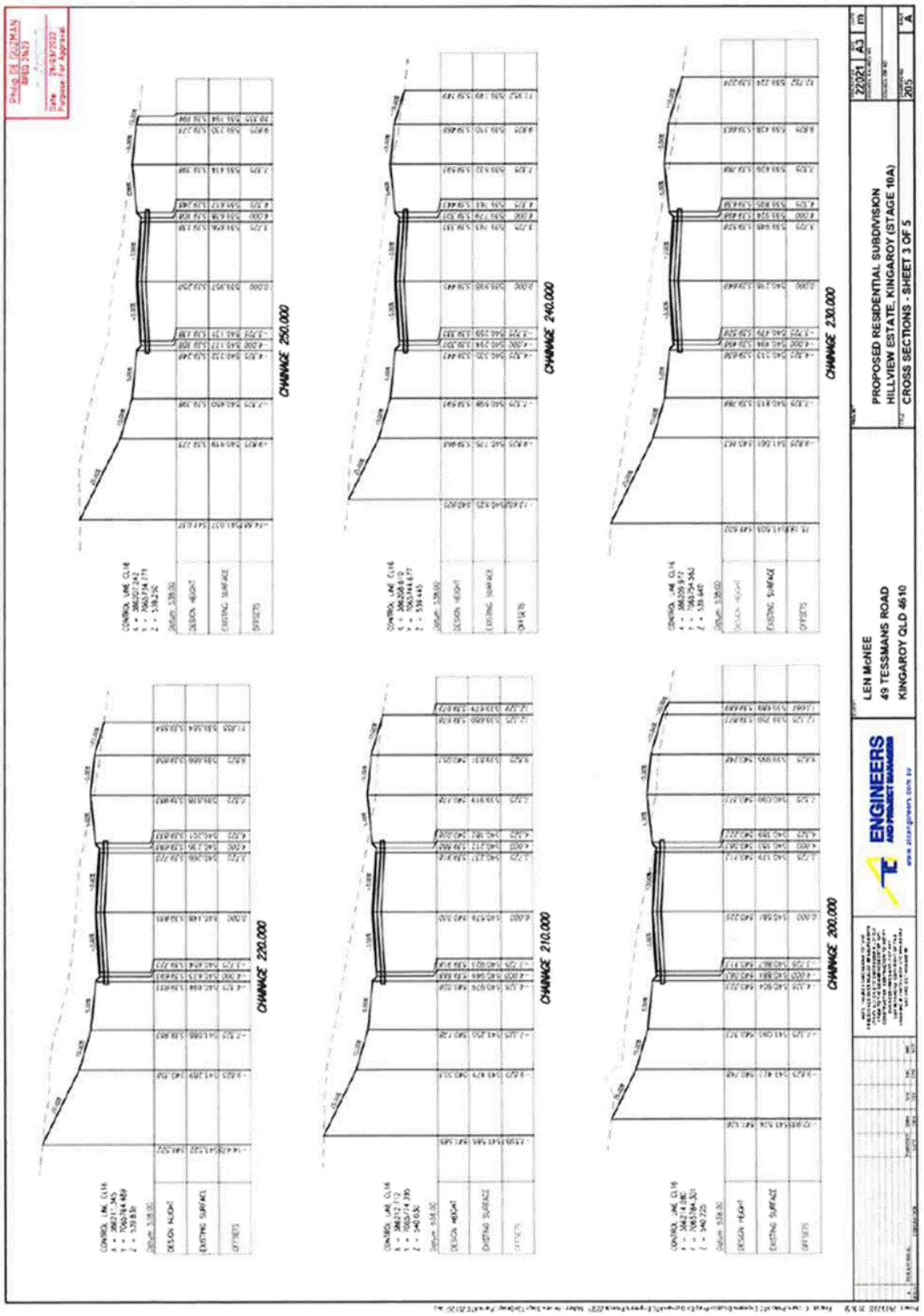

LEGEND
GENERAL NOTES:
BRIDGEMAN PARADE (EXISTING)
BENNAMO CRESCENT (EXISTING)
SHARON CRESCENT
CAIL COURT
STAGE 10A1
STAGE 10B
STAGE 10A2
STAGE 10C
GENERAL LAYOUT PLAN
SCALE 1:500
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
GENERAL LAYOUT PLAN
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS


PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE: KINGAROY (STAGE 10A)
LONGITUDINAL SECTION
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49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
ROAD CONTROL LINE 1 LONG SECTION
DESIGN SURFACE
EXISTING SURFACE

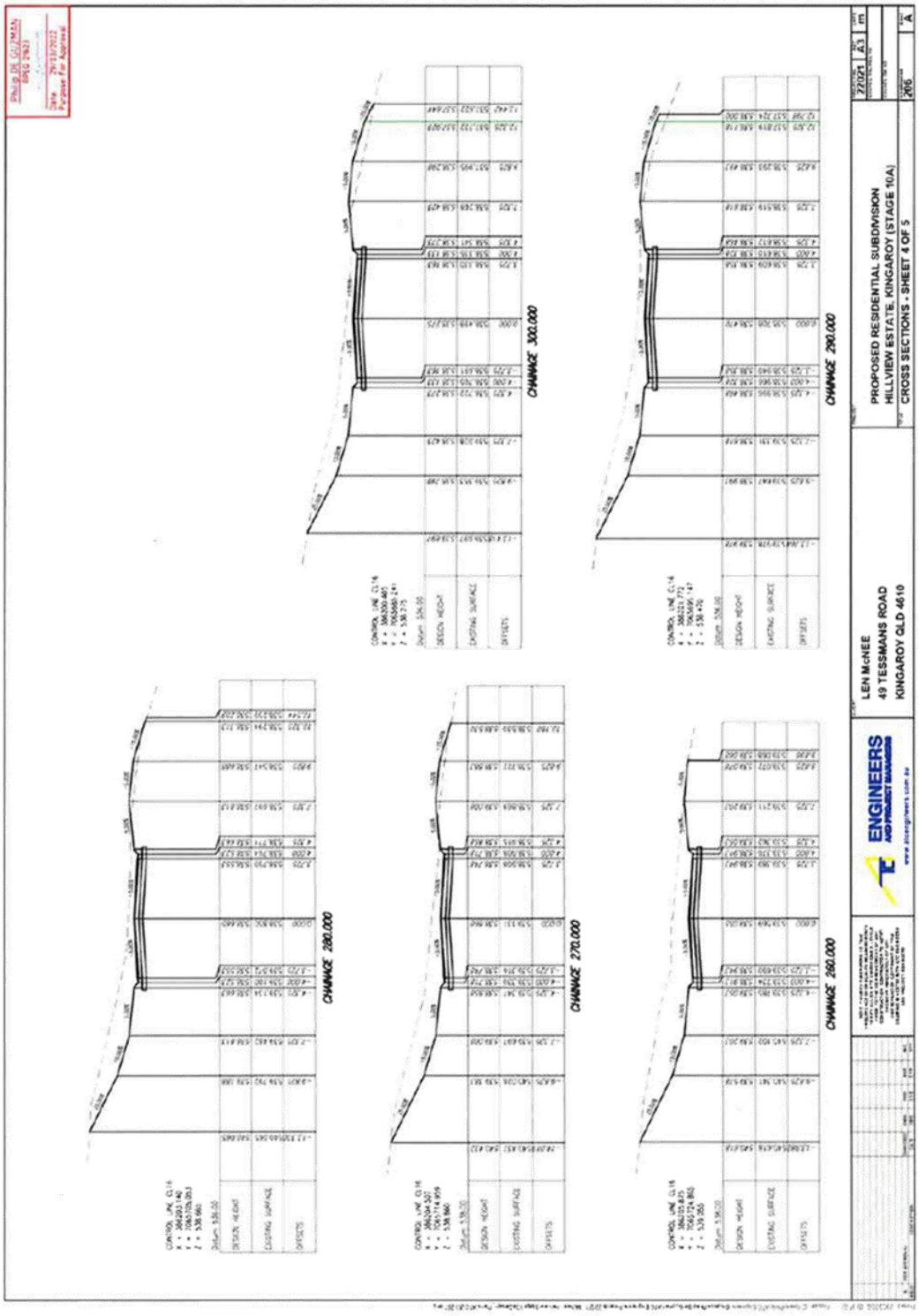

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CHAINAGE 110.000
CHAINAGE 100.000
CHAINAGE 90.000
CHAINAGE 80.000
CHAINAGE 78.703
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
CROSS SECTIONS - SHEET 1 OF 5
ENGINEERS

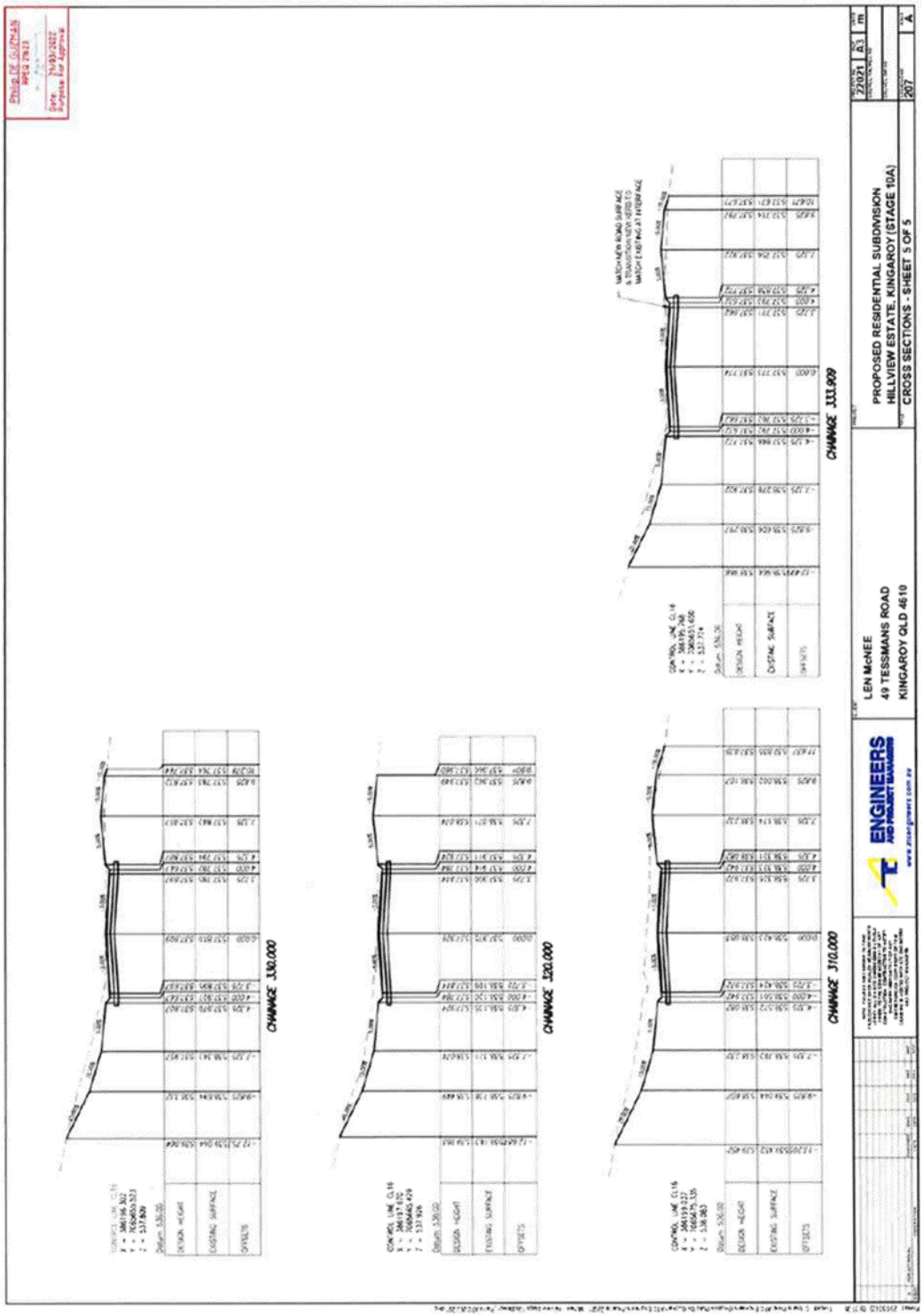

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CHAINAGE 140.000
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HILLVIEW ESTATE, KINGAROY (STAGE 10A)
CROSS SECTIONS - SHEET 2 OF 5
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS

Ordinary Council Meeting Agenda 25 December 2030



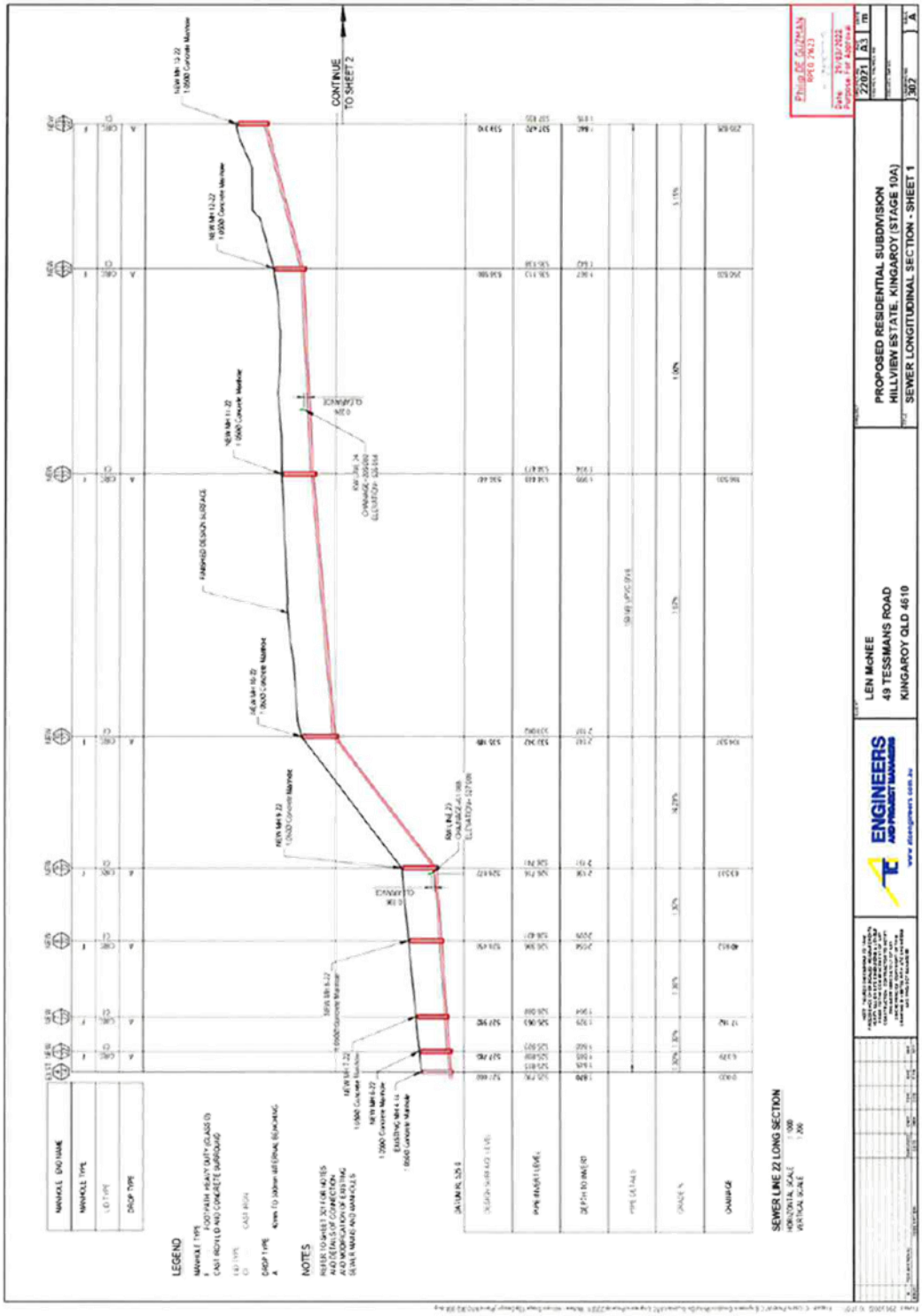
Ordinary Council Meeting Agenda 25 December 2030

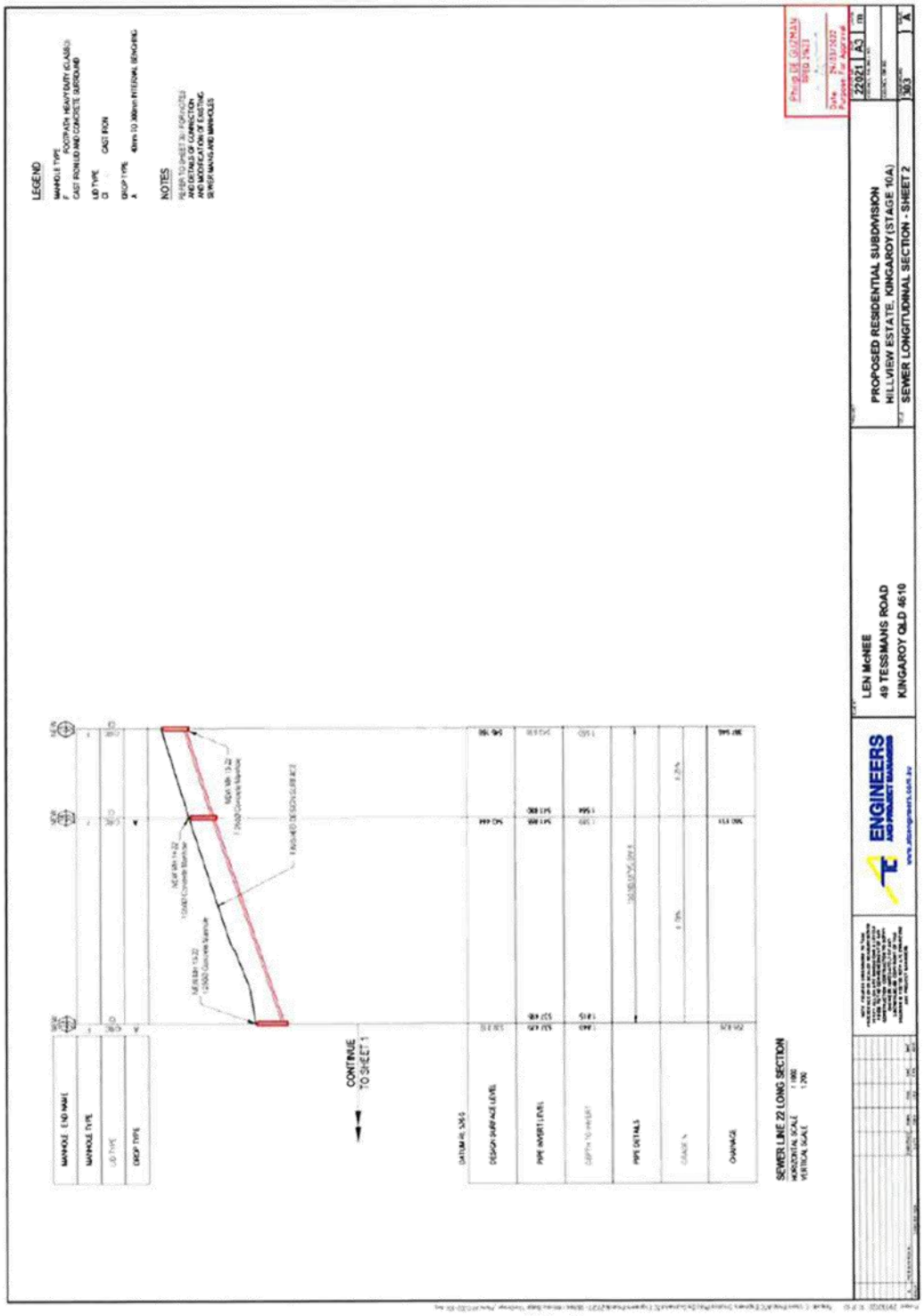


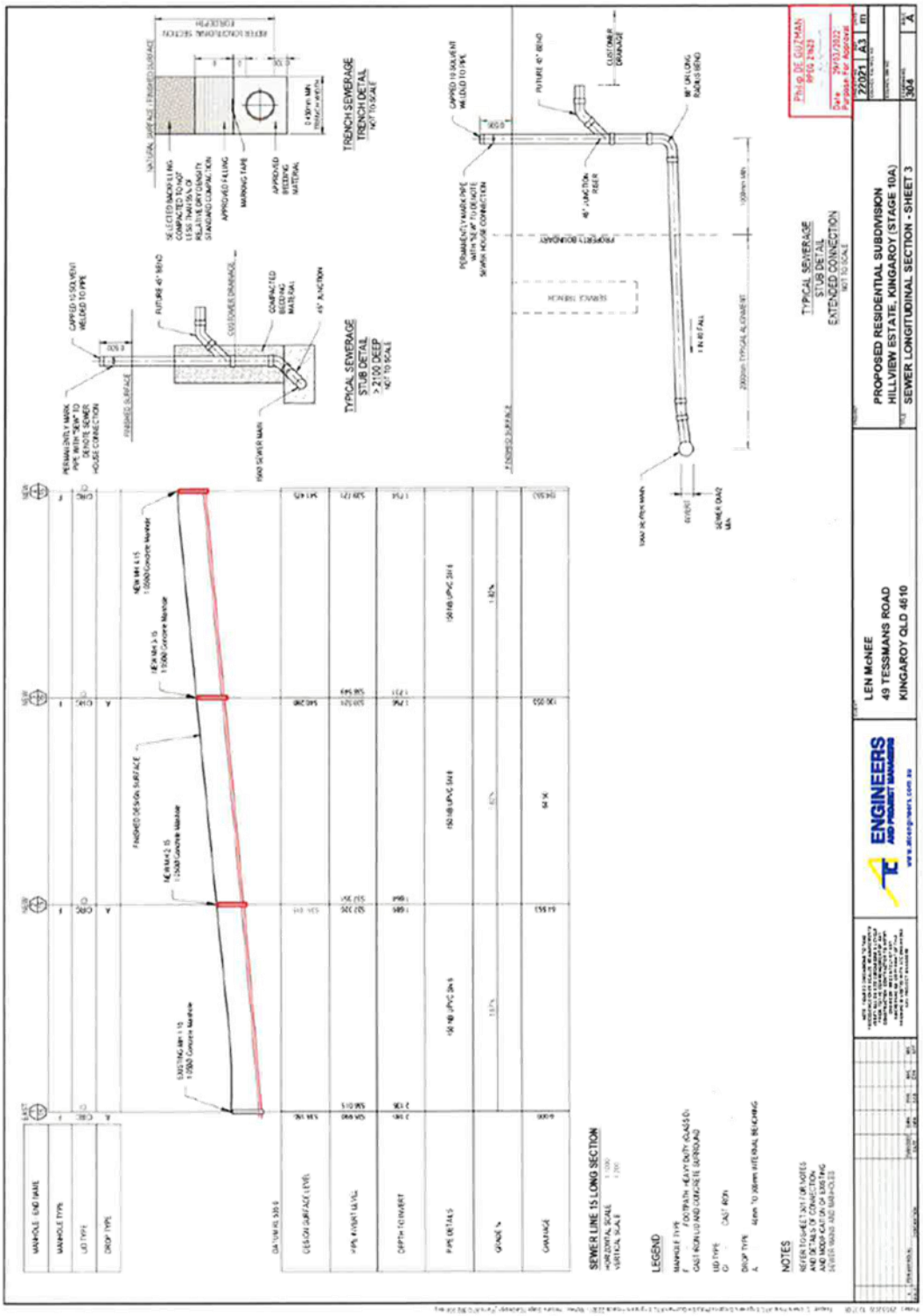

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LEN McNEE
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KINGAROY QLD 4610
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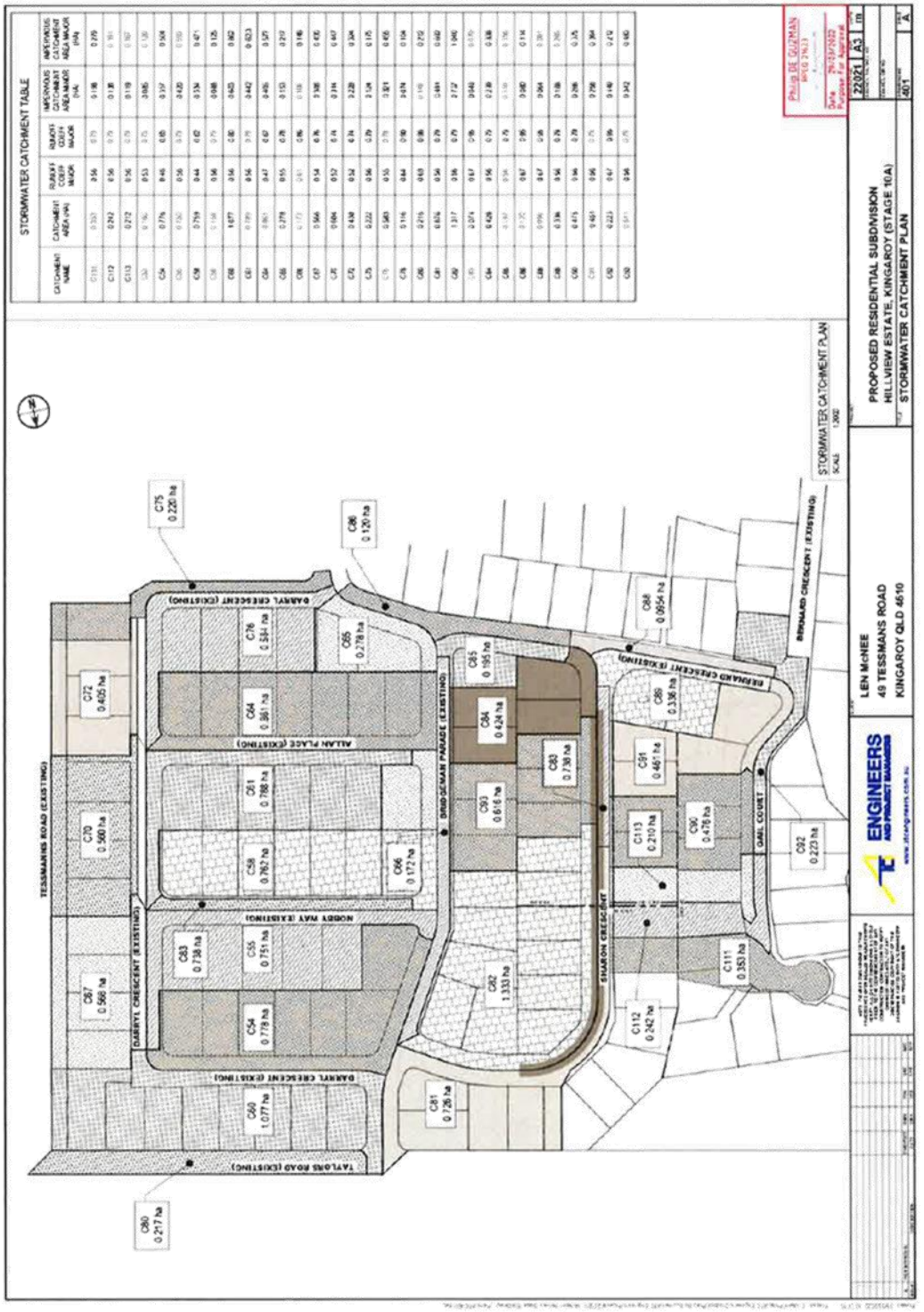

EARTHWORKS NOTES:
GENERAL NOTES:
NOTES:
BERNARD CRESCENT (EXISTING)
BRIDGEMAN PARADE (EXISTING)
OAK COURT
STAGE 10A
STAGE 10B
STAGE 10C
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
ALLOTMENT EARTHWORKS PLAN
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS

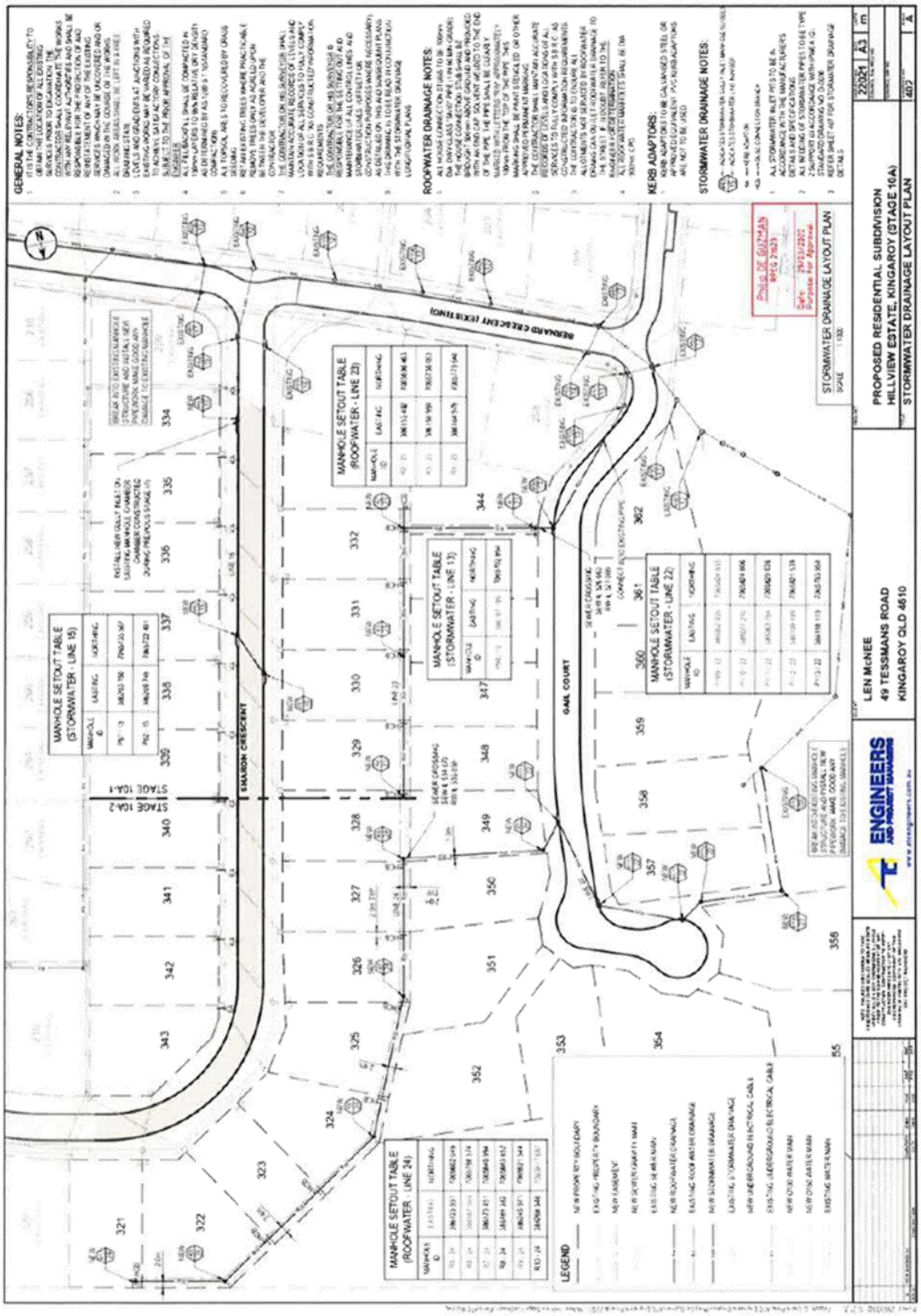

LEGEND
SEWERAGE NOTES
MANHOLE SETOUT TABLE (LINE 15)
MANHOLE SETOUT TABLE (LINE 22)
SHARON CRESCENT
GAIL COURT
STAGE 10A-1
STAGE 10A-2
STAGE 10B
STAGE 10C
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
SEWER RETICULATION LAYOUT PLAN
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS

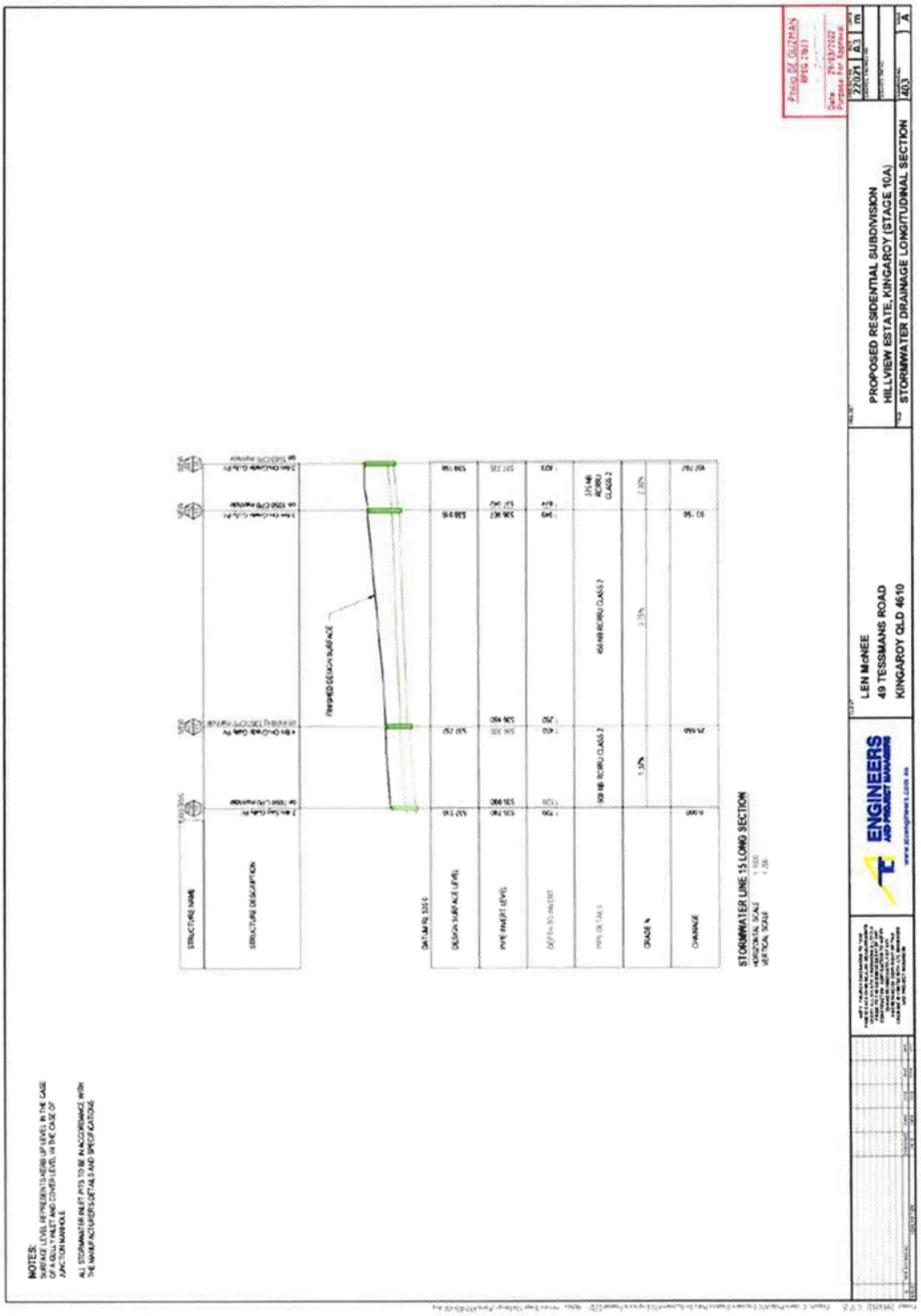

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LEGEND
NOTES
SEWER LINE 22 LONG SECTION
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
SEWER LONGITUDINAL SECTION - SHEET 1
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS

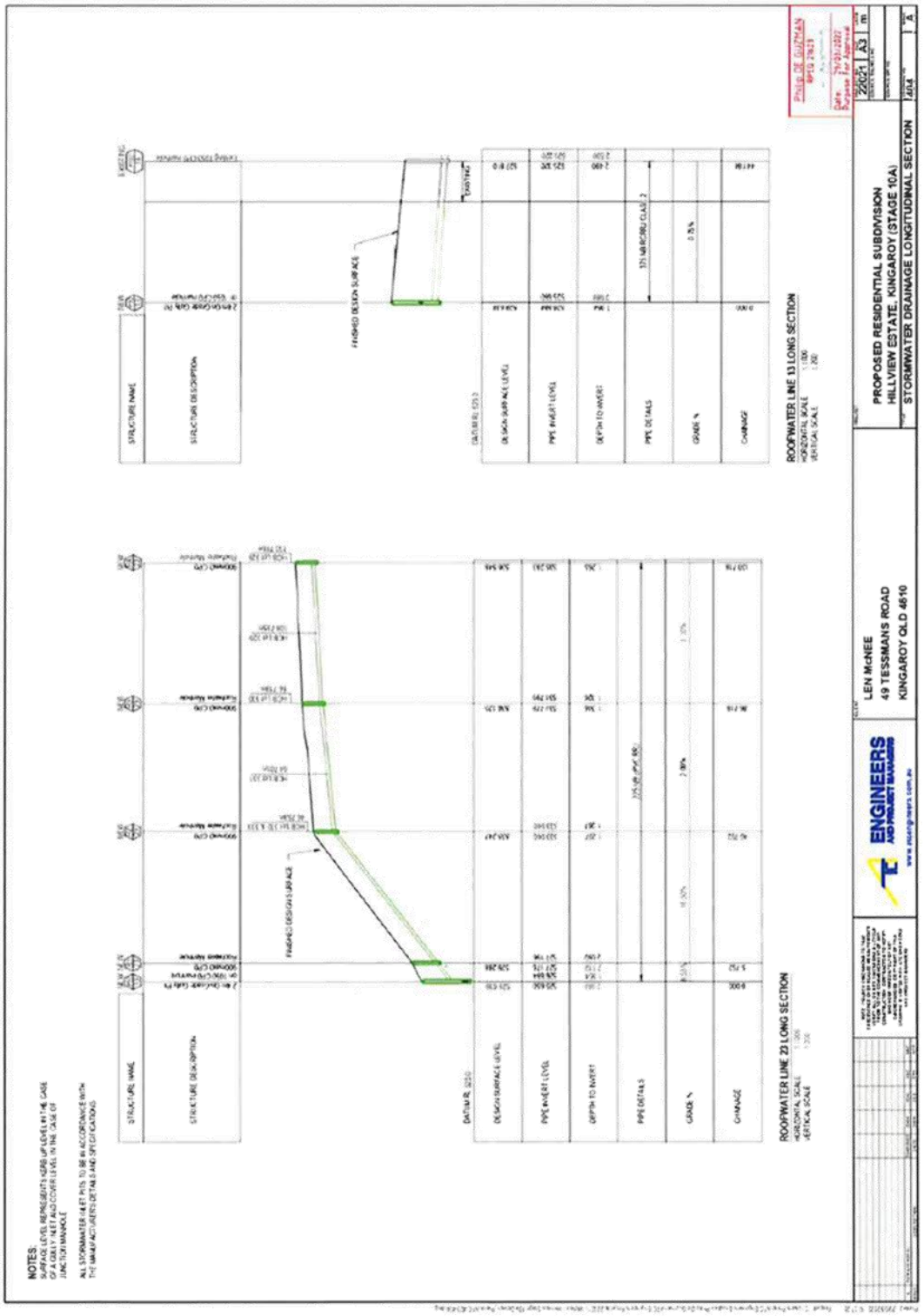

LEGEND
NOTES
CONTINUE TO SHEET 1
SEWER LINE 22 LONG SECTION
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
SEWER LONGITUDINAL SECTION - SHEET 2
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS

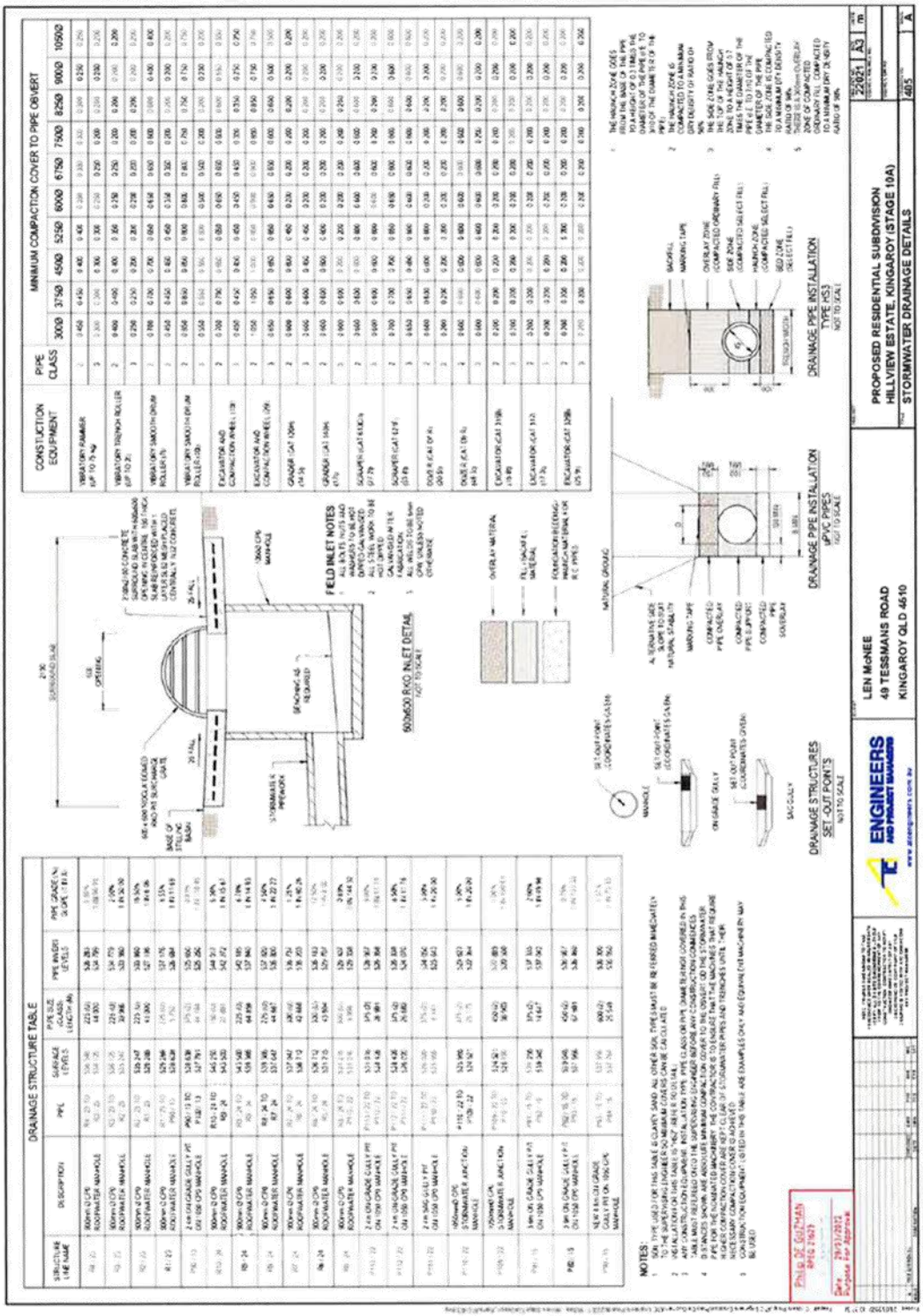

TRENCH SEWERAGE
TRENCH DETAIL
NOT TO SCALE
TYPICAL SEWERAGE
STUB DETAIL
> 2100 DEEP
NOT TO SCALE
TYPICAL SEWERAGE
STUB DETAIL
EXTENDED CONNECTION
NOT TO SCALE
SEWER LINE 15 LONG SECTION
LEGEND
NOTES
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
SEWER LONGITUDINAL SECTION - SHEET 3
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS


STORMWATER CATCHMENT TABLE
STORMWATER CATCHMENT PLAN
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
STORMWATER CATCHMENT PLAN
LEN McNEE
48 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
TESSMANS ROAD (EXISTING)
BARRY CRESCENT (EXISTING)
ALLAN PLACE (EXISTING)
NOBBY WAY (EXISTING)
DARRYL CRESCENT (EXISTING)
TAYLORS ROAD (EXISTING)
BRIDGEMAN PARADE (EXISTING)
SHARON CRESCENT
GAIL COURT
REINARD CRESCENT (EXISTING)

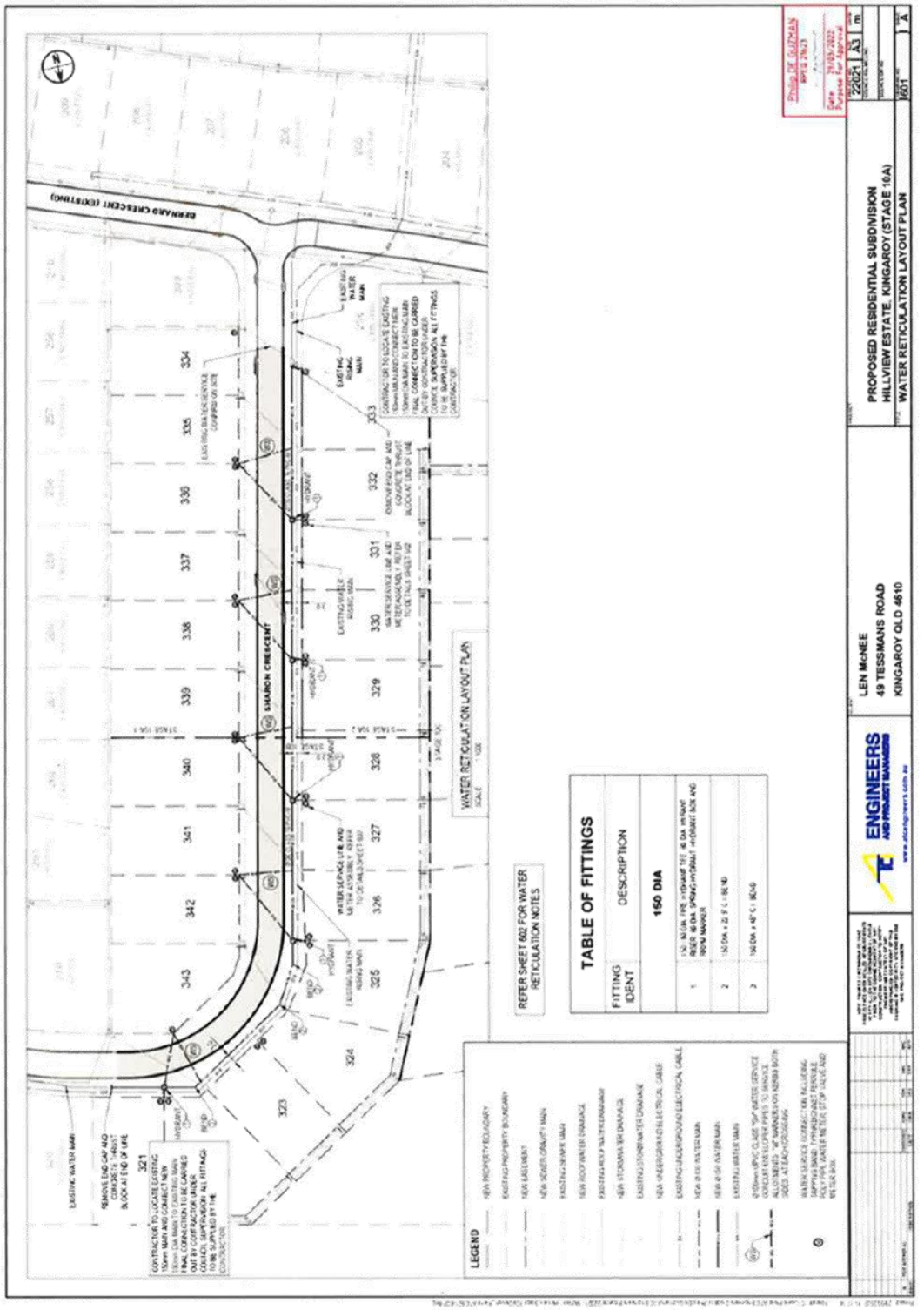

GENERAL NOTES:
ROOFWATER DRAINAGE NOTES:
KERB ADAPTORS:
STORMWATER DRAINAGE NOTES:
MANHOLE SETOUT TABLE (STORMWATER - LINE 15)
MANHOLE SETOUT TABLE (ROOFWATER - LINE 23)
MANHOLE SETOUT TABLE (STORMWATER - LINE 17)
MANHOLE SETOUT TABLE (STORMWATER - LINE 22)
MANHOLE SETOUT TABLE (ROOFWATER - LINE 24)
STAGE 10A-1
STAGE 10A-2
EXARION CRESCENT
BERNARD CRESCENT (EXTENTION)
OAK COURT
LEGEND
STORMWATER DRAINAGE LAYOUT PLAN
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
STORMWATER DRAINAGE LAYOUT PLAN
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS

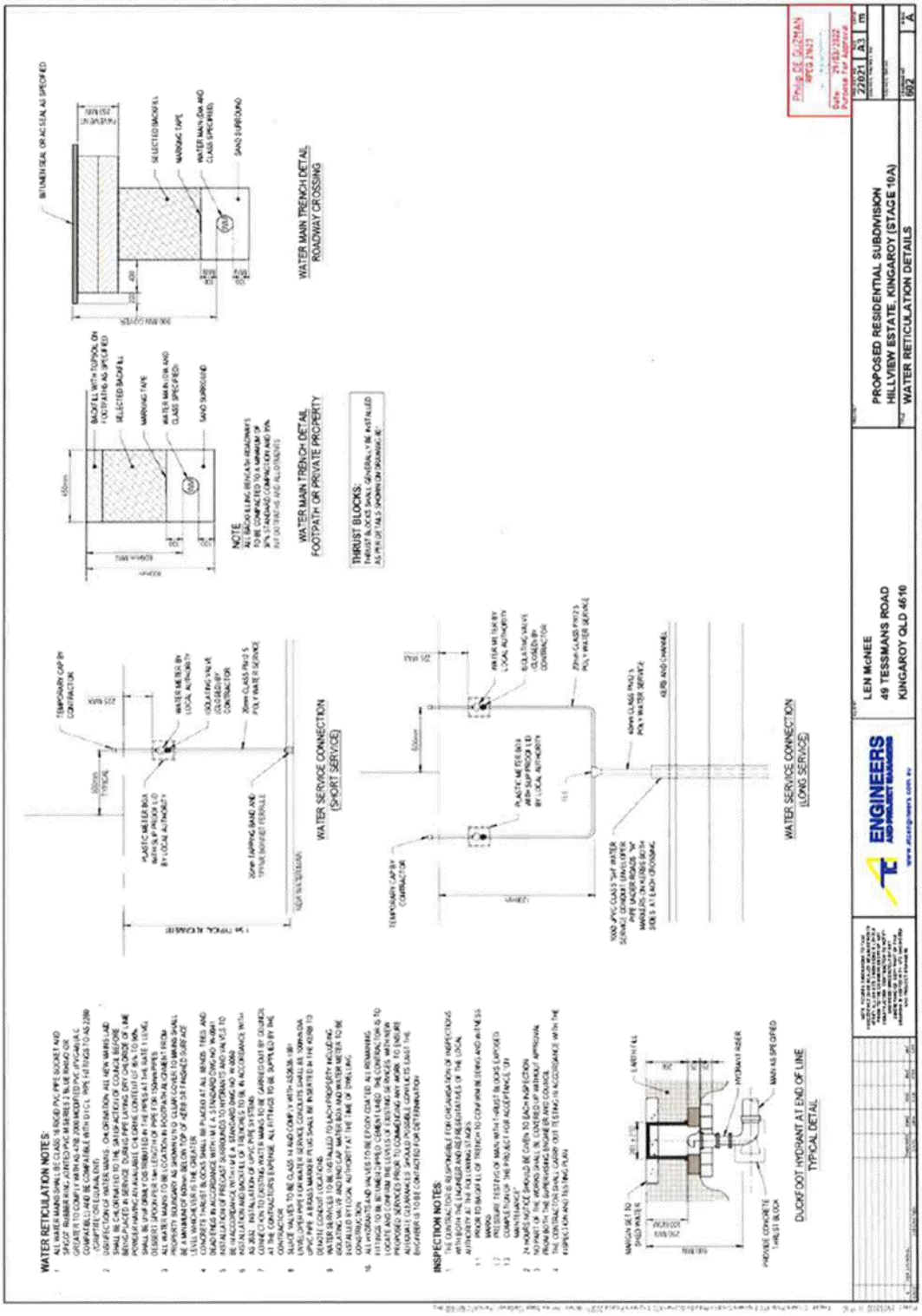

PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
STORMWATER DRAINAGE LONGITUDINAL SECTION
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS
STORMWATER LINE 15 LONG SECTION
NOTES:

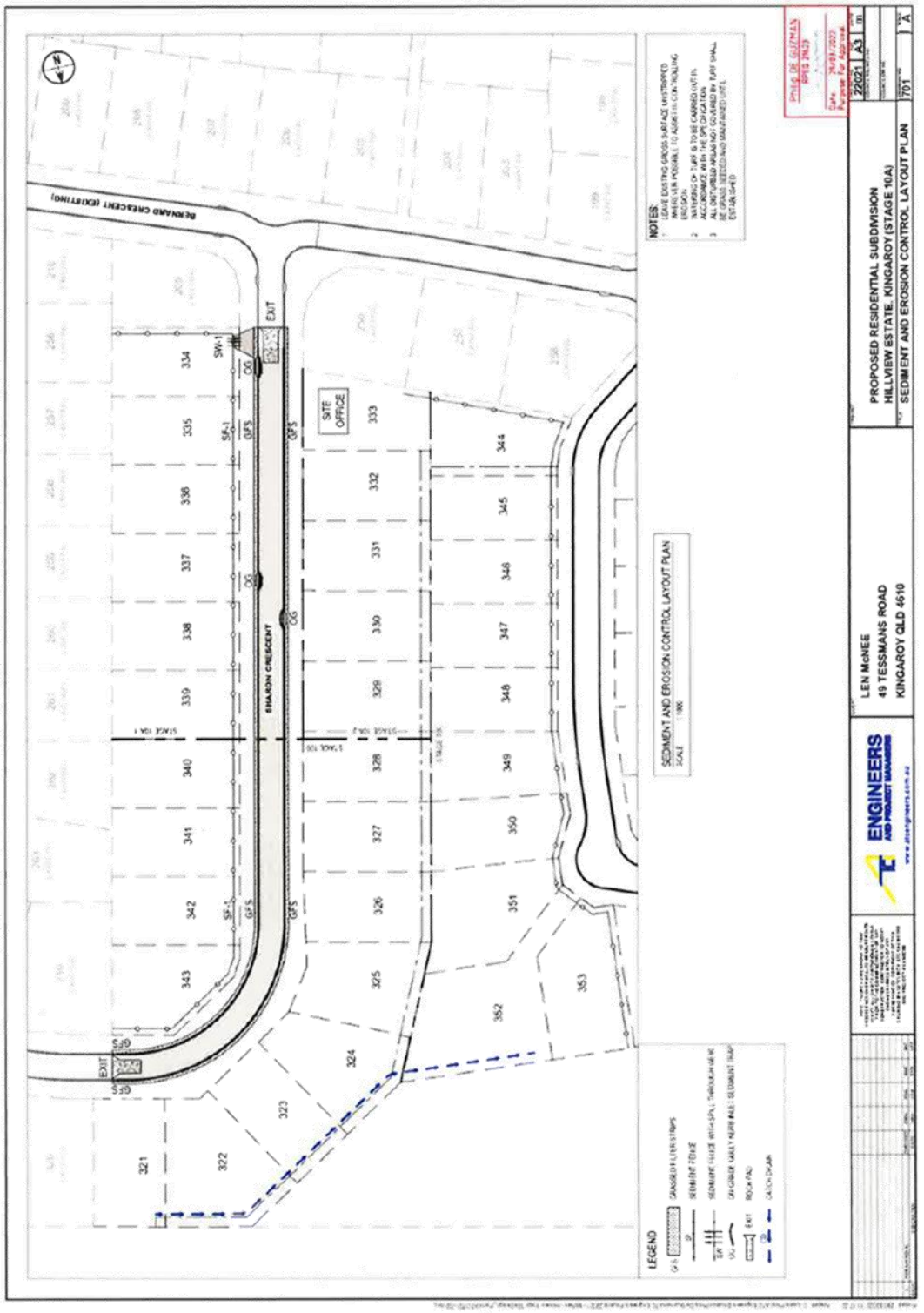

PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
STORMWATER DRAINAGE LONGITUDINAL SECTION
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
ROOFWATER LINE 13 LONG SECTION
ROOFWATER LINE 23 LONG SECTION
NOTES:

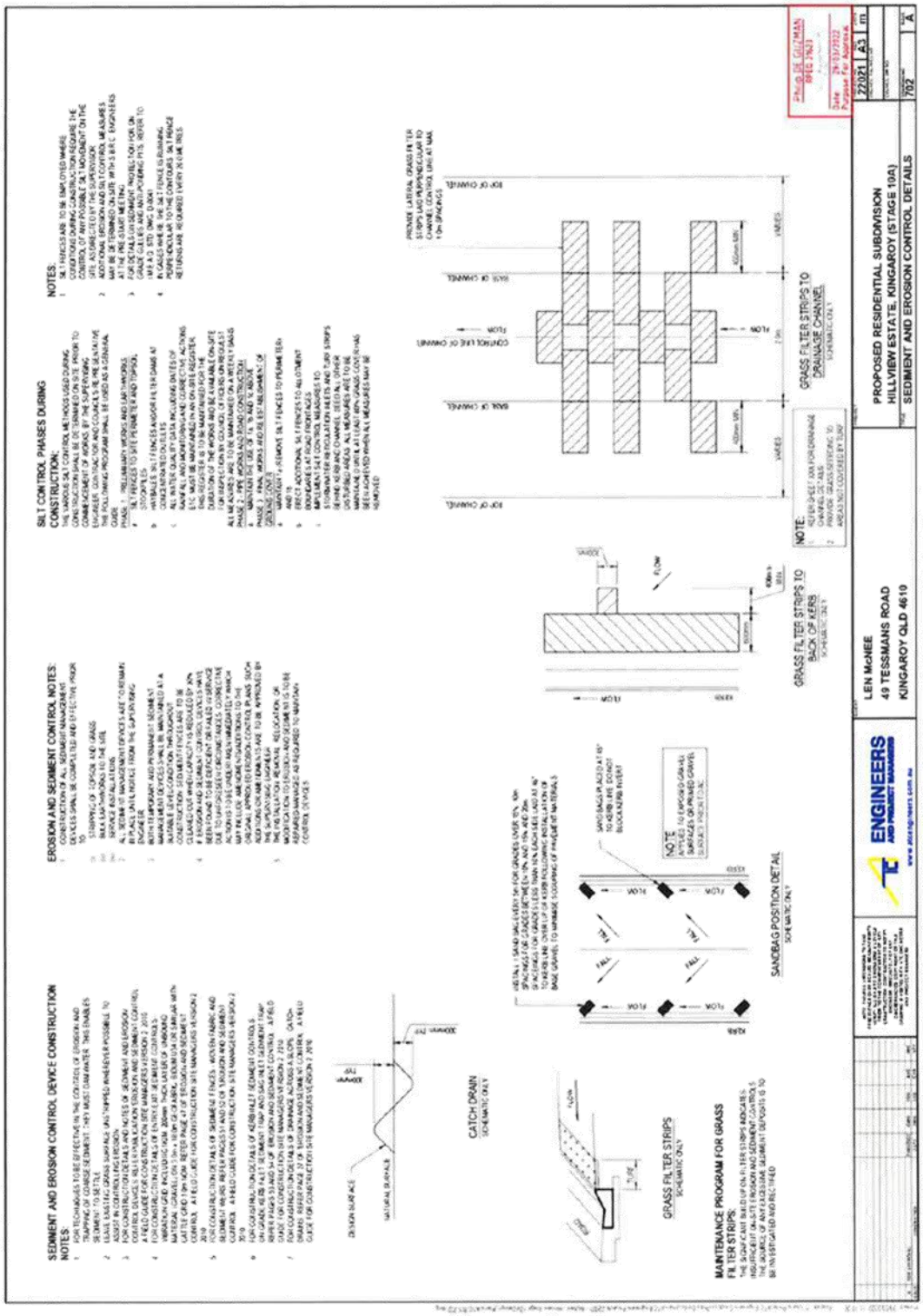



NOTES:
HIGH VOLTAGE
LOW VOLTAGE
CROSS ROAD SERVICE CONDUITS
PUBLIC LIGHTING
BEDDING MATERIAL
BRASS MARKERS
LAYOUT SUBJECT TO CHANGE PENDING DESIGN DETAILS BY ELECTRICAL DESIGNER
ELECTRICAL LAYOUT PLAN
SCALE 1:1000
LEGEND
SHARON CRESCENT
BERNARD CRESCENT (EXISTING)
SERVICE PILLAR LOTS 342 AND 343
SERVICE PILLAR LOTS 340 AND 341
SERVICE PILLAR LOTS 338 AND 339
SERVICE PILLAR LOTS 336 AND 337
SERVICE PILLAR LOTS 334 AND 335
SERVICE PILLAR LOTS 332 AND 333
SERVICE PILLAR LOTS 330 AND 331
SERVICE PILLAR LOTS 328 AND 329
SERVICE PILLAR LOTS 326 AND 327
SERVICE PILLAR LOTS 324 AND 325
SERVICE PILLAR LOTS 322 AND 323
ENGINEERS AND PROJECT MANAGERS
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
ELECTRICAL LAYOUT PLAN
72021
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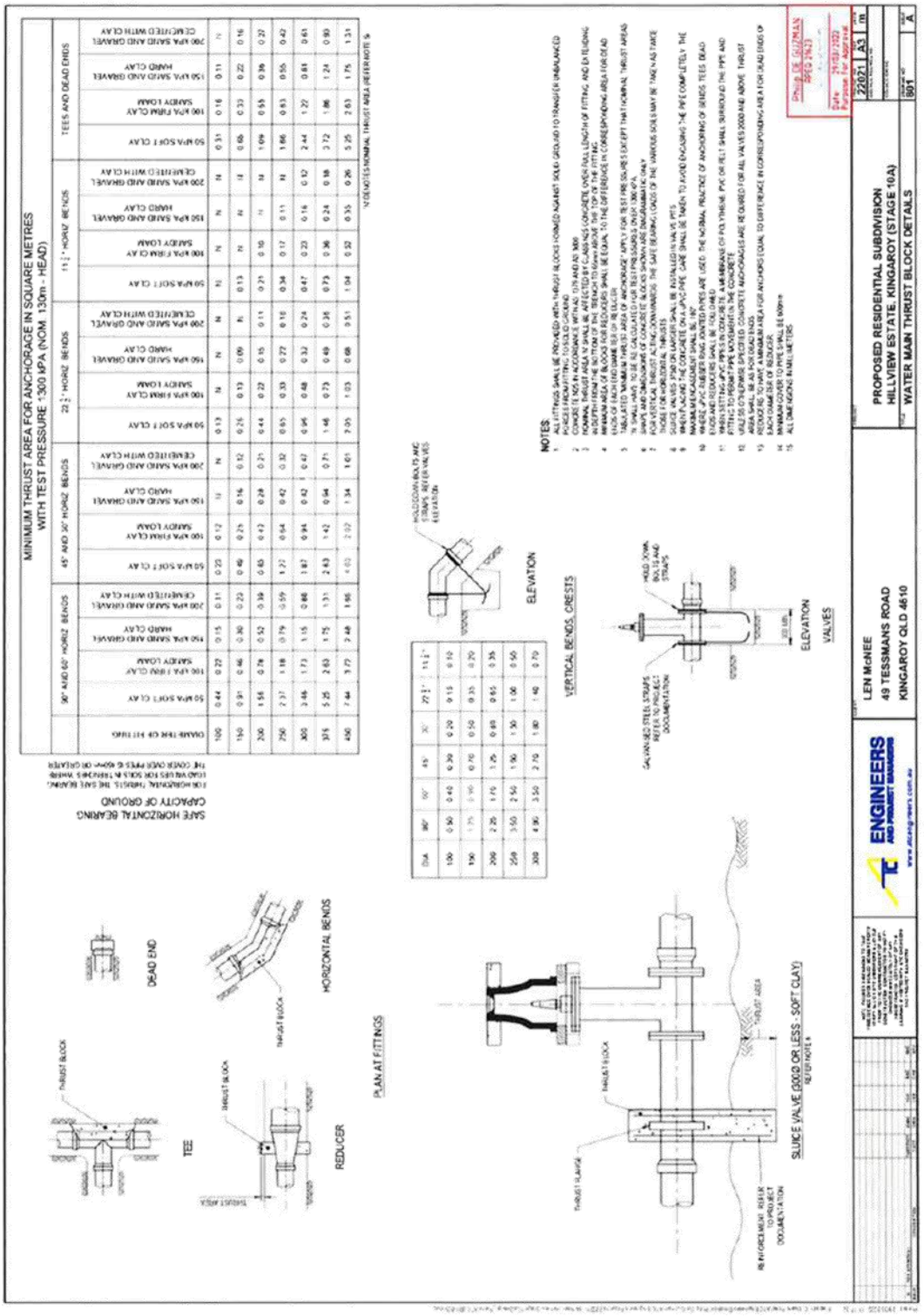

PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 16A)
WATER RETICULATION LAYOUT PLAN
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS
TABLE OF FITTINGS
FITTING IDENT
DESCRIPTION
150 DIA
LEGEND
REFER SHEET 602 FOR WATER RETICULATION NOTES
WATER RETICULATION LAYOUT PLAN
SHARON CRESCENT
BERNARD CRESCENT (EXISTING)


WATER RETICULATION NOTES:
INSPECTION NOTES:
WATER MAIN TRENCH DETAIL
ROADWAY CROSSING
WATER MAIN TRENCH DETAIL
FOOTPATH OR PRIVATE PROPERTY
THRUST BLOCKS:
NOTE
WATER SERVICE CONNECTION
(SHORT SERVICE)
WATER SERVICE CONNECTION
(LONG SERVICE)
DUCKFOOT HYDRANT AT END OF LINE
TYPICAL DETAIL
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
WATER RETICULATION DETAILS
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS
Phillip DE GUZMAN
RPEQ 24637
Date: 21/02/2022
Purpose: For Approval
22021
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602
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PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
SEDIMENT AND EROSION CONTROL LAYOUT PLAN
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
NOTES:
LEGEND
SITE OFFICE
EXIT
BERNARD CRESCENT (EXISTING)
SHARON CRESCENT


PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
SEDIMENT AND EROSION CONTROL DETAILS
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
EROSION AND SEDIMENT CONTROL NOTES:
SILT CONTROL PHASES DURING CONSTRUCTION:
NOTES:
SEDIMENT AND EROSION CONTROL DEVICE CONSTRUCTION NOTES
GRASS FILTER STRIPS TO DRAINAGE CHANNEL
GRASS FILTER STRIPS TO BACK OF KERB
SANDBAG POSITION DETAIL
CATCH DRAIN
GRASS FILTER STRIPS
MAINTENANCE PROGRAM FOR GRASS FILTER STRIPS
NOTE:
22021
A3
702
A

Ordinary Council Meeting Agenda 25 December 2030



MINIMUM THRUST AREA FOR ANCHORAGE IN SQUARE METRES
WITH TEST PRESSURE 1300 kPA (NOM. 130m - HEAD)

DIAMETER OF FITTING	90° AND 60° HORIZ BENDS				45° AND 30° HORIZ BENDS				22½° HORIZ BENDS				11¼° HORIZ BENDS				TEES AND DEAD ENDS			
	50 kPa SOFT CLAY	100 kPa FIRM CLAY SANDY LOAM	150 kPa SAND AND GRAVEL HARD CLAY	200 kPa SAND AND GRAVEL CEMENTED WITH CLAY	50 kPa SOFT CLAY	100 kPa FIRM CLAY SANDY LOAM	150 kPa SAND AND GRAVEL HARD CLAY	200 kPa SAND AND GRAVEL CEMENTED WITH CLAY	50 kPa SOFT CLAY	100 kPa FIRM CLAY SANDY LOAM	150 kPa SAND AND GRAVEL HARD CLAY	200 kPa SAND AND GRAVEL CEMENTED WITH CLAY	50 kPa SOFT CLAY	100 kPa FIRM CLAY SANDY LOAM	150 kPa SAND AND GRAVEL HARD CLAY	200 kPa SAND AND GRAVEL CEMENTED WITH CLAY	50 kPa SOFT CLAY	100 kPa FIRM CLAY SANDY LOAM	150 kPa SAND AND GRAVEL HARD CLAY	200 kPa SAND AND GRAVEL CEMENTED WITH CLAY
100	0.44	0.22	0.15	0.11	0.25	0.12	N	N	0.13	N	N	N	N	N	N	N	0.31	0.16	0.11	N
150	0.91	0.46	0.30	0.22	0.49	0.25	0.16	0.12	0.26	0.13	0.09	N	0.13	N	N	N	0.65	0.33	0.22	0.16
200	1.54	0.78	0.52	0.38	0.83	0.43	0.28	0.21	0.44	0.22	0.15	0.11	0.21	0.10	N	N	1.09	0.55	0.38	0.27
250	2.37	1.18	0.79	0.59	1.27	0.64	0.42	0.32	0.65	0.33	0.22	0.16	0.34	0.17	0.11	N	1.66	0.83	0.55	0.42
300	3.46	1.73	1.15	0.86	1.87	0.94	0.62	0.47	0.95	0.48	0.32	0.24	0.47	0.23	0.16	0.12	2.44	1.22	0.81	0.61
375	5.25	2.63	1.75	1.31	2.83	1.42	0.94	0.71	1.46	0.73	0.49	0.36	0.73	0.36	0.24	0.18	3.72	1.86	1.24	0.93
450	7.44	3.72	2.48	1.86	4.00	2.02	1.34	1.01	2.05	1.03	0.68	0.51	1.04	0.52	0.35	0.26	5.25	2.63	1.75	1.31

VERTICAL BENDS, CRESTS

Dia	90°	60°	45°	30°	22½°	11¼°
100	0.90	0.40	0.30	0.20	0.15	0.10
150	1.75	0.90	0.70	0.50	0.35	0.20
200	2.25	1.15	1.05	0.80	0.65	0.35
250	3.50	2.50	1.90	1.30	1.00	0.50
300	4.90	3.50	2.70	1.80	1.40	0.70

NOTES

1. ALL FITTINGS SHALL BE PROVIDED WITH THRUST BLOCKS FORMED AGAINST SOLID GROUND TO PREVENT UNBALANCED FORCES FROM SETTING TO SOLID GROUND
2. CONCRETE TO BE IN ACCORDANCE WITH AS 1379 AND AS 3600
3. NORMAL THRUST AREAS SHALL BE APPLICABLE TO CLASS 'N' CONCRETE UNDER FULL LENGTH OF FITTING AND END READING
4. MINIMUM AREA OF BLOCKS FOR REDUCERS SHALL BE EQUAL TO THE DIFFERENCE IN CORRESPONDING AREAS FOR DEAD ENDS OF EACH END SIZE TEST OF REDUCER
5. TABULATED VARIOUS THRUST AREAS OF ANCHORAGE APPLY FOR TEST PRESSURES EXCEPT THAT NOMINAL THRUST AREAS SHALL BE INCREASED BY 50% FOR SOFT CLAY SOILS
6. FOR VERTICAL THRUST ACTING DOWNWARDS THE SAFE BEARING LOADS OF THE VARIOUS SOILS MAY BE TAKEN AS STATE THOSE FOR HORIZONTAL THRUSTS
7. SLUICE VALVES FOR OPERATION ON PVC PIPE SHALL BE INSTALLED IN VALVE PITS
8. WHERE CONCRETE THRUST BLOCKS ARE NOT PERMITTED TO BE USED, CARE SHALL BE TAKEN TO AVOID ENCASING THE PIPE COMPLETELY THE MAKE MECHANICAL JOINTS ACCESSIBLE FOR MAINTENANCE
9. WHERE uPVC RUBBER RING JOINTED PIPES ARE USED, THE NORMAL PRACTICE OF ANCHORING OF BENDS, TEES DEAD ENDS AND REDUCERS SHALL BE FOLLOWED
10. WHEN SETTING uPVC PIPES IN CONCRETE, A MEMBRANE OF POLYTHENE PVC OR FELT SHALL SURROUND THE PIPE AND EFFECTIVELY SEPARATE IT FROM THE CONCRETE
11. WHERE CONCRETE THRUST BLOCKS ARE REQUIRED FOR ALL VALVES 300DIA AND ABOVE THRUST AREA SHALL BE AS FOR DEAD ENDS
12. REDUCERS TO HAVE A MINIMUM AREA FOR ANCHORS EQUAL TO DIFFERENCE IN CORRESPONDING AREA FOR DEAD ENDS OF EACH DIAMETER OF REDUCER.
13. ALL DIMENSIONS IN MILLIMETRES
14. ALL ANGLES IN MILLIMETRES

SAFE HORIZONTAL BEARING CAPACITY OF GROUND

FOR HORIZONTAL THRUSTS THE SAFE BEARING LOAD VALUES FOR SOILS IN THRUSTS THERE IS NOT CONSIDERED APPLICABLE FOR QUEENSLAND

DEAD END

THRUST BLOCK

TEE

HORIZONTAL BENDS

REDUCER

PLAN AT FITTINGS

ELEVATION

SLUICE VALVE (GOOD OR LESS - SOFT CLAY)

REINFORCEMENT REFER TO PROJECT DOCUMENTATION

ELEVATION

VALVES

SCALE VARIES FOR DETAILS REFER TO PROJECT DOCUMENTATION

HOLD DOWN BOLTS AND BRACKETS AS REQUIRED

ENGINEERS AND PROJECT MANAGERS

www.dcengineers.com.au

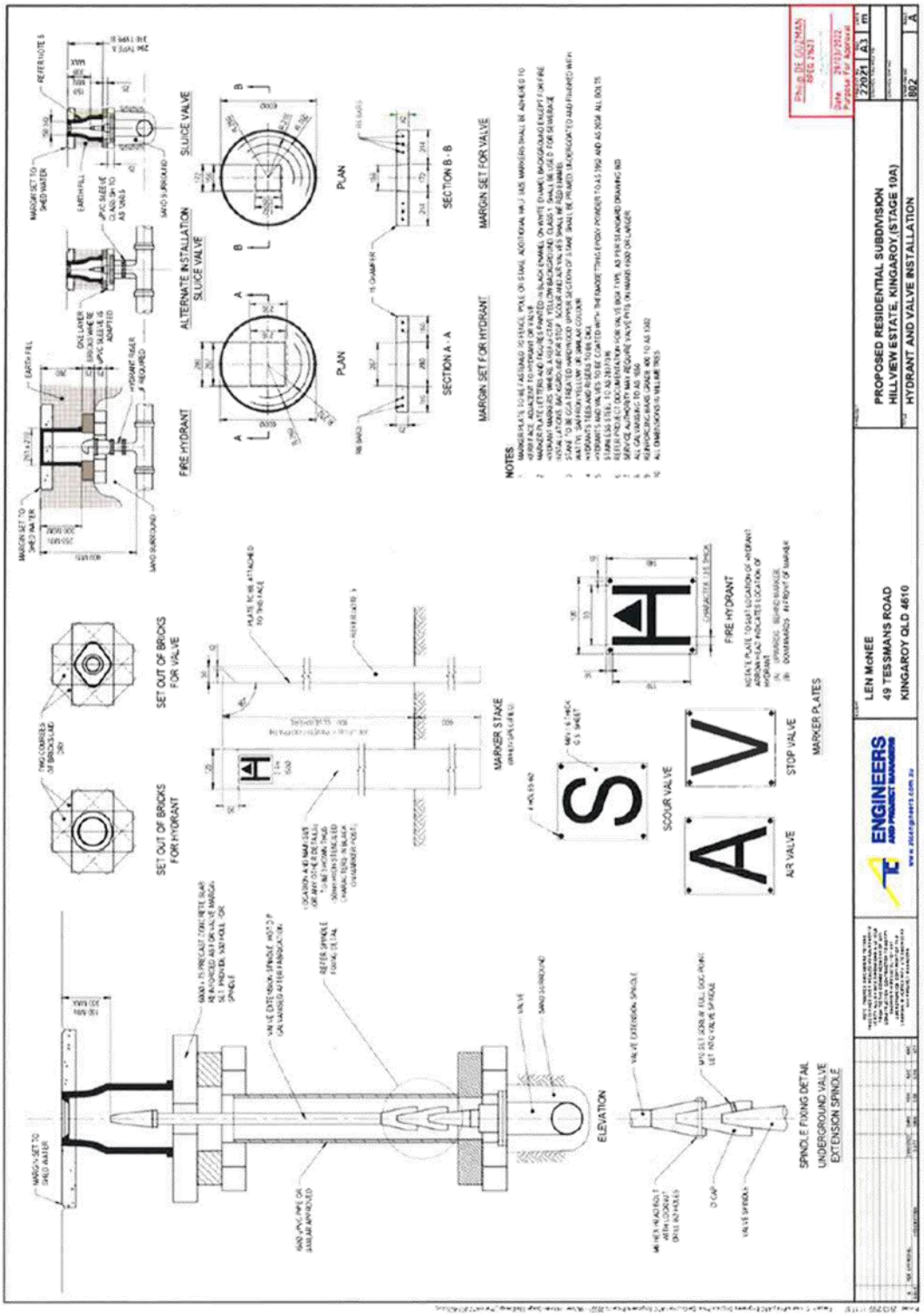
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610

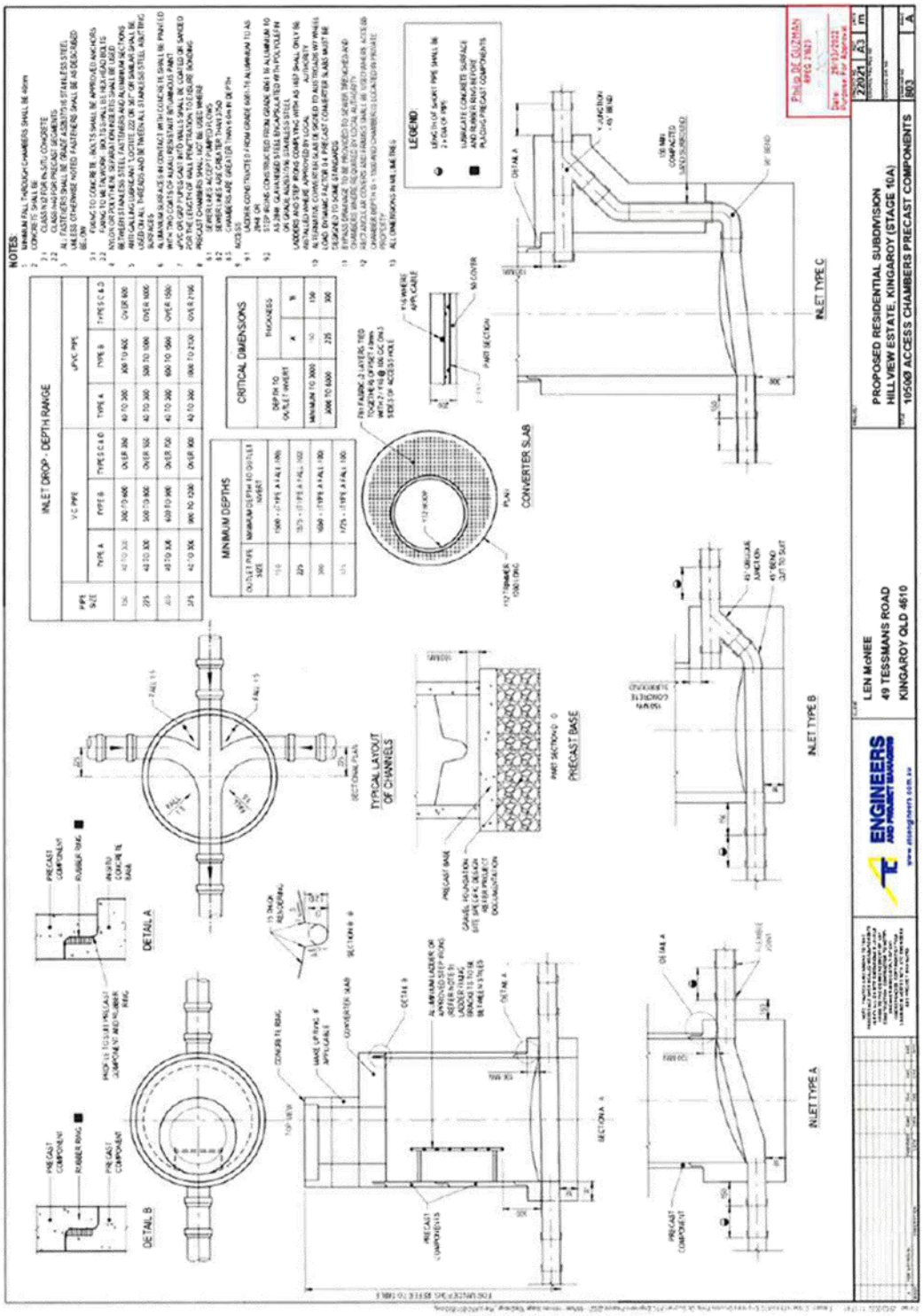
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
WATER MAIN THRUST BLOCK DETAILS

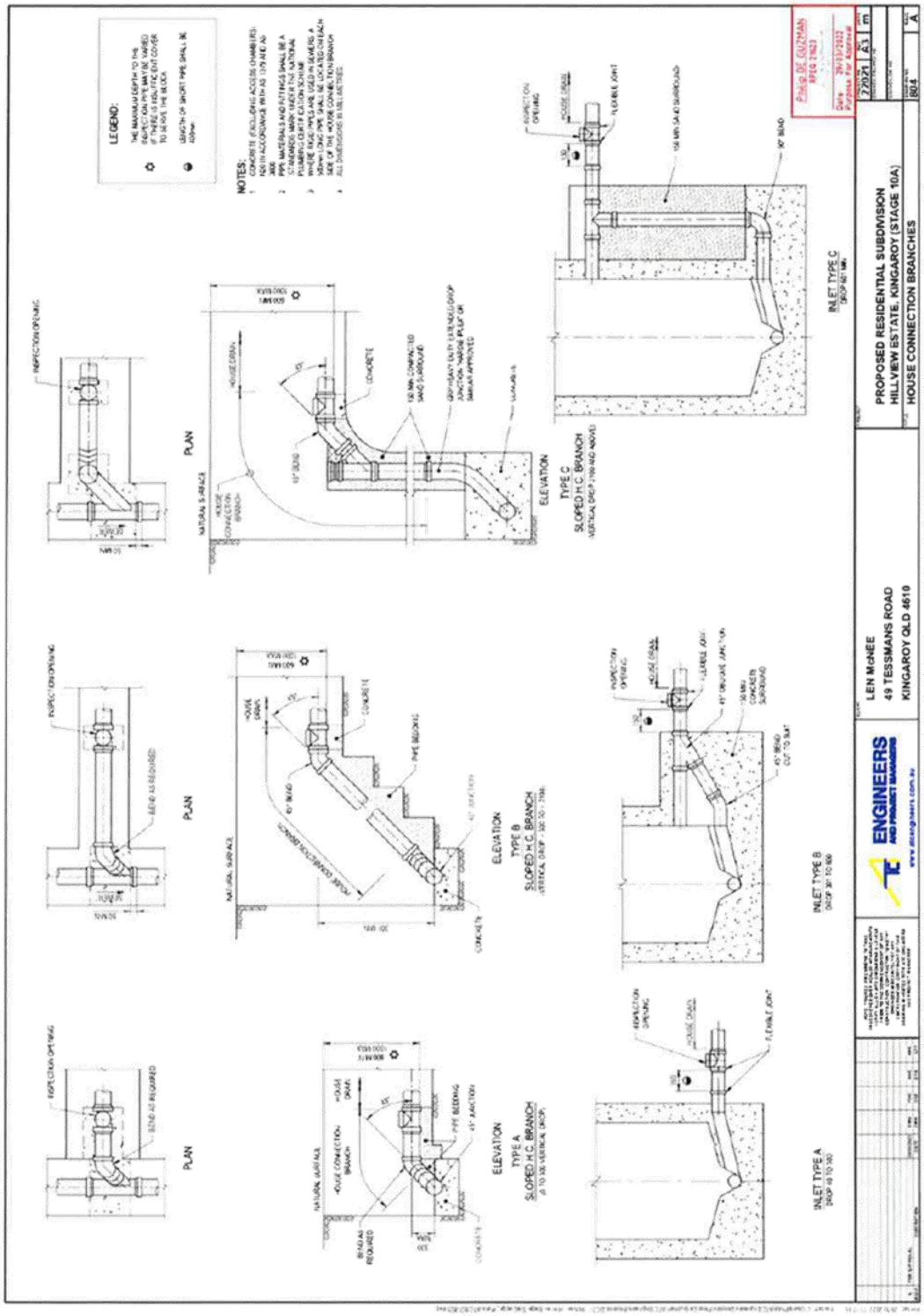
Drawn: DE HUZMAN
RPEQ 19423
Date: 21/02/2022
Purpose: For Approval

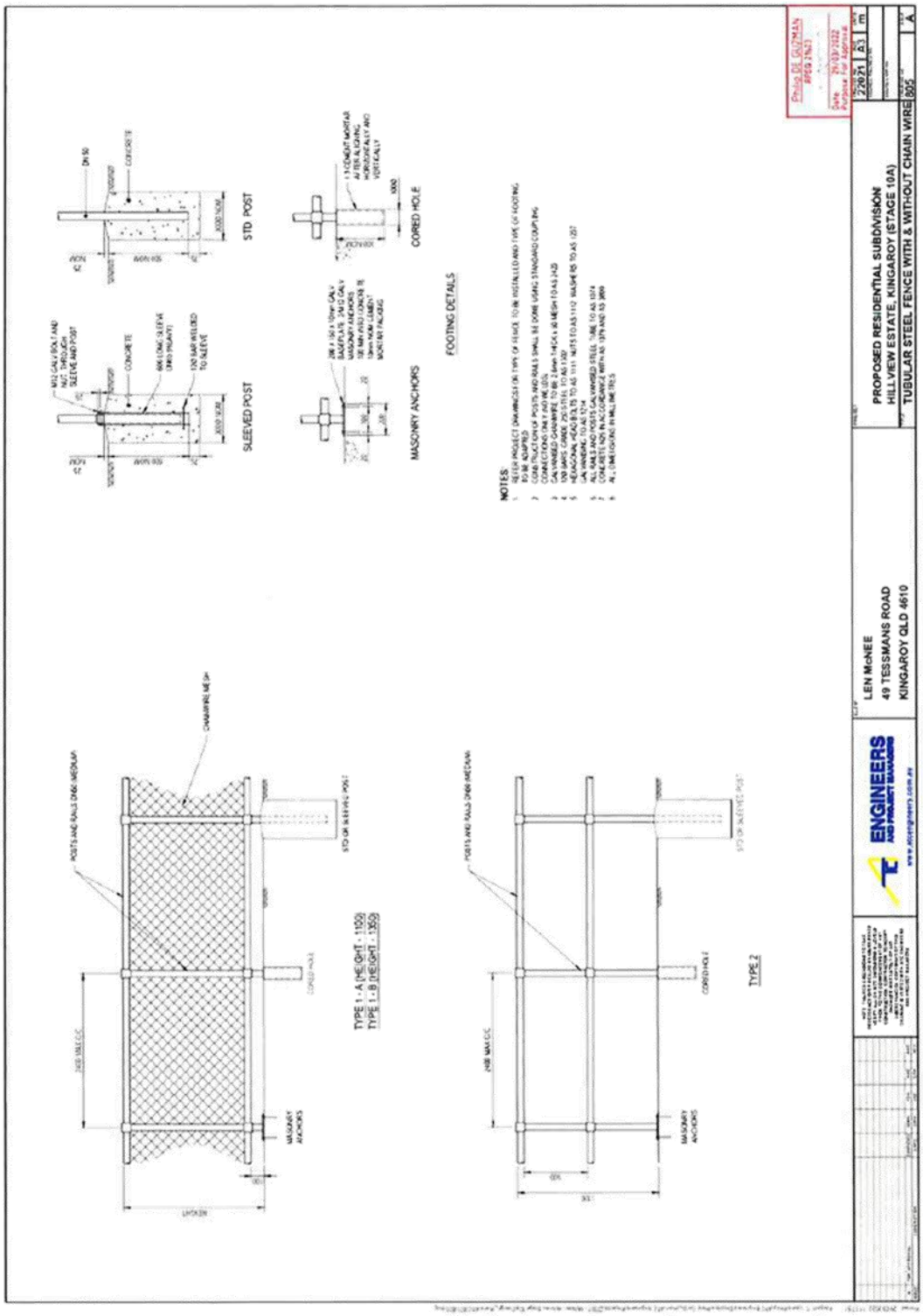
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PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
HYDRANT AND VALVE INSTALLATION
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
NOTES
FIRE HYDRANT
SECTION A - A
SECTION B - B
PLAN
SLUICE VALVE
ALTERNATE INSTALLATION
SET OUT OF BRICKS FOR HYDRANT
SET OUT OF BRICKS FOR VALVE
MARKER STAKE
SCOUR VALVE
AIR VALVE
STOP VALVE
MARKER PLATES
ELEVATION
SPINDLE FIXING DETAIL
UNDERGROUND VALVE EXTENSION SPINDLE


NOTES:
INLET DROP - DEPTH RANGE
MINIMUM DEPTHS
CRITICAL DIMENSIONS
LEGEND
PROPOSED RESIDENTIAL SUBDIVISION
HILL VIEW ESTATE, KINGAROY (STAGE 10A)
105060 ACCESS CHAMBERS PRECAST COMPONENTS
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS
INLET TYPE C
INLET TYPE B
INLET TYPE A
TYPICAL LAYOUT OF CHANNELS
PRECAST BASE
CONVERTER SLAB
DETAIL A
DETAIL B


LEGEND:
NOTES:
PLAN
ELEVATION
TYPE C
SLOPED H.C. BRANCH
INLET TYPE C
TYPE B
INLET TYPE B
TYPE A
INLET TYPE A
PROPOSED RESIDENTIAL SUBDIVISION
HILLVIEW ESTATE, KINGAROY (STAGE 10A)
HOUSE CONNECTION BRANCHES
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS


STD POST
SLEEVED POST
CORED HOLE
MASONRY ANCHORS
FOOTING DETAILS
NOTES:
TYPE 1 - A (HEIGHT : 1150)
TYPE 1 - B (HEIGHT : 1350)
TYPE 2
PROPOSED RESIDENTIAL SUBDIVISION
HILL VIEW ESTATE, KINGAROY (STAGE 10A)
TUBULAR STEEL FENCE WITH & WITHOUT CHAIN WIRE
LEN McNEE
49 TESSMANS ROAD
KINGAROY QLD 4610
ENGINEERS
AND PROJECT MANAGERS

Performance outcomes	Assessment benchmarks
General	
PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.	**AO1.1** A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.
PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.	**AO2.1** A wastewater management plan prepared by a suitably qualified person and addresses : (a) wastewater type; (b) climatic conditions; (c) water quality objectives; (d) best-practice environmental management; and **AO2.2** Wastewater is managed in accordance with a waste management hierarchy that: (a) avoids wastewater discharge to waterways; or (b) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.
PO3 Construction activities avoid or minimise adverse impacts on stormwater quality.	**AO3.1** An erosion and sediment control plan addresses the design objectives for the construction phase in Table 9.4.4.
PO4 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow.	**AO4.1** Development incorporates stormwater flow control measures to achieve the design objectives for the post-construction phase in Table 9.4.4.
• *Stormwater Management Plan prepared by Baker Rossow Consulting Engineers approved as part of the Reconfiguring a Lot approval.* • *Wastewater discharge for dwellings will be as part the AS1547 and QPWC*	
Infrastructure	
PO5 Development is provided with infrastructure which: (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented.	**AO5.1** Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and **AO5.2** Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.

Performance outcomes	Assessment benchmarks
• *Subdivision connects to existing sealed road, with water supply available.* • *Design meets currents standards and requriements*	
Vehicle parking	
PO6 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.	**AO6.1** Vehicle parking spaces are provided on-site in accordance with Table 9.4.5. and **AO6.2** A service bay is provided on-site for the service vehicle nominated in Table 9.4.5. and **AO6.3** Driveway crossings are provided to the standard contained in PSP1 – Design and Construction Standards. and **AO6.4** Vehicle parking and manoeuvring areas are provided in accordance with the standards contained in PSP1 – Design and Construction Standards.
• *Not Applicable*	
Landscaping	
PO7 Landscaping is appropriate to the setting and enhances local character and amenity.	**AO7.1** Landscaping is provided in accordance with the relevant zone code provisions. and **AO7.2** Where shade tree planting is required in vehicle parking areas each planting bed has a minimum area of $2m^2$ and is unsealed and permeable. and **AO7.3** Plantings along frontages or boundaries are in the form of defined gardens with three tier planting comprised of groundcovers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system, mulching and border barriers.
PO8 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.	**AO8.1** Landscaping utilises plant species that are appropriate for the location and intended purpose of the landscaping. and **AO8.2** Species selection avoids non-invasive plants. Editor's Note. Guidance on plant selection is provided in Branching Out - Your Handy Guide to tree Planting in the South Burnett available from Council.
• *Landscaping to be provided as per Reconfiguring a Lot approval conditions*	

Performance outcomes	Assessment benchmarks
Filling and excavation	
PO9 Development results in ground levels that retain: (a) access to natural light; (b) aesthetic amenity; (c) privacy; and (d) safety.	**AO9.1** The depth of: (a) fill is less than 2m above ground level; or (b) excavation is less than 2m below ground level. and **AO9.2** The toe of the fill, or top of the excavation is not less than 0.5m inside the site property boundary. and **AO9.3** Works do not occur on slopes over 15% in grade. and **AO9.4** Retaining walls over 1m in height are terraced 1.5m for every 1m in height and landscaped. and **AO9.5** Batter slopes are not steeper than 25% and are grassed and terraced 1.5m for every 1m in height. and **AO9.6** Filling or excavation for the purpose or retention of water: (a) is certified by an RPEQ engineer to safely withstand the hydraulic loading; (b) directs overflow such that no scour damage or nuisance occurs on adjoining lots.
PO10 Filling or excavation does not cause damage to public utilities.	**AO10.1** Filling or excavation does not occur within 2m horizontally of any part of an underground water supply, sewerage, stormwater, electricity or telecommunications system.
PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	**AO11.1** Following filling or excavation: (a) the premises: (i) are self-draining; and, (ii) has a minimum slope of 0.25%; and, (b) surface water flow is: (i) directed away from neighbouring properties; or (ii) discharged into a stormwater drainage system designed and constructed in accordance with AS3500 section 3.2.
• No significant excavation or filling. Road to be constructed at existing ground level.	
All operational work subject to an overlay	
Biodiversity overlay	
PO12 Development avoids, minimises or mitigates adverse impacts on areas of environmental significance.	**AO12.1** Uses and associated works are confined to areas not identified on Overlay Map 05. or **AO12.2** Development is compatible with the environmental values of the area. or **AO12.3** Where development within an area identified on Overlay Map 05 is unavoidable, measures recommended by a

Performance outcomes	Assessment benchmarks
	suitably qualified ecologist are incorporated to protect and retain the environmental values and underlying ecosystem processes within or adjacent to the development site to the greatest extent practical.
PO13 Biodiversity values of identified areas of environmental significance are protected from the impacts of development	**AO13.1** Development adjacent to Protected Areas identified on Overlay Map 05 is set back a minimum of 100m from the park boundaries in the absence of any current 'Management Plans' for these areas.
PO14 There are no significant adverse effects on water quality, ecological and biodiversity values.	**AO14.1** Uses and associated works are confined to areas outside overland flow paths and natural drainage features. and **AO14.2** The Waterway Corridors identified on Overlay Map 05 are maintained in a natural state.
• *Not Applicable*	
Flood hazard overlay	
PO15 Development directly, indirectly and cumulatively avoids any significant increase in water flow, velocity or flood level, and does not increase the potential for flood damage either on site or other properties.	**AO15.1** Works associated with the proposed development do not: (a) involve a net increase in filling greater than 50m^3 in the area identified on Overlay Map 03; (b) result in any reductions of on-site flood storage capacity and contain within the site any changes to depth / duration/velocity of flood waters; or (c) change flood characteristics outside the site in ways that result in: (i) loss of flood storage; (ii) loss of/changes to flow paths; (iii) acceleration or retardation of flows; or (iv) any reduction in flood warning times.
• *Not Applicable*	
Regional infrastructure overlay	
PO16 Earthworks do not restrict access to and along major electricity infrastructure corridors by the electricity providers, using their normal vehicles and equipment.	**AO16.1** Earthworks do not alter levels along the boundaries of existing easements by more than 300mm and do not result in increased inundation of electricity infrastructure.
PO17 There is no worsening of drainage or erosion conditions affecting the bulk supply and linear infrastructure.	No outcome specified.
• *Site is not near any existing easements*	

Performance outcomes	Assessment benchmarks
Water catchments overlay	
PO18 There are no significant adverse effects on the water quality of the Region's drinking water supply.	**AO18.1** Development within the Bjelke-Petersen Dam Water Resource Catchment Area and the 800m buffer to Boondooma and Gordonbrook Dams shown on Overlay Map 06 has no significant adverse effect on the quantity and availability of raw water for consumption, as determined by a suitably qualified water quality expert. or **AO18.2** Development within the Cooyar Creek water supply buffer area shown on Overlay Map 06 complies with the specific outcomes and measures of the *Seqwater Development Guidelines: Development Guidelines for Water Quality Management in Drinking Water Catchments 2012*.
• *Site is not within a water supply catchment*	
Performance outcomes	**Assessment benchmarks**
General	
PO19 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.	**AO19.1** A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.
PO20 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.	**AO20.1** A wastewater management plan prepared by a suitably qualified person and addresses : (e) wastewater type; (f) climatic conditions; (g) water quality objectives; (h) best-practice environmental management; and **AO20.2** Wastewater is managed in accordance with a waste management hierarchy that: (c) avoids wastewater discharge to waterways; or (d) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.
PO21 Construction activities avoid or minimise adverse impacts on stormwater quality.	**AO21.1** An erosion and sediment control plan addresses the design objectives for the construction phase in Table 9.4.4.
PO22 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow.	**AO22.1** Development incorporates stormwater flow control measures to achieve the design objectives for the post-construction phase in Table 9.4.4.
• *Stormwater Management Plan prepared by Baker Rossow Consulting Engineers approved as part of the Reconfiguring a Lot approval.* • *Wastewater discharge for dwellings will be as part the AS1547 and QPWC*	

Performance outcomes	Assessment benchmarks
Infrastructure	
PO23 Development is provided with infrastructure which: (d) conforms with industry standards for quality; (e) is reliable and service failures are minimised; and (f) is functional and readily augmented.	**AO23.1** Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and **AO23.2** Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.
• *Subdivision connects to existing sealed road, with water supply available.* • *Design meets currents standards and requirements*	
Vehicle parking	
PO24 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.	**AO24.1** Vehicle parking spaces are provided on-site in accordance with Table 9.4.5. and **AO24.2** A service bay is provided on-site for the service vehicle nominated in Table 9.4.5. and **AO24.3** Driveway crossings are provided to the standard contained in PSP1 – Design and Construction Standards. and **AO24.4** Vehicle parking and manoeuvring areas are provided in accordance with the standards contained in PSP1 – Design and Construction Standards.
• *Not Applicable*	
Landscaping	
PO25 Landscaping is appropriate to the setting and enhances local character and amenity.	**AO25.1** Landscaping is provided in accordance with the relevant zone code provisions. and **AO25.2** Where shade tree planting is required in vehicle parking areas each planting bed has a minimum area of $2m^2$ and is unsealed and permeable. and **AO25.3** Plantings along frontages or boundaries are in the form of defined gardens with three tier planting comprised of groundcovers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system, mulching and border barriers.
PO26 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.	**AO26.1** Landscaping utilises plant species that are appropriate for the location and intended purpose of the landscaping. and **AO26.2** Species selection avoids non-invasive plants. Editor's Note. Guidance on plant selection is provided in Branching Out - Your Handy Guide to tree Planting in the South Burnett available from Council.
• *Landscaping to be provided as per Reconfiguring a Lot approval conditions*	

Performance outcomes	Assessment benchmarks
Filling and excavation	
PO27 Development results in ground levels that retain: (e) access to natural light; (f) aesthetic amenity; (g) privacy; and (h) safety.	**AO27.1** The depth of: (c) fill is less than 2m above ground level; or (d) excavation is less than 2m below ground level. and **AO27.2** The toe of the fill, or top of the excavation is not less than 0.5m inside the site property boundary. and **AO27.3** Works do not occur on slopes over 15% in grade. and **AO27.4** Retaining walls over 1m in height are terraced 1.5m for every 1m in height and landscaped. and **AO27.5** Batter slopes are not steeper than 25% and are grassed and terraced 1.5m for every 1m in height. and **AO27.6** Filling or excavation for the purpose or retention of water: (c) is certified by an RPEQ engineer to safely withstand the hydraulic loading; (d) directs overflow such that no scour damage or nuisance occurs on adjoining lots.
PO28 Filling or excavation does not cause damage to public utilities.	**AO28.1** Filling or excavation does not occur within 2m horizontally of any part of an underground water supply, sewerage, stormwater, electricity or telecommunications system.
PO29 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	**AO29.1** Following filling or excavation: (c) the premises: (iii) are self-draining; and, (iv) has a minimum slope of 0.25%; and, (d) surface water flow is: (iii) directed away from neighbouring properties; or (iv) discharged into a stormwater drainage system designed and constructed in accordance with AS3500 section 3.2.
• No significant excavation or filling. Road to be constructed at existing ground level.	
All operational work subject to an overlay	
Biodiversity overlay	
PO30 Development avoids, minimises or mitigates adverse impacts on areas of environmental significance.	**AO30.1** Uses and associated works are confined to areas not identified on Overlay Map 05. or **AO30.2** Development is compatible with the environmental values of the area. or **AO30.3** Where development within an area identified on Overlay Map 05 is unavoidable, measures recommended by a

Performance outcomes	Assessment benchmarks
	suitably qualified ecologist are incorporated to protect and retain the environmental values and underlying ecosystem processes within or adjacent to the development site to the greatest extent practical.
PO31 Biodiversity values of identified areas of environmental significance are protected from the impacts of development	**AO31.1** Development adjacent to Protected Areas identified on Overlay Map 05 is set back a minimum of 100m from the park boundaries in the absence of any current 'Management Plans' for these areas.
PO32 There are no significant adverse effects on water quality, ecological and biodiversity values.	**AO32.1** Uses and associated works are confined to areas outside overland flow paths and natural drainage features. and **AO32.2** The Waterway Corridors identified on Overlay Map 05 are maintained in a natural state.
• *Not Applicable*	
Flood hazard overlay	
PO33 Development directly, indirectly and cumulatively avoids any significant increase in water flow, velocity or flood level, and does not increase the potential for flood damage either on site or other properties.	**AO33.1** Works associated with the proposed development do not: (d) involve a net increase in filling greater than 50m^3 in the area identified on Overlay Map 03; (e) result in any reductions of on-site flood storage capacity and contain within the site any changes to depth / duration/velocity of flood waters; or (f) change flood characteristics outside the site in ways that result in: (v) loss of flood storage; (vi) loss of/changes to flow paths; (vii) acceleration or retardation of flows; or (viii) any reduction in flood warning times.
• *Not Applicable*	
Regional infrastructure overlay	
PO34 Earthworks do not restrict access to and along major electricity infrastructure corridors by the electricity providers, using their normal vehicles and equipment.	**AO34.1** Earthworks do not alter levels along the boundaries of existing easements by more than 300mm and do not result in increased inundation of electricity infrastructure.
PO35 There is no worsening of drainage or erosion conditions affecting the bulk supply and linear infrastructure.	No outcome specified.
• *Site is not near any existing easements*	

Performance outcomes	Assessment benchmarks
Water catchments overlay	
PO36 There are no significant adverse effects on the water quality of the Region's drinking water supply.	**AO36.1** Development within the Bjelke-Petersen Dam Water Resource Catchment Area and the 800m buffer to Boondooma and Gordonbrook Dams shown on Overlay Map 06 has no significant adverse effect on the quantity and availability of raw water for consumption, as determined by a suitably qualified water quality expert. or **AO36.2** Development within the Cooyar Creek water supply buffer area shown on Overlay Map 06 complies with the specific outcomes and measures of the *Seqwater Development Guidelines: Development Guidelines for Water Quality Management in Drinking Water Catchments 2012*.
• *Site is not within a water supply catchment*	

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Operational Work
Level of Assessment	Code Assessment
Application No	OPW21/0003
Name of Applicant	Baker Rossow Consulting Engineers PO Box 896 Kingaroy Qld 4610
Street Address	Premier Drive, Kingaroy
Real Property Address	Lot 207 SP313146

On 10 August 2021 the above development was:

☒ Approved in full, with conditions;
☐ Approved in full, without conditions;
☐ Refused;
☐ Approved in part with conditions and refused in part.

1. Reasons for the Decision

The reasons for this decision are:

- The proposed development (Operational Work) is complimentary to previous Reconfiguring a Lot Approval - IR1322460 dated 26 September 2014
- The application meets the requirements of the Services and Works Code of the SBRC Planning Scheme

2. Assessment Benchmarks

The following benchmarks apply to this development:

- South Burnett Regional Council Planning Scheme 2017: Services and Works Code.

ATTACHMENTS

Nil

17.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

File Number: **25/05/2022**

Author: **Administration Officer**

Authoriser: **Chief Executive Officer**

PRECIS

List of correspondence pending completion of assessment report

SUMMARY

Reports pending completion of assessment

OFFICER'S RECOMMENDATION

That the List of Correspondence pending completion of Assessment Report be received.

REPORT

Reconfiguration of a lot (RAL) applications

1. RAL21/0010 – Change to development approval - Convert Preliminary approval to development permit at River Road KINGAROY
2. RAL21/0025 – Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) at 42 Prince Street KINGAROY
3. RAL22/0005 – Reconfiguration of a Lot – Subdivision (1 Lot into 8 Lots and New Road) over two stages at 42 Boat Mountain Road MURGON
4. RAL22/0006 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 82 Tingoora Cemetery Road TINGOORA
5. RAL22/0007 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 7 Appin Street NANANGO
6. RAL22/0008 – Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) at 272 Mount McEuen Road, MOUNT MCEUEN
7. RAL22/0009 – Reconfiguration of a Lot – Boundary Realignment at 240 Birt Road BOOIE
8. RAL22/0010 – Reconfiguration of a Lot – Boundary Realignment at Barsby Road COOLABUNIA
9. RAL22/0011 – Easement associated with MCU22/0004 at 79 Zerners Road MURGON
10. RAL22/0012 – Reconfiguration of a Lot – Boundary Realignment at 971 Deep Creek Road BENAIR
11. RAL22/0013 – Reconfiguration of a Lot – Subdivision (1 Lot into 20 Lots and New Road) at Fairway Drive NANANGO
12. RAL22/0014 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 107 Coulson Street BLACKBUTT
13. RAL22/0015 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 23 Anita Road BLACKBUTT
14. RAL22/0016 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 46 Cairns Street NANANGO
15. RAL22/0017 – Reconfiguration of a Lot – Subdivision (1 Lot into 4 Lots and 2 Access Easements) at 23-25 Millis Way NANANGO
16. RAL22/0018 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 15 George Street NANANGO

17. RAL22/0019 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 73 Griffin Road BLACKBUTT
18. RAL22/0020 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 411 Haynes Kite Millar Road BLACKBUTT SOUTH — not properly made as of 16 May 2022

Material Change of Use (MCU) Applications

1. MCU20/0017 – Material Change of Use – Service Station/Food & Drink Outlet/Showroom at Rogers Drive KINGAROY
2. MCU21/0001 – Material Change of Use – Service Station, Food & Drink Outlet & Shop at 81 Haly Street WONDAI
3. MCU21/0017 – Material Change of Use – Expansion of the existing piggery (57,000SPU) at 592 Morgans Road, WINDERA (and described as Lot 49 on MZ555 & Lot 203 on SP251979)
4. MCU21/0019 – Other Change to Existing Approval - Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY
5. MCU21/0023 – Child-care Centre at 101 Alford Street KINGAROY
6. MCU22/0001 – Extension to Existing Shop at 70-74 Mackenzie Street WONDAI
7. MCU22/0002 – Extractive Industry Development (Sand Quarry) which include extraction areas, processing area and haul-roads at 309 Quarry Road CORNDALE
8. MCU22/0004 – Extractive Industry and Easement at 79 Zerners Road MURGON
9. MCU22/0005 – Dwelling House at Ringtail Lane BUNYA MOUNTAINS
10. MCU22/0006 – Dual Occupancy at Millis Way NANANGO
11. MCU22/0007 – Dual Occupancy at 25 Nutt Street MURGON
12. MCU22/0008 – Minor Change (extension to currency period) at 15 Rogers Drive KINGAROY
13. MCU22/0009 – Intensive Animal Industry at 97 Schloss Road CUSHNIE
14. MCU22/0010 – Secondary Dwelling at 80 King Street NANANGO
15. MCU22/0011 – Motorsport and Ancillary Facilities and Caretakers' Residence and ERA (63) for Sewerage Treatment at Lewis Duff Road BALLOGIE
16. MCU22/0012 – 4x Short-term Accommodation Cabins and a Caretakers' Cabin at Maidenwell Upper Yarraman Road NEUMGNA — not properly made as of 16 May 2022

Operational Works (OW) Applications

1. OPW22/0003 – Operational Works – Earthworks at 95 Youngman Street KINGAROY — not properly made as of 16 May 2022
2. OPW22/0004 – Operational Works – Earthworks at Kingaroy Barkers Creek Road KINGAROY
3. OPW22/0006 – Operational Works – Earthworks at 34 William Street KINGAROY
4. OPW22/0007 – Operation Works – Road Work at Mondure Wheatlands Road MONDURE

ATTACHMENTS

Nil

18 QUESTIONS ON NOTICE

Nil

19 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

19.1 Release of Sewage December 2021 at Alice Street Kingaroy

This matter is considered to be confidential under Section 254J - e and g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government and negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.2 Payment proposal for overdue rates - various

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.3 Waiving of interest - Assessments 22862-00000-000 & 23890-00000-000

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.4 Waiving of Interest - Assessment 12635-76820-000

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.5 South Burnett Sporting Shooters - Request for land - Shooting Range

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.6 Industrial Land Development

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.7 Rural Health Management Services - Kingaroy Medical Centre

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

20 CLOSURE OF MEETING