



Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 9 December 2015

Chief Executive Officer: **Gary Wall**

Our Vision

"Individual communities building a strong and vibrant region."

Our Values

A	Accountability:	We accept responsibility for our actions and decisions in managing the regions resources.
C	Community:	Building partnerships and delivering quality customer service.
H	Harmony:	Our people working cooperatively to achieve common goals in a supportive and safe environment.
I	Innovation:	Encouraging an innovative and resourceful workplace.
E	Ethical Behaviour:	We behave fairly with open, honest and accountable behaviour and consistent decision-making.
V	Vision:	<i>This is the driving force behind our actions and responsibilities.</i>
E	Excellence:	Striving to deliver excellent environmental, social and economic outcomes.

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday, 9 December 2015

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 9 December 2015 at 9.00am

PRESENT:

Councillors:

Cr DW Kratzmann (Mayor), Cr KM Campbell, Cr KA Duff, Cr BL Green, Cr DJ Palmer, Cr DP Tessmann, Cr RLA Heit

Council Officers:

Gary Wall (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O’May (General Manager Corporate Services), Russell Hood (General Manager Infrastructure)

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Kingaroy District Ministers Association, Father Nigel Sequeira offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 18 November 2015 as recorded be confirmed.

Resolution:

Moved Cr KA Duff, seconded Cr KM Campbell.

That the minutes of the previous meeting held on Wednesday 18 November 2015 as recorded be confirmed.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

4. Portfolio - Economic Development, Governance and Communication

4.1 Economic Development, Governance and Communication Portfolio Report

Summary

Economic Development, Governance and Communication Portfolio Report to Council.

Officer's Recommendation

That the Economic Development, Governance and Communication Portfolio Report to Council be received.

Resolution:

Moved Cr DW Kratzmann, seconded Cr DJ Palmer.

That the Economic Development, Governance and Communication Portfolio Report to Council be received.

Rail Trail

The Kilkivan to Kingaroy Rail Trail is progressing in accordance with the funding agreement milestones set out in the grant funding agreement between the Queensland Government (Department of State Development) and the South Burnett Regional Council.

The first milestone report was due on the 28th August 2015 and was submitted within this timeframe. This milestone required the following documentation and actions:

- Funding Agreement executed by both parties
- Detailed Project Plan
- Subsidy claim
- Project Benefits Report
- Appointment of Project Manager
- Copy of Councils certificate of currency for Insurance
- Signage and evidence that construction is underway

In the months following the completion of the detailed construction plan on the 28th August 2015 goods and services have been procured for:

Local Suppliers

- *Construction of eight (8) x timber bridges between Barambah Creek and Kingaroy structurally rated to accommodate service vehicles, with construction by local contractor*
- *Purchase of 140 tonnes of bridge materials from local sawmill*
- *Purchase of 394 metres of hand rails from local engineering business*
- *Purchase of 2 tonnes of fixings (bolts etc for bridges) local businesses*
- *Purchase of 26 sets (156 frames) of chicanes from local engineering firm*
- *Engagement of Community Work Skills Traineeship Program through CTC where ten (10) local participants are engaged to undertake construction work over a period of 18 weeks to achieve a Cert 1 in Construction.*

Specialty Services

- *Construction of Barambah Creek Bridge*
- *Construction Drawings for eight (8) timber bridges*
- *Grant Funding Reports*
- *Structural Assessment Tingoora Bridge*

The second milestone report is due 26 February 2016 and requires:

- *Project Progress Report*
- *Acquittal For Milestone 1*
- *Updated Projects Benefit Report*
- *Completed Subsidy Claim Form*
- *Evidence of Funding Acknowledgement*
- *Evidence of Project progress in accordance with Project Plan*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.2 Governance

Officer's Report

4.2.1 G - 1542105 - Gifts & Benefits Policy

Summary

This Policy outlines the responsibilities of Councillors and employees of the South Burnett Regional Council in the appropriate treatment of gifts and benefits. Offers of gifts and benefits have the potential to affect, or be perceived to affect, the impartiality, integrity and objectivity that is necessary for representatives of Council to perform their official service effectively. Consequently, this policy examines the ethical obligations of Council representatives, and how they relate to offers of gifts and benefits. The guiding ethical principles are stipulated by the *Local Government Act 2009* and the *Public Sector Ethics Act 1994*, and are further outlined in Council's Councillor Code of Conduct and Employee Code of Conduct. In part, the ethical principles require Council representatives to perform their official duties with integrity; in a way that demonstrates a proper concern for the public interest; and without requesting, or accepting, a fee or any other benefit for performing an official act. Where a Council representative accepts or offers a gift or benefit, they must ensure that these ethical principles are not breached.

In accordance with the *Local Government Regulation 2012*, Council will maintain a Gifts and Benefits Register to record gifts and benefits which has been given by Council, and gifts and benefits which have been accepted by Council representatives (other than those made in a personal capacity). Also, in accordance with the *Local Government Act 2009*, Council will maintain Register of Interests to record Statements of Interests of Councillors, Senior Executive employees, other employees as determined by Council, and their related persons.

Officer's Recommendation

That Council adopt the Gifts and Benefits Policy.



Gifts and Benefits Policy

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1. POLICY STATEMENT

This policy outlines the responsibilities of Councillors and employees of South Burnett Regional Council ("Council") in the appropriate treatment of gifts and benefits.

2. SCOPE

This policy applies to all Councillors and Council employees, including permanent, casual and temporary employees, contractors, volunteers, work experience students and trainees. The related persons of Councillors and employees may also be required to consider gifts and benefits in view of this Policy and the possible impact on Council. For the purposes of this policy, the above-mentioned persons will be referred to as "Council representatives."

3. POLICY OBJECTIVES

To enable Council representatives to demonstrate appropriate conduct in the event of offering, or being offered, a gift or benefit in the course of their official duties, or whilst otherwise representing Council.

4. BACKGROUND AND/OR PRINCIPLES

Offers of gifts and benefits have the potential to affect, or be perceived to affect, the impartiality, integrity and objectivity that is necessary for representatives of Council to perform their official service effectively. Consequently, this policy examines the ethical obligations of Council representatives, and how they relate to offers of gifts and benefits. The guiding ethical principles are stipulated by the *Local Government Act 2009* and the *Public Sector Ethics Act 1994*, and are further outlined in Council's Councillor Code of Conduct and Employee Code of Conduct. In part, the ethical principles require Council representatives to perform their official duties with integrity; in a way that demonstrates a proper concern for the public interest; and without requesting, or accepting, a fee or any other benefit for performing an official act. Where a Council representative accepts or offers a gift or benefit, they must ensure that these ethical principles are not breached.

In accordance with the *Local Government Regulation 2012*, Council will maintain a Gifts and Benefits Register to record gifts and benefits which has been given by Council, and gifts and benefits which have been accepted by Council representatives (other than those made in a personal capacity). Also, in accordance with the *Local Government Act 2009*, Council will maintain

Registers of Interest to record Statements of Interests of Councillors, Senior Executive employees, other employees as determined by Council, and their related persons.

5. LEGISLATIVE AUTHORITY

Local Government Act 2009

Local Government Regulation 2012

Public Sector Ethics Act 1994

6. GENERAL INFORMATION

6.1 Requesting of Gifts and Benefits

Under no circumstances may Council representatives request, or encourage, the giving of any form of gift or benefit in connection with the performance of their official duties. This applies to immediate and future gifts or benefits made to the representative or to any of their 'related persons' or another person prescribed under a regulation.

Further, Council representatives are expected to refrain from entering competitions run or sponsored by agencies, businesses or persons which may stand to benefit by gaining influence with a Council representative.

6.2 Offers Made to Council Representatives

6.2.1 Conditions for Acceptance

A Council representative has three (3) main ethical considerations to determine how to respond to the offer of a gift or benefit:

- Why the offer was made. Most gifts are made with honest intentions, to demonstrate gratitude, offer congratulations, or to serve as a promotional technique. However, if the Council representative believes that the offer was made in order to influence them in a decision (attempted bribery) then the offer cannot be accepted. The Council representative would also be expected to report the attempted influence to management.
- Whether acceptance will constitute a conflict of interest. By accepting the offer the Council representative will be pursuing their personal interests, and they must ensure that this will not interfere – or appear to interfere – with the conduct of their official duties. For instance, if a General Manager were to accept a gift from a business that is submitting a tender to that Department of Council, this would pose a conflict of interest. Either the gift/benefit would have to be declined, or the General Manager would have to declare the conflict of interest and depart from the tender proceedings, as otherwise their impartiality and integrity could be questioned.
- The impression that acceptance of the offer is likely to create. If acceptance may be perceived as leading to improper influence of Council representatives, or a conflict of interest, the offer cannot be accepted – even where the offer was made with honourable intentions.

Where a Council representative is offered an otherwise acceptable gift or benefit that may incur costs for Council (e.g. free training, with Council to pay for accommodation) then they must seek advice from management as to whether acceptance of the gift/benefit is justified and appropriate.

In certain circumstances, it may be impolite or inappropriate to refuse a gift or benefit – for instance, at a public service, or an offer made by a visiting dignitary. Normally, such offerings are token, made transparently, and in the spirit of gratitude or recognition and are acceptable. However, as for all other situations, the Council representative will politely decline the gift/benefit where they believe it may conflict with their ethical obligations.

6.2.2 Conditions for Ownership and Usage

Where a Council representative has accepted a gift or benefit, the nature and fair market value of the gift/benefit and the circumstances of the offer will determine ownership and usage. That is, a gift or benefit offered directly to, and accepted by, a Council representative is not necessarily the representative's property. For instance, all gifts and benefits of cultural or historical value will become the property of Council. These will generally be utilised to the benefit of the wider community (e.g. public display). Similarly, any gift or benefit with a fair market value of more than \$350 will become the property of Council, and the Chief Executive Officer will determine utilisation of the gift/benefit. For instance, it may be used in the delivery of a public service (e.g. gift of a history book handed to a Library for circulation). The receiving of any gift of benefit by a Council representative must be approved via submission of a Gifts and Benefits Form.

Where a gift or benefit has a fair market value of between \$100 and \$350, a General Manager (in the case of employees only) or the Chief Executive Officer will determine its ownership and utilisation. For instance, a gift of a kitchen appliance may be used to bring benefit to a wider Councillor/employee base than would occur if the recipient Council representative retained it for their personal use.

A gift or benefit with a fair market value of less than \$100 may be retained by the recipient Council representative for their own purposes, unless the Manager or General Manager (in the case of employees only) or the Chief Executive Officer determines this to be inappropriate.

Where an individual Council representative accepts more than \$350 fair market value of gifts or benefits in a single financial year, management will investigate to determine whether it is appropriate for the representative to continue accepting gifts and benefits. Excessive receipt of gifts and benefits may give the impression that the representative is encouraging, or open to influence, the offer of gifts and benefits.

In the case of employees only, the undertaking of a gift or benefit **must not utilise work time**. An employee must request access to leave entitlements in order to undertake a gift/benefit during work time (e.g. attendance at a football game). The exception is where the Council representative is to be recognised for service provided as a representative of Council (e.g. accepting an award for assisting a local school).

Council has the right to sequester gifts and benefits from recipient Council representatives, as detailed within Section 6.5.

6.3 Offers Made by Council Representatives

When considering offering a gift or benefit to a person, organisation or entity in the course of their official duties, the Council representative will consider their ethical obligations - in particular, how the offer may be viewed by the recipient and the public and whether a conflict of interest may arise. The giving of any gift or benefit by a Council representative must be pre-approved by the relevant General Manager or Manager via submission of a Gifts and Benefits Form. Where pre-approval

may not be feasible where the gifts/benefits are not planned in advance; or the value of the gift cannot be predetermined, the gift/benefit given must be reported on the Gift & Benefit Form within five (5) working days. This includes the mass distribution of promotional items (e.g. Council branded merchandise). The General Manager or Manager will consider the benefit to Council and the public from the giving of the gift/benefit, as well as how the offer could be perceived. Such offers will generally be made to demonstrate the welcome, appreciation or congratulations of Council (e.g. gift of a bouquet to a visiting dignitary). These offers will generally be token, or of fair market value of less than \$100.

An offer of a gift/benefit made from one Council representative to another Council representative in the course of their duties, (excluding those made under an employee reward and recognition program) may also be inappropriate, depending upon the circumstances. If the offer poses, or is construed as, preferential treatment of one employee above others, then such practice may give rise to claims of discrimination or undue influence.

6.4 Registering and Reporting of Gifts and Benefits

The Social & Corporate Performance branch will maintain Council's Gifts and Benefits Register in accordance with the *Local Government Regulation 2012*. Gifts and benefits that must be recorded on the Register include:

- any gift or benefit that has been accepted by a Council representative (excluding token gifts/benefits);
- any gift or benefit that has been given by a Council representative.

In addition to the above requirement and in accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, the Mayor shall retain a Register of Interests in relation to the Chief Executive Officer, while the Chief Executive Officer will retain Registers of Interest for each Councillor and Senior Executive employee. Registers of Interest must also be kept for those persons deemed to be related to Councillors and employees under the legislation (e.g. spouse), and any other employee as determined by Council. Councillors and Senior Executives must disclose gifts with a value of over \$500, and sponsored hospitality benefits, for their Register of Interest, unless this requirement is specifically excluded by Schedule 5 of the *Local Government Regulation 2012*.

Where hospitality is being offered by, or extended to, a Council representative for the purpose of conducting official duties on behalf of Council, this does not need to be registered, regardless of the fair market value (e.g. accommodation for training facilitator).

Council representatives should be aware that the deliberate undervaluing of a gift or benefit may constitute fraud. Council may request that a Council representative have a gift or benefit professionally valued. Where the representative has accepted the gift/benefit and is seeking to retain the gift themselves, the Council representative will bear the cost of the valuation.

Council representatives are encouraged to seek advice from the General Manager Corporate Services or Manager Social & Corporate Performance if they are unsure of their reporting obligations, or whether the acceptance or offer of a gift is appropriate.

6.5 Dispersal of Gifts and Benefits

At the discretion of the Chief Executive Officer, and regardless of the fair market value, a gift or benefit that has been accepted by a Council representative may be sequestered by Council. This will generally occur where:

- the Council representative has exceeded the gift/benefit value stipulated within this Policy;
- where the Council representative obtained the gift/benefit by way of entering a competition that they could not have entered if they were not a representative of Council;
- where the Chief Executive Officer deems this ethically inappropriate;
- or where the gift/benefit better serves its purpose or intention by being available for wider use (e.g. for public display).

Once sequestered by Council, the gift/benefit must be disposed of by either:

- transferring it as a gift to a recognised charitable or non-profit organisation;
- transferring it for the purposes of serving the wider community (e.g. museum);
- dispersal to other Council employees (e.g. through a reward and recognition program); or
- returning it to the donor.

This action must be documented to register the usage of the gift/benefit.

6.6 Failure to Comply

Where a Council representative is found to have contravened the requirements of this Policy or any associated legislation – whether the person was aware of the contravention at the time – they may be subject to disciplinary action in accordance with the *Local Government Act 2009*, Council's Councillor Code of Conduct or Employee Code of Conduct, and Council's Discipline Procedure. The representative may also face investigation and action by an external agency or party as authorised by legislation (e.g. Crime Corruption Commission). Criminal charges may apply where bribery, fraud or concealment of a serious crime (i.e. failure to report attempted bribery or fraud) has taken place.

7. DEFINITIONS

Bribe – an undue reward offered to someone in public office in order to influence their behaviour in that office, and to induce them to act in a way that is contrary to the known rules of honesty and integrity.

Conflict of Interest – an issue about a conflict between a person's personal interest and the person's official duties with Council.

Fair Market Value – the reasonable retail value of something.

Gift/Benefit – the offer of anything of value, over and above normal salary or employment entitlements. Tangible gifts/benefits have lasting value for accounting purposes (e.g. bottle of wine, travel, use of gymnasiums), and intangible gifts/benefits are those that have no lasting value for accounting purposes (e.g. a personal service, preferential treatment, or privileged access). For

the purposes of this Policy, the definition of a Gift/Benefit includes prizes or awards which have been obtained by a Council representative in the course of their official duties or whilst otherwise representing Council.

Material Personal Interest – where a person has, or should reasonably have, a realistic expectation that the person or an associate of the person stands to gain a benefit or suffer a loss from their involvement with an issue, unless the issue, interest or association is specifically excluded by the *Local Government Act 2009*.

Related Persons – relevant to the Registers of Interest, a “Related Person” is as defined by the *Local Government Regulation 2012*:

(2) A person is *related* to a councillor, chief executive officer or senior executive employee (the *primary party*) if—

- (a) the person is the primary party's spouse; or
- (b) the person is totally or substantially dependent on the primary party and—
 - (i) the person is the primary party's child; or
 - (ii) the person's affairs are so closely connected with the affairs of the primary party that a benefit derived by the person, or a substantial part of it, could pass to the primary party.

Sponsored Hospitality Benefit – where a Council representative or related person, other than in an official capacity, undertakes travel, uses accommodation, or receives a hospitality benefit; and a contribution (financial or non-financial) for the cost of this is made by an external person or party.

Token Gift/Benefit – a Gift/Benefit with no significant or lasting value, and is usually given as a promotional manoeuvre or as a sign of appreciation (e.g. diary, desk calendar, pen, branded clothing).

8. RELATED POLICIES AND PROCEDURES

Council's related Policies and Procedures are available from Council's intranet site, or upon request from Social and Corporate Performance branch.

9. DATE REVIEWED

November 2015

10. NEXT REVIEW

November 2017

Mr Gary Wall
CHIEF EXECUTIVE OFFICER

Date

Resolution:

Moved Cr RLA Heit, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.2.2 G - 1542142 - Conduct of Council & Committee Meetings Policy

Summary

A good governance approach congruent with ethical, accountable and transparent decision making is a mandate of Council. The purpose of the Conduct of Council & Committee Meetings Policy is to set out the arrangements that govern the conduct of business and proceedings at Council and Committee meetings.

Officer's Recommendation

That Council adopt the Conduct of Council & Committee Meetings Policy.



Conduct of Council & Committee Meetings

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1. POLICY OBJECTIVE

The object of this policy is to establish procedures for the conduct of Council and committee meetings, including the post-election meeting and to provide for the orderly and proper conduct of Council and committee meetings.

2. DEFINITIONS

In this policy:-

"standing committee" means a standing committee appointed by the Council pursuant to section 264 (Appointment of Committees) of the *Local Government Regulation 2012*.

"advisory committee" means an advisory committee appointed by the Council pursuant to section 264 (Appointment of Committees) of the *Local Government Regulation 2012*.

"advisor" means a person who is an employee of the local government or is otherwise engaged to provide services to the local government and whose duties include giving a recommendation or advice.

"authorised person" means a person authorised by the Chief Executive Officer for the purpose of enforcing and maintaining order at a Council or committee meeting.

"Chief Executive Officer" means the person appointed and employed by the Council as its chief executive officer pursuant to section 194 (Local Government Employees) of the *Local Government Act 2009*.

"Chairperson" means:

- a) the Mayor in the case of a Council meeting; or
- b) the person appointed by the Council pursuant to section 267 (Chairperson of committee) of the *Local Government Regulation 2012* as chairperson of the Council committee or the advisory committee; or
- c) a person acting in the position of chairperson pursuant to this policy.

"deputation" means a group of people appointed to undertake a mission or take part in a formal process on behalf of a larger group.

"Mayor" means the Mayor of the Council and includes any person acting in the position of the Mayor pursuant to the *Local Government Act 2009* or this policy.

"member" means in the case of:

- a) a Council meeting, Councillors of the Council; and
- b) a Council standing committee meeting, Councillors appointed to the standing committee by the Council; and
- c) an advisory committee, persons appointed to the advisory committee by the Council.

"non-member" means:

- a) the Chief Executive Officer; or
- b) an officer nominated by the Chief Executive Officer; or
- c) an officer invited to a Council or standing committee or advisory committee meeting by the Chairperson of that meeting; or
- d) in the case of a Council meeting, a standing committee meeting or an advisory committee meeting, a person admitted to the meeting by the respective Council, standing committee or advisory committee; or
- e) in the case of a standing committee meeting or an advisory committee meeting, a Councillor who is not a member of that committee.

"ordinary meeting" of the Council means –

- a) a post-election meeting of the Council which is required to be held under section 175 (Post-election meetings) of the *Local Government Act 2009*; or
- b) a periodic meeting of the Council which is required to be held under section 257 (Frequency and place of meetings) of the *Local Government Regulation 2012*.

"presentation" means a speech or talk in which a new product, idea or piece of work is shown and explained to the audience.

"point of order" means an objection to an action which:

- a) is in contravention of the *Local Government Act 2009*; or
- b) is irrelevant; or
- c) was the matter the subject of discussion at a closed meeting of the local government; or
- d) otherwise prejudices the interests of the Council.

"procedural motion" means a motion set out in clause 20 of this policy.

"quorum" means a majority of Local Government Councillors as prescribed under section 259 of the *Local Government Regulation 2012*.

"statutory notice of meeting" means a notice of meeting to be given under section 258 (Notice of meetings) of the *Local Government Regulation 2012*.

"suspension motion" means a motion moved pursuant to clause 51 (Acts of Disorder by Members of the Council or a Committee) of this policy.

3. POLICY STATEMENT

PART 1 MEETINGS OF THE COUNCIL

Division 1 - Time of Meetings

1. Times of Ordinary Meetings

- 1 The days and times of ordinary meetings of the Council will be as resolved at the post-election meeting and from time to time thereafter.
- 2 All ordinary meetings of the Council will be held at its public office unless otherwise resolved at an ordinary meeting.

2. Special Meetings

- 1 The Chief Executive Officer will call a special meeting of the Council if –
 - (a) the special meeting is required by a resolution of the Council; or
 - (b) a written request for the special meeting is lodged with the Chief Executive Officer under section 2.2 (Special Meetings) of this policy; or
 - (c) a special meeting is required to comply with the *Local Government Act 2009* or some other legislation; or
 - (d) where the Chief Executive Officer determines it is in the interests of the Council that a special meeting be held.
- 2 A written request for a special meeting of the Council will –
 - (a) be signed by the Mayor or three or more Councillors; and
 - (b) specify the object of the special meeting; and
 - (c) propose a day and time for the holding of the special meeting.
- 3 The Chief Executive Officer calls a special meeting by giving written notice of the date and the time of the meeting, and the business to be conducted at the meeting, to each Councillor. (see section 258 of the *Local Government Regulation 2012*).

Division 2 - Agenda for Council Meetings

3. Notice and Agenda for Council Meetings

- 1 The Chief Executive Officer will distribute a written notice of the meeting at least two days prior to each meeting. The only business that may be conducted at a

special meeting is the business specified in the notice of meeting (see section 258 *Local Government Regulation 2012*).

- 2 Any notice of meeting or agenda will be given to a Councillor by –
 - (a) personal delivery; or
 - (b) delivery to a nominated address; or
 - (c) post; or
 - (d) facsimile transmission; or
 - (e) electronic mail.

Division 3 - Conduct of Council Meetings

4. Presiding Officer at Council Meetings

- 1 The Mayor will preside at a meeting of the Council.
- 2 If the Mayor is absent or unavailable to preside, the Deputy Mayor will preside.
- 3 If both the Mayor and Deputy Mayor are absent or unavailable to preside, a Councillor chosen by the Councillors present at the meeting will preside at the meeting.

5. Order of Business for Council Meetings

- 1 The order of business will be determined by resolution of the Council from time to time.
- 2 However, the Council may, by resolution and without notice of that motion, alter the order in which it proceeds with the business for a particular meeting.
- 3 Unless otherwise resolved under sub-clause 5.1 or 5.2 above, the order of business will be as follows:
 - (a) Opening of Meeting
 - (b) Attendance including Apologies
 - (c) Leave of Absence
 - (d) Prayers
 - (e) Presentation of Petitions
 - (f) Confirmation of Minutes of the Previous Meeting
 - (g) Consideration of Business Sections including:
 - (i) Business arising out of the minutes of previous meeting
 - (ii) Reception and consideration of correspondence
 - (iii) Reception and consideration of committee reports
 - (iv) Matters referred to Council by standing committee/s

- (h) Consideration of Notices of Motion
- (i) Reception of Notices of Motion for Next Meeting
- (j) Reports for Information of Council
- (k) Confidential Reports.

4 The Chief Executive Officer determines the business paper content for any meeting.

6. Time of Meetings

Council meetings must not start before the time provided in the notice of the Council meeting.

7. Confirmation of Minutes

- 1 The minutes of any preceding meeting, whether an ordinary or a special meeting, not previously confirmed, will be taken into consideration at every ordinary meeting of the Council, so that they can be confirmed.
- 2 No discussion will be permitted on the Minutes except to confirm their accuracy as a record of proceedings.

8. Clarification – Members

A Councillor feeling aggrieved by a matter which has transpired between the termination of one meeting and the commencement of the next may, immediately after the confirmation of the minutes of the preceding meeting and with the consent of the Chairperson, raise a matter for clarification and which may require discussion.

9. Procedure at Meetings

Where, at an ordinary meeting of the Council, a matter arises which is not provided for in these standing orders, the matter will be determined by resolution of the Council upon a motion which may be put without notice but otherwise in conformity with these standing orders and the Local Government Act 2009 / *Local Government Regulation 2012*.

10. Objectionable Business

If the Chairperson or a Councillor considers that a matter or motion before a meeting is of an objectionable nature or outside the powers of the Council, the Chairperson may on their own motion or that of another Councillor, declare on a point of order that the matter not be considered further.

11. Business Confined to Agenda

- 1 Business not on the agenda or arising from the agenda will not be considered at any meeting unless permission for that purpose is given by resolution of the Council at that meeting.

- 2 A matter considered under sub-clause 11.1 will be considered during that part of the meeting set aside under sub-clause 15.11(f).

12. Petitions

- 1 Any petition presented to a meeting of the Council will be in legible writing or typewritten and contain a minimum of ten signatures.
- 2 A petition may be presented to a meeting of the Council by a Councillor who before presenting the petition will, as far as practicable, become acquainted with the subject matter of the petition.
- 3 A Councillor, on presenting a petition to a meeting, will –
 - (a) state the nature of the petition.
 - (b) read the petition.
- 4 Where a Councillor presents a petition to a meeting of Council no debate on or in relation to it will be allowed however, the Councillor presenting the petition may speak in respect of the matter the subject of the petition for a period of not more than one minute.
- 5 The only motion which will be moved is that –
 - (a) the petition be received and referred to a committee or an officer for consideration and report to the Council; or
 - (b) the petition not be received.
- 6 A petition may be forwarded or handed to the Chief Executive Officer who will present it at the first ordinary meeting of the Council as an item of correspondence.

13. Deputations and Presentations

- 1 Deputations or presentations maybe permitted at ordinary meetings of Council. The Mayor will determine whether a deputation or presentation may be heard.
- 2 If the Mayor determines that a deputation or presentation may be heard, a convenient time will be arranged for that purpose, and a time period allowed.
- 3 A maximum of three persons will be at liberty to address Council.
- 4 The Chairperson may terminate an address by a person in a deputation or presentation at any time where:
 - (a) the Chairperson is satisfied that the purpose of the deputation or presentation has been sufficiently explained to the Councillors at the meeting; or
 - (b) the person uses insulting or offensive language; or
 - (c) if a member of the deputation or presentation, other than the appointed speakers, continues to interject or attempt to address the Council after the Chairperson has warned the member of the deputation or presentation.

Division 4 – Motions

14. Notices of Motion - Rescinding or Repealing Previous Resolutions

- 1 A resolution of the Council can be rescinded or repealed only if written notice, in the correct format, of intention to propose the repeal is given to each Councillor at least five days before the meeting at which the proposal is to be made.
- 2 At the meeting to decide the rescission motion, the proposed motion is taken to have been defeated unless it is agreed to by –
 - (a) the number of Councillors present at the meeting is more than the number present at the meeting at which the resolution was adopted - a majority of the Councillors present; or
 - (b) in any other case - a majority of all Councillors.
- 3 A resolution of the Council can only be rescinded or repealed if it has not been acted upon. If an alternative resolution is proposed to be moved, notice of intention to move the alternative motion is to also be provided.
- 4 The Chairperson must call notices of motion in the order they appear on an agenda. Where there is no objection to a motion to rescind or repeal a previous resolution being taken as a formal motion, the Chairperson may put the motion to rescind or repeal to the vote without discussion.
- 5 If the motion to rescind or repeal a previous resolution of Council is carried then, if there is an alternative motion, it will be moved and seconded for discussion and voting thereon.
- 6 Where a Councillor who has given notice of a motion is absent from the meeting of the Council at which the motion is to be considered, the motion may be –
 - (a) moved by another Councillor at the meeting; or
 - (b) deferred to the next ordinary meeting of Council.
- 7 Where a motion to rescind or repeal a previous resolution is lost, a motion of the same or like effect is not to be moved until at least three months after the date on which the first mentioned motion to rescind was lost unless the Council, by resolution, decides otherwise.

15. Consideration of Motions and Amendments

- 1 A motion or an amendment to a motion will not be debated at a meeting of the Council unless or until the motion or the amendment is seconded, with the exception of procedural motions which are not debated.
- 2 A motion or an amendment to a motion (other than a procedural motion relating to a point of order) that is not seconded, lapses for want of a seconder.
- 3 Notwithstanding sub-clause 15.1, a Councillor who moves a motion or an amendment to a motion may speak with the permission of the Chairperson for the purpose of explaining the purport of that motion before it is seconded.

- 4 A motion may not be withdrawn where a Councillor at the meeting objects to its removal.
- 5 When a motion has been moved and seconded, it is subject to the control of the Council and may not be withdrawn without the consent of the Council.
- 6 Only one motion, or one proposed amendment to a motion, may be put at any one time.
- 7 An amendment to a motion will be in terms which retain the identity of the original motion and does not directly negative the motion.
- 8 Where an amendment to a motion is put before a meeting of the Council, no other amendment to the motion will be considered until after the first amendment has been determined.
- 9 A Councillor who proposes or seconds a motion may propose or second an amendment to that motion.
- 10 Where a motion is amended by another motion and determined, the original motion will not be put as a subsequent motion to amend the substantive motion.
- 11 The following items of business on the agenda of a Council meeting requires the movement of a motion:
 - (a) Confirmation of Minutes
 - (b) Reception of correspondence
 - (c) Receipt of petitions
 - (d) Consideration of Notices of Motion
 - (e) Reception and adoption of reports from Council Standing Committees and Advisory Committees
 - (f) Matters resolved by the Council to be placed on the agenda
 - (g) General Business including leave of absence

16. Withdrawal of a Motion

- 1 A Councillor who has moved or seconded a motion may elect to withdraw the motion:
 - (a) before an amendment to the motion is moved and seconded; or
 - (b) after an amendment is seconded but not adopted.
- 2 A modification to a motion may be accepted by the Councillors who have moved and seconded the motion in which case the original motion is deemed to be withdrawn and the motion, as accepted, becomes the motion.

17. Speaking to Motions and Amendments

- 1 Subject to sub-clause 15.2 above, the mover of a motion or amendment will read it and will state that it is so moved but will not speak to it until the motion is seconded.
- 2 A Councillor may request the Chairperson for further information before or after the motion or amendment is seconded.
- 3 The order of speakers will be:
 - (a) the Councillor moving the motion.
 - (b) Councillors alternatively against and for the motion, or as determined by the Chairperson.
 - (c) the mover of the motion who has the final right of reply provided there has been a speaker against the motion or amendment.
- 4 A motion or amendment may be withdrawn by the mover with the consent of the Council, which will be signified without debate, and a Councillor will not speak to the motion or amendment after the mover has been granted permission by the Council for its withdrawal.
- 5 If a procedural motion "that the motion be now put" is passed, the mover of the original motion has a right of reply.
- 6 The mover of any amendment will have no right of reply.
- 7 In the event that the amendment is passed, the Councillor who moved the original motion has a right of reply to the amended motion.
- 8 Once the right of reply has been exercised on a motion, debate on the motion is closed.
- 9 Each speaker, including when exercising a right of reply, will be restricted to not more than five minutes and will speak directly to the motion.
- 10 Any extension of time for a Councillor to speak in accordance with sub-clause 17.9, will only be granted by the Chairperson and any extension will be for a period of not more than three minutes.
- 11 When two or more Councillors rise or motion to speak at the same time, the Chairperson will determine who will speak first.

18. Method of Taking Vote

- 1 Before any matter is put to the vote, the Chairperson may direct the motion or amendment to be read again by the Chief Executive Officer or other officer who is taking the minutes of the meeting.
- 2 The Chairperson will, in taking the vote on a motion or amendment, put the question first in the affirmative and then in the negative and will do so as often as necessary to form and declare an opinion as to whether the affirmative or the negative has the majority vote.

- 3 The Council will vote by a show of hands.
- 4 The minutes of the ordinary meetings of the Council will record the names of Councillors and how they voted (including any abstention which is recorded in the negative) if there is a division.
- 5 A Councillor may call for a division on an item by requesting that the item be voted on separately.
- 6 The Chairperson will declare the result of a vote as soon as it has been determined.
- 7 Except upon a motion to rescind or alter it, the resolution will not be discussed after the vote on it has been declared.

19. Points of Order

- 1 A Councillor may ask the Chairperson to decide on a 'point of order' where it is believed that –
 - (a) another Councillor has failed to comply with proper meeting procedures.
 - (b) a matter before the Council is in contravention of the local laws or the *Local Government Act 2009*.
 - (c) a matter before the Council is beyond the Council's jurisdiction.
- 2 Points of order cannot be used as a means of contradicting a statement made by the Councillor speaking.
- 3 Where a 'point of order' is moved, consideration of the matter to which the motion was moved will be suspended.
- 4 The Chairperson will determine whether the point of order is upheld.
- 5 Upon a question of order arising during the process of a debate, a Councillor may rise to a point of order, and thereupon the Councillor against whom the point of order is raised, will immediately cease speaking and be seated when the point of order is submitted.
- 6 Notwithstanding anything contained in these standing orders or the *Local Law No. 1 (Administration) 2011* to the contrary, all questions of order at any time arising will, until decided, suspend the consideration and decision of every other question.

20. Procedural Motions

- 1 A Councillor at a meeting of the Council may, during the debate of a matter at the meeting, move as a procedural motion the following motions:
 - (a) that the motion be now put
 - (b) that the debate on the motion and/or amendment now before the meeting be adjourned
 - (c) that the meeting proceed to the next item of business on the agenda

- (d) that the question lie on the table or that the matter be taken from the table
- (e) that the matter be referred to a committee
- (f) that this report/document be tabled
- (g) submission of a 'point of order' (see clause 19)
- (h) that the Chairperson's ruling on a point of order be dissented from
- (i) that the meeting be closed or opened to the public in accordance with the provisions of sections 274-275 of the *Local Government Regulation 2012*.
- (j) that the meeting stand adjourned

2 A procedural motion will be seconded.

3 A procedural motion will not be debated and will be immediately put to the vote by the Chairperson.

4 Where a procedural motion is lost, the Chairperson will not accept a similar motion until the expiration of fifteen minutes after the time the motion was lost.

21. Motion - That the Motion be Now Put [Clause 20.1(a)]

- 1 A procedural motion "that the motion be now put" may be moved without notice and without comment, at the conclusion of the speech of any member, to the motion or amendment before the meeting, to bring on the finalisation of a motion.
- 2 Before the procedural motion can be put, the Chairperson will ensure that the opportunity has been given for at least one speaker to be heard for the motion or amendment under consideration and at least one speaker to be heard against the motion or amendment.
- 3 Where such a procedural motion is carried, the Chairperson will immediately put the motion or amendment under consideration, subject to the right of reply.
- 4 Where a procedural motion is lost, debate on the motion or amendment to that motion may continue.
- 5 Any mover or seconder or speaker to the original motion or amendment to the motion, cannot move a procedural motion that the motion be put.

22. Motion - That Debate be Adjourned [Clause 20.1(b)]

- 1 A procedural motion "that the debate on the motion and/or amendment now before the meeting be adjourned" will specify a time or date to which the debate is to be adjourned.
- 2 A procedural motion may not adjourn debate for a period more than two months after the date of that procedural motion.
- 3 Where no date or time is specified in the procedural motion –

- (a) a further motion may be moved to specify such a time or date; or
- (b) the matter about which the debate is to be adjourned will be included in the agenda for the next meeting of the Council.

23. Motion - That the Meeting Proceed to the Next Item of Business [Clause 20.1(c)]

Where a procedural motion "that the meeting proceed to the next item of business" is carried, debate on the matter being considered will cease and the motion is deemed to have lapsed.

24. Motion - That the Question Lie on the Table [Clause 20.1(d)]

- 1 A procedural motion "that the question lie on the table" will only be moved where the Chairperson or a Councillor requires additional information on the matter being considered or the result of some other action of the Council or person is required before the matter may be concluded at the meeting.
- 2 If the motion is carried, the matter is disposed of unless and until a motion is carried "that the matter be taken from the table" Once the matter is taken off the table, all members, whether or not they have previously spoken, have the right to speak.
- 3 If the motion for the question to lie on the table is lost, debate continues and the "Tabling Motion" cannot be moved again in respect to that substantive motion.
- 4 If the motion for the question to lie on the table is moved and carried whilst an amendment is before the Chair, both the motion and the amendment are laid on the table.
- 5 A procedural motion "that the matter be taken from the table" may be moved at the meeting at which the procedural motion to lay the question on the table was carried or at any later meeting.

25. Motion - That the Matter be Referred to a Committee [Clause 20.1(e)]

- 1 If a procedural motion "that the matter be referred to a committee for consideration" is carried, debate on the matter will cease and the Council will proceed with the next matter on the agenda.
- 2 Any Councillor may move to amend the procedural motion in order to specify or clarify the terms of reference under which the matter is referred or the composition or identity of the committee to which the matter is to be referred.

26. Motion - That This Report/Document be Tabled [Clause 20.1(f)]

A motion "that this report/document be tabled" may be used by a Councillor to introduce a report or other document to the meeting. Once the document is tabled, it ceases to be a confidential document and forms part of the minutes of the Council meeting, unless otherwise resolved by the Council.

27. Motion - That the Chairperson's Ruling Be Dissented From [Clause 25.1(h)]

- 1 A Councillor may move "a motion of dissent" in relation to a ruling of the Chairperson.

- 2 Where such a motion is moved, further consideration of any matter will be suspended until after the motion of dissent is determined.
- 3 Only the mover of the motion of dissent and the Chairperson will speak to the motion. The mover of the motion and the Chairperson will speak only once to the motion with the mover speaking first and the Chairperson second.
- 4 Where a motion of dissent is carried, the matter to which the ruling of the Chairperson was made will proceed as though that ruling had not been made.
- 5 Where, as a result of that ruling, a matter was discharged as out of order, it will be restored to the agenda and be dealt with in the normal course of business.
- 6 Where a motion of dissent is not carried, the ruling of the Chairperson will stand.

28. Motion - That the Meeting be Closed or Opened [Clause 20.1(i)]

- 1 Where a procedural motion "that the meeting be closed to the public" is carried, the public will leave and not re-enter the room where the Council meeting is being held until a procedural motion "that the meeting be opened", is carried.
- 2 No motion can be moved and seconded and voted on while the meeting is closed to the public.
- 3 Where the Council has resolved to close a meeting, all debate in the course of the closed meeting will be considered to be confidential.

29. Motion - That the Meeting Stand Adjourned [Clause 20.1(j)]

- 1 A procedural motion "that the meeting stand adjourned" may be moved by a Councillor at the conclusion of debate on any matter on the agenda or at the conclusion of a Councillor's time for speaking to the matter, and will be put without debate.
- 2 The procedural motion must specify a time for the resumption of the meeting and, on resumption, will continue with the business before the meeting at the point where it was discontinued on the adjournment.

Division 5 – Questions

30. Questions Without Notice

- 1 A Councillor may ask a question, without notice, for reply by another Councillor or an officer regarding any item of business under consideration at the meeting of the Council.
- 2 A Councillor to whom a question is asked without notice may request that the question be taken on notice at the next Council meeting.
- 3 An officer to whom a question is asked without notice may:
 - (a) request that the question be taken on notice for the next Council meeting; or
 - (b) request that the question be the subject of a report to a Council committee.

- 4 Any Councillor wishing to ask a question relating to the general work or procedure of the Council but not related to any matter under consideration at the meeting, will provide the question in writing to the Chief Executive Officer at least four days prior to the day of the meeting at which it is to be asked.
- 5 A Councillor who asks a question at a meeting, whether or not upon notice, will be deemed not to have spoken to the debate of the motion to which the question relates.
- 6 The Chairperson may disallow a question which the Chairperson considers inconsistent with good order.
- 7 A Councillor may move a motion of dissent against the Chairperson's ruling and, if the motion is carried, the Chairperson will allow the question.

Division 6 – Record of Decision-making

31. Recording of reasons for particular decisions

Pursuant to section 273 *Local Government Regulations 2012*, if a decision made at a meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both the following apply to the decision:

- (a) the decision is about entering into a contract the total value of which is more than the greater of the following:
 - (i) \$200,000 exclusive of GST;
 - (ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;
- (b) The decision is inconsistent with:
 - (i) the policy or approach ordinarily followed by the local government for the type of decision; or
 - (ii) a policy previously adopted by the local government by resolution, whether or not as required by the *Local Government Act 2009*, and still in force;

the Chief Executive Officer must ensure the minutes of the meeting include a statement of the reasons for not adopting the recommendation or advice.

Part 3 Council Standing Committee/s

Division 1 - Appointment and Function of Standing Committee/s

32. Standing Committee/s

- 1 The Council may, by resolution, appoint from its Councillors one or any number of standing committees of the Council and determine the name of the committee or committees.
- 2 The Council may, by resolution, appoint the number of members to each appointed committee.

- 3 Where one committee only is appointed, the committee will comprise all members of Council with the Mayor as Chairperson. Each Councillor will be assigned a portfolio and will be referred to as the Spokesperson for that particular portfolio.
- 4 The Chief Executive Officer will decide the order of business for the agenda.

33. Function of a Standing Committee

- 1 The function of a committee is to consider, report upon and make recommendations to the Council in respect of matters comprised within or related to the business with which that committee is charged by the Council. A committee can also exercise powers of the Council if those powers have been delegated to it under section 257 of the *Local Government Act 2009*.
- 2 The reports and recommendations of every committee must, except where power has been delegated to the committee to implement its decisions, be submitted to the Council for consideration.
- 3 This section does not limit the power of the Council itself to deal with any matter which has been referred to or delegated to a Committee.

Division 2 - Time of Standing Committee Meetings

34. Times and Places of Standing Committee Meetings

- 1 The days and times of ordinary meetings of standing committees will be as resolved at the post-election meeting and from time to time thereafter.
- 2 All meetings of standing committees will be held at the Council's public office unless otherwise resolved by Council.

35. Special Standing Committee Meetings

- 1 The Chief Executive Officer will call a special meeting of a standing committee if –
 - (a) the special meeting is required by a resolution of the Council; or
 - (b) a written request for the special meeting is lodged with the Chief Executive Officer under sub-clause 35.2.
- 2 A written request for a special meeting of a standing committee will –
 - (a) be signed by the Mayor or three or more Councillors; and
 - (b) specify the object of the special meeting; and
 - (c) propose a day and time for the holding of the special meeting.
- 3 The Chief Executive Officer calls a special meeting by giving written notice of the date and the time of the meeting, and the business to be conducted at the meeting, to each Councillor.

Division 3 - Notice of Standing Committee Meetings

36. Notice of Standing Committee Meetings

- 1 The Chief Executive Officer will distribute a written notice of the meeting at least two days prior to each meeting. The only business that may be conducted at a special meeting is the business specified in the notice of meeting (see section 258 of the *Local Government Regulation 2012*).
- 2 Any notice of meeting or agenda will be given to a Councillor by –
 - (a) personal delivery; or
 - (b) delivery to a nominated address; or
 - (c) post; or
 - (d) facsimile transmission; or
 - (e) electronic mail.
- 3 If the notice relates to a special meeting, it must also specify the object of the meeting.

Division 4 - Conduct of Standing Committee Meetings

37. Chairperson

- 1 The Chairperson of a committee will preside at a meeting of a Council committee.
- 2 If the Chairperson is not present at a meeting, the members present will appoint a chairperson for the meeting (see section 267 of the *Local Government Regulation 2012*).

38. Procedure at Standing Committee Meetings

- 1 A Committee will deal with the items of business on its agenda in accordance with:
 - (a) procedural directions given to the committee by resolution of the Council; or
 - (b) procedural directions specified in these Standing Orders; or
 - (c) if there is no procedural direction governing a particular matter, the Chairperson's decision.
- 2 However, a committee may, by resolution, overrule a decision on a procedural question made by the Chairperson.
- 3 If an appropriate or adequate method of dealing with any matter is not provided for in these Standing Orders, the method of dealing with the matter may be determined by the Chairperson or by resolution upon a motion which may be put without notice.

39. Deputations and Presentations at Standing Committee Meetings

- 1 A deputation or presentation group wishing to address a meeting of a committee on any matter relevant to the Committee will apply in writing to the Chief Executive Officer not less than seven working days before the day of the meeting.
- 2 The Chief Executive Officer, on receiving an application for a deputation or presentation, will notify the Mayor and/or the Chairperson of the committee who will determine whether the deputation or presentation may be heard.
- 3 The Chief Executive Officer, or his delegate, will inform the deputation or presentation group of the determination under sub-clause 39.2.
- 4 Where it has been determined under sub-clause 39.2 that the deputation or presentation will be heard, a convenient time will be arranged for that purpose and a time period allowed.
- 5 A deputation or presentation will not exceed fifteen minutes unless otherwise agreed by the Chairperson.
- 6 A maximum of three persons from a deputation or presentation will be at liberty to address the committee.
- 7 The Chairperson may terminate an address by a person in a deputation or presentation at any time where:
 - (a) the Chairperson is satisfied that the purpose of the deputation or presentation has been sufficiently explained to the Councillors at the meeting; or
 - (b) the person uses insulting or offensive language; or
 - (c) if a member of the deputation or presentation, other than the appointed speakers, continues to interject or attempt to address the Council after the Chairperson has warned the member of the deputation or presentation.

40. Reports by Standing Committee/s

- 1 All Committees, unless otherwise resolved by Council pursuant to Section 272 of the *Local Government Regulation 2012*, will submit reports and/or recommendations to the Chief Executive Officer who will list them on the agenda for the next available ordinary meeting of Council.
- 2 All Committee reports submitted to the Council will be signed by the Chairperson of the committee or the person presiding over the meeting at which the report was authorised.
- 3 Where Council has one standing committee only, the report will be signed by all Councillors present at the meeting.
- 4 If in a report of a committee distinct recommendations are made, the decision of the Council may be taken separately on each recommendation.

- 5 The Chairperson of the ordinary meeting of the Council will decide whether the distinct recommendations or parts of recommendations are considered separately by the meeting of the Council.
- 6 The committee recommendations adopted by Council are resolutions of the Council.

Part 4 Advisory Committees

Division 1 - Appointment of Advisory Committees

41. Appointment of Advisory Committees

- 1 The Council may, by resolution, appoint advisory committees for the performance of any duty, not of a permanent nature, for which in the opinion of the Council an advisory committee ought to be appointed.
- 2 The appointment of every advisory committee will be made by resolution of the Council and the motion to appoint the advisory committee will include the following:
 - (a) the duties proposed to be entrusted to the committee.
 - (b) the term of the appointment of the committee.
 - (c) the committee membership, including Councillors and, where applicable, persons who are not Councillors.
 - (d) the committee Chairperson will not be a Councillor unless the Council decides otherwise.
- 3 The Council will provide reasonable administrative assistance for the conduct of advisory committee meetings however, the staff providing the administrative assistance will not be members of the advisory committee or have voting entitlements.

Division 2 - Conduct of Advisory Committee Meetings

42. Conduct of Meetings

- 1 The advisory committee may determine the dates, times and places for its meetings pursuant to section 265 of the *Local Government Act 2009*.
- 2 The Chairperson will preside at an advisory committee meeting. However, if the Chairperson is absent or unavailable to preside, a member of the advisory committee chosen by the members present at the committee meeting will preside pursuant to section 267 (Chairperson of committee) of the *Local Government Regulation 2012*.
- 3 A non-member may attend an advisory committee meeting and, with the permission of the Chairperson, address the advisory committee on any item of business listed on the agenda.
- 4 A non-member will not vote on any matter at an advisory committee meeting.

Division 3 - Conduct of Members of Advisory Committees

43. Conduct of Members

- 1 A member of an advisory committee must ensure that there is no conflict or possible conflict between the member's private interests and the honest performance of the member's role of advising or making a recommendation to the Council.
- 2 A member of an advisory committee will not:
 - (a) make improper use of information acquired as a member of the advisory committee to gain directly or indirectly a financial advantage for that person or someone else; or
 - (b) make improper use of information acquired as a member of the advisory committee to harm the Council; or
 - (c) release information that the person knows or should reasonably know is information that is confidential to the Council; or
 - (d) release information that the person knows or should reasonably know is information that the Council wishes to keep confidential.

Division 4 - Reports by Advisory Committees

44. Reports by Advisory Committees

- 1 An advisory committee will submit a report of each of its meetings to the Chief Executive Officer who will list any recommendation for Council's consideration on an agenda for an ordinary meeting of Council.
- 2 Copies of all advisory committee reports will be provided to Councillors through the appropriate medium in place at that time.

Division 5 - Termination of Advisory Committees

45. Tenure of Advisory Committee Membership

- 1 Subject to any resolution to the contrary, if a committee is appointed for a particular purpose or for a limited time, the committee is abolished and appointment of members to the committee is terminated upon the fulfilment of that purpose or the expiration of that time.
- 2 If any member of a committee is absent from three consecutive meetings without having obtained leave of absence from the committee, the member's continued membership of that committee will be referred to Council for determination.

Part 5 Public Participation in Council and Committee Meetings

46. Attendance of Public and Media at Council and Committee Meetings

- 1 Every meeting of the Council or a committee, other than a closed meeting pursuant to section 275 of the *Local Government Regulation 2012*, will be open to press, radio and television representatives and to the public.
- 2 Subject to sub-clause 46.3, when the Council or a committee proposes to close a meeting pursuant to section 275 of the *Local Government Regulation 2012*, the Chairperson will direct all persons, other than members of the Council or the committee, to leave the meeting and every person will immediately comply with the direction.
- 3 Unless resolved otherwise, sub-clause 46.2 above does not apply to the officers of the Council or its legal and technical advisers who are required to be in attendance for the matter under discussion.
- 4 Reasonable accommodation and facilities to report proceedings will be provided within the meeting places of the Council or committees for representatives of the press, radio and television.
- 5 Copies of the Council and committee agenda, excluding confidential items, will be made available to the representatives of the press, radio and television. Reasonable access will be allowed to the representatives to correspondence and reports laid on the table or submitted to the meeting. However, access will be withheld where the Council by resolution so decides on the grounds that publication may prejudice the Council's interests.
- 6 Part of the Council Chambers or venue for the committee meeting will be made available for the accommodation of the public, and such number of public as can reasonably be accommodated will be permitted to attend at every meeting, except a closed meeting of the Council or the committee.

47. Public Participation at Council and Committee Meetings

- 1 Except when invited to do so by the Chairperson, a member of the public will not take or attempt to take part in the proceedings of a Council or committee meeting.
- 2 Any person addressing the Council will stand and act and speak with decorum and frame any remarks in respectful and courteous language.
- 3 Any person who is considered by the Council, the committee or the Mayor to be unsuitably dressed may be directed by the Mayor or Chairperson to immediately withdraw from the meeting.
- 4 Failure to comply with a request under sub-clause 47.3 above will be considered an act of disorder.
- 5 The Council or committee may, as a mark of distinction, admit a non-member to a part of the Council Chambers normally reserved for Councillors during the conduct of a Council or committee meeting to participate in the discussion of a particular item of business, on conditions decided by the Council or the committee.

Part 6 Maintenance of Good Order at Council and Committee Meetings

48. Conduct During Council and Committee Meetings

- 1 After a meeting of the Council or a committee has been formally constituted and the business commenced, a Councillor or committee member will not enter or leave the meeting without first notifying the Chairperson.
- 2 A Councillor or committee member is not deemed to be present at any meeting of the Council or committee unless the Councillor or committee member is inside the meeting room or in attendance via teleconference in accordance with section 276 of the *Local Government Regulation 2012*.
- 3 At ordinary and special meetings of the Council, unless exempted by the Chairperson, Councillors will stand and address the Chairperson while:
 - (a) moving any motion or amendment; or
 - (b) seconding any motion or amendment; or
 - (c) taking part in any discussion; or
 - (d) replying to any question; or
 - (e) addressing the Council for any other purpose.
- 4 Councillors and committee members will, during a meeting of the Council or a committee, address:
 - (a) other Councillors by their respective titles, "Mayor" or "Councillor"; and
 - (b) officers by designating them by their respective official or departmental title.
- 5 Councillors and committee members will confine their remarks to the matter under consideration.
- 6 Councillors and committee members will remain seated and silent while a vote is being taken.
- 7 Councillors and committee members will act with due decorum during meetings in order that the meeting is conducted in an efficient and effective manner. Councillors and committee members will not make a noise or disturbance except to raise a point of order, nor converse aloud, while another person is addressing the Council or a committee.
- 8 The Chairperson may specify orally or in writing appropriate standards of decorum which will be observed by all Councillors and other persons attending a meeting of the Council or a committee.
- 9 Councillors and committee members will not make personal reflections on or impute improper motives to any other Councillor, committee member or an officer of the Council.

- 10 A Councillor or committee member who is speaking will not be interrupted except upon a point of order being raised either by the Chairperson or Councillor or committee member.
- 11 When the Chairperson speaks during the process of a debate, the Councillor then speaking or offering to speak, will immediately cease speaking and resume their seat, and each Councillor and committee member present will preserve strict silence so that the Chairperson may be heard without interruption.
- 12 The Chairperson may:
 - (a) call the attention of the meeting to continued irrelevance or tedious repetition on the part of any Councillor or committee member; and
 - (b) direct a Councillor or committee member to discontinue a speech.

49. Lapse of a Quorum

- 1 If during the conduct of a meeting, the Chairperson becomes aware that a quorum is no longer present; the meeting will be adjourned to a date and time to be determined by the Chairperson but no later than fourteen days from the date of the adjournment.
- 2 However, the meeting may be adjourned to a later time on the same day.
- 3 When the conduct of a meeting is interrupted as a result of the loss of a quorum, the business of the resumed meeting must commence at the point in the meeting agenda at which the interruption occurred.

50. Declaration of Material Personal Interest - Retiring from the Meeting

- 1 Where a Councillor or committee member determines that they have a material personal interest, in accordance with section 172 *Local Government Regulations 2012*, they must inform the meeting of the material personal interest in the matter.
- 2 Where a Councillor or committee member has disclosed a material personal interest in a matter to be considered at a meeting of the Council or committee they must retire from the meeting place prior to the commencement of discussion on the disclosed matter and, until the matter has been determined, the Councillor or committee member must ensure that his/her removal from the meeting place is sufficiently remote that he/she is unable to see or hear the proceedings or to be seen or heard by those inside the meeting place until the matter is determined and the Chairperson invites the Councillor or committee member to re-join the meeting.

51. Declaration of Conflict of Interest

- 1 Where a Councillor or committee member determines that they have a Conflict of interest, in accordance with section 173 *Local Government Regulations 2012*, they must inform the meeting of the personal interests in the manner and if the Councillor or committee member participates in the meeting in relation to the matter, how the Councillor or committee member intends to deal with the real or perceived conflict of interest.

52. Acts of Disorder by Members of the Council or a Committee

- 1 A member of the Council or a committee commits an act of disorder at a meeting of the Council or a committee if the member:
 - (a) obstructs or interrupts the proper conduct of the meeting
 - (b) uses indecent or offensive language
 - (c) makes a statement reflecting adversely on the reputation of the Council
 - (d) makes an intemperate statement reflecting adversely on the character or motives of a member or officer of the Council
 - (e) refuses or wilfully fails to comply with a direction given by the Chairperson of the meeting
 - (f) commits an act which, in the Chairperson's opinion, constitutes an act of disorder.
 - (g) fails to comply with the South Burnett Regional Council's Code of Conduct for Councillors.
- 2 If a member of the Council or a Committee has, in the Chairperson's opinion, committed an act of disorder; the Chairperson may direct the member to make a retraction or apology.
- 3 If the member does not comply immediately with a direction under sub-clause 52.2, the Chairperson may immediately move a motion (a "suspension motion") that the member be suspended for the remainder of the meeting or a lesser time fixed by the Chairperson.
- 4 If the Chairperson moves a suspension motion:
 - (a) the motion will be put to the vote immediately without discussion; and
 - (b) if the motion is passed, the member will immediately leave the meeting place and will remain away for the period of the suspension.
- 5 A member will comply with sub-clause 52.4(b).
- 6 The use of mobile phones in the area set aside for Councillors in the Council Chambers or other meeting places is not permitted unless authorised by the Chairperson.

53. Acts of Disorder by a Person Other Than a Member

- 1 A person who is not a member of the Council or a committee will not interrupt or obstruct the proper conduct of a meeting of the Council or a committee. Maximum penalty - 20 penalty units *Local Law No.1 (Administration) 2011*.
- 2 If a person (other than a member) interrupts or obstructs the proper conduct of a meeting of the Council or a Committee, the Chairperson may ask the person to withdraw from the meeting place.

- 3 A person asked to withdraw from a meeting place under sub-clause 53.2 will immediately withdraw from the place and will remain away until the end of the meeting or for a lesser period fixed by the Chairperson. Maximum penalty - 20 penalty units *Local Law No. 1 (Administration) 2011*.
- 4 If a person contravenes sub-clause 53.3, an authorised person may, at the request of the Chairperson, exercise reasonable force to remove the person and keep the person away from the meeting place.
- 5 The use of mobile phones in the area set aside for the representatives of the press, radio and television and the public in the Council Chambers or other meeting places is not permitted unless authorised by the Chairperson.

54. Adjournment for Disorder

- 1 The Chairperson may adjourn a meeting of the Council or a committee for not more than thirty minutes and quit the Chair if an act of disorder arises at a Council or committee meeting and the meeting cannot properly continue.
- 2 On resumption of the meeting, the Chairperson will move a motion, which will be put without debate, to determine whether the meeting will proceed.
- 3 Where a motion under sub-clause 54.2 is lost, the Chairperson will declare the meeting closed, and any outstanding matters will be referred to a future meeting.

55. Council Officers - Attendance at Council and Committee Meetings

- 1 The Chief Executive Officer and General Managers will be available to attend all ordinary and special meetings of the Council.
- 2 Every Standing Committee may, before entering into discussion on any matter, call on the relevant General Manager and/or the General Manager's nominee to be present at the discussion and the General Manager or the General Manager's nominee will attend.

Part 7 Record of Meetings

56. Minutes of Meetings

Minutes of a meeting of the Council or a committee will include:

- (a) a copy of any report whether by a committee or an officer adopted by the meeting, excluding confidential reports; and
- (b) a copy of any other documentary material necessary for a proper understanding of the proceedings of the meeting.

57. Audio and Video Recording of Meetings

- 1 The Council may direct that an audio or video recording of a meeting of the Council or a Committee be made for the purpose of verifying the accuracy of the minutes of the meeting.

- 2 An audio or video recording made under this section:
 - (a) will only be used for the purpose of verifying the accuracy of the minutes of the meeting; and
 - (b) after being used for that purpose will dealt with as directed by the Council.
- 3 A person (other than the Council) will not, without the approval of the Chair, use an electronic recording or transmitting device or a mobile phone in the public gallery of a meeting place of a meeting of the Council or a committee.

Part 8 Confidentiality

58. Confidentiality

For the purposes of section 275 of the *Local Government Regulation 2012*, information obtained by a Councillor or officer at or during a closed meeting of the Council or a committee is deemed to be information that he or she knows or should reasonably know is information that:

- (a) is confidential to the Council, and
- (b) the Council wishes to keep confidential.

4. DATE REVIEWED

5. NEXT REVIEW

January 2018

Mr Gary Wall
CHIEF EXECUTIVE OFFICER

Date

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5. Portfolio - Roads & Drainage

5.1 Roads & Drainage Portfolio Report

Summary

Roads & Drainage Portfolio Report to Council.

Officer's Recommendation

That the Roads & Drainage Portfolio Report to Council be received.

Resolution:

Moved Cr DP Tessmann, seconded Cr BL Green.

That the Roads & Drainage Portfolio Report to Council be received.

Capital Projects:

The capital crews are currently working on the following jobs,

Proston Boondooma Road – The upgrading of the Proston Boondooma Road continues to move ahead with the sealing of the western quarter of the job having been completed this week. The next quarter to the east will be ready for sealing in 2016.

Blackbutt Town Development Scheme – This job to help secure Blackbutt from flooding after less than one in 10 year storms continues to move up the hill on the bakery side of Coulson Street.

Dalby Street, Nanango – The construction of the new sealed road and cul-de-sac in Nanango should have the first coat seal on today.

Hazeldean Road, Nanango – This sealing of one of the crests on the road is now at earthworks stage with crews clearing the shoulders.

Nanango Streetscape – The streetscape is basically completed with only some minor works to occur with signage.

Maintenance

The crews have been working on the following roads since the last report,

- *Evans Rd, Ballogie*
- *Ridge Rd, Ballogie*
- *McLeans Rd, Ballogie*
- *Walkers Rd, Ballogie*

- Etheringtons Rd, Hivesville
- Webbers Rd, Stonelands
- Maidenwell-Bunya Mountains Rd
- Various reseal road preparations

Christmas/New Year On Call

Each year during the Christmas/New Year break Council will have a number of on call crews to deal with any issues that may arise.

This year there will be three call out crews on a rotation basis. If any resident requires assistance from Council they are reminded that the on call number is 4189 9100 – the main line to the South Burnett Regional Council.

Survey & Design

Survey and design for the following projects has either been completed or is in the process of being completed and on the program for construction:

- *William St, Kingaroy – The water main has been surveyed for design between Haly St and Queen St.*
- *Queen St, Kingaroy – The water main has been surveyed for design between William St and the Bunya Highway.*
- *Thorn St, Murgon – The water main has been surveyed for design between the Bunya Hwy and Leroyd St.*
- *Glendon St Carpark (Circular Pl), Kingaroy – This design has been finalised for water, wastewater, drainage and rehabilitation of the carpark. Once certified, it will be incorporated into the respective programmes for construction.*
- *Stonelands Rd Bridge – This design phase has commenced with the proposal to install large box culverts to replace the previous timber bridge.*
- *Mundubbera Durong Rd – This design involves the creation of carparking, formalised bus setdown area and turnaround facility adjacent to the Durong School.*
- *Angel Ave, Murgon - This design involves the creation of a new carparking area to support the Murgon State School and other adjacent facilities.*
- *Main St, Tingoora - This design involves the creation of a bus setdown and carparking area to support the Tingoora State School.*

Bridges

- *15/16 Bridge Replacements – November was a fairly wet month and the bridge status at all site differs:*
 - *Campbells Rd – The bridge has had both headstocks formed, reinforced and poured along with the concrete piles trimmed to length. Barambah Ck has had inflows overtopping the construction pad, inundating excavations associated with*

the abutments.

- *Mondure Rd – The bridge has had its concrete piles trimmed to length, abutment protection installed and abutments poured.*
- *Weens Rd - The bridge has had its concrete piles trimmed to length. The site has been subject to frequent overtopping of the sidetrack closing the road from general access by the public.*

Projects of Interest

- *Clark & Swendson/Kingaroy Barkers Creek Intersection, Kingaroy – This design is being internally reviewed by the consultants and will be forwarded to Council & TMR for their review this week.*

Materials Laboratory

The Materials Laboratory officers are currently undertaking construction materials testing for the following projects/clients:

- *Kingaroy Wastewater Treatment Plant Upgrade (QCGC)*
- *Downer EDI – Dam project at Tarong Mine*
- *Gympie Regional Council*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

Cr Tessmann stated that a report highlighting concerns about the drainage problems on Tessmann's Road North appearing on southburnett.com.au would be addressed by the Council but a complete solution would likely take some time. Council has committed \$200,000 towards addressing the issue this financial year.

5.2 Roads & Drainage (R&D)

Officer's Reports

No Report.

5.3 Design & Technical Services (D&TS)

Officer's Reports

5.3.1 D&TS - 1505573 - Seeking support for the renaming of the Stuart River Bridge at Proston

Summary

A letter has been received requesting a letter of support for the naming of the Stuart River Bridge at Proston in honour of Eric Keys. The bridge is located on the Proston Boondooma Road under the jurisdiction of Department of Transport & Main Roads (TMR).

Officer's Recommendation

That Council forward a letter of support for the proposal to the Department of Transport & Main Roads.

Resolution:

Moved Cr DP Tessmann, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6. Portfolio - Arts, Communities, Health and Waste Services

6.1 Arts, Communities, Health and Waste Services Portfolio Report

Summary

Arts, Communities, Health and Waste Services Portfolio Report to Council.

Officer's Recommendation

That the Arts, Communities, Health and Waste Services Portfolio Report to Council be received.

Resolution:

Moved Cr RLA Heit, seconded Cr BL Green.

That the Arts, Communities, Health and Waste Services Portfolio Report to Council be received.

Art:

Regional Arts Development Fund:

The Arts Culture and Heritage Committee recently met to evaluate the applications for Round 2 of the Regional Arts Development Fund. The recommendations from this meeting will be presented here today for Council to consider. There will be a round 3 early in 2016 so I encourage local artists to log onto the Council website for information on eligibility and to obtain application forms.

Communities:

As the Christmas New Year holiday period is fast approaching, I would like to take this opportunity to highlight that whilst this time is centred on family and fellowship, it can also be typically one of the most stressful times of year. There are a number of support programs in our region to help individuals and families over the coming weeks. For those in our community who may be unsure as to what services or support may be available, Council's communities section can provide the contact details of local organisations.

Customer Service:

Ratepayers are reminded that Council Offices and Libraries will be closed from midday on 24 December 2015 and re-open on Monday 4 January 2016. Council will have skeleton crews working during this period. For any emergency works please contact 4189 9100.

Libraries:

The Summer Reading Club led by the State Library of Queensland, in partnership with the Australian Library and Information Association, and the Australian Public Libraries Alliance is an

annual program that supports continued development of multi-literacy skills in children and young people, including reading, writing, creative arts and multimedia technology skills during the summer months. South Burnett Libraries staff are adding the finishing touches to this year's Summer Reading Club program which is set to run in our region from the 14th December 2015 to the 22nd January 2016. For further information, I encourage you to contact your local library.

Kingaroy Library welcomed 26 year one students from St. Mary's Catholic College on Tuesday 24th November. During the visit students were read stories, took part in a very special tour of the library and completed a craft to take home.

Waste:

Council will be considering the quotations received for the Supervision functions of the Kingaroy, Timber Towns (Blackbutt/Benarkin) and Wattlecamp Waste facilities at this Council Meeting.

Public Health:

Mosquitoes

The Mosquito Surveillance Program for the 2015/2016 wet season is underway.

Gravid Aedes Traps (GATs) have been deployed in Blackbutt, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Tingoora, Wooroolin and Wondai.

Dog Registration Renewals

Dog registration renewal notices were sent out on Monday, 30 November 2015 as previously indicated. Dog owners have until the close of business on Friday 15 January 2016 to pay their renewal notices.

As a reminder, Council is offering half-price registration for aged pensioners who own desexed and microchipped dogs which live in defined town areas. Pensioners who qualify can simply show their pension card at a Customer Service Centre. This is a one-off requirement, and the pensioner will automatically qualify for the discount for their pet from then on.

National Pet ID Month

December 2015 is National Pet ID month. Pet owners are being encouraged to make sure that their details are up to date on their animal's applicable microchip register.

Microchipping is a great way to track down an owner when an animal has been found wandering and impounded. However, on a number of occasions reuniting the animal and owner has been extremely difficult because the owner's contact details were not current. An owner goes to a lot of expense and effort to have their pet microchipped. It is just as important for the owner to keep their contact details up to date. As a pet owner if you move house or change your phone number please remember to update your microchip listing.

Carried 7/0
FOR VOTE - Councillors voted unanimously

6.2 Arts and Communities

Officer's Reports

6.2.1 C - 1543735 - Minutes of the Arts, Culture & Heritage Committee

Summary

Providing a copy of the Minutes of the Arts, Culture and Heritage Management Advisory Committee Meeting held at the South Burnett Regional Council Chambers held on 24 November 2015.

Officer's Recommendation

That Council endorse the attached minutes and recommendations of the Arts, Culture and Heritage Management Advisory Committee held on 24 November 2015.



**SOUTH BURNETT
REGIONAL COUNCIL**

Minutes

Of the

Arts Culture & Heritage Committee

Held in the South Burnett Regional Council Office, Kingaroy

On 24 November 2015

Commencing at 9.00 a.m.

Senior Officer Community & Sport: Michael Hunter



Arts Culture & Heritage Management Advisory Committee Minutes

ORDER OF BUSINESS:

Minutes of the meeting of the Arts Culture & Heritage (ACH) Management Advisory Committee, held in the South Burnett Regional Council Chambers, Glendon Street, Kingaroy on Monday Tuesday 24 November.

Present

Michael Hunter (Senior Officer Community & Sport, Dot Rowland, Peter Peacey, Wayne Brown, Robyn Dower and Elaine Madill

Meeting opened at 9.15 am

1. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

1.1 ACH Committee Meeting Minutes

That the minutes of the previous meeting held on Tuesday, 14 September 2015 as recorded be confirmed.

Resolution: That the minutes of the previous Committee Meeting held on Tuesday 14 September 2015 be accepted;

Moved: *Elaine Madill*
Seconded: *Peter Peacey*

Carried: 6/0

1.2 Apologies

- Terry Jacobsen
- Val McGrath

Resolution: That the Apologies be accepted.

Moved: *Peter Peacey*
Seconded: *Elaine Madill*

Carried: 6/0

2. AGENDA ITEMS

2.1 Welcome

Ros Heit welcomed the committee.

2.2 Correspondence

• RADF Funded Activity Report

Council's Senior Officer for Community & Sport advised the committee that the RADF funded activity report was due to Arts Queensland by Friday 27th November 2015.

2.3 Round Two Applications for the 2015/2015 Year (5 October 2015 – 13 November 2015)

Council has received Three (2) applications for Round Two with a total amount requested of \$7,970 (ex GST).

Page 1

Applicant: Boots n Bulldust Ltd
Description of Workshop: The Sad Dragon
Cost: \$2,870

Resolution: **That the committee is in favour of the concept however at this time requires further information regarding this application before a decision is made. The applicant is recommended to contact Council to arrange a meeting with the ACH Chair, a committee member and Councils RADF liaison officer to discuss the application.**

*Moved: Wayne Brown
Seconded: Elaine Madill*

Carried: 6/0

Applicant: Bloomin Beautiful Blackbutt Festival
Description of Workshop: Small Town Culture – Blackbutt Benarkin Song
Cost: \$5,100

Resolution: **That the committee is in favour of the concept however at this time requires further information regarding this application before a decision is made. The applicant is recommended to contact Council to arrange a meeting with the ACH Chair, a committee member and Councils RADF liaison officer to discuss the application.**

*Moved: Dot Rowland
Seconded: Peter Peacey*

Carried: 6/0

3. GENERAL SECTION

3.1 Other Business

- **Dual Arts – Change to MAC Resolution**

The chair of the ACH Committee advised the committee of the resolution that was provided to council at the General Council meeting on Wednesday the 18th November 2016 the Council resolution that was moved reads as follows '*That Council agree to accept Dual Arts (Lee Porter - Artist) offer to supply Council with all original selected artworks that were unsold (Galah's, Peanut Silo's & Wooroolin Wetlands) and the offer to select from all unsold artwork to the value of \$1400 to replace the piece sold during the exhibition (Tarong Power Station), and (Sherrianne Talon – Photographer) offer to receive photographs and digital images of "Coomba Falls, Boondooma, Bunyas, Wooroolin Wetlands and Proston local Landmarks and one other to replace the Dusty Hills photograph which has since been sold*'.

• **Film Festival Update**

Councils Senior Officer for Community & Sport advised the committee that NFSA is no longer running the Big Screen program, therefore aren't in a position to offer the levels of support for screenings and will not be supporting Council financially for the 2016 Film Festival. In the absence of Big Screen, NFSA are happy to provide some advice in relation to programming for the 2016 season.

Council has requested budget costs from NFSA for the last three (3) years to assist with future budgeting and partnership proposals moving forward.

• **ACH Event 2015/2016**

ACH committee discussed and suggested that the budget allocated for delivery of an Arts/Cultural performance for the 2015/16 financial year be reallocated towards Film Festivals 10th Anniversary Celebrations.

• **ACH Committee Christmas Lunch**

South Burnett Regional Council will be hosting a thankyou Christmas Lunch for the Arts Cultural & Heritage Management Advisory Committee on the 15th December at Moffatdale Ridge. This luncheon gives Council the opportunity to thank the committee for volunteering their time and commitment to the continued support towards Arts & Culture in our community.

Meeting closed at 10.45am.

Resolution:

Moved Cr RLA Heit, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6.3 Health and Waste Services

Officer's Reports

6.3.1 ES - 1540508 - Approved Systematic Inspection Program Animal Management (Cats and Dogs) Act 2008

Summary

The *Animal Management (Cats and Dogs) Act 2008* provides for Council to approve a Systematic Inspection Program in order for staff to proactively investigate compliance with relevant legislation.

Officer's Recommendation

That

1. Council approve a Systematic Inspection Program of properties within the South Burnett Regional Council's jurisdiction in accordance with section 113 of the *Animal Management (Cats and Dogs) Act 2008*.
2. the properties to be included in the Systematic Inspection Program are any properties within the South Burnett Regional Council Local Government area, in order to monitor compliance with the requirements of the *Animal Management (Cats and Dogs) Act 2008*, more specifically dog registration.
3. the Systematic Inspection Program will be conducted between the hours of 9.00am and 5.00pm on weekdays only, commencing on Monday 4 January 2016 and concluding on Monday 4 July 2016

Resolution:

Moved Cr RLA Heit, seconded Cr BL Green.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ATTENDANCE:

Cr BL Green left the meeting at 10:04 AM

Cr BL Green has returned from temporary absence at 10:07 AM

7. Portfolio - Property and Human Resources

7.1 Property and Human Resources Portfolio Report

Summary

Property and Human Resources Portfolio Report to Council.

Officer's Recommendation

That the Property and Human Resources Portfolio Report to Council be received.

Resolution:

Moved Cr DJ Palmer, seconded Cr KA Duff.

That the Property and Human Resources Portfolio Report to Council be received.

Humans Resources Portfolio:

One of the key initiatives in our budget this year was for Council to play our part in youth employment in the region by employing up to 8 Trainees.

I am pleased to advise that we have been allocated 8 trainees under the Qld Governments “Skilling Queenslanders for Work” employment initiative, which will see Council receive \$13,750 towards the cost of employing each trainee. The program targets school leavers and unemployed particularly within the following groups:

- *Young people (aged 15-24 years)*
- *Aboriginal & Torres Strait Islander people*
- *Mature-age job seekers (45years or older)*
- *Migrants and refugees*
- *People with disability*

Trainee positions are established expressly for the purpose of providing on-the-job training and workplace learning opportunities. Participants are required to make a significant commitment to their own professional development while completing a formal vocational qualification delivered by a Registered Training Organisation.

Council has advertised for the following traineeships which are each for a fixed term of 12 months:

- *Water & Waste Water Treatment Trainee who will qualify with a Certificate 3 in Water Operations. The location will be dependent on the successful applicant.*
- *Water & Waste Water Construction Trainee who will qualify with a Certificate 3 in Civil Construction (pipe-laying), location Nanango/Kingaroy*
- *Administration (Water & Waste Water) Trainee who will obtain a Certificate 3 Business Administration and will be located in Nanango.*
- *Civil Construction (Concreting) Trainee who will receive a Certificate 3 in Civil Construction and will be located in Kingaroy*
- *Civil Construction (Roads) Trainee who will receive a Certificate 3 in Civil Construction. Location dependent on successful applicant.*
- *Warehousing Trainee – Certificate 3 Warehousing Operations and will be located in Kingaroy*

- 2 Horticulture Trainees – Certificate 3 in Horticulture, located in Kingaroy

Position descriptions and information on how to apply is available from Council's website, by visiting Council's Customer Service Centres or contacting Human Resources. The closing date for applications is 5pm on Friday 15 January 2016.

Carried 7/0
FOR VOTE - Councillors voted unanimously

8. Portfolio - Water, Wastewater and Sport Development

8.1 Water, Wastewater & Sport Development Portfolio Report

Summary

Water, Wastewater & Sport Development Portfolio Report

Officer's Recommendation

That the Water, Wastewater & Sport Development Portfolio Report to Council be received.

Resolution:

Moved Cr BL Green, seconded Cr KA Duff.

That the Water, Wastewater & Sport Development Portfolio Report to Council be received.

Water & Wastewater

Kingaroy Wastewater Treatment Plant

Construction at the Kingaroy Wastewater Treatment Plant is continuing with the bulk of the civil structures complete. Walkways and other structures are being installed and overall the plant is starting to take shape. Aquatec will start working on the two (2) primary settling tanks (PST) that are being refurbished and reused early in the New Year. Overall the project is on track and progressing well.

Gordonbrook Water Treatment Plant upgrade

Work is progressing well. The project team is working in conjunction with Aquatec to finalise the commissioning plan. Based on the current project timetable commissioning will be commencing in late January, early February. Once a complete assessment is completed, Water and Wastewater will publicise the commissioning timetable as some restrictions may be needed in order to manage the overall supply of potable water to Kingaroy during this time.

Murgon Water Treatment Plant

Dependent on the timing of awarding this tender, it is hoped that works will commence early in the new year to ensure that this project is completed during the current financial year.

Sport Development

Nanango had a fabulous race meeting last Saturday. A report just released by Queensland Racing suggests reducing the number of race meetings at Nanango to three (3) per year.

I take great exception to the comments that the racing industry is subsidising Country racing – the last time I looked the Country Clubs were a part of the Racing Queensland Structure and serve the purpose for which they are designed.

This is a fight for another day and not by this body, but support from Council in the future will probably help.

Carried 7/0
FOR VOTE - Councillors voted unanimously

9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs

9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Summary

Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council.

Officer's Recommendation

That the Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That the Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Coolabunia Saleyards

- *The Fat & Store sale held 17/11/2015 had a yarding of 186 head. Cattle prices were up around \$30 per head from the previous sale.*
- *One bull made a record 505c/kg to return \$4,343.33. Steers made to 349c/kg, heifers to 329c/kg and cows and calves made up to \$1782.00.*
- *NRM staff were kept busy weed spraying, cleaning pens and mowing in preparation for the Droughtmaster female sale that was held on Saturday November 28. This annual Cream of the Crop Droughtmaster female sale had a yarding of 54 head averaging \$2702 per head.*
- *The second last Coolabunia cattle sale for 2015 was held on Dec 1st with a yarding of 512 head. The market was very strong with the numbers up by 326 head from the previous sale.*
- *The increase is due to very good prices combined with vendors wanting to sell prior to the upcoming Christmas break. There was a large draft of more than 200 head from one producer. Steers sold to a top of 363c /kg, Heifers to 312c/kg and Cows and calves sold for up to \$1510. The last sale for the year will be held on December 15.*
- *Contractors have been conducting weed spraying around the saleyards. Yard cleaning is still in progress.*
- *The current cattle prices with some rain around is a really good news story for many of our South Burnett cattle producers.*

Weed Management

- *Lantana control continues at Boat Mountain. We are moving on to Proston after completion of Boat Mountain.*
- *Street spraying in urban areas across the region is completed*
- *Groundsel inspections have been undertaken at Wattlecamp, Ironpot, Manneum, Benair, Wattlegrove and Inverlaw. Any Groundsel found on Council land will be treated.*
- *Honey Locust inspections were carried out on Stuart River in partnership with Biosecurity Queensland.*
- *Two pre purchase property pest inspections were undertaken for landholders considering the purchase of rural properties. Council offers this service for a fee to give prospective buyers an understanding of the types of weeds and feral animal that are present in the area, control options and assistance program available.*
- *One Quick Spray trailer is currently in use at Durong treating Lantana and Mother of Millions.*

Feral Animal Control

- *Landholders at Minmore participated in a 1080 baiting program distributing 194 baits over 6000 hectares.*
- *Rabbit traps are in use at Murgon and Booie and fox traps have been deployed in the Nanango area.*
- *Feral pig reports are increasing with mobs of 70 in the Tarong and Ironpot area south of Kingaroy. Council is offering assistance to these landholders in the form of 1080 baiting and trap loan.*

Wandering livestock

- *Council's Stock Route Officer attended 8 reports of wandering livestock in the last few weeks. We have not been able to locate the owner of 1 pony stallion found wandering in the Nanango area on 20 November. We are now looking for expressions of interest. The pony is impounded at the Coolabunia Saleyards.*

Biodiversity - Tree Planting Project

- *969 trees were planted which was made up of 15 different species.*
- *Planting has begun along parts of the Rail Trail. This will have a combined effect of providing shade and cover for users and vegetation corridors for wildlife. Rail Trail planting locations include from Burns Road through to Tingoora.*
- *Planting continues to increase with more and more trees going into the ground every week and the abundance of rain has certainly helped with the maintenance.*

Carried 7/0
FOR VOTE - Councillors voted unanimously

10. Portfolio - Finance, Planning and ICT

10.1 Finance, Planning and ICT Portfolio Report

Summary

Finance, Planning and ICT Portfolio Report to Council.

Officer's Recommendation

That the Finance, Planning and ICT Portfolio Report to Council be received.

Resolution:

Moved Cr KM Campbell, seconded Cr RLA Heit.

That the Finance, Planning and ICT Portfolio Report to Council be received.

Finance

Financial Report to 30 November 2015

The attached periodic financial statements are as at 30 November 2015.

The operating cash and working capital ratios are within reasonable parameters.

Trade receivables decreased by \$5.9 Million as a result of the 2nd quarter rates collection. However, there is no significant change in the level of cash balance mainly due to contractor payments for the Kingaroy Water & Waste Water Treatment Plant amounting to \$3.6 Million.

With regard to the Comprehensive Income Statement:

48% of the total revenue budget has been achieved because of the recognition of the 2nd quarter rates and the early payment of the FAG (Financial Assistance Grant). For the month of November, the quarterly FAG payment of \$857,195 was received.

In terms of operating expenses, 38% of the total budget is already expended. Costs incurred for employee benefits and materials & services are within the expected budget limits.

Capex Report

Actual year to date capital expenditure amounts to \$16.7 Million equivalent to 29% of the revised 2015/16 Capex Budget of \$57.5 Million. The table below shows the capex breakdown:

	2015/16 Budget	Actual as of 27 Nov 2015	% Actual to Budget
<i>Buildings</i>	\$ 4,275,900	\$ 1,846,905.75	43.19%
<i>Plant & Equipment</i>	3,960,136	1,091,011.44	27.55%
<i>Infrastructure (Streetscapes & Signage)</i>	900,000	520,672.71	57.85%
<i>Roads</i>	18,529,978	4,773,065.69	25.76%
<i>Water</i>	9,963,521	2,205,926.80	22.14%
<i>Waste Water</i>	19,420,000	6,175,980.03	31.80%
<i>Waste</i>	522,000	127,463.40	24.42%
Total	\$57,571.535	\$16,741,025.82	29.08%

Sale of Land for Arrears of Rates

At the June 2015 meeting, Council resolved to sell certain properties to recover overdue rates that remain unpaid for the last 3 years. There were originally 49 properties/43 assessments with a total

outstanding balance of \$483,762.32. Currently, only 15 properties/14 assessments with a balance of \$149,778.56 remain unpaid and will be sold through public auction. The proposed date of the public auction is on 19 January 2016.

Planning

Planning Legislation

The review of planning legislation in Queensland continues with the Deputy Premier, Minister for Transport, Minister for Infrastructure, Local Government and Planning and Minister for Trade, Hon Jackie Trad MP, introducing three (3) Government Planning Bills into Parliament on 12 November 2015. This is on top of three (3) private member Bills the Member for Clayfield, Mr Tim Nicholls MP, introduced on 4 June 2015. A Parliamentary committee which is due to report to Parliament by 21 March 2016 is currently considering all of these Planning Bills and is seeking submissions by 4.00pm Monday 18 January 2016.

The Department of Infrastructure, Local Government and Planning is also undertaking separate consultation on the planning instruments to be developed to support the planning system. Council's Manager Planning & Land Management attended an information session in relation to this matter and staff will work closely with the Department to ensure the smooth introduction of any legislative amendments.

Local Heritage Study

Planning staff are currently reviewing the draft place cards for the proposed local heritage items identified in the heritage study. The purpose of the review is to confirm the physical description of the places and format of the information provided on each place card. A workshop to discuss the place cards and to consider the public consultation activities is scheduled for Wednesday 13 January 2016.

Draft Planning Scheme

Council has been reviewing the latest flood hazard information provided by the State Government and have updated the proposed flood hazard overlay map. Planning and Engineering staff will meet to discuss and agree on the extent of the flood hazard overlay before changes to zoning of land within the flood hazard area can be considered.

Temporary Local Planning Instrument (TLPI)

On 16 November 2015 Council received advice from the Minister that Council's application for a Temporary Local Planning Instrument (TLPI) for residential development in historical subdivisions meets the requirement of the Sustainable Planning Act 2009 and that Council may proceed to adopt the TLPI.

This matter will be before Council later in the meeting.

Carried 7/0
FOR VOTE - Councillors voted unanimously

ADJOURNMENT:

Motion:

Moved Cr RLA Heit, seconded Cr DP Tessmann.

That the meeting adjourn for morning tea.

Carried 7/0
FOR VOTE - Councillors voted unanimously

RESUMPTION:

Motion:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the meeting resume at 10.46am with attendance as previous to the adjournment

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2 Finance (F)

Officer's Reports

10.2.1 F - 1543191 - Monthly Financial Statements

Summary

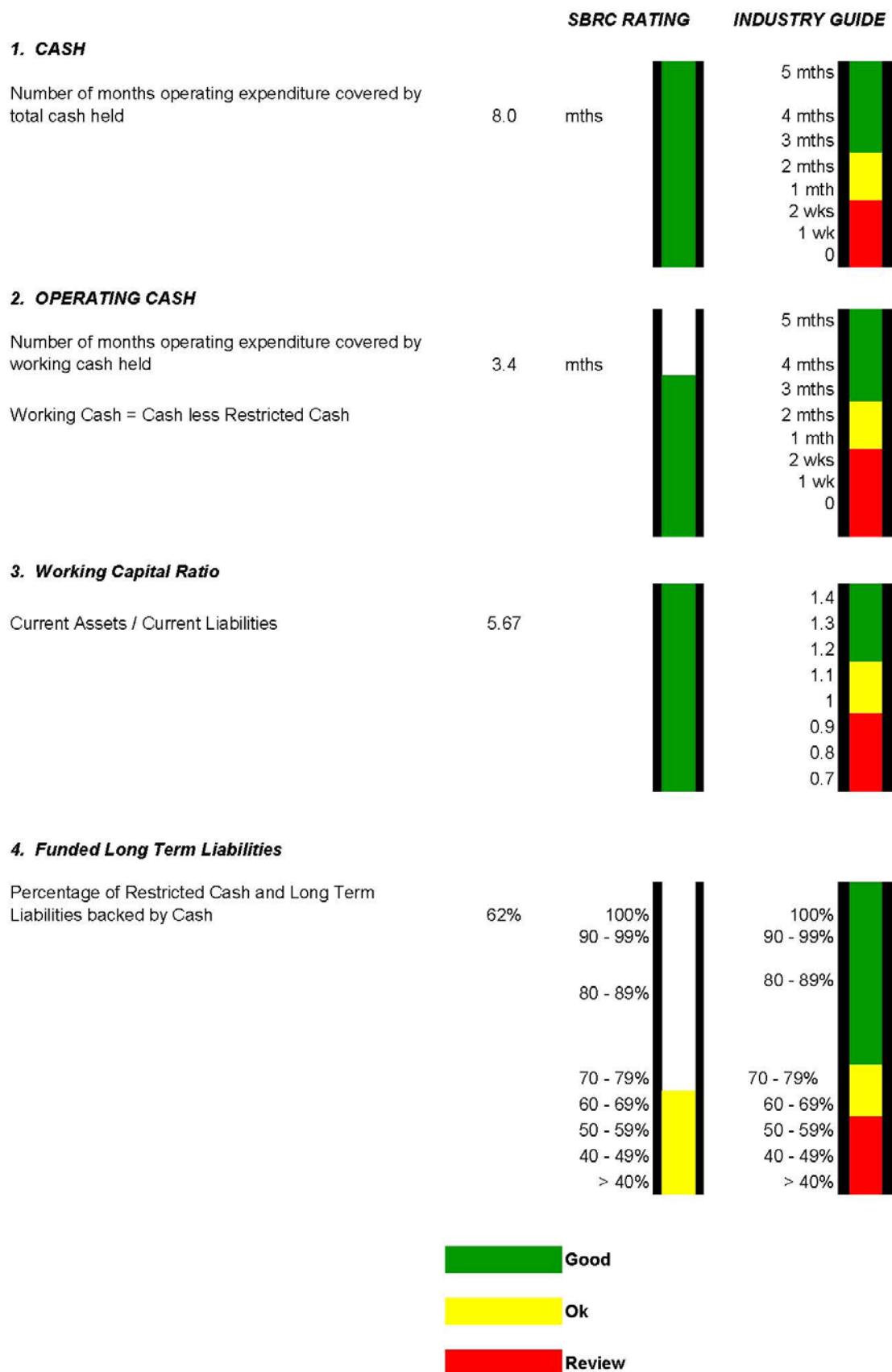
The following information provides a snapshot of Council's Financial Position as at 30 November 2015.

Officer's Recommendation

That the Monthly Financial Report as at 30 November 2015 be received and noted.

Key Financial Ratios

SOUTH BURNETT REGIONAL COUNCIL
FINANCIAL SCORECARD



Statement of Comprehensive Income

Statement of Comprehensive Income
As at 30 November 2015
42% of Year Complete

	2016	Amended Budget	Variance
	\$	\$	%
Income			
Revenue			
Recurrent Revenue			
Rates, levies and charges	21,325,402	42,577,842	50%
Fees and charges	1,790,184	4,466,330	40%
Rental Income	155,248	490,995	32%
Interest received	509,625	1,561,575	33%
Sales revenue	1,268,917	4,104,010	31%
Other Income	197,482	777,545	25%
Grants, Subsidies, Contributions & Donations	6,269,978	10,075,714	62%
	31,516,836	64,054,011	
Capital Revenue			
Grants, Subsidies, Contributions & Donations	2,325,527	6,885,323	34%
Total Revenue	33,842,363	70,939,334	
Total Income	33,842,363	70,939,334	
Expenses			
Recurrent Expenses			
Employee benefits	9,341,410	24,954,063	37%
Materials and services	8,053,527	22,236,768	36%
Finance costs	848,771	2,373,090	36%
Depreciation and amortisation	5,697,150	13,214,833	43%
	23,940,858	62,778,754	
Capital Expenses	(219,494)	(750,000)	29%
Total Expense	23,721,365	62,028,754	
Net Result	10,120,998	8,910,580	

Statement of Financial Position***Statement of Financial Position***
As at 30 November 2015

	2016	Original Budget
	\$	\$
Current Assets		
Cash and Cash Equivalents	38,405,235	18,776,575
Trade and Other Receivables	12,405,704	6,348,249
Inventories	1,083,240	1,046,188
Investments	-	-
Total Current Assets	51,894,178	26,171,012
Non-Current Assets		
Trade and other receivables	1,800	-
Property, Plant and Equipment	832,138,418	909,874,578
Intangible Assets	7,786,872	7,643,981
Total Non-Current Assets	839,927,089	917,518,559
TOTAL ASSETS	891,821,267	943,689,571
Current Liabilities		
Trade and other payables	3,591,971	4,454,835
Borrowings	2,213,721	4,192,710
Provisions	3,354,647	3,264,734
Total Current Liabilities	9,160,340	11,912,279
Non-Current Liabilities		
Borrowings	40,010,463	47,222,598
Provisions	10,671,465	10,616,231
Total Non-Current Liabilities	50,681,928	57,838,829
TOTAL LIABILITIES	59,842,267	69,751,108
NET COMMUNITY ASSETS	831,979,000	873,938,463
Community Equity		
Asset Revaluation Surplus	395,840,541	432,824,725
Retained Surplus/(Deficiency)	436,138,459	441,113,738
TOTAL COMMUNITY EQUITY	831,979,000	873,938,463

Resolution:*Moved Cr KM Campbell, seconded Cr RLA Heit.**That the Monthly Financial Report as at 30 November 2015 be received and noted.*

Carried 7/0
FOR VOTE - Councillors voted unanimously

10.2.2 F - 1543633 - South Burnett Regional Council Monthly Capital Works Report

Summary

The following information provides a snapshot of Council's Capital Works as at 30 November 2015.

Officer's Recommendation

The South Burnett Regional Council's Monthly Capital Works Report as at 30 November 2015 be received and noted.

2015/2016 Capex Report for Council

Project Code	Project Description	2015/16 Revised Budget	2015/16 Actual as of 30 November 2015	% Actual to Total Budget	Comments
Buildings					
Admin Office - Kingaroy					
004834	Additional Security Exit to Executive Se	20,000.00	-	0.00%	
004836	New Records Building	250,000.00	-	0.00%	
004839	Compactors	40,000.00	-	0.00%	
		310,000.00	-	0.00%	
Admin Office - Nanango					
003544	Nanango Admin Building - Upgrade Switchb	18,500.00	3,120.42	16.87%	
		18,500.00	3,120.42	16.87%	
Admin Office - Wondai					
004910	New Roof	100,000.00	-	0.00%	
		100,000.00	-	0.00%	
Aerodrome - Wondai					
004855	Aerodrome - Wondai - Disabled Facilities	5,000.00	141.71	2.83%	
		5,000.00	141.71	2.83%	
Art Gallery - Wondai					
004480	BuildingRenovation of Wondai Art Gallery	40,000.00	-	0.00%	
		40,000.00	-	0.00%	
Caravan Park - Wondai					
004748	Wondai Caravan Park - New Amenities	171,400.00	1,972.73	1.15%	
		171,400.00	1,972.73	1.15%	
Cemeteries - Kingaroy					
004380	Cemeteries - Kingaroy - New wall Plinths	8,000.00	-	0.00%	
		8,000.00	-	0.00%	
Cemeteries - Wondai					
004868	Cemeteries -Wondai Erect Donated Shelter	6,000.00	-	0.00%	
004871	Cemeteries - Wondai - Gates & Fences	10,000.00	-	0.00%	
		16,000.00	-	0.00%	
Cemeteries - Proston					
004864	Cemeteries - Proston - Fence & Improve	10,000.00	-	0.00%	
		10,000.00	-	0.00%	
SES- Nanango					
000357	Nanango SES Building Renovations	-	594.45	0.00%	
		-	594.45	0.00%	
Hall - Kingaroy Town					
000290	Repaint External Building	31,500.00	31,406.91	99.70%	
004872	Reception Room Roof to be replaced	50,000.00	-	0.00%	
		81,500.00	31,406.91	38.54%	
Hall - Murgon Town					
004873	Screens	15,000.00	-	0.00%	
004874	Grease Trap	10,000.00	-	0.00%	
		25,000.00	-	0.00%	

Project Code	Project Description	2015/16 Revised Budget	2015/16 Actual as of November 2015	30	% Actual to Total Budget	Comments
Hall - Wondai Memorial						
004875	Grease Trap	10,000.00	-	-	0.00%	
004876	Replace Roof Sheeting	100,000.00	-	-	0.00%	
		110,000.00	-	-	0.00%	
Hall - Nanango Cultural Centre						
004474	Nanango Cultural Centre	-	-	-	0.00%	
		-	-	-	0.00%	
Housing Rental - Murgon Macalister Street						
004518	Floor coverings 41 McAlister Street, Mur	-	-	-	0.00%	
		-	-	-	0.00%	
Housing Rental - Nanango Brighthaven						
004465	Install Air-Conditioning to Bright Haven	-	-	-	0.00%	
		-	-	-	0.00%	
Museum - Boondooma Homestead						
000310	Restoration Materials	8,000.00	-	-	0.00%	
		8,000.00	-	-	0.00%	
Parks & Gardens						
000378	Rail Trail	-	910.00	-	0.00%	
004754	Rail Trail - Kingaroy to Kilkivan Devel	-	97,662.59	-	0.00%	
004783	Parks - Les Muller Park- Replace BBQ's	14,000.00	13,163.00	-	94.02%	
004787	Parks - Glendon St Carpark Playground	300,000.00	-	-	0.00%	
004813	Parks - Memorial Park - Playground Equip	135,000.00	-	-	0.00%	
004814	Parks - Memorial Park - Anzac Rotunda	50,000.00	-	-	0.00%	
004815	Parks - Wondai Skate Park Upgrade	20,000.00	-	-	0.00%	
004816	Parks - Dingo Park - Plaground Equipment	65,000.00	-	-	0.00%	
		584,000.00	111,735.59	-	19.13%	
Private Hospital - Building Projects						
000341	KPH Roof & Ceiling Repairs	8,200.00	3,571.57	-	43.56%	
		8,200.00	3,571.57	-	43.56%	
Private Hospital - Plant & Equipment Projects						
004387	Surgical Equipment Upgrade	47,000.00	-	-	0.00%	
		47,000.00	-	-	0.00%	
Saleyards - Coolabunia						
004385	Coolabunia Saleyard Ramp	-	-	-	0.00%	
004776	NRMSALE - Coolabunia Saleyards - Catwalk	20,000.00	41.00	-	0.21%	
004777	NRMSALE - Coolabunia - Vet Crush	5,000.00	-	-	0.00%	
004778	NRMSALE - Coolabunia - Unloading Ramp	20,000.00	-	-	0.00%	
		45,000.00	41.00	-	0.09%	
Swimming Pool - Blackbutt						
004397	Safety Audit Requirements- Blackbutt Pool	-	-	-	0.00%	
		-	-	-	0.00%	

Project Code	Project Description	2015/16 Revised Budget	2015/16 Actual as of November 2015	% Actual to Total Budget	Comments
Swimming Pool - Kingaroy					
000367	KAC Paint Kiosk	-	-	0.00%	
000368	KAC Toddler Pool Solar System	-	-	0.00%	
001503	Fibreglass Toddler Pool	-	-	0.00%	
001504	Chlorine Control System Upgrad	-	-	0.00%	
004399	Safety Audit Requirements Kingaroy Pool	-	-	0.00%	
004512	Pool Cover - Kingaroy Learn to Swim	-	-	0.00%	
004513	Kingaroy Pool - Ballast Tank Valves	-	-	0.00%	
004517	Pool cover and roller Kingaroy Pool Kids	-	-	0.00%	
004774	Kingaroy Pool Repair	248,000.00	254,066.20	102.45%	
004893	New Awning	-	-	0.00%	
004894	New Shade Structure over grass area	30,000.00	26,995.27	89.98%	
004895	Replace Shade Structure over Toddler	-	-	0.00%	
		278,000.00	281,061.47	101.10%	
Swimming Pool - Murgon					
000359	Relocate Heated Water to Toddlers Pool	-	-	0.00%	
000360	MSP Repaint Pool & Building	-	-	0.00%	
004379	Murgon Pool - Replace Kiosk & Change Roo	998,800.00	967,564.77	96.87%	
004475	Murgon Pool	-	11,975.45	0.00%	
004842	Shade Structures, Storage Shed and Table	15,000.00	-	0.00%	
		1,013,800.00	979,540.22	96.62%	
Swimming Pool - Nanango South Burnett Aquatic Centre					
004398	Safety Audit Requirements-Nanango Pool	-	-	0.00%	
004514	Pool Cover - Nanango Hydrotherapy Pool	-	-	0.00%	
004843	Port Valves	150,000.00	-	0.00%	
		150,000.00	-	0.00%	
Swimming Pool - Wondai					
000363	Repaint Non-Slip Surface in Wading Pool	-	-	0.00%	
004470	Wondai Pool - Safety Audit Requirements	-	60.82	0.00%	
004844	Residence Dress/Plant Shed - Carpet & Ti	10,000.00	-	0.00%	
		10,000.00	-	60.82	-0.61%
Tourism Facility - Yallakool Tourist Park					
000372	Yallakool Amenities Upgrades	-	-	0.00%	
004407	New Cabins at Yallakool 2014	109,000.00	108,684.91	99.71%	
004782	Dams- Yallakool - Pool SurfaceUpgrade	15,000.00	15,962.73	106.42%	
004784	Dams - Yallakool - Washing Machines	5,000.00	4,581.82	91.64%	
004804	Dams - Yallakool - Ensuite Upgrades	5,000.00	1,611.15	32.22%	
004807	Dams - Yallakool - New Managers Dwelling	140,000.00	27,078.46	19.34%	
004823	Dams - Yallakool Dam - Cabin Upgrades	5,000.00	997.00	19.94%	
004824	Dams - Yallakool Dam - Villa Upgrade	5,000.00	1,507.27	30.15%	
004827	Dams - Yallakool Dam - Upgrade Mess Hall	20,000.00	-	0.00%	
004828	Dams - Yallakool - Regional Tourism Sign	10,000.00	-	0.00%	
		314,000.00	160,423.34	51.09%	
Tourism Facility - Lake Boondooma					
004408	New Cabins at Boondooma Dam 2014	111,000.00	111,611.73	100.55%	
004785	Dams - Boondooma - Cabin Upgrades	5,000.00	4,500.00	90.00%	
004786	Dams - Boondooma - Toilet Block 5 Refurb	5,000.00	4,181.82	83.64%	
004808	Dams - Boondooma - Construct Camp Kitche	30,000.00	13,496.64	44.99%	
004830	Dams - Boondooma - Upgrade Tlt Block 1	5,000.00	-	0.00%	
004831	Dams - Boondooma - Upgrade Toilet Block	5,000.00	-	0.00%	
004832	Dams - Boondooma Upgrade Toilet Block 3	5,000.00	427.27	8.55%	
004838	Dams - Boondooma - Repaint Bunk Houses	10,000.00	2,750.00	27.50%	
		176,000.00	136,967.46	77.82%	

Project Code	Project Description	2015/16 Revised Budget	2015/16 Actual as of November 2015	% Actual to Total Budget	Comments
Public Conveniences					
004886	Toilets - Kumbia - Apex Park Toilet Refurb	6,000.00	-	0.00%	
004887	Toilets - Wooroolin Refurbish Amenities	5,000.00	-	0.00%	
004888	Toilets - Hivesville Refurbish Amenities	5,000.00	-	0.00%	
004889	Toilets - Reg McCallum - Toilet Upgrade	5,000.00	-	0.00%	
004890	Toilets - Benarkin - Replace Amenities	145,000.00	-	0.00%	
004917	Public Conveiences - Coomba Falls	70,000.00	-	0.00%	
		236,000.00	-	0.00%	
Regional Sportsgrounds - Maidenwell					
000350	Maidenwell Sportsground	37,200.00	-	0.00%	
003583	Maidenwell SG - Dump Point	-	-	0.00%	
		37,200.00	-	0.00%	
Regional Sportsgrounds - Murgon					
004487	Murgon Sportsground - G'stand Renovation	43,300.00	4,558.53	10.53%	
004758	Murgon PCYC - Replace Roof	132,000.00	131,764.78	99.82%	
004773	Murgon PCYC Carpark Resurfacing	25,000.00	66.39	0.27%	
004882	PCYC Grease Trap	14,000.00	-	0.00%	
004883	Murgon Tennis Courts Replace Child Room	30,000.00	-	0.00%	
		244,300.00	136,389.70	55.83%	
Regional Sportsground - Wondai					
004484	Wondai Sports Ground Upgrades	126,000.00	-	0.00%	
		126,000.00	-	0.00%	
Regional Sportsgrounds - Hivesville					
004891	Hivesville Sportsground Toilets	35,000.00	-	0.00%	
		35,000.00	-	0.00%	
Tennis Court - Proston					
004892	Proston Tennis Courts Replace Fencing	22,000.00	-	0.00%	
		22,000.00	-	0.00%	
Library - Proston					
004885	Repaint internally	30,000.00	-	0.00%	
		30,000.00	-	0.00%	
Regional Pools					
004912	Safety Audit	16,000.00	-	0.00%	
		16,000.00	-	0.00%	
		4,275,900.00	1,846,905.75	43.19%	
Intangibles					
Business System					
000380	Business Operating System	951,000.00	142,253.71	14.96%	
		951,000.00	142,253.71	14.96%	
		951,000.00	142,253.71	14.96%	

Project Code	Project Description	2015/16 Revised Budget	2015/16 Actual as of November 2015	30	% Actual to Total Budget	Comments
Plant & Equipment						
Information Services - ICT						
000379	Computer Infrastructure & Upgrade	-	150,300.00		0.00%	
000381	Server Hardware	110,000.00	9,230.15		8.39%	
000382	Photocopiers & Printers	-	1,840.78		0.00%	
000383	Two Way Radio System	85,000.00	15,931.02		18.74%	
003473	Durong Comm Tower	-	-		0.00%	
004489	Disaster Recovery	-	56,909.36		0.00%	
004504	Upgrade Depot Link kingaroy	-	-		0.00%	
004841	User Hardware (Computer replacement, new	135,000.00	-		0.00%	
004918	Airport Fuel System	50,000.00	-		0.00%	
004919	Aeiral Photography	35,000.00	-		0.00%	
		415,000.00	234,211.31		56.44%	
Plant & Fleet Management - Plant & Equipment						
000389	Plant Fleet Purchases 13/14	565,000.00	527,795.56		93.42%	
004790	Plant & Fleet Purchases 2015-16	2,029,136.00	186,750.86		9.20%	
		2,594,136.00	714,546.42		27.54%	
		3,009,136.00	948,757.73		31.53%	
Infrastructure						
Streetscapes						
000390	Streetscaping Drayton Street Nanango	700,000.00	497,942.57		71.13%	
000393	Henry Street Roadworks	-	-		0.00%	
000394	Henry Street Streetscape	-	-		0.00%	
		700,000.00	497,942.57		71.13%	
Town Entrance Statements - Signage						
004781	Locality Sign Removal	200,000.00	22,730.14		11.37%	
		200,000.00	22,730.14		11.37%	
		900,000.00	520,672.71		57.85%	
Roads						
000398	Sandy Ck Bridge	-	-		0.00%	
		-	-		0.00%	
Bridges						
000399	Gayndah Hivesville Bridge	-	-		0.00%	
000401	Mondure Road Bridge	750,000.00	217,406.17		28.99%	
003593	FR2013 - SBRC.041.13	-	-		0.00%	
004476	Campbells Road Bridge Silverleaf	1,500,000.00	606,592.41		40.44%	
004485	Stonelands Road Bridge - Stonelands	350,000.00	4,505.49		1.29%	
004506	Weens Road Bridge Kingaroy	750,000.00	248,009.57		33.07%	
004845	Manar Rehab Timber	150,000.00	-		0.00%	
004846	Webbers Creek Rehab Timber	200,000.00	-		0.00%	
		3,700,000.00	1,076,513.64		29.09%	
Minor Capital Works - Rural Drainage						
004847	Pipes & Culverts Renewal (from Mtce Exp)	130,000.00	5,176.76		3.98%	
		130,000.00	5,176.76		3.98%	
Minor Capital Works - Urban Roads						
004369	Dalby St Nanango (Gipps - Fitzroy St)	-	82,772.83		0.00%	2nd Quarter Budget Review
004413	Horse Gully Flood Mitigation Project	65,000.00	69,012.82		106.17%	2nd Quarter Budget Review
		65,000.00	151,785.65		233.52%	

Project Code	Project Description	2015/16 Revised Budget	2015/16 Actual as of November 2015	% Actual to Total Budget	Comments
Minor Capital Works - Rural Roads					
004349	Semgreens Road	120,000.00	244,979.76	204.15%	2nd Quarter Budget Review
004372	Minmore Road Wattlegrove Ch3100 - 3700	73,000.00	128,902.02	176.58%	2nd Quarter Budget Review
		193,000.00	373,881.78	193.72%	
Minor Capital Works - Gravel Resheeting					
004750	Unsealed Roads Gravel Resheeting	900,000.00	206,838.40	22.98%	
		900,000.00	206,838.40	22.98%	
Minor Capital Works - Pavement Rehabilitation					
000435	Kumbia Rd - Pavement Rehabilitation	-	4,490.92	0.00%	
004751	Sealed Roads Pavement Rehabilitation	1,200,000.00	93,258.36	7.77%	
		1,200,000.00	88,767.44	7.40%	
Minor Capital Works - Footpaths & Bikeways					
004371	Blake Street Proston - Footpath	52,000.00	219,460.72	422.04%	2nd Quarter Budget Review
004818	King Street Footpath, Nanango	40,000.00	50,000.40	125.00%	
004821	Youngman Street Kingaroy Footpath	150,000.00	-	0.00%	
004822	Douglas Street Blackbutt Footpath	30,000.00	180.79	0.60%	
004833	Kent Street Wondai Footpath	50,000.00	-	0.00%	
004867	Angel Avenue Murgon Footpath	30,000.00	244.06	0.81%	
		352,000.00	269,885.97	76.67%	
Reseals - 2015/16					
004744	Reseal Program 2015/2016	1,500,000.00	1,026,215.22	68.41%	
004916	Wondai Street Sprints - Asphalt & Reseal	220,000.00	-	0.00%	
		1,720,000.00	1,026,215.22	59.66%	
TIDS - LRRS Projects					
004817	SafeST - Murgon School Car Parking	140,000.00	3,933.42	2.81%	
004853	Swickers R4R Upgrade (Clarke & Swendsons	1,500,000.00	-	0.00%	
004854	SafeST - Tingoora State School	140,000.00	1,909.95	1.36%	
000586	Blackbutt Crows Nest Road 0.80-3.20	375,000.00	-	0.00%	
		2,155,000.00	5,843.37	0.27%	
Roads to Recovery					
003461	Ellesmere North Road Intersection - RTR	300,000.00	260,350.42	86.78%	
004350	Fisher & Moore St Intersection - RTR	379,578.00	4,200.62	1.11%	
004368	Ironpot Road Ch15800 - 16400 - RTR	-	19,333.14	0.00%	2nd Quarter Budget Review
004762	RTR - Reedy Creek Road Reseal	200,000.00	196,259.12	98.13%	
004763	RTR - McCauley Broome Road Reseal	80,000.00	64,662.21	80.83%	
004764	RTR - Deep Creek Road Reseal	120,000.00	100,244.64	83.54%	
004779	RTR - Johnson Street, Hivesville	80,000.00	85,192.27	106.49%	
004810	RTR Appin Street West - Shoulder Sealing	90,000.00	81,663.41	90.74%	
004812	RTR Tingoora Chelmsford Rd - Realignment	335,000.00	-	0.00%	
004820	RTR - Hazeldean Road Nge Widening	280,000.00	-	0.00%	
004861	RTR Rodney St Proston - Widening	90,000.00	20,226.70	22.47%	
004865	RTR Glendon Street Carpark, Kingaroy	300,000.00	6,969.78	2.32%	
004858	Swickers Contribution - R4R Project	700,000.00	-	0.00%	
004859	RTR - Durong School - Widening, parking	90,000.00	-	0.00%	
004860	RTR - Weens Road - Widening	220,000.00	-	0.00%	
004345	Markwell Street - RTR	102,000.00	181,104.61	177.55%	
		3,366,578.00	1,020,206.92	30.30%	
Loan Funded Projects					
004355	Blackbutt Town Development	2,400,000.00	-	0.00%	
004471	Coulson St, Blackbutt - Stormwater	-	452,847.76	0.00%	
004760	Gladys Street Blackbutt - Rd Construct	-	1,459.71	0.00%	
004772	Memerambi Development	2,138,400.00	93,643.07	4.38%	
		4,538,400.00	547,950.54	12.07%	

Project Code	Project Description	2015/16 Revised Budget	2015/16 Actual as of November 2015	30	% Actual to Total Budget	Comments
Soil Laboratory						
000602	Soil Lab Capital Equipment	10,000.00	-	-	0.00%	
		10,000.00	-	-	0.00%	
Urban Drainage						
004869	Tessmans Road North Detention / Outlet	200,000.00	-	-	0.00%	
		200,000.00	-	-	0.00%	
		18,529,978.00	4,773,065.69		25.76%	
Water Services						
Water - General Operations						
000603	Telemetry Upgrades - Water General Opera	130,000.00	-	-	0.00%	
004769	Citect SCADA-C CMF Server Upgrade	-	29,476.63	-	0.00%	
		130,000.00	29,476.63		22.67%	
Water - Blackbutt						
004896	Mains Unallocated Budget	242,891.00	-	-	0.00%	
		242,891.00	-	-	0.00%	
Water - Kingaroy						
000625	King St (Youngman/Haly) - Kingaroy Water	-	41.46	-	0.00%	
004307	KWS - Booth St Water Main Replacement	-	78,728.51	-	0.00%	
004309	KWS - William St Water Main Replacement	-	4,863.93	-	0.00%	
004310	KWS - Queen St Water Main Replacement	-	1,520.88	-	0.00%	
004312	KWS - Henry St Water Main Replacement	-	481.45	-	0.00%	
004313	KWS - Reen St Water Main Replacement	-	571.45	-	0.00%	
004508	KWS-FISHER/MOORE REALIGNMENT	-	708.78	-	0.00%	
004770	Mt Wooroolin - Hypo Dosing Station	-	59,070.46	-	0.00%	
004771	Orana Reservoir - Hypo Dosing System	-	23,700.69	-	0.00%	
004780	KWS - Glendon Street 100mm Water Main	-	2,568.95	-	0.00%	
004897	Mains - Unallocated Budget	1,200,000.00	-	-	0.00%	
003393	Gordonbrook DAF - Design and Tender	-	71,453.91	-	0.00%	
003580	Gordonbrook DAFF - Construction	7,100,000.00	2,651.10	-	0.04%	
004441	Gordonbrook WTP - Raw Water Delivery 1	-	-	-	0.00%	
004442	Gordonbrook WTP - PACTank 2	-	39,551.09	-	0.00%	
004443	Gordonbrook WTP - Coag & Flocculation 3	-	37,113.20	-	0.00%	
004444	Gordonbrook WTP - Clarification 5	-	70,912.33	-	0.00%	
004445	Gordonbrook WTP - DAFF 6	-	616,782.57	-	0.00%	
004446	Gordonbrook WTP - CW Storage & Pumps 7	-	32,955.50	-	0.00%	
004447	Gordonbrook WTP - PAC Dosing 8	-	352,485.10	-	0.00%	
004448	Gordonbrook WTP - Alum Dosing 9	-	27,432.25	-	0.00%	
004449	Gordonbrook WTP - Soda Ash Dosing 10	-	-	-	0.00%	
004450	Gordonbrook WTP - Poly Dosing 12	-	18,188.30	-	0.00%	
004451	Gordonbrook WTP - Hypochlorite Dosing 13	-	-	-	0.00%	
004452	Gordonbrook WTP - Sludge Handling 14	-	-	-	0.00%	
004453	Gordonbrook WTP - Potable Water 18	-	-	-	0.00%	
004454	Gordonbrook WTP - Service Water 19	-	-	-	0.00%	
004455	Gordonbrook WTP - Elect Control Inst 20	-	315,376.10	-	0.00%	
004456	Gordonbrook WTP - DAFF Building 21	-	147,296.70	-	0.00%	
004457	Gordonbrook WTP - Exist WTP Building 22	-	-	-	0.00%	
004458	Gordonbrook WTP - Wastewater System 24	-	-	-	0.00%	
004459	Gordonbrook WTP - Siteworks 25	-	-	-	0.00%	
004460	Gordonbrook WTP - Commissioning 26	-	-	-	0.00%	
004461	Gordonbrook WTP - Design, RPT, Wshops 27	-	82,092.28	-	0.00%	
004462	Gordonbrook WTP - Miscellaneous 28	-	1,752.75	-	0.00%	
004499	Gordonbrook VSD Upgrade	-	-	-	0.00%	
004501	Program Management	-	12,822.92	-	0.00%	
		8,300,000.00	2,001,122.66		24.11%	

Project Code	Project Description	2015/16 Revised Budget	2015/16 Actual as of November 2015	% Actual to Total Budget	Comments
Water - Murgon					
004806	Water Main Extension - Thorn St, Murgon	-	6,850.94	0.00%	
004898	Mains - Unallocated Budget	140,000.00	-	0.00%	
004899	Upgrade to Filter Media & Backwash Equi	550,000.00	-	0.00%	2nd Quarter Budget Review to reflect grant approval
		690,000.00	6,850.94	0.99%	
Water - Nanango					
000682	Wills St (Gipps/Cairns) - Nanango Water	-	134.18	0.00%	
004305	NWS - Fitzroy St Water Main Replacement	-	48,407.08	0.00%	
004353	NWS-Dalby St Water Main Installation	-	102.41	0.00%	
004884	Mains - Unallocated Budget	220,000.00	-	0.00%	
		220,000.00	48,643.67	22.11%	
Water - Proston					
004900	Main - Unallocated Budget	80,630.00	-	0.00%	
		80,630.00	-	0.00%	
Rural Water - Proston					
004511	PRWS-Mt McEuen Rd Water main upgrade	-	59,692.57	0.00%	
004901	Mains - Unallocated Budget	100,000.00	-	0.00%	
		100,000.00	59,692.57	59.69%	
Water - Wondai					
004314	WWS - Pring St Water Main Replacement	-	60,140.33	0.00%	
004902	Mains - Unallocated Budget	200,000.00	-	0.00%	
		200,000.00	60,140.33	30.07%	
		9,963,521.00	2,205,926.80	22.14%	
Wastewater Services					
Wastewater - General Operations					
000735	Telemetry Upgrades - General Wastewater	120,000.00	-	0.00%	
		120,000.00	-	0.00%	
Wastewater - Blackbutt					
004903	Mains - Unallocated Budget	100,000.00	-	0.00%	
		100,000.00	-	0.00%	
Wastewater - Kingaroy					
000745	Sewer Main Relining - Kingaroy Wastewater	-	-	0.00%	
000747	Kingaroy WWTP - Tender & Design Prep	-	-	0.00%	
004344	SBRC.114.13 - River Road Sewer Main Bett	-	5,809.62	0.00%	
004346	Kingaroy WWTP Upgrade - River Road Water	-	6,507.06	0.00%	
004494	Kingaroy WWTP Upgrade-Hodges Road Widen	-	123,403.69	0.00%	
004510	KWW - Fisher/Moore Sts Sewer Realignment	-	1,172.57	0.00%	
004904	Mains - Unallocated Budget	700,000.00	-	0.00%	
004908	KWWS Glendon st 150mm sewer main	-	-	0.00%	
000748	WWTP Upgrade - Kingaroy Wastewater	17,350,000.00	-	0.00%	
003392	Kingaroy WWTP - Supervision	-	75,253.00	0.00%	
003394	WWTP Upgrade - Preliminary Works	-	7,603.00	0.00%	
003396	WWTP Stage 3 - Design and Document	-	-	0.00%	
003397	WWTP Stage 4 - Tender & Tender Assess	-	-	0.00%	
003398	WWTP Stage 5 - Supervision_Commissioning	-	202,147.00	0.00%	
004421	Kingaroy WWTP - Septage Reception - 1	-	51,393.00	0.00%	
004422	Kingaroy WWTP - PTA - 2	-	639,592.47	0.00%	
004423	Kingaroy WWTP - Foulwater Pump Station 3	-	62,599.50	0.00%	
004424	Kingaroy WWTP - Bioreactor - 4	-	1,295,503.83	0.00%	
004425	Kingaroy WWTP - Underground Pipework - 5	-	125,368.00	0.00%	
004426	Kingaroy WWTP - Effluent Bal. Tank - 6	-	-	0.00%	
004427	Kingaroy WWTP - Outfall & Disinfection 7	-	37,454.06	0.00%	
004428	Kingaroy WWTP - Recyc Water Facility - 8	-	484,141.70	0.00%	
004429	Kingaroy WWTP - WAS Thickening - 9	-	222,744.79	0.00%	
004430	Kingaroy WWTP - Aerobic Digester - 10	-	722,246.33	0.00%	

Project Code	Project Description	2015/16 Revised Budget	2015/16 Actual as of November 2015	% Actual to Total Budget	Comments
004431	Kingaroy WWTP - Mechanical Dewatering 11	-	459,770.66	0.00%	
004432	Kingaroy WWTP - Potable Water System 12	-	4,289.93	0.00%	
004433	Kingaroy WWTP - Bulk Chem Dose Sys - 13	-	272,479.76	0.00%	
004434	Kingaroy WWTP - Elect Control Inst - 14	-	737,779.87	0.00%	
004435	Kingaroy WWTP - Admin Building - 15	-	305,788.92	0.00%	
004436	Kingaroy WWTP - Major Yard Pipework - 16	-	-	0.00%	
004437	Kingaroy WWTP - Siteworks - 17	-	11,918.14	0.00%	
004438	Kingaroy WWTP - Commissioning - 18	-	-	0.00%	
004439	Kingaroy WWTP - Design, Rpt, W/shops 19	-	128,362.86	0.00%	
004440	Kingaroy WWTP - Miscellaneous - 20	-	55,514.45	0.00%	
004488	Kingaroy WWTP Upgrade - Construction	-	18,735.77	0.00%	
004502	Program Management	-	12,263.14	0.00%	
004503	WWTP - Final Pond Desludge	-	85,518.47	0.00%	
		18,050,000.00	6,143,742.35	34.04%	
Wastewater - Murgon					
000753	Sewer Main Relining - Murgon Wastewater	-	-	0.00%	
004905	Mains - Unallocated Budget	450,000.00	-	0.00%	
		450,000.00	-	0.00%	
Wastewater - Nanango					
000762	Sewer Main Relining - Nanango Wastewater	-	-	0.00%	
004417	NWW-Dalby St Sewer Extension	-	32,237.68	0.00%	
004906	Mains - Unallocated Budget	350,000.00	-	0.00%	
		350,000.00	32,237.68	9.21%	
Wastewater - Wondai					
000775	Sewer Main Relining - Wondai Wastewater	-	-	0.00%	
000778	Rotating Intake Screen - Wondai Wastewa	-	-	0.00%	
004907	Mains - Unallocated Budget	350,000.00	-	0.00%	
		350,000.00	-	0.00%	
		19,420,000.00	6,175,980.03	31.80%	
Waste					
Waste Management - Regional					
000782	CAPITAL - Hivesville Transfer Station	117,000.00	9,941.72	8.50%	
000783	CAPITAL - Maidenwell Transfer Station	57,000.00	-	0.00%	
000784	CAPITAL - Wattlecamp Transfer Station	27,000.00	2,400.00	8.89%	
004521	CAPITAL - Cloyna Transfer Station	92,000.00	19,495.00	21.19%	
004522	CAPITAL - Durong Transfer Station	51,000.00	62,528.95	122.61%	
004523	CAPITAL - Brigooda Transfer Station	142,000.00	25,645.00	18.06%	
004527	CAPITAL - Memerambi Transfer Station	6,000.00	-	0.00%	
004802	Blackbutt Transfer Station Capital	-	7,452.73	0.00%	
004914	Blackbutt Transfer Station	30,000.00	-	0.00%	
		522,000.00	127,463.40	24.42%	
		522,000.00	127,463.40	24.42%	
		57,571,535.00	16,741,025.82	29.08%	

Resolution:

Moved Cr KM Campbell, seconded Cr DJ Palmer.

The South Burnett Regional Council's Monthly Capital Works Report as at 30 November 2015 be received and noted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2.3 F - 1541108 - Procurement Policy 2016

Summary

In compliance with the Local Government Act 2009 and the Local Government Regulation 2012, a review of Council's Procurement Policy has been conducted.

The proposed amendment to the policy includes a revision to Section ii. Quotation Requirements to indicate that:

- Purchases with a threshold limit of up to \$10,000 can be undertaken by:
 - Accessing the Pre-qualified Supplier Register for identified goods and/or services
 - Or
 - Obtaining One Verbal Quote
- Purchases over \$10,000 up to \$30,000 can be undertaken by:
 - Accessing the Pre-qualified Supplier Register for identified goods and/or services
 - Or
 - Inviting at least three (3) written quotes

The above amendment aims to facilitate the procurement process and provide operational alternatives for undertaking purchases.

Officer's Recommendation

That the South Burnett Regional Council Procurement Policy be adopted.



Procurement Policy 2016

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LEGISLATIVE AUTHORITY

Local Government Act 2009
Local Government Regulation 2012

BACKGROUND AND/OR PRINCIPLES

This document sets out Council's policy for the acquisition of goods and services and carrying out of the procurement principles. This policy applies to the procurement of all goods, equipment and related services, construction contracts and service contracts (including maintenance)

All Council purchases must be carried out in compliance with the above mentioned Act and Regulation.

SCOPE

This policy applies to all Council officers responsible for purchasing goods and services. It is the responsibility of Council officers involved in the procurement process to understand the meaning and intent of this policy.

POLICY OBJECTIVES

Council's purchasing activities aim to achieve advantageous procurement outcomes by:

- promoting value for money with probity and accountability; and
- advancing Council's economic, social and environmental policies; and
- providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply to Council; and
- promoting compliance with relevant legislation.

POLICY STATEMENT

i. PROCUREMENT PRINCIPLES

Council officers must have regard to the following procurement principles in all purchasing activities:

(a) Open and effective competition

Purchasing should be open and transparent and result in effective competition in the provision of goods and services.

(b) Value for money

Council must harness its purchasing power to achieve the best value for money. The concept of value for money is not restricted to price alone. The value for money assessment must include consideration of:

- (i) contribution to the advancement of Council's priorities;
- (ii) fitness for purpose, quality, services and support;
- (iii) whole-of-life costs including costs of acquiring, using, maintaining and disposal;
- (iv) internal administration costs;
- (v) technical compliance issues;
- (vi) risk exposure;
- (vii) the value of any associated environmental benefits.

(c) Encouragement of the development of competitive local business and industry

Council encourages the development of competitive local businesses within the South Burnett Regional Council area. Where price, performance, quality, suitability, service and other evaluation criteria are comparable, the following areas should be considered in evaluating offers:

- (i) Retention of existing and creation of new local employment opportunities;
- (ii) more readily available servicing support;
- (iii) more convenient communications for contract management;
- (iv) economic growth within the South Burnett Regional Council area

(d) Environmental protection

Council promotes environmental protection through its purchasing procedures. In undertaking any purchasing activities Council will:

- (i) promote the purchase of environmentally friendly goods and services that satisfy value for money criteria; and
- (ii) foster the development of products and processes of low environmental and climatic impact; and
- (iii) provide an example to business, industry and the community by promoting the use of climatically and environmentally friendly goods and services; and
- (iv) encourage environmentally responsible activities.

(e) Ethical behaviour and fair dealing

Council officers involved in purchasing are to behave with impartiality, fairness, independence, transparency, integrity, and professionalism in their discussions and negotiations with suppliers and their representatives.

(f) Local Preference

If after assessing all of the above, particularly taking into account the development of competitive local business and industry, Council will make a decision to purchase from a supplier or provider within the region offering a higher price margin, the following is the guideline for acceptable price variances:

- 10 % for goods and services under \$25,000,
- 7.5% for goods and services from \$25,000 up to \$50,000,
- 5% for goods and services from \$50,000 up to \$100,000 and
- 2.5% for goods and services from \$100,000 up to \$200,000

Pre-qualified Supplier Register

To facilitate the purchasing process in compliance with the procurement principles, Council establishes a Pre-qualified Supplier Register. The register is a list of suppliers who have been assessed by Council as having the technical, financial and managerial capability necessary to deliver identified services on time and in accordance with agreed standards and requirements.

All registers of pre-qualified suppliers are established as standing offer arrangements, therefore suppliers are not guaranteed of any work or business from Council.

A standing offer arrangement is an agreement subject to specified terms and conditions whereby the purchaser agrees to purchase specified services from the vendor for a specified period on an "as and when" requirement basis

ii. QUOTATION REQUIREMENTS

PURCHASES UNDER \$200,000

Purchases up to \$50

1. Purchases up to \$50 may be made out of petty cash in accordance with relevant procedures.

Purchases over \$50 up to \$10,000

1. To be made on an official order form;
2. Orders can only be approved by authorised employees as detailed in the Financial Delegation Register and must include a reasonable estimate of cost;
3. Purchases can be undertaken by;

- Accessing the Pre-qualified Supplier Register for identified goods and/or services

Or

- Selecting one supplier that meets the requirements
- Obtaining One Verbal Quote

Note: Where local businesses (ie located in the South Burnett) can provide the good/services required, then in line with Council's intention to support local businesses as stated in i (c) of this policy, staff are encouraged to obtain quotations from those businesses in the first instance

Purchases over \$10,000 up to \$30,000

1. To be made on an official order form;
2. Orders can only be approved by authorised employees as detailed in the Financial Delegation Register and must include a reasonable estimate of cost;
3. Purchases can be undertaken by;

- Accessing the Pre-qualified Supplier Register for identified goods and/or services

Or

- Inviting at least 3 written quotes allowing a reasonable time for a response;

Note: Where local businesses (ie located in the South Burnett) can provide the good/services required, then in line with Council's intention to support local businesses as stated in i (c) of this policy, staff are encouraged to obtain quotations from those businesses in the first instance

Purchases over \$30,000 and less than \$200,000

1. To be made on an official order form;
2. Orders can only be approved by authorised employees as detailed in the Financial Delegation Register and must include a reasonable estimate of cost;
3. Purchases can be undertaken by;

- Inviting at least 3 written quotes allowing a reasonable time for a response;

Note: Where local businesses (ie located in the South Burnett) can provide the good/services required, then in line with Council's intention to support local businesses as stated in i (c) of this policy, staff are encouraged to obtain quotations from those businesses in the first instance

PURCHASES \$200,000 and above

Section 228 of the *Local Government Regulation 2012* requires that Council invite tenders before making a contract for the carrying out of work, or the supply of goods or services involving a cost of \$200,000 and above.

The invitation must be by an advertisement in newspapers circulating generally in Council's local government area and allow at least 21 days from the day of the advertisement for the submission of tenders.

Details of all contracts of \$200,000 and over must be provided to relevant finance staff for inclusion to the Contracts Register.

Records of tenders received must be kept on file for the period of time outlined in the Retention and Disposal Schedules for Local Government as published by the Queensland State Archives.

iii. EXCEPTIONS

Division 3 of *Local Government Regulation 2012* specifies when Council is exempt from the requirement to seek tenders or quotations:

- (a) S230 – If quote or tender consideration plan prepared
- (b) S231 – For contractor on approved contractor list
- (c) S232 – For register of pre-qualified suppliers
- (d) S233 – For a preferred supplier arrangement
- (e) S234 – For LGA arrangement
- (f) S235 – Other Exceptions

When assessing the most effective method of obtaining goods and/or services, Council officers should consider the administrative and price costs to Council of seeking tenders or quotations independently, and the reduction of these costs which can be achieved by use of Pre-qualified Supplier or Local Buy arrangements.

iv. ORDERING

Official Order Forms are not required for the following purchases but relevant authorisations are required on the invoice documentation:

1. Australia Post	2. Acts and Regulations
3. Local Authorities	4. Telephone/Communication Accounts
5. Accommodation	6. Local Buy
7. Electricity Accounts	8. Queensland Treasury Corporation
9. Corporate Card Purchases	10. Investments
11. Subscriptions	12. Freight
13. Conference Registrations	14. Items purchased from Petty Cash

v. DELEGATIONS

COUNCIL STAFF

The Financial Delegation Register for Council Staff is held with the Governance Section. A copy of the Financial Delegations can be found on Councils Intranet.

DELEGATION RESERVED FOR COUNCIL

Contracts that are \$200,000 and above that progressed through public tender must be approved by Council. Contracts that are exempt from public tender shall be approved based on Council's Financial Delegation Register.

DEFINITIONS

Council - South Burnett Regional Council

Financial Delegation Register - Register of Employees who have approved delegation for the purpose of purchasing goods and services.

LGA Arrangement - The use of Local Buy or State Government Purchasing Arrangements.

Procurement - is the entire process by which all classes of resources (human, material, facilities and services) are obtained. This can include the functions of planning, design, standards determination, specification writing, and selection of suppliers, financing, contract administration, disposals and other related functions.

Purchasing - is the acquisition process for goods, services and capital projects through purchasing, leasing and licensing and this expression extends to standing offer or similar arrangements by which terms and conditions of purchase are determined.

Pre-qualified Supplier – is a supplier who has been assessed by Council as having the technical, financial and managerial capacity necessary to deliver goods or services on time and in accordance with agreed requirements. The process is fulfilled by initially inviting tenders to establish pre-qualified suppliers.

Supplier - means an enterprise known to be capable of supplying required goods and/or services. It includes manufacturers, stockists, resellers, merchants, distributors, consultants and contractors.

RELATED POLICIES

NIL

DATE REVIEWED

July 2015

NEXT REVIEW

July 2016

Resolution:

Moved Cr KM Campbell, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2.4 F - 1541320 - Sale of Land for Overdue Rates

Summary

In accordance with Division 3 Section 140 of the Local Government Regulation 2012, Council resolved to sell certain properties for arrears of rates at the June 2015 meeting. This report contains an updated list of properties that will be offered for sale by public auction if rates are not paid.

It is recommended that Council receive the report and it is further recommended that Council conduct the public auction at the Kingaroy Town Hall Reception Room on Tuesday 19 January 2016 commencing at 10.00am.

Officer's Recommendation

Council resolve to receive the report and hold the public auction at the Kingaroy Town Hall Reception Room on Tuesday 19 January 2016 commencing at 10.00 am.

Resolution:

Moved Cr KM Campbell, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.3 Planning (P&LM)

Officer's Reports

10.3.1 P&LM - 1538819 - Forwarding Reduction in Council Fees Application - request to waive building application fees for new shed on Maidenwell Sports Grounds - Applicant: Maidenwell Community Group

Summary

Council received a written request from the Maidenwell Community Group for a 100% waiver of the Building Application Fee (BLD2015/0207) for a new shed located at Kingaroy-Cooyar Road, Maidenwell (and described as Lot 16 SP187861). The details are as follows:

- The Maidenwell Community Group intends to establish a new shed (66m²) at the Maidenwell Sports Grounds (Council owned land) that will be used to support a community garden and also encourage workshops/activities such as the Shed Men Group.

- The group has an informal arrangement (IR1518765) with Council to manage and maintain the Maidenwell Sports Ground.

Officer's Recommendation

That Council *approves* the 100% waiver of the total Building Application Fee (\$1,200.00) taking into consideration the community nature of the Maidenwell Community Group.

Based on previous decisions by Council in these matters, it is considered appropriate to retain the document lodgement fee (\$168.00) associated with the Building Work application.

Resolution:

Moved Cr KM Campbell, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.3.2 P&LM - 1480764 - Application for Grants and Donation - reimbursement of plumbing application fees in relation to the erection of an amenities block at the club grounds at Racecourse Road Nanango

Summary

Council received a written request from the South Burnett Western Performance Club Inc for a 100% waiver of the Plumbing Application Fee (\$1,122.00) paid on 16 February 2015 for the erection of the new amenities block at the club grounds on 82 Racecourse Road, Nanango (and described as Lot 174 on FY803924). The details are as follows:

Officer's Recommendation

That Council *approves* the 100% waiver of the Plumbing Application Fee (\$1,122.00) taking into consideration the community nature of the South Burnett Western Performance Club.

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.3.3 P&LM - 1536857 - South Burnett Regional Council Proposed Temporary Local Planning Instrument (TLPI) within historical subdivisions meets the requirements of section 105 of the Sustainable Planning Act 2009

Summary

- On 21 May 2014 Council resolved to make a Temporary Local Planning Instrument (TLPI) dealing with the development of historic subdivisions within the South Burnett Region;
- A copy of the TLPI was forwarded to the Minister for Infrastructure, Local Government and Planning on 26 May 2014 and 28 September 2015 for approval to adopt the TLPI;
- The Minister approved on 16 November 2015 that the TLPI meets the requirements of the *Sustainable Planning Act 2009* and that Council may adopt the TLPI;
- Recommendation that Council adopt the Temporary Local Planning Instrument and grant Council's Chief Executive Officer (CEO) delegated authority to provide copies of the adopted Temporary Local Planning Instrument to the Minister.

Officer's Recommendation

That Council:

1. Adopt the Temporary Local Planning Instrument 01/14 Residential Development within Historical Subdivisions as described below:

**SOUTH BURNETT REGIONAL COUNCIL
TEMPORARY LOCAL PLANNING INSTRUMENT 01/14
RESIDENTIAL DEVELOPMENT WITHIN HISTORIC SUBDIVISIONS**

1. Citation

This Temporary Local Planning Instrument may be cited as TLPI 01/14 (Residential Development within Historic Subdivisions).

2. Application

This Temporary Local Planning Instrument applies to development on land shown as "properties subject to TLPI 01/14" listed within Appendix A and to infrastructure associated with the development of the land.

3. Purpose of this Temporary Local Planning Instrument

The purpose of this Temporary Local Planning Instrument is to ensure that the construction of dwellings on land within historic subdivisions occurs after road and other infrastructure is constructed to minimise the potential for adverse social and economic impacts within the land and the surrounding area and to ensure that the level of infrastructure provided to development is consistent with Council's current subdivision engineering standards.

This instrument is to provide controls for the development of land within historic subdivisions for up to 1 year or until such time as the South Burnett SPA Planning Scheme is adopted by Council which provides specific levels of assessment and assessment criteria for the development of land within mapped historic subdivisions.

4. Effect of this Temporary Local Planning Instrument

This Temporary Local Planning Instrument affects the operation of the Kingaroy, Murgon, Nanango and Wondai Shire Councils IPA Planning Schemes by:

- a) replacing level of assessment Table 10A of the Kingaroy Shire Council IPA Planning Scheme so far as it relates to a Material Change of Use for a Dwelling House or Relatives Unit on land within the Village Locality (Village B preferred land use area) listed within Appendix A with a new table;
- b) replacing level of assessment Table 3A of the Murgon Shire Council IPA Planning Scheme so far as it relates to a Material Change of Use for a Dwelling House or Annexed Unit on Land within the Rural Locality listed within Appendix A with a new table;
- c) replacing level of assessment Tables 3A, 5A and 10A of the Nanango Shire Council IPA Planning Scheme so far as they relate to a Material Change of Use for a Dwelling House or Annexed Unit on land within the Rural Locality, Village Locality and Urban Locality (Community Expansion Zone, Residential Zone) listed within Appendix A with a new Table 1;
- d) replacing level of assessment Table 3A of the Wondai Shire Council IPA Planning Scheme so far as it relates to a Material Change of Use for a Dwelling House or Annexed Unit on land within the Rural Locality listed within Appendix A with a new table;
- e) providing an additional trigger in each of the Kingaroy, Murgon, Nanango and Wondai Shire Councils IPA Planning Schemes for Operational Works;

- f) providing a new Historic Subdivision Code for each of the planning schemes.

5. Duration

TLPI 01/14 (Residential Development within Historic Subdivisions) has effect in accordance with the *Sustainable Planning Act 2009* for a period not exceeding one (1) year from the date that it came into effect.

6. Definitions

Each term used in this instrument that is defined within the *Sustainable Planning Act 2009* has the meaning given for that term in that Act, and other terms used in this instrument that are defined within the Kingaroy, Murgon, Nanango and Wondai Shire Council's IPA Planning Schemes have the meaning given for that term in the Kingaroy, Murgon, Nanango and Wondai Shire Council's IPA Planning Schemes.

7. Relationship to the *Sustainable Planning Act 2009*

To the extent of any inconsistency between the *Sustainable Planning Act 2009* and this Temporary Local Planning Instrument, the *Sustainable Planning Act 2009* prevails.

Tables of Assessment Categories and Assessment Criteria**Kingaroy Shire Council IPA Planning Scheme**

This table applies to land within the Village Locality (Village B preferred land use area) listed within Appendix A

Replacing level of assessment Table 10A of the Kingaroy Shire Council IPA Planning Scheme so far as it relates to a Material Change of Use for a Dwelling House or Relatives Unit on land within the Village Locality (Village B preferred land use area) listed within Appendix A

TABLE 10A – Material Change of Use

Column 1 Defined Use	Column 2 Assessment Category	Column 3 Assessment Criteria
(b) Residential Use Classes		
Dwelling House and Relatives Unit, Note: 1. In the Village B preferred land use area, uses for: - more than 1 Dwelling house on a lot Is an inconsistent use (refer SO2 in 3.5.2).	<p>Self-Assessable: If complying with the relevant self-assessable criteria.</p> <p>Code-Assessable: If not able to comply with the criteria for self-assessable development.</p>	<p>Applicable Codes:</p> <p>For self-assessable development:</p> <ul style="list-style-type: none"> (i) For a Dwelling House: <ul style="list-style-type: none"> ▪ Historic Subdivision Code ▪ Dwelling House, Relatives Unit and Caretakers Residence Code – Elements (a), (e), (g) and (h). (ii) For a Relatives Unit: <ul style="list-style-type: none"> ▪ Historic Subdivision Code ▪ Dwelling House, Relatives Unit and Caretakers Residence Code – Elements (a), (d), (e) and (g). <p>For assessable development:</p> <ul style="list-style-type: none"> ▪ Village Locality Code; ▪ Historic Subdivision Code; <p>AND</p> <ul style="list-style-type: none"> (i) For a Dwelling House: <ul style="list-style-type: none"> ▪ Dwelling House, Relatives Unit and Caretakers Residence Code – Elements (a), (e), (g) and (h); (ii) For a Relatives Unit: <ul style="list-style-type: none"> ▪ Dwelling House, Relatives Unit and Caretakers Residence Code – Elements (a), (d), (e) and (g); <p>AND</p> <ul style="list-style-type: none"> (i) If in a SMOA on SMOA map 2B to 2D(i): <ul style="list-style-type: none"> ▪ Natural Features and Resources Overlay Code – Elements (b) to (e) and (g); (ii) If in the ATOS footprint SMOA on SMOA map 2E(i) or in a SMOA on SMOA map 2E: <ul style="list-style-type: none"> ▪ Community Facility Overlay Code; (iii) If in a SMOA on SMOA map 2F: <ul style="list-style-type: none"> ▪ Cultural Features Overlay Code.

This table applies to land within the Village Locality (Village B preferred land use area) listed within Appendix A

Providing an additional trigger to the Kingaroy IPA Planning Scheme for Operational Works

TABLE 10B – Development other than material change of use

Column 1 Defined Use	Column 2 Assessment Category	Column 3 Assessment Criteria
(5) OPERATIONAL WORKS		
<i>Works associated with the construction of stormwater infrastructure associated with a lot listed within Appendix A.</i>	Code Assessable: All circumstances.	Applicable Codes: For assessable development: <ul style="list-style-type: none">▪ Village Locality Code – Elements (e) and (f).

Murgon Shire Council IPA Planning Scheme

This table applies to land within the Rural Locality listed within Appendix A

Replacing level of assessment Table 3A of the Murgon Shire Council IPA Planning Scheme so far as it relates to a Material Change of Use for a Dwelling House or Annexed Unit on Land within the Rural Locality listed within Appendix A with a new table

TABLE 3A – Material Change of Use

Column 1 Defined Use	Column 2 Assessment Category	Column 3 Assessment Criteria
(b) Residential Use Classes		
Annexed Unit:	Code Assessable:	Applicable Codes:
Dwelling House:	All circumstances.	For assessable development:
NOTE:		(i) For a Dwelling House:
<i>Uses for:</i>		<ul style="list-style-type: none"> ▪ Annexed unit and Dwelling house in the Open Space preferred land use area; or ▪ If on a lot created under section 3.2.2 (2)(b) S3.2(2) or (3) of the planning scheme; <p>are inconsistent uses (refer SO2 in 3.2.2)</p>
		<ul style="list-style-type: none"> ▪ Dwelling House, Annexed Unit and Caretakers Residence Code – Elements (a), (c), (e) and (g).
		(ii) For an Annexed Unit:
		<ul style="list-style-type: none"> ▪ Dwelling House, Annexed Unit and Caretakers Residence Code – Elements (a), (c), (d), (e) and (g).
		AND
		<ul style="list-style-type: none"> ▪ Rural Locality Code – Elements (a), (c)(ii) to (vi) and (g); ▪ Historic Subdivision Code; and
		AND
		<ul style="list-style-type: none"> (i) If in a SMOA on SMOA maps 2A to 2D(i) inclusive: <ul style="list-style-type: none"> ▪ Natural Features and Resources Overlay Code (ii) If in a SMOA on SMOA map 2E: <ul style="list-style-type: none"> ▪ Community Facility Overlay Code (iii) If in a SMOA on SMOA map 2F: <ul style="list-style-type: none"> ▪ Cultural Features Overlay Code.

This table applies to land within the Rural Locality listed within Appendix A*Providing an additional trigger to the Murgon IPA Planning Scheme for Operational Works***TABLE 3B – Development other than Material Change of Use**

Column 1 Defined Use	Column 2 Assessment Category	Column 3 Assessment Criteria
I(5) Operational Works		
Works associated with the construction of stormwater infrastructure associated with a lot listed within Appendix A.	Code Assessable: All circumstances.	Applicable Codes: For assessable development: <ul style="list-style-type: none">Rural Locality Code – Elements (f) and (g).

Nanango Shire Council IPA Planning Scheme

This table applies to land within the Rural Locality, Village Locality and Urban Locality (Community Expansion Zone, Residential Zone) listed within Appendix A

Replacing level of assessment Tables 3A, 5A and 10A of the Nanango Shire Council IPA Planning Scheme so far as they relate to a Material Change of Use for a Dwelling House or Annexed Unit on land within the Rural Locality, Village Locality and Urban Locality (Community Expansion Zone, Residential Zone) listed within Appendix A with a new Table 1

TABLE 1 – Material Change of Use

Column 1 Defined Use	Column 2 Assessment Category	Column 3 Assessment Criteria
(a) Residential Use Classes		
<p>Annexed Unit:</p> <p>Dwelling house:</p> <p>NOTE:</p> <p>Uses for:</p> <ul style="list-style-type: none"> ▪ Annexed unit and Dwelling house in the Open Space preferred land use area; or ▪ If on a lot created under section 3.2.2 (2)(b) S3.2(2) or (3) of the planning scheme; <p>are inconsistent uses (refer SO2 in 3.2.2)</p>	<p>Code Assessable:</p> <p>All circumstances.</p>	<p>Applicable Codes:</p> <p>For assessable development:</p> <ul style="list-style-type: none"> ▪ Rural Locality Code – Elements (a), (c)(iii) to (vi) and (g); ▪ Historic Subdivision Code <p>AND</p> <ul style="list-style-type: none"> (i) For a Dwelling House: ▪ Dwelling House, Annexed Unit and Caretakers Residence Code – Elements (a), (c), (e), (g) and (h). <p>AND</p> <ul style="list-style-type: none"> (ii) For an Annexed Unit: ▪ Dwelling House, Annexed Unit and Caretakers Residence Code – Elements (a), (c), (d), (e), and (g). <p>AND</p> <ul style="list-style-type: none"> (i) If in a SMOA on SMOA maps 2A to 2D(i) inclusive: <ul style="list-style-type: none"> ▪ Natural Features and Resources Overlay Code (ii) If in a SMOA on SMOA maps 2E: <ul style="list-style-type: none"> ▪ Community Facility Overlay Code (iii) If in a SMOA on SMOA maps 2F: <ul style="list-style-type: none"> ▪ Cultural Features Overlay Code

This table applies to land within the Rural Locality, Village Locality and Urban Locality (Community Expansion Zone, Residential Zone) listed within Appendix A

Providing an additional trigger to the Nanango IPA Planning Scheme for Operational Works

TABLE 2 – Development other than material change of use

Column 1 Defined Use	Column 2 Assessment Category	Column 3 Assessment Criteria
(a) OPERATIONAL WORKS		
<i>Works associated with the construction of stormwater infrastructure associated with a lot listed within Appendix A.</i>	Code Assessable: All circumstances.	Applicable Codes: <i>For assessable development:</i> <ul style="list-style-type: none">▪ Rural Locality Code – Elements (f) and (g)

Wondai Shire Council IPA Planning Scheme

This table applies to land within the Rural listed within Appendix A

Replacing level of assessment Table 3A of the Wondai Shire Council IPA Planning Scheme so far as it relates to a Material Change of Use for a Dwelling House or Annexed Unit on land within the Rural Locality listed within Appendix A with a new table

Column 1 Defined Use	Column 2 Assessment Category	Column 3 Assessment Criteria
(b) Residential Use Classes		
Annexed Unit:	Self-Assessable:	<u>Applicable Codes:</u>
Dwelling House:	If able to demonstrate compliance with the self-assessable criteria.	For self-assessable development:
NOTE:		<ul style="list-style-type: none"> (i) For a Dwelling House: <ul style="list-style-type: none"> ▪ Historic Subdivision Code ▪ Dwelling House, Annexed Unit and Caretakers Residence Code – Elements (a), (c), (e), and (g).
Uses for:	Code-Assessable:	<ul style="list-style-type: none"> (ii) For an Annexed Unit: <ul style="list-style-type: none"> ▪ Historic Subdivision Code ▪ Dwelling House, Annexed Unit and Caretakers Residence Code – Elements (a), (c), (d), (e), and (g).
<ul style="list-style-type: none"> ▪ Annexed unit and Dwelling house in the Open Space preferred land use area; or ▪ If on a lot created under section 3.2.2 (2)(b) S3.2(2) or (3) of the planning scheme; <p>are inconsistent uses (refer SO2 in 3.2.2)</p>	<ul style="list-style-type: none"> If unable to comply with the criteria for self-assessable development 	<p>For assessable development:</p> <ul style="list-style-type: none"> ▪ Use Codes nominated above; and ▪ Rural Locality Code – Elements (a), (c)(iii) to (vi) and (g); ▪ Historic Subdivision Code; <p>AND</p> <ul style="list-style-type: none"> (i) If in a SMOA on SMOA maps 2A to 2D(ii) inclusive: <ul style="list-style-type: none"> ▪ Natural Features and Resource Overlay Code (ii) If in a SMOA on SMOA map 2E: <ul style="list-style-type: none"> ▪ Community Facility Overlay Code (iii) If in a SMOA on SMOA map 2F: <ul style="list-style-type: none"> ▪ Cultural Features Overlay Code

This table applies to land within the Rural Locality listed within Appendix A*Providing an additional trigger to the Wondai IPA Planning Scheme for Operational Works***TABLE 3B – Development other than Material Change of Use**

Column 1 Defined Use	Column 2 Assessment Category	Column 3 Assessment Criteria
(5) Operational Works		
<i>Works associated with the construction of stormwater infrastructure associated with a lot listed within Appendix A.</i>	Code Assessable: All circumstances.	Applicable Codes: <i>For assessable development:</i> <ul style="list-style-type: none">Rural Locality Code – Elements (f) and (g).

Historic Subdivision Code

(1) PURPOSE OF THE CODE – Overall Outcomes

- a) The Purpose of the Historic Subdivision Code is the achievement of the overall outcomes sought for the establishment and use of Dwelling houses, Relatives Units or Annexed units on land listed within Appendix A.
- b) The overall outcomes sought for a new Dwelling House, Relatives Unit or Annexed Unit are that the uses and works are sited and designed so:
 - (i) the wellbeing, safety and lifestyle of the community is maintained;
 - (ii) off-site impacts are minimised to an acceptable level; and
 - (iii) adequate access to physical and social services is provided.

(2) ELEMENTS

(a) Servicing

Specific Outcomes		Acceptable Solutions (if self-assessable) Probable Solutions (if code assessable)
O1	Historic subdivisions are only developed in locations where there is adequate access to physical and social services.	S1.1 The site is within 5km distance by road of a school if not on a current school bus route. <i>Editor's Note: This does not apply to outbuildings and extensions to an existing house.</i>
O2	<p>A site identified on the maps included in Appendix A is not developed where:</p> <ul style="list-style-type: none"> (a) the site characteristics, including impacts from natural hazards, make it unsuitable for development; and (b) infrastructure, including water, sewerage, stormwater and roads are not adequate or result in environmental harm. 	<p style="text-align: center;">S2.1 The site has frontage to a gazetted and constructed road.</p> <p style="text-align: center;"><i>Editor's Note: The construction standard for unmade roads is defined in the 'Construction of Unmade Roads' policy resolved by South Burnett Regional Council and adopted on 19 August 2009</i></p> <p style="text-align: center;">S2.2 The site has sufficient area to provide for on-site effluent disposal in accordance with the requirements of the <i>Queensland Plumbing and Wastewater Code</i>.</p> <p style="text-align: center;">S2.3 The site is:</p> <ul style="list-style-type: none"> (a) within a reticulated town water area, and reticulated water supply is provided; or; (b) outside a reticulated town water area, and a rainwater tank or other supplementary water supply system is installed with a minimum capacity of 45,000 litres. <p style="text-align: center;">S2.4 Habitable rooms within new buildings are 300mm above the highest known flood level, located on the highest part of the site and elevated to enhance flood immunity.</p> <p style="text-align: center;"><i>Editor's Note: Where historical flood data exists, it may be possible to use this information to determine the highest known flood level. Historical data may include:</i></p> <ul style="list-style-type: none"> • formally recorded gauge heights records for a number of floods; • formally surveyed peak flood levels; • photographs of a historical flood; • 'high-water' marks recorded on public or private property; and • interviews with long-term residents.

Specific Outcomes	Acceptable Solutions (if self-assessable) Probable Solutions (if code assessable)
S2.5	New buildings are provided with a service line connection to the electricity supply and telecommunications networks.
S2.6	Stormwater drainage is discharged from the boundary of a development site: (a) without nuisance and annoyance to adjoining or downstream properties, (b) into natural systems, and (c) with conveyance to a lawful point of discharge including by way of easement where drainage systems traverse private property into natural systems.
S2.7	New buildings are confined to areas outside of overland flow paths and natural drainage features

APPENDIX A - PROPERTIES SUBJECT TO TLPI 01/14

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Goodger	1	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	2	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	3	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	4	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	5	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	6	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	7	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	8	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	11	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	12	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	13	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	14	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	15	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	16	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	17	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	18	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Goodger	19	G6891	Kingaroy Cooyar Road	Rural	Kingaroy Shire IPA Planning Scheme
Coolabunia	1	RP15193	10 Coolabunia Road	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	2	RP15193	8 Coolabunia Road	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	3	RP15193	6 Coolabunia Road	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	4	RP15193	4 Coolabunia Road	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	5	RP15193	2 Coolabunia Road	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	6	RP15193	7 George Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	7	RP15193	5 George Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	8	RP15193	3 George Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	9	RP15193	1 George Street	Village	Kingaroy Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Coolabunia	12	RP15193	8 Barsbys Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	13	RP15193	10 Barsbys Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	14	RP15193	22 Chaseling Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	15	RP15193	20 Chaseling Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	16	RP15193	18 Chaseling Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	19	RP15193	5 Hope Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	20	RP15193	3 Hope Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	23	RP15193	4 George Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	24	RP15193	6 George Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	25	RP15193	12 Chaseling Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	29	RP15193	5 Andrew Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	195	FY1656	2 George Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	195	FY1656	14-16 Chaseling Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	198	FY1665	4 Andrew Street	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	2	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	3	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	4	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	5	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	6	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	7	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	8	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	13	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	14	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	15	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	16	RP6097	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	102	W6021	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	103	W6021	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	201	W6021	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	202	W6021	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Wooroolin	203	W6021	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	204	W6021	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	205	W6021	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Wooroolin	206	W6021	Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Crawford	410	FY866	Liesegangs Road	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	411	FY866	229-237 Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	412	FY866	239 Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	413	FY866	Liesegangs Road	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	414	FY866	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	415	FY866	Liesegangs Road	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	416	FY866	Liesegangs Road	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	417	FY866	Liesegangs Road	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	383	FY704	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	386	FY737	Liesegangs Road	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	501	C5923	165-169 Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	502	C5923	159-163 Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	503	C5923	153-157 Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	504	C5923	147-151 Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	505	C5923	141-145 Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	601	C5923	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	602	C5923	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	603	C5923	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	604	C5923	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	605	C5923	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	701	C5923	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	702	C5923	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	703	C5923	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	704	C5923	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	705	C5923	Siefert Street	Rural	Kingaroy Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Crawford	803	C5923	Siebert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	804	C5923	Siebert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	805	C5923	Siebert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	903	C5923	Siebert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	904	C5923	Siebert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	905	C5923	Siebert Street	Rural	Kingaroy Shire IPA Planning Scheme
Crawford	8	FY2833	Liesegangs Road	Village	Kingaroy Shire IPA Planning Scheme
Crawford	116	C5921	Liesegangs Road	Village	Kingaroy Shire IPA Planning Scheme
Crawford	117	C5921	Liesegangs Road	Village	Kingaroy Shire IPA Planning Scheme
Crawford	118	C5921	Liesegangs Road	Village	Kingaroy Shire IPA Planning Scheme
Crawford	203	C5921	15 Liesegangs Road	Village	Kingaroy Shire IPA Planning Scheme
Crawford	204	C5921	Liesegangs Road	Village	Kingaroy Shire IPA Planning Scheme
Crawford	205	C5921	Liesegangs Road	Village	Kingaroy Shire IPA Planning Scheme
Crawford	206	C5921	Liesegangs Road	Village	Kingaroy Shire IPA Planning Scheme
Crawford	207	C5921	Liesegangs Road	Village	Kingaroy Shire IPA Planning Scheme
Crawford	208	C5921	Liesegangs Road	Village	Kingaroy Shire IPA Planning Scheme
Crawford	402	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	403	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	404	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	405	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	406	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	407	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	414	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	415	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	416	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	417	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	418	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Crawford	419	C5921	Siebert Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	298	FY175	Memerambi Cemetery Road	Village	Kingaroy Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Memerambi	301	FY175	Postles Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	302	FY175	Postles Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	303	FY175	Navy Bean Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	304	FY175	Navy Bean Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	305	FY175	Memerambi Cemetery Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	306	FY175	Memerambi Cemetery Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	307	FY175	27 Navy Bean Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	309	FY175	33 Postles Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	311	FY175	85 Memerambi Cemetery Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	312	FY175	Memerambi Cemetery Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	3	M5421	19 Oil Seeds road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	4	M5421	21 Oil Seeds Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	5	M5421	23 Oil Seeds Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	6	M5421	25 Oil Seeds Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	7	M5421	27 Oil Seeds Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	8	M5421	29 Oil Seeds Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	9	M5421	31 Oil Seeds Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	107	M5421	13 Oil Seeds Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	201	M5421	15 Oil Seeds Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	202	M5421	17 Oil Seeds Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	5	M5423	35 Count Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	10	RP36980	18 Oil Seeds Road	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	11	RP36980	20 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	12	RP36980	22 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	15	RP36980	28 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	16	RP36980	30 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	17	RP36980	32 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	18	RP36980	34 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	19	RP36980	36 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Memerambi	20	RP36980	38 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	21	RP36980	40 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	22	RP36980	42 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	23	RP36980	44 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	24	RP36980	46 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	25	RP36980	48 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	26	RP36980	50 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	27	RP36980	52 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	28	RP36980	54 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	29	RP36980	5 Recreation Drive	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	30	RP36980	7 Recreation Drive	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	31	RP36980	56 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	32	RP36980	43-49 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	33	RP36980	Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	34	RP36980	51 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	35	RP36980	53 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	44	RP36980	25 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	45	RP36980	27-29 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	46	RP36980	31-33 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	47	RP36980	35-37 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	48	RP36980	39-41 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	1	RP36981	23 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	2	RP36981	21 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	10	M5421	3 Recreation Drive	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	11	M5426	24-26 Safflower Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	402	M5422	45-47 Earl Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	404	M5422	53-55 Earl Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	405	M5422	57 Earl Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	406	M5422	17 Crush Street	Village	Kingaroy Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Memerambi	407	M5422	19 Crush Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	409	M5422	12200 Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	410	M5422	12196 Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	411	M5422	12192 Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	412	M5422	12188 Bunya Highway	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	502	M5422	27-29 Duke Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	503	M5422	31-33 Duke Street	Village	Kingaroy Shire IPA Planning Scheme
Memerambi	504	M5422	35-37 Duke Street	Village	Kingaroy Shire IPA Planning Scheme
Coolabunia	196	FY1656	14-16 Chasing Street	Village	Kingaroy Shire IPA Planning Scheme
Cloyna	1	RP63749	Main Street	Rural	Murgon Shire IPA Planning Scheme
Cloyna	6	RP152502	51 Cloyna West Road	Rural	Murgon Shire IPA Planning Scheme
Cloyna	7	RP152502	53 Cloyna West Road	Rural	Murgon Shire IPA Planning Scheme
Cloyna	5	FY2446	49 Cloyna West Road	Rural	Murgon Shire IPA Planning Scheme
Cloyna	1	RP55606	43 Cloyna West Road	Rural	Murgon Shire IPA Planning Scheme
Cloyna	8	RP56382	Main Street	Rural	Murgon Shire IPA Planning Scheme
Cloyna	9	RP56382	Main Street	Rural	Murgon Shire IPA Planning Scheme
Cloyna	1	RP45581	69 Cloyna West Road	Rural	Murgon Shire IPA Planning Scheme
Cloyna	6	RP45581	10 Main Street	Rural	Murgon Shire IPA Planning Scheme
Cloyna	7	RP45581	12 Main Street	Rural	Murgon Shire IPA Planning Scheme
Cloyna	8	RP45581	14 Main Street	Rural	Murgon Shire IPA Planning Scheme
Cloyna	75	USL42655		Rural	Murgon Shire IPA Planning Scheme
Benarkin	176	CSH2185	Steven Street	Village	Nanango Shire IPA Planning Scheme
Blackbutt	41	RP32398	0 Hart Street	Residential	Nanango Shire IPA Planning Scheme
Blackbutt	42	RP32398	0 Hart Street	Rural	Nanango Shire IPA Planning Scheme
Blackbutt	43	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	44	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	45	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	46	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	47	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Blackbutt	48	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	49	RP32398	0 Hart Street	Rural	Nanango Shire IPA Planning Scheme
Blackbutt	50	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	51	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	52	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	53	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	54	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	55	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	56	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	57	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	58	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	59	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	60	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	61	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	62	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	63	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	64	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	65	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	66	RP32398	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	67	RP32398	0 Hart Street	Rural	Nanango Shire IPA Planning Scheme
Blackbutt	68	RP32398	0 Hart Street	Rural	Nanango Shire IPA Planning Scheme
Blackbutt	69	RP32398	0 Hart Street	Rural	Nanango Shire IPA Planning Scheme
Blackbutt	70	RP32398	0 Hart Street	Rural	Nanango Shire IPA Planning Scheme
Blackbutt	71	RP32398	0 Hart Street	Rural	Nanango Shire IPA Planning Scheme
Blackbutt	72	RP32398	0 Hart Street	Rural	Nanango Shire IPA Planning Scheme
Blackbutt	33	RP32396	0 Hart Street	Residential	Nanango Shire IPA Planning Scheme
Blackbutt	34	RP32396	0 Hart Street	Residential	Nanango Shire IPA Planning Scheme
Blackbutt	2	RP96717	0 Hart Street	Community Expansion	Nanango Shire IPA Planning Scheme
Blackbutt	173	CSH 979	Millars Road	Rural	Nanango Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	ZONE	PLANNING SCHEME
Tarong	1	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	2	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	3	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	4	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	5	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	6	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	7	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	8	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	9	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	10	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	11	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	12	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	13	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	14	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	15	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	16	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	17	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	18	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	19	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	20	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	21	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	22	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	23	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	24	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	25	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	26	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	27	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	28	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	29	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Tarong	30	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	31	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	32	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	33	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	34	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	35	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	36	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	37	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	38	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	39	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	40	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	41	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	42	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	43	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	44	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	45	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	46	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	47	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	48	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	49	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	50	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	51	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	52	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	53	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	54	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	55	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	56	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	57	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	58	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Tarong	59	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	60	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	61	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	62	RP49035	Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	34	RP49036	Tarong Railway Road	Village	Nanango Shire IPA Planning Scheme
Tarong	84	FY2540	Tarong Railway Road	Village	Nanango Shire IPA Planning Scheme
Hodgleigh	1	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	2	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	3	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	4	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	5	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	6	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	7	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	8	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	9	RP15181	Acacia Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	10	RP15181	Acacia Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	11	RP15181	Acacia Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	12	RP15181	Acacia Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	13	RP15181	Acacia Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	14	RP15181	Acacia Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	15	RP15181	Acacia Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	16	RP15181	Acacia Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	17	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	18	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	19	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	20	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	21	RP15181	Acacia Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	22	RP15181	Laurel Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	23	RP15181	Laurel Street	Rural	Nanango Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Hodgleigh	24	RP15181	Laurel Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	25	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	26	RP15181	Matthew Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	27	RP15181	Laurel Street	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	29	RP15181	D'Aguilar Highway	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	30	RP15181	D'Aguilar Highway	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	31	RP15181	D'Aguilar Highway	Rural	Nanango Shire IPA Planning Scheme
Hodgleigh	28	AP15796		Rural	Nanango Shire IPA Planning Scheme
Mondure	2	RP66781	Undamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	7	FY1710	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	17	FY1710	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	21	FY1710	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	24	FY1710	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	25	FY1710	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	26	FY1710	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	27	FY1710	off Campbells Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	28	FY1710	off Campbells Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	4	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	6	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	7	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	23	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	24	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	25	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	26	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	27	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	28	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	36	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	37	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	38	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Mondure	39	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	40	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	48	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	49	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	14	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	15	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	16	RP27668	Russell Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	75	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	76	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	77	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	78	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	79	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	80	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	87	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	88	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	89	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	90	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	91	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	92	RP27668	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	6	RP27706	WSF Ramke Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	7	RP27706	WSF Ramke Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	8	RP27706	WSF Ramke Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	13	RP27706	WSF Ramke Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	14	RP27706	WSF Ramke Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	19	RP27655	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	20	RP27655	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	21	RP27655	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	22	RP27655	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	23	RP27655	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme

LOCALITY	LOT NUMBER	PLAN NUMBER	ADDRESS	Zone	Planning Scheme
Mondure	24	RP27655	WSF Ramke Road	Rural	Wondai Shire IPA Planning Scheme
Proston	1	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	2	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	3	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	4	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	5	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	6	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	7	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	8	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	9	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	10	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	11	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	12	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	13	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Proston	14	RP66780	Two Twelve Street	Rural	Wondai Shire IPA Planning Scheme
Mondure	28	RP44772	Marjorie Lane	Rural	Wondai Shire IPA Planning Scheme
Mondure	25	RP44772	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	26	RP44772	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme
Mondure	27	RP44772	Unnamed Road	Rural	Wondai Shire IPA Planning Scheme

and

2. Grant Council's Chief Executive Officer (CEO) delegated authority to provide copies of the adopted Temporary Local Planning Instrument to the Minister.

Resolution:

Moved Cr KM Campbell, seconded Cr BL Green.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.3.4 P&LM - 1483942 - Requesting to change an existing approval - Reconfigure a Lot (1 lot into 9) for 155 Boat Mountain Road Murgon - Lot 97 FY282 - Applicant: B Braithwaite c/- O'Reilly Nunn Favier

Summary

Key Point Summary

- Applicant has requested that:
 - a) the development is staged over two (2) stages
 - b) Stage 1 - the Rural Residential parcel to be excised from the Rural parcel
 - c) Stage 2 – the subdivision of the Rural Residential lots (1 Lot into 8 Lots)
 - d) the configuration of the lots are to be changed
 - e) the conditions of approval to reflect the requested changes
 - f) Original Reconfiguring a Lot (1 lot into 31 rural residential lots plus balance rural area) approval granted on 20 July 2005 – (refer DA 30/05)
- Change to Existing Approval – Extension of currency period granted on 27 May 2009 for an additional four (4) years – (refer IR511958)
- Change to Existing Approval - Extension of currency period for an additional (4) years & layout reduced from 31 Rural Residential lots to 9 Rural Residential Lots was granted on 26 June 2013 – (refer to IR1185122)
- Subject site is included in the Rural Residential zone under the Murgon Shire IPA Planning Scheme
- There were no Concurrence Agencies as part of the development approval
- The original development application was subject to Infrastructure Charges which have been amended to reflect the proposed changes
- Recommendation that Council approve the applicant's request subject to reasonable and relevant conditions.

Officer's Recommendation

That Council approve the Applicant's request for a Change to the Existing Approval by amending conditions and Adopted Infrastructure Charges Notice for Staging as follows:

Stage 1 – 1 Lot into 2 Lots (the Rural Residential parcel to be excised from the Rural parcel)

1. Amend Condition GEN1. to read as follows (deleted text in strikethrough and new text in bold):

GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:
~~Ref. Nos: Drawing No. 2812P/2 Sheet No. 1 of 1 Rev E Title “Proposed Change to Existing RaL Approval”.~~

Title: Stage 1 – Change to Existing RaL Approval, Drawing No: 2812P/2, Sheet No: 1 of 2, Rev F

GEN2. All conditions of this approval are to be satisfied prior to Council issuing a Compliance Certificate for the Plan of Survey, and it is the applicant's responsibility to notify Council to inspect compliance with conditions

Sealing of a Plan of Survey fee will be charged, with payment required prior to Council consenting to the Survey Plan.

GEN3. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.

2. Amend Condition GEN4. to read as follows (deleted text in strikethrough and new text in bold):

GEN4. Payment of Department of Environmental and Resource Management valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at ~~\$450 (10 x \$45); \$94.00 for Stage 1 (2 x \$47)~~; however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

GEN5. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Section 815 of the *Sustainable Planning Act 2009*.

3. Amend Condition GEN6. to read as follows (deleted text in strikethrough and new text in bold):

Survey Marks

GEN6. ~~Prior to the sealing of the Plan of Survey t~~The applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

Electricity and Telecommunications

RAL1. Prior to Council sealing the Plan of Survey the applicant is to provide each lot with a telecommunication service. Where supply is not able to be provided at this time, details of the proposed service is to be provided for Council's consideration and approval.

RAL2. Prior to Council sealing the Plan of Survey the applicant is to provide each lot with an electricity supply. Where supply is not able to be provided at this time, details of the proposed supply shall be provided for Council's consideration and approval.

4. Insert Condition ENG1A. to read as follows (new text in bold):

Stormwater

ENG 1A. Management of stormwater shall be in accordance with Schedule 2, Tables S2.11, S2.12 and S2.13 *Design and Construction Standards* of the Murgon Shire Council IPA Planning Scheme.

5. Amend Condition ENG1 to read as follows (deleted text in strikethrough and new text in bold):

ENG1. The stormwater drainage system serving the site ~~is to~~ **shall** be designed so that the post-development flows at the point of discharge to all downstream properties including road reserves remains consistent with the pre-developed case.

6. Amend Condition ENG2. to read as follows (deleted text in strikethrough and new text in bold):

ENG2. Stormwater drainage ~~shall~~ **is to be designed** such that no restriction to existing or developed stormwater flow from upstream properties or ponding of stormwater within upstream **and downstream** properties occurs as a result of the development.

7. Amend Condition ENG3. to read as follows (deleted text in strikethrough and new text in bold)

~~ENG3. The stormwater drainage system serving the site is to be designed so that the post-development flows at the point of discharge to all downstream properties including road reserves remains consistent with the pre-developed case.~~

ENG 3A. Any new earthworks, landscaping, pavements or structures shall not concentrate or impede the natural flow of water across property boundaries and onto any other properties.

8. Amend Condition ENG4. to read as follows (deleted text in strikethrough and new text in bold):

Roadworks and Access

~~ENG4. Boat Mountain Road is to be widened and sealed to an ultimate seal width of 8.0m with 1.5m wide gravel shoulders for the full frontage of proposed lots 1-8.~~

~~A separate development application for an operational works permit will be submitted to comply with this condition.~~

~~All engineering drawings submitted to Council are required to be certified by a Registered Professional Engineer of Queensland (RPEQ).~~

Property Access

ENG 4. Road works and the property entrances shall be constructed so as to:

- (a) permit access to and egress from the properties in a forward gear;**
- (b) avoid a trip hazard to pedestrians;**
- (c) ensure that low-clearance vehicles can clear the cross-over pavement upon entering and leaving the property; and**
- (d) ensure that fencing, landscaping and letterboxes do not impede sight lines for vehicles entering or leaving the proposed reconfigured properties or travelling along the public road.**

9. Remove Condition ENG5. (deleted text in strikethrough):

~~ENG5. Access to each proposed lot (including proposed lot 10) will be constructed in accordance with IPWEAQ SEQ R-056 and Schedule 2 of the Murgon Shire IPA Planning Scheme.~~

10. Insert Condition ENG5A. to read as follows (new text in bold):

ENG5A. Provide property access to all proposed lots from Boat Mountain Road in accordance with the details in Table S2.7 – *Design and Construction Standards* of the Murgon Shire Council IPA Planning Scheme; and Council’s standard Drawing No. SBRC 00049 *Rural Access*.

11. Insert Condition ENG5B. to read as follows (new text in bold):

ENG5B. All property accesses shall comply with the requirements of the Murgon Shire Council *Rural Residential Locality Code* section 3.3.2, S14.

12. Insert Condition ENG5C. to read as follows (new text in bold):

ENG5C. Only one access per lot will be permitted.

Stage 2 – 1 Lot into 8 Lots

13. Amend Condition GEN1. to read as follows (deleted text in strikethrough and new text in bold):

GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:
~~Ref. Nos: Drawing No. 2812P/2 Sheet No. 1 of 1 Rev E Title “Proposed Change to Existing RaL Approval”.~~

Title: Stage 2 – Change to Existing RaL Approval, Drawing No: 2812P/2, Sheet No: 2 of 2, Rev F

GEN2. All conditions of this approval are to be satisfied prior to Council issuing a Compliance Certificate for the Plan of Survey, and it is the applicant’s responsibility to notify Council to inspect compliance with conditions

Sealing of a Plan of Survey fee will be charged, with payment required prior to Council consenting to the Survey Plan.

GEN3. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.

14. Amend Condition GEN4. to read as follows (deleted text in strikethrough and new text in bold):

GEN4. Payment of Department of Environmental and Resource Management valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at ~~\$450 (10 x \$45); 376.00 for Stage 2 (8 x \$47)~~; however, the actual amount payable will be based on Council’s Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

GEN5. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Section 815 of the *Sustainable Planning Act 2009*.

15. Amend Condition GEN6. to read as follows (deleted text in strikethrough and new text in bold):

Survey Marks

GEN6. ~~Prior to the sealing of the Plan of Survey t~~**The applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.**

Electricity and Telecommunications

RAL1. Prior to Council sealing the Plan of Survey the applicant is to provide each lot with a telecommunication service. Where supply is not able to be provided at this time, details of the proposed service is to be provided for Council's consideration and approval.

RAL2. Prior to Council sealing the Plan of Survey the applicant is to provide each lot with an electricity supply. Where supply is not able to be provided at this time, details of the proposed supply shall be provided for Council's consideration and approval.

16. Amend Condition ENG1 to read as follows (deleted text in strikethrough and new text in bold):

ENG1. The stormwater drainage system serving the site ~~is to~~ **shall** be designed so that the post-development flows at the point of discharge to all downstream properties including road reserves remains consistent with the pre-developed case.

17. Insert Condition ENG1A. to read as follows (new text in bold):

Stormwater

ENG 1A. Management of stormwater shall be in accordance with Schedule 2, Tables S2.11, S2.12 and S2.13 *Design and Construction Standards* of the Murgon Shire Council IPA Planning Scheme.

18. Amend Condition ENG2. to read as follows (deleted text in strikethrough and new text in bold):

ENG2. Stormwater drainage ~~shall~~ **is to be designed** such that no restriction to existing or developed stormwater flow from upstream properties or ponding of stormwater within upstream **and downstream** properties occurs as a result of the development.

19. Amend Condition ENG3. to read as follows (deleted text in strikethrough and new text in bold):

~~ENG3. The stormwater drainage system serving the site is to be designed so that the post-development flows at the point of discharge to all downstream properties including road reserves remains consistent with the pre-developed case.~~

ENG3A. All stormwater drainage systems shall effectively drain all stormwater falling onto the proposed development to a lawful point of discharge and be designed in accordance with the provisions of the *Queensland Urban Drainage Manual (QUDM)*.

20. Insert Condition ENG3B. to read as follows (new text in bold):

ENG 3B. Any new earthworks, landscaping, pavements or structures shall not concentrate or impede the natural flow of water across property boundaries and onto any other properties.

21. Amend Condition ENG4. to read as follows (deleted text in strikethrough and new text in bold):

Roadworks and Access

~~ENG4. Boat Mountain Road is to be widened and sealed to an ultimate seal width of 8.0m with 1.5m wide gravel shoulders for the full frontage of proposed lots 1-8.~~

~~A separate development application for an operational works permit will be submitted to comply with this condition.~~

~~All engineering drawings submitted to Council are required to be certified by a Registered Professional Engineer of Queensland (RPEQ).~~

Property Access

ENG 4. Road works and the property entrances shall be constructed so as to:

- (a) permit access to and egress from the properties in a forward gear;
- (b) avoid a trip hazard to pedestrians;
- (c) ensure that low-clearance vehicles can clear the cross-over pavement upon entering and leaving the property; and
- (d) ensure that fencing, landscaping and letterboxes do not impede sight lines for vehicles entering or leaving the proposed reconfigured properties or travelling along the public road.

22. Remove Condition ENG5. (deleted text in strikethrough):

~~ENG5. Access to each proposed lot (including proposed lot 10) will be constructed in accordance with IPWEAQ SEQ R-056 and Schedule 2 of the Murgon Shire IPA Planning Scheme.~~

23. Insert Condition ENG5A. to read as follows (new text in bold):

ENG5A. Provide property access to all proposed lots from Boat Mountain Road in accordance with the details in Table S2.7 – *Design and Construction Standards* of the Murgon Shire Council IPA Planning Scheme; and Council’s standard Drawing No. SBRC 00049 *Rural Access*.

24. Insert Condition ENG5B. to read as follows (new text in bold):

ENG5B. All property accesses shall comply with the requirements of the Murgon Shire Council *Rural Residential Locality Code* section 3.3.2, S14.

25. Insert Condition ENG5C. to read as follows (new text in bold):

ENG5C. Only one access per lot will be permitted.

26. Amend Condition ENG6. to read as follows (deleted text in strikethrough and new text in bold):

Water Supply

ENG6. Each lot within the proposed development shall be provided with full flow water supply system (non-potable) in accordance with ~~Council Standards and the satisfaction of Council including the following requirements:~~

- The applicant shall undertake an analysis of the Murgon high pressure water supply system in accordance with the ~~requirements of the Department of Energy and Water Supply Environment and Resource Management (DERM) Document “Planning Guidelines for Water Supply and Sewerage” and the SEQ Code Water Supply Code of Australia 2003~~ and shall undertake any ~~upgrades works~~ identified during the analysis required to service each lot as a result of the development. or;

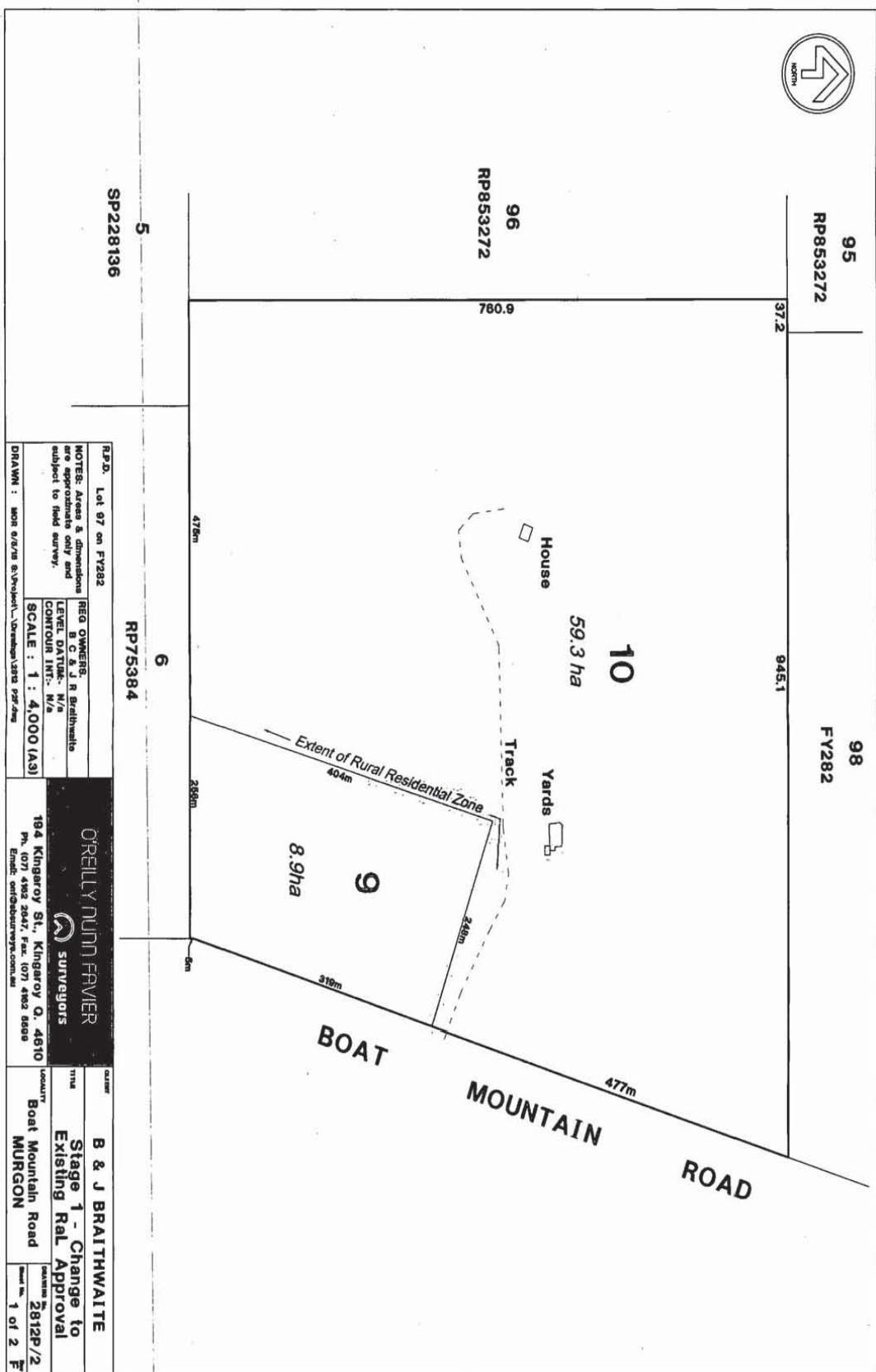
27. Amend Condition ENG7. to read as follows (deleted text in strikethrough and new text in bold):

ENG7. Nominal Main Sizes ~~are to shall~~ be designed in accordance with the ~~“Guidelines for the Planning and Design of Urban Water Supply Schemes” “Planning Guidelines for Water supply and Sewerage”~~ and Technical Bulletins published by the Department of Natural Resources **Energy and Water Supply** and ~~are to shall consider~~ have consideration for the demand and pressure required at each lot, including fire fighting requirements.

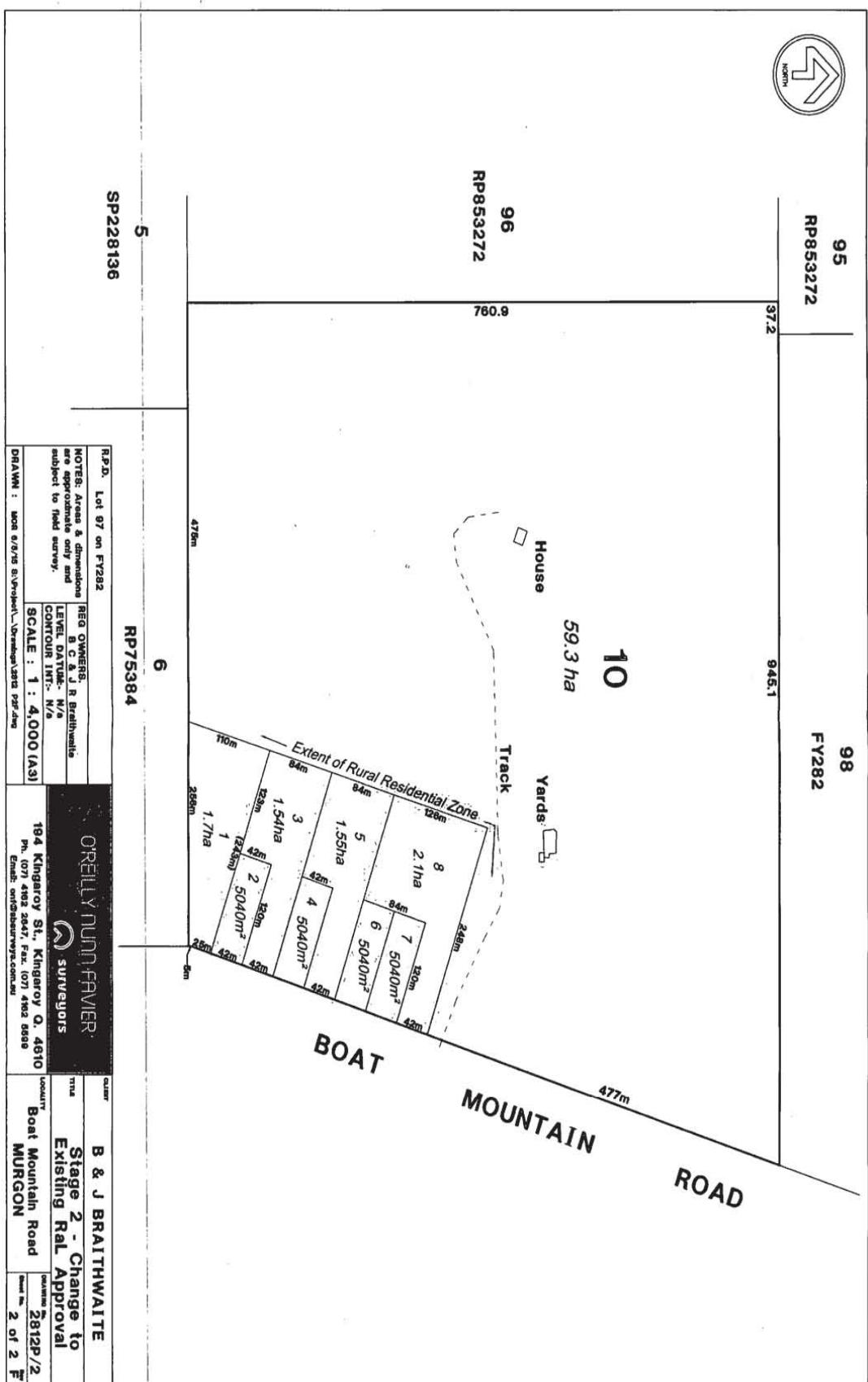
28. Insert Condition ADV1A. to read as follows (deleted text in strikethrough and new text in bold):

ADV1A. The applicant ~~shall may~~ enter into a voluntary infrastructure agreement with Council in respect of the water supply system required to service the development **under Condition ENG6.**

Proposal Plans



Proposal Plans



Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

**10.3.5 P&LM - 1477771 - Forwarding Request to Change an existing approval -
Reconfiguration of a Lot - (168 lot staged residential subdivision) at Taylors
Road Kingaroy - Lot 105 SP194412 - Applicant - Sunnyvale Alliance Pty Ltd**

Summary

- The application seeks to extend the relevant period of IR270250/IR1041453 by an additional four (4) years pursuant to *Section 383* of the *Sustainable Planning Act 2009*.
- The current approval lapsed on 1 August 2015. However, under *Sustainable Planning Act 2009*, the approval does not lapse while the request is still under assessment;
- The original application was Impact Assessable due to the proposal being located in the *Community Expansion Zone* and was assessed against the *Kingaroy Shire IPA Planning Scheme*;
- The *Department of Main Roads* (DMR) and *Department of Transport* (DT) were concurrence agencies for the original application;
- The applicant also lodged an application for permissible change to the *Department of Infrastructure, Local Government and Planning* to amend a concurrence agency condition;
- Representations made by the applicant to support the extension are on the grounds that the recent low gross realisation and low sales volumes of land, have negatively impacted on their ability to create new lots;
- The applicant seeks to change that existing approval to reflect the amount of time passed, increased traffic flows and increased costs since the original approval was granted;
- There are no changes to the layout or master plan proposed;
- Recommend that the requested permissible change and extension to relevant period be approved.

Officer's Recommendation

That Council:

1. Grant an extension to the *relevant period* of four (4) years until 1 August 2019; and
2. Amend original condition GEN1 to read as follows (new text in bold):
Development **(and staging)** of the subject land is to proceed generally in accordance with the following plan, prepared by O'Reilly Nunn Favier, Drawing No. 3236_P1, Sheet No. 1 of 2, Revision B, Dated 28 November 2006.
3. Amend original condition RAL4 to read as follows (deleted text in strikethrough & new text in bold):
Payment of DNR&W Valuation fees of ~~\$5,040.00 (ie 168 x 30)~~ **\$7,896.00 (168 x \$47)** that will result from the issue of split valuations.
The actual amount payable will be based on Council's Register of Regulatory & Cost Recovery Fees and the rate applicable at the time of payment.

4. Amend original condition RAL6 to read as follows (deleted text in strikethrough):
 Install a Permanent Survey Marker (provided by the Kingaroy Shire Council) at each of the following nominated locations

- Adjacent to the park area
- Adjacent to Lots 275 and 276
- Adjacent to Lots 353 and 354
- Adjacent to Lots 322 and 323

Reduced Level Information on Australian Height Datum and Australian Mapping Grid co-ordinates of each marker shall be supplied to Council. ~~Alternatively, a Bond of \$1,000 can be lodged for this requirement.~~

5. Add condition RAL7 to read as follows (new text in bold):
The applicant must install Permanent Survey Marks (PSMs) within the T-intersections:

- a. at the “Future Link Road” opposite Lot 108 (Stage 6A); and
- b. opposite proposed lot 299 (Stage 6C).

6. Add condition RAL8 to read as follows (new text in bold):
Prior to the sealing of the Plan of Survey the applicant must provide a certificate signed and dated by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the current Plan of Survey.

7. Add condition RAL14 to read as follows (new text in bold):
Drainage reserves, which shall be deeded to Council, are required covering the major flow paths and detention basin shown in concept as passing through stages 6A, 6D, 6E and 6F shown in the O'Reilly Nunn Favier Consulting Surveyors Drawing No. 3236_P1 Sheet 1 of 2 Rev. B entitled *Premier Estates – Stage 6 Layout*. The widths of these drainage reserves shall be justified on the basis of hydrologic and hydraulic analyses and report within the Stormwater Management Plan required to be submitted for Compliance Assessment by Council's General Manager of Infrastructure.

8. Add condition RAL15 to read as follows (new text in bold):
The total charge is currently assessed at \$1,485,632.00 however, the actual amount payable will be based on Council's policy and charge applicable at the time of payment.

Item	Development Class	Unit	Quantity	Rate	Total
1	Reconfiguring a Lot	Dwelling unit	168	\$8,896.00	\$1,494,528.00
2	Credit for vacant land (RAL)	per lot	1	\$8,896.00	\$8,896.00
3	TOTAL				\$1,485,632.00

The contributions above are current at the time of assessment however the actual amount will be based on Council's Policy and the rate applicable at the time of payment.

Comment: New condition RAL15 to replace original condition ENG1, ENG2 & ENG3. RAL15 reflects current Council policy (*Adopted Infrastructure Resolution*.)

9. Remove original condition ENG1 to read as follows (deleted text in strikethrough):
~~ENG1. Enter into an infrastructure agreement with Council in respect of water supply infrastructure. Payment prior to sealing of the survey plan of a contribution toward water supply in accordance with Planning Scheme Policy 7 – Infrastructure for 501 equivalent persons at the rate negotiated as part of the infrastructure agreement.~~

~~Contribution rates will be calculated having consideration for the contribution required for the High Level Zone plus a contribution on a per EP basis to the 200mm main constructed by Council in Fisher St. The current contribution rate in the high level zone is \$2,080.46/EP.~~

10. Remove original condition ENG2 to read as follows (deleted text in strikethrough):
~~ENG2. Payment prior to sealing of the Survey Plan of a contribution toward sewerage supply in accordance with Planning Scheme Policy 7—Infrastructure for 501 equivalent persons at the rate applicable at the time of payment. At current rates the contribution is \$506,080.14 based on Sewerage Area 13 amount of \$1,010.14/EP.~~
11. Remove original condition ENG3 to read as follows (deleted text in strikethrough):
~~ENG3. Payment prior sealing survey plan of a contribution toward parkland in accordance with Planning Scheme Policy 7—Infrastructure for 501 equivalent persons at the rate applicable at the time of payment which is currently \$194,909.04. In lieu of a monetary contribution the applicant may dedicate land as parks and open space. Where such area of land dedicated as parks and open space is less than 10% of the of the total subdivision area, the developer shall make a monetary contribution equal to the proportional deficiency of the area dedicated. Land dedicated as drainage reserve will be acceptable as Parks and Open Space at the rate of 50% of the area dedicated, where such area is useable as recreation area.~~
12. Amend original condition ENG4 to read as follows (deleted text in strikethrough & new text in bold):
ENG1. ~~ENG4. Roads are to be designed and constructed to the satisfaction of Council in accordance with the requirements of the Kingaroy Shire IPA Planning Scheme.~~
The roads are to be classified as follows—
 - **The proposed Link Road; and the proposed connection road from Taylors Road adjacent to proposed lot 274, south to the T-intersection at proposed lot 299, then west to the T-intersection to proposed lot 246, then south to the proposed Link Road:**
 - ~~Connection road from the Link Road to the proposed roundabout – 10m kerb to kerb, barrier kerb and channel Type B1 required to both sides of the road;~~
 - **Trunk collector; minimum design ESA 1 x 10⁶;**
 - All other streets and access places **except culs de sac** – 8m kerb to kerb layback K&C & **Type M3** required;
 - **Culs-de sac – 6m kerb to kerb – with mountable K&C Type M3 required to both sides of the road and the cul-de-sac head.**
13. Add condition ENG2 to read as follows (new text in bold):
Road design shall give priority to the proposed connection road detailed in condition ENG2, before all other internal roads (i.e., excluding Taylors Road and the proposed link road, which shall have higher priority). All intersections shall have appropriate turn-outs and channelisation compliant with the requirements of Austroads Guide to Road Design Part 4A: Unsignalised and Signalised Intersections

14. Add condition ENG3 to read as follows (new text in bold):
The intersection of the proposed internal road with Taylors Road (Stage 6B) shall incorporate a channelised right-turn treatment as detailed in the Queensland Department of Main Roads, Road Planning and Design Manual, Intersections at Grade Figure 13.49 Channelised Right Turn Treatment with a Short Turn Slot [CHR(S)] on a Two-Lane Urban Road and in compliance with Schedule 2 of the Kingaroy Shire IPA Planning Scheme. A three (3) metre width of land for the entire frontage of Lot 105 SP 1944412 to Taylors Road, required for the purpose of intersection roadworks, shall be dedicated as road reserve at no cost to Council.
15. Add condition ENG4 to read as follows (new text in bold):
Type B1 barrier kerb shall be provided beside the full frontage of Lot 105 SP194412 along Taylors Road (Stage 6B).
16. Add condition ENG5 to read as follows (new text in bold):
All kerb and channel shall comply with the type details in IPWEAQ standard drawing SEQ R-080, Kerb and channel profiles and dimensions including edge restraints, median and invert.
17. Add condition ENG6 to read as follows (new text in bold):
At locations where barrier kerb and channel is required, prior to sealing the survey plan, the applicant must provide access from each property to the abutting road carriageway in accordance with the details on Council's standard drawing SBRC 00048 Residential Property Access and Kerb Crossover and the requirements of Table S2.7 – Design and Construction Standards of the Kingaroy Shire IPA Planning Scheme.
18. Add condition ENG7 to read as follows (new text in bold):
At locations where barrier kerb and channel is required and except as otherwise shown on approved Operational Works drawings, where the applicant must provide property access points from the same road, these shall be separated by at least 15m with setbacks of at least 10m from any intersection or property access on an adjoining site.
19. Remove original condition ENG5 to read as follows (deleted text in strikethrough):
~~ENG5. Pathways connecting the roads and open space shall have a constructed concrete pathway of 2m width for the length of the reserve in accordance with the Cement and Concrete Association of Australia guidelines.~~
20. Add condition ENG8 to read as follows (new text in bold):
Pathways shall have a constructed concrete width of 2m and be in accordance with the details in IPWEAQ standard drawing SEQ R-065, Concrete Pathway Construction Details, and the requirements of Table S2.7 – Design and Construction Standards of the Kingaroy Shire IPA Planning Scheme for:
 - a) Connecting open space for the length of the park reserve along the southern side of the proposed link road (Stage 6A);
 - b) the full frontage of Lot 105 SP194412 along Taylors Road (Stage 6B); and
 - c) for the full length of pathway adjacent to lot 302 and 303 (stage 6C) and proposed lots 317 and 318 (Stage 6D). To ensure that no vehicular traffic is able to access the pathway, two bollards of a design to be submitted for compliance assessment by Council's General Manager of Infrastructure shall be erected in this pathway at each of the following locations:
 - in line with the northern and southern property alignments of proposed lot 302 (Stage 6C); and
 - in line with the southern property alignments of proposed lot 318 (Stage 6D)

21. Remove original condition ENG6 to read as follows (deleted text in strikethrough):
~~ENG6. All streets are to have mountable kerb and channelling, EDROC Drawing No 5 – Layback Kerb and Channel Type, is approved for use in these streets. Where the EDROC standard is proposed turfing behind the kerb must extend at least 1m beyond the back of the Kerb and Channel~~
22. Add condition ENG9 to read as follows (new text in bold):
The full width of all verges behind all kerb and channelling, exclusive of concrete pedestrian pavement and vehicle cross-overs shall be graded, topsoiled and turfed as follows:
 - a) Minimum cross fall of 1.5% and a maximum cross fall of 4% width;
 - b) 100mm depth of approved loam; and
 - c) turfing behind the kerb must extend at least one (1)m beyond the back of the Kerb and Channel.
23. Add condition ENG10 to read as follows (new text in bold):
Other pathways on road verges linking Taylors Road to other streets shall have a constructed concrete footpath of 1.5m width for the following lengths inclusive of all lots mentioned, in accordance with the details in IPWEAQ standard drawing SEQ R-065, *Concrete Pathway Construction Details*:
 - a) the eastern side internal road from Taylors Road at proposed lot 274 to proposed lot 277 (Stage 6B);
 - b) the eastern side of the internal road from Taylors Road to the T-intersection adjacent to proposed lot 297 (Stage 6C);
 - c) the southern side of the internal road from proposed lot 299 to the T-intersection (to proposed lot 309 for Stage 6C; along proposed lot 256 for Stage 6A);
 - d) the western side of the internal road from the T-intersection at proposed lot 246 and continuing to the proposed link road at lot 108 (Stage 6A);
 - e) from the T-intersection on the southern side of the internal road at proposed lot 260 to the western extent along the path (Stage 6A);
 - f) the southern side of the internal road from proposed lot 260 to proposed lot 324 (stage 6D);
 - g) the southern side of the internal road from proposed lot 364 to proposed lot 356 (Stage 6E);
 - h) the eastern side of the internal road from the T-intersection at proposed lot 324 to the northern side of the northern drainage reserve (Stage 6D); and
 - i) the north-eastern side of the internal road from northern side of the northern drainage reserve and proposed lot 383 to proposed lot 398 (Stage 6F).
24. Add condition ENG11 to read as follows (new text in bold):
No pathway may be provided between proposed lots 401 and 402 (Stage 6F).
25. Add condition ENG12 to read as follows (new text in bold):
Kerb (pram) ramps complete with TGSIs compliant with IPWEAQ standard drawings R-090 to R-094 inclusive shall be provided wherever footpaths terminate at a street; a street intersection or a park, including opposite proposed lots 256, 246, 260; the parks opposite proposed lot 260; on both sides of the proposed link road (south of lot 260 and north of lot 108); and proposed lot 325, 324, 383 and 394, as appropriate to the sub-stage of the development.

26. Amend original condition ENG8 to read as follows (deleted text in strikethrough & new text in bold):

ENG14. ~~ENG8~~ Traffic Calming devices, Streetscape works and Entrance Statements are to be designed and constructed in accordance with current best practice and as a minimum to the requirements of “Queensland Streets” ~~to the satisfaction of Council and in accordance with the requirements of Table S2.5 – Location and Design Standards of the Kingaroy Shire IPA Planning Scheme.~~

27. Amend original condition ENG9 to read as follows (deleted text in strikethrough & new text in bold):

ENG15. ~~ENG9.~~ Heavy duty galvanised steel roof water kerb adaptors (Kacey or similar), are to be installed in the kerb and channelling during construction in all locations where inter-allotment drainage systems are not required, in accordance with ~~Kingaroy Shire Council requirements and to the satisfaction of Council. The requirements of Table S2.13 Stormwater Design and Construction Standards of the Kingaroy Shire IPA Planning Scheme.~~

28. Amend original condition ENG10 to read as follows (deleted text in strikethrough & new text in bold):

ENG16. ~~ENG10~~ Street warning and regulatory signage and street name plates are to be designed and installed in accordance with the Manual of Traffic Control Devices and Council's requirements ~~Schedule 2 of the Kingaroy Shire IPA Planning Scheme~~

29. Amend original condition ENG13 to read as follows (deleted text in strikethrough & new text in bold):

ENG19. ~~ENG13~~ The intersections of the proposed internal roads with Taylors Road and the future Link Road shall be designed in accordance with the Austroads “Guide to Traffic Engineering Practice” – Intersections at Grade having consideration for the Arterial nature of both roads. **Any land required for the purpose of intersection roadworks shall be dedicated as road reserve at no cost to Council.**

30. Remove original condition ENG14 to read as follows (deleted text in strikethrough):

ENG14. ~~The applicant shall enter into an infrastructure agreement in respect of the future Link Road joining Fisher St and the Bunya Hwy and the intersection of the future Link Road and the Bunya Hwy. The developer shall contribute \$2000 per lot indexed annually from the 1st June 2004 towards the upgrade, to be payable prior to the sealing of the plans. The infrastructure agreement shall detail the timing and construction of the link road and where appropriate document a methodology of construction and contribution where the link road is required to be constructed to allow access to the proposed development.~~

31. Add condition ENG20 to read as follows (new text in bold):

The applicant shall construct the “Future Link Road” interconnecting the northern end of Fisher St to the western boundary of Lot 105 SP194412, including its connection to Fisher Street as part of Stage 6A.

Comment: Condition added to replace original condition ENG14 relating to the ‘link road’ Infrastructure Agreement

32. Amend original condition ENG15 to read as follows (deleted text in strikethrough & new text in bold):

ENG21. ~~ENG15~~ The proposed lot layout of lots 389 and 399 **and 287 to 291 inclusive** shall be amended to allow for the construction of a cul de sac allowing a Class 8 garbage truck **vehicle** to turn in one turning motion.

33. Remove original condition ENG16 to read as follows (deleted text in strikethrough):
~~ENG16. The applicant shall provide an emergency access easement providing temporary access from the road between lots 389 and 399 to the northern end of Fisher St.~~

34. Amend original condition ENG18 to read as follows (deleted text in strikethrough & new text in bold):
ENG23. ~~ENG18~~ Provide an additional 4m wide connecting pathway between the road way and drainage reserve between lots 329 and 330.

35. Add condition ENG24 to read as follows (new text in bold):
Prior to submitting an application for Operational Works approval, the applicant shall submit a Stormwater Management Plan for Compliance Assessment by Council's General Manager of Infrastructure, detailing:
a) drainage paths within and outside proposed allotments;
b) detention basins including inlet and outlet details;
c) Hydraulic design for stormwater including sizing and location of all proposed pipe, culvert and channel flows and provision of all software data files ;
d) Location of gully pits;
e) Details of all pre- and post-development flows and related hydraulic parameters;
f) Details of any cut or fill required to direct stormwater to a legal point of discharge.

36. Remove original condition ENG19 to read as follows (deleted text in strikethrough):
~~ENG19. The stormwater drainage system serving the site is to be designed so that the development will not make material changes to the pre-development location, duration, frequency or concentration of overland stormwater flow at the point of discharge to all downstream properties including road reserves. In the event that a material change to the pre-development stormwater flows will occur, the applicant is to produce evidence to Council's satisfaction of a legal right as to the method for stormwater discharge over the downstream land.~~

37. Add condition ENG25 to read as follows (new text in bold):
The stormwater drainage system serving the site must be designed in accordance with the requirements of the *Queensland Urban Drainage Manual* (QUDM) and certified by a RPEQ engineer; and so that the development will not make material changes to the pre-development location, duration, frequency or concentration of overland stormwater flow at the point of discharge to all downstream properties including road reserves. In the event that a material change to the pre-development stormwater flows will occur, the applicant must produce evidence to Council's satisfaction of a legal right as to the method for stormwater discharge over the downstream land. Each proposed stage of the development shall have its own Legal Point of Discharge, which shall be nominated in the Stormwater Management Plan and the applicant must produce evidence to Council's satisfaction of its legal right to discharge at these nominated points.

38. Remove original condition ENG24 to read as follows (deleted text in strikethrough):
~~ENG24. Detention basins shall be designed in accordance with the requirements of the Queensland Urban Drainage Manual and Australian Rainfall and Runoff and shall be constructed so as to ensure the integrity of the embankment during filling. A detailed hydrologic and geotechnical design shall be submitted to Council for approval prior to the commencement of any operational works.~~

39. Add condition ENG30 to read as follows (new text in bold):
Detention basins shall be designed to comply with the provisions of the *Water Supply (Safety & Reliability) Act 2008* particularly with reference to referable dams; and in accordance with the requirements of the *Queensland Urban Drainage Manual* and *Australian Rainfall and Runoff* and shall be constructed so as to ensure the integrity of the embankment during filling. A detailed hydrologic and geotechnical design and

detailed engineering drawings shall be submitted to Council for compliance assessment by Council's General Manager of Infrastructure prior to the commencement of any operational works.

40. Amend original condition ENG25 to read as follows (deleted text in strikethrough & new text in bold):

ENG31. ~~ENG25~~ Water is to be reticulated to each lot in accordance with Kingaroy Shire Council requirements ~~the requirement of Schedule 2, Division 3.2 – Design and Construction Standards, Table S2.10 of the Kingaroy Shire IPA Planning Scheme and the South-east Queensland Water Supply & Sewerage Design & Construction Code (SEQ Code).~~

41. Amend original condition ENG25 to read as follows (deleted text in strikethrough & new text in bold):

ENG32. ~~ENG26.~~ Nominal Main Sizes are to be designed in accordance with the ~~“Guidelines for the Planning and Design of Urban Water Supply Schemes” Planning Guidelines for Water Supply and Sewerage April 2010~~ and Technical Bulletins published by the ~~Department of Natural Resources~~ Department of Energy & Water Supply and are to have consideration for the demand and pressure required at each lot including the demand created by all future stages. ~~The sizes as nominated in the JWP – Water Supply Analysis report dated May 2007 are acceptable.~~

42. Add condition ENG33 to read as follows (new text in bold):

The JWP – Water Supply Analysis report dated May 2007 shall be reviewed, updated and submitted for compliance assessment to Council's General Manager of Infrastructure. Alternatively, another water supply analysis report shall be submitted for the General Manager's compliance assessment.

43. Amend original condition ENG27 to read as follows (deleted text in strikethrough & new text in bold):

ENG34. ~~ENG27~~ Provide certification from a Registered Professional Engineer - Queensland (RPEQ) that all lots proposed in the ~~current~~ ~~all~~ stages can be supplied with a fully reticulated gravity water supply system in the Low Level Zone. Such certification shall ensure the system meets the minimum pressure and flow requirements, including fire fighting, of the ~~“Guidelines for the Planning and Design of Urban Water Supply Schemes” Planning Guidelines for Water Supply and Sewerage April 2010~~ and Technical Bulletins published by the ~~Department of Natural Resources and Water~~ **Department of Energy & Water Supply**.

44. Add condition ENG35 to read as follows (new text in bold):

Detailed plans required to comply with water supply conditions shall be lodged under a separate Development Permit for Operational Works.

45. Remove original condition ENG28 to read as follows (deleted text in strikethrough):

~~ENG28. Reticulated sewerage disposal is to be connected to each lot to current Kingaroy Shire Council and Department of Natural Resources and Water standards.~~

46. Add condition ENG36 to read as follows (new text in bold):

Sewerage must be connected to each lot in accordance with the Kingaroy Shire IPA Planning Scheme and the South-east Queensland Water Supply & Sewerage Design & Construction Code (SEQ Code) requirements.

47. Add condition ENG37 to read as follows (new text in bold):

An analysis and report of the existing and future sewerage requirements prepared and certified by a RPEQ Civil Engineer must be submitted for compliance assessment to Council's General Manager of Infrastructure.

48. Add condition ENG38 to read as follows (new text in bold):
Nominal Main Sizes shall be designed in accordance with the *Planning Guidelines for Water Supply and Sewerage April 2010* and Technical Bulletins published by the Department of Energy & Water Supply.

49. Add condition ENG39 to read as follows (new text in bold):
Detailed plans required to comply with sewerage conditions shall be lodged under a separate Development Permit for Operational Works.

50. Remove original condition ENG29 – ENG38 & ENG40-EN42.

51. Amend original condition ENG43 to read as follows (new text in bold):
The applicant shall provide 6 car parking spaces (including 1 accessible car park in accordance with AS1428/NZS 2890.1 and Part D35 of the Building Code of Australia) adjacent to the proposed 'Neighbourhood Park'.

52. Amend original condition ADV1 to read as follows (deleted text in strikethrough & new text in bold):
~~Section 3.5.21(5) of the *Integrated Planning Act 1997* provides the currency period in which this application will lapse if is not acted upon.~~
Section 341(2) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon by 1 August 2019, the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.

53. Amend original condition ADV1 to read as follows (deleted text in strikethrough & new text in bold):
~~Attached for your information is a copy of Section 4.1.27 of the *Integrated Planning Act 1997* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—~~

a) ~~the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.~~

b) ~~should the applicant notify the assessment manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.~~

~~With a view to early completion of the appeal process, it is in your interest to advise Council of your acceptance of the approval and conditions or to lodge an Appeal at your earliest convenience— as pursuant to Section 3.5.19 of the *Integrated Planning Act 1997* the approval does not take effect until the completion of the applicants' Appeal Period. If you require further information, please contact Council's Planning and Development Services Department on telephone (07) 4162 6212.~~

Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—

a) **the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.**

b) **should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.**

54. Add condition ADV5 to read as follows (new text in bold):

**Telecommunication connections can be arranged by emailing
F1103721@team.telstra.com providing the following information:**

- **Full name;**
- **Address of property including state & postcode;**
- **Lot No's and Plan No's: and**
- **What the development is (units, subdivision, shop, etc**

55. Add condition ADV6 to read as follows (new text in bold):

The applicant is encouraged to discuss the proposed development with Ergon Energy upon receipt of this approval to facilitate the timely supply of electricity to the development. Connection of electricity may take up to eight (8) months from the date of application to Ergon Energy.

56. Add condition ADV7 to read as follows (new text in bold):

At the time of application for Operational Works approval and before construction works may commence, the applicant will be required to submit the following design drawings for compliance assessment by Council's General Manager of Infrastructure:

- (a) Internal roadworks plans, cross-sections, typical detailed cross-section and pavement design details;
- (b) Water supply internal reticulation plans and design details;
- (c) Sewerage layout plans, longitudinal sections and design details;
- (d) Stormwater layout plans longitudinal sections and design details;
- (e) Landscaping plan and detailed planting schedule;
- (f) Electricity layout; and
- (g) Environmental management works.

57. Add condition ADV8 to read as follows (new text in bold):

The coordinate system to be adopted for drawings submitted by the applicant in relation to future and completed operational works shall be GDA94 MGA Zone 56.

58. Add condition ADV9 to read as follows (new text in bold):

This approval is subject to the concurrence agency condition in relation to roadworks, comprising of upgrading the Bunya Highway/Taylors Road intersection to a road type CHR standard.

59. Add condition ADV10 to read as follows (new text in bold):

The applicant may enter into a voluntary infrastructure agreement in relation to condition ENG20, 'Future Link Road'.

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11. Information Section (IS)

11.1 IS - 1543208 - Reports for the Information of Council

Summary

List of correspondence pending completion of assessment report
Road Maintenance Expenditure Report

Officer's Recommendation

That the reports be received.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the reports be received.

Carried 7/0
FOR VOTE - Councillors voted unanimously

12. General Section

No Report.

CLOSED SESSION:

Motion:

Moved Cr KA Duff, seconded Cr DP Tessmann.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(e) contracts proposed to be made by it, of the Local Government Regulation 2012.

Carried 7/0
FOR VOTE - Councillors voted unanimously

OPEN COUNCIL:

Motion:

Moved Cr KM Campbell, seconded Cr KA Duff.

That the meeting resume in Open Council.

Carried 7/0
FOR VOTE - Councillors voted unanimously

Report:

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(e) contracts proposed to be made by it, of the Local Government Regulation 2012, Council considered matters concerning various tenders.

Motion:

Moved Cr DW Kratzmann, seconded Cr KA Duff.

That the Mayor's report be received

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13. Confidential Section

13.1 CONF - 1541212 - Tenders SBRC-15/16-03 & SBRC-15/16-02 for Prequalified Suppliers for Wet and Dry Hire of Plant and Equipment & Trade and General Services

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1) (e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council approve the list of providers to be included in the:

- Pre-qualified supplier register for Wet and Dry Hire of Plant & Equipment for the period 15 December 2015 to 14 December 2017
- Pre-qualified supplier register for Trade and General Services for the period 15 December 2015 to 14 December 2017

That the providers who achieved the set criteria but are partially compliant with necessary documentation will be required to submit these documents no later than 28 February 2016. Non-submission of required documentation will be grounds for removal from the pre-qualified supplier register.

South Burnett Regional Council

Register of Pre-qualified Suppliers - Wet & Dry Hire of Plant and Equipment

Backhoe

Annaste Rolyan Industries
Bailey Group Civil & Mechanical Pty Ltd
Greg Evans Excavator Hire
South Burnett Bobcat Services
Wieden Earthmoving
Winston Burrows Backhoe & Truck Hire
Yesberg Earthmoving Pty Ltd

Bobcat

Black Cat Civil
Burnett Fabrication & Gravel
Ezyquip Hire
Greg Day Bobcat Hire
Mangan Drilling
Robert Zelinski Civil Construction
Sanders Bobcat & Mini Excavator Hire
Sherrin Rentals
South Burnett Bobcat Services
South Burnett Waste Management
Tony Patterson
Yesberg Earthmoving Pty Ltd

Crane

Bailey Group Civil & Mechanical Pty Ltd

Crusher

Finlay Screening & Crushing

Dozer

Bailey Group Civil & Mechanical Pty Ltd
Banjo's Earthmoving
Robert Zelinski Civil Construction
Seiler Earthmoving
South Burnett Bobcat Services
South Burnett Waste Management
Weier's Mulching
Yesberg Earthmoving Pty Ltd

Excavator

Bailey Group Civil & Mechanical Pty Ltd
Banjo's Earthmoving
Black Cat Civil
Blackbutt Sand & Gravel
Burnett Fabrication & Gravel
Crawford's Sand & Gravel Supplies
Ensby Earthmoving
Ezyquip Hire
Greg Day Bobcat Hire
Greg Evans Excavator Hire
Mangan Drilling
Robert Zelinski Civil Construction
Sanders Bobcat & Mini Excavator Hire
Sherrin Rentals

South Burnett Bobcat Services
South Burnett Waste Management
Tony Patterson
Wieden Earthmoving
Yesberg Earthmoving Pty Ltd

Float

Bailey Group Civil & Mechanical Pty Ltd
Greg Evans Excavator Hire
Mangan Drilling
South Burnett Bobcat Services
South Burnett Waste Management
Weier's Mulching
Wieden Earthmoving
Yesberg Earthmoving Pty Ltd

Grader

Bailey Group Civil & Mechanical Pty Ltd
Banjo's Earthmoving
Black Cat Civil
Blackbutt Sand & Gravel
Ezyquip Hire
Robert Zelinski Civil Construction
Seiler Earthmoving
Wieden Earthmoving
Yesberg Earthmoving Pty Ltd

Low Loader

Bailey Group Civil & Mechanical Pty Ltd
Banjo's Earthmoving
Blackbutt Sand & Gravel
Greg Evans Excavator Hire
Robert Zelinski Civil Construction
Sherrin Rentals

Other (Listed here as they have numerous items for hire)

Blackbutt Sand & Gravel
Coates Hire
Complant Pty Ltd
Ezyquip Hire
Hastings Deering (Australia) Ltd
Hydrovac Services
South Burnett Hire & Sales
Stabilised Pavements of Australia

Portable Buildings

Ezyquip Hire
Robert Zelinski Civil Construction
Ultimate Hire Services

Roller

Bailey Group Civil & Mechanical Pty Ltd
Blackbutt Sand & Gravel
Ezyquip Hire
Robert Zelinski Civil Construction
Seiler Earthmoving
Sherrin Rentals
South Burnett Bobcat Services
Wieden Earthmoving
Yesberg Earthmoving Pty Ltd

Scraper

Robert Zelinski Civil Construction
Seiler Earthmoving
Yesberg Earthmoving Pty Ltd

Screening Plant

Bailey Group Civil & Mechanical Pty Ltd
Crawford's Sand & Gravel Supplies
Finlay Screening & Crushing

Tipper

Bailey Group Civil & Mechanical Pty Ltd
Burnett Fabrication & Gravel
Greg Day Bobcat Hire
Greg Evans Excavator Hire
Mangan Drilling
Mick Johnson Haulage
Protheroe Haulage
Robert Zelinski Civil Construction
South Burnett Bobcat Services
South Burnett Waste Management
Tony Patterson
Wieden Earthmoving
Yesberg Earthmoving Pty Ltd

Tractors / Slashers

Annaste Rolyan Industries
Bailey Group Civil & Mechanical Pty Ltd
EL & KW Seiler
Ezyquip Hire
Go Protec
Greg Day Bobcat Hire
Robert Zelinski Civil Construction
Seiler Earthmoving
Weier's Mulching
Yesberg Earthmoving Pty Ltd

Trailer

Blackbutt Sand & Gravel
South Burnett Waste Management
Winston Burrows Backhoe & Truck Hire

Trencher

Burnett Water Services Pty Ltd

Truck and/or Dog

Bailey Group Civil & Mechanical Pty Ltd
Barry Pidgeon & Son Tipper Hire
Blackbutt Sand & Gravel
Comrades Pty Ltd
Crawford's Sand & Gravel Supplies
Greg Evans Excavator Hire
Mangan Drilling
Mick Johnson Haulage
Protheroe Haulage
Robert Zelinski Civil Construction
Sanders Bobcat & Mini Excavator Hire
South Burnett Bobcat Services
South Burnett Waste Management
Stabilised Pavements of Australia
Wieden Earthmoving
Winston Burrows Backhoe & Truck Hire

Water Truck

Bailey Group Civil & Mechanical Pty Ltd
Comrades Pty Ltd
Greg Evans Excavator Hire
Mangan Drilling
Robert Zelinski Civil Construction
Sherrin Rentals
South Burnett Waste Management
Steve & Sharon Mangan
Wieden Earthmoving
Yesberg Earthmoving Pty Ltd

South Burnett Regional Council
Register of Pre-qualified Suppliers - Trade & General Services

Architectural Services

James Cubbitt Architects

Asbestos Removal

BHS Constructions

Global Engineering & Construction

Boilermaker / Welder

Biggenden Engineering Works

Global Engineering & Construction

Bricklaying

Global Engineering & Construction

Building Maintenance

Global Engineering & Construction

Higgins Family Constructions

Wards Electrical Services

Carpentry / Joinery

BHS Constructions

Global Engineering & Construction

Mangan Joinery

Wards Electrical Services

Concrete Cutting

Global Engineering & Construction

Concreting Works

BHS Constructions

Global Engineering & Construction

T P Concreting

Drafting - Civil / Engineering

Cardno (QLD) Pty Ltd

Electrical Air Conditioning / Refrigeration

Dennis Electrical Services

Kingaroy Refrigeration, AirConditioning & Appliances

South Burnett Refrigeration

Ultimate Group

Electrical Repairs / Maintenance

Black's Electrical

GTEC Power

Red Dirt Test and Tag

Ultimate Group

Wards Electrical Services

Wondai Electrical Services

Electrical Test & Tag

Red Dirt Test and Tag

South Burnett Test N Tag

Spa Trade Services

Ultimate Group

Excavation & Demolition Services

Global Engineering & Construction

Hydrovac Services

Fencing

Global Engineering & Construction

Fire Alarms - Testing & Servicing

Ultimate Group

Fire Extinguishers - Testing & Servicing

Chubb

Floor & Wall Tiling

BHS Constructions

Global Engineering & Construction

Geotechnical Services

Cardno (QLD) Pty Ltd

Coffey GeoTechnics Pty Ltd

Douglas Partners Pty Ltd

Gross Pollutant Trap Cleaning

Connollys State Waste

T & T Septic Cleaning Service & P & P Purple Porta Pottys

Hydraulic Servicing / Repairs

Biggenden Engineering Works

Hydraulink Kingaroy

Landscape Contractor

Global Engineering & Construction

Line Marking & Associated Services

Trademark Linemarking Pty Ltd

Media Services

MICOMM

Painting

C & G Golding

Global Engineering & Construction

Paving

Global Engineering & Construction

Vics Paving

Pest Control

Direct Pest Control

K & S Contracting

Katandra Weed Control

Patrick Collins Pest Control

Pest Options

Plumbing / Gas Fitting

Burnett Water Services

Cox Plumbing

Global Engineering & Construction

Kingaroy Plumbing Works

South Burnett Plumbing & Supplies

Printing

Country Design & Print

Property Valuer

APV Valuers & Asset Management

Australian Valuation Solutions

Leeson Valuers

Roof Contractor / Cleaner

Cox Plumbing

Global Engineering & Construction

Kingaroy Plumbing Works

Sand Blasting

Global Engineering & Construction

Kev's Mobile Sandblasting

Security - Events

Brisecurity

South Burnett Security & Traffic Control

Steel and Aluminium Fabrication

Biggenden Engineering Works
Global Engineering & Construction

Tyre Fitting

Burnett Tyre & Mechanical Service
Star Tyrepower

Resolution:

Moved Cr DJ Palmer, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted.

Carried 7/0
FOR VOTE - Councillors voted unanimously

13.2 CONF - 1542439 - Supervision of the Kingaroy, Blackbutt and Wattlecamp Waste Facilities

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council:

1. Award the Supervision Duties Contract for the Kingaroy Waste Facility to Kemcoss Pty Ltd trading as South Burnett Security and Traffic Control; and
2. Award the Supervision Duties Contract for the Wattlecamp Waste Facility to Mr Robert Brown; and
3. Award the Supervision Duties Contract for Blackbutt/Benarkin Waste Facility to SB Waste Management Pty Ltd.

Resolution:

Moved Cr DJ Palmer, seconded Cr BL Green.

That Council

1. *Award the Supervision Duties Contract for the Kingaroy Waste Facility to Kemcoss Pty Ltd trading as South Burnett Security and Traffic Control; and*
2. *Award the Supervision Duties Contract for the Wattlecamp Waste Facility to Mr Robert Brown*

Carried 7/0
FOR VOTE - Councillors voted unanimously

Resolution:

Moved Cr DJ Palmer seconded Cr KM Campbell.

That Council Award the Supervision Duties Contract for Blackbutt/Benarkin Waste Facility to Fred Abbott.

Reason: The tenderer is the existing contractor for this facility and submitted the cheapest offer.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.3 CONF - 1543119 - Tender Report Memerambi Estate - Roads and Drainage Infrastructure

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council accepts the tender under SBRC 15/16-05 – Road & Drainage Construction Memerambi Township from Brown Contractors Pty Ltd and enters into a contract to the value of \$1,456,301.50 (Excl. GST), including Schedule IV works.

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.4 CONF - 1543116 - SBRC 15/16-08 - Consideration of tenders to upgrade the Murgon Water Treatment Plant

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council accept the tender under SBRC 15/16-08 from M2O Water Pty Ltd for the Murgon Water Treatment Plant Filter Upgrade and enter into a contract to the value of \$881,820 inc. GST, which includes the upgrade of the two (2) in-service filters and the refurbishment of the third filter.

Resolution:

Moved Cr BL Green, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted.

Carried 7/0
FOR VOTE - Councillors voted unanimously

There being no further business the meeting was declared closed at 11.32am.

Confirmed before me this day of 2015

..... **MAYOR**

