



# **Public Agenda**

of the

## **Special Meeting**

**Held in the Council Chambers, 45 Glendon Street Kingaroy**

on Wednesday, 3 July 2013

Commencing at 9.00 am

**Chief Executive Officer: Ken McLoughlin**



# **SOUTH BURNETT REGIONAL COUNCIL AGENDA**

**Wednesday, 3 July 2013**

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**1. Leave Of Absence**

Nil.

**2. Business**

**2.1 F - 1185726 - Mayors Budget Address**

**Document Information**

**IR No** 1185726

**Author** Mayor

**Date** 28 June 2013

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**Précis**

Presenting the Mayor's Budget Address.

**Summary**

Mayor to deliver the Mayor's Budget Address.

**Officer's Recommendation**

That the Mayor's Budget Address be received.

**Financial and Resource Implications**

N/A

**Link to Corporate/Operational Plan**

N/A

**Communication/Consultation (Internal/External)**

N/A

**Legal Implications (Statutory Basis, Legal Risks)**

N/A

**Policy/Local Law/Delegation Implications**

N/A

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## **Asset Management Implications**

N/A

### **2.2 F - 1185945 - Adoption of the 2013/2014 Budget**

#### **Document Information**

**IR No** 1185245

**Author** General Manager Finance

**Date** 27 June 2013

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#### **Précis**

Setting out details of Council's budget for 2013/2014 financial year.

#### **Summary**

The requirements for the preparation and content of the budget are set out in Section 169 of the Local Government Regulation 2012.

- (1) A local government's budget for each financial year must:
  - (a) Be prepared on an accrual basis; and
  - (b) Include statements of the following for the financial year for which it is prepared and the next 2 financial years.
    - i. Financial position;
    - ii. Cash flow;
    - iii. Income and expenditure;
    - iv. Changes in equity
- (2) The budget must also include:
  - (a) A long term financial forecast; and
  - (b) A revenue statement; and
  - (c) A revenue policy
- (3) The budget must include each of the following measures of financial sustainability for the financial year for which it is prepared and the next 9 financial years:
  - (a) Asset sustainability ratio;
  - (b) Net financial liabilities ratio;
  - (c) Operating surplus ratio;
- (4) The budget must include the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.

The relevant budget documents are presented for adoption.

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### **Officer's Recommendation**

That in accordance with Sections 169 and 170 of the Local Government Regulation 2012 the following budget and attached documents be adopted 2013/2014:



## **Budget Document 2013/2014**

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## **1 BUDGET OVERVIEW**

### ***1.1 Strategic Planning Framework***

The Council operates within a Strategic Planning Framework set by legislation which requires it to prepare various strategic documents:-

#### **Financial Planning Documents**

- ✓ Corporate Plan covering a period of at least 5 years
- ✓ Long Term Asset Management Plan for a period of 10 years or more
- ✓ Operational Plan for each financial year
- ✓ Budget for the current financial year and the next 2 financial years
- ✓ Revenue Statement for each financial year
- ✓ Long Term Financial Forecast – covering a period of at least 10 years

#### **Financial Accountability Documents**

- ✓ Audited Financial Statements for each financial year
- ✓ Community Financial Report
- ✓ Annual report

#### **Financial Policies**

- ✓ Investment Policy
- ✓ Debt Policy
- ✓ Revenue Policy



## **1.2 Strategic Plan Outcomes**

### **1.2.1 CORPORATE PLAN:**

The Corporate Plan is Council's strategic business plan, providing the framework for Council to develop strategies that deliver outcomes and achieve our vision. Our first corporate plan was adopted at the general Council meeting held on 17 June 2009. The strategic outcomes set out in the Corporate Plan and key strategies for achieving these outcomes are listed below:

OUTCOME	KEY STRATEGIES
Enhancing Our Communities	Building vibrant, healthy, supportive and inclusive communities
Growth & Opportunity	A strong and sustainable regional economy supported by diverse sectors and innovative planning mechanisms
Our Environment	A sustainable environment, proactively and responsibly managed in partnership with the community for future generations
Organisational Excellence	An organisation that is characterised by effective leadership, responsible management and quality service delivery
Service Deliver & Infrastructure	The provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles

The corporate plan will be reviewed in the latter half of 2013.

### **1.2.2 ASSET MANAGEMENT PLANS**

The Asset Management Plan must:-

- ✓ Provide for strategies to ensure the sustainable management of assets mentioned in the local government's asset register and infrastructure of the local government; and
- ✓ State the estimated capital expenditure for renewing, upgrading and extending the assets for the period covered by the plan; and
- ✓ Be part of, and consistent with, the long term financial forecast

During 2011/2012 Council participated in a LG Asset Advanced Program managed by the Local Government Association of QLD. The project aimed at promoting and accelerating the implementation of integrated asset and financial management systems through the development of core asset management plans for key infrastructure assets.

The minimum requirements for the asset management plan included:

- ✓ Service levels expected for Councils assets and actual levels being achieved
- ✓ Future demand derived from corporate planning and service planning
- ✓ Risk management
- ✓ Lifecycle management and financial considerations
- ✓ Asset management practices – information systems to be used and the standards and guidelines used to make decisions on asset management
- ✓ Improvement and monitoring

An asset management plan was prepared for Council to meet these minimum requirements and adopted at the budget meeting held on 18 July 2012.

The plans for all asset classes are a work in progress and will be further developed as asset registers are improved. Asset registers for Plant & Fleet, Information Technology, Water, Wastewater and Waste Disposal asset classes have been significantly developed and robust renewal and replacement programs prepared.

A review of all building assets has been undertaken and an initial condition assessment prepared. However ongoing work in this asset class is still required to develop robust renewal and replacement plans.

Significant work has also been undertaken in road asset class to identify future maintenance, renewal and replacement requirements. A primary focus of the budget is to provide additional financial resources to address a shortfall in funding for this particular asset class.

### **1.2.3 OPERATIONAL PLAN:**

The Operational Plan supports the Corporate Plan and details the activities and projects planned during 2013/2014 to achieve the above key strategies.

### **1.2.4 REVENUE POLICY:**

The Revenue Policy sets out the principles to be used by the South Burnett Regional Council in 2013/2014 for the making of rates and charges, the levying of rates, the granting of rebates and concessions, the recovery of unpaid rates and charges and the purpose of any remission or deferral of rates and charges under Section 193 of the *Local Government Regulation 2012*.

### **1.2.5 BUDGET:**

The Annual Budget converts the strategies and initiatives contained in Council's Corporate and Operational Plans into financial terms to ensure that there are sufficient resources for their achievement while ensuring financial sustainability.

The budget must:-

- ✓ Be prepared on an accrual basis
- ✓ Include the following statements for 2013/2014; 2014/2015 & 2015/2016
  - Financial position (Balance Sheet)
  - Cash flow
  - Income and expenditure
  - Changes in equity
- ✓ Include a long term financial forecast
- ✓ Be accompanied by its revenue statement
- ✓ Include following measures of financial sustainability
  - Asset sustainability ratio
  - Net financial liabilities ratio
  - Operating surplus ratio

- ✓ Include total value of the change, expressed as a percentage, in the rates and utility charges levied for 2013/2014 compared with the rates and utility charges levied in the previous budget
- ✓ Be consistent with the corporate plan and annual operational plan

The budget highlights the need for Council to reduce its reliance on grant funds from the Federal and State governments and focuses on achieving its own revenue sources. To that end Council now funds 75% of its revenue from its own sources such as rates, fees, rents etc compared to 61% prior to amalgamation.

Forecast budgets for the next three years project that Council will continue to deliver a surplus from operations. As mentioned above a review of our operations will continue to be undertaken during 2013/2014 to identify areas for further cost savings to lessen the impact on future budgets.

The key priority of Council is to focus on ground works that maintain, upgrade or replace Council assets. Accordingly around 85% of the total projected operational and capital expenditure for 2013/2014 will be spent on these works.

#### **1.2.6 REVENUE STATEMENT:**

The Revenue Statement is an explanatory statement that outlines and explains the revenue measures adopted in the budget. The document includes the following matters:

- ✓ How rates and charges are determined
- ✓ Details on all rebates and concessions
- ✓ Details on any limitations in increases on rates and charges
- ✓ Criteria used to decide the amount of the cost-recovery fees
- ✓ Criteria for approval of early payment discount for late payments
- ✓ Details on collection of outstanding rates including the process for arrangements to pay
- ✓ Details of payment methods

The document will be of particular interest to ratepayers, community groups, government departments and other interested parties who seek to understand the revenue policies and practices of the Council. The Revenue Statement has been included as an attachment to the budget document.

#### **1.2.7 LONG TERM FINANCIAL FORECAST:**

A Long Term Financial Plan for the years 2013/2014 to 2022/2023 has been developed by the Finance team to assist Council in adopting its 2013/2014 to 2015/2016 budgets within a longer term financial framework. The key objective of the Financial Plan is to:

- ✓ Deliver operational surpluses in the medium to long term, whilst still achieving the Council's strategic outcomes as specified in the Corporate Plan
- ✓ Provide sufficient financial resources to address the backlog in asset renewal and replacement identified in asset management plans.

While certain assumptions were made in preparing forecasts for the Financial Plan they are based on current knowledge available and are generally conservative in nature.

- ✓ General rate revenue has been based on a minimum of 5% increase per year
- ✓ Service & Utility charges set to fully fund operations and provide sufficient revenue to deliver projected capital works
- ✓ Current Special levies and charges have been maintained at 2013/2014 levels
- ✓ Introduction of a Road Infrastructure Levy in 2013/2014
- ✓ Minimal growth in fees and charges revenue (projected development growth of less than 1%)
- ✓ Federal financial assistance grant to remain static for 2013/2014 with minimum growth of 2% in future years
- ✓ Federal Roads to Recovery funding will continue at same level
- ✓ No reinstatement of State Government Subsidies
- ✓ Current level of staffing to remain with a average projected wage growth of 4%
- ✓ Other operating costs to increase on average around 4%

### **1.3 Budget Preparation**

The budget, which is included in this report, is for the year 1 July 2013, to 30 June 2014, and also includes two additional years forecast budgets. The budget includes an Income and Expenditure Statement, Statement of Financial Position (Balance Sheet), Statement of Cash Flows and Statement of Changes in Equity.

Other statements attached to this report to allow Council to make an informed decision about the adoption of the budget include:

- ✓ a schedule of the rates and charges to be levied,
- ✓ detailed information on the capital works program to be undertaken
- ✓ detailed program of works to be undertaken from separate charges
- ✓ total expenditure on roads maintenance and replacement, including main roads works
- ✓ schedule of remissions and rebates on rates
- ✓ schedule of restricted cash
- ✓ revenue statement
- ✓ long term financial forecast
- ✓ value of change in rates and utility charges
- ✓ debt policy
- ✓ investment policy

## **1.4 Budget Processes**

The key steps comprising the budget process are summarised below:

- ✓ In February 2013, budget worksheets were prepared by Finance team based on the historical costs for the previous twelve months and incorporating the assumptions detailed above in clause 1.3.7 “Long Term Financial Plan”
- ✓ Each General Manager and Section Managers considered the projected budget worksheets for their relevant areas, amending them for extra ordinary operational requirements, special operational projects or maintenance and proposed capital works
- ✓ The Leadership Management team reviewed the combined budget worksheets adjusting as necessary to deliver a sustainable budget
- ✓ Officers prepared a draft budget which was presented to Council over a number of workshops, providing opportunity for input, discussion and debate by Councillors
- ✓ The “proposed “budget was finalised and presented to Mayor for endorsement
- ✓ The Mayor presented budget documents to Councillors 14 days prior to formal budget meeting
- ✓ A Formal Budget submitted to Council for adoption

## **1.5 External Influences**

In preparing the 2013/2014 budget a number of external influences have been taken into consideration because of their significant impact on Councils ability to fund the services delivered by the South Burnett Regional Council during the budget period.

- ✓ The reduction of Federal Financial Assistance Grant by \$892,000 during 2012/13 has a flow on effect into future budgets which in real terms means reduction of \$910,000 in revenue available for operations in 2013/2014
- ✓ The impact of decisions made by former State Government to remove subsidies for major water and sewerage infrastructure has placed a significant burden on ratepayers to meet the full cost of providing this infrastructure. The total cost to ratepayers is in vicinity of \$15.75m over next five years
- ✓ Reduced investment income and increased debt servicing costs as a result of Council's utilisation of reserve funds and increased borrowing program to provide necessary renewal and replacement of bridges, sewerage and water assets
- ✓ Our current Enterprise Bargaining agreement with the workforce and their union representatives is due to expire in June 2014. The current agreement provides for a wage growth of 3.8% during 2013/2014

## **1.6 Budget Principles**

In order to produce a balanced budget in response to these significant influences the following principles were utilised when preparing the budget.

- ✓ Fees and charges were extensively reviewed in 2011/2012 to more reflect cost of providing the service. They have generally been increased by 2% for 2013/2014
- ✓ Grants to be based on confirmed or likely funding levels
- ✓ Introduction of Special Road Infrastructure levy to provide additional funds for road maintenance and specific road capital works
- ✓ All staff vacancies to be reviewed with view to optimise use of current human resources
- ✓ Overtime to be undertaken for essential and emergency work only
- ✓ New initiatives or projects which are not cost neutral to be justified
- ✓ Real savings in expenditure to be identified wherever possible

## **2 BUDGET ANALYSIS**

### **2.1 Analysis of 2013/2014 to 2015/2016 Operating Budgets**

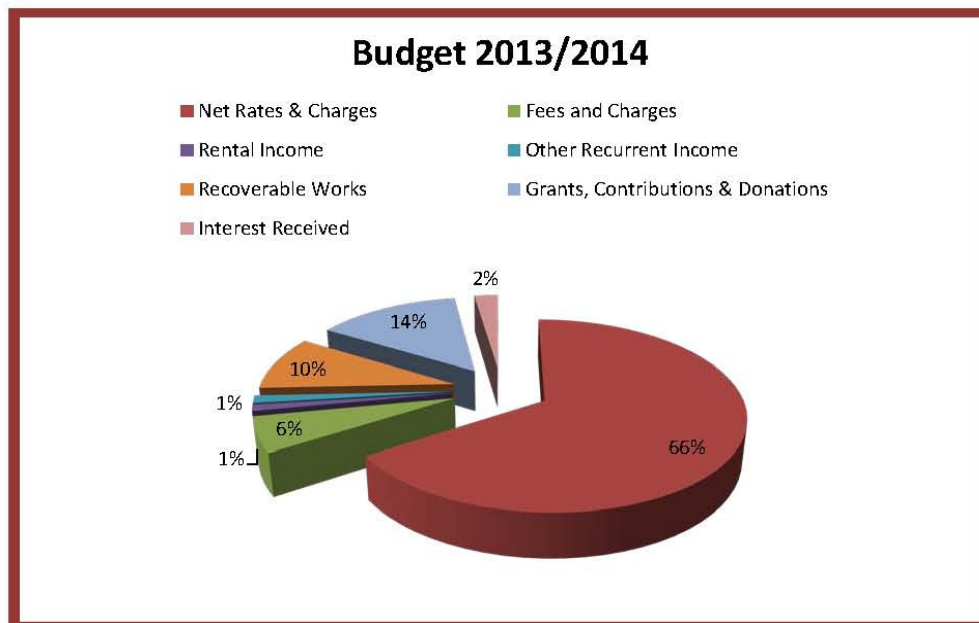
This section of the report analyses the expected revenues and expenses of the South Burnett Regional Council for the 2013/2014 to 2015/2016 year.

A projection of Councils operating surpluses for above budget period is listed in the table below;

<b>Projected Surplus</b>			
<b>Program</b>	<b>2013/2014</b>	<b>2014/2015</b>	<b>2015/2016</b>
<b>General Operations</b>	\$607,513	\$2,077,507	\$1,943,232
<b>Plant &amp; Fleet</b>	\$395,320	\$427,025	\$460,434
<b>Water</b>	\$154,030	\$347,509	\$485,247
<b>Waste Water</b>	\$203,195	\$446,752	\$837,027
<b>Waste Management</b>	\$155,774	\$266,462	\$472,748
<b>Total Surplus</b>	<b>\$1,515,832</b>	<b>\$3,565,255</b>	<b>\$4,198,688</b>

**2.1.1 OPERATING REVENUE**

REVENUE TYPE	<i>Original Budget 2012/2013</i>	<b>BUDGET 2013/2014</b>	<b>BUDGET 2014/2015</b>	<b>BUDGET 2015/2016</b>
Net Rates & Charges	\$33,212,083	\$38,737,034	\$42,569,934	\$45,520,514
Fees and Charges	\$3,693,947	\$3,536,576	\$3,642,203	\$3,761,678
Rental Income	\$639,900	\$631,901	\$651,821	\$672,369
Other Recurrent Income	\$817,604	\$764,199	\$772,237	\$790,761
Recoverable Works	\$4,480,987	\$5,537,824	\$5,933,351	\$3,559,449
Grants, Contributions & Donations	\$8,966,675	\$49,213,393	\$15,905,882	\$8,066,660
Interest Received	\$1,720,643	\$1,351,760	\$1,376,591	\$1,402,581
<b>Total Operating Revenue</b>	<b>\$53,531,839</b>	<b>\$99,772,687</b>	<b>\$70,852,019</b>	<b>\$63,774,012</b>

**2.1.1.1 RATES AND CHARGES**

While Council reviewed various options in developing its revenue strategy for 2013/2014, rate revenue is still Council's only major and reliable source of funding and equates to 66% of our overall revenue after being adjusted for flood damage grant.

This item represents the South Burnett Regional Council's total income from general rates, service charges (water, sewerage and garbage) and special charges.

Rate or Charge	2012/2013	2013/2014
General Rates	\$19,415,549	\$20,643,769
Water Charges	\$6,361,656	\$6,680,990
Sewerage Charges	\$3,151,674	\$3,433,445
Waste Collection Charges	\$2,414,747	\$2,263,085
Environmental Levy	\$439,000	\$439,000
Community Rescue & Evacuation Levy	\$35,000	\$54,000
Waste Management Levy	\$1,601,236	\$2,067,945
Road Infrastructure Levy	Nil	\$3,154,800
<b>Total</b>	<b>\$33,418,862</b>	<b>\$38,737,034</b>

Details of all Council's rates and charges are listed in the Schedule of Rates and Charges attached to this document.

Rate remissions for eligible pensioners have been increased from \$100 to \$200 and when combined with the State Government remission, eligible pensioners will receive up to \$400 off their rate bill. This remission will cost Council approximately \$685,500 in 2013/2014.

#### *2.1.1.2 USER FEES AND CHARGES*

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users for Council services. Fees are determined in two categories:

- ✓ Regulatory Fees for services provided under legislation such as animal registrations, Health Act registrations and licences, development fees etc
- ✓ Commercial Fees for services provided by Council on a commercial basis such as hall rentals, caravan park fees, pool fees etc

Aside from rate revenue Council's only other major source of self generated revenue comes from its user fees and charges. It is generally accepted that user fees and charges should reflect the cost of providing that particular service. Consequently, when preparing last year's budget a review of our fee structure was undertaken with the intention to achieve greater cost recovery over several years.

In determining the budget revenue for 2013/2014 it was decided to defer the phase in of full cost recovery of fees and charges particularly in the planning and building areas of Councils operations for further 12 months.

For 2013/2014 there has been a general increase of around 2% for most council services. However, the use of these services is influenced by external factors (e.g. economic downturn). As a result the budget has been framed on receiving income of approximately \$3.536M an overall decrease of 4.26 % over last year.

#### *2.1.1.3 RENTAL INCOME*

Council operates various facilities from which it derives a rental income such as Commercial Premises, Caravan Parks, Community Housing and Airport rentals etc. Rental income shows a minimal increase of approximately \$8,000 over the 2012/2013 result.



#### 2.1.1.4 OTHER RECURRENT INCOME

Recurrent income is sundry income derived from all other sources and includes items such as:

- ✓ Agency Payments (\$72,000 - QGap; Centrelink; State Fire Services)
- ✓ Sale of merchandise etc (\$137,000)
- ✓ Main Road Contribution Street lights (\$77,000 for Electricity)
- ✓ Miscellaneous Water Income (\$63,200)
- ✓ Sundry Waste Income (\$268,500)
- ✓ Reimbursements (\$110,700)

The anticipated result for 2013/2014 shows a decrease of around 6.54% (\$53,000).

#### 2.1.1.5 RECOVERABLE WORKS

Income received from recoverable works mainly comes from Mains Roads contracts and other private works. The significant increase of \$1.056M projected for 2013/2014 includes carry over works from 2012/2013.

- ✓ Soil Laboratory Recoverable Works \$123,600
- ✓ General Private Works \$130,700
- ✓ MRD Road Maintenance Contract \$1,630,300
- ✓ Qld Rail – Recoverable Works Projects \$3,569,000

#### 2.1.1.6 OPERATIONAL GRANTS

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers and includes grants for flood restoration works.

✓ Grants Commission Grant	\$7,370,187
✓ Natural Resource Management Grants	\$249,000
✓ Fuel Rebate	\$120,000
✓ Library Subsidy	\$155,250
✓ Regional Arts Development Grant	\$41,500
✓ SES Operational Grant	\$27,416
✓ Healthy Communities Grant	\$135,685
✓ Linville Rail Corridor Operating Grant	\$27,485
✓ NDRRA Flood Grants	\$41,013,790

#### 2.1.1.7 INTEREST REVENUE

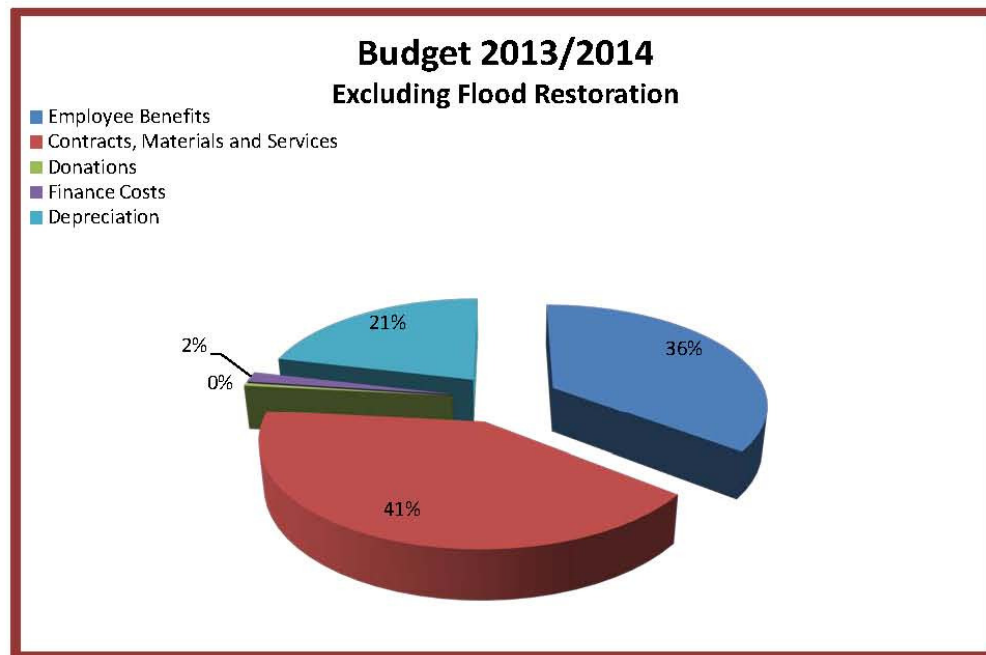
Interest revenue includes interest on investments and rate arrears. Interest income is projected to be \$360,000 less than forecast for 2012/13. The two main factors affecting investment income are:

- ✓ The introduction of quarterly rating (\$160,000)
- ✓ Use of Council' cash reserves to fund capital works (\$200,000)

### 2.1.2 OPERATING EXPENDITURE

The projected operating expenditure listed in the table below indicates a significant increase over last year. However, approximately \$41.014M for flood damage and \$1.6m for road maintenance from the road levy have been included. When figures are adjusted to reflect these amounts, the real increase is around 4.9%.

EXPENDITURE TYPES	ORIGINAL BUDGET 2012/2013	BUDGET 2013/2014	BUDGET 2014/2015	BUDGET 2015/2016
Employee Benefits	\$20,003,707	\$20,186,336	\$21,638,122	\$21,351,106
Contracts, Materials and Services	\$21,210,312	\$64,710,795	\$30,521,311	\$22,222,579
Donations	\$165,000	\$267,200	\$285,847	\$306,076
Finance Costs	\$859,620	\$917,449	\$2,175,234	\$2,177,652
Depreciation	\$10,798,449	\$12,175,075	\$12,666,250	\$13,517,911
<b>Total Operating Expenditure</b>	<b>\$53,037,088</b>	<b>\$98,256,855</b>	<b>\$67,286,764</b>	<b>\$59,575,324</b>



#### 2.1.2.1 EMPLOYEE COSTS

Employee costs include all labor related expenditure such as wages and on cost. The on cost covers allowances, leaves entitlements, work cover employer superannuation etc. and has been determined at 47% of direct wage costs. The overall increase in employee costs is 0.9% or \$182,629.

This minimal increase over last year relates to a number of key factors:

- ✓ Realignment of council services during 2012/2013 resulted in councils workforce being reduced by 21 full time and part time positions saving approximately \$2.3M
- ✓ Employment of an additional work team to undertake road maintenance etc as part of road levy
- ✓ An increase of 3.8% pa negotiated with staff and union representatives as part of Enterprise Bargaining Agreement negotiations effective from 1 July 2009
- ✓ Increases as a result of reclassification of staff as prescribed by the current Local Government Award
- ✓ Overtime to be undertaken for essential and emergency work only

#### 2.1.2.2 CONTRACTS, MATERIALS & SERVICES

Contracts, materials and services are budgeted to increase by \$43.5M for 2013/2014 and cover the purchases of consumables, payments to contractors for the provision of services and utility costs. However the majority of this increase \$41.014M relates to the employment of contractors etc to undertake Flood Restoration Works.

#### 2.1.2.3 DONATIONS

Donations identified in budget fall into three categories:

- ✓ Rate Remissions on Service Charges  
Council recognises that various groups or organisations provide a public service or community benefit throughout the region. In order to assist these groups or organisations Council has determined to provide an exemption from various service charges. The cost in lost income is approximately \$143,000  
  
A list of organisations that receive the above remissions and other exemptions from rates has been included in the attached statements.
- ✓ Grants made under Council's Community Assistance Policy  
\$109,000 has been allocated for grants to non for profit organisations under the above policy
- ✓ Discretionary funds allocated to Councillors  
Each Councillor has a small amount of discretionary funds for the purpose of meeting requests for financial assistance from community organisations as decided upon by the Mayor and Divisional Councillors in accordance with Councillor Discretionary Fund Policy. The total amount allocated in the budget is \$14,490 for 2013/2014.

**2.1.2.4 FINANCE (BORROWING) COSTS**

Borrowing costs relate to interest charged by financial institutions on funds borrowed. All Council's borrowings are consolidated through the Queensland Treasury Corporation who has advised that as a result of Queensland losing its AAA rating that the cost of servicing our current debt has increased.

While Council is embarking on a significant loan borrowing program over next five years to undertake essential work the impact of these borrowings is minimal in 2013/2014. However, the impact is more pronounced in the 2014/2015 and 2015/2016 projected budgets.

**2.1.2.5 DEPRECIATION**

Depreciation is an accounting measure which attempts to measure the usage of South Burnett Regional Council's property, infrastructure, plant and equipment assets. Significant work has been undertaken in identifying Council's assets across all classes and in determining appropriate asset valuations. The increase in depreciation reflects the current valuations and is distributed as follows:

Asset Class	2012/2013	2013/2014
Buildings	\$2,100,000	\$2,600,000
Plant & ICT	\$1,900,000	\$2,200,000
Roads	\$3,600,000	\$3,900,000
Water	\$1,867,058	\$2,059,105
Waste Water (Sewerage)	\$1,291,391	\$1,355,970
Waste Management	\$40,000	\$60,000
<b>Total</b>	<b>\$10,798,449</b>	<b>\$12,175,075</b>

**2.2 Analysis of Capital Budget**

This section of the report analyses the planned capital expenditure budgets for the 2013/2014 to 2015/2016 years and the sources of funding for the capital budget.

**2.2.1 FUNDING SOURCES**

Funding for Capital Works can be split into two sources of funds:

- ✓ External Funds – Capital Grants and Developer Contributions
- ✓ Internal Sources – Proceeds from Sale of Assets, Restricted Cash, Loan Borrowings, Funded Depreciation and Operating Surpluses

Funding Sources	Estimate 2012/2013	Projected 2013/2014	Projected 2014/2015	Projected 2015/2016
Projected Operating Surplus	112,265	\$2,520,243	\$3,565,247	\$4,168,109
Depreciation	\$10,798,449	\$12,175,075	\$12,666,250	\$13,517,911
Sale Proceeds	\$715,000	\$450,000	530,564	\$1,482,160
Grants Funds	\$2,860,564	\$3,309,034	1,650,000	\$1,650,000
Loan Borrowings	\$2,465,000	\$6,450,259	20,260,000	\$10,760,000
Contributions	\$521,403	\$3,080,476	1,248,789	\$929,598
Constrained Funds	\$5,402,231	\$5,118,822	2,020,516	\$3,036,976
<b>Total Funding Sources</b>	<b>\$22,874,912</b>	<b>\$33,103,909</b>	<b>\$41,941,366</b>	<b>\$35,544,754</b>

#### 2.2.1.1 GRANTS - CAPITAL

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program and include the following:

✓ Amenities Upgrade Yallakool Tourist Park	\$209,700
✓ TIDS Funding	\$627,000
✓ Roads to Recovery	\$1,790,768
✓ QRail Funding	\$265,000
✓ DAF Treatment Plant Subsidy	\$612,000

#### 2.2.1.2 CONTRIBUTIONS

Contributions are received from various sources to support the delivery of specific projects. Included in the budget for 2013/2014 are:

- ✓ contributions from developers held in restricted cash towards provision of parks, water and sewerage infrastructure assets \$1,610,842
- ✓ contribution of \$1,196,003 from Power Link toward pavement rehabilitation of Kumbia Road.

#### 2.2.1.3 PROCEEDS FROM SALE OF ASSETS

Proceeds from the sale of plant and motor vehicles during 2013/2014 totals \$450,000.

#### 2.2.1.4 RESTRICTED CASH

The issue of Reserves and their relevance in terms of compliance with the Australian Accounting Standards came into question at the conclusion of the audit for the 2012 Financial Year.

The following extract from the 2012 Audit Management Letter explains the focus on reserves:

*"The practice of reserve accounting (i.e. transferring amounts of retained surplus to and from equity reserves based on internal cash budgeting decisions) is tied to cash accounting and, therefore, inconsistent with Australian accounting standard requirements. As none of the reserve equity balances referred to above are specifically required by current Australian accounting standards, we consider these to be "non-IFRS" disclosures".*

The generally accepted direction now is that Local Governments will close reserves and account for those funds as a restricted cash portion of the overall Cash and cash equivalent value.

Accordingly Council resolved at its June 2013 meeting to close out its Reserves and to refer to these funds as Restricted Cash.

Restricted cash is an integral part of funding Council's current 10 Year Capital Works Program. It is therefore equally important that Council continues to set aside cash where possible to contribute to funding those works, to monitor the levels of cash held and to impose expenditure restrictions on those funds.

During the budget preparation process, Council determines how much of its Restricted Cash will be used to fund its annual capital works program. For 2013/2014, \$8.154M will be used to fund part of the capital works program.

A detailed list of Council's restricted cash is included in the statements attached to this report.

#### *2.2.1.5 LOAN FUNDS*

As mentioned in Clause 1.3.2 of budget papers Council has undertaken significant work to identify future maintenance, renewal and replacement requirements for its various asset classes.

A number of major assets need replacing or upgrading which are beyond the normal financial means of the Council. Accordingly, it is proposed to undertake a significant loan borrowing program over the next six years to undertake these crucial works.

The proposed three year borrowing program is shown in the table below and the full ten year borrowing program is included in Council's Debt Policy.

<b>Purpose</b>	<b>2013/2014</b>	<b>2014/2015</b>	<b>2015/2016</b>
Bridge Replacement Program	\$3,920,000	\$1,410,000	\$1,290,000
Kingaroy Water Treatment Plant Upgrade	\$4,000,000		
Rising Main Haly Street Kingaroy	\$800,000		
Kingaroy Sewerage Treatment Plant	\$26,000,000		
New Reservoir, Kingaroy		\$2,000,000	
Murgon Water Treatment Plant Upgrade			\$1,200,000
	<b>\$34,720,000</b>	<b>\$3,410,000</b>	<b>\$2,490,000</b>

#### *2.2.1.6 REVENUE*

In addition to the above funds, the Council also uses its funded depreciation and any operating surpluses to fund its Capital Works program. As mentioned earlier in the report approximately \$14.695M of revenue is being used for Capital Works in 2013/2014.

**2.2.2 CAPITAL WORKS**

The Capital Works Program for next three years is summarised in the table below. A full listing of the 2013/2014 program is included with the attached statements.

<b>CAPITAL WORKS AREAS</b>	<b>REVISED PROGRAM 2012/2013</b>	<b>BUDGET 2013/2014</b>	<b>BUDGET 2014/2015</b>	<b>BUDGET 2015/2016</b>
Land	\$170,832	\$270,788	\$11,539	\$12,328
Buildings Assets	\$2,979,945	\$3,984,773	\$2,410,045	\$4,012,004
Plant & ICT Assets	\$3,995,035	\$3,991,050	\$3,428,050	\$3,261,050
Roads Infrastructure (excludes road levy program of works)	\$7,887,690	\$12,740,210	\$8,302,056	\$8,571,090
Water Supply Assets	\$4,593,668	\$7,348,897	\$6,113,212	\$5,085,968
Wastewater (Sewerage) Assets	\$3,074,042	\$2,589,370	\$18,263,776	\$11,347,035
Waste Management Assets	\$173,700	\$266,796	\$202,590	\$580,292
<b>Total</b>	<b>\$22,874,912</b>	<b>\$31,191,884</b>	<b>\$38,731,268</b>	<b>\$32,869,767</b>

### 3 BUDGETED FINANCIAL STATEMENTS

#### 3.1 Income & Expenditure Statements 2013/2016

SOUTH BURNETT REGIONAL COUNCIL STATEMENT OF COMPREHENSIVE INCOME				
	2013/2014	2014/2015	2015/2016	
1. Income				
1.1 Revenue				
1.1.1 Recurrent Revenue				
Net Rate and Utility Charges	38,737,034	42,569,934	45,520,514	
Fees and Charges	3,536,576	3,642,203	3,761,678	
Interest Received	1,351,760	1,376,591	1,402,581	
Rental Income	631,901	651,821	672,369	
Sales - Contract and Recoverable Works	5,537,824	5,933,351	3,559,449	
Other Recurrent Income	764,199	772,237	790,761	
Grants, Subsidies, Contributions and Donations	49,213,393	15,905,882	8,066,660	
Internal Transfer				
<b>Total Recurrent Revenue</b>	<b>99,772,687</b>	<b>70,852,019</b>	<b>63,774,012</b>	
1.1.2 Capital Revenue				
Grants, Subsidies, Contributions and Donations	3,309,034	1,650,000	1,650,000	
Loan Income				
1.2 Capital Income				
<b>Total Capital Income</b>	<b>3,309,034</b>	<b>1,650,000</b>	<b>1,650,000</b>	
<b>Total Income</b>	<b>103,081,721</b>	<b>72,502,019</b>	<b>65,424,012</b>	
2. Expenses				
2.1 Recurrent Expenses				
Employee Benefits	- 20,186,336	- 21,638,122	- 21,351,106	
Materials and Services	- 64,710,795	- 30,521,311	- 22,222,579	
Donations	- 267,200	- 285,847	- 306,076	
Finance Costs	- 917,449	- 2,175,234	- 2,177,652	
Depreciation and Amortisation	- 12,175,075	- 12,666,250	- 13,517,911	
<b>Total Recurrent Expenses</b>	<b>- 98,256,855</b>	<b>- 67,286,764</b>	<b>- 59,575,324</b>	
Capital Expenses				
<b>Total Capital Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenses</b>	<b>- 98,256,855</b>	<b>- 67,286,764</b>	<b>- 59,575,324</b>	
<b>Net Result Attributable to Council</b>	<b>4,824,866</b>	<b>5,215,255</b>	<b>5,848,688</b>	
<b>Operational Surplus/Deficit</b>	<b>1,515,832</b>	<b>3,565,255</b>	<b>4,198,688</b>	



### 3.2 Operational Budget at Activity Level 2013/2014

The following budget worksheets provide detail of the Income and Expenditure Statement at Council Activity level;

<b>Statement of Revenue &amp; Expenditure (Ex Capital Works) 2013/2014</b>		
<b>General Operations</b>		
	<b>REVENUE 2013/2014 BUDGET</b>	<b>EXPENDITURE 2013/2014 BUDGET</b>
<b>EXECUTIVE SERVICES</b>		
ELECTED MEMBERS	-	670,077
MAYORS COMMUNITY BREAKFASTS	13,000	13,000
MAYOR'S CHARITY BALL	-	-
MAYOR'S FLOOD APPEAL	-	-
OFFICE OF THE CEO	850	490,740
CIVIC RECEPTIONS	-	30,000
PROPERTY MANAGEMENT	-	842,600
<b>EXECUTIVE SERVICES TOTAL</b>	<b>13,850</b>	<b>2,046,417</b>
<b>COMMUNITY &amp; CORPORATE GOVERNANCE</b>		
C&CG-CORPORATE GOVERNANCE		
GOVERNANCE	1,400	888,287
CUSTOMER CONTACT ADMINISTRATION	1,000	750,083
BLACKBUTT ADMINISTRATION	39,958	19,431
KINGAROY ADMINISTRATION	-	430,091
MURGON ADMINISTRATION	-	43,557
NANANGO ADMINISTRATION	-	120,863
WONDAI ADMINISTRATION	-	32,852
HR/FINANCE ADMIN OFFICE	-	13,112
<b>C&amp;CG-CORPORATE GOVERNANCE TOTAL</b>	<b>42,358</b>	<b>2,298,276</b>
<b>INFORMATION SERVICES</b>		
INFORMATION & COMMUNICATION TECHNOLO	-	1,132,732
C&CG-IF-EDRMS/GIS	-	596,339
<b>INFORMATION SERVICES TOTAL</b>	<b>-</b>	<b>1,729,071</b>

<b>HUMAN RESOURCES</b>		
HR-WORKPLACE HEALTH & SAFETY	52,000	- 60,168
HRM - GENERAL	1,030	617,530
HRM - LEAVE	-	99,806
EMPLOYEE BENEFITS	-	136,617
EMPLOYEE RELATIONS	-	22,726
LEARNING AND DEVELOPMENT	-	61,589
EDUCATIONAL ASSISTANCE	-	14,480
EXEC SERVICES-HRM-TRAINING	-	49,113
CONFERENCES	-	36,000
RECRUITMENT, SELECTION & RETENTION	-	103,850
GOVERNANCE-TRAINEES AND APPRENTICES	-	80,000
HR - CONTRACT ENTITLEMENTS	-	65,000
<b>HUMAN RESOURCES TOTAL</b>	<b>53,030</b>	<b>657,493</b>
<b>FINANCE &amp; BUSINESS</b>		
FINANCE & BUSINESS - ADMINISTRATION	-	1,113,445
INSURANCE	8,500	696,400
FINANCE	6,606,978	2,227,448
PROPERTY AND RATING	20,845,769	430,000
PROCUREMENT AND STORES	-	386,973
<b>FIN&amp;INFO SVCS - FINANCIAL OPERATIONS TOTAL</b>	<b>27,461,247</b>	<b>2,627,376</b>
<b>BUSINESS &amp; ECONOMIC DEVELOPMENT</b>		
B&EC DEV. ADMINISTRATION	-	362,735
B & EC DEV. - ENTERPRISE ACTIVITIES	429,671	126,098
<b>B &amp; EC DEV. - ENTERPRISE ACTIVITIES TOTAL</b>	<b>429,671</b>	<b>488,833</b>
<b>B&amp;EC DEV - BUSINESS UNITS</b>		
BUS. UNITS - PLANT	127,300	2,511,052
BUS UNITS - SOIL LAB	123,600	122,255
BUS UNITS - AIRPORT	192,200	277,516
BUS UNITS - DIPS	88,100	12,536
BUS UNITS - SALEYARDS	124,595	143,671
<b>B&amp;EC DEV - BUSINESS UNITS TOTAL</b>	<b>655,795</b>	<b>1,955,074</b>

<b>B&amp;EC DEV - POOLS</b>		
MURGON POOL	20,000	173,100
WONDAI POOL	-	83,068
KINGAROY POOL	89,250	238,831
NANANGO POOL	55,000	307,777
BLACKBUTT POOL	5,250	35,190
PROSTON POOL	5,250	53,616
<b>B&amp;EC DEV - POOLS TOTAL</b>	<b>174,750</b>	<b>891,582</b>
<b>B&amp;EC DEV - TOURIST FACILITIES</b>		
FICKS CROSSING	-	10,400
YALLAKOOL PARK ON BP DAM	771,200	338,344
TOURIST FACILITIES - LAKE BOONDOOMA	803,850	415,557
CARAVAN PARKS	68,899	29,500
<b>B&amp;EC DEV - TOURIST FACILITIES TOTAL</b>	<b>1,643,949</b>	<b>793,801</b>
CONTROLLED ENTITIES	60,030	11,936
<b>CONTROLLED ENTITIES</b>	<b>60,030</b>	<b>11,936</b>
<b>FINANCIAL PLANNING</b>		
FINANCIAL PLANING ADMINISTRATION	-	517,315
ASSET MANAGEMENT	-	72,000
FINANCIAL MANAGEMENT	20,200	4,800,000
<b>FINANCIAL PLANNING TOTAL</b>	<b>20,200</b>	<b>5,389,315</b>
<b>INFRASTRUCTURE</b>		
INFRASTRUCTURE - ADMINISTRATION	27,581	1,675,188
ROADS INFRASTRUCTURE MAINTENANCE	7,109,625	9,823,323
CONTRACTS - MAIN ROADS	1,577,117	1,577,117
CONTRACTS-REGIONAL ROADS GROUP	-	350
<b>INFRASTRUCTURE OPERATIONS</b>	<b>8,714,323</b>	<b>13,075,978</b>
<b>INFRA OPS-STREET LIGHTING&amp;COMM SAFET</b>		
CS-STREET LIGHTING	77,000	490,000
CS-COMMUNITY SAFETY	-	-
<b>INFRA OPS-STREET LIGHTING&amp;COMM SAFET TOTAL</b>	<b>77,000</b>	<b>490,000</b>

INFRA OPS-QRAIL (MRD) PROJECTS	3,569,000	3,212,100
INFRA OPS- TRANSPORT FACILITIES	-	20,000
INFRA OPS-STORM WATER DRAINAGE	-	20,700
<b>INFRASTRUCTURE OPERATIONS TOTAL</b>	<b>3,569,000</b>	<b>3,252,800</b>
<b>BUILT &amp; NATURAL ENVIRONMENT</b>		
B&NE - GENERAL ADMINISTRATION	-	292,240
BUILDING ASSESSMENT & INSPECTION	190,000	275,776
PLUMBING ASSESSMENT & INSPECTION	186,500	324,662
<b>B&amp;NE-P&amp;LM-COMPLIANCE SERVICES TOTAL</b>	<b>376,500</b>	<b>892,678</b>
<b>B&amp;NE-STATUTORY PLANNING</b>		
DEVELOPMENT ASSESSMENT & COMPLIANCE	181,500	449,920
<b>B&amp;NE-STATUTORY PLANNING TOTAL</b>	<b>181,500</b>	<b>449,920</b>
STRATEGIC LAND USE PLANNING	-	156,400
<b>B&amp;NE- STRATEGIC LAND USE PLANNING</b>	<b>-</b>	<b>156,400</b>
<b>B&amp;NE-ENVIRONMENTAL SERVICES</b>		
B&NE-ES-OTHER HEALTH SERVICES	12,135	698,510
B&NE-ENVIRONMENTAL PROTECTION ACT	-	-
B&NE-ES-NUISANCE&ANIMAL CONTROL	187,000	364,275
B&NE-ES-LOCAL LAWS	22,815	16,150
B&NE-ES-FOOD ACT	49,670	-
B&NE-ES-RECYCLING&DRUMMUSTER	12,000	12,000
B&NE-ES-IMMUNISATIONS	30,000	25,000
<b>B&amp;NE-ENVIRONMENTAL SERVICES TOTAL</b>	<b>313,620</b>	<b>1,115,935</b>
<b>B&amp;NE-RURAL SERVICES</b>		
RURAL SERVICES - ADMINISTRATION	-	466,008
RURAL SERVICES-STOCK ROUTE MANAGEME	2,186	18,663
RURAL SERVICES-PEST MANAGEMENT	5,495	530,895
PEST MANAGEMENT - DMR	53,172	53,172
RURAL SERVICES-ENVIRONMENTAL GRANTS	255,559	255,559
<b>B&amp;NE-RURAL SERVICES</b>	<b>316,412</b>	<b>1,324,297</b>

<b>RURAL SERVICES-ENVIRONMENTAL LEVY</b>		
RS-ENVIRONMENT LEVY INCOME	440,700	180,827
BIODIVERSITY PROGRAM	-	443,042
FIRE MANAGEMENT PROGRAM	-	17,367
EROSION CONTROL	-	-
SIGNIFICANT ENVIRONMENTAL AREAS	-	11,696
CLIMATE CHANGE	-	-
<b>RURAL SERVICES-ENVIRONMENTAL LEVY TOTAL</b>	<b>440,700</b>	<b>652,932</b>
<b>DISASTER MANAGEMENT</b>		
DISASTER MANAGEMENT - GENERAL	27,916	13,500
BLACKBUTT SES	-	7,452
KINGAROY SES	-	12,110
MURGON SES	-	18,631
NANANGO SES	-	13,508
WONDAI SES	-	11,644
PROSTON SES	-	4,193
<b>DISASTER MANAGEMENT TOTAL</b>	<b>27,916</b>	<b>81,038</b>
<b>COMMUNITIES</b>		
L&C - GENERAL ADMINISTRATION	-	321,975
C&CG-C&CS-COMMUNITY ASSISTANCE	54,000	109,710
<b>COMMUNITIES</b>	<b>54,000</b>	<b>431,685</b>
<b>C&amp;CG-C&amp;CS-REGIONAL LIBRARIES</b>		
C&CS-KINGROY LIBRARY	-	397,610
L&C - MURGON LIBRARY	-	55,249
L&C - NANANGO LIBRARY	-	227,031
L&C - WONDAI LIBRARY	-	110,929
L&C - PROSTON LIBRARY	1,700	74,760
L&C - BLACKBUTT LIBRARY	-	53,640
L&C - MAIDENWELL LIBRARY	-	-
L&C - REGIONAL LIBRARIES	165,269	305,215
<b>C&amp;CG-C&amp;CS-REGIONAL LIBRARIES TOTAL</b>	<b>166,969</b>	<b>1,224,434</b>
C&CS-COMMUNITY EVENT MANAGEMENT	-	25,500
L&C - REGIONAL TOURISM	2,500	129,446
COMMUNITY & CULTURAL ADMIN.	-	276,470
<b>COMMUNITY &amp; CULTURAL SERVICES ADMIN TOTAL</b>	<b>2,500</b>	<b>431,416</b>

<b>C&amp;CS-VISITOR INFORMATION CENTRES</b>		
L&C-VIC-KINGAROY VISITOR INFORMATION	64,518	267,578
L&C-VIC-MURGON VISITOR INFORMATION	10,707	71,705
L&C-VIC-NANANGO VISITOR INFORMATION	12,104	86,789
L&C-VIC-WONDAL VISITOR INFORMATION	38,813	100,843
L&C-VIC-B'BUTT VISITOR INFORMATION	1,035	9,770
L&C-VIC-PROSTON VISITOR INFORMATION	-	207
<b>C&amp;CS-VISITOR INFORMATION CENTRES TOTAL</b>	<b>127,177</b>	<b>536,892</b>
<b>L&amp;C - MUSEUMS &amp; ART GALLERIES</b>		
Kingaroy Museum	2,035	82,266
South Burnett Energy Centre	-	-
Ringsfield House	-	6,900
Wondai Museum	650	3,500
Kingaroy Art Gallery	13,000	54,210
Wondai Art Gallery	-	14,718
<b>L&amp;C - MUSEUMS &amp; ART GALLERIES</b>	<b>153,685</b>	<b>161,594</b>
<b>L&amp;C - ARTS &amp; CULTURE</b>		
ACH - Arts Culture Heritage	12,877	42,689
RADF	41,500	95,000
<b>L&amp;C - ARTS &amp; CULTURE TOTAL</b>	<b>54,377</b>	<b>137,689</b>
<b>C&amp;CS-REGIONAL TOURIST FACILITIES</b>		
B&ED-BOONDOOMA HOMESTEAD FACILITIES	-	14,309
<b>C&amp;CS-REGIONAL TOURIST FACILITIES TOTAL</b>	<b>-</b>	<b>14,309</b>
<b>C&amp;CS-REGIONAL RAIL TRAILS</b>		
L&C - RAIL CORRIDORS	27,486	39,000
<b>C&amp;CS-REGIONAL RAIL TRAILS TOTAL</b>	<b>27,486</b>	<b>39,000</b>

<b>L&amp;C - RECREATION AND SPORT</b>		
L&C-SPORT & REC - GENERAL	2,110	8,000
C&CG-HEALTHY COMMUNITIES PROJECT	135,685	415,993
<b>L&amp;C - RECREATION AND SPORT</b>		
L&C-SPORTS & REC-THE PULSE	-	-
L&C-SPORT&REC-KINGAROY SPORTS FAC	-	518
L&C-SPORT & REC-MURGON FACILITIES	-	-
L&C-SPORT&REC-NANANGO FACILITIES	-	518
L&C-SPORT&REC-WONDAI FACILITIES	-	7,922
L&C-SPORT & REC-REGIONAL SHOWGROUNDS	-	-
L&C-SPORTS&REC-REGIONAL TENNIS COURT	2,500	5,256
<b>L&amp;C - RECREATION AND SPORT TOTAL</b>	<b>140,295</b>	<b>438,207</b>
<b>L&amp;C - COMMUNITY HALLS</b>		
L&C - COMMUNITY HALLS - KINGAROY	25,875	31,704
L&C-COMMUNITYHALLS-TOWN COMMON HALL	12,420	34,917
L&C-COMMUNITY HALLS-MURGON TOWN HALL	10,350	20,013
L&C-COMMUNITY HALLS-CLOYNA HALL	-	-
L&C-COMM HALLS-NANANGO CULTURAL CENT	10,350	43,202
L&C-COMMUNITY HALLS-BLACKBUTT HALL	-	-
L&C-COMMUNITYHALLS-MAIDENWELL HALL	1,500	5,305
L&C-COMMUNITY HALLS-WONDAI HALL	6,180	37,147
L&C-COMMUNITY HALLS-PROSTON HALLS	4,000	15,498
L&C-OTHER COMMUNITY HALLS	-	4,954
<b>L&amp;C - COMMUNITY HALLS TOTAL</b>	<b>70,675</b>	<b>192,740</b>
<b>L&amp;C-PARKS, GARDENS &amp; RESERVES</b>		
L&C-BJELKE-PETERSEN DAM PARK AREA	10,000	10,000
<b>L&amp;C-PARKS, GARDENS &amp; RESERVES TOTAL</b>	<b>10,000</b>	<b>10,000</b>
L&C-REGIONAL PARKS & GARDENS	1,500	1,664,674
L&C - RECREATION	-	15,525
L&C - REST AREAS - WINDERA PARK	-	1,553
L&C - REST AREAS - KAPERNICK PARK	-	2,339
L&C - REST AREAS - MOUNT WOOROOLIN	-	2,070
L&C - REST AREAS - KUMBIA	5,000	5,235
L&C - REST AREAS - D'AGUILAR HIGHWAY	-	9,447
L&C - REST AREAS - STUART RIVER	-	1,035
L&C-REST AREAS-WOOROOLIN VILLAGE	1,900	-
<b>L&amp;C-PARKS, GARDENS &amp; RESERVES TOTAL</b>	<b>8,400</b>	<b>1,701,878</b>

<b>L&amp;C - COMMUNITY AMENITIES</b>		
L&C - REGIONAL PUBLIC CONVENIENCES	4,350	422,970
L&C - MAIDENWELL PUBLIC CONVENIENCES	2,500	6,433
L&C-COMM AMMEN-REGIONAL CEMETERIES	318,091	290,835
<b>L&amp;C - COMMUNITY AMENITIES TOTAL</b>	<b>324,941</b>	<b>720,238</b>
<b>LIFESTYLE AND CULTURE TOTAL</b>	<b>414,016</b>	<b>2,624,856</b>
<b>FLOOD DAMAGE AND RECOVERY</b>		
2011 Weather Event	2,313,792	2,313,792
2013 Weather Event	36,700,000	36,700,001
March 2013 - Weather Event	2,000,000	2,000,000
<b>FLOOD DAMAGE AND RECOVERY TOTAL</b>	<b>41,013,792</b>	<b>41,013,793</b>
<b>TOTAL REVENUE AND EXPENDITURE</b>	<b>86,588,148</b>	<b>83,524,879</b>



<b>Statement of Revenue &amp; Expenditure (Ex Capital Works) 2013/2014</b>		
<b>Water</b>		
	<b>REVENUE 2013/2014 BUDGET</b>	<b>EXPENDITURE 2013/2014 BUDGET</b>
<b>SBRC GENERAL WATER</b>		
REGIONAL OPERATIONS	-	580,600
<b>SBRC GENERAL WATER TOTAL</b>	<b>-</b>	<b>580,600</b>
<b>BLACKBUTT WATER SUPPLY</b>		
GENERAL OPERATIONS	283,805	406,695
BULK	-	312,000
RETICULATION	117,000	50,245
<b>BLACKBUTT WATER SUPPLY TOTAL</b>	<b>400,805</b>	<b>768,940</b>
<b>KINGAROY WATER SUPPLY</b>		
GENERAL OPERATIONS	3,952,340	1,010,005
BULK	-	710,000
RETICULATION	75,000	962,210
<b>KINGAROY WATER SUPPLY TOTAL</b>	<b>4,027,340</b>	<b>2,682,215</b>
<b>KUMBIA WATER SUPPLY</b>		
GENERAL OPERATIONS	54,550	26,525
BULK	-	7,500
RETICULATION	-	9,100
<b>KUMBIA WATER SUPPLY TOTAL</b>	<b>54,550</b>	<b>43,125</b>
<b>MURGON WATER SUPPLY</b>		
GENERAL OPERATIONS	901,445	386,080
BULK	-	345,000
RETICULATION	15,000	125,000
<b>MURGON WATER SUPPLY TOTAL</b>	<b>916,445</b>	<b>856,080</b>

<b>NANANGO WATER SUPPLY</b>		
GENERAL OPERATIONS	801,215	240,035
BULK	-	102,000
RETICULATION	17,000	196,000
<b>NANANGO WATER SUPPLY TOTAL</b>	<b>818,215</b>	<b>538,035</b>
<b>PROSTON WATER SUPPLY</b>		
GENERAL OPERATIONS	145,880	95,835
BULK	-	48,000
RETICULATION	-	29,000
<b>PROSTON WATER SUPPLY TOTAL</b>	<b>145,880</b>	<b>172,835</b>
<b>PROSTON RURAL WATER SUPPLY</b>		
GENERAL OPERATIONS	454,365	124,000
BULK	-	90,000
RETICULATION	-	174,510
<b>PROSTON RURAL WATER SUPPLY TOTAL</b>	<b>454,365</b>	<b>388,510</b>
<b>WONDAI WATER SUPPLY</b>		
GENERAL OPERATIONS	697,185	275,000
BULK	-	232,000
RETICULATION	5,000	181,210
WONDAI/TINGOORA WATER CAPITAL WORKS	-	-
<b>WONDAI WATER SUPPLY TOTAL</b>	<b>702,185</b>	<b>688,210</b>
<b>WOOROOLIN WATER SUPPLY</b>		
GENERAL OPERATIONS	35,065	16,160
BULK	-	5,000
RETICULATION	-	19,110
<b>WOOROOLIN WATER SUPPLY TOTAL</b>	<b>35,065</b>	<b>40,270</b>
<b>TOTAL REVENUE AND EXPENDITURE</b>	<b>7,554,850</b>	<b>6,758,820</b>

WASTE WATER			
		REVENUE PROPOSED BUDGET	EXPENDITURE PROPOSED BUDGET
3000-0001	<b>SBRC GENERAL WASTEWATER</b>		
3010-0002	GENERAL OPERATIONS	9,200	534,020
3000-0001	<b>SBRC GENERAL WASTEWATER TOTAL</b>	<b>9,200</b>	<b>534,020</b>
3100-0001	<b>BLACKBUTT WASTEWATER</b>		
3105-0002	GENERAL ADMINISTRATION	155,858	94,118
3110-0002	BULK TREATMENT	-	56,000
3120-0002	RETICULATION	900	18,000
3150-0002	BLACKBUTT WASTEWATER CAPITAL WORKS	-	-
3100-0001	<b>BLACKBUTT WASTEWATER TOTAL</b>	<b>156,758</b>	<b>168,118</b>
3200-0001	<b>BOONDOOMA WASTEWATER</b>		
3205-0002	GENERAL OPERATIONS	-	-
3220-0002	Reticulation System	-	-
3200-0001	<b>BOONDOOMA WASTEWATER TOTAL</b>	<b>-</b>	<b>-</b>
3300-0001	<b>KINGAROY WASTEWATER</b>		
3305-0002	GENERAL OPERATIONS	1,649,967	740,803
3310-0002	BULK TREATMENT	-	165,500
3320-0002	RETICULATION	37,600	158,634
3350-0002	KINGAROY WASTEWATER CAPITAL WORKS	-	-
3300-0001	<b>KINGAROY WASTEWATER TOTAL</b>	<b>1,687,567</b>	<b>1,064,937</b>
3400-0001	<b>MURGON WASTEWATER</b>		
3405-0002	GENERAL OPERATIONS	459,307	234,673
3410-0002	BULK TREATMENT	-	81,500
3420-0002	RETICULATION	1,000	115,000
3450-0002	MURGON WASTEWATER CAPITAL WORKS	-	-
3400-0001	<b>MURGON WASTEWATER TOTAL</b>	<b>460,307</b>	<b>431,173</b>
3500-0001	<b>NANANGO WASTEWATER</b>		
3505-0002	GENERAL OPERATIONS	525,544	285,277
3510-0002	BULK TREATMENT	-	122,500
3520-0002	RETICULATION	2,300	105,000
3550-0002	NANANGO WASTEWATER CAPITAL WORKS	-	-
3500-0001	<b>NANANGO WASTEWATER TOTAL</b>	<b>527,844</b>	<b>512,777</b>
3600-0001	<b>PROSTON CED SERVICES</b>		
3605-0002	GENERAL OPERATIONS	42,933	29,635
3610-0002	BULK TREATMENT	-	8,500
3620-0002	RETICULATION	-	5,000
3650-0002	INFRA-W&WW-PROSTON CED CAPITAL WORKS	-	-
3600-0001	<b>PROSTON CED SERVICES TOTAL</b>	<b>42,933</b>	<b>43,135</b>
3700-0001	<b>WONDAI WASTEWATER</b>		
3705-0002	GENERAL OPERATIONS	326,802	230,627
3710-0002	BULK TREATMENT	-	107,500
3720-0002	RETICULATION	1,000	81,000
3700-0001	<b>WONDAI WASTEWATER TOTAL</b>	<b>327,802</b>	<b>419,127</b>
	<b>TOTAL REVENUE AND EXPENDITURE</b>	<b>3,212,411</b>	<b>3,173,287</b>

<b>Statement of Revenue &amp; Expenditure (Ex Capital Works) 2013/2014</b>		
<b>Waste</b>		
	<b>REVENUE 2013/2014 BUDGET</b>	<b>EXPENDITURE 2013/2014 BUDGET</b>
<b>REGIONAL WASTE MANAGEMENT</b>		
REGIONAL WASTE MANAGEMENT	2,072,545	485,120
KINGAROY WASTE MANAGEMENT	1,494,595	1,651,466
RWM-RURAL TIPS & TRANSFER STATIONS	-	265,000
NANANGO WASTE MANAGEMENT	601,580	1,054,460
BLACKBUTT WASTE MANAGEMENT	153,400	241,945
BUNYA MOUNTAINS WASTE MANAGEMENT	35,660	50,445
MURGON WASTE MANAGEMENT	252,105	451,010
WONDAI WASTE MANAGEMENT	189,050	413,535
PROSTON WASTE MANAGEMENT	52,275	82,455
<b>REGIONAL WASTE MANAGEMENT TOTAL</b>	<b>4,851,210</b>	<b>4,695,436</b>
<b>TOTAL REVENUE AND EXPENDITURE</b>	<b>4,851,210</b>	<b>4,695,436</b>

### 3.3 Financial Position 2013/2016

SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF FINANCIAL POSITION				
		2013/2014	2014/2015	2015/2016
<b>Current Assets</b>				
	Cash and Cash Equivalents	34,353,852	38,378,006	24,481,182
	Trade and Other Receivables	10,864,437	7,613,746	6,835,225
	Inventories	1,095,853	1,095,853	1,095,853
	Investments	10,000	10,000	10,000
	Other Financial Assets - Prepayments			
	Non-Current Assets Classified as held for sale			
	<b>Total Current Assets</b>	<b>46,324,142</b>	<b>47,097,605</b>	<b>32,422,260</b>
<b>Non-Current Assets</b>				
	Trade and Other Receivables	24,379	33,826	40,573
	Property Plant and Equipment	501,913,512	527,327,139	545,601,741
	Investment Property	6,446,000	6,446,000	6,446,000
	Intangible Assets	6,234,639	6,234,639	6,234,639
	<b>Total Non-Current Assets</b>	<b>514,618,530</b>	<b>540,041,604</b>	<b>558,322,953</b>
	<b>TOTAL ASSETS</b>	<b>560,942,672</b>	<b>587,139,209</b>	<b>590,745,213</b>
<b>Current Liabilities</b>				
	Trade and Other Payables	18,868,010	11,987,356	10,216,921
	Borrowings	1,548,064	2,962,249	3,052,439
	Provisions	2,596,090	2,596,090	2,596,090
	<b>Total Current Liabilities</b>	<b>23,012,164</b>	<b>17,545,695</b>	<b>15,865,450</b>
<b>Non-Current Liabilities</b>				
	Trade & Other Payables	500,000	500,000	500,000
	Borrowings	18,677,908	45,125,659	44,563,220
	Provisions	5,843,603	5,843,603	5,843,603
	<b>Total Non-Current Liabilities</b>	<b>25,021,511</b>	<b>51,469,262</b>	<b>50,906,823</b>
	<b>TOTAL LIABILITIES</b>	<b>48,033,675</b>	<b>69,014,957</b>	<b>66,772,273</b>
	<b>NET COMMUNITY ASSETS</b>	<b>512,908,997</b>	<b>518,124,252</b>	<b>523,972,940</b>
<b>Community Equity</b>				
	Asset Revaluation Reserve	127,098,876	127,098,876	127,098,876
	Retained Surplus/(deficiency)	385,810,121	391,025,376	396,874,064
	Other Reserves			
	<b>TOTAL COMMUNITY EQUITY</b>	<b>512,908,997</b>	<b>518,124,252</b>	<b>523,972,940</b>

**3.4 Cash Flow 2014/2016**

<b>SOUTH BURNETT REGIONAL COUNCIL</b>			
<b>STATEMENT OF CASH FLOWS</b>			
	<b>2013/2014</b>	<b>2014/2015</b>	<b>2015/2016</b>
Cash Flows from Operating Activities:			
Receipts from Customers	90,387,852	72,726,119	63,149,952
Payments to Suppliers & Employees	- 74,215,923	- 61,608,824	- 47,972,356
	<b>16,171,929</b>	<b>11,117,295</b>	<b>15,177,596</b>
Interest Received	1,351,760	1,376,591	1,402,581
Rental Income			
Non Capital Grants & Contributions			
Borrowing Costs			
	<b>1,351,760</b>	<b>1,376,591</b>	<b>1,402,581</b>
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>17,523,689</b>	<b>12,493,886</b>	<b>16,580,177</b>
Cash Flows from Investing Activities:			
Payments for Property, Plant & Equipment	- 31,706,143	- 38,422,222	- 32,098,006
Net Movement on Loans and Advances	- 17,379	- 9,447	- 6,747
Proceeds from Sale of Property, Plant & Equipment	450,000	450,000	450,000
Grants, Subsidies, Contributions & Donations	3,309,034	1,650,000	1,650,000
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>- 27,964,488</b>	<b>- 36,331,669</b>	<b>- 30,004,753</b>
Cash Flows from Financing Activities:			
Proceeds from Borrowings	8,720,000	29,410,000	2,490,000
Repayment of Borrowings	- 1,140,692	- 1,548,063	- 2,962,248
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>7,579,308</b>	<b>27,861,937</b>	<b>- 472,248</b>
<b>Net Increase (Decrease) in Cash Held</b>	<b>- 2,861,491</b>	<b>4,024,154</b>	<b>- 13,896,824</b>
Cash at Beginning of Reporting Period	37,215,343	34,353,852	38,378,006
<b>Cash at End of Reporting Period</b>	<b>34,353,852</b>	<b>38,378,006</b>	<b>24,481,182</b>

### 3.5 Changes in Equity 2014/2016

SOUTH BURNETT REGIONAL COUNCIL					
STATEMENT OF CHANGES IN EQUITY					
FOR THE PERIOD ENDED 30 JUNE 2014					
	Asset Revaluation Reserve	Retained Surplus	Other Reserves		Total
Opening Balance	127,098,876	380,985,255			508,084,131
Surplus for the Period		4,824,866			4,824,866
Transfers to and from Reserves:					
Transfers to General Reserves					-
Transfers from General Reserves					-
Total Transfers to and From Reserves			-		-
	127,098,876	385,810,121	-		512,908,997
SOUTH BURNETT REGIONAL COUNCIL					
STATEMENT OF CHANGES IN EQUITY					
FOR THE PERIOD ENDED 30 JUNE 2015					
	Asset Revaluation Reserve	Retained Surplus	Other Reserves		Total
Opening Balance	127,098,876	385,810,121			512,908,997
Surplus for the Period		5,215,255			5,215,255
Transfers to and from Reserves:					
Transfers to General Reserves					-
Transfers from General Reserves					-
Total Transfers to and From Reserves	-		-		-
	127,098,876	391,025,376	-		518,124,252
SOUTH BURNETT REGIONAL COUNCIL					
STATEMENT OF CHANGES IN EQUITY					
FOR THE PERIOD ENDED 30 JUNE 2016					
	Asset Revaluation Reserve	Retained Surplus	Other Reserves		Total
Opening Balance	127,098,876	391,025,376	-		518,124,252
Surplus for the Period		5,848,688			5,848,688
Transfers to and from Reserves:					
Transfers to General Reserves					-
Transfers from General Reserves					-
Total Transfers to and From Reserves	-		-		-
	127,098,876	396,874,064	-		523,972,940

## 4 STANDARD STATEMENTS

### 4.1 Schedule of Rates and Charges

DIFFERENTIAL MINIMUM GENERAL RATES	2012/13	2013/2014
	<i>Minimum General</i>	<i>Minimum General</i>
Residential Land Blackbutt	\$580.00	\$615.00
Residential land Kingaroy	\$580.00	\$615.00
Residential Land Murgon	\$580.00	\$615.00
Residential Land Nanango	\$580.00	\$615.00
Residential Land Wondai	\$580.00	\$615.00
Village	\$580.00	\$615.00
Rural Residential Land - Blackbutt	\$580.00	\$615.00
Rural Residential Land - Kingaroy	\$580.00	\$615.00
Rural Residential Land - Murgon	\$580.00	\$615.00
Rural Residential Land - Nanango	\$580.00	\$615.00
Rural Residential Land - Wondai	\$580.00	\$615.00
Rural Residential Land - Other	\$580.00	\$615.00
Commercial Land - Blackbutt	\$770.00	\$815.00
Commercial Land - Kingaroy	\$770.00	\$815.00
Commercial Land - Murgon	\$770.00	\$815.00
Commercial Land - Nanango	\$770.00	\$815.00
Commercial Land - Wondai	\$770.00	\$815.00
Drive In Shopping Centre > 10,000m2	\$45,000.00	\$58,500.00
Drive In Shopping Centre 4,001m2 – 10,000m2	\$22,500.00	\$23,830.00
Drive In Shopping Centre 1,500m2 – 4,000m2	\$7,500.00	\$7,945.00
Industrial Land - Blackbutt	\$770.00	\$815.00
Industrial Land - Kingaroy	\$770.00	\$815.00
Industrial Land - Murgon	\$770.00	\$815.00
Industrial Land - Nanango	\$770.00	\$815.00
Industrial Land - Wondai	\$770.00	\$815.00
Extractive A	\$560.00	\$615.00
Extractive B	\$6,000.00	\$6,355.00
Extractive C	\$10,000.00	\$10,590.00
Coal Mine	\$80,000.00	\$84,720.00
Power Generation	\$283,000.00	\$299,698.00
Rural land	\$660.00	\$700.00
Other Land	\$580.00	\$615.00
Water, Storage & Pumping	\$580.00	\$615.00



<b>SEPARATE CHARGES</b>	<b>2012/2013 CHARGE</b>	<b>2013/2014 CHARGE</b>
Environmental Levy	\$25.00	\$25.00
Waste Management Levy	\$91.00	\$117.00
Community Rescue & Evacuation Levy	\$2.00	\$3.00
Road Infrastructure Levy	Nil	\$200.00

<b>SPECIAL CHARGE</b>	<b>2012/2013 CHARGE</b>	<b>2013/2014 CHARGE</b>
Rural Fire Levy	\$25.00	\$25.00

<b>WATER ACCESS CHARGES</b>	<b>2012/2013 Charge</b>	<b>2013/2014 Charge</b>
<b><i>Blackbutt, Kingaroy, Kumbia, Murgon, Nanango, Proston, Proston Rural &amp; Wondai Water Supplies</i></b>		
Vacant	\$180.00	\$198.00
20mm Meter	\$360.00	\$395.00
25mm Meter	\$576.00	\$632.00
32mm & 40mm Meter	\$900.00	\$988.00
50mm & 80mm Meter	\$2,340.00	\$2,568.00
100mm	\$5,400.00	\$5,925.00
Fire service	\$180.00	\$198.00
Additional Rural Service	\$180.00	\$198.00
<b><i>Wooroolin Water Supply</i></b>		
Vacant	\$138.00	\$166.00
20mm Meter	\$275.00	\$310.00
25mm Meter	\$440.00	\$496.00
32mm & 40mm Meter	\$688.00	\$776.00
50mm & 80mm Meter	\$1,788.00	\$2,016.00
100mm	\$4,125.00	\$4,650.00
Fire service	\$138.00	\$198.00
Additional Rural Service	\$138.00	\$198.00

<b>WATER USAGE CHARGES</b>	<b>2012/2013</b>	<b>2013/2014</b>
	<i>Per KI</i>	<i>Per KI</i>
<b><i>Blackbutt, Kingaroy, Kumbia, Murgon, Nanango, Proston, Proston Rural, Wondai &amp; Wooroolin Water Supplies</i></b>		
Tier 1	\$1.30	\$1.30
Tier 2	\$1.80	\$1.80
Tier 3	\$2.10	\$2.10
Tier 4	\$2.30	\$2.30
Tiers 5 & 6	\$2.60	\$2.60

<b>SEWERAGE CHARGES</b>	<b>2012/2013 CHARGE</b>	<b>2013/2014 CHARGE</b>
<b><i>Blackbutt, Kingaroy, Murgon, Nanango &amp; Wondai</i></b>		
1st Pedestal	\$400.00	\$430.00
Additional Pedestal (Commercial)	\$137.00	\$157.00
Vacant	\$257.00	\$287.00
<b><i>Proston CED</i></b>		
1 <sup>st</sup> Effluent Drainage	\$263.00	\$288.00
2 <sup>nd</sup> Effluent Drainage ( Commercial)	\$116.00	\$116.00
Vacant	\$0.00	\$0.00

<b>DOMESTIC REFUSE COLLECTION</b>	<b>2012/2013 CHARGE</b>	<b>2013/2014 CHARGE</b>
<b><i>Blackbutt, Bunya Mountains, Kingaroy, Murgon, Nanango, Proston, Proston Rural, Wondai, Tingoorra &amp; Wooroolin</i></b>		
Domestic Refuse Service	\$145.00	\$145.00
<b>COMMERCIAL REFUSE COLLECTION</b>	<b>2012/2013 CHARGE</b>	<b>2013/2014 CHARGE</b>
<b><i>Kingaroy, Murgon, Proston, Proston Rural, Wondai, Wooroolin &amp; Tingoorra</i></b>		
Commercial Refuse Service	\$284.00	\$284.00
<b><i>Blackbutt, Bunya Mountains &amp; Nanango Commercial Refuse</i></b>		
Commercial Refuse Service	\$198.00	\$241.00
<b><i>Bulk Commercial Bins (All Areas)</i></b>		
1m3 Bin	\$1,136.00	\$852.00
1.5m3 Bin	\$1,420.00	\$1,278.00
2m3 Bin	\$1,988.00	\$1,704.00
3m3 Bin	\$2,556.00	\$2,556.00

## 4.2 Separate Charges Program of Works

### 4.2.1 Environmental Levy Program

In accordance with Chapter 4 Part 8 of *Local Government Regulation 2012* the following schedule details the program of works to be undertaken with the proceeds from the Separate Charge – Environmental Levy. An Environmental Levy of \$25 per rate assessment will raise \$440,700 and together with various government grants and carry over funds will be utilised as follows:

PROGRAM	2013/2014	2014/2015	2015/2016
<b>Source of Funds</b>			
Carry Over Funds	\$428,570	\$146,335	\$146,335
Environment Levy 2013/2014	\$440,700	\$440,700	\$440,700
	<b>\$869,270</b>	<b>\$587,035</b>	<b>\$587,035</b>
<b>Expenditure</b>			
<b>Management</b>			
Wages, Plant & Materials	\$124,689	\$117,315	\$117,315
South Burnett Pest Management Plan	\$56,138		
	<b>\$180,827</b>	<b>\$117,315</b>	<b>\$117,315</b>
<b>Biodiversity Program</b>			
<b>Environmental Weed Control</b>			
African Love Grass - Durong	\$8,187	\$5,000	\$5,000
Green Cestrum - Maidenwell	\$10,350	\$6,000	\$6,000
Chinese Elms - Murgon	\$2,588	\$1,500	\$1,500
Broad Leaf Privet - Stuart River	\$3,623	\$1,000	\$1,000
Biological Control Environmental Weeds Cats Claw Creeper, Blue Heliotrope	\$53,820	\$2,000	\$2,000
Water Weeds Program	\$10,350	\$5,000	\$5,000
African Boxthorn	\$82,800	\$66,018	\$66,018
Parthenium	\$10,350	\$5,000	\$5,000
Giant Rats Tail Control	\$34,673	\$34,000	\$34,000
Caring for Country Program	\$103,500	\$100,000	\$100,000
<b>Restoration Works</b>			
Kingaroy	\$8,187	\$5,000	\$5,000
Nanango	\$3,509	\$1,000	\$1,000
Wondai	\$4,678	\$2,000	\$2,000
Murgon	\$1,170	\$500	\$500
Restoration Work Team	\$105,260	\$50,000	\$50,000
	<b>\$443,045</b>	<b>\$302,018</b>	<b>\$302,018</b>

PROGRAM	2013/2014	2014/2015	2015/2016
<b>Fire Management Program</b>			
Fire Break Maintenance and Construction	\$7,017	\$7,017	\$7,017
Donation to Fire Brigades	\$10,350	\$10,350	\$10,350
	<b>\$17,367</b>	<b>\$17,367</b>	<b>\$17,367</b>
<b>Erosion &amp; Sediment Control</b>			
Tessmann Road North – Capital Works	70,000		
	<b>70,000</b>		
<b>Significant Environmental Areas</b>			
Threatened Species Mapping	\$5,848	\$2,000	\$2,000
Cultural Surveys	\$5,848	\$2,000	\$2,000
	<b>11,696</b>	<b>\$4,000</b>	<b>\$4,000</b>
<b>Environmental Levy Program</b>	<b>\$722,935</b>	<b>\$440,700</b>	<b>\$440,700</b>

#### **4.2.2 Road Infrastructure Levy Program**

In accordance with Chapter 4 part 8 of the Local Government 2012 Regulation the following schedule details the program of works to be undertaken with the proceeds from the Separate Charge – Road Infrastructure Levy. A road levy of \$200 per rate assessment will raise \$3,154,800 and will be utilised as follows:

PROGRAM		2013/2014	2014/2015	2015/2016
<b>Source of Funds</b>				
Road Infrastructure Levy 2013/2014		<b>\$3,154,800</b>	<b>\$3,154,800</b>	<b>\$3,154,800</b>
<b>Expenditure</b>				
<b>Road Maintenance</b>				
Maintenance Program across the region		\$1,600,000	\$1,600,000	\$1,600,000
		<b>\$1,600,000</b>	<b>\$1,600,000</b>	<b>\$1,600,000</b>

PROGRAM		2013/2014	2014/2015	2015/2016
<b>Roads Capital Works</b>				
<b>Division 1</b>				
Arthur St West	Town Street Construction	\$94,000		
George St	Town Street Construction	\$40,000		
Gipps St North	Town Street Construction	\$65,000		
Home St	Town Street Construction			\$ 306,000
Normanby St	Town Street Construction		\$ 40,000	
Grey St	Town Street Construction		\$ 183,000	
Frank Brown Dr	Town Street Construction			\$ 240,000
		<b>\$199,000</b>	<b>\$223,000</b>	<b>\$546,000</b>
<b>Division 2</b>				
Douglas Street	Kerb & Channel	\$200,000		
Pine St	Minor Urban Seal & Kerb & Channel (Coulson - Douglas)	\$95,000		
Pine St	Minor Urban Seal (Miller - Morris)	\$55,000		
Langton Rd	Minor Rural Seal (Golf Club entrance - 700m west)	\$200,000		
Gladys St			\$ 55,000	
Hart Street			\$50,000	
Benarkin - Hathway St			\$100,000	
To be allocated			\$200,000	\$ 100,000
		<b>\$550,000</b>	<b>\$405,000</b>	<b>\$100,000</b>
<b>Division 3</b>				
Markwell St (Pound - Glendon St)	Pavement Rehabilitation	\$195,800	\$304,200	
Alford St (Burnett - 1st Avenue)	Pavement Rehabilitation			\$100,000
		<b>\$195,800</b>	<b>\$304,200</b>	<b>\$100,000</b>
<b>Division 4</b>				
Moore Street (Taylors Rd – Jacandra Av)	Kerb & Channel			\$180,000
				<b>\$180,000</b>

PROGRAM		2013/2014	2014/2015	2015/2016
<b>Division 5</b>				
Middle/ Beresford Rd	Intersection Improvements			\$50,000
Watt St	K & C -Lamb St- Stephen St		\$40,000	
Nelson St	Minor Urban Seal (Collingwood-Rodney)		\$20,000	
Cooper St	Kerb & Channel	\$40,000		
Nutt St	Kerb & Channel	\$40,000		
Nutt St (Coronation Drive & Harm St)	Kerb & Channel	\$40,000		
Cnr Macallister St & Lamb St	Footpaths	\$35,000		
Pearson St (to Vic Tickle Place)	Kerb & Channel		\$40,000	
Arnell St	Town Street Construction			\$80,000
Proston Streets	Pavement Rehabilitation	\$40,000		
Palmer St East	Pavement Rehabilitation		\$100,000	
		<b>\$195,000</b>	<b>\$200,000</b>	<b>\$130,000</b>
<b>Division 6</b>				
Evans Rd	Culverts & Inverts	\$90,000		
Turners Lane	Culverts & Inverts	\$30,000		
Reedy Creek Rd	Culverts & Inverts	\$30,000		
Kumbia Back Rd	Culverts & Inverts	\$30,000		
Wattlegrove Rd	Culverts & Inverts		\$30,000	
Hodge Street North (Wondai)	Kerb & Channel	\$25,000		
Mt McEuen	Invert	\$20,000		
Moreton St South	Kerb & Channel		\$80,000	
Matilda St	Minor Urban Seal	\$40,000		
Weens Rd	Minor Rural Seal Crest just west of Siefert St Int'n		\$50,000	
Minmore Rd	Minor Rural Seal Cnr nr Benair Rd & 2 crests			\$50,000
West Wooroolin Road	Minor Rural Seal Shoulders	\$75,000		
Wooroolin Car Park		\$75,000		
Kumbia Streets	Urban Seals		\$130,000	
		<b>\$415,000</b>	<b>\$290,000</b>	<b>\$50,000</b>
Unallocated			\$132,600	\$448,800
<b>Total Road Levy Program</b>		<b>\$3,154,800</b>	<b>\$3,154,800</b>	<b>\$3,154,800</b>

#### 4.2.3 Community Rescue & Evacuation Levy Program

In accordance with Chapter 4 Part 8 of *Local Government Regulation 2012* the following schedule details the contribution to airborne emergency rescue and evacuation transport providers from the proceeds from the Separate Charge – Community Rescue and Evacuation Levy. A levy of \$3 per rate assessment will raise \$52,959 will be distributed as follows:

- Care Flight \$26,479.50
- AGL Action Rescue Helicopter \$26,479.50

#### 4.2.4 Waste Management Levy Program of Works

In accordance with Chapter 4 Part 8 of *Local Government Regulation 2012* the following schedule details the program of works to be undertaken with the proceeds from the Separate Charge – Waste Management Levy. A Levy of \$117 per rate assessment will raise \$2,067,346, this together with revenue raised from fees, sale of scrap metal and surplus funds from waste collection activities will be utilised as follows:

PROGRAM	2013/2014	2014/2015	2015/2016
<b>Source of Funds Carried Forward</b>			
Carried Forward		\$5,199	\$38,412
Waste Management Levy 2013/2014	\$2,072,545	\$2,334,116	\$2,510,496
Revenue	\$361,600	\$362,305	\$363,031
Surplus from waste collection operations	\$157,511	\$13,459	\$166,486
	<b>\$2,591,656</b>	<b>\$2,715,079</b>	<b>\$3,078,425</b>
<b>Expenditure</b>			
<b>Tip Operating Expenses</b>			
Kingaroy Refuse Tip	\$779,000	\$598,500	\$622,461
Nanango Refuse Tip	\$362,500	\$373,800	\$385,552
Blackbutt Transfer Station	\$93,000	\$96,720	\$100,589
Murgon Refuse Tip	\$211,500	\$237,645	\$288,831
Wondai Transfer Station	\$200,000	\$226,085	\$289,772
Proston Transfer Station	\$42,000	\$43,680	\$45,427
Cloyna Refuse Tip	\$29,000	\$47,008	\$48,888
Maidenwell Refuse Tip	\$42,000	\$63,357	\$65,891
Brigooda Refuse Tip	\$3,500	\$42,361	\$44,056
Durong Refuse Tip	\$6,000	\$38,470	\$40,008
Hivesville Refuse Tip	\$45,000	\$46,800	\$48,672

PROGRAM	2013/2014	2014/2015	2015/2016
Home Creek Transfer Station	\$40,000	\$41,600	\$43,264
Memerambi Transfer Station	\$21,000	\$21,840	\$22,714
Wattlecamp Transfer Station	\$23,000	\$23,920	\$24,877
Kumbia Transfer Station	\$50,000	\$68,930	\$71,687
Chahpingah Refuse Tip	\$5,500	\$24,430	\$25,407
Management Costs (Wages, Plant & Materials, Depreciation)	\$81,711	\$84,816	\$88,039
	<b>\$2,034,711</b>	<b>\$2,079,962</b>	<b>\$2,256,135</b>
<b>Rehabilitation of Legacy Tips</b>			
Goodger Landfill	\$45,540	\$2,048	\$2,070
Wooroolin Wetlands Landfill	\$45,540	\$2,048	\$2,070
Burrandowan Road Landfill	\$65,780	\$2,048	\$2,070
	<b>\$156,860</b>	<b>\$6,144</b>	<b>\$6,210</b>
<b>Rehabilitation of Current Tips</b>			
Hivesville Landfill	\$151,530		
Cloyna Landfill			\$121,224
Brigooda Landfill			\$151,530
Durong Landfill			\$151,530
Liquid Waste Sites - Kingaroy			\$51,025
Liquid Waste Sites - Murgon			\$51,025
Liquid Waste Sites - Nanango			\$51,025
Liquid Waste Sites - Wondai			\$76,538
	<b>\$151,530</b>		<b>\$653,897</b>
<b>Capital Works</b>			
Hivesville Transfer Station	\$50,500		
Wattlecamp transfer Station	\$90,918		
Proston Transfer Station	\$17,173		
Maidenwell Transfer Station	\$75,765		
Cloyna Transfer Station		\$55,106	
Brigooda Transfer Station			\$46,433
Durong Transfer Station			\$46,433
Home Creek Skip Bins		\$20,000	
Murgon Transfer Station		\$515,455	
Memerambi Transfer Station Skip Bins			\$28,000
	<b>\$243,356</b>	<b>\$167,972</b>	<b>\$543,455</b>
	<b>\$2,586,457</b>	<b>\$2,676,667</b>	<b>\$3,037,108</b>



**4.3 Details of Capital Works Programs 2013/2014**

LAND ASSETS		
Pound Street, Kingaroy	Finalise Decontamination of Old Depot Site	\$260,000
Debt Repayments		\$10,788
		<b>\$270,788</b>

PLANT & FLEET ASSETS		
Sedans	Replace 6 Sedans	\$212,000
Utilities	Replace 10 Utilities	\$350,000
Mowers	Replace 1 Zero Turn, 2 Front Deck Mowers & 1 Slasher	\$134,000
Tractors	Replace 2 Tractors	\$210,000
Small plant	High Pressure Diesel Cleaner	\$8,000
Light Truck	Replace 3 Light Trucks	\$345,000
Heavy Truck	Replace 2 Heavy Trucks	\$460,000
Heavy Truck	1 New RORO Truck for Waste	\$290,000
Heavy Truck	1 RORO Waste Trailer	\$70,000
Water Truck	1 New 15Tonne Water Truck	\$160,000
Backhoe	Replace 1 Backhoe	\$160,000
Dog Trailer	Purchase 2 <sup>nd</sup> hand Dog Trailer	\$40,000
Loader	Replace loader with Backhoe	\$190,000
Roller	Replace 1 Roller	\$160,000
		<b>\$2,789,000</b>

INFORMATION SERVICES ASSETS		
IP Wan Network - User Hardware	Computer replacement	\$80,000
IP Wan Network - Server Hardware	Server upgrades & replacement	\$125,000
Business System	Finalise implementation of new business software	\$700,000
Photocopiers & printers	Photocopier upgrades & replacement	\$60,000
Telecommunication	Upgrade 2 way radio & phone base stations	\$69,000
GPS	Set up across 50 vehicles per year	\$50,000
Sophos	Internet Firewall Security Device	\$55,000

INFORMATION SERVICES ASSETS		
Usher Hill Communication Tower	Upgrade to building & relocate equipment	\$11,000
Connectivity	Connect Blackbutt Office to Council network	\$55,000
		<b>\$1,205,000</b>

BUILDING & PROPERTY ASSETS		
<b>Administration Offices</b>		
Kingaroy Civic Centre	Replace Western Portion of roof	\$120,000
Kingaroy Civic Centre	Replace water damaged ceiling areas	\$20,000
Nanango Administration Building	Records Compactors	\$15,000
Wondai Office /Library	Library/Office refit	\$60,000
Murgon Administration Building	Office Set -Up	\$15,000
		<b>\$230,000</b>
<b>Aerodromes</b>		
Kingaroy	Runway Resurfacing	\$450,000
Kingaroy	Weather Forecasting Station	\$70,000
Kingaroy	Resealing between hangars	\$30,000
		<b>\$550,000</b>
<b>Art Galleries</b>		
Kingaroy	Sanding & Preservation of Floors	\$8,000
<b>Caravan Parks</b>		
Wondai	Relocate caravan park	\$55,000
Murgon	Install dump point & remove damaged services	\$30,000
		<b>\$85,000</b>
<b>Cemeteries</b>		
Nanango	Cemetery redevelopment	\$150,000
Wondai	Cemetery gates & fence	\$10,000
		<b>\$160,000</b>

BUILDING & PROPERTY ASSETS		
<b>Commercial Shops etc</b>		
Glendon St Family Practice	Replace Gutters & water tank	\$11,000
Murgon Shops	Wall crack repairs & painting	\$7,500
Murgon Shops	Rectify roof leaks & water damage problems	\$45,000
		<b>\$63,500</b>
<b>Depots</b>		
Kingaroy Depot	Concrete Slab for shipping containers	\$15,000
Nanango Depot	Fence on Boundary	\$15,000
WH & S Requirements	Bunding for depots	\$8,000
		<b>\$38,000</b>
<b>Halls</b>		
Maidenwell Town hall	Repair water damage on decking, ramp, handrails etc	\$14,000
Wondai Town Hall	Replace kitchen & supper room roof	\$20,000
Wondai Town Hall	Toilet repairs (flooring/paint)	\$10,240
Wondai Town Hall	Install fire retardant curtains	\$3,500
Nanango Cultural Centre	Repair leaking roof & water damage ceiling & wall	\$10,000
Nanango Cultural Centre	Repair timber floor	\$80,000
Nanango Cultural Centre	Replace stage curtains	\$9,500
Kingaroy Town Common Hall	Replace stumps under main hall	\$40,000
Kingaroy Town Hall	Level carpet (sloped) area of Town Hall	\$80,000
Kingaroy Town Hall	Repaint External Building	\$150,000
Kingaroy Town Hall	Automatic Front Doors	\$35,000
Kingaroy Town Hall	New Vanity Units & Shower Screens / new Awning on side	\$11,000
Durong Hall	Building Repairs	\$30,000
Murgon Town Hall	Paint Stage & Replace Curtain	\$6,000
Murgon Town Hall	Removal of chip board, removal of keg taps. Replace bench top and bench shelving	\$10,000

<b>BUILDING &amp; PROPERTY ASSETS</b>		
Cloyna Town Hall	Roof - Repair Soffits, Check for Termites, Water Damage - floor	\$10,000
Mondure Town Hall	Building Repairs	\$10,000
Mondure Town Hall	Replace Rear Stairs	\$5,000
Proston Town Hall	Light over community area	\$15,000
Proston Town Hall	Provision for a Sound System	\$10,000
		<b>\$559,240</b>
<b>Housing</b>		
Kingaroy Pool Residence	External sand & paint	\$20,000
Wright way Units	Wall repairs and Internal Refurbishments	\$50,000
		<b>\$70,000</b>
<b>Museums/Heritage</b>		
Boondooma Homestead	Restoration Materials	\$18,000
Ringsfield House	New Roof	\$30,000
Ringsfield House	External painting	\$50,000
		<b>\$98,000</b>
<b>Parks</b>		
Murgon Skate Park	Skate Park	\$30,000
Kingaroy Apex Park	Playground Equipment (Flying Fox)	\$36,000
Kingaroy River Road Park	Climbing Net	\$65,000
Kumbia	Fencing & Playground Equipment	\$15,000
Nanango Pioneer Park	Skate park & Shelter	\$24,987
Nanango Butter Factory Park	Bike Training Track	\$30,000
Blackbutt Les Muller Park	Picnic Area revamp	\$55,000
Kingaroy Memorial Park	Playground Equipment	\$20,000
Murgon Lion Park	Shade Shelter	\$20,000
		<b>\$295,897</b>
<b>Private Hospital</b>		
South Burnett Private Hospital	Roof and ceiling repairs	\$200,000
South Burnett Private Hospital	One AC unit left to be replaced	\$35,000
South Burnett Private Hospital	Replace faulty doors	\$5,000

<b>BUILDING &amp; PROPERTY ASSETS</b>		
South Burnett Private Hospital	New Gas Line - Make Compliant	\$8,000
South Burnett Private Hospital	Replace Fire Panel etc	\$60,000
South Burnett Private Hospital	Office Renovations	\$25,000
		<b>\$333,000</b>
<b>Public Conveniences</b>		
Kingaroy Glendon Street	Redesign & Refurbishment	\$20,000
Murgon Youth Park	New toilet block	\$55,000
Kingaroy River Road Park	Replace Toilet Block	\$65,000
		<b>\$140,000</b>
<b>Saleyards</b>		
Coolabunia	Yard Upgrades	\$80,000
Coolabunia	Upgrade Toilets	\$5,000
		<b>\$85,000</b>
<b>Sport &amp; Recreation</b>		
Maidenwell Sportsground	Improvements	\$45,000
Wondai Sportsground	Gutter/Sewerage/Paint Grandstand/Repair Seating	\$38,000
PCYC	Matching funding for projects, gutters and roofing	\$25,000
Tingoorra Tennis Courts	Repair roof	\$5,000
Murgon Showgrounds	Pulse Complex - Internal touch up painting	\$5,000
		<b>\$118,000</b>
<b>SES Building</b>		
Nanango	Termite Infestation, water damage, roller door, electrical upgrade	\$50,000
		<b>\$50,000</b>
<b>Swimming Pools</b>		
Murgon Pool	Completion of heat pump installation including electricity supply to kiosk	\$9,000
Murgon Pool	Expansion joints and relocation of heated water sprinkler/shower flow into toddlers pool	\$8,000
Murgon Pool	Repaint pool & building	\$40,000
Murgon Pool	New Heat Blanket and rollers	\$28,000
Wondai Pool	Re-tile pool edging and remove some pool tiles, render side of pool	\$10,000
Wondai Pool	Rollers for blankets	\$7,000

<b>BUILDING &amp; PROPERTY ASSETS</b>		
Wondai Pool	Repaint non-slip surfacing - Wading Pool	\$5,000
Wondai Pool	Back wash redirected to Strom water	\$10,000
Kingaroy Pool	Completion of heat pump installation	\$4,000
Kingaroy Pool	Painting external and inside kiosk	\$24,000
Kingaroy Pool	Toddler Pool Solar System	\$6,900
SB Aquatic Centre	Repair Roof	\$20,000
SB Aquatic Centre	2 x ladders (stainless steel)	\$4,000
SB Aquatic Centre	New carpet	\$16,000
		<b>\$191,900</b>
<b>Tourist Facilities</b>		
Yallakool Tourist park	Amenities Upgrades	\$570,000
Kingaroy Visitor Information Centre	Toilet Rear 1938 Chambers	\$6,000
Rail Trail	Matching funding	\$50,000
		<b>\$626,000</b>
Debt Repayments		\$283,236
<b>Total Buildings</b>		<b>\$3,984,773</b>

<b>ROAD INFRASTRUCTURE ASSETS</b>		
<b>Streetscapes</b>	Nanango - Scotts Car park	\$242,000
	Nanango - Henry Street	\$140,000
	Nanango - Drayton Street	\$400,000
	Nanango - Fitzroy Street	\$150,000
	Wondai - Stage 2	\$150,000
		<b>\$1,082,000</b>
<b>Bridges</b>	Gayndah Hivesville	\$800,000
	Drayton St	\$740,000
	Kumbia Brooklands	\$280,000
	Mondure	\$140,000
		<b>\$1,960,000</b>
<b>Intersection Improvements</b>	Scott/Hathway Reconstruction	\$80,000
		<b>\$80,000</b>

ROAD INFRASTRUCTURE ASSETS		
<b>Culverts , Inverts &amp; Rural Road Drainage</b>	Rackemanns Road	\$30,000
	Kumbia Brooklands (Dicks Road)	\$25,000
	Gayndah Hivesville Road	\$20,000
	Manar Road	\$30,000
	Tingoor Chelmsford Road	\$10,000
	Beitzels Road	\$30,000
	Whitaker Road	\$10,000
<b>Culverts , Inverts &amp; Rural Road Drainage</b>	Springs Road	\$20,000
	Alice Creek Road	\$20,000
	Gleneriffe Road	\$40,000
	Clark & Swendson Road	\$20,000
		<b>\$255,000</b>
<b>Signage</b>	Arterial and collector roads	\$50,000
	Flood Signage	\$5,000
		<b>\$55,000</b>
<b>Drainage</b>	Tessmans Road North	\$170,000
	Jones Street (Ngo)	\$50,000
		<b>\$220,000</b>
<b>Minor Urban Seal</b>	Crawford Road	\$26,000
		<b>\$26,000</b>
<b>Car Parks</b>	Glendon Street, Kingaroy	\$100,000
		<b>\$100,000</b>
<b>Pavement Rehabilitation</b>	Kumbia Road	\$1,196,003
		<b>\$1,196,003</b>
<b>Footpaths &amp; Bikeways</b>	Jarrah Street Kingaroy	\$70,000
	Haly Street Kingaroy (Belle to Rixon St)	\$200,000
	Baynes Street Wondai (Bramston to Kent St)	\$70,000
		<b>\$340,000</b>
<b>Reseals</b>	Albert Street	\$42,400
	Alice Street	\$12,725
	Alford Street (Mant to 1 <sup>st</sup> Avenue)	\$15,650
	Anne Court	\$3,575
	Arthur Street	\$20,870
	Avoca Street (End to William)	\$17,205
	Banksia Drive	\$155,800
	Baron Street	\$34,925
	Barwick Street	\$4,860

ROAD INFRASTRUCTURE ASSETS		
<b>Reseals (continued)</b>	Belle Street	\$27,870
	Buchanan Street	\$5,255
	Burnett Street	\$22,980
	Carinya Street	\$44,820
	Carroll Street (Jarrah-Moonya)	\$9,325
	Circular Drive	\$107,320
	Clark & Swendson Road	\$64,935
	Clarke Close	\$3,865
	Coral Street (Fisher-Moonya)	\$8,660
	Daphne Street	\$8,315
	Doherty Street	\$3,470
	Doonkuna Street (Murphy-Fisher)	\$24,975
	Fairview Drive	\$16,875
	Farr Street	\$6,240
	First Avenue (River-Markwell)	\$24,215
	First Avenue (Markwell-North)	\$24,215
	Fisher Street (Haly-Moore)	\$59,940
	Fitzroy Street	\$22,975
	Francis Street	\$9,790
	Geale Street	\$10,970
	Gilbert Street	\$4,170
	Gladys Street	\$16,585
	Gooyong Street	\$14,075
	Haly Street (Rixon>west)	\$33,300
	Haly Street (Youngman-William)	\$100,000
	Harris Road	\$151,260
	Hillview Parade	\$17,595
	Hodge Street	\$43,110
	Ivy Street (Tessmanns-Campbell)	\$18,650
	James Street	\$16,980
	Jean Street	\$15,875
	John Street	\$13,065
	Joseph Street	\$15,060
	Jubilee St	\$12,325
	Kathy Street	\$5,350
	Kefford Street	\$7,715
	Keith Shaw Drive	\$25,215
	Kelvyn Street	\$11,360



ROAD INFRASTRUCTURE ASSETS		
<b>Reseals (continued)</b>	King Street (Kent-Haly)	\$30,880
	Kingaroy Street (Knight-Industrial Ave)	\$74,925
	Kingaroy Street (Knight-Avoca (parking))	\$16,875
	Kingaroy Street (Avoca-Markwell Flanks)	\$48,000
	Knight Street	\$16,650
	Kurtellen Crescent	\$12,545
	Mahoney Street	\$4,775
	Marjorie Street	\$9,375
	Markwell Street (Clark-First Ave)	\$24,045
	McLaughlin Street	\$8,535
	Moonya Street	\$7,430
	Moore Street (Bowie end)	\$36,075
	Murphy Street	\$9,800
	Murray Parade	\$9,800
	Noel Street	\$9,850
	Norman Street	\$19,790
	North Street	\$11,955
	Oliver Street	\$4,545
	Palm Court	\$4,055
	Patrick Street	\$3,885
	Peter Real Court	\$6,480
	Rae Street	\$10,660
	Railway Terrace	\$40,515
	Raintree Avenue	\$4,930
	Regent Street	\$5,515
	Roberta Street	\$17,760
	Rosedale Street	\$3,640
	Sawtell Street	\$12,350
	Stolzenberg Road	\$25,250
	Thelma Street	\$10,720
	Toomey Street	\$9,045
	Trussell Street	\$5,795
	Tuite Street	\$16,500
	Valley Street	\$10,000
	Venman Street	\$7,180
	Victoria Street	\$3,910
	Wattle Street	\$8,105
	William Street (Queen-Haly)	\$12,545

ROAD INFRASTRUCTURE ASSETS		
<b>Reseals (continued)</b>	William Street (Haly-Alford)	\$10,715
	William Street (Alford-Avoca)	\$29,105
	Youngman Street (parking)Flanks	\$29,970
	Kingaroy Town Hall (eastern side)	\$22,875
	Crompton Drive	\$155,000
	Cairns Street	\$13,200
	Griffin Rodd	\$15,400
	Hart Street	\$24,225
	Hazeldean Road	\$131,725
	Henry Street	\$30,250
	Susan Close	\$1,650
	Wickham Street	\$38,940
	Parker Road	\$88,000
	Gannon Road	\$16,500
	Hilltop Road	\$8,250
	Acacia Drive	\$17,050
	Lillian Avenue	\$33,000
	Kumbia Road	\$82,500
	Pauls Parade	\$19,250
	Edenvale North Road	\$25,715
	Quarry Road	\$51,150
	Hillsdale Road	\$125,400
	Daniels Road	\$46,200
	Dutton Street East	\$25,300
	Krebs Street	\$6,600
	Moondooner Road	\$8,800
	Zerners Road	\$37,400
		<b>\$3,005,630</b>
<b>TIDS</b>	Memerambi Barkers Creek Rd	\$724,000
	Radunz Rd	\$240,000
	TH Burns Rd	\$200,000
	Blackbutt Crow's Nest Rd	\$330,000
	Tanguringie School	\$65,000
		<b>\$1,559,000</b>

ROAD INFRASTRUCTURE ASSETS		
<b>RTR</b>	Wattlecamp Rd	\$416,768
	Stuart Valley Dr	\$300,000
	Franks Rd	\$474,000
	Kearney Rd	\$300,000
	Malar Rd	\$200,000
	Transmitter/Tingoor Charlestown	\$100,000
		<b>\$1,790,768</b>
<b>QRail</b>	Thompson Street Bridge	\$265,000
		<b>\$265,000</b>
<b>Complimentary Works</b>	Betterment to Flood Damage Restoration	\$685,000
		<b>\$685,000</b>
<b>Soil Labatory</b>	Labatory Equipment	\$10,000
		<b>\$10,000</b>
Debt Repayments		\$110,809
<b>Total Roads</b>		<b>\$12,740,210</b>

<b>WATER SUPPLY ASSETS</b>		
<b>Blackbutt Supply</b>	Mains Replacements	\$100,000
		<b>\$100,000</b>
<b>Nanango Supply</b>	Replace Pump Bore C & Monitoring	\$20,000
	Mains Replacement	\$320,000
		<b>\$340,000</b>
<b>Kingaroy Supply</b>	Rising Main	\$800,000
	Treatment Plant	\$4,050,000
	Reservoirs	\$50,000
	Mains Replacement	\$700,000
		<b>\$5,600,000</b>
<b>Wondai Supply</b>	Pump Stations	\$80,000
	Reservoirs	\$100,000
	Mains Replacement	\$240,000
		<b>\$420,000</b>
<b>Murgon Supply</b>	Treatment Plant	\$195,000
	Pump Stations	\$50,000
	Mains Replacement	\$140,000
		<b>\$385,000</b>
<b>Proston Supply</b>	Treatment Plant	\$20,000
	Mains Replacement	\$70,000
		<b>\$90,000</b>
<b>Proston Rural Supply</b>	Mains Replacement	\$70,000
		<b>\$70,000</b>
<b>Wooroolin Supply</b>	Bores	\$40,000
		<b>\$40,000</b>
<b>Telemetry</b>	Telemetry Upgrades	\$30,000
		<b>\$30,000</b>
Debt Repayments		\$283,898
<b>Total Water Supply</b>		<b>\$7,358,898</b>

<b>WASTE WATER (SEWERAGE) SUPPLY ASSETS</b>		
<b>Blackbutt</b>	Mains & Manhole Replacements	\$120,000
		<b>\$120,000</b>
<b>Nanango</b>	Treatment Plant	\$20,000
	Mains & Manhole Replacements	\$300,000
		<b>\$320,000</b>
<b>Kingaroy</b>	Treatment Plant Upgrade	\$650,000
	River Road trunk main replacement	\$600,000
	Mains & Manhole Replacements	\$200,000
		<b>\$1,450,000</b>
<b>Wondai</b>	Mains & Manhole Replacements	\$250,000
		<b>\$250,000</b>
<b>Murgon</b>	Treatment Plant (Intake Screen)	\$80,000
	Mains & Manhole Replacements	\$270,000
		<b>\$350,000</b>
<b>Proston</b>	Treatment Lagoons - Upgrade for sludge removal	\$20,000
		<b>\$20,000</b>
<b>Telemetry</b>	Telemetry Upgrades	\$20,000
		<b>\$20,000</b>
Debt Repayments		\$59,370
<b>Total Sewerage</b>		<b>\$2,589,370</b>

#### **4.4 Summary of Expenditure on Road Infrastructure 2013/2014**

<b>Road Maintenance</b>	
General Road Maintenance	\$4,087,467
Road Levy Operational Maintenance	\$1,600,000
Main Roads Maintenance Contract	\$1,577,117
Street Lighting	\$490,000
Maintenance Car Parks	\$20,000
Storm water Drainage Maintenance	\$20,700
	<b>\$7,795,284</b>

<b>Roads Capital Works</b>	
Main Roads (Qrail) Capital Works Projects	\$3,212,100
Roads Capital Works	\$12,629,401
Road Levy Capital Works	\$1,554,800
	<b>\$17,396,301</b>
<b>Flood Damage Works</b>	
Restoration Works	\$41,013,792
	<b>\$41,013,792</b>
<b>Total Road Works Program</b>	<b>\$66,205,377</b>

#### **4.5 Schedule of Remissions & Rebates on Rates**

<b>Organisation</b>	<b>Location</b>	<b>Total Rates Rebated</b>
Barambah Accommodation Support Service Wondai	25 Pring St, Wondai	\$145.00
Blackbutt Benarkin Aged Care Assoc	Ages Care - Greenhills Drive, Blackbutt	\$1,820.08
Blackbutt Community Council	Blackbutt Hall - 50 Coulson St, Blackbutt	\$2,494.00
Blackbutt Golf Club	Golf Club - 51 Langtons Rd, Blackbutt	\$3,095.02
Blackbutt Masonic Lodge	Masonic Lodge - 37 Sutton St, Blackbutt	\$760.00
Blackbutt Show Society	Hart Street, Blackbutt	\$3,401.50
Blackbutt Tennis Club Inc	Tennis Club - 61 Hart St, Blackbutt	\$1,841.00
Blue Light Nanango	Skating Rink George Street, Nanango	\$2,410.00
Board of Benevolence and Aged Masons and Orphans Fund	Aged Care Units - Haly St, Kingaroy	\$145.00
Booie Hall	Booie Hall - 1867 Booie Road, Booie	\$850.96
Corporation of Trustees of Roman Catholic Archdiocese	Centacare - 14 Mary Street Kingaroy	\$145.00
Creche & Kindergarten Assn,	Kindergarten - 36 Sutton St, Blackbutt	\$1,215.00
Durong Bowls Club	8951 Chinchilla Wondai Rd, Durong	\$145.00
Edward Carroll	Carroll Cottage - 6 Edward Street, Kingaroy	\$730.00
Endeavour Foundation Kingaroy	Workshop - 22 Kingaroy St, Kingaroy	\$2,975.00
Endeavour Foundation Kingaroy	Workshop - 17 Kingaroy St, Kingaroy	\$6,912.10
Endeavour Foundation Kingaroy	Residence – 8 Windsor Circle, Kingaroy	\$3,047.02
Farmers Hall Inverlaw	Inverlaw Hall - Burrandowan Road, Kingaroy	\$760.00
Girl Guides Kingaroy	2 Mant Street, Kingaroy	\$2,427.24
Girl Guides Murgon	Macalister Street, Murgon	\$1,354.00
Goodstart Early Learning	Child Care Centre – 75-83 Ivy St, Kingaroy	\$11,330.20

Organisation	Location	Total Rates Rebated
Graham House	"Graham House" - 21 Taylor Street, Murgon	\$3,555.00
Graham House Community Centre	Graham House (Vacant Land used as car parking) - 24 Pearen St, Murgon	\$760.00
Ironpot Hall Association Inc	Ironpot Hall - Jarail Rd, Kingaroy	\$145.00
Karate Union of Australia	Wondai Karate Club - 2 Bunya Avenue, Wondai	\$1,227.00
Kingaroy & District Lawn tennis Association	Tennis Courts 1 Oliver Bond St, Kingaroy	\$1,133.00
Kingaroy & District Motorcycle Club	Kingaroy & District Motorcycle Track - Warren Truss Drive, Kingaroy	\$777.00
Kingaroy & District Senior Citizens Assn	Senior Citizens - 90 Kingaroy St, Kingaroy	\$4,284.00
Kingaroy Bowls Club Inc	Bowls Club - 145 Kingaroy St, Kingaroy	\$9,074.40
Kingaroy Clay Target Club Inc	Rifle Club - Aerodrome Rd, Kingaroy	\$1,576.50
Kingaroy Cricket & Sports Club	Lyle Vidler Cricket Oval - 10 Youngman St, Kingaroy	\$1,698.00
Kingaroy Golf Club	Golf Club - Bunya Highway, Kingaroy	\$5,062.00
Kingaroy Junior Soccer Club	Soccer Oval - 2 Oliver Bond St, Kingaroy	\$540.00
Kingaroy Kindergarten Assoc	Kindergarten - 90 First Ave, Kingaroy	\$2,109.00
Kingaroy Masonic Lodge	Masonic Lodge - 22 William St, Kingaroy	\$145.00
Kingaroy Rugby League Football Club	Rugby League Football Oval - 20 Youngman St, Kingaroy	\$6,069.00
Kingaroy Show Society	49-59 Avoca Street, Kingaroy	\$9,545.50
Kingaroy Soccer Club	Senior Soccer Oval - 7 Oliver Bond St, Kingaroy	\$2,134.00
Kingaroy Sporting Club	1 Markwell Street, Kingaroy	\$3,823.16
Kumbia & District Memorial School of Arts Inc	Kumbia Hall - Bell St, Kumbia	\$884.44
Kumbia Cricket Oval	Cricket Oval - Gordon St, Kumbia	\$145.00
Kumbia Race & Golf Club	Bunya Highway, Kumbia	\$935.00
Lions Club Nanango	George Street, Nanango	1,290.00
Lutheran Church of Australia (QLD)	Orana Nursing Home - 18 Macdiarmid Street Kingaroy	145.00
Murgon Bowls Club	103 Macalister St, Murgon	\$4,782.92
Murgon Golf Club	Golf Club - 192 Lamb St, Murgon	\$8,902.20
Murgon Kindergarten	Macalister Street, Murgon	\$2,109.00
Murgon Lions Club	38 Macalister Street, Murgon	\$429.00
Murgon Show Society	38 Macalister Street, Murgon	\$1,055.25
Murgon Sports Assn	38 Macalister Street, Murgon	\$12,682.00
Murgon Tennis Club	Tennis Club - 32 Gore St, Murgon	\$2,372.00
Nanango & District Darts Assn	Nanango Darts Club - George St, Nanango	\$2,840.68
Nanango Bowls Club	Bowls Club - 2 Henry St, Nanango	\$1,698.00
Nanango Golf Club	Golf Club - 6 Wills St, Nanango	\$3,143.00

Organisation	Location	Total Rates Rebated
Nanango Kindergarten Assn.	34 Gipps St, Nanango	\$1,360.00
Nanango Masonic Lodge	Masonic Lodge - 42 Gipps St, Nanango	\$1,024.12
Nanango Netball Assn	55 Appin St, Nanango	\$1,698.00
Nanango Race Club	Racecourse Road, Nanango	\$3,397.40
Nanango Rugby League Club	Rugby League Club - 6 Wills St, Nanango	\$2,954.00
Nanango Show Society	Drayton Street, Nanango	\$4,822.00
Nanango Sporting Club	Nanango Sporting Club (Soccer) - Burnett Street, Nanango	\$3,039.00
Nanango Theatre Company	George St, Nanango	\$1,686.00
Order of the Sisters of Mercy	Residential Care, 46 Watt St Murgon	\$2,132.00
Proston Aged care Home Units	24 Beresford St, Proston	\$145.00
Proston Bowls Club Inc	22 Murphy's Way, Proston	\$944.00
Proston Golf Club	Golf Club 81 Proston Boondooma Rd, Proston	\$540.00
Proston Play Group	5 Blake St, Proston	\$1,112.00
Proston Sports Ground Committee	Proston Sports Ground (Showgrounds) - 41 Proston Boondooma Rd, Proston	\$1,618.00
QCWA Kingaroy	103 Kingaroy St, Kingaroy	\$1,669.00
QCWA Blackbutt	Coulson Street, Blackbutt	\$1,529.00
QCWA Hivesville	12 Main Street, Hivesville	\$540.00
QCWA Kingaroy	122 Kingaroy St, Kingaroy	\$3,559.44
QCWA Kumbia	Bell Street, Kumbia	\$1,300.00
QCWA Murgon	81 Macalister St, Murgon	\$1,215.00
QCWA Nanango	59 Fitzroy Street, Nanango	\$1,215.00
QCWA Wondai	86 Mackenzie St, Wondai	\$1,354.00
QCWA Wooroolin	Bunya Hwan, Wooroolin	\$1,200.00
Qld Dairy & Heritage Museum	2 Sommerville St, Murgon	\$1,795.00
Qld Police	PCYC 40 Macalister Street, Murgon	\$4,514.00
QRail/Blackbutt District Tourist Assn.	Bowman Road, Blackbutt	\$1,070.00
Reserve - The Trustees Proston Sub Branch RSSAILA	Hall - 23 Collingwood St, Proston	\$145.00
Reserve for Memorial Hall	Wooroolin Hall - 23 Alexander St, Wooroolin	\$760.00
Reserve for Public Hall	Goodger School - Kingaroy Cooyar Rd, Kingaroy	\$145.00
Reserve-Brigooda Recreation Hall	2473 Proston Boondooma Rd, Proston	\$145.00
Ringsfield Historical Museum	45 Alfred Street, Nanango	\$2,394.00
RSPCA	RSPCA Centre – Warren Truss Drive, Kingaroy	\$145.00
Scouts & QCWA Proston	37 Rodney Street, Proston	\$1,507.00
Scouts Kingaroy	2-8 James Street, Kingaroy	\$3,236.80



Organisation	Location	Total Rates Rebated
Scouts Murgon	13 Rose Street, Murgon	\$1,354.00
Scouts Nanango	40 Henry Street, Nanango	\$1,311.00
Scouts Wondai	14 McCord Street, Wondai	\$1,354.00
Scouts Wooroolin	23-27 Kate Street, Wooroolin	\$1,055.00
South Burnett Child Care Assn Kingaroy	Child Care Centre - Pound St, Kingaroy	\$4,501.00
South Burnett CTC Kingaroy	CTC Youth Hostel - 38 Markwell Street, Kingaroy	\$3,841.00
South Burnett CTC Kingaroy	CROSB House - Respite Services - 18 Gladys Street, Kingaroy	\$2,207.16
South Burnett CTC Murgon	"Gumnut Place" - 22 Gore Street, Murgon	\$3,584.00
South Burnett CTC Murgon	Community Hub – 35 Lamb St, Murgon	\$2,059.52
South Burnett CTC Nanango	Child Care Centre & Community Hub - 42 Drayton Street, Nanango	\$2,696.00
South Burnett CTC Wondai	Parteners in Foster Care - 7 Bramston Lane, Wondai	\$1,511.00
South Burnett Pistol Club	Redman's Rd, Kingaroy	\$1,117.36
Southern Cross Care (Qld)	Castra Retirement Home - 2 Coopers St, Murgon	\$3,471.40
Southern Cross Care Qld	Karinya Aged Care - Brisbane St, Nanango	\$5,532.20
St Vincent De Paul Society Kingaroy	ST Vinnie's Store - 48 King St, Kingaroy	\$145.00
Tablelands Public Hall Assoc	Tableland Hall- 459 Crownthorpe Rd, Crownthorpe	\$145.00
Timbertown Combined Sports Assn	Timbertown Combined Sports Assn - Railway & Charles St, Blackbutt	\$1,541.00
Trustees of Returned & Services league	Retirement Villa 81 Markwell St Kingaroy	\$1,467.88
Uniting Church in Australia	Canowindra Nursing Home - 43 Windsor Circle Kingaroy	\$145.00
Uniting Church in Australia	Lifeline Community Care - 1 Victoria Street Kingaroy	\$145.00
Wondai Country Club	Bowls & Golf Club - Bunya Highway, Wondai	\$5,568.00
Wondai District Homes for the Aged	Aged Care Units - 33 Bramston St, Wondai	\$145.00
Wondai Kindergarten Assn	Kindergarten - 60 Baynes St, Wondai	\$1,906.00
Wondai Masonic Lodge	Masonic Lodge - 39 Cadell St, Wondai	\$145.00
Wondai Rifle Club Inc	Rifle Range - Rifle Range Rd, Wondai	\$145.00
Wondai Show Society	Kent Street, Wondai	\$2,793.25
Wondai Sportsground Advisory Committee	Wondai Sportsground (Soccer, Football, Lions Club) - Bunya Highway, Wondai	\$8,667.00
Wondai Sub Branch Returned Services League Aust	RSL Club - 87 Mackenzie St, Wondai	\$145.00
Wondai Tennis Netball & Cricket	14 South St, Wondai	\$540.00
Wooroolin Community Association	Wooroolin Sports Ground - Sportsground Rd, Wooroolin	\$440.00
Wooroolin Community Association Inc	Tennis Courts - 22 Alexander Street,	\$440.00
<b>Total</b>		<b>\$259,113.70</b>

#### 4.6 Schedule of Restricted Cash

The projected balance at the 30 June 2013 is an estimate only and may not reflect the actual balance available to be brought forward at the 1 July 2013.

<b>FUTURE RECURRENT EXPENDITURE</b>	<b>PROJECTED BALANCE 1/7/2013</b>	<b>MOVEMENT IN</b>	<b>MOVEMENT OUT</b>	<b>PROJECTED BALANCE 30/6/2014</b>
Amalgamation Assistance Contribution	\$511,862		\$511,862	\$0.00
Environmental Levy	\$428,570		\$282,235	\$146,335
RADF Grant				
Rec & Op Sport Grant				
Healthy Communities Grant	\$261,677		\$261,677	\$0.00
Flexible Funding	\$100,000		\$100,000	\$0.00
Sewpac Biodiversity Program	\$211,295		\$211,295	\$0.00
Australia Day Contributions (Kingaroy)	\$3,273		\$3,273	\$0.00
Long Service Leave	\$2,444,973			\$2,444,973
Restoration of Gravel Pits	\$262,507			\$262,507
Restoration of Rubbish Tips	\$69,445			\$69,445
<b>Total Recurrent Expenditure</b>	<b>\$4,293,602</b>		<b>\$1,370,342</b>	<b>\$2,923,260</b>

<b>FUTURE CAPITAL WORKS</b>	<b>PROJECTED BALANCE 1/7/2013</b>	<b>MOVEMENT IN</b>	<b>MOVEMENT OUT</b>	<b>PROJECTED BALANCE 30/6/2014</b>
Loan Funds – Private Hospital	\$5,259		\$5,259	\$0.00
Loan Funds -Roads	\$685,000		\$685,000	\$0.00
Loan Funds - Bridges		\$3,920,000	\$1,960,000	\$1,960,000
Loan Funds – Kingaroy Water	\$850,000	\$4,800,000	\$2,650,000	\$3,000,000
Loan Funds – Kingaroy Sewerage		\$26,000,000	\$1,150,000	\$24,850,000
Retained Capital Funds - Land	\$260,000		\$260,000	\$0.00
Retained Capital Funds - Building	\$762,593		\$724,886	\$37,707
Retained Capital Funds – Plant & ICT	\$975,984		\$742,428	\$233,556
Retained Capital Funds – Roads	\$1,438,007		\$927,175	\$510,832
Retained Capital Funds – Water	\$730,541	\$154,030		\$884,571
Retained Capital Funds – Waste Water	\$35,624	\$203,195		\$238,819
Retained Capital Funds – Waste Management	\$164,556		\$51,022	\$113,534
<b>Total Future Capital Works</b>	<b>\$5,907,564</b>	<b>\$35,077,225</b>	<b>\$9,155,770</b>	<b>\$31,829,019</b>

<b>ASSET REPLACEMENT</b>	<b>PROJECTED BALANCE 1/7/2013</b>	<b>MOVEMENT IN</b>	<b>MOVEMENT OUT</b>	<b>PROJECTED BALANCE 30/6/2014</b>
Land	\$88,413		\$10,787	\$77,626
Buildings	\$1,524,936		\$210,129	\$1,314,807
Plant & ICT	\$338,280		\$203,302	\$134,978
Roads	\$1,354,990		\$1,354,990	\$0.00
Water	\$4,744,037		\$550,701	\$4,193,336
Waste Water	\$1,592,625		\$83,400	\$1,509,225
<b>Total Asset Replacement</b>	<b>\$9,643,281</b>		<b>\$2,413,309</b>	<b>\$7,229,972</b>

<b>CONSTRAINED PUBLIC CONTRIBUTIONS</b>	<b>PROJECTED BALANCE 1/7/2013</b>	<b>MOVEMENT IN</b>	<b>MOVEMENT OUT</b>	<b>PROJECTED BALANCE 30/6/2014</b>
<b>Developer Contributions</b>				
Buildings - Parks	\$133,751		\$133,751	\$0.00
Roads	\$917,558			\$917,558
Water - Kingaroy	\$1,699,984	\$30,000	\$1,477,011	\$252,973
Water - Nanango	\$465,476			\$465,476
Waste Water - Kingaroy	\$1,338,210	\$5,000		\$1,343,210
<b>Capital Grants, Subsidies &amp; Contributions</b>				
Buildings	\$32,854		\$32,854	\$0.00
Roads	\$1,391,437		\$1,391,437	\$0.00
<b>Total Constrained Public Contributions</b>	<b>\$5,979,270</b>	<b>\$35,000</b>	<b>\$3,035,053</b>	<b>\$2,979,217</b>

## 5 ADDITIONAL STATEMENTS

### 5.1 Revenue Statement

#### South Burnett Regional Council Revenue Statement 2013/2014

##### Introduction

Sections 169 and 172 of the *Local Government Regulation 2012*, require a local government to prepare a revenue statement each financial year. The revenue statement must state:-

- (a) If the local government levies differential general rates-
  - (i) The rating categories for rateable land in the local government area; and
  - (ii) A description of each rating category; and
- (b) If the local government levies special rates or charges for a joint government activity, a summary of the terms of the joint government activity; and
- (c) If the local government fixes a cost-recovery fee, the criteria used to decide the amount of the cost-recovery fee; and

- (d) If the local government conducts a business activity on a commercial basis, the criteria used to decide the amount of the charges for the activities goods and services

The revenue statement for a financial year must include the following information for the financial year:

- a) An outline and explanation of the measures that the local government has adopted for raising revenue, including an outline and explanation of –
- i. The rates and charges to be levied in the financial year; and
  - ii. The concessions for rates and charges to be granted in the financial year;
- (b) Whether the local government has made a resolution limiting an increase of rates and charges

Generally, this statement does not deal with specific dollar amounts. The Statement deals with the reasoning applied by Council in fixing rates and charges and if applicable, how the Council applies user pays principles to utility and general charges.

The revenue measures adopted are determined at the budget meeting and are based on the Council's Revenue Policy.

**Revenue Raising Matters Adopted in the Budget Concerning the Making and Levying of Rates and Charges**

**Rates and Charges**

**1. General Principle**

The general principle adopted by Council in determining rates and charges shall be that wherever possible, charges shall relate directly to the services provided, e.g. Water Supply, Waste Water Collection, Refuse Collection, etc. Costs which are not able to be recovered by cost recovery fees, business activity fees or utility charges shall be met by the levying of a general rate as hereinafter described.

It is therefore evident from this Revenue Statement that Council will use a combination of specific user charges, separate charges, special charges and differential general rates, as a means of spreading the rating burden in the most equitable and rational way possible.

**2. Differential General Rates**

**(a) *Reasons***

In determining its general rating strategies, the Council recognises that:

- The valuation of the South Burnett Regional Council area which became effective from 1 July 2013 would lead to rating inequities and a distortion of the relativities in the amount of rates paid in the various parts of the local government area if only one general rate were adopted; and
- The level of services provided to that land and the cost of providing services compared to the rate burden that would apply under a single general rate; and
- The differing levels of demand that some land uses place on the services which Council is required to provide; and

Having regard to the above matters, and pursuant to Section 92 of the *Local Government Act 2009* and Chapter 4 of the *Local Government Regulation 2012*, it is considered that differential rating should form the basis of Councils general revenue raising.

For differential rating purposes it is proposed that rateable lands be divided into broad categories, these categories are:

- Residential Lands
- Commercial Lands
- Industrial Lands
- Rural Lands
- Other Lands

The commercial, industrial and residential categories are further subdivided to reflect differing classes of land within those broader categories. This will allow a more equitable distribution of the cost of operations given that the unimproved value of the land does not fully reflect operational demands and service levels in various sectors of the community.

Pursuant to section 81 of the *Local Government Regulation 2012*, all rateable lands contained in the South Burnett Regional Council have been categorised into one of the following categories:

**Category – Residential Land – Blackbutt**

**Description**

All properties in this category are located within the Blackbutt Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in "Individual Urban Locality" maps series. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Blackbutt Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category
2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely.
3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land.

**Category – Residential Land – Kingaroy**

**Description**

All properties in this category are located within the Kingaroy Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in “Individual Urban Locality” maps series. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Kingaroy Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category.
1. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely.
2. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land.

**Category – Residential Land – Murgon**

**Description**

All properties in this category are located within the Murgon Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in “Individual Urban Locality” maps series. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Murgon Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category.
2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely.
3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land.

**Category – Residential Land – Nanango**

**Description**

All properties in this category are located within the Nanango Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for

residential purposes only. Urban Localities are defined in "Individual Urban Locality" maps series. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Nanango Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category
2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely.
3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land.

#### **Category – Residential Land – Wondai**

##### **Description**

All properties in this category are located within the Wondai Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in "Individual Urban Locality" maps series. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Wondai Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category.
2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely.
3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land.

#### **Category – Village**

##### **Description**

The property is used for any purpose; and located in any of the following villages: - Benarkin, Brooklands, Cloyna, Coolabunia, Crawford, Dandabah, Hivesville, Kumbia, Maidenwell, Memerambi, Moffatdale, Preston, Taabinga, Tingoora, Windera, Wooroolin. Village areas are defined in "Individual Village" maps series.

The intention of this description is:-

1. To cover all land used for any purpose that is situated in any of the villages located in the South Burnett Regional Council area and is not included in any other category.

**Category – Rural Residential Land - Kingaroy**

**Description**

All properties in this category are situated outside the Kingaroy Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Kingaroy. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Kingaroy and is not included in any other category.

**Category – Rural Residential Land - Nanango**

**Description**

All properties in this category are situated outside the Nanango Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Nanango. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Nanango and is not included in any other category.

**Category – Rural Residential Land - Blackbutt**

**Description**

All properties in this category are situated outside the Blackbutt Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Blackbutt. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Blackbutt and is not included in any other category



**Category– Rural Residential Land - Murgon**

**Description**

All properties in this category are situated outside the Murgon Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Murgon. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Murgon and is not included in any other category

**Category – Rural Residential Land - Wondai**

**Description**

All properties in this category are situated outside the Wondai Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Wondai. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Wondai and is not included in any other category.

**Category – Rural Residential Land - Other**

**Description**

All properties in this category are located anywhere within the South Burnett Regional Council area and are outside any Urban Locality or nearby village localities or other defined Rural Residential Categories but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Other. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Other and is not included in any other category

**Category – Commercial Land – Blackbutt**

**Description**

All properties in this category are located within the Blackbutt Urban Localities and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.

This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Blackbutt Urban locality, where the property is used for a business and commercial purpose; or
2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes and:-
3. Is not included in any other category.

**Category – Commercial Land – Kingaroy**

**Description**

All properties in this category are located within the Kingaroy Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.

This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Kingaroy Urban locality, where the property is used for a business and commercial purpose; or
2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes and:-
3. Is not included in any other category.

**Category – Commercial Land – Murgon**

**Description**

All properties in this category are located within the Murgon Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.

This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Murgon Urban locality, where the property is used for a business and commercial purpose; or
2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes and:-
3. Is not included in any other category.

**Category – Commercial Land –Nanango**

**Description**

All properties in this category are located within the Nanango Urban Localities and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.

This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Nanango Urban locality, where the property is used for a business and commercial purpose; or
2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and
3. Is not included in any other category

**Category – Commercial Land – Wondai**

**Description**

All properties in this category are located within the Wondai Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Wondai Urban locality, where the property is used for a business and commercial purpose; or
2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes and:-
3. Is not included in any other category

**Category – Drive in Shopping Centre > 10,000 m2**

**Description**

All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with more than 10,000 square metres of gross floor area and on-site parking for more than 500 vehicles.

**Category – Drive in Shopping Centre 4,001 m2 to 10,000 m2**

**Description**

All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 4,000 square metres and less than 10,000 square metres and/or more than 150 on-site car parks or adjacent car parks which are maintained to service the specific shopping centre.

**Category – Drive in Shopping Centre 1,500 m2 to 4,000 m2**

**Description**

All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 1,500 square metres and less than 4,000 square metres and/or more than 40 on-site car parks or adjacent car parks which are maintained to service the specific shopping centre.

**Category– Industrial Land – Blackbutt**

**Description**

All properties in this category are located within the Blackbutt Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.

This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 28 and 39 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Blackbutt Urban Locality, where the property is used for industrial purposes; or
2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes and:-
3. Is not included in any other category

**Category – Industrial Land - Kingaroy**

**Description**

All properties in this category are located within the Kingaroy Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.

This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 28 and 39 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Kingaroy Urban locality, where the property is used for industrial purposes; or
2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes and:-
3. Is not included in any other Category

**Category– Industrial Land – Murgon**

**Description**

All properties in this category are located within the Murgon Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.

This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 28 and 39 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Murgon Urban locality, where the property is used for industrial purposes; or
2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes and: -
3. Is not included in any other Category

**Category – Industrial Land –Nanango**

**Description**

All properties in this category are located within the Nanango Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.

This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 28 and 39 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Nanango Urban Locality, where the property is used for industrial purposes; or
2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes and:-
3. Is not included in any other category

### **Category – Industrial Land – Wondai**

#### **Description**

All properties in this category are located within the Wondai Urban Locality or Wondai Industrial Estate and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 28 and 39 when determining the properties that fit into this category.

The intention of this description is:

1. That this category will cover all land within the Wondai Urban locality or Wondai Industrial Estate, where the property is used for industrial purposes; or
2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes and:-
3. Is not included in any other category

### **Category – Extractive A**

#### **Description**

All properties in this category are used for extractive industry purposes and include:

- (a) Mining leases with no activity
- (b) Gravel Pits than operate only sporadically
- (c) Small extractive operations such as quarries and mines which operate with an employee base of up to and including 5 workers (employees and/or contractors).

Council will be guided by the Department of Environment and Resource Management land use code of 40, together with data on the Number of Workers for Queensland Mines and Quarries published on the Queensland Government Mining and Safety website as at 31 December 2012 when determining the properties that fit into this category.

The intention of this description is:-

1. to cover all land used for the purpose of extracting resources from the ground and include:
  - (a) Mining leases with no activity
  - (b) Gravel Pits than operate only sporadically
  - (c) Small extractive operations such as quarries and mines which operate with an employee base of up to and including 5 workers (employees and/or contractors)

### **Category – Extractive B**

#### **Description**

All properties in this category are used for extractive industry purposes, and include:

- (a) Operational Gravel Pits
- (b) Extractive operations such as quarries and mining operations with an employee base of between 6 and 50 workers (employees and/or contractors) and extraction volumes of less than 1 million tonnes per annum

Council will be guided by the Department of Environment and Resource Management land use code of 40, together with data on the Number of Workers for Queensland Mines and Quarries published on the Queensland Government Mining and Safety website as at 31 December 2012 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for the purpose of extracting resources from the ground and include:
  - (a) Operational Gravel Pits
  - (b) Extractive operations such as quarries and mining operations with an employee base of between 6 and 50 workers (employees and/or contractors) and extraction volumes of less than 1 million tonnes per annum

### **Category – Extractive C**

#### **Description**

All properties in this category are used for extractive industry purposes such as quarries and mining operations with between 51 and 300 workers (employees and/or contractors) according to data on the Number of Workers for Queensland Mines and Quarries published on the Queensland Government Mining and Safety website as at 31 December 2012 and/or extraction volumes of between 1 million and 2 million tonnes per year.

The intention of this description is:-

1. To cover all land used for the purpose of extracting resources from the ground, with operations that have between 51 and 300 workers (employees and/or contractors) and extraction volumes of between 1 million and 2 million tonnes per year.

### **Category – Coal Mines**

#### **Description**

All properties in this category are used for the purpose of an Integrated Coal Mining operation with more than 300 workers (employees and/or contractors) according to data on the Number of Workers for Queensland Mines and Quarries published on the Queensland Government Mining and Safety website as at 31 December 2012 and/or production greater than 2 million tonnes per year.

The intention of this description is:-

1. To cover all land used for the purpose of an Integrated Coal Mining operation, with operations that have greater than 300 workers (employees and/or contractors) and extraction volumes of greater than 2 million tonnes per year.



A Coal Mine is defined as land that is the subject of a coal mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used:-

as a coal mine (or for purposes ancillary or associated with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation); or in conjunction with other land (the subject of a coal mining lease) as part of an integrated coal mining operation.

An integrated coal mining operation is defined as land contained in more than one coal mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of coal mining or purposes ancillary or associated with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation.

#### **Category – Power Generation**

##### **Description**

All properties in this category are located anywhere within the South Burnett Regional Council area and are used for the purpose of electricity generation by way of coal, gas or a combination of both coal and gas fired power station with a total maximum generating capacity of greater than 400 megawatts.

#### **Category – Rural Land**

##### **Description**

All properties in this category are located anywhere within the South Burnett Regional Council area, and are used for the business of primary production. Council will be guided by the Department of Environment and Resource Management land use codes between 60 and 71, 73 and 89, and 93 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land in the region that is used for the business of primary production, including agricultural, grazing, horticulture, aquaculture and similar purposes and:-
2. Is not included in any other category.
3. Properties in this category must qualify for the Department of Environment and Resource Management primary producers' concession, and are identified by the land use codes above.

**Category – Water Pumping and Storage**

**Description**

All properties in this category are used for the purpose of water storage or water pumping. Council will be guided by the Department of Environment and Resource Management land use code of 95 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for the purpose of water storage or water pumping and not included in any other category.

**Category – Other Land**

**Description**

Any land that cannot be included in any other category

**(b) *Basis on Which Amounts Calculated***

General Rates are principally allocated to rateable properties in the Regional area based on the Unimproved Value (UV) of the land under the Valuation of Land Act, as supplied by the Lands Division of the Department of Environment and Resource Management. General Rates are used to fund the general operations of Council after allowing for the income from all other rates and charges and grants and subsidies. The term "rateable land" is defined by Section 93(2) of the *Local Government Act 2009*.

**3. Minimum General Rate**

**(a) *Reason***

The Council recognises that all parcels of land will receive a benefit from services provided and that, in some instances; the levying of a rate based on the valuation will result in some lands not contributing to the cost of such services in proportion to the benefit received.

**(b) *Basis on which Minimum General Rate Calculated***

In accordance with Chapter 4, Part 4 of the *Local Government Regulation 2012*, minimum general rates will be determined in each year based on the level of services provided in the budget for that year.

**4. Averaging of land values over 3 years**

**(a) *Reason***

The Council recognises that as a result of the recent revaluation, some property owners face large increases in General Rates, as their property valuation has increased significantly higher than the average. In order to minimise the impact of significant valuation increases for these property owners, Council has decided to utilise the averaging tool set out in Chapter 4, Part 3 of the *Local Government Regulation 2012*.

**(b) *Basis on which Averaging of Land Values is Calculated***

In accordance with Sections 74 and 76 of the *Local Government Regulation 2012*, differential general rates will be calculated based on a three year averaged valuation.

For properties that do not have three valuations on which to base an average, a 3-year averaging number will apply in accordance with section 76 of the *Local Government Regulation 2012*. For the 2013/2014 financial year, the averaging factor will be 1.00.

**5. Limitation of increase in amount of General Rates**

**(a) *Reason***

The Council recognises that as a result of the recent revaluation, some property owners face large increases in General Rates, as their property valuation has increased above the average. In order to minimise the impact of significant valuation increases for these property owners, Council has decided to place a limit on the increase in general rates applicable to each rate assessment as set out in Section 116 of the *Local Government Regulation 2012*.

**(b) *Basis on which limitation is calculated***

In accordance with section 116 of the *Local Government Regulation 2012*;

- I. For land on which the rate levied for the previous financial year was for a full year the amount of the rate levied for the previous financial year plus 30%
- II. For land on which the rate was levied for the previous financial year was for a period less than the full year the corresponding annual amount for the rate levied for the previous financial year plus 30%
- III. For land which was not levied for a period of twelve (12) months the preceding financial year or to any separately valued parcel of land that is of different areas as to the time of rating for the immediately preceding financial year the limitation shall not apply.

**6. Special Charges**

**6.1 Special Charge – Rural Fire Levy**

**(a) *Reason***

Subsequent to the amendment to the Fire Service Act 1990, allowing Local Governments to make and levy a charge on all parcels of rateable land serviced by a Rural Fire Brigade, the Council decided to impose such a charge on all rateable land not situated in an urban fire brigade area, as defined by the Queensland Fire and Rescue Service.

**(b) *Basis on which Special Rural Fire Charge Calculated***

In accordance with Section 92(3) of the *Local Government Act 2009* and Chapter 4 Part 6 of the *Local Government Regulation 2012* and section 128A of the Fire and Rescue Service Act 1990, Council will make and levy a special charge of \$25.00, on all rateable land within the region, other than rateable land that is liable to pay an urban fire district levy (pursuant to section 107 of the Fire and Rescue Service Act 1990), to fund the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate throughout the rural areas of the region.

The overall plan for the Rural Fire Levy is as follows:-

- ✓ The rateable land to which the plan applies is all rateable land within the region, other than rateable land that is liable to pay an urban district fire levy (pursuant to section 107 of the Fire and Rescue Service Act 1990).
- ✓ The service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate throughout the rural areas of the region.
- ✓ The time for implementing the overall plan is 1 year commencing 1 July 2013 and ending 30 June 2014
- ✓ The estimated cost of implementing the overall plan is \$223,000
- ✓ The level of contribution each brigade receives will be decided by the Local Area Rural Fire Services Committee.

The Council is of the opinion that the rateable land to be levied with the special charge specially benefits from the fire emergency response capability that is provided by the rural fire brigades, which capability would be substantially (if not completely) diminished if the rural fire brigades did not receive the funding provided to them by Council as a direct consequence of the levying of the special charge.

## **7. Separate Rates or Charges**

### **7.1. Separate Charge - Environmental Levy**

#### **(a) Reason**

In accordance with Section 92(5) of the *Local Government Act 2009* and Chapter 4, Part 8 of the *Local Government Regulation 2012*, the Council has determined that a separate charge will be levied equally on all rateable lands in the Region to enable Council to fund issues specifically for the protection of the environment.

- ✓ To design and implement natural resource management strategies or plans at a local or regional scale
- ✓ To implement on ground works for the enhancement and protection of areas identified as having significant environmental values within the South Burnett Region such as reserves, waterways, flora and fauna habitats, remnant vegetation, cultural or heritage significant sites etc.
- ✓ To design and implement renewable energy initiatives to address climate change issues
- ✓ To address salinity and water quality issues in the South Burnett Region
- ✓ To address declining remnant vegetation issues in the South Burnett Region
- ✓ To research control measures, carry out field trials and eradication works for environmental weeds identified in Council's Pest Management Plan
- ✓ To deliver Natural Resource Management training to Council staff and community organisations

- ✓ To develop education and awareness materials relevant to Natural Resource Management and Sustainable communities within the region
- ✓ To purchase of land for conservation purpose
- ✓ The time for implementing the overall plan is 1 year commencing 1 July 2013 and ending 30 June 2014
- ✓ The estimated cost of implementing the overall plan in 2013-2014 is \$869,270 which includes grant funds and carry over funds from 2012-2013

(b) ***Basis on which special environmental charge calculated***

Revenue raised from this charge will only be used to fund either all or part of the costs associated with issues specifically for the protection of the environment. It is considered to be more appropriate to raise funds by a separate charge rather than from general funds to ensure the community is aware of the Council's commitment to the long-term sustainability of our environment. It also considers the benefit is shared equally by all parcels of land regardless of their value. Full particulars of the environmental initiatives funded by the levy are set out in Council's budget papers.

**7.2. Separate Charge - Waste Management Levy**

(b) ***Reason***

In accordance with Section 92(5) of the *Local Government Act 2009* and Chapter 4, Part 8 of the *Local Government Regulation 2012*, the Council has determined that a separate charge of \$117.00 per annum will be levied equally on all rateable lands in the Region to enable Council to fund issues specifically for the provision, improvement and management of waste management facilities.

(c) ***Basis on which special waste management charge calculated***

Revenue raised from this charge will only be used to fund either all or part of the costs associated with provision, improvement and management of waste management facilities. It is considered to be more appropriate to raise funds by a separate charge rather than from general funds to ensure the community is aware of the Council's commitment to the long-term appropriate management of waste. It also considers the benefit is shared equally by all parcels of land regardless of their value. Full particulars of the waste management initiatives funded by the levy are set out in Council's budget papers.

**7.3. Separate Charge – Community Rescue and Evacuation Levy**

(a) ***Reason***

In accordance with Section 92(5) of the *Local Government Act 2009* and Chapter 4, Part 8 of the *Local Government Regulation 2012*, the Council has determined that a separate charge of \$3.00 per annum will be levied equally on all rateable lands in the Region to enable Council to provide funds for the purpose of sponsoring the airborne emergency rescue and evacuation transport providers that service the South Burnett Region.

(b) ***Basis on which special medical evacuation calculated***

Revenue raised from this charge will only be used to fund sponsorship of the airborne emergency rescue and evacuation transport providers that service the South Burnett Region. In Council's opinion, it is more appropriate to raise funds by a separate charge rather than from general funds to ensure the community is aware of the Council's commitment to ensure ongoing support for this vital community service. It also considers the benefit is shared equally by all parcels of land regardless of their value.

**7.4 Separate Charge – Road Infrastructure Levy**

(c) ***Reason***

In accordance with Section 92(5) of the *Local Government Act 2009* and Chapter 4, Part 8 of the *Local Government Regulation 2012*, the Council has determined that a separate charge of \$200.00 per annum will be levied equally on all rateable lands in the region to enable Council to defray part of the cost of maintaining and upgrading its road network including associated infrastructure such as:

- ✓ Kerb and channelling
- ✓ Road signage & linemarking
- ✓ Footpaths and bikeways
- ✓ Bridges & culverts
- ✓ Causeways & floodway's
- ✓ Drainage

(b) ***Basis on which special road infrastructure levy calculated***

Revenue raised from this charge will only be used to fund part of the costs associated with maintaining and upgrading Council's road network and associated infrastructure. It is considered to be more appropriate to raise funds by a separate charge rather than from general funds to ensure the community is aware of the Council's commitment to the long-term appropriate management of its road assets. It also considers the benefit is shared equally by all parcels of land regardless of their value. Full particulars of the initiatives funded by the levy are set out in Council's budget papers.

**8. Utility Charges**

**8.1. Wastewater Utility Charges**

(a) ***Reason***

The Council operates separate waste water and composting effluent schemes set out in Schedule A – Defined Sewerage Areas and determines that the net cost of providing wastewater services to lands, including operating and maintenance costs, capital costs and debt servicing charges will be fully funded by a charge on those lands receiving the service or to which the service is deemed to be available.

**(b) Basis on which wastewater charges calculated**

Until otherwise determined by the Council the basis and principles of assessing charges to be levied under Section 92(4) of the *Local Government Act 2009* and Chapter 4, Part 7 of the *Local Government Regulation 2012* for the purpose of defraying the interest and redemption charges to loan liability incurred by the Council for Wastewater services (including Composting Effluent Systems) and the cost of operating and maintaining wastewater systems (including common effluent disposal) in the declared wastewater areas set out in Schedule A shall in respect of all land and premises in the area, whether the land on which any structure, building or place is situated, is or is not rateable under the Local Government Act, shall be as follows:-

- i. In respect of all lands and premises which are connected with Council's Wastewater Systems ( including composting effluent systems)
  - A charge to be fixed by the Council, for each pedestal connected to the wastewater system, other than extra pedestals installed in a private residence for the sole use of the occupier and their family.
- ii. In respect of each allotment of Vacant Land rateable under the *Local Government Act 2009* situated within the declared wastewater areas:
  - A charge to be fixed by the Council.
- iii. Where any premises not connected to the Council's wastewater system, become connected during the year, the charges under Clause (i) shall become operative from the date of connection, with proportionate rebate from that date, of those made under Clause (ii).

**8.2. Refuse Collection Charges – Residential and Commercial****(a) Reason**

Council determines that the net cost of providing refuse collection services including operation and maintenance costs, capital costs and debt servicing costs will be funded by those lands receiving the service. Details of the areas receiving a refuse service are set out in Schedule B.

**(b) Basis on which Refuse Collection Charges Calculated**

Until otherwise determined by the Council the basis and principles of assessing charges to be levied under Section 92(4) of the *Local Government Act 2009* and Chapter 4, Part 7 of the *Local Government Regulation 2010*, for the purpose of defraying the cost of supplying a cleansing service for the removal of garbage or refuse in respect of all lands and premises as defined in the schedule of declared refuse areas (Schedule B) and those lands and premises outside the declared refuse areas where an optional cleansing service is requested shall be as follows: -

- i. In respect of all lands and premises contained within the declared refuse area
  - A charge to be fixed by the Council for each domestic refuse service for the declared refuse collection area.
- ii. In respect of all lands and premises outside the declared refuse areas where an optional cleansing service is requested.
  - A charge to be fixed pursuant to section (i).

- iii. In respect of all lands and premises either contained within a declared refuse area or outside a declared refuse area where garbage and refuse are removed other than in accordance with Clause (i) and (ii) (i.e. Commercial Waste Collection).
- ✓ A charge fixed pursuant to section (i) for each equivalent 240 litre container provided.
  - ✓ A charge to be fixed by the Council for each 1m<sup>3</sup>; container provided.
  - ✓ A charge to be fixed by the Council for each 1.5m<sup>3</sup>; container provided
  - ✓ A charge to be fixed by the Council for each 2.0m<sup>3</sup>; container provided
  - ✓ A charge to be fixed by the Council for each 3.0m<sup>3</sup>; container provided
- iv. The size of container and frequency of service pursuant to clause (iii) shall be determined by the Chief Executive Officer.

### 8.3. Water Supply Charges

#### (a) *Reason*

The Council operates separate water supply schemes set out in Schedule C - Defined Water Area, and determines that the net cost of providing a water supply including operation and maintenance costs, capital costs and debt servicing costs will be fully funded by charges on those lands receiving a supply or to which a supply is deemed to be available.

#### (d) *Basis on which Water Supply Charges Calculated*

- i. *Access Charge:* In accordance with Section 92(4) of the *Local Government Act 2009* and Chapter 4, Part 7 of the *Local Government Regulation 2012*, the costs of administration, costs associated with the source of supply and depreciation will be funded by a fixed charge on those lands receiving the service or to which the service is deemed to be available in each scheme.

Council believes that it is logical and equitable for all users to contribute to the fixed costs of the water supply operation. The basis of apportionment of this cost shall be the supply capacity made available to the connected premises, as a measure of the proportionate share of the capacity of the system utilised by the connected property.

Meter Size	Capacity Factor
20mm	1.0
25mm	1.6
32mm and 40mm	2.5
50mm and 80mm	6.5
100mm	15.0
Vacant	0.5



This direct correlation is varied as follows:-

- (a) All connections below 25mm are deemed to be the same capacity;
  - (b) Domestic properties which due to low pressure related matters only, require the installation of a larger than normal (20 mm) water meter, are to be charged the equivalent of a 20mm connection base charge;
  - (c) Domestic properties which due to low pressure related matters only, require the installation of an additional water meter, are to be charged the equivalent of a single 20mm connection base charge only;
  - (d) In the case of units as defined under the *Body Corporate and Community Management Act 1997* where the complex has a main meter, and individual units do not have an individual meter, then the base water charge for each unit will be levied as if the unit had a 20mm service connected;
  - (e) In the case where there are 2 or more lots and an improvement is constructed across a property boundary, provided that a connected access charge is being levied for one lot, then vacant charges will not apply to the other vacant lot.
  - (f) In the case of properties defined as "Rural" under Council's differential rating criteria where multiple services are connected a charge for each additional connection shall be 50% of a single 20mm base charge
  - (g) In the case where a specifically dedicated metered service connection is provided for fire fighting capability a charge for each service shall be 50% of a single 20mm access charge.
- ii. Usage Charge: In Accordance with Section 92(4) of the *Local Government Act 2009* and Chapter 4, Part 7 of the *Local Government Regulation 2012*, the cost of reticulation of water supply will be funded by a per kilolitre charge for every kilolitre of water used as measured by a meter. Meters shall be read as near as practicable to June 30 and December 31 each year. Water Consumption charges will be included on the quarterly rate notices issued in first quarter (July/August) and third quarter (January/February) of each financial year.

This charge is based on a six tier system, calculated on the volume of water used in kilolitres (000's of litres). The step system rewards households with low water usage, and penalises households with high water usage. Council believes that the higher consumption charge for higher steps will be a significant incentive for residents to conserve water.

The tiers or steps that apply to all size connections are shown in the table below.

For connections greater than 20mm, the steps are increased proportionally with the capacity factor mentioned in (b) (i) above.

Meter Size	Capacity Factor	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
20mm	1.0	0 - 80	81 – 120	121 – 300	301 – 500	501 – 1,700	>1,700
25mm	1.6	0 - 128	129 – 192	193 – 480	481 – 800	801 – 2,720	>2,720
32mm and 40mm	2.5	0 – 320	321 – 480	481 – 1,200	1,201 – 2,000	2,001 – 6,800	>6,800
50mm and 80mm	6.5	0 – 520	521 – 780	781 – 1,950	1,951 – 3,250	3,251 – 11,050	>11,050
100mm	15.0	0 – 1,200	1,201 – 1,800	1,801 – 4,500	4,501 – 7,500	7,501 – 25,500	>25,500

#### **9. Discount and Other Benefits for Prompt Payment of Rates**

##### **(a) Reason**

To encourage early payment of rates, Council will offer ratepayers a discount on payments received during the nominated discount period in accordance with Section 130 of the *Local Government Regulation 2012*.

For discount to be allowed, full payment of all rates, (including overdue rates), charges, interest, fees and levies appearing on the rate notice must be received by Council on or before the due date at a Council office or approved agency by the close of business on the due date.

In the case of electronic payments, discount will be allowed if full payment as described above, is received and recorded on Council's accounts on or before the due date.

The discount period will be a period of at least thirty (30) clear days commencing from the issue date shown on the Rate Notice and concluding on the due date shown on the Rate Notice.

**(b) Basis on which Discount Calculated**

For payments made during the discount period – a period of at least thirty (30) clear days commencing from the issue date shown on the Rate Notice and concluding on the due date shown on the Rate Notice.

Discount will apply to the following rates and charges:

- ✓ General Rates levied – 10%
- ✓ Wastewater charge levied – 10%
- ✓ Water access charge levied – 10%
- ✓ Garbage charge levied – 10%

However, Discount does not apply to the following charges, which may appear on the rate notice:

- ✓ State Urban Fire Levy
- ✓ Rural Fire Brigade Levy
- ✓ Water Consumption charges
- ✓ Environmental Levy
- ✓ Community Rescue and Evacuation Levy
- ✓ Waste Management Levy
- ✓ Road Infrastructure Levy
- ✓ Any property charge relating to the carrying out of works (e.g. Slashing / Grass cutting or eradication of noxious weeds)
- ✓ Legal costs incurred by Council in rate collection
- ✓ Interest charges on overdue rates

**(c) Approval of Early Payment Discount for Late Payments**

There are occasions when payment by the due date is not able to be achieved through circumstances beyond the control of the ratepayer. The *Local Government Regulation 2012* provides Council with the discretionary power to allow discount in such circumstances.

**Payments made after the Due Date**

Discount may be allowed, if the full payment of the overdue rates and charges has been made or will be made within the period specified by Council AND the applicant provides proof of any of the following:-

- (a) Illness involving hospitalization and/or incapacitation of the ratepayer at or around the time of the rates being due for discount.
- (b) The death or major trauma (accident/life threatening illness/emergency operation) of the ratepayer and/or associated persons (Spouse/Children/Parents) at or around the time of the rates being due for discount.
- (c) The loss of records resulting from factors beyond their control (Fire/Flood etc).

Further, that Council is satisfied that the event is the cause of the applicants' failure to make full payment by the due date.

#### **Late Payments due to Postal Difficulties**

Discount will be approved if the non-receipt of the rate notice or rate payment or late receipt of the payment by Council where the reason for such non-receipt or late payment is separately substantiated by:-

- (a) Written concurrence of the applicable mail carrier that problems existed with the mail deliveries, or
- (b) Written evidence that a mail re-direction was current at that location at the time that the rate notice was issued, or when the rates were due for payment, or
- (c) The return of the rate notice to Council although correctly addressed, or
- (d) Other evidence that payment of the rates was made by the ratepayer at that time, but did not reach Council due to circumstances beyond the control of the ratepayer. In such circumstances, Council will consider the past payment history of the ratepayer, and whether such circumstances have been claimed before, or
- (e) Where an administrative error occurred at the Department of Natural Resources and Mines that resulted in the rate notice being incorrectly addressed by Council.

Discount will **NOT** be allowed if the circumstances above are:-

- As a result of the failure of the Ratepayer to ensure that Council was given the correct notification of the address for service of notices prior to the issue of the rate notice, or
- As a result of a change of ownership, where Council received notification of the change of ownership after the issue of the Rate Notice.

#### **Administrative Errors**

An extended discount period will be allowed if Council has failed to correctly issue the rate notice in sufficient time to permit the ratepayer to make payment before the expiration of the discount period. The extended discount period will be equivalent to that period provided to other ratepayers and will commence from the date of the replacement notice.

#### **Other Errors**

Where there is an apparent accidental short payment of the rates resulting from a miscalculation of the net amount due on the part of the ratepayer, arising from the payment of a number of Rate Notices at one time (i.e. Addition error) OR the tendering of an incorrect amount for a single rate notice (i.e. Transposition error) THEN Discount will be allowed in the following manner:-

- a. Where the amount of the error is \$50.00 or less  
Full Discount will be allowed and the underpaid amount will be treated as 'Arrears of Rates'.

- b. Where the amount of the error is more than \$50.00  
The ratepayer will be advised in writing of the error and given 14 days to pay the shortfall. If the shortfall is paid by the extended due date, then full discount will be allowed.

The allowing of discount under these circumstances will **NOT** be allowed if any transposition error or addition error exceeds 20% of the total net rates payable on a single rate notice, or the number of rate notices paid at one time.

#### **10. Interest on Overdue Rates**

##### **(a) Reason**

The Council has determined that all rates and charges will be determined as overdue for the charging of interest if they remain unpaid after thirty (30) days from the due date of the relevant rate notice. (I.e. Sixty (60) days from the issue date of the relevant rate notice)

##### **(b) Basis on which Interest Calculated**

Interest will be charged on all overdue rates in accordance with Section 133 of the *Local Government Regulation 2012*. The interest shall be compound interest, calculated on daily rests. The interest rate shall be 11% per annum.

#### **11. Collection of Outstanding Rates and Charges**

Council requires payment of rates and charges within the specified period and it is Council's policy to diligently pursue the collection of overdue rates and charges. However, Council will take into account individual circumstances or the financial hardships faced by relevant ratepayers.

To cater for this, Council has established balanced administrative processes that allow flexibility in ratepayer payment options including payment by regular instalments. At the same time, these processes include a variety of options, including legal action, that allow the effective recovery of overdue rates, depending on the level of resistance experienced.

##### **(a) Arrangements to Pay**

Pursuant to Chapter 4, Part 10 of the *Local Government Regulation 2012*, arrangements to pay will be entered into where the Ratepayer and Council agree that such arrangements will allow the outstanding rates and charges to be paid in full by the end of the current quarter.

While a ratepayer maintains an arrangement to pay, Council will suspend all legal action, and will suspend all interest charges.

Council may also agree to enter into arrangements to pay where the outstanding rates and charges will not be paid in full by the end of the current quarterly period. These arrangements will be considered by Council on a case by case basis, and may require the ratepayer to make an initial lump sum payment of up to 50% of the outstanding rates.

Where a ratepayer defaults on an arrangement to pay, in the first instance, Council will attempt to make contact with the ratepayer, and negotiate for the return of the arrangement to an "up to date" position.

If the ratepayer fails to rectify the arrangement, or repeatedly defaults on the arrangement, then the arrangement to pay will be cancelled, and the suspension on interest charges and legal action will be lifted. Additionally, Council will not enter into any further rate arrangements until such time as all outstanding rates and charges are paid in full.

## **12. Payment Methods**

Council offers ratepayers a wide and varied range of payment methods to pay rates. This includes Cash, Cheque or Money Order; Credit and Debit Card via EFTPOS at Council's Administration Offices; Credit Card or Debit Card over the telephone or internet via BPAY; payment at any Bank in Australia (transfer fees may apply), or payment by cash, cheque, Credit Card or Debit Card at any Australia Post outlet in Australia, or payment by Credit Card or Debit Card via Telephone or Internet via Australia Post Bill Pay.

For house bound or frail ratepayers, Council does offer Credit Card payments over the telephone by contacting Council's Rates Staff.

Other additional payment options will be considered and implemented where appropriate.

### **12.1. Payments in advance**

Council does accept payments in advance – either the estimated amount of future rate levies or smaller amounts paid by instalments. Credit Interest is not payable to ratepayers on any credit balances held.

### **12.2. Issue of Rate Notices**

#### **(a) Quarterly Rate Notices**

Council will issue separate rate notices (quarterly) for each three months of the year. The timing of the rate notice issues will generally be as follows; for the first three months of the financial year (July to September) the rate notice will be issued in early August each year. The rate notice for the second three months of the financial year (October to December) will be issued in early November each year. The rate notice for the third three months of the financial year (January to March) will be issued in early February each year. The rate notice for the fourth three months of the financial year (April to June) will be issued in early May each year.

The first (August) and the third (February) quarterly rate notice will also include water consumption charges for the previous six month period.

#### **(b) Monthly Water Consumption Notices**

For selected large water consumers, where the cumulative cost of water consumed for the regular six month period would be prohibitive and cause undue hardship, Council will consider the monthly issue of rate notices for this purpose.

#### **(c) Pro Rata / Supplementary Rate Notices**

Council will issue Supplementary Rate Notices for adjustments and variations in rates and charges on an "as required" basis during the year.

In accordance with section 92(4) of the *Local Government Act 2009* and Chapter 4 Part 7 of the *Local Government Regulation 2012*, where the use made of particular land varies (e.g.

Vacant land has a building constructed, or an existing building is altered), utility charges will be amended as follows:

**i. Garbage Services**

Where the garbage charge payable in respect of a particular premises is situated inside a declared garbage collection area, then the new service, or alteration/reduction to an existing service, shall be charged (or refunded as the case may be) on a pro rata basis and become operative from the date of commencement/alteration to the service.

**ii. Water Supply Services**

In the case of a new service being connected to a property situated within a declared water area, the new service shall be charged on a pro rata basis and become operable from the date of installation of the service.

In the case of an alteration to an existing service to a property situated within a declared water area, the addition/reduction of the service shall be charged on a pro rata basis and become operable from the date of installation/disconnection of the service.

In the case of land being subdivided (Including Group Title) within a declared water area, the water charge shall be charged on a pro rata basis and become operable from the date of the sales of the new lots.

In the case where there has been an identified problem with a water meter, the consumption charge shall be calculated on a pro rata basis according to the average daily consumption over the previous three (3) years, or for whatever period is applicable to the current owner if less than three (3) years. Otherwise, it will be at the discretion of the Chief Executive Officer or his delegate.

In the case there has been an undetected water leak, plumbing failure or actions outside of the control of the ratepayer, the amount of relief from payment of the measured water consumption charge will be calculated on a pro rata basis according to the average daily consumption over the previous three (3) years, or for whatever period is applicable to the owner if less than three (3) years. However, the amount of relief cannot be more than 50% of the difference between the average consumption and the consumption actually registered for the relevant period.

**iii. Wastewater Services**

In the case of a new building constructed on a property situated within a declared wastewater area, the new service shall be charged on a pro rata basis and become operable from the date of connection/connection (final inspection) of the service to the wastewater scheme.

In the case of an alteration to an existing building on a property situated within a declared wastewater area, the addition/reduction of the service shall be charged on a pro rata basis and become operable from the date of connection/disconnection of the service to the wastewater scheme.

In the case of land being subdivided (Including Group Title) within a declared wastewater area, the wastewater charge shall be charged on a pro rata basis and become operable from the date of the sales of the new lots.

**13. Cost Recovery Fees and Business Activity Fees**

**13.1. Cost Recovery Fees**

Council imposes cost recovery fees for services and facilities supplied by it under the Local Government Act and Local Laws for things such as applications, approvals, consents, licenses, permission, registration, information given, admission to certain structures or places or inspection made.

These Cost Recovery Fees are set at or below a level which is based as far and accurately as possible on the actual cost of providing the particular service to which the fee relates. All Cost Recovery Fees are listed in Council's Register of Charges.

**13.2. Business Activity Fees**

Council has the power to conduct business activities and make business activity fees for services and facilities it provides on this basis. Business activity fees are made where Council provides a service and the other party to the transaction can choose whether or not to avail itself of the service. Business activity fees are a class of charge, which are purely commercial in application and are subject to the Commonwealth's Goods and Services Tax.

Business activity fees include but are not confined to the following: rents, plant hire, private works and hire of facilities.

**14. Rebates and Concessions on Rates and Charges**

**14.1. Pensioner Concession**

It is Council's policy to provide assistance by way of a remission of rates to pensioners who meet the administrative guidelines for the Queensland Government pensioner rate subsidy scheme.

The Council rebate is in addition to the State Government approved pensioner rate subsidy.

For 2013/2014 Council provides two types of remissions to approved pensioners

- (a) A general remission of 10% of the rate levy (excluding the Road Infrastructure Levy) to a maximum of \$100 per annum.
- (b) A remission of \$100 off the Road Infrastructure Levy



This remission is granted pursuant to section 96 of the *Local Government Act 2009* and Chapter 4, Part 10 of the *Local Government Regulation 2012*. The rebate will be distributed equally across each of the quarterly rate notices issued.

In summary, applications for the Pensioner Concession are to be made on the appropriate application form. Approved Pension cards include a current Centre link Queensland Pensioner Concession Card; a Department of Veterans' Affairs Gold Card or a Department of Veterans' Affairs Pensioner Concession Card.

The dwelling for which the remission is claimed shall be the principal place of residence for the applicants. Where an eligible pensioner/s resides some or all of the time in a Nursing Home or with family due to ill health, the residence may be regarded as the principal place of residence, as long as it is not occupied on a paid tenancy basis.

Applications should be received by 30 June in each year to be considered for the forthcoming year.

In the case of an approved pensioner/s who buys, sells or becomes deceased, a pro rata adjustment shall be made from the date of the transfer or death.

Where the property is held in joint ownership, then a pro rata remission shall be granted in proportion to the share of ownership, except where the co-owners are an approved pensioner and his/her spouse. (Including defacto relationships as recognised by Commonwealth Legislation)

In the case of exclusive occupancy or life tenancy granted by a will, a certified copy of same must be furnished to Council before a full remission will be granted.

#### **14.2. Concession on Vacant Water and Wastewater Charges for Developers**

The Council has determined that where developers are required to reticulate water and sewerage to a subdivision, an exemption from vacant water and sewerage charges will apply for a period of up to five (5) years unless there is a prior sale of such allotments and will apply from the date of registration of the plan.

#### **14.3. Concession on Special, Separate and Utility Charges**

The Council has determined that certain rateable land held in the ownership of groups or organizations, which provide a public service or community benefit, will be exempted from the requirement to pay certain special, separate and utility charges. Organisations qualifying for exemption from utility charges are listed in Schedule "D". The exemption is granted in accordance with the provisions of the *Local Government Act 2009* Section 96 and Chapter 4 Part 10 of the *Local Government Regulation 2012*.

#### **14.4. Waiving of Water Usage Charges – Haemodialysis Machines**

The Council has determined that where ratepayers or residents require the use of a Haemodialysis machine for health reasons, then Council will grant a remission of water consumption charges.

For compassionate reasons, Council will allow an annual remission of 190kl on the water usage to any patient who qualifies for and operates a home Haemodialysis machine supplied by Queensland Health.

This concession is granted in accordance with Chapter 4 Part 10 of the *Local Government Regulation 2012*.

#### **14.5. Waiving of Minimum General Rate – bore and pump sites, small parcels etc**

The Council has determined that the following classes of land will be exempted from the requirement to pay the minimum general rate levy, but will pay a valuation based differential general rate which will be less than the minimum.

- (a) Any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only.
- (b) Properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in Schedule E.

This concession is granted in accordance with Chapter 4 Part 10 of the *Local Government Regulation 2012*.

### **15. Land Exempted from Rating**

#### **15.1. Exemption from General Rating**

In accordance with the provisions of Section 93 of the *Local Government Act 2009* and Chapter 4 Part 10 of the *Local Government Regulation 2012*, the Council has determined that land held in the ownership of groups or organizations which provide a public service or community benefit will be exempted from the requirement to pay general rates. Details are listed in Schedule "D"

**16. Limitations on Increases in Rates and Charges**

Pursuant to Section 116 of the *Local Government Regulation 2012*, the Council will limit rate increases for all differential rating categories as follows:

- (a) for land on which the rate levied for the previous financial year was for the full year the amount of the rate levied for the previous financial year plus 30%; or
- (b) for land on which the rate levied for the previous financial year was for a period less than the full year the corresponding annual amount for the rate levied for the previous financial year plus 30%

**17. Schedules:**

<b>Schedule A – Defined Sewerage Areas</b>	
<b>Scheme</b>	<b>Evidence</b>
<b>Nanango</b>	Each parcel of land: i) Contained within the contribution area for Nanango identified in the Nanango IPA Planning Scheme Policy Map PSP-4-1a. ii) Determined by Council resolution from time to time as being within the defined sewerage area for Nanango and being capable of being connected to the relevant sewerage system.
<b>Blackbutt</b>	Each parcel of land: i) Contained within the contribution area for Blackbutt identified in the Nanango IPA Planning Scheme Policy Map PSP-4-1b. ii) Determined by Council resolution from time to time as being within the defined sewerage area for Blackbutt and being capable of being connected to the relevant sewerage system.
<b>Kingaroy</b>	Each parcel of land: i) Contained within the contribution area for Kingaroy identified in the Kingaroy IPA Planning Scheme Policy Map PSP-4-1.or ii) Determined by Council resolution from time to time as being within the defined sewerage area for Kingaroy and being capable of being connected to the relevant sewerage system.
<b>Wondai</b>	Each parcel of land: i) Contained within the contribution area for Wondai identified in the Wondai IPA Planning Scheme Policy Map PSP-4-1a. ii) Determined by Council resolution from time to time as being within the defined sewerage area for Wondai and being capable of being connected to the relevant sewerage system.
<b>Proston CED</b>	Each parcel of land: i) Contained within the contribution area for Proston identified in the Wondai IPA Planning Scheme Policy Map PSP-4-1b. ii) Determined by Council resolution from time to time as being within the defined CED area for Proston and being capable of being connected to the relevant sewerage system.
<b>Murgon</b>	Each parcel of land: i) Contained within the contribution area for Murgon identified in the Murgon IPA Planning Scheme Policy Map PSP-4-1. ii) Determined by Council resolution from time to time as being within the defined sewerage area for Murgon and being capable of being connected to the relevant sewerage system.

<b>Schedule B – Defined Refuse Collection Areas</b>	
<b>Area</b>	<b>Evidence</b>
<b>Kingaroy</b>	Each parcel of occupied land or land containing a structure that is i) located in the town of Kingaroy as identified in the Kingaroy Shire IPA Planning Scheme - Locality and Zoning Map 1B ii) determined by Council resolution from time to time within the defined refuse area for Kingaroy
<b>Nanango</b>	Each parcel of occupied land or land containing a structure that is i) located in the town of Nanango as identified in the Nanango Shire IPA Planning Scheme - Locality and Zoning Map 1B ii) determined by Council resolution from time to time within the defined refuse area for Nanango
<b>Murgon</b>	Each parcel of occupied land or land containing a structure that is i) located in the town of Murgon as identified in the Murgon Shire IPA Planning Scheme - Locality and Zoning Map 1A ii) determined by Council resolution from time to time within the defined refuse area for Murgon
<b>Wondai</b>	Each parcel of occupied land or land containing a structure that is i) located in the town of Wondai as identified in the Wondai Shire IPA Planning Scheme - Locality and Zoning Map 1 ii) determined by Council resolution from time to time within the defined refuse area for Wondai
<b>Blackbutt</b>	Each parcel of occupied land or land containing a structure that is i) located in the town of Blackbutt as identified in the Blackbutt Shire IPA Planning Scheme - Locality and Zoning Map 1B ii) determined by Council resolution from time to time within the defined refuse area for Blackbutt
<b>Villages</b>	Each parcel of occupied land or land containing a structure that is i) located in the villages of Kumbia, Wooroolin, Memerambi, Crawford, Coolabunia, Maidenwell, Brooklands, Dandabah, Taabinga or Boondooma as identified in the "Individual Villages" map series ii) determined by Council resolution from time to time within the defined refuse area

<b>Schedule C – Defined Water Area</b>	
<b>Water Area</b>	<b>Evidence</b>
<b>Nanango</b>	Each parcel of land: i) Contained within the contribution area for Nanango identified in the Nanango IPA Planning Scheme Policy Map PSP-3-1a; or ii) Determined by Council resolution from time to time as being within the defined water area for Nanango and capable of being connected to the relevant water scheme.
<b>Blackbutt</b>	Each parcel of land: i) Contained within the contribution area for Blackbutt identified in the Nanango IPA Planning Scheme Policy Map PSP-3-1b; or ii) Determined by Council resolution from time to time as being within the defined water area for Blackbutt and capable of being connected to the relevant water scheme.

<b>Schedule C – Defined Water Area</b>	
<b>Water Area</b>	<b>Evidence</b>
<b>Kingaroy</b>	Each parcel of land: i) Contained within the contribution area for Kingaroy identified in the Kingaroy IPA Planning Scheme Policy Map PSP-3-1; or ii) Determined by Council resolution from time to time as being within the defined water area for Kingaroy and capable of being connected to the relevant water scheme.
<b>Kumbia</b>	Each parcel of land: i) Contained within the contribution area for Kumbia identified in the Kingaroy IPA Planning Scheme Policy Map PSP-3-1.or ii) Determined by Council resolution from time to time as being within the defined water area for Kumbia and capable of being connected to the relevant water scheme.
<b>Wooroolin</b>	Each parcel of land: i) Contained within the contribution area for Wooroolin identified in the Kingaroy IPA Planning Scheme Policy Map PSP-3-1; or ii) Determined by Council resolution from time to time as being within the defined water area for Wooroolin and capable of being connected to the relevant water scheme.
<b>Wondai/ Tingoorra</b>	Each parcel of land: i) Contained within the contribution area for Wondai/Tingoorra identified in the Wondai IPA Planning Scheme Policy Map PSP-3-1a;.or ii) Determined by Council resolution from time to time as being within the defined water area for Wondai/Tingoorra and capable of being connected to the relevant water scheme.
<b>Proston/ Proston Rural</b>	Each parcel of land: i) Contained within the contribution area for Proston identified in the Wondai IPA Planning Scheme Policy Map PSP-3-1b;.or ii) determined by Council resolution from time to time as being within the defined water area for Proston or Proston Rural Water Supplies and capable of being connected to the relevant water scheme.
<b>Boondooma Dam</b>	Each parcel of land: i) contained within the Boondooma Dam Special Development Area under Wondai IPA Planning Scheme; or ii) Determined by Council resolution from time to time as being within the defined water area for Boondooma Dam and capable of being connected to the relevant water scheme.
<b>Murgon</b>	Each parcel of land: i) Contained within the contribution area for Murgon identified in the Murgon IPA Planning Scheme Policy Map PSP-3-1;.or ii) Determined by Council resolution from time to time as being within the defined water area for Murgon and capable of being connected to the relevant water scheme.

**Schedule D – Exemptions from General Rates, Special, Separate and Utility Charges**

Section 93 of the *Local Government Act 2009* and Chapter 4 part 10 of the *Local Government Regulation 2012* exempt certain classes of land from being charged General and Other Rates. Council has determined the following exemptions or rate remissions:

**Land Owned By a Religious Entity:****(a) Churches, Church Halls and Pastor's Residences**

- ✓ Exempted from General Rates by Section 93 of LG Act 2009 and Chapter 4 of LG Regulation 2012
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

**(b) Schools (including vacant land used in conjunction with School)**

- ✓ Exempted from General Rates by Section 93 of the LG Act 2009 and Chapter 4 of the LG Regulation 2012
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

**(c) Aged Care Facilities**

- ✓ Exempted from General Rates by Section 93 of the LG Act 2009 and Chapter 4 of the LG Regulation 2012
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

**Identified Properties**

Assess No	Owner	Property Description and Location
10842-9-0	Uniting Church in Australia	Canowindra Nursing Home - 43 Windsor Circle Kingaroy
11312-0-0	Uniting Church in Australia	Lifeline Community Care - 1 Victoria Street Kingaroy
11545-0-0	Corporation of Trustees of Roman Catholic Archdiocese	Centacare - 14 Mary Street Kingaroy
12048-0-0	Lutheran Church of Aust (Qld Dist)	Orana Nursing Home - 18 Macdiarmid Street Kingaroy

**Land Owned by a Community Entity****(a) Queensland Country Women Associations**

- ✓ Exempted from General Rates by Section 93 of the LG Act 2009 and Chapter 4 of the LG Regulation 2012
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- ✓ Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges.

Assess No	Owner	Property Description and Location
10341	QCWA (Hall) Kingaroy	122 Kingaroy Street, Kingaroy
10415	QCWA (Hostel) Kingaroy	103 Kingaroy Street, Kingaroy
12842	QCWA (Hall) Kumbia	Bell Street, Kumbia
12981	QCWA (Hall) Wooroolin	Bunya H'Way, Wooroolin
20089	QCWA Blackbutt	Coulson Street, Blackbutt
20718	QCWA Nanango	59 Fitzroy Street, Nanango
30124-12	QCWA Murgon	81 Macalister Street, Murgon
40040	QCWA Hivesville	12 Main Street, Hivesville
40541	QCWA Wondai	86 Mackenzie Street, Wondai

**(b) Scout Associations, Girl Guides Associations and Blue Light Organisations**

- ✓ Exempted from General Rates by Section 93 of the LG Act 2009 and Chapter 4 of the LG Regulation 2012
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- ✓ Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges

Assess No	Owner	Property Description and Location
10253	Girl Guides Kingaroy	2 Mant Street, Kingaroy
10796	Scouts Kingaroy	2-8 James Street, Kingaroy
13032	Scouts Wooroolin	23-27 Kate Street, Wooroolin
20101-9-022	Quail/B/Butt District Tourist Association	Bowman Road, Blackbutt
20632-0-022	Scouts Nanango	40 Henry Street, Nanango
20635	Blue Light Skating Rink	George Street, Nanango
30293	Girl Guides	Macalister Street, Murgon
30787	Scouts Murgon	13 Rose Street, Murgon
40401	Scouts and QCWA combined	37 Rodney Street, Proston
41019	Scouts	14 McCord Street, Wondai

**(c) Kindergarten, Child Care, Endeavour, Senior Citizen and other Welfare Facilities (Identified in Table below)**

- ✓ Exempted from General Rates by Section 93 of the LG Act 2009 and Chapter 4 of the LG Regulation 2012
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- ✓ Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges

**Identified Properties**

<b>Assess No</b>	<b>Owner</b>	<b>Property Description and Location</b>
10258-0-0	(QHC) South Burnett CTC	Youth Hostel – 38 Markwell Street, Kingaroy
10290-0-0	Kingaroy and District Senior Citizens Assoc	Senior Citizens - 90 Kingaroy Street, Kingaroy
10349-0-1	South Burnett Child Care Assn	Child Care Centre - Pound Street, Kingaroy
10371-0-0	Endeavour Foundation	Workshop - 22 Kingaroy Street, Kingaroy
10385-0-0	Endeavour Foundation	Workshop - 17 Kingaroy Street, Kingaroy
10729-0-0	Kingaroy Kindergarten Assoc	Kindergarten - 90 First Avenue, Kingaroy
10834-0-0	Endeavour Foundation	Residence – 8 Windsor Circle, Kingaroy
10997-0-0	South Burnett CTC	CROSB House - Respite Services - 18 Gladys Street, Kingaroy
12350-81	Trust Company Limited	Leased by Goodstart Early Learning – Kingaroy Care for Kids – 78-83 Ivy Street, Kingaroy
20061-0-0	South Burnett Regional Council	Leased by Blackbutt Benarkin Community Council - Blackbutt Community Hall – 50 Coulson Street, Blackbutt
20383-0-0	The Crèche and Kindergarten Association	Kindergarten - 36 Sutton Street, Blackbutt
20569-5-0	(Education Qld) South Burnett CTC	Child Care Centre and Community Hub - 42 Drayton Street, Nanango
20619-05	South Burnett Regional Council	Lions Club – George Street, Nanango
20760-0-022	South Burnett Regional Council	Nanango Kindergarten Assoc
30119-0-0	South Burnett CTC	Murgon Cherbourg Community Centre - 35 Lamb Street, Murgon
30278-1-0	South Burnett CTC	"Gumnut Place" - 22 Gore Street, Murgon
30331-0-0	South Burnett Regional Council	Murgon Kindergarten - 42 Macalister Street, Murgon
30332-0-1	Qld Police Citizens Youth Welfare Assoc	Murgon Pulse - 40 Macalister Street, Murgon
30332-0-4	South Burnett Regional Council	Lions Club – Macalister Street, Murgon
30470-0-0	(QHC) Graham House	Community Centre - 21 Taylor Street East, Murgon
40273-0-1	Recreation Reserve - Trustee Wondai Shire Council	Proston Play Group - 5 Blake Street Proston
40526-0-1	South Burnett CTC	Partners in Foster Care - 7 Bramston Lane, Wondai
40882-0-0	Wondai Kindergarten Assn	Kindergarten - 60 Baynes Street, Wondai



**Land used for Showgrounds or Horseracing:****(a) Showground's**

- ✓ Exempted from General Rates by Section 93 of the LG Act 2009
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- ✓ Remission of 75% of cost of water access, sewerage and waste collection charges provided to showground's facility. Services provided to commercial activities such as caravan parks, sub-leases or recreational facilities are not exempt.

**(b) Race grounds**

- ✓ Exempted from General Rates by Section 93 of the LG Act 2009
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- ✓ Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges

**Land used for Charitable Purposes:****(a) Aged Care Facilities – Non Religious (Identified in Table below)**

- ✓ Exempted from General Rates by Section 93 of LG Act 2009
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

**Identified Properties**

<b>Assess No</b>	<b>Owner</b>	<b>Property Description and Location</b>
10016-0-0	Board of Benevolence and Aged Masons and Orphans Fund	Aged Care Units - Haly Street, Kingaroy
21247-1-0	Karinya Aged Care Inc	Aged Care - Brisbane Street, Nanango
23970-0-0	Blackbutt Benarkin Aged Care Assoc Inc	Ages Care - Greenhills Drive, Blackbutt
31015-0-0	Southern Cross Care (Qld)	Castra Retirement Home - 2 Coopers Street, Murgon
40213-1-0	Wondai Shire Council	Proston Aged Home Units - Beresford Street, Proston
40797-0-0	Wondai District Homes for the Aged	Aged Care Units - 33 Bramston Street, Wondai
40855-0-0	Reserve - Trustees Wondai Shire Council	Barambah Accommodation Support Service - 25 Pring Street, Wondai

**(b) Charitable Organisations (Identified in Table Below)**

- ✓ Exempted from General Rates by Section 93 of the LG Act 2009
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

**Identified Properties**

Assess No	Owner	Property Description and Location
10542-0-0	Kingaroy Masonic Lodge	Masonic Lodge - 22 William Street, Kingaroy
11438-0-0	St Vincent De Paul Society Qld	St Vinnie's Store - 48 King Street, Kingaroy
13162-0-7	RSPCA South Burnett Branch	RSPCA Centre - Kingaroy Aerodrome
20377-0-0	Trustees Blackbutt Masonic Lodge	Masonic Lodge - 37 Sutton Street, Blackbutt
20756-0-0	Trustees Nanango Masonic Lodge	Masonic Lodge - 42 Gipps Street, Nanango
30521-0-0	Graham House Community Centre Inc	Graham House (Vacant Land used as car parking) - 24 Pearen Street, Murgon
41002-0-0	Wondai Masonic Lodge	Masonic Lodge - 39 Cadell Street, Wondai

**Land used for other Community Purposes:****(a) Community Owned Halls (Identified in Table Below)**

- ✓ Exempted from General Rates by Section 93 LG Act 2009 and Chapter 4 of the LG Regulation 2010
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

**Identified Properties**

Assess No	Owner	Property Description and Location
12857-0-0	Kumbia and District Memorial School of Arts Inc	Kumbia Hall - Bell Street, Kumbia
12989-0-0	Reserve for Memorial Hall	Wooroolin Hall - 23 Alexander Street, Wooroolin
13183-0-0	Reserve for Public Hall	Goodger School - Kingaroy Cooyar Road, Kingaroy
13845-0-0	The Ironpot Hall Association Inc	Ironpot Hall - Jarail Road, Kingaroy
14451-0-0	Farmers Hall Inverlaw	Inverlaw Hall - Burrandowan Road, Kingaroy
21867-0-0	Reserve - Trustee South Burnett Regional Council	Booie Hall - 1867 Booie Road, Booie
31303-0-0	Tablelands Public Hall Assoc	Tableland Hall- 459 Crownthorpe Road, Crownthorpe
42362-0-0	Reserve-Brigooda Recreation Hall	Hall - 2473 Proston Boondooma Road, Proston
40202-0-0	Reserve - The Trustees Proston Sub Branch RSSAILA	Hall - 23 Collingwood Street, Proston
40576-0-0	Reserve - Wondai Sub Branch Returned Services League Aust	RSL Club - 87 Mackenzie Street, Wondai

**(a) Museums, Theatres etc (Identified in Table Below)**

- ✓ Exempted from General Rates by Section 93 LG Act 2009 and Chapter 4 of the LG Regulation 2010
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- ✓ Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges

**Identified Properties**

Assess No	Owner	Property Description and Location
11498-0-0	Edward Carroll	Carroll Cottage - 6 Edward Street, Kingaroy
20381-01-0	Nanango Theatre Company	Reserve - George Street, Nanango
20903-0-0	Ringsfield Historic Museum	Museum – 45 Alfred Street, Nanango
31104-0-0	Reserve for Park- Trustee Qld Dairy and Heritage Museum	Qld Dairy and Heritage Museum - 2 Sommerville Street, Murgon

**(b) Sporting Groups and Associations (Identified in Table Below)**

- ✓ Exempted from General Rates by Section 93 LG Act 2009 and Chapter 4 of the LG Regulation 2010
- ✓ Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- ✓ Remission of Water Access and Sewerage Charges.

Assess No	Owner	Property Description and Location
10217-0-0	Kingaroy Sporting Club	Kingaroy Sporting Club – 1 Markwell Street, Kingaroy
10489-0-1	Kingaroy Cricket and Sports Club	Lyle Vidler Cricket Oval - 10 Youngman Street, Kingaroy
10489-0-2	Kingaroy Rugby League Football Club	Rugby League Football Oval - 20 Youngman Street, Kingaroy
10489-0-3	Kingaroy Soccer Club	Senior Soccer Oval - 7 Oliver Bond Street, Kingaroy
10489-0-5	Kingaroy and District Lawn Tennis Assoc	Tennis Courts 1 Oliver Bond Street, Kingaroy
10489-0-7	Kingaroy Junior Soccer Club	Soccer Oval - 2 Oliver Bond Street, Kingaroy
11570-0-0	Kingaroy Bowls Club Inc	Bowls Club - 145 Kingaroy Street, Kingaroy
12881-0-1	Reserve - Trustees Kumbia Cricket Club	Cricket Oval - Gordon Street, Kumbia
12986-0-0	Recreation Reserve - Wooroolin Community Association Inc	Tennis Courts - 22 Alexander Street, Wooroolin
13143-0-0	The South Burnett Pistol Club	Pistol Club - Redmans Road, Kingaroy
13162-0-2	Reserve - Trustees Kingaroy Shire Council	Kingaroy and District Motorcycle Track - Warren Truss Drive, Kingaroy
13194-0-0	Reserve - Trustees Kingaroy Clay Target Club Inc	Rifle Club - Aerodrome Road Kingaroy

13281-0-0	Kingaroy Golf Club Inc	Golf Club - Bunya Highway, Kingaroy
14173-0-0	Recreation Reserve - Wooroolin Community Association Inc	Wooroolin Sports Ground
20105-0-0	Blackbutt Tennis Club Inc	Tennis Club - 61 Hart Street, Blackbutt
20148-0-022	Reserve - Trustees Nanango Shire Council	Timbertown Combined Sports Assn - Railway and Charles Street, Blackbutt
20617-19-0	Nanango and District Darts Assn	Nanango Darts Club - George Street, Nanango
20621-0-022	Reserve - Trustee Nanango Shire Council	Nanango Sporting Club (Soccer) - Burnett Street, Nanango
20649-0-022	Reserve - Trustee Nanango Shire Council	Bowls Club - 2 Henry Street, Nanango
21546-0-022	Reserve - Trustee Nanango Shire Council	Nanango Netball Assn - 55 Appin Street, Nanango
21590-0-022	Nanango Shire Council	Rugby League Club - 6 Wills Street, Nanango
22956-0-0	Nanango Golf Club Inc	Golf Club - 6 Wills Street, Nanango
24165-2-0	Blackbutt Golf Club Inc	Golf Club - 51 Langtons Road, Blackbutt
30175-0-0	Murgon Golf Club Inc	Golf Club - 192 Lamb Street, Murgon
30278-0-1	Reserve for Recreation	Tennis Club - 32 Gore Street, Murgon
30291-11-0	Trustees Murgon Bowls Club	Murgon Bowls Club - 103 Macalister Street, Murgon
30332-0-2	Reserve for Recreation and Showground	Murgon Sports - 38 Macalister Street, Murgon
40004-0-0	Wondai Shire Council	Durong Bowls Club
40384-0-0	Reserve - Proston Sports Ground Committee	Proston Sports Ground (Showgrounds) - 41 Proston Boondooma Road, Proston
40388-0-001	Proston Golf Club	Proston Golf Club - 81 Proston Boondooma Road, Proston
40397-0-0	Proston Bowls Club Inc	Proston Bowls Club - 22 Murphys Way, Proston
40690-0-0	Reserve Recreation -Wondai Sportsground Advisory Committee	Wondai Sportsground (Soccer, Football, Lions Club) - Bunya Highway, Wondai
40692-5-0	Karate Union of Australia	Wondai Karate Club - 2 Bunya Avenue, Wondai
40694-0-001	Wondai Country Club	Wondai Bowls and Golf Club - Bunya Highway, Wondai
41047-0-1	Reserve- Trustees South Burnett Regional Council	Wondai Tennis Club, Netball Courts, Cricket Oval - 14 South Street, Wondai
41944-0-0	Reserve - Wondai Rifle Club Inc	Rifle Range - Rifle Range Road, Wondai

**Schedule E - Exemptions from Minimum Rating**

In accordance with Chapter 4 of the *Local Government Regulation 2012* the Council has determined that certain classes of land will be exempted from the requirement to pay the minimum general rate levy, but will pay a valuation based differential general rate which will be less than the minimum.

- (i) Properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in table hereunder:

<b>Assess No</b>	<b>Owner</b>	<b>Property Description and Location</b>
24961	J Otto	L155 New England Highway
30009	Est W F Green Decd	5 Main Street, Cloyna
31384	S Silburn	Boundary Road, Tablelands
31590-3	B and P Markwell	Roses Road, Moffatdale
31598-1	A Bradley and C Ewart and J and I Hinricks	Bradleys Road, Wooroonden
31632	M Woolrych, J Pennell, E Innes	A Pearson Morgans, Windera

## 5.2 Long Term Financial Forecast

### Income & Expenditure Statements 2014/2023

SOUTH BURNETT REGIONAL COUNCIL						
STATEMENT OF COMPREHENSIVE INCOME						
	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	
1. Income						
1.1 Revenue						
1.1.1 Recurrent Revenue						
Net Rate and Utility Charges	38,737,034	42,569,934	45,520,514	48,126,500	50,458,872	
Fees and Charges	3,536,576	3,642,203	3,761,678	3,879,739	4,002,340	
Interest Received	1,351,760	1,376,591	1,402,581	1,429,252	1,456,626	
Rental Income	631,901	651,821	672,369	693,569	715,441	
Sales - Contract and Recoverable Works	5,537,824	5,933,351	3,559,449	2,105,791	2,175,453	
Other Recurrent Income	764,199	772,237	790,761	810,621	834,563	
Grants, Subsidies, Contributions and Donations	49,213,393	15,905,882	8,066,660	8,230,779	8,398,312	
Internal Transfer						
<b>Total Recurrent Revenue</b>	<b>99,772,687</b>	<b>70,852,019</b>	<b>63,774,012</b>	<b>65,276,251</b>	<b>68,041,607</b>	
1.1.2 Capital Revenue						
Grants, Subsidies, Contributions and Donations	3,309,034	1,650,000	1,650,000	1,650,000	1,650,000	
Loan Income						
1.2 Capital Income						
<b>Total Capital Income</b>	<b>3,309,034</b>	<b>1,650,000</b>	<b>1,650,000</b>	<b>1,650,000</b>	<b>1,650,000</b>	
<b>Total Income</b>	<b>103,081,721</b>	<b>72,502,019</b>	<b>65,424,012</b>	<b>66,926,251</b>	<b>69,691,607</b>	
2. Expenses						
2.1 Recurrent Expenses						
Employee Benefits	- 20,186,336	- 21,638,122	- 21,351,106	- 21,314,458	- 21,678,379	
Materials and Services	- 64,710,795	- 30,521,311	- 22,222,579	- 22,184,436	- 22,563,211	
Donations	- 267,200	- 285,847	- 306,076	- 325,035	- 351,889	
Finance Costs	- 917,449	- 2,175,234	- 2,177,652	- 2,156,620	- 2,295,416	
Depreciation and Amortisation	- 12,175,075	- 12,666,250	- 13,517,911	- 14,370,640	- 14,901,530	
<b>Total Recurrent Expenses</b>	<b>- 98,256,855</b>	<b>- 67,286,764</b>	<b>- 59,575,324</b>	<b>- 60,351,189</b>	<b>- 61,790,425</b>	
Capital Expenses						
<b>Total Capital Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Expenses</b>	<b>- 98,256,855</b>	<b>- 67,286,764</b>	<b>- 59,575,324</b>	<b>- 60,351,189</b>	<b>- 61,790,425</b>	
<b>Net Result Attributable to Council</b>	<b>4,824,866</b>	<b>5,215,255</b>	<b>5,848,688</b>	<b>6,575,062</b>	<b>7,901,182</b>	
<b>Operational Surplus/Deficit</b>	<b>1,515,832</b>	<b>3,565,255</b>	<b>4,198,688</b>	<b>4,925,062</b>	<b>6,251,182</b>	

SOUTH BURNETT REGIONAL COUNCIL STATEMENT OF COMPREHENSIVE INCOME						
		2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
1. Income						
1.1 Revenue						
1.1.1 Recurrent Revenue						
Net Rate and Utility Charges		52,607,314	54,984,371	57,225,319	59,600,762	61,881,447
Fees and Charges		4,129,666	4,261,901	4,399,250	4,541,915	4,690,128
Interest Received		1,484,725	1,513,569	1,543,190	1,573,605	1,604,846
Rental Income		738,007	761,290	785,306	810,091	835,662
Sales - Contract and Recoverable Works		2,247,513	2,383,858	2,462,823	2,544,504	2,561,458
Other Recurrent Income		859,296	884,848	911,240	938,505	966,678
Grants, Subsidies, Contributions and Donations		8,569,329	8,743,906	8,922,118	9,104,040	9,289,756
Internal Transfer						
<b>Total Recurrent Revenue</b>		<b>70,635,850</b>	<b>73,533,743</b>	<b>76,249,246</b>	<b>79,113,422</b>	<b>81,829,975</b>
1.1.2 Capital Revenue						
Grants, Subsidies, Contributions and Donations		1,674,000	1,674,000	1,674,000	1,674,000	1,674,000
Loan Income						
1.2 Capital Income						
<b>Total Capital Income</b>		<b>1,674,000</b>	<b>1,674,000</b>	<b>1,674,000</b>	<b>1,674,000</b>	<b>1,674,000</b>
<b>Total Income</b>		<b>72,309,850</b>	<b>75,207,743</b>	<b>77,923,246</b>	<b>80,787,422</b>	<b>83,503,975</b>
2. Expenses						
2.1 Recurrent Expenses						
Employee Benefits	-	22,374,530	23,263,116	23,738,692	24,491,965	25,761,012
Materials and Services	-	23,287,776	24,212,631	24,707,619	25,491,638	26,812,482
Donations	-	377,814	406,007	436,683	470,081	506,458
Finance Costs	-	2,219,265	2,353,157	2,317,201	2,190,294	2,060,748
Depreciation and Amortisation	-	15,428,945	15,963,700	16,400,927	17,043,838	17,577,903
<b>Total Recurrent Expenses</b>	-	<b>63,688,330</b>	<b>66,198,611</b>	<b>67,601,122</b>	<b>69,687,816</b>	<b>72,718,603</b>
Capital Expenses						
<b>Total Capital Expenses</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenses</b>	-	<b>63,688,330</b>	<b>66,198,611</b>	<b>67,601,122</b>	<b>69,687,816</b>	<b>72,718,603</b>
<b>Net Result Attributable to Council</b>		<b>8,621,520</b>	<b>9,009,132</b>	<b>10,322,124</b>	<b>11,099,606</b>	<b>10,785,372</b>
<b>Operational Surplus/Deficit</b>		<b>6,947,520</b>	<b>7,335,132</b>	<b>8,648,124</b>	<b>9,425,606</b>	<b>9,111,372</b>

## Financial Position 2014/2023

SOUTH BURNETT REGIONAL COUNCIL					
STATEMENT OF FINANCIAL POSITION					
	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
<b>Current Assets</b>					
Cash and Cash Equivalents	34,353,852	38,378,006	24,481,182	22,190,610	21,737,826
Trade and Other Receivables	10,864,437	7,613,746	6,835,225	6,996,931	7,296,984
Inventories	1,095,853	1,095,853	1,095,853	1,095,853	1,095,853
Investments	10,000	10,000	10,000	10,000	10,000
Other Financial Assets - Prepayments					
Non-Current Assets Classified as held for sale					
<b>Total Current Assets</b>	<b>46,324,142</b>	<b>47,097,605</b>	<b>32,422,260</b>	<b>30,293,394</b>	<b>30,140,663</b>
<b>Non-Current Assets</b>					
Trade and Other Receivables	24,379	33,826	40,573	46,573	46,573
Property Plant and Equipment	501,913,512	527,327,139	545,601,741	549,944,944	558,060,865
Investment Property	6,446,000	6,446,000	6,446,000	6,446,000	6,446,000
Intangible Assets	6,234,639	6,234,639	6,234,639	6,234,639	6,234,639
<b>Total Non-Current Assets</b>	<b>514,618,530</b>	<b>540,041,604</b>	<b>558,322,953</b>	<b>562,672,156</b>	<b>570,788,077</b>
<b>TOTAL ASSETS</b>	<b>560,942,672</b>	<b>587,139,209</b>	<b>590,745,213</b>	<b>592,965,550</b>	<b>600,928,740</b>
<b>Current Liabilities</b>					
Trade and Other Payables	18,868,010	11,987,356	10,216,921	7,154,632	7,268,685
Borrowings	1,548,064	2,962,249	3,052,439	3,052,045	3,204,634
Provisions	2,596,090	2,596,090	2,596,090	2,596,090	2,596,090
<b>Total Current Liabilities</b>	<b>23,012,164</b>	<b>17,545,695</b>	<b>15,865,450</b>	<b>12,802,767</b>	<b>13,069,409</b>
<b>Non-Current Liabilities</b>					
Trade & Other Payables	500,000	500,000	500,000	500,000	500,000
Borrowings	18,677,908	45,125,659	44,563,220	43,271,178	43,066,544
Provisions	5,843,603	5,843,603	5,843,603	5,843,603	5,843,603
<b>Total Non-Current Liabilities</b>	<b>25,021,511</b>	<b>51,469,262</b>	<b>50,906,823</b>	<b>49,614,781</b>	<b>49,410,147</b>
<b>TOTAL LIABILITIES</b>	<b>48,033,675</b>	<b>69,014,957</b>	<b>66,772,273</b>	<b>62,417,548</b>	<b>62,479,556</b>
<b>NET COMMUNITY ASSETS</b>	<b>512,908,997</b>	<b>518,124,252</b>	<b>523,972,940</b>	<b>530,548,002</b>	<b>538,449,184</b>
<b>Community Equity</b>					
Asset Revaluation Reserve	127,098,876	127,098,876	127,098,876	127,098,876	127,098,876
Retained Surplus/(deficiency)	385,810,121	391,025,376	396,874,064	403,449,126	411,350,308
Other Reserves					
<b>TOTAL COMMUNITY EQUITY</b>	<b>512,908,997</b>	<b>518,124,252</b>	<b>523,972,940</b>	<b>530,548,002</b>	<b>538,449,184</b>



SOUTH BURNETT REGIONAL COUNCIL STATEMENT OF FINANCIAL POSITION						
		2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Current Assets						
Cash and Cash Equivalents		24,851,184	29,348,717	34,100,782	37,762,448	44,524,097
Trade and Other Receivables		7,578,205	7,892,622	8,186,965	8,497,514	8,791,795
Inventories		1,095,853	1,095,853	1,095,853	1,095,853	1,095,853
Investments		10,000	10,000	10,000	10,000	10,000
Other Financial Assets - Prepayments						
Non-Current Assets Classified as held for sale						
<b>Total Current Assets</b>		<b>33,535,242</b>	<b>38,347,192</b>	<b>43,393,600</b>	<b>47,365,815</b>	<b>54,421,745</b>
Non-Current Assets						
Trade and Other Receivables		46,573	46,573	46,573	46,573	46,573
Property Plant and Equipment		557,452,421	561,637,861	563,531,155	567,895,643	569,633,505
Investment Property		6,446,000	6,446,000	6,446,000	6,446,000	6,446,000
Intangible Assets		6,234,639	6,234,639	6,234,639	6,234,639	6,234,639
<b>Total Non-Current Assets</b>		<b>570,179,633</b>	<b>574,365,073</b>	<b>576,258,367</b>	<b>580,622,855</b>	<b>582,360,717</b>
<b>TOTAL ASSETS</b>		<b>603,714,875</b>	<b>612,712,265</b>	<b>619,651,967</b>	<b>627,988,670</b>	<b>636,782,462</b>
Current Liabilities						
Trade and Other Payables		7,481,537	7,824,429	7,943,263	8,164,252	8,613,225
Borrowings		3,354,634	3,501,256	3,483,892	3,440,553	3,226,494
Provisions		2,596,090	2,596,090	2,596,090	2,596,090	2,596,090
<b>Total Current Liabilities</b>		<b>13,432,261</b>	<b>13,921,775</b>	<b>14,023,245</b>	<b>14,200,895</b>	<b>14,435,809</b>
Non-Current Liabilities						
Trade & Other Payables		500,000	500,000	500,000	500,000	500,000
Borrowings		42,711,910	42,210,654	38,726,762	35,786,209	33,559,715
<b>Total Non-Current Liabilities</b>		<b>43,211,910</b>	<b>42,710,654</b>	<b>39,226,762</b>	<b>36,286,209</b>	<b>34,059,715</b>
<b>TOTAL LIABILITIES</b>		<b>56,644,171</b>	<b>56,632,429</b>	<b>53,250,007</b>	<b>50,487,104</b>	<b>48,495,524</b>
<b>NET COMMUNITY ASSETS</b>		<b>547,070,704</b>	<b>556,079,836</b>	<b>566,401,960</b>	<b>577,501,566</b>	<b>588,286,938</b>
Community Equity						
Asset Revaluation Reserve		127,098,876	127,098,876	127,098,876	127,098,876	127,098,876
Retained Surplus/(deficiency)		419,971,828	428,980,960	439,303,084	450,402,690	461,188,062
Other Reserves						
<b>TOTAL COMMUNITY EQUITY</b>		<b>547,070,704</b>	<b>556,079,836</b>	<b>566,401,960</b>	<b>577,501,566</b>	<b>588,286,938</b>

**Cash Flow 2014/2023**

<b>SOUTH BURNETT REGIONAL COUNCIL</b>					
<b>STATEMENT OF CASH FLOWS</b>					
	<b>2013/2014</b>	<b>2014/2015</b>	<b>2015/2016</b>	<b>2016/2017</b>	<b>2017/2018</b>
Cash Flows from Operating Activities:					
Receipts from Customers	90,387,852	72,726,119	63,149,952	63,685,293	66,284,928
Payments to Suppliers & Employees	- 74,215,923	- 61,608,824	- 47,972,356	- 46,122,162	- 46,774,843
	<b>16,171,929</b>	<b>11,117,295</b>	<b>15,177,596</b>	<b>17,563,131</b>	<b>19,510,085</b>
Interest Received	1,351,760	1,376,591	1,402,581	1,429,252	1,456,626
Rental Income					
Non Capital Grants & Contributions					
Borrowing Costs					
	<b>1,351,760</b>	<b>1,376,591</b>	<b>1,402,581</b>	<b>1,429,252</b>	<b>1,456,626</b>
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>17,523,689</b>	<b>12,493,886</b>	<b>16,580,177</b>	<b>18,992,383</b>	<b>20,966,711</b>
Cash Flows from Investing Activities:					
Payments for Property, Plant & Equipment	- 31,706,143	- 38,422,222	- 32,098,006	- 22,084,517	- 23,467,450
Net Movement on Loans and Advances	- 17,379	- 9,447	- 6,747	- 6,000	
Proceeds from Sale of Property, Plant & Equipment	450,000	450,000	450,000	450,000	450,000
Grants, Subsidies, Contributions & Donations	3,309,034	1,650,000	1,650,000	1,650,000	1,650,000
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>- 27,964,488</b>	<b>- 36,331,669</b>	<b>- 30,004,753</b>	<b>- 19,990,517</b>	<b>- 21,367,450</b>
Cash Flows from Financing Activities:					
Proceeds from Borrowings	8,720,000	29,410,000	2,490,000	1,760,000	3,000,000
Repayment of Borrowings	- 1,140,692	- 1,548,063	- 2,962,248	- 3,052,438	- 3,052,045
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>7,579,308</b>	<b>27,861,937</b>	<b>- 472,248</b>	<b>- 1,292,438</b>	<b>- 52,045</b>
<b>Net Increase (Decrease) in Cash Held</b>	<b>- 2,861,491</b>	<b>4,024,154</b>	<b>- 13,896,824</b>	<b>- 2,290,572</b>	<b>- 452,784</b>
Cash at Beginning of Reporting Period	37,215,343	34,353,852	38,378,006	24,481,182	22,190,610
<b>Cash at End of Reporting Period</b>	<b>34,353,852</b>	<b>38,378,006</b>	<b>24,481,182</b>	<b>22,190,610</b>	<b>21,737,826</b>

STATEMENT OF CASH FLOWS					
	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Cash Flows from Operating Activities:					
Receipts from Customers	68,869,904	71,705,757	74,411,713	77,229,268	79,930,848
Payments to Suppliers & Employees	- 48,046,539	- 49,892,011	- 51,081,370	- 52,422,994	- 54,691,725
	<b>20,823,365</b>	<b>21,813,746</b>	<b>23,330,343</b>	<b>24,806,274</b>	<b>25,239,123</b>
Interest Received	1,484,725	1,513,569	1,543,190	1,573,605	1,604,846
Rental Income					
Non Capital Grants & Contributions					
Borrowing Costs					
	<b>1,484,725</b>	<b>1,513,569</b>	<b>1,543,190</b>	<b>1,573,605</b>	<b>1,604,846</b>
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>22,308,090</b>	<b>23,327,315</b>	<b>24,873,533</b>	<b>26,379,879</b>	<b>26,843,969</b>
Cash Flows from Investing Activities:					
Payments for Property, Plant & Equipment	- 21,114,098	- 20,599,148	- 18,744,212	- 21,858,321	- 19,765,767
Net Movement on Loans and Advances					
Proceeds from Sale of Property, Plant & Equipment	450,000	450,000	450,000	450,000	450,000
Grants, Subsidies, Contributions & Donations	1,674,000	1,674,000	1,674,000	1,674,000	1,674,000
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>- 18,990,098</b>	<b>- 18,475,148</b>	<b>- 16,620,212</b>	<b>- 19,734,321</b>	<b>- 17,641,767</b>
Cash Flows from Financing Activities:					
Proceeds from Borrowings	3,000,000	3,000,000		500,000	1,000,000
Repayment of Borrowings	- 3,204,634	- 3,354,634	- 3,501,256	- 3,483,892	- 3,440,553
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>- 204,634</b>	<b>- 354,634</b>	<b>- 3,501,256</b>	<b>- 2,983,892</b>	<b>- 2,440,553</b>
<b>Net Increase (Decrease) in Cash Held</b>	<b>3,113,358</b>	<b>4,497,533</b>	<b>4,752,065</b>	<b>3,661,666</b>	<b>6,761,649</b>
Cash at Beginning of Reporting Period	21,737,826	24,851,184	29,348,717	34,100,782	37,762,448
<b>Cash at End of Reporting Period</b>	<b>24,851,184</b>	<b>29,348,717</b>	<b>34,100,782</b>	<b>37,762,448</b>	<b>44,524,097</b>

**Changes In Equity 2014/2023**

SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
FOR THE PERIOD ENDED 30 JUNE 2014				
	Asset Revaluation Reserve	Retained Surplus	Other Reserves	Total
Opening Balance	127,098,876	380,985,255		508,084,131
Surplus for the Period		4,824,866		4,824,866
Transfers to and from Reserves:				
Transfers to General Reserves				-
Transfers from General Reserves				-
Total Transfers to and From Reserves			-	-
	127,098,876	385,810,121	-	512,908,997
SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
FOR THE PERIOD ENDED 30 JUNE 2015				
	Asset Revaluation Reserve	Retained Surplus	Other Reserves	Total
Opening Balance	127,098,876	385,810,121		512,908,997
Surplus for the Period		5,215,255		5,215,255
Transfers to and from Reserves:				
Transfers to General Reserves				-
Transfers from General Reserves				-
Total Transfers to and From Reserves	-		-	-
	127,098,876	391,025,376	-	518,124,252

SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
FOR THE PERIOD ENDED 30 JUNE 2016				
	Asset Revaluation Reserve	Retained Surplus	Other Reserves	Total
Opening Balance	127,098,876	391,025,376	-	518,124,252
Surplus for the Period		5,848,688		5,848,688
Transfers to and from Reserves:				
Transfers to General Reserves				-
Transfers from General Reserves				-
Total Transfers to and From Reserves	-		-	-
	127,098,876	396,874,064	-	523,972,940
SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
FOR THE PERIOD ENDED 30 JUNE 2017				
	Asset Revaluation Reserve	Retained Surplus	Other Reserves	Total
Opening Balance	127,098,876	396,874,064	-	523,972,940
Surplus for the Period		6,575,062		6,575,062
Transfers to and from Reserves:				
Transfers to General Reserves				-
Transfers from General Reserves				-
Total Transfers to and From Reserves	-	-	-	-
	127,098,876	403,449,126	-	530,548,002

SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
FOR THE PERIOD ENDED 30 JUNE 2018				
	Asset Revaluation Reserve	Retained Surplus	Other Reserves	Total
Opening Balance	127,098,876	403,449,126	-	530,548,002
Surplus for the Period		7,901,182		7,901,182
Transfers to and from Reserves:				
Transfers to General Reserves				-
Transfers from General Reserves				-
Total Transfers to and From Reserves	-	-	-	-
	127,098,876	411,350,308	-	538,449,184
SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
FOR THE PERIOD ENDED 30 JUNE 2019				
	Asset Revaluation Reserve	Retained Surplus	Other Reserves	Total
Opening Balance	127,098,876	411,350,308	-	538,449,184
Surplus for the Period		8,621,520		8,621,520
Transfers to and from Reserves:				
Transfers to General Reserves				-
Transfers from General Reserves				-
Total Transfers to and From Reserves	-	-	-	-
	127,098,876	419,971,828	-	547,070,704

SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
FOR THE PERIOD ENDED 30 JUNE 2020				
	Asset Revaluation Reserve	Retained Surplus	Other Reserves	Total
Opening Balance	127,098,876	419,971,828	-	547,070,704
Surplus for the Period		9,009,132		9,009,132
Transfers to and from Reserves:				
Transfers to General Reserves				-
Transfers from General Reserves				-
Total Transfers to and From Reserves	-	-	-	-
	127,098,876	428,980,960	-	556,079,836
SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
FOR THE PERIOD ENDED 30 JUNE 2021				
	Asset Revaluation Reserve	Retained Surplus	Other Reserves	Total
Opening Balance	127,098,876	428,980,960	-	556,079,836
Surplus for the Period		10,322,124		10,322,124
Transfers to and from Reserves:				
Transfers to General Reserves				-
Transfers from General Reserves				-
Total Transfers to and From Reserves	-	-	-	-
	127,098,876	439,303,084	-	566,401,960

SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
FOR THE PERIOD ENDED 30 JUNE 2022				
	Asset Revaluation Reserve	Retained Surplus	Other Reserves	Total
Opening Balance	127,098,876	439,303,084	-	566,401,960
Surplus for the Period		11,099,606		11,099,606
Transfers to and from Reserves:				
Transfers to General Reserves				-
Transfers from General Reserves				-
Total Transfers to and From Reserves	-	-	-	-
	127,098,876	450,402,690	-	577,501,566
SOUTH BURNETT REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
FOR THE PERIOD ENDED 30 JUNE 2023				
	Asset Revaluation Reserve	Retained Surplus	Other Reserves	Total
Opening Balance	127,098,876	450,402,690	-	577,501,566
Surplus for the Period		10,785,372		10,785,372
Transfers to and from Reserves:				
Transfers to General Reserves				-
Transfers from General Reserves				-
Total Transfers to and From Reserves	-	-	-	-
	127,098,876	461,188,062	-	588,286,938



### 5.3 Financial Sustainability Ratios

Section 169 of the *Local Government Regulation 2012* requires the budget to include relevant measures of financial sustainability for the financial year 2013/2014 and the next 9 financial years. The relevant measures of financial sustainability are the following measures as described in the financial management (sustainability guideline)

#### 5.3.1 ASSET SUSTAINABILITY RATIO:

Assets sustainability ratio is amount of capital expenditure on the replacement of assets (renewals) divided by the depreciation expense expressed as a percentage.

This ratio is an approximation of the extent to which the infrastructure assets managed by the local government are being replaced as these reach the end of their useful lives.

Depreciation expense represents an estimate of the extent to which the infrastructure assets have been consumed in a period. Capital expenditure on renewals (replacing assets that a local government already has) is an indicator of the extent to which infrastructure assets are being replaced.

This ratio indicates whether a local government is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out.

YEAR ENDED	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
<b>Asset Sustainability Ratio</b>										
Capital Expenditure on Renewals	31,706,143	38,422,222	32,096,006	22,084,517	23,467,450	21,114,098	20,599,148	18,744,212	21,858,321	19,765,767
Depreciation Expenses	12,175,075	12,666,250	13,517,911	14,370,640	14,901,530	15,426,945	15,963,700	16,400,927	17,043,838	17,577,903
(Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	260.4%	303.3%	237.4%	153.7%	157.5%	136.8%	129.0%	114.3%	128.2%	112.4%
Target Ratio Lower Limit (%)	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%
Does Asset Sustainability Ratio fall above the lower limit?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

#### 5.3.2 NET FINANCIAL LIABILITIES RATIO:

Net financial liabilities Ratio measures Council's total liabilities less its current assets divided by its total operating revenue expressed as a percentage.

This ratio is an indicator of the extent to which the net financial liabilities of a local government can be serviced by its operating revenues.

A ratio less than zero (negative), indicates that current assets exceed total liabilities and therefore the local government appears to have significant financial capacity and the ability to increase its loan borrowings if necessary.

A ratio greater than zero (positive), indicates that the total financial liabilities exceed current assets. These net financial liabilities must be serviced using available operating revenue.

A positive value less than 60% indicates the local government has the capacity to fund the financial liabilities and appears to have the capacity to increase its loan borrowings if required.

A positive value greater than 60% indicates the local government has limited capacity to increase its loan borrowings.

YEAR ENDED	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
<b>Net Financial Asset / Liability Ratio</b>										
Total Liabilities-Current Assets	1,709,533	21,917,352	34,350,013	32,124,154	32,338,893	23,108,929	18,285,237	9,856,407	3,121,289	- 5,926,221
Operating Revenue	99,772,687	70,852,019	63,774,012	65,276,251	68,041,607	70,635,850	73,533,743	76,249,246	79,113,422	81,829,975
<b>((Total Liabilities - Current Assets) / Total Operating Revenue)</b>	<b>1.7%</b>	<b>30.9%</b>	<b>53.9%</b>	<b>49.2%</b>	<b>47.5%</b>	<b>32.7%</b>	<b>24.9%</b>	<b>12.9%</b>	<b>3.9%</b>	<b>(7.2)%</b>
Target Ratio Upper Limit (%)	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%
Does Net Financial Asset / Liability Ratio fall below the upper limit?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

### 5.3.3 OPERATING SURPLUS RATIO:

An operating surplus ratio is the net result divided by total operating revenue expressed as a percentage.

This ratio is an indicator of the extent to which revenue raised covers operational expenses only or is available for capital funding purposes or other purposes. The operating surplus ratio is the operating surplus (deficit) expressed as a percentage of total operating revenue.

A positive ratio indicates that surplus revenue is available which may be used to support the funding of capital expenditure or used to offset past or future operating deficits. If the surplus is not required for this purpose in a particular year, it can be held to support future capital expenditure funding as a financial asset, used to offset past deficit funding or, where possible, used to reduce current debt levels

YEAR ENDED	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
<b>Operating Surplus Ratio</b>										
Net Operating Surplus	1,515,832	3,565,255	4,198,688	4,925,062	6,251,182	6,947,520	7,335,132	8,648,124	9,425,606	9,111,372
Operating Revenue	99,772,687	70,852,019	63,774,012	65,276,251	68,041,607	70,635,850	73,533,743	76,249,246	79,113,422	81,829,975
<b>(Net Operating Surplus / Total Operating Revenue) (%)</b>	<b>1.5%</b>	<b>5.0%</b>	<b>6.6%</b>	<b>7.5%</b>	<b>9.2%</b>	<b>9.8%</b>	<b>10.0%</b>	<b>11.3%</b>	<b>11.9%</b>	<b>11.1%</b>
Target Ratio Lower Limit (%)	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Target Ratio Upper Limit (%)	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%
Does Operating Surplus Ratio fall between the target band?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No

## 5.4 Value of Change in Rates & Utility Charges

In accordance with Section 169 of *Local Government Regulation 2012*

- ✓ The budget must include the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget, and
- ✓ For calculating the rates and utility charges levied for a financial year, any discounts and rebates must be excluded.

Council's rates and utility charges revenue is projected to increase through a combination of natural growth, implementation of a new road infrastructure levy and general increase by 15.765% in 2013/2014 compared with rates and charges levied in 2012/2013.

## 5.5 Debt Policy



**South Burnett**  
Regional Council

### Debt Policy

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#### **1. LEGISLATIVE AUTHORITY**

Local Government Act 2009 Section 104 (5) (c)  
Local Government Regulation 2012 Section 192  
Local Government (Financial Management Sustainability) Guideline 2011  
Statutory Bodies Financial Arrangements Act 1982

#### **2. BACKGROUND AND/OR PRINCIPLES**

The *Local Government Regulation 2012* requires Local Governments to prepare a Debt Policy each financial year. This policy applies to the use of loan borrowings by Council to fund infrastructure and other capital projects.

#### **POLICY OBJECTIVE**

The objective of this policy is to ensure the sound management of Council's existing and future debt as well as the prudent use of debt to meet community demand for infrastructure and sustainable service delivery.

#### **3. POLICY STATEMENT**

##### **Purpose of the borrowings**

Loan funds can be raised to finance a range of infrastructure assets over the maximum time frames stated.

Borrowings will only be used to finance capital works that will provide services now, and into the future. No borrowings will be used to finance recurrent expenditure and the operational activities of the Council.

**Inter-Generational Projects** – spreading the cost of these capital projects over a long term will minimise the revenue impact on the community, as well as addressing the need and cost benefit of providing for infrastructure development immediately to meet expected future demographic needs. Council will need to increase existing debt levels through additional borrowings to fund these projects.

**Asset Management** – The *Local Government Regulation 2012* requires Councils to effectively plan and manage their infrastructure assets, focusing particularly on ensuring the sustainable management of the assets mentioned in the local government's asset register and infrastructure of the local government. This may require the Council to consider borrowings to fund identified priority infrastructure projects.

**Risk Management** - Council is committed to the management of risk so it is important that management policies, procedures and practices are in place to minimise Council's exposure to risk. Council will take into account the adopted Risk Management Framework, Long Term Financial Forecast and relevant Financial Sustainability Ratios and Measures.

#### **Debt Pool Payments**

Debt Service Payments for existing and new debt will be repaid to the Queensland Treasury Corporation (QTC) Debt Pool annually in advance in September each year.

#### **Loan Repayment Term**

General:	Between 9 and 20 years dependent on asset
Bridgeworks	20 Years
Roadworks	10 Years
Water:	20 years
Waste Water:	20 years
Waste:	15 – 20 years dependent on asset

All external borrowings will be raised at the most competitive rates available, in accordance with the requirements of the State Government with the Queensland Treasury Corporation the primary provider of loan funding.

When seeking long-term funding for the construction of infrastructure assets, Council will, wherever possible, use cash which is set aside for specific purposes. Council will use internally imposed expenditure restrictions to manage these funds.

#### **Proposed New Borrowings**

New borrowings planned for the current year and the following 9 financial years are as per Attachment A.

#### **Loan Drawdowns**

Queensland Treasury Corporation (QTC) and the Department of Local Government (DLG) approve proposed borrowing for a particular financial year. In order to minimise finance costs, loan drawdowns should be deferred as long as possible after taking into consideration Council's overall cash flow requirements.

#### **Existing Loans**

All existing loans are held by the QTC within the appropriate Debt Pool to minimise exposure and to ensure optimal performance of the loans for repayment timeframe and interest rate. Expected final repayment dates for existing loans vary with all existing debt due for repayment by 30 September 2033

#### **4. SCOPE**

In accordance with the *Local Government Regulation 2012*, local governments must adopt a policy about borrowings. The policy must be adopted by Council and be in accordance with Section 192 which states:

(1) "A local government must prepare a debt policy each financial year.

(2) The debt policy must state –

- The new borrowings planned for the current financial year and the next 9 financial years; and
- The period over which the local government plans to repay existing and new borrowings."

**5. DEFINITIONS**

To assist in interpretation the following definitions shall apply:

*Council* shall mean *South Burnett Regional Council*.

*The Act* shall mean *Local Government Act 2009*

**DATE REVIEWED**  
30 June 2014

**NEXT REVIEW**  
30 June 2015



**South Burnett**  
Regional Council

## Debt Policy

### Attachment A - PROJECTED BORROWINGS 2013/2014 – 2022/2023

Borrowing Schedule 2014 - 2023

	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/22	2022/23	Total
<b>Roads</b>											
Bridge Replacements	\$ 3,620,000	\$ 1,410,000	\$ 1,250,000	\$ 1,760,000							\$ 8,360,000
Kingaroy Water Treatment Plant Upgrade	\$ 4,000,000										\$ 4,000,000
Gordonbrook Dam Wall Upgrade											
New Reservoir		\$ 2,000,000									\$ 2,000,000
Reang Main Stuart River											
Reang Main Half Street	\$ 800,000										\$ 800,000
<b>Narrango Water</b>					\$ 3,000,000	\$ 3,000,000	\$ 3,000,000				\$ 9,000,000
Alternative Water Supply											
Murgool Water Upgrade Treatment Plant		\$ 1,200,000									\$ 1,200,000
Kingaroy Sewerage											
Ky WWTTP	\$ 26,000,000										\$ 26,000,000
Trunk Main Replacement - River Road											
<b>Waste Management</b>									\$ 500,000	\$ 1,000,000	\$ 1,500,000
Super Tip											
<b>Total Loan Borrowings</b>	<b>\$ 34,720,000</b>	<b>\$ 3,410,000</b>	<b>\$ 2,460,000</b>	<b>\$ 1,760,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 1,000,000</b>	<b>\$ 52,880,000</b>



## 5.6 Investment Policy



**South Burnett**  
Regional Council

PROCEDURE [NUMBER]  
Directorate- Section

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### Investment Policy 2013

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#### **LEGISLATIVE AUTHORITY**

Local Government Act 2009 Section 104 (5) (c)  
Local Government Regulation 2012 Section 191  
Statutory Bodies Financial Arrangements Act 1982  
Statutory Bodies Financial Arrangements Regulation 2007

#### **BACKGROUND AND/OR PRINCIPLES**

The intent of this document is to outline South Burnett Regional Council's investment policy and guidelines regarding the investment of surplus funds, with the objective of maximising earnings within approved risk guidelines and to ensure the security of funds.  
The activities of the investment officers or fund managers responsible for stewardship of South Burnett Regional Council's funds will be measured against the standards in this Policy and its objectives.

#### **POLICY STATEMENT**

##### **Prudent Person Standard**

The standard of prudence is to be used by investment officers when managing the portfolio. Investments will be managed with the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons. This includes having in place appropriate reporting requirements that ensure the investments are being reviewed and overseen regularly. Investment Officers are to manage the investment portfolios not for speculation, but for investment and in accordance with the spirit of this Investment Policy. Investment officers are to avoid any transaction that might prejudice South Burnett Regional Council. They will consider the safety of capital and income objectives when making an investment decision.

#### **Ethics and Conflicts of Interest**

The Investment officer shall refrain from personal activities that would conflict with the proper execution and management of South Burnett Regional Council's Investment Portfolio. This includes activities that would impair the investment officer's ability to make impartial decisions. This policy requires that investment officials disclose to the Chief Executive Officer any conflict of interest that could be related to the Investment Portfolio.

#### **Delegation of Authority**

Authority for implementation of the Investment policy is delegated by Council to the Chief Executive Officer in accordance with the Local Government Act 2009, Section 257 – Delegation of local government powers.

Authority for the day to day management of Council's Investment Portfolio is to be delegated by the Chief Executive Officer to the Manager Finance and subject to regular reviews with the General Manager Finance & Information Services and Chief Executive Officer.

#### **SCOPE**

For the purpose of this policy, investments are defined as arrangements that are undertaken or acquired for producing income and apply to the cash investments of South Burnett Regional Council. This policy applies to the investment of all surplus funds held by South Burnett Regional Council.

#### **POLICY OBJECTIVES**

##### **INVESTMENT OBJECTIVES**

To invest its funds at the most advantageous rate of interest available to it at the time, for the investment type, and in a way that it considers most appropriate given the circumstances and within the parameters set down by this policy.

In priority, the order of investment activities shall be preservation of capital, liquidity, and return.

##### **Preservation of capital**

Preservation of capital shall be the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security of principal of the overall portfolio. This would include managing credit and interest rate risk with given risk management parameters and avoiding any transactions that would prejudice confidence in Council or its associated entities.

##### **Credit Risk**

The Investment Officer will evaluate and assess credit risk prior to investment. Credit risk is the risk of loss due to the failure of an investment issuer or guarantor.



#### **Interest Rate Risk**

The Investment Officer shall seek to minimise the risk of a change in the market value of the portfolio due to a change in interest rates. This would be achieved by considering the cash flow requirements of Council and structuring the portfolio accordingly.

#### **Maintenance of liquidity**

The Investment Officer shall maintain sufficient liquidity to meet all reasonable anticipated operational cash flow requirements of Council.

#### **Return on Investments**

The portfolio is expected to achieve a market average rate of return and take into account South Burnett Regional Council's risk tolerance and current interest rates, budget consideration, and the economic cycle. Any additional return target set by Council will also consider the risk limitations, prudent investment principles and cash flow characteristics identified within this Investment Policy.

#### **Comparison of Performance**

For performance purposes, the portfolio will be compared to the United Bank of Switzerland (UBS) Bank Bill Index over a rolling one year period. The UBS Bank Bill Index has a modified duration of 45 days and comprises thirteen 90 Day Bank Bills.

#### **ASSOCIATED POLICY PROCEDURES**

##### **Authorised Personnel**

The Manager Finance and Delegated Investment Officers are authorised to invest South Burnett Regional Council's operational funds in investments consistent with this policy and legislation. The Manager Finance will report to Council's Finance Portfolio Group the status of investments and their performance in relation to the benchmarks set in this policy as required.

#### **Internal controls**

The General Manager Finance & Information Services of South Burnett Regional Council shall establish internal controls and processes that will ensure investment objectives are met and that the investment portfolios are protected from loss, theft or inappropriate use.

The established processes will include monthly and quarterly reporting (including compliance reporting), as well as annual review of the Investment Policy. The internal controls will address the following:

- Control of collusion
- Separate the transaction authority from accounting and record keeping
- Clearly delegate authority to Investment Officers
- Compliance and oversight of investment parameters, and
- Reporting of breaches.

#### **INVESTMENT PARAMETERS**

##### **Funds available for Investment**

For the purposes of this policy, funds available for investment are the cash or cash equivalent funds available at any time excluding any moneys held by Council in trust on behalf of external parties.

The funds available for investment should match the cash flow needs of Council allowing for working capital requirements. The investment strategy takes into account the Council's cash needs. Once the Manager Finance has determined that the cash flow forecast can be met, if required, funds may be invested for the appropriate term. In this regard, it is appropriate for the Manager Finance to be conservative (i.e. it is unlikely that investments are to be broken to meet cash flow obligations).

It is the responsibility of the Manager Finance to assess the cost of direct investment management by Council relative to the return generated. This should be compared with the cost of investing funds with a capital guaranteed cash fund for example QTC Capital Guaranteed Cash Fund.

Amounts less than \$5 million are to be invested in a capital guaranteed cash fund or an approved cash management product. Category 1 investment power allows for investment with QTC Capital Guaranteed Cash Fund or QIC's Cash Fund without further approval.

##### **Authorised Investments**

Without specific approval from Council or the Treasurer, investments are limited to those prescribed by Part 6 of the Act for local governments with Category 1 investment power, which include:

- Interest bearing deposits
- QIC Cash Fund, and
- QTC Capital Guaranteed Cash Fund, debt offset facility, fixed rate deposit (up to 12 months and QTC Working Capital Facility)

**Prohibited Investments**

This Investment Policy prohibits any investment carried out for speculative purposes. The following investments are prohibited by this investment policy:

- Derivative based instruments (excluding floating rate notes)
- Principal only investments or securities that provide potentially nil or negative cash flow
- Stand alone securities issued that have underlying futures, options, forward contracts and swaps of any kind, and
- Securities issued in non-Australian dollars.

**Portfolio investment parameters and credit requirements**

The following table shows the credit ratings and counterparty limits for South Burnett Regional Council:

A Financial Institution is defined as an authorised deposit taking institution within the meaning of the Banking Act 1959 (Cwth), Section 5.

It is noted that for the purpose of this investment portfolio, the percentage limits apply effective from the date of purchase as a percentage of the total value of the portfolio.

Short Term Rating (Standard & Poor's) or equivalent	Individual Counterparty Limit	Total Limit (Max % of Portfolio)	Maximum Funds (any one institution)
A1+	25% - 35%	100%	\$ 20M
A1	10% - 20%	50%	\$ 20M
A2 – Financial Institutions only	5% - 15%	30%	\$ 10M
A3 – Financial Institutions only	2% - 7%	10%	\$ 10M
Unrated	Nil	Nil	Nil
QIC/QTC Pooled Cash Management Fund	100%	100%	No Limit

**Maturity**

The maturity structure of the portfolio will reflect a maximum term to maturity of one year and includes an interest rate reset of no longer than six months (185 days).

**Liquidity requirement**

Given the nature of the funds invested, no more than 20 per cent of the investment portfolio will be held in non liquid securities and at least \$5 million of the portfolio is to be on call or will mature within 0 – 7 days.

The Manager Finance shall prepare and maintain the following approved counterparty lists for the investment of funds:

- Approved Banks
- Approved Credit Unions.

#### **Breaches**

Any breach of this Investment Policy is to be reported to the General Manager Finance & Information Services and Chief Executive Officer and, if required, rectified as soon as practicable. The Finance Portfolio Group will report any breach that needs to be rectified to Council at the next meeting.

Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under regulation for the investment arrangement, Council shall within 28 days after the change becomes known to the local government, either obtain Treasurer's approval for continuing with the investment arrangement or sell the investment arrangement (including, for example, withdrawing a deposit).

#### **INVESTMENT GUIDELINES**

Council's investment portfolio should be realisable, without penalty, in a reasonable time frame. The term to maturity of Council's fixed term investments should not exceed 1 year. The Manager Finance may reduce these maturity limits to a shorter period.

Treasury and Council approval is required for investments with a period of greater than 12 months. This means approval is required from Council prior to submission to the Treasurer for approval.

#### **Short Term Debt Ratings**

(Short term refers to investments with an initial maturity of less than 1 year)

(S & P short term ratings or equivalents to Moody's & Fitch)

Grade	Standard & Poor	Moody's	Fitch
Superior	A1+	P-1	F1+
	A1		F1
Strong	A2	P-2	F2
Acceptable	A3	P-3	F3

#### **Reporting**

The Manager Finance will prepare a monthly report and evaluation of the transactions, performance and compliance of the investment portfolio. The report is to be provided to the Executive Team with 14 days of the period end. The report will include:

- Interest rate of all deposits
- List of all Deposits and the Financial Institution were held

As required, the Manager Finance will provide the Finance Portfolio Group and Council with a detailed report on the investment portfolio. The report is to list deposits held by institute, maturity date, interest rate and dollar amount invested.

On an annual basis, the Investment policy will be reviewed and amended where required; any amendments are to be approved by Council prior to the implementation of the revised investment policy.

**DEFINITION**

<b>At Call</b>	Where the investment can be redeemed and the money invested can be retrieved by the investor from the financial institution within 30 days without penalty.
<b>Benchmark</b>	A predetermined set of securities, which is based on published indices or customised for an investment strategy, for performance comparisons.
<b>Book Value</b>	Amount shown in the accounts as the cost of an asset.
<b>Capital Guaranteed</b>	An investment fund which promises that the individual will be repaid the full capital value of the investment.
<b>Category 1</b>	An Investment fund which promised a Local Government to invest in a range of highly secure investments either at call or for a fixed time of not more than one year.
<b>Conflict of Interest</b>	A situation where an official's private interests may benefit from decisions or actions that they are entrusted to take.
<b>Investment Officer</b>	Individual responsible for the Investment portfolio. Could be an employee of the Local Government or an external fund manager.
<b>Investment Portfolio</b>	A collection of investments.
<b>Market Risk</b>	The risk that the value of an investment will decrease due to movements in market factors such as interest rates, foreign exchange rates, equity prices and commodity prices.

**Preservation of capital**

An investment strategy with the primary goal of preventing losses in an investments total value. In modern portfolio theory terms, it refers to a guaranteed investment of principal, which would provide a return of at least inflation.

**Prudent Person**

A legal standard restricting the investing and managing of a client's account to what a prudent person seeking reasonable income and standard preservation of capital might exercise for his or her own investment.

**Yield**

The annual rate of return on an investment.

**RELATED POLICIES**  
Debt Policy

**DATE REVIEWED**  
30 June 2013

**NEXT REVIEW**  
30 June 2014

## **Financial and Resource Implications**

Adoption of the budget provides the strategic direction for revenue and expenditure for 2013/2014, 2014/2015 and 2015/2016.

## **Link to Corporate/Operational Plan**

EXC1.1 Develop and implement long term financial plans and indicators to achieve optimum use of resources and alignment to strategic priorities.

## **Communication/Consultation (Internal/External)**

A series of rate and budget workshops have been undertaken with Councillors and Staff to determine the budget.

## **Legal Implications (Statutory Basis, Legal Risks)**

It is a legislative requirement for Council to adopt a budget for its operating fund for each financial year before the 1<sup>st</sup> August each year.

## **Policy/Local Law/Delegation Implications**

N/A

## **Asset Management Implications**

Maintenance and capital renewal or replacement works programs are linked to the strategic management of Council's land, building, information technology, plant and infrastructure assets.

**2.3 G - 1185559 - Operational Plan 2013/14**

**Document Information**

**IR No** 1185559

**Author** Manager Governance

**Endorsed** Chief Executive Officer  
**By**

**Date** 27 June 2013

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**Précis**

The purpose of this report is to recommend adoption of the Operational Plan for 2013/14.

**Summary**

Council is required to adopt an Operational Plan pursuant to Section 174(1) which states how Council will progress the implementation of the Corporate Plan during the 2013-14 financial year.

**Officer's Recommendation**

That in accordance with Section 174(1) of the *Local Government Regulation 2012*, Council adopt the Operational Plan for 2013/14.





## Planning and Environment Department Operational Plan 2013/14

**Mission:** To support balanced development that preserves and enhances our region.

**Officer Responsible:** General Manager Planning and Environment

**Responsibilities:** Environment and Waste Branch, Natural Resource Management and Parks and Gardens Branch, Planning and Land Management Branch, Disaster Management, Libraries and Customer Contact.

<b>ACTIVITY</b>	<b>LIBRARIES</b>
-----------------	------------------

**Mission:** To enhance and promote the quality of life of our community and the unique environment of our area through leadership and engagement.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Implement outcomes from strategic workshops	EC1		Inform/Engage	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Library Services and Facilities	Libraries providing library services across the region to meet community needs	Community/Visitors	EC1.2	Inform	Focus on target groups identified
Library Collections	Library Collections developed to meet community needs	Community/Visitors	EC1.2	Inform	Maintain membership & loans
Annual Book Grant	Management and acquittal of the State Library of Queensland (SLQ) annual book grant to Council for the purchase Library stock.	SLQ, Council, Employees, Library Members and Visitors	EC1.2	Inform	State Library of Queensland (SLQ) Service Level Agreement (SLA) compliance Performance assessed and reported to SLQ annually

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Family and Early Literacy Program	Resource family and early literacy programs  Conduct one partnership program with a community group	Community/Visitors	EC1.2	Inform	Early and family literacy collections developed. One Partnership program conducted with a community organisation.
Outreach Program	Providing community groups access to library facilities	Community	EC1.2	Inform	Kingaroy and Nanango Libraries to provide at least one outreach program
Self Check Out Machine	Self serve technology enabling customers to issue their own loans and other transactions	Library members	EC1.2	Inform	Commence recording number of transactions using self check out; encourage increased usage over time

<b>ACTIVITY</b>	<b>DISASTER MANAGEMENT</b>
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**Mission:** To provide the South Burnett community with an effective and coordinated response in the event of a disaster event, and to facilitate a speedy return to a safe and secure environment as soon as possible after that event.

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Community Engagement Level	Key Performance Indicator
Disaster Management	An effective Disaster Management Framework for the South Burnett Community	Community, South Burnett Local Disaster Management Group, Emergency Management Queensland (EMQ)	EC3		Quarterly South Burnett Local Disaster Management Group Meeting to maintain disaster management readiness in accordance with the responsibilities of the Group as detailed in the Disaster Management Plan Review and Update the relevant subplans as advised by EMQ Conduct one scenario session in conjunction with key stakeholders
SES	Provision of SES operations and equipment maintenance	Community, SES Groups, Emergency Management Queensland (EMQ)	EC3		State Emergency Services across region operational within budget allocations

SECTION	CUSTOMER CONTACT
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**Mission:** To provide a high standard of customer service at the counter and call centre, that meets the expectations of the organisation and our community.

ACTIVITY	SERVICE CENTRES AND CALL CENTRE
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**Mission:** To provide efficient *point of contact* service delivery across five Customer Service Centres to the community and the organisation.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Customer Contact Knowledgebase (HARRY) Continued Development	SD1		Internal	June 2014
Establish Performance Monitoring Function using Automated Call Distribution Software	SD1		Internal	June 2014
Investigate availability for online services - payments, lodging customer requests and other Bpay payment options ie Dog Registrations – with Tech One Business System	SD1		Inform	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Customer Contact Training	Adequate training for team	Customer Contact Team	SD1	N/A	100% of permanent customer service employees complete required training

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Call Centre	Council's general incoming calls answered	Community, Internal Departments, Councillors	SD1	N/A	80% of calls resolved by Customer Contact Less than 3% calls abandoned	
Customer Requests	Correctly profile customer concerns and requests for council services	Community, Internal Departments	SD1	N/A	Customer requests resolved or forward to correct officer	
Receipting	Processing of payments to Council	Community, Internal Departments	SD1	N/A	Cashier accuracy when processing payments to Council	
Information for the Public	Information regarding Council operations/service communicated to customers.		SD1	Inform	Timely and accurate communication of information	
Inter-Office Mail Coordination	Coordination of inter office mail collection and delivery between centres	Internal Departments,	SD1	N/A	Timely delivery of inter office mail between customer service centre	
Outgoing mail coordination	Coordination of outgoing mail from five service centres	Internal Departments, Community	SD1	N/A	Coordination of outgoing mail daily from five customer service centres	
Support services to Libraries	Support services provided to Libraries at Blackbutt and Murgon customer service centres	Community	EC1.2	N/A		

<b>ACTIVITY</b>	<b>QUEENSLAND GOVERNMENT AGENT PROGRAM</b>
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**Mission:** To provide a broad cross-section of government services, including processing transactions and providing information through the Queensland Government Agent Program (QGAP) at the Blackbutt Customer Service Centre.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
QGAP Community Engagement – Funded Program – Promotion of QGAP Services	SD1		Inform	June 2013

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
QGAP Shared Services Agreement	Provision of other government services	Community, State Government	SD1	N/A	Services delivered in accordance with Service Agreement
Business and Marketing Plan	Funding as per QGAP Lead Agency Subsidy Agreement	Community, State Government	SD1	N/A	Funding expended in accordance with the Business and Marketing Plan as approved by Smart Service Qld

<b>ACTIVITY</b>	<b>CENTRELINK AGENCY FUNCTION</b>
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**Mission:** To provide the community with self service facilities and agent functions for Centrelink at the Blackbutt Customer Service Centre.

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Centrelink Agent Agreement	Provision of self service centre and agency functions	Community, Federal Government	SD1	N/A	Agency agreement requirements





## **Environment and Waste Branch Operational Plan 2013/14**

**Mission:** To serve the community by the provision of services which protect and enhance public and environmental health.

**Officer Responsible:** Manager Environment and Waste

**Responsibilities:** Public Health, Local Law Compliance, Waste Management and Environmental Protection.

<b>ACTIVITY</b>	<b>PUBLIC HEALTH</b>
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**Mission:** To ensure public health issues are effectively managed in accordance with the relevant legislation.

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Corporate Plan Linkages	Engagement Level	Key performance Indicator	First Quarter Update
Licence applications approved under relevant legislation	Licences and Approvals under: <ul style="list-style-type: none"> <li>• Food Act 2006</li> <li>• Local Laws</li> <li>• Higher Risk Personal Appearance Services</li> <li>• Residential Services Accommodation Act</li> </ul>	Food shop proprietors, Accommodation Premise Operators, Higher Risk Personal Appearance Service Operators, General public	EC2.3			95% of applications approved within 20 business days
Routine inspections of licensed premises	Inspections of premises as per inspection program	Food shop proprietors, Accommodation Premises Operators, Higher Risk Personal Appearance Service Operators	EC2.3, EC2.4			95% of licensed premises inspected/audited at least once per financial year.

Operating activities and services				Performance Measurement
Complaints management	Inspections and visits in response to Complainants/customer service requests	General public Councilors	EC2.3, EC2.4	85% of CSR's actioned within six (6) working days 85% of urgent CSR's actioned within forty-eight (48) hours
Education	Workshops for community and industry to explain and educate in relation to legislative responsibilities eg food safety/hygiene training	Community, Private Enterprise / Industry Councilors, Council Staff, Schools		100% of all requests for educational sessions are conducted
School based immunisation clinics	Partnership program with Queensland Health	Community, Queensland Health	EC2.2	Number of vaccinations administered 100% vaccination rate of those who present for immunisation at school based clinics

<b>ACTIVITY</b>	<b>LOCAL LAWS COMPLIANCE</b>
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**Mission:** To provide regulation of Council's Local Laws and relevant legislation

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Corporate Plan Linkages	Engagement Level	Key performance Indicator First Quarter Update
Approvals(Permits/Licences)	Commercial Use of Footpaths Keeping of Animals Animal Management Caravan Parks	Community, Business / Industry	EC2		95% applications approved within 20 business days  95% inspection programs conducted annually for each category
Complaint management	Complaints and inspections to be actioned in required time frame	Community, Business / Industry	SD1		85% of CSR's actioned within six (6) working days  85% of urgent CSR's actioned within forty-eight (48) hours

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Corporate Plan Linkages	Engagement Level	Key performance Indicator First Quarter Update
Education/Public Awareness	To educate community including schools relating to all local laws legislative responsibilities	Community, Residents, Schools	EC2.3, EC2.4	Inform	100% of PetPEP presentations on responsible pet ownership provided to all schools (and students) that permit and/or request Council to attend.
Abandoned Vehicles	Impound abandoned vehicles where necessary	Community	EC2.4		Impound or find owner of all identified abandoned vehicles. Identified abandoned vehicles to be removed within 10 business days
Animal Housing (Pound) Operations	Maintain and operate animal housing facilities for impounded animals	Community, Residents	EC2.3		Animals held for the prescribed impound period  For registered animals or the owner is known – impound for 5 days  For unregistered or non known owner – impound for 3 days

ACTIVITY	WASTE MANAGEMENT
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**Mission:** To provide cost effective, efficient and sustainable Waste Management Services

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Implement Regional Waste Management Plan	ENV2.1		Engage	June 2014+
Participate in the drumMUSTER program	ENV2.2		Inform	June 2014
Participate in the mobileMUSTER program	ENV2.2		Inform	June 2014

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Capital Works Program as per Budget Allocation	ENV2.1		Inform	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Corporate Plan Linkages	Engagement Level	Key performance Indicator First Quarter Update
Environmental Licence Compliance	Compliance with DERM's licence conditions for Council's licensable facilities (e.g. ERA's)	DERM, Council	ENV2.2		Nil prosecutions from DERM (Department of Environment and Resource Management) for environmental compliance breaches.
Waste Collection Services	Provision of regular and efficient waste collection services	Customers	ENV2.2	Inform	99% domestic general refuse wheelie bins serviced at least once weekly
Waste Disposal Facility Operations	Facility operations managed in accordance with contracts.	Facility contractors, community, business and industry	ENV2.2	Inform	99% of all facilities are opened at the advertised times; Waste Facility Contractors are complying with their contracts with Council.

<b>ACTIVITY</b>	<b>ENVIRONMENTAL PROTECTION</b>
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**Mission:** To ensure that activities which could affect the environment are effectively managed in accordance with the relevant legislation.

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Corporate Plan Linkages	Engagement Level	Key performance Indicator First Quarter Update
Environmental Licence Compliance	Compliance with DERM's licence conditions for Council's licensable facilities (e.g. ERA's)	DERM, Council	ENV1		Nil prosecutions from DERM (Department of Environment and Resource Management) for environmental compliance breaches.
Environmentally Relevant Activities (ERA's)	Environmental impacts from licensed Environmentally Relevant Activities (ERA's) are effectively managed in accordance with the relevant legislation	DERM, Council	ENV1		95% of ERA's inspected/audited for the financial year and appropriate action instigated as required





## **NRM and Parks Branch Operational Plan 2013/14**

**Mission:** To preserve, promote and protect the natural and cultural resources under the management of the South Burnett, with the provision of well maintained and appropriate recreational and service infrastructure for a diverse range of environmental experience, education, opportunity and lifestyle choices.

**Officer Responsible:** Manager NRM and Parks

**Responsibilities:** Branch Administration, Natural Resources Management, Parks and Gardens and Cemeteries.

ACTIVITY	BRANCH ADMINISTRATION
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**Mission:** To provide management and administration support to promote the activities of the branch.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Participate in Towns Transformation Project	SD2, GO3.3	Community Plan 1.4.2(a)	Engage	Ongoing
Participate in Tech One – New Business System Implementation	EXC2.1		Internal	March 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Wandering Livestock	Management of public safety on roads due to wandering livestock	Community, Landholders	EC2		Attend to situations within 24 hrs on weekdays and 48 hrs on weekends within budget allocation
	Assess landscape plans associated with development applications	Developers, Internal Departments, Community	GO3.3		Assessments completed within specified timeframes
Landscape Design Services		Internal Departments	GO3.3	Internal	Comment on plans and return to customer within timeframes

ACTIVITY	NATURAL RESOURCE MANAGEMENT
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**Mission:** To implement programs which focus on the restoration and protection of natural landscapes by involving and engaging landowners, community and government agencies.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Biodiversity Strategy	ENV1.1, ENV1.2, ENV1.7, GO2.1, GO3.3		Engage	
Climate Change Strategy	ENV1.1, ENV1.2, ENV1.7, GO2.1, GO3.3		Engage	
Biodiversity & Carbon Management Grant – Stage One/Six	ENV1.1, ENV1.2, ENV1.3, ENV1.7, GO2.1, GO3.3		Engage	
Work with Fire and Biodiversity Consortium in developing carbon reduction methodologies through fire management (funded by grant)	ENV1.3		Engage	
Carbon Management Plan	ENV1.3		Engage	

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Pest Plant Management	Ensure landholders comply with legislation	Landholders	ENV1.2, ENV1.6	Inform	Conduct quarterly inspections of Class 1 & 2 pests
Pest Plant Management	Undertake pest weed eradication programs on Council controlled land and reserves for Class 1 (manage Class 2)	Council, Internal Departments, Community	ENV1.2, ENV1.6	Inform	Expenditure on eradication programs on Council controlled land within budget allocations
Pest Plant Management	Partner with landholders to eradicate pest weeds	Landholders	ENV1.2, ENV1.6, ENV1.7	Engage	Expenditure on Partnership Programs within budget allocation
Pest Plant Management	Field Workshops	Landholders	ENV1.2, ENV1.6, ENV1.7	Engage	Minimum 2 per year
Pest Animal Management	Management of declared pest	Landholders			Coordinated a minimum 2 wild dog baiting programs per annum
Fire Management	Undertake controlled burns as per planned burns operation (depending on weather conditions)	Landholders, Council	ENV1.2	Inform	Report on number of controlled burns per quarter-
Fire Management	Manage preapproval system and assess special permits	Landholders	ENV1.2	Inform	Maintain database

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Stock route maintenance	Manage stock route facilities, weeds, permits and assets	Community	ENV1.2, ENV1.6		Expenditure on maintenance within budget

ACTIVITY	PARKS & GARDENS
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**Mission:** To provide and maintain public parks, amenities and open spaces that meets the community's needs within resource allocations.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Recreation Strategy	EC2.1		Engage	June 2014
Internal Strategic Workshop	EXC4.1		Internal	June 2014
Undertake an assessment of Stock Route Assets (including condition assessments)			Internal	June 2014

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Complete Capital Projects as per Budget Allocation	EC2.1, SD2		Inform	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Parks & Open Spaces	Maintain parks and open spaces to a standard that reflects public usage	Community, Visitors	SD1.1		Expenditure on park maintenance within budget
Parks & Open Spaces	Mowing of parks and	Community, Visitors	SD1.1		90% of grass in high profile areas maintained at

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
	open spaces				150mm intervention level	
Public Amenities	Public amenities kept clean and to a high standard of hygiene	Community, Visitors	SD1.1		Less than 5 complaints per quarter per work area	
Landscaping Maintenance	Annual Plant Planting Program	Community, Visitors	SD1.1		One program per work unit per annum within budget allocations	
Landscaping Maintenance	Pruning of amenity trees to Australian Standard AS4373:2007	Community, Visitors	SD1.1		Pruning's conducted annually	
Playground Equipment Safety	Compliance with AS/NZS4360:2004	Community, Visitors	SD1.1		One inspection program annually	
Playgrounds & Playground Equipment Maintenance	Maintained in accordance with AS/NZS4486 1:1997	Community, Visitors	SD1.1		One audit conducted per annum	
Vandalism	Rectify vandalism as soon as reasonably possible after reporting	Community, Visitors	SD1.1		Report vandalism to proper authorities with 24 hours of notification 100%	
Park Furniture	Undertake minor repairs on park furniture as required	Community, Visitors	SD1.1		Maintenance to be undertaken as required to maintain park furniture at an acceptable level	

ACTIVITY	CEMETERIES
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**Mission:** To provide a dignified, efficient and safe burial service to the community.

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Complete Capital Projects as per Budget Allocation	EC2.3		Inform	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Cemetery Services	Provision of services - interment in grave or columbarium wall.	Community, Funeral Directors	EC2.3	Inform	Completed booking applications processed within 2 working days.
Burial Data	Management of cemeteries database and provision of data as required	Community, Funeral Directors	EC2.3	Inform	Records kept up to date
Cemetery grounds maintenance	Cemetery areas are well-kept and maintained to a high standard	Community, Funeral Directors	EC2.3		Less than 5 complaints per year



<b>ACTIVITY</b>	<b>RAIL TRAILS</b>
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**Mission:** Utilise the rail corridor to improve health and fitness, increase tourism and business opportunities.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Feasibility study considered by Council and decision made on future use of the rail corridor	GO3.1	Community Plan 4.4.1(a)	Consult	30 June 214

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Brisbane Valley Rail Trail (BVRT)	Continued partnerships with key stakeholders to promote BVRT	Community, Key Stakeholders, BVRT	GO1.1	Inform	4 e-newsletter prepared and distributed annually BVRT promoted as per Promotional Plan and within budget allocation
Nukki to Linville section of Rail Trail	Work with Brisbane Valley Rail Trail Steering committee to develop and maintain trail	Community, Brisbane Valley Rail Trail Steering Committee, Key Stakeholders	GO1.1	Inform	Nukku to Linville section of rail trail maintained and operational
Brisbane Valley Rail Trail	Support ambassadors and the agreement for maintenance	Ambassadors, internal	EC2.2	Engage/inform	Maintain relationship with rail trail operational.

<b>ACTIVITY</b>	<b>STREETSCAPE PROJECT</b>
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**Mission:**

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Community Engagement Level	Completion Date
Towns Transformation Project - Henry Street and Drayton Street Nanango Streetscape project completed.	SD2, GO3.3	Community Plan 1.4.2(a)	Engage	30 June 2014
Town Transformation Project - design of entry statements completed and project plan developed showing progressive installation as funding is available	SD2, GO3.3	Community Plan 1.4.2(a)	Engage	28 Feb 2014



## **Planning and Land Management Branch Operational Plan 2013/14**

**Mission:** To support balanced development that preserves and enhances our region.

**Officer Responsible:** Manager Planning and Land Management

**Responsibilities:** Planning, Building and Plumbing Services, Community Grants and Donations Program, Heritage and Museums, Visitor Information Centres, and Arts

<b>ACTIVITY</b>	<b>PLANNING SERVICES</b>
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**Mission:** To assess development applications in a timely manner in accordance with the legislation in order to achieve long term sustainable development for the South Burnett region.

New Initiatives	Link to Corporate Plan	Link to associated Plans and Strategies	Community Engagement Level	Completion Date
New Planning Scheme for the South Burnett region.	Corporate Plan: GO3.3, EXC1.1, EXC4.1	Community Plan Goal 4.1.1 & 4.4.1	Consult	Preparation of draft Scheme completed by Aug 2013  Public consultation completed of Scheme by Dec 2013  Adoption of Scheme by March 2014
Adopted Infrastructure Charges Resolution	Corporate Plan: GO3.3, EXC1.1, EXC4.1	Community Plan Goal 4.1.1 & 4.4.1	Inform	Resolution adopted and implemented by July 2013 with budget and resource support from Infrastructure Services.

New Initiatives	Link to Corporate Plan	Link to associated Plans and Strategies	Community Engagement Level	Completion Date
Priority Infrastructure Plan	Corporate Plan: GO3.3, EXC1.1, EXC4.1	Community Plan Goal 4.1.1 & 4.4.1	Consult	Draft PIP prepared and included in Planning Scheme by Aug 2013  PIP adopted as part of Planning Scheme adoption by March 2014  Scheme budget to increase by \$15K to allow for drafting PIP chapter of Scheme.
Monitor implementation of new Planning Scheme to correct administrative errors and other omissions	Corporate Plan: GO3.3, EXC1.1, EXC4.1	Community Plan Goal 4.1.1 & 4.4.1	Consult	Monitor implementation of new Scheme and draft list of possible amendments by Sep 2014. Draft amendment by Dec 2014. Amendment adopted by June 2014.

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Community Engagement Level	Key performance Indicator
Development Applications (MCU & ROL)	To manage the assessment of development applications across the South Burnett area	Developers, building industry, commercial operators, ratepayers	Corporate Plan: GO3.3	N/A	100 per cent of delegated applications processed within statutory timeframes
Planning Compliance	Undertake compliance inspections	Developers, building industry, commercial operators, ratepayers	Corporate Plan: GO3.3	N/A	Compliance investigations completed in a reasonable timeframe Written responses to customers within 10 business days. Infrastructure charges collected at time land use commences.

<b>ACTIVITY</b>	<b>BUILDING SERVICES</b>
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**Mission:** To provide building regulatory services to meet legislative requirements.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Boondooma Homestead Building Sub Committee – Advisory Role	GO3.3, EC1.2		Inform	Ongoing
Electronic lodgment of documents by private certifiers	GO3.3		Inform	Consider and implement electronic lodgments system by Nov 2013 as dictated by TechOne implementation

Operating activities and services					Performance Measurement	
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key performance Indicator	
Development permits for building works	Applications processed for new structures, additions, alterations and undertake compliance inspections	Building industry, commercial operators, ratepayers	GO3.3	N/A	100% applications processed within statutory time frames	
Building Searches	Process search requests	Community, building public and other government agencies	GO3.3	N/A	100% applications processed within statutory time frames	

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key performance Indicator
Building Compliance	Undertake compliance activities when potential breaches are identified	Building industry, commercial operators, ratepayers	GO3.3	N/A	Compliance investigations completed in a reasonable timeframe
Pool Safety	Swimming pool safety certificates	Building industry, commercial operators, ratepayers	GO3.3	N/A	100% applications process within statutory timeframes



ACTIVITY	PLUMBING AND DRAINAGE SERVICES
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**Mission:** To provide plumbing and drainage regulatory services to meet legislative requirements.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Electronic lodgment of plumbing applications via Smart eDA	GO3.3		Inform	Consider and implement electronic lodgments system by Nov 2013 as dictated by TechOne implementation
Provide resource support to Infrastructure Department to seek approval from Minister to opt-in to mandate rainwater tanks on lots within reticulated town water supply areas	GO3.3		Inform	Ongoing

Operating activities and services					Performance Measurement	
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Compliance permits and certificates for plumbing and drainage works	Assessment of application, issue of permits and certificates and undertake compliance inspections	Building Industry, ratepayers	EC2.3, GO3.3	N/A	100% applications processed within statutory time frames	
Plumbing Compliance	Undertake compliance activities when potential breaches are identified	Building Industry, ratepayers	EC2.3, GO3.3	N/A	Compliance investigations completed in a reasonable timeframe	

Operating activities and services					Performance Measurement	
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Audit of notifiable works	Undertake audit program to check compliance of notified works	Building Industry, ratepayers	EC2.3, GO3.3	N/A	5% of notifiable works inspected for compliance as per list provided from State – Plumbing Application Service (PAS)	
Administer register for HSTP and backflow prevention devices	Maintain register, forward notices and review of annual inspection reports by private plumbers	Building Industry, ratepayers	EC2.3, GO3.3	N/A	Annual Inspection Program Completed	
HSTP and backflow prevention devices compliance	Undertake compliance activities when potential breaches are identified	Building Industry, ratepayers	EC2.3, GO3.3	N/A	Compliance investigations completed in a reasonable timeframe	

ACTIVITY	COMMUNITY GRANTS & DONATION PROGRAM
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**Mission:** To enhance and promote the quality of life of our community and the unique environment of our area through leadership and engagement.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Community Grants and Donations Policy Review (reviewed annually)	EC1.1	Corporate Plan	Inform Community of outcome of review	September 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Annual Community Grants & Donations Program	Provide assistance to not-for-profit organisations that meet cultural, community, educational, sporting or recreational needs through the provision of events or projects that benefit the South Burnett community	Not for profit community organisations	EC1.1	Engage	Donations made in accordance with Policy and budget allocation

ACTIVITY	HERITAGE AND MUSEUMS
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**Mission:** To enhance and promote the quality of life of our community and the unique environment of our area through leadership and engagement.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Local Heritage Register	EC1.2		Engage	March 2014
Investigate the options for combining the South Burnett Heritage Collection Records electronically	EC1.2		Inform	June 2014

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Boondooma Homestead – Restoration Materials – as per budget allocation	EC1.2, SD2.4		Consult	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Museum Services	Enhance displays and stock lines to support the identified point difference	Community / Visitors	EXC1.2	Inform/Engage	Individual 'points of difference enhanced for each Museum Service. 1 annual partnership display with external museum or collection.

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Boondooma Homestead	Continue support through bi monthly meetings to support Boondooma Homestead Incorporated body.	Community, Councillors, Internal Departments	EXC1.2	Consult	Boondooma Homestead maintained
Heritage Collections	Record and dispose of collection in accordance with collection policy	Community / Visitor	EXC1.2	Inform	All items included on Mosaic

<b>ACTIVITY</b>	<b>VISITOR INFORMATION CENTRES</b>
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**Mission:** To enhance and promote the quality of life of our community and the unique environment of our area through leadership and engagement.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Strategic Workshop on Visitor Information Centres	EXC1.1, EXC4.1, EXC4.2		Internal/Consult/Engage	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Visitor Information Centre (VIC) services & facilities	VIC's providing information services to community and visitors	Community / Visitors	SD1.1, GO1.1, GO1.2	Inform	Continue to increase accumulation and awareness of relevant and accurate information
Visitor Information Centre (VIC) services & facilities	Displays and stock lines to support the identified point difference	Community / Visitors	SD1.1, GO1.1, GO1.2	Inform	Further enhance VIC service delivery based on the individual 'points of difference'.

<b>ACTIVITY</b>	<b>ARTS</b>
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**Mission:** To enhance and promote the quality of life of our community and the unique environment of our area through leadership and engagement.

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Administration of arts funding through the Art Culture and Heritage Management Advisory Committee	Work in partnership with community organisations to deliver cultural activities	Community, Community Organisations	EC1	Inform/Engage	ACH funded project delivered
Regional Arts Development Fund (RADF) Program	Continue support for RADF Program	Community, Community Organisations, Government Agencies	EXC6.2	Inform/Engage	Annual bid completed for 13-14 Annual Report for 12-13 lodged by September 2013
RADF Administration	Administration of art funding in accordance with RADF guidelines	Community, Community Organisations, Government Agencies	EC1.1, EXC6.2	Engage/Inform	RADF funded programs delivered
Kingaroy Regional Art Gallery	Maintain varied and inclusive exhibition program	Community, Artists	EC1.2	Inform	Minimum 10 exhibitions per year

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Wondai Regional Art Galley	Financial support for the operations of the Wondai Regional Art Gallery (WRAG) in accordance with the Memorandum of Understanding with the WRAG Association	Wondai Regional Art Gallery Association Committee, Community	EC1.1	Inform	Financial support provided to committee to support the operations of the Wondai Regional Art Gallery pending permit to occupy and facilities review



<b>ACTIVITY</b>	<b>SPORT &amp; RECREATION</b>
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**Mission:** To enhance and promote the quality of life of our community and the unique environment of our area through leadership and engagement. (excludes Sport and Recreation facility management)

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Community Engagement Level	Key Performance Indicator
Wide Bay Burnett Regional Recreation and Sport Steering Committee	Council representation on committee	Wide Bay Burnett Regional Recreation and Sport Steering Committee, Councillors, Community	EC2.2	Engage	Attendance at 4 meetings per year

HEALTHY COMMUNITIES						
ACTIVITY						
<b>Mission:</b> An active and healthy South Burnett community.						
Operating activities and services					Performance Measurement	
Title	Description	Customer(s)	Link to Corporate Plan	Community Engagement Level	Key Performance Indicator	
Healthy Communities Management Advisory Committee		Community, Healthy Communities Management Advisory Committee	Corporate Plan EC2.2 Community Plan 1.1.2(c)	Engage	Coordination of health relative activities and initiatives in region	
South Burnett Healthy Communities Plan	Work towards achieving objectives of the South Burnett Healthy Communities Plan and priorities identified through the planning process.	Community, Government Agencies	EC2.1	Engage	Active parks programs delivered. Implementation of the Plan	
COAG Healthy Communities Funding	Undertake programs funded under the Federal Government healthy communities initiative	South Burnett residents not in full time employment	EC2.2	Engage	Milestones detailed in implementation plan are met	



## Finance and Information Services Department Operational Plan 2013/14

**Mission:** To provide sustainable financial management, information technology services and property management to the organisation that supports the goals of Council and meets the needs of the community.

**Officer Responsible:** General Manager Finance and Information Services

**Responsibilities:** Finance Branch, Information Technology Services Branch, Property Management Branch and TechOne Business System Implementation.

TECHONE BUSINESS SYSTEM IMPLEMENTATION					
ACTIVITY					
<b>Mission:</b> To successfully implement the new business software - TechOne.					
Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date	
Tech One New Business System - Complete implementation and manage organisational change management and training	EXC2.1		Internal	June 2014	



## Finance Branch Operational Plan 2013/14

**Mission:** To provide excellent financial services and professional advice to enable our organisation to achieve its goals.

**Officer Responsible:** Manager Finance

**Responsibilities:** Branch Administration, Property and Rating, Procurement and Stores, Financial Planning and Sustainability, Asset Management, Plant and Fleet Management.

ACTIVITY	BRANCH ADMINISTRATION
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**Mission:** To provide management and administration support to the branch.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Tech One New Business System - Complete Implementation and manage organisational change management and training	EXC2.1		Internal	March 2014
Coordinate the development of Council's Schedule of Fees & Charges 2014-15	EXC1.2		Internal	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Cash Management	Effectively manage Council's Cash Assets and Debt portfolio by maximising returns and minimising financial risk	Council	EXC1.1, EXC1.2, EXC4.2	Internal	Cash managed in accordance with Investment Policy Debt portfolio in accordance with Debt Policy
Trust Fund Management	Effectively manage monies held in trust	Community, Council	EXC4.1	Internal	Monies held in trust reconciled monthly
Insurance services	Annual insurance renewal and management of claims	Insurance brokers and Council Departments	EXC4.2	Inform	Appropriate levels of insurance Timely management of claims

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Regulatory Returns	Preparation of various statutory returns. Some examples include Annual FBT and Tax returns, Monthly BAS Returns, Payroll Tax and various ABS Returns	Regulatory Bodies, Departmental Agencies	EXC4.1	Internal	Completed in accordance with statutory timeframes
Rescue & Evacuation Levy	Provide funds for the purpose of sponsoring the airborne emergency rescue & evacuation transport providers that service the South Burnett Region	Airborne emergency rescue & evacuation transport providers, Community	EC1.1	Inform	Sponsorship of airborne emergency rescue & evacuation transport providers forward to service providers.

ACTIVITY	PROPERTY & RATING
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**Mission:** To levy rates in accordance with Council policy.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Investigate and implement improved debt collection processes	EXC1.2		Inform	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Rates Notices	Rates notices levied quarterly by Council	Ratepayers	EXC1.2	Inform	Accuracy of rates (including supplementary rates) and associated charges
Accounts Receivable	Management of accounts receivable, and control of the effective recovery of outstanding debts	Community	EXC1.2	N/A	Percentage of sundry debtors overdue, which are greater than 90 days. Percentage of rates debtors outstanding at the end of the rates period



ACTIVITY	PROCUREMENT & STORES
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**Mission:** To maintain efficient stores operations to meet organisational needs and ensure Council's procurement practices comply with Local Government Act and Regulation.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Review stores operations for operational efficiencies	EXC4.1	N/A	Internal	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Procurement	Coordinate tendering processes		EXC1.1	Inform	Compliance with LG Act and Council's Procurement Policy
Accounts Payable	Management of accounts payable	Creditors, Internal Departments	EXC1.1	N/A	% of invoices paid within terms
Stores	To provide inventory items which have been efficiently procured and ensuring items are available as required. Purchasing arrangements ensure that best value for money is obtained.	Internal Departments	EXC4.1	N/A	Bulk purchasing is carried out whenever possible to obtain best value and stock turnover and obsolescence rates monitored. Average prices of stock compared to purchasing same items on a small scale. Stock Turnover ratio, Percentage of obsolescence.

ACTIVITY	FINANCIAL PLANNING, COMPLIANCE AND SUSTAINABILITY
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**Mission:** To provide excellent financial services and professional advice to enable our organisation to achieve its goals.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Participate in Tech One – New Business System Implementation	EXC2.1		N/A	March 2014
Borrowing Capacity Modeling – Queensland Treasury Corporation	EXC1.1		N/A	June 2014
Business Planning – Introduce use of business cases for projects/initiatives to improve planning processes for long term sustainability.	EXC1.1	Community Plan 4.4.1(b)	Inform	December 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Budget Planning	Budget 2013 - 2014 finalised by 30 June 2013 – including relevant financial sustainability measures	Councillors, General Managers, Managers, Council branches and Community	EXC1.1	Inform	Budget prepared and adopted by Council within statutory and organisational timeframes
Budget Management	Ongoing monitoring of operational and capital budgets	Councillors, General Managers, Managers, Council branches and Community	EXC1.1	Inform	Budget monitored and organisation operates within approved budget

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Long Term Financial Forecast	Long Term Financial Forecast as per LG Regulation 2012	Councillors, General Managers, Managers, Council branches and Community	EXC1.1	Inform	Long Term Financial Forecast adopted by Council	
Financial reports and Information	Standard monthly and financial reports.	Councillors, General Managers, Managers and Council branches	EXC1.1	Inform	Reporting deadlines are adhered to	
Financial Statements for 2012 - 2013	Annual Financial Statements for 2012-13 prepared, with unqualified audit report by Queensland Audit Office	Council, Audit Committee, QAO, Department of Local Government	EXC1.1	Inform	Unqualified Audit Certificate from Queensland Audit Office	
External Audit	Ensure adequate planning and coordination of, and timely finalisation of the external audit	Council, Audit Committee, QAO, Department of Local Government	EXC1.1	Internal - Inform	Statements presented by 31 October 2013	
Annual Return on Financial Management (Sustainability)	Annual Return on Financial Management (Sustainability) completed for DLG	Council, Audit Committee, QAO, Department of Local Government	EXC1.1	N/A	Annual Return completed and lodged within timeframes and as required.	

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Financial Assistance Grant Return	Financial Assistance Grant Return completed and forwarded to Queensland Local Government Grants Commission	Council, Audit Committee, QAO, Department of Local Government, Queensland Local Government Grants Commission	EXC1.1	Internal	FAG Return accurately completed to secure funding for next financial year

ACTIVITY	ASSET MANAGEMENT
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**Mission:** To implement a program for improving Council's operational effectiveness and efficiency in terms of asset management

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Asset Management Plans Finalise	SD2.4, EXC1.1	Community Plan 4.4.1(a)	N/A	
Annual Asset Valuations	SD2.4, EXC1.1		N/A	
Participate in NDRRA Flood Restoration Program Project	SD2.4, SD2.1	Community Plan 4.3.2(c)	Inform	
Participate in Tech One – New Business System Implementation	EXC2.1		N/A	
Strategic Asset Management Planning	SD2.4, SD2.3, EXC1.1	Community Plan 4.4.1(a)	N/A	

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Asset Management Plans	Implement adopted plans	Councillors, General Managers, Managers, Council branches	SD2.4, EXC1.1	Internal	Asset Management Plans implemented into Council operations and management
Asset Register	Ongoing maintenance of asset register including depreciation, WIP, asset take up, sales and revaluations.	Councillors, General Managers, Managers, Council branches	SD2.4, EXC1.1	Internal	Asset Register up to date at EOY
Annual CapEx Budget	Capital works budget developed for budget planning	Councillors, General Managers, Managers, Council branches	SD2.4, EXC1.1	Inform	CapEx Budget prepared and adopted by Council within organisational timeframes

<b>ACTIVITY</b>	<b>PLANT AND FLEET MANAGEMENT</b>
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**Mission:** To provide functional and cost effective plant and fleet services to the organisation.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Review of Council Fleet	EXC1.1, SD2.3	N/A	Internal	June 2014
Review of Council Workshop Facilities	EXC2.3	N/A	Internal	June 2014
Strategic Workshop - Fleet & Workshop Facility Review	EXC2.3	N/A	Internal	June 2014
Plant Utilisation Review	EXC1.1, SD2.3	N/A	Internal	June 2014

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Annual Plant and Fleet Purchases	EXC4.1	N/A	Inform	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Workshops	Maintenance of Council Plant & Fleet	Internal Departments	SD2.3	Internal	# days downtime
Plant & Fleet	Management of Council's fleet including purchases and disposals.	Internal Departments	EXC1.1	Internal	Average age of fleet; Average odometer readings Purchases and disposals as planned and within budget allocations
Plant & Fleet Hire Rates	Hire rates updated annually	Internal Departments, Private Works Contracts	EXC1.1	Internal	





## Information Services Branch Operational Plan 2013/14

**Mission:** To provide, develop and deliver information management business improvements services to the organisation and customers.  
**Officer Responsible:** Manager Information Services  
**Responsibilities:** Information and Communication Technology and Records Management and Geographic Information Systems (GIS).

ACTIVITY	INFORMATION & COMMUNICATION TECHNOLOGY
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**Mission:** To provide, develop and deliver information and communication technology improvements to the organisation and customers.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Extend the Council corporate network to Blackbutt	EXC2.1		Internal	June 2014
Server Infrastructure for Mobile IT Devices e.g. tablets	EXC2.1		Internal	June 2014
Enhance GIS data and presentation - establish hot linking for other departments	EXC2.1		Internal	June 2014
Enhance Two way systems Coverage	EXC2.1		Internal	June 2014
SOE Upgrade	EXC2.1		Internal	June 2014

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Annual Information Technology Purchases and Improvements	EXC2.1		Internal	June 2014

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
ICT Support Services	Helpdesk - provide monitoring and resolution of ICT system related problems	Internal Departments	EXC2.1	Internal	Support requests are dealt with within acceptable timeframes	
Computer systems replacement and allocation	Provision of computer hardware and software – User level	Internal Departments	EXC2.1	Internal	User experience at a suitable level	
Web Presence – Internal and External	Intranet and council website	Community, Internal Departments	EXC2.1	Internal	Information is current and presented professionally	
Communications	Mobile phones Internet Desktop handsets VoIP Phone system Email	Internal Departments	EXC2.1	Internal	User experience at a suitable level Acceptable fault level	
IT Infrastructure Network	Wan network switches, routing and firewall	Internal Departments	EXC2.1	Internal	Uptime, seamless operation	
Infrastructure Server Storage	Updates, upgrades, lifetime cycles and capacities	Internal Departments	EXC2.1	Internal	Uptime, seamless operation	
External Security	Antivirus, firewall security threats	Internal Departments	EXC2.1	Internal	Security threats recognised and prevented	

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Corporate application support and licensing	System uptime, fault recovery and monitoring Application Licensing	Internal Departments	EXC2.1	Internal	Uptime and license agreements are complied to

ACTIVITY	RECORDS MANAGEMENT & GEOTECHNICAL INFORMATION SYSTEMS (GIS)
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**Mission:** To ensure record keeping is compliant with the Public Records Act 2002 and effectively captures all incoming correspondence for the organisation.  
To ensure Geotechnical Information Systems (GIS) meet the needs of the organisations.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Transfer Records to new Off Site Storage Facility	EXC2.2		N/A	June 2014
Upgrade to Queensland Disposal Authority Schedule	EXC2.2		Internal	June 2014
Upgrade Dataworks to version 4.02 in preparation for New Business System	EXC2.2		Internal	June 2014
Electronically scan sewerage drainage and building plans and link to GIS mapping system	EXC2.2		External	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Record Keeping	Ensure council inward correspondence is recorded into Council electronic data management system	Community, Government agencies, Internal Departments	EXC2.2	N/A	Compliant with Public Records Act for the Record Keeping – IS40
Incoming Mail	Incoming mail opened, sorted, scanned and distributed via Dataworks	Community, Government agencies, Internal Departments	EXC2.2	N/A	Incoming mail is opened and distributed via tasks in Dataworks to the organisation within 30 hours turn around

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Email correspondence	Register and distributed email correspondence via Dataworks to the organisation	Community, Government agencies, Internal Departments	EXC2.2	N/A	Email correspondence distributed within 3 working days	
Storage & archival management	Ensure council storage and archival management practices meet business and legislative requirements	Community, Government agencies, Internal Departments	EXC2.2	N/A	Management practices in compliance with Public Records Act for the Retention and disposal - IS31	
Continue to develop and enhance the current GIS datasets	Data accuracy and integrity. Layer creation and development.	Internal Departments	EXC2.2	N/A	Current inaccuracies identified and addressed	
GIS Support desk	Helpdesk	Internal Departments	EXC2.1	N/A	Support requests are dealt with within acceptable timeframes	
Development of GIS solutions for data accumulation and usability	GBM mobile, custom forms and investigation of mobile solutions.	Internal Departments	EXC2.1	N/A	Suitable solution that effectively accumulates new information	
Web presence and development	Status – SBRC GIS data available to the public.	Community, Internal Departments	SD1.1, EXC2.1		Data accuracy and maintenance	

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Enhanced Software usability and upgrades	Exponare, MapInfo Suite.	Internal Departments	EXC2.1	N/A	Easily accessed Information and acceptable end user experience



## **Property Branch Operational Plan 2013/14**

**Mission:** To manage Councils property to ensure the facilities are operational and safe for community and Council use.  
**Officer Responsible:** Manager Property  
**Responsibilities:** Property Management - Community Facilities, Council Facilities, and Swimming Pools, and Business Units



ACTIVITY	PROPERTY MANAGEMENT – COMMUNITY FACILITIES				
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**Mission:** To manage sportsgrounds, sport facilities, showgrounds, and halls, to meets the needs of the community.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Implementation of Council Hall Review Strategy	EC2.1		Inform	Ongoing

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Complete Capital Projects in accordance with Budget Allocations	EC2.1		Inform	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Sports Grounds and Sport Facilities	Negotiate new leases for community organisations	Community	EC2.1	Meeting with relevant community groups	All community groups managing sports grounds are in lease with Council
	Identify and develop maintenance and capital works program for community facilities	Community	EC2.1	Meeting with relevant community groups	Maintenance and Capital works program in place for all Council owned and community run sports grounds
	Identify and support joint funding applications with community organisations	Community	EC2.1	Meetings with community organisations	Grant program sourced

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Showgrounds	Negotiate new leases with community groups	Community	EC2.1	Meetings	New leases in place with all community organisations managing showgrounds (are they all expired??)
Halls	Identify options for community organisations to manage halls	Community	EC2.1	Meetings	Halls managed by community groups where appropriate Moth balled halls reviewed after community consultation
	Manage hall bookings, hall waivers, hall utilisations, streamline hall hirers agreements,	Community	EC2.1	Inform	Hall bookings and fees managed as per Council hall policy
	Review Hall fees and charges to reflect new uses and changes in management	Community	EC2.1	Inform	Adopted fees and charges
	Implementation of Hall facilities maintenance (hall cleaning, security, pest control, fire safety etc) and capital works programs	Internal	EC2.1	Consult	Maintenance programs implemented within budget allocations
	Implementation of Hall safety requirements i.e lights working within fire exits	Internal	EC2.1	Inform	Maintenance programs meet workplace health and safety requirements

ACTIVITY	PROPERTY MANAGEMENT – COUNCIL FACILITIES
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**Mission:** To manage Council Admin buildings (includes Admin offices, IT, VCs, Libraries, Museums, Art Galleries, Energy Centres) and Depots (includes Stores, Workshops, Rec Rooms, Sheds, Storage Sheds, Plant Parking zones, Washdowns)

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Investigations into new Depot and/or rationalisation of current Depots	SD2		Engage internally	June 2014

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Complete Capital Projects in accordance with Budget Allocations	SD2		Inform	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Admin Buildings	Manage maintenance and capital works programs	Internal	SD2	Inform	Maintenance and capital works programs implemented within budget
	Manage office relocations, staff furniture and seating arrangements	Internal	SD2	Inform	Floor and Seating Plans in place for Council buildings

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
	Manage Councils contracts for Cleaning, Security, Hygiene Bins, Pest Control, Fire Extinguishers, Fire Alarms, Building First Aid Kits, Backflow preventative devices, grease trap cleaning,	Internal	SD2	Inform	Contracts in place Contract performance monitored quarterly and feedback provided to supplier	
Depots	Develop and maintain master plans for Council Depots	Internal	SD2	Consult		
	Manage depot internal tenants, allocation of work areas, storage,	Internal	SD2	Inform		
	Manage Councils contracts for Cleaning, Security, Hygiene Bins, Pest Control, Fire Extinguishers, Fire Alarms, Building First Aid Kits within Depots	Internal	SD2	Inform	Contracts on place Contract performance monitored quarterly and feedback provided to supplier	
	Implementation of Depots maintenance and capital works programs	Internal	SD2	Engage	Maintenance programs implemented within budget allocations	

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
	Implementation of Depot safety requirements i.e RAPS	Internal	SD2	Inform	Maintenance programs meet workplace health and safety requirements
Wondai Regional Art Gallery (WRAG)	Review of the Memorandum of Understanding with the WRAG Association	Wondai Regional Art Gallery Association Committee	EC1.1	Engage	Memorandum of Understanding reviewed and renewed

ACTIVITY	PROPERTY MANAGEMENT - SWIMMING POOLS
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**Mission:** To provide a range of swimming pool facilities that meets the needs of the community.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Investigate viability of school partnership programs for the management of Proston and Murgon Pools	SD2, EC2.1		Engage	June 2014

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Complete Capital Projects in accordance with Budget Allocations	SD2, EC2.1		Inform	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Council owned Swimming Pools	Implementation of Maintenance and Capital Works programs	Swimming, education, health and fitness communities	SD2, EC2.1	Inform	Maintenance programs implemented within budget allocations
	Pool Manager Contract reviews and performance management	Pool Managers	SD2, EC2.1	Inform	Pool Manager Contracts performance managed Pool managers meet contract targets Increase in pool activities and programs

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
	Implement an equipment audit to determine asset life and replacement program	Internal	SD2, EC2.1	Inform	Equipment audit annually to assess remaining life and develop future replacement program	
	Provision of safe and clean facilities		SD2, EC2.1	Inform	Compliance with water quality requirements	
	Implementation of Swimming Pool safety requirements	Internal	SD2, EC2.1	Inform	Maintenance programs meet workplace health and safety requirements	
Council and Department of Education Partnership Pools (Proston and Blackbutt)	Implementation of Maintenance and Capital Works programs	Swimming, education, health and fitness communities	SD2, EC2.1	Consult	Maintenance programs implemented within budget allocations	
	Pool Manager Contract reviews and performance management	Pool Managers	SD2 SD2, EC2.1	Inform	Pool Manager Contracts performance managed Pool managers meet contract targets Increase in pool activities and programs	
	Implement an equipment audit to determine asset life and replacement program	Internal	SD2, EC2.1	Inform	Equipment audit annually to assess remaining life and develop future replacement program	
	Implementation of Swimming Pool safety requirements	Internal	SD2, EC2.1	Inform	Maintenance programs meet workplace health and safety requirements Compliance with water quality requirements	

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
	Coordinate Pool Committee Mtg	Department of Education	SD2, EC2.1	Meeting	Quarterly meetings to discuss management and maintenance issues at Pool Increase utilisation of pool outside school hours



ACTIVITY	BUSINESS UNITS
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**Mission:**

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Review of community housing services and negotiate return of housing to Department of Communities	SD2		Engage	June 2014
Review of Council owned land and potential land for sale	SD2		Internal	June 2014
Review of Council owned Residential and Commercial leased buildings	SD2		Internal	June 2014
Strategic Workshop - Property	SD2		Internal	June 2014

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Complete Capital Projects in accordance with Budget Allocations	SD2		Consult	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Land Development	Identify and investigate future use of Council owned land		SD2	Internal	To be identified

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
	GIS Layer to manage Council land resources		SD2	Internal	Up to date GIS layer, photographs, of Council Land	
	Coordinate Land purchases and land sales		SD2	Internal	TBA	
Commercial Shops Murgon and Wondai	Lease Agreements		SD2	Consult	TBA	
	Maintenance and Capital Works programs		SD2	Inform	TBA	
Community Housing – Murgon	Manage tenants		SD2	Consult	TBA	
	Maintenance programs		SD2	Inform	TBA	
	Quarterly and Annual Financial Returns		SD2	Inform	TBA	
Residential Houses and Units – Murgon and Nanango	Tenancy Agreements Tenants Inspections Maintenance Programs		SD2	Inform/Consult	TBA	
Industrial Land – Kingaroy, Wondai	Leases		SD2	Consult	TBA	
Communication Towers	Leases		SD2	Consult	TBA	



## **Infrastructure Department Operational Plan 2013/14**

**Mission:** To effectively plan, manage and deliver the region's infrastructure to meet the needs of the community  
**Officer Responsible:** General Manager  
**Responsibilities:** Department Management, Operations, Technical Services, Water and Wastewater and Flood Restoration Program

<b>ACTIVITY</b>	<b>DEPARTMENT MANAGEMENT</b>
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**Mission:** To provide strategic management and administration support to promote the activities of the department.

Activities and Services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Organisational Structure for Infrastructure Department	Maintain Organisational Structure to meet current and future needs	Internal Departments	EXC3	Internal	Positions within approved structure appropriately resources to deliver programs	
Department Procedures and Standards	Consolidated documentation of department procedures and standards	Internal Departments	EXC4.1	Internal	Department Procedures and Standards documented	
Asset Management Plans	Implement Asset Management Plans	Internal Departments	SD2.4	Internal	Asset Management Plans implemented into Infrastructure Department operations and management	
10 Year Capital Expenditure Planning	Ongoing review & update	Internal Departments	SD2.4	Internal	10 Year Capital Works Program prepared for Budget considerations in March 2014	
Operational Planning	Ongoing review & update	Internal Departments	SD2.4	Internal	Operations and maintenance of infrastructure within budget	



## **Flood Restoration Program Operational Plan 2013/14**

**Mission:** To undertake a program of reconstruction works to repair infrastructure damaged by the declared rainfall and flooding disaster events in early 2013.  
**Officer Responsible:** Program Manager Flood Restoration  
**Responsibilities:** Flood Restoration Program

<b>ACTIVITY</b>	<b>FLOOD RESTORATION PROGRAM</b>
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**Mission:** To undertake a program of reconstruction works to repair infrastructure damaged by the declared rainfall and flooding disaster events in early 2013.

Activities and Services			Performance Measurement		
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Program Controls	Deliver a prioritised works program that meets time expectations of the affected community, Council	Community, Council, Internal Departments, Queensland Reconstruction Authority	SD2	Inform	Flood restoration program delivered within required timeframes
Value for Money	Deliver to a defined value-for-money framework that considers lifecycle costs, timing, auditing and QRA requirements	Community, Council, Internal Departments, Queensland Reconstruction Authority	SD2	Inform	Value for money demonstrated and accepted by QRA
Quality Management	Deliver appropriate and long term community solutions	Community, Council, Internal Departments, Queensland Reconstruction Authority	SD2	Inform	Asset restoration delivered to quality requirements of the asset owner

Activities and Services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Financial and Procurement Strategy	Deliver a financial and procurement strategy that balances achieving certainty of cost and lowest whole of life cost in line with SBRC's procurement policy	Community, Council, Internal Departments, Queensland Reconstruction Authority	SD2	Inform	Assets constructed will not burden Council financially in the future from increased depreciation costs



## **Operations Branch Operational Plan 2013/14**

**Mission:** To provide safe, adequate, effective and efficient road network across the South Burnett.  
**Officer Responsible:** Manager Operations  
**Responsibilities:** Operations Administration, Construction Operations, General Operations and Contract Operations



<b>ACTIVITY</b>	<b>OPERATIONS ADMINISTRATION</b>
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**Mission:** To provide leadership, administration and support services to infrastructure operations.

Activities and Services					Performance Measurement	
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator Result Target	
Customer Service	Responses to customer enquires	Community, Internal Departments, Council	SD1.1	Inform	Customer Request Response System (CRRS) implemented and operational 80% requests acknowledged in 10 days 80% request s received formal response as per the CRRS	
Budget Management	Ongoing preparation, monitoring and reviewing of budget (operational and capital expenditure)	Department	EXC1.1	Internal	Annual Budget Preparations Ongoing Monitoring of Operational and Capital Expenditure Quarterly Budget Reviews	
Program Planning & Coordination	Continuous planning and coordination of works programs to align resources	Community, Internal Departments, Council	SD2.2	Community, Internal Departments, Council	Works programs developed to ensure effective utilisation of resources and delivery of budget	
Branch Meetings	Regular Coordinator and Supervisor meetings	Team Members	SD2.2, EXC5.1, EXC3, EXC3.2, EXC3.3, EXC3.4	Internal - Engage	Coordinators and Supervisors monthly Branch 6 monthly	
Asset Management	Asset Management Plan implementation	Community, Internal Departments, Council	SD2.4	Internal - Engage	Asset Management Plans implemented into infrastructure operations and management	

<b>ACTIVITY</b>	<b>CONSTRUCTION OPERATIONS</b>
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**Mission:** To deliver a construction program of new works, upgrading and renewals across the road and drainage networks in the region.

Activities and Services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator Result Target	
Road Infrastructure Levy Program	Completion of Capital Works Program funded by the Council Road Infrastructure Levy	Community, Council, Internal Departments	SD2.1	Inform	Capital works program completed as scheduled and within budget	
Road Infrastructure Assets Program	Completion of Capital Works funded by General Revenue	Community, Council, Internal Departments	SD2.1	Inform	Capital works program completed as scheduled and within budget	
Queensland Transport and Roads Investment Program (QTRIP)	Completion of capital works funded by the Queensland Government Department of Transport and Main Roads	Queensland Government Department of Transport and Main Roads, Council, Community, Internal Departments	SD2.1	Inform	Completion of works to specification, in accordance with contracts and within budget	
Roads to Recovery Program	Completion of Capital Works Program funded by the Australian Government Roads to Recovery Program	Australian Government Department of Infrastructure and Transport, Community, Council, Internal Departments	SD2.1	Inform	Capital works program completed as scheduled and within budget	

<b>ACTIVITY</b>	<b>GENERAL OPERATIONS</b>
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**Mission:** To maintain safe, adequate and effective road and drainage networks in the region.

Activities and Services			Performance Measurement		
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator Result Target
General Maintenance Program	Deliver general maintenance program across the region	Community, Council, Internal Departments	SD2.1	Inform	Delivery of the general maintenance program through efficient and effective use of materials and resources
Heavy Maintenance Program	Deliver heavy maintenance program across the region	Community, Council, Internal Departments	SD2.1	Inform	Delivery of the heavy maintenance program through efficient and effective use of materials and resources

<b>ACTIVITY</b>	<b>CONTRACT OPERATIONS</b>
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**Mission:** To provide maintenance services across the State Controlled road network within the region on behalf of the Department of Transport and Main Roads.

Activities and Services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator Result Target
Road Maintenance Performance Contract (RMPC)	Undertake maintenance activities on the State road network for the Queensland Government Department of Transport and Main Roads	Queensland Government Department of Transport and Main Roads, Council, Community, Internal Departments	SD2.1	Inform	Completion of works to specification and in accordance with the RMPC contract



## Technical Services Branch Operational Plan 2013/14

**Mission:** To provide efficient infrastructure planning and design services to the organisation.

**Officer Responsible:** Manager Technical Services

**Responsibilities:** Infrastructure Planning and Design Services and Soil Laboratory.

<b>ACTIVITY</b>	<b>INFRASTRUCTURE PLANNING AND DESIGN SERVICES</b>
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**Mission:** To provide efficient infrastructure planning and design services to the organisation.

Activities and Services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Infrastructure Planning	Assist with strategic planning for future infrastructure	Internal Departments	SD2	Consult	Concept planning, design and indicative costs provided in advance of construction need	
Asset Management	Asset Management Plan implementation	Community, Internal Departments, Council	SD2.4	Internal - Engage	Asset Management Plans implemented into Infrastructure operations and management	
Design	Provision of design services for Operations Branch	Internal Departments	SD2	Consult	Designs services completed to meet work programming timeframes	
Surveying	Provision of surveying services for the organisation	Internal Departments	SD2	Consult	Surveying services completed to meet programmed works	
Quality Assurance	Quality assurance of infrastructure design and operations	Infrastructure Department, Council and TMR	EXC4.1	Internal	Third party certification of QA system obtained by June 2014	
Development Application Assessment Advice	Advise of infrastructure requirements for Development Applications	Community, Internal Departments	GO3.3, SD2	Inform	Timely and professional engineering advice on Development Applications within SPA timeframes	

<b>ACTIVITY</b>	<b>SOIL LABORATORY</b>
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**Mission:** To provide timely and efficient soil laboratory services to internal departments and external customers.

Activities and Services			Performance Measurement		
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
NATA Certification	Maintain NATA certification for soil laboratory activities	NATA	SD1 & 2	Internal	NATA audits completed successfully and certification maintained
Materials testing	Tests undertaken for Council	Internal Departments	SD2	Internal	Tests analysed and reports provided to departments
Private Works	Tests undertaken for client purposes	Customers	SD1	Inform	Tests analysed and reports provided to customer



## Water and Wastewater Branch Operational Plan 2013/14

**Mission:** To deliver quality and reliable water and wastewater services that meet the needs of our community through sound asset management planning that is focussed on preventative maintenance and proactive infrastructure renewals.

**Officer Responsible:** Manager Water and Wastewater

**Responsibilities:** Water and Wastewater Administration, Water and Wastewater Services and Projects, Water and Wastewater Treatment and Quality.



<b>ACTIVITY</b>	<b>WATER AND WASTEWATER ADMINISTRATION</b>
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**Mission:** To provide management and administration support to promote the activities of the branch.

Activities and Services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Administration Support	Administration support services to water and wastewater branch	Community, Team Members, Internal Departments	SD2.2, EXC5.1	Engage	Level of satisfaction with service
Asset Management	Asset Management Plan implementation	Community, Internal Departments, Council	SD2.4	Internal - Engage	Asset Management Plans implemented into Water and Wastewater operations and management.
Infrastructure Planning	Planning to determine future needs of water and wastewater systems	Community, Internal Departments, Council	SD2.2	Internal - Engage	Future works and needs determined and budgeted in the 10 year capital works plan
Budget Management	Ongoing monitoring and reviewing of budget (operational and capital expenditure)	Team Members, Internal Departments, Council	EXC1	Internal - Engage	Annual Budget Preparations Ongoing Monitoring of Operational and Capital Expenditure Quarterly Budget Reviews
Branch Meetings	Regular Coordinator and Supervisor meetings	Team Members	SD2.2, EXC5.1, EXC3, EXC3.2, EXC3.3, EXC3.4	Internal - Engage	Coordinators and Supervisors monthly Branch 6 monthly
Customer Service	Responses to enquiries and requests for service	Customers, Community, Internal Departments, Councillors	SD2.2, EXC5.1	Engage	Responses to enquiries and requests for service within Customer Service Standards for Water and Wastewater

<b>ACTIVITY</b>	<b>WATER &amp; WASTEWATER SERVICES AND PROJECTS</b>
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**Mission:** To provide water and wastewater networks which meet customer and Council expectations through a planned and proactive approach.

Activities and Services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Programmed Maintenance	Delivery of programmed maintenance in accordance with budget	Community, Internal Departments, Council	SD2.2	Inform	Decrease in reactive maintenance costs
Reactive Maintenance	Service sewer blockages and water main breaks	Customers, Internal Departments	SD2.2	Inform	Customer Service Standards met – 95%
Capital Works Program	Completion of Capital Works Program	Community, Internal Departments, Council	SD2.2	Inform	Capital works program completed as scheduled and within budget
Program Planning, Design and Coordination	Construction Design Coordination	Community, Internal Departments, Council	SD2.2	Inform	Construction program developed within one month of budget adoption
					Designs completed 3 months in advance of project commencement
					Coordination - projects delivered in accordance with program and budget
New Connections	Service delivery of new connections	Customers	SD2.2	Consult	All connections in accordance with Customer Service Standards timeframes
Minor Works	Internal support to Treatment & Quality section and Property Branch	Internal Departments	SD2.2	Consult	Internal assistance provided to other sections when resources available to reduce external contractor use

<b>ACTIVITY</b>	<b>WATER &amp; WASTEWATER TREATMENT AND QUALITY</b>
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**Mission:** To maximise and optimise the performance of all treatment plant systems through proactive improvements and preventative maintenance.

Activities and Services					Performance Measurement	
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Capital Works Program	Completion of Capital Works Program	Community, Internal Departments, Council	SD2.2	Inform	Capital works program completed as scheduled and within budget	
Legislative Compliance and Monitoring	Statutory reports of results and compliance	DERM (including EPA), SWIM, Bureau of Meteorology (BOM)	SD2.2	Inform	Statutory timeframes met	
Treatment Plants, Reservoirs and Chlorination Facilities	Operate and manage facilities	Community, Internal Departments, Council	SD2.2	Inform	Compliance with licence conditions 95% Water quality targets met	
Dams and Weirs	Operate and manage dam and weir facilities within Regulations	Community, Internal Departments, Council, Dam Safety Regulator	SD2.2	Inform	Compliance with Dam Safety Regulations	
Recycled Water	Supply of recycled water to community and sporting groups	Community and sporting groups, Council	SD2.2	Consult	Recycled water available within climatic restraints	
Water Quality	Maintain water quality in accordance with relevant guidelines	Customers	SD2.2	Consult	Compliance with public health requirements and requests responded to within Customer Service Standards timeframes	



## Community and Commercial Department Operational Plan 2013/14

**Mission:** To provide the South Burnett community with additional hospital facilities to meet health care needs.

**Officer Responsible:** General Manager Community and Commercial

**Responsibilities:** Kingaroy Private Hospital

<b>ACTIVITY</b>	<b>KINGARROY PRIVATE HOSPITAL</b>
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**Mission:** To provide hospital facilities to the South Burnett community.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Investigate options for the management of the Kingarroy Private Hospital	SD2		Internal	June 2014



## **Economic Development Branch Operational Plan 2013/14**

**Mission:** To promote and support the economic development of the South Burnett region.

**Officer Responsible:** Manager Economic Development

**Responsibilities:** Economic Development and Tourism, Airports, Dips, Saleyards, Yallakool Park on BP Dam and Boondooma Dam.

## ACTIVITY ECONOMIC AND TOURISM DEVELOPMENT

**Mission:** To promote and support the economic and tourism development of the South Burnett region.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Economic Development Strategy Finalisation	GO2.1, GO2.2, EXC6.1	Community Plan and Draft Economic Development Strategy	Engage	December 2013
South Burnett Directions – establish a peak economic & tourism development organisation that is structured to deliver projects of regional significance for the South Burnett	GO2.1, GO2.2, EXC6.1	Community Plan and Draft Economic Development Strategy	Engage	July 2013 and on-going
Marketing Plan for Yallakool Park on BP Dam	GO1.2			December 2013
Marketing Plan for Boondooma Dam	GO1.2			December 2013
Support for "Hand Made in Country" Southern Queensland Country Project to encourage and promote local hand made goods and services, monthly markets now held in Kingaroy forecourt, additional in-kind promotion of the project provided by Council	EC1.2		Engage/Inform	June 2014

Capital Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Complete Capital Projects in accordance with Budget Allocations	SD2		Inform	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Enhancing Passenger Transport Project – finalise project, outcomes and acquittal	Sustainable transport services	Community	EC4.1	Engage	Ongoing services that demonstrate a capacity for longevity (or improved linking of existing services)
Jobs Skills Development	Continuation of skills development projects	Eligible workers	GO2.2	Engage	Increased employment
Regional Economic Development Advisory Committee (REDAC)	Work with community and business leaders to deliver key economic development projects	Business community	GO2.1, GO3.2, EXC6.2	Community Plan and Draft Economic Development Strategy	Identified key economic development projects delivered
Develop a Supply Chain Model	Work with Department of State Development, Infrastructure and Planning to undertake supply chain opportunities analysis	Business community	GO2.1, GO2.2,	Community Plan and Draft Economic Development Strategy	Demonstrated local business engagement in opportunities and pathways identified. Identification and development of business growth opportunities
New Business Attraction	Identify businesses that may relocate to the South Burnett	Business community	GO2.1		Develop a business attraction prospectus. Identify key industries that could operate successfully in the South Burnett. Target and approach identified new business start up opportunities



Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Business Programs	In collaboration with State Development, Infrastructure and Planning and local businesses provide the business community with business programs that support business growth and or improvement	Business community	GO2.1, GO2.2,	Community Plan and Draft Economic Development Strategy	Delivery of defined programs that meet business needs for on-going business improvement and the digital economy.
Precinct master planning for vibrant townships	Involvement in a working group to commence town plans for future liveability	Community	GO3.3		Establishment of a detailed long term plan including financial funding and resource commitment Concepts developed for future planning developed
South Burnett Exposed	Business products and services displayed with a new technology theme	Business and local community	GO2.1	Business Associations and local businesses	With the undertaking by business associations to support and participate undertake a local business expo to be held Spring 2013
Yallakool Park	Provision of pristine competitive facilities	Tourists and locals	GO1.2	Inform - Advertising	Improvement from previous year for patronage and return on investment
Lake Boondooma	Provision of pristine competitive facilities	Tourists and locals	GO1.2	Inform - Advertising	Improvement from previous year for patronage and return on investment
Airports	Provision of airport facilities and runway safety	Aviation Community	SD2		Airport runway maintained to safety requirements
Dips	Provision of dip facilities	Rural Cattle Community	SD2		Dip facilities adequately service rural community

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Saleyards	Provision of saleyard	Rural Cattle Community	SD2, GO2.2		Saleyards adequately service rural community. Facilities provide satisfactory animal welfare
Bunya Mountains	Representation on Bunya Mountains Action Group	Bunya Mountains Action Group, Community, Councillors	EC1.2	Engage	
Tourism Opportunities Plan – South East QLD Tourism Projects	Continued representation on the Project Management Committee	TOP Project Management Committee, Community, Tourism/Business Sector, Councillors	GO1.1	Engage	Tourism Opportunities Plan projects implemented in the South Burnett
Major Tourism Event	Develop and introduce one new major event in the South Burnett	Local Community and external visitors	GO1.1	Engage local business, Cherbourg Aboriginal Council and tourism operators	Event planned and structured



## **Governance Branch Operational Plan 2013/14**

**Mission:** To provide effective administrative and governance services to the organisation

**Officer Responsible:** Manager Governance

**Responsibilities:** Branch Administration, Mayor and Councillors, Strategic Planning and Performance, Legal Services, Internal Audit, Media, Communications, Community Engagement, Marketing, Promotions, Civic Receptions, Corporate Events, Audit Committee and Risk Management.

ACTIVITY	BRANCH ADMINISTRATION
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**Mission:** To provide management and administration support to promote and support governance branch activities.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Coordinate review of all Council Policies	EXC4.1		Internal	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Production of agendas and minutes	Preparation of agendas and minutes for Council meetings and other meetings as required.	Councillors, Departments and the Community	EXC4.1	Inform	Publication of agenda and minutes within statutory timeframes
Council minutes and resolution notifications	Completion of minutes and issuing of notices to staff regarding resolutions requiring action	GM's, Managers and branches	EXC4.1	Inform	Notices issued within 7 days.
Administrative Action Complaints	Coordination of administrative action complaint processing	CEO	EXC4.1		Processing in accordance with legislation

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Register of Interests	Coordinate and maintain register of interests	Councils, Senior Staff, Community	EXC4.1	Inform	Councillor Register of Interests on website
Corporate Registers	Maintenance of statutory registers	Council, Community	EXC4.1	Inform	Corporate registers maintained

<b>ACTIVITY</b>	<b>MAYOR AND COUNCILLORS</b>
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**Mission:** To provide resources and support to the Mayor and Councillors to enable them to fulfil their responsibilities.

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Remuneration	Mayor and Councillors remuneration as per Remuneration Tribunal Levels	Mayor and Councillors	EXC4.1	Inform – Annual Report	Mayor and Councillors remuneration as per Remuneration Tribunal Levels
Facilities and Resources	Facilities and resources provided as per policy	Mayor and Councillors	EXC4.1	Inform – Annual Report	Mayor and Councillors satisfaction with level and quality of facilities and resources provided.
Mayoral Administration Support Services	Level of administrative support to Mayor	Mayor and Councillors	EXC4.1	Internal	Mayor's satisfaction with level / quality of support provided.
Training & Development	Professional development provided to Councillors to support their role	Mayor and Councillors	EXC3	Internal	Training and development delivered in accordance with training plan.

ACTIVITY	STRATEGIC PLANNING AND PERFORMANCE
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**Mission:** To assist Council in planning the future direction of the organisation and in monitoring organisational performance against plan outcomes, outputs and actions.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Introduce utilisation of Business Intelligence Software for Strategic Planning and Performance	EXC4.1		Internal	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Long Term Community Plan	Undertake annual review of the implementation of the long-term community plan	Community	EXC4.1		Review completed and included in Annual Report
Corporate Plan	To coordinate corporate plan annual progress report	External/internal	EXC4.1	Inform	Adopted by December 2013 Compliance with legislative requirements: Local Government Act and Regulations
Operational Plan	To coordinate the production of the Operational Plan every year.	External/internal	EXC4.1	Inform	Operational Plan adopted by 31 July 2013. Compliance with legislative requirements: Local Government Act and Regulations

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Operational Plan	To coordinate organisational reporting on a quarterly basis.	External/internal	EXC4.1	Inform	All branches and departments complete an Operational Plan quarterly report. Present to CEO. Report to Council
Annual Report	To manage organisational reporting on an annual basis.	External/internal	EXC4.1	Inform	Annual Organisational Reporting – Annual Report 2012/13 adopted by 30 November 2013



ACTIVITY	LEGAL SERVICES
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**Mission:** Compliance with relevant legislative requirements and coordinate legal services within budget allocations.

Initiatives/Special Projects	Link to Corporate Plan	Link to Associated Plans and Strategies	Engagement Level	Completion Date
Annual Review of Delegations Register	EXC4.1		Internal	November 2013

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Purchase of legal services	The buying of external legal services	External/Internal	EXC4.1	Internal	Services costs within budget
Responses to subpoenas, orders for non party disclosure	Provision of documents as required	External/Internal	EXC4.1	Internal	Information compliance by required or otherwise agreed date
Right to Information	Processing of Right to Information applications.	External/Internal	EXC4.1	Inform	Compliance with RTI Act Less than 5% of applications require extension of time
Information Privacy	Compliance with privacy principles	External/Internal	EXC4.1	Inform	Less than 5 privacy complaints per annum

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Delegations	Delegations register complete and up to date.	Internal	EXC4.1	Internal	Timely, appropriate and up-to-date delegations register
Authorised Persons Powers	Authorised persons instruments of appointments maintained	Internal	EXC4.1	Internal	Timely and up-to-date instruments of appointments
Identification Cards	ID cards issued to all staff and councillors	Internal	EXC4.1	Internal	New and replacement ID cards prepared and issued

<b>ACTIVITY</b>	<b>INTERNAL AUDIT</b>
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**Mission:** To assist Council in continuous improvement by conducting internal audit engagements for significant strategic and operational risk.

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Audit Plan	3 Year Audit Plan	Internal Departments, Council, Audit Committee, External Auditors	EXC4.1	Internal Engagement – PreAudit Notices Issues, Discussion Paper and Exit Meeting	Audit activities completed as per the schedule. 100% complete for the financial year 2013-14 activities
Review Audit Plan	Annual review to ensure Audit Plan meets organisational requirements and addressing new and emerging risks.	Internal Departments, Council, Audit Committee, External Auditors	EXC4.1	Internal Engagement with CEO & GM's	Audit Plan meets organisational requirements Review completed by June 2014

<b>ACTIVITY</b>	<b>MEDIA, COMMUNICATIONS, COMMUNITY ENGAGEMENT, MARKETING, PROMOTIONS, CIVIC RECEPTIONS &amp; CORPORATE EVENTS</b>
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**Mission:** To deliver quality media, communication, community engagement, marketing, promotions, civic receptions and corporate events, to and behalf of Council.

Initiatives/Special Projects	Link to Corporate Plan	Link to Associated Plans and Strategies	Engagement Level	Completion Date
Corporate Communication Plan 2014/15	EXC4.1		Internal	June 2013
Develop Council Event Calendar 2013/14			Internal	September 2013

Operational activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Media Releases	Coordination, approval and release of proactive media releases	Community, Councillors, Internal Departments, CEO	EXC5.1	Inform	Ratio of proactive to reactive media releases
Advertising	Coordination, booking and placement of classified and display advertising in print and radio	Community, Councillors, Internal Departments, CEO, Council Committees	EXC5.1	Inform	Delivery of advertising in accordance with budget

Operational activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Community Engagement	Resources available for internal departments	Community, Councillors, Internal Departments, CEO, Council Committees	EXC5.1		Effectiveness of community engagement activities	
Corporate Image	Monitor adherence to prescribed corporate style guidelines.	Internal Departments, CEO,	EXC5.1	Inform	Compliance with style guidelines and logo use.	
Corporate Publications	Coordinate design and production of corporate publications including Corporate Plan, Annual Report	Community, Councillors, Internal Departments, CEO, Council Committees	EXC5.1	Inform	Delivery of corporate publications on time and within budget	
Staff Newsletter	Staff newsletter distributed to all staff	Employees, CEO	EXC3.4	Inform	Monthly staff newsletter distributed to all staff	
eNewsletter	eNewsletter distributed to community members on email list	Community	EXC5.1	Inform	eNewsletter distributed to community monthly	
Australia Day Awards and celebrations	Deliver or partner in a range of events to celebrate Australia Day	Councillors, VIPs, dignitaries, invited guests, community, Council employees	EC1.1	Engage	Australia Day celebrated around region	

Operational activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Anzac Day	Work with community through Council officers at Nanango, Kingaroy, Wondai and Murgon offices to contribute to Anzac Day celebrations	Council officers, Community, RSL's, Councilors	EC1.1, EC1.2	Engage	Ceremonies reflect the tradition of Anzac Day	
Citizenship Ceremonies	Deliver Citizenship Ceremonies	Councillors, VIPs, dignitaries, invited guests, community,	EC1.1, EC1.2	Engage	Citizenship ceremony attendance rate	
Christmas Light Competition	Annual Christmas Light Competition	Community, Councilors	EC1.1	Engage	Participation in competition	
Mayoral Events	Mayoral events to raise funds for Community Trust	Business Community, Mayor and Councilors	EC1.1	Engage	Funds raised for community trust.	
Staff Service Recognition Awards	Annual Award Night –	Staff, CEO and Councilors	EC1.1	Engage	Staff attendance at award night.	

<b>ACTIVITY</b>	<b>AUDIT COMMITTEE</b>
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**Mission:** To assist Council in obtaining assurance that internal control and risk management functions are operating effectively by reviewing the integrity of financial documents, monitoring internal audit and risk management functions and overseeing the effectiveness and objectivity of internal audit and risk management.

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Audit Committee	Oversight function over internal audit and risk management. At least four meetings per year	CEO, Councillors, Audit Committee	EXC4.1	Internal Engagement with Audit Committee	Self evaluation of Audit Committee Performance – Completion of appraisal/survey of committee members of satisfaction with meeting conduct and content. Target: 75% satisfaction	
Internal Audit Plan Review	Review the internal audit for the current financial year	CEO, Councillors, Audit Committee	EXC4.1	Internal Engagement with Audit Committee	Audit Plan reviewed and approved by Audit Committee. Completed by June 2013	
Internal Audit Progress Review	Review the internal audit progress report for the internal audit for the preceding financial year including the recommendations in the report and the actions to which the recommendations relate	CEO, Councillors, Audit Committee	EXC4.1	Internal Engagement with Audit Committee	Quarterly progress reports reviewed by Audit Committee	

Operating activities and services						Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	
Draft Financial Statements reviewed by Audit Committee	Review draft Financial Statements prior to certification by Mayor and CEO under section 161(2) and given to the auditor-general for auditing.	Finance & Information Services Department, External Auditors (QAO), CEO, Council, Audit Committee	EXC4.1	Internal Engagement with Audit Committee	Financial Statements reviewed by September 2013 prior to certification by Mayor and CEO	
Auditor General's report reviewed by Audit Committee	Review of Auditor General's report about the financial statements for 2011-12	Finance & Information Services Department, External Auditors (QAO), CEO, Council, Audit Committee	EXC4.1	Internal Engagement with Audit Committee	Auditor General's report reviewed in a timely manner to meet statutory requirement of adopting Annual Report by 30 November 2013	
Minutes of Meeting	As soon as practicable after a meeting of the committee, give the Council a written report about the matters reviewed and the committee's recommendations about the matters.	CEO, Councillors, Audit Committee, External Auditors (QAO)	EXC4.1	Internal Engagement with Audit Committee	Report to Council including minutes of meeting in the monthly meeting immediately after the Audit Committee Meeting	



<b>ACTIVITY</b>	<b>RISK MANAGEMENT</b>
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**Mission:** To assist Council in the implementation and management of Enterprise Risk Management through the identification, assessment and treatment of Council's strategic, operational and new project risks.

Initiatives/Special Projects	Link to Corporate Plan	Link to Associated Plans and Strategies	Engagement Level	Completion Date
Risk Register developed for Operational Plan 2013-14	EXC4.1		Internal	September 2013
Risk Register developed for Corporate Plan 2013-18	EXC4.1		Internal	August 2013
Investigate the potential to use a computer based Risk Management System	EXC4.1		Internal	June 2014

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Operational Risk Register Monitoring	Continuous updates on operational risk treatment plans. (Including special projects)	Councillors, GM's, Managers, CEO and all Council employees	EXC4.1	Internal Engagement – All branches	All branches update their risk treatment plans quarterly. Present to CEO.
Strategic Risk Register Monitoring	Continuous updates on strategic risk treatment plan	Councillors, GM's CEO	EXC4.1	Internal Engagement – All departments	All departments update their risk treatment plans biannually. Present to Council.

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Risk Register Tools	Review Consequences/Impact Matrix	Councillors, GM's, Managers, CEO and all Council employees	EXC4.1	Internal Engagement – All departments	A revised Consequences/Impact Matrix completed by October 2013 and approved by the CEO



## **Human Resources Branch Operational Plan 2013/14**

**Mission:** To provide human resource services and promote a safety first environment across the organisation.

**Officer Responsible:** Manager Human Resources

**Responsibilities:** Employee Administration and Support Services, Workplace Health & Safety, Workplace Relations, Payroll and Organisational Development.

<b>ACTIVITY</b>	<b>EMPLOYEE ADMINISTRATION AND SUPPORT SERVICES</b>
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**Mission:** To provide human resource services, consultancy and support by working in partnership with the organisation, to engage, value and retain our people.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Workforce Planning Framework to be developed	EXC3.1		Internal	Review during 2013/14
Human Resource Policy and Procedures Manual to be developed	EXC3.1		Internal	Rollout March 2014
Implement Human Resource Management Standards	EXC3.1		Internal	Ongoing
Participate in TechOne – New Business System Implementation	EXC2.1		Internal	December 2013

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Learning & Development	Learning and development support, coordination and delivery in line with Learning and Development Plan and budget allocation.	General Managers, Branch Managers, Supervisors, and Employees	EXC3.4	Internal - Engage	100% of Learning & Development Plan Delivered within framework allocated from Council

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Trainees & Apprentices	Manage traineeship and apprenticeship contracts and ensure trainees and apprentices are skilled to seek permanent employment on completion.	Trainees, Apprentices, Supervisors, Managers, General Managers	EXC3 EXC3.5		Completion of Apprentice and Trainees employment contracts within required timeframes and view to reduce to nil.
Employee recruitment, selection and retention services	Implement the recruitment, selection and retention policy.	General Managers, Branch Managers, Supervisors, and Employees	EXC3		100% of advertised positions have candidate appointed or status of selection reported. Convenors of all panels to accredited in R&S. June 2014
Human resources systems, support and administration services	An information system to develop, analyse and report on human resource measures that will assist and support effective management of labour resources.	General Managers, Branch Managers, Supervisors, and Employees	EXC4.1		Commence rollout of HR metrics reporting from new business system by July 2013 with full suite rolled out by December 2013.

ACTIVITY	WORKPLACE HEALTH & SAFETY
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**Mission:** To achieve a 'zero harm' workplace supported by appropriate Workplace Health and Safety (WH&S) and rehabilitation advice, systems, processes and procedures.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Full WH&S Audit Accreditation	EXC3.2	N/A	Internal - Inform	March 2014
Implement the Health & Safety Strategic Plan	EXC3.2	N/A	Internal - Inform	August 2013

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
WH&S Training	Training delivered in line with Council's Safety System; including external providers.	Employees, GM's, Managers, Councillors, Training Providers	EXC3.2	Internal	<p>100% of all new employees' to attend Corporate WH&amp;S Induction.</p> <p>100% of new employee's to have site specific induction at time of commencement.</p> <p>100% coverage of GM's and Managers to receive their role and responsibilities for WH&amp;S.</p> <p>90% attendance for all other training provided.</p>

WH&S Reports	Reports on Workplace Health & Safety measures that will assist and support effective management of Safeplan within the organisation	GM's, Managers, WH&S Committee	EXC3.2	Internal	<p>WH&amp;S injury and incident measures:</p> <p>Lost Time Injury Frequency Rate 14 by June 2014 (LTIFR)</p> <p>Days Lost for the Year(LDFY) 60 for 2013/14</p> <p>Lost Time Injuries for the Year(LTIY) 6 injuries for 2013/14</p>
WH&S System	Effective support, advice, policies, procedures and assistance in meeting all legislative requirements in relation to WH&S.	Employees, Managers, GM's, Councillors	EXC3.2	Internal	<p>Safeplan Compliance Management:</p> <p>Compliance with Safeplan system - Audit 80% Compliance</p> <p>Compliance with WH&amp;S QLD inspections- Audit 80% Compliance</p>



Rehabilitation System	Effective consultancy, support, policies, procedures and assistance in meeting all legislative requirements in relation to Rehabilitation / Return to Work.	Employees, Managers, GM's	EXC3.2	Internal	100% compliance with legislative standards.  Reduction in the number of days to return to work rate. With ongoing review and report to CEO.
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<b>ACTIVITY</b>	<b>EMPLOYEE RELATIONS</b>
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**Mission:** To provide employee relations, advice and support services.

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
Planning for Enterprise Bargaining Agreement 2014	EXC3	N/A	Internal - Engage	Ongoing

Operating activities and services					Performance Measurement
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator
Employee relations, advice and support	Employee / industrial relations support.	Employees, CEO, Unions	EXC3	N/A	Support provided as requested, ongoing.

ACTIVITY	PAYROLL
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**Mission:** To provide employees with payroll services and benefits and entitlements in accordance with legislation, relevant awards and Councils enterprise bargaining agreements (i.e. Certified Agreement Field Staff 2011 and Certified Agreement Officers 2011).

Initiatives/Special Projects	Link to Corporate Plan	Link to associated Plans and Strategies	Engagement Level	Completion Date
HR Metrics Reporting	EXC3	N/A	Inform Internally	December 2013

Operating activities and services					Performance Measurement	
Title	Description	Customer(s)	Link to Corporate Plan	Engagement Level	Key Performance Indicator	Result Target
Payroll services	Provide an efficient fortnightly payroll to Council employees and Councillors.  Process all leave requests and timesheets.	Councillors, General Managers, Branch Managers, Supervisors, and Employees	EXC2		Accuracy of payments processed measured against the data provided to payroll. 2% error rate.  Payments made consistently into accounts on pay Wednesdays.	

## Financial and Resource Implications

The Operational Plan has been developed and aligned with the proposed budget for 2013-14.

### **Link to Corporate/Operational Plan**

The Operational Plan details direct linkages to the Corporate Plan.

### **Communication/Consultation (Internal/External)**

The Operational Plan has been developed in consultation with General Managers and Managers.

### **Legal Implications (Statutory Basis, Legal Risks)**

An annual Operational Plan is a statutory requirement pursuant to Section 174(1) of the *Local Government Regulation 2012*.

### **Policy/Local Law/Delegation Implications**

No direct policy/local law/delegation implications arise from this report.

### **Asset Management Implications**

No direct asset management implications arise from this report.

## **2.4 F - 1184198 - Business Activities 2013/2014**

### **Document Information**

**IR No** 1184198

**Author** Manager Finance

**Endorsed By** General Manager Finance

**Date** 25 June 2013

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### **Précis**

This report sets out the legislative requirements and provides recommendations for Council in relation to Council's Business Activities.

### **Summary**

*The Local Government Act (Division 2 - Business reform, including competitive neutrality) and the Local Government Regulation 2012* require Council to identify and make decisions about Council's business activities on an annual basis. This report sets out the legislative requirements and provides recommendations for Council in relation to Council's Business Activities.

### **Officer's Recommendation**

That in relation to Council's Business activities:

- (a) Council identifies those activities listed in Table 1 – Statement of Business Activities as the business activities requiring identification in accordance with The Local Government Act Division 2 and the Local Government Regulation 2012
- (b) Council identifies those activities listed in Table 1 – Statement of Business Activities as Other Business Activities in accordance with The Local Government Act Division 2 and the Local Government Regulation 2012
- (c) Council resolve not to apply the Code of Competitive Conduct to any business activity in 2013/2014 in accordance with The Local Government Act Section 47(7) and the Local Government Regulation 2012

<b>Other Business Activities</b>	<b>Operating Cost</b>	<b>Administration Cost</b>	<b>Depreciation</b>	<b>TOTAL</b>
Water & Wastewater	6,379,080	658,280	3,158,449	10,195,809
Caravan & Tourist Parks	843,665	86,526	6,900	937,091
Cemeteries	281,000	28,842	7,200	317,042
Shops	21,100	1,697	9,400	32,197
Community Housing	146,200	15,269	42,700	204,169
Saleyards	124,210	13,573	8,900	146,683
Waste	4,429,634	456,385	40,000	4,926,019
Airport	316,355	32,235	230,200	578,790
Plant	3,919,016	403,790	1,356,300	5,679,106
	<b>16,460,260</b>	<b>1,696,598</b>	<b>4,860,049</b>	<b>23,016,907</b>

### **Financial and Resource Implications**

These activities have been identified and provided for in the 2013 2014 Budget as part of normal operations.

### **Link to Corporate/Operational Plan**

EXC1.1 Develop and implement long term financial plans and indicators to achieve optimum use of resources and alignment to strategic priorities.

### **Communication/Consultation (Internal/External)**

These activities should regularly be monitored to take into account growth and opportunities associated with applying full cost pricing.

### **Legal Implications (Statutory Basis, Legal Risks)**

The statutory basis lies within The Local Government Act (Division 2 - Business reform, including competitive neutrality) and the Government Regulation 2012.

### **Policy/Local Law/Delegation Implications**

Any decisions in relation to Business Activities are determined by separate Council resolution as required.

## Asset Management Implications

Any assets within the listed activities in Table 1 have been taken into account for operation and maintenance, depreciation and renewal

## Report

### 1. Introduction

*Division 2 of the Local Government Act 2009* (the Act) and *The Local Government Regulation 2012* (the Regulation) set out the requirements to be followed by Council in determining the application of the National Competition Policy to the business activities of Council.

Effectively there are three steps that Council must follow:

- (a) Identify all business activities; and
- (b) Having regard to the thresholds set out in “the Regulation” determine those business activities that are Significant or Other Business Activities pursuant to the legislation; and
- (c) Having regard to the requirements of “the Act” and “the Regulation” determine whether Council will apply the National Competition Policy to those business activities identified as Other Business Activities.

### 2. Determining Business Activities

Section 43(4) of the “the Act” sets out the initial parameters for determining the Council’s business activities. The Sections provide that “A **significant business activity** is a business activity of a local government that:

- “(a) is conducted in competition, or potential competition, with the private sector (including off-street parking, quarries, sporting facilities, for example); and*
- (b) meets the threshold prescribed under a regulation.”*

It follows then, that in establishing the initial list of “Business Activities” Council must consider all activities that compete or could potentially compete with the private sector.

Section 43(5) however excludes the following activities from the definition of “Significant Business Activity”.

- (a) a building certifying activity; or
- (b) a roads activity; or
- (c) related to the provision of library services.”

The particular requirements in relation to Building Certification and Roads activity are set out in section 47 (4) and 47(5) of “the Act”.

*“47 (4) A **building certifying activity** is a business activity that -*

- a. involves performing building certifying functions (within the meaning of the Building Act, section 8); and*
- b. is prescribed under a regulation.”*

*“47 (5) A **roads activity** is a business activity (other than a business activity prescribed under a regulation) that involves -*

- (a) constructing or maintaining a State-controlled road, that the State put out to competitive tender; or*
- (b) submitting a competitive tender in relation to -*

*(a) constructing or maintaining a road in the local government area, that the local government put out to competitive tender; or*

*(b) constructing or maintaining a road in another local government area that the other local government put out to competitive tender.”*

At Section 38 “the Regulation” provides a list of Local Governments where building certification services constitute a “**significant business activity**”. Council is not included in this list and it is therefore considered that Council’s “building certification activity” is not a “**significant business activity**”.

In respect of Council’s “**roads activity**” Council does not compete in an open tender situation and it is therefore considered that Council’s “road activity” is not a “**significant business activity**”.

Other activities identified as operating in competition or potential competition with the private sector are set out in Table 1 – Statement of Business Activities. The most significant of these is the combined water and waste water operations.

### **3. The thresholds**

“the Regulation” established the following thresholds for identifying significant business activities:

***“type 1 significant business” is a business activity where in the 2012- 2013 financial year recurrent expenditure totalled:***

- (a) for water and sewerage services—\$42.64m;
- (b) for another business activity—\$25.54m”

***“type 2 significant business” is a business activity where in the 2012 - 2013 financial year recurrent expenditure totalled:***

- (a) for water and sewerage services—\$12.77m;
- (b) for another business activity—\$8.55m.

As table 1 shows Council has no business activities that meet these thresholds based on expenditure in the 2012 – 2013 financial year.

Section 47 (7) of the Act however requires that Council decide each financial year, by resolution, whether or not to apply the **Code of Competitive Conduct** to any **other business activities**. i.e. any of Council’s business activities that compete or could compete with the private sector and exceed the **current expenditure** threshold in the regulation (section 39) which is \$300,000. The business activities of Council that meet this threshold are set out in Table 1 – Statement of Business Activities.



#### 4. Application of the code of competitive conduct

Applying the code of competitive code of competitive conduct involves a consideration of the following matters:

- (a) applying the competitive neutrality principle; and
- (b) pricing provisions (full cost pricing); and
- (c) financial reporting; and
- (d) assessing and accounting for community service obligations.

This is a rigorous process and would involve a significant resource allocation and use. At this time it is considered that the benefit of applying the Code does not outweigh the cost and resource consumption.

The following definition at section 39 of “the Regulation” highlights the elements to take into account in a full cost pricing model to calculate the current expenditure threshold of \$300,000:

*“The amount of **current expenditure** for a business activity for a financial year is the total of the following amounts spent in conducting the activity for the year:*

- (a) operational costs;*
- (b) administrative and overhead costs;*
- (c) cost of resources;*
- (d) depreciation”.*

Council currently builds those elements in its pricing models.

The detailed requirements for applying the code are therefore not discussed in this report. A discussion paper on applying “the Code” to Council’s business activities should be prepared for Council consideration.

#### 5. Conclusion

Council does not have any Type 1 or Type 2 Significant Business Activities. Council has other business activities that exceed the identified current expenditure threshold of \$300000. While Council may benefit from applying the code to the water and waste water activities there is a significant amount of research and analysis needed to apply the code correctly. Taking this into account along with the fact that asset management plans are being implemented for all asset classes and the current pricing models include the necessary cost elements, the issue of applying any full cost pricing model should be deferred for consideration along with the development of future budgets when more information is expected to be available.

Accordingly and for the reasons outlined in Section 4 of this report it is considered that Council should resolve not to apply the code of competitive conduct to any business activities in 2013/2014 financial year.

**Table 1 – Statement of Business Activities****Business Activities**

<b>Other Business Activities</b>	<b>Operating Cost</b>	<b>Administration Cost</b>	<b>Depreciation</b>	<b>TOTAL</b>
Water & Wastewater	6,379,080	658,280	3,158,449	10,195,809
Caravan & Tourist Parks	843,665	86,526	6,900	937,091
Cemeteries	281,000	28,842	7,200	317,042
Shops	21,100	1,697	9,400	32,197
Community Housing	146,200	15,269	42,700	204,169
Saleyards	124,210	13,573	8,900	146,683
Waste	4,429,634	456,385	40,000	4,926,019
Airport	316,355	32,235	230,200	578,790
Plant	3,919,016	403,790	1,356,300	5,679,106
	<b>16,460,260</b>	<b>1,696,598</b>	<b>4,860,049</b>	<b>23,016,907</b>

## **2.5 F - 1184332 - Financial Position as at 30 June 2013**

### **Document Information**

**IR No** 1184332

**Author** Manager Finance

**Endorsed  
By** General Manager Finance

**Date** 25 June 2013

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### **Précis**

Presentation of the statement of estimated financial position as at 30 June 2013.

### **Summary**

Section 205 of the Local Government Regulation 2012 requires a statement of estimated financial position to be presented to the local government's annual budget meeting.

A statement of estimated financial position is a document stating the financial operations, and financial position, of the local government for the previous financial year or to 30 June 2013. Those required reports are attached for perusal.

### **Officer's Recommendation**

That the Statement of Financial Position to 30 June 2013 be received and noted.

<b>STATEMENT OF ESTIMATED POSITION AS AT 30 JUNE 2013</b>				
<b>SOUTH BURNETT REGIONAL COUNCIL</b>				
<b>STATEMENT OF COMPREHENSIVE INCOME</b>				
		<b>2012/2013</b>	<b>2012/2013</b>	<b>30 June 2013</b>
		<b>Original</b>	<b>Amended</b>	<b>Estimated</b>
		<b>Budget</b>	<b>Budget</b>	<b>Position</b>
1. Income				
1.1 Revenue				
1.1.1 Recurrent Revenue				
	Net Rate and Utility Charges	33,212,083	33,461,837	33,727,655
	Fees and Charges	3,693,947	3,299,675	3,357,484
	Interest Received	1,720,643	1,377,580	1,284,929
	Rental Income	639,900	665,874	425,426
	Sales - Contract and Recoverable Works	4,480,987	5,608,775	5,239,380
	Other Recurrent Income	817,604	883,453	1,051,228
	Grants, Subsidies, Contributions and Donations	8,966,675	22,811,460	30,396,944
	Internal Transfers			
<b>Total Recurrent Revenue</b>		<b>53,531,839</b>	<b>68,108,654</b>	<b>75,483,047</b>
1.1.2 Capital Revenue				
	Grants, Subsidies, Contributions and Donations	32,405,958	4,032,391	3,033,993
	Loan Income			
1.2 Capital Income				155,077
<b>Total Capital Income</b>		<b>32,405,958</b>	<b>4,032,391</b>	<b>3,189,070</b>
<b>Total Income</b>		<b>85,937,797</b>	<b>72,141,045</b>	<b>78,672,117</b>
2. Expenses				
2.1 Recurrent Expenses				
	Employee Benefits	- 20,003,707	- 20,449,247	- 20,501,183
	Materials and Services	- 21,210,312	- 56,775,587	- 70,447,363
	Donations	- 165,000	- 289,000	- 137,564
	Finance Costs	- 859,620	- 761,000	- 709,784
	Depreciation and Amortisation	- 10,798,449	- 11,452,858	- 11,472,598
<b>Total Recurrent Expenses</b>		<b>- 53,037,088</b>	<b>- 89,727,692</b>	<b>- 103,268,492</b>
Capital Expenses				
<b>Total Capital Expenses</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenses</b>		<b>- 53,037,088</b>	<b>- 89,727,692</b>	<b>- 103,268,492</b>
<b>Net Operating Surplus</b>		<b>32,900,709</b>	<b>- 17,586,647</b>	<b>- 24,596,375</b>
<b>Other Comprehensive Income</b>				
Increase/(Decrease) in Asset Revaluation Surplus				
Available-for-Sale Financial Assets				
Current Year Gain/(Losses)				
Reclassification to Profit or Loss				
Cash Flow Hedging				
Current Year Gains/(Losses)				
Reclassification to Profit or Loss				
Share of Comprehensive Income of Associates				
Internal Transfers		1,278,427	15,882,472	20,584,244
<b>Total Other Comprehensive Income for the Year</b>		<b>1,278,427</b>	<b>15,882,472</b>	<b>20,584,244</b>
<b>TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b>		<b>34,179,136</b>	<b>- 1,704,175</b>	<b>- 4,012,131</b>

<b>STATEMENT OF ESTIMATED POSITION AS AT 30 JUNE 2013</b>			
<b>SOUTH BURNETT REGIONAL COUNCIL</b>			
<b>STATEMENT OF FINANCIAL POSITION</b>			
	<b>2012/2013 Original Budget</b>	<b>2012/2013 Amended Budget</b>	<b>30 June 2013 Estimated Position</b>
<b>Current Assets</b>			
Cash and Cash Equivalents	29,612,445	24,151,157	24,151,157
Trade and Other Receivables	2,279,362	2,831,362	5,100,000
Inventories	1,095,853	1,095,853	1,327,741
Loans to Community Organisations			
Other Financial Assets	590,000		
Investments	10,000	10,000	10,000
	<b>33,587,660</b>	<b>28,088,372</b>	<b>30,588,898</b>
Non-current assets classified as held for sale	-	-	-
<b>Total Current Assets</b>	<b>33,587,660</b>	<b>28,088,372</b>	<b>30,588,898</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	600,141,192	495,903,000	493,269,394
Investment Property	4,000,568	6,446,000	6,277,680
Trade and other receivables	21,732	7,000	6,239
Intangible Assets	6,234,639	6,234,639	6,234,639
<b>Total Non-Current Assets</b>	<b>610,398,131</b>	<b>508,590,639</b>	<b>505,787,952</b>
<b>TOTAL ASSETS</b>	<b>643,985,791</b>	<b>536,679,011</b>	<b>536,376,850</b>
<b>Current Liabilities</b>			
Trade and other payables	7,282,051	4,333,644	5,168,450
Borrowings	902,602	902,602	578,743
Other			
Provisions		2,596,090	2,485,921
<b>Total Current Liabilities</b>	<b>8,184,653</b>	<b>7,832,336</b>	<b>8,233,114</b>
<b>Non-Current Liabilities</b>			
Trade and other payables	2,874,656	500,000	-
Provisions	-	5,763,042	5,849,164
Borrowings	11,818,957	11,818,957	11,818,957
<b>Total Non-Current Liabilities</b>	<b>14,693,613</b>	<b>18,081,999</b>	<b>17,668,121</b>
<b>TOTAL LIABILITIES</b>	<b>22,878,266</b>	<b>25,914,335</b>	<b>25,901,235</b>
<b>NET COMMUNITY ASSETS</b>	<b>621,107,525</b>	<b>510,764,676</b>	<b>510,475,615</b>
<b>Community Equity</b>			
Retained surplus/(deficiency)	418,652,737	365,763,200	383,376,739
Asset Revaluation Reserve	188,038,467	127,098,876	127,098,876
Other Reserves	14,416,321	17,902,600	-
<b>TOTAL COMMUNITY EQUITY</b>	<b>621,107,525</b>	<b>510,764,676</b>	<b>510,475,615</b>

## **Financial and Resource Implications**

The report outlines the final estimated use of financial resources as approved in the 2012 – 2013 budget.

## **Link to Corporate/Operational Plan**

EXC1.1 Develop and implement long term financial plans and indicators to achieve optimum use of resources and alignment to strategic priorities.

## **Communication/Consultation (Internal/External)**

Report to council as required. Internal consultation as required to develop the estimates.

## **Legal Implications (Statutory Basis, Legal Risks)**

The statutory basis for this report is in Section 205 of the Local Government Regulation 2012.

## **Policy/Local Law/Delegation Implications**

Presented as required with each annual budget. Policy implications are implicit in the estimated position.

## **Asset Management Implications**

The estimated position includes the ongoing refurbishment, operation and maintenance and depreciation for all asset classes.

## Report

Section 205 of the Local Government Regulation 2012 requires a statement of estimated financial position to be presented to the local government's annual budget meeting.

A statement of estimated financial position is a document stating the financial operations, and financial position, of the local government for the previous financial year or to 30 June 2013. Those estimated Income Statement and Balance Sheet is attached for perusal.

The estimated operating surplus, excluding the NDRRA Program, for the 2013 year is \$566,633 after taking into account internal transfers from internally constrained funds and capital income. That result is analysed by funded program in the following table.

### **STATEMENT OF ESTIMATED POSITION AS AT 30 JUNE 2013**

#### **SOUTH BURNETT REGIONAL COUNCIL**

#### **Income Statement – Summary excluding NDRRA Program**

	Revenue	Expenditure	Variance	Internal Transfers	Capital Income	Operating Surplus/Deficit
General Operations	39,434,759	40,420,755	-985,996	3,654,578	2,795,203	(126,621)
Water	7,044,328	6,383,483	660,845		365,884	294,961
Waste Water	3,252,813	3,171,623	81,190		9,483	71,707
Waste	4,520,756	4,175,670	345,086		18,500	326,586
<b>TOTALS</b>	<b>54,252,656</b>	<b>54,151,531</b>	<b>101,125</b>	<b>3,654,578</b>	<b>3,189,070</b>	<b>566,633</b>

The most significant impact on the estimated operating result is from the flood damage restoration works which are funded under the Natural Disaster Relief and Recovery Arrangements (NDRRA).

#### **Income Statement – Summary of NDRRA Program**

	Revenue	Expenditure	Variance	Internal Restricted Funds	Operating Surplus/Deficit
	24,419,461	49,116,961	(24,697,500)	16,929,666	(7,767,834)
<b>TOTAL</b>	<b>24,419,461</b>	<b>49,116,961</b>	<b>(24,697,500)</b>	<b>16,929,666</b>	<b>(7,767,834)</b>

While this is a bottom line deficit for the 2013 financial year the focus should also shift back to the prior year results particularly the 2011 financial year when the initial NDRRA Funding of \$25,942,500 was received for the 2011 flood event. The following table shows the operating result for the NDRRA Program over the three year period since 2011, followed by the cash flows:

#### **NDRRA Operating Result**

Financial Year	NDRRA Program Operating Result
2011	Surplus \$25,942,500
2012	Deficit \$ 4,173,754
2013	Deficit \$24,697 500
<b>Overall Program Result at 30 06 13</b>	<b>Deficit \$ 2,928,754</b>

**NDRRA – Cash Flow (How the funds were spent)**

Description	Financial Year 2011	Financial Year 2012	Financial Year 2013
<b>2011 Event</b>			
Expenditure	\$ 4,839,080	\$4,173,754	\$35,190,693
Revenue	\$25,942,500		\$17,026,773
<b>2013 Events</b>			
Expenditure			\$9,087,188
Revenue			\$7,392,688
<b>Fund Balance</b>	<b>\$21,103,420</b>	<b>\$16,929,666</b>	<b>(\$2,928,754)</b>

The estimated result for the 2013 financial year is therefore an expected result as the initial 2011 funding expires and taking into account any funding lags.

Compounding this program is the 2013 flood events and the consequential difference in timing between expenditure and receipt of funds.

Expenditure and revenue for the NDRRA program should ultimately be the same.

The other funded programs are running similar to the results as presented in the most recent budget review which was considered by Council at the meeting held on 12 June 2013.



## **2.6 F - 1183069 - Differential General Rates Categories and Criteria 2013/2014**

### **Document Information**

**IR No** 1183069

**Author** General Manager Finance

**Date** 21 June 2013

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### **Précis**

Categories of rateable land for the levying of general rates for the financial year ending 30 June 2014.

### **Summary**

Section 94 of the Local Government Act 2009 provides that each local government must levy general rates on all rateable land within the local government area.

Further, Section 80 of the Local Government Regulation 2012 provides that Council may levy general rates (differential general rates) that differ for different categories of rateable land in the local government area. Accordingly for the following reasons, Council has determined that there shall be thirty-three (33) categories of land for general rating purposes.

- The valuation of the South Burnett Regional Council area which became effective from 1 July 2013 would lead to rating inequities and a distortion of the relativities in the amount of rates paid in the various parts of the local government area if only one general rate were adopted; and
- The level of services provided to that land and the cost of providing services compared to the rate burden that would apply under a single general rate; and
- The differing levels of demand that some land uses place on the services which Council is required to provide.

### **Officer's Recommendation**

That in accordance with Section 81 of the Local Government Regulation 2012, all rateable lands contained in the South Burnett Regional Council have been categorised into one of the following categories:-

### **Category – Residential Land – Blackbutt**

#### **Description**

All properties in this category are located within the Blackbutt Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban localities are defined in "Individual Urban Locality" maps series. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Blackbutt Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category.
2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely.
3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land.

### **Category – Residential Land – Kingaroy**

#### **Description**

All properties in this category are located within the Kingaroy Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in "Individual Urban Locality" Maps series. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Kingaroy Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category
2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely.
3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land.

### **Category – Residential Land – Murgon**

#### **Description**

All properties in this category are located within the Murgon Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in "Individual Urban Locality" Maps series. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Murgon Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category
2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely.
3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land.

### **Category – Residential Land – Nanango**

#### **Description**

All properties in this category are located within the Nanango Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in "Individual Urban Locality" maps series. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Nanango Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category
2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely.
3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land.

### **Category – Residential Land – Wondai**

#### **Description**

All properties in this category are located within the Wondai Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in "Individual Urban Locality" maps series. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Wondai Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category
2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely.
3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land.

### **Category – Village**

#### **Description**

The property is used for any purpose, and located in any of the following villages: - Benarkin, Brooklands, Cloyna, Coolabunia, Crawford, Dandabah, Hivesville, Kumbia, Maidenwell, Memerambi, Moffatdale, Proston, Taabinga, Tingoorra, Windera and Wooroolin. Village areas are defined in “Individual Village” map series.

The intention of this description is:-

1. To cover all land used for any purpose that is situated in any of the villages located in the South Burnett Regional Council area and is not included in any other category.

### **Category – Rural Residential Land - Kingaroy**

#### **Description**

All properties in this category are situated outside the Kingaroy Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Kingaroy. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Kingaroy and is not included in any other category.

### **Category – Rural Residential Land - Nanango**

#### **Description**

All properties in this category are situated outside the Nanango Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Nanango. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Nanango and is not included in any other category.

### **Category – Rural Residential Land - Blackbutt**

#### **Description**

All properties in this category are situated outside the Blackbutt Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Blackbutt. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Blackbutt and is not included in any other category

### **Category– Rural Residential Land - Murgon**

#### **Description**

All properties in this category are situated outside the Murgon Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Murgon. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Murgon and is not included in any other category

### **Category – Rural Residential Land - Wondai**

#### **Description**

All properties in this category are situated outside the Wondai Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Wondai. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Wondai and is not included in any other category.

### **Category – Rural Residential Land - Other**

#### **Description**

All properties in this category are located anywhere within the South Burnett Regional Council area and are, outside any Urban Locality or nearby village localities or other defined Rural Residential Categories, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Other. Council will be guided by the Department of Environment and Resource Management land use codes between 1 and 9, and 94 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Other and is not included in any other category

### **Category – Commercial Land – Blackbutt**

#### **Description**

All properties in this category are located within the Blackbutt Urban Localities and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Blackbutt Urban locality, where the property is used for a business and commercial purpose; or
2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes : and
3. Is not included in any other category

### **Category – Commercial Land – Kingaroy**

#### **Description**

All properties in this category are located within the Kingaroy Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Kingaroy Urban locality, where the property is used for a business and commercial purpose; or
2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes : and
3. Is not included in any other category

### **Category – Commercial Land – Murgon**

#### **Description**

All properties in this category are located within the Murgon Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Murgon Urban locality, where the property is used for a business and commercial purpose; or
2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes : and
3. Is not included in any other category

## **Category – Commercial Land – Nanango**

### **Description**

All properties in this category are located within the Nanango Urban Localities and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Nanango Urban locality, where the property is used for a business and commercial purpose; or
2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes : and
3. Is not included in any other category

## **Category – Commercial Land – Wondai**

### **Description**

All properties in this category are located within the Wondai Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Wondai Urban locality, where the property is used for a business and commercial purpose; or
2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes : and
3. Is not included in any other category



### **Category – Drive in Shopping Centre > 10,000 m2**

#### **Description**

All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with more than 10,000 square metres of gross floor area and on-site parking for more than 500 vehicles.

### **Category – Drive in Shopping Centre 4,001 m2 to 10,000 m2**

#### **Description**

All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 4,000 square metres and less than 10,000 square metres and/or more than 150 on-site car parks or adjacent car parks which are maintained to service the specific shopping centre.

### **Category – Drive in Shopping Centre 1,500 m2 to 4,000 m2**

#### **Description**

All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 1,500 square metres and less than 4,000 square metres and/or more than 40 on-site car parks or adjacent car parks which are maintained to service the specific shopping centre.

### **Category – Industrial Land – Blackbutt**

#### **Description**

All properties in this category are located within the Blackbutt Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 28 and 39 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Blackbutt Urban Locality, where the property is used for industrial purposes; or
2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes : and
3. Is not included in any other category

### **Category – Industrial Land - Kingaroy**

#### **Description**

All properties in this category are located within the Kingaroy Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 28 and 39 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Kingaroy Urban locality, where the property is used for industrial purposes; or
2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes : and
3. Is not included in any other category

### **Category – Industrial Land – Murgon**

#### **Description**

All properties in this category are located within the Murgon Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 28 and 39 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Murgon Urban locality, where the property is used for industrial purposes; or
2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes : and
3. Is not included in any other category

### **Category – Industrial Land – Nanango**

#### **Description**

All properties in this category are located within the Nanango Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 28 and 39 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Nanango Urban Locality, where the property is used for industrial purposes; or
2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes : and
3. Is not included in any other category

### **Category – Industrial Land – Wondai**

#### **Description**

All properties in this category are located within the Wondai Urban Locality or Wondai Industrial Estate and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in "Individual Urban Locality" maps series.

This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Environment and Resource Management land use codes between 28 and 39 when determining the properties that fit into this category.

The intention of this description is:-

1. That this category will cover all land within the Wondai Urban locality or Wondai Industrial Estate, where the property is used for industrial purposes; or
2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes : and
3. Is not included in any other category

### **Category – Extractive A**

#### **Description**

All properties in this category are used for extractive industry purposes and include:

- (a) Mining leases with no activity
- (b) Gravel Pits than operate only sporadically
- (c) Small extractive operations such as quarries and mines which operate with an employee base of up to and including 5 workers (employees and/or contractors).

Council will be guided by the Department of Environment and Resource Management land use code of 40, together with data on the Number of Workers for Queensland Mines and Quarries published on the Queensland Government Mining and Safety website as at 30 September 2011 when determining the properties that fit into this category.

The intention of this description is:-

1. to cover all land used for the purpose of extracting resources from the ground and include:
  - (a) Mining leases with no activity
  - (b) Gravel Pits than operate only sporadically
  - (c) Small extractive operations such as quarries and mines which operate with an employee base of up to and including 5 workers (employees and/or contractors)

## **Category – Extractive B**

### **Description**

All properties in this category are used for extractive industry purposes, and include:

- (a) Operational Gravel Pits
- (b) Extractive operations such as quarries and mining operations with an employee base of between 6 and 50 workers (employees and/or contractors) and extraction volumes of less than 1 million tonnes per annum

Council will be guided by the Department of Environment and Resource Management land use code of 40, together with data on the Number of Workers for Queensland Mines and Quarries published on the Queensland Government Mining and Safety website as at 30 September 2011 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for the purpose of extracting resources from the ground and include:
  - (a) Operational Gravel Pits
  - (b) Extractive operations such as quarries and mining operations with an employee base of between 6 and 50 workers (employees and/or contractors) and extraction volumes of less than 1 million tonnes per annum

## **Category – Extractive C**

### **Description**

All properties in this category are used for extractive industry purposes such as quarries and mining operations with between 51 and 300 workers (employees and/or contractors) according to data on the Number of Workers for Queensland Mines and Quarries published on the Queensland Government Mining and Safety website as at 30 September 2011 and/or extraction volumes of between 1 million and 2 million tonnes per year.

The intention of this description is:-

1. To cover all land used for the purpose of extracting resources from the ground, with operations that have between 51 and 300 workers (employees and/or contractors) and extraction volumes of between 1 million and 2 million tonnes per year.

## **Category – Coal Mines**

### **Description**

All properties in this category are used for the purpose of an Integrated Coal Mining operation with more than 300 workers (employees and/or contractors) according to data on the Number of Workers for Queensland Mines and Quarries published on the Queensland Government Mining and Safety website as at 30 September 2011 and/or production greater than 2 million tonnes per year.

The intention of this description is:-

1. To cover all land used for the purpose of an Integrated Coal Mining operation, with operations that have greater than 300 workers (employees and/or contractors) and extraction volumes of greater than 2 million tonnes per year.

A Coal Mine is defined as land that is the subject of a coal mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure that was used, is used, or intended to be used: -

as a coal mine (or for purposes ancillary or associated with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation); or in conjunction with other land (the subject of a coal mining lease) as part of an integrated coal mining operation.

An integrated coal mining operation is defined as land contained in more than one coal mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of coal mining or purposes ancillary or associated with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation.

### **Category – Power Generation**

#### **Description**

All properties in this category are located anywhere within the South Burnett Regional Council area and are used for the purpose of electricity generation by way of coal, gas or a combination of both coal and gas fired power station with a total maximum generating capacity of greater than 400 megawatts.

### **Category – Rural Land**

#### **Description**

All properties in this category are located anywhere within the South Burnett Regional Council area, and are used for the business of primary production. Council will be guided by the Department of Environment and Resource Management land use codes between 60 and 71, 73 and 89, and 93 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land in the region that is used for the business of primary production, including agricultural, grazing, horticulture, aquaculture and similar purposes: and
2. Is not included in any other category
3. Properties in this category must qualify for the Department of Environment and Resource Management primary producers' concession, and are identified by the land use codes above.

### **Category – Water Pumping & Storage**

#### **Description**

All properties in this category are used for the purpose of water storage or water pumping. Council will be guided by the Department of Environment and Resource Management land use code of 95 when determining the properties that fit into this category.

The intention of this description is:-

1. To cover all land used for the purpose of water storage or water pumping and not included in any other category.

## **Category – Other Land**

### **Description**

Any land that cannot be included in any other category.

### **Financial and Resource Implications**

The setting of general rate ensures Council raises sufficient funds to undertake general operations contained within the budget.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

### **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

### **Asset Management Implications**

N/A

**2.7 F - 1183087 - Differential General Rates 2013/2014****Document Information****IR No** 1183087**Author** General Manager Finance**Date** 25 June 2013

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**Précis**

Setting the Differential General Rates for the financial year ending 30 June 2014.

**Summary**

Section 94 of the Local Government Act 2009 and Section 80 of the Local Government Regulation 2012 provides for a local government to levy general rates that differ for different categories of rateable land in the local government area.

Council has decided to implement thirty-three (33) categories of land for general rating and is required to set rates for each of those categories.

**Officer's Recommendation**

That in accordance with Section 94 of the Local Government Act 2009 and Section 14 of the Local Government (Finance, Plans and Reporting) Regulation 2010 and on the basis of the principles laid down in Councils Revenue Statement, Council makes and levies differential general rates for the year ending 30 June 2014 for each category of land as set out in the table hereunder:

<b>Category</b>	<b>Category Description</b>	<b>Rate in dollar</b>
203	Residential Land - Blackbutt	1.492
1	Residential Land - Kingaroy	1.378
301	Residential Land - Murgon	1.896
201	Residential Land - Nanango	1.406
401	Residential Land - Wondai	1.3576
3	Village	0.9480
910	Rural Residential Land - Blackbutt	1.188
930	Rural Residential Land - Kingaroy	1.480
920	Rural Residential Land - Nanango	1.1988
950	Rural Residential Land - Murgon	1.400
940	Rural Residential Land - Wondai	1.268
960	Rural Residential Land - Other	1.1668
204	Commercial Land - Blackbutt	1.4568
2	Commercial Land - Kingaroy	2.128
302	Commercial Land - Murgon	3.168
202	Commercial Land - Nanango	1.456
402	Commercial Land - Wondai	1.3088
9	Drive-In Shopping Centre>10,000m2	0.8364
99	Drive-In Shopping Centre>1,500m2 – 4,000m2	3.364
10	Drive-In Shopping Centre>4,001m2 – 10,000m2	2.7532
209	Industrial Land - Blackbutt	1.944

<b>Category</b>	<b>Category Description</b>	<b>Rate in dollar</b>
8	Industrial Land - Kingaroy	1.394
308	Industrial Land - Murgon	2.240
208	Industrial Land - Nanango	1.868
408	Industrial Land - Wondai	1.888
212	Extractive A	2.180
213	Extractive B	1.6096
211	Extractive C	2.248
414	Coal Mine	22.640
215	Power Generation	15.440
6	Rural Land	1.008
419	Water – Pumping & Storage	1.180
7	Other Land	1.332

### **Financial and Resource Implications**

The setting of general rate ensures Council raises sufficient funds to undertake general operations contained within the budget.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

### **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

### **Asset Management Implications**

N/A



**2.8 F - 1183255 - Minimum General Rate 2013/2014**

**Document Information**

**IR No** 1070275

**Author** General Manager Finance

**Date** 21 June 2013

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**Précis**

Setting the Minimum General Rates for the year ending 30 June 2014.

**Summary**

Section 94 of the Local Government Act 2009 and Chapter 4 Part 4 of the Local Government Regulation 2012 provides for a local government to fix a minimum amount of general rates. Further, it allows a local government to fix a different minimum amount of general rates for each differential rating category.

Council has decided to implement thirty-three (33) differential general rating categories and is required to set a minimum general rate for each of those categories.

**Officer's Recommendation**

That in accordance with Section 94 of the Local Government Act 2009 and Chapter 4 Part 4 of the Local Government Regulation 2012 Council makes and levies minimum general rates for the year ending 30 June 2014 for each category of land as set out in the table hereunder;

<b>Category</b>	<b>Category Description</b>	<b>Rate in dollar</b>
203	Residential Land - Blackbutt	\$615.00
1	Residential Land - Kingaroy	\$615.00
301	Residential Land - Murgon	\$615.00
201	Residential Land - Nanango	\$615.00
401	Residential Land - Wondai	\$615.00
3	Village	\$615.00
910	Rural Residential Land - Blackbutt	\$615.00
930	Rural Residential Land - Kingaroy	\$615.00
920	Rural Residential Land - Nanango	\$615.00
950	Rural Residential Land - Murgon	\$615.00
940	Rural Residential Land - Wondai	\$615.00
960	Rural Residential Land - Other	\$615.00
204	Commercial Land - Blackbutt	\$815.00
2	Commercial Land - Kingaroy	\$815.00
302	Commercial Land - Murgon	\$815.00
202	Commercial Land - Nanango	\$815.00
402	Commercial Land - Wondai	\$815.00
9	Drive-In Shopping Centre >10,000m2 floor area	\$58,500.00
10	Drive-In Shopping Centre 4,000m2 to 10,000m2	\$23,830.00
99	Drive-In Shopping Centre 1500m2 to 4,000m2	\$7,945.00
209	Industrial Land - Blackbutt	\$815.00
8	Industrial Land - Kingaroy	\$815.00
308	Industrial Land - Murgon	\$815.00
208	Industrial Land - Nanango	\$815.00
408	Industrial Land - Wondai	\$815.00
212	Extractive A	\$615.00
213	Extractive B	\$6,355.00
211	Extractive C	\$10,590.00
414	Coal Mine	\$84,720.00
215	Power Generation	\$299,698.00
6	Rural Land	\$700.00
419	Water – Pumping & Storage	\$615.00
7	Other Land	\$615.00

## Financial and Resource Implications

The setting of a minimum general rate ensures Council raises sufficient funds to undertake general operations contained within the budget.

## Link to Corporate/Operational Plan

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

## Communication/Consultation (Internal/External)

A series of rate modelling workshops have been undertaken with Councillors and Staff.

## Legal Implications (Statutory Basis, Legal Risks)

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

**Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

**Asset Management Implications**

N/A

## **2.9 F - 1183016 - Averaging of Land Values 2013/2014**

### **Document Information**

**IR No** 1183016

**Author** General Manager Finance

**Date** 21 June 2013

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### **Précis**

Averaging rateable value of land by using land values over three (3) financial years.

### **Summary**

The Council recognises that as a result of recent revaluations, some property owners face significant increases in General Rates, as their property valuation has increased significantly higher than the average. In order to minimise the impact of valuation increases for these property owners, Council has decided to utilise the averaging tool set out in Chapter 4 Part 3 of the Local Government Regulation 2012.

### **Officer's Recommendation**

That in accordance with Sections 74 and 76 of the Local Government Regulation 2012 and on the basis of the principles laid down in Councils Revenue Statement, Council resolves that differential general rates for the year ending 30 June 2014 will be calculated based on a three year averaged valuation.

For properties that do not have three valuations on which to base an average, a 3-year averaging number will apply in accordance with Section 76 of the Local Government Regulation 2012.

### **Financial and Resource Implications**

The setting of an appropriate rate levy is required to raise revenue to undertake general operations contained within the budget.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

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### **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

### **Asset Management Implications**

N/A

**2.10 F - 1183253 - Setting the limit of increase in the amount of General Rates for the financial year ending 30 June 2014**

**Document Information**

**IR No** 1183253

**Author** General Manager Finance

**Date** 21 June 2013

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**Précis**

Setting the limit of increase in the amount of General Rates for the financial year ending 30 June 2014.

**Summary**

The Council recognises that as a result of recent revaluations, some property owners face huge increases in General Rates, as their property valuation has increased significantly higher than the average. In order to minimise the impact of significant valuation increases for these property owners Council has decided to place a limit on the increase in general rates applicable to each rate assessment.

**Officer's Recommendation**

That in accordance with Section 116 of the Local Government Regulation 2012, the council resolves that a limitation on the increase in the amount of the General Rate on all rateable land in each differential rate category for the financial year ending 30 June 2014 will be:

- (i) for land on which the rate levied for the previous financial year was for a full year the amount of the rate levied for the previous financial year plus 30%; or
- (ii) for land on which the rate levied for the previous financial year was for a period less than the full year the corresponding annual amount for the rate levied for the previous financial year plus 30%

Further, the limitation shall not apply to any land which was not levied for a period of twelve (12) months in the preceding financial year or to any separately valued parcel of land that is of different areas as to the time of rating for the immediately preceding financial year.

**Financial and Resource Implications**

The setting of a limitation on the level of increase does not impact on Councils overall revenue as relevant charges are set to cover the shortfall.

**Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices.

**Communication/Consultation (Internal/External)**

A series of Rate Workshops.

**Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt etc.

**Policy/Local Law/Delegation Implications**

In accordance with Councils Revenue Policy.

**Asset Management Implications**

N/A

## **2.11 F - 1183470 - Special Charge - Rural Fire Brigades 2013/2014**

### **Document Information**

**IR No** 1183470

**Author** General Manager Finance

**Date** 24 June 2013

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### **Précis**

Setting a Special Charge for Rural Fire Levy for the year ending 30 June 2014.

### **Summary**

Subsequent to the amendment to the Fire Service Act 1990, allowing Local Governments to make and levy a charge on all parcels of rateable land serviced by a Rural Fire Brigade, the Council decided to impose such a charge on all rateable land not situated in an urban fire brigade area, as defined by the Queensland Fire and Rescue Service.

### **Officer's Recommendation**

That in accordance with Section 92(3) of the Local Government Act 2009 and Chapter 4 Part 6 of the Local Government Regulation 2012 and section 128A of the Fire and Rescue Service Act 1990, Council will make and levy a special charge of \$25.00, on all rateable land within the region, other than rateable land that is liable to pay an urban fire district levy (pursuant to section 107 of the Fire and Rescue Service Act 1990).

Revenue raised will fund the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate throughout the rural areas of the South Burnett Region.

The overall plan for the Rural Fire Levy is as follows:-

- (a) The rateable land to which the plan applies is all rateable land within the region, other than rateable land that is liable to pay an urban district fire levy (pursuant to section 107 of the Fire and Rescue Service Act 1990).
- (b) The service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate throughout the rural areas of the region.
- (c) The time for implementing the overall plan is 1 year commencing 1 July 2013 and ending 30 June 2014.
- (d) The estimated cost of implementing the overall plan is \$222,050.

### **Financial and Resource Implications**

The setting of a rate levy provides funds for the region's rural fire services to operate.

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### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

### **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

### **Asset Management Implications**

N/A

## **2.12 F - 1183211 - Separate Charge - Environmental Levy 2013/2014**

### **Document Information**

**IR No** 1183211

**Author** General Manager Finance

**Date** 21 June 2013

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### **Précis**

Setting a Separate Charge for an Environmental Levy for the financial year ending 30 June 2014.

### **Summary**

To enable Council to fund issues specifically for the protection of the environment and support an ecologically sustainable future for the region it has been decided to levy a separate charge equally on all rateable lands in the South Burnett Region. Accordingly Council has decided to implement a \$25.00 levy on all rate assessments to provide around \$440,700 to be distributed towards the protection of the environment.

It is considered to be more appropriate to raise funds by a separate charge rather than from general funds to ensure the community is aware of the Council's commitment to the protection of the environment. It also considers the benefit is shared equally by all parcels of land regardless of their value.

### **Officer's Recommendation**

That in accordance with Section 92(5) of the Local Government Act 2009 and Chapter 4 Part 8 of the Local Government Regulation 2012 and on the basis of the principles laid down in Councils Revenue Statement, Council make and levy a Separate Charge - Environmental Levy of \$25 for the year ended 30 June 2014 to be levied equally on all rateable properties within the Council area for the purpose of funding projects specifically for the protection of the environment. Such projects have been identified as:

- To design and implement natural resource management strategies or plans at a local or regional scale
- To implement on ground works for the enhancement and protection of areas identified as having significant environmental values within the South Burnett Region such as reserves, waterways, flora and fauna habitats, remnant vegetation, cultural or heritage significant sites etc.
- To design and implement renewable energy initiatives to address climate change issues
- To address salinity and water quality issues in the South Burnett Region
- To address declining remnant vegetation issues in the South Burnett Region
- To research control measures, carry out field trials and eradication works for environmental weeds identified in Council's Pest Management Plan

- To deliver Natural Resource Management training to Council staff and community organisations
- To develop education and awareness materials relevant to Natural Resource Management and Sustainable communities within the region
- To purchase land for conservation purposes
- The time for implementing the overall plan is 1 year commencing 1 July 2013 and ending 30 June 2014
- The estimated cost of implementing the overall plan in 2012-2013 is \$869,270 which includes grant funds and carry over funds from 2011-2012

### **Financial and Resource Implications**

The setting of this charge is required to raise funds for the purpose of funding projects specifically for the protection of the environment.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

### **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

### **Asset Management Implications**

N/A

## **2.13 F - 1183017 - Separate Charge - Community Rescue & Evacuation 2013/2014**

### **Document Information**

**IR No** 1183017

**Author** General Manager Finance

**Date** 21 June 2013

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### **Précis**

Setting a Separate Charge to assist the airborne emergency rescue and evacuation transport providers that service the South Burnett Region.

### **Summary**

The South Burnett Region is serviced by several airborne medical evacuation services. This service is vital to our region and many residents can be thankful for the swift transfer to a major hospital in the case of an emergency. Unfortunately these services rely heavily on donations to continue operating. Accordingly Council has decided to implement a \$3.00 levy on all rate assessments to provide around \$52,960 to be distributed to these services.

In Council's opinion, it is more appropriate to raise funds by a separate charge rather than from general funds to ensure the community is aware of the Council's commitment to ensure ongoing support for this vital community service. It also considers the benefit is shared equally by all parcels of land regardless of their value.

### **Officer's Recommendation**

That in accordance with Section 92 (5) of the Local Government Act 2009 and Chapter 4 Part 8 of the Local Government Regulation 2012 and on the basis of the principles laid down in Councils Revenue Statement, Council make and Levy a Separate Charge - Community Rescue & Evacuation Levy of \$3 per annum for the year ended 30 June 2014, to be levied equally on all rateable properties within the Council area for the purpose of sponsoring the airborne emergency rescue & evacuation transport providers that service the South Burnett Region.

### **Financial and Resource Implications**

The setting of a rate levy provides funds to assist in the operations for airborne medical evacuation services that service the region.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

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**Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

**Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

**Asset Management Implications**

N/A

## **2.14 F - 1185814 - Separate Charge - Road Infrastructure Levy**

### **Document Information**

**IR No** 1185814

**Author** General Manager Finance

**Date** 28 June 2013

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### **Précis**

Setting a Separate Charge for a Road Infrastructure Levy for the financial year ending 30 June 2014.

### **Summary**

To enable Council to defray part of the costs associated with maintaining and upgrading Council's road network and associated infrastructure it has been decided to levy a separate charge equally on all rateable lands in the South Burnett Region.

It is considered to be more appropriate to raise funds by a separate charge rather than from general funds to ensure the community is aware of Council's commitment to the long-term appropriate management of its road assets. It also considers the benefit is shared equally by all parcels of land regardless of their value.

### **Officer's Recommendation**

That in accordance with Section 92(5) of the Local Government Act 2009 and Chapter 4 Part 8 of the Local Government Regulation 2012 and on the basis of the principles laid down in Councils Revenue Statement, Council make and levy a Separate Charge – Road Infrastructure Levy of \$200 for the year ended 30 June 2014 to be levied equally on all rateable properties within the Council area to defray part of the cost of maintaining and upgrading its road network including associated infrastructure such as:

- Kerb and channelling
- Road signage and line marking
- Footpaths and bikeways
- Bridges and culverts
- Causeways and floodway's
- Drainage

### **Financial and Resource Implications**

The setting of this charge is required to raise funds for the purpose of funding projects specifically for the maintenance and renewal of road assets

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### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

### **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

### **Asset Management Implications**

N/A

## **2.15 F - 1183480 - Separate Charge - Waste Management Levy 2013/2014**

### **Document Information**

**IR No** 1183480

**Author** General Manager Finance

**Date** 24 June 2013

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### **Précis**

Setting a Special Charge for a Waste Management Levy for the financial year ending 30 June 2014.

### **Summary**

To enable Council to fund the costs associated with provision, improvement and management of waste management facilities it has been decided to levy a separate charge equally on all rateable lands in the South Burnett Region.

It is considered to be more appropriate to raise funds by a separate charge rather than from general funds to ensure the community is aware of Council's commitment to the long-term appropriate management of waste. It also considers the benefit is shared equally by all parcels of land regardless of their value.

### **Officer's Recommendation**

That pursuant to Section 92(5) of the Local Government Act 2009 and Chapter 4 Part 8 of the Local Government Regulation 2012, Council makes a separate charge of \$117.00 per rate assessment for the 2013/2014 financial year to be levied equally on all rateable assessments.

The separate charge will be called the Waste Management Levy and will fund a service, facility or activity identified as:

- (a) Providing and maintaining waste facilities and services that are not met from other fees and charges collected on a user pays basis; and
- (b) Meeting public expectations in matters of disposal of refuse that affect public health and visual amenity of the area
- (c) Rehabilitation of closed Waste Disposal sites

### **Financial and Resource Implications**

The setting of this charge is required to raise revenue to undertake waste management operations contained within the budget.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices.

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### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

### **Policy/Local Law/Delegation Implications**

In accordance with Councils Revenue Policy.

### **Asset Management Implications**

N/A

**2.16 F - 1183487 - Setting of Waste Water Utility Charges for the financial year ending 30 June 2014**

**Document Information**

**IR No** 1183487

**Author** General Manager Finance

**Date** 24 June 2013

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**Précis**

Setting of Waste Water Utility Charges for the financial year ending 30 June 2014.

**Summary**

The Council operates separate waste water supply schemes set out in Schedule A - Defined Sewerage Areas of its Revenue Statement and determines that the net cost of providing wastewater services to lands, including operating and maintenance costs, capital costs and debt servicing charges will be fully funded by a charge on those lands receiving the service or to which the service is deemed to be available.

**Officer's Recommendation**

That in accordance with Section 92(4) of the Local Government Act 2009 and Chapter 4 Part 7 of the Local Government Regulation 2012, in respect of all lands and premises which are connected to, or capable of connection to, Councils reticulated sewerage systems, the following utility charges be made and levied for the provision of waste water services for the year ended 30 June 2014;

- (a) In respect of all lands and premises which are connected to Council's wastewater Systems;
  - 1. For the first pedestal connected to any of Council's wastewater systems, a charge of \$430 per annum per pedestal
  - 2. Other than additional pedestals installed in a private residence for the sole use of the occupier and their family, all additional pedestals will be levied a charge of \$157 per annum per additional pedestal
  - 3. In respect of each allotment of Vacant Land rateable under the Local Government Act 2009 situated within the declared wastewater areas defined in "Schedule A of the Revenue Statement", a charge of \$287 per annum will apply
  - 4. Where any premises not connected to the Council's wastewater system, become connected during the year, the charges under clause (a)(1) shall become operative from the date of connection, with proportionate rebate from that date, of those made under Clause (a) (3)

## **Financial and Resource Implications**

The settings of these charges are required to raise revenue to undertake Waste Water operations contained within the budget.

## **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices.

## **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been conducted between Councillors and staff.

## **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rating resolutions will impact on Councils ability to fund its budget.

## **Policy/Local Law/Delegation Implications**

In accordance with Councils Revenue Policy.

## **Asset Management Implications**

N/A

## **2.17 F - 1183494 - Proston Common Effluent Disposal Utility Charges**

### **Document Information**

**IR No** 1183494

**Author** General Manager Finance

**Date** 25 June 2013

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### **Précis**

Setting of Proston Common Effluent Disposal Utility Charges for the financial year ending 30 June 2014.

### **Summary**

The Council operates a separate Common effluent scheme in Proston and determines that the net cost of providing the Common effluent disposal service to lands, including operating and maintenance costs, capital costs and debt servicing charges should be fully funded by a charge on those lands receiving the service.

For 2013/2014 the operations of the Proston Scheme will be subsidised by \$20,100 from the South Burnett Regional Council Waste Water Budget

### **Officer's Recommendation**

That in accordance with Section 92(4) of the Local Government Act 2009 and Chapter 4 Part 7 of the Local Government Regulation 2012 and on the basis of the principles laid down in Council's Revenue Statement, the following utility charges be made and levied for the provision of a Common effluent disposal system for the year ended 30 June 2014;

- (a) In respect of all lands and premises which are connected to Council's Common effluent disposal system:
  - (1) For the first pedestal connected to the system, a charge of \$288 per annum per pedestal
  - (2) Other than additional pedestals installed in a private residence for the sole use of the occupier and their family, all additional pedestals will be levied a charge of \$116 per annum per additional pedestal
  - (3) Where any premises not connected to the Council Common system, become connected during the year, the charges under Clause (a) (1) shall become operative from the date of connection, with proportionate rebate from that date, of those made under Clause (a) (3)
  - (4) A charge will not apply to vacant land that is capable of being connected to the system

## **Financial and Resource Implications**

The settings of these charges are required to raise revenue to undertake operations of Common Effluent Disposal System, contained within the Budget.

## **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices.

## **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been conducted between Councillors and staff.

## **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rating resolutions will impact on Councils ability to fund its budget.

## **Policy/Local Law/Delegation Implications**

In accordance with Councils Revenue Policy.

## **Asset Management Implications**

N/A

## **2.18 F - 1183550 - Waste Collection Utility Charges 2013/2014**

### **Document Information**

**IR No** 1183550

**Author** General Manager Finance

**Date** 24 June 2013

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### **Précis**

Setting of Waste Collection Charges for the year ending 30 June 2014.

### **Summary**

Council determines that the net cost of providing refuse collection services including operation and maintenance costs, capital costs and debt servicing costs will be funded by those lands receiving the service. Details of the areas receiving a refuse service are set out in Schedule B of the Revenue Statement - Defined Refuse collection Areas.

### **Officer's Recommendation**

That in accordance with Section 92(4) of the Local Government Act 2009 and Chapter 4 Part 7 of the Local Government Regulation 2012 and on the basis of the principles laid down in Council's Revenue Statement the following utility charges for waste collection be made and levied for the year ended 30 June 2014.

- In respect of all lands and premises contained within the declared refuse areas of Kingaroy, Nanango, Blackbutt, Bunya Mountains, Murgon, Wondai and Villages
  - a charge of \$145 for each domestic refuse service for the declared refuse collection areas.
- In respect of all lands and premises outside the declared refuse areas of Kingaroy, Nanango, Blackbutt, Bunya Mountains, Murgon, Wondai and Villages where an optional cleansing service is requested.
  - a charge of \$145 for each domestic refuse service collected.

- In respect of all lands and premises contained within the declared refuse areas of Kingaroy, Murgon, Proston, Tingoora and Wondai where garbage and refuse are removed other than in accordance with Clause (a), (b) and (c) (i.e. Commercial Waste Collection).
  - a charge of \$284.00 for each equivalent 240 litre container provided.
- In respect of all lands and premises contained within the declared refuse areas of Blackbutt and Nanango where garbage and refuse are removed other than in accordance with Clause (a), (b) and (c) (i.e. Commercial Waste Collection).
  - a charge of \$241.00 for each equivalent 240 litre container provided.
- In respect of all lands and premises where garbage and refuse are removed by bulk bin containers.
  - a charge of \$852.00 for each 1m<sup>3</sup>; container provided.
  - a charge of \$1,278.00 for each 1.5m<sup>3</sup>; container provided
  - a charge of \$1,704.00 for each 2.0m<sup>3</sup>; container provided
  - a charge of \$2,556.00 for each 3.0m<sup>3</sup>; container provided

### **Financial and Resource Implications**

The setting of this charge is required to raise revenue to undertake waste collection operations contained within the budget.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

### **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

### **Asset Management Implications**

N/A

**2.19 F - 1183010 - Water Supply Access Charge Methodology 2013/2014****Document Information****IR No** 1183010**Endorsed By** General Manager Finance**Date** 21 June 2013

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**Précis**

Defining the methodology used to set Water Supply Access Charges for the South Burnett Region for the year ending 30 June 2014.

**Summary**

The Council operates separate water supply schemes as set out in Schedule C – Defined Water Areas of its Revenue Statement and determines that the net cost associated with the source of supply, administration, technical overhead, depreciation and finance costs for each scheme area will be funded by a fixed charge on those lands receiving a supply or to which a supply is deemed to be available.

Council believes that it is logical and equitable for all users to contribute to the fixed costs of the water supply operation. The basis of apportionment of this cost shall be the supply capacity made available to the connected premises, as a measure of the proportionate share of the capacity of the system utilised by the connected property.

**Officer's Recommendation**

That in accordance with Section 92(4) of the Local Government Act 2009 and Chapter 4 Part 7 of the Local Government Regulation 2012 and on the basis of the principles laid down in Councils Revenue Statement the following methodology be adopted to determine water access charges to be levied for the financial year ending the 30 June 2014 as follows:-

- a) A Fixed Charge covering the net cost associated with the source of supply, administration, technical overhead, depreciation and finance costs for each scheme area be levied on those lands receiving a supply or to which a supply is deemed to be available
- b) The basis of apportionment of this cost shall be the supply capacity made available to the connected premises, as a measure of the proportionate share of the capacity of the system utilised by the connected property, as listed in the table hereunder:

<b>Meter Size</b>	<b>Capacity Factor</b>
20mm	1.0
25mm	1.6
32mm & 40mm	2.5
50mm & 80mm	6.5
100mm	15.0



## **Financial and Resource Implications**

The setting of water access charges is required to raise revenue to undertake water operations contained within the budget.

## **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

## **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

## **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget

## **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

## **Asset Management Implications**

N/A

## **2.20 F - 1183055 - Water Supply Consumption Charge Methodology 2013/2014**

### **Document Information**

**IR No** 1183055

**Author** General Manager Finance

**Date** 21 June 2013

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### **Précis**

Defining the methodology used to set Water Consumption Charges for the South Burnett Region for the year ending 30 June 2014.

### **Summary**

The Council operates separate water supply schemes set out in Schedule C – Defined Water Areas of its Revenue Statement and determines that the net cost associated with the cost of reticulation of water supply in each scheme will be funded by a per kilolitre charge for every kilolitre of water used as measured by a meter.

This charge is based on a six (6) tier system, calculated on the volume of water used in kilolitres (000's of litres). The step system rewards households with low water usage, and penalises households with high water usage. Council believes that the higher consumption charge for higher steps will be a significant incentive for residents to conserve water.

### **Officer's Recommendation**

That in accordance with Section 92(4) of the Local Government Act 2009 and Chapter 4 Part 7 of the Local Government Regulation 2012 and on the basis of the principles laid down in Councils Revenue Statement the following methodology be adopted to determine water consumption charges for water consumed during the financial year ending the 30 June 2014 as follows:-

- a) Council operate a six (6) tier banding system based on the volume of water used in kilolitres (000's of litres) and the capacity of the meter connected.
- b) For connections greater than 20mm, the steps are increased proportionally with the capacity factor for each meter size.
- c) The tiers or steps that apply to all size connections are shown in the table below.

<b>Meter Size</b>	<b>Capacity Factor</b>	<b>Band 1</b>	<b>Band 2</b>	<b>Band 3</b>	<b>Band 4</b>	<b>Band 5</b>	<b>Band 6</b>
20mm	1.0	0 - 80	81 – 120	121 – 300	301 – 500	501 – 1,700	>1,700
25mm	1.6	0 - 128	129 – 192	193 – 480	481 – 800	801 – 2,720	>2,720
32mm & 40mm	2.5	0 – 320	321 – 480	481 – 1,200	1,201 – 2,000	2,001 – 6,800	>6,800
50mm & 80mm	6.5	0 – 520	521 – 780	781 – 1,950	1,951 – 3,250	3,251 – 11,050	>11,050
100mm	15.0	0 – 1,200	1,201 – 1,800	1,801 – 4,500	4,501 – 7,500	7,501 – 25,500	>25,500

### **Financial and Resource Implications**

The setting of water consumption charges is required to raise revenue to undertake water operations contained within the budget.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

### **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

### **Asset Management Implications**

N/A

**2.21 F - 1183629 - Water Supply Charges 2013/2014****Document Information****IR No** 1183629**Author** General Manager Finance**Date** 24 June 2013**Précis**

Setting Water Supply Access and Consumption Charges for Financial Year ending 30 June 2014.

**Summary**

The Council operates separate water supply schemes set out in Schedule C - Defined Water Areas of its Revenue Statement and determines that the net cost of providing water to lands, including operating and maintenance costs, capital costs and debt servicing charges will be fully funded by a charge on those lands receiving the service or to which the services is deemed to be available.

**Officer's Recommendation**

That

- (a) In accordance with Section 92(4) of the Local Government Act 2009 and Chapter 4 Part 7 of the Local Government Regulation 2012 and on the basis of the principles laid down in Council's Revenue Statement the utility charges set out in the table hereunder be made and levied for the provision of water supply services (Access Charges) for the financial year ended 30 June 2014;

<b>Defined Area</b>	<b>Vacant</b>	<b>20mm</b>	<b>25mm</b>	<b>32 &amp; 40mm</b>	<b>50mm &amp; 80mm</b>	<b>100mm</b>	<b>Fire Services</b>	<b>Additional Rural Services</b>
Blackbutt	198.00	395.00	632.00	988.00	2,568.00	5,925.00	198.00	198.00
Boondooma Dam	198.00	395.00	632.00	988.00	2,568.00	5,925.00	198.00	198.00
Kingaroy	198.00	395.00	632.00	988.00	2,568.00	5,925.00	198.00	198.00
Kumbia	198.00	395.00	632.00	988.00	2,568.00	5,925.00	198.00	198.00
Murgon	198.00	395.00	632.00	988.00	2,568.00	5,925.00	198.00	198.00
Nanango	198.00	395.00	632.00	988.00	2,568.00	5,925.00	198.00	198.00
Proston	198.00	395.00	632.00	988.00	2,568.00	5,925.00	198.00	198.00
Proston Rural	198.00	395.00	632.00	988.00	2,568.00	5,925.00	198.00	198.00
Wondai/Tingoora	198.00	395.00	632.00	988.00	2,568.00	5,925.00	198.00	198.00
Wooroolin	166.00	310.00	496.00	776.00	2,016.00	4,650.00	198.00	198.00

- (b) In accordance with Section 92(4) of the Local Government Act 2009 and Chapter 4 Part 7 of the Local Government Regulation 2012 and on the basis of the principles laid down in Council's Revenue Statement the utility charges set out in the table hereunder be made and levied for the consumption of water for the financial year ended 30 June 2014.

Defined Water Area	Tier 1	Tier 2	Tier 3	Tier 4	Tiers 5 & 6
	Charge per Kilolitre	Charge per Kilolitre	Charge per Kilolitre	Charge per Kilolitre	Charge per Kilolitre
Blackbutt	1.30	1.80	2.10	2.30	2.60
Kingaroy	1.30	1.80	2.10	2.30	2.60
Kumbia	1.30	1.80	2.10	2.30	2.60
Murgon	1.30	1.80	2.10	2.30	2.60
Nanango	1.30	1.80	2.10	2.30	2.60
Proston	1.30	1.80	2.10	2.30	2.60
Proston Rural	1.30	1.80	2.10	2.30	2.60
Wondai	1.30	1.80	2.10	2.30	2.60
Wooroolin	1.30	1.80	2.10	2.30	2.60

## **Financial and Resource Implications**

The settings of these Charges are required to raise revenue to undertake water operations contained within the budget.

## **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices.

## **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been conducted between Councillors and staff.

## **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rating resolutions will impact on Councils ability to fund its budget.

## **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

## **Asset Management Implications**

N/A

## **2.22 F - 1183151 - Discount on Rates 2013/2014**

### **Document Information**

**IR No** 1183151

**Author** General Manager Finance

**Date** 21 June 2013

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### **Précis**

Setting the level of discount and discount period for early payment of specified rates and charges for the period ending 30 June 2014.

### **Summary**

To encourage early payment of rates, Council will offer ratepayers a discount on payments received during the nominated discount period in accordance with Section 130 of the Local Government Regulation 2012.

For discount to be allowed, full payment of all rates, (including overdue rates), charges, interest, fees and levies appearing on the rate notice must be received by Council on or before the due date at a Council office or approved agency by the close of business on the due date.

In the case of electronic payments, discount will be allowed if full payment as described above, is received and recorded on Council's accounts on or before the due date.

The discount period will be a period of at least thirty (30) clear days commencing from the issue date shown on the Rate Notice and concluding on the due date shown on the Rate Notice.

Discount will only apply to General Rates, Wastewater Charges, Water Access Charges, and Refuse Collection Charges. However, discount will not apply to Special Charges, Separate Charges, State Fire Levy, Interest and Water Consumption Charges.

### **Officer's Recommendation**

That in accordance with Section 130 of the Local Government Regulation 2012 discount of 10.00 per centum per annum on rates and charges levied for the year ended 30 June 2014 exclusive of any Special Charges, Separate Charges, State Government Fire Levy, Interest and Water Usage Charges be allowed provided all such rates and charges levied on the property including all overdue rates are paid in full by the due date, which will be at least thirty clear days from the issue of the relevant rate notice.

### **Financial and Resource Implications**

Council relies on early payment of rates to ensure that appropriate cash levels are maintained to support its financial obligations.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices.

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**Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and staff.

**Legal Implications (Statutory Basis, Legal Risks)**

N/A

**Policy/Local Law/Delegation Implications**

In accordance with Council's revenue policy.

**Asset Management Implications**

N/A

## **2.23 F - 1183238 - Interest on Overdue Rates**

### **Document Information**

**IR No** 1183238

**Author** General Manager Finance

**Date** 21 June 2013

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### **Précis**

Setting the level of interest on overdue rates and charges for the financial period ending 30 June 2014.

### **Summary**

The management of the level of rate arrears is an important component of ensuring Council's long term financial sustainability. Accordingly it has been determined that to encourage ratepayers to pay their rates within a sixty (60) day timeframe a penalty in the form of interest on overdue rates will be applied.

### **Officer's Recommendation**

That in accordance with Section 133 of the Local Government Regulation 2012 the Council has determined that all rates and charges will be determined as overdue for the charging of interest if they remain unpaid after (30) days from the due date of the relevant rate notice. The interest rate shall be 11% per annum.

### **Financial and Resource Implications**

The Charging of Interest on overdue rates provides a penalty for failing to pay rates within a determined timeframe ensuring Councils cash flows are maintained.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been conducted between Councillors and staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rating resolutions will impact on Councils ability to fund its budget.

### **Policy/Local Law/Delegation Implications**

In accordance with Councils Revenue Policy.

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## **Asset Management Implications**

N/A

**2.24 F - 1183715 - Setting the level of remission on rates and charges for approved pensioners**

**Document Information**

**IR No** 1183715

**Author** General Manager Finance

**Date** 24 June 2013

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**Précis**

Setting the level of remission on rates and charges for approved pensioners for the financial period ending 30 June 2014.

**Summary**

Council recognises that ratepayers who receive a pension are amongst the most disadvantaged in our community. As a result Council has agreed to provide assistance by way of a remission of rates to pensioners who meet the administrative guidelines for the Queensland Government pensioner rate subsidy scheme.

**Officer's Recommendation**

That in accordance with Section 96 of the Local Government Act 2009 and Chapter 4 part 10 of the Local Government Regulation 2012, a remission of rates to pensioners who meet the administrative guidelines for the Queensland Government pensioner rate subsidy scheme will be provided by Council.

The remission will be set at:

1. 10 per centum of the rate levy (excluding the Road Infrastructure Levy) to a maximum of \$100 per annum; and
2. \$100 off the Road Infrastructure Levy

**Financial and Resource Implications**

This concession reduces Councils revenue by \$200 per recipient at a total cost of \$685,500.

**Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices.

**Communication/Consultation (Internal/External)**

Consultation by Councillors with their constituents.

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**Legal Implications (Statutory Basis, Legal Risks)**

N/A

**Policy/Local Law/Delegation Implications**

In Accordance with Councils Revenue Policy.

**Asset Management Implications**

N/A

## **2.25 F - 1184286 - Concessions on various Special, Separate and Utility Charges**

### **Document Information**

**IR No** 1184286

**Author** General Manager Finance

**Date** 25 June 2013

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### **Précis**

Setting the concession on various rates and charges for groups or organisations, which provide a public service or community benefit.

### **Summary**

Council recognises that various groups or organisations provide a public service or community benefit throughout the region. In order to assist these groups or organisations Council has determined to provide concessions on various rates and charges.

### **Officer's Recommendation**

That in accordance with Section 93 of the Local Government Act 2009 and the provisions of Chapter 4 Part 10 of the Local Government Regulation 2012, Council grant a concession off various rates and charges for the financial period ending 30 June 2014 as identified hereunder:

#### **Land Owned By a Religious Entity:**

##### **(a) Churches, Church Halls and Pastor's Residences**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

##### **(b) Schools (including vacant land used in conjunction with School)**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

##### **(c) Aged Care Facilities**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

**Identified Properties**

Assess No	Owner	Property Description and Location
10842-9-0	Uniting Church in Australia	Canowindra Nursing Home - 43 Windsor Circle Kingaroy
11312-0-0	Uniting Church in Australia	Lifeline Community Care - 1 Victoria Street Kingaroy
11545-0-0	Corporation of Trustees of Roman Catholic Archdiocese	Centacare - 14 Mary Street Kingaroy
12048-0-0	Lutheran Church of Aust (Qld Dist)	Orana Nursing Home - 18 Macdiarmid Street Kingaroy

**Land Owned by a Community Entity****(a) Queensland Country Women Associations**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges.

Assess No	Owner	Property Description and Location
10341	QCWA (Hall) Kingaroy	122 Kingaroy Street, Kingaroy
10415	QCWA (Hostel) Kingaroy	103 Kingaroy Street, Kingaroy
12842	QCWA (Hall) Kumbia	Bell Street, Kumbia
12981	QCWA (Hall) Wooroolin	Bunya H'Way, Wooroolin
20089	QCWA Blackbutt	Coulson Street, Blackbutt
20718	QCWA Nanango	59 Fitzroy Street, Nanango
30124-12	QCWA Murgon	81 Macalister Street, Murgon
40040	QCWA Hivesville	12 Main Street, Hivesville
40541	QCWA Wondai	86 Mackenzie Street, Wondai

**(b) Scout Associations, Girl Guides Associations and Blue Light Organisations**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges

Assess No	Owner	Property Description and Location
10253	Girl Guides Kingaroy	2 Mant Street, Kingaroy
10796	Scouts Kingaroy	2-8 James Street, Kingaroy
13032	Scouts Wooroolin	23-27 Kate Street, Wooroolin
20101-9-022	Quail/B/Butt District Tourist Association	Bowman Road, Blackbutt
20632-0-022	Scouts Nanango	40 Henry Street, Nanango
20635	Blue Light Skating Rink	George Street, Nanango
30293	Girl Guides	Macalister Street, Murgon
30787	Scouts Murgon	13 Rose Street, Murgon
40401	Scouts and QCWA combined	37 Rodney Street, Proston
41019	Scouts	14 McCord Street, Wondai

**(c) Kindergarten, Child Care, Endeavour, Senior Citizen and other Welfare Facilities  
(Identified in Table below)**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges

**Identified Properties**

Assess No	Owner	Property Description and Location
10258-0-0	(QHC) South Burnett CTC	Youth Hostel – 38 Markwell Street, Kingaroy
10290-0-0	Kingaroy and District Senior Citizens Assoc	Senior Citizens - 90 Kingaroy Street, Kingaroy
10349-0-1	South Burnett Child Care Assn	Child Care Centre - Pound Street, Kingaroy
10371-0-0	Endeavour Foundation	Workshop - 22 Kingaroy Street, Kingaroy
10385-0-0	Endeavour Foundation	Workshop - 17 Kingaroy Street, Kingaroy
10729-0-0	Kingaroy Kindergarten Assoc	Kindergarten - 90 First Avenue, Kingaroy
10834-0-0	Endeavour Foundation	Residence – 8 Windsor Circle, Kingaroy
10997-0-0	South Burnett CTC	CROSB House - Respite Services - 18 Gladys Street, Kingaroy
12350-81	Trust Company Limited	Leased by Goodstart Early Learning – Kingaroy Care for Kids – 78-83 Ivy Street, Kingaroy
20061-0-0	South Burnett Regional Council	Leased by Blackbutt Benarkin Community Council - Blackbutt Community Hall – 50 Coulson Street, Blackbutt
20383-0-0	The Crèche and Kindergarten Association	Kindergarten - 36 Sutton Street, Blackbutt
20569-5-0	(Education Qld) South Burnett CTC	Child Care Centre and Community Hub - 42 Drayton Street, Nanango
20619-05	South Burnett Regional Council	Lions Club – George Street, Nanango
20760-0-022	South Burnett Regional Council	Nanango Kindergarten Assoc
30119-0-0	South Burnett CTC	Murgon Cherbourg Community Centre - 35 Lamb Street, Murgon
30278-1-0	South Burnett CTC	"Gumnut Place" - 22 Gore Street, Murgon
30331-0-0	South Burnett Regional Council	Murgon Kindergarten - 42 Macalister Street, Murgon
30332-0-1	Qld Police Citizens Youth Welfare Assoc	Murgon Pulse - 40 Macalister Street, Murgon
30332-0-4	South Burnett Regional Council	Lions Club – Macalister Street, Murgon
30470-0-0	(QHC) Graham House	Community Centre - 21 Taylor Street East, Murgon
40273-0-1	Recreation Reserve - Trustee Wondai Shire Council	Proston Play Group - 5 Blake Street Proston
40526-0-1	South Burnett CTC	Partners in Foster Care - 7 Bramston Lane, Wondai
40882-0-0	Wondai Kindergarten Assn	Kindergarten - 60 Baynes Street, Wondai

**Land used for Showgrounds or Horseracing:****(a) Showground's**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- Remission of 75% of cost of water access, sewerage and waste collection charges provided to showground's facility. Services provided to commercial activities such as caravan parks, sub-leases or recreational facilities are not exempt.

**(b) Race grounds**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges

**Land used for Charitable Purposes:****(a) Aged Care Facilities – Non Religious (Identified in Table below)**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

**Identified Properties**

Assess No	Owner	Property Description and Location
10016-0-0	Board of Benevolence and Aged Masons and Orphans Fund	Aged Care Units - Haly Street, Kingaroy
21247-1-0	Karinya Aged Care Inc	Aged Care - Brisbane Street, Nanango
23970-0-0	Blackbutt Benarkin Aged Care Assoc Inc	Ages Care - Greenhills Drive, Blackbutt
31015-0-0	Southern Cross Care (Qld)	Castra Retirement Home - 2 Coopers Street, Murgon
40213-1-0	Wondai Shire Council	Proston Aged Home Units - Beresford Street, Proston
40797-0-0	Wondai District Homes for the Aged	Aged Care Units - 33 Bramston Street, Wondai
40855-0-0	Reserve - Trustees Wondai Shire Council	Barambah Accommodation Support Service - 25 Pring Street, Wondai

**(b) Charitable Organisations (Identified in Table Below)**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

**Identified Properties**

Assess No	Owner	Property Description and Location
10542-0-0	Kingaroy Masonic Lodge	Masonic Lodge - 22 William Street, Kingaroy
11438-0-0	St Vincent De Paul Society Qld	St Vinnie's Store - 48 King Street, Kingaroy
13162-0-7	RSPCA South Burnett Branch	RSPCA Centre - Kingaroy Aerodrome
20377-0-0	Trustees Blackbutt Masonic Lodge	Masonic Lodge - 37 Sutton Street, Blackbutt
20756-0-0	Trustees Nanango Masonic Lodge	Masonic Lodge - 42 Gipps Street, Nanango
30521-0-0	Graham House Community Centre Inc	Graham House (Vacant Land used as car parking) - 24 Pearen Street, Murgon

Assess No	Owner	Property Description and Location
41002-0-0	Wondai Masonic Lodge	Masonic Lodge - 39 Cadell Street, Wondai

### Land used for other Community Purposes:

#### (a) Community Owned Halls (Identified in Table Below)

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

#### Identified Properties

Assess No	Owner	Property Description and Location
12857-0-0	Kumbia and District Memorial School of Arts Inc	Kumbia Hall - Bell Street, Kumbia
12989-0-0	Reserve for Memorial Hall	Wooroolin Hall - 23 Alexander Street, Wooroolin
13183-0-0	Reserve for Public Hall	Goodger School - Kingaroy Cooyar Road, Kingaroy
13845-0-0	The Ironpot Hall Association Inc	Ironpot Hall - Jarail Road, Kingaroy
14451-0-0	Farmers Hall Inverlaw	Inverlaw Hall - Burrandowan Road, Kingaroy
21867-0-0	Reserve - Trustee South Burnett Regional Council	Booie Hall - 1867 Booie Road, Booie
31303-0-0	Tablelands Public Hall Assoc	Tableland Hall- 459 Crownthorpe Road, Crownthorpe
42362-0-0	Reserve-Brigooda Recreation Hall	Hall - 2473 Proston Boondooma Road, Proston
40202-0-0	Reserve - The Trustees Proston Sub Branch RSSAILA	Hall - 23 Collingwood Street, Proston
40576-0-0	Reserve - Wondai Sub Branch Returned Services League Aust	RSL Club - 87 Mackenzie Street, Wondai

#### (a) Museums, Theatres etc (Identified in Table Below)

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges

#### Identified Properties

Assess No	Owner	Property Description and Location
11498-0-0	Edward Carroll	Carroll Cottage - 6 Edward Street, Kingaroy
20381-01-0	Nanango Theatre Company	Reserve - George Street, Nanango
20903-0-0	Ringsfield Historic Museum	Museum – 45 Alfred Street, Nanango
31104-0-0	Reserve for Park- Trustee Qld Dairy and Heritage Museum	Qld Dairy and Heritage Museum - 2 Sommerville Street, Murgon



**(b) Sporting Groups and Associations (Identified in Table Below)**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy
- Remission of Water Access and Sewerage Charges.

Assess No	Owner	Property Description and Location
10217-0-0	Kingaroy Sporting Club	Kingaroy Sporting Club – 1 Markwell Street, Kingaroy
10489-0-1	Kingaroy Cricket and Sports Club	Lyle Vidler Cricket Oval - 10 Youngman Street, Kingaroy
10489-0-2	Kingaroy Rugby League Football Club	Rugby League Football Oval - 20 Youngman Street, Kingaroy
10489-0-3	Kingaroy Soccer Club	Senior Soccer Oval - 7 Oliver Bond Street, Kingaroy
10489-0-5	Kingaroy and District Lawn Tennis Assoc	Tennis Courts 1 Oliver Bond Street, Kingaroy
10489-0-7	Kingaroy Junior Soccer Club	Soccer Oval - 2 Oliver Bond Street, Kingaroy
11570-0-0	Kingaroy Bowls Club Inc	Bowls Club - 145 Kingaroy Street, Kingaroy
12881-0-1	Reserve - Trustees Kumbia Cricket Club	Cricket Oval - Gordon Street, Kumbia
12986-0-0	Recreation Reserve - Wooroolin Community Association Inc	Tennis Courts - 22 Alexander Street, Wooroolin
13143-0-0	The South Burnett Pistol Club	Pistol Club - Redmans Road, Kingaroy
13162-0-2	Reserve - Trustees Kingaroy Shire Council	Kingaroy and District Motorcycle Track - Warren Truss Drive, Kingaroy
13194-0-0	Reserve - Trustees Kingaroy Clay Target Club Inc	Rifle Club - Aerodrome Road Kingaroy
13281-0-0	Kingaroy Golf Club Inc	Golf Club - Bunya Highway, Kingaroy
14173-0-0	Recreation Reserve - Wooroolin Community Association Inc	Wooroolin Sports Ground
20105-0-0	Blackbutt Tennis Club Inc	Tennis Club - 61 Hart Street, Blackbutt
20148-0-022	Reserve - Trustees Nanango Shire Council	Timbertown Combined Sports Assn - Railway and Charles Street, Blackbutt
20617-19-0	Nanango and District Darts Assn	Nanango Darts Club - George Street, Nanango
20621-0-022	Reserve - Trustee Nanango Shire Council	Nanango Sporting Club (Soccer) - Burnett Street, Nanango
20649-0-022	Reserve - Trustee Nanango Shire Council	Bowls Club - 2 Henry Street, Nanango
21546-0-022	Reserve - Trustee Nanango Shire Council	Nanango Netball Assn - 55 Appin Street, Nanango
21590-0-022	Nanango Shire Council	Rugby League Club - 6 Wills Street, Nanango
22956-0-0	Nanango Golf Club Inc	Golf Club - 6 Wills Street, Nanango
24165-2-0	Blackbutt Golf Club Inc	Golf Club - 51 Langtons Road, Blackbutt
30175-0-0	Murgon Golf Club Inc	Golf Club - 192 Lamb Street, Murgon
30278-0-1	Reserve for Recreation	Tennis Club - 32 Gore Street, Murgon

30291-11-0	Trustees Murgon Bowls Club	Murgon Bowls Club - 103 Macalister Street, Murgon
30332-0-2	Reserve for Recreation and Showground	Murgon Sports - 38 Macalister Street, Murgon
40004-0-0	Wondai Shire Council	Durong Bowls Club
40384-0-0	Reserve - Proston Sports Ground Committee	Proston Sports Ground (Showgrounds) - 41 Proston Boondooma Road, Proston
40388-0-001	Proston Golf Club	Proston Golf Club - 81 Proston Boondooma Road, Proston
40397-0-0	Proston Bowls Club Inc	Proston Bowls Club - 22 Murphys Way, Proston
40690-0-0	Reserve Recreation -Wondai Sportsground Advisory Committee	Wondai Sportsground (Soccer, Football, Lions Club) - Bunya Highway, Wondai
40692-5-0	Karate Union of Australia	Wondai Karate Club - 2 Bunya Avenue, Wondai
40694-0-001	Wondai Country Club	Wondai Bowls and Golf Club - Bunya Highway, Wondai
41047-0-1	Reserve- Trustees South Burnett Regional Council	Wondai Tennis Club, Netball Courts, Cricket Oval - 14 South Street, Wondai
41944-0-0	Reserve - Wondai Rifle Club Inc	Rifle Range - Rifle Range Road, Wondai

## Financial and Resource Implications

Rate concessions reduce Council's revenue by around \$81,000.

## Link to Corporate/Operational Plan

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

## Communication/Consultation (Internal/External)

A series of rate modelling workshops have been undertaken with Councillors and Staff.

.Legal Implications (Statutory Basis, Legal Risks)

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

## Policy/Local Law/Delegation Implications

In accordance with Council's Revenue Policy.

## Asset Management Implications

N/A

**2.26 F - 1183042 - Concession of Water Consumption Charges - Haemodialysis Machines 2013/2014**

**Document Information**

**IR No** 1183042

**Author** General Manager Finance

**Date** 21 June 2013

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**Précis**

Setting the level of remission on water consumption charges for the users of Haemodialysis Machines for the financial period ending 30 June 2014.

**Summary**

The Council has determined that where ratepayers or residents require the use of a Haemodialysis machine for health reasons, then Council will grant a remission of water consumption charges.

**Officer's Recommendation**

That, in accordance with Chapter 4, Part 10 of the Local Government Regulation 2012, Council allow an annual remission of 190Kl on the water usage to any patient who qualifies for and operates a home Haemodialysis machine supplied by Queensland Health.

**Financial and Resource Implications**

This concession reduces Councils revenue by \$323.00 per recipient. Currently Council has one (1) recipient across the region at a total cost of \$323.00.

**Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices

**Communication/Consultation (Internal/External)**

Consultation was undertaken with affected stakeholders and Queensland Health.

**Legal Implications (Statutory Basis, Legal Risks)**

N/A

**Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

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## **Asset Management Implications**

N/A

**2.27 F - 1183731 - Waiving minimum General Rate****Document Information****IR No** 1183731**Author** General Manager Finance**Date** 24 June 2013

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**Précis**

Determining concession from Minimum General Rates for groups or organisations, which provide a public service or community benefit.

**Summary**

Council has determined that some classes of properties should be exempt from the minimum general rate. Generally these properties are small parcels of land used for a pump site or small parcels of land worked in conjunction with other properties held in the same ownership.

**Officer's Recommendation**

That in accordance with Chapter 4, Part 10 of the Local Government Regulation 2012, Council grant an exemption from the requirement to pay the Minimum General Rate for properties identified hereunder:

- (a) Any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only.
- (b) Properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in table hereunder:

<b>Assess No</b>	<b>Owner</b>	<b>Property Description &amp; Location</b>
24961	J Otto	L155 New England Highway
30009	Est W F Green Decd	5 Main Street, Cloyna
31384	S Silburn	Boundary Road, Tablelands
31590-3	B & P Markwell	Roses Road, Moffatdale
31598-1	A Bradley & C Ewart & J & I Hinricks	Bradleys Road, Wooroonden
31632	M Woolrych, J Pennell, E Innes	A Pearson Morgans, Windera

**Financial and Resource Implications**

This concession reduces Councils revenue.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based on realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

N/A

### **Legal Implications (Statutory Basis, Legal Risks)**

N/A

### **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

### **Asset Management Implications**

N/A

**2.28 F - 1184314 - Exemption from General Rates****Document Information****IR No** 1184314**Author** General Manager Finance**Date** 25 June 2013

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**Précis**

Setting the level of exemption from General Rates for groups or organisations, which provide a public service or community benefit.

**Summary**

Council recognises that various groups or organisations provide a public service or community benefit throughout the region. In order to assist these groups or organisations Council has determined to provide an exemption from General Rates.

**Officer's Recommendation**

That in accordance with Section 93 of the Local Government Act 2009 and Chapter 4 Part 10 of the Local Government Regulation 2012, Council provide an exemption off general rates for properties identified hereunder.

**Land Owned By a Religious Entity:****(a) Aged Care Facilities**

- Remission of Environmental Levy, Waste Management Levy and Community Rescue and Evacuation Levy

***Identified Properties***

<b>Assess No</b>	<b>Owner</b>	<b>Property Description and Location</b>
10842-9-0	Uniting Church in Australia	Canowindra Nursing Home - 43 Windsor Circle Kingaroy
11312-0-0	Uniting Church in Australia	Lifeline Community Care - 1 Victoria Street Kingaroy
11545-0-0	Corporation of Trustees of Roman Catholic Archdiocese	Centacare - 14 Mary Street Kingaroy
12048-0-0	Lutheran Church of Aust (Qld Dist)	Orana Nursing Home - 18 Macdiarmid Street Kingaroy

**Land Owned by a Community Entity****(a) Queensland Country Women Associations**

	<b>Organisation</b>	<b>Address</b>
10341	QCWA (Hall) Kingaroy	122 Kingaroy Street, Kingaroy
10415	QCWA (Hostel) Kingaroy	103 Kingaroy Street, Kingaroy
12842	QCWA (Hall) Kumbia	Bell Street, Kumbia
12981	QCWA (Hall) Wooroolin	Bunya Highway, Wooroolin
20089	QCWA B/Butt	Coulson Street, Blackbutt
20718	QCWA Nanango	59 Fitzroy Street, Nanango
30124-12	QCWA Murgon	81 Macalister Street, Murgon
40040	QCWA Hivesville	12 Main Street, Hivesville
40541	QCWA Wondai	86 Mackenzie Street, Wondai

**(b) Scout Associations, Girl Guides Associations and Blue Light Organisations**

	<b>Organisation</b>	<b>Address</b>
10253	Girl Guides Kingaroy	2 Mant Street, Kingaroy
10796	Scouts Kingaroy	2-8 James Street, Kingaroy
13032	Scouts Wooroolin	23-27 Kate Street, Wooroolin
20101-9-022	QRail/B/Butt District Tourist Association	Bowman Road, Blackbutt
20632	Scouts Nanango	40 Henry Street, Nanango
20635	Blue Light Skating Rink	George Street, Nanango
30293	Girl Guides	Macalister Street, Murgon
30787	Scouts Murgon	13 Rose Street, Murgon
40401	Scouts & QCWA combined	37 Rodney Street, Proston
41019	Scouts	14 McCord Street, Wondai



**(c) Kindergarten, Child Care, Endeavour, Senior Citizen and other Welfare Facilities  
(Identified in Table below)**

***Identified Properties***

<b>Assess No</b>	<b>Owner</b>	<b>Property Description and Location</b>
10258-0-0	(QHC) South Burnett CTC	Youth Hostel – 38 Markwell Street, Kingaroy
10290-0-0	Kingaroy and District Senior Citizens Assoc	Senior Citizens - 90 Kingaroy Street, Kingaroy
10349-0-1	South Burnett Child Care Assn	Child Care Centre - Pound Street, Kingaroy
10371-0-0	Endeavour Foundation	Workshop - 22 Kingaroy Street, Kingaroy
10385-0-0	Endeavour Foundation	Workshop - 17 Kingaroy Street, Kingaroy
10729-0-0	Kingaroy Kindergarten Assoc	Kindergarten - 90 First Avenue, Kingaroy
10834-0-0	Endeavour Foundation	Residence – 8 Windsor Circle, Kingaroy
10997-0-0	South Burnett CTC	CROSB House - Respite Services - 18 Gladys Street, Kingaroy
12350-81	Trust Company Limited	Leased by Goodstart Early Learning – Kingaroy Care for Kids – 78-83 Ivy Street, Kingaroy
20061-0-0	South Burnett Regional Council	Leased by Blackbutt Benarkin Community Council - Blackbutt Community Hall – 50 Coulson Street, Blackbutt
20383-0-0	The Crèche and Kindergarten Association	Kindergarten - 36 Sutton Street, Blackbutt
20569-5-0	(Education Qld) South Burnett CTC	Child Care Centre and Community Hub - 42 Drayton Street, Nanango
20619-05	South Burnett Regional Council	Lions Club – George Street, Nanango
20760-0-022	South Burnett Regional Council	Nanango Kindergarten Assoc
30119-0-0	South Burnett CTC	Murgon Cherbourg Community Centre - 35 Lamb Street, Murgon
30278-1-0	South Burnett CTC	"Gumnut Place" - 22 Gore Street, Murgon
30331-0-0	South Burnett Regional Council	Murgon Kindergarten - 42 Macalister Street, Murgon
30332-0-1	Qld Police Citizens Youth Welfare Assoc	Murgon Pulse - 40 Macalister Street, Murgon
30332-0-4	South Burnett Regional Council	Lions Club – Macalister Street, Murgon
30470-0-0	(QHC) Graham House	Community Centre - 21 Taylor Street East, Murgon
40273-0-1	Recreation Reserve - Trustee Wondai Shire Council	Proston Play Group - 5 Blake Street Proston
40526-0-1	South Burnett CTC	Partners in Foster Care - 7 Bramston Lane, Wondai
40882-0-0	Wondai Kindergarten Assn	Kindergarten - 60 Baynes Street, Wondai

**Land used for Charitable Purposes:****(a) Aged Care Facilities – Non Religious (Identified in Table below)*****Identified Properties***

	<b>Organisation</b>	<b>Address</b>
10016-0-0	Board of Benevolence and Aged Masons and Orphans Fund	Aged Care Units - Haly Street, Kingaroy
21247-1-0	Southern Cross Care (QLD)	Karinya Aged Care - Brisbane Street, Nanango
23970-0-0	Blackbutt Benarkin Aged Care Assoc Inc	Ages Care - Greenhills Drive, Blackbutt
31015-0-0	Southern Cross Care (Qld)	Castra Retirement Home - 2 Coopers Street, Murgon
40213-1-0	Wondai Shire Council	Proston Aged Home Units – 24 Beresford Street, Proston
40797-0-0	Wondai District Homes for the Aged	Aged Care Units - 33 Bramston Street, Wondai
40855-0-0	Reserve - Trustees Wondai Shire Council	Barambah Accommodation Support Service - 25 Pring Street, Wondai

**(b) Charitable Organisations (Identified in Table Below)*****Identified Properties***

	<b>Organisation</b>	<b>Address</b>
10542-0-0	Kingaroy Masonic Lodge	Masonic Lodge - 22 William Street, Kingaroy
11438-0-0	St Vincent De Paul Society Qld	ST Vinnie's Store - 48 King Street, Kingaroy
13162-0-7	RSPCA South Burnett Branch	RSPCA Centre – Warren Truss Drive, Kingaroy
20377-0-0	Trustees Blackbutt Masonic Lodge	Masonic Lodge - 37 Sutton Street, Blackbutt
20756-0-0	Trustees Nanango Masonic Lodge	Masonic Lodge - 42 Gipps Street, Nanango
30521-0-0	Graham House Community Centre Inc	Graham House (Vacant Land used as car parking) - 24 Pearen Street, Murgon
41002-0-0	Wondai Masonic Lodge	Masonic Lodge - 39 Cadell Street, Wondai

**Land used for other Community Purposes:****(a) Community Owned Halls (Identified in Table Below)*****Identified Properties***

	<b>Organisation</b>	<b>Address</b>
12857-0-0	Kumbia & District Memorial School of Arts Inc	Kumbia Hall - Bell Street, Kumbia
12989-0-0	Reserve for Memorial Hall	Wooroolin Hall - 23 Alexander Street, Wooroolin
13183-0-0	Reserve for Public Hall	Goodger School - Kingaroy Cooyar Road, Kingaroy
13845-0-0	The Ironpot Hall Association Inc	Ironpot Hall - Jarail Road, Kingaroy
14451-0-0	Farmers Hall Inverlaw	Inverlaw Hall - Burrandowan Road, Kingaroy
21867-0-0	Reserve - Trustee South Burnett Regional Council	Booie Hall - 1867 Booie Road, Booie
31303-0-0	Tablelands Public Hall Assoc	Tableland Hall- 459 Crownthorpe Road, Crownthorpe
42362-0-0	Reserve-Brigooda Recreation Hall	Hall - 2473 Proston Boondooma Road, Proston
40202-0-0	Reserve - The Trustees Proston Sub Branch RSSAILA	Hall - 23 Collingwood Street, Proston
40576-0-0	Reserve - Wondai Sub Branch Returned Services League Aust	RSL Club - 87 Mackenzie Street, Wondai

**(b) Museums, Theatres etc (Identified in Table Below)*****Identified Properties***

	<b>Organisation</b>	<b>Address</b>
11498-0-0	Edward Carroll	Carroll Cottage - 6 Edward Street, Kingaroy
31104-0-0	Reserve for Park- Trustee Qld Dairy & Heritage Museum	Qld Dairy & Heritage Museum - 2 Sommerville Street, Murgon
20381-001	Nanango Theatre Company	Reserve - George Street, Nanango
20903-0-0	Ringsfield Historic Museum	Reserve – 45 Alford Street, Nanango

**(c) Sporting Groups & Associations (Identified in Table Below)**

	<b>Organisation</b>	<b>Address</b>
11570-0-0	Kingaroy Bowls Club Inc	Bowls Club - 145 Kingaroy Street, Kingaroy
20649-0-0	Reserve - Trustee Nanango Shire Council	Bowls Club - 2 Henry Street, Nanango
30291-11-0	Trustees Murgon Bowls Club	Murgon Bowls Club - 103 Macalister Street, Murgon
40004-0-0	Wondai Shire Council	Durong Bowls Club – 8951 Chinchilla Wondai Road, Durong
40397-0-0	Proston Bowls Club Inc	Proston Bowls Club - 22 Murphy's Way, Proston
40694-0-1	Wondai Country Club	Wondai Bowls & Golf Club - Bunya Highway, Wondai
13281-0-0	Kingaroy Golf Club Inc	Golf Club - Bunya Highway, Kingaroy
22956-0-0	Nanango Golf Club Inc	Golf Club - 6 Wills Street, Nanango
24165-2-0	Blackbutt Golf Club Inc	Golf Club - 51 Langtons Rd, Blackbutt
30175-0-0	Murgon Golf Club Inc	Golf Club - 192 Lamb Street, Murgon
40388-0-0	Proston Golf Club	Proston Golf Club - 81 Proston Boondooma Road, Proston
12986-0-0	Recreation Reserve - Wooroolin Community Association Inc	Tennis Courts - 22 Alexander Street, Wooroolin
10489-0-5	Kingaroy & District Lawn Tennis Assoc	Tennis Courts 1 Oliver Bond Street, Kingaroy
20105-0-0	Blackbutt Tennis Club Inc	Tennis Club - 61 Hart Street, Blackbutt
30278-0-0	Reserve for Recreation	Tennis Club - 32 Gore Street, Murgon
41047	Reserve Park & Recreation - Wondai Tennis Club	Wondai Tennis Club, Netball Courts, Cricket Oval - 14 South Street, Wondai
13143-0-0	The South Burnett Pistol Club	Pistol Club - Redman's Road, Kingaroy
13194-0-0	Reserve - Trustees Kingaroy Clay Target Club Inc	Rifle Club - Aerodrome Road, Kingaroy
41944-0-0	Reserve - Wondai Rifle Club Inc	Rifle Range - Rifle Range Road Wondai
10489-0-1	Kingaroy Cricket & Sports Club	Lyle Vidler Cricket Oval - 10 Youngman Street, Kingaroy
10489-0-2	Kingaroy Rugby League Football Club	Rugby League Football Oval - 20 Youngman Street, Kingaroy
10489-0-3	Kingaroy Soccer Club	Senior Soccer Oval - 7 Oliver Bond Street, Kingaroy
10489-0-7	Kingaroy Junior Soccer Club	Soccer Oval - 2 Oliver Bond Street, Kingaroy
12881-0-1	Reserve - Trustees Kumbia Cricket Club	Cricket Oval - Gordon Street, Kumbia
14173-0-0	Recreation Reserve - Wooroolin Community Association Inc	Wooroolin Sports Ground Sportsground Road, Wooroolin
20148-0-0	Reserve - Trustees Nanango Shire Council	Timbertown Combined Sports Assn - Railway & Charles Street, Blackbutt
20621-0-0	Reserve - Trustee Nanango Shire Council	Nanango Sporting Club (Soccer) - Burnett Street, Nanango
21590-0-0	Nanango Shire Council	Rugby League Club - 6 Wills Street, Nanango
40384-0-0	Reserve - Proston Sports Ground Committee	Proston Sports Ground (Showgrounds) - 41 Proston Boondooma Road, Proston
40690-0-0	Reserve Recreation -Wondai Sportsground Advisory Committee	Wondai Sportsground (Soccer ,Football ,Lions Club) - Bunya

	<b>Organisation</b>	<b>Address</b>
		Highway, Wondai
13162-0-2	Reserve - Trustees Kingaroy Shire Council	Kingaroy & District Motorcycle Track - Warren Truss Drive, Kingaroy
20617-19-0	Nanango & District Darts Assn	Nanango Darts Club - George Street, Nanango
21546-0-0	Reserve - Trustee Nanango Shire Council	Nanango Netball Assn - 55 Appin St, Nanango
40692-5-0	Karate Union of Australia	Wondai Karate Club - 2 Bunya Avenue, Wondai
22844-0002	South Burnett Western Performance Club Inc.	South Burnett Western Performance Club Inc - Racecourse Road, Nanango
10217-0-0	Kingaroy Sporting Club	Kingaroy Sporting Club – 1 Markwell Street, Kingaroy

### **Financial and Resource Implications**

Rate remissions reduce Council's revenue by around \$60,000.

### **Link to Corporate/Operational Plan**

EXC1.2 Optimise Council's revenue, based in realistic and equitable policies and practices.

### **Communication/Consultation (Internal/External)**

A series of rate modelling workshops have been undertaken with Councillors and Staff.

### **Legal Implications (Statutory Basis, Legal Risks)**

Failure to adopt appropriate rate resolutions will impact on Councils ability to fund its budget.

### **Policy/Local Law/Delegation Implications**

In accordance with Council's Revenue Policy.

### **Asset Management Implications**

N/A

**2.29 F - 1185818 - Regulatory & Commercial Fees & Charges 2013/14**

**Document Information**

**IR No** 1185818

**Author** General Manager Finance

**Date**

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**Précis**

2013/2014 Register of Regulatory and Commercial Charges for the South Burnett Regional Council.

**Summary**

The Local Government Act requires Council to have separate registers for its Regulatory Fees and Commercial Charges. These separate registers have been combined into the one schedule for ease of use.

The Act clearly defines what constitutes regulatory fees. Basically it is a fee for a service provided under the Act or Local Law, which is regulatory in nature and can only be provided by Council. While a commercial fee is for a service which Council provides, but which the other party can choose whether or not to avail itself of the service.

In the case of Regulatory Fees the Act also states that Council cannot charge more than the cost of providing the service or taking the action for which the fee is charged. In a number of cases the fee Council charges does not meet the cost of providing the service.

The schedule of fees and charges was presented to Council at its June Meeting and adopted. Unfortunately some of the charges shown in the schedule were incorrect. Accordingly an amended schedule is attached for adoption.

**Officer's Recommendation**

That the amended Fees and Charges 2013/2014 be adopted.



## Register of Regulatory & Cost Recovery Fees

2013/2014



*Updated 1/07/2013*

Type of Charge	AMOUNT 12/13	AMOUNT 13/14	GST	Head of Power	Reg/ Com
<b>Animals - Domestic</b>					
<b>Anti-barking Collar</b>					
Hire Anti-barking Collar (per fortnight or part thereof)	\$ 55	\$ 56	Y		C
<b>Impounding:</b>					
<b>Release Fee: Cats &amp; Dogs</b>					
Drop Off (If able to find owner prior to taking animal to Animal Housing Facility)	\$ 55	\$ 56	N	Local Government Act 2009 S97(2)(d)	R
First Impounding	\$ 98	\$ 100	N	Local Government Act 2009 S97(2)(d)	R
Second Impounding	\$ 147	\$ 150	N	Local Government Act 2009 S97(2)(d)	R
Third Impounding (Fee plus possible fine of minimum 2 penalty units)	\$ 164	\$ 167	N	Local Government Act 2009 S97(2)(d)	R
Fourth Impounding	Legal Action	Legal Action			R
Dogs - Unregistered (excludes non registrable areas)	\$ 199	\$ 203	N	Local Government Act 2009 S97(2)(d)	R
Sustenance Fee / day	\$ 8	\$ 8	Y		C
Veterinary and other costs	At Cost	At Cost	Y		C
(Payment prior to release of an impounded animal of actual veterinary and other costs incurred in impounding the animal)					
Delivery of dog/cat cage and/or the collection of stray dog/cat	At Cost	At Cost	Y		C
<b>Permits:</b>					
<b>To keep an animal (other than dogs &amp; cats) in a Township</b>					
Cattle and Horses	\$ 164	\$ 167	N	Local Government Act 2009 S97(2)(a)	R
Other	\$ 164	\$ 167	N	Local Government Act 2009 S97(2)(a)	R
Annual Renewal of Permit	\$ 55	\$ 56	N	Local Government Act 2009 S97(2)(a)	R
<b>To keep excess animals (Eg Three (3) dogs &amp; cats) in a registrable Area</b>					
Application for Permit	\$ 164	\$ 167	N	Local Government Act 2009 S97(2)(a)	R
<b>Registration - Cats &amp; Dogs</b>					
<b>Defined Area</b>					
Defined Area Entire Dog	\$ 142	\$ 142	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Defined Area Entire Dog – Microchipped	\$ 109	\$ 109	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Defined Area Desexed Dog	\$ 55	\$ 55	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Defined Area Desexed Dog – Microchipped	\$ 27	\$ 27	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Defined Area Entire Cat	\$ 142	\$ 142	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Defined Area Entire Cat – Microchipped	\$ 109	\$ 109	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Defined Area Desexed Cat	\$ 55	\$ 55	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Defined Area Desexed Cat – Microchipped	\$ 27	\$ 27	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Guide Dogs for the Blind/Deaf/Companion	N/C				
Declared Restricted Dog	\$ 273	\$ 273	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Declared Menacing Dog	\$ 328	\$ 328	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Declared Dangerous Dog	\$ 656	\$ 656	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
<b>Breeders and Show Dog/Cat</b>					
Breeders and Show Cat/Dog (capped at 12 animals based on Entire Non Defined Area Cat/Dog)	\$ 262	\$ 262	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
<b>Non-defined Area</b>					
Non Defined Area Entire Cat and Dog	\$ 22	\$ 22	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Non Defined Area Desexed Cat and Dog	\$ 9	\$ 9	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
ID Tag/Replacement Tag	\$ 9	\$ 9	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Working Dog - Tag cost only	\$ 9	\$ 9	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Guide Dogs for the Blind/Deaf/Companion	N/C				
Declared Restricted Dog	\$ 273	\$ 273	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Declared Menacing Dog	\$ 328	\$ 328	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
Declared Dangerous Dog	\$ 656	\$ 656	N	Animal Management (Cats & Dogs) Act 2008 C3P1S44(2)	R
<b>Traps</b>					
Cat Trap Hire / day	N/C	N/C			
Cat Trap Bond	N/C	N/C			
Dog Trap Hire / day	N/C	N/C			
Dog Trap Bond	N/C	N/C			
<b>Registration</b>					
All fees are waived for the initial registration for the first year for cats and/or dogs purchased through the RSPCA re-homing facility.					
If newly obtained dog/cat is registered in the first 6 months of the registration period then full registration fee applies.					
If newly obtained dog/cat is registered after the first 6 months of the registration period then 50% of registration fee applies.					
Animal previously registered in another shire, but transferring to the South Burnett, then reciprocal registration for free applies.					
<b>Deceased Dog/Cat</b>					
Deceased Animal Refund - 50% refund of the initial registration fee where animal is deceased in the first 6 months of the registration period. There will be no refund where the animal is deceased after the first 6 months of the registration period.					
<b>Desexing/Microchipping - New Animal or Renewal</b>					

Updated 1/07/2013



	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Animals - Domestic</b>					
If dog/cat is registered in the first 6 months of the registration period (as entire and/or non microchipped) and the animal is subsequently desexed/microchipped within 6 months of being registered then the will be a reimbursement of the difference between the full fee and the revised fee upon production of the necessary supporting documentation/certificates.					
If the dog/cat was registered after the first 6 months of the registration period then went and had the animal desexed and/or microchipped within 6 months they would not be entitled to a desexed or microchip reimbursement. They have already had a concession on the rego fee.					

Updated 1/07/2013

		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power	Reg/ Com
<b>Animals - Other</b>						
<b>Depasture: (Maximum fees as prescribed by Regulations)</b>						
Cattle & Horses - per head per week - minimum charge		\$ 0.95	\$ 1	N	Local Government Act 2009 S97(2)(a)	R
Cattle & Horses - per head per week - maximum charge		\$ 2.35	\$ 2	N	Local Government Act 2009 S97(2)(a)	R
Small Animals (pigs, goats, sheep, alpacas) - per head per week		\$ 0.35	\$ 0.40	N	Local Government Act 2009 S97(2)(a)	R
<b>Impounding</b>						
<b>Cattle &amp; Horses</b>						
Impounding Fee (release)	/head	\$ 273	\$ 278	N	Local Government Act 2009 S97(2)(d)	R
Poundage Fee per head per day / part thereof		\$ 35	\$ 36	N	Local Government Act 2009 S97(2)(d)	R
Inspection Fee - Impounded Livestock - Wondai Pound	/head - 15 min	\$ 33	\$ 34	N	Local Government Act 2009 S97(2)(d)	R
Spray Fee - Impounded Livestock - Wondai Pound	/head	\$ 12	\$ 12	N	Local Government Act 2009 S97(2)(d)	R
Transport Costs		At Cost	At Cost	N	Local Government Act 2009 S97(2)(d)	R
Subsequent Impounding Fee for same animal/s		\$ 399	\$ 406	N	Local Government Act 2009 S97(2)(d)	R
Sustenance Rate per head per day / part thereof		\$ 22	\$ 23	N	Local Government Act 2009 S97(2)(d)	R
Damages (Grass Paddock)	/head	\$ 44	\$ 45	N	Local Government Act 2009 S97(2)(d)	R
Damages (Orchard, Crop, garden)	/head	\$ 251	\$ 256	N	Local Government Act 2009 S97(2)(d)	R
Damage (Council Saleyards, Portable Yards)	/head	\$ 137	\$ 139	N	Local Government Act 2009 S97(2)(d)	R
Advertising Cost		At Cost	At Cost	N	Local Government Act 2009 S97(2)(d)	R
Extracts from Register	/extract	\$ 21	\$ 22	N	Local Government Act 2009 S97(2)(d)	R
Straying Stock not impounded - returned to owner by Council Officer	/call out	\$ 213	\$ 217	N	Local Government Act 2009 S97(2)(d)	R
<b>Pigs/ Goats / Sheep/ Other Domestic Livestock</b>						
Impounding Fee (release)	/head	\$ 132	\$ 134	N	Local Government Act 2009 S97(2)(d)	R
Poundage Fee per head per day / part thereof		\$ 21	\$ 22	N	Local Government Act 2009 S97(2)(d)	R
Transport Costs		At Cost	At Cost	N	Local Government Act 2009 S97(2)(d)	R
Sustenance Rate per head per day / part thereof		\$ 15	\$ 15	N	Local Government Act 2009 S97(2)(d)	R
Damages (Grass Paddock)	/head	\$ 32	\$ 33	N	Local Government Act 2009 S97(2)(d)	R
Damages (Orchard, Crop, garden)	/head	\$ 93	\$ 94	N	Local Government Act 2009 S97(2)(d)	R
Damages (Council Saleyards, Holding Pens)	/head	\$ 79	\$ 81	N	Local Government Act 2009 S97(2)(d)	R
Advertising Cost		At Cost	At Cost	N	Local Government Act 2009 S97(2)(d)	R
Extracts from Register	/extract	\$ 21	\$ 22	N	Local Government Act 2009 S97(2)(d)	R
<b>Sale of Impounded Animals</b>						
Auction of animals as advertised - refer to Local Law (CEO or poundkeeper authorised to conduct sales)						

Updated 1/07/2013

Type of Charge	AMOUNT 12/13	AMOUNT 13/14	GST	Head of Power	Reg/ Com	
Kingaroy Art Gallery						
To exhibit in main gallery	\$ 192	\$ 196	Y			C
To show works in two side galleries (each)	\$ 96	\$ 98	Y			C
To show works in "Earthworks" Gallery	\$ 144	\$ 147	Y			C
Commission on all works sold including the craft shop	20%	20%	Y			C

Updated 1/07/2013

Type of Charge	AMOUNT		AMOUNT		GST	Head of Power	Reg Com
	1-2days	>2days	1-2days	>2days			
	12/13	12/13	13/14	13/14			
<b>Bjelke-Petersen Dam and Recreation Park</b>							
<b>Accommodation</b>							
<b>Cabins</b>							
Self-contained Cabins (9 - with TV - sleep 5 - 1 d/bed + triple bunks)							
Per Night	\$ 115	\$ 97	\$ 117	\$ 96	Y		C
<b>Villas</b>							
All Villas are air-conditioned, with DVD player & large TV - All Linen Provided - Sleeps up to 6 people	/night	\$ 147	\$ 124	\$ 150	\$ 126	Y	C
Powered Sites - 2 persons	/night	\$ 30	\$ 27	\$ 31	\$ 28	Y	C
Powered Sites - Extra Adult	/night	\$ 15	\$ 13	\$ 16	\$ 14	Y	C
Powered Sites - extra Child	/night	\$ 9	\$ 8	\$ 10	\$ 9	Y	C
(children under 5 years - no charge)							
Unpowered Sites - 2 persons	/night	\$ 26	\$ 22	\$ 27	\$ 23	Y	C
Unpowered Sites - Extra Adult	/night	\$ 12	\$ 10	\$ 13	\$ 11	Y	C
Unpowered Sites - extra Child	/night	\$ 8	\$ 7	\$ 9	\$ 8	Y	C
(children under 5 years - no charge)							
<b>Ensuite Powered Caravan Sites</b>							
Ensuite Site – 2 persons	1 night only	\$ 40	\$ 34	\$ 41	\$ 35	Y	C
Ensuite Site – extra adult	/night	\$ 18	\$ 15	\$ 19	\$ 16	Y	C
Ensuite Site - extra child	/night	\$ 9	\$ 8	\$ 10	\$ 9	Y	C
	/person						
<b>Tennis Court Hire</b>							
Daily - Staying in Park	/hour						
Night Hire	/hour	\$ 11	\$ -	\$ 12	\$ -	Y	C
Key Deposit	\$ 20	\$ -	\$ 20	\$ -			

Updated 1/07/2013

Type of Charge		AMOUNT		AMOUNT		GST	Head of Power	Regl Com
		1-2days	>2days	1-2days	>2days			
		12/13	12/13	13/14	13/14			
<b>Boondooma Dam and Recreation Park</b>								
<b>Accommodation</b>								
<b>Cabins - sleeps 5</b>								
2 persons per night	/night	\$ 105	\$ 90	\$ 107	\$ 92	Y		C
Extra Adult	/night	\$ 12	\$ 10	\$ 12	\$ 10	Y		C
Extra Child	night	\$ 10	\$ 9	\$ 10	\$ 9	Y		C
<b>Caravan &amp; Camping Area</b>								
<b>Terraces Caravan Park</b>								
Powered Sites - min 2 persons	/night	\$ 30	\$ 25	\$ 31	\$ 26	Y		C
Powered Sites - Extra Adult	/night	\$ 14	\$ 13	\$ 15	\$ 14	Y		C
Powered Sites - Extra Child	/night	\$ 8	\$ 7	\$ 9	\$ 7	Y		C
<b>The Lookout Caravan Park</b>								
Powered Sites - min 2 persons	/night	\$ 30	\$ 25	\$ 31	\$ 26	Y		C
Powered Sites - Extra Adult	/night	\$ 15	\$ 13	\$ 16	\$ 14	Y		C
Powered Sites - Extra Child	/night	\$ 8	\$ 7	\$ 9	\$ 8	Y		C
(children under 5 years - no charge)								
<b>Lakeside camping</b>								
Unpowered Sites - Per Adult	/night	\$ 11	\$ 10	\$ 12	\$ 11	Y		C
Unpowered Sites - Per Child	/night	\$ 8	\$ 7	\$ 9	\$ 8	Y		C
<b>Deposits</b>								
100%- School holidays, Easter, Christmas and Public Holidays								
Other Periods 50%								
<b>Bunk House</b>								
Per Adult	/night	\$ 21	\$ 19	\$ 22	\$ 20	Y		C
Per Child up to 12 years	/night	\$ 14	\$ 12	\$ 15	\$ 13	Y		C
Per facility booking - all rooms	night	\$ 357	\$ 305	\$ 364	\$ 311	Y		C
Key Deposit		\$ 20	\$ 20	\$ 20	\$ 20			

Updated 1/07/2013

	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Books</b>					
First 100 Years	\$ 11	\$ 11	Y		C
Landscapes of Change - 970 in stock	\$ 55	\$ 55	Y		C
Gathering of the Waters	\$ 35	\$ 35	Y		C
Pioneering into the future	\$ 33	\$ 33	Y		C
Cradled in the ranges	\$ 10	\$ 10	Y		C
The Saga of a Shire	\$ 10	\$ 10	Y		C
Murgon Centenary	\$ 12	\$ 12	Y		C
Murgon in Focus	\$ 25	\$ 25	Y		C
Heart Break, Hope and Harmony (2 Volume)	\$ 110	\$ 110	Y		C
All Postage and Handling	At Cost	At Cost			

Updated 1/07/2013

	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Buildings</b>					
<b>Class 1 - Single Dwelling &amp; Relocatable Dwelling</b>					
New buildings up to 200 square metres	\$ 1,000	\$ 1,019	Y		C
New buildings over 200 square metres	\$ 1,107	\$ 1,129	Y		C
Modifications/Alterations	0.02%	\$ 613	\$ 625	Y	C
Change to development approval	\$ 392	\$ 400	Y		C
<b>Removal or Demolition of Building</b>					
Demolition Permit	\$ 280	\$ 285	N	Sustainable Planning Act 2009 S260(d)(1)	R
Security Deposit - To ensure the site is cleared of all debris & finished surface levels are reinstated to a maintainable state - (Cash or Bank Guarantee)	\$ 1,075	\$ 1,096	N	Sustainable Planning Act 2009 S260(d)(1)	R
<b>Relocated Buildings</b>					
Concurrence Agency Referral	\$ 280	\$ 285	N	Sustainable Planning Act 2009 S272(c)(ii)	R
Inspection	\$ 726	\$ 740	Y		C
(only if supporting documentation is not provided)					
Security Bond - To ensure buildings are reinstated or upgraded in accordance with current building regulations within the currency					
period of the approval - (Cash or Bank Guarantee)	\$ 16,125	\$ 16,447	N	Sustainable Planning Act 2009 S260(d)(1)	R
Restumping of Building	\$ 435	\$ 444	Y		C
<b>Class 2</b>					
New buildings up to 300 square metres	\$ 1,107	\$ 1,129	Y		C
New buildings 300 to 500 square metres	\$ 1,666	\$ 1,699	Y		C
New buildings over 500 square metres by Quotation					C
Modifications/Alterations	\$ 779	\$ 795	Y		C
Change to development approval	\$ 559	\$ 570	Y		C
<b>Class 3</b>					
New buildings up to 300 square metres	\$ 1,107	\$ 1,129	Y		C
New buildings 300 to 500 square metres	\$ 1,666	\$ 1,699	Y		C
New buildings over 500 square metres by Quotation			Y		C
Modifications/Alterations	\$ 779	\$ 795	Y		C
Change to development approval	\$ 559	\$ 570	Y		C
<b>Class 4, 5, 6 &amp; 9</b>					
New buildings under 500	\$ 1,107	\$ 1,129	Y		C
Modifications/Alterations	\$ 667	\$ 680	Y		C
New buildings over 500	\$ 1,666	\$ 1,699	Y		C
Modifications/Alterations	\$ 833	\$ 850	Y		C
Internal Fitout under 500	\$ 559	\$ 570	Y		C
Internal Fitout over 500	\$ 667	\$ 680	Y		C
Change to development approval	\$ 333	\$ 340	Y		C
<b>Class 7 &amp; 8 - Industrial Buildings</b>					
New buildings under 500	\$ 1,107	\$ 1,129	Y		C
Change to Development Approval	\$ 446	\$ 455	Y		C
New buildings over 500	\$ 1,451	\$ 1,480	Y		C
Modifications/Alterations under 500	\$ 559	\$ 570	Y		C
Modifications/Alterations over 500	\$ 1,107	\$ 1,129	Y		C
Change to Development Approval	\$ 446	\$ 455	Y		C
<b>Special structure Piggery/Poultry or the like</b>					
per New structure	\$ 790	\$ 806	Y		C
Modifications/Alterations	\$ 398	\$ 406	Y		C
Change to development approval	\$ 398	\$ 406	Y		C
<b>Class 10a</b>					
New structures	\$ 387	\$ 395	Y		C
Modifications/alterations	\$ 226	\$ 230	Y		C
Change to Development Approval	\$ 194	\$ 197	Y		C
<b>Class 10b - Swimming Pools</b>					
New structures	\$ 446	\$ 455	Y		C
Modifications/alterations	\$ 226	\$ 230	Y		C
Change to development approval	\$ 226	\$ 230	Y		C
<b>Signs/Satellite dishes etc</b>					
New structures	\$ 478	\$ 488	Y		C
Modifications/alterations	\$ 167	\$ 170	Y		C
Change to development approval	\$ 242	\$ 247	Y		C
<b>Temporary Tents 100 to 500</b>					
New structures	\$ 333	\$ 340	Y		C
Modifications/alterations	\$ 167	\$ 170	Y		C
Change to development approval	\$ 167	\$ 170	Y		C
<b>Temporary Tents over 500</b>					
New structures	\$ 333	\$ 340	Y		C
Modifications/alterations	\$ 167	\$ 170	Y		C
Change to development approval	\$ 167	\$ 170	Y		C

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Buildings</b>					
<b>Class 1 - Single Dwelling &amp; Relocatable Dwelling</b>					
<b>Retaining Walls</b>					
New structures	\$ 333	\$ 340	Y		C
Modifications/alterations	\$ 167	\$ 170	Y		C
Change to development approval	\$ 167	\$ 170	Y		C
<b>Budget Accommodation</b>					
Compliance inspection and report	\$ 446	\$ 455	N	Building Act 1975 S146(1)	R
<b>Fire Safety Assessment</b>					
Compliance inspection and report	\$ 446	\$ 455	N	Building Act 1975 S231AL(3)	R
<b>Swimming Pool Compliance (Fence)</b>					
Compliance inspection and report	\$ 306	\$ 312	Y		C
<b>Certificate of Classification</b>					
Inspection , Inspection for Private Certifier	\$ 414	\$ 422	Y		C
Copy of certificate	\$ 161	\$ 164	Y		C
Reinspections, Misc Insp, Reports	\$ 140	\$ 143	Y		C
Building Form 19 Requisition	\$ 161	\$ 164	N	Sustainable Planning Act S272(c)(ii)	R
Building Records Search	\$ 161	\$ 164	N	Local Government Act S262(3)(c)	R
Building Records Search (Urgent)	\$ 242	\$ 247	N	Local Government Act S262(3)(c)	R
Building Property Search	\$ 280	\$ 285	N	Local Government Act S262(3)(c)	R
Copy of Building Plans	\$ 161	\$ 164	N	Sustainable Planning Act 2009 S729(1)(i)	R
Extension of Time	\$ 161	\$ 164	N	Sustainable Planning Act 2009 S729(1)(i)	R
Bld Reg Concession	\$ 333	\$ 340	N	Sustainable Planning Act 2009 S729(1)(i)	R
Document Lodgement Fee	\$ 161	\$ 164	N		
<b>Miscellaneous Fees</b>					
Application following disengagement of Private Certifier - % of base fee	60%	60%	N	Local Government Act 2009 S97(2)(e)	R
Applications following lapsed approval - % of base fee	60%	60%	N		C
Private Certification Inspections By Quotation	N/A	At cost	Y		C
<b>Building fees refund</b>					
Prior to approval - % of fees paid	80%	80%	N		C
Following assessment - of fees paid	60%	60%	N		C
Permit issued structure not commenced - % of fees paid	40%	40%	N		C

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Type of Charge		AMOUNT				GST	Head of Power	Reg/Com
		1-2days	>2days	1-2days	>2days			
		12/13	12/13	13/14	13/14			
<b>Caravan Parks</b>								
<b>Caravan Park - Murgon</b>								
Powered Site - 2 adults (overnight)	per day	\$ 25	\$ 21	\$ 25	\$ 21	Y		C
Unpowered Site - 2 adults (overnight)	per day	\$ 22	\$ 19	\$ 22	\$ 19	Y		C
Per additional person (over 6) #	per day	\$ 11	\$ 9	\$ 11	\$ 9	Y		C
Self-contained Motorhome Rate (no use of power or facilities)	per day	\$ 22	\$ 19	\$ 22	\$ 19	Y		C
# children 6 years and under stay free								
"per day" and "overnight" means 24 hours from time of arrival								
<b>Caravan Park - Wondal</b>								
<b>Van Sites - Short Term</b>								
Nightly Charge (up to 2 persons)		\$ 21	\$ 18	\$ 21	\$ 18	Y		C
Additional Person - Per night (over 6 people)		\$ 11	\$ 9	\$ 11	\$ 9	Y		C
<b>Van Sites - Long Term (after 4 weeks)</b>								
Weekly (up to 2 persons)			\$ 102	\$ -	\$ 104	Y		C
Additional persons - per week			\$ 39	\$ -	\$ 39	Y		C
<b>Tent Sites - Short Term</b>								
Nightly Charge (up to 2 persons)		\$ 18	\$ 16	\$ 18	\$ 16	Y		C
Additional Person - Per night (over 6 people)		\$ 9	\$ 8	\$ 9	\$ 8	Y		C
<b>Amenities (whilst not staying in Caravan Park)</b>								
Showers (per person)		\$ 11	\$ 11	\$ 11	\$ 11	Y		C
Showers (weekly)		\$ 32	\$ 32	\$ 33	\$ 33	Y		C
<b>Key Deposit</b>								
Per Key		\$ 20	\$ 20	\$ 20	\$ 20	Y		C
<b>Caravan Park - Proston</b>								
<b>Van Sites - Short Term</b>								
Nightly Charge (up to 2 persons)		\$ 20	\$ 17	\$ 20	\$ 17	Y		C
Additional Person - Per night		\$ 9	\$ 8	\$ 9	\$ 8	Y		C
<b>Van Sites - Long Term (after 4 weeks)</b>								
Weekly (up to 2 persons)			\$ 97	\$ -	\$ 99	Y		C
Additional persons - per week			\$ 37	\$ -	\$ 37	Y		C
<b>Tent Sites - Short Term</b>								
Nightly Charge (up to 2 persons)		\$ 20	\$ 17	\$ 20	\$ 17	Y		C
Additional Person - Per night		\$ 9	\$ 8	\$ 9	\$ 8	Y		C
<b>Amenities (whilst not staying in Caravan Park)</b>								
Showers (per person)		\$ 10	\$ 10	\$ 10	\$ 10	Y		C
Showers (weekly)		\$ 30	\$ 30	\$ 31	\$ 31	Y		C
<b>Key Deposit</b>								
Per Key		\$ 20	\$ 20	\$ 20	\$ 20	Y		C

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		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power	Reg/Com
<b>Cemeteries</b>						
Purchase of Grave & Interment	Adult	\$ 1,722	\$ 1,757	Y		C
	Child > 12 years	\$ 1,060	\$ 1,081	Y		C
	Infant > 2 years	\$ 662	\$ 656	Y		C
Reopening of grave for 2nd interment	Adult & Child	\$ 1,060	\$ 1,081	Y		C
Reopening of grave for 2nd interment	Infant > 2 years	\$ 663	\$ 676	Y		C
Reservation Fee (rebate of interment expenses if surrendered)		\$ 1,722	\$ 1,757	Y		C
Purchase of Grave for interment of ashes		\$ 662	\$ 676	Y		C
2nd and subsequent interment of ashes in existing grave - at customer's expense (Details of Interment to be provided to Council)		N/C	N/C	Y		C
Breaking of concrete/removal of monument		\$ 331	\$ 338	Y		C
Exhumation of Remains		\$ 1,987	\$ 2,027	Y		C
Additional charge for Council services out of business hours		Standard Fees +	Standard Fees +	Y		C
		\$ 397	\$ 405	Y		C
<b>Columbaria &amp; Garden</b>						
Purchase/Reservation of Niche or Garden Plot - (a Reserve Marker will be installed)		\$ 133	\$ 264	Y		C
Plaques and installation thereof and interment of ashes - No service provided by Council, but must be to Council specification						
<b>Cemetery Search</b>						
Standard Search (over 6 names)		At Cost	At Cost	Y		C

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Environmental Health Licences/Permits</b>					
<b>Environmental Protection Act 1994</b>					
<b>Environmental Relevant Activities</b>					
<i>Registration Certificates</i>					
Application for registration certificate + Annual Fee	\$ 350	\$ 357	N	Environmental Protection Regulation 2008, Chp8, Part 2, S117	R
Application for continuing registration certificate	\$ 129	\$ 132	N	Environmental Protection Regulation 2008, Chp8, Part 2, S117	R
<i>Annual Registration Certificate Fees:</i>					
ERA with AES of 0	\$ 137	\$ 140	N	Environmental Protection Regulation 2008, Chp8, Part 2, S117	R
ERA with AES of 0 to 10	\$ 210	\$ 214	N	Environmental Protection Regulation 2008, Chp8, Part 2, S117	R
ERA with AES of 11 to 30	\$ 419	\$ 427	N	Environmental Protection Regulation 2008, Chp8, Part 2, S117	R
ERA with AES of more than 30	\$ 681	\$ 695	N	Environmental Protection Regulation 2008, Chp8, Part 2, S117	R
<b>Food Act 2006</b>					
<b>Application for Licence</b>					
Assessment of applicant (N/A for temporary licence)	\$ 72	\$ 73	N	Food Act 2006, Chp1, Part 4, Sec31	R
Permanent Premises	\$ 350	\$ 357	N	Food Act 2006, Chp1, Part 4, Sec31	R
Mobile	\$ 350	\$ 357	N	Food Act 2006, Chp1, Part 4, Sec31	R
Market (held on a monthly basis)	\$ 36	\$ 37	N	Food Act 2006, Chp1, Part 4, Sec31	R
Temporary	\$ 36	\$ 37	N	Food Act 2006, Chp1, Part 4, Sec31	R
<b>Renewal of licence</b>		\$ -			
Permanent Premises - If paid by 30 September	\$ 221	\$ 226	N	Food Act 2006, Chp1, Part 4, Sec31	R
Premise Mobile	\$ 221	\$ 226	N	Food Act 2006, Chp1, Part 4, Sec31	R
Market - If paid before 30 September	\$ 57	\$ 58	N	Food Act 2006, Chp1, Part 4, Sec31	R
<b>Home Based Business</b>					
(Selling within South Burnett at local markets only)					
Assessment of applicant (N/A for temporary licence)	\$ 72	\$ 73	Y	Food Act 2006, Chp1, Part 4, Sec31	R
Home Based Business - Market Licence	\$ 57	\$ 58	Y	Food Act 2006, Chp1, Part 4, Sec32	R
Renewal of licence	\$ 57	\$ 58	Y	Food Act 2006, Chp1, Part 4, Sec33	R
<b>Food Safety Program Accreditation/Audit</b>	At Cost	At Cost	Y		C
<b>Public Health (Infection Control for Personal Appearance Services) Act 2003</b>					
<b>Higher-Risk Personal Appearance Service</b>					
<i>Licence Application Fees</i>					
Application for a new licence	\$ 350	\$ 357	N	Local Government Act 2009 S97(2)(a)	R
Application to renew a licence	\$ 221	\$ 226	N	Local Government Act 2009 S97(2)(a)	R
Application to amend a licence	\$ 313	\$ 320	N	Local Government Act 2009 S97(2)(a)	R
Transfer Fee	\$ 72	\$ 73	N	Local Government Act 2009 S97(2)(a)	R
<b>Non-Higher Risk Personal Appearance Service</b>					
Inspection fee	\$ 143	\$ 146	N	Local Government Act 2009 S97(2)(a)	R
<b>Residential Services (Accreditation Act 2002)</b>					
Application Fee	At Cost	At Cost	N	Local Government Act 2009 S97(2)(a)	R
<b>Local Law Permits</b>					
<b>Transfer Fee</b>	\$ 72	\$ 73	N	Local Government Act 2009 S97(2)(a)	R
<b>Registration of Catteries or Kennels</b>					
Application Fee	\$ 350	\$ 357	N	Local Government Act 2009 S97(2)(a)	R
Renewal Fee	\$ 221	\$ 226	N	Local Government Act 2009 S97(2)(a)	R
<b>Temporary Home Permit</b>					
Application Fee	\$ 143	\$ 146	N	Local Government Act 2009 S97(2)(a)	R
<b>Display of Goods on Footpaths</b>					
Application Fee	\$ 143	\$ 146	N	Local Government Act 2009 S97(2)(a)	R
Renewal Fee	\$ 65	\$ 66	N	Local Government Act 2009 S97(2)(a)	R
<b>Caravan Parks/Camping Grounds</b>					
Application fee	\$ 350	\$ 357	N	Local Government Act 2009 S97(2)(a)	R
Renewal fee	\$ 221	\$ 226	N	Local Government Act 2009 S97(2)(a)	R
<b>Public Swimming Pools</b>					
Application fee	\$ 350	\$ 357	N	Local Government Act 2009 S97(2)(a)	R
Renewal Fee	\$ 72	\$ 73	N	Local Government Act 2009 S97(2)(a)	R
<b>Standing Stall Site</b>					

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Environmental Health Licences/Permits</b>					
Application Fee - Relevant Minimum General Rate for the current financial year +\$50			N	Local Government Act 2009 S97(2)(a)	R
Renewal Fee - Relevant Minimum General Rate for the current financial year			N	Local Government Act 2009 S97(2)(a)	R
<b>Miscellaneous Fees</b>					
<b>Special Inspection (eg Compliance Search)</b>					
To undertake inspection of any licensed premises and requires a written report	\$ 312	\$ 318	Y		C
The Application fee for all Environmental Health Licences/ Permits includes the Assessment Fee and the balance of the Licencing period.					
If a new application is received in the last 3 months of the licencing period the approval shall be issued to the common due date in the following financial year.					
<b>Health Records Search</b>	\$ 33	\$ 34	Y		C
<b>Impounded Vehicles / Goods</b>					
Impounding Fee	\$ 143	\$ 146	N	Local Government Act 2009 S97(2)(d)	R
Holding Fee (per day)	\$ 8	\$ 8	Y		C
Transportation	At Cost	At Cost	N	Local Government Act 2009 S97(2)(d)	R
<b>Overgrown Allotments</b>					
Slash residential block	At Cost	At Cost	N	Local Government Act 2009 S97(2)(a)	R
Slash block larger than residential	At Cost	At Cost	N	Local Government Act 2009 S97(2)(a)	R
Administration Cost – Authority to slash	\$ 56	\$ 57	Y		C
Administration Cost – No Authority to slash	\$ 77	\$ 78	Y		C
<b>Testing Water Samples</b>					
Testing of Private Water Samples (+Costs of Tests if charged by Qld Scientific Services)	\$ 73	\$ 74	Y		C

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Halls - Kingaroy Town Common Hall</b>					
<b><u>Wedding Receptions /Private Dinners /Private Entertainments</u></b>					
Day & Night Combined					
With alcohol	\$ 355	\$ 362	Y		C
Without alcohol	\$ 239	\$ 243	Y		C
<b><u>Rehearsals/Preparations/Setting Up</u></b>					
Daytime - per hour	\$ 23	\$ 24	Y		C
Nighttime - per hour	\$ 35	\$ 36	Y		C
<b><u>Concessions for Organisations involved in original construction of complex</u></b>					
(Lions Club, SB CTC Services, Kingaroy Junior Soccer and Vintage Car Club)					
Relevant Hire Fee	60%	60%	Y		C
<b><u>Functions/Events run by local clubs, groups, schools etc for the purpose of raising funds for themselves</u></b>					
eg Blue Light Discos, Qld Sciencentre, Show Society, Scouts, Guides, Schools (for the purpose of consistency this should be 50% like all others under this policy)	50%	50%	Y		C
<b><u>Cleaning/Security Deposit</u></b>					
Payable prior to single or multiple booking of any part of the facility	\$ 374	\$ 382	N		C
Security Charge #					
# When deemed necessary (eg 18th/21st, bucks nights) - paid to Council for Council to engage security guard	\$ 276	At Cost	Y		C
<b><u>Public Address System Fees and Charges</u></b>					
Bond	\$ 323	\$ 329	N		C
Delivery, Setup, Removal (+ travel @ 75c/km)	\$ 194	\$ 198	Y		C
Hire fee (minimum of seven (7) days notice is required prior to any hire of the equipment) - % of total setup fees	10%	10%	Y		C
<b><u>Other Equipment</u></b>					
Large Conference Projector	N/A	\$ 250	Y		C
Coowinda Craft Group (Mondays only) - (as per arrangement with the former Kingaroy Shire Council)	\$ 16	\$ 16	Y		C
Kingaroy Junior Soccer small canteen and toilets - (as per arrangement with the former Kingaroy Shire Council)	n/c	n/c	Y		C
SB Antique Car Club (until 2013) - (as per arrangement with the former Kingaroy Shire Council)	n/c	n/c	Y		C

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Halls - Kingaroy Town Hall</b>					
<b>Balls/Cabarets/Dances</b>					
<b>Day and Night Combined</b>					
Town Hall	\$ 541	\$ 552	Y		C
Reception Room	\$ 239	\$ 243	Y		C
Barbecue Area	\$ 124	\$ 126	Y		C
Total Complex	\$ 774	\$ 789	Y		C
# Local productions - Local Artists only - Subject to a 50% reduction					
<b>National Tours</b>					
<b>Full Bar Operating</b>					
Town Hall	\$ 1,497	\$ 1,527	Y		C
Reception Room	\$ 735	\$ 750	Y		C
Barbeque Area	\$ 245	\$ 250	Y		C
Total Complex	\$ 2,141	\$ 2,184	Y		C
<b>Rehearsals/Preparations/Setting Up</b>					
8am to 5pm					
Midday to 1am					
<b>Daytime - per hour</b>					
Town Hall	\$ 35	\$ 36	Y		C
Reception Room	\$ 23	\$ 24	Y		C
Barbecue Area	\$ 13	\$ 13	Y		C
<b>Nighttime - per hour</b>					
Town Hall	\$ 39	\$ 40	Y		C
Stage	\$ 23	\$ 24	Y		C
Reception Room	\$ 23	\$ 24	Y		C
Barbecue Area	\$ 13	\$ 13	Y		C
<b>Hire of Platform</b>					
Inside /day /Module	\$ 13	\$ 13	Y		C
<b>Concessions for Local Charity/Community Organisations</b>					
The Standard Security/ Cleaning Deposit applies					
<b>Functions/Events that are held for the benefit of the community, or to raise funds for charities etc</b>					
eg Eisteddfod, Cancer Society, Meals on Wheels, Carols by Candlelight, High School Fanfare, Quota, Rotary, Variety Club, Zonta					
Town Hall	100%	100%			C
Reception Room	100%	100%			C
BBQ Area	100%	100%			C
Total Complex	100%	100%			C
<b>In lieu of hire fees, organisations that qualify for the 100 % concession will be charged a Contribution (for electricity etc) at the above rate per day or part thereof.</b>					
Town Hall	\$ 52	\$ 53	Y		C
Reception Room	\$ 39	\$ 40	Y		C
BBQ Area	\$ 39	\$ 40	Y		C
Total Complex	\$ 84	\$ 86	Y		C
<b>Functions/Events run by local clubs, groups, schools etc for the purpose of raising funds for themselves</b>					
eg Blue Light Discos, Qld Sciencentre, Show Society, Scouts, Guides, Schools					
Town Hall	50%	50%	Y		C
Reception Room	50%	50%	Y		C
BBQ Area	50%	50%	Y		C
Total Complex	50%	50%	Y		C
<b>Cleaning/Security Bonds</b>					

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Halls - Kingaroy Town Hall</b>					
<b>Balls/Cabarets/Dances/Wedding Receptions/Private Dinners/Private Entertainments</b>					
Town Hall	\$ 438	\$ 447	N		C
Reception Room	\$ 155	\$ 158	N		C
Barbecue Area	\$ 90	\$ 92	N		C
Total Complex	\$ 478	\$ 487	N		C
<b>National Tour with Full Bar operating</b>					
Town Hall	\$ 871	\$ 888	N		C
Reception Room	\$ 304	\$ 310	N		C
Barbecue Area	\$ 180	\$ 184	N		C
Total Complex	\$ 954	\$ 973	N		C
<b>National Tour with No Bar operating</b>					
Town Hall	\$ 438	\$ 447	N		C
Reception Room	\$ 155	\$ 156	N		C
Barbecue Area	\$ 90	\$ 92	N		C
Total Complex	\$ 478	\$ 487	N		C
<b>Hire of Platform -</b>					
Inside /Module	\$ 32	\$ 33	N		C
Outside /Module	\$ 58	\$ 59	N		C
<i>The hirer shall be responsible for the cost of repair of any damage to the stands.</i>					
<b>Security Charge #</b>					
<i># When deemed necessary (eg 18th/21st, bucks nights) - paid to Council for Council to engage security guard</i>	\$ 276	At Cost			C
<b>Public Address System Fees and Charges</b>					
Bond + travel	\$ 323	\$ 329	N		C
Delivery, Setup, Removal (+ travel @ 75c/km) - % of total setup fees	\$ 194	\$ 198	Y		C
Hire fee (minimum of seven (7) days notice is required prior to any hire of the equipment)					
<b>Other Equipment</b>					
Large Conference Projector	N/A	\$ 250	Y		C

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	AMOUNT	AMOUNT			
Type of Charge	12/13		GST	Head of Power	Reg/Com
<b>Halls - Murgon Town Hall</b>					
<b>Functions not involving consumption of Alcohol</b>					
<b>Hall &amp; Supper Room - With Use of Kitchen Facilities</b>					
Booking Charge	\$ 207	\$ 211	Y		C
+ Bond - Refundable less cost of damage or loss	\$ 342	\$ 349	N		C
Non-Local Show (organised by non-resident of Shire)	\$ 271	\$ 276	Y		C
+ Bond (Refundable less cost of damage or loss)	\$ 342	\$ 349	N		C
<b>Hall &amp; Supper Room - Without Use of Kitchen Facilities</b>					
Day Time Meeting	\$ 78	\$ 79	Y		C
Night Time Meeting	\$ 90	\$ 82	Y		C
Rehearsal - without lighting	\$ 78	\$ 79	Y		C
Rehearsal - with lighting	\$ 90	\$ 92	Y		C
Commercial Hirers	\$ 342	\$ 349	Y		C
+ Bond (Refundable less cost of damage or loss)	\$ 342	\$ 349	Y		C
Weekly hire for YMCA Bingo sessions	\$ 65	\$ 66	Y		C
<b>Supper Room Only - With Use of Kitchen Facilities</b>					
Booking Charge	\$ 137	\$ 139	Y		C
+ Bond (Refundable less cost of damage or loss)	\$ 342	\$ 349	N		C
<b>Supper Room Only - Without Use of Kitchen Facilities</b>					
Day Time Meeting	\$ 78	\$ 79	Y		C
Night Time Meeting	\$ 90	\$ 92	Y		C
Rehearsal - without lighting	\$ 78	\$ 79	Y		C
Rehearsal - with lighting	\$ 90	\$ 92	Y		C
<b>All Functions involving consumption of Alcohol</b>					
Cabarets, Weddings, Parties etc - includes use of kitchen facilities					
<b>Hall and Supper Room</b>					
Booking Charge <i>plus bond</i>	\$ 342	\$ 349	Y		C
+ Bond (Refundable less cost of damage or loss)	\$ 683	\$ 697	N		C
<b>Supper Room Only</b>					
Booking Charge <i>plus bond</i>	\$ 180	\$ 184	Y		C
+ Bond (Refundable less cost of damage or loss)	\$ 683	\$ 697	N		C
Security Charge <sup>#</sup>					
# When deemed necessary (eg 18th/21st, bucks nights) - paid to Council for Council to engage security guard	\$ 276	At Cost	Y		C
<b>Public Address System Fees and Charges</b>					
Bond	\$ 323	\$ 329	N		C
Delivery, Setup, Removal (+ travel @ 75c/km)	\$ 194	\$ 198	Y		C
Hire fee - (minimum of seven (7) days notice is required prior to any hire of the equipment) - % of total setup fees	10%	\$ 0	Y		C
<b>Other Equipment</b>					
Large Conference Projector	N/A	\$ 250	Y		C
Functions/Events that are held for the benefit of the community, or to raise funds for charities etc. - eg Eisteddfod, Cancer Society, Meals on Wheels, Carols by Candlelight, High School Fanfare, All Service Clubs	100%	\$ 1			
Functions/Events run by local clubs, groups, schools etc for the purpose of raising funds for themselves - eg. Blue Light Disco, Qld Sciencecentre, Show Society, Scouts, Guides, Schools	50%	\$ 1	Y		C
Standard Security and cleaning deposit applies					

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Halls - Nanango</b>					
<b>Cultural Centre - Nanango</b>					
<b>Function with No Alcohol</b>					
Bond	\$ 179	\$ 182	N		C
Stage One or Two – Each	\$ 110	\$ 112	Y		C
Use of Stage Two Kitchen	\$ 58	\$ 59	Y		C
<b>Function with Alcohol</b>					
Bond	\$ 245	\$ 250	N		C
Stage One or Two – Each	\$ 180	\$ 184	Y		C
Use of Stage Two Kitchen	\$ 58	\$ 59	Y		C
<b>Pop Concert</b>					
Bond	\$ 245	\$ 250	N		C
Stage One or Two – Each	\$ 226	\$ 231	Y		C
<b>Meetings – Per 3 Hours</b>					
Bond	\$ 84	\$ 86	N		C
Stage One or Two – Each	\$ 58	\$ 59	Y		C
<b>Rehearsals/School Lessons -Per 3 Hrs</b>					
Bond	\$ 179	\$ 182	N		C
Stage One or Two – Each	\$ 32	\$ 32	Y		C
<b>Senior Citizens/Respite/2nd Chance</b>					
Bond	\$ 53	\$ 54	N		C
Stage One or Two – Each	\$ 20	\$ 20	Y		C
<b>Set Up for Functions Previous Day</b>					
After 3pm only	\$ 45	\$ 46	Y		C
Before 3pm	\$ 103	\$ 105	Y		C
Functions/Events that are held for the benefit of the community, or to raise funds for charities etc. - eg Eisteddfod, Cancer Society, Meals on Wheels, Carols by Candlelight, High School Fanfare, All Service Clubs	100%	\$ 1			
Functions/Events run by local clubs, groups, schools etc for the purpose of raising funds for themselves - eg. Blue Light Disco, Qld Sciencecentre, Show Society, Scouts, Guides, Schools	50%	\$ 1	Y		C
Standard Security and cleaning deposit applies					
<b>Blackbutt Hall</b>					
<b>Functions with No Alcohol</b>					
Bond	\$ 171	\$ 174	N		C
Fee	\$ 110	\$ 112	Y		C
<b>Functions with Alcohol</b>					
Bond	\$ 245	\$ 250	N		Y
Fee	\$ 200	\$ 204	Y		Y
<b>Public Meetings – Per 3 Hours</b>					
Bond	\$ 84	\$ 86	N		C
Fee	\$ 58	\$ 59	Y		C
<b>Club Meetings – Per 3 Hours</b>					
Bond	\$ 19	\$ 20	N		C
Fee	\$ 19	\$ 20	Y		C
<b>Rehearsals/School Lessons – Per 3 Hrs</b>					

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Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Halls - Nanango</b>					
Bond					
Fee	\$ 19	\$ 20	Y		C
<b>Senior Citizens/CWA/ Red Cross</b>					
Bond					
Fee	\$ 18	\$ 18	Y		C
<b>Rental – Solicitor Per Day</b>					
Bond	\$ 53	\$ 54	N		C
Fee	\$ 39	\$ 40	Y		C
<b>Kitchen – Registered</b>					
Bond	\$ 84	\$ 86	N		C
Fee	\$ 58	\$ 59	Y		C
<b>Catholic Church Ladies Committee</b>					
Bond	\$ 53	\$ 54	N		C
Annual Event	\$ 58	\$ 59	Y		C
<b>RSL &amp; Sub Branch – Anzac Day Only</b>					
Functions/Events that are held for the benefit of the community, or to raise funds for charities etc. - eg Eisteddfod, Cancer Society, Meals on Wheels, Carols by Candlelight, High School Fanfare, All Service Clubs	100%	100%			
Functions/Events run by local clubs, groups, schools etc for the purpose of raising funds for themselves - eg. Blue Light Disco, Qld Sciencecentre, Show Society, Scouts, Guides, Schools	50%	50%	Y		C
Standard Security and cleaning deposit applies					
<b>Maidenwell Hall</b>					
<b>Functions with No Alcohol</b>					
Bond	\$ 167	\$ 170	N		C
Fee	\$ 58	\$ 59	Y		C
<b>Functions with Alcohol</b>					
Bond	\$ 19	\$ 20	N		C
Fee	\$ 19	\$ 20	Y		C
<b>Public Meetings – Per 3 Hours</b>					
Bond	\$ 19	\$ 20	N		C
Fee	\$ 13	\$ 13	Y		C
<b>Club Meetings – Per 3 Hours</b>					
Bond	\$ 19	\$ 20	N		C
Fee	\$ 19	\$ 20	Y		C
<b>Functions Held in Supper Room</b>					
Bond	\$ 19	\$ 20	N		C
Fee	\$ 13	\$ 13	Y		C
<b>Rehearsals/School Lessons – Per 3 Hr</b>					
Bond	\$ 18	\$ 18	N		C
Fee	\$ 13	\$ 13	Y		C
<b>Senior Citizens/CWA/Red Cross/Respite/2<sup>nd</sup> Chance</b>					
Bond	\$ 18	\$ 18	N		C
Fee	\$ 13	\$ 13	Y		C
<b>Maidenwell Oval Facilities</b>					
Use of Kitchen	\$ 32	\$ 33	Y		C
<b>Camping Toilet and Shower</b>					

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Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Halls - Nanango</b>					
Per Child	\$ 3	\$ 3	N		C
Per Adult	\$ 7	\$ 7	N		C
Security Charge #					
# When deemed necessary (eg 18th/21st, bucks nights) - paid to Council for Council to engage security guard	\$ 276	At Cost	Y		C
<b>Public Address System Fees and Charges</b>					
Bond	\$ 323	\$ 329	N		C
Delivery, Setup, Removal (+ travel @ 75c/km)	\$ 194	\$ 198	Y		C
Hire fee - (minimum of seven (7) days notice is required prior to any hire of the equipment) - % of total setup fees	10%	\$ 0	Y		C
<b>Other Equipment</b>					
Large Conference Projector	N/A	\$ 250	Y		C
Functions/Events that are held for the benefit of the community, or to raise funds for charities etc. - eg Eisteddfod, Cancer Society, Meals on Wheels, Carols by Candlelight, High School Fanfare, All Service Clubs	100%	100%			
Functions/Events run by local clubs, groups, schools etc for the purpose of raising funds for themselves - eg. Blue Light Disco, Qld Sciencecentre, Show Society, Scouts, Guides, Schools	50%	50%	Y		C
Standard Security and cleaning deposit applies					

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Halls - Other</b>					
<b>Hivesville Hall</b>					
<b>Wondai Memorial Hall</b>					
Ball, Cabaret, Wedding etc (includes bar & kitchen)	\$ 503	\$ 513	Y		C
Ball, Cabaret, Wedding etc (kitchen only)	\$ 368	\$ 375	Y		C
Concert (hall only)	\$ 265	\$ 270	Y		C
Meetings (.50) /Trade Shows (per day)	\$ 194	\$ 198	Y		C
Meetings (.50)	\$ 103	\$ 105	Y		C
Indoor Bowls, Community Groups	\$ 58	\$ 59	Y		C
Wondai Indoor Bowls Club Practice Nights	\$ 26	\$ 26	Y		C
Full use of Kitchen	\$ 116	\$ 118	Y		C
Bar Facilities	\$ 129	\$ 131	Y		C
Use of kitchen - tea and coffee facilities only	\$ 45	\$ 46	Y		C
Supper Room - Meetings (<25)	\$ 45	\$ 46	Y		C
Additional Cleanup Fee (Sunday morning)	\$ 65	\$ 66	Y		C
Early Setup Fee (Prior to 3.00pm)	\$ 65	\$ 66	Y		C
Bond applies (all damages and breakages must be paid for)	\$ 481	\$ 490	N		C
Tables and Chairs					
Chairs #	\$ 1	\$ 1	Y		C
Tables #	\$ 8	\$ 8	Y		C
#Bond applies (all damages and breakages must be paid for)	\$ 68	\$ 70	N		C
<b>Other Equipment</b>					
Large Conference Projector	N/A	\$ 250	Y		C
Functions/Events that are held for the benefit of the community, or to raise funds for charities etc. - eg Eisteddfod, Cancer Society, Meals on Wheels, Carols by Candlelight, High School Fanfare, All Service Clubs	100%	100%			
Functions/Events run by local clubs, groups, schools etc for the purpose of raising funds for themselves - eg. Blue Light Disco, Qld Sciencecentre, Show Society, Scouts, Guides, Schools	50%	50%	Y		C
Standard Security and cleaning deposit applies					
Security Charge #					
# When deemed necessary (eg 18th/21st, bucks nights) - paid to Council for Council to engage security guard	\$ 276	At Cost	Y		C
<b>Proston Hall</b>					
<b>Function with No Alcohol</b>					
Bond	\$ 167	\$ 170	N		C
Fee	\$ 110	\$ 112	Y		C
<b>Function with Alcohol</b>					
Bond	\$ 245	\$ 250	N		C
Fee	\$ 200	\$ 204	Y		C
<b>Public Meetings – Per 3 hours or part thereof</b>					
Bond	\$ 84	\$ 86	N		C
Fee	\$ 58	\$ 59	Y		C
<b>Club Meetings – Per 3 hours or part thereof</b>					
Bond	\$ 19	\$ 20	N		C
Fee	\$ 23	\$ 24	Y		C
<b>Rehearsals/School Lessons – Per 3 hours or part thereof</b>					
Fee	\$ 23	\$ 24	Y		C

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Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Halls - Other</b>					
<b>Senior Citizens/CWA/Red Cross</b>					
Fee	\$ 18	\$ 18	Y		C
<b>Proston Hall</b>					
<b>Kitchen – Registered</b>					
Bond	\$ 84	\$ 86	N		C
Fee	\$ 58	\$ 59	Y		C
<b>Air conditioning – Per function</b>					
Fee (Day or Night)	\$ 65	\$ 66	Y		C
<b>Public Address System Fees and Charges</b>					
Bond	\$ 323	\$ 329	N		C
Delivery, Setup, Removal (+ travel @ 75c/km)	\$ 194	\$ 198	Y		C
Hire fee - (minimum of seven (7) days notice is required prior to any hire of the equipment) - % of total setup fees	10%	10%	Y		C
Functions/Events that are held for the benefit of the community, or to raise funds for charities etc. - eg Eisteddfod, Cancer Society, Meals on Wheels, Carols by Candlelight, High School Fanfare, All Service Clubs	100%	100%			
Functions/Events run by local clubs, groups, schools etc for the purpose of raising funds for themselves - eg. Blue Light Disco, Qld Sciencecentre, Show Society, Scouts, Guides, Schools	50%	50%	Y		C
Standard Security and cleaning deposit applies					
Security Charge #					
# When deemed necessary (eg 18th/21st, bucks nights) - paid to Council for Council to engage security guard	\$ 276	\$ 281	Y		C
<b>Meeting Rooms</b>					
<b>Kingaroy 1913 Chambers</b>					
Non Profit Organisations - Free Hire - \$60 Cleaning Charge if facility not left clean					
Commercial Organisations (day hire or part there of)	\$ 67	\$ 69	Y		C
<b>Kingaroy 1938 Chambers</b>					
Non Profit Organisations - Free Hire - \$60 Cleaning Charge if facility not left clean					
Commercial Organisations (day hire or part there of)	\$ 67	\$ 69	Y		C

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		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power	Reg/Com
<b>Library</b>						
<b>Fines on Overdue Books:</b>						
Member - after 4 weeks - per book per working day - minimum 20c		n/c	n/c			
<b>Internet</b>						
First Hour		n/c	n/c			
Per half hour over first hour		n/c	n/c			
<i>Prior bookings for the internet take precedence over sessions not booked.</i>						
<b>Lost Books:</b>						
Replacement Fee		at cost	at cost	Y		C
<b>Membership</b>						
Membership		n/c	n/c			
Bond for Visitor Membership (refundable)		n/c	n/c			
<b>Photocopying: (Same as Administration Office)</b>						
A4 Page	pp	\$ 0.70	\$ 0.70	Y		C
A3 Page	pp	\$ 0.80	\$ 0.80	Y		C
A4 Community Groups	pp	\$ 0.20	\$ 0.20	Y		C
<b>Printing:</b>		as per admin costs	as per admin costs			
Full page colour (eg picture/poster)	pp	\$ 2.50	\$ 2.50	Y		C
Colour picture and writing	pp	\$ 1.25	\$ 1.25	Y		C
Colour writing	pp	\$ 0.70	\$ 0.70	Y		C
Black writing	pp	\$ 0.20	\$ 0.20	Y		C
Library Membership Card Replacement Fee	each	\$ 5.50	\$ 5.50	Y		C
Library Bags	each	\$ 3.00	\$ 3.00	Y		C

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		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power	Reg/ Com
<b>Pest Management</b>						
Administration Fee - Control Notices		\$ 53	\$ 54	N	Local Government Act 2009 S97(2)(a)	R
<b>Purchase of Doggone Baits</b>						
Purchase of Doggone Baits		At Cost + Admin	At Cost + Admin	Y		C
<b>Wild Dog Scalps</b>						
Wild Dog Scalps (rebate)	/head	\$ 30	\$ 30	N	Local Government Act 2009 S97(2)(a)	R
<b>Noxious Weeds - Property Inspection</b>		\$ 164	\$ 167	N	Local Government Act 2009 S97(2)(a)	R

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	AMOUNT	AMOUNT			
Time of Charge	12/13	13/14	GST	Head of Power	RegCom
<b>Planning</b>					
<b>PLANNING SEARCHES</b>					
Limited Planning Certificate	\$ 124	\$ 126	N	Sustainable Planning Act 2009 S737(2)	R
Standard Planning Certificate	\$ 365	\$ 372	N	Sustainable Planning Act 2009 S737(2)	R
Full Planning Certificate	\$ 730	\$ 745	N	Sustainable Planning Act 2009 S737(2)	R
<b>PRELIMINARY APPROVAL</b>					
Application Fee (70% of prescribed fee)	\$ 2,685	\$ 2,739	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
<b>RECONFIGURING A LOT CODE</b>					
Boundary Realignments, Easements & Compliance Assessments	\$ 977	\$ 997	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Reconfigure 1 to 5 lots	\$ 1,708	\$ 1,742	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Reconfigure 6 to 15 lots	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Reconfigure over 15 lots	\$ 3,239	\$ 3,303	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
<b>RECONFIGURING A LOT IMPACT</b>					
Boundary Realignments & Easements	\$ 2,202	\$ 2,246	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Reconfigure 1 to 5 lots	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Reconfigure 6 to 15 lots	\$ 3,662	\$ 3,735	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Reconfigure over 15 lots	\$ 4,887	\$ 4,984	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
<b>SEALING OF SURVEY PLANS &amp; COMPLIANCE</b>					
Sealing of a Survey Plan (includes endorsement of plan and associated documentation, site inspections, re-inspection for condition compliance) (Compliance Certificate)	\$ 353	\$ 360	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
DERM Valuation Fee (Per Lot on Survey Plan)	\$ 44	\$ 45	N	Local Government Act 2009 S97(2)(a)	R
Separate Assessment of Documents including Landscaping Plans (Compliance Certificate), Resealing of a Survey Plan.	\$ 141	\$ 144	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
<b>MATERIAL CHANGE OF USE CODE</b>					
Dwelling House	\$ 977	\$ 997	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Annexed Unit, B&B, Caretakers Residence, Estate Office, Home Based Business, Relatives Unit	\$ 1,225	\$ 1,249	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Animal Keeping, Farming, Forestry Business, Rural Service Industry, General Store < 100m <sup>2</sup>	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Neighbourhood Shopping Centre < 500m <sup>2</sup>	\$ 3,050	\$ 3,111	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Integrated Shop	\$ 3,674	\$ 3,747	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Major Shopping Development > 500m <sup>2</sup>	\$ 6,123	\$ 6,245	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Commercial Uses < 500m <sup>2</sup>	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Commercial Uses > 500m <sup>2</sup>	\$ 3,050	\$ 3,111	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Borrow Pits Small Scale	\$ 1,825	\$ 1,862	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Borrow Pits Large Scale	\$ 3,050	\$ 3,111	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Extractive Industry < 2ha, General Industry, Service Station, Transport Station	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Extractive Industry > 2ha	\$ 3,674	\$ 3,747	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
High Impact Industry	\$ 5,369	\$ 5,477	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Industrial Uses < 500m <sup>2</sup>	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Industrial Uses > 500m <sup>2</sup>	\$ 3,674	\$ 3,747	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Intensive Animal Husbandry (Feedlots < 50scu, Piggery < 200scu)	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Intensive Animal Husbandry (Feedlots > 50scu, Piggery > 200scu, Poultry Farm, Other)	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Child Care Centre	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Local Utility	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Major Utility	\$ 3,674	\$ 3,747	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Special Use	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Telecommunications facility (Medium Impact)	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
All other Community Uses	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Indoor Entertainment	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Indoor Sports Facility	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Outdoor Recreation	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Park	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
<b>MATERIAL CHANGE OF USE IMPACT</b>					
Dwelling House	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Annexed Unit, B&B, Caretakers Residence, Estate Office, Home Based Business, Relatives Unit	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Animal Keeping, Farming, Forestry Business, Rural Service Industry, General Store < 100m <sup>2</sup>	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Neighbourhood Shopping Centre < 500m <sup>2</sup>	\$ 3,674	\$ 3,747	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Integrated Shop	\$ 4,357	\$ 4,444	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Major Shopping Development > 500m <sup>2</sup>	\$ 7,418	\$ 7,567	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Borrow Pits Small Scale	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Borrow Pits Large Scale	\$ 3,674	\$ 3,747	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Extractive Industry < 2ha, General Industry, Service Station, Transport Station	\$ 4,357	\$ 4,444	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Extractive Industry > 2ha	\$ 4,946	\$ 5,044	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
High Impact Industry	\$ 7,418	\$ 7,567	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Industrial Uses < 500m <sup>2</sup>	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Industrial Uses > 500m <sup>2</sup>	\$ 4,946	\$ 5,044	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Commercial Uses < 500m <sup>2</sup>	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Commercial Uses > 500m <sup>2</sup>	\$ 3,674	\$ 3,747	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Intensive Animal Husbandry (Feedlots < 50scu, Piggery < 200scu)	\$ 3,050	\$ 3,111	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Intensive Animal Husbandry (Feedlots > 50scu, Piggery > 200scu, Poultry Farm, Other)	\$ 4,946	\$ 5,044	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R

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	AMOUNT	AMOUNT			
Time of Charge	12/13	13/14	GST	Head of Power	RegCom
<b>Planning</b>					
Child Care Centre	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Local Utility	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Major Utility	\$ 6,123	\$ 6,245	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Special Use	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Telecommunications facility (Medium Impact)	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
All other Community Use	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Indoor Entertainment	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Indoor Sports Facility	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Outdoor Recreation	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Park	\$ 2,449	\$ 2,498	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
<b>MULTIPLE DWELLING UNITS /CARAVAN PARKS/ ACCOMMODATION BUILDING / RETIREMENT VILLAGE (Per Unit) CODE</b>					
Code - Small < 5 Units	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Code - Medium 5-10 Units	\$ 4,946	\$ 5,044	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Code - Large > 10 Units	\$ 5,181	\$ 5,285	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
<b>MULTIPLE DWELLING UNITS / ACCOMMODATION BUILDING /CARAVAN PARKS/ RETIREMENT VILLAGE (Per Unit) IMPACT</b>					
Impact - Small < 5 Units	\$ 1,837	\$ 1,874	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Impact - Medium 5-10 Units	\$ 4,946	\$ 5,044	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Impact - Large > 10 Units	\$ 5,181	\$ 5,284	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
<b>MINOR RELAXATIONS &amp; SITING VARIATIONS</b>					
Relaxation or Siting variation	\$ 742	\$ 757	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
<b>BUILDING WORK/OPERATIONAL WORK NOT ASSOCIATED WITH AN MCU</b>					
Class 10 on Vacant Land	\$ 236	\$ 240	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Building or Structure - Height, Site Cover or Setback	\$ 742	\$ 757	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Fence or wall forward of building line and less 50% transparent	\$ 742	\$ 757	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Retaining wall over 2m in height	\$ 742	\$ 757	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Displacement of more than 20 cubic metres of material	\$ 742	\$ 757	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Building or structure on Cultural Heritage Site show on SMOA	\$ 742	\$ 757	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Building or structure on land in SMOA to the Kingaroy airport	\$ 742	\$ 757	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Excavation and/or filling that materially affects premises	\$ 742	\$ 757	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
Advertising Devices	\$ 612	\$ 625	N	Sustainable Planning Act 2009 S260(1)(d)(i)	R
<b>CHANGE TO AN APPROVAL</b>					
Application to amend an approval, extension to relevancy period	\$ 1,472	\$ 1,501	N	Sustainable Planning Act 2009 S370(2)(a)	R
Request for Negotiated Decision Notice (10% of prescribed fee with a minimum \$200)			N	Sustainable Planning Act 2009 S360	R
<b>OTHER PLANNING FEES</b>					
Enquiry - Preliminary Application	\$ 610	\$ 622	N	Local Government Act 2009 S97(2)(a)	R
<b>Itinerant Vendors/Commercial Use of Roads</b>					
Application Fee (for Council Decision)	\$ 424	\$ 432	N	Local Government Act 2009 S97(2)(a)	R
Annual Licence Fee	\$ 765	\$ 781	N	Local Government Act 2009 S97(2)(a)	R
<b>Infrastructure Provisions:</b>					
Development Contributions - Infrastructure Unit Charge (E)	1 Unit	1 Unit	N	Local Government Act 2009 S97(2)(a)	R
Car Parking Contributions	\$ 7,383	\$ 7,531	N	Local Government Act 2009 S97(2)(a)	R
<b>Refund of Fees:</b>					
<i>Refund of Application Fees when an Application is Withdrawn or Returned due to 'Not Properly Made'</i>					
(i) Application submitted and preliminary clerical work completed	90%	90%	N	Sustainable Planning Act 2009 S260/S366	R
(ii) Application advertised and placed on public display	50%	50%	N	Sustainable Planning Act 2009 S260/S366	R
(iii) Site inspected and department reports prepared	25%	25%	N	Sustainable Planning Act 2009 S260/S366	R
(iv) Meeting Report completed, prior to Council Meeting	10%	10%	N	Sustainable Planning Act 2009 S260/S366	R
(v) After Council's consideration	Nil	Nil	N	Sustainable Planning Act 2009 S260/S366	R
<b>Planning Scheme Documents and Stationery:</b>					
Transitional Planning Schemes (Superseded Planning Schemes)	\$ 30	\$ 30	N	Sustainable Planning Act 2009 S723(4)(a)(b)	R
IPA Planning Scheme (2006) Disk (any ex Shire - per item)	\$ 30	\$ 30	Y		C
IPA Planning Scheme (2006) Hard Copy (any ex Shire - per item)	\$ 377	\$ 384	Y		C
Maps in Current Planning Schemes (Colour) A4	\$ 18	\$ 18	Y		C
Maps in Current Planning Schemes (Colour) A3	\$ 24	\$ 24	Y		C
Planning Scheme Application Pack (all relevant Codes and application forms) A4 copies	\$ 41	\$ 42	Y		C
Purchase of Public Notification Signs	\$ 30	\$ 30	Y		C

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Plumbing</b>					
Dwelling - Sewered	\$ 743	\$ 758	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
Dwelling - Unsew - HSTP/SEPTIC	\$ 743	\$ 758	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
Multi Dwell Units - Sewered per unit	\$ 459	\$ 468	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
Multi Dwell Units - Unsew - HSTP/SEPTIC per unit	\$ 459	\$ 468	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
Commercial Applications - School Projects, Industrial Development	\$ 852	\$ 869	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
plus per fixture up to 19	\$ 27	\$ 28	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
plus per fixture more than 20	\$ 33	\$ 33	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
<b>Plumbing &amp; Drainage Applications - Alterations</b>					
Dwelling & Multi Units - Sewered	\$ 568	\$ 579	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
plus per fixture < 20	\$ 27	\$ 28	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
Dwelling & Multi Units - Unsew - HSTP/SEPTIC	\$ 634	\$ 646	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
plus per fixture < 20	\$ 27	\$ 28	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
<b>Reinspection Fees</b>					
Residential	\$ 142	\$ 145	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
Commercial	\$ 175	\$ 178	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
<b>Miscellaneous Plumbing &amp; Drainage Inspections</b>					
Swimming Pool & Sewer lines	\$ 169	\$ 173	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
Un sewered (HSTP/SEPTIC)	\$ 197	\$ 201	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
Disconnection from Sewered or unsewer (HSTP/SEPTIC)	\$ 229	\$ 234	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
<b>Searches</b>					
Plumbing Search - house drainage plans within the property(Owner/Private Certifier Info Request)	\$ 38	\$ 39	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
<b>Backflow Prevention Devices</b>					
Backflow Prevention Device Assessment Fee - New Applications	\$ 197	\$ 201	N	Plumbing & Drainage Act 2002 S85(2)(c)	R
Backflow Prevention Device Registration Fee (Per Device)	N/A	\$ 38	N	Plumbing & Drainage Act 2002 S85(2)(c)	R
<b>HSTP Maintenance fees</b>					
Assessment service reports for HSTP (unsewered areas)	\$ 44	\$ 45	N	Plumbing & Drainage Act 2002 S85(2)(c)	R
<b>Grey water Installations</b>					
Full grey water use facility for new dwelling					
Application Fee	\$ 350	\$ 357	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
Inspection Fee	\$ 191	\$ 195	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
Alteration to Existing Drainage work & Approval of Grey water use facility	\$ 273	\$ 279	N	Plumbing & Drainage Act 2002 S145(3)(b)	R
<b>Refund of Fees:</b>					
Prior to assessment - % of fees paid	80%	80%	N	Plumbing & Drainage Act 2002 S42(3)	R
Following assessment - % of fees paid	25%	25%	N	Plumbing & Drainage Act 2002 S42(3)	R
Permit issued - % of fees paid	Nil	Nil	N	Plumbing & Drainage Act 2002 S42(3)	R

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Rentals</b>					
<b>Community Housing</b>					
<b>Murgon - Jefferies Street Units</b>					
% of weekly household assessable income	30%	30%			
Pursuant to Community Housing Ready Reckoner					
<b>Murgon - Wright Way Units</b>					
% of weekly household assessable income	30%	30%			
Pursuant to Community Housing Ready Reckoner					
<b>Nanango - Appin Place</b>					
Standard Units	\$ 140	\$ 155	Y		C
Main Unit	\$ 180	\$ 195	Y		C
<b>Nanango - Brighthaven</b>					
Units 1 - 10	\$ 112	\$ 114	Y		C
<b>Nanango - Drayton Villas</b>					
Minimum Standard Unit	\$ 160	\$ 175	Y		C
Minimum Extended Unit	\$ 180	\$ 184	Y		C
<b>Nanango - Scotthaven</b>					
Units 1 - 4	\$ 120	\$ 122	Y		C
<b>Council Housing</b>					
<b>Murgon</b>					
Goodchild Drive	\$ 254	CMV	Y		C
Macalister Street House	\$ 190	CMV	Y		C
Tiernan Terrace	\$ 254	CMV	Y		C
<b>Nanango</b>					
Pioneer Cottage	CMV	CMV			
Bunker Avenue (Staff accommodation as per contract) #	Contract	CMV			
Hunter Street (Staff accommodation as per contract) #	Contract	CMV			
Brisbane Street	CMV	CMV			
# If contracts cease - fees will be set at current market rental values (CMV)					

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		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power LG Act	Reg/ Com
<b>Right To Information</b>						
<b>Right to Information</b>						
Access Application		\$ 39.33	\$ 40.50	N	RTI Regulation 2009 S4	R
Processing Charge For An Access Application (For Any Application Where The Processing Time Is More Than 5 Hours)	/15 min	\$ 6.00	\$ 6.25	Y	RTI Regulation 2009 S5	R
Access Charge ( Only Where Actual Costs Are Incurred As Per The RTI Regulation 2009)	/15 min	\$ 6.00	\$ 6.25	Y	RTI Regulation 2009 S6	R
Photocopying (A4 B&W)	pp	\$ 0.20	\$ 0.20	Y	RTI Regulation 2009 S6	R

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		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power LG Act	Reg/ Com
<b>Printing &amp; Stationery</b>						
<b>Council Documents</b>						
Council Minutes	pp	\$ 0.70	\$ 0.70	N	Local Government Act 2009 S97(2)(c)	R
10 copies or more	pp	\$ 0.30	\$ 0.30	N	Local Government Act 2009 S97(2)(c)	R
Per Set		\$ 2.50	\$ 2.50	N	Local Government Act 2009 S97(2)(c)	R
Local Laws & Local Law Policies	pp	\$ 0.70	\$ 0.70	N	Local Government Act 2009 S97(2)(c)	R
10 copies or more	pp	\$ 0.30	\$ 0.30	N	Local Government Act 2009 S97(2)(c)	R
Budget Document		N/C	N/C	N	Local Government Act 2009 S97(2)(c)	R
Corporate Plan		N/C	N/C	N	Local Government Act 2009 S97(2)(c)	R
Annual Report		\$ 36.25	\$ 37.00	N	Local Government Act 2009 S97(2)(c)	R
Annual Report - CD		\$ 6.30	\$ 6.40	N	Local Government Act 2009 S97(2)(c)	R
Annual Financial Statements		\$ 18.70	\$ 19.00	N	Local Government Act 2009 S97(2)(c)	R
Register of Fees & Charges		N/C	N/C	N	Local Government Act 2009 S97(2)(c)	R
<b>Facsimile Transmissions</b>						
Local Call - first page		\$ 2.00	\$ 2.00	Y		C
Local Call - each additional page		\$ 0.70	\$ 0.70	Y		C
STD or ISD - first page		\$ 2.70	\$ 2.70	Y		C
STD or ISD - each additional page		\$ 1.25	\$ 1.25	Y		C
<b>Laminating:</b>						
A4	pp	\$ 3.40	\$ 3.50	Y		C
A3	pp	\$ 4.15	\$ 4.25	Y		C
A0	/m	\$ 26.00	\$ 26.50	Y		C
<b>Photocopying</b>						
A4	pp	\$ 0.70	\$ 0.70	Y		C
Double sided		\$ 0.70	\$ 0.70	Y		C
Own paper supplied	pp	\$ 0.20	\$ 0.20	Y		C
10 sheets or more	pp	\$ 0.30	\$ 0.30	Y		C
Community Organisations	pp	\$ 0.20	\$ 0.20	Y		C
Colour	pp	\$ 2.70	\$ 2.70	Y		C
A3	pp	\$ 0.80	\$ 0.80	Y		C
Double sided		\$ 0.80	\$ 0.80	Y		C
Own paper supplied	pp	\$ 0.20	\$ 0.20	Y		C
10 sheets or more	pp	\$ 0.30	\$ 0.30	Y		C
Community Organisations	pp	\$ 0.20	\$ 0.20	Y		C
Colour	pp	\$ 5.50	\$ 5.60	Y		C
<b>Plan Printing:</b>						
Precut Sheets A1		\$ 12.00	\$ 25	Y		C
Precut Sheets A0		\$ 15.70	\$ 32	Y		C

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Type of Charge		AMOUNT		GST	Head of Power	Reg/Com
		12/13	13/14			
<b>Saleyards/Dips</b>						
<b>Agents Licence Fee</b>						
Per Annum - combined Agents		\$ 4,000	\$ 4,000	Y		C
Licence fee for Specialty Sales (1 or 2 day sale)		\$ 1,100	\$ 1,100	Y		C
Annual Charge - Porters Transport		No Charge	No Charge	Y		C
<b>Livestock Selling Fees</b>						
Liveweight Sale (Weighing & Yard due fee)	/ head	\$ 5.40	\$ 5.40	Y		C
Open Auction Sale (Yard due fee only)	/ head	\$ 3.60	\$ 3.60	Y		C
Cattle sold per head at sales other than store, liveweight & stud sales	/ head	\$ 1.60	\$ 1.60	Y		C
Agents Licence and Scale Fee	/ head	\$ 1.60	\$ 1.60	Y		C
Pigs, Sheep, Goats, Chickens, Llamas sold	/ head	\$ 1.60	\$ 1.60	Y		C
Horses and Buffalo	/ head	\$ 7.20	\$ 7.20	Y		C
Calves sold	/ head	\$ 1.10	\$ 1.10	Y		C
Cattle sold at open auction and privately weighed on completion of sale	/head	\$ 3.10	\$ 3.10	Y		C
<b>Stud Selling Fees</b>						
Open Auction Sale Ring Use	head	\$ 25.50	\$ 25.50	Y		C
Open Auction Sale (Yard use fee only)		\$ 3.60	\$ 3.60	Y		C
<b>Hay Feeders</b>						
Hire of Hay Feeders - per pen per day		\$ 8.00	\$ 8.00	Y		C
<b>Consignment Fee for Cattle</b>						
Consignment Fee 1st day (yard due, use of ramp, mob base transfer)	/head	\$ 2.20	\$ 2.20	Y		C
Consignment Holding Fee 2nd Day and thereafter (yard use)		\$ 1.00	\$ 1.00	Y		C
Mob Based Transfers		\$ 1.50	\$ 1.50	Y		C
<b>Cleaning of Other Areas</b>						
Cleaning of Agents Room and Toilets after additional specialty sales	/event	\$ 205.00	\$ 205.00	Y		C
<b>Cleaning of Yards</b>						
Cattle yards	/pen	\$ 70.00	\$ 70.00	Y		C
<b>National Livestock Identification Scheme (NLIS)</b>						
Saleyard NLIS devices replacement		\$ 15.50	\$ 15.50	Y		C
Agent fee for hire of NLIS Scanner 4217 prior to sales	/head	\$ 1.20	\$ 1.20	Y		C
<b>Removal and Disposal</b>						
Removal and Disposal of Dead Animal		\$ 220.00	\$ 220.00	Y		C
<b>Weighing Fees</b>						
<b>Other than at Cattle Liveweight Sales</b>						
Minimum Fee - 1 to 20 head		\$ 31.50	\$ 31.50	Y		C
Weighed per head - Over 20 head		\$ 1.60	\$ 1.60	Y		C
<b>Inspections Fees - Weekdays</b>						
Inspection Fee per hour		\$ 120.00	\$ 120.00	Y		C
Minimum charge of 15mins		\$ 30.00	\$ 30.00	Y		C
Off Site Inspections - travel time cost per kilometre travelled		\$ 0.90	\$ 0.90			
<b>On Property Inspections (properties in the infected area during bus. hours)</b>						
Per hour		\$ 113.80	\$ 113.80	Y		C
Minimum charge of 15mins		\$ 30.00	\$ 30.00	Y		C
<b>Inspection Fees - Out of hours/Weekends/Public Holidays</b>						

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/ Com
<b>Saleyards/Dips</b>					
Minimum charge of 1hour	\$ 240.00	\$ 240.00	Y		C
Callout Fee	\$ 90.00	\$ 90.00	Y		C
Off Site Inspections - travel time cost per kilometre travelled	\$ 0.90	\$ 0.90	Y		C
<b>Dipping Fees</b>					
Dipping Fees	\$ 2.20	\$ 2.20	Y		C
Travel Time Cost per kilometre travelled			Y		C
<b>Spraying Fees</b>					
Per animal	\$ 4.80	\$ 4.80	Y		C
Minimum Fee	\$ 13.60	\$ 13.60	Y		C

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Roads</b>					
<b>Banners Across Roads:</b>					
Use of Banner Poles	\$ 197	\$ 197	N	Local Government Act 2009 S97(2)(a)	R
<b>Permits:</b>					
Blasting	\$ 39	\$ 40	N	Local Government Act 2009 S97(2)(a)	R
Awnings and Balconies over Roads	\$ 39	\$ 40	N	Local Government Act 2009 S97(2)(a)	R
Breaking up of Road Surface	\$ 39	\$ 40	N	Local Government Act 2009 S97(2)(a)	R
Building Materials Placed on Road	\$ 39	\$ 40	N	Local Government Act 2009 S97(2)(a)	R
Licensed Gates - application fee	\$ 67	\$ 69	N	Local Government Act 2009 S97(2)(a)	R
Licensed Grids - application fee	\$ 67	\$ 69	N	Local Government Act 2009 S97(2)(a)	R
Scaffolding	\$ 39	\$ 40	N	Local Government Act 2009 S97(2)(a)	R
Car Park Bays - per Day	\$ 9	\$ 10	N	Local Government Act 2009 S97(2)(a)	R
<b>Pipes Across Gazetted Roads:</b>					
Application Fee	\$ 129	\$ 132	N	Local Government Act 2009 S97(2)(a)	R
Sealing of trench backfilled by others	\$ 197	\$ 201	Y		C
<b>Marker Posts (complete):</b>					
Each	\$ 52	\$ 53	Y		C
<b>Complete Repairs</b>					
Estimated cost for Council to supply, lay & backfill enveloping pipe (Actual Cost to be charged)	At Cost	At Cost	Y		C
<b>Removal Bond</b>					
For movements into, out of, or within the South Burnett Regional Council	\$ 1,170	\$1200 (Plus \$180 Non Refundable Application Fee)	N	Local Government Act 2009 S97(2)(a)	R
(When damage occurs to Council roads cost of repairs to be deducted from the bond)					
<b>Rural Property Number</b>					
for Premises other than Dwellings	\$ 97	\$ 99	Y		C
Rural Numbers - each cap	\$ 5	\$ 5	Y		C
Rural Numbers - each number	\$ 7	\$ 7	Y		C
Rural Numbers - each post	\$ 12	\$ 12	Y		C

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		AMOUNT	AMOUNT	SBRC			
Type of Charge		12/13	13/14	GL Code	GST	Head of Power	Reg/Com
<b>Private Works</b>							
<b>Entrances</b>							
Break Existing kerb & install new entrance	/m						
Residential (NB Standard Length - 4.2 m) - At cost plus Administration and markup		\$ 250	\$ 255		Y		C
Industrial		\$ 440	\$ 449		Y		C
Install entrance when laying new kerb & channel	/m	\$ 190	\$ 194		Y		C
Piped Entrance (inc heads)- 375mm x 4.88m		\$ 2,510	\$ 2,560		Y		C
Extra Width	/m	\$ 380	\$ 388		Y		C
Piped Entrance (inc heads)- 450mm x 4.88m		\$ 3,135	\$ 3,198		Y		C
Extra Width	/m	\$ 440	\$ 447		Y		C
Concrete Invert (Actual Cost to be charged) Deposit		\$ 2,760	\$ 2,815		Y		C
Asphalt Ramp (in front of layback kerbing)		\$ 380	\$ 388		Y		C
Location of Council Services (for Telecommunications Contractor)							
Call out		\$ 95	\$ 97		Y		C
+ per 15 minutes		\$ 32	\$ 33		Y		C
<b>Mowing</b>							
Slashing of Allotments (1/4 acre or 1/4 hour) - At cost plus Administration		\$ 57	\$ 58		Y		C
Slashing and Burning off of Private Land - up to >1100sqm - At cost plus Administration	/ hr min 1 hr	\$ 112	\$ 114		Y		C
Slashing and Burning off of Private Land - up to <1100sqm - At cost plus administration	per hr min 1 hr	\$ 112	\$ 114		Y		C
Where the owner enters an ongoing agreement <1000sqm - At cost plus administration	per hr min 1 hr	\$ 97	\$ 99		Y		C

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Subdivision - Engineering</b>					
1. Inspection of construction when design carried out by others					
Up to \$200,000	+2.2%	+2.2%	Y		C
\$200,000 - \$500,000			Y		C
+ % of construction cost between \$200,000 - \$500,000	+1.65%	+1.65%	Y		C
Over \$500,000			Y		C
+ % of construction cost over \$500,000	+1.1%	+1.1%	Y		C
Over \$1,000,000					
+ % of construction cost over \$1,000,000	+0.55%	+0.55%	Y		C
2. Inspection of construction when design carried out by others and supervised and certified by Consulting Engineers	+5.55%	+5.55%	Y		C
3. Design, preparation of estimate and supervision of engineering works, when carried out by Council % of estimated cost	+9.9%	+9.9%	Y		C
4. Design and preparation of estimate % of estimated cost	+7.7%	+7.7%	Y		C
5. Preparation of estimate only, where Schedule of Quantities submitted by others % of estimated cost	+5.55%	+5.55%	Y		C
6. Supervision of construction works, when designed by others + % of estimated cost	+3.85%	+3.85%	Y		C
7. Where a NATA Certified Testing Authority is used for testing of water and sewerage mains the total fee shall be reduced by 15%	-15%	-15%	Y		C
8. Reinspection Fee where first or subsequent inspections have failed	\$ 190.00	\$ 193	Y		C
<b>Scrutiny of Submitted Engineering Plans</b>					
% of estimated cost	+1.1%	+1.1%	N	Local Government Act 2009 S97(2)(a)	R
Min	\$ 350.00	\$ 357	N	Local Government Act 2009 S97(2)(a)	R
<b>Notes:</b>					
1. When Council refuses a subdivision application and the applicant desires to submit a revised design, then Council allows a 50% reduction in fees, subject to the following conditions:-					
(i) The minimum charge is still to apply;					
(ii) A fresh application form must be completed;					
(iii) The application must be on behalf of the same owner;					
(iv) The revised design must be submitted within 12 months of the refusal;					
(v) Normally it will be a revision of the internal design only;					
(vi) The required period for assessment of applications will still apply.					
2. That when an application is refused because of the non-payment of rates and a fresh application is submitted a 50% reduction in fees will be allowed, subject to the following conditions					
(i) An application form only is to be submitted.					
(ii) The application must be on behalf of the same owner					
(iii) The fresh application form is to be submitted within 12 months of the refusal.					
(iv) The minimum charge is still to apply.					
(v) If any amendment of the application is desired, it does not qualify under this policy					
3. Refund of Application Fees when an Application is withdrawn					
(i) Application submitted and preliminary clerical work completed					
(ii) Application advertised and placed on public display					
(iii) Site inspected and department reports prepared					
(iv) Meeting report completed, prior to Council meeting					
(v) After Council consideration					

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		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power	Reg/Com
<b>Soil Laboratory Testing</b>						
<b>Aggregate Sampling</b>						
Sampling of Aggregate	/hr	\$ 70	\$ 70	Y		C
Flakiness Index (including ALD, Particle Size Distribution)		\$ 168	\$ 168	Y		C
Degradation Test		\$ 220	\$ 220	Y		C
Weak Particles		\$ 70	\$ 70	Y		C
Crushed Particles		\$ 70	\$ 70	Y		C
Degree Precoat		\$ 70	\$ 70	Y		C
10% Fines Wet/Dry Variation		\$ 504	\$ 504	Y		C
Sand, Silt Clay Content		\$ 50	\$ 50	Y		C
Loose Density		\$ 50	\$ 50	Y		C
<b>CBR Testing</b>						
<b>CBR (5 points)</b>						
Unsoaked		\$ 430	\$ 430	Y		C
Soaked		\$ 430	\$ 430	Y		C
<b>Insitu CBR Test (DCP)</b>	/hr	\$ 70	\$ 70	Y		C
<b>CBR (1 points)</b>						
Unsoaked		\$ 252	\$ 252	Y		C
Soaked		\$ 252	\$ 252	Y		C
<b>Compaction Testing</b>						
<b>Conventional</b>						
<b>Dry Density - Moisture Relationship (MDR)</b>						
Large Mould MDR		\$ 170	\$ 170	Y		C
Small Mould MDR		\$ 130	\$ 130	Y		C
<b>Field Density (Sand Replacement)</b>						
Less than 5 density tests		\$ 78	\$ 78	Y		C
5 or more density tests		\$ 78	\$ 78	Y		C
<b>Concrete Testing</b>						
<b>Slump Test</b>						
0-25 Tests	/month	\$ 25	\$ 25	Y		C
<b>Making Cylinders and Curing (each cylinder) (includes 1 Slump test per set of 3)</b>						
Set of 3	/month	\$ 165	\$ 165	Y		C
Cast and Cure Extra cost	/month	\$ 25	\$ 25	Y		C
Unconfined Compressive Strength (UCS)		\$ 336	\$ 336			
<b>Compressive Strength Tests (each cylinder)</b>						
0-25 Tests	/month	\$ 25	\$ 25	Y		C
<b>Nuclear Meter Testing (NATA certified)</b>						
Field Dry Density - Moisture Content each		\$ 41	\$ 41	Y		C
<b>Soil Testing: Per Test</b>						
<b>Moisture Content</b>		\$ 28	\$ 28	Y		C
<b>Sieve Analysis</b>						
Particle Size Distribution (PSD) Dry/Wet		\$ 127	\$ 127	Y		C
Particle Size Distribution (PSD) Less than 5 sieves		\$ 85	\$ 85	Y		C
<b>Atterberg Limits</b>						
5 points (includes Liquid Limit, Linear shrinkage and plastic index)		\$ 185	\$ 185	Y		C
1 point (includes Includes Liquid Limit, Linear shrinkage and plastic index)		\$ 88	\$ 88	Y		C
<b>Linear Shrinkage</b>		\$ 40	\$ 40	Y		C
<b>Discount for bulk customers - soil testing only</b>		UP TO 20%	UP TO 20%			
<b>Standard Fees</b>						
Hourly Travel Rate	/hr	\$ 88	\$ 88	Y		C

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Soil Laboratory Testing</b>					
<b>Aggregate Sampling</b>					
<b>Notes</b>					
1. Costs include travel of up to 10km radius of Kingaroy, otherwise travel charges apply					
2. A wait time of 15 minutes per job after which hourly rate charged at 15 minute intervals					
3. If a sample is to be sent to another Laboratory, cartage shall be added.					
4. Any tests not listed but able to be undertaken by the Soils Laboratory shall be charged at the hourly rate					
5. The Soils Laboratory hours of operation are 6:30 am to 3:30 pm Monday to Friday. Testing outside of these hours will attract overtime rates					
6. When Soil Tester is undertaking a large volume of testing for a single client a lower charge out rate may be negotiated if in agreement with the Chief Executive Officer					
7. Call fee of half an hour applies if job cancelled and not notified plus travel costs where applicable					

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	AMOUNT	AMOUNT	AMOUNT			
Type of Charge	11/12	12/13	13/14	GST	Head of Power	Reg/Com
<b>Searches</b>						
<b>Building Searches</b>						
Building Property Search	\$ 260	\$ 280	\$ 285	N	Local Government Act S262(3)(c)	R
Building Records Search	\$ 150	\$ 161	\$ 164	N	Local Government Act S262(3)(c)	R
Urgent Building Records Search	\$ 225	\$ 242	\$ 245	N	Local Government Act S262(3)(c)	R
Copy of Building Plans	\$ 150	\$ 161	\$ 164	N	Sustainable Planning Act 2009 S729(1)(i)	R
<b>Cemetery Search</b>						
Standard Search (over 6 names)	At Cost	At Cost	At Cost	Y		C
<b>Environmental Health Licences</b>						
<b>Special Inspection (eg Compliance Search)</b>						
To undertake inspection of any licensed premises and requires a written report	\$ 275	\$ 312	\$ 318	Y		C
The Application fee for all Environmental Health Licences/ Permits includes the Assessment Fee and the balance of the Licencing period.						
If a new application is received in the last 3 months of the licencing period the approval shall be issued to the common due date in the following financial year.						
<b>Health Records Search</b>	\$ 29	\$ 33	\$ 334	Y		C
<b>Noxious Weeds - Property Inspection</b>	\$ 152	\$ 164	\$ 167	N	Local Government Act 2009 S97(2)(a)	R
<b>Rate /Property Searches</b>						
Short Search	\$ 70	\$ 70	\$ 71	N	Local Government Act 2009 S97(2)(c)	R
Full Search	\$ 125	\$ 125	\$ 128	N	Local Government Act 2009 S97(2)(c)	R
Urgent Search (Less than 48 hrs from receipt of request)	\$ 180	\$ 180	\$ 184	N	Local Government Act 2009 S97(2)(c)	R
Property Archive Search/Miscellaneous Administration Fee / hr				Y		C
Property Archive Search/Miscellaneous Administration Fee - if less than 1/2 hour				Y		C
<b>Note:</b>						
(i) The owner (or his Agent authorised in writing) may inspect the Rate Book in respect of land of which he is the owner, lessee, or occupier, and/or land adjoining there to, without charge.						
(ii) Rate information is not to be given by telephone.						
<b>Special Water Meter Reading</b>	\$ 62	\$ 66	\$ 67	N	Local Government Act 2009 S97(2)(c)	R
<b>Planning Searches</b>						
Limited Planning Certificate	\$ 105	\$ 124	\$ 126	N	Sustainable Planning Act 2009 S737(2)	R
Standard Planning Certificate	\$ 310	\$ 365	\$ 372	N	Sustainable Planning Act 2009 S737(2)	R
Full Planning Certificate	\$ 620	\$ 730	\$ 745	N	Sustainable Planning Act 2009 S737(2)	R
<b>Plumbing Search</b>						
House drainage plans within the property (Owner/Private Certifier Info Request)	\$ 35	\$ 38	\$ 39	N	Plumbing & Drainage Act 2002 S145(3)(b)	R

Updated 1/07/2013

[illegible]

Updated 1/07/2013

		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power	Regl Com
<i>**Blackbutt fees require additional approval by Blackbutt Pool Committee</i>						

Updated 1/07/2013

		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power	Reg/Com
<b>Waste Services</b>						
<b><u>Bin Purchase - Kingaroy</u></b>						
240L domestic wheeled container (new - delivered in Kingaroy)		\$ 110	\$ 112	Y		C
2.0m3 steel wheeled container	Inc Lid	A/Cost	A/Cost	Y		C
Bulk Bin (10m3, 27m3, etc)		A/Cost	A/Cost	Y		C
<b><u>Casual Bin Hire (Including Collection) (Special Events Backyard Cleanups) - Kingaroy</u></b>						
Wheelie Bin per service - each bin (minimum of 10 required in order to be delivered)		\$ 11	\$ 11	Y		C
2.0m3 steel wheeled container per service		\$ 101	\$ 110	Y		C
<b><u>Casual Bin Hire (Including Collection) (Special Events Backyard Cleanups) - Murgon, Nanango, Wondai</u></b>						
Wheelie Bin per service - each bin (minimum of 10 required in order to be delivered)		A/Cost	A/Cost	Y		C
2.0m3 steel wheeled container per service		A/Cost	A/Cost	Y		C
<b><u>Casual Refuse Collection Service (Missed, Additional Services) - Kingaroy</u></b>						
Wheelie bin per service		\$ 52	\$ 53	Y		C
Where an additional 240L bin is provided at the time of service		\$ 16	\$ 16	Y		C
2.0m3 steel wheeled container per service		\$ 65	\$ 66	Y		C
<b><u>Casual Refuse Collection Service (Missed, Additional Services)- Murgon, Nanango, Wondai</u></b>						
Wheelie bin per service		A/Cost	A/Cost	Y		C
Where an additional 240L bin is provided at the time of service		A/Cost	A/Cost	Y		C
2.0m3 steel wheeled container per service		A/Cost	A/Cost	Y		C
<b><u>Collection and Disposal of Dead Animals - Kingaroy Vets</u></b>						
A Small Sized Animal <15Kgs	/Per Animal		\$ 18			
A Medium Sized Animal >15Kgs - <45Kgs	/Per Animal		\$ 27			
A Large Sized Animal >45Kgs - <90Kgs	/Per Animal		\$ 99			
A Horse & Cow Type Animal (Irrespective of the Weight)	/Per Animal		\$ 142			
Animal Offal Waste Products (Irrespective of the Weight)	/Per Animal					
<b><u>Disposal of Septic Tank and Grease Trap Waste - Contractor Fee</u></b>						
Annual Fee		\$ 4,709	\$ 4,803	Y		C
<b><u>Industrial / Commercial Refuse Collection - Nanango</u></b>						
Wheelie Bin per service						
2m3 bin per service		\$ 82	\$ 84	Y		C
<b><u>Repairs to Wheelie Bins</u></b>						
Replacement Lid		\$ 17	\$ 17	Y		C
Two (2) wheels & axles		\$ 17	\$ 17	Y		C
<b><u>Repairs to Bulk Containers</u></b>						
Lids	each	A/Cost	A/Cost	Y		C
<b><u>Tippling Fees - Disposal of Regulated Waste</u></b>						
Per cubic metre or part thereof		\$ 142	\$ 145	Y		C
<b><u>Commercial/Industrial Tippling Fees - Landfills/Transfer Stations</u></b>						
Batteries	each	N/C	N/C			
Waste Oil	/litre	N/C	N/C			
Clean fill		N/C	N/C			

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		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power	Reg/ Com
<b>Waste Services</b>						
Light guage metal / car bodies / metal tanks		N/C	N/C			
Cardboard and Paper Waste (only able to be recycled at Kingaroy and Nanango)		N/C	N/C	Y		C
Waste per cubic metre or part thereof		\$ 21	\$ 22			
Liquid Paint (per litre) [disposal only available at Kingaroy]		\$ 8	\$ 8			
Truck (compacted waste)	/m3	\$ 63	\$ 64	Y		C
Truck (uncompacted waste including skips)	/m3	\$ 21	\$ 22	Y		C
Waste from outside shire	/m3	\$ 41.50	\$ 42	Y		C
<b>Tyres (whether Commercial or Residential)</b>						C
Tyres - motorbike		\$ 5	\$ 5	Y		C
Tyres - car		\$ 8	\$ 8	Y		C
Tyres - truck to super single		\$ 23	\$ 23	Y		C
Tyres - tractor < 1.5		\$ 104	\$ 106	Y		C
Tyres - with rims + base cost		\$ 1	\$ 1	Y		C
Other		A/Cost	A/Cost	Y		C

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		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power	Reg/ Com
<b>Water - Sales</b>						
<b>Blackbutt Bulk Nukku Pipeline Water</b>	per kl	\$ 1.12	\$ 0.90	N		C
<b><u>Purchase of Water</u></b>						
Water from Standpipe Commercial or Coin	per kl	\$ 4.26	\$ 4	N		C
Deposit on Standpipe Key		\$ 117.15	\$ 119	N		C

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	AMOUNT	AMOUNT			
Type of Charge	12/13	13/14	GST	Head of Power	Reg/Com
<b>Water Supplies</b>					
<b>Connection Fees: (Measurements are internal diameter)</b>					
Standard 20mm Service (<30metres)	\$ 905	\$ 923	N	Local Government Act 2009 S97(2)(e)	R
Standard & Restricted Rural 12mm Service	\$ 905	\$ 923	N	Local Government Act 2009 S97(2)(e)	R
25mm Service (includes 25mm meter)(<30metres)	\$ 1,214	\$ 1,238	N	Local Government Act 2009 S97(2)(e)	R
Multiple Dwelling Units - Connection 25mm (incl. 1 x 20mm meter per unit)(<30metres)	/unit \$ 618	\$ 630	N	Local Government Act 2009 S97(2)(e)	R
32mm Service (includes 32mm meter) (<30metres)	\$ 2,364	\$ 2,412	N	Local Government Act 2009 S97(2)(e)	R
40mm and above Service (including meter)	A/Cost	A/Cost	N	Local Government Act 2009 S97(2)(e)	R
Over 30 metres from Main (All Sizes)	A/Cost	A/Cost	N	Local Government Act 2009 S97(2)(e)	R
<b>Other Fees:</b>					
Disconnection Fee	\$ 126	\$ 128	N	Local Government Act 2009 S97(2)(e)	R
Inspection of Testable Backflow Prevention Valves	\$ 120	\$ 123	N		C
Raise Meter Above-Ground	\$ 131	\$ 134	N	Local Government Act 2009 S97(2)(e)	R
Reconnection Fee (Where old service reused)	\$ 131	\$ 134	N	Local Government Act 2009 S97(2)(e)	R
Relocate Meter to Other Location			N	Local Government Act 2009 S97(2)(e)	R
Special Water Meter Reading	\$ 66	\$ 67	N	Local Government Act 2009 S97(2)(e)	R
Testing Meter - Internally	\$ 82	\$ 84	N	Local Government Act 2009 S97(2)(e)	R
Testing Meter - Externally	A/Cost	A/Cost	N	Local Government Act 2009 S97(2)(e)	R
Location of Water Mains	\$ 120	\$ 123	N		C
<b>Meter Boxes: (PVC)</b>					
Existing Connection (To be installed by Council)	\$ 87	\$ 89	N		C

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		AMOUNT	AMOUNT			
Type of Charge		12/13	13/14	GST	Head of Power	Reg/Com
<b>Waste Water</b>						
Sewerage Connection		\$ 495	\$ 505	N	Local Government Act 2009 S97(2)(e)	R
Service Connection - cut into existing main		At Cost	At Cost	N	Local Government Act 2009 S97(2)(e)	R
Service - Other		At Cost	At Cost	N	Local Government Act 2009 S97(2)(e)	R
Location of Services (Water & Sewer)		\$ 120	\$ 123	N		C
<b>Water &amp; Wastewater Searches</b>						
Requests for Sewer & Water details within property (Sewer Main & Water Main Location Information)		\$ 46	\$ 47	N	Local Government Act 2009 S97(2)(e)	R
Requests for Sewer & Water details adjacent to the property (Sewer Main & Water Main Location Information)		\$ 46	\$ 47	N	Local Government Act 2009 S97(2)(e)	R
<b>Trade Waste Application Fee</b>						
Category 1 licence		\$ 234	\$ 239	N	Local Government Act 2009 S97(2)(e)	R
Category 2 (minimum \$330 p/a volume cKl)		\$ 0.85	\$ 0.90	N	Local Government Act 2009 S97(2)(e)	R
Category 3 (minimum \$330 p/a volume cKl)		\$ 0.85	\$ 0.90	N	Local Government Act 2009 S97(2)(e)	R
BOD5 cKg		\$ 1.42	\$ 1.40	N	Local Government Act 2009 S97(2)(e)	R
Sus Solids cKg		\$ 0.85	\$ 0.90	N	Local Government Act 2009 S97(2)(e)	R
Swimming Pool Application Fee		\$ 154	\$ 157	N	Local Government Act 2009 S97(2)(e)	R
<b>Miscellaneous Wastewater Fees</b>						
Hire of Sewer Camera inc. Staff	/hour	\$ 149	\$ 152	Y		C
Hire of Sewer Jetter inc. Staff	/hour	\$ 240	\$ 244	Y		C

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<b>Register of Regulatory and Commercial Charges</b>			
10.00%			
<b>Glossary</b>			
<b>Acts and Regulations</b>			
BA	Building Act 1975		
DGSMR	Dangerous Goods Safety Management Regulation 2001		
EPA	Environmental Protection Act 1994		
FA	Food Act 2006		
FOI	Freedom of Information Act 1992		
HR	Health Regulations 1996		
IPA	Integrated Planning Act 1997		
LPA	Land Protection (Pest & Stock Route Management) Act 2002		
PDA	Plumbing & Drainage Act 2002		
<b>Corporate Program</b>		<b>Local Laws</b>	
AF	Administration, Finance	LL 3	Libraries
CDYW	Cultural Development, Youth, Welfare	LL 4	Keeping and Control of Animals
CG	Corporate Governance	LL 5	Impounding
EDT	Economic Development, Tourism	LL 6	Entertainment Venues
EHS	Environmental Health Services	LL 7	Temporary Homes
EMS	Engineering Management Services	LL 8	Rental Accommodation with Shared Facilities
King W	Kingaroy Water	LL 11	Domestic Water Carriers
Kum W	Kumbia Water	LL 15	Commercial Use of Roads
KS	Kingaroy Sewerage	LL 17	Caravan Parks
P&DS	Planning & Development Services	LL 18	Cemeteries
RDTS	Roads, Drainage, Transport Services	LL 19	Swimming Pools
RS	Recreation, Sport	LL 20	Roads
RSNRM	Rural Services, Natural Resource Management	LL 22	Control of Advertising
Woor W	Wooroolin Water	LL 35	Control of Stock Saleyards

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## **Financial and Resource Implications**

Council relies on rates and user fees and charges to fund its operations, appropriate levels of funding from user fees to reflect the cost of providing the service are essential for a long term financial sustainability.

## **Link to Corporate/Operational Plan**

EXC1.2 Optimise Councils revenue based, on realistic and equitable policies and practices

## **Communication/Consultation (Internal/External)**

Consultation was held with each General Manager and Manager of each section and Fees and Charges workshops held with Councilors to determine the most appropriate Fees & Charges for the 2012-13 financial year.

## **Legal Implications (Statutory Basis, Legal Risks)**

NIL

## **Policy/Local Law/Delegation Implications**

NIL

## **Asset Management Implications**

NIL

Nil.

**3. General Section**

Nil.

