

## Disclaimer

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**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# MINUTES

**Ordinary Council Meeting**  
**Wednesday, 18 March 2026**

**Unconfirmed**

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Unconfirmed

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 18 MARCH 2026 AT 9:00 AM**

**PRESENT: Councillors:**

Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Deb Dennien, Cr Heath Sander, Cr Ros Heit

**Council Officers:**

Aaron Meehan (Acting Chief Executive Officer), Kerri Anderson (General Manager Finance & Liveability), Rebecca Bayntun (Manager Customer Solutions), Simon Ginn (Manager Planning and Development), Jennifer Pointon (Manager Commercial Enterprises and Waste), James Darcy (Manager Technical Services and Fleet), Kevin Searle (Manager Works), Leanne Petersen (Manager facilities, Parks and NRM), Danielle Gribble (Executive Assistant)

**1 OPENING**

Mayor Kathy Duff opened the meeting at 9.02am

**2 LEAVE OF ABSENCE / APOLOGIES**

Chief Executive Officer Mark Pitt

**3 PRAYERS**

A representative of Church in the Marketplace, Pastor Lyle Slinger offered prayers for Council and for the conduct of the Council meeting.

**4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Councillor Danita Potter acknowledged the traditional custodians of the land on which the meeting took place.

**5 DECLARATION OF INTEREST**

In accordance with *S150EL* and *150EM* of the *Local Government Act 2009* I, Cr Heath Sander inform this meeting that I have a prescribed conflict of interest in relation to **Item 13.1 Contractual Arrangements Entered in to Over \$200,000 (EX GST)**. The nature of my interest is due to myself and a related party, being my partner Rowena Wessling under our company Sanders Bobcat, is listed in the attachment to provide contract services to council. In accordance with *S150EK of the Local Government Act 2009*, I will exclude myself from any meeting, discussion or communication in relation to making a decision on this matter I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

In accordance with *S150EL* and *150EM* of the *Local Government Act 2009* I, Cr Heath Sander inform this meeting that I have a prescribed conflict of interest in relation to **17.1 Murgon and Wondai Community CCTV cameras**. The nature of my interest is due to myself being the President of the MDBA Murgon District Business Association. In accordance with *S150EK of the Local Government*

Act 2009, I will exclude myself from any meeting, discussion or communication in relation to making a decision on this matter I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

In accordance with S150EL and 150EM of the *Local Government Act 2009* I, Cr Heath Sander inform this meeting that I have a prescribed conflict of interest in relation to **17.4 Applications to apply for funding through secure communities partnership program round 2**. The nature of my interest is due to myself being the President of the MDBA Murgon District Business Association, and due to my position as a business owner in that vicinity. In accordance with S150EK of the *Local Government Act 2009*, I will exclude myself from any meeting, discussion or communication in relation to making a decision on this matter I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

**Attendance**

At 9.08am Harley Radovic entered the meeting.

At 9.09am Harley Radovic left the meeting.

**6 DEPUTATIONS/PETITIONS**

**6.1 PETITION - PROPOSED TRUCK STOP AT EXISTING UNITED PETROLEUM SITE AT 17-19 HENRY STREET NANANGO - MCU25/0017**

**RESOLUTION 2026/384**

Moved: Cr Jane Erkens  
 Seconded: Cr Heath Sander

That the petition be received and referred to the Chief Executive Officer for consideration and report back to a meeting of Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 3 MARCH 2026**

**RESOLUTION 2026/385**

Moved: Cr Deb Dennien  
 Seconded: Cr Linda Little

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 3 March 2026 be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**7.2 MINUTES OF THE COUNCIL MEETING HELD ON 18 FEBRUARY 2026**

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**RESOLUTION 2026/386**

Moved: Cr Ros Heit  
 Seconded: Cr Deb Dennien

That the Minutes of the Council Meeting held on 18 February 2026 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**8 MAYORAL MINUTE**

Mayor Kathy Duff addressed Council regarding Disaster Recovery efforts.

**8.1 BLAZE AID**

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**RESOLUTION 2026/387**

Moved: Mayor Kathy Duff  
 Seconded: Cr Danita Potter

That Council delegate to the the Chief Executive Officer to negotiate the engagement of BlazeAid and the cost be included in the third quarter review.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**9 NOTICES OF MOTION**

**9.1 NOTICE OF MOTION - DEPUTY MAYOR POSITION**

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**RESOLUTION 2026/388**

Moved: Cr Jane Erkens  
 Seconded: Cr Deb Dennien

That pursuant to *Section 165(3) and 165(4) of the Local Government Act 2009* Council declare the position of Deputy Mayor vacant from 3 April 2026.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**9.2 NOTICE OF MOTION - DEPUTY MAYOR APPOINTMENT**

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**RESOLUTION 2026/389**

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That pursuant to *section 165(5) of the Local Government Act 2009* Council appoint Cr Linda Little as Deputy Mayor as of 4 April 2026.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**10 COUNCILLOR DIVISIONAL UPDATES**

All Councillors provided an update on their divisions.

**Attendance**

At 9.27am Simon Ginn left the meeting.

At 9.30am Simon Ginn returned to the meeting.

At 10.10am Leanne Petersen joined the meeting.

**11 BUSINESS OUTSTANDING**

**11.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

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**RESOLUTION 2026/390**

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**11.2 QUESTION ON NOTICE - MURGON FREE CAMP**

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Cr Heath Sander asked what the outcome of the legal review was for the Deborah Ross deputation regarding Murgon free camp.

**12 EXECUTIVE SERVICES**

**12.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CULTURAL ADVISORY AND WORKING GROUP TERMS OF REFERENCE - STRATEGIC047**

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**RESOLUTION 2026/391**

Moved: Cr Danita Potter  
Seconded: Cr Deb Dennien

That the South Burnett Regional Council Cultural Advisory and Working Group Terms of Reference – Strategic047 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**12.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CARETAKER PERIOD POLICY - STRATEGIC062**

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**RESOLUTION 2026/392**

Moved: Cr Danita Potter  
Seconded: Cr Ros Heit

That the South Burnett Regional Council Caretaker Period Policy – Strategic062 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

Unconfirmed

**12.3 GRANT OPPORTUNITY - RESIDENTIAL ACTIVATION FUND (RAF) - ROUND 2**

**RESOLUTION 2026/393**

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. Deem the associated Operational Work Road Works (Internal), Stormwater, and Earthworks for the Kingsgrove Living Development Project (73 and 75 Buckingham Street and 48, 50 & 52 Logan Street, Kingaroy) required per the Decision Notice dated 24 December 2025 as essential infrastructure; and
2. Prepare and submit a grant application on behalf of the developer Greenidge Pty Ltd ATF The RM and SM Burgess Family Trust for the **Residential Activation Fund – Round 2** opportunity.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**RESOLUTION 2026/394**

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That South Burnett Regional Council delegate to the Chief Executive Officer to prioritise and submit additional Residential Activation Fund applications for Council trunk infrastructure.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**13 FINANCE & LIVEABILITY**

**Attendance**

At 10.19am Samantha Dunstan

At 10.21am Samantha Dunstan left the meeting.

At 10.21am Rebecca Bayntun left the meeting.

At 10.20am Cr Heath Sander having earlier informed the meeting of a prescribed conflict of interest in Item 13.1 and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

**13.0 QUESTION ON NOTICE - UNDISCLOSED AMOUNT - CONTRACTURAL ARRANGEMENTS**

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Cr Danita Potter asked for a reason for the undisclosed amount listed in the contractual arrangements entered into over \$200,000.

**13.1 CONTRACTURAL ARRANGEMENTS ENTERED IN TO OVER \$200,000 (EX GST)**

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**RESOLUTION 2026/395**

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That this report be received for information

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

**CARRIED 6/0**

**Attendance**

At 10.26am Cr Heath Sander returned to the meeting.

**ADJOURN MORNING TEA**

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**RESOLUTION 2026/396**

Moved: Cr Jane Erkens

Seconded: Cr Ros Heit

That the meeting adjourn for morning tea at 10.26am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**RESUME MEETING**

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**RESOLUTION 2026/397**

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That the meeting resume after morning tea at 10.57am

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**Attendance**

At 11.08am Lynelle Paterson entered the meeting.

At 11.09am Lynelle Paterson left the meeting.

**13.2 MONTHLY FINANCIAL INFORMATION - FEBRUARY 2026**

**RESOLUTION 2026/398**

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the monthly Financial Report including capital works program as at 28<sup>th</sup> February 2026 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**13.3 RENEWAL OF THE LEASE FOR NANANGO RUGBY LEAGUE FOOTBALL CLUB INC FOR THE NANANGO SPORTSFIELD AT 6 WILLS STREET EAST, NANANGO**

**RESOLUTION 2026/399**

Moved: Cr Jane Erkens

Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. in accordance with s236(1)(c)(iii) of the Local Government Regulation 2012, enter into a lease for the Nanango sportsfield at 6 Wills Street East, Nanango (described as Lots 5-8 on SP194332 and Lots 116-117 on N231) to the Nanango Rugby League Football Club Inc for a term of 10 years.
2. In accordance with s257(1)(b) of the Local Government Act 2009, delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with the Nanango Rugby League Football Club Inc.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**13.4 DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE FOR INTENSIVE ANIMAL INDUSTRY (EXPANSION OF AN EXISTING PIGGERY TO 57,000SPU AND ASSOCIATED INFRASTRUCTURE) AT 536 & 592 MORGANS ROAD WINDERA (AND DESCRIBED AS LOT 202 ON SP251979, LOT 203 ON SP251979 AND LOT 49 ON MZ555). THE APPLICANT IS JAMZ & CO INVESTMENTS PTY LTD**

**RESOLUTION 2026/400**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the matter be lifted from the table:

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**RESOLUTION 2026/401**

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That Council approve the Development Permit for a Material Change of Use for Intensive Animal Industry (Expansion of an Existing Piggery to 57,000 SPU and Associated Infrastructure) at 536-592 Morgans Road and Mcantee Road, Windera (and described as Lots 202 and 203 on SP251979 and Lot 49 on MZ555), subject to the following conditions:

**ASSESSMENT MANAGER CONDITIONS**

**GENERAL**

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

**Approved Plans:**

Drawing Title	Prepared by	Reference no.	Revision	Date
Site Plan	Agricultural Development Services Australia	WPC-003	A	22/11/21
Proposed Piggery Expansion – 592 Morgans Road Windera Concept Plan 2 Kratzmanns Rd Causeway	UDP	FSA-0002-SK02	1	15/12/16

**Approved Document:**

Drawing Title	Prepared by	Reference no.	Revision	Date
Bushfire Management Report	Range Environmental Consultants	J000738	1	10/12/21

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Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

GEN2. The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.

**Timing:** To be maintained at all times.

GEN3. The development must be completed generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval.

GEN4. Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein.

GEN5. Maintain outdoor lighting to comply with Australian Standard AS4282 – 1997: *Control of Obstructive Effects of Outdoor Lighting*. Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjoining residential premises.

**Timing:** At all times.

GEN6. No materials, equipment or structures are to be stored or placed within the area of the mapped waterways and drainage lines adjoining the development footprint at any time and in accordance with the approved site plan.

GEN7. Carry out the development in accordance with section 6 and 7 of the Bushfire Management Report with reference J000738 and dated 10/12/2021.

GEN8. Submit a Wastewater Management Plan (WMP) prepared by a suitably qualified person that addresses the following:

- Wastewater type;
- Climatic conditions;
- Water quality objectives; and
- Best-practice environmental management.

The WMP must demonstrate that the wastewater is managed in accordance with a waste management hierarchy that:

- Avoids wastewater discharge to waterways; or
- Minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.

**Timing:** Prior to commencement of use.

GEN9. Provide and maintain adequate signage onsite identifying emergency evacuation routes.

#### **FUTHER PERMITS REQUIRED**

GEN10. The development herein approved may not start until the following development permits have been issued and complied with as required:

- Development Permit for Building Works;
- Permit for Plumbing and Drainage Work; and
- Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

GEN11. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the approved plans, subject to and modified by any conditions of this approval.

#### **APPROVED USE**

GEN12. The approved development is for the expansion of an Intensive Animal Industry (Piggery) from 28,500SPU to 57,000SPU.

#### **LAWFUL COMMENCEMENT**

MCU1. Prior to the commencement of this use, submit to Council a Notice of Intention to Commence the Approved Use. The notice must:

- Be submitted to the Manager, Planning and Development with a minimum of ten (10) business days prior to the commencement of the approved use;
- Nominate the day the approved use is intended to commence; and
- Include evidence (i.e. copies of decision notice(s), photographic proof, and statement(s) of compliance with the conditions of this approval which demonstrates that all conditions of this approval have been complied with.

**Note:** Council offers condition compliance inspections, which currently attracts a fee of \$453.50. However, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

#### **ADMINISTRATION**

ADM1. All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.

ADM2. All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of use, unless otherwise stated.

ADM3. Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

ADM4. All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.

#### **ENGINEERING WORKS**

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, roadworks and accesses.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

- ENG5. Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.

#### **MAINTENANCE**

- ENG6. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.
- ENG7. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

#### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

- ENG8. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG9. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

#### **CONSTRUCTION AND NUISANCE MANAGEMENT PLAN**

- ENG10. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:
- a) air quality management;
  - b) noise and vibration management;
  - c) storm water quality management;
  - d) erosion and sediment management;
  - e) vegetation management;
  - f) waste management;
  - g) complaint management;
  - h) community awareness;
  - i) preparation of site work plans;
  - j) workers' car parking arrangements; and
  - k) traffic control during works.

**Timing:** Prior to commencement of works.

- ENG11. Implement the approved Construction Management Plan at all times during construction of the development.
- ENG12. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

#### **STORMWATER MANAGEMENT**

- ENG13. Submit to Council for approval, a Stormwater Management Report (including drawings), prepared by an RPEQ, covering:
- 1) Stormwater diversion drains being suitably sized to accommodate runoff from the sheds and associated areas. Diversion drain outlets shall be clear of any Effluent Disposal Area, and shall not drain to a road reserve; and
  - 2) If proposed, how overland stormwater, including from upstream catchments, will be managed to avoid contamination with water from the piggery site/operations; and

- 3) That all downstream properties, including road reserves will be protected from stormwater 'nuisance', from increased discharge rates, increased velocity, and concentration. Identify measures to be implemented to achieve 'no nuisance' if required.

**Comment:** The Stormwater information previously provided was not considered to adequately address Councils queries, and further information is sought.

- ENG14. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows, or create a nuisance, on other properties.

#### **WATER SUPPLY**

- ENG15. Provide a potable water supply to meet the needs of the development for staff and visitors.

#### **ON-SITE WASTEWATER DISPOSAL**

- ENG16. Connect the development to an on-site wastewater disposal system, in accordance with *Australian Standard AS1547 – 2012: On-site Domestic Wastewater Management* and the Queensland Plumbing and Wastewater Code.

- ENG17. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

#### **WASTE AND ODOUR MANAGEMENT**

- ENG18. Provide solid and liquid waste management in accordance with AgDSA Development Assessment Report Rev A, dated 13/9/21.

- ENG19. In the event that bonafide complaints are received by Council in relation to odour emissions produced from the site, and the use is determined to not being carried out in accordance with the conditions of this approval, including the management strategies set out in the AgDSA Development Assessment Report Rev A, dated 13/9/21 report, Council reserves the right to require the applicant to re-assess waste and odour management procedures already in place. In this instance, the applicant may be required to undertake a further assessment on waste and odour management through a third party and implement any recommendations by a date agreed by the Council.

#### **TRADE WASTE DISPOSAL (WASH DOWN BAY)**

- ENG20. The business must ensure that:

- a) maintenance and cleaning of equipment (including vehicles and plant) are carried out in Wash Down Bays, or an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water course or onto unsealed ground;
- b) any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water course; and
- c) incidental rainfall and overland flow of stormwater do not contact contaminants (for example, areas with contaminants should be roofed or protected by diversion drains).

- ENG21. Spillage of all chemicals and other liquid contaminants must be contained within an on-site containment system and controlled in a manner that prevents environmental harm.

- ENG22. Where regulated waste is removed from the premises, records must be kept of the following:

- a) the date, quantity and type of waste removed;

- 
- b) the name of the waste transporter and/or disposal operator who removed the waste; and
  - c) the intended treatment/disposal destination of the waste.

#### **HAZARDOUS CHEMICAL & FUEL STORAGE**

- ENG23. Ensure that all hazardous chemicals are stored and handled in accordance to the *Work Health and Safety Act 2011*.
- ENG24. Diesel is to be stored and handled in accordance with *Australian Standard AS1940 - 2004: The Storage and Handling of Flammable and Combustible Liquids*.

#### **PARKING AND ACCESS - GENERAL**

- ENG25. Provide a sufficient number of carparks to meet the demands of the development.
- ENG26. Design and construct all driveway and parking areas to provide a dust suppressive gravel.
- ENG27. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

#### **VEHICLE ACCESS - TURNOUT**

- ENG28. Design and construct vehicle turnouts in accordance with Council's Standard Drawing No. 00049 Rev B.

#### **ROADWORKS AND PEDESTRIAN SAFETY**

- ENG29. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

#### **TRANSPORT ROUTE**

- ENG30. All heavy vehicles traveling to/from the development shall use the following route, and vice versa:
- Kratzmanns Road from the Murgon-Gayndah Road to Morgans Road;
  - Morgans Road from the intersection with Kratzmanns Road, through to the site access at 592 Morgans Road, Windera; and
  - Mcantee Road between the proposed site accesses shown on AgDSA Drawing No A001.2 Rev A, and A002.1 Rev A. Using any other part of Mcantee Road in not permitted.

#### **B-DOUBLE ROUTE**

- ENG31. No part of the Transport Route is permitted for use by B-Doubles, and shall not be used by B-Doubles, unless an approval for the route to be used by multi-combination vehicles is obtained from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more information: <https://www.nhvr.gov.au/road-access/access-management/applications-and-forms>. Any future approval may be conditioned with further road upgrade requirements.

#### **ROAD UPGRADING**

- ENG32. The applicant shall undertake the following road upgrades:
- 1) Windera Creek causeway and approaches:
    - a) Widen the pavement on the approaches to the Windera Creek causeway to enable safe passing of the largest expected vehicle between Ch1.56km to Ch1.99km (approximately);
    - b) Installation of a 'Give Way' sign and line marking on the westbound approach of the causeway, ensuring that appropriate sight distance requirements are achieved; and

- c) Remove vegetation to improve sight distance as generally shown in RMA report Traffic Impacts Assessment – 592 Morgans Road, Windaera dated 23/12/2021 Figure 7-2.
- 2) Upgrade the intersection of Morgans Road and Kratzmanns Road generally in accordance with RMA report Traffic Impacts Assessment – 592 Morgans Road, Windaera dated 23/12/2021 Figure 7-3. The intersection shall accommodate the turning movements of the largest expected vehicle, including pavement widening and bitumen sealing. Trees and vegetation on Morgans Road and Kratzmann's Road shall be removed to achieve sight distance requirements;
- 3) The vertical curves on Morgans Road at approximately 200m, and 700 - 800m, north of the Kratzmanns Road intersection shall be widened to a 7m bitumen seal on an 8m pavement formation (including tapers and linemarking), where Stopping Sight Distance is not available;
- 4) Vegetation on the inside of the Kratzmanns Road intersection shall be cleared to improve sight distance; and
- 5) Upgrade McAntees Road, between the two proposed access points to McAntees Road for Lot 202 SP251979 and Lot 49 MZ555, to the following standard:
  - a) 7m bitumen seal on an 8m pavement formation;
  - b) Upgrades to the vertical and horizontal alignment to Austroads requirements;
  - c) Widening to accommodate the manoeuvring of the largest expected vehicle where necessary; and
  - d) Drainage structures, and improvements to minimise erosion risk.

**Timing:** Prior to Commencement of Use

#### **ELECTRICITY AND TELECOMMUNICATION**

ENG33. Connect the development to electricity and telecommunication services.

#### **EARTHWORKS - GENERAL**

ENG34. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m<sup>3</sup>, requires an Operational Work application.

ENG35. Undertake earthworks in accordance with the provisions of *Australian Standard AS3798 – 2007: Guidelines on Earthworks for Commercial and Residential Developments*.

#### **EARTHWORKS - RETAINING STRUCTURES AND BATTERS**

ENG36. Ensure retaining walls and earthworks batters designs do not adversely affect adjoining properties or services within the vicinity.

ENG37. Ensure batters do not exceed a maximum slope of 25% (1 in 4).

ENG38. Contain any batters wholly within the proposed development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).

ENG39. Design and construct all retaining walls and associated footings in accordance with *Australian Standard AS4678 - 2002: Earth-retaining Structures* and without encroachment onto adjoining properties or public land.

#### **EARTHWORKS**

ENG40. Submit to Council, detailed engineering drawings and information with the Operational Work application including, but not limited to the following:

- a) long and cross sections of proposed cut/fill and retaining walls as applicable;
- b) existing and proposed surface levels;

- 
- c) proposed drainage works to accommodate existing overland flows;
  - d) proposed haulage route(s) that will be used; and
  - e) details identifying the source/disposal site(s) for material imported/exported. The site(s) must have a current development approval enabling them to export/accept any material.

ENG41. Obtain Council approval for the haulage truck sizes and the final haul route(s) prior to commencement of any approved works.

#### **EROSION AND SEDIMENT CONTROL - GENERAL**

ENG42. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG43. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

#### **ADVICE**

ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of six (6) years, the approval will lapse.

ADV2. The general environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the premises during all stages of the development, including earthworks, construction and operation.

ADV3. Where dangerous goods are stored on site, compliance with *Queensland Work Health and Safety Act 2011* is required at all times.

ADV4. The Department of Agriculture and Fisheries issued an Environmental Authority (Permit Number: 2021-28) pursuant to the *Environmental Protection Act 1994* that takes effect once the development application is approved.

ADV5. This approval includes a concurrence agency response with conditions from the Department of State Development, Infrastructure, Local Government and Planning – Reference: 2109-24865 SRA and dated 14 December 2021.

ADV6. All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the “*cultural heritage duty of care*”). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

ADV7. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

ADV8. The *Biosecurity Act 2014* includes a general biosecurity obligation on persons to prevent or minimise the impact of biosecurity risks.

ADV9. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV10. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 January 2026 and 31 December 2027. Eligible development under this scheme is required to be completed by 31 December 2027.

For further information or application form please refer to the rules and procedures available on Council's website.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance**

At 11.28am Helen Floyd entered the meeting.

At 11.28am Helen Floyd left the meeting.

**MOTION**

**RESOLUTION 2026/402**

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That Council adjourn for a meeting with the Honourable David Littleproud MP at 11.32am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**RESUME MEETING**

**RESOLUTION 2026/403**

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That the meeting resume at 1.40pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**13.5 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**

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**RESOLUTION 2026/404**

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the List of Correspondence pending completion of Assessment Report as at 10 March 2026 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**13.6 DELEGATED AUTHORITY REPORTS (1 FEBRUARY 2026 TO 28 FEBRUARY 2026)**

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**RESOLUTION 2026/405**

Moved: Cr Ros Heit

Seconded: Cr Heath Sander

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of February 2026.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**14 INFRASTRUCTURE**

**Attendance**

At 1.41pm Wendy Kruger joined the meeting.

At 1.41pm Wendy Kruger left the meeting.

**14.1 NEW PLAYGROUND FOR MEMERAMBI**

**RESOLUTION 2026/406**

Moved: Cr Ros Heit  
 Seconded: Cr Linda Little

That South Burnett Regional Council:

- install a Mouse Wheel at Memerambi on the Kingaroy to Kilkivan Rail Trail and to allocate additional \$24,292.00 from the 26/27 capital and general operations program.
- submit a funding application for the shade structure under the Queensland Government Games On Program and make a co contribution as required.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**14.2 REHABILITATION STUDY ON KOALA HABITAT ON BURRANDOWAN ROAD, KINGARROY**

**RESOLUTION 2026/407**

Moved: Cr Danita Potter  
 Seconded: Cr Jane Erkens

That South Burnett Regional Council:

1. Remove the surface rubbish from site and;
2. Council seek Expressions Of Interest from incorporated community groups to maintain and rehabilitate part of Lot 331 FY578 Burrandowan Road for Koala habitat.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**14.3 PRINCIPAL CYCLE NETWORK PLAN REVIEW**

**RESOLUTION 2026/408**

Moved: Cr Ros Heit  
 Seconded: Cr Linda Little

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**MOTION**

Moved: Cr Ros Heit

Seconded: Cr Linda Little

1. That Council endorse the below changes to the Principal Cycle Network Plan:
  - a) Removal of Future Principal Route between Jacaranda Avenue and Fisher Street, Kingaroy (absorbed into adjoining private land and reserve for park/recreation).
  - b) Removal of Future Principal Route from unformed road reserve off Fisher Street to Bunya Highway, Kingaroy (absorbed into private land)
  - c) Addition of Principal Route via Queen Street, William Street and Avoca Street into Sports Lane, Kingaroy
  - d) Removal of Principal Route between Somerset Street and Harris Road (previous rail corridor which has since been partially absorbed into adjoining private land).
  - e) Addition of Tourism Route between Kingaroy and Nanango (Off Kingaroy Cooyar Road via Warren Truss Drive, Geoff Raph Drive, Edenvale South Road, West Coolabunia Road, Semgreens Road, Kunioon Road, and Nanango Brooklands Road);
  - f) Addition of Tourism Route between Nanango and Yarraman (via Mill Flat Road, Burnett Street, Old Yarraman Road, Din Din Road, Noora Road, McNeil Street);
  - g) Addition of Tourism Rail Trail Route between Yarraman and Blackbutt (via Brisbane Valley Rail Trail from McNeil Street to LG Boundary at Benarkin);
  - h) Incorporate feedback from Cr Heit into the submission, as per the following points;
    1. South Burnett Rail, link route and BVRT trail principal cycle routes.
    2. 7 link bike rides be added as principal cycle routes. Details of them are listed here: [Where to cycle - South Burnett Rail Trail](#)
    3. Bunya Highway north out of Kingaroy is too dangerous for bikes and the route to the east along Booie Crawford is not an established cycling route.
    4. Page 258. The Murgon Barambah road is too dangerous for cyclists. The SBRT link route to Moffatdale Winery is on much safer roads.
    5. D'Aguliar Highway south of Kingaroy to Nanango is again far too dangerous for cyclists. And the rail trail link route is a safer alternative.
    6. Page 285 - the rail trail be not deleted (point d) as it connects to the link route to Nanango.
    7. Cyclist suggestion: The addition of a few roads used by the Weekend at Wondai and Gravel Cartel events. They are a real gravel 'gem' for touring and recreational cyclists to use, and would attract cyclists to the area if they were better promoted. It is suggested all of the following roads are attractive to recreational cyclists due to the light traffic they carry, and their scenic nature. Many of these roads are already partly used by the link trails and would not require any specific 'bike' maintenance, (other than the snaky long grass bit of Klass and Towns between East Wooroolin and Quarry road).
      - a. Old Wondai Road,
      - b. Tingora Charlestown Road,
      - c. Weckers Road,
      - d. Transmitter Road,
      - e. Hoggs Road,
      - f. Klass and Towns, (all the way from Hoggs Road to Birt),

- 
- g. Quarry Road
  - h. East Wooroolin Road
  - i. Magnussens Road
  - j. Obels Road

### PREVIOUS RECOMMENDATION AS PRESENTED TO FEBRUARY 2026 MEETING

That Council endorse the below changes to the Principal Cycle Network Plan:

- (a) Removal of Future Principal Route between Jacaranda Avenue and Fisher Street, Kingaroy (absorbed into adjoining private land and reserve for park/recreation).
  - (b) Removal of Future Principal Route from unformed road reserve off Fisher Street to Bunya Highway, Kingaroy (absorbed into private land)
  - (c) Addition of Principal Route via Queen Street, William Street and Avoca Street into Sports Lane, Kingaroy
  - (d) Removal of Principal Route between Somerset Street and Harris Road (previous rail corridor which has since been partially absorbed into adjoining private land).
  - (e) Addition of Tourism Route between Kingaroy and Nanango (Off Kingaroy Cooyar Road via Warren Truss Drive, Geoff Raph Drive, Edenvale South Road, West Coolabunia Road, Semgreens Road, Kunioon Road, and Nanango Brooklands Road);
  - (f) Addition of Tourism Route between Nanango and Yarraman (via Mill Flat Road, Burnett Street, Old Yarraman Road, Din Din Road, Noora Road, McNeil Street);
  - (g) Addition of Tourism Rail Trail Route between Yarraman and Blackbutt (via Brisbane Valley Rail Trail from McNeil Street to LG Boundary at Benarkin);
- 

### AMENDMENT

Moved: Cr Ros Heit

Seconded: Cr Heath Sander

That Council endorse the below changes to the Principal Cycle Network Plan:

1. South Burnett Rail, link route and BVRT trail principal cycle routes.
  2. 7 link bike rides be added as tourism routes. Details of them are listed here: [Where to cycle - South Burnett Rail Trail](#)
  3. Bunya Highway north out of Kingaroy is too dangerous for bikes and the route to the east along Boole Crawford is not an established cycling route.
  4. Page 258. The Murgon Barambah road is too dangerous for cyclists. The SBRT link route to Moffatdale Winery is on much safer roads.
  5. D'Aguliar Highway south of Kingaroy to Nanango is again far too dangerous for cyclists. And the rail trail link route is a safer alternative.
  6. Page 285 - the rail trail be not deleted (point d) as it connects to the link route to Nanango.
  7. Kingaroy to Kilkivan Rail – Kingaroy to Murgon Section as Principal Cycle Route
  8. Okeden Road - Wondai Road to Butler Drive as Principal Cycle Route
  9. The following roads as tourism routes
    - Linville - Nanango Circuit Road
    - Greenwood Creek Circuit Road
    - East Nanango Circuit Route
    - West Wooroolin Loop
    - West Tingoora Loop
-

- Gordonbrook Dam Route
- East Wooroolin Loop
- East Tingoora Loop
- East Memerambi Loop
- Boat Mountain Road
- Moffatdale Winery Route

The following roads be removed:

Murgon Barambah road (Tourist Route)

- D'Aguilar Highway (Principal Route) from Peterson Drive to Cairns Street, Nanango
- D'Aguilar Highway (Principal Route), South of Kingaroy from Industrial Avenue to Peterson Drive
- Kingaroy Barkers Creek Road (Tourist Route) from Redmans Road to North Branch Road
- North Branch Road (Tourist Route) –Connecting Boogie Crawford Road and Kingaroy Barkers Creek Road

Bunya Highway (Principal Route), North of Kingaroy from Banksia Drive to Boogie Crawford Road

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**THE AMENDMENT BECAME THE RESOLUTION**

## **RESOLUTION 2026/409**

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That Council endorse the below changes to the Principal Cycle Network Plan:

1. South Burnett Rail, link route and BVRT trail principal cycle routes.
2. 7 link bike rides be added as tourism routes. Details of them are listed here: [Where to cycle - South Burnett Rail Trail](#)
3. Bunya Highway north out of Kingaroy is too dangerous for bikes and the route to the east along Boogie Crawford is not an established cycling route.
4. Page 258. The Murgon Barambah road is too dangerous for cyclists. The SBRT link route to Moffatdale Winery is on much safer roads.
5. D'Aguilar Highway south of Kingaroy to Nanango is again far too dangerous for cyclists. And the rail trail link route is a safer alternative.
6. Page 285 - the rail trail be not deleted (point d) as it connects to the link route to Nanango.
7. Kingaroy to Kilkivan Rail – Kingaroy to Murgon Section as Principal Cycle Route
8. Okeden Road - Wondai Road to Butler Drive as Principal Cycle Route
9. The following roads as tourism routes:
  - Linville - Nanango Circuit Road
  - Greenwood Creek Circuit Road
  - East Nanango Circuit Route
  - West Wooroolin Loop
  - West Tingoora Loop
  - Gordonbrook Dam Route
  - East Wooroolin Loop

- East Tingoora Loop
- East Memerambi Loop
- Boat Mountain Road
- Moffatdale Winery Route

The following roads be removed:

- Murgon Barambah road (Tourist Route)
- D’Aguilar Highway (Principal Route) from Peterson Drive to Cairns Street, Nanango
- D’Aguilar Highway (Principal Route), South of Kingaroy from Industrial Avenue to Peterson Drive
- Kingaroy Barkers Creek Road (Tourist Route) from Redmans Road to North Branch Road
- North Branch Road (Tourist Route) –Connecting Boobie Crawford Road and Kingaroy Barkers Creek Road
- Bunya Highway (Principal Route), North of Kingaroy from Banksia Drive to Boobie Crawford Road

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**15 QUESTIONS ON NOTICE**

**15.1 HERBICIDE SUBSIDY PROGRAM**

**RESOLUTION 2026/410**

Moved: Cr Linda Little  
 Seconded: Cr Heath Sander

That the response to the question regarding Can we research if other neighbouring Councils offer subsidies of 50% on chemicals for residents for use on private properties raised by Councillor Heath Sander be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance**

At 2.12pm James D’Arcy left the meeting.  
 At 2.12pm Simon Ginn left the meeting.  
 At 2:13pm Simon Ginn returned to the meeting.

**SUBSIDY PROGRAM FOR CHEMICALS**

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**RESOLUTION 2026/411**

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That Council investigate a subsidy program for chemicals as part of its biosecurity plan and a report to be brought back to the June 2026 Ordinary Meeting.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance**

At 2.23pm Simon Ginn left the meeting

**15.2 MONTHLY FINANCIAL STATEMENT**

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**RESOLUTION 2026/412**

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That the response to the question regarding various expenses raised by Councillor Heath Sander be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**15.2.1 QUESTION ON NOTICE - WASH DOWN BAYS**

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Question on Notice from Cr Heath Sander:

Is all of the material pumped out of the Kingaroy Depot wash down bay classed as contaminated? And do we have the contractor pump out all of the wash down bay material from the other depots at the same time?

**16 INFORMATION SECTION**

Nil

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**17 CONFIDENTIAL SECTION**

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**RESOLUTION 2026/413**

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**17.1 Murgon and Wondai Community CCTV Cameras**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**17.2 Flood Recovery Management 2026**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**17.3 Sale of land at 64-66 Burrows Street, Wondai (being Lot 39 on SP212971)**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**17.4 Applications to apply for funding through Secure Communities Partnership Program Round 2**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**17.5 Renewal of the Licence to Occupy for Area 10 at the Wondai Aerodrome**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**17.6 Award SBRC2526\_77 Engineering Asbestos & Leachate**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

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**17.7 Landfill threshold and diversion options**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance**

- At 2.31pm Cr Heath Sander left the meeting.
- At 2.31pm Jennifer Pointon joined the meeting.
- At 2.35pm Kevin Searle joined the meeting.
- At 2.36pm Rebecca Bayntun returned to the meeting.
- At 2.50pm Jennifer Pointon left the meeting.
- At 2.56pm Kerri Anderson left the meeting.
- At 3.04pm Harley Radovic entered the meeting.
- At 3.04pm Harley Radovic left the meeting.
- At 3.05pm Kevin Searle left the meeting.
- At 3.06pm Kevin Searle returned to the meeting.
- At 3.10pm Cr Heath Sander returned to the meeting.
- At 3.12pm Kevin Searle left the meeting.

**RESOLUTION 2026/414**

Moved: Cr Danita Potter  
 Seconded: Cr Heath Sander

That Council moves out of Closed Council into Open Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**MOTION**

**RESOLUTION 2026/415**

Moved: Cr Ros Heit  
 Seconded: Cr Linda Little

That item 17.4 be moved forward and dealt with after item 17.1.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance**

At 3:48pm Cr Heath Sander having earlier informed the meeting of a prescribed conflict of interest in Items 17.1 and 17.4 and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

**17.1 MURGON AND WONDAI COMMUNITY CCTV CAMERAS**

**RESOLUTION 2026/416**

Moved: Cr Ros Heit  
 Seconded: Cr Deb Dennien

That the matter be lifted from the table

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

**CARRIED 6/0**

**RESOLUTION 2026/417**

Moved: Cr Ros Heit  
 Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. Delegates to the Chief Executive Officer to negotiate the transfer of ownership and control of the Wondai and Murgon CCTV infrastructure to Council;
2. Council delegate to the Chief Executive Officer to negotiate the ongoing maintenance of the system until 30 June 2026 with existing suppliers or alternative suppliers where agreement can't be reached.

In Favour: Crs Kathy Duff, Danita Potter, Deb Dennien and Ros Heit

Against: Crs Jane Erkens and Linda Little

**CARRIED 4/2**

**17.4 APPLICATIONS TO APPLY FOR FUNDING THROUGH SECURE COMMUNITIES PARTNERSHIP PROGRAM ROUND 2**

**RESOLUTION 2026/418**

Moved: Cr Deb Dennien  
 Seconded: Cr Danita Potter

That South Burnett Regional Council submits the following two applications for funding under the Secure Communities Partnership Program Round 2:

1. Project One - CCTV in Wondai and Nanango swimming pools and depots as needed; and
2. Any co-contribution be funded in the 26/27 capital works budget

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

**CARRIED 6/0**

**Attendance**

At 3.52 pm Cr Heath Sander returned to the meeting.

**17.2 FLOOD RECOVERY MANAGEMENT 2026**

**RESOLUTION 2026/419**

Moved: Cr Linda Little  
 Seconded: Cr Jane Erkens

That South Burnett Regional Council delegate to the Chief Executive Officer to negotiate the inclusion of Project Management and Damage Assessment Service for the Declared Disaster Activation – Queensland Monsoon Trough, Cyclone Koji and Severe Weather Commencing 24 December 2025 with Redfrost Pty Ltd under the current Contract No.SBRCQ 2425\_50.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**17.3 SALE OF LAND AT 64-66 BURROWS STREET, WONDAI (BEING LOT 39 ON SP212971)**

**RESOLUTION 2026/420**

Moved: Cr Heath Sander  
 Seconded: Cr Linda Little

That South Burnett Regional Council delegate to the Chief Executive Officer to List the property for sale on the open market with a local real estate agent.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

Item - 17.4 - Murgon and Wondai Community CCTV Cameras has been moved to after 17.1

**17.5 RENEWAL OF THE LICENCE TO OCCUPY FOR AREA 10 AT THE WONDAI AERODROME**

**RESOLUTION 2026/421**

Moved: Cr Heath Sander  
 Seconded: Cr Ros Heit

That South Burnett Regional Council:

1. In accordance with s236(1)(c)(iii) of the *Local Government Regulation 2012*, enters into an agreement for the occupation of Area 10 at the Wondai Aerodrome (part of Lots 3 and 5 on RP83496) for a term of 10 years at current market rent with periodic rent reviews for the term of the agreement.

2. In accordance with s257(1)(b) of the *Local Government Act 2009*, delegates to the Chief Executive Officer the power to negotiate, finalise and execute the agreement.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**17.6 AWARD SBRC2526\_77 ENGINEERING ASBESTOS & LEACHATE**

**RESOLUTION 2026/422**

Moved: Cr Deb Dennien

Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. Engages SMEC Australia Pty Ltd. for the value of \$128,954.43 (excluding GST) for the delivery of tender SBRCQ 25/26-77 – Engineering Services Asbestos Cell & Leachate Collection.
2. Delegate under s257 1 (b) *Local Government Act Qld 2009* to the Chief Executive Officer the power to negotiate, amend and execute the contract on terms and conditions that are acceptable to Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**17.7 LANDFILL THRESHOLD AND DIVERSION OPTIONS**

**RESOLUTION 2026/423**

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That the matter be laid on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**18 CLOSURE OF MEETING**

The Meeting closed at 3.57pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 April 2026.

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CHAIRPERSON