



# **AGENDA**

## **Ordinary Council Meeting Wednesday, 28 January 2026**

**I hereby give notice that an Ordinary Meeting of Council will be held  
on:**

**Date: Wednesday, 28 January 2026**

**Time: 9:00 AM**

**Location: Warren Truss Chamber  
45 Glendon Street  
Kingaroy**

**Mark Pitt PSM  
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.



## Order Of Business

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

## **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **7.1 MINUTES OF THE COUNCIL MEETING HELD ON 17 DECEMBER 2025**

**File Number:** 28-01-26

**Author:** Executive Assistant

**Authoriser:** Chief Executive Officer

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### **OFFICER'S RECOMMENDATION**

That the Minutes of the Council Meeting held on 17 December 2025 be received and the recommendations therein be adopted.

### **ATTACHMENTS**

- 1. Minutes of the Council Meeting held on 17 December 2025**



# MINUTES

**Ordinary Council Meeting  
Wednesday, 17 December 2025**

**Order Of Business**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 17 DECEMBER 2025 AT 9.00AM**

**PRESENT:****Councillors:**

Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Deb Dennien, Cr Heath Sander, Cr Ros Heit

**Council Officers:**

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Kerri Anderson (General Manager Finance & Liveability), Leanne Petersen (Manager Facilities, Parks and NRM), Rebecca Bayntun (Manager Customer Solutions), Simon Ginn (Manager Planning and Development), Jennifer Pointon (Manager Commercial Enterprises and Projects), Kristy Miatt (Executive Assistant Communications), Michelle Newson (Community Development Officer), Chrys McDuffie (Manager People and Culture), Louise Reidy (Strategic Procurement Coordinator), Danielle Gribble (Executive Assistant).

**1 OPENING**

Mayor Kathy Duff opened the meeting at 9.00am.

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 PRAYERS**

One minute of silence held as a mark of respect to those who lost their lives at Bondi on 14 December 2025.

A representative of Salvation Army, Major Michelle Myles offered prayers for Council and for the conduct of the Council meeting.

**4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Jane Erkens acknowledged the traditional custodians of the land on which the meeting took place.

**5 DECLARATION OF INTEREST**

In accordance with S150EL and 150EM of the *Local Government Act 2009*, Cr Heath Sander inform this meeting that I have a prescribed conflict of interest in relation to **9.1 Notice of Motion - Murgon and Wondai CCTV cameras**. The nature of my interest is due to myself being the President of the MDBA Murgon District Business Association. In accordance with S150EK of the *Local Government Act 2009*, I will exclude myself from any meeting, discussion or communication in relation to making a decision on this matter I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.



In accordance with *S150EL* and *150EM* of the *Local Government Act 2009* I, Cr Heath Sander inform this meeting that I have a prescribed conflict of interest in relation to Item **13.3 Contractual Arrangements Entered in to Over \$200,000 (EX GST)**. The nature of my interest is due to myself and a related party, being my partner Rowena Wessling under our company Sanders Bobcat, is listed in the attachment to provide contract services to council. In accordance with *S150EK of the Local Government Act 2009*, I will exclude myself from any meeting, discussion or communication in relation to making a decision on this matter I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

## **6 DEPUTATIONS/PETITIONS**

### **6.1 YOUTH COUNCIL 2025 PRESENTATION**

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Danita Potter offered an address and thank you to the 2025 Youth Council members.

### **6.2 PETITION - SAFETY CONCERNS REGARDING ALLEN ROAD, SOUTH NANANGO**

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#### **RESOLUTION 2025/282**

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That the petition be received and referred to the Chief Executive Officer for consideration and report back to a meeting of Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

#### **Attendance:**

At 9.41am Kerri Anderson left the meeting.

At 9.43am Kerri Anderson returned to the meeting.

At 9.46am Denise King entered the meeting.

At 9.46am Denise King left the meeting.

At 9.47am Leanne Petersen left the meeting.

At 9.50am Leanne Petersen returned to the meeting.

At 10.07am Simon Ginn left the meeting.

## **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **7.1 MINUTES OF THE COUNCIL MEETING HELD ON 19 NOVEMBER 2025**

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#### **RESOLUTION 2025/283**

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the Minutes of the Council Meeting held on 19 November 2025 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

## **8 MAYORAL MINUTE**

Nil

#### **Attendance:**

At 9:17 am Cr Heath Sander left the meeting.

## **9 NOTICES OF MOTION**

### **9.1 NOTICE OF MOTION - MURGON AND WONDAI CCTV CAMERAS**

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#### **RESOLUTION 2025/284**

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the South Burnett Regional Council investigate taking over the management and expenses associated with the maintenance and upkeep of Murgon and Wondai CCTV cameras and report back to the February Council meeting.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

**CARRIED 6/0**

#### **Attendance:**

At 9.33 am Cr Heath Sander returned to the meeting.

## **10 COUNCILLOR DIVISIONAL UPDATES**

The Mayor and Councillors provided an update on their divisions.

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**ADJOURN MORNING TEA**

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**RESOLUTION 2025/285**

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That the meeting adjourn for morning tea 10.05am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**RESUME MEETING**

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**RESOLUTION 2025/286**

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That the meeting resume at 10.54am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0****11 BUSINESS OUTSTANDING**

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**11.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

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**RESOLUTION 2025/287**

Moved: Cr Linda Little

Seconded: Cr Deb Dennien

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**12 EXECUTIVE SERVICES****12.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL WORKPLACE HEALTH AND SAFETY POLICY - STATUTORY015**

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**RESOLUTION 2025/288**

Moved: Cr Deb Dennien

Seconded: Cr Linda Little

That the South Burnett Regional Council Workplace Health and Safety Policy – Statutory015 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0****12.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DOMESTIC AND FAMILY VIOLENCE POLICY - STATUTORY052**

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**RESOLUTION 2025/289**

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the South Burnett Regional Council Domestic and Family Violence Policy – Statutory052 be adopted as amended.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0****12.3 2032 OLYMPIC OPPORTUNITIES**

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**RESOLUTION 2025/290**

Moved: Cr Deb Dennien

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. delegate the Chief Executive Officer and the Mayor to progress the signing of a friendship agreement between the South Burnett and Nikopol districts; and
2. facilitate the exchange of cultural and sports items between the South Burnett and Nikopol districts with the Embassy of Ukraine in Australia, together with the Australian Federation of Ukrainian Organisations (AFUO).

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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## 13 FINANCE & LIVEABILITY

### 13.1 MONTHLY FINANCIAL INFORMATION - NOVEMBER 2025

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#### RESOLUTION 2025/291

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That the monthly Financial Report including capital works program as at 30th November 2025 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

### 13.2 BUDGET PARAMETERS REPORT AND TIMELINES

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#### RESOLUTION 2025/292

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That South Burnett Regional Council

1. Note the Budget Parameters and Timelines report for the 2026-2027 annual budget for information; and
2. Note that the report will give guidance for the development of an initial draft budget, and that Councillors will review and develop the budget in accordance with the legislative framework with the final budget for 2026-2027 being formally adopted in July 2026.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

#### Attendance:

At 11.01am Chrys McDuffie left the meeting.

At 11.15am Cr Heath Sander left the meeting.

### 13.3 CONTRACTURAL ARRANGEMENTS ENTERED IN TO OVER \$200,000 (EX GST)

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#### RESOLUTION 2025/293

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That the report be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 11.16am Cr Heath Sander returned to the meeting.

**13.4 QUEENSLAND AUDIT OFFICE - 2025 FINAL MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL**

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**RESOLUTION 2025/294**

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That subject to *Section 213* of the *Local Government Regulation 2012*, South Burnett Regional Council receives the 2025 Final Management Report from the Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 11.21am Rebecca Bayntun returned to the meeting.

**13.5 REQUEST FROM BLACKBUTT RSL SUB-BRANCH TO LEASE LAND ALONG THE RAIL TRAIL IN BLACKBUTT FOR A NEW MONUMENT.**

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**RESOLUTION 2025/295**

Moved: Cr Linda Little

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Continue liaising with the Blackbutt RSL Sub-branch to finalise the design of a new commemorative monument which resolves accessibility issues and carparking requirements as part of a greater master plan for the Blackbutt Rail Head to ensure considered and cohesive development of the area
2. After the design is finalised, and in accordance with section 236(1)(b)(ii) of the *Local Government Regulation 2012*, disposes of a valuable non-current asset, by entering in to a lease with the Blackbutt RSL for a term of ten (10) years, over part of Lot 2 on RP32381, for the construction and maintenance of a commemorative monument and gardens.
3. In accordance with section 257(1)(b) of the *Local Government Act 2009*, delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**13.6 DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR A COMMUNITY USE (COMMUNITY CENTRE) AT 3384 BUNYA MOUNTAINS ROAD BUNYA MOUNTAINS (AND DESCRIBED AS LOT 80 ON FY2562). APPLICANT: BUNYA MOUNTAINS COMMUNITY ASSOCIATION INC. C/- ONF SURVEYORS**

**RESOLUTION 2025/296**

Moved: Cr Linda Little

Seconded: Cr Deb Dennien

That Council approve the development application for a Development Permit for Material Change of Use for a Community Use – Community Centre at 3384 Bunya Mountains Road, Bunya Mountains (and described as Lot 80 on FY2562) subject to the following conditions.

**GENERAL**

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval:

**Approved Plans**

Drawing No.	Drawing Title	Prepared By	Rev	Date
25-31-TN	Proposed Site Plan (Amended) See Annotations in Red	Newman Design & Drafting	1D	01/06/2025
25-31-TN	Proposed Floor Plan	Newman Design & Drafting	1D	01/06/2025
25-31-TN	Parking Plan	Newman Design & Drafting	1D	01/06/2025
25-31-TN	Elevation Plans	Newman Design & Drafting	1D	01/06/2025

**Approved Documents**

Document No.	Document Title	Prepared By	Rev	Date
–	Preliminary Stormwater Management Report	ATC Consulting Engineers and Project Manager Pty Ltd	A	08/08/2025

Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

**BUILDING, PLUMBING AND DRAINAGE WORKS**

GEN2. The development herein approved may not start until the following development permits have been issued and complied with as required:

- Development Permit for Building Works; and
- Permit for Plumbing and Drainage Works.

GEN3. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

GEN4. Prior to the commencement of the use, all plant and service equipment (including air conditioners, exhaust fans, lift motor rooms, refuse bins, telecommunication devices and the like) are to be housed, screened and located so that these do not cause environmental nuisance or harm to residential uses in the surrounding area.

GEN5. A mailbox is to be located a maximum of 6m from the front property boundary. The mailbox is to be easily identifiable for emergency services from the frontage of the site.

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**DEVELOPMENT PERIOD - MCU**

- GEN6. The relevant period for this development approval for a material change of use is six (6) years after the development approval starts to have affect. The development approval will lapse unless otherwise agreed.

**APPROVED USE**

- GEN7. The approved development is a Material Change of Use – Community Centre, as shown on the Approved Plans and does not infer approval to use the premises for other land uses.

**HOURS OF OPERATION**

- GEN8. Upon commencement of the use, hours of operation are between 6am and 10pm.

**COMPLIANCE, TIMING AND COSTS**

- GEN9. All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.
- GEN10. All works, including the repair or relocation of services is to be completed at no cost to Council.

**ENVIRONMENTAL MANAGEMENT**

- MCU1. At all times, noise generated must not exceed the background noise levels as follows:  
(a) 6am – 10pm plus 10db(A).
- MCU2. At all times, any outdoor lighting must be installed and operated in accordance AS4282 – 1997 *“Control of Obstructive Effects of Outdoor Lighting”*.

**Timing:** At all times.

**WASTE STORAGE/COLLECTION**

- MCU3. Provision must be made for the storage and removal of waste in accordance with the Waste Reduction and Recycling Regulation 2023.
- MCU4. Any areas that are dedicated for the collection and/or storage of solid waste on the premises are to be:  
a) level;  
b) provided with impervious hard stand and drained; and  
c) if facing either the street frontage or adjoining properties, screened by a 1.8m high fence around the full perimeter.

**LANDSCAPING**

- MCU5. Prior to commencement of use, landscaping is to be provided generally in accordance with the approved site Plan (as amended) in Condition GEN1 of this approval and the Guidance on plant selection is provided in Branching Out - Your Handy Guide to tree Planting in the South Burnett available from Council.
- MCU6. Prior to commencement of use, provide a landscape strip having a minimum width of 1m along southern boundary fronting Bunya Mountains Road to the proposed crossover on the eastern boundary generally in accordance with the approved site Plan (as amended) in Condition GEN1 of this approval.

**LAWFUL COMMENCEMENT**

- MCU7. Prior to the commencement of this use, submit to Council a Notice of Intention to Commence the Approved Use. The notice must:



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- Be submitted to the Manager, Planning and Development with a minimum of ten (10) business days prior to the commencement of the approved use;
  - Nominate the day the approved use is intended to commence; and
  - Include evidence (i.e. copies of decision notice(s), photographic proof, and statement(s) of compliance with the conditions of this approval which demonstrates that all conditions of this approval have been complied with.

**Note:** Council offers condition compliance inspections, which currently attracts a fee of \$453.50. However, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

### **ENGINEERING WORKS**

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
- ENG3. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

### **STORMWATER MANAGEMENT**

- ENG6. Provide stormwater management generally in accordance with the approved Preliminary Stormwater Management Report prepared by ATC Consulting Engineers and Project Manager Pty Ltd, Version 1.0, dated 08 August 2025, subject to detailed design and except as altered by conditions of this development approval.
- ENG7. Provide roof gutters to accommodate an AEP 1% storm event.
- ENG8. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG9. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.
- ENG10. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
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**WATER SUPPLY**

- ENG11. Provide a suitable on-site water supply to meet the need of the development. Monitor water quality continuously to ensure compliance with Australian Drinking Water Guidelines - current edition 2011 and enHealth Guidance of use of Rainwater standards for potable water.

**ON-SITE WASTEWATER DISPOSAL**

- ENG12. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547:2012 *On-site domestic wastewater management* and the Queensland Plumbing and Wastewater Code - 2019.

**PARKING AND ACCESS - GENERAL**

- ENG13. Provide a minimum of 5 car parking spaces including a minimum of 1 person with disability (PWD) car parking spaces.
- ENG14. Design & construct all PWD car parking spaces in accordance with AS2890.6.
- ENG15. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
- ENG16. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.
- ENG17. Provide longitudinal gradient and crossfall for all driveways to comply with the requirements of AS2890.1.

**TELECOMMUNICATION**

- ENG18. Provide telecommunication services to the development in accordance with the standards and requirements of the relevant service provider.

**ELECTRICITY**

- ENG19. Provide electricity supply to the development to comply with Ergon Energy's requirements.
- ENG20. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

**EROSION AND SEDIMENT CONTROL - GENERAL**

- ENG21. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG22. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

**STANDARD ADVICE**

- ADV1. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.
- ADV2. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2027. Eligible development under this scheme is required to be completed by 31 December 2027.

**Note:** For further information or application form please refer to the rules and procedures available on Council's website.

- ADV3. Section 85 (1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.
- ADV4. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.
- ADV5. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.
- In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit
- Against: Nil

**CARRIED 7/0**

**Attendance:**

At 11.35am Rebecca Bayntun left the meeting.

**13.7 DEVELOPMENT PERMIT FOR RECONFIGURING A LOT - SUBDIVISION (1 LOT INTO 5 LOTS) OVER TWO (2) STAGES AT 19 POOL STREET MAIDENWELL (AND DESCRIBED AS LOT 5 ON RP819257). APPLICANT: JULIANNE LOUISE SMOOTHY C/- ONF SURVEYORS**

**RESOLUTION 2025/297**

Moved: Cr Linda Little

Seconded: Cr Danita Potter

The application for Development Permit for Reconfiguring a Lot - Subdivision (1 Lot into 5 Lots) Over Two (2) Stages at Pool Street, Maidenwell (and described as Lot 5 on RP819257), be approved subject to the following conditions and recommendation.

**GENERAL**

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval:

Drawing No.	Drawing Title	Prepared By	Rev	Date
12999_P1	PLAN OF PROPOSED Lots 1-5 Cancelling Lot 5 on RP819257 King Road/Pool Street Maidenwell	ONF Surveyors	B	15/10/2025

**Approved Document**

Document No.	Document Title	Prepared By	Rev	Date
15336345	Septic Percolation Report	Enviro Water Design	-	-

- GEN2. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.
- GEN3. Dust prevention measures are to be undertaken to ensure that dust does not cause a nuisance to occupiers or adjacent premises, during and after construction.
- GEN4. The Applicant is required to maintain the site in a clean and orderly state at all times, clearing of declared weeds and feral animals.

**COMPLIANCE**

- GEN5. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan unless otherwise stated. It is the applicant's responsibility to notify Council to inspect compliance for conditions that are required to be satisfied prior to Council endorsing the Survey Plan.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

**OUTSTANDING FEES**

- GEN6. Prior to sealing the Plan of Survey, the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the Planning Regulation 2017.

**Timing:** As indicated.

**SURVEY MARKS**

- GEN7. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

**Timing:** As indicated.

**STAGED DEVELOPMENT – RAL**

- RAL1. The currency period for this development approval for reconfiguring a lot is six (6) years after the development approval starts to have effect. The development approval will lapse unless the Survey Plan for Stage 1 of the development required to be given to Council for approval is provided within this period.
- RAL2. All stages must be completed within six (6) years of the development approval starting to have effect.
- RAL3. Staging of the development is to occur in accordance with the staging indicated on the Approved Plan subject to and modified by any conditions of this Development Approval.
- RAL4. Stages must be completed in sequential order (i.e. Stage 1 must be completed before Stage 2) as identified on the Approved Plan or may be combined and carried out at one time, subject to all conditions applicable to the relevant stages being complied with.

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**LAPSE OF STAGED DEVELOPMENT STAGED APPROVAL**

RAL5. The development approval will also lapse if the Survey Plans for the remaining stages i.e. Stage 2 required to be given to Council for approval are not provided within six (6) years after the development approval starts to have effect.

**SURVEY PLAN ENDORSEMENT**

RAL6. Lodgement of Survey Plan Endorsement must include the following:

- a. Completion of Council's Request - Approving Plan of Subdivision, Related Plans or Documents, Compliance with Conditions of Approval Form;
- b. All survey marks in their correct position in accordance with the Survey Plan;
- c. A compliance report demonstrating compliance with all associated development permit(s);
- d. One copy of the Survey Plan, easement documentation each fully executed for the lodgement with the Titles Office;
- e. Payment of any outstanding rates and charges in accordance with Schedule 18, Item 2(1)(c) of the Planning Regulation 2017; and
- f. Payment of any outstanding Infrastructure Charges.

**Advisory Note:** Council's Request - Approving Plan of Subdivision, Related Plans or Documents, Compliance with Conditions of Approval Form is found at [Forms | South Burnett Regional Council](#)

**VALUATION FEES**

RAL7. Payment of Department of Natural Resources, Mines, Manufacturing, and Regional and Rural Development valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$55.00 per lot, however, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

**Timing:** As indicated.

**ENGINEERING WORKS**

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Standard Drawings, and relevant design manuals.

ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

**LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

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**STORMWATER MANAGEMENT**

- ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
- ENG8. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

**VEHICLE ACCESS (Stage 1)**

- ENG9. Construct a single access to proposed Lot 1, Lot 2 and Lot 3 in accordance with Council Standard Drawing 00049.

**Comment:** A culvert under the access is not required where the table drain is shallow enough for a low clearance vehicle to traverse the table drain.

**VEHICLE ACCESS - REAR ACCESS LOTS (Stage 1)**

- ENG10. Construct a 100mm compacted gravel access driveway:
- along the full length of the access strip providing access to proposed rear access Lot 1;
  - having a minimum width of 4 metres; and
  - in an access strip having a minimum width of 6 metres.
- ENG11. Construct all services along the full length of the access strip for proposed Lot 1.
- ENG12. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure including any stormwater gully pit, manhole, service infrastructure (e.g. power pole, telecommunications pit), road infrastructure (e.g. street sign, street tree, etc).

**VEHICLE ACCESS (Stage 2)**

- ENG13. Construct a dual access to proposed Lot 4 and Lot 5 in accordance with Council Standard Drawing 00049. The minimum access width shall be 8 meters.
- ENG14. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure including any stormwater gully pit, manhole, service infrastructure (e.g. power pole, telecommunications pit), road infrastructure (e.g. street sign, street tree, etc).

**TELECOMMUNICATION**

- ENG15. Provide telecommunication services to each lot in accordance with the standards and requirements of the relevant service provider.

**Note:** The area may only be serviced by NBN wireless, and no cable service is available. It is the applicant/developer's responsibility to confirm that the requirements under the section 372G/H of the Telecommunications Act 1997 (fibre ready facilities - pit and pipe) do not apply and that the subject site is 'exempt'.  
[https://www.communications.gov.au/policy/policy\[1\]listing/exemption-pit-and-pipe-requirements](https://www.communications.gov.au/policy/policy[1]listing/exemption-pit-and-pipe-requirements)

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**ELECTRICITY**

- ENG16. Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements.
- ENG17. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

**SERVICES - EXISTING CONNECTIONS**

- ENG18. Ensure that all services provided to the existing house on proposed Lot 2 are wholly located within the lot(s) it serves.

**EROSION AND SEDIMENT CONTROL - GENERAL**

- ENG19. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG20. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

**STANDARD ADVICE**

- ADV1. In accordance with Section 85(1)(b) of the *Planning Act 2016*, the development approval for Reconfiguring a Lot lapses if a plan for the Reconfiguration that is required to be given to a local government is not given.

An applicant may request Council to extend the relevant period provided that such request is made in accordance with Section 86 of the *Planning Act 2016* and before the development approval lapses under Section 85 of the *Planning Act 2016*.

**HERITAGE**

- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "*A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage.*" Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

**APPEAL RIGHTS**

- ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

**INFRASTRUCTURE CHARGES**

- ADV4. Infrastructure charges are levied by way of an infrastructure charges notice pursuant to section 119 of the *Planning Act 2016*.

**DEVELOPER INCENTIVE**

- ADV5. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2027. Eligible development under this scheme is required to be completed by 31 December 2027.

For further information or application form please refer to the rules and procedures available on Council's website.

**ON-SITE WASTEWATER DISPOSAL**

ADV6. Future Dwellings must be connected to an on-site wastewater disposal system, in accordance with *AS1547:2012 On-site domestic wastewater management*, and the Queensland Plumbing and Wastewater Code.

**Timing:** Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 11.37am David Everett joined the meeting.

At 11.41am Jennifer Pointon joined the meeting.

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**13.8 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**

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**RESOLUTION 2025/298**

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the List of Correspondence pending completion of Assessment Report as at 9 December 2025 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**13.9 DELEGATED AUTHORITY REPORTS (1 NOVEMBER 2025 TO 30 NOVEMBER 2025)**

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**RESOLUTION 2025/299**

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of November 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**



## 14 INFRASTRUCTURE

### Attendance:

At 11.54am Cr Jane Erkens left the meeting.

At 11.57am Cr Jane Erkens returned to the meeting.

At 12.04pm Kerri Anderson left the meeting.

At 12.05pm Kerri Anderson returned to the meeting.

At 12.05pm Simon Ginn left the meeting.

At 12.07pm Simon Ginn returned to the meeting.

### 14.1 REQUEST FOR CONSIDERATION OF FINANCIAL CONTRIBUTION FOR THE REMOVAL OF TREES AT LYLE VIDLER OVAL KINGAROY

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#### MOTION

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council requests that the Kingaroy cricket club apply for the February 2026 community grants round up to \$3000 and recommends shade trees to replace removed trees.

The mover and seconder asked for leave of the meeting to withdraw the motion. Unanimous consent was given to withdraw the motion.

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#### MOTION

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council approves a financial contribution of \$1925 to Kingaroy Cricket Club for the removal of trees at Lyle Vidler Oval, Kingaroy.

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#### AMENDMENT

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That South Burnett Regional Council approves a financial contribution of 25% to Kingaroy Cricket Club for the removal of trees at Lyle Vidler Oval, Kingaroy and this be funded from the community grants fund allocation.

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#### RESOLUTION 2025/300

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That the matter lay on the table.

In Favour: Crs Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit

Against: Crs Kathy Duff and Danita Potter

**CARRIED 5/2**

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**14.2 CONTAINERS FOR CHANGE PROGRAM ACROSS THE SOUTH BURNETT**

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**RESOLUTION 2025/301**

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That South Burnett Regional Council enters into a contract with Containers Exchange Limited for the installation of 31 cage style holders to Councils existing bin infrastructure as part of the Containers for Change program and improve recycling options for the South Burnett community.

- Possibility for community groups to assist in installation.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**14.3 SOUTH BURNETT LOCAL DISASTER RECOVERY GROUP CHAIR**

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**RESOLUTION 2025/302**

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That South Burnett Regional Council appoint Cr Danita Potter as the South Burnett Local Disaster Recovery Group Chair.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**14.4 RESOURCE RECOVERY BOOST FUND - STREAM 2**

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**RESOLUTION 2025/303**

Moved: Cr Linda Little

Seconded: Cr Danita Potter

That South Burnett Regional Council nominate the Resource Recovery Station under Stream 2 of the Resource Recovery Boost Fund to the total value of \$5 million dollar.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 12.40pm Louise Reidy joined the meeting.

## 15 QUESTIONS ON NOTICE

### 15.1 QUESTION ON NOTICE - MACHINERY AT DEPOTS

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**RESOLUTION 2025/304**

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That the response to the question regarding machinery availability at depots during Christmas shutdown raised by Councillor Heath Sander be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

## ADJOURN FOR LUNCH

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**RESOLUTION 2025/305**

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That the meeting adjourn for lunch at 12.41pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

## RESUME MEETING

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**RESOLUTION 2025/306**

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That the meeting resume at 2.05pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**16 INFORMATION SECTION**

Nil

**17 CONFIDENTIAL SECTION****Attendance:**

At 2.19pm Aaron Meehan left the meeting.

At 2.22pm Aaron Meehan returned to the meeting.

At 2.30pm CEO Mark Pitt left the meeting.

At 2.53pm Cr Linda Little left the meeting.

At 2.55pm Cr Linda Little returned to the meeting.

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**MOTION**

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**17.1 Financial Hardship Rates Application – Assessment Number - 10697-90000-000**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**17.2 Application for concession - Assessment 12624-78000-000**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**17.3 Memorandum of Understanding - Boundary Roads**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**17.4 Request for Full Exemption from Infrastructure Charges - Kingsgrove Living**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**17.5 SBRCQ 25/26-31 Supply and Delivery of Field Uniforms**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**17.6 SBRCQ 25/26-32 Supply and Delivery of Steel Capped Work Boots**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on

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balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**17.7 SBRC 2526\_03 Preferred Supplier Linemarking**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

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**RESOLUTION 2025/307**

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That Council moves out of Closed Council into Open Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**17.1 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER - 10697-90000-000**

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**RESOLUTION 2025/308**

Moved: Cr Jane Erkens  
Seconded: Cr Danita Potter

That South Burnett Regional Council approve the following three (3) year payment arrangement, subject to final consultation with the applicant:

1. Request the owner enter into a payment arrangement for Assessment Number 10697-90000-000 for \$120.00 per fortnight commencing 1 January 2026 for a period of 12 months;
2. Payments increasing to \$400.00 per fortnight from 1 January 2027 for a period of 12 months under normal rate arrangement conditions;
3. Payments increasing to \$665.00 per fortnight from 1 January 2028 for a period of 12 months under normal rate arrangement conditions;
4. Suspend interest from accumulating while hardship payment arrangement is maintained;
5. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
6. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
7. The Chief Executive Officer be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**17.2 APPLICATION FOR CONCESSION - ASSESSMENT 12624-78000-000**

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**RESOLUTION 2025/309**

Moved: Cr Deb Dennien  
Seconded: Cr Ros Heit

That South Burnett Regional Council does not approve an ongoing rate remission for assessment 12624-78000-000 as it does not meet the intent of the policy.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**17.3 MEMORANDUM OF UNDERSTANDING - BOUNDARY ROADS**

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**RESOLUTION 2025/310**

Moved: Cr Ros Heit

Seconded: Cr Jane Erkens

That South Burnett Regional Council delegate to the Chief Executive Officer to enter into a Memorandum of Understanding with Western Downs Regional Council for the maintenance of boundary roads.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**17.4 REQUEST FOR FULL EXEMPTION FROM INFRASTRUCTURE CHARGES - KINGSGROVE LIVING**

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**RESOLUTION 2025/311**

Moved: Cr Jane Erkens

Seconded: Cr Ros Heit

That South Burnett Regional Council Maintain the current charge with the discount applied (assuming all requirements of the Developer Incentive Scheme are met). If the requirements of the Developer Incentive Scheme are not met, then the full charge amount will apply.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**17.5 SBRCQ 25/26-31 SUPPLY AND DELIVERY OF FIELD UNIFORMS**

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**RESOLUTION 2025/312**

Moved: Cr Deb Dennien

Seconded: Cr Linda Little

That South Burnett Regional Council approve the recommendation to establish a 12-month supply arrangement for Field Uniforms with Amare Safety.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

## 17.6 SBRCQ 25/26-32 SUPPLY AND DELIVERY OF STEEL CAPPED WORK BOOTS

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### RESOLUTION 2025/313

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council approve the recommendation to establish a 12-month supply arrangement for Steel Capped Work Boots with Amare Safety.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

## 17.7 SBRC 2526\_03 PREFERRED SUPPLIER LINEMARKING

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### RESOLUTION 2025/314

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That South Burnett Regional Council appoint Suncoast Roadmarking as the preferred supplier for Line marking for a twenty-four (24) month period.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

## 18 CLOSURE OF MEETING

The Meeting closed at 3.02pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 December 2030.

.....  
**CHAIRPERSON**



**8 MAYORAL MINUTE**

Nil

## **9 NOTICES OF MOTION**

### **9.1 NOTICE OF MOTION - INSPECTION OF ROADSIDE GUIDE POSTS PRIOR TO SLASHING**

**File Number: 28-01-26**

I, Councillor Heath Sander, give notice that at the next Ordinary Meeting of Council to be held on 28 January 2026, I intend to move the following motion:

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#### **MOTION**

That South Burnett Regional Council carry out an inspection of roadside guideposts and signs prior to contract slashing being conducted and again once slashing has been completed and that any guideposts or signs found to be damaged be replaced at the contractor's expense.

#### **RATIONALE**

I ask this as the day prior to slashing on roads the guideposts in the attachment were standing and the day after there were multiple guideposts down and damaged and signs rotated by being hit by the cab or mudguards.

#### **CORPORATE PLAN**

IN2 in the corporate plan states we are to Provide and investigate options to improve slashing and spraying programs on local and state road networks.

I commend this Notice of Motion to Council.

#### **ATTACHMENTS**

1. **Guideposts Photo** [!\[\]\(098e47036f78288d477e334896a43770\_img.jpg\)](#) 
2. **Guideposts Photo2** [!\[\]\(85c10fe0ae97c3e2f0e940987ab0a900\_img.jpg\)](#) 









## 9.2 NOTICE OF MOTION - INSTALL CULVERT ON MIDDLE ROAD PROSTON

**File Number:** 28/01/26

I, Councillor Heath Sander, give notice that at the next Ordinary Meeting of Council to be held on 28 January 2026, I intend to move the following motion:

### MOTION

That South Burnett Regional Council Install a culvert on Middle Road Proston, approximately 50m from Hivesville Proston Road as a matter of urgency.

### RATIONALE

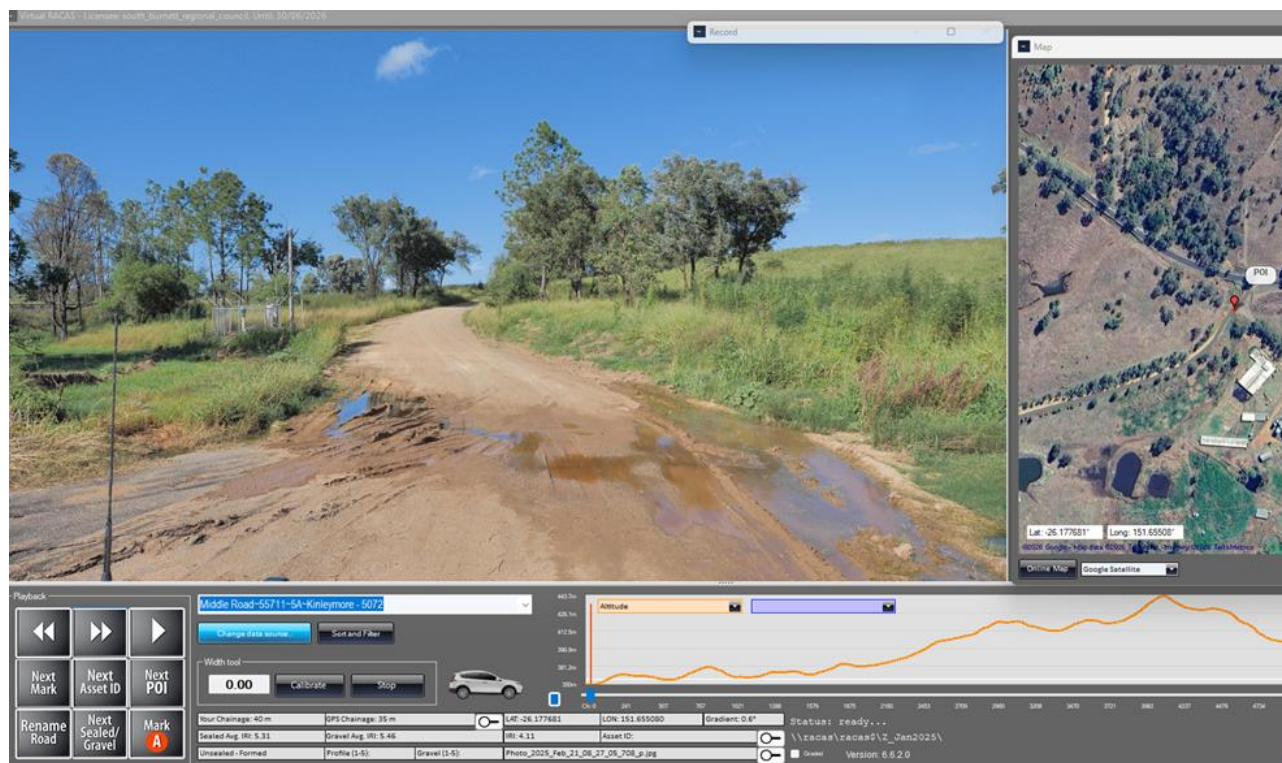
I ask this as water currently damages this section of road resulting in repetitive repairs costing Council financially as an ongoing waste of money over many years. After speaking with the previous Division 5 Councillor, it was mentioned they had been trying for several years to also have this simple installation completed.

### CORPORATE PLAN

The link to the corporate plan is IN1 to provide sound asset management strategies to maintain and improve Council's Road network, bridges, drainage, footpath infrastructure and street lighting.

I commend this Notice of Motion to Council.

### Additional Information:



Should council wish to support this project it is suggested that it be included in the 2<sup>nd</sup> Quarter Budget Review of Capital Works that will be presented to the February Ordinary meeting of Council.

**ATTACHMENTS**

**Nil**

**10 COUNCILLOR DIVISIONAL UPDATES**

Nil

**11 BUSINESS OUTSTANDING****11.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 28-01-2026**Author:** Coordinator Executive Services**Authoriser:** Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting as at 22 January 2026.

**SUMMARY**

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

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**OFFICER'S RECOMMENDATION**

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

**BACKGROUND**

N/A

**ATTACHMENTS**

1. Business Outstanding Table as at 22 January 2026 [!\[\]\(3292f5442e3b4027aa0bb60988f9fc82\_img.jpg\)](#) 



# **BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

**Meeting Date: 28 January 2026**

**Attachment No: 1**

Meeting	Subject	Manager	Resolution	Notes
Council 17/12/2025	2032 Olympic Opportunities	Pitt PSM, Mark	<b>RESOLUTION 2025/290</b>  Moved: Cr Deb Dennien Seconded: Cr Danita Potter  That South Burnett Regional Council:  1. delegate the Chief Executive Officer and the Mayor to progress the signing of a friendship agreement between the South Burnett and Nikopol districts; and  2. facilitate the exchange of cultural and sports items between the South Burnett and Nikopol districts with the Embassy of Ukraine in Australia, together with the Australian Federation of Ukrainian Organisations (AFUO).  <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit  <u>Against:</u> Nil  <b>CARRIED 7/0</b>	<b>06 Jan 2026 2:43pm Hunt, Bree</b> 18/12/2025 - Sent correspondence to the Embassy to progress on signing the friendship agreement and received correspondence on 19/12/2025 that we will progress in the new year.  <b>15 Jan 2026 4:00pm Hunt, Bree</b> Embassy of Ukraine will propose a date for the online signing after they liaise with their partners.
Council 17/12/2025	Request from Blackbutt RSL Sub-branch to lease land along the Rail Trail in Blackbutt for a new monument.	Anderson, Kerri	<b>RESOLUTION 2025/295</b>  Moved: Cr Linda Little Seconded: Cr Danita Potter  That South Burnett Regional Council:  1. Continue liaising with the Blackbutt RSL Sub-branch to finalise the design of a new commemorative monument which resolves accessibility issues and carparking requirements as part of a greater master plan for the Blackbutt	<b>19 Jan 2026 9:01am Kruger, Wendy - Reallocation</b> Action reassigned to Dunstan, Sam by Kruger, Wendy - For Follow up and Action.  <b>20 Jan 2026 8:58am Dunstan, Sam</b> - Meeting with Manager Facilities Parks and NRM and Manager Customer Solutions arranged for 30 January 2026 to discuss the initial access and carparking arrangements for the proposed monument.  <b>20 Jan 2026 4:34pm Dunstan, Sam</b> Draft letter Council completed. To be reviewed for issue.

			<p>Rail Head to ensure considered and cohesive development of the area</p> <ol style="list-style-type: none"> <li>After the design is finalised, and in accordance with section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i>, disposes of a valuable non-current asset, by entering in to a lease with the Blackbutt RSL for a term of ten (10) years, over part of Lot 2 on RP32381, for the construction and maintenance of a commemorative monument and gardens.</li> <li>In accordance with section 257(1)(b) of the <i>Local Government Act 2009</i>, delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease.</li> </ol> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>		
Council 17/12/2025	Notice of Motion - Murgon and Wondai CCTV cameras	Meehan, Aaron	<p><b>RESOLUTION 2025/284</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That the South Burnett Regional Council investigate taking over the management and expenses associated with the maintenance and upkeep of Murgon and Wondai CCTV cameras and report back to the February Council meeting.</p>	<p><b>16 Jan 2026 4:46pm Kemp, Fiona</b> Facilities officer conducting investigation into the costing and a report will be provided for the February meeting.</p>	

			<p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit</p> <p><u>Against:</u> Nil</p> <p><b>CARRIED 6/0</b></p>		
Council 17/12/2025	Request for consideration of financial contribution for the removal of trees at Lyle Vidler Oval Kingaroy	Meehan, Aaron	<p><b>RESOLUTION 2025/300</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Deb Dennien</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Crs Kathy Duff and Danita Potter</p> <p><b>CARRIED 5/2</b></p>	<p><b>16 Jan 2026 4:43pm Kemp, Fiona</b></p> <p>As report from December meeting was lay on the table an updated report has been submitted for the January meeting.</p>	
Council 17/12/2025	Request for Full Exemption from Infrastructure Charges - Kingsgrove Living	Anderson, Kerri	<p><b>RESOLUTION 2025/311</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Ros Heit</p> <p>That South Burnett Regional Council Maintain the current charge with the discount applied (assuming all requirements of the Developer Incentive Scheme are met). If the requirements of the Developer Incentive Scheme are not met, then the full charge amount will apply.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p><b>CARRIED 7/0</b></p>	<p><b>23 Dec 2025 11:13am Donohue, Kimberley - Reallocation</b></p> <p>Action reassigned to Magar, Basanta by Donohue, Kimberley</p>	

<p>Council 17/12/2025</p>	<p>Request from Blackbutt RSL Sub-branch to lease land along the Rail Trail in Blackbutt for a new monument.</p>	<p>Meehan, Aaron</p>	<p><b>RESOLUTION 2025/295</b></p> <p>Moved: Cr Linda Little Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. Continue liaising with the Blackbutt RSL Sub-branch to finalise the design of a new commemorative monument which resolves accessibility issues and carparking requirements as part of a greater master plan for the Blackbutt Rail Head to ensure considered and cohesive development of the area</li> <li>2. After the design is finalised, and in accordance with section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i>, disposes of a valuable non-current asset, by entering in to a lease with the Blackbutt RSL for a term of ten (10) years, over part of Lot 2 on RP32381, for the construction and maintenance of a commemorative monument and gardens.</li> <li>3. In accordance with section 257(1)(b) of the <i>Local Government Act 2009</i>, delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease.</li> </ol> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p><b>20 Jan 2026 3:40pm Petersen, Leanne</b> Letter has been sent to advise Blackbutt RSL of meeting resolution outcome., Phoned RSL President 20/1/26 to discuss drainage and all accessibility to the site.</p>
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**CARRIED 7/0**

Council 17/12/2025	Resource Recovery Boost Fund - Stream 2	Meehan, Aaron	<b>RESOLUTION 2025/303</b>  Moved: Cr Linda Little Seconded: Cr Danita Potter  That South Burnett Regional Council nominate the Resource Recovery Station under Stream 2 of the Resource Recovery Boost Fund to the total value of \$5 million dollar.  <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit  <u>Against:</u> Nil  <b>CARRIED 7/0</b>	<b>08 Jan 2026 2:04pm Everett, David</b> Business plan is completed and first draft of application is currently under review and on track for submission on the 29th of January 2026
Council 17/12/2025	Memorandum of Understanding - Boundary Roads	Meehan, Aaron	<b>RESOLUTION 2025/310</b>  Moved: Cr Ros Heit Seconded: Cr Jane Erkens  That South Burnett Regional Council delegate to the Chief Executive Officer to enter into a Memorandum of Understanding with Western Downs Regional Council for the maintenance of boundary roads.  <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit  <u>Against:</u> Nil  <b>CARRIED 7/0</b>	<b>21 Jan 2026 10:28am Doggett, Tee-Arna</b> To be finalised in February due to staff leave in December/January.
Council 19/11/2025	South Burnett Animal Management Centre	Anderson, Kerri	<b>RESOLUTION 2025/247</b>  Moved: Cr Jane Erkens Seconded: Cr Deb Dennien  That South Burnett Regional Council	<b>11 Dec 2025 1:01pm Donohue, Kimberley - Reallocation</b> Action reassigned to Mikelat, Alf by Donohue, Kimberley

1. Continues to operate the South Burnett Animal Management Centre.
2. Investigate a change in opening hours to include Saturdays and bring a report back to Council for consideration on this topic to the February 2026 Ordinary Council meeting.
3. Investigate possibility of an on-staff part time veterinarian for future budget consideration.
4. Adopt the following concessions for animal adoption fees for the 2025/2026 year
  - a. Senior Animals over 10 years of age to have adoption fee capped at \$100
  - b. Eligible Pensioners to receive 50% discount on calculated adoption fee
  - c. Adoption of more than 1 animal at a time, by the same person, to receive a 50% discount on calculated adoption fees
  - d. Animals up for adoption that have been in Council's care for 90 days or more to have their adoption fee capped at \$100

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

Council 19/11/2025	SBCare request for land	Anderson, Kerri	<p><b>RESOLUTION 2025/246</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>In accordance with <i>section 236(1)(b)(ii)</i> of the <i>Local Government Regulation 2012</i>, enter a non-exclusive Deed of Licence to Occupy with SBCare for use of part of the park area located on part of Lot 87 on RP7952, for a two (2) year term.</li> <li>Pursuant to <i>Section 257(1)(b)</i> of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Deed of Licence to Occupy with the SBCare on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.</li> </ol> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	<p><b>25 Nov 2025 12:23pm Kruger, Wendy - Reallocation</b> Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action &amp; Finalisation.</p> <p><b>20 Jan 2026 4:34pm Dunstan, Sam</b> Deed of Licence to Occupy drafted and is awaiting review</p>
Council 19/11/2025	Licence to Occupy - Les Muller Hut, Blackbutt	Anderson, Kerri	<p><b>RESOLUTION 2025/243</b></p> <p>Moved: Cr Linda Little Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>In accordance with <i>Local Government Regulation 2012 section 236 (1)(b)(ii)</i>, disposes of a valuable non-current</li> </ol>	<p><b>25 Nov 2025 12:26pm Kruger, Wendy - Reallocation</b> Action reassigned to Dunstan, Sam by Kruger, Wendy - For Action &amp; Completion.</p> <p><b>25 Nov 2025 4:11pm Dunstan, Sam</b></p>



			<p>asset other than by way of tender or auction, to a community organisation, by entering into a Licence to Occupy with the Bloomin Beautiful Blackbutt Festival Inc. for Les Muller Hut, being part of Lot 1 on RP120337, for a term of five (5) years with an option of a further five (5) years.</p> <p>2. Delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	<p>21 November 2025 - Draft letter with Manager Customer Solutions indicating Council support for Licence to Occupy for 5 years with option for an additional 5 years. Also, copy of Draft Permit to Occupy plus draft cover letter with Manager as well.</p> <p><b>20 Jan 2026 4:34pm Dunstan, Sam</b> Deed of Licence to Occupy drafted and is awaiting review</p>
Council 19/11/2025	Disposal of First Aid Kits	Anderson, Kerri	<p><b>RESOLUTION 2025/248</b></p> <p>Moved: Cr Deb Dennien Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council resolves to approve the disposal of disused first aid kits to community organisations and not-for-profit groups through an Expression of Interest (EOI) process.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	<p><b>15 Dec 2025 12:44pm Kruger, Wendy</b> Advised by Procurement that Council will be releasing an Expression of Interest in early 2026.</p>

Council 19/11/2025	Tessmanns Road Kingaroy Acquisition of Land	Meehan, Aaron	<p><b>RESOLUTION 2025/267</b></p> <p>Moved: Cr Deb Dennien Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council delegates to the Chief Executive Officer to negotiate an agreement with landowners and if necessary, commence the compulsory acquisition process to resume the land adjacent to Tessmanns Road.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	<p><b>09 Dec 2025 10:04am Champney, Kristy</b> Meeting has been set for early January 2026 re negotiations</p> <p><b>16 Jan 2026 1:50pm Champney, Kristy</b> Meeting was held on 12.01.2026 with land owners to progress acquisition. Additional meetings to be held to finalise item in Late Jan/Feb 2026.</p>
Council 19/11/2025	Potential Purchase of Community Health Building, Kingaroy	Anderson, Kerri	<p><b>RESOLUTION 2025/265</b></p> <p>Moved: Cr Deb Dennien Seconded: Cr Danita Potter</p> <p>1. That South Burnett Regional Council resolves to make an offer for the purchase of the Community Health Building, Kingaroy described as Lot 1 on FY2977 from the State of Queensland (Represented by Queensland Health) and</p> <p style="padding-left: 40px;">(i) Pursuant to Section 257(1)(b) of the <i>Local Government Act 2009</i>, the Council resolves to delegate to the Chief Executive Officer the power to negotiate, finalise and execute the sale contracts, transfers and any other</p>	<p><b>17 Dec 2025 8:38am Kemp, Fiona</b> Action being relocated to Rebecca Bayntun as part of leasing and land matters.</p> <p><b>17 Dec 2025 8:38am Kemp, Fiona - Reallocation</b> Action reassigned to Bayntun, Rebecca by Kemp, Fiona - Action falls under Land and Leasing matters</p> <p><b>20 Jan 2026 4:35pm Dunstan, Sam</b> Investigation into the process for Council to obtain the building from the State.</p>

			documents required to effect the transfer.	
			(ii) Council amalgamate Lot 1 on FY2977 and Lot 2 on SP345948 by way of survey into one lot.	
			(iii) Council to upgrade the switchboard in the Qld Health Building to remove the asbestos board and make electricity supply compliant.	
			<u>In Favour:</u> Crs Kathy Duff, Danita Potter, Deb Dennien and Ros Heit	
			<u>Against:</u> Crs Jane Erkens, Linda Little and Heath Sander	
			<b>CARRIED 4/3</b>	
Council 19/11/2025	Investigate the Removal of Weeds and Planting of Trees on Lot 331 FY578 Kingaroy Burrandowan Road for Koala Habitat.	Meehan, Aaron	<b>RESOLUTION 2025/254</b> Moved: Cr Linda Little Seconded: Cr Deb Dennien That South Burnett Regional Council investigate community access to Lot 331 FY578 Kingaroy Burrandowan Road, Kingaroy to establish koala habitat through the removal of weeds, slashing of long grass and planting of suitable trees. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil <b>CARRIED 7/0</b>	<b>18 Dec 2025 4:50pm Kemp, Fiona</b> Report to be prepared. Investigations ongoing. <b>21 Jan 2026 2:21pm Petersen, Leanne</b> Biosecurity Officers to inspect site in February to review weeds and possible treatment program. Risk Assessment for volunteers working on a old rubbish site to be completed. To commence searches for historical information on the site and its previous use and management.

Council 19/11/2025	Petition - Boonnenne Court Nanango	Pitt PSM, Mark	<p><b>RESOLUTION 2025/212</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That the Petition be received and referred to the Chief Executive Officer for consideration and bring a report back to a meeting of Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	<p><b>10 Dec 2025 2:20pm Pitt PSM, Mark</b> Issues being investigate and previous reports to Council on the matter sourced. Plan to progress as a workshop topic in the New Year and follow the workshop with a report to council</p> <p><b>20 Jan 2026 5:02pm Pitt PSM, Mark</b> Previous reports to council sourced and being reviewed</p> <p><b>21 Jan 2026 4:10pm Pitt PSM, Mark</b> Report being prepared for February Ordinary meeting</p>
Council 19/11/2025	Notice of Motion - Investigate 'Land for Wildlife'	Meehan, Aaron	<p><b>RESOLUTION 2025/216</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. Investigate a 'Land for Wildlife' program</li> <li>2. what would be required for the delivery of a program by a new environmental officer position to support landholders and community involved in protecting the environment; and</li> <li>3. the financial implications it would mean for Council.</li> </ol> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	<p><b>20 Jan 2026 3:39pm Petersen, Leanne</b> Due to staff shortages investigations are ongoing and a report will be prepared and brought back to Council</p>

Council 19/11/2025	Kingaroy Showground Building assessable against the Local Heritage Register	Pitt PSM, Mark	<b>RESOLUTION 2025/241</b> Moved: Cr Danita Potter Seconded: Cr Deb Dennien That South Burnett Regional Council: <ol style="list-style-type: none"> <li>1. <i>approve</i> in principle the removal of a Local Heritage Registered Building being the trade hall at the Kingaroy Show Grounds from the Local Heritage Register; and</li> <li>2. that the Chief Executive Officer be delegated to finalise with the Show Grounds Committee any application and/or development approvals required subject reasonable conditions.</li> </ol> In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit Against: Cr Jane Erkens <b>CARRIED 6/1</b>	<b>22 Jan 2026 10:38am Pitt PSM, Mark</b> Letter sent to Show Society 15 December advising outcome and asked for date to meet in the new year.
Council 15/10/2025	Construction of a Formed Road to Lot 29 RP36980 and Lot 10 M5421 Memerambi	Anderson, Kerri	<b>RESOLUTION 2025/198</b> Moved: Cr Jane Erkens Seconded: Cr Heath Sander That South Burnett Regional Council <ol style="list-style-type: none"> <li>1. delegate to the Chief Executive Officer to accept and finalise the formed road to Lot 29 RP36980 and Lot 10 M5421 and</li> <li>2. receive a future report to consider options for naming the road.</li> </ol>	<b>30 Oct 2025 10:12am Champney, Kristy</b> Planning and Infrastructure staff meeting to finalise and progress road naming. <b>21 Jan 2026 10:52am Doggett, Tee-Arna - Reallocation</b> Action reassigned to Donohue, Kimberley by Doggett, Tee-Arna - Currently being actioned by Planning & Development.

<p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter and Heath Sander</p> <p><u>Against:</u> Crs Deb Dennien and Ros Heit</p> <p><b>CARRIED 5/2</b></p>				
Council 15/10/2025	Question on Notice - Report on costs of Christmas carnivals	Anderson, Kerri	Question on notice from Cr Ros Heit  Can we please provide a report on what the actual in kind costs are for the Christmas carnivals?	<b>29 Oct 2025 9:33am Kruger, Wendy</b> Report created however response will be provided at the General Council Meeting in February 2026 to allow for costings to be finalised, collated and provided in QON Report., Report to be added to meeting date once dates are finalised for 2026.
Council 15/10/2025	Wakka Wakka People #3	Pitt PSM, Mark	<p><b>RESOLUTION 2025/200</b></p> <p>Moved: Cr Ros Heit Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>enter into Indigenous Land Use Agreement (<b>ILUA</b>) negotiations with the Wakka Wakka People #3 and the State of Queensland; part of Lot 19 SP156297 encompassing the Wondai water treatment plant.</li> <li>Council delegates authority to the Chief Executive Officer to negotiate and reach agreement in principle on the terms of an ILUA with the Wakka Wakka People #3 and the State of Queensland.</li> </ol> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p><b>CARRIED 7/0</b></p>	<p><b>10 Nov 2025 9:45am Pitt PSM, Mark</b> Response to applications sent 29 October</p> <p><b>10 Nov 2025 10:45am Pitt PSM, Mark</b> Information provided to Court and State 4 November</p> <p><b>09 Dec 2025 5:02pm Pitt PSM, Mark</b> Draft ILUA circulated to applicants 25 November</p> <p><b>16 Jan 2026 11:09am Pitt PSM, Mark</b> Draft ILUA provided by the Applicant with the Applicant's suggested changes - workshopped with Councillors and recirculated</p>

Council 15/10/2025	Application for the Permanent Road Closure relating to an Unmaintained Section of Tim Shea Creek Road which Connects to Lot 53FY814	Meehan, Aaron	<p><b>RESOLUTION 2025/205</b></p> <p>Moved: Cr Deb Dennien Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. Advises the applicant that: <ol style="list-style-type: none"> <li>(a) It objects to the request for the permanent road closure of the section of Tim Shea Creek Road, Wengenville which connects to Lot 53 FY814. The reasons for this objection are as follows: <ol style="list-style-type: none"> <li>i The long-term usage of the sections of road reserve is unknown. The permanent closure may affect any future interconnection of roads, any necessary future infrastructure, and any potential new development in the area.</li> </ol> </li> <li>(b) Should the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development approve the proposed permanent road closure, that there be no cost to Council associated with the road closure.</li> <li>(c) Should the applicant wish to obtain a temporary road closure and road licence instead that Council does not object to a temporary road closure, given the following reasons:</li> </ol> </li> </ol>	<p><b>10 Dec 2025 9:37am Doggett, Tee-Arna</b> Department of Resources LA30 form being prepared to return to the applicant.</p> <p><b>21 Jan 2026 2:19pm Doggett, Tee-Arna</b> Department of Resources LA30 form being prepared to return to the applicant, being finalised in January.</p>
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			<p>i A temporary road closure and road licence enables the applicant to utilise the land whilst still allowing for future infrastructure potential. The road remains dedicated as road reserve, however the road licence holder will have right of exclusive occupation of the road in accordance with their licence conditions.</p> <p>2. Delegates authority under <i>section 257</i> of the <i>Local Government Act 2009</i> to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.</p> <p>(a) Execute, as road manager, form Part C '<i>Statement in relation to an application under the Land Act 1994 over State land</i>' for the proposed permanent road closure.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p><b>CARRIED 7/0</b></p>		
Council 15/10/2025	Renaming of Mill Street Brooklands	Meehan, Aaron	<p><b>RESOLUTION 2025/204</b></p> <p>Moved: Mayor Kathy Duff Seconded: Cr Ros Heit</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb</p>	<p><b>21 Jan 2026 2:36pm Doggett, Tee-Arna</b> Contact to be made with the property owners on Mill St and Old Station Rd, prior to a second Council report being prepared.</p>	



			Dennien, Heath Sander and Ros Heit	
			<u>Against:</u> Nil	
			<b>CARRIED 7/0</b>	
Council 17/09/2025	Notice of Motion - Signage notifying road users	Meehan, Aaron	<b>RESOLUTION 2025/124</b> Moved: Cr Jane Erkens Seconded: Cr Danita Potter That South Burnett Regional Council 1. work with the Department of Main Roads, the Queensland Police Service and Community to erect signs notifying road users of the need to drive to the conditions of the roads and the areas where they are shared with cyclists, horses, horse and carriages, wildlife, livestock, children and pedestrians. 2. contact Minister of Transport to request learner drivers be made aware of their obligations to horses and cyclists on the road. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	<b>07 Oct 2025 12:57pm Champney, Kristy</b> This will be discussed further at the next TAC meeting. <b>30 Oct 2025 9:50am Champney, Kristy</b> Draft sign being prepared and identifying local routes. <b>21 Jan 2026 3:38pm Doggett, Tee-Arna</b> General sign to be finalised and installed at Tipperary Flats and advisory signs to be installed on select roads within immediate vicinity of Nanango. It will also be discussed at the TAC Meeting in the last week of January. Aware of what signage is required but need to finalise the location on the roads in this area.
			<b>CARRIED 7/0</b>	
Council 20/08/2025	Microchipping Day	Anderson, Kerri	<b>RESOLUTION 2025/97</b> Moved: Cr Heath Sander Seconded: Cr Ros Heit That South Burnett Regional Council: a) endorse the planning of Microchipping Days at the South Burnett Animal	<b>11 Dec 2025 1:01pm Donohue, Kimberley</b> Proposed for AMC Open Day 14/2/26

<p>Management Centre and a report be brought back to Council.</p> <p>b) investigate partnership with vets (including university vet programme) for desexing opportunities.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p><b>CARRIED 7/0</b></p>				
Council 21/05/2025	Deputation - Deborah Ross	Meehan, Aaron	Deborah Ross's deputation was presented and resolved to present a future report to Council on the issues raised at the Murgon free Camp.	<p><b>11 Jun 2025 4:34pm Petersen, Leanne -</b> Council Officers have commenced investigations into the Murgon free camp water and electricity access and utilisation, camping and visitation terms, storage of cars and parking at site.</p> <p><b>02 Jul 2025 9:54am Petersen, Leanne</b> Council Officers inspecting site daily. Reporting of illegal dealings to Policelink. Council Rest Area/Free Camp working group meet to review signage and prepare new signage for Council consideration. Information will be presented August Workshop.</p> <p><b>08 Aug 2025 9:37am Champney, Kristy</b> New signs have been drafted and will be presented at Council Workshop</p> <p><b>05 Sep 2025 9:32am Kemp, Fiona</b> Workshops have been held to work on designs for signs to be used in free camps</p> <p><b>05 Nov 2025 2:41pm Kemp, Fiona</b> Drafts of the signs have been shown at 5/11 Councillor workshop for discussion. Drafts will be sent to Compliance team for their input as well.</p>

			<p><b>16 Jan 2026 1:43pm Champney, Kristy</b> Will be discussed at Workshop on 21 January 2026</p>	
Council 16/04/2025	Notice of Motion - Investigations	Meehan, Aaron	<p><b>RESOLUTION 2025/409</b></p> <p>Moved: Cr Heath Sander Seconded: Cr Jane Erkens</p> <p>That the following items be investigated and be considered in the budget and organisational review where applicable:</p> <ol style="list-style-type: none"> <li>1. Undertake a guidepost and sign replacement and maintenance program across the region for the 2025/2026 financial year;</li> <li>2. Investigate to purchase a woodchipper of suitable size to carry out the removal of tree waste as part of the fleet budget;</li> <li>3. Identify which department is responsible for the regular maintenance of urban storm water pits throughout the region and undertake a regular cleaning regime of access grates to prevent excess flooding potential from any debris that may affect flow; and</li> <li>4. Consideration for Council staff to mow and maintain the Murgon, Wondai, Tingoora, Kingaroy, Nanango and Blackbutt Cemeteries and the large park areas in Tingoora and Memerambi referring back to previous schedules prior to engaging contractors.</li> </ol> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Cr Ros Heit</p> <p><b>CARRIED 6/1</b></p>	<p><b>15 May 2025 10:55am Champney, Kristy</b> To be discussed in May/June Budget rounds and actioned through organisational review implementation where appropriate.</p> <p><b>30 Oct 2025 9:42am Champney, Kristy</b> Current services listed are being reviewed as part of organisational service levels.</p>

Council 19/03/2025	Development of Tree Management, Maintenance and Planting Policy	Meehan, Aaron	<p><b>RESOLUTION 2025/393</b></p> <p>Moved: Cr Ros Heit Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council develop a council controlled tree management, maintenance and planting policy.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p><b>CARRIED 7/0</b></p>	<p><b>04 Apr 2025 8:07am Kemp, Fiona</b> A plan is being worked on by the Parks and NRM Coordinator</p> <p><b>04 Apr 2025 11:15am Petersen, Leanne</b> Commenced research on tree maintenance policy and will include in the 25/26 Operational Plan.</p> <p><b>05 Nov 2025 2:40pm Kemp, Fiona</b> Meeting to review this policy will be in the New Year.</p> <p><b>21 Jan 2026 2:18pm Petersen, Leanne</b> Parks Team have completed research on other Council tree maintenance policies. SBRC Draft Policy to be workshoped in near future.</p>
Council 19/03/2025	Road Maintenance and Construction Works - Quality Assurance	Meehan, Aaron	<p><b>RESOLUTION 2025/399</b></p> <p>Moved: Cr Heath Sander Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council monitor quality assurance and materials used on all road maintenance and construction works.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p><b>CARRIED 7/0</b></p>	<p><b>03 Apr 2025 8:06pm Champney, Kristy</b> A review of forms and processes for road construction and maintenance is proposed for the 25/26 operational plan.</p> <p><b>08 Aug 2025 9:33am Champney, Kristy</b> Quality Management System audit has commenced</p> <p><b>30 Oct 2025 9:36am Champney, Kristy</b> Council has successfully completed its ISO 9001 audit. Further work needs to be done to review business process through organisational development plan.</p>
Council 18/12/2024	Licence to Occupy - Nanango Golf Club Inc.	Anderson, Kerri	<p><b>RESOLUTION 2024/265</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Ros Heit</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb</p>	<p><b>20 Jan 2025 11:47am Kruger, Wendy - Reallocation</b> Action reassigned to Bayntun, Rebecca by Kruger, Wendy - To Note for next meeting.</p> <p><b>13 Mar 2025 2:59pm Bayntun, Rebecca</b></p>

			Dennien, Heath Sander and Ros Heit	Golf Club advised of meeting outcome. Next step to determine best option for securing tenure for access to the golf club across the lot.
			<u>Against:</u> Nil	
			<b>CARRIED 7/0</b>	<b>20 Jan 2026 4:53pm Dunstan, Sam</b> 18 November 2025 - Quote for Proposed Reconfiguring a Lot - Access Easement received as an RAL >10 years will attract a planning application.
Council 21/08/2024	Sublease - Barambah Dragons Inc	Anderson, Kerri	<b>RESOLUTION 2024/110</b> Moved: Cr Heath Sander Seconded: Cr Danita Potter That South Burnett Regional Council:  1. In accordance with <i>section 236(1)(b)(ii)</i> of the <i>Local Government Regulation 2012</i> applies to the disposal of a valuable non-current asset by way of entering a sublease for part of Lot 15 on SP104355 to the Barambah Dragons Inc. for a term of 10 years pending approval from the Minister administering the <i>Land Act 1994</i> .  2. Pursuant to <i>section 257(1)(b)</i> of the <i>Local Government Act 2009</i> , South Burnett Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the sublease with the Barambah Dragons Inc. on terms and conditions considered satisfactory to Council and in alignment with the <i>Land Act 1994</i> and the prescribed terms with the <i>Land Regulation 2020</i> .  <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander	<b>27 Aug 2024 2:58pm Donohue, Kimberley - Reallocation</b> Action reassigned to Jackson, Cathy by Donohue, Kimberley <b>17 Oct 2024 4:04pm Jackson, Cathy</b> The Department of Resources advised that an additional purpose of Recreation was to be added to the Term Lease before the Minister would be approve any sublease. Council has accepted the terms of the additional purpose and the new conditions have been added to the Term Lease. A surveyor has been engaged to prepare a survey lease plan, once received Council will submit an application for approval of the sublease. <b>12 Dec 2024 10:58am Kruger, Wendy - Reallocation</b> Action reassigned to Bayntun, Rebecca by Kruger, Wendy - Cathy Jackson no longer employed by Council and all tasks reallocated to Rebecca Bayntun. <b>12 Mar 2025 11:48am Bayntun, Rebecca</b> Survey Plan received and draft lease to be provided to the club. <b>12 Jun 2025 4:28pm Bayntun, Rebecca</b> Met with Dept Resources and application must be made for sublease which has started. <b>28 Jul 2025 11:26am Bayntun, Rebecca</b>

	<u>Against:</u>	Nil	
			<b>CARRIED 6/0</b>
			Notification received from Dept Resources advising high priority application to deal with this matter and will be attended to in 3-6 months.
			<b>11 Nov 2025 4:06pm Bayntun, Rebecca</b>
			Department provided no objection but with changes. Changes made and preparing lease on new version of Lease template.
			<b>20 Jan 2026 4:36pm Dunstan, Sam</b>
			15 December 2025 - Draft Lease posted to organisation for their signature and return

## **12 EXECUTIVE SERVICES**

### **12.1 ALGA NATIONAL GENERAL ASSEMBLY CALL FOR MOTIONS - 2026**

**File Number:** Jan2026

**Author:** Executive Assistant

**Authoriser:** Chief Executive Officer

#### **PRECIS**

Councils are encouraged to submit motions for the 2026 National General Assembly (NGA). The NGA proposed to be held in Canberra 23 - 25 June 2026. Motions are due by Friday 27 February 2026 and must be lodged online.

#### **SUMMARY**

The Australian Local Government Association's National General Assembly, held in Canberra, generally attracts approximately 900 representatives from councils across the states and territories.

The theme for the 2026 NGA, Stronger Together: Resilient. Productive. United, underscores the pivotal role councils play in shaping the nation's future and delivering national priorities.

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#### **OFFICER'S RECOMMENDATION**

That South Burnett Regional Council resolves to submit the following resolutions to the National General Assembly of Local Government:

1. This National General Assembly calls on the Australian Government to cover all costs for BOM equipment located at airports.
2. This National General Assembly calls on the Australian Government to instruct the BOM to conduct an immediate update on progress with the multi-million-dollar Australian Government programme to improve the state's flood warning network and include the bridge flood cameras networks.
3. That this National Assembly calls on the Australian Government to restore the Financial Assistance Grants to 1% equivalent of the Commonwealth Taxation revenue.
4. That this National Assembly calls on the Australian Government to consider a consistent National approach and legislation that ensures decommissioning of renewable energy sites is funded by the energy proponent and that greater setbacks are put in place to protect the health and amenity of residential properties adjacent to the renewable energy site.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

Officer time to prepare and submit any resolutions.

#### **LINK TO CORPORATE/OPERATIONAL PLAN**

OR12 Advocate strongly to key stakeholders, including state and federal governments, on regional priorities, including funding opportunities.

#### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Discussion with Councillors for advocacy issues and to meet the criteria for motions:

To be eligible for inclusion in the NGA Business Papers, and debate it on the floor of the NGA, you must meet the following criteria:

- Submit a new motion that has not been debated at an NGA in the preceding two years as found in previous business papers on the ALGA website.
- Ensure your motion is relevant to the work of local government across the nation, not focused on a specific location or region, unless the project has national implications.
- Align your motion with the policy objectives of your state and territory local government association.
- Propose a clear action and outcome on a single issue, calling on the Australian Government to take action. Motions covering more than one issue will not be accepted.
- Ensure the motion does not seek to advantage one or a few councils at the expense of others.
- Avoid being prescriptive in directing how the matter should be pursued.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Not applicable

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

This event provides a unique opportunity each year for Local Government to engage directly with the Federal Government, to develop national policy and to influence the future direction of our councils and our communities.

**ASSET MANAGEMENT IMPLICATIONS**

Not applicable

**REPORT**

Council direction is sought on which motions to be placed for debate. Motions must be submitted by Friday 27 February 2026 and must be lodged online for inclusion in the agenda and require confirmation that they have been endorsed by Council Resolution.

ALGA expects that any council that submits a motion to be present at the National General Assembly to move and speak to the motion. The decision on the speaker is at the discretion of the council.

The 2026 NGA provides the elected representatives of Australia's local councils and communities with the opportunity to engage with the Federal Government and key Ministers, ensuring that the voices of local communities are heard at the national level. In this context, this year's call for motion focusses on ten priority areas:

- Financial sustainability
- Emergency management
- Housing and planning
- Roads and infrastructure
- Closing the Gap
- Jobs and skills
- Environment
- Cyber security
- Climate change
- Intergovernmental relations.

**ATTACHMENTS**

Nil



## **12.2 CONFIRMING COUNCIL'S ATTENDANCE AT THE LGAQ CIVIC LEADERS SUMMIT, NATIONAL GENERAL ASSEMBLY, LOCAL GOVERNMENT ASSOCIATION QUEENSLAND (LGAQ) ANNUAL CONFERENCE 2026**

**File Number:** 28/01/2026

**Author:** Executive Assistant

**Authoriser:** Chief Executive Officer

### **PRECIS**

Confirming Councillors and Chief Executive Officer (CEO) interest in attending:

- The LGAQ Civic Leaders Summit on 23-27 March 2026 in Brisbane
- Bush Council's convention at Longreach 26-28 May 2026
- The National General Assembly on 23-25 June 2026 in Canberra
- The LGAQ Annual Conference at Cairns on 19-21 October 2026

### **SUMMARY**

Confirming Councillors and Chief Executive Officer (CEO) interest in attending the LGAQ Civic Leaders Summit on 23-27 March 2026 in Brisbane, the LGAQ Annual Conference at Cairns on 19-21 October 2026 and the National General Assembly on 23-25 June 2026 in Canberra, Bush Council's convention at Longreach 26-28 May 2026.

Council pays a conference levy in conjunction with its annual membership. Council is therefore entitled to send two (2) delegates to the LGAQ Annual Conference.

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### **OFFICER'S RECOMMENDATION**

1. That \_\_\_\_\_ attend the LGAQ Civic Leander Summit 2026.
2. That \_\_\_\_\_ attend the annual LGAQ Annual Conference 2026 as delegates and the following as observers \_\_\_\_\_.
3. That \_\_\_\_\_ attend the National General Assembly 2026.
4. That \_\_\_\_\_ attend the Bush Council's Convention 2026.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Council receives, as part of its membership 2 registrations to the LGAQ Conference. All other events will be taken from the operational budgets.

### **LINK TO CORPORATE/OPERATIONAL PLAN**

OR12. Advocate strongly to key stakeholders, including state and federal governments, on regional priorities, including funding opportunities

### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council by resolution appoints delegates and observers to the conferences.

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

The risk of failure to undertake lobbying and advocacy is reduced by regular participation in Regional organisations and active memberships in relevant associations. Policy/Local Law Delegation Implications

**ASSET MANAGEMENT IMPLICATIONS**

N/A

**REPORT**

**ATTACHMENTS**

Nil

**12.3 BIEDO QUARTERLY REPORT - OCTOBER - DECEMBER 2025****File Number:** 28-01-2026**Author:** Coordinator Executive Services**Authoriser:** Chief Executive Officer**PRECIS**

Update on BIEDO activities in partnership with South Burnett Regional Council for the period October to December 2025.

**SUMMARY**

To update councillors on recent activities and the progress of the partnership agreement.

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council receive the BIEDO Partnership Report for the period October to December 2025 for information.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Allocation made in the 2025/2026 budget for partnership arrangements.

**LINK TO CORPORATE/OPERATIONAL PLAN****3. GROWING OUR REGION'S ECONOMY AND PROSPERITY:**

Boost our economy through investment and innovation that promotes population growth and community wellbeing.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Regular communication with BIEDO General Manager and good progress being made on the implementation of the partnership agreement.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Partnership arrangement / MOU

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

As per Council resolution and adopted budget.

**ASSET MANAGEMENT IMPLICATIONS**

Not applicable

**REPORT**

BIEDO Quarterly Report – October to December 2025 attached for reference.

**ATTACHMENTS**

1. BIEDO Quarterly Report - October - December 2025 [↓](#) 



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## BIEDO Quarterly Report: October – December 2025

Prepared by: Mistrel Badesso, General Manager, BIEDO

### 1. Executive Summary

#### Key Highlights:

- **Doing Business with Council Roadshow (2026) – Planning & Scoping:** Progressed development of a 2026 regional roadshow to strengthen local supplier participation in Council procurement, including practical guidance on procurement pathways, supplier readiness and submission capability.
- **South Burnett Economic Development Strategy – Brief Development:** Developed a project brief and proposed approach for SBRC's Economic Development Strategy, outlining scope, staged methodology and stakeholder engagement to guide delivery in 2026.
- **Disaster Resilience and Recovery Engagement:** Joined SBRC and regional disaster resilience/recovery meetings to ensure business and community needs are reflected in preparedness and recovery planning and to support coordinated action across agencies.
- **Primary Producer Support:** Continued trusted, face-to-face engagement with producers through saleyards presence and regulatory updates, supporting strong information flow and regional resilience.
- **Biosecurity Awareness:** Participated in biosecurity-related meetings and discussions, supporting information-sharing and regional awareness of biosecurity responsibilities and emerging risks impacting primary producers and the broader economy.
- **Digital Connectivity Support – Funded for Feb 2026 Delivery: Secured** \$3,000 funding from the Regional Tech Hub to deliver Drop-In Digital Help Desks and produce a practical local resource ("The Burnett Guide to Getting Online"), improving community confidence in navigating phone and internet issues ahead of February 2026 delivery.
- **Women's Financial Wellness Program:** Funded for Feb–Jun 2026 Delivery: Secured \$10,000 to deliver the EmpowerHer Financial Wellness Hub across the South Burnett and Cherbourg from February to June 2026, strengthening women's financial literacy, confidence and economic security.

### 2. Economic Development Leadership and Strategic Planning

**SBRC Strategic Economic Development Plan – Planning and Next Steps Strategic Plan Purpose and Direction:**



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Progressed planning for SBRC's Strategic Economic Development Plan to guide and prioritise economic development activity across the South Burnett, with a focus on: fostering investment, supporting businesses, enabling workforce development, and enhancing liveability.

**Proposed Strategic Themes:**

- Investment Attraction & Readiness
- Regional Infrastructure for Growth
- Workforce Development & Population Growth
- Industry Diversification
- Business Support & Local Procurement
- Advocacy & Partnerships
- Investment in Liveability

**Priority Initiative Areas (indicative):**

- **Shovel-Ready Projects & Investment Prospectus:** strengthening Council's investment readiness and ability to respond to enquiries with clear project information and sequencing.
- **Regional Workforce Strategy:** aligning skills with industry demand (agriculture, tourism, health, trades, renewable energy), strengthening education/training pathways, supporting business growth and enabling targeted investment in skilling and employment initiatives.
- **Agricultural Value-Add & Water Security:** supporting productivity, resilience and opportunities for regional value-adding.
- **Tourism Strategy with LTO:** aligning tourism planning and delivery with the region's Local Tourism Organisation to grow visitation and yield.
- **NWIDF Infrastructure Advocacy** (e.g. Boondooma Stage 2): progressing advocacy and positioning work for National Water Infrastructure Development Fund opportunities, including feasibility/business case development and long-term water security initiatives.
- **Buy Local Campaign and SME Workshops:** strengthening local procurement outcomes through supplier capability-building and targeted engagement.
- **Improved Digital Connectivity:** supporting business competitiveness, service access and liveability through stronger digital infrastructure and advocacy.

**Partnership and Delivery Approach:**

SBRC positioned as the lead economic enabler, supported by collaborative delivery with BIEDO, RDA Wide Bay Burnett, LTO partners, local business associations and chambers, TAFE and industry stakeholders, including public-private partnerships where appropriate and coordinated regional advocacy/funding alignment.

**Next Steps (proposed):**

- Workshop with SBRC Councillors and Executive Leadership to confirm the plan's direction, strategic themes, success measures and the preferred level of ambition for priority initiatives.
- Undertake broader stakeholder consultation and community engagement to validate priorities, identify opportunities and refine actions.



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- Finalise the roadmap, implementation sequencing and KPIs.
- Integrate the plan into SBRC Corporate and Operational Plans to support delivery and accountability.
- Establish progress reporting (quarterly) and an annual evaluation cycle to track outcomes and refine actions over time.

### Small Business Friendly Program

#### Small Business Friendly Roundtable Participation:

- Attended the Small Business Friendly Roundtable, which focused on strengthening support for small business through improved collaboration across all levels of government and reducing avoidable red tape.
- Sharon Ible, Acting Queensland Small Business Commissioner, shared current priorities and initiatives aimed at improving the customer experience for small businesses, including:
  - An investigation into the number of steps/processes required to establish a café (capturing business experiences and identifying friction points).
  - An independent review of small business grant programs delivered by the Minister's Department to improve accessibility and effectiveness.
- Queensland Government initiative updates discussed at the roundtable included:
  - Round 2 of the Secure Communities Partnership Program for small businesses with fewer than 20 employees.
  - A new Queensland procurement policy commencing January 2026, including a target to direct 30% of government spend to small and medium businesses and a streamlined policy approach.
  - Changes affecting business compliance awareness, including superannuation law updates and increasing regulatory scrutiny of misleading job advertisements, particularly in the café/fast food sector.
  - Updates on the dispute resolution service, noting strong performance and timely progression to mediation, with common issues including payment defaults and lease maintenance disputes.
- Roundtable discussion also highlighted emerging risks affecting local businesses such as power outages and the need for targeted supports (e.g., grants or practical solutions to help affected operators remain open), alongside increased focus on digital engagement and marketing support to strengthen business resilience and visibility.

#### Relevance to SBRC priorities:

Insights from the roundtable are informing BIEDO's support to SBRC, particularly in improving local business readiness, reducing friction in business interactions with government, and shaping practical initiatives such as the **Doing Business with Council Roadshow (2026)** and broader business enablement actions

### Doing Business with Council Workshops – Planned for March 2026



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- Finalised planning for a Doing Business with Council workshop series (target delivery March 2026) designed to improve local supplier readiness and strengthen Council–business engagement.
- The workshops will provide practical guidance on how Council buys (procurement policy, thresholds and pathways such as RFQs/EOIs/tenders and supplier panels), how businesses register and stay informed (relevant portals/alerts and capability directories), and how to submit stronger quotes/tenders (key documents, compliance basics, common pitfalls and tips).
- Proposed format includes a short Q&A / local supplier success story and a networking/support zone with Council procurement/economic development staff and local support partners.
- Delivery is proposed across key towns (Kingaroy, Nanango, Wondai, Murgon and Blackbutt), supported by coordinated promotion through Council and partner networks.
- Intended outcomes include increased supplier participation and registrations, improved quality of submissions, and stronger relationships between Council and local industry, supported by attendance and participant feedback metrics.

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### 3. Business and Industry Engagement

#### Small business capability building – Cyber Wardens

- Delivered the **Cyber Wardens** program during the quarter, supporting small businesses to strengthen cyber safety awareness and adopt practical risk-reduction measures.
- The program focused on improving understanding of common cyber threats (e.g. phishing and scams), strengthening basic cyber hygiene practices, and encouraging businesses to implement simple actions such as password management, software updates and safe handling of customer information.
- This initiative contributes to stronger business resilience and complements SBRC's broader small business support efforts.

#### Local chambers and networks:

- Continued engagement with local chambers/business groups across the region to maintain two-way information flow on needs, opportunities and emerging pressures.
- Maintained collaboration with tourism and regional promotion stakeholders.

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### 4. Community and Government Engagement

#### Digital connectivity and community support (planned Feb 2026)

- Secured \$3,000 in funding from the Regional Tech Hub to deliver a short digital connectivity support initiative in February 2026.
- The project will deliver Drop-In Digital Help Desks across three South Burnett towns, providing practical one-on-one support to residents and small businesses to troubleshoot common

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connectivity issues (mobile signal problems, internet dropouts, plan selection guidance and connectivity workarounds).

- To complement the sessions, BIEDO will develop a localised resource booklet and PDF, “The Burnett Guide to Getting Online,” including simple troubleshooting checklists, explanations of internet/mobile options, and direct links to support services such as the Regional Tech Hub.
- Where possible, representatives from nbn, Telstra, Optus and the Regional Tech Hub will be invited to participate to strengthen community awareness of available support channels.
- Expected outcomes include increased community understanding of connectivity options, improved confidence in resolving basic issues, and an enduring resource that can be reused locally.

#### Community capacity and wellbeing – EmpowerHer Financial Wellness Hub (Feb–Jun 2026)

- Secured \$10,000 funding to deliver the EmpowerHer Financial Wellness Hub from February to June 2026, supporting women’s financial capability and economic security across the South Burnett and Cherbourg regions.
- The program will deliver six two-hour workshops (in-person and online) covering practical topics including budgeting and saving, managing debt, financial goal setting, superannuation and retirement planning, and household/business cashflow.
- A dedicated session will be delivered in Cherbourg, co-designed with local partners to ensure culturally appropriate delivery and address barriers to financial inclusion for Indigenous women.
- The initiative targets **at least 60 – 80** primary participants, with follow-up support including personal financial action plans, mentoring pathways and practical resources.
- Outcomes will be measured through pre- and post-program surveys, participant feedback/testimonials and engagement tracking to demonstrate improvements in confidence, knowledge and intended behaviour change.



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#### **Community liveability and local activation – Blackbutt Community Garden**

- Continued liaison and planning support for the Blackbutt Community Garden concept, which aims to strengthen community connection, wellbeing and local food resilience through shared growing spaces and skill-building activities.
- BIEDO maintained stakeholder links with local partners and explored opportunities to progress the initiative through partnerships and grant pathways aligned with community infrastructure and resilience outcomes.

#### **Disaster resilience and recovery coordination**

- Participated in SBRC-aligned disaster resilience and recovery meetings and related working groups to help ensure business and community considerations are embedded in preparedness, response and recovery planning, and to support coordinated action across agencies and stakeholders.

#### **Biosecurity engagement**

- Attended biosecurity-related meetings and discussions to support regional awareness, information-sharing and practical understanding of biosecurity responsibilities and emerging risks relevant to primary producers and the wider South Burnett economy.

#### **Workshops, forums and producer engagement**

- Attended workshops, producer meetings and sector forums across the region during the quarter to maintain strong situational awareness of local needs, strengthen collaboration, and inform Council-aligned initiatives and advice.

### **5. Agricultural Sector Support and Development**

#### **Extension services, workshops and producer meetings**

- Alan Broome continued regular engagement at Coolabunia and Murgon Saleyards, providing producers with face-to-face updates and a trusted point of contact for navigating information, compliance expectations and available support programs.
- BIEDO also attended producer meetings and industry workshops across the region during the quarter, supporting peer learning, practical capability-building and stronger connections between producers, service providers and agencies.
- Ongoing monitoring and interpretation of emerging legislative and reporting requirements continued, with a focus on translating complex changes into practical, producer-friendly guidance.
- Continued involvement with the South Burnett Grazing Network (SBGN) and progressed planning for quarterly ag network connection points to strengthen knowledge-sharing and collaboration.

#### **Disaster impact data collection (crops and livestock) – project development with Council**

- Progressed development of a project with Council focused on improving rapid post-disaster data collection to better understand the immediate impacts on crops and livestock across the region.
- The project is intended to strengthen situational awareness in the early aftermath of disaster events by capturing consistent on-ground information (e.g., nature and extent of damage, time-critical impacts, and priority needs), enabling faster coordination of support and more evidence-based recovery planning.



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- Work during the quarter included project scoping and alignment with Council processes, with the aim of improving the quality and timeliness of information used for recovery coordination, advocacy and future resilience planning.
- Next steps include confirming the data fields and collection approach with Council and establishing a repeatable process that can be activated immediately following future events.

#### **6. Council, Industry and Stakeholder Engagement, Workshops Attended**

Small Business Friendly Program Roundtables  
Strong Communities grow from Strong Connections Workshop  
STEC Meetings  
Wide Burnett Economic Agency Roundtable  
Gatton AgTech Showcase  
DRFA Workshop and Training  
Fraser Coast & Gympie Industrial Briefing  
Human, Social and Economic Recovery Group Meei  
Housing Action Group  
Environmental Recovery Sub-Group  
SBRC Council Meetings  
Blackbutt Community Garden  
Dinner with Council and Attorney-General Deb Frecklington and Minister Camm  
Regional Drought Resilience Workshop  
MBDA Meeting  
DSD engagement  
CTC engagement  
TRACC project meetings  
Deb Frecklington End of Year Gathering  
2025 Digital Inclusion Index Launch Event  
NBN engagement  
Port of Bundaberg Opening  
SBRC Biosecurity Advisory Committee  
DPI engagement  
Centacare Meetings  
The Future is Local workshop  
Wide Bay Burnett Resource Group



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**13 FINANCE & LIVEABILITY****13.1 MONTHLY FINANCIAL INFORMATION - DECEMBER 2025**

**File Number:** 28/01/2026

**Author:** Coordinator Finance

**Authoriser:** Chief Executive Officer

**PRECIS**

Monthly financial report as at 31 December 2025

**SUMMARY**

The following information provides Council's current position as at 31 December 2025.

---

**OFFICER'S RECOMMENDATION**

That the monthly Financial Report including capital works program as at 31 December 2025 be received and noted.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Tracking actual revenue and expenditure compared to amended budget as adopted by Council on the 19 November 2025.

**LINK TO CORPORATE/OPERATIONAL PLAN**

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Monitored and reviewed by budget managers.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

**ASSET MANAGEMENT IMPLICATIONS**

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

## REPORT

- Total Recurrent Revenue is currently sitting at 53% compared to the amended budget.
- This is made up of Recurrent Income currently tracking at:
 

- Rates Levies & Charges	51%	■
- Fees and Charges	63%	■
- Rental Income	51%	■
- Interest Received	45%	■
- Sales Revenue	21%	■
- Other Income	42%	■
- Grants, Subsidies, Contributions and Donations	68%	■
- Total Recurrent Expenditure is sitting at 56% compared to the amended budget.
- This is made up of Recurrent Expenditure currently tracking at:
 

- Employee Benefits	56%	■
- Materials and Services	60%	■
- Finance Costs	51%	■
- Depreciation	51%	■
- Ratios at the end of December are all within their respective targets.
- Council's capital expenditure program adopted for the financial year was \$55.76m. Actual expenditure is currently sitting at \$13.41m, which equates to approximately 24.0% of the total amended budget. When taking into consideration commitments of \$7.98m, the proposed expenditure is 38.4% of the amended budget.
- Council's current cash holdings at the end of December 2025 were \$63.787m with \$32.812m of this currently classed as restricted cash. The overall balance is down from last month by - \$5.652m.

## ATTACHMENTS

1. **Monthly Meeting Report December 2025** [↓](#) 
2. **Capex Report - December 2025** [↓](#) 
3. **Grant Report - December 2025** [↓](#) 



**South Burnett Regional Council**

# **Monthly Financial Report**

**December 2025**



### Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the amended budget, at an organisational level, for the period ended 31 December 2025.

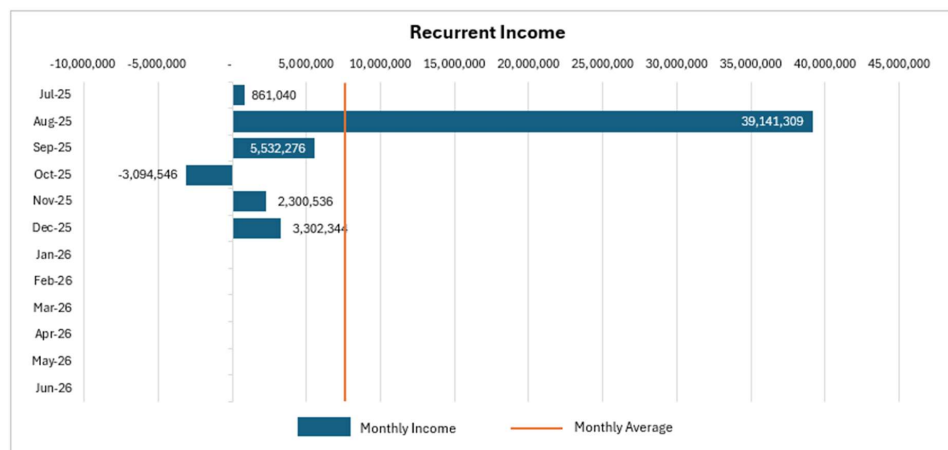
The target benchmark for December is 50%.

- Total Recurrent Revenue is currently sitting at 53% compared to the amended budget.
- This is made up of Recurrent Income currently tracking at:
 

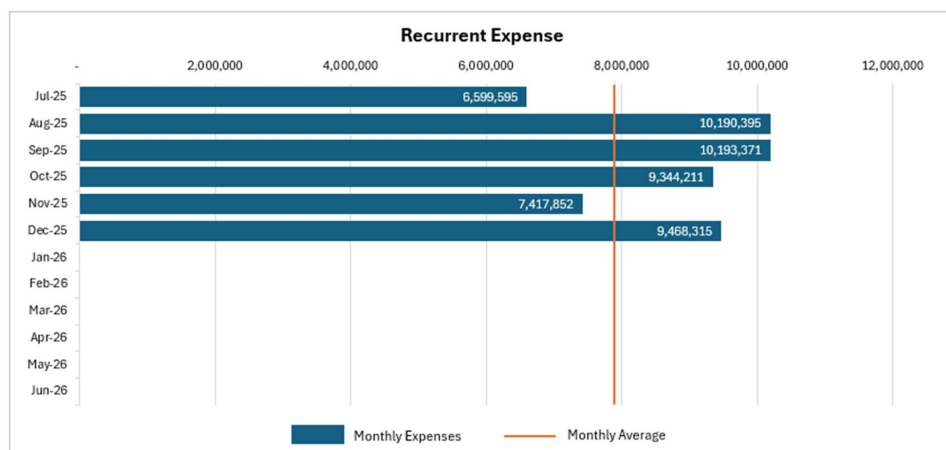
- Rates Levies & Charges	51%	■
- Fees and Charges	63%	■
- Rental Income	51%	■
- Interest Received	45%	■
- Sales Revenue	21%	■
- Other Income	42%	■
- Grants, Subsidies, Contributions and Donations	68%	■
- Total Recurrent Expenditure is sitting at 56% compared to the amended budget.
- This is made up of Recurrent Expenditure currently tracking at:
 

- Employee Benefits	56%	■
- Materials and Services	60%	■
- Finance Costs	51%	■
- Depreciation	51%	■
- Ratios at the end of December are all within their respective targets.
- Council's capital expenditure program adopted for the financial year was \$55.76m. Actual expenditure is currently sitting at \$13.41m, which equates to approximately 24.0% of the total amended budget. When taking into consideration commitments of \$7.98m, the proposed expenditure is 38.4% of the amended budget.

### Income and Expenditure Trends:



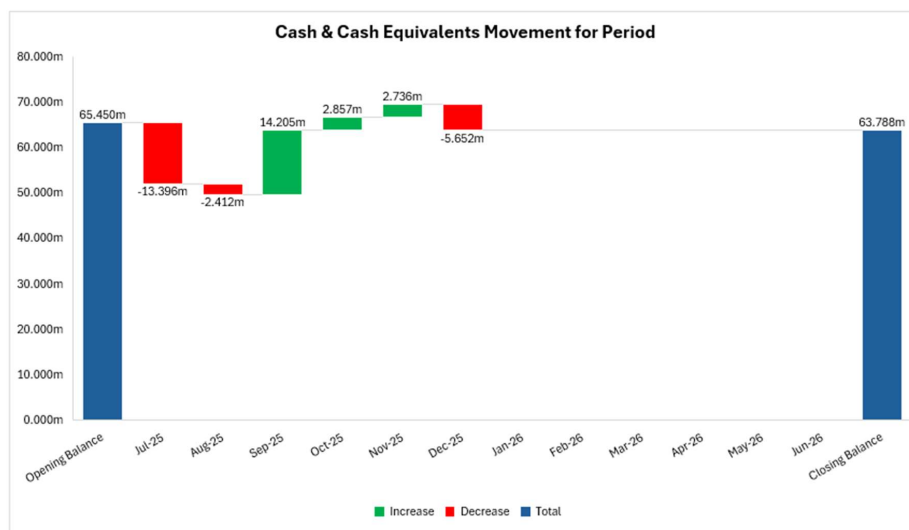
Executive Summary



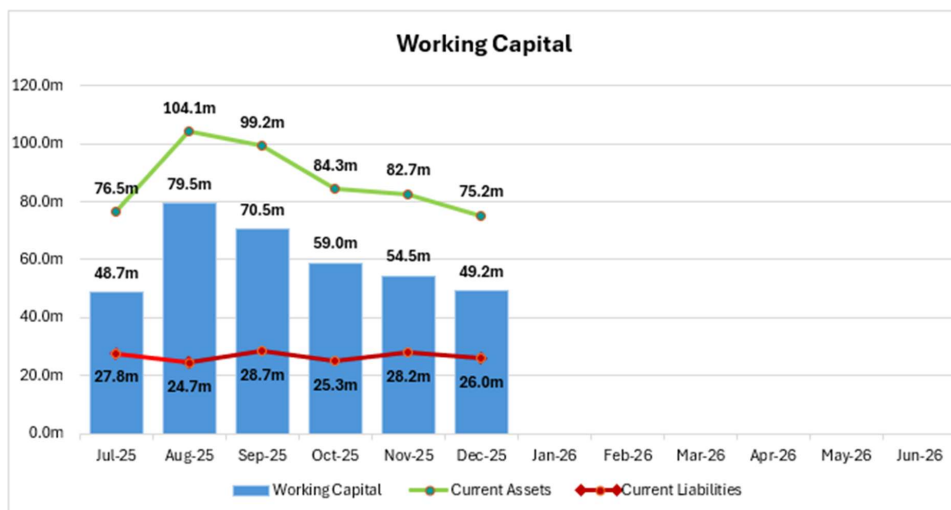
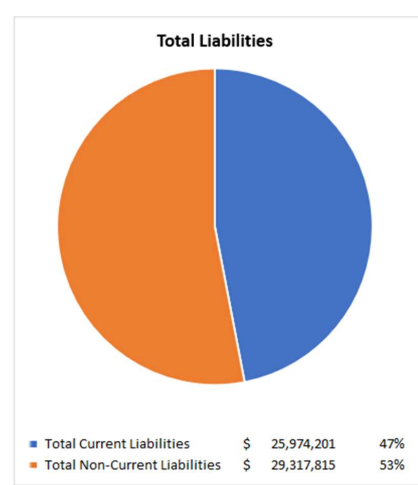
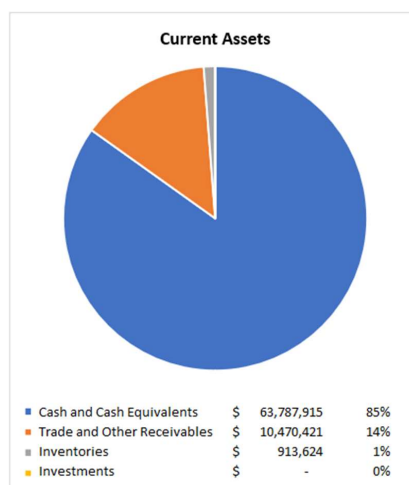
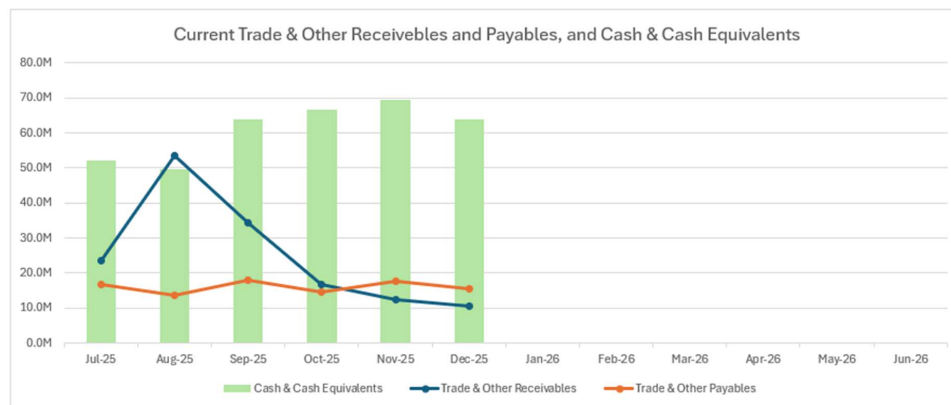
**Profit & Loss - Monthly**

	Nov-25	Dec-25	Movement
Recurrent Income	2,300,536	3,302,344	1,001,808
Capital Revenue	528,469	(175,500)	(703,969)
<b>Total Income</b>	<b>2,829,005</b>	<b>3,126,844</b>	<b>297,839</b>
Recurrent Expense	7,417,852	9,468,315	2,050,463
Capital Expense	-	54,481	54,481
<b>Total Expense</b>	<b>7,417,852</b>	<b>9,522,796</b>	<b>2,104,944</b>
<b>Net Profit/(Deficit)</b>	<b>(4,588,847)</b>	<b>(6,395,952)</b>	<b>(1,807,105)</b>
Net Operating Result	(5,117,315)	(6,165,971)	(1,048,656)

- Council's current cash holdings at the end of December 2025 were \$63.787m with \$32.812m of this currently classed as restricted cash. The overall balance is down from last month by -\$5.652m.



Executive Summary



Executive Summary



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## 1.0 Interim Statement of Financial Performance (Income Statement)

### Statement of Comprehensive Income

as at 31 December 2025  
50% of Year Complete

	2026 \$	Original Budget \$	Amended Budget \$	Variance %
<b>Income</b>				
<b>Revenue</b>				
Recurrent Revenue				
Rates, Levies and Charges	32,379,683	63,638,122	63,638,122	51%
Fees and Charges	4,046,272	6,424,845	6,424,845	63%
Rental Income	311,730	610,999	610,999	51%
Interest Received	1,382,246	3,058,000	3,058,000	45%
Sales Revenue	745,312	3,600,000	3,600,000	21%
Other Income	506,507	1,219,700	1,219,700	42%
Grants, Subsidies, Contributions and Donations	8,671,210	8,021,411	12,660,503	68%
	<u>48,042,959</u>	<u>86,573,077</u>	<u>91,212,169</u>	<u>53%</u>
<b>Capital Revenue</b>				
Grants, Subsidies, Contribution and Donations	3,304,472	12,426,015	18,068,346	18%
<b>Total Income</b>	<u>51,347,431</u>	<u>98,999,092</u>	<u>109,280,515</u>	<u>47%</u>
<b>Expenses</b>				
Recurrent Expenses				
Employee Benefits	16,438,152	28,780,703	29,220,246	56%
Materials and Services	22,006,507	32,500,740	36,724,289	60%
Finance Costs	829,776	1,620,456	1,620,456	51%
Depreciation and Amortisation	13,939,305	27,180,435	27,180,435	51%
	<u>53,213,739</u>	<u>90,082,334</u>	<u>94,745,426</u>	<u>56%</u>
<b>Capital Expense</b>	<u>(170,485)</u>	<u>(424,000)</u>	<u>(424,000)</u>	<u>40%</u>
<b>Total Expense</b>	<u>53,043,254</u>	<u>89,658,334</u>	<u>94,321,426</u>	<u>56%</u>
<b>Net Result</b>	<u>(1,695,823)</u>	<u>9,340,758</u>	<u>14,959,088</u>	
<b>Net Operating Result</b>	<u>(5,170,780)</u>	<u>(3,509,257)</u>	<u>(3,533,258)</u>	

### 1.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue					Total Expenditure				
	Actual	Original Budget	Amended Budget		%	Actual	Original Budget	Amended Budget		%
Water	\$ 7,253,734	\$ 13,627,902	\$ 13,627,902		53%	\$ 6,336,914	\$ 13,094,696	\$ 13,094,696		48%
Wastewater	\$ 4,080,797	\$ 8,139,101	\$ 8,139,101		50%	\$ 3,334,603	\$ 6,531,315	\$ 6,531,315		51%
Waste	\$ 5,249,869	\$ 10,164,244	\$ 10,164,244		52%	\$ 4,125,388	\$ 9,897,847	\$ 9,897,847		42%
Plant and Fleet	\$ 89,106	\$ 199,875	\$ 199,875		45%	\$ 1,032,248	\$ 1,258,604	\$ 1,258,604		82%
Genops	\$ 31,369,453	\$ 54,441,955	\$ 59,081,046		53%	\$ 40,449,082	\$ 61,817,081	\$ 66,480,173		61%
<b>Total</b>	<b>\$ 48,042,959</b>	<b>\$ 86,573,077</b>	<b>\$ 91,212,169</b>		<b>53%</b>	<b>\$ 53,213,739</b>	<b>\$ 90,082,334</b>	<b>\$ 94,745,426</b>		<b>56%</b>

#### Revenue

- All revenue items are currently tracking on or above the target of 50% with the exception of Plant and Fleet. This is due to timing in December fuel rebate on the BAS statement.
- Waste is affected by timing in waste disposal revenue as invoices for December have not yet been raised.
- Genops is sitting at 53%. This revenue source is affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works as well as timing in the Financial Assistance Grant payments.

#### Expenditure

- There are three areas tracking above the target of 50% for the month. These are WasteWater, Plant and Fleet, and Genops.
- Expenditure for Fleet is affected by timing of yearly registration and insurance bills as well as timing in use of internal plant by departments for the month.
- Genops continues to be affected by the timing in expenditure compared to budget for the various weather events. This will be offset by grant income.
- Genops is also affect by timing in annual expenses such as insurance, workers compensation premiums and annual software licences.

### 1.2 Revenue

#### 1.2.1 Rates Levies and Charges

This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

As at 31 December 2025, rates, levies and charges are tracking at 51%. The Memerambi Estate levies credit amount relates to refund of interest due to payment of levies.

Income Stream	Actual	Original Budget	Amended Budget
General Rates	\$ 17,094,147	\$ 33,946,020	\$ 33,946,020
Quarry Special Charge	\$ 21,048	\$ 27,871	\$ 27,871
Water Charges	\$ 7,022,271	\$ 13,235,416	\$ 13,235,416
Sewerage Charges	\$ 4,020,196	\$ 8,039,951	\$ 8,039,951
Waste Collection Charges	\$ 1,969,519	\$ 3,907,974	\$ 3,907,974
Community Rescue and Evacuation Levy	\$ 45,074	\$ 90,000	\$ 90,000
Waste Management Levy	\$ 2,207,681	\$ 4,390,890	\$ 4,390,890
Memerambi Estate Levies	-\$ 252	\$ -	\$ -
<b>Total</b>	<b>\$ 32,379,683</b>	<b>\$ 63,638,122</b>	<b>\$ 63,638,122</b>

### 1.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



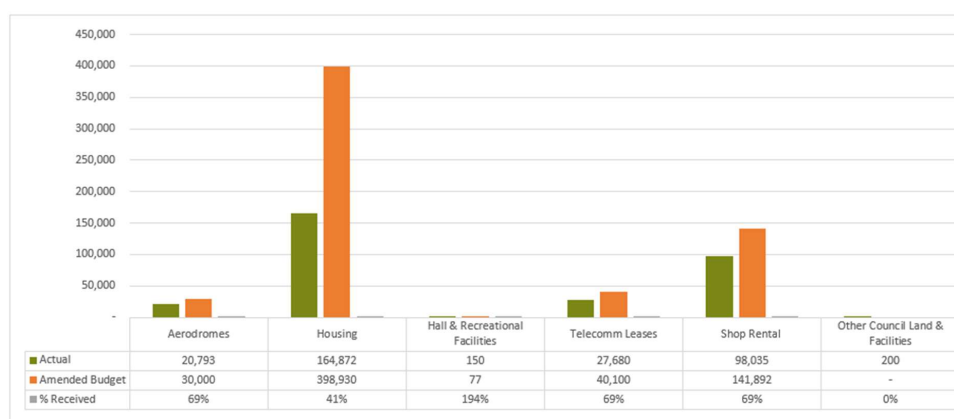
As of 31 December 2025, fees and charges are tracking above target at 63%. December accruals for waste disposal are still to be completed. Main factors affecting the fees and charges figures are:

- Environment and Waste is affected by timing of monthly invoices for waste disposal which is offset by yearly food licences. It has also seen more than expected income from Waste Disposal fees. The Animal Registrations for the year have already been issued and were due in November.
- Planning and Land Management fees and charges are currently sitting at 80% due to increases in Development Applications and Plumbing and Drainage Fees.

### 1.2.3 Rental Income

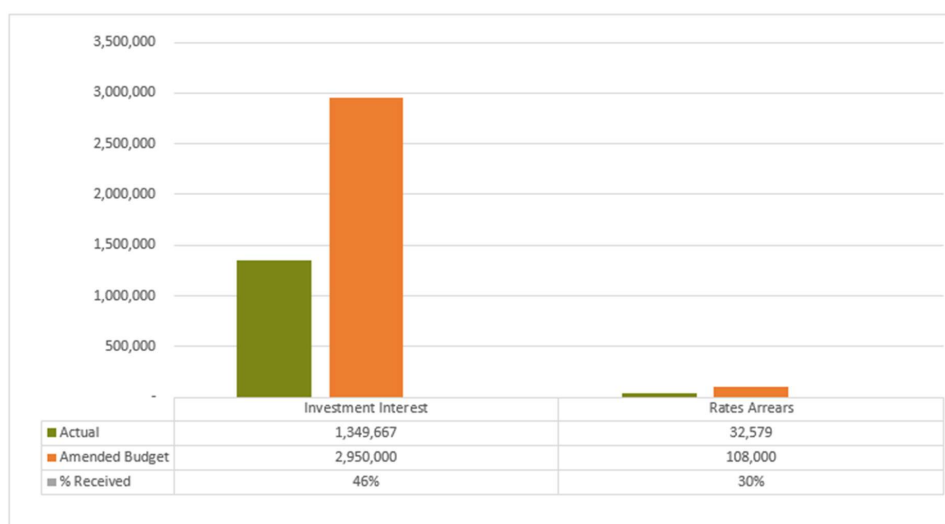
Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 31 December 2025, rental income is tracking at 51% due to timing in annual rental of various facilities.



#### 1.2.4 Interest Received

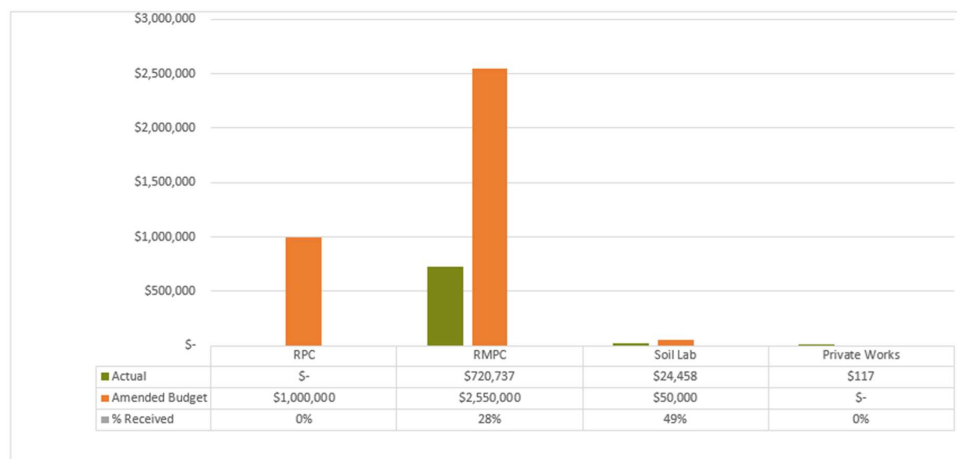
Interest revenue includes interest on investments and rate arrears. As of 31 December 2025, interest received is tracking below target at 45% largely due to lower interest rates so far this financial year.



#### 1.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 31 December 2025, sales revenue is tracking below target at 21%.

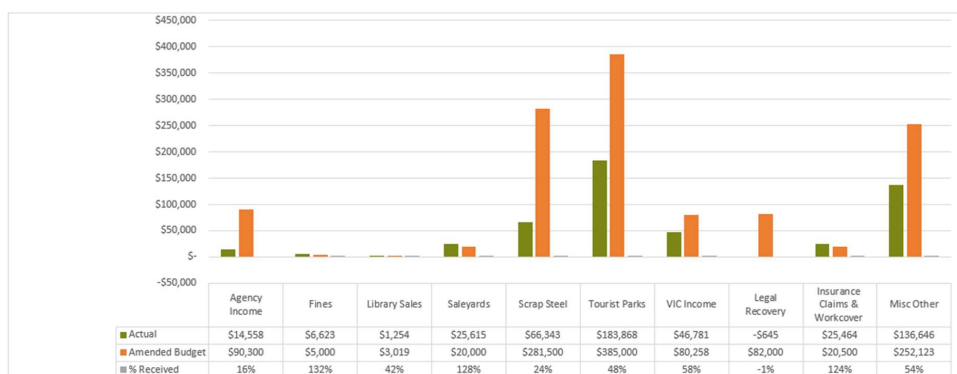
This income stream is largely affected by timing of when RPC and RMPC works for this financial year are scheduled to be performed.



### 1.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 31 December 2025, other income is tracking below target at 42%. Reasons surrounding this can be found below.



- Fines are above target due to fluctuations in number of infringements throughout the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year. Additional scrap steel income of approximately \$69k has been posted to tip disposal in fees and charges and will be journalled during January to the correct natural account.
- Legal recovery income which is invoiced during the year based on debt collection activities.
- Agency Income has a timing factor depending on when income is received or billed.

### 1.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 31 December 2025, operating grants are tracking above target at 68% due to timing in when operational grants are received and spent. Approximately \$6.37m of the monies received so far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events. Contract asset and contract liability movements have been processed for December 2025.

### 1.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

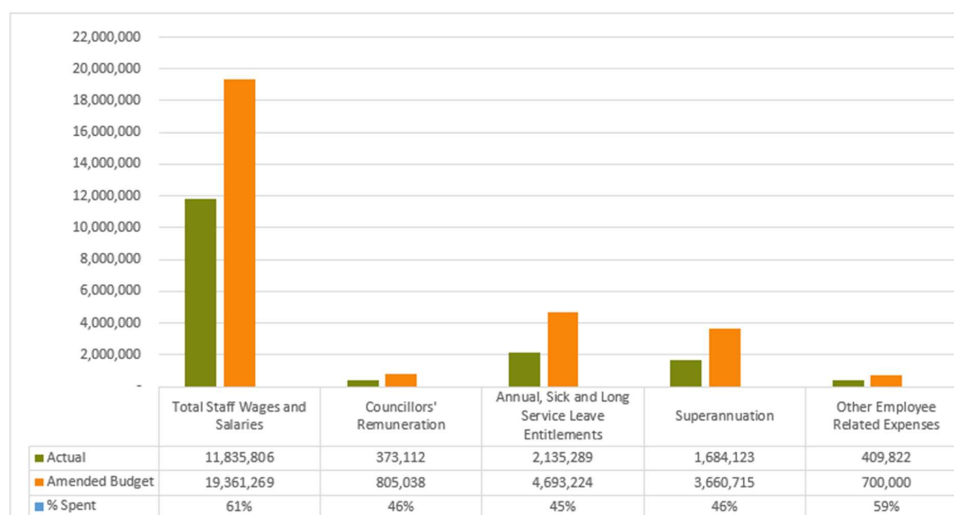
As of 31 December 2025, capital grants are tracking below target at 18%. Contract asset and contract liability movements have been processed for the month.

## 1.3 Expenditure

### 1.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 31 December 2025, employee benefits are tracking above target at 56%. Journals for payroll reconciliations need to be completed to fix some entries which were posted to incorrect accounts, which will reduce the staff wage actuals below.



### 1.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 31 December 2025, materials and services are tracking above target at 60%.

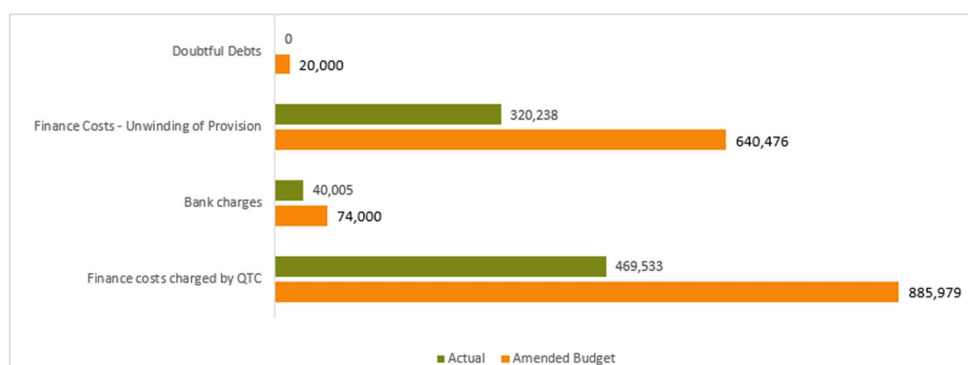
Description	Actual	Original Budget	Amended Budget	% Spent
Donations	361,408	714,610	714,610	51%
Materials	11,505,119	22,458,797	26,658,797	43%
Services	11,044,521	11,948,972	11,972,521	92%
Internal Plant Charges	4,116,453	7,021,345	7,021,345	59%
Internal Plant Recoveries	- 5,020,995	- 9,642,983	- 9,642,983	52%
	<b>22,006,507</b>	<b>32,500,740</b>	<b>36,724,289</b>	

- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- Expenditure of \$6.44m is associated with the various weather events and will be offset by income from Queensland Reconstruction Authority (QRA).
- There is a degree of timing for waste collection invoices as they have not yet been received.

### 1.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 31 December 2025, finance costs are tracking above target at 51%.



### 1.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 31 December 2025, depreciation expense was just above target at 51% as depreciation journals for December have been posted.

Work in progress balance as at 31 December 2025 was \$34.37m, made up of the asset classes listed below.



<i>Asset Class</i>	<i>Opening Balance</i>	<i>Capital Expenditure</i>	<i>Capitalisation</i>	<i>Closing Balance</i>
Plant & Equipment	-	-	-	-
Land	37,705.47	-	-	37,705
Buildings	1,795,834.15	21,432	-	1,817,266
Parks	3,112,465.15	59,565	-	3,172,030
Roads	17,716,209.87	531,104	-	18,247,314
Water	5,396,587.94	363,979	-	5,760,567
Wastewater	550,370.74	27,922	-	578,293
Fleet	5,614,619.48	729,279	2,886,049	3,457,849
Waste	1,101,126.48	9,370	-	1,110,496
Office/ICT	193,014.42	3,500	-	196,514
	<b>35,517,934</b>	<b>1,746,152</b>	<b>2,886,049</b>	<b>34,378,036</b>

### 1.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (therefore its written down value, which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at -\$170k as at 31 December 2025. This is made up of sales income for fleet items, less cost of fleet assets sold.

<i>Capital Expense</i>	<i>Actual</i>	<i>Original Budget</i>	<i>Amended Budget</i>
<b>INCOME</b>			
Fleet	- 224,966	- 424,000	- 424,000
Land		-	-
<b>DISPOSALS</b>			
Roads		-	-
Fleet	54,481	-	-
Land		-	-
Buildings		-	-
Water		-	-
Wastewater		-	-
Miscellaneous		-	-
	<b>- 170,485</b>	<b>- 424,000</b>	<b>- 424,000</b>

## 2.0 Interim Statement of Financial Position (Balance Sheet)

## Statement of Financial Position

as at 31 December 2025

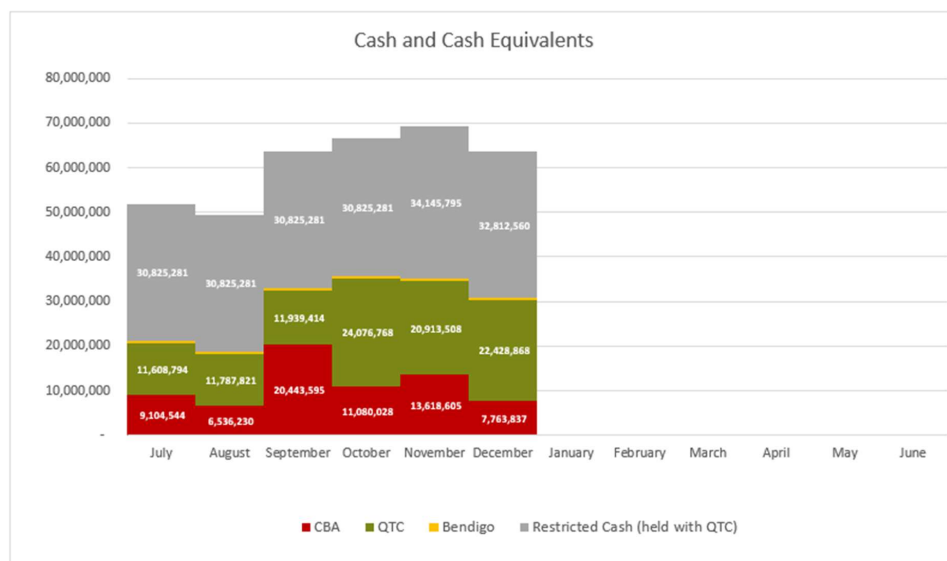
	2025 DECEMBER \$	Original Budget \$	Amended Budget \$
<b>Current Assets</b>			
Cash and Cash Equivalents	63,787,915	57,437,178	50,894,363
Trade and Other Receivables	10,470,421	11,078,525	16,894,527
Inventories	913,624	994,965	999,801
Investments	-	-	-
<b>Total Current Assets</b>	<b>75,171,960</b>	<b>69,510,668</b>	<b>68,788,691</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	194,747	-	-
Property, Plant and Equipment	1,179,128,809	1,193,318,557	1,208,239,688
Right of Use Asset	704,581	675,781	675,781
Intangible Assets	6,234,639	6,226,681	6,226,681
<b>Total Non-Current Assets</b>	<b>1,186,262,776</b>	<b>1,200,221,019</b>	<b>1,215,142,150</b>
<b>TOTAL ASSETS</b>	<b>1,261,434,736</b>	<b>1,269,731,687</b>	<b>1,283,930,841</b>
<b>Current Liabilities</b>			
Trade and Other Payables	15,541,162	19,962,025	21,436,483
Borrowings	3,262,364	3,415,839	3,415,839
Lease Liabilities	22,077	22,704	22,704
Provisions	6,325,031	3,857,201	3,553,999
Unearned Revenue	-	2,968,685	2,998,957
Other Liabilities	823,567	1,540,243	1,540,243
<b>Total Current Liabilities</b>	<b>25,974,201</b>	<b>31,766,697</b>	<b>32,968,225</b>
<b>Non-Current Liabilities</b>			
Trade and Other Payables	-	-	-
Borrowings	13,472,495	13,699,535	13,699,535
Lease Liabilities	734,119	711,416	711,416
Provisions	13,570,958	13,382,312	13,754,034
Other Liabilities	1,540,243	-	-
<b>Total Non-Current Liabilities</b>	<b>29,317,815</b>	<b>27,793,262</b>	<b>28,164,985</b>
<b>TOTAL LIABILITIES</b>	<b>55,292,016</b>	<b>59,559,959</b>	<b>61,133,210</b>
<b>NET COMMUNITY ASSETS</b>	<b>1,206,142,720</b>	<b>1,210,171,728</b>	<b>1,222,797,631</b>
<b>Community Equity</b>			
Retained Surplus/(Deficiency)	460,011,898	474,807,627	476,666,808
Asset Revaluation Surplus	746,130,823	735,364,101	746,130,823
<b>TOTAL COMMUNITY EQUITY</b>	<b>1,206,142,720</b>	<b>1,210,171,728</b>	<b>1,222,797,631</b>

## 2.1 Current Assets

### 2.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 31 December 2025, Council's actual cash and cash equivalents balance was \$63.78m, which is down from last month by \$5.65m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

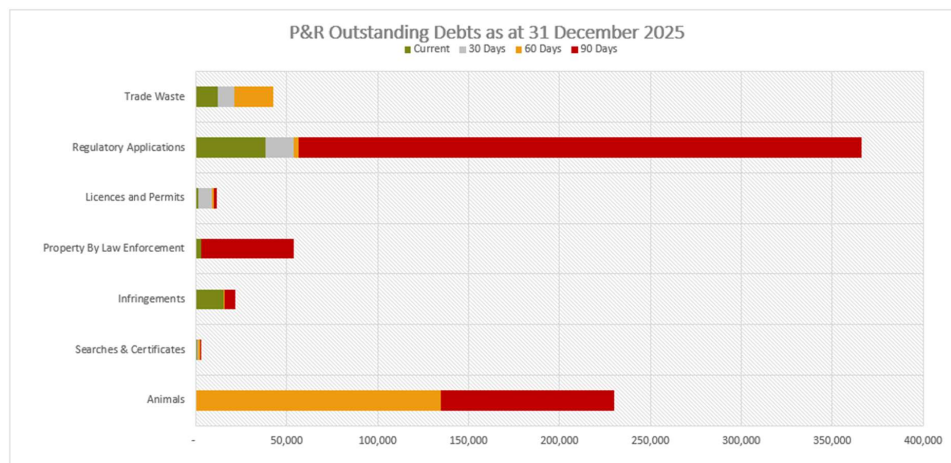


As at the 31 December 2025, the restricted cash balance was \$32.81m. Restricted Cash movements began during December.

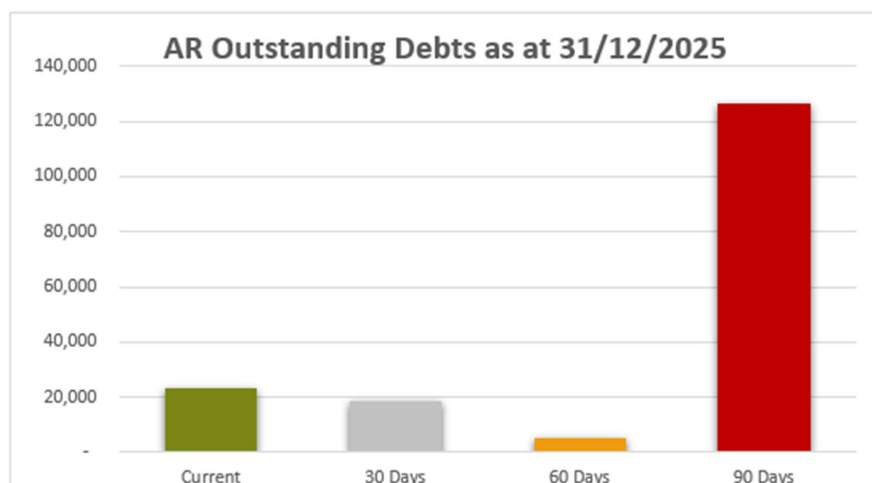
RESTRICTED CASH	Nov-25	Dec-25	Difference
Recurrent Expenditure	890,375	890,375	-
Future Capital Works	-	-	-
Roads	4,237,806	3,031,952	- 1,205,854
Buildings	4,265,892	3,934,078	- 331,814
Waste	4,273,683	4,091,155	- 182,528
Land	25,322	25,322	-
Plant & ICT	6,769,095	5,067,361	- 1,701,734
Water	6,462,384	5,606,811	- 855,573
Wastewater	8,080,585	7,933,240	- 147,345
Unspent - Developer Contributions	1,964,160	1,964,160	-
Unspent - Loan Funds	268,105	268,105	-
<b>Total</b>	<b>37,237,409</b>	<b>32,812,560</b>	<b>- 4,424,848</b>

### 2.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



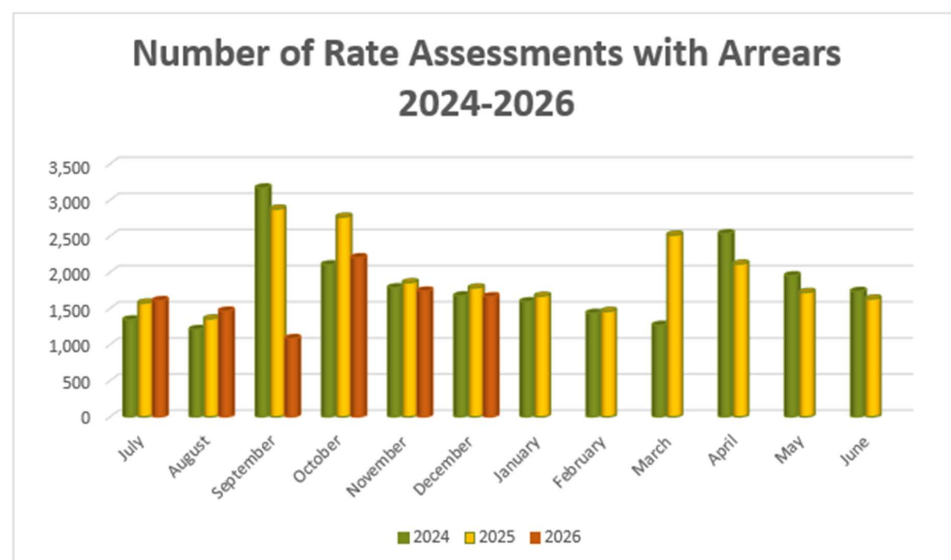
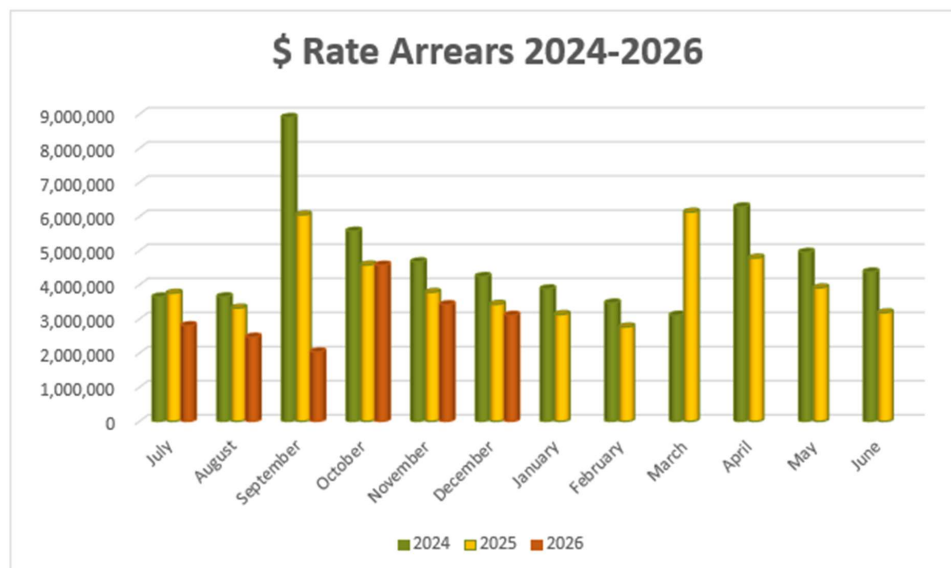
Property and Rating (P&R) debts shown above that are overdue by 90 days or more total \$464k, which is down from last month by \$27k (mostly due to developer applications). This amount is made up of \$95k in overdue animal registrations, \$57k being actively pursued by Council staff or determination on next steps are being investigated, \$51k can be recovered when properties are sold, and \$261k belong to developer contributions that will be finalised in the future.

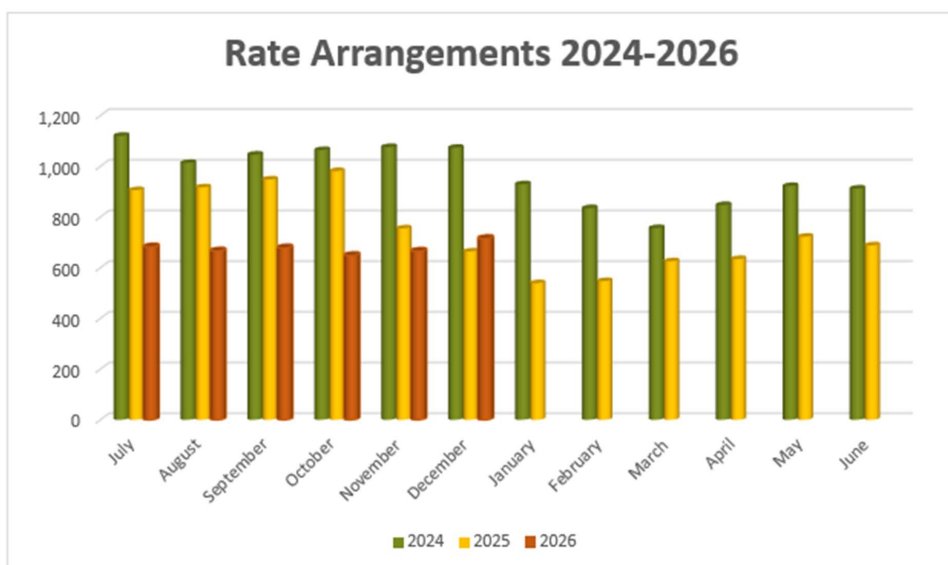
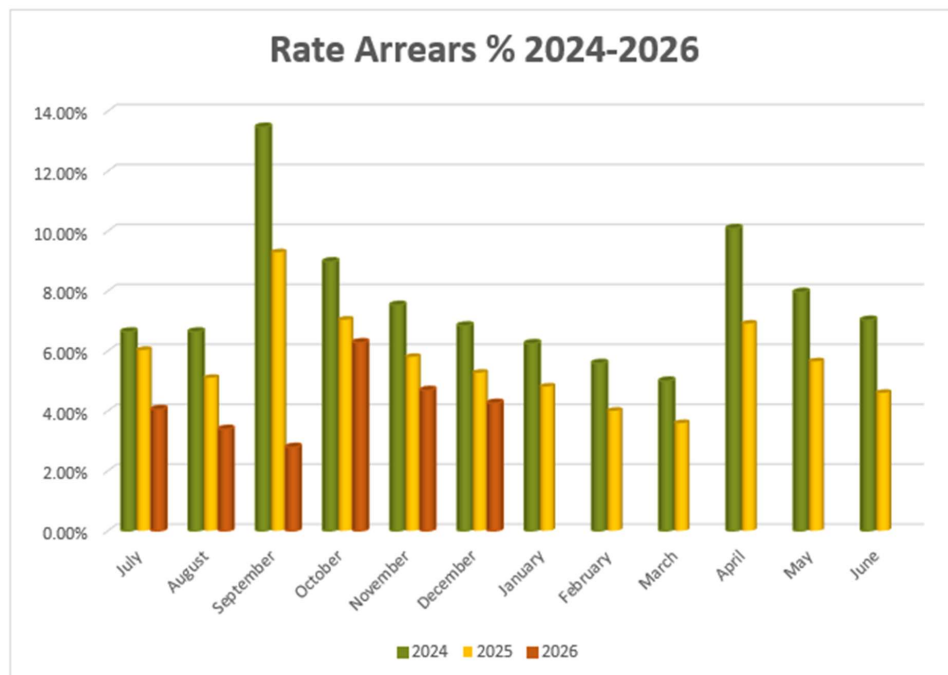


The AR outstanding debts 90+ days is currently \$126k (up \$28k from last month) being 73% of total AR outstanding debts.

A total of 60.84% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council and the remaining 39.16% is being actively pursued by Council staff.

Rates in arrears as of 31 December 2025 is sitting at \$3.10m or 4.26% which is below the target arrears of 7%. There are currently 715 assessments with rate arrangements in place which accounts for 42.99% of the properties that are in arrears.





#### 2.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

## 2.2 Non-Current Assets

### 2.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges.

### 2.2.2 Property, Plant and Equipment

The total capital amended budget (including continued projects from 2024/25) is \$55.76m.

Actual spend as of 31 December 2025 is \$13.41m, which is tracking below target at 24.0%. Committed costs of \$7.98m are also identified which takes the actual and committed spend up to 38.4% of the amended budget.

Capital project budget report is attached separately to this document.

### 2.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at BP Dam, which is currently due to end in 2051.

### 2.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

## 2.3 Liabilities

### 2.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

<b>Accounts Payable - Local Purchases 2025/2026</b>				
Report run: 19-Jan-2026				
Town of Business	Town of Business Description	October 2025 Purchases	November 2025 Purchases	December 2025 Purchases
<b>LOCAL</b>				
	<b>Total Local</b>	<b>1,841,900.16</b>	<b>1,679,351.20</b>	<b>1,878,011.79</b>
<b>OUTSIDE SBRC</b>				
	Cherbourg	0.00	1,319.00	0.00
	Dalby	0.00	0.00	1,265.00
	Neighbouring Council	67,072.58	79,205.45	60,503.87
	Other	2,684,621.43	4,213,276.43	3,023,680.41
	Yarraman	30,273.10	31,928.60	32,076.60
	<b>Total Other</b>	<b>2,781,967.11</b>	<b>4,325,729.48</b>	<b>3,117,525.88</b>
	<b>% Local Purchases</b>	<b>39.83%</b>	<b>27.97%</b>	<b>37.59%</b>



### 2.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 31 December 2025 was \$16,734,859 made up of borrowings in the following departments.

Department	Borrowings
NRM & Parks	\$ 106,779
Finance	\$ -
Property	\$ 58,380
Economic Development	\$ 67,758
Environment & Waste	\$ 298,846
Infrastructure	\$ 6,090,869
Water & Wastewater	\$ 10,112,227
<b>Total</b>	<b>\$ 16,734,859</b>

### 2.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

### 2.3.4 Provisions

Provisions are made up of landfill and gravel pit expected restoration costs and employee annual leave and long service leave. Provisions will be impacted by discount rates and end of year calculations.

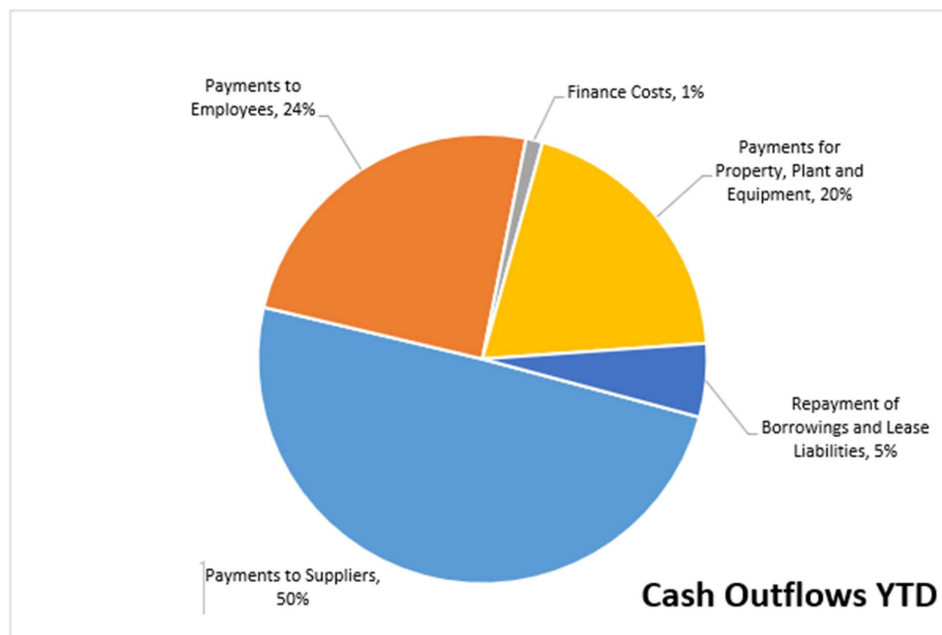
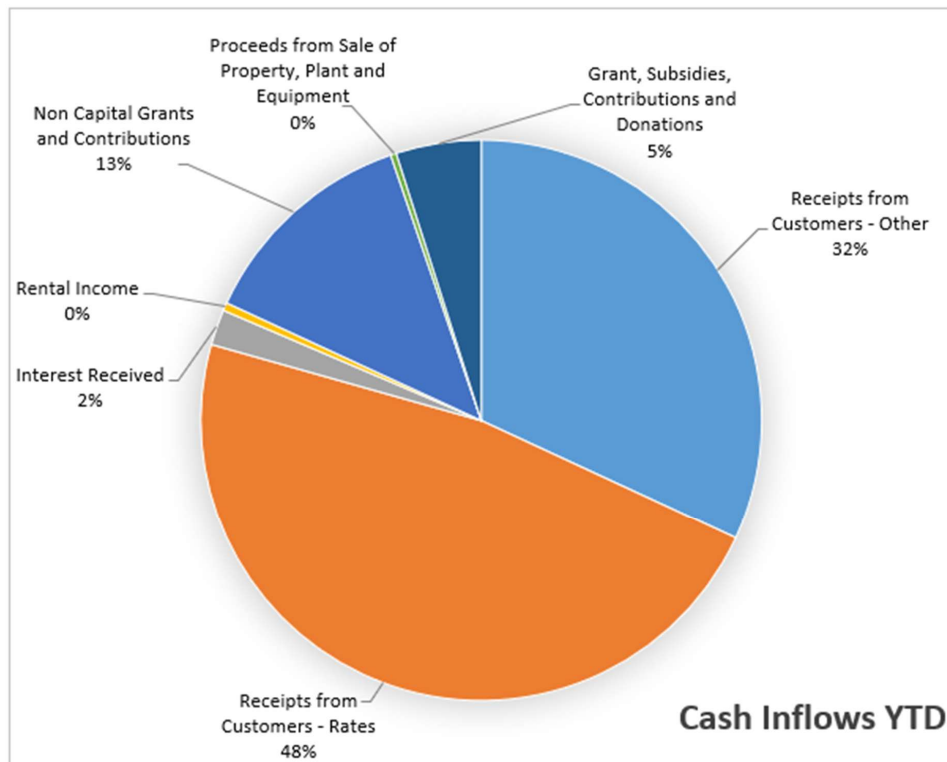
### 2.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments to cover the next four financial years' worth of State Waste Levy. The 2029/2030 State Waste Levy allocation will be paid to Council in 2025/2026.



### 3.0 Interim Cash Flow

Monthly Cashflow	Oct	Nov	Dec	YTD	Original Budget	Amended Budget	YTD vs Amended Budget %
<b>Cash Flows from Operating Activities</b>							
Receipts from Customers	\$18,043,509	\$5,057,273	\$2,588,611	\$53,469,651	\$88,342,384	\$89,306,491	60%
Payments to Suppliers and Employees	(\$10,097,078)	(\$1,996,297)	(\$8,901,065)	(\$51,049,318)	(\$73,687,020)	(\$78,696,476)	65%
	\$7,946,431	\$3,060,976	(\$6,312,454)	\$2,420,333	\$14,655,364	\$10,610,015	
Interest Received	\$214,349	\$286,611	\$263,979	\$1,382,246	\$3,058,000	\$3,058,000	45%
Rental Income	\$65,465	\$53,436	\$44,689	\$311,730	\$610,999	\$610,999	51%
Non Capital Grants and Contributions	(\$3,792,553)	\$1,127,040	\$2,156,049	\$8,671,210	\$8,021,411	\$12,660,503	68%
Finance Costs	(\$134,655)	(\$141,808)	(\$129,153)	(\$829,776)	(\$959,979)	(\$959,979)	86%
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>\$4,299,037</b>	<b>\$4,386,256</b>	<b>(\$3,976,890)</b>	<b>\$11,955,742</b>	<b>\$25,385,795</b>	<b>\$25,979,538</b>	<b>46%</b>
<b>Cash Flows from Investing Activities</b>							
Payments for Property, Plant and Equipment	(\$3,068,691)	(\$2,242,273)	(\$1,565,055)	(\$13,504,869)	(\$42,824,429)	(\$55,765,639)	24%
Payments for Intangible Assets	-	-	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	\$51,818	-	-	\$224,966	\$424,000	\$424,000	53%
Grant, Subsidies, Contributions and Donations	\$1,510,004	\$528,469	(\$175,500)	\$3,304,472	\$12,426,015	\$18,068,346	18%
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>(\$1,506,869)</b>	<b>(\$1,713,804)</b>	<b>(\$1,740,555)</b>	<b>(\$9,975,431)</b>	<b>(\$29,974,414)</b>	<b>(\$37,273,293)</b>	<b>27%</b>
<b>Cash Flows from Financing Activities</b>							
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	\$65,171	\$63,069	\$65,171	(\$3,642,879)	(\$3,262,364)	(\$3,262,364)	112%
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>\$65,171</b>	<b>\$63,069</b>	<b>\$65,171</b>	<b>(\$3,642,879)</b>	<b>(\$3,262,364)</b>	<b>(\$3,262,364)</b>	<b>112%</b>
<b>Cash and Cash Equivalents at the Beginning of the Period</b>	<b>\$63,847,330</b>	<b>\$66,704,670</b>	<b>\$69,440,190</b>	<b>\$65,450,482</b>	<b>\$65,288,161</b>	<b>\$65,450,482</b>	
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>\$2,857,340</b>	<b>\$2,735,520</b>	<b>(\$5,652,275)</b>	<b>(\$1,662,567)</b>	<b>(\$7,850,983)</b>	<b>(\$14,556,119)</b>	
<b>Cash and Cash Equivalents at the End of the Period</b>	<b>\$66,704,670</b>	<b>\$69,440,190</b>	<b>\$63,787,915</b>	<b>\$63,787,915</b>	<b>\$57,437,178</b>	<b>\$50,894,363</b>	
Restricted Cash	\$30,825,281	\$37,237,409	\$32,812,560	\$32,812,560			
<b>Cash Available for Use</b>	<b>\$35,879,389</b>	<b>\$32,202,781</b>	<b>\$30,975,355</b>	<b>\$30,975,355</b>			
				<b>(\$13,888,681)</b>			



#### 4.0 Interim Changes in Equity

	<i>Oct-25</i> \$	<i>Nov-25</i> \$	<i>Dec-25</i> \$	<i>YTD</i> \$
<b>Asset Revaluation Surplus</b>				
Opening Balance	746,130,823	746,130,823	746,130,823	746,130,823
Inc/(dec) in asset revaluation surplus	-	-	-	-
<b>Closing Balance</b>	<b>746,130,823</b>	<b>746,130,823</b>	<b>746,130,823</b>	<b>746,130,823</b>
<b>Retained Surplus</b>				
Opening Balance	481,873,632	470,996,696	466,407,850	461,707,721
Restricted Cash Released	-	-	-	-
Net Result	- 10,876,935 -	4,588,847 -	6,395,952 -	- 1,695,823
<b>Closing Balance</b>	<b>470,996,696</b>	<b>466,407,850</b>	<b>460,011,898</b>	<b>460,011,898</b>
<b>Total Community Equity</b>	<b>1,217,127,519</b>	<b>1,212,538,672</b>	<b>1,206,142,720</b>	<b>1,206,142,720</b>

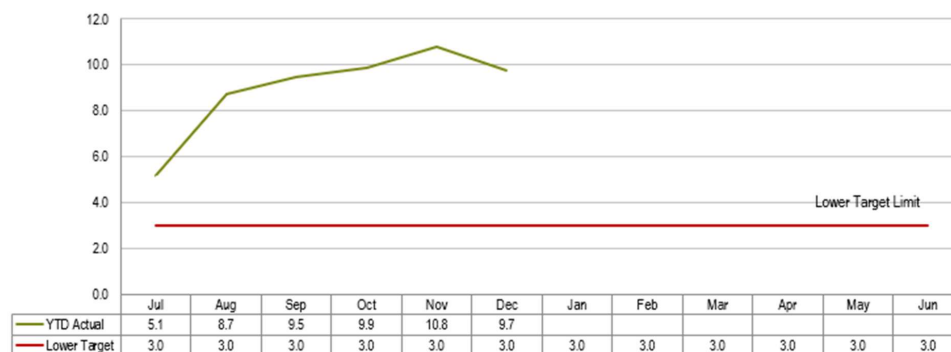
## 5.0 Financial Ratios

### Key Performance Indicators - Monthly Reporting

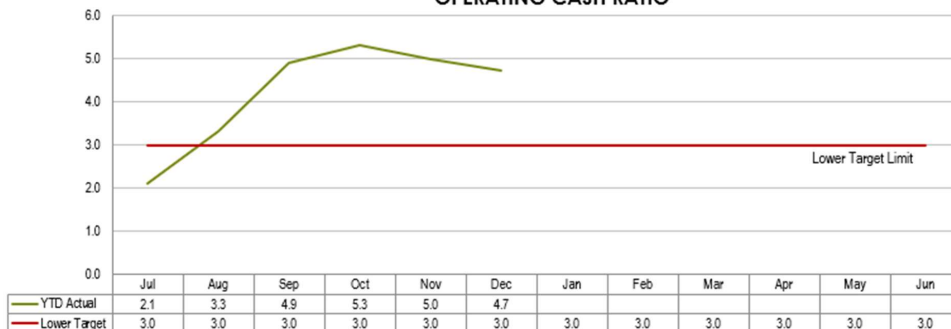
Ratio	Description	Formula	SBRC's Target	Status	Dec-25
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	9.74
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	4.73
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✓	2.89
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non - Current Borrowings}}$	Target greater than or equal to 59%	✓	137.82%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	3.40%
Cash Balance - \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$24M	✓	63.79
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non - Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	1.33%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	0.87%

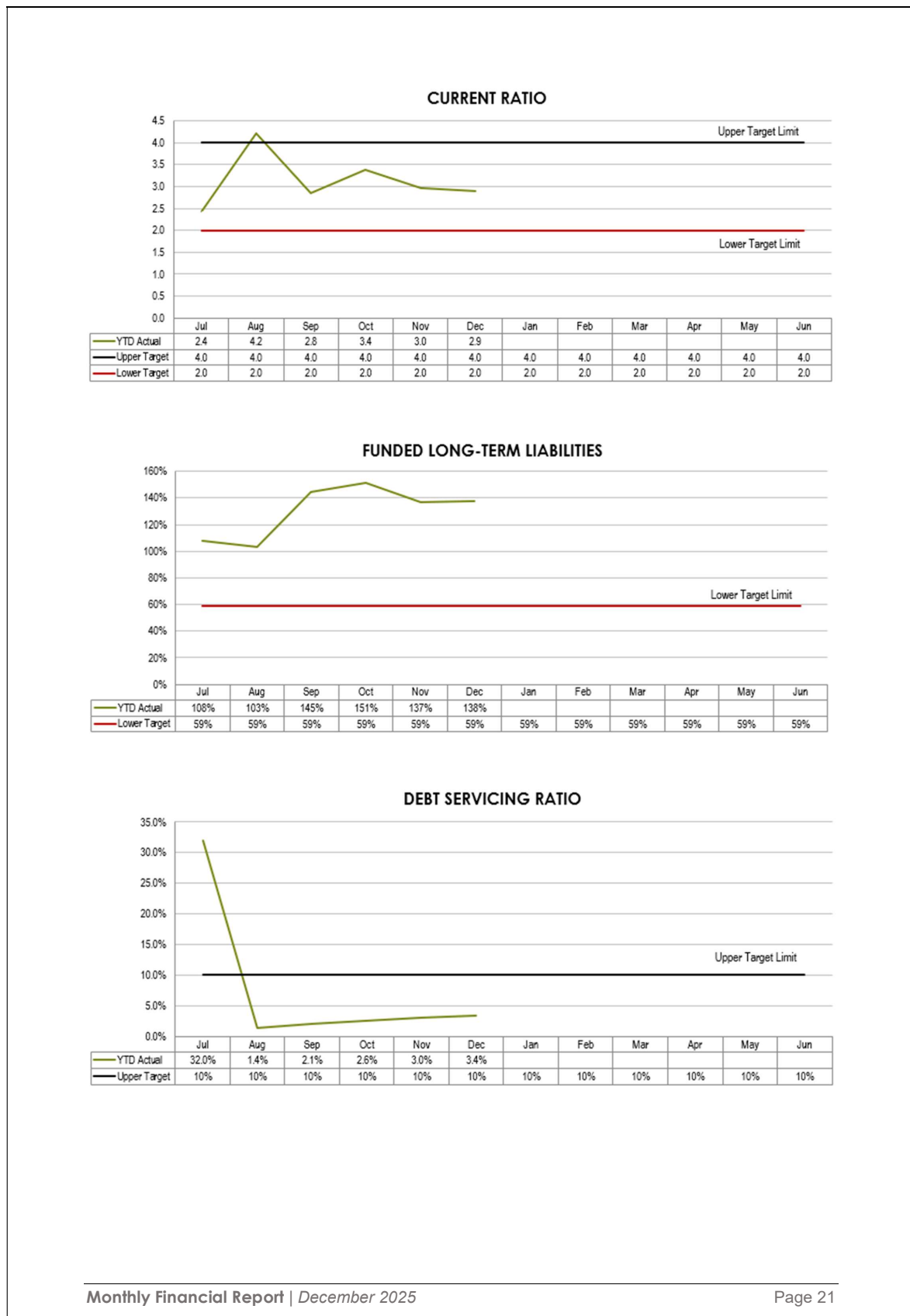
All ratios at the end of December are all within their respective targets.

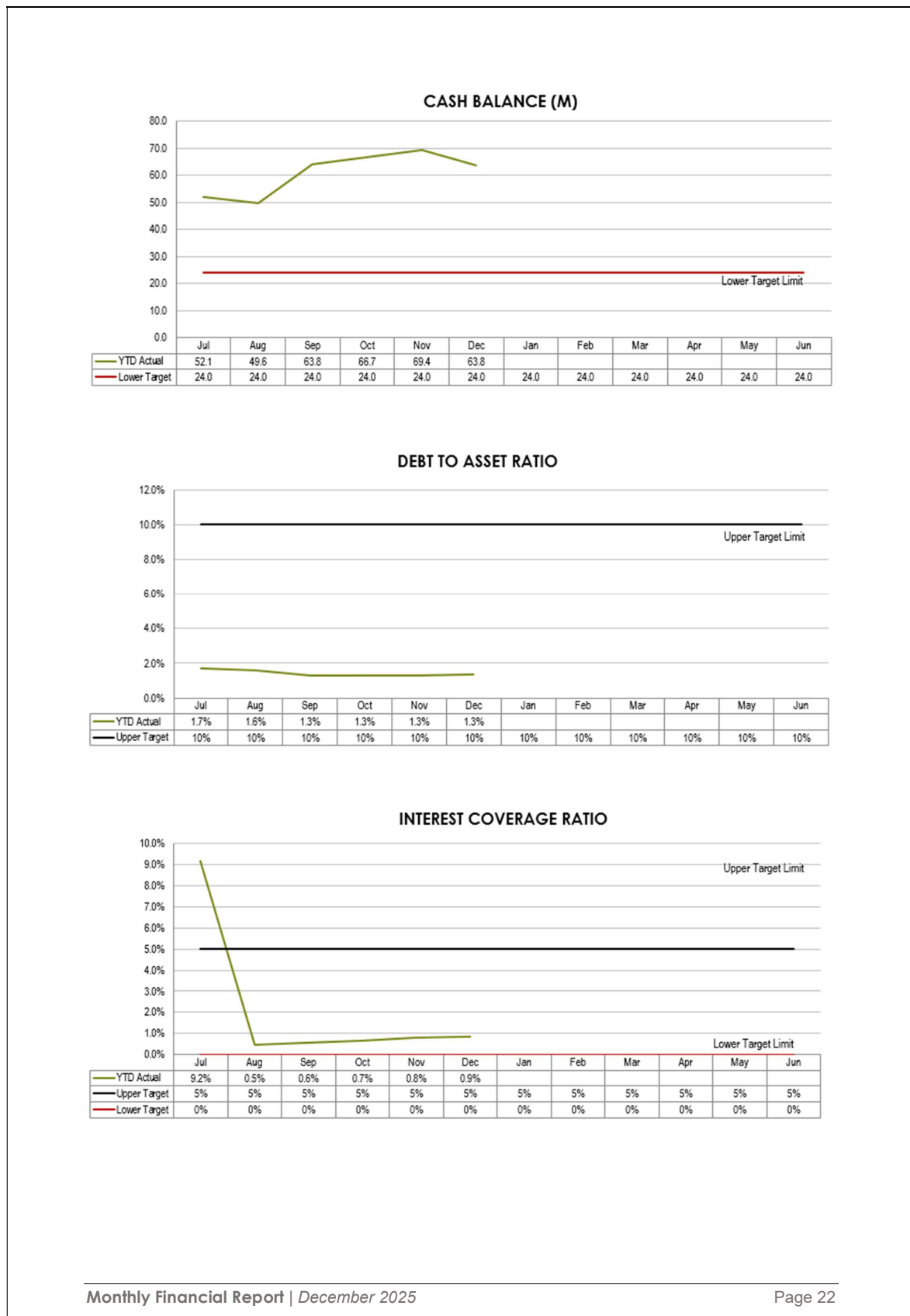
#### CASH RATIO



#### OPERATING CASH RATIO







## 6.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2025/2026 to 2034/2035. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2025/2026 year.

## 6.1 Income and Expenditure Statements

	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/2030
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Rates, Levies and Charges	\$ 66,464,097	\$ 69,524,803	\$ 72,294,419	\$ 75,197,210
Fees and Charges	\$ 6,595,840	\$ 6,705,416	\$ 6,814,671	\$ 6,920,241
Rental Income	\$ 631,162	\$ 647,570	\$ 664,407	\$ 681,017
Interest Received	\$ 3,105,350	\$ 3,133,281	\$ 3,151,938	\$ 3,168,036
Sales Revenue	\$ 3,718,800	\$ 3,815,489	\$ 3,914,692	\$ 4,012,558
Other Income	\$ 1,249,240	\$ 1,277,811	\$ 1,307,105	\$ 1,335,909
Grants, Subsidies, Contributions and Donations	\$ 8,047,256	\$ 8,007,349	\$ 8,110,046	\$ 8,207,512
	<u>\$ 89,811,745</u>	<u>\$ 93,111,719</u>	<u>\$ 96,257,278</u>	<u>\$ 99,522,483</u>
<b>Capital Revenue</b>				
Grants, Subsidies, Contribution and Donations	\$ 7,498,820	\$ 6,151,556	\$ 6,252,163	\$ 6,252,762
<b>Total Income</b>	<u>\$ 97,310,565</u>	<u>\$ 99,263,275</u>	<u>\$ 102,509,441</u>	<u>\$ 105,775,245</u>
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	\$ 29,786,731	\$ 30,532,070	\$ 31,296,065	\$ 32,078,476
Materials and Services	\$ 32,700,518	\$ 33,845,785	\$ 34,686,156	\$ 35,771,293
Finance Costs	\$ 1,261,416	\$ 1,655,470	\$ 2,150,577	\$ 1,824,169
Depreciation and Amortisation	\$ 28,249,148	\$ 28,813,969	\$ 29,299,556	\$ 29,747,003
	<u>\$ 91,997,814</u>	<u>\$ 94,847,293</u>	<u>\$ 97,432,354</u>	<u>\$ 99,420,941</u>
<b>Capital Expense</b>	<u>-\$ 420,000</u>	<u>-\$ 435,000</u>	<u>-\$ 420,000</u>	<u>-\$ 430,000</u>
<b>Total Expense</b>	<u>\$ 91,577,814</u>	<u>\$ 94,412,293</u>	<u>\$ 97,012,354</u>	<u>\$ 98,990,941</u>
<b>Net Result</b>	<u>\$ 5,732,751</u>	<u>\$ 4,850,982</u>	<u>\$ 5,497,087</u>	<u>\$ 6,784,304</u>
<b>Net Operating Result</b>	<u>-\$ 2,186,069</u>	<u>-\$ 1,735,574</u>	<u>-\$ 1,175,076</u>	<u>\$ 101,542</u>



	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates, Levies and Charges	\$ 78,233,581	\$ 79,967,162	\$ 81,978,711	\$ 84,516,121	\$ 87,239,340
Fees and Charges	\$ 7,033,446	\$ 7,149,485	\$ 7,268,422	\$ 7,390,334	\$ 7,515,295
Rental Income	\$ 698,042	\$ 715,493	\$ 733,380	\$ 751,714	\$ 770,507
Interest Received	\$ 3,184,537	\$ 3,201,450	\$ 3,218,786	\$ 3,236,556	\$ 3,254,770
Sales Revenue	\$ 4,112,871	\$ 4,215,693	\$ 4,321,086	\$ 4,429,113	\$ 4,539,841
Other Income	\$ 1,365,432	\$ 1,395,694	\$ 1,426,711	\$ 1,458,502	\$ 1,491,093
Grants, Subsidies, Contributions and Donations	\$ 8,307,415	\$ 8,409,817	\$ 8,514,776	\$ 8,622,360	\$ 8,732,636
	<u>\$ 102,935,324</u>	<u>\$ 105,054,794</u>	<u>\$ 107,461,872</u>	<u>\$ 110,404,700</u>	<u>\$ 113,543,482</u>
<b>Capital Revenue</b>					
Grants, Subsidies, Contribution and Donations	\$ 5,964,434	\$ 6,254,006	\$ 6,254,651	\$ 6,255,312	\$ 6,255,990
	<u>\$ 108,899,758</u>	<u>\$ 111,308,800</u>	<u>\$ 113,716,523</u>	<u>\$ 116,660,012</u>	<u>\$ 119,799,472</u>
<b>Total Income</b>					
	<u>\$ 108,899,758</u>	<u>\$ 111,308,800</u>	<u>\$ 113,716,523</u>	<u>\$ 116,660,012</u>	<u>\$ 119,799,472</u>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Benefits	\$ 32,880,447	\$ 33,702,452	\$ 34,545,017	\$ 35,408,643	\$ 36,293,858
Materials and Services	\$ 36,883,565	\$ 38,263,636	\$ 39,192,190	\$ 40,389,964	\$ 41,617,694
Finance Costs	\$ 1,713,792	\$ 1,528,674	\$ 1,485,904	\$ 1,463,825	\$ 1,410,832
Depreciation and Amortisation	\$ 30,000,440	\$ 30,262,851	\$ 30,454,082	\$ 30,662,089	\$ 30,883,515
	<u>\$ 101,478,244</u>	<u>\$ 103,757,613</u>	<u>\$ 105,677,193</u>	<u>\$ 107,924,521</u>	<u>\$ 110,205,899</u>
<b>Capital Expense</b>	-\$ 465,000	-\$ 440,000	-\$ 400,000	-\$ 412,000	-\$ 412,000
	<u>\$ 101,013,244</u>	<u>\$ 103,317,613</u>	<u>\$ 105,277,193</u>	<u>\$ 107,512,521</u>	<u>\$ 109,793,899</u>
<b>Total Expense</b>					
	<u>\$ 101,013,244</u>	<u>\$ 103,317,613</u>	<u>\$ 105,277,193</u>	<u>\$ 107,512,521</u>	<u>\$ 109,793,899</u>
<b>Net Result</b>					
	<u>\$ 7,886,514</u>	<u>\$ 7,991,187</u>	<u>\$ 8,439,330</u>	<u>\$ 9,147,491</u>	<u>\$ 10,005,573</u>
<b>Net Operating Result</b>					
	<u>\$ 1,457,080</u>	<u>\$ 1,297,181</u>	<u>\$ 1,784,679</u>	<u>\$ 2,480,179</u>	<u>\$ 3,337,583</u>

## 6.2 Financial Position

	Estimate Year 0 2024/2025	Year 1 2025/2026	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/20230
<b>Assets</b>						
<b>Current Assets</b>						
Cash and Cash Equivalents	\$ 65,288,161	\$ 57,437,178	\$ 60,908,710	\$ 58,337,523	\$ 57,369,907	\$ 62,921,024
Receivables	\$ 20,820,907	\$ 11,078,525	\$ 10,104,422	\$ 10,006,692	\$ 10,033,492	\$ 10,464,937
Inventories	\$ 1,004,965	\$ 994,965	\$ 984,965	\$ 974,965	\$ 964,965	\$ 954,965
<b>Total Current Assets</b>	<b>\$ 87,114,033</b>	<b>\$ 69,510,668</b>	<b>\$ 71,998,097</b>	<b>\$ 69,319,181</b>	<b>\$ 68,368,364</b>	<b>\$ 74,340,926</b>
<b>Non-Current Assets</b>						
Receivables - Non-Current	\$ 194,747	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,177,637,804	\$ 1,193,318,557	\$ 1,201,231,175	\$ 1,213,767,394	\$ 1,216,864,984	\$ 1,214,023,080
Intangible Assets	\$ 704,582	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681
Right Of Use Assets	\$ 6,234,639	\$ 675,781	\$ 646,981	\$ 618,315	\$ 589,649	\$ 560,983
<b>Total Non-Current Assets</b>	<b>\$ 1,184,771,772</b>	<b>\$ 1,200,221,019</b>	<b>\$ 1,208,104,839</b>	<b>\$ 1,220,612,391</b>	<b>\$ 1,223,681,317</b>	<b>\$ 1,220,810,746</b>
<b>Total Assets</b>	<b>\$ 1,271,885,805</b>	<b>\$ 1,269,731,687</b>	<b>\$ 1,280,102,935</b>	<b>\$ 1,289,931,572</b>	<b>\$ 1,292,049,680</b>	<b>\$ 1,295,151,672</b>
<b>Liabilities</b>						
<b>Current Liabilities</b>						
Payables	\$ 26,882,188	\$ 19,984,729	\$ 19,481,787	\$ 19,529,088	\$ 19,578,475	\$ 19,630,276
Borrowings	\$ 3,262,365	\$ 3,415,839	\$ 3,322,833	\$ 3,785,750	\$ 3,854,913	\$ 4,040,858
Provisions	\$ 4,207,939	\$ 3,857,201	\$ 6,401,188	\$ 3,877,537	\$ 3,964,961	\$ 7,329,586
Unearned Revenue	\$ 2,958,685	\$ 2,968,685	\$ 2,978,685	\$ 2,988,685	\$ 2,998,685	\$ 3,008,685
Other Liabilities	\$ 1,479,842	\$ 1,540,243	\$ -	\$ -	\$ -	\$ -
<b>Total Current Liabilities</b>	<b>\$ 38,791,019</b>	<b>\$ 31,766,697</b>	<b>\$ 32,184,494</b>	<b>\$ 30,181,059</b>	<b>\$ 30,397,034</b>	<b>\$ 34,009,406</b>
<b>Non-Current Liabilities</b>						
Payables - Non-Current	\$ 734,119	\$ 711,416	\$ 688,212	\$ 664,348	\$ 639,804	\$ 614,559
Borrowings - Non-Current	\$ 17,115,373	\$ 13,699,535	\$ 20,176,703	\$ 26,890,954	\$ 23,036,041	\$ 18,995,183
Provisions - Non-Current	\$ 12,874,079	\$ 13,382,312	\$ 11,149,046	\$ 11,439,749	\$ 11,724,253	\$ 8,496,671
Other Liabilities - Non-Current	\$ 1,540,243	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Non-Current Liabilities</b>	<b>\$ 32,263,813</b>	<b>\$ 27,793,262</b>	<b>\$ 32,013,961</b>	<b>\$ 38,995,050</b>	<b>\$ 35,400,098</b>	<b>\$ 28,105,413</b>
<b>Total Liabilities</b>	<b>\$ 71,054,832</b>	<b>\$ 59,559,959</b>	<b>\$ 64,198,455</b>	<b>\$ 69,176,111</b>	<b>\$ 65,797,131</b>	<b>\$ 62,114,819</b>
<b>Net Assets</b>	<b>\$ 1,200,830,972</b>	<b>\$ 1,210,171,728</b>	<b>\$ 1,215,904,480</b>	<b>\$ 1,220,755,461</b>	<b>\$ 1,226,252,549</b>	<b>\$ 1,233,036,853</b>
<b>Equity</b>						
Retained Earnings	\$ 465,466,871	\$ 474,807,627	\$ 480,540,379	\$ 485,391,360	\$ 490,888,448	\$ 497,672,752
Revaluation Reserve	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
<b>Total Equity</b>	<b>\$ 1,200,830,972</b>	<b>\$ 1,210,171,728</b>	<b>\$ 1,215,904,480</b>	<b>\$ 1,220,755,461</b>	<b>\$ 1,226,252,549</b>	<b>\$ 1,233,036,853</b>

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
<b>Assets</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	\$ 62,763,283	\$ 69,019,964	\$ 77,605,430	\$ 89,012,035	\$ 100,384,148
Receivables	\$ 11,032,709	\$ 11,206,406	\$ 11,984,308	\$ 12,386,548	\$ 12,923,999
Inventories	\$ 944,965	\$ 934,965	\$ 924,965	\$ 914,965	\$ 814,965
<b>Total Current Assets</b>	<b>\$ 74,740,957</b>	<b>\$ 81,161,335</b>	<b>\$ 90,514,703</b>	<b>\$ 102,313,548</b>	<b>\$ 114,123,112</b>
<b>Non-Current Assets</b>					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,214,366,331	\$ 1,215,301,637	\$ 1,213,443,895	\$ 1,210,136,001	\$ 1,207,411,858
Intangible Assets	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681
Right Of Use Assets	\$ 532,317	\$ 503,651	\$ 474,985	\$ 447,140	\$ 420,445
<b>Total Non-Current Assets</b>	<b>\$ 1,221,125,329</b>	<b>\$ 1,222,031,969</b>	<b>\$ 1,220,145,561</b>	<b>\$ 1,216,809,822</b>	<b>\$ 1,214,058,984</b>
<b>Total Assets</b>	<b>\$ 1,295,866,287</b>	<b>\$ 1,303,193,304</b>	<b>\$ 1,310,660,264</b>	<b>\$ 1,319,123,370</b>	<b>\$ 1,328,182,096</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Payables	\$ 19,681,522	\$ 19,736,522	\$ 19,789,072	\$ 19,843,301	\$ 19,900,515
Borrowings	\$ 819,027	\$ 861,332	\$ 905,811	\$ 952,641	\$ 1,001,926
Provisions	\$ 3,929,623	\$ 4,192,165	\$ 3,873,482	\$ 4,081,110	\$ 3,775,561
Other Liabilities	\$ 3,018,685	\$ 3,028,685	\$ 3,038,685	\$ 3,048,685	\$ 3,058,685
<b>Total Current Liabilities</b>	<b>\$ 27,448,857</b>	<b>\$ 27,818,704</b>	<b>\$ 27,607,050</b>	<b>\$ 27,925,737</b>	<b>\$ 27,736,687</b>
<b>Non-Current Liabilities</b>					
Payables - Non-Current	\$ 588,594	\$ 561,889	\$ 535,502	\$ 509,789	\$ 483,382
Borrowings - Non-Current	\$ 18,176,157	\$ 17,314,824	\$ 16,409,013	\$ 15,456,373	\$ 14,454,447
Provisions - Non-Current	\$ 8,729,311	\$ 8,583,333	\$ 8,754,814	\$ 8,730,096	\$ 9,000,633
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Non-Current Liabilities</b>	<b>\$ 27,494,062</b>	<b>\$ 26,460,046</b>	<b>\$ 25,699,329</b>	<b>\$ 24,696,258</b>	<b>\$ 23,938,462</b>
<b>Total Liabilities</b>	<b>\$ 54,942,920</b>	<b>\$ 54,278,750</b>	<b>\$ 53,306,380</b>	<b>\$ 52,621,994</b>	<b>\$ 51,675,147</b>
<b>Net Assets</b>	<b>\$ 1,240,923,367</b>	<b>\$ 1,248,914,554</b>	<b>\$ 1,257,353,884</b>	<b>\$ 1,266,501,375</b>	<b>\$ 1,276,506,948</b>
<b>Equity</b>					
Retained Earnings	\$ 505,559,266	\$ 513,550,453	\$ 521,989,783	\$ 531,137,274	\$ 541,142,847
Revaluation Reserve	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
<b>Total Equity</b>	<b>\$ 1,240,923,367</b>	<b>\$ 1,248,914,554</b>	<b>\$ 1,257,353,884</b>	<b>\$ 1,266,501,375</b>	<b>\$ 1,276,506,948</b>

### 6.3 Cash Flow

	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/2030
<b>Cash Flows from Operating Activities</b>				
<i>Receipts:</i>				
Receipts from Customers	\$ 82,785,230	\$ 85,302,280	\$ 88,203,297	\$ 91,211,420
Interest Received	\$ 3,105,350	\$ 3,133,281	\$ 3,151,938	\$ 3,168,036
Rental Income	\$ 631,162	\$ 647,570	\$ 664,407	\$ 681,017
Non-Capital Grants and Contributions	\$ 8,047,256	\$ 8,007,349	\$ 8,110,046	\$ 8,207,512
<i>Payments:</i>				
Payment to Suppliers	(\$ 68,456,930)	(\$ 70,899,608)	(\$ 69,997,120)	(\$ 72,225,184)
Borrowing Costs	(\$ 810,550)	(\$ 1,204,259)	(\$ 1,618,119)	(\$ 1,443,100)
<b>Net Cash Provided (or Used) in Operating Activities</b>	<b>\$ 25,301,517</b>	<b>\$ 24,986,612</b>	<b>\$ 28,514,450</b>	<b>\$ 29,599,701</b>
<b>Cash Flows from Investing Activities</b>				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 420,000	\$ 435,000	\$ 420,000	\$ 430,000
Grants, Subsidies, Contributions and Donations	\$ 7,498,820	\$ 6,151,556	\$ 6,252,163	\$ 6,252,762
<i>Payments:</i>				
Payments for PPE	(\$ 36,132,967)	(\$ 41,321,522)	(\$ 32,368,480)	(\$ 26,876,433)
<b>Net Cash Provided (or Used) in Investing Activities</b>	<b>(\$ 28,214,147)</b>	<b>(\$ 34,734,966)</b>	<b>(\$ 25,696,317)</b>	<b>(\$ 20,193,671)</b>
<b>Cash Flows from Financing Activities</b>				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 9,800,000	\$ 10,500,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	(\$ 3,415,838)	(\$ 3,322,832)	(\$ 3,785,749)	(\$ 3,854,913)
<b>Net Cash Provided (or Used) in Financing Activities</b>	<b>\$ 6,384,162</b>	<b>\$ 7,177,168</b>	<b>(\$ 3,785,749)</b>	<b>(\$ 3,854,913)</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>	<b>\$ 3,471,532</b>	<b>(\$ 2,571,186)</b>	<b>(\$ 967,617)</b>	<b>\$ 5,551,118</b>
<b>Cash and Cash Equivalents at Beginning of Period</b>	<b>\$ 57,437,178</b>	<b>\$ 60,908,710</b>	<b>\$ 58,337,523</b>	<b>\$ 57,369,907</b>
<b>Cash and Cash Equivalents at End of Period</b>	<b>\$ 60,908,710</b>	<b>\$ 58,337,523</b>	<b>\$ 57,369,907</b>	<b>\$ 62,921,024</b>

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
<b>Cash Flows from Operating Activities</b>					
<b>Receipts:</b>					
Receipts from Customers	\$ 94,389,435	\$ 97,016,051	\$ 98,799,280	\$102,076,613	\$105,070,100
Interest Received	\$ 3,184,537	\$ 3,201,450	\$ 3,218,786	\$ 3,236,556	\$ 3,254,770
Rental Income	\$ 698,042	\$ 715,493	\$ 733,380	\$ 751,714	\$ 770,507
Non capital grants and contributions	\$ 8,307,415	\$ 8,409,817	\$ 8,514,776	\$ 8,622,360	\$ 8,732,636
<b>Payments:</b>					
Payment to Suppliers	(\$ 77,550,325)	(\$ 76,599,531)	(\$ 78,753,218)	(\$ 80,603,557)	(\$ 82,969,492)
Borrowing costs	(\$ 1,260,397)	(\$ 1,192,086)	(\$ 1,153,183)	(\$ 1,112,233)	(\$ 1,069,080)
<b>Net Cash Provided (or Used) in Operating Activities</b>	<b>\$ 27,768,707</b>	<b>\$ 31,551,194</b>	<b>\$ 31,359,821</b>	<b>\$ 32,971,453</b>	<b>\$ 33,789,441</b>
<b>Cash Flows from Investing Activities</b>					
<b>Receipts:</b>					
Proceeds from sale of PPE	\$ 465,000	\$ 440,000	\$ 400,000	\$ 412,000	\$ 412,000
Grants, subsidies ,contributions & donations	\$ 5,964,434	\$ 6,254,006	\$ 6,254,651	\$ 6,255,312	\$ 6,255,990
<b>Payments:</b>					
Payments for PPE	(\$ 30,315,025)	(\$ 31,169,491)	(\$ 28,567,674)	(\$ 27,326,350)	(\$ 28,132,677)
<b>Net Cash Provided (or Used) in Investing Activities</b>	<b>(\$ 23,885,591)</b>	<b>(\$ 24,475,485)</b>	<b>(\$ 21,913,023)</b>	<b>(\$ 20,659,038)</b>	<b>(\$ 21,464,687)</b>
<b>Cash Flows from Financing Activities</b>					
<b>Receipts:</b>					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Payments:</b>					
Repayments of borrowings	(\$ 4,040,857)	(\$ 819,027)	(\$ 861,332)	(\$ 905,810)	(\$ 952,641)
<b>Net Cash Provided (or Used) in Financing Activities</b>	<b>(\$ 4,040,857)</b>	<b>(\$ 819,027)</b>	<b>(\$ 861,332)</b>	<b>(\$ 905,810)</b>	<b>(\$ 952,641)</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>	<b>(\$ 157,741)</b>	<b>\$ 6,256,681</b>	<b>\$ 8,585,466</b>	<b>\$ 11,406,605</b>	<b>\$ 11,372,113</b>
<b>Cash and Cash Equivalents at Beginning of Period</b>	<b>\$ 62,921,024</b>	<b>\$ 62,763,283</b>	<b>\$ 69,019,964</b>	<b>\$ 77,605,430</b>	<b>\$ 89,012,035</b>
<b>Cash and Cash Equivalents at End of Period</b>	<b>\$ 62,763,283</b>	<b>\$ 69,019,964</b>	<b>\$ 77,605,430</b>	<b>\$ 89,012,035</b>	<b>\$100,384,148</b>

#### 6.4 Changes in Equity

	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/2030
<b>Asset Revaluation Surplus</b>				
Opening Balance	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
<b>Closing Balance</b>	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
<b>Retained Surplus</b>				
Opening Balance	\$ 474,807,627	\$ 480,540,379	\$ 485,391,360	\$ 490,888,448
Net Result	\$ 5,732,751	\$ 4,850,982	\$ 5,497,087	\$ 6,784,304
<b>Closing Balance</b>	\$ 480,540,379	\$ 485,391,360	\$ 490,888,448	\$ 497,672,752
<b>Total Community Equity</b>	<b>\$ 1,215,904,480</b>	<b>\$ 1,220,755,461</b>	<b>\$ 1,226,252,549</b>	<b>\$ 1,233,036,853</b>

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
<b>Asset Revaluation Surplus</b>					
Opening Balance	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Closing Balance</b>	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
<b>Retained Surplus</b>					
Opening Balance	\$ 497,672,752	\$ 505,559,266	\$ 513,550,453	\$ 521,989,783	\$ 531,137,274
Net Result	\$ 7,886,514	\$ 7,991,187	\$ 8,439,330	\$ 9,147,491	\$ 10,005,573
<b>Closing Balance</b>	\$ 505,559,266	\$ 513,550,453	\$ 521,989,783	\$ 531,137,274	\$ 541,142,847
<b>Total Community Equity</b>	<b>\$ 1,240,923,367</b>	<b>\$ 1,248,914,554</b>	<b>\$ 1,257,353,884</b>	<b>\$ 1,266,501,375</b>	<b>\$ 1,276,506,948</b>

## 7.0 Investments

Council held \$63.75m in bank accounts on 31 December 2025. Out of this balance, 86.6% was held with QTC with an end of month interest rate of 4.26%, 12.4% was with Commonwealth Bank with an interest rate of 4.10% and the remaining 0.9% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2025	Current Rate
QTC	A1+	4.53%	4.26%
CBA General Account (New)	A1+	4.35%	4.10%
CBA General Account	A1+	4.35%	4.10%

## Investment Portfolio Report

as at 31/12/2025

	Financial Institution			TOTAL
	Queensland Treasury	Bendigo Bank	Commonwealth Bank of Australia	
Opening Investment Balance 1 July 2025	55,226,728	325,928	9,715,518	65,268,175
Interest Rate	4.26%	0.00%	4.10%	
Deposits	12,000,000	265,869	110,327,418	122,593,288
Redemptions	- 13,000,000	- 7,930	- 112,353,956	- 125,361,886
Balance	54,226,728	583,867	7,688,981	62,499,576
Interest Income	1,044,244	-	239,936	1,284,180
Admin Charge	- 29,544	- 30	- 147	- 29,721
Net Interest Income	1,014,700	- 30	239,790	1,254,459
Ending Investment Balance as at 31/12/2025	55,241,428	583,837	7,928,771	63,754,036
% to Portfolio	86.65%	0.92%	12.44%	
Short Term Rating	A1+	A2	A1+	
Individual Counter - Party Limit	100%	10%	30%	
Maximum Funds Limit	No Limit	\$20M	\$20M	

## 8.0 Works for Queensland Round 5 (W4Q5)

The Works for Queensland Round 5 has a total budget of \$8.44m with a grant period spanning from July 2024 to June 2027. Council has received a total of 50% of the grant funding (\$4.22m during October 2024) with these funds being posted as a contract liability in the balance sheet until funds have been used. As at 31 December 2025, Council had spent approximately \$2.43m.



## 9.0 Rates Update

During December 2025 the Rates Department have processed:

- 127 rates searches
- 6 rates requests
- 141 transfer of properties
- 33 amalgamations/splits
- 6 refunds processed
- 0 rate archive search

## 10.0 Grants Report

The full grants report is attached to this document. While the Finance team have endeavoured to ensure that the information is accurate and up to date, it is acknowledged that some of the data relating to grant completion due dates and other details may still need to be updated in the instances where extensions have been approved, or details have changed.

### Recent Grant Activity Summary (6 months)

as at 31/12/2025

Grant Project Name	Grant Program	Grant Amount	Month
<b>New Grant Applications Lodged</b>			
Carroll Nature Area Revegetation - Kingaroy & Districts Branch of Native Plants Old sponsorship	Grassroots Environmental Grant	\$ 31,595.00	Oct-25
Allan Stirling Memorial Park Revegetation and Feral Pig Management - Bunya Mountain Community Association Inc collaboration	Grassroots Environmental Grant	\$ 33,738.74	Oct-25
Murgon Men's Shed - repainting the Murgon Railway Building	Gambling Community Benefit Fund Round 125	\$ 18,500.00	Oct-25
Kingaroy State High School	STIP	\$ 250,000.00	Oct-25
St Johns School	STIP	\$ 181,000.00	Oct-25
Proston State School	STIP	\$ 131,000.00	Oct-25
Boondooma Dam Recreation Area and Camp Kitchen	Regional Tourism Infrastructure Fund	\$ 300,000.00	Nov-25
Murgon War Memorial Restoration	Honouring Our Veterans	\$ 58,790.96	Nov-25
EOI - Permanent Stage Facilities in Memorial Park, Kingaroy	Multicultural Connect Grants Program	\$ 500,000.00	Nov-25
New SES Vehicle for Wondai	SES Support Grant 2026-27	\$ 74,654.80	Nov-25
Fixed canopy for Blackbutt SES Vehicle	SES Support Grant 2026-28	\$ 8,284.82	Nov-25
Disaster Resilience Kits	Ergon Energy Community Fund	\$ 9,227.00	Nov-25
South Burnett Multicultural Event	Celebrating Multicultural Queensland 25-26 Round 2	\$ 6,700.00	Dec-25
<b>Successful Grant Applications</b>			
New Tables, Bain Marie, and trolleys for Proston Town Hall	Gambling Community Benefit Fund Round 123	\$ 2,536.50	Jul-25
Design and Construction Mt Wooroolin Reservoir No 3	2024-28 LGGSP Stage 2	\$ 1,322,880.00	Jul-25
Wondai Tree Replacement	Stronger Communities 9	\$ 9,600.00	Jul-25
FarmFest and Iron + Clay for Youth	TRACC	\$ 66,000.00	Jul-25
Memerambi Barkers Creek Road Reseal	TMR Country Roads Connect Priority 1	\$ 1,823,000.00	Aug-25
Kingaroy Heritage Museum Significance Assessment	Community Heritage Grant	\$ 5,192.65	Sep-25
Youth Council - Adulthood Starter Pack	FRRR ABC Heywire Innovators Grant	\$ 10,000.00	Sep-25
South Burnett CCTV, Lighting and Fencing Upgrade	Secure Communities Partnerships	\$ 200,000.00	Sep-25
Subsidy program for Blackbutt Residents	Flying Fox Roost Management Grant	\$ 32,200.00	Oct-25
Making Problem Battery Collection Simple	Local Government Battery Collection Program	\$ 91,769.00	Oct-25
Solar Infrastructure at six Council sites	Community Energy Upgrades Fund Round 2	\$ 243,726.00	Nov-25
EOI - Permanent Stage Facilities in Memorial Park, Kingaroy	Multicultural Connect Grants Program		Dec-25
<b>Unsuccessful Grant Applications</b>			
Memerambi Gordonbrook Road Reseal	TMR Country Roads Connect Priority 2	\$ 4,140,000.00	Aug-25
Boondooma Homestead Timber Windows and Doors Restoration	Community Sustainability Action Grant Round 9	\$50,000	Dec-25
Wooroolin Skate Park - Auspiced by Wooroolin Community Committee	Gambling Community Benefit Fund Round 124	\$ 100,000.00	Dec-25
Exercise Equipment for Ros Gregor walking track - auspiced by NaTDA	Gambling Community Benefit Fund Round 124	\$ 100,000.00	Dec-25

LIFE			FUNDING SOURCES								QUARTERLY REVIEWS						EXPENDITURE ACTUALS		
Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	2024/2025 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments	
Facilities																			
Facilities - General																			
007503	Property Advanced Designs 2025/2026	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	1,818.18	885.00	2,703.18	
007592	GR-SCPP-OCTV, Lighting & Fencing Vari	SCPP	400,000.00	200,000.00	-	-	200,000.00	-	-	400,000.00	-	-	400,000.00	-	400,000.00	49,500.00	-	49,500.00	
Sub Activity Subtotal				300,000.00	-	-	200,000.00	-	-	500,000.00	100,000.00	-	400,000.00	-	500,000.00	51,318.18	885.00	52,203.18	
Admin Office - Wonda																			
007483	Wondai AdminOffice Upstairs Upgrade	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	70,000.00	-	-	-	
Sub Activity Subtotal				70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	70,000.00	-	-	-	
Admin Office - BButt																			
007482	Bbutt Cust Serv Center & Library Counter	COUNCIL	85,000.00	-	85,000.00	-	-	-	-	85,000.00	85,000.00	-	-	-	85,000.00	-	-	-	
Sub Activity Subtotal				-	85,000.00	-	-	-	-	85,000.00	85,000.00	-	-	-	85,000.00	-	-	-	
Admin Office-Proston																			
007409	Proston Admin/Library- Ceiling &Drainage	COUNCIL	98,375.00	-	64,476.79	-	-	-	-	64,476.79	-	64,476.79	-	-	64,476.79	78,002.87	57,306.74	135,309.61	
Sub Activity Subtotal				-	64,476.79	-	-	-	-	64,476.79	-	64,476.79	-	-	64,476.79	78,002.87	57,306.74	135,309.61	
Art Gallery - Wondai																			
007485	Wondai Art Gallery - External repaint	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	25,100.00	-	25,100.00	
Sub Activity Subtotal				50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	25,100.00	-	25,100.00	
Depot - Murgon																			
007486	Murgon Depot - replace perimeter fence	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	-	-	-	
Sub Activity Subtotal				50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	-	-	-	
Depot - Wondai																			
007487	Wondai Depot - Insulation of lunch room	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	76,589.45	-	76,589.45	
Sub Activity Subtotal				50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	76,589.45	-	76,589.45	
Hall - Kingaroy Town																			
007489	KroyTownHallCarpark reseal&paver repla	COUNCIL	54,000.00	54,000.00	-	-	-	-	-	54,000.00	54,000.00	-	-	-	54,000.00	23,450.00	-	23,450.00	
Sub Activity Subtotal				54,000.00	-	-	-	-	-	54,000.00	54,000.00	-	-	-	54,000.00	23,450.00	-	23,450.00	
Hall - Murgon Town																			
007488	Murgon Hall-Repair&reseal rear access Dr	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	-	-	40,000.00	5,409.09	639.62	6,048.71	
Sub Activity Subtotal				40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	-	-	40,000.00	5,409.09	639.62	6,048.71	
Hall - Wondai Memori																			
007490	Wondai Town Hall - Re roof	COUNCIL	200,000.00	200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	-	-	200,000.00	5,746.55	639.62	6,386.17	
Sub Activity Subtotal				200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	-	-	200,000.00	5,746.55	639.62	6,386.17	
Hall - Duroong																			
007491	Duroong Hall - Ramp replacement	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	10,000.00	10,000.00	-	-	-	10,000.00	-	-	-	



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Sub Activity Subtotal				40,000.00	-	-	50,000.00	-	-	90,000.00	90,000.00	-	-	-	90,000.00	545.45	644.85	1,190.30
SBRC Animal Housing																		
007492	SBRC Animal Housing - Dangerous Dog E	COUNCIL	14,500.00	-	14,500.00	-	-	-	-	14,500.00	14,500.00	-	-	-	14,500.00	12,345.29	-	12,345.29
007493	SBRC Animal Housing - Repairs to Kenne	COUNCIL	15,000.00	-	15,000.00	-	-	-	-	15,000.00	15,000.00	-	-	-	15,000.00	-	-	-
007494	SBRC Animal Housing - Carpark/Drivewar	COUNCIL	50,000.00	-	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	-	15,004.55	15,004.55
007495	SBRC Animal Housing - Switchboard Upg	COUNCIL	5,000.00	-	5,000.00	-	-	-	-	5,000.00	5,000.00	-	-	-	5,000.00	-	5,131.03	5,131.03
007496	SBRC Animal Housing - CCTV Cameras	COUNCIL	15,000.00	-	15,000.00	-	-	-	-	15,000.00	15,000.00	-	-	-	15,000.00	-	-	-
Sub Activity Subtotal				-	99,500.00	-	-	-	-	99,500.00	99,500.00	-	-	-	99,500.00	12,345.29	20,135.58	32,480.87
W4Q Round 5																		
007263	W4Q5-D&C-Proston Hall	W4Q5	20,000.00	-	-	-	929.16	-	-	929.16	-	929.16	-	-	929.16	-	-	-
007264	W4Q5-D&C-DurongHallSign&Shelter	W4Q5	30,000.00	-	-	-	4,336.87	-	-	4,336.87	-	4,336.87	-	-	4,336.87	1,500.00	356.00	1,856.00
Sub Activity Subtotal				-	-	-	5,266.03	-	-	5,266.03	-	5,266.03	-	-	5,266.03	1,500.00	356.00	1,856.00
Parks - Murgon																		
007502	Kapernick Pk-Viewing Platform&DemoToi	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	70,000.00	-	-	-
Sub Activity Subtotal				70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	70,000.00	-	-	-
Public Conveniences																		
007389	W4Q5-D&C-KumbiaDumpPoint	W4Q5	40,000.00	20,000.00	-	-	20,000.00	-	-	40,000.00	40,000.00	-	-	-	40,000.00	-	1,284.47	1,284.47
Sub Activity Subtotal				20,000.00	-	-	20,000.00	-	-	40,000.00	40,000.00	-	-	-	40,000.00	-	1,284.47	1,284.47
Arts																		
007379	W4Q5-KRoy-PublicArt	W4Q5	40,000.00	-	-	-	39,785.37	-	-	39,785.37	40,000.00	-	214.63	-	39,785.37	-	89.40	89.40
Sub Activity Subtotal				-	-	-	39,785.37	-	-	39,785.37	40,000.00	-	214.63	-	39,785.37	-	89.40	89.40
Activity Total				1,258,520.00	422,737.21	-	430,439.33	-	-	2,111,696.54	1,366,000.00	333,891.17	411,805.37	-	2,111,696.54	445,784.26	297,509.09	743,293.35
Office																		
Info Serv - ICT																		
000379	Computer Infrastructure & Upgrade	COUNCIL	410,972.00	155,000.00	-	-	-	-	-	155,000.00	155,000.00	-	-	-	155,000.00	-	130,719.00	130,719.00
000381	Server Hardware	COUNCIL	100,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	9,695.17	-	9,695.17
000382	Photocopiers & Printers	COUNCIL	40,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	20,000.00	-	14,065.00	14,065.00
Sub Activity Subtotal				225,000.00	-	-	-	-	-	225,000.00	225,000.00	-	-	-	225,000.00	9,695.17	144,784.00	154,479.17
Activity Total				225,000.00	-	-	-	-	-	225,000.00	225,000.00	-	-	-	225,000.00	9,695.17	144,784.00	154,479.17
Fleet																		
Plant & Fleet Manage																		
006767	Plant and Fleet Replacement 2022/2023	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	1,440.00	210,171.18	211,611.18
006876	Plant & Fleet Replacement 2023/2024	COUNCIL	4,221,166.95	-	572,818.17	-	-	-	-	572,818.17	-	572,818.17	-	-	572,818.17	-	1,041,774.72	1,041,774.72
007121	Plant & Fleet Replacement 2024/2025	COUNCIL	4,196,721.83	-	4,154,076.97	-	42,644.86	-	-	4,196,721.83	3,545,679.00	651,042.83	-	-	4,196,721.83	1,483,707.71	2,640,485.93	4,124,193.64
007471	Plant & Fleet Replacement 2025/2026	COUNCIL	3,282,146.00	1,979,000.00	740,000.00	424,000.00	139,146.00	-	-	3,282,146.00	3,282,146.00	-	-	-	3,282,146.00	1,790,753.62	520,518.12	2,311,271.74
Sub Activity Subtotal				1,979,000.00	5,466,895.14	424,000.00	181,790.86	-	-	8,051,686.00	6,827,825.00	1,223,861.00	-	-	8,051,686.00	3,275,901.33	4,412,949.95	7,688,851.28
Activity Total				1,979,000.00	5,466,895.14	424,000.00	181,790.86	-	-	8,051,686.00	6,827,825.00	1,223,861.00	-	-	8,051,686.00	3,275,901.33	4,412,949.95	7,688,851.28
Commercial Enterprises																		
Comm.Ent. - General																		
007523	CommEnterprises-Project/Plan/Design/20	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	-	-	40,000.00	-	-	-
Sub Activity Subtotal				40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	-	-	40,000.00	-	-	-
Aerodrome - Kingaroy																		
007135	Kroy Aerodrome - Septic System & Trench	COUNCIL	23,804.90	-	22,204.90	-	-	-	-	22,204.90	-	22,204.90	-	-	22,204.90	-	22,872.40	22,872.40
007504	Kroy Airport Asset Refurb (Met BD&toilet)	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	-	7,859.35	7,859.35
007505	Kroy Aerodrome - Aerodrome Masterplan	COUNCIL	120,000.00	120,000.00	-	-	-	-	-	120,000.00	120,000.00	-	-	-	120,000.00	1,647.73	-	1,647.73
007506	Kingaroy Aerodrome - Flush markers	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	25,000.00	-	-	-
Sub Activity Subtotal				195,000.00	22,204.90	-	-	-	-	217,204.90	195,000.00	22,204.90	-	-	217,204.90	1,647.73	30,731.75	32,379.48
Aerodrome - Wondai																		
007507	Wondai Airport - extension to taxiway	COUNCIL	30,000.00	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	30,000.00	-	-	-
Sub Activity Subtotal				30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	30,000.00	-	-	-
Cemeteries - Kingaro																		
006774	CP - Taabinga Cemetery expansion	COUNCIL	17,922.72	-	17,072.72	-	-	-	-	17,072.72	-	17,072.72	-	-	17,072.72	17,072.72	-	17,072.72
007515	SBRC Cemeteries - New marquees	COUNCIL	6,000.00	6,000.00	-	-	-	-	-	6,000.00	6,000.00	-	-	-	6,000.00	-	-	-
007517	TaabingaCem DesignNewExpense-Incl.gr	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	25,000.00	-	-	-
007518	TaabingaCemetery Int. Rd network-curren	COUNCIL	150,000.00	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	150,000.00	-	-	-
Sub Activity Subtotal				181,000.00	17,072.72	-	-	-	-	198,072.72	181,000.00	17,072.72	-	-	198,072.72	17,072.72	-	17,072.72
Cemeteries - Nanango																		
007516	SBRC Cemeteries - Signage	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	25,000.00	-	-	-
007520	Nanango Cemetery Internal Road	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	-	-	-
007521	Ngo Cemetery Plinths-new lawn cem exte	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	20,000.00	15,800.00	-	15,800.00
Sub Activity Subtotal				145,000.00	-	-	-	-	-	145,000.00	145,000.00	-	-	-	145,000.00	15,800.00	-	15,800.00
Cemeteries - Wondai																		
007519	Murgon Cemetery Survey & design new ai	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	10,000.00	10,000.00	-	-	-	10,000.00	-	-	-
Sub Activity Subtotal				10,000.00	-	-	-	-	-	10,000.00	10,000.00	-	-	-	10,000.00	-	-	-
Cemeteries - Proston																		
007522	Proston Cemetery - Boundary fence	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	-	-	-
Sub Activity Subtotal				100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	-	-	-
Priv Hos P&E Proj																		
007508	Coolabunia Saleyards - Replace yards	COUNCIL	150,000.00	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	150,000.00	-	4,151.29	4,151.29
007509	Coolabunia Saleyards - Refurb toilet	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	20,938.93	2,250.00	23,188.93

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007510	Coolabunia Saleyards-Refurbcanteen&offi	COUNCIL	80,000.00	80,000.00	-	-	-	-	-	80,000.00	80,000.00	-	-	-	80,000.00	56,870.94	15,583.00	72,453.94
Sub Activity Subtotal				330,000.00	-	-	-	-	-	330,000.00	330,000.00	-	-	-	330,000.00	77,809.87	21,984.29	99,794.16
Saleyards - Coolabun																		
006777	CP - Coolabunia Saleyards-Asset Upgrad	COUNCIL	214,234.23	-	214,234.23	-	-	-	-	214,234.23	-	214,234.23	-	-	214,234.23	-	1,679.93	1,679.93
007137	Coolabunia Saleyards Security Fencing	COUNCIL	56,000.00	-	-	-	-	-	-	-	-	-	-	-	-	1,400.00	1,400.00	1,400.00
Sub Activity Subtotal				-	214,234.23	-	-	-	-	214,234.23	-	214,234.23	-	-	214,234.23	-	3,079.93	3,079.93
Tourism - Yallakool																		
007141	BP Dam-Replace sliding doors/Security	COUNCIL	32,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	4,375.00	4,375.00
007142	BP Dam - Dump point new enclosure fenc	COUNCIL	8,000.00	-	2,046.11	-	-	-	-	2,046.11	-	2,046.11	-	-	2,046.11	-	2,715.39	2,715.39
007386	W4Q5-D&C-Moffaldale-BPDam2xCabins	W4Q5	400,000.00	-	-	-	400,000.00	-	-	400,000.00	400,000.00	-	-	-	400,000.00	52,055.34	5,916.66	57,972.00
007511	BPDam Refurb-paint toilets/BDS&kioskroc	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	-	-	-
007512	BPDam - Security Systems	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	25,000.00	-	12,988.96	12,988.96
Sub Activity Subtotal				75,000.00	2,046.11	-	400,000.00	-	-	477,046.11	475,000.00	2,046.11	-	-	477,046.11	52,055.34	25,996.01	78,051.35
Tourism - Lake Boon																		
007140	Bdma Dam-Replace sliding doors/Secur	COUNCIL	27,500.00	-	2,085.00	-	-	-	-	2,085.00	-	2,085.00	-	-	2,085.00	-	1,950.00	1,950.00
007143	W4Q5-D&C-BdmaDamConcreteSlabs	W4Q5	100,000.00	-	-	-	44,120.30	-	-	44,120.30	-	44,120.30	-	-	44,120.30	-	-	-
007387	W4Q5-D&C-Proston-BoondoomaDam-cai	W4Q5	400,000.00	-	-	-	400,000.00	-	-	400,000.00	400,000.00	-	-	-	400,000.00	37,562.33	5,916.67	43,479.00
007513	BDam-Bunkhouse area Rec space upgrad	COUNCIL	255,000.00	255,000.00	-	-	-	-	-	255,000.00	255,000.00	-	-	-	255,000.00	37,562.33	5,916.66	43,478.99
007514	BoondoomaDamCabins-repair/paint eave	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	70,000.00	-	-	-
Sub Activity Subtotal				325,000.00	2,085.00	-	444,120.30	-	-	771,205.30	725,000.00	46,205.30	-	-	771,205.30	75,124.66	13,783.33	88,907.99
Activity Total				1,431,000.00	257,642.96	-	844,120.30	-	-	2,532,763.26	2,231,000.00	301,763.26	-	-	2,532,763.26	239,510.32	95,575.31	335,085.63
Parks																		
Parks & Gardens																		
007381	W4Q5-D&C-Memerambi Playground	W4Q5	100,000.00	-	-	-	100,000.00	-	-	100,000.00	100,000.00	-	-	-	100,000.00	-	342.00	342.00
Sub Activity Subtotal				-	-	-	100,000.00	-	-	100,000.00	100,000.00	-	-	-	100,000.00	-	342.00	342.00
W4Q Round 5																		
007265	W4Q5-D&C-WooroolinDaltonPkReplacerr	W4Q5	20,000.00	-	-	-	20,000.00	-	-	20,000.00	20,000.00	-	-	-	20,000.00	10,893.64	-	10,893.64
Sub Activity Subtotal				-	-	-	20,000.00	-	-	20,000.00	20,000.00	-	-	-	20,000.00	10,893.64	-	10,893.64
Parks - Kingaroy																		
007236	Refurbishment of Kingaroy Skate park	COUNCIL	30,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	10,422.80	10,422.80
007240	Sofftail Replacement - Kingaroy	COUNCIL	144,000.00	-	138,421.74	-	-	-	-	138,421.74	126,485.38	11,936.36	-	-	138,421.74	62,675.00	36,652.73	99,327.73
007255	W4Q5-D&C-KRoyAdemansParkAmenitie	W4Q5	87,000.00	-	-	-	68,603.38	-	-	68,603.38	-	68,603.38	-	-	68,603.38	-	64,754.35	64,754.35
007308	Kroy Memorial Park-Playground CCTV	COUNCIL	56,497.76	-	23,405.30	-	-	-	-	23,405.30	-	23,405.30	-	-	23,405.30	-	-	-
007524	RegionalParksRefurbish-asset replaceme	COUNCIL	30,000.00	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	30,000.00	25,307.55	114.64	25,422.19
007526	All towns replace playground gates	COUNCIL	107,000.00	107,000.00	-	-	-	-	-	107,000.00	107,000.00	-	-	-	107,000.00	6,815.27	19,731.64	26,546.91
007598	W4Q5-D&C-APEX Park Project	W4Q5	83,000.00	-	-	-	83,000.00	-	-	83,000.00	-	33,000.00	50,000.00	-	83,000.00	-	-	-
Sub Activity Subtotal				137,000.00	161,827.04	-	151,603.38	-	-	450,430.42	263,485.38	136,945.04	50,000.00	-	450,430.42	94,797.82	131,676.16	226,473.98
Parks - Nanango																		
007083	MIFF-Amenities Block Nanango Butter Fi	MIFF	310,132.18	-	29,207.48	-	-	-	-	29,207.48	-	29,207.48	-	-	29,207.48	-	-	-
007244	Sofftail Replacement - Nanango	COUNCIL	55,000.00	-	21,684.79	-	-	-	-	21,684.79	21,684.79	-	-	-	21,684.79	-	827.96	827.96
007246	Nanango Walking Track	LRCI_4_A	34,000.00	-	7,817.21	-	-	-	-	7,817.21	-	7,817.21	-	-	7,817.21	-	-	-
007250	W4Q5-D&C-Nngo-PioneerPark-Lighting	W4Q5	20,000.00	-	-	-	5,199.23	-	-	5,199.23	-	5,199.23	-	-	5,199.23	-	26,906.20	26,906.20
007331	W4Q_5 Nanango Parks_Footpath Upgrad	W4Q5	20,000.00	-	-	-	20,000.00	-	-	20,000.00	-	20,000.00	-	-	20,000.00	-	-	-
Sub Activity Subtotal				-	58,709.48	-	25,199.23	-	-	83,908.71	21,684.79	62,223.92	-	-	83,908.71	-	27,734.16	27,734.16
Parks - Blackbutt																		
007079	Blackbutt Parklands & Sensory Garden	CONTRIB	43,853.40	-	2,862.62	-	-	-	-	2,862.62	-	2,862.62	-	-	2,862.62	-	-	-
007239	Blackbutt signage	COUNCIL	15,000.00	-	15,000.00	-	-	-	-	15,000.00	15,000.00	-	-	-	15,000.00	-	-	-
007527	Benarkin Park. Flying Fox swing	COUNCIL	85,000.00	85,000.00	-	-	-	-	-	85,000.00	85,000.00	-	-	-	85,000.00	46,072.51	14,312.44	60,384.95
Sub Activity Subtotal				85,000.00	17,862.62	-	-	-	-	102,862.62	100,000.00	2,862.62	-	-	102,862.62	46,072.51	14,312.44	60,384.95
Parks - Murgon																		
007241	Sofftail Replacement - Murgon	COUNCIL	83,013.00	45,000.00	-	-	-	-	-	45,000.00	45,000.00	-	-	-	45,000.00	27,941.00	8,624.25	36,565.25
007254	MIFF-Amenities Block Murgon R&Y Park	MIFF	336,184.00	-	43,785.09	-	-	-	-	43,785.09	-	43,785.09	-	-	43,785.09	-	1,304.82	1,304.82
007528	Murgon Dog Park Fence	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	-	-	40,000.00	17,263.38	10,615.90	27,879.28
Sub Activity Subtotal				85,000.00	43,785.09	-	-	-	-	128,785.09	85,000.00	43,785.09	-	-	128,785.09	45,204.38	20,544.97	65,749.35
Parks - Wondai																		
007242	Sofftail Replacement - Wondai	COUNCIL	25,000.00	-	25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	-	25,000.00	-	-	-
007391	W4Q5-D&C-WondaiPlaygroundRenewal	W4Q5	550,000.00	290,000.00	60,000.00	-	200,000.00	-	-	550,000.00	550,000.00	-	-	-	550,000.00	-	1,157.37	1,157.37
Sub Activity Subtotal				290,000.00	85,000.00	-	200,000.00	-	-	575,000.00	575,000.00	-	-	-	575,000.00	-	1,157.37	1,157.37
Parks - Proston																		
007525	Proston Railway Park shade sail	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	-	-	40,000.00	-	35,381.37	35,381.37
Sub Activity Subtotal				40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	-	-	40,000.00	-	35,381.37	35,381.37
Parks - Wooroolin																		
007576	GR - DSEC - Wooroolin Skate Park	DSEC	150,000.00	-	-	-	150,000.00	-	-	150,000.00	-	-	150,000.00	-	150,000.00	-	133,413.47	133,413.47
Sub Activity Subtotal				-	-	-	150,000.00	-	-	150,000.00	-	-	150,000.00	-	150,000.00	-	133,413.47	133,413.47
Rail Trails																		
006936	DRFA Kingaroy-Murgon Rail Trail Crossin	DRFA	626,482.83	-	-	-	-	-	-	-	-	-	-	-	-	73,312.53	1,279.40	74,591.93
007026	DTIS - King-Mur Rail Trail Pavement/Cros	DTIS	631,141.00	-	-	-	-	-	-	-	-	-	-	-	-	7,529.12	-	7,529.12
007251	W4Q5-Design-SBRailTrailPublicArtPlan	W4Q5	10,000.00	-	-	-	10,000.00	-	-	10,000.00	-	10,000.00	-	-	10,000.00	-	-	-
007529	Tingoorra Rail Trail TimberBridge Repair	COUNCIL	15,000.00	15,000.00	-	-	-	-	-	15,000.00	15,000.00	-	-	-	15,000.00	-	15,623.60	15,623.60
Sub Activity Subtotal				15,000.00	-	-	10,000.00	-	-	25,000.00	15,000.00	10,000.00	-	-	25,000.00	80,841.65	16,903.00	97,744.65
General																		
007238	Priority Playground Audit_replacement	COUNCIL	70,000.00	-	20,150.34	-	-	-	-	20,150.34	-	20,150.34	-	-	20,150.34	-	18,399.50	18,399.50

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	2024/2025 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments	
Sub Activity Subtotal				-	20,150.34	-	-	-	-	20,150.34	-	20,150.34	-	-	20,150.34	-	18,399.50	18,399.50	
Activity Total				652,000.00	387,334.57	-	656,802.61	-	-	1,696,137.18	1,220,170.17	275,967.01	200,000.00	-	1,696,137.18	277,810.00	399,864.44	677,674.44	
Roads																			
Grav Resheet																			
007372	W4Q5-D&C-Ningo-BurnettSt-AlanDownief	W4Q5	230,814.00	-	-	-	230,814.00	-	-	230,814.00	204,474.00	-	26,340.00	-	230,814.00	8,845.07	14,007.21	22,852.28	
007421	Taromeo - Old Esk Road Resheeting	COUNCIL	200,900.34	-	200,900.34	-	-	-	-	200,900.34	-	200,900.34	-	-	200,900.34	-	256,465.70	256,465.70	
007472	Gravel Resheeting Program 25/26	COUNCIL	50,000.00	-	-	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	-	-	-	
007477	Shoulder resheeting Prg (Kearney's Rd)	COUNCIL	100,000.00	-	-	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	-	-	-	
Sub Activity Subtotal				150,000.00	200,900.34	-	230,814.00	-	-	581,714.34	354,474.00	200,900.34	26,340.00	-	581,714.34	8,845.07	270,472.91	279,317.98	
Pavement Rehab																			
005479	Niagara Road (Wind Farm)	COUNCIL	6,090,000.00	-	-	-	-	-	-	-	-	-	-	-	-	15,553.39	-	15,553.39	
007293	Major Mechanical Repairs 24/25	COUNCIL	105,576.08	-	-	-	-	-	-	-	-	-	-	-	-	59,649.00	-	59,649.00	
007294	RTR-Tingora Chelmsford Rd-Stage 2	RTR	1,491,689.44	-	-	-	353,877.44	-	-	353,877.44	1,000,000.00	-	646,122.56	-	353,877.44	93,362.97	548,312.67	641,675.64	
007297	W4Q5-D&C-Kingaro-AliceSt-RoadRehab	W4Q5	241,763.00	-	-	-	170,754.53	-	-	170,754.53	-	170,754.53	-	-	170,754.53	143,461.49	363,624.01	507,085.50	
007474	Major Mechanical Repairs 25/26	COUNCIL	1,734,641.28	875,000.00	859,641.28	-	-	-	-	1,734,641.28	1,755,000.00	-	20,358.72	-	1,734,641.28	4,225.20	14,884.67	19,109.87	
007476	Blackbutt-Crows Nest Rd widening	TIDS	2,000,000.00	1,393,124.00	-	-	606,876.00	-	-	2,000,000.00	2,000,000.00	-	-	-	2,000,000.00	363.64	58,028.04	58,028.04	
007582	Alford Street Kingaro - MM	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	163,918.45	1,870.00	165,788.45	
007584	Cairns Street / Aspin Street Ngo MM	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	96,401.85	52,345.73	148,747.58	
007585	Gesslers Road Mgn MM	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	240,478.55	159,309.88	399,788.43	
007601	Alford Street East Kingaro - Kingaro St/	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	3,956.00	25,134.65	29,090.65	
Sub Activity Subtotal				2,268,124.00	859,641.28	-	1,131,507.97	-	-	4,259,273.25	4,755,000.00	170,754.53	666,481.28	-	4,259,273.25	821,370.54	1,223,146.01	2,044,516.55	
Footpaths & Cycleway																			
007281	W4Q5-D&C-NngoCBD-(Fitzroy-Palace) FI	W4Q5	228,400.00	-	-	-	46,981.64	-	-	46,981.64	-	46,981.64	-	-	46,981.64	-	1,120.16	1,120.16	
007283	W4Q5-D&C-BunyaAv(Dandabab Carpark)	W4Q5	33,376.37	-	-	-	33,376.37	-	-	33,376.37	70,000.00	-	36,623.63	-	33,376.37	1,070.50	1,867.35	2,937.85	
007284	W4Q5-D&C-Murgon-LambSt-FP	W4Q5	147,120.30	-	-	-	-	-	-	-	-	-	-	-	-	-	1,720.44	1,720.44	
007299	SAFEST-(TIDS)-Kingaro-TessmannsRd	TIDS	242,656.00	-	-	-	-	-	-	-	-	-	-	-	-	-	5,132.49	5,132.49	
007480	Tessmanns Rd Kingaro - New FTPath 25/	SAFEST	460,000.00	338,673.00	-	-	121,327.00	-	-	460,000.00	460,000.00	-	-	-	460,000.00	12,705.14	1,380.00	14,085.14	
Sub Activity Subtotal				338,673.00	-	-	201,685.01	-	-	540,358.01	530,000.00	46,981.64	36,623.63	-	540,358.01	13,775.64	11,220.44	24,996.08	
Pedestrian Crossing																			
007118	STIP-Nanango SHS- Ped Crossing/FP	STIP	300,000.00	-	-	-	-	-	-	-	-	-	-	-	-	22,440.95	4,365.23	26,806.18	
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	22,440.95	4,365.23	26,806.18
Concrete Medians																			
007373	W4Q5-D&C-KroyYoungmanSt(AlbertEmgc	W4Q5	217,452.00	-	-	-	217,452.00	-	-	217,452.00	217,452.00	-	-	-	217,452.00	-	28,703.09	28,703.09	
007382	W4Q5-D&C-KingaroMedians	W4Q5	77,714.00	-	-	-	77,714.00	-	-	77,714.00	77,714.00	-	-	-	77,714.00	46,269.06	27,723.01	73,992.07	
Sub Activity Subtotal				-	-	-	295,166.00	-	-	295,166.00	295,166.00	-	-	-	295,166.00	46,269.06	56,426.10	102,695.16	
Bitumen Resealing																			
007107	W4Q5-D&C-Boole-Radunzs Rd-Reseal	W4Q5	100,376.87	-	4,376.87	-	-	-	-	4,376.87	-	4,376.87	-	-	4,376.87	-	251.00	251.00	
007109	Kingaro-Industrial Ave Reseal	COUNCIL	16,717.44	-	16,717.44	-	-	-	-	16,717.44	-	16,717.44	-	-	16,717.44	-	5,599.44	5,599.44	
007157	Nanango-Gipps St-Reseal	COUNCIL	46,620.00	-	-	-	-	-	-	-	-	-	-	-	-	999.46	999.46	999.46	
007158	Boole-Hillsdale Rd-Reseal	COUNCIL	17,222.80	-	17,222.80	-	-	-	-	17,222.80	-	17,222.80	-	-	17,222.80	-	1,722.80	1,722.80	
007164	Boole-Malar Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	5,581.00	5,581.00	5,581.00	
007167	Winders-Morgans Road-Reseal	COUNCIL	86,339.80	-	86,339.80	-	-	-	-	86,339.80	-	86,339.80	-	-	86,339.80	-	85,530.02	85,530.02	
007214	Winders-Wilsons Rd-Reseal	COUNCIL	367,532.26	-	367,532.26	-	-	-	-	367,532.26	-	367,532.26	-	-	367,532.26	-	384,891.06	384,891.06	
007298	W4Q5-D&C-Region-Roads Reseals & Upj	W4Q5	785,715.00	-	-	-	785,385.54	-	-	785,385.54	-	389,670.54	395,715.00	-	785,385.54	-	-	-	
007473	Bitumen Reseal/Rehabilitation Prg 25/26	TIDS	5,218,869.23	1,823,761.00	125,584.23	-	3,269,524.00	-	-	5,218,869.23	5,093,285.00	125,584.23	-	-	5,218,869.23	-	5,052.51	5,052.51	
007534	Hardiker Street Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	310,948.25	957.50	311,905.75	
007537	Swains Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	15,611.40	52.80	15,664.20	
007539	Blackbutt Crows Nest Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	611,483.06	57,748.13	669,231.19	
007540	Boole Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	13,183.52	154,657.88	167,841.40	
007541	Cameron Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,118.47	24,118.47	
007542	Clark and Swendsen Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,544.98	40,544.98	
007543	Coulson Street CBD Parking Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	95,071.48	5,346.43	100,417.91	
007544	East Wooreolin Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	114,343.24	30,833.32	145,176.56	
007545	Hart Street Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	718.20	718.20	
007546	John Street Blackbutt Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,877.94	15,877.94	
007547	Kearneys Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	152.27	43,199.85	43,352.12	
007549	Manumbar Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	23,789.18	33,149.95	56,939.13	
007553	Stubbs Armstrong Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,711.60	6,711.60	
007554	Sutherland Drive Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	8,958.77	30,401.47	39,360.24	
007555	Freeman Court Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	198.00	198.00	
007556	Goodger Gully Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	120,051.30	38,416.06	158,467.36	
007557	Haly Creek Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	329,368.27	122,790.85	452,159.12	
007558	Kumbia Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	114,495.52	23,269.24	137,764.76	
007560	Mt McEuen Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	27,856.40	27,856.40	
007561	Youngman Street Parking Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,421.47	2,421.47	
007562	Tingora Chelmsford Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	308.28	308.28	
Sub Activity Subtotal				1,823,761.00	617,773.40	-	4,054,909.54	-	-	6,496,443.94	5,093,285.00	1,007,443.94	395,715.00	-	6,496,443.94	1,757,456.26	1,164,706.11	2,922,162.37	
General																			
006969	Advanced Design 23/24	COUNCIL	25,127.26	-	7,240.00	-	-	-	-	7,240.00	-	7,240.00	-	-	7,240.00	-	23,252.17	24,794.07	
007117	Advanced Design 24/25	COUNCIL	467,500.51	-	124,251.12	-	-	-	-	124,251.12	-	124,251.12	-	-	124,251.12	20,003.74	121,422.83	141,426.57	
007286	W4Q5-D&C-Boyneside-BilboaRd-Windfar	W4Q5	60,000.00	-	-	-	28,780.26	-	-	28,780.26	-	28,780.26	-	-	28,780.26	-	9,643.07	9,643.07	
007296	W4Q5-Design-Bbutt-MorrisSt-RoadSeal	W4Q5	879,125.00	-	-	-	823,332.77	-	-	823,332.77	829,125.00	-	5,792.23	-	823,332.77	34,312.59	721,362.47	755,675.06	
007328	W4Q5-Murgon-Gore St-PWD	W4Q5	13,714.00	-	-	-	-	-	-	-	-	-	-	-	-	-	2,417.53	2,417.53	
007478	Works Advance Design 2025/2026	COUNCIL	300,000.00	300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	300,000.00	-	63,925.63	63,925.63	
007479	Emulsion tanks	COUNCIL	250,000.00	250,000.00	-	-	-	-	-	250,000.00	250,000.00	-	-	-	250,000.00	-	-	-	
Sub Activity Subtotal				550,000.00	131,491.12	-	852,113.03	-	-	1,533,604.15	1,379,125.00	160,271.38	5,792.23	-	1,533,604.15	55,858.23	942,023.70	997,881.93	
Urban Drainage																			
007287	W4Q5-D&C-Kingaro-AlfordSt-Drainage	W4Q5	121,967.00	-	-	-	-	-	-	-	-	-	-	-	-	97.82	3,158.32	3,	

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	2024/2025 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments	
007481	Murgon CBD Stormwater upgrade - Kerbs	COUNCIL	450,000.00	450,000.00	-	-	-	-	-	450,000.00	450,000.00	-	-	-	450,000.00	8,845.06	-	8,845.06	
007591	W4QS-D&C-Kingaroy-GeorgeSt-Drainage	W4QS	78,032.77	-	-	-	78,032.77	-	-	78,032.77	-	78,032.77	-	-	78,032.77	16,509.63	61,266.08	77,775.71	
Sub Activity Subtotal				450,000.00	-	-	132,593.14	-	-	582,593.14	450,000.00	132,593.14	-	-	582,593.14	25,452.51	65,662.07	91,114.58	
FD & Complimentary																			
007306	Back Creek Rd -Comp Works Gravel resh	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	8,727.27	-	8,727.27	
007438	Farrers Road - Gravel Resheet Comp W	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	115,896.94	23,837.99	139,736.93	
007439	Borcharts Road Gravel Resheet Comp W	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	25,197.71	-	25,197.71	
007475	Complimentary Works 25/26	COUNCIL	875,000.00	875,000.00	-	-	-	-	-	875,000.00	875,000.00	-	-	-	875,000.00	-	-	-	
007565	Kings Bridge Rd CompWorks Concrete R	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	15,785.00	15,785.00	-	
007568	Nystrom Duffley Rd Gravel Resheet Comp	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	12,050.00	12,050.00	-	
007570	Ryan Reagon Road Gravel Resheet Comp	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	2,145.00	2,145.00	-	
007586	Rodney Street Gravel Resheet CompWor	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	14,381.24	14,381.24	-	
007587	Whitaker Road Additional Works	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	17,716.90	17,716.90	-	
007588	Reedy Creek Road ShoulderGrade Compl	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	11,323.00	11,323.00	-	
Sub Activity Subtotal				875,000.00	-	-	-	-	-	875,000.00	875,000.00	-	-	-	875,000.00	124,626.21	122,436.84	247,063.05	
FD & Betterment																			
006736	Flood Damage - Council Betterment	COUNCIL	384,162.30	-	384,162.30	-	-	-	-	384,162.30	-	384,162.30	-	-	384,162.30	-	-	-	
006813	EV03 Betterment Moudure Crossing Road	QRA	115,834.55	-	-	-	-	-	-	-	-	-	-	-	-	687,663.28	687,663.28	-	
007041	EV01 Betterment Finnemores Road	QRA	12,291.06	-	-	-	-	-	-	-	-	-	-	-	-	202,169.02	202,169.02	-	
007042	EV01 Betterment Greenview Road	QRA	5,985.04	-	-	-	-	-	-	-	-	-	-	-	-	595.00	595.00	-	
007044	EV01 Betterment Ironpot Road	QRA	4,612.68	-	-	-	-	-	-	-	-	-	-	-	-	123,817.38	123,817.38	-	
007046	EV01 Betterment Kings Bridge Road	QRA	20,157.04	-	-	-	-	-	-	-	-	-	-	-	-	24,271.00	24,271.00	-	
007047	EV01 Betterment Lampsards Road	QRA	2,658.62	-	-	-	-	-	-	-	-	-	-	-	-	10,267.50	10,267.50	-	
007048	EV01 Betterment M'Well Upper Yarraman	QRA	4,653.10	-	-	-	-	-	-	-	-	-	-	-	-	8,713.80	8,713.80	-	
007049	EV01 Betterment Manumber Road	QRA	7,195.45	-	-	-	-	-	-	-	-	-	-	-	-	126,569.42	126,569.42	-	
007051	EV01 Betterment Old Wondal Road	QRA	11,395.90	-	-	-	-	-	-	-	-	-	-	-	-	8,763.11	8,763.11	-	
007054	EV01 Betterment Recreation Drive	QRA	6,492.52	-	-	-	-	-	-	-	-	-	-	-	-	110,545.10	110,545.10	-	
007055	EV01 Betterment Smiths Road Inverlaw	QRA	11,260.58	-	-	-	-	-	-	-	-	-	-	-	-	122,651.25	122,651.25	-	
007057	EV01 Betterment Trouts Road	QRA	10,142.44	-	-	-	-	-	-	-	-	-	-	-	-	106,123.93	106,123.93	-	
007058	EV03 Betterment Arthur Street East	QRA	6,933.28	-	-	-	-	-	-	-	-	-	-	-	-	11,519.50	11,519.50	-	
007060	EV03 Betterment Tim Dwyer Road	QRA	9,168.53	-	-	-	-	-	-	-	-	-	-	-	-	183,717.06	183,717.06	-	
007061	EV03 Betterment Weeks Road	QRA	19,660.55	-	-	-	-	-	-	-	-	-	-	-	-	8,575.02	8,575.02	-	
007062	EV04 Betterment Manar Road	QRA	22,705.34	-	-	-	-	-	-	-	-	-	-	-	-	2,115.00	2,115.00	-	
007063	EV04 Betterment Magee Road	QRA	10,812.55	-	-	-	-	-	-	-	-	-	-	-	-	5,639.00	5,639.00	-	
007086	EVO_Project Mgmt_QRA Funded Betterm	QRA	172,329.93	-	-	-	-	-	-	-	-	-	-	-	-	58,760.75	58,760.75	-	
Sub Activity Subtotal				-	384,162.30	-	-	-	-	384,162.30	-	384,162.30	-	-	-	384,162.30	-	1,802,476.12	1,802,476.12
Activity Total				6,455,558.00	2,193,968.44	-	6,898,788.69	-	-	15,548,315.13	13,732,050.00	2,103,107.27	-	286,842.14	-	15,548,315.13	2,876,094.47	5,662,935.53	8,539,030.00
Water Services																			
Tourism - Yallakool																			
007456	YallakoolWTP Process Cntrl/SCADA rene	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	70,000.00	-	-	-	
Sub Activity Subtotal				70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	-	70,000.00	-	-	-
Water - General Oper																			
006898	S3 - PC, SCADA & Telemetry WATER	COUNCIL	350,000.00	350,000.00	-	-	-	-	-	350,000.00	350,000.00	-	-	-	350,000.00	-	-	-	
Sub Activity Subtotal				350,000.00	-	-	-	-	-	350,000.00	350,000.00	-	-	-	-	350,000.00	-	-	-
Water - Kingaroy																			
005547	Gordonbrook WTP - Post Con Contract W	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	123,475.31	37,463.97	160,939.28	
006516	Gordonbrook Off Stream Storage Design	BOR_6	665,000.00	-	266,402.12	-	-	-	-	266,402.12	-	266,402.12	-	-	266,402.12	6,066.65	-	6,066.65	
006596	Gordonbrook Hydrological Modelling	COUNCIL	55,886.14	-	4,197.47	-	-	-	-	4,197.47	-	4,197.47	-	-	4,197.47	16,051.11	40,815.00	56,866.11	
007133	Gordonbrook Dam Safety Hazard Action F	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	1,018.57	1,018.57	-	
007134	Gordonbrook WTP Raw Water Off Stream	REF	9,978,491.55	-	3,107,459.41	-	6,871,032.14	-	-	9,978,491.55	5,800,000.00	4,178,491.55	-	-	9,978,491.55	305,584.08	618,470.96	924,055.04	
007336	LGGSF - Detailed Design Kroy Trunk Infr	LGGSF	407,347.94	-	46,939.18	-	70,408.76	-	-	117,347.94	-	117,347.94	-	-	117,347.94	20,265.00	91,310.69	111,575.69	
007348	Mt Wooroolin Res Roof Replacement	COUNCIL	1,146,109.90	-	521,109.90	-	-	-	-	521,109.90	-	521,109.90	-	-	521,109.90	60,333.15	503,720.31	564,053.46	
007444	Kingaroy Ivy St (Fisher to Campbell)	COUNCIL	471,250.00	-	471,250.00	-	-	-	-	471,250.00	471,250.00	-	-	-	471,250.00	13,685.19	103,334.13	117,019.32	
007445	Kroy Taabinga Heights Res Switchboard	COUNCIL	52,500.00	52,500.00	-	-	-	-	-	52,500.00	52,500.00	-	-	-	52,500.00	-	-	-	
007448	Kroy WMR- Kroy St (River Rd-KnightSt)	COUNCIL	210,000.00	210,000.00	-	-	-	-	-	210,000.00	210,000.00	-	-	-	210,000.00	-	10,652.72	10,652.72	
007451	Kingaroy WMR- WILLIAM ST (Alford Stre	COUNCIL	131,250.00	131,250.00	-	-	-	-	-	131,250.00	131,250.00	-	-	-	131,250.00	13,444.36	7,231.48	20,675.84	
007454	GBrookDam Safety Haz Action-Fencing	COUNCIL	52,500.00	52,500.00	-	-	-	-	-	52,500.00	52,500.00	-	-	-	52,500.00	-	-	-	
007455	GBrookDam Safety Hazard Action-Pipew	COUNCIL	87,500.00	87,500.00	-	-	-	-	-	87,500.00	87,500.00	-	-	-	87,500.00	-	-	-	
007457	Gordonbrook Dam Survey for Dredging	COUNCIL	332,500.00	332,500.00	-	-	-	-	-	332,500.00	332,500.00	-	-	-	332,500.00	-	16,998.00	16,998.00	
007458	Premier drive storage reline	COUNCIL	625,000.00	625,000.00	-	-	-	-	-	625,000.00	625,000.00	-	-	-	625,000.00	-	-	-	
007599	D&C Mt Wooroolin Reservoir No.3	LGGSF	2,204,800.00	-	881,920.00	-	1,322,880.00	-	-	2,204,800.00	-	-	2,204,800.00	-	2,204,800.00	-	-	-	
Sub Activity Subtotal				1,491,250.00	5,299,278.08	-	8,264,320.90	-	-	15,054,848.98	7,762,500.00	5,087,548.98	2,204,800.00	-	15,054,848.98	558,904.85	1,431,015.83	1,989,920.68	
Water - Murgon																			
007148	WMR-Murgon Hospital Res&Mcalister	COUNCIL	155,750.00	155,750.00	-	-	-	-	-	155,750.00	155,750.00	-	-	-	155,750.00	-	4,015.49	4,015.49	
007149	WMU -Reservoir and Beresford St	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	7,063.64	87,116.26	94,179.90	
007440	Murgon Garrick Street - Water Main	COUNCIL	166,250.00	166,250.00	-	-	-	-	-	166,250.00	166,250.00	-	-	-	166,250.00	-	6,479.08	6,479.08	
007442	Murgon LambSt(BunyahWwy Xing-Stephen	COUNCIL	31,500.00	31,500.00	-	-	-	-	-	31,500.00	31,500.00	-	-	-	31,500.00	-	3,451.34	3,451.34	
007446	Murgon NuttsSt(Hospital)WPS Process Ctr	COUNCIL	43,750.00	43,750.00	-	-	-	-	-	43,750.00	43,750.00	-	-	-	43,750.00	-	-	-	
007447	Murgon Town Pumps WPS Switchboard r	COUNCIL	262,500.00	262,500.00	-	-	-	-	-	262,500.00	262,500.00	-	-	-	262,500.00	-	-	-	
007452	Regional Water Meter Replacement	COUNCIL	125,000.00	125,000.00	-	-	-	-	-	125,000.00	125,000.00	-	-	-	125,000.00	-	432.12	432.12	
Sub Activity Subtotal				784,750.00	-	-	-	-	-	784,750.00	784,750.00	-	-	-	784,750.00	7,063.64	101,494.29	108,557.93	
Water - Nanango																			
007152	WMR-WICKHAM ST (Appin St East-Goo	COUNCIL	122,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	95,609.23	95,609.23	
007411	Nanango Bunker Ave, Fairway to Flag St	COUNCIL	185,500.00	185,500.00	-	-	-	-	-	185,500.00	185,500.00	-	-	-	185,500.00	12,009.09	189,044.46	201,053.55	
007443	Nanango Fitzroy St (Appin to Alfred)	COUNCIL	52,500.00	52,500.00	-	-	-	-	-	52,500.00	52,500.00	-	-	-	52,500.00	5,036.93	104,587.34	109,624.27	
Sub Activity Subtotal				238,000.00	-	-	-	-	-	238,000.00	238,000.00	-	-	-	238,000.00	17,046.02	389,241.03	406,287.05	
Water - Proston																			
007450	Proston Reservoir to Beresford St	COUNCIL	230,825.00	230,825.00	-	-	-	-	-	230,825.00	230,825.00	-	-	-	230,825.00	-	-	-	

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	2024/2025 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments
<b>Water - Wondai</b>				<b>230,825.00</b>	-	-	-	-	-	<b>230,825.00</b>	<b>230,825.00</b>	-	-	-	<b>230,825.00</b>	-	-	-
007355	Emergency Pump Replacement - Wondai	COUNCIL	15,195.12	-	15,195.12	-	-	-	-	15,195.12	-	15,195.12	-	-	15,195.12	-	16,488.50	16,488.50
<b>Sub Activity Subtotal</b>				-	<b>15,195.12</b>	-	-	-	-	<b>15,195.12</b>	-	<b>15,195.12</b>	-	-	<b>15,195.12</b>	-	<b>16,488.50</b>	<b>16,488.50</b>
<b>Activity Total</b>				<b>3,164,825.00</b>	<b>5,314,473.20</b>	-	<b>8,264,320.90</b>	-	-	<b>16,743,619.10</b>	<b>9,436,075.00</b>	<b>5,102,744.10</b>	<b>2,204,800.00</b>	-	<b>16,743,619.10</b>	<b>583,014.51</b>	<b>1,938,239.85</b>	<b>2,521,254.16</b>
<b>Wastewater Services</b>																		
<b>Tourism - Yallakool</b>																		
007465	Yallakool SPS1 Switchboard Renewal	COUNCIL	262,500.00	262,500.00	-	-	-	-	-	262,500.00	262,500.00	-	-	-	262,500.00	-	-	-
007466	Yallakool SPS2 Switchboard Renewal	COUNCIL	262,500.00	262,500.00	-	-	-	-	-	262,500.00	262,500.00	-	-	-	262,500.00	-	-	-
<b>Sub Activity Subtotal</b>				<b>525,000.00</b>	-	-	-	-	-	<b>525,000.00</b>	<b>525,000.00</b>	-	-	-	<b>525,000.00</b>	-	-	-
<b>Wastewater - General</b>																		
006903	S3-PC, SCADA & Telemetry WASTEWAT	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	262,500.00	-	-	-	262,500.00	-	-	-
007603	Emergency Asset Replacement - Wastew	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,090.80	12,090.80
<b>Sub Activity Subtotal</b>				-	<b>262,500.00</b>	-	-	-	-	<b>262,500.00</b>	<b>262,500.00</b>	-	-	-	<b>262,500.00</b>	-	<b>12,090.80</b>	<b>12,090.80</b>
<b>Wastewater - Blackbu</b>																		
007354	Sewer Main Extension - John St Blackbutt	COUNCIL	40,000.00	-	38,000.00	-	-	-	-	38,000.00	-	38,000.00	-	-	38,000.00	-	26,826.00	26,826.00
<b>Sub Activity Subtotal</b>				-	<b>38,000.00</b>	-	-	-	-	<b>38,000.00</b>	-	<b>38,000.00</b>	-	-	<b>38,000.00</b>	-	<b>26,826.00</b>	<b>26,826.00</b>
<b>Wastewater - Kingaro</b>																		
006905	Kingaro SPS2 Tessmanns Rd Switchboa	COUNCIL	177,931.24	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	175,000.00	-	-	-
007128	Kingaro Recycling Plant - Replacement	COUNCIL	400,000.00	-	364,720.33	-	-	-	-	364,720.33	-	364,720.33	-	-	364,720.33	51,935.00	66,423.24	118,358.24
007129	Kingaro SPS3 Logan St SCADA renewal	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	-	70,000.00	-	-	70,000.00	-	-	-
007131	W4Q5-Design-Kroy North Development1s	W4Q5	180,000.00	-	34,826.64	-	43,533.29	-	-	78,359.93	-	78,359.93	-	-	78,359.93	267.42	48,465.44	48,732.86
007132	Kingaro SPS6 Barron Pk Dr SCADA ren	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	-	70,000.00	-	-	70,000.00	-	-	-
007350	Sewer Main Extension - Williams St King	COUNCIL	23,000.00	-	23,000.00	-	-	-	-	23,000.00	-	23,000.00	-	-	23,000.00	-	-	-
007375	W4Q5-Construct-KRoyNorthDevFirstAve	W4Q5	1,121,988.00	-	-	-	690,000.00	-	431,988.00	1,121,988.00	1,121,988.00	-	-	-	1,121,988.00	-	-	-
007460	Kingaro Recycling Plant - Replacement	COUNCIL	2,800,000.00	-	2,800,000.00	-	-	-	-	2,800,000.00	2,800,000.00	-	-	-	2,800,000.00	-	-	-
007467	SBRC Inflow/Infiltration Assessment WW	LOAN	175,000.00	175,000.00	-	-	-	-	-	175,000.00	-	175,000.00	-	-	175,000.00	-	-	-
<b>Sub Activity Subtotal</b>				<b>490,000.00</b>	<b>3,222,546.97</b>	-	<b>733,533.29</b>	-	<b>431,988.00</b>	<b>4,876,068.26</b>	<b>4,411,988.00</b>	<b>466,080.26</b>	-	-	<b>4,876,068.26</b>	<b>52,202.42</b>	<b>114,888.68</b>	<b>167,091.10</b>
<b>Wastewater - Murgon</b>																		
007463	Murgon PerkinsSt SPS2 ProcessCntrl/SC	COUNCIL	35,000.00	35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	-	-	35,000.00	-	-	-
007464	Murgon Houghton St SPS3 Process Contr	COUNCIL	35,000.00	35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	-	-	35,000.00	-	-	-
<b>Sub Activity Subtotal</b>				<b>70,000.00</b>	-	-	-	-	-	<b>70,000.00</b>	<b>70,000.00</b>	-	-	-	<b>70,000.00</b>	-	-	-
<b>Wastewater - Nanango</b>																		
006793	Nanango SPS2 Switchboard renewal, etc.	COUNCIL	213,219.42	210,000.00	-	-	-	-	-	210,000.00	210,000.00	-	-	-	210,000.00	-	-	-
006794	Nanango SPS3 Switchboard renewal, etc.	COUNCIL	143,219.48	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	-	-	140,000.00	-	-	-
007352	Sewer Main Extension - Mill Flat Rd Nan	COUNCIL	45,000.00	-	45,000.00	-	-	-	-	45,000.00	-	45,000.00	-	-	45,000.00	-	17,904.60	17,904.60
007353	Sewer Main Extension - Palace Lane Nan	COUNCIL	17,027.87	-	1,365.00	-	-	-	-	1,365.00	-	1,365.00	-	-	1,365.00	-	3,667.82	34,858.82
007359	Aerator Replacement Nanango WWTP	COUNCIL	155,000.00	-	-	-	-	-	-	-	-	-	-	-	-	31,191.00	15,831.67	15,831.67
007459	Ngo STP-Switchboard renewal&Process Cn	COUNCIL	525,000.00	525,000.00	-	-	-	-	-	525,000.00	525,000.00	-	-	-	525,000.00	136,158.08	35,210.60	171,368.68
007461	Sewer Main Extension - Palace Lane Nan	COUNCIL	35,000.00	35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	-	-	35,000.00	-	-	-
<b>Sub Activity Subtotal</b>				<b>910,000.00</b>	<b>46,365.00</b>	-	-	-	-	<b>956,365.00</b>	<b>910,000.00</b>	<b>46,365.00</b>	-	-	<b>956,365.00</b>	<b>167,349.08</b>	<b>72,614.69</b>	<b>239,963.77</b>
<b>CED - Proston</b>																		
007462	Proston CED Pump Station Replace & Re	COUNCIL	210,000.00	210,000.00	-	-	-	-	-	210,000.00	210,000.00	-	-	-	210,000.00	-	-	-
<b>Sub Activity Subtotal</b>				<b>210,000.00</b>	-	-	-	-	-	<b>210,000.00</b>	<b>210,000.00</b>	-	-	-	<b>210,000.00</b>	-	-	-
<b>Activity Total</b>				<b>2,205,000.00</b>	<b>3,569,411.97</b>	-	<b>733,533.29</b>	-	<b>431,988.00</b>	<b>6,939,933.26</b>	<b>6,389,488.00</b>	<b>550,445.26</b>	-	-	<b>6,939,933.26</b>	<b>219,551.50</b>	<b>226,420.17</b>	<b>445,971.67</b>
<b>Waste</b>																		
<b>Waste Management - R</b>																		
006607	New Maidenwell Transfer Station	COUNCIL	680,000.00	-	317,112.23	-	-	-	-	317,112.23	-	317,112.23	-	-	317,112.23	3,561.00	182,527.85	186,088.85
006990	Future Landfill Disposal - Feasibility	COUNCIL	644,005.47	-	-	-	-	644,005.47	-	644,005.47	500,000.00	144,005.47	-	-	644,005.47	-	27,225.00	27,225.00
007122	LRCI_4_A-Maindenwell Tfr Station Acces	LRCI_4_A	200,205.06	-	-	-	-	-	-	-	-	-	-	-	-	28,948.31	22,948.91	51,897.22
007123	Nanango Leachate Collection Trench	COUNCIL	264,936.00	-	264,936.00	-	-	-	-	264,936.00	264,936.00	-	-	-	264,936.00	-	-	-
007124	Kingaro Leachate Collection Trench	COUNCIL	476,885.00	-	476,885.00	-	-	-	-	476,885.00	476,885.00	-	-	-	476,885.00	-	-	-
007326	Transfer Station Electronic gated system	COUNCIL	60,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	40.00	40.00
007468	Fencing and Electronic Gate for Cloyna	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	-	-	-
007469	Replacement of RORO Bins (Skip)	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	-	-	40,000.00	28,700.00	-	28,700.00
007470	Site Surveillance- Hville, Home Ck & Merr	COUNCIL	15,000.00	15,000.00	-	-	-	-	-	15,000.00	15,000.00	-	-	-	15,000.00	-	-	-
007600	LG Battery Collection Program	LGBCP	58,550.00	-	-	-	58,550.00	-	-	58,550.00	-	-	58,550.00	-	58,550.00	-	-	-
<b>Sub Activity Subtotal</b>				<b>155,000.00</b>	<b>1,058,933.23</b>	-	<b>58,550.00</b>	<b>644,005.47</b>	-	<b>1,916,488.70</b>	<b>1,396,821.00</b>	<b>461,117.70</b>	<b>58,550.00</b>	-	<b>1,916,488.70</b>	<b>61,209.31</b>	<b>232,741.76</b>	<b>293,951.07</b>
<b>Activity Total</b>				<b>155,000.00</b>	<b>1,058,933.23</b>	-	<b>58,550.00</b>	<b>644,005.47</b>	-	<b>1,916,488.70</b>	<b>1,396,821.00</b>	<b>461,117.70</b>	<b>58,550.00</b>	-	<b>1,916,488.70</b>	<b>61,209.31</b>	<b>232,741.76</b>	<b>293,951.07</b>
<b>Grand Total</b>				<b>17,525,903.00</b>	<b>18,671,396.72</b>	<b>424,000.00</b>	<b>18,068,345.98</b>	<b>644,005.47</b>	<b>431,988.00</b>	<b>55,765,639.17</b>	<b>42,824,429.17</b>	<b>10,352,896.77</b>	<b>2,588,313.23</b>	-	<b>55,765,639.17</b>	<b>7,988,570.87</b>	<b>13,411,019.90</b>	<b>21,399,590.77</b>

## Grants Inwards Listing 2025/26

as at 31/12/2025

Grant Project Name	Grant ID	Grant Name	Grant Body Name	Type	Grant Value	\$ Amount Received to date	Estimated Project Cost	Amount Spent	Grant Project Completion Due Date	Grant Status
ICI Funding - Phase 4	500247	LRCI Phase 4	Dept of Infrastructure, Transport, Regional Development & Communications	Capital	2,593,029.00	1,037,212.00	2,593,029.00	2,580,358.94	30/06/2025	Awaiting Final Payment
Black Spot (Appin St West/Cairns St Intersection Nanango)	500292	Black Spot Program	Dept of Transport & Main Roads	Capital	247,500.00	123,750.00	247,500.00	62,943.07	1/06/2024	Active
EU Solar Infrastructure	500396	Community Energy Upgrades Fund Rd 2	Dept of Industry, Science & Resources	Capital	243,726.00	-	487,452.00	-	19/12/2026	Active
3C Memberambi Barkers Creek Road	500348	Country Roads Connect	Dept of Transport & Main Roads	Capital	1,823,000.00	911,500.00	1,823,000.00	-	30/06/2027	Active
SEC Wooroolin Skate Park	500362	Dept of Sport Election Commitments	Department of Sport	Capital	150,000.00	75,000.00	150,000.00	133,413.47	30/06/2027	Active
Financial Assistance Grant 2025/2026	500357	Financial Assistance Grant	Dept of State Development, Manufacturing, Infrastructure & Planning	Operational	-	4,507,176.75	-	-	30/06/2026	Active
RMLGGP Flying Fox Roost Management Blackbutt	500345	Blackbutt Resident Subsidy Program to Manage Flying Fox	Flying Fox Roost Management in Qld	Operational	32,197.99	\$ 22,540.00	65,197.86	-	30/10/2026	Active
FRRA ABC Heywire Youth Innovation - How to Adult	500371	FRRA ABC Heywire Youth Innovation Grant	FRRA ABC Heywire Youth Innovation Grant	Operational	10,000.00	\$ 10,000.00	11,880.00	-	31/08/2026	Active
Get Ready 2025/26	500370	2025/26 Get Ready Qld Grant	QRA DRFA Get Ready Qld Grant	Operational	18,420.00	\$ 16,578.00	18,420.00	4,248.00	30/06/2026	Active
Heritage Museum Significance Assessment	500346	Community Heritage Grant 25/26	Community Heritage Grant	Operational	5,193.00	\$ -	5,193.00	-	2/11/2026	Active
Legal Dumping Partnership (2A, 2A Ext & 2A Ext 2)	500305	Local Government Illegal Dumping Partnership Program (Rd 2A)	Department of Environment & Science	Operational	444,085.00	324,085.00	444,085.00	369,024.27	30/06/2026	Active
3BCP Making Problem Battery Collection Simple	500360	Local Government Battery Collection Program	Local Government Battery Collection Program	Operational	91,769.41	-	187,821.84	-	30/11/2026	Active
5GSP 24/28 Kingaroy Trunk Water Supply Design	500320	2024-28 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	174,000.00	52,200.00	263,962.75	263,962.75	31/12/2025	Active
5GSP Mt Wooroolin Reservoir No. 3	500347	2024-28 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	1,322,880.00	396,864.00	2,204,800.00	-	3/11/2028	Active
ICGP Stage Memorial Park Kingaroy		Multicultural Connect Grants Program		Capital	-	-	-	-	-	-
RA DRFA - Event 1 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	5,101,315.07	\$ 5,101,315.07	5,303,330.07	5,303,330.07	30/06/2025	Active
RA DRFA - Event 1 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	1,673,485.23	\$ 1,673,485.23	2,078,867.02	2,078,867.02	30/06/2025	Active
RA DRFA - Event 3 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	943,331.82	\$ 943,331.82	1,774,553.48	1,774,553.48	30/09/2025	Active
RA DRFA - Event 3 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	-	988,956.86	1,321,723.50	1,321,723.50	30/09/2025	Active
RA DRFA - Event 4 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	712,791.88	\$ 603,308.23	774,763.78	728,466.92	30/06/2025	Active
RA DRFA - Event 4 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	-	4,606,409.82	4,585,366.04	4,585,366.04	30/06/2025	Active
RA DRFA - Event 5 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	-	37,355,935.74	28,653,689.64	28,653,689.64	30/09/2025	Active
RA DRFA - Event 6 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	-	6,872,702.18	5,904,596.82	5,904,596.82	Active	
RA DRFA - Event 7 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	15,826,510.52	15,826,510.52	13,182,012.16	13,182,012.16	Active	
RA DRFA Rail Trail	500254	Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	405,473.88	364,926.49	388,298.48	388,298.48	30/09/2024	Active
ADF 24/26	500313	Regional Arts Development Fund	RADF	Operational	84,000.00	42,000.00	140,000.00	22,536.02	30/06/2026	Active
EFF Kingaroy Water for Growth (Gordonbrook WTP Raw Water Eff Stream Storage)	500333	Regional Economic Futures Fund	Dept of State Development	Capital	7,084,590.00	3,500,000.00	10,154,541.00	925,840.63	15/10/2025	Active
EFF South Burnett Industrial Circular Economy Precinct	500321	Regional Economic Futures Fund	Dept of State Development	Operational	\$750,000.00	\$ 520,438.63	\$750,000.00	538,421.12	30/06/2026	Active
EFF Yurika Dark Fibre	500316	Regional Economic Futures Fund	Dept of State Development	Operational	6,800,000.00	4,760,000.00	7,197,068.00	4,769,077.59	15/07/2025	Active
FR 2024-2029		Roads to Recovery Program	Dept of Infrastructure, Transport, Regional Development, Communications & the Arts	Capital	14,471,345.00	22,521.00	14,471,345.00	2,379,155.58	30/06/2029	Active
RD9 Wondal Tree Replacement	500335	Stronger Communities	Department of Industry, Science & Resources	Operational	9,600.00	-	19,282.00	-	30/05/2026	Active
PP CCTV, Lights, Fencing Upgrade	500376	Secure Communities Partnership Program Rd1	Secure Communities Partnerships Program	Capital	200,000.00	140,000.00	400,000.00	-	30/06/2026	Active
IS Support Grant - Vehicle	500354	State Emergency Services Support Grant 24/25	Qld Fire & Emergency Service	Capital	42,644.86	-	56,859.10	-	31/12/2025	Active
IS Vehicle Ford Ranger - Kingaroy	500353	State Emergency Services Support Grant 25/26	Qld Fire & Emergency Service	Capital	71,314.31	-	71,314.31	-	30/06/2026	Active
IS Vehicle Ford Everest - Murgon	500352	State Emergency Services Support Grant 25/26	Qld Fire & Emergency Service	Capital	67,831.73	-	67,831.73	-	30/06/2026	Active
IF - Update SBRC Planning Scheme Amendment DS 2025/26	500341	Scheme Supply Fund Pathway 1		Operational	100,000.00	-	100,000.00	31,617.50	30/06/2026	Active
VR CRC Memberambi Barkers Creek Road Reseal	500348	TMR Country Roads Connect Priority 1	Department of Transport and Main Roads	Capital	1,823,000.00	-	1,823,000.00	-	30/06/2027	Active
ACC FarmFest 2026 and Iron+Clay	500350	Tackling Regional Adversity through Connected Communities	Qld Health	Operational	66,000.00	66,000.00	62,136.36	5,011.55	31/07/2027	Active
orks for Queensland Round 5 2024-2027	500307	Works for Qld 2024-2027	Dept of Local Government, Racing & Multicultural Affairs	Operational	8,440,000.00	4,220,000.00	8,440,000.00	2,437,258.17	30/06/2027	Active

**13.2 2026 YOUTH COUNCIL NOMINATIONS****File Number:** 28/01/2026**Author:** Community Development Officer**Authoriser:** Chief Executive Officer**PRECIS**

2026 Youth Council Nominations

**SUMMARY**

Youth Council Nominations and endorsement of applications including nomination of Councillor representatives for 2026.

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. Endorse the seventeen nominations received for the 2026 Youth Council
2. Endorse Councillor Danita Potter as the Council representative for Youth Council 2026
3. Endorse Councillor Jane Erkens as the Council representative for Youth Council 2026

**FINANCIAL AND RESOURCE IMPLICATIONS**

Youth Council is funded under the 2025/26 budget and ongoing funding will be requested in the 2026/27 budget considerations.

**LINK TO CORPORATE/OPERATIONAL PLAN**

EC8 Partner with our region's youth to ensure the voice of youth is heard

OPFL/14 Advocate for opportunities and deliver projects for the community including support for mental health and suicide prevention, Youth Council, and community events

OPFL/23 Promote and support events and programs throughout the region to support youth, in collaboration with the South Burnett Youth Council

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Media sent out, applications received, liaised with local schools and Councillors

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Nil

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

South Burnett Regional Council Youth Council Terms of Reference – Strategic029

**ASSET MANAGEMENT IMPLICATIONS**

Nil

**REPORT**

A request for nominations for SBRC Youth Council 2026 was advertised through internal and external media from November 2025 – December 2025. Council's Community Development Officer liaised with local high schools and home schools. A total of eighteen nominations were received, which included six nominations from 2025 SBRC Youth Council.

As set out in the SBRC Youth Council Terms of Reference, an interview process was conducted with eleven of the twelve new nominations. It is recommended by the interview panel, and as per the Terms of appointment set out in the SBRC Youth Council Terms of Reference that the seventeen nominations are endorsed by Council.

Subject to endorsement, it is proposed the first Youth Council meeting be held on Monday 2 February 2026. This inaugural meeting will include an introduction to the Mayor and Councillors, inductions by Workplace Health and Safety, Governance, People & Culture, an introduction for each member and an overview of current Youth Council projects carried over from 2025.

**ATTACHMENTS**

**Nil**



**13.3 DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE FOR SHOP AND SERVICE INDUSTRY AT 48-50 KING STREET NANANGO (AND DESCRIBED AS LOTS 137 & 138 ON N231). APPLICANT: A & D PRIOR C/- GATEWAY SURVEY & PLANNING****File Number: MCU25/0004****Author: Manager Planning & Development****Authoriser: Chief Executive Officer****PRECIS**

This is a report for a development application for a Development Permit for a Material Change of Use for Shop and Service Industry at 48-50 King Street, Nanango (and described as Lot 137 and Lot 138 on N231). The Applicant is A. and D. Prior c/- Gateway Survey & Planning Pty Ltd.

**SUMMARY**

- The development originally sought a Development Permit for a Material Change of Use for Shop, Service Industry and Market at 48 – 50 King Street, Nanango.
- The subject site is located in the Low Impact Industry Zone under the South Burnett Regional Council (SBRC) Planning Scheme 2017 v2.0.
- The proposal triggered Impact Assessment per the Table of Assessment in the Low Impact Industry zone.
- The subject site is 4,046m<sup>2</sup> in area.
- The development application has been assessed against the following relevant Codes of the SBRC Planning Scheme 2017 v2.0:
  - Strategic Framework.
  - Low Impact Industry Zone Code.
  - Services and Works Code.
- The development proposed a Material Change of Use of premises near a State Transport Corridor. SARA provided a Referral Agency Response on 24 October 2025 with conditions of approval. Refer to Attachment D.
- Council issued an Information Request on 7 April 2025 concerning:
  - Flooding.
  - Vehicle manoeuvring.
  - Stormwater.
- The Applicant responded to Council's Information Request on 7 October 2025, with a noteworthy change to the application to remove the 'Market' component.
- Public Notification was undertaken between 31 October 2025 and 21 November 2025. One (1) properly made submission was received for the proposed development. Refer to Attachment E.
- The development application has been assessed and the proposal generally meets the requirements of the relevant Code/s of the SBRC Planning Scheme 2017 or has been conditioned to comply.
- Attachment A - Statement of Reasons.
- Attachment B - Infrastructure Charges Notice.
- Attachment C - Approved Plan/s.
- Attachment D - Referral Agency Response.
- Attachment E – Submission Received.
- The development application is recommended for approval subject to reasonable and relevant conditions.

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**OFFICER'S RECOMMENDATION**

That Council approve the Development Permit for a Material Change of Use for Shop and Service Industry at 48-50 King Street, Nanango (and described as Lot 137 and Lot 138 on N231), subject to the following conditions.

**GENERAL**

- GEN1. The approved development must be maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Drawing Title	Prepared By	DWG No.	Rev.	Date
Site Plan	P.G & D.J Chalk	SK 1	B	25/09/25
Layout Plan A	P.G & D.J Chalk	SK 2	B	25/09/25

**Timing:** At all times.

Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

- GEN2. The approved development is a Shop and Service Industry, as shown on the approved plans and does not imply approval for other similar uses.

**COMPLIANCE, TIMING, AND COSTS**

- GEN3. All conditions of the approval shall be complied with before the change occurs (prior to the commencement of the use) and while the use continues, unless otherwise noted within these conditions.

- GEN4. The development shall be maintained in accordance with the Approved Plans, subject to and modified conditions of this approval.

- GEN5. Maintain the site in a clean and orderly state at all times.

- GEN6. All works, including the repair or relocation of services is to be completed at no cost to Council.

**NOISE**

- MCU1. Noise from the construction and operational phases of the activity to which this approval relates must not cause or be likely to cause an environmental nuisance at any sensitive receptor that exceeds the Acoustic Quality Objectives listed in the Environmental Protection (Noise) Policy 2019, when measured at the closest sensitive receptor.

**DUST**

- MCU2. The applicant must construct and operate the project in a manner that minimises dust generation from the site, including wind-blown and traffic-generated dust as far as practicable. The applicant must identify and implement all practicable dust mitigation measures, including cessation of relevant works, as appropriate, such that emissions of visible dust are minimised during severe weather conditions.

**LANDSCAPING**

- MCU3. A 3.0m wide strip of landscaping is to be provided along the north-east property boundary from the parking area to the rear boundary.

- MCU4. The site is to be landscaped in accordance with Planting Guidelines – Helping South Burnett Residents Select Appropriate Plans.

**FENCING**

- MCU5. Existing boundary fencing to be maintained.

**STREET NUMBERING**

- MCU6. Provide clear and legible signage incorporating the street number for the benefit of the public. Signage and numbering must be installed on the premises prior to Commencement of Use.

**HOURS OF OPERATION**

MCU7. Hours of operation for the development are 7:00am to 7:00pm Monday to Friday (excluding public holidays).

**ENVIRONMENTAL HARM**

MCU8. The Environmental Protection Act 1994 (EP Act) states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm.

Environmental harm includes environmental nuisance. In this regard persons and entities involved in the civil, earthworks, construction and operational phases of this development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the EP Act as any adverse effect, or potential adverse effect (whether temporary or permanent and of whatever magnitude, duration or frequency) on an environmental value, and includes environmental nuisance.

Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, wastewater, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the Administering Authority to cause undue disturbance or annoyance to persons or affect property not connected with the use.

**LAWFUL COMMENCEMENT**

MCU9. Prior to the commencement of this use, submit to Council a Notice of Intention to Commence the Approved Use. The notice must:

- Be submitted to the Manager, Planning and Development with a minimum of ten (10) business days prior to the commencement of the approved use;
- Nominate the day the approved use is intended to commence; and
- Include evidence (i.e. copies of decision notice(s), photographic proof, and statement(s) of compliance with the conditions of this approval which demonstrates that all conditions of this approval have been complied with.

**Note:** Council offers condition compliance inspections, which currently attracts a fee of \$453.50. However, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

**ENGINEERING WORKS**

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG3. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

**LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

**STORMWATER MANAGEMENT**

- ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.
- ENG8. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

**WATER SUPPLY**

- ENG9. Connect the development to Council's reticulated water supply system via the existing connection as per Council's standards.

**SEWERAGE**

- ENG10. Connect the development to Council's reticulated sewerage system via the existing connection.
- ENG11. Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).
- ENG12. Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.
- ENG13. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.
- ENG14. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

**PARKING AND ACCESS - GENERAL**

- ENG15. Design and construct all driveway and parking areas with a minimum of 100mm of compacted dust suppressive gravel.
- ENG16. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
- ENG17. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.

**PARKING AND ACCESS - SERVICING**

- ENG18. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

**TELECOMMUNICATION**

- ENG19. Provide telecommunication services to the development in accordance with the standards and requirements of the relevant service provider.

Note: The area may only be serviced by NBN wireless, and no cable service is available. It is the applicant/developer's responsibility to confirm that the requirements under the section 372G/H of the Telecommunications Act 1997 (fibre ready facilities - pit and pipe) do not apply and that the subject site is 'exempt'.

[https://www.communications.gov.au/policy/policy\[1\]listing/exemption-pit-and-pipe-requirements](https://www.communications.gov.au/policy/policy[1]listing/exemption-pit-and-pipe-requirements)

## **ELECTRICITY**

ENG20. Provide electricity supply to the development to comply with Ergon Energy's requirements.

## **EROSION AND SEDIMENT CONTROL - GENERAL**

ENG21. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG22. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

## **STANDARD ADVICE**

ADV1. Section 85(1)(b) of the *Planning Act 2016* provides that if this approval is not acted upon within a period of six (6) years the approval will lapse.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV3. Infrastructure charges are now levied by way of an infrastructure charges notice issued pursuant to section 119 of the *Planning Act 2016*.

ADV4. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

**FINANCIAL AND RESOURCE IMPLICATIONS**

No implication can be identified.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Refer to CONSULTATION in this report.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No implication identified.

**POLICY/LOCAL LAW/DELEGATION IMPLICATIONS**

No implication can be identified.

**ASSET MANAGEMENT IMPLICATIONS**

No implication can be identified.

**REPORT****BACKGROUND**

SITE DETAILS				
Site address	48-50 King Street NANANGO			
Real property description	Lot 137 and Lot 138 on N231			
Site area	4,046m <sup>2</sup>			
Owner	A. and D. Prior.			
SITE CHARACTERISTICS				
Current land use/s	Food and Drink Outlet / Vacant			
Site Frontage/s	King Street			
Roads	Order of Road	Width of Road Reserve	Width of Pavement	Road Material
King Street	State controlled road	30m	10m	Bitumen.
Unnamed Road	Laneway	6m	Unsealed.	Unsealed.
Easements or encumbrances on title	None identified.			
Existing structures	Food and drink outlet.			
Environmental Management Register or Contaminated Land Register	Not identified on the EMR or CLR.			
Infrastructure	Water, electricity and telecommunications.			
Topography	Generally level at 348m AHD.			
Street trees	Nil.			
Other features	Vegetation at rear of lot.			
PLANNING SCHEME DETAILS				
Current planning scheme	South Burnett Regional Council Planning Scheme 2017 v2.0	Adopted: 16 October 2024 Commenced: 28 October 2024		
Zone	Low Impact Industry Zone			

<b>Precinct</b>	Nil.	
<b>Overlay/s</b>	Flood hazard overlay Bushfire hazard overlay Biodiversity overlay Regional infrastructure overlay	
<b>Infrastructure charges resolution</b>	Charges Resolution No. 3	Effective: 1 July 2019
<b>SURROUNDS:</b>		
<b>Direction</b>	<b>Land use</b>	<b>Zone/Precinct</b>
<b>North</b>	Residential and Industrial	Low Impact Industry
<b>South</b>	Commercial (Caravan Park)	Low Impact Industry
<b>East</b>	Industrial	Low Impact Industry
<b>West</b>	Residential and Open Space	Community Facilities
<b>Other features</b>	Dams, ponds and drainage lines traversing sites	

**APPLICATION HISTORY**

N/A

**PRE-LODGEEMENT/CONSULTATION HISTORY**

Advice was sought prior to lodgement of the development application.

**THE SITE**

This section of the report provides a mapping of the site, notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality (refer to Table 1).

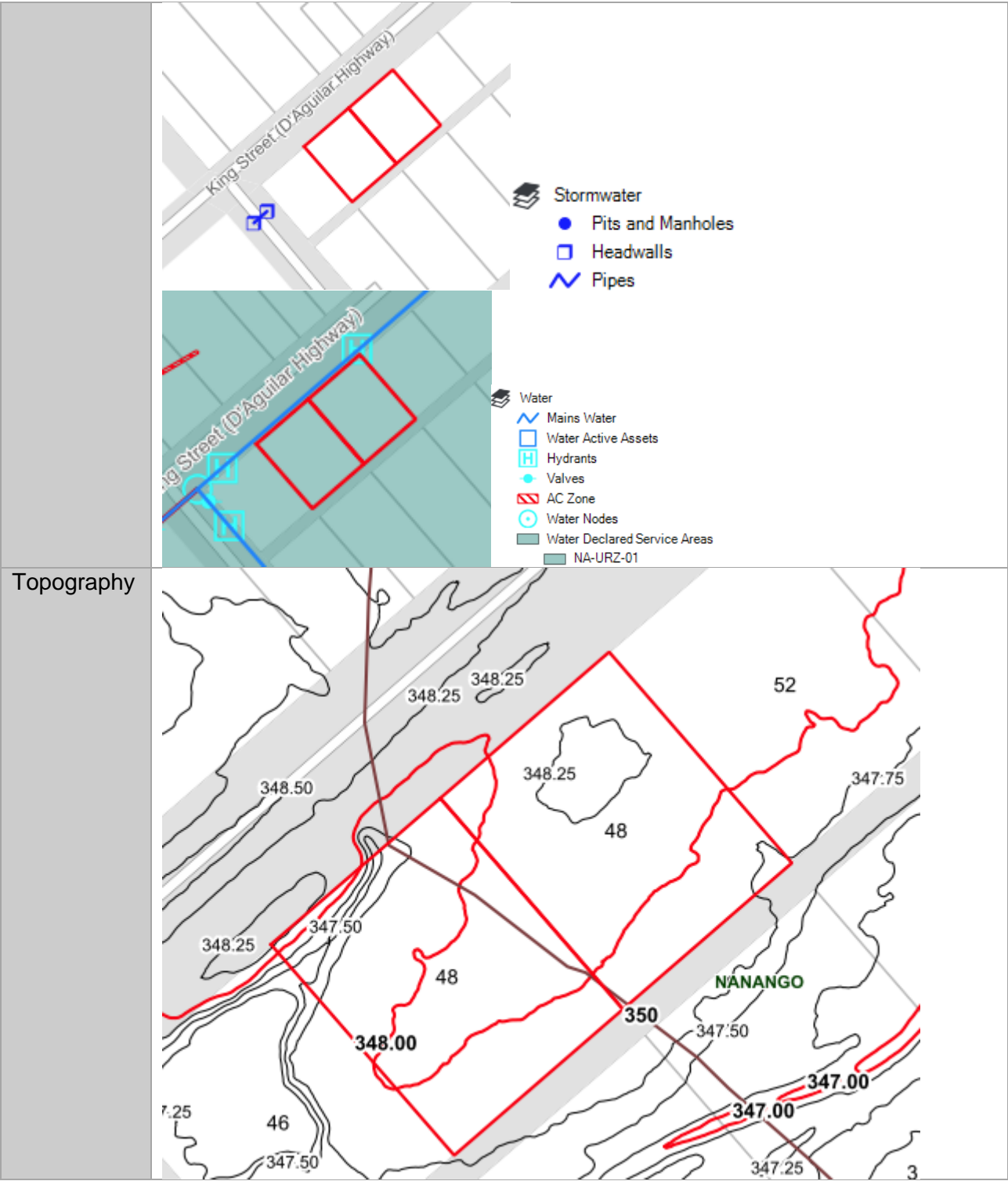
**SITE DESCRIPTION & EXISTING USE**

Table 1 - Maps &amp; Descriptions (Source: IntraMaps)









**PROPOSAL DETAILS**

The proposal plans are shown in Attachment C of this report and the proposal details are set out in Table 2 below.

**SUMMARY DETAILS**

Table 2 - Summary Details

Name of applicant	A & D Prior C/- Gateway Survey & Planning		
Application type	Aspects of Development	Type of Approval Requested	
		Preliminary Approval	Development Permit
	Material Change of Use (MCU)		X
	Reconfiguration of a Lot (RAL)		
	Building Work (BW)		
	Operational Work (OPW)		
Proposed development	Material Change of Use – Shop & Service Industry		
Variations sought	Nil.		
Level of assessment	Impact Assessable		
MATERIAL CHANGE OF USE – DEVELOPMENT PERMIT			
Gross Floor Area	Caretaker's Accommodation	41.2m <sup>2</sup> (incl. verandah)	
	Shop / Service Industry	25.3m <sup>2</sup>	
	Coffee Shop (Existing)	14.8m <sup>2</sup>	
	Service Yard (Existing)	7.3m <sup>2</sup>	
	Shed (Existing)	7.5m <sup>2</sup>	
Storeys (height)	3.8 to lower eave from NGL		
Site Cover	96m <sup>2</sup> or 2.4%		
Landscape	Proposed 9.1% (Conditions imposed for additional landscaping)		
Number of parking spaces	Seven (7) existing parking spaces		
Access	King Street		
Setbacks	3m from north-eastern boundary		

The development originally sought a Development Permit for a Material Change of Use for Shop, Service Industry and Market at 48 – 50 King Street, Nanango. In accordance with section 26 of the Development Assessment Rules, and in response to Council and SARA's Information Requests, the development was changed to remove the land use of a Market and reduced the overall scale and intensity of the operation.

**CONSULTATION UNDERTAKEN****Referral Agencies**

To determine whether the development application requires referral to the State Assessment and Referral Agency (SARA) or 'another entity', an assessment of the proposal against Schedule 10 of the Regulation has been undertaken.

The application does require referral to any referral agencies prescribed under Schedule 10, as demonstrated in Table 3.

*Note: Grey shading indicates no provisions.*

Table 3 - Matters Prescribed in Schedule 10 of the Planning Regulation

Part	Matter	Applicability to this Development Application	Prohibited Development	Assessable Development	Referral Agency	Assessment Benchmarks / Matters to be assessed against
9	Infrastructure Related: - State Transport Corridors and Future State Transport Corridors	Within 25m of a State transport corridor			State Assessment and Referral Agency (SARA)	Schedule 10 Part 9 Division 4 Subdivision 2 Table 1

SARA provided a response with conditions on 24 October 2025. Refer to Attachment D.

Based on the findings in Table 3 it has been concluded that the application does referral to a Referral Agency in accordance with Schedule 10, Part 9, Division 4, Subdivision 2, Table 4 of the Planning Regulation 2017.

### Council Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	Council's Development Engineer provided standard engineering conditions and calculated the Infrastructure Charges.
Infrastructure Charges Unit	<p>Council adopted the LGIP on 14 June 2019 which commenced on 1 July 2019.</p> <p>The types of developments that may trigger the issuing of an infrastructure charges notice are:</p> <ul style="list-style-type: none"> <li>• Reconfiguring a lot;</li> <li>• Making a material change of use; and</li> <li>• Carrying out building work.</li> </ul> <p>Refer to Attachment B for the Infrastructure Charges Notice.</p>

### Public Notification

Date Notification Commenced	31 October 2025
Date Notification Completed	21 November 2025
Date notice of compliance received	24 November 2025

Submission Summary	
Submitter Issue	Response
On the public notification sign located on display at the above mention property, under the item listed as "Future Recreation Area" it indicates there will be a mini-golf or "Similar" highlighted in parenthetical expression. There is no indicated definition of what could be classified as "Similar" which leaves this area wide open to abuse of interpretation at a later date.	If approved, a Development Permit would be limited to the land uses of a Shop and Service Industry.

<p><i>I now refer to the applicants ANNEXURE C Code Compliance application, PO2 subsection Acceptable Outcomes AO2.3. "Where adjoining land is used, or approved for use, for uses in the accommodation activities use group, buildings are setback a minimum of 10 meters from the common property boundary."</i></p> <p><i>Councils requirement of an acceptable setback of buildings from a common property boundary states the distance must be a minimum of 10 meters. The public notification sign indicates both, Caretakers residence and shop/service industry structures, at a distance of only 3 metres from 2 of the 4 property boundaries which does not meet Councils 10 metre required standard distance.</i></p>	<p>Reasonable and relevant conditions have been imposed to establish landscaping to minimise visual impacts. Given the location of the Dwelling House and buildings used for industrial activities, this is considered to satisfy the Performance Outcome.</p>
<p><i>The applicant states, "The site adjoins an industrial use (warehouse) in the northeast (LHS) and the development does not involve permanent structures near the southwest (RHS) boundary."</i></p> <p><i>The applicants description of "Industrial use warehouse" is totally misleading and deceptive. My property is zoned as Commercial use upon which I currently own and operate a Caravan Repair business and work from 2 large sheds which are adjacent to the mentioned boundary line. These are definitely NOT warehouses. In the 1st shed, I undertake mechanical work, fibreglass restructuring, welding, sanding, caravan suspension modifications etc.</i></p> <p><i>In the 2nd and smaller shed I undertake all manner of timber work when repairing caravan walls and timber fixtures such as beds, cupboards etc.</i></p> <p><i>Also on the property is a fully functional residential dwelling in which my wife and I reside. This structure has been a dwelling home since 1960 to which a number of families have resided. In view of the activity I perform in the sheds, they CANNOT be classified as an "warehouse".</i></p>	<p>Based on information provided within the submission, the non-residential land use on the adjoining property would fall under an industrial land use per the Planning Scheme.</p>
<p><i>Referring again to the applicants ANNEXURE C Code Compliance application, PO11 subsection Acceptable Outcomes AO11.9. It states, "Where the site has a common boundary with a sensitive receptor, effective acoustic screening is provided to all areas where work could be conducted outside the building."</i></p> <p><i>In response to this criteria, the applicant states, "The site does not directly adjoin a sensitive receptor."</i></p> <p><i>The applicants response to the question is incorrect for by definition: A sensitive receptor is a location where humans or the environment can be negatively impacted by noise, light, odour, or other air contaminants, such as dwellings, hospitals, childcare centres, schools, and public parks. Examples of sensitive receptors include Residences Houses, townhouses and other dwellings.</i></p>	<p>Officers reiterate that no such land use is recommended for approval.</p> <p>The uses recommended for approval have been conditioned to operate within typical business hours (7:00am to 7:00pm) for an industrial precinct.</p>

<p><i>The proposed site in the application DOES directly adjoin a sensitive receptor ie: My Residential dwelling house. (Please see attached photographic evidence of my dwelling house). As per Council information, my land is designated as Residential, Commercial Industry low impact.</i></p> <p><i>Hence, effective acoustic screening must be provided by the applicant as the noise, lights, loud yelling, vehicles driving in and out etc. which would be associated with the activities of a mini-golf course day and night, would directly impact the liveability of my wife and I in our residential home.</i></p>	
<p><i>Referring again to the applicants ANNEXURE C Code Compliance application, PO11 subsection Acceptable Outcomes AO11.7. Acceptable outcome states: No building openings occur in walls facing a common boundary shared with a residential activity.</i></p> <p><i>The response of the applicant to this section states: The site does not directly adjoin any residential premises.</i></p> <p><i>This response by the applicant is totally incorrect as my wife and I live in the 2 bedroom fully approved residential dwelling which is constructed at 52 King Street, Nanango and which shares a common boundary to the site of the application.</i></p>	<p>Officers acknowledge this incorrect statement.</p>
<p><i>Referring again to the applicants ANNEXURE C Code Compliance application, PO11 subsection Acceptable Outcomes AO11.8 states: "Where the site is on the opposite side of the road to a public park or residential zone .....". The applicants response to this section is, "The site is not located opposite a residential zone."</i></p> <p><i>This statement is again incorrect.</i></p>	<p>The subject site is not located on the opposite side of the road to a public park or residential zone. Despite being improved by Dwelling Houses, the land across the road is within the Low Impact Industry Zone.</p>
<p><i>On the public notification sign, 2 small structures are indicated. One is a small caretaker residence and the other is a small shop/service industry structure. This is not hearsay as I can testify to the fact that during previous conversations I had with the applicant face to face, I noted that the applicant stated that 2 large shipping containers were to be installed against our common boundary line. White paint was used to mark out on the ground where these containers would be located.</i></p> <p><i>Also was made mentioned of the construction of a larger car park where the intended mini-golf course is indicated on the public notice sign. This is now verified as can be seen on Councils website <a href="http://www.southburnett.qld.gov.au">www.southburnett.qld.gov.au</a> where there is a specific pdf titled 2-town-planning-report-4.pdf Council ref No. 8640. I have attached a copy of that pdf which clearly indicates an overlay of several proposed activities including a large car park overlayed over a mini-golf course.</i></p>	<p>The application as changed in response to Council's Information Request as well as an Information Request for SARA, which included the removal of initially proposed land uses.</p> <p>The development Officers have recommended for approval do not include shipping containers or mini-golf. The plans recommended for approval also demonstrate reduced car parking to the plans being referenced.</p>

## FRAMEWORK FOR ASSESSMENT

### Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

The following sections of the *Planning Act 2016* are relevant to this application:

- 45(5) *An impact assessment is an assessment that –*
- (a) must be carried out –*
    - (i) against the assessment benchmarks in a categorising instrument for the development; and*
    - (ii) having regard to any matters prescribed by regulation for this subparagraph; and*
  - (b) may be carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.*

In regard to the prescribed regulation, being the Planning Regulation 2017, the following sections apply in the assessment of this application:

#### *Section 30 – Assessment Benchmarks generally*

- (1) For section 45(5)(i) of the Act, the impact assessment must be carried out against the assessment benchmarks for the development stated in schedules 9 and 10.*
- (2) Also, if the prescribed assessment manager is the local government, the impact assessment must be carried out against the following assessment benchmarks—*
  - (a) the assessment benchmarks stated in—*
    - (i) the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
    - (ii) the State Planning Policy, part E, to the extent part E is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
    - (iii) a temporary State planning policy applying to the premises;*
  - (b) if the development is not in a local government area—any local planning instrument for a local government area that may be materially affected by the development;*
  - (c) if the local government is an infrastructure provider—the local government's LGIP.*
- (3) However, an assessment manager may, in assessing development requiring impact assessment, consider an assessment benchmark only to the extent the assessment benchmark is relevant to the development.*

**PLANNING REGULATION 2017**

The Planning Regulation 2017 forms the mechanism by which the provisions of the Act are administered. In particular, the Regulation has the ability to regulate and prohibit development and determines the assessment manager and the matters that trigger State interests.

<b>PLANNING REGULATION 2017</b>	
Prohibited development	The proposed development is not prohibited development in accordance with the Planning Regulation 2017.
Infrastructure charges	The Planning Regulation 2017 provides for the levying of infrastructure charges on development approvals.
Schedules 9, 10 and 12A	Schedules 9, 10 and 12A categorises particular development and details the relevant assessment benchmarks for development as relevant.

<b>REGIONAL PLAN</b>	
Wide Bay Burnett Regional Plan (WBBRP) Designation	The subject site falls within the mapped Agroforestry/ Reforestation Area under the Wide Bay Burnett Regional Plan. The intent of this designation is to maintain opportunities for sustainable forestry, reforestation and land management practices at a regional scale. The proposed development is occurring in an established industrial area on a site improved by built form. It does not compromise the availability of land for opportunities relating to agroforestry or reforestation activities and is consistent with the broader strategic outcome of protecting regional land use opportunities.

**STATE PLANNING POLICY**

The State Planning Policy (July 2017) (SPP) commenced on the 3 July 2017 and is effective at the time of writing this report. The Planning Regulation 2017 (PR 2017) states the assessment must be carried out against the assessment benchmarks stated in Part E of the State Planning Policy to the extent Part E is not appropriately integrated into the planning scheme.

In accordance with section (8)(4)(a) of the Act, the State Planning Policy applies to the extent of any inconsistency with the Planning Scheme.

<b>STATE PLANNING POLICY PART E - JULY 2017</b>	
<b>Interests</b>	<b>Assessment comments</b>
Liveable communities and housing	No assessment benchmarks.
Economic growth <ul style="list-style-type: none"> <li>• Agriculture.</li> <li>• Development and construction.</li> <li>• Mining and extractive resources.</li> <li>• Tourism.</li> </ul>	Complies. The site is mapped by State Planning Policy mapping as Agriculture – Stock Route Network. The proposed development does not impact upon the function of King Street as a stock route.
Planning for the environment and heritage. <ul style="list-style-type: none"> <li>• Biodiversity.</li> <li>• Coastal environment.</li> <li>• Cultural heritage.</li> <li>• Water quality</li> </ul>	Complies. The site is mapped by State Planning Policy mapping as Biodiversity - MSES - Regulated vegetation (Category R). The mapping follows Horse Gully, which is located outside of the subject site and is notably clear of vegetation.
Safety and resilience to hazards <ul style="list-style-type: none"> <li>• Emissions and hazardous activities.</li> <li>• Natural hazards, risk, and resilience.</li> </ul>	Complies. The site is mapped by State Planning Policy mapping as Natural Hazards Risk and Resilience: <ul style="list-style-type: none"> <li>• Flood hazard area - local government flood mapping area</li> <li>• Bushfire prone area</li> <li>• Flood hazard area - Level 1 - Queensland floodplain assessment overlay</li> </ul> The extent of the site mapped as Bushfire Prone Area is negligible. Relevant state interests relating to flood

STATE PLANNING POLICY PART E - JULY 2017	
Interests	Assessment comments
	hazard are adequately addressed through assessment against the planning scheme.
Infrastructure <ul style="list-style-type: none"> <li>• Energy and water supply.</li> <li>• Infrastructure integration.</li> <li>• Transport infrastructure.</li> <li>• Strategic airports and aviation facilities.</li> <li>• Strategic ports.</li> </ul>	Complies. The site is mapped by State Planning Policy mapping as Transport Infrastructure - State-controlled road. SARA have reviewed the proposal and provided a Referral Agency Response with conditions

## DEVELOPMENT CODES

The application is assessable against the following assessment benchmarks of the SBRC Planning Scheme 2017 v2.0:

- Strategic Framework
- Low Impact Industry Zone Code
- Services and Works Code

The development was assessed against all of the assessment benchmarks listed above and is considered to comply *except* as follows:

Low Impact Industry Zone Code	
Performance Outcome	Requirements for accepted development and assessment benchmarks
<b>Section 1 General</b>	
<b>PO2</b> Buildings are sited to achieve an acceptable standard of visual amenity.	<p><b>AO2.1</b> Buildings are setback from sub-arterial or higher order road frontages by a minimum of 8m.</p> <p>or</p> <p><b>AO2.2</b> Buildings are setback from all other road frontages by a minimum of 4m.</p> <p>and</p> <p><b>AO2.3</b> Where adjoining land is used, or approved for use, for uses in the accommodation activities use group, buildings are setback a minimum of 10m from the common property boundary.</p> <p>or</p> <p>Where adjoining land is used, or approved for use, for industrial use, buildings have no minimum setbacks to the common property boundary.</p> <p>or</p> <p>In all other circumstances, buildings are setback a minimum of 4m from the common property boundary. and <b>AO2.4</b> Total use area is no more than 75% of the site, excluding car parking areas.</p> <p>and</p> <p><b>AO2.4</b> Total use area is no more than 75% of the site, excluding car parking areas.</p>
Applicant's Alternative Outcome	



The applicant submits:

*All proposed buildings are located behind the existing coffee shop, more than 8 m from the King Street frontage of the site.*

*The site adjoins an industrial use (warehouse) in the northeast (LHS) and the development does not involve permanent structures near the southwest (RHS) boundary.*

*The proposed site cover is less than 2%. Including market stalls and ancillary outdoor spaces, the total use area is approximately 900 m<sup>2</sup> (22%).*

#### **Officer's Comment**

Reference is made to the Applicant's point in response to AO2.3, noting the adjoining property is improved by buildings used for both an industrial and residential purpose. Despite this, the residential land use is considered to be adequately separated from the proposed development (given its existing location on site), and compliance with Performance Outcome PO2 is achieved. The setbacks of the proposed Shop and Service Industry is not anticipated to result in unacceptable visual amenity impacts. Further, the built form on the adjoining property used for an industrial purpose, as well as associated car parking, is located directly adjacent the common property boundary.

<b>Low Impact Industry Zone Code</b>	
<b>Performance Outcome</b>	<b>Requirements for accepted development and assessment benchmarks</b>
<b>Section 1 General</b>	
<b>PO5</b> Landscaping is provided to enhance the established streetscape, protect visual amenity, preserve sight lines and offer effective screening of unsightly activities.	<p><b>AO5.1</b> A minimum of 3% of the site is used to provide landscaping. and</p> <p><b>AO5.2</b> Landscaping comprising large trees and spreading groundcovers is provided along all road frontages of the site, for a minimum depth of: (a) 2m along a State-controlled road or an arterial road; or (b) 1m along any other road frontage. and</p> <p><b>AO5.3</b> Landscaping is provided to side and rear boundaries for a minimum depth of: (a) 2m where adjoining a sensitive receptor; (b) 0m where adjoining an industrial use; or (c) 1m in all other circumstances. and</p> <p><b>AO5.4</b> Existing trees that already contribute to these requirements are retained where their removal is not required to site the use. and</p> <p><b>AO5.5</b> Shade trees are provided in car parking areas at a ratio of 1 tree for each 6 car parking spaces.</p>
<b>Applicant's Alternative Outcome</b>	
<p>The applicant submits:</p> <p><i>The development results in more than 9% landscape coverage across the site, excluding grassed areas.</i></p>	

*The development involves predominantly temporary structures (market stalls and food trucks) and the site will otherwise remain largely unimproved. As such, boundary landscaping for visual amenity is unnecessary.*

*Landscaping associated with the proposed caretaker's accommodation contributes to privacy and amenity for residents.*

*The site adjoins an industrial use (warehouse) in the northeast (LHS).*

*Landscaping along the southwest (RHS) boundary is unnecessary as the creek provides a natural buffer to adjoining land uses and the proposal does not involve unsightly activities.*

*Existing trees near the southeast boundary and adjacent road reserve are to be retained.*

*Existing and proposed trees adjacent to the car parking areas result in 1.4 trees per 6 car parking spaces.*

#### **Officer's Comment**

Conditions have been imposed that landscaping is provided along the northeast boundary to minimise offsite impacts to the adjacent residential development.

### **CONCLUSION**

The proposed development has been assessed regarding the applicable assessment benchmarks as identified within the report and the attached Statement of Reasons (refer to Attachment A). The proposed development generally complies with the assessment benchmarks, or it can be conditioned to comply. Where the applicant has not provided sufficient information, conditions have been imposed to ensure compliance. It is therefore recommended that the development application be approved subject to the above conditions.

### **ATTACHMENTS**

1. **Attachment A - Statement of Reasons** [↓](#) 
2. **Attachment B - Infrastructure Charges Notice** [↓](#) 
3. **Attachment C - Approved Plans** [↓](#) 
4. **Attachment D - Referral Agency Response** [↓](#) 
5. **Attachment E - Submission Received** [↓](#) 

## NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

<b>Applicant:</b>	A. and D. Prior c/- Gateway Survey & Planning Pty Ltd
<b>Application No:</b>	MCU25/0004
<b>Proposal:</b>	Material Change of Use for Shop and Service INdustry
<b>Street Address:</b>	48-50 King Street, Nanango
<b>RP Description:</b>	Lot 137 and Lot 138 on N231
<b>Assessment Type:</b>	Impact Assessable

On 28 January 2026 the above development was recommended for:

- ☒ Approval  
☐ Refusal

### 1. Reasons for the Decision

The reasons for this decision are:

- The proposed Service Industry and Caretaker's Accommodation land uses are appropriate for the site in accordance with the South Burnett Regional Council Planning Scheme 2017 v2.0. The proposed Shop land use is considered appropriate for the subject site where reasonable and relevant conditions are imposed and complied with.
- Reasonable and relevant conditions have been imposed to ensure impacts are appropriately mitigated with regard to both the industrial and residential land uses in the immediate area.
- The proposed development does not adversely impact the amenity of the residential development in the area.

### 2. Assessment Benchmarks

The following are the benchmarks applicable to this development:

- Strategic Framework
- Low Impact Industry Zone Code
- Services and Works Code

### 3. Compliance with Benchmarks

The development was assessed against all the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

**Note:** Each application submitted to Council is assessed individually on its own merit.

**INFRASTRUCTURE CHARGES NOTICE***(Section 119 of the Planning Act 2016)*

**APPLICANT:** Ann Jocelyn Prior  
C/-Gateway Survey ^ Planning  
Po Box 697  
WYNNUM QLD 4178

**APPLICATION:** Material Change of Use - Shop, Service Industry & Market

**DATE:** [insert date]

**FILE REFERENCE:** MCU25/0004

**AMOUNT OF THE LEVIED CHARGE:** **\$17,660.30** **Total**  
*(Details of how these charges were calculated are shown overleaf)*

\$8,623.90	Water Supply Network
\$4,758.50	Sewerage Network
\$2,506.30	Transport Network
\$1,435.00	Parks and Land for Community Facilities Network
\$336.60	Stormwater Network

**AUTOMATIC INCREASE OF LEVIED CHARGE:** The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

**LAND TO WHICH CHARGE APPLIES:** Lot 137 and 138 On N231

**SITE ADDRESS:** 48-50 King Street, Nanango.

**PAYABLE TO:** **South Burnett Regional Council**

**WHEN PAYABLE:** Material Change of Use – When the change happens.  
*(In accordance with the timing stated in Section 122 of the Planning Act 2016)*

**OFFSET OR REFUND:** Not Applicable.

This charge is made in accordance with South Burnett Regional Council's ***Charges Resolution (No. 3) 2019***

## DETAILS OF CALCULATION

### Water Supply

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial (Retail) (Shop/Service Industry)	25.3	m <sup>2</sup> GFA	\$63.00	CR Table 2.2	\$1,593.90
Residential Uses (Caretaker Residence)	1	Per dwelling	\$7,030.00	CR Table 2.1	\$7,030.00

#### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

### Sewerage

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial (Retail)	25.3	m <sup>2</sup> GFA	\$35.00	CR Table 2.2	\$885.50
Residential Uses	1	Per dwelling	\$3,873.00	CR Table 2.1	\$3,873.00

#### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

### Transport

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial (Retail)	25.3	m <sup>2</sup> GFA	\$31.00	CR Table 2.2	\$784.30
Residential Uses	1	Per dwelling	\$1,722.00	CR Table 2.1	\$1,722.00

#### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

### Parks and Land for Community Facilities

### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial (Retail)	25.3	m <sup>2</sup> GFA	\$0.00	CR Table 2.2	\$0.00
Residential Uses	1	Per dwelling	\$1,435.00	CR Table 2.1	\$1,435.00

### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

### Stormwater

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial (Retail)	25.3	m <sup>2</sup> GFA	\$2.00	CR Table 2.2	\$50.60
Residential Uses	1	Per dwelling	\$286.00	CR Table 2.1	\$286.00

### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

### Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Commercial (Retail) and Residential Uses	\$8,623.90	\$4,758.50	\$2,506.30	\$1,435.00	\$336.60	\$17,660.30
<b>Total</b>	<b>\$8,623.90</b>	<b>\$4,758.50</b>	<b>\$2,506.30</b>	<b>\$1,435.00</b>	<b>\$336.60</b>	<b>\$17,660.30</b>

\* In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.

## INFORMATION NOTICE

<b>Authority and Reasons for Charge</b>	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
<b>Appeals</b>	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
<b>Automatic Increase Provision of charge rate (\$)</b>	<p>An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average<sup>1</sup>. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.</p> <p>However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.</p>
<b>GST</b>	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
<b>Making a Payment</b>	<p>This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.</p> <p>To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.</p> <p>An Itemised Breakdown may be requested by emailing <a href="mailto:info@southburnett.qld.gov.au">info@southburnett.qld.gov.au</a></p>

<sup>1</sup> 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

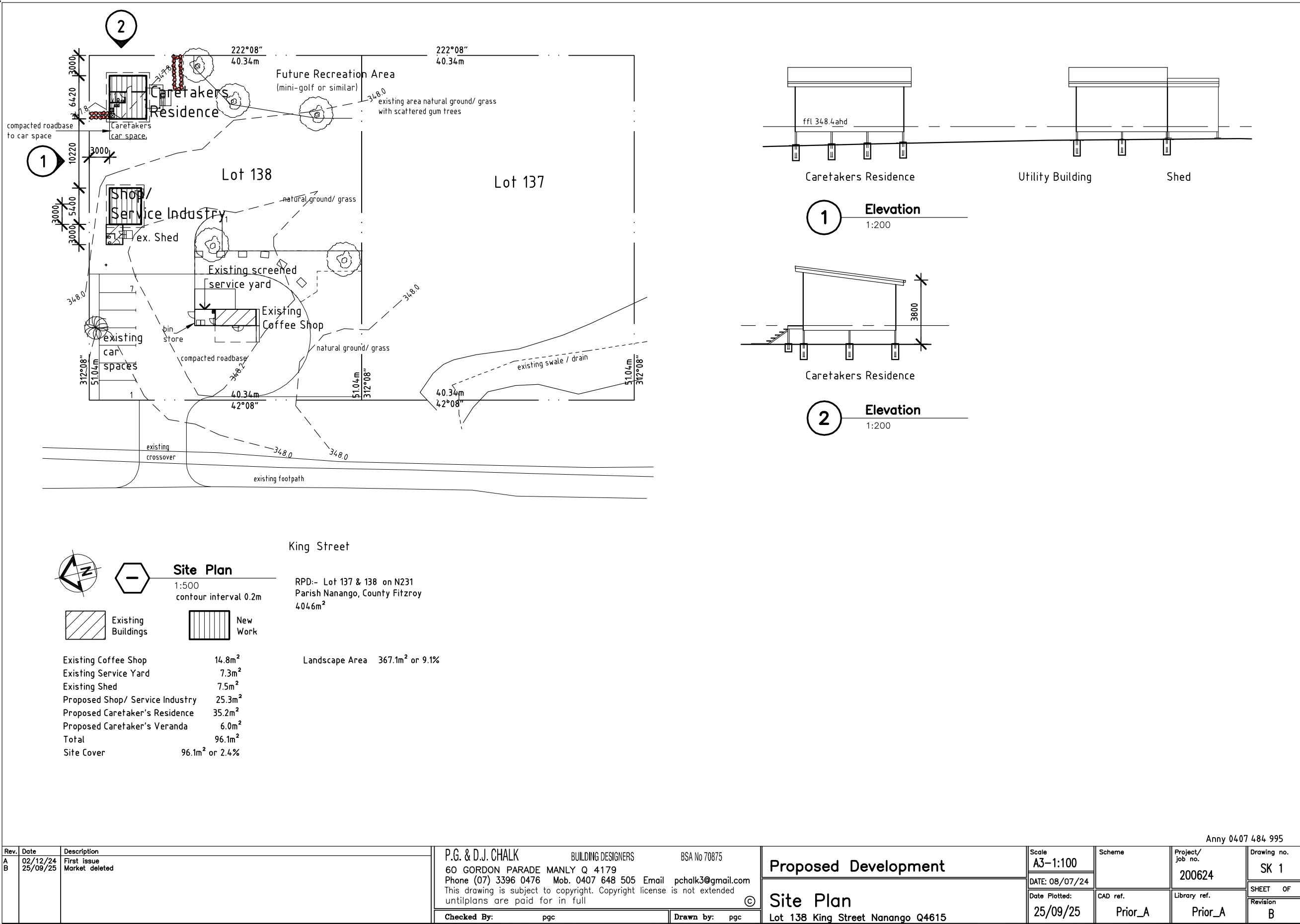
Payment can be made at any of the following South Burnett Regional Council Offices:

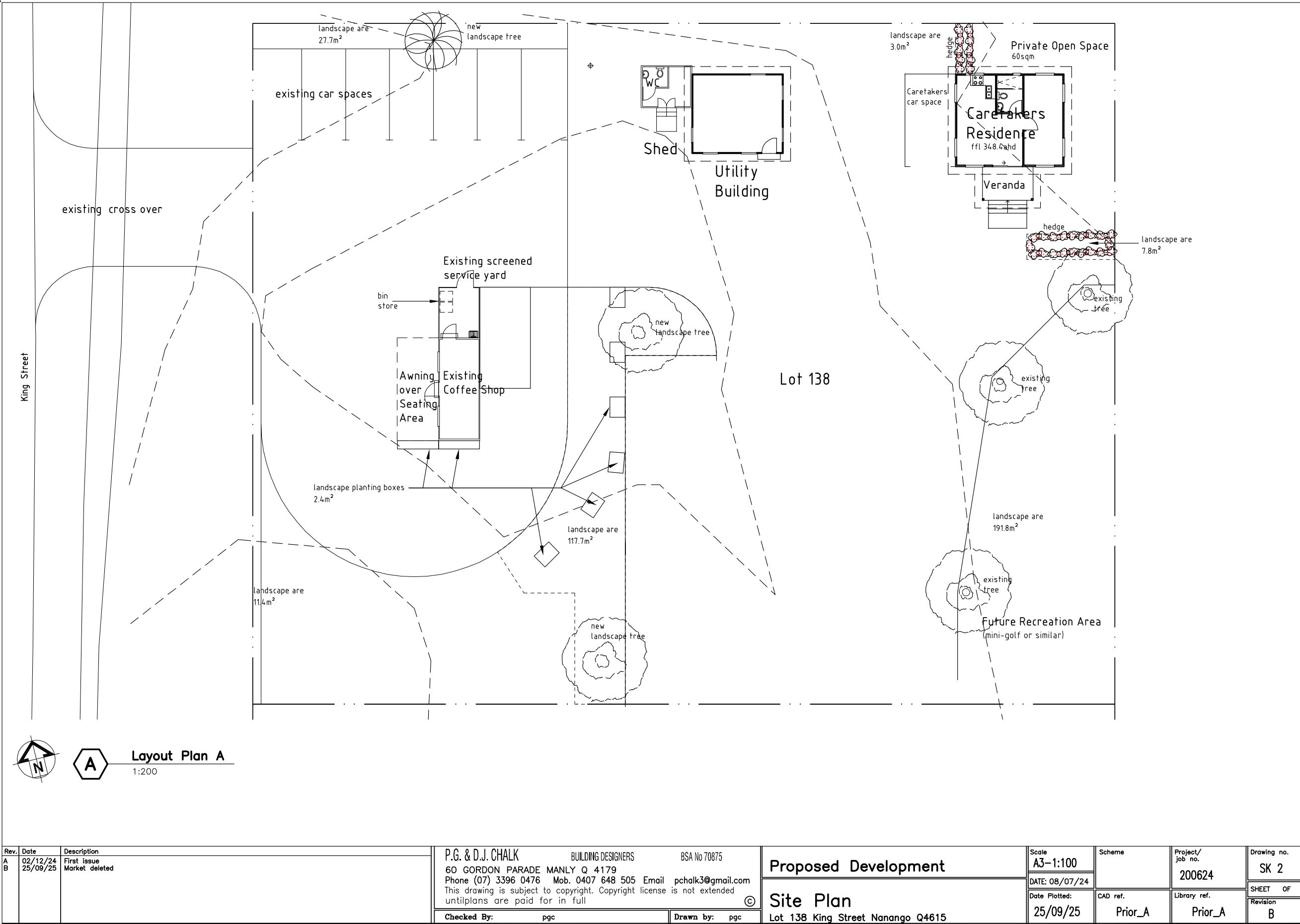
- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

**Enquiries**

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Finance & Liveability, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at [info@sbrc.qld.gov.au](mailto:info@sbrc.qld.gov.au)







Queensland  
GovernmentDepartment of  
State Development,  
Infrastructure and Planning

SARA reference: 2504-45444 SRA  
Council reference: MCU25/0004  
Applicant reference: 8640

24 October 2025

Chief Executive Officer  
South Burnett Regional Council  
PO Box 336  
KINGAROY QLD 4610  
info@sbrc.qld.gov.au

Attention: David Hursthouse

Dear Mr Hursthouse,

## SARA Referral Agency Response—48 & 50 King Street, Nanango

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 2 April 2025.

### Response

Outcome:	Referral agency response – with conditions
Date of response:	24 October 2025
Conditions:	The conditions in <b>Attachment 1</b> must be attached to any development approval
Advice:	Advice to the applicant is in <b>Attachment 2</b>
Reasons:	The reasons for the referral agency response are in <b>Attachment 3</b>

### Development details

Description:	Development Permit for Material Change of Use – Shop and Service Industry
SARA role:	Referral agency
SARA trigger:	Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 (10.9.4.2.4.1) – State transport corridors and future State transport

2504-45444 SRA

corridors (Planning Regulation 2017)

SARA reference: 2504-45444 SRA

Assessment manager: South Burnett Regional Council

Street address: 48 & 50 King Street, Nanango

Real property description: Lot 137 on N231 and Lot 138 on N231

Applicant name: Ann & Dennis Prior  
C/- Gateway Survey & Planning Pty Ltd

Applicant contact details: PO Box 689  
WYNNUM QLD 4178  
eda@gsp-land.com.au

State-controlled road access permit: This referral included an application for a road access location, under section 62A(2) of *Transport Infrastructure Act 1994*. Below are the details of the decision:

- Approved
- Reference: TMR25-045492
- Date: 23 October 2025

If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at WBB.IDAS@tmr.qld.gov.au.

*Human Rights Act 2019* considerations: A consideration of the 23 fundamental human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

## Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Faith Duffy, Planning Officer, on (07) 3882 8464 or via email WBSARA@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Luke Lankowski  
Manager, Planning Services

cc Ann & Dennis Prior C/- Gateway Survey & Planning Pty Ltd, eda@gsp-land.com.au

enc Attachment 1 - Referral agency conditions  
Attachment 2 - Advice to the applicant  
Attachment 3 - Reasons for referral agency response

2504-45444 SRA

Attachment 4 - Representations about a referral agency response provisions  
Attachment 5 - Documents referenced in conditions

2504-45444 SRA

## Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the documents referenced below are found at Attachment 5)

No.	Conditions	Condition timing
<b>Material change of use</b>		
10.9.4.2.4.1 – State transport corridors and future State transport corridors—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	<p>(a) Road access is located generally in accordance with Site Plan prepared by P.G. &amp; D.J. Chalk, dated 25/09/25, project/job no. 200624, drawing no. SK 1, revision B (as amended in red by SARA on 24 October 2025).</p> <p>(b) Road access works comprising a commercial crossover must be provided at the permitted access location, generally in accordance with South Burnett Regional Council standards – Type A on the Institute of Public Works Engineering Australia Queensland Division Inc. Standard Drawings – Driveways Heavy Duty Vehicle Crossing, reference SEQ R-051, revision C, dated 6/10.</p> <p>(c) Design and construct the road access works, referred to in part (b) of this condition, in accordance with:</p> <ul style="list-style-type: none"> <li>(i) the Department of Transport and Main Roads' <i>Road Planning and Design Manual, 2nd Edition</i></li> <li>(ii) the Department of Transport and Main Roads' <i>Policies and Technical Specifications</i></li> <li>(iii) the Department of Transport and Main Roads' <i>Standard Drawings Roads</i></li> <li>(iv) South Burnett Regional Council Requirements.</li> </ul>	<p>(a) At all times</p> <p>(b) and (c) Prior to the commencement of use</p>

2504-45444 SRA

## Attachment 2—Advice to the applicant

<b>General advice</b>	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the State Development Assessment Provisions (SDAP) (version 3.2). If a word remains undefined it has its ordinary meaning.
<b>Parking across access</b>	
2.	The construction of a formed driveway will enhance its visibility and clearly delineate it as a designated access point. This increased visibility is expected to significantly reduce the likelihood of vehicles parking across the driveway, thereby ensuring unobstructed access and improving access to the site.
<b>Access works</b>	
3.	<p>Under sections 62 and 33 of the <i>Transport Infrastructure Act 1994</i>, written approval is required from the Department of Transport and Main Roads to carry out road works that are road access works (including driveways) on a State-controlled road.</p> <p>Please contact the Department of Transport and Main Roads on (07) 4154 0200 or by email to <a href="mailto:WBB.IDAS@tmr.qld.gov.au">WBB.IDAS@tmr.qld.gov.au</a> to make an application for road works approval. This approval must be obtained prior to commencing any works on the State-controlled road reserve. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ).</p> <p>The road access works approval process takes time. Please contact the Department of Transport and Main Roads as soon as possible to ensure that gaining approval does not delay construction.</p>

2504-45444 SRA

### **Attachment 3—Reasons for referral agency response**

(Given under section 56(7) of the *Planning Act 2016*)

**The reasons for the SARA's decision are:**

- The proposed development complies with the outcomes sought by State code 1: Development in a State-controlled Road environment
- The conditions of this Referral Agency Response will ensure an appropriate standard of access is provided between the site and the State-controlled road.

**Material used in the assessment of the application:**

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 3.2), as published by SARA
- the Development Assessment Rules
- SARA DA Mapping system
- section 58 of the *Human Rights Act 2019*

### **Attachment 4—Representations about a referral agency response provisions**

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2504-45444 SRA

## **Attachment 5—Documents referenced in conditions**

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## Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules<sup>1</sup> regarding **representations about a referral agency response**

### Part 6: Changes to the application and referral agency responses

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#### 28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
  - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
  - (c) the applicant has given written agreement to the change to the referral agency response.<sup>2</sup>
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
  - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

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<sup>1</sup> Pursuant to Section 68 of the *Planning Act 2016*

<sup>2</sup> In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

## **Part 7: Miscellaneous**

### **30 Representations about a referral agency response**

- 30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.<sup>3</sup>

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<sup>3</sup> An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.

Our ref TMR25-045492  
Your ref  
Enquiries Ian Leyton



23 October 2025

Department of  
**Transport and Main Roads**

## **Decision Notice – Permitted Road Access Location (s62(1) *Transport Infrastructure Act 1994*)**

**This is not an authorisation to commence work on a state-controlled road<sup>1</sup>**

Development application reference number MCU25/0004, lodged with South Burnett Regional Council involves constructing or changing a vehicular access between Lot 138N231, 138N231, 137N231, the land the subject of the application, and the D' (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

### **Applicant Details**

Name and address Ann & Dennis Prior C/- Gateway Survey & Planning  
PO Box 697  
Wynnum QLD 4178

### **Application Details**

Address of Property 50 King Street, Nanango QLD 4615  
Real Property Description 138N231 and 137N231  
Aspect/s of Development Development Permit for Material Change of Use for MCU - Shop, Service Industry and market

### **Decision (given under section 67 of TIA)**

It has been decided to approve the application, subject to the following conditions:

No.	Conditions of Approval	Condition Timing
1	The Permitted Road Access Location is generally in accordance with the Site Plan prepared by P.G. & D.J. Chalk dated 25/09/25 reference Project No 200624 Drawing SK1 revision B. As modified in red by the Department of Transport and Main Roads on the 23 October 2025.	At all times.
2	Road Access Works must be provided at the permitted access location, to a Type A standard, generally in accordance with the Driveways Heavy Duty Vehicle Crossing prepared by Institute if	Prior to the commencement of the use of the Road

<sup>1</sup> Please refer to the further approvals required under the heading 'Further approvals'

Program Delivery and Operations  
Southern Queensland Region  
23 Quay Street Bundaberg QLD 4670  
Locked Bag 486 Bundaberg DC QLD 4670

**Telephone** +61 (07) 5482 0367  
**Website** [www.tmr.qld.gov.au](http://www.tmr.qld.gov.au)  
**Email** [WBB.IDAS@tmr.qld.gov.au](mailto:WBB.IDAS@tmr.qld.gov.au)  
ABN: 39 407 690 291

No.	Conditions of Approval	Condition Timing
	Public Works Engineering Queensland Division Inc dated 6/10 reference SEQ R-051 rev C.	Access Works and to be maintained at all times.
3	Direct access is prohibited between D'Aguilar Highway and Lot 138 N231 at any other location other than the Permitted Road Access Location described in Condition 1.	At all times.

### Reasons for the decision

The reasons for this decision are as follows:

- a) Access between a state-controlled road the D'Aguilar Highway is managed by the Department of Transport and Main Roads under the Transport Infrastructure Act 1994.
- b) The applicant has made a development application for a Material change of use for a Shop/Service Industry to utilise the access location approved in 2021, which involves access to a state-controlled road.
- c) The existing access location is suitable but requires upgrading for the additional uses.
- d) If the access is used in accordance with the road rules it should operate safely.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

### Information about the Decision required to be given under section 67(2) of TIA

1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.
2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

### Further information about the decision

1. In accordance with section 67(7) of TIA, this decision notice:
  - a) starts to have effect when the development approval has effect; and
  - b) stops having effect if the development approval lapses or is cancelled; and
  - c) replaces any earlier decision made under section 62(1) in relation to the land.
2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.
3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

**Further approvals**

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

If further information about this approval or any other related query is required, Mr Ian Leyton, Senior Advisor should be contacted by email at [WBB.IDAS@tmr.qld.gov.au](mailto:WBB.IDAS@tmr.qld.gov.au) or on (07) 5482 0367.

Yours sincerely


Andrea McPherson  
Acting Principal Advisor (Corridor & Land Management)

Attachments: Attachment A – Decision evidence and findings  
Attachment B - Section 70 of TIA  
Attachment C - Appeal Provisions  
Attachment D - Permitted Road Access Location Plan

## Attachment A

### Decision Evidence and Findings

Findings on material questions of fact:

- Access between a state-controlled road the D'Aguilar Highway is managed by the Department of Transport and Main Roads under the *Transport Infrastructure Act 1994*.
- Section 62 of the *Transport Infrastructure Act 1994* allows the Department of Transport and Main Roads to make decisions about road access.
- The access can operate safely if maintained and used in accordance with this approval.
- The proposed access is unlikely to impact significantly on the safe operation of D'Aguilar Highway due to the urban speed limit.
- The location of the access has adequate sight distance with entry and exit to/from the site able to be conducted safely, once the access has been constructed in accordance with the standards requested.
- Given the size of the proposal, the traffic generated is unlikely to adversely impact on the surrounding accesses or the general functioning of the D'Aguilar Highway.

Evidence or other material on which findings were based:

<b>Title of Evidence / Material</b>	<b>Prepared by</b>	<b>Date</b>	<b>Reference no.</b>	<b>Version/Issue</b>
Transport Infrastructure Act 1994	Queensland Government	Current as at 1 August 2025	--	--
Road Access Policy	Department of Transport and Main Roads	January 2023	--	--
Response to Information Request	Gateway Survey & Planning	7 October 2025	8640	--
Planning Report	Gateway Survey & Planning	5 February 2025	8640	--

**Attachment B****Section 70 of TIA***Transport Infrastructure Act 1994*

Chapter 6 Road transport infrastructure

Part 5 Management of State-controlled roads

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**70 Offences about road access locations and road access works, relating to decisions under s 62(1)**

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
- (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
  - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
  - (c) obtain any other access between the land and the road contrary to the decision; or
  - (d) use a road access location or road access works contrary to the decision; or
  - (e) contravene a condition stated in the decision; or
  - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
  - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

- (3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.



**Attachment C**  
**Appeal Provisions**

*Transport Infrastructure Act 1994*  
Chapter 16 General provisions

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**485 Internal review of decisions**

- (1) A person whose interests are affected by a decision described in schedule 3 (the **original decision**) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—
  - (a) applies to the review; and
  - (b) provides—
    - (i) for the procedure for applying for the review and the way it is to be carried out; and
    - (ii) that the person may apply to QCAT to have the original decision stayed.

**485B Appeals against decisions**

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 3—
  - (a) applies to the appeal; and
  - (b) provides—
    - (i) for the procedure for the appeal and the way it is to be disposed of; and
    - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
  - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and

- (b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.
- (5) The court may order—
  - (a) the appeals to be heard together or 1 immediately after the other; or
  - (b) 1 appeal to be stayed until the other is decided.
- (6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.
- (7) In this section—

**original decision** means a decision described in schedule 3.

**reviewed decision** means the chief executive's decision on a review under section 485.

*Transport Planning and Coordination Act 1994*  
Part 5, Division 2 – Review of Original Decisions

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**31 Applying for review**

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if—
  - (a) the notice did not state the reasons for the original decision; and
  - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)the person may apply within 28 days after the person is given the statement of the reasons.
- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

**32 Stay of operation of original decision**

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
  - (a) may be given on conditions the relevant entity considers appropriate; and
  - (b) operates for the period specified by the relevant entity; and
  - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.

(8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

**relevant entity** means—

- (a) if the reviewed decision may be reviewed by QCAT—QCAT; or
- (b) if the reviewed decision may be appealed to the appeal court—the appeal court.

### **35 Time for making appeals**

(1) A person may appeal against a reviewed decision only within—

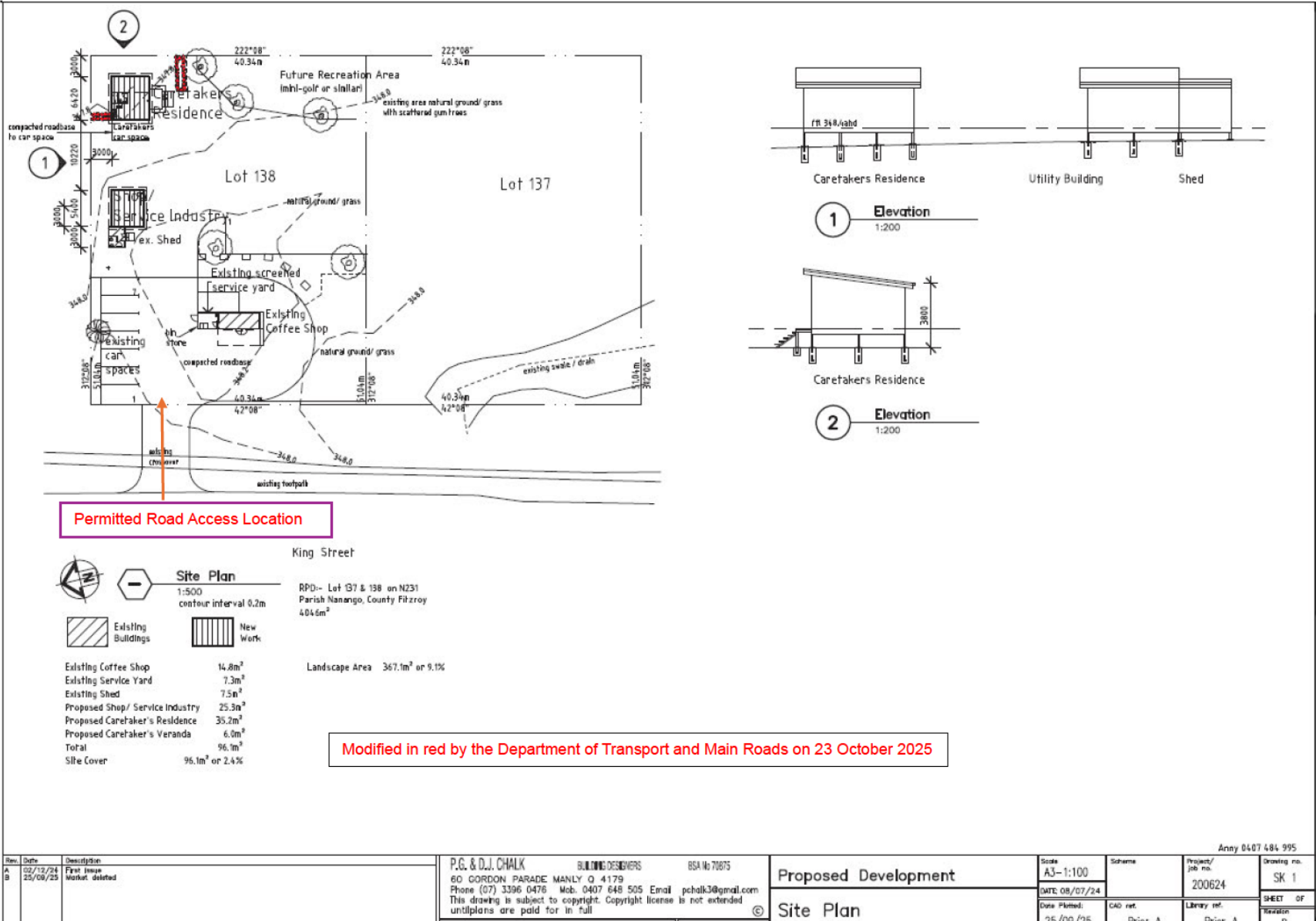
- (a) if a decision notice is given to the person—28 days after the notice was given to the person; or
- (b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

(2) However, if—

- (a) the decision notice did not state the reasons for the decision; and
- (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

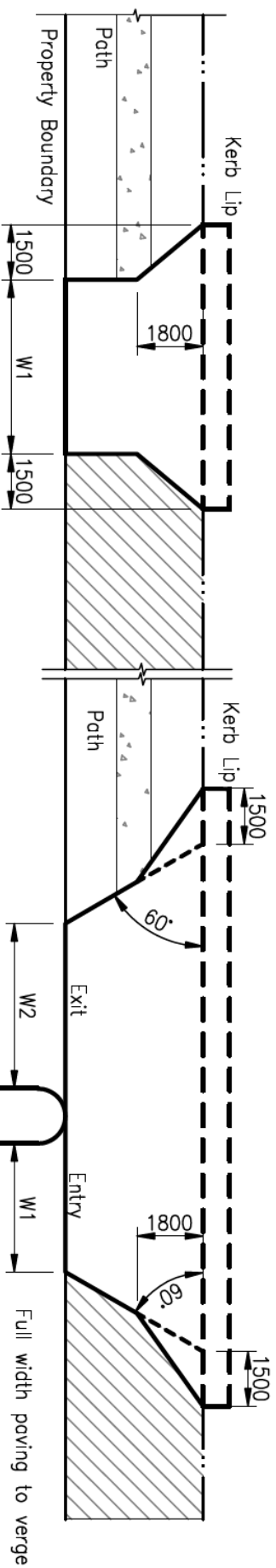
the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.

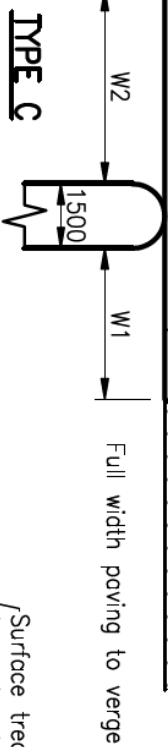


VEHICLE CROSSING DETAILS		
TYPE	W1(m)	W2(m)
A	6.0	-
B2	6.0 - 9.0*	-
C1/D1	4.5	3.5
C2/D2	5.5	5.0
C3/D2	7.5	6.0
C4/D4	9.0	7.5

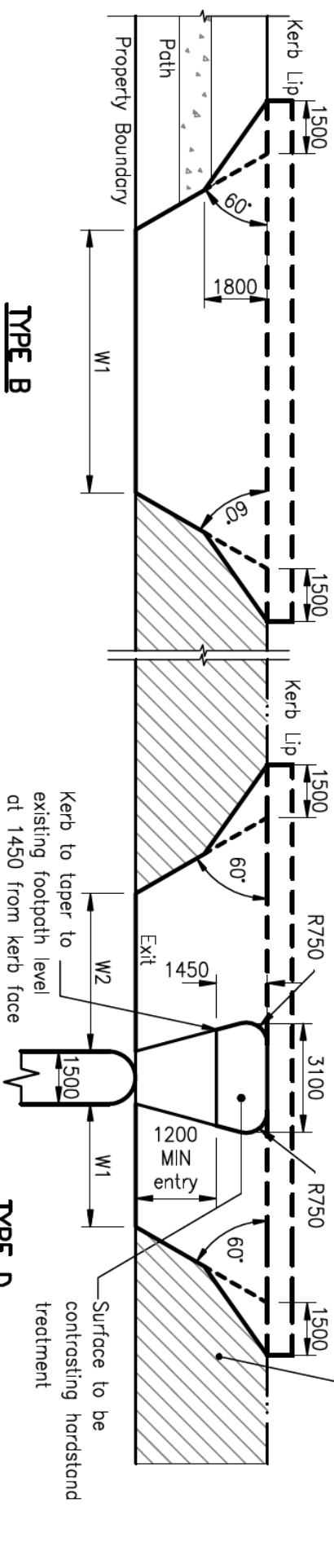
\* As required by Council.  
Driveway type to be as per the relevant Council's Planning Scheme.



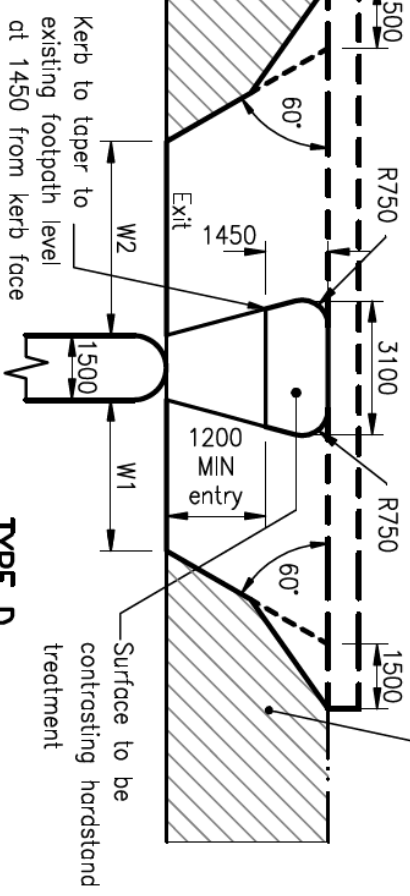
## TYPE A



### TYPE C

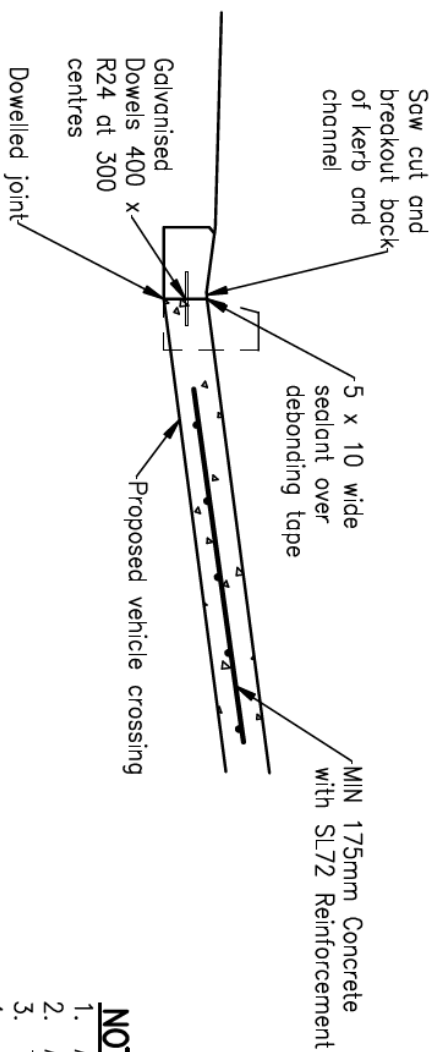


## TYPE B



## TYPE D

(LEFT IN / LEFT OUT ONLY)



## TYPICAL SECTION

1. All concrete to be Grade N32 in accordance with AS 1379 and AS 3600.
2. All concrete to be non slip finish to AS 4586.
3. The thickness of decorative surfacing where approved is additional to the concrete thickness specified.
4. All adjacent asphalt or concrete surfaces and pavements to be saw cut.
5. Variations to the designs shown are subject to approval from relevant Council.
6. Refer to SEQ R-050 for driveway prohibited locations and driveway gradient.
7. All appropriate permits must be obtained from Council, including approval of location and levels prior to excavation.
8. Where directed by Council Tactile Ground Surface Indicators are to be provided adjacent to the driveway in accordance to AS 1428.4.
9. Valves, hydrants located within the driveway shall have HDPE surround or equivalent placed between the service lid and the concrete. For any alterations to levels contact relevant Council prior to concrete pour.
10. All dimensions are in millimetres unless shown otherwise.

These drawings have been developed in consultation between the participating Councils. BEFORE USE, the user shall confirm that the drawing has been adopted by the appropriate Council.

C	6/10	REVIEW	
B	6/09	REVIEW	
A	3/09	ORIGINAL ISSUE	
Rev.	DATE		
			REVISIONS



**INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA  
QUEENSLAND DIVISION INC.  
STANDARD DRAWINGS**

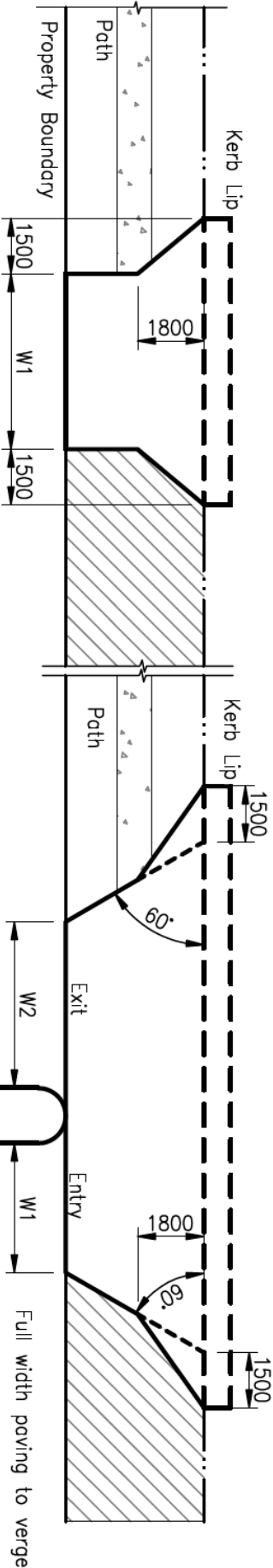
## DRIVEWAYS

**SEQ R-051**

[illegible]

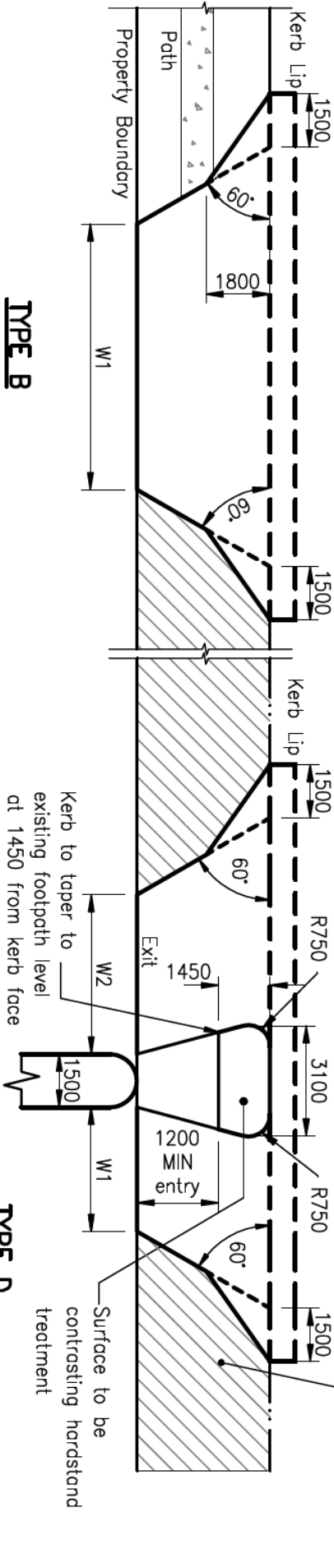
VEHICLE CROSSING DETAILS		
TYPE	W1(m)	W2(m)
A	6.0	-
B2	6.0 – 9.0*	-
C1/D1	4.5	3.5
C2/D2	5.5	5.0
C3/D2	7.5	6.0
C4/D4	9.0	7.5

\* As required by Council.  
Driveway type to be as per the relevant Council's Planning Scheme.



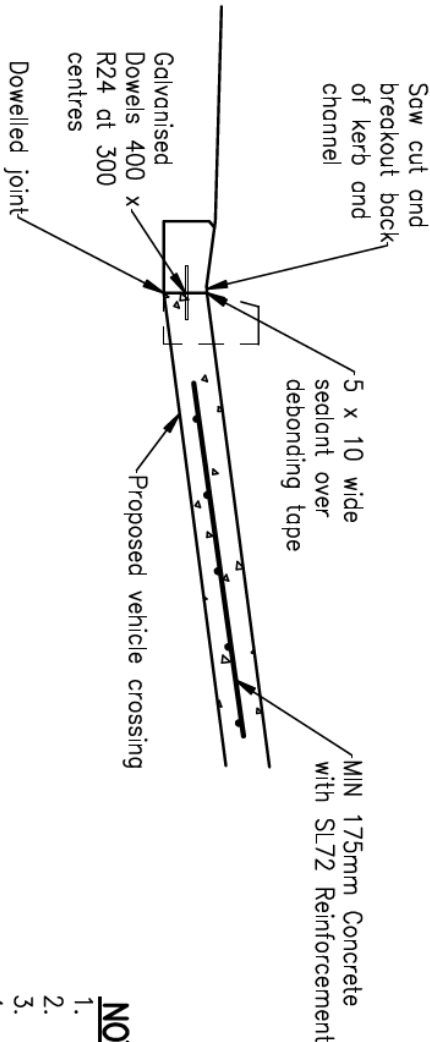
TYPE A

TYPE C



TYPE B

TYPE D  
(LEFT IN / LEFT OUT ONLY)



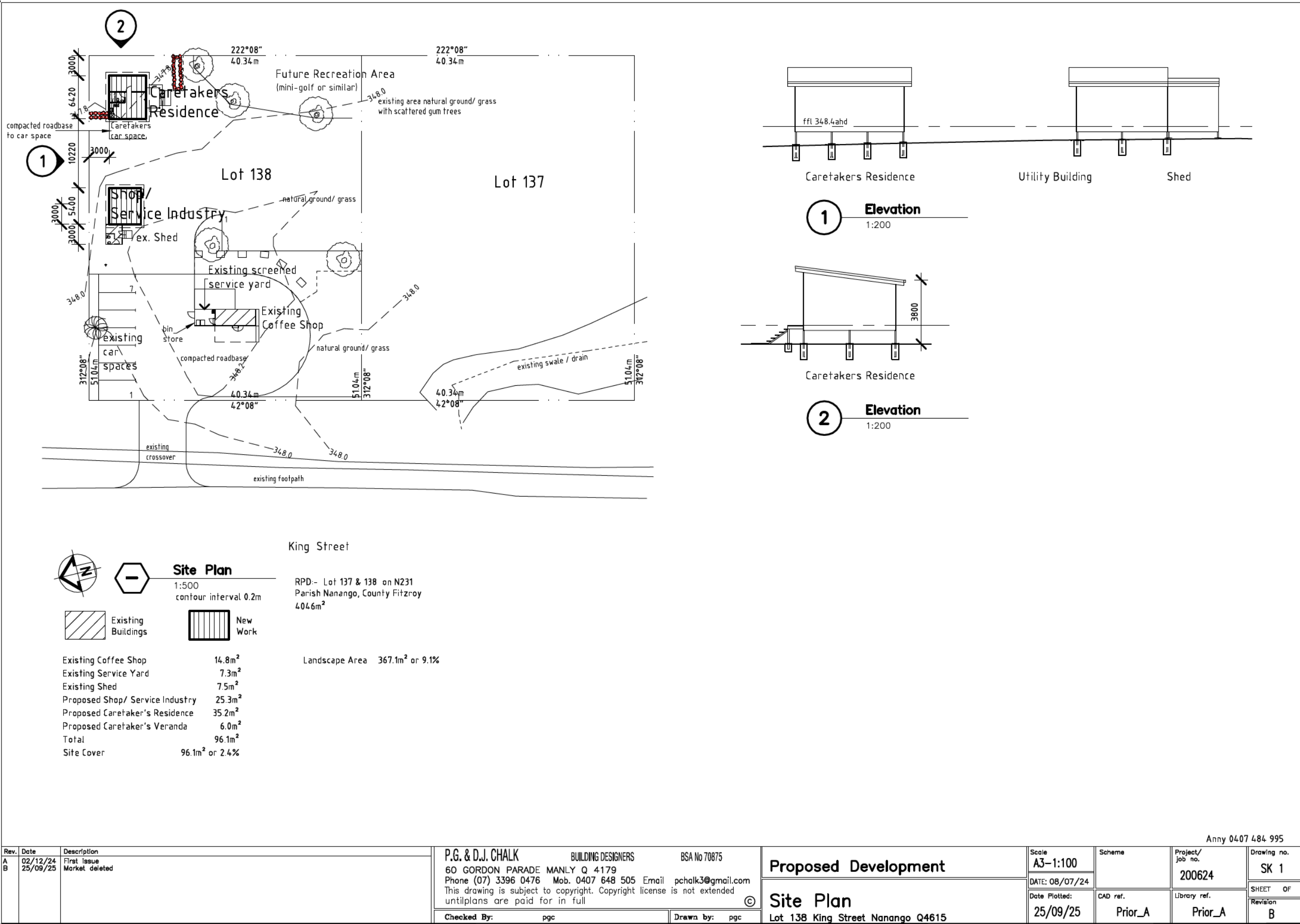
TYPICAL SECTION

- NOTES:**
1. All concrete to be Grade N32 in accordance with AS 1379 and AS 3600.
  2. All concrete to be non slip finish to AS 4586.
  3. The thickness of decorative surfacing where approved is additional to the concrete thickness specified.
  4. All adjacent asphalt or concrete surfaces and pavements to be saw cut.
  5. Variations to the designs shown are subject to approval from relevant Council.
  6. Refer to SEQ R-050 for driveway prohibited locations and driveway gradient.
  7. All appropriate permits must be obtained from Council, including approval of location and levels prior to excavation.
  8. Where directed by Council Tactile Ground Surface Indicators are to be provided adjacent to the driveway in accordance to AS 1428.4.
  9. Valves, hydrants located within the driveway shall have HDPE surround or equivalent placed between the service lid and the concrete. For any alterations to levels contact relevant Council prior to concrete pour.
  10. All dimensions are in millimetres unless shown otherwise.

These drawings have been developed in consultation between the participating Councils.  
BEFORE USE, the user shall confirm that the drawing has been adopted by the appropriate Council.

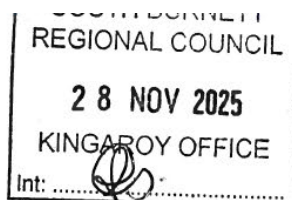
Rev	DATE	REVISIONS	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA QUEENSLAND DIVISION INC. STANDARD DRAWINGS	DRIVEWAYS HEAVY DUTY VEHICLE CROSSING	SEQ R-051
C	6/10	REVIEW			
B	6/09	REVIEW			
A	3/09	ORIGINAL ISSUE			







To: South Burnett Regional Council  
45 Glendon Street  
KINGAROY Qld 4610  
info@sbrc.qld.gov.au



From: Mr David Laskey  
[REDACTED]

18 November 2025

**OBJECTION RESPONSE TO APPLICATION REF: MCU25/0004**

I refer to proposed development at 48 & 50 King Street, Nanango - Development Permit for Material Change of Use.

I strongly object to the - "Development Permit for Material Change of Use" application on the following grounds.

1. On the public notification sign located on display at the above mention property, under the item listed as "Future Recreation Area" it indicates there will be a mini-golf or "Similar" highlighted in parenthetical expression. There is no indicated definition of what could be classified as "Similar" which leaves this area wide open to abuse of interpretation at a later date.
2. I now refer to the applicants **ANNEXURE C Code Compliance application**, PO2 subsection Acceptable Outcomes AO2.3. *"Where adjoining land is used, or approved for use, for uses in the accomodation activities use group, buildings are setback a minimum of 10 meters from the common property boundary."*

2a. Councils requirement of an acceptable setback of buildings from a common property boundary states the distance must be a minimum of 10 meters. The public notification sign indicates both, Caretakers residence and shop/service industry structures, at a distance of only 3 metres from 2 of the 4 property boundaries which does not meet Councils 10 metre required standard distance.

2b. The applicant states, *"The site adjoins an industrial use (warehouse) in the northeast (LHS) and the development does not involve permanent structures near the southwest (RHS) boundary."*

The applicants description of "Industrial use warehouse" is **totally misleading and deceptive**.

[REDACTED] zoned as Commercial use upon which [REDACTED] a Caravan Repair business and [REDACTED] 2 large sheds which are adjacent to the mentioned boundary line. These are definitely **NOT** warehouses. In the 1st shed, [REDACTED] mechanical work, fibreglass restructuring, welding, sanding, caravan suspension modifications etc.

In the 2nd and smaller shed [REDACTED] all manner of timber work [REDACTED] repairing caravan walls and timber fixtures such as beds, cupboards etc.

Also on the property is a fully functional residential dwelling [REDACTED]. This structure has been a dwelling home since 1960 to which a number of families have resided. In view of the activity [REDACTED] in these sheds, they **CANNOT** be classified as an "warehouse".

3. Referring again to the applicants **ANNEXURE C Code Compliance application**, PO11 subsection Acceptable Outcomes AO11.9. It states, *“Where the site has a common boundary with a sensitive receptor, effective acoustic screening is provided to all areas where work could be conducted outside the building.”*

In response to this criteria, the applicant states, *“The site does not directly adjoin a sensitive receptor.”*

The applicants response to the question is incorrect for by **definition**: A sensitive receptor is a location where humans or the environment can be negatively impacted by noise, light, odour, or other air contaminants, such as dwellings, hospitals, childcare centres, schools, and public parks. Examples of sensitive receptors include **Residences: Houses, townhouses and other dwellings**.

The proposed site in the application **DOES** directly adjoin a sensitive receptor ie: [REDACTED] dwelling house. (Please see attached photographic evidence of [REDACTED] house). As per Council information, [REDACTED] is designated as Residential, Commercial Industry low impact.

Hence, effective acoustic screening *must be provided* by the applicant as the noise, lights, loud yelling, vehicles driving in and out etc. which would be associated with the activities of a mini-golf course day and night, would directly impact the liveability of [REDACTED] residential home.

4. Referring again to the applicants **ANNEXURE C Code Compliance application**, PO11 subsection Acceptable Outcomes AO11.7. Acceptable outcome states: *No building openings occur in walls facing a common boundary shared with a residential activity.*

The response of the applicant to this section states: *The site does not directly adjoin any residential premises.*

This response by the applicant is totally incorrect as [REDACTED] fully approved residential dwelling which is constructed [REDACTED] (Please see attached photographic evidence to the contrary)

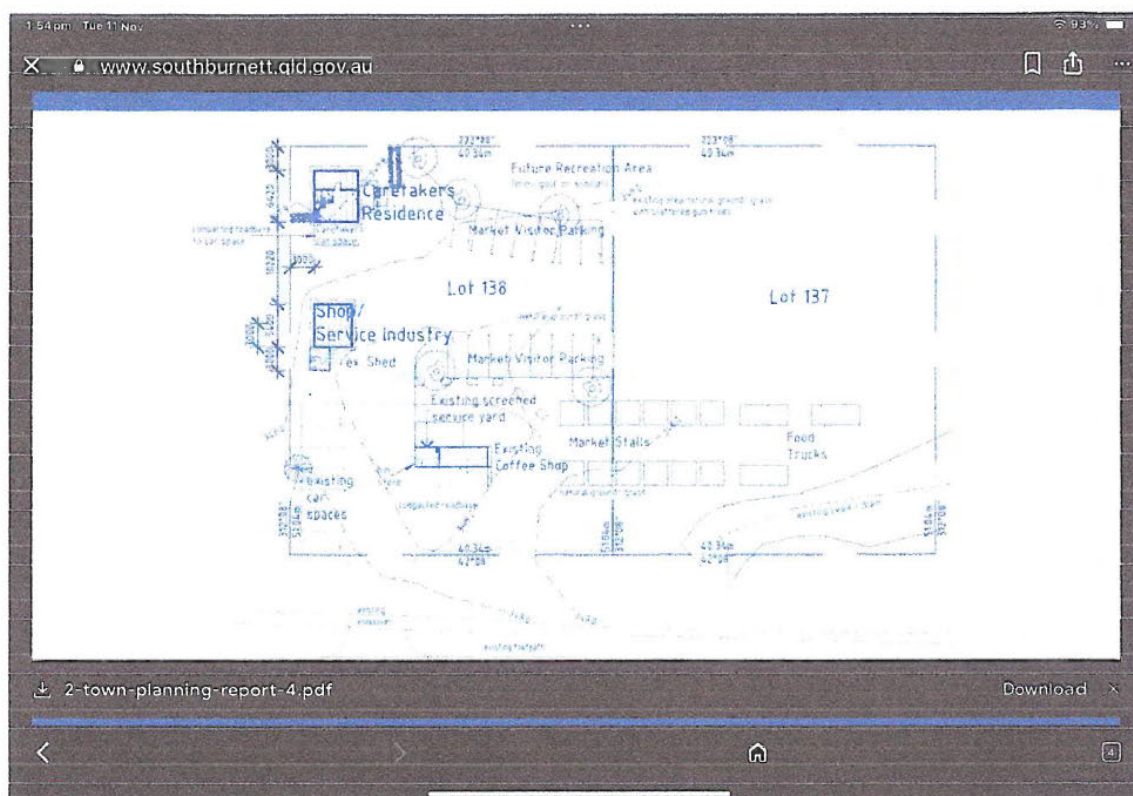
5. Referring again to the applicants **ANNEXURE C Code Compliance application**, PO11 subsection Acceptable Outcomes AO11.8 states: *“Where the site is on the opposite side of the road to a public park or residential zone .....”* The applicants response to this section is, *“The site is not located opposite a residential zone.”*

This statement is again incorrect.

(Please see attached photographic evidence showing a number of residential buildings directly opposite the applicants site)

6. On the public notification sign, 2 small structures are indicated. One is a small caretaker residence and the other is a small shop/service industry structure. [REDACTED]  
[REDACTED] 2 large shipping containers [REDACTED] to be installed [REDACTED]  
[REDACTED]

[REDACTED] construction of a larger car park where the intended mini-golf course is indicated on the public notice sign. [REDACTED] can be seen on Councils website [www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au) where there is a specific pdf titled **2-town-planning-report-4.pdf** Council ref No. 8640. I have attached a copy of that pdf which clearly indicates an overlay of several proposed activities including a large car park overlayed over a mini-golf course.



This information is far different from what has been indicated on the public notice sign.

In conclusion, I ask Council to seriously consider all the information and the facts submitted in this objection letter as a granting of the application could impose a serious impact [REDACTED]

It is my submission that the application is a work of fiction and a blatant attempt to mislead and deceive Council.

Thank you for your time in consideration of this letter.

Yours Sincerely,

[REDACTED]

David and Samantha Laskey

[REDACTED]



**Addendum to Objection letter by Mr David Laskey dated 18 November 2025.  
Ref MCU25/0004**

1. Photograph showing [REDACTED] property of the applicant.



2. [REDACTED] sheds which back onto the applicants property.



3. [REDACTED] house [REDACTED] adjacent to the applicants property





4. Houses directly opposite the applicant's site



5. Another angle looking from the rear of the applicants property towards the houses on opposite of the roadway



6. Photo showing [REDACTED] sheds [REDACTED]



**13.4 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT****File Number:** 28-01-2026**Author:** Manager Planning & Development**Authoriser:** Chief Executive Officer**PRECIS**

This report provides a list of all planning and development applications currently under assessment and pending completion as of 19 January 2026.

**SUMMARY**

This report comprises a listing of thirty-five (35) planning and development applications currently under assessment and pending completion of assessment as of 19 January 2026. The information in this report is correct as of 19 January 2026. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

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**OFFICER'S RECOMMENDATION**

That the List of Correspondence pending completion of Assessment Report as at 19 January 2026 be received and noted.

**REPORT**

This report comprises a listing of thirty-five (35) planning and development applications currently under assessment and pending completion of assessment as of 19 January 2026. The information in this report is correct as of 19 January 2026. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

**ATTACHMENTS**

1. January 2026 [!\[\]\(5a0d662075632df1b39c9e3427a70093\_img.jpg\)](#) 

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
<b>Division 1</b>					
MCU25/0004	Material Change of Use – Shop, Market & Service Industry at 48-50 King Street NANANGO	20/03/2025	Decision	Decision Due 02/02/2026	Council
MCU25/0015	Material Change of Use – Extension to Existing Childcare Centre at 104 Brisbane Street NANANGO	24/06/2025	Decision	Decision Due 16/01/2026	Council
MCU25/0017	Material Change of Use – Extension to Existing Service Station at 17 Henry Street NANANGO	07/08/2025	Lapsed	Applicant has until 16/02/2026 to Revive	Applicant
RAL25/0019	Reconfiguring a Lot – Subdivision (2 Lots into 29 Lots) at 6 Munro Street & 35 Arthur Street West NANANGO	20/06/2025	Information Request	Information Request Response Due 29/01/2026	Applicant
<b>Division 2</b>					
MCU25/0032	Material Change of Use for High Impact Industry (Sawmill) at 256 & 258 Old Esk Road TAROMEIO	22/09/2025	Decision	Decision Due 28/01/2026	Council
RAL25/0046	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 6 Grant Road BENARKIN NORTH	10/11/2025	Public Notification	Public Notification to End by 27/01/2026	Applicant
RAL25/0049	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 12804 D'Aguilar Highway SOUTH NANANGO	15/12/2025	Information Request	Information Request Due 28/01/2026	Council
RAL25/0050	Reconfiguring a Lot – Long Term Lease and Access Easement at 1365 Ellesmere Road ELLESMERE	Not Properly Made	Confirmation	Confirmation Notice Due 20/01/2026	Applicant
RAL26/0003	Reconfiguring a Lot – Subdivision (1 Lot into 4 Lots) at Anita Road BLACKBUTT NORTH	14/01/2026	Confirmation	Confirmation Notice Due 27/01/2026	Council
<b>Division 3</b>					
MCU25/0026	Material Change of Use – Motel Extension (24 to 48 Rooms) at 27-31 Pound Street KINGAROY	28/08/2025	Information Request	Information Request Response Due 09/02/2026	Applicant
MCU25/0031 & RAL25/0037	Combined Application for Material Change of Use (Shop & Hotel) and Reconfiguring a Lot (Access Easement) at 111 Youngman Street and 210, 212 & 214 Haly Street KINGAROY	18/09/2025	Decision	Decision Due 28/01/2026	Council

MCU25/0041, RAL25/0048 & OPW25/0020	Combined Application for Material Change of Use – Shopping Centre, Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) and Operational Works – Earthworks at 1 Pound Street KINGAROY	25/11/2025	Information Request	Information Request Response Due 18/03/2026	Applicant
MCU25/0043	Material Change of Use – Multiple Dwelling Units (14) at 298 Haly Street KINGAROY	03/12/2025	Information Request	Information Request Response Due 24/03/2026	Applicant
MCU25/0044 & RAL25/0051	Combined Application for a Preliminary Approval for Variation Request for Material Change of Use (Dwelling Houses, Multiple Dwellings, Health Care Services, Shop, Agricultural Supplies Store, Warehouse, Community Use, Food & Drink Outlet, Child Care Centre, Service Industry, Educational Establishment, Aquaculture, Cropping, Intensive Horticulture, Renewable Energy Facility and Undefined Land Uses – Community Housing, Specialist Disability Accommodation (SDA), Non-resident Workforce Accommodation, Food and Beverage Processing and Agri-technology & Innovation; Preliminary Approval for a Variation Request for Reconfiguring a Lot; and Development Permit for Reconfiguring a Lot – Subdivision (1 Lot into 70 Lots plus Common Property and Balance Land) at Kelvyn Street and Buchanan Street KINGAROY	22/12/2025	Information Request	Information Request Due 30/01/2026	Council
MCU26/0001 & RAL26/0001	Combined Application for a Material Change of Use – Workforce Accommodation and Reconfiguring a Lot – Lease Exceeding 10 years at Warren Truss Drive KINGAROY	06/01/2026	Information Request	Information Request Due 23/01/2026	Council
RAL25/0030	Reconfiguring a Lot – Subdivision (1 Lot into 10 Lots) at 116 Harris Road and 6 Hodge Street KINGAROY	05/09/2025	Decision	Decision Due 10/02/2026	Council
RAL25/0034	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 7 Edward Street KINGAROY	16/09/2025	Decision	Decision Due 23/01/2026	Council
RAL25/0038	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 22 Edward Street KINGAROY	07/10/2025	Decision	Decision Due 27/01/2026	Council
RAL25/0047	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 7 Queen Street KINGAROY	10/12/2025	Decision	Decision Due 28/01/2026	Council
RAL26/0002 & OPW26/0001	Combined Application for Reconfiguring a Lot (1 Lot into 40 Lots) and Operational Works – Roadworks, Stormwater,		Confirmation	Action Notice Response Due 13/02/2026	Applicant



	Earthworks, Water & Sewage Infrastructure at Kelvyn Street KINGAROY				
<b>Division 4</b>					
MCU21/0019	Other Change to Existing Approval – Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY	02/11/2021	Decision	Decision Pending (IA and Terms under Negotiation)	Applicant
MCU25/0025	Material Change of Use – Battery Energy Storage System at 397 Kingaroy Barkers Creek Road KINGAROY	26/09/2025	Public Notification	Public Notification to End by 09/02/2026	Applicant
<b>Division 5</b>					
MCU21/0017	Material Change of Use – Expansion of the existing piggery (57,000SPU) at 592 Morgans Road, WINDERA (and described as Lot 49 on MZ555 & Lot 203 on SP251979)	14/09/2021	Decision	Decision Laid on the Table 27/04/2022	Applicant
MCU24/0025	Preliminary Approval (including Variation Request) for Material Change of Use – Multiple Dwellings (15 x 2-bedroom units – Veteran Housing) at 44 Stephens Street West MURGON	02/09/2024	Public Notification	Public Notification to End by 27/01/2026	Applicant
MCU25/0033	Material Change of Use – Music and Arts Festival with Associated Camping at Stonelands Road STONELANDS	14/10/2025	Information Request	Information Request Response Due 12/02/2026	Applicant
MCU25/0040	Material Change of Use – Multiple Dwellings (12 x 2 bedroom units) & Caretakers Accommodation at 70 Perkins Street MURGON	21/11/2025	Public Notification	Public Notification to Commence by 30/01/2026	Applicant
MCU25/0045	Material Change of Use – Dwelling House at 27 Macalister Street MURGON	18/12/2025	Information Request	Information Request Due 20/01/2026	Council
RAL25/0032	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 465 Boat Mountain Road MURGON	10/09/2025	Decision	Decision Due 10/02/2026	Council
RAL25/0044	Reconfiguring a Lot – Subdivision (1 Lot into 40 Lots) at Lysdale Road WONDAI	16/10/2025	Referral	Referral Confirmation Notice Due 19/01/2026	Applicant
RAL25/0045	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 153 Boat Mountain Road MURGON	23/10/2025	Decision	Decision Due 10/02/2026	Council
<b>Division 6</b>					

MCU25/0014	Material Change of Use - Extractive Industry and Environmentally Relevant Activity ERA 16(2)(B) & 16(3)(B) at 1304 Wattlegrove Road GORDONBROOK	18/06/2025	Information Request	Information Request Response Due 21/01/2026	Applicant
MCU25/0037	Material Change of Use – Telecommunications Facility at 2504 Niagara Road BOYNESIDE	29/10/2025	Decision	Decision Due 10/02/2026	Council
MCU25/0038	Material Change of Use – Extractive Industry (Sand & Deco Granite Gravel Quarry) at Pedersens Road DANGORE	4/11/2025	Information Request	Information Request Response Due 02/03/2026	Applicant
MCU25/0039	Material Change of Use – Dwelling House (Secondary Dwelling) at 117 Pedersons Road CUSHNIE	4/11/2025	Information Request	Information Request Response Due 24/02/2026	Applicant
RAL25/0039	Reconfiguring a Lot – Subdivision (1 Lot into 5 Lots) at 22 Short Street KUMBIA	07/10/2025	Information Request	Information Request Response Due 22/01/2026	Applicant

**13.5 DELEGATED AUTHORITY REPORTS (1 DECEMBER 2025 TO 31 DECEMBER 2025)****File Number:** 28-1-2026**Author:** Manager Planning & Development**Authoriser:** Chief Executive Officer**PRECIS**

This report provides a list of all planning and development related reports signed by the Chief Executive Officer (or approved delegate) under delegated authority from 1 December 2025 to 31 December 2025.

**SUMMARY**

This report comprises a listing of eleven (12) reports approved by delegated authority from 1 December to 31 December 2025.

**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of December 2025.

**BACKGROUND**

Application No.	Description and Location	Approval Date
<b>Division 1</b>		
RAL25/0042	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 38-46 Millis Way NANANGO	11/12/2025
<b>Division 2</b>		
RAL25/0040	Reconfiguring a Lot – Subdivision (1 Lot into 8 Lots) at 5 George Street BLACKBUTT	04/12/2025
RAL25/0024	Other Change and Extension to Currency Period for Reconfiguring a Lot – Subdivision (1 Lot into 20 Lots) over 4 stages, plus new road and sewer easement at 23 George Street BLACKBUTT	04/12/2025
<b>Division 3</b>		
OPW25/0017	Operational Works – Earthworks at 64 Somerset Street KINGAROY	02/12/2025
RAL25/0035	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 28 Edward Street KINGAROY	04/12/2025
RAL25/0036	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 5 Toomey Street KINGAROY	18/12/2025
RAL25/0043	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 220 Haly Street KINGAROY	11/12/2025
OPW25/0019	Operational Works – Road Work, Stormwater and Earthworks at 73 & 75 Buckingham Street and 48, 50 & 52 Logan Street KINGAROY	24/12/2025
<b>Division 4</b>		
RAL25/0041	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 10 Burkes Road BOOIE	11/12/2025

RAL25/0027	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) and Access Easement at 8 Reservoir Street KINGAROY	11/12/2025
OPW25/0018	Operational Works – Road Work, Drainage Work, Stormwater, Earthworks, Water Infrastructure and Sewage Infrastructure at Taylors Road KINGAROY	17/12/2025
<b>Division 5</b>		
<b>NIL</b>		
<b>Division 6</b>		
MCU25/0036	Material Change of Use – Major Electricity Infrastructure at 1196 Ellesmere Road ALICE CREEK	11/12/2025

To view the full decision notices please visit Council's website: [Current Development Applications | South Burnett Regional Council](#)

## ATTACHMENTS

Nil

## **14 INFRASTRUCTURE**

### **14.1 REQUEST FOR CONSIDERATION OF FINANCIAL CONTRIBUTION FOR THE REMOVAL OF TREES AT LYLE VIDLER OVAL KINGAROY**

**File Number:** 28/01/2026

**Author:** Manager Facilities, Parks & NRM

**Authoriser:** Chief Executive Officer

#### **PRECIS**

Request for consideration of financial contribution for the removal of the trees at Lyle Vidler Oval, Kingaroy.

#### **SUMMARY**

The Kingaroy Cricket Club has sent Council correspondence requesting financial contribution to the Club for the removal of trees at Lyle Vidler Oval, Kingaroy.

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#### **OFFICER'S RECOMMENDATION**

That the matter be lifted from the table

#### **MOTION**

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council approves a financial contribution of \$1925 to Kingaroy Cricket Club for the removal of trees at Lyle Vidler Oval, Kingaroy.

#### **AMENDMENT**

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That South Burnett Regional Council approves a financial contribution of 25% to Kingaroy Cricket Club for the removal of trees at Lyle Vidler Oval, Kingaroy and this be funded from the community grants fund allocation.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

The request is for Council to contribute 50% of the cost for the removal of two trees. Total cost incurred to remove the two trees and stump grind was \$3850.00. Council contribution could be \$1925.

#### **LINK TO CORPORATE/OPERATIONAL PLAN**

EC1 Develop and implement fit for purpose to enhance community parks, gardens and sport and recreational facilities for CBD presentation and maintenance.

#### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council Parks arborist completed a tree assessment report. The assessment found one Spotted Gum completely dead with no habitat present, and one Ironbark presenting major dead branches with splits and potential failure. The arborist recommendation was to remove to reduce of risk to property and pedestrians.

Council Parks officers have meet on site with the Kingaroy Cricket Club to talk about risk to property and pedestrians.

Kingaroy Cricket Club progressed with the removal of the trees due to hazardous risk to property and pedestrians.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No Legal implications

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No Direct Policy/Local Law Delegation Implications

**ASSET MANAGEMENT IMPLICATIONS**

Trees were removed to eliminate the risk of trees failing, a potential risk to structures, vehicles, fences and pedestrians.

**REPORT**

The Kingaroy Cricket Club submitted a request to Council regarding two trees located at the cricket and AFL grounds along Youngman Street, Kingaroy. The trees were a Spotted Gum and Ironbark tree.

At the time the club viewed the trees as being potentially hazardous. Council's Park officers conducted a tree report. The report concluded that the Spotted Gum was completely dead which was most likely caused by a lightning strike and the Ironbark was dying and would not recover, due to birds stripping the foliage and bark. Evidence of fallen branches from the two trees.

The trees were located beside the hill that the community use as a viewing area to watch cricket or AFL games.

The cricket club engaged a local contractor to remove the trees and stump grind the stumps. The total cost to complete the works was \$3850.00.

The Cricket Club requested Council to consider a 50% contribution towards the cost of removing the trees.

The recommendation presented to the December meeting:

*That South Burnett Regional Council approves a financial contribution of \$1925 to Kingaroy Cricket Club for the removal of trees at Lyle Vidler Oval, Kingaroy.*

This report was presented at the 17 December 2025 South Burnett Regional Council Ordinary Council Meeting with the Resolution being that the matter lay on the table as per below:

**14.1 REQUEST FOR CONSIDERATION OF FINANCIAL CONTRIBUTION FOR THE REMOVAL OF TREES AT LYLE VIDLER OVAL KINGAROY****MOTION**

Moved: Cr Danita Potter  
Seconded: Cr Jane Erkens

That South Burnett Regional Council requests that the Kingaroy cricket club apply for the February 2026 community grants round up to \$3000 and recommends shade trees to replace removed trees.

The mover and seconder asked for leave of the meeting to withdraw the motion. Unanimous consent was given to withdraw the motion.

**MOTION**

Moved: Cr Danita Potter  
Seconded: Cr Linda Little

That South Burnett Regional Council approves a financial contribution of \$1925 to Kingaroy Cricket Club for the removal of trees at Lyle Vidler Oval, Kingaroy.

**AMENDMENT**

Moved: Cr Ros Heit  
Seconded: Cr Deb Dennien

That South Burnett Regional Council approves a financial contribution of 25% to Kingaroy Cricket Club for the removal of trees at Lyle Vidler Oval, Kingaroy and this be funded from the community grants fund allocation.

**RESOLUTION 2025/300**

Moved: Cr Jane Erkens  
Seconded: Cr Deb Dennien




That the matter lay on the table.

In Favour: Crs Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit

Against: Crs Kathy Duff and Danita Potter

CARRIED 5/2

**ATTACHMENTS**

1. Tree Report - Lyle Vidler Oval, Kingaroy [↓](#) 
2. Photo 1 - Trees to be removed [↓](#) 
3. Quote for tree removal from Kingaroy Cricket Club [↓](#) 



**South Burnett**  
Regional Council

FORM: DI-F45-V1  
Department - Infrastructure

## Tree Inspection Form

### 1. REFERENCE DETAILS

Action Request No		Complaint Received	
Inspected by	Matt McMurdy	Date of Inspection	4/9/25
Location	Lyle Vidler oval		
Complaint	Problem trees		

### 2. LOCATION

Urban <input type="checkbox"/>	Rural <input type="checkbox"/>	Rural Residential <input type="checkbox"/>	Road Reserve <input type="checkbox"/>	Council Land <input checked="" type="checkbox"/>	Footpath <input type="checkbox"/>
Property Access <input type="checkbox"/>					

### 3. TREE

Age	Young <input type="checkbox"/>	Semi Mature <input type="checkbox"/>	Mature <input checked="" type="checkbox"/>	Old <input type="checkbox"/>
Condition	Dead/Dying <input checked="" type="checkbox"/>	Poor <input type="checkbox"/>	Average <input type="checkbox"/>	Good <input type="checkbox"/>
Height	15-20m	Canopy Dimensions	12m	Protected Species/Area
Species if known	1 x spotted gum 1 x Iron bark			
	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		

### 4. DEFECTS

Decay	Minor <input checked="" type="checkbox"/>	Major <input type="checkbox"/>		
Insect Attack	Minor <input checked="" type="checkbox"/>	Major <input type="checkbox"/>		
Split	Small <input type="checkbox"/>	Medium <input checked="" type="checkbox"/>	Large <input type="checkbox"/>	
Dead Branches	Minor <input type="checkbox"/>	Major <input checked="" type="checkbox"/>		
Root Problem	Minor <input checked="" type="checkbox"/>	Major <input type="checkbox"/>	Leaning <input type="checkbox"/>	
Stem Opening	Small <input type="checkbox"/>	Medium <input checked="" type="checkbox"/>	Large <input type="checkbox"/>	
Canker	Small <input checked="" type="checkbox"/>	Medium <input type="checkbox"/>	Large <input type="checkbox"/>	
Poor Tree Architecture	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		
Photos Attached	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Sketch Attached	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Comments	Spotted gum is completely dead - Possible lightning strike Iron bark is dying and will not recover - Damage Possibly caused by birds stripping foliage.			



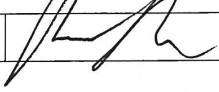
**5. CORRECTIVE ACTION**

Is expert advice required?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes	External <input type="checkbox"/>	NRM <input type="checkbox"/>
Prune <input type="checkbox"/>	Remove <input checked="" type="checkbox"/>	Brace <input type="checkbox"/>	Leave As Is <input type="checkbox"/>	As per Policy →	Yes <input type="checkbox"/> No <input type="checkbox"/>
Refer to Council / Insect Control	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>			
Comments	Trees to be removed Not currently active habitat trees				

**6. RISK ASSESSMENT**

Hazard	Falling Branches <input checked="" type="checkbox"/> Falling Tree <input checked="" type="checkbox"/> Insects <input type="checkbox"/> Visibility <input type="checkbox"/> Obstruction <input type="checkbox"/> Trip <input type="checkbox"/>
Comments	Remove x 2 trees to prevent hazards
Risks to	Pedestrians <input checked="" type="checkbox"/> Vehicles <input checked="" type="checkbox"/> Property <input type="checkbox"/> Services <input type="checkbox"/> Nil <input type="checkbox"/>
Comments	Public use the hill as a car park and viewing area for cricket and other sports

**7. APPROVAL**

Co-ordinator	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Signature		Date	4/8/25
Comments					
Manager	Yes <input type="checkbox"/> No <input type="checkbox"/>	Signature		Date	
Comments					

**8. RISK ASSESSMENT MATRIX**

LIKELIHOOD	CONSEQUENCES				
	Catastrophic 5	Major 4	Moderate 3	Minor 2	Insignificant 1
Almost Certain 5	10	9	8	7	6
Likely 4	9	8	7	6	5
Possible 3	8	7	6	5	4
Unlikely 2	7	6	5	4	3
Rare 1	6	5	4	3	2

Risk Score	What should I do?	
9-10	Extreme	Immediate action required
7-8	High	Action plan required, senior management attention needed
5-6	Moderate	Specific monitoring or procedures required, management responsibility must be specified.
2-4	Low	Manage through routine procedures.







**L & J Tree Services SEQ Pty Ltd****45-47 Earl St  
Memerambi Q 4610****0428 927 593****james@ljindustries.com.au****ABN: 21 689 162 052****Quote Date****09 Sep 2025****Quote Number****QU-0003**

## QUOTATION

Kingaroy Cricket Club

### Remove two large trees and stump grind

Description	Quantity	Unit Price	GST	Amount AUD
Remove two large trees and stump grind - Location - Kingaroy Cricket Club	1.00	3,500.00	10%	3,500.00
Subtotal				3,500.00
Total GST 10%				350.00
<b>TOTAL AUD</b>				<b>3,850.00</b>

*Additional Terms***TERMS***This quote is valid for 30 days from the date stated on this quotation. Any change of scope will be submitted as a variation.*

# L&J Tree Services SEQ Pty Ltd

**L&J Tree Services SEQ****Elite Tree Care SEQ**

**14.2 APPLICATION FOR FUNDING UNDER THE MULTICULTURAL CONNECT GRANTS PROGRAM FOR A STAGE AT MEMORIAL PARK, KINGAROY****File Number:** 28/01/2026**Author:** Manager Facilities, Parks & NRM**Authoriser:** Chief Executive Officer**PRECIS**

Application for funding under the Multicultural Connect Grants Program for a stage at Memorial Park, Kingaroy.

**SUMMARY**

That Council apply for a grant under the Multicultural Connect Grants Program (MCGP) for the construction of a stage at Memorial Park, Kingaroy.

**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. Submit a funding application under the Multicultural Connect Grants Program for the construction of a Multicultural Multipurpose Entertainment Facility in Memorial Park, Kingaroy for a total project value of \$1,000,000; and
2. Council contribute matching funds of \$500,000 from the Kingaroy Swimming Pool and Memorial Park Precinct Restricted Reserves.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The Multicultural Connect Grants Program guidelines state that Council would be required to contribute towards the project to the equal grant amount being sought after.

Council would be applying for a total project value of \$1,000,000. If the grant application is successful Council's contribution would be \$500,000 and the funding would be \$500,000.

The \$500,000 Capital funds is proposed to be allocated from the Kingaroy Memorial Swimming Pool Precinct restricted reserves.

**LINK TO CORPORATE/OPERATIONAL PLAN**

EC1 Develop and implement fir for purpose initiatives to enhance community parks, gardens and sport and recreational facilities for CBD presentation and maintenance.

EC4 Foster and encourage vibrant arts, culture and heritage growth in our communities.

EC16 Partner with community to develop and promote events that have a positive impact on our region.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

A Masterplan for Memorial Park and Swimming Pool Kingaroy began in November 2022. There were several community engagement processes which included community surveys, face to face meetings with key stakeholders, school visits and a shopfront display.

The Kingaroy Memorial Park and WJ Lang Memorial Pool Master Plan was adopted at the South Burnett Regional Council Ordinary Council Meeting 22 February 2023. Discussions have commenced with Bacon Festival Committee representative, Ergon Energy and Councils internal Plumbing and Utility Sections.

**(STATUTORY BASIS, LEGAL RISKS)**

No direct Legal Implications

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct Policy/Local Law delegation implications

**ASSET MANAGEMENT IMPLICATIONS**

The stage would be a new capital asset in Council's Facilities. The asset would contribute depreciation costs. There will be ongoing maintenance costs for the new asset as the toilets will need to be cleaned daily and the stage to be maintained and cleaned regularly. The lighting bar and lights will need to be inspected regularly and maintained.

**REPORT**

The Multicultural Connect Grants Program (MCGP) is a key Queensland Government election commitment aimed at supporting non-for-profit multicultural organisations in the building or upgrading of community facilities, which currently lack permanent facilities. The program recognises the diverse needs of multicultural populations and emphasises inclusivity and support for communities to thrive.

*Multicultural Affairs Queensland acknowledges the cultural diversity of First Nations peoples. However, for the purposes of this grant, the term 'multicultural' and 'culturally and linguistically diverse' refers to people from migrant and refugee backgrounds, people seeking asylum and Australian South Sea Islander peoples.*

Council submitted an Expression of Interest back in November 2025 and was notified on 18 December 2025 that we were successfully invited to apply for funding up to the maximum allowance of \$500,000. The closing date for the application 15 February 2026. Successful funding announcement will be made in April 2026.



Should Council be successful the funding would be used for the construction of a Multicultural Multipurpose Entertainment Facility in Memorial Park, Kingaroy. This would be a new build of a permanent covered stage with built in electrical equipment, storage, change rooms and public toilets. It would offer a space for multicultural groups to utilise for meetings and gatherings that don't have a permanent space and for the use of official events with performances.

In the grant application Council is to provide a detailed budget and concept plan. Council has engaged Hartecs Group under Local Buy for \$21,500 to prepare a concept design and budget breakdown suitable for submission. The concept designs are funded under the Building Capital Works Advanced Planning budget. Hartecs Group inspected the site on Tuesday 21<sup>st</sup> of January and has commenced design.

Council Facilities Officers are currently having discussions with Ergon Energy regarding electrical upgrade requirements and discussions with Council's internal Plumbing and WasteWater sections for estimates to connect toilets to sewer line.

The Kingaroy Memorial Park and Pool Masterplan mentions a permanent covered stage as part of the Parkland upgrades. In consultation with the Bacon Festival Committee a preferred site has been recommended on the western corner facing out into the open area of the park.

**ATTACHMENTS**

1. **Multicultural Connect Grants Program - SBRC Expression of Interest application** [↓](#) 
2. **Multicultural Connect Grant Program - guidelines** [↓](#) 
3. **Kingaroy Memorial Park - Masterplan** [↓](#) 

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

Organisation: South Burnett Regional Council

Form Submitted 14 Nov 2025, 3:50PM AEST

#### Information

**\* indicates a required field**

#### # Need help in your language?

If you have difficulty understanding this form or other funding documents and need language assistance, please call **1800 512 451** and ask for an interpreter.

If you would like to submit your EOI form in a language other than English, please email Multicultural Affairs Queensland at [funding@maq.qld.gov.au](mailto:funding@maq.qld.gov.au) for more information before **27 October 2025**.

#### Assistance

# If you have any questions regarding this form, please email Multicultural Affairs Queensland at [funding@maq.qld.gov.au](mailto:funding@maq.qld.gov.au) and quote your GRANT ID number below:

MCGP00016

This field is read only.

The identification number or code for this submission.

# If you need **technical assistance** with your SmartyGrants account or online form, contact SmartyGrants Technical Support on (03) 9320 6888 or [service@smartygrants.com.au](mailto:service@smartygrants.com.au). Support Desk Hours: 9.00am 5.00pm AEDT, Monday Friday.

# If you need **grant writing and project management information**, you can visit the Ethnic Communities Council of Queensland (ECCQ) [website](#) for information on upcoming education workshops and to access their [Online Learning Hub](#) for easily accessible courses and resources.

#### Register with SmartyFile

**SmartyFile** is a free central repository connected to [SmartyGrants](#) (the platform we use to administer our grants). SmartyFile makes it easier for you to store contact details, information and files and pre-fill them into forms. SmartyFile also allows organisations to share forms and collaborate with team members, and to manage, view, search and sort submissions across multiple funders in one spot.

You can sign up or find out more at <https://applicanthelp.smartygrants.com.au/smartyfile/>

#### Privacy Notice

Multicultural Affairs Queensland collects personal information from you for the purpose of administering the Multicultural Connect Grants Program (MCGP).

Your information may be shared with others for other purposes including government administration, research or service delivery.

We will only use your information for this purpose. It will otherwise not be used or disclosed unless authorised or required by law. Your personal information will be handled in accordance with the [Information Privacy and Other legislation Amendment Act 2023](#) (IPOLA Act). To view our privacy statement, go to <https://www.dwatsipm.qld.gov.au/information-privacy>.

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

Organisation: South Burnett Regional Council

Form Submitted 14 Nov 2025, 3:50PM AEST

#### Completing this form

**You may begin anywhere in this form - ensuring you save as you go.**

**I understand that:**

- You must enter responses to questions in the relevant fields and not submit them as attachments.
- Answers are to be clear and concise.
- Forms cannot be submitted if responses exceed a maximum word count limit. The questions will note any maximum word count.
- Do **not** provide responses in ALL CAPITALS (uppercase) including contact details. Provide responses in standard sentence formatting.

**I understand \***

☒ Yes ☐ No

**PLEASE SELECT THE "SAVE PROGRESS" OPTION BELOW AND THEN MOVE TO THE "NEXT PAGE".**

## Organisation Details

**\* indicates a required field**

**Organisation Name \***

South Burnett Regional Council

✓ Capitalise Each Word. #Do not use ALL CAPITALS.

- Please use the full legal registered name of the organisation.
- Check your spelling and make sure you provide the same name that is listed in official documentation such as with the:
  - Office of Fair Trading (OFT);
  - Australian Business Register (ABR);
  - Australian Charities and Not-for-profits Commission (ACNC); or
  - Australian Taxation Office (ATO).

**If the organisation known by a different name to the legal registered name, what is that other name? Leave blank if not relevant.**

For example: The organisation is known by its Business Name and not the legal entity name. Leave blank if not relevant.

**The organisation is a: \***

- ☐ Not-for-profit/charitable organisation legally registered in Australia  
☒ Local Government body

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

Organisation: South Burnett Regional Council

Form Submitted 14 Nov 2025, 3:50PM AEST

Organisations that are not one of the above entities will not be eligible to apply.

#### I confirm that the organisation has: \*

- ☒ a registered and active Australian Business Number (ABN);
- ☒ is based in Queensland;
- ☒ a bank account in the name of the legal entity;
- ☒ public liability insurance (of at least \$10 million) in place for this project;
- ☒ no overdue reports, service delivery or performance issues for funding provided by Multicultural Affairs Queensland.

At least 5 choices must be selected.

All 5 choices must be selected to be eligible.

### Australian Business Number (ABN) details

The ABN must be registered in the same entity name as the organisation name.

#### What is the organisation's Australian Business Number (ABN)? \*

89 972 463 351

Information from the Australian Business Register	
<b>ABN</b>	89 972 463 351
<b>Entity name</b>	South Burnett Regional Council
<b>ABN status</b>	Active
<b>Entity type</b>	Local Government Entity
<b>Goods &amp; Services Tax (GST)</b>	Yes
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Not endorsed <a href="#">More information</a>
<b>ACNC Registration</b>	No
<b>Tax Concessions</b>	No tax concessions
<b>Main business location</b>	4610 QLD
<i>Information retrieved at 1:51am today</i>	

You can search your organisation's ABN at <https://abr.business.gov.au/>.

#### Is the organisation registered for GST? The 'Goods & Services Tax (GST)' status in the above Australian Business Register box will advise this. \*

- ☐ Yes
- ☐ No
- ☒ Yes but is a local government

The Goods & Services Tax (GST) status in the Australian Business Register above will indicate this.

#### Is the ABN main business location in Queensland? The 'Main business location' status in the above Australian Business Register box will advise this. \*

- ☒ Yes - the ABN main business location is in Queensland
- ☐ No - the ABN main business location is not in Queensland

The 'Main business location' field in the Australian Business Register above will indicate this.



**2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)****2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2)  
Application No. MCGP00016 From South Burnett Regional Council**

Organisation: South Burnett Regional Council

Form Submitted 14 Nov 2025, 3:50PM AEST

**Is this the organisation's first time applying for funding from Multicultural Affairs Queensland? \***☒ Yes ☐ No**Provide details about the services your organisation delivers.**

South Burnett Regional Council (SBRC) services several towns, with the mission of supporting our unique communities to work together to create a strong and vibrant region. We assist our communities by enhancing liveability and lifestyle, safeguarding our environment, providing key infrastructure, and growing our region's economy. We aim to make a positive difference in people's lives through the work that we do.

**Organisation Contact Details**

If possible, please provide a generic phone number and email for the organisation. For example a reception number or email address.

**Postal Address \***

PO Box 336

Kingaroy QLD 4610 Australia

To use a PO Box, enter it in manually by clicking 'Can't find your address'.

**Office Street Address (leave blank if the organisation does not have a physical office)**

45 Glendon St

Kingaroy QLD 4610 Australia

Leave blank if the organisation does not have a physical office.

**Primary Phone Number**

(07) 4189 9100

If available, please provide a generic phone number for the organisation. For example a reception number. Must be an Australian phone number and at least 10 characters. Insert area code before the number e.g. (07)

**Primary Email \***

info@sbrc.qld.gov.au

If possible, please provide a generic email for the organisation. For example [info@email.com](mailto:info@email.com) or [reception@email.com](mailto:reception@email.com). Must be a valid email address.

**Website**<http://www.southburnett.qld.gov.au>

Must be a URL.

**Facebook Page**<http://www.facebook.com/southburnettregion>

Must be a URL.

**Organisation Contact**

***This person will be contacted about the form and the funding agreement. ✓***

Capitalise Each Word # Do **not** use ALL CAPITALS

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

Organisation: South Burnett Regional Council

Form Submitted 14 Nov 2025, 3:50PM AEST

**Name \*** Kate Milton

**Position Title \*** Grants Officer  
Must be at least 4 characters.  
Please enter in the full position title e.g. enter Chief Executive Officer and not CEO

**Phone Number** (07) 4189 9521  
Must be an Australian phone number  
Insert area code before the number e.g. (07) 1234 5678

**Mobile Number**  
Must be an Australian phone number

**Email Address \*** [kate.milton@sbrc.qld.gov.au](mailto:kate.milton@sbrc.qld.gov.au)  
Must be an email address.

### Project Contact

***This person will be contacted about the project and its activities.*** ✓ Capitalise Each Word # Do **not** use ALL CAPITALS

**Name \*** Leanne Petersen

**Position Title \*** Manager Facilities, Parks & NRM  
Must be at least 4 characters.  
Please enter in the full position title e.g. Chief Executive Officer and not CEO

**Phone number** (07) 4189 9100  
Must be an Australian phone number  
Insert area code before the number e.g. 07. Must be an Australian phone number and at least 10 characters.

**Mobile number**  
Must be an Australian phone number  
Must be an Australian phone number and at least 10 characters

**Email address \*** [leanne.petersen@sbrc.qld.gov.au](mailto:leanne.petersen@sbrc.qld.gov.au)  
Must be an email address

**PLEASE SELECT THE "SAVE PROGRESS" OPTION BELOW AND THEN MOVE TO THE "NEXT PAGE".**

### Capital Infrastructure Project Information

**\* indicates a required field**

**For capital infrastructure projects, organisations are responsible for:**

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

Organisation: South Burnett Regional Council

Form Submitted 14 Nov 2025, 3:50PM AEST

- **obtaining all relevant approvals required to complete the project;**
- **ensuring a safe work environment in accordance with WH&S Act, Regulation and Codes of Practice; and**
- **engaging the use of licensed contractors to undertake related works for the project.**

Please note projects must:

- be located in Queensland.
- include matching funding by the applicant
- involve one site, not multiple sites.
- demonstrate willingness to allow and enable access to facilities by other multicultural or organisations/groups and the broader community.
- if successful, be construction ready within eight (8) weeks of notification of funding approval.
- start construction on 1 July 2026 and be completed before 30 June 2028.

## PROJECT DETAILS

### Project Title \*

Constructing a Multicultural Multipurpose Entertainment Facility in Memorial Park

Must be no more than 120 characters.

Ensure the title is short but descriptive as we will use the title on all correspondence and promotions.

✓Capitalise Each Word. #Do not use ALL CAPITALS.

### What funding are you seeking from the Multicultural Connect Grants Program? \*

\$500,000.00

Must be a whole dollar amount (no cents) and between 10000 and 500000.

What is the total financial support you are requesting in this application?

### What will the funding be used for?

- |                                                                                                                                        |                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="radio"/> Building a new community facility                                                                     | <input type="radio"/> Upgrading community facilities – upgrading/providing storage facilities                                                                       |
| <input type="radio"/> Upgrading community facilities – additional rooms or space                                                       | <input type="radio"/> Upgrading community facilities – upgrading accessibility                                                                                      |
| <input type="radio"/> Upgrading community facilities – extending community facilities                                                  | <input type="radio"/> Upgrading community facilities – building new structures that will facilitate community connection (e.g. community gardens, sport structures) |
| <input type="radio"/> Upgrading community facilities – refurbishing rooms or enhancements (painting, electrical, flooring or lighting) | <input type="radio"/> Upgrading community facilities – building/upgrading carparks                                                                                  |
| <input type="radio"/> Upgrading community facilities – upgrading facilities                                                            |                                                                                                                                                                     |

### Provide a concise summary of the proposed project, including how it will benefit the multicultural community and the positive outcomes expected to be achieved.

\*

The proposed project is to construct a permanent covered stage with built in electrical

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

Organisation: South Burnett Regional Council

Form Submitted 14 Nov 2025, 3:50PM AEST  
equipment, storage, change room and public toilets. This will offer a space for multicultural groups to utilise for meetings and gatherings if they don't have a permanent space, and also for official events with performances. The positive outcomes expected include establishing a culturally inclusive, enhanced, and multipurpose gathering space, strengthening the connections within the varied diasporas as well as with the wider community, and improved wellbeing of the multicultural communities.

Must be no more than 100 words.

#### Proposed Start Date \*

06/07/2026

Must be a date and between 1/7/2026 and 30/6/2028.

#### Proposed End Date \*

30/06/2027

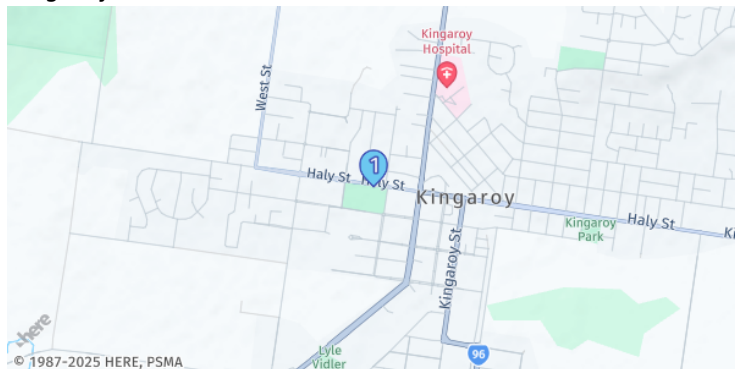
Must be a date and between 1/7/2026 and 30/6/2028.

### Project Location

#### What is the location of the project? \*

233-253 Haly St

Kingaroy QLD 4610 Australia



This must be a street address. You can move the position of the pin on the map to adjust the project location.

#### If the street number is not known, please provide the Lot number.

Lot7 RP47277

### ALIGNMENT WITH FUNDING GUIDELINES

*The following questions align with the assessment criteria indicated in the 2025-26 Grant Program Guidelines for Capital Infrastructure Projects.*

#### Demonstrates alignment with funding objective and outcome/s

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

Organisation: South Burnett Regional Council

Form Submitted 14 Nov 2025, 3:50PM AEST

#### **How will your project align with the funding objective of providing a permanent facility for multicultural organisations/groups? \***

The South Burnett is home to people with a variety of different backgrounds, with 9.7% of residents born overseas and 28.8% having at least one parent born overseas. Connecting with people of the same background, having a support system that can understand the challenges of relocating to a new country and culture, and the opportunity to proudly celebrate native culture and integrate it with their Australian culture are all vital for fostering healthy and diverse communities. However, the region also has a high percentage of low-income households, so it's not always possible for community groups to pay membership fees to be part of official organisations or hiring fees to access private venues to meet. This project would provide an area that would be Council managed and available to all multicultural groups to utilise for a range of formal and informal purposes, such as rehearsals, performances, meetings and so on. The stage would be part of the "entertainment precinct" planned for Memorial Park, which aims to provide a free and vibrant area for people to gather and socialise, support people making connections, and have a sense of belonging in our growing community.

Must be no more than 200 words.

#### **Letters of Support are required from multicultural organisations/groups that will use the facility who do not currently have a permanent space. \***

Filename: MCGP00016 Delia Blee Letter of Support.pdf

File size: 34.9 kB

Filename: MCGP00016 Varian Akwai.pdf

File size: 30.6 kB

*No files have been uploaded*

#### **For Local Government Bodies only - Local government bodies are required to provide Letters of Support from multicultural organisations or groups they will be partnering with to deliver the project.**

Filename: MCGP00016 Solomon Islands Community Letter of Support.pdf

File size: 32.3 kB

Filename: MCGP00016 Sunpork Group Letter of Support.pdf

File size: 197.3 kB

*No files have been uploaded*

#### **Demonstrate how your project aligns with all of funding outcomes.**

Robust outcomes monitoring is a priority. The MCGP will provide funding to capital infrastructure projects that achieve all of the following outcomes:

- **Timely and Cost-Effective Delivery** – Projects are completed on time and within budget, ensuring efficient use of resources.
- **Increased Use by Multicultural Organisations/Groups** – Facilities will support a wider range of multicultural organisations and groups, encouraging them to host

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

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meetings, events, and programs, fostering partnerships and further activating the space.

- **Enhanced and Flexible Infrastructure** – Facilities are to provide safe, accessible, and adaptable spaces that meet multicultural community needs, including permanent and multi-purpose areas.
- **Better Accessibility and Inclusivity** – Facilities are designed to be welcoming and culturally appropriate.

Please consider how impact relating to these outcomes will be measured through your activity.

#### Timeframes:

- Immediate outcomes occur directly following an activity (e.g. within 1 month);
- medium-term outcomes are those that fall between the short and long-term outcomes (e.g. between 1 month and 2 years); and
- long-term outcomes are those we expect to see years later (e.g. 2, 5, 10 or 50 years after the activity).

If you need more help understanding what outcomes are, read the materials at: <https://ourcommunity.com.au/evaluation> Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu4> if you need some ideas about how to frame your response.

Your outcomes	Timeframe	Align with our outcomes	How does it align?	How will the outcome be measured?
Permanent stage facility delivered on time and within budget.	Immediate *	Timely and Cost-Effective Delivery *	Council's outcome reflects the Department's goals. The South Burnett Region is large and Council delivers many services across that area, so ensuring projects are delivered on time and to budget is important to make sure Council is meeting all of its obligations.	The outcome will be measured by project expenditure and completion date.

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

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Utilisation of new space by a range of multicultural groups.	Medium-term *	Increased Use by Multicultural Organisations/ Groups *	Currently, Council doesn't have a facility on offer for multipurpose use by multicultural groups. This consciously designed stage facility would encourage multicultural groups to access and activate the space for different purposes. Council would expect to see bookings by different groups, increasing over time.	Community groups will book the space using Council's Bookable system. Council will be able to view the data on how many multicultural groups are utilising the space.
A new adaptable, multipurpose space for community use.	Immediate *	Enhanced and Flexible Infrastructure *	The stage facility has been designed to be an adaptable and culturally welcoming space that can be activated for all types of uses, from meetings through to public performances.	The delivery of the completed facility.
Bookings for a range of events and purposes.	Medium-term *	Better Accessibility and Inclusivity *	With the design considering multiple uses, Council expects to see the space booked for different purposes, catering to the needs of all community groups and making everyone in the South Burnett region feel welcome.	The data from Bookable will demonstrate what purposes the space is being used for and provide feedback from users as to whether the venue met their needs.

**Demonstrates benefits, need and value of the project**

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

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#### **What is the need for the project, and how will it support or benefit both the multicultural community and the wider community? \***

Council is cognisant that parks and public spaces support the health and wellbeing of the community by providing locations for people to gather and socialise, helping people to make connections, and have a sense of belonging in the community. This is why the Memorial Park masterplan was undertaken. Currently, there is no public outdoor event space that can be utilised by the community. Council has received feedback from several event organisers that this is a challenge, and those same groups have opted to install temporary staging in Memorial Park instead. In Council's interactions with the region's multicultural groups, it has been communicated that many are struggling to find places to meet or undertake cultural activities, particularly at venues that are free or low-cost. The financial burden is a barrier for many of these groups and prevents them from taking part in existing clubs or establishing their own. The multipurpose stage facility would address the needs of both the multicultural groups and the wider community, providing a community space that could be utilised by everyone and help to integrate all cultures, building a stronger, more inclusive, and resilient region.

Must be no more than 200 words.

#### **What stakeholder and community support has been received for this project? \***

A masterplan for Memorial Park was designed for Council in 2022, and part of that process was community consultation. Otium Planning Group, the consultancy that delivered the masterplan, undertook a community survey, workshops, and focus group meetings as part of the consultation process. They received 671 responses to the survey, and workshops and focus groups were done with key users of the park. One of the primary findings from that consultation was that people wanted a community event and entertainment space in Memorial Park. There have also been several festivals and events that have set up a temporary stage in the proposed area of the park with great success, demonstrating that the need and the demand is there. By constructing a permanent stage that is maintained by Council, it would open that opportunity to the broader community, not just commercial events. Council has also received feedback directly from several multicultural groups in the area that they are looking for spaces to meet and host activities that are low cost, as seen in the attached letters of support.

Must be no more than 200 words.

#### **How will your project provide access to the multicultural community? \***

As a council managed facility, access to the stage area will be coordinated through the Bookable system. This is a simple application that is used for all Council facilities and is supported by the Customer Service team, who are available to assist with making bookings if there is a language or technology barrier. There would likely be a minimal security deposit or booking fee, but Council will ensure it is not an amount that could prevent any group from booking. Additionally, the Councillors are connected to the different multicultural groups in their divisions and work hard to maintain open lines of communication with them, so will aid and encourage groups to utilise the facility. Council will ensure that the facility is designed to be accessible and flexible, and be culturally agnostic to make everyone feel welcome and included.

Must be no more than 200 words.

#### **Who are the partners you will work with in the delivery of the project?**

Insert **one** organisation per row. Click '**Add More**' to include additional rows.



## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

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Organisation Name	Role/contribution to the project	Status
Solomon Islands Community	Consultation	Confirmed *
South Burnett Suicide Prevention Working Group	Consultation and connections	Confirmed *
SunPork Kingaroy BaconFest	Consultation and connections	Confirmed *
For example: community associations, sporting groups and service clubs	What involvement will this organisation have, and how? Must be no more than 5 words.	Has the partner confirmed their involvement.

### Demonstrates project readiness to start the project on 1 July 2026.

- Regulatory and/or development approvals required are in place.
- Project designs and costings are underway or finalised.
- Community consultation has taken place.
- Authority from the land or infrastructure owner to undertake the project at the nominated site.
- Funding contributions from all sources.

#### What stage of readiness is the project at? \*

- ☐ 1. Conceptual stage
 ☐ 4. Sketch plans/seek approvals  
☒ 2. Design and planning stage
 ☐ 5. Ready to proceed to construction  
☐ 3. Signed contract with contractor
 ☐ 6. Other (please specify below)

#### It is a requirement that relevant regulatory approvals will be in place to start construction from 1 July 2026. If successful, can you confirm your project will have the relevant approvals in place?

- ☒ Yes
 ☐ No

#### What relevant approvals will be required to the deliver the project (planning/building/plumbing)? \*

Memorial Park is already zoned for "recreation and open space", meaning this project falls within the purpose of this code. The stage would require building and plumbing approvals before the construction could go ahead, and consultation with the Planning and Development department has begun. This should ensure that should this funding request be successful, Council will be ready to submit the approval applications and keep the project on track.

Must be no more than 200 words.

#### Have the relevant approvals been sought to deliver the project. \*

- ☐ Yes, received
 ☒ No, required and yet to lodge  
☐ No, lodged and awaiting decision
 ☐ Not required

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

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**Who is the owner of the land or facility where the project is to be located? \***

- ☐ Organisation
 ☐ State Government  
☒ Council (owned or managed land)
 ☐ Other (please specify below)

**It is a requirement that the applicant has ownership or permission to use the land/infrastructure to deliver the project. Upload a letter of consent from the landowner to undertake these works**

Filename: MCGP00016 Permission to Build Letter.pdf

File size: 101.5 kB

**Does the organisation have a registered lease or permit to occupy for at least a three-year period?**

- ☐ Yes
 ☐ In progress  
☐ No
 ☒ Not applicable – owned by applicant

### Demonstrates applicant capacity, capability, experience and resources

**What experience, skills, and staff does the organisation have in delivering capital infrastructure projects? \***

This project would be managed by Council's Facilities and Parks team, which has extensive experience delivering capital projects both for Council and external organisations. Staff on these teams have extensive experience in project management, construction, and contractor management. Recent examples of similar projects delivered by this team include the Youth Precinct in Memorial Park (another element of the masterplan), the installation of power to the stage facilities in Nanango, and Queen Elizabeth II Park in Murgon.

While the project management would be done in-house, Council will engage a specialist company to undertake the construction and electrical work. While Council staff have experience in construction and qualifications in building and concreting, Council does not have the capacity to deliver the work themselves, but the knowledge and skills of the team will ensure that the work is of exceptional quality and that pricing reflects value for money.

Must be no more than 200 words.

**Will you be engaging a third party to deliver the project?**

- ☒ Yes
 ☐ No

**Please provide information about the third party and their experience and resources. \***

At this stage, the third party has not been confirmed. Once the detailed designs are complete, Council will go to tender to engage a construction company to build the project. Council has policies and procedures in place to ensure an equitable procurement process and the skills and experience inhouse to competently assess proposals.

### Demonstrates financial capability

## 2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)

### 2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2) Application No. MCGP00016 From South Burnett Regional Council

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**It is a requirement that applicants are to match the grant amount sought. Please provide evidence of your cash contribution. \***

Filename: MCGP00016 2024-25 Financial Statements.pdf

File size: 15.9 MB

Upload a bank statement or an Accountant Declaration

**What will be the total cost of the project? \***

\$1,000,000.00

Must be a dollar amount.

**If your EOI is successful and you are invited to submit a full application, you will be required to provide a breakdown of the total income and expenditure required to complete the project.**

**What financial arrangements are in place to ensure the successful delivery and completion of the project?**

The project has been scoped, and the project is being designed to the budget of \$1,000,000 and will include a 5% contingency to account to any price increases or unexpected costs. Council has set aside the \$500,000 committed to this project. The supplied audited financial statements demonstrate that the funds are available should this application be successful and the project goes ahead.

**PLEASE SELECT THE "SAVE PROGRESS" OPTION BELOW AND THEN MOVE TO THE "NEXT PAGE".**

## Declaration

**\* indicates a required field**

### Applicant Declaration

This section must be completed by an appropriately authorised person on behalf of the Applicant (may be different to the contact person listed earlier in this application form).

**By submitting this application, I do solemnly and sincerely declare that: \***

- ☒ the information given in this application is true and correct to the best of my knowledge, and will contact Multicultural Affairs Queensland immediately if any information changes or is found incorrect.
- ☒ I am duly authorised to submit this application on behalf of the applicant organisation.
- ☒ I have read and understood and agree to the Terms and Conditions, including acknowledging funding with the placement of the Queensland Government crest on all marketing and promotional material.
- ☒ I understand that the approved funding is one-off with no ongoing commitment of funding.
- ☒ I understand that the organisation must effect and maintain public liability insurance to the value of not less than \$10 million that covers the delivery of the project, and any other insurance as may be required.

At least 5 choices must be selected.

**2025-26 Multicultural Connect Grants Program - Expression of Interest (EOI)****2025-26 MCGP - Expression of Interest (EOI) (Version 2 of 2)**  
**Application No. MCGP00016 From South Burnett Regional Council**

Organisation: South Burnett Regional Council

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**Authorised Person***The person authorised to submit this application*

<b>Name *</b>	Mark Pitt
<b>Position Title *</b>	Chief Executive Officer Must be at least 4 characters. Enter in the full position title e.g. write Chief Executive Officer and not CEO
<b>Phone Number</b>	(07) 4189 9100 Insert area code before the number e.g. 07. Must be an Australian phone number and at least 10 characters.
<b>Mobile Number</b>	Must be an Australian phone number
<b>Email Address *</b>	Executive.services@sbrc.qld.gov.au Must be an email address.

**#IMPORTANT**

Review your application before you can submit to ensure you have responded to all of the questions. If you are required to correct any errors in the form, you will be advised in RED and unable to select the **SUBMIT** button.

Once you have reviewed your application, you will need to select the **SUBMIT** button on the bottom of the page.

You will then receive a confirmation message on screen acknowledging that the application has been submitted. You will also receive a confirmation email with a PDF copy of the application attached.

**I understand that if I do not receive these confirmations, the application has not been submitted and I will review the application for any highlighted errors and try again. \***

☒ Yes



Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism

## Multicultural Connect Grants Program

Building an inclusive, harmonious and united Queensland

### 2025-26 Grant Program Guidelines for Capital Infrastructure Projects

For projects to be delivered from 1 July 2026

**Opening date: 17 October 2025**

**Funding process: Open**



**Need help in your language?**

If you have difficulty understanding this publication or other funding documents and need language assistance, please call **1800 512 451** and ask for an interpreter.



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**Please read the Grant Program Guidelines carefully to ensure your application meets the eligibility and program requirements.**

## Executive Summary

The Multicultural Connect Grants Program (MCGP) is a key Queensland Government election commitment aimed at supporting multicultural organisations in the building or upgrading of community facilities. With a dedicated investment of \$5 million over four years, this initiative will fund vital multicultural infrastructure projects across Queensland.

The program is specifically designed to assist not-for-profit multicultural organisations, many of which currently lack permanent facilities.

For this grants round, a total of \$1,250,000 is available for the building or upgrading of multicultural facilities, including community halls, meeting spaces and hubs, or sporting facilities.

The minimum grant amount is \$10,000 (GST exclusive).

The maximum grant amount is \$500,000 (GST exclusive).

One-off grants are available for projects to be delivered from 1 July 2026 and to be completed no later than 30 June 2028.

Applicants will be required to contribute towards the project. Applicants must make a cash contribution that is equal to the grant amount being sought.

The MCGP underscores the Queensland Government's commitment to fostering equity and inclusion by ensuring Queenslanders from multicultural backgrounds have access to quality facilities. By providing matched funding for community-led infrastructure projects, the program aims to empower communities and contribute to the development of a more cohesive and resilient Queensland.

Importantly, the MCGP extends the Queensland Government's support beyond festivals and celebrations, focusing on infrastructure that strengthens connections and builds enduring community ties.

## 1. Overview

The purpose of the MCGP is to foster community growth and support multicultural organisations/ groups through the provision of financial assistance for capital infrastructure projects, enabling access to permanent and quality facilities that meet multicultural community needs. The program recognises the diverse needs of multicultural populations and emphasises inclusivity and support for communities to thrive.

## 2. Program objective

The objective of the MCGP is to support the development of permanent, inclusive community spaces, including community halls, meeting spaces and hubs, or sporting facilities, that address the cultural, social, and service needs of Queenslanders from culturally and linguistically diverse backgrounds, enhancing community infrastructure, promoting cross-cultural understanding, and strengthening social cohesion.

### 3. Funding outcomes

Robust outcomes monitoring is a priority. The MCGP will provide funding to capital infrastructure projects that achieve the following outcomes:

- **Timely and Cost-Effective Delivery** – Projects are completed on time and within budget, ensuring efficient use of resources.
- **Increased Use by Multicultural Organisations/Groups** – Facilities will support a wider range of multicultural organisations and groups, encouraging them to host meetings, events, and programs, fostering partnerships and further activating the space.
- **Enhanced and Flexible Infrastructure** – Facilities are to provide safe, accessible, and adaptable spaces that meet multicultural community needs, including permanent and multi-purpose areas.
- **Better Accessibility and Inclusivity** – Facilities are designed to be welcoming and culturally appropriate.

Please consider how impact relating to these objectives will be measured through your activity.

### 4. Target group

This funding is targeted towards supporting multicultural organisations/groups into community facilities.

Multicultural Affairs Queensland acknowledges the cultural diversity of First Nations peoples. However, for the purposes of these guidelines, the term ‘multicultural’ and ‘culturally and linguistically diverse’ refers to people from migrant and refugee backgrounds, people seeking asylum and Australian South Sea Islander peoples.

### 5. Key Dates

Grants for capital infrastructure projects will be available through annual funding rounds. The key dates for 2025-26 are outlined below:

Activities	Anticipated Date
<b>Stage 1 – Expression of Interest (EOI) opens</b>	17 October 2025
Hold applicant information session	21 & 23 October 2025
EOIs close	14 November 2025
Complete assessment and approval of EOIs	7 December 2025
Invite successful EOIs to submit Stage 2 applications	8 December 2025
<b>Stage 2 – Applications open</b>	8 December 2025
Applications close	30 January 2026
Complete assessment and approval process	March 2026
Funding announcement	April 2026
Notify applicants	April 2026
Grant contracts executed and grant activities commence	1 July 2026

Refer to **Attachment 1** for more details. **Please note**, these timeframes may change at the department's discretion.



## 6. Funding available

The Queensland Government has announced a total of \$5 million over four years for the Multicultural Connect Grants Program.

For this grants round, a total of \$1,250,000 is available for the building or upgrading of multicultural facilities, including community halls, meeting spaces and hubs, or sporting facilities.

The minimum grant amount is \$10,000 (GST exclusive).

The maximum grant amount is \$500,000 (GST exclusive).

One-off grants are available for projects to be delivered from 1 July 2026 and to be completed no later than 30 June 2028.

Funding will be provided through milestone grant payments which will be linked to the receipt and approval of quarterly progress reports, with five (5) percent provided on the execution of the funding agreement and five (5) percent on the receipt and approval of the final Acquittal Report. Applicants are encouraged to view this funding as just one of a number of contributors to the project and are encouraged to engage with other organisations to form suitable partnerships.

If multiple eligible organisations are involved in the project, one of the organisations will be responsible for submitting the application as the project lead, and if successful, entering into a funding agreement and managing the delivery of the project.

**Only one successful application will be eligible for an organisation within a two-year period to support as many organisations as possible.**

## 7. Applicant contribution

You are required to contribute towards the project. Applicants must make a cash contribution that is equal to the grant amount being sought.

Applicants will be required to provide evidence they have secured the matched funding required to deliver the project.

Applicants are encouraged to form suitable partnerships with relevant organisations to secure matching funds, including to consider confirmed contributions from additional funding sources.

## 8. Eligibility Criteria

Only applications that meet the eligibility criteria will be considered.

### Who can apply

You are eligible to apply for a grant under the MCGP if you are:

- **a not-for-profit/charitable organisation** legally registered in Australia or a charitable institution established through specific legislation. You must:
  - have a registered and active Australian Business Number (ABN);
  - be an organisation that actively operates in Queensland; and
  - have no overdue reports, service delivery or performance issues for funding provided by Multicultural Affairs Queensland.
    - You are ineligible if you have overdue progress or acquittal reports at the time a funding round closes. If you are required to submit a report but it is not yet due, you are still eligible to apply.

- If you are unsure if you have any overdue reports or would like to organise alternate arrangements, please email [Funding@maq.qld.gov.au](mailto:Funding@maq.qld.gov.au) a minimum of seven (7) days before the funding round closes.
- **a local government body** constituted under the *Local Government Act 2009*.
  - must engage with one or more multicultural organisations in delivering the project; and
  - have no overdue reports, service delivery or performance issues for funding provided by Multicultural Affairs Queensland.

**Applications will not be accepted from:**

- State School P&C Association;
- Individual or Sole Trader;
- Commercial entity;
- Queensland State School;
- Queensland University;
- Queensland Government department, agency or statutory authority;
- Australian Government department, agency or statutory authority;
- Diplomatic mission, consular post or other representative office or working on behalf of a foreign power;
- Political party;
- Union; or
- Organisation not based and operating and delivering active services in Queensland.

**What you can apply for**

Funding is available for the building or upgrading of community facilities, including community halls, meeting spaces and hubs, or sporting facilities, that enable access to permanent and quality facilities for multicultural groups, and may include:

- building a new community facility, or
- upgrading community facilities, including
  - additional rooms or space
  - extending community facilities
  - refurbishing rooms or enhancements (painting, electrical, flooring or lighting)
  - upgrading/providing storage facilities
  - upgrading accessibility
  - building new structures that will facilitate community connection (e.g. community gardens, sport structures)
  - building/upgrading carparks which serve the above.

**Projects will:**

- be located in Queensland;
- include matching funding by the applicant;
- have owner consent to conduct the works on the site;
- involve one site, not multiple sites;
- demonstrate willingness to allow and enable access to facilities by other multicultural organisations/groups and the broader community;
- if successful, be construction-ready within eight (8) weeks of notification of approval; and
- start construction on 1 July 2026 and be completed before 30 June 2028.

**Costs must directly relate to construction and be essential in successfully completing the project such as materials for construction, hired/leased plant and equipment, external labour hire, external consultants, project management (directly related to managing the construction of approved works), and other relevant expenses.**

**It is expected that the majority of the funding sought will directly relate to the costs associated with the actual construction.**

**Any costs prior to the execution of a grant agreement are unable to be claimed.**

**Purchasing equipment critical to the delivery of the project such as whitegoods, furniture, and fittings, are capped at 10% of the total amount granted.**

**The following projects will not be funded under this project:**

- Non-construction projects, including but not limited to feasibility studies, business cases, mapping, and research activities, or projects that include or require feasibility studies, planning studies, conceptual design and business case development.
- Regular maintenance that is the responsibility of the owner.
- Maintenance of a Council facility where the responsibility of maintaining the facility lies with the lessee, including but not limited to, painting and day-to-day maintenance to ensure the general upkeep of the building or facility.
- Construction or upgrading of sewerage and water treatment or distribution and waste management; roads and stormwater/drainage; footpaths and cycleways; walking tracks; town centre works including beautification, car parks that do not serve eligible project activities, public ablution facilities; and parks and gardens.
- Purchase or leasing of land, existing buildings or facilities as this funding is for the building and upgrading of facilities.
- Operational costs for a multicultural facility.
- Day-to-day operational costs for an organisation, including staff wages, rent and insurances, office consumables (unless there is evidence it is an additional expense incurred by the funded project).
- Projects preparing architectural plans as this funding is for projects that are 'shovel-ready' eight (8) weeks from being notified of success.
- Building work and professional fees that are not related to the project.
- Repair or redevelopment of facilities damaged by fire, explosion, vandalism, flood, cyclone, storm, or other natural disaster where the facility should be covered against that type of damage by insurance.
- Retrospective funding for projects already commenced or completed.
- Projects where the commencement of construction is planned to occur prior to 1 July 2026.
- State infrastructure projects that would usually be funded through the normal business of Queensland Government agencies.
- Projects that have been fully funded through another Queensland or Commonwealth funding program to avoid duplication of funding.
- Purchase of any vehicles.
- Buildings which are used only or primarily as places of worship (e.g. churches, mosques, temples).

The above list identifies the most common examples of ineligible costs and is not intended to be comprehensive and other expenses not included in the above list will be considered on a case-by-case basis.

## **9. Assessment Criteria and process**

The application process will consist of an Expression of Interest (EOI) (**Stage 1**) application and then a full Application for successful shortlisted EOI applications (**Stage 2**).

Applicants must ensure they have read these guidelines and the funding requirements before submitting an application.

Applications for both stages will be assessed by assessment panels who will provide funding recommendations to the Director-General of the Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism for consideration and decision.

### Stage 1 – Expression of Interest (EOI) process

For the EOI, you will be asked to provide responses to questions that align with the following assessment criteria. Only information included in the application form will be assessed.

Eligible applications will be assessed by an assessment panel against the following EOI assessment criteria. All criteria are equally weighted.

Assessment criteria
<p><b>Demonstrates alignment with eligibility, funding objective, and outcome/s</b></p> <ul style="list-style-type: none"> <li>• <i>Is the applicant and project eligible?</i></li> <li>• <i>The extent to which the proposed project aligns with the funding objective of providing a permanent facility for multicultural organisations/groups.</i> <ul style="list-style-type: none"> <li>◦ <i>Letters of Support to be provided from multicultural organisations/groups who will be utilising the facility and do not currently have access to permanent facilities.</i></li> </ul> </li> <li>• <b>For local government bodies only</b> – <i>Demonstrates genuine engagement with one or more multicultural organisations/groups in the delivery of the project.</i> <ul style="list-style-type: none"> <li>◦ <i>Letters of Support to be provided from multicultural organisations/groups who the local government body will engage with in the delivery of the project.</i></li> </ul> </li> <li>• <i>Demonstrates how the project aligns with two or more of the funding outcomes to be achieved with a robust plan for how outcomes will be measured and reported.</i></li> </ul>
<p><b>Demonstrates benefits, need and value of the project</b></p> <ul style="list-style-type: none"> <li>• <i>Clearly outlines evidence of need for the project, and how the project will support the community.</i></li> <li>• <i>Demonstrates stakeholder and community support for the project.</i></li> <li>• <i>Demonstrates access to the facility by the multicultural community.</i></li> </ul>
<p><b>Demonstrates project readiness</b></p> <ul style="list-style-type: none"> <li>• <i>Demonstrates the project will have all the relevant permissions and regulatory approvals in place within eight weeks of notification of approval and to start construction from 1 July 2026.</i></li> <li>• <i>Provides evidence of ownership or permission to use the land/infrastructure to deliver the project.</i> <ul style="list-style-type: none"> <li>◦ <i>Permits indicate you have a legal right to conduct works on the proposed site and have a registered lease or permit to occupy for a minimum three-year period (copy to be provided when submitting your application).</i></li> </ul> </li> </ul>
<p><b>Demonstrates applicant capacity, capability, experience and resources</b></p> <ul style="list-style-type: none"> <li>• <i>Demonstrates experience, skills and staff in delivering capital infrastructure projects or will engage a third party with relevant experience.</i></li> <li>• <i>Demonstrates an understanding of the relevant approvals required to deliver the project.</i></li> </ul>
<p><b>Demonstrates financial capability</b></p> <ul style="list-style-type: none"> <li>• <i>Provides evidence on capacity to provide a cash contribution that matches the grant amount sought (either through a bank statement or an Accountant Declaration).</i></li> <li>• <i>Demonstrates financial arrangements are in place to deliver and complete the project.</i></li> </ul>

Your application will be considered based on:

- how well it meets the assessment criteria
- how it compares to other applications, and
- due diligence checks.

You will be notified in writing of the outcome of your EOI application with the successful applicants invited to submit a full application under **Stage 2**.

If unsuccessful, you can request feedback about your application up to four weeks from the date you were notified of the outcome.

**Please note, being invited to submit an application under Stage 2 does not guarantee you will be successful in receiving funding.**

## Stage 2 – Full Application process

If you have been invited to submit an application under Stage 2, you will be asked to provide more information about your project against the following criteria, and to provide evidence, including attachments, to support your answers.

Applications will be assessed for merit by an independent assessment panel against the following assessment criteria. All criteria are equally weighted.

Assessment criteria
<b>Demonstrates need and value for the project</b> <ul style="list-style-type: none"> <li>Provides evidence on the need of the project, and stakeholder and community support. <ul style="list-style-type: none"> <li>Include any additional Letters of Support from multicultural organisations/groups who will be utilising the facility and do not currently have access to permanent facilities.</li> </ul> </li> </ul>
<b>Provision of clear and detailed project plan</b> <ul style="list-style-type: none"> <li>Provides a clear and detailed project plan with key activities, milestones, timing, and costs that are realistic and achievable</li> <li>Demonstrates the relevant approvals required to deliver the project will be received prior to the start of the project on 1 July.</li> </ul>
<b>Demonstrates project sustainability</b> <ul style="list-style-type: none"> <li>Demonstrates strategies for the ongoing sustainability of the project/facility past completion, noting the one-off nature of this funding.</li> <li>The extent to which the application demonstrates appropriate strategies to manage any project risks.</li> </ul>
<b>Further details applicant capacity, capability, experience and resources</b> <ul style="list-style-type: none"> <li>Demonstrates the capacity, capability and resources to successfully plan and deliver the project within the identified budget and timeframes.</li> <li>Confirms the personnel with the relevant skills and experience to deliver the project.</li> <li>Demonstrates a safe work environment in accordance with Workplace Health &amp; Safety (WH&amp;S) Act 2011 and its associated Regulation and Codes of Practice will be implemented.</li> </ul>
<b>Demonstrates value for money/cost effectiveness</b> <ul style="list-style-type: none"> <li>Demonstrates a reasonable, clear and justified budget which allows for a 5% contingency, where relevant, to cover any unexpected cost increases (refer to <b>Attachment 2</b> for a sample).</li> <li>Demonstrates adequate financial arrangements are in place to deliver and complete the project.</li> </ul>

Your application will be considered based on:

- how well it meets the assessment criteria, including the need for the project and the positive outcomes for multicultural organisations/groups;
- the geographic and demographic spread of available funds to avoid duplication; and
- how it compares to other applications.

Applicants may be asked to submit further details or provide clarification during the assessment process.

## 10. Grant Conditions

Successful applicants will be required to enter into a Grant Agreement and must comply with their obligations under the agreement.

Please note that successful applicants may be offered a lower grant amount than requested if funding is sought for costs not critical to the delivery of the project.

**On notification of approval, successful applicants will have eight (8) weeks to provide the following and be shovel-ready to start delivering your project from 1 July 2026:**

- **copies of all permits, approvals and relevant insurances in accordance with relevant legislation that will be required to complete the project;**
- **evidence of your matching cash contribution for the project (either through a recent bank statement or an Accountant Declaration);**
- **a final detailed project plan including timeline, milestones and budget;**
- **evidence that only licensed contractors (Queensland Building and Construction Commission) are engaged to undertake works related to the project; and**
- **a minimum of two written quotes for works required.**

*The term "shovel-ready" refers to projects, especially in the context of construction and infrastructure, that are fully designed, approved, and ready to begin immediately upon the allocation of funding or resources. The phrase indicates that all necessary plans, permits, and local or regulatory approvals have been secured and that the project can proceed to the actual physical construction phase without delay.*

**The nature of your project will determine the type of approvals you require, and it is your responsibility to ensure these approvals are in place before starting construction.**

**You must have the relevant planning and approvals in place within eight (8) weeks of notification of approval for your successful project. If you are unable to achieve this, funding will be withdrawn.**

MAQ will contact you during this time to check in on the progress of finalising the planning and approvals.

A form will be attached to your application in SmartyGrants to upload the relevant approvals and documentation which will be reviewed by Multicultural Affairs Queensland.

Once all relevant approvals and documentation have been submitted, and reviewed and approved by Multicultural Affairs Queensland, you will enter into a Grant Agreement with the Queensland Government, which will include the approved grant amount, timeframe, milestone payments, and reporting requirements (progress and final acquittal).

Please note that funding may only be provided once the above requirements have been met.

**In receiving funding,** all successful applicants will be required to:

<b>Enter into a Grant Agreement and comply with obligations</b>	<ul style="list-style-type: none"> <li>• Comprises the funding guidelines, your submitted EOI and full application, and the Grant Agreement, as amended from time to time.</li> <li>• Ensure you comply with the obligations under the agreement as well as comply with any relevant laws and regulations in the delivery of the project.</li> <li>• One-off grant funding will be paid to successful organisations in milestone payments on receipt and approval of reporting, as indicated in the Grant Agreement, to the bank account nominated in an EFT Form which will be provided to you.</li> <li>• Ensure the approved grant amount is spent as described in the application.</li> </ul>
-----------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<ul style="list-style-type: none"> <li>Projects to be delivered from 1 July 2026 and be completed no later than 30 June 2028, or by the end date nominated in the funding agreement, whichever is the earliest date.</li> </ul>
<b>Hold of relevant public liability insurance to the value of not less than \$10 million.</b>	<ul style="list-style-type: none"> <li>The successful organisation must hold public liability insurance to the value of not less than \$10 million that covers the project period.</li> </ul>
<b>Acknowledge the Queensland Government funding</b>	<ul style="list-style-type: none"> <li>The Queensland Government crest <u>must</u> be included on all promotional material associated with the funded project. The files for the crest and the instructions for their use will be provided to you by Multicultural Affairs Queensland.</li> </ul>
<b>Invite the Minister for Multicultural Affairs to funded project activities</b>	<ul style="list-style-type: none"> <li>The Minister would welcome an opportunity to participate, if available, in project activities such as the start of construction or the opening of a facility/upgraded facility to the public. Multicultural Affairs Queensland will provide contact details for sending an invitation directly to the Minister's office.</li> </ul>
<b>Submit online Quarterly Progress Reports and a Project Acquittal Report within six weeks after the completion of the funded project</b>	<ul style="list-style-type: none"> <li>Reports are to be submitted online. The reports must be submitted by the due date. <ul style="list-style-type: none"> <li>Instructions on the submission of reports will be provided.</li> <li>We recommend you familiarise yourself with the sample progress and acquittal report available on the webpage before you submit your application so you understand the reporting obligations and can plan to capture the information needed to complete the report. <ul style="list-style-type: none"> <li>Quarterly payments will be processed on receipt and approval of reports.</li> </ul> </li> <li>Multicultural Affairs Queensland may request the return of funds if they are unspent at the time of final acquittal or due to breaches of the funding agreement.</li> </ul> </li> </ul>
<b>Notify Multicultural Affairs Queensland of any changes to the project contacts</b>	<ul style="list-style-type: none"> <li>The organisation must advise the department in writing of any changes to the organisation and/or project contacts.</li> </ul>
<b>Submit an online Variation Request Form to request approval for any proposed changes to the funded project</b>	<ul style="list-style-type: none"> <li>Approval must be sought as soon as you become aware of the need for any changes to the funded activities, dates, or budget or to seek a project extension. <ul style="list-style-type: none"> <li><b>For applicants funded under this funding round, project extensions will not be considered past 30 June 2029.</b></li> </ul> </li> <li>You must provide clear reasons and evidence of unavoidable delays within at least 3 months before their next milestone or the end of the agreement to be considered.</li> <li>Changes to the project cannot be implemented until you have received approval from Multicultural Affairs Queensland. Not to do so will be a breach of the Terms and Conditions of the funding agreement and may require the organisation to return all funding.</li> <li>Email <a href="mailto:funding@maq.qld.gov.au">funding@maq.qld.gov.au</a> for instructions on how to request a Variation.</li> <li><b>If the project is unable to be delivered, organisations must notify Multicultural Affairs Queensland immediately.</b></li> </ul>

**Successful applications will be promoted as part of Ministerial Media Statements and on Queensland Government websites. Successful applicants may be contacted by media outlets seeking information about the event. An applicant will be able to indicate in the application form if they do not want their contact information made public.**

Please contact Multicultural Affairs Queensland by email at [Funding@maq.qld.gov.au](mailto:Funding@maq.qld.gov.au) if you have any questions about the requirements.

**Receiving funding under this grant round does not guarantee that additional stages of your project will also be funded in future grant rounds. For instance, if you have three stages to your project and have received funding for the first stage, it is not guaranteed that you will receive funding for the next two stages.**

## 11. How to Apply

Applications will be managed online through SmartyGrants at <https://maq.smartygrants.com.au>.

Before applying, you must read and understand these Grant Program Guidelines. This will ensure you are able to determine whether you are eligible, whether your application meets the program requirements, to ensure you understand the application process, and are aware of the funding requirements if successful. Make yourself aware of the **Terms and Conditions** and preview the **sample reporting templates** that are available on the MCGP webpage.

To apply you must:

- complete the online application form via SmartyGrants
- provide all the information requested
- address all eligibility criteria and assessment criteria
- include all necessary attachments, and
- submit your application by the closing date and time.

**To ensure everyone has the opportunity to submit an application, we accept applications in your preferred language.**

**If you are planning to submit your application in a language other than English, please email [Funding@maq.qld.gov.au](mailto:Funding@maq.qld.gov.au) before 7 November 2025.**

SmartyGrants will send you an acknowledgement email advising your application has been successfully submitted. If you do not receive an acknowledgement email, your EOI or application has not been submitted. Check your application for errors and resubmit. If your application does not submit, contact SmartyGrants Technical Support on (03) 9320 6888.

If you have any technical difficulties with logging in, progressing or submitting your application, please contact SmartyGrants Technical Support on (03) 9320 6888 or [service@smartygrants.com.au](mailto:service@smartygrants.com.au). Support Desk Hours are from 9:00am to 5:00pm AEST, Monday to Friday.

**SmartyGrants will automatically close at 11.59pm on the closing date and will not allow applications past this time. Please ensure you allow adequate time to submit your application. Due to the number of submissions expected to be received, applications and supporting documentation will not be accepted after this time to ensure fairness to all applicants.**

If your EOI is successful and you have been invited to submit a full application, start completing as soon as possible, including gathering information and documentation, and allow adequate time to submit your application by the closing date. Focus on the quality of your application ensuring you provide all of the relevant information, and respond directly to eligibility, mandatory and assessment criteria.

You can visit the MCGP webpage at <https://www.dwatsipm.qld.gov.au/mcgp> for more information, including access to the EOI form.

**Please note the department may revise these guidelines after each grant round.**



## 12. Feedback on Applications and Complaints Process

Applicants may request feedback on their grant application up to 4 weeks after they are notified of the outcome.

Requests for feedback should be directed to the department mailbox at [funding@maq.qld.gov.au](mailto:funding@maq.qld.gov.au). We are committed to effective complaints management and will deal with all complaints against our actions, decisions or officers' conduct in a responsive, confidential and fair manner.

Please refer to the customer service compliments and complaints section of our website: <https://www.dsdsatsip.qld.gov.au/contact-us/compliments-complaints>.

## 13. Privacy

We treat your personal information according to the [Information Privacy and Other legislation Amendment Act 2023](#) (IPOLA Act). This includes letting you know:

- what personal information we collect;
- why we collect your personal information; and
- who we give your personal information to.

In submitting a grant application, you agree to the Queensland Government collecting your personal information, including your name, contact details and role in your organisation, to assess your application and for the purpose of grants administration. If you do not provide this information, we cannot assess your grant application.

## 14. Further Information and Assistance

- Questions about this Program and information contained in these Grant Program Guidelines can be directed to Multicultural Affairs Queensland at [funding@maq.qld.gov.au](mailto:funding@maq.qld.gov.au).
- Questions about SmartyGrants can be directed to [service@smartygrants.com.au](mailto:service@smartygrants.com.au).
- You can also refer to the *SmartyGrants – Help Guide for Applicants* at <https://applicanthelp.smartygrants.com.au/help-guide-for-applicants/> for assistance on completing your application form.
- For further help, you can visit the [Ethnic Communities Council of Queensland's \(ECCQ\) website](#) for information on upcoming education workshops and to access their [Online Learning Hub](#) for easily accessible courses and resources.

## ATTACHMENT 1 – Application process

### Stage One – Expression of Interest (EOI)

#### **Funding round opens for EOI – 17 October 2025**

Announcement will be on the department's webpage where you can access the grant guidelines and to apply through SmartyGrants.



#### **Applicant to prepare EOI application**

Ensure you read the guidelines and complete the online EOI form, addressing all Stage One eligibility and assessment criteria required for your application to be considered.



#### **Funding round for EOIs close – 14 November 2025**

You will receive an automated email from SmartyGrants advising the application has been submitted.



#### **We assess all EOIs**

An assessment panel will assess all eligible applications against the EOI assessment criteria and seek approval for EOIs to be invited to submit a Stage Two grant application.



#### **We notify you of the outcome**

We advise you of the outcome of your EOI.



### Stage Two – Full Application

#### **Successful Stage One EOIs are invited to complete and submit an application – 8 December 2025**

You complete the application form, addressing all Stage Two assessment criteria required for your application to be considered.



#### **Funding round for Stage 2 applications close – 30 January 2026**

You will receive an automated email from SmartyGrants advising the application has been submitted.



#### **Stage 2 applications will be assessed and approved – March 2026**

Your application will be progressed to an independent assessment panel for assessment against the assessment criteria, including the overall consideration of value for money, and will make recommendations for approval.



#### **Successful applications will be announced – April 2026**

The Minister for Multicultural Affairs will announce the successful recipients.



#### **We notify you of the outcome – April 2026**

You will receive notification on the outcome of your application.



**Obtain relevant approvals**

You will have eight (8) weeks to provide copies of the relevant approvals and insurances to the department to begin building/upgrading the community facility (shovel-ready). We will contact you to check on progress.

**We enter into a grant agreement**

Once the department has accepted approvals/documentation, we will enter into a grant agreement with you which will include a finalised project plan, milestone payments, conditions if relevant, and reporting requirements.

**Delivery of project – From 1 July**

You will deliver the project as outlined in your grant agreement, application and project plan. We will work with you to monitor the progress of deliverables and in making milestone payments when program requirements are met.

## ATTACHMENT 2 – Sample Budget Table

The application includes a budget table to indicate the income and expenses for the delivery of your project. The Sample Income and Expenses tables are provided below for your information.

INCOME			
Funding Requested			Amount
Amount of MCGP Funding Requested			<b>\$100000</b>
Additional Income	Funding Source Description	Status of Funds	Amount
Applicant's cash contribution	<b><i>Must match MCGP funding requested</i></b>	Confirmed	\$100000
Applicant's in-kind contribution	Volunteer Costs to plan and deliver project	Confirmed	\$10000
Corporate sponsorship	Kellogg's	Confirmed	\$10000
Community contribution	Financial support from community and partners	Confirmed	\$30000
Other Government grant (Including any foreign government support)	Department of State Development	Unconfirmed	\$30000
Local Government	Infrastructure Program	Unconfirmed	\$10000
Other (please specify)	Fundraising	Confirmed	\$60,000
<b>TOTAL INCOME</b>			<b>\$350000</b>

EXPENDITURE			
Expenditure Type	Description (if required)	MCGP Funding Amount	Total Amount
Materials for construction		\$40000	\$100000
Hired/leased plant and equipment	<b><i>Provide a description of the equipment to be hired</i></b>	\$2000	\$30000
External labour	<b><i>Provide a description of the external labour</i></b>	\$45000	\$80000
External consultant	Engaging a consultant to manage the delivery of the project	\$0	\$100000
Other (please specify)	In-kind Volunteer Costs to support with landscaping	\$0	\$4000
Project management	Applicant management of the project	\$5000	\$30000
Purchase equipment (capped at \$3,000 of MCGP funding)	Purchasing of kitchen whitegoods	\$3000	\$6000
Contingency costs (capped at 5%)	To cover any unexpected cost increases.	\$5,000	\$5,000
<b>TOTAL EXPENSES</b>		<b>\$100000</b>	<b>\$350000</b>

	Total Income	Total Expenses	Deficit / Surplus	MCGP Funding Amount
<b>TOTAL INCOME AND EXPENSES</b>	<b>\$350000</b>	<b>\$350000</b>	<b>\$0</b>	<b>\$100000</b>





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*Otium Planning Group acknowledges the Australian Aboriginal, Torres Strait and South Sea Islander peoples of this nation.*

*We acknowledge the traditional custodians of the lands on which our company is located and where we conduct our business. We pay our respects to ancestors and to Elders, past, present and emerging.*

*Otium is committed to national reconciliation and respect for Indigenous peoples' unique cultural and spiritual relationships to the land, waters and seas, and their rich contribution to society.*

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# 1.PROJECT OVERVIEW

## 1.1. INTRODUCTION

Located in close proximity to the Kingaroy CBD, Memorial Park and the WJ Lang Memorial Olympic Pool are much-loved and highly valued spaces for the people of the South Burnett Region and visitors to Kingaroy. The signature park and pool offer a diversity of opportunities for play, active recreation, aquatic activities, exercise, picnicking, passive recreation and remembrance. The expansive site provides a hub for community activities and events, making it a key feature of the region's social and economic profile.

Council is cognisant of the value of Memorial Park to the South Burnett and is aware of the key role parks and greenspaces play in supporting and providing essential mental, physical, social, economic and ecological benefits. The Strategic Priorities of Council's new Corporate Plan highlight Council's commitment to *enhancing liveability and lifestyle, providing key community infrastructure, growing the region's economy and prosperity, and safeguarding the environment for future generations*. With a well-planned and clearly articulated master plan vision and design, Memorial Park will be a key contributor in helping Council achieve its strategic priorities.



Over time, Council has identified, and facilitated a number of improvements for Memorial Park. As further potential opportunities continue to be identified, Council recognises that a shared community vision is needed to ensure that future developments at Memorial Park meet the current and future needs of the South Burnett community. Council has therefore identified the need to develop a Master Plan for the site, with the aim being:



*Determination of a broad vision for the Memorial Park Precinct and outline projects and strategies that are required to be implemented to achieve the vision.*

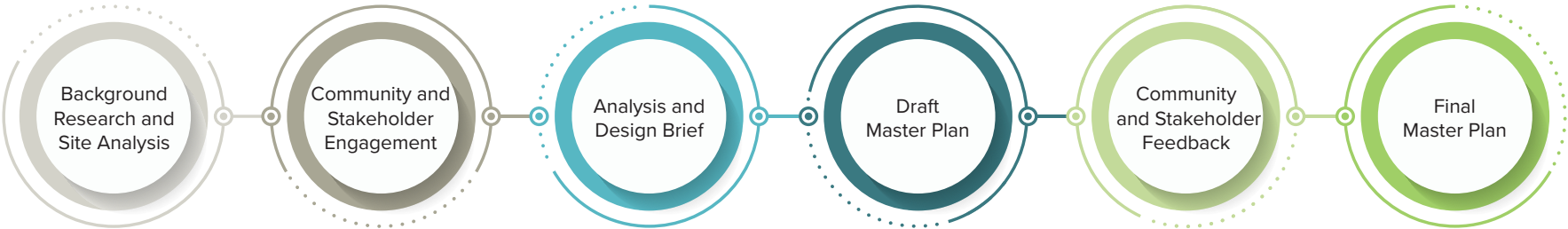
The purpose of this study is to develop a Master Plan for the future development and redevelopment of the Kingaroy Memorial Park Precinct, including Memorial Park and the WJ Lang Memorial Olympic Pool. Based on detailed research and analysis, the study explores the spatial and functional arrangements for a variety of aquatic, recreation and community uses, and activities at the park and pool.

For the purpose of this report, the entire site, including the pool, will be referred to as "Memorial Park".



1.2. PROJECT APPROACH

The project involves a six-state project methodology as detailed below:



*This Master Plan Report has been informed by detailed background research, site analysis, situational analysis, and community and stakeholder engagement. It provides a summary of key research outcomes. Detailed research and analysis is provided in a separate Situational Analysis Report and Engagement Summary and Design Direction Report.*





### 1.3. STUDY AREA

The study area includes the area bounded by William, Alford, Burnett and Haly streets in Kingaroy, as shown in the image plan below.

*Figure 1: Kingaroy Memorial Park and WJ Lang Memorial Olympic Pool Study Area*



1.4. WHY A MASTER PLAN IS REQUIRED

A Master Plan provides a long term vision, identifying what a site should look like and how it should function in the future. This Master Plan will guide future investment in infrastructure at the park and pool. The people of the South Burnett: residents, visitors, existing and potential users of the park and pool, are at the heart of the Master Plan. It aims to embody the community’s collective vision to provide an inviting, activated and sustainable regional park and aquatic facility.

The Master Plan provides a solid framework, or ‘blue print’ for future development of the park and pool over an extended period of time. It illustrates the multifaceted components that contribute to the overall look, feel and function of the area to help guide development in line with community need, therefore maximising use and long-term viability.

The Master Plan does not necessarily suggest that all elements should proceed, but rather provides a guide to ultimate direction for the park and pool. The timing of Master Plan implementation will be dependent upon a number of factors, such as funding, demand and potential community and/ or commercial stakeholder partnerships.

The Master Plan considers provision, planning, layout, accessibility and use, in order to ensure the park and pool meet the needs of the South Burnett community now and in the future. It considers:



Community needs and aspirations



Existing and potential future users of the park and pool



Emerging trends in parks, open space, recreation and aquatics



Increasing expectations for high standard facilities



The proposed purpose, character and functionality of the site



The social, economic and environmental sustainability of the park and pool



Constrained funding environments for both capital development and whole-of-life costs

## 2.THE HISTORY OF MEMORIAL PARK AND THE WJ LANG MEMORIAL OLYMPIC POOL

Memorial Park and the WJ Lang Memorial Olympic Pool have a significant history for Kingaroy and the South Burnett.

1919

In 1919, Mr A. Youngman donated the land opposite Kingaroy State School to be used as a public park and war memorial site.

The Kingaroy Memorial Park committee looked after Memorial Park and began collecting public donations towards a war memorial in the early 1920s.

In 1921, Brisbane Botanic Gardens curator, Mt J.J. Leadbetter laid out the park, proposing a cross-style war memorial and croquet and tennis courts. The design included space for recreation, as well as three rustic bridges (two footbridges and one for vehicular traffic) over a watercourse running through the park. The cross-style memorial didn't eventuate, however, a flagstaff was erected instead, with the first flags unfurled on Armistice Day (now known as Remembrance Day) that year.

1921

1922

On ANZAC Day, 25th April, 1922 the foundation stone of the Kingaroy Soldiers' Memorial Rotunda was laid. By the RSL President Sergeant Norman Booth.

On the 29th June ,1932 the Band Rotunda was dedicated by Mayor-General Sir Thomas William Glasgow. It included a Stone of Remembrance and Memorial Gates, set in a formal arrangement of paths and plantings. With a circular band rotunda with 8 classical columns supporting a frieze, listing the names of the Theatres of WWI. A domed roof surmounts the frieze.

The Queensland War Memorial Register describes the Memorial Rotunda:  
*"The silver domed band rotunda set in a large park, with steps leading up from a Stone of Remembrance. This is a replica of the Imperial War Graves stone designed by Sir Edwin Lutyns and is rarely seen apart from official war graves. It is painted white and set on a stepped red painted concrete base. Around the frieze of the band rotunda are the names: Gallipoli, France, Cocos Islands, Egypt, New Guinea, Sinai and Belgium, with Gallipoli being over the main red steps."*

Sometime after construction of the memorial, the Memorial Park Committee handed over responsibility for Memorial Park to the Kingaroy Shire Council.

1932



Figure 2: Stone of Remembrance (source: Queensland War Memorials)



Figure 3: Aerial image of Memorial Park and Kingaroy circa 1939, showing the Memorial Rotunda and Stone of Remembrance (Source: State Library of Queensland)



Figure 4: Kingaroy War Memorial circa 1950 (Source: State Library of Queensland)







Figure 5: Construction of the pool in 1952 (Source: South Burnett Regional Council)

1952

In 1952 Construction began on the public swimming pool located in Memorial Park. This was the first Olympic-size swimming pool in Queensland. Prior to construction of the pool, the Kingaroy High School Parents and Supporters Association Swimming Club (formed in 1935) operated from two pools (one for girls and one for boys) on the Kingaroy State Primary School grounds. The school pool was closed in 1951 as a result of a combination of maintenance and upgrade costs and the 'Polio Scare'.

The Olympic swimming pool opened during Cr WJ Lang's last term as Shire Chairman. The pool, a project for which he fought incessantly, included a main pool and a children's wading pool, complete with filtration system, a main pavilion divided into sections for men and women, and provision for a café and a club room to house a swimming club which was predicted to form shortly after construction.



	<b>1953</b>	In 1953 the Olympic swimming pool was officially opened by the Hon. John E. Duggan, M.L.A., Deputy Premier of Queensland.
In 1958 the pool was officially named the WJ Lang Memorial Pool in recognition of the services of the long-serving, late Chairman WJ Lang.	<b>1958</b>	
<p>Figure 6: Memorial Park formal gardens and playground, 1980 (Source: South Burnett Regional Council)</p> 	<b>1980</b>	Over the years, formal gardens and a children's playground were established at Memorial Park. The image below shows the formal gardens, with the playground in the background (circa. 1980).
In 1992, a laurel wreath and name plaques were added on both sides of the stone of remembrance for WWI, WWII, combined with Korea, Malaya and Vietnam. The Roll of Honour 1914-1918 lists 61 names and 'Lest We Forget'; and the Roll of Honour 1939-1945, lists 72 names and 'Lest We Forget'.	<b>1992</b>	
<p>Figure 7: Memorial, showing the band rotunda in the background, stone of remembrance in the centre, statue in the foreground and mural wall to the right</p> 	<b>2015</b>	On ANZAC Day, 2015 a new marble statue of a World War 1 digger was unveiled. The statue was erected on a plinth in front of the current catafalque. A series of murals, depicting various conflicts that Australian troops have been involved in since the Boer War, was erected along the fenceline between the Memorial and the pool.
In 2017, restoration of the Memorial Park Rotunda was undertaken, with the renovated rotunda officially opened on the 6th December 2017 by then South Burnett Mayor, Keith Campbell and special guest, Qld RSL President, Stewart Cameron.	<b>2017</b>	
 <p>Figure 8: Children's Wading Pool</p>  <p>Figure 9: Band Rotunda in use during the 2021 ANZAC Day service (Photo: www.southburnett.com.au)</p>	<b>2021</b>	In 2021 the children's wading pool was upgraded with funding assistance provided by the State Government.

### 3. WHO ARE WE PLANNING FOR?



**32,186**  
2014 POPULATION



**32,996**  
2021 POPULATION<sup>1</sup>



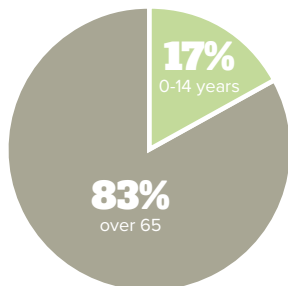
**37,107**  
PROJECTED 2041 POPULATION



**Ageing**  
community



**48**  
median age compared  
to 38 for Queensland



**\$1,045**  
median weekly **household income** compared to  
\$1,675 for Queensland

**27%**  
of households are **low income households** (less than  
\$650 per week) compared to 16.4% for Queensland

**897**

**SEIFA Index** of Advantage and Disadvantage  
897 ranking as the 19th most disadvantaged local  
government of the 78 LGAs in Queensland



**9.7%**  
of residents were **born overseas**  
and 28.8% had at least one parent  
born overseas



**5.5%**  
Aboriginal and Torres Strait  
Islander People



**47%**  
of families, are families  
with children



**70.7%**  
of residents indicated they have a  
long term health condition



**10.2%**  
of residents indicated a **need for help  
or assistance** in one or more of three  
core areas of self-care, mobility and  
communication because of a disability



**71.0%**  
of adults were **overweight or obese**<sup>2</sup>



**47.6%**  
of adults undertake **sufficient  
physical activity**<sup>2</sup>

<sup>1</sup> Australian Bureau of Statistics, 2021 South Burnett, Census All Persons Quickstats.

<sup>2</sup> Queensland Government. Queensland survey analytic system (QSAS) <https://www.health.gov.au/phsurvey>

### 3.1. IMPLICATIONS OF THE POPULATION PROFILE



The **aging of the population** is likely to see a demand for social and low intensity recreation activities, potentially increasing the value of parks and warm water aquatic programs to this demographic



The **higher proportion of Aboriginal and Torres Strait Islander people** means recognition of cultural heritage should be a key consideration of the master plan



The **income and socio-economic data** indicates that a large proportion of the community may not have the capacity to pay for recreation opportunities. The master plan should support the role of Memorial Park in providing quality, free recreation opportunities.



Master planning should consider key principles of **access and inclusion** to ensure developments are accessible for people with a disability



The **high rates of physical inactivity** indicate that the master plan should aim to create functional and inviting spaces that encourage community use and enhance participation in active and healthy recreation opportunities.



## 4. PARK AND AQUATIC TRENDS

### 4.1. IMPORTANCE OF PARKS AND OPEN SPACE

Parks and public open space support the health and wellbeing of our residents. Parks are places where our residents and visitors to the city can relax, be physically active and play. They provide free locations for people to gather and socialise, helping people to make connections with one another and have a sense of belonging in our growing community. They provide opportunities to escape the built environment, and improved amenity provides habitat for wildlife and improved air quality.

Our parks, sport and recreation facilities are critical for community health and wellbeing, helping to benefit our community:



**Physically and mentally** by promoting physical activity and active lifestyles, reducing illness and disease, improving mental health and creating a sense of wellbeing.



**Socially** generating stronger and more connected communities with improved social interaction and inclusion through provision of active and vibrant community hubs, access to facilities and resources, opportunities for volunteering and involvement.



**Environmentally** by developing well-planned and attractive settings encouraging active transport and use of public parks and leisure services. The provision of parks and green environments also include temperature reduction and mitigation of the urban heat island effect; air quality improvement; management of storm water reducing the incidence of flooding and water-borne disease; ecosystem support and biodiversity enhancement.



**Economically** by assisting to reduce health care cost through reduction in disease and illness associated with lack of physical activity and social interaction. A park and public space network can also provide local employment and investment opportunities and contribute to maintaining a healthy workforce.

Evidence from around the world for building cities and regional areas around public open space, active recreation areas, green streets and walking and cycling infrastructure, has repeatedly demonstrated this approach will deliver improved health, social cohesion, vibrant local economies, productivity, and environmental benefits.<sup>3</sup>

<sup>3</sup> State of New South Wales (Department of Planning, Industry and Environment) 2020 Draft Greener Spaces Design Guide

### 4.2. THE BENEFITS OF COMMUNITY SPORT AND RECREATION INFRASTRUCTURE

Sport and active recreation are a valuable part of life in the South Burnett, promoting active lifestyles, helping to develop valuable social networks, and contributing to the liveability of the regional communities. Community sport and recreation infrastructure provides a number of health, economic and social benefits.

#### 4.2.1. Health Benefits

Regular activity improves physical and mental health and reduces the risk of obesity and lifestyle-related illnesses. An active lifestyle contributes to general wellbeing, productivity, and performance. Research shows that the benefits of physical activity extend to mental health, community wellbeing and social capital. Sport can help people to feel a part of their community.

#### 4.2.2. Economic Benefits

Sport and active recreation is a growing industry that creates jobs and attracts visitors. Community sport and recreation infrastructure provides local employment and investment opportunities and contributes to maintaining a healthy workforce. An active population leads to improved productivity, reduced illness and disease, and assists in reducing preventative health costs.

#### 4.2.3. Social Benefits

Sport and active recreation bring people and communities together, contributing to a stronger, more inclusive society. Sport creates connections within a community and offers a way to drive inclusion and acceptance in society. Participant diversity makes sport an ideal forum to reach people from every age group, cultural background, demographic and socio-economic group. Government and non-government policies for community development and social inclusion often use sport as a mechanism to drive change.



### 4.3. AQUATIC AND LEISURE FACILITY USAGE TRENDS

Over the past decade, there has been a greater emphasis on the development of a variety of water spaces within aquatic centres, including:

- « Program pools, designed for learn to swim and a variety of aquatics programs.
- « Warm water pools, used for rehabilitation and therapy, one of the highest use spaces within public aquatic and leisure centres.
- « Water play including large, enclosed slides, water jets and other leisure play opportunities.

Health and fitness programming have also advanced with a greater emphasis on programs for older adults and a much broader range of opportunities, including Pilates, Yoga and Boot Camp.

Components that contribute to successful contemporary aquatic & leisure facilities are summarised in the figure to the right.

The most successful facilities attract all user markets, draw users from a large catchment and should allow people to participate in a range of activities at one site.

The education market requires hot water pools and water depths with some straight edges and easy water access.

The health and therapy market require hot water pools and associated health relaxation areas, such as spas and saunas. As such, the addition of health and fitness facilities (many centres returning 125% to 180% of expenditure), spas and saunas, wellness centres/ day spas, sports medicine, health, therapeutic and beauty services, social areas and cafés have been very successful at many aquatic and leisure facilities. They add to the user experience and attract people to these facilities more often.



Figure 16: Successful Aquatic and Leisure Facility Model

Facility trends indicate several common success factors for aquatic centres:



### One-stop-shop

Large range of activity areas at one site to maximise use/ help share the costs



### Reduce operating losses

A mix of community and commercial activities are needed at the one site, however, the location also needs to be right to make this viable



### Programmable spaces

Programs and memberships to keep users coming back



### Community/ social hub

Offer quality food, beverage, social and entertainment spaces. This could also provide a range of other services like community and cultural services, health and allied services and/ or commercial precincts.

Successful and sustainable contemporary aquatics and leisure facilities are also community destinations and meeting points for various physical and social activities.



OPG aquatic facility research and reviews of more than 500 aquatic leisure centres highlights four distinct key user markets that need to be attracted to a facility if it is to achieve high use and sustainable operations. These are:

#### Recreation, Leisure and Adventure

- « Generally 60% to 70% of pool users
- « Families, friends, social groups
- « Coming for fun, relaxation and play

#### Education

- « 10% to 15% of users
- « Learn to swim and schools
- « Special needs users

### AQUATIC FACILITY USERS ATTRACTION SUBJECT TO DEMOGRAPHIC PROFILE

#### Fitness and Training

- « Generally 20% to 25% of pool users
- « Competitive swimmers
- « Club association users
- « Structured fitness and competition

#### Therapy

- « 10% to 15% of users
- « Hydrotherapy and rehabilitation
- « Exercise classes in warm water

Figure 17: Main Aquatic and Leisure Facility User Markets

Successful aquatic facility redevelopment trends have seen new innovative water areas linked to traditional competition and event swimming pools. This includes development of water play and splash pads with programmable water areas for education and therapy activities such as warm water for older adults and additions of health and fitness facilities, all aimed to the four key markets.





## 5. SITE CONTEXT AND ANALYSIS

### 5.1. SITE DESCRIPTION AND CONTEXT

Memorial Park (Lot 7 on RP47277) is 43,670m<sup>2</sup> (4.37Ha) and is owned Freehold by the South Burnett Regional Council. The site is located approximately 750m from the Kingaroy CBD and is bounded by William, Haly, Burnett and Alford Streets. The site is surrounded by a mix of commercial and residential properties on William, Haly and Burnett Streets and is opposite the Kingaroy State School on Alford Street.

A large concrete drain divides the rectangular site, separating the eastern and western ends. A central pathway traverses the site east to west from the Memorial Rotunda on the eastern end to the western rose garden providing a north/south separation. The western end features an arc-shaped pathway reminiscent of the park's earliest design, connecting with the central pathway.

The eastern end of the site includes:

- « The WJ Lang Memorial Pool situated on the south-eastern corner of the site
- « A fenced, dog off-leash area situated immediately to the west of the pool site between the pool and the drain
- « The Kingaroy Memorial
- « Public toilets
- « A fenced, children's playground with seating and a large group picnic shelter
- « Formal gardens
- « A formal park entrance on the corner of William and Haly Streets
- « An internal pathway from the formal entrance to the Memorial and continuing west over the drain to the western end of the park.

The western portion of the site includes:

- « A large area of general open space on the northern side of the central pathway
- « A large area of treed open space on the eastern side of the central pathway
- « A timber "shed" building currently used as a clubhouse for the Go Getta Girls running club
- « A cluster of outdoor fitness equipment
- « Formal garden beds, with only the rose garden currently planted.

Internal pathways provide access from William Street to the Memorial, public toilets and playground.

Seating is provided at various points along all park boundaries.

The WJ Lang Memorial Pool includes:

- « 7 lane 50m outdoor pool (solar heated with blankets)
- « Toddler wading pool with basic water features
- « 10m indoor above ground, heated learn-to-swim pool
- « Traditional pavilion style entrance with canteen
- « Male and female changerooms
- « Plant room and pumphouse
- « Swimming clubhouse and storage building
- « Grandstand seating
- « Picnic tables with shade sails
- « Beach volleyball court.

The site context is illustrated below.



Figure 24: Memorial Park Site Context Plan

## 6. SITE ISSUES AND CONSTRAINTS

A range of considerations relevant to master planning of the site have been identified and considered.



### Site Access

Memorial Park is currently accessible from all sides, with a number of key access points specific to existing areas of the site, including:

- « The primary entry to the park on the corner of William and Haly Streets.
- « Entry to the pool is provided through the pool pavilion on the corner of Alford and Williams Streets
- « Secondary entries along William Street providing access to the Memorial Rotunda, Toilets and playground
- « Secondary entries at each corner of the park on Burnett Street providing access along the western arc pathway.
- « Entry to the playground along Haly Street
- « Informal entries along Haly Street and Alford Street to open space areas of the park.

Vehicular access to the site is provided on Alford Street adjacent to the dog exercise area. This space acts as an informal parking space.



### Views and Vistas

The topography of the Memorial Park site provides opportunities for strong views and vistas throughout the park. There are excellent views from all site boundaries to key areas of the site and across the site as a whole, including a strong view along the central spine of the park. Existing vegetation enables views between tree trunks, and the existing fencing enables a strong view to the swimming pool.



### Climate Control

A variety of natural shade trees are located throughout the park providing shade over key areas including tables and chairs, near the playground, in close proximity to the memorial, parts of the dog exercise area, and throughout the south western open space area. Built shade is provided by:

- « Open sided shade structures over the playground equipment
- « A few covered picnic tables
- « A group picnic shelter within the fenced playground area
- « Shade sails and grandstand seating within the swimming pool grounds
- « Other buildings, including the memorial rotunda, toilet block, Go Getta Girls Clubhouse and buildings within the swimming pool grounds.

While some built shade is provided adjacent to the swimming pool, this covers a small portion of the site and there is no shade over the 50m pool itself.

Opportunities for increased natural shade and climate comfort should be considered in the master planning.





### Parking

On-street parking is currently provided along Williams, Haly and Alford Streets. There is no internal parking within the site.

There is an opportunity to re-design parking along William Street and Haly Streets to increase parking, and to ensure accessible parking is provided compliant with Australian Standards.



### Environmental Consideration

Memorial Park is subject to the following:

- « MSES Regulated Vegetation (Category R) (Reef regrowth watercourse vegetation)
- « RVM Category X – Exempt Cleating Work on Freehold/ Indigenous/ Leasehold Land
- « Category A or B Area contain Endangered Vegetation
- « MSES Regulated Vegetation (intersecting a watercourse)



### Flooding, Drainage and Stormwater

A large open drain runs through the site from north to south creating a significant barrier within the site. It will be important to retain the culvert inlet and outlet at either end of the drain, and the capacity of the drain through widening. There are opportunities to explore channel naturalisation to improve the aesthetics of this feature whilst also retaining the important stormwater function of the channel.

Overland water flow traverses the site from the eastern end, and the north western corner, with the whole site, except for the swimming pool confines being within the flood hazard overlay. Council's minimum desired flood immunity for parks requires at least 50% of the total area to be above Q50 with the main activity areas above Q100 and free of hazards. Any future development of the park and features will need to consider flood risk.



### Planning Scheme Considerations

The Memorial Park site is zoned "Recreation and Open Space." The purpose of this zone code is to provide for:

- (a) A variety of cultural, educational, leisure, recreation and sporting uses and activities, including, for example:
  - i. Parks, playgrounds or playing fields for the use of residents and visitors; and
  - ii. Parks, or other areas, for the conservation of natural areas; and
- (b) Facilities and infrastructure to support the uses and activities stated in paragraph (a).

The Planning Scheme specifies a number of overall outcomes sought for the recreation an open space zone code. The following are particularly relevant to master planning of Memorial Park:

- « Areas for active sport and recreation to meet community needs are planned and designed to enhance community liveability
- « Impacts on adjacent areas are managed through buffering and appropriate design, siting and operation of facilities and infrastructure
- « Ancillary structures and buildings such as clubhouses, canteens, stands, shelters, amenity facilities, picnic tables and playgrounds are accommodated while retaining public accessibility to active and passive recreation
- « Adverse impacts on ecological values are avoided or minimised
- « Land susceptible to flooding or drainage problems is protected from inappropriate sport and recreation activities or facilities.

Master planning will be influenced by a number of Planning Overlays (refer Appendix A), including:

- « Flood Hazard Overlay – Flood Hazard Zone
- « Airport Environs Overlay – distance from airport – 8km
- « Agricultural Overlay - Class A Agricultural Land within the south eastern corner of the site
- « Regional Infrastructure Overlay– rail trail

## 7.COMMUNITY ENGAGEMENT SNAPSHOT

### 7.1. HOW WE ENGAGED



#### Awareness raising

including signage at the park and pool and other key locations throughout Kingaroy and the South Burnett with QR links to the community survey



#### Community survey

671 responses



#### Workshops

with Council staff



#### Focus group meetings

with key users of the park and pool



#### Focus group

workshops, interviews and on-site meetings with a range of community stakeholders

### 7.2. WHAT OUR COMMUNITY SAID

Some key findings emerged through consultation with the South Burnett community and key stakeholders.

#### At Memorial Park we would like:

- « Water play at the park
- « More natural shade
- « Improved park lighting and security
- « Botanic or public gardens within Memorial Park
- « More places for picnics and barbecues
- « More variety of playground equipment including play spaces for older children and youth
- « A café/ kiosk
- « Community event and entertainment space
- « Disability friendly spaces and features
- « More toilets
- « To retain open space areas

#### At the WJ Lang Memorial Pool we would like:

- « Warm water for rehabilitation, therapy, exercise classes and swimming lessons
- « Water slides or adventure water for youth
- « Improved café and kiosk, with access to park users
- « Improved children's water play
- « Outdoor grassed and shaded areas
- « Upgraded change rooms
- « More facilities for children and families



A 50m pool is essential for competitive swimming in our region.



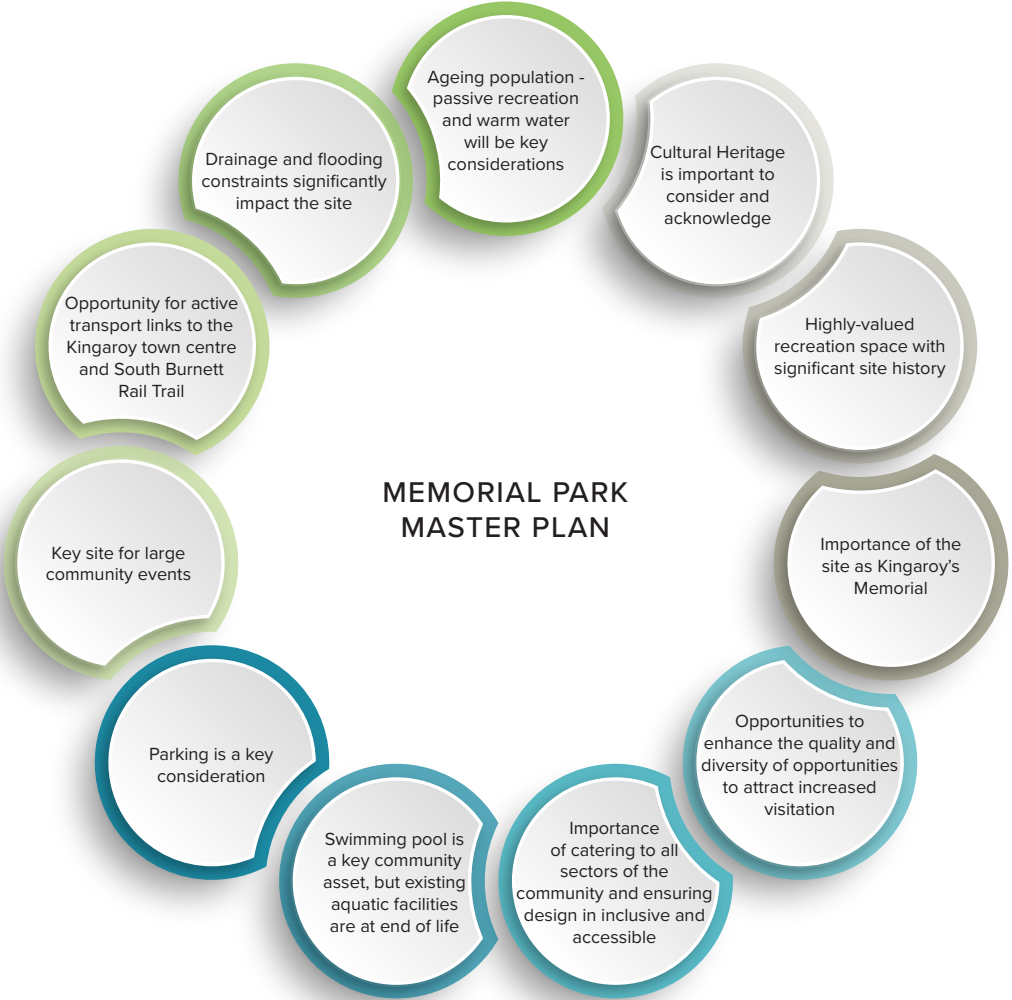
Disability Facilities and spaces at the park and pool need to be inclusive and accessible to all members of our community.



We want Memorial Park to reflect our significant history and culture and remain as an important commemoration space.



8. KEY CONSIDERATIONS FOR MASTER PLANNING



# 9. VISION AND DESIGN PRINCIPLES

## 9.1 VISION

Memorial Park is the South Burnett’s Regional Park. It is:



A place for everyone



An inviting and welcoming place for all residents and visitors to our region



An activated place that offers a diverse and inclusive range of engaging aquatic and recreation opportunities



A vibrant gathering place for our community to come together for outdoor events



A commemorative place that celebrates our strong cultural and historical significance

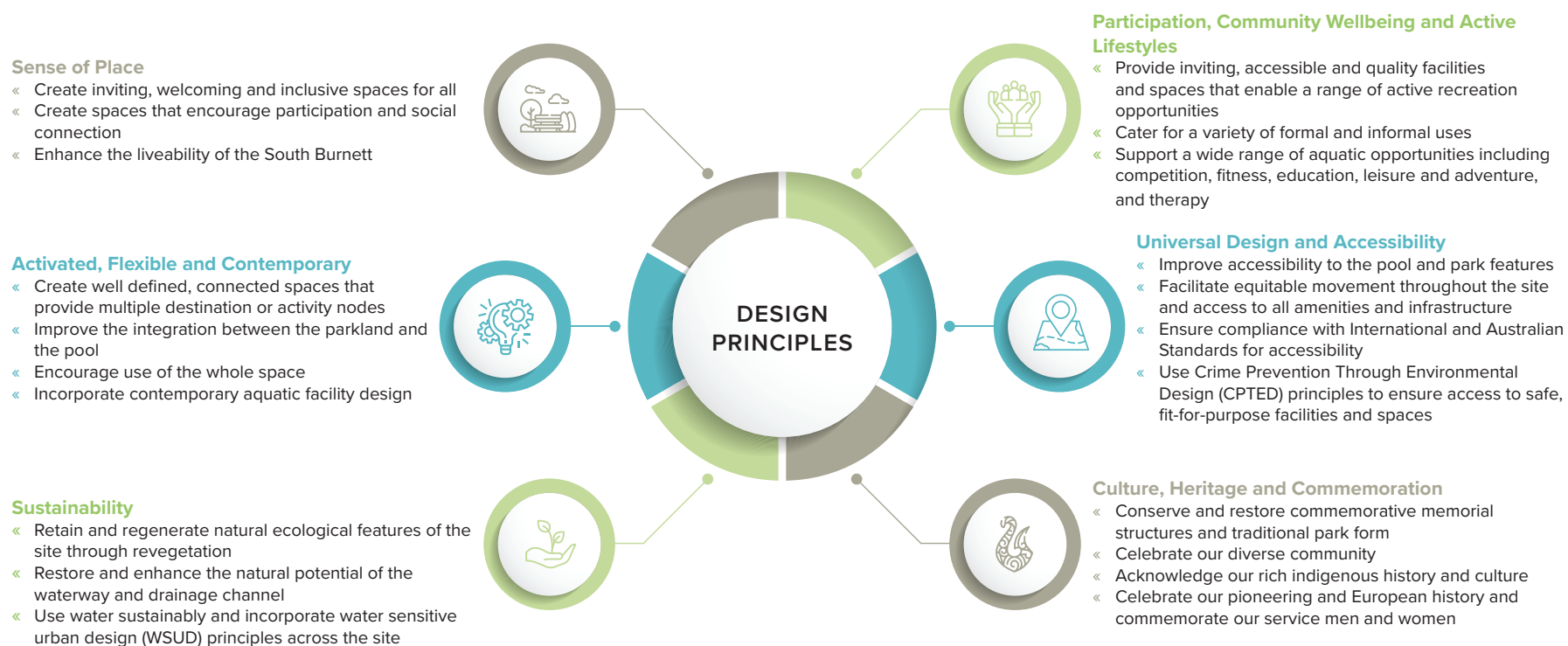


A healthy place that fosters community wellbeing and liveability



## 9.1. DESIGN PRINCIPLES

A number of design principles underpin the vision. These reflect community aspirations, outcomes of the demand analysis, and are consistent with aquatic and parks planning trends.





## 10. THE CONCEPT

### 10.1.WHAT WILL MEMORIAL PARK HAVE?



#### WAR MEMORIAL

The war memorial will **remain a key feature** and focus of the site with sufficient space for commemorative gatherings. Existing pathways, vehicle and pedestrian access to the memorial area will be **retained and enhanced** and a new commemorative feature will honour those who have served.



#### RECREATION AND PLAY NODES

The existing play space will be **retained and enhanced** to provide play for very young children through to primary school-aged children. The space will be **universally accessible** and will feature sensory and accessible play features. **Nature play** opportunities and a yarning circle will create connections to nature and country.

A new **youth play precinct** featuring a multipurpose court, youth play equipment and a parkour/ ninja warrior course will provide exciting and engaging play and socialising opportunities for young people 12 years and older.

A **large kickabout space** will be retained to provide a space for informal and spontaneous sporting or recreational activities.



#### ENTERTAINMENT

An enhanced space for outdoor events will feature a **permanent outdoor stage and power**. Opportunities for community art and historical information sharing will be incorporated throughout the entertainment space.



#### AQUATIC PRECINCT

A **redesigned, universally accessible aquatic precinct** will feature a new indoor warm water program pool, new entrance, kiosk and amenities and water play.

**Outdoor seating** external to the aquatic centre will enable park users to utilise the café, creating a nexus between the aquatic centre and Memorial Park.

The existing **50m pool is to be retained** in the short to medium term, with a longer term vision to redevelop the 50m pool, amenities and club facilities.



#### PLANTING, LANDSCAPING AND GARDENS

Formal garden beds are **retained** to complement the formal nature of the war memorial in the eastern area of the site.

An **avenue of trees** planted along the central spine of the park creates a “Heritage Walk” that acknowledges our strong Pioneering, European, and Indigenous history.

A **botanical area** at the western end of the site provides opportunities to feature a range of species endemic to the South Burnett region.

The botanical area features a **First Nations space**, as well as sensory and bush tucker trails that connect with an interpretive trail that weaves throughout the whole site.

**Enhanced shade** throughout the site and around the perimeter of the site provides increased user comfort and opportunities for botanic interpretation.



#### PICNIC NODES

A variety of picnic nodes throughout the site, with a **focus on perimeter locations** provide inviting spaces for social gatherings. Picnic nodes are accessible by pathway, feature accessible shelters and barbecues and have adjacent shade.



#### PARK ENTRIES

Formal park entries are provided on park corners.



#### NATURAL WATERWAY

A central waterway feature supports an **important drainage function** for the site whilst providing an attractive **recreation space** incorporating trail, picnic, nature play and nature appreciation opportunities. Crossings facilitate access across the waterway at logical points.



#### PATHWAYS

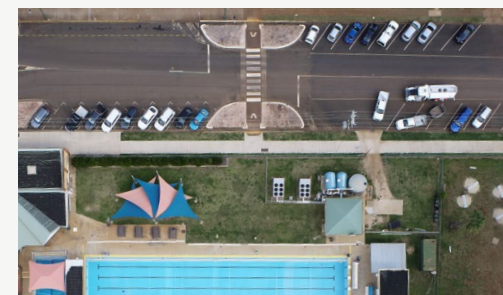
The historical layout of the path system is **retained and restored**.

A network of **connected pathways** is provided around the whole perimeter of the site and throughout the site to facilitate walking, running and cycling opportunities. Pathways incorporate **interpretive opportunities** and ensure **access to key park activations** such as the playgrounds, picnic nodes and the entertainment precinct.



#### INTERPRETIVE FACILITIES AND PUBLIC ART

A range of interpretive features are provided **throughout the park** acknowledging war history, pioneering history, Indigenous stories, native plant species and significant history and heritage of the region. **Indigenous and public art** is located throughout the site.



#### PARKING

On-street parking is **maximised** adjacent to the park, including accessible parking options at key locations.



11. CONCEPT DESIGNS





AQUATIC PRECINCT - DETAILED PLAN

- AQUATIC PRECINCT**
- A1 New 50 metre Outdoor Pool - 8 Lane  
Existing pool to be replaced with additional lanes in future stage
  - A2 New Indoor Warm Water Programme (WWP) / Learn to Swim (LTS) Pool
  - A3 Amenities for WWP / LTS / Water Play
  - A4 Adventure Slides
  - A5 Water Play Pool / Splash Pad  
Includes wet lounge and other surrounding seating options with shade umbrellas / small shelters
  - A6 Plant Room
  - A7 Storage & Service Yard
  - A8 Clubroom with Amenities
  - A9 Foyer / Reception / Merchandise
  - A10 Kiosk Cafe / Kitchen
  - A11 Office, First Aid & Staff Facilities
  - A12 Entry
  - A13 Outdoor Dining (Pool Side)
  - A14 Outdoor Dining (Park Side)
  - A15 Community Rooms, Amenities & Storage  
Community use rooms including potential space for relocation of the Go Gerta Girls
  - A16 Informal Railing within Planting  
Secure railing with planting either side to soften the northern interface with the park - seating platforms in the water play zone offer views to both the aquatic and park areas
  - A17 Shaded Grandstand
  - A18 Open Green Area  
For event gathering, carnivals or school groups
  - A19 Planted Street Frontage
  - A20 Bus Drop Off and Parking
  - A21 New PWD Parking
  - A22 New Angle Parking on William Street
  - A23 Existing Angle Parking, Pedestrian Crossing and Road Infrastructure
- COMMEMORATIVE PRECINCT**
- C1 Existing Rotunda, Statues & Flagpoles
  - C2 Existing Mural Wall
  - C3 New Memorial Walk  
Plaques and Stories Inlaid in the Pavement
- STORMWATER CHANNEL**
- S1 Low Flow Invert Concrete Channel
  - S2 Wider Gravel Channel with Planting
  - S3 Existing Trees Retained Along Bank
  - S4 Timber Bridge Suitable for Vehicles



The Park will have improved lighting throughout; interpretive signage and features; refuse bins (enclosures) at high use areas with good operational access; seating at nodal locations and regular intervals on circuit routes; drinking fountains in key activity areas in the park; and a hierarchy of paths for recreational and passive circulation within the park.

SCALE  
1:250 @ A1  
1:500 @ A3  
0m 25m 50m



KINGAROY MEMORIAL PARK

DRAFT MASTER PLAN

PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au



SCALE AS SHOWN (B1)  
DRAWING: 10/03/22  
PROJECT: 2106  
DATE: 03/11/2022



**GREENEDGE DESIGN**  
creative thinking | design edge  
landscape architecture | master planning | playground design | sports planning



AQUATIC PRECINCT - ARTIST IMPRESSION



KINGAROY MEMORIAL PARK  
DRAFT CONCEPT MASTER PLAN

PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au



SCALE AS SHOWN (A1)  
DRAWING: MP-01 (D)  
PROJECT: 21036  
DATE: 03/11/2022

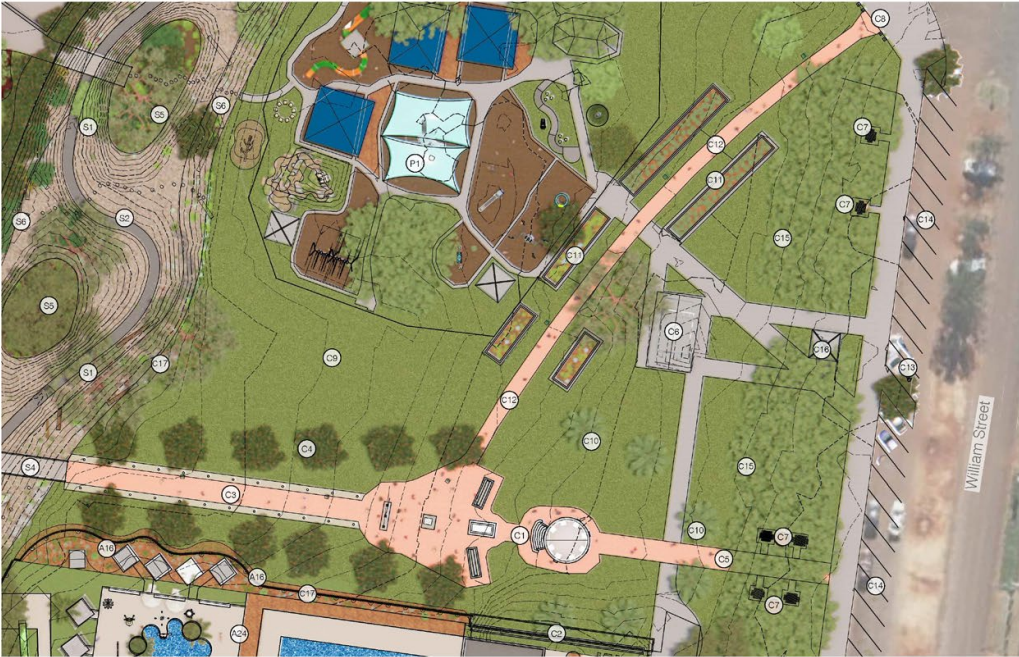




COMMEMORATIVE PRECINCT - DETAILED PLAN

COMMEMORATIVE PRECINCT

- C1 Existing Rotunda, Statues & Flagpoles
  - C2 Existing Mural Wall  
Retained until the structure is at end of life then a new mural can be applied to the aquatic building's northern wall (behind current mural structure)
  - C3 New Memorial Walk  
Plaques and stories inscribed in the pavement to honour those who have served in the armed forces
  - C4 New Tree Avenue
  - C5 Extended Path on Axis to William Street  
Suitable for procession vehicles
  - C6 Existing Amenities to be Replaced or Upgraded with Improved Path Access
  - C7 New Picnic Seating under the Shade of the Existing Trees  
New picnic benches on concrete pads with new bins and path connections to William Street
  - C8 Refurbish Existing Formal Park Entry
  - C9 Open Lawn Area for Larger Gatherings
  - C10 Existing Palm Trees Around the Rotunda
  - C11 Improved Formal Gardens
  - C12 New Wider Path on Existing Alignment
  - C13 New Angled PWD Parking
  - C14 New Angled Parking  
Increasing capacity adjoining park edge and improving safety for road users
  - C15 Succession Tree Planting  
Gradual removal of Camphor Laurel and replacement with native shade tree species
  - C16 New Shade Structure with BBQ Facilities
  - C17 Interpretation Signage & Features
- AQUATIC PRECINCT**
- A9 Aquatic Precinct
  - A10 Informal Railing with Planting
- PLAY PRECINCT**
- P1 Existing Play Equipment & Shade  
Retained and Enhanced - Refer Play Precinct Detail Plan
- STORMWATER CHANNEL**
- S1 Low Flow Invert Concrete Channel
  - S2 Wider Gravel Channel with Planting
  - S4 Timber Bridge Suitable for Vehicles
  - S5 Existing Trees Retained in Islands
  - S6 High Flow (Perched) Gravel Channels



The Park will have improved lighting throughout; interpretive signage and features; refuse bins (enclosures) at high use areas with good operational access; seating at nodal locations and regular intervals on circuit routes; drinking fountains in key activity areas in the park; and a hierarchy of paths for recreational and passive circulation within the park.

SCALE  
1:250 @ A1  
1:500 @ A3  
0m 25m 50m

KINGAROIY MEMORIAL PARK

DRAFT MASTER PLAN

PO Box 1640, Buddina, Sunshine Coast, QLD 4575

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**GREENEDGE DESIGN**  
creative thinking | design edge

landscape architecture | master planning | playground design | sports planning



COMMEMORATIVE PRECINCT - ARTIST IMPRESSION



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SCALE: AS SHOWN (A1)  
DRAWING: NP-05 (D)  
PROJECT: 21036  
DATE: 03/11/2022





PLAY PRECINCT - DETAILED PLAN

- PLAY PRECINCT**
- P1 Existing 3-Level Play Tower with Multiple Slides
  - P2 Existing Rockers under Shade Sail
  - P3 Existing Toddler Swings under Shade Sail
  - P4 Existing Junior Swings under Shade Sail
  - P5 Existing Swings (No Shade)
  - P6 Existing Upright Spinner
  - P7 Existing Climbing Frame
  - P8 Existing Freestanding Slide
  - P9 Existing Basket Swing
  - P10 Existing Small Platform with Helter Skelter Slide
  - P11 Existing Doughnut Spinner
  - P12 Existing Seesaw
  - P13 Existing Shade Structure with Seating
  - P14 New Water Play Creek with Hand Pump  
Featuring hand pumping of water into a creek system with control gates directing flow.
  - P15 New All Abilities Play Equipment & Sensory Play  
Equipment to include: sculptural musical pieces; flat spinning disk, sensory path, and rubber access to equipment suitable for wheelchairs
  - P16 Children's Yarning Circle
  - P17 Nature Play Area within Perched Creek Bed  
Area of gravel creek that encourages children to interact with the natural materials such as rocks, timber and gravel rock. Stepping stones define the route with the creek becoming flooded in a larger rain event. Fallen Tree Climb on edge of creek.
  - P18 Existing Fence with New Access Gates
  - P19 New Picnic Facilities with Shelter  
Concrete surface under shelter with BBQ, Seating, Bins and Water Bubble
- YOUTH ACTIVITY PRECINCT**
- Y1 Bridge Connecting the Youth Area with the Children's Play Area
  - Y2 Youth Parkour Facilities
- STORMWATER CHANNEL**
- S1 Low Flow Invert Concrete Channel
  - S2 Wider Gravel Channel with Planting
  - S3 Existing Trees Retained in Islands
  - S4 High Flow (Perched) Gravel Channels
- COMMEMORATIVE PRECINCT**
- C6 Existing Amenities to be Replaced or Upgraded with Improved Path Access
  - C9 Open Lawn Area for Larger Gatherings
  - C11 Improved Formal Gardens
  - C13 New Wider Path on Existing Alignment
  - C15 Succession Tree Planting  
Gradual removal of Camphor Laurel and



The Park will have improved lighting throughout; interpretive signage and features; refuse bins (enclosures) at high use areas with good operational access; seating at nodal locations and regular intervals on circuit routes; drinking fountains in key activity areas in the park; and a hierarchy of paths for recreational and passive circulation within the park.

SCALE  
1:200 @ A1  
1:400 @ A3

0m 20m 40m

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PLAY PRECINCT - ARTIST IMPRESSION



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SCALE: AS SHOWN (M)  
DRAWING: NP-08 (D)  
PROJECT: 21036  
DATE: 03/11/2022





YOUTH PRECINCT - DETAILED PLAN

YOUTH ACTIVITY PRECINCT

- Y1 Bridge Connecting the Youth Area with the Children's Play Area
- Y2 Youth Plaza - Parkour Facilities
- Y3 Multi-purpose Hardcourt
- Y4 Chill-out Nodes
- Y5 Ball Games Rebound Wall
- Y6 Ninja Warrior Course
- Y7 Bouldering Area
- Y8 Shade Structure with Seating Settings
- Y9 Large Shade Structure with Seating Settings
- Y10 Feature Surfacing
- Y11 Path Connection to the Heritage Walk
- Y12 Path Connection to Haly Street Path & On-Street Parking
- Y13 Buffer Planting at top of Creek Bank to trap silt before going into the creek.

PLAY PRECINCT

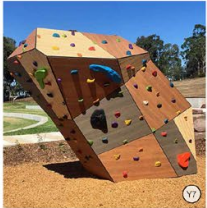
- P14 New Water Play Creek with Hand Pump  
Featuring hand pumping of water into a creek system with control gates directing flow.
- P19 Children's Yarning Circle
- P17 Nature Play Area within Perched Creek Bed  
Area of gravel creek that encourages children to interact with the natural materials such as rocks, timber and gravel rock. Stepping stones define the route with the creek becoming flooded in a larger rain event.
- P18 Existing Fence with New Access Gates
- P16 New Picnic Facilities with Shelter  
Concrete surface under shelter with BBQ, Seating, Bins and Water Bubble.

STORMWATER CHANNEL

- S1 Low Flow Invert Concrete Channel
- S2 Wider Gravel Channel with Planting
- S3 Existing Trees Retained in Islands
- S4 High Flow (Perched) Gravel Channels

PARKLAND

- L1 Open Lawn / Kickabout
- L2 Picnic Nodes - BBQ, Seating & Shelter
- L3 Heritage Walk with New Avenue of Trees



The Park will have improved lighting throughout; interpretive signage and features; refuse bins (enclosures) at high use areas with good operational access; seating at nodal locations and regular intervals on circuit routes; drinking fountains in key activity areas in the park; and a hierarchy of paths for recreational and passive circulation within the park.

SCALE  
1:200 @ A1  
1:400 @ A3  
0m 20m 40m

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YOUTH PRECINCT - ARTIST IMPRESSION



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SCALE: AS SHOWN (M1)  
DRAWING: MP-10 (D)  
PROJECT: 21036  
DATE: 03/11/2022





INDIGENOUS & BOTANICAL PRECINCT - DETAILED PLAN

- INDIGENOUS PRECINCT**
  - 11 First Nations Gathering Place with Interpretive Sculpture & Ceremonial Space
  - 12 Sculptural Interpretive Screen With feature lighting
  - 13 Circular Raised Ceremonial Dance Stage
  - 14 Carved Sandstone Seating Blocks
  - 15 Bush Tucker Garden Displays
  - 16 Meeting Place with interpretive references**BOTANICAL PRECINCT**

Botanical Precinct will retain the majority of existing trees and interplant new plantings of both rarer and more common local endemic species.

- B1 Bunya Mountains Botanical Displays Planting and landscape displays that represent the unique environment of the Bunya Mountains. The interface of the indigenous interpretive trail will also reference the cultural importance the Bunya Mountains have as a meeting place.
- B2 South Burnett Botanical Displays Planting and landscape displays will showcase the species of the broader region of the South Burnett.
- B3 Riparian & Wetland Botanical Displays Adjoining and within the creek planting species of the riparian and riverine will be displayed. A small permanent water body will be formed in the channel to sustain some of these species.
- B4 Botanical Interpretive Trail Stabilised natural looking path with mulch, deco or earth sub-paths in amongst plantings providing access around displays and 'short-cutting' paths. Feature lighting in locations to provide safety at night and avoid formalised light poles in this area.
- B5 Interpretive Displays and Seating
- B6 Natural Logs and steppers to provide 'Nature Play' opportunities throughout.
- B7 Connections Paths to Broader Path Network on the Perimeter or in the Park
**PARKLAND**- L1 Open Lawn / Kickabout
- L2 Picnic Nodes - BBQ, Seating & Shelter
- L3 Heritage Walk with New Avenue of Trees
- L4 New Universal Amenities Drinking Fountain and Bins located here
- L5 Permanent Covered Stage with Storage Existing building removed. Go Getta Girls to be relocated to new facility at the Aquatic (community buildings) or alternative.
- L6 New Roadside Path along Burnett Street
- L7 Shade Shelter with Seating
- STORMWATER CHANNEL**
  - S1 Low Flow Invert Concrete Channel
  - S2 Wider Gravel Channel with Planting
  - S3 Small Dam for Retaining Water Body for Riparian Botanical Display



The Park will have improved lighting throughout; interpretive signage and features; refuse bins (enclosures) at high use areas with good operational access; seating at nodal locations and regular intervals on circuit routes; drinking fountains in key activity areas in the park; and a hierarchy of paths for recreational and passive circulation within the park.

SCALE  
1:250 @ A1  
1:500 @ A3  
0m 25m 50m



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INDIGENOUS & BOTANICAL PRECINCT - ARTIST IMPRESSION



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SCALE: AS SHOWN (M1)  
DRAWING: MP-12 (D)  
PROJECT: 21036  
DATE: 03/11/2022



STAGED MASTERPLAN

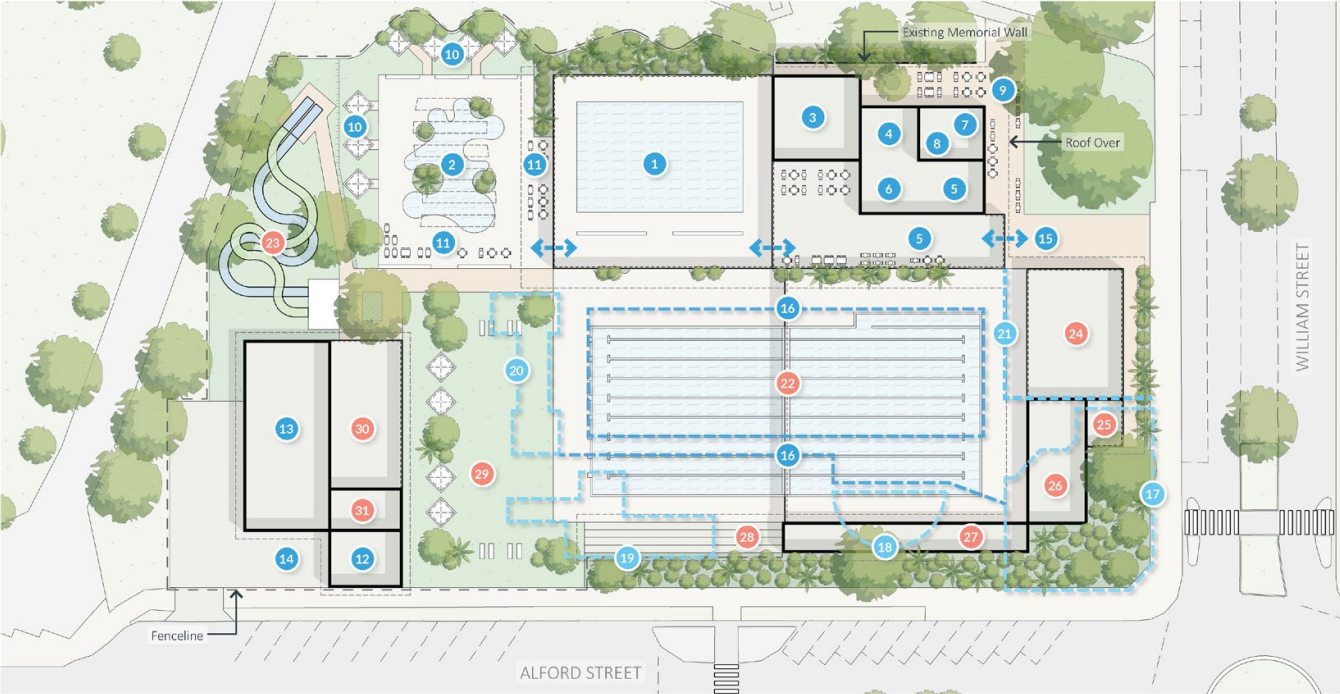
WJ LANG OLYMPIC MEMORIAL POOL

Stage One

- New aquatic facilities are located to the north side of the site, above the existing 50m pool concourse.
- Existing 50m pool to be relined.
- New plant & service area to support the new pools are provided at the south-west corner of the site, with vehicular access from Alford Street.
- Existing grandstands, beach volleyball courts, indoor pool, wading pool and associated plant are demolished to facilitate construction of stage one works, including the new entry, associated pathways and William Street frontage.
- The existing entry & amenities building will be closed for the re-lining of the 50m pool & re-open to resume 50m pool operations, upon completion of re-lining / prior to stage one completion.
- Once stage one is completed, the new entry will be used for all site access & the existing entry through the existing building will be closed.

Stage Two

- Access to the 50m pool via the new entry to be closed.
- Existing 50m pool will be demolished.
- Remaining existing buildings and structures to be demolished.
- New 51.5m, 8 lane pool with moveable boom, along with concourses, amenities, plant & equipment, storage facilities & grandstand.
- New adventure waterslides and associated plant and equipment.
- New community facility components, and all associated soft and hard landscaping will be constructed.
- Once stage two is completed, the new entry will be re-opened for all site access.



LEGEND

- Stage One
- 1 Indoor Warm Water Programme (WWP) / Learn to Swim (LTS) Pool
  - 2 Waterplay Pool
  - 3 Amenities / Change—WWP/LTS/ Waterplay
  - 4 Amenities—Cafe
  - 5 Foyer / Reception / Merchandise
  - 6 Kiosk-Cafe / Kitchen
  - 7 Office / Administration / Staff
  - 8 First Aid
  - 9 External Dining
  - 10 Open Green Space
  - 11 Wet Lounge
  - 12 Storage
  - 13 Plant Room
  - 14 Service Yard
  - 15 Entry
  - 16 Refurbished Existing 50m Pool (Relined) & Existing Concourse
- Stage One (Existing)
- 17 Existing Entry & Amenities Building
  - 18 Existing Tensile Shade Structure
  - 19 Existing 50m Pool Plant Building
  - 20 Existing Swim Club Building
  - 21 Stage One Site Fence—Removed for Stage 2
- Stage Two
- 22 New 50m x8 Lane Pool with Movable Boom
  - 23 Adventure Slides
  - 24 Multipurpose Community Room
  - 25 Community Room
  - 26 Amenities—50m Pool
  - 27 Storage
  - 28 Shaded Grandstand
  - 29 Open Green Space
  - 30 Club Room
  - 31 Club Room Storage



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## 12. IMPLEMENTING THE MASTER PLAN

The project represents a significant investment in infrastructure, with development of Memorial Park being in the order of \$8,215,000 and the WJ Lang Memorial Pool in the order of \$27,335,000. To aid in affordability, a staged delivery is recommended. The completion (and possibly order) of stages and activities will be dependent on demand, Council resources and funding availability.

The following table details the indicative costs for completion of the Master Plan for the Memorial Park and WJ Lang Memorial Pool. Costs are based on October 2022 rates and should be considered indicative only.<sup>4</sup> Detailed costs should be sought as part of future detailed design of proposed works.

Aquatic Precinct Stage	\$14,675,000.00
Aquatic Precinct Stage	\$12,660,000.00
<b>Total Indicative Coast – Aquatic Centre</b>	<b>\$27,335,000.00</b>
Commemorative Precinct	\$1,095,000.00
Children's Play Precinct	\$680,000.00
Youth Precinct	\$1,275,000.00
Indigenous and Botanical Precinct	\$1,285,000.00
Parkland (incl. Entertainment Precinct)	\$2,245,000.00
Stormwater Channel	\$1,635,000.00
<b>Total Indicative Cost – Memorial Park</b>	<b>\$8,215,000.00</b>

<sup>4</sup> A detailed cost breakdown is provided in a separate cost report.



## 13. WARRANTIES AND DISCLAIMERS

The information contained in this report is provided in good faith. While Otium Planning Group has applied their experience to the task, they have relied upon information supplied to them by other persons and organisations.

We have not conducted an audit of the information provided by others but have accepted it in good faith. Some of the information may have been provided 'commercial in confidence', and these venues or sources of information are not specifically identified. Readers should be aware that the preparation of this report may have necessitated projections of the future that are inherently uncertain and that our opinion is based on the underlying representations, assumptions and projections detailed in this report.

Otium Planning Group's advice does not extend to, or imply, professional expertise in the disciplines of economics, quantity surveying, engineering or architecture. External advice in one or more of these disciplines may have been sought, where necessary to address the requirements of the project objectives. There will be differences between projected and actual results because events and circumstances frequently do not occur as expected, and those differences may be material. We do not express an opinion as to whether actual results will approximate projected results, nor can we confirm, underwrite, or guarantee the projections' achievability as it is impossible to substantiate assumptions based on future events.

This report does not constitute advice, investment advice, or opinion and must not be relied on for funding or investment decisions. Independent advice should be obtained in relation to investment decisions.

Accordingly, neither Otium Planning Group, nor any member or employee of Otium Planning Group, undertakes responsibility arising in any way whatsoever to any persons other than the client in respect of this report, for any errors or omissions herein, arising through negligence or otherwise however caused.





**14.3 PETITION REQUESTING ROAD IMPROVEMENTS TO ALLEN ROAD, SOUTH NANANGO****File Number:** 28-01-2026**Author:** Manager Works**Authoriser:** Chief Executive Officer**PRECIS**

Petition Requesting Road Improvements to Allen Road South Nanango

**SUMMARY**

At the December 2025 General Council Meeting, Council received a petition requesting road improvements to Allen Road, South Nanango.

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**OFFICER'S RECOMMENDATION**

That Allen Road, South Nanango be scoped as a widening upgrade project and included onto the list of possible projects for future capital funding considerations and any minor maintenance improvements be considered through the Works operational budget.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Initial scoping and preliminary costing of the upgrade of approximately 1.8 km of road will be an operational cost with the project potentially added to the Project Prioritisation List for future funding consideration. Minor maintenance will be an operational cost.

**LINK TO CORPORATE/OPERATIONAL PLAN**

ENHANCING LIVEABILITY AND LIFESTYLE - Elevate the South Burnett region to be recognised as a "Community of choice".

PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS AND VILLAGES - Develop, renew and maintain community infrastructure through sound asset management principles.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Stakeholders will be advised in due course of the outcome of the petition.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

N/A

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

There are no Policy/Local Law delegation implications.

**ASSET MANAGEMENT IMPLICATIONS**

Upgrading of assets do present long term commitments through a higher level of service and ultimately depreciation increases.

**REPORT**

Council has received a petition (Attachment 1) from residents along Allen Road South Nanango, raising concerns regarding the current condition of the road, and have asked Council to consider three actions namely:

1. Road widening and resurfacing the areas where the edges are breaking away to create a safer, more stable surface.

2. Improved signage to warn drivers of the narrow conditions and encourage safer passing,
3. Consideration for traffic management measures or limitations for larger vehicles during times when Allen Road is used as a highway bypass.

Allen Road is a 1.8km long straight two-way road with a narrow width bitumen seal, commencing at the Nanango-Tarong Rd, and terminating at the intersection with Andrew Road. When combined with Andrew Road and Majors Road it forms a 4.2km link between Nanango-Tarong Rd and Nanango-Brooklands Rd as per the map below. Allen Road's posted speed limit is 60km/hr.



*Allen Road Location – indicated as a point of interest (POI)*

In reference to the three petition action items, the following observations are provided:

1. *Road widening and resurfacing the areas where the edges are breaking away to create a safer, more stable surface.*

Some recent photos of the road are shown below, and in most places the road edges are prone to breaking away due to the narrow width of the bitumen seal. This type of road is quite common within the South Burnett region and there are many examples of other narrow sealed roads with similar issues. Upgrading these narrow width sealed roads to wider sealed roads comes at a significant cost.





*Allen Road*



*Allen Road*

There is some road shoulder grading through flood recovery that is to occur in the coming months which will provide a level of road shoulder improvement, particularly where scouring is occurring on the edge of the bitumen.

Across our road network there are a number of road upgrade widening requests that are in the list of possible projects for future capital funding considerations, and it is suggested that Allen Road bitumen seal widening upgrade project may also be scoped up and included in this future capital works list.

*2. Improved signage to warn drivers of the narrow conditions and encourage safer passing.*

There are many similar roads to Allen Road within our region with narrow width seals, and generally there are no signs indicating narrow road conditions on these roads. In the case of a wider sealed width road changing into a narrow profile there are narrow width advisory signs as per the example below. This is generally applied where there is a reduction of pavement width along the road that may constitute a hazard, which is not considered the case for Allen Road.



*Hazeldean Road – Road narrows advisory sign*

*3. Consideration for traffic management measures or limitations for larger vehicles during times when Allen Road is used as a highway bypass.*

Closures of our major highways, such as when there are accidents, can cause significant disruption to traffic movements, particularly given the high number of vehicles that use the major highways. Having alternative routes available in our road network can assist road user continuity of access, particularly at short notice. There have been some recent highway closure examples, the Bunya Hwy near Stuart Valley Drive and D'Aguilar Hwy near Nukku Road were closed as a result of serious road accidents.

Highway vehicles were detoured along Toomeys Road and Nukku Road respectively in these instances as a temporary emergency response. Both roads are unsealed and neither of these roads are suitable for long term highway traffic volumes. Acknowledging that it is undesirable to have highway traffic using local streets and roads during road closures, it is generally an accepted practice and seen as a short-term solution only. Restricting access to individual roads and streets can become problematic as most of our road network is not built to accept significant increases in traffic.



*Toomeys Road – recently used as a bypass for Bunya Hwy.*



*Nukku Road – recently used as a bypass for D'Aguilar Hwy.*

It is recommended that a project for bitumen seal widening upgrade be scoped up and included in the future capital works list for future funding considerations.

## **ATTACHMENTS**

**Nil**

**15 QUESTIONS ON NOTICE**

Nil

**16 INFORMATION SECTION**

Nil

**17 CONFIDENTIAL SECTION**

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**OFFICER'S RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**17.1 Award of Tender no. SBRCQ 25/26-61 - Kingaroy Airport Masterplan**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**17.2 Application for concession - Assessment 10388-11400-000, 11193-14300-000 & 11663-01000-000**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**18 CLOSURE OF MEETING**