



AGENDA

Ordinary Council Meeting Wednesday, 19 November 2025

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 19 November 2025

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

Order Of Business

1	Opening	6
2	Leave of Absence / Apologies	6
3	Prayers	6
4	Recognition of Traditional Owners.....	6
5	Declaration of Interest	6
6	Deputations/Petitions	7
6.1	Petition - Boonenne Court Nanango.....	7
7	Confirmation of Minutes of Previous Meeting	23
7.1	Minutes of the Council Meeting held on 15 October 2025	23
7.2	Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 18 September 2025.....	53
7.3	Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 2 October 2025	61
8	Mayoral Minute.....	68
	Nil	
9	Notices of Motion.....	69
9.1	Notice of Motion - Investigate 'Land for Wildlife'	69
9.2	Notice of Motion - Repair and or replace fire hydrant taps at Murgon Fire station	70
9.3	Notice of Motion - Container Exchange Program.....	71
9.4	Notice of Motion - Apply for round 2 of the Resource Recovery Boost Fund	81
10	Councillor Divisional Updates	83
	Nil	
11	Business Outstanding.....	84
11.1	Business Outstanding Table for Ordinary Council Meeting.....	84
12	Executive Services	108
12.1	Acting Chief Executive Officer	108
12.2	Meeting Dates for the Ordinary Meetings of Council	109
12.3	Final Community Plans	111
12.4	BIEDO Update	197
12.5	Adoption of the South Burnett Regional Council Youth Council Terms of Reference - Strategic029	202
12.6	Adoption of the South Burnett Regional Council Ex-Gratia (Special) Payments Policy - Strategic057	208
12.7	Adoption of the South Burnett Regional Council Drug and Alcohol Policy - Strategic058.....	212
13	Finance & Liveability	218
13.1	2025/2026 Review of Annual Operational Plan 2025/26 - First Quarter.....	218
13.2	Monthly Financial Information - October 2025.....	247

13.3	Community Grants Round 1 - 2025/2026 Grant Applications	294
13.4	Negotiated Decision Request for Development Permit for Reconfiguring a Lot - Subdivision (1 Lot into 2 Lots) at 5 Mullers Lane MURGON (and described as Lot 324 on FY2912). Applicant: J Reid	297
13.5	Waiving of Planning Application Fees - Murgon Independent Lifestyle Project.....	315
13.6	List of Correspondence Pending Completion of Assessment Report.....	319
13.7	Delegated Authority Reports (1 October 2025 to 31 October 2025).....	324
13.8	Kingaroy Showground Building assessable against the Local Heritage Register.....	326
13.9	Licence to Occupy - Les Muller Hut, Blackbutt	331
13.10	Disposal of a non-current building asset (crib room) for Wondai & District Men's Shed	334
13.11	SBCare request for land.....	338
13.12	South Burnett Animal Management Centre	340
13.13	Disposal of First Aid Kits	342
13.14	Crowdstrike Falcon Complete - Cybersecurity Consideration	344
14	Infrastructure	346
14.1	Road Naming off Bridget Carroll Road Kingaroy	346
14.2	Grant application - Resource Recovery Boost Fund.....	352
14.3	Investigate the Removal of Weeds and Planting of Trees on Lot 331 FY578 Kingaroy Burrandowan Road for Koala Habitat.	354
14.4	Additional Capital Works funding for repairs to Proston Library.	356
15	Questions on Notice	359
15.1	Question on Notice - Community Consultation	359
15.2	Audit of Other Expenses	360
15.3	Question on Notice - Program for Tree Management	361
16	Information Section	362
	Nil	
17	Confidential Section	363
17.1	Workers Accommodation	363
17.2	Award of Tender SBRCQ 25/26-43 - South Burnett Circular Economy Planning and Design	363
17.3	Request to Waive Water Consumption Charges on assessment 20117-00000- 000.....	363
17.4	Queensland Blue Light Association Inc - Nanango.....	363
17.5	Potential Purchase of Community Health Building, Kingaroy.....	363
17.6	SBRC 24/25-21 Preferred Supplier Road Maintenance and Re-Seal Works	363
17.7	Tessmanns Road Kingaroy Acquisition of Land	363
17.8	Quote SBRCQ 25/26-12 Replacement Report Patching Truck 2029	363
17.9	Quote SBRCQ 25/26-06 Report Purchase New Traffic Control Ute's	364

17.10	Award Zone 1-7 Sealed - SBRCQ 24/25-85 to undertake Flood Damage Restoration Works.....	364
17.11	Award Zone 7 Unsealed - SBRCQ 24/25-89 to Undertake Flood Damage Restoration Works.....	364
17.12	Award Zone 1 Unsealed - SBRCQ 25/26-21 to Undertake Flood Damage Restoration Works.....	364
17.13	Award Zone 2 Unsealed - SBRCQ 25/26-23 to Undertake Flood Damage Restoration Works.....	364
17.14	Award Zone 3 Unsealed - SBRCQ 25/26-24 to Undertake Flood Damage Restoration Works.....	364
17.15	Award Zone 10&11 Unsealed - SBRCQ-2526_25 to Undertake Flood Damage Restoration Works.....	364
17.16	Award Priority Sealed - SBRCQ 25/26-26 to Undertake Flood Damage Restoration Works.....	365
17.17	Award Zone 10&11 Sealed - SBRCQ 25/26-27 to Undertake Flood Damage Restoration Works.....	365
17.18	Organisational Development Plan	365
17.19	Request to Waive Water Consumption Charges on Assessment 20673-00000-000.....	365
17.20	Waiving of Building Fees on assessment 40119-20000-000	365
17.21	Update on Legal Proceedings	365
18	Closure of Meeting.....	366

- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**

6 DEPUTATIONS/PETITIONS**6.1 PETITION - BOONENNE COURT NANANGO****File Number:** ECM ID: 3382139**Author:** Coordinator Executive Services**Authoriser:** Chief Executive Officer**PRECIS**

Forwarding petition requesting Council take ownership of Boonnenne Court Nanango in order to maintain road, drainage and all associated care.

SUMMARY

A petition has been received by Council requesting Council take over ownership from the current body corporate.

OFFICER'S RECOMMENDATION

That the Petition be received and referred to the Chief Executive Officer for consideration and bring a report back to a meeting of Council.

BACKGROUND

N/A

ATTACHMENTS

1. Petition - Boonnenne Court Nanango  

I, (name) *ELAINE J. ZERVAA S*

of (residential address)

Confirm that I am the owner of premises known as (address in Booneene Court)

And that this property is part of the Community Title Scheme (CTS) set up with respect to properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the South Burnett Regional Council to take over the management of common property and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that meeting that the scheme be terminated.

Signed

Date *19/6/25.*

I, (name) *Baxter Klibbe*

of (residential address)

Confirm that I am the owner of premises known as (address in Booneene Court)

And that this property is part of the Community Title Scheme (CTS) set up with respect to properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the South Burnett Regional Council to take over the management of common property and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that meeting that the scheme be terminated.

Signed

Date *01/07/25*

I, (name) Gina Patterson

of (residential address)

Confirm that I am the owner of premises known as (address in Booneene Court)

And that this property is part of the Community Title Scheme (CTS) set up with respect to properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the South Burnett Regional Council to take over the management of common property and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that meeting that the scheme be terminated.

Signed

Date

1 / 7 / 25

I, (name) *GREGORY JOHN COSTA*

of (residential address)

Confirm that I am the owner of premises known as (address in Booneene Court)

And that this property is part of the Community Title Scheme (CTS) set up with respect to properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the South Burnett Regional Council to take over the management of common property and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that meeting that the scheme be terminated.

Signed

Date *18-6-25*

I, (name) Oally Campny
of (residential address)

Confirm that I am the owner of premises known as (address in Booneene Court)

And that this property is part of the Community Title Scheme (CTS) set up with respect to properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the South Burnett Regional Council to take over the management of common property and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that meeting that the scheme be terminated.

Signed

Date 20/6/2025

I, (name) DARYL MULLER

of (residential address)

Confirm that I am the owner of premises known as (address in Booneene Court)

And that this property is part of the Community Title Scheme (CTS) set up with respect to properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the South Burnett Regional Council to take over the management of common property and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that meeting that the scheme be terminated.

Signed

Date 14-6-25

I, (name) Jimmy Reeves

of (residential address)

Confirm that I am the owner of premises known as (address in Booneene Court)

And that this property is part of the Community Title Scheme (CTS) set up with respect to properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the South Burnett Regional Council to take over the management of common property and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that meeting that the scheme be terminated.

Signed

Date 22-6-25

I, (name) *Benjamin Kenny*

of (residential address)

Confirm that I am the owner of premises known as (address in Booneene Court)

And that this property is part of the Community Title Scheme (CTS) set up with respect to properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the South Burnett Regional Council to take over the management of common property and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that meeting that the scheme be terminated.

Signed

Date *14/06/25*

I, (name) ROXANNE ZOLIN

of (residential address)

Confirm that I am the owner of premises known as (address in Booneene Court)

And that this property is part of the Community Title Scheme (CTS) set up with respect to properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the South Burnett Regional Council to take over the management of common property and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that meeting that the scheme be terminated.

Signed

Date 24 June 2025

I, (name) *L.B. LARRY BARWICK*

of (residential address)

Confirm that I am the owner of premises known as (address in Booneene Court)

And that this property is part of the Community Title Scheme (CTS) set up with respect to properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the South Burnett Regional Council to take over the management of common property and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that meeting that the scheme be terminated.

Signed

Date *19-6-25*

South Burnett Regional Council

I Paula Maree Louise Pedri of confirm that I am
the owner of .

This property is part of the Community Title Scheme (CTS) set up with respect to
properties in Boonenne Court Nanango.

I confirm that I am in favour of passing a motion to terminate the scheme and permit the
South Burnett Regional Council to take over the management of the common property
and other tasks previously undertaken pursuant to the CTS.

I am seeking that a General Meeting be held, and a motion put on the agenda of that
meeting that the scheme be terminated.

Thanking you

Paula Pedri

20/06/2025



Gary Barwick.
3





7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 15 OCTOBER 2025

File Number: 19/11/2025

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 15 October 2025 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 15 October 2025**



MINUTES

**Ordinary Council Meeting
Wednesday, 15 October 2025**

Order Of Business

1	Opening	5
2	Leave of Absence / Apologies	5
3	Prayers	5
4	Acknowledgement of Traditional Owners	5
5	Declaration of Interest	5
6	Deputations/Petitions	6
	Nil	
7	Confirmation of Minutes of Previous Meeting	6
7.1	Minutes of the Council Meeting held on 17 September 2025.....	6
8	Notices of Motion.....	7
8.1	Notice of Motion - Trimming of Trees - 3 Locations	7
8.1.1	Question on Notice - Program for Tree Management	7
8.2	Notice of Motion - Replace damaged and ineffective guide posts.....	7
8.3	Notice of Motion - Trim back or remove obstructions to create clear visibility in both directions on Susan Crescent Proston.....	8
9	Councillor Divisional Updates	8
	The Mayor and Councillors provided an update for their divisions.	
10	Business Outstanding.....	8
10.1	Business Outstanding Table for Ordinary Council Meeting.....	8
11	Executive Services	9
11.1	Adoption of Council's Annual Report 2024/2025	9
11.2	Christmas Closedown and Staff End of Year Celebration 2025.....	10
11.2.1	Question On Notice - Machinery at depots	11
11.3	Application to Regional Tourism Infrastructure Fund: Round 1	11
11.4	Adoption of the South Burnett Regional Council Cemetery Policy - Strategic053.....	11
11.5	Adoption of the South Burnett Regional Council Employee Conflict of Interest Policy - Statutory048	12
11.6	Adoption of the South Burnett Regional Council Entertainment and Hospitality Policy - Statutory075	12
12	Finance & Liveability	12
12.1	Monthly Financial Information - September 2025	12
12.2	Adoption of RADF Round 1 2025 Grant Applications	13
12.3	In-Kind Support - Kingaroy Christmas Carnival 2025.....	13
12.3.1	Question on Notice - Report on costs of Christmas carnivals	13
12.3.2	Nanango theatre company - christmas carols	14
12.4	South Burnett Tourism update.....	14
12.5	Licence to Occupy - Les Muller Hut, Blackbutt	15

12.5.1	Question on notice - Les Muller Hut Licence to occupy	15
12.6	Delegated Authority Reports (1 September 2025 to 30 September 2025)	16
12.7	Kingaroy Showground Building assessable against the Local Heritage Register.....	16
12.7.1	Organise onsite visit with Kingaroy Show Society	17
13	Infrastructure	17
13.1	Minutes of the Traffic Advisory Committee Meeting held on 11 September 2025.....	17
13.2	Funding Request - Replacement of Timber Retaining Wall at Kingaroy Netball Courts and Rotary Park.....	18
13.3	Request for a park bench to be installed along the Rail Trail and Wondai Regional Art Gallery and to be named after Dafyd Martindale	19
16.1	Murgon CBD Stormwater Drainage	21
16.2	South Burnett Community Hospital Foundation Limited Board Meeting Minutes - 5 August 2025.....	22
16.3	Award Zone 1 Unsealed - SBRCQ-2526_21 to Undertake Flood Damage Restoration Works.....	22
16.4	Award Zone 2 Unsealed - SBRCQ-2526_23 to undertake Flood Damage Restoration Works.....	22
16.5	Award Zone 3 Unsealed - SBRCQ-2526_24 to undertake Flood Damage Restoration Works.....	22
16.6	Construction of a Formed Road to Lot 29 RP36980 and Lot 10 M5421 Memerambi	22
16.7	SBCare request for land.....	23
16.8	Wakka Wakka People #3	23
13.4	Round 6 School Transport Infrastructure Program Nominations.....	24
13.5	Road Naming at 189 Crumpton Drive Blackbutt North.....	24
13.6	Road Naming at 70, 84 and 104 Crumpton Drive Blackbutt North	25
13.7	Renaming of Mill Street Brooklands	25
13.8	Application for the Permanent Road Closure relating to an Unmaintained Section of Tim Shea Creek Road which Connects to Lot 53FY814	25
13.9	Investigations into Extending the Construction and Maintenance of Wengen Creek Road Wengenville by an additional 1.8 Kilometers	26
13.10	Investigations into Extending the Construction and Maintenance of Back Creek Road Stalworth by an additional 660 Metres	27
13.11	Investigations into Extending the Construction and Maintenance of Tim Dwyer Road east Nanango by an additional 560 Metres	27
13.12	Investigations into Extending the Construction and Maintenance of Tim Shea Creek Road Wengenville by 1.3 Kilometres	28
13.13	Investigations into Extending the Periodic Maintenance of Old Yarraman Road South East Nanango by an additional 2 Kilometres	28
14	Questions on Notice	29
	Nil	

15 **Information Section** 29
 Nil

16 **Confidential Section** 29

17 **Closure of Meeting**..... 29

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 15 OCTOBER 2025 AT 9.00AM**

PRESENT:

Councillors:

Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Deb Dennien, Cr Heath Sander, Cr Ros Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Kerri Anderson (General Manager Finance & Liveability), Aaron Meehan (General Manager Infrastructure), Kevin Searle (Manager Works and Fleet), James D'Arcy (Manager Technical Services and Waste), Leanne Petersen (Manager Facilities, Parks and NRM). Kristy Miatt (Executive Assistant Communications), Danielle Gribble (Executive Assistant).

1 OPENING

Mayor Kathy Duff opened the meeting at 9.00am.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of Kingaroy District Ministry Association, Lauro Gomes offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Deb Dennien acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

In accordance with S150EQ of the Local Government Act 2009 I, Cr Heath Sander inform this meeting that I have a declarable conflict of interest in relation to Item **11.3 Application to Regional Tourism Infrastructure Fund: Round 1**. The nature of my interest is due to myself and a related party, being my partner Rowena Wessling under our company Heathrow Pty Ltd, are engaged as the managers for the South Burnett Tourist Parks and as dam managers we have an interest in matters that may impact the dams and surrounds. In accordance with 150EPA of the Local Government Act 2009, I will voluntarily exclude myself from any meeting, discussion or communication in relation to making a decision on this matter I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

In accordance with *S150EL and 150EM* of the *Local Government Act 2009* I, Cr Ros Heit inform this meeting that I have a prescribed conflict of interest in relation to Item **13.3 Request for a park bench to be installed along the Rail Trail and Wondai Regional Art Gallery and to be named after Dafyd Martindale**. The nature of my interest is due to myself being the Treasurer of the South Burnett Rail Trail Users Association. In accordance with *S150EK* of the *Local Government Act 2009*, I will exclude myself from any meeting, discussion or communication in relation to making a decision on this matter I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

In accordance with *S150EL and 150EM* of the *Local Government Act 2009* I, Cr Deb Dennien inform this meeting that I have a prescribed conflict of interest in relation to Item **13.3 Request for a park bench to be installed along the Rail Trail and Wondai Regional Art Gallery and to be named after Dafyd Martindale**. The nature of my interest is due to myself being the Vice President of the South Burnett Rail Trail Users Association. In accordance with *S150EK of the Local Government Act 2009*, I will exclude myself from any meeting, discussion or communication in relation to making a decision on this matter I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

In accordance with *S150EQ* of the *Local Government Act 2009* I, Cr Heath Sander inform this meeting that I have a declarable conflict of interest in relation to Item **16.1 Murgon CBD Stormwater Drainage**. The nature of my interest is due to myself being the owner of the hotel at the project site, first stage. In accordance with *150EPA* of the *Local Government Act 2009*, I will voluntarily exclude myself from any meeting, discussion or communication in relation to making a decision on this matter I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 17 SEPTEMBER 2025

RESOLUTION 2025/166

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That the Minutes of the Council Meeting held on 17 September 2025 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance:

At 9.09am Kristy Miatt entered the meeting.

At 9.09am Kristy Miatt left the meeting.

8 NOTICES OF MOTION

8.1 NOTICE OF MOTION - TRIMMING OF TREES - 3 LOCATIONS

RESOLUTION 2025/167

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That South Burnett Regional Council trim back the trees protruding past the guidepost currently hitting trucks and smashing mirrors on:

- Wondai Proston Rd from Abbeywood road to the 60km sign in Proston both sides.
- Wondai Hivesville road from Buchanan lookout to Hivesville.
- South bound lane near Crawford.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander

Against: Cr Ros Heit

CARRIED 6/1

8.1.1 QUESTION ON NOTICE - PROGRAM FOR TREE MANAGEMENT

Question on notice from Cr Kathy Duff

Is there an SBRC/TMR inspection program for tree management?

8.2 NOTICE OF MOTION - REPLACE DAMAGED AND INEFFECTIVE GUIDE POSTS

RESOLUTION 2025/168

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That the South Burnett Regional Council replace damaged and ineffective guide posts on Wondai Hivesville Road, Hivesville Proston Road and Hivesville Road (Silverleaf Road).

In Favour: Crs Kathy Duff, Jane Erkens, Danita Potter and Heath Sander

Against: Crs Linda Little, Deb Dennien and Ros Heit

CARRIED 4/3

8.3 NOTICE OF MOTION - TRIM BACK OR REMOVE OBSTRUCTIONS TO CREATE CLEAR VISIBILITY IN BOTH DIRECTIONS ON SUSAN CRESCENT PROSTON

RESOLUTION 2025/169

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That the South Burnett Council trim back or remove obstructions to create clear visibility in both directions on Susan Crescent Proston.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter and Heath Sander

Against: Crs Deb Dennien and Ros Heit

CARRIED 5/2**9 COUNCILLOR DIVISIONAL UPDATES**

The Mayor and Councillors provided an update for their divisions.

10 BUSINESS OUTSTANDING**10.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

RESOLUTION 2025/170

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**10.1.1 QUESTION ON NOTICE - COMMUNITY CONSULTATION**

Question on notice from Cr Kathy Duff

Will there be community consultation on the planning scheme amendments and the LGIP map updates?

ADJOURN MORNING TEA

RESOLUTION 2025/171

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That the meeting adjourn for morning tea and a Citizenship ceremony welcoming 12 new Australian citizens at 10.30am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2025/172

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That the meeting resume at 11.11am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**11 EXECUTIVE SERVICES****11.1 ADOPTION OF COUNCIL'S ANNUAL REPORT 2024/2025**

RESOLUTION 2025/173

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council adopt the South Burnett Regional Council 2024/2025 Annual Report for the period 1 July 2024 to 30 June 2025 and that the Chief Executive Officer be delegated to make any administrative changes.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.2 CHRISTMAS CLOSEDOWN AND STAFF END OF YEAR CELEBRATION 2025

RESOLUTION 2025/174

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council:

1. will generally be closed from 3pm Wednesday, 24 December 2025 and re-open on Monday, 5 January 2026 with on-call and emergency staff to be rostered on over this period.
2. shut outdoor Council services (Field staff) from Friday, 19 December 2025 and begin operations on Monday 5th January 2026.
3. key skeleton staff are rostered on to undertake On-call and emergency work where required during the Christmas Closedown period until Friday 2 January 2026.
4. Parks staff and one (1) Tourism staff member will be required to work as advised through the Christmas period except for Public Holidays.
5. Council will advise employees to use leave accrued leave entitlements (e.g. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance.
6. The operating hours for the region's Visitor Information Centres over the Christmas / New Year period are outlined below: - (at least one (1) staff member is required to work during this period in case the volunteers need help)

Kingaroy Visitor Information Centre (Accredited)	Hours: Mon-Fri 9:00am to 4:00pm Sat-Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day, New Year's Day
Murgon Visitor Information Centre (Unaccredited)	Hours: Mon-Fri 9:00am to 2:00pm Sat 9:00 to 12:00 Sun Closed Closed - Christmas Day, Boxing Day, New Year's Day
Nanango Visitor Information Centre (Accredited)	Hours: Mon-Fri 9:00am to 4:00pm Sat 9:00am to 1:00pm Sun Closed Closed - Christmas Day, Boxing Day, New Year's Day
Wondai Visitor Information Centre (Accredited)	Hours: Mon-Fri 9:00am to 4:00pm Sat - Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day, New Year's Day

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.2.1 QUESTION ON NOTICE - MACHINERY AT DEPOTS

Question on notice from Cr Heath Sander

Review and report back on machinery availability at depots during Christmas shutdown?

Attendance:

At 11:17 am Cr Heath Sander left the meeting after having earlier informed the meeting of a declarable conflict of interest in **Item 11.3** and his decision not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

11.3 APPLICATION TO REGIONAL TOURISM INFRASTRUCTURE FUND: ROUND 1

RESOLUTION 2025/175

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That South Burnett Council submit an application for funding to the Regional Tourism Infrastructure Fund Round 1 for a recreational area at Boondooma Dam.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

CARRIED 6/0

Attendance:

11:25am Cr Heath Sander returned to the meeting

11.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CEMETERY POLICY - STRATEGIC053

RESOLUTION 2025/176

Moved: Cr Linda Little

Seconded: Cr Deb Dennien

That the South Burnett Regional Council Cemetery Policy – Strategic053 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL EMPLOYEE CONFLICT OF INTEREST POLICY - STATUTORY048

RESOLUTION 2025/177

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That the South Burnett Regional Council Employee Conflict of Interest Policy – Statutory048 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ENTERTAINMENT AND HOSPITALITY POLICY - STATUTORY075

RESOLUTION 2025/178

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That the South Burnett Regional Council Entertainment and Hospitality Policy – Statutory075 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**12 FINANCE & LIVEABILITY**

12.1 MONTHLY FINANCIAL INFORMATION - SEPTEMBER 2025

RESOLUTION 2025/179

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the monthly Financial Report including capital works program as at 30 September 2025 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.1.1 QUESTION ON NOTICE - AUDIT OF OTHER EXPENSES

Question on notice from Cr Heath Sander

Can we conduct an audit of the other expense categories including a breakdown on other neighbouring Council areas?

12.2 ADOPTION OF RADF ROUND 1 2025 GRANT APPLICATIONS

RESOLUTION 2025/180

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council endorse the minutes of the Arts, Culture and Heritage Advisory Committee meeting of 25 September 2025 and approve RADF grant funding be allocated in accordance with the recommendations made.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.3 IN-KIND SUPPORT - KINGAROY CHRISTMAS CARNIVAL 2025**RESOLUTION 2025/181**

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council approve the requested In-Kind assistance to the 2025 Kingaroy Christmas Carnival subject to available resources including assistance with the Traffic Management Plan to be prepared after community engagement with the surrounding and affected businesses.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Cr Heath Sander

CARRIED 6/1

12.3.1 QUESTION ON NOTICE - REPORT ON COSTS OF CHRISTMAS CARNIVALS

Question on notice from Cr Ros Heit

Can we please provide a report on what the actual in kind costs are for the Christmas carnivals?

12.3.2 NANANGO THEATRE COMPANY - CHRISTMAS CAROLS

RESOLUTION 2025/182

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That Council allocate \$1000 to the Nanango Theatre Group subject to them completing the relevant forms and application for them to host a Christmas Carol event in Nanango.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.4 SOUTH BURNETT TOURISM UPDATE

RESOLUTION 2025/183

Moved: Cr Deb Dennien

Seconded: Cr Linda Little

That South Burnett Regional Council receive the VSB Partnership Report and Visitor Information Centre/Tourism report for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance:

At 11.49am Cr Jane Erkens left the meeting.

12.5 LICENCE TO OCCUPY - LES MULLER HUT, BLACKBUTT

MOTION

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. In accordance with *Local Government Regulation 2012 section 236 (1)(b)(ii)*, disposes of a valuable non-current asset other than by way of tender or auction, to a community organisation, by entering into a Licence to Occupy with the Bloomin Beautiful Blackbutt Festival Inc. for Les Muller Hut, being part of Lot 1 on RP120337, for a term of one (1) year with an option of a further one (1) year.
2. Delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

RESOLUTION 2025/184

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That the matter lay on the table.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12.5.1 QUESTION ON NOTICE - LES MULLER HUT LICENCE TO OCCUPY

Question on notice from Cr Linda Little

Why is it only a one (1) year licence to occupy with the option for a further one (1) year, don't we normally do five (5) year leases for these?

Attendance:

At 11:52am Cr Jane Erkens returned to the meeting.

12.6 DELEGATED AUTHORITY REPORTS (1 SEPTEMBER 2025 TO 30 SEPTEMBER 2025)

RESOLUTION 2025/185

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of September 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**Attendance:**

At 11.51am Leanne Petersen joined the meeting.

At 11.54am Kevin Searle joined the meeting.

At 11.55am James D'Arcy joined the meeting.

12.7 KINGAROY SHOWGROUND BUILDING ASSESSABLE AGAINST THE LOCAL HERITAGE REGISTER

MOTION

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. approve in principle the removal of a Local Heritage Registered Building being the trade hall at the Kingaroy Show Grounds from the Local Heritage Register; and
2. that the Chief Executive Officer be delegated to finalise with the Show Grounds Committee any application and/or development approvals required subject reasonable conditions.

RESOLUTION 2025/186

Moved: Cr Ros Heit

Seconded: Cr Jane Erkens

That the matter lay on the table.

In Favour: Crs Jane Erkens, Deb Dennien, Heath Sander and Ros Heit

Against: Crs Kathy Duff, Linda Little and Danita Potter

CARRIED 4/3

12.7.1 ORGANISE ONSITE VISIT WITH KINGAROY SHOW SOCIETY

RESOLVED

Question from Cr Jane Erkens

Can we organise an onsite visit with the Kingaroy Show Society to inspect the buildings and get some more information?

INFRASTRUCTURE

13.1 MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON 11 SEPTEMBER 2025

RESOLUTION 2025/187

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That South Burnett Regional Council receive and note the attached minutes and recommendation of the Traffic Advisory Committee meeting held on 11 September 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.2 FUNDING REQUEST - REPLACEMENT OF TIMBER RETAINING WALL AT KINGAROY NETBALL COURTS AND ROTARY PARK.

RESOLUTION 2025/188

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/189

Moved: Cr Jane Erkens

Seconded: Cr Heath Sander

That the motion be put.

In Favour: Crs Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Cr Kathy Duff

CARRIED 6/1

RESOLUTION 2025/190

Moved: Cr Jane Erkens

Seconded: Cr Heath Sander

1. That South Burnett Regional Council work in partnership with the Kingaroy Netball Association to seek grant funding for the construction of a new retaining wall along the netball courts to protect the new courts; and
2. That any financial contribution Council may be considered in association with the grant funding to assist with the protection of Council's stormwater.

In Favour: Crs Jane Erkens, Linda Little, Heath Sander and Ros Heit

Against: Crs Kathy Duff, Danita Potter and Deb Dennien

CARRIED 4/3

Attendance:

At 12:19pm Cr Ros Heit left the meeting after having earlier informed the meeting of a prescribed conflict of interest in **Item 13.3** and her decision not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

At 12:19pm Cr Deb Dennien left the meeting after having earlier informed the meeting of a prescribed conflict of interest in **Item 13.3** and her decision not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

13.3 REQUEST FOR A PARK BENCH TO BE INSTALLED ALONG THE RAIL TRAIL AND WONDAL REGIONAL ART GALLERY AND TO BE NAMED AFTER DAFYD MARTINDALE

RESOLUTION 2025/191

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That South Burnett Regional Council approves the South Burnett Rail Trail Users Association to install a chair on the Kingaroy to Kilkivan Rail Trail in memory of Dafyd Martindale, passionate advocate of the South Burnett.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter and Heath Sander

Against: Nil

CARRIED 5/0

Attendance:

At 12:22 pm Cr Deb Dennien returned to the meeting.

At 12:22 pm Cr Ros Heit returned to the meeting.

ADJOURN LUNCH

RESOLUTION 2025/192

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That the meeting adjourn for lunch 12.23pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLVED

That the meeting resume at 1.35pm.

At 1.35pm Alex Buck joined the meeting.

At 1.49pm Alex Buck left the meeting.

RESOLUTION 2025/193

Moved: Cr Heath Sander

Seconded: Cr Jane Erkens

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

16.1 Murgon CBD Stormwater Drainage

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.2 South Burnett Community Hospital Foundation Limited Board Meeting Minutes - 5 August 2025

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.3 Award Zone 1 Unsealed - SBRCQ-2526_21 to Undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.4 Award Zone 2 Unsealed - SBRCQ-2526_23 to undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.5 Award Zone 3 Unsealed - SBRCQ-2526_24 to undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.6 Construction of a Formed Road to Lot 29 RP36980 and Lot 10 M5421 Memerambi

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.7 SBCare request for land

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.8 Wakka Wakka People #3

This matter is considered to be confidential under Section 254J - e and i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government and a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/194

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That Council moves out of Closed Council into Open Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance:

At 1.52pm Kevin Searle entered the meeting.

At 2.07pm Cr Heath Sander left the meeting after having earlier informed the meeting of a declarable conflict of interest in **Item 16.1** and his decision not to participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

16.1 MURGON CBD STORMWATER DRAINAGE

RESOLUTION 2025/195

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That South Burnett Regional Council note the report and undertake Murgon CBD Stormwater Drainage Upgrade in stages.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

CARRIED 6/0

Attendance:

At 2.14pm Cr Heath Sander returned to the meeting.

16.2 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LIMITED BOARD MEETING MINUTES - 5 AUGUST 2025

RESOLUTION 2025/196

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the South Burnett Community Hospital Foundation Limited Board meeting minutes 5 August 2025 be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.3 AWARD ZONE 1 UNSEALED - SBRCQ-2526_21 TO UNDERTAKE FLOOD DAMAGE RESTORATION WORKS

This item was withdrawn and will be presented at the November Ordinary Council Meeting.

16.4 AWARD ZONE 2 UNSEALED - SBRCQ-2526_23 TO UNDERTAKE FLOOD DAMAGE RESTORATION WORKS

This item was withdrawn and will be presented at the November Ordinary Council Meeting.

16.5 AWARD ZONE 3 UNSEALED - SBRCQ-2526_24 TO UNDERTAKE FLOOD DAMAGE RESTORATION WORKS

This item was withdrawn and will be presented at the November Ordinary Council Meeting.

16.6 CONSTRUCTION OF A FORMED ROAD TO LOT 29 RP36980 AND LOT 10 M5421 MEMERAMBI

RESOLUTION 2025/197

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2025/198

Moved: Cr Jane Erkens

Seconded: Cr Heath Sander

That South Burnett Regional Council

1. delegate to the Chief Executive Officer to accept and finalise the formed road to Lot 29 RP36980 and Lot 10 M5421 and
2. receive a future report to consider options for naming the road.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter and Heath Sander

Against: Crs Deb Dennien and Ros Heit

CARRIED 5/2**16.7 SBCARE REQUEST FOR LAND****RESOLUTION 2025/199**

Moved: Mayor Kathy Duff

Seconded: Cr Jane Erkens

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.8 WAKKA WAKKA PEOPLE #3

RESOLUTION 2025/200

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That South Burnett Regional Council:

1. enter into Indigenous Land Use Agreement (**ILUA**) negotiations with the Wakka Wakka People #3 and the State of Queensland; part of Lot 19 SP156297 encompassing the Wondai water treatment plant.
2. Council delegates authority to the Chief Executive Officer to negotiate and reach agreement in principle on the terms of an ILUA with the Wakka Wakka People #3 and the State of Queensland.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Resolved to move to item 13.4

13.4 ROUND 6 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM NOMINATIONS

RESOLUTION 2025/201

Moved: Cr Deb Dennien

Seconded: Cr Danita Potter

That South Burnett Regional Council nominate the below school projects as a staged delivery over a number of financial years and in order of priority:

1. St John's Lutheran School, Kingaroy, Carparking Reconfiguration and Upgrade
2. Proston State School, Bus Setdown and Footpath Works
3. Kingaroy State High School, Markwell St (Mant St/First Ave) Carparking

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.5 ROAD NAMING AT 189 CRUMPTON DRIVE BLACKBUTT NORTH

RESOLUTION 2025/202

Moved: Cr Linda Little

Seconded: Cr Ros Heit

That South Burnett Regional Council adopts Timbertop Court as the new road name for the road at 189 Crumpton Drive, Blackbutt North in relation to the approved decision notice number RAL23/0015.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.6 ROAD NAMING AT 70, 84 AND 104 CRUMPTON DRIVE BLACKBUTT NORTH

RESOLUTION 2025/203

Moved: Cr Linda Little

Seconded: Cr Danita Potter

That South Burnett Regional Council adopts the new road names of Dreghorn Drive (Road 1) and Bushland Court (Road 2) at 70-104 Crumpton Drive in relation to the approved decision notice number RAL23/0023.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.7 RENAMING OF MILL STREET BROOKLANDS

RESOLUTION 2025/204

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.8 APPLICATION FOR THE PERMANENT ROAD CLOSURE RELATING TO AN UNMAINTAINED SECTION OF TIM SHEA CREEK ROAD WHICH CONNECTS TO LOT 53FY814

RESOLUTION 2025/205

Moved: Cr Deb Dennien

Seconded: Cr Linda Little

That South Burnett Regional Council:

1. Advises the applicant that:

- (a) It objects to the request for the permanent road closure of the section of Tim Shea Creek Road, Wengenville which connects to Lot 53 FY814. The reasons for this objection are as follows:
 - i The long-term usage of the sections of road reserve is unknown. The permanent closure may affect any future interconnection of roads, any necessary future infrastructure, and any potential new development in the area.
- (b) Should the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development approve the proposed permanent road closure, that there be no cost to Council associated with the road closure.
- (c) Should the applicant wish to obtain a temporary road closure and road licence instead that Council does not object to a temporary road closure, given the following reasons:
 - i A temporary road closure and road licence enables the applicant to utilise the land whilst still allowing for future infrastructure potential. The road remains dedicated as road reserve, however the road licence holder will have right of exclusive occupation of the road in accordance with their licence conditions.

2. Delegates authority under *section 257* of the *Local Government Act 2009* to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.

- (a) Execute, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed permanent road closure.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.9 INVESTIGATIONS INTO EXTENDING THE CONSTRUCTION AND MAINTENANCE OF WENGEN CREEK ROAD WENGENVILLE BY AN ADDITIONAL 1.8 KILOMETERS

RESOLUTION 2025/206

Moved: Cr Jane Erkens

Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. Continues to maintain Wengen Creek Road, Wengenville to its current standard; and
2. Any upgrades or extension to the Wengen Creek Road be undertaken at the applicants cost and delegated to the Chief Executive Officer to negotiate in accordance with Council's Construction of Unmade Road Policy.

In Favour: Crs Kathy Duff, Jane Erkens, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Cr Linda Little

CARRIED 6/1

13.10 INVESTIGATIONS INTO EXTENDING THE CONSTRUCTION AND MAINTENANCE OF BACK CREEK ROAD STALWORTH BY AN ADDITIONAL 660 METRES

RESOLUTION 2025/207

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Continues to maintain Back Creek Road, Stalworth to its current standard; and
2. Any upgrades or extension to the Back Creek Road be undertaken at the applicants cost and delegated to the Chief Executive Officer to negotiate in accordance with Council's Construction of Unmade Road Policy.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.11 INVESTIGATIONS INTO EXTENDING THE CONTRUCTION AND MAINTENANCE OF TIM DWYER ROAD EAST NANANGO BY AN ADDITIONAL 560 METRES

RESOLUTION 2025/208

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. Continues to maintain Tim Dwyer Road, East Nanango to its current standard; and
2. Any upgrades or extension to the Tim Dwyer Road be undertaken at the applicants cost and delegated to the Chief Executive Officer to negotiate in accordance with Council's Construction of Unmade Road Policy.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.12 INVESTIGATIONS INTO EXTENDING THE CONSTRUCTION AND MAINTENANCE OF TIM SHEA CREEK ROAD WENGENVILLE BY 1.3 KILOMETRES

RESOLUTION 2025/209

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council:

1. Continues to maintain Tim Shea Creek Road, Wengenville to its current standard; and
2. Any upgrades or extension to the Tim Shea Creek Road be undertaken at the applicants cost and delegated to the Chief Executive Officer to negotiate in accordance with Council's Construction of Unmade Road Policy.

In Favour: Crs Kathy Duff, Jane Erkens, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Cr Linda Little

CARRIED 6/1**Attendance:**

At 3.16pm Kerri Anderson left the meeting.

At 3.18pm Kerri Anderson entered the meeting.

At 3:26 pm Cr Jane Erkens left the meeting.

At 3:26 pm Cr Jane Erkens returned to the meeting.

13.13 INVESTIGATIONS INTO EXTENDING THE PERIODIC MAINTENANCE OF OLD YARRAMAN ROAD SOUTH EAST NANANGO BY AN ADDITIONAL 2 KILOMETRES

MOTION

Moved: Cr Deb Dennien

Seconded: Cr Danita Potter

That South Burnett Regional Council determines to recognise an additional 2 kilometres and undertake periodic maintenance to an existing standard on Old Yarraman Road, to the standard of a Class 5C Access Track.

In Favour: Crs Kathy Duff, Danita Potter and Deb DennienAgainst: Crs Jane Erkens, Linda Little, Heath Sander and Ros Heit**LOST 3/4**

RESOLUTION 2025/210

Moved: Cr Ros Heit

Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. Continues to maintain Old Yarraman Road South East Nanango to its current standard; and
2. Any upgrades or extension to the Old Yarraman Road South East Nanango be undertaken at the applicants cost and delegated to the Chief Executive Officer to negotiate in accordance with Council's Construction of Unmade Road Policy.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros HeitAgainst: Nil**CARRIED 7/0****13 QUESTIONS ON NOTICE**

Nil

14 INFORMATION SECTION

Nil

15 CONFIDENTIAL SECTION**16 CLOSURE OF MEETING**

The Meeting closed at 3.31pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 November 2025.

.....
CHAIRPERSON

**7.2 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD ON 18 SEPTEMBER 2025**

File Number: 19-Nov-2025

Author: Coordinator Corporate Services

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 18 September 2025 be received and the recommendations therein be adopted.

ATTACHMENTS

1. **Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 18 September 2025**



MINUTES

Corporate Risk & Audit Advisory Committee Meeting Thursday, 18 September 2025

Order Of Business

1	Opening	3
2	Welcome	3
3	Leave of Absence / Apologies	3
4	Deputation / Petitions	3
5	Confirmation of Minutes of Previous Meeting	3
5.1	Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 22 May 2025	3
6	Business Arising	4
7	General Business.....	4
7.1	Draft 2024/2025 South Burnett Regional Council Financial Statements	4
7.2	Draft 2024/2025 South Burnett Community Hospital Foundation Limited Financial Statements.....	4
7.3	Queensland Audit Office/KPMG Briefing - 12 September 2025	4
7.4	Queensland Audit Office - 2025 Interim Audit Report	5
7.5	Reports to Parliament - Local government 2024.....	5
7.6	Reports to Parliament - Insignths on audit committees in local government	5
7.7	Internal Audit Progress Report - September 2025	6
7.8	Status on Implementation of Internal Audit Recommendations as at 10 September 2025.....	6
7.9	South Burnett Regional Council Risk Register and Treatment Plan 2024/2025 - June update	6
7.10	South Burnett Regional Council Risk Registers and Treatment Plans 2025/2026	7
7.11	Customer Service Risk Assessment.....	7
8	Closure of Meeting.....	7

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON THURSDAY, 18 SEPTEMBER 2025 AT 9:30 AM**

PRESENT:**Members:**

Chair Ros Heit, Councillor Linda Little, Independent Member John Oberhardt, Independent Member Peter van der Eijk, Independent Member Corrin Bischoff

In Attendance:

Mark Pitt (Chief Executive Officer), Kevin Searle (Acting General Manager Infrastructure), Kerri Anderson (General Manager Finance & Liveability), Craig Patch (Manager Finance & Sustainability), Erin Neville-Stanley (Partner, KPMG), Phoebe Prentice (KPMG), Chantelle Hanna (Contract Manager (QAO), Rowena Smallcombe (Pacifica), Karen Searle (Coordinator Corporate Services), Maryanne Delaney (Corporate Services Officer)

1 OPENING

The meeting was declared open at 9:32 am

2 WELCOME

The Chair welcomed all present to the meeting.

3 LEAVE OF ABSENCE / APOLOGIES

Mayor Kathy Duff, Aaron Meehan (General Manager Infrastructure), Chrys McDuffie (Manager People & Culture),

4 DEPUTATION / PETITIONS

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD ON 22 MAY 2025**

COMMITTEE RESOLUTION CRAAC/2025/26

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member John Oberhardt

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 22 May 2025 be received and the recommendations therein be adopted.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

6 BUSINESS ARISING**7 GENERAL BUSINESS****7.1 DRAFT 2024/2025 SOUTH BURNETT REGIONAL COUNCIL FINANCIAL STATEMENTS**

COMMITTEE RESOLUTION CRAAC/2025/27

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member John Oberhardt

That the Corporate Risk and Audit Advisory Committee 'receives' the Draft 2024/2025 South Burnett Regional Council Financial Statements.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.2 DRAFT 2024/2025 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LIMITED FINANCIAL STATEMENTS

COMMITTEE RESOLUTION CRAAC/2025/28

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk and Audit Advisory Committee 'receives' the Draft 2024/2025 South Burnett Community Hospital Foundation Limited Financial Statements.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.3 QUEENSLAND AUDIT OFFICE/KPMG BRIEFING - 12 SEPTEMBER 2025

COMMITTEE RESOLUTION CRAAC/2025/29

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member John Oberhardt

That the Corporate Risk and Audit Advisory Committee 'receives' the Queensland Audit Office/KPMG Briefing - 12 September 2025.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.4 QUEENSLAND AUDIT OFFICE - 2025 INTERIM AUDIT REPORT

COMMITTEE RESOLUTION CRAAC/2025/30

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk and Audit Advisory Committee 'receives' the Queensland Audit Office 2024 Interim Audit Report for information.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.5 REPORTS TO PARLIAMENT - LOCAL GOVERNMENT 2024

COMMITTEE RESOLUTION CRAAC/2025/31

Moved: Independent Member John Oberhardt

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk and Audit Advisory Committee 'receives' the reports and recommends that:

1. The recommendations be included on a register, that is updated on a quarterly basis and reported back to the Corporate Risk and Audit Advisory Committee meeting.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.6 REPORTS TO PARLIAMENT - INSIGHTS ON AUDIT COMMITTEES IN LOCAL GOVERNMENT

COMMITTEE RESOLUTION CRAAC/2025/32

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk and Audit Advisory Committee 'receives' the reports and recommends that:

1. The recommendations be included on a register, that is updated on a quarterly basis and reported back to the Corporate Risk and Audit Advisory Committee meeting.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.7 INTERNAL AUDIT PROGRESS REPORT - SEPTEMBER 2025

COMMITTEE RESOLUTION CRAAC/2025/33

Moved: Independent Member Corrin Bischoff

Seconded: Independent Member John Oberhardt

That the Corporate Risk and Audit Advisory Committee 'receives' the Internal Audit Progress Report - September 2025.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

Rowena Smallcombe (Pacifica) left the meeting at 10:16 am.

7.8 STATUS ON IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS AS AT 10 SEPTEMBER 2025

COMMITTEE RESOLUTION CRAAC/2025/34

Moved: Independent Member John Oberhardt

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk and Audit Advisory Committee 'receives' the Status on Implementation of Internal Audit Recommendations as at 10 September 2025, and approve that the completed actions be removed.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.9 SOUTH BURNETT REGIONAL COUNCIL RISK REGISTER AND TREATMENT PLAN 2024/2025 - JUNE UPDATE

COMMITTEE RESOLUTION CRAAC/2025/35

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk and Audit Committee 'receives' the South Burnett Regional Council Risk Registers and Treatment Plans 2024/2025 – 6-monthly update – 1 January to 30 June 2025.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.10 SOUTH BURNETT REGIONAL COUNCIL RISK REGISTERS AND TREATMENT PLANS 2025/2026

COMMITTEE RESOLUTION CRAAC/2025/36

Moved: Independent Member John Oberhardt

Seconded: Independent Member Corrin Bischoff

That the South Burnett Regional Council Corporate Risk and Audit Advisory Committee 'receives' the Risk Registers and Treatment Plans 2025/2026 as presented.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.11 CUSTOMER SERVICE RISK ASSESSMENT

COMMITTEE RESOLUTION CRAAC/2025/37

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk and Audit Advisory Committee 'receives' the Customer Service Risk Assessment and the recommendations be added to the Internal Audit Implementation Recommendations Register.

In Favour: Members Ros Heit, Linda Little, John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

Resolved that the commencement time for the next Corporate Risk and Audit Advisory Committee commence at 1:00 pm on Thursday 2 October 2025.

8 CLOSURE OF MEETING

The Meeting closed at 10:56 am.

The minutes of this meeting were confirmed at the Corporate Risk and Audit Advisory Committee held on .

.....
CHAIRPERSON

7.3 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 2 OCTOBER 2025

File Number: 19-Nov-2025

Author: Coordinator Corporate Services

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 2 October 2025 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 2 October 2025**



MINUTES

Corporate Risk & Audit Advisory Committee Meeting Thursday, 2 October 2025

Order Of Business

1	Opening	3
2	Welcome	3
3	Leave of Absence / Apologies	3
4	Deputation / Petitions	3
5	Confirmation of Minutes of Previous Meeting	3
5.1	Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 18 September 2025.....	3
6	Business Arising	4
7	General Business.....	4
7.1	South Burnett Regional Council Financial Statements 2024-2025.....	4
7.2	South Burnett Community Hospital Foundation Ltd Financial Statements 2024-2025.....	4
7.3	South Burnett Regional Council External Audit Closing Report 2024-2025	4
7.4	South Burnett Regional Community Hospital External Audit Closing Report 2024-2025.....	5
7.5	Progress update - Draft South Burnett Regional Council Annual Report 2024-2025.....	5
7.6	South Burnett Community Hospital Foundation Limited Annual Report Update 2024-2025.....	5
8	Closure of Meeting.....	5

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON THURSDAY, 2 OCTOBER 2025 AT 1:00 PM**

PRESENT:**Members:**

Mayor Kathy Duff, Chair Ros Heit, Independent Member John Oberhardt, Independent Member Peter van der Eijk, Independent Member Corrin Bischoff

In Attendance:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Craig Patch (Acting General Manager Finance & Liveability), Chrys McDuffie (Manager People & Culture), Erin Neville-Stanley (Partner, KPMG), Phoebe Prentice (Manager, Audit & Assurance, KPMG), Sri Narasimhan (Senior Director, QAO), Karen Searle (Coordinator Corporate Services)

1 OPENING

The meeting was declared open at 1:03 pm

2 WELCOME

The Chair welcomed all to the meeting.

3 LEAVE OF ABSENCE / APOLOGIES

Kerri Anderson (General Manager Finance & Liveability), Carolyn Eagle (Director, Pacifica Pty Ltd),

4 DEPUTATION / PETITIONS

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD ON 18 SEPTEMBER 2025**

COMMITTEE RESOLUTION CRAAC/2025/38

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 18 September 2025 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

6 BUSINESS ARISING**7 GENERAL BUSINESS****7.1 SOUTH BURNETT REGIONAL COUNCIL FINANCIAL STATEMENTS 2024-2025**

COMMITTEE RESOLUTION CRAAC/2025/39

Moved: Mayor Kathy Duff

Seconded: Independent Member John Oberhardt

That the Corporate Risk & Audit Advisory Committee 'receive' and endorse signing by the authorised officers of the audited South Burnett Regional Council Financial Statements 2024-2025 as presented.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.2 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LTD FINANCIAL STATEMENTS 2024-2025

COMMITTEE RESOLUTION CRAAC/2025/40

Moved: Independent Member John Oberhardt

Seconded: Mayor Kathy Duff

That the Corporate Risk & Audit Advisory Committee 'receive' and endorse signing by the authorised officers of the audited South Burnett Community Hospital Foundation Ltd Financial Statements 2024-2025 as presented.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.3 SOUTH BURNETT REGIONAL COUNCIL EXTERNAL AUDIT CLOSING REPORT 2024-2025

COMMITTEE RESOLUTION CRAAC/2025/41

Moved: Mayor Kathy Duff

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk & Audit Advisory Committee 'receive' the KPMG and Queensland Audit Office – South Burnett Regional Council External Audit Closing Report 2024-2025.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.4 SOUTH BURNETT REGIONAL COMMUNITY HOSPITAL EXTERNAL AUDIT CLOSING REPORT 2024-2025

COMMITTEE RESOLUTION CRAAC/2025/42

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk & Audit Advisory Committee 'receive' the KPMG and Queensland Audit Office – South Burnett Regional Community Hospital External Audit Closing Report 2024-2025.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

7.5 PROGRESS UPDATE - DRAFT SOUTH BURNETT REGIONAL COUNCIL ANNUAL REPORT 2024-2025

COMMITTEE RECOMMENDATION

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk & Audit Advisory Committee 'receive' for information the progress update of the Draft South Burnett Regional Council Annual Report 2024-2025.

7.6 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LIMITED ANNUAL REPORT UPDATE 2024-2025

COMMITTEE RESOLUTION CRAAC/2025/43

Moved: Independent Member Corrin Bischoff

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk & Audit Advisory Committee 'receive' the South Burnett Community Hospital Foundation Limited Annual Report Update 2024-2025.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt, Peter van der Eijk and Corrin Bischoff

Against: Nil

CARRIED 5/0

The Corporate Risk and Audit Advisory Committee, through the Mayor, Cr Heit and the Chief Executive Officer acknowledged the work that the Finance branch have undertaken to ensure the financial statements are of such a high standard. The Chief Executive Officer requested a thank you be passed onto the team.

Council, through the Mayor, Cr Heit and the Chief Executive Officer thanked KMPG, Queensland Audit Office and the Independent Members for their assistance, challenges and robust discussions throughout the year.

8 CLOSURE OF MEETING

The Meeting closed at 1:25 pm.

The minutes of this meeting were confirmed at the Corporate Risk & Audit Advisory Committee held on 26 February 2026.

.....
CHAIRPERSON

8 MAYORAL MINUTE

Nil

9 NOTICES OF MOTION

9.1 NOTICE OF MOTION - INVESTIGATE 'LAND FOR WILDLIFE'

File Number: 19-11-2025

I, Councillor Danita Potter, give notice that at the next Ordinary Meeting of Council to be held on 19 November 2025, I intend to move the following motion:

MOTION

That South Burnett Regional Council:

1. Investigate a 'Land for Wildlife' program
2. what would be required for the delivery of a program by a new environmental officer position to support landholders and community involved in protecting the environment; and
3. the financial implications it would mean for Council.

RATIONALE

In line with both the Corporate Plan and Operational Plan South Burnett Regional Council has an opportunity to look at safeguarding our environment and helping us and our property owners have a sustainable environment that is proactively and responsibly managed for future generations.

Corporate Plan

OPL/08 - Explore partnership opportunities to support local volunteer groups.

EN1 Implement the Environmental Sustainability Policy.

EN4 Ongoing commitment to biosecurity and pest management, including declared and non-declared species.

EN7 Support groups and initiatives that promote and protects biodiversity, natural resource management and caring and retaining our unique landscapes

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

9.2 NOTICE OF MOTION - REPAIR AND OR REPLACE FIRE HYDRANT TAPS AT MURGON FIRE STATION**File Number: 19/11/25**

I, Councillor Heath Sander, give notice that at the next Ordinary Meeting of Council to be held on 19 November 2025, I intend to move the following motion:

MOTION

That the South Burnett Regional Council repair and or replace the fire hydrant taps on the standpipe on the footpath at the Murgon Fire station within 7 days from this meeting.

RATIONALE

I am asking for these to be replaced as I have received multiple requests from fire-fighters due to these taps not operating correctly. I have sent in requests for repair over many months with no action.

To maintain safety for the community its crucial these repairs are carried out urgently.

Corporate Plan

IN6 - Develop and advocate for a secure, reliable and improved urban and rural water supply system through increased allocations, upgraded and renewed infrastructure and pricing models and advocate for potable water for all residential communities

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

9.3 NOTICE OF MOTION - CONTAINER EXCHANGE PROGRAM

File Number: 19-11-2025

I, Councillor Heath Sander, give notice that at the next Ordinary Meeting of Council to be held on 19 November 2025, I intend to move the following motion:

MOTION

That the South Burnett Regional Council accepts the offer from the Container exchange program to install public space infrastructure.

- To partner with Coex to supply recycling cages and the South Burnett Regional Council install the recycling cages to existing infrastructure in each town CBD to allow recycling for the community.
- In addition to recycling cages the South Burnett Regional Council provide 600litre bins as a trial for recycling at each staffed landfill.

RATIONALE

I move this motion as the community is crying out for further recycling opportunities and we as a council need to be proactive in waste reduction and reducing land fill.

Corporate Plan

IN6 - Develop and advocate for a secure, reliable and improved urban and rural water supply system through increased allocations, upgraded and renewed infrastructure and pricing models and advocate for potable water for all residential communities

I commend this Notice of Motion to Council.

Email received from COEX:

So great to meet you and thank you for stopping by. We are thrilled at the opportunity to partner with South Burnett, mentioned today. Heath and I have been in discussion for some time to try and improve recycling throughout your LGA and Heath has been brilliant to work with and help identify the opportunities to improve. As agreed, the roll out of the public space infrastructure is an easy logical solution to implement and see the benefit from straight away. To confirm in writing CFC also pay the cost of the attachments and title to Council to support the initiative all we ask is Council fund the cost of install to your public space infrastructure.

A quick overview of the next steps to add Containers to change attachments to your public infrastructure.

- *Attached I have included a "Draft only" partnership contract (Current GSA) we use to transfer the ownership of the attachments to Council. – Please have your legal review and either ok to use or submit any comments or feedback for review from our legal team.*
- *Once the draft copy terms are agreed to by your legal, CFC will draft up a formal agreement for execution*
- *The execution document is reviewed and approved by CFC's Executive team and approved to submit to Council for execution.*
- *Once executed by Council CFC will countersign and send a copy to Council for their records and dispatch the attachments.*

- During install process of the attachments from Council. CFC media and comms connect with Councils comms to draft and proof any media towards the launch.

Below I have included recent articles and media releases from other LGA's that participate in the program for your review

- LGAQ Article <https://www.calameo.com/read/0003734955221d215cfd2>
- Tamborine Mountain Council initial launch [[newspaper article](#)]
- Tamborine Mountain Council expansion [[newspaper article](#)]
- City of Logan [[newspaper article](#)]
- Sunshine Coast Council – Aussie council praised for 'brilliant' bin idea at beachside parks [[Yahoo online article](#)]
- Burdekin Shire Council [[council newsletter](#)]
- Hinchinbrook Shire Council [[newspaper article](#)]

Any questions feel free to reach out and look forward to speaking more,

ATTACHMENTS

1. COEX Current GSA [↓](#) 



GOODS SUPPLY CONTRACT

Container Exchange (Qld) Ltd (Supplier)

and

INSERT (Recipient)

Contents

1	Scope.....	3
2	Term.....	3
3	Title and Risk.....	3
4	Installation	3
5	Maintenance and Defects	3
6	Branding	4
7	Warranties	4
8	Manufacturer independent third party	4
9	Recipient's ability to enter into these Terms and Conditions	4
10	Intellectual property.....	5
11	Liability.....	5
12	Termination	5
13	General.....	5
14	Assignment	6
15	Severance	6
16	Governing law	6
17	Disputes.....	6
18	Definitions.....	6
	Executed and delivered as an Agreement.....	7
	Schedule 1.....	8



GOODS SUPPLY CONTRACT

1 Scope

- 1.1 The Supplier agrees to supply and deliver the Goods to the Recipient in accordance with the terms and conditions of this Contract.
- 1.2 For the purposes of this Contract, Goods means those goods as specified in Schedule 1.
- 1.3 The Supplier will deliver the Goods to the delivery point (Delivery Point) on or before the delivery date (Delivery Date), as nominated in the Contract at Schedule 1.
- 1.4 In consideration of the due performance of the Contract by the Supplier, the Recipient will pay to the Supplier the price specified in the Contract at Schedule 1 (Purchase Price), subject to the provisions of this Contract.
- 1.5 The parties acknowledge and agree that this Contract shall prevail over any other terms and conditions between the parties specified as such in a quote, invoice or otherwise to the extent that they are inconsistent with this Contract.

2 Term

- 2.1 The Contract commences on the acceptance of these terms and conditions by both parties (Contract Date) and will continue until terminated by either party in accordance with clause 12.

3 Title and Risk

- 3.1 Subject to clause 5.1, title and risk in each part of the Goods passes to the Recipient upon delivery of the Goods to the Delivery Point.
- 3.2 The Recipient acknowledges and agrees that the Supplier is not the manufacturer of the Goods and that the Goods are supplied subject to the manufacturer's instructions and guidelines.

4 Installation

- 4.1 The Recipient is responsible for installing the Goods:
 - (a) within its local government area and for obtaining all necessary approvals to do so; and
 - (b) in accordance with the manufacturer's instructions and guidelines.
- 4.2 In some cases, subject to agreement

between the manufacturer and Recipient, the manufacturer of the Goods may be engaged to install the Goods as and when required by the Recipient and in accordance with relevant Recipient requirements.

- 4.3 If the Recipient has elected to engage the manufacturer to install the Goods, as nominated in the Contract at Schedule 1, the Supplier agrees to put the Recipient in contact with the manufacturer for this purpose.
- 4.4 Recipient agrees that:
 - (a) the Supplier is not a party to any agreement between Recipient and the manufacturer in relation to the installation services;
 - (b) the Supplier is not responsible for the provision of the installation services;
 - (c) Recipient will engage directly with the manufacturer in relation to the installation services; and
 - (d) as a result of the above, the Recipient engages the manufacturer to undertake the installation services at its own risk and expense.

- 4.5 The Recipient acknowledges and agrees that, other than as set out in this Contract, the Supplier takes no responsibility or liability for installation of the Goods, including obtaining the relevant approvals to install.

5 Maintenance and Defects

- 5.1 Upon delivery to the Delivery Point, but before the transfer of title and risk, Recipient may inspect the Goods and reject any Goods which are not of acceptable quality.
- 5.2 The Recipient acknowledges and agrees that, on acceptance of the Goods, it has been given a reasonable opportunity to inspect the Goods and has satisfied itself as to the quality and condition of any Goods not rejected.
- 5.3 The Recipient must take reasonable steps to ensure that the Goods are maintained in good order in accordance with the manufacturer's instructions and guidelines, remain free from graffiti and are not damaged or destroyed whilst in their possession.
- 5.4 In some cases, subject to agreement between the manufacturer and Recipient, the manufacturer of the Goods may be engaged to maintain the Goods on an as needed basis.
- 5.5 If the Recipient has elected to engage the manufacturer to maintain the Goods, as nominated in the Contract at Schedule 1, the



Supplier agrees to put the Recipient in contact with the manufacturer for this purpose.

5.6 Recipient agrees that:

- (a) the Supplier is not a party to any agreement between Recipient and the manufacturer in relation to the maintenance services;
- (b) the Supplier is not responsible for the provision of the maintenance services;
- (c) Recipient will engage directly with the manufacturer in relation to the maintenance services;
- (d) as a result of the above, the Recipient engages the manufacturer to undertake maintenance services at its own risk and expense.

5.7 The Recipient acknowledges and agrees that, except to the extent that the Supplier has caused or contributed to the loss or damage, it is liable for any loss or damage caused to the Goods whilst the Goods are in the Recipient's care, custody and control and the Recipient indemnifies the Supplier for same.

6 Branding

6.1 Recipient acknowledges and agrees that the Goods provided to Recipient by the Supplier may be co-branded by the manufacturer and the Supplier in a manner that is consistent with the branding for the Queensland Containers for Change scheme.

6.2 Recipient further acknowledges and agrees that it will not alter, remove, obscure or otherwise change the appearance of the Goods or the branding on the Goods unless consent to do so is obtained from the Supplier of the Goods in writing.

6.3 If Recipient is of the opinion that new branding stickers are required to maintain the appearance of the Goods, Recipient may notify the Supplier and the Supplier may, at its sole discretion, provide new branding stickers to Recipient for that purpose.

7 Warranties

7.1 The Supplier warrants that the Goods are fit for the purpose outlined in Schedule 1..

7.2 In some cases, the manufacturer of the Goods may provide an express warranty to Recipient that the Goods satisfy stated and latent Recipient requirements, including Government safety regulations, are fit for

their intended purpose, are free from defects and are a 'prescribed accepted development' within the parameters of the *Queensland Planning Act 2016* (Planning Act) and the *Planning Regulation 2017* (Planning Regulation).

7.3 If the manufacturer has agreed to provide an express warranty, as nominated in the Contract at Schedule 1, the Recipient agrees that the Supplier is in no way responsible for that warranty, Recipient is to liaise directly with the manufacturer in relation to that warranty and to ensure that it obtains the direct benefit of such warranty from the manufacturer at its own expense.

8 Manufacturer independent third party

8.1 Recipient acknowledges that the manufacturer of the Goods is an independent third party and is unrelated to the Supplier. Nothing in these Terms and Conditions are to be construed as constituting an agency, legal partnership, joint venture, or any other form of association between the Supplier and the manufacturer of the Goods in which one party may be liable for the acts or omissions of the other party. Further, the manufacturer of the Goods has no authority to incur any obligation or make any promise, representation, or warranty on behalf of the Supplier, or to pledge the credit of the Supplier.

9 Recipient's ability to enter into these Terms and Conditions

9.1 Upon acceptance of this Contract, Recipient represents that it has capacity to be bound by these terms and conditions, and that the person nominated to liaise with the Supplier is the Recipient's authorised representative with capacity to accept these terms and conditions on Recipient's behalf. By signing this Contract and placing an order for Goods, Recipient represents that it has reviewed and agreed to these terms and conditions.

10 Intellectual property

10.1 Recipient acknowledges and agrees that at no time does it take ownership or otherwise of any existing and future intellectual property rights in the Goods.

10.2 Recipient further acknowledges and agrees that it will not use, reproduce, adapt, deconstruct or modify the Goods or the intellectual property rights in relation to the Goods for any purpose other than the



purpose outlined in Schedule 1.

- 10.3 All intellectual property rights in the branding for the Queensland Containers for Change Scheme, including the COEX logo and Scheme logos, will at all times remain with the Supplier.
- 10.4 Recipient acknowledges and agrees that nothing in this Contract or Recipient's use of the Goods transfers any intellectual property rights to Recipient. Recipient further acknowledges and agrees that it may not do anything which infringes the Supplier's or the manufacturer's intellectual property rights with regard to the Goods (such as sell, license, rent, modify, distribute, copy, reproduce, transmit, publish, create derivative works from, adapt, or edit any Goods for any purpose).
- 10.5 Neither party may use the other party's name, trademarks or logos or act in a manner that may bring the other party into disrepute at any time.

This clause 10 survives the termination of this agreement.

11 Liability

- 11.1 For the purposes of this clause, "Consumer" has the meaning given to it under the Australian Consumer Law, contained in Schedule 2 of the Competition and Consumer Act 2010 (Cth).
- 11.2 The Goods may come with guarantees that cannot be excluded under the Australian Consumer Law. Nothing in these terms and conditions purports to modify or exclude such guarantees (Non-Excludable Rights).
- 11.3 Subject to clause 12.2 and to the extent permitted by law, the Supplier (including its directors, officers, members, contractors, agents and employees) is not liable for any claim, any loss or damage (whether direct, indirect, special or consequential), or any costs (including legal costs) in any way arising out of or in connection with:
- (a) Recipient's use of or reliance on the Goods;
 - (b) any act or omission of the manufacturer (including their directors, officers, members, employees, contractors and agents);
 - (c) loss or damage to Recipient property or premises caused by the Goods (or caused during the installation, servicing,

inspection, maintenance or removal of the Goods); or

- (d) personal injury to or the death of any person caused by the Goods (or caused during the installation, servicing, inspection, maintenance or removal of the Goods),

whether under statute, in contract or tort, including for negligence, or otherwise, except to the extent caused by the Supplier.

- 11.4 The Supplier's liability for any loss, including for breaches of Non-Excludable Rights, is limited to:

- (a) the replacement of the Goods or the supply of equivalent goods; or
- (b) the payment of the cost of replacing the Goods or of acquiring equivalent goods.

- 12.5 Notwithstanding anything else contained in this Contract, neither party is liable to the other for any indirect or consequential loss in connection with these terms and conditions.

12 Termination

- 12.1 Recipient may terminate this Contract by giving the Supplier at least 5 Business Days' written notice if:
- (a) a period of 10 Business Days' has elapsed since the Recipient has given the Supplier written notice to deliver the Goods in accordance with this Contract; or
 - (b) subject to any statutory stay on the exercise of rights (including section 415D, 434J and 451E of the Corporations Act as applicable), the Supplier becomes bankrupt or insolvent.
- 12.2 The Supplier may terminate this Contract subject to any statutory stay on the exercise of rights (including section 415D, 434J and 451E of the Corporations Act as applicable), the Supplier becomes bankrupt or insolvent by giving at least 5 Business Days' written notice if:
- (a) the Recipient fails to remedy a material breach of the Contract after written notice from the Supplier requesting the Recipient to remedy the default within a reasonable time frame; or
 - (b) subject to any statutory stay on the exercise of rights (including section 415D, 434J and 451E of the Corporations Act as applicable), the Recipient becomes bankrupt or insolvent.
- 12.3 If the Contract is terminated after the



provision of and/or installation of the Goods, the Supplier will provide written notice to the Recipient requiring the Recipient to:

- (a) return the Goods to the Supplier immediately at its cost; or
- (b) dispose the Goods in accordance with Supplier's reasonable directions or requirements.

12.4 This clause 13 survives the termination of this Contract.

13 General

13.1 Subject to clause 12.2, this Contract and the terms and conditions contained herein constitutes the entire agreement between the Supplier and the Recipient in relation to the provision of the Goods and no other communications or representations should be interpreted as being part of the agreement, unless expressly agreed by the parties in writing.

13.2 Nothing in these terms and conditions are to be construed as constituting an agency, legal partnership, joint venture, or any other form of association between the parties in which one party may be liable for the acts or omissions of any other party. No party has the authority to incur any obligation or make any representation or warranty on behalf of, or to pledge the credit of, any other party.

14 Assignment

14.1 Neither party may assign, novate or otherwise transfer these terms and conditions without the other party's prior written consent which shall not be unreasonably delayed or withheld.

15 Severance

15.1 If a provision of these terms and conditions is wholly or partly void, illegal or unenforceable in any relevant jurisdiction, that provision or part must, to that extent, be treated as deleted from this document for the purposes of that jurisdiction. This does not affect the validity or enforceability of the remainder of the provision or any other provision of these terms and conditions.

16 Governing law

16.1 These terms and conditions are governed by the laws of Queensland. Recipient agrees that the exclusive jurisdiction for resolving any dispute will be the courts with jurisdiction in Queensland.

17 Disputes

17.1 If there is any dispute arising out of or in connection with this Contract:

- (a) the party raising the dispute must notify the other party in writing that a dispute exists, with sufficient detail to enable the dispute to be considered;
- (b) the senior representatives of each party must then meet, within 10 Business Days of the notice to discuss and attempt to resolve the dispute in good faith; and
- (c) if the dispute is not resolved after 5 Business Days from the meeting under clause 18.1(b), the dispute is to be submitted to mediation in accordance with, and subject to, the Resolution Institute Mediation Rules.

17.2 Nothing in this clause 18 prevents either party from commencing any proceedings at any time for urgent interim relief in any court or tribunal having jurisdiction over such action or proceeding.

17.3 The fact that the parties are engaged in the dispute resolution process set out in this clause 18 does not affect the obligations of either party under this Contract.

18 Definitions

18.1 In this Contract, unless the contrary is expressly provided:

Business Day means a day that is not a Saturday, Sunday, or recognised public holiday in Brisbane, Australia.

Corporations Act means the Corporations Act 2011 (Cth).



Executed and delivered as an Agreement

Executed for and on behalf of **Container Exchange (QLD) Limited**
 ACN 622 570 209
 by its authorised officer:

 Signature of Authorised Officer

 Full name (print)

 Date

Executed by xxxxxxxxxxxxxx pursuant to section 236 of the *Local Government Act 2009* (Qld):

 Signature

 Full name (print)

 Job title (print)

 Date

**Schedule 1**

Goods Supplied (clause 1.2)	
Delivery Date (clause 1.3)	
Delivery Point (clause 1.3)	
Purchase Price (clause 1.4)	\$1.00
Manufacturer's warranty (clause 7.3)	
Manufacturer to install (pursuant to separate agreement between manufacturer and Recipient)	
Manufacturer to maintain (pursuant to separate agreement between manufacturer and Recipient)	
Contract Date (clause 2.1)	
Purpose (clauses 7.1 and 10.2)	

9.4 NOTICE OF MOTION - APPLY FOR ROUND 2 OF THE RESOURCE RECOVERY BOOST FUND**File Number: 19/11/2025**

I, Councillor Linda Little, give notice that at the next Ordinary Meeting of Council to be held on 19 November 2025, I intend to move the following motion:

MOTION

That the South Burnett Regional Council apply for round 2 of the Resource Recovery Boost Fund;

- with a view to building a tyre mulching and recycling centre.
- with the long-term view of producing soft fall products used in playgrounds, childcare centres and other uses as deemed suitable. And
- add to the agenda of the next WBBROC meeting to garner support from other Councils within this group of Councils.

RATIONALE

In line with both the Corporate Plan and Operational Plan South Burnett Regional Council has an opportunity to reduce land fill waste.

This will have environmental and economic benefits for the South Burnett Regional Council as tyres are a major environmental problem which take years to decompose.

This would promote circular economy and shows that the SBRC has a commitment to sustainability and reusing resources.

This would also reduce illegal dumping, reduce landfill cost while creating jobs and new skills in our local area.

I commend this Notice of Motion to Council.

Corporate Plan

IN10 Identify assets that may be suitable for commercialisation.

GR1 Implement a well researched, action based “Regional Development Strategy” that supports business and employment growth.

GR3 Work with key stakeholders to create a pipeline of priority shovel ready projects that invests in strategic infrastructure, aim to improve the quality of life experienced by all residents and create a prosperous future for all.

GR8 Support and advocate for appropriate growth and development with responsive planning solutions, processes customer service and other initiatives.

GR1: Work with key stakeholders to promote workforce attraction and retention in the region.

EN3 Provide and investigate options to improve waste reduction, landfill management and recycling.

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

OR12 Advocate strongly to key stakeholders, including state and federal governments, on regional priorities, including funding opportunities.

OPERATIONAL PLAN

OPI/03 Provision of acceptable, cost effective and environmentally responsible waste management services including collection services and waste disposal facilities.

OPI/17 Investigate possible initiatives that improve cost-effective community reuse of materials which may include circular economy, increase recycling and repurpose of commercial waste at landfills

ATTACHMENTS

Nil

10 COUNCILLOR DIVISIONAL UPDATES

Nil

11 BUSINESS OUTSTANDING**11.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 19-11-2025**Author:** Coordinator Executive Services**Authoriser:** Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting as at 13 November 2025.

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Business Outstanding Table as at 13 November 2025 [↓](#) 

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 19 November 2025

Attachment No: 1

Meeting	Subject	Manager	Resolution	Notes
Council 15/10/2025	Construction of a Formed Road to Lot 29 RP36980 and Lot 10 M5421 Memerambi	Meehan, Aaron	RESOLUTION 2025/198 Moved: Cr Jane Erkens Seconded: Cr Heath Sander That South Burnett Regional Council 1. delegate to the Chief Executive Officer to accept and finalise the formed road to Lot 29 RP36980 and Lot 10 M5421 and 2. receive a future report to consider options for naming the road. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter and Heath Sander <u>Against:</u> Crs Deb Dennien and Ros Heit CARRIED 5/2	30 Oct 2025 10:12am Champney, Kristy Planning and Infrastructure staff meeting to finalise and progress road naming.
Council 15/10/2025	Question on notice - Les Muller Hut Licence to occupy	Anderson, Kerri	Question on notice from Cr Linda Little Why is it only a one (1) year licence to occupy with the option for a further one (1) year, don't we normally do five (5) year leases for these?	11 Nov 2025 4:07pm Bayntun, Rebecca Terms of existing lease offered for renewal but can extend to five years.
Council 15/10/2025	SBCare request for land	Anderson, Kerri	RESOLUTION 2025/199 Moved: Mayor Kathy Duff Seconded: Cr Jane Erkens That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	12 Nov 2025 3:59pm Bayntun, Rebecca Options being investigated for alternative land tenure arrangements. 12 Nov 2025 Pitt Mark Meeting held on 11 November to discuss options

Council 15/10/2025	Road Naming at 189 Crumpton Drive Blackbutt North	Meehan, Aaron	RESOLUTION 2025/202 Moved: Cr Linda Little Seconded: Cr Ros Heit That South Burnett Regional Council adopts Timbertop Court as the new road name for the road at 189 Crumpton Drive, Blackbutt North in relation to the approved decision notice number RAL23/0015. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	
CARRIED 7/0				
Council 15/10/2025	Wakka Wakka People #3	Pitt PSM, Mark	RESOLUTION 2025/200 Moved: Cr Ros Heit Seconded: Cr Linda Little That South Burnett Regional Council: 1. enter into Indigenous Land Use Agreement (ILUA) negotiations with the Wakka Wakka People #3 and the State of Queensland; part of Lot 19 SP156297 encompassing the Wondai water treatment plant. 2. Council delegates authority to the Chief Executive Officer to negotiate and reach agreement in principle on the terms of an ILUA with the Wakka Wakka People #3 and the State of Queensland. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	10 Nov 2025 9:45am Pitt PSM, Mark Response to applications sent 29 October 10 Nov 2025 10:45am Pitt PSM, Mark Information provided to Court and State 4 November
CARRIED 7/0				

Council 15/10/2025	Question On Notice - Machinery at depots	Meehan, Aaron	Question on notice from Cr Heath Sander Review and report back on machinery availability at depots during Christmas shutdown?	30 Oct 2025 10:10am Champney, Kristy Allocation of machines will be determined by Coordinators as they plan for Christmas shutdown period.
Council 15/10/2025	Award Zone 3 Unsealed - SBRCQ- 2526_24 to undertake Flood Damage Restoration Works	Meehan, Aaron	This item was withdrawn and will be presented at the November Ordinary Council Meeting.	24 Oct 2025 12:34pm Champney, Kristy Report to be presented at the November Ordinary Council Meeting.
Council 15/10/2025	Question on Notice - Audit of other expenses	Anderson, Kerri	Question on notice from Cr Heath Sander Can we conduct an audit of the other expense categories including a breakdown on other neighbouring Council areas?	23 Oct 2025 2:39pm Kruger, Wendy - Reallocation Action reassigned to Anderson, Kerri by Kruger, Wendy - For Action and provide report to Council 10 Nov 2025 9:30am Anderson, Kerri Response to QON has been included in the November Council Meeting.
Council 15/10/2025	Licence to Occupy - Les Muller Hut, Blackbutt	Anderson, Kerri	RESOLUTION 2025/184 Moved: Cr Ros Heit Seconded: Cr Deb Dennien That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0	11 Nov 2025 4:08pm Bayntun, Rebecca Change of term to five years can be offered for the Licence.

Council 15/10/2025	Question on Notice - Report on costs of Christmas carnivals	Anderson, Kerri	Question on notice from Cr Ros Heit Can we please provide a report on what the actual in kind costs are for the Christmas carnivals?	29 Oct 2025 9:33am Kruger, Wendy Report created however response will be provided at the General Council Meeting in February 2026 to allow for costings to be finalised, collated and provided in QON Report., Report to be added to meeting date once dates are finalised for 2026.
Council 15/10/2025	Investigations into Extending the Construction and Maintenance of Tim Shea Creek Road Wengenville by 1.3 Kilometres	Meehan, Aaron	RESOLUTION 2025/209 Moved: Cr Danita Potter Seconded: Cr Linda Little That South Burnett Regional Council: 1. Continues to maintain Tim Shea Creek Road, Wengenville to its current standard; and 2. Any upgrades or extension to the Tim Shea Creek Road be undertaken at the applicants cost and delegated to the Chief Executive Officer to negotiate in accordance with Council's Construction of Unmade Road Policy. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Cr Linda Little CARRIED 6/1	
Council 15/10/2025	Investigations into Extending the Contruction and Maintenance of Tim Dwyer Road East Nanango by an additional 560 Metres	Meehan, Aaron	RESOLUTION 2025/208 Moved: Cr Danita Potter Seconded: Cr Deb Dennien That South Burnett Regional Council: 1. Continues to maintain Tim Dwyer Road, East Nanango to its current standard; and 2. Any upgrades or extension to the Tim Dwyer Road be undertaken at the applicants	

			<p>cost and delegated to the Chief Executive Officer to negotiate in accordance with Council's Construction of Unmade Road Policy.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 15/10/2025	Investigations into Extending the Periodic Maintenance of Old Yarraman Road South East Nanango by an additional 2 Kilometres	Meehan, Aaron	<p>RESOLUTION 2025/210</p> <p>Moved: Cr Ros Heit Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Continues to maintain Old Yarraman Road South East Nanango to its current standard; and 2. Any upgrades or extension to the Old Yarraman Road South East Nanango be undertaken at the applicants cost and delegated to the Chief Executive Officer to negotiate in accordance with Council's Construction of Unmade Road Policy. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>

Council 15/10/2025	Award Zone 2 Unsealed - SBRCQ- 2526_23 to undertake Flood Damage Restoration Works	Meehan, Aaron	This item was withdrawn and will be presented at the November Ordinary Council Meeting.	24 Oct 2025 12:34pm Champney, Kristy Report to be presented at the November Ordinary Council Meeting.
Council 15/10/2025	Award Zone 1 Unsealed - SBRCQ- 2526_21 to Undertake Flood Damage Restoration Works	Meehan, Aaron	This item was withdrawn and will be presented at the November Ordinary Council Meeting.	24 Oct 2025 12:34pm Champney, Kristy Report to be presented at the November Ordinary Council Meeting.
Council 15/10/2025	Renaming of Mill Street Brooklands	Meehan, Aaron	RESOLUTION 2025/204 Moved: Mayor Kathy Duff Seconded: Cr Ros Heit That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	
Council 15/10/2025	Road Naming at 70, 84 and 104 Crumpton Drive Blackbutt North	Meehan, Aaron	RESOLUTION 2025/203 Moved: Cr Linda Little Seconded: Cr Danita Potter That South Burnett Regional Council adopts the new road names of Dreghorn Drive (Road 1) and Bushland Court (Road 2) at 70-104 Crumpton Drive in relation to the approved decision notice number RAL23/0023.	

			<p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 15/10/2025	Application for the Permanent Road Closure relating to an Unmaintained Section of Tim Shea Creek Road which Connects to Lot 53FY814	Meehan, Aaron	<p>RESOLUTION 2025/205</p> <p>Moved: Cr Deb Dennien Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <p>1. Advises the applicant that:</p> <p>(a) It objects to the request for the permanent road closure of the section of Tim Shea Creek Road, Wengenville which connects to Lot 53 FY814. The reasons for this objection are as follows:</p> <p>i The long-term usage of the sections of road reserve is unknown. The permanent closure may affect any future interconnection of roads, any necessary future infrastructure, and any potential new development in the area.</p> <p>(b) Should the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development approve the proposed permanent road closure, that there be no cost to Council associated with the road closure.</p> <p>(c) Should the applicant wish to obtain a temporary road closure and road licence instead that Council does not object to a temporary road closure, given the following reasons:</p> <p>i A temporary road closure and road licence enables the applicant to utilise the land</p>

			<p>whilst still allowing for future infrastructure potential. The road remains dedicated as road reserve, however the road licence holder will have right of exclusive occupation of the road in accordance with their licence conditions.</p> <p>2. Delegates authority under <i>section 257</i> of the <i>Local Government Act 2009</i> to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.</p> <p>(a) Execute, as road manager, form Part C '<i>Statement in relation to an application under the Land Act 1994 over State land</i>' for the proposed permanent road closure.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 15/10/2025	Investigations into Extending the Construction and Maintenance of Back Creek Road Stalworth by an additional 660 Metres	Meehan, Aaron	<p>RESOLUTION 2025/207</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <p>1. Continues to maintain Back Creek Road, Stalworth to its current standard; and</p> <p>2. Any upgrades or extension to the Back Creek Road be undertaken at the applicants cost and delegated to the Chief Executive Officer to negotiate in accordance with Council's Construction of Unmade Road Policy.</p>

			<p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 15/10/2025	Investigations into Extending the Construction and Maintenance of Wengen Creek Road Wengenville by an additional 1.8 Kilometers	Meehan, Aaron	<p>RESOLUTION 2025/206</p> <p>Moved: Cr Jane Erkens Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Continues to maintain Wengen Creek Road, Wengenville to its current standard; and 2. Any upgrades or extension to the Wengen Creek Road be undertaken at the applicants cost and delegated to the Chief Executive Officer to negotiate in accordance with Council's Construction of Unmade Road Policy. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Cr Linda Little</p> <p style="text-align: right;">CARRIED 6/1</p>	
Council 15/10/2025	Notice of Motion - Trimming of Trees - 3 Locations	Meehan, Aaron	<p>RESOLUTION 2025/167</p> <p>Moved: Cr Heath Sander Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council trim back the trees protruding past the guidepost currently hitting trucks and smashing mirrors on:</p> <ul style="list-style-type: none"> • Wondai Proston Rd from Abbeywood road to the 60km sign in Proston both sides. 	<p>30 Oct 2025 9:59am Champney, Kristy</p> <p>Vegetation clearing works have been completed on Wondai Proston Road, with crews expected to complete works on the Bunya Highway near Crawford week commencing 10 November.</p>

			<ul style="list-style-type: none"> Wondai Hivesville road from Buchanan lookout to Hivesville. South bound lane near Crawford. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Cr Ros Heit</p> <p style="text-align: right;">CARRIED 6/1</p>	
Council 15/10/2025	Question on Notice - Community Consultation	Anderson, Kerri	<p>Question on notice from Cr Kathy Duff</p> <p>Will there be community consultation on the planning scheme amendments and the LGIP map updates?</p>	<p>23 Oct 2025 2:39pm Kruger, Wendy - Reallocation</p> <p>Action reassigned to Ginn, Simon by Kruger, Wendy - For Response to Council</p>
Council 15/10/2025	Question on Notice - Program for Tree Management	Meehan, Aaron	<p>Question on notice from Cr Kathy Duff</p> <p>Is there an SBRC/TMR inspection program for tree management?</p>	
Council 15/10/2025	Notice of Motion - Trim back or remove obstructions to create clear visibility in both directions on Susan Crescent Proston	Meehan, Aaron	<p>RESOLUTION 2025/169</p> <p>Moved: Cr Heath Sander</p> <p>Seconded: Cr Linda Little</p> <p>That the South Burnett Council trim back or remove obstructions to create clear visibility in both directions on Susan Crescent Proston.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter and Heath Sander</p> <p><u>Against:</u> Crs Deb Dennien and Ros Heit</p> <p style="text-align: right;">CARRIED 5/2</p>	<p>06 Nov 2025 1:44pm Champney, Kristy</p> <p>Works were completed mid October to remove vegetation and trim trees to improve visibility of the intersection of Susan Crescent onto Okenden Road, through consultation with Main Roads.</p>

Council 15/10/2025	Notice of Motion - Replace damaged and ineffective guide posts	Meehan, Aaron	<p>RESOLUTION 2025/168</p> <p>Moved: Cr Heath Sander Seconded: Cr Danita Potter</p> <p>That the South Burnett Regional Council replace damaged and ineffective guide posts on Wondai Hivesville Road, Hivesville Proston Road and Hivesville Road (Silverleaf Road).</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Danita Potter and Heath Sander</p> <p><u>Against:</u> Crs Linda Little, Deb Dennien and Ros Heit</p>	<p>07 Nov 2025 8:03am Champney, Kristy Guideposts have been repaired and replaced along Wondai Proston Road, Silverlef Road and Hivesville Road during September and October. Further to these particular roads, guidepost runs have been completed on 10 of the 20 Main Roads and in our local road network. There have been some guideposts replacements undertaken across 98 local roads.</p>
Council 17/09/2025	Notice of Motion - Signage notifying road users	Meehan, Aaron	<p>RESOLUTION 2025/124</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council</p> <ol style="list-style-type: none"> work with the Department of Main Roads, the Queensland Police Service and Community to erect signs notifying road users of the need to drive to the conditions of the roads and the areas where they are shared with cyclists, horses, horse and carriages, wildlife, livestock, children and pedestrians. contact Minister of Transport to request learner drivers be made aware of their obligations to horses and cyclists on the road. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>07 Oct 2025 12:57pm Champney, Kristy This will be discussed further at the next TAC meeting.</p> <p>30 Oct 2025 9:50am Champney, Kristy Draft sign being prepared and identifying local routes.</p>

CARRIED 4/3

CARRIED 7/0

Council 17/09/2025	Negotiated Decision Request for Development Permit for Reconfiguring a Lot - Subdivision (1 Lot into 2 Lots) at 5 Mullers Lane MURGON (and described as Lot 324 on FY2912). Applicant: J Reid	Anderson, Kerri	<p>RESOLUTION 2025/147</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil</p> <p>CARRIED 7/0</p>
Council 20/08/2025	Microchipping Day	Anderson, Kerri	<p>RESOLUTION 2025/97</p> <p>Moved: Cr Heath Sander Seconded: Cr Ros Heit</p> <p>That South Burnett Regional Council:</p> <p>a) endorse the planning of Microchipping Days at the South Burnett Animal Management Centre and a report be brought back to Council.</p> <p>b) investigate partnership with vets (including university vet programme) for desexing opportunities.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil</p> <p>CARRIED 7/0</p>

Council 16/07/2025	Award SBRCQ- 24/25-87 DRFA REPA Zone 4 & 5 Unsealed to Undertake Flood Damage Restoration Works	Meehan, Aaron	<p>RESOLUTION 2025/74</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <p>1. Awa rd contract No. SBRCQ-24/25_87 DRFA REPA Zone 4 & 5 Unsealed to Yesberg Earthmoving Unit Trust, subject to submission approval, to the value of \$1,560,890.21 excluding GST.</p> <p>2. That Yesberg Earthmoving Unit Trust be awarded additional scope to undertake flood repair work within Zone 4 & 5 unsealed road network, related to damage sustained in the Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January - 26 February 2024 & Southern Summer Rainfall and Flooding 9 December 2024 to 14 January 2025, at the discretion of the CEO.</p> <p>3. A 3 monthly update report be brought back to council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p>CARRIED 7/0</p>	<p>30 Jul 2025 1:41pm Champney, Kristy In progress of awarding.</p> <p>21 Oct 2025 1:16pm Champney, Kristy Three monthly update report being prepared for November 2025 Council meeting.</p>
Council 18/06/2025	Lease - Wondai & District Men's Shed Inc	Anderson, Kerri	<p>RESOLUTION 2025/492</p> <p>Moved: Cr Ros Heit Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p>	<p>25 Jun 2025 9:09am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Completion.</p> <p>12 Nov 2025 4:00pm Bayntun, Rebecca Met with Men's Shed 10 Nov and progressing with Native Title Assessment.</p>

			<p>1. In accordance with <i>section 236(1)(b)(ii)</i> of the <i>Local Government Regulation 2012</i> applies to the disposal of a valuable non-current asset by way of entering a lease on a portion of Sunstrup Park Lot 172 on FY713 to the Wondai & District Men's Shed Inc. for a term of 10 years.</p> <p>2. Pursuant to <i>section 257(1)(b)</i> of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease with the Wondai & District Men's Shed Inc. on terms and conditions considered satisfactory to Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>		
Council 18/06/2025	Customer Phone-Calls, After-Hours Calls and Lone- Worker Monitoring	Anderson, Kerri	<p>RESOLUTION 2025/543</p> <p>Moved: Cr Linda Little Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council accept the preferred quote received by Oracle for the provision of after-hours call services and lone-worker monitoring services.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>25 Jun 2025 9:08am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Completion.</p> <p>07 Oct 2025 12:29pm Bayntun, Rebecca Contract sent to provider for finalisation and program to transfer over services.</p> <p>11 Nov 2025 10:27am Bayntun, Rebecca New provider has commenced setting up new system which will take about 5 weeks to transition which will be during December.</p>	

Council 21/05/2025	Deputation - Deborah Ross	Meehan, Aaron	Deborah Ross's deputation was presented and resolved to present a future report to Council on the issues raised at the Murgon free Camp.	<p>11 Jun 2025 4:34pm Petersen, Leanne Council Officers have commenced investigations into the Murgon free camp water and electricity access and utilisation, camping and visitation terms, storage of cars and parking at site.</p> <p>02 Jul 2025 9:54am Petersen, Leanne Council Officers inspecting site daily. Reporting of illegal dealings to Policelink. Council Rest Area/Free Camp working group meet to review signage and prepare new signage for Council consideration. Information will be presented August Workshop.</p> <p>08 Aug 2025 9:37am Champney, Kristy New signs have been drafted and will be presented at Council Workshop</p> <p>05 Sep 2025 9:32am Kemp, Fiona Workshops have been held to work on designs for signs to be used in free camps</p> <p>05 Nov 2025 2:41pm Kemp, Fiona Drafts of the signs have been shown at 5/11 Councillor workshop for discussion. Drafts will be sent to Compliance team for their input as well.</p>
Council 16/04/2025	Notice of Motion - Investigation of Financial Implications	Meehan, Aaron	<p>RESOLUTION 2025/410</p> <p>Moved: Cr Heath Sander Seconded: Cr Jane Erkens</p> <p>That the South Burnett Regional Council investigates the financial implications with a commonsense approach to reposition and to reinstate:</p> <ol style="list-style-type: none"> 1. A grader, water truck and roller 2. A tractor and slasher unit (with a bucket) 3. A front-end loader 	<p>15 May 2025 10:56am Champney, Kristy To be discussed in May/June Budget rounds and actioned through organisational review implementation where appropriate.</p> <p>30 Oct 2025 9:43am Champney, Kristy Currently being undertaken as part of the organisational development plan.</p>

			<p>4. 2 x 8m³ tip trucks</p> <p>to the Proston Works Depot bolstering the already water and parks and garden crew to reinstate it as a fully functioning works depot in the Proston, Boondooma, Hivesville, Ballogie, Durong and Stalworth areas.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Cr Ros Heit</p> <p style="text-align: right;">CARRIED 6/1</p>		
Council 16/04/2025	Notice of Motion - Investigation of Financial Implications	Anderson, Kerri	<p>RESOLUTION 2025/410</p> <p>Moved: Cr Heath Sander Seconded: Cr Jane Erkens</p> <p>That the South Burnett Regional Council investigates the financial implications with a commonsense approach to reposition and to reinstate:</p> <ol style="list-style-type: none"> 1. A grader, water truck and roller 2. A tractor and slasher unit (with a bucket) 3. A front-end loader 4. 2 x 8m³ tip trucks <p>to the Proston Works Depot bolstering the already water and parks and garden crew to reinstate it as a fully functioning works depot in the Proston, Boondooma, Hivesville, Ballogie, Durong and Stalworth areas.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Cr Ros Heit</p>	<p>29 Apr 2025 3:08pm Kruger, Wendy - Reallocation</p> <p>Action reassigned to Anderson, Kerri by Kruger, Wendy - For Action & Completion.</p>	

CARRIED 6/1				
Council 16/04/2025	Notice of Motion - Investigations	Meehan, Aaron	RESOLUTION 2025/409 Moved: Cr Heath Sander Seconded: Cr Jane Erkens That the following items be investigated and be considered in the budget and organisational review where applicable: 1. Undertake a guidepost and sign replacement and maintenance program across the region for the 2025/2026 financial year; 2. Investigate to purchase a woodchipper of suitable size to carry out the removal of tree waste as part of the fleet budget; 3. Identify which department is responsible for the regular maintenance of urban storm water pits throughout the region and undertake a regular cleaning regime of access grates to prevent excess flooding potential from any debris that may affect flow; and 4. Consideration for Council staff to mow and maintain the Murgon, Wondai, Tingoora, Kingaroy, Nanango and Blackbutt Cemeteries and the large park areas in Tingoora and Memerambi referring back to previous schedules prior to engaging contractors. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander <u>Against:</u> Cr Ros Heit	15 May 2025 10:55am Champney, Kristy To be discussed in May/June Budget rounds and actioned through organisational review implementation where appropriate. 30 Oct 2025 9:42am Champney, Kristy Current services listed are being reviewed as part of organisational service levels.
CARRIED 6/1				

Council 19/03/2025	Development of Tree Management, Maintenance and Planting Policy	Meehan, Aaron	<p>RESOLUTION 2025/393</p> <p>Moved: Cr Ros Heit Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council develop a council controlled tree management, maintenance and planting policy.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>04 Apr 2025 8:07am Kemp, Fiona A plan is being worked on by the Parks and NRM Coordinator</p> <p>04 Apr 2025 11:15am Petersen, Leanne Commenced research on tree maintenance policy and will include in the 25/26 Operational Plan.</p> <p>05 Nov 2025 2:40pm Kemp, Fiona Meeting to review this policy will be in the New Year.</p>
Council 19/03/2025	Road Maintenance and Construction Works - Quality Assurance	Meehan, Aaron	<p>RESOLUTION 2025/399</p> <p>Moved: Cr Heath Sander Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council monitor quality assurance and materials used on all road maintenance and construction works.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>03 Apr 2025 8:06pm Champney, Kristy A review of forms and processes for road construction and maintenance is proposed for the 25/26 operational plan.</p> <p>08 Aug 2025 9:33am Champney, Kristy Quality Management System audit has commenced</p> <p>30 Oct 2025 9:36am Champney, Kristy Council has successfully completed its ISO 9001 audit. Further work needs to be done to review business process through organisational development plan.</p>
Council 18/12/2024	Licence to Occupy - Nanango Golf Club Inc.	Anderson, Kerri	<p>RESOLUTION 2024/265</p> <p>Moved: Cr Jane Erkens Seconded: Cr Ros Heit</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p>	<p>20 Jan 2025 11:47am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - To Note for next meeting.</p> <p>13 Mar 2025 2:59pm Bayntun, Rebecca Golf Club advised of meeting outcome. Next step to determine best option for securing tenure for access to the golf club across the lot.</p>

<p style="text-align: right;"><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>				
Council 18/12/2024	Lease - Barambah Beekeepers Association Inc.	Anderson, Kerri	<p>RESOLUTION 2024/264</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <p>1. In accordance with s.236(1)(b)(ii) of the <i>Local Government Regulation 2012</i>, dispose of a valuable non-current asset by way of entering into a lease for part of Lot 14 on CP883708 to the Barambah Beekeepers Association Inc. for a term of 10 years.</p> <p>2. Pursuant to section 257(1)(b) of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with the Barambah Beekeepers Association Inc.</p> <p>3. Formalise the easement to allow access.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>20 Jan 2025 11:47am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - To Action and Finalise</p> <p>12 Mar 2025 3:17pm Kruger, Wendy Letter sent dated 20 February 2025 advising outcome of Council meeting - ECM ID 3276291.</p> <p>10 Apr 2025 2:27pm Bayntun, Rebecca Lease drafted to be sent for review.</p> <p>07 Jul 2025 2:33pm Bayntun, Rebecca On-site meeting scheduled for 14 July with Cr to discuss site.</p> <p>12 Nov 2025 10:09am Bayntun, Rebecca Lease finalised and posted to group for signature.</p>
Council 21/08/2024	Sublease - Barambah Dragons Inc	Anderson, Kerri	<p>RESOLUTION 2024/110</p> <p>Moved: Cr Heath Sander Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <p>1. In accordance with <i>section 236(1)(b)(ii)</i> of the <i>Local Government Regulation 2012</i> applies to the disposal of a valuable non-current asset</p>	<p>27 Aug 2024 2:58pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p> <p>17 Oct 2024 4:04pm Jackson, Cathy</p>

	<p>by way of entering a sublease for part of Lot 15 on SP104355 to the Barambah Dragons Inc. for a term of 10 years pending approval from the Minister administering the <i>Land Act 1994</i>.</p> <p>2. Pursuant to <i>section 257(1)(b)</i> of the <i>Local Government Act 2009</i>, South Burnett Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the sublease with the Barambah Dragons Inc. on terms and conditions considered satisfactory to Council and in alignment with the <i>Land Act 1994</i> and the prescribed terms with the <i>Land Regulation 2020</i>.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>The Department of Resources advised that an additional purpose of Recreation was to be added to the Term Lease before the Minister would be approve any sublease. Council has accepted the terms of the additional purpose and the new conditions have been added to the Term Lease. A surveyor has been engaged to prepare a survey lease plan, once received Council will submit an application for approval of the sublease.</p> <p>12 Dec 2024 10:58am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - Cathy Jackson no longer employed by Council and all tasks reallocated to Rebecca Bayntun.</p> <p>12 Mar 2025 11:48am Bayntun, Rebecca Survey Plan received and draft lease to be provided to the club.</p> <p>12 Jun 2025 4:28pm Bayntun, Rebecca Met with Dept Resources and application must be made for sublease which has started.</p> <p>28 Jul 2025 11:26am Bayntun, Rebecca Notification received from Dept Resources advising high priority application to deal with this matter and will be attended to in 3-6 months.</p> <p>11 Nov 2025 4:06pm Bayntun, Rebecca Department provided no objection but with changes. Changes made and preparing lease on new version of Lease template.</p>
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CARRIED 6/0

Council 24/04/2024	Council Resolution to Commence Review of the Local Government Infrastructure Plan (LGIP)	Anderson, Kerri	<p>RESOLUTION 2024/347</p> <p>Moved: Cr Danita Potter Seconded: Cr Deb Dennien</p> <p>That this report be received and that South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Resolve to commence a review of the Local Government Infrastructure Plan (LGIP) in accordance with Chapter 5, Part 5 of the Minister's Guidelines and Rules (MGR), as required by Section 25(3) of the Planning Act 2016. 2. Consider the necessary budget allocation to undertake the LGIP review process in the 2024/25 financial year budget deliberations. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>07 May 2024 1:51pm King, Denise - Reallocation Action reassigned to Jensen, Leo by King, Denise - For report</p> <p>10 May 2024 4:02pm Donohue, Kimberley - Reallocation Action reassigned to Crick, Justin by Donohue, Kimberley - As per LJ.</p> <p>13 May 2024 10:02am Crick, Justin The internal LGIP review will commence before the end of May. Appointment of the reviewer will happen concurrently.</p> <p>12 Dec 2024 4:13pm Crick, Justin Council has previously resolved to prepare an amendment to the Local Government Infrastructure Plan (LGIP). The Offer documents have been prepared for the LGIP review, and are ready to be sent to potential suitable suppliers. It is expected that Offers will be invited in Jan/Feb once the suitable companies return from the Xmas break.</p> <p>12 Feb 2025 3:28pm Crick, Justin New Manager (Simon) is reviewing the scope of the offer docs that have been prepared. Targeted suppliers will be invited to tender through the LocalBuy platform. The procurement process has been discussed with Strategic Procurement Officer (Louise), who will assist in putting the current offer docs in the format required by LocalBuy., Targeting offer docs being out in March.</p> <p>11 Mar 2025 10:22am Crick, Justin No further update from last month. Offer doc review is being done tomorrow (12/3/2025).</p>
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CARRIED 7/0

	<p>25 Mar 2025 11:11am Kruger, Wendy - Reallocation Action reassigned to Chowdhury, Sayeid by Kruger, Wendy - Reallocation to Sayeid following Justin's contract finalisation.</p> <p>09 Apr 2025 3:52pm Kruger, Wendy - Reallocation Action reassigned to Hursthouse, David by Kruger, Wendy - To provide update and completion when finalised.</p> <p>30 May 2025 9:17am Donohue, Kimberley - Reallocation Action reassigned to Ginn, Simon by Donohue, Kimberley - Retasking to Simon as per David H advice. KD</p>
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12 EXECUTIVE SERVICES

12.1 ACTING CHIEF EXECUTIVE OFFICER

File Number: CEO1

Author: Chief Executive Officer

Authoriser: Chief Executive Officer

PRECIS

The purpose of this report is to advise Councillors of the Chief Executive Officer's (CEO) annual leave period and the appointment of an Acting CEO

SUMMARY

The leave period is from Monday 24 November 2025 to Friday 28 November 2025 inclusive with a return to work date of Monday 1 December 2025.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approves the Chief Executive Officer leave from Monday 24 November 2025 to Friday 28 November 2025 and appoints the _____ as Acting Chief Executive Officer.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial implications

LINK TO CORPORATE/OPERATIONAL PLAN

5. ORGANISATIONAL EXCELLENCE - An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal only

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009; Industrial Relations Act 1999; and relevant industrial instruments

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The Acting Chief Executive Officer acts fully in the role of the Chief Executive Officer with all formal delegations.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

REPORT

The CEO plans to take a period of leave Monday 24 November 2025 to Friday 28 November 2025 inclusive with a return to work date of Monday 1 December 2025. An Acting CEO is required to be appointed for the duration of the leave in accordance with the *Local Government Act 2009*.

ATTACHMENTS

Nil

12.2 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL**File Number:** 19-11-2025**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

This report is to recommend dates, times and locations for ordinary meetings of Council for the period January to December 2026.

SUMMARY

In accordance with Section 254B (1) of the *Local Government Regulation 2012* it is necessary to confirm the dates, times and locations of the ordinary meetings of Council for the period January to December 2026.

OFFICER'S RECOMMENDATION

That Council adopt the dates, times and locations for Ordinary meetings of Council, January to December 2026 as follows:

Date	Time	Location
Wednesday 21 January 2026	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 February 2026	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 March 2026	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 15 April 2026	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 20 May 2026	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 17 June 2026	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 15 July 2026	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 19 August 2026	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 16 September 2026	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 21 October 2026 (LGAQ conference is in Cairns from 19-21 October)	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 November 2026	9.00am	Warren Truss Chamber

Date	Time	Location
Wednesday 16 December 2026	9.00am	Glendon Street Kingaroy Warren Truss Chamber Glendon Street Kingaroy

FINANCIAL AND RESOURCE IMPLICATIONS

Budget funds are provided for the costs associated with Council meetings. Operationally, scheduling of workshops and preparation of reports have been generally aligned to ordinary meetings of Council being conducted on the third Wednesday of the month.

LINK TO CORPORATE/OPERATIONAL PLAN

- OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.
- OR10 Continued commitment to community engagement and to proactive strategic delivery of media and communications.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council advertises the dates, times and location of Council Meetings to enable the community to attend or watch the live stream.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Public notice of the meetings is required pursuant to Section 254B (1) of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT**ATTACHMENTS**

Nil

12.3 FINAL COMMUNITY PLANS

File Number: 17/09/2025

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Third and final round of the Community Plans for adoption. This report is to update progress and finalise the document.

SUMMARY

Whilst not a legislative requirement to develop, a community plan that sets a 10-year plus vision for the entire South Burnett region is seen as a positive initiative for long term planning and continuity. Any developed plan will help to steer and guide Council to assist with making sound decisions and allocate often limited resources that will be required to reach our vision.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council adopt the Community Strategic Plan 2025 - 2035.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan

EC/9 Develop, in consultation with communities, Community Plans that identify key priorities for each town and village to inform Council's prioritisation.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Engagement with the community over the 2024/25 and 2025/26 financial year commenced through a formal consultation process. The development of the plan will also be informed by existing Council corporate and financial documents.

The first round of Community meetings were held with the Mayor and Councillors and feedback was received over the 2024/25 financial year were:

- 15 April 2025 – Wondai Hall
- 23 April 2025 – Maidenwell Hall and Blackbutt Hall
- 30 April 2025 – Proston Hall and Murgon Hall
- 8 May 2025 – Maidenwell
- 12 May 2025 – Durong Hall and Kumbia Hall
- 14 May 2025 – Nanango Hall
- 15 May 2025 – Kingaroy Hall

The second round of Community meeting were held with Mayor, Councillors and senior staff with feedback was received over the 2025/26 financial year were:

- 12 August 2025 – Wondai Hall
- 14 August 2025 – Proston Community Hall

- 19 August 2025 – Kumbia Hall
- 20 August 2025 – Kingaroy Town Hall
- 21 August 2025 – Nanango Cultural Centre
- 24 August 2025 – Hivesville Memorial Park
- 25 August 2025 – Maidenwell Memorial Hall
- 26 August 2025 – Murgon Town Hall
- 28 August 2025 – Blackbutt Library

The community were able to submit feedback online through Council website or by handing in feedback to the Council offices. The third round of community consultation was online only using the feedback form. The feedback closed on 7 November 2025.

All contributions were used to guide and develop the plans and Council thanks all residents, businesses, and stakeholders who took the time to provide comment on these projects.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009

Local Government Regulation 2012

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Will assist in future long-term plan outside of Corporate Plan cycles.

ASSET MANAGEMENT IMPLICATIONS

Will complement long term financial and asset management plans.

REPORT

South Burnett Regional Council has invited our community to give feedback on the development of community plans. With the assistance of the local communities, the draft community plans have been developed with residents giving input into their own local areas. The individual plans will be able to be used for specific communities and the consolidated document will assist council to represent the region and advocate to other levels of government. Council will continue the cycle of the community meetings now each year, with one series held prior to the budget being adopted and another series of meetings held after the adoption of the budget. This will also allow the reporting back to the community on what has been achieved out of the community plans.

During April, May and August 2025, Council consulted with the community to develop the draft Community Plans. The community were then able to submit final feedback via online using the website. It is important to note that the attached documents have not been refined and capture as much as possible of the community feedback and input.

Whilst the plans do not specifically link to Council's current strategic planning suite, Council will still use the plan as a reference. The individual community plans have been developed for each town/village within the Council area and will come together to make a community plan document. The versatility of this approach will mean that each community can be supplied with copies for the unique area whilst maintaining a consistent format in the consolidated community plan document.

The Community Plan is a living document that is regularly reviewed to reflect the changing aspirations of our community. The draft indicative layout for the individual community plans was adopted by Council at the General Meeting on 28 June 2023 and this report represents a significant step forward to developing the concept and moving towards the final adoption and not the final destination of these plans.

The Community Strategic Plan has been designed to reflect the diverse and rich communities within the region and sets the long-term vision for the region, guiding future initiatives and decision-making to support sustainable growth and prosperity and outlines key priorities, including economic development, infrastructure investment, environmental sustainability, and community well-being.

ATTACHMENTS

1. **South Burnett Regional Council Community Plans 2025** [↓](#) 

South Burnett Regional Council's Community Plans





Adoption by Council

The South Burnett Regional Council Community Plans was adopted by Council on 19 November 2025.

Copies of the Community Plans

Copies of the Community Plans are available free of charge electronically on Council's website at www.southburnett.qld.gov.au or can be viewed at any Council Library or Customer Service Centre.

Contact Us

All written communications to be addressed to:

"The Chief Executive Officer"

PO Box 336 Kingaroy Q 4610

P 1300 789 279

E info@sbrc.qld.gov.au

W www.southburnett.qld.gov.au

F www.southburnettregion

ABN 89 972 463 351

Acknowledgements

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play on and respect their cultures, their ancestors and their elders past and present and future generations.

We acknowledge the many volunteers within our community who generously give their time and energy to enrich the lives of those around them and make our region a great place to live and visit.

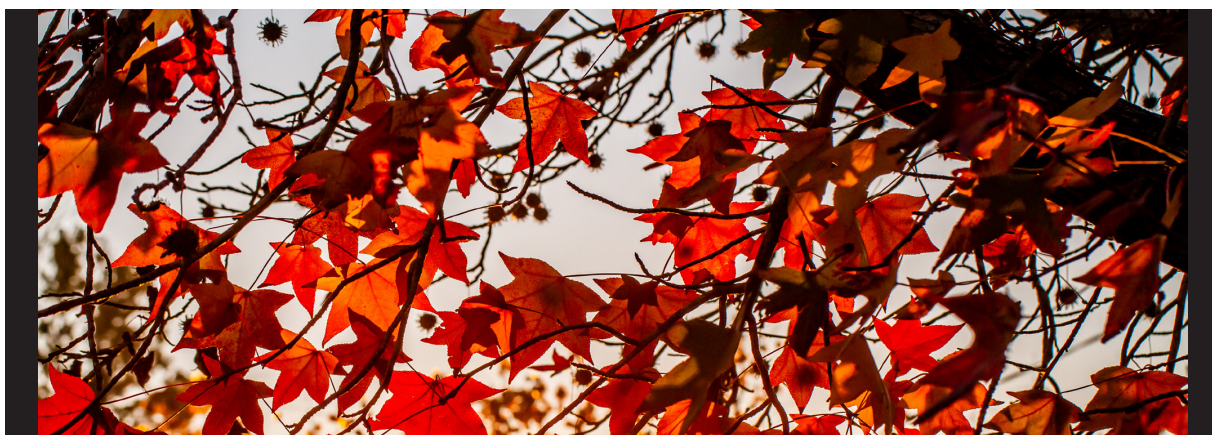
Council wishes to thank all contributors and stakeholders involved in the development of this document.

Version

VERSION final (19-11-2025)

ECM ID: 3383485

Disclaimer: Information contained in this document is based on available information at the time of writing. All figures and diagrams are indicative only and should be referred to as such. While South Burnett Regional Council has exercised reasonable care in preparing this document it does not warrant or represent that it is accurate or complete. Council or its officers accept no responsibility for any loss occasioned to any person acting or refraining from acting in reliance upon any material contained in this document.



CONTENTS

Introduction	4
Our Region	5
Mayor's Message	6
CEO's Message	7
Blackbutt.....	9
Benarkin.....	13
Bunya Mountains.....	15
Durong	19
Hivesville	22
Kingaroy	26
Kumbia	34
Maidenwell	39
Memerambi	42
Moffatdale	46
Murgon.....	50
Nanango.....	55
Other Localities	61
Proston.....	66
Tingoora	71
Wondai	74
Wooroolin	80



WELCOME TO OUR COMMUNITY PLANS FOR THE SOUTH BURNETT REGION

Community plans are an essential document that outline the community's aspirations and capture the priorities that the community have identified to build a strong future. During April, May, August, October and November 2025, Council consulted with the community to develop the Community Plans and captured as much as possible of the their feedback. The Community Plans are broken down into three sections being; short term (1-4 years), medium term (4-8 years) and long term (8 and over years) and give Council a clear direction on how the community envisage the region to evolve. In each plan the community aspirations have been linked to our Corporate Plan 2025-30 and their strategic priorities as shown in the table below. Whilst the plans do not specifically link to Council's current strategic planning suite, Council will still use the plans as a reference. The Community Plans are a living document that will be regularly reviewed to reflect the changing aspirations of our community.

OUR STRATEGIC PRIORITIES

 <p>ENHANCING LIVEABILITY AND LIFESTYLE</p> <p>Elevate the South Burnett region to be recognised as a "Region of Choice".</p>	 <p>PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS & VILLAGES</p> <p>Develop, renew and maintain community infrastructure through sound asset Management principles.</p>	 <p>GROWING OUR REGION'S ECONOMY AND PROSPERITY</p> <p>Boost our economy through investment and innovation that promotes population growth and community wellbeing.</p>	 <p>SAFEGUARDING OUR ENVIRONMENT</p> <p>A sustainable environment, proactively and responsibly managed in collaborations with the community and other partners for future generations.</p>	 <p>ORGANISATIONAL EXCELLENCE</p> <p>An organisation that is characterised by effective leadership, responsible management, good governance, financial sust and quality service delivery.</p>
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OUR REGION

Located on the edge of the Great Dividing Range and set against a backdrop of the Bunya Mountains, the South Burnett is a unique blend of vibrant country towns and laid-back living.

SITUATED inland from the Sunshine Coast and an easy two-hour drive from Brisbane, the South Burnett is a great place to make a home.

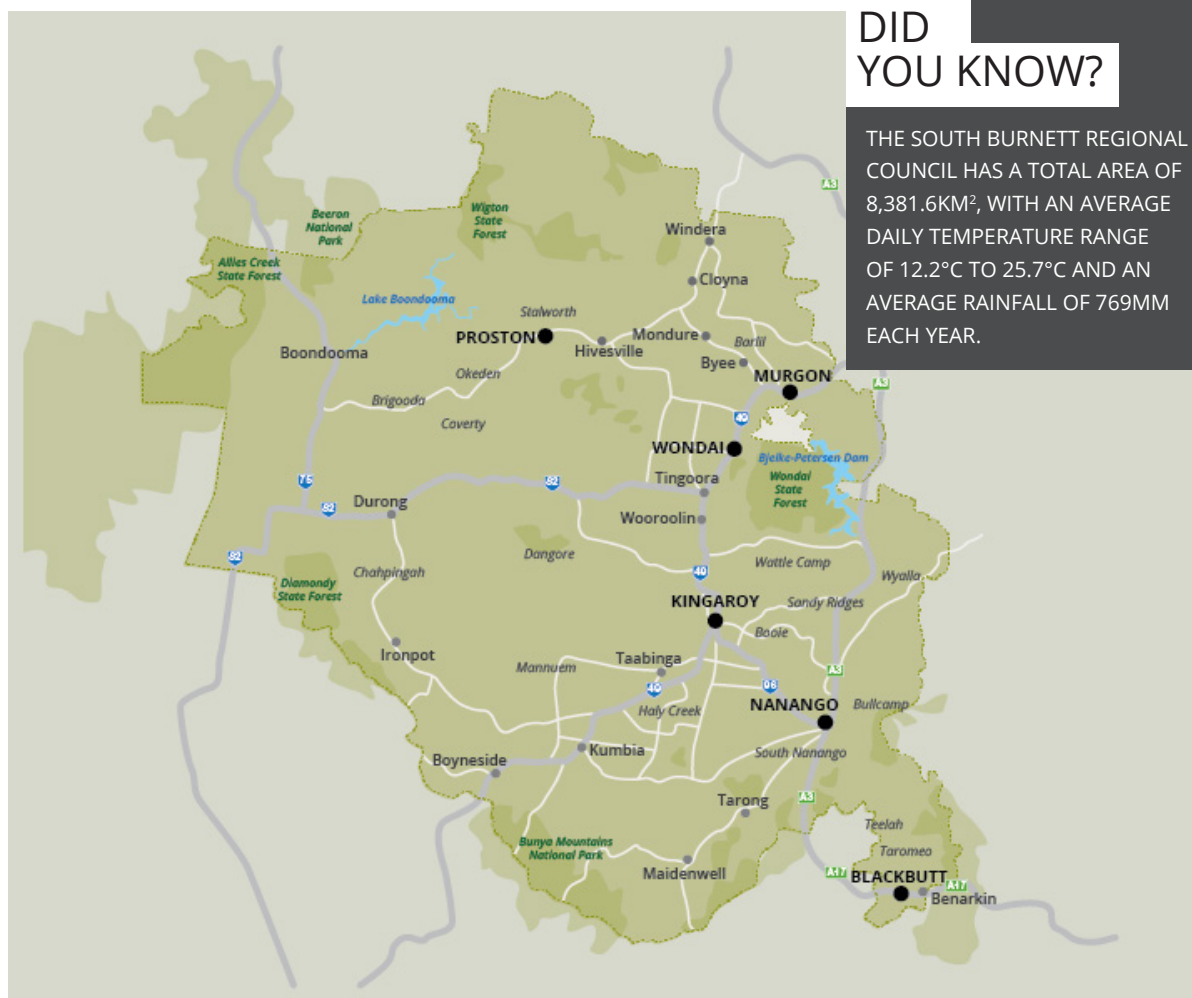
The South Burnett region is uniquely positioned to offer lifestyle and employment opportunities which other regions can only envy. The region covers a geographical area of approximately 8,381.6km² and is home to 34,290 people.

The close-knit communities with many towns less than 15 minutes from each other, deliver services normally associated with larger populations. Natural surrounds and rolling landscape give the region a relaxed atmosphere. An array of services, retail and events can be found across the region, along with high quality educational, medical and recreational facilities.

Peanuts, navy beans, cattle and pigs are among the region's notable produce, enabling globally significant value-added processing.

The South Burnett region has a lively history, from the tribes that traversed the region on their way to the Bunya Mountains through to Queensland's longest serving Premier and symbol of traditional country fare, Lady Flo's pumpkin scones.

Our residents enjoy a relaxed country lifestyle, contrasted with abundant opportunities and possibilities afforded by our innovative industries. From agriculture, manufacturing, mining and renewable energy, to art, culture, tourism, health and quality education, the South Burnett really does have it all.



South Burnett Regional Council Community Plans !



MAYOR MESSAGE

Mayor Kathy Duff

I am both honoured and excited to present our region's Community Plans. There is one for each of our towns and villages, all brought together in this single booklet as a shared vision for our future. For the first time, every community has its own plan including our large towns, our smaller villages, and the localities that make up our wider region. Every plan has its own identity, and the priorities have been identified, in partnership with Council, by the local people in each of the communities.

These plans have been shaped through genuine community input. Council met with residents in each of our towns and several of our villages, while others took part through our online engagement process. No matter how people contributed, the result is the same and these plans have produced a collective vision built from the voices, ideas and aspirations of our whole region.

Each section outlines the short, medium and long-term goals identified by the community. Some of these are projects that Council can deliver directly, others are already included in our ten-year capital forecasts, and some will rely on strong advocacy to other levels of government and external partners. Together, they form a roadmap that balances local priorities with regional direction.

Importantly, these plans are not static documents. They are designed to be living, evolving guides that grow as our communities do. Council will keep working on them and we plan to bring them back out to the community twice each year, before and after the annual budget, to report back and review progress. Each time we do, it will act as a report card to show what's been achieved, what's underway, and where more attention or resources are needed. This ongoing feedback loop is about transparency, accountability and partnership.

This is the beginning of a long-term commitment by Council to keep listening, adapting and delivering together. Thank you to everyone who contributed ideas, time and enthusiasm to create these Community Plans. Your input has shaped a strong foundation for the future that reflects our shared pride, our diversity and an optimism for a positive partnership into the future.

As we move forward, let's celebrate what makes each town, village and community unique but also celebrate what unites us together as a region. We are stronger if we all work together and in doing so, we will achieve more for everyone.





CEO MESSAGE

CEO Mark Pitt PSM

Welcome to the 2025 – 2045 South Burnett Regional Council Community Plan. This document has been discussed and considered by our Council for several years now, with a variety of thought going into the format and what the plan should mean. The plan that is presented has taken a turn away from a traditional format and looks to the diversity of our communities to come together as a strengthened whole. The 2032 Community Plan has been a cornerstone of the regional Council since its amalgamation to the current day. It has given guidance to other documents and strategies over several terms of Council.

In the adoption of the new plan, it was agreed to make the document aspirational and attempt to capture the majority of thoughts and submissions put forward. The combination of community meetings, both before and after the budget cycle, along with written and web-based submissions, have allowed for a document that is both practical and achievable.

The capital works programme of Council and identified operational programmes have been captured and included into the community plan. Each year, through the community planning process, Council will be able to engage with the community and consult on the status of various programmes and potential capital works being considered as part of the budget and operational plan.

Each component of the Community Plan's localities has been mapped to reflect the 2025 – 2030 Corporate Plan. This alignment will facilitate the potential integration of the identified community aspirations into short-, medium- and long-term planning and delivery models.

It is the intention of Council to continue this cycle of community meetings going forward, again before and after the budget cycle. In this way the community plan will become more than just another document but will develop into a report card on the Council advocacy and project delivery.

Our Community Plan is a whole of region plan and will engage with all levels of government, business, educational institutions, community groups and individuals to continue to develop and implement the plan. Council will play a variety of roles to deliver the community aspirations identified from the provider of services to a funder of programmes, a regulator of relevant legislative environments, a partner, facilitator and advocate. Any and each role Council plays can have a complex relationship with the other roles and partners identified through the plan's identified aspirations.

This is not a plan for the shelf, it is our plan for the future. It has been written using the information gathered through extensive community consultation and designed to reflect our individual community strengths and aspirations. To reflect and carry on the theme from the Community Plan 2032, it is our home, our community, our future, our words - it is our Community Plan. We love South Burnett.



BLACKBUTT AND BENARKIN COMMUNITY PLAN

2025



Blackbutt

The town of Blackbutt has a population of 799. Blackbutt is situated along the Blackbutt Range in the south-east corner of the South Burnett Region and has a close relationship with Yarraman in the Toowoomba Regional Council area and Kilcoy in the Somerset Regional Council area.

European settlement of the area commenced at Taromeo Station in 1842 however the first town allotments were created around 1910. Timber harvesting and sawmilling were the early industries within the area, supplemented with cattle grazing and silviculture as minor industries. The name Blackbutt was given to the area in 1909 by a Crown Surveyor based on the common name for the family of dark barked eucalypts.

A major tourist attraction within the Blackbutt area is the Brisbane Valley Rail Trail (BVRT) which was established in 2006 along a disused 23km section of railway line extending from Linville to Blackbutt. The Rail Trail is popular with bushwalkers, horse riders and mountain bike riders and its proximity to South-East Queensland is seen as advantageous for future growth of nature based tourism within the Blackbutt area. There is a local library in the town centre along with a playground and picnic areas for families to come together.

The areas surrounding Blackbutt and Benarkin are rich in wildlife including endangered gliders, koalas and a great diversity of birds.



Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Short Term (1 - 4 years)

Current Budget Works and Operations

Capital Projects

- Shelters over BBQ's.
- Replace playground gates.
- Blackbutt SES - Toilet refurbishment.
- Upgrade waste signage across region.
- Replace safety signage - Regional pools.
- Morris Street (Miller - Unnamed) - Road seal - Construction (completed).

Local Roads and Community Infrastructure Program

- Footpath Hart Street to the Sports Ground.

Works for Queensland

- Toilet block at Skatepark.

Community Aspirations

Enhancing Liveability and Lifestyle

- Fences around all parks.
- Recommended age signs on parks.
- Basketball/Netball courts & volleyball on the grass, more seating for areas for youth to hang out.
- Off leash dog park.
- Lights around cart in park.
- Advocate for free entertainment once per month.
- History plaque for the Memorial Hall showing previous locations and history. Help facilitate the Blackbutt Anzac Memorial area which will be near the Memorial hall or a double sided static board in the main park with community notices and information.

Providing Key Infrastructure for our Towns and Villages

- Widen and upgrade Bowman Road (no lines or buffer and solar lights needed).
- Kerb and channel and drainage plan to be rolled out annually.
- Road, shoulders and drainage outside Blackbutt Sand and Gravel needs to be fixed due to water run off issues.
- Water and storm water drainage (Blackbutt, Bowman Road, near golf course, Douglas Street and Crompton Drive).
- Fix the start of Old Esk road.
- Advocate to DTMR to reduce speed limit on highway to 80km from Benarkin to Blackbutt.
- Rail trail - more signage and monument for RSL.
- Car park in between hall and Bush Fire Brigade. Take out barb wire fence and have room for buses including a turnaround and drainage/road solution.

Short Term Continued (1 - 4 years)

Growing our Region's Economy and Prosperity

- Better mobile connectivity.
- Information sheets for new property owners, welcome pack.
- Teenage safe space and play area. A community center space that all community can use to help them connect with their community.

Safeguarding our Environment

- Bat relocation program and habitat management/protection. Council to assist community groups in better mapping around species habitat, koala habitat and wildlife corridor.
- Wild dogs and cats programs. Feral management program and training for animal owners "keeping of animals".
- Electric vehicle charging station.

Organisational Excellence

- Let RSL have part precinct for Anzac Days etc.
- Build new Cenotaph and leave old one for Anzac Service.

Medium Term (4 - 8 years)

Current Budget Works and Operations

Local Roads and Community Infrastructure Program

- Replacement of pavers to concrete - Hart Street to the Roy Emerson.

Community Aspirations

Enhancing Liveability and Lifestyle

- Establish a music bowl to complement and complete the suite of facilities in the hall.
- Timber Museum - Advocacy/support.

Providing Key Infrastructure for our Towns and Villages

- To lobby State and Federal Governments on D'Aguilar Highway, Burnett Highway and Blackbutt Range (passing lanes).
- D'Aguilar Highway upgrade.
- Footpaths that follow the rail trail through Blackbutt and Benarkin.
- Rail Trail Precinct Area (separate consultation) and commercial.

Growing our Region's Economy and Prosperity

- 2032 Olympics opportunities.
- 100 allotment development.

Medium Term Continued (4 - 8 years)

Growing our Region's Economy and Prosperity Continued

- Entry to Blackbutt from Benarkin - Develop it into a roadside trip rest and refresh area. At each end of the redeveloped area, a modern picnic pavilion be installed, looking exactly like the new ones in Les Muller Park. At the Blackbutt end a sign be installed, toilets, arrow, 750 metres Les Muller park, at the other end toilets, arrow toilets Benarkin First Settlers Park. In the middle a garden with recreated Blackbutt and Benarkin entrance signs, with an overarching sign "Timbertowns of" and information panels go up, detailing the World Champions in the Timber industry. An information panel about the new Timber Museum should be erected once it's operational.

Long Term (Over 8 years)

Current Budget Works and Operations

Capital Projects

- Les Muller Park - Replace playground.
- Infrastructure upgrade program across Waste Facilities to meet service standards.
- Water Distribution:
 - » Water main renewal - Scott Street (Muir to existing)
 - » B05 - Replace DN100 with DN150 along Muir Street from the southern side of Coulson Street to Douglas Street
 - » B06a - Replace DN100 mains with DN150 along Gladys Street between Coulson Street and Douglas Street and along Douglas Street between Gladys and Pine Street.

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- Roads (Old Esk Road being priority for safety).
- Footpaths/ rail trail (A lot of people have animals, ride bikes/ horses).

Growing our Region's Economy and Prosperity

- Targeted investment assessment on strategy for accessing new water for irrigators in Blackbutt (2022 Advocacy Action Plan).
- Future planning - Council to revisit the State Government 2004 town plan and action ideas for Blackbutt to allow for growth (air strip, prison, hospital or school).
- Tourism program (aim to bring more bike riders and caravans to the area).
- Provide an environment to promote more shops/restaurants in town.

Safeguarding our Environment

- Plant a tree program.

Benarkin

Benarkin is located on the far south-eastern side of the South Burnett LGA. The small village includes a public school, a small number of shops and services. The village lies adjacent to the Brisbane Valley Rail Trail and the Bicentennial National Trail with overnight camping facilities at the First Settlers Park.

- Recreation options available for residents and visitors have a predominantly outdoor recreation focus:
- First Settlers Park provides a small range of covered, ageing play opportunities and a picnic node
- Walking, mountain bike riding, horse riding opportunities on the BVRT and Bicentennial National Trail
- Motor and trail bikes, and four wheel driving
- Benarkin State Forest provides opportunities for nature appreciation, bird watching and approved recreation activities including use of tracks and trails.



Acknowledgement

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Short Term (1 - 4 years)

Current Budget Works and Operations

Capital Projects

- First Settlers Park amenities.
- First Settlers Park - Sign shelter, move railway track and cart.
- Upgrade waste signage across region.

Works for Queensland

- Benarkin footpath.

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- Widen the sealed surface on Hathaway Street to Williams Road and cut back encroachment on the side.

Growing our Region's Economy and Prosperity

- The Blackbutt horse stabling corral should be relocated to the horse trough in Benarkin. With the objective of making Benarkin a more acknowledged horse starting and finishing location.
- Better mobile connectivity.

Medium Term (4 - 8 years)

Current Budget Works and Operations

Capital Projects

- First Settlers Park - replace playground.

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- Footpath from park to the school.

Long Term (Over 8 years)

Current Budget Works and Operations

Capital Projects

- Water Distribution:
 - » B02a (major infrastructure priority plan) - DN150 from existing DN150 to proposed Benarkin Reservoir and PS, reconnecting into existing DN100
 - » B02b - Proposed Benarkin Reservoir
 - » B02c - Proposed Benarkin Reservoir PS

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- Steven Street to be sealed.

BUNYA MOUNTAINS COMMUNITY PLAN

2025



Bunya Mountains

Located 56 kms south-west of Kingaroy, the Bunya Mountains shelters the world's largest stand of ancient bunya trees. The Bunya Mountains play a significant role in Aboriginal culture. The traditional custodians from across Queensland and northern New South Wales would historically gather to feast and celebrate the bounty of the bunya nut harvest.

The 2021 census showed a population of 110 for the area. Residents are serviced by a convenience store, 1 restaurant and 2 cafes. The village is predominately holiday homes with occupancy at peak times exceeding that of a small community. The annual visitation rate is approximately 200,000 visits per annum (QPWS).

As a tourist destination, the Bunya Mountains plays a significant role in attracting visitors with benefits to the communities of the South Burnett, Toowoomba and Western Downs districts.



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Short Term (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Upgrade waste signage across region.

Community Aspirations

Enhancing Liveability and Lifestyle

- Child friendly play equipment (nature-oriented play area).
- Continue current interest and support of BMCAI (Bunya Mountains Community Association Inc).
- A Community meeting/gathering place and place of refuge (in disaster), is established for social interaction, meetings, resident and visitor cultural and environmental education, forums, and workshops.
- The Bunya Mountains Local Disaster Management Sub-Plan is kept up to date and ready to be implemented.
- Community social events are delivered to enhance social connection, cohesion, build resilience, keep the history alive, support opportunities to learn about the environment and enhance cultural consciousness/awareness which may include free entertainment once per month.
- Bunya Nut Festival revival. Triennial year celebration of big fall of nuts.

Providing Key Infrastructure for our Towns and Villages

- Secure a recognition from Transport and Main Roads that the access roads to the Bunya Mountains are a higher priority (than the present low priority).
- Routine maintenance/roadside control for all vegetation to stop encroachment to keep it safe.
- Redesign of industrial bin location and create carparks at the Bunya Avenue Entrance to the park.

Growing our Region's Economy and Prosperity

- The concept plan for Allan Stirling Memorial Park upgrades is completed, including fully accessible walking track, carpark, interactive signage, enviro toilet.
- Additional toilets - Locations to be considered include Allan Stirling Park and Russell Park.
- Cedarvale Museum is considered, promoted and supported as one of the South Burnett Regional Council Museum's. Digitise early European history and artifacts held by the South Burnett Museum including Cedarvale.

Safeguarding our Environment

- Plan for roadside lantana and cactus removal.
- SBRC feral pig control in Bunya Mountains.
- An EV Charging Station is established in Dandabah for electric vehicles.

Medium Term Continued (4 - 8 years)

Community Aspirations

Enhancing Liveability and Lifestyle

- Gazetted Stock Routes - Explore options and open up to create walking tracks including bikes and horses (potential for tourism). Work in collaboration with the BPAC Songlines Project.
- Develop a walking historical trail, association brochure and QR code for enjoyment discovery that includes historical (Indigenous and European) tales, environmental unique features of Bunyas.

Growing our Region's Economy and Prosperity

- Tourism promotions of the Bunyas include environmental, cultural and historical reference messages.
- A data set of housing/accommodation, visitor and population numbers by type, trends/peak periods, are available for advocacy and grant application processes.
- Explore remote business opportunities to encourage more full time residents who are able to work from the Bunyas.
- Telecommunications infrastructure is enhanced to ensure accessibility and reliability that meets community expectations.

Safeguarding our Environment

- Establish a natural environment monitoring regime to assist in the management of the impacts of visitors/recreational users/residents and preserve the unique Bunyas environment.

Long Term (Over 8 years)

Community Aspirations

Growing our Region's Economy and Prosperity

- Investigate options for accommodation for hospitality and rangers to encourage workers to live in the Bunyas and lessen the travel in and out each day.

Safeguarding our Environment

- Whilst promoting visitation, ensure that future development proposals do not negatively impact upon the natural environment.

DURONG COMMUNITY PLAN

2025



Durong

Durong is located at the crossroads to Chinchilla, Mundubbera and Jandowae and is the westernmost settlement in the South Burnett. The village has a general store, bowls club, school, church and town hall which contains a library and hosts a playgroup and girl guides group.

Large land holdings in the area have grazing and cropping of grains as well as dubosia as the major activities. The village itself has a minimal population with the majority of people residing on farms or small rural residential holdings. The total population of the district is 219 according to the 2021 census.



Acknowledgement

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Short Term (1 - 4 years)

Current Budget Works and Operations

Capital Projects

- Replace three play items.
- Upgrade waste signage across region.

Community Aspirations

Enhancing Liveability and Lifestyle

- Electronic community notice board.
- Advocate for free entertainment once per month.

Providing Key Infrastructure for our Towns and Villages

- Stock route graded as fire barrier (McLean Road – Highway – Shelly Top Road):
 - » Fire and safety concern
 - » Glencoe Fire Brigade
- Footpath from crossroads to the school.
- Red paint on road to be a visual for trucks/traffic to slow down.
- Speed limit review.
- Stop sign on Mundubbera Road instead of give way sign.
- Slow down for wildlife signs on Shelly Top and McLean Road.
- Improve shop and school parking.

Safeguarding our Environment

- Lantana Issue - Biosecurity plan.

Medium Term (4 - 8 years)

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- Replacement of fire shed.
- Better parking for the hall.

Long Term (Over 8 years)

Current Budget Works and Operations

Capital Projects

- Infrastructure Upgrade program across waste facilities to meet service standards.

HIVESVILLE COMMUNITY PLAN

2025



Hivesville

Before the development of Proston, Hivesville was the main centre in the district outside Wondai and Murgon. It is located 10kms east of Proston. As at the 2021 census, Hivesville and the surrounding area had a population of 219.

It was originally called Jaumbill, but was changed in 1923 in honour of George Hives, an early grazier of “Sunday Creek” Station who took up that station as “Mondure” resumption in 1895. Farming in the area includes grazing and feedlots. Current residents are serviced by a local shop, service station and the historic Hivesville Hotel.



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Short Term (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Sportsground dump point.
- Drainage.
- Upgrade waste signage across region.
- Site surveillance - Hivesville and Home Creek.

Works for Queensland:

- Sportsground amenity upgrade/showers.

Community Aspirations

Enhancing Liveability and Lifestyle

- Fences around all parks.
- Recommended age signs on parks.
- Advocate for free entertainment once per month
- A community center space that all community can use to help them connect with their community.
- Investigate building on a hive and incorporating a playground and a dog off leash area for Hivesville.
- Advertising for free camping for 48 hours in the sports ground, fencing back up in the sports ground to keep pets safe and somewhere for them to be offleash.
- Upgrade the toilets on the main street.
- Community notice board to advertise community activities.
- Assist the Hivesville Progress Association Inc., to beautify and maintain Railway Park. Change name from Mother Million Park to Railway Park.
- Assist landholders to beautify the main street (old shop fronts).
- Install a 'Welcome to Hivesville sign' on Hivesville Road (signs already in place on both sides of Hivesville on Wondai Proston Road).
- Advocate and support the need for permanent local Police.
- Investigate opening Mary Street as priority for emergency services.

Providing Key Infrastructure for our Towns and Villages

- Kerb and channel plan to be rolled out annually.
- Investigate CED system.
- Speed limit signs entering and exiting the town (advocate for extra policing).

Growing our Region's Economy and Prosperity

- Better phone and internet connectivity.
- Collaborate with Lions club or Mens shed School to construct a bus shelter.

Short Term Continued (1 - 4 years)

Safeguarding our Environment

- Investigate connection to the rural water scheme to be made available to all residents or subsidise the purchase of one water tank per rate payer.
- Maintain an affordable fee for the water fill point with a base charge for multiple fills per week.

Medium Term (4 - 8 years)

Community Aspirations

Enhancing Liveability and Lifestyle

- Assist homeowners with compliance and prevent further non-compliant structures.

Providing Key Infrastructure for our Towns and Villages

- Rural water connections to rest of Hivesville.
- Flooding mitigation in certain areas of cause ways and drains.

Long Term (Over 8 years)

Current Budgets Works and Operations

Capital Projects

- Infrastructure upgrade program across waste facilities to meet service standards.

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- To upgrade the storm water drainage throughout the whole town along with the roads, kerb and channeling and town water supplied.

Safeguarding our Environment

- Ensure State owned land is managed in relation to fire, weed and pest management.

KINGAROY COMMUNITY PLAN

2025



Kingaroy

Kingaroy is the largest centre in the South Burnett region and has a population of 10,868. The town is known as the “Peanut Capital of Australia” because Australia’s largest peanut processing plant is located in the town and its peanut silo dominates the skyline. Kingaroy established in 1904 with the sale of the first freehold allotments however settlement in the area began with Burrandowan Station in 1843. Kingaroy is well known for being the home of the late Sir Joh Bjelke Petersen, former Queensland Premier from 1968 to 1987 and Lady Florence Bjelke-Petersen. Her history in Kingaroy is marked by her significant contributions to the community and her role as a political figure.

Over the years, the town has evolved into a modern, well serviced, growing centre with our renewed CBD and medical services that are supported by reliable access to specialist care because of our airport and helicopter land capabilities. Kingaroy consists of supermarkets, a shopping centre, hospitals, restaurants, cafes, sporting/well-being facilities, and a number of educational institutions including Southern Queensland Institute of TAFE, Educational institutions within Kingaroy comprise of Kingaroy State School, Kingaroy State High School, Taabinga State School, Saint Mary’s Catholic College and St John’s Lutheran School and the TAFE College.

Kingaroy has a vibrant cultural and social life and is home to an art gallery and several local craft outlets as well as a range of well-maintained and attractive parklands. We host major events, and festivals such as the BaconFest that have tourists marking the date on their calendars.

The major industries within the Kingaroy Area are engineering, cropping, livestock, food processing and extractive industries. Kingaroy exports to the world through Swickers, PCA, Plenty Foods and other industries. Our energy capabilities have expanded through solar and wind farms and constantly developing to make the region stronger.

Overall, Kingaroy has created champions in many fields that have shaped the local, state, national and international scene for the better. The community thrive together to keep Kingaroy being the centre of care for our region and will keep celebrating the history and strengths.



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Short Term (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Taabinga Cemetery internal road and gardens (new expansion) and Columbarium walls.
- Swimming Pool - Refurb toddler pool, safety signage and detailed design for redevelopment (include hydrotherapy pool).
- Library/forecourt - Replace decking and joists, library floor coverings.
- Town Hall - Carpark, paths, lighting and lighting table upgrade
- SES kitchen refurbishment.
- Art Gallery repaint internally - Heritage listed. Lighting and toilets upgraded.
- Shelters over BBQ and replace playground gates.
- Carew Park - New park furniture.
- River Road Park - Replace old and broken equipment.
- Rotary Park - Replace playground.
- Memorial Park - Replace removed items, new table settings in western end, replace 2 shade sails and replace exercise equipment.
- Kingaroy Airport Asset Refurbishment - Met building and terminal building toilets, flush markers, security cameras, signage, taxiway C, firefighting centralised water design and construct, line marking, terminal building carpark.
- Survey and design Airpark and hangar sites.
- Aerodrome Masterplan.
- Kingaroy New Landfill Cell - Feasibility study and detailed design.
- Kingaroy Transfer Station Extension.
- Kingaroy Leachate Collection Trench.
- Haly Street - Concrete centre islands.
- Radunz Road - Road Seal.
- Fisher and Moore Street Medians - Road rehab.
- Booie Road - Parsons Bridge.
- Alford Street (Mant - First Ave) drainage.
- Coral Street (Park to Orana) - Footpath.
- Youngman Street (Albert - Emergency Access) - Kerb and channel.
- Markwell Street (Parkside - Barwick) - Kerb and channel.
- Chemical sump - Decommission.

Short Term Continued (1 - 4 years)

Capital Projects continued

- Water Distribution:
 - » Extra high level pressure zone realignment and closed valve bill PI
 - » Water main replacement - Jarrah Street (Haly to Somerset)
 - » Water main replacement - Somerset Street (Alford to Knight)
- Wastewater Mains (Capital Plans Project):
 - » Sewer pump station no 2 Tessmanns Road switchboard
 - » Sewer pump station no 3 Logan Street SCADA renewal
 - » Sewer pump station no 6 Barron Park Drive SCADA renewal
 - » Trunk sewer upgrade First Avenue - Construction
- Water Distribution:
 - » Ivy Street (Fisher to Ian)
 - » Taabinga Heights reservoir switchboard renewals and process control/SCADA
 - » Water main replacement - Kingaroy Street (River Road to Knight Street)
 - » Water main replacement - William Steet (Alford Street - Haly Street)
 - » Water main replacement - Kingaroy Street (Cornish Street - Stolzenberg Road) - Renewal age
 - » Water main replacement - Rae Street (Kingaroy Street to Walter Road)
 - » Water main replacement - Railway Terrace (Knight to Rae Street) - Renewal age
 - » Water main replacement - First Avenue (Haly Street to Logan Road) 150DN
 - » Water main replacement - Kingaroy Street (River Road to Rae Street)
 - » Drive in WPS switchboard renewals and process control/SCADA
 - » Water main replacement - Carinya Street (Fisher Street - Moonya Street)
 - » Water main replacement - Carinya Steet (Moonya Street - Jarrah Street)
 - » Water main replacement - King Steet (John Street to Youngman)
- Water Storage:
 - » Premier Drive storage reline

Community Aspirations

Enhancing Liveability and Lifestyle

- Fences for all parks.
- Recommended age signs.
- Add shaded structures to play areas.
- Inclusive play equipment that caters to toddlers through to teen and recreational activities for adults (18 + year olds).
- Advocate for free entertainment once per month.

Short Term Continued (1 - 4 years)

Enhancing Liveability and Lifestyle Continued

- Beautification - Analysis of Kingaroy and connectivity issues around town - more footpaths to encourage walking and cycling (disability friendly).
- Provide more bins around town.
- Upgrade the dog park, make signage of dog off leash penalties at parks and keep dog bags stocked.
- Changing Places/Master locksmiths access key toilet in Lions Park.
- Poster display boards in the Dr Ellen Kent Hughes Forecourt display with Councillor information, zones and what they are responsible for etc.
- Glendon Street toilets - building to be painted - inside and out, upgrade the plumbing system, inside maintenance (e.g. fix door locks) and more regular cleaning.
- Replacement of the field lighting at Lyle Vidler oval.

Providing Key Infrastructure for our Towns and Villages

- Drainage - Ongoing upgrades to ensure water goes through public land, not private.
- Address core infrastructure needs for both residential and commercial development (water and waste water) to enable private development and open market.
- Rail trail signage.
- Meiers Road seal.
- More commercial use of Airport - tourism flights.
- Airport Museum - Airport model and include history.
- Airport fire fighting water infrastructure upgrade.
- A path from the top of Fisher Street to the new parking area at Apex Lookout in Coral Street along the Western side adjacent to Carroll Nature Reserve.

Growing our Region's Economy and Prosperity

- Support in-fill development opportunities for Rogers Drive and Baron Park precincts to bring new businesses to Kingaroy.
- Edmund Rice - Alternative Learning Centre and/or a community centre space that all community can use to help them connect with their community.
- Make Kingaroy the regions 7-Day Trading location.

Safeguarding our Environment

- Encourage community land for wildlife and weeding groups - for employment and protection of remaining native vegetation.
- Additional funds toward invasive species of flora control and more education around biodiversity loss.
- Fund a professional ecologist's mapping, management plan and acquirement and maintenance of new natural areas for conservation areas including Carroll Nature reserve and Mt Wooroolin.
- 140 litre garbage bin option.

Medium Term (4 - 8 years)

Current Budgets Works and Operations

Capital Projects

- Expansion of Tip shop at Kingaroy Transfer Station Stage 1 and Stage 2.
- Lions Park - New swing set.
- BP Walking Track - Replace exercise equipment.
- Adermann Park - Replace playground.
- Memorial Park - Replace old equipment.
- Airport earthworks - Air Park.
- Airport earthworks - Air Park, terminal building, apron and taxiway renewal, pavement repairs hangar areas and fence renewal.
- Pavement repairs hangar areas and fence renewal.
- 1913 Chambers - Paint and maintenance.
- Wastewater Mains:
 - » Industrial Avenue Sewer pump station no 1 switchboard renewals
 - » Bunya Highway Sewer pump station 4 switchboard renewals and process control/SCADA
 - » 14 Norman Street combined drain
- Water Distribution:
 - » Water main upgrade - Haly Street DN450 (Kingaroy Street to Jarrah Street)
 - » Water main renewal - Fisher Street (Haly to Alford) DN300
 - » Water main renewal - DN300 water main (Haly Street East PS (Planned) to Kingaroy Heights proposed Res) - Include temp bypass around PS
 - » Queen Street - Water main
 - » Water pump station - Haly Street East (Fisher Street) pump station (new proposed)
 - » Water main renewal - (TRUNK) Somerset Street (to new reservoir)
 - » Kingaroy Heights pressure zone realignment
 - » Orana (Moonya) Street pump station upgrade
 - » Water main replacement - Harris Road (Walter to Silky Oak)
 - » Reservoir Street Reservoir, pumps and WPS switchboard renewals and process
- Wastewater Mains:
 - » Industrial Avenue sewer pump station 1 switchboard renewals
 - » Bunya Highway sewer pump station 4 switchboard renewals and process control/SCADA
 - » 14 Norman Street combined drain

Medium Term Continued (4 - 8 years)

Capital Projects continued

- Water Distribution:
 - » River Road (Baron to Youngman incl Baron Indust) 492m, upgrade to 225mm)
 - » Water main renewal - DN200 along River Road, Walter Road and Barron Street
 - » Water main replacement - Walter Road (Knight to River Road)
 - » Haly Street (Fisher to Willowglen)
 - » K01 (major infrastructure priority plan) - DN200 through CBD along Haly Street between Youngman Street and Kingaroy Street
 - » K02 (major infrastructure priority plan) - Works as designed for Kingaroy CBD
- Water Storage:
 - » Water main upgrade - Racecourse Road (Bunya Highway to End)

Community Aspirations

Enhancing Liveability and Lifestyle

- PCYC Facility - include fitness and entertainment for youth.
- Create an art trail/corridor i.e. sculptures showcasing Kingaroy along Railway Terrace.
- Retail with a proactive health approach.
- Community hospital redevelopment.
- Excursions for youth out to public events in Brisbane or other places.

Providing Key Infrastructure for our Towns and Villages

- Advocate and encourage regular air service from Kingaroy/Brisbane/Sydney.
- All roads infrastructure - new and maintenance includes new street trees and storm water harvesting for street tree establishment and other parks and open space irrigation.
- Identify and seal selected sections of gravel roads, prioritised based on traffic volumes and maintenance requirements.
- Flooding Mapping - Advocate for funding from State to do comprehensive flooding mapping for the towns to encourage appropriate development and improve drainage plans for better connection, walking paths and links between old and new connections.
- Gordonbrook Dam – Advocate to take it offline for town (urban) supply – use for farming only.
- Build an RV car park that provides basic facilities, including water and dump point access.

Growing our Region's Economy and Prosperity

- Waterpark.
- 2032 Olympic opportunities.
- Incentivise farmers to farm sustainably.
- Expansion of towns through a Land Supply Analysis to encourage continued growth in the areas Council wish to see the area grow while protecting our Agricultural Land.
- Advocate incentives to developers and to the Government to give incentives to commercial operators/ investors to encourage the housing market.

Long Term (Over 8 years)

Current Budgets Works and Operations

Capital Projects Plan

- Infrastructure upgrade program across Waste Facilities to meet service standards.
- River Road - Replace old equipment.
- Apex Park upgrades.
- Airport asset refurbishment.
- Water Distribution:
 - » K13 - New DN100 main along Jubilee Street interconnecting existing DN100 on Ian Street
- Wastewater Mains:
 - » Sewer main upgrade - (TRUNK) Fisher Street sewer upgrade (Jacaranda Avenue to Frangipani Parade)
 - » Sewer main upgrade - (TRUNK) Alford Street sewer upgrade (First Avenue to Mant Street)
 - » Sewer main upgrade- (TRUNK) Cornish Street sewer upgrade (Cornish Street to Kelvyn Street)

Community Aspirations

Enhancing Liveability and Lifestyle

- Build a botanic garden.

Providing Key Infrastructure for our Towns and Villages

- Historical precinct at Aerodrome.

Growing our Region's Economy and Prosperity

- Youth entertainment or a outdoor/indoor bowling alley.
- Multi-level carpark - Ground level entertainment areas.
- Accommodation developments.
- Progress towards becoming a Regional City.
- Kingaroy North development progressed.
- Work with owners of the peanut silos for possible redevelopment into housing, hotel and business hub.

Safeguarding our Environment

- Waste to energy site developed.
- Ongoing protection and maintenance of remnant vegetation.
- Eco tourism and tourism development, climate change mitigation and adaption.
- Carbon sequestration for income/rate reduction for rural residential and land parcels greater than 1000m² managed through rates.

KUMBIA COMMUNITY PLAN

2025



Kumbia

Kumbia is located 32km south-west of Kingaroy, at the foothills of the Bunya Mountains.

Kumbia is surrounded by rich red volcanic soils and abundant grazing country. It was formerly a part of Taabinga Station and at the 2021 census had a population of 301. Kumbia is known for its stone fruit farms with the growers spanning back generations, with the packing sheds open to tourists upon pre-arrangement. Farming in the area includes peanuts, corn, stone fruit, grapes, duboisia and paulownia.

Kumbia has many small street-front shops including a fuel station with a post office, general store, caravan park, a butcher shop and pub. There is also a primary school, golf course, local racetrack, police station, Town Hall and The Kumbia Federation Heritage Centre. Thirty minutes from Kumbia is one of the most picturesque lookouts of the man-made feat Boiling Springs in Cooranga. From the Lookout there is also Coopers Gap Wind Farm, another man-made creation shared between the South Burnett and its western neighbours.



Acknowledgement

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Short Term (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Shelters over BBQ's.
- Replace playground gates.
- Upgrade waste signage across region.
- Water distribution - Reedy Creek Borefield WPS switchboard renewals and process control/SCADA.

Works for Queensland

- Dump point and signage for caravans.

Community Aspirations

Enhancing Liveability and Lifestyle

- Electric sign board for town notices.
- Investigate larger playground at the sport and recreational area, and a smaller playground at the current location (new playground).
- Further development of the sportsground for the young families including more shade.
- Public toilet in sports recreation area.
- Refurbishment of toilets in main street.
- Advocate for free entertainment once per month.
- Remove garden beds in main street.
- CCTV outside school and tennis courts.

Providing Key Infrastructure for our Towns and Villages

- Review street drainage, kerb and channels.
- Floodway Ellesmere 'Road Closed' signage washed away - no level and no signage at all. Potentially do floodway solar lights in all floodway areas and review flood signage.
- Walking track around the town and implementation of a footpath circling Kumbia.
- Paint drive in parking/angled parking lines (designated zones).
- Washdown stations on the Dalby side of Kumbia.
- Non-potable water review:
 - » Water supply
 - » Few blocks unable to get water
 - » Increase water supply area and extend mapping area

Growing our Region's Economy and Prosperity

- Better mobile connectivity and fixing blackspots.

Short Term Continued (1 - 4 years)

Safeguarding our Environment

- Review and create a plan for biosecurity issues.
- Renewables Projects.
- Biosecurity - Educational signs.

Growing our Region's Economy and Prosperity

- Increase land supply for town expansion - Look at commercial and residential blocks.

Medium Term (4 - 8 years)

Current Budgets Works and Operations

Capital Projects

- Apex Park - Move playground to Rec. R.

Community Aspirations

Enhancing Liveability and Lifestyle

- Another playground.

Long Term (Over 8 years)

Current Budgets Works and Operations

Capital Projects

- Infrastructure upgrade program across waste facilities to meet service standards.

Community Aspirations

Growing our Region's Economy and Prosperity

- Open parcels of land in Kumbia for residents.

MAIDENWELL COMMUNITY PLAN

2025



Maidenwell

Maidenwell is located 30km west of Nanango and 28kms east of the Bunya Mountains. It derived its name from the first water well dug in the district by John King, who was also into horse racing (maiden being the term used for the first race for a horse) – hence Maidenwell. The population of Maidenwell and the surrounding area at the time of the 2021 census was 227. Maidenwell is serviced by a Hotel, Trading Post, Maidenwell Treasures and a community hall.



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Short Term (1 - 4 years)

Current Budget Works and Operations

Capital Projects

- Replace bollards next to toilet block.
- Sportsground - Replace amenities and replace playground.
- Upgrade waste signage across region.

Community Aspirations

Enhancing Liveability and Lifestyle

- Beautify central median strip that links the town's 3 commercial outlets (hotel, trading post and treasures). Garden edges, additional trees, pathways, lighting, seats, plaques, history walk etc, a new enclosed playground shade and in particular signage be refreshed and/or renewed (Community has previously done up a master plan for upgrade).
- Installation of historical posts with plaques in centre of town, identifying buildings and landmarks.
- Maidenwell Hall - Relocated to sports ground at time of re-stumping and improving disability access.
- Seek funding to restore the Maidenwell Steamroller.
- Recreation Reserve - Facilities added and additional playground/climbing area.
- Advocate for free entertainment once per month
- Fences around all parks.
- Recommended ages signs on parks.
- Basketball/Netball courts & Volleyball on the grass, more seating for areas for youth to hang out.
- Community notice board.
- Visible public toilet signs in town and near waterhole.
- Additional stairs at the bottom of Coomba Falls.
- Replace the copper logs and posts in the middle area of town.
- Repair of timber fencing in front of the camping area (between Fire Station and existing waste skip bins).
- Lighting up of the 3 flag poles and Cenotaph in centre of town and require replacement with good quality lighting.

Providing Key Infrastructure for our Towns and Villages

- Advocate to TMR to widen road Maidenwell Bunya Mountains road, reduce speed and install signage for trucks to slow down.
- Road Closed signs for Brooklands - Middle Creek, Barkers Creek, Oakey Creek and up further (does not do Parker Road).

Safeguarding our Environment

- Designated fire pits to prevent fires being put anywhere.
- Advocate for Fire Brigade extension.

Medium Term (4 - 8 years)

Community Aspirations

Enhancing Liveability and Lifestyle

- Gazetted Stock Routes - opening up to create walking tracks including bikes and horses (potential for tourism). Including extending cycle and walking trails into the Maidenwell Bunya Mountains area and footpath down to waterhole for walking and bikes.
- 2032 Maidenwell 100 years celebration event.

Providing Key Infrastructure for our Towns and Villages

- Berlin Road (Transport and Main Roads and Council) - T-Junctions, drainage, highway and footpath visibility.

Growing our Region's Economy and Prosperity

- 2032 Olympic opportunities.

Long Term (Over 8 years)

Current Budget Works and Operations

Capital Projects

- Infrastructure upgrade program across waste facilities to meet service standards.

MEMERAMBI COMMUNITY PLAN

2025



Memerambi

Memerambi is a small village of 338 people located on the Bunya Highway just under 10km north of Kingaroy. A primary school existed in the village until 2006.

The Kingaroy to Kilkivan rail trail travels through Memerambi, running parallel with the Bunya Highway and a trail head with embellishments including a toilet, interpretive signs and a sheltered bench seat draw passers by to investigate further.



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Short Term (1 - 4 years)

Current Budget Works and Operations

Capital Projects

- Upgrade waste signage across region.
- New playground.
- Water treatment:
 - » Year two Gordonbrook Dam spillway AFC works D&C - Construct
 - » Gordonbrook Dam Safety Hazard Action Project - Fencing
 - » Gordonbrook Dam Safety Hazard Action Project pipework
 - » Gordonbrook Dam Survey for dredging
 - » Year three Gordonbrook Dam spillway AFC works
 - » Gordonbrook Dam diversion tunnel assessment
 - » Gordonbrook WTP potassium permanganate dosing
 - » Gordonbrook Dam - Filter blanket construction downstream slope
 - » Gordonbrook Dam - Riprap installation upstream dam wall
 - » Gordonbrook Dam - Seepage monitoring design
 - » Gordonbrook Dam filter media replacement

Community Aspirations

Enhancing Liveability and Lifestyle

- Develop a shaded play area at the rail trail for local communities.
- Advocate for free entertainment once per month.

Medium Term (4 - 8 years)

Current Budget Works and Operations

Capital Projects

- Half basketball court.
- Gordonbrook Dam - Replace toilets.
- Water treatment - Gordonbrook Dam dredging.

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- Crossing over the Bunya Highway for families to access the play area.

Growing our Region's Economy and Prosperity

- Develop enough visitor engagement to enable the stop shop to open and thrive.

Long Term (Over 8 years)

Current Budget Works and Operations

Capital Projects

- Infrastructure upgrade program across waste facilities to meet service standards.

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- Gordonbrook/Memerambi road upgrade.

Growing our Region's Economy and Prosperity

- Advocate for Dangore State Forest to be made as a tourist destination.

MOFFATDALE COMMUNITY PLAN

2025



Moffatdale

The South Burnett's great winery region, Moffatdale makes up the majority of the region's vineyards and cellar doors.

Moffatdale is also home to Bjelke-Petersen Dam. More affectionately called BP Dam by the locals and also known as Lake Barambah, the dam plays a major role as the main water source for the local agricultural industry. The popular water sports venue is also renowned for its superb freshwater fishing.



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Short Term (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Upgrade waste signage across region.
- Bjelke-Petersen Dam:
 - » Paint old toilets and other buildings, cover on kiosk roof;
 - » 2 * Cabins at BP Dam (solar, Wi-Fi, generators);
 - » Generator and wiring upgrade kiosk;
 - » Horse shoe bend installation of powered sites (10);
 - » Paint cabin roof (9);
 - » Painting and renovation - External kiosk and laundry;
 - » Refurbishment of powered en-suite and
 - » Family Villa refurbishment.

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- Upgrade school parking.

Growing our Region's Economy and Prosperity

- Increase in tourism for locals and visitors, collaborations with tours of winery and local attractions.
- Restore facilities and bring back markets.

Medium Term (4 - 8 years)

Current Budgets Works and Operations

Capital Projects

- Bjelke-Petersen Dam - Upgrade dump point and refurbishment of amenities (day use area), kiosk and managers quarters.

Community Aspirations

Enhancing Liveability and Lifestyle

- Increase aquatic events and activities.
- Improve marketing of recreational activities.

Growing our Region's Economy and Prosperity

- Bjelke-Petersen Dam - Upgrade to boat ramp and camp facilities.
- Increase in accommodation to leverage agritourism boom.
- Corporate tours - International visitors tasting wines and foods of the South Burnett.

Long Term (Over 8 years)

Current Budgets Works and Operations

- Capital Projects
- Bjelke-Petersen Dam refurbishments.

Community Aspirations

Growing our Region's Economy and Prosperity

- Advocate for and support the region's tourism through Annual seasonal events that are consistent in branding and managements. Using grant funding to implement.

MURGON COMMUNITY PLAN

2025



Murgon

Murgon is located in the north-eastern section of the South Burnett Region and the first European settlement took place with the establishment of Barambah Station in 1846. The size of the original Station was fragmented over the next 50 years through the creation of farm allotments. This also led to the establishment of the Barambah Aboriginal Reserve (now called Cherbourg) in 1901 which was the first settlement within the area. The construction of a railway from Goomeri created the township of Murgon in 1906 with town allotments being sold that same year.

An early industry which established within the Murgon district was dairying. In 1913 the South Burnett Co-operative Dairy Company Limited opened a butter factory to avoid losing suppliers to a new factory which opened in Kingaroy. Other important industries over the years have been cattle production, peanuts and more recently viticulture.

Currently the town of Murgon has a population of 2,220. Murgon has a vibrant commercial centre and a number of professional and health services which service the town and the surrounding rural area, smaller communities and the nearby Cherbourg Aboriginal Community.

Educational institutions in the Murgon area include Murgon State School, Murgon State High School and St Joseph's School.



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Short Term (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Lions Park - New Shelters, BBQ's and softfall under climbing caterpillar. Playground equipment for younger kids aged 1-3 years (smaller slide).
- QE II Park Stage 3 - Between Visitor Information Centre and amenities and irrigation in top end of park.
- Replace playground gates.
- Skatepark and Coronation Park - Shelters over BBQ's x 2.
- Stadium - Replace box gutters.
- Showgrounds - New perimeter fence.
- Town Hall - Repair and reseal rear access driveway, archives/shed - remove and replace asbestos cement sheeting, external paint and restump.
- Swimming pool - Refurb toddler pool, safety signs and pool rehab.
- Refurbish town clock.
- Ficks Crossing - Bollards and new carpark near shelters.
- Cemetery - Survey and design new area and lawn cemetery plinths.
- Watt Street (Lamb-Stephen) - Kerb and channel.
- Upgrade waste signage across region.
- Land investigation.
- Water treatment media replacement.
- Water distribution:
 - » Garrick Street - Water main
 - » Lamb Street (Bunya Hwy Xing to Stephens Street)
 - » Nutt Street (Hospital) WPS process control/SCADA renewal
 - » Town Pumps WPS Switchboard renewals and Process Control/SCADA
 - » Hospital Res to McAlister Street
 - » Rose Street (Thorn to end)
- Wastewater mains:
 - » Perkins Street sewer pump station no 2 Process Control/SCADA renewal
 - » Houghton Street sewer pump station no 3 Process Control/SCADA renewal

Community Aspirations

Enhancing Liveability and Lifestyle

- Fences around all parks.
- Recommended age signs on parks.

Short Term Continued (1 - 4 years)

Enhancing Liveability and Lifestyle continued:

- Dog Park.
- Upgrading the skate park to a multi-activity park. Consisting of a public outdoor fitness area, the skatepark, park, carpark, multi-sport court and added seating and needed facilities.
- Turn lights on at skatepark – Trial.
- Update sporting lights at showgrounds.
- Review currently installed CCTV cameras in consultation with Queensland Police and review lighting.
- Public BBQ at another location.
- Outdoor gym equipment.
- Resurface rock climbing wall in the park opposite Murgon State School.
- PCYC initiatives and activities for youth.
- Seating repaired and a bin at the lily pond park on the corner of Lamb Street and Douglas Street.
- Advocate for free entertainment once per month.

Providing Key Infrastructure for our Towns and Villages

- Kerb and channelling to be rolled out annually.
- Arnell Street to be bitumen and kerb and channel.

Medium Term (4 - 8 years)

Current Budgets Works and Operations

Capital Projects

- Kapernick Park - Replace toilet and viewing platform.
- Rotary Park - Additional equipment and replace old equipment.
- Town Hall - Bathroom fitout.
- PCYC remove louvers and replace with windows, extraction fans and vents.
- Cemetery works - Survey and construct plinths.
- Water distribution:
 - » M02 - New DN100 main interconnecting existing DN100
- Wastewater mains:
 - » Chataway Street sewer - Replace and upgrade (101/37-101/22).

Community Aspirations

Enhancing Liveability and Lifestyle

- Rotary park - add toilets.
- Food truck festivals with live music

Growing our Region's Economy and Prosperity

- More infrastructure for winter.

Medium Term Continued (4 - 8 years)

Safeguarding our Environment

- Investment into natural environments.
- Electric vehicle charging station.

Long Term (Over 8 years)

Current Budgets Works and Operations

Capital Projects

- Lions Park - Replace playground.
- Infrastructure upgrade program across waste facilities to meet service standards.
- Establish Transfer Station.
- Water distribution - Connection of Wondai and Murgon to Boondooma Dam via Proston raw water feed with bi-directional pipeline (Year 1 - planning and feasibility).

Community Aspirations

Growing our Region's Economy and Prosperity'

- Water reservior painting.
- Advocate and support for more government aged care housing.

NANANGO COMMUNITY PLAN

2025



Nanango

Nanango is the fourth oldest town in Queensland and the oldest town in the South Burnett and was established in 1848 with town allotments being sold in 1862. The town was strategically located at the junction of tracks from the Darling Downs, the Burnett Valley and the Brisbane Valley and a gold rush in the 1870's brought an increase in population

Major industries within the Nanango area are cropping, livestock, dairying, electricity generation and coal mining. The township of Nanango itself has an established commercial area incorporating medical, educational and community facilities. An Industrial Estate was developed by the former Nanango Shire Council and is located on the D'Aguilar Highway.

Currently the town of Nanango has a population of 7,356. The town provides a number of services to the surrounding area including State and Secondary Schools, hospital, medical, social and sporting services and the Nanango Country Markets which were established in 1985 and are popular throughout the South Burnett Region.

Tourist attractions in and around Nanango include Ringsfield house, the South Burnett Energy Centre, mountain bike tracks, markets, races, parks, weir, festivals (country, rock & roll, christmas, halloween), go carts, dart club, Theatre company and the park run.

Educational institutions in the Nanango area include Nanango State School, Nanango State High School and St. Patrick's Primary School.

The industrial area of Nanango is strategically located along the D'Aguilar Highway and there are future opportunities to create a greater link to markets in northern South East Queensland.



Acknowledgement

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Short Term (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Shelters over BBQ's.
- Replace playground gates.
- Pioneer Park - Interpretive signage (birds) and replace playground.
- Ros Gregor Walkway - Exercise equipment.
- Cemetery - Internal road and plinths (new extension in lawn cemetery) and toilet refurbishment.
- Visitor Information Centre - Lighting and painting.
- South Burnett Aquatic Centre - Replace heatpump to Hydro Pool, safety signs and perimeter fence.
- Ringsfield School House - Reroof and handrails.
- Ringsfield Church - Reroof.
- Vault development.
- Land investigation.
- Leachate collection trench.
- Upgrade waste signage across region.
- Brisbane Street (Hospital Terrace-Gully) drainage.
- Burnett Street (Alan Downie Fields) - Carpark and drainage.
- Wastewater treatment :
 - » STP Upgrades - Switchboard renewal and process control/SCADA
- Wastewater mains:
 - » Sewer main extension - Palace Lane
 - » Sewer pump station 2 and sewer pump station 3 switchboard renewal, etc.
- Water distribution:
 - » Fitzroy Street (Appin to Alfred)
 - » Water main replacement - Hay Street (Hunter Street-Wickham Street)
- Water distribution:
 - » Water main replacement - Wickham Street (Goode Street-Mount Stanley Road)
 - » Water main replacement - Drayton Street (Gipps Street-Chester Street) - Renewal age
 - » Drayton Street (Burnett to George Street)
 - » Water main replacement - Elk Street (School-Lee Court-Normanby Street)
 - » Water main replacement - Mount Stanley Road (Home Street-Brisbane Street)

Works for Queensland:

- Reg McCallum Park - Amenities.

Short Term Continued (1 - 4 years)

Community Aspirations

Enhancing Liveability and Lifestyle

- Fences around all parks.
- Recommended age signs on parks.
- Revamp of skateparks.
- Basketball/Netball courts and volleyball on the grass.
- Youth gym and activities for teenagers.
- Advocate for free entertainment once per month.
- Day camps – environmental/educational days – learning life skills and natural heritage.
- Disc Golf – possibly collaborate with local golf courses. Have set hours for people to play.
- Park run - More seating around the parkrun tracks and around the town.
- Install more bike racks around town.
- “What’s on” board/sign coming into towns.

Providing Key Infrastructure for our Towns and Villages

- A footpath from the corner of Drayton Street and Brisbane Street up to the Nanango Hospital as this is a regular walking route for locals as a fitness activity.
- Upgrade to the drainage along 103 - 107 Brisbane Street Nanango.
- Additional highway signage.
- Review of town speed limits.
- Road safety campaign and education and enforcement around horse road rules.
- Creek crossing (Yarraman to Nanango at Din Din Yarraman creek crossing) could use 2-3 rocks or something to make it passable for bikes.

Growing our Region’s Economy and Prosperity

- Investigate and implement more public transport in the region.
- Review of subdivision process.

Safeguarding our Environment

- Heavier policing of dog registrations, including signage regarding dog owner responsibilities and on spot fines for dog owners not following compliance.

Medium Term (4 - 8 years)

Current Budgets Works and Operations

Capital Projects

- Green Park - Replace playground.
- Reg McCallum Park - Replace playground.
- Tipperary Flats - Showers.

Medium Term Continued (4 - 8 years)

Capital Projects Continued

- Cultural Centre - Paving repairs.
- Lions reroofing.
- Housing upgrades.
- Water distribution:
 - » Goode Street (Wickham to Bright)
 - » Water main replacement - Fitzroy Street (Elk Street-Grey Street)
 - » Water main replacement - Corbett Street (Wills Street-Appin Street)
 - » Water main replacement - Cairns Street (Drayton Street-Elk Street)
 - » Water main replacement - Downing Street (Downing Street-Cairns Street)
 - » Water main replacement - Cairns Street (Alfred Street-Drayton Street)
 - » Regional new bulk water supply for Nanango from Tarong pipeline (Boondooma Dam) (Year 1 - planning and feasibility)
 - » Water main upgrade - King Street/Nanango Tarong Road (South Street to Knowles Street)
 - » Water main replacement - King Street/Nanango Tarong Road (Knowles Street to Racecourse Road)
 - » Water main upgrade - Racecourse Road (Bunya Highway to End)
 - » Water main upgrade - Fleming Street (Daguilar Highway to end)
 - » N04 - Upgrade existing DN100 to DN200 along Drayton Street between Burnett Street and Henry Street.
- Wastewater mains::
 - » Sewer Pump Station 4 switchboard renewal and process control/SCADA
 - » SRR - Drayton Sewer PS1 rising main upgrade

Community Aspirations

Enhancing Liveability and Lifestyle

- BMX track at Pioneer Park.

Growing our Region's Economy and Prosperity

- Study Hub.

Safeguarding our Environment

- Tank incentive scheme.

Long Term (Over 8 years)

Current Budgets Works and Operations

Capital Projects

- Infrastructure upgrade program across waste facilities to meet service standards.
- Butter Factory Park - Replace playground.

Long Term (Over 8 years)

Capital Projects Continued

Water distribution:

- » Water main upgrade - King Street/Nanango Tarong Road (Wills St East-South Street) DN200
- » Regional Additional water allocations from Boondooma Dam for water supply to Nanango
- » New bulk water supply for Nanango from Tarong Pipeline (Boondooma Dam) (Stage 2 - Design)
- » N03 - New DN100 along Appin Street West between Millis Way and McGinley Road

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- Change the water supply from semi-potable bore water to potable dam water.

OTHER LOCALITIES COMMUNITY PLAN

2025



Other Localities

There are a number of other smaller districts in the South Burnett Reigon including Ballogie, Booie, Chahpingah, Cloyna, Coolabunia, Coverty, Crawford, Goodger, Ironpot, Mondure, Wattlecamp, Wheatlands and Windera. These districts have a combined area of 1270 km square and combined population of 1080. These districts were steeped in a long history of pastoral leases and railway communities. Now, most derive their main income and employment from agriculture and primary industry - cropping and cattle. There are some remaining schools in the districts including Crawford, Coolabunia, Wheatlands, Windera and Cloyna. There are a number of points of Regional and National significance within these districts including:

- Heritage Listed - Wylara Homestead
- Diamondy State Forest
- Dingo/Dog Exclusion Fence – over 5,000 km pest exclusion fence
- Craig Range of the Great Dividing Range
- Watershed of the Murray-Darling Basin and Burnett Catchment
- Many creek and tributary systems including Ironpot and Baramaba creeks feeding into the Burnett-Mary Catchment.
- Renewable Energy Projects including:
 - Coopers Gap Windfarm with 123 turbines
 - Tarong West Windfarm projected to start construction in 2025.



Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Short Term (1 - 4 years)

Ballogie

- Increased support and funding for community development of the site at the corner of Seilers Road and Chinchilla Road.
- Increased police presence and support to assist with the concerns for community safety.

Cloyna

- Hall - Reroof (Capital Projects Plan).
- Transfer Station - reinstate metal/green, fencing and electronic gate.

Coolabunia

- Upgrade waste signage across region (Capital Projects Plan).
- Coolabunia Saleyards (Capital Projects Plan):
 - » Replacement of yards - Ongoing replacement program to increase safety standard;
 - » Refurbishment of toilet;
 - » Refurbishment of canteen and office.

Crawford

- Upgrade waste signage across region (Capital Projects Plan).
- Crawford toilet (Works for Queensland).
- Toilet and play area at the rail trail to encourage visitors.
- Better parking for rail trail access.

Goodger

- Work with a community group to apply for grant funding to fix and upgrade the old Goodger School and to repair the Wetlands Boardwalk off the school.

Ironpot

- Install a flagpole at the front of the Ironpot Hall and build an accessible ramp.
- Playground Soft fall replacement/refurbishment at school bus stop.
- Monitoring of water table and creek systems and engagement in renewable energy projects with specific focus on Traffic & safety.
- Continued surveillance of Parthenium weed outbreak.
- Continue advocating and applying for funding for Wild Dog and Pig control in the Ironpot/Chahpingah areas.
- Upgrade to legal requirements the two (2) cattle grids on Jarail Road.
- Finalise bitumen of approx. 200mts of corrugation from Jarail Rd to Niagara Road.
- Continued maintenance of Ironpot Rd, Jarail Rd and other roads being used by Wambo Wind Project.

Short Term Continued (1 - 4 years)

Mondure

- Tennis courts amenities (Capital Projects Plan).
- Review and implement some initiatives to allow Mondure to grow.
- Community Christmas Tree on display at Christmas to give a festive atmosphere.
- Street lighting on Kawl Kawl Road from the corner to in front of the Rural Fire Brigade and community tennis courts for safety accessing these venues at night.
- Review Council Policy regarding the opening of gazetted roads.
- Improve signage to allow people to find Mondure.
- Signage, picnic areas and toilet for public use.

All Localities

- Fences around all parks.
- Recommended age signs for parks.
- Advocate for connectivity for mobile access.
- Development of a Biosecurity Plan for the District.
- Green Energy Hubs.
- Advocate for free entertainment once per month.

Medium Term (4 - 8 years)

Coolabunia

- Coolabunia Saleyards (Capital Projects Plan):
 - » Canteen upgrade and renewal;
 - » Selling complex renewal;
 - » Water infrastructure renewal and
 - » Dip and draining pen renewal.

Coerty

- Recycling at transfer stations.

Crawford

- Footpath from the township to the rail trail.
- Footpath along Siefert Street.
- Develop the visitor experience so there is enough trade for a cafe/corner store to thrive.

Ironpot

- Advocate for landholders in the Ironpot Area who will be most affected by wind project build.
- Make Ironpot and Jarail Roads B. Double compliant.
- Ironpot Hall stair replacement to the stage area.

Medium Term Continued (4 - 8 years)

Ironpot Continued

- Mapping to enhance safety provisions within the area including: Helipad location, automated defibrillator location, areas of connectivity, floodways and creek flooding signage.

Mondure

- Helipad at the old sports ground or relevant location.
- Better drainage on the built-up side of McConnel Way.
- Upgrade of access to this area.
- Some native gardens to make the aesthetics more appealing to travellers passing through.

All Localities

- Extend waste pick up services in out of town areas.

Long Term (Over 8 years)

Coolabunia

- Coolabunia Saleyards (Capital Projects Plan):
 - » Chemical shed renewal
 - » Yard renewal
- Infrastructure upgrade program across waste facilities to meet service standards (Capital Projects Plan).

Crawford

- Infrastructure upgrade program across waste facilities to meet service standards (Capital Projects Plan).
- Fix water over the road at the end of Siefert Street.

Ironpot

- 100 years Celebration of Ironpot Hall - Upgrade of infrastructure to include ablutions block externally to the Hall.
- Engagement in regional tourism with possibility of free camping for points of significance: watershed, renewable energy projects, exclusion fence.

Mondure

- Investigate the installation of playground equipment within the Mondure Village – Depending on the age demographics.
- Make Mondure roads double lane.

PROSTON COMMUNITY PLAN

2025



Proston

The town of Proston has a population of 281. Proston is located in the north-west of the South Burnett Region and is situated 50km north-west of Kingaroy and 41km north-west of Wondai. European settlement was established in 1846 at Boondooma Station by Robert and Alexander Lawson. Boondooma Homestead was constructed in 1850 and remains an important historical monument to the pioneering days and major tourist attraction for the South Burnett Region.

The first town allotments were sold in 1910 however the growth of Proston benefitted greatly from the arrival of the railway line in 1923 and the establishment of the South Burnett Dairy Co-operative Butter Factory in 1934. Historically, water supply was a significant issue for Proston until 1980 when the Boondooma Dam was constructed. Boondooma Dam approximately 20km north of Proston is also a major tourist attraction for the area where visitors can enjoy camping, fishing, boating and waterskiing.

Today, Proston is serviced by a number of services and facilities including a general store, newsagency, chemist, swimming pool, post office, police and emergency services and continues to be a business activity centre for the surrounding rural area.



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d that we live, work and play and respect their cultures, their ancestors and their
nt and future generations.

SHORT TERM (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Railway Park - shade sail, replace old equipment and softfall.
- Shelters over BBQ's and replace playground gates.
- Repair walking track.
- Replace safety signage - Regional pools.
- Upgrade waste signage across region.
- Cemetery - Boundary fence.
- Boondooma Dam:
 - » Bunkhouse area - Install powered ensuites and new camp kitchen;
 - » Establish play area at the bottom of the dam area e.g. Multi use area - i.e., basket ball/soccer court;
 - » Establish ensuites and concrete slabs as well as improve security at the kiosk with CCTV;
 - » Cabins (5) - Eaves and architraves - Repair and painting;
 - » Installation of new powered sites - Main park (20);
 - » Recreation facilities (half court/remove tennis court);
 - » Lakeside cabins *5 - Bathroom fit out;
 - » Tree removal;
 - » Camp kitchen (near new powered sites)
 - » Generator and wiring upgrade kiosk.
- Water distribution:
 - » Reservoir to Beresford Street
 - » Hivesville main line stage 4 Wondai Proston Road (Nodes 408A -410)
 - » Rural main reservoir switchboard renewal and process control/SCADA
 - » Rural range WPS switchboard renewal and process control/SCADA
 - » WTP switchboard renewal and process control/SCADA
 - » Rural Kinleymoore water pump station switchboard renewal and process control/SCADA
 - » Rural Stuart River water pump station pump/motor renewal and process control/SCADA renewal
WMR - Nelson Street (Beatty Street - Rodney Street)
 - » Water main replacement - Murphys Way (Rodney Street - End)
- Water treatment:
 - » Boondooma Dam - WTP switchboard renewal and process control/SCADA

Community Aspirations

Enhancing Liveability and Lifestyle

- Fences around all parks.

SHORT TERM CONTINUED (1 - 4 years)

Enhancing Liveability and Lifestyle Continued

- Recommended age sign on parks.
- A community centre space that all community can use to help them connect with their community.
- Hall signage.
- Advocate for free entertainment once per year.
- Flagpole behind Cenotaph is needed.
- CCTV in main street.
- New display board for community information at Proston Hall.

Providing Key Infrastructure for our Towns and Villages

- Nelson Street - upgrade to all bitumen.
- Kerb, channel and drainage to be rolled out annually.
- Oakden Road/Butler Drive upgrades – Culvert/pipe washed out road.
- Footpath in front of Post Office to be repaired.
- Move dump point.

Safeguarding our Environment

- Review Butler Drive: planning with a review to move from Rural Res to residential. Fire hazards and vegetation that may harbour vermin or snakes for e.g.

Medium Term (4 - 8 years)

Current Budgets Works and Operations

Capital Projects

- Playgroup building - playground equipment, sand pit replacement and kitchen is deteriorating.
- Proston Caravan Park - Refurbish amenities.
- Regional housing.
- Boondooma Dam - Expansion of powered sites, refurbishment of amenities (day use area), upgrade dump point, communal amenities (laundry and kiosk renewal), kiosk and managers quarters.
- Water distribution:
 - » Proston Rural Hivesville reservoir and water pump station switchboard renewal and process control/SCADA
- Wastewater mains:
 - » Boondooma Dam - Sewer pump station no 1 switchboard renewal and process control/SCADA
- Water storage:
 - » Proston Weir

Medium Term Continued (4 - 8 years)

Community Aspirations

Opportunities for infrastructure:

Excess water from Blake Street to be diverted into a community water point.

Proston weir and water condition.

Growing our Region's Economy and Prosperity

Stage 2 of Boondooma Dam.

Safeguarding our Environment

Wash bay for trucks and vehicles to prevent spread of parthenium weed and other noxious weeds.

Long Term (Over 8 years)

Current Budgets Works and Operations

Capital Projects

Infrastructure upgrade program across Waste Facilities to meet service standards.

Boondooma refurbishments.

TINGOORA COMMUNITY PLAN

2025



Tingoora

Tingoora is located on the Bunya Highway between Kingaroy and Wondai and has a church, town hall, as well as a primary school and hotel, which are the two community connection points.

At the 2021 census Tingoora had a population of 272 and it is believed that the area's name is derived from the indigenous language for "wattle tree". Tingoora is a junction for routes that lead along a scenic drive to Lake Boondooma and also the main road west to Durong and Chinchilla. Cropping and intensive livestock production and grazing are the main farming activities in the area including piggeries, beef cattle, peanuts and tree crops.



Acknowledgement

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Short Term (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Upgrade waste signage across region.
- Tingoora Streets - Muller drainage.

Community Aspirations

Enhancing Liveability and Lifestyle

- Install a play area.
- Demolish hall and build small community centre.
- Further development of the cricket oval - Water and new toilets.
- Advocate for free entertainment once per year.

Providing Key infrastructure for our Towns and Villages

- A speed limit of 40kph be considered for all Tingoora streets except Main Street.
- Crossing over highway for families to access cricket oval.

Medium Term (4 - 8 years)

Community Aspirations

Enhancing Liveability and Lifestyle

- High Street painted and refreshed.

Long Term (Over 8 years)

Current Budgets Works and Operations

Capital Projects

- Infrastructure upgrade program across Waste Facilities to meet service standards.

WONDAI COMMUNITY PLAN

2025



Wondai

The town of Wondai has a population of 1,782. There are a number of professional and health services within Wondai which also service the surrounding rural area and smaller communities including Tingoora, Hivesville and Proston.

European settlement in the area dates back to 1844 when Mondure Station was established by Richard Jones. A few years later in 1846, Boondooma Station was established by Alexander and Robert Lawson and Robert Alexander. To this present day, Boondooma Homestead is a key historical landmark of the area and is recognised by its listing on the Queensland State Heritage Register administered by the Department of Environment and Resource Management (DERM).

In 1903 the first town allotments were sold and this encouraged commercial and industrial growth within Wondai. Another key catalyst for the early growth of Wondai was the arrival of the railway line also in 1903.

The residents are well serviced by shops, churches, swimming pool, RSL, art gallery, museums and the community radio station CROW FM. Strategically, the town of Wondai has close ties to Murgon and key opportunities to capitalise on are farm based tourism, rail trail tourism, hand-made in country tourism opportunities and broadening housing options to suit residents at different stages of the life cycle.



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Short Term (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Coronation Park - New playground.
- Shelters over BBQ and replace playground gates.
- Dingo Creek park - Replace 4 light poles.
- Art Gallery - External repaint.
- Town Hall - Reroof and replace ventilation system.
- Refurbish town clock.
- Swimming Pool - Replace safety signage.
- Visitor Information Centre and Timber Museum - Paint.
- Airport - Extension to taxiway, markers, runway refurbishment and replacement of lights, security cameras and signage.
- Replace cattle stalls.
- Upgrade waste signage across region.
- Water distribution:
 - » Decommission 100DN main 33 Bramston.
 - » Greenview Road WPS switchboard renewal and process control/SCADA.
 - » Water main replacement - Bramston Street - (Baynes Street - South Street) - Minus McCord to Cadell.
 - » Water main replacement - Osborne Street - (Mackenzie Street - Pring Street).
- Water mains:
 - » North Street sewer pump station switchboard renewal and process control/SCADA.
 - » Sports field sewer pump station switchboard renewal and process control/SCADA.
- Wastewater treatment:
 - » Water treatment plant switchboard renewal and process control/SCADA.
 - » RWTP process control/SCADA.

Community Aspirations

Enhancing Liveability and Lifestyle

- Fences around all parks.
- Recommended age signs on parks.
- Park playgrounds - Equipment range expanded and a shade cover for Coronation Park.
- Place for exercise - gymnasium style (potentially expansion to the pool) .
- Public toilets - Upgrade and free camping sites kept tidy.
- Community garden.
- Planter Boxes – Painted/maintained and something to prevent people sitting on them.

Short Term Continued (1 - 4 years)

Enhancing Liveability and Lifestyle Continued

- Advocate for free entertainment once per month e.g. music in the park – Percy's Pavillion.
- Rail trail – Rickshaw rides.
- Register of venues for hire for the community.

Providing Key Infrastructure for our Towns and Villages

- Opportunities for a planning cycle and walkways.
- Ivory to Hodge Street link bridge and roadways repairs - link bridge to be cemented egress skirt 3m each side.
- Speed bump installed for Edward Street.
- Crossings at Timber Museum.
- Mainstreet footpath and lighting renewal.
- Community bus service - potential Federal funding for public transport.
- Advocate for increase in commercial leasing options and ensure cheap commercial real estate does not become residential use only and advocate for capping rent for small business on hall hire, hourly rate.

Growing our Region's Economy and Prosperity

- Support and assist in developing a tourism video for Wondai.
- Advocate and encourage higher/tertiary education facility.
- A community center space that all community can use to help them connect with their community.
- Growth in youth engagement.
- Institute community information and consultation meetings (twice a year).

Safeguarding our Environment

- Ash trays in town parks – designated smoking area and signage – Queensland Health to do spot compliance.
- Electric car and bike charging facilities.

Medium Term (4 - 8 years)

Current Budgets Works and Operations

Capital Projects

- Dingo Creek - Replace playground and softfall.
- Bore Park - New shade shelter and replace playground and softfall.
- McKell Park - Replace play equipment.
- Columbarium wall.
- Wastewater mains:
 - Ivory Street sewer pump station switchboard renewal.

Medium Term Continued (4 - 8 years)

Capital Projects Continued

- Water distribution:
 - » Hines Road water pump station - Tingoora water PS
 - » Tingoora (Hill Street) pump station upgrade
 - » W07 - Upgrade existing DN100 to DN150 along Haly Street between Greenview Road and the end point of the existing main.
 - » W05 - Upgrade existing DN100 to DN150 along Burrows Street between Bunya Highway and Cranitch Street.
 - » W06 - DN100 along footpath reserve, interconnecting existing DN100 on Grant Crescent and Mclucas Crescent.
 - » W02 - Upgrade existing DN100 to DN150 through Cosy Dell Lane and Hansens Street to end of Haly Street.

Community Aspirations

Providing Key Infrastructure for our Towns and Villages

- Seal Dingo Park side parking.
- Advocate and encourage for a local abattoir.
- Advocate for Chinchilla Road upgrade and development with shoulders, bike lane and stopping areas, as well as passing area.
- Assist in creating more walking tracks through grants.
- Grant for solar lights to be put above doors of the elderly.
- Encourage light industry and commercial development.
- Expand commercial enterprise to support tourism and local events.

Growing our Region's Economy and Prosperity

- Advocate for enhance regional digital connectivity and black spots.
- Aged care respite services – Education on how to access and get information on aged care services - In home respite for weekends – overnight. Minimum 2 weeks for respite – onsite.
- Civil Defence response – SES – Plan to attract more volunteers.
- More opportunities for Wondai to grow with Council zoning more industrial land.

Long Term (Over 8 years)

Current Budgets Works and Operations

Capital Projects

- Design and approve Global Navigation Satellite System instrument approach for Wondai Aerodrome.
- Infrastructure Upgrade program across Waste Facilities to meet service standards.
- Water distribution:
 - » Connection of Wondai and Murgon to Boondooma Dam via Proston raw water feed with bi-direction pipeline (Year 1 - planning and feasibility)

Long Term Continued (Over 8 years)

Community Aspirations

Enhancing Liveability and Lifestyle

- Develop the pool into a Hydrotherapy Swimming Pool.

Providing Key Infrastructure for our Towns and Villages

- Fix the whole Wondai CBD.

Growing our Region's Economy and Prosperity

- Advocate for youth employment and job opportunity.
- Investigate developing more age care/over 50's gated community.
- Easier/cheaper subdivision ability.
- Industrial Estate expansion.

WOOROOLIN COMMUNITY PLAN

2025



Wooroolin

Wooroolin's is located almost 18km from Kingaroy and 13km from Wondai and is famous for the "Wooroolin Wetland" which is a 'palustrine' wetland - a non-tidal, inland, non-arid, seasonally flooded (ephemeral), vegetated swamp. Walking trails and bird hides provides opportunities for nature observation.

The Kingaroy to Kilkivan Rail Trail (KKRT) travels through Wooroolin, running parallel with the Bunya Highway passing along the south-eastern flank of the village.

Dalton Park is located adjacent the KKRT and includes toilets, shade trees, a fenced playground and caravan parking. A master concept plan has been developed over Dalton Park to guide future embellishment. The Grand Hotel Wooroolin looks over the KKRT and Dalton Park and cafes and stores are located directly across the highway.

At the 2021 census, Wooroolin village had a population of 319. The village has a primary school, town hall, caravan stop over area and park, fire station, post office, hotel, veterinary service, café, hotel, shed builders, paint & panel, embroidery shop, scout den and two machinery businesses. The agriculture in rich volcanic soils is a real feature of the area and the predominant crops grown in this area are dry land and include peanuts, corn, dubosia, wheat and barley as well as beef cattle.



Acknowledgement

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Short Term (1 - 4 years)

Current Budgets Works and Operations

Capital Projects

- Upgrade waste signage across region.
- Shelters over BBQ's and replace playground gates.
- Dalton Park - Replacement playground equipment and new amenities.
- Water distribution:
 - » Borefield WPS switchboard renewal and process control/SCADA.
- Water storage):
 - » Reservoir switchboard renewal and process control/SCADA.
- Dump point for caravans to allow the town to become RV friendly.

Community Aspirations

Enhancing Liveability and Lifestyle

- Advocate for free entertainment once per month.

Providing Key Infrastructure to our Towns and Villages

- Improve visitor access to the Wetlands.
- Review speedlimit through Wooroolin.
- Advocate for the intersection of the Bunya Highway and the East Wooroolin Road when coming from Kingaroy turning right into the East Wooroolin Road to provide a safer option.

Growing our Region's Economy and Prosperity

- Support and advocate for a general store.

Medium Term (4 - 8 years)

Current Budgets Works and Operations

Capital Projects

- Water Distribution:
 - » Water main replacement - Bunya Highway (Kate Street to end).
 - » Water main replacement - Allen's Road (Frederick Street to Kate Street).

Long Term (Over 8 years)

Community Aspirations

Providing Key Infrastructure to our Towns and Villages

- Implement a program to upgrade significant roads from dirt to bitumen each year.



South Burnett Regional Council

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southburnettregion



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Customer Service Centres

Blackbutt - 89 Hart Street Blackbutt

Kingaroy - 45 Glendon Street Kingaroy

Murgon - 42 Stephens Street West Murgon

Nanango - 48 Drayton Street Nanango

Proston - 34 Blake Street Proston

Wondai - MacKenzie Street Wondai

Libraries

Blackbutt Library - 89 Hart Street Blackbutt

Kingaroy Library - Civic Centre, Glendon Street Kingaroy

Murgon Library - 42 Stephens Street West Murgon

Nanango Library - 48 Drayton Street Nanango

Proston Library - 34 Blake Street Proston

Wondai Library - MacKenzie Street Wondai

Visitor Information Centres

Kingaroy Visitor Information Centre - 128 Haly Street Kingaroy

Murgon Visitor Information Centre - Lamb Street Murgon

Nanango South Burnett Energy Centre - Henry Street Nanango

Wondai Visitor Information Centre - 80 Haly Street Wondai

Stores and Depots

Kingaroy Depot - Ivins Street Kingaroy

Murgon Depot - Macallister Street Murgon

Nanango Stores - Dalby Street Nanango

Proston Depot - 46 Okeden Road Proston

Wondai Stores - 30 Peroone Street Wondai

Recreational Facilities

Boondooma Dam Caravan and Recreation Park - 40 Bushcamp Road Proston

Yallakool Park on Bjelke-Petersen Dam - Barambah Road Murgon

12.4 BIEDO UPDATE**File Number:** 19-11-2025**Author:** Chief Executive Officer**Authoriser:** Chief Executive Officer**PRECIS**

Update on BIEDO activities in partnership with South Burnett Regional Council for the period July to September 2025.

SUMMARY

To update councillors on recent activities and the progress of the partnership agreement.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council receive the BIEDO Partnership Report for the period July to September 2025 for information.

FINANCIAL AND RESOURCE IMPLICATIONS

Allocation made in the 2025/2026 budget for partnership arrangements.

LINK TO CORPORATE/OPERATIONAL PLAN**3. GROWING OUR REGION'S ECONOMY AND PROSPERITY:**

Boost our economy through investment and innovation that promotes population growth and community wellbeing.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Regular communication with BIEDO General Manager and good progress being made on the implementation of the partnership agreement.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Partnership arrangement / MOU

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

As per Council resolution and adopted budget.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

REPORT

A report was presented to the Ordinary Meeting of 20 August 2025 with the following being adopted:

11.2 BIEDO UPDATE

RESOLUTION 2025/85

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That South Burnett Regional Council receive the BIEDO Partnership Report for the period April to June 2025 for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Partnership report as of July to September 2025 attached for reference.

ATTACHMENTS

1. **BIEDO Quarterly Report July - September 2025** [↓](#) 



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0400 695 456
community@biedo.org.au

BIEDO Quarterly Report: July - September 2025

Prepared by: Mistrel Badesso, General Manager, BIEDO

1. Executive Summary

Key Highlights:

- **Policy and Strategy Contributions:** Drafted South Burnett Regional Council's Small Business Friendly Action Plan and completed the Small Business Friendly Annual Report, aligning with state-wide commitments to improve the operating environment for small businesses.
- **Regional Advocacy:** Actively participated in discussions around renewable energy, major projects, and economic transition, ensuring local business interests and community benefits are embedded in future development.
- **Stakeholder Engagement:** Continued strong representation at regional and local forums, meetings, and working groups, contributing to a coordinated economic development agenda across South Burnett.

2. Economic Development Leadership and Strategic Planning

- **Small Business Friendly Program:**
 - Developed and submitted Council's updated Small Business Action Plan and Annual Report as part of the Small Business Friendly Charter commitments.
 - Attended quarterly Small Business Friendly Roundtable meetings, contributing regional insights and learning from other council strategies.
- **Major Projects and Investment Planning:**
 - Sat on the Steering Committee for South Burnett Major Projects Forum with other members from DSD Wide Bay Burnett, RDA Wide Bay Burnett and AusIndustry.
 - Attended the Major Projects Forum alongside industry and government representatives to strengthen project readiness and regional investment attraction.
 - Met with the Department of State Development (DSD) to align local and state economic development priorities.
- **Renewable Energy and Legislation:**
 - Participated in a workshop hosted by Economic Development Queensland (EDQ) to explore Community Benefit Agreements and Social Impact Assessments under proposed legislation for renewable energy projects.
- **Biofuels Industry Development:**
 - Attended the Queensland Government's Biofuels Feedstock Expansion Study Workshop in Bundaberg to explore South Burnett's potential contribution to a growing bio-based economy.

3. Business and Industry Engagement



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- **Local Chambers and Business Groups:**
 - Attended the Kingaroy Chamber of Commerce and Industry (KCCI) Meet & Greet hosted by SBRC engaging with local business owners and other regional stakeholders.
 - Maintained contact with Visit South Burnett, supporting collaborative efforts to enhance tourism and regional visibility.
 - Represented BIEDO at local business events and working groups across the South Burnett, including in Wondai, Nanango, and Kingaroy.
- **Small Business Representation:**
 - BIEDO board member Sharon Sippel represented the organisation at the Small Business Friendly Morning Tea held in Council Chambers, highlighting Council's commitment to small business engagement.

4. Economic Impact Reporting

- **Peanut Company of Australia (PCA) Closure:**
 - Researched and authored an Economic Impact Report for Council following the announced closure of PCA operations, outlining the effects on jobs, supply chains, and regional confidence.

5. Community and Government Engagement

- **Council Engagement:**
 - Attended the Ordinary Council Meeting (September 2025).
 - Participated in a Local Buy procurement meeting with Council to discuss ways to improve local supplier engagement and capability.
- **Disaster and Recovery Coordination:**
 - Attended the Environmental Recovery Sub-Group and Local Disaster Recovery Group (LDRG) meetings to provide input on business support in disaster response planning.
- **Regional Collaboration:**
 - Attended the Gympie Region Economic Summit, exploring cross-regional opportunities for collaboration on business growth, workforce development, and infrastructure.
 - Continued participation in the South Burnett Housing Action Group, contributing economic insights into affordable housing and growth challenges.

6. Agricultural Sector Support and Development

- **Extension Services and Saleyard Engagement:**
 - Alan Broome continued his presence at the Coolabunia and Murgon Saleyards, providing updates to producers on regulatory changes, seasonal conditions, and available government programs.



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- These visits support strong connections with the agricultural sector and offer a trusted, face-to-face channel for sharing important information with producers.
- **Policy and Compliance Support:**
 - Alan liaised with the Department of Climate Change, Energy, the Environment and Water (DCCEEW) on the Nature Positive Act, interpreting emerging regulatory requirements and assisting producers to understand potential impacts.
- **Vegetation and Reef Regulations:**
 - Ongoing monitoring and interpretation of vegetation management and reef protection requirements relevant to South Burnett producers, with plans to share updates via future producer workshops or newsletters.
- **South Burnett Grazing Network (SBGN):**
 - Alan remains an active member, supporting peer learning and discussion of practical land management strategies to enhance productivity and sustainability.
- **Ag Network Meetings:**
 - Planning commenced for a quarterly Ag Network meeting series, with the first session expected in Q4 2025 to support knowledge-sharing and connect local graziers, agribusinesses, and service providers.

7. Conclusion and Next Steps

BIEDO continues to work closely with South Burnett Regional Council and regional stakeholders to deliver on strategic priorities, build business confidence, and support the local economy.

Priorities for the next quarter include:

- Supporting community engagement on the Five-Year Economic Development Strategy.
- Continuing cross-sector advocacy on renewable energy, housing, and agribusiness.
- Enhancing regional investment attraction through targeted communication and events.



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12.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL YOUTH COUNCIL TERMS OF REFERENCE - STRATEGIC029**File Number:** 19-Nov-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Youth Council Terms of Reference – Strategic029.

SUMMARY

This terms of reference establishes the South Burnett Youth Council which provides the framework for Council to work with youth throughout the region to identify sustainable initiatives for youth inclusiveness and support to partner with the youth.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Youth Council Terms of Reference - Strategic029 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2025-2026	OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets.
	OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Youth Council Terms of Reference – Strategic029 has been reviewed by Community Development, Corporate Services and Senior Leadership Team

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Child Safe Organisations Act 2024 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This terms of reference defines the objectives of the Youth Council, including: giving young people the opportunity to take a leading role in consulting with Council on issues affecting their lives; raising awareness of the aspirations and needs of young people within communities across the region; facilitate interaction between young people, Council and the community.

ATTACHMENTS

1. **South Burnett Regional Council Youth Council Terms of Reference - Strategic029**  



POLICY CATEGORY - NUMBER: Strategic029

POLICY OWNER: Customer Solutions

ECM ID: 2914753

ADOPTED: 19 November 2025

Youth Council Terms of Reference

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

Table of Contents

1. POLICY STATEMENT	1
2. SCOPE	1
3. GENERAL INFORMATION	1
4. DEFINITIONS	3
5. LEGISLATIVE REFERENCE	3
6. RELATED DOCUMENTS	3
7. NEXT REVIEW	3
8. VERSION CONTROL	4

1. POLICY STATEMENT

This terms of reference establishes the South Burnett Youth Council ('Youth Council') which provides the framework for South Burnett Regional Council ('Council') to work with youth throughout the South Burnett region ('region') to identify sustainable initiatives for youth inclusiveness and support to partner with the youth.

2. SCOPE

This terms of reference applies to Council representatives and Youth Council members.

3. GENERAL INFORMATION

The objectives of the Youth Council are to:

- give young people the opportunity to take a leading role in consulting with Council on issues that affect their lives;
- raise awareness of the aspirations and needs of young people within communities across the South Burnett region ('region'); and
- facilitate interaction between young people, Council and the community.

3.1. Membership

The Youth Council will comprise of:

- up to 20 members aged between 12 and 24 years (including a rotating chairperson for each meeting);
- two (2) Councillors to be appointed to attend meetings in a non-voting capacity to create linkages and be a conduit between the Youth Council and Council; and
- at least one (1) Council employee to co-ordinate the Youth Council and provide secretariat duties.

Effort will be made to ensure membership of the Youth Council reflects the diversity and demographic balance of young people residing in the region (for example, sex, age, ethnicity, and residential location).

Youth Council members over the age of 18 years must hold a current Working with Children Blue Card.

Youth Council members are appointed as individuals, not as representatives of a particular area, network or independent third party.

3.2. Roles and responsibilities

Youth Council members are to:

- attend all Youth Council meetings;
- represent and advocate on behalf of young people in the region;
- be an advisory and consultative group for Council and the wider youth community providing feedback and input;
- ensure that the diversity of young people's experiences and circumstances is reflected in advice to Council;
- actively participate at meetings and activities of the Youth Council;
- be aware and comply with Council's Employee Code of Conduct and associated policies and procedures.

3.3. Application and appointment processes

Applications for the Youth Council membership will be sought publicly, using a broad publicity strategy, including schools and the youth sector.

The selection panel will consist of:

- the appointed Councillors;
- Council's Chief Executive Officer ('CEO') or delegate;
- Council employees responsible for the Youth Council.

The panel will determine an appropriate selection process to ensure broad representation from across the region providing a short list of suitable applicants for Council's consideration and formal approval. Shortlisted suitable applicants will be based on their ability to fulfil the roles and responsibilities of the Youth Council.

3.4. Terms of appointment

Appointment to the Youth Council will be a one (1) year term, with appointed Youth Council members able to seek re-appointment for subsequent terms to a maximum length of appointment of two (2) years or at Council's discretion.

Successful applicants, following Council approval, will receive a letter confirming their appointment as members of Youth Council. A Council induction will be provided to all members of the Youth Council.

3.5. Resignation

Youth Council members are required to notify the Council in writing of their intention to resign from the Youth Council.

Vacancies due to resignation may be filled based on the merit list of the preceding recruitment period or in the event that there are no additional applicants, Council may call for applications.

3.6. Meetings

3.6.1. Frequency of meetings

The Youth Council will meet 10 times during a calendar year. Meetings will be held on the second Tuesday of every month from February to November of each calendar year. Council may, at its discretion, change the allocated meeting times and dates to maximise attendance and call additional meetings if required.

3.6.2. Meeting time

The Youth Council meetings will be held from 4:00pm to 6:00pm.

3.6.3. Meeting attendance

Youth Council meetings will be held in the Warren Truss Council Chambers, 45 Glendon Street, Kingaroy or via Teams.

3.6.4. Transport

It is the responsibility of the Youth Council members to arrange transport to attend meetings.

3.6.5. Quorum

The quorum for the Youth Council will be half the number of members of the Youth Council, plus one (1). If quorum is not met, the meeting will proceed, and decisions ratified at next full meeting.

3.6.6. Support

Council representatives, as authorised by Council's CEO, will provide resources, assistance, guidance, and support to Youth Council members, including access to technology where required.

3.6.7. Reporting

The Youth Council will report regularly on its activities, provide Council with its guidance and/or make recommendations to Council through the provision of the Youth Council meeting minutes to Council. The minutes of each Youth Council meeting will be submitted to the Ordinary General Meeting of Council following each Youth Council meeting.

4. DEFINITIONS

Council employee means a person employed by Council on a permanent, part time, fixed term or casual basis under award and enterprise bargaining agreements.

Council representative means all Councillors and Council employees including permanent, casual, and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students. For clarity, members of the South Burnett Regional Youth Council are considered volunteers with Council.

5. LEGISLATIVE REFERENCE

Child Safe Organisations Act 2024 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Employee Code of Conduct Policy – Statutory011

South Burnett Regional Council Information Management Recordkeeping Policy – Statutory039

South Burnett Regional Council Information Privacy Policy – Statutory038

7. NEXT REVIEW

As prescribed by legislation or November 2028

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	25 January 2022	2862192
2	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2862192
3	Review of policy	21 August 2024	2862192
4	Review of terms of reference	19 November 2025	2914753

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 19 November 2025

12.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL EX-GRATIA (SPECIAL) PAYMENTS POLICY - STRATEGIC057**File Number:** 19-Nov-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Ex-Gratia (Special) Payments Policy – Strategic057.

SUMMARY

This policy establishes protocols for Council to facilitate ex-gratia payments or special payments to council representatives or third parties in situations where there is no legal obligation to provide compensation, but it is deemed appropriate as a goodwill gesture and is considered reasonable in all the circumstances.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Ex-Gratia (Special) Payments Policy – Strategic057 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2025-2026	OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets.
	OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Ex-Gratia (Special) Payments Policy – Strategic057 has been reviewed by Office of the CEO, Corporate Services and Senior Leadership Team

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Civil Liabilities Act 2003 (Qld)

Crime and Corruption Act 2001 (Qld)

Information Privacy Act 2009 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Public Interest Disclosure Act 2010 (Qld)

Public Sector Ethics Act 1994 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy has been developed after recommendations by the Queensland Audit Office for Queensland local governments to have a policy in relation to ex-gratia payments or special payments to Council representatives or third parties in situations where there is no legal obligation to provide compensation, but it is deemed appropriate as a goodwill gesture and is considered reasonable in all circumstances.

ATTACHMENTS

1. **Ex-Gratia (Special) Payments Policy - Strategic057** [↓](#) 



POLICY CATEGORY - NUMBER: Strategic057

POLICY OWNER: Office of the CEO

ECM ID: 3364987

ADOPTED: 19 November 2025

Ex-Gratia (Special) Payments Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

Table of Contents

1. POLICY STATEMENT	1
2. SCOPE	1
3. GENERAL INFORMATION	1
4. LEGISLATIVE REFERENCE	2
5. RELATED DOCUMENTS	2
6. NEXT REVIEW	2
7. VERSION CONTROL	2

1. POLICY STATEMENT

This policy establishes protocols for South Burnett Regional Council ('Council') to facilitate ex-gratia payments or special payments to Council representatives or third parties in situations where there is no legal obligation to provide compensation, but it is deemed appropriate as a goodwill gesture and is considered reasonable in all the circumstances.

2. SCOPE

This policy applies to Council representatives and third parties.

This policy does not cover payments required by law or a contractual obligation.

3. GENERAL INFORMATION

Council must ensure ex-gratia payments are appropriate, defensible, and transparent. Council supports the use of alternative strategies to achieve a mutually agreeable outcome, prior to considering progressing with an ex-gratia payment.

Each ex-gratia payment is voluntary and made based on the facts and circumstances relevant to each separate matter.

The making of an ex-gratia payment does not:

- create a precedent for other claims or payments and does not constitute an admission of liability on the part of either party; and
- does not imply that payments of a similar value will be made in other matters.

3.1.1. Process and payment

The decision to make an ex-gratia payment will be determined on a case-by-case basis and, where applicable and appropriate, based on independent legal advice to ensure it is not setting a precedent. The value of an ex-gratia payment must be reasonable and proportionate to the facts and circumstances of each matter.

3.1.2. Approval

The CEO is authorised to negotiate and approve ex-gratia payments within their financial delegation. If the ex-gratia payment relates to the CEO, Council must determine whether an ex-gratia payment is to be made and its value, unless Council delegates the matter to the Mayor to negotiate and request that the General Manager Finance & Liveability authorise.

3.1.3. Record keeping

Council must keep proper records supporting each ex-gratia payment, including evidence of key decisions made and who they were made by. These records include:

- the payment date and the recipient of the payment;
- the reason for the payment and how the payment amount was determined;
- whether independent (legal) advice was obtained to support the basis and value of the payment;
- who approved the payment; and
- other payment details that Council consider relevant.

All documentation relating to the determination of an ex-gratia payment must be recorded and stored according to Council's Information Management Recordkeeping Policy. A register of ex-gratia payments will be maintained by the CEO.

3.1.4. Release, discharge and indemnity / Confidentiality / Non-disclosure Agreement

While Council must ensure ex-gratia payments are appropriate, defensible, and transparent, there may be aspects of the payments that must be treated confidentially by both parties unless otherwise required by law.

Release, discharge and indemnity / confidentiality / non-disclosure agreements may be entered into for ex-gratia payments to ensure appropriate confidentiality obligations apply to both parties. Non-disclosure Agreements must not be utilised to contravene any legislative requirements or obligations, such as the *Public Interest Disclosure Act 2010* or the *Crime and Corruption Act 2001*.

4. LEGISLATIVE REFERENCE

Civil Liabilities Act 2003 (Qld)

Crime and Corruption Act 2001 (Qld)

Information Privacy Act 2009 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Public Interest Disclosure Act 2010 (Qld)

Public Sector Ethics Act 1994 (Qld)

5. RELATED DOCUMENTS

Code of Conduct for Councillors in Queensland

South Burnett Regional Council Complaint Management Policy – Statutory040

South Burnett Regional Council Employee Code of Conduct Policy – Statutory011

South Burnett Regional Council Employee Discipline Procedure – Procedure009

South Burnett Regional Council Information Management Recordkeeping Policy – Statutory039

South Burnett Regional Council Information Privacy Policy – Statutory038

6. NEXT REVIEW

In accordance with legislation or November 2028.

7. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	New policy	19 November 2025	3364987

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 19 November 2025

12.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DRUG AND ALCOHOL POLICY - STRATEGIC058**File Number:** 19-Nov-2025**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Drug and Alcohol Policy – Strategic058.

SUMMARY

This policy provides a framework to ensure Council is committed to providing a safe and healthy work environment and is focussed on eliminating risks associated with the adverse effects of drugs and alcohol in the workplace.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Drugs and Alcohol Policy – Strategic058 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2025-2026	OPE8 - Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets.
	OPE10 - Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Drug and Alcohol Policy – Strategic058 has been reviewed by People and Culture, Corporate Services and the Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

AS/NZS 4308:2008 Procedures for specimen collection and the detection and quantitation of drugs of abuse in urine

AS/NZS 4760-2019 Procedure for specimen collection and the detection and quantitation of drugs

of abuse in oral fluid

AS 3547-2019 Breath alcohol testing devices for personal use

Drugs Misuse Act 1986 (Qld)

Drugs Misuse Regulations 1987 (Qld)

Framework for alcohol and drug management in the workplace (Worksafe Qld)

Information Privacy Act 2009 (Qld)

Work Health and Safety Act 2011 (Qld)

Work Health and Safety Regulation 2011 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy provides a framework covering expected behaviour, support available, testing, test results, endorsed work events and social functions, privacy and confidentiality and failure to comply in accordance with Council's commitment in relation to drugs and alcohol in the workplace.

ATTACHMENTS

1. **Drug and Alcohol Policy - Strategic058** [↓](#) 



POLICY CATEGORY - NUMBER: Strategic058

POLICY OWNER: People & Culture

ECM ID: 2890777

APPROVED: 19 November 2025

Drug and Alcohol Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

Table of Contents

1. POLICY STATEMENT	1
2. SCOPE	1
3. GENERAL INFORMATION	1
4. DEFINITIONS	3
5. LEGISLATIVE REFERENCE	3
6. RELATED DOCUMENTS	4
7. NEXT REVIEW	4
8. VERSION CONTROL	4

1. POLICY STATEMENT

This policy provides a framework to ensure South Burnett Regional Council ('Council') is committed to providing a safe and healthy work environment and is focussed on eliminating risks associated with the adverse effects of drugs and alcohol in the workplace.

2. SCOPE

This policy applies to all Council representatives.

3. GENERAL INFORMATION

Council is committed to providing a safe, secure, and supportive workplace for all Council representatives. In accordance with this commitment, no Council representative can attend the workplace whilst under the influence of alcohol or illicit drugs.

3.1. Expected behaviour

Council has an obligation to ensure that Council representatives can perform the inherent requirements of their role safely and productively and has a positive duty to meet its obligations in relation to work health and safety.

Council expects all Council representatives to act in a responsible manner consistent with the relevant Code of Conduct if they are on a work premises or whilst representing Council.

Council representatives are not permitted to do the following:

- work while under the influence of drugs and/or alcohol;
- commence or return to work while under the influence of drugs and/or alcohol;
- consume or use illicit drugs at work or during work hours;
- consume alcohol at work or during work hours without prior approval by the Chief Executive Officer ('CEO');
- bring alcohol and/or illicit drugs to work;
- sell or dispense alcohol and/or illicit drugs at work; or
- possess alcohol and/or illicit drugs at work.

3.2. Support

Council provides a free, confidential, and voluntary Employee Assistance Providers ('EAP') to Council representatives and their immediate families.

3.3. Testing

Council representatives will be required to undergo drug and/or alcohol testing in the following circumstances and in accordance with Council's Drug and Alcohol Procedure:

- pre-employment testing;
- random testing;
- blanket testing at a worksite;
- in a case of reasonable suspicion;
- post Incident testing;
- return to work testing; and/or
- self-test (prior to commencing work).

All drug tests undertaken will comprise of either a saliva or urine test and alcohol testing.

Urine testing will be in accordance with the Australian/New Zealand Standard AS/NZS 4308:2008. Saliva testing will be conducted in accordance with Australian Standard 4760:2019.

Alcohol testing will be conducted with current random breath testing in Queensland and in accordance with Australian Standard 3547:2019.

3.4. Test results

Council representatives who return a Blood Alcohol Concentration ('BAC') result of 0.00 or a negative drug test, will be confirmed to have a negative result and shall commence or return to normal duties. A Council representative will be treated as having a confirmed non-negative test result and determined to be unfit for work if they:

- return a BAC reading greater than 0.00 for the confirmatory result;
- return a drug test indicating the individual is affected by drugs after second specimen;
- refuse to undergo a drug and/or alcohol test; or
- leave the worksite to avoid drug and/or alcohol testing.

3.5. Work endorsed events and work social functions

The consumption of alcohol at work endorsed events and work social functions may be only allowed with prior approval from the CEO.

Responsible service of alcohol practices will be observed at all work endorsed events and work social functions. These practices include but are not limited to:

- appropriate serving sizes;
- choice of non-alcoholic drinks;
- availability of food; or
- safe transport options.

Any Council representative attending a work endorsed event or work social function where the consumption of alcohol is permitted and the Council representative chooses to consume alcohol, they must abide by the following restrictions:

- consume alcohol responsibly;
- must not become inebriated;
- must always uphold an appropriate standard of behaviour; and
- Council representative should arrange a safe means of transport to and from such functions when transport has not been provided. This includes not driving while under the influence of alcohol in accordance with policy and road transport laws.

Employees must not attend work endorsed events or work social functions while affected by illicit drugs.

It is illegal to provide any person under the age of 18 with alcohol, and it is also illegal to provide any person with illicit drugs.

3.6. Privacy and confidentiality

All information held by Council will be held for the duration of the individual's employment/engagement or longer, where deemed necessary by Council or by law. Council will only release information to a third party as required by law or with the written permission of the individual concerned.

Breaches of confidentiality are considered a serious matter and will be referred to the CEO, relevant General Manager and Manager People and Culture to determine whether disciplinary action is required.

3.7. Failure to comply

Where a Council representative is found to have breached the requirements of this policy, associated procedure, or associated legislation – they may be subject to disciplinary action.

Breaches of this policy including, but not limited to:

- the recording of a confirmed non-negative result from a drug and/or alcohol test;
- if found to have deliberately masked a substance;
- the falsification of medication information or details;
- tampering with a sample for drug and/or alcohol testing; or
- refusing to comply with any requirements of this policy.

4. DEFINITIONS

Alcohol means a liquor, brew or drinking substance containing ethyl alcohol or ethanol as the active agent.

Blood alcohol concentration ('BAC') means the concentration of alcohol in the blood stream expressed in grams of alcohol per 100ml of blood.

Council representative means all Councillors and council employees including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students.

Drug means any substance, article, preparation, or mixture (with the exception of alcohol) whether gaseous, liquid, solid or in any form which, when consumed or used by any person, deprives or alters the person either temporarily or permanently of any of their normal mental or physical faculties.

Employee Assistance Program ('EAP') means a confidential counselling service provided as a resource to council employees and their immediate family.

Prescription medication means drugs legally prescribed by a medical practitioner.

5. LEGISLATIVE REFERENCE

AS/NZS 4308:2008 Procedures for specimen collection and the detection and quantitation of drugs of abuse in urine

AS/NZS 4760:2019 Procedure for specimen collection and the detection and quantitation of drugs of abuse in oral fluid

AS 3547:2019 Breath alcohol testing devices for personal use

Drugs Misuse Act 1986 (Qld)

Drugs Misuse Regulations 1987 (Qld)

Framework for alcohol and drug management in the workplace (Worksafe Qld)

Information Privacy Act 2009 (Qld)

Work Health and Safety Act 2011 (Qld)

Work Health and Safety Regulation 2011 (Qld)

6. RELATED DOCUMENTS

Code of Conduct for Councillors in Queensland (Qld)

South Burnett Regional Council Employee Code of Conduct – Statutory011

South Burnett Regional Council Employee Discipline Procedure – Procedure009

South Burnett Regional Council Information Privacy Policy – Statutory038

South Burnett Regional Council Recruitment and Selection Policy – Statutory014

South Burnett Regional Council Workplace Health and Safety Policy – Statutory015

7. NEXT REVIEW

As prescribed by legislation or November 2028

8. VERSION CONTROL

Version	Revision Description	Approval Date	ECM Reference
1	Development of policy	14 July 2016	1633425
2	Review of policy	23 March 2022	1633425
3	Administrative amendments – organisational structure review - resolution	27 April 2022	1633425
4	Review of policy	19 November 2025	2890777

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 19 November 2025

13 FINANCE & LIVEABILITY

13.1 2025/2026 REVIEW OF ANNUAL OPERATIONAL PLAN 2025/26 - FIRST QUARTER

File Number: 19/11/2025

Author: Manager Customer Solutions

Authoriser: Chief Executive Officer

PRECIS

South Burnett Regional Council Operational Plan 2025/2026 - First Quarter Review.

SUMMARY

The South Burnett Regional Council Annual Operational Plan 2025/2026, which details the projects, services, and initiatives that Council has planned to deliver in the financial year, has been reviewed and a written assessment of progress prepared.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council, in accordance with s.174(3) of the *Local Government Regulation 2012*, receive the assessment of the progress towards implementing the South Burnett Regional Council Operational Plan 2025/2026.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial or resource implications arise from this report other than what has been identified in the South Burnett Regional Council (Council) financial budgeting and planning documents.

LINK TO CORPORATE/OPERATIONAL PLAN

The South Burnett Regional Council Annual Operational Plan (the Plan) progresses the implementation of the South Burnett Regional Council Corporate Plan 2025-2030 for this financial year.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Chief Executive Officer, General Managers and Managers have contributed to the first quarter review of the Plan.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

In accordance with s.174(3) of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the implementation of the Plan at meetings of Council at regular intervals of not more than three months.

This report provides the written assessment of the implementation of the Plan for the first quarter of the this financial year.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report which have not previously been identified operationally within Council's planning and budget documents.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report other than what has been identified in Council's financial budgeting and planning documents.

REPORT

The South Burnett Regional Council Annual Operational Plan 2025-2026 details the projects, services and initiatives that Council plans to deliver for the financial year.

The assessment of the progress of the Plan is provided in the attached report which meets the Council's legislative obligations to report at regular intervals of the progress of implementation.

ATTACHMENTS

1. Annual Operational Plan 2024/25 - First Quarter Review [↓](#) 



Version Control

date	comment	version
March 2025	Draft	D1
16 July 2025	Final - Adopted at Special Council Meeting resolution number 2025/1	F1
30 September 2025	First Quarter Review	R1

Adoption by Council

South Burnett Regional Council Annual Operational Plan adopted at the Special Budget Meeting of Council on 16 July 2025.

Copies of the Annual Operational Plan

Copies of Council's Annual Operational Plan, Corporate Plan and the Annual Reports are available free of charge electronically on Council's website at www.southburnett.qld.gov.au or can be viewed at any Council Library or Customer Service Centre.

Contact Us

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Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Introduction

The South Burnett Regional Council (Council) 2025-26 Annual Operational Plan is required to be developed in accordance with the *Local Government Regulation 2012* and focuses on the actions that Council staff are expected to take throughout the 12-month period in order to implement the longer-term goals detailed in the South Burnett Regional Council Corporate Plan 2025-30.

In accordance with the provisions of *Section 175* of the *Local Government Regulation 2012*, an Annual Operational Plan must:

- (a) be consistent with the annual budget; and
- (b) state how the local government will –
 - (i) progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
 - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business unit of the local government.

In accordance with *Section 174(3)* of the *Local Government Regulation 2012*, Council will assess its progress towards implementing its Annual Operational Plan on a quarterly basis. The long-term strategies within Council's Corporate Plan 2025-30 are allocated to Departments to progress. Therefore, the Annual Operational Plan has displayed the operational Initiatives and operational services according to Departmental responsibility, to provide clarity and accountability, as well as provide operational focus for the Departments within Council.

All day-to-day core business activities and services are not necessarily listed in the Annual Operational Plan; instead the Annual Operational Plan focuses on initiatives and services that will be required in the current financial year to achieve Council's long term corporate objectives.

The Corporate Plan 2025-30 provides a blueprint for the future of our communities and establishes priorities and outlines strategies which best reflect the needs of our community for today and into the future. Council's Chief Executive Officer is responsible for preparing quarterly reports to the Council on the progress of the implementation of the Annual Operational Plan. These reports ensure that Council's elected members and staff are accountable for the progress made in meeting Council's annual operational plan goals. This plan is linked to South Burnett Regional Council's 2025-26 budget and reliant upon Council's available human resources.

Executive Services

Annual Operational Plan

2025/26

Mission:	To effectively plan, manage and deliver Council services and regulatory responsibilities to and on behalf of the organisation.
Officer Responsible:	Chief Executive Officer
Responsibilities:	Executive Services, Strategic Planning, Media / Communications, Human Resource Management, Workplace Health and Safety, Advocacy, Economic / Regional Development, Olympics and Paralympic Games, Commercial Development, Corporate Services and Governance and oversight of organisational operational matters.

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPE/01	Strengthen, maintain, and actively contribute to Local Government organisations/associations advocating Council's strategic and operational position on key issues.	Office of the CEO	OR12; GR16	BU1001	25%
OPE/02	Develop, coordinate, and publish Council's Annual Report on organisational activities and compliance with legislation.	Office of the CEO	OR1	BU1001	75%
OPE/03	Proactive, strategic delivery of media, communications and web presence (including social media).	Office of the CEO	OR10	BU1001; BU1157	25%
OPE/04	Provide administrative support services to the Elected Members to meet Council's strategic outcomes.	Office of the CEO	OR12; GR01	BU1001	25%
OPE/05	Continued support for Annual Australia Day Awards and community events.	Office of the CEO	EC16	BU1001	25%
OPE/06	Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes.	Office of the CEO	OR2	BU1157	25%
OPE/07	Process Right to Information / Information Privacy applications in accordance with legislative requirements and provide awareness training to the organisation.	Office of the CEO	OR2	BU1157	25%
OPE/08	Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation, including finalisation of the retention and disposal project of hard copy records held by former Council's prior to amalgamation.	Office of the CEO	OR2	BU1157	25%
OPE/09	Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services and promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.	Office of the CEO	OR2	BU1157	25%

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPE/10	Lead and administer the Local Disaster Recovery for the South Burnett	Office of the CEO	EC15	BU1048	25%
OPE/11	Maintain and improve Council's cemeteries to meet community standards.	Commercial Services	IN11	BU1104	25%
OPE/12	Promotion and operation of Council-owned tourist facilities at Boondooma and Bjelke-Petersen Dams.	Commercial Services	GR5; GR7	BU1004 BU1008 BU1009 BU1057 BU1058	25%
OPE/13	Maintain and improve Council's Saleyards to meet community and safety standards and continue the functions of the Coolabunia Saleyards Advisory Committee.	Commercial Services	IN9	BU1007	25%
OPE/14	Actively manage Council's aerodromes to meet service standards and compliance.	Commercial Services	IN12	BU1005	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPE/15	Advocate for specialist and community health services to maintain current services at a minimum including outcomes on mental health and suicide prevention.	Office of the CEO	EC11; EC18	1 July 2025	30 June 2026	BU1001	25%
<u>30/09/2025</u> Community Hospital Foundation continues to regularly meet and have conducted a strategic planning session. The LBPOCH has pulled down and demolished one (1) shed and electrical works to be conducted on the laundry and current operating theatre in preparation of first stage construction. Continued liaison with Darling Downs Health Board and PHN. Engagement with organisers of the Rural Health Summit to be conducted in second quarter. Medicare Centre Advisory Group meeting regularly. Successful with Tackling Regional Adversity through Connected Communities (TRACC) grant.							
OPE/16	Advocate for digital literacy and inclusion opportunities and regional benefits.	Office of the CEO	GR10	1 July 2025	30 June 2026	BU1001	25%
<u>30/09/2025</u> Dark Fibre rollout continues. South Burnett Regional Council, BIEDO and COSBOA to Defend Against Digital Threats be fostering a cyber security awareness month. Cyber security is often about the people using technology. Threats continue to play on human behaviour through tactics like phishing emails, weak passwords or social engineering. By creating a culture of awareness and responsibility amongst our staff and community, we can reduce risks and protect business reputation. With the FREE Cyber Wardens program, due to be held online in October. Just like we protect our homes and workplaces, Cyber Wardens helps safeguard our digital spaces with easy, effective steps and by building cyber awareness, Cyber Wardens helps small businesses spot risks early and keep both their operations and their customers information safe.							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPE/17	Continued advocacy to promote Council priorities to State and Federal government's including 2032 Olympic and Paralympic Games Legacy infrastructure.	Office of the CEO	GR16	1 July 2025	30 June 2026	BU1001	25%
<p><u>30/09/2025</u></p> <p>Council continues to advocate with State and Commonwealth governments. Advocated for reduction in costs for Bureau ('BOM') weather monitoring station. Met with Embassy representatives from Ukraine, Israel and Timor-Leste and corresponded with Cambodia and Solomon Islands to discuss opportunities for athletes to acclimatise and train in the South Burnett region for the 2032 Olympics. Working group involving local government, community groups and other stakeholders met to progress advocacy for Olympic legacy infrastructure (e.g. Kingaroy swimming pool redevelopment). Member for Nanango election commitment for the Wooroolin Skatepark has been actioned and is funded through the Olympic Infrastructure Program.</p>							
OPE/18	Continued advocacy at State and Australian Government for funding for water projects identified in the 25-year economic roadmap and urban water security.	Office of the CEO	GR12; GR13	1 July 2025	30 June 2026	BU1001	25%
<p><u>30/09/2025</u></p> <p>Regular meetings with departmental representatives to progress water initiatives and infrastructure. Engaged with the Queensland Government and Sunwater regarding Barlil Weir and Burnett Basin Water Review.</p>							
OPE/19	Advocate for improved regulation on large scale renewable energy projects with a view to protecting our environment and infrastructure which supports our community and key stakeholders to build a plan for future energy generation including improved community outcomes and legacy projects.	Office of the CEO	GR14	1 July 2025	30 June 2026	BU1001 BU1004	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
<u>30/09/2025</u> Meetings attended of the Tarong West and Coopers Gap CCCs. Briefings held with proponents of potential projects. Working with Tarong West EPBC publicly displayed in Kingaroy Administration area and Kingaroy Library for community comment and feedback. Researching and reviewing policies for temporary workers accommodation. Engaged in consultation with the State government for the draft Social Licence Toolkit. Partnered with Fraser Coast Regional Council for the Climate Resilient Alliance project.							
OPE/20	Finalise the South Burnett community plans / key priority lists to adoption.	Office of the CEO	EC9	1 July 2025	30 June 2026	BU1001	50%
<u>30/09/2025</u> The second round of Community meetings were held with the Mayor, Councillors and senior staff with feedback received over the 2025/26 financial year at Wondai Hall; Proston Community Hall; Kumbia Hall; Kingaroy Town Hall; Nanango Cultural Centre; Hivesville Memorial Park; Maidenwell Memorial Hall; Murgon Town Hall; Blackbutt Library The community was able to submit feedback online through Council's website or by handing in feedback to the Council offices. Second draft was presented to the General Meeting on 17 September 2025 where Council approved the second draft community plans (as amended Kingaroy introduction, Durong long term over 8 years, other localities Boobie and Wattle Camp) and that they are to be released for final consultation and that a workshop be held to review, with a final report to be presented to the November Ordinary Meeting Council for adoption.							
OPE/21	Continue to establish, support, and develop and advocate to establish a Regional University Study Hub.	Office of the CEO	GR9	1 July 2025	30 June 2026	Subject to Funding	25%
<u>30/09/2025</u> Currently no active grant opportunities available. Discussions held with University of Southern Queensland on potential development of a Hub.							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPE/22	Continue engagement with and support Burnett Inland Economic Development Organisation (BIEDO) as Council's lead organisation for economic development for the region and coordinate with local Chambers of Commerce to work together for regional economic development.	Office of the CEO	GR1	1 July 2025	30 June 2026	BU1004	100%
<u>30/09/2025</u> Partnership Agreement in place and future reporting from BIEDO will be presented to Council through General Meetings. Item complete.							
OPE/25	Review the implementation of the SBRC Regional Development Action Plan.	Office of the Senior Economic Development Officer	GR1	1 July 2025	30 June 2026	BU1001	25%
<u>30/09/2025</u> Council has had discussions with Department of Primary Industries to explore opportunities to grow new crops (eg. Pigeon pea) within the region. Community Partnership Program successful funding application for CCTV and security initiatives at community facilities.							
OPE/23	Finalise digital solution for customer enquiries mapping Columbarium walls and Memerambi Cemetery, develop a Cemetery policy and procedure for cemetery administration function.	Commercial Enterprises	IN11	1 July 2025	30 June 2026	BU1104	25%
<u>30/09/2025</u> Commercial Enterprises and GIS staff have mapped and photographed the Memerambi Cemetery. The Cemetery policy and procedure documents have been drafted, workshopped with Councillors and provided to external stakeholders for review.							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPE/24	Investigate and implement online safety inductions for saleyards users and develop and implement operating procedures.	Commercial Enterprises	IN9	1 July 2025	30 June 2026	BU1007	25%
<u>30/09/2025</u> Completed the Saleyards policy that will underpin the online induction. Completed the Work Health and Safety, fabrication to complete improvement notices.							
OPI/17 OPE/25	Investigate possible initiatives that improve cost-effective community reuse of materials which may include circular economy, increase recycling and repurpose of commercial waste at landfills.	Technical Services and Fleet Commercial Enterprises	EN3	1 July 2025	30 June 2026	BU1164 BU1165	25%
<u>30/09/2025</u> Overlaps with circular economy and progressing in Q2.							

Finance & Liveability Annual Operational Plan 2025/26

Mission:	To provide excellent financial, and information technology services/advice to enable our organisation to achieve its goals; enhance the liveability of the South Burnett region via the provision of community services & facilities, sustainable environmental practices, appropriate planning & regulatory controls and initiatives that enhance community wellbeing and lifestyle.
Officer Responsible:	General Manager Finance & Liveability
Responsibilities:	Department Management, Property & Rating, Procurement & Stores, Financial Planning & Sustainability, ICT & Business Systems, Planning & Land Management, Customer Service, Community Development, Libraries, Visitor Information Services.



Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPFL/01	Development of annual budget focusing on zero-based budgeting, compliance with budget limits, quarterly budget revisions, monthly reporting of budget variations to Council in monthly financial reports.	Finance & Sustainability	OR5	BU1011	25%
OPFL/02	Deliver an unqualified Audit.	Finance & Sustainability	OR5	BU1011	95%
OPFL/03	Annual Financial Statements developed and delivered in both accordance and compliance with relevant Accounting Standards and legislation.	Finance & Sustainability	OR5	BU1011	95%
OPFL/04	Establishing a register of goods or services that can be provided locally and encourage engagement with local providers.	Finance & Sustainability	GR11	BU1012	75%
OPFC/05	Strategically upgrade and improve Council information technology systems and hardware.	ICT and Business Systems	OR3	BU1017	25%
OPFC/06	Data Security Review including, Cyber Security. Ensure the provision of appropriate security systems (including cyber security) to protect Council's data and information.	ICT and Business Systems	OR15	BU1017	25%
OPFC/07	Develop and manage Business Systems and Projects (Project T2 and sub-projects).	ICT and Business Systems	OR13	BU1160	50%
OPFL/08	Manage the periodical review and progress update of Council's 2025/26 Annual Operational Plan and manage the development of the Council's 2026/27 Annual Operational Plan aligned to Council's budget development process	Customer Solutions	OR1	BU1159	25%
OPFL/09	Maintain Council's customer service delivery across the customer service centres of Blackbutt, Nanango, Kingaroy, Wondai, Murgon, Proston.	Customer Solutions	EC5	BU1159	25%

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPFL/10	Monitor and report on Council's compliance with its Customer Service Charter.	Customer Solutions	OR8	BU1159	25%
OPFL/11	Support community development and wellbeing through delivery of Council's community grants program, and in-kind assistance.	Customer Solutions	EC16	BU1136	25%
OPFL/12	Provision of library facilities, services and programs to support the learning, recreation and social needs of the community in accordance with the State Library of Queensland's Service Level Agreement.	Customer Solutions	EC5	BU1069-1076	25%
OPFL/13	Promotion and operation of Council-owned heritage, arts, culture facilities, visitor information centres including collaboration with tourism service providers to support tourism across the region.	Customer Solutions	GR5	BU1057-BU1068	25%
OPFL/14	Advocate for opportunities and deliver projects for the community including support for mental health and suicide prevention, Youth Council, and community events.	Customer Solutions	EC8, EC11, EC16	BU1136	25%
OPFL/15	Administration of environmental and public health legislative functions and administration of customer requests for food safety, public health licensing, environmental authority registrations, regulation of council's local laws and mosquito management.	Planning and Development	EN8; EN10; EC14	BU1077 BU1146 BU1147 BU1163	25%
OPFL/16	Effectively implement Council's Town Planning Scheme and manage development applications and permits for planning, building and plumbing applications within legislative timeframes.	Planning and Development	GR8	BU1047	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPFL/17	Implementation of Centralised Procurement Phase 2 and transition to CiAnywhere's Procure to Pay.	Finance & Sustainability	OR13	1 July 2025	30 June 2026	BU1012	25%
<u>30/09/2025</u> Informally continuing to transition departments over to the procurement section undertaking their purchases and detailed phase 2 implementation plan is being developed.							
OPFL/18	Investigate significant business activities that need to be commercialised due to Council's utilities and services exceeding expenditure thresholds to determine requirements for full cost pricing.	Finance & Sustainability	OR5	1 July 2025	30 June 2026	BU1011	25%
<u>30/09/2025</u> Currently doing a forward cost price review of Water and Wastewater with QTC. The Waste business unit pricing model will be reviewed after completion of Water and Wasterwater.							
OPFL/19	Further develop Technology One in line with the CiA Live roadmap including the CES transition—including Financials, Contract Management, Asset Management, Budgeting, and Supply Chain and determine next steps in transitioning components of the P&R suite.	ICT and Business Systems	OR13	1 July 2022	Ongoing	BU1160	75%
<u>30/09/2025</u> CiA Live CES component on track for October 30th Go-Live. Contracts configuration verification and testing session scheduled for confirmation 1st week Oct. Grants configuration design document expected to be received 1st week Oct. Sessions with relevant SME's to review and receive confirmation to follow Purchase cards configuration changes UAT case logged and awaiting TechOne AMS response. Communication for Go-Live impact to be issued 2nd week Oct informing impacted parties of access unavailability.							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPFL/20	Investigate and implement business improvements through the use of Council's Microsoft Office 365 Systems Software.	ICT and Business Systems	OR13	1 July 2024	Ongoing	BU1017	25%
<u>30/09/2025</u> Initial investigation conducted to define scope of work in migrating council G:Drive to SharePoint Vendor tenders and evaluation carried out. First phase of project scheduled for late October.							
OPFL/21	Full review of the Customer Service Charter to support existing customer service and identify areas of improvement.	Customer Solutions	OR9	1 July 2025	30 June 2026	BU1159	25%
<u>30/09/2025</u> Consultation across Council departments has commenced. Program of consultation will continue across Q2 with redrafting of charter Q3.							
OPFL/22	Facilitate the delivery of the South Burnett Regional Arts, Culture and Heritage Strategic Plan including the Regional Arts Development Fund.	Customer Solutions	EC4	1 July 2025	30 June 2026	BU1136	25%
<u>30/09/2025</u> First minor round for RADF grants opened for submissions during August. Arts Culture Heritage Advisory Committee met to discuss submissions and grants are progressing. Review of policies, processes and grant platform underway in consultation with the Committee.							
OPFL/23	Promote and support events and programs throughout the region to support youth, in collaboration with the South Burnett Youth Council.	Customer Solutions	EC8	1 July 2025	30 June 2026	BU1136	25%
<u>30/09/2025</u> Youth Council very active organising to host a family movie night scheduled on 4 October. Confirmation received in September that Heywire grant successful.							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPFL/24	Manage and audit Council's art collection through the review and development of policies, to manage Council's collections and art across the region.	Customer Solutions	GR5	1 July 2025	30 June 2026	BU1136	25%
<u>30/09/2025</u> Initial list of Council's art collection has been sourced and being cross-checked with storage and location of artworks.							
OPFL/25	Commence investigations associated with increasing residential densities around townships and investigate the conversion of tenure of Reserves to freehold to make available for development	Planning and Development	GR8	1 July 2025	30 June 2026	BU1055	25%
<u>30/09/2025</u> Engaged consultant and progressing with formulating a list of land that can be included in the project.							
OPFL/26	Review, and amend where identified, Council's Local Government Infrastructure Plan (LGIP).	Planning and Development	GR8	1 July 2025	30 June 2026	BU1055	25%
<u>30/09/2025</u> Review will happen as Planning Scheme amendment finalised.							
OPFL/27	Promote responsible pet ownership through delivery of systematic inspection program.	Planning and Development	EN10	1 July 2023	30 June 2026	BU1146	25%
<u>30/09/2025</u> Systematic inspection not yet commenced due to development of new animal registration for extended period of up to three years.							
OPFL/28	Implement and review the Housing Action Plan.	Planning and Development	GR8	1 July 2025	30 June 2026	BU1019	25%
<u>30/09/2025</u> Meeting of the Housing Action Group scheduled for October.							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPFL/29	Commence digitalisation of plumbing records.	Planning and Development	OR13	1 July 2025	30 June 2026	BU1055	10%
<u>30/09/2025</u> Investigation on the best method to undertake digitalisation due to commence Q2.							
OPFL/30	Investigate technology options to assist with enhancing the customer experience and creating efficiencies in the plumbing, planning and building processes.	Planning and Development	OR13	1 July 2025	30 June 2026	BU1055	10%
<u>30/09/2025</u> Investigations on options for technology options for improving customer experience is underway.							

Infrastructure

Annual Operational Plan

2025/26

Mission:	The provision of quality services and infrastructure that is planned, provided and managed on sound asset management principles and adopted levels of service, and the provision of community services & facilities and sustainable environmental practices.
Officer Responsible:	General Manager Infrastructure
Responsibilities:	Department Management, Infrastructure Planning, Roads & Drainage, Water & Wastewater, Disaster Management, Environment & Waste, Natural Resource Management, Property & Facilities, Parks & Gardens, Asset Management, Plant & Fleet Management.



Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPI/01	Provide funding and facilitate the ongoing development of the local SES groups within the region.	Technical Services and Fleet	EC6	BU1048	25%
OPI/02	Lead and administer the Local Disaster Management Group for the South Burnett.	Technical Services and Fleet	EC15	BU1048	25%
OPI/03	Provision of acceptable, cost effective and environmentally responsible waste management services including collection services and waste disposal facilities.	Technical Services and Fleet	EN3	BU1079 - BU1084 BU1164 BU1165	25%
OPI/04	Operate water and wastewater infrastructure in accordance with approved operations manuals, customer service standards and public health requirements and statutory timeframes for reporting.	Water & Wastewater	IN6	BU1115 BU1127	25%
OPI/05	Provide well planned and maintained open space, parks and rail trails network to meet the recreation and social needs of the community.	Facilities, Parks and NRM	EC1; IN5	BU1101 BU1102 BU1137	25%
OPI/06	Management of Council's buildings and facilities including operational maintenance programs, and cost-effective asset management programs to meet agreed service levels.	Facilities, Parks and NRM	EC5	BU1018	25%
OPI/07	Maintain Council's swimming pools across the region and continue to advocate for external funding opportunities	Facilities, Parks and NRM	EC5	BU1025 - BU1030	25%
OPI/08	Manage biosecurity and pest (weed & animal) management programs including supporting biosecurity and natural resource management initiatives and strategies, and syndicate groups with identification of ongoing efficiencies in delivery.	Facilities, Parks and NRM	EN4, EN7, EN9	BU1100 BU1169	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPI/09	Review of road policies, including consolidation where appropriate.	Works	IN1	1 July 2025	30 June 2026	BU1110 BU1107	0%
<u>30/09/2025</u> A review of policies has not commenced due to resource limitations and focus on customer requests and works program delivery across operational, capital and flood programs. Additional resources may be required if unable to be resourced internally, progress will need to be reviewed in second quarter.							
OPI/10	Review fleet utilisation to ensure fleet asset retention is cost efficient and meets Council service levels.	Works	OR5	1 July 2025	30 June 2026	BU1016	25%
<u>30/09/2025</u> Fleet utilisation meetings are currently underway at regular intervals between fleet staff and works coordinators to understand use, resource sharing and down time. Reports are currently being further developed to report down time on machines and fleet utilisation will be further reviewed as part of Org development plan in second and third quarters.							
OPI/11	Review quality assurance process and documentation for road construction and maintenance.	Works	IN1	1 July 2025	30 June 2026	BU1110	25%
<u>30/09/2025</u> Audit conducted September. Review of process maps needs to be completed as part of organisation development program as next step, then review of controls and materials. Gravel specification workshop discussion is to be organised in second quarter.							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPI/12	Develop a multi-year drainage design and investigation program.	Technical Services and Waste	IN1	1 July 2025	30 June 2026	BU1107	25%
<p><u>30/09/2025</u></p> <p>Council currently has a number of drainage projects being designed across the region. A further program of forward works for Council's funding consideration will need to be undertaken in accordance with budget development.</p>							
OPI/13	In consultation with DTMR, develop and present options about heavy vehicle routes around Kingaroy CBD and Nanango, for discussion with stakeholders.	Technical Services and Waste	EC3	1 July 2025	30 June 2026	BU1107	10%
<p><u>30/09/2025</u></p> <p>Letter received from TMR to commence discussions about Nanango Heavy Vehicle bypass.</p> <p>Kingaroy has concepts previously undertaken but they need to be reviewed and work-shopped when resources allow.</p>							
OPI/14	Advocate for designation of the Cherbourg Road as a State controlled road.	Technical Services and Waste	IN1	1 July 2025	30 June 2026	BU1107	90%
<p><u>30/09/2025</u></p> <p>Letter sent to TMR, and Mayor to meet TMR Director-General in October for further advocacy.</p>							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPI/15	Continued investigations and planning of regional land fill sites.	Technical Services and Waste	EN3	1 July 2025	30 June 2026	BU1079-BU1084	25%
<u>30/09/2025</u> Kingaroy Landfill feasibility study report is being reviewed and workshop with Council scheduled for November.							
OPI/16	Community education and awareness on recycling, illegal dumping and littering, including investigation and enforcement.	Technical Services and Waste	EN3	1 July 2025	30 June 2026	BU1165	25%
<u>30/09/2025</u> Working with Envirocom provided further education including a video tutorial on diverting building/construction/demolition waste from general waste. Council undertook media campaign in July on waste recycling.							
OPI/17	Investigate options for increase in kerbside refuse services including additional bins and/or increased size of bins.	Technical Services and Fleet	EN3	1 July 2025	30 June 2026	BU1164 BU1165	0%
<u>30/09/2025</u> Project scope and resourcing to be determined in second quarter with onboarding of new Waste Coordinator.							
OPI/18	Internal audit and review all Council's asset management plans.	Technical Services and Fleet	EN3	1 July 2025	30 June 2026	BU1107	25%
<u>30/09/2025</u> Internal auditors have been engaged, and asset management plans will be reviewed in conjunction with the audit.							
OPI/19	Advocate for, and seek funding to support, improvements to urban water security, water infrastructure and Gordonbrook spillway.	Water & Wastewater	GR13, IN6	1 July 2023	Ongoing	BU1118	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
<u>30/09/2025</u> Meeting held with Hon Ann Leahy, for Gordonbrook spillway. Council is currently completing a societal risk assessment for dam safety. Council is providing submissions to the Burnett Water Plans and is completing the treatment options analysis report for Council.							
OPI/20	Advocate and seek funding to support improvements to urban underground trunk infrastructure.	Water & Wastewater	IN6	1 July 2025	30 June 2026	BU1115 BU1127	25%
<u>30/09/2025</u> Council has received a grant for an additional reservoir and continues to design key projects to target funding opportunities under the second round of the Residential Activation Fund (RAF).							
OPI/21	Review of declared water areas across the region to identify emergent needs for allocation, capacity.	Water & Wastewater	IN6	1 July 2025	30 June 2026	BU1115	50%
<u>30/09/2025</u> Review of declared service areas currently in progress.							
OPI/22	Adopt and implement the South Burnett Local Government Area Biosecurity Plan to drive increased stakeholder coordination and commitment to proactively manage invasive pest species.	Facilities, Parks and NRM	EN4	1 July 2025	30 June 2026	BU1100	25%
<u>30/09/2025</u> South Burnett and Cherbourg Community Council advisory committee has formed and Terms of Reference adopted in September. First meeting scheduled for November.							
OPI/23	Engage with stakeholders and community groups in developing pest and weed eradication programs.	Facilities, Parks and NRM	EN4	1 July 2024	30 June 2026	BU1100 BU1169	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
<u>30/09/2025</u> Prepared and submitted joint funding application for Society for Growing Australian Plants, Kingaroy Branch, the Wengville Alice Creek Glendcliffe Syndicate Group and the Bunya Mountains Community Association pest and weed management project submitted. Council has jointly supported Burnett Mary Regional Group in a weed management project.							
OPI/24	Investigate the development of a washdown facility to assist controlling the spread of weed seeds across the region.	Facilities, Parks and NRM	EN4	1 July 2024	30 June 2026	BU1100	25%
<u>30/09/2025</u> Planning and design underway for the washdown facility. Identifying suitable location is progressing.							
OPI/25	Investigate and advocate for an animal effluent disposal facility on key transport routes.	Facilities, Parks and NRM	EN4	1 July 2025	30 June 2026	BU1100	5%
<u>30/09/2025</u> Engaged with private industry. Resourcing allocation needed to determine project scope and any ongoing costs to progress further.							
OPI/26	Investigate options for the development of a program for the installation of recreational facilities in each community.	Facilities, Parks and NRM	EC1	1 July 2024	30 June 2026	BU1101	25%
<u>30/09/2025</u> Community plans are currently underway which will used to further develop a plan for community infrastructure in conjunction with the asset management plan. During community plan engagement process, consultation undertaken on current capital works program.							
OPI/27	Review the operation and maintenance of security cameras throughout the region.	Facilities, Parks and NRM	EC9	1 July 2024	30 June 2026	BU1018	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
<p><u>30/09/2025</u></p> <p>A survey of regional cameras owned by Council and the community has been undertaken.</p> <p>Further works need to be undertaken to assess the systems not currently owned by Council to understand the type, security, any requirements along with costs. This will be commenced in the second quarter.</p> <p>Council participated in a deputation to the police minister through WBBROC for support in operational costs of running CCTV or QPS taking over the systems.</p>							
OPI/28	Work with community organisations to undertake maintenance activities at parks, open space and rail trails.	Facilities, Parks and NRM	EC1	1 July 2024	30 June 2026	BU1101 BU1105	25%
<p><u>30/09/2025</u></p> <p>Council providing work environment for trainees funded by Queensland Government's Skilling Queenslanders for Work initiative and working on Council-owned environmental areas/parks and rail trail.</p> <p>Council will investigate insurance, safety and payment requirements to use community groups for park maintenance.</p>							
OPI/29	Investigate community use of the Maidenwell Hall and options for relocation and stewardship.	Facilities, Parks and NRM	EC5	1 July 2025	30 June 2026	BU1042	25%
<p><u>30/09/2025</u></p> <p>Community engagement and consultation through the Community Plan process. To be progressed upon finalisation of Community Plans.</p>							
OPI/30	Investigate and implement options for recycling bins and containers for change in Council facilities, parks and CBDs.	Facilities, Parks and NRM	EC1, EN3	1 July 2025	30 June 2026	BU1102	0%
<p><u>30/09/2025</u></p> <p>Council will need to allocate resources during second quarter to determine project options, policy position and community engagement.</p> <p>With the onboarding on the new Waste Coordinator, investigation in second quarter to provide recycle bins at Council Halls.</p>							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPI/31	Develop a Tree Maintenance Policy.	Facilities, Parks and NRM	EC1	1 July 2025	30 June 2026	BU1102	10%
<u>30/09/2025</u> Commenced first draft of policy. Investigating tree requests and tree register to inform the policy.							

13.2 MONTHLY FINANCIAL INFORMATION - OCTOBER 2025**File Number:** 19/11/2025**Author:** Coordinator Finance**Authoriser:** Chief Executive Officer**PRECIS**

Monthly financial report as at 31st October 2025

SUMMARY

The following information provides Council's current position as at 31st October 2025.

OFFICER'S RECOMMENDATION

That the monthly Financial Report including capital works program as at 31st October 2025 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to original budget as adopted by Council on the 16th July 2025.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the original budget, at an organisational level, for the period ended 31 October 2025.

The target benchmark for October is 33%.

- Total Recurrent Revenue is currently sitting at 49% compared to the original budget.
- This is made up of Recurrent Income currently tracking at:
 - Rates Levies & Charges 51% ■
 - Fees and Charges 44% ■
 - Rental Income 35% ■
 - Interest Received 27% ■
 - Sales Revenue 20% ■
 - Other Income 25% ■
 - Grants, Subsidies, Contributions and Donations 67% ■
- Total Recurrent Expenditure is sitting at 30% compared to the original budget. If Depreciation had been included, the Recurrent Expenditure would be sitting at approximately 40% compared to original budget.
- This is made up of Recurrent Expenditure currently tracking at:
 - Employee Benefits 39% ■
 - Materials and Services 47% ■
 - Finance Costs 34% ■
 - Depreciation 0% ■
- Depreciation for July to October is yet to be run but is anticipated to be done by next monthly report. It is estimated that depreciation for YTD may be approximately \$9.06m.
- Ratios at the end of October are all within their respective targets.
- Council's capital expenditure program adopted for the financial year was \$42.82m. Actual expenditure is currently sitting at \$8.75m, which equates to approximately 20.4% of the total original budget. When taking into consideration commitments of \$7.65m, the proposed expenditure is 38.0% of the original budget.
- The Financial Statements for the 2024/25 year have been audited and signed off by the Queensland Audit Office (QAO).

ATTACHMENTS

1. **Monthly Financial Information - October 2025**  
2. **Capital Expenditure Report - October 2025**  
3. **Grant Listing - October 2025**  



South Burnett Regional Council

Monthly Financial Report

October 2025



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the original budget, at an organisational level, for the period ended 31 October 2025.

The target benchmark for October is 33%.

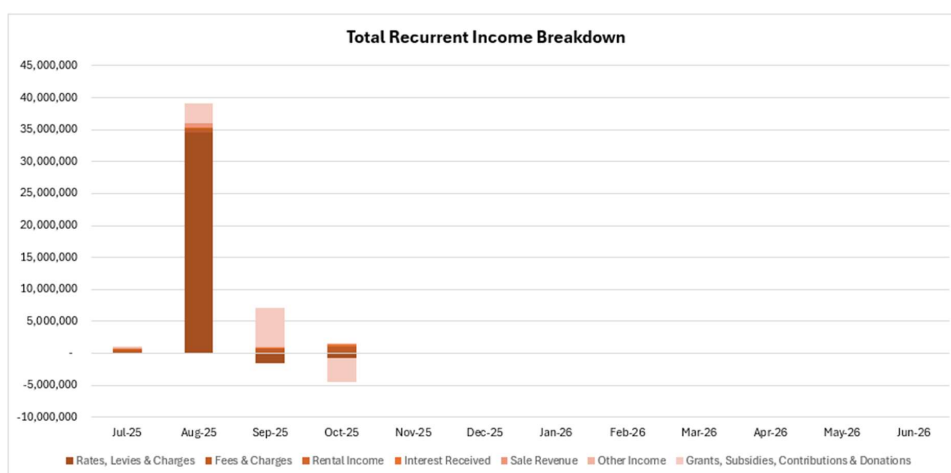
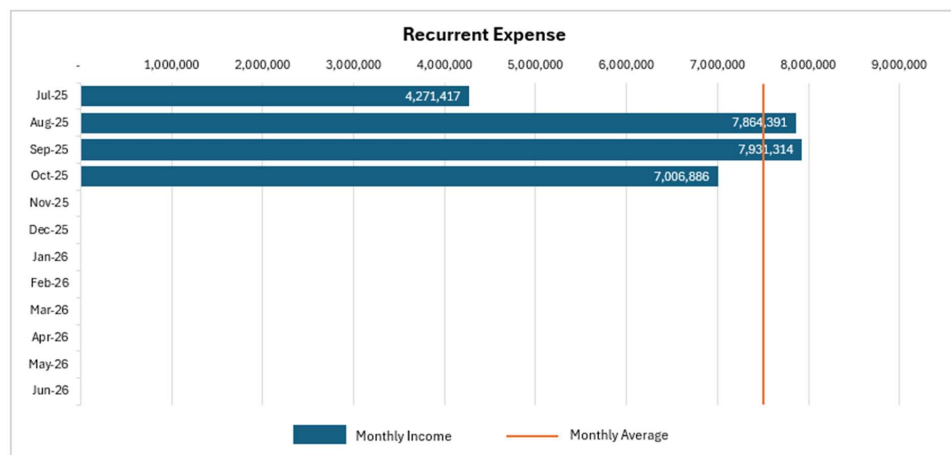
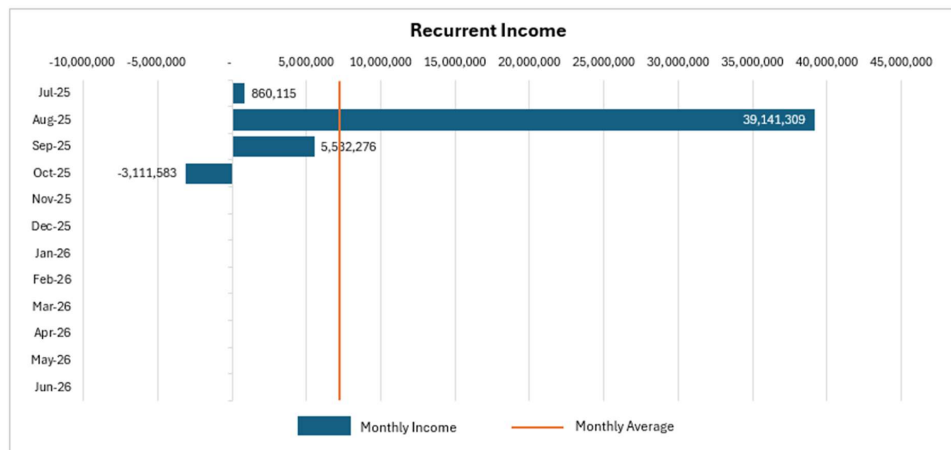
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 - Other Income 25% ■
 - Grants, Subsidies, Contributions and Donations 67% ■
- Total Recurrent Expenditure is sitting at 30% compared to the original budget. If Depreciation had been included, the Recurrent Expenditure would be sitting at approximately 40% compared to original budget.
- This is made up of Recurrent Expenditure currently tracking at:
 - Employee Benefits 39% ■
 - Materials and Services 47% ■
 - Finance Costs 34% ■
 - Depreciation 0% ■
- Depreciation for July to October is yet to be run but is anticipated to be done by next monthly report. It is estimated that depreciation for YTD may be approximately \$9.06m.

Income and Expenditure Trends:

Current Month Actuals vs 12 Month Average				
	\$	\$	\$	%
	Oct-25	12 Month Avg	+/- Avg Month	+/- Avg Month
Income				
Recurrent Revenue	(3,111,583)	7,214,423	(10,326,006)	-143% ●
Capital Revenue	1,510,004	1,035,501	474,503	46% ●
Total Income	(1,601,579)	8,249,924	(9,851,503)	-119% ●
Expense				
Recurrent Expense	7,006,886	7,506,861	(499,975)	-7% ●
Capital Expense	(51,818)	(35,333)	(16,485)	47% ●
Total Expense	6,955,068	7,471,528	(516,460)	-7% ●
Net Result	(8,556,646)	778,396	(9,335,043)	-1199% ●
Net Operating Result	(10,118,469)	(292,438)	(9,826,031)	3360% ●

Recurrent Revenue for October reduced by -\$3,111,583 which is due to recognition of income adjustments for operational grants, as well as discounts for rates paid on time.

Executive Summary

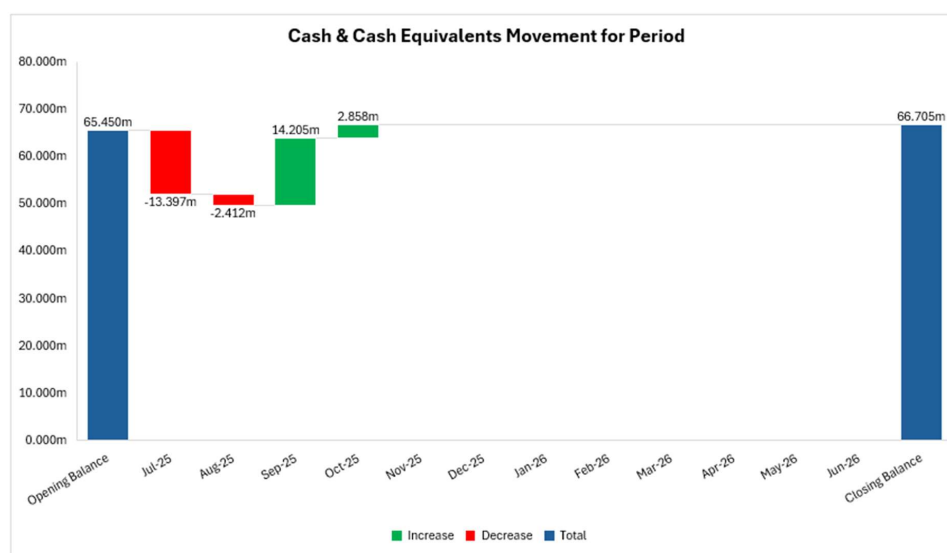


Executive Summary

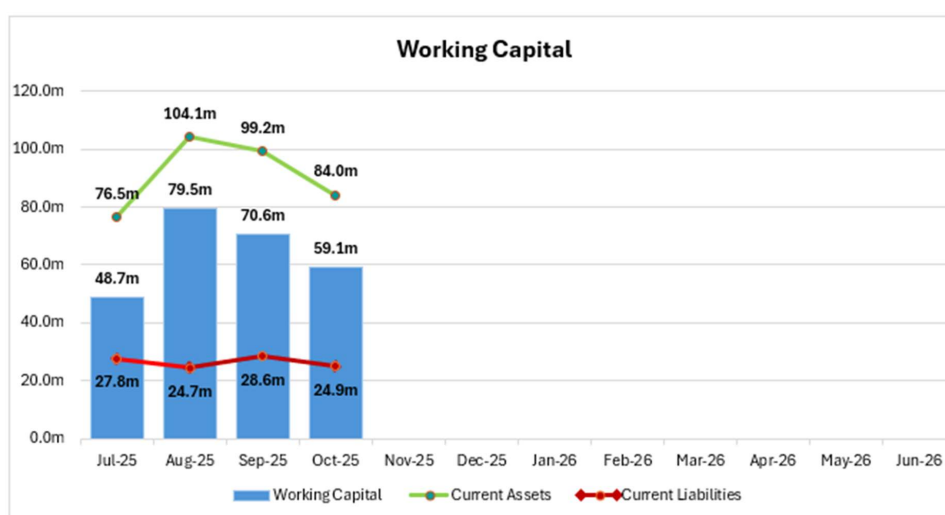
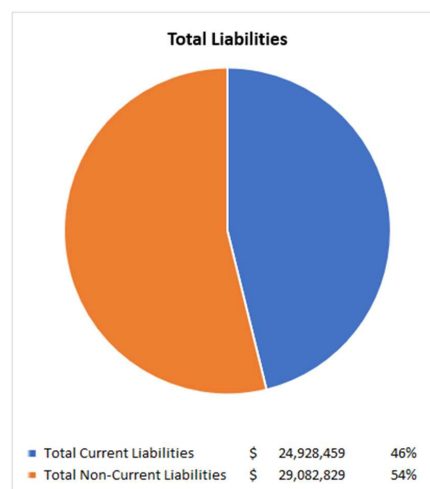
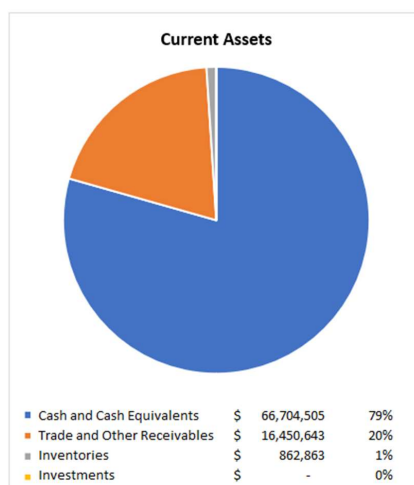
Profit & Loss - Monthly

	Sep-25	Oct-25	Movement
Recurrent Income	5,532,276	(3,111,583)	(8,643,859)
Capital Revenue	215,293	1,510,004	1,294,712
Total Income	5,747,569	(1,601,579)	(7,349,148)
Recurrent Expense	7,931,314	7,006,886	(924,428)
Capital Expense	(162,830)	(51,818)	111,012
Total Expense	7,768,484	6,955,068	(813,415)
Net Profit/(Deficit)	(2,020,915)	(8,556,646)	(6,535,732)
Net Operating Result	(2,399,037)	(10,118,469)	(7,719,431)

- Council's current cash holdings at the end of October 2025 were \$66.705m with \$30.825m of this currently classed as restricted cash. The overall balance is up from last month by \$2.858m.



Executive Summary



- Ratios at the end of October are all within their respective targets.
- Council's capital expenditure program adopted for the financial year was \$42.82m. Actual expenditure is currently sitting at \$8.75m, which equates to approximately 20.4% of the total original budget. When taking into consideration commitments of \$7.65m, the proposed expenditure is 38.0% of the original budget.
- The Financial Statements for the 2024/25 year have been audited and signed off by the Queensland Audit Office (QAO).

Executive Summary

Contents

1.0	INTERIM STATEMENT OF FINANCIAL PERFORMANCE (INCOME STATEMENT)	2
1.1	OPERATING INCOME STATEMENT SPLIT BY DEPARTMENT	3
1.2	REVENUE	3
1.2.1	<i>Rates Levies and Charges</i>	3
1.2.2	<i>Fees and Charges</i>	4
1.2.3	<i>Rental Income</i>	5
1.2.4	<i>Interest Received</i>	5
1.2.5	<i>Sales Revenue</i>	6
1.2.6	<i>Other Income</i>	6
1.2.7	<i>Operational Grants</i>	7
1.2.8	<i>Capital Grants</i>	7
1.3	EXPENDITURE	7
1.3.1	<i>Employee Benefits</i>	7
1.3.2	<i>Materials and Services</i>	8
1.3.3	<i>Finance Costs</i>	8
1.3.4	<i>Depreciation</i>	8
1.3.5	<i>Capital Expense</i>	9
2.0	INTERIM STATEMENT OF FINANCIAL POSITION (BALANCE SHEET)	10
2.1	CURRENT ASSETS	11
2.1.1	<i>Cash and Cash Equivalents</i>	11
2.1.2	<i>Trade and Other Receivables</i>	12
2.1.3	<i>Inventories</i>	14
2.2	NON-CURRENT ASSETS	15
2.2.1	<i>Trade and Other Receivables</i>	15
2.2.2	<i>Property, Plant and Equipment</i>	15
2.2.3	<i>Right of Use Assets</i>	15
2.2.4	<i>Intangible Assets</i>	15
2.3	LIABILITIES	15
2.3.1	<i>Trade and other Payables</i>	15
2.3.2	<i>Borrowings</i>	16
2.3.3	<i>Lease Liabilities</i>	16
2.3.4	<i>Provisions</i>	16
2.3.5	<i>Other Liabilities</i>	16
3.0	INTERIM CASH FLOW	17
4.0	INTERIM CHANGES IN EQUITY	19
5.0	FINANCIAL RATIOS	20
6.0	LONG TERM FINANCIAL FORECAST	23
6.1	INCOME AND EXPENDITURE STATEMENTS	24
6.2	FINANCIAL POSITION	26
6.3	CASH FLOW	27
6.4	CHANGES IN EQUITY	29
7.0	INVESTMENTS	30
8.0	WORKS FOR QUEENSLAND ROUND 5 (W4Q5)	30
9.0	RATES UPDATE	31
10.0	GRANTS REPORT	31

1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 31 October 2025
33% of Year Complete

	2026 \$	Original Budget \$	Variance %
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	32,169,830	63,638,122	51%
Fees and Charges	2,795,057	6,424,845	44%
Rental Income	213,605	610,999	35%
Interest Received	831,656	3,058,000	27%
Sales Revenue	720,827	3,600,000	20%
Other Income	303,557	1,219,700	25%
Grants, Subsidies, Contributions and Donations	5,387,585	8,021,411	67%
	<u>42,422,117</u>	<u>86,573,076</u>	<u>49%</u>
Capital Revenue			
Grants, Subsidies, Contribution and Donations	2,951,503	12,426,015	24%
Total Income	<u>45,373,620</u>	<u>98,999,091</u>	<u>46%</u>
Expenses			
Recurrent Expenses			
Employee Benefits	11,219,375	28,780,703	39%
Materials and Services	15,295,817	32,500,740	47%
Finance Costs	558,815	1,620,456	34%
Depreciation and Amortisation	-	27,180,435	0%
	<u>27,074,008</u>	<u>90,082,334</u>	<u>30%</u>
Capital Expense	(224,966)	(424,000)	53%
Total Expense	<u>26,849,041</u>	<u>89,658,334</u>	<u>30%</u>
Net Result	<u>18,524,579</u>	<u>9,340,757</u>	
Net Operating Result	<u>15,348,109</u>	<u>(3,509,258)</u>	

1.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue			Total Expenditure		
	Actual	Original Budget	%	Actual	Original Budget	%
Water	\$ 7,037,459	\$ 13,627,902	52%	\$ 3,107,524	\$ 13,094,696	24%
Wastewater	\$ 4,049,243	\$ 8,139,101	50%	\$ 1,516,168	\$ 6,531,315	23%
Waste	\$ 4,886,186	\$ 10,164,244	48%	\$ 2,587,101	\$ 9,897,847	26%
Plant and Fleet	\$ 48,783	\$ 199,875	24%	-\$ 1,028,272	\$ 1,258,604	82%
Genops	\$ 26,400,446	\$ 54,441,955	48%	\$ 20,891,486	\$ 61,817,081	34%
Total	\$ 42,422,117	\$ 86,573,077	49%	\$ 27,074,008	\$ 90,082,334	30%

Revenue

- All revenue items are currently tracking above the target of 33% with the exception of Plant and Fleet. This is due to timing in October fuel rebate on the BAS statement.
- Water, Wastewater, Waste and Genops are affected by timing in the revenue received from rates being levied. The first 6 monthly rates levy were issued in August.
- Waste is affected by timing in waste disposal revenue as invoices for October have not yet been raised.
- Genops is sitting at 48% which is largely due to rates revenue and is also affected by the 2025/26 Financial Assistance Grant timing. This revenue source will also be affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works.

Expenditure

- Only Genops, and Plant and Fleet are tracking above the target of 33% for the month. This is largely due to a plant hire adjustment which will be fixed up shortly.
- Expenditure for Fleet is affected by timing of yearly registration and insurance bills as well as timing in use of internal plant by departments for the month.
- Genops continues to be affected by the timing in expenditure compared to budget for the various weather events. This will be offset by grant income.
- Genops is also affected by timing in annual expenses such as insurance, workers compensation premiums and annual software licences.

1.2 Revenue

1.2.1 Rates Levies and Charges

This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

As at 31 October 2025, rates, levies and charges are tracking at 51%. This is due to the first 6 monthly rates levy having already been issued. The Memerambi Estate levies credit amount relates to refund of interest due to payment of levies.

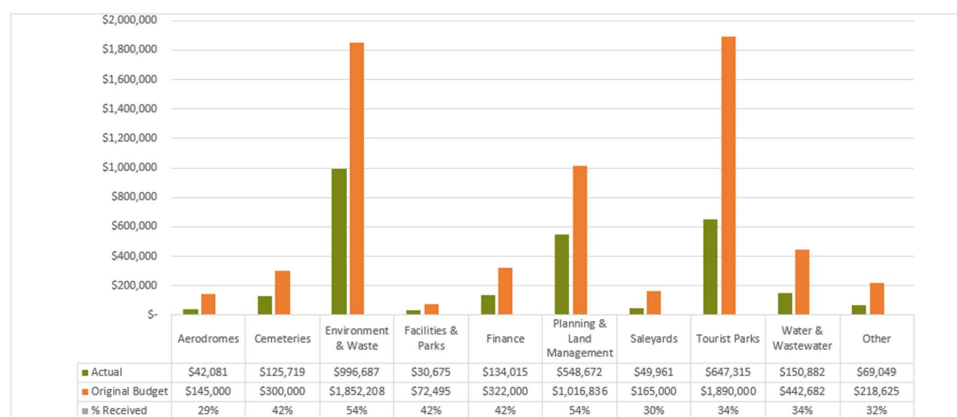
Rates and Charges has decreased from last month, mostly due to discount given on rates notices.

Rates or Charges

<i>Income Stream</i>	<i>Actual</i>	<i>Original Budget</i>
General Rates	\$ 17,009,339	\$ 33,946,020
Quarry Special Charge	\$ 21,048	\$ 27,871
Water Charges	\$ 6,900,377	\$ 13,235,416
Sewerage Charges	\$ 4,021,418	\$ 8,039,951
Waste Collection Charges	\$ 1,970,273	\$ 3,907,974
Community Rescue and Evacuation Levy	\$ 44,956	\$ 90,000
Waste Management Levy	\$ 2,202,672	\$ 4,390,890
Memerambi Estate Levies	-\$ 252	\$ -
Total	\$ 32,169,830	\$ 63,638,122

1.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



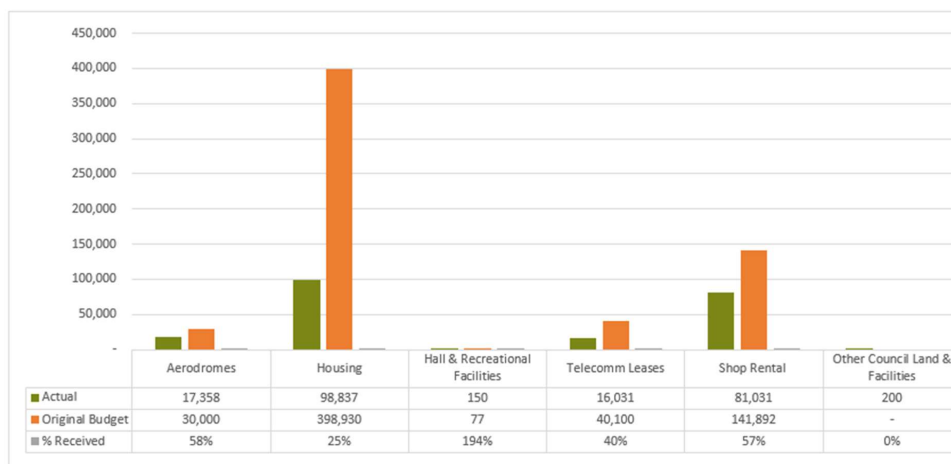
As of 31 October 2025, fees and charges are tracking above target at 44%. October accruals for waste disposal are still to be completed. Main factors affecting the fees and charges figures are:

- Environment and Waste is affected by timing of monthly invoices for waste disposal which is offset by yearly food licences. It has also seen more than expected income from Waste Disposal fees. The Animal Registrations for the year have now been issued.
- Water & Wastewater are below target as the yearly trade waste permits have not been invoiced yet.
- Planning and Land Management fees and charges are currently sitting at 54% due to increases in Development Applications and Plumbing and Drainage Fees.

1.2.3 Rental Income

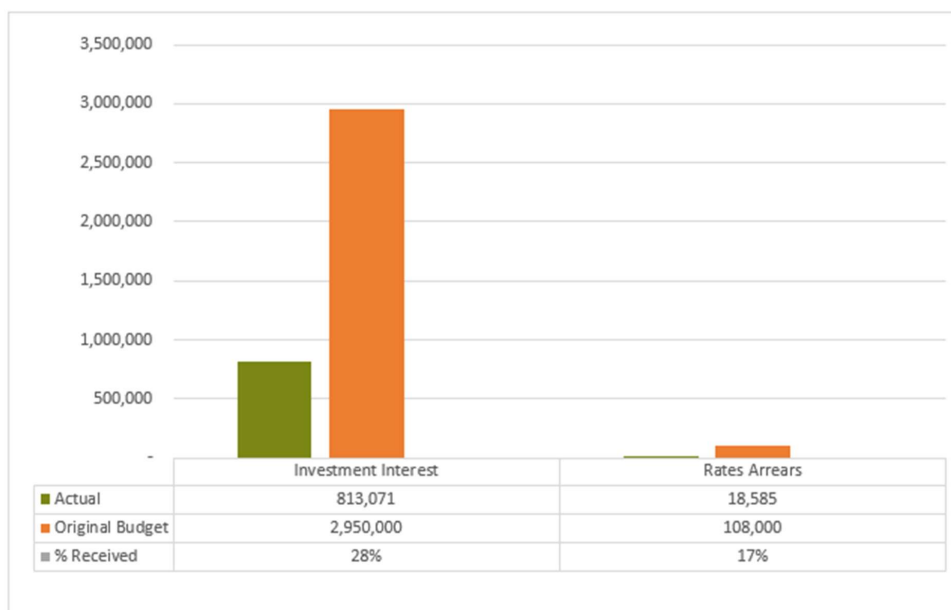
Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 31 October 2025, rental income is tracking at 35% due to timing in annual rental of various facilities.



1.2.4 Interest Received

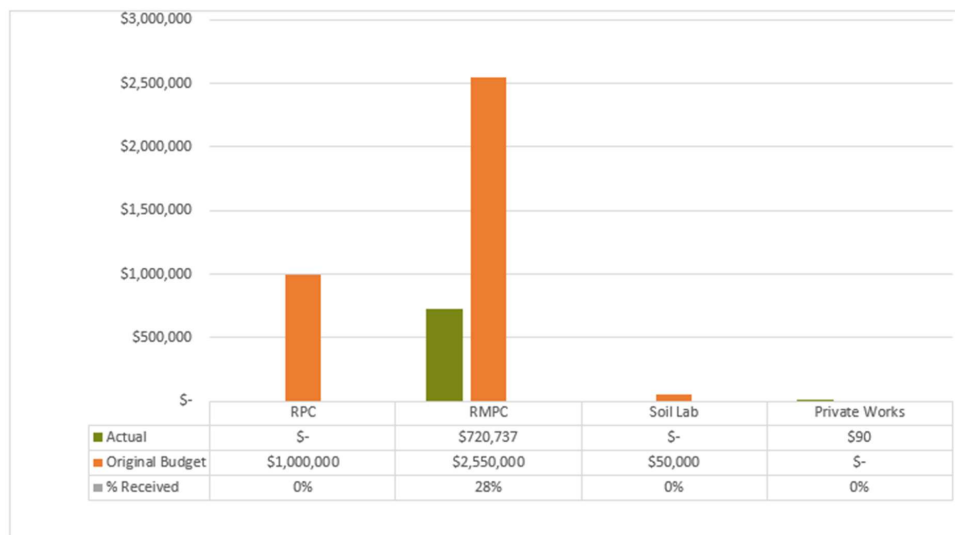
Interest revenue includes interest on investments and rate arrears. As of 31 October 2025, interest received is tracking below target at 27%.



1.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 31 October 2025, sales revenue is tracking below target at 20%.

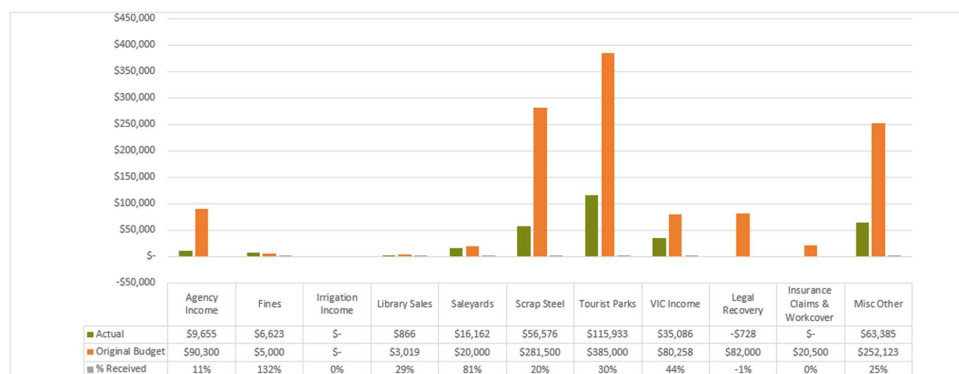
This income stream is largely affected by timing of when RPC and RMPC works for this financial year are scheduled to be performed.



1.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 31 October 2025, other income is tracking below target at 25%. Reasons surrounding this can be found below.



- Fines are above target due to fluctuations in number of infringements throughout the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor.

- Misc other includes Legal recovery income which is invoiced during the year based on debt collection activities.
- Agency Income has a timing factor depending on when income is received or billed.

1.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 31 October 2025, operating grants are tracking above target at 67% due to timing in when operational grants are received and spent. Approximately \$4.27m of the monies received so far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events. Contract asset and contract liability movements have been processed for October 2025.

1.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

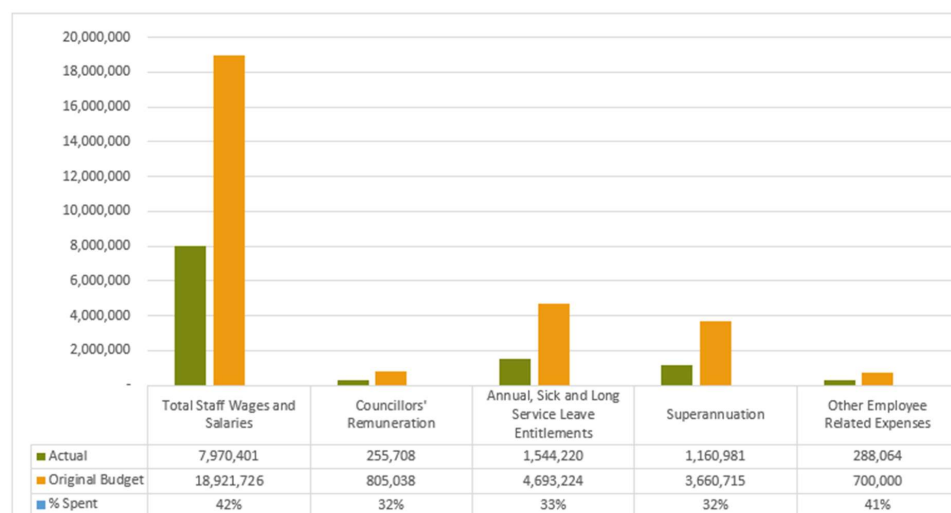
As of 31 October 2025, capital grants are tracking below target at 24%. Contract asset and contract liability movements have been processed for the month.

1.3 Expenditure

1.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 31 October 2025, employee benefits are tracking above target at 39%. This is partly due to QRA flood work (not budgeted for but is offset by revenue).



1.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 31 October 2025, materials and services are tracking above target at 47%.

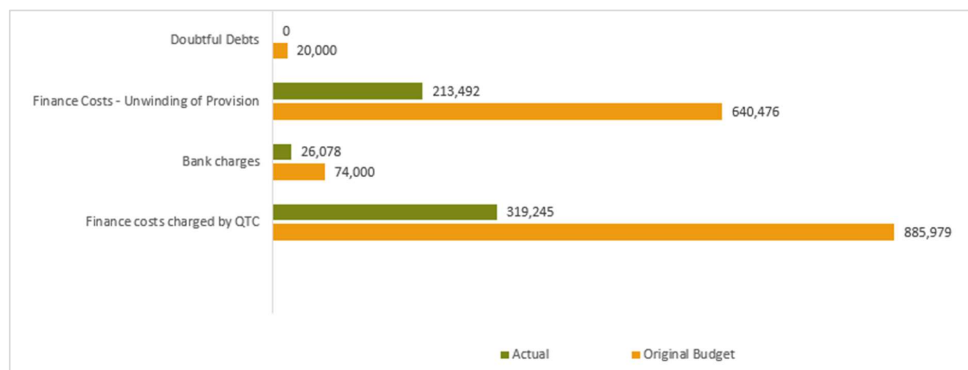
Description	Actual	Original Budget	Amended Budget	% Spent
Donations	305,627	714,610	714,610	43%
Materials	8,707,726	22,458,797	22,458,797	39%
Services	6,895,098	11,948,972	11,948,972	58%
Internal Plant Charges	2,577,434	7,021,345	7,021,345	37%
Internal Plant Recoveries	- 3,190,068	- 9,642,983	- 9,642,983	33%
	15,295,817	32,500,740	32,500,740	

- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- Expenditure of \$4.17m is associated with the various weather events and will be offset by income from Queensland Reconstruction Authority (QRA).
- There is a degree of timing for waste collection invoices as they have not yet been received.
- Both the Internal Plant Charges and Internal Plant Recoveries items are affected by a plant hire adjustment of approximately \$1.7m that will be fixed shortly.

1.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 31 October 2025, finance costs are tracking above target at 34%.



1.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 31 October 2025, depreciation expense was below target at 0% as no manual depreciation journals for this financial year have been completed yet. Now that the external audit has been completed, the asset records will be rolled into the new financial year and actual depreciation will start being run soon.

Capitalisation of projects will commence shortly now that the external Auditors have finalised their review of Council's financial statements for the 2024/2025 year.

1.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (therefore its written down value, which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at -\$224k as at 31 October 2025. This is made up of sales income for fleet items.

Capital Expense	Actual	Original Budget	Amended Budget
INCOME			
Fleet	- 224,966	- 424,000	- 424,000
Land		-	-
DISPOSALS			
Roads		-	-
Fleet		-	-
Land		-	-
Buildings		-	-
Water		-	-
Wastewater		-	-
Miscellaneous		-	-
	- 224,966	- 424,000	- 424,000

2.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 31 October 2025

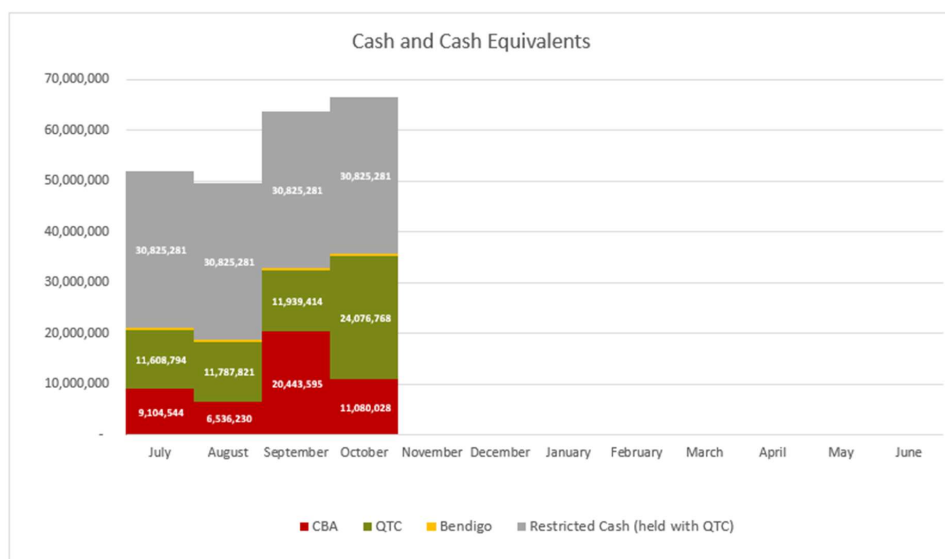
	2025 OCTOBER \$	Original Budget \$
Current Assets		
Cash and Cash Equivalents	66,704,505	57,437,178
Trade and Other Receivables	16,450,643	11,078,525
Inventories	862,863	994,965
Investments	-	-
Total Current Assets	84,018,010	69,510,668
Non-Current Assets		
Trade and Other Receivables	194,747	-
Property, Plant and Equipment	1,189,222,433	1,193,318,557
Right of Use Asset	704,581	675,781
Intangible Assets	6,234,639	6,226,681
Total Non-Current Assets	1,196,356,400	1,200,221,019
TOTAL ASSETS	1,280,374,411	1,269,731,687
Current Liabilities		
Trade and Other Payables	14,255,917	19,962,025
Borrowings	3,262,364	3,415,839
Lease Liabilities	22,077	22,704
Provisions	6,325,031	3,857,201
Unearned Revenue	-	2,968,685
Other Liabilities	1,063,070	1,540,243
Total Current Liabilities	24,928,459	31,766,697
Non-Current Liabilities		
Trade and Other Payables	-	-
Borrowings	13,344,255	13,699,535
Lease Liabilities	734,119	711,416
Provisions	13,464,212	13,382,312
Other Liabilities	1,540,243	-
Total Non-Current Liabilities	29,082,829	27,793,262
TOTAL LIABILITIES	54,011,288	59,559,959
NET COMMUNITY ASSETS	1,226,363,122	1,210,171,728
Community Equity		
Retained Surplus/(Deficiency)	480,232,300	474,807,627
Asset Revaluation Surplus	746,130,823	735,364,101
TOTAL COMMUNITY EQUITY	1,226,363,122	1,210,171,728

2.1 Current Assets

2.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 31 October 2025, Council's actual cash and cash equivalents balance was \$66.70m, which is up from last month's \$63.85m by \$2.85m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

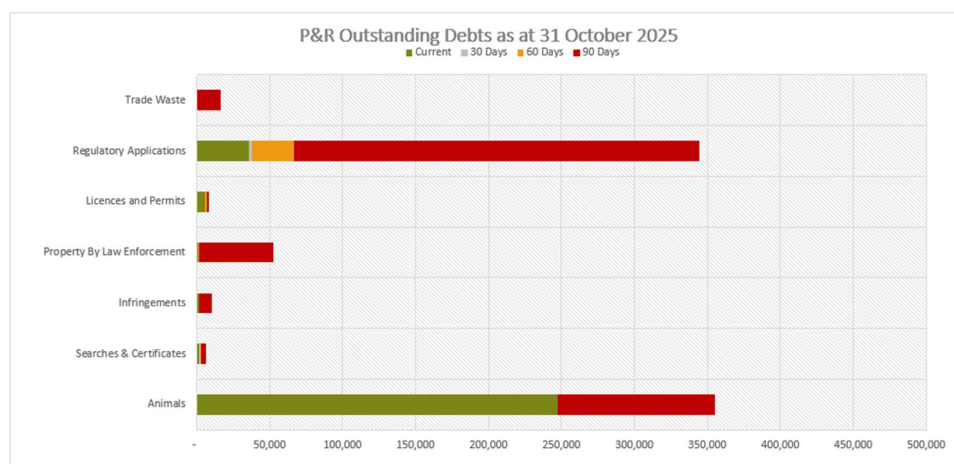


As at the 31 October 2025, the restricted cash balance was \$30.825m. Restricted Cash movements will begin by next Council Meeting.

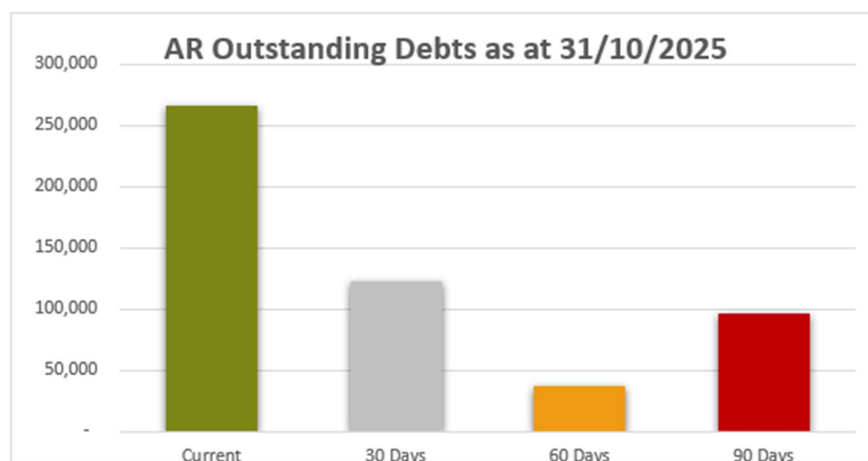
RESTRICTED CASH	Sep-25	Oct-25	Difference
Recurrent Expenditure	641,345	641,345	-
Future Capital Works	-	-	-
Roads	3,144,182	3,144,182	-
Buildings	3,557,986	3,557,986	-
Waste	5,240,252	5,240,252	-
Land	25,322	25,322	-
Plant & ICT	5,165,189	5,165,189	-
Water	5,293,421	5,293,421	-
Wastewater	5,564,340	5,564,340	-
Unspent - Developer Contributions	1,819,144	1,819,144	-
Unspent - Loan Funds	374,100	374,100	-
Total	30,825,281	30,825,281	-

2.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



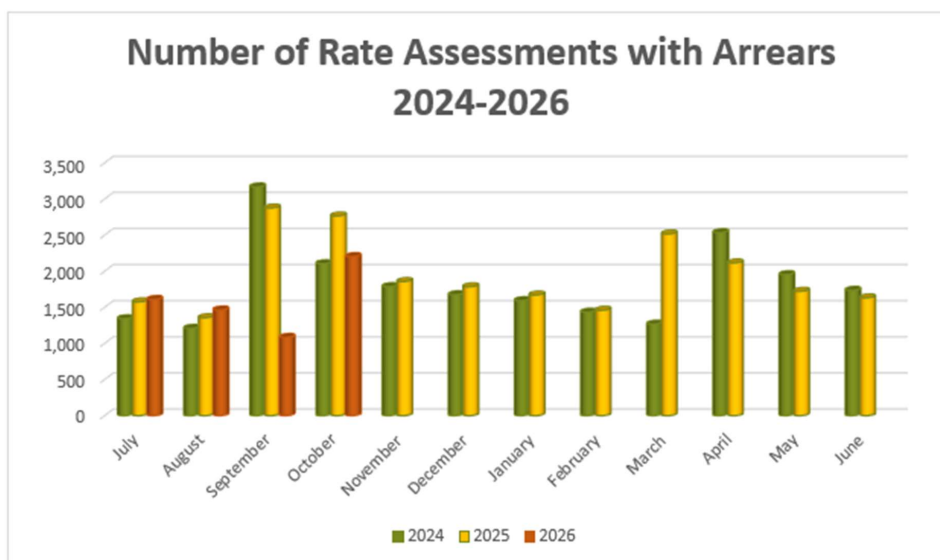
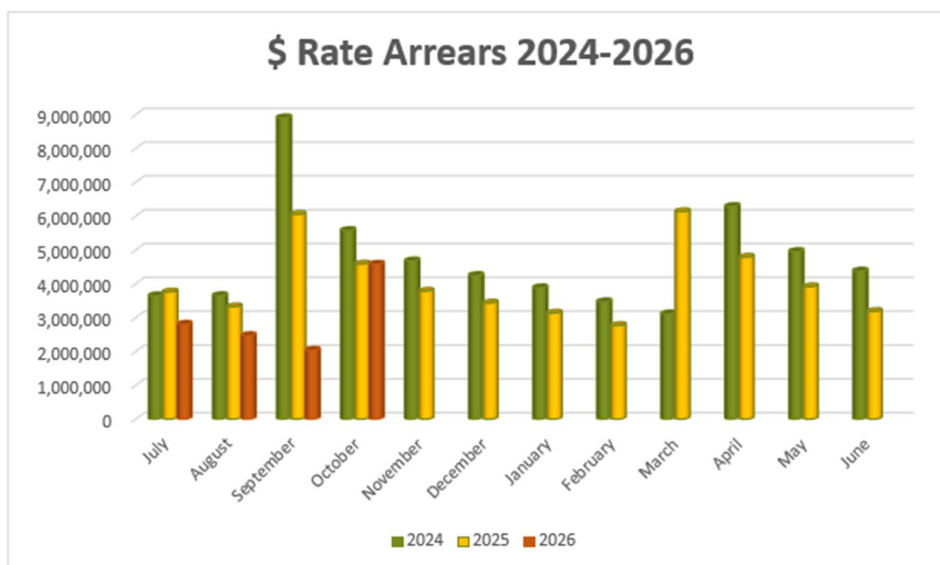
Property and Rating (P&R) debts shown above that are overdue by 90 days or more total \$467k, which is down from last month by \$125k (mostly due to developer applications). This amount is made up of \$108k in overdue animal registrations, \$52k being actively pursued by Council staff or determination on next steps are being investigated, \$51k can be recovered when properties are sold, and \$256k belong to developer contributions that will be finalised in the future.

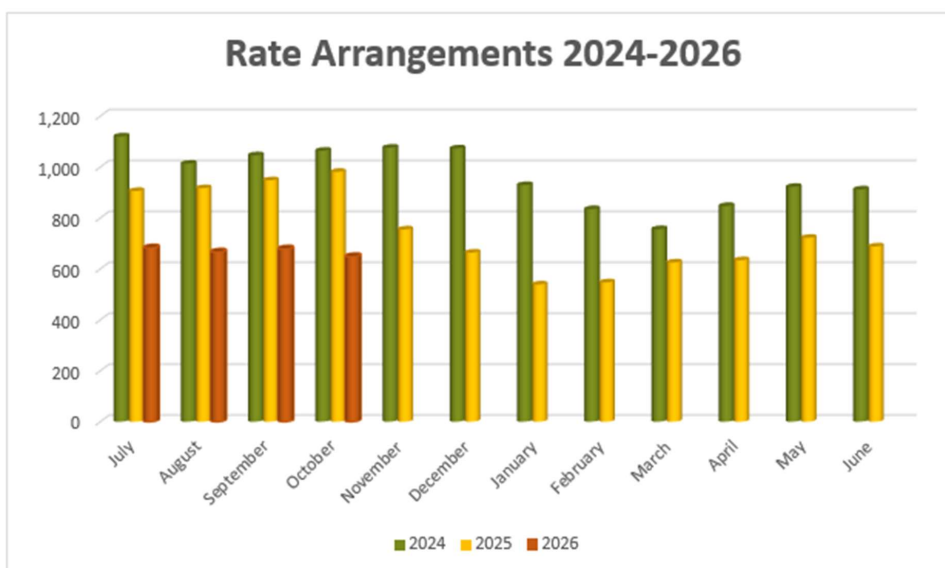
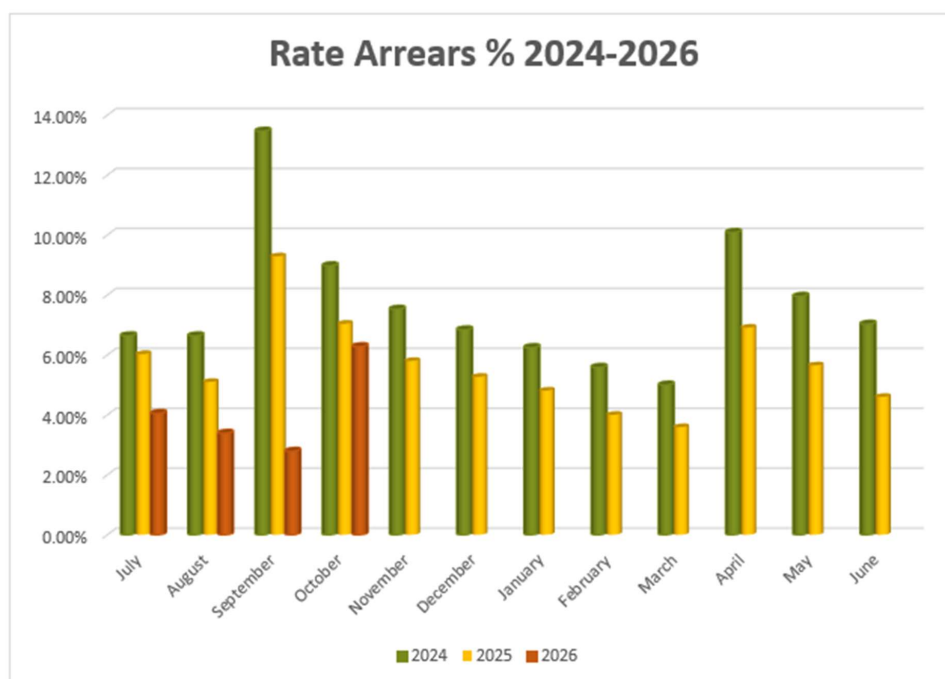


The AR outstanding debts 90+ days is currently \$96k (same as last month) being 18% of total AR outstanding debts.

A total of 47.35% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council and the remaining 52.65% is being actively pursued by Council staff.

Rates in arrears as of 31 October 2025 is sitting at \$4.57m or 6.28% which is below the target arrears of 7%. There are currently 648 assessments with rate arrangements in place which accounts for 29.4% of the properties that are in arrears.





2.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

2.2 Non-Current Assets

2.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges.

2.2.2 Property, Plant and Equipment

The total capital original budget is \$42.82m (not including continued projects). Finance is putting a report to Council this month to adopt the continued projects from the 2024/25 year which haven't been fully completed and will roll into the 2025/26 year.

2.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at BP Dam, which is currently due to end in 2051.

2.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

2.3 Liabilities

2.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

Accounts Payable - Local Purchases 2025/2026

Report run: 12-Nov-2025

Town of Business	Town of Business Description	August 2025 Purchases	September 2025 Purchases	October 2025 Purchases
LOCAL				
	Total Local	2,907,783.45	3,717,414.29	1,126,450.70
OUTSIDE SBRC				
CHER	Cherbourg	0.00	0.00	0.00
DAL	Dalby	0.00	1,100.00	0.00
NEICOU	Neighbouring Council	97,145.03	132,905.40	24,667.94
OTHER	Other	3,671,588.36	2,878,249.59	1,940,274.68
YAR	Yarraman	30,051.60	29,940.60	29,940.60
	Total Other	3,798,784.99	3,042,195.59	1,994,883.22
	% Local Purchases	43.36%	54.99%	36.09%

2.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 31 October 2025 was \$16,606,619 made up of borrowings in the following departments. The annual payment of \$4.06m was made in September.

Department	Borrowings
NRM & Parks	\$ 105,962
Finance	\$ -
Property	\$ 57,933
Economic Development	\$ 67,241
Environment & Waste	\$ 296,140
Infrastructure	\$ 6,049,540
Water & Wastewater	\$ 10,029,803
Total	\$ 16,606,619

2.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

2.3.4 Provisions

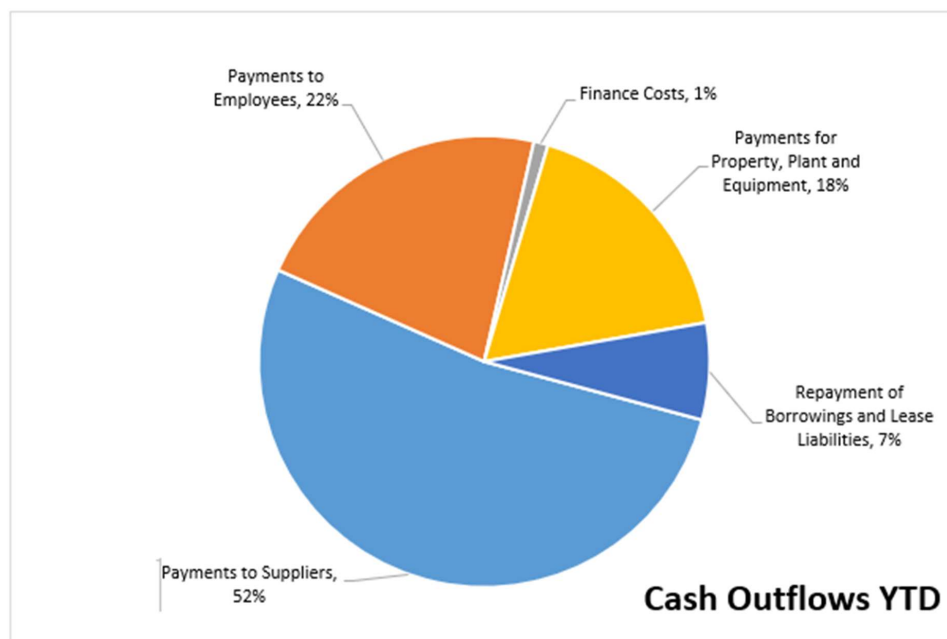
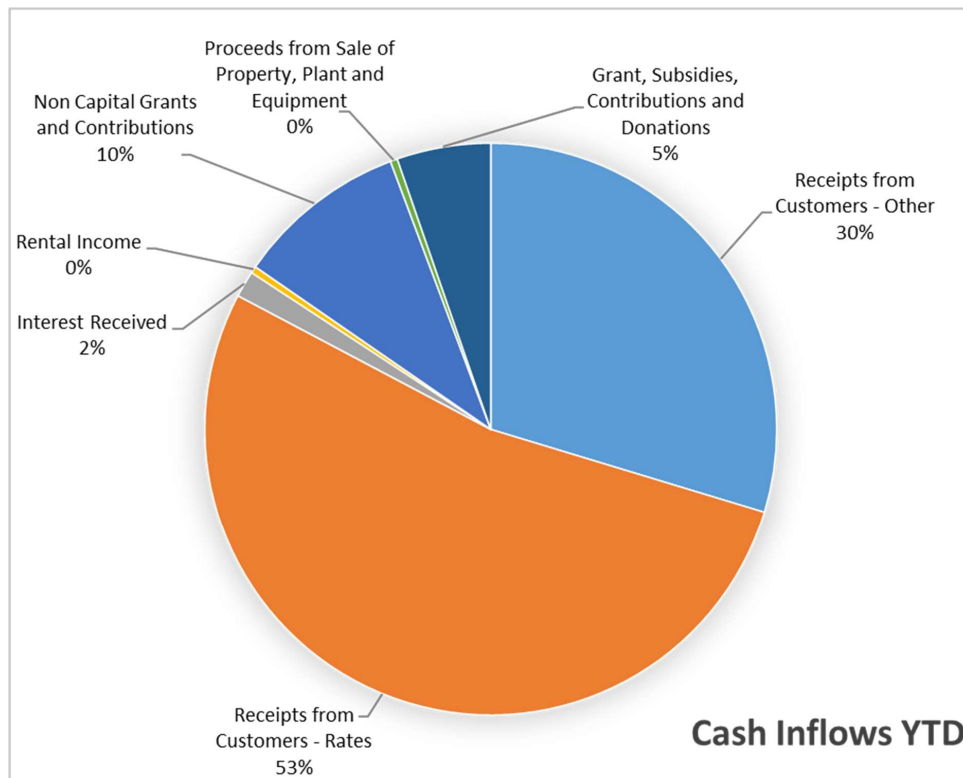
Provisions are made up of landfill and gravel pit expected restoration costs and employee annual leave and long service leave. Provisions will be impacted by discount rates and end of year calculations.

2.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments to cover the next four financial years' worth of State Waste Levy. The 2029/2030 State Waste Levy allocation will be paid to Council in 2025/2026.

3.0 Interim Cash Flow

Monthly Cashflow	Aug	Sept	Oct	YTD	Original Budget	YTD vs Original Budget %
Cash Flows from Operating Activities						
Receipts from Customers	\$5,556,254	\$18,228,181	\$18,260,628	\$46,040,430	\$88,342,384	52%
Payments to Suppliers and Employees	(\$10,641,560)	(\$3,621,600)	(\$10,325,991)	(\$40,461,081)	(\$73,687,020)	55%
	(\$5,085,306)	\$14,606,581	\$7,934,636	\$5,579,348	\$14,655,364	
Interest Received	\$206,831	\$177,037	\$214,349	\$831,656	\$3,058,000	27%
Rental Income	\$71,752	\$30,896	\$65,465	\$213,605	\$610,999	35%
Non Capital Grants and Contributions	\$3,071,621	\$6,076,163	(\$3,792,553)	\$5,387,585	\$8,021,411	67%
Finance Costs	(\$151,093)	(\$132,417)	(\$134,655)	(\$558,815)	(\$959,979)	58%
Net Cash Inflow (Outflow) from Operating Activities	(\$1,886,194)	\$20,758,261	\$4,287,243	\$11,453,378	\$25,385,795	45%
Cash Flows from Investing Activities						
Payments for Property, Plant and Equipment	(\$1,831,827)	(\$2,939,863)	(\$3,056,070)	(\$9,604,707)	(\$42,824,429)	22%
Payments for Intangible Assets	-	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	\$1,909	\$162,830	\$51,818	\$224,966	\$424,000	53%
Grant, Subsidies, Contributions and Donations	\$1,226,206	\$215,293	\$1,510,004	\$2,951,503	\$12,426,015	24%
Net Cash Inflow (Outflow) from Investing Activities	(\$603,712)	(\$2,561,740)	(\$1,494,248)	(\$6,428,237)	(\$29,974,414)	21%
Cash Flows from Financing Activities						
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	\$77,733	(\$3,991,754)	\$65,171	(\$3,771,118)	(\$3,262,364)	116%
Net Cash Inflow (Outflow) from Financing Activities	\$77,733	(\$3,991,754)	\$65,171	(\$3,771,118)	(\$3,262,364)	116%
Cash and Cash Equivalents at the Beginning of the Period	\$52,053,745	\$49,641,572	\$63,846,339	\$65,450,482	\$65,288,161	
Net Increase (Decrease) in Cash and Cash Equivalents	(\$2,412,174)	\$14,204,767	\$2,858,166	\$1,254,023	(\$7,850,983)	
Cash and Cash Equivalents at the End of the Period	\$49,641,572	\$63,846,339	\$66,704,505	\$66,704,505	\$57,437,178	
Restricted Cash	\$30,825,281	\$30,825,281	\$30,825,281	\$30,825,281		
Cash Available for Use	\$18,816,291	\$33,021,058	\$35,879,223	\$35,879,223		
Minimum 3 month operating liquidity				(\$12,610,163)		



4.0 Interim Changes in Equity

	Aug-25 \$	Sep-25 \$	Oct-25 \$	YTD \$
Asset Revaluation Surplus				
Opening Balance	746,130,823	746,130,823	746,130,823	746,130,823
Incl/(dec) in asset revaluation surplus	-	-	-	-
Closing Balance	746,130,823	746,130,823	746,130,823	746,130,823
Retained Surplus				
Opening Balance	458,304,828	490,809,861	488,788,946	461,707,721
Restricted Cash Released	-	-	-	-
Net Result	32,505,033	2,020,915	8,556,646	18,524,579
Closing Balance	490,809,861	488,788,946	480,232,300	480,232,300
Total Community Equity	1,236,940,684	1,234,919,768	1,226,363,122	1,226,363,122

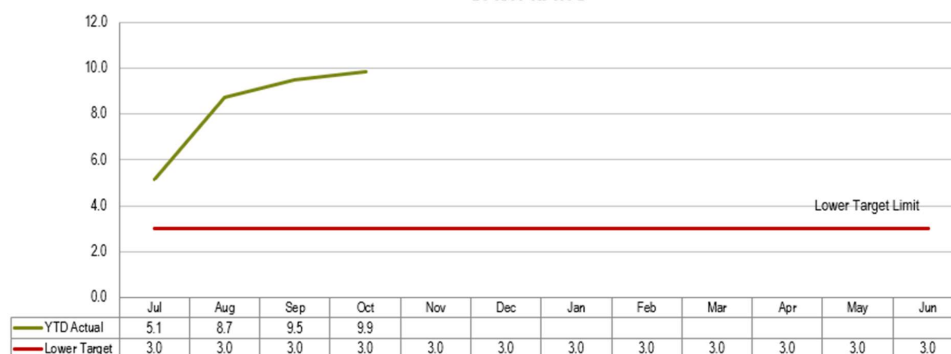
5.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

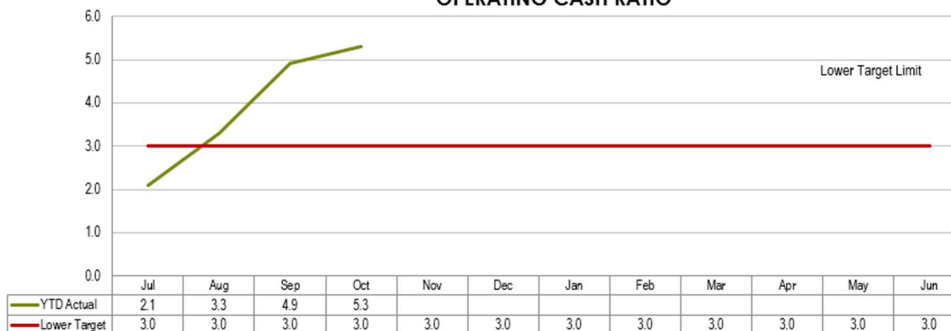
Ratio	Description	Formula	SBRC's Target	Status	Oct-25
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	9.86
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	5.30
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✓	3.37
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non - Current Borrowings}}$	Target greater than or equal to 59%	✓	151.02%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	2.56%
Cash Balance - \$M	Total Cash that Council held	$\text{Cash Held at Period End}$	Target greater than or equal to \$24M	✓	66.70
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non - Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	1.30%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	0.68%

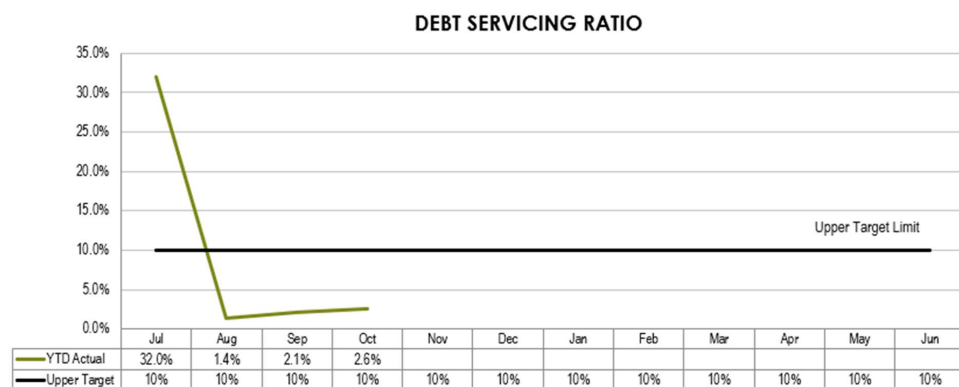
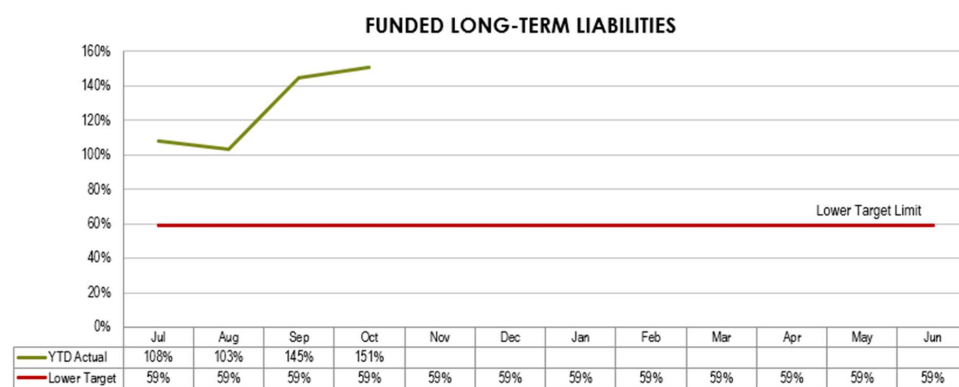
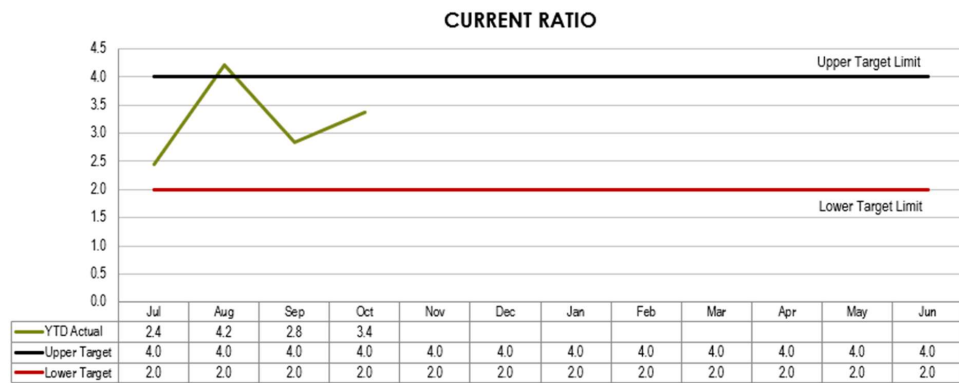
All ratios at the end of October are all within their respective targets.

CASH RATIO



OPERATING CASH RATIO







6.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2025/2026 to 2034/2035. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2025/2026 year.

6.1 Income and Expenditure Statements

	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/2030
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	\$ 66,464,097	\$ 69,524,803	\$ 72,294,419	\$ 75,197,210
Fees and Charges	\$ 6,595,840	\$ 6,705,416	\$ 6,814,671	\$ 6,920,241
Rental Income	\$ 631,162	\$ 647,570	\$ 664,407	\$ 681,017
Interest Received	\$ 3,105,350	\$ 3,133,281	\$ 3,151,938	\$ 3,168,036
Sales Revenue	\$ 3,718,800	\$ 3,815,489	\$ 3,914,692	\$ 4,012,558
Other Income	\$ 1,249,240	\$ 1,277,811	\$ 1,307,105	\$ 1,335,909
Grants, Subsidies, Contributions and Donations	\$ 8,047,256	\$ 8,007,349	\$ 8,110,046	\$ 8,207,512
	<u>\$ 89,811,745</u>	<u>\$ 93,111,719</u>	<u>\$ 96,257,278</u>	<u>\$ 99,522,483</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	\$ 7,498,820	\$ 6,151,556	\$ 6,252,163	\$ 6,252,762
	<u>\$ 7,498,820</u>	<u>\$ 6,151,556</u>	<u>\$ 6,252,163</u>	<u>\$ 6,252,762</u>
Total Income	<u>\$ 97,310,565</u>	<u>\$ 99,263,275</u>	<u>\$ 102,509,441</u>	<u>\$ 105,775,245</u>
Expenses				
Recurrent Expenses				
Employee Benefits	\$ 29,786,731	\$ 30,532,070	\$ 31,296,065	\$ 32,078,476
Materials and Services	\$ 32,700,518	\$ 33,845,785	\$ 34,686,156	\$ 35,771,293
Finance Costs	\$ 1,261,416	\$ 1,655,470	\$ 2,150,577	\$ 1,824,169
Depreciation and Amortisation	\$ 28,249,148	\$ 28,813,969	\$ 29,299,556	\$ 29,747,003
	<u>\$ 91,997,814</u>	<u>\$ 94,847,293</u>	<u>\$ 97,432,354</u>	<u>\$ 99,420,941</u>
Capital Expense	<u>-\$ 420,000</u>	<u>-\$ 435,000</u>	<u>-\$ 420,000</u>	<u>-\$ 430,000</u>
Total Expense	<u>\$ 91,577,814</u>	<u>\$ 94,412,293</u>	<u>\$ 97,012,354</u>	<u>\$ 98,990,941</u>
Net Result	<u>\$ 5,732,751</u>	<u>\$ 4,850,982</u>	<u>\$ 5,497,087</u>	<u>\$ 6,784,304</u>
Net Operating Result	<u>-\$ 2,186,069</u>	<u>-\$ 1,735,574</u>	<u>-\$ 1,175,076</u>	<u>\$ 101,542</u>

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	\$ 78,233,581	\$ 79,967,162	\$ 81,978,711	\$ 84,516,121	\$ 87,239,340
Fees and Charges	\$ 7,033,446	\$ 7,149,485	\$ 7,268,422	\$ 7,390,334	\$ 7,515,295
Rental Income	\$ 698,042	\$ 715,493	\$ 733,380	\$ 751,714	\$ 770,507
Interest Received	\$ 3,184,537	\$ 3,201,450	\$ 3,218,786	\$ 3,236,556	\$ 3,254,770
Sales Revenue	\$ 4,112,871	\$ 4,215,693	\$ 4,321,086	\$ 4,429,113	\$ 4,539,841
Other Income	\$ 1,365,432	\$ 1,395,694	\$ 1,426,711	\$ 1,458,502	\$ 1,491,093
Grants, Subsidies, Contributions and Donations	\$ 8,307,415	\$ 8,409,817	\$ 8,514,776	\$ 8,622,360	\$ 8,732,636
	<u>\$ 102,935,324</u>	<u>\$ 105,054,794</u>	<u>\$ 107,461,872</u>	<u>\$ 110,404,700</u>	<u>\$ 113,543,482</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	\$ 5,964,434	\$ 6,254,006	\$ 6,254,651	\$ 6,255,312	\$ 6,255,990
Total Income	<u>\$ 108,899,758</u>	<u>\$ 111,308,800</u>	<u>\$ 113,716,523</u>	<u>\$ 116,660,012</u>	<u>\$ 119,799,472</u>
Expenses					
Recurrent Expenses					
Employee Benefits	\$ 32,880,447	\$ 33,702,452	\$ 34,545,017	\$ 35,408,643	\$ 36,293,858
Materials and Services	\$ 36,883,565	\$ 38,263,636	\$ 39,192,190	\$ 40,389,964	\$ 41,617,694
Finance Costs	\$ 1,713,792	\$ 1,528,674	\$ 1,485,904	\$ 1,463,825	\$ 1,410,832
Depreciation and Amortisation	\$ 30,000,440	\$ 30,262,851	\$ 30,454,082	\$ 30,662,089	\$ 30,883,515
	<u>\$ 101,478,244</u>	<u>\$ 103,757,613</u>	<u>\$ 105,677,193</u>	<u>\$ 107,924,521</u>	<u>\$ 110,205,899</u>
Capital Expense	-\$ 465,000	-\$ 440,000	-\$ 400,000	-\$ 412,000	-\$ 412,000
Total Expense	<u>\$ 101,013,244</u>	<u>\$ 103,317,613</u>	<u>\$ 105,277,193</u>	<u>\$ 107,512,521</u>	<u>\$ 109,793,899</u>
Net Result	<u>\$ 7,886,514</u>	<u>\$ 7,991,187</u>	<u>\$ 8,439,330</u>	<u>\$ 9,147,491</u>	<u>\$ 10,005,573</u>
Net Operating Result	<u>\$ 1,457,080</u>	<u>\$ 1,297,181</u>	<u>\$ 1,784,679</u>	<u>\$ 2,480,179</u>	<u>\$ 3,337,583</u>

6.2 Financial Position

	Estimate Year 0 2024/2025	Year 1 2025/2026	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/20230
Assets						
Current Assets						
Cash and Cash Equivalents	\$ 65,288,161	\$ 57,437,178	\$ 60,908,710	\$ 58,337,523	\$ 57,369,907	\$ 62,921,024
Receivables	\$ 20,820,907	\$ 11,078,525	\$ 10,104,422	\$ 10,006,692	\$ 10,033,492	\$ 10,464,937
Inventories	\$ 1,004,965	\$ 994,965	\$ 984,965	\$ 974,965	\$ 964,965	\$ 954,965
Total Current Assets	\$ 87,114,033	\$ 69,510,668	\$ 71,998,097	\$ 69,319,181	\$ 68,368,364	\$ 74,340,926
Non-Current Assets						
Receivables - Non-Current	\$ 194,747	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,177,637,804	\$ 1,193,318,557	\$ 1,201,231,175	\$ 1,213,767,394	\$ 1,216,864,984	\$ 1,214,023,080
Intangible Assets	\$ 704,582	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681
Right Of Use Assets	\$ 6,234,639	\$ 675,781	\$ 646,981	\$ 618,315	\$ 589,649	\$ 560,983
Total Non-Current Assets	\$ 1,184,771,772	\$ 1,200,221,019	\$ 1,208,104,839	\$ 1,220,612,391	\$ 1,223,681,317	\$ 1,220,810,746
Total Assets	\$ 1,271,885,805	\$ 1,269,731,687	\$ 1,280,102,935	\$ 1,289,931,572	\$ 1,292,049,680	\$ 1,295,151,672
Liabilities						
Current Liabilities						
Payables	\$ 26,882,188	\$ 19,984,729	\$ 19,481,787	\$ 19,529,088	\$ 19,578,475	\$ 19,630,276
Borrowings	\$ 3,262,365	\$ 3,415,839	\$ 3,322,833	\$ 3,785,750	\$ 3,854,913	\$ 4,040,858
Provisions	\$ 4,207,939	\$ 3,857,201	\$ 6,401,188	\$ 3,877,537	\$ 3,964,961	\$ 7,329,586
Unearned Revenue	\$ 2,958,685	\$ 2,968,685	\$ 2,978,685	\$ 2,988,685	\$ 2,998,685	\$ 3,008,685
Other Liabilities	\$ 1,479,842	\$ 1,540,243	\$ -	\$ -	\$ -	\$ -
Total Current Liabilities	\$ 38,791,019	\$ 31,766,697	\$ 32,184,494	\$ 30,181,059	\$ 30,397,034	\$ 34,009,406
Non-Current Liabilities						
Payables - Non-Current	\$ 734,119	\$ 711,416	\$ 688,212	\$ 664,348	\$ 639,804	\$ 614,559
Borrowings - Non-Current	\$ 17,115,373	\$ 13,699,535	\$ 20,176,703	\$ 26,890,954	\$ 23,036,041	\$ 18,995,183
Provisions - Non-Current	\$ 12,874,079	\$ 13,382,312	\$ 11,149,046	\$ 11,439,749	\$ 11,724,253	\$ 8,496,671
Other Liabilities - Non-Current	\$ 1,540,243	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 32,263,813	\$ 27,793,262	\$ 32,013,961	\$ 38,995,050	\$ 35,400,098	\$ 28,105,413
Total Liabilities	\$ 71,054,832	\$ 59,559,959	\$ 64,198,455	\$ 69,176,111	\$ 65,797,131	\$ 62,114,819
Net Assets	\$ 1,200,830,972	\$ 1,210,171,728	\$ 1,215,904,480	\$ 1,220,755,461	\$ 1,226,252,549	\$ 1,233,036,853
Equity						
Retained Earnings	\$ 465,466,871	\$ 474,807,627	\$ 480,540,379	\$ 485,391,360	\$ 490,888,448	\$ 497,672,752
Revaluation Reserve	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Total Equity	\$ 1,200,830,972	\$ 1,210,171,728	\$ 1,215,904,480	\$ 1,220,755,461	\$ 1,226,252,549	\$ 1,233,036,853

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 62,763,283	\$ 69,019,964	\$ 77,605,430	\$ 89,012,035	\$ 100,384,148
Receivables	\$ 11,032,709	\$ 11,206,406	\$ 11,984,308	\$ 12,386,548	\$ 12,923,999
Inventories	\$ 944,965	\$ 934,965	\$ 924,965	\$ 914,965	\$ 814,965
Total Current Assets	\$ 74,740,957	\$ 81,161,335	\$ 90,514,703	\$ 102,313,548	\$ 114,123,112
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,214,366,331	\$ 1,215,301,637	\$ 1,213,443,895	\$ 1,210,136,001	\$ 1,207,411,858
Intangible Assets	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681	\$ 6,226,681
Right Of Use Assets	\$ 532,317	\$ 503,651	\$ 474,985	\$ 447,140	\$ 420,445
Total Non-Current Assets	\$ 1,221,125,329	\$ 1,222,031,969	\$ 1,220,145,561	\$ 1,216,809,822	\$ 1,214,058,984
Total Assets	\$ 1,295,866,287	\$ 1,303,193,304	\$ 1,310,660,264	\$ 1,319,123,370	\$ 1,328,182,096
Liabilities					
Current Liabilities					
Payables	\$ 19,681,522	\$ 19,736,522	\$ 19,789,072	\$ 19,843,301	\$ 19,900,515
Borrowings	\$ 819,027	\$ 861,332	\$ 905,811	\$ 952,641	\$ 1,001,926
Provisions	\$ 3,929,623	\$ 4,192,165	\$ 3,873,482	\$ 4,081,110	\$ 3,775,561
Other Liabilities	\$ 3,018,685	\$ 3,028,685	\$ 3,038,685	\$ 3,048,685	\$ 3,058,685
Total Current Liabilities	\$ 27,448,857	\$ 27,818,704	\$ 27,607,050	\$ 27,925,737	\$ 27,736,687
Non-Current Liabilities					
Payables - Non-Current	\$ 588,594	\$ 561,889	\$ 535,502	\$ 509,789	\$ 483,382
Borrowings - Non-Current	\$ 18,176,157	\$ 17,314,824	\$ 16,409,013	\$ 15,456,373	\$ 14,454,447
Provisions - Non-Current	\$ 8,729,311	\$ 8,583,333	\$ 8,754,814	\$ 8,730,096	\$ 9,000,633
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 27,494,062	\$ 26,460,046	\$ 25,699,329	\$ 24,696,258	\$ 23,938,462
Total Liabilities	\$ 54,942,920	\$ 54,278,750	\$ 53,306,380	\$ 52,621,994	\$ 51,675,147
Net Assets	\$ 1,240,923,367	\$ 1,248,914,554	\$ 1,257,353,884	\$ 1,266,501,375	\$ 1,276,506,948
Equity					
Retained Earnings	\$ 505,559,266	\$ 513,550,453	\$ 521,989,783	\$ 531,137,274	\$ 541,142,847
Revaluation Reserve	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Total Equity	\$ 1,240,923,367	\$ 1,248,914,554	\$ 1,257,353,884	\$ 1,266,501,375	\$ 1,276,506,948

6.3 Cash Flow

	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/2030
Cash Flows from Operating Activities				
Receipts:				
Receipts from Customers	\$ 82,785,230	\$ 85,302,280	\$ 88,203,297	\$ 91,211,420
Interest Received	\$ 3,105,350	\$ 3,133,281	\$ 3,151,938	\$ 3,168,036
Rental Income	\$ 631,162	\$ 647,570	\$ 664,407	\$ 681,017
Non-Capital Grants and Contributions	\$ 8,047,256	\$ 8,007,349	\$ 8,110,046	\$ 8,207,512
Payments:				
Payment to Suppliers	(\$ 68,456,930)	(\$ 70,899,608)	(\$ 69,997,120)	(\$ 72,225,184)
Borrowing Costs	(\$ 810,550)	(\$ 1,204,259)	(\$ 1,618,119)	(\$ 1,443,100)
Net Cash Provided (or Used) in Operating Activities	\$ 25,301,517	\$ 24,986,612	\$ 28,514,450	\$ 29,599,701
Cash Flows from Investing Activities				
Receipts:				
Proceeds from Sale of PPE	\$ 420,000	\$ 435,000	\$ 420,000	\$ 430,000
Grants, Subsidies, Contributions and Donations	\$ 7,498,820	\$ 6,151,556	\$ 6,252,163	\$ 6,252,762
Payments:				
Payments for PPE	(\$ 36,132,967)	(\$ 41,321,522)	(\$ 32,368,480)	(\$ 26,876,433)
Net Cash Provided (or Used) in Investing Activities	(\$ 28,214,147)	(\$ 34,734,966)	(\$ 25,696,317)	(\$ 20,193,671)
Cash Flows from Financing Activities				
Receipts:				
Proceeds from Borrowings	\$ 9,800,000	\$ 10,500,000	\$ -	\$ -
Payments:				
Repayments of Borrowings	(\$ 3,415,838)	(\$ 3,322,832)	(\$ 3,785,749)	(\$ 3,854,913)
Net Cash Provided (or Used) in Financing Activities	\$ 6,384,162	\$ 7,177,168	(\$ 3,785,749)	(\$ 3,854,913)
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 3,471,532	(\$ 2,571,186)	(\$ 967,617)	\$ 5,551,118
Cash and Cash Equivalents at Beginning of Period	\$ 57,437,178	\$ 60,908,710	\$ 58,337,523	\$ 57,369,907
Cash and Cash Equivalents at End of Period	\$ 60,908,710	\$ 58,337,523	\$ 57,369,907	\$ 62,921,024

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	\$ 94,389,435	\$ 97,016,051	\$ 98,799,280	\$102,076,613	\$105,070,100
Interest Received	\$ 3,184,537	\$ 3,201,450	\$ 3,218,786	\$ 3,236,556	\$ 3,254,770
Rental Income	\$ 698,042	\$ 715,493	\$ 733,380	\$ 751,714	\$ 770,507
Non capital grants and contributions	\$ 8,307,415	\$ 8,409,817	\$ 8,514,776	\$ 8,622,360	\$ 8,732,636
Payments:					
Payment to Suppliers	(\$ 77,550,325)	(\$ 76,599,531)	(\$ 78,753,218)	(\$ 80,603,557)	(\$ 82,969,492)
Borrowing costs	(\$ 1,260,397)	(\$ 1,192,086)	(\$ 1,153,183)	(\$ 1,112,233)	(\$ 1,069,080)
Net Cash Provided (or Used) in Operating Activities	\$ 27,768,707	\$ 31,551,194	\$ 31,359,821	\$ 32,971,453	\$ 33,789,441
Cash Flows from Investing Activities					
Receipts:					
Proceeds from sale of PPE	\$ 465,000	\$ 440,000	\$ 400,000	\$ 412,000	\$ 412,000
Grants, subsidies ,contributions & donations	\$ 5,964,434	\$ 6,254,006	\$ 6,254,651	\$ 6,255,312	\$ 6,255,990
Payments:					
Payments for PPE	(\$ 30,315,025)	(\$ 31,169,491)	(\$ 28,567,674)	(\$ 27,326,350)	(\$ 28,132,677)
Net Cash Provided (or Used) in Investing Activities	(\$ 23,885,591)	(\$ 24,475,485)	(\$ 21,913,023)	(\$ 20,659,038)	(\$ 21,464,687)
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
Payments:					
Repayments of borrowings	(\$ 4,040,857)	(\$ 819,027)	(\$ 861,332)	(\$ 905,810)	(\$ 952,641)
Net Cash Provided (or Used) in Financing Activities	(\$ 4,040,857)	(\$ 819,027)	(\$ 861,332)	(\$ 905,810)	(\$ 952,641)
Net Increase/(Decrease) in Cash and Cash Equivalents	(\$ 157,741)	\$ 6,256,681	\$ 8,585,466	\$ 11,406,605	\$ 11,372,113
Cash and Cash Equivalents at Beginning of Period	\$ 62,921,024	\$ 62,763,283	\$ 69,019,964	\$ 77,605,430	\$ 89,012,035
Cash and Cash Equivalents at End of Period	\$ 62,763,283	\$ 69,019,964	\$ 77,605,430	\$ 89,012,035	\$100,384,148

6.4 Changes in Equity

	Year 2 2026/2027	Year 3 2027/2028	Year 4 2028/2029	Year 5 2029/2030
Asset Revaluation Surplus				
Opening Balance	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Retained Surplus				
Opening Balance	\$ 474,807,627	\$ 480,540,379	\$ 485,391,360	\$ 490,888,448
Net Result	\$ 5,732,751	\$ 4,850,982	\$ 5,497,087	\$ 6,784,304
Closing Balance	\$ 480,540,379	\$ 485,391,360	\$ 490,888,448	\$ 497,672,752
Total Community Equity	\$ 1,215,904,480	\$ 1,220,755,461	\$ 1,226,252,549	\$ 1,233,036,853

	Year 6 2030/2031	Year 7 2031/2032	Year 8 2032/2033	Year 9 2033/2034	Year 10 2034/2035
Asset Revaluation Surplus					
Opening Balance	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101	\$ 735,364,101
Retained Surplus					
Opening Balance	\$ 497,672,752	\$ 505,559,266	\$ 513,550,453	\$ 521,989,783	\$ 531,137,274
Net Result	\$ 7,886,514	\$ 7,991,187	\$ 8,439,330	\$ 9,147,491	\$ 10,005,573
Closing Balance	\$ 505,559,266	\$ 513,550,453	\$ 521,989,783	\$ 531,137,274	\$ 541,142,847
Total Community Equity	\$ 1,240,923,367	\$ 1,248,914,554	\$ 1,257,353,884	\$ 1,266,501,375	\$ 1,276,506,948

7.0 Investments

Council held \$67.62m in bank accounts on 31 October 2025. Out of this balance, 81.29% was held with QTC with an end of month interest rate of 4.11%, 18.0% was with Commonwealth Bank with an interest rate of 4.10% and the remaining 0.8% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2025	Current Rate
QTC	A1+	4.53%	4.11%
CBA General Account (New)	A1+	4.35%	4.10%
CBA General Account	A1+	4.35%	4.10%

Investment Portfolio Report

as at 31/10/2025

	Financial Institution			TOTAL
	Queensland Treasury	Bendigo Bank	Commonwealth Bank of Australia	
Opening Investment Balance 1 July 2025	55,226,728	325,928	9,715,518	65,268,175
Interest Rate	4.11%	0.00%	4.10%	
Deposits	12,000,000	242,328	88,418,560	100,660,888
Redemptions	- 13,000,000	- 7,930	- 86,088,860	- 99,096,790
Balance	54,226,728	560,326	12,045,218	66,832,273
Interest Income	694,709	-	115,460	810,169
Admin Charge	- 19,388	- 22	- 147	- 19,556
Net Interest Income	675,321	- 22	115,313	790,612
Ending Investment Balance as at 31/10/2025	54,902,049	560,304	12,160,531	67,622,885
% to Portfolio	81.19%	0.83%	17.98%	
Short Term Rating	A1+	A2	A1+	
Individual Counter - Party Limit	100%	10%	30%	
Maximum Funds Limit	No Limit	\$20M	\$20M	

8.0 Works for Queensland Round 5 (W4Q5)

The Works for Queensland Round 5 has a total budget of \$8.44m with a grant period spanning from July 2024 to June 2027. Council has received a total of 50% of the grant funding (\$4.22m during October 2024) with these funds being posted as a contract liability in the balance sheet until funds have been used. As at 31 October 2025, Council had spent approximately \$2.23m.

9.0 Rates Update

During October 2025 the Rates Department have processed:

- 119 rates searches
- 21 rates requests
- 164 transfer of properties
- 25 amalgamations/splits
- 3 refunds processed
- 2 rate archive search

Discount for rates notice for the period 1 July to 31 December 2025, ended on 3 October 2025.

10.0 Grants Report

The full grants report is attached to this document. While the Finance team have endeavoured to ensure that the information is accurate and up to date, it is acknowledged that some of the data relating to grant completion due dates and other details may still need to be updated in the instances where extensions have been approved, or details have changed.

Recent Grant Activity Summary (6 months)

as at 31/10/2025

Grant Project Name	Grant Program	Grant Amount	Month
New Grant Applications Lodged			Submitted
Mt Wooroolin Reservoir 3	LGGSP Stage 2	\$ 1,322,880.00	May-25
Memerambi Barkers Creek Road Reseal	TMR Country Roads Connect Priority 1	\$ 1,823,000.00	May-25
Memerambi Gordonbrook Road Reseal	TMR Country Roads Connect Priority 2	\$ 4,140,000.00	May-25
Kingaroy Heritage Museum Significance Assessment	Community Heritage Grant	\$ 5,192.65	May-25
Subsidy program for Blackbutt Residents	Flying Fox Roost Management Grant	\$ 53,200.00	May-25
Boondooma Homestead Timber Windows and Doors Restoration	Community Sustainability Action Grant Round 9	\$ 50,000.00	Jun-25
Solar Infrastructure at six Council sites	Community Energy Upgrades Fund Round 2	\$ 243,726.00	Jun-25
Wooroolin Skate Park - Auspiced by Wooroolin Community Committee	Gambling Community Benefit Fund Round 124	\$ 100,000.00	Jul-25
South Burnett CCTV, Lighting and Fencing Upgrade	Secure Communities Partnerships	\$ 200,000.00	Jul-25
Exercise Equipment for Ros Gregor walking track - auspiced by NaTDA	Gambling Community Benefit Fund Round 124	\$ 100,000.00	Jul-25
Making Problem Battery Collection Simple	Local Government Battery Collection Program	\$ 91,769.00	Jul-25
Carroll Nature Area Revegetation - Kingaroy & Districts Branch of Native Plants Qld sponsorship	Grassroots Environmental Grant	\$ 31,595.00	Oct-25
Allan Stirling Memorial Park Revegetation and Feral Pig Management - Bunya Mountain Community Association Inc collaboration	Grassroots Environmental Grant	\$ 33,738.74	Oct-25
Murgon Men's Shed - repainting the Murgon Railway Building	Gambling Community Benefit Fund Round 125	\$ 18,500.00	Oct-25
Kingaroy State High School	STIP	\$ 250,000.00	Oct-25
St Johns School	STIP	\$ 181,000.00	Oct-25
Proston State School	STIP	\$ 131,000.00	Oct-25
Successful Grant Applications			Successful
SES Vehicle Ford Ranger	SES Support Grant 25/26	\$ 71,314.31	May-25
SES Vehicle Ford Everest	SES Support Grant 25/26	\$ 67,831.73	May-25
Compliance Officer for 12 months	Local Government Illegal Dumping Partnership Program	\$ 90,000.00	May-25
New Tables, Bain Marie, and trolleys for Proston Town Hall	Gambling Community Benefit Fund Round 123	\$ 2,536.50	Jul-25
Design and Construction Mt Wooroolin Reservoir No 3	2024-28 LGGSP Stage 2	\$ 1,322,880.00	Jul-25
Wondai Tree Replacement	Stronger Communities 9	\$ 9,600.00	Jul-25
FarmFest and Iron + Clay for Youth	TRACC	\$ 66,000.00	Jul-25
Memerambi Barkers Creek Road Reseal	TMR Country Roads Connect Priority 1	\$ 1,823,000.00	Aug-25
Kingaroy Heritage Museum Significance Assessment	Community Heritage Grant	\$ 5,192.65	Sep-25
Youth Council - Adulthood Starter Pack	FRRR ABC Heywire Innovators Grant	\$ 10,000.00	Sep-25
South Burnett CCTV, Lighting and Fencing Upgrade	Secure Communities Partnerships	\$ 200,000.00	Sep-25
Subsidy program for Blackbutt Residents	Flying Fox Roost Management Grant	\$ 32,200.00	Oct-25
Making Problem Battery Collection Simple	Local Government Battery Collection Program	\$ 91,769.00	Oct-25
Unsuccessful Grant Applications			Unsuccessful
Solar power for Kingaroy Sewage Treatment Plant	Queensland Climate Resilient Councils	\$ 200,000.00	Jun-25
St John's School Parking Update	School Transport Infrastructure Program	\$ 395,553.60	Jun-25
Benarkin State School	School Transport Infrastructure Program	\$ 246,922.50	Jun-25
Proston State School	School Transport Infrastructure Program	\$ 262,075.00	Jun-25
Memerambi Gordonbrook Road Reseal	TMR Country Roads Connect Priority 2	\$ 4,140,000.00	Aug-25

2025/2026 Capex Report for Council

			LIFE	FUNDING SOURCES						QUARTERLY REVIEWS			EXPENDITURE ACTUALS		
Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments
Facilities															
Facilities - General															
007503	Property Advanced Designs 2025/2026	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	1,818.18	885.00	2,703.18
Sub Activity Subtotal				100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	1,818.18	885.00	2,703.18
Admin Office - Wonda															
007483	Wondai AdminOffice Upstairs Upgrade	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Sub Activity Subtotal				70,000.00	-	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Admin Office - BButt															
007482	Bbutt Cust Serv Center & Library Counter	COUNCIL	85,000.00	-	85,000.00	-	-	-	-	85,000.00	85,000.00	85,000.00	-	-	-
Sub Activity Subtotal				-	85,000.00	-	-	-	-	85,000.00	85,000.00	85,000.00	-	-	-
Admin Office-Proston															
007409	Proston Admin/Library- Ceiling &Drainage	COUNCIL	98,375.00	-	-	-	-	-	-	-	-	-	1,500.00	55,852.97	57,352.97
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	1,500.00	55,852.97	57,352.97
Art Gallery - Wondai															
007485	Wondai Art Gallery - External repaint	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
Sub Activity Subtotal				50,000.00	-	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
Depot - Murgon															
007486	Murgon Depot - replace perimeter fence	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
Sub Activity Subtotal				50,000.00	-	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
Depot - Wondai															
007487	Wondai Depot - Insulation of lunch room	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
Sub Activity Subtotal				50,000.00	-	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
Hall - Kingaroy Town															
007489	KroyTownHallCarpark reseal&paver replac	COUNCIL	54,000.00	54,000.00	-	-	-	-	-	54,000.00	54,000.00	54,000.00	-	-	-
Sub Activity Subtotal				54,000.00	-	-	-	-	-	54,000.00	54,000.00	54,000.00	-	-	-
Hall - Murgon Town															
007488	Murgon Hall-Repair&reseal rear access Dr	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	40,000.00	-	-	-
Sub Activity Subtotal				40,000.00	-	-	-	-	-	40,000.00	40,000.00	40,000.00	-	-	-
Hall - Wondai Memori															
007490	Wondai Town Hall - Re roof	COUNCIL	200,000.00	200,000.00	-	-	-	-	-	200,000.00	200,000.00	200,000.00	-	-	-
Sub Activity Subtotal				200,000.00	-	-	-	-	-	200,000.00	200,000.00	200,000.00	-	-	-
Hall - Durong															
007491	Durong Hall - Ramp replacement	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	10,000.00	10,000.00	10,000.00	-	-	-
Sub Activity Subtotal				10,000.00	-	-	-	-	-	10,000.00	10,000.00	10,000.00	-	-	-
Museum - Boondooma H															
006892	Boondooma Homestead - Restoration	CSA	50,000.00	25,000.00	-	-	25,000.00	-	-	50,000.00	50,000.00	50,000.00	-	-	-
007420	Boondooma Caretakers Cottage Reroof	COUNCIL	45,400.00	-	-	-	-	-	-	-	-	-	-	49,796.49	49,796.49
Sub Activity Subtotal				25,000.00	-	-	25,000.00	-	-	50,000.00	50,000.00	50,000.00	-	49,796.49	49,796.49
Swimming Pool - King															
007274	Kingaroy_Expansion joint_ repainting	COUNCIL	140,000.00	-	-	-	-	-	-	-	-	-	-	12,896.87	12,896.87
007276	Kingaroy pool replace filter media	COUNCIL	45,000.00	-	-	-	-	-	-	-	-	-	-	33,880.00	33,880.00
007498	Kingaroy Pool - Refurb toddler pool	COUNCIL	45,000.00	45,000.00	-	-	-	-	-	45,000.00	45,000.00	45,000.00	-	-	-
Sub Activity Subtotal				45,000.00	-	-	-	-	-	45,000.00	45,000.00	45,000.00	-	46,776.87	46,776.87
Swimming Pool - Murg															
007499	Murgon Pool - Vacuum	COUNCIL	22,500.00	22,500.00	-	-	-	-	-	22,500.00	22,500.00	22,500.00	-	-	-
007500	Murgon Pool - Refurb toddler pool	COUNCIL	45,000.00	45,000.00	-	-	-	-	-	45,000.00	45,000.00	45,000.00	-	24,650.72	24,650.72
Sub Activity Subtotal				67,500.00	-	-	-	-	-	67,500.00	67,500.00	67,500.00	-	24,650.72	24,650.72
Swimming Pool - Nana															
007417	SB Aquatic Centre - Pool Pod	HBN	104,679.19	-	-	-	-	-	-	-	-	-	-	53,073.75	53,073.75
007497	South Burnett Aquatic Centre - Replace	COUNCIL	140,000.00	140,000.00	-	-	-	-	-	140,000.00	140,000.00	140,000.00	-	-	-
Sub Activity Subtotal				140,000.00	-	-	-	-	-	140,000.00	140,000.00	140,000.00	-	53,073.75	53,073.75
Tourism - King VIC															
007484	Kingaroy art gallery repaint internally	COUNCIL	15,000.00	15,000.00	-	-	-	-	-	15,000.00	15,000.00	15,000.00	-	-	-
Sub Activity Subtotal				15,000.00	-	-	-	-	-	15,000.00	15,000.00	15,000.00	-	-	-

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments
Public Conveniences															
007258	Kroy Glendon St Toilets_Old Health	COUNCIL	150,000.00	-	-	-	-	-	-	-	-	-	0.91	24,920.17	24,921.08
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	0.91	24,920.17	24,921.08
Sp/ground-Hivesville															
007501	Hivesville Sportsground - Dump Point	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	40,000.00	545.45	-	545.45
007530	W4Q5-D&C-HvilleSportsGrd-Upgrade/Shc W4Q5		50,000.00	-	-	-	50,000.00	-	-	50,000.00	50,000.00	50,000.00	-	-	-
Sub Activity Subtotal				40,000.00	-	-	50,000.00	-	-	90,000.00	90,000.00	90,000.00	545.45	-	545.45
SBRC Animal Housing															
007492	SBRC Animal Housing - Dangerous Dog E	COUNCIL	14,500.00	-	14,500.00	-	-	-	-	14,500.00	14,500.00	14,500.00	-	-	-
007493	SBRC Animal Housing - Repairs to Kennel	COUNCIL	15,000.00	-	15,000.00	-	-	-	-	15,000.00	15,000.00	15,000.00	-	-	-
007494	SBRC Animal Housing - Carpark/Driveway	COUNCIL	50,000.00	-	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	10,504.55	4,500.00	15,004.55
007495	SBRC Animal Housing - Switchboard Upgr	COUNCIL	5,000.00	-	5,000.00	-	-	-	-	5,000.00	5,000.00	5,000.00	-	5,131.03	5,131.03
007496	SBRC Animal Housing - CCTV Cameras	COUNCIL	15,000.00	-	15,000.00	-	-	-	-	15,000.00	15,000.00	15,000.00	-	-	-
Sub Activity Subtotal				-	99,500.00	-	-	-	-	99,500.00	99,500.00	99,500.00	10,504.55	9,631.03	20,135.58
W4Q Round 5															
007264	W4Q5-D&C-DurongHallSign&Shelter	W4Q5	30,000.00	-	-	-	-	-	-	-	-	-	1,500.00	356.00	1,856.00
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	1,500.00	356.00	1,856.00
Parks - Murgon															
007502	Kapernick Pk-Viewing Platform&DemoToil	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Sub Activity Subtotal				70,000.00	-	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Public Conveniences															
007389	W4Q5-D&C-KumbiaDumpPoint	W4Q5	40,000.00	20,000.00	-	-	20,000.00	-	-	40,000.00	40,000.00	40,000.00	-	-	-
Sub Activity Subtotal				20,000.00	-	-	20,000.00	-	-	40,000.00	40,000.00	40,000.00	-	-	-
Arts															
007259	Kroy art gallery ducted a/c replacement	COUNCIL	30,742.85	-	-	-	-	-	-	-	-	-	15,623.60	-	15,623.60
007379	W4Q5-KRoy-PublicArt-RedAntVIC	W4Q5	-	-	-	-	-	-	-	-	-	-	-	89.40	89.40
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	15,623.60	89.40	15,713.00
Activity Total				1,046,500.00	184,500.00	-	95,000.00	-	-	1,326,000.00	1,326,000.00	1,326,000.00	31,492.69	266,032.40	297,525.09
Office															
Info Serv - ICT															
000379	Computer Infrastructure & Upgrade	COUNCIL	410,972.00	155,000.00	-	-	-	-	-	155,000.00	155,000.00	155,000.00	-	130,719.00	130,719.00
000381	Server Hardware	COUNCIL	100,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
000382	Photocopiers & Printers	COUNCIL	40,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	20,000.00	-	10,565.00	10,565.00
Sub Activity Subtotal				225,000.00	-	-	-	-	-	225,000.00	225,000.00	225,000.00	-	141,284.00	141,284.00
Activity Total				225,000.00	-	-	-	-	-	225,000.00	225,000.00	225,000.00	-	141,284.00	141,284.00
Fleet															
Plant & Fleet Manage															
006767	Plant and Fleet Replacement 2022/2023	COUNCIL	4,001,469.29	-	-	-	-	-	-	-	-	-	1,440.00	210,171.18	211,611.18
006876	Plant & Fleet Replacement 2023/2024	COUNCIL	4,221,166.95	-	-	-	-	-	-	-	-	-	-	1,041,774.72	1,041,774.72
007121	Plant & Fleet Replacement 2024/2025	COUNCIL	2,769,361.00	-	-	-	-	-	-	-	-	-	2,921,687.71	1,250,878.54	4,172,566.25
007471	Plant & Fleet Replacement 2025/2026	COUNCIL	6,827,825.00	1,979,000.00	4,285,679.00	424,000.00	139,146.00	-	-	6,827,825.00	6,827,825.00	6,827,825.00	821,092.22	-	821,092.22
Sub Activity Subtotal				1,979,000.00	4,285,679.00	424,000.00	139,146.00	-	-	6,827,825.00	6,827,825.00	6,827,825.00	3,744,219.93	2,502,824.44	6,247,044.37
Activity Total				1,979,000.00	4,285,679.00	424,000.00	139,146.00	-	-	6,827,825.00	6,827,825.00	6,827,825.00	3,744,219.93	2,502,824.44	6,247,044.37
Commercial Enterprises															
Comm.Ent- General															
007523	CommEnterprises-Project/Plan/Design202	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	40,000.00	-	-	-
Sub Activity Subtotal				40,000.00	-	-	-	-	-	40,000.00	40,000.00	40,000.00	-	-	-
Aerodrome - Kingaroy															
007135	Kroy Aerodrome - Septic System & Trench	COUNCIL	20,000.00	-	-	-	-	-	-	-	-	-	-	22,872.40	22,872.40
007504	Kroy A/port.Asset Refurb (Met BD&toilet)	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	50,000.00	-	7,859.35	7,859.35
007505	Kroy Aerodrome - Aerodrome Masterplan	COUNCIL	120,000.00	120,000.00	-	-	-	-	-	120,000.00	120,000.00	120,000.00	1,647.73	-	1,647.73
007506	Kingaroy Aerodrome - Flush markers	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	25,000.00	25,000.00	25,000.00	-	-	-
Sub Activity Subtotal				195,000.00	-	-	-	-	-	195,000.00	195,000.00	195,000.00	1,647.73	30,731.75	32,379.48
Aerodrome - Wondai															
007507	Wondai Airport - extension to taxiway	COUNCIL	30,000.00	30,000.00	-	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
Sub Activity Subtotal				30,000.00	-	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
Cemeteries - Kingaro															
006774	CP - Taabinga Cemetery expansion	COUNCIL	52,000.00	-	-	-	-	-	-	-	-	-	17,072.72	-	17,072.72
007515	SBRC Cemeteries - New marquees	COUNCIL	6,000.00	6,000.00	-	-	-	-	-	6,000.00	6,000.00	6,000.00	-	-	-
007517	TaabingaCem DesignNewExpanse-incl.gr	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	25,000.00	25,000.00	25,000.00	-	-	-

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments
007518	Taabinga Cemetery Int. Rd network-current	COUNCIL	150,000.00	150,000.00	-	-	-	-	-	150,000.00	150,000.00	150,000.00	-	-	-
Sub Activity Subtotal				181,000.00	-	-	-	-	-	181,000.00	181,000.00	181,000.00	17,072.72	-	17,072.72
Cemeteries - Nanango															
007516	SBRC Cemeteries - Signage	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	25,000.00	25,000.00	25,000.00	-	-	-
007520	Nanango Cemetery Internal Road	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
007521	Ngo Cemetery Plinths-new lawn cem exte	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	20,000.00	-	-	-
Sub Activity Subtotal				145,000.00	-	-	-	-	-	145,000.00	145,000.00	145,000.00	-	-	-
Cemeteries - Wondai															
007519	Murgon Cemetery Survey & design new ar	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	10,000.00	10,000.00	10,000.00	-	-	-
Sub Activity Subtotal				10,000.00	-	-	-	-	-	10,000.00	10,000.00	10,000.00	-	-	-
Cemeteries - Proston															
007522	Proston Cemetery - Boundary fence	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
Sub Activity Subtotal				100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
Priv Hos P&E Proj															
007508	Coolabunia Saleyards - Replace yards	COUNCIL	150,000.00	150,000.00	-	-	-	-	-	150,000.00	150,000.00	150,000.00	950.00	2,201.29	3,151.29
007509	Coolabunia Saleyards - Refurb toilet	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
007510	Coolabunia Saleyards-Refurbcanteen&offi	COUNCIL	80,000.00	80,000.00	-	-	-	-	-	80,000.00	80,000.00	80,000.00	11,452.00	-	11,452.00
Sub Activity Subtotal				330,000.00	-	-	-	-	-	330,000.00	330,000.00	330,000.00	12,402.00	2,201.29	14,603.29
Saleyards - Coolabun															
006777	CP - Coolabunia Saleyards-Asset Upgrade	COUNCIL	638,411.87	-	-	-	-	-	-	-	-	-	-	1,679.93	1,679.93
007137	Coolabunia Saleyards Security Fencing	COUNCIL	56,000.00	-	-	-	-	-	-	-	-	-	-	1,400.00	1,400.00
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	3,079.93	3,079.93
Tourism - Yallakool															
007141	BP Dam-Replace sliding doors/Security	COUNCIL	32,500.00	-	-	-	-	-	-	-	-	-	-	4,375.00	4,375.00
007142	BP Dam - Dump point new enclosure fence	COUNCIL	8,000.00	-	-	-	-	-	-	-	-	-	-	2,715.39	2,715.39
007386	W4Q5-D&C-Moffatdale-BPDam2xCabins	W4Q5	400,000.00	-	-	-	400,000.00	-	-	400,000.00	400,000.00	400,000.00	57,972.00	-	57,972.00
007511	BPDam Refurb-paint toilets/BDs&kioskroof	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
007512	BPDam - Security Systems	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	25,000.00	25,000.00	25,000.00	-	12,988.96	12,988.96
Sub Activity Subtotal				75,000.00	-	-	400,000.00	-	-	475,000.00	475,000.00	475,000.00	57,972.00	20,079.35	78,051.35
Tourism - Lake Boon															
007140	Bdma Dam-Replace sliding doors/Security	COUNCIL	27,500.00	-	-	-	-	-	-	-	-	-	-	1,950.00	1,950.00
007387	W4Q5-D&C-Proston-BoondoomaDam2xCi	W4Q5	400,000.00	-	-	-	400,000.00	-	-	400,000.00	400,000.00	400,000.00	43,479.00	-	43,479.00
007513	BDam-Bunkhouse area Rec space upgrad	COUNCIL	255,000.00	255,000.00	-	-	-	-	-	255,000.00	255,000.00	255,000.00	43,479.00	-	43,479.00
007514	BoondoomaDamCabins-repair/paint eave&	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Sub Activity Subtotal				325,000.00	-	-	400,000.00	-	-	725,000.00	725,000.00	725,000.00	86,958.00	1,950.00	88,908.00
Activity Total				1,431,000.00	-	-	800,000.00	-	-	2,231,000.00	2,231,000.00	2,231,000.00	176,052.45	58,042.32	234,094.77
Parks															
Parks & Gardens															
007381	W4Q5-D&C-Memerambi Playground	W4Q5	100,000.00	-	-	-	100,000.00	-	-	100,000.00	100,000.00	100,000.00	-	342.00	342.00
Sub Activity Subtotal				-	-	-	100,000.00	-	-	100,000.00	100,000.00	100,000.00	-	342.00	342.00
W4Q Round 5															
007265	W4Q5-D&C-WooroolinDaltonPkReplacem	W4Q5	40,000.00	-	-	-	20,000.00	-	-	20,000.00	20,000.00	20,000.00	-	-	-
Sub Activity Subtotal				-	-	-	20,000.00	-	-	20,000.00	20,000.00	20,000.00	-	-	-
Parks - Kingaroy															
007236	Refurbishment of Kingaroy Skate park	COUNCIL	30,000.00	-	-	-	-	-	-	-	-	-	-	10,422.80	10,422.80
007240	Softfall Replacement - Kingaroy	COUNCIL	144,000.00	-	126,485.38	-	-	-	-	126,485.38	126,485.38	126,485.38	14,000.91	32,170.00	46,170.91
007255	W4Q5-D&C-KroyAdlermannParkAmenities	W4Q5	100,000.00	-	-	-	-	-	-	-	-	-	-	64,754.35	64,754.35
007524	RegionalParksRefurbish-asset replacemer	COUNCIL	30,000.00	30,000.00	-	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	114.64
007526	All towns replace playground gates	COUNCIL	107,000.00	107,000.00	-	-	-	-	-	107,000.00	107,000.00	107,000.00	3,708.40	4,615.15	8,323.55
Sub Activity Subtotal				137,000.00	126,485.38	-	-	-	-	263,485.38	263,485.38	263,485.38	17,709.31	112,076.94	129,786.25
Parks - Nanango															
007083	MIFF-Amenities Block Nanango Butter Fa	MIFF	310,132.18	-	-	-	-	-	-	-	-	-	1,500.00	-	1,500.00
007244	Softfall Replacement - Nanango	COUNCIL	55,000.00	-	21,684.79	-	-	-	-	21,684.79	21,684.79	21,684.79	-	827.96	827.96
007250	W4Q5-D&C-Nngo-PioneerPark-Lighting	W4Q5	20,000.00	-	-	-	-	-	-	-	-	-	26,906.20	-	26,906.20
Sub Activity Subtotal				-	21,684.79	-	-	-	-	21,684.79	21,684.79	21,684.79	28,406.20	827.96	29,234.16
Parks - Blackbutt															
007239	Blackbutt signage	COUNCIL	15,000.00	-	15,000.00	-	-	-	-	15,000.00	15,000.00	15,000.00	-	-	-
007527	Benarkin Park. Flying Fox swing	COUNCIL	85,000.00	85,000.00	-	-	-	-	-	85,000.00	85,000.00	85,000.00	36,472.51	14,312.44	50,784.95
Sub Activity Subtotal				85,000.00	15,000.00	-	-	-	-	100,000.00	100,000.00	100,000.00	36,472.51	14,312.44	50,784.95
Parks - Murgon															
007241	Softfall Replacement - Murgon	COUNCIL	83,013.00	45,000.00	-	-	-	-	-	45,000.00	45,000.00	45,000.00	27,941.00	8,624.25	36,565.25

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments
007254	MIUFF-Amenities Block Murgon R&Y Park	MIUFF	336,184.00	-	-	-	-	-	-	-	-	-	-	1,304.82	1,304.82
007528	Murgon Dog Park Fence	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	40,000.00	23,884.98	3,889.58	27,774.56
Sub Activity Subtotal				85,000.00	-	-	-	-	-	85,000.00	85,000.00	85,000.00	51,825.98	13,818.65	65,644.63
Parks - Wondai															
007242	Softfall Replacement - Wondai	COUNCIL	25,000.00	-	25,000.00	-	-	-	-	25,000.00	25,000.00	25,000.00	-	-	-
007391	W4Q5-D&C-WondaiPlaygroundRenewal	W4Q5	550,000.00	290,000.00	60,000.00	-	200,000.00	-	-	550,000.00	550,000.00	550,000.00	-	-	-
Sub Activity Subtotal				290,000.00	85,000.00	-	200,000.00	-	-	575,000.00	575,000.00	575,000.00	-	-	-
Parks - Proston															
007525	Proston Railway Park shade sail	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	40,000.00	26,500.00	5,747.76	32,247.76
Sub Activity Subtotal				40,000.00	-	-	-	-	-	40,000.00	40,000.00	40,000.00	26,500.00	5,747.76	32,247.76
Parks - Wooroolin															
007576	GR - DSEC - Wooroolin Skate Park	DSEC	-	-	-	-	-	-	-	-	-	-	122,424.20	2,676.00	125,100.20
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	122,424.20	2,676.00	125,100.20
Rail Trails															
006936	DRFA Kingaroy-Murgon Rail Trail Crossing	DRFA	626,482.83	-	-	-	-	-	-	-	-	-	73,312.53	1,279.40	74,591.93
007026	DTIS - King-Mur Rail Trail Pavement/Cros	DTIS	631,141.00	-	-	-	-	-	-	-	-	-	7,529.12	-	7,529.12
007393	W4Q5 - SB Rail Trail Public Art Plan	W4Q5	40,000.00	-	-	-	40,000.00	-	-	40,000.00	40,000.00	40,000.00	-	-	-
007529	Tingoorra Rail Trail TimberBridge Repair	COUNCIL	15,000.00	15,000.00	-	-	-	-	-	15,000.00	15,000.00	15,000.00	-	-	-
Sub Activity Subtotal				15,000.00	-	-	40,000.00	-	-	55,000.00	55,000.00	55,000.00	80,841.65	1,279.40	82,121.05
General															
007238	Priority Playground Audit_replacement	COUNCIL	70,000.00	-	-	-	-	-	-	-	-	-	-	18,399.50	18,399.50
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	18,399.50	18,399.50
Activity Total				652,000.00	248,170.17	-	360,000.00	-	-	1,260,170.17	1,260,170.17	1,260,170.17	364,179.85	169,480.65	533,660.50
Roads															
Grav Resheet															
007372	W4Q5-D&C-Nngo-BurnettSt-AlanDownieF	W4Q5	204,474.00	-	-	-	204,474.00	-	-	204,474.00	204,474.00	204,474.00	9,795.00	9,618.00	19,413.00
007421	Taromeo - Old Esk Road Resheeting	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	256,465.70	256,465.70
007472	Gravel Resheeting Program 25/26	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
007477	Shoulder resheeting Prg (Kearney's Rd)	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
Sub Activity Subtotal				150,000.00	-	-	204,474.00	-	-	354,474.00	354,474.00	354,474.00	9,795.00	266,083.70	275,878.70
Pavement Rehab															
005479	Niagara Road (Wind Farm)	COUNCIL	6,090,000.00	-	-	-	-	-	-	-	-	-	16,933.39	-	16,933.39
007293	Major Mechanical Repairs 24/25	COUNCIL	105,576.08	-	-	-	-	-	-	-	-	-	80,240.50	-	80,240.50
007294	RTR-Tingoorra Chelmsford Rd-Stage 2	RTR	2,184,720.35	-	-	-	1,000,000.00	-	-	1,000,000.00	1,000,000.00	1,000,000.00	89,420.97	513,360.95	602,781.92
007297	W4Q5-D&C-Kingaroy-AliceSt-RoadRehab	W4Q5	241,763.00	-	-	-	-	-	-	-	-	-	186,052.60	192,032.30	378,084.90
007474	Major Mechanical Repairs 25/26	COUNCIL	1,755,000.00	875,000.00	880,000.00	-	-	-	-	1,755,000.00	1,755,000.00	1,755,000.00	21,048.94	3,661.18	24,710.12
007476	Blackbutt-Crows Nest Rd widening	TIDS	2,000,000.00	1,393,124.00	-	-	606,876.00	-	-	2,000,000.00	2,000,000.00	2,000,000.00	10,116.82	12,702.00	22,818.82
Sub Activity Subtotal				2,268,124.00	880,000.00	-	1,606,876.00	-	-	4,755,000.00	4,755,000.00	4,755,000.00	403,813.22	721,756.43	1,125,569.65
Footpaths & Cycleway															
007281	W4Q5-D&C-NngoCBD-(Fitzroy-Palace) FF	W4Q5	228,400.00	-	-	-	-	-	-	-	-	-	1,909.09	1,120.16	3,029.25
007283	W4Q5-D&C-BunyaAv(Dandabah Carpark)	W4Q5	70,000.00	-	-	-	70,000.00	-	-	70,000.00	70,000.00	70,000.00	9,794.99	-	9,794.99
007284	W4Q5-D&C-Murgon-LambSt-FP	W4Q5	103,000.00	-	-	-	-	-	-	-	-	-	-	1,720.44	1,720.44
007299	SAFEST-(TIDS)-Kingaroy-TessmannsRd 2	TIDS	242,656.00	-	-	-	-	-	-	-	-	-	12,705.14	5,132.49	17,837.63
007480	Tessmans Rd Kingaroy - New FTPath 25/2	SAFEST	460,000.00	338,673.00	-	-	121,327.00	-	-	460,000.00	460,000.00	460,000.00	-	-	-
Sub Activity Subtotal				338,673.00	-	-	191,327.00	-	-	530,000.00	530,000.00	530,000.00	24,409.22	7,973.09	32,382.31
Pedestrian Crossing															
007118	STIP-Nanango SHS- Ped Crossing/FP	STIP	300,000.00	-	-	-	-	-	-	-	-	-	58,286.30	4,365.23	62,651.53
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	58,286.30	4,365.23	62,651.53
Concrete Medians															
007373	W4Q5-D&CKroyYoungmanSt(AlbertEmgc)	W4Q5	217,452.00	-	-	-	217,452.00	-	-	217,452.00	217,452.00	217,452.00	-	20,038.96	20,038.96
007382	W4Q5-D&C-KingaroyMedians	W4Q5	77,714.00	-	-	-	77,714.00	-	-	77,714.00	77,714.00	77,714.00	57,123.08	11,307.02	68,430.10
Sub Activity Subtotal				-	-	-	295,166.00	-	-	295,166.00	295,166.00	295,166.00	57,123.08	31,345.98	88,469.06
Bitumen Resealing															
007107	W4Q5-D&C-Booie-Radunzs Rd-Reseal	W4Q5	96,000.00	-	-	-	-	-	-	-	-	-	-	251.00	251.00
007109	Kingaroy-Industrial Ave Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	5,599.44	5,599.44
007157	Nanango-Gipps St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	999.46	999.46
007158	Booie-Hillsdale Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	17,222.80	17,222.80
007164	Booie-Malar Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	5,581.00	5,581.00
007167	Winderam-Morgans Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	82,059.61	85,159.11	167,218.72
007214	Winderam-Wilsons Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	365,664.65	384,891.06	750,555.71
007473	Bitumen Reseal/Rehabilitation Prg 25/26	TIDS	5,093,285.00	1,823,761.00	-	-	3,269,524.00	-	-	5,093,285.00	5,093,285.00	5,093,285.00	-	5,052.51	5,052.51
007537	Swains Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	15,611.40	52.80	15,664.20
007539	Blackbutt Crows Nest Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	3,655.44	3,655.44

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments
007540	Boole Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	52,872.27	63,995.19	116,867.46
007541	Cameron Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	10,085.45	1,220.00	11,305.45
007542	Clark and Swendsen Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	1,944.68	1,944.68
007543	Coulson Street CBD Parking Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	2,681.43	2,681.43
007545	Hart Street Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	718.20	718.20
007546	John Street Blackbutt Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	214.46	214.46
007547	Kearneys Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	68.18	41,895.55	41,963.73
007553	Stubbs Armstrong Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	10,085.42	6,345.30	16,430.72
007554	Sutherland Drive Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	8,287.55	2,365.00	10,652.55
007556	Goodger Gully Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	12,726.47	12,726.47
007557	Haly Creek Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	340,787.79	112,032.64	452,820.43
007558	Kumbia Road Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	9,183.07	9,183.07
Sub Activity Subtotal				1,823,761.00	-	-	3,269,524.00	-	-	5,093,285.00	5,093,285.00	5,093,285.00	885,522.32	763,786.61	1,649,308.93
General															
006969	Advanced Design 23/24	COUNCIL	25,127.26	-	-	-	-	-	-	-	-	-	7,292.24	16,603.09	23,895.33
007117	Advanced Design 24/25	COUNCIL	467,500.51	-	-	-	-	-	-	-	-	-	17,828.74	100,220.14	118,048.88
007286	W4Q5-D&C-Boyneside-BilboaRd-Windfarr	W4Q5	60,000.00	-	-	-	-	-	-	-	-	-	-	6,044.55	6,044.55
007296	W4Q5-Design-Bbutt-MorrisSt-RoadSeal	W4Q5	879,125.00	-	-	-	829,125.00	-	-	829,125.00	829,125.00	829,125.00	110,641.17	543,473.26	654,114.43
007328	W4Q5-Murgon-Gore St-PWD	W4Q5	13,714.00	-	-	-	-	-	-	-	-	-	-	2,417.53	2,417.53
007478	Works Advance Design 2025/2026	COUNCIL	300,000.00	300,000.00	-	-	-	-	-	300,000.00	300,000.00	300,000.00	19,692.84	31,818.00	51,510.84
007479	Emulsion tanks	COUNCIL	250,000.00	250,000.00	-	-	-	-	-	250,000.00	250,000.00	250,000.00	-	-	-
Sub Activity Subtotal				550,000.00	-	-	829,125.00	-	-	1,379,125.00	1,379,125.00	1,379,125.00	155,454.99	700,576.57	856,031.56
Urban Drainage															
007288	W4Q5-D&C-Kingaroy-MoodynaSt-Kerb&Ch	W4Q5	200,000.00	-	-	-	-	-	-	-	-	-	-	3,158.32	3,158.32
007289	W4Q5-D&C-Crawford-SiefertSt-Drainage	W4Q5	24,000.00	-	-	-	-	-	-	-	-	-	-	1,237.67	1,237.67
007481	Murgon CBD Stormwater upgrade - Kerb&	COUNCIL	450,000.00	450,000.00	-	-	-	-	-	450,000.00	450,000.00	450,000.00	9,794.99	-	9,794.99
Sub Activity Subtotal				450,000.00	-	-	-	-	-	450,000.00	450,000.00	450,000.00	9,794.99	4,395.99	14,190.98
FD & Complimentary															
006813	EV03 Betterment Mondure Crossing Road	QRA	115,834.55	-	-	-	-	-	-	-	-	-	7,901.80	657,254.38	665,156.18
007041	EV01 Betterment Finnmores Road	QRA	12,291.06	-	-	-	-	-	-	-	-	-	273.42	191,430.52	191,703.94
007042	EV01 Betterment Greenview Road	QRA	5,985.04	-	-	-	-	-	-	-	-	-	159.17	595.00	754.17
007043	EV01 Betterment Hogg's Road	QRA	5,597.03	-	-	-	-	-	-	-	-	-	249.65	-	249.65
007044	EV01 Betterment Ironpot Road	QRA	4,612.68	-	-	-	-	-	-	-	-	-	14,257.17	123,817.38	138,074.55
007045	EV01 Betterment Jerrards Road	QRA	29,669.07	-	-	-	-	-	-	-	-	-	1,227.10	-	1,227.10
007046	EV01 Betterment Kings Bridge Road	QRA	20,157.04	-	-	-	-	-	-	-	-	-	1,006.95	23,930.00	24,936.95
007047	EV01 Betterment Lamberds Road	QRA	2,658.62	-	-	-	-	-	-	-	-	-	363.90	9,926.50	10,290.40
007048	EV01 Betterment M'Well Upper Yarraman	QRA	4,653.10	-	-	-	-	-	-	-	-	-	194.82	8,324.00	8,518.82
007049	EV01 Betterment Manumbar Road	QRA	7,195.45	-	-	-	-	-	-	-	-	-	-	125,107.72	125,107.72
007050	EV01 Betterment Nords Road	QRA	10,774.56	-	-	-	-	-	-	-	-	-	367.88	-	367.88
007051	EV01 Betterment Old Wondai Road	QRA	11,395.90	-	-	-	-	-	-	-	-	-	375.77	8,373.31	8,749.08
007052	EV01 Betterment Parkers Road	QRA	1,674.69	-	-	-	-	-	-	-	-	-	363.88	-	363.88
007053	EV01 Betterment Pedersens Road	QRA	13,881.42	-	-	-	-	-	-	-	-	-	415.42	-	415.42
007054	EV01 Betterment Recreation Drive	QRA	6,492.52	-	-	-	-	-	-	-	-	-	355.97	102,798.60	103,154.57
007055	EV01 Betterment Smiths Road Inverlaw	QRA	11,260.58	-	-	-	-	-	-	-	-	-	261.52	121,689.10	121,950.62
007056	EV01 Betterment Trentham Lane	QRA	9,034.65	-	-	-	-	-	-	-	-	-	361.90	-	361.90
007057	EV01 Betterment Trouts Road	QRA	10,142.44	-	-	-	-	-	-	-	-	-	344.08	103,968.28	104,312.36
007058	EV03 Betterment Arthur Street East	QRA	6,933.28	-	-	-	-	-	-	-	-	-	260.53	11,325.50	11,586.03
007059	EV03 Betterment Nords Road	QRA	11,669.42	-	-	-	-	-	-	-	-	-	361.90	-	361.90
007060	EV03 Betterment Tim Dwyer Road	QRA	9,168.53	-	-	-	-	-	-	-	-	-	542.55	183,717.06	184,259.61
007061	EV03 Betterment Weeks Road	QRA	19,680.55	-	-	-	-	-	-	-	-	-	48,290.62	8,381.02	56,671.64
007062	EV04 Betterment Manar Road	QRA	22,705.34	-	-	-	-	-	-	-	-	-	716.88	2,115.00	2,831.88
007063	EV04 Betterment Magee Road	QRA	10,812.55	-	-	-	-	-	-	-	-	-	542.55	5,639.00	6,181.55
007064	EV04 Betterment Walkers Road	QRA	15,778.97	-	-	-	-	-	-	-	-	-	396.60	-	396.60
007065	EV04 Betterment Kearneys Road	QRA	1,093.40	-	-	-	-	-	-	-	-	-	347.38	-	347.38
007066	EV04 Betterment Hodges Road	QRA	6,938.97	-	-	-	-	-	-	-	-	-	-	335.50	335.50
007067	EV04 Betterment Goldsworthy Road	QRA	7,644.41	-	-	-	-	-	-	-	-	-	360.92	-	360.92
007086	EVO - Project Mgmt. QRA Funded Betterm	QRA	172,329.93	-	-	-	-	-	-	-	-	-	-	114,083.75	114,083.75
007306	Back Creek Rd - Comp Works Gravel reshi	COUNCIL	-	-	-	-	-	-	-	-	-	-	8,727.27	-	8,727.27
007438	Farrers Road - Gravel Resheet Comp Wor	COUNCIL	-	-	-	-	-	-	-	-	-	-	115,898.94	23,837.99	139,736.93
007439	Borcharts Road Gravel Resheet Comp Wo	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	25,197.71	25,197.71
007475	Complimentary Works 25/26	COUNCIL	875,000.00	875,000.00	-	-	-	-	-	875,000.00	875,000.00	875,000.00	-	-	-
007565	Kings Bridge Rd CompWorks Concrete Re	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	15,785.00	15,785.00
007587	Whitaker Road Additional Works	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	17,716.90	17,716.90
Sub Activity Subtotal				875,000.00	-	-	-	-	-	875,000.00	875,000.00	875,000.00	205,262.04	1,885,013.72	2,090,275.76
Activity Total				6,455,558.00	880,000.00	-	6,396,492.00	-	-	13,732,050.00	13,732,050.00	13,732,050.00	1,809,461.16	4,385,297.32	6,194,768.48
Water Services															
Tourism - Yallakool															
007456	YallakoolWTP Process Cntrl/SCADA renev	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Sub Activity Subtotal				70,000.00	-	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments
Water - General Oper															
006898	S3 - PC, SCADA & Telemetry WATER	COUNCIL	350,000.00	350,000.00	-	-	-	-	-	350,000.00	350,000.00	350,000.00	-	-	-
Sub Activity Subtotal				350,000.00	-	-	-	-	-	350,000.00	350,000.00	350,000.00	-	-	-
Water - Kingaroy															
005547	Gordonbrook WTP - Post Con Contract W	COUNCIL	-	-	-	-	-	-	-	-	-	-	131,465.61	29,426.20	160,891.81
006516	Gordonbrook Off Stream Storage Design	BOR_6	665,000.00	-	-	-	-	-	-	-	-	-	6,066.65	-	6,066.65
006596	Gordonbrook Hydrological Modelling	COUNCIL	51,688.67	-	-	-	-	-	-	-	-	-	48,051.11	8,815.00	56,866.11
007133	Gordonbrook Dam Safety Hazard Action P	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	1,018.57	1,018.57
007134	Gordonbrook WTP Raw Water Off Stream	REFF	10,284,590.00	-	1,854,623.00	-	3,945,377.00	-	-	5,800,000.00	5,800,000.00	5,800,000.00	482,775.56	304,154.81	786,930.37
007336	LGGSP - Detailed Design Kroy Trunk Infra	LGGSP	290,000.00	-	-	-	-	-	-	-	-	-	64,818.50	46,757.19	111,575.69
007348	Mt Wooroolin Res Roof Replacement	COUNCIL	625,000.00	-	-	-	-	-	-	-	-	-	378,510.66	162,682.24	541,192.90
007444	Kingaroy Ivy St (Fisher to Campbell)	COUNCIL	471,250.00	-	471,250.00	-	-	-	-	471,250.00	471,250.00	471,250.00	93,292.72	12,804.79	106,097.51
007445	K'roy Taabinga Heights Res Switchboard	COUNCIL	52,500.00	52,500.00	-	-	-	-	-	52,500.00	52,500.00	52,500.00	-	-	-
007448	K'roy WMR- K'roy St (River Rd-KnightSt)	COUNCIL	210,000.00	-	-	-	-	-	-	210,000.00	210,000.00	210,000.00	-	-	-
007451	Kingaroy WMR- WILLIAM ST (Alford Stree	COUNCIL	131,250.00	131,250.00	-	-	-	-	-	131,250.00	131,250.00	131,250.00	-	4,488.32	4,488.32
007454	G'BrookDam Safety Haz Action-Fencing	COUNCIL	52,500.00	-	-	-	-	-	-	52,500.00	52,500.00	52,500.00	-	-	-
007455	G'BrookDam Safety Hazard Action-Pipewo	COUNCIL	87,500.00	87,500.00	-	-	-	-	-	87,500.00	87,500.00	87,500.00	-	-	-
007457	Gordonbrook Dam Survey for Dredging	COUNCIL	332,500.00	332,500.00	-	-	-	-	-	332,500.00	332,500.00	332,500.00	16,998.00	-	16,998.00
007458	Premier drive storage reline	COUNCIL	625,000.00	625,000.00	-	-	-	-	-	625,000.00	625,000.00	625,000.00	-	-	-
Sub Activity Subtotal				1,491,250.00	2,325,873.00	-	3,945,377.00	-	-	7,762,500.00	7,762,500.00	7,762,500.00	1,221,978.81	570,147.12	1,792,125.93
Water - Murgon															
007148	WMR-Murgon Hospital Res&Macalister	COUNCIL	155,750.00	155,750.00	-	-	-	-	-	155,750.00	155,750.00	155,750.00	-	-	-
007149	WMU -Reservoir and Beresford St	COUNCIL	-	-	-	-	-	-	-	-	-	-	7,980.84	84,783.83	92,764.67
007440	Murgon Garrick Street - Water Main	COUNCIL	166,250.00	-	-	-	-	-	-	166,250.00	166,250.00	166,250.00	-	-	-
007442	Murgon LambSt(BunyaHwy Xing-Stephens	COUNCIL	31,500.00	31,500.00	-	-	-	-	-	31,500.00	31,500.00	31,500.00	-	-	-
007446	Murgon NuttSt(Hospital)WPS Process Ctrl	COUNCIL	43,750.00	-	-	-	-	-	-	43,750.00	43,750.00	43,750.00	-	-	-
007447	Murgon Town Pumps WPS Switchboard re	COUNCIL	262,500.00	262,500.00	-	-	-	-	-	262,500.00	262,500.00	262,500.00	-	-	-
007452	Regional Water Meter Replacement	COUNCIL	125,000.00	125,000.00	-	-	-	-	-	125,000.00	125,000.00	125,000.00	-	-	-
Sub Activity Subtotal				784,750.00	-	-	-	-	-	784,750.00	784,750.00	784,750.00	7,980.84	84,783.83	92,764.67
Water - Nanango															
007152	WMR-WICKHAM ST (Appin St East-Good	COUNCIL	122,500.00	-	-	-	-	-	-	-	-	-	-	95,201.78	95,201.78
007441	Nanango Bunker Ave, Fairway to Flag St.	COUNCIL	185,500.00	185,500.00	-	-	-	-	-	185,500.00	185,500.00	185,500.00	10,677.72	127,520.74	138,198.46
007443	Nanango Fitzroy St (Appin to Alfred)	COUNCIL	52,500.00	52,500.00	-	-	-	-	-	52,500.00	52,500.00	52,500.00	7,605.95	6,394.25	14,000.20
Sub Activity Subtotal				238,000.00	-	-	-	-	-	238,000.00	238,000.00	238,000.00	18,283.67	229,116.77	247,400.44
Water - Proston															
007450	Proston Reservoir to Beresford St	COUNCIL	230,825.00	230,825.00	-	-	-	-	-	230,825.00	230,825.00	230,825.00	-	-	-
Sub Activity Subtotal				230,825.00	-	-	-	-	-	230,825.00	230,825.00	230,825.00	-	-	-
Activity Total				3,164,825.00	2,325,873.00	-	3,945,377.00	-	-	9,436,075.00	9,436,075.00	9,436,075.00	1,248,243.32	884,047.72	2,132,291.04
Wastewater Services															
Tourism - Yallakool															
007465	Yallakool SPS1 Switchboard Renewal	COUNCIL	262,500.00	262,500.00	-	-	-	-	-	262,500.00	262,500.00	262,500.00	-	-	-
007466	Yallakool SPS2 Switchboard Renewal	COUNCIL	262,500.00	262,500.00	-	-	-	-	-	262,500.00	262,500.00	262,500.00	-	-	-
Sub Activity Subtotal				525,000.00	-	-	-	-	-	525,000.00	525,000.00	525,000.00	-	-	-
Wastewater - General															
006903	S3- PC, SCADA & Telemetry WASTEWATI	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	262,500.00	262,500.00	-	-	-
Sub Activity Subtotal				-	262,500.00	-	-	-	-	262,500.00	262,500.00	262,500.00	-	-	-
Wastewater - Blackbu															
007354	Sewer Main Extension - John St Blackbutt	COUNCIL	40,000.00	-	-	-	-	-	-	-	-	-	-	26,826.00	26,826.00
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	26,826.00	26,826.00
Wastewater - Kingaro															
006905	Kingaroy SPS2 Tessmanns Rd Switchboar	COUNCIL	177,931.24	175,000.00	-	-	-	-	-	175,000.00	175,000.00	175,000.00	-	-	-
007128	Kingaroy Recycling Plant - Replacement	COUNCIL	400,000.00	-	-	-	-	-	-	-	-	-	69,995.83	47,750.81	117,746.64
007129	Kingaroy SPS3 Logan St SCADA renewal	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
007131	W4Q5-Design-Kroy North Development1st	W4Q5	180,000.00	-	-	-	-	-	-	-	-	-	267.42	48,465.44	48,732.86
007132	Kingaroy SPS6 Barron Pk Dr SCADA rene	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
007375	W4Q5-Construct-KRoyNorthDev1stAve	W4Q5	1,121,988.00	-	-	-	690,000.00	-	431,988.00	1,121,988.00	1,121,988.00	1,121,988.00	-	-	-
007460	Kingaroy Recycling Plant - Replacement	COUNCIL	2,800,000.00	-	2,800,000.00	-	-	-	-	2,800,000.00	2,800,000.00	2,800,000.00	-	-	-
007467	SBRC Inflow/Infiltration Assessment WW	LOAN	175,000.00	175,000.00	-	-	-	-	-	175,000.00	175,000.00	175,000.00	-	-	-
Sub Activity Subtotal				490,000.00	2,800,000.00	-	690,000.00	-	431,988.00	4,411,988.00	4,411,988.00	4,411,988.00	70,263.25	96,216.25	166,479.50
Wastewater - Murgon															
007463	Murgon Perkins St SPS2 ProcessCntrl/SCA	COUNCIL	35,000.00	35,000.00	-	-	-	-	-	35,000.00	35,000.00	35,000.00	-	-	-
007464	Murgon Houghton St SPS3 Process Contr	COUNCIL	35,000.00	35,000.00	-	-	-	-	-	35,000.00	35,000.00	35,000.00	-	-	-
Sub Activity Subtotal				70,000.00	-	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Wastewater - Nanango															

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2025/2026 Adopted Budget	Total Available Budget	Commitments	2025/2026 Actual Expenditure	2025/2026 Actual Expenditure & Commitments
006793	Nanango SPS2 Switchboard renewal, etc.	COUNCIL	213,219.42	210,000.00	-	-	-	-	-	210,000.00	210,000.00	210,000.00	-	-	-
006794	Nanango SPS3 Switchboard renewal, etc.	COUNCIL	143,219.48	140,000.00	-	-	-	-	-	140,000.00	140,000.00	140,000.00	-	-	-
007352	Sewer Main Extension - Mill Flat Rd Nan	COUNCIL	45,000.00	-	-	-	-	-	-	-	-	-	-	17,904.60	17,904.60
007353	Sewer Main Extension - Palace Lane Nana	COUNCIL	17,027.87	-	-	-	-	-	-	-	-	-	31,191.00	3,667.82	34,858.82
007459	Ngo STP-Switchboard renew&Process Cnrl	COUNCIL	525,000.00	525,000.00	-	-	-	-	-	525,000.00	525,000.00	525,000.00	54,000.00	-	54,000.00
007461	Sewer Main Extension - Palace Lane Nana	COUNCIL	35,000.00	35,000.00	-	-	-	-	-	35,000.00	35,000.00	35,000.00	-	-	-
Sub Activity Subtotal				910,000.00	-	-	-	-	-	910,000.00	910,000.00	910,000.00	85,191.00	21,572.42	106,763.42
CED - Proston															
007462	Proston CED Pump Station Replace & Rer	COUNCIL	210,000.00	210,000.00	-	-	-	-	-	210,000.00	210,000.00	210,000.00	-	-	-
Sub Activity Subtotal				210,000.00	-	-	-	-	-	210,000.00	210,000.00	210,000.00	-	-	-
Activity Total				2,205,000.00	3,062,500.00	-	690,000.00	-	431,988.00	6,389,488.00	6,389,488.00	6,389,488.00	155,454.25	144,614.67	300,068.92
Waste															
Waste Management - R															
006607	New Maidenwell Transfer Station	COUNCIL	680,000.00	-	-	-	-	-	-	-	-	-	27,861.00	155,365.21	183,226.21
006990	Future Landfill Disposal - Feasibility	COUNCIL	-	-	-	-	-	-	-	-	-	-	31,061.25	27,225.00	58,286.25
007122	LRCI_4_A-Maindenwell Tfr Station Access	LRCI_4_A	200,205.06	-	-	-	-	-	-	-	-	-	33,738.31	21,427.37	55,165.68
007123	Nanango Leachate Collection Trench	COUNCIL	264,936.00	-	264,936.00	-	-	-	-	264,936.00	264,936.00	264,936.00	-	-	-
007124	Kingaroy Leachate Collection Trench	COUNCIL	476,885.00	-	476,885.00	-	-	-	-	476,885.00	476,885.00	476,885.00	-	-	-
007125	Feasibility - Kingaroy New Landfill Cell	COUNCIL	750,000.00	-	-	-	-	500,000.00	-	500,000.00	500,000.00	500,000.00	-	-	-
007326	Transfer Station Electronic gated system	COUNCIL	60,000.00	-	-	-	-	-	-	-	-	-	-	40.00	40.00
007468	Fencing and Electronic Gate for Cloyna	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
007469	Replacement of RORO Bins (Skip)	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	40,000.00	28,700.00	-	28,700.00
007470	Site Surveillance- Hville, Home Ck & Mem	COUNCIL	15,000.00	15,000.00	-	-	-	-	-	15,000.00	15,000.00	15,000.00	-	-	-
Sub Activity Subtotal				155,000.00	741,821.00	-	-	500,000.00	-	1,396,821.00	1,396,821.00	1,396,821.00	121,360.56	204,057.58	325,418.14
Activity Total				155,000.00	741,821.00	-	-	500,000.00	-	1,396,821.00	1,396,821.00	1,396,821.00	121,360.56	204,057.58	325,418.14
Grand Total				17,313,883.00	11,728,543.17	424,000.00	12,426,015.00	500,000.00	431,988.00	42,824,429.17	42,824,429.17	42,824,429.17	7,650,464.21	8,755,681.10	16,406,145.31

Grants Inwards Listing 2025/26
as at 31/10/2025

Grant Project Name	Grant ID	Grant Name	Grant Body Name	Type	Grant Value	\$ Amount Received to date	Estimated Project Cost	Amount Spent	Grant Project Completion Due Date	Grant Status	Comments
TIS CRARRP Kingaroy-Murgon Rail Trail	500284	Community and Recreational Assets Recovery & Resilience Program	Department of Tourism, Innovation & Sport	Capital	631,141.00	220,899.35	630,646.90	630,646.90	30/06/2024	Awaiting Final Payment	
ICI Funding - Phase 4	500247	LRCI Phase 4	Dept of Infrastructure, Transport, Regional Development & Communications	Capital	2,593,029.00	1,037,212.00	2,593,029.00	2,580,358.94	30/06/2025	Awaiting Final Payment	
ack Spot (Appin St West/Cairns St Intersection Nanango)	500292	Black Spot Program	Dept of Transport & Main Roads	Capital	247,500.00	123,750.00	247,500.00	62,943.07	1/06/2024	Active	In talks with the department on a variation for this project to proceed.
IC Memberambi Barkers Creek Road	500348	Country Roads Connect	Dept of Transport & Main Roads	Capital	1,823,000.00	911,500.00	1,823,000.00	-	30/06/2027	Active	
SEC Wooroolin Skate Park	500362	Dept of Sport Election Commitments	Department of Sport	Capital	150,000.00	75,000.00	150,000.00	127,683.60	30/06/2027	Active	
Financial Assistance Grant 2025/2026	500357	Financial Assistance Grant	Dept of State Development, Manufacturing, Infrastructure & Planning	Operational		4,507,176.75			30/06/2026	Active	
RMLGGP Flying Fox Roost Management Blackbutt	500345	Blackbutt Resident Subsidy Program to Manage Flying Fox	Flying Fox Roost Management in Qld	Operational	32,197.99	\$ 22,540.00	65,197.86	-	30/10/2026	Active	
IRR ABC Heywire Youth Innovation - How to Adult	500371	FRRR ABC Heywire Youth Innovation Grant	FRRR ABC Heywire Youth Innovation Grant	Operational	10,000.00	\$ 10,000.00	11,880.00	-	31/08/2026	Active	
st Ready 2025/26	500370	2025/26 Get Ready Qld Grant	QRA DRFA Get Ready Qld Grant	Operational	18,420.00	\$ 16,578.00	18,420.00	4,248.00	30/06/2026	Active	
eritage Museum Significance Assessment	500346	Community Heritage Grant 25/26	Community Heritage Grant	Operational	5,193.00	\$ -	5,193.00	-	2/11/2026	Active	
	500192/500233/										
regal Dumping Partnership (2A, 2A Ext & 2A Ext 2)	500305	Local Government Illegal Dumping Partnership Program (Rd 2A)	Department of Environment & Science	Operational	444,085.00	324,085.00	444,085.00	358,774.71	17/05/2025	Active	
BCP Making Problem Battery Collection Simple	500360	Local Government Battery Collection Program	Local Government Battery Collection Program	Operational	91,769.41	-	187,821.84	-	30/11/2026	Active	
IGSP 24/28 Kingaroy Trunk Water Supply Design	500320	2024-28 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	174,000.00	52,200.00	290,000.00	263,962.75	30/05/2025	Active	
IGSP Mt Wooroolin Reservoir No. 3	500347	2024-28 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	1,322,880.00	396,864.00	2,204,800.00	-	3/11/2028	Active	
RA DRFA - Event 1 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	5,206,959.47	\$ 5,206,959.47	5,303,330.07	5,303,330.07	30/06/2025	Active	
RA DRFA - Event 1 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	1,600,012.04	\$ 1,503,194.81	2,054,340.92	2,054,340.92	30/06/2025	Active	
RA DRFA - Event 3 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	943,331.82	\$ 943,331.82	1,743,756.58	1,743,756.58	30/09/2025	Active	
RA DRFA - Event 4 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		988,956.86	1,321,723.50	1,321,723.50	30/09/2025	Active	
RA DRFA - Event 4 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	712,791.88	\$ 603,308.23	774,763.78	728,466.92	30/06/2025	Active	
RA DRFA - Event 4 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		4,606,409.82	4,836,255.53	4,836,255.53	30/06/2025	Active	
RA DRFA - Event 5 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		37,122,284.92	40,531,593.04	40,531,593.04	30/09/2025	Active	
RA DRFA - Event 6 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		6,458,049.74	5,331,804.93	5,331,804.93		Active	
RA DRFA - Event 7 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		8,630,122.20	11,481,444.60	11,481,444.60		Active	
RA DRFA Rail Trail	500254	Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	405,473.88	364,926.49	405,473.88	388,298.48	30/09/2024	Active	
ADF 24/26	500313	Regional Arts Development Fund	RADF	Operational	84,000.00	42,000.00	140,000.00	32,190.00	30/06/2026	Active	
IFF Kingaroy Water for Growth (Gordonbrook WTP Raw Water											
ff Stream Storage)	500333	Regional Economic Futures Fund	Dept of State Development	Capital	7,084,590.00	3,500,000.00	10,154,541.00	630,285.80	15/10/2025	Active	
IFF South Burnett Industrial Circular Economy Precinct	500321	Regional Economic Futures Fund	Dept of State Development	Operational	\$750,000.00	\$ 520,438.63	\$750,000.00	528,082.56	30/06/2026	Active	
IFF Yurika Dark Fibre	500316	Regional Economic Futures Fund	Dept of State Development	Operational	6,800,000.00	4,760,000.00	7,197,068.00	4,761,985.16	15/07/2025	Active	
RR 2024-2029		Roads to Recovery Program	Dept of Infrastructure, Transport, Regional Development, Communications & the Arts	Capital	14,471,345.00	22,521.00	14,471,345.00	2,344,203.86	30/06/2029	Active	5 year program allocation - projects not allocated to funding as yet
rd9 Wondai Tree Replacement	500335	Stronger Communities	Department of Industry, Science & Resources	Operational	9,600.00	-	19,282.00	-	30/05/2026	Active	
PP CCTV, Lights, Fencing Upgrade	500376	Secure Communities Partnership Program Rd1	Secure Communities Partnerships Program	Capital	200,000.00	140,000.00	400,000.00	-	30/06/2026	Active	
S Support Grant - Vehicle	500354	State Emergency Services Support Grant 24/25	Qld Fire & Emergency Service	Capital	42,644.86	-	56,859.10	-	31/12/2025	Active	
S Vehicle Ford Ranger - Kingaroy	500353	State Emergency Services Support Grant 25/26	Qld Fire & Emergency Service	Capital	71,314.31	-	71,314.31	-	30/06/2026	Active	
S Vehicle Ford Everest - Murgon	500352	State Emergency Services Support Grant 25/26	Qld Fire & Emergency Service	Capital	67,831.73	-	67,831.73	-	30/06/2026	Active	
F - Update SBRC Planning Scheme Amendment	500341	Scheme Supply Fund Pathway 1		Operational	100,000.00	-	100,000.00	31,617.50	30/06/2026	Active	
DS 2025/26					3,269,524.00		5,093,285.00	5,052.51	30/06/2026	Active	
RR CRC Memberambi Barkers Creek Road Reseal	500348	TMR Country Roads Connect Priority 1	Department of Transport and Main Roads	Capital	1,823,000.00	-	1,823,000.00	-	30/06/2027	Active	
IACC FarmFest 2026 and Iron+Clay	500350	Tackling Regional Adversity through Connected Communities	Qld Health	Operational	66,000.00	66,000.00	62,136.36	5,000.00	31/07/2027	Active	
orks for Queensland Round 5 2024-2027	500307	Works for Qld 2024-2027	Dept of Local Government, Racing & Multicultural Affairs	Capital & Operational	8,440,000.00	4,220,000.00	8,440,000.00	2,104,491.37	30/06/2027	Active	

13.3 COMMUNITY GRANTS ROUND 1 - 2025/2026 GRANT APPLICATIONS**File Number:** 19.11.2025**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Community Grants Round 1 – 2025/2026 grant applications.

SUMMARY

Applications for the Community Grants Round 1 - 202/2026 grant applications closed on 29 August 2025. Total funding allocation for 2025/26 for Community Grants is \$65,000.

Fourteen (14) applications were received, with submissions totalling \$34,420.91. Applications were assessed by the assessment panel on Wednesday 15 October 2025 and recommendations for approval are provided below.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council note the approved applications for the Community Grants Program Round 1 – 2025/26.

FINANCIAL AND RESOURCE IMPLICATIONS

Total Funding for Community Grants Program – 2025/2026 is \$65,000.00.

Grant approvals are within budget limitations.

LINK TO CORPORATE/OPERATIONAL PLAN**ENHANCING LIVEABILITY AND LIFESTYLE**

EC16 Partner with community to develop and promote events that have a positive impact on our region.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Applications were assessed by the Community Grants Program's assessment panel on 15 October 2025.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Community Grants Program Policy – ID 2821840

Community Grants Program Agreement – Funding Agreement Form – ID3112168

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

Applications for the Community Grants Program Round 1 – 2025/2026 grants closed on 29 August 2025 with total funding for 2025/2026 being \$65,000.00.

Fourteen (14) applications were assessed by the Community Grants Assessment Panel on 15 October 2025. Decisions were made as per the Community Grants Program Policy with a total of twelve (12) funding applications having funding approved, for a total grant allocation of \$24,297.81.

The below table provides information on the applications, the decision made on the application and the amount of funding that was approved for each application.

Organisation	Event	Amount Requested	Amount Approved
Brisbane Valley Rail Heritage Trails Inc	Brisbane Valley History Expo	\$2,000.00	\$2,000.00
Hivesville Progress Association	Hivesville Honeybee Festival	\$3,000.00	\$2,000.00
Kingaroy and District Tennis Assoc Inc	Construction of amenities block	\$3,000.00	\$3,000.00
Kingaroy Show Society Inc	Outdoor barbeque area	\$3,000.00	\$1,500.00
Kingaroy Tai Chi Inc	PA system	\$2,589.00	\$1,000.00
Proston & District Heritage Assoc Inc	Printing Proston Tourism Brochure	\$587.40	Disallowed
Proston PAH	Subsidise rides	\$3,000.00	\$2,500.00
Qld Dairy & Heritage Museum	2 x roadside signs	\$3,000.00	Still awaiting if approval obtained
Rotary Club of Murgon	Murgon Music Muster	\$3,000.00	\$3,000.00
SB Gem & Fossicking Club Inc	Gem show 2026	\$3,000.00	\$3,000.00
SB Burnett Suicide Prevention Womens Group - approved at council meeting	Laughter Clinic and Winter Warmers Comedy Night	\$3,000.00	\$3,000.00
The Mindful Harvest	Green connections, for plants & fencing	\$2,946.70	\$1,000.00
Wondai Lions Club	Security cameras electricity in Wondai	\$1,143.17	\$1,143.17
Wondai Hospital Auxiliary	Outdoor seating	\$1,154.64	\$1,154.64
	TOTAL	\$34,420.91	\$24,297.81

ATTACHMENTS

Nil

13.4 NEGOTIATED DECISION REQUEST FOR DEVELOPMENT PERMIT FOR RECONFIGURING A LOT - SUBDIVISION (1 LOT INTO 2 LOTS) AT 5 MULLERS LANE MURGON (AND DESCRIBED AS LOT 324 ON FY2912). APPLICANT: J REID

File Number: RAL24/0041

Author: Manager Planning & Development

Authoriser: Chief Executive Officer

PRECIS

This is a report for a Negotiated Decision Request for Development Permit RAL24/0041 for Reconfiguring a Lot (1 Lot into 2 Lots) at 5 Mullers Lane MURGON.

SUMMARY

- On 16 July 2025, Council at its Ordinary Meeting, approved RAL24/0041 for a Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots) at 5 Mullers Lane, Murgon (and described as Lot 324 on FY2912).
- On 28 July 2025, the Applicant suspended the Appeal Period in accordance with section 75 (2) of the *Planning Act 2016*.
- On 22 August 2025, the Applicant made written representations (change representations) to the conditions of approval in accordance with section 75 (1) of the *Planning Act 2016*.
- Pursuant to s75(1) of the *Planning Act 2016*, the applicant has requested amendment to the following conditions:
 - Condition RAL5 – Buffer Requirement;
 - Condition RAL6 – Buffer Requirement;
 - Condition ENG8 – Water Supply;
 - Condition ENG9 – Water Supply;
 - Condition ENG11 – Roadworks – Mullers Lane; and
 - Property Note PN1 – Property Note – Water Supply.
- The reasons for the above representations are discussed within this report. Council Officers have considered the applicant's representations and have not accepted the change representations for the reasons stated within this report.
- Refer to **Attachment A – Statement of Reasons**.
- Refer to **Attachment B – Infrastructure Charges Notice**.
- Refer to **Attachment C – Approved Plan**.
- Refer to **Attachment D – Change Representations**.
- The Negotiated Decision Request is recommended for refusal.

The matter was considered at the Council meeting on 17 September 2025:

12.6 NEGOTIATED DECISION REQUEST FOR DEVELOPMENT PERMIT FOR RECONFIGURING A LOT - SUBDIVISION (1 LOT INTO 2 LOTS) AT 5 MULLERS LANE MURGON (AND DESCRIBED AS LOT 324 ON FY2912). APPLICANT: J REID

MOTION

Moved: Cr Heath Sander

Seconded: Mayor Kathy Duff

That South Burnett Regional Council accept the negotiated decision request for Development Permit RAL24/0041 for reconfiguring a Lot (1 lot into 2) at 5 Mullers Lane Murgon subject to the following:

- connection of water to both blocks

-
- the 5m buffer zone be removed on the eastern and western side (southern side buffer remains)
 - applicant not to have to construct Pioneer Lane – use 4m access off Mullers Lane

Statement of Reasons:

RESOLUTION 2025/147

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the matter be lifted from the table;

MOTION

Moved: Cr Heath Sander

Seconded: Mayor Kathy Duff

That South Burnett Regional Council accept the negotiated decision request for Development Permit RAL24/0041 for reconfiguring a Lot (1 lot into 2) at 5 Mullers Lane Murgon subject to the following:

- connection of water to both blocks
- the 5m buffer zone be removed on the eastern and western side (southern side buffer remains)
- applicant not to have to construct Pioneer Lane – use 4m access off Mullers Lane

Statement of Reasons:**FINANCIAL AND RESOURCE IMPLICATIONS**

The applicant may appeal the Council's decision to the Planning and Environment Court in accordance with the *Planning Act 2016*.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate **growth and development** with responsive planning solutions, processes, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

As identified above, the applicant can appeal the Council's decision to the Planning and Environment Court.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

The refusal maintains the outcomes within the Planning Scheme for Reconfiguring a Lot.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT**NEGOTIATED DECISION**

Council, on 16 July 2025, decided to issue a Development Permit for Reconfiguration of a Lot (1 Lot into 2 Lots).

On 28 July 2025, the applicant suspended the Appeal Period in accordance with section 75 (2) of the *Planning Act 2016*.

On 22 August 2025, the applicant made written representations (change representations) to conditions of the development approval, which state:

BUFFER REQUIREMENT

RAL5. *Install a landscaped vegetated buffer that must be maintained by the owner at all times along the full length of the:*

- *eastern property boundary of proposed lot 1;*
- *southern property boundaries of both proposed lots 1 & 2.*

Unless otherwise agree in writing with Council, the buffer must:

- *Be a minimum of 5.0m wide (pegged from aforementioned boundary of the lots);*

Note:

- o This area is not required to be fenced and can be maintained open and accessible.*
 - *Contain random plantings of a variety of tree and shrub species of differing growth habitats, with tree spacings of 4m to 5m, and shrubs (2 – 3 rows) at 2m spacings; and*
 - *Include species which consist of long, rough, fine leaved foliage which facilitates the more efficient capture of spray droplets, and which are fast growing and hardy for trees. All species are to be sourced locally.*
- Note:*
- o Coreflute tree guards are recommended for trees and shrubs;*
 - o Foliage for trees should be from the base to the crown; and*
 - o Mixed plantings of trees may be required to ensure there are no gaps in the lower canopy.*

The buffer is to be established using native drought tolerant species in accordance with "Branching Out – Your Handy Guide to Tree Planting in the South Burnett".

The buffer must be installed prior to survey plan endorsement.

RAL6. *At the time of sealing the survey plan the applicant shall provide written confirmation that the planted landscaped vegetated buffer complies with Council's Branching Out Guide and the planted landscaping on site which includes:*

- *The extent of the buffer;*

- The location and spacing of proposed and any existing trees and shrubs;
- A list of tree and shrub species to be planted; and
- Details about how the buffer will be maintained.

WATER SUPPLY

ENG8. Connect proposed Lot 1 to Council's reticulated water supply system. The connection shall be designed to meet Council requirements.

ENG9. Proposed Lot 2 shall provide an onsite water supply.

ROADWORKS – MULLERS LANE

ENG11. Construct Mullers Lane and Pioneer Lane with a 4m wide pavement on a 6m formation in accordance with the "Access Minor Type Cross Section" contained in the South Burnett Regional Council's Construction of Unmade Roads Policy. The extent of the works shall be from the access to the Church on Lot 1 on SP227678 to the access location for proposed Lot 2.

Timing: Prior to sealing of the survey plan.

Comment: This condition is imposed pursuant to Section 145 of the Planning Act 2016.

PROPERTY NOTE

PN1. The following notation applies to proposed Lot 2: This property is not serviced by Council's reticulated water network. At the time of final building approval for a residential dwelling, the owner must provide a potable water supply through connection of the dwelling to a rainwater storage tank, or tanks having a capacity of not less than 45,000 litres.

Pursuant to Section 75 (1) of the Planning Act 2016, the applicant made the representations stated within this report

APPLICATION SUMMARY

Applicant	J Reid
Type of Application	Development Permit for Reconfiguration of a Lot
Street Address	5 Mullers Lane, Murgon
RP Description	Lot 324 on FY2912
State Referral Agencies	Original application required referral to SARA.
Referred Internal Specialists	Council's Development Engineer provided comment on representations to engineering conditions and the applicable Infrastructure Charges per Council's Charges Resolution.

The following table outlines the proposed development:

PROPOSED DEVELOPMENT

Proposed Development	Reconfiguring a Lot
Variations Sought	Nil.
Level of Assessment	Impact Assessment
Decision Making Period Ends	19 September 2025

The following table describes the key development parameters for the proposal:

DEVELOPMENT PARAMETERS

Number of Proposed Lots	Two (2) lots.
Size of Proposed Lots	<ul style="list-style-type: none">Proposed Lot 1 – 4,000m²Proposed Lot 2 – 4,000m²
Easements	Nil.
Covenants	Nil.

THE SITE

This section of the report provides a mapping of the site, notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality (refer to Table 1).

SITE DESCRIPTION & EXISTING USE

Table 1 - Maps & Descriptions (Source: IntraMaps)

Site		
Zoning		



SITE AND LOCALITY DESCRIPTION

Land Area	8,000m ²
Existing Use of Land	Vacant
Road Frontage	Mullers Lane (Unformed)
Site description	Vacant land in Rural Zone.
Topography	328m AHD at southwest corner to 330.5m AHD to northeast corner.
Surrounding Land Uses	Mix of Industrial, Rural and Community Use.

APPLICANT REPRESENTATIONS ON THE DECISION

Changes to the conditions of approval have been proposed by the applicant. The following table identifies the relevant condition of approval and the officer's assessment of the proposed amendments. The applicant's representations (dated 22 August 2025) are included as **Attachment D** to this report.

Existing Condition	
BUFFER REQUIREMENT	
RAL5.	<p>Install a landscaped vegetated buffer that must be maintained by the owner at all times along the full length of the:</p> <ul style="list-style-type: none"> - eastern property boundary of proposed lot 1; - southern property boundaries of both proposed lots 1 & 2. <p>Unless otherwise agree in writing with Council, the buffer must:</p> <ul style="list-style-type: none"> - Be a minimum of 5.0m wide (pegged from aforementioned boundary of the lots);

<p>Note:</p> <ul style="list-style-type: none"> o This area is not required to be fenced and can be maintained open and accessible. - Contain random plantings of a variety of tree and shrub species of differing growth habitats, with tree spacings of 4m to 5m, and shrubs (2 – 3 rows) at 2m spacings; and - Include species which consist of long, rough, fine leaved foliage which facilitates the more efficient capture of spray droplets, and which are fast growing and hardy for trees. All species are to be sourced locally. <p>Note:</p> <ul style="list-style-type: none"> o Coreflute tree guards are recommended for trees and shrubs; o Foliage for trees should be from the base to the crown; and o Mixed plantings of trees may be required to ensure there are no gaps in the lower canopy. <p>The buffer is to be established using native drought tolerant species in accordance with "Branching Out – Your Handy Guide to Tree Planting in the South Burnett".</p> <p>The buffer must be installed prior to survey plan endorsement.</p>
<p>Applicant's Representations</p>
<p><i>Not Agreed. Offer to replace with. Install 1.8 meter fence (equivalent colour bond) Lot 1 prior to subdivision seal. Lot 2 1.8 meter fence (equivalent colour bond) to be installed on completion of dwelling on Lot 2. Please see drawing fence drawings.pdf attached.</i></p>
<p>Applicant's Requested Amended Condition</p>
<p>Nil.</p>
<p>Officer's Assessment</p>
<p>There are provisions throughout the Planning Scheme requiring the establishment of sufficient buffering of rural lands at the urban edge to minimise land use conflict. Provisions within the Strategic Framework are as below:</p> <p>3.2.1.1 (2) Buffering is provided to adjoining rural lands at the urban edges that is satisfactory to minimise land use conflict and accommodate sufficient land for future expansion.</p> <p>3.3.1.1 (3) Productive rural land for cropping and animal husbandry is protected from intrusion of incompatible development. Where potentially incompatible development is facilitated, adequate buffers are provided to minimise land use conflict and the risk of disease or contamination from agricultural practices.</p> <p>Further, provisions within the Planning Scheme require adequate buffers (Acceptable Outcome AO2 of the Rural Residential Zone Code references 'a well-maintained vegetative buffer') for rural residential development adjacent land in the Rural Zone. A standard 1.8m fence is not considered sufficient to adequately address potential land use conflict or reverse amenity impacts.</p>
<p>Officer's Recommendation</p>
<p>That the Applicant's representations be refused and condition RAL5 remain unchanged.</p>
<p>Existing Condition</p>
<p>BUFFER REQUIREMENT</p> <p>RAL6. At the time of sealing the survey plan the applicant shall provide written confirmation that the planted landscaped vegetated buffer complies with <u>Council's Branching Out Guide</u> and the planted landscaping on site which includes:</p> <ul style="list-style-type: none"> - The extent of the buffer; - The location and spacing of proposed and any existing trees and shrubs; - A list of tree and shrub species to be planted; and - Details about how the buffer will be maintained.
<p>Applicant's Representations</p>

<i>Not Agreed see RAL5.</i>
Applicant's Requested Amended Condition
Nil
Officer's Assessment
Refer to assessment against condition RAL5.
Officer's Recommendation
That the Applicant's representations be refused and condition RAL6 remain unchanged.

Existing Condition
WATER SUPPLY ENG8. Connect proposed Lot 1 to Council's reticulated water supply system. The connection shall be designed to meet Council requirements.
Applicant's Representations
<i>Not Agreed Town water supply to supply Lot 1 and Lot 2. Can look at lot owner paying for supply but lot owner also looking into legal options as lot was originally within council's town water overlay maps. Also, if lot owner is to pay for supply, water portion for infrastructure charge would be removed.</i>
Applicant's Requested Amended Condition
Nil
Officer's Assessment
During the assessment process, an Information Request was issued which sought a network analysis to investigate the ability for the proposed lots to connect to Council's reticulated network. This information was not provided. In the absence of this information, the request to connect proposed Lot 2 to Council's reticulated network is not supported.
Further, the subject site is outside the Declared Water Area, and as such does not attract a credit. Once a connection is established, the charge (water) is applicable.
Officer's Recommendation
That the Applicant's representations be refused and Condition ENG8 remain unchanged.

Existing Condition
WATER SUPPLY ENG9. Proposed Lot 2 shall provide an onsite water supply.
Applicant's Representations
<i>Not agreed please refer ENG 8.</i>
Applicant's Requested Amended Condition
Nil
Officer's Assessment
Refer to assessment against condition ENG8.
Officer's Recommendation
That the Applicant's representations be refused and condition ENG9 remain unchanged.

Existing Condition
ROADWORKS – MULLERS LANE ENG11. Construct Mullers Lane and Pioneer Lane with a 4m wide pavement on a 6m formation in accordance with the "Access Minor Type Cross Section" contained in the South Burnett Regional Council's <i>Construction of Unmade Roads Policy</i> . The extent of the works shall be from the access to the Church on Lot 1 on SP227678 to the access location for proposed Lot 2.
Timing: Prior to sealing of the survey plan.
Comment: This condition is imposed pursuant to Section 145 of the <i>Planning Act 2016</i>
Applicant's Representations

Not Agreed I would like to discuss on site with engineer from council and contractor on site. Not Agreed to Pioneer Lane, if council require the lot owner to make improvements to another street other than the application. This would involve changes to the application.

Applicant's Requested Amended Condition

Nil

Officer's Assessment

Mullers Lane is a continuation of Pioneer Lane, and works are necessary to facilitate safe vehicle access to the proposed lots. This requirement is to be retained.

Officer's Recommendation

That the Applicant's representations be refused and Condition ENG11 remain unchanged.

Existing Condition

PROPERTY NOTE

PN1. The following notation applies to proposed Lot 2: This property is not serviced by Council's reticulated water network. At the time of final building approval for a residential dwelling, the owner must provide a potable water supply through connection of the dwelling to a rainwater storage tank, or tanks having a capacity of not less than 45,000 litres.

Applicant's Representations

Not Agreed Please refer to ENG7 ENG 8.

Applicant's Requested Amended Condition

Nil

Officer's Assessment

Refer to assessment against condition ENG8.

Officer's Recommendation

That the Applicant's representations be refused and Property Note PN1 remain unchanged.

CONCLUSION

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report and the attached Statement of Reasons (refer to **Attachment A**). It is recommended that all proposed changes are refused, and all conditions remain unchanged.

ATTACHMENTS

1. **Attachment A - Statement of Reasons** [!\[\]\(d0f14d57c10c655325ff8423ddaf7891_img.jpg\)](#) [!\[\]\(df32fc68059efaf78917ef5557e4ae11_img.jpg\)](#)
2. **Attachment B - Infrastructure Charges Notice** [!\[\]\(4240dfa6abd1bb706522eb7226f1f754_img.jpg\)](#) [!\[\]\(40cf4f715a9ce96229d5a2366d5812dc_img.jpg\)](#)
3. **Attachment C - Approved Plan** [!\[\]\(3c434ab95791d09ae4873863e0b8b3bc_img.jpg\)](#) [!\[\]\(2c9d2d4cd1c71c1e638f56d080675a0d_img.jpg\)](#)
4. **Attachment D - Change Representations** [!\[\]\(932642fd9a8be022696aa7937950e414_img.jpg\)](#) [!\[\]\(a0e9dd07773167737878c8fbd4bd28f9_img.jpg\)](#)

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

Applicant:	J. Reid
Application No:	RAL24/0041
Proposal:	Negotiated Decision Notice for Development Permit RAL24/0041 for Reconfiguring a Lot (1 Lots into 2 Lots)
Street Address:	5 Mullers Lane, Murgon
RP Description:	Lot 324 on FY2912
Assessment Type:	Impact Assessable
Number of Submissions:	No properly made submissions received.

On **DATE** the above development was recommended for:

☒ Refusal

1. Reasons for the Decision

The reason for this decision is:

- The proposed change to RAL5 and RAL6 is refused as the competing land uses of Rural and Rural residential are to be minimised whereby adjoining rural land is protected from intrusion of incompatible development through vegetated buffering of which a standard 1.8m fence is not considered a reasonable measure.
- The proposed change to ENG8, ENG9 and PN1 is refused as the works to provide a connection to Lot 2 require an extension to the main (and detailed design) as well as a supporting Water Network Analysis to determine that connection was possible and that pressure, flows, capacity etc could accommodate.
- The proposed change to ENG11 is refused as Mullers Lane is a continuation of Pioneer Lane and works are necessary to facilitate safe vehicle access to the proposed lots.

2. Assessment Benchmarks

The following are the benchmarks applicable to this development:

- Strategic Framework.
- Rural Zone Code.
- Reconfiguring a Lot Code.
- Services and Works Code.

3. Compliance with Benchmarks

The development was assessed against the relevant assessment benchmarks of the schemes listed above and complies with all of these or can be conditioned to comply.

Note: Each application submitted to Council is assessed individually on its own merit.

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT: J J Reid
joshreid76@hotmail.com

APPLICATION: Reconfiguring a Lot - Subdivision (1 Lot into 2 Lots)
-- Impact Assessable

DATE: [inset date]

FILE REFERENCE: RAL24/0041

AMOUNT OF THE LEVIED CHARGE: **\$14,261.00** **Total**
(Details of how these charges were calculated are shown overleaf)

\$9,842.00	Water Supply Network
\$0.00	Sewerage Network
\$2,410.00	Transport Network
\$2,009.00	Parks and Land for Community Facilities Network
\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 324 on FY2912

SITE ADDRESS: 5 Mullers Lane, Murgon

PAYABLE TO: **South Burnett Regional Council**

WHEN PAYABLE: Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	1	allotments	\$9,842.00	CR Table 2.3	\$9,842.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	-	-	\$0.00	-	\$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
N/A	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	-	-	\$0.00	-	\$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$2,410.00	CR Table 2.3	\$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotments	\$2,410.00	CR Table 2.3	\$2,410.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$2,009.00	CR Table 2.3	\$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotments	\$2,009.00	CR Table 2.3	\$2,009.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
N/A	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
N/A	-	-	\$0.00	-	\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (1 into 2)	\$9,842.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$14,261.00
Total	\$9,842.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$14,261.00

* In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
Automatic Increase Provision of charge rate (\$)	<p>An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.</p> <p>However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.</p>
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
Making a Payment	<p>This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.</p> <p>To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.</p> <p>An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au</p>

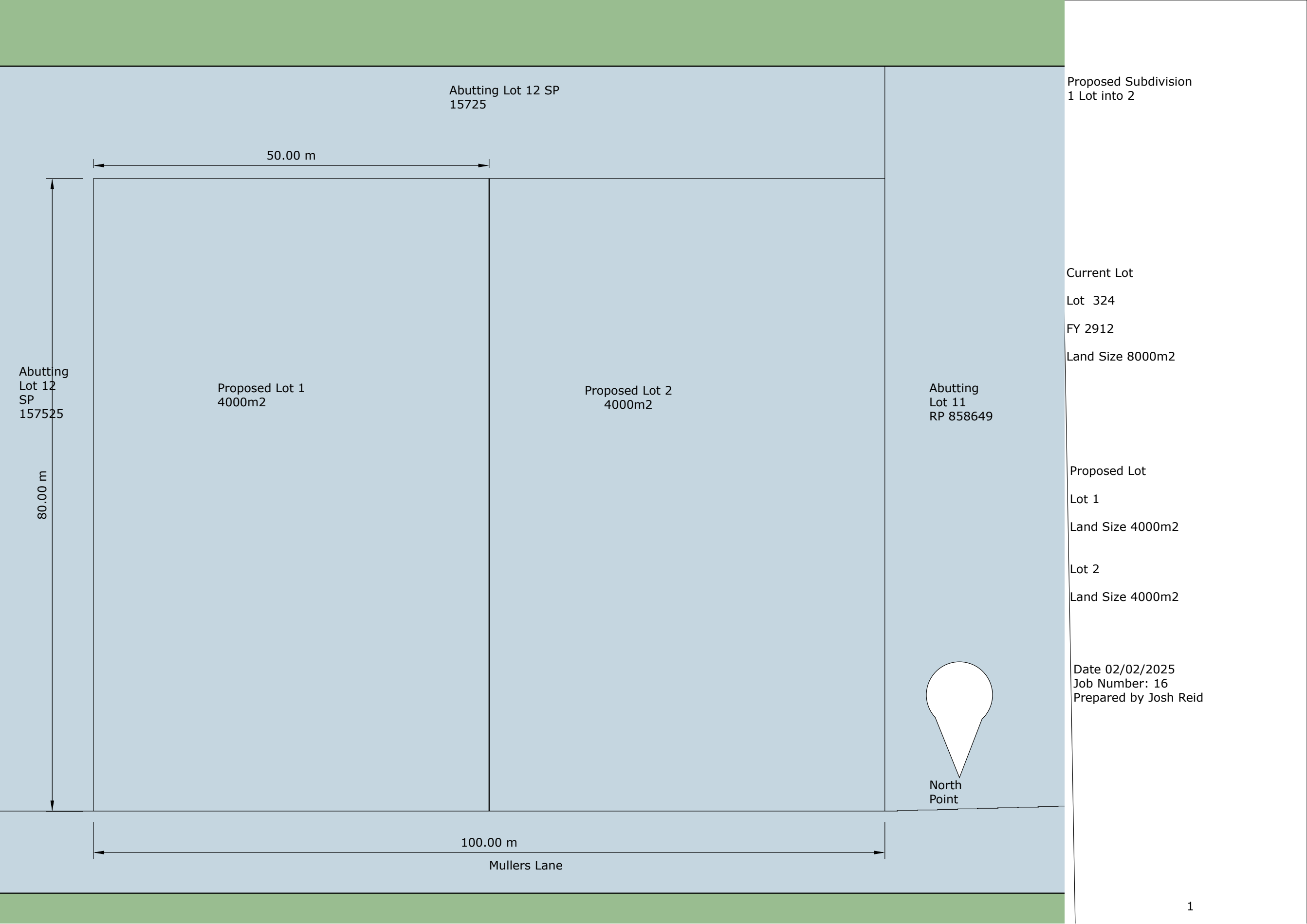
¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Finance & Liveability, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@sbrc.qld.gov.au



RAL24/0041 Decision Notice Appeal

Please see below points I have agreed too and points I would like to Appeal. Thank you

GEN 1. Agreed

GEN 2. Agreed

GEN 3. Agreed

GEN 4. Agreed

RAL 1. Agreed

RAL 2. Agreed

RAL 3. Agreed

RAL 4. Agreed

RAL 5. Not Agreed. Offer to replace with. Install 1.8 meter fence (equivalent colour bond) Lot 1 prior to subdivision seal. Lot 2 1.8 meter fence (equivalent colour bond) to be installed on completion of dwelling on Lot 2. Please see drawing fence drawings.pdf attached

RAL 6. Not Agreed see RAL 5.

ENG 1. Agreed

ENG 2. Agreed

ENG 3. Agreed

ENG 4. Agreed

ENG 5. Agreed

ENG 6. Agreed

ENG 7. Agreed Also to include Lot 2

ENG 8. Not Agreed Town water supply to supply Lot 1 and Lot 2. Can look at lot owner paying for supply but lot owner also looking into legal options as lot was originally within councils town water overlay maps. Also if lot owner is to pay for supply, water portion for infrastructure charge would be removed.

ENG 9. Not agreed please refer ENG 8.

ENG 10. Agreed

ENG 11. Not Agreed I would like to discuss on site with engineer from council and contractor on site. Not Agreed to Pioneer Lane, if council require the lot owner to make improvements to another street other than the application. This would involve changes to the application.

ENG 12. Agreed

ENG 13. Agreed

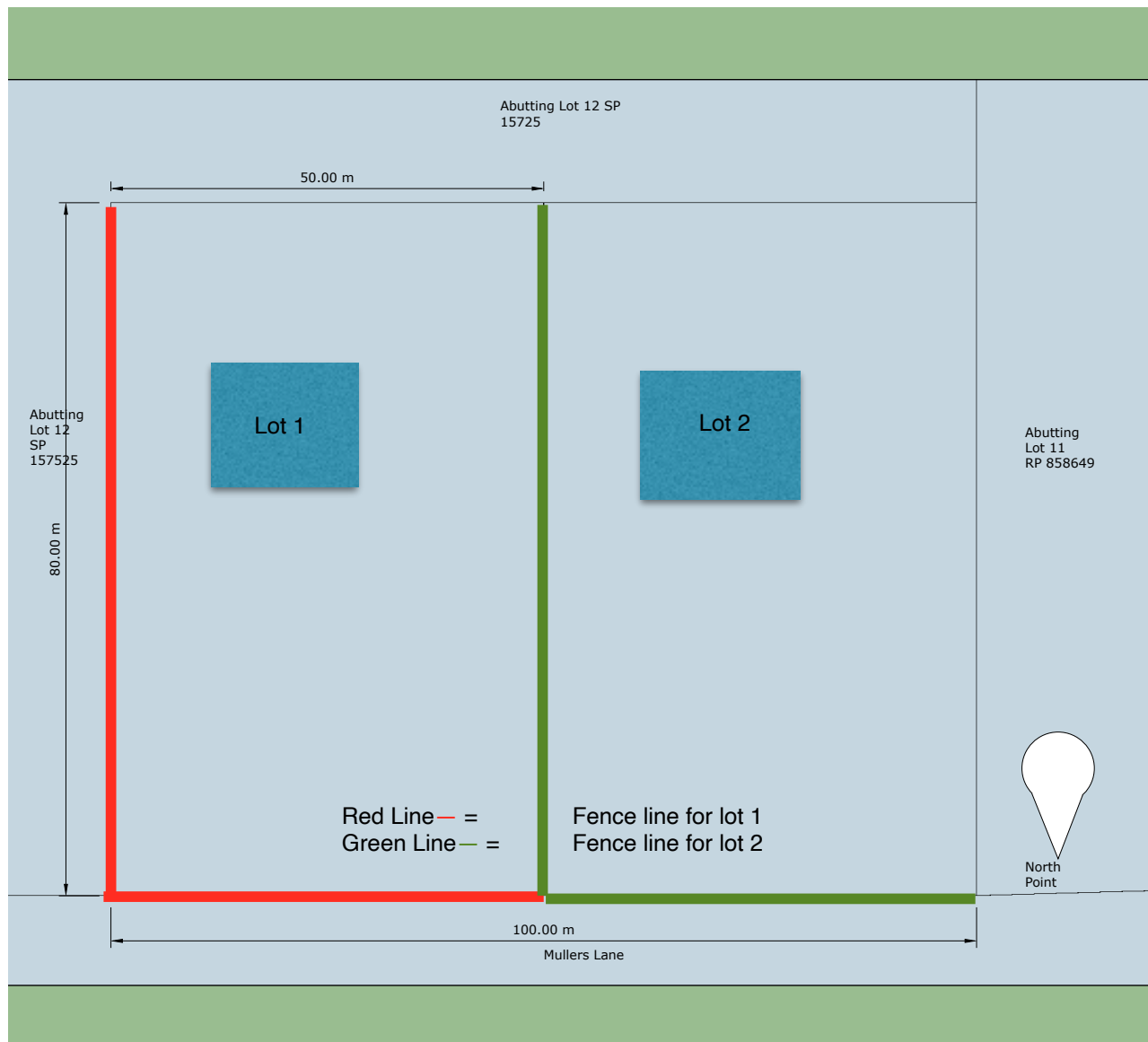
ENG 14. Agreed

ENG 15. Agreed

ENG 16. Agreed

ENG 17. Agreed, Excluding any sediments laden water from existing council infrastructures.

PN 1. Not Agreed Please refer to ENG7 ENG 8.



13.5 WAIVING OF PLANNING APPLICATION FEES - MURGON INDEPENDENT LIFESTYLE PROJECT

File Number: 19.11.25
Author: Manager Planning & Development
Authoriser: Chief Executive Officer

PRECIS

Request to waive development application fees.

SUMMARY

Murgon Independent Lifestyle Project Incorporated (MILPI) have approached Council and requested the 100% fee waiver of the development application fees for a development application for a Development Permit for a Multiple Dwelling (12 x 2 Bedroom Units), Caretakers Accommodation and ancillary functions hall at 70 Perkins Street, Murgon and described as Lot 37 on RP842815 (MCU25/0040).

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approve the waiving the remaining 50% of \$4121.50 being for the development application fee development application for a Development Permit for a Multiple Dwelling (12 x 2 Bedroom Units), Caretakers Accommodation and ancillary functions hall at 70 Perkins Street, Murgon (MCU25/0040) as 'in-kind support' from the community grant process.

FINANCIAL AND RESOURCE IMPLICATIONS

\$4121.50

LINK TO CORPORATE/OPERATIONAL PLAN

EC6 - Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Vatious meetings and discussions have been held with Murgon Independent Lifestyle Project Incorporated regarding the project, project funding, and timeframes.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nil

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

A Council resolution is required for a discount of development application fees above and beyond a fee reduction of 50% as per Council's: ***Consideration of Applications for reduction in Council's Fees and Charges – Building, Plumbing and Planning Applications Policy – Strategic017.***

ASSET MANAGEMENT IMPLICATIONS

The subject land is Council owned.

REPORT

Murgon Independent Lifestyle Project Incorporated (MILPI) have approached Council and requested the 100% fee waiver (Attachment 1) of the development application fees for a development application for a Development Permit for a Multiple Dwelling (12 x 2 Bedroom Units), Caretakers Accommodation and ancillary functions hall (Attachment 2) at 70 Perkins Street, Murgon and described as Lot 37 on RP842815 (MCU25/0040).

The applicable development application fee from Council's Fees and Charges Schedule are as follows:

Use	Fee	Basis*
>10 Multiple Dwellings	\$7,014.50	100%
Caretaker's Accommodation	\$1,228.50	50%
TOTAL = \$8,243.00		

*Application for MCU with multiple land uses are charged as highest land use fee, plus 50% of the fee for the next highest use and 25% for all subsequent uses.

As per the **Consideration of Applications for reduction in Council's Fees and Charges – Building, Plumbing and Planning Applications Policy – Strategic 017**, the Manager Planning & Development approved a 50% fee waiver on 11 November 2025.

Council has previously supported full fee waivers for community organisations. Notably, the current Council resolved to grant a 100% reduction to the Saints AFL at its meeting on 19 June 2024, demonstrating a clear precedent for favourable consideration of community-based, not-for-profit applicants.

This report has been prepared for Council's consideration as a Council resolution is required for a discount of development application fees above and beyond a fee reduction of 50% as per Council's: **Consideration of Applications for reduction in Council's Fees and Charges – Building, Plumbing and Planning Applications Policy – Strategic017**.

ATTACHMENTS

1. Attachment 1 - Applicants Request to Waive 100% of Fees [↓](#) 
2. Attachment 2 - Proposed Site Plan [↓](#) 

In relation to Council's assessment fee, it is requested that a full fee waiver be given pursuant to a fee reduction request form that was submitted to the CEO and Planning Assessment Team on 16 September 2025 (attached for council's reference).

DEVELOPMENT SUMMARY

LOT 37 ONRP
2.25Ha
1548.8m²
2065.2m² (9.17%)
6 (INC. 1 ACCESS)
13
19

CARETAKERS
RESIDENCE
10M COLORBOND
FENCE
ALUMINUM
SPEARTOP FENCE
2m SCREEN
LANDSCAPING
PROPOSED CONC.
ACCESS & DRIVEWAY
PEDESTRIAN ACCESS GATE
10M ALUMINUM
SPEARTOP FENCE

NOTES
SITE AREA & DIMENSIONS APPROXIMATED BASED
ON DEED OF LICENSE TO OCCUPY.
OWNER TO CONFIRM NOMINATED LEVELS, ALL
UTILITIES AND ANY REQUIRED RETAINING WALLS
PRIOR TO COMMENCING ANY WORKS.
TOPOGRAPHY INDICATIVE ONLY AS TAKEN FROM
DIGITAL GLOBE



MCLARENDESIGN

PTY LTD

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PO BOX 718 Gympie Q 4570

P 07 5417 4251 M 0418 234 571

www.mclarendesign.com.au

ALL DESIGN, CONSTRUCTION & MATERIALS TO BE IN ACCORDANCE WITH:
THE NATIONAL CONSTRUCTION CODE (NCC), THE BUILDING CODE OF AUSTRALIA (BCA), THE QUEENSLAND
DEVELOPMENT CODE (QDC) BUILDING REGULATIONS & LOCAL GOVERNMENT PLANS & POLICIES. CURRENT ISSUES OF
AUSTRALIAN STANDARDS CURRENT MANUFACTURER'S SPECIFICATIONS & INSTALLATION DETAILS FOR MATERIAL USED
NOTE: ALL DIMENSIONS IN MILLIMETRES UNLESS OTHERWISE NOTED & MUST BE VERIFIED ON SITE
Set ID: 3360373
n: 1, Version Date: 06/11/2025

REV	DESCRIPTION	DATE
A	CONCEPT PLANS	28/07/2025
B	PRELIM. PLANS	20/08/2025
C	AMENDED PLANS	01/09/2025

MURGON INDEPENDENT LIFESTYLE
PROJECT INC.
PROPOSED DEVELOPMENT
70 PERKINS STREET MURGON

PROPOSED SITE PLAN
PROPERTY DESCRIPTION: LOT 37 ON RP842815
DATE 01/09/2025 PROJECT NO: 25-046
DESIGNED BY LRM
DRAWN BY LS
APPROVED BY
A3 101
Scale 1:800

Item 13.5 - Attachment 2

Page 318

13.6 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**File Number:** 19-11-2025**Author:** Manager Planning & Development**Authoriser:** Chief Executive Officer**PRECIS**

This report provides a list of all planning and development applications currently under assessment and pending completion as of 10 November 2025.

SUMMARY

This report comprises a listing of forty-four (44) planning and development applications currently under assessment and pending completion of assessment as of 10 November 2025. The information in this report is correct as of 10 November 2025. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

OFFICER'S RECOMMENDATION

That the List of Correspondence pending completion of Assessment Report as at 10 November 2025 be received and noted.

REPORT

This report comprises a listing of forty-four (44) planning and development applications currently under assessment and pending completion of assessment as of 10 November 2025. The information in this report is correct as of 10 November 2025. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

ATTACHMENTS

1. List of Correspondence Pending Completion as of 10 November 2025 [↓](#) 

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
Division 1					
MCU25/0004	Material Change of Use – Shop, Market & Service Industry at 48-50 King Street NANANGO	20/03/2025	Public Notification	Public Notification to End by 21/11/2025	Applicant
MCU25/0015	Material Change of Use – Extension to Existing Childcare Centre at 104 Brisbane Street NANANGO	24/06/2025	Decision	Decision Due 14/11/2025	Council
MCU25/0017	Material Change of Use – Extension to Existing Service Station at 17 Henry Street NANANGO	07/08/2025	Information Request	Information Request Response Due 03/12/2025	Applicant
RAL25/0019	Reconfiguring a Lot – Subdivision (2 Lots into 29 Lots) at 6 Munro Street & 35 Arthur Street West NANANGO	20/06/2025	Information Request	Information Request Response Due 25/11/2025	Applicant
RAL25/0040	Reconfiguring a Lot – Subdivision (1 Lot into 8 Lots) at 5 George Street BLACKBUTT	07/10/2025	Decision	Decision Due 04/12/2025	Council
RAL25/0042	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 38-46 Millis Way NANANGO	22/10/2025	Information Request	Information Request Due 10/11/2025	Council
Division 2					
MCU25/0024	Material Change of Use – Community Centre at 3384 Bunya Mountains Road BUNYA MOUNTAINS	20/08/2025	Decision	Decision Due 11/12/2025	Council
MCU25/0032	Material Change of Use for High Impact Industry (Sawmill) at 256 & 258 Old Esk Road TAROMELO	22/09/2025	Information Request	Information Request Response Due 29/01/2026	Applicant
RAL25/0017	Reconfiguring a Lot – Subdivision (1 Lot into 5 Lots) at 19 Pool Street MAIDENWELL	16/06/2025	Decision	Decision Due 20/11/2025	Council
RAL25/0024	Reconfiguring a Lot – Subdivision (1 Lot into 20 Lots) over 4 stages at 23 George Street BLACKBUTT	17/07/2025	Decision	Decision Due 19/11/2025	Council
RAL25/0031	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 98 Bunya Way BLACKBUTT	09/09/2025	Decision	Decision Due 11/11/2025	Council
RAL25/0046	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 6 Grant Road BENARKIN NORTH		Confirmation	Confirmation Notice Due 17/11/2025	Applicant
Division 3					

MCU25/0026	Material Change of Use – Motel Extension (24 to 48 Rooms) at 27-31 Pound Street KINGAROY	28/08/2025	Information Request	Information Request Response Due 09/02/2026	Applicant
MCU25/0031 & RAL25/0037	Combined Application for Material Change of Use (Shop & Hotel) and Reconfiguring a Lot (Access Easement) at 111 Youngman Street and 210, 212 & 214 Haly Street KINGAROY	18/09/2025	Public Notification	Public Notification Due to Commence on 11/11/2025	Applicant
RAL25/0030	Reconfiguring a Lot – Subdivision (1 Lot into 10 Lots) at 116 Harris Road and 6 Hodge Street KINGAROY	05/09/2025	Information Request	Information Request Response Due 02/01/2026	Applicant
RAL25/0033	Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at 16171 D'Aguilar Highway KINGAROY	16/09/2025	Decision Due	Decision Due 12/11/2025	Council
RAL25/0034	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 7 Edward Street KINGAROY	16/09/2025	Information Request	Information Request Response Due 13/01/2026	Applicant
RAL25/0035	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 28 Edward Street KINGAROY	07/10/2025	Decision	Decision Due 02/12/2025	Council
RAL25/0036	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 5 Toomey Street KINGAROY	07/10/2025	Decision	Stop the clock until 11/12/2025	Applicant
RAL25/0038	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 22 Edward Street KINGAROY	07/10/2025	Information	Information Request Response Due 27/01/2026	Applicant
RAL25/0043	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 220 Haly Street KINGAROY	16/10/2025	Information Request	Information Request Due 11/11/2025	Council
RAL25/0047	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 7 Queen Street KINGAROY		Confirmation	Confirmation Notice Due 17/11/2025	Applicant
OPW25/0017	Operational Works for Earthworks at 64 Somerset Street KINGAROY	20/10/2025	Decision	Decision Notice Due 17/11/2025	Council
OPW25/0019	Operational Works for Road Works, Drainage Work, Stormwater, Earthworks and Water & Sewage Infrastructure at 73 & 75 Buckingham Street and 48, 50 & 52 Logan Street KINGAROY	09/10/2025	Decision	Decision Due 10/12/2025	Council
Division 4					

MCU21/0019	Other Change to Existing Approval – Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY	02/11/2021	Decision	Decision Pending (IA and Terms under Negotiation)	Applicant
MCU25/0025	Material Change of Use – Battery Energy Storage System at 397 Kingaroy Barkers Creek Road KINGAROY	26/09/2025	Decision	Decision Due 27/11/2025	Council
RAL25/0027	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 8 Reservoir Street KINGAROY	27/08/2025	Decision	Decision Due 02/12/2025	Council
RAL25/0041	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 10 Burkes Road BOOIE	07/10/2025	Decision	Decision Due 04/12/2025	Council
OPW25/0018	Operational Works for Road Work, Drainage Work, Landscaping, Earthworks, Signage, Water and Sewer Infrastructure at Taylors Road KINGAROY	24/09/2025	Information Request	Information Request Due 21/10/2025	Council
Division 5					
MCU21/0017	Material Change of Use – Expansion of the existing piggery (57,000SPU) at 592 Morgans Road, WINDERA (and described as Lot 49 on MZ555 & Lot 203 on SP251979)	14/09/2021	Decision	Decision Laid on the Table 27/04/2022	Applicant
MCU24/0025	Preliminary Approval (including Variation Request) for Material Change of Use – Multiple Dwellings (15 x 2-bedroom units – Veteran Housing) at 44 Stephens Street West MURGON	02/09/2024	Information Request	Information Response due 30/12/2025	Applicant
MCU25/0027	Material Change of Use – Dual Occupancy at 414 Middle Road KINLEYSMORE	01/09/2025	Decision	Stop Clock until 17/11/2025	Applicant
MCU25/0033	Material Change of Use – Music and Arts Festival with Associated Camping at Stonelands Road STONELANDS	14/10/2025	Information	Information Request Due 12/11/2025	Council
MCU25/0040	Material Change of Use – Multiple Dwellings (12 x 2 bedroom units) & Caretakers Accommodation at 70 Perkins Street MURGON		Confirmation	Confirmation Notice Due 18/11/2025	Council
RAL24/0041	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 5 Mullers Lane MURGON	24/10/2024	Negotiated Decision	Negotiated Decision Due 19/11/2025	Council
RAL25/0032	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 465 Boat Mountain Road MURGON	10/09/2025	Information Request	Information Request Response Due 08/01/2026	Applicant

RAL25/0044	Reconfiguring a Lot – Subdivision (1 Lot into 40 Lots) at Lysdale Road WONDAI	16/10/2025	Information Request	Information Request Due 25/11/2025	Council
RAL25/0045	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 153 Boat Mountain Road MURGON	23/10/2025	Information Request	Information Request Due 17/11/2025	Council
Division 6					
MCU25/0014	Material Change of Use - Extractive Industry and Environmentally Relevant Activity ERA 16(2)(B) & 16(3)(B) at 1304 Wattlegrove Road GORDONBROOK	18/06/2025	Information Request	Information Request Response Due 21/01/2026	Applicant
MCU25/0036	Material Change of Use – Major Electricity Infrastructure (Transmission Line)	15/10/2025	Decision	Decision Due 12/12/2025	Council
MCU25/0037	Material Change of Use – Telecommunications Facility at 2504 Niagara Road BOYNESIDE	29/10/2025	Information Request	Information Request Due 17/11/2025	Council
MCU25/0038	Material Change of Use – Extractive Industry (Sand & Deco Granite Gravel Quarry) at Pedersens Road DANGORE	4/11/2025	Information Request	Information Request Due 19/11/2025	Council
MCU25/0039	Material Change of Use – Dwelling House (Secondary Dwelling) at 117 Pedersons Road CUSHNIE	4/11/2025	Information Request	Information Request Due 24/11/2025	Council
RAL25/0039	Reconfiguring a Lot – Subdivision (1 Lot into 5 Lots) at 22 Short Street KUMBIA	07/10/2025	Information Request	Information Request Response Due 22/01/2026	Applicant

13.7 DELEGATED AUTHORITY REPORTS (1 OCTOBER 2025 TO 31 OCTOBER 2025)**File Number:** 19-11-2025**Author:** Manager Planning & Development**Authoriser:** Chief Executive Officer**PRECIS**

This report provides a list of all planning and development related reports signed by the Chief Executive Officer (or approved delegate) under delegated authority from 1 October 2025 to 31 October 2025.

SUMMARY

This report comprises a listing of nine (9) reports approved by delegated authority from 1 October to 31 October 2025.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of October 2025.

BACKGROUND

Application No.	Description and Location	Approval Date
Division 1		
MCU25/0022	Material Change of Use – Secondary Dwelling at 9 Grey Street NANANGO	02/10/2025
Division 2		
RAL25/0004	Reconfiguring a Lot – Subdivision (1 Lot into 43 Lots, 1 Balance Lot, New Roads and 1 Detention Basin Lot) at D'Aguilar Highway BLACKBUTT	30/10/2025
Division 3		
MCU25/0020	Other Change to MCU21/0009 to Increase Unit Development from 9 x 1 Storey Units to 20 x 2 Storey Units across 4 Buildings in a single stage at 34 William Street KINGAROY	13/10/2025
MCU25/0030	Minor Change to Development Approval MCUI2016/0008 for a Material Change of Use - Caravan Park (Relocatable Home Park) and Reconfiguring a Lot (5 Lots into 51 Lots) at 73 & 75 Buckingham Street and 48-52 Logan Street KINGAROY	30/10/2025
Division 4		
RAL25/0029	Extension to Currency Period to a Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguring a Lot (1 Lot into 23 Lots plus Parkland Dedication) over land at the Corner of Youngman Street & Taylors Road KINGAROY	23/10/2025
Division 5		
OPW25/0015	Operational Works – Road Works at Kratzmanns Road WINDERA	14/10/2025

MCU25/0010	Other Change to Material Change of Use for High Impact Industry (Briquette Facility) and Environmentally Relevant Activity (ERA) 47 at 2-30 Kemp Street WONDAI	23/10/2025
Division 6		
OPW25/0016	Operational Works – Road Works, Stormwater, Earthworks, Water & Sewerage Infrastructure at 75-79 Haly Street & 72 Edward Street WONDAI	14/10/2025
RAL25/0022	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 5 Hodge Street North WONDAI	14/10/2025

To view the full decision notices please visit Council's website: [Current Development Applications | South Burnett Regional Council](#)

ATTACHMENTS

Nil

13.8 KINGAROY SHOWGROUND BUILDING ASSESSABLE AGAINST THE LOCAL HERITAGE REGISTER

File Number: 15-10-2025

Author: Chief Executive Officer

Authoriser: Chief Executive Officer

PRECIS

Kingaroy Showground Building assessable against the Local Heritage Register

SUMMARY

- Application for Building Work to remove the existing trade hall from the subject site may be required to be lodged with Council;
- The trade hall is located on a site listed on Council's Local Heritage Register (the Register) adopted on 21 September 2016;
- All applications for any building work to demolish a building on a site listed in the Register requires assessment;
- Advice may need to be obtained to confirm that removal of the trade hall from the site will not result in adverse impacts on the heritage significance of the site and is acceptable; and
- Given that the hall may not be considered significant in-itself, the application is recommended for approval in principle subject to reasonable and relevant conditions.

The matter was considered at the council meeting on 15 October meeting:

12.7 KINGAROY SHOWGROUND BUILDING ASSESSABLE AGAINST THE LOCAL HERITAGE REGISTER

MOTION

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. approve in principle the removal of a Local Heritage Registered Building being the trade hall at the Kingaroy Show Grounds from the Local Heritage Register; and
2. that the Chief Executive Officer be delegated to finalise with the Show Grounds Committee any application and/or development approvals required subject reasonable conditions.

RESOLUTION 2025/186

Moved: Cr Ros Heit

Seconded: Cr Jane Erkens

That the matter lay on the table.

In Favour: Crs Jane Erkens, Deb Dennien, Heath Sander and Ros Heit

Against: Crs Kathy Duff, Linda Little and Danita Potter

CARRIED 4/3

OFFICER'S RECOMMENDATION

That the matter be lifted from the table.

Motion:

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. *approve* in principle the removal of a Local Heritage Registered Building being the trade hall at the Kingaroy Show Grounds from the Local Heritage Register; and
2. that the Chief Executive Officer be delegated to finalise with the Show Grounds Committee any application and/or development approvals required subject reasonable conditions.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

GR5: Provide and investigate options to improve our arts, heritage, museums, visitor information centres and tourism infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Request made from the Kingaroy Show Society

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication can be identified.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT

The applicant – Kingaroy Show Society has made a request to demolish the trade hall building. The subject property listed on Council's Local Heritage Register (refer to Attachment 1).

There is an opportunity to have the cultural heritage significance re-assessed if a request is made to remove a property from the register. If Council is satisfied that it is no longer a place of cultural heritage significance for its area, the place can be removed from the register. A development application can also be lodged with Council, explaining why demolition or removal is appropriate and that demonstrates that there is no prudent and feasible alternative.

The request received:

Firstly thankyou we have heard back from your guys on the trade hall unfortunately it is listed as council heritage listed so as mayor and our patrons I would like your help in getting it taken off because of the asbestos in the buildings it has become a major health and safety aspect so for the ongoing day-to-day operation of our caravan park and future shows this needs to be delt with. So, moving forward we would look at erecting a photo wall with a story of wear the buildings come from

and how the chapel brothers transported the buildings to where they are now. I will wait to hear the outcome thanks

It is recommended that the Building Work (Demolition of a Local Heritage Registered Building) on be approved subject to reasonable and relevant conditions being developed and met. An example of conditions may be like the points listed below:

General

- GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions.
- GEN2. The development herein approved may not start until the following development permits have been issued and complied with as required:
- Development Permit for Building Works.
- GEN3. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.
- GEN4. Photographic evidence of the hall shall be provided to Council for preservation purposes prior the commencement and during the demolition. The photographs shall record the hall, its construction, any features that pertained specifically to its use as part of the church complex and its overall setting.

Council's advice to the applicant

- ADV1. Section 85(1)(c) of the Planning Act 2016 provides that, if this approval is not acted upon within the period of 12 months the approval will lapse.
- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.
- ADV3. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights

ATTACHMENTS

1. **Register of Local Heritage Places - Kingaroy Showgrounds** [↓](#) 

Kingaroy Showgrounds

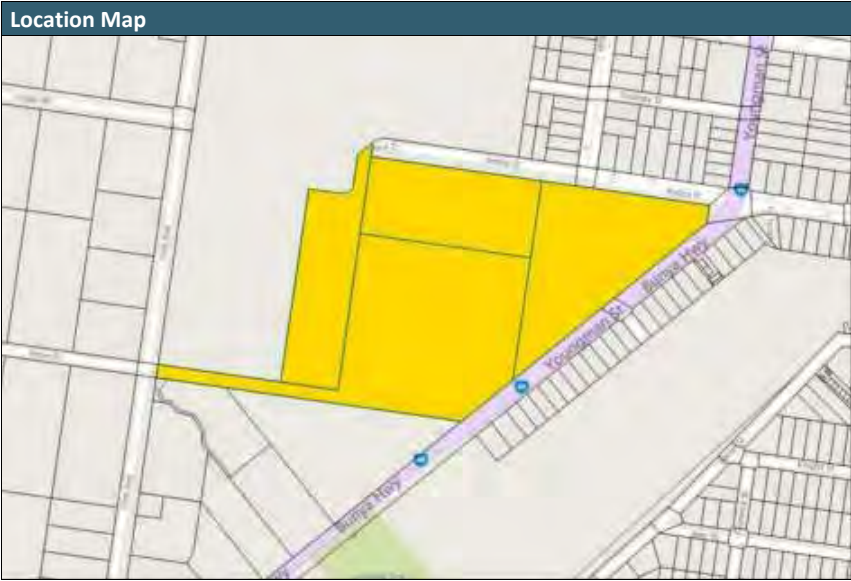


Other Names	N/A	
Street Address	Youngman Street	Kingaroy
Title Details/ GPS Coordinates	2FY840999, 1FY520, 75RP53924, 2FY2635	

Historical Context
<p>The Kingaroy Agricultural, Pastoral and Industrial Society was established in 1905 following a meeting at FC Petersen’s store, the first store in Kingaroy and located on the corner of Haly and Kingaroy Streets (where Miller’s Corner now stands). The society was comprised of the principal settlers in the nascent town, including Daniel Carroll, the first European settler in Kingaroy, FC Petersen (the first shopkeeper) and TW O’Neill, the first Chairman of the Kingaroy Shire Council (from 1912). The first show was held at the rear of the Kingaroy Hotel in 1906 and it featured 800 entries. The formation of the society and first show occurred rapidly, given that the extension of the Kilkivan branch railway to the ‘56 mile peg’ – future Kingaroy – was only completed in 1904. However, the rapidity of its establishment reflected the pre-existence of surrounding agricultural settlements such as Taabinga, Booie and Coolabunia.</p> <p>The town of Kingaroy quickly grew and so too did the show. Arthur Youngman, owner of Taabinga station, donated approximately 15 acres to the society (with an additional portion to be set aside as a public reserve, but this appears to be no longer extant). Youngman was the owner of Taabinga from 1887 and he was responsible for converting the station from sheep to cattle. In 1889, he purchased ‘Kingaroy Paddock’ from James Markwell, on which some of the town of Kingaroy was eventually located and named after. (Kingaroy Paddock was created after portions of Taabinga were resumed by the Queensland Government to encourage closer settlement.) Youngman was active in the local community; he donated land for the post office, police paddock, war memorial park and School of Arts, helped raise funds for a hospital via hospital fetes held at Taabinga, and was heavily involved in raising money for a War Loan during World War I.</p> <p>The show continued to grow over time and subsequently more land was needed. The society purchased an additional 15 acres from Youngman, in part to construct a race track. Youngman continued to demonstrate his generosity, returning half of the purchase money for the land on condition it went towards the construction of a grandstand. A further 37 acres were purchased by the society and in the 1930s it gained freehold over the land originally donated by Youngman. In the 1950s, a number of Royal Australian Airforce buildings from the Kingaroy airfield (in use from late 1941/early 1942 through to the end of the war in 1945) were removed to the show grounds for use as pavilions. A former railway station building and station master’s house, believed to have been from the Coolabunia station, were also moved to the show grounds. The former railway station is now used as the administration building.</p>

Physical Description
<p>The Kingaroy Showgrounds consists of a largely grassed site with trees lining the roads and tracks and around part of the oval, which is fenced with high wire mesh. The site also includes a caravan park. Structures of varying heritage significance are located at the showgrounds including the caravan park office, former Coolabunia railway station building and station master’s house, pavilions, World War II huts, spectator stands, stables, amenities and ancillary structures.</p> <p>The caravan park office is located on the south-eastern boundary, adjacent to the entrance. The former Coolabunia railway station master’s house consists of a lowset chamferboard clad timber structure with a hip-and-valley short sheeted corrugated iron clad roof. Access is via a small annex with skillion roof. There are a number of windows including sash and louvre windows that appear to be original. Adjacent to the caravan park office and set parallel to Youngman Street is the former Coolabunia railway station building, now used as the ‘South Burnett National Show Society Kingaroy Inc.’ Secretary’s Office. The rectangular chamferboard clad timber structure on low stumps has a short sheeted corrugated iron clad gable roof that extends to an awning on the north-western elevation covering a small landing accessed by steps from the sides. Other features include decorative timber brackets supporting the awning, sash windows, ticket window and timber doors with fanlights.</p> <p>The ‘Kucks Pavilion’, is located to the southwest of the former railway station building and is set parallel to Youngman Street. The building consists of two joined lowset rectangular weatherboard clad structures, each covered by a gable roof clad with short sheeted corrugated iron. Access is via a roller door surmounted by a sign reading ‘KUCKS PAVILION’. There are also two double doors at the gable side (one appears to be recent). There are a number of windows and two tall rectangular openings at the gable and also three large recent windows on the side. The pavilion is surrounded by lowset gardens.</p> <p>Adjacent to the ‘Kucks Pavilion’ in the southwest and set at a right angle is the ‘C. E. Edwards Pavilion’. The lowset timber structure has a corrugated iron clad three-part sawtooth roof and is clad with chamferboard and weatherboard with ventilation panels in the upper section. An arched pediment above a skillion awning at the entrance reads ‘C.E.EDWARDS PAVILION’ and two stylised rooster cutouts are fixed to the roof above.</p> <p>A row of former military huts are located to the northeast of the entrance and are set at a right angle to Youngman Street. Generally, the huts are rectangular timber structures on low timber stumps, clad with weatherboards to waist height followed by fibro sheeting. The huts are covered with corrugated cement sheeted gable roofs with ventilators. Access is</p>

Heritage Significance	
Criteria	Definition
A	<i>The place is important in demonstrating the evolution or pattern of the region’s history.</i>
Statement	The Kingaroy Showgrounds is important in demonstrating the pattern of the region’s history, particularly the importance of agricultural and pastoral industries and the creation of show societies and showgrounds to present the produce of the region.
B	<i>The place demonstrates rare, uncommon or endangered aspects of the region’s cultural heritage.</i>
Statement	The Kingaroy Showgrounds demonstrates an uncommon aspect of the region’s history, with former RAAF and railway buildings used on site for pavilions and related show purposes.
G	<i>The place has a strong or special association with a particular community or cultural group for social, cultural or spiritual reasons important to the region.</i>
Statement	The Kingaroy Showgrounds have a strong connection with the Kingaroy Agricultural, Pastoral and Industrial Society and its successors who have used the showgrounds since their establishment.
H	<i>The place has a special association with the life or work of a particular person, group or organisation of importance in the region’s history.</i>
Statement	The Kingaroy Showgrounds have a special association with Arthur Youngman who donated the initial land for the establishment of the showgrounds and supported its expansion over time.



Kingaroy Showgrounds



from the gable side on the front and rear via single/double doors and concrete and timber steps and ramps. The buildings include a variety of window configurations including casement and hopper windows either single, in banks or extending along the entire length of the buildings, with some of the windows painted over.

The first two buildings (from the entrance) are detached and the southernmost building has a small extension off its western side. A roof and front awning cover part of the gap between the two huts. Following on to the northeast are two sets of two huts joined on the side. A narrow, smaller section is set in-between, joining the two sets. From the rear it appears as one large building but from the front it appears as two halls, the ‘Trade Hall’ and ‘Education Display’ buildings. The smaller section that connects that two halls is set back at the front. A mural depicting a show is located on the rear of the building on the small section in the middle.

Statutory Listings	No statutory listings
Non-Statutory Listings	No non-statutory listings
Inspection Date	16/9/2015

References
Harold Mears, The First 100 Years: The story of early Kingaroy, eds. Elgin and Thea Reid, Kingaroy, Kingaroy Shire Council, 1995.
Heathwood Cardillo Wilson Architects, Town Planners, Interior Designers, ‘A Survey of Historic Sites: Shire of Kingaroy’, December 1987.
JE Murphy and EW Easton, Wilderness to Wealth in the Shires of Nanango, Kingaroy, Wondai, Murgon, Kilkivan and Portion of Rosalie 1850-1950, Brisbane, Smith & Paterson, 1974.
Tony Matthews, Landscapes of Change: A history of the South Burnett, 2 volumes, Brisbane, South Burnett Local Government Association, 1997.

13.9 LICENCE TO OCCUPY - LES MULLER HUT, BLACKBUTT**File Number:** 19/11/2025**Author:** Manager Customer Solutions**Authoriser:** Chief Executive Officer**PRECIS**

Request from the Bloomin Beautiful Blackbutt Festival Inc to enter into a Licence to Occupy for part of Lot 1 on RP120337 known as Les Muller Hut.

SUMMARY

The Bloomin Blackbutt Avocado Festival Inc had a Licence to Occupy for Les Muller Hut in Les Muller Park at Blackbutt. That Licence has expired and the Committee has requested a new one. The matter was considered at the Council meeting on 15 October meeting:

12.5 LICENCE TO OCCUPY - LES MULLER HUT, BLACKBUTT**MOTION:**

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. In accordance with *Local Government Regulation 2012 section 236 (1)(b)(ii)*, disposes of a valuable non-current asset other than by way of tender or auction, to a community organisation, by entering into a Licence to Occupy with the Bloomin Beautiful Blackbutt Festival Inc. for Les Muller Hut, being part of Lot 1 on RP120337, for a term of one (1) year with an option of a further one (1) year.
2. Delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

RESOLUTION 2025/184

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That the matter lay on the table.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

OFFICER'S RECOMMENDATION

That the matter be lifted from the table.

MOTION:

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. In accordance with *Local Government Regulation 2012 section 236 (1)(b)(ii)*, disposes of a valuable non-current asset other than by way of tender or auction, to a community organisation, by entering into a Licence to Occupy with the Bloomin Beautiful Blackbutt Festival Inc. for Les Muller Hut, being part of Lot 1 on RP120337, for a term of one (1) year with an option of a further one (1) year.
2. Delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

3.

FINANCIAL AND RESOURCE IMPLICATIONS

Les Muller Hut (Hut) was previously used as the Blackbutt Visitor Information Centre (VIC) and has been vacant since the VIC moved to the Roy Emerson Museum. Council's Facilities and Parks is responsible for ongoing capital maintenance of the Hut.

LINK TO CORPORATE/OPERATIONAL PLAN

IN8: Investigate options for leasing opportunities to not-for-profit groups and organisations.

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council received a request from the Bloomin Beautiful Blackbutt Festival Committee Inc (Committee) to renew the expired Licence to Occupy.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Offer of a licence is in accordance with s.227-228 of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offer of a licence is in accordance with Council's Asset Disposal Policy.

ASSET MANAGEMENT IMPLICATIONS

The Licence will require the Committee to maintain the building by keeping clean, tidy and free of pests. Council will retain the responsibility to undertake any capital works to the building.

Any requests for additional support to undertake building works on the building will require assessment against the current and future operational and capital works and other Council priorities. The Committee will be restricted from undertaking any extensions or building works that change the building footprint or use from community space to commercial use.

REPORT**Property Details:**

<u>RPD</u>	Lot 1 on RP120337
<u>Street Address</u>	22 Coulson Street Blackbutt
<u>Tenure</u>	Freehold
<u>Owner</u>	South Burnett Regional Council
<u>Type of agreement</u>	Licence to Occupy
<u>Purpose</u>	To operate the Premises for the purpose of an event management office for the local Blackbutt festival and events, selling locally made crafts, goods and merchandise promoting the Blackbutt festival and promotion of other local not-for-profits groups and their events.
<u>Rental</u>	\$75.00 (plus GST) per annum
<u>Term of Licence</u>	12 months
<u>Option</u>	1 x 12 months



The question on notice below has been actioned and will be addressed within the report presentation.

12.5.1 QUESTION ON NOTICE - LES MULLER HUT LICENCE TO OCCUPY

Question on notice from Cr Linda Little

Why is it only a one (1) year licence to occupy with the option for a further one (1) year, don't we normally do five (5) year leases for these?

ATTACHMENTS

Nil

13.10 DISPOSAL OF A NON-CURRENT BUILDING ASSET (CRIB ROOM) FOR WONDAI & DISTRICT MEN'S SHED**File Number:** 19/11/2025**Author:** Manager Customer Solutions**Authoriser:** Chief Executive Officer**PRECIS**

Council to consider a request from the Wondai & District Men's Shed to acquire an unused building (crib room) at Council's operational Reserve on Edward Street, Wondai.

SUMMARY

The Wondai & District Men's Shed wrote to Council seeking to acquire a building (crib room). The Men's Shed intend to removed the building, fix it up and use it at their proposed new lease site in Wondai.

OFFICER'S RECOMMENDATION

That pursuant to s236 of the *Local Government Regulation 2012*, South Burnett Regional Council dispose of the unused building (crib room) located at Edward Street Wondai (described as Lot 249 on FY1920).

FINANCIAL AND RESOURCE IMPLICATIONS

Council will not be responsible for costs associated with removing the building from the site nor the works necessary to improve the building. Council officer time will be required if site inductions are required or safety supervision.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council has had discussions with Wondai & District Men's Shed in relation to the existing building and the potential to take ownership of the building before the structure deteriorates further.

The disposal of the shed has been discussed with internal Council teams including, Facilities, Water-Wastewater, Assets and Procurement. The building is not used by Council, but the usual disposal method would be by public auction.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council has the authority to decide this matter under the *Local Government Act 2009*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The disposal of the building is aligned with Disposal of Assets Policy. The asset will be surplus to Council's needs and no longer required.

The Wondai & District Men's Shed will accept full responsibility for ongoing maintenance and all removal costs as per the requirements outlined in Council's Disposal of Assets Policy.

ASSET MANAGEMENT IMPLICATIONS

Disposal of the building asset will result in a reduction of buildings/facilities held by Council.

The disposal and removal of the building from Council will reduce any maintenance or removal requirements in the future. Council will not have any ongoing maintenance costs associated with this building.

REPORT

The Wondai & District Men's Shed sent written correspondence to Council on 12 November 2025 following on from discussions held in relation to building.

The building will require future maintenance and repairs however the extent of those repairs is unknown.

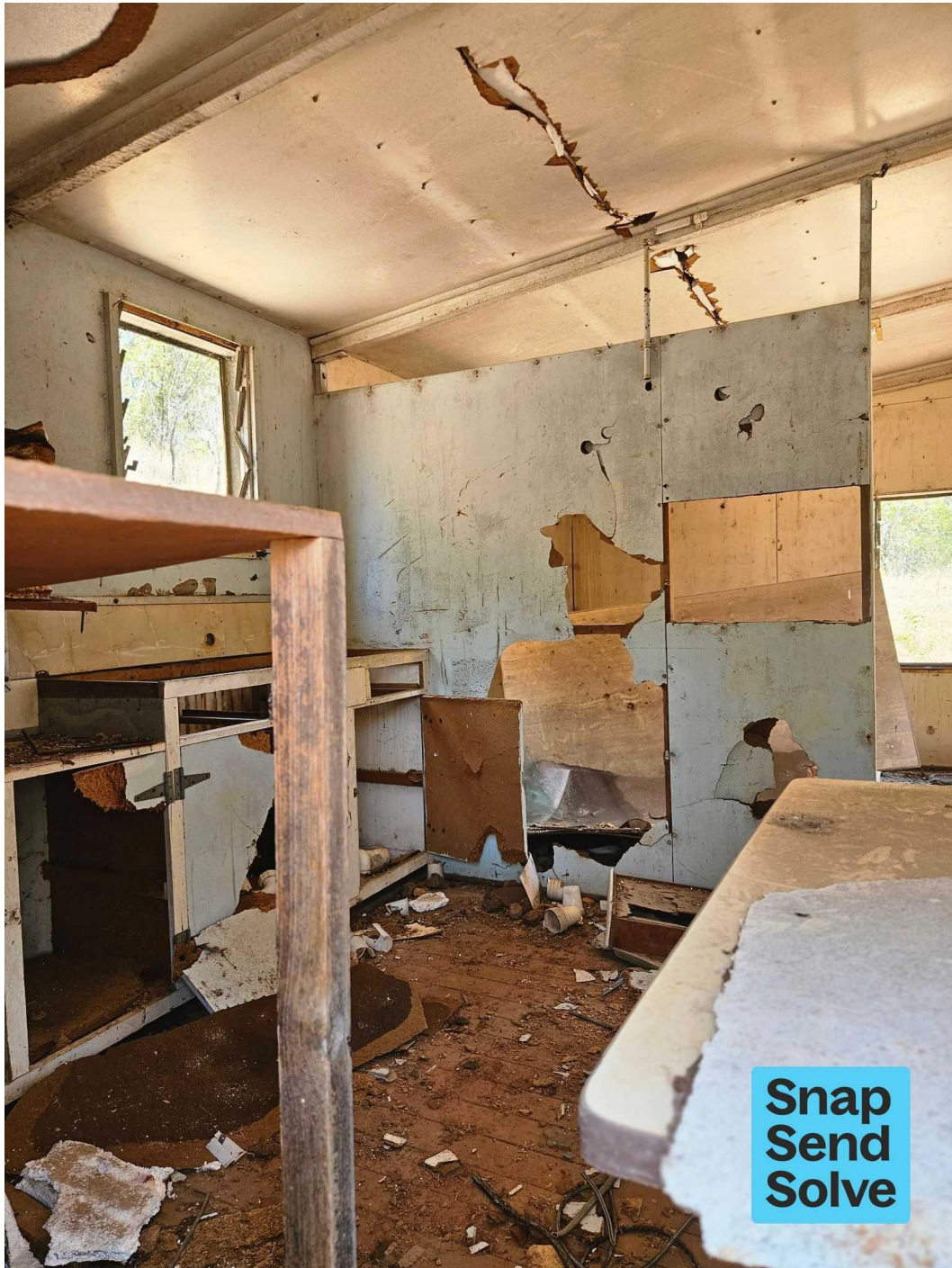
Under section 236 of the *Local Government Regulation 2012*, Council may dispose of a valuable non-current asset other than by tender or auction if it is to a community organisation.

Surplus equipment and assets usually are identified as such and offered for sale to the general public at an on-line auction. The approval of this asset to be given to the Wondai Men's Shed will be outside of this process.

ATTACHMENTS

1. Attachment A - Photos of Non-current Asset [↓](#) 





13.11 SBCARE REQUEST FOR LAND**File Number:** 19-11-2025**Author:** Manager Customer Solutions**Authoriser:** Chief Executive Officer**PRECIS**

Request from the SBCare to be utilise part of parkland, located on Pound Street, Kingaroy.

SUMMARY

A request has been received from SBCare for Council to consider the use of land, part of the park located at Pound Street, Kingaroy, for carparking purposes.

The matter was considered at the Council meeting on 15 October 2025:

16.7 SBCARE REQUEST FOR LAND**RESOLUTION 2025/199**

Moved: Mayor Kathy Duff

Seconded: Cr Jane Erkens

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the matter be lifted from the table.

That South Burnett Regional Council:

1. In accordance with *section 236(1)(b)(ii)* of the *Local Government Regulation 2012*, enter a non-exclusive Deed of Licence to Occupy with SBCare for use of part of the park area located on part of Lot 87 on RP7952, for a five (5) year term.
2. Pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Deed of Licence to Occupy with the SBCare on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

The park at Pound Street, is currently improved with as a community park.

As part of any arrangement SBCare has agreed to mow and maintain the area and pay the community lease fee which is currently set at \$75 per year.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

SBCare has requested Council for part of the parkland be transferred to them.

Infrastructure Department has been consulted on potential carparking design. Subsequent to the report to the October 2025 Ordinary meeting of council, a meeting was held with SBCare and they would be supportive to enter a non-exclusive Deed of Licence to Occupy

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Disposing of the land is made in accordance with s.236 of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Disposing of the land is made in accordance with Council's Disposal of Asset Policy.

ASSET MANAGEMENT IMPLICATIONS

Land disposed of to SBCare will be removed from Council's asset register and the balance of the asset valuation written off.

REPORT

Council received a request from SBCare to acquire part of the parkland located on Pound Street, Kingaroy, being Lot 87 on RP7952. This has been respectfully declined. It is determined that a non-exclusive Deed of Licence to Occupy would be the most appropriate tenure as opposed to lease or outright sale.

Council holds land to ensure land continues to be used for community purposes. Lot 87 on RP7952 is held for community parkland and is improved with a small shed, community garden and park infrastructure. Part of the lot is improved with ponds and water feature, which forms part of an overland flow waterway.

SBCare intend to use the land for parking for their staff and visitors at their offices. This would be a temporary solution to significant parking issues within the area until other options can be considered and actioned. The agreement would be non-exclusive and include SBCare maintaining the site. No parking on the land is to occur during wet weather.

ATTACHMENTS

Nil

13.12 SOUTH BURNETT ANIMAL MANAGEMENT CENTRE**File Number:** 19.11.25**Author:** Coordinator Planning & Development Services**Authoriser:** Chief Executive Officer**PRECIS**

Animal Management Centre Operations and Adoption Concessions

SUMMARY

Continuation of running of the Animal Management Centre including adopting of concessions available for adoption of animals from the centre

OFFICER'S RECOMMENDATION

That South Burnett Regional Council

1. Continues to operate the South Burnett Animal Management Centre.
2. Investigate a change in opening hours to include Saturdays and bring a report back to Council for consideration on this topic by end of February 2026.
3. Investigate possibility of an on-staff part time veterinarian for future budget consideration.
4. Adopt the following concessions for animal adoption fees for the 2025/2026 year
 - a. Senior Animals over 10 years of age to have adoption fee capped at \$100
 - b. Eligible Pensioners to receive 50% discount on calculated adoption fee
 - c. Adoption of more than 1 animal at a time, by the same person, to receive a 50% discount on calculated adoption fees
 - d. Animals up for adoption that have been in Council's care for 90 days or more to have their adoption fee capped at \$100

FINANCIAL AND RESOURCE IMPLICATIONS

In the original budget an amount of approximately \$533k in expenditure was included for the animal management centre operations. The continuation of the running of the animal management centre past the 6 month initial trial will be funded using the original budget amount above. Any reduction in future income from adoption concessions is predicted to be relatively minor at this stage.

LINK TO CORPORATE/OPERATIONAL PLAN

EN13 / Develop and progress regional Pound

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Communication with the Animal Management Centre staff, Councillors and the broader Planning and Development team have been performed.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

NA

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Revenue Policy 2025/2026 – Statutory 005

ASSET MANAGEMENT IMPLICATIONS

NA

REPORT

The South Burnett Animal Management Centre has been operated by Council staff since 1 July 2025. During this time, the team have had 223 animals come through the doors which have been a mixture of roaming animals as well as those surrendered into our care. Council has created a network of various rehoming agencies to assist with ensuring the best outcomes for animals who may not be able to be adopted in our region.

At present, the centre is only open to the public during the week and the concept of opening on weekends was to be looked at during the first 6 months depending on feedback received. It has been identified that opening on a Saturday for a few hours would be beneficial. The team will look into how this may look and potential costs and bring a report back to Council in February for consideration of a change to opening hours.

In August 2025, Council resolved to approve adoption fees for dogs and cats (including puppies and kittens) as per the below. Part of the resolution was for the team to investigate potential concessions which could be made available to assist with the successful adoption and homing of animals that may come into our care and need a loving home.

12.3 DOG & CAT ADOPTION FEES - SOUTH BURNETT ANIMAL MANAGEMENT CENTRE**RESOLUTION 2025/96**

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That South Burnett Regional Council

- a) Include an adoption fee for dogs and cats (including kittens and puppies) for the South Burnett Animal Management Centre in the 2025/2026 Fees and Charges.
- b) That the fee be set on an at cost basis depending on what services (microchip, desexing, vaccinations, Council registration or sustenance) are required to rehome the animal.
- c) Investigate amendment of fees and charges for microchipping
- d) Investigate Concessions
- e) Investigate Cheap Chip Program – specific days with largely reduced fees for microchipping.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

The concessions being put forward for consideration include:

- a. Senior Animals over 10 years of age to have adoption fee capped at \$100
- b. Eligible Pensioners to receive 50% discount on calculated adoption fee
- c. Adoption of more than 1 animal at a time, by the same person, to receive a 50% discount on calculated adoption fees
- d. Animals up for adoption that have been in Council's care for 90 days or more to have their adoption fee capped at \$100

ATTACHMENTS

Nil

13.13 DISPOSAL OF FIRST AID KITS**File Number:** 251028**Author:** Procurement Support Officer**Authoriser:** Chief Executive Officer**PRECIS**

South Burnett Regional Council currently has a number of disused first aid kits that have reached or exceeded their recommended service or expiry period. These kits are no longer suitable for use by Council due to age, incomplete contents, or out of date supplies.

SUMMARY

Under Councils **Disposal of Assets Policy**, items that are surplus to requirements or otherwise redundant, may be disposed of through various means. The policy also provides for disposal to not-for-profit community organisations, through an Expression of Interests.

Section 3.3.4. Donations to a Not-for-Profit Community Organisation

Expressions of interest will be invited from local not-for-profit community organisations for the donation of assets. Details of items currently available for donation will be advertised on Council's website and local print newspaper.

Assets can only be donated to a community organisation if that organisation can:

- Affirm in writing that they are an entity that carries on activities for a public purpose, or their primary object is not directed at making a profit;*
- Provide written acknowledgement of receipt of the asset;*
- Acknowledge Council will not be responsible for any repair or maintenance of the asset;*
- Acknowledge all copyright or licensed content has been removed (e.g., computer software); and*
- Take responsibility for the timely removal of the asset and any associated costs that arise from the asset's removal.*

As the first aid kits are no longer in active use and hold limited resale value, it is proposed that they be donated to community organisations.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council resolves to:

- Approve the disposal of disused first aid kits to community organisations and not-for-profit groups through an Expression of Interest (EOI) process.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no direct financial implications associated with this disposal, as the items have no resale value.

The proposed disposal aligns with Council's Disposal of Assets Policy, which allows for the donation of surplus goods to community groups.

LINK TO CORPORATE/OPERATIONAL PLAN

OPFC-06 Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

It is proposed that Council conduct an Expression of Interest (EOI) process inviting local community groups, not-for-profit organisations, and volunteer groups to register their interest in receiving a first aid kit.

The EOI process will:

- Be publicly advertised through Council's website
- Request basic details from applicants, including organisation name, purpose, and intended use
- Allow Council to assess requests to ensure fair and equitable distribution of the available kits.

EVALUATION AND ALLOCATION PROCESS

Only registered community or not-for-profit organisations operating within the South Burnett region will be eligible to receive the first aid kits.

If the number of EOI's exceeds available kits, allocation will be prioritised based on the following:

- Demonstrated need: whether the organisation currently lacks adequate first aid supplies, has limited funding or operates in environments where first aid access is important.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

All first aid kits will be issued in an un-serviced and as-is condition, with no warranties provided regarding completeness or compliance with current first aid standards.

Recipients will be required to acknowledge in writing that:

- The kits are provided in their current condition
- Contents have not been inspected, serviced, or verified
- Council accepts no liability for the use, contents, or condition of the kits once transferred
- Acknowledge that Council will not be responsible for any repair or maintenance of the asset

This disposal methodology will be documented and filed in Council's electronic documentation management system as part of the donation process to ensure there is no ongoing responsibility or liability to Council.

ASSETS AVAILABLE FOR DISPOSAL

Council currently has the following disused first aid kits available for disposal:

- 12 x Wall Mounted Kits
- 30 x Large First Aid Kits
- 58 x Medium Sized Kits (some in bags, some in metal tins)
- 55 x Small Glovebox Size Kits
- 5 x Snake Bite Kits

All kits will be provided "as is". None have been serviced in the current year, and contents vary between kits. Each kit may contain basic first aid items; however, these are not guaranteed to be complete or in-date.

ATTACHMENTS

Nil

13.14 CROWDSTRIKE FALCON COMPLETE - CYBERSECURITY CONSIDERATION**File Number:** 19.11.2025**Author:** Manager ICT and Business Systems**Authoriser:** Chief Executive Officer**PRECIS**

Budget consideration for CrowdStrike Falcon Complete subscription

SUMMARY

Consideration for agreeing to sign up to CrowdStrike Falcon Complete to assist with cybersecurity threats

OFFICER'S RECOMMENDATION

That South Burnett Regional Council

1. Approve the implementation of CrowdStrike Falcon Complete
2. Delegate to the Chief Executive Officer to finalise any contracts associated with the subscription
3. Approve an additional operational budget allocation of \$35k for the 25/26 year to be included in the 2nd quarter review.

FINANCIAL AND RESOURCE IMPLICATIONS

Yearly cost of approximately \$60k plus GST with CPI increases each year. Cost for 25/26 will be around \$35k

LINK TO CORPORATE/OPERATIONAL PLAN

OR15 Continue to give priority to ongoing Audit and Risk and prudent management.

OR13 Develop and apply reliable, practical, and cost-effective information technology and business systems that support innovation, strengthen service delivery, and position the organisation to adapt with emerging technologies

OPFC/06 Data Security Review including, Cyber Security. Ensure the provision of appropriate security systems (including cyber security) to protect Council's data and information. I

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Communication with representatives from CrowdStrike have occurred.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Will assist in strengthening Council's cybersecurity defences and processes to protect our data and information.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NA

ASSET MANAGEMENT IMPLICATIONS

NA

REPORT

With cybersecurity being more important than ever, the IT team have identified an opportunity to assist with strengthening Council's cybersecurity ability through the use of a product subscription from CrowdStrike.

The subscription works on a per device per year model and is expected to cost approximately \$60k for a year. This will be around a \$35k impact for the 25/26 financial year. There are potential reductions in current operational budgets to assist in offsetting some of this cost which may flow through in the 26/27 financial year.

Some of the benefits identified are below:

- SOC 24/7 (Security Operations Centre). The CrowdStrike SOC is a team of cyber security professionals that monitor alerts 24/7. There are multiple teams that are dedicated to a number of clients. This ensures that any incidents are identified and actioned quickly.
- SIEM (Security Information and Event Management). Put simply SIEM is centralised logging to thwart attempts by malicious actors to obfuscate or delete logs to cover their tracks. SIEM also filters out noise in logs and only alerts on suspicious activity. This also reduces load on SBRC ICT through the reduction in time to check logs for issues.
- Improved cyber protection on all workstations and servers. An agent is installed on the PC which provides most remediation automatically and feeds logs back to the CrowdStrike operations centre. Utilising the agent to provide frontline protection reduces network traffic which in turn reduces the load on SBRC ICT infrastructure. These logs can be used to investigate an incident or as training for detection rules to improve the detection capabilities of the system.
- Insurance companies recognize the capabilities of CrowdStrike. This will improve Council's result in the risk assessments conducted as part of our insurance renewal and has the potential to reduce premiums.
- Capability to detect and remediate a known threat quickly. Mean time to remediation of 4 minutes.
- Detects abnormal activity and generates an alert for the SOC team to investigate.
- Devices are protected whether on or off the SBRC network.

ATTACHMENTS

Nil

14 INFRASTRUCTURE

14.1 ROAD NAMING OFF BRIDGET CARROLL ROAD KINGAROY

File Number: 15-10-2025

Author: Manager Works & Fleet

Authoriser: Chief Executive Officer

PRECIS

Requesting Council, name new road in relation to decision notice number RAL24/0001 off Bridget Carroll Road, Kingaroy by Hillhouse Development Group Pty Ltd.

SUMMARY

Council has received a request to name a new road in relation to decision notice number RAL24/0001 off Bridget Carroll Road, Kingaroy by Hillhouse Development Group Pty Ltd.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council adopts Adlem Drive as the new road name for the subdivision being constructed off Bridget Carroll Road, Kingaroy in relation to decision note number RAL24/0001.

FINANCIAL AND RESOURCE IMPLICATIONS

The process will be managed within existing budget and resource provisions.

LINK TO CORPORATE/OPERATIONAL PLAN

IN1 Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Stakeholders within internal branches have been consulted on the road licence prior to this report going before Council. These include Council Infrastructure Works Branch. Consultation was also undertaken with the divisional councillors for the area.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Reference is made to Council's Infrastructure Asset Naming Policy.

ASSET MANAGEMENT IMPLICATIONS

The recognition of these roads as Council assets is part of the applicant's approved decision notice number RAL24/0001. This report relates only to the naming of the road casement.

REPORT

The applicant has formally submitted a request to Council for the naming of a new road in relation to decision notice number RAL24/001 within a rural residential subdivision off Bridget Carroll Road, Kingaroy. The development includes one new road.

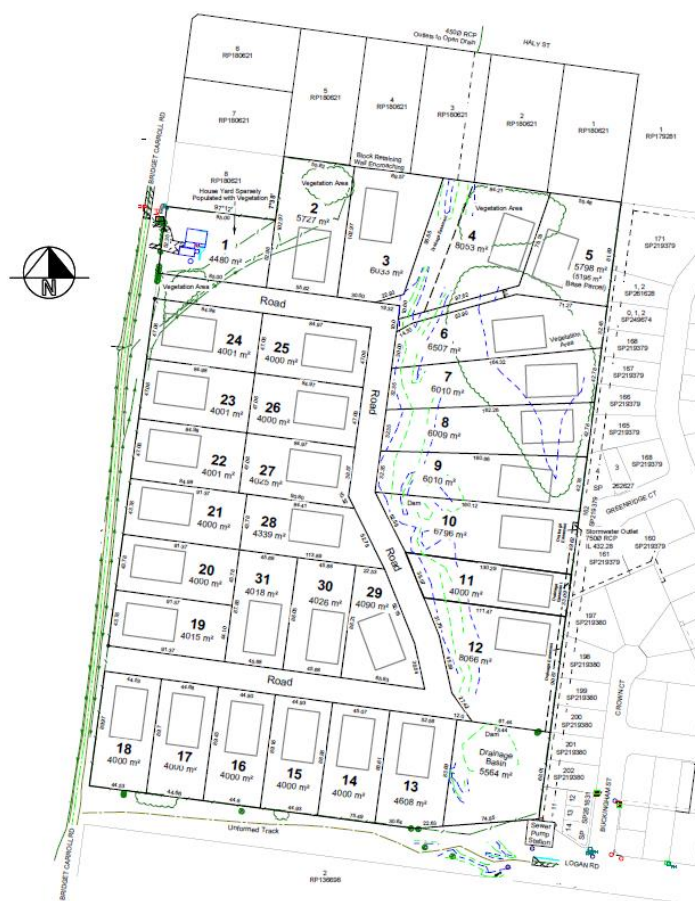


Figure 1 Map of new road, off Bridget Carroll Road, Kingaroy

The applicant has requested that Council considers the following names for this road, in order of preference.

- Justin Road
- Justin Street
- Justin Crescent

“Justin” is a strong and simple name that complements the rural character of the subdivision. It is easy to spell, pronounce, and remember, and presents no cultural or linguistic sensitivity concerns.

Council also maintains an infrastructure naming register with a list of names contributed by members of the public for consideration in future asset naming. Names that have been submitted for the Kingaroy area are listed in Table 1 below.

From the register it is recommended that the name “Adlem” be considered. Members of the Adlem family have resided in the region around Kingaroy for over 100 years, with Joseph and Charlotte Adlem moving to the region in 1916 and purchasing a farming and dairy property in Wattle Grove. The family is still part of Kingaroy’s farming and dairy community.

Upon review of the submission and in alignment with the Infrastructure Asset Naming Policy, it is recommended that the road be named as a “Drive”. While the suffix “Road” and “Street” were considered, the suffix “Drive” is more appropriate given the road’s intended function and layout. “Road” typically implies a roadway connecting two areas outside an urban district. “Street” is

generally referred to in urban centres. The suffix “Drive” is commonly used when entering residential areas off a connecting road.

Table 1 Names for consideration in the Kingaroy area from Council's Infrastructure Naming Register

Proposed Name	Reason
About	Surnames, Property and Station Names
Adlem	Surnames, Property and Station Names
Ambrose	Surnames, Property and Station Names
Angell	Surnames, Property and Station Names
Angove	Surnames, Property and Station Names
ANZAC [parade]	In honour of the past and those who have served the community to make it what it is today
Argue	Surnames, Property and Station Names
Ashfield	Surnames, Property and Station Names
Askew	Surnames, Property and Station Names
Assad	Surnames, Property and Station Names
Aunsley	Surnames, Property and Station Names
Baartz	Surnames, Property and Station Names
Bagley	Surnames, Property and Station Names
Barkle	Surnames, Property and Station Names
Barlow	Surnames, Property and Station Names
Barnett	Surnames, Property and Station Names
Barrer	Surnames, Property and Station Names
Behm	Surnames, Property and Station Names
Belleræe	Surnames, Property and Station Names
Biddle	Surnames, Property and Station Names
Binzer	Surnames, Property and Station Names
Blue	Surnames, Property and Station Names
Bolton	Surnames, Property and Station Names
Boynvale	Surnames, Property and Station Names
Bridgen	Surnames, Property and Station Names
Brimson	Surnames, Property and Station Names
Brundah	Surnames, Property and Station Names
Butcher	Surnames, Property and Station Names
Cavaye	Surnames, Property and Station Names
Chalmers	Surnames, Property and Station Names
Collett	Surnames, Property and Station Names
Cooindah	Surnames, Property and Station Names
Coppard	Surnames, Property and Station Names
Coralbrae	Surnames, Property and Station Names
Cossart	Surnames, Property and Station Names
Coyne	Surnames, Property and Station Names
Cresselley	Surnames, Property and Station Names
Crew	Surnames, Property and Station Names
Crimson	Bird Breeds associated with Bunya Mountains
Croagh Patrick (Mt)	Surnames, Property and Station Names

Proposed Name	Reason
Crute	Surnames, Property and Station Names
Culgowrie	Surnames, Property and Station Names
Cullen	Surnames, Property and Station Names
Cumis	Surnames, Property and Station Names
Dahms	Surnames, Property and Station Names
Dale	Surnames, Property and Station Names
Dalton	Surnames, Property and Station Names
Dawson	Surnames, Property and Station Names
Devine	Surnames, Property and Station Names
Devon Hills	Surnames, Property and Station Names
Dharra	local Wakka Wakka language means black cockatoo
Dimond	Surnames, Property and Station Names
Ditchmen	Surnames, Property and Station Names
Dossel	Surnames, Property and Station Names
Downes	Surnames, Property and Station Names
Eastick	Surnames, Property and Station Names
Edna	Request made to remember a dead relative, Edna Ensor
Egan	Surnames, Property and Station Names
Eisentreger	Surnames, Property and Station Names
Eldred Lange Park	Eldred Land was a dedicated community worker. Did lots of voluntary work in Kingaroy for many years
Ellis	Surnames, Property and Station Names
Ensor	Request made to remember a dead relative, Edna Ensor
Feros	Surnames, Property and Station Names
Figtree	Native Plants and animals as they are unique
Fleischfresser	Surnames, Property and Station Names
Fraser	Surnames, Property and Station Names
Gibbons	Surnames, Property and Station Names
Glenvalyn	Surnames, Property and Station Names
Glenvillan	Surnames, Property and Station Names
Grevillea	Native Plants and animals as they are unique
Hannant	Surnames, Property and Station Names
Harbison	Surnames, Property and Station Names
Hauritz	Surnames, Property and Station Names
Heaslip	Surnames, Property and Station Names
Heritage [close]	In honour of the past and those who have served the community to make it what it is today
Hogan	Surnames, Property and Station Names
Hollywood	Surnames, Property and Station Names
Horrobin	Surnames, Property and Station Names
Hubbers	Surnames, Property and Station Names
Kaylee	Surnames, Property and Station Names
Keenan	Surnames, Property and Station Names
Kelly	Surnames, Property and Station Names
Ker	local Wakka Wakka language means white cockatoo

Proposed Name	Reason
Kerr	Surnames, Property and Station Names
Kilkenny	Surnames, Property and Station Names
Kirwin	Surnames, Property and Station Names
Koala	Native Plants and animals as they are unique
Kugarka	local Wakka Wakka language means kookaburra
Lang	Surnames, Property and Station Names
Lenihan	Surnames, Property and Station Names
Leu	Surnames, Property and Station Names
Livingstone	Surnames, Property and Station Names
Lovett	Surnames, Property and Station Names
Mackereth	Surnames, Property and Station Names
Magpie	Native Plants and animals as they are unique
Magpie Court	Council Approved on 12 July 2006
Manthorpe	Surnames, Property and Station Names
Maynard	Family worked for Kingaroy Shire for many years
Mayovale	Surnames, Property and Station Names
McBride	Surnames, Property and Station Names
McErlean	Surnames, Property and Station Names
McLeod	Surnames, Property and Station Names
Missingham	Surnames, Property and Station Names
Moss	Surnames, Property and Station Names
Mullins	Surnames, Property and Station Names
Murra	local Wakka Wakka language means lightning
Nawratzke	Surnames, Property and Station Names
Neubauer	Surnames, Property and Station Names
Nicholson	Surnames, Property and Station Names
Nixon	Surnames, Property and Station Names
Nomla/Mayo	Surnames, Property and Station Names
Norris	Surnames, Property and Station Names
Nulla Nulla	Surnames, Property and Station Names
O'Brien	Surnames, Property and Station Names
Old timers [court]	In honour of the past and those who have served the community to make it what it is today
Ott	Surnames, Property and Station Names
Otto	Surnames, Property and Station Names
Padget	Surnames, Property and Station Names
Palethorpe	Surnames, Property and Station Names
Parrot Drive	Council Adopted on 12 July 2006
Peanut	Types of nuts
Pecan	Types of nuts
Porter	Surnames, Property and Station Names
Potter	Surnames, Property and Station Names
Raffin	Surnames, Property and Station Names
Rea	Surnames, Property and Station Names
Redleigh	Surnames, Property and Station Names

Proposed Name	Reason
Robke	Surnames, Property and Station Names
Rossi	Surnames, Property and Station Names
Row	Surnames, Property and Station Names
Ruscoe	Surnames, Property and Station Names
Salmon	Surnames, Property and Station Names
Sama	Surnames, Property and Station Names
Schaffer	Surnames, Property and Station Names
Schober	Surnames, Property and Station Names
Sellick	Surnames, Property and Station Names
Seng	Surnames, Property and Station Names
Serrata	Council Approved by Delegated Authority 12 July 2006
Smallbone	Surnames, Property and Station Names
Sprenger	Surnames, Property and Station Names
Springvale	Surnames, Property and Station Names
St Louis	Surnames, Property and Station Names
Stobo	Surnames, Property and Station Names
Stoneleigh	Surnames, Property and Station Names
Sunnyside	Surnames, Property and Station Names
Sylvale	Surnames, Property and Station Names
Taswell	Surnames, Property and Station Names
Thorp	Surnames, Property and Station Names
Tiffany	Children's choices from the Kingaroy Special Education Unit
Townson	Surnames, Property and Station Names
Trefilly	Surnames, Property and Station Names
Trevett	Surnames, Property and Station Names
Vandenbergh	Surnames, Property and Station Names
Vidler	Surnames, Property and Station Names
Virgo	Surnames, Property and Station Names
Wall	Surnames, Property and Station Names
Ward	Surnames, Property and Station Names
Warne	Surnames, Property and Station Names
Weeroonavale	Surnames, Property and Station Names
Wenck	Surnames, Property and Station Names
Whitmee	Surnames, Property and Station Names
Willis	Surnames, Property and Station Names
Woodleigh	Surnames, Property and Station Names
Wuwu	local Wakka Wakka language means crow
Yappa	Surnames, Property and Station Names
Yuruga	Surnames, Property and Station Names
Yuwin	local Wakka Wakka language means snake

ATTACHMENTS**Nil**

14.2 GRANT APPLICATION - RESOURCE RECOVERY BOOST FUND**File Number:** 19-11-2025**Author:** Coordinator Waste Management**Authoriser:** Chief Executive Officer**PRECIS**

The Queensland Government has opened a new round of the Resource Recovery Boost Fund to support Council's to install critical waste infrastructure.

SUMMARY

Council has the opportunity to complete an application for the Resource Recovery Boost Fund to install infrastructure that diverts waste from landfill and provides an opportunity to circularise waste.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Make application to Round 1, Stream 1 for a Waste Recovery Plant, and;
2. Council allocates 40% of the total project costs to meet the minimum required application contribution.

FINANCIAL AND RESOURCE IMPLICATIONS

Council does not have allocated CAPEX funding for an application and will require allocation of funding within the 2025/2026 financial year and the 2026/2025 financial year. Funding for the project would need to be funded available Waste reserves. Projects must be completed within 18 months of execution of the contract.

LINK TO CORPORATE/OPERATIONAL PLAN

EN3: Provide and investigate options to improve waste reduction, landfill management and recycling.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

N/A

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Dependant on the project and the location may require State Government approval.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

It is the intention to locate the infrastructure at the Kingaroy Waste Management Facility. the reduction of material into landfill will support better longevity and sustainability of Council's landfill.

REPORT**Proposed project – C&D and C&I Recovery Plant**

Council received a total of 5, 533 tonnes of C&D (Construction & Demolition), C&I (Commercial & Industrial) waste with some waste presented mixed, whilst other waste was presented as separated.

Council received a total of \$1,517, 030 from fees and charges applied to commercial customers using the landfill sites for this purpose. Council paid a total of \$598,430 in levy to the State for this disposal.

It is proposed that a project plan be developed to install a Construction and Demolition Waste system that comprises of a conveyor belt, shredder and sorting room. Council may need external assistance to complete the application and should run a minimum business case as part of the process to understand costs and any ongoing financial advantages or disadvantages to the community.

By sorting the construction waste different material can be diverted from landfill, or sold or removed more efficiently and in some cases recycled.

A case study has been reviewed of a plant installation at Mid North Coast NSW which resulted in a 90% waste recovery goal and had 24 picking stations. The waste industry has other available technology that requires further investigation.



ATTACHMENTS

Nil

14.3 INVESTIGATE THE REMOVAL OF WEEDS AND PLANTING OF TREES ON LOT 331 FY578 KINGAROY BURRANDOWAN ROAD FOR KOALA HABITAT.**File Number:** 19-11-2025**Author:** Manager Facilities, Parks & NRM**Authoriser:** Chief Executive Officer**PRECIS**

Investigate the removal of weeds and planting of trees on Lot 331 FY578 Kingaroy Burrandowan Road, Kingaroy for establishing koala habitat.

SUMMARY

Council requested by Koala Rescue Queensland Inc and local Taabinga residents for the consideration of Lot 331 FY578 to have the removal of weeds, slashing of long grass and plant suitable trees for koala habitat.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council investigate community access to Lot 331 FY578 Kingaroy Burrandowan Road, Kingaroy to establish koala habitat through the removal of weeds, slashing of long grass and planting of suitable trees.

FINANCIAL AND RESOURCE IMPLICATIONS

Koala Rescue Queensland Inc and residents request Council to remove the lantana and slash the long grass to improve access for the establishment of suitable trees. Koala Rescue Queensland to source suitable tree species from local community groups.

Establishing the trees will require the purchase of tree stacks, tree guards, ongoing Council labour for planting and watering the trees up to 6 months.

LINK TO CORPORATE/OPERATIONAL PLAN

Links to the Corporate goal of Safeguarding our Environment

EN7 Support groups and initiatives that promote and protects biodiversity, natural resource management and caring and retaining our unique landscapes

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Koala Rescue Queensland Inc and local residents form Taabinga community met with Councillor Potter, Mayor Kathy Duff and Manager for Facilities, Parks, and Natural Resource Management to discuss the opportunity for Council to establish suitable koala habitat at Lot 331 FY578.

Residents also raised concerns about the lantana and long grass making it difficult for koalas to move safely between trees.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct legal implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No policy of Local Law implications

ASSET MANAGEMENT IMPLICATIONS

Council promotes trees in the local environment and landscape, they are also an integral part of the ecosystem providing benefits to wildlife and biodiversity. Council to consider the ongoing weed control, establishment of trees i.e. ongoing watering of trees.

REPORT

Council met with Koala Rescue Queensland and local residents to discuss the options for accessing Council land Lot 331 FY578 Kingaroy Burrandowan Road, Kingaroy.

The community residents and not for profit group Koala Rescue Queensland Inc would like Council to remove lantana and slash long grass for the purpose of planting trees.

Council is aware that the site has historically been used for rubbish disposal. Further investigations into historical contamination of the site will be necessary before community access is granted.

Total land area: 2.428 ha

South Burnett Regional Council is the freehold landowner of Lot 331 FY578.

ATTACHMENTS

Nil

14.4 ADDITIONAL CAPITAL WORKS FUNDING FOR REPAIRS TO PROSTON LIBRARY.**File Number:** 19/11/2025**Author:** Manager Facilities, Parks & NRM**Authoriser:** Chief Executive Officer**PRECIS**

Additional capital works funding required for repairs to Proston Library

SUMMARY

Additional capital works funding is required to allow completion of remediation works to the Proston Library.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approves Proston Library upgrades in conjunction with the flood damage remediation insurance works and reallocation of one hundred thousand dollars from the Building Capital Works Program 25/26.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital works funding was approved in February 2025 to undertake works at Proston Library in association with insurance funded flood damage remediation works. This included \$34,200 for external drainage works and \$64,175 for internal works for a total project budget of \$98,375.

Councils Insurance company has funded to date for the removal of contaminated material within the building, dehumidifying the site and engaged a specialised team to remediate and clean the building for mould and contaminated materials, electrical inspection and asbestos removal. Ongoing insurance repairs to the building has been quoted up to \$150,000 and is ready to commence in the new year.

Further internal project works has been identified as discussion with various stakeholders has progressed. Some costs have escalated for example, removal of the original LDB ceiling was estimated at \$30,000 but actual cost was \$53,460. Incidental project costs to date total \$3893.00

Remaining Council funds for project is \$7124. Unfortunately, this will not fund the additional items to complete the Proston Library.

It is estimated that an additional \$100,000 will be required to complete the project. These works include a new counter with safety screens, relocation of IT rack to rear of building, new cabling and power points. Additional funding could be reallocated from savings identified in other Building Capital projects including \$50,000 from Murgon Depot Fence as this project is funded under Secure Communities grant, \$20,000 from the completed Murgon Toddler Pool and \$30,000 from the completed Murgon Skate Park Amenities.

LINK TO CORPORATE/OPERATIONAL PLAN

EC5 Continue to support, renew and maintain pools, libraries, halls and customer service centres across our region at agreed service levels.

OPFL/09 Maintain Council's customer service delivery across customer service centres of Blackbutt, Nanango, Kingaroy, Wondai, Murgon, Proston.

OPFL/12 Provision of library facilities, services & programs to support the learning, recreation & social needs of the community in accordance with the State Library of Queensland service level agreement.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Extensive consultation has occurred with Library staff to determine requirements for current usage and needs into the future.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct legal implications.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct Policy / Local Law implications.

ASSET MANAGEMENT IMPLICATIONS

Prudent asset management practice would be to use the opportunity to future proof the building to cater for ratepayers' needs and requirements going forward. Consideration has been given to staff safety with provision of the secure counter area and additional data, usb and electrical outlets are planned.

REPORT

Approval was provided in February 2025 to improve site drainage and remove and replace the asbestos ceiling whilst insurance funded remediation works were in progress. The amount of \$98,375 was approved for this work.

The external drainage works have been successfully completed and the LDB class A ceiling material was removed by the contractor who had been engaged by the insurance company to remove same from the walls.

Total cost for the works to date is \$91,251.

Removal of the LDB Ceiling cost significantly more than anticipated. The works were undertaken by the specialist asbestos removalist engaged by the insurance company concurrently with the removal of the asbestos wall lining.

Several meetings were held with Library staff with input from IT department to determine essential requirements for future use. The data rack is to be relocated from the front of the building to the rear for ease of access and additional GPO's with data and usb outlets are to be installed.

Significantly, WHS have requested provision of a secure counter for the operational safety of the Proston Library staff member who mostly operates solo.

Insulation is to be included in the roof space to make the building more comfortable and to reduce air conditioning operating costs.

The insurance appointed building contractor (Advanced Buildings & Restorations) has provided a detailed scope of works for the insurance covered aspects and a detailed quote for Councils additional private works. Both quotes contain several provisional sum allowances which will be monitored during the works and adjusted on completion.

Further, SBRC officers have requested some alterations to materials and inclusions for the Councils additional private works with the intent of reducing final costs. Provisional sum adjustments and variations will be acquitted at completion. Initial discussions with Advance Buildings have indicated that the final cost will be less than the quoted amounts.

The current Council private works quote is \$77,253 and a provision of \$22,747 for unexpected additional costs i.e. security swipe card, duress button and project management. A total of \$100,000 for upgrades to the Proston Library/Office.

ATTACHMENTS

Nil

15 QUESTIONS ON NOTICE

15.1 QUESTION ON NOTICE - COMMUNITY CONSULTATION

File Number: 19/11/2025

Author: Manager Planning & Development

Authoriser: Chief Executive Officer

The following question on notice was received from Mayor Kathy Duff.

Question

Will there be community consultation on the planning scheme amendments and the LGIP map updates?

Response

In accordance with the Minister's Guidelines and Rules (MGR), Part 18 – Public Notification, for a Major Planning Scheme Amendment this occurs once the State Interests check is approved by the Minister and takes place further into the Planning Scheme amendment process.

In terms of 'community consultation' for LGIP map updates:

5-year LGIP Review – *This is required by the State and was completed in September 2024 and the subsequent tender prepared in December 2024 to be sent to a State approved LGIP reviewer to amend the LGIP (as the review informed that an amendment was required). However, this was put on hold by management in February 2025 to allow the review to take into account any updates to the planning scheme amendment. Under the MGR, public consultation is part of the LGIP amendment process and this will include any updates to the mapping associated with Council's LGIP.*

RECOMMENDATION

That the response to the question regarding Community Consultation raised by Mayor Kathy Duff be received and noted.

ATTACHMENTS

Nil

15.2 AUDIT OF OTHER EXPENSES**File Number:** 19/11/2025**Author:** General Manager Finance & Liveability**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Heath Sander.

Question

Can we conduct an audit of the other expense categories including a breakdown on other neighbouring Council areas?

Response

The accounts team will perform an audit of the categories assigned to each creditor over the next few months to ensure that the category identified in the purchases breakdown is still true and correct.

The monthly breakdown of purchases that are in the other and Neighbouring Council categories have been sent through to Councillors and will continue to be emailed each month.

RECOMMENDATION

That the response to the question regarding an audit of other Expenses raised by Councillor Heath Sander be received and noted.

ATTACHMENTS

Nil

15.3 QUESTION ON NOTICE - PROGRAM FOR TREE MANAGEMENT**File Number:** 19-11-2025**Author:** Manager Works & Fleet**Authoriser:** Chief Executive Officer

The following question on notice was received from Mayor Kathy Duff.

Question

“Is there an SBRC/TMR inspection program for tree management?”

Response

Tree and vegetation related defects are recorded through inspections on both Council and the State-controlled road networks.

State-controlled roads are routinely inspected on a weekly, fortnightly or monthly basis as prescribed by main roads. During programmed inspections defects relating to vegetation, that are considered a safety issue, are recorded in accordance with the interventions set by the Department of Transport and Main Roads (DTMR).

Vegetation management works are typically programmed and completed in consultation with Main Roads to ensure we are meeting requirements in regard to cultural heritage, environmental sensitive areas and available budget.

RECOMMENDATION

That the response to the question regarding SBRC/TMR inspection program for tree management raised by Councillor Mayor Kathy Duff be received and noted.

ATTACHMENTS

Nil

16 INFORMATION SECTION

Nil

17 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

17.1 Workers Accommodation

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.2 Award of Tender SBRCQ 25/26-43 - South Burnett Circular Economy Planning and Design

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.3 Request to Waive Water Consumption Charges on assessment 20117-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.4 Queensland Blue Light Association Inc - Nanango

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.5 Potential Purchase of Community Health Building, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.6 SBRC 24/25-21 Preferred Supplier Road Maintenance and Re-Seal Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.7 Tessmanns Road Kingaroy Acquisition of Land

This matter is considered to be confidential under Section 254J - h of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.

17.8 Quote SBRCQ 25/26-12 Replacement Report Patching Truck 2029

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.9 Quote SBRCQ 25/26-06 Report Purchase New Traffic Control Ute's

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.10 Award Zone 1-7 Sealed - SBRCQ 24/25-85 to undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.11 Award Zone 7 Unsealed - SBRCQ 24/25-89 to Undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.12 Award Zone 1 Unsealed - SBRCQ 25/26-21 to Undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.13 Award Zone 2 Unsealed - SBRCQ 25/26-23 to Undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.14 Award Zone 3 Unsealed - SBRCQ 25/26-24 to Undertake Flood Damage Restoration Works.

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.15 Award Zone 10&11 Unsealed - SBRCQ-2526_25 to Undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on

balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.16 Award Priority Sealed - SBRCQ 25/26-26 to Undertake Flood Damage Restoration Works.

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.17 Award Zone 10&11 Sealed - SBRCQ 25/26-27 to Undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.18 Organisational Development Plan

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

17.19 Request to Waive Water Consumption Charges on Assessment 20673-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.20 Waiving of Building Fees on assessment 40119-20000-000

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

17.21 Update on Legal Proceedings

This matter is considered to be confidential under Section 254J - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

18 CLOSURE OF MEETING