



AGENDA

Ordinary Council Meeting Wednesday, 16 September 2026

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 16 September 2026

Time: 9:00 AM

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 19 AUGUST 2026

File Number: 16.09.2026

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 19 August 2026 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 19 August 2026**



MINUTES

**Ordinary Council Meeting
Wednesday, 19 August 2026**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 19 AUGUST 2026 AT 9:00 AM**

PRESENT:

Councillors:

Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Heath Sander, Cr Ros Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Kerri Anderson (General Manager Finance & Liveability), Rebecca Bayntun (Manager Customer Solutions), Kevin Searle (Manager Works), Jennifer Pointon (Manager Commercial Enterprises and Waste), Kimberley Donohue (Manager Planning and Development), Sam Dunstan (Coordinator Development Services), Kimberley Toomey (Senior Planning Officer), Vanessa Gwasira (Senior Planning Officer), Lara Newman (Rates), Lynelle Paterson (Coordinator Executive Services), Danielle Gribble (Executive Assistant).

1 OPENING

Mayor Kathy Duff opened the meeting at 9.03am.

2 LEAVE OF ABSENCE / APOLOGIES

Cr Deb Dennien

3 PRAYERS

A representative of Kingaroy Church of Christ, Pastor Andy Dunkin offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Heath Sander acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I Councillor Heath Sander inform the meeting that I have a material personal interest in these matters – items **8.0 Mayoral Minute** and **14.4 Update on the Murgon Community CCTV Cameras**. The nature of the interest is that I am an executive member of the Murgon Business Development Association. I propose to leave the meeting while the matter is discussed and voted on.

I Councillor Ros Heit inform the meeting that I have a material personal interest in item **8.0 Mayoral Minute**. The nature of the interest is that I am an executive member of the South Burnett Rail Trail Users Association. I propose to leave the meeting while the matter is discussed and voted on.

6 DEPUTATIONS/PETITIONS

6.1 DEPUTATION - PRO-PINE SAWMILL AT TAROMEIO

Deputation withdrawn by Pro-Pine Sawmill.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 15 JULY 2026

RESOLUTION 2026/72

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That the Minutes of the Special Council Meeting held on 15 July 2026 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

7.2 MINUTES OF THE COUNCIL MEETING HELD ON 15 JULY 2026

RESOLUTION 2026/73

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the Minutes of the Council Meeting held on 15 July 2026 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

8 MAYORAL MINUTE

Attendance

At 9.09am Cr Heath Sander having earlier informed the meeting of a material personal interest in Item 8.0 and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

At 9.09am Cr Ros Heit having earlier informed the meeting of a material personal interest in Item 8.0 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

8.0 SOUTH BURNETT RAIL TRAIL USERS ASSOCIATION (SBRTUA) GRANT APPLICATIONS

RESOLUTION 2026/74

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council support:

1. The South Burnett Rail Trail Users Association (SBRTUA) grant application to construct a model of our solar system to a scale of one to one billion along the South Burnett Rail Trail between Wondai south to Tingoorra;
2. the Wondai Art Gallery and Murgon Business Development Association grant application to install an EV charging station in Wondai and Murgon through Community Benefit scheme or similar funding body; and

Further South Burnett Regional Council work with the SBRTUA and Wondai Art Gallery/Murgon Business Development Association to ensure all relevant approvals are sought and there is no cost to Council for these projects and delegate to the Chief Executive Officer to negotiate and finalise any arrangements required to progress the applications.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little and Danita Potter

Against: Nil

CARRIED 4/0

Attendance

At 9.12am Cr Heath Sander returned to the meeting.

At 9.12am Cr Ros Heit returned to the meeting.

9 NOTICES OF MOTION

9.1 NOTICE TO RESCIND A COUNCIL RESOLUTION - EXTENSION TO INFRASTRUCTURE CHARGES AND PLANNING INCENTIVES

RESOLUTION 2026/75

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That South Burnett Regional Council resolves to repeal the following resolution from the general meeting held on 17 June 2026, namely:

RESOLUTION 2026/522

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. approve the extension to the Developer Incentive Scheme (DIS) for one (1) year after the previous extension concludes extending from 1 January 2028 to 31 December 2028. The proposed 1-year extension provides a reasonable amount of time for developers to move through the planning application process, and progress to a stage where a development can be implemented in time to take advantage of the reduction in charges available.

Description	Criteria
Effective Dates	1 January 2028 to 31 December 2028
Applicable Development	All development is eligible if located within the South Burnett Regional Council area
Infrastructure charges discounts	▪ 50% discount for any Commercial use or Industrial activity; ▪ 50% discount for long-term employment generating development; ▪ 75% discount for Reconfiguring a lot for Residential development; ▪ 75% discount for Residential development; (excluding in the Rural Residential Zone); ▪ 75% discount for Residential development in the Rural Residential Zone; or ▪ 75% discount for Rural or Tourist activity (e.g. Short-term accommodation) in the Rural zone.
Recommendation and Approval	Manager Planning and Development recommends reduction in infrastructure charges, for approval by the Chief Executive Officer (CEO).
Infrastructure Agreement	Approval for Chief Executive Officer (CEO) to enter into Infrastructure Agreement (IA) with applicant.

2. approve the release of the forms and guidelines to support and promote the Development Incentive Scheme (DIS), as presented:

- Fact Sheet – Development Incentives;
- Application Form;
 - o Appendix A: Rules and Procedures; and
 - o Appendix B: Definitions.

3. Council delegate to the Chief Executive Officer (CEO) the power, under the *Planning Act 2016* (Qld), to enter into an Infrastructure Agreement between Council and the applicant (developer) and apply the relevant discount per Council policy under the Developer Incentive Scheme (DIS).

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

9.2 NOTICE OF MOTION - GATES INSTALLED TO BLACKBUTT AND WATTLE CAMP TRANSFER STATIONS.

RESOLUTION 2026/76

Moved: Cr Heath Sander

Seconded: Cr Jane Erkens

That the South Burnett Regional Council:

1. prioritise the installation of the fob entry gate system to the Wattle Camp Transfer station and conduct a community information programme for affected residents of the changes;
2. investigate the Blackbutt Transfer station for an automatic fob entry system and engage in community consultation for this initiative.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

9.3 NOTICE OF MOTION - INVESTIGATE THE COSTINGS TO HAVE KOALA MAPPING AND SIGNAGE

RESOLUTION 2026/77

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That the South Burnett Regional Council undertake to investigate the costings to have Koala Mapping and signage for the whole South Burnett Regional Council Area.

1. Investigate opportunities and funding for Koala habitat mapping in the South Burnett Region
2. Investigate a citizen science-based study on koala locations in the south Burnett region, and/or
3. Investigate a community mapping project through the use of an app to record Koala sightings and location in the South Burnett Region

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

MOTION

RESOLUTION 2026/78

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That Item - 9.4 Notice of Motion - Pothole and road defect practice - be moved to the confidential section.

This matter is considered to be confidential under Section 254J – f of the *Local Government Regulation 2012*.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

10 COUNCILLOR DIVISIONAL UPDATES

The Mayor and Councillors provided an update on their division.

Attendance

At 9.44am Cr Danita Potter left the meeting.

At 9.45am Cr Danita Potter returned to the meeting.

11 BUSINESS OUTSTANDING**11.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

RESOLUTION 2026/79

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12 EXECUTIVE SERVICES

12.1 SUBMISSION DISASTER MANAGEMENT REFORM DISCUSSION PAPER

RESOLUTION 2026/80

Moved: Mayor Kathy Duff

Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. Endorse the submission to the National Emergency Management Agency (NEMA) opposing the proposed DRFA changes; and
2. Formally support the LGAQ submission to NEMA opposing the proposed DRFA changes.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12.2 SOUTH BURNETT REGION COMMUNITY PLANS 2026

RESOLUTION 2026/81

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council approve and adopt the South Burnett Region Community Plans 2026 (version 2) as amended.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12.3 AUSTRALIA DAY AWARDS CEREMONY - NOMINATION FORMS AND LOCATION

RESOLUTION 2026/82

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the:

1. South Burnett Regional Council 2027 Nomination Forms be approved;
2. The South Burnett Australia Day Awards Judging Guidelines be approved; and
3. The Location of Australia Day Awards Ceremony be held at the Kingaroy Town Hall on Sunday 24 January 2027 at 3.00pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12.4 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL CODE OF COMPETITIVE NEUTRALITY COMPLAINTS POLICY - STATUTORY006.

RESOLUTION 2026/83

Moved: Cr Ros Heit
Seconded: Cr Linda Little

That the South Burnett Regional Council Code of Competitive Neutrality Complaints Policy – Statutory006 be repealed.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit
Against: Nil

CARRIED 6/0

12.5 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL MEDIA RELATIONS POLICY - STRATEGIC001

RESOLUTION 2026/84

Moved: Cr Linda Little
Seconded: Cr Heath Sander

That the South Burnett Regional Council Media Relations Policy – Strategic001 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit
Against: Nil

CARRIED 6/0

12.6 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL DISPOSAL OF ASSETS POLICY - STATUTORY008

RESOLUTION 2026/85

Moved: Cr Heath Sander
Seconded: Cr Ros Heit

That the South Burnett Regional Council Disposal of Assets Policy – Statutory008 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit
Against: Nil

CARRIED 6/0

12.7 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL COMPLAINT MANAGEMENT POLICY - STATUTORY040

RESOLUTION 2026/86

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That the South Burnett Regional Council Complaint Management Policy – Statutory040 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12.8 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL LIBRARY TECHNOLOGY PUBLIC ACCESS POLICY - STRATEGIC019

RESOLUTION 2026/87

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the South Burnett Regional Council Library Technology Public Access Policy – Strategic019 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**Attendance**

At 10.12am Jennifer Pointon joined the meeting.

12.9 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL ENVIRONMENTAL SUSTAINABILITY POLICY - STATUTORY074

RESOLUTION 2026/88

Moved: Cr Linda Little

Seconded: Cr Danita Potter

That the South Burnett Regional Council Environmental Sustainability Policy – Statutory074 be adopted as amended.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12.10 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL COMPLIANCE ADVISORY AND WORKING GROUP TERMS OF REFERENCE - STRATEGIC043

RESOLUTION 2026/89

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That the South Burnett Regional Council Compliance Advisory and Working Group Terms of Reference – Strategic043 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12.11 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL CULTURAL ADVISORY AND WORKING GROUP TERMS OF REFERENCE - STRATEGIC047

RESOLUTION 2026/90

Moved: Cr Linda Little

Seconded: Cr Jane Erkens

That the South Burnett Regional Council Cultural and Advisory and Working Group Terms of Reference – Strategic047 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12.12 CONTAINERS FOR CHANGE PROGRAM

RESOLUTION 2026/91

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**Attendance**

At 10.19am Aaron Meehan left the meeting.

At 10.22am Aaron Meehan returned to the meeting.

At 10.24am Lynelle Paterson entered the meeting.

At 10.24am Lynelle Paterson left the meeting.

12.13 MOU - GYMPIE REGIONAL COUNCIL

RESOLUTION 2026/92

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That South Burnett Regional Council

1. Enter into a Memorandum of Understanding with Gympie Regional Council to investigate options to improve waste reduction and landfill management and recycling;
2. That any actions arising from the MOU be presented to full council for endorsement and the MOU be amended to reflect this point; and
3. Delegates under *s257 1 (b) Local Government Act Qld 2009* to the Chief Executive Officer the power to negotiate, amend and execute the memorandum of understanding on terms and conditions that are acceptable to Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

12.14 REGIONAL PROCUREMENT - WASTE SERVICES

RESOLUTION 2026/93

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0****Attendance**

At 10.25am Jennifer Pointon left the meeting.

At 10.26am Rebecca Bayntun joined the meeting.

13 FINANCE & LIVEABILITY**13.1 2025/2026 REVIEW OF ANNUAL OPERATIONAL PLAN 2025/26 - FOURTH QUARTER**

RESOLUTION 2026/94

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council, in accordance with s.174(3) of the *Local Government Regulation 2012*, receive the assessment of the progress towards implementing the South Burnett Regional Council Operational Plan 2025/2026.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**13.2 MONTHLY FINANCIAL INFORMATION - JULY 2026**

RESOLUTION 2026/95

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the monthly Financial Report including capital works program as at 31st July 2026 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**ADJOURN MORNING TEA**

RESOLUTION 2026/96

Moved: Cr Linda Little

Seconded: Cr Ros Heit

That the meeting adjourn for morning tea at 10.30am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

RESUME MEETING

RESOLUTION 2026/97

Moved: Cr Ros Heit

Seconded: Cr Heath Sander

That the meeting resume at 10.54am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0****Attendance**

At 10.55am Aaron Meehan left the meeting.

13.3 WASTE SERVICES PUBLIC BENEFIT ASSESSMENT

RESOLUTION 2026/98

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That South Burnett Regional Council receives the Public Benefit Assessment for Waste Services, which supports the Council's earlier decision to implement the competitive neutrality principle to this Waste Services activity through the introduction of full cost pricing.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

13.4 MINUTES OF THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE HELD ON TUESDAY 21 JULY 2026

RESOLUTION 2026/99

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That Council endorse the minutes and recommendations of the Arts, Culture and Heritage Advisory Committee held on Tuesday, 21 July 2026.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

13.5 EXTENSION TO INFRASTRUCTURE CHARGES & PLANNING INCENTIVES

RESOLUTION 2026/100

Moved: Cr Ros Heit

Seconded: Cr Heath Sander

That South Burnett Regional Council adopt the following to approve the extension to the Developer Incentive Scheme (DIS) for one (1) year after the previous extension concludes extending from 1 January 2028 to 31 December 2028.

The proposed 1-year extension provides a reasonable amount of time for developers to move through the planning application process, and progress to a stage where a development can be implemented in time to take advantage of the reduction in charges available.

Description	Criteria
Effective Dates	1 January 2028 to 31 December 2028
Applicable Development	All development is eligible if located within the South Burnett Regional Council area
Infrastructure charges discounts	▪ 50% discount for any Commercial use or Industrial activity; ▪ 50% discount for long-term employment generating development; ▪ 50% discount for Reconfiguring a lot for Residential development; ▪ 50% discount for Residential development; (excluding in the Rural Residential Zone); ▪ 50% discount for Residential development in the Rural Residential Zone; or ▪ 50% discount for Rural or Tourist activity (e.g. Short-term accommodation) in the Rural zone.
Recommendation and Approval	Manager Planning and Development recommends reduction in infrastructure charges, for approval by the Chief Executive Officer (CEO).
Infrastructure Agreement	Approval for Chief Executive Officer (CEO) to enter into Infrastructure Agreement (IA) with applicant.

1. approve the release of the forms and guidelines to support and promote the Development Incentive Scheme (DIS), as presented:
 - Fact Sheet – Development Incentives;
 - Application Form;
 - Appendix A: Rules and Procedures; and
 - Appendix B: Definitions.
2. Council delegate to the Chief Executive Officer (CEO) the power, under the *Planning Act 2016* (Qld), to enter into an Infrastructure Agreement between Council and the applicant (developer) and apply the relevant discount per Council policy under the Developer Incentive Scheme (DIS).

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

Attendance

At 11.00am Rebecca Bayntun returned to the meeting.

13.6 PROPOSED MAJOR AMENDMENT TO THE SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME

RESOLUTION 2026/101

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council:

1. endorse the proposed planning scheme amendment and maps (Major Amendment 3 – Housing Improvement) (**Attachment A**), Statement of State Interest Integration (**Attachment B**), draft Communication Strategy (**Attachment C**).
2. endorse the Bushfire Risk Assessment (**Attachment D**) and determine that the proposed planning scheme amendment results in an acceptable level of bushfire risk.
3. decides for the purposes of section 18(2) of the *Planning Act 2016* to commence making a major amendment to its planning scheme and give notice (Draft Section 18 Notice) to the chief executive.
4. grants the Chief Executive Officer power to submit the proposed planning scheme amendment (Major Amendment 3 – Housing Improvement) for State Interest Review upon receipt of notice (Section 18 Notice) from the chief executive and assuming no significant changes to the process (from the Draft Section 18 Notice).

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

Attendance

At 11.08am Aaron Meehan returned to the meeting.

13.7 NEGOTIATED DECISION FOR A DEVELOPMENT PERMIT RAL25/0044 FOR RECONFIGURING A LOT - SUBDIVISION (1 LOT INTO 40 LOTS) OVER THREE (3) STAGES PLUS TWO (2) NEW ROADS AT LYSDALE ROAD, WONDAI (AND DESCRIBED AS LOT 59 ON SP184725). APPLICANT: STUART JAMES NICHOLSON, CAMERON JAMES ANSELL AND SABRINA ELISE ANSELL C/- URBAN PLANET TOWN PLANNING CONSULTANTS

RESOLUTION 2026/102

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That Council approve, in part, the amendment of condition ENG37 and issue a Negotiated Decision Notice for a Development Permit RAL25/0044 for Reconfiguring a Lot - Subdivision (1 Lot into 40 Lots) Over Three (3) Stages plus Two (2) New Roads at Lysdale Road, Wondai (and described as Lot 59 on SP184725), subject to the following conditions: (amended condition is in **bold** and the deleted condition is in ~~strike through~~)

ASSESSMENT MANAGER CONDITIONS

GENERAL

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval:

Drawing No.	Drawing Title	Prepared By	Rev	Date
LYS-01	Proposal Plan - Overview	–	1	02/12/2025
LYS-02	General Layout and staging	–	1	02/12/2025
LYS-02A	Lot Dimension Overview	–	0	02/12/2025
LYS-02B	Lot Dimensions	–	0	02/12/2025
LYS-02C	Lot Dimensions	–	0	02/12/2025
LYS-02D	Lot Dimensions	–	0	02/12/2025
LYS-02E	Lot Dimensions	–	0	02/12/2025
LYS-03	Intersection, Corver & Cul De Sac Details	–	1	02/12/2025
LYS-03A	Road Network Concept	–	0	02/12/2025
LYS-04	Ecological Notes	–	1	02/12/2025
LYS-05	Stormwater Concept	–	1	02/12/2025
LYS-06	Building Constraints and Envelopes	–	1	02/12/2025
LYS-07	On-site Sewerage Facilities	–	1	02/12/2025
LYS-08	Electrical & Communications Services Report	–	1	02/12/2025
LYS-08	Water Services Concept	–	1	02/12/2025

Approved Document

Document No.	Document Title	Prepared By	Rev	Date
7-50-30	Bushfire Assessment Management Plan	Ecosystems Management Pty Ltd	1.0	15/08/2025
7-50-30_1	BAL Assessment Report	Ecosystems Management Pty Ltd	1.0	12/09/2025
–	Ecological Assessment Report	Trend Environmental Consultants	–	September 2025
–	Preliminary Stormwater Management Report	ATC Consulting Engineers	3	29/09/2025
SBRC47.8	Water Network Analysis	Morris Water	1	10/10/2025

Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

Timing: At all times.

- GEN2. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.
- GEN3. Dust prevention measures are to be undertaken to ensure that dust does not cause a nuisance to occupiers or adjacent premises, during and after construction.
- GEN4. The Applicant is required to maintain the site in a clean and orderly state at all times, clearing of declared weeds and feral animals.

VEGETATION BUFFER

GEN5. The development must be carried out in accordance with the 'Building Constraints and Envelopes' plan dated 02/12/2025 (Drawing Number LYS-06 Rev. 2) as referenced at GEN1 of this conditions package. A vegetation buffer along the western boundary of Proposed Lot 29, 33, 34, 35 and 36, noting the following:

- a. Twenty (20) metres wide in accordance with Councils Planting Guidelines and Branching Out Guide;
- b. Consisting of at least two offset rows of trees;
- c. Indicates the location and spacing of proposed trees and shrubs;
- d. Includes a list of tree and shrub species to be planted; and
- e. Includes details about how the vegetated buffer will be maintained.

Comment: Tree selection, buffer requirements, how the plantings are placed and spaced, irrigated and post planting care are to be in accordance with Council's Planting Guidelines and Branching Out Guide.

GEN4. At the time of sealing the survey plan the applicant shall provide written confirmation that the planted landscaped vegetated buffer complies with Council's Branching Out Guide and the planted landscaping on site which includes:

- The extent of the buffer;
- The location and spacing of proposed and any existing trees and shrubs;
- A list of tree and shrub species to be planted; and
- Details about how the buffer will be maintained.

COMPLIANCE

GEN6. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan unless otherwise stated. It is the applicant's responsibility to notify Council to inspect compliance for conditions that are required to be satisfied prior to Council endorsing the Survey Plan.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN7. Prior to sealing the Plan of Survey, the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the Planning Regulation 2017.

Timing: As indicated.

SURVEY MARKS

GEN8. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

Timing: As indicated.

ENVIRONMENT (BIODIVERSITY MANAGEMENT)

GEN9. The development must be carried out in accordance with the Approved *Ecological Assessment Report* (EAR) prepared by *Trend Environmental Consultants* as referenced at GEN1 of this conditions package and noting the following:
At all times, Applicant is to ensure the development is carried out in accordance with the approved Ecological Assessment Report as referenced in Condition 1, including:

- Subdivision layout to be in accordance with the approved plan 'Ecological Notes' (Drawing Number LYS-04 Rev. 1);
Timing – Prior to sealing of the survey plan.
- Subdivision works to be carried out in accordance with recommendations in Table 11 of Section 5.3 of the EAR (where relevant to Reconfiguring a Lot);
Timing – Prior to sealing of the survey plan.
- Development to be carried out in accordance with recommendations in Table 11 of Section 5.3 of the EAR (where relevant to future development);
Timing – Prior to the issue of a Building Approval for a Future Dwelling on the proposed lots.
- All future purchasers of the subject lots to be notified of ecological management requirements at time of sale and/or other method of disposal.

Provide certification to Council from an accredited ecologist professional which certifies that subdivisional works have been constructed in accordance with the ecological management conditions of this Development Approval.

Timing – Prior to sealing of the survey plan unless otherwise stated.

ENVIRONMENT (BUSHFIRE MANAGEMENT)

GEN10. The development must be carried out in accordance with the Approved *Bushfire Hazard Assessment* (BHA) prepared by *Ecosystems Management (Aust) Pty Ltd* as referenced at GEN1 of this conditions package and noting the following:

- Subdivision layout to be in accordance with the approved plan 'Proposal Plan Overview' (Drawing Number LYS-01 Rev. 1);
Timing – Prior to sealing of the survey plan.
- Subdivision works to be carried out in accordance with recommendations in Section 5.1 of the BMP (where relevant to Reconfiguring a Lot);
Timing – Prior to sealing of the survey plan.
- All lots are to retain or install access and egress in accordance with outcomes specified in Section 5.1 of the BHA; and
Timing – Prior to sealing of the survey plan.
- All future purchasers of the subject lots to be notified of bushfire management requirements at time of sale and/or other method of disposal.

Provide certification to Council from an accredited bushfire professional which certifies that subdivisional works have been constructed in accordance with the bushfire management conditions of this Development Approval.

Timing: Prior to sealing of the Survey Plan unless otherwise stated.

VALIDITY OF BUSHFIRE MANAGEMENT REPORT

BMR1. Prior to sealing of the survey plan provide written evidence from an accredited bushfire professional that the approved Bushfire Management Report (BMR) and its recommendations are current and in accordance with the BMR disclaimer.

Timing: As indicated.

STAGED DEVELOPMENT – RAL

RAL1. The currency period for this development approval for reconfiguring a lot is six (6) years after the development approval starts to have effect. The development approval will lapse unless the Survey Plan for Stage 1 of the development required to be given to Council for approval is provided within this period.

-
- RAL2. All stages must be completed within six (6) years of the development approval starting to have effect.
- RAL3. Staging of the development is to occur in accordance with the staging indicated on the Approved Plan subject to and modified by any conditions of this Development Approval.
- RAL4. Stages must be completed in sequential order (i.e. Stage 1 must be completed before Stage 2) as identified on the Approved Plan or may be combined and carried out at one time, subject to all conditions applicable to the relevant stages being complied with.

LAPSE OF STAGED DEVELOPMENT STAGED APPROVAL

- RAL5. The development approval will also lapse if the survey plans for the remaining stages i.e., Stage 2 required to be given to Council for approval are not provided within six (6) years after the development approval starts to have effect.

SURVEY PLAN ENDORSEMENT

- RAL6. Lodgement of Survey Plan Endorsement must include the following:
- Completion of Council's Request - Approving Plan of Subdivision, Related Plans or Documents, Compliance with Conditions of Approval Form;
 - All survey marks in their correct position in accordance with the Survey Plan;
 - A compliance report demonstrating compliance with all associated Development Permit(s);
 - One copy of the Survey Plan, easement documentation each fully executed for the lodgement with the Titles Office;
 - Payment of any outstanding rates and charges in accordance with Schedule 18, Item 2(1)(c) of the Planning Regulation 2017; and
 - Payment of any outstanding Infrastructure Charges.

Advisory Note: Council's Request - Approving Plan of Subdivision, Related Plans or Documents, Compliance with Conditions of Approval Form is found at Forms | South Burnett Regional Council.

VALUATION FEES

- RAL7. Payment of Department of Natural Resources, Mines, Manufacturing, and Regional and Rural Development valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$55.00 per lot. However, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

Timing: As indicated.

ENGINEERING WORKS**ALL STAGES**

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Standard Drawings, and relevant design manuals.
- ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

- ENG6. Provide stormwater management generally in accordance with the Preliminary Stormwater Management Report prepared by ATC Consulting Engineers, Version 3.0, dated 29/09/2025, subject to detailed design and except as altered by conditions of this development approval.
- ENG7. Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG8. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
- ENG9. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

- ENG10. Connect each lot to Council's reticulated water supply system as per Council's standards.
- ENG11. Design and construct all works in accordance with Council's requirements as set out in the WBBUWA Design and Construction Code", WSAA Guidelines and relevant development standards used by Council.

VEHICLE ACCESS

- ENG12. Design and construct an access for each lot in accordance with Council's Standard Drawing No. 00049.

Comment: Accesses should be located at the Western or Southern end of the Lot frontages to encourage passive solar house design.

- ENG13. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure including any stormwater gully pit, manhole, service infrastructure (eg power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).

STREET SIGNS AND LINE MARKING

- ENG14. Obtain written approval from Council for any works involving the removal or relocation of existing Council traffic signs prior to commencement of works.
- ENG15. Install and/or relocate any street signs and/or line marking in accordance with the Manual of Uniform Traffic Control Device (MUTCD). Install new or relocated signage using the V-Lok installation system.

ENG16. Provide all new signage with Class 1 retro-reflective material in accordance with Australian Standard 1743 - Road Signs - Specification.

ROADWORKS AND PEDESTRIAN SAFETY

ENG17. Install signage for all works on or near roadways in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

ENG18. Submit to Council, an application for any road or lane closures and ensure all conditions of that approval are complied with during construction of the works.

ENG19. Maintain safe pedestrian access along Council's footpaths at all times.

TELECOMMUNICATION

ENG20. Provide telecommunication services to each lot in accordance with the standards and requirements of the relevant service provider.

ELECTRICITY

ENG21. Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements.

ENG22. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

STREET LIGHTING

ENG23. Design and install street lighting to the full frontage of the site in accordance with AS/NZS1158 and the road classifications contained within this approval. Submit to Council, street light design plans showing the proposed public lighting system for Council's endorsement.

ENG24. Enter into an agreement with an electricity supplier to provide a public lighting system in accordance with the lighting design plans as required by the previous condition. Submit to Council, written confirmation from an electricity provider that an agreement has been made to provide a public lighting system.

EARTHWORKS - GENERAL

ENG25. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

ENG26. Ensure that each lot is self-draining.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG27. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG28. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

EASEMENTS

ENG29. Lodge for registration at the office of the Land Registry, the following easement(s):

- a. a stormwater drainage easement having a minimum width 3 metres/as shown on the approved plan(s) of development] or as determined in any approval for Operational Work, whichever is the greater, to the benefit of Council, that includes:
 - i. all stormwater overland flow paths traversing the land;

- ii. any stormwater main existing or proposed to traverse the land centrally located within the easement;
- iii. any stormwater main existing or proposed to traverse the downstream land to an agreed lawful point of discharge centrally located within the easement; and
- iv. all stormwater overland flow paths downstream from the land to an agreed lawful point of discharge.

ENG30. The restrictions imposed (non-permanent fixtures) on the property within the drainage easement, will include:

- a. a building (habitable or not), regardless of size;
- b. a bridge or culvert;
- c. a tower, mast, pillar, or post;
- d. a wall or a fence (other than a dividing fence);
- e. a shipping container or similar object;
- f. a sculpture or statue;
- g. a viaduct, railway line, roadway or path;
- h. a swimming pool or a tank; or
- i. anything else that may be reasonably characterised as a structure when placed upon land (whether by affixation or by resting upon its own weight).

LAND DEDICATION

ENG31. Dedicate, at no cost to Council, land shown on the approved plan of development identified as as follows:

- i. land identified as road must be dedicated as road reserve;
- ii. a 6 metre radius, 3 chord truncation on the corners; and
- iii. land identified as drainage must be dedicated as drainage reserve.

STAGE 1

WATER – EXTENSION

ENG32. Design and construct a 150mm diameter extension from the intersection of Hustons Road and Hines Road to service Stage 1 generally in accordance with Water Network Analysis, prepared by Morris Water, Version 1, dated 16/10/2025.

Comment: This condition is imposed pursuant to Section 145 of the *Planning Act 2016*.

ENG33. Install fire hydrant valves to ensure that all allotments are within a distance of 40 metres of the nearest hydrant.

ENG34. Provide isolation valves, hydrant markers and RPMs in accordance with WSAA Codes and Council's standards.

ENG35. Design and construct all works in accordance with Council's requirements as set out in the WBBUWA Design and Construction Code and relevant development standards used by Council.

ENG36. Submit to Council, the written consent from the property owner where such works require entry onto adjoining land prior to Council's approval of Operational Work.

ROADWORKS – ROAD WIDENING

ENG37. ~~Design and construct Hustons Road from the intersection of Slaters Road to the development boundary in accordance with SBRC Planning Scheme Policy SC6.2 PSP1—Design and Construction Standards Table SC6.2.3, relevant Austroads Standards, and more specifically, include the following:~~

- ~~a. Pavement widening of the existing bitumen to a 6m wide gravel pavement and a double/double bitumen seal;~~

-
- ~~b. provision for stormwater drainage, line marking, tapers to existing/new road pavements, signage, street lighting associated with the required road works and road reserve transitions between existing and proposed roads.~~

~~Comment: This condition is imposed pursuant to Section 145 of the *Planning Act 2016*.~~

Construct a bitumen re-seal on Hustons Road from the intersection of Slaters Road/Hustons Road to the corner of Hines Road.

Timing: Prior to the sealing of the Plan of Survey for Stage 2.

Comment: In lieu of constructing the bitumen re-seal Council is open to entering into an Infrastructure Agreement with the applicant to provide a contribution of \$40,000.00 towards the work.

ROADWORKS - INTERNAL/NEW ROADS

ENG38. Design and construct the new roads identified as New Street 1 and New Street 2 on proposed plan/s of development for Stage 1, in accordance SBRC Planning Scheme Policy SC6.2 PSP1 – Design and Construction Standards Table SC6.2.3, relevant Austroads Standards, and more specifically, include the following:

- a. a prime and double/double seal;
- b. provision for stormwater drainage, line marking, tapers to existing/new road pavements, signage, street lighting associated with the required road works and road reserve transitions between existing and proposed roads;

Comment: This condition is imposed pursuant to Section 145 of the *Planning Act 2016*.

ENG39. Construct a temporary gravelled surfaced turnaround to accommodate the turning movements of Council's refuse collection vehicle (HRV) at stage boundaries, with a length greater than a single lot frontage.

PERMANENT SURVEY MARKS

ENG40. Install one permanent survey marks (PSM) and connect to Australian Height Datum. Ensure that the PSMs are located and installed in accordance with the *Survey and Mapping Infrastructure Act 2003*.

Timing: Prior to Council's endorsement of the Plan of Survey for the applicable stage.

STAGE 2

WATER – EXTENSION

ENG41. Design and construct a 150mm diameter extension to service Stage 2 generally in accordance with Water Network Analysis, prepared by Morris Water, Version 1, dated 16/10/2025.

Comment: This condition is imposed pursuant to Section 145 of the *Planning Act 2016*.

ENG42. Install fire hydrant valves to ensure that all allotments are within a distance of 40 metres of the nearest hydrant.

ENG43. Provide isolation valves, hydrant markers and RPMs in accordance with WSAA Codes and Council's standards.

ENG44. Design and construct all works in accordance with Council's requirements as set out in the WBBUWA Design and Construction Code and relevant development standards used by Council.

ENG45. Submit to Council, the written consent from the property owner where such works require entry onto adjoining land prior to Council's approval of Operational Work.

ROADWORKS - INTERNAL/NEW ROADS

ENG46. Design and construct the new roads identified as New Street 1 on proposed plan/s of development for Stage 2, in accordance SBRC Planning Scheme Policy SC6.2 PSP1 – Design and Construction Standards Table SC6.2.3, relevant Austroads Standards, and more specifically, include the following:

- a. a prime and double/double seal;
- b. provision for stormwater drainage, line marking, tapers to existing/new road pavements, signage, street lighting associated with the required road works and road reserve transitions between existing and proposed roads;
- c. cul-de-sac ends with a minimum 9 metre radius to the bulb end and a minimum 18 metre approach curve, all measured to the invert of kerb and channel and designed in accordance with the requirements of the applicable Planning Scheme and Council's adopted standards.

Comment: This condition is imposed pursuant to Section 145 of the *Planning Act 2016*.

STAGE 3 WATER – EXTENSION

ENG47. Design and construct a 150mm diameter extension to service Stage 3 generally in accordance with Water Network Analysis, prepared by Morris Water, Version 1, dated 16/10/2025.

Comment: This condition is imposed pursuant to Section 145 of the *Planning Act 2016*.

ENG48. Install fire hydrant valves to ensure that all allotments are within a distance of 40 metres of the nearest hydrant.

ENG49. Provide isolation valves, hydrant markers and RPMs in accordance with WSAA Codes and Council's standards.

ENG50. Design and construct all works in accordance with Council's requirements as set out in the WBBUWA Design and Construction Code and relevant development standards used by Council.

ENG51. Submit to Council, the written consent from the property owner where such works require entry onto adjoining land prior to Council's approval of Operational Work.

VEHICLE ACCESS - REAR ACCESS LOTS

ENG52. Construct a driveway of 100mm compacted gravel with a minimum width of 4m along the full length of the access handle providing access to proposed rear access lots.

ENG53. Design and construct all services along the full length of the access strip.

ENG54. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure including any stormwater gully pit, manhole, service infrastructure (eg power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).

ROADWORKS - INTERNAL/NEW ROADS

ENG55. Design and construct the new roads identified as New Street 1 on proposed plan/s of development for Stage 2, in accordance SBRC Planning Scheme Policy SC6.2 PSP1 – Design and Construction Standards Table SC6.2.3, relevant Austroads Standards, and more specifically, include the following:

-
- a. a prime and double/double seal;
 - b. provision for stormwater drainage, line marking, tapers to existing/new road pavements, signage, street lighting associated with the required road works and road reserve transitions between existing and proposed roads.
 - c. cul-de-sac ends with a minimum 9 metre radius to the bulb end and a minimum 18 metre approach curve, all measured to the invert of kerb and channel and designed in accordance with the requirements of the applicable Planning Scheme and Council's adopted standards.

Comment: This condition is imposed pursuant to Section 145 of the *Planning Act 2016*.

STANDARD ADVICE

- ADV1. In accordance with Section 85(1)(b) of the *Planning Act 2016*, the development approval for Reconfiguring a Lot lapses if a plan for the Reconfiguration that is required to be given to a local government is not given.

An applicant may request Council to extend the relevant period provided that such request is made in accordance with Section 86 of the *Planning Act 2016* and before the development approval lapses under Section 85 of the *Planning Act 2016*.

HERITAGE

- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "*A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage.*" Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

- ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

- ADV4. Infrastructure charges are levied by way of an infrastructure charges notice pursuant to section 119 of the *Planning Act 2016*.

DEVELOPER INCENTIVE

- ADV5. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2027. Eligible development under this scheme is required to be completed by 31 December 2027.

For further information or application form please refer to the rules and procedures available on Council's website.

FUTURE DWELLING HOUSES AND BUSHFIRE MANAGEMENT

- ADV6. All future Dwellings should be designed and constructed to meet the prevailing standards to ensure suitable Bushfire Attack Levels (BALs). Although the bushfire risk appears to be low in accordance with SBRC overlay mapping, bushfire risk to built assets should be effectively managed/addressed at design and construction phase of

future dwellings through the following:

- National Construction Code; and
- Australian Standard Construction of Buildings in Bushfire Prone Areas (AS3050:2018); and
- Ongoing vegetation management.

ON-SITE WASTEWATER DISPOSAL

ADV7. Future Dwellings must be connected to an on-site wastewater disposal system, in accordance with *AS1547:2012 On-site domestic wastewater management*, and the Queensland Plumbing and Waste Water Code.

Timing: Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

VEGETATION CLEARANCE

ADV6. It is incumbent upon the developer and future owners of all lots to ensure that the clearance of on-site vegetation can be undertaken in accordance with the provisions of the *Vegetation Management Act 1999*, the *Vegetation Management Regulation 2012*, the *Planning Act 2016* and the *Planning Regulation 2017*. These regulations permit the clearance of high value regrowth vegetation of State significance in some instances as 'exempt clearing work'.

For further information on the vegetation management framework:

Phone 135VEG (135 834);

Email vegetation@resources.qld.gov.au; or

Visit <https://www.resources.qld.gov.au/?contact=vegetation> to submit an online enquiry.

FUTURE DWELLING HOUSES AND BUSHFIRE MANAGEMENT

ADV7. All future buildings should be designed and constructed to meet the prevailing standards to ensure suitable Bushfire Attack Levels (BALs). In accordance with the Bushfire Hazard Assessment (as referenced at GEN1 of this conditions package). However, bushfire risk to built assets can be effectively managed/addressed at design and construction phase of the project through the following:

- National Construction Code; and
- Australian Standard Construction of Buildings in Bushfire Prone Areas (AS3050-2018); and
- Ongoing vegetation management.

ADV8. This bushfire management plan will be noted on Council's rates search system and will hence be discoverable information.

PROPERTY NOTE

PN1. The approved Bushfire Hazard Assessment Report concludes the proposed development presents a low bushfire risk subject to the recommended mitigation measures. Future dwellings are to be designed and sited in accordance with that report.

PN2. In accordance with the approved Ecological Assessment Report (as referenced at GEN1 of this conditions package). Future dwellings on all lots are required to be located within the located Building Location Envelope's (BLE's).

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

13.8 PRELIMINARY APPROVAL (INCLUDING A VARIATION REQUEST) FOR MATERIAL CHANGE OF USE FOR MULTIPLE DWELLINGS (15 X 2-BEDROOM UNITS - VETERAN HOUSING) AT 44 STEPHENS STREET WEST MURGON (AND DESCRIBED AS LOT 110 ON SP315753 & LOT 3 ON M55131). APPLICANT: MURGON RSL SUB-BRANCH C/- DANYA COOK TOWN PLANNING

RESOLUTION 2026/103

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That Council approve the Preliminary Approval including a Variation Request for Material Change of Use for Multiple Dwelling (15 Units) at 44 Stephens Street West, Murgon (described as Lot 110 on SP315753 and Lot 3 on M55131), subject to the following conditions.

ASSESSMENT MANAGER CONDITIONS

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing No.	Drawing Title	Prepared by	Rev.	Date
2124 / 00	Cover Page	mdesign	C	17/10/2025
2124 / 0.1	General Notes	mdesign	C	17/10/2025
2124 / 0.2	3D Views	mdesign	C	17/10/2025
2124 / 0.3	3D Views	mdesign	C	17/10/2025
2124 / 2.1	Typical Floor Plan	mdesign	C	17/10/2025
2124 / 2.2	Typical Roof Plan	mdesign	C	17/10/2025
2124 / 4.1	Typical Elevations	mdesign	C	17/10/2025
2124 / 1.1	Site Plan	mdesign	C	17/10/2025
430-009-002	General Notes	Bax Engineering Pty Ltd	B	01/04/2026
430-009-100	Overall Site Plan	Bax Engineering Pty Ltd	B	01/04/2026
430-009-200	Earthworks Layout Plan	Bax Engineering Pty Ltd	B	01/04/2026
430-009-210	Earthworks Sections	Bax Engineering Pty Ltd	B	01/04/2026
430-009-250	Erosion And Sediment Layout Plan	Bax Engineering Pty Ltd	B	01/04/2026
430-009-251	Erosion And Sediment Details- Sheet 1	Bax Engineering Pty Ltd	B	01/04/2026
430-009-252	Erosion And Sediment Details- Sheet 2	Bax Engineering Pty Ltd	B	01/04/2026
430-009-253	Rosion And Sediment Details- Sheet 3	Bax Engineering Pty Ltd	B	01/04/2026
430-009-300	Roadworks And Drainage Layout Plan	Bax Engineering Pty Ltd	B	01/04/2026
430-009-310	Roadworks Typical Details	Bax Engineering Pty Ltd	B	01/04/2026
430-009-320	Driveway 01 Longitudinal Section	Bax Engineering Pty Ltd	B	01/04/2026

430-009-321	Driveway 01 Cross Sections Sheet 1	Bax Engineering Pty Ltd	B	01/04/2026
430-009-322	Driveway 01 Cross Sections Sheet 2	Bax Engineering Pty Ltd	B	01/04/2026
430-009-323	Driveway 02 Longitudinal Section	Bax Engineering Pty Ltd	B	01/04/2026
430-009-324	Driveway 02 Cross Sections	Bax Engineering Pty Ltd	B	01/04/2026
430-009-400	Stormwater Catchment Layout Plan	Bax Engineering Pty Ltd	B	01/04/2026
430-009-410	Stormwater Longitudinal Sections	Bax Engineering Pty Ltd	B	01/04/2026
430-009-420	Stormwater Calculations Table	Bax Engineering Pty Ltd	B	01/04/2026
430-009-430	Tank Details	Bax Engineering Pty Ltd	B	01/04/2026
430-009-450	Swale 01 Details	Bax Engineering Pty Ltd	B	01/04/2026
430-009-451	Swale 02 Details	Bax Engineering Pty Ltd	B	01/04/2026
430-009-500	Sewer Reticulation Layout Plan	Bax Engineering Pty Ltd	B	01/04/2026
430-009-800	Swept Path Layout Plan Sheet 1 of 4	Bax Engineering Pty Ltd	B	01/04/2026
430-009-801	Swept Path Layout Plan Sheet 2 of 4	Bax Engineering Pty Ltd	B	01/04/2026
430-009-802	Swept Path Layout Plan Sheet 3 of 4	Bax Engineering Pty Ltd	B	01/04/2026
430-009-803	Swept Path Layout Plan Sheet 4 of 4	Bax Engineering Pty Ltd	B	01/04/2026

Approved Document

Document No.	Document Title	Prepared By	Rev	Date
430-009	Stormwater Management Plan	Bax Engineering Pty Ltd	A	19/09/2025

Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

Timing: At all times.

VARIATION TO THE PLANNING SCHEME

GEN2. This Preliminary Approval includes a Variation Approval under section 61 of the *Planning Act 2016*. The following variation to the Table of Assessment of the South Burnett Regional Planning Scheme 2017 v1.4 applies to Lot 110 on SP315753:

For the Recreation and Open Space Zone, the following level of assessment replaces the existing Table of Assessment for the uses and aspects of development identified below:

Use	Level of Assessment	Requirements for Accepted Development and Assessment Benchmarks
-----	---------------------	---

Multiple Dwelling and associated Operational Work	Code Assessment	Medium Density Residential Zone Code Services and Works Code
---	-----------------	---

GEN3. Future development carried out under this Variation Approval has a level of assessment in accordance with the Table of Assessment under Condition GEN2 of this approval.

GEN4. This Development Approval is for a Preliminary Approval for Multiple Dwelling (15 x 2 Bedroom Dwelling Units) as stated and as shown on the Approved Plans and does not imply or comprise an approval for any other use(s).

COMPLIANCE, TIMING, AND COSTS

GEN5. Maintain the site in a clean and orderly state at all times.

GEN6. All works, including the repair or relocation of services, are to be completed at no cost to Council.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG3. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

ENG6. Provide stormwater management generally in accordance with the Stormwater Management Plan prepared by BAX Engineering Pty Ltd, Revision A, dated 19/09/2025 subject to detailed design and except as altered by conditions of this development approval. This shall include but not limited to the following:

- Roadworks and Drainage Layout Plan, Plan No: 430-009-300, Revision B, dated 01/04/2026;
- Stormwater Catchment Layout Plan, Plan No:430-009-400, Revision B, dated 01/04/2026;
- Stormwater Longitudinal Sections, Plan No:430-009-410, Revision B, dated 01/04/2026;
- Stormwater Calculations Table, Plan No: 430-009-420, Revision B, dated 01/04/2026;
- Tank Details, Plan No:430-009-430, Revision B, dated 01/04/2026;

-
- Swale 01 Details, Plan No: 430-009-450, Revision B, dated 01/04/2026;
 - Swale 02 Details, Plan No: 430-009-451, Revision B, dated 01/04/2026.

ENG7. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG8. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

ENG9. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

ENG10. Connect the development to Council's reticulated water supply system via a single connection.

ENG11. Design and construct all works in accordance with Council's requirements as set out in the WBBUWA Design and Construction Code, WSAA Guidelines and relevant development standards used by Council.

SEWERAGE

ENG12. Connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with WBBUWA Design and Construction Code, Council's standards and be approved by Council's Utility Services Section.

ENG13. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.

ENG14. Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).

ENG15. Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.

ENG16. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.

ENG17. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

SEWER EXTENSION

ENG18. Design and construct 150mm diameter sewer extension from Manhole 190/1 on Krebs Street to service the proposed development. The sewerage network extension is to:

- a) connect to proposed sewer manhole 190/1; and
- b) be done in accordance with a development approval for Operational Work.

Comment: This condition is imposed to pursuant to section 145 of the *Planning Act 2016*.

ENG19. Design and construct all works in accordance with Council's requirements as set out in the WBBUWA Design and Construction Code and relevant development standards used by Council.

PARKING AND ACCESS - GENERAL

- ENG20. Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking.
- ENG21. Design and construct all driveway, vehicle manoeuvring and parking areas with concrete, asphalt or a two-coat bitumen seal.
- ENG22. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
- ENG23. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.
- ENG24. Ensure the landscape area on parking areas shall not protrude behind the end of the carparks to facilitate cars to pass each other.
- ENG25. All internal driveway 01 (refer plan Roadworks and Drainage Layout Plan, 430-009-300, revision B, prepared by BAX Engineering) shall be constructed having minimum width of 4m for its entire length within the property boundary.

PARKING AND ACCESS - SERVICING

- ENG26. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

VEHICLE ACCESS

- ENG27. No access is permitted to/from Gore Street and Krebs Street at all times.

TELECOMMUNICATION

- ENG28. Provide telecommunication services to the development in accordance with the standards and requirements of the relevant service provider.

Note: The area may only be serviced by NBN wireless, and no cable service is available. It is the applicant/developer's responsibility to confirm that the requirements under the section 372G/H of the *Telecommunications Act 1997* (fibre ready facilities - pit and pipe) do not apply and that the subject site is 'exempt'.

[https://www.communications.gov.au/policy/policy\[1\]listing/exemption-pit-and-pipe-requirements](https://www.communications.gov.au/policy/policy[1]listing/exemption-pit-and-pipe-requirements)

ELECTRICITY

- ENG29. Provide electricity supply to the development to comply with Ergon Energy's requirements.
- ENG30. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

EARTHWORKS - GENERAL

- ENG31. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m³, requires an Operational Work application.
- ENG32. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EROSION AND SEDIMENT CONTROL - GENERAL

- ENG33. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG34. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

STANDARD ADVICE

- ADV1. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.
- ADV2. Department of Infrastructure, Local Government & Planning has imposed conditions on the development permit as attached as Attachment E.
- ADV3. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2027. Eligible development under this scheme is required to be completed by 31 December 2027.
- For further information or application form please refer to the rules and procedures available on Council's website.
- ADV4. Section 85 (1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.
- ADV5. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "*A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage.*" Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.
- ADV6. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.
- ADV7. A Site Classification Assessment has confirmed elevated arsenic levels requiring remediation prior to use as a sensitive land use.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

13.9 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2026/104

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the List of Correspondence pending completion of Assessment Report as at 12 August 2026 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

13.10 DELEGATED AUTHORITY REPORTS (1 JULY 2026 TO 31 JULY 2026)

RESOLUTION 2026/105

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of July 2026.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**14 INFRASTRUCTURE****Attendance**

At 11.24am Vanessa Gwasira left the meeting.

At 11.24am Kimberley Donohue left the meeting.

At 11.24am Kimberley Toomey left the meeting.

At 11.24am Sam Dunstan left the meeting.

14.1 WATER & WASTEWATER CUSTOMER SERVICE STANDARD REVIEW

RESOLUTION 2026/106

Moved: Cr Ros Heit

Seconded: Cr Heath Sander

That Council adopt the South Burnett Regional Council Water and Wastewater Customer Service Standards.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

14.2 WATER & WASTEWATER DECLARED WATER SUPPLY AND SEWERAGE SERVICE AREA REVIEW 2026

RESOLUTION 2026/107

Moved: Cr Linda Little

Seconded: Cr Jane Erkens

That South Burnett Regional Council adopt the amended declared water and sewerage service boundary extents for the provision of water supply and sewerage service within the declared service areas

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**Attendance**

At 11.34 Louise Reidy joined the meeting.

14.3 REDEVELOPMENT OF PLAYGROUND AT CORONATION PARK WONDAI

RESOLUTION 2026/108

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Adopt the design plan for Coronation Park, Wondai playground redevelopment, and;
2. Progress the construction of Stage One of Coronation Park, Wondai playground redevelopment project to the value of \$550,000 excluding GST.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

Attendance

At 11.41am Cr Heath Sander having earlier informed the meeting of a material personal interest in Item 14.4 and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

14.4 UPDATE ON THE MURGON COMMUNITY CCTV CAMERA

RESOLUTION 2026/109

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council inform the Murgon Business Development Association that the audit of the community CCTV has been completed and complete final arrangements to transition the cameras to Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter and Ros Heit

Against: Nil

CARRIED 5/0

Attendance

At 11.43am Cr Heath Sander returned to the meeting.

14.5 SBRC 2324_10 CIVIL CONSTRUCTION SURVEYOR - PREFERRED SUPPLIER ARRANGEMENT

RESOLUTION 2026/110

Moved: Cr Linda Little

Seconded: Cr Danita Potter

That South Burnett Regional Council extend the engagement term O'Reilly Nunn Favier (ONF) for an additional period of twenty-four (24) months for the supply and delivery of Civil Construction Surveyor Services as Councils preferred supplier.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

Attendance

At 11.45am Louise Reidy left the meeting.

15 QUESTIONS ON NOTICE**15.1 QUESTION ON NOTICE - REQUESTING A BREAKDOWN OF THE WATER AND WASTEWATER BORROWINGS AND THE INFRASTRUCTURE BORROWINGS**

RESOLUTION 2026/111

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That the response to the question regarding requesting a breakdown of the Water and Wastewater borrowings and the Infrastructure borrowings raised by Councillor Heath Sander be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**16 INFORMATION SECTION**

Nil

ADJOURN FOR LUNCH

RESOLUTION 2026/112

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That the meeting adjourn for lunch at 11.51am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**17 CONFIDENTIAL SECTION****RESUME MEETING**

RESOLUTION 2026/113

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That the meeting resume at 1.02pm.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

RESOLUTION 2026/114

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

17.1 Approval to accept offer, and enter into contract for the sale of land - 64-66 Burrows Street Wondai

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.2 Awarding Tender for Management and Operations of W J Lang Olympic Pool, Wondai Memorial Swimming Pool and Proston Swimming Pool.

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.3 Awarding of Tender of SBRCQ 2526_120 - Management of Murgon Jubilee Swimming Pool

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.4 Request to Waive Water Consumption Charges on Assessment 20819-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.5 Request to Apply Concession on Charges on Assessments 10842-23511-000, 10842-23512-000, 10842-23513-000, 10842-23514-000, 10842-23621-000, 10842-23622-000, 10842-23623-000 & 10842-23624-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.6 Pacific Green BESS Community Benefit Agreement

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.7 South Burnett Community Hospital Foundation Limited Board Meeting Minutes - 23 April 2026

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on

balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.8 Organisational Development Plan

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

Attendance

At 1.29pm Lara Newman left the meeting.

At 1.37pm Lara Newman returned to the meeting.

At 1.51pm Rebecca Bayntun left the meeting.

At 2.05pm Lara Newman left the meeting.

RESOLUTION 2026/115

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That Council moves out of Closed Council into Open Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

9.4 NOTICE OF MOTION - POTHOLE AND ROAD DEFECT PRACTICE

RESOLUTION 2026/116

Moved: Cr Heath Sander

Seconded: Cr Linda Little

That South Burnett Regional Council review maintenance programming for sealed roads as part of the organisational development plan to identify improvements targeting best practice where concurrent defects can be completed as part of a routine maintenance program when in an area.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

17.1 APPROVAL TO ACCEPT OFFER, AND ENTER INTO CONTRACT FOR THE SALE OF LAND - 64-66 BURROWS STREET WONDAI

RESOLUTION 2026/117

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That South Burnett Regional Council:

1. Accept the offer that is most advantageous, and enter into a contract of sale, that is within the market value assessment of:
 - (a) 64-66 Burrows Street, Wondai
2. Delegate to the CEO, to negotiate and enter into a contract for the sale of the property above, if the offer is outside of this range, but is evidenced by a written valuation report about the market value of land from a valuer registered under the [Valuers Registration Act 1992](#) in accordance with *Section 236* of the *Local Government Regulation 2012*.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

17.2 AWARDING TENDER FOR MANAGEMENT AND OPERATIONS OF W J LANG OLYMPIC POOL, WONDAI MEMORIAL SWIMMING POOL AND PROSTON SWIMMING POOL.

RESOLUTION 2026/118

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That South Burnett Regional Council award the Management and Operations of W J Lang Olympic Pool, Wondai Memorial Swimming Pool and Proston Swimming Pool for one (1) year with two by further one (1) year extension options to Liquid Force Enterprises Pty Ltd.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

17.3 AWARDING OF TENDER OF SBRCQ 2526_120 - MANAGEMENT OF MURGON JUBILEE SWIMMING POOL

RESOLUTION 2026/119

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Award tender SBRCQ 2526_120 Management and Operation of Murgon Jubilee Swimming Pool to Hallway Co for one (1) year with two (2) additional 1-year options and;
2. Delegate the Chief Executive Officer to negotiate and adjust the contract

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

17.4 REQUEST TO WAIVE WATER CONSUMPTION CHARGES ON ASSESSEMENT 20819-00000-000

PRESOLUTION 2026/120

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That South Burnett Regional Council grant a 100% waiver of the disputed amount of water consumption charges for assessment 20819-00000-000, less the average water consumption.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

17.5 REQUEST TO APPLY CONCESSION ON CHARGES ON ASSESSMENTS 10842-23511-000, 10842-23512-000, 10842-23513-000, 10842-23514-000, 10842-23621-000, 10842-23622-000, 10842-23623-000 & 10842-23624-000

RESOLUTION 2026/121

Moved: Cr Linda Little

Seconded: Cr Jane Erkens

That South Burnett Regional Council does not accede to the request to apply concession on charges on assessments 10842-23511-000, 10842-23512-000, 10842-23513-000, 10842-23514-000, 10842-23621-000, 10842-23622-000, 10842-23623-000 & 10842-23624-000.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros HeitAgainst: Nil**CARRIED 6/0**

17.6 PACIFIC GREEN BESS COMMUNITY BENEFIT AGREEMENT

RESOLUTION 2026/122

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That South Burnett Regional Council delegate to the Chief Executive Officer to negotiate and execute the Community Benefit Agreement for the Pacific Green Kingswell Energy Park.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

17.7 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LIMITED BOARD MEETING MINUTES - 23 APRIL 2026

RESOLUTION 2026/123

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That the report on South Burnett Community Hospital Foundation Limited Board meeting minutes 23 April 2026 be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

17.8 ORGANISATIONAL DEVELOPMENT PLAN

RESOLUTION 2026/124

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That South Burnett Regional Council receive the 4th quarter report for the Organisational Development Plan Version dated 16 July 2025.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

18 CLOSURE OF MEETING

The Meeting closed at 2.31pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 September 2026.

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CHAIRPERSON

8 MAYORAL MINUTE

Nil

9 NOTICES OF MOTION

Nil

10 COUNCILLOR DIVISIONAL UPDATES

Nil

11 BUSINESS OUTSTANDING**11.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 16-09-2026**Author:** Coordinator Executive Services**Authoriser:** Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting as at 10 September 2026

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Business Outstanding Table as at 10 September 2026 [!\[\]\(3292f5442e3b4027aa0bb60988f9fc82_img.jpg\)](#) 

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 16 September 2026

Attachment No: 1

Meeting	Subject	Manager	Resolution	Notes
Council 19/08/2026	Waste Services Public Benefit Assessment	Anderson, Kerri	RESOLUTION 2026/98 Moved: Cr Ros Heit Seconded: Cr Linda Little That South Burnett Regional Council receives the Public Benefit Assessment for Waste Services, which supports the Council's earlier decision to implement the competitive neutrality principle to this Waste Services activity through the introduction of full cost pricing. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0	
Council 19/08/2026	Extension to Infrastructure Charges & Planning Incentives	Anderson, Kerri	RESOLUTION 2026/100 Moved: Cr Ros Heit Seconded: Cr Heath Sander That South Burnett Regional Council adopt the following to approve the extension to the Developer Incentive Scheme (DIS) for one (1) year after the previous extension concludes extending from 1 January 2028 to 31 December 2028. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0	
Council 19/08/2026	Proposed Major Amendment to the South Burnett Regional Council Planning Scheme	Anderson, Kerri	RESOLUTION 2026/101 Moved: Cr Danita Potter Seconded: Cr Jane Erkens That South Burnett Regional Council: 1. endorse the proposed planning scheme amendment and maps (Major Amendment 3 –	

			Housing Improvement) (Attachment A), Statement of State Interest Integration (Attachment B), draft Communication Strategy (Attachment C). 2. endorse the Bushfire Risk Assessment (Attachment D) and determine that the proposed planning scheme amendment results in an acceptable level of bushfire risk. 3. decides for the purposes of section 18(2) of the <i>Planning Act 2016</i> to commence making a major amendment to its planning scheme and give notice (Draft Section 18 Notice) to the chief executive. 4. grants the Chief Executive Officer power to submit the proposed planning scheme amendment (Major Amendment 3 – Housing Improvement) for State Interest Review upon receipt of notice (Section 18 Notice) from the chief executive and assuming no significant changes to the process (from the Draft Section 18 Notice). <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0
Council 19/08/2026	MOU - Gympie Regional Council	Pitt PSM, Mark	RESOLUTION 2026/92 Moved: Cr Heath Sander Seconded: Cr Linda Little That South Burnett Regional Council 1. Enter into a Memorandum of Understanding with Gympie Regional Council to investigate options to improve waste reduction and landfill management and recycling; 2. That any actions arising from the MOU be presented to full council for endorsement and the MOU be amended to reflect this point; and

			3. Delegates under s257 1 (b) Local Government Act Qld 2009 to the Chief Executive Officer the power to negotiate, amend and execute the memorandum of understanding on terms and conditions that are acceptable to Council. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0
Council 19/08/2026	South Burnett Rail Trail Users Association (SBRTUA) Grant Applications	Meehan, Aaron	RESOLUTION 2026/74 Moved: Cr Danita Potter Seconded: Cr Jane Erkens That South Burnett Regional Council support: 1. The South Burnett Rail Trail Users Association (SBRTUA) grant application to construct a model of our solar system to a scale of one to one billion along the South Burnett Rail Trail between Wondai south to Tingoora; 2. the Wondai Art Gallery and Murgon Business Development Association grant application to install an EV charging station in Wondai and Murgon through Community Benefit scheme or similar funding body; and Further South Burnett Regional Council work with the SBRTUA and Wondai Art Gallery/Murgon Business Development Association to ensure all relevant approvals are sought and there is no cost to Council for these projects and delegate to the Chief Executive Officer to negotiate and finalise any arrangements required to progress the applications. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little and Danita Potter <u>Against:</u> Nil

08 Sep 2026 4:40pm Doggett, Tee-Arna
Council officers are working with SBRTUA in obtaining quotes for materials and services for relevant suppliers. These quotes will assist in preparing project budgets for the grant applications.

CARRIED 4/0				
Council 19/08/2026	Notice of Motion - Gates Installed to Blackbutt and Wattle Camp Transfer Stations.	Pitt PSM, Mark	RESOLUTION 2026/76 Moved: Cr Heath Sander Seconded: Cr Jane Erkens That the South Burnett Regional Council: 1. prioritise the installation of the fob entry gate system to the Wattle Camp Transfer station and conduct a community information programme for affected residents of the changes; 2. investigate the Blackbutt Transfer station for an automatic fob entry system and engage in community consultation for this initiative. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil	10 Sep 2026 11:58am Paterson, Lynelle Draft report being prepared and will be presented to the October Ordinary meeting
CARRIED 6/0				
Council 19/08/2026	Notice of Motion - Investigate the costings to have Koala mapping and signage	Meehan, Aaron	RESOLUTION 2026/77 Moved: Cr Danita Potter Seconded: Cr Heath Sander That the South Burnett Regional Council undertake to investigate the costings to have Koala Mapping and signage for the whole South Burnett Regional Council Area. 1. Investigate opportunities and funding for Koala habitat mapping in the South Burnett Region 2. Investigate a citizen science-based study on koala locations in the south Burnett region, and/or 3. Investigate a community mapping project through the use of an app to record Koala sightings and location in the South Burnett Region <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil	08 Sep 2026 4:40pm Doggett, Tee-Arna Meeting held on Monday 8th of September with consultant from OWAD Environment. This meeting discussed the Inland Burnett 2024 Koala population study prepared by OWAD Environment, Wild DNA /Federation University and Burnett Catchment Care Association in 2024 and the opportunity to expand these studies. Council officers also to further investigate iNaturalist app for Koala population monitoring and recording.

CARRIED 6/0				
Council 19/08/2026	Negotiated Decision for a Development Permit RAL25/0044 for Reconfiguring a Lot - Subdivision (1 Lot into 40 Lots) Over Three (3) Stages plus Two (2) New Roads at Lysdale Road, WONDAL (and described as Lot 59 on SP184725). Applicant: Stuart James Nicholson, Cameron James Ansell and Sabrina Elise Ansell C/- Urban Planet Town Planning Consultants	Anderson, Kerri	RESOLUTION 2026/102 Moved: Cr Linda Little Seconded: Cr Heath Sander That Council approve, in part, the amendment of condition ENG37 and issue a Negotiated Decision Notice for a Development Permit RAL25/0044 for Reconfiguring a Lot - Subdivision (1 Lot into 40 Lots) Over Three (3) Stages plus Two (2) New Roads at Lysdale Road, Wondai (and described as Lot 59 on SP184725), subject to the following conditions: (amended condition is in bold and the deleted condition is in strike through) <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil	CARRIED 6/0
Council 19/08/2026	Request to Waive Water Consumption Charges on Assessment 20819-00000-000	Anderson, Kerri	RESOLUTION 2026/120 Moved: Cr Jane Erkens Seconded: Cr Danita Potter That South Burnett Regional Council grant a 100% waiver of the disputed amount of water consumption charges for assessment 20819-00000-000, less the average water consumption. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil	CARRIED 6/0

Council 19/08/2026	Request to Apply Concession on Charges on Assessments 10842-23511-000, 10842-23512-000, 10842-23513-000, 10842-23514-000, 10842-23621-000, 10842-23622-000, 10842-23623-000 & 10842-23624-000	Anderson, Kerri	RESOLUTION 2026/121 Moved: Cr Linda Little Seconded: Cr Jane Erkens That South Burnett Regional Council does not accede to the request to apply concession on charges on assessments 10842-23511-000, 10842-23512-000, 10842-23513-000, 10842-23514-000, 10842-23621-000, 10842-23622-000, 10842-23623-000 & 10842-23624-000. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0	
Council 19/08/2026	Pacific Green BESS Community Benefit Agreement	Meehan, Aaron	RESOLUTION 2026/122 Moved: Cr Linda Little Seconded: Cr Heath Sander That South Burnett Regional Council delegate to the Chief Executive Officer to negotiate and execute the Community Benefit Agreement for the Pacific Green Kingswell Energy Park. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0	03 Sep 2026 11:41am Doggett, Tee-Arna Negotiations in progress.
Council 19/08/2026	Approval to accept offer, and enter into contract for the sale of land - 64-66 Burrows Street Wondai	Anderson, Kerri	RESOLUTION 2026/117 Moved: Cr Danita Potter Seconded: Cr Ros Heit That South Burnett Regional Council: 1. Accept the offer that is most advantageous, and enter into a contract of sale, that is within the market value assessment of:	

			(a) 64-66 Burrows Street, Wondai 2. Delegate to the CEO, to negotiate and enter into a contract for the sale of the property above, if the offer is outside of this range, but is evidenced by a written valuation report about the market value of land from a valuer registered under the Valuers Registration Act 1992 in accordance with <i>Section 236</i> of the <i>Local Government Regulation 2012</i>. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0
Council 19/08/2026	Preliminary Approval (including a Variation Request) for Material Change of Use for Multiple Dwellings (15 x 2-bedroom Units - Veteran Housing) at 44 Stephens Street West Murgon (and described as Lot 110 on SP315753 & Lot 3 on M55131). Applicant: Murgon Rsl Sub-Branch c/- Danya Cook Town Planning	Anderson, Kerri	RESOLUTION 2026/103 Moved: Cr Heath Sander Seconded: Cr Linda Little That Council approve the Preliminary Approval including a Variation Request for Material Change of Use for Multiple Dwelling (15 Units) at 44 Stephens Street West, Murgon (described as Lot 110 on SP315753 and Lot 3 on M55131), subject to the following conditions. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0
Council 19/08/2026	SBRC 2324_10 Civil Construction Surveyor - Preferred Supplier Arrangement	Anderson, Kerri	RESOLUTION 2026/110 Moved: Cr Linda Little Seconded: Cr Danita Potter That South Burnett Regional Council extend the engagement term O'Reilly Nunn Favier (ONF) for an additional period of twenty-four (24) months for the supply

			and delivery of Civil Construction Surveyor Services as Councils preferred supplier.	
			<u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit	
			<u>Against:</u> Nil	
			CARRIED 6/0	
Council 19/08/2026	Notice of Motion - Pothole and road defect practice	Meehan, Aaron	RESOLUTION 2026/116 Moved: Cr Heath Sander Seconded: Cr Linda Little That South Burnett Regional Council review maintenance programming for sealed roads as part of the organisational development plan to identify improvements targeting best practice where concurrent defects can be completed as part of a routine maintenance program when in an area. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil	04 Sep 2026 3:54pm Doggett, Tee-Arna Practice underway.
			CARRIED 6/0	
Council 15/07/2026	Request to Waive Building Application Fees	Anderson, Kerri	RESOLUTION 2026/54 Moved: Cr Jane Erkens Seconded: Cr Deb Dennien That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	23 Jul 2026 10:02am Kruger, Wendy - Reallocation Action reassigned to Dunstan, Sam by Kruger, Wendy 23 Jul 2026 3:37pm Dunstan, Sam Laid on table and to be presented at the next Council meeting when advised
			CARRIED 7/0	
Council 15/07/2026	Question on Notice - Policy for disposing of roadkill	Pitt PSM, Mark	Cr Jane Erkens asked what are the rules/costs for disposing of animals such as roadkill at our local refuse stations?	11 Aug 2026 3:37pm Pointon, Jennifer Investigating with Infrastructure manager

Council 15/07/2026	Adoption of South Burnett Regional Council Overgrown Property Policy - Strategic040	Pitt PSM, Mark	RESOLUTION 2026/41 Moved: Mayor Kathy Duff Seconded: Cr Linda Little That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	22 Jul 2026 4:05pm Searle, Karen General Meeting 15/7/2026 - Resolved to lay on table. Policy to be workshopped 08 Sep 2026 11:10am Searle, Karen Policy to be workshopped with Council prior to next General Meeting
Council 15/07/2026	Adoption of the South Burnett Regional Council Annual Operational Plan 2026/2027	Anderson, Kerri	RESOLUTION 2026/1 Moved: Cr Deb Dennien Seconded: Cr Danita Potter That the South Burnett Regional Council Annual Operational Plan 2026/2027 be adopted as amended. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	23 Jul 2026 10:02am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For follow up and action
Council 15/07/2026	Supply and Installation of Solar PV Panels Under Community Energy Upgrades Fund (CEUF) - Round 2 Grant	Meehan, Aaron	RESOLUTION 2026/69 Moved: Cr Deb Dennien Seconded: Cr Linda Little That South Burnett Regional Council: 1. Accept the alternative Bid of AMG Electrical Solutions Pty Ltd for the Gordonbrook WTP (99 kW), Kingaroy WWTP (99 kW) and Kingaroy Council Office (40kW) grid-connected solar panel installations at a revised Bid price of \$391,572.03 excluding GST; 2. Accept the Bid of Raffin Electrical Contractors Pty Ltd for the Nanango WWTP (39 kW), Kingaroy Stores Depot (40 kW) and Nanango Council Office and	12 Aug 2026 11:24am Doggett, Tee-Arna Contracts expected to be finalised and executed in August 2026. 07 Sep 2026 10:31am Doggett, Tee-Arna Contracts expected to be executed in September 2026.

			Library (39kW) grid-connected solar panel installations at a Bid price of \$101,149.14 excluding GST; 3. Allocate additional budget for the project at the First Quarter Review; and 4. Delegate to the Chief Executive Officer to negotiate and adjust the contract value due to changes in scope and additional activities as required. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0		
Council 15/07/2026	Trustee Permit to Occupy - Burnett Street, Nanango (and described as Part of Lot 8 on N2375)	Anderson, Kerri	RESOLUTION 2026/68 Moved: Mayor Kathy Duff Seconded: Cr Jane Erkens That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	23 Jul 2026 10:05am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For follow up and action 09 Sep 2026 1:24pm Jorgensen, Brittani Manager Customer Solutions is investigating more detailed costs	
Council 17/06/2026	Motion - Upgrades to Telstra Pits	Meehan, Aaron	RESOLUTION 2026/527 Moved: Cr Heath Sander Seconded: Cr Linda Little That South Burnett Regional Council: write to the minister of Communications and Telstra CEO to develop a streamlined process and the financial burden for any upgrades to Telstra pits situated in Council owned footpaths be placed with Telstra, and add this to the LGAQ resolutions.	07 Jul 2026 1:11pm Doggett, Tee-Arna To be actioned in August when resources permit. 11 Aug 2026 2:32pm Doggett, Tee-Arna Letter currently being drafted, expected to be finalised and issued during August 2026. 04 Sep 2026 4:15pm Doggett, Tee-Arna Letter issued to Telstra. Meeting to be scheduled between Council & Telstra.	

			<u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0		
Council 17/06/2026	Temporary extention to Arts Culture and Heritage Advisory Committee members	Anderson, Kerri	RESOLUTION 2026/518 Moved: Cr Danita Potter Seconded: Cr Ros Heit That South Burnett Regional Council approve the temporary extension of the current members of the Arts Culture and Heritage Advisory Committee until 31 December 2026. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	25 Jun 2026 9:45am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Completion.	
Council 20/05/2026	Lease of part of Lot 16 on SP131876	Anderson, Kerri	RESOLUTION 2026/479 Moved: Cr Ros Heit Seconded: Cr Deb Dennien That the South Burnett Regional Council: 1. In accordance with sections 236(1)(b)(ii) and 236(1)(c)(iii) of the <i>Local Government Regulation 2012</i>, disposes of a valuable non-current asset other than by way of tender or auction, to a community organisation and for the purpose of renewing the lease of the woodworker's building (being part of Lot 16 on SP131876) to the existing tenant, Wondai Woodworkers Association Inc., for a term of ten (10) years with no options to renew the lease, with initial rent and annual rent reviews in accordance with Councils Fees and Charges.	27 May 2026 10:52am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action & Completion 27 May 2026 2:46pm Jorgensen, Brittani Letter has been sent to Wondai Woodworkers confirming council resolution and advising that draft documents will be prepared. 11 Jun 2026 11:36am Jorgensen, Brittani Draft Lease has been prepared and provided to Manager of Customer Solutions for review and comment. 25 Jun 2026 10:14am Jorgensen, Brittani Draft Lease is still with Manager of Customer Solutions for review. Has been chased up. 06 Jul 2026 1:48pm Jorgensen, Brittani Draft Lease with Manager Customer Solutions. Has been chased up.	

			2. In accordance with section 257(1)(b) of the <i>Local Government Act 2009</i>, delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with the Wondai Woodworkers Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council. <u>In Favour:</u> Crs Kathy Duff, Linda Little, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 5/0	12 Aug 2026 2:02pm Jorgensen, Brittani Lease is with Customer for signing. 09 Sep 2026 10:38am Jorgensen, Brittani Lease is still with customer for signing - customer has been followed up 10 Sep 2026 4:15pm Jorgensen, Brittani Customer is arranging for signing this week and has informed Lease & Land Officer via telephone on 10 September 2026 that they will drop signed documents into Kingaroy Office by end of next week.
Council 20/05/2026	Licence to Occupy - Hivesville Progress Association	Anderson, Kerri	RESOLUTION 2026/478 Moved: Cr Heath Sander Seconded: Cr Linda Little That That South Burnett Regional Council: 1. In accordance with s.236(1)(b)(ii) of the <i>Local Government Regulation 2012</i>, dispose of a valuable non-current asset by way of entering a Deed of Licence to Occupy for Lot 112 on SP116355 to the Hivesville Progress Association Inc. for a term of 3 years. 2. Pursuant to s.257(1)(b) of the <i>Local Government Act 2009</i>, delegates to the Chief Executive Officer the power to negotiate, finalise and execute a Deed of Licence to Occupy with the Hivesville Progress Association. <u>In Favour:</u> Crs Kathy Duff, Linda Little, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 5/0	27 May 2026 10:51am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action & Completion 27 May 2026 2:45pm Jorgensen, Brittani Letter sent to Hivesville Progress Association confirming council resolution and advising that draft documents will be prepared. 11 Jun 2026 9:32am Jorgensen, Brittani Draft Licence to Occupy has been prepared and provided to Manager of Customer Solutions to review. 25 Jun 2026 10:14am Jorgensen, Brittani Draft Licence to Occupy is still with Manager of Customer Solutions for review. Has been chased up. 06 Jul 2026 1:47pm Jorgensen, Brittani Draft Licence with Manager Customer Solutions for review. Has been followed up. 22 Jul 2026 3:39pm Jorgensen, Brittani Draft Licence has been reviewed by Manager of Customer Solutions. Amendments being made before finalising draft for execution. 12 Aug 2026 2:00pm Jorgensen, Brittani Licence to Occupy ready for execution. Awaiting approval from DNRM first.

			09 Sep 2026 10:37am Jorgensen, Brittani Licence to Occupy is with customer for signing.	
Council 20/05/2026	Lease of Area 16, Kingaroy Aerodrome (being part of Lot 3 on SP249643)	Anderson, Kerri	RESOLUTION 2026/493 Moved: Cr Heath Sander Seconded: Cr Linda Little That the South Burnett Regional Council: - In accordance with section 236(1)(c)(iii), disposes of a valuable non-current asset other than by way of tender or auction for the purpose of renewing the lease of Area 16 at the Kingaroy Aerodrome (being part of Lot 3 on SP249643) to the existing tenants, Paul and Karen Garner, for a term of ten (10) years, with no options to renew and at current market rental. - In accordance with section 257(1)(b) of the <i>Local Government Act 2009</i>, delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with Paul and Karen Garner on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council. <u>In Favour:</u> Crs Kathy Duff, Linda Little, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 5/0	27 May 2026 10:52am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action & Completion 11 Jun 2026 9:35am Jorgensen, Brittani Draft Lease has been prepared and provided to Manager of Customer Solutions for review. Have also sought a quote from IPN Valuers to do a valuation on market rent. Once this is received, rent amount can be inserted in lease and then arranged for execution., Customer has also been notified that draft documents are being prepared and will be sent out in due course. 25 Jun 2026 10:15am Jorgensen, Brittani Draft Lease is still with Manager of Customer Solutions for review. Has been chased up. 06 Jul 2026 1:49pm Jorgensen, Brittani Draft Lease with Manager Customer Solutions. Has been chased up. 12 Aug 2026 2:04pm Jorgensen, Brittani Lease is being sent for signing - were waiting on market rent assessment which has now been received. 09 Sep 2026 10:39am Jorgensen, Brittani Lease is with customer for signing
Council 20/05/2026	Lease of Area 17, Kingaroy Aerodrome (being part of Lot 3 on SP249643)	Anderson, Kerri	RESOLUTION 2026/492 Moved: Cr Deb Dennien Seconded: Cr Linda Little That South Burnett Regional Council: In accordance with <i>Local Government Regulation 2012</i> section 236(1)(c)(iii), disposes of a valuable non-current asset other than by way of tender or auction for the purpose of renewing the lease of Area	27 May 2026 10:51am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action & Completion 11 Jun 2026 9:34am Jorgensen, Brittani

			17 of the Kingaroy Aerodrome (being part of Lot 3 on SP249643) to the existing tenants of the land, Dr Thomas Potter and Annette Potter, for a term of ten (10) years, with no options to renew and at current market rental. 2. In accordance with section 257(1)(b) of the <i>Local Government Act 2009</i>, delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with Dr Thomas Potter and Annette Potter on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council. <u>In Favour:</u> Crs Kathy Duff, Linda Little, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 5/0	Draft Lease has been prepared and provided to Manager of Customer Solutions for review. Have also sought a quote from IPN Valuers to do a valuation on market rent. Once this is received, rent amount can be inserted in lease and then arranged for execution., Customer has also been notified that draft documents are being prepared and will be sent out in due course. 25 Jun 2026 10:15am Jorgensen, Brittani Draft Lease is still with Manager of Customer Solutions for review. Has been chased up. 06 Jul 2026 1:49pm Jorgensen, Brittani Draft Lease with Manager Customer Solutions. Has been chased up. 12 Aug 2026 2:03pm Jorgensen, Brittani Lease is being sent for signing - were waiting on market rent assessment which has now been received. 09 Sep 2026 10:38am Jorgensen, Brittani Customer is meeting with Manager of Customer Solutions and Lease & Land Officer on 10.09.2026 to discuss the progression of this lease 10 Sep 2026 4:16pm Jorgensen, Brittani Manager Customer Solutions and Lease & Land Officer met with customer on 10 September 2026. Customer has sought amendments, we are attending to those amendments before reissuing Lease for customer's execution.	
Council 15/04/2026	Renaming Mill Street, Brooklands	Meehan, Aaron	RESOLUTION 2026/444 Moved: Cr Linda Little Seconded: Cr Deb Dennien That South Burnett Regional Council:	11 May 2026 11:24am Doggett, Tee-Arna	

			1. Rename the start of Mill Street to Old Station Road (Kingaroy Cooyar Road to the intersection of the Mill Street Road Reserve); and; 2. The unformed unmaintained reserve continues to be known as Mill Street. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	Report presented at April meeting and adopted by Council. Letters have been drafted for the property owners and Department of Resources to officially advise of the change to property address and underlying casement name. No changes are required for the road asset or street name blade. Notification will be sent to Assets and Rates and any other required internal stakeholders regarding the address changes once the letters are finalised. 09 Jun 2026 12:36pm Doggett, Tee-Arna Finalisation of name change underway. 07 Jul 2026 12:58pm Doggett, Tee-Arna Finalisation of name change underway. 11 Aug 2026 2:55pm Doggett, Tee-Arna Finalisation of name change underway. Letters to be finalised and forwarded to property owners. 08 Sep 2026 4:48pm Doggett, Tee-Arna Letters are drafted to be distributed in September.
Council 15/04/2026	Transfer of land Jellicoe Street, Proston	Anderson, Kerri	RESOLUTION 2026/461 Moved: Cr Heath Sander Seconded: Cr Deb Dennien That the South Burnett Regional Council: 1. Approve and enter into (as Seller) an REIQ Sale Contract with Darryl Colin Gatgens (as Buyer) to transfer title of 23 Jellicoe Street Proston (described as Lot 38 on RP57676), pursuant to section 236(1)(v) of the <i>Local Government Regulation 2012</i>, for current market value as determined by a suitably experienced registered valuer; 2. Approve and enter into (as Buyer) an REIQ Purchase Contract with Darryl Colin Gatgens (as Seller) to transfer title of 29 Jellicoe Street Proston (described as Lot 41 on RP57676), pursuant to	21 Apr 2026 9:34am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action and finalisation 14 May 2026 9:48am Jorgensen, Brittani Draft Contracts and Disclosure Statements have been drafted, currently being reviewed by Manager of Customer Solutions. Valuation has been done but awaiting final report from valuer. Solicitors have been engaged for settlement. 27 May 2026 10:00am Jorgensen, Brittani Valuation has been received and draft contracts updated. Awaiting final approval from Manager of Customer Solutions then can send to the owner of 29 Jellicoe Street and Athena Law.

	section 236(1)(v) of the <i>Local Government Regulation 2012</i>, for current market value as determined by a suitably experienced valuer; 3. Ensure that the Contracts provide for: a. Interdependency of both Contracts; b. Contemporaneous settlement; c. if the properties are valued at different amounts, then the consideration to be paid at settlement will be the difference in the market value; and d. South Burnett Regional Council to prepare and lodge a drainage easement over Lot 38 on RP57676 at its cost prior to settlement. 4. Council delegate powers to the Chief Executive Officer under Section 257 of the <i>Local Government Act 2009</i> to negotiate and execute both Contracts. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	25 Jun 2026 10:12am Jorgensen, Brittani Draft Contracts have been finalised and being sent to customer and solicitors for consideration and if in order, execution. Will be sent once Seller Disclosure has been signed by CEO, which was provided to CEO on 25.06.2026. 01 Jul 2026 11:17am Jorgensen, Brittani Seller Disclosure has been signed by CEO and sent with draft contracts to customer and solicitors 06 Jul 2026 1:44pm Jorgensen, Brittani Customer emailed Council unhappy with proposal/Contracts and communications via email. Customer's email was referred to Manager of Customer Solutions who will be discussing this email with General Manager Infrastructure and Manager Facilities Parks & NRM. Either Manager Infrastructure or Manager Facilities Parks & NRM to contact customer in response. 22 Jul 2026 3:38pm Jorgensen, Brittani Awaiting direction from CEO and/or General Manager Infrastructure as to how to respond to customers concerns with Contracts. 12 Aug 2026 1:54pm Jorgensen, Brittani Correspondence between Council and Customer on 3 & 5 August 2026. Revised Contracts and response to Customer has been prepared and were sent to CEO, Council Managers and GMs on 12 August 2026 for review prior to sending to Customer. 09 Sep 2026 10:36am Jorgensen, Brittani Contracts are with customer for signing. Follow up email to Athena Law sent on 10 September 2026 seeing if they have heard anything from customer or received any signed documents.
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CARRIED 7/0

Council 18/03/2026	Rehabilitation study on Koala habitat on Burrandowan Road, Kingaroy	Meehan, Aaron	RESOLUTION 2026/407 Moved: Cr Danita Potter Seconded: Cr Jane Erkens That South Burnett Regional Council: 1. Remove the surface rubbish from site and; 2. Council seek Expressions Of Interest from incorporated community groups to maintain and rehabilitate part of Lot 331 FY578 Burrandowan Road for Koala habitat. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	08 Apr 2026 11:54am Doggett, Tee-Arna Council investigating the call of EOI from community groups. 13 May 2026 11:28am Doggett, Tee-Arna Council is drafting the Expression of Interest for community groups to participate in rehabilitation of site for Koala conservation. 11 Jun 2026 11:50am Doggett, Tee-Arna Council is finalising EOI for rehabilitation of site for Koala conservation. 07 Jul 2026 11:38am Doggett, Tee-Arna EOI for community groups to participate in rehabilitation of site for Koala conservation will be advertised in July. 12 Aug 2026 2:00pm Doggett, Tee-Arna EOI advertised on 12 August 2026, to close on 18 September 2026. 03 Sep 2026 9:07am Doggett, Tee-Arna EOI closes on the 18th September 2026.
Council 18/03/2026	Sale of land at 64-66 Burrows Street, Wondai (being Lot 39 on SP212971)	Anderson, Kerri	RESOLUTION 2026/420 Moved: Cr Heath Sander Seconded: Cr Linda Little That South Burnett Regional Council delegate to the Chief Executive Officer to List the property for sale on the open market with a local real estate agent. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	25 Mar 2026 1:41pm Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For finalisation and completion. 09 Apr 2026 3:10pm Kruger, Wendy Applicant has been advised of Council's resolution and property is to be listed on the open market. 14 May 2026 3:42pm Bayntun, Rebecca Quotation sought for listing the property. 13 Aug 2026 11:38am Kruger, Wendy Report to go to the General Council Meeting (19 August 2026) seeking approval for offers received.
Council 18/02/2026	Notice of Motion - Introduction of Temporary Planning Instrument	Anderson, Kerri	RESOLUTION 2026/339 Moved: Cr Jane Erkens Seconded: Cr Danita Potter	12 Mar 2026 2:30pm Donohue, Kimberley To be included in the Local Law Review - SG

			That South Burnett Regional Council introduce a Temporary Planning Instrument, or review local laws to allow a landowner to reside in a temporary dwelling on their own land, provided it meets relevant health and safety standards until the housing crisis is over. To be reviewed in two years, after it takes effect <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	08 May 2026 4:12pm Paterson, Lynelle - Reallocation Action reassigned to Donohue, Kimberley 11 Aug 2026 10:22am Donohue, Kimberley To be investigated and picked up in the LL review.
Council 18/02/2026	Renewal of the Licence to Occupy for Area 13 at the Kingaroy Airport	Anderson, Kerri	RESOLUTION 2026/381 Moved: Cr Jane Erkens Seconded: Cr Deb Dennien That South Burnett Regional Council: - in accordance with s236(1)(c)(iii) of the <i>Local Government Regulation 2012</i>, enters into an agreement for the occupation of Area 13 at the Kingaroy Airport (being part of Lot 3 on SP249643) for a term of 20 years at current market rent with periodic rent reviews for the term of the agreement. - pursuant to section 257(1)(b) of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with Miles Gore-Brown. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	11 Mar 2026 9:14am Dunstan, Sam Draft lease completed and awaiting review. Valuation to be completed. 09 Apr 2026 3:11pm Kruger, Wendy Leasee has requested changes which have been approved by CEO. Updated licence is currently being finalised accordingly. 14 May 2026 2:46pm Bayntun, Rebecca Lease documents sent. Lessee undertaking their own due diligence. 13 Aug 2026 11:39am Kruger, Wendy Lease is with customer for review and execution. He has solicitors assisting him. Council's Lease and Land Officer is continuing to follow up with him monthly since May 2026

Council 18/02/2026	Question on notice - Late Fees	Anderson, Kerri	Question on notice from Cr Ros Heit Can late fees or interest be charged on overdue dog registrations?	11 Mar 2026 4:21pm Anderson, Kerri Currently investigating options. Will bring to a future Council Meeting. 13 May 2026 8:44am Anderson, Kerri Will be looked at after budget has been done to ensure investigation can be resourced properly.
Council 19/11/2025	Notice of Motion - Investigate 'Land for Wildlife'	Meehan, Aaron	RESOLUTION 2025/216 Moved: Cr Danita Potter Seconded: Cr Jane Erkens That South Burnett Regional Council: 1. Investigate a 'Land for Wildlife' program 2. what would be required for the delivery of a program by a new environmental officer position to support landholders and community involved in protecting the environment; and 3. the financial implications it would mean for Council. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	20 Jan 2026 3:39pm Petersen, Leanne Due to staff shortages investigations are ongoing and a report will be prepared and brought back to Council 10 Feb 2026 3:58pm Doggett, Tee-Arna Due to staff shortages investigations are ongoing and a report will be prepared and brought back to Council 06 Mar 2026 10:53am Doggett, Tee-Arna Report expected to be sent to April meeting due to resourcing. 26 Apr 2026 7:26pm Doggett, Tee-Arna Council working with BCCA & community on a joint meeting to discuss Land for Wildlife programs & land trust opportunities. 08 Jun 2026 11:47am Doggett, Tee-Arna Proposed mtg with BCCA, Councillors and community members for July to discuss Land for Wildlife and Land Trust programs. 07 Jul 2026 11:37am Doggett, Tee-Arna Meeting with community stakeholders and Burnett Catchment Care Association has been scheduled for 18th July. 11 Aug 2026 10:38am Doggett, Tee-Arna Meeting held with community stakeholders on 18 July. Report to be prepared for September meeting. 08 Sep 2026 4:39pm Doggett, Tee-Arna Report for consideration at the September Council Meeting.

Council 19/11/2025	Kingaroy Showground Building assessable against the Local Heritage Register	Pitt PSM, Mark	RESOLUTION 2025/241 Moved: Cr Danita Potter Seconded: Cr Deb Dennien That South Burnett Regional Council: 1. <i>approve</i> in principle the removal of a Local Heritage Registered Building being the trade hall at the Kingaroy Show Grounds from the Local Heritage Register; and 2. that the Chief Executive Officer be delegated to finalise with the Show Grounds Committee any application and/or development approvals required subject reasonable conditions. <u>In Favour:</u> Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Cr Jane Erkens	22 Jan 2026 10:38am Pitt PSM, Mark Letter sent to Show Society 15 December advising outcome and asked for date to meet in the new year. 03 Feb 2026 8:36am Hunt, Bree Have followed up re meeting. Awaiting response. 24 Feb 2026 10:06am Hunt, Bree Meeting has been scheduled with the President for 12 March 2026. 03 Mar 2026 5:22pm Pitt PSM, Mark Meeting held with Show Society 2 March to discuss next steps - a follow up Council report to be developed and submitted to council meeting to progress 25 Mar 2026 2:56pm Hunt, Bree Onsite meeting occurred on the 26 March with Senior Building Certifier and Manager Facilities to look at the asbestos and prepare a report going forward. 15 May 2026 9:16am Pitt PSM, Mark The buildings are listed on the Local Heritage Register and Councils approval for removal did not extend to all of the affected buildings as was the intent of the Show Societies initial request through Councils Planning Section. Show Society to complete further research on the buildings and options. 07 Jul 2026 2:16pm Pitt PSM, Mark No further information has come from the Show Society. They were going to reach out if they need help in preparing a report detailing the reason why the building needs to be removed and what they were proposing to place back on site. 12 Aug 2026 8:56am Hunt, Bree
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CARRIED 6/1

			Reached out to the Show Society to see if they need any further assistance. Awaiting for staff member to return from leave to assist and have relayed back.
			25 Aug 2026 10:35am Hunt, Bree Have spoken with the Development Services team and they are going to reach out to the Show Society to follow up with any assistance or information that may be required to progress.
Council 19/11/2025	Potential Purchase of Community Health Building, Kingaroy	Anderson, Kerri	RESOLUTION 2025/265 Moved: Cr Deb Dennien Seconded: Cr Danita Potter 1. That South Burnett Regional Council resolves to make an offer for the purchase of the Community Health Building, Kingaroy described as Lot 1 on FY2977 from the State of Queensland (Represented by Queensland Health) and (i) Pursuant to Section 257(1)(b) of the <i>Local Government Act 2009</i>, the Council resolves to delegate to the Chief Executive Officer the power to negotiate, finalise and execute the sale contracts, transfers and any other documents required to effect the transfer. (ii) Council amalgamate Lot 1 on FY2977 and Lot 2 on SP345948 by way of survey into one lot. (iii) Council to upgrade the switchboard in the Qld Health Building to remove the asbestos board and make electricity supply compliant. <u>In Favour:</u> Crs Kathy Duff, Danita Potter, Deb Dennien and Ros Heit <u>Against:</u> Crs Jane Erkens, Linda Little and Heath Sander

17 Dec 2025 8:38am Kemp, Fiona
Action being relocated to Rebecca Bayntun as part of leasing and land matters.

17 Dec 2025 8:38am Kemp, Fiona - Reallocation
Action reassigned to Bayntun, Rebecca by Kemp, Fiona - Action falls under Land and Leasing matters

20 Jan 2026 4:35pm Dunstan, Sam
Investigation into the process for Council to obtain the building from the State.

12 Mar 2026 12:06pm Kruger, Wendy
Letter drafted to Qld Government - Qld Health

09 Apr 2026 3:12pm Kruger, Wendy
Manager Customer Solutions meeting with Health Property Advisor Friday, 10 April 2026.

CARRIED 4/3				
Council 15/10/2025	Construction of a Formed Road to Lot 29 RP36980 and Lot 10 M5421 Memerambi	Anderson, Kerri	RESOLUTION 2025/198 Moved: Cr Jane Erkens Seconded: Cr Heath Sander That South Burnett Regional Council 1. delegate to the Chief Executive Officer to accept and finalise the formed road to Lot 29 RP36980 and Lot 10 M5421 and 2. receive a future report to consider options for naming the road. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter and Heath Sander <u>Against:</u> Crs Deb Dennien and Ros Heit	30 Oct 2025 10:12am Champney, Kristy Planning and Infrastructure staff meeting to finalise and progress road naming. 21 Jan 2026 10:52am Doggett, Tee-Arna - Reallocation Action reassigned to Donohue, Kimberley by Doggett, Tee-Arna - Currently being actioned by Planning & Development.
CARRIED 5/2				
Council 17/09/2025	Notice of Motion - Signage notifying road users	Meehan, Aaron	RESOLUTION 2025/124 Moved: Cr Jane Erkens Seconded: Cr Danita Potter That South Burnett Regional Council 1. work with the Department of Main Roads, the Queensland Police Service and Community to erect signs notifying road users of the need to drive to the conditions of the roads and the areas where they are shared with cyclists, horses, horse and carriages, wildlife, livestock, children and pedestrians. 2. contact Minister of Transport to request learner drivers be made aware of their obligations to horses and cyclists on the road. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	07 Oct 2025 12:57pm Champney, Kristy This will be discussed further at the next TAC meeting. 30 Oct 2025 9:50am Champney, Kristy Draft sign being prepared and identifying local routes. 21 Jan 2026 3:38pm Doggett, Tee-Arna General sign to be finalised and installed at Tipperary Flats and advisory signs to be installed on select roads within immediate vicinity of Nanango. It will also be discussed at the TAC Meeting in the last week of January. Aware of what signage is required, but need to finalise the location on the roads in this area.p 10 Feb 2026 2:05pm Doggett, Tee-Arna
CARRIED 7/0				

Tipperary Flats draft design signage plan has been confirmed with Cr Erkens, currently in process of confirming copyright. 8 yellow diamond horse and carriage warning signs currently on order for distribution around Nanango township, locations to be confirmed.

06 Mar 2026 10:51am Doggett, Tee-Arna

Some signs still yet to arrive, once received will meet with Cr to confirm locations.

26 Mar 2026 1:48pm Doggett, Tee-Arna

Some signs still yet to arrive, once received will meet with Cr to confirm locations., General Information sign design being worked on with Media team before being sent to supplier.

08 May 2026 8:35am Doggett, Tee-Arna

Cr Erkens is liaising with the operator on locating the horse and carriage advisory signs at the relevant roads around Nanango. The general information sign for Tipperary Flats is still being developed in conjunction with the Media Team.

09 Jun 2026 12:22pm Doggett, Tee-Arna

Draft signage for Tipperary Flats has been shared with Cr Erkens for review. Printing of signage will occur after approval is granted.

08 Jul 2026 2:42pm Doggett, Tee-Arna

Cr Erkens has approved signage. Locations have been reviewed. Large signs are with printer for printing and small signs are with Works Crew for installation in July 2026.

11 Aug 2026 9:24am Doggett, Tee-Arna

Advisory signs have been installed & locations for large general signs is being determined with Councillor.

04 Sep 2026 3:52pm Doggett, Tee-Arna

Location for large general signs is being determined with Councillor.

Council 16/04/2025	Notice of Motion - Investigations	Meehan, Aaron	RESOLUTION 2025/409 Moved: Cr Heath Sander Seconded: Cr Jane Erkens That the following items be investigated and be considered in the budget and organisational review where applicable: 1. Undertake a guidepost and sign replacement and maintenance program across the region for the 2025/2026 financial year; 2. Investigate to purchase a woodchipper of suitable size to carry out the removal of tree waste as part of the fleet budget; 3. Identify which department is responsible for the regular maintenance of urban storm water pits throughout the region and undertake a regular cleaning regime of access grates to prevent excess flooding potential from any debris that may affect flow; and 4. Consideration for Council staff to mow and maintain the Murgon, Wondai, Tingoorra, Kingaroy, Nanango and Blackbutt Cemeteries and the large park areas in Tingoorra and Memerambi referring back to previous schedules prior to engaging contractors. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander <u>Against:</u> Cr Ros Heit CARRIED 6/1	15 May 2025 10:55am Champney, Kristy To be discussed in May/June Budget rounds and actioned through organisational review implementation where appropriate. 30 Oct 2025 9:42am Champney, Kristy Current services listed are being reviewed as part of organisational service levels. 09 Feb 2026 2:31pm Doggett, Tee-Arna Current services listed are being reviewed as part of organisation service level review. 06 Mar 2026 10:48am Doggett, Tee-Arna Current services listed are being reviewed as part of organisation service level review. 13 May 2026 1:25pm Doggett, Tee-Arna Current budget and structure review currently in progress 11 Jun 2026 9:52am Doggett, Tee-Arna Update to be provided at June budget workshops. 07 Jul 2026 1:30pm Doggett, Tee-Arna Services including Parks & Cemeteries discussed at budget workshops. Further review to be undertaken through service level review. 11 Aug 2026 2:32pm Doggett, Tee-Arna Services including Parks & Cemeteries discussed at budget workshops. Further review to be undertaken through service level review. 08 Sep 2026 4:39pm Doggett, Tee-Arna Services including Parks and Cemeteries discussed at budget workshops. Further review to be undertaken through service level review.
Council 19/03/2025	Development of Tree Management, Maintenance and Planting Policy	Meehan, Aaron	RESOLUTION 2025/393 Moved: Cr Ros Heit Seconded: Cr Heath Sander	04 Apr 2025 8:07am Kemp, Fiona A plan is being worked on by the Parks and NRM Coordinator 04 Apr 2025 11:15am Petersen, Leanne

	That South Burnett Regional Council develop a council controlled tree management, maintenance and planting policy. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	Commenced research on tree maintenance policy and will include in the 25/26 Operational Plan. 05 Nov 2025 2:40pm Kemp, Fiona Meeting to review this policy will be in the New Year. 21 Jan 2026 2:18pm Petersen, Leanne Parks Team have completed research on other Council tree maintenance policies. SBRC Draft Policy to be workshopped in near future. 10 Feb 2026 3:55pm Doggett, Tee-Arna SBRC Draft Policy to be workshopped in March/April 2026. 06 Mar 2026 10:46am Doggett, Tee-Arna Council workshop for last week in March/first week of April. 08 Apr 2026 11:50am Doggett, Tee-Arna Council requested workshop for last week of April after school holidays. 26 Apr 2026 7:24pm Doggett, Tee-Arna Council workshopped draft Tree Policy on 22 April. Draft policy to be updated with Councillors feedback and sent to Council Internal Departments for review. 08 Jun 2026 11:47am Doggett, Tee-Arna Draft Tree Policy is being reviewed by other internal departments for feedback for input. 07 Jul 2026 11:36am Doggett, Tee-Arna Ongoing review of the Draft Tree Policy by other internal departments for feedback for input. 12 Aug 2026 2:00pm Doggett, Tee-Arna Draft Tree Policy to be presented to the Senior Leadership Team in September. 08 Sep 2026 4:39pm Doggett, Tee-Arna Draft Tree Policy to be presented to the Senior Leadership Team in September.
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Council 19/03/2025	Road Maintenance and Construction Works - Quality Assurance	Meehan, Aaron	RESOLUTION 2025/399 Moved: Cr Heath Sander Seconded: Cr Linda Little That South Burnett Regional Council monitor quality assurance and materials used on all road maintenance and construction works. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	03 Apr 2025 8:06pm Champney, Kristy A review of forms and processes for road construction and maintenance is proposed for the 25/26 operational plan. 08 Aug 2025 9:33am Champney, Kristy Quality Management System audit has commenced 30 Oct 2025 9:36am Champney, Kristy Council has successfully completed its ISO 9001 audit. Further work needs to be done to review business process through organisational development plan. 10 Feb 2026 4:00pm Doggett, Tee-Arna Council has successfully completed its ISO 9001 audit. Further work needs to be done to review business process through organisational development plan including gravel specification review and workshop. 06 Mar 2026 10:47am Doggett, Tee-Arna Gravel specification currently being reviewed, including deco mix. 08 Apr 2026 12:05pm Doggett, Tee-Arna Gravel mix being considered in organisational review. 13 May 2026 1:24pm Doggett, Tee-Arna Gravel mix and QA to be reviewed in organisation and process review. 09 Jun 2026 12:28pm Doggett, Tee-Arna Gravel mix and QA to be reviewed in organisation and process review. 08 Jul 2026 3:19pm Doggett, Tee-Arna Gravel mix and QA to be reviewed in organisation and process review. 11 Aug 2026 2:30pm Doggett, Tee-Arna Gravel mix for unsealed roads was reviewed as part of unsealed roads training workshop, with all materials to be reviewed against spec and blending of materials to be trialled.
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CARRIED 7/0

			04 Sep 2026 3:51pm Doggett, Tee-Arna Three amendments have been incorporated into the new specification September 2026 ver3 to improve the performance qualities of the gravel for unsealed roads:. • Change the sieve size lower limit from 20 to 22 for 0.425mm sieve., • Change the Shrinkage Product lower limit from 100 to 110., • Change the Linear Shrinkage lower limit from 4 to 5.	
Council 18/12/2024	Licence to Occupy - Nanango Golf Club Inc.	Anderson, Kerri	RESOLUTION 2024/265 Moved: Cr Jane Erkens Seconded: Cr Ros Heit That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil	20 Jan 2025 11:47am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - To Note for next meeting. 13 Mar 2025 2:59pm Bayntun, Rebecca Golf Club advised of meeting outcome. Next step to determine best option for securing tenure for access to the golf club across the lot. 20 Jan 2026 4:53pm Dunstan, Sam 18 November 2025 - Quote for Proposed Reconfiguring a Lot - Access Easement received as an RAL >10 years will attract a planning application. 09 Apr 2026 3:08pm Kruger, Wendy Investigations ongoing. Update to be provided at May 2026 Meeting 13 Aug 2026 11:40am Kruger, Wendy This matter was recently discussed at the Leasing Managers Meeting weekending 7 August. To be presented to Councillor Workshop for further discussion.

CARRIED 7/0

12 EXECUTIVE SERVICES

12.1 CHRISTMAS CLOSEDOWN 2026

File Number: 16-09-2026

Author: Manager People & Culture

Authoriser: Chief Executive Officer

PRECIS

Christmas closedown for 2026

SUMMARY

Discussion regarding proposed Christmas closedown for 2026.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

- will generally be closed from 3:00pm Thursday 24 December 2026 and re-open on Monday, 4 January 2026 with on-call and emergency staff to be rostered on over this period.
- shut outdoor Council services (Field staff) from 2:00pm Friday 18 December 2026 and begin operations on Monday, 4 January 2027.
- Animal Management Centre to close from, 3:00pm Thursday, 24 December 2026 and re-open on Saturday 2 January 2027 to public. Skeleton staff will continue to work to meet daily operational needs.
- key skeleton staff are rostered on to undertake On-call and emergency work where required during the Christmas Closedown period until Friday, 1 January 2027.
- parks staff and one (1) tourism staff member will be required to work as advised through the Christmas period except for Public Holidays.
- Operational/Field staff will operate on a skeleton staff arrangement from Friday, 18 December 2026 to Friday, 1 January 2027.
- Council will advise employees to use leave accrued leave entitlements (e.g. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance.

Kingaroy Visitor Information Centre (Accredited)	Hours: Mon-Fri 9:00am to 4:00pm Sat-Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day
Murgon Visitor Information Centre (Unaccredited)	Hours: Mon-Tues 9:00am to 2:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day
Nanango Visitor Information Centre (Accredited)	Hours: Mon-Fri 9:00am to 4:00pm Sat – Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day

Wondai Visitor Information Centre <i>(Accredited)</i>	Hours: Mon-Fri 9:00am to 4:00pm Sat - Sun 9:00am to 1:00pm Christmas Day, Boxing Day & subsequent public holiday, New Year's Day
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FINANCIAL AND RESOURCE IMPLICATIONS

Shut down is incorporated into current practices. Budget implications are under review for the end of year card and voucher or equivalent.

LINK TO CORPORATE/OPERATIONAL PLAN

Organisation Excellence – An organisation that is characterised by effective leadership, responsible management, good governance, and quality service delivery.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Advice of Christmas Closedown will be provided to the relevant Unions by People and Culture.

People and Culture will advise employees of the closedown via newsletter, email, intranet and notices in depots.

Council will notify the community of the changes to opening times in local newspaper, on Council's website, social media and possibly via radio announcements.

Notices will also be placed in the Customer Service offices and locations in the weeks prior to the closedown.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

It is proposed Finance and Liveability close Libraries and Customer Service Centres from 3:00pm Thursday, 24 December 2026 and re-open on Monday, 4 January 2027. This will include all office-based services/ staff.

Field-based services (outdoor staff) to close from 2:00pm Friday, 18 December 2026 and re-open on Monday, 4 January 2027 with on-call and emergency staff to be rostered on over this period. Outdoor staff (apart from Parks) will operate on skeleton staffing arrangements until Friday 1, January 2027.

Animal Management Centre to close from, 3:00pm Thursday, 24 December 2026 and re-open on Saturday 2 January 2027 to public. Skeleton staff will continue to work to meet daily operational needs.

Parks staff will be required to work during this period with the exception of Public Holidays.

The operating hours for the region's Visitor Information Centres over the Christmas / New Year period are outlined below with at least one staff member assisting volunteers:

Kingaroy Visitor Information Centre <i>(Accredited)</i>	Hours: Mon-Fri 9:00am to 4:00pm Sat-Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day
Murgon Visitor Information Centre <i>Unaccredited</i>	Hours: Mon-Tues 9:00am to 2:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day
Nanango Visitor Information Centre <i>(Accredited)</i>	Hours: Mon-Fri 9:00am to 4:00pm Sat - Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day
Wondai Visitor Information Centre <i>(Accredited)</i>	Hours: Mon-Fri 9:00am to 4:00pm Sat - Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day

ATTACHMENTS

Nil

12.2 AERODROME MASTERPLAN

File Number: 16-09-2026

Author: Manager Commercial Enterprises & Waste

Authoriser: Chief Executive Officer

PRECIS

Council has completed the 1st stage of the community consultation of the Kingaroy Aerodrome Masterplan.

SUMMARY

Council completed the 1st stage of the community consultation on the proposed Kingaroy Aerodrome Masterplan and PSA Infrastructure have reviewed submissions and produced a consultation draft Masterplan.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Receive and note for information the Kingaroy Aerodrome Masterplan and supplementary reports;
2. Publish the Draft Kingaroy Aerodrome Masterplan for community feedback through an online survey from 28 September 2026 to 30 October 2026 with a future report to be brought back to Council to consider the feedback received.

FINANCIAL AND RESOURCE IMPLICATIONS

Council approved funding in the 2025/2026 financial year for the development of the Kingaroy Aerodrome Masterplan. The project continues into the 2026/2027 financial year for completion.

LINK TO CORPORATE/OPERATIONAL PLAN

IN12: Provide and investigate options to improve our aerodromes.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal consultation

Manager Commercial Enterprises and Waste and Coordinator Commercial Enterprises have engaged with PSA infrastructure to develop a strategic assessment of the Kingaroy aerodrome and semi-regular meetings are held to develop the plan.

The Manager Commercial Enterprises and Waste presented the preliminary strategic assessment and proposed masterplan land use map at a Council workshop on 29 April 2026.

Council officers and PSA infrastructure presented the land use plan at a Council workshop on 3 June 2026. Additionally, the land use plan was presented to Council at the 17 June 2026 Ordinary Council Meeting with a recommendation to receive the plan for the purpose of releasing to community for engagement and feedback.

External consultation

Council published a survey on Council's website and was open for submissions from early July to 7 August 2026. Whilst the survey was open Council held a drop-in session for community and users to attend to have one-on-one engagement with staff from PSA Infrastructure at the Aerodrome on 31 July 2026.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

NIL

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Guide long term development at the Kingaroy Aerodrome.

ASSET MANAGEMENT IMPLICATIONS

“The Masterplan establishes a structured land use framework that safeguards aviation operations while enabling compatible development that support the airports long term viability and evolving regional role.”

The masterplan provides a recommended Land Use Plan that is sectioned into Airport East and West and South, with staged development of 0-5 year, 5-10 years, and 10 years +.

Council has provided the strategic direction that the asset be placed within the Commercial Enterprise team. The asset can be developed utilising the masterplan that it is less reliant on general rates, create revenue with an ambition to be self-funding for operations.

The aerodrome serves as critical community lifeline supporting the Royal Flying Doctor Service (RFDS), disaster relief, and medical transfers for example.

REPORT

The information attached to this report represent the summary of the feedback from the community consultation on the Land Use Plan. This feedback has informed the draft of the masterplan.

The Masterplan Land Use Plan breaks the airport into functional precincts that safeguards aviation operations while enabling compatible development that supports the airports long term viability and evolving regional role.

The approach taken provides spatial certainty for future development while retaining flexibility to respond to changing market conditions and infrastructure capacity over the life of the masterplan.

The Masterplan considers current community users and heritage assets by integrating commercial development in other areas in the airport that minimise competing use and maximises the planned infrastructure of water, wastewater and power connections.

The masterplan aims to provide key recommendations for the required infrastructure upgrades for water (potable and non-potable and firefighting purposes), wastewater and other utility services. In additional key reports including wildlife hazard reports, noise abatement plans, land use plans and traffic management studies (aviation and non-aviation) are to be included.

While not all community engagement comments are addressed by the plan, they can be included in the plan. For example, reinforcing the importance of heritage preservation, improving airport facilities, traffic response to the proposed future developments. The engagement report explains the exclusion of comments specifically related to the proposed temporary workers' accommodation, which if it proceeds, does not form part of the long-term vision for the Aerodrome.

ATTACHMENTS

1. **Community Engagement Report - Kingaroy Airport Masterplan** [!\[\]\(a6f52c7dda3cd80477c916a910953b4b_img.jpg\)](#) 
2. **Kingaroy Aerodrome Masterplan_consultation draft** [!\[\]\(c0f71505e49aead72736c9a545414099_img.jpg\)](#) 



COMMUNITY ENGAGEMENT REPORT

Kingaroy Airport Masterplan

Prepared By	Prepared For	Date	Revision
PSA Infrastructure	South Burnett Regional Council	24 August 2026	V1

PURPOSE

The draft Kingaroy Airport Masterplan was released for community consultation to help shape the airport's long term vision and guide development over the next 20 years. Stakeholders and community members were invited to provide formal feedback on the proposed plan, ensuring local perspectives have been considered.

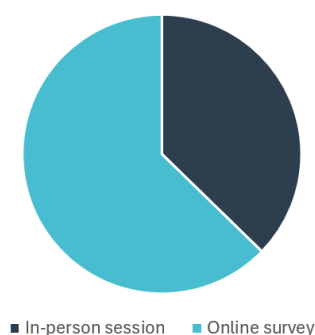
This document summarises the key themes, issues and opportunities identified through the engagement process. The feedback received will be used to inform refinements to the Masterplan and support the preparation of the Final Kingaroy Airport Masterplan.

HOW YOU PARTICIPATED

Feedback was collected through two channels:

Channel	Period	Submissions
In-person - community feedback session	31 July 2026	22
Online - "Have Your Say" survey	23 June - 7 August 2026	37
Total participant submissions		59

**ALMOST TWO-THIRDS OF SUBMISSIONS
CAME THROUGH THE ONLINE SURVEY**





WHAT YOU TOLD US

Community consultation helps shape decision-making for the 20-year Kingaroy Airport Masterplan. At the same time of the Masterplan engagement campaign, a Development Application for a temporary workers accommodation supporting the Tarong West Wind Farm project went to public notification.

Comments received from the public for the temporary workers accommodation have been excluded from this report.

Comments received through the online survey portal as it relates to development intent on the 20-year Kingaroy Airport Masterplan identified less interest in development beyond aviation related facilities. During community engagement on the 31 July, the community was provided with an opportunity to speak with SBRC and the project team to understand the financial sustainability intent and staging of the development.

For community members interested in the longer-term vision for the airport, understanding the project objectives to safeguard and enhance airport operations, enable flexible and future focused growth, strengthen regional economic resilience, and improve connectivity and community value is important.

Community consultation provided the opportunity to help shape a sustainable, vibrant, and connected future for Kingaroy Airport and the South Burnett region.

Have Your Say Priorities

Through the Have Your Say channel on SBRC's website, questions prompted the background to respondent's relationship with the airport, preferences of important and less important features and improvements desired from the published 20 year Kingaroy Airport Masterplan.

The results indicate that main runway improvements were the highest priority, receiving 28% of first-ranked responses. This was followed by heritage preservation at 25% and green space preservation at registered by 22% of respondents. The results demonstrate strong support for improving aviation infrastructure while protecting the site's heritage and environmental values. All other features attracted less than 10% of first-ranked responses.

Most important features of the masterplan	No. of Responses
Main runway improvements	10
Heritage preservation	9
Green space preservation	8
Apron area for aircraft parking	3
New development	3
Connection to infrastructure (water, sewer, power, etc)	2
Aircraft hangars	1

When asked about the preferred development, the results indicate that community facilities were the most preferred type of development, receiving 31% of first-ranked responses. This was followed by airpark and agricultural area developments, each attracting 26% of first preferences, highlighting strong support for developments that deliver community benefits while supporting aviation and rural land uses. All other development options received less than 10% of first-ranked responses each.

Kingaroy Airport Masterplan
Community Engagement Report



Preferred types of development	No. of Responses
Community Facilities	11
Airpark	9
Agricultural area	9
Disaster Management Centre	3
Emerging Technology	2
Commercial Development	1

When prompted about the areas of the 20 year Masterplan respondents wanted to see improved, the survey presented strong support for preserving the site's heritage, agricultural land, open space, and community facilities. Many emphasised protecting the WWII history, airport heritage assets, and cropping areas while maintaining access for clubs and community groups. There was a clear preference for retaining the site's rural character and avoiding unnecessary overdevelopment that could reduce green space and community use.

Many respondents also favoured aviation focused development over broader commercial or industrial expansion. Suggestions included improving airport facilities, supporting gliding and aviation activities, and exploring airpark opportunities. Concerns were raised about the impacts of development on traffic, services, flood risk, and neighbouring properties, with respondents seeking greater transparency, clearer justification, and stronger impact assessment for proposed developments.

When prompted about areas not supported, many respondents felt existing industrial and commercial land within Kingaroy remains underutilised and that additional development would threaten the area's rural character, community uses, amenity and agricultural land. Concerns were raised about the loss of green space, impacts on neighbouring residents, traffic issues, and the conversion of productive cropping land for non-agricultural purposes.

The online survey offered the opportunity for respondents to rank their order of preference for the long term development plan for Kingaroy Airport. Online survey respondents who attended the community engagement session, recognised the value of understanding how the plan was developed supported by economic rationale and planning principles.

Community Engagement Feedback

During the community engagement drop in session held at the airport on 31 July, feedback as it related to the Kingaroy Airport 20 year Masterplan identified:

- Moderate support for long-term planning of the airport with some respondents preferring the existing scale of the precinct.
- Community support for investment into space for community clubs and facilities and development that generates local job opportunities.
- Questions for the role of generalised industrial and commercial precincts. Aviation related business use in industrial and commercial precincts were cited as preferred.
- Aviation safety and competing airspace conflicts were themes identified by aircraft and glider operators highlighting the need for adequate space and safe conditions for glider take-off and landing, particularly near the proximity to the Emerging Technology Precinct.
- Mixed feedback received regarding the viability and siting of the proposed airpark with respondents suggesting more airpark sites would be attractive for aircraft enthusiasts.

Kingaroy Airport Masterplan
Community Engagement Report



- Supported for road and pathway upgrades, while ensuring airport access on roads subject to flooding was considered in the Masterplan.
- Supported for the proposed disaster management centre.
- Residential amenity, lighting, traffic was important to respondents with impacts from existing activities and future development to be considered.
- The retention of agricultural and cropping land, and protection of ecological values as important.
- The value in preserving Second World War infrastructure and site heritage, while considering the associated tourism and community benefit.

The feedback received through the community engagement drop in session indicates moderate support for the Kingaroy Airport 20 Year Masterplan and its long term vision for the precinct. Respondents generally supported initiatives that strengthen community value, regional resilience and airport functionality, including investment in community facilities, aviation related employment opportunities, improved access infrastructure, a proposed disaster management centre, and the preservation of the airport's heritage and environmental values.

Feedback also provided useful insights regarding aviation safety, residential amenity, the proposed airpark, and the preferred role of industrial and commercial development areas, which can be considered as part of ongoing Masterplan refinement.

It should be noted that a substantial proportion of the submissions expressing concern or opposition related specifically to the proposed temporary workers' accommodation. As this proposal is separate from the core strategic planning themes of the Airport Masterplan, those comments have been excluded from this summary. As a result, the findings presented above provide a more accurate reflection of community sentiment towards the broader Masterplan and its objectives to support the sustainable growth, operation and long term value of Kingaroy Airport.



Kingaroy Aerodrome

Masterplan



10 September 2026



Kingaroy Aerodrome
Masterplan



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REVISION HISTORY

VERSION	DATE	DETAILS	AUTHORS	AUTHORISATION
V3	10 September 2026	CONSULTATION DRAFT	Terry Rossitto Tim Boxall Daniel Jones	

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LIST OF ACRONYMS

ANEF	Australian Noise Exposure Forecast
CASA	Civil Aviation Safety Authority
GA	General Aviation
ICAO	International Civil Aviation Organisation
MOS	Manual of Standards
MTOW	Maximum Take Off Weight
NASF	National Airports Safeguarding Framework
OLS	Obstacle Limitation Surface
PANS-OPS	Procedures for Air Navigation Services – Operations
PSA	Public Safety Area
RESA	Runway End Safety Area
RFDS	Royal Flying Doctor Service
RPAS	Remotely Piloted Aircraft System
RPT	Regular Public Transport
SBRC	South Burnett Regional Council
UAS	Unmanned Aerial System
YKRY	Kingaroy Aerodrome



1. INTRODUCTION

1.1 OVERVIEW OF THE AERODROME

The South Burnett region is located approximately two hours north-west of Brisbane, covering a land area of 8,382km². According to the 2021 Census, the region had a population of 32,996 people with a diverse economic profile including agriculture, mining, manufacturing, utilities, construction, education, health care, and retail. In 2023/24, tourism contributed approximately \$87.3 million to the regional economy, driven by visitation to the South Burnett region for local natural landscape, heritage, and winery experiences.

Within this context, Kingaroy Aerodrome, operated by SBRC, is a vital strategic asset for the South Burnett region. While the aerodrome does not currently facilitate regular public transport (RPT), it plays a critical role in supporting industry, recreational aviation, and private charter operations. This importance is recognised in the Kingaroy Community Plan 2025, which identifies future refurbishment, improvement works and commercial opportunities for South Burnett's aviation facilities.

Kingaroy's location within a 2-hour driving distance of major domestic and international airports, including Brisbane International Airport, Sunshine Coast Airport and Toowoomba Wellcamp Airport, positions it to play a secondary role in non-RPT and General Aviation based servicing, supporting regional businesses and industry.

1.2 PURPOSE AND OBJECTIVES OF THE MASTERPLAN

An aerodrome masterplan plays a crucial role in supporting both community servicing and future economic growth, particularly in responding to emerging businesses looking for more efficient transport of products and people. To enable long term growth and aerodrome success, the Kingaroy Aerodrome Masterplan (the Masterplan) requires a clear vision which addresses:

- **On-Aerodrome Planning:** including unrestricted and safe aircraft operations, safeguarding for longer term planning, responsive to demands, maintaining compliance, financial and environmental sustainability; and
- **Off Aerodrome Planning:** including minimising encroachment of incompatible land uses, maintaining a clear management of land uses and aircraft noise, addressing the obligations of National Airports Safeguarding Framework (NASF) guidelines and regulatory requirements.

Ultimately, the Masterplan will provide Council with a planning document that guides future land use and infrastructure development at Kingaroy Aerodrome, enabling both aviation and compatible non-aviation activities while positioning the aerodrome to attract future investment and partnerships.

1.3 CONSULTATION

This masterplan has been developed through consultation with community and aviation users of the facility with input considered within the context of this strategic plan.

Consultation activities which have been undertaken to inform this masterplan included the following:

- An online survey through Council's Have Your Say platform open from June 2026 – August 2026 to gain feedback on the draft masterplan
- In-person drop in session held at the Kingaroy Aerodrome on Friday 31 July 2026 to allow the community to comment on the draft masterplan

In response to consultation, the updated draft masterplan presents a response to the aviation and non aviation developments. Outcomes of the consultation are detailed in Section 2.6.3 of this report.



2. LOCATIONAL AND REGULATORY CONTEXT

2.1 SITE HISTORY

Kingaroy Aerodrome has a history back to 1931 where it began as a regional aerodrome supporting early commercial flights. Its role expanded during the Second World War, when between 1941 and 1945 it became a major Royal Australian Air Force base used for staging, training, and operational conversion. In the post war years, ownership shifted from the Commonwealth to the local council, and from the 1960s through the 1990s the aerodrome evolved into a hub used predominately for recreational aviation, gliding, astronomy tourism, and essential aeromedical services.

In recent decades, Kingaroy Aerodrome has continued to modernise and support critical operations. By 2021, the Royal Flying Doctor Service became a frequent user and continues to operate along with flight training and general enthusiast operations. The aerodrome is known as the Sir Joh Bjelke-Petersen Aerodrome as a symbolic gesture in honour of the Queensland Premier (1968–1987) acknowledging his long political association with the region.

Table 1 Site history

PERIOD	SUMMARY
1931	Facility officially inaugurated as an aerodrome on 6 June 1931.
1930s	Early commercial air service operated using a De Havilland (DH) 50 aircraft carrying up to 4 passengers.
1941-1945	During World War II, Kingaroy Aerodrome expanded significantly and served as a Royal Australian Air Force (RAAF) base, supporting staging, training, and aircraft conversion activities.
Post-war (1940s-1960s)	Ownership and operational responsibility transferred from the Commonwealth Government to the local council under the Aerodrome Local Ownership Plan (ALOP).
1970s-1980s	The aerodrome developed as a centre for recreational aviation and aerospace tourism, becoming home to the Kingaroy Soaring Club and Kingaroy Observatory.
1990s	The aerodrome also supported aeromedical operations.
2021-2022	The Royal Flying Doctor Service (RFDS) recorded 384 landings at the aerodrome during the financial year.
2021	Infrastructure upgrades included a \$266,878 federal grant for runway lighting compliance and ongoing utility improvements.
2020s	The aerodrome continued to accommodate aircraft such as the C-27J Spartan. Its proximity to major green energy developments highlighted its strategic value for military training, FIFO operations, aeromedical services, and disaster relief.
2026	The aerodrome remains an operational aviation asset with strategic regional significance.

2.2 LOCAL CONTEXT

Kingaroy Aerodrome is located within a short travel distance, approximately 3.6km, from the Kingaroy CBD and functions as a diverse regional hub with activities, historic and current including emergency medical transit, military training, agribusiness, aerial imagery, research (environmental, hydrological, geotechnical, meteorological, etc.), recreation and community industry.



The aerodrome is accessed via the state-controlled Kingaroy Cooyar Road and local road network including Warren Truss Drive, Edenvale South Road and Peterson Drive. Connectivity is currently reliant on private vehicles and pre-booked transfers. Surrounding urban development, such as residential areas near Elizabeth Street and Bethany Street coexists with the aerodrome without significant concern of aircraft noise encroachment.

While the aerodrome has strong strategic value, including its role in Royal Flying Doctor Service (RFDS) operations, disaster response, and a rich Royal Australian Air Force (RAAF) heritage, its growth is currently limited by infrastructure constraints.

Nearby research and educational assets managed by the Department of Agriculture and Fisheries include the Joh Bjelke-Petersen Research Facility which focuses on research of crop improvements for peanuts and legumes. Historically, the airstrip provided researchers with direct access to leased test plots.

Within the aerodrome site, facilities such as the Kingaroy Observatory operates as a publicly funded facility along with community facilities including men's shed, machinery and motocross clubs. The Kingaroy Soaring Club operates on site, utilising shared infrastructure including Council-owned hangars for gliders and associated aircraft.

While Council has introduced landing fees for general aviation (late 2025), specific fee structures and exemptions are negotiated for recreational bodies hosting major events such as the State and National Gliding Championships.

2.2.1 Socio-Economic Context

The South Burnett Regional Council Local Government Area (LGA) supports a stable and progressively ageing regional population. The 2021 Census recorded a usual resident population of 32,996 for the region, with the median age being 48 years, which is notably higher than the Queensland state median of 38 years (Australian Bureau of Statistics, 2021). Data from the Queensland Government Statistician's Office indicates that over a ten-year period, the region has maintained an average annual population growth rate of 0.5%, tracking below the state average of 1.6% but reflective of a stable rural economy.

The employment landscape is anchored by essential services and primary production. ABS census data indicates the South Burnett economy supports approximately 12,155 local jobs, with the locality of Kingaroy alone containing 49% of these positions. The largest employment sector is Health Care and Social Assistance, supporting an estimated 1,847 jobs, a figure that correlates directly with the region's older demographic profile. This is followed by Retail Trade, Agriculture, Forestry and Fishing, Manufacturing, and Education and Training.

2.3 REGULATORY CONTEXT

For airport infrastructure and operational planning, CASR Part 139 (Aerodromes) Manual of Standards (MOS) applies as the technical instrument prescribing engineering, design, and operational standards required for Australian airports. Compliance with the MOS ensures that any future master planned expansions, including runway upgrades, apron widening, or the introduction of new aviation-related precincts, are designed to protect the facility for safe operations.

While not a federally leased aerodrome subject to the Airports Act 1996, the NASF guidelines remain applicable to Kingaroy Aerodrome as best practice for safeguarding regional aviation infrastructure. The most relevant NASF guidelines for the master planning and operation of Kingaroy Aerodrome include:

Guideline A (Aircraft Noise):

Managing noise sensitive developments using Australian Noise Exposure Forecast (ANEF) metrics to prevent land use conflicts.

Guideline B (Building generated windshear and turbulence):

Managing the risk of building generated windshear and building generated turbulence within close proximity to runways.

Guideline C (Wildlife Strike Risk):

Mitigating land uses that attract wildlife, such as specific agricultural activities or waste facilities, within the vicinity of the aerodrome.

Guideline E (Pilot Lighting Distraction):

Controlling external lighting setups that could confuse or distract pilots during approach and departure.

**Guideline F (Protected Airspace Intrusion):**

Safeguarding the defined Obstacle Limitation Surfaces (OLS) from physical intrusions by buildings, infrastructure, or vegetation.

Guideline I (Public safety areas)

Designated area of land at the end of airport runways within which development may be restricted in order to control the number of people on the ground at risk of injury or death in the event of an aircraft accident on take-off or landing.

The interface between NASF and Kingaroy Aerodrome is managed at the local government level. The South Burnett Regional Council (SBRC) incorporates NASF principles through the SBRC Planning Scheme 2017, specifically via the Airport Environs Overlay which triggers assessment benchmarks for development within the aerodrome facility. This overlay effectively translates the operational safeguarding requirements of NASF into statutory development controls, ensuring factors such as building heights do not penetrate the Obstacle Limitation Surface (OLS) and that new developments do not introduce hazards impacting aviation safety.

Environment Protection and Biodiversity Conservation Act 1999

There are no Matters of National Environmental Significance (MNES) located within the vicinity of Kingaroy Aerodrome. The heritage protections over the wartime infrastructure on the site are registered at the local government level, not the National Heritage List.

Future master planned expansions, operational changes, and infrastructure upgrades at the aerodrome will not interface with Commonwealth environmental constraints and are not anticipated to trigger the referral or assessment provisions of the EPBC Act. The design and operation of the aerodrome can proceed strictly under State and Local government environmental planning frameworks, provided no new MNES are identified or introduced in the immediate area.

State/Territory Government Legislation and Policy

The aerodrome is not recognised as a strategic airport and not bound by the Queensland State Planning Policy (SPP) planning scheme assessment, however provisions of the SPP are often applied as strategically sound guidance in airport planning.

Multiple State constraint mapping interests cover the site, including bushfire, remnant vegetation (Category R) and high-quality agricultural land overlays. No native title exists over the site, although a non-exclusive native title exists over parts of the nearby easterly suburb (portions of Tabina). No major state service infrastructure exists in vicinity of the aerodrome (resource leases, gas pipelines, extra-high voltage powerlines, etc.). Constraint mapping is included at **Appendix 2**.

At a regional level, the Wide Bay Burnett Regional Plan 2023 and its associated Infrastructure Supplement talk to the strategic utility that is Kingaroy Aerodrome. The plan supports future master planned expansions to promote regional freight connectivity, strengthen agricultural value chains, and service emerging renewable energy sectors.

Local Government Policies and Planning Controls

At a local level, the SBRC Planning Scheme 2017 (v2.0) identifies the aerodrome within the Community Facilities Zone and regulates development through the Zone Code and Services and Works Code. Infrastructure planning is guided by the Local Government Infrastructure Plan (LGIP), including Desired Standards of Service (DSS) for site access, heavy vehicle freight routing, water supply, and stormwater management systems.

The SBRC Planning Scheme 2017 states that the Kingaroy and Nanango aerodromes are to be preserved for the exclusive use of air service and industries or businesses with a direct association with the provision of air service (Community Facilities Zone Code – Purpose). This could potentially include uses such as, but not solely limited to, agribusiness, aerial imagery, research, industrial activation and aviation related activities.

A local heritage listing protects the aerodrome as a cultural landscape. It specifically preserves the wartime infrastructure including a radio/telephone shack, a retired anti-air (AA) gun, a Bellman hangar and a memorial statue with name plaques.

The SBRC Regional Development Strategy 2021-2026 identifies the aerodrome as a key logistics node supporting agriculture and manufacturing supply chains. The strategy proposes that any future infrastructure designation within the region must actively facilitate the region's targeted economic growth by accommodating export logistics, aerospace innovation, and remote workforce transit for major regional projects.



The South Burnett Economic Road Map (2022) reinforces this role, particularly in transitioning toward renewable energy and high-value agricultural industries. The framework supports Kingaroy Aerodrome's existing logistical footprint, and any future expansion, as leverage to facilitate new agricultural export supply chains and service emerging industries such as Remotely Piloted Aircraft System (RPAS).

2.4 CURRENT SITUATION

2.4.1 Ownership and Management

Kingaroy Aerodrome is a public aviation asset wholly owned, administered, operated and maintained by SBRC.

2.4.2 Site Description

Kingaroy aerodrome is located at Warren Truss Drive in Kingaroy. The site is zoned under the SBRC planning scheme as rural community facilities and has an area of 257.9ha.

The primary runway, designated 16/34, measures 1,600m by 30m. The secondary runway, which is unsealed, designated 05/23 measures 1,303m by 30m. The glider operations strip runs parallel to and west of primary runway 16/34. **Figure 1** shows the Kingaroy Aerodrome (YKRY) Aerodrome Chart.

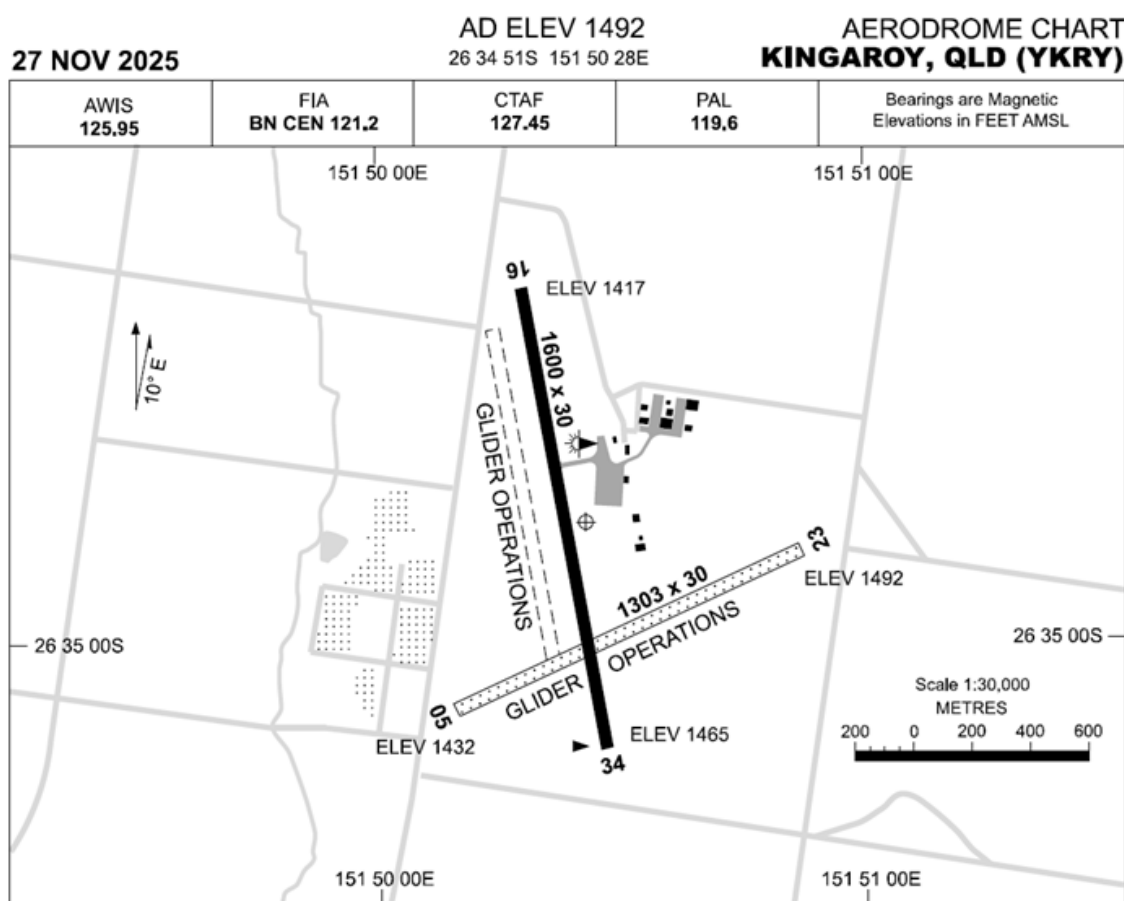


Figure 1 YKRY Aeronautical Chart

The aerodrome supports a diverse mix of general aviation, recreational flying, gliding, and limited charter activity. Movements are dominated by:

- Recreational GA (private pilots, weekend flyers, aero clubs)



- Gliding operations, including training and competition activity
- Visiting aircraft conducting flight training navigational exercises (NAVEX)
- Emergency services (RFDS, QPS, QFES, SES)
- Agricultural aviation (seasonal)
- Defence training – likely from nearby Oakey and Amberly bases.

AvData collected since September 2025 has been used to derive annual movements summarised in **Table 2**.

Table 2 Estimated Annual Aircraft Landings by Use

	TOTAL LANDINGS	RWY 16	RWY 34	RWY 05/23	ABOVE 5.7T	GLIDERS	DEFENCE	TRAINING	RFDS	LIFEFLIGHT / RESCUE	FIRE FIGHTING
Annual Total[^]	11,028	4,356	5,220	792	492	1,464	168	2,088	660	32	10
% of total landings		40%	47%	7%	4%	13%	1%	19%	6%	<1%	<1%

[^] Aggregated based on 5 months of data. Single movements only.

The aerodrome site is distinctly bounded by the surrounding local and state road network:

- North: Warren Truss Drive (Locally Controlled)
- East: Edenvale South Road (Locally Controlled)
- South: Peterson Drive (Locally Controlled)
- West: Kingaroy Cooyar Road (State-Controlled)

The aerodrome sits at an elevation of 1492 feet Above Mean Sea Level (AMSL) and is characterised by a gradual topography with some environmental overlay restrictions. While the graded terrain is suitable for aviation, the site does experience some localised flooding to the north which can impact areas like the onsite motocross facility and access along Edenvale South Road.

The aerodrome site includes parcels of land leased to community and recreational groups, including:

- The South Burnett Junior Motorcycle Club: Approximately 86,500m² in the northeastern portion of the site.
- The Kingaroy & District Vintage Machinery Club: Approximately 76,750m² at the northern end of the site.
- The Kingaroy Men's Shed: Approximately 27,500m² at the northern portion of the site.
- Kingaroy Observatory: Approximately 6,000m² cleared area at the central northern portion of the site.

2.4.3 Surrounding Land

Most of the land surrounding Kingaroy Aerodrome is zoned as Rural, characterised by intensive cropping, livestock grazing, and patches of dense bushland, particularly to the east. To the southwest, there are pockets of Rural Residential development, alongside Recreation and Open Space facilities including the Kingaroy Clay Target Club and the Kingaroy Golf Course.

Directly north of the aerodrome lies the southern fringe of Kingaroy's urban footprint, featuring Medium Impact Industry zone, Specialised Centre zone, and Medium Density Residential Zone. Currently, nearby residential areas, such as those near Elizabeth and Bethany Streets, coexist with the aerodrome without significant aircraft noise concerns.



2.4.4 Facilities

Terminal Building

The terminal building is the primary passenger and pilot facility for the aerodrome with amenities for pilots, charter flights, and the RFDS. The building features historic federation style architecture.

Observatory

The existing observatory is an attraction for meteorological tourists sited in an area east of the hangars. It is identified as Queensland's largest self-funded publicly accessible centre.

Former Meteorological Building

A flat roof hut that served military meteorological and communication purposes during WW2 and control tower for airside operations during WW2. Since relocated from its original position, it now stands aside the Bofors 40mm anti-aircraft gun.

Bofors 40mm AA Gun & Memorial Statue

The site features multiple statues and installations that pay homage to the service men and women who served at the aerodrome during their time with the RAAF (and other relevant international armed forces branches, i.e. the Royal Air Force and the United States Air Force). The aerodrome was formerly home to the Burnett War Memorial Museum ceasing operations in 2014. Some displays related to WW2 were incorporated into the Kingaroy Heritage Museum.

Cropping

Spaces around the aerodrome are leased (temporarily) for cropping and agribusiness uses.

Kingaroy & District Vintage Machinery Club

The machinery club is a community use that provides for recreational cruising, repairing of vintage machinery and acts as a social location for members during club-only sessions and annual shows. The site is physically bound by fencing and displayed items (vintage machinery) along the sites' frontage.

South Burnett Junior Motorcycle Club (SBJMC)

The SBJMC is a community-driven club fostering motocross for youth and families and offers a circuitous track for practice and race days supporting local sport, tourism, and community activity. The club hosts regional events drawing users from across the state.

Kingaroy Men's Shed

The Kingaroy Men's Shed is an established community facility in supporting community cohesion and social wellbeing located to the north of Geoff Raph Drive.

Bunkhouse (Old Hospital Building)

The Bunkhouse, formally designated as the "Old Hospital Building" situated in Licence Area 3 (Lot 3 on SP249643), is a repurposed historical asset residing in an approximately 4,500m² space at the northeastern corner of the aerodrome site. Originally serving as a medical facility, the structure was subsequently adapted by the Kingaroy Soaring Club to provide on-site accommodation for residents and visiting glider pilots.

The masterplan identifies and is planned to preserve and celebrate the site's heritage.

2.4.5 Ground Transport Access

Access to the site is provided via two (2) intersections with the external road network:

- Warren Truss Drive at Kingaroy Cooyar Road; and
- Geoff Raph Drive at Edenvale South Road

The intersection between Kingaroy Cooyar Road and Warren Truss Drive is a simple unsignalised T-intersection with a basic Left Turn treatment on Kingaroy Cooyar Road and a short acceleration lane.

The intersection between Edenvale South Road and Geoff Raph Drive is also a simple unsignalised T-intersection, however, has no additional turning treatments.



Within the aerodrome site, access to the individual buildings and hangars is informal.

Up to 16 spaces of formalised parking is provided directly outside the terminal building. All other parking on the aerodrome site is informal and occurs outside hangars as and where required.

Owing to not having any current Regular public Transport (RPT) flights, there is no demand or need for any dedicated pick-up or drop-off facilities. Any landside vehicle demand is accommodated by the existing car parking provided.

2.4.6 Utility Services

Kingaroy Aerodrome is currently serviced by a combination of existing utility connections and localised infrastructure, with some services either constrained or not yet extended to the site.

Reticulated water is available in proximity to the site and extends into the aerodrome boundary via Warren Truss Drive, with the existing network reaching the intersection of Warren Truss Drive and Kingaroy Cooyar Road, and through the aerodrome precinct. It is understood water pressures remain a limitation for the network in the vicinity and servicing the site.

The aerodrome is located outside of Council's trunk wastewater infrastructure service area, with the closest existing gravity main over 3.6km to the aerodrome precinct (via the road corridor). There is no reticulated sewer connection to the aerodrome, meaning that existing facilities are likely reliant on on-site wastewater treatment or storage systems.

The aerodrome is also located outside of the defined stormwater service catchment, which currently terminates approximately 1km north of the site. Stormwater management within the aerodrome precinct is managed through localised drainage systems, with no connection to a broader trunk stormwater network.

The aerodrome is currently serviced by the local 11kV electricity network, with an overhead line located along the eastern boundary of the site (Edenvale South Road). Additional 11kV infrastructure is located to the west of the aerodrome and Kingaroy-Cooyar Road, although not currently servicing the aerodrome. A higher capacity 66kV overhead line is also located approximately 2.1km east of the site.

2.4.7 Environmental Values

Topography and Flooding

The site is characterised by flat topography and limited environmental overlay restrictions. Dated state mapping identifies a regrowth MSES watercourse however this is not currently recognised as a going constraint. Local flooding may affect the motorcross facility.

Bushfire Hazard Zone

Bushfire Hazard mapping identifies land that is at risk from bushfires based on vegetation type, topography, weather patterns, and proximity to combustible fuel loads. Parts of the eastern and northern sectors of the site are covered by this overlay.

Agricultural Land Classification

The subject site is identified as containing Category A agricultural land under the SPP and listed as a state interest under the "*Economic growth*" theme. The policy requires local governments to protect and promote the long-term viability of the agricultural sector.

Contaminated Land

Anecdotal evidence informs the potential presence of site contaminants including:

- Localised contaminants from crop duster aircraft wash down located south of the apron
- Hydrocarbon contaminants from fuel spillage on the apron and local drains
- Chemical sump located north east of the apron with pressurised outlet historic discharging north of Geoff Raph Reserve
- Evaporation pond from chemical sump located approximately 100m east of hangar lot A21
- Asbestos in the old Bunkhouse located on Geoff Raph Drive
- Former engine runup bunker located approximately 150m east of Lot A29



- Former military waste disposal site on the section of aerodrome land to the east of Edenvale South Road
- Locations of these overlays and sites are included in the site constraints mapping at **Appendix 2**.

2.4.8 Heritage Values

A local heritage listing protects the aerodrome as a cultural landscape. The site holds historical value as South Burnett region's integral contribution to the national defence effort during WW2.

Details of the heritage assets are included in **Table 3** and included in the site base plan at **Appendix 1**.

Table 3 Heritage Asset Register

ITEM	HISTORICAL SIGNIFICANCE
Terminal Building	A surviving P1-type hut, originally a RAAF parachute packing shed.
Former Meteorological Building	This building provided weather data and radio signalling for RAAF training during WW2.
Bofors 40mm AA Gun	The Bofors gun represents the airfield's WW2 Light Anti-Aircraft defences. It signifies the strategic protection provided to RAAF Station Kingaroy during the Empire Air Training Scheme.
Memorial Statue	The memorial statue stands as physical and ongoing tribute to the individuals, squadrons and units that served, and ultimately achieved victory in the war, at the aerodrome during WW2.
Bellman Hangar	A rare surviving remnant of RAAF Station Kingaroy. Bellman hangars provided modular, rapidly deployable infrastructure. This logistical efficiency facilitated Allied air superiority by enabling the rapid global establishment of airfields. An individual hangar at Kingaroy is considered rare despite the existence of clusters elsewhere in Australia.
Bunkhouse	Originally serving as a medical facility, the structure was subsequently adapted by the Kingaroy Soaring Club to provide onsite accommodation for residents and visiting glider pilots. The building is in a deteriorating state with the presence of hazardous materials including Asbestos Containing Material (ACM).

2.5 SWOT ANALYSIS

A comprehensive SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis has been undertaken by category to inform the Masterplan development.

Economic Viability and Feasibility

Infrastructure provision is identified as a primary catalyst for development. While RPT is not an immediate focus, the aerodrome can drive long-term revenue by increasing aircraft movements and leveraging unconstrained land for apron and taxiway expansion and commercial gain through targeted market sounding, business case and marketing campaigns.

User Facilitation

Existing strengths include an active glider club, automatic refuelling, Pilot Activated Lighting for night operations. Upgrading the aerodrome facilities presents an opportunity to attract charter flights, defence training, and continued important services such as the Royal Flying Doctor Service (RFDS).

Connectivity

Landside connectivity benefits from sealed internal roads and dual access points, but commercial and heavier industrial development will require intersection upgrades onto state-controlled roads. Airside, the sealed main runway provides capacity for increased aircraft use, though growth may be limited by constrained runway ends and competition from more suitable equipped nearby aviation sites.

Area Use



The aerodrome can support a complementary mix of aviation and mixed uses. There is an opportunity to leverage nearby research facilities and TAFE to establish an agricultural and educational aviation facility. Aviation protection overlays on site identify isolated sections of the site best suited for larger scale development. Main road exposure may be a limiting factor to attraction of uses beyond pure aviation.

Environmental Considerations

The site benefits from gently sloping topography and less extensive environmental constraints. Localised flooding impacts areas like the motocross facility, isolated pockets of site contamination and limited dedicated stormwater drainage control across represent a minor constraint that can be managed through careful design and development measures.

2.6 STRATEGIC VISION AND OBJECTIVES

2.6.1 Strategic Vision

Kingaroy Aerodrome will evolve into a safe, sustainable, and future ready regional aviation facility that strengthens South Burnett's economic resilience and supports long term community prosperity. The masterplan will protect and enhance the aerodrome's operational integrity while enabling well planned, environmentally and economically responsible development that unlocks new opportunities in aviation, industry and innovation.

Through considered land use planning and strategic investment, Kingaroy Aerodrome will become a catalyst for regional growth supporting emerging industries, attracting new business, and ensuring the aerodrome remains a vital, adaptable asset.

2.6.2 Objectives

The strategic objectives of this masterplan include:

- Safeguard and enhance aerodrome operations: Protect the aerodrome's long term operational capacity through compliant safeguarding, resilient infrastructure, and aviation first land use planning.
- Enable flexible and future focused growth: Provide a clear, staged development framework that supports aviation, commercial, industrial, and innovation driven opportunities without compromising operations.
- Strengthen regional economic resilience: Position the aerodrome as a catalyst for new investment, job creation, and industry diversification across the South Burnett region.
- Improve connectivity and community value: Enhance access, integration, and community use of the aerodrome while supporting emergency services, tourism, and recreational aviation.

2.6.3 Stakeholder Input

Informing this Masterplan are inputs from consultation and consideration to planning and technical documents published by service providers and operators that have contextual relevance to the site. Materials sourced and or engagement input considered include:

- Government & Utilities: South Burnett Regional Council (SBRC), Ergon Energy, the Department of Agriculture and Fisheries, and TAFE.
- Aviation & Emergency Services: The Royal Flying Doctor Service (RFDS), LifeFlight, Queensland Police Service (QPS), Queensland Fire and Emergency Services (QFES), State Emergency Service (SES), and seasonal agricultural aviation operators.
- Defence: Nearby Royal Australian Air Force (RAAF) bases at Oakey and Amberley, which use the aerodrome for training.
- Recreational & Community Groups: The Kingaroy Soaring Club (which accounts for a significant portion of aerodrome usage), the Kingaroy & District Vintage Machinery Club, the South Burnett Junior Motorcycle Club, and the Kingaroy Men's Shed.

Representations from the stakeholders informing the shape of this Masterplan include:

- Moderate support for long-term planning of the aerodrome with some respondents preferring the existing scale of the precinct



- Community support for investment into space for community clubs and facilities and development that generates local job opportunities.
- Aviation related business use in industrial and commercial precincts was cited as preferred with moderate support for expanded and new commercial and industry uses that support economic growth.
- Aviation safety and competing airspace conflicts were themes identified by aircraft and glider operators highlighting the need for adequate space and safe conditions for glider take-off and landing, particularly near the proximity to the Emerging Technology Precinct.
- Mixed feedback received regarding the viability and siting of the proposed airpark with respondents suggesting more airpark sites would be attractive for aircraft enthusiasts.
- Support for road and pathway upgrades, while ensuring airport access on roads subject to flooding was considered in the Masterplan.
- Support for the proposed disaster management centre, helipad and facilities enhancing operational capability for aerial firefighting aircraft.
- Residential amenity, lighting, traffic considered important with impacts from existing activities and future development to be considered.
- The retention of agricultural and cropping land, and protection of ecological values as important.
- The value in preserving Second World War infrastructure and site heritage, while considering the associated tourism and community benefit.

2.7 AERODROME PLANNING PARAMETERS

The following parameters have been adopted to inform the masterplan development.

2.7.1 Land Use

Land use is relatively unencumbered within the surrounding rural land uses to the north, south and east with some isolated pockets of residential to the west.

Within the aerodrome boundary apart from localised environmental factors, the site lends itself to future expansive opportunities provided they respect the core aviation operational and safety requirements.

Local and regional economic factors will play into progressing land use development within the aerodrome boundary noting the close proximity of the Kingaroy town centre and potential attraction of the aerodrome site as a suitable alternative.

Strategic infrastructure provision, whether as an early catalyst for development or as a connector between precincts, will be a critical determinant for early site uptake. Market sounding, supported by well-sequenced infrastructure planning, will guide the staged release of mixed uses development lots in a manner that is commercially responsive and financially sustainable.

2.7.2 Aerodrome Reference Code System

For planning and design purposes, the aerodrome is adopted as Code 3C in accordance with ICAO Annex 14 / CASA MOS Part 139, reflecting a runway length in the 1,200–to 1,800 m range (Code number 3) and provision for aircraft with wingspans in the 24 to 36 m range and outer main gear spans between 6 m and 9 m (Code letter C).

2.7.3 Design Aircraft

The pavement design aircraft for the 10-year horizon is the Beechcraft King Air 350/360 (dual wheel turboprop up to approximately 7.5t MTOW), representing the heaviest aircraft with regular medical and charter/government movements.

The Saab 340, a Code C turboprop used for small FIFO charter in the region, has been adopted as a checked aircraft for geometric and pavement capacity purposes. Pavement assessments indicate that Saab 340 operations can be accommodated within proposed strengthening works designed for the King Air if forecast movement necessitate.



Adoption of Code 3C therefore provides appropriate geometric capacity for potential Saab 340 FIFO activity, while the pavement design and taxiway widths remain proportionate to the current and forecast traffic mix.

2.7.4 Navigation Systems

Runway 16/34 is classified as a non-precision instrument runway with Required Navigation Performance (RNP) approach available to land from both directions. An RNP approach uses GPS information to determine lateral location, and distance from the runway.

Precision approaches such as an Instrument Landing System (ILS) approach, require different standards in relation to fly over areas, runway end safety areas and obstacle limitation surfaces. Precision approach procedure is not proposed within the life of this Masterplan.

Runway 05/23 is a non-instrument approach runway and not considered a candidate an instrument approach during the planning horizon.

2.7.5 Forecast of Future Operations

Traffic forecasts are utilised to identify future infrastructure requirements at an aerodrome and provide an outlook for the future of operations. Forecasting for Kingaroy has been undertaken for the 10-year period from 2025/2026 Financial Year (FY) to the 2035/2036 FY.

Aircraft movements at Kingaroy Aerodrome have the potential to increase from approximately 22,000 (two way) movements per annum to around 27,800 movements over the next 10 years, representing total growth of 26%. Growth is driven primarily by flight training (+48% over the period), supported by the aerodrome's benign weather, uncongested airspace and available land for aviation businesses. Recreational GA is expected to grow modestly, while gliding activity remains stable. Medical and emergency movements increase in line with regional population ageing and increasing health demand aligned with demographic projections. Charter and government activity grows slowly but steadily.

Overall, the aerodrome remains a predominantly GA focused facility, with training emerging as the strongest growth segment. A breakdown of movements¹ by sector for the 2025/2026 financial year² is shown in **Table 4**.

Table 4 2025/2026 Aircraft Movements

SEGMENT	MOVEMENTS (BASE YEAR)
GA / Recreational + small charter	7,860
Gliding	2,920
Training	8,196
Mid-sized charter & government	240
Medical & emergency	1,648
Other (ag, military, survey)	1,184
TOTAL	22,048

From the 2025/2026 movements, three future forecasting scenarios have been developed for South Burnett Regional Council on the following variables:

- Emergency services
- Flight training
- General aviation
- Charter activity

¹ Take-offs and Landings (a landing is one movement, and a take-off is one movement)

² Aggregated based on 5 months data



- Population (resident and non-resident)
- Gliding Activity
- Emerging Industries

The growth rates and assumptions used in developing the base case, high case, and low case projections are shown in **Table 5**, **Table 6**, and **Table 7** respectively.

Table 5 Base Case Growth Rates and Assumptions

SEGMENT	GROWTH RATE	JUSTIFICATION
GA / Recreational + small charter	1.5% p.a.	Stable local GA, modest tourism uplift
Gliding	0% p.a.	Strong but capacity-stable club activity
Training	4% p.a.	Benign weather, uncongested airspace, strong opportunity
Mid-sized charter & government	2% p.a.	Regional projects, government activity, Higher Capacity FIFO possible but not likely in the forecast period.
Medical & emergency	2% p.a.	Population ageing, health demand
Other (ag, military, survey)	1% p.a.	Cyclical but slowly increasing

Table 6 High Case Growth Rates and Assumptions

SEGMENT	GROWTH RATE	JUSTIFICATION
GA / Recreational + small charter	1.5% p.a.	Increased fly-in tourism
Gliding	0.5% p.a.	Minor uplift from more events
Training	6% p.a.	New flight school based at aerodrome or significant increase of visiting training aircraft
Mid-sized charter & government	3% p.a.	Increased government activity, renewable activity.
Medical & emergency	2.5% p.a.	Population ageing, health demand
Other (ag, military, survey)	1.5% p.a.	Increased survey work for resources and renewables activity, higher defence training utilisation.

Table 7 Low Case Growth Rates and Assumptions

SEGMENT	GROWTH RATE	JUSTIFICATION
GA / Recreational + small charter	0.5 p.a.	No change in tourism demand, no new aviation businesses
Gliding	0% p.a. to 2030, then – 2% p.a.	Gradual reduction in gliding club members from 2030/2031 due to ageing demographic.
Training	1% p.a.	No new flying school based in region, no growth in organisations that use the aerodrome for circuit training.
Mid-sized charter & government	1% p.a.	Increased government activity, renewable activity.



SEGMENT	GROWTH RATE	JUSTIFICATION
Medical & emergency	1% p.a.	Only organic population driven growth
Other (ag, military, survey)	0% p.a.	Increased survey work for resources and renewables activity, higher defence training utilisation.

Using the growth rates and assumptions for each scenario, a 10-year aircraft movement forecast has been developed and is shown in **Table 8** and **Figure 2** graphically.

Table 8 Ten Year Aircraft Movement Forecast

YEAR	BASE CASE	LOW CASE	HIGH CASE
2025/2026	22,048	22,048	22,048
2026/2027	22,544	22,190	22,854
2027/2028	23,056	22,331	23,692
2028/2029	23,584	22,474	24,563
2029/2030	24,128	22,618	25,469
2030/2031	24,691	22,763	26,412
2031/2032	25,270	22,849	27,394
2032/2033	25,870	22,938	28,417
2033/2034	26,488	23,033	29,483
2034/2025	27,128	23,125	30,594
2035/2036	27,782	23,223	31,616

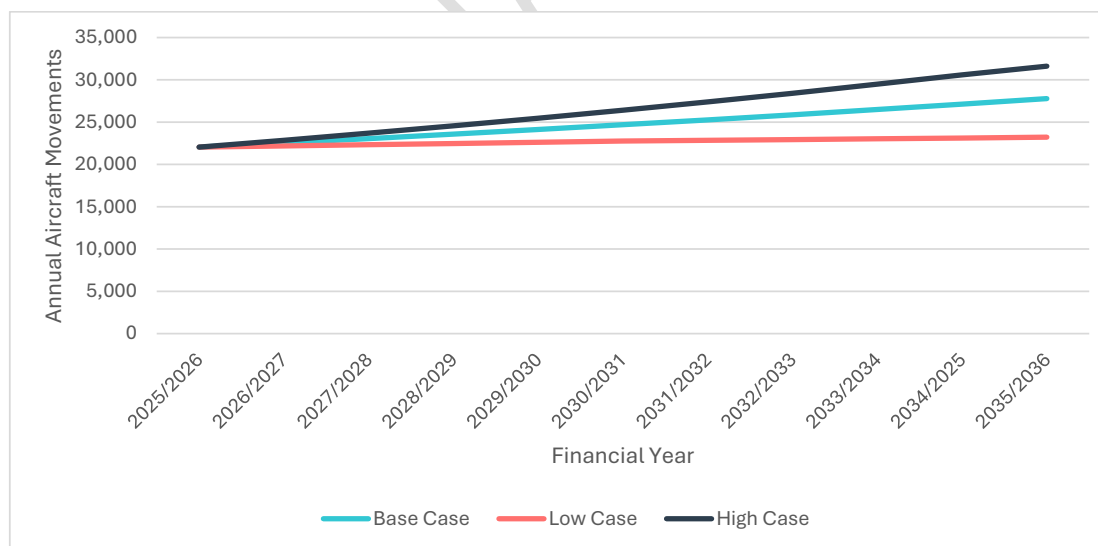


Figure 2 10-Year Aircraft Movement Forecast



2.7.6 Aircraft Movement Area

Assessment indicates that Kingaroy Aerodrome's runways have sufficient theoretical capacity to accommodate all forecast scenarios over the next 10 years. The primary constraints emerge instead from apron and taxiway infrastructure.

Apron capacity becomes a limiting factor, particularly under the Base and High Case scenarios, where increased training and GA activity generate higher simultaneous parking demand. Taxiway limitations, particularly the absence of a parallel taxiway on Runway 16/34, progressively reduce operational efficiency as movements approach 26,000–28,000 per annum.

Staged investment prioritising apron expansion and the development of a partial parallel taxiway and second runway entry ahead of any runway length, upgrade or duplication works will be required if movement forecasts are realised.

2.7.7 Pavement Strength

Australia is transitioning the ACR/PCR system, so both numbers will be used interchangeably. This system allows aerodrome operators to determine whether current and forecast aircraft can be supported without restriction, and whether any strengthening would be required to accommodate heavier or more frequent operations.

The published pavement strength for the primary runway is PCN 11 / F / B / 800(116 PSI) / T (PCR 130/F/D/0.08MPa/T), indicating a flexible pavement on a medium strength subgrade (Category B), with a tyre pressure limit of 800 kPa (116 psi), assessed by technical evaluation. This rating is typical of a regional aerodrome supporting light general aviation, training aircraft, survey operations and turboprops up to the King Air class.

Applying the Beechcraft King Air 350/360 as the design aircraft which reflects the dominant medical, charter and government operations, the ACN on flexible pavement with a B class subgrade is well below PCN 11 at normal operating weights, meaning the existing pavement can support this aircraft type without restriction.

The Saab 340 has been adopted as a checked aircraft for sensitivity. While its ACN is higher than the King Air, its occasional use, typical operating weights, and low forecast frequency mean it remains within the overload tolerance permitted under the ACN/PCN system. Training aircraft (C172, DA40, Baron B55) and survey twins (C402, P.68) impose comparatively low pavement loads. Military movements and frequency thereof (C 130, C 17) may require re-consideration to the pavement strength.

2.7.8 Aviation Support and Landside Facilities

Fuel Supply

There is a single AVGAS self-service bowser located inside the existing main apron constraining apron space. Consideration may be given to moving the bowser infrastructure at the edge of the apron, and space made available for additional JET A1 and fuel infrastructure for future expansion, but not as a short term priority. Tankering JET A1 is considered a suitable temporary solution as demand requires.

Navigation Aids and Lighting

Outside of a Non-Directional Beacon (NDB), there are no ground-based navigation aids at Kingaroy. Ground based navigation aids are progressively being phased out in favour of satellite-based navigation aids.

Runway 16/34 is a low intensity single stage system and meets current standards. As these lights age, LED lights should be installed to reduce power consumption and maintenance requirements.

As medical and charter traffic increases, suitable LED flood lights should be installed on part of the main apron to replace the current flood lighting system. Air transport aircraft require higher levels of apron flood lighting, and an upgrade will be required should high capacity charters eventuate.

The aerodrome does not currently have a Precision Approach Path Indicator (PAPI) system on each end of runway 16/34. Installation will be required should frequent air transport aircraft begin operating to the aerodrome, however is not predicted as required in this planning horizon.

Hangars and lots

The established hangars at the northern end of taxiway Charlie are predominately housing gliders and smaller aircraft such as Cessna or Pipers.



Seven 400m² lots designated as hangar expansion are located to the south east of the apron. Access to these hangars are via grassed taxiway.

Up to 19 lots are designated to accommodate future expansion, however limitation of taxiway clearances and lot sizes may be unsuitable for uses beyond aircraft storage.

Future expansions to the east of existing hangars located north of Charlie, extensions of lots to the south of site A34 and larger lot developments for aviation support adjacent to runway 05/23 are longer term prospects in the Masterplan.

2.7.9 Passenger Terminal

The passenger terminal building is suitably sized for current operations and will continue to have capacity for small/medium charter groups where required over the plan horizon.

2.7.10 Security Requirements

Aerodromes with scheduled air transport flights will be designated "Security Controlled Aerodromes" by the Department of Home Affairs, and require such measures as a transport security program, sufficient fencing and gates, CCTV and lighting, security signage and patrols, and Aviation Security Identification Cards (ASICs) displayed for anybody airside. Further measures for busier air transport aerodromes include passenger and baggage screening.

Airside control zones are retained to meet CASA aerodrome certification requirements for the management of airside access, movement areas and operational safety, ensuring unauthorised persons and vehicles are excluded from areas where aircraft operations occur. Retention of these zones supports compliance with the aerodrome's approved operating procedures and safety management obligations while maintaining the safe and efficient operation of the aerodrome.

The Masterplan does not make provisions for security measures to meet the requirements of a Security Controlled Aerodrome.

2.7.11 Airspace Protection Surfaces

The Obstacle Limitation Surface (OLS) system defines a series of protected airspace surfaces around the aerodrome to ensure that aircraft can take off, land and manoeuvre safely.

These surfaces limit the height of buildings, vegetation and other structures on and in the vicinity of the aerodrome and form the basis for safeguarding future development. The OLS is primarily concerned with physical protection of aircraft operating visually or on approach and departure paths.

The PANS-OPS framework provides a separate set of instrument flight procedure protection surfaces designed to ensure that aircraft flying instrument approaches or departures remain clear of obstacles even in poor visibility. Unlike the OLS, PANS-OPS surfaces are not used for land use planning but instead protect the minimum obstacle clearance requirements for instrument flight procedures. It is essential that new developments do not penetrate the critical obstacle heights defined by the aerodrome's PANS-OPS surfaces. In consultation with Airservices Australia, a PANS-OPS assessment will be required at Kingaroy Aerodrome if a proposed development or aerodrome change has the potential to vary the PANS-OPS surfaces.

For future development over the planning horizon, it is important to ensure any changes to runway characteristics will not affect these surfaces. This Masterplan does not propose extension of runway 16/34, there will be no changes to the OLS.

2.7.12 Aircraft Noise

The masterplan anticipates increased aircraft movements, and the associated rise in noise will need to be carefully considered. However, the aerodrome's proximity to the township and the direct alignment of Runway 16/34 significantly limit the feasibility of effective noise abatement measures.

Fly Neighbourly Policy

A fly neighbourly policy (FNP) may be adopted as a behavioural and operational guideline supporting compatible land use planning around an aerodrome. While not a regulatory instrument, it acts as a council adopted framework to encourage aircraft operators to minimise noise and overflight impacts on surrounding communities.



As a voluntary code of practice, the fly neighbourly policy promotes best measure flying by encouraging pilots to be considerate of neighbours. The policy would typically address measures including:

- Adopting operational expectations for pilots – minimum safe altitudes, use of preferred runways while complying with existing regulations and good flight planning
- Limiting training and repetitious operations – limit training operations to periods of the day when noise limits are deemed reasonable.
- Safety requirements – retaining safety as the key policy measure.
- Community engagement and transparency – openly list operators committing to the policy, regular communications with residents and maintaining a clear channel for noise complaints.

By way of example how a fly neighbourly policy may work: Council encourages all flight crews operating at the aerodrome to adopt “fly neighbourly” practices to help minimise aircraft noise impacts on the community. Where weather, safety and operational requirements permit, pilots are requested to consider using Runway 16 for take-off and Runway 34 for landing during night hours to reduce overflight of the township. Circuit training should be avoided between 9pm and 5:30am, and aircraft are asked to avoid overflying the town on departure whenever it is safe to do so.

Australian Noise Exposure Forecast

While not a mandatory requirement, ANEF (Australian Noise Exposure Forecast) model is a nationally accepted metric for long term aircraft noise exposure allowing council, and the public to understand expected noise levels using a consistent method.



3. AERODROME MASTERPLAN

3.1 LAND USE PLAN

This section introduces the land use precinct framework that underpins the Masterplan, setting out how aerodrome land is organised to protect aviation operations while enabling compatible development.

It describes the location, role and intended outcomes of each precinct, identifying key opportunities and planning considerations that will guide development over the life of the Masterplan.

3.1.1 Land Use Precincts

The Masterplan establishes a structured land use framework that safeguards aviation operations while enabling compatible development that supports the aerodrome's long-term viability and evolving regional role. The Development Plan (**Appendix 3**) divides the aerodrome into a series of functional precincts informed by safety and operational requirements, interface constraints, infrastructure availability and planning controls. This approach provides spatial certainty for future development while retaining flexibility to respond to changing market conditions and infrastructure capacity over the life of the Masterplan.

The following precinct descriptions outline the location, role and intended development outcomes for each land use precinct, together with the key opportunities and considerations that will guide future development.

Aerodrome East – Agricultural, Community Facilities Precinct

The Agricultural and Community Facilities Area Precinct is located in the north-eastern portion of the aerodrome, east of the runway and north of the existing aerodrome buildings. The precinct is intended to accommodate ongoing agricultural use, together with low intensity community or aerodrome supportive facilities. The precinct includes established community uses such as the motocross club and vintage machinery club, which reflect the area's rural character and historical association with agricultural and recreational activity.

Development within this area must respond to identified bushfire risk, with appropriate siting, layout and vegetation management across more heavily vegetated parts of the site.

An agricultural training and aviation support area located east of the runway, functions as a transitional zone between agricultural activities and more intensive aviation-related development, providing strategically located land with proximity to airside operations.

The precinct is intended to accommodate aviation support functions, hangar development and potential agricultural training facilities that benefit from close access to aviation infrastructure without requiring direct terminal access. With a growing drone operations industry, the area is suitably positioned for local training and certification (using the agricultural & community facilities area) and maintenance / manufacturing.

In the longer term, the precinct also presents a potential niche economic opportunity for airside residential development, such as hangar-style housing where dwellings are integrated with private aircraft storage and direct airside access.

Aerodrome South - Industrial Development Precinct and Emerging Technology Precinct

The Industrial development precinct is situated in the south eastern corner of the aerodrome site. This location has been deliberately selected to capitalise on direct access to the external road network but will have limited interaction with airside operations and set back to maximise structure height and reduce risk from wake turbulent effects.

The precinct is intended to accommodate industrial and logistics related development, including freight support services, agri-industrial processing, workshops and aviation related industries that do not require direct airside access. Its separation from the runway environment allows for larger building footprints, outdoor storage and operational flexibility while maintaining compatibility with aerodrome safety requirements.

The precinct offers opportunities for employment generating commercial uses and the integration of emerging technology industry infrastructure, potentially solar generation, where aviation safety considerations can be appropriately addressed. Its location allows these uses to be accommodated with minimal conflict with airside operations or adjoining land uses. Any sustainable energy generated may be used directly for aerodrome or generation back into the grid. Operational models including outsourcing under land lease agreements are



commonplace in large development precincts reducing the financial burden for land holders while benefitting from modest lease revenues and energy supply. Aviation relevant activities such as unmanned aerial system (UAS) operations through the provision of facilities for drone servicing, storage, training and associated technology businesses could be co-located within this area. The positioning of commercial development adjacent to the emerging technology precinct are suitably located for future growth in this industry accommodating source to supply chain management.

The precinct supports economic diversification and employment generation while enabling industrial development to occur in a manner that does not compromise aviation operations or introduce land uses incompatible with the aerodrome setting.

Aerodrome West - Commercial Development

The commercial development precinct is located in the south-western portion of the aerodrome. The precinct is positioned away from core aviation infrastructure and provides capacity for future commercial activity that supports the aerodrome's long-term operational and financial sustainability.

The commercial development precinct is dual located along the western edge of the aerodrome, west of the runway and fronting Kingaroy Cooyar Road and Peterson Drive. This precinct is intended to accommodate aerodrome compatible commercial development that benefits from road exposure, accessibility and proximity to aerodrome activity, with some reliance on passing drop in trade.

Development within this precinct may include short term accommodation, offices and ancillary commercial services that may not directly be attributable to aerodrome users, however address supply chains that support the broader regional economy. Building heights within the precinct are constrained by aerodrome operational and safety requirements and maintain setback from the main and cross runways. Disbursed parking across the precinct supports the role the function of the precinct.

Given its proximity to existing rural residential development west of Kingaroy Cooyar Road, the Commercial Development Precinct will require a sensitive interface that appropriately manages potential amenity impacts and ensures compatible land use outcomes.

3.1.2 Planning Scheme Response and Implementation Pathways

The Masterplan has been prepared to operate effectively within the existing planning framework while providing a clear basis for future refinement. While the current SBRC Planning Scheme 2017 provides an appropriate statutory mechanism to assess development at the aerodrome, the Masterplan identifies opportunities where planning controls may evolve over time to better reflect intended land use outcomes, support infrastructure-led development and facilitate aerodrome-compatible economic growth. Any changes to the planning framework should be staged, targeted and aligned with infrastructure delivery, market demand and Council's broader strategic planning priorities, ensuring the aerodrome continues to function as a critical regional asset.

Current Planning Framework

The implementation of the Masterplan will occur progressively through development assessment under the SBRC Planning Scheme 2017, infrastructure planning and, where required, future amendments to statutory planning instruments.

Kingaroy Aerodrome is currently zoned Community Facilities (CF4 – Transport Facilities) under the SBRC Planning Scheme 2017. The purpose of this zone explicitly preserves the aerodrome for air services and industries or businesses with a direct association with the provision of air services. The Masterplan reinforces this intent by prioritising general aviation operations and safeguarding airside infrastructure, while also identifying opportunities for compatible non-aviation uses that support aerodrome operations, revenue generation and regional economic objectives.

Development Assessment

Under the Community Facilities zoning, most development proposals within the aerodrome are subject to impact assessment, with air services and parking stations being the primary accepted development outcomes. This assessment pathway is not considered a constraint in itself however, it does result in a longer and more comprehensive assessment process.

Impact assessable development must demonstrate alignment with the planning scheme's Strategic Framework, is subject to public notification, and enables Council to fully consider matters such as aviation safety, land use



compatibility, environmental impacts and infrastructure provision. This approach allows Council to ensure that development occurs in an orderly and coordinated manner and that infrastructure is delivered at an appropriate level to support both the proposal and the longer-term operation of the aerodrome.

3.1.3 Development Plan

The potential for aviation supportive and non-aviation development is shown in **Appendix 3** with development types and functions by precinct included at **Table 9**.

Table 9 Development Type and Possible Uses

PRECINCT	PURPOSE	DEVELOPMENT TYPE	POSSIBLE USES
Aerodrome West	Provides for a selection of uses supporting local and regional economic retail, business uses	Commercial development / mixed use	• Car wash • Food and drink outlets • Market • Office • Parking station • Shop • Short term accommodation • Special industry • Temporary use • Substation • Utility installation
Aerodrome South	Provides for a range of commercial, sustainable energy installation and industrial uses supporting sustainability, local and regional functional requirements and business uses.	Commercial development / mixed use, industrial and sustainable energy	• Uses as applied for Aerodrome West, plus • Agricultural supplies store • Animal keeping • Bulk landscape supplies • Garden centre • Hardware and trade supplies • Intensive horticulture • Low impact Industry • Emerging Technology Industry • Research and technology industry • Showroom • Substation • Transport depot • Veterinary service • Warehouse



PRECINCT	PURPOSE	DEVELOPMENT TYPE	POSSIBLE USES
			• Utility installation
Aerodrome East	Provides for a range of aviation and agricultural, community uses that contribute to local and regional functional requirements, agricultural training, and aviation business uses.	Aviation operational areas and landside support, agricultural uses, community facilities	• Air service • Dwelling house[^] • Community use • Cropping • Emergency services • Function centre • Landing • Liquid fuel depot and distribution facility • Low impact Industry • Market • Motor sport facility • Nature based tourism • Outdoor sport and recreation • Public transport facility • Park • Relocatable home park • Research and technology industry • Substation • Temporary use • Telecommunications facility • Transport depot • Utility installation

[^] proposed air park location with adjoining aircraft hangar (subject to planning approval)

3.1.4 Other Facilities and Utilities

In alignment with development and land use planning, necessary services require extension and construction.

The town sewer mains are required to be extended down Kingaroy Cooyar Road and connected to the emerging developments on site. Legacy infrastructure establishes the foundation for staged development, with ultimate servicing based on gravity sewer connections supported by a pressure system and a new pump station as demand grows. While local water reticulation exists, new mains, primarily along Peterson Drive are necessary to keep up with development as well as several fire booster pumps.

Underground 11kV power lines are proposed in each precinct to connect to the above ground system. Roads and stormwater pipes will be developed along the proposed internal networks, sequenced with development. Additionally, each parcel will also require earthworks treatment in the construction phase.

Details of utility implementation are outlined in **Section 4** of this masterplan.



3.2 GROUND TRANSPORT PLAN

Development of the Kingaroy Aerodrome Masterplan will involve additional external connections to the existing road network. This includes the requirement for new intersections on Kingaroy Cooyar Road, Peterson Drive, and Edenvale South Road, as well as direct lot access off Peterson Drive. Where possible, the lot layout has been developed to maximise frontage to the new internal road network rather than external roads.

Given the continued focus on GA services rather than RPT, private vehicles will remain as the predominant mode for visitors to travel to the aerodrome. Demand for pick-up and drop-off areas is expected to be minimal, with landside vehicle demand predominantly being catered for through the provision of car parking.

3.2.1 Aerodrome East Precinct

The Aerodrome East precinct is predominantly serviced by the existing internal road network consisting of Warren Truss Drive and Geoff Raph Drive, both of which are currently local access streets as defined by SBRC Road Hierarchy. To support the development of the masterplan and the proposed land use yields, these roads should be upgraded to a Rural Collector standard. This would involve widening the sealed width and road reserve to accommodate additional parking lanes and a dual use path on one side of the road with a minimum width of 1.2m.

All development in this precinct will have direct frontage access from the internal road network.

3.2.2 Aerodrome South Precinct

Development in the Aerodrome South precinct is divided into 2 areas:

- Industrial development fronting Peterson Drive and Edenvale South Road
- Commercial development and sustainable energy fronting Peterson Drive.

The Aerodrome South precinct proposes 3 new intersections with the external road network. Industrial development lots on the corner of Edenvale South Road and Peterson Drive will be accessed via a new Rural Collector standard road, requiring a 24m wide road reserve. New intersections will be constructed on Edenvale South Road and Peterson Drive to facilitate this road connection.

Industrial development on the eastern side of Edenvale South Road will be accessed via a new access street with a 20m wide road reserve and a corresponding new intersection on Edenvale South Road.

It is not proposed to have any lots in this precinct having direct frontage access to the existing external road network.

Commercial and sustainable energy development on Peterson Drive will gain access to the external road network either via direct lot access (for lots directly fronting Peterson Drive) or via a new Access Street. A new intersection will be required to be constructed on Peterson Drive to facilitate this access.

3.2.3 Aerodrome West Precinct

The Aerodrome West precinct involves Commercial development fronting Kingaroy Cooyar Road which will be accessed via a new Rural Collector standard road, connecting to Kingaroy Cooyar Road via two new intersections. These intersections will need to be constructed with appropriate turning treatments (channelised right turns) to meet minimum safety requirements specified by the Queensland Department of Transport and Main Roads. All development lots in this area will gain access via this new road, to minimise direct lot access onto the state-controlled road network. Given that Kingaroy Cooyar Road is a gazetted B-Double route, the intersections should also be designed to accommodate these larger vehicle types.

3.3 ENVIRONMENTAL MANAGEMENT FRAMEWORK

3.3.1 Legislative Framework

The primary statutory instruments governing environmental regulation at Kingaroy Aerodrome are the *Environmental Protection Act 1994 (Qld)* and the *Environment Protection and Biodiversity Conservation Act 1999 (Cth)*. The State legislation establishes the General Environmental Duty, mandating all persons to take reasonable and practicable measures to prevent or minimise environmental harm.



3.3.2 State and Regional Planning Framework

Environmental constraints are guided by the *Wide Bay Burnett Regional Plan 2023* and the State Planning Policy 2017 (SPP). The SPP establishes the state's interest in protecting environmental values, mapping specific constraints (such as biodiversity, water quality, and cultural heritage) that broadly apply to development assessment at the aerodrome.

3.3.3 Local Council Planning Framework

The South Burnett Regional Council Planning Scheme 2017 regulates land use. Development applications must respond to relevant environmental overlays, specifically the Airport Environs Overlay (OM1) and the Bushfire Hazard Overlay (OM2), which covers dense vegetation on the site outskirts. The scheme requires that any intensification of use must not compromise the receiving environment, requiring localised management strategies.

Ecological Constraints (Flora and Fauna)

While the existing aerodrome footprint is highly modified, future expansion outside existing cleared zones requires ecological assessment for threatened species and potential impacts on regional ecosystems prior to ground disturbance. This includes assessing potential impacts against the biodiversity overlays mapped in the SPP and the SBRC Planning Scheme.

Overland flow

Kingaroy Aerodrome is located within the Boyne & Auburn Rivers catchment, which functions as a sub-basin of the Burnett River system. Localised topography and geology dictate that surface water filters down to recharge groundwater aquifers. Increased impervious surfaces from future apron, taxiway, hangar, and/or precinct expansions will accelerate stormwater runoff. Management protocols must ensure stormwater is treated to capture aviation pollutants before discharging into the Boyne & Auburn Rivers catchment to protect the receiving environmental values as defined by the SPP water quality overlays.

3.3.4 Noise and Acoustic Constraints

The *Environmental Protection (Noise) Policy 2019* provides the framework for assessing and managing acoustic quality objectives in Queensland to protect human health and wellbeing. The masterplan safeguards aviation operations by ensuring any intensification of use or surrounding development complies with Australian Standard AS 2021:2015 (Acoustics: Aircraft noise intrusion). Non compatible development within areas of high and frequent aircraft noise exposure should be avoided.

3.3.5 Air Quality Constraints

Air emissions are regulated under the *Environmental Protection (Air) Policy 2019*, which outlines a strict management hierarchy to avoid, recycle, minimise, or manage air emissions. While the policy does not specify a quantitative objective for deposited matter, deposited dust is strictly monitored to assess nuisance effects. Future development applications must outline protocols for dust suppression during earthworks and manage ongoing aviation emissions (such as exhaust from ground running) to protect adjacent sensitive receptors.

3.3.6 Waste and Construction Management

Given the aerodrome's operational history encompassing military and long-term civilian aviation, legacy contamination is a primary constraint. PFAS, commonly found in historical aqueous film-forming foams used for firefighting, requires strict management under the *PFAS National Environmental Management Plan 3.0 (NEMP 3.0)*. Regulated wastes generated by ongoing operations, including aviation hydrocarbons, waste oil, and hazardous materials, must be captured in bunded areas and removed by licensed contractors.

3.4 HERITAGE MANAGEMENT PLAN

3.4.1 Statutory Context

The Kingaroy Aerodrome site operates within a multi-tiered statutory framework governing cultural heritage and land use planning. All development and operations strictly within the aerodrome lot boundaries must comply with Commonwealth, State, and Local legislation.



3.4.2 Legislative Framework

The *Environment Protection and Biodiversity Conservation Act 1999* (Cth) (EPBC Act) applies to matters of national environmental significance on the National Heritage List or the Commonwealth Heritage List. Aerodrome site does not currently hold Commonwealth or National listing. The provisions of the EPBC Act do not apply to the built heritage assets on site.

Currently, neither Kingaroy Aerodrome nor any of its internal assets are listed on the Queensland Heritage Register.

The *Planning Act 2016* (Qld) provides the overarching statutory framework for development assessment in Queensland. All development applications concerning heritage-affected works within the aerodrome masterplan area flow through the assessment pathways established by this Act. The operational instrument governing the site is the South Burnett Regional Council Planning Scheme 2017. The aerodrome is protected by a local heritage listing as a cultural landscape under this scheme.

3.4.3 Indigenous Heritage

Development must satisfy the Cultural Heritage Duty of Care under Section 23(1) of the *Aboriginal Cultural Heritage Act 2003* (Qld). This duty applies to any activity where Aboriginal cultural heritage is located, regardless of whether it has been identified or recorded in a database.

Areas within the aerodrome masterplan area are classified as previously disturbed areas (active runway, taxiways, aprons, and terminal footprints) under the Queensland Cultural Heritage Duty of Care Guidelines. Routine operations within the existing footprint fall under Category 4 and may proceed without further cultural heritage assessment.

New ground disturbing works may trigger a Category 5 activity, potentially requiring cultural heritage assessment and notification.

3.4.4 Built Heritage

As outlined in **Table 3**, the built heritage inventory within the aerodrome boundaries includes the Terminal Building, the former Meteorological Building, the Bofors 40mm AA Gun, the Bellman Hangar, and the Memorial Statue. These assets are currently protected under the Local Heritage Register. The Kingaroy Bellman Hangar is significant not as one of only a handful of surviving Bellman hangars nationally, but because it is one of a diminishing number that remains in situ and structurally intact at an operational regional aerodrome. If any assets on site are elevated to the Queensland Heritage Register in the future, any proposed works will trigger a mandatory referral to the Queensland Heritage Council for assessment under the *Queensland Heritage Act 1992*.

3.4.5 Heritage Management Protocols

The Australia ICOMOS Charter (2013) emphasises that all culturally significant places whether formally listed or not should be identified, respected and conserved as part of responsible heritage management.

If unexploded ordnance (UXO), WW2 era munitions, or unregistered subsurface Indigenous cultural material is uncovered during earthworks, all work in the immediate vicinity must pause and appropriate actions are taken to ensure the works area is safe and managed in accordance with relevant Commonwealth and State legislation.

3.5 AERODROME SAFEGUARDING PLAN

Beyond local and state planning requirements, the Commonwealth provides guidance through NASF to support better integrated development around airports and minimise environmental and community impacts. The key elements of the framework are listed below.

3.5.1 Aircraft Noise Contours

While current activity levels do not justify formal noise abatement measures, the council may consider preparing a Fly Neighbourly Policy if aircraft movements increase beyond 2% per annum over 2 consecutive years.

This voluntary code would promote considerate flying by encouraging pilots to adopt best practice operations, manage repetitive training to reasonable periods, prioritise safety, and maintain open communication with the community through transparent reporting and engagement.



3.5.2 Building Generated Windshear and Turbulence

Building induced windshear and turbulence become safety critical when a large structure sits in the path of a crosswind to an operational runway, as the airflow is forced around and over the obstacle, creating variations in crosswind strength along the runway.

This Masterplan allows for segregation and setback of buildings away from the main runway and cross runways to limit risk from windshear and turbulence. Increases in building heights, mass and proximity to runways would be determined by a technical assessment as recommended by NASF guideline B.

3.5.3 Wildlife Strike Zone

All wildlife in and around an aerodrome presents a potential hazard to aircraft, particularly as most strikes occur at low altitudes during take off, landing. To minimise this risk, the Masterplan has considered development that avoid creating land uses that attracts or increases wildlife activity.

Agricultural uses proposed on site are to be limited to crop types that minimise attraction of wildlife with appropriate wildlife proof fencing installed between landside and airside to ensure a contained environment.

Wildlife hazard assessments are conducted in accordance with the aerodrome manual.

3.5.4 Pilot Lighting Distraction

Manual of Standards Part 139 Aerodromes restricts lighting within approximately 6 km of an airport where its intensity, colour, or configuration could pose a safety risk to aircraft.

Within the site, lighting to new facilities must maintain a zero spill beyond horizontal requirement. Installation of larger solar panel installations may generate glare and cause pilot distraction, however correct orientation and anti glare covering can be employed to reduce glare risk to acceptable levels.

3.5.5 Protected Airspace Intrusion

The OLS defines the protected airspace needed for safe visual operations and limits the height of development on and around the aerodrome. As the masterplan does not propose changes to Runway 16/34, no alterations to the existing OLS are required, though any future development must continue to ensure these protection surfaces remain unaffected. In consultation with Airservices Australia, a PANS-OPS assessment will be required at Kingaroy Aerodrome if a proposed development or aerodrome change has the potential to vary the PANS-OPS surfaces.

3.5.6 Public Safety Areas

While a risk based approach, planning for this Masterplan has considered the location of development within areas of large gatherings or avoids increased numbers of persons working and the storage of hazardous materials.

The Queensland PSA model remains in place for the main and cross runways.



4. IMPLEMENTATION PLAN

The implementation plan is structured around a staged approach establishing foundational and early investments consolidating and catalysing growth through an established framework enabling progressive, long-term development supported by the commercial opportunities created in the earlier phases.

The implementation plan is divided into 3 time periods as follows:

0 to 5 years: Foundational and early investments

- Establish essential infrastructure upgrades that enable safe and reliable operations
- Implement compliance works and address immediate operational needs
- Initiate early commercial opportunities that create a platform for future growth
- Strengthen governance, planning frameworks and baseline asset management systems

5 to 10 years: Catalytic growth and an established structure

- Deliver projects that build on the initial foundations and unlock broader aerodrome capability
- Expand commercial and aviation activities supported by early-stage investments
- Enhance precinct structure, access, and utilities to support increased demand
- Introduce catalytic developments that attract new operators and diversify revenue

10+ years: Progressive and expansive development

- Pursue long-term development opportunities enabled by earlier commercial success
- Expand aviation and non-aviation precincts in line with market demand and strategic vision
- Support sustainable growth through staged infrastructure expansion and land-use optimisation
- Position the aerodrome as a mature, economically resilient regional asset with ongoing development potential

4.1 0 TO 5 YEARS

Within the first 5 years of this Masterplan, it is envisaged the early investment and leveraging of existing assets will establish a foundational framework for attraction of operators and support upgrades and site improvements.

4.1.1 Movement Area

- Formalise an unsealed itinerant aircraft parking area at the northern end of the main apron with gable markers and tie downs
- Conduct feasibility for expansion of the main apron, design additional parking positions based on actual growth
- Upgrade apron lighting to LED achieving greater coverage for night time emergency aircraft
- Co-locate a helipad for emergency helicopters (near the disaster management centre)

4.1.2 Aviation Support Facilities

- Investigate value of operating the AWIS in lieu of ongoing annual licencing costs
- Investigate through market sounding the commercial viability of establishing residential / aircraft hangar sites in Aerodrome East and preserve land for future development.
- Plan for the development of a disaster management centre.

4.1.3 Development Opportunities

- Plan for and undertake market sounding for Stage 1 commercial development (Aerodrome West)



- Develop Stage 1 commercial development (Aerodrome West)
- Preserve land for Agricultural uses (Aerodrome East)

4.1.4 Supporting Infrastructure

- Connect Stage 1 commercial development site (Aerodrome West) sewer to legacy infrastructure
- Construct sewer pump station at Aerodrome West to connect riser to legacy infrastructure
- Extend water main to commercial development site (Aerodrome West) including site booster pump
- Install stormwater drainage pipe in Aerodrome West along new internal road
- Upgrade power supply and install pad mount substation to support commercial development sites (Aerodrome West and Aerodrome East)
- Construct internal access roads for Aerodrome West off Kingaroy Cooyar Road

4.2 5 TO 10 YEARS

Within the second 5 years of this Masterplan, initial foundations unlock broader aerodrome capability with expansion of commercial and aviation activities supported by enhanced precinct structure.

4.2.1 Movement Area

- Undertake an expansion to the southern apron area including lighting
- Provide dedicated stands for medivac aircraft and medium sized charter to avoid conflict with training/GA on southern apron expansion
- Construct turnaround area on ends of 16/34

4.2.2 Aviation Support Facilities

- Investigate construction of aviation support facilities area and feasibility of sealed taxiway based on aircraft demand
- Construct water pad and tank within proximity to Helipad for emergency water bombing requirements
- Facilitate services connection to hangar development Aerodrome East
- Develop disaster management centre

4.2.3 Development Opportunities

- Plan for and undertake market sounding for Stages 1 of Emerging Technology Industry and Industrial Development (Aerodrome South) and Stage 2 Commercial Development (Aerodrome West)
- Develop Stage 1 Emerging Technology Industry (Aerodrome South)
- Develop Stage 1 Industrial development (Aerodrome South)
- Develop Stage 2 commercial development (Aerodrome West)

4.2.4 Supporting Infrastructure

- Extend water main to Aerodrome South industrial development
- Install site wide fire system to service industrial development and aviation support
- Connect to declared sewer service area at Industrial Avenue through rising main from gravity (Aerodrome West)
- Connect gravity sewer system to industrial development
- Construct sewer pump station on Kingaroy Cooyar Road



- Install stormwater drainage pipe in Aerodrome South along new internal road
- Provide power connection extension to Aerodrome Hub from Geoff Raph Drive
- Install pad mount transformer to aviation support facility in Aerodrome East

4.3 10+ YEARS

In the latter years of the Masterplan, development will focus on pursuing long term opportunities enabled by earlier commercial success, expanding aviation and non aviation precincts in line with market demand positioning the aerodrome as a mature, economically resilient regional asset with ongoing development potential.

4.3.1 Movement Area

- Seal Taxiway Bravo from southern Apron to Taxiway Echo
- Seal taxiway Echo from Delta to facilitate runway entry/exit
- Seal taxiway Gulf and Foxtrot to service access to Aviation Support Site

4.3.2 Aviation Support Facilities

- Install lighting to remnant northern apron
- Facilitate services connection to hangar development Aerodrome East

4.3.3 Development Opportunities

- Plan for and undertake market sounding for Stage 2 Industrial Development and Commercial Development (Aerodrome South)
- Develop Stage 2 industrial development (Aerodrome South)
- Develop Aviation Support Facility (Aerodrome East)
- Subject to commercial feasibility, commence development of Airpark residential (Aerodrome East)

4.3.4 Supporting Infrastructure

- Extend water main to Aerodrome Aviation support area
- Extend water main to Aerodrome South industrial development
- Install fire service booster pump for Aerodrome East hangar development
- Connect sewer and power to final stages of development, including Aerodrome South, and Aerodrome East
- Construct internal access roads for Aerodrome East hangar off Geoff Raph Drive, Aerodrome South off Peterson Drive and Edenvale South Road, and Aerodrome South on the opposite side of Edenvale South Road

Kingaroy Aerodrome
Masterplan

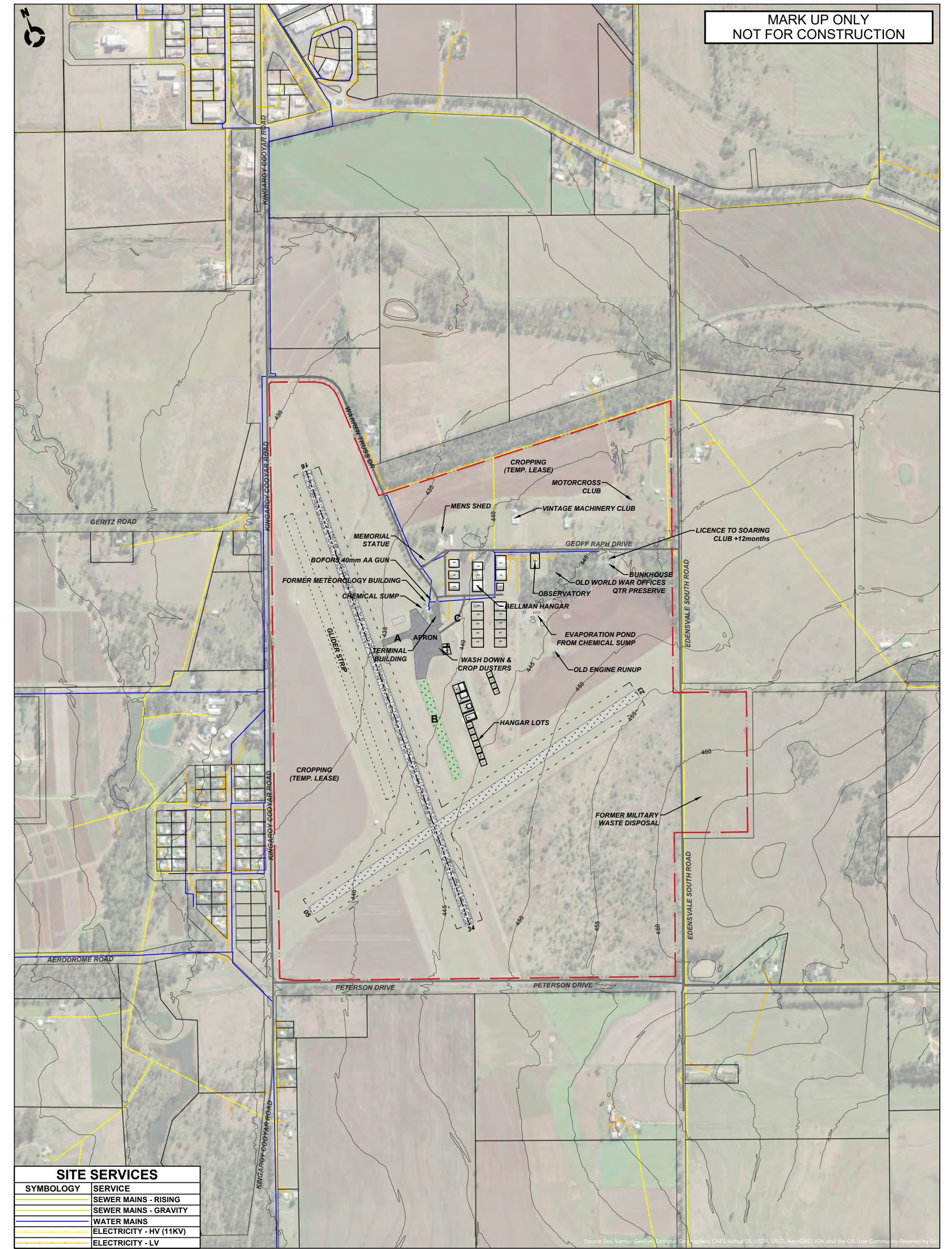


APPENDIX 1 SITE BASE PLAN

AP01

CONSULTATION DRAFT

INF0054 - 10 September 2026 – V3



REV	DESCRIPTION	BY	DATE
1	ORIGINAL ISSUE	H.F.	08.05.2026



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DRAWING TITLE

CLIENT

PROJECT

LOCATION

EXISTING SITE SERVICES CONDITIONS
SOUTH BURNETT REGIONAL COUNCIL
KINGAROY AERODROME MASTERPLAN

DRAWING DATE: MAY 2026	DRAWN BY: H.F.
ORIGINAL SIZE: A1 SCALE A3: 1:8000	CHECKED BY: T.R.
SCALE	APPROVED BY: T.R.
PROJECT NO. 0054	DRAWING NO. SK01
REV 1	

Kingaroy Aerodrome
Masterplan



APPENDIX 2 SITE CONSTRAINT MAPPING

AP02

Environmental Constraints Mapping

Obstacle Limitation Surface

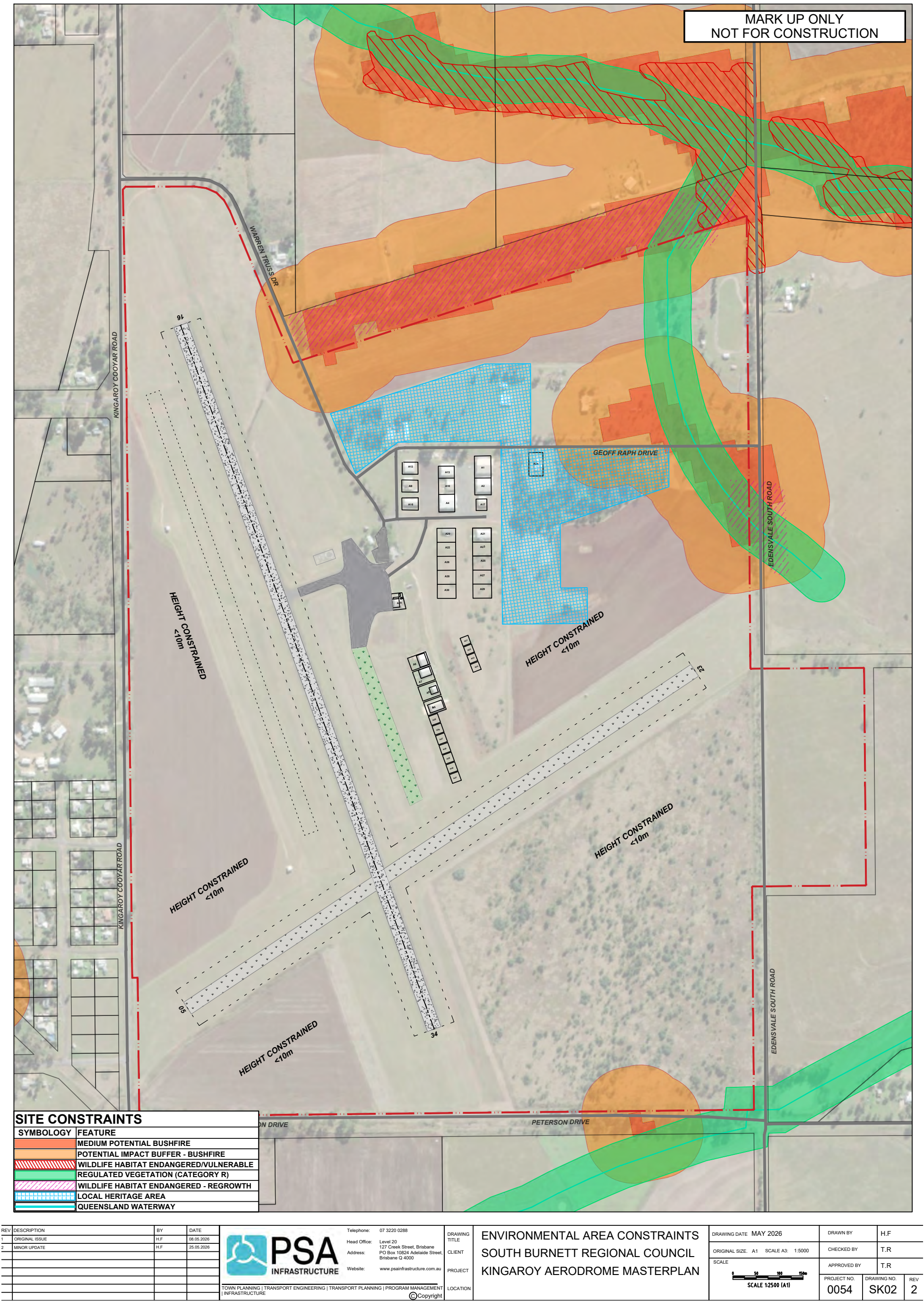
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Wind Shear Turbulence

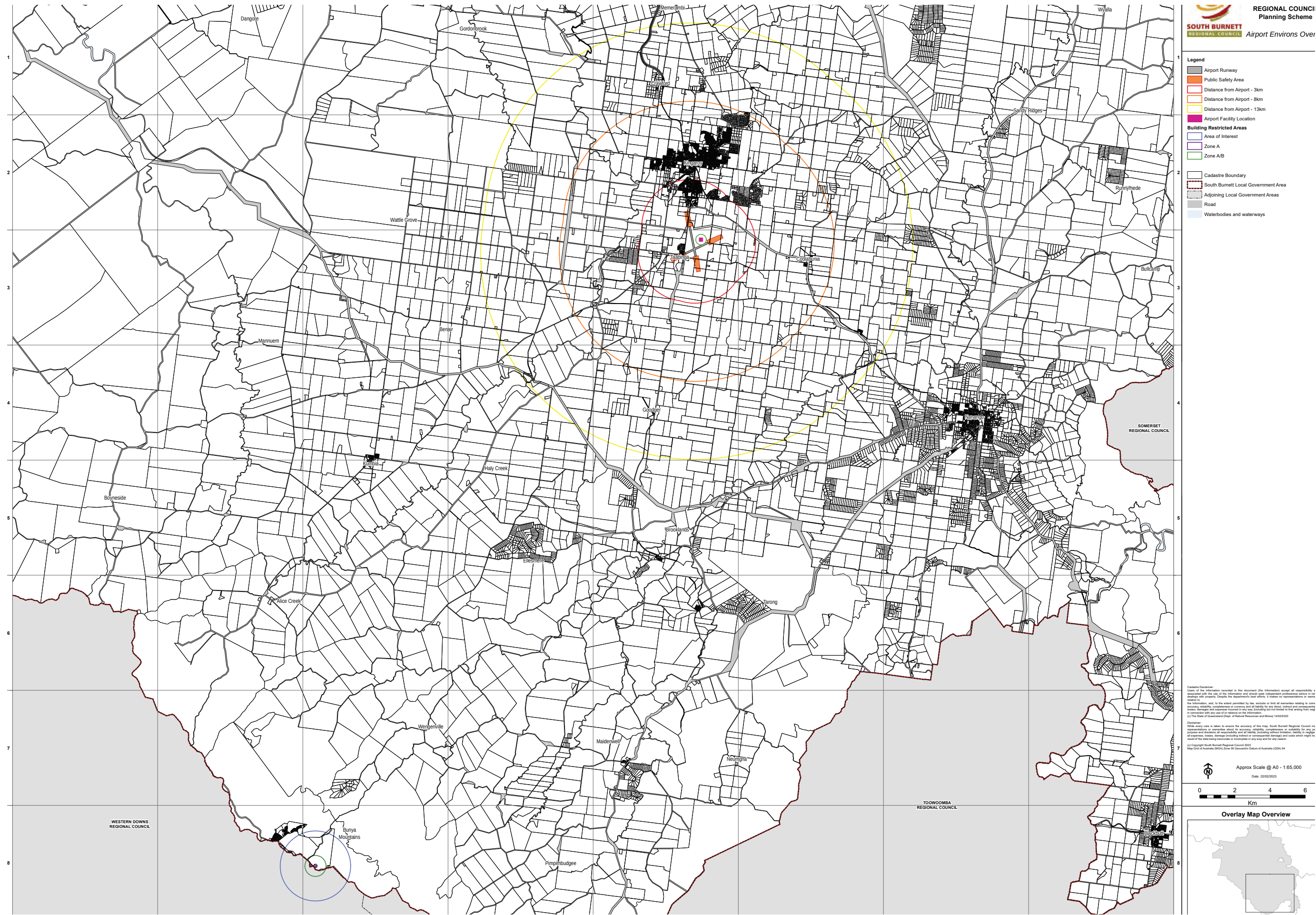
Public Safety Area

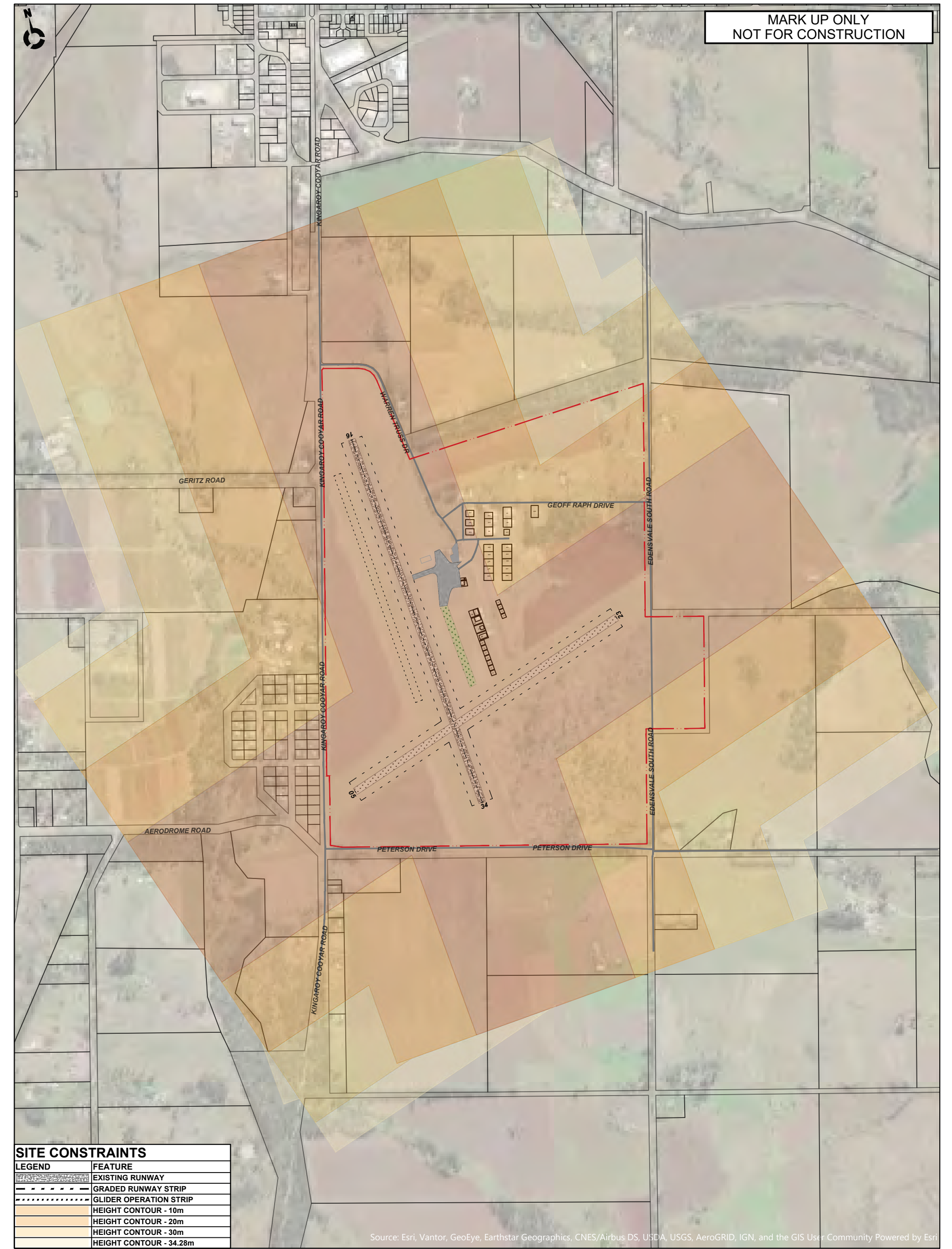
Light Intrusion

CONSULTATION DRAFT









SITE CONSTRAINTS			
LEGEND	FEATURE		
	EXISTING RUNWAY		
	GRADED RUNWAY STRIP		
	GLIDER OPERATION STRIP		
	HEIGHT CONTOUR - 10m		
	HEIGHT CONTOUR - 20m		
	HEIGHT CONTOUR - 30m		
	HEIGHT CONTOUR - 34.28m		

REV	DESCRIPTION	BY	DATE
1	ORIGINAL ISSUE	H.F	08.05.2026

PSA
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PROJECT
LOCATION

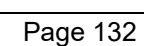
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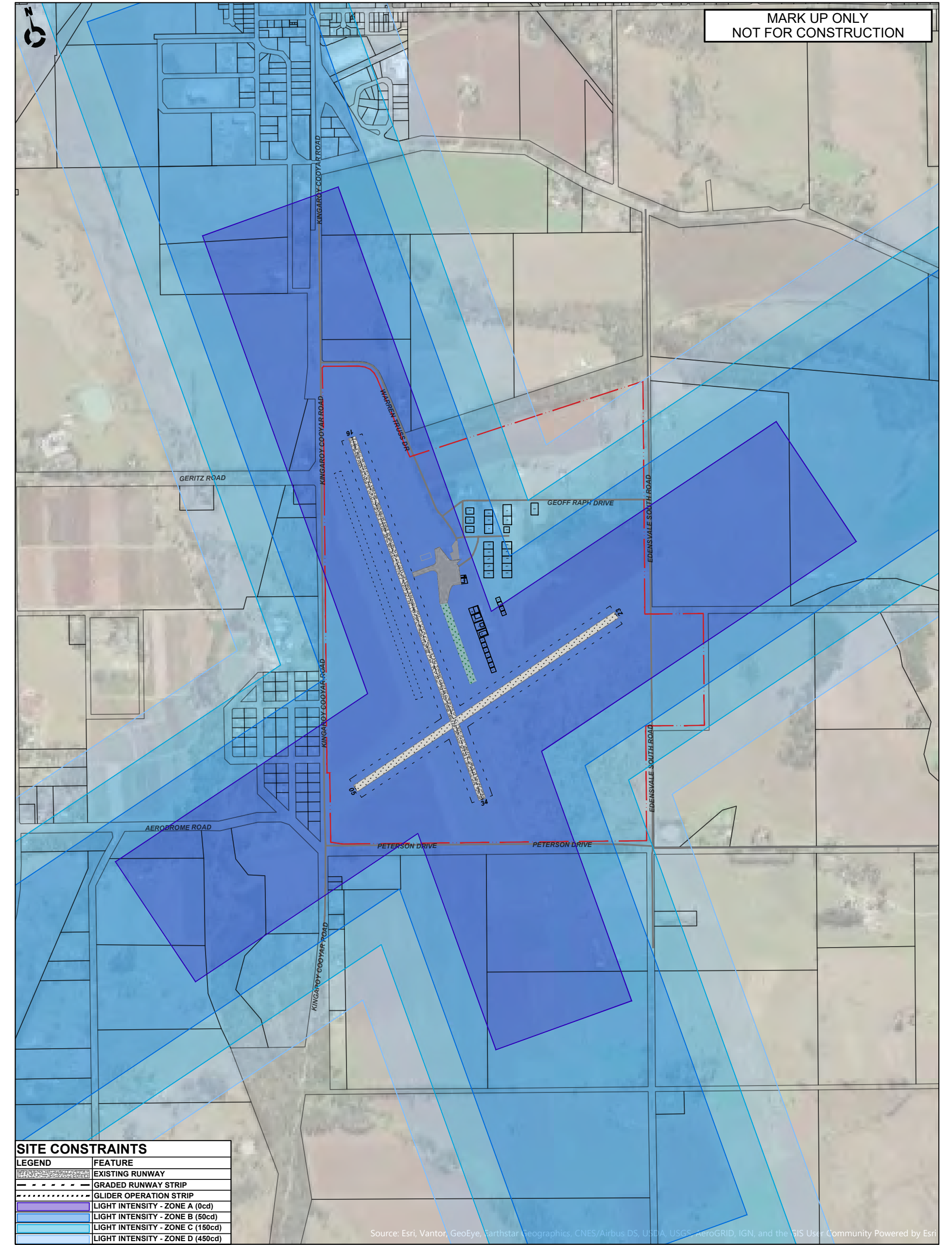
CONSTRAINTS - WINDSHEAR

SOUTH BURNETT REGIONAL COUNCIL

KINGAROY AERODROME MASTERPLAN

DRAWING DATE: MAY 2026	DRAWN BY: H.F
ORIGINAL SIZE: A1 SCALE A3: 1:10000	CHECKED BY: T.R
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Kingaroy Aerodrome
Masterplan



APPENDIX 3 STAGED DEVELOPMENT PLANS

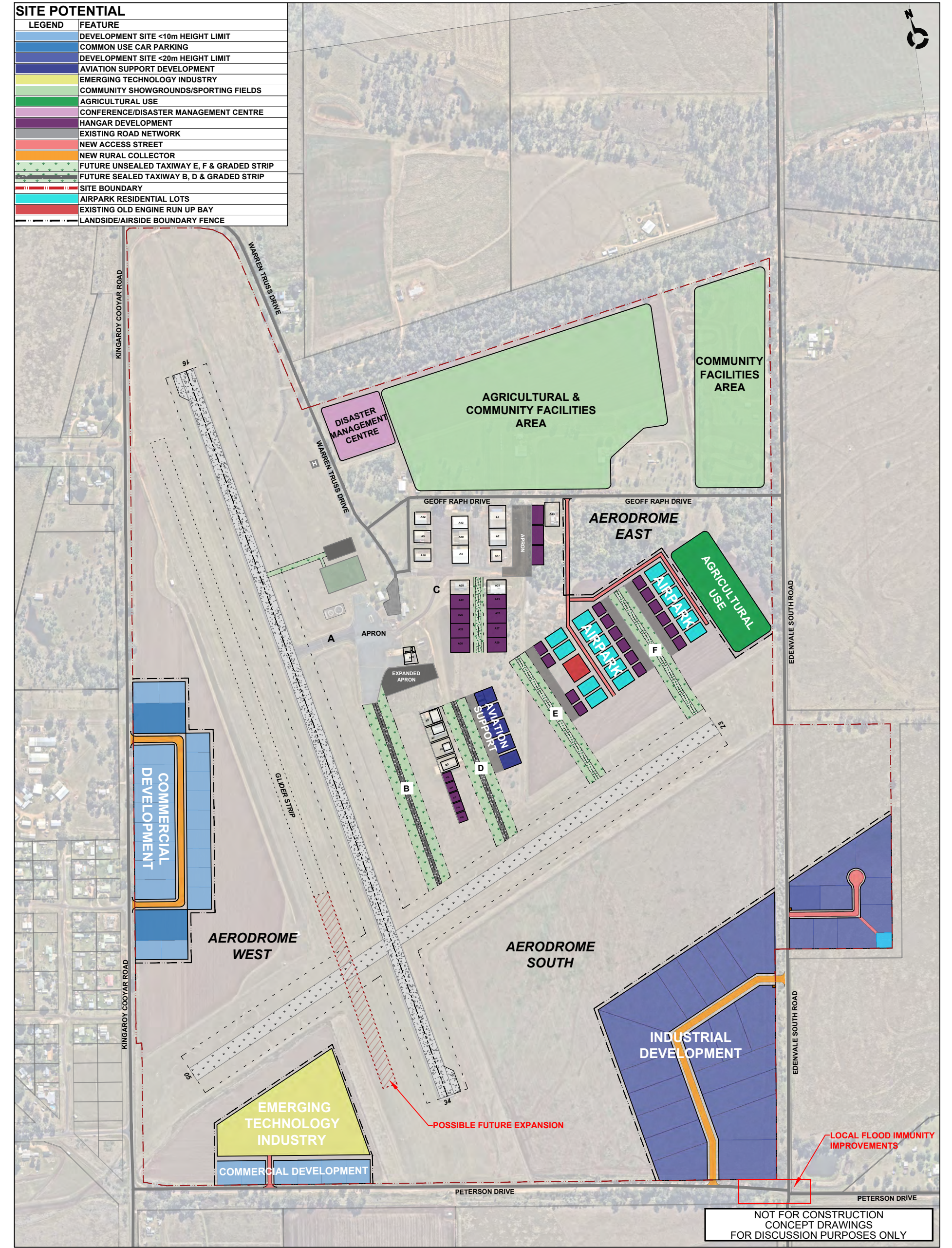
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Development Masterplan

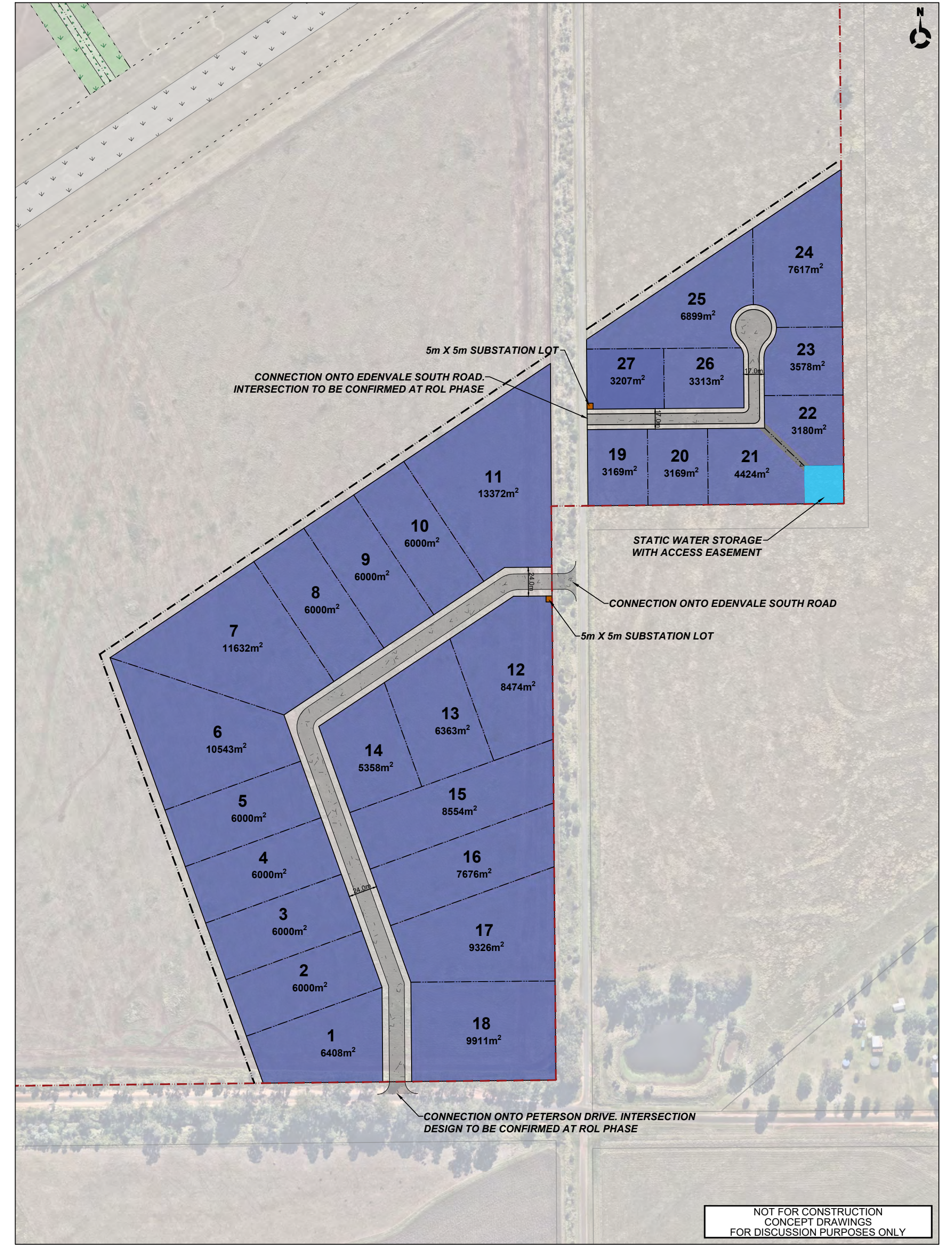
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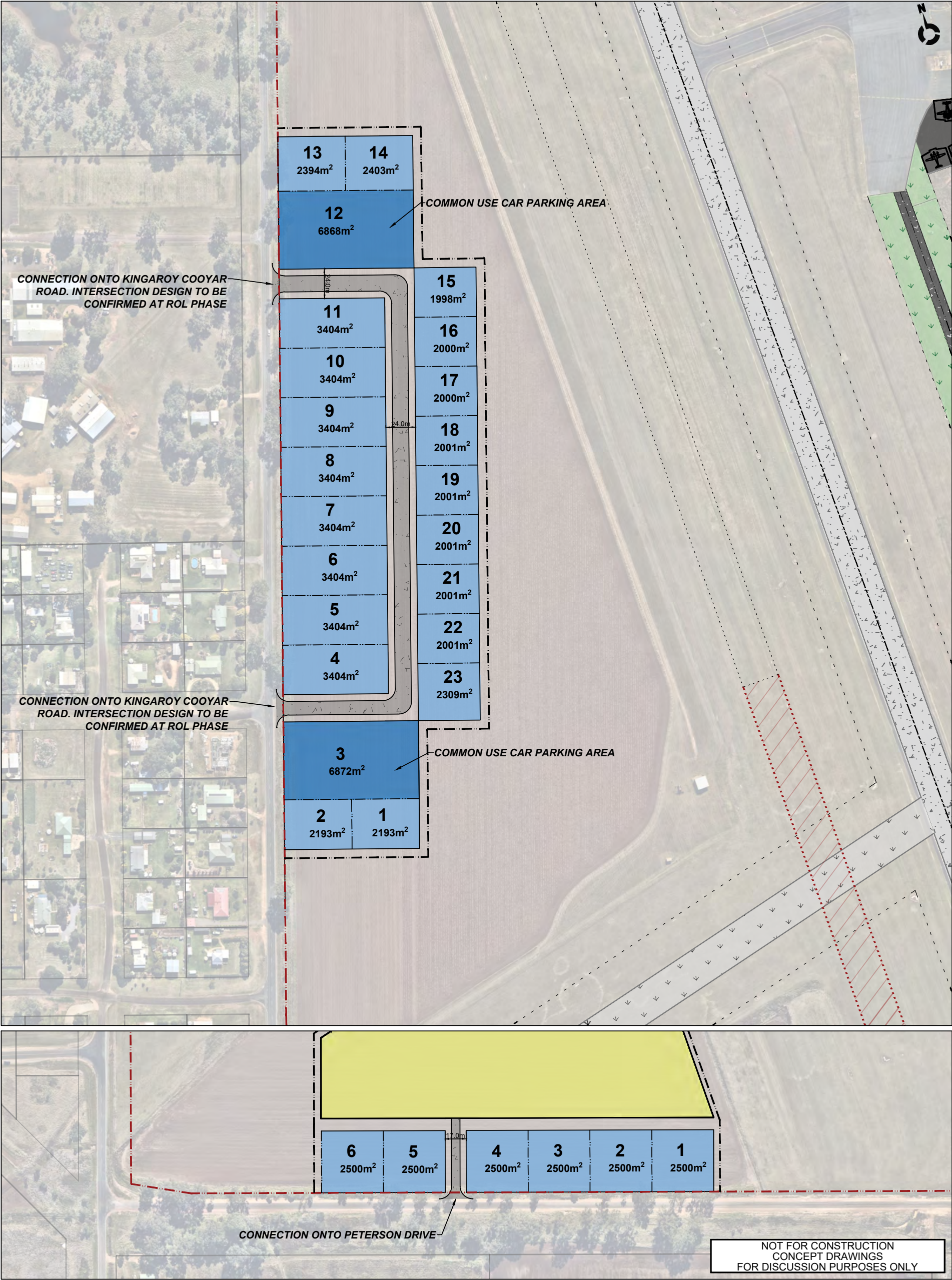
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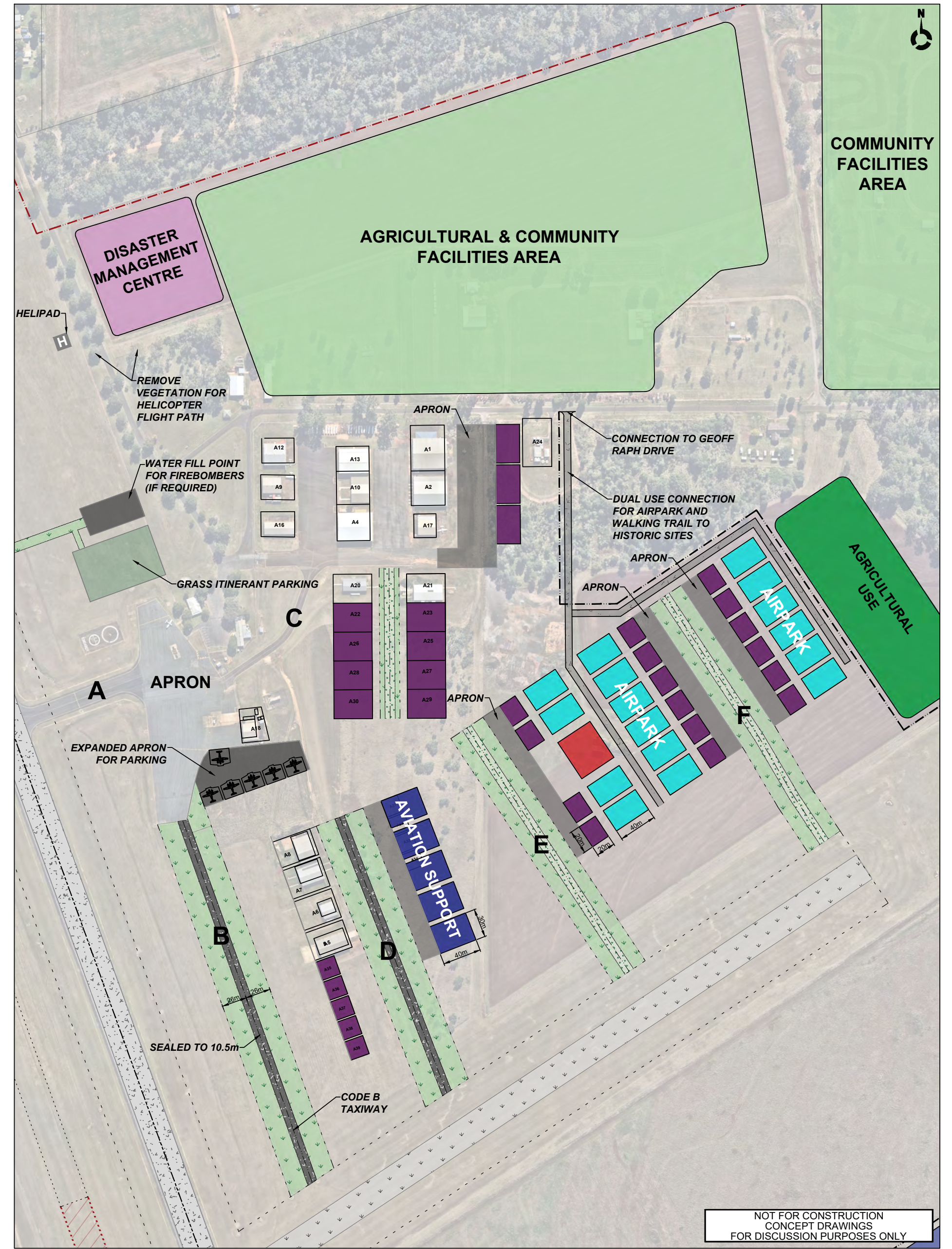
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2	MINOR UPDATE	H.F.	25.05.2026					
3	MINOR UPDATE	H.F.	30.07.2026					
4	MINOR UPDATE	H.F.	02.09.2026					
5	CONSULTATION UPDATE	H.F.	09.09.2026					



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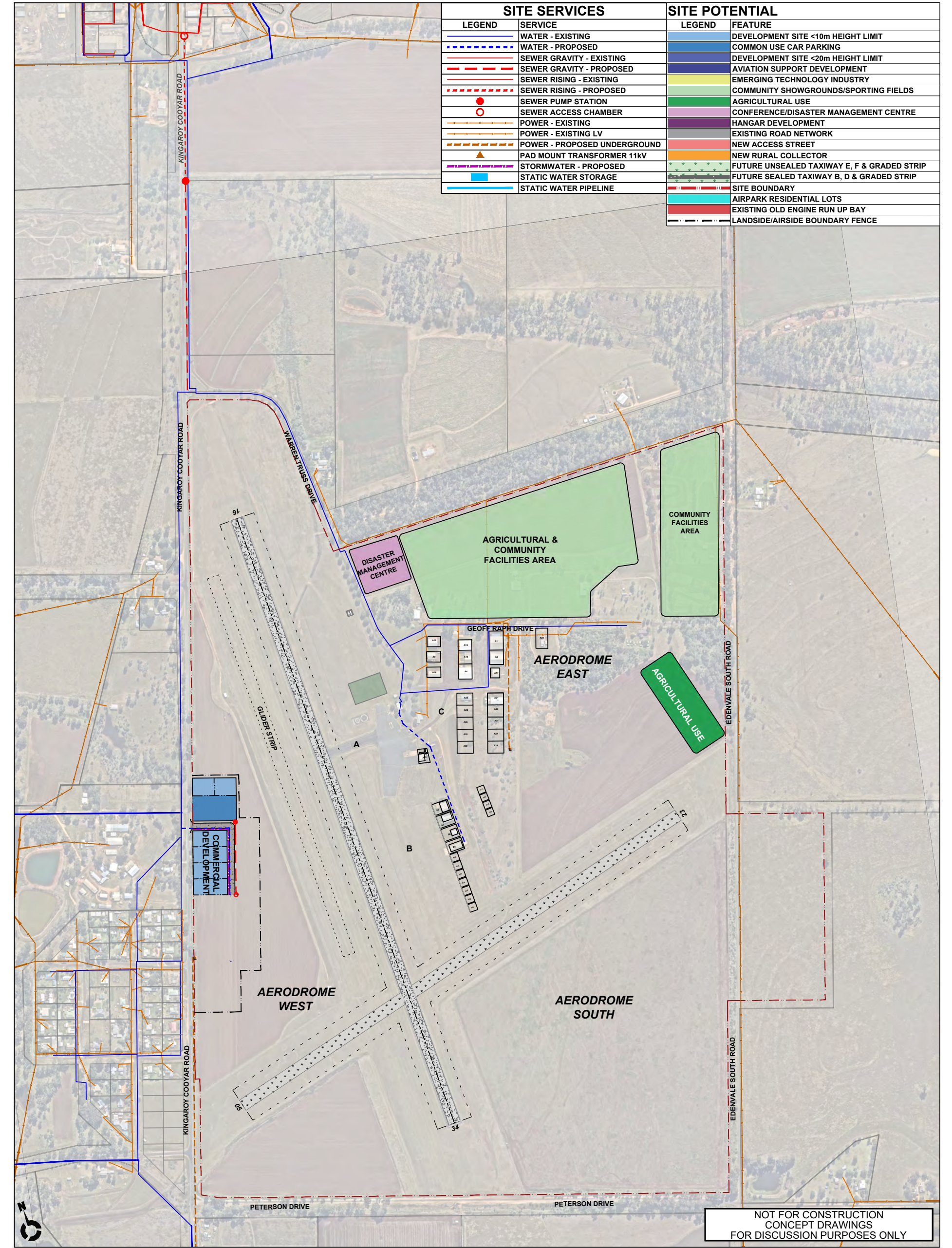
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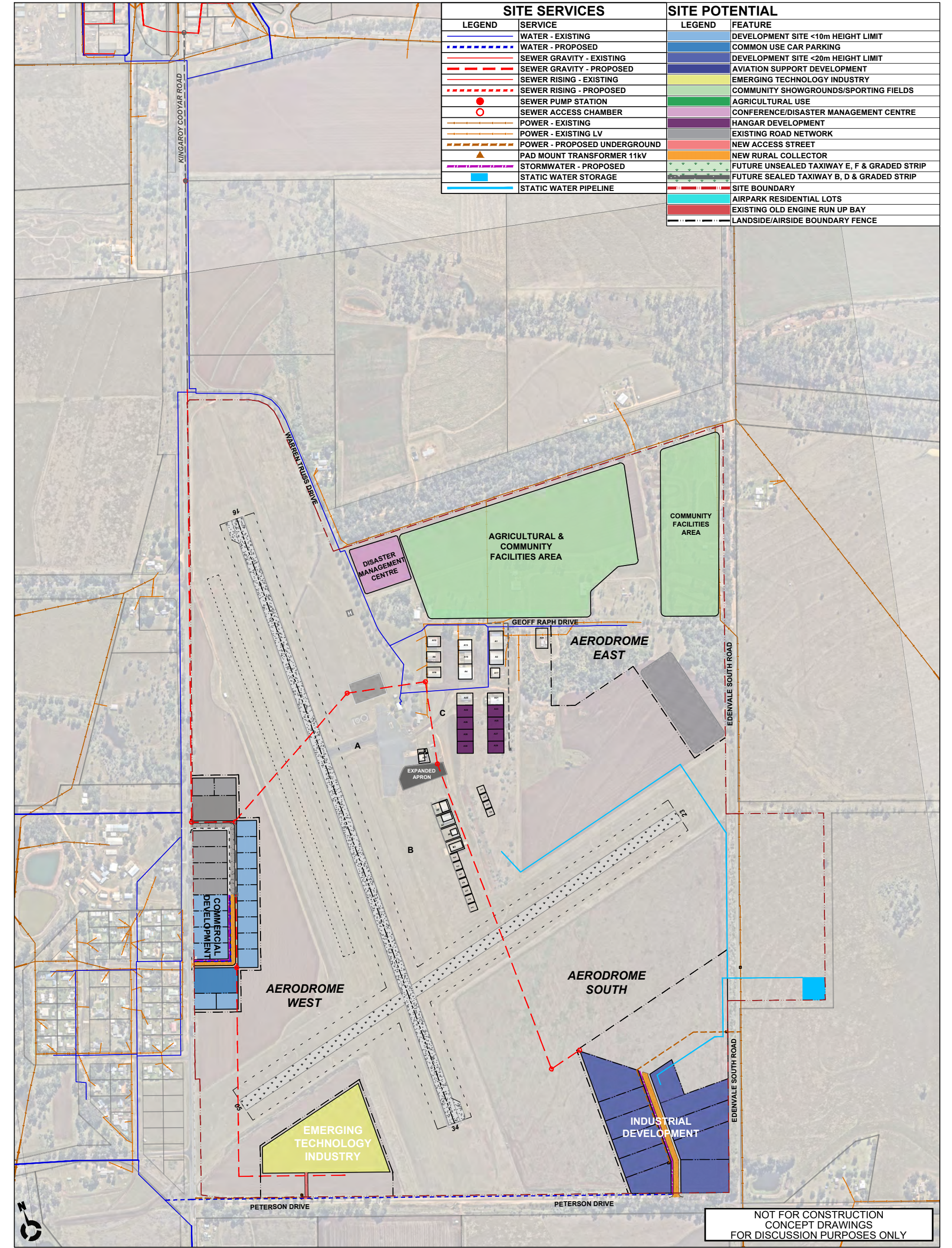
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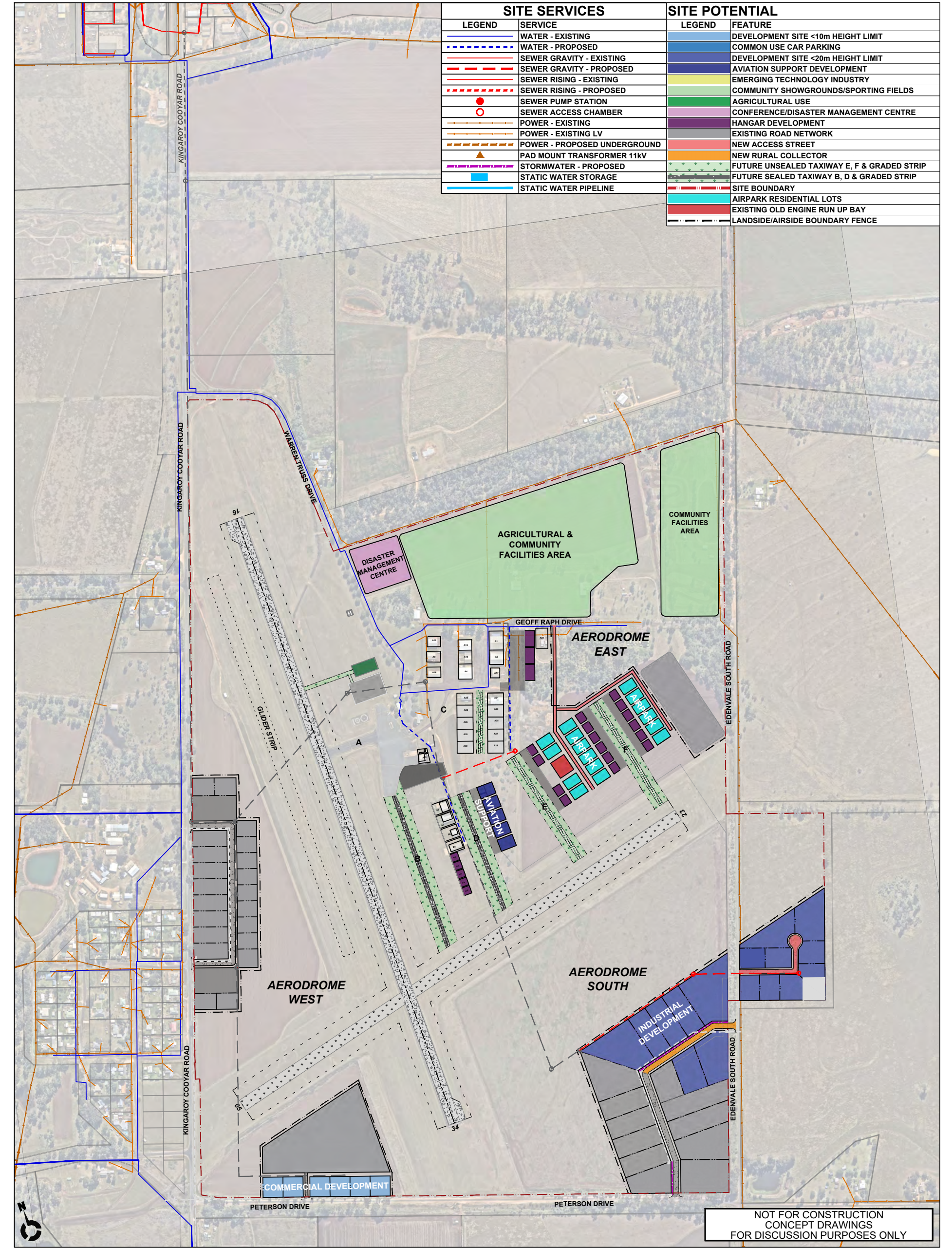
Aerodrome EAST AVIATION USES
SOUTH BURNETT REGIONAL COUNCIL
KINGAROY AERODROME MASTERPLAN



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2	MINOR UPDATE	H.F.	25.05.2026		PROJECT	KINGAROY AERODROME MASTERPLAN	APPROVED BY: T.R.				
3	MINOR UPDATE	H.F.	30.07.2026		LOCATION		PROJECT NO. 0054	DRAWING NO. SK09B	REV 4		
4	CONSULTATION UPDATE	H.F.	09.09.2026								



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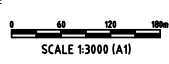
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DEVELOPMENT PLAN: 10+ YEARS
SOUTH BURNETT REGIONAL COUNCIL
KINGAROY AERODROME MASTERPLAN

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ORIGINAL SIZE: A1 SCALE A3: 1:8000	CHECKED BY: T.R.
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12.3 REGIONAL PROCUREMENT - WASTE SERVICES

File Number: 19-08-2026

Author: Manager Commercial Enterprises & Waste

Authoriser: Chief Executive Officer

PRECIS

The Wide Burnett Resource Recovery group have drafted a memorandum of understanding for the regional procurement for waste management and resource recovery services.

SUMMARY

Council participates in the group to ensure that Council is involved in discussion for regional development of resource recovery infrastructure and waste management solutions. The group have derived a MOU to approach the market for resource recovery services.

OFFICER'S RECOMMENDATION

That the matter be lifted from the table.

That South Burnett Regional Council:

1. Enters into a memorandum of understanding with Bundaberg Regional Council, Cherbourg Aboriginal Shire Council, Fraser Coast Regional Council, Gympie Regional Council and North Burnett Regional Council, known as the Wide Bay Resource Recovery group for regional procurement services for waste management and resource recovery services
2. Delegates under s257 1 (b) *Local Government Act Qld 2009* to the Chief Executive Officer the power to negotiate, amend and execute the contract and memorandum of understanding on terms and conditions that are acceptable to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

Council will be required to pay \$523.00 to participate in the MoU this cost can be absorbed by the Waste operational budget.

The work completed as part of this MoU will be utilising current staff and resources as approved in the 2026/2027 budget.

The MoU does not remove Council from its ability to enter and execute contracts with suppliers and Council can opt not to partake in a particular activity.

LINK TO CORPORATE/OPERATIONAL PLAN

EN3: Provide and investigate options to improve waste reduction, landfill management and recycling.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Coordinator Waste and Manager Commercial Enterprises and Waste participate in working group meetings to discuss regional waste issues and solutions. The MoU was developed by the Regional Resource Recovery Coordinator.

After the August Ordinary meeting of Council, the Mayor, Deputy Mayor and CEO raised the MOU at a WBBROC meeting. Fraser Coast Regional Council (FCRC) agreed to recirculate the MOU and be a party to the MOU. As per advice from FCRC on 25 August, Bundaberg Regional Council and Gympie Regional Council had signed the MOU at that time.

Advice received on 31 August was that Cherbourg Aboriginal Shire Council has signed the MOU.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council will remain responsible for the awarding and contract execution. This will be in accordance with Council's Procurement Policy.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NIL

ASSET MANAGEMENT IMPLICATIONS

NIL

REPORT

The matter was considered at the Ordinary meeting of council on 19 August and the following was adopted:

12.14 REGIONAL PROCUREMENT - WASTE SERVICES

RESOLUTION 2026/93

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

The Wide Bay Burnett (WBB) Resource Recovery Working Group collaborates on the implementation of the WBB Regional Waste and Resource Recovery Plan (the Plan). The Plan identified several projects for regional implementation, including exploring a regional approach to contracted services for processing (crushing/shredding) of problematic waste streams including timber, mattresses and concrete. To enable the Councils of the WBB to collaborate on this procurement exercise, the attached MoU has been prepared.

The primary objective of this MoU is to:

- establish a shared commitment to collaborate on the planning, development and evaluation of tender/s for a range of waste management and resource recovery services;
- formalise cooperation for this procurement exercise and provide clarity of roles and responsibilities of each of the parties during the tender development and award;
- leverage combined service requirements to attract markets to the region to access a broader range of service providers;
- enable more consistent service standards, innovation and performance across the region;
- support access to higher-quality infrastructure, technology, or processing options that may not be viable for individual parties; and
- reduce duplication of work across councils.

South Burnett Regional Council was interested in household chemical collection, water quality monitoring and waste characterisation audits.

ATTACHMENTS

1. MoU - regional procurement [📄](#) 



WIDE BAY BURNETT

RESOURCE RECOVERY

MEMORANDUM OF UNDERSTANDING

**For the delivery of regional procurement for waste
management and resource recovery services**

Between:

Bundaberg Regional Council
Cherbourg Aboriginal Shire Council
Fraser Coast Regional Council
Gympie Regional Council
North Burnett Regional Council
South Burnett Regional Council

WIDE BAY BURNETT RESOURCE RECOVERY GROUP

MEMORANDUM OF UNDERSTANDING

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WIDE BAY BURNETT RESOURCE RECOVERY GROUP

MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

Made on the day of 2026

BETWEEN

Wide Bay Burnett Councils comprising of:

- (a) Bundaberg Regional Council ABN 72 427 835 198 of PO Box 3130, Bundaberg, QLD 4670
- (b) Cherbourg Aboriginal Shire Council ABN 17 862 722 505 of 22 Barambah Ave, Cherbourg, QLD 4605
- (c) Fraser Coast Regional Council ABN 19 277 850 689 of PO Box 1943, Hervey Bay, QLD 4655
- (d) Gympie Regional Council ABN 91 269 530 353 of PO Box 155, Gympie, QLD 4570
- (e) North Burnett Regional Council ABN 22 439 388 197 of PO Box 390, Gayndah, QLD 4625
- (f) South Burnett Regional Council ABN 89 972 463 351 of PO Box 336, Kingaroy, QLD 4610

RECITALS

- (a) Each of the signatory councils (**the Parties**) share the view that effective waste management is essential for the Wide Bay Burnett (WBB) region.
- (b) The **Parties** have collaborated on the development of a Wide Bay Burnett Regional Waste & Resource Recovery Plan (the Plan).
- (c) The **Parties** seek to collaborate alongside other stakeholders and industry on regional procurement opportunities across WBB region.
- (d) The **Parties** are entering into this Memorandum of Understanding (MOU) to set out:
 - (i) the principles in implementing a collaborative approach to procurement for waste management and resource recovery services for the WBB;
 - (ii) the provisions that enable the **Parties** to work together; and
 - (iii) the overall scope and goals for the collaboration.

1. DEFINITIONS

- (a) **Activity/ies** may include, but is not limited to, any activity related to tendering, seeking expression of interest, quotations and development of preferred supplier lists.
- (b) **Host Council** means Fraser Coast Regional Council as the Council agreed by the Parties to perform the functions outlined in this MOU.
- (c) **Party/ies** means each or any of the signatories to this MoU.

2. BACKGROUND

The Wide Bay Burnett (WBB) Resource Recovery Working Group collaborates on the implementation of the WBB Regional Waste and Resource Recovery Plan (the Plan) and is the body that recommends projects to be put forward to the WBB Resource Recovery Steering Group for review and decision making. These groups operate under an existing MoU (edocs#5398408), guided by endorsed Terms of Reference and Bylaws. Projects that arise are managed by the Regional Resource Recovery Coordinator (RRRC), hosted by Fraser Coast Regional Council (FCRC) (**Host Council**).

The WBB Regional Resource Recovery Procurement Guidelines (edocs#5292388) were developed in 2025 to define the acquisition of goods and services through the application of Sound Contracting Principles as set out in the Local Government Act 2009 (Qld). The Procurement Guidelines enable procurement **Activities** to achieve the objectives of the Plan and will guide the delivery of this project.

3. OBJECTIVES

The primary objective of this MoU is to:

- establish a shared commitment to collaborate on the planning, development and evaluation of tender/s for a range of waste management and resource recovery services;
- formalise cooperation for this procurement exercise and provide clarity of roles and responsibilities of each of the **Parties** during the tender development and award;
- leverage combined service requirements to attract markets to the region to access a broader range of service providers;
- enable more consistent service standards, innovation and performance across the region;
- support access to higher-quality infrastructure, technology, or processing options that may not be viable for individual **Parties**; and
- reduce duplication of work across councils.

4. SCOPE OF PROJECT

The **Activities** included in this procurement project include:

- Tender documentation development;
- Tender opening, advertising and closing (including RFI responses and issuing of addendums); and
- Tender Evaluation.

The **Activities** excluded from this procurement project include:

- Individual Council contract award;
- Contract negotiations; and
- Contract execution.

Activities proposed to be included in this procurement exercise include but are not limited to:

- Gathering and collation of data on each of the **Parties** existing waste and resource recovery service providers, contracts, waste volumes, locations and management practices

WIDE BAY BURNETT RESOURCE RECOVERY GROUP

MEMORANDUM OF UNDERSTANDING

- Development and approval of Project Management documentation including a Procurement Plan
- Development of Tender documentation including Technical Specification for each of the services as agreed to by the **Parties**.
- Issuing of tender to market and responding to Information requests during the tender process
- Development of the evaluation process and establishment of panel members including provision for respective Council representatives to be involved as scoring members or subject matter experts
- Opening of tender and facilitation of evaluation.

Each **Party** will participate in planning the delivery of the project and provide any assistance necessary including verification of information in relation to the services in their respective Council areas.

The assistance required of each of the **Parties**, includes:

- Providing their respective scope of works prior to tendering; and
- Provision of required Principal Supplied Information (PSI) such as waste volumes, site locations, details of each service level expectation.

5. QUALITY ASSURANCE

The **Host Council** conducts all procurement **Activities** under the Procurement Management Policy (edocs#5020154), that defines the requirements for acquisition of goods and services, and carrying out of work, through the application of Sound Contracting Principles as set out in the Local Government Act 2009 (QLD).

This procurement **Activity** will be undertaken following the Tendering Procedure (edocs#3586816), which provides the necessary guidance to plan, advertise and complete a tender. A tender is a formal process under the *Local Government Regulation (2012) s226 & s228*, whereby a deliberate and well thought out plan has been conducted to procure Goods and/or Services for Council.

6. COMMERCIAL CONSIDERATIONS

External costs for procurement **Activities** (e.g. Engaging third-party Contractor financial viability assessors) outside of the tasks performed directly by existing resources (RRRC or members of the **Parties**) will be funded as below:

The **Host Council** will be responsible for cost management of the MOU scope and will report through the Regional Resource Recovery Coordinator to the WBB Resource Recovery Steering Group.

The **Host Council** will seek approval for any third-party cost of the MOU scope from the WBB Resource Recovery Working Group and invoice the Parties either in proportion of their population where services correlate with waste volumes or based on the value of the Project costs spent on their respective services.

The Fraser Coast Regional Council will incur upfront costs for external project services as agreed to by the **Parties**, and invoice other **Parties** as above.

Example: A financial viability assessor has been engaged to assess the recommended contractor following the evaluation. The service being awarded is for process waste volumes that correlate with population for all six Councils. The quote received to engage the third-party Contractor financial viability assessor is \$5,000.

	Cost contribution						
	FCRC	BRC	GRC	SBRC	NBRC	CASC	TOTAL

WIDE BAY BURNETT RESOURCE RECOVERY GROUP

MEMORANDUM OF UNDERSTANDING

Population	122,950	107,297	58,487	35,111	10,562	1,289	335696
Cash contribution	\$1,831	\$1,598	\$871	\$523	\$157	\$19	\$5,000

Each **Party** is responsible for:

- their own costs of entering into and participating in this MOU.
- the cost of Contract negotiations and execution for all contracts awarded under this procurement exercise.

Should the **Host Council** receive external funding (grants) on behalf of the WBB, to offset the cost of the tendering and/or Contract, this will be deducted from the total costs with the remaining costs apportioned in the manner stated above.

7. ROLES AND RESPONSIBILITIES

7.1. Regional Resource Recovery Coordinator

The Regional Resource Recovery Coordinator is responsible for providing the project management services necessary to coordinate the successful delivery of this project in accordance with the terms of this agreement, including:

- Coordination between the **Parties**
- Driving progress against agreed milestones and timelines
- Support decision making through existing governance arrangements
- Provide administrative functions to facilitate the procurement exercise
- Development of Technical Specifications and tender documents
- Management of the procurement process
- Support for the contract award process with each of the **Parties** (individual Councils).

7.2. WBB Regional Resource Recovery Working Group members

The WBB Regional Resource Recovery Working Group members are responsible for:

- Providing their respective service requirements to inform the scope of works prior to tendering and issuance of required Principal Supplied Information (PSI) such as waste volumes, site locations, details of each service level expectation.
- Ensuring required internal Council communication and approvals are in place for the award and execution of contracts that result from this procurement exercise.

7.3. WBB Regional Resource Recovery Steering Group

The WBB Regional Resource Recovery Steering Group is responsible for providing direction and decisions on services and activities to be included in this procurement exercise as determined by the Working Group.

8. PROCUREMENT PROCESS

The **Host Council** will provide the necessary services to coordinate a successful procurement process focused on the best outcome for the **Parties**. These services will include:

- a. Tender document development
 - i. Development of Procurement Plan
 - ii. Collation of Scope of Works
 - iii. Collation of complete Tender Document
- b. Tender administration, including:
 - i. Tender advertisement
 - ii. Managing Tender enquiries
 - iii. Distributing Tender documents
 - iv. Receive and respond to Request for Information
 - v. Develop and circulate Addendums (Notice to Tenderers)
 - vi. Tender opening
- c. Coordination of Tender Evaluation process, including:
 - i. Coordinate the Tender evaluation process
 - ii. Preparation of Tender Evaluation Report (TER)
 - iii. Engaging third party Contractor financial viability assessors (where applicable)
 - iv. Develop and Post Tender Clarification documents, if required
- d. Coordination of Tender acceptance.

The Procurement processes are discussed herein and provided in the WBB Regional Resource Recovery Procurement Guidelines (edocs#5392388).

8.1. Tender Document Development

Development of a Tender Document will be undertaken to ensure that accurate and relevant information is provided to the market for pricing of work included in the WBB Regional Processing and Collection Services Tender.

8.1.1. Stakeholder Consultation and Involvement

Parties will provide necessary complete information of the scope of works for inclusion in the Tender specific to their corresponding Separable Portion/s of the Tender.

Working Group members will contribute to the development of specifications where they have specific requirements or expertise in particular areas.

8.1.2. Development and Approval of Procurement Plan

A draft Procurement Plan will be developed and distributed to the WBB Regional Resource Recovery Steering Group for approval prior to the opening of Tenders.

8.1.3. Approval Process

The draft Tender Documentation and Procurement Plan will be distributed to the WBB Regional Resource Recovery Steering Group approval. It is the responsibility of each **Party** to respond by the specified date required for approval, in order to avoid delaying the tendering process. Approval will be given via email response.

8.2. Tendering

The tendering process will be administered by the **Host Council** (Fraser Coast Regional Council) to facilitate the submission of suitable tenders from the market.

8.3. Tender Evaluation

The tender evaluation process will identify the most suitable tender submission for each of the required services.

8.3.1. Tender Evaluation Process

The tenders will be assessed in accordance with the approved Procurement Plan.

Tender evaluation processes will be coordinated by the Regional Resource Recovery Coordinator.

The Tender Evaluation Panel will consist of:

- a. Representatives from up to three of the involved **Parties**; and
- b. The Regional Resource Recovery Coordinator.

Representatives from relevant **Parties** may be nominated to assist in the Tender Evaluation as subject matter experts.

8.3.2. Development and Approval of Tender Evaluation Report (TER)

The draft TER will be developed and distributed to the Steering Group for approval.

Tender documents shall be supplied to members of the Steering Group if requested to assist in assessment of the TER. The Steering Group agrees to maintain confidentiality and act to ensure that probity of the tender process is not compromised.

8.4. Tender Acceptance

Upon approval of the TER, individual **Parties** will be responsible for facilitating the contract award and execution.

9. CONTRACT ADMINISTRATION

This Project excludes the award of Contracts with each of the **Parties**. Contracts will be awarded and managed by each of the **Parties** independently.

WIDE BAY BURNETT RESOURCE RECOVERY GROUP

MEMORANDUM OF UNDERSTANDING

10. ACCEPTANCE OF TERMS

The undersigned representatives of the **Parties** and their agents agree to the terms of this Memorandum of Understanding and to consider the best outcome for WBB regional resource recovery in decision making.

On behalf of **Bundaberg Regional Council**

On behalf of **Gympie Regional Council**

Position

Position

Name

Name

Signature

Signature

Date

Date

On behalf of **North Burnett Regional Council**

On behalf of **South Burnett Regional Council**

Position

Position

Name

Name

Signature

Signature

Date

Date

On behalf of **Fraser Coast Regional Council**

On behalf of **Cherbourg Aboriginal Shire Council**

Position

Position

Name

Name

Signature

Signature

Date

Date

12.4 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL COUNCILLOR CONDUCT COMPLAINTS INVESTIGATION POLICY - STATUTORY028**File Number:** 16-Sep-2026**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Notice to repeal South Burnett Regional Council Councillor Conduct Complaints Investigation Policy – Statutory028.

SUMMARY

The Councillor Conduct Complaints Investigation Policy – Statutory028 was first adopted on 9 April 2008 and most recently 17 July 2024. This policy provided the framework Council adopted about how complaints about suspected conduct breaches of Councillors will be dealt with as required by the *Local Government Act 2009* (Qld). Due to changes in legislation effective 1 July 2026 this policy is no longer required.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Councillor Conduct Complaints Investigation Policy – Statutory028 be repealed.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of Council's annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2026-2027	OPE8 – Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation, including finalisation of the retention and disposal project of hard copy records held by former Council's prior to amalgamation.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

It was determined by the Senior Leadership Team that the South Burnett Regional Council – Councillor Conduct Complaints Investigation Policy – Statutory028 is no longer required due to legislation changes.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Crime and Corruption Act 2001 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulation 2009 (Qld)

Public Interest Disclosure Act 2010 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

South Burnett Regional Council Regional Council Councillor Conduct Complaints Investigation Policy – Statutory028 be repealed due to legislation changes made on 1 July 2026.

ATTACHMENTS

1. **South Burnett Regional Council Councillor Conduct Complaints Investigation Policy – Statutory028** [↓](#) 



POLICY CATEGORY - NUMBER: Statutory028

POLICY OWNER: Executive Services

ECM ID: 2741140

ADOPTED: 17 July 2024

Councillor Conduct Complaints Investigation Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

This policy provides a framework that South Burnett Regional Council ('Council') must adopt about how complaints about the suspected conduct breach of Councillors will be dealt with as required by the *Local Government Act 2009* ('Act').

2. SCOPE

This policy applies to investigations and determinations the Council must adhere to about the suspected conduct breach of a Councillor including a Mayor, which has been referred by the Independent Assessor ('IA'). This policy does not relate to:

- more serious Councillor conduct, such as misconduct or corrupt conduct, which are dealt with under separate legislative provisions;
- unsuitable meeting conduct, or any conduct undertaken in a personal capacity by a Councillor (for example a sitting Councillor campaigning for re-election or attending a private social function).

3. GENERAL INFORMATION

The Act prescribes the Councillor Conduct Management System. The Act establishes an IA to carry out certain functions including the preliminary assessment, dismissal, referral, or investigation of complaints about Councillor conduct.

After undertaking a preliminary assessment on a Councillor conduct matter, if the IA reasonable suspects a Councillor has engaged in a conduct breach, the IA may decide to refer a suspected conduct breach to Council to deal with under the Act.

Upon receipt of the referral notice of a complaint of suspected conduct breach, Council must deal with the Councillor's conduct prescribed under the Act unless a decision is made not to start or to discontinue the investigation under the Act. In conducting the investigation, Council must comply with this policy.

To ensure the system of local government is accountable, effective, efficient and sustainable, the Councillors are responsible for performing their duties under of the Act in accordance with the local government principles pursuant to of Act.

3.1. Confidentiality

Matters of suspected to the investigation of suspected conduct breach of a Councillor are confidential during the investigation period, except:

- to give the Councillor information about the suspected conduct, including details about the evidence of the conduct;
- to give the Councillor the preliminary findings of the investigation before preparing an investigation report about the investigation;
- to give the Councillor a notice if an investigation is not started or is discontinued;
- for conduct the subject of a complaint – to give their person who made the complaint, and the Assessor a notice if an investigation is not started or is discontinued.

Once the conduct is investigated and an investigation report received, a summary of the investigation report must be made publicly available before any discussion is undertaken by Council. The published summary report must not contain any names or identifying information about the complainant and the persons interviewed or a transcript of interview, or provided a statement or affidavit, unless the complainant is a Councillor or Chief Executive Officer (CEO) of the Council, whose identity was disclosed at the meeting at which the investigation report was considered.

Once the matter has been investigated and a report has been provided to Council, the matter will be placed on the Council meeting agenda and the investigation report and a recommendation of the investigator may be debated in the Council meeting, which may be in a closed session under the *Local Government Regulation 2012* ('Regulation'). The summary investigation report is not treated as confidential as it must be publicly available and attached to the agenda papers that are circulated before the meeting.

A final decision by resolution of the Council in an open Council meeting must take place when the decision is made about whether a Councillor engaged in a conduct breach and if so, any decision about orders that are made under the Act. Any decision that is not consistent with the recommendation of the investigation report must state in the meeting minutes, the reasons for the decision. The minutes must give sufficient information to demonstrate the logic that has been applied to justify the decision not to follow the recommendation of the investigation report.

The full investigation report must be made publicly available within 10 business days of Council making a decision by resolution about whether the Councillor engaged in a conduct breach and if so, any orders made in relation to the matter. The published report must not contain any names or identifying information about the complainant, persons who were interviewed or a transcript of interview, or provided a statement or affidavit unless the complainant is a Councillor or CEO of Council whose identity was disclosed at the meeting at which the investigation report was considered.

When deciding what action to take, Council may consider any previous conduct breach of the Councillor, any allegation made in the investigation that was admitted or not challenged, and Council is reasonably satisfied it true.

A notice about the outcome of the investigation must be given to the Assessor as soon as practicable that states the decision, the reasons for the decision and the details of any orders made under the Act.

3.2. Natural Justice

Any investigation of suspected conduct breach of a Councillor must be carried out in accordance with natural justice.

Natural justice or procedural fairness, refers to three (3) key principles:

- that the Councillor who is the subject of the suspected conduct breach being investigated has a chance to have their say before adverse formal findings are made and before any adverse action is taken (fair hearing);
- the investigator should be objective and impartial (absence of bias); and

- any actions taken is based on evidence (not suspicion or speculation).

A fair hearing means the Councillor who is the subject of the suspected conduct breach matter will receive information about the suspected conduct, including:

- the preliminary findings of the investigation before the preparing of the investigation report about the investigation;
- a notice if an investigation is not started or is discontinued including the reasons for the decision;
- allow the Councillor to give evidence to the investigator about the suspected conduct breach and preliminary findings;
- allow the Councillor to provide a written submission to the investigator about the suspected conduct breach and preliminary findings;
- require Council to consider the evidence and/or written submission from the Councillor in preparing the investigation report; and
- include, if evidence is given by the Councillor, a summary of the evidence and, if a written submission is provided, a full copy of the written submission, in the investigation report.

Council must give the following notices to the other parties:

- the person who made the complaint if an investigation is not started or dismissed including the reasons for the decision;
- the Assessor if an investigation is not started or dismissed including the reasons for the decision.

An absence of bias means that any investigation must not be biased or be seen to be biased in any way. This principle embodies the concept of impartiality.

A proper examination of all issues means the investigation must give a proper and genuine consideration to each party's case.

3.3. Standard of Proof

The civil standard of proof is applied by the investigator when determining whether a Councillor has engaged in a conduct breach.

The civil standard of proof is 'on the balance of probabilities' which means the weighing up and comparison of the likelihood of the existence of competing facts or conclusion.

An allegation is sustained 'on the balance of probabilities', if based on the evidence, the investigator and/or Council, is reasonably satisfied that its existence is more probable than not.

3.4. Protection from Reprisal

As part of the system of Councillor complaint management, another Council representative who makes a complaint or notification or intends to make a complaint or notification against a Councillor, are protected from acts of reprisal, payback or revenge.

3.5. Timeline

The Councillor Conduct Framework must be effective and efficient. The investigator will make all reasonable endeavours to complete the investigation and provide a report for inclusion on the agenda of the Council's Ordinary meeting within eight (8) weeks of commencing the investigation after the receipt of the complaint from the Assessor.

If the investigator is of the opinion that it may take longer than eight (8) weeks to complete the investigation, the matter should be raised with the Mayor or delegate (if the Mayor is managing the investigation) to seek an extension for time. Delay in procuring an investigator to undertake the investigation should be avoided by Council.

3.6. Expenses

Council must pay the expenses association with the investigation of suspected conduct breach of a Councillor including any costs of:

- an independent investigator engaged on behalf of Council;

- travel where the investigator needed to travel to undertake the investigation, or to interview witnesses;
- obtaining legal or expert advice.

Council may order the subject Councillor to reimburse them for all or some of the costs arising from a sustained conduct breach. These costs would only relate to obtaining legal or expert advice and reasonable costs for the investigator engaged to undertake the investigation. Any costs incurred by the complainants, or subject Councillor will not be met by Council. Where possible, costs should be kept to a reasonable rate taking into consideration the costs for more serious matters dealt with by, for example, the Councillor Conduct Tribunal or other jurisdictions who deal with conduct matters.

3.7. Councillor Conduct Register

The CEO must ensure decisions and orders in accordance with the Act made about suspected conduct breach of a Councillor or any decision to not start, or to discontinue an investigation of suspected conduct breach under the Act are entered into the Councillor Conduct Register.

3.8. Independent Assessor's Referral

Council may receive a referral notice from the IA a referral notice about the suspected conduct breach of a Councillor. The referral notice will include details of the conduct and any complaint received about the conduct, state why the IA reasonable suspects that the Councillor has engaged in a conduct breach and include information about the facts and circumstances that form the basis of the IA's reasonable suspicion.

Council must deal with the matter and the investigation must be conducted in a way that is consistent with this policy.

The IA must give notice to the Councillor that states the Councillor's conduct has been referred to Council to deal with and a copy of the referral notice must be attached.

3.8.1. Receipt of the Independent Assessor's Referral

On receipt of a referral notice about the suspected conduct breach of a Councillor from the IA the CEO will forward a copy of that referral notice to the Mayor and all Councillors as a confidential document.

The Councillor who is the subject of the complaint and the complainant, if the complainant is a Councillor, have a declarable conflict of interest and should manage it in a way that is consistent with the requirements of the Conduct of Council and Committee Meetings Policy – Statutory017.

The Mayor will manage the investigation process and may undertake the investigation themselves, or engage an external investigator to investigate the suspected conduct breach and prepare an investigation report with recommendations about whether the Councillor engaged in a conduct breach and how the conduct may be dealt with. If the Mayor has a conflict of interest in the matter, the Mayor's powers to manage the investigation can be delegated by the Mayor to another Councillor who has no conflict of interest in relation to the matter in accordance with the Act.

3.9. When Council may decide not to start, or to discontinue an investigation

If there are circumstances for considering not starting or discontinuing an investigation, the matter will be placed on the agenda for the next Council Ordinary meeting. Council may decide by resolution to not start, or discontinue, a suspected conduct breach matter. The resolution must state the decision and the reasons for the decision.

The only circumstances in which Council can formally not start or discontinue are in the Act.

The matters not started or discontinued must be reported in the annual report (including the reasons) and recorded in the Councillor Conduct Register.

3.10. Council investigating the suspected conduct breach of a Councillor

Unless the matter has been delegated, the Mayor will manage the investigation of suspected conduct breach matters relating to other Councillors by either performing the role of investigator or engaging a suitably qualified person to undertake the investigation and provide an investigation report for

Council to consider. The Mayor is authorised by this policy to expend money as reasonably needed to engage contractors in accordance with Council's procurement policy.

If the investigator obtains information which indicates a Councillor may have engaged in misconduct, the investigator must cease the investigation and advise the Mayor and CEO. The CEO will then provide an information notice to the AI giving the details of the suspected misconduct.

If the investigator obtains information that indicates a Councillor may have engaged in corrupt conduct, the investigator must cease the investigation and advise the Mayor and CEO. The CEO will provide an information notice to the IA giving the details of the suspected corrupt conduct and notify the Crime and Corruption Commission of the suspected corrupt conduct.

3.11.Engaging an Investigator

Once an investigator has been selected to undertake the investigation, that investigator will follow the investigation standards of Council.

Once the investigation is finalised the investigator will prepare a report for Council, including the following details:

- the investigation process;
- any witnesses interviewed;
- documents or other evidence obtained;
- a statement of the relevant facts ascertained;
- confirmation that the subject Councillor has been provided with an opportunity to respond to the complaint and the evidence compiled;
- the investigation findings;
- a statement of any relevant previous disciplinary history;
- any recommendations about dealing with the conduct;
- a record of the investigation costs.

3.12.Completion of investigations

3.12.1. Findings and recommendations

The investigator must prepare a Preliminary Statement of Findings and must give the preliminary findings to the Councillor before preparing the Investigation Report. The Councillor must be invited by the investigator to give evidence and/or provide a written statement about the conduct and preliminary findings.

The investigator must consider any evidence and/or written submission given by the Councillor in preparing the investigation report and include a summary of the evidence and a full copy of any written submission in the investigation report.

3.12.2. Investigation Report

The investigator must prepare an investigation report about the investigation of a suspected conduct breach matter referred by the IA to Council in accordance with the Act. The investigation report must include the findings of the investigation, a summary of the evidence or a full copy of any written submission given by the Councillor and the recommendations for consideration by Council.

A summary investigation report with the preliminary Statement of Findings and summary of the outcome of the investigation attached, must be prepared for public availability before the meeting where the Councillors will consider the investigation report matter on or before the day and time prescribed by the Act, which is:

- 5:00 pm on the next business day after the notice of the meeting at which a decision is to be made has been provided to the Councillors; or
- the day and time when the agenda for the meeting at which a decision is to be made is publicly available.

Council must prepare a summary of the investigation report that must include:

- the name of the Councillor whose conduct has been investigated; and
- a description of the alleged conduct; and
- a statement of the facts established by the investigation; and
- a description of how natural justice was afforded to the Councillor during the conduct of the investigation; and
- a summary of the findings of the investigation; and
- any recommendations made by the investigator who investigated the conduct.

The following information must not be made publicly available:

- if the investigation relates to the conduct of a Councillor that was the subject of a complaint:
 - the name of the person who made the complaint or any other person, other than the Councillor; or
 - information that could reasonably be expected to result in identifying the person who made the complaint or any other person;
- if a person, other than the Councillor provided information for the purposes of the investigation including for example, by giving an interview or making a submission or affidavit:
 - the name of the person; or
 - information that could reasonably be expected to result in identifying the person or any other person, other than the Councillor;
- any other information Council is entitled or required to keep confidential under a law.

3.12.3. Making a decision about the Investigation

Council must make a decision as to whether the subject Councillor has engaged in a conduct breach.

When considering the matter, the subject Councillor who has a declarable conflict of interest in the matter, must declare the conflict of interest, and the eligible Councillors (those who do not have a conflict of interest in the matter) can decide by resolution for the subject Councillor to remain in the meeting during the debate and may answer questions put to the subject Councillor through the Chairperson to assist the eligible Councillors in making a decision. The resolution can include conditions that the subject Councillor must leave the place where the meeting is being held, including any area set aside for the public, during the vote on whether they have committed a conduct breach.

Should the complainant be a Councillor, that Councillor has a declarable conflict of interest in the matter and must follow the declarable conflict of interest procedures set out in the Conduct of Council and Committee Meetings Policy – Statutory017.

If the Council has lost quorum due to the number of conflicted Councillors or another reason, the matter must be delegated consistent with the Act, or deferred to another date when a quorum will be present.

If a decision is reached that the Councillor has engaged in a conduct breach, the Council (with the exception of the Councillor the subject of the investigation and the complainant, if another Councillor), will consider the findings and recommendations of the investigator's report and decide what, if any, action it will take under the Act.

After making a decision about the conduct breach, the Council must make the investigation report for the investigation publicly available after the meeting at which the decision about the outcome of the investigation is made by:

- on or before 5:00 pm on the tenth day after the meeting at which the decision is made; or
- if the minutes of the meeting are made publicly available earlier, the day and time that the meeting minutes are made publicly available.

The following information contained in the investigation report must not be made publicly available:

- if the investigation relates to the conduct of Councillor that was the subject of a complaint:

- the name of the person who made the complaint or any other person, other than the Councillor even if that person has a declarable conflict of interest; or
- information that could reasonably be expected to result in identifying a person;
- if a person, other than a Councillor, provided information for the purposes of the investigation including, for example, by giving an interview or making a submission or affidavit:
 - the name of the person; or
 - information that could reasonably be expected to result in identifying the person or any other person, other than the Councillor.
- the submission or affidavit of, or a record or transcript of information provided orally by, a person, including for example, a transcript of an interview;
- any other information Council is entitled or required to keep confidential under a law (for example documents subject to legal professional privilege or information) that is part of a public interest disclosure under the *Public Interest Disclosure Act 2010*;
- the report made publicly available must include the name of the person who made the complaint if:
 - the person is a Councillor or the CEO of Council;
 - the person's identity as the complainant was disclosed at the meeting at which the report for the investigation was considered.

3.13. Disciplinary action against Councillors

If Council decides that the Councillor has engaged in a conduct breach, the Council may:

- i. order that no action be taken against the Councillor in accordance with the Act;
- ii. make one or more of the orders listed in the Act.

3.14. Notice about the outcome of the investigation

After an investigation is finalised, Council must give a notice about the outcome decision of the investigation if Council decides not to start or discontinue an investigation, or makes a decision about whether the Councillor has engaged in a conduct breach, including the reasons for the decision and any orders made under the Act to:

- the IA;
- the person who made the complaint about the Councillor conduct that was the subject of the investigation; and
- the subject Councillor who was investigated.

4. DEFINITIONS

Act means the *Local Government Act 2009*.

Behavioural standard means a standard of behaviour for Councillors set out in the Code of Conduct for Councillors in Queensland approved pursuant to *Section 150D* and *150E* of the Act.

Conduct means

- failing to act; and
- a conspiracy, or attempt, to engage in conduct.

Conduct breach means a breach as set out in *Section 150K* of the Act.

Conduct of Council & Committee Meetings Policy means a policy that sets out guidelines in accordance with *Section 150F* of the Act.

Councillor conduct register means the register required to be kept by Council as set out in *Section 150DX* and *150DY* of the Act.

Councillor Conduct Investigation Policy means this policy as required under *Section 150AE* of the Act.

Council meeting means a meeting of:

- (a) a Council; or
- (b) a committee of Council.

Council representative means Councillors and Council employees including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students.

Independent Assessor means the Independent Assessor ('IA') appointed under *Section 150CT* of the Act.

Investigation report means a report provided by the investigator to Council that must be publicly available within 10 business days after the Council makes a decision about the outcome of the investigation.

Investigator means the person responsible under this policy for carrying out the investigation of the suspected conduct breach of a Councillor or Mayor.

Misconduct means misconduct in accordance with *Section 150L* of the Act.

Natural justice means a set of principles to ensure fair and just decision making, including a fair hearing, an absence of bias, decisions based on evidence, and the proper examination of all issues.

Referral notice means a notice as set out in *Section 150AB, 150AC and 150AD* of the Act.

Summary of investigation report means a summary of the full investigation report prepared before making a decision about the outcome of the investigation that must be publicly available on or before the day prescribed by regulation.

Tribunal means the Councillor Conduct Tribunal as established under *Section 150DK* of the Act.

Unsuitable meeting conduct means conduct as set out in *Section 150H* of the Act.

5. LEGISLATIVE REFERENCE

Crime and Corruption Act 2001 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Public Interest Disclosure Act 2010 (Qld)

6. RELATED DOCUMENTS

Code of Conduct for Councillors in Queensland

South Burnett Regional Council Acceptable Request Guidelines Policy – Statutory004

South Burnett Regional Council Conduct Breach Investigation Procedure – Procedure138

South Burnett Regional Council Conduct of Council & Committee Meetings Policy – Statutory017

South Burnett Regional Council Expenses Reimbursement for Councillors Policy – Statutory002

7. NEXT REVIEW

As prescribed by legislation or July 2026

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1.	Development of policy	9 April 2008	428898
2.	Review of policy	25 June 2014	1314746
3.	Review & rename of policy	15 February 2017	2028975
4.	Creation of separate complaints policy for Councillors	12 December 2018	2556506
5.	Review of policy – Legislation Update & rename of policy	25 November 2020	2741140
6.	Administrative change replacing Social & Corporate Performance Branch with Corporate Services Branch as per Council Resolution 2021/296	24 March 2021	2741140
7.	Review of Policy – Resolution 2021/95	25 August 2021	2741140
8.	Administrative amendment - organisational structure review – resolution 2022/432	27 April 2022	2741140
9.	Review of Policy	17 July 2024	2741140

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date: 17 July 2024

12.5 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL INFRASTRUCTURE ASSET NAMING POLICY - STRATEGIC026**File Number:** 16-Sept-2026**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Infrastructure Asset Naming Policy – Strategic026.

SUMMARY

This policy provides the framework for South Burnett Regional Council's ('Council') to ensure a consistent approach to the naming of Council infrastructure assets.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Infrastructure Asset Naming Policy – Strategic026 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2026-2027	OPE8 - Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation, including finalisation of the retention and disposal project of hard copy records held by former Council's prior to amalgamation.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Infrastructure Asset Naming Policy – Strategic026 has been reviewed by Infrastructure Works, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009 (Qld)

Place Names Act 1994 (Qld)

AS/NZS 4819:2011 Rural and Urban Addressing

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy provides the framework for Council to ensure a consistent approach to the naming of Council infrastructure assets.

ATTACHMENTS

1. **South Burnett Regional Council Infrastructure Asset Naming Policy - Strategic026** [↓](#) 



POLICY CATEGORY - NUMBER: Strategic026

POLICY OWNER: Works

ECM ID: 2910931

ADOPTED: 16 September 2026

Infrastructure Asset Naming Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

This policy provides the framework for South Burnett Regional Council ('Council') to ensure a consistent approach to the naming of Council infrastructure assets.

2. SCOPE

This policy applies to all existing and proposed infrastructure assets inclusive of gazetted and private assets in the South Burnett region ('region') that are under the control of Council.

3. GENERAL INFORMATION

The purpose of this policy is to:

- ensure a systematic process for the naming or renaming of infrastructure assets within the region;
- provide consistent guidelines for the community, developers, and Council when allocating new names or changing the name of existing assets within the region; and
- ensure asset names are appropriate, will stand the test of time and where suitable, are of local or historical significance.

Council has the responsibility of providing infrastructure assets with names that comply with the principles in this policy and ensuring that they are:

- suitable in name, length and spelling as to not hinder emergency services and the general public;
- not offensive;
- not duplicated within the region; and
- suitable for their location.

3.1. Public consultation

Communication and consultation with affected parties is required to a level that is appropriate for the residents or business at hand. The appropriate level of consultation for the processes covered by this policy:

- where consultation is deemed necessary, Council will engage the public and consider feedback from the stakeholders; and
- where Council proposes to change the name of a gazetted road that runs into the area of, or along the boundary of an adjoining local government, the adjoining local government must be

given reasonable notice of the proposal, and any representations made by the adjoining local government in response to the notice must be considered by Council.

3.2. Principles for choosing a name

The following principles are to be considered when choosing names for infrastructure assets. Names should:

- be selected from the Council approved list of preferred names;
- reflect the heritage of the locality;
- identify one of the characteristics of the place;
- recognise pioneers of the area or persons who have had a long association with the locality;
- acknowledge names of persons who have given significant community service within the region (for example past Councillors who have served no less than 10 years on Council, including the former Councils of Kingaroy, Murgon, Nanango and Wondai);
- follow a theme through an estate (for example, famous people, colours, flora or fauna); and
- be a derivative of a nearby or adjoining existing name;
- be easy to pronounce;
- avoid confusion of names through similar spelling or pronunciation;
- not suffix a compass point (for example, North, South, East or West) to the same name unless the two (2) roads are adjoining and directly linked, such as either side of a major road or either side of a river or creek linked by a bridge, culvert or causeway;
- not have been used elsewhere in the region;
- retain the same name when crossing Council boundaries;
- not be difficult to spell;
- not be difficult to interpret;
- not be very long;
- not be more than one (1) word;
- not include initials with a surname;
- not be hyphenated words;
- not be plural or possessive in nature; and
- not be seen to be offensive.

Consultation should occur with the Mayor and the Divisional Councillor and with any local group that may possess a potential interest as considered by Council.

3.3. Practicalities for the selection of asset names

The practical application of infrastructure asset names to maps and plans should be considered.

Long names should not be allocated to short roads as the inclusion of such names on directories and other maps can result in name crowding difficulties for the mapmakers and confusion or uncertainty for the people using the maps.

3.4. Process for the selection of asset names

The naming process will be initiated if:

- a request is received from an affected landowner or their agent;
- Council resolves that a name change be investigated;
- it is deemed by Council representatives to be in the public interest; or
- a developer shall submit three (3) names for each road or structure in accordance with this policy when a new development is approved by Council. In submitting the name, the applicant shall give reasons for the choice. Names must be adopted by Council prior to the survey plan being signed by Council.

For naming or renaming of infrastructure assets, the Mayor and Divisional Councillor will be consulted on potential names as the basis for consideration and consultation prior to a formal report tabled before Council.

In a case where there is ambiguity of the correct spelling of a name, the naming process should be used to confirm or adopt the correct spelling of the asset name.

3.5. Process of applying names

The following process should be adhered to when applying names:

- a request for an existing infrastructure asset to be named or renamed, or a name proposed in a new land development is received;
- a short list of possible names based on the principles set out in this policy is drafted;
- a short list of appropriate name suffixes is drafted;
- the Divisional Councillor is consulted on the short list of proposed asset names;
- in the case of a private asset, provide to the road owners and abutting property owners a short list of proposed names, including background information on each name, together with a request for them to choose one of the names or suggest an alternative name in accordance with Council policy;
- report to Council the details of asset names on a short list, a summary of the feedback from the consultation, and a recommendation for Council resolution;
- notify relevant internal and external stakeholders as required of the changes;

3.6. Timing the changing of assets

The effective date of the new asset name shall be the date stated as part of Council's resolution, or the date of the Council resolution.

An effective date will be recommended after consideration of the following issues:

- the impact on existing property owners, residents, tenants and occupiers when renaming an existing infrastructure asset (for example, the time required to advise relevant parties to change references to personal property details, registrations, certificates and licenses);
- potential confusion for people using maps and street directories that are superseded; and
- developers wanting to sell off the plan and new owners knowing their new address at an early stage.

3.7. Responsibilities

The General Manager Infrastructure is responsible for managing the infrastructure asset naming processes in compliance with this policy. The relevant Council representative which is responsible for assessing and reporting against the policy for new subdivisions and renaming requests is the Manager Technical Services and Fleet.

Council shall provide and install appropriate nameplates and signs in accordance with the Council resolution.

Minutes of the Council meeting containing any asset naming or name changes shall be forwarded to Council's Infrastructure department for the purposes of maintaining Council maps and records, and to arrange the forwarding of these changes to relevant Queensland Departments.

3.8. Charging of services

The service of naming a public asset shall be provided free of charge due to:

- it is a statutory obligation; and
- it provides a benefit to the community in providing consistency and control over asset naming.

Where a name is required in respect of a private asset, Council may seek to recover the costs of processing such a request after due consideration of:

- private landowners are not obliged to seek Council's approval for naming their land; and

- there is a benefit to the community in encouraging private landowners/developers to select names that are acceptable to the community and to obtain Council endorsements for those names should they choose to name their land.

Where a developer proposes to change the approved layout of a development or the layout adjacent to a development that will require a change of an existing asset name, all costs and associated public consultation will be borne by the developer.

3.9. Council's asset name register

Council's Infrastructure department maintains an infrastructure asset naming register where the reasons for the selection of each asset name, the start and end point of the road reserve and other details are recorded for historical purposes.

4. DEFINITIONS

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

Place Names Act 1994 (Qld)

AS/NZS 4819:2011 Rural and Urban Addressing

6. RELATED DOCUMENTS

South Burnett Regional Council Asset Management Policy – Strategic014

South Burnett Regional Council Employee Conflict of Interest Policy – Statutory048

South Burnett Regional Council Employee Conflict of Interest Procedure – Procedure080

South Burnett Regional Council Procurement Policy – Statutory007

7. NEXT REVIEW

As prescribed by legislation or September 2029

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	15 March 2017	2325103
2	Review of policy	25 May 2022	2330332
3	Review of policy	16 September 2026	2910931

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 16 September 2026

APPENDIX A – Road Naming**Name Extension Terminology**

Suffixes for through roads and cul-de-sacs are as follows:

Suffix	Abbreviation	Description
Circuit	Cct	A roadway enclosing an area
Close	Cl	A short, enclosed roadway, generally shorter than 50m. The shorter cul-de-sac in a subdivision
Court	Crt	A short, enclosed roadway, generally longer than 50m. the longer cul-de-sac in a subdivision
Crest	Crst	A roadway running along the top or summit of a hill
Drive	Dr	A wide roadway allowing a steady flow of traffic without many cross streets
Esplanade	Esp	A level roadway adjacent to a lake, river or beach
Grove	Gr	A short, enclosed roadway featuring a group of trees located in the turning circle
Highway	Hwy	A main roadway or thoroughfare. A main route
Lane	La	A narrow roadway between walls, buildings and the like. A narrow country or town roadway
Parade	Pde	A public promenade or roadway which has good pedestrian facilities
Parkway	Pwy	A roadway through parklands or an open grassland area
Place	Pl	A short, enclosed roadway in a business or commercial district
Rise	Rise	A roadway going to a higher place or position
Road	Rd	A place where one may ride. An open way or public passage for vehicles, persons and animals. A roadway forming a means of communication between one place and another generally applied outside an urban district
Street	St	A public roadway in a town, city or urban area, especially a paved thoroughfare with footpaths and buildings along one or both sides
Terrace	Tce	A roadway running across the side of a hill
View	View	A roadway commanding a wide panoramic view across surrounding areas
Vista	Vista	A roadway with a view or outlook
Walk	Wk	A thoroughfare with restricted vehicle access used mainly by pedestrians. Vehicular access by service vehicles only
Way	Way	A roadway joining two major roads incorporating at least two changes in direction and often incorporating a median

12.6 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL RATE COLLECTION POLICY - STATUTORY041

File Number: 16-Sept-2026

Author: Coordinator Corporate

Authoriser: Chief Executive Officer

PRECIS

Adoption of the South Burnett Regional Council Rate Collection Policy – Statutory041.

SUMMARY

This policy provides the framework the South Burnett Regional Council ('Council') use when dealing with ratepayers, their financial or personal representatives and mortgagees in the prompt follow up and timely collection of rates and charges that have not been paid by the due date on a rate notice in accordance with the *Local Government Act 2009* and *Local Government Regulation 2012* and Council's Revenue Policy and Revenue Statement.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Rate Collection Policy – Statutory041 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2026-2027	OPE8 - Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation, including finalisation of the retention and disposal project of hard copy records held by former Council's prior to amalgamation.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Rate Collection Policy – Statutory041 has been reviewed by Finance & Sustainability, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Information Privacy Act 2009 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy provides the framework for Council to use when dealing with ratepayers, their financial or personal representatives and mortgagees in the prompt follow up and timely collection of rates and charges that have not been paid by the due date on a rate notice in accordance with the *Local Government Act 2009* and *Local Government Regulation 2012* and Council's Revenue Policy and Revenue Statement.

ATTACHMENTS

1. **South Burnett Regional Council Rate Collection Policy - Statutory041**  



POLICY CATEGORY - NUMBER: Statutory041

POLICY OWNER: Finance & Sustainability

ECM ID: 2846879

ADOPTED: 16 September 2026

Rate Collection Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

This policy provides the framework that South Burnett Regional Council ('Council') use when dealing with ratepayers, their financial or personal representatives and mortgagees in the prompt follow up and timely collection of rates and charges that have not been paid by the due date on a rate notice in accordance with the *Local Government Act 2009* ('Act') and *Local Government Regulation 2012* ('Regulation') and Council's Revenue Policy and Revenue Statement.

2. SCOPE

This policy applies to Council representatives.

3. GENERAL INFORMATION

Council will consider the individual circumstances, or the financial hardships faced by relevant ratepayers when pursuing the collection of overdue rates or charges.

Council has established balanced administrative processes that allow for some flexibility in ratepayer payment options including granting a concession in the form of payment by regular approved instalments.

3.1. Recovery action

3.1.1. Summary of initial and advanced recovery actions

The following actions will be used in the collection of overdue rates and charges:

Action	Timing (Not earlier than)	Action type	Severity	Response time	Recovery suspended	Authority to undertake action
Initial Recovery Action						
1	14-21 days after becoming overdue	Reminder notice issued by Council	Low	14 days	If overdue rates and charges are paid in full, or ratepayer enters and maintains a Council approved payment arrangement	Manager Finance & Sustainability

Action	Timing (Not earlier than)	Action type	Severity	Response time	Recovery suspended	Authority to undertake action
Advanced Recovery Action Debt Recovery stages 2 to 5 will only apply to debts over \$800.00 (refer to clause 3.4):						
2	28-35 days after becoming overdue	Letter of Demand issued by Debt Collection Specialist	Medium	14 days	If overdue rates and charges are paid in full, or ratepayer enters and maintains a Council approved payment arrangement through Debt Collection Specialist	Manager Finance & Sustainability
3	50 days after becoming overdue	Statement of Claim issued served by the Debt Collection Specialist	Medium	28 days	If overdue rates and charges are paid in full, or ratepayer enters and maintains a Council approved payment arrangement through Debt Collection Specialist	Manager Finance & Sustainability
4	78 days after becoming overdue	Pre-Judgment Warning letter issued by Debt Recovery Specialist	Medium	7 days	If overdue rates and charges are paid in full, or ratepayer enters and maintains a Council approved payment arrangement through Debt Collection Specialist	Manager Finance & Sustainability
5	85 days after becoming overdue	Judgment granted by the Court and Warning letter by Debt Recovery Specialist	Medium	7 days	If overdue rates and charges are paid in full, or ratepayer enters and maintains a Council approved payment arrangement through Debt Collection Specialist	Manager Finance & Sustainability
7	Three (3) years after rates and charges become overdue, or one (1) year for vacant or commercial use land and judgment obtained for the overdue rates and charges; or three (3) months for mining claims land	Sale of land Warning letter issued by Council	High	Subject to circumstances	If overdue rates and charges are paid in full, or ratepayer enters and maintains a Council approved payment arrangement	Manager Finance & Sustainability
8	Three (3) years after rates and charges become overdue, or one (1) year for vacant or commercial use land and judgment obtained for the overdue rates and charges; or three (3) months for mining claims land	Notice of Intention to Sell issued by Council	High	Subject to circumstances	If overdue rates and charges are paid in full	Council

Action	Timing (Not earlier than)	Action type	Severity	Response time	Recovery suspended	Authority to undertake action
9	Three (3) years after rates and charges become overdue; or one (1) year for vacant or commercial use land and judgment obtained for the overdue rates and charges; or three (3) months for mining claims land	Auction – Sale of Land for overdue rates and charges	High	In accordance the Regulation	If overdue rates and charges are paid in full	Council

3.1.2. Deferment of recovery actions

The recovery action detailed in clause 3.1.1 may be deferred for the following reasons:

- deceased estates in probate;
- bankruptcy liquidations;
- receivership/administration;
- property sale where an unconditional contract has been signed and has been provided to Council;
- approved hardship under Council's Financial Hardship Policy; or
- special circumstances.

3.2. Payment arrangements

3.2.1. Application for a formal payment arrangement and standard term payment commitment:

A payment arrangement must be made in writing or by completing an Application to Pay Rates by Instalments by or on a behalf of a ratepayer. Written authority is required by a ratepayer if the application is prepared and signed by someone acting on behalf of the ratepayer. The standard term payment commitment under a payment arrangement is:

- for debts less than \$2,500 – the Manager Finance & Sustainability (or delegated Officer) may approve arrangements where payments must be of a sufficient amount and frequency to clear the outstanding and future debt over a period of no longer than 12 months; or
- for debts greater than \$2,500 – the Manager Finance & Sustainability (or delegated Officer) may approve arrangements where payments must be of a sufficient amount and frequency to clear the outstanding and future debt over a period of no longer than two (2) years.

3.2.2. Application for a non-standard payment arrangement – outside of standard term payment commitment:

Council may consider an application for a payment arrangement which falls outside the terms outlined in clause 3.2.1, in cases of genuine hardship, or extenuating or special circumstances (for example, long-term illness or unemployment).

Non-standard payment arrangements that may be considered based on individual circumstances are:

- for debts less than \$2,500 – the General Manager of Finance & Liveability or Manager Finance & Sustainability may approve arrangements where payments are a sufficient amount and frequency to clear the outstanding and future debt over a period of no longer than two (2) years;
- for debts greater than \$2,500 – the General Manager of Finance & Liveability or Manager Finance & Sustainability may approve arrangements where payments are a sufficient amount and frequency to clear the outstanding and future debt over a period of no longer than three (3) years; and

- for debts greater than \$10,000 – the Chief Executive Officer may approve arrangements where payments are a sufficient amount and frequency to clear the outstanding and future debt over a period of no longer than four (4) years.

Ratepayers experiencing genuine financial hardship, where a non-standard payment arrangement is not feasible, must complete a Financial Hardship Rates Application in accordance with Council's Financial Hardship Policy.

Ratepayers may receive additional flexibility in payment options and payment arrangements if Council approval is granted.

3.3. Criteria for the Implementation of advanced recovery action

Council has set a threshold for the referral of overdue rates and charges for legal action of \$800.00.

3.4. Sale of land

Sale of land for overdue rates and charges is the final option for Council to recover unpaid rates and charges. Judgement by the court on a property is not required for Council if:

- a property reaches three (3) years after rates and charges become overdue;
- vacant land or commercial use land after one (1) year and judgement obtained for the overdue rates and charges; or
- mining claimed land after three (3) months for overdue rates and charges.

4. DEFINITIONS

Council means the South Burnett Regional Council.

Council representative means all Councillors and Council employees including permanent, casual, and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

Rates and charges means differential general rates, minimum general rate levies, separate rates and charges, special rates and charges, utility charges and accrued interest on outstanding balances as defined in the Regulation.

Overdue rates or charges means rates and charges that are unpaid after due date and includes, but not limited to:

- if Council takes the ratepayer to court to recover rates or charges and the court orders the ratepayer to pay Council's costs; and
- the interest if interest is payable, on the rates or charges, or costs.

5. LEGISLATIVE REFERENCE

Information Privacy Act 2009 (Qld)

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

6. RELATED DOCUMENTS

Australian Competition and Consumer Commission Debt Collection Guideline

South Burnett Regional Council Financial Hardship Policy – Statutory012

South Burnett Regional Council Revenue Policy – Statutory005

South Burnett Regional Council Revenue Statement

7. NEXT REVIEW

As prescribed by legislation or September 2029

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	11 November 2009	1906499
2	Review of policy	15 June 2015	1959080
3	Review of policy – Resolution 2021/376	26 May 2021	2792107
4	Review of policy	20 October 2021	2792107
5	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2792107
6	Review of policy	28 September 2022	2792107
7	Review of policy	21 August 2024	2792107
8	Review of policy	16 September 2026	2846879

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date: 16 September 2026

13 FINANCE & LIVEABILITY**13.1 MONTHLY FINANCIAL INFORMATION - AUGUST 2026**

File Number: 16.09.26

Author: Coordinator Finance

Authoriser: Chief Executive Officer

PRECIS

Monthly financial report as at 31st August 2026

SUMMARY

The following information provides Council's current position as at 31st August 2026.

OFFICER'S RECOMMENDATION

That the monthly Financial Report including capital works program as at 31st August 2026 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to original budget as adopted by Council on the 15th July 2026.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- Total Recurrent Revenue is currently sitting at 4% compared to the original budget.
- This is made up of Recurrent Income currently tracking at:
 - Rates Levies & Charges 0% ■
 - Fees and Charges 20% ■
 - Rental Income 14% ■
 - Interest Received 24% ■
 - Sales Revenue 5% ■
 - Other Income 16% ■
 - Grants, Subsidies, Contributions and Donations 9% ■
- Total Recurrent Expenditure is sitting at 18% compared to the original budget.
- This is made up of Recurrent Expenditure currently tracking at:
 - Employee Benefits 19% ■
 - Materials and Services 19% ■
 - Finance Costs 19% ■
 - Depreciation 14% ■
- Ratios at the end of August have two sitting outside their respective targets. These are:
 - Current Ratio currently 1.68 (target between 2.0 and 4.0)
 - Debt Servicing Ratio currently 15.41% (target of <=10%)
- Council's capital expenditure program adopted with the original budget was \$34.50m, plus continued projects of \$24.92m, bringing the total adopted budget to \$59.42m. Actual expenditure is currently sitting at \$2.33m, which equates to approximately 3.9% of the total original budget. When taking into consideration commitments of \$2.81m, the proposed expenditure is 8.7% of the original budget.
- Auditors are currently on site to perform their end of year testing.
- End of year accruals and journals have been processed during August, in preparation for the financial statements and external audit.
- Local purchases for August, as at 10 September 2026, amounted to 63.66% of the monthly spend and the remaining purchases were outside of the region.

Accounts Payable - Local Purchases 2026/2027

Report run: 10-Sep-2026

<i>Town of Business</i>	<i>Town of Business Description</i>	<i>June 2026 Purchases</i>	<i>July 2026 Purchases</i>	<i>August 2026 Purchases</i>
LOCAL				
	Total Local	2,056,690.69	2,717,940.00	3,413,659.81
OUTSIDE SBRC				
	Cherbourg	100.00	531.00	0.00
	Dalby	454,371.04	1,603.80	494,603.62
	Neighbouring Council	127,115.27	226,408.84	288,382.44
	Other	3,777,607.03	2,378,318.39	1,165,318.35
	Yarraman	27,256.60	60,853.46	0.00
	Total Other	4,386,449.94	2,667,715.49	1,948,304.41
	% Local Purchases	31.92%	50.47%	63.66%

ATTACHMENTS

1. Monthly Financial Report - August 2026 [↓](#) 
2. Capex Report - August 2026 [↓](#) 
3. Grant Report - August 2026 [↓](#) 



South Burnett Regional Council

Monthly Financial Report

August 2026



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the original budget, at an organisational level, for the period ended 31 August 2026.

Accrual journals for 2025/26 have been completed.

The target benchmark for August is 17%.

- Total Recurrent Revenue is currently sitting at 4% compared to the original budget.
- This is made up of Recurrent Income currently tracking at:

- Rates Levies & Charges	0%	■
- Fees and Charges	20%	■
- Rental Income	14%	■
- Interest Received	24%	■
- Sales Revenue	5%	■
- Other Income	16%	■
- Grants, Subsidies, Contributions and Donations	9%	■
- Total Recurrent Expenditure is sitting at 18% compared to the original budget.
- This is made up of Recurrent Expenditure currently tracking at:

- Employee Benefits	19%	■
- Materials and Services	19%	■
- Finance Costs	19%	■
- Depreciation	14%	■
- Ratios at the end of August have two sitting outside their respective targets. These are:
 - Current Ratio currently 1.68 (target between 2.0 and 4.0)
 - Debt Servicing Ratio currently 15.41% (target of <=10%)
- Council's capital expenditure program adopted with the original budget was \$34.50m, plus continued projects of \$24.92m, bringing the total adopted budget to \$59.42m. Actual expenditure is currently sitting at \$2.33m, which equates to approximately 3.9% of the total original budget. When taking into consideration commitments of \$2.81m, the proposed expenditure is 8.7% of the original budget.
- Auditors are currently on site to perform their end of year testing.
- Local purchases for August, as at 10 September 2026, amounted to 63.66% of the monthly spend and the remaining purchases were outside of the region.

Executive Summary

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	Yarraman	27,256.60	60,853.46	0.00
	Total Other	4,386,449.94	2,667,715.49	1,948,304.41
	% Local Purchases	31.92%	50.47%	63.66%

- End of year accruals and journals have been processed during August, in preparation for the financial statements and external audit.

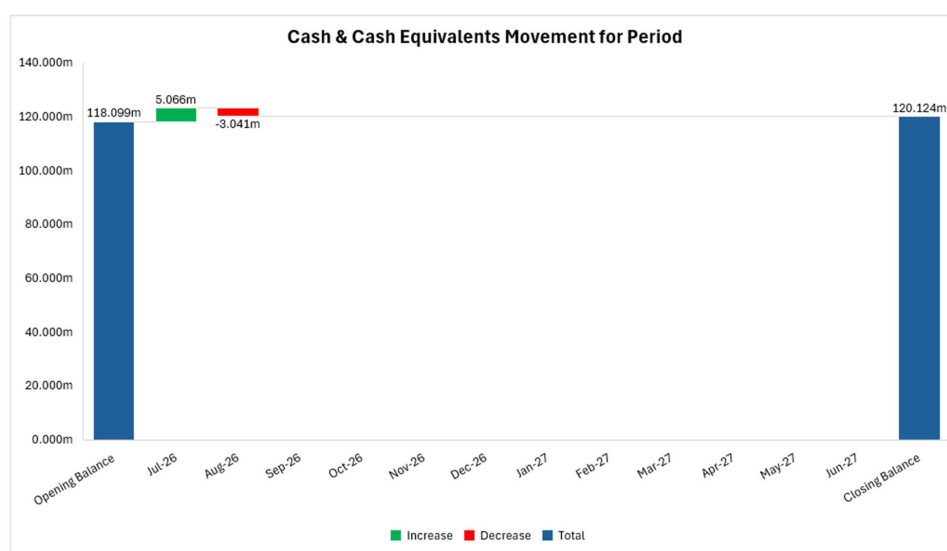
Income and Expenditure Trends:

Executive Summary

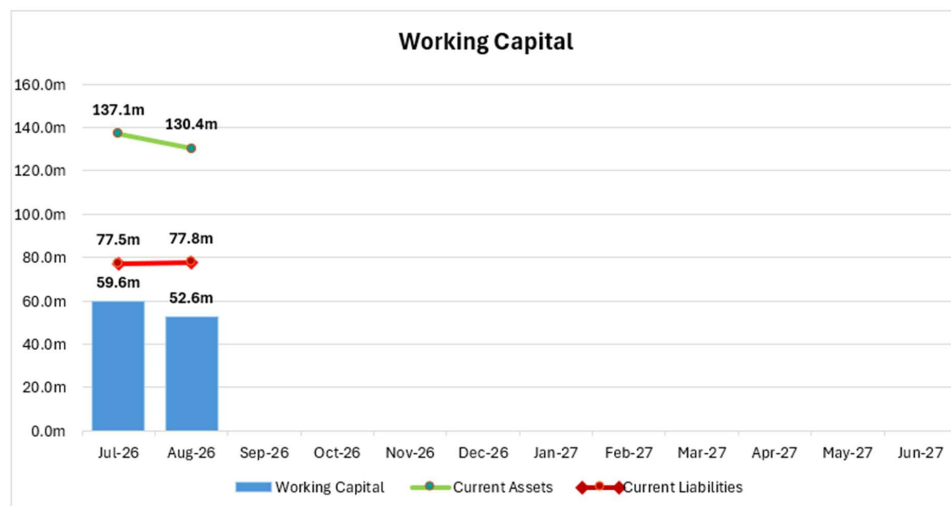
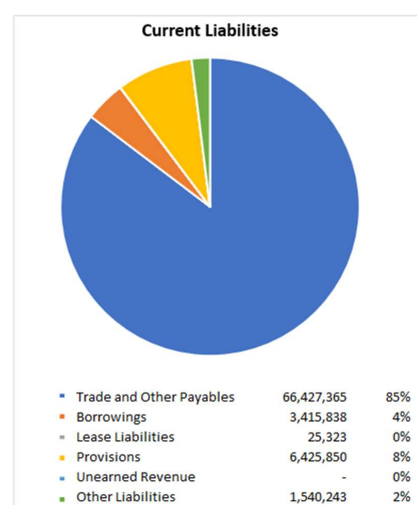
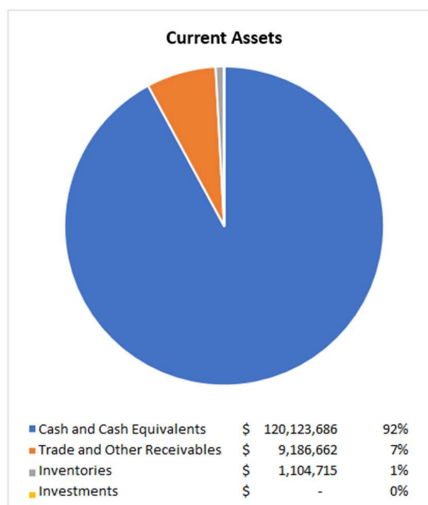
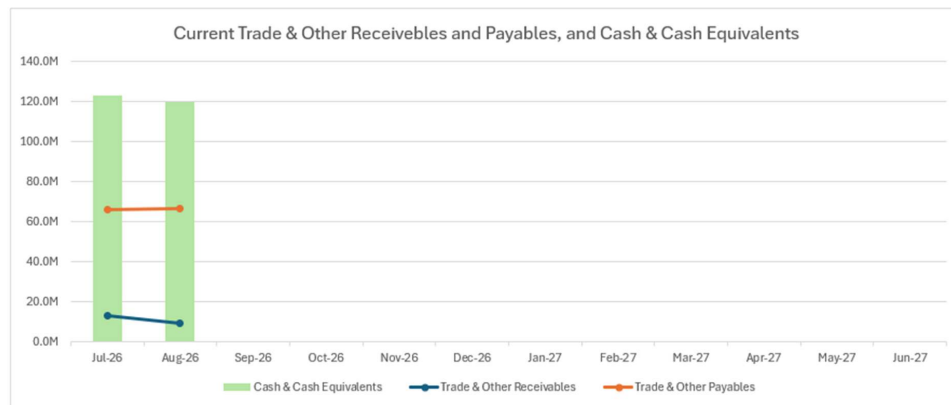
Profit & Loss - Monthly

	Jul-26	Aug-26	Movement
Recurrent Income	1,560,496	2,133,565	573,069
Capital Revenue	205,830	39,813	(166,017)
Total Income	1,766,326	2,173,378	407,052
			-
Recurrent Expense	6,573,170	10,272,054	3,698,884
Capital Expense	-	-	-
Total Expense	6,573,170	10,272,054	3,698,884
			-
Net Profit/(Deficit)	(4,806,844)	(8,098,676)	(3,291,832)
Net Operating Result	(5,012,674)	(8,138,489)	(3,125,815)

- Council's current cash holdings at the end of August 2026 were \$120.124m with \$30.5m of this currently classed as restricted cash. The overall balance is down from last month by \$3.041m.



Executive Summary



Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 31 August 2026

17% of Year Complete

	2027	Original Budget	Variance
	\$	\$	%
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	69,055	67,275,790	0%
Fees and Charges	1,338,969	6,751,759	20%
Rental Income	86,682	600,042	14%
Interest Received	1,045,335	4,328,000	24%
Sales Revenue	217,283	4,100,000	5%
Other Income	195,726	1,244,700	16%
Grants, Subsidies, Contributions and Donations	741,012	8,270,641	9%
	<u>3,694,061</u>	<u>92,570,932</u>	<u>4%</u>
Capital Revenue			
Grants, Subsidies, Contribution and Donations	245,643	18,848,058	1%
Total Income	<u>3,939,704</u>	<u>111,418,990</u>	<u>4%</u>
Expenses			
Recurrent Expenses			
Employee Benefits	5,743,632	29,819,928	19%
Materials and Services	6,677,100	34,714,853	19%
Finance Costs	260,352	1,344,203	19%
Depreciation and Amortisation	4,164,140	30,216,491	14%
	<u>16,845,223</u>	<u>96,095,475</u>	<u>18%</u>
Capital Expense	-	(495,000)	0%
Total Expense	<u>16,845,223</u>	<u>95,600,475</u>	<u>18%</u>
Net Result	<u>(12,905,520)</u>	<u>15,818,515</u>	
Net Operating Result	<u>(13,151,163)</u>	<u>(3,524,543)</u>	

1.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue				Total Expenditure		
	Actual	Original Budget	%		Actual	Original Budget	%
Water	\$ 126,195	\$ 14,538,343	1%	\$	\$ 1,995,223	\$ 13,680,554	15%
Wastewater	\$ 19,256	\$ 8,405,584	0%	\$	\$ 993,312	\$ 6,647,554	15%
Waste	\$ 306,159	\$ 11,430,154	3%	\$	\$ 1,267,732	\$ 10,504,719	12%
Plant and Fleet	\$ 15,353	\$ 199,875	8%	-\$	\$ 630,246	\$ 693,459	91%
Genops	\$ 3,227,098	\$ 57,996,974	6%	\$	\$ 13,219,203	\$ 65,956,108	20%
Total	\$ 3,694,061	\$ 92,570,932	4%	\$	\$ 16,845,223	\$ 96,095,475	18%

Revenue

- All revenue items are currently tracking below the target of 17% which is generally consistent with the same time period from prior years.
- Water, Wastewater, Waste and Genops are affected by timing in the revenue received from rates being levied. The first 6 monthly rates levy will be processed in October.
- Plant and Fleet is due to timing in August fuel rebate on the BAS statement.
- Waste is affected by timing in waste disposal revenue as invoices for August have not yet been raised.
- Genops is also affected by the 2026/27 Financial Assistance Grant timing. This revenue source will also be affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works.

Expenditure

- There are three areas currently tracking below or on the target of 17% for the month. These are Water, Wastewater and Waste.
- Expenditure for Fleet is affected by timing of yearly inspections for cranes and hoists.
- Genops is affected by the timing in expenditure compared to budget for the various weather events. This will be offset by grant income.
- Genops is also affected by timing in annual expenses such as insurance, and annual software licences.

1.2 Revenue

1.2.1 Rates Levies and Charges

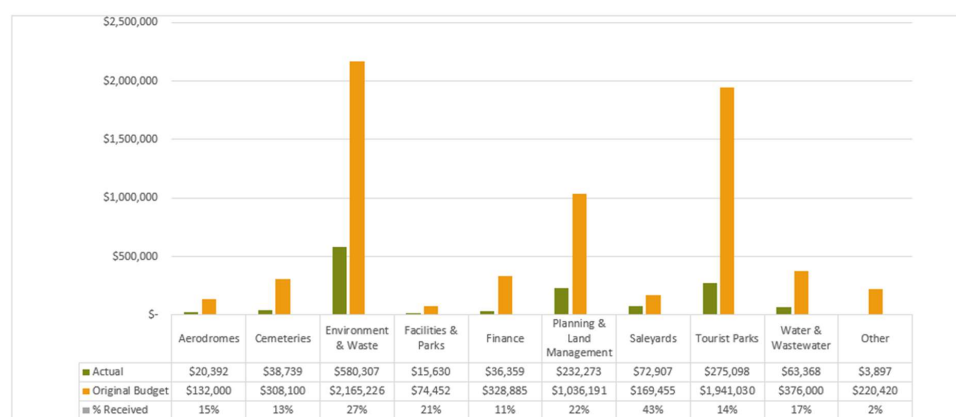
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

As at 31 August 2026, rates, levies and charges are tracking at 0.1%. This is due to the six monthly levies not being issued until October 2026. The General Rates and Sewerage Charges values relate to discounts given on supplementary rates notices.

<i>Income Stream</i>	<i>Actual</i>	<i>Original Budget</i>
General Rates	-\$ 5,184	\$ 35,357,540
Quarry Special Charge	\$ -	\$ 42,000
Water Charges	\$ 76,626	\$ 14,214,947
Sewerage Charges	-\$ 234	\$ 8,304,027
Waste Collection Charges	-\$ 1,762	\$ 4,185,072
Community Rescue and Evacuation Levy	-\$ 8	\$ 90,000
Waste Management Levy	-\$ 383	\$ 5,082,204
Total	\$ 69,055	\$ 67,275,790

1.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



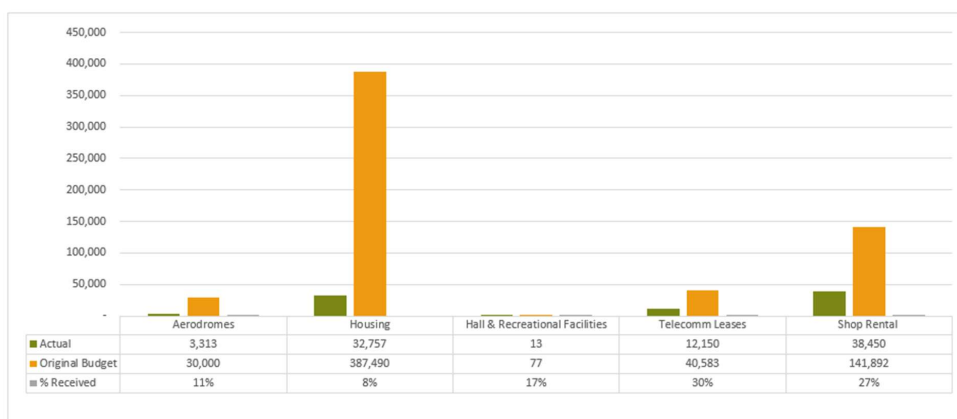
As of 31 August 2026, fees and charges are tracking above target at 20%. August accruals for waste disposal are still to be completed. Main factors affecting the fees and charges figures are:

- Environment and Waste is affected by timing of monthly invoices for waste disposal which is offset by yearly food licences.
- Planning and Land Management fees and charges are currently sitting at 22% due to increases in Plumbing and Drainage Fees.

1.2.3 Rental Income

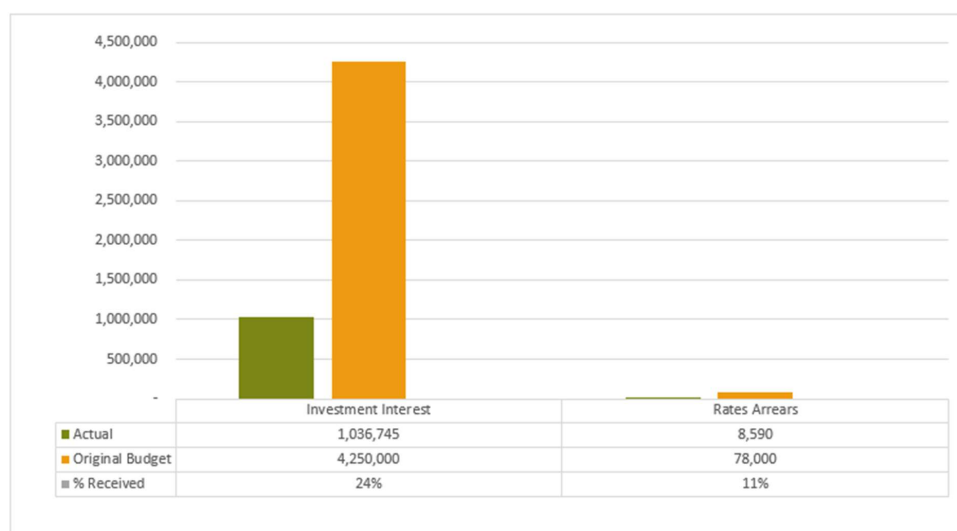
Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 31 August 2026, rental income is tracking below target at 14%. This is due to timing in annual rental of various facilities. Lease prepayments and August rental invoices are yet to be completed.



1.2.4 Interest Received

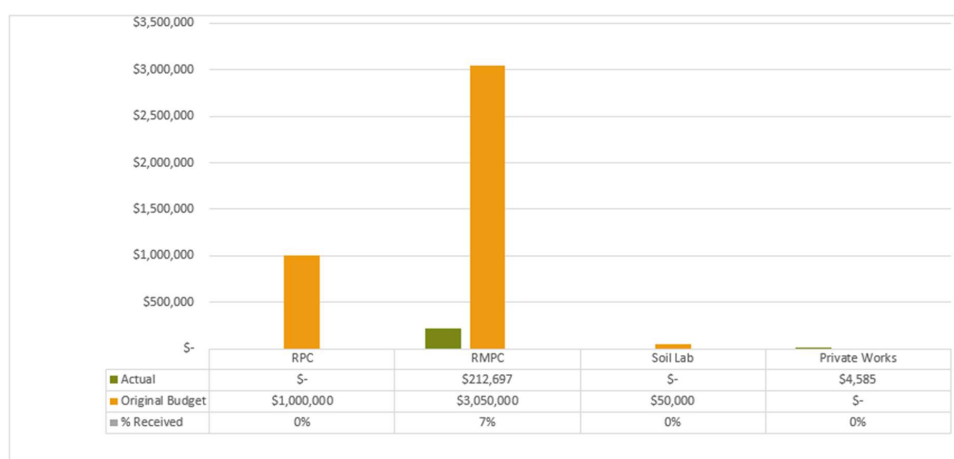
Interest revenue includes interest on investments and rate arrears. As of 31 August 2026, interest received is tracking above target at 24%.



1.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 31 August 2026, sales revenue is tracking below target at 5%.

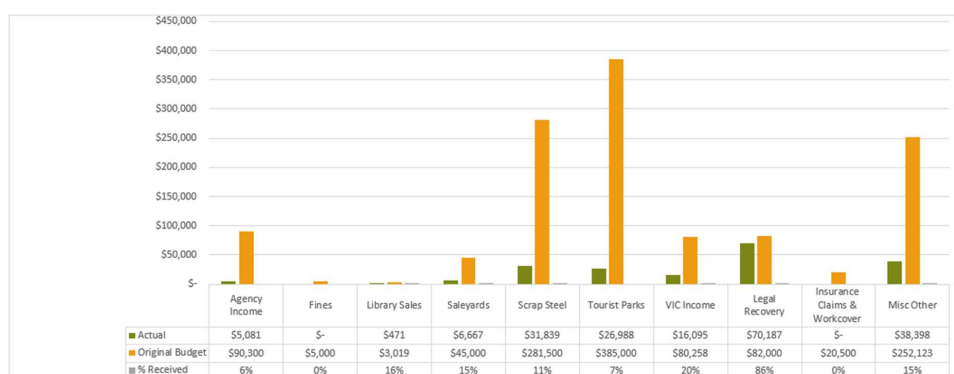
This income stream is largely affected by timing of when RPC and RMPC works for this financial year are scheduled to be performed.



1.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 31 August 2026, other income is tracking just below target at 16%. Reasons surrounding this can be found below.



- Scrap steel is picked up sporadically during the year and therefore has a timing factor.
- Legal recovery income is invoiced during the year based on debt collection activities.

1.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 31 August 2026, operating grants are tracking below target at 9% due to timing in when operational grants are received and spent. Contract asset and contract liability movements have not been processed for August 2026.

1.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

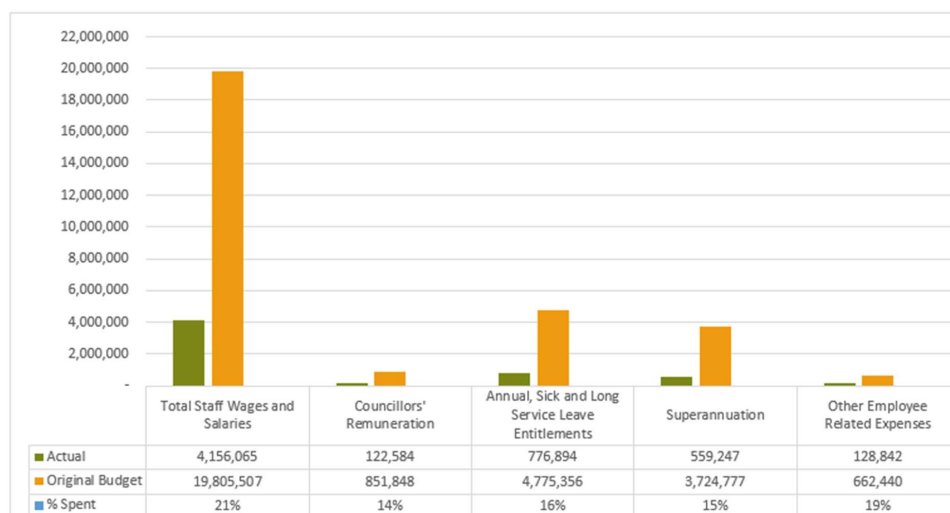
As of 31 August 2026, capital grants are tracking below target at 1%. Contract asset and contract liability movements for August have not yet been processed, which will have an impact on these figures once completed.

1.3 Expenditure

1.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 31 August 2026, employee benefits are tracking above target at 19%.



1.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 31 August 2026, materials and services are tracking above target at 19%.

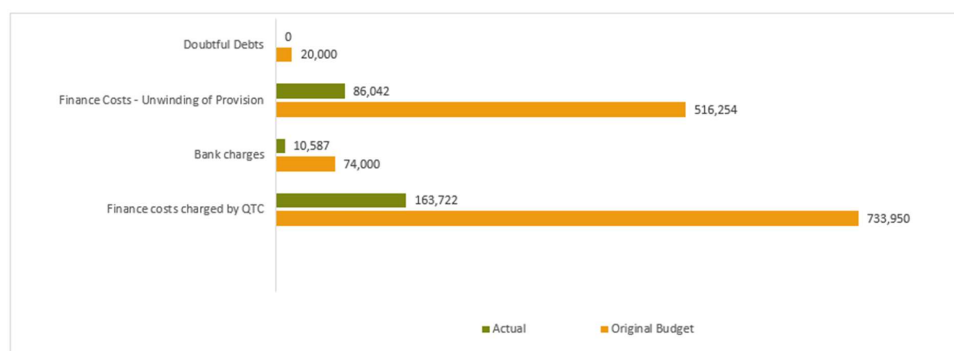
Description	Actual	Original Budget	% Spent
Donations	26,486	728,397	4%
Materials	4,342,054	23,625,816	18%
Services	2,832,625	12,834,142	22%
Internal Plant Charges	1,500,026	7,429,841	20%
Internal Plant Recoveries	- 2,024,092	- 9,903,343	20%
	6,677,100	34,714,853	

- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- Expenditure of \$1.72m is associated with the various weather events and will be offset by income from Queensland Reconstruction Authority (QRA).
- There is a degree of timing for waste collection invoices as they have not yet been received.

1.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 31 August 2026, finance costs are tracking above target at 19%.



1.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects

depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 31 August 2026, depreciation expense was below target at 14%. Manual depreciation journals are being completed until the asset records are rolled into the new financial year, after the external audit has been performed.

No capitalisation of projects will occur for this financial year until after the external Auditors have finalised their review of Council's financial statements for the 2025/2026 year.

Work in progress balance as at 31 August 2026 was \$37.89m, made up of the asset classes listed below.

Asset Class	Opening Balance	Capital Expenditure	Capitalisation	Closing Balance
Plant & Equipment	-	-	-	-
Land	37,705	-	-	37,705
Buildings	2,312,510	79,055	-	2,391,565
Parks	576,318	48,220	-	624,537
Roads	24,487,508	1,046,742	-	25,534,250
Water	5,855,556	670,192	-	6,525,748
Wastewater	603,120	4,889	-	608,009
Fleet	1,146,980	454,693	-	1,601,674
Waste	464,264	9,722	-	473,987
Office/ICT	64,754	25,808	-	90,562
	35,548,716	2,339,321	-	37,888,036

1.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (therefore its written down value, which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at nil as at 31 August 2026.

<i>Capital Expense</i>	<i>Actual</i>	<i>Original Budget</i>	<i>Amended Budget</i>
INCOME			
Fleet		- 495,000	-
Land		-	-
DISPOSALS			
Roads		-	-
Fleet		-	-
Land		-	-
Buildings		-	-
Water		-	-
Wastewater		-	-
Miscellaneous		-	-
	-	- 495,000	-

2.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 31 August 2026

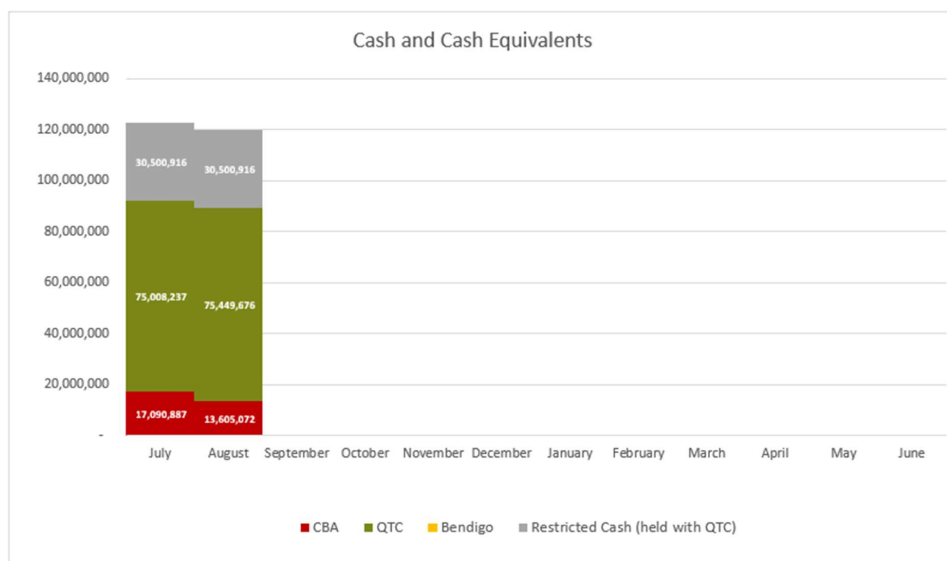
	2026 AUGUST	Original Budget
	\$	\$
Current Assets		
Cash and Cash Equivalents	120,123,686	82,144,638
Trade and Other Receivables	9,186,662	14,875,259
Inventories	1,104,715	999,802
Investments	-	-
Total Current Assets	<u>130,415,063</u>	<u>98,019,699</u>
Non-Current Assets		
Trade and Other Receivables	110,894	-
Property, Plant and Equipment	1,189,307,519	1,244,069,094
Right of Use Asset	751,959	719,665
Intangible Assets	6,234,639	6,234,639
Total Non-Current Assets	<u>1,196,405,009</u>	<u>1,251,023,398</u>
TOTAL ASSETS	<u>1,326,820,073</u>	<u>1,349,043,097</u>
Current Liabilities		
Trade and Other Payables	66,427,365	41,447,679
Borrowings	3,415,838	3,039,672
Lease Liabilities	25,323	22,704
Provisions	6,425,850	6,552,138
Unearned Revenue	-	3,303,957
Other Liabilities	1,540,243	1,523,080
Total Current Liabilities	<u>77,834,619</u>	<u>55,889,230</u>
Non-Current Liabilities		
Trade and Other Payables	-	760,053
Borrowings	13,829,877	10,659,864
Lease Liabilities	785,951	734,118
Provisions	12,897,614	12,828,572
Other Liabilities	4,757,413	2,477,511
Total Non-Current Liabilities	<u>32,270,855</u>	<u>27,460,118</u>
TOTAL LIABILITIES	<u>110,105,474</u>	<u>83,349,348</u>
NET COMMUNITY ASSETS	<u>1,216,714,599</u>	<u>1,265,693,749</u>
Community Equity		
Retained Surplus/(Deficiency)	470,583,777	484,562,927
Asset Revaluation Surplus	746,130,823	781,130,822
TOTAL COMMUNITY EQUITY	<u>1,216,714,599</u>	<u>1,265,693,749</u>

2.1 Current Assets

2.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 31 August 2026, Council's actual cash and cash equivalents balance was \$120.12m, which is down from last month by \$3.04m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

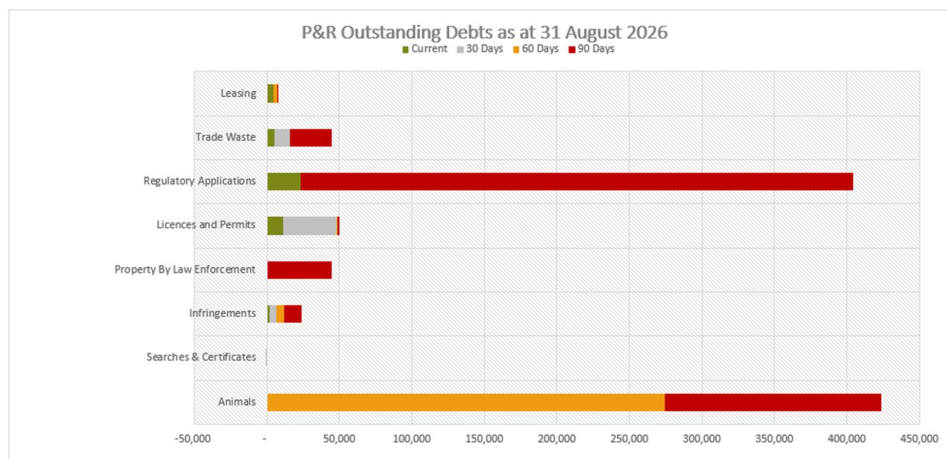


As at the 31 August 2026, the restricted cash balance was \$30.50m. Final end of financial year adjustments for restricted cash are not yet finalised, which will change these figures once that process has been completed.

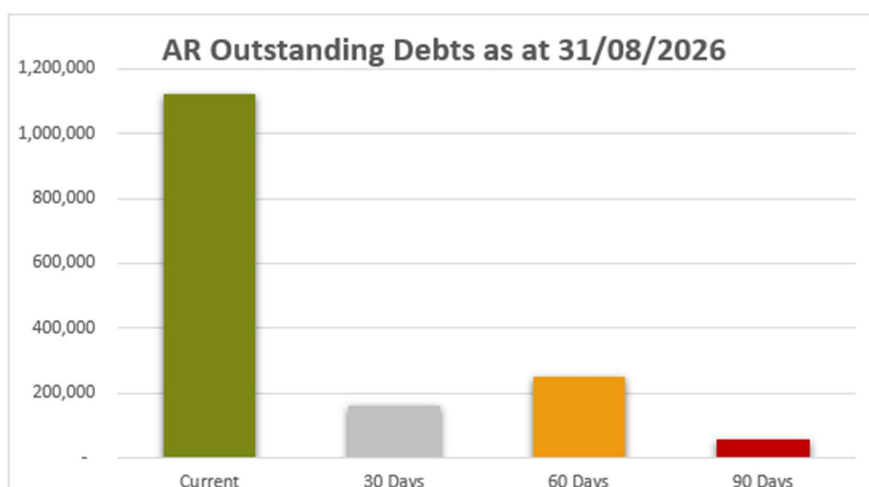
RESTRICTED CASH	Jul-26	Aug-26	Difference
Recurrent Expenditure	890,375	890,375	-
Future Capital Works	-	-	-
Roads	2,383,634	2,383,634	-
Buildings	3,985,859	3,985,859	-
Waste	4,041,855	4,041,855	-
Land	25,322	25,322	-
Plant & ICT	3,101,572	3,101,572	-
Water	5,766,791	5,766,791	-
Wastewater	8,073,242	8,073,242	-
Unspent - Developer Contributions	1,964,160	1,964,160	-
Unspent - Loan Funds	268,105	268,105	-
Total	30,500,916	30,500,916	-

2.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



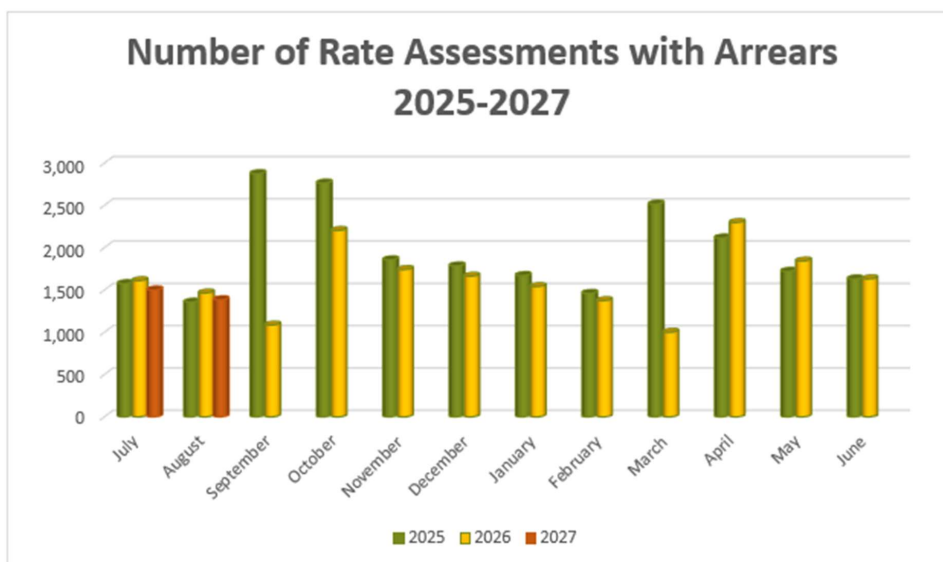
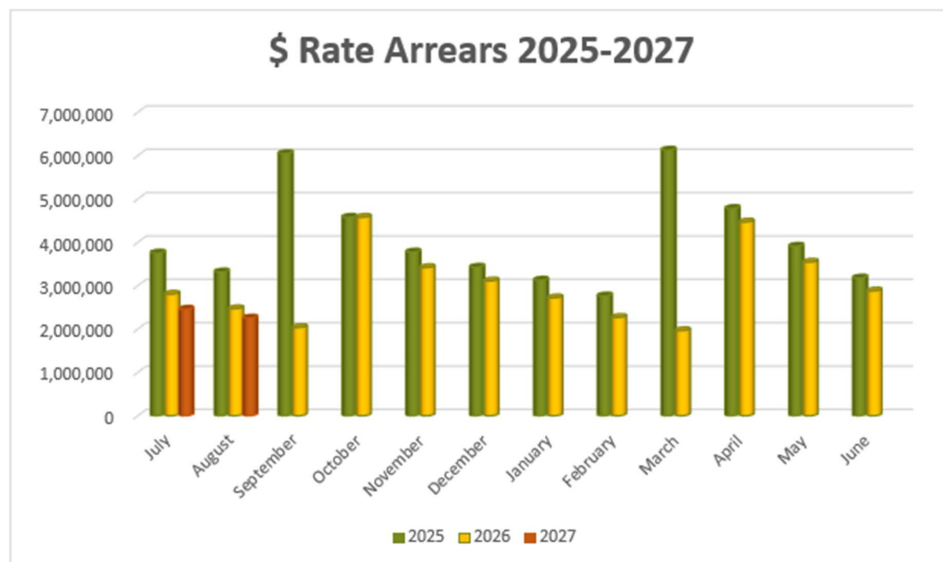
Property and Rating (P&R) debts shown above that are overdue by 90 days or more total \$617k, which is down from last month by \$49k. This amount is made up of \$149k in animal registrations, \$138k being actively pursued by Council staff or determination on next steps are being investigated, \$44k can be recovered when properties are sold, and \$286k belong to developer contributions that will be finalised in the future.

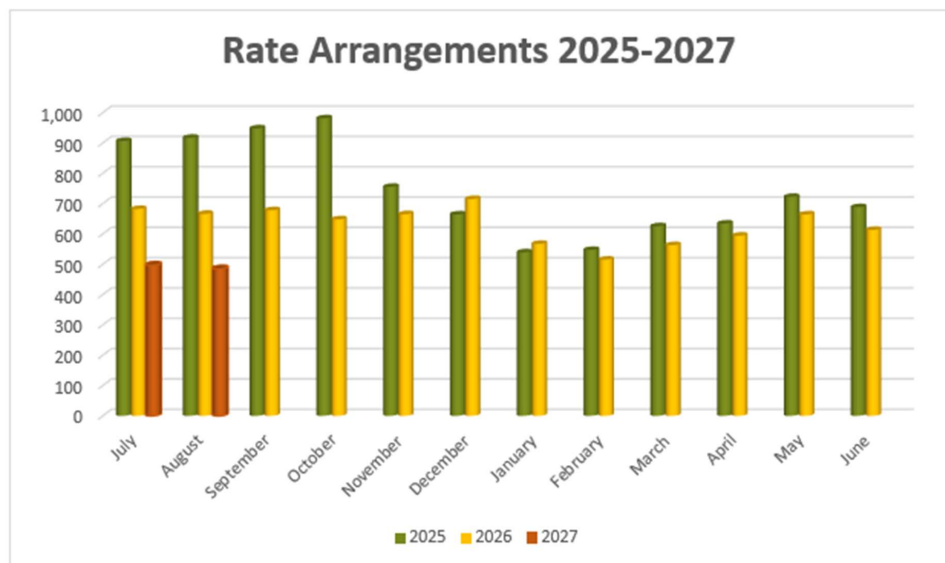
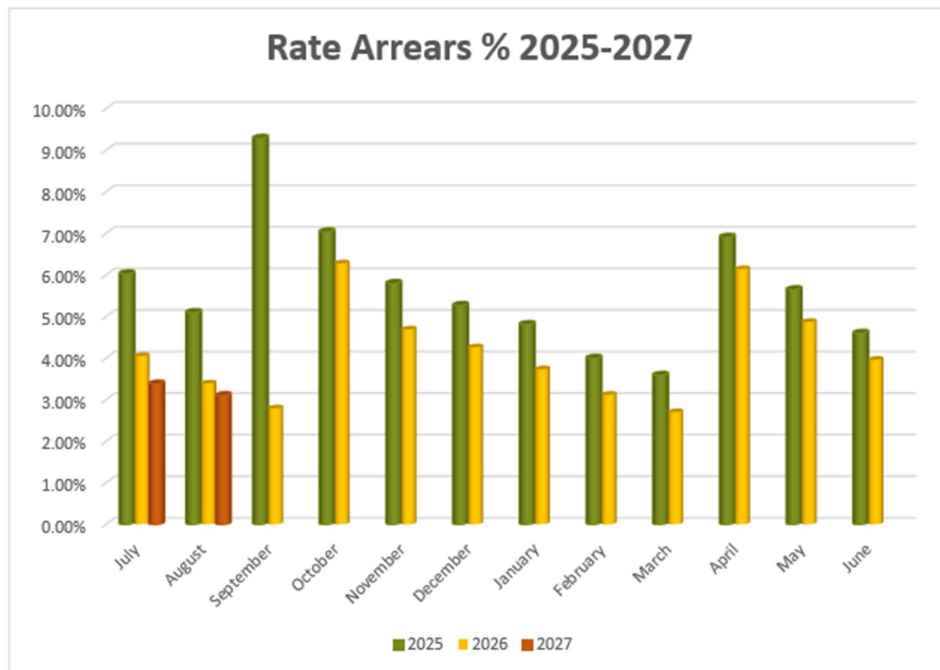


The AR outstanding debts 90+ days is currently \$58k (down \$1k from last month) being 4% of total AR outstanding debts.

A total of 45.58% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council and the remaining 54.42% is being actively pursued by Council staff.

Rates in arrears as of 31 August 2026 is sitting at \$2.25m or 3.10% which is below the target arrears of 7%. There are currently 485 assessments with rate arrangements in place which accounts for 35.02% of the properties that are in arrears.





2.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

2.2 Non-Current Assets

2.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges.

2.2.2 Property, Plant and Equipment

The total capital original budget (including continued projects from 2025/26) is \$59.42m.

Actual spend as of 31 August 2026 is \$2.34m, which is tracking below target at 3.9%. Committed costs of \$2.81m are also identified which takes the actual and committed spend up to 8.7% of the original budget.

Capital project budget report is attached separately to this document.

2.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at BP Dam, which is currently due to end in 2051.

2.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

2.3 Liabilities

2.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

Accounts Payable - Local Purchases 2026/2027

Report run: 10-Sep-2026

Town of Business	Town of Business Description	June 2026 Purchases	July 2026 Purchases	August 2026 Purchases
LOCAL				
	Total Local	2,056,690.69	2,717,940.00	3,413,659.81
OUTSIDE SBRC				
	Cherbourg	100.00	531.00	0.00
	Dalby	454,371.04	1,603.80	494,603.62
	Neighbouring Council	127,115.27	226,408.84	288,382.44
	Other	3,777,607.03	2,378,318.39	1,165,318.35
	Yarraman	27,256.60	60,853.46	0.00
	Total Other	4,386,449.94	2,667,715.49	1,948,304.41
	% Local Purchases	31.92%	50.47%	63.66%

2.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 31 August 2026 was \$17,245.715 made up of borrowings in the following departments.

Department	Borrowings
NRM & Parks	\$ 110,030
Finance	\$ -
Property	\$ 60,157
Economic Development	\$ 69,822
Environment & Waste	\$ 309,626
Infrastructure	\$ 6,255,507
Water & Wastewater	\$ 10,440,573
Total	\$ 17,245,715

2.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

2.3.4 Provisions

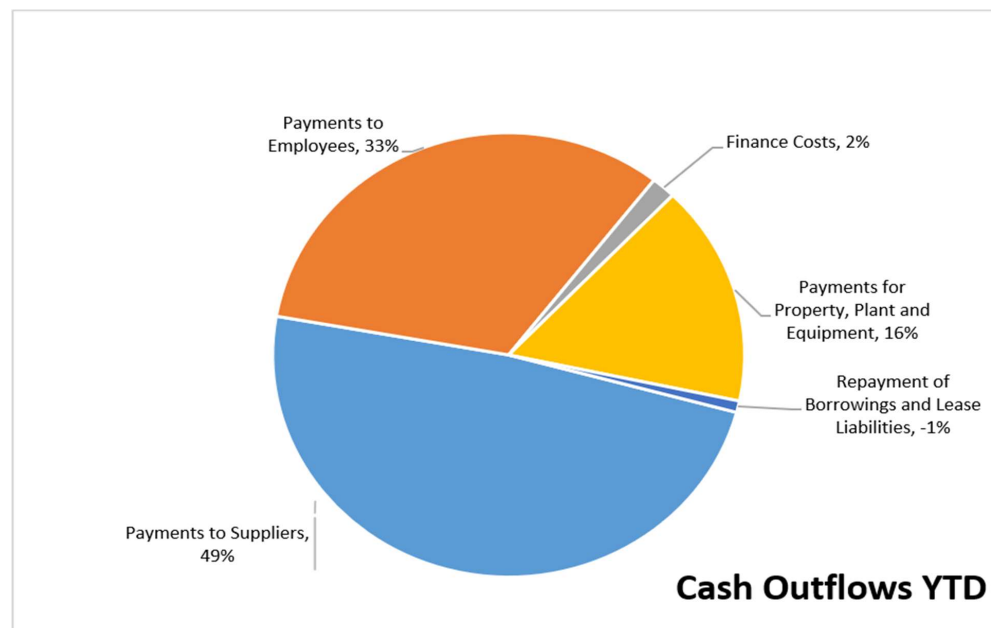
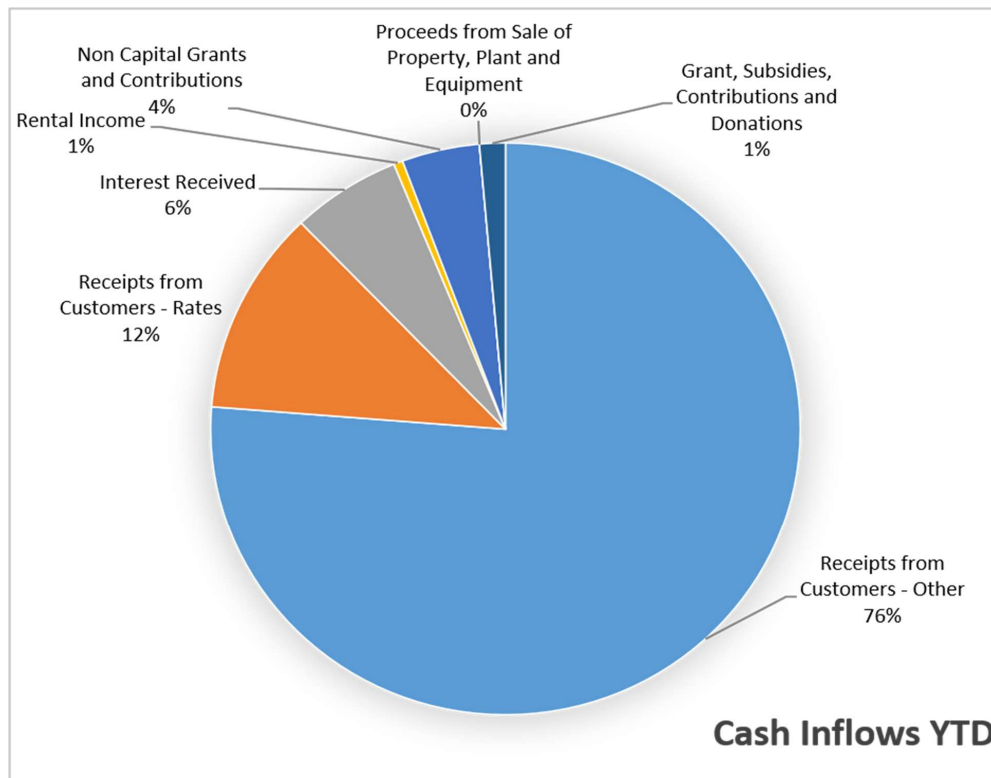
Provisions are made up of landfill and gravel pit expected restoration costs and employee annual leave and long service leave. Provisions will be impacted by discount rates and end of year calculations.

2.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments to cover the next three financial years' worth of State Waste Levy covering to 2029/2030.

3.0 Interim Cash Flow

Monthly Cashflow	July	Aug	YTD	Original Budget	YTD vs Original Budget %
Cash Flows from Operating Activities					
Receipts from Customers	\$10,559,027	\$4,699,711	\$15,258,738	\$92,126,512	17%
Payments to Suppliers and Employees	(\$5,403,756)	(\$7,305,571)	(\$12,709,327)	(\$96,948,831)	13%
	\$5,155,271	(\$2,605,860)	\$2,549,411	(\$4,822,319)	
Interest Received	\$517,235	\$528,100	\$1,045,335	\$4,328,000	24%
Rental Income	\$32,835	\$53,847	\$86,682	\$600,042	14%
Non Capital Grants and Contributions	\$208,633	\$532,378	\$741,012	\$8,270,641	9%
Finance Costs	(\$126,045)	(\$134,307)	(\$260,352)	(\$807,950)	32%
Net Cash Inflow (Outflow) from Operating Activities	\$5,787,929	(\$1,625,841)	\$4,162,088	\$7,568,414	55%
Cash Flows from Investing Activities					
Payments for Property, Plant and Equipment	(\$993,112)	(\$1,519,991)	(\$2,513,103)	(\$59,426,091)	4%
Payments for Intangible Assets	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	-	-	-	\$495,000	0%
Grant, Subsidies, Contributions and Donations	\$205,830	\$39,813	\$245,643	\$18,848,058	1%
Net Cash Inflow (Outflow) from Investing Activities	(\$787,282)	(\$1,480,178)	(\$2,267,460)	(\$40,083,033)	6%
Cash Flows from Financing Activities					
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	\$65,171	\$65,171	\$130,342	(\$3,415,838)	-4%
Net Cash Inflow (Outflow) from Financing Activities	\$65,171	\$65,171	\$130,342	(\$3,415,838)	-4%
Cash and Cash Equivalents at the Beginning of the Period	\$118,098,716	\$123,164,534	\$118,098,716	\$118,075,095	
Net Increase (Decrease) in Cash and Cash Equivalents	\$5,065,818	(\$3,040,848)	\$2,024,970	(\$35,930,457)	
Cash and Cash Equivalents at the End of the Period	\$123,164,534	\$120,123,686	\$120,123,686	\$82,144,638	
Restricted Cash	\$30,500,916	\$30,500,916	\$30,500,916		
Cash Available for Use	\$92,663,618	\$89,622,770	\$89,622,770		
Minimum 3 month operating liquidity			(\$25,436,131)		



4.0 Interim Changes in Equity

	<i>Jul-26</i>	<i>Aug-26</i>	<i>YTD</i>
	\$	\$	\$
Asset Revaluation Surplus			
Opening Balance	746,130,823	746,130,823	746,130,823
Inc/(dec) in asset revaluation surplus	-	-	-
Closing Balance	746,130,823	746,130,823	746,130,823
Retained Surplus			
Opening Balance	483,489,296	478,682,452	483,489,296
Restricted Cash Released	-	-	-
Net Result	- 4,806,844	- 8,098,676	- 12,905,520
Closing Balance	478,682,452	470,583,777	470,583,777
Total Community Equity	1,224,813,275	1,216,714,599	1,216,714,599

5.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	Aug-26
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	18.95
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	14.13
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	1.68
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 55%	✓	270.97%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✗	15.41%
Cash Balance - \$M	Total Cash that Council held	$\text{Cash Held at Period End}$	Target greater than or equal to \$24M	✓	120.12
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	1.30%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	3.53%

All but two ratios at the end of August are all within their respective targets. These were:

- Current Ratio which is currently sitting at 1.68 and is outside the target between 2.0 and 4.0.
- Debt Servicing Ratio currently sitting at 15.41% which is outside the target of less than or equal to 10%.

The ratios are expected to be back in target ranges over the next few months.

6.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2026/2027 to 2035/2036. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2026/2027 year.

6.1 Income and Expenditure Statements

	Year 2 2027/2028	Year 3 2028/2029	Year 4 2029/2030	Year 5 2030/2031
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	\$ 70,275,369	\$ 72,968,869	\$ 75,845,067	\$ 78,857,775
Fees and Charges	\$ 6,981,319	\$ 7,225,665	\$ 7,413,532	\$ 7,598,871
Rental Income	\$ 620,443	\$ 642,159	\$ 658,855	\$ 675,326
Interest Received	\$ 3,322,500	\$ 3,136,058	\$ 3,165,567	\$ 3,192,756
Sales Revenue	\$ 3,103,400	\$ 3,107,019	\$ 3,109,802	\$ 3,112,547
Other Income	\$ 1,287,020	\$ 1,332,065	\$ 1,366,699	\$ 1,400,866
Grants, Subsidies, Contributions and Donations	\$ 8,133,848	\$ 8,283,256	\$ 8,335,986	\$ 8,382,045
	\$ 93,723,899	\$ 96,695,091	\$ 99,895,508	\$ 103,220,186
Capital Revenue				
Grants, Subsidies, Contribution and Donations	\$ 6,428,194	\$ 7,603,194	\$ 7,678,194	\$ 5,939,253
Total Income	<u>\$ 100,152,093</u>	<u>\$ 104,298,285</u>	<u>\$ 107,573,702</u>	<u>\$ 109,159,439</u>
Expenses				
Recurrent Expenses				
Employee Benefits	\$ 30,571,515	\$ 31,342,799	\$ 32,127,093	\$ 32,930,271
Materials and Services	\$ 34,478,712	\$ 35,048,582	\$ 35,801,565	\$ 36,720,055
Finance Costs	\$ 1,217,525	\$ 1,467,402	\$ 1,536,419	\$ 1,324,420
Depreciation and Amortisation	\$ 30,676,107	\$ 31,185,418	\$ 31,859,248	\$ 32,414,450
	\$ 96,943,859	\$ 99,044,201	\$ 101,324,325	\$ 103,389,196
Capital Expense	-\$ 502,000	-\$ 505,000	-\$ 501,000	-\$ 510,000
Total Expense	<u>\$ 96,441,859</u>	<u>\$ 98,539,201</u>	<u>\$ 100,823,325</u>	<u>\$ 102,879,196</u>
Net Result	<u>\$ 3,710,234</u>	<u>\$ 5,759,082</u>	<u>\$ 6,750,377</u>	<u>\$ 6,280,243</u>
Net Operating Result	<u>-\$ 3,219,960</u>	<u>-\$ 2,349,110</u>	<u>-\$ 1,428,817</u>	<u>-\$ 169,010</u>

	Year 6 2031/2032	Year 7 2032/2033	Year 8 2033/2034	Year 9 2034/2035	Year 10 2035/2036
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	\$ 80,556,241	\$ 82,528,642	\$ 85,023,251	\$ 88,152,239	\$ 91,418,348
Fees and Charges	\$ 7,788,842	\$ 7,983,563	\$ 8,183,153	\$ 8,387,731	\$ 8,597,425
Rental Income	\$ 692,209	\$ 709,515	\$ 727,253	\$ 745,434	\$ 764,070
Interest Received	\$ 3,220,625	\$ 3,249,191	\$ 3,278,470	\$ 3,308,482	\$ 3,339,244
Sales Revenue	\$ 3,115,360	\$ 3,118,244	\$ 3,121,200	\$ 3,124,230	\$ 3,127,336
Other Income	\$ 1,435,888	\$ 1,471,785	\$ 1,508,580	\$ 1,546,294	\$ 1,584,952
Grants, Subsidies, Contributions and Donations	\$ 8,429,256	\$ 8,477,647	\$ 8,527,247	\$ 8,578,087	\$ 8,630,199
	<u>\$ 105,238,421</u>	<u>\$ 107,538,587</u>	<u>\$ 110,369,154</u>	<u>\$ 113,842,497</u>	<u>\$ 117,461,574</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194
	<u>\$ 6,228,194</u>	<u>\$ 6,228,194</u>	<u>\$ 6,228,194</u>	<u>\$ 6,228,194</u>	<u>\$ 6,228,194</u>
Total Income	<u>\$ 111,466,615</u>	<u>\$ 113,766,781</u>	<u>\$ 116,597,348</u>	<u>\$ 120,070,691</u>	<u>\$ 123,689,768</u>
Expenses					
Recurrent Expenses					
Employee Benefits	\$ 33,753,528	\$ 34,597,366	\$ 35,462,300	\$ 36,348,857	\$ 37,257,579
Materials and Services	\$ 37,801,506	\$ 38,353,744	\$ 39,156,038	\$ 40,158,389	\$ 41,325,799
Finance Costs	\$ 1,133,132	\$ 1,114,321	\$ 1,111,697	\$ 1,088,441	\$ 1,059,508
Depreciation and Amortisation	\$ 32,707,551	\$ 32,607,923	\$ 32,714,200	\$ 32,930,245	\$ 33,253,347
	<u>\$ 105,395,717</u>	<u>\$ 106,673,354</u>	<u>\$ 108,444,235</u>	<u>\$ 110,525,932</u>	<u>\$ 112,896,233</u>
Capital Expense	(\$ 504,000)	(\$ 508,000)	(\$ 517,000)	(\$ 577,000)	(\$ 576,000)
Total Expense	<u>\$ 104,891,717</u>	<u>\$ 106,165,354</u>	<u>\$ 107,927,235</u>	<u>\$ 109,948,932</u>	<u>\$ 112,320,233</u>
Net Result	<u>\$ 6,574,898</u>	<u>\$ 7,601,427</u>	<u>\$ 8,670,113</u>	<u>\$ 10,121,759</u>	<u>\$ 11,369,535</u>
Net Operating Result	<u>-\$ 157,296</u>	<u>\$ 865,233</u>	<u>\$ 1,924,919</u>	<u>\$ 3,316,565</u>	<u>\$ 4,565,341</u>

6.2 Financial Position

	Year 1 2026/2027	Year 2 2027/2028	Year 3 2028/2029	Year 4 2029/2030	Year 5 2030/2031
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 82,144,638	\$ 55,615,427	\$ 50,779,468	\$ 42,794,525	\$ 39,802,723
Receivables	\$ 14,875,259	\$ 14,221,957	\$ 14,358,481	\$ 14,624,343	\$ 14,627,382
Inventories	\$ 999,802	\$ 999,802	\$ 999,802	\$ 999,802	\$ 999,802
Total Current Assets	\$ 98,019,699	\$ 70,837,186	\$ 66,137,751	\$ 58,418,670	\$ 55,429,907
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,244,069,094	\$ 1,251,790,613	\$ 1,262,924,659	\$ 1,270,102,401	\$ 1,272,698,811
Intangible Assets	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639
Right Of Use Assets	\$ 719,665	\$ 687,511	\$ 655,357	\$ 623,202	\$ 591,048
Total Non-Current Assets	\$ 1,251,023,398	\$ 1,258,712,763	\$ 1,269,814,655	\$ 1,276,960,242	\$ 1,279,524,498
Total Assets	\$ 1,349,043,097	\$ 1,329,549,949	\$ 1,335,952,406	\$ 1,335,378,912	\$ 1,334,954,405
Liabilities					
Current Liabilities					
Payables	\$ 41,447,679	\$ 17,636,843	\$ 17,716,024	\$ 17,785,099	\$ 17,857,757
Borrowings	\$ 3,039,672	\$ 3,320,878	\$ 3,502,526	\$ 3,670,727	\$ 430,273
Provisions	\$ 6,552,138	\$ 6,361,686	\$ 9,032,081	\$ 9,813,016	\$ 6,443,194
Unearned Revenue	\$ 3,303,957	\$ 3,308,957	\$ 3,313,957	\$ 3,318,957	\$ 3,323,957
Other Liabilities	\$ 1,545,784	\$ 1,590,807	\$ 1,620,822	\$ -	\$ -
Total Current Liabilities	\$ 55,889,230	\$ 32,219,171	\$ 35,185,410	\$ 34,587,799	\$ 28,055,181
Non-Current Liabilities					
Payables - Non-Current	\$ 760,053	\$ 733,411	\$ 706,003	\$ 677,807	\$ 648,798
Borrowings - Non-Current	\$ 10,659,864	\$ 12,336,987	\$ 13,836,472	\$ 10,165,745	\$ 9,735,474
Provisions - Non-Current	\$ 12,828,572	\$ 13,233,575	\$ 11,061,456	\$ 8,034,119	\$ 8,321,267
Other Liabilities - Non-Current	\$ 3,211,629	\$ 1,620,822	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 27,460,118	\$ 27,926,795	\$ 25,603,931	\$ 18,877,671	\$ 18,705,539
Total Liabilities	\$ 83,349,348	\$ 60,145,966	\$ 60,789,341	\$ 53,465,470	\$ 46,760,720
Net Assets	\$ 1,265,693,749	\$ 1,269,403,983	\$ 1,275,163,065	\$ 1,281,913,442	\$ 1,288,193,685
Equity					
Retained Earnings	\$ 484,562,927	\$ 486,273,161	\$ 494,032,243	\$ 500,782,620	\$ 507,062,863
Revaluation Reserve	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Total Equity	\$ 1,265,693,749	\$ 1,269,403,983	\$ 1,275,163,065	\$ 1,281,913,442	\$ 1,288,193,685

	Year 6 2031/2032	Year 7 2032/2033	Year 8 2033/2034	Year 9 2034/2035	Year 10 2035/2036
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 44,765,842	\$ 51,866,580	\$ 61,044,032	\$ 68,557,227	\$ 55,818,363
Receivables	\$ 14,912,127	\$ 14,991,587	\$ 15,286,087	\$ 15,523,656	\$ 15,807,975
Inventories	\$ 999,802	\$ 999,802	\$ 999,802	\$ 999,802	\$ 999,802
Total Current Assets	\$ 60,677,771	\$ 67,857,969	\$ 77,329,921	\$ 85,080,685	\$ 72,626,140
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,273,818,764	\$ 1,274,029,534	\$ 1,272,998,095	\$ 1,274,649,917	\$ 1,298,234,756
Intangible Assets	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639
Right Of Use Assets	\$ 558,893	\$ 526,739	\$ 495,652	\$ 466,061	\$ 436,470
Total Non-Current Assets	\$ 1,280,612,296	\$ 1,280,790,912	\$ 1,279,728,386	\$ 1,281,350,617	\$ 1,304,905,865
Total Assets	\$ 1,341,290,067	\$ 1,348,648,881	\$ 1,357,058,307	\$ 1,366,431,302	\$ 1,377,532,005
Liabilities					
Current Liabilities					
Payables	\$ 17,928,219	\$ 17,999,604	\$ 18,070,174	\$ 18,148,315	\$ 18,226,428
Borrowings	\$ 453,029	\$ 476,991	\$ 502,287	\$ 528,973	\$ 557,150
Provisions	\$ 6,428,077	\$ 6,434,108	\$ 6,901,738	\$ 6,387,967	\$ 6,380,507
Other Liabilities	\$ 3,328,957	\$ 3,333,957	\$ 3,338,957	\$ 3,343,957	\$ 3,348,957
Total Current Liabilities	\$ 28,138,282	\$ 28,244,660	\$ 28,813,156	\$ 28,409,212	\$ 28,513,042
Non-Current Liabilities					
Payables - Non-Current	\$ 618,957	\$ 589,593	\$ 561,282	\$ 532,208	\$ 502,350
Borrowings - Non-Current	\$ 9,282,445	\$ 8,805,455	\$ 8,303,169	\$ 7,774,197	\$ 7,217,048
Provisions - Non-Current	\$ 8,481,801	\$ 8,639,163	\$ 8,340,577	\$ 8,553,803	\$ 8,768,148
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 18,383,203	\$ 18,034,211	\$ 17,205,028	\$ 16,860,208	\$ 16,487,546
Total Liabilities	\$ 46,521,485	\$ 46,278,871	\$ 46,018,184	\$ 45,269,420	\$ 45,000,588
Net Assets	\$ 1,294,768,583	\$ 1,302,370,010	\$ 1,311,040,123	\$ 1,321,161,882	\$ 1,332,531,417
Equity					
Retained Earnings	\$ 513,637,761	\$ 521,239,188	\$ 529,909,301	\$ 540,031,060	\$ 551,400,595
Revaluation Reserve	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Total Equity	\$ 1,294,768,583	\$ 1,302,370,010	\$ 1,311,040,123	\$ 1,321,161,882	\$ 1,332,531,417

6.3 Cash Flow

	Year 1 2026/2027	Year 2 2027/2028	Year 3 2028/2029	Year 4 2029/2030	Year 5 2030/2031
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 92,126,512	\$ 86,700,787	\$ 89,004,228	\$ 92,072,255	\$ 95,689,443
Interest Received	\$ 4,328,000	\$ 3,322,500	\$ 3,136,058	\$ 3,165,567	\$ 3,192,756
Rental Income	\$ 600,042	\$ 620,443	\$ 642,159	\$ 658,855	\$ 675,326
Non-Capital Grants and Contributions	\$ 8,270,641	\$ 8,133,848	\$ 8,283,256	\$ 8,335,986	\$ 8,382,045
<i>Payments:</i>					
Payment to Suppliers	(\$ 96,948,831)	(\$ 95,161,396)	(\$ 72,574,859)	(\$ 76,916,919)	(\$ 77,923,776)
Borrowing Costs	(\$ 807,950)	(\$ 670,445)	(\$ 826,818)	(\$ 972,522)	(\$ 807,417)
Net Cash Provided (or Used) in Operating Activities	\$ 7,568,414	\$ 2,945,737	\$ 27,664,024	\$ 26,343,222	\$ 29,208,377
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from Sale of PPE	\$ 495,000	\$ 502,000	\$ 505,000	\$ 501,000	\$ 510,000
Grants, Subsidies, Contributions and Donations	\$ 18,848,058	\$ 6,428,194	\$ 7,603,194	\$ 7,678,194	\$ 5,939,253
<i>Payments:</i>					
Payments for PPE	(\$ 59,426,091)	(\$ 38,365,471)	(\$ 42,287,310)	(\$ 39,004,835)	(\$ 34,978,705)
Net Cash Provided (or Used) in Investing Activities	(\$ 40,083,033)	(\$ 31,435,277)	(\$ 34,179,116)	(\$ 30,825,641)	(\$ 28,529,452)
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -
<i>Payments:</i>					
Repayments of Borrowings	(\$ 3,415,838)	(\$ 3,039,671)	(\$ 3,320,867)	(\$ 3,502,525)	(\$ 3,670,726)
Net Cash Provided (or Used) in Financing Activities	(\$ 3,415,838)	\$ 1,960,329	\$ 1,679,133	(\$ 3,502,525)	(\$ 3,670,726)
Net Increase/(Decrease) in Cash and Cash Equivalents	(\$ 35,930,457)	(\$ 26,529,211)	(\$ 4,835,959)	(\$ 7,984,945)	(\$ 2,991,802)
Cash and Cash Equivalents at Beginning of Period	\$ 118,075,095	\$ 82,144,638	\$ 55,615,427	\$ 50,779,468	\$ 42,794,525
Cash and Cash Equivalents at End of Period	\$ 82,144,638	\$ 55,615,427	\$ 50,779,468	\$ 42,794,525	\$ 39,802,723

	Year 6 2031/2032	Year 7 2032/2033	Year 8 2033/2034	Year 9 2034/2035	Year 10 2035/2036
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 97,438,151	\$ 99,958,332	\$ 102,579,710	\$ 106,133,985	\$ 109,721,906
Interest Received	\$ 3,220,625	\$ 3,249,191	\$ 3,278,470	\$ 3,308,482	\$ 3,339,244
Rental Income	\$ 692,209	\$ 709,515	\$ 727,253	\$ 745,434	\$ 764,070
Non capital grants and contributions	\$ 8,429,256	\$ 8,477,647	\$ 8,527,247	\$ 8,578,087	\$ 8,630,199
<i>Payments:</i>					
Payment to Suppliers	(\$ 76,566,117)	(\$ 78,052,509)	(\$ 79,834,273)	(\$ 82,307,494)	(\$ 83,988,233)
Borrowing costs	(\$ 757,577)	(\$ 738,065)	(\$ 717,484)	(\$ 695,732)	(\$ 672,677)
Net Cash Provided (or Used) in Operating Activities	\$ 32,456,547	\$ 33,604,111	\$ 34,560,923	\$ 35,762,762	\$ 37,794,509
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from sale of PPE	\$ 504,000	\$ 508,000	\$ 517,000	\$ 577,000	\$ 576,000
Grants, subsidies ,contributions & donations	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194
<i>Payments:</i>					
Payments for PPE	(\$ 33,795,350)	(\$ 32,786,538)	(\$ 31,651,675)	(\$ 34,552,475)	(\$ 56,808,595)
Net Cash Provided (or Used) in Investing Activities	(\$ 27,063,156)	(\$ 26,050,344)	(\$ 24,906,481)	(\$ 27,747,281)	(\$ 50,004,401)
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of borrowings	(\$ 430,272)	(\$ 453,029)	(\$ 476,990)	(\$ 502,286)	(\$ 528,973)
Net Cash Provided (or Used) in Financing Activities	(\$ 430,272)	(\$ 453,029)	(\$ 476,990)	(\$ 502,286)	(\$ 528,973)
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 4,963,119	\$ 7,100,738	\$ 9,177,452	\$ 7,513,195	(\$ 12,738,865)
Cash and Cash Equivalents at Beginning of Period	\$ 39,802,723	\$ 44,765,842	\$ 51,866,580	\$ 61,044,032	\$ 68,557,227
Cash and Cash Equivalents at End of Period	\$ 44,765,842	\$ 51,866,580	\$ 61,044,032	\$ 68,557,227	\$ 55,818,363

6.4 Changes in Equity

	Year 1 2026/2027	Year 2 2027/2028	Year 3 2028/2029	Year 4 2029/2030	Year 5 2030/2031
Asset Revaluation Surplus					
Opening Balance	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Retained Surplus					
Opening Balance	\$ 468,744,412	\$ 484,562,927	\$ 488,273,161	\$ 494,032,243	\$ 500,782,620
Net Result	\$ 15,818,515	\$ 3,710,234	\$ 5,759,082	\$ 6,750,377	\$ 6,280,243
Closing Balance	\$ 484,562,927	\$ 488,273,161	\$ 494,032,243	\$ 500,782,620	\$ 507,062,863
Total Community Equity	\$ 1,265,693,749	\$ 1,269,403,983	\$ 1,275,163,065	\$ 1,281,913,442	\$ 1,288,193,685

	Year 6 2031/2032	Year 7 2032/2033	Year 8 2033/2034	Year 9 2034/2035	Year 10 2035/2036
Asset Revaluation Surplus					
Opening Balance	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Retained Surplus					
Opening Balance	\$ 507,062,863	\$ 513,637,761	\$ 521,239,188	\$ 529,909,301	\$ 540,031,060
Net Result	\$ 6,574,898	\$ 7,601,427	\$ 8,670,113	\$ 10,121,759	\$ 11,369,535
Closing Balance	\$ 513,637,761	\$ 521,239,188	\$ 529,909,301	\$ 540,031,060	\$ 551,400,595
Total Community Equity	\$ 1,294,768,583	\$ 1,302,370,010	\$ 1,311,040,123	\$ 1,321,161,882	\$ 1,332,531,417

7.0 Investments

Council held \$119.72m in bank accounts on 31 August 2026. Out of this balance, 88.5% was held with QTC with an end of month interest rate of 4.97%, 11.4% was with Commonwealth Bank with an interest rate of 4.85%, and the remaining 0.1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2025	Current Rate
QTC	A1+	5.17%	4.97%
CBA General Account (New)	A1+	4.85%	4.85%
CBA General Account	A1+	4.85%	4.85%

Investment Portfolio Report

as at 31/08/2026

	Financial Institution			TOTAL
	Queensland Treasury	Bendigo Bank	Commonwealth Bank of Australia	
Opening Investment Balance 1 July 2026	55,395,744	113,075	62,378,990	117,887,809
Interest Rate	4.97%	0.00%	4.85%	
Deposits	49,882,839	13,986	27,598,213	77,495,038
Redemptions	-	-	76,441,475	76,441,475
Balance	105,278,583	127,061	13,535,728	118,941,372
Interest Income	688,076	-	109,406	797,482
Admin Charge	- 16,068	-	-	16,068
Net Interest Income	672,009	-	109,406	781,415
Ending Investment Balance as at 31/08/2026	105,950,592	127,061	13,645,134	119,722,786
% to Portfolio	88.50%	0.11%	11.40%	
Short Term Rating	A1+	A2	A1+	
Individual Counter - Party Limit	100%	10%	30%	
Maximum Funds Limit	No Limit	\$20M	\$20M	

8.0 Works for Queensland Round 5 (W4Q5)

The Works for Queensland Round 5 has a total budget of \$8.44m with a grant period spanning from July 2024 to June 2027. Council has received a total of 50% of the grant funding (\$4.22m during October 2024) with these funds being posted as a contract liability in the balance sheet until funds have been used. As at 31 August 2026, Council had spent approximately \$3.98m.

9.0 Rates Update

During August 2026 the Rates Department have processed:

- 74 rates searches
- 88 rates requests
- 159 transfer of properties
- 54 amalgamations/splits
- 1 refund processed
- 3 rate archive search

Pre-judgement & Judgement are progressing for applicable properties.

The advertisement of the \$500 rates raffle will occur soon.

10.0 Grants Report

The full grants report is attached to this document. While the Finance team have endeavoured to ensure that the information is accurate and up to date, it is acknowledged that some of the data relating to grant completion due dates and other details may still need to be updated in the instances where extensions have been approved, or details have changed.

Recent Grant Activity Summary (6 months)

as at 31/08/2026

Grant Project Name	Grant Program	Grant Amount	Month
New Grant Applications Lodged			
Constructing a Multicultural Multipurpose Entertainment Facility	Multicultural Connect Grants Program	\$ 500,000.00	Feb-26
Field Days and Feral Pig Awareness Video	Queensland Biosecurity Boost Grant Program - Education	\$ 14,710.00	Feb-26
Subsidy for Landholders to Fund Coordinated Aerial Shoots	Queensland Biosecurity Boost Grant Program - Innovation	\$ 30,000.00	Feb-26
Repainting the Kingaroy Men's Shed	Gambling Community Benefit Fund - Round 126	\$ 20,185.00	Feb-26
2026 NAIDOC Week Event	2026 NAIDOC Week Local Grants	\$ 9,500.00	Feb-26
Illegal Dumping officer	Fighting Illegal Dumping grant	\$ 270,000.00	Feb-26
Youth Council Youth Week events	Youth Week Grants	\$ 8,505.00	Feb-26
Suicide Prevention Working Group - RU OK Benches	Gambling Community Benefit Fund - Round 126	\$ 33,200.00	Feb-26
Wondai Men's Shed - new fence	Gambling Community Benefit Fund - Round 127	\$ 27,482.50	Feb-26
Kingaroy-Kilkivan Rail Trail	Active Transport Grants	\$ 300,000.00	Feb-26
Shade sails across South Burnett and new playground for Pioneer Park	Games On! Grassroots Infrastructure Fund (EOI stage)	\$ 510,000.00	Mar-26
People centred disaster management plan	FRRR Prepare and Recover	\$ 22,974.60	Mar-26
Deterring crime and increasing security with CCTV	Secure Communities Round 2	\$ 43,678.00	Mar-26
Safety for road works staff campaign	Community Road Safety Education Grant	\$ 28,552.00	Mar-26
Revegetation of Blackbutt Lions Park as alternative roost	Flying Fox Roost Management Round 9	\$ 35,000.00	Apr-26
Kingaroy Trunk Water Upgrade	Residential Activation Fund Round 2	\$ 51,307,454.00	Apr-26
Kingaroy Trunk Sewer Upgrade	Residential Activation Fund Round 2	\$ 11,046,095.00	Apr-26
Youth Council Community Expo and Talent Show	Stanwell Community Sponsorship	\$ 1,000.00	Jun-26
Safety improvements on Bicks Road, Cloyna	2026 Black spot Program	\$ 455,000.00	Jul-26
South Burnett Tourism Development Program	Regional Business Gateways Round 1	\$ 366,398.00	Jul-26
Building Regional Resilience Through Flood Mitigation Infrastructure	Disaster Ready Fund Round 4	\$ 250,000.00	Jul-26
South Burnett Aerodrome Pavement Repair and Enhancement	Regional Airports Program Round 5	\$ 185,315.00	Jul-26
Successful Grant Applications			Successful
WAGS	Grassroots Environmental Grant	\$ 19,786.00	Feb-25
SBYC Youth Week Events	QYW 2026 Grants	\$ 8,505.00	Mar-26
Restoring the Murgon War Memorial	Honouring Our Veterans	\$ 53,858.23	Mar-26
Murgon Men's Shed - repainting the Murgon Railway Building	Gambling Community Benefit Fund Round 125	\$ 18,500.00	Apr-26
South Burnett Multicultural Event	Celebrating Multicultural Queensland 25-26 Round 2	\$ 5,000.00	Apr-26
Constructing a Multicultural Multipurpose Entertainment Facility	Multicultural Connect Grants Program	\$ 455,923.00	Apr-26
Proston State School	Queensland School Transport Infrastructure Program (STIP)	\$ 131,000.00	May-26
Wondai Troop Carrier (plus additional upgrades for the Kingaroy and Canopy for Blackbutt)	SES Priority fleet Replacement (formerly SES Support Grant)	\$ 158,983.86	May-26
Canopy for Blackbutt	SES Support Grant	\$ 8,284.80	May-26
2026 NAIDOC Week Event	2026 NAIDOC Week Local Grants	\$ 3,000.00	Jun-26
Get Ready Queensland Activities	2026-27 Get Ready Queensland	\$ 18,420.00	Jun-26
Youth Council Community Expo and Talent Show	Stanwell Community Sponsorship	\$ 1,000.00	Jun-26
Suicide Prevention Working Group - RU OK Benches	Gambling Community Benefit Fund - Round 126	\$ 33,200.00	Jun-26
Wondai Men's Shed - new fence	Gambling Community Benefit Fund - Round 127	\$ 27,482.50	Jun-26
Illegal Dumping officer	Fighting Illegal Dumping grant	\$ 270,000.00	Jun-26
People centred disaster management plan	FRRR Prepare and Recover	\$ 22,974.60	Jun-26
Deterring crime and increasing security with CCTV	Secure Communities Round 2	\$ 43,678.00	Jul-26
Unsuccessful Grant Applications			Unsuccessful
Allan Stirling Memorial Park Revegetation and Feral Pig Management - Bunya Mountain Community Association Inc collaboration	Grassroots Environmental Grant	\$ 33,738.74	Feb-26
Revegetation in Carroll Nature Area, Kingaroy with Endemic Plant Species	Grassroots Environmental Grant	\$ 31,720.00	Feb-26
Boondooma Dam Recreation Area and Camp Kitchen	Regional Tourism Infrastructure Fund	\$ 300,000.00	Feb-26
Kingaroy State High School	STIP	\$ 250,000.00	May-26
St Johns School	STIP	\$ 181,000.00	May-26
South Burnett Resource and Recovery Centre	Resource Recovery Boost Fund	\$ 3,375,000.00	Jun-26
Repainting the Kingaroy Men's Shed	Gambling Community Benefit Fund - Round 126	\$ 20,185.00	Feb-26
Safety for road works staff campaign	Community Road Safety Education Grant	\$ 28,552.00	Mar-26
Field Days and Feral Pig Awareness Video	Queensland Biosecurity Boost Grant Program - Education	\$ 14,710.00	Feb-26
Subsidy for Landholders to Fund Coordinated Aerial Shoots	Queensland Biosecurity Boost Grant Program - Innovation	\$ 30,000.00	Feb-26
Shade sails across South Burnett and new playground for Pioneer Park	Games On! Grassroots Infrastructure Fund (EOI stage)	\$ 510,000.00	Mar-26



2026/2027 Capex Report for Council

			LIFE	FUNDING SOURCES							QUARTERLY REVIEWS							EXPENDITURE ACTUALS		
Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2026/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments
Facilities																				
Facilities - General																				
007503	Property Advanced Designs 2025/2026	COUNCIL	80,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500.00	-	1,500.00
007806	Kingaroy Library / Forecourt - Replace deck	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	-	-	100,000.00	-	3,837.10	3,837.10
007810	Refurbish Town Clock - Murgon	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-
007811	Refurbish Town Clock - Wondai	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	10,000.00	10,000.00	-	-	-	-	-	10,000.00	-	-	-
007812	Proston Showground Pavilion - replace bad	COUNCIL	30,000.00	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	-	-	30,000.00	-	-	-
007821	Advanced Building Design 2026/2027	COUNCIL	150,000.00	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	-	-	150,000.00	71,234.09	-	71,234.09
007822	Regional Painting Program (Murgon VIC, W)	COUNCIL	300,000.00	300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	-	-	300,000.00	-	-	-
007825	Weed Seed Wash Down Planning & Design	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	50,000.00	5,000.00	-	5,000.00
Sub Activity Subtotal				660,000.00	-	-	-	-	-	660,000.00	660,000.00	-	-	-	-	-	660,000.00	77,734.09	3,837.10	81,571.19
Admin Office - Kings																				
007616	CEUF - Kingaroy Council Office Solar Park	CEUF	43,636.00	-	21,818.00	-	21,818.00	-	-	43,636.00	-	43,636.00	-	-	-	-	43,636.00	-	-	-
Sub Activity Subtotal				-	21,818.00	-	21,818.00	-	-	43,636.00	-	43,636.00	-	-	-	-	43,636.00	-	-	-
Admin Office - Nanan																				
007615	CEUF - Nanango Council Office and Library	CEUF	14,182.00	-	7,091.00	-	7,091.00	-	-	14,182.00	-	14,182.00	-	-	-	-	14,182.00	-	-	-
Sub Activity Subtotal				-	7,091.00	-	7,091.00	-	-	14,182.00	-	14,182.00	-	-	-	-	14,182.00	-	-	-
Admin Office - BButt																				
007482	Bbutt Cust Serv Center & Library Counter	COUNCIL	120,000.00	-	120,000.00	-	-	-	-	120,000.00	-	120,000.00	-	-	-	-	120,000.00	-	-	-
Sub Activity Subtotal				-	120,000.00	-	-	-	-	120,000.00	-	120,000.00	-	-	-	-	120,000.00	-	-	-
Admin Office-Proston																				
007409	Proston Admin/Library- Ceiling & Drainage	COUNCIL	164,476.79	-	29,167.00	-	-	-	-	29,167.00	-	29,167.00	-	-	-	-	29,167.00	78,002.87	-	78,002.87
Sub Activity Subtotal				-	29,167.00	-	-	-	-	29,167.00	-	29,167.00	-	-	-	-	29,167.00	78,002.87	-	78,002.87
Depot - Kingaroy																				
007614	CEUF - Kingaroy Depot Solar Panels (Prop	CEUF	43,636.00	-	21,818.00	-	21,818.00	-	-	43,636.00	-	43,636.00	-	-	-	-	43,636.00	-	-	-
Sub Activity Subtotal				-	21,818.00	-	21,818.00	-	-	43,636.00	-	43,636.00	-	-	-	-	43,636.00	-	-	-
Depot - Wondai																				
007487	Wondai Depot - Insulation of lunch room	COUNCIL	80,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.01	0.01
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.01	0.01
SES - Kingaroy																				
007819	Kingaroy SES - Toilet Refurb and Internal F	COUNCIL	60,000.00	60,000.00	-	-	-	-	-	60,000.00	60,000.00	-	-	-	-	-	60,000.00	-	-	-
Sub Activity Subtotal				60,000.00	-	-	-	-	-	60,000.00	60,000.00	-	-	-	-	-	60,000.00	-	-	-
SES - Blackbutt																				
007820	Blackbutt SES - Toilet refurb	SES	100,000.00	20,000.00	-	-	80,000.00	-	-	100,000.00	100,000.00	-	-	-	-	-	100,000.00	-	-	-
Sub Activity Subtotal				20,000.00	-	-	80,000.00	-	-	100,000.00	100,000.00	-	-	-	-	-	100,000.00	-	-	-
Hall - Murgon Town																				
007488	Murgon Hall-Repair&reseal rear access Dr	COUNCIL	65,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,624.00	-	12,624.00
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,624.00	-	12,624.00
Hall - Wondai Memori																				
007490	Wondai Town Hall - Re roof	COUNCIL	200,000.00	-	190,000.00	-	-	-	-	190,000.00	190,000.00	-	-	-	-	-	190,000.00	5,454.55	-	5,454.55
Sub Activity Subtotal				-	190,000.00	-	-	-	-	190,000.00	190,000.00	-	-	-	-	-	190,000.00	5,454.55	-	5,454.55
Hall - Nanango Cultu																				
007804	Nanango Cultural Centre-Disabled toilet slc	COUNCIL	5,000.00	5,000.00	-	-	-	-	-	5,000.00	5,000.00	-	-	-	-	-	5,000.00	-	-	-
Sub Activity Subtotal				5,000.00	-	-	-	-	-	5,000.00	5,000.00	-	-	-	-	-	5,000.00	-	-	-
Hall - Durong																				
007491	Durong Hall - Ramp replacement	COUNCIL	10,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,730.08	14,730.08
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,730.08	14,730.08
Housing																				
007805	Nanango Brighthaven-replace Kitchen and	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	50,000.00	-	-	-
Sub Activity Subtotal				50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	50,000.00	-	-	-
Museum - Nanango Rin																				
007271	W4Q5-D&C-NingRingsfieldHouse-Shade	W4Q5	70,000.00	-	-	-	11,512.90	-	-	11,512.90	-	11,512.90	-	-	-	-	11,512.90	-	-	-
007809	Ringsfield School House - Re roof	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	-	-	70,000.00	-	-	-
Sub Activity Subtotal				70,000.00	-	-	11,512.90	-	-	81,512.90	70,000.00	11,512.90	-	-	-	-	81,512.90	-	-	-
Swimming Pool - King																				
007816	Kingaroy Swimming Pool Shower Cubicles	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-
007817	Kingaroy Swimming Pool - Detailed Design	COUNCIL	500,000.00	-	500,000.00	-	-	-	-	500,000.00	500,000.00	-	-	-	-	-	500,000.00	-	-	-
Sub Activity Subtotal				20,000.00	500,000.00	-	-	-	-	520,000.00	520,000.00	-	-	-	-	-	520,000.00	-	-	-
Swimming Pool - Wond																				
007814	Wondai Pool Vacuum	COUNCIL	22,500.00	22,500.00	-	-	-	-	-	22,500.00	22,500.00	-	-	-	-	-	22,500.00	-	-	-
Sub Activity Subtotal				22,500.00	-	-	-	-	-	22,500.00	22,500.00	-	-	-	-	-	22,500.00	-	-	-
Swimming Pools - Reg																				
007815	CCTV Upgrades (South Burnett Aquatic, W)	SCPP	87,500.00	43,822.00	-	-	43,678.00	-	-	87,500.00	87,500.00	-	-	-	-	-	87,500.00	-	-	-
007818	Replace safety signage - Regional Pools	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-
Sub Activity Subtotal				63,822.00	-	-	43,678.00	-	-	107,500.00	107,500.00	-	-	-	-	-	107,500.00	-	-	-
Tourism - Lake Boon																				
007807	Boondooma Homestead Caretakers Kitchen	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	50,000.00	-	-	-
007808	Boondooma Homestead Caretakers resider	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	-	-	70,000.00	-	-	-
Sub Activity Subtotal				120,000.00	-	-	-	-	-	120,000.00	120,000.00	-	-	-	-	-	120,000.00	-	-	-
Sp/ground-Maidemwel																				
007823	Maidemwel Sportsground Replace Amenitie	COUNCIL	240,000.00	240,000.00	-	-	-	-	-	240,000.00	240,000.00	-	-	-	-	-	240,000.00	-	-	-
Sub Activity Subtotal				240,000.00	-	-	-	-	-	240,000.00	240,000.00	-	-	-	-	-	240,000.00	-	-	-
Sp/ground-Murgon																				
007813	Murgon PCYC Stadium - Replace box gulle	COUNCIL	75,000.00	75,000.00	-	-	-	-	-	75,000.00	75,000.00	-	-	-	-	-	75,000.00	-	-	-

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2026/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments
Sub Activity Subtotal				75,000.00	-	-	-	-	-	75,000.00	75,000.00	-	-	-	-	-	75,000.00	-	-	-
007501	W4Q5-D&C-Hivesville Sportsground - Durr	W4Q5	50,000.00	-	-	-	48,750.24	-	-	48,750.24	-	48,750.24	-	-	-	-	48,750.24	2,500.00	2,318.18	4,818.18
Sub Activity Subtotal				-	-	-	48,750.24	-	-	48,750.24	-	48,750.24	-	-	-	-	48,750.24	2,500.00	2,318.18	4,818.18
SBRC Animal Housing																				
007492	SBRC Animal Housing - Dangerous Dog Ei	COUNCIL	14,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,345.29	-	12,345.29
007493	SBRC Animal Housing - Repairs to Kennel	COUNCIL	15,000.00	-	15,000.00	-	-	-	-	15,000.00	-	15,000.00	-	-	-	-	15,000.00	-	-	-
007494	SBRC Animal Housing - Carpark/Driveaway	COUNCIL	50,000.00	-	20,000.00	-	-	-	-	20,000.00	-	20,000.00	-	-	-	-	20,000.00	-	-	-
Sub Activity Subtotal				-	35,000.00	-	-	-	-	35,000.00	-	35,000.00	-	-	-	-	35,000.00	12,345.29	-	12,345.29
Parks - Kingaroy																				
007824	Kingaroy Memorial Park Stage	MCGP	955,000.00	-	500,000.00	-	455,000.00	-	-	955,000.00	955,000.00	-	-	-	-	-	955,000.00	4,545.45	-	4,545.45
Sub Activity Subtotal				-	500,000.00	-	455,000.00	-	-	955,000.00	955,000.00	-	-	-	-	-	955,000.00	4,545.45	-	4,545.45
Parks - Nanango																				
007376	W4Q5-D&C-NngoRegMcCallumPark	W4Q5	500,000.00	-	-	-	500,000.00	-	-	500,000.00	500,000.00	-	-	-	-	-	500,000.00	23,490.00	-	23,490.00
Sub Activity Subtotal				-	-	-	500,000.00	-	-	500,000.00	500,000.00	-	-	-	-	-	500,000.00	23,490.00	-	23,490.00
Public Conveniences																				
007389	W4Q5-D&C-Kumbia-Roberts St Footpath	W4Q5	42,480.87	-	20,000.00	-	22,480.87	-	-	42,480.87	-	42,480.87	-	-	-	-	42,480.87	-	2,408.92	2,408.92
007390	W4Q5-D&C-Crawford Toilet - New	W4Q5	200,000.00	-	-	-	200,000.00	-	-	200,000.00	200,000.00	-	-	-	-	-	200,000.00	3,910.00	2,227.27	6,137.27
Sub Activity Subtotal				-	20,000.00	-	222,480.87	-	-	242,480.87	200,000.00	42,480.87	-	-	-	-	242,480.87	3,910.00	4,636.19	8,546.19
Arts																				
007379	W4Q5-KRoy-PublicArt	W4Q5	40,000.00	-	-	-	49,636.49	-	-	49,636.49	-	49,636.49	-	-	-	-	49,636.49	-	-	-
Sub Activity Subtotal				-	-	-	49,636.49	-	-	49,636.49	-	49,636.49	-	-	-	-	49,636.49	-	-	-
Activity Total				1,406,322.00	1,444,894.00	-	1,461,785.50	-	-	4,313,001.50	3,875,000.00	438,001.50	-	-	-	-	4,313,001.50	220,606.25	25,521.56	246,127.81
Office																				
Info Serv - ICT																				
000379	Computer Infrastructure & Upgrade	COUNCIL	565,972.00	155,000.00	-	-	-	-	-	155,000.00	155,000.00	-	-	-	-	-	155,000.00	-	-	-
000381	Server Hardware	COUNCIL	150,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	50,000.00	27,754.04	25,807.70	53,561.74
000382	Photocopiers & Printers	COUNCIL	60,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-
007858	Teams Rooms Devices Replacement	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-
007859	SBRC Chambers Renewal	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	-	-	25,000.00	-	-	-
Sub Activity Subtotal				270,000.00	-	-	-	-	-	270,000.00	270,000.00	-	-	-	-	-	270,000.00	27,754.04	25,807.70	53,561.74
Activity Total				270,000.00	-	-	-	-	-	270,000.00	270,000.00	-	-	-	-	-	270,000.00	27,754.04	25,807.70	53,561.74
Fleet																				
Plant & Fleet Manage																				
007121	Plant & Fleet Replacement 2024/2025	COUNCIL	4,196,721.83	-	662,422.54	-	-	-	-	662,422.54	-	662,422.54	-	-	-	-	662,422.54	230,984.00	431,438.54	662,422.54
007471	Plant & Fleet Replacement 2025/2026	COUNCIL	2,570,117.81	-	712,028.19	-	-	-	-	712,028.19	-	712,028.19	-	-	-	-	712,028.19	330,137.08	23,254.75	353,391.83
007682	Plant & Fleet Replacement 2026/2027	COUNCIL	4,380,939.62	2,703,000.00	1,182,939.62	495,000.00	-	-	-	4,380,939.62	4,380,939.62	-	-	-	-	-	4,380,939.62	235,745.30	-	235,745.30
Sub Activity Subtotal				2,703,000.00	2,567,390.35	495,000.00	-	-	-	5,765,390.35	4,380,939.62	1,374,450.73	-	-	-	-	5,765,390.35	796,866.38	454,693.29	1,251,559.67
Activity Total				2,703,000.00	2,567,390.35	495,000.00	-	-	-	5,765,390.35	4,380,939.62	1,374,450.73	-	-	-	-	5,765,390.35	796,866.38	454,693.29	1,251,559.67
Commercial Enterprises																				
Comm.Ent. General																				
007523	CommEnterprises-Project/Plan/Design/2026	COUNCIL	10,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,272.73	-	7,272.73
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,272.73	-	7,272.73
Admin Office - Kinga																				
007856	Nanango Cemetery Toilet refurbishment	COUNCIL	200,000.00	200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	-	-	-	-	200,000.00	-	-	-
Sub Activity Subtotal				200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	-	-	-	-	200,000.00	-	-	-
Aerodrome - Kingaroy																				
007504	Kroy Aiport Asset Refurb (Met BD&toilet)	COUNCIL	47,723.50	-	39,864.15	-	-	-	-	39,864.15	-	39,864.15	-	-	-	-	39,864.15	-	-	-
007505	Kroy Aerodrome - Aerodrome Masterplan	COUNCIL	120,000.00	-	28,177.27	-	-	-	-	28,177.27	-	28,177.27	-	-	-	-	28,177.27	13,001.50	4,528.29	17,529.79
007506	Kingaroy Aerodrome - Flush markers	COUNCIL	42,288.34	-	42,288.34	-	-	-	-	42,288.34	42,288.34	-	-	-	-	-	42,288.34	1,000.00	28,350.99	29,350.99
007848	Kingaroy Airport Asset Refurb (patching rep)	COUNCIL	300,000.00	300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	-	-	300,000.00	-	-	-
Sub Activity Subtotal				300,000.00	110,329.76	-	-	-	-	410,329.76	300,000.00	110,329.76	-	-	-	-	410,329.76	14,001.50	32,879.28	46,880.78
Aerodrome - Wondal																				
007849	Wondal Airport - extension to taxiway	COUNCIL	65,000.00	65,000.00	-	-	-	-	-	65,000.00	65,000.00	-	-	-	-	-	65,000.00	-	-	-
Sub Activity Subtotal				65,000.00	-	-	-	-	-	65,000.00	65,000.00	-	-	-	-	-	65,000.00	-	-	-
Cemeteries - Kingaro																				
006774	CP - Taabinga Cemetery expansion	COUNCIL	42,922.72	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,000.00	9,000.00
007855	Taabinga Cemetery Plinths	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	-	-	25,000.00	-	-	-
Sub Activity Subtotal				25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	-	-	25,000.00	-	9,000.00	9,000.00
Cemeteries - Nanango																				
007516	SBRC Cemeteries - Signage	COUNCIL	25,000.00	-	25,000.00	-	-	-	-	25,000.00	-	25,000.00	-	-	-	-	25,000.00	-	-	-
Sub Activity Subtotal				-	25,000.00	-	-	-	-	25,000.00	-	25,000.00	-	-	-	-	25,000.00	-	-	-
Cemeteries - Wondal																				
007857	Murgon Cemetery Survey & design new are	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	10,000.00	10,000.00	-	-	-	-	-	10,000.00	-	-	-
Sub Activity Subtotal				10,000.00	-	-	-	-	-	10,000.00	10,000.00	-	-	-	-	-	10,000.00	-	-	-
Cemeteries - Proston																				
007522	Proston Cemetery - Boundary fence	COUNCIL	110,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	432.44	432.44
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	432.44	432.44
Saleyards - Coolabun																				
007850	Coolabunia Saleyards - 2027 Replacement	COUNCIL	200,000.00	200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	-	-	-	-	200,000.00	-	-	-
Sub Activity Subtotal				200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	-	-	-	-	200,000.00	-	-	-
Saleyards - Coolabun																				
007508	Coolabunia Saleyards - Replace yards	COUNCIL	311,416.17	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,000.00	-	4,000.00
007509	Coolabunia Saleyards - Refurb toilet	COUNCIL	143,331.76	-	96,155.45	-	-	-	-	96,155.45	-	96,155.45	-	-	-	-	96,155.45	-	2,470.66	2,470.66
007510	Coolabunia Saleyards-Refurbcanteen&offic	COUNCIL	86,406.37	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sub Activity Subtotal				-	96,155.45	-	-	-	-	96,155.45	-	96,155.45	-	-	-	-	96,155.45			

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2026/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments
Tourism - Yallakool																				
007386	W4Q5-D&C-Moffatdale-BP Dam2xCabins	W4Q5	437,682.13	-	32,685.93	-	346,964.75	-	-	379,650.68	-	379,650.68	-	-	-	-	379,650.68	17,167.79	-	17,167.79
007511	BP Dam Refurb-paint toilets/De&Akiokroof	COUNCIL	13,871.30	-	13,871.30	-	-	-	-	13,871.30	-	13,871.30	-	-	-	-	13,871.30	-	-	-
007851	BP Dam - Garage and driveway	COUNCIL	170,000.00	-	170,000.00	-	-	-	-	170,000.00	-	170,000.00	-	-	-	-	170,000.00	-	-	-
007852	BP Dam Paint cabin roof (9)	COUNCIL	45,000.00	-	45,000.00	-	-	-	-	45,000.00	-	45,000.00	-	-	-	-	45,000.00	-	-	-
007853	BP Dam Pool repairs	COUNCIL	120,000.00	-	-	-	-	-	-	120,000.00	-	120,000.00	-	-	-	-	120,000.00	-	-	-
Sub Activity Subtotal				335,000.00	46,557.23	-	346,964.75	-	-	728,521.98	335,000.00	393,521.98	-	-	-	-	728,521.98	17,167.79	-	17,167.79
Tourism - Lake Boon																				
007387	W4Q5-D&C-Proston-BoondoomaDam-cars	W4Q5	400,000.00	-	-	-	356,461.54	-	-	356,461.54	-	356,461.54	-	-	-	-	356,461.54	9,521.10	-	9,521.10
007513	BP Dam-Bunkhouse area Rec space upgrade	COUNCIL	255,000.00	-	211,521.01	-	-	-	-	211,521.01	-	211,521.01	-	-	-	-	211,521.01	9,521.11	-	9,521.11
007514	BoondoomaDamCabins-repair/paint eave/s	COUNCIL	52,081.76	-	70,135.00	-	-	-	-	70,135.00	-	70,135.00	-	-	-	-	70,135.00	-	8,751.00	8,751.00
007854	Boondooma Dam Camp Kitchen/ensules	COUNCIL	320,000.00	-	320,000.00	-	-	-	-	320,000.00	-	320,000.00	-	-	-	-	320,000.00	-	-	-
Sub Activity Subtotal				320,000.00	281,656.01	-	356,461.54	-	-	958,117.55	320,000.00	638,117.55	-	-	-	-	958,117.55	19,042.21	8,751.00	27,793.21
Activity Total				1,455,000.00	569,698.45	-	703,426.29	-	-	2,718,124.74	1,455,000.00	1,263,124.74	-	-	-	-	2,718,124.74	61,484.23	53,533.38	115,017.61
Parks																				
Parks & Gardens																				
007381	W4Q5-D&C-Memerambi Playground	W4Q5	100,000.00	-	-	-	93,998.53	-	-	93,998.53	-	93,998.53	-	-	-	-	93,998.53	73,723.00	-	73,723.00
007678	RJ OK Park Benches - Various Parks	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,185.00	7,636.06	27,821.06
007832	Maidenwell replace bollards and fencing ne	COUNCIL	50,000.00	-	50,000.00	-	-	-	-	50,000.00	-	50,000.00	-	-	-	-	50,000.00	19,056.83	-	19,056.83
Sub Activity Subtotal				50,000.00	-	-	93,998.53	-	-	143,998.53	50,000.00	93,998.53	-	-	-	-	143,998.53	112,964.83	7,636.06	120,600.89
W4Q Round 5																				
007265	W4Q5-D&C-WooroolinDaltonPK/Replacemx	W4Q5	20,000.34	-	-	-	2,325.34	-	-	2,325.34	-	2,325.34	-	-	-	-	2,325.34	-	567.44	567.44
Sub Activity Subtotal				-	-	-	2,325.34	-	-	2,325.34	-	2,325.34	-	-	-	-	2,325.34	-	567.44	567.44
Parks - Kingaroy																				
007383	W4Q5-D&C-Kingaroy-Apex-Park-Lookout-I	W4Q5	35,000.00	-	-	-	35,000.00	-	-	35,000.00	-	35,000.00	-	-	-	-	35,000.00	1,795.05	-	1,795.05
007524	RegionalParksRefurbish-asset replacement	COUNCIL	30,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,415.00	-	3,415.00
007526	All towns replace playground gates	COUNCIL	107,000.00	-	41,205.65	-	-	-	-	41,205.65	-	41,205.65	-	-	-	-	41,205.65	36,601.11	-	36,601.11
007598	W4Q5-D&C-APEX Park Project	W4Q5	125,943.04	-	34,939.38	-	72,971.97	-	-	107,911.35	-	107,911.35	-	-	-	-	107,911.35	88,939.05	-	88,939.05
007826	Regional Playground & Parks asset replaci	COUNCIL	150,000.00	-	150,000.00	-	-	-	-	150,000.00	-	150,000.00	-	-	-	-	150,000.00	-	-	-
007827	Regional Sciffall Patching and Repairs	COUNCIL	80,000.00	-	80,000.00	-	-	-	-	80,000.00	-	80,000.00	-	-	-	-	80,000.00	-	-	-
007828	Sport & Infrastructure Infrastructure Project	COUNCIL	400,000.00	-	200,000.00	-	200,000.00	-	-	400,000.00	-	400,000.00	-	-	-	-	400,000.00	-	-	-
Sub Activity Subtotal				430,000.00	76,145.03	-	307,971.97	-	-	814,117.00	665,000.00	149,117.00	-	-	-	-	814,117.00	90,734.10	40,016.11	130,750.21
Parks - Nanango																				
007244	Sciffall Replacement - Nanango	COUNCIL	55,000.00	-	18,217.51	-	-	-	-	18,217.51	-	18,217.51	-	-	-	-	18,217.51	-	-	-
007250	W4Q5-D&C-Nngo-PioneerPark-Lighting	W4Q5	20,000.00	-	-	-	5,199.23	-	-	5,199.23	-	5,199.23	-	-	-	-	5,199.23	-	-	-
007829	Nanango Pioneer Park Replace Bollards	COUNCIL	12,000.00	-	-	-	-	-	-	12,000.00	-	12,000.00	-	-	-	-	12,000.00	13,795.66	-	13,795.66
007830	Nanango Lions Playround Equipment, soft	COUNCIL	140,000.00	-	140,000.00	-	-	-	-	140,000.00	-	140,000.00	-	-	-	-	140,000.00	5,000.00	-	5,000.00
007831	Nanango Butter Factory Park Repair Cycle	COUNCIL	30,000.00	-	30,000.00	-	-	-	-	30,000.00	-	30,000.00	-	-	-	-	30,000.00	-	-	-
007836	Maidenwell - Amenities refurb	COUNCIL	50,000.00	-	50,000.00	-	-	-	-	50,000.00	-	50,000.00	-	-	-	-	50,000.00	-	-	-
Sub Activity Subtotal				232,000.00	18,217.51	-	5,199.23	-	-	255,416.74	232,000.00	23,416.74	-	-	-	-	255,416.74	18,795.66	-	18,795.66
Parks - Blackbutt																				
007239	Blackbutt signage	COUNCIL	15,000.00	-	15,000.00	-	-	-	-	15,000.00	-	15,000.00	-	-	-	-	15,000.00	-	-	-
007377	W4Q5-D&C-BBuitSkatePark&BenknFpith	W4Q5	256,589.00	-	-	-	256,589.00	-	-	256,589.00	-	256,589.00	-	-	-	-	256,589.00	7,727.27	-	7,727.27
Sub Activity Subtotal				-	15,000.00	-	256,589.00	-	-	271,589.00	256,589.00	15,000.00	-	-	-	-	271,589.00	7,727.27	-	7,727.27
Parks - Murgon																				
007528	Murgon Dog Park Fence	COUNCIL	40,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,864.45	-	1,864.45
007834	Climbing Wall x3 (\$40,000 per wall) Murgo	COUNCIL	80,000.00	-	80,000.00	-	-	-	-	80,000.00	-	80,000.00	-	-	-	-	80,000.00	-	-	-
007835	Murgon Kapernick Park	COUNCIL	55,000.00	-	55,000.00	-	-	-	-	55,000.00	-	55,000.00	-	-	-	-	55,000.00	-	-	-
Sub Activity Subtotal				135,000.00	-	-	-	-	-	135,000.00	135,000.00	-	-	-	-	-	135,000.00	1,864.45	-	1,864.45
Parks - Wondal																				
007242	Sciffall Replacement - Wondal	COUNCIL	25,000.00	-	25,000.00	-	-	-	-	25,000.00	-	25,000.00	-	-	-	-	25,000.00	-	-	-
007391	W4Q5-D&C-WondalPlaygroundRenewal	W4Q5	550,000.00	-	349,225.65	-	199,557.51	-	-	548,783.16	-	548,783.16	-	-	-	-	548,783.16	-	-	-
Sub Activity Subtotal				-	374,225.65	-	199,557.51	-	-	673,783.16	-	673,783.16	-	-	-	-	673,783.16	-	-	-
Parks - Memerambi																				
007833	Memerambi Mouse Wheel and sciffall (as p	COUNCIL	24,292.00	-	24,292.00	-	-	-	-	24,292.00	-	24,292.00	-	-	-	-	24,292.00	-	-	-
Sub Activity Subtotal				24,292.00	-	-	-	-	-	24,292.00	24,292.00	-	-	-	-	-	24,292.00	-	-	-
Activity Total				871,292.00	483,588.19	-	865,641.58	-	-	2,220,521.77	1,362,881.00	857,640.77	-	-	-	-	2,220,521.77	232,086.31	48,219.61	280,305.92
Roads																				
Depot - Wondal																				
007700	Council Depot Modifications 26/27	COUNCIL	1,000,000.00	-	-	-	-	-	-	1,000,000.00	-	1,000,000.00	-	-	-	-	1,000,000.00	-	-	-
Sub Activity Subtotal				1,000,000.00	-	-	-	-	-	1,000,000.00	1,000,000.00	-	-	-	-	-	1,000,000.00	-	-	-
Streetscapes																				
007642	CBD Lighting Q100 event	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,605.50	2,657.90	4,263.40
007699	Replace Regions Entry Signage 26/27	COUNCIL	150,000.00	-	150,000.00	-	-	-	-	150,000.00	-	150,000.00	-	-	-	-	150,000.00	-	-	-
007701	Brown St Nanango Lighting	COUNCIL	35,000.00	-	35,000.00	-	-	-	-	35,000.00	-	35,000.00	-	-	-	-	35,000.00	4,136.36	-	4,136.36
007702	Nanango Town Entry Sign Replacement x1	COUNCIL	50,000.00	-	50,000.00	-	-	-	-	50,000.00	-	50,000.00	-	-	-	-	50,000.00	-	-	-
Sub Activity Subtotal				235,000.00	-	-	-	-	-	235,000.00	235,000.00	-	-	-	-	-	235,000.00	5,741.86	2,657.90	8,399.76
Bridges																				
007696	Webbers Bridge Rd, Stonelands	COUNCIL	200,000.00	-	200,000.00	-	-	-	-	200,000.00	-	200,000.00	-	-	-	-	200,000.00	-	636.47	636.47
Sub Activity Subtotal				200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	-	-	-	-	200,000.00	-	636.47	636.47
Rural Drainage																				
007654	TIDS-Maidenwell Bunya Mountains Road-F	TIDS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,919.00	15,477.00	31,396.00
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,919.00	15,477.00	31,396.00
Grav Resheet																				
007372	W4Q5-D&C-Nngo-BurnettSt-AlanDownieFi	W4Q5	230,814.00	-	-	-	153,250.77	-	-	153,250.77	-	153,250.77	-	-	-	-	153,250.77	4,459.60	119,904.02	124,363.62
007686	TIDS - Scott St Benarkin - Upgrade School	TIDS	220,000.00	-	110,000.00	-	-	-	-	220,000.00	-	220,000.00	-	-	-	-	220,000.00	-	-	-
007690	Regional Asset Renewals 26/27	COUNCIL	100,000.00	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	-	-	100,000.00	-	-	-
007690	Shoulder Resheeting Program 26/27	COUNCIL	200,000.00	-	200,000.00	-	-	-	-	200,000.00	-	200,000.00	-	-	-	-	200,000.00	-	-	-
Sub Activity Subtotal				410,000.00	-	-	263,250.77	-	-	673,250.77	520,000.00	153,250.77	-	-	-	-	673,250.77	4,459.60	119,904.02	124,363.62
Pavement Rehab																				
007474	Major Mechanical Repairs 25/26	COUNCIL	809,459.96	-	-	-	-	-	-	-	-	-	-	-	-	-	-	115,076.78	-	115,076.78

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2025/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments
007476	Blackbutt-Crowe Nest Rd widening	TIDS	2,000,000.00	-	205,284.00	-	194,716.00	-	-	400,000.00	194,716.00	205,284.00	-	-	-	-	400,000.00	21,954.09	29,569.59	51,523.68
007632	Fisher Street, Kingaroy - MM	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	74.61	74.61
007663	Major Mechanical Repairs 26/27	COUNCIL	1,000,000.00	1,000,000.00	-	-	-	-	-	1,000,000.00	1,000,000.00	-	-	-	-	-	1,000,000.00	180.00	489.94	669.94
007664	Andrews Road, South Nanango - MM	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,232.73	112,127.92	118,360.65
Sub Activity Subtotal				1,000,000.00	205,284.00	-	194,716.00	-	-	1,400,000.00	1,194,716.00	205,284.00	-	-	-	-	1,400,000.00	143,443.60	142,262.06	285,705.66
Footpaths & Cycleway																				
007281	W4Q5-D&C-AngcoCBD-(Fitzroy-Palace) FF	W4Q5	228,400.00	-	-	-	45,861.48	-	-	45,861.48	-	45,861.48	-	-	-	-	45,861.48	-	-	-
007283	W4Q5-D&C-BunyaAvr(Dandabab Carpark)	W4Q5	176,882.05	-	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	-	-	-	30,000.00	3,478.83	42,124.13	45,602.96
007480	Safe St (TIDS)-Tessmanns Rd Kingaroy -	SAFEST	460,000.00	-	259,073.00	-	40,927.00	-	-	300,000.00	-	300,000.00	-	-	-	-	300,000.00	96,874.02	226,526.60	323,400.62
007693	Various Footpath Replacements 26/27	COUNCIL	100,000.00	78,672.00	-	-	21,328.00	-	-	100,000.00	100,000.00	-	-	-	-	-	100,000.00	-	810.29	810.29
007694	W4Q5-D&C-Fisher St Kroy (Coral-Moore S	W4Q5	132,000.00	-	-	-	132,000.00	-	-	132,000.00	132,000.00	-	-	-	-	-	132,000.00	590.91	7,098.38	7,689.29
Sub Activity Subtotal				78,672.00	289,073.00	-	240,116.48	-	-	607,861.48	262,000.00	345,861.48	-	-	-	-	607,861.48	100,943.76	276,559.40	377,503.16
Pedestrian Crossing																				
007679	TIDS - Haly St, Wondai IGA - Footpath & C	TIDS	30,000.00	-	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	-	-	-	30,000.00	-	36,494.97	36,494.97
Sub Activity Subtotal				-	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	-	-	-	30,000.00	-	36,494.97	36,494.97
Concrete Medians																				
007373	W4Q5-D&C-Kroy/YoungmansSt(AlbertEmrgy	W4Q5	217,452.00	-	-	-	185,740.19	-	-	185,740.19	185,740.19	-	-	-	-	-	185,740.19	-	899.11	899.11
007378	W4Q5-D&C-Kroy/MarkwellSt(Parkside-Ban	W4Q5	101,500.00	-	-	-	101,500.00	-	-	101,500.00	101,500.00	-	-	-	-	-	101,500.00	-	674.00	674.00
007384	W4Q5-D&C-Murgon-WattSt(Lamb-Stepher	W4Q5	119,000.00	-	-	-	119,000.00	-	-	119,000.00	119,000.00	-	-	-	-	-	119,000.00	-	-	-
Sub Activity Subtotal				-	-	-	406,240.19	-	-	406,240.19	406,240.19	-	-	-	-	-	406,240.19	-	1,563.11	1,563.11
Bitumen Resealing																				
007298	W4Q5-D&C-Region-Roads Reseals & Upo	W4Q5	299.72	-	-	-	395,715.00	-	-	395,715.00	395,715.00	-	-	-	-	-	395,715.00	-	4,533.66	4,533.66
007537	Swains Road Reseal	COUNCIL	580,470.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	363.42	363.42
007547	RTR - Keenleys Road Reseal	RTR	275,065.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,989.24	11,149.64
007553	W4Q5-D&C-Durong-Stubbs Armstrong Ro	W4Q5	1,102,400.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
007687	Bitumen Reseal/Rehabilitation 26/27	COUNCIL	2,017,801.96	1,685,419.00	-	-	3,367,150.00	-	-	5,052,569.00	5,052,569.00	-	-	-	-	-	5,052,569.00	423,877.29	6,469.26	430,346.55
007691	Kingaroy Rd/River Rd Roundabout	COUNCIL	700,000.00	-	-	-	-	-	-	700,000.00	700,000.00	-	-	-	-	-	700,000.00	-	1,783.61	1,783.61
007704	Wondai-Haly Street-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,946.92	6,960.39
007705	RTR - Blackbutt-Bowman Rd-Reseal	RTR	316,800.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	36.00	772.52
007706	RTR - Kingaroy-Tessmanns Rd-Reseal	RTR	220,800.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	38,082.85	55,805.75
007707	RTR - Tingora-Magnussens Dr-Reseal	RTR	50,400.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	36.00	36.00
007708	RTR - Crownthorpe-Crownthorpe Rd-Rese	RTR	340,920.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500.00	1,181.50
007709	TIDS - Tingora-Tingora Chelmsford Rd-F	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,327.36	9,327.36
007711	RTR - Kingaroy-Alford St-Reseal	RTR	115,200.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	36.00	36.00
007713	Taalinga-Bethany St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	800.13	800.13
007714	Cushnie-Birds Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	39.48	39.48
007715	W4Q5-D&C-Kingaroy-Boole Crawford Rd-f	W4Q5	305,744.74	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,454.54	13,591.90
007716	RTR - Wondai-Bramston St-Reseal	RTR	145,500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	340.45	7,776.56
007717	Kingaroy-Bridget Carroll Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	909.09	10,125.54
007718	RTR - Kumbia-Brook Rd-Reseal	RTR	224,880.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	23,525.34	23,525.34
007719	Wondai-Burns Cr-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,827.01	13,109.34
007720	TIDS - Nanango-Cairns St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	798.67	798.67
007721	Nanango-Esk St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	798.67	798.67
007722	Cushnie-G Anderson Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,608.68	2,608.68
007723	Nanango-George St North-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	872.90	872.90
007725	RTR - South Nanango-Izzards Rd-Reseal	RTR	259,200.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	36.00	36.00
007727	RTR - Wheatlands-Kangaroo Yard Rd-Res	RTR	176,440.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500.00	500.00
007730	Kingaroy-Nevin Cr-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	134.82	134.82
007732	Byee-Paul Holmaged Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4.93	4.93
007734	RTR - Blackbutt-Pine St-Reseal	RTR	145,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
007735	Kingaroy-Reen St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,461.50	7,461.50
007736	RTR - Cushnie-Reillys Rd-Reseal	RTR	125,520.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500.00	10,002.44
007737	Cushnie-Schloss Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,379.36	1,379.36
007738	RTR - Wondai-Scott St-Reseal	RTR	220,980.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	36.00	36.00
007743	Durong-Stubbs Armstrong Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,782.33	90,782.26
007744	W4Q5-D&C-Blackbutt-Sutton St-Reseal	W4Q5	90,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
007745	Benar-Wattle Grove Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,656.28	12,656.28
007747	RTR - SE Nanango-Old Esk North Rd-Res	RTR	532,800.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,150.77	4,159.29
007748	RTR - Kingaroy-Curtis Rd-Reseal	RTR	121,680.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500.00	67,165.36
Sub Activity Subtotal				2,385,419.00	-	-	3,762,865.00	-	-	6,148,284.00	6,148,284.00	-	-	-	-	-	6,148,284.00	496,711.65	359,683.71	856,395.36
General																				
007001	Blackspot-Appin St/Cairns St-Intersectio	COUNCIL	505,772.23	-	-	-	494,000.00	-	-	494,000.00	494,000.00	-	-	-	-	-	494,000.00	9,000.00	165.60	9,165.60
007117	Advanced Design 24/25	COUNCIL	481,075.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,355.76	12,355.76
007296	W4Q5-Design-Bbut-MorrisSt-RoadSeal	W4Q5	802,242.95	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	111.82	111.82
007478	Works Advanced Design 2025/2026	COUNCIL	246,606.04	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	27,634.55	65,246.86
007479	Emulsion tanks	COUNCIL	250,000.00	-	250,000.00	-	-	-	-	250,000.00	-	250,000.00	-	-	-	-	250,000.00	-	-	-
007579	CRC-Memarambi Barkers Crk Rd-Seal	CRC	1,823,000.00	-	-	-	1,823,000.00	-	-	1,823,000.00	1,823,000.00	-	-	-	-	-	1,823,000.00	-	-	-
007692	Works Advanced Design 26/27	COUNCIL	300,000.00	300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	-	-	300,000.00	-	-	-
Sub Activity Subtotal				300,000.00	250,000.00	-	2,317,000.00	-	-	2,867,000.00	2,617,000.00	250,000.00	-	-	-	-	2,867,000.00	48,990.31	65,524.28	114,514.59
Urban Drainage																				
007286	W4Q5-D&C-Kingaroy-MoynnsSt-Kerb&Ch	W4Q5	200,000.00	-	-	-	51,402.05	-	-	51,402.05	-	51,402.05	-	-	-	-	51,402.05	-	-	-
007374	W4Q5-D&C-AngcoCBD-BrisbaneSt-Drainage	W4Q5	136,500.00	-	-	-	136,500.00	-	-	136,500.00	-	-	-	-	-	-	136,500.00	20,367.00	1,637.49	22,004.49
007388	W4Q5-D&C-Kingaroy-Streets&Drainage	W4Q5	800,000.00	-	-	-	800,000.00	-	-	800,000.00	-	-	-	-	-	-	800,000.00	-	5,577.52.	

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2026/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments	
006898	S3 - PC, SCADA & Telemetry WATER	COUNCIL	350,000.00	-	350,000.00	-	-	-	-	350,000.00	-	350,000.00	-	-	-	-	350,000.00	-	-	-	
007773	Analysier Replacement Prg 26/27-Treatmen	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	-	-	-	-	40,000.00	-	-	-	
007789	Analysier Replacement Prg 26/27-Distribut	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-	
007790	WMR-Water Meter Replacement 26/27	COUNCIL	125,000.00	125,000.00	-	-	-	-	-	125,000.00	125,000.00	-	-	-	-	-	125,000.00	-	-	-	
Sub Activity Subtotal				185,000.00	350,000.00	-	-	-	-	535,000.00	185,000.00	350,000.00	-	-	-	-	535,000.00	-	-	-	
Water - Blackbutt																					
007774	Blackbutt Pot Perm install/pre dose CL2	COUNCIL	220,000.00	220,000.00	-	-	-	-	-	220,000.00	220,000.00	-	-	-	-	-	220,000.00	-	-	-	
Sub Activity Subtotal				220,000.00	-	-	-	-	-	220,000.00	220,000.00	-	-	-	-	-	-	220,000.00	-	-	-
Water - Kingaroy																					
005547	Gordonbrook WTP - Post Con Contract Wc	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13,582.49	14,611.50	28,193.99	
006516	Gordonbrook Off Stream Storage Design	BOR_6	665,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,066.65	-	6,066.65	
006596	Gordonbrook Hydrological Modelling	COUNCIL	55,886.14	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,231.47	-	7,231.47	
007134	Gordonbrook WTP Raw Water Off Stream	REFE	9,978,491.55	-	2,671,366.68	-	5,853,482.45	-	-	8,524,849.13	-	8,524,849.13	-	-	-	-	8,524,849.13	240,419.13	430,810.68	671,229.81	
007235	Gordonbrook WTP Clear water pump 3	COUNCIL	55,700.00	-	55,700.00	-	-	-	-	55,700.00	55,700.00	-	-	-	-	-	55,700.00	55,700.00	-	55,700.00	
007444	Kingaroy Ivy St (Fisher to Campbell)	COUNCIL	471,250.00	-	179,425.56	-	-	-	-	179,425.56	179,425.56	-	-	-	-	-	179,425.56	24,229.58	180,358.07	204,587.65	
007445	Kroy Taabinga Heights Res Switchboard	COUNCIL	52,500.00	-	52,500.00	-	-	-	-	52,500.00	-	52,500.00	-	-	-	-	52,500.00	-	-	-	
007454	GBrookDam Safety Haz Action-Fencing	COUNCIL	52,500.00	-	52,500.00	-	-	-	-	52,500.00	-	52,500.00	-	-	-	-	52,500.00	-	-	-	
007455	GBrookDam Safety Hazard Action-Pipewor	COUNCIL	87,500.00	-	87,500.00	-	-	-	-	87,500.00	-	87,500.00	-	-	-	-	87,500.00	-	-	-	
007457	Gordonbrook Dam Survey for Dredging	COUNCIL	332,500.00	-	315,502.00	-	-	-	-	315,502.00	-	315,502.00	-	-	-	-	315,502.00	-	-	-	
007458	Premier drive storage reline	COUNCIL	625,000.00	-	625,000.00	-	-	-	-	625,000.00	-	625,000.00	-	-	-	-	625,000.00	-	-	-	
007599	LGSP-D&C Mt Wooroolin Reservoir No.3	LGSP	2,204,800.00	-	881,920.00	-	1,322,880.00	-	-	2,204,800.00	-	2,204,800.00	-	-	-	-	2,204,800.00	454.55	80.00	534.55	
007611	CEUF - Gordonbrook WTP Solar Panels (V	CEUF	167,164.00	-	83,582.00	-	83,582.00	-	-	167,164.00	-	167,164.00	-	-	-	-	167,164.00	-	6,000.00	6,000.00	
007769	Gordonbrook Dam Diversiion Tunnel	COUNCIL	93,750.00	93,750.00	-	-	-	-	-	93,750.00	93,750.00	-	-	-	-	-	93,750.00	-	-	-	
007772	Gordonbrook WTP Potassium Permangan	COUNCIL	525,000.00	-	525,000.00	-	-	-	-	525,000.00	525,000.00	-	-	-	-	-	525,000.00	-	-	-	
007778	WMR-Rae St Kroy (Kingaroy St-Water Rd)	COUNCIL	117,250.00	-	117,250.00	-	-	-	-	117,250.00	117,250.00	-	-	-	-	-	117,250.00	-	-	-	
007782	WMR-Kingaroy St (Cornish St-Slozenberg	COUNCIL	63,000.00	-	63,000.00	-	-	-	-	63,000.00	63,000.00	-	-	-	-	-	63,000.00	-	-	-	
007783	WMR-Railway Tce Kroy (Knight-Rae St)	COUNCIL	52,500.00	-	52,500.00	-	-	-	-	52,500.00	52,500.00	-	-	-	-	-	52,500.00	-	-	-	
007786	Kingaroy Golf Pump Station SwitchboardPh	COUNCIL	218,750.00	-	218,750.00	-	-	-	-	218,750.00	218,750.00	-	-	-	-	-	218,750.00	-	-	-	
007787	WMR-Railway Rd Kingaroy	COUNCIL	80,000.00	-	80,000.00	-	-	-	-	80,000.00	80,000.00	-	-	-	-	-	80,000.00	-	-	-	
Sub Activity Subtotal				1,150,250.00	5,004,996.24	-	7,259,944.45	-	-	13,415,190.69	1,385,375.56	12,029,815.13	-	-	-	-	13,415,190.69	347,683.87	631,860.25	979,544.12	
Water - Murgon																					
007440	Murgon Garrick Street - Water Main	COUNCIL	166,250.00	-	155,534.37	-	-	-	-	155,534.37	-	155,534.37	-	-	-	-	155,534.37	2,134.95	38,331.80	40,466.75	
007442	Murgon LambSt(Bunyah)Ww King-Stephens	COUNCIL	31,500.00	-	24,510.66	-	-	-	-	24,510.66	-	24,510.66	-	-	-	-	24,510.66	-	-	-	
007447	Murgon Town Pumps WPS Switchboard re	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	262,500.00	-	-	-	-	-	262,500.00	-	-	-	
007452	Regional Water Meter Replacement	COUNCIL	125,000.00	-	109,698.48	-	-	-	-	109,698.48	-	109,698.48	-	-	-	-	109,698.48	-	-	-	
007771	Murgon WTP Media Replacement	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	262,500.00	-	-	-	-	-	262,500.00	-	-	-	
007775	Rose St Murgon (Thorn to end)	COUNCIL	78,750.00	-	78,750.00	-	-	-	-	78,750.00	78,750.00	-	-	-	-	-	78,750.00	6,500.00	-	6,500.00	
007785	Murgon CBD Water Main	COUNCIL	300,000.00	-	300,000.00	-	-	-	-	300,000.00	300,000.00	-	-	-	-	-	300,000.00	-	-	-	
Sub Activity Subtotal				341,250.00	852,243.51	-	-	-	-	1,193,493.51	641,250.00	552,243.51	-	-	-	-	-	1,193,493.51	8,634.95	38,331.80	46,966.75
Water - Nanango																					
007784	WMR-Drayton St Ngn (Glipps St-Chester S	COUNCIL	127,750.00	-	-	-	-	-	-	127,750.00	127,750.00	-	-	-	-	-	127,750.00	-	-	-	
007788	Conroy St Ngn, New Water Services for Ne	COUNCIL	35,000.00	-	35,000.00	-	-	-	-	35,000.00	35,000.00	-	-	-	-	-	35,000.00	-	-	-	
Sub Activity Subtotal				162,750.00	-	-	-	-	-	162,750.00	162,750.00	-	-	-	-	-	-	162,750.00	-	-	-
Water - Proston																					
007770	Boondooma Dam WTP Upgrade	COUNCIL	970,000.00	-	970,000.00	-	-	-	-	970,000.00	970,000.00	-	-	-	-	-	970,000.00	-	-	-	
007776	Hivesville MainLine 4 Wondal Proston Rd 4	COUNCIL	350,000.00	-	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-	-	-	-	350,000.00	8,500.00	-	8,500.00	
007779	Main Reservoir Switchboard/Process Contr	COUNCIL	175,000.00	-	175,000.00	-	-	-	-	175,000.00	175,000.00	-	-	-	-	-	175,000.00	-	-	-	
007780	Range WPS Switchboard/Process Control	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	262,500.00	-	-	-	-	-	262,500.00	-	-	-	
Sub Activity Subtotal				787,500.00	970,000.00	-	-	-	-	1,757,500.00	1,757,500.00	-	-	-	-	-	-	1,757,500.00	8,500.00	-	8,500.00
Water - Wondal																					
007777	Decommission 100DN Main 33 Bramston	COUNCIL	26,250.00	-	26,250.00	-	-	-	-	26,250.00	26,250.00	-	-	-	-	-	26,250.00	-	-	-	
Sub Activity Subtotal				26,250.00	-	-	-	-	-	26,250.00	26,250.00	-	-	-	-	-	-	26,250.00	-	-	-
Water - Wooroolin																					
007781	Wooroolin Borefield WPS Switchboard/Prox	COUNCIL	218,750.00	-	218,750.00	-	-	-	-	218,750.00	218,750.00	-	-	-	-	-	218,750.00	-	-	-	
Sub Activity Subtotal				218,750.00	-	-	-	-	-	218,750.00	218,750.00	-	-	-	-	-	-	218,750.00	-	-	-
Activity Total				3,091,750.00	7,247,239.75	-	7,259,944.45	-	-	17,598,934.20	4,596,875.56	13,002,058.64	-	-	-	-	17,598,934.20	364,818.82	670,192.05	1,035,010.87	
Wastewater Services																					
Tourism - Yallakool																					
007465	Yallakool SP51 Switchboard Renewal	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	-	262,500.00	-	-	-	-	262,500.00	-	-	-	
007466	Yallakool SP52 Switchboard Renewal	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	-	262,500.00	-	-	-	-	262,500.00	-	-	-	
Sub Activity Subtotal				-	525,000.00	-	-	-	-	525,000.00	-	525,000.00	-	-	-	-	525,000.00	-	-	-	
Wastewater - General																					
006903	S3 - PC, SCADA & Telemetry WASTEWAT	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	-	262,500.00	-	-	-	-	262,500.00	-	-	-	
007791	Cyber Security Assessment WW	COUNCIL	87,500.00	-	87,500.00	-	-	-	-	87,500.00	87,500.00	-	-	-	-	-	87,500.00	-	-	-	
007792	Sewer for vacant connections - Mains	COUNCIL	90,000.00	-	90,000.00	-	-	-	-	90,000.00	90,000.00	-	-	-	-	-	90,000.00	-	-	-	
007793	Sewer Relining - Mains	COUNCIL	1,200,000.00	-	1,200,000.00	-	-	-	-	1,200,000.00	1,200,000.00	-	-	-	-	-	1,200,000.00	-	-	-	
Sub Activity Subtotal				1,377,500.00	262,500.00	-	-	-	-	1,640,000.00	1,377,500.00	262,500.00	-	-	-	-	-	1,640,000.00	-	-	-
Wastewater - Blackbu																					
007680	Sewer Main Extension - 5 Thomas Street, E	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	28,826.00	4,889.03	33,715.03	
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	28,826.00	4,889.03	33,715.03
Wastewater - Kingaro																					
006905	Kingaroy SP52 Tessmanns Rd Switchboar	COUNCIL	177,931.24	-	175,000.00	-	-	-	-	175,000.00	-	175,000.00	-	-	-	-	175,000.00	-	-	-	
007128	Kingaroy Recycling Plant - Replacement	COUNCIL	2,880,000.00	-	2,804,909.06	-	-	-	-	2,804,909.06	-	2,804,909.06	-	-	-	-	2,804,909.06	-	-	-	
007129	Kingaroy SP3 Logan St SCADA renewal	COUNCIL	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	-	-	
007132	Kingaroy SP56 Barron Pk Dr SCADA rene	COUNCIL	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	-	-	
007350	Sewer Main Extension - Williams St King	COUNCIL	23,000.00	-	21,436.66	-	-	-	-	21,436.66	-	21,436.66	-	-	-	-	21,436.66	-	-	-	
007375	W4Q5-Construct KroyNorthDev/Proxive	W4Q5	1,121,988.27	-	1,121,988.27	-	690,000.00	-	431,958.27	1,121,988.27	-	1,121,988.27	-	-	-	-	1,121,988.27	-	-	-	
007467	SBRC Inflow/Infiltration Assessment WW	LOAN	-	-	175,000.00	-	-	-	-	175,000.00	-	175,000.00	-	-	-	-	175,000.00	-	-	-	
007612	CEUF - Kingaroy STP Solar Panels (W&W	CEUF	182,324.00	-	91,162.00	-	91,162.00	-	-	182,324.00	-	182,324.00	-	-	-	-	182,324.00	-	-	-	
Sub Activity Subtotal				-	3,407,507																

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2026/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments
Sub Activity Subtotal				-	763,342.33	-	18,255.00	-	-	781,597.33	-	781,597.33	-	-	-	-	781,597.33	54,000.00	-	54,000.00
CED - Proston				-	210,000.00	-	-	-	-	210,000.00	-	210,000.00	-	-	-	-	210,000.00	-	-	-
007462	Proston CED Pump Station Replace & Ren	COUNCIL	210,000.00	-	210,000.00	-	-	-	-	210,000.00	-	210,000.00	-	-	-	-	210,000.00	-	-	-
Sub Activity Subtotal				-	210,000.00	-	-	-	-	210,000.00	-	210,000.00	-	-	-	-	210,000.00	-	-	-
Activity Total				1,377,500.00	5,168,350.05	-	799,417.00	-	431,958.27	7,777,225.32	1,377,500.00	6,399,725.32	-	-	-	-	7,777,225.32	82,826.00	4,889.03	87,715.03
Waste				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste Management - R				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
007122	LRCL_4_A-Maidenwell Tfr Station Access	LRCL_4_A	237,856.47	-	-	-	-	-	-	-	-	-	-	-	-	-	-	479.00	-	479.00
007123	Nanango Leachate Collection Trench	COUNCIL	16,296.91	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,378.69	-	15,378.69
007469	Replacement of RORO Bins (Skip)	COUNCIL	40,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,444.55	7,444.55
007794	Blackbutt Waste Transfer Station - Surveillance	COUNCIL	45,000.00	-	45,000.00	-	-	-	-	45,000.00	45,000.00	-	-	-	-	-	45,000.00	36,823.57	1,909.09	38,732.66
007837	Resource Recovery Centre (Kingeroy) - shv	COUNCIL	850,000.00	-	850,000.00	-	-	-	-	850,000.00	850,000.00	-	-	-	-	-	850,000.00	-	-	-
007838	DA for new landfill	COUNCIL	550,000.00	-	550,000.00	-	-	-	-	550,000.00	550,000.00	-	-	-	-	-	550,000.00	-	-	-
007839	Fencing and Electronic Gate for Hivesville	COUNCIL	250,000.00	-	250,000.00	-	-	-	-	250,000.00	250,000.00	-	-	-	-	-	250,000.00	-	-	-
007840	Wattlecamp - Electronic Gate	COUNCIL	110,000.00	-	110,000.00	-	-	-	-	110,000.00	110,000.00	-	-	-	-	-	110,000.00	-	-	-
007841	Replacement of RORO Bins (Skip)	COUNCIL	40,000.00	-	40,000.00	-	-	-	-	40,000.00	40,000.00	-	-	-	-	-	40,000.00	-	-	-
007842	Nanango Waste Transfer Station	COUNCIL	200,000.00	-	200,000.00	-	-	-	-	200,000.00	200,000.00	-	-	-	-	-	200,000.00	41,912.30	368.79	42,281.09
007843	Kumbia Transfer station - camera upgrade	COUNCIL	45,000.00	-	45,000.00	-	-	-	-	45,000.00	45,000.00	-	-	-	-	-	45,000.00	-	-	-
007844	Proston Transfer Station - Cameras and up	COUNCIL	45,000.00	-	45,000.00	-	-	-	-	45,000.00	45,000.00	-	-	-	-	-	45,000.00	-	-	-
007845	Home creek - Camera only	COUNCIL	20,000.00	-	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-
007846	Memerambi - Camera only	COUNCIL	20,000.00	-	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-
007847	Maidenwell - Camera only	COUNCIL	20,000.00	-	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-
Sub Activity Subtotal				-	2,195,000.00	-	-	-	-	2,195,000.00	2,195,000.00	-	-	-	-	-	2,195,000.00	94,593.56	9,722.43	104,315.99
Activity Total				-	2,195,000.00	-	-	-	-	2,195,000.00	2,195,000.00	-	-	-	-	-	2,195,000.00	94,593.56	9,722.43	104,315.99
Grand Total				18,338,241.00	21,046,873.42	495,000.00	19,114,019.31	-	431,958.27	59,426,092.00	34,498,936.37	24,927,155.63	-	-	-	-	59,426,092.00	2,817,456.04	2,339,320.96	5,156,777.00

Grants Inwards Listing 2026/27

as at 31/08/2026

Grant Project Name	Grant ID	Type	Grant Value	\$ Amount Received to date	Estimated Project Cost	Amount Spent	Grant Project Completion Due Date	Grant Status	Comments
iet Ready 2025/26	500370	Operational	\$ 18,420.00	\$ 16,578.00	\$ 18,420.00	\$ 18,400.00	30/06/2026	Completed	
	500192/ 500233/ 500305	Operational	\$ 444,085.00	\$ 336,085.00	\$ 444,085.00	\$ 422,839.82	30/06/2026	Acquittal Submitted	Grant period extended to 30/06/2026 to enable Council to use remaining funds that were unspent because there was not a compliance officer in the role. Final acquittal now due 31/07/2026
legal Dumping Partnership (2A, 2A Ext & 2A Ext 2)	500305	Capital	\$ 958,732.28	\$ 958,732.28	\$ 1,774,553.48	\$ 1,774,553.48	30/09/2025	Awaiting Final Payment	
IRA DRFA - Event 3 Capital	500335	Operational	\$ 9,600.00	\$ 9,600.00	\$ 19,282.00	\$ 15,180.76	30/05/2026	Completed	
C Rd9 Wondai Tree Replacement	500376	Capital	\$ 200,000.00	\$ 140,000.00	\$ 400,000.00	\$ 399,999.99	30/06/2026	Acquittal Submitted	
CPP CCTV, Lights, Fencing Upgrade									
ES Vehicle Ford Ranger - Kingaroy	500403	Capital	\$ 99,305.00	\$ 99,305.00	\$ 71,314.31	\$ 83,920.16	30/06/2027	Completed	SES increased grant amount to \$99,305 and extended grant period by 12 months (May 2026).
lack Spot (Appin St West/Cairns St Intersection Nanango)	500292	Capital	\$ 247,500.00	\$ 123,750.00	\$ 247,500.00	\$ 62,943.07	1/06/2024	Active	In talks with the department on a variation for this project to proceed.
EUF Solar Infrastructure	500396	Capital	\$ 243,726.00	\$ 73,118.00	\$ 487,452.00	\$ 6,000.00	19/12/2026	Active	
MQ - SB Multicultural Event	500395	Operational	\$ 5,000.00	\$ -	\$ 51,528.00	\$ 5,593.40	19/10/2026	Active	
RC Memberambi Barkers Creek Road	500348	Capital	\$ 1,823,000.00	\$ 911,500.00	\$ 1,823,000.00	\$ -	30/06/2027	Active	
SEC Wooroolin Skate Park	500362	Capital	\$ 150,000.00	\$ 75,000.00	\$ 150,000.00	\$ 149,068.14	30/06/2027	Active	
IDPP Fight Illegal Dumping	500414	Operational	\$ 270,000.00	\$ 63,000.00	\$ 429,953.76	\$ 7,679.21	30/06/2029	Active	
inancial Assistance Grant 2025/2026	500357	Operational		\$ 5,401,833.50			30/06/2026	Active	
FRMLGGP Flying Fox Roost Management Blackbutt	500345	Operational	\$ 32,197.99	\$ 22,540.00	\$ 65,197.86	\$ 46,181.29	30/10/2026	Active	
RRR ABC Heywire Youth Innovation - How to Adult	500371	Operational	\$ 10,000.00	\$ 10,000.00	\$ 11,880.00	\$ -	15/03/2027	Active	Grant program extended - I think becau
RRR People centred disaster management plan	500426	Operational	\$ 25,475.00	\$ -	\$ 45,049.63	\$ -	29/08/2027	Active	
iet Ready 2026/27	500428	Operational	\$ 18,420.00	\$ -	\$ 18,420.00	\$ 2,320.97	30/06/2027	Active	
eritage Museum Significance Assessment	500346	Operational	\$ 5,193.00	\$ -	\$ 5,193.00	\$ -	2/11/2026	Active	
IOV Restore Murgon War Memorial	500382	Operational	\$ 58,790.96	\$ 37,700.76	\$ 58,790.96	\$ 31,695.92	30/06/2027	Active	
GBCP Making Problem Battery Collection Simple	500360	Operational	\$ 91,769.41	\$ 55,061.40	\$ 187,821.84	\$ 785.81	28/02/2027	Active	
GGSP Mt Wooroolin Reservoir No. 3	500347	Capital	\$ 1,322,880.00	\$ 396,864.00	\$ 2,204,800.00	\$ 65,805.00	3/11/2028	Active	
ACGP - Construct Multicultural Multipurpose Entertainment facility	500383	Capital	\$ 455,923.00	\$ 22,796.15	\$ 1,220,362.00	\$ -	30/06/2027	Active	
IRA DRFA - Event 5 Operational		Operational		\$ 40,080,166.14	\$ 41,175,565.43	\$ 41,175,565.43	30/09/2025	Active	
IRA DRFA - Event 6 Operational		Operational		\$ 9,823,630.30	\$ 9,414,712.83	\$ 9,414,712.83	31/12/2026	Active	
IRA DRFA - Event 7 Operational		Operational	\$ 25,298,867.42	\$ 25,298,867.42	\$ 21,247,771.78	\$ 21,247,771.78		Active	
IRA DRFA - Event 1 2025/26 Operational March 2025		Operational	\$ 5,083,282.85	\$ 5,083,282.85	\$ 6,052,353.95	\$ 6,052,353.95		Active	
YW SBYC Youth Week Events	500412	Operational	\$ 8,505.00	\$ 7,731.82	\$ 8,505.00	\$ 6,373.35	30/06/2026	Active	
ADF 24/26	500313	Operational	\$ 84,000.00	\$ 42,000.00	\$ 140,000.00	\$ 39,080.24	30/06/2026	Active	
EFF Kingaroy Water for Growth (Gordonbrook WTP Raw Water Eff Stream Storage)	500333	Capital	\$ 7,084,590.00	\$ 3,500,000.00	\$ 10,154,541.00	\$ 2,111,146.42	15/10/2025	Active	
TR 2024-2029		Capital	\$ 14,471,345.00	\$ 2,406,436.00	\$ 14,471,345.00	\$ 7,012,896.62	30/06/2029	Active	5 year program allocation - projects not allocated to funding as yet
CPP CCTV Deter Crime	500417	Capital	\$ 43,678.00	\$ -	\$ 87,356.00	\$ -	30/06/2024	Active	
SF - Update SBRC Planning Scheme Amendment	500341	Operational	\$ 100,000.00	\$ 30,000.00	\$ 100,000.00	\$ 97,472.50	30/06/2027	Active	
TIP - Proston State School	500424	Capital	\$ 131,000.00	\$ -	\$ 262,000.00	\$ -	30/06/2028	Active	
IDS 2025/26			\$ 3,269,524.00	\$ 278,637.00	\$ 5,093,285.00	\$ 6,025,459.72	30/06/2026	Active	

Grant Project Name	Grant ID	Type	Grant Value	\$ Amount Received to date	Estimated Project Cost	Amount Spent	Grant Project Completion Due Date	Grant Status	Comments
RACC FarmFest 2026 and Iron+Clay	500350	Operational	\$ 66,000.00	\$ 66,000.00	\$ 62,136.36	\$ 64,053.54	31/07/2027	Active	
Works for Queensland Round 5 2024-2027	500307	Capital & Operational	\$ 8,440,000.00	\$ 4,220,000.00	\$ 8,440,000.00	\$ 3,677,961.81	30/06/2027	Active	

13.2 LEASE OF LOTS 5-8 ON SP194332 AND LOTS 116-117 ON N231**File Number:** LEA2016/0032.01**Author:** Lease and Land Officer**Authoriser:** Chief Executive Officer**PRECIS**

The Nanango Rugby League Football Club Inc has requested to enter into a renewed lease for the Nanango rugby league grounds (described as Lots 5-8 on SP194332 and Lots 116-117 on N231).

SUMMARY

Council has received a request from the Nanango Rugby League Football Club Inc to enter into a renewed lease for the Nanango rugby league grounds (described as Lots 5-8 on SP194332 and Lots 116-117 on N231).

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council:

1. In accordance with sections 236(1)(b)(ii) and 236(1)(c)(iii) of the *Local Government Regulation 2012*, disposes of a valuable non-current asset other than by way of tender or auction, to a community organisation and for the purpose of renewing the lease of Lots 5-8 on SP194332 and Lots 116-117 on N231 to the existing tenant, the Nanango Rugby League Football Club Inc, for a term of ten (10) years, at \$75.00 plus GST per annum to be reviewed annually in accordance with Council's leasing and fees policy and with no options to renew the Lease; and
2. In accordance with section 257(1)(b) of the *Local Government Act 2009*, delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

Rent will be a concessional rent applied to community and not-for-profit groups as per Council's adopted fees and charges in the amount of \$75.00 plus GST for the first year of the lease, which will be reviewed annually in accordance with Council's leasing policy.

LINK TO CORPORATE/OPERATIONAL PLAN

IN8: Investigate options for leasing opportunities for not-for-profit groups and organisations.

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to add value to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Nanango Rugby League Football Club Inc have occupied the Nanango rugby league sporting field, clubhouse and canteen facilities since 1 July 2005 when a Lease was originally entered into between the association and the Nanango Shire Council. The Nanango Rugby League Football Club Inc wish to renew their lease for a further period of ten (10) years.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Offer of a lease is in accordance with section 236 of the *Local Government Regulation 2012* and Council has the authority to decide this matter under the *Local Government Act 2009*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offer of a lease is in accordance with Council's Asset Disposal Policy and Council's Property Lease Policy.

ASSET MANAGEMENT IMPLICATIONS

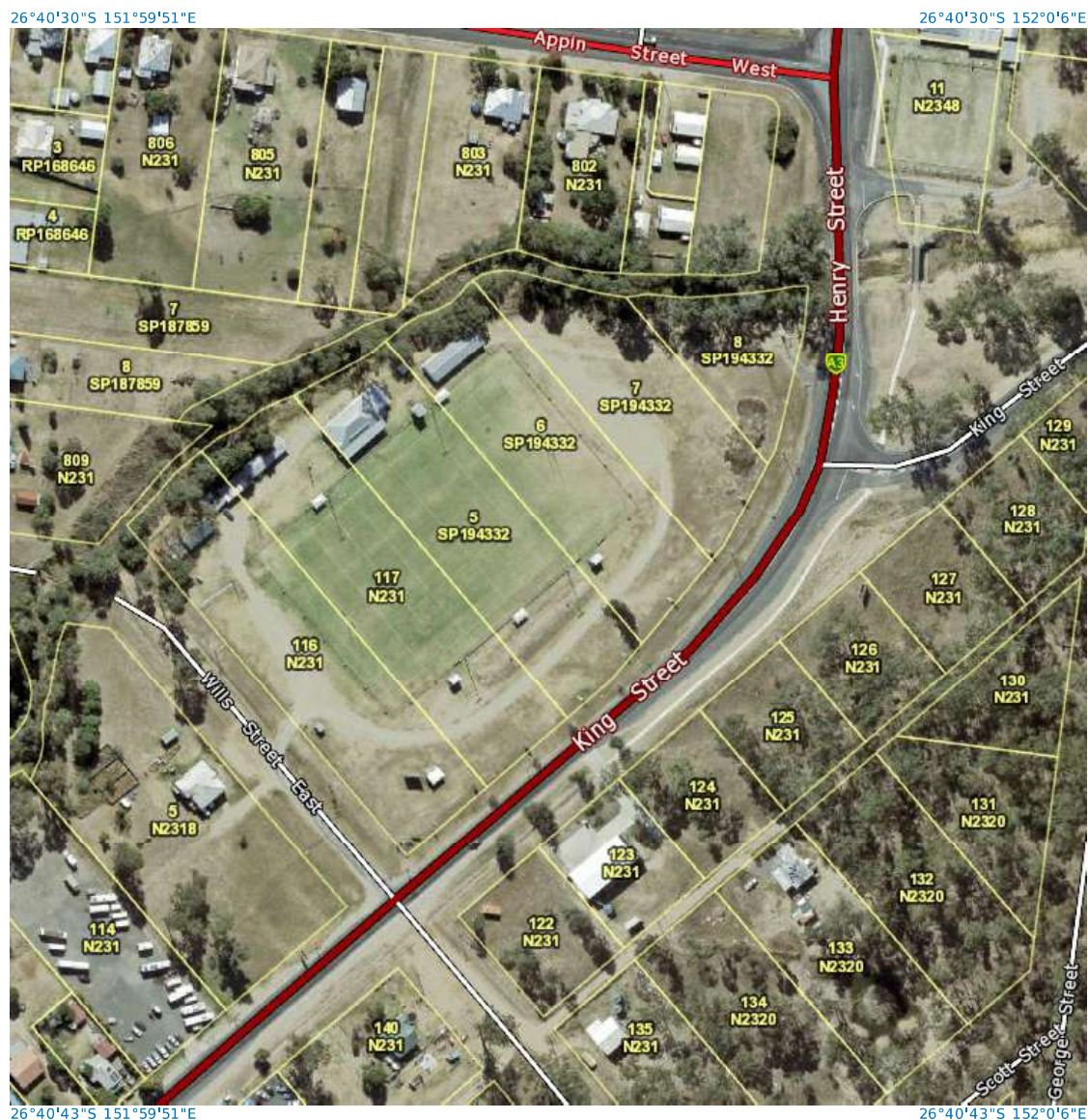
The Nanango Rugby League Football Club Inc will be responsible for maintaining the premises, by keeping the premises clean, tidy and free of pests.

REPORT

Real Property Description:	Lots 5-8 on SP194332 and Lots 116-117 on N231
Land Address:	Nanango Sportsground
Tenure:	Fee Simple
Owner:	South Burnett Regional Council
Type of Agreement:	Lease
Rental:	\$75.00 plus GST
Rent Reviews:	In accordance with Council's leasing policy current and applicable at the time of review.
Term of Lease:	Ten (10) years
Options to Renew:	NIL

ATTACHMENTS

1. Nanango - Rugby League Ground [↓](#) 



A product of
 Queensland Globe



50 metres

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13.3 COMMUNITY GRANTS PROGRAM 2026/2027 - ROUND 1**File Number:** 16-09-2026**Author:** Customer Service/Administration Officer**Authoriser:** Chief Executive Officer**PRECIS**

Community Grants 2026/2027 – Round 1 – grant applications

SUMMARY

Applications for the Community Grants 2026/2027 – Round 1 closed on 31 August 2026. Total funding allocation for 2026/2027 for Community Grants is \$65,000.

Thirteen (13) applications were received, with submissions totalling \$33,546.75. Applications were assessed by the assessment panel on and recommendations for approval are provided below.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council note the approved applications for the Community Grants Program 2026/2027 – Round 1.

FINANCIAL AND RESOURCE IMPLICATIONS

Total funding for Community Grants Program – 2026/2027 is \$65,000.

Grant approvals are within budget limitations.

LINK TO CORPORATE/OPERATIONAL PLAN**ENHANCING LIVEABILITY AND LIFESTYLE**

EC16 Partner with community to develop and promote events that have a positive impact on our region.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Applications were assessed by the Community Grants Program assessment panel on 9 September 2026.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Community Grants Program Policy – Strategic005 – ID 2821840

Community Grants Program Agreement – Funding Agreement Form – ID3112168

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

Applications for the Community Grants Program 2026/2027 – Round 1, closed on 31 August 2026.

Thirteen (13) applications were assessed by the Community Grants Assessment Panel on 9 September 2026. Decisions were made as per the Community Grants Program Policy with a total of nine (9) funding applications having funding approved, for a total grant allocation of \$22,343.

The below table provides information on the applications; the decision made on the application and the amount of funding that was approved for each application.

Organisation	Event	Amount Requested	Amount Approved
Aim Higher Academy	FREE coach education and up-to-date coaching methods to the junior players of the club at the start of the 2027 season.	\$2,366	Disallowed
Blackbutt RSL Sub Branch	Connecting Community for Mental Wellbeing and Resilience	\$2,990	Disallowed
Blackbutt Yoga	Accessible Community Yoga	\$2,997.75	Disallowed
Girl Guides	Kingaroy Girl Guides Hut Renewal	\$2,510	\$2,510
Hivesville Progress Association	Hivesville Honey Bee Festival	\$3,000	\$1,650 (conditions to be met)
Kingaroy Netball Association	Purchase and installation of Deep Fryer for Canteen	\$3,000	\$3,000 (conditions to be met)
Kumbia & District Historical Society	Cemetery tours of Kumbia District	\$1,000	\$1,000
Wondai & District Tennis Association	Court maintenance and repairs at Mondure Tennis Club – 777 Kawl Kawl Rd, Mondure	\$3,000	\$3,000 (conditions to be met)
Nanango Theatre Company (Valarie Matthews)	To engage a First Nations Dramaturg to a Play Reading of "Stolen Childhood"	\$1,000	Disallowed (alternative funding program)
Proston Pastoral Agricultural & Horticultural Assn. Inc	Keeping Proston Show Affordable	\$3,000	\$2,500

QWCA Nanango Branch	Upgrade chairs & freezer	\$2,683	\$2,683
South Burnett Gem & Fossicking Club	South Burnett Gem Show	\$3,000	\$3,000
South Burnett Support Alliance	The Meals Project	\$3,000	\$3000 (conditions to be met)
	TOTAL	\$33,546.75	\$22,343.00

ATTACHMENTS**Nil**

13.4 ENDORSEMENT OF ARTS CULTURE AND HERITAGE ADVISORY COMMITTEE MINUTES INCLUDING RADF GRANT APPLICATIONS.**File Number: 16-09-2026****Author: Customer Service/Administration Officer****Authoriser: Chief Executive Officer****PRECIS**

Arts Culture and Heritage Advisory Committee meeting held 8 September and assessment of Regional Arts Development Fund grant applications.

SUMMARY

Applications for RADF 2026/2027 Round 1, grant applications closed on 31 August 2026. Arts Culture and Heritage Advisory Committee meeting was held on 8 September and assessment of Regional Arts Development Fund applications with grants approved totalling \$18,222.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council endorse the minutes of the Arts, Culture and Heritage Advisory Committee meeting of 8 September 2026 and approve RADF grant funding in accordance with the recommendations made.

FINANCIAL AND RESOURCE IMPLICATIONS

Total funding for RADF Minor Round, 2026/2027 is \$30,000.00.

Grant allocation is within budget limitations.

LINK TO CORPORATE/OPERATIONAL PLAN**ENHANCING LIVEABILITY AND LIFESTYLE**

EC4 Foster and encourage vibrant arts, culture and heritage growth in our communities.

EC16 Partner with community to develop and promote events that have a positive impact on our region

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Applications were assessed by the Arts Culture and Heritage Advisory Committee on 8 September 2026.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Community Grants Program Policy – Strategic005

Regional Art Development Fund Guidelines – ID 3047561

Regional Arts Development Fund - Funding Agreement – ID 3212555

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

Applications for Regional Arts Development Fund 2026/2027 Round 1, closed on 31 August 2026. Seven (7) applications were received and six (6) were approved by the RADF Committee at the Committee meeting for a total grant allocation of \$18,222.00 Recommendations made by the Committee are provided (see meeting minutes attached) for Council's adoption.

ATTACHMENTS

1. **ACHAC meeting minutes - September 2026** [↓](#) 



Arts Culture and Heritage Advisory Committee

Meeting Minutes

Meeting Date:	Tuesday 8 September 2026	
Time:	9.00am – 11:25am	
Location:	Warren Truss Chambers, Kingaroy	
Invitees:	Cr. Danita Potter	Chair, SBRC
	Cr. Jane Erkens	Deputy Chair, SBRC
	Robyn Dower	South Burnett Arts Inc.
	Glenn Hatchett	Community Member
	Pam Kerr	Kingaroy Heritage Museum
Guests:	Rebecca Bayntun	Manager Customer Solutions
	Elijah Alderton-Pink	Trainee Finance / Liveability
	Kailey Cox	Coordinator Customer Service
	Pip Evans	Tourism & Culture Officer
	Melanie Zabel	Customer Service Officer/Administration

1.0	Open and Welcome
1.1	Meeting opened at 9:00am Welcome and Acknowledgement of Country – Cr Danita
1.2	Introduction of Pip Evans, Council's new Tourism and Culture Officer.
1.3	Apologies Tonita Penny Community Representative Craig Reiger South Burnett Musical Comedy Society Andrew Maddern South Burnett Community Orchestra Elaine Madill Wondai Art Gallery
1.4	Previous Minutes Members did not receive the email which included the minutes. Minutes for last meeting will be presented at the next meeting.
2.0	Minor Round – Funding Allocation
2.1	Discussion of Minor Round Funding 2026–2027 Round 1 Applications Overview: Council received seven applications which were discussed. Application No: RADFMinor2627-003 Applicant: Moffatdale State School Parent and Citizens Association Project: QPAC 'The Lion King' theatre experience Funding Requested: \$2,960.00 Total project cost: \$3,000.00 Project: Providing our Year five and six students (twenty-two Students in total) with the opportunity to experience a live theatre performance of 'The Lion King'. Discussion: Good experience for small school. Recommendation: <u>Approved</u>

	Conditions of Funding: Clarification needed on full project costs including student supervision, meals, water and other resources.
	Application No: RADFMinor2627- 004 Applicant: South Burnett Musical Comedy Society - South Burnett Technical Theatre Academy Project: Theatre training workshops Funding Requested: \$3,000.00 Total project cost: \$5,265.00 Project: South Burnett Technical Theatre Academy will deliver practical sound, lighting and technical theatre training through hands-on workshops. Discussion: Craig Reiger has identified himself as a conflict of interest. Recognised the skills for behind-the-scenes in theatre production. Recommendation: <u>Approved</u> Conditions of Funding: Nil
	Application No: RADFMinor2627- 006 Applicant: Nanango Theatre Company Inc Project: A play reading Funding Requested: \$2,911.00 Total project cost: \$6,481.00 Overview of project: A play reading of 'Stolen Childhood' by Valerie Mathews for ten to twenty students, supported by Nanango State High School's strong in-kind partnership. Discussion: Meets the RADF guidelines and supported. Recommendation: <u>Approved</u> Conditions of Funding: Provision of insurance certificate
	Application No: RADFMinor2627- 008 Applicant: Kingaroy State School Parents & Citizens Association Project: The Antics of Pippa Lousie - Author in Residence Program Funding Requested: \$2,490.00 Total project cost: \$3,240.00 Project: The book, "Antics of Pippa Lousie" was written and now the author is wanting to share her passion of art and literature with the youth of the South Burnett schools. Discussion: Great that is being taken to a few schools in the region. Recommendation: <u>Approved</u> Conditions of Funding: Nil
	Application No: RADFMinor2627- 009 Applicant: Ms Jean Cuskelly Project: Raise Your Voice - Women focused singing and community building workshops Funding Requested: \$3,000.00 Total project cost: \$6,000.00 Overview of project: Building an ongoing singing, music group or a community public performance group for women. The workshops will be delivered across three small towns in the SBRC district to build an on-going community group. Discussion: Previously funded these workshops. Recommendation: Partial funding approved - \$1000.00 Conditions of Funding: Nil

	Application No: RADFMinor2627- 011 Applicant: Wondai and District Band Association Inc. Project: Music development youth member's camp Funding Requested: \$3,000.00 Total project cost: \$4,500.00 Overview of project: The project is to assist five younger members of the Wondai and District Band to attend the Queensland Band Association's Development camp. Discussion: Support for members of the district band to attend camp – good for development of young musicians. Recommendation: <u>Approved</u> Conditions of Funding: Nil
	Application No: RADFMinor2627- 012 Applicant: Murgon Show Society Project: Improving art display and growing for more art Funding Requested: \$ 2,861.00 Total project cost: \$2,861.73 Overview of project: Improving and renewing current art pavilion displays and expanding to include digital art and allow for more expansion Discussion: Request is for the improvement of displays for the Show Society. This is operational/equipment and does not meet the RADF guidelines. Recommendation: <u>Not Approved</u> Conditions of Funding: Nil
	Total Funding Approved: \$18,222
3.0	GENERAL BUSINESS
3.1	Council's Multi-cultural Festival - Discussed the success of the inaugural event. RADF funding allocated to boost the arts aspect of the festival. - The art competition was well received – winning artwork used for marketing and flag for the festival and people's choice award was conducted on the day.
3.2	ACHAC Terms of Reference, New Members - Terms of Reference has been reviewed, and some changes tracked. Document to be sent to the committee members for review and input. Process is that, once reviewed, it goes to Council for approval. - Recruitment drive and marketing for new members to commence in the coming months to start in January 2027.
3.3	RADF Major Round – Review Case studies & promotion: - Develop case studies showcasing exemplary projects for schools, community groups and social channels. - Increase visibility of program timelines, round openings, assessment periods and acquittal expectations. Program information availability: - Provide accessible, year-round information on program rounds, application forms, assessment forms, and examples of successful projects. - Explore on-demand grant-writing resources (e.g., short instructional videos, PDF resources) – PE to investigate and progress.

	2027, grant funding timeline: - Proposed 6-week opening for major and minor rounds: - Open 1 February, close mid-March, assessment late March, Council endorsement April. Campaign preparation: - Develop advertising and resource materials ahead of February round openings. - Campaign proposal to the next ACHAC meeting – PE to prepare. Other: - Forms need to be changed, and we can do a video how to fill out the grants process, timing for grants submissions. - Visit South Burnett: Organise a meeting to walk through progress toward current strategy. Proposed attendance by Crs Erkens and Potter, RB, PE (open invitation to all Crs) - Funding could be allocated to an Art Trail and refer to the Arts Strategy
3.4	Councils' Acquisitive art prize - Open Art Competition – October - Hosted by Wondai Regional Art Gallery \$8,000+ prize pool - Event night Friday 2 October - Need a better understanding of Council's involvement in the art prize
3.5	Jim Hensen exhibition Date to be determined but expect November – before Christmas break
3.6	Collection Audit Audit to be started in the near future now that Pip has joined Council – PE to progress with audit.
4.0	Meeting closed at 11:25am

13.5 DELEGATED AUTHORITY REPORTS (1 AUGUST 2026 TO 31 AUGUST 2026)**File Number: 28.08.26****Author: Manager Planning & Development****Authoriser: Chief Executive Officer****PRECIS**

This report provides a list of all planning and development related reports signed by the Chief Executive Officer (or approved delegate) under delegated authority from 1 August 2026 to 31 August 2026.

SUMMARY

This report comprises a listing of seven (7) reports approved by delegated authority 1 August 2026 to 31 August 2026.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of August 2026.

BACKGROUND

Application No.	Description and Location	Approval Date
Division 1		
RAL26/0018	Reconfiguring a Lot – Subdivision (1 Lot into 6 Lots) at 14503 D'Aguilar Highway NANANGO	28/08/2026
Division 2		
MCU26/0007 & RAL26/0007	Combined Application – Material Chang of Use (Variation Request) & Reconfiguration of a Lot – Subdivision (1 Lot into 8 Lots) over 2 Stages, plus Access Easement in Stage 1 and New Road in Stage 2 at 46 Steven Street BERNARKIN	26/08/2026
Division 3		
OPW25/0015	Operational Works - Stormwater, Water and Sewage Infrastructure at 1 Pound Street KINGAROY	14/08/2026
OPW26/0016	Operational Works – Sewerage Infrastructure at 82 First Avenue KINGAROY	18/08/2026
RAL26/0020	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 167 Lankowskis Road TAABINGA	19/08/2026

Division 4		
NIL		
Division 5		
OPW26/0012	Operational Works – Earthworks Associated with the construction of Ring Tank at 168 Mondure Wheatlands Road WHEATLANDS	19/08/2026
Division 6		
MCU26/0023	Minor Change for Material Change of Use – Extractive Industry (Sand and Deco Granite Gravel Quarry) at Pedersons Road DANGORE.	06/08/2026

To view the full decision notices please visit Council's website: [Current Development Applications | South Burnett Regional Council](#)

ATTACHMENTS

Nil

13.6 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**File Number:** 19.08.2026**Author:** Manager Planning & Development**Authoriser:** Chief Executive Officer**PRECIS**

This report provides a list of all planning and development applications currently under assessment and pending completion as of 12 August 2026.

SUMMARY

This report comprises a listing of forty-eight (48) planning and development applications currently under assessment and pending completion of assessment as of 12 August 2026. The information in this report is correct as of 12 August 2026. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

OFFICER'S RECOMMENDATION

That the List of Correspondence pending completion of Assessment Report as at 12 August 2026 be received and noted.

REPORT

This report comprises a listing of forty-eight (48) planning and development applications currently under assessment and pending completion of assessment as of 12 August 2026. The information in this report is correct as of 12 August 2026. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

ATTACHMENTS

1. List of Correspondence Pending Completion [↓](#) 

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
Division 1					
MCU26/0002 & OPW26/0002	Combined Application for a Material Change of Use - Transport Depot and Bulk Landscape Supplies & Operational Works - Earthworks at 60 King Street NANANGO	16/02/2026	Referral	Stop Current Period to SARA Response until 06/10/2026	Applicant
MCU26/0004	Material Change of Use - High Impact Industry (Bio-fertiliser Facility) at Burnett Highway GLAN DEVON	25/02/2026	Public Notification	Stop Current Period to SARA Decision Period and Council PN Period, both to resume on 01/10/2026 to respond to SARA's Further Advice	Applicant
MCU26/0015	Material Change of Use – Dual Occupancy at 1 Sonrose Court NANANGO	27/5/2026	Decision	Decision Due 22/09/2026	Council
MCU26/0018	Material Change of Use – Multiple Dwellings (4 x 2-bedroom) at 1 Millis Way NANANGO	02/06/2026	Decision	Decision Due 12/10/2026	Council
RAL26/0024	Reconfiguring a Lot – Subdivision (2 Lots into 6 Lots) at 13 Brown Street NANANGO	15/05/2026	Public Notification	Public Notification Period ends 17/09/2026	Applicant
MCU26/0028	Material Change of Use – Food and drink outlet (<500m2) at 8 Henry Street NANANGO	30/07/2026	Information Request	Information Response due 21/11/2026	Council
OPW26/0018	Operational Works – Roadworks, Stormwater, Water Infrastructure, Drainage Work, Earthworks & Sewage Infrastructure 6 Munro Street NANANGO	19/08/2026	Information Request	Information Request due 08/09/2026	Council
Division 2					
MCU25/0032	Material Change of Use - High Impact Industry (Sawmill) at 256 & 258 Old Esk Road TAROMEO	22/09/2025	Negotiated Decision	Negotiated Decision Due 30/10/2026	Council
MCU26/0007 & RAL26/0007	Combined Application for Preliminary Approval for Variation Request and Development Permit for Reconfiguring a Lot – Subdivision (1 Lot into 8 Lots) over 2 stages and access easement at 46 Steven Street BENARKIN	13/03/2026	Appeal Period	Appeal Period ends 30/09/2026	Applicant

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
RAL26/0032	Reconfiguring a Lot – Subdivision (1 Lot into 4 Lots) at 81 Bowman Road BLACKBUTT NORTH	21/07/2026	Decision	Decision Due 17/09/2026	Council
RAL26/0039	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 393 Haynes Kite Millar Road BLACKBUTT SOUTH	18/08/2026	Decision	Decision Due 12/10/2026	Council
MCU26/0034	Material Change of Use - Telecommunications Facility at 280 Bowmans Road BLACKBUTT NORTH	Waiting for Payment	Confirmation Period	Confirmation Period due 11/09/2026	Applicant
Division 3					
MCU25/0044 & RAL25/0051	Combined Application for a Preliminary Approval for Variation Request for Material Change of Use (Dwelling Houses, Multiple Dwellings, Health Care Services, Shop, Agricultural Supplies Store, Warehouse, Community Use, Food & Drink Outlet, Child Care Centre, Service Industry, Educational Establishment, Aquaculture, Cropping, Intensive Horticulture, Renewable Energy Facility and Undefined Land Uses – Community Housing, Specialist Disability Accommodation (SDA), Non-resident Workforce Accommodation, Food and Beverage Processing and Agri-technology & Innovation; Preliminary Approval for a Variation Request for Reconfiguring a Lot; and Development Permit for Reconfiguring a Lot – Subdivision (1 Lot into 70 Lots plus Common Property and Balance Land) at Kelvyn Street and Buchanan Street KINGAROY	22/12/2025	Referral Response	Referral Response Period Due 11/09/2026	Applicant
MCU26/0001.01	Material Change of Use – Temporary Workforce Accommodation at Warren Truss Drive KINGAROY	29/05/2026	Decision	Decision Due 15/09/2026. There are options to extend or stop the current period. Waiting for applicant to provide direction.	Applicant

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
MCU26/0017 & OPW26/0013	Material Change of Use – Community Care Centre at 232 Haly Street KINGAROY	27/05/2026	Appeal Period	Appeal Period Ended 31/08/2026. Approval has taken effect.	Applicant
MCU26/0019	Material Change of Use – Indoor Sport and Recreation at Saleyards Road KINGAROY	10/06/2026	Information Response	Information Response Period Due 01/10/2026	Applicant
MCU26/0021	Material Change of Use – High Impact Industry (Concrete Batching Plan) at River Road KINGAROY	30/06/2026	Information Response	Information Response Period Due 16/10/2026	Applicant
MCU26/0024	Material Change of Use – Multiple Dwellings at 103 Kingaroy Street KINGAROY	08/07/2026	Information Response	Information Response Due 28/11/2026	Applicant
MCU26/0025	Material Change of Use - Multiple Dwellings (114 Units) at 95 Markwell Street KINGAROY	21/07/2026	Public Notification	Public Notification ends on 28/09/2026	Applicant
RAL26/0011	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 204 Harris Road KINGAROY	19/03/2026	Decision	Decision Due 22/09/2026	Council
RAL26/0020	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 167 Lankowskis Road TAABINGA	30/04/2026	Appeal Period	Appeal Period ends 24/09/2026	Applicant
OPW26/0016	Operational Works – Sewer Extension associated with MCU25/0013 and RAL at 82 First Avenue KINGAROY	06/07/2026	Appeal Period	Appeal Period ends 30/09/2026	Applicant
RAL26/0029	Reconfiguring a Lot – Subdivision (2 Lots into 49 Lots and a New Road) at Boonenne Ellesmere Road TAABINGA	24/06/2026	Information Response	Information Response Due 15/10/2026	Applicant
OPW26/0015	Operational Works – Stormwater Drainage, Water and Sewerage Infrastructure at 1 Pound Street KINGAROY	04/06/2026	Appeal Period	Appeal Period ends 15/09/2026	Applicant
OPW26/0017	Operational Works – Road works, Earthworks, Water Infrastructure and Sewage Infrastructure at 116 Harris Street KINGAROY	21/08/2026	Information Request Period	Information Request due 10/09/2026	Council
RAL26/0030	Reconfiguring of a Lot – Subdivision (1 Lot into 2 Lots) at 21 Belle Street KINGAROY	09/07/2026	Decision	Decision Due 10/09/2026	Council

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
RAL26/0036	Extension to Currency Period for RAL20/0006 – Reconfiguring of a Lot (1 Lot into 2 Lots) Low Density Residential at 20 Reen Street KINGAROY	Waiting on payment	Confirmation Period	Two Years requests – Fee not paid, Due 17/08/2026	Applicant
RAL26/0037	Extension to Currency Period for RAL21/0013 – Combined application for Reconfiguring a Lot (1 Lot into 2 Lots) and Material Change of Use for dwelling house (MCU21/0015) at 1 Alford Street KINGAROY	Waiting on payment	Confirmation Period	Confirmation Period Due 18/09/2026	Applicant
RAL26/0040	Extension to Currency period for RAL25/0025 – Boundary Realignment (2 Lots into 2 Lots) at Kelvyn Street KINGAROY	20/08/2026	Confirmation Period	Confirmation Period Due 17/09/2026	Council
MCU26/0031	Minor Change to MCU25/0041 (Coles) at 1 Pound Street KINGAROY	03/09/2026	Decision	Decision Due 01/10/2026	Council
MCU26/0033	Material Change of Use - Short term accommodation consisting of 16 units over two Stages at 50 William Street KINGAROY	Waiting for payment			Applicant
Division 4					
MCU21/0019	Other Change to Existing Approval – Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY	02/11/2021	Decision	Decision Pending (IA and Terms under Negotiation)	Applicant
MCU26/0022	Material Change of Use – Extension to Education Establishment at 84-94 Ivy Street KINGAROY	30/06/2026	Decision	7/10/2026	Council
RAL26/0026	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 282 Redmans Road BOOIE	25/05/2026	Decision	Decision Due 15/09/2026	Council
RAL26/0041	Reconfiguring of a Lot – Subdivision (1 Lot into 3 Lots) at 27 Burtons Road BOOIE	20/08/2026	Information Request Period	17/09/2026	Council
MCU26/0032	Extension to Currency Period for Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for	Waiting for Payment	Confirmation Period	Confirmation Period due 10/09/2026	Applicant

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
	Reconfiguration of a Lot (1 Lot into 23 Lots plus parkland dedication) - IR1252673 at Bunya Highway KINGAROY				
Division 5					
MCU25/0033	Material Change of Use – Music and Arts Festival with Associated Camping at Stonelands Road STONELANDS Update: The applicant advises that the response to both the Information Request and Further Advice will be lodged within the now proposed extended period.	14/10/2025	Public Notification	Public Notification ends 11/09/2026	Applicant
MCU25/0040	Material Change of Use – Residential Care Facility (12 x 2 bedroom units) plus Caretakers Accommodation & Ancillary Function Facility at 70 Perkins Street MURGON	21/11/2025	Appeal Period	Submitter appeal period ends 07/10	Applicant
RAL25/0044	Reconfiguration of a Lot – Subdivision (1 Lot into 40 Lots) at Lysdale Road WONDAI	16/10/2026	Appeal Period	Appeal Period ends 23/09/2026	Applicant
RAL26/0028	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 3 Verdelho Drive MOFFATDALE	03/06/2026	Decision	Decision Due 15/09/2026	Council
OPW26/0009	Operational Works associated with RAL24/0041 - Water main extension at 5 Mullers Lane MURGON	20/04/2026	Decision	Decision Due 27/11/2026	Council
OPW26/0012	Operational Works – Earthworks at 469 Byee Road & 168 Mondure Wheatlands WHEATLANDS	27/05/2026	Appeal Period	Appeal Period Due 18/09/2026	Applicant
RAL26/0031& MCU26/0026	Combined Application – Material Change of Use for Hotel Accommodation for 25 Units (Extension) & Reconfiguration of a Lot for a Boundary Realignment (2 Lots into 2 Lots) at 65-69 Lamb Street MURGON	13/07/2026	Decision	Decision Due 08/10/2026	Council
RAL26/0035	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) & Access to Easement at 123 Boat Mountain Road MURGON	11/08/2026	Information Response	Information Response Due 25/11/2026	Applicant
MCU26/0029	ADSR – Dwelling House at 37 WSF Ramke Road MONDURE	13/08/2026	Decision	Decision due 18/09/2026	Council
Division 6					

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
MCU25/0014	Material Change of Use - Extractive Industry and Environmentally Relevant Activity ERA 16(2)(B) & 16(3)(B) at 1304 Wattlegrove Road GORDONBROOK	18/06/2025	Information Response	Information Response Due 16/09/2026	Applicant
MCU25/0039	Material Change of Use – Dwelling House (Secondary Dwelling) at 117 Pedersons Road CUSHNIE	04/11/2025	Decision	Current period stopped until 25 September	Applicant
MCU26/0014	Material Change of Use - High Impact Industry (Peanut Roasting Plant) at 24 Murphys Road CRAWFORD	01/05/2026	Decision	Delegated Authority Report gone for signing 10/09/2026, Decision Notice to be issued once CEO has signed off Report	Council
RAL26/0034	Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at 163 Findowie Road GORDONBROOK	30/07/2026	Decision	Decision Due 24/09/2026	Council
RAL26/0038	Minor Change to Development Permit for RAL24/0007 – Condition ENG12 at 591 Ellesmere Road ELLESMERE	11/08/2026	Decision	Decision Notice to be issued on or before 15/09/2026	Council
RAL26/0042	Reconfiguring of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 1088 Flagstone Creek Road & 75 Findlay's Road HALY CREEK	02/09/2026	Confirmation Period	Confirmation Notice due 10/09/2026	Council
MCU26/0030	Material Change of Use – Outdoor Sales (Caravan and Marine Sales, Repair, Servicing and Parts) at 25 Boobie Crawford Road CRAWFORD	28/08/2026	Referral	22/09/2026	Council

14 INFRASTRUCTURE

14.1 LAND FOR WILDLIFE PROGRESS UPDATE

File Number: 16/09/2026

Author: Coordinator Infrastructure Services

Authoriser: Chief Executive Officer

PRECIS

Land for Wildlife progress update

SUMMARY

Council recently held a protecting wildlife habitat meeting with wildlife community groups and members of the public to discuss the future of wildlife protection in the South Burnett.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council receive the report.

FINANCIAL AND RESOURCE IMPLICATIONS

As funding opportunities are identified Council will consider future projects for wildlife protection and wildlife habitat conservation field days, information sessions and sourcing new resources.

LINK TO CORPORATE/OPERATIONAL PLAN

OPL/08 - Explore partnership opportunities to support local volunteer groups.

EN1 Implement the Environmental Sustainability Policy.

EN4 Ongoing commitment to biosecurity and pest management, including declared and non-declared species.

EN7 Support groups and initiatives that promote and protects biodiversity, natural resource management and caring and retaining our unique landscapes

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Councillors, Manager for Facilities, Parks and NRM, NRM Coordinator and wildlife community groups and members of the public meet at the KCCI Hub on Tuesday 28 July 2026.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nil legal implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Nil policy implications

ASSET MANAGEMENT IMPLICATIONS

Nil asset management implications

REPORT

South Burnett Regional Council hosted a meeting on Tuesday 28th of July with representatives from community organisations and community members that have expressed interest in wildlife protection.

Community groups that participated in the meeting included;

- Kingaroy and District Branch of Native Plants Queensland
- Burnett Catchment Care Association
- Bunya Mountains Natural History Association Inc
- Blackbutt Wildlife
- South Burnett Sustainability Network

Key themes that were discussed

- Importance of water and habitat along waterways
- Future generations
- Education and learning opportunities
- Wildlife Protection and Habitat protection
- Coordination and support for community groups

Community members provided feedback that sharing information through workshops, field days, site visits, forums and local newsletters would be beneficial to all residents. Participants supported additional information sessions that could be provided by inviting local experts from other communities, government departments, regional NRM bodies to present information or host field days.

Also, participants identified that many new residents have moved into the South Burnett would benefit from receiving resources on how to identify wildlife and how to protect wildlife habitat. This information could be available at local government offices, sent out when new residents move into the region, or included in information packs for new residents.

This meeting discussed existing programs that support opportunities for protecting wildlife habitat through incentives and programs. Some of these programs are facilitated by State and Federal Government Departments.

Table 1: List of wildlife protection programs or support

Land for Wildlife	A free, voluntary program supporting landholders to manage wildlife habitat in South east Queensland Local Governments.
Nature Refuge	A voluntary agreement with the Queensland Government to protect significant natural or cultural values
Conservation covenant / trust arrangement	Long-term conservation protection through a trust or covenant-style arrangement
Council and NRM Groups	Local information, guides, threatened species resources, weed / biosecurity support
Carbon / biodiversity projects	Projects that may combine environmental outcomes with income streams

List of contacts has been collated so future information can be circulated from Council to community members and community groups on new opportunities or upcoming events.

Upcoming Field Days and Information Sessions

Giant Rats Tail Grass – Weed Information Session

Inverlaw Hall 9th of September

Cloyna Hall 10th of September

Timber and Vegetation Management – Information session and field walk

Cloyna Hall Saturday 19th of September

ATTACHMENTS

Nil

15 QUESTIONS ON NOTICE

Nil

16 INFORMATION SECTION

Nil

17 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

17.1 Retrospectively applying current reservation fees - Niche Reservation

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.2 Lease of Area 5, Wondai Aerodrome

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.3 Heritage Bank Community Fund - Preferred Supplier

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.4 Financial Hardship Rates Application – Assessment Number - 23702-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.5 Request to Waive Water Consumption Charges on Assesement 30278-00000-100

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.6 Request to Waive Rate Charges on Assesement 30278-00000-100

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

18 CLOSURE OF MEETING