



AGENDA

Ordinary Council Meeting Wednesday, 14 October 2026

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 14 October 2026

Time: 9:00 AM

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

Order Of Business

1	Opening	5
2	Leave of Absence / Apologies	5
3	Prayers	5
4	Recognition of Traditional Owners.....	5
5	Declaration of Interest	5
6	Deputations/Petitions	5
	Nil	
7	Confirmation of Minutes of Previous Meeting	6
7.1	Minutes of the Council Meeting held on 16 September 2026.....	6
7.2	Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 15 September 2026.....	24
8	Mayoral Minute.....	31
	Nil	
9	Notices of Motion.....	31
	Nil	
10	Councillor Divisional Updates	31
	Nil	
11	Business Outstanding.....	32
11.1	Business Outstanding Table for Ordinary Council Meeting.....	32
12	Executive Services	52
12.1	Acting Chief Executive Officer	52
12.2	Meeting Dates for the Ordinary Meetings of Council	53
12.3	South Burnett Tourism Update	55
12.4	Nomination of Councillor for the Darling Downs Resource Recovery Steering Group.....	70
12.5	Award of tender SBRC2627_01 Supply Ensuities and Cabins SB Tourist Parks.....	76
12.6	Adoption of South Burnett Regional Council Advertising Spending Policy - Statutory047.....	80
12.7	Adoption of South Burnett Regional Council Contact with a Lobbyist Policy - Strategic065.....	85
12.8	Adoption of South Burnett Regional Council Magpie Behaviour Management Policy - Strategic038	91
13	Finance & Liveability	95
13.1	Monthly Financial Information - September 2026	95
13.2	Funding Opportunity for 2027 events - Celebrating MultiCultural Queensland and Queensland Day.....	143
13.3	Request to Waive Building Application Fees	176
13.4	Lease of Part of Lot 174 on FY803924.....	181

13.5	Development Permit for Reconfiguring a Lot - Subdivision (1 Lot into 2 Lots) at 282 Redmans Road BOOIE (and described as Lot 1 on SP320012). The Applicant is Matthew Harvey C/- ONF Surveyors.	183
13.6	Development Permit for Material Change of Use for Multiple Dwellings (4 x 3 bedroom units, each 2 storeys) at 1 Millis Way NANANGO (and described as Lot 12 on SP325734). The Applicant is Webcon Pty Ltd C/- ONF Surveyors.	210
13.7	List of Correspondence Pending Completion of Assessment Report.....	287
13.8	Delegated Authority Reports (1 September 2026 to 30 September 2026)	295
14	Infrastructure	297
14.1	2030/31 TIDS Nominations & Amended Program	297
15	Questions on Notice	300
15.1	Question on Notice - Cost of Right to Information (RTI) To Council.....	300
16	Information Section	301
	Nil	
17	Confidential Section	302
17.1	South Burnett Community Hospital Foundation Limited Board Meeting Minutes - 13 July 2026	302
17.2	Desktop Analysis - Waste Services	302
17.3	Installation of gates at the Wattle Camp and Blackbutt Transfer Stations	302
17.4	Request to purchase land - Murgon	302
17.5	Award of Contract No. SBRCQ 2627_36 For Asphalt Pavement Works - Various Locations.....	302
18	Closure of Meeting.....	303

- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 16 SEPTEMBER 2026

File Number: 14-10-2026

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 16 September 2026 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 16 September 2026**



MINUTES

Ordinary Council Meeting Wednesday, 16 September 2026

Order Of Business

1	Opening	4
2	Leave of Absence / Apologies	4
3	Prayers	4
4	Acknowledgement of Traditional Owners	4
5	Declaration of Interest	4
6	Deputations/Petitions	4
	Nil	
7	Confirmation of Minutes of Previous Meeting	5
7.1	Minutes of the Council Meeting held on 19 August 2026	5
8	Mayoral Minute	5
8.1	Residential Activation Fund	5
9	Notices of Motion	5
	Nil	
10	Councillor Divisional Updates	5
	Each Councillor provided an update on their division.	
11	Business Outstanding	6
11.1	Business Outstanding Table for Ordinary Council Meeting	6
12	Executive Services	6
12.1	Christmas Closedown 2026	6
12.2	Aerodrome Masterplan	7
12.2.1	Question on Notice - Cost of Right to Information (RTI) To Council	7
12.3	Regional Procurement - Waste Services	8
12.4	Notice to Repeal South Burnett Regional Council Councillor Conduct Complaints Investigation Policy - Statutory028	9
12.5	Adoption of South Burnett Regional Council Infrastructure Asset Naming Policy - Strategic026	9
12.6	Adoption of South Burnett Regional Council Rate Collection Policy - Statutory041	9
13	Finance & Liveability	10
13.1	Monthly Financial Information - August 2026	10
13.2	Lease of Lots 5-8 on SP194332 and Lots 116-117 on N231	10
13.3	Community Grants Program 2026/2027 - Round 1	11
13.4	Endorsement of Arts Culture and Heritage Advisory Committee Minutes including RADF Grant Applications.	11
13.5	Delegated Authority Reports (1 August 2026 to 31 August 2026)	11
13.6	List of Correspondence Pending Completion of Assessment Report	12
14	Infrastructure	12
14.1	Land for Wildlife progress update	12

15	Questions on Notice	12
	Nil	
16	Information Section	12
	Nil	
17	Confidential Section	13
17.1	Retrospectively applying current reservation fees - Niche Reservation	15
17.2	Lease of Area 5, Wondai Aerodrome	15
17.3	Heritage Bank Community Fund - Preferred Supplier – Pickle ball courts	16
17.4	Financial Hardship Rates Application – Assessment Number - 23702-00000-000.....	16
17.5	Request to Waive Water Consumption Charges on Assesement 30278-00000-100.....	17
17.6	Request to Waive Rate Charges on Assesement 30278-00000-100	17
18	Closure of Meeting.....	17

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 16 SEPTEMBER 2026 AT 9:00 AM**

PRESENT:

Councillors:

Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Deb Dennien, Cr Heath Sander, Cr Ros Heit

Council Officers:

Kerri Anderson (Acting Chief Executive Officer), Leanne Petersen (Acting General Manager Infrastructure), Rebecca Bayntun (Manager Customer Solutions), Jennifer Pointon (Manager Commercial Enterprises and Waste), Craig Patch (Manager Finance and Sustainability), Danielle Gribble (Executive Assistant).

1 OPENING

Mayor Kathy Duff opened the meeting at 9.00am.

2 LEAVE OF ABSENCE / APOLOGIES

Mark Pitt (Chief Executive Officer) and Aaron Meehan (General Manager Infrastructure).

3 PRAYERS

A representative of Murgon Church of Christ, Tony Lister offered prayers for Council and for the conduct of the Council meeting.

Attendance

At 9.08am Rebecca Bayntun joined the meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Danita Potter acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

Nil

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 19 AUGUST 2026

RESOLUTION 2026/125

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That the Minutes of the Council Meeting held on 19 August 2026 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

8 MAYORAL MINUTE

8.1 RESIDENTIAL ACTIVATION FUND

RESOLUTION 2026/126

Moved: Mayor Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council write to the Honourable Deputy Premier, Minister for State Development, Infrastructure and Planning and Minister for Industrial Relations Jarrod Bleijie and The Honourable Deb Frecklington Member for Nanango and Attorney General, Minister for Justice and Minister for Integrity and the Crisafulli Government to thank them for funding the two projects that Council put forward as applications for the residential activation fund.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

9 NOTICES OF MOTION

Nil

10 COUNCILLOR DIVISIONAL UPDATES

Each Councillor provided an update on their division.

Attendance

At 9.19am Jennifer Pointon joined the meeting.

At 9.21am Cr Jane Erkens left the meeting.

At 9.28am Cr Jane Erkens returned to the meeting.

11 BUSINESS OUTSTANDING

11.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2026/127

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12 EXECUTIVE SERVICES

12.1 CHRISTMAS CLOSEDOWN 2026

RESOLUTION 2026/128

Moved: Cr Deb Dennien

Seconded: Cr Linda Little

That South Burnett Regional Council:

1. will generally be closed from 3:00pm Thursday 24 December 2026 and re-open on Monday, 4 January 2027 with on-call and emergency staff to be rostered on over this period.
2. shut outdoor Council services (Field staff) from 2:00pm Friday 18 December 2026 and begin operations on Monday, 4 January 2027.
3. Animal Management Centre to close from, 3:00pm Thursday, 24 December 2026 and re-open on Saturday 2 January 2027 to public. Skeleton staff will continue to work to meet daily operational needs.
4. key skeleton staff are rostered on to undertake On-call and emergency work where required during the Christmas Closedown period until Friday, 1 January 2027.
5. parks staff and one (1) tourism staff member will be required to work as advised through the Christmas period except for Public Holidays.
6. Operational/Field staff will operate on a skeleton staff arrangement from Friday, 18 December 2026 to Friday, 1 January 2027.
7. Council will advise employees to use leave accrued leave entitlements (e.g. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance.

Kingaroy Visitor Information Centre (Accredited)	Hours: Mon-Fri 9:00am to 4:00pm Sat-Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day
--	--

Murgon Visitor Information Centre (Unaccredited)	Hours: Mon-Tues 9:00am to 2:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day
Nanango Visitor Information Centre (Accredited)	Hours: Mon-Fri 9:00am to 4:00pm Sat – Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day
Wondai Visitor Information Centre (Accredited)	Hours: Mon-Fri 9:00am to 4:00pm Sat - Sun 9:00am to 1:00pm Christmas Day, Boxing Day & subsequent public holiday, New Year's Day

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.2 AERODROME MASTERPLAN

RESOLUTION 2026/129

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Receive and note for information the Kingaroy Aerodrome Masterplan and supplementary reports;
2. Publish the Draft Kingaroy Aerodrome Masterplan for community feedback through an online survey from 28 September 2026 to 30 October 2026 with a future report to be brought back to Council to consider the feedback received.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.2.1 QUESTION ON NOTICE - COST OF RIGHT TO INFORMATION (RTI) TO COUNCIL

Cr Danita Potter would like to request the amount of staff time and costings that Right To Information (RTI's), including legal fees, cost Council. Specifically related to the airport, do we break even or is there a cost to Council therefore the rate payer?

12.3 REGIONAL PROCUREMENT - WASTE SERVICES

RESOLUTION 2026/130

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2026/131

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council:

1. Enters into a memorandum of understanding with Bundaberg Regional Council, Cherbourg Aboriginal Shire Council, Fraser Coast Regional Council, Gympie Regional Council and North Burnett Regional Council, known as the Wide Bay Resource Recovery group for regional procurement services for waste management and resource recovery services
2. Delegates under *s257 1 (b) Local Government Act Qld 2009* to the Chief Executive Officer the power to negotiate, amend, and execute the contract and memorandum of understanding on terms and conditions that are acceptable to Council.
3. That the MOU does not remove Council from its ability to enter and execute contracts with suppliers and Council can opt not to partake in a particular activity.
4. That any significant actions arising from the MOU be presented to full Council for endorsement and the MOU be amended to reflect this point.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.4 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL COUNCILLOR CONDUCT COMPLAINTS INVESTIGATION POLICY - STATUTORY028

RESOLUTION 2026/132

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That the South Burnett Regional Council Councillor Conduct Complaints Investigation Policy – Statutory028 be repealed.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.5 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL INFRASTRUCTURE ASSET NAMING POLICY - STRATEGIC026

RESOLUTION 2026/133

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That the South Burnett Regional Council Infrastructure Asset Naming Policy – Strategic026 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.6 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL RATE COLLECTION POLICY - STATUTORY041

RESOLUTION 2026/134

Moved: Cr Deb Dennien

Seconded: Cr Ros Heit

That the South Burnett Regional Council Rate Collection Policy – Statutory041 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13 FINANCE & LIVEABILITY

13.1 MONTHLY FINANCIAL INFORMATION - AUGUST 2026

RESOLUTION 2026/135

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That the monthly Financial Report including capital works program as at 31st August 2026 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.2 LEASE OF LOTS 5-8 ON SP194332 AND LOTS 116-117 ON N231

RESOLUTION 2026/136

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That the South Burnett Regional Council:

1. In accordance with sections 236(1)(b)(ii) and 236(1)(c)(iii) of the *Local Government Regulation 2012*, disposes of a valuable non-current asset other than by way of tender or auction, to a community organisation and for the purpose of renewing the lease of Lots 5-8 on SP194332 and Lots 116-117 on N231 to the existing tenant, the Nanango Rugby League Football Club Inc, for a term of ten (10) years, at \$75.00 plus GST per annum to be reviewed annually in accordance with Council's leasing and fees policy and with no options to renew the Lease; and
2. In accordance with section 257(1)(b) of the *Local Government Act 2009*, delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.3 COMMUNITY GRANTS PROGRAM 2026/2027 - ROUND 1

RESOLUTION 2026/137

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That South Burnett Regional Council note the approved applications for the Community Grants Program 2026/2027 – Round 1.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.4 ENDORSEMENT OF ARTS CULTURE AND HERITAGE ADVISORY COMMITTEE MINUTES INCLUDING RADF GRANT APPLICATIONS.

RESOLUTION 2026/138

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council endorse the minutes of the Arts, Culture and Heritage Advisory Committee meeting of 8 September 2026 and approve RADF grant funding in accordance with the recommendations made.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.5 DELEGATED AUTHORITY REPORTS (1 AUGUST 2026 TO 31 AUGUST 2026)

RESOLUTION 2026/139

Moved: Cr Jane Erkens

Seconded: Cr Deb Dennien

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of August 2026.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.6 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2026/140

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the List of Correspondence pending completion of Assessment Report as at 12 August 2026 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**14 INFRASTRUCTURE****14.1 LAND FOR WILDLIFE PROGRESS UPDATE**

RESOLUTION 2026/141

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the South Burnett Regional Council receive the report for information and

- Council supports working in partnership with community organisations and stakeholders to progress on ground projects and investigate funding opportunities to protect wildlife habitat in the South Burnett.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**15 QUESTIONS ON NOTICE**

Nil

16 INFORMATION SECTION

Nil

ADJOURN MORNING TEA

RESOLUTION 2026/142

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That the meeting adjourn for morning tea at 10.20am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLVED 2026/143

The meeting resumed at 10.52am.

17 CONFIDENTIAL SECTION

RESOLUTION 2026/144

Moved: Cr Heath Sander

Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

17.1 Retrospectively applying current reservation fees - Niche Reservation

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.2 Lease of Area 5, Wondai Aerodrome

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.3 Heritage Bank Community Fund - Preferred Supplier

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.4 Financial Hardship Rates Application – Assessment Number - 23702-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.5 Request to Waive Water Consumption Charges on Assessment 30278-00000-100

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.6 Request to Waive Rate Charges on Assessment 30278-00000-100

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 10.58am Leanne Petersen returned to the meeting.

At 11.07am Rebecca Bayntun returned to the meeting.

At 11.10am Craig Patch joined the meeting.

At 11.22am Cr Jane Erkens left the meeting.

At 11.22am Cr Jane Erkens returned to the meeting.

RESOLUTION 2026/145

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That Council moves out of Closed Council into Open Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.1 RETROSPECTIVELY APPLYING CURRENT RESERVATION FEES - NICHE RESERVATION

RESOLUTION 2026/146

Moved: Cr Deb Dennien

Seconded: Cr Linda Little

That South Burnett Regional Council advise the customer that the matter has been considered, and that it supports the current position that the \$694.00 reservation and purchase is due and payable.

In Favour: Crs Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit

Against: Crs Kathy Duff and Danita Potter

CARRIED 5/2

17.2 LEASE OF AREA 5, WONDAI AERODROME

MOTION

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. In accordance with section 236(1)(c)(vii)(B) of the *Local Government Regulation 2012*, enters into a lease for the use of Area 5 at the Wondai Aerodrome (part of Lots 3 and 5 on RP83496) for a term of ten (10) years at current market rent with periodic rent reviews for the term of the lease; and
2. In accordance with section 257(1)(b) of the *Local Government Act 2009*, delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with Alan Mollenhauer on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

RESOLUTION 2026/147

Moved: Cr Jane Erkens

Seconded: Cr Ros Heit

That the matter lay on the table.

In Favour: Crs Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Crs Kathy Duff and Heath Sander

CARRIED 5/2

17.3 HERITAGE BANK COMMUNITY FUND - PREFERRED SUPPLIER – PICKLE BALL COURTS

RESOLUTION 2026/148

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That South Burnett Regional Council resolve to engage Darling Downs Court Constructions as selected by the Heritage Bank Community Fund Committee as the funding party to undertake the construction of the pickle ball courts.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.4 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER - 23702-00000-000

RESOLUTION 2026/149

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That South Burnett Regional Council approve the following five (5) year payment arrangement, subject to final consultation with the applicant:

1. Request the owner enter into a payment arrangement for Assessment Number 23702-00000-000 for \$80.00 per fortnight commencing 1 October 2026 for a period of 12 months;
2. Payments increasing to \$90.00 per fortnight from 1 October 2027 for a period of 12 months;
3. Payments increasing to \$100.00 per fortnight from 1 October 2028 for a period of 12 months;
4. Payments increasing to \$115.00 per fortnight from 1 October 2029 for a period of 12 months under normal rate arrangement conditions;
5. Payments increasing to \$135.00 per fortnight from 1 October 2030 for a period of 12 months under normal rate arrangement conditions;
6. Suspend interest from accumulating while hardship payment arrangement is maintained;
7. Suspend legal action while hardship payment arrangement is maintained;
8. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
10. The Chief Executive Officer be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.5 REQUEST TO WAIVE WATER CONSUMPTION CHARGES ON ASSESSEMENT 30278-00000-100

RESOLUTION 2026/150

Moved: Cr Heath Sander

Seconded: Cr Deb Dennien

That South Burnett Regional Council grant a full waiver of water consumption charges, less the average usage, for assessment 30278-00000-100 as outlined in the Report.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.6 REQUEST TO WAIVE RATE CHARGES ON ASSESSEMENT 30278-00000-100

RESOLUTION 2026/151

Moved: Cr Heath Sander

Seconded: Cr Ros Heit

That South Burnett Regional Council grant a partial waiver of rate charges as per option one for assessment 30278-00000-100 as outlined in the report due to extenuating circumstances.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

18 CLOSURE OF MEETING

The Meeting closed at 11.39am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 14 October 2026.

.....
CHAIRPERSON

**7.2 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD ON 15 SEPTEMBER 2026**

File Number: 14-Oct-2026

Author: Coordinator Corporate Services

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 15 September 2026 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 15 September 2026**



MINUTES

Corporate Risk & Audit Advisory Committee Meeting Tuesday, 15 September 2026

Order Of Business

1	Opening	3
2	Welcome	3
3	Leave of Absence / Apologies	3
4	Deputation / Petitions	3
5	Confirmation of Minutes of Previous Meeting	3
5.1	Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 28 May 2026	3
6	Business Arising	4
7	General Business.....	4
7.1	Draft 2025/2026 South Burnett Regional Council Financial Statements	4
7.2	Draft 2025/2026 South Burnett Community Hospital Foundation Limited Financial Statements	4
7.3	Queensland Audit Office - 2026 Interim Audit Report	4
7.4	Queensland Audit Office/KPMG Briefing - 9 September 2026	5
7.5	Internal Audit Progress Report - September 2026	5
7.6	Status on Implementation of Internal Audit Recommendations as at 8 September 2026.....	5
7.7	South Burnett Regional Council Risk Register and Treatment Plan 2025/2026 - June update	6
7.8	South Burnett Regional Council Risk Registers and Treatment Plans 2026/2027	6
8	Closure of Meeting.....	6

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON TUESDAY, 15 SEPTEMBER 2026 AT 2:00 PM**

PRESENT:**Members:**

Mayor Kathy Duff, Chair Ros Heit, Independent Member John Oberhardt, Independent Member Peter van der Eijk

In Attendance:

Mark Pitt (Chief Executive Officer), Kerri Anderson (General Manager Finance & Liveability), Craig Patch (Manager Finance & Sustainability), Karen Searle (Coordinator Corporate Services), Chantelle Hanna (Senior Manager, QAO), Cynthia Jani (QAO), Thomas Cook (Partner, KPMG), Phoebe Prentice (Manager, Audit & Assurance, KPMG)

1 OPENING

The meeting was declared open at 2:05 pm.

2 WELCOME

The Chair welcomed all to the meeting.

3 LEAVE OF ABSENCE / APOLOGIES

Independent Member Corrin Bischoff, Aaron Meehan (General Manager Infrastructure), Carolyn Eagle (Director, Pacifica)

4 DEPUTATION / PETITIONS

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD ON 28 MAY 2026**

COMMITTEE RESOLUTION CRAAC/2026/23

Moved: Mayor Kathy Duff

Seconded: Independent Member Peter van der Eijk

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 28 May 2026 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt and Peter van der Eijk

Against: Nil

CARRIED 4/0

6 BUSINESS ARISING**7 GENERAL BUSINESS****7.1 DRAFT 2025/2026 SOUTH BURNETT REGIONAL COUNCIL FINANCIAL STATEMENTS**

COMMITTEE RESOLUTION CRAAC/2026/24

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member John Oberhardt

That the Corporate Risk and Audit Advisory Committee 'receive' the Draft 2025/2026 South Burnett Regional Council Financial Statements.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt and Peter van der Eijk

Against: Nil

CARRIED 4/0

7.2 DRAFT 2025/2026 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LIMITED FINANCIAL STATEMENTS

COMMITTEE RESOLUTION CRAAC/2026/25

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk and Audit Advisory Committee 'receive' the Draft 2025/2026 South Burnett Community Hospital Foundation Limited Financial Statements.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt and Peter van der Eijk

Against: Nil

CARRIED 4/0

7.3 QUEENSLAND AUDIT OFFICE - 2026 INTERIM AUDIT REPORT

COMMITTEE RESOLUTION CRAAC/2026/26

Moved: Mayor Kathy Duff

Seconded: Independent Member John Oberhardt

That the Corporate Risk and Audit Advisory Committee 'receive' the Queensland Audit Office 2026 Interim Audit Report for information.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt and Peter van der Eijk

Against: Nil

CARRIED 4/0

7.3a TECHNOLOGYONE ACCESS

Request a report be brought to the February 2027 meeting on regarding user access, including number of employees that can post journals and have access to critical modules including payables, receivables, purchasing and document file posting.

7.4 QUEENSLAND AUDIT OFFICE/KPMG BRIEFING - 9 SEPTEMBER 2026

COMMITTEE RESOLUTION CRAAC/2026/27

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk and Audit Advisory Committee 'receives' the Queensland Audit Office/KPMG Briefing - 9 September 2026.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt and Peter van der Eijk

Against: Nil

CARRIED 4/0

7.5 INTERNAL AUDIT PROGRESS REPORT - SEPTEMBER 2026

COMMITTEE RESOLUTION CRAAC/2026/28

Moved: Mayor Kathy Duff

Seconded: Independent Member John Oberhardt

That the Corporate Risk and Audit Advisory Committee 'receive' the Internal Audit Progress Report to 9 September 2026 for information.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt and Peter van der Eijk

Against: Nil

CARRIED 4/0

7.6 STATUS ON IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS AS AT 8 SEPTEMBER 2026

COMMITTEE RESOLUTION CRAAC/2026/29

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk & Audit Advisory Committee 'receives' the Status on Implementation of Internal Audit Recommendations as at 8 September 2026 and the completed items be removed.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt and Peter van der Eijk

Against: Nil

CARRIED 4/0

7.7 SOUTH BURNETT REGIONAL COUNCIL RISK REGISTER AND TREATMENT PLAN 2025/2026 - JUNE UPDATE

COMMITTEE RESOLUTION CRAAC/2026/30

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the Committee 'receive' the South Burnett Regional Council Risk Registers and Treatment Plans 2025/2026 – 6-monthly update – 1 January to 30 June 2026.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt and Peter van der Eijk

Against: Nil

CARRIED 4/0

7.8 SOUTH BURNETT REGIONAL COUNCIL RISK REGISTERS AND TREATMENT PLANS 2026/2027

COMMITTEE RESOLUTION CRAAC/2026/31

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the South Burnett Regional Council Corporate Risk and Audit Advisory Committee 'receive' the Risk Registers and Treatment Plans 2026/2027 as presented.

In Favour: Crs Kathy Duff and Ros Heit, Independent Members John Oberhardt and Peter van der Eijk

Against: Nil

CARRIED 4/0**8 CLOSURE OF MEETING**

The Meeting closed at 2:56 pm.

The minutes of this meeting were confirmed at the Corporate Risk & Audit Advisory Committee held on 8 October 2026.

.....
CHAIRPERSON

8 MAYORAL MINUTE

Nil

9 NOTICES OF MOTION

Nil

10 COUNCILLOR DIVISIONAL UPDATES

Nil

11 BUSINESS OUTSTANDING**11.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 14-10-2026**Author:** Coordinator Executive Services**Authoriser:** Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting as at 9 October 2026

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Business Outstanding Table - October 2026 [!\[\]\(9cc0308e647881098efb3200229312e5_img.jpg\) !\[\]\(6f6b04114cbaf59a77679a24bfdd4e7d_img.jpg\)](#)

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 14 October 2026

Attachment No: 1

Meeting	Subject	Manager	Resolution	Notes
Council 16/09/2026	Lease of Lots 5-8 on SP194332 and Lots 116-117 on N231	Anderson, Kerri	RESOLUTION 2026/136 Moved: Cr Jane Erkens Seconded: Cr Linda Little That the South Burnett Regional Council: 1. In accordance with sections 236(1)(b)(ii) and 236(1)(c)(iii) of the <i>Local Government Regulation 2012</i> , disposes of a valuable non-current asset other than by way of tender or auction, to a community organisation and for the purpose of renewing the lease of Lots 5-8 on SP194332 and Lots 116-117 on N231 to the existing tenant, the Nanango Rugby League Football Club Inc, for a term of ten (10) years, at \$75.00 plus GST per annum to be reviewed annually in accordance with Council's leasing and fees policy and with no options to renew the Lease; and 2. In accordance with section 257(1)(b) of the <i>Local Government Act 2009</i> , delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	17 Sep 2026 9:55am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action and Completion. 30 Sep 2026 2:40pm Jorgensen, Brittani Drafting lease.
Council 16/09/2026	Lease of Area 5, Wondai Aerodrome	Anderson, Kerri	MOTION Moved: Cr Heath Sander Seconded: Cr Deb Dennien That South Burnett Regional Council:	17 Sep 2026 9:55am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action and Completion.

			1. In accordance with section 236(1)(c)(vii)(B) of the <i>Local Government Regulation 2012</i>, enters into a lease for the use of Area 5 at the Wondai Aerodrome (part of Lots 3 and 5 on RP83496) for a term of ten (10) years at current market rent with periodic rent reviews for the term of the lease; and 2. In accordance with section 257(1)(b) of the <i>Local Government Act 2009</i>, delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with Alan Mollenhauer on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council. RESOLUTION 2026/147 Moved: Cr Jane Erkens Seconded: Cr Ros Heit That the matter lay on the table. <u>In Favour:</u> Crs Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit <u>Against:</u> Crs Kathy Duff and Heath Sander CARRIED 5/2	30 Sep 2026 2:39pm Jorgensen, Brittani This was laid on the table during September Council Meeting. Awaiting further direction moving forward.
Council 19/08/2026	Extension to Infrastructure Charges & Planning Incentives	Anderson, Kerri	RESOLUTION 2026/100 Moved: Cr Ros Heit Seconded: Cr Heath Sander That South Burnett Regional Council adopt the following to approve the extension to the Developer Incentive Scheme (DIS) for one (1) year after the previous extension concludes extending from 1 January 2028 to 31 December 2028.	15 Sep 2026 9:03am Kruger, Wendy - Reallocation Action reassigned to Donohue, Kimberley by Kruger, Wendy - For Action and completion.

			<u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0		
Council 19/08/2026	Pacific Green BESS Community Benefit Agreement	Meehan, Aaron	RESOLUTION 2026/122 Moved: Cr Linda Little Seconded: Cr Heath Sander That South Burnett Regional Council delegate to the Chief Executive Officer to negotiate and execute the Community Benefit Agreement for the Pacific Green Kingswell Energy Park. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0	03 Sep 2026 11:41am Doggett, Tee-Arna Negotiations in progress. 07 Oct 2026 2:41pm Doggett, Tee-Arna Negotiations in progress.	
Council 19/08/2026	Notice of Motion - Pothole and road defect practice	Meehan, Aaron	RESOLUTION 2026/116 Moved: Cr Heath Sander Seconded: Cr Linda Little That South Burnett Regional Council review maintenance programming for sealed roads as part of the organisational development plan to identify improvements targeting best practice where concurrent defects can be completed as part of a routine maintenance program when in an area. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 6/0	04 Sep 2026 3:54pm Doggett, Tee-Arna Practice underway. 07 Oct 2026 2:55pm Doggett, Tee-Arna Northern and Southern patching supervisors have recently commenced in alignment with the organisational development plan, and process review has commenced.	

Council 15/07/2026	Question on Notice - Policy for disposing of roadkill	Pitt PSM, Mark	Cr Jane Erkens asked what are the rules/costs for disposing of animals such as roadkill at our local refuse stations?	11 Aug 2026 3:37pm Pointon, Jennifer Investigating with Infrastructure manager 07 Oct 2026 11:25am Pointon, Jennifer Response to be provided to the November General Meeting
Council 15/07/2026	Adoption of South Burnett Regional Council Overgrown Property Policy - Strategic040	Pitt PSM, Mark	RESOLUTION 2026/41 Moved: Mayor Kathy Duff Seconded: Cr Linda Little That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	22 Jul 2026 4:05pm Searle, Karen General Meeting 15/7/2026 - Resolved to lay on table. Policy to be workshopped 08 Sep 2026 11:10am Searle, Karen Policy to be workshopped with Council prior to next General Meeting 07 Oct 2026 8:58am Searle, Karen To be workshopped with Council
Council 15/07/2026	Trustee Permit to Occupy - Burnett Street, Nanango (and described as Part of Lot 8 on N2375)	Anderson, Kerri	RESOLUTION 2026/68 Moved: Mayor Kathy Duff Seconded: Cr Jane Erkens That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	23 Jul 2026 10:05am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For follow up and action 09 Sep 2026 1:24pm Jorgensen, Brittani Manager Customer Solutions is investigating more detailed costs
Council 20/05/2026	Licence to Occupy - Hivesville Progress Association	Anderson, Kerri	RESOLUTION 2026/478 Moved: Cr Heath Sander Seconded: Cr Linda Little That That South Burnett Regional Council: 1. In accordance with s.236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> , dispose of a valuable non-current asset by way of entering a Deed of Licence to Occupy for Lot 112 on	27 May 2026 10:51am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action & Completion 27 May 2026 2:45pm Jorgensen, Brittani Letter sent to Hivesville Progress Association confirming council resolution and advising that draft documents will be prepared. 11 Jun 2026 9:32am Jorgensen, Brittani

			SP116355 to the Hivesville Progress Association Inc. for a term of 3 years. 2. Pursuant to s.257(1)(b) of the <i>Local Government Act 2009</i>, delegates to the Chief Executive Officer the power to negotiate, finalise and execute a Deed of Licence to Occupy with the Hivesville Progress Association. <u>In Favour:</u> Crs Kathy Duff, Linda Little, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 5/0	Draft Licence to Occupy has been prepared and provided to Manager of Customer Solutions to review. 25 Jun 2026 10:14am Jorgensen, Brittani Draft Licence to Occupy is still with Manager of Customer Solutions for review. Has been chased up. 06 Jul 2026 1:47pm Jorgensen, Brittani Draft Licence with Manager Customer Solutions for review. Has been followed up. 22 Jul 2026 3:39pm Jorgensen, Brittani Draft Licence has been reviewed by Manager of Customer Solutions. Amendments being made before finalising draft for execution. 12 Aug 2026 2:00pm Jorgensen, Brittani Licence to Occupy ready for execution. Awaiting approval from DNRM first. 09 Sep 2026 10:37am Jorgensen, Brittani Licence to Occupy is with customer for signing. 30 Sep 2026 2:35pm Jorgensen, Brittani This was signed by the customer incorrectly so was posted to HPA for re-execution on 30.09.2026 07 Oct 2026 4:03pm Jorgensen, Brittani Licence has been returned signed by customer correctly. With CEO for execution.
Council 20/05/2026	Lease of Area 17, Kingaroy Aerodrome (being part of Lot 3 on SP249643)	Anderson, Kerri	RESOLUTION 2026/492 Moved: Cr Deb Dennien Seconded: Cr Linda Little That South Burnett Regional Council: 1. In accordance with <i>Local Government Regulation 2012</i> section 236(1)(c)(iii), disposes of a valuable non-current asset other than by way of tender or auction for the purpose of renewing the lease of Area 17 of the Kingaroy Aerodrome (being part of Lot 3 on SP249643) to the existing tenants of the land, Dr Thomas Potter and Annette Potter,	27 May 2026 10:51am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action & Completion 11 Jun 2026 9:34am Jorgensen, Brittani Draft Lease has been prepared and provided to Manager of Customer Solutions for review. Have also sought a quote from IPN Valuers to do a valuation on market rent. Once this is received, rent amount can be inserted in lease and then arranged for execution., Customer has also been notified that draft documents are being prepared and will be sent out in due course. 25 Jun 2026 10:15am Jorgensen, Brittani

			for a term of ten (10) years, with no options to renew and at current market rental. 2. In accordance with section 257(1)(b) of the <i>Local Government Act 2009</i>, delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with Dr Thomas Potter and Annette Potter on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council. <u>In Favour:</u> Crs Kathy Duff, Linda Little, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 5/0	Draft Lease is still with Manager of Customer Solutions for review. Has been chased up. 06 Jul 2026 1:49pm Jorgensen, Brittani Draft Lease with Manager Customer Solutions. Has been chased up. 12 Aug 2026 2:03pm Jorgensen, Brittani Lease is being sent for signing - were waiting on market rent assessment which has now been received. 09 Sep 2026 10:38am Jorgensen, Brittani Customer is meeting with Manager of Customer Solutions and Lease & Land Officer on 10.09.2026 to discuss the progression of this lease 10 Sep 2026 4:16pm Jorgensen, Brittani Manager Customer Solutions and Lease & Land Officer met with customer on 10 September 2026. Customer has sought amendments, we are attending to those amendments before reissuing Lease for customer's execution. 30 Sep 2026 2:36pm Jorgensen, Brittani Customer wants further meeting with Land and Lease Officer and Manager Customer Solutions to discuss lease terms. Meeting scheduled for 1 October 2026. 07 Oct 2026 4:05pm Jorgensen, Brittani Still in negotiations with customer. Email sent to customer on 7/10/2026 with Council's position on amendments, awaiting response from customer.
Council 20/05/2026	Lease of Area 16, Kingaroy Aerodrome (being part of Lot 3 on SP249643)	Anderson, Kerri	RESOLUTION 2026/493 Moved: Cr Heath Sander Seconded: Cr Linda Little That the South Burnett Regional Council: 1. In accordance with section 236(1)(c)(iii), disposes of a valuable non-current asset other than by way of tender or auction for the purpose of renewing the lease of Area 16 at the Kingaroy Aerodrome (being part of Lot 3	27 May 2026 10:52am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action & Completion 11 Jun 2026 9:35am Jorgensen, Brittani

			on SP249643) to the existing tenants, Paul and Karen Garner, for a term of ten (10) years, with no options to renew and at current market rental. 2. In accordance with section 257(1)(b) of the <i>Local Government Act 2009</i>, delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with Paul and Karen Garner on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council. <u>In Favour:</u> Crs Kathy Duff, Linda Little, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 5/0	Draft Lease has been prepared and provided to Manager of Customer Solutions for review. Have also sought a quote from IPN Valuers to do a valuation on market rent. Once this is received, rent amount can be inserted in lease and then arranged for execution., Customer has also been notified that draft documents are being prepared and will be sent out in due course. 25 Jun 2026 10:15am Jorgensen, Brittani Draft Lease is still with Manager of Customer Solutions for review. Has been chased up. 06 Jul 2026 1:49pm Jorgensen, Brittani Draft Lease with Manager Customer Solutions. Has been chased up. 12 Aug 2026 2:04pm Jorgensen, Brittani Lease is being sent for signing - were waiting on market rent assessment which has now been received. 09 Sep 2026 10:39am Jorgensen, Brittani Lease is with customer for signing 30 Sep 2026 2:37pm Jorgensen, Brittani Customer emailed CEO, Mayor, Commercial Enterprises and Lease and Land Officer disputing market rental amount. Email was sent to Customer by Lease and Land Officer on 30.09.2026 responding to this dispute and invited customer to engage his own valuer. Awaiting response. 07 Oct 2026 4:06pm Jorgensen, Brittani No response from customer to last email at this stage. Still in negotiations.
Council 15/04/2026	Renaming Mill Street, Brooklands	Meehan, Aaron	RESOLUTION 2026/444 Moved: Cr Linda Little Seconded: Cr Deb Dennien That South Burnett Regional Council: 1. Rename the start of Mill Street to Old Station Road (Kingaroy Cooyar Road to the	11 May 2026 11:24am Doggett, Tee-Arna

			intersection of the Mill Street Road Reserve); and; 2. The unformed unmaintained reserve continues to be known as Mill Street. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	Report presented at April meeting and adopted by Council. Letters have been drafted for the property owners and Department of Resources to officially advise of the change to property address and underlying casement name. No changes are required for the road asset or street name blade. Notification will be sent to Assets and Rates and any other required internal stakeholders regarding the address changes once the letters are finalised. 09 Jun 2026 12:36pm Doggett, Tee-Arna Finalisation of name change underway. 07 Jul 2026 12:58pm Doggett, Tee-Arna Finalisation of name change underway. 11 Aug 2026 2:55pm Doggett, Tee-Arna Finalisation of name change underway. Letters to be finalised and forwarded to property owners. 08 Sep 2026 4:48pm Doggett, Tee-Arna Letters are drafted to be distributed in September. 07 Oct 2026 2:39pm Doggett, Tee-Arna A further possible access has been located and currently consulting with property owner. Final letters drafted and will be distributed in October 2026.
Council 15/04/2026	Transfer of land Jellicoe Street, Proston	Anderson, Kerri	RESOLUTION 2026/461 Moved: Cr Heath Sander Seconded: Cr Deb Dennien That the South Burnett Regional Council: 1. Approve and enter into (as Seller) an REIQ Sale Contract with Darryl Colin Gatgens (as Buyer) to transfer title of 23 Jellicoe Street Proston (described as Lot 38 on RP57676), pursuant to section 236(1)(v) of the <i>Local Government Regulation 2012</i>, for current market value as determined by a suitably experienced registered valuer; 2. Approve and enter into (as Buyer) an REIQ Purchase Contract with Darryl Colin Gatgens (as Seller) to transfer title of 29 Jellicoe	21 Apr 2026 9:34am Kruger, Wendy - Reallocation Action reassigned to Jorgensen, Brittani by Kruger, Wendy - For Action and finalisation 14 May 2026 9:48am Jorgensen, Brittani Draft Contracts and Disclosure Statements have been drafted, currently being reviewed by Manager of Customer Solutions. Valuation has been done but awaiting final report from valuer. Solicitors have been engaged for settlement. 27 May 2026 10:00am Jorgensen, Brittani Valuation has been received and draft contracts updated. Awaiting final approval from Manager of Customer Solutions then can send to the owner of 29 Jellicoe Street and Athena Law. 25 Jun 2026 10:12am Jorgensen, Brittani

	Street Proston (described as Lot 41 on RP57676), pursuant to section 236(1)(v) of the <i>Local Government Regulation 2012</i>, for current market value as determined by a suitably experienced valuer; 3. Ensure that the Contracts provide for: a. Interdependency of both Contracts; b. Contemporaneous settlement; c. if the properties are valued at different amounts, then the consideration to be paid at settlement will be the difference in the market value; and d. South Burnett Regional Council to prepare and lodge a drainage easement over Lot 38 on RP57676 at its cost prior to settlement. 4. Council delegate powers to the Chief Executive Officer under Section 257 of the <i>Local Government Act 2009</i> to negotiate and execute both Contracts. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	Draft Contracts have been finalised and being sent to customer and solicitors for consideration and if in order, execution. Will be sent once Seller Disclosure has been signed by CEO, which was provided to CEO on 25.06.2026. 01 Jul 2026 11:17am Jorgensen, Brittani Seller Disclosure has been signed by CEO and sent with draft contracts to customer and solicitors 06 Jul 2026 1:44pm Jorgensen, Brittani Customer emailed Council unhappy with proposal/Contracts and communications via email. Customer's email was referred to Manager of Customer Solutions who will be discussing this email with General Manager Infrastructure and Manager Facilities Parks & NRM. Either Manager Infrastructure or Manager Facilities Parks & NRM to contact customer in response. 22 Jul 2026 3:38pm Jorgensen, Brittani Awaiting direction from CEO and/or General Manager Infrastructure as to how to respond to customers concerns with Contracts. 12 Aug 2026 1:54pm Jorgensen, Brittani Correspondence between Council and Customer on 3 & 5 August 2026. Revised Contracts and response to Customer has been prepared and were sent to CEO, Council Managers and GMs on 12 August 2026 for review prior to sending to Customer. 09 Sep 2026 10:36am Jorgensen, Brittani Contracts are with customer for signing. Follow up email to Athena Law sent on 10 September 2026 seeing if they have heard anything from customer or received any signed documents. 30 Sep 2026 2:34pm Jorgensen, Brittani Email sent to Athena Law chasing up signing of Contract by Mr Gatgens
--	--	--

Council 18/03/2026	Rehabilitation study on Koala habitat on Burrandowan Road, Kingaroy	Meehan, Aaron	RESOLUTION 2026/407 Moved: Cr Danita Potter Seconded: Cr Jane Erkens That South Burnett Regional Council: 1. Remove the surface rubbish from site and; 2. Council seek Expressions Of Interest from incorporated community groups to maintain and rehabilitate part of Lot 331 FY578 Burrandowan Road for Koala habitat. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	08 Apr 2026 11:54am Doggett, Tee-Arna Council investigating the call of EOI from community groups. 13 May 2026 11:28am Doggett, Tee-Arna Council is drafting the Expression of Interest for community groups to participate in rehabilitation of site for Koala conservation. 11 Jun 2026 11:50am Doggett, Tee-Arna Council is finalising EOI for rehabilitation of site for Koala conservation. 07 Jul 2026 11:38am Doggett, Tee-Arna EOI for community groups to participate in rehabilitation of site for Koala conservation will be advertised in July. 12 Aug 2026 2:00pm Doggett, Tee-Arna EOI advertised on 12 August 2026, to close on 18 September 2026. 03 Sep 2026 9:07am Doggett, Tee-Arna EOI closes on the 18th September 2026. 25 Sep 2026 12:42pm Doggett, Tee-Arna Council received 1 EOI which will be assessed on Managers return from leave.
Council 18/03/2026	Sale of land at 64-66 Burrows Street, Wondai (being Lot 39 on SP212971)	Anderson, Kerri	RESOLUTION 2026/420 Moved: Cr Heath Sander Seconded: Cr Linda Little That South Burnett Regional Council delegate to the Chief Executive Officer to List the property for sale on the open market with a local real estate agent. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	25 Mar 2026 1:41pm Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For finalisation and completion. 09 Apr 2026 3:10pm Kruger, Wendy Applicant has been advised of Council's resolution and property is to be listed on the open market. 14 May 2026 3:42pm Bayntun, Rebecca Quotation sought for listing the property. 13 Aug 2026 11:38am Kruger, Wendy Report to go to the General Council Meeting (19 August 2026) seeking approval for offers received. 08 Oct 2026 9:43am Kruger, Wendy on Behalf of Manager Customer Solutions: Property is now under Contract.

Council 18/02/2026	Notice of Motion - Introduction of Temporary Planning Instrument	Anderson, Kerri	RESOLUTION 2026/339 Moved: Cr Jane Erkens Seconded: Cr Danita Potter That South Burnett Regional Council introduce a Temporary Planning Instrument, or review local laws to allow a landowner to reside in a temporary dwelling on their own land, provided it meets relevant health and safety standards until the housing crisis is over. To be reviewed in two years, after it takes effect <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	12 Mar 2026 2:30pm Donohue, Kimberley To be included in the Local Law Review - SG 08 May 2026 4:12pm Paterson, Lynelle - Reallocation Action reassigned to Donohue, Kimberley 11 Aug 2026 10:22am Donohue, Kimberley To be investigated and picked up in the LL review.
Council 18/02/2026	Renewal of the Licence to Occupy for Area 13 at the Kingaroy Airport	Anderson, Kerri	RESOLUTION 2026/381 Moved: Cr Jane Erkens Seconded: Cr Deb Dennien That South Burnett Regional Council: - in accordance with s236(1)(c)(iii) of the <i>Local Government Regulation 2012</i>, enters into an agreement for the occupation of Area 13 at the Kingaroy Airport (being part of Lot 3 on SP249643) for a term of 20 years at current market rent with periodic rent reviews for the term of the agreement. - pursuant to section 257(1)(b) of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with Miles Gore-Brown.	11 Mar 2026 9:14am Dunstan, Sam Draft lease completed and awaiting review. Valuation to be completed. 09 Apr 2026 3:11pm Kruger, Wendy Leasee has requested changes which have been approved by CEO. Updated licence is currently being finalised accordingly. 14 May 2026 2:46pm Bayntun, Rebecca Lease documents sent. Lessee undertaking their own due diligence. 13 Aug 2026 11:39am Kruger, Wendy Lease is with customer for review and execution. He has solicitors assisting him. Council's Lease and Land Officer is continuing to follow up with him monthly since May 2026 08 Oct 2026 9:46am Kruger, Wendy On behalf of Manager Customer Solutions: The lease is still with customer for review and execution. Continued to be followed up by Council's Lease and Land Officer

<u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0				
Council 18/02/2026	Question on notice - Late Fees	Anderson, Kerri	Question on notice from Cr Ros Heit Can late fees or interest be charged on overdue dog registrations?	11 Mar 2026 4:21pm Anderson, Kerri Currently investigating options. Will bring to a future Council Meeting. 13 May 2026 8:44am Anderson, Kerri Will be looked at after budget has been done to ensure investigation can be resourced properly.
Council 19/11/2025	Kingaroy Showground Building assessable against the Local Heritage Register	Pitt PSM, Mark	RESOLUTION 2025/241 Moved: Cr Danita Potter Seconded: Cr Deb Dennien That South Burnett Regional Council: 1. <i>approve</i> in principle the removal of a Local Heritage Registered Building being the trade hall at the Kingaroy Show Grounds from the Local Heritage Register; and 2. that the Chief Executive Officer be delegated to finalise with the Show Grounds Committee any application and/or development approvals required subject reasonable conditions. <u>In Favour:</u> Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Cr Jane Erkens CARRIED 6/1	22 Jan 2026 10:38am Pitt PSM, Mark Letter sent to Show Society 15 December advising outcome and asked for date to meet in the new year. 03 Feb 2026 8:36am Hunt, Bree Have followed up re meeting. Awaiting response. 24 Feb 2026 10:06am Hunt, Bree Meeting has been scheduled with the President for 12 March 2026. 03 Mar 2026 5:22pm Pitt PSM, Mark Meeting held with Show Society 2 March to discuss next steps - a follow up Council report to be developed and submitted to council meeting to progress 25 Mar 2026 2:56pm Hunt, Bree Onsite meeting occurred on the 26 March with Senior Building Certifier and Manager Facilities to look at the asbestos and prepare a report going forward. 15 May 2026 9:16am Pitt PSM, Mark The buildings are listed on the Local Heritage Register and Councils approval for removal did not extend to all of the affected buildings as was the intent of the Show Societies initial request through Councils Planning Section. Show Society to complete further research on the buildings and options.

			07 Jul 2026 2:16pm Pitt PSM, Mark No further information has come from the Show Society. They were going to reach out if they need help in preparing a report detailing the reason why the building needs to be removed and what they were proposing to place back on site. 12 Aug 2026 8:56am Hunt, Bree Reached out to the Show Society to see if they need any further assistance. Awaiting for staff member to return from leave to assist and have relayed back. 25 Aug 2026 10:35am Hunt, Bree Have spoken with the Development Services team and they are going to reach out to the Show Society to follow up with any assistance or information that may be required to progress. 07 Oct 2026 2:50pm Hunt, Bree Development Services are going to set up a meeting with the Kingaroy Show Society to discuss what requirements are needed and then bring a future report back to council for the removal of the second building.
Council 19/11/2025	Potential Purchase of Community Health Building, Kingaroy	Anderson, Kerri	RESOLUTION 2025/265 Moved: Cr Deb Dennien Seconded: Cr Danita Potter 1. That South Burnett Regional Council resolves to make an offer for the purchase of the Community Health Building, Kingaroy described as Lot 1 on FY2977 from the State of Queensland (Represented by Queensland Health) and (i) Pursuant to Section 257(1)(b) of the <i>Local Government Act 2009</i>, the Council resolves to delegate to the Chief Executive Officer the power to negotiate, finalise and execute the sale contracts, transfers and any other 17 Dec 2025 8:38am Kemp, Fiona Action being relocated to Rebecca Bayntun as part of leasing and land matters. 17 Dec 2025 8:38am Kemp, Fiona - Reallocation Action reassigned to Bayntun, Rebecca by Kemp, Fiona - Action falls under Land and Leasing matters 20 Jan 2026 4:35pm Dunstan, Sam Investigation into the process for Council to obtain the building from the State. 12 Mar 2026 12:06pm Kruger, Wendy Letter drafted to Qld Government - Qld Health 09 Apr 2026 3:12pm Kruger, Wendy Manager Customer Solutions meeting with Health Property Advisor Friday, 10 April 2026.

			documents required to effect the transfer. (ii) Council amalgamate Lot 1 on FY2977 and Lot 2 on SP345948 by way of survey into one lot. (iii) Council to upgrade the switchboard in the Qld Health Building to remove the asbestos board and make electricity supply compliant. <u>In Favour:</u> Crs Kathy Duff, Danita Potter, Deb Dennien and Ros Heit <u>Against:</u> Crs Jane Erkens, Linda Little and Heath Sander CARRIED 4/3		
Council 15/10/2025	Construction of a Formed Road to Lot 29 RP36980 and Lot 10 M5421 Memerambi	Anderson, Kerri	RESOLUTION 2025/198 Moved: Cr Jane Erkens Seconded: Cr Heath Sander That South Burnett Regional Council 1. delegate to the Chief Executive Officer to accept and finalise the formed road to Lot 29 RP36980 and Lot 10 M5421 and 2. receive a future report to consider options for naming the road. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter and Heath Sander <u>Against:</u> Crs Deb Dennien and Ros Heit CARRIED 5/2	30 Oct 2025 10:12am Champney, Kristy Planning and Infrastructure staff meeting to finalise and progress road naming. 21 Jan 2026 10:52am Doggett, Tee-Arna - Reallocation Action reassigned to Donohue, Kimberley by Doggett, Tee-Arna - Currently being actioned by Planning & Development.	
Council 16/04/2025	Notice of Motion - Investigations	Meehan, Aaron	RESOLUTION 2025/409 Moved: Cr Heath Sander Seconded: Cr Jane Erkens	15 May 2025 10:55am Champney, Kristy To be discussed in May/June Budget rounds and actioned through organisational review implementation where appropriate.	

			That the following items be investigated and be considered in the budget and organisational review where applicable: 1. Undertake a guidepost and sign replacement and maintenance program across the region for the 2025/2026 financial year; 2. Investigate to purchase a woodchipper of suitable size to carry out the removal of tree waste as part of the fleet budget; 3. Identify which department is responsible for the regular maintenance of urban storm water pits throughout the region and undertake a regular cleaning regime of access grates to prevent excess flooding potential from any debris that may affect flow; and 4. Consideration for Council staff to mow and maintain the Murgon, Wondai, Tingoora, Kingaroy, Nanango and Blackbutt Cemeteries and the large park areas in Tingoora and Memerambi referring back to previous schedules prior to engaging contractors. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander <u>Against:</u> Cr Ros Heit CARRIED 6/1	30 Oct 2025 9:42am Champney, Kristy Current services listed are being reviewed as part of organisational service levels. 09 Feb 2026 2:31pm Doggett, Tee-Arna Current services listed are being reviewed as part of organisation service level review. 06 Mar 2026 10:48am Doggett, Tee-Arna Current services listed are being reviewed as part of organisation service level review. 13 May 2026 1:25pm Doggett, Tee-Arna Current budget and structure review currently in progress 11 Jun 2026 9:52am Doggett, Tee-Arna Update to be provided at June budget workshops. 07 Jul 2026 1:30pm Doggett, Tee-Arna Services including Parks & Cemeteries discussed at budget workshops. Further review to be undertaken through service level review. 11 Aug 2026 2:32pm Doggett, Tee-Arna Services including Parks & Cemeteries discussed at budget workshops. Further review to be undertaken through service level review. 08 Sep 2026 4:39pm Doggett, Tee-Arna Services including Parks and Cemeteries discussed at budget workshops. Further review to be undertaken through service level review.	
Council 19/03/2025	Development of Tree Management, Maintenance and Planting Policy	Meehan, Aaron	RESOLUTION 2025/393 Moved: Cr Ros Heit Seconded: Cr Heath Sander That South Burnett Regional Council develop a council controlled tree management, maintenance and planting policy.	04 Apr 2025 8:07am Kemp, Fiona A plan is being worked on by the Parks and NRM Coordinator 04 Apr 2025 11:15am Petersen, Leanne Commenced research on tree maintenance policy and will include in the 25/26 Operational Plan. 05 Nov 2025 2:40pm Kemp, Fiona Meeting to review this policy will be in the New Year. 21 Jan 2026 2:18pm Petersen, Leanne	

			<u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	Parks Team have completed research on other Council tree maintenance policies. SBRC Draft Policy to be workshopped in near future. 10 Feb 2026 3:55pm Doggett, Tee-Arna SBRC Draft Policy to be workshopped in March/April 2026. 06 Mar 2026 10:46am Doggett, Tee-Arna Council workshop for last week in March/first week of April. 08 Apr 2026 11:50am Doggett, Tee-Arna Council requested workshop for last week of April after school holidays. 26 Apr 2026 7:24pm Doggett, Tee-Arna Council workshopped draft Tree Policy on 22 April. Draft policy to be updated with Councillors feedback and sent to Council Internal Departments for review. 08 Jun 2026 11:47am Doggett, Tee-Arna Draft Tree Policy is being reviewed by other internal departments for feedback for input. 07 Jul 2026 11:36am Doggett, Tee-Arna Ongoing review of the Draft Tree Policy by other internal departments for feedback for input. 12 Aug 2026 2:00pm Doggett, Tee-Arna Draft Tree Policy to be presented to the Senior Leadership Team in September. 08 Sep 2026 4:39pm Doggett, Tee-Arna Draft Tree Policy to be presented to the Senior Leadership Team in September. 25 Sep 2026 12:41pm Doggett, Tee-Arna Draft Tree Policy to be presented to the Senior Leadership Team in October, and workshopped with Council in November subject to availability.
Council 19/03/2025	Road Maintenance and Construction Works - Quality Assurance	Meehan, Aaron	RESOLUTION 2025/399 Moved: Cr Heath Sander Seconded: Cr Linda Little That South Burnett Regional Council monitor quality assurance and materials used on all road maintenance and construction works.	03 Apr 2025 8:06pm Champney, Kristy A review of forms and processes for road construction and maintenance is proposed for the 25/26 operational plan. 08 Aug 2025 9:33am Champney, Kristy Quality Management System audit has commenced

	<u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0	30 Oct 2025 9:36am Champney, Kristy Council has successfully completed its ISO 9001 audit. Further work needs to be done to review business process through organisational development plan. 10 Feb 2026 4:00pm Doggett, Tee-Arna Council has successfully completed its ISO 9001 audit. Further work needs to be done to review business process through organisational development plan including gravel specification review and workshop. 06 Mar 2026 10:47am Doggett, Tee-Arna Gravel specification currently being reviewed, including deco mix. 08 Apr 2026 12:05pm Doggett, Tee-Arna Gravel mix being considered in organisational review. 13 May 2026 1:24pm Doggett, Tee-Arna Gravel mix and QA to be reviewed in organisation and process review. 09 Jun 2026 12:28pm Doggett, Tee-Arna Gravel mix and QA to be reviewed in organisation and process review. 08 Jul 2026 3:19pm Doggett, Tee-Arna Gravel mix and QA to be reviewed in organisation and process review. 11 Aug 2026 2:30pm Doggett, Tee-Arna Gravel mix for unsealed roads was reviewed as part of unsealed roads training workshop, with all materials to be reviewed against spec and blending of materials to be trialled. 04 Sep 2026 3:51pm Doggett, Tee-Arna Three amendments have been incorporated into the new specification September 2026 ver3 to improve the performance qualities of the gravel for unsealed roads:. • Change the sieve size lower limit from 20 to 22 for 0.425mm sieve.,
--	--	---

			• Change the Shrinkage Product lower limit from 100 to 110., • Change the Linear Shrinkage lower limit from 4 to 5. 07 Oct 2026 2:39pm Doggett, Tee-Arna Three amendments have been incorporated into the new specification September 2026 ver3 to improve the performance qualities of the gravel for unsealed roads., Material was reviewed and workshopped with council as part of the unsealed road review.
Council 18/12/2024	Licence to Occupy - Nanango Golf Club Inc.	Anderson, Kerri	RESOLUTION 2024/265 Moved: Cr Jane Erkens Seconded: Cr Ros Heit That the matter lay on the table. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0 20 Jan 2025 11:47am Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - To Note for next meeting. 13 Mar 2025 2:59pm Bayntun, Rebecca Golf Club advised of meeting outcome. Next step to determine best option for securing tenure for access to the golf club across the lot. 20 Jan 2026 4:53pm Dunstan, Sam 18 November 2025 - Quote for Proposed Reconfiguring a Lot - Access Easement received as an RAL >10 years will attract a planning application. 09 Apr 2026 3:08pm Kruger, Wendy Investigations ongoing. Update to be provided at May 2026 Meeting 13 Aug 2026 11:40am Kruger, Wendy This matter was recently discussed at the Leasing Managers Meeting weekending 7 August. To be presented to Councillor Workshop for further discussion. 08 Oct 2026 9:44am Kruger, Wendy on Behalf of Manager Customer Solutions: Proposed workshop has been postponed and to be rescheduled for discussions.

12 EXECUTIVE SERVICES

12.1 ACTING CHIEF EXECUTIVE OFFICER

File Number: CEO1

Author: Chief Executive Officer

Authoriser: Chief Executive Officer

PRECIS

The purpose of this report is to advise Councillors of the Chief Executive Officer's (CEO) annual leave period and the appointment of an Acting CEO

SUMMARY

The leave period is from Monday 19 October 2026 to Tuesday 3 November 2026 inclusive with a return to work date of Wednesday 4 November 2026.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approves the Chief Executive Officer leave from Monday 19 October 2026 to Tuesday 3 November 2026 inclusive and appoints the _____ as Acting Chief Executive Officer.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial implications

LINK TO CORPORATE/OPERATIONAL PLAN

5. ORGANISATIONAL EXCELLENCE - An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal only

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009; Industrial Relations Act 1999; and relevant industrial instruments

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The Acting Chief Executive Officer acts fully in the role of the Chief Executive Officer with all formal delegations.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

REPORT

The CEO plans to take a period of leave from Monday 19 October 2026 to Tuesday 3 November 2026 inclusive with a return to work date of Wednesday 4 November 2026. An Acting CEO is required to be appointed for the duration of the leave in accordance with the *Local Government Act 2009*.

ATTACHMENTS

Nil

12.2 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL**File Number:** 14-10-2026**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

This report is to recommend dates, times and locations for ordinary meetings of Council for the period January to December 2027.

SUMMARY

In accordance with Section 254B (1) of the *Local Government Regulation 2012* it is necessary to confirm the dates, times and locations of the ordinary meetings of Council for the period January to December 2027.

OFFICER'S RECOMMENDATION

That Council adopt the dates, times and locations for Ordinary meetings of Council, January to December 2027 as follows:

Date	Time	Location
Wednesday 20 January 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 17 February 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 17 March 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 21 April 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 19 May 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 16 June 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 21 July 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 August 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 15 September 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 20 October 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 17 November 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy

Date	Time	Location
Wednesday 15 December 2027	9.00am	Warren Truss Chamber Glendon Street Kingaroy

FINANCIAL AND RESOURCE IMPLICATIONS

Budget funds are provided for the costs associated with Council meetings. Operationally, scheduling of workshops and preparation of reports have been generally aligned to ordinary meetings of Council being conducted on the third Wednesday of the month.

LINK TO CORPORATE/OPERATIONAL PLAN

- OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.
- OR10 Continued commitment to community engagement and to proactive strategic delivery of media and communications.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council advertises the dates, times, and location of Council Meetings to enable the community to attend or watch the live stream.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Public notice of the meetings is required pursuant to Section 254B (1) of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT**ATTACHMENTS**

Nil

12.3 SOUTH BURNETT TOURISM UPDATE**File Number:** 14-10-2026**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Update on Visit South Burnett (VSB) activities in partnership with South Burnett Regional Council.

SUMMARY

To update councillors on recent activities and the progress.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council receive the VSB Partnership Report and Visitor Information Centre/Tourism reports for information.

FINANCIAL AND RESOURCE IMPLICATIONS

Allocation made in the 2025/2026 and 2026/2027 budget for partnership arrangements.

LINK TO CORPORATE/OPERATIONAL PLAN

GR5 Provide and investigate options to improve out arts, heritage, museums, visitor information centres and tourism infrastructure.

GR6 Advocate for and support of the region's tourism sector through an industry led development of a Tourism Strategy developed in partnership with the LTO.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Various activities over the reporting period including meetings and attendance at VSB meet and greets.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Partnership arrangement

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

As per Council resolutions and adopted budget.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

REPORT

Partnership report as of September 2026 attached for reference.

Reports from the Visitor Information Centres/Tourism attached for information.

ATTACHMENTS

1. VSB report April - September 2026 [!\[\]\(de17a826ee4ef1d32ddd05bf2fa2331e_img.jpg\)](#) [!\[\]\(bc9d06b0ede395597ccca6bd2e262728_img.jpg\)](#)
2. Visitor Information Centre report October 2025 - March 2026 [!\[\]\(d7a93206fb38cec9cd38c48dce5b57ee_img.jpg\)](#) [!\[\]\(459a52879ef4f8c14b4e847e85932e36_img.jpg\)](#)
3. Visitor Information Centre report April 2026 - September 2026 [!\[\]\(3d6c7d7e9b9f3d767bb9803184172c11_img.jpg\)](#) [!\[\]\(3b4bbd0890e2a112840f6d5a45dddc24_img.jpg\)](#)



VISIT SOUTH BURNETT

April–September 2026 Report

From April to September 2026, Visit South Burnett continued to promote the region, support local tourism operators and strengthen connections across the South Burnett tourism industry. This period included the successful delivery of the Wouldn't You Like to Be in My Shoes? project, completion of the South Burnett town brochure suite, continued Meet & Greets, industry representation, member engagement and ongoing digital marketing.

VSB also progressed several key projects designed to strengthen visitor information and member communication, including the interactive touchscreen, membership portal and development of an accessible regional image library using new imagery captured through the Shoes project.

REPORT CONTENTS:

Visitor Trends and Marketing Response.....	03
Five years of South Burnett Tourism.....	03
Website Statistics & New project - Events Calendar.....	04
New Project - Membership Portal.....	05
Membership & Industry Engagement.....	06
Wouldn't You Like to Be in My Shoes?.....	07
Additional Projects.....	08



Jason Kinsella
VSB President & Wineries & Pubs



Gloria Kirkness
VSB Treasurer - Events



Mandy Evans
VSB Secretary & Agritourism



David Kenny
Events & Rail Trail



Neil Black
Accommodation & Food



Robyn Dower
Arts & Culture

SOUTH BURNETT TOURISM SNAPSHOT

VISITOR TRENDS AND MARKETING RESPONSE



Following on from our previous report, the available visitation data reflects the softening in travel that VSB anticipated as uncertainty around fuel prices, household expenses and the broader cost of travel increased through March and April. The South Burnett entered 2026 from a relatively strong position. In February, tourist spend was up 8.6% year on year, tourist customers were up 2.9% and total trips were up 14.9%. March showed the first signs of a shift, with tourist spend down 3.2% and customers down 5.6%, although total trips remained 4.5% higher than the previous March.

By April, the year-on-year impact was more evident, with tourist customers down 18.8%, trips down 9.9% and expenditure down 13.4% compared with April 2025. It is important to note that April was still stronger than March in actual terms, recording 16,500 tourist customers, 19,500 trips and \$4.6 million in visitor spend. The decline shown in the scorecard reflects comparison with a stronger April in the previous year rather than a month-on-month collapse.

This change occurred at a time of considerable uncertainty around the cost of road travel. Average regular unleaded fuel prices increased from 171 cents per litre in February to 228 cents in March, a rise of 33%, while diesel increased by 41%. Interest rates also increased in both February and March, adding further pressure to household discretionary spending.

Across Queensland and other domestic tourism markets, operators were reporting Easter cancellations, softer bookings and enquiries from travellers concerned about both fuel prices and fuel availability. Feedback received by VSB from local operators indicated that, while the South Burnett was experiencing softer visitation, existing bookings generally remained relatively stable, with limited cancellations reported across the region.

In response to the changing conditions, VSB adjusted its marketing approach to focus more heavily on a smaller and more achievable drive-market radius. Rather than continuing to spread available advertising expenditure across more distant markets, greater emphasis was placed on Queensland and nearby drive markets where the South Burnett remained a realistic option for a weekend, short break or last-minute getaway.

This shift was aimed at maximising the value of VSB's advertising budget by concentrating campaign activity on audiences with a greater likelihood of converting from advertising exposure into actual visitation. Campaign messaging continued to focus on the South Burnett as an accessible short-break destination, while encouraging visitors already planning a trip to explore further and stay another day.

Five years of South Burnett Tourism

Tourism in the South Burnett has grown strongly over the five years to June 2025. Tourism sales rose from about \$117 million in 2020/21 to \$216.3 million in 2024/25, an increase of 85%. Value added, which is sales less the materials and services bought in to produce them, rose from about \$59 million to \$113.2 million (+91%). Growth was strongest in 2021/22 and 2022/23, at about 20% and 36%, and has settled to about 9% and 4% in the last two years. Sales are now well above the last full year before COVID, 2018/19, at about \$179 million. The graph splits each measure into direct and indirect. Direct covers businesses that deal with visitors themselves, such as cafes, accommodation and attractions. Indirect covers the producers of the goods visitors buy.

South Burnett tourism, five years to June 2025

- Direct

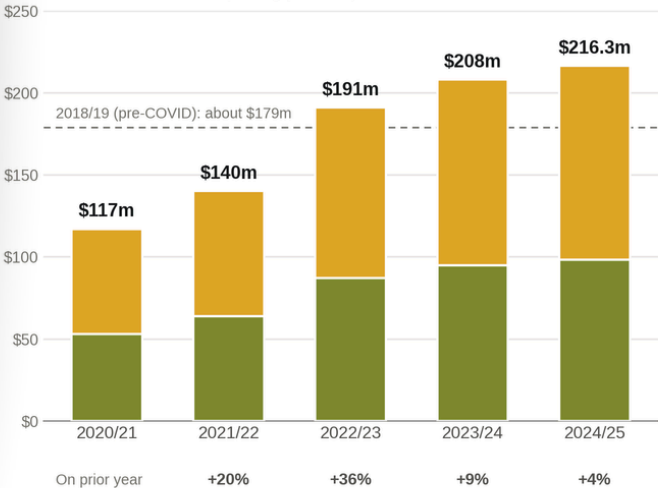
Businesses that deal with visitors themselves, such as cafes, accommodation and attractions.
- Indirect

Producers of the goods visitors buy, who do not deal with visitors themselves.

Tourism sales

+85% since 2020/21

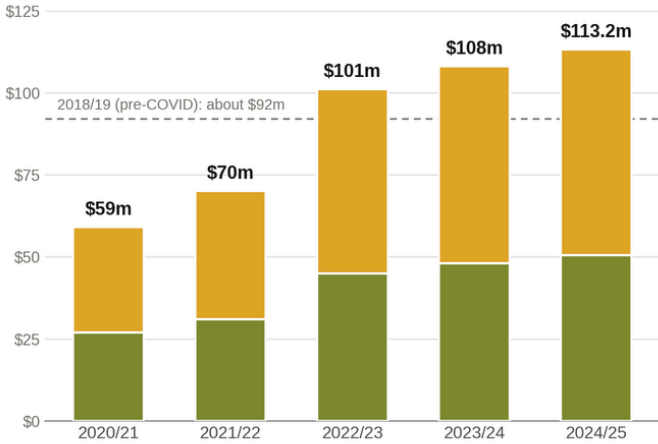
Total sales linked to visitor spending (\$ millions)



Value added

+91% since 2020/21

Sales less bought-in materials and services (\$ millions). Part of sales, not extra.



Source: National Institute of Economic and Industry Research (NIEIR) ©2026, compiled and presented in economy.id by .id. Constant 2018-19 prices (inflation removed). 2024/25 figures are exact. 2020/21 to 2023/24 are read from the published chart (about ±\$1m); 2018/19 is also chart-read. Years end in June.

At the time of preparing this report, Destination iQ data for May to August 2026 is not yet available to VSB. As a result, a complete comparison across the full April to September reporting period cannot yet be provided. The available figures nevertheless provide useful context for the market conditions experienced during the early part of the reporting period and the decision by VSB to respond by refining its target markets and advertising activity.Sources - South Burnett Destination iQ Scorecards, February, March and April 2026 — Queensland Country Tourism / CommBank iQ. - Australian Bureau of Statistics — CPI rose 4.6% in the year to March 2026, including automotive fuel price data - Reserve Bank of Australia — Cash Rate Target history- ABC News — Fuel crisis impacts southern Queensland tourism bookings ABC News — Easter travel plans cancelled amid fuel price increases



WWW.VISITSOUTHBURNETT.COM.AU

The focus has been on making it easier for visitors to find current information about the region, while also giving members and event organisers better tools to manage and promote their own information. Several major website projects progressed during this reporting period, including the new events calendar, membership portal and an ongoing refresh of regional imagery.

What's On Calendar

Previously, entering a single event could take 10–15 minutes. The new system reduces this to just a few minutes, with a dedicated back end and AI-assisted entry extracting key details from uploaded or pasted event information. The system is also mobile accessible, allowing events to be updated in real time if details change or an event is cancelled. Selected events can also be compiled into a professionally formatted What's On flyer and downloaded for print, email or digital distribution.

With 292 upcoming events currently listed, the calendar has become a substantial regional resource, giving visitors a comprehensive view of what is happening across the South Burnett while allowing VSB to manage and promote a much larger volume of events far more efficiently.

Photography and videography across Visit South Burnett's digital channels are being progressively refreshed using new content captured through the 'Wouldn't You Like to Be in My Shoes?' project.

The focus has been on replacing older or less representative content with fresh, current visuals that better showcase the people, places and experiences visitors can expect to find across the region. This is helping create a stronger and more consistent visual identity across the website and social media, while also building a valuable library of locally produced content for future campaigns, print and visitor promotion.

The growing image and video library gives VSB a much broader bank of authentic regional content to draw from, reducing reliance on outdated or generic material and strengthening the way the South Burnett is presented across all marketing channels.

Manage events

(292 of 292 events)

All

Search...

EVENT	DATE	CAT	STATUS
Field Day: Pasture and Timber Management	3 Oct 2026	Community	✓ Live
Nanango Cup - Men's, Ladies & Junior Shield	27 Sep 2026	Sport	✓ Live
Wooroolin Country Music Campout	23 Sep 2026	Musical	✓ Live
The Wonky Donkey Story Time with Craig Smith	30 Sep 2026	Family	✓ Live
Wild West Summer XCO Series - Round 1 XCO (Cross ...	8 Nov 2026	XCO	✓ Live
Wild West Summer XCO Series - Round 1 XCC (Short ...	7 Nov 2026	XCC	✓ Live
Building Community Building Wellbeing Morning Tea	13 Oct 2026	Community	✓ Live
Mr. Q Live at Cooyar Hotel	10 Oct 2026	Music	✓ Live
L&D Bike Show 2026	10 Oct 2026	Bike	✓ Live
Goomeri State School P&C Association Trivia Night	13 Oct 2026	Trivia	✓ Live
Canapés by the Creek Maasquade	1 Oct 2026	Food	✓ Live
Murgon Pool Family Movie Night	1 Oct 2026	Movie	✓ Live
South Burnett Libraries Holiday Craft	1 Oct 2026	Craft	✓ Live
Pinking Up the South Burnett	1 Oct 2026	Event	✓ Live
Pinking Up The South Burnett Cocktail Party	1 Oct 2026	Event	✓ Live
September School Holiday Fun - Facepainting & B...	1 Oct 2026	Event	✓ Live
Festival of the Dams - The Golden Lure	1 Oct 2026	Event	✓ Live
Wratzen's Picnic	1 Oct 2026	Event	✓ Live
Albatross Boat & Jetski Licence Course - Boor...	1 Oct 2026	Event	✓ Live
Melbourne Cup - Nanango QCWA	1 Oct 2026	Event	✓ Live

What's On (page 6 of 7)

Steven Wheeler Memorial
Ivan Wheeler Race Parts Kingsley QLD
Steven Wheeler Memorial Site event featuring: Modified Sprint, Production Sprint, Street Stocks, Senior Riders H&T Stars, National 4's

Innopol Hall Presents Oktoberfest
A night of feasting and festivities featuring live music, beers, and traditional Bavarian food. Event held at the Oktoberfest Beer Hall.

The Pirates of Penzance - Evening Show (Audience Dress-Up)
7:00 PM
South Burnett Musical Comedy Society presents a new version of Gilbert and Sullivan's The Pirates of Penzance as presented on Broadway by New York Shakespeare Festival, Joseph Papp Theatre.

Blackbutt Sippers 35th Anniversary Concert & High Tea
2:00 PM Blackbutt Memorial Hall, Blackbutt
The Blackbutt sippers celebrate their 35th Anniversary with a celebration of local talent. The evening will feature a variety of musical acts, a high tea, and a raffle.

The



[HOME](#)
[WHAT'S ON](#)
[ATTRACTIONS](#)
[TOWNS](#)
[NATURE'S DELIGHTS](#)

August 2026

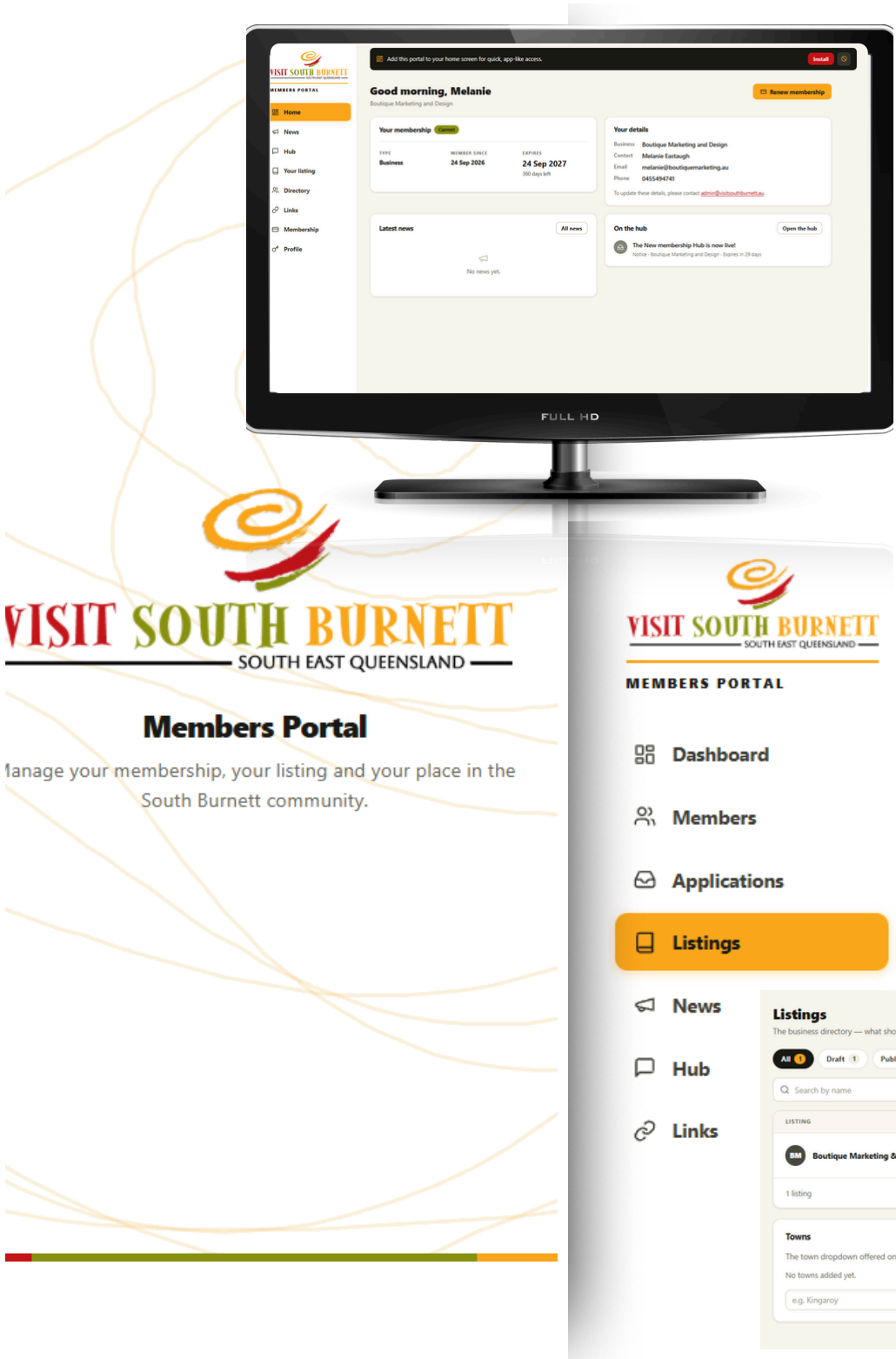
[◀ Prev](#)
[Today](#)
[Next ▶](#)

Calendar

List

All	Community	Music	Sport	Festival	Shows	Food	Markets	Arts	
SUN	MON	TUE	WED	THU	FRI	SAT			
28	29	30	31	1	2	3	4	5	6
2 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	3 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	4 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	5 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	6 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	7 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	8 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	9 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	10 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	11 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more
12 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	13 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	14 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	15 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	16 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	17 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	18 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	19 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	20 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	21 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more
22 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	23 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	24 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	25 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	26 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	27 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	28 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	29 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	30 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more	31 Arts Earthy Paganics & Wells Minster - In My Own Way F.L. Norman Car Rally Club - Khams +1 more





NEW WEBSITE PROJECT

MEMBERSHIP PORTAL

Visit South Burnett has built and developed a new purpose-built membership portal, now completed and live on the website ahead of its rollout to members.

Originally developed as part of our broader succession planning, the portal creates a more sustainable and transparent way of managing membership while establishing one central point for member communication and information.

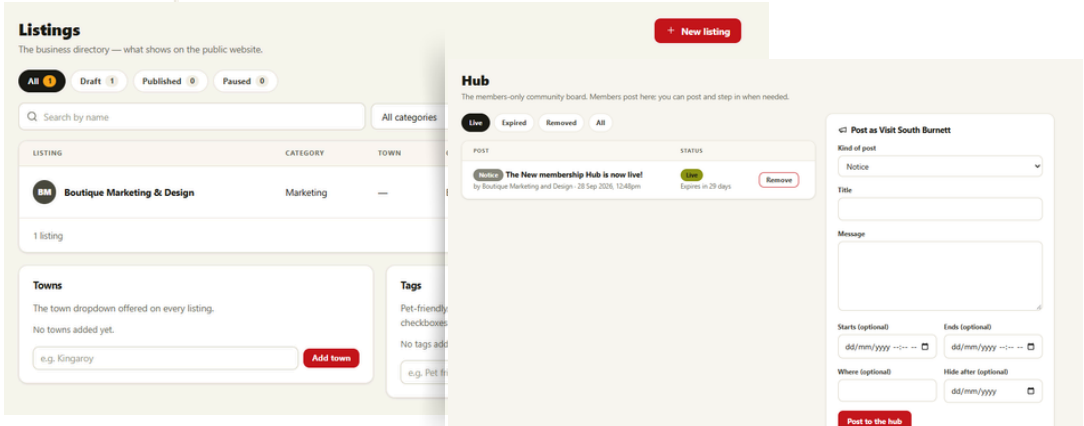
Previously, VSB communication was spread across email, newsletters, Facebook and other platforms, making it easy for information to be missed and often time-consuming to distribute. The portal brings everything together in one dedicated space where members can access VSB and industry updates, share their own news, availability, specials and opportunities, manage their membership, and keep their business listing current.

The system also reduces reliance on manual processes, individual administrator accounts, passwords and external platforms. Membership records, payments and renewals are held centrally, making administration easier to transfer between staff or committee members and giving VSB greater oversight and continuity into the future.

Importantly, the portal places greater ownership back with members. Businesses will manage their own listing information, including contact details, opening hours, imagery, booking links and specials, helping keep visitor information accurate and current while reducing administration for VSB.

The portal has deliberately been built to be flexible and easy to expand, allowing new features to be introduced as member needs become clearer.

The next stage is a testing and migration period, with current members progressively moved onto the portal ahead of the January 2027 membership drive. This will allow VSB to identify any early “gremlins”, gather feedback and make useful refinements before the wider rollout.



JOIN + RENEW ONLINE

Apply, pay by card or invoice check membership status and receive automatic renewal reminders, all in one place.

MEMBER DASHBOARD

A central view of membership details, VSB news and the latest activity from across the member network.

MANAGE YOUR OWN LISTING

Members can keep their business information, imagery, opening hours, booking links and specials current at any time.

PRIVATE MEMBER HUB

A dedicated space to share availability, offers, events, opportunities and industry information directly with other VSB members.

ACCESS ANYWHERE

Mobile-friendly and able to be added to a phone home screen for quick access without downloading an app.



HOW WE CONNECT



VISIT SOUTH BURNETT

SOUTH EAST QUEENSLAND

ONE REGION

Many Stories

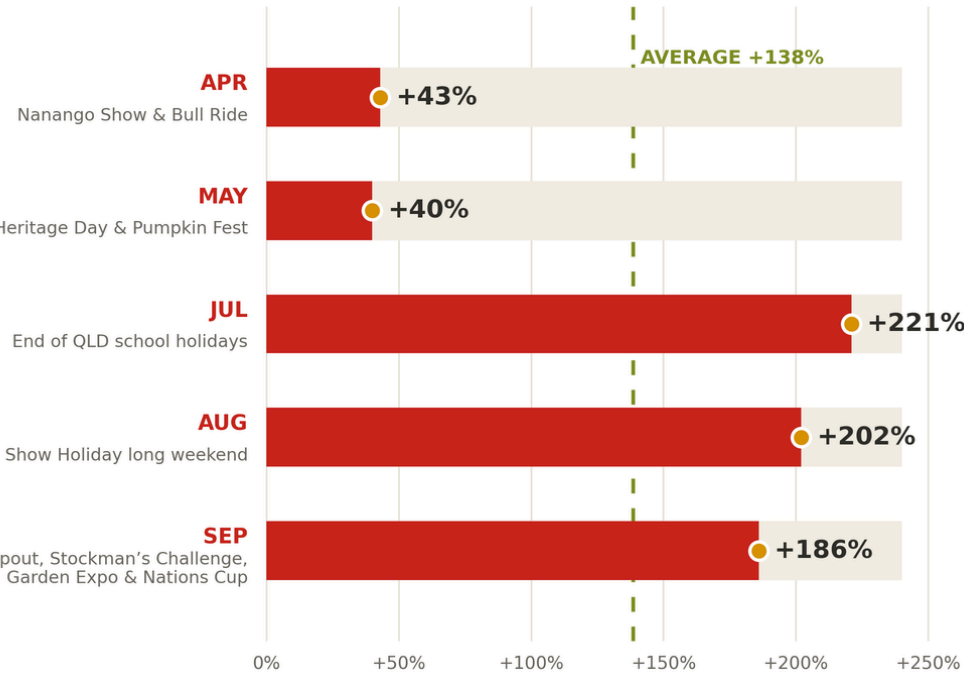


Visit South Burnett

@visitsouthburnett • 12 subscribers • 9 videos

Regional events are driving website traffic

Increase in daily website visitors on selected event and high-activity dates compared with a typical day in the same month



Month	Event	Percentage Increase
APR	Nanango Show & Bull Ride	+43%
MAY	Kingaroy Show, Races, Heritage Day & Pumpkin Fest	+40%
JUL	End of QLD school holidays	+221%
AUG	Show Holiday long weekend	+202%
SEP	Wooroolin Campout, Stockman's Challenge, Garden Expo & Nations Cup	+186%

SNAP SHOT - VSB ATTENDANCE

A snapshot of events, workshops and meetings attended by Visit South Burnett

MEETINGS:

- Various Meetings at SBRC
- KCCI Meetings
- Nanango Show Society
- Bunya Mts Community Centre
- Nanango Garden Club
- Sth. Burnett Express Relay
- Arts Roundtable Meeting
- Stanwell Stakeholder Event
- Kumbia Hall
- Kingaroy Junior Cricket
- Kingaroy Show Society

MEET & GREET:

- Masonic Lodge
- Kingaroy Town Hall
- Club Hotel Kingaroy

EVENTS

- Bunya Mts Community Centre
- RSL Book Sale
- Back to Nanango
- Mayor's Breakfast
- Heritage Presentation Night
- Wouldn't you like to be in my shoes?
- Multicultural Event (Stall)
- Wondai Garden Expo
- Nanango Races
- ANZAC Day
- Goomeri Pumpkin Festival
- Wondai Running Festival
- Family Fun Day BP Dam
- Under 8s Day
- NAIDOC Week
- Mini Mods Carnival
- Kingaroy Show
- Yarraman Festival
- Motors n Mochas
- Young Professionals
- Wondai Show
- Nanango Country Music Muster
- Kingaroy Vintage Machinery
- Blackbutt Avocado Festival
- Maidenwell Music Mix
- Just a Farmer Screening
- Training Awards



LETTERS OF SUPPORT

Firebreak & Bunya Mountains





WOULDN'T YOU LIKE TO BE IN MY SHOES

167 2 mo ago

SOCIAL MEDIA SNAPSHOT (META - FACEBOOK AND INSTAGRAM)

(ORGANIC REACH ONLY - NO PAID ADVERTISING)

- VIEWS: 310.0K
- VIEWERS: 40K
- VSB MEMBERS GROUP - 411

- AUDIENCE: 8279
- ENGAGEMENT: 22,365



- EVENT COUNT - 299,510 - UP 2.95% YOY
- Paid, Organic, Direct & Cross Network
- IMPRESSIONS - 571K
- CLICKS - 31.7K



Item 12.3 - Attachment 1

Page 61

ADDITIONAL PROJECTS

WOULDN'T YOU LIKE TO BE IN MY SHOES?

PROJECT OUTCOME & LAUNCH NIGHT



350
PARTICIPANTS IN THE
PROJECT

100
PEOPLE ATTENDED THE
LAUNCH NIGHT

5TB
OF ADDITIONAL
REGIONAL FOOTAGE

The Wouldn't You Like to Be in My Shoes? project came together as a celebration of the people, places and experiences that make the South Burnett what it is. After months of travelling throughout the region capturing footage, stories and community involvement, the completed film was officially launched alongside a collection of project photography, decorated shoes, shoe prints and other creative elements developed throughout the project. The launch provided an opportunity to bring participants, supporters and community members together and to see how each individual contribution had become part of a much bigger regional story.

Community participation was a major strength of the project. Rather than relying on people to come to one central location, VSB took the project out into towns and communities across the region, allowing a much broader mix of people to become involved. Creative workshops encouraged residents to contribute directly to the project, while filming captured a wide range of South Burnett experiences including arts, heritage, culture, agriculture, sport, local people and the natural environment. In total, the project recorded 350 participants and 100 attendees, supported by local artists, volunteers, businesses and community members from across the region.

Following the official launch, the project continued into the wider community through a three-day display at the Kingaroy Shopping Mall. The display gave shoppers and visitors the opportunity to view the project photography, artwork and oversized promotional boots, while also helping extend the reach of the campaign beyond those who had been directly involved. It created another opportunity to start conversations about the region and showcase the variety of experiences available across the South Burnett in a fun and highly visual way.

Importantly, the project has delivered much more than a one-off film or event. VSB now has a substantial collection of fresh, authentic regional video footage and imagery that can be repurposed into shorter videos, reels, social media content and future tourism campaigns. This gives the project an ongoing promotional value and provides VSB with a stronger bank of locally captured content to continue telling South Burnett stories well beyond the completion of the original project.



ADDITIONAL PROJECT

VISIT SOUTH BURNETT TOUCHSCREEN KIOSK

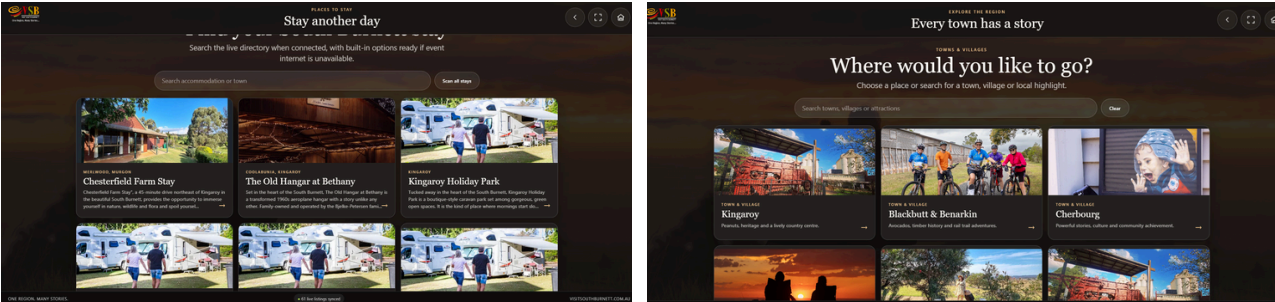


Visit South Burnett is currently developing an interactive touchscreen kiosk designed to help visitors explore the region at events, expos, visitor centres and other public locations.

The kiosk will bring together information on the South Burnett’s towns and villages, food and wine, nature, rail trails, accommodation and upcoming events in an easy-to-use visual format. A key feature will be the ability for visitors to build a customised itinerary based on their interests, creating something useful they can take away on their phone.

With visitor consent, this also provides VSB with an opportunity to collect contact details and information about the types of experiences people are interested in. Over time, this can help build a more engaged visitor database, support more targeted marketing and provide valuable insight into what potential visitors are looking for when planning a South Burnett trip.

A substantial amount of the initial development and content planning has already been completed; however, further grant funding will be required to complete the project and support its final implementation and rollout.



TOWN BROCHURES

Completion and delivery of the town brochures:



MERCHANDISE FOR EVENTS

Additional merchandise to market the South Burnett region and to take along to events.



- Reusable Water Bottle
- Stickers
- Customised VSB Bags



Tourism Report

October 2025 – March 2026

VISITOR INFORMATION CENTRE (VIC) STATISTICS: October 2025 – March 2026

2025/2026	Oct	Nov	Dec	Jan	Feb	Mar
Sales	Kingaroy \$5061 Murgon \$351 Nanango \$686 Wondai \$1355	Kingaroy \$4585.16 Murgon \$128 Nanango \$411.51 Wondai \$951	Kingaroy \$5648.48 Murgon \$144.15 Nanango \$1051.50 Wondai \$1264.65	Kingaroy \$2910.60 Murgon \$226.85 Nanango \$849.58 Wondai \$1505.85	Kingaroy \$2453.89 Murgon \$199.95 Nanango \$507.25 Wondai \$729.40	Kingaroy \$2238.73 Murgon \$128.85 Nanango \$354.80 Wondai \$817.60
Visitor Numbers	Kingaroy 805 Murgon 198 Nanango 446 Wondai 531	Kingaroy 409 Murgon 130 Nanango 247 Wondai 267	Kingaroy 450 Murgon 133 Nanango 289 Wondai 272	Kingaroy 485 Murgon 126 Nanango 379 Wondai 398	Kingaroy 368 Murgon 83 Nanango 260 Wondai 244	Kingaroy 459 Murgon 116 Nanango 175 Wondai 279
Group Bookings	Kingaroy 2 Murgon 0 Nanango 1 Wondai 1	Kingaroy 1 Murgon 0 Nanango 0 Wondai 0	Kingaroy 0 Murgon 0 Nanango 0 Wondai 1	Kingaroy 0 Murgon 0 Nanango 0 Wondai 0	Kingaroy 0 Murgon 0 Nanango 0 Wondai 1	Kingaroy 1 Murgon 0 Nanango 0 Wondai 1
Volunteers Working Each Centre	Kingaroy 14 Murgon 10 Nanango 8 Wondai 9	Kingaroy 14 Murgon 10 Nanango 8 Wondai 9	Kingaroy 14 Murgon 10 Nanango 8 Wondai 9	Kingaroy 14 Murgon 10 Nanango 8 Wondai 9	Kingaroy 14 Murgon 10 Nanango 8 Wondai 9	Kingaroy 14 Murgon 10 Nanango 7 Wondai 8
Volunteer Worked Hours	Kingaroy 632.75 Murgon 176.5 Nanango 331 Wondai 323.75	Kingaroy 608.45 Murgon 144 Nanango 314.75 Wondai 296.5	Kingaroy 546.05 Murgon 148 Nanango 294 Wondai 289	Kingaroy 545 Murgon 154 Nanango 266 Wondai 247	Kingaroy 552 Murgon 135.5 Nanango 298 Wondai 166	Kingaroy 698.05 Murgon 163 Nanango 272 Wondai 167.5
Days Open	Kingaroy 29 Murgon 27 Nanango 27 Wondai 31	Kingaroy 24 Murgon 21 Nanango 23 Wondai 29	Kingaroy 24 Murgon 22 Nanango 23 Wondai 28	Kingaroy 22 Murgon 25 Nanango 25 Wondai 29	Kingaroy 24 Murgon 21 Nanango 24 Wondai 28	Kingaroy 24 Murgon 25 Nanango 21 Wondai 30

Tourism Report

October 2025 – March 2026

VISITOR INFORMATION CENTRE TOTALS: October 2025 – March 2026

VIC	Sales	Visitor Numbers	Group Bookings	Volunteer Worked Hours	Days Open
Kingaroy	\$22,897.86	2976	4	3582.3	147
Murgon	\$1178.80	786	0	921	141
Nanango	\$3860.64	1796	1	1775.75	143
Wondai	\$6623.50	1991	4	1489.75	175

October 2025:

- On the 14th and 15th of October, a workshop was held for our museum volunteers. Staff member Elspeth from Queensland Museum travelled to Kingaroy to teach the volunteers about policies, acquisitions, cataloguing, storing and handling processes as well as digitising items.

November 2025:

- Volunteers from our VICs and Museums enjoyed a Christmas themed Famil to end the year. We had 47 volunteers attending to visit Chrissy Trees 4 U for morning tea and look at the beautiful Christmas Trees. Afterwards the group had lunch at Mulanah Gardens and looked at their accommodation options.
- In November, an announcement was made by National Library of Australia that the Kingaroy Heritage Museum was awarded a Community Heritage Grant for a Significance Assessment of the Museum's collection.
- In partnership with Winning Moves Australia and SBRC, the limited-edition "Big Things Australia" Monopoly board game and Top Trumps Cards were introduced into our four Information Centres.



December 2025:

- On Saturday the 6th of December, our volunteers from across our centres gathered one last time to celebrate the year at our Christmas party. It was a day full of chatting, laughter and eating. A big thank you and congratulations were given to our wonderful volunteers for all their time, energy and effort put in to helping our centres over the years. Our 2025 service awards were presented to the following volunteers: Sandy Hoffman – 5 years, Rhonda Callow – 5 years, Kerry Lloyd – 5 years, Martin Lloyd – 5 years, Julie Tainton – 10 years, Rose Heath – 15 years, and Bob Balwin – 20 years.

Tourism Report

October 2025 – March 2026

January 2026:

- The Kingaroy and Wondai Information Centre audits were completed, and both centres were successful in keeping their accreditation.

February 2026:

- On the 10th of February, volunteers from the Kingaroy Information Centre and Museum ran a stall in the Kingaroy Mall to advertise volunteer positions in our centres. We had 7 people show interest in the three hours we were there.

March 2026:

- The first volunteer Famil for 2026 was held on Wednesday the 4th of March. Our volunteers were taken to the amazing Jimbour House for morning tea and a tour of the lovely grounds and buildings. Afterwards, the group had lunch at Pips 'N' Cherries Café in the town of Bell. This was all to help them be able to pass on up-to-date information on these attractions.
- The Kingaroy Heritage Museum held their now annual Open Day on Saturday the 21st of March. Our volunteers worked hard organising the event which turned out to be a great success. There was a great turn out of locals and visitors coming in to see the Museum, Information Centre and Art Gallery and to shop at the stalls behind the centre. Our stalls included Barambah Beekeepers, Fiery Fish Farm, Light Up Your World Candle Creations, QCWA, Playing with Glass, Taabinga Lions with the Sausage Sizzle and Amy's Ice Cream & Coffee.



Tourism Report

April 2026 – September 2026

VISITOR INFORMATION CENTRE (VIC) STATISTICS: April 2026 – September 2026

2026	April	May	June	July	August	September
Sales	Kingaroy \$2499.4 Murgon \$152.4 Nanango \$565.3 Wondai \$1219.05	Kingaroy \$3204.86 Murgon \$419.8 Nanango \$1005.27 Wondai \$1257.85	Kingaroy \$4784.03 Murgon \$273 Nanango \$707 Wondai \$1635.2	Kingaroy \$4495.4 Murgon \$739.4 Nanango \$853.67 Wondai \$2958.75	Kingaroy \$4985.97 Murgon \$384.85 Nanango \$427.2 Wondai \$3416.5	Kingaroy \$4831.12 Murgon \$378.3 Nanango \$946.91 Wondai \$2568.35
Visitor Numbers	Kingaroy 437 Murgon 143 Nanango 294 Wondai 359	Kingaroy 403 Murgon 215 Nanango 313 Wondai 525	Kingaroy 648 Murgon 203 Nanango 388 Wondai 655	Kingaroy 845 Murgon 333 Nanango 479 Wondai 815	Kingaroy 776 Murgon 321 Nanango 320 Wondai 761	Kingaroy 753 Murgon 231 Nanango 491 Wondai 677
Group Bookings	Kingaroy 0 Murgon NA Nanango 0 Wondai 1	Kingaroy 1 Murgon NA Nanango 1 Wondai 0	Kingaroy 0 Murgon NA Nanango 0 Wondai 1	Kingaroy 0 Murgon NA Nanango 0 Wondai 0	Kingaroy 0 Murgon NA Nanango 1 Wondai 0	Kingaroy 1 Murgon NA Nanango 0 Wondai 1
Volunteers Working Each Centre	Kingaroy 11 Murgon 10 Nanango 7 Wondai 10	Kingaroy 10 Murgon 11 Nanango 7 Wondai 10	Kingaroy 10 Murgon 12 Nanango 7 Wondai 10	Kingaroy 9 Murgon 12 Nanango 7 Wondai 10	Kingaroy 9 Murgon 12 Nanango 7 Wondai 10	Kingaroy 9 Murgon 10 Nanango 7 Wondai 10
Volunteer Worked Hours	Kingaroy 329.28 Murgon 162.75 Nanango 304.25 Wondai 207.25	Kingaroy 392.85 Murgon 163.2 Nanango 295.5 Wondai 241.5	Kingaroy 460.05 Murgon 211.75 Nanango 323.1 Wondai 236.7	Kingaroy 356.6 Murgon 209.25 Nanango 309.5 Wondai 265	Kingaroy 393.75 Murgon 191 Nanango 258 Wondai 253.8	Kingaroy 416.10 Murgon 171.75 Nanango 303 Wondai 253
Days Open	Kingaroy 21 Murgon 25 Nanango 23 Wondai 24	Kingaroy 18 Murgon 26 Nanango 25 Wondai 31	Kingaroy 20 Murgon 26 Nanango 25 Wondai 29	Kingaroy 18 Murgon 28 Nanango 26 Wondai 31	Kingaroy 19 Murgon 27 Nanango 21 Wondai 31	Kingaroy 23 Murgon 27 Nanango 25 Wondai 30

Tourism Report

April 2026 – September 2026

VISITOR INFORMATION CENTRE TOTALS: April 2026 – September 2026

VIC	Sales	Visitor Numbers	Group Bookings	Volunteer Worked Hours	Days Open
Kingaroy	\$24,800.78	3862	2	2348.63	119
Murgon	\$2347.75	1446	NA	1109.7	159
Nanango	\$4505.35	2285	2	1793.35	145
Wondai	\$13,055.7	3792	3	1457.25	176

April 2026:

- The week of the 13th of April, Josh Tarrant, from Queensland Museum, viewed the collection items within the Kingaroy Museum for a Significance Assessment.

May 2026:

- Her Excellency, Dr. Jeannette Young visited the Kingaroy VIC, Heritage Museum and Art Gallery on the 1st of May. Her party greeted our volunteers and explored the centres. They were amazed with the unique items we have in each centre and the large machinery in the museum.
- On Saturday the 16th of May, the Kingaroy Heritage Museum held a walking tour at the Taabinga Cemetery with a total of 45 people in attendance. It was a lovely day learning about the symbolism and meaning behind certain headstones, as well as getting to know the history of some of our local pioneers.
- All our volunteers were given a present on the week of 18th of May for Volunteers Week to thank them for their time and effort put into volunteering.



June 2026:

- On Thursday the 11th of June, our group of volunteers took a trip around the Murgon area. We visited one of the Region's wineries, Nuova Scuola, had lunch at the Murgon Services Club and then went to the QLD Dairy & Heritage Museum. The day was enjoyed by all and now our volunteers have been filled with so much more information about these places to pass onto visitors coming through our towns.



Tourism Report

April 2026 – September 2026

July 2026:

- On Thursday the 16th of July, our Information Centre and Museum volunteers spent the night out at the Kingaroy Observatory for a small Famil. Once everyone had arrived, JC Catering put out a delicious hot pot dinner to keep the volunteers nice and warm. Dr James Barclay gave the group a detailed talk inside before heading out in the cold. He set up the telescopes and had shown us a variety of star constellations and clusters through the night.

August 2026:

- On Saturday the 8th of August, the Wondai Heritage Museum held their annual Open Day. It was a successful day with 108 adults and 10 children attending. Everyone enjoyed their day looking around the different buildings and learning so much about the area as well as the nine stalls around the Museum. The volunteers also created an interactive space for the young ones to get hands on learning but also had the Scavenger, Detective and Dog Hunt to participate in.

September 2026:

- On Saturday the 12th of September, standing beside his great-grandfather's wagon in the Kingaroy Heritage Museum, Trevor Hansen walked us through the Hansen family's journey to Kingaroy. Along with insights into the hand-tooled carpentry work of the time, we learned about Peter's role in building Kingaroy's original Carrollee Hotel in 1904, and his wagon's journey to Kingaroy Heritage Museum from Hervey Bay in 2020.



Page 3

12.4 NOMINATION OF COUNCILLOR FOR THE DARLING DOWNS RESOURCE RECOVERY STEERING GROUP**File Number: 14-10-2026****Author: Manager Commercial Enterprises & Waste****Authoriser: Chief Executive Officer****PRECIS**

Council has been invited to participate in the Darling Downs Resource Recovery Steering Group.

SUMMARY

Council has been invited to participate in the Darling Downs Resource Recovery Steering Group and requires the nomination of an elected official to participate and represent Council at the Group.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council nominate Councillor Danita Potter as the representative for the Darling Downs Resource Recovery Steering Group.

FINANCIAL AND RESOURCE IMPLICATIONS

The Manager Commercial Enterprises and Waste is available to support the Councillor with briefings on issues and advocacy. The Coordinator Waste will attend the Working group meetings on behalf of Council. Any recommendations that require financial consideration or resources that are outside the current approved budget of the waste business unit will be provided to Council for approval.

LINK TO CORPORATE/OPERATIONAL PLAN

EN3: Provide and investigate options to improve waste reduction, landfill management and recycling.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Email of request has been received by the Darling Downs Regional Coordinator.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

NIL

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NIL

ASSET MANAGEMENT IMPLICATIONS

NIL

REPORT**Background**

In December 2023 the Darling Downs and South West Queensland Council of Mayors (DDSWQCOM) endorsed the Darling Downs Regional Waste and Resource Recovery Management Plan (DDRWRMP).

In April 2026 the DDSWQCOM endorsed governance arrangements for a Working Group consisting of officers from Darling Downs Councils, and a Steering Group, consisting of elected

representatives and officers from Darling Downs Councils, including Lockyer Valley and South Burnett Regional Councils. The Terms of Reference for both the Working Group and the Steering Group are attached.

The Working Group has continued to collaborate since that time.

In accordance with the Steering Group Terms of Reference, the following membership is:

Organisation	Position Title	Role*
Lockyer Valley Regional Council	Manager Waste Services	Member - Officer
Lockyer Valley Regional Council	Councillor	Member - Elected
Goondiwindi Regional Council	Director Community & Corporate Services	Member - Officer
Goondiwindi Regional Council	Councillor	Member - Elected
South Burnett Regional Council	Coordinator Waste Management	Member - Officer
South Burnett Regional Council	Councillor	Member - Elected
Southern Downs Regional Council	Environmental Services Manager	Member - Officer
Southern Downs Regional Council	Councillor	Member - Elected
Toowoomba Regional Council	Manager Waste Services	Member - Officer
Toowoomba Regional Council	Councillor	Member - Elected
Western Downs Regional Council	Planning and Environment Manager	Member - Officer
Western Downs Regional Council	Councillor	Member - Elected
Darling Downs	Regional Resource Recovery Coordinator	Member - Secretary
LGAQ	Delegate	Member

*Only Elected Members have voting rights.

At the last Working Group meeting (2 September 26) the governance arrangements for the implementation of the above Plan were discussed.

The Steering Group is the decision maker for the DDRWRRMP implementation and has not yet been convened since approval of the Terms of Reference by the DDSWQCoM. The last meeting of the working group proposed that the Steering Group be established and seek nominations (elected official or other) from each of the respective Council's for the Steering Group.

It would be anticipated that the Steering Group meet bi-monthly and a minimum of every 6 months via Teams meeting or in person at a host Council.

Participation at the Steering Group provides Council with an additional opportunity to advocate for more support from the State Government on waste management issues such as transportation of recyclables, compliance costs for landfills, cost of levy compliance.

Additionally, Council's Waste Manager has had the opportunity to advocate for consideration of the next round of Resource Recovery Boost Fund to be linked to Residential Activation Funding to ensure that new developments of housing have adequate waste management resources.

ATTACHMENTS

1. Steering Group - Terms of Reference

Darling Downs (DD) Resource Recovery Steering Group Terms of Reference

DD Regional Waste and Resource Recovery Management Plan Implementation

Prepared by Regional Coordinator – Gerard Kavney

Dated 11/03/2026

1. PURPOSE

The DD Resource Recovery Steering Group (Steering Group) is the governing and decision-making body for the implementation of the DD Regional Waste and Resource Recovery Management Plan (the Plan), and is the body that recommends projects to be put forward for funding decisions to the Commonwealth, State, or private industry, informed by advice from the DD Resource Recovery Working Group.

Member Councils (Parties) of the Darling Downs Region include:

- Lockyer Valley Regional Council
- Goondiwindi Regional Council
- South Burnett Regional Council
- Southern Downs Regional Council
- Toowoomba Regional Council
- Western Downs Regional Council

The purpose of the Steering Group is to work collaboratively to develop and guide waste management solutions for the DD, in alignment with the priority projects and identified benefits of the Plan.

2. GUIDING PRINCIPLES

The Steering Group will work together in cooperation and collaboration based on the following guiding principles:

- *Outcomes focused:* a focus on achieving the desired outcomes and delivering the intended benefits of the Plan.
- *Cohesive approach:* a grounded, cooperative approach to member Council's partnering to achieve the desired outcomes.
- *Connection with stakeholders:* work collaboratively with relevant stakeholders, acting in the best interest of the community to achieve Council, regional and state objectives.

3. SCOPE AND GROUP FUNCTION

The scope of Steering Group is to discuss, develop, review and support waste management and resource recovery initiatives in alignment with the Plan. The Steering Group will provide strategic oversight and guide the working group in the development of priority projects, making recommendations on projects to be progressed for funding decisions to Commonwealth or State Government or the private sector.

The scope of Steering Group *excludes* matters related to operations or staffing.

The specific actions to meet the objectives of the Steering Group are:

- Sharing of relevant information
- Discussion and review of proposed solutions and priority projects
- Provision of expert knowledge and advice
- Decision making
- Engagement with industry

4. MEMBERSHIP AND ADMINISTRATION

4.1. Membership and roles

Membership of the Steering Group is as follows:

- one (1) representative and one (1) proxy at elected representative level to represent each Party
- an Officer nominated from each of the identified Parties (likely the nominated Officer representative on the Working Group from each of the Parties),
- the Local Government Association of Queensland (LGAQ), and
- the Regional Coordinator (RC).

Only Elected Members of the participating Parties on the DD Resource Recovery Steering Group have equal voting rights. Other members and invited stakeholders may participate as observers.

Organisation	Position Title	Role
Lockyer Valley Regional Council	Manager Waste Services	Member - Officer
Lockyer Valley Regional Council	Councillor	Member - Elected
Goondiwindi Regional Council	Director Community & Corporate Services	Member - Officer
Goondiwindi Regional Council	Councillor	Member - Elected
South Burnett Regional Council	Coordinator Waste Management	Member - Officer
South Burnett Regional Council	Councillor	Member - Elected
Southern Downs Regional Council	Environmental Services Manager	Member - Officer
Southern Downs Regional Council	Councillor	Member - Elected
Toowoomba Regional Council	Manager Waste Services	Member - Officer
Toowoomba Regional Council	Councillor	Member - Elected
Western Downs Regional Council	Planning and Environment Manager	Member - Officer
Western Downs Regional Council	Councillor	Member - Elected
Darling Downs	Regional Resource Recovery Coordinator	Member - Secretary
LGAQ	Delegate	Member

The full membership list is detailed in the table above and the list of member names is maintained by the RC.

4.2. Member Commitments:

All members agree to:

- respond to meeting invitations
- attend scheduled meetings or send an appropriate proxy
- actively participate in meetings and contribute constructively to discussions
- contribute to decision making and/or recommendation forming
- represent professional rather than personal views
- focus on acting in the best interests of the DD region
- complete actions within the required timeframe
- have a strong understanding of the Plan

- maintain confidentiality

The Chair of the group will be an elected member, as determined by the group on a 6 monthly basis. The first Chair will be the elected member from the Host Council.

The Chair will:

- preside at all meetings (or suitably delegate this role where unavailable)
- facilitate agenda creation and discussion
- ensure that the functions of the Steering Group are clearly articulated and align with the direction of the Plan.

4.3. Meetings

The Steering Group will meet at bi-monthly intervals, with at least one meeting every six (6) months held in-person, with other meetings being held online. The requirement for additional meetings will be determined by the Steering Group members and Chair.

If a member is unable to attend a meeting, a proxy may attend the meeting as a replacement member, providing the proxy has the knowledge and skill to participate and vote on their behalf. Members must inform the Chair of the substitution at least one (1) working day prior to the scheduled meeting. Unless otherwise advised, only Steering Group members (or their delegated proxy) may attend any official Steering Group meeting. Guest attendees may be invited to attend meetings for the purpose of subject matter expertise at discretion of the Chair.

If the Chair is absent from a meeting or vacates the chair during a meeting, the Chair must appoint another person to act as the Chair on a temporary basis. If that person is not officially acting in the Chair's position, decisions made at the meeting must be endorsed by the Chair.

4.4. Decision Making

- Meetings must observe quorum. Quorum is more than one half of the voting members.
- Decisions on progressing any projects or initiatives will be considered as endorsed by a vote requiring simple majority.
- Items may be managed out-of-session where:
 - The item is urgent and must be considered before the next scheduled meeting; or
 - In circumstances where face-to-face meetings are not possible, to enable business to be progressed.

4.5. Agenda Minutes and recordkeeping

The RC will provide secretariat support to the Steering Group, as follows:

- Ensure that members are provided with a copy of the Terms of Reference
- Coordinate meetings
- Distribute relevant information
- Distribute agendas with sufficient time in advance of the meeting to allow proper consideration
- Keep records of meetings and circulate a summary of actions and decisions following all meetings
- Coordinate communication and stakeholder feedback

- Maintain documentation of key actions, decisions and correspondence.

4.6. Confidentiality and Conflicts of Interest

Members and meeting guests must consider that some information associated with the Steering Group function may have a confidential status and confidentiality must be upheld. Information may be shared beyond the Steering Group if it is a member's responsibility to provide information to or canvas views of their stakeholders as appropriate and as directed by the Steering Group.

Members shall not misuse the information provided to them by virtue of their membership and will be expected to take strategic view of issues, not take advantage of the group to canvass personal or institutional issues.

Members and meeting guests must disclose any conflicts of interest as soon as it arises and if appropriate, leave the meeting whilst the matter is discussed and not participate in any related decision making.

5. ENDORSEMENT

These Terms of Reference were defined by the RC and endorsed by the Steering Group.

Version Control

Version Number	Key Changes	Approval Authority	Approval Date
1	Draft for endorsement	RC	
2	Final version adopted	Steering Group	[Insert]

12.5 AWARD OF TENDER SBRC2627_01 SUPPLY ENSUITES AND CABINS SB TOURIST PARKS

File Number: 14-10-2026

Author: Manager Commercial Enterprises & Waste

Authoriser: Chief Executive Officer

PRECIS

Award of tender no. SBRC2627_01 Supply ensuites and Cabins SB Tourist Parks

SUMMARY

Council has two projects on the 2026/2027 Capital works program to construct and install caravan ensuites at Boondooma Dam and 1 cabin at BP Dam.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

- Engages McHugh Steel Pty Ltd for the partial delivery (Boondooma Dam Ensuites and Camp Kitchen) part of tender no. SBRC2627 Supply ensuites and Cabins SB Tourist Parks for the amount of nine hundred and thirty six thousand, five hundred dollars.
- Delegates under *s257 1(b) Local Government Act Qld 2009* to the Chief Executive Officer the power to negotiate, amend and execute the contract on terms and conditions that are acceptable to Council including contract variations.

FINANCIAL AND RESOURCE IMPLICATIONS

Current allocated budget:

Funding stream	Boondooma Dam	Bjelke-Petersen Dam	Total
Works for Queensland	\$356,462	\$379,651	\$736,113
Council Co-contribution	\$320,000	\$170,000	\$490,000
Total	\$676,462	\$549,651	\$1,226,113

\$63,887 was expended last financial year to engage Blackwoods Architect to design two cabins at Bjelke Petersen Dam, 6 Ensuite sites and camp kitchen in place of the removed bunkhouse.

McHugh Steel Pty Ltd proposed pricing:

	Price Summary	Recommended amount	Awarded
Boondooma Dam (ensuites)	\$824,200	\$824,500	
Boondooma Dam (camp kitchen)	\$112,000	\$112,000	
BP Cabin	\$646,820	\$0	
Total	\$1,583,020	\$936,500	

Options for engagement:

Option 1: Engage McHugh Steel to complete the Boondooma Dam Ensuites and camp kitchen to the value of \$936,500, with no further engagement to complete the cabin at BP Dam and the project is held until more funding becomes available.

Option 2: Council contributes additional funds (approximately \$250,000) to complete both the ensuite and cabin but not deliver the camp kitchen, which is diverted to a future year.

Option 3: Utilise the allocated funding for the Boondooma Dam playground of \$211, 521 and provide additional funding (approx. \$35,000) to complete both projects excluding the Boondooma Camp Kitchen.

LINK TO CORPORATE/OPERATIONAL PLAN

IN7: Continue to focus on initiatives that position our region as a destination of choice for tourists including caravan and RV camping including heavy vehicle parking.

GR7: Provide and investigate options to improve our dams as tourist parks attractions as an important community asset.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The tender documentation was released to the public and an email sent to all local builders and interested parties that Council held contact information for.

A tender briefing was held on 28 August 2026 to provide an overview of the project, and the recording was included in the tender platform.

The tender responses were reviewed by the Coordinator Commercial Enterprises, Coordinator Facilities and Manager Commercial Enterprises and Waste.

Additional information was requested from McHugh Modular to understand the financial implications for a partial delivery of the tender.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The Tender process was undertaken in accordance with the Local Government Regulation 2012.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Council must ensure that the buildings are built and certified by Council's Building certifier and Plumbing inspector. The buildings must be constructed to meet the specifications of a Class 3 Building.

ASSET MANAGEMENT IMPLICATIONS

Revenue modelling

BP Dam			
	Available nights	Number of people	3-night stay per person
2-bedroom villa (\$155 per night) (70% occupancy)	255.5	2	170
Total			\$39,602.50

Boondooma Dam				
<i>Based on ensuite occupancy (64%) from BP</i>	Available nights	number of people	of	3-night stay per person
6 en-suite (\$60 per night) (64% occupancy with 2 people per site)	1401.6	2		934.4
40% peak	560.64	\$70 per night		39,244.80

60% off peak	840.96	\$60 per night	50,457.60
Total			\$89,702.40

Council could expect an additional 10% yield from kiosk and fuels sales based on last financial year's ratio of kiosk sales to accommodation revenue. Therefore, an approximate \$23,000 in revenue.

Council may be required to negotiate a variation to the current Dam management contract for management of additional accommodation provisions within the Dams that were not included in the scope for management services.

REPORT

Bjelke Petersen Dam - Cabin

Council allocated Works for Queensland funding of \$800,000 in the 2025/2026 financial year for the construction of a cabin at each Dam.

Due to the sale of the Bunkhouse and low cabin occupancy at Boondooma Dam, a variance was sought from the Department to deliver caravan ensuites instead of a cabin. Blackwood Architecture & Design were engaged to deliver the plans for the project.

16.2 Award of contract SBRC 2526_11 Plan and Design for South Burnett Tourist Parks

Resolution 2025/163

Moved: Cr Linda Little

Seconded: Cr Deb Dennien

1. That South Burnett Regional Council engages Blackwood Architecture & Design for the value of \$144, 930 (excluding GST) for the delivery of tender SBRC2526_11.
2. That Council delegates to the Chief Executive Officer the power to negotiate and finalise the engagement contract.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

Carried 6/0

Council must maintain a level of accessible buildings in percentage of the overall accommodation provided. Therefore, any new building must incorporate all abilities facilities and articulation.

Tenders were assessed against the criteria and weighting of:

No.	Criteria
1.	Compliance with this Invitation to Offer, including Schedules
2.	Price (50%)
3.	Experience (25%)
4.	Delivery Timeframe (25%)

Council received 3 tender responses.

Name	Tender price (ex. GST)	Boondooma	BP Dam	Evaluation score
Big Dawg	\$1,904,246	\$1,083,413	820,832	45

M K Construction Group Pty. Ltd.	\$1,571,100	\$806,700	764,400	65
McHugh Steel Pty Ltd.	\$1,471,020	\$824,200	\$646,820	75

McHugh Steel Pty Ltd: Provided a conforming and well-presented tender to meet the requirements of the Major Request for Tender. The supporting information provided a clear project Gannt chart with key project milestones, departures and reasons for departures that would provide value to the project.

The proposed methodology is to construct off site modular build and transport on site. The project management includes all building, plumbing, and Qlevy fees, ensuring all services are located, connected and delivered as per the proposed plans. Additionally, the pricing summary met the tender requirements, was separated into components of the project to evidence clear pricing mechanisms.

Across both projects McHugh Steel is the lowest priced tender, however when the project pricing is split, they are higher than M K Construction group.

M K Construction Group: Provided a tender response with a basis of information that allowed the panel to evaluate to a reasonable level. However, there were limits to the detail of the information of pricing and no list of departures. The group have completed a majority of Q Build work and private homes. There was limited information on the methodology it would be expected that the firm would be constructing on site and not utilising a modalized build.

Big Dawg Pty Ltd: The tender received provide a high level of detail that proposed to construct the buildings on site. The tenderer is the most expensive across both projects. The tenderer company is new however information was provided on the builder's previous personal experience but did not provide any relevant or current projects. The tender proposed a large number of departures and limitations to the tender which would require significant time to evaluate the required contingency funding to accommodate. The tender did budget costs for demolishing the Bunkhouse and kitchen and the evaluation panel did take this into account when evaluating the overall price.

ATTACHMENTS

Nil

12.6 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL ADVERTISING SPENDING POLICY - STATUTORY047**File Number:** 14-Oct-2026**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Advertising Spending Policy – Statutory047.

SUMMARY

This policy provides a framework that outlines the control of expenditure that South Burnett Regional Council places in media advertising in accordance with the *Local Government Regulation 2012*.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Advertising Spending Policy – Statutory047 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2026-2027	OPE8 - Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation, including finalisation of the retention and disposal project of hard copy records held by former Council's prior to amalgamation.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Magpie Behaviour Management Policy – Strategic has been reviewed by Office of the CEO, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy provides a framework that outlines the control of expenditure that South Burnett Regional Council places in media advertising in accordance with the *Local Government Regulation 2012*. Council may incur expenditure for advertising only if the advertising is for the provision of information or education to the public in the public interest to demonstrate the benefits for the community

ATTACHMENTS

1. **Advertising Spending Policy - Statutory047** [↓](#) 



POLICY CATEGORY - NUMBER: Statutory047

POLICY OWNER: Executive Services

ECM ID: 2821826

ADOPTED: 14 October 2026

Advertising Spending Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

Table of Contents

1. POLICY STATEMENT	1
2. SCOPE	1
3. GENERAL INFORMATION	1
4. DEFINITIONS	2
5. LEGISLATIVE REFERENCE	2
6. RELATED DOCUMENTS.....	3
7. NEXT REVIEW	3
8. VERSION CONTROL	3

1. POLICY STATEMENT

This policy provides a framework that outlines the control of expenditure that South Burnett Regional Council ('Council') places on media advertisements in accordance with the *Local Government Regulation 2012* ('Regulation'). Council may incur expenditure for advertising only if the advertising is for the provision of information or education to the public in the public interest to demonstrate the benefits for the South Burnett community.

2. SCOPE

This policy applies to all Council representatives.

3. GENERAL INFORMATION

3.1. Advertising spending

Council will incur expenditure for advertising where the following applies:

- the advertising is for providing information or education to the public;
- the information or education is provided in the public interest; and
- the advertising falls into one (1) of the categories deemed acceptable as follows:
 - to advise the public of a new or continuing service or facility provided by Council;
 - to advise the public about changes to an existing service or facility provided by Council;
 - to promote the use of a service or facility provided by Council providing that such advertising does not breach the principles and limitations of competitive neutrality under the *Local Government Act 2009* ('Act');
 - to promote a change in the behaviour of people in Council's area for the reasonable benefit of all or some of the community or to achieve Council's stated objectives;
 - to advise the public of the time, place and content of scheduled meetings of Council;
 - to advise the public of the decisions made by Council at its meetings;
 - to request comment on proposed plans, policies or activities of Council;
 - to advertise matters required by legislation to be advertised;
 - to advertise matters as approved from time to time by the Chief Executive Officer ('CEO') in consultation with the Mayor; or
 - to promote the region.

3.2. Advertising authorisation and management

All advertising must be authorised and approved by the CEO or delegate and be forwarded to Executive Services for processing and placement.

Advertising for positions vacant are to be directed to People and Culture for processing.

Advertising for tourism or promoting the region are to be directed to Executive Services for processing.

The Coordinator Executive Services will monitor the appropriateness and cost effectiveness of advertising undertaken and report to the CEO when concerns arise.

The approving Council representative must ensure:

- the expenditure is in accordance with this policy; and
- the cost of the advertisement is appropriate for the number of people it is intended to inform and provides a commensurate benefit to Council or the public;
- the documentation is available for scrutiny by both internal and external audit;
- the cost is available in the relevant budget item and meets the usual requirements for expenditure approvals; and
- requests for advertising meet the required deadlines; and
- a purchase order is raised prior to confirming bookings.

3.3. Local Government elections

Council will not, during the period of three (3) months preceding an election of the local government other than a by-election, or during the period after the date of a by-election is advertised until the day of the election:

- place advertisements relating to future plans of Council unless, and only to the extent that, those plans have been formally adopted by Council;
- advertise the activities of Council otherwise than in the manner and form it is customary for Council to advertise its activities;
- place advertisements which seek to influence support for particular candidates, groups of candidates or potential candidates in the election; or
- bear the cost of advertisements featuring one (1) or more Councillors or containing quotations attributed to individual Councillors.

This does not preclude Councillors appearing in unpaid publicity or other publicity where the cost is not borne by the Council.

Council will ensure any advertising expenditure during a caretaker period is in accordance with the provisions in the Act and Regulation.

Advertising will not be used to promote the particular achievements or plans of a Councillor or group of Councillors. Advertising will not be used to influence the voters during an election.

4. DEFINITIONS

Advertising means promoting, for the payment of a fee, an idea, goods or services to the public. .

Caretaker period means the period during an election for the local government in accordance with *Section 90A* of the Act.

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

6. RELATED DOCUMENTS

Code of Conduct for Councillors in Queensland

South Burnett Regional Council Caretaker Period Policy – Strategic062

South Burnett Regional Council Community Engagement Policy – Statutory050

South Burnett Regional Council Employee Code of Conduct – Statutory011

South Burnett Regional Council Media Relations Policy – Strategic001

South Burnett Regional Council Procurement Policy – Statutory007

7. NEXT REVIEW

As prescribed by legislation or October 2029

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Policy Creation	9 December 2009	656632
2	Legislation Changes	13 December 2017	2438474
3	Administrative change replacing Social & Corporate Performance Branch with Corporate Services Branch as per Council Resolution 2021/62	24 March 2021	2438474
4	Review of Policy – Resolution 2021/41	28 July 2021	2438474
5	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2438474
5	Review of Policy	15 May 2024	2438474
6	Review of Policy	14 October 2026	2821826

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 26 October 2026

12.7 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL CONTACT WITH A LOBBYIST POLICY - STRATEGIC065**File Number:** 14-Oct-2026**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Contact with a Lobbyist Policy – Strategic065.

SUMMARY

This policy provides the ethical guidance to assist South Burnett Regional Council in better decision making where lobbyists have contacted Council and to outline Council's position in relation to the management of lobbyists who contact Council representatives.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Contact with a Lobbyist Policy – Strategic065 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2026-2027	OPE8 - Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation, including finalisation of the retention and disposal project of hard copy records held by former Council's prior to amalgamation.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Magpie Behaviour Management Policy – Strategic has been reviewed by Office of the CEO, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Architects Act 2002 (Qld)

Integrity Act 2009 (Qld)

Legal Profession Act 2007 (Qld)

Local Government Act 2009 (Qld)

Planning Act 2016 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

In accordance with the *Integrity Act 2009* ('Act'), lobbyists who act on behalf of third-party clients must register with the Queensland Integrity Commission before they can contact a Council representative for the purpose of lobbying activities. Council must provide information to the Queensland Integrity Commissioner to ensure any contact has been properly recorded by lobbyists on the Queensland Register of Lobbyists.

ATTACHMENTS

1. **Contact with a Lobbyist Policy - Strategic065** [↓](#) 



POLICY CATEGORY - NUMBER: Strategic065

POLICY OWNER: Corporate Services

ECM ID: 2821863

ADOPTED: 14 October 2026

Contact with a Lobbyist Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

Table of Contents

1. POLICY STATEMENT	1
2. SCOPE	1
3. GENERAL INFORMATION	1
4. DEFINITIONS	2
5. LEGISLATIVE REFERENCE	4
6. RELATED DOCUMENTS.....	4
7. NEXT REVIEW	4
8. VERSION CONTROL	4

1. POLICY STATEMENT

This policy provides the ethical guidance to assist South Burnett Regional Council ('Council') representatives in better decision making where lobbyists have contacted Council, and to outline Council's position in relation to the management of lobbyists who contact Council representatives.

2. SCOPE

This policy applies to Council representatives.

3. GENERAL INFORMATION

It is Council's aim to ensure all decisions are legal, ethical, and impartial in line with the local government principles.

This policy should be read in conjunction with Council's Councillor Contact with Developers and Submitters Policy – Strategic045 which provides specific guidance for Council representatives regarding roles and responsibilities involved with a development application process.

In accordance with the *Integrity Act 2009* ('Act'), lobbyists who act on behalf of third-party clients must register with the Queensland Integrity Commission before they can contact a Council representative for the purpose of lobbying activities. Council must provide information to the Queensland Integrity Commissioner to ensure any contact has been properly recorded by lobbyists on the Queensland Register of Lobbyists.

Council representatives must not knowingly meet with anyone who is not a registered lobbyist if that person or organisation intends to carry out a lobbying activity on behalf of a third party. If a Council representative becomes aware that the lobbyist is not registered, Council is required to advise the Queensland Integrity Commission as soon as practicable.

3.1. Dealing with Lobbyists

Council representatives must ensure that meetings with lobbyists comply with the requirements of the Act. When a lobbyist or their representative requests a meeting, the Council representative must:

- advise that Council is bound by the Act;
- ask if they or others attending the meeting are a lobbyist and if so, if they registered on the Queensland Register of Lobbyists;
- ask if any other representatives attending were senior government representatives within the past two (2) years and if so, if they are registered on the Queensland Register of Lobbyists;

- check and ensure that they are on the Queensland Register of Lobbyists.

If the person seeking to carry out lobbying activities is not a registered lobbyist, and the Council representative has reasonable suspicion that the entity is carrying out a lobbying activity, Council representatives must decline to have further contact with them until they are included on the Queensland Register of Lobbyists.

3.2. Checking the register of Lobbyists

Council representatives are encouraged to check that the details provided by the lobbyist are correct by checking the Queensland Register of Lobbyists to confirm that the person and client in question are listed.

3.3. Recording contact with a Lobbyist

Council is required under the Act to keep a record of all contact with lobbyists for reporting to the Integrity Commissioner.

All Council representatives are to take responsibility for reporting contact with lobbyists to Corporate Services for recording in Council's Lobbyist Register.

Information required to be reported includes:

- date of contact;
- name and title of Council representative;
- method of contact;
- purpose of contact;
- list of all other public officials present;
- name of registered lobbyist firm (including all lobbyists present);
- client of lobbyist (including the names of all present);
- brief description of the issue; and
- outcome from the contact.

A Council representative who knowingly and intentionally participates in lobbying activities with a person who is not on the Queensland Register of Lobbyists may be deemed to have breach of the Act.

4. DEFINITIONS

Act means the *Integrity Act 2009*.

Contact means but not limited to telephone contact, email contact, written correspondence contact, social media messaging and face-to-face meetings.

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

Former senior government representative means one of the following people:

- a Councillor;
- a public sector officer, who was a chief executive, senior executive, or senior executive equivalent; and
- is no longer a government representative.

Government representative means one of the following people:

- a Councillor; or
- a public sector officer.

Incidental lobbying activities means if the entity undertakes or carries on a business primarily intended to allow individuals to undertake, a technical or professional occupation in which lobbying activities are occasional only and incidental to the provision of professional or technical services. For example, an entity carrying on the business of providing architectural services as, or by using, a practising architect under the *Architects Act 2002*.

Lobbyist means a person or entity or body that carries out lobbying activity on behalf of a third-party client, or whose employees or contractors do so, based on the payment of a fee or other reward for carrying out the lobbying activity.

None of the following entities (including their employees) is a lobbyist:

- a non-profit entity;
- an entity constituted to represent the interests of its members; examples - an employer group, a trade union, a professional body, e.g., the Queensland Law Society;
- members of trade delegations visiting Queensland;
- an entity carrying out incidental lobbying activities e.g., accountant or architect; or
- an entity carrying out a lobbying activity only for the purpose of representing the entity's own interests.

Lobbying activity means contact with a Council representative in an effort to influence Council decision-making, including:

- the making or amendment of legislation; and
- the development or amendment of a government policy or program; and
- the awarding of a contract or grant; and
- the allocation of funding; and
- the making of a decision about planning or giving of a development approval under the *Planning Act 2016*.

Lobbyist code of conduct means the code, approved under of the Act, of conduct for lobbyists in relation to lobbying activities.

Public sector officer means the chief executive of, or a person employed by, one of the following entities:

- a department;
- a public service office;
- a registry or other administrative office of a court or tribunal; and/or
- a local government;

Queensland Register of Lobbyists means the register of lobbyists registered under the Act, maintained by the Office of the Queensland Integrity Commissioner.

Related lobbying activity means a lobbying activity relating to a former senior government representative's official dealing as a government representative in the two years before becoming a former senior government representative.

Senior executive equivalent means an employee, other than a chief executive, whose remuneration is equal to or greater than the remuneration payable to a senior executive.

Statutory application means an application under Legislation that is considered and decided by a Council representative under that Legislation.

Third party client means an entity that engages another entity to provide services constituting, or including, a lobbying activity for a fee or other reward that is agreed to before the other entity provides the services.

5. LEGISLATIVE REFERENCE*Architects Act 2002 (Qld)**Integrity Act 2009 (Qld)**Legal Profession Act 2007 (Qld)**Local Government Act 2009 (Qld)**Planning Act 2016 (Qld)***6. RELATED DOCUMENTS**

Code of Conduct for Councillors in Queensland

South Burnett Regional Council Councillor Contact with Developers and Submitters Policy – Strategic045

South Burnett Regional Council Employee Code of Conduct – Statutory011

7. NEXT REVIEW

As prescribed by legislation or October 2029

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Councillor Contact with Lobbyists, Developers and Submitters	21 September 2010	930966
2	Title change: Contact with a Lobbyist Policy	19 April 2017	2342459
3	Scheduled Review	17 July 2019	2607680
4	Administrative change replacing Manager Social & Corporate Performance with Manager Corporate Services as per Council Resolution 2021/296	24 March 2021	2607683
5	Review of Policy – Resolution 2021/43	28 July 2021	2607683
6	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2607683
7	Review of Policy	19 June 2024	2607683
8	Review of policy	14 October 2026	2821863

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 14 October 2026

12.8 ADOPTION OF SOUTH BURNETT REGIONAL COUNCIL MAGPIE BEHAVIOUR MANAGEMENT POLICY - STRATEGIC038**File Number:** 14-Oct-2026**Author:** Coordinator Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Magpie Behaviour Management Policy – Strategic038.

SUMMARY

This policy provides guidelines for South Burnett Regional Council to ensure any activity associated with the management of magpie behaviour is responsible and complies with legislation.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Magpie Behaviour Management Policy – Strategic038 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council's (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2025-2030	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2026-2027	OPE8 - Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation, including finalisation of the retention and disposal project of hard copy records held by former Council's prior to amalgamation.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Magpie Behaviour Management Policy – Strategic has been reviewed by Facilities, Parks & NRM, Corporate Services and Senior Leadership Team.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nature Conservation Act 1992 (Qld)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy provides guidelines for South Burnett Regional Council to ensure any activity associated with the management of magpie behaviour is responsible and complies with legislation.

ATTACHMENTS

1. **Magpie Behaviour Management Policy - Strategic038**  



POLICY CATEGORY - NUMBER: Strategic038

POLICY OWNER: Facilities, Parks & NRM

ECM ID: 2913451

ADOPTED: 14 October 2026

Magpie Behaviour Management Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

Table of Contents

1. POLICY STATEMENT	1
2. SCOPE	1
3. GENERAL INFORMATION	1
4. DEFINITIONS	1
5. LEGISLATIVE REFERENCE	2
6. RELATED DOCUMENTS.....	2
7. NEXT REVIEW	2
8. VERSION CONTROL	2

1. POLICY STATEMENT

This policy provides the guidelines for South Burnett Regional Council ('Council') representatives to ensure any activity associated with the management of magpie behaviour is responsible and complies with legislation.

2. SCOPE

This policy applies to all Council representatives.

3. GENERAL INFORMATION

3.1. Swooping magpie signage

Council will erect signage at the entry to a defence zone when customers report the location of swooping magpies.

3.2. Removal of aggressive magpies

Council will investigate the removal of aggressive magpies that cause injury or harm to people while on Council controlled land and will engage a licensed bird relocater to undertake the relocation of identified magpies causing injury or harm during the nesting season. Council will not respond/remove individual birds in the first instance and will compile a master list to ensure there are sufficient magpies requiring relocation to warrant engagement of a bird relocater.

Relocation will be subject to the availability of a licensed bird relocater, budget allocations, and other mitigating factors such as number of reported incidents, weather conditions and the like.

If aggressive magpies are nesting or swooping on private property, the customer may engage a licensed bird relocater at their own expense.

4. DEFINITIONS

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

Defence zone means a zone where a magpie is swooping persons moving through the zone.

Magpie means a medium-sized black and white passerine bird native to Australia and southern New Guinea. Although once considered to be three separate species, it is now considered to be one, with nine recognised subspecies.

Nesting season means the period between July and November each calendar year.

5. LEGISLATIVE REFERENCE

Nature Conservation Act 1992 (Qld)

6. RELATED DOCUMENTS

Queensland Government – A guide to relocating problem magpies

South Burnett Regional Council Living with Magpies Factsheet

7. NEXT REVIEW

As prescribed by legalisation or October 2029

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	24 November 2021	2840969
2	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2840969
3	Review of policy	17 July 2024	2840969
4	Review of policy	14 October 2026	2913451

Mark Pitt PSM

CHIEF EXECUTIVE OFFICER

Date: 14 October 2026

13 FINANCE & LIVEABILITY**13.1 MONTHLY FINANCIAL INFORMATION - SEPTEMBER 2026****File Number:** 14.10.26**Author:** Coordinator Finance**Authoriser:** Chief Executive Officer**PRECIS**

Monthly financial report as at 30th September 2026

SUMMARY

The following information provides Council's current position as at 30th September 2026.

OFFICER'S RECOMMENDATION

That the monthly Financial Report including capital works program as at 30th September 2026 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to original budget as adopted by Council on the 15th July 2026.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- Total Recurrent Revenue is currently sitting at 12% compared to the original budget.
- This is made up of Recurrent Income currently tracking at:
- This is made up of Recurrent Income currently tracking at:
 - Rates Levies & Charges 0% ■
 - Fees and Charges 31% ■
 - Rental Income 22% ■
 - Interest Received 36% ■
 - Sales Revenue 5% ■
 - Other Income 26% ■
 - Grants, Subsidies, Contributions and Donations 76% ■
- Total Recurrent Expenditure is sitting at 31% compared to the original budget.
- This is made up of Recurrent Expenditure currently tracking at:
 - Employee Benefits 31% ■
 - Materials and Services 35% ■
 - Finance Costs 28% ■
 - Depreciation 25% ■
- Ratios at the end of September are all within their respective targets.
- Council's capital expenditure program adopted with the original budget was \$34.50m, plus continued projects of \$24.92m, bringing the total adopted budget to \$59.42m. Actual expenditure is currently sitting at \$4.56m, which equates to approximately 7.7% of the total original budget. When taking into consideration commitments of \$6.95m, the proposed expenditure is 19.4% of the original budget.
- Auditors are finalising their end of year testing, and the Annual Financial Statements for the 2025/26 year are on track to be signed by the October Council Meeting.
- Local purchases for September, as at 7 October 2026, amounted to 44.82% of the monthly spend and the remaining purchases were outside of the region.

Accounts Payable - Local Purchases 2026/2027

Report run: 07-Oct-2026

<i>Town of Business</i>	<i>Town of Business Description</i>	<i>July 2026 Purchases</i>	<i>August 2026 Purchases</i>	<i>September 2026 Purchases</i>
LOCAL				
	Total Local	2,726,085.67	4,049,201.61	1,109,160.53
OUTSIDE SBRC				
	Cherbourg	531.00	118.00	0.00
	Dalby	1,603.80	466,966.88	-10,239.06
	Neighbouring Council	226,408.84	325,639.28	118,980.57
	Other	2,452,646.58	2,056,188.00	1,228,880.82
	Yarraman	60,853.46	0.00	27,796.86
	Total Other	2,742,043.68	2,848,912.16	1,365,419.19
	% Local Purchases	49.85%	58.70%	44.82%

ATTACHMENTS

1. Monthly Financial Report - September 2026 [↓](#) 
2. Capex Report - September 2026 [↓](#) 
3. Grants Report - September 2026 [↓](#) 



South Burnett Regional Council

Monthly Financial Report

September 2026



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the original budget, at an organisational level, for the period ended 30 September 2026.

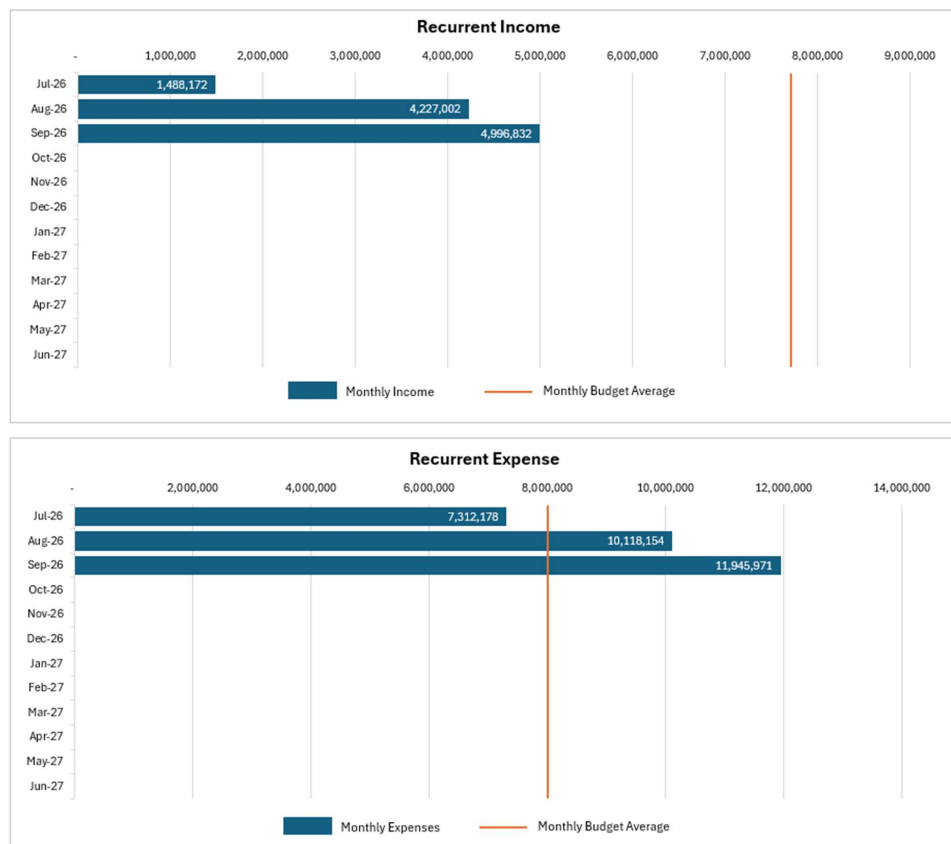
The target benchmark for September is 25%.

- Total Recurrent Revenue is currently sitting at 12% compared to the original budget.
- This is made up of Recurrent Income currently tracking at:
 - Rates Levies & Charges 0% ■
 - Fees and Charges 31% ■
 - Rental Income 22% ■
 - Interest Received 36% ■
 - Sales Revenue 5% ■
 - Other Income 26% ■
 - Grants, Subsidies, Contributions and Donations 76% ■
- Total Recurrent Expenditure is sitting at 31% compared to the original budget.
- This is made up of Recurrent Expenditure currently tracking at:
 - Employee Benefits 31% ■
 - Materials and Services 35% ■
 - Finance Costs 28% ■
 - Depreciation 25% ■
- Ratios at the end of September are all within their respective targets.
- Council's capital expenditure program adopted with the original budget was \$34.50m, plus continued projects of \$24.92m, bringing the total adopted budget to \$59.42m. Actual expenditure is currently sitting at \$4.56m, which equates to approximately 7.7% of the total original budget. When taking into consideration commitments of \$6.95m, the proposed expenditure is 19.4% of the original budget.
- Auditors are finalising their end of year testing, and the Annual Financial Statements for the 2025/26 year are on track to be signed by the October Council Meeting.
- Local purchases for September, as at 7 October 2026, amounted to 44.82% of the monthly spend and the remaining purchases were outside of the region.

Accounts Payable - Local Purchases 2026/2027				
Report run: 07-Oct-2026				
Town of Business	Town of Business Description	July 2026 Purchases	August 2026 Purchases	September 2026 Purchases
LOCAL				
	Total Local	2,726,085.67	4,049,201.61	1,109,160.53
OUTSIDE SBRC				
	Cherbourg	531.00	118.00	0.00
	Dalby	1,603.80	466,966.88	-10,239.06
	Neighbouring Council	226,408.84	325,639.28	118,980.57
	Other	2,452,646.58	2,056,188.00	1,228,880.82
	Yarraman	60,853.46	0.00	27,796.86
	Total Other	2,742,043.68	2,848,912.16	1,365,419.19
	% Local Purchases	49.85%	58.70%	44.82%

Executive Summary

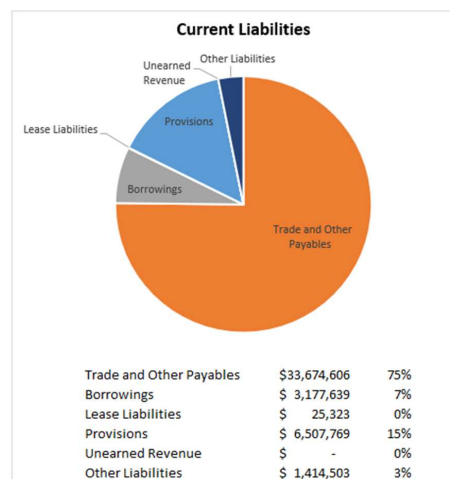
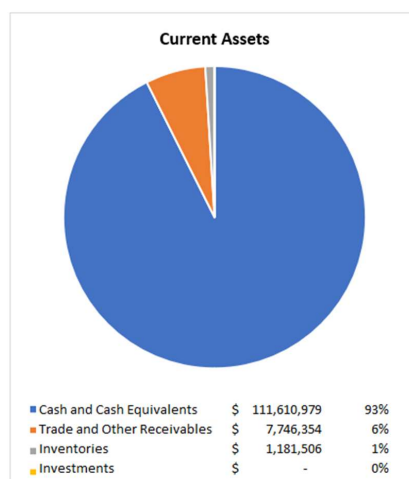
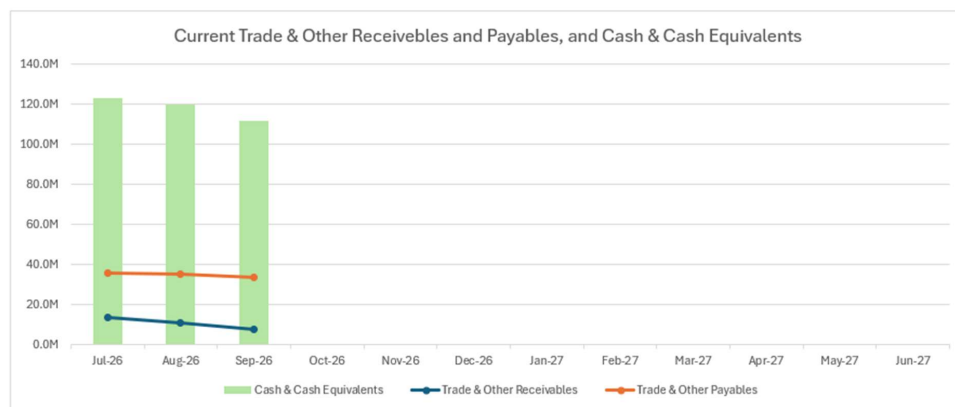
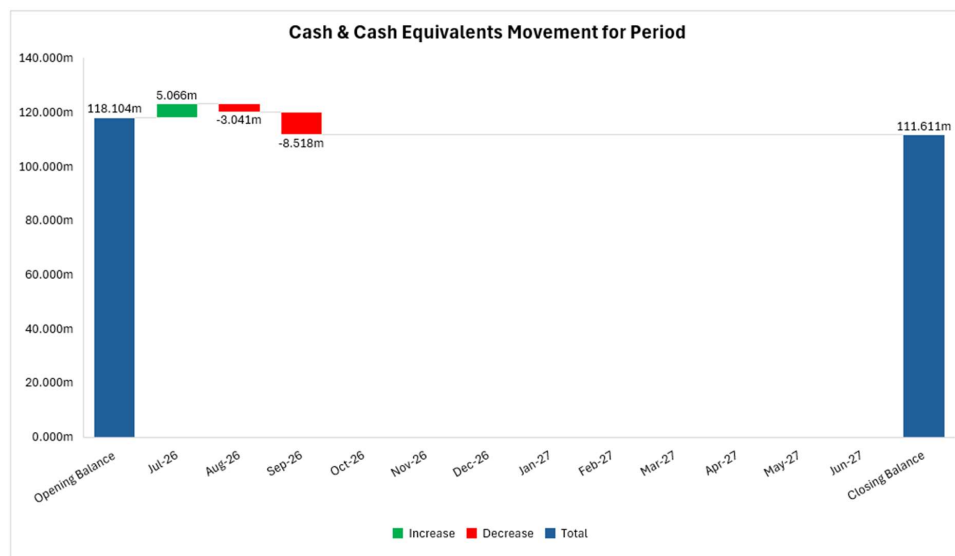
Income and Expenditure Trends:

**Profit & Loss - Monthly**

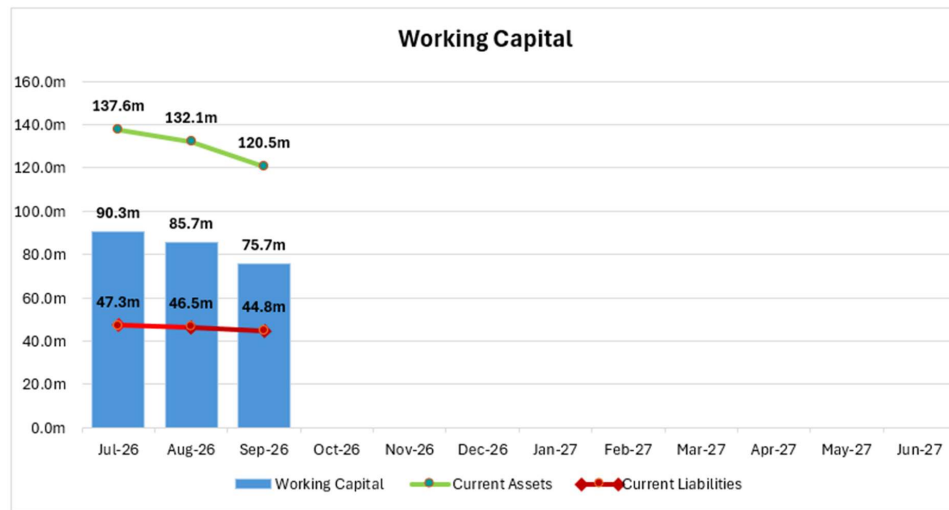
	Aug-26	Sep-26	Movement
Recurrent Income	4,227,002	4,996,832	769,830
Capital Revenue	166,727	438,715	271,988
Total Income	4,393,729	5,435,547	1,041,818
Recurrent Expense	10,118,154	11,945,971	1,827,817
Capital Expense	-	-	-
Total Expense	10,118,154	11,945,971	1,827,817
Net Profit/(Deficit)	(5,724,425)	(6,510,424)	(786,000)
Net Operating Result	(5,891,152)	(6,949,139)	(1,057,987)

- Council's current cash holdings at the end of September 2026 were \$111.611m with \$30.5m of this currently classed as restricted cash. The overall balance is down from last month by \$8.518m.

Executive Summary



Executive Summary



Executive Summary

Contents

1.0	INTERIM STATEMENT OF FINANCIAL PERFORMANCE (INCOME STATEMENT)	2
1.1	OPERATING INCOME STATEMENT SPLIT BY DEPARTMENT	3
1.2	REVENUE	3
1.2.1	<i>Rates Levies and Charges</i>	3
1.2.2	<i>Fees and Charges</i>	4
1.2.3	<i>Rental Income</i>	4
1.2.4	<i>Interest Received</i>	5
1.2.5	<i>Sales Revenue</i>	5
1.2.6	<i>Other Income</i>	6
1.2.7	<i>Operational Grants</i>	7
1.2.8	<i>Capital Grants</i>	7
1.3	EXPENDITURE	7
1.3.1	<i>Employee Benefits</i>	7
1.3.2	<i>Materials and Services</i>	8
1.3.3	<i>Finance Costs</i>	8
1.3.4	<i>Depreciation</i>	8
1.3.5	<i>Capital Expense</i>	9
2.0	INTERIM STATEMENT OF FINANCIAL POSITION (BALANCE SHEET)	11
2.1	CURRENT ASSETS	12
2.1.1	<i>Cash and Cash Equivalents</i>	12
2.1.2	<i>Trade and Other Receivables</i>	13
2.1.3	<i>Inventories</i>	16
2.2	NON-CURRENT ASSETS	16
2.2.1	<i>Trade and Other Receivables</i>	16
2.2.2	<i>Property, Plant and Equipment</i>	16
2.2.3	<i>Right of Use Assets</i>	16
2.2.4	<i>Intangible Assets</i>	16
2.3	LIABILITIES	16
2.3.1	<i>Trade and other Payables</i>	16
2.3.2	<i>Borrowings</i>	17
2.3.3	<i>Lease Liabilities</i>	17
2.3.4	<i>Provisions</i>	17
2.3.5	<i>Other Liabilities</i>	18
3.0	INTERIM CASH FLOW	19
4.0	INTERIM CHANGES IN EQUITY	21
5.0	FINANCIAL RATIOS	22
6.0	LONG TERM FINANCIAL FORECAST	25
6.1	INCOME AND EXPENDITURE STATEMENTS	26
6.2	FINANCIAL POSITION	28
6.3	CASH FLOW	29
6.4	CHANGES IN EQUITY	30
7.0	INVESTMENTS	31
8.0	WORKS FOR QUEENSLAND ROUND 5 (W4Q5)	31
9.0	RATES UPDATE	32
10.0	GRANTS REPORT	32

1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 30 September 30/06/2027
25% of Year Complete

	2027 \$	Original Budget \$	Variance %
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	132,032	67,275,790	0%
Fees and Charges	2,071,453	6,751,759	31%
Rental Income	132,052	600,042	22%
Interest Received	1,553,552	4,328,000	36%
Sales Revenue	218,247	4,100,000	5%
Other Income	321,578	1,244,700	26%
Grants, Subsidies, Contributions and Donations	6,283,092	8,270,641	76%
	<u>10,712,006</u>	<u>92,570,931</u>	<u>12%</u>
Capital Revenue			
Grants, Subsidies, Contribution and Donations	883,596	18,848,058	5%
Total Income	<u>11,595,602</u>	<u>111,418,989</u>	<u>10%</u>
Expenses			
Recurrent Expenses			
Employee Benefits	9,191,690	29,819,928	31%
Materials and Services	12,261,036	34,714,853	35%
Finance Costs	377,527	1,344,203	28%
Depreciation and Amortisation	7,546,049	30,216,491	25%
	<u>29,376,303</u>	<u>96,095,475</u>	<u>31%</u>
Capital Expense	-	(495,000)	0%
Total Expense	<u>29,376,303</u>	<u>95,600,475</u>	<u>31%</u>
Net Result	<u>(17,780,701)</u>	<u>15,818,514</u>	
Net Operating Result	<u>(18,664,297)</u>	<u>(3,524,544)</u>	

1.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue				Total Expenditure		
	Actual	Original Budget	%		Actual	Original Budget	%
Water	\$ 237,022	\$ 14,538,343	2%	\$	\$ 3,050,194	\$ 13,680,554	22%
Wastewater	\$ 25,813	\$ 8,405,584	0.3%	\$	\$ 1,506,417	\$ 6,647,554	23%
Waste	\$ 519,602	\$ 11,430,154	5%	\$	\$ 1,668,586	\$ 10,504,719	16%
Plant and Fleet	\$ 27,469	\$ 199,875	14%	-\$	\$ 743,533	-\$ 693,459	107%
Genops	\$ 9,902,100	\$ 57,996,974	17%	\$	\$ 23,894,639	\$ 65,956,108	36%
Total	\$ 10,712,006	\$ 92,570,932	12%	\$	\$ 29,376,303	\$ 96,095,475	31%

Revenue

- All revenue items are currently tracking below the target of 25%.
- Water, Wastewater, Waste and Genops are affected by timing in the revenue received from rates being levied. The first 6 monthly rates levy will be processed in October.
- Plant and Fleet is due to timing in September fuel rebate on the BAS statement.
- Waste is affected by timing in waste disposal revenue as invoices for September have not yet been raised.
- Genops is also affected by the 2026/27 Financial Assistance Grant timing. This revenue source will also be affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works.

Expenditure

- There are three areas currently tracking below or on the target of 25% for the month. These are Water, Wastewater and Waste.
- Expenditure for Fleet is affected by timing of yearly inspections for cranes and hoists.
- Genops is affected by the timing in expenditure compared to budget for the various weather events. This will be offset by grant income.
- Genops is also affect by timing in annual expenses such as insurance, and annual software licences.

1.2 Revenue

1.2.1 Rates Levies and Charges

This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

As at 30 September 2026, rates, levies and charges are tracking at 0.2%. This is due to the six monthly levies not being issued until October 2026. The General Rates and Sewerage Charges values relate to discounts given on supplementary rates notices.

<i>Income Stream</i>	<i>Actual</i>	<i>Original Budget</i>
General Rates	-\$ 6,045	\$ 35,357,540
Quarry Special Charge	\$ -	\$ 42,000
Water Charges	\$ 140,518	\$ 14,214,947
Sewerage Charges	-\$ 288	\$ 8,304,027
Waste Collection Charges	-\$ 1,762	\$ 4,185,072
Community Rescue and Evacuation Levy	-\$ 8	\$ 90,000
Waste Management Levy	-\$ 383	\$ 5,082,204
Total	\$ 132,032	\$ 67,275,790

1.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



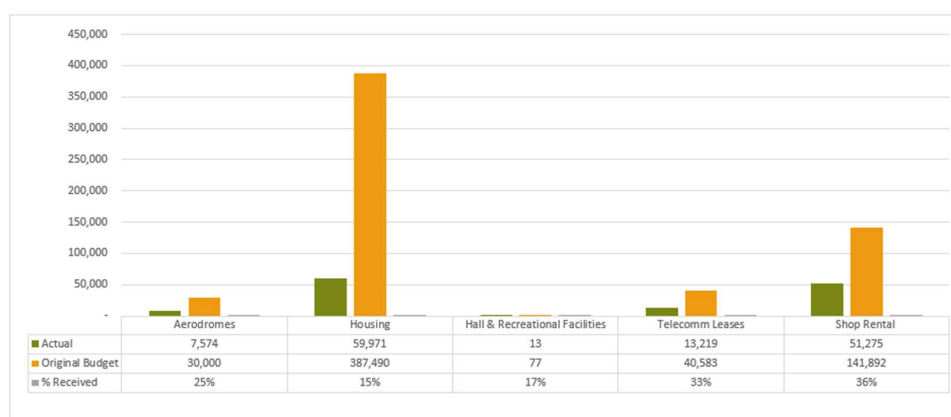
As of 30 September 2026, fees and charges are tracking above target at 31%. September accruals for waste disposal are still to be completed. Main factors affecting the fees and charges figures are:

- Environment and Waste is affected by timing of monthly invoices for waste disposal which is offset by yearly food licences.
- Planning and Land Management fees and charges are currently sitting at 45% due to increases in Plumbing and Drainage Fees.

1.2.3 Rental Income

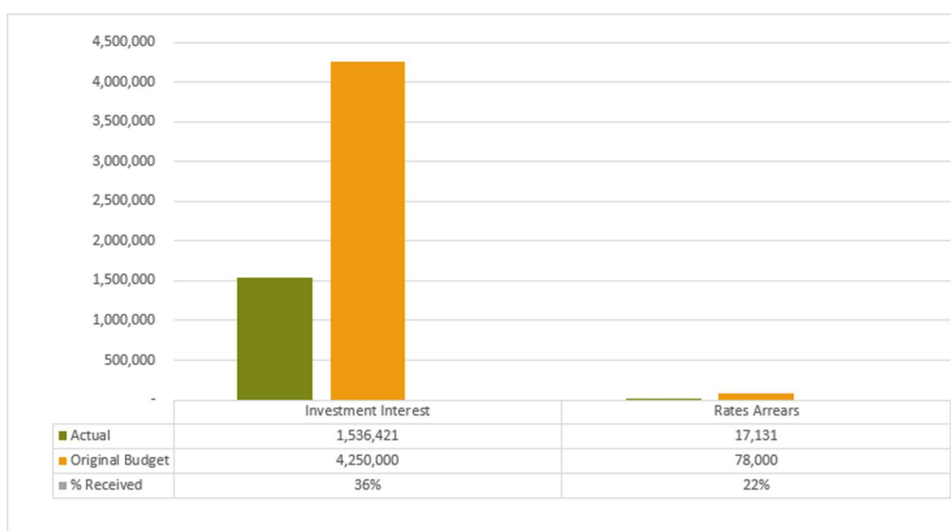
Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 30 September 2026, rental income is tracking below target at 22%. This is due to timing in annual rental of various facilities. Lease prepayments and September rental invoices are yet to be completed.



1.2.4 Interest Received

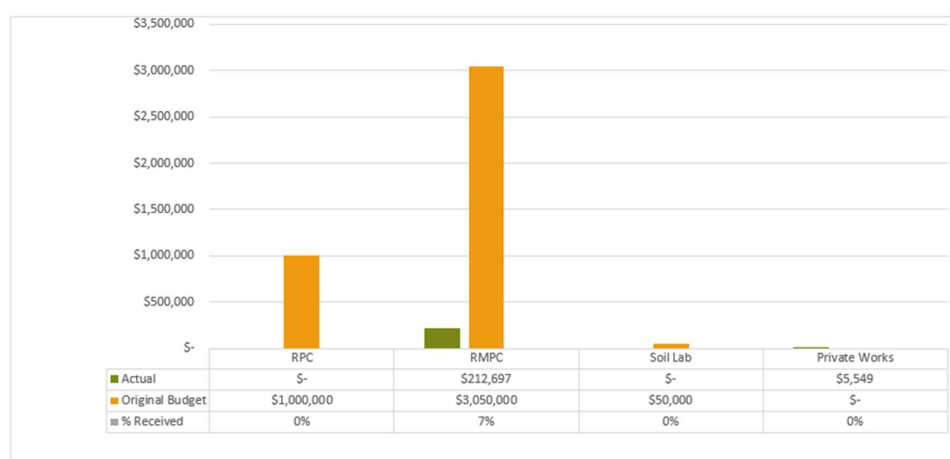
Interest revenue includes interest on investments and rate arrears. As of 30 September 2026, interest received is tracking above target at 36%.



1.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 30 September 2026, sales revenue is tracking below target at 5%.

This income stream is largely affected by timing of when RPC and RMPC works for this financial year are scheduled to be performed. Claims of approximately \$337k were in progress at the end of September 2026.



1.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 30 September 2026, other income is tracking above target at 26%. Reasons surrounding this can be found below.



- Scrap steel is picked up sporadically during the year and therefore has a timing factor.
- Legal recovery income is invoiced during the year based on debt collection activities.

1.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 30 September 2026, operating grants are tracking above target at 76% due to timing in when operational grants are received and spent. Contract asset and contract liability movements for September have been processed.

1.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

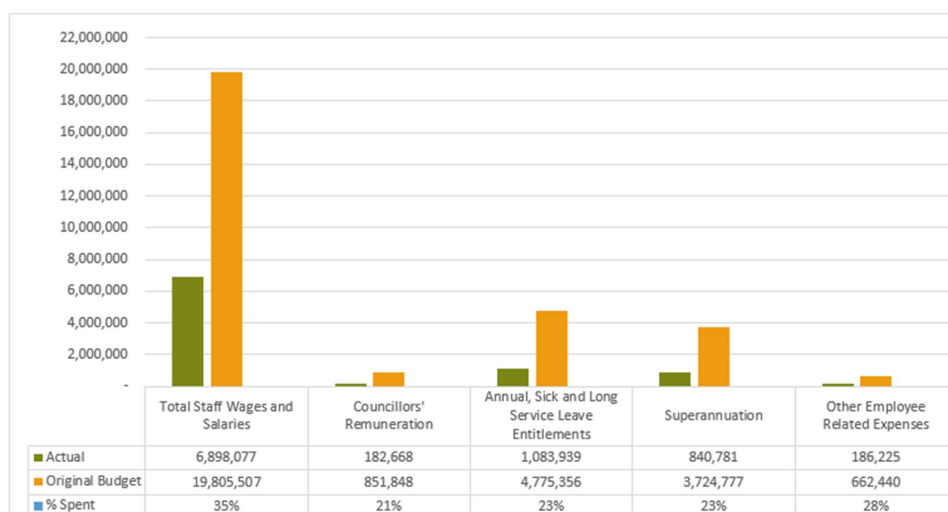
As of 30 September 2026, capital grants are tracking below target at 5%. Contract asset and contract liability movements for September have been processed.

1.3 Expenditure

1.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 30 September 2026, employee benefits are tracking above target at 31%.



1.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 30 September 2026, materials and services are tracking above target at 35%.

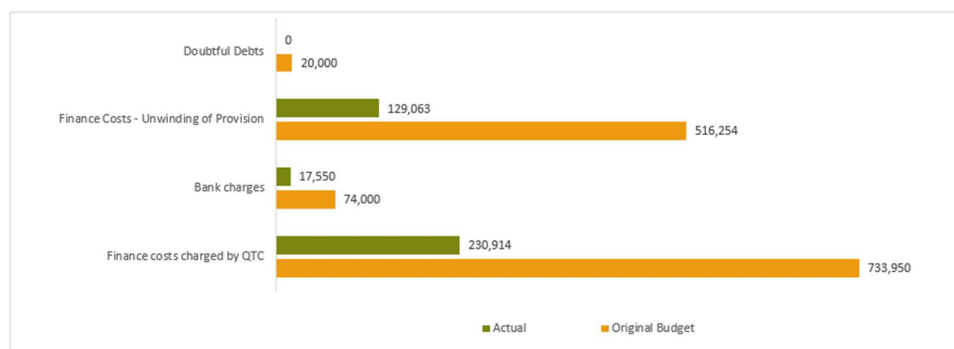
Description	Actual	Original Budget	% Spent
Donations	30,444	728,397	4%
Materials	6,174,698	23,625,816	26%
Services	6,879,953	12,834,142	54%
Internal Plant Charges	2,161,551	7,429,841	29%
Internal Plant Recoveries	- 2,985,609	- 9,903,343	30%
	12,261,036	34,714,853	

- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- Expenditure of \$5.17m is associated with the various weather events and will be offset by income from Queensland Reconstruction Authority (QRA).
- There is a degree of timing for waste collection invoices as they have not yet been received.

1.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 30 September 2026, finance costs are tracking above target at 28%.



1.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects

depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 30 September 2026, depreciation expense was on target at 25%. Manual depreciation journals are being completed until the asset records are rolled into the new financial year, after the external audit has been completed.

No capitalisation of projects will occur for this financial year until after the external Auditors have finalised their review of Council's financial statements for the 2025/2026 year.

Work in progress balance as at 30 September 2026 was \$40.11m, made up of the asset classes listed below.

<i>Asset Class</i>	<i>Opening Balance</i>	<i>Capital Expenditure</i>	<i>Capitalisation</i>	<i>Closing Balance</i>
Plant & Equipment	-	-	-	-
Land	37,705.47	-	-	37,705.47
Buildings	2,391,565.20	70,985.59	-	2,462,550.79
Parks	624,537.47	121,612.05	-	746,149.52
Roads	25,534,249.81	1,238,442.99	-	26,772,692.80
Water	6,525,747.68	693,869.71	-	7,219,617.39
Wastewater	608,009.00	32,544.00	-	640,553.00
Fleet	1,601,673.67	-	-	1,601,673.67
Waste	473,986.64	36,135.74	-	510,122.38
Office/ICT	90,561.52	32,282.76	-	122,844.28
	37,888,036	2,225,873	-	40,113,909

1.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (therefore its written down value, which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at nil as at 30 September 2026.

<i>Capital Expense</i>	<i>Actual</i>	<i>Original Budget</i>	<i>Amended Budget</i>
INCOME			
Fleet		- 495,000	-
Land		-	-
DISPOSALS			
Roads		-	-
Fleet		-	-
Land		-	-
Buildings		-	-
Water		-	-
Wastewater		-	-
Miscellaneous		-	-
	-	- 495,000	-

2.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 30 September 2026

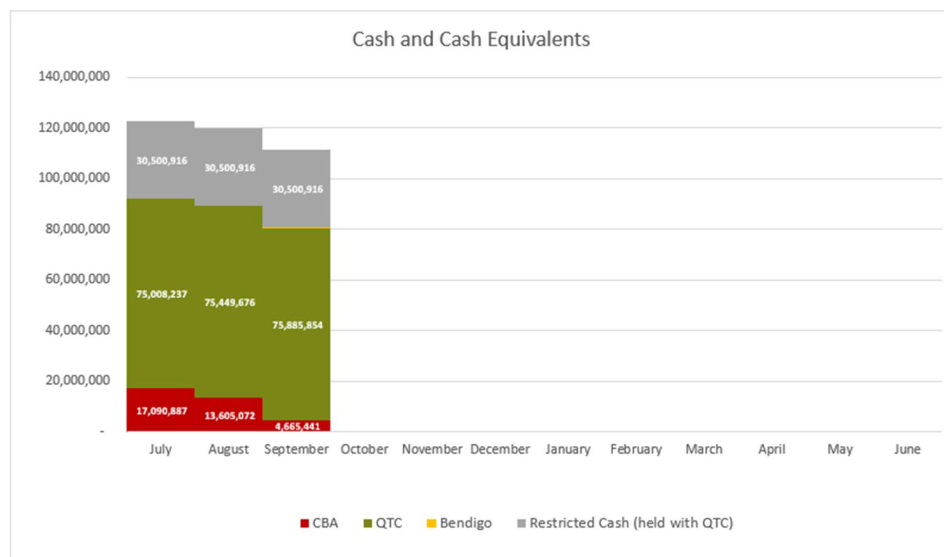
	2026 SEPTEMBER \$	Original Budget \$
Current Assets		
Cash and Cash Equivalents	111,610,979	82,144,638
Trade and Other Receivables	7,746,354	14,875,259
Inventories	1,181,506	999,802
Investments	-	-
Total Current Assets	120,538,839	98,019,699
Non-Current Assets		
Trade and Other Receivables	110,894	-
Property, Plant and Equipment	1,255,026,730	1,244,069,094
Right of Use Asset	751,959	719,665
Intangible Assets	6,234,639	6,234,639
Total Non-Current Assets	1,262,124,221	1,251,023,398
TOTAL ASSETS	1,382,663,060	1,349,043,097
Current Liabilities		
Trade and Other Payables	33,674,606	41,447,679
Borrowings	3,177,639	3,039,672
Lease Liabilities	25,323	22,704
Provisions	6,507,769	6,552,138
Unearned Revenue	-	3,303,957
Other Liabilities	1,414,503	1,523,080
Total Current Liabilities	44,799,839	55,889,230
Non-Current Liabilities		
Trade and Other Payables	30,727,491	760,053
Borrowings	10,063,876	10,659,864
Lease Liabilities	785,951	734,118
Provisions	12,980,214	12,828,572
Other Liabilities	4,757,413	2,477,511
Total Non-Current Liabilities	59,314,944	27,460,118
TOTAL LIABILITIES	104,114,783	83,349,348
NET COMMUNITY ASSETS	1,278,548,277	1,265,693,749
Community Equity		
Retained Surplus/(Deficiency)	465,572,978	484,562,927
Asset Revaluation Surplus	812,975,299	781,130,822
TOTAL COMMUNITY EQUITY	1,278,548,277	1,265,693,749

2.1 Current Assets

2.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 30 September 2026, Council's actual cash and cash equivalents balance was \$111.611m, which is down from last month by \$8.518m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

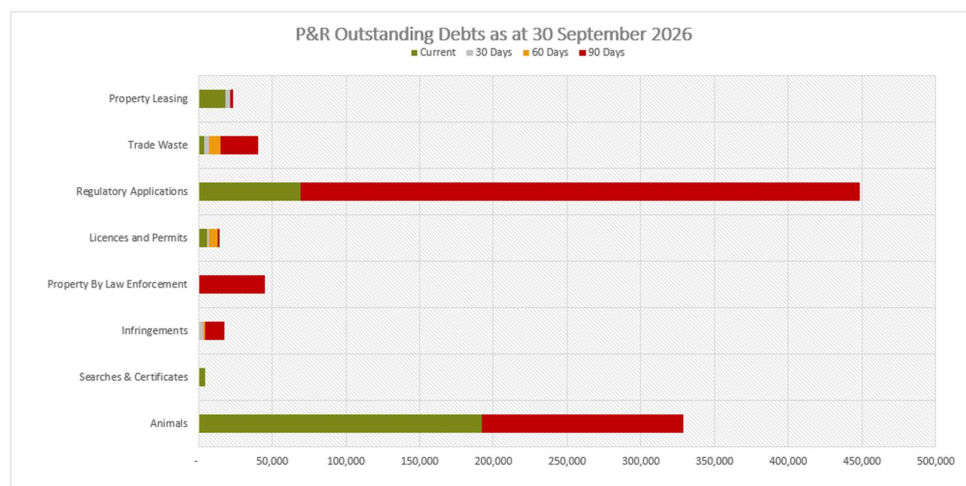


As at the 30 September 2026, the restricted cash balance was \$30.50m. Final end of financial year adjustments for restricted cash are not yet finalised, which will change these figures once that process has been completed.

RESTRICTED CASH	Aug-26	Sep-26	Difference
Recurrent Expenditure	890,375	890,375	-
Future Capital Works	-	-	-
Roads	2,383,634	2,383,634	-
Buildings	3,985,859	3,985,859	-
Waste	4,041,855	4,041,855	-
Land	25,322	25,322	-
Plant & ICT	3,101,572	3,101,572	-
Water	5,766,791	5,766,791	-
Wastewater	8,073,242	8,073,242	-
Unspent - Developer Contributions	1,964,160	1,964,160	-
Unspent - Loan Funds	268,105	268,105	-
Total	30,500,916	30,500,916	-

2.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



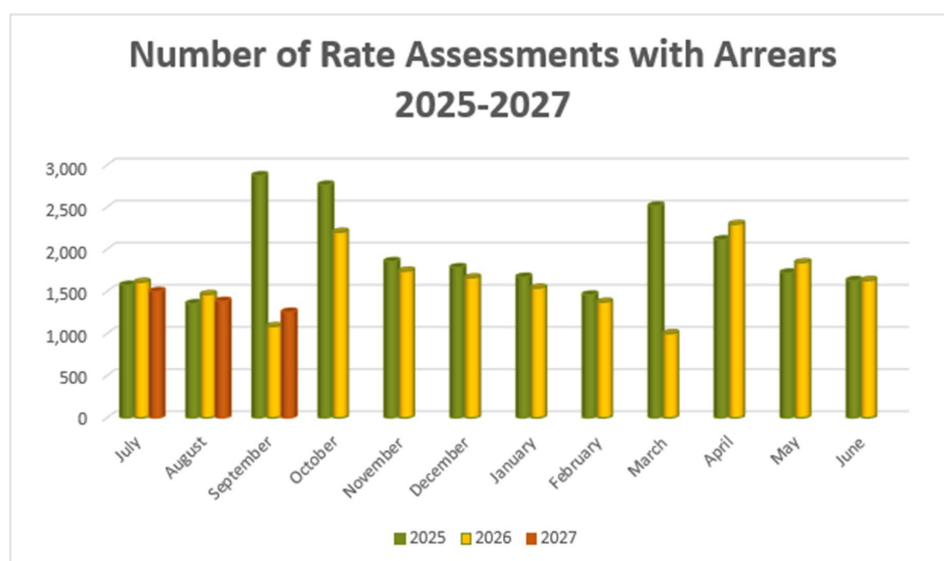
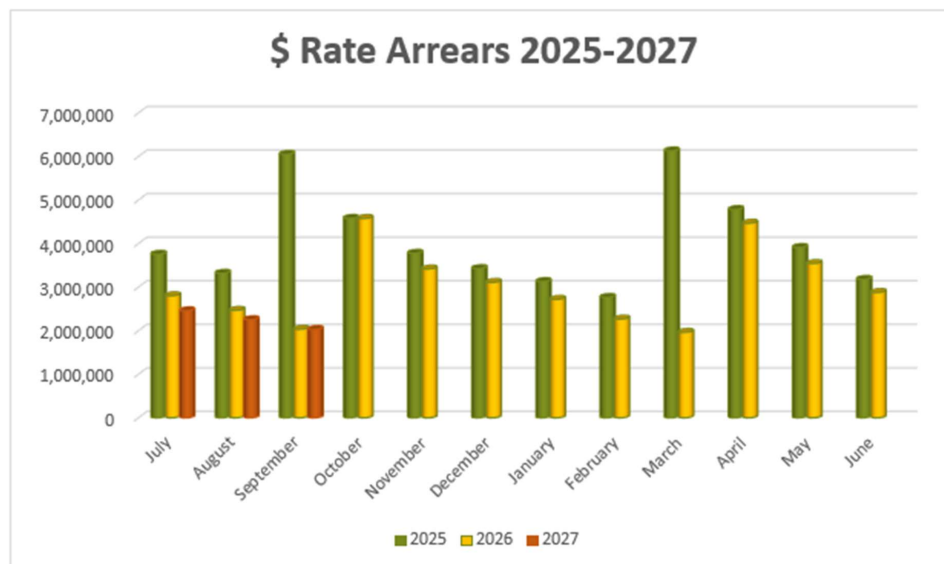
Property and Rating (P&R) debts shown above that are overdue by 90 days or more total \$603k, which is down from last month by \$14k. This amount is made up of \$137k in animal registrations, \$128k being actively pursued by Council staff or determination on next steps are being investigated, \$45k can be recovered when properties are sold, and \$293k belong to developer contributions that will be finalised in the future.

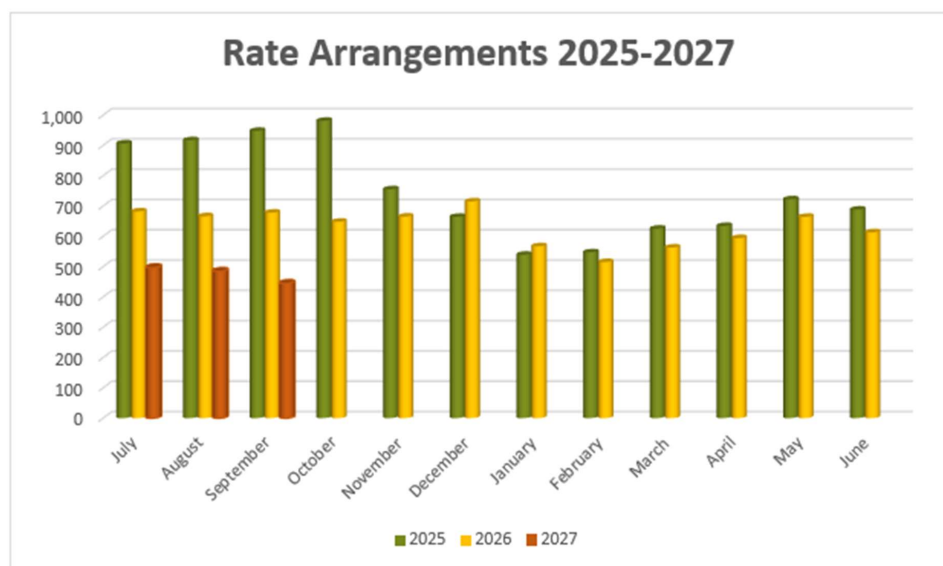
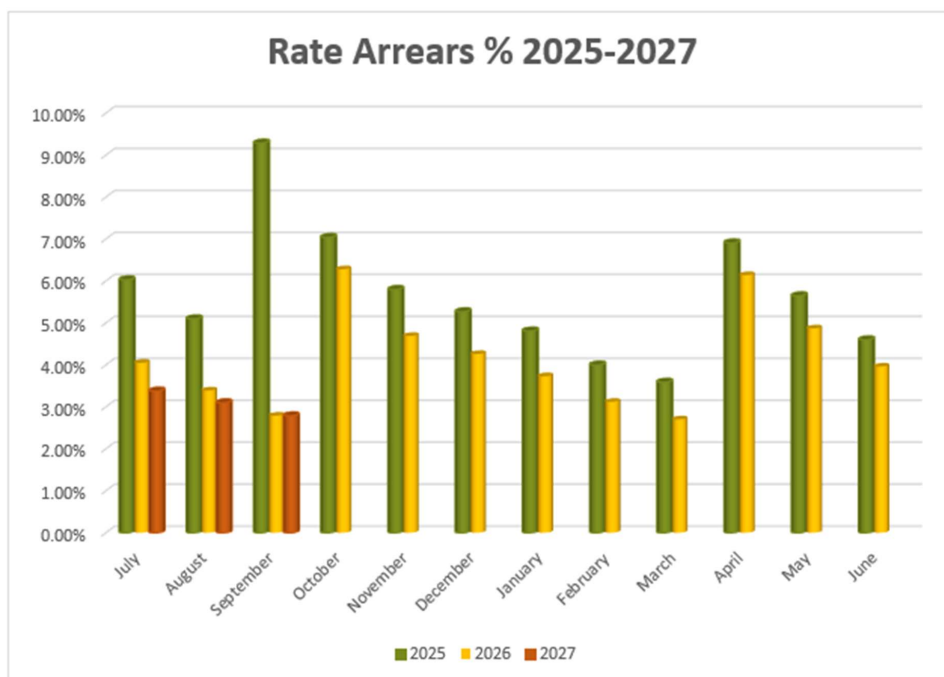


The AR outstanding debts 90+ days is currently \$75k (up \$17k from last month) being 19% of total AR outstanding debts.

A total of 35.2% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council and the remaining 64.8% is being actively pursued by Council staff.

Rates in arrears as of 30 September 2026 is sitting at \$2.03m or 2.79% which is below the target arrears of 7%. There are currently 445 assessments with rate arrangements in place which accounts for 35.43% of the properties that are in arrears.





2.1.3 Inventories

Inventories are made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

2.2 Non-Current Assets

2.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges.

2.2.2 Property, Plant and Equipment

The total capital original budget (including continued projects from 2025/26) is \$59.42m.

Actual spend as of 30 September 2026 is \$4.56m, which is tracking below target at 7.79%. Committed costs of \$6.95m are also identified which takes the actual and committed spend up to 19.4% of the original budget.

Capital project budget report is attached separately to this document.

2.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at BP Dam, which is currently due to end in 2051.

2.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

2.3 Liabilities

2.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

Accounts Payable - Local Purchases 2026/2027

Report run: 07-Oct-2026

Town of Business	Town of Business Description	July 2026 Purchases	August 2026 Purchases	September 2026 Purchases
LOCAL				
	Total Local	2,726,085.67	4,049,201.61	1,109,160.53
OUTSIDE SBRC				
	Cherbourg	531.00	118.00	0.00
	Dalby	1,603.80	466,966.88	-10,239.06
	Neighbouring Council	226,408.84	325,639.28	118,980.57
	Other	2,452,646.58	2,056,188.00	1,228,880.82
	Yarraman	60,853.46	0.00	27,796.86
	Total Other	2,742,043.68	2,848,912.16	1,365,419.19
	% Local Purchases	49.85%	58.70%	44.82%

2.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 30 September 2026 was \$13,241,514 made up of borrowings in the following departments. The annual payment of \$4.06m was made in September.

Department	Borrowings
NRM & Parks	\$ -
Finance	\$ -
Property	\$ -
Economic Development	\$ -
Environment & Waste	\$ 201,726
Infrastructure	\$ 4,900,316
Water & Wastewater	\$ 8,139,472
Total	\$ 13,241,514

2.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

2.3.4 Provisions

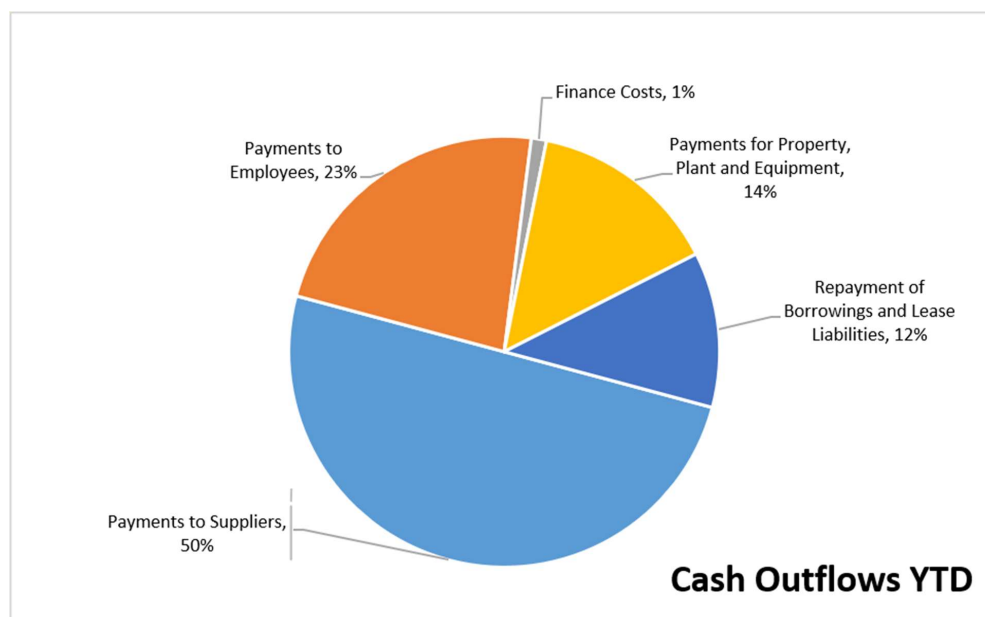
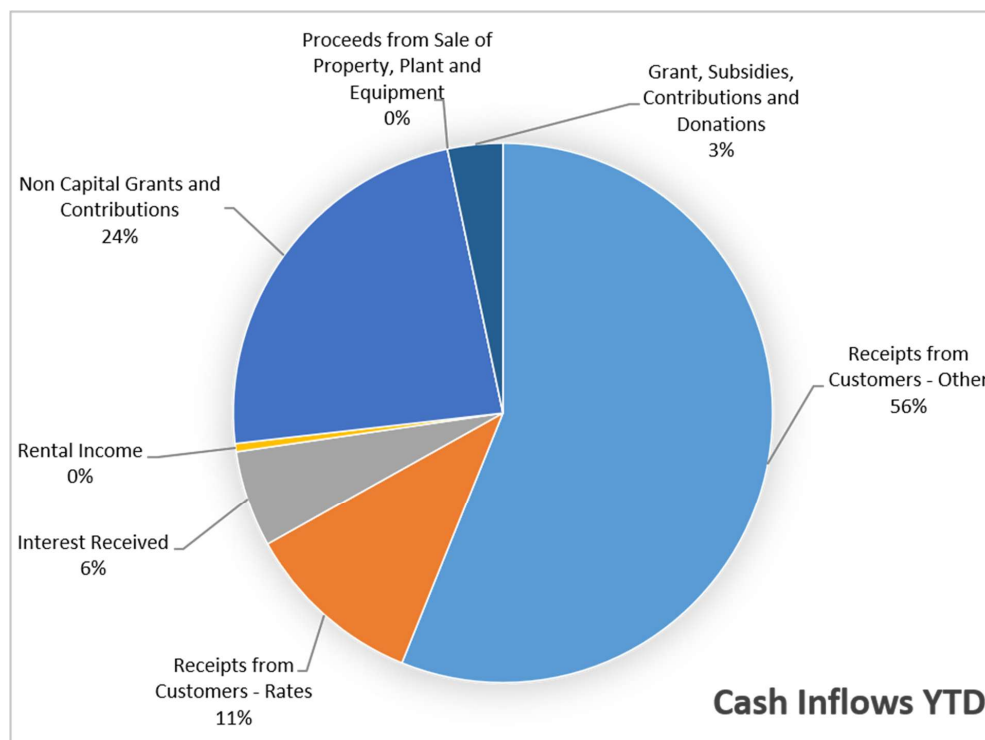
Provisions are made up of landfill and gravel pit expected restoration costs and employee annual leave and long service leave. Provisions will be impacted by discount rates and end of year calculations.

2.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments to cover the next three financial years' worth of State Waste Levy covering to 2029/2030.

3.0 Interim Cash Flow

Monthly Cashflow	July	Aug	Sept	YTD	Original Budget	YTD vs Original Budget %
Cash Flows from Operating Activities						
Receipts from Customers	\$10,457,933	\$3,350,630	\$4,074,667	\$17,883,229	\$92,126,512	19%
Payments to Suppliers and Employees	(\$5,276,204)	(\$8,163,942)	(\$10,766,582)	(\$24,206,728)	(\$96,948,831)	25%
	\$5,181,729	(\$4,813,312)	(\$6,691,916)	(\$6,323,499)	(\$4,822,319)	
Interest Received	\$517,235	\$528,100	\$508,217	\$1,553,552	\$4,328,000	36%
Rental Income	\$32,835	\$49,585	\$49,632	\$132,052	\$600,042	22%
Non Capital Grants and Contributions	\$136,309	\$2,617,962	\$3,528,821	\$6,283,092	\$8,270,641	76%
Finance Costs	(\$126,045)	(\$134,307)	(\$117,175)	(\$377,527)	(\$807,950)	47%
Net Cash Inflow (Outflow) from Operating Activities	\$5,742,063	(\$1,751,972)	(\$2,722,421)	\$1,267,669	\$7,568,414	17%
Cash Flows from Investing Activities						
Payments for Property, Plant and Equipment	(\$1,019,570)	(\$1,520,774)	(\$2,229,831)	(\$4,770,174)	(\$59,426,091)	8%
Payments for Intangible Assets	-	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	-	-	-	-	\$495,000	0%
Grant, Subsidies, Contributions and Donations	\$278,154	\$166,727	\$438,715	\$883,596	\$18,848,058	5%
Net Cash Inflow (Outflow) from Investing Activities	(\$741,416)	(\$1,354,047)	(\$1,791,116)	(\$3,886,579)	(\$40,083,033)	10%
Cash Flows from Financing Activities						
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	\$65,171	\$65,171	(\$4,004,201)	(\$3,873,859)	(\$3,415,838)	113%
Net Cash Inflow (Outflow) from Financing Activities	\$65,171	\$65,171	(\$4,004,201)	(\$3,873,859)	(\$3,415,838)	113%
Cash and Cash Equivalents at the Beginning of the Period	\$118,103,747	\$123,169,565	\$120,128,717	\$118,103,747	\$118,075,095	
Net Increase (Decrease) in Cash and Cash Equivalents	\$5,065,818	(\$3,040,848)	(\$8,517,738)	(\$6,492,768)	(\$35,930,457)	
Cash and Cash Equivalents at the End of the Period	\$123,169,565	\$120,128,717	\$111,610,979	\$111,610,979	\$82,144,638	
Restricted Cash	\$30,500,916	\$30,500,916	\$30,500,916	\$30,500,916		
Cash Available for Use	\$92,668,649	\$89,627,801	\$81,110,063	\$81,110,063		
Minimum 3 month operating liquidity				(\$24,390,842)		



4.0 Interim Changes in Equity

	<i>Jul-26</i>	<i>Aug-26</i>	<i>Sep-26</i>	<i>YTD</i>
	\$	\$	\$	\$
Asset Revaluation Surplus				
Opening Balance	812,975,299	812,975,299	812,975,299	812,975,299
Inc/(dec) in asset revaluation surplus	-	-	-	-
Closing Balance	812,975,299	812,975,299	812,975,299	812,975,299
Retained Surplus				
Opening Balance	483,353,679	477,807,827	472,083,403	483,353,679
Restricted Cash Released	-	-	-	-
Net Result	- 5,545,852	- 5,724,425	- 6,510,424	- 17,780,701
Closing Balance	477,807,827	472,083,403	465,572,978	465,572,978
Total Community Equity	<u>1,290,783,126</u>	<u>1,285,058,701</u>	<u>1,278,548,277</u>	<u>1,278,548,277</u>

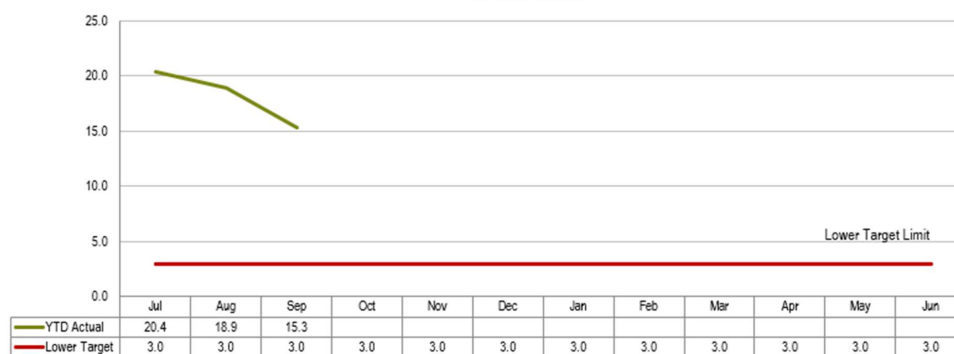
5.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

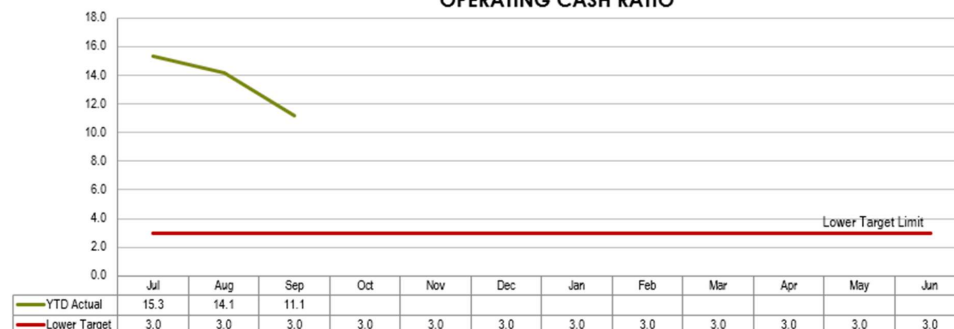
Ratio	Description	Formula	SBRC's Target	Status	Sep-26
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	15.34
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	11.15
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✓	2.69
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non - Current Borrowings}}$	Target greater than or equal to 55%	✓	275.14%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	7.97%
Cash Balance - \$M	Total Cash that Council held	$\text{Cash Held at Period End}$	Target greater than or equal to \$24M	✓	111.61
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non - Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	0.96%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	1.75%

All ratios at the end of September are within their respective targets.

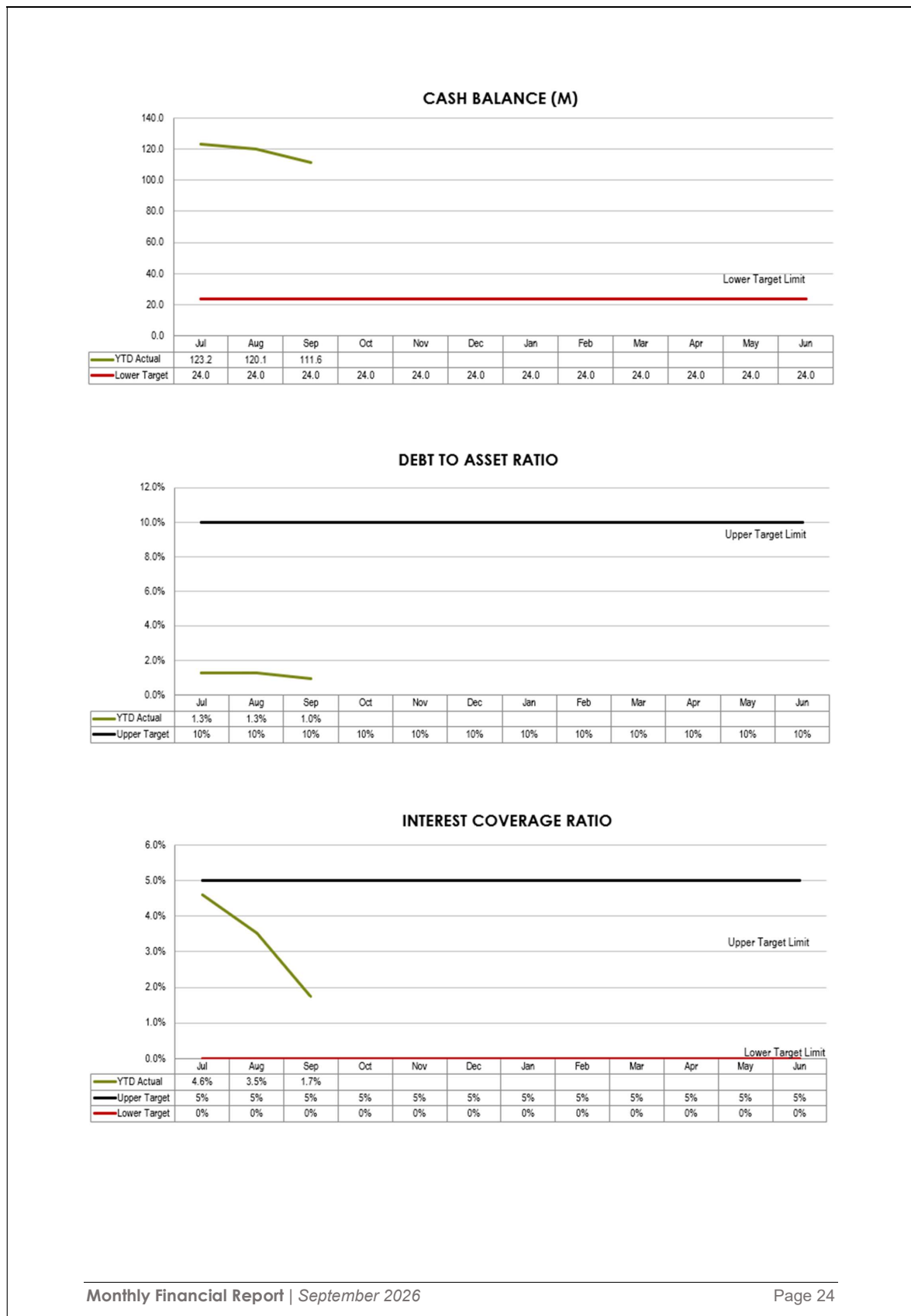
CASH RATIO



OPERATING CASH RATIO







6.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2026/2027 to 2035/2036. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2026/2027 year.

6.1 Income and Expenditure Statements

	Year 2 2027/2028	Year 3 2028/2029	Year 4 2029/2030	Year 5 2030/2031
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	\$ 70,275,369	\$ 72,968,869	\$ 75,845,067	\$ 78,857,775
Fees and Charges	\$ 6,981,319	\$ 7,225,665	\$ 7,413,532	\$ 7,598,871
Rental Income	\$ 620,443	\$ 642,159	\$ 658,855	\$ 675,326
Interest Received	\$ 3,322,500	\$ 3,136,058	\$ 3,165,567	\$ 3,192,756
Sales Revenue	\$ 3,103,400	\$ 3,107,019	\$ 3,109,802	\$ 3,112,547
Other Income	\$ 1,287,020	\$ 1,332,065	\$ 1,366,699	\$ 1,400,866
Grants, Subsidies, Contributions and Donations	\$ 8,133,848	\$ 8,283,256	\$ 8,335,986	\$ 8,382,045
	\$ 93,723,899	\$ 96,695,091	\$ 99,895,508	\$ 103,220,186
Capital Revenue				
Grants, Subsidies, Contribution and Donations	\$ 6,428,194	\$ 7,603,194	\$ 7,678,194	\$ 5,939,253
Total Income	<u>\$ 100,152,093</u>	<u>\$ 104,298,285</u>	<u>\$ 107,573,702</u>	<u>\$ 109,159,439</u>
Expenses				
Recurrent Expenses				
Employee Benefits	\$ 30,571,515	\$ 31,342,799	\$ 32,127,093	\$ 32,930,271
Materials and Services	\$ 34,478,712	\$ 35,048,582	\$ 35,801,565	\$ 36,720,055
Finance Costs	\$ 1,217,525	\$ 1,467,402	\$ 1,536,419	\$ 1,324,420
Depreciation and Amortisation	\$ 30,676,107	\$ 31,185,418	\$ 31,859,248	\$ 32,414,450
	\$ 96,943,859	\$ 99,044,201	\$ 101,324,325	\$ 103,389,196
Capital Expense	-\$ 502,000	-\$ 505,000	-\$ 501,000	-\$ 510,000
Total Expense	<u>\$ 96,441,859</u>	<u>\$ 98,539,201</u>	<u>\$ 100,823,325</u>	<u>\$ 102,879,196</u>
Net Result	<u>\$ 3,710,234</u>	<u>\$ 5,759,082</u>	<u>\$ 6,750,377</u>	<u>\$ 6,280,243</u>
Net Operating Result	<u>-\$ 3,219,960</u>	<u>-\$ 2,349,110</u>	<u>-\$ 1,428,817</u>	<u>-\$ 169,010</u>

	Year 6 2031/2032	Year 7 2032/2033	Year 8 2033/2034	Year 9 2034/2035	Year 10 2035/2036
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	\$ 80,556,241	\$ 82,528,642	\$ 85,023,251	\$ 88,152,239	\$ 91,418,348
Fees and Charges	\$ 7,788,842	\$ 7,983,563	\$ 8,183,153	\$ 8,387,731	\$ 8,597,425
Rental Income	\$ 692,209	\$ 709,515	\$ 727,253	\$ 745,434	\$ 764,070
Interest Received	\$ 3,220,625	\$ 3,249,191	\$ 3,278,470	\$ 3,308,482	\$ 3,339,244
Sales Revenue	\$ 3,115,360	\$ 3,118,244	\$ 3,121,200	\$ 3,124,230	\$ 3,127,336
Other Income	\$ 1,435,888	\$ 1,471,785	\$ 1,508,580	\$ 1,546,294	\$ 1,584,952
Grants, Subsidies, Contributions and Donations	\$ 8,429,256	\$ 8,477,647	\$ 8,527,247	\$ 8,578,087	\$ 8,630,199
	<u>\$ 105,238,421</u>	<u>\$ 107,538,587</u>	<u>\$ 110,369,154</u>	<u>\$ 113,842,497</u>	<u>\$ 117,461,574</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194
Total Income	<u>\$ 111,466,615</u>	<u>\$ 113,766,781</u>	<u>\$ 116,597,348</u>	<u>\$ 120,070,691</u>	<u>\$ 123,689,768</u>
Expenses					
Recurrent Expenses					
Employee Benefits	\$ 33,753,528	\$ 34,597,366	\$ 35,462,300	\$ 36,348,857	\$ 37,257,579
Materials and Services	\$ 37,801,506	\$ 38,353,744	\$ 39,156,038	\$ 40,158,389	\$ 41,325,799
Finance Costs	\$ 1,133,132	\$ 1,114,321	\$ 1,111,697	\$ 1,088,441	\$ 1,059,508
Depreciation and Amortisation	\$ 32,707,551	\$ 32,607,923	\$ 32,714,200	\$ 32,930,245	\$ 33,253,347
	<u>\$ 105,395,717</u>	<u>\$ 106,673,354</u>	<u>\$ 108,444,235</u>	<u>\$ 110,525,932</u>	<u>\$ 112,896,233</u>
Capital Expense	(\$ 504,000)	(\$ 508,000)	(\$ 517,000)	(\$ 577,000)	(\$ 576,000)
Total Expense	<u>\$ 104,891,717</u>	<u>\$ 106,165,354</u>	<u>\$ 107,927,235</u>	<u>\$ 109,948,932</u>	<u>\$ 112,320,233</u>
Net Result	<u>\$ 6,574,898</u>	<u>\$ 7,601,427</u>	<u>\$ 8,670,113</u>	<u>\$ 10,121,759</u>	<u>\$ 11,369,535</u>
Net Operating Result	<u>-\$ 157,296</u>	<u>\$ 865,233</u>	<u>\$ 1,924,919</u>	<u>\$ 3,316,565</u>	<u>\$ 4,565,341</u>

6.2 Financial Position

	Year 1 2026/2027	Year 2 2027/2028	Year 3 2028/2029	Year 4 2029/2030	Year 5 2030/2031
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 82,144,638	\$ 55,615,427	\$ 50,779,468	\$ 42,794,525	\$ 39,802,723
Receivables	\$ 14,875,259	\$ 14,221,957	\$ 14,358,481	\$ 14,624,343	\$ 14,627,382
Inventories	\$ 999,802	\$ 999,802	\$ 999,802	\$ 999,802	\$ 999,802
Total Current Assets	\$ 98,019,699	\$ 70,837,186	\$ 66,137,751	\$ 58,418,670	\$ 55,429,907
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,244,069,094	\$ 1,251,790,613	\$ 1,262,924,659	\$ 1,270,102,401	\$ 1,272,698,811
Intangible Assets	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639
Right Of Use Assets	\$ 719,665	\$ 687,511	\$ 655,357	\$ 623,202	\$ 591,048
Total Non-Current Assets	\$ 1,251,023,398	\$ 1,258,712,763	\$ 1,269,814,655	\$ 1,276,960,242	\$ 1,279,524,498
Total Assets	\$ 1,349,043,097	\$ 1,329,549,949	\$ 1,335,952,406	\$ 1,335,378,912	\$ 1,334,954,405
Liabilities					
Current Liabilities					
Payables	\$ 41,447,679	\$ 17,636,843	\$ 17,716,024	\$ 17,785,099	\$ 17,857,757
Borrowings	\$ 3,039,672	\$ 3,320,878	\$ 3,502,526	\$ 3,670,727	\$ 430,273
Provisions	\$ 6,552,138	\$ 6,361,686	\$ 9,032,081	\$ 9,813,016	\$ 6,443,194
Unearned Revenue	\$ 3,303,957	\$ 3,308,957	\$ 3,313,957	\$ 3,318,957	\$ 3,323,957
Other Liabilities	\$ 1,545,784	\$ 1,590,807	\$ 1,620,822	\$ -	\$ -
Total Current Liabilities	\$ 55,889,230	\$ 32,219,171	\$ 35,185,410	\$ 34,587,799	\$ 28,055,181
Non-Current Liabilities					
Payables - Non-Current	\$ 760,053	\$ 733,411	\$ 706,003	\$ 677,807	\$ 648,798
Borrowings - Non-Current	\$ 10,659,864	\$ 12,336,987	\$ 13,836,472	\$ 10,165,745	\$ 9,735,474
Provisions - Non-Current	\$ 12,828,572	\$ 13,233,575	\$ 11,061,456	\$ 8,034,119	\$ 8,321,267
Other Liabilities - Non-Current	\$ 3,211,629	\$ 1,620,822	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 27,460,118	\$ 27,926,795	\$ 25,603,931	\$ 18,877,671	\$ 18,705,539
Total Liabilities	\$ 83,349,348	\$ 60,145,966	\$ 60,789,341	\$ 53,465,470	\$ 46,760,720
Net Assets	\$ 1,265,693,749	\$ 1,269,403,983	\$ 1,275,163,065	\$ 1,281,913,442	\$ 1,288,193,685
Equity					
Retained Earnings	\$ 484,562,927	\$ 486,273,161	\$ 494,032,243	\$ 500,782,620	\$ 507,062,863
Revaluation Reserve	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Total Equity	\$ 1,265,693,749	\$ 1,269,403,983	\$ 1,275,163,065	\$ 1,281,913,442	\$ 1,288,193,685

	Year 6 2031/2032	Year 7 2032/2033	Year 8 2033/2034	Year 9 2034/2035	Year 10 2035/2036
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 44,765,842	\$ 51,866,580	\$ 61,044,032	\$ 68,557,227	\$ 55,818,363
Receivables	\$ 14,912,127	\$ 14,991,587	\$ 15,286,087	\$ 15,523,656	\$ 15,807,975
Inventories	\$ 999,802	\$ 999,802	\$ 999,802	\$ 999,802	\$ 999,802
Total Current Assets	\$ 60,677,771	\$ 67,857,969	\$ 77,329,921	\$ 85,080,685	\$ 72,626,140
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,273,818,764	\$ 1,274,029,534	\$ 1,272,998,095	\$ 1,274,649,917	\$ 1,298,234,756
Intangible Assets	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639
Right Of Use Assets	\$ 558,893	\$ 526,739	\$ 495,652	\$ 466,061	\$ 436,470
Total Non-Current Assets	\$ 1,280,612,296	\$ 1,280,790,912	\$ 1,279,728,386	\$ 1,281,350,617	\$ 1,304,905,865
Total Assets	\$ 1,341,290,067	\$ 1,348,648,881	\$ 1,357,058,307	\$ 1,366,431,302	\$ 1,377,532,005
Liabilities					
Current Liabilities					
Payables	\$ 17,928,219	\$ 17,999,604	\$ 18,070,174	\$ 18,148,315	\$ 18,226,428
Borrowings	\$ 453,029	\$ 476,991	\$ 502,287	\$ 528,973	\$ 557,150
Provisions	\$ 6,428,077	\$ 6,434,108	\$ 6,901,738	\$ 6,387,967	\$ 6,380,507
Other Liabilities	\$ 3,328,957	\$ 3,333,957	\$ 3,338,957	\$ 3,343,957	\$ 3,348,957
Total Current Liabilities	\$ 28,138,282	\$ 28,244,660	\$ 28,813,156	\$ 28,409,212	\$ 28,513,042
Non-Current Liabilities					
Payables - Non-Current	\$ 618,957	\$ 589,593	\$ 561,282	\$ 532,208	\$ 502,350
Borrowings - Non-Current	\$ 9,282,445	\$ 8,805,455	\$ 8,303,169	\$ 7,774,197	\$ 7,217,048
Provisions - Non-Current	\$ 8,481,801	\$ 8,639,163	\$ 8,340,577	\$ 8,553,803	\$ 8,768,148
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 18,383,203	\$ 18,034,211	\$ 17,205,028	\$ 16,860,208	\$ 16,487,546
Total Liabilities	\$ 46,521,485	\$ 46,278,871	\$ 46,018,184	\$ 45,269,420	\$ 45,000,588
Net Assets	\$ 1,294,768,583	\$ 1,302,370,010	\$ 1,311,040,123	\$ 1,321,161,882	\$ 1,332,531,417
Equity					
Retained Earnings	\$ 513,637,761	\$ 521,239,188	\$ 529,909,301	\$ 540,031,060	\$ 551,400,595
Revaluation Reserve	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Total Equity	\$ 1,294,768,583	\$ 1,302,370,010	\$ 1,311,040,123	\$ 1,321,161,882	\$ 1,332,531,417

6.3 Cash Flow

	Year 1 2026/2027	Year 2 2027/2028	Year 3 2028/2029	Year 4 2029/2030	Year 5 2030/2031
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 92,126,512	\$ 86,700,787	\$ 89,004,228	\$ 92,072,255	\$ 95,689,443
Interest Received	\$ 4,328,000	\$ 3,322,500	\$ 3,136,058	\$ 3,165,567	\$ 3,192,756
Rental Income	\$ 600,042	\$ 620,443	\$ 642,159	\$ 658,855	\$ 675,326
Non-Capital Grants and Contributions	\$ 8,270,641	\$ 8,133,848	\$ 8,283,256	\$ 8,335,986	\$ 8,382,045
<i>Payments:</i>					
Payment to Suppliers	(\$ 96,948,831)	(\$ 95,161,396)	(\$ 72,574,859)	(\$ 76,916,919)	(\$ 77,923,776)
Borrowing Costs	(\$ 807,950)	(\$ 670,445)	(\$ 826,818)	(\$ 972,522)	(\$ 807,417)
Net Cash Provided (or Used) in Operating Activities	\$ 7,568,414	\$ 2,945,737	\$ 27,664,024	\$ 26,343,222	\$ 29,208,377
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from Sale of PPE	\$ 495,000	\$ 502,000	\$ 505,000	\$ 501,000	\$ 510,000
Grants, Subsidies, Contributions and Donations	\$ 18,848,058	\$ 6,428,194	\$ 7,603,194	\$ 7,678,194	\$ 5,939,253
<i>Payments:</i>					
Payments for PPE	(\$ 59,426,091)	(\$ 38,365,471)	(\$ 42,287,310)	(\$ 39,004,835)	(\$ 34,978,705)
Net Cash Provided (or Used) in Investing Activities	(\$ 40,083,033)	(\$ 31,435,277)	(\$ 34,179,116)	(\$ 30,825,641)	(\$ 28,529,452)
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -
<i>Payments:</i>					
Repayments of Borrowings	(\$ 3,415,838)	(\$ 3,039,671)	(\$ 3,320,867)	(\$ 3,502,525)	(\$ 3,670,726)
Net Cash Provided (or Used) in Financing Activities	(\$ 3,415,838)	\$ 1,960,329	\$ 1,679,133	(\$ 3,502,525)	(\$ 3,670,726)
Net Increase/(Decrease) in Cash and Cash Equivalents	(\$ 35,930,457)	(\$ 26,529,211)	(\$ 4,835,959)	(\$ 7,984,945)	(\$ 2,991,802)
Cash and Cash Equivalents at Beginning of Period	\$ 118,075,095	\$ 82,144,638	\$ 55,615,427	\$ 50,779,468	\$ 42,794,525
Cash and Cash Equivalents at End of Period	\$ 82,144,638	\$ 55,615,427	\$ 50,779,468	\$ 42,794,525	\$ 39,802,723

	Year 6 2031/2032	Year 7 2032/2033	Year 8 2033/2034	Year 9 2034/2035	Year 10 2035/2036
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 97,438,151	\$ 99,958,332	\$ 102,579,710	\$ 106,133,985	\$ 109,721,906
Interest Received	\$ 3,220,625	\$ 3,249,191	\$ 3,278,470	\$ 3,308,482	\$ 3,339,244
Rental Income	\$ 692,209	\$ 709,515	\$ 727,253	\$ 745,434	\$ 764,070
Non capital grants and contributions	\$ 8,429,256	\$ 8,477,647	\$ 8,527,247	\$ 8,578,087	\$ 8,630,199
<i>Payments:</i>					
Payment to Suppliers	(\$ 76,566,117)	(\$ 78,052,509)	(\$ 79,834,273)	(\$ 82,307,494)	(\$ 83,988,233)
Borrowing costs	(\$ 757,577)	(\$ 738,065)	(\$ 717,484)	(\$ 695,732)	(\$ 672,677)
Net Cash Provided (or Used) in Operating Activities	\$ 32,456,547	\$ 33,604,111	\$ 34,560,923	\$ 35,762,762	\$ 37,794,509
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from sale of PPE	\$ 504,000	\$ 508,000	\$ 517,000	\$ 577,000	\$ 576,000
Grants, subsidies ,contributions & donations	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194
<i>Payments:</i>					
Payments for PPE	(\$ 33,795,350)	(\$ 32,786,538)	(\$ 31,651,675)	(\$ 34,552,475)	(\$ 56,808,595)
Net Cash Provided (or Used) in Investing Activities	(\$ 27,063,156)	(\$ 26,050,344)	(\$ 24,906,481)	(\$ 27,747,281)	(\$ 50,004,401)
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of borrowings	(\$ 430,272)	(\$ 453,029)	(\$ 476,990)	(\$ 502,286)	(\$ 528,973)
Net Cash Provided (or Used) in Financing Activities	(\$ 430,272)	(\$ 453,029)	(\$ 476,990)	(\$ 502,286)	(\$ 528,973)
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 4,963,119	\$ 7,100,738	\$ 9,177,452	\$ 7,513,195	(\$ 12,738,865)
Cash and Cash Equivalents at Beginning of Period	\$ 39,802,723	\$ 44,765,842	\$ 51,866,580	\$ 61,044,032	\$ 68,557,227
Cash and Cash Equivalents at End of Period	\$ 44,765,842	\$ 51,866,580	\$ 61,044,032	\$ 68,557,227	\$ 55,818,363

6.4 Changes in Equity

	Year 1 2026/2027	Year 2 2027/2028	Year 3 2028/2029	Year 4 2029/2030	Year 5 2030/2031
Asset Revaluation Surplus					
Opening Balance	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Retained Surplus					
Opening Balance	\$ 468,744,412	\$ 484,562,927	\$ 488,273,161	\$ 494,032,243	\$ 500,782,620
Net Result	\$ 15,818,515	\$ 3,710,234	\$ 5,759,082	\$ 6,750,377	\$ 6,280,243
Closing Balance	\$ 484,562,927	\$ 488,273,161	\$ 494,032,243	\$ 500,782,620	\$ 507,062,863
Total Community Equity	\$ 1,265,693,749	\$ 1,269,403,983	\$ 1,275,163,065	\$ 1,281,913,442	\$ 1,288,193,685

	Year 6 2031/2032	Year 7 2032/2033	Year 8 2033/2034	Year 9 2034/2035	Year 10 2035/2036
Asset Revaluation Surplus					
Opening Balance	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822	\$ 781,130,822
Retained Surplus					
Opening Balance	\$ 507,062,863	\$ 513,637,761	\$ 521,239,188	\$ 529,909,301	\$ 540,031,060
Net Result	\$ 6,574,898	\$ 7,601,427	\$ 8,670,113	\$ 10,121,759	\$ 11,369,535
Closing Balance	\$ 513,637,761	\$ 521,239,188	\$ 529,909,301	\$ 540,031,060	\$ 551,400,595
Total Community Equity	\$ 1,294,768,583	\$ 1,302,370,010	\$ 1,311,040,123	\$ 1,321,161,882	\$ 1,332,531,417

7.0 Investments

Council held \$111.18m in bank accounts on 30 September 2026. Out of this balance, 95.7% was held with QTC with an end of month interest rate of 4.91%, 4.2% was with Commonwealth Bank with an interest rate of 4.85%, and the remaining 0.1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2025	Current Rate
QTC	A1+	5.17%	4.91%
CBA General Account (New)	A1+	4.85%	4.85%
CBA General Account	A1+	4.85%	4.85%

Investment Portfolio Report

as at 30/09/2026

	Financial Institution			TOTAL
	Queensland Treasury	Bendigo Bank	Commonwealth Bank of Australia	
Opening Investment Balance 1 July 2026	55,395,744	113,075	62,378,990	117,887,809
Interest Rate	4.91%	0.00%	4.85%	
Deposits	49,882,839	21,720	42,823,901	92,728,460
Redemptions	-	-	100,702,572	100,702,572
Balance	105,278,583	134,794	4,500,319	109,913,697
Interest Income	1,135,048	-	164,895	1,299,943
Admin Charge	26,862	-	-	26,862
Net Interest Income	1,108,186	-	164,895	1,273,081
Ending Investment Balance as at 30/09/2026	106,386,770	134,794	4,665,214	111,186,778
% to Portfolio	95.68%	0.12%	4.20%	
Short Term Rating	A1+	A2	A1+	
Individual Counter - Party Limit	100%	10%	30%	
Maximum Funds Limit	No Limit	\$20M	\$20M	

8.0 Works for Queensland Round 5 (W4Q5)

The Works for Queensland Round 5 has a total budget of \$8.44m with a grant period spanning from July 2024 to June 2027. Council has received a total of 50% of the grant funding (\$4.22m during October 2024) with these funds being posted as a contract liability in the balance sheet until funds have been used. As at 30 September 2026, Council had spent approximately \$4.75m.

9.0 Rates Update

During September 2026 the Rates Department have processed:

- 76 rates searches
- 104 rates requests
- 109 transfer of properties
- 8 amalgamations/splits
- 3 refund processed
- 2 rate archive search

The rates notice for the period 1 July 2026 to 31 December 2026 is currently being prepared for issue on 16 October 2026, with the discount period ending on 16 November 2026.

The \$500 rates raffle has been advertised, with the winner being drawn on 15 November 2026.

10.0 Grants Report

The full grants report is attached to this document. While the Finance team have endeavoured to ensure that the information is accurate and up to date, it is acknowledged that some of the data relating to grant completion due dates and other details may still need to be updated in the instances where extensions have been approved, or details have changed.

Recent Grant Activity Summary (6 months)

as at 30/09/2026

Grant Project Name	Grant Program	Grant Amount	Month
New Grant Applications Lodged			
Shade sails across South Burnett and new playground for Pioneer Park	Games On! Grassroots Infrastructure Fund (EOI stage)	\$ 510,000.00	Mar-26
People centred disaster management plan	FRRR Prepare and Recover	\$ 22,974.60	Mar-26
Deterring crime and increasing security with CCTV	Secure Communities Round 2	\$ 43,678.00	Mar-26
Safety for road works staff campaign	Community Road Safety Education Grant	\$ 28,552.00	Mar-26
Revegetation of Blackbutt Lions Park as alternative roost	Flying Fox Roost Management Round 9	\$ 35,000.00	Apr-26
Kingaroy Trunk Water Upgrade	Residential Activation Fund Round 2	\$ 51,307,454.00	Apr-26
Kingaroy Trunk Sewer Upgrade	Residential Activation Fund Round 2	\$ 11,046,095.00	Apr-26
Youth Council Community Expo and Talent Show	Stanwell Community Sponsorship	\$ 1,000.00	Jun-26
Safety improvements on Bicks Road, Cloyne	2026 Black spot Program	\$ 455,000.00	Jul-26
South Burnett Tourism Development Program	Regional Business Gateways Round 1 - EOI	\$ 366,398.00	Jul-26
Building Regional Resilience Through Flood Mitigation Infrastructure	Disaster Ready Fund Round 4	\$ 250,000.00	Jul-26
South Burnett Aerodrome Pavement Repair and Enhancement	Regional Airports Program Round 5	\$ 185,315.00	Jul-26
South Burnett Multicultural Celebration 2026	Stanwell Community Sponsorship	\$ 5,000.00	Aug-26
EV Chargers for the Wondai Regional Art Gallery	Gambling Community Benefit Fund Round 127	\$ 33,423.27	Sep-26
South Burnett Tourism Development Program	Regional Business Gateways Round 1 - stage 2 application	\$ 366,398.00	Sep-26
Constructing a Shared Path from Youngman Street to Haly Street	Active Transport Fund - Tranche 2	\$ 300,000.00	Sep-26
Successful Grant Applications			Successful
SBYC Youth Week Events	QYW 2026 Grants	\$ 8,505.00	Mar-26
Restoring the Murgon War Memorial	Honouring Our Veterans	\$ 53,858.23	Mar-26
Murgon Men's Shed - repainting the Murgon Railway Building	Gambling Community Benefit Fund Round 125	\$ 18,500.00	Apr-26
South Burnett Multicultural Event	Celebrating Multicultural Queensland 25-26 Round 2	\$ 5,000.00	Apr-26
Constructing a Multicultural Multipurpose Entertainment Facility	Multicultural Connect Grants Program	\$ 455,923.00	Apr-26
Proston State School	Queensland School Transport Infrastructure Program (STIP)	\$ 131,000.00	May-26
Wondai Troop Carrier (plus additional upgrades for the Kingaroy and SES Priority fleet Replacement (formerly SES Support Grant)	SES Support Grant	\$ 158,983.86	May-26
Canopy for Blackbutt	SES Support Grant	\$ 8,284.80	May-26
2026 NAIDOC Week Event	2026 NAIDOC Week Local Grants	\$ 3,000.00	Jun-26
Get Ready Queensland Activities	2026-27 Get Ready Queensland	\$ 18,420.00	Jun-26
Youth Council Community Expo and Talent Show	Stanwell Community Sponsorship	\$ 1,000.00	Jun-26
Suicide Prevention Working Group - RU OK Benches	Gambling Community Benefit Fund - Round 126	\$ 33,200.00	Jun-26
Wondai Men's Shed - new fence	Gambling Community Benefit Fund - Round 127	\$ 27,482.50	Jun-26
Illegal Dumping officer	Fighting Illegal Dumping grant	\$ 270,000.00	Jun-26
People centred disaster management plan	FRRR Prepare and Recover	\$ 22,974.60	Jun-26
Deterring crime and increasing security with CCTV	Secure Communities Round 2	\$ 43,678.00	Jul-26
South Burnett Multicultural Celebration 2026	Stanwell Community Sponsorship	\$ 5,000.00	Aug-26
Kingaroy Trunk Water Upgrade	Residential Activation Fund Round 2	\$ 51,307,454.00	Jun-26
Kingaroy Trunk Sewer Upgrade	Residential Activation Fund Round 2	\$ 11,046,095.00	Jun-26
Unsuccessful Grant Applications			Unsuccessful
Allan Stirling Memorial Park Revegetation and Feral Pig Management - Bunya Mountain Community Association Inc collaboration	Grassroots Environmental Grant	\$ 33,738.74	Feb-26
Revegetation in Carroll Nature Area, Kingaroy with Endemic Plant Species	Grassroots Environmental Grant	\$ 31,720.00	Feb-26
Boondooma Dam Recreation Area and Camp Kitchen	Regional Tourism Infrastructure Fund	\$ 300,000.00	Feb-26
Kingaroy State High School	STIP	\$ 250,000.00	May-26
St Johns School	STIP	\$ 181,000.00	May-26
South Burnett Resource and Recovery Centre	Resource Recovery Boost Fund	\$ 3,375,000.00	Jun-26
Repainting the Kingaroy Men's Shed	Gambling Community Benefit Fund - Round 126	\$ 20,185.00	Feb-26
Safety for road works staff campaign	Community Road Safety Education Grant	\$ 28,552.00	Mar-26
Field Days and Feral Pig Awareness Video	Queensland Biosecurity Boost Grant Program - Education	\$ 14,710.00	Feb-26
Subsidy for Landholders to Fund Coordinated Aerial Shoots	Queensland Biosecurity Boost Grant Program - Innovation	\$ 30,000.00	Feb-26
Shade sails across South Burnett and new playground for Pioneer Park	Games On! Grassroots Infrastructure Fund (EOI stage)	\$ 510,000.00	Mar-26
Kingaroy-Kilkivan Rail Trail	Active Transport Grants	\$ 300,000.00	Feb-26

2026/2027 Capex Report for Council

			LIFE	FUNDING SOURCES							QUARTERLY REVIEWS							EXPENDITURE ACTUALS				
Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2026/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments	Project Life to Date Actual	
Facilities																						
Facilities - General																						
007503	Property Advanced Designs 2025/2026	COUNCIL	80,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500.00	-	1,500.00	27,089.54	
007592	GR-SCPP-CCTV, Lighting & Fencing Vari	SCPP	400,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	64.00	400,063.99		
007806	Kingaroy Library / Forecourt - Replace deck	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	-	-	100,000.00	-	3,837.10	3,837.10		
007810	Refurbish Town Clock - Murgon	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-		
007811	Refurbish Town Clock - Wondral	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	10,000.00	10,000.00	-	-	-	-	-	10,000.00	-	-	-		
007812	Preston Showground Pavilion - replace bad	COUNCIL	30,000.00	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	-	-	30,000.00	-	-	-		
007821	Advanced Building Design 2026/2027	COUNCIL	150,000.00	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	-	-	150,000.00	48,210.65	23,023.45	71,234.10		
007822	Regional Painting Program (Murgon VIC. W	COUNCIL	300,000.00	300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	-	-	300,000.00	-	-	-		
007825	Wreid Seed Wash Down Planning & Design	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	50,000.00	1,916.80	3,083.20	5,000.00		
Sub Activity Subtotal				660,000.00	-	-	-	-	-	660,000.00	660,000.00	-	-	-	-	-	660,000.00	51,627.45	30,007.75	81,635.20		
Admin Office - Kings																						
007616	CEUF - Kingaroy Council Office Solar Pane	CEUF	43,636.00	-	21,818.00	-	21,818.00	-	-	43,636.00	-	43,636.00	-	-	-	-	43,636.00	-	-	-		
Sub Activity Subtotal				-	21,818.00	-	21,818.00	-	-	43,636.00	-	43,636.00	-	-	-	-	43,636.00	-	-	-		
Admin Office - Nanan																						
007615	CEUF - Nanango Council Office and Libran	CEUF	14,182.00	-	7,091.00	-	7,091.00	-	-	14,182.00	-	14,182.00	-	-	-	-	14,182.00	-	-	-		
Sub Activity Subtotal				-	7,091.00	-	7,091.00	-	-	14,182.00	-	14,182.00	-	-	-	-	14,182.00	-	-	-		
Admin Office - BButt																						
007482	Butt Cost Serv Center & Library Counter	COUNCIL	120,000.00	-	120,000.00	-	-	-	-	120,000.00	-	120,000.00	-	-	-	-	120,000.00	-	-	-		
Sub Activity Subtotal				-	120,000.00	-	-	-	-	120,000.00	-	120,000.00	-	-	-	-	120,000.00	-	-	-		
Admin Office-Preston																						
007409	Preston Admin/Library- Ceiling &Drainage	COUNCIL	164,478.79	-	29,167.00	-	-	-	-	29,167.00	-	29,167.00	-	-	-	-	29,167.00	78,002.87	-	78,002.87	91,204.95	
Sub Activity Subtotal				-	29,167.00	-	-	-	-	29,167.00	-	29,167.00	-	-	-	-	29,167.00	78,002.87	-	78,002.87		
Depot - Kingaroy																						
007614	CEUF - Kingaroy Depot Solar Panels (Prop	CEUF	43,636.00	-	21,818.00	-	21,818.00	-	-	43,636.00	-	43,636.00	-	-	-	-	43,636.00	-	-	-		
Sub Activity Subtotal				-	21,818.00	-	21,818.00	-	-	43,636.00	-	43,636.00	-	-	-	-	43,636.00	-	-	-		
Depot - Wondral																						
007487	Wondral Depot - Insulation of lunch room	COUNCIL	80,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.01	0.01	80,696.60	
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.01	0.01		
SES - Kingaroy																						
007819	Kingaroy SES - Toilet Refurb and Internal P	COUNCIL	60,000.00	60,000.00	-	-	-	-	-	60,000.00	60,000.00	-	-	-	-	-	60,000.00	-	1,381.00	1,381.00	1,381.00	
Sub Activity Subtotal				60,000.00	-	-	-	-	-	60,000.00	60,000.00	-	-	-	-	-	60,000.00	-	1,381.00	1,381.00		
SES - Blackbutt																						
007820	Blackbutt SES - Toilet refurb	SES	100,000.00	20,000.00	-	-	80,000.00	-	-	100,000.00	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	
Sub Activity Subtotal				20,000.00	-	-	80,000.00	-	-	100,000.00	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	
Hall - Murgon Town																						
007488	Murgon Hall-Repair/reeval rear access Dr	COUNCIL	65,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,624.00	-	12,624.00	65,219.86	
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,624.00	-	12,624.00		
Hall - Wondral Memori																						
007490	Wondral Town Hall - Re roof	COUNCIL	200,000.00	-	190,000.00	-	-	-	-	190,000.00	190,000.00	-	-	-	-	-	190,000.00	5,454.55	-	5,454.55	8,589.88	
Sub Activity Subtotal				-	190,000.00	-	-	-	-	190,000.00	190,000.00	-	-	-	-	-	190,000.00	5,454.55	-	5,454.55		
Hall - Nanango Cultu																						
007804	Nanango Cultural Centre-Disabled toilet slit	COUNCIL	5,000.00	5,000.00	-	-	-	-	-	5,000.00	5,000.00	-	-	-	-	-	5,000.00	-	-	-	-	
Sub Activity Subtotal				5,000.00	-	-	-	-	-	5,000.00	5,000.00	-	-	-	-	-	5,000.00	-	-	-	-	
Hall - Durong																						
007491	Durong Hall - Ramp replacement	COUNCIL	10,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,730.08	-	14,730.08	14,730.08	
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,730.08	14,730.08		
Housing																						
007805	Nanango Brighthaven-replace Kitchen and l	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	50,000.00	-	-	-	-	
Sub Activity Subtotal				50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	50,000.00	-	-	-	-	
Museum - Nanango Rin																						
007271	W4Q5-D&C-NnqfRingsfieldHouse-Shade	W4Q5	70,000.00	-	-	-	11,512.90	-	-	11,512.90	-	11,512.90	-	-	-	-	11,512.90	1,983.34	-	1,983.34	58,487.11	
007809	Ringsfield School House - Re roof	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	-	-	70,000.00	-	-	-	-	
Sub Activity Subtotal				70,000.00	-	-	11,512.90	-	-	81,512.90	70,000.00	11,512.90	-	-	-	-	81,512.90	1,983.34	-	1,983.34		
Swimming Pool - King																						
007816	Kingaroy Swimming Pool Shower Cubicles	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	1,367.96	1,367.96	1,367.96	
007817	Kingaroy Swimming Pool - Detailed Design	COUNCIL	500,000.00	-	500,000.00	-	-	-	-	500,000.00	500,000.00	-	-	-	-	-	500,000.00	-	-	-	-	
Sub Activity Subtotal				20,000.00	500,000.00	-	-	-	-	520,000.00	520,000.00	-	-	-	-	-	520,000.00	-	1,367.96	1,367.96		
Swimming Pool - Wond																						
007814	Wondral Pool Vacuum	COUNCIL	22,500.00	22,500.00	-	-	-	-	-	22,500.00	22,500.00	-	-	-	-	-	22,500.00	-	-	-	-	
Sub Activity Subtotal				22,500.00	-	-	-	-	-	22,500.00	22,500.00	-	-	-	-	-	22,500.00	-	-	-	-	
Swimming Pools - Reg																						
007815	CCTV Upgrades (South Burnett Aquatic, W	SCPP	87,500.00	43,822.00	-	-	43,678.00	-	-	87,500.00	87,500.00	-	-	-	-	-	87,500.00	-	-	-	-	
007818	Replace safety signage - Regional Pools	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	18,750.00	-	18,750.00	-	
Sub Activity Subtotal				63,822.00	-	-	43,678.00	-	-	107,500.00	107,500.00	-	-	-	-	-	107,500.00	18,750.00	-	18,760.00		
Tourism - Lake Boon																						
007807	Boondooma Homestead Caretakers Kitcher	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	50,000.00	-	-	-	-	
007808	Boondooma Homestead Caretakers residen	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	-	-	70,000.00	-	-	-	-	
Sub Activity Subtotal				120,000.00	-	-	-	-	-	120,000.00	120,000.00	-	-	-	-	-	120,000.00	-	-	-	-	
Sp!ground-Maldenwel																						
007823	Maldenwell Sportsground Replace Amenitie	COUNCIL	240,000.00	240,000.00	-	-	-	-	-	240,000.00	240,000.00	-	-	-	-	-	240,000.00	-	-	-	-	
Sub Activity Subtotal				240,000.00	-	-	-	-	-	240,000.00	240,000.00	-	-	-	-	-	240,000.00	-	-	-	-	
Sp!ground-Murgon																						

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2026/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments	Project Life to Date Actual
007813	Murgon PCYC Stadium - Replace box gulle	COUNCIL	75,000.00		75,000.00	-	-	-	-	75,000.00	75,000.00	-	-	-	-	-	75,000.00	-	-	-	-
Sub Activity Subtotal					75,000.00	-	-	-	-	75,000.00	75,000.00	-	-	-	-	-	75,000.00	-	-	-	-
Spground-Nanango																					
007865	Nanango Pickleball Courts	DONATION	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-	660.00	660.00	660.00
Sub Activity Subtotal																			660.00	660.00	
Spground-Hivesville																					
007501	W4Q5-D&C-Hivesville Sportsground - Durm	W4Q5	50,000.00		-	-	48,750.24	-	-	48,750.24	-	48,750.24	-	-	-	-	48,750.24	5,400.00	5,918.18	11,318.18	7,167.94
Sub Activity Subtotal							48,750.24	-	-	48,750.24	-	48,750.24	-	-	-	-	48,750.24	5,400.00	5,918.18	11,318.18	
SBRC Animal Housing																					
007492	SBRC Animal Housing - Dangerous Dog Ei	COUNCIL	14,500.00		-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,345.29	-	12,345.29
007493	SBRC Animal Housing - Repairs to Kennel	COUNCIL	15,000.00		-	15,000.00	-	-	-	15,000.00	-	15,000.00	-	-	-	-	15,000.00	-	-	-	-
007494	SBRC Animal Housing - Carpark/Driveway	COUNCIL	50,000.00		-	20,000.00	-	-	-	20,000.00	-	20,000.00	-	-	-	-	20,000.00	-	-	-	30,424.22
Sub Activity Subtotal						35,000.00	-	-	-	35,000.00	-	35,000.00	-	-	-	-	35,000.00	12,345.29	-	12,345.29	
Parks - Kingaroy																					
007824	Kingaroy Memorial Park Stage	MCGP	955,000.00		-	500,000.00	-	455,000.00	-	955,000.00	955,000.00	-	-	-	-	-	955,000.00	12,545.45	500.01	13,045.46	500.01
Sub Activity Subtotal						500,000.00	-	455,000.00	-	955,000.00	955,000.00	-	-	-	-	-	955,000.00	12,545.45	500.01	13,045.46	
Parks - Nanango																					
007376	W4Q5-D&C-NngoRegMcCallumPark	W4Q5	500,000.00		-	-	-	500,000.00	-	500,000.00	500,000.00	-	-	-	-	-	500,000.00	21,690.91	14,148.17	35,839.08	17,698.17
Sub Activity Subtotal								500,000.00	-	500,000.00	500,000.00	-	-	-	-	-	500,000.00	21,690.91	14,148.17	35,839.08	
Public Conveniences																					
007389	W4Q5-D&C-Kumbia-Roberts St Footpath	W4Q5	42,480.87		-	20,000.00	-	22,480.87	-	42,480.87	-	42,480.87	-	-	-	-	42,480.87	-	4,532.16	4,532.16	5,876.10
007390	W4Q5-D&C-Crawford Toilet - New	W4Q5	200,000.00		-	-	-	200,000.00	-	200,000.00	200,000.00	-	-	-	-	-	200,000.00	1,875.00	6,712.27	8,587.27	10,262.27
Sub Activity Subtotal						20,000.00	-	222,480.87	-	242,480.87	200,000.00	42,480.87	-	-	-	-	242,480.87	1,875.00	11,244.43	13,119.43	
Arts																					
007379	W4Q5-KRoy-PublicArt	W4Q5	40,000.00		-	-	-	49,636.49	-	49,636.49	-	49,636.49	-	-	-	-	49,636.49	-	-	-	363.51
Sub Activity Subtotal								49,636.49	-	49,636.49	-	49,636.49	-	-	-	-	49,636.49	-	-	-	
Activity Total					1,406,322.00	1,444,894.00	-	1,461,785.50	-	4,313,001.50	3,875,000.00	438,001.50	-	-	-	-	4,313,001.50	222,298.86	79,957.59	302,256.45	
Office																					
Info Serv - ICT																					
000379	Computer Infrastructure & Upgrade	COUNCIL	565,972.00		155,000.00	-	-	-	-	155,000.00	155,000.00	-	-	-	-	-	155,000.00	154,996.12	-	154,996.12	1,840,144.43
000381	Server Hardware	COUNCIL	150,000.00		50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	50,000.00	-	58,090.46	58,090.46	977,406.90
000382	Photocopiers & Printers	COUNCIL	60,000.00		20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-	360,650.57
007858	Teams Rooms Devices Replacement	COUNCIL	20,000.00		20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	6,508.90	-	6,508.90	-
007859	SBRC Chambers Renewal	COUNCIL	25,000.00		25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	-	-	-	25,000.00	-	-	-	-
Sub Activity Subtotal					270,000.00	-	-	-	-	270,000.00	270,000.00	-	-	-	-	-	270,000.00	161,505.02	58,090.46	219,595.48	
Activity Total					270,000.00	-	-	-	-	270,000.00	270,000.00	-	-	-	-	-	270,000.00	161,505.02	58,090.46	219,595.48	
Fleet																					
Plant & Fleet Manage																					
007121	Plant & Fleet Replacement 2024/2025	COUNCIL	4,196,721.83		-	662,422.54	-	-	-	662,422.54	-	662,422.54	-	-	-	-	662,422.54	230,984.00	431,438.54	662,422.54	6,028,522.24
007471	Plant & Fleet Replacement 2025/2026	COUNCIL	2,570,117.81		-	712,028.19	-	-	-	712,028.19	-	712,028.19	-	-	-	-	712,028.19	330,137.08	23,254.75	353,391.83	2,400,137.29
007682	Plant & Fleet Replacement 2026/2027	COUNCIL	4,380,939.62		2,703,000.00	1,182,939.62	495,000.00	-	-	4,380,939.62	4,380,939.62	-	-	-	-	-	4,380,939.62	947,062.01	-	947,062.01	-
Sub Activity Subtotal					2,703,000.00	2,557,390.35	495,000.00	-	-	5,755,390.35	4,380,939.62	1,374,450.73	-	-	-	-	5,755,390.35	1,508,183.09	454,693.29	1,962,876.38	
Activity Total					2,703,000.00	2,557,390.35	495,000.00	-	-	5,755,390.35	4,380,939.62	1,374,450.73	-	-	-	-	5,755,390.35	1,508,183.09	454,693.29	1,962,876.38	
Commercial Enterprises																					
Comm.Ent- General																					
007523	CommEnterprises-ProjectPlan/Design202	COUNCIL	10,000.00		-	-	-	-	-	-	-	-	-	-	-	-	-	7,272.73	-	7,272.73	-
Sub Activity Subtotal																		7,272.73	-	7,272.73	
Admin Office - Kinga																					
007856	Nanango Cemetery Toilet refurbishment	COUNCIL	200,000.00		200,000.00	-	-	-	-	200,000.00	200,000.00	-	-	-	-	-	200,000.00	-	-	-	-
Sub Activity Subtotal					200,000.00	-	-	-	-	200,000.00	200,000.00	-	-	-	-	-	200,000.00	-	-	-	
Aerodrome - Kingaroy																					
007504	Kroy A/port Asset Refurb (Met BD&toilet)	COUNCIL	47,723.50		-	39,864.15	-	-	-	39,864.15	-	39,864.15	-	-	-	-	39,864.15	-	-	-	7,859.35
007505	Kroy Aerodrome - Aerodrome Masterplan	COUNCIL	120,000.00		-	28,177.27	-	-	-	28,177.27	-	28,177.27	-	-	-	-	28,177.27	6,775.00	10,754.79	17,529.79	102,577.52
007506	Kingaroy Aerodrome - Flush markers	COUNCIL	42,288.34		-	42,288.34	-	-	-	42,288.34	-	42,288.34	-	-	-	-	42,288.34	1,000.00	28,534.05	29,534.05	28,534.05
007846	Kingaroy Airport Asset Refurb (patching ref	COUNCIL	300,000.00		300,000.00	-	-	-	-	300,000.00	300,000.00	-	-	-	-	-	300,000.00	-	-	-	-
Sub Activity Subtotal					300,000.00	110,329.76	-	-	-	410,329.76	300,000.00	110,329.76	-	-	-	-	410,329.76	7,775.00	39,288.84	47,063.84	
Aerodrome - Wondal																					
007849	Wondal Airport - extension to taxiway	COUNCIL	65,000.00		65,000.00	-	-	-	-	65,000.00	65,000.00	-	-	-	-	-	65,000.00	-	-	-	-
Sub Activity Subtotal					65,000.00	-	-	-	-	65,000.00	65,000.00	-	-	-	-	-	65,000.00	-	-	-	
Cemeteries - Kingaro																					
006774	CP - Tasbings Cemetery expansion	COUNCIL	42,922.72		-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,000.00	9,000.00	40,257.13
007855	Tasbings Cemetery Plinths	COUNCIL	25,000.00		25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	-	-	-	25,000.00	-	10,140.00	10,140.00	10,140.00
Sub Activity Subtotal					25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	-	-	-	25,000.00	-	19,140.00	19,140.00	
Cemeteries - Nanango																					
007516	SBRC Cemeteries - Signage	COUNCIL	25,000.00		-	25,000.00	-	-	-	25,000.00	-	25,000.00	-	-	-	-	25,000.00	-	-	-	-
Sub Activity Subtotal						25,000.00	-	-	-	25,000.00	-	25,000.00	-	-	-	-	25,000.00	-	-	-	
Cemeteries - Murgon																					

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2026/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments	Project Life to Date Actual	
007508	Coolabunia Saleyards - Replace yards	COUNCIL	311,416.17	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,287.28	-	75,287.28	311,197.68	
007509	Coolabunia Saleyards - Refurb toilet	COUNCIL	143,331.76	-	96,155.45	-	-	-	-	96,155.45	-	96,155.45	-	-	-	-	-	96,155.45	-	-	43,331.76	
007510	Coolabunia Saleyards-Refurbcanteen&office	COUNCIL	86,406.37	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,470.66	2,470.66	90,903.39	
Sub Activity Subtotal				-	96,155.45	-	-	-	-	96,155.45	-	96,155.45	-	-	-	-	-	96,155.45	75,287.28	2,470.66	77,757.94	
Tourism - Yallakool																						
007386	W4Q5-D&C-Moffatdale-BP&Dam2xCabins	W4Q5	437,682.13	-	32,685.93	-	346,964.75	-	-	379,650.68	-	379,650.68	-	-	-	-	-	379,650.68	17,167.79	-	17,167.79	40,863.66
007511	BP&Dam Refurb-paint toilets&B&M&Kiosk&roof	COUNCIL	13,871.30	-	13,871.30	-	-	-	-	13,871.30	-	13,871.30	-	-	-	-	-	-	-	-	-	-
007851	BP Dam - Garage and driveway	COUNCIL	170,000.00	170,000.00	-	-	-	-	-	170,000.00	170,000.00	-	-	-	-	-	-	170,000.00	-	-	-	-
007852	BP Dam Paint cabin roof (9)	COUNCIL	45,000.00	45,000.00	-	-	-	-	-	45,000.00	45,000.00	-	-	-	-	-	-	45,000.00	-	-	-	-
007853	BP Dam Pool repairs	COUNCIL	120,000.00	120,000.00	-	-	-	-	-	120,000.00	120,000.00	-	-	-	-	-	-	120,000.00	-	-	-	-
Sub Activity Subtotal				335,000.00	46,557.23	-	346,964.75	-	-	728,521.98	335,000.00	393,521.98	-	-	-	-	-	728,521.98	17,167.79	-	17,167.79	-
Tourism - Lake Boon																						
007387	W4Q5-D&C-Proston-BoondoomaDam-cara	W4Q5	400,000.00	-	-	-	356,461.54	-	-	356,461.54	-	356,461.54	-	-	-	-	-	356,461.54	9,521.10	-	9,521.10	34,017.36
007513	BD&M-Bunkhouse area Rec space upgrade	COUNCIL	255,000.00	-	211,521.01	-	-	-	-	211,521.01	-	211,521.01	-	-	-	-	-	15,980.86	-	-	15,980.86	33,957.86
007514	BoondoomaDamCabin-repair&paint&seals	COUNCIL	52,081.78	-	70,135.00	-	-	-	-	70,135.00	-	70,135.00	-	-	-	-	-	70,135.00	-	8,751.00	8,751.00	-
007854	Boondooma Dam Camp Kitchen&ensuites	COUNCIL	320,000.00	320,000.00	-	-	-	-	-	320,000.00	320,000.00	-	-	-	-	-	-	320,000.00	-	-	-	-
Sub Activity Subtotal				320,000.00	281,656.01	-	356,461.54	-	-	958,117.55	320,000.00	638,117.55	-	-	-	-	-	958,117.55	25,501.96	8,751.00	34,252.96	-
Activity Total				1,455,000.00	559,698.45	-	703,426.29	-	-	2,718,124.74	1,455,000.00	1,263,124.74	-	-	-	-	-	2,718,124.74	139,822.94	70,082.94	209,905.88	-
Parks																						
Parks & Gardens																						
007381	W4Q5-D&C-Memerambi Playground	W4Q5	100,000.00	-	-	-	93,998.53	-	-	93,998.53	-	93,998.53	-	-	-	-	-	93,998.53	91,573.00	-	91,573.00	6,001.47
007678	RJ OK Park Benches - Various Parks	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,235.00	12,709.08	27,944.08	12,709.08
007832	Maidenwell replace bollards and fencing ne	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	-	50,000.00	19,056.83	-	19,056.83	-
Sub Activity Subtotal				50,000.00	-	-	93,998.53	-	-	143,998.53	50,000.00	93,998.53	-	-	-	-	-	143,998.53	125,864.83	12,709.08	138,573.91	-
W4Q Round 5																						
007265	W4Q5-D&C-WooroolinDaltonPK&Replaceme	W4Q5	20,000.34	-	-	-	2,325.34	-	-	2,325.34	-	2,325.34	-	-	-	-	-	2,325.34	-	567.44	567.44	19,440.62
Sub Activity Subtotal				-	-	-	2,325.34	-	-	2,325.34	-	2,325.34	-	-	-	-	-	2,325.34	-	567.44	567.44	-
Parks - Kingaroy																						
007383	W4Q5-D&C-Kingaroy-Apex-Park-Lookout-F	W4Q5	35,000.00	-	-	-	35,000.00	-	-	35,000.00	35,000.00	-	-	-	-	-	-	35,000.00	13,618.18	5,294.16	18,912.34	5,294.16
007524	RegionalParksRefurbish-asset replacement	COUNCIL	30,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,415.00	3,415.00	33,977.32	-
007526	All towns replace playground gates	COUNCIL	107,000.00	-	41,205.65	-	-	-	-	41,205.65	-	41,205.65	-	-	-	-	-	41,205.65	-	48,852.07	48,852.07	103,340.05
007598	W4Q5-D&C-APEX Park Project	W4Q5	125,943.04	-	34,939.38	-	72,971.97	-	-	107,911.35	-	107,911.35	-	-	-	-	-	107,911.35	-	88,939.05	88,939.05	101,770.74
007826	Regional Playground & Parks asset replac	COUNCIL	150,000.00	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	-	-	-	150,000.00	-	-	-	-
007827	Regional Softfall Patching and Repairs	COUNCIL	80,000.00	80,000.00	-	-	-	-	-	80,000.00	80,000.00	-	-	-	-	-	-	80,000.00	-	-	-	-
007828	Sport & Infrastructure Infrastructure Project	COUNCIL	400,000.00	200,000.00	-	-	200,000.00	-	-	400,000.00	400,000.00	-	-	-	-	-	-	400,000.00	-	-	-	-
Sub Activity Subtotal				430,000.00	76,145.03	-	307,971.97	-	-	814,117.00	665,000.00	149,117.00	-	-	-	-	-	814,117.00	13,618.18	146,500.28	160,118.46	-
Parks - Nanango																						
007244	Softfall Replacement - Nanango	COUNCIL	55,000.00	-	18,217.51	-	-	-	-	18,217.51	-	18,217.51	-	-	-	-	-	18,217.51	8,812.73	5,000.00	13,812.73	41,782.49
007250	W4Q5-D&C-Nngo-PioneerPark-Lighting	W4Q5	20,000.00	-	-	-	5,199.23	-	-	5,199.23	-	5,199.23	-	-	-	-	-	5,199.23	-	-	-	14,800.77
007829	Nanango Pioneer Park Replace Bollards	COUNCIL	12,000.00	12,000.00	-	-	-	-	-	12,000.00	12,000.00	-	-	-	-	-	-	12,000.00	13,795.66	-	13,795.66	-
007830	Nanango Lions Playground Equipment, soft	COUNCIL	140,000.00	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	-	-	-	-	-	140,000.00	86,664.56	-	86,664.56	-
007831	Nanango Butter Factory Park Repair Cycle	COUNCIL	30,000.00	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	-	-	-	30,000.00	-	22,583.64	22,583.64	-
007836	Maidenwell - Amenities refurb	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	-	50,000.00	-	-	-	-
Sub Activity Subtotal				232,000.00	18,217.51	-	5,199.23	-	-	255,416.74	232,000.00	23,416.74	-	-	-	-	-	255,416.74	131,856.59	5,000.00	136,856.59	-
Parks - Blackbutt																						
007239	Blackbutt signage	COUNCIL	15,000.00	-	15,000.00	-	-	-	-	15,000.00	-	15,000.00	-	-	-	-	-	15,000.00	-	-	-	-
007377	W4Q5-D&C-BB&ttSkatePk&Bent&nF&pth	W4Q5	256,589.00	-	-	-	256,589.00	-	-	256,589.00	256,589.00	-	-	-	-	-	-	256,589.00	3,604.27	4,123.00	7,727.27	6,108.00
Sub Activity Subtotal				-	15,000.00	-	256,589.00	-	-	271,589.00	256,589.00	15,000.00	-	-	-	-	-	271,589.00	3,604.27	4,123.00	7,727.27	-
Parks - Murgon																						
007528	Murgon Dog Park Fence	COUNCIL	40,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,864.45	-	1,864.45	39,653.53
007834	Climbing Wall x 3 (\$40,000 per wall) Murgon	COUNCIL	80,000.00	80,000.00	-	-	-	-	-	80,000.00	80,000.00	-	-	-	-	-	-	80,000.00	-	-	-	-
007835	Murgon Kapernick Park	COUNCIL	55,000.00	55,000.00	-	-	-	-	-	55,000.00	55,000.00	-	-	-	-	-	-	55,000.00	-	-	-	-
Sub Activity Subtotal				135,000.00	-	-	-	-	-	135,000.00	135,000.00	-	-	-	-	-	-	135,000.00	1,864.45	-	1,864.45	-
Parks - Wondai																						
007242	Softfall Replacement - Wondai	COUNCIL	25,000.00	-	25,000.00	-	-	-	-	25,000.00	-	25,000.00	-	-	-	-	-	25,000.00	-	-	-	-
007391	W4Q5-D&C-WondaiPlayground&Renewal	W4Q5	550,000.00	-	349,225.65	-	199,557.51	-	-	548,783.16	-	548,783.16	-	-	-	-	-	548,783.16	422,876.89	-	422,876.89	1,939.60
Sub Activity Subtotal				-	374,225.65	-	199,557.51	-	-	573,783.16	-	573,783.16	-	-	-	-	-	573,783.16	422,876.89	-	422,876.89	-
Parks - Memerambi																						
007633	Memerambi Mouse Wheel and softfall (as p	COUNCIL	24,292.00	24,292.00	-	-	-	-	-	24,292.00	24,292.00	-	-	-	-	-	-	24,292.00	-	-	-	-
Sub Activity Subtotal				24,292.00	-	-	-	-	-	24,292.00	24,292.00	-	-	-	-	-	-	24,292.00	-	-	-	-
Parks - Wooroolin																						
007576	GR - DSEC - Wooroolin Skate Park	DSEC	150,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	931.86	931.86	150,000.00	
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	931.86	931.86	-
Activity Total				871,292.00	483,588.19	-	865,641.58	-	-	2,220,521.77	1,362,881.00	857,640.77	-	-	-	-	-	2,220,521.77	699,685.21	169,831.66	869,516.87	-
Roads																						
Depot - Wondai																						
007700	Council Depot Modifications 26/27	COUNCIL	1,000,000.00	1,000,000.00	-	-	-	-	-	1,000,000.00	1,000,000.00	-	-	-	-	-	-	1,000,000.00	33,332.64	-	33,332.64	-
Sub Activity Subtotal				1,000,000.00	-	-	-	-	-	1,000,000.00	1,000,000.00	-	-	-	-	-	-	1,000,000.00	33,332.64	-	33,332.64	-
Streetscapes																						
007642	CBD Lighting Q100 event	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
007669	Replace Regions Entry Signage 26/27	COUNCIL	150,000.00	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	-	-	-	150,000.00	1,605.90	2,657.90	4,263.40	55,553.07
007701	Brown St Nanango Lighting	COUNCIL	35,000.00	35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	-	-	-	-	-	35,000.00	29,823.06	2,548.18	32,371.24	2,548.18
007702	Nanango Town Entry Sign Replacement x 2	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	-	-	50,000.00	-	-	-	-
Sub Activity Subtotal				235,000.00	-	-	-	-	-	235,000.00	235,000.00	-	-	-	-	-	-	235,000.00	31,428.56	5,206.08	36,634.64	-
Bridges																						
007696	Webbers Bridge Rd, Stonelands	COUNCIL	200,000.00	200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	-	-	-	-	-	200,000.00	-	2,214.47	2,214.47	2,214.47
Sub Activity Subtotal				200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	-	-	-	-	-	200,000.00	-			

2018/2019 Capex Report for Council - ss at DD MMMM YYYY - Page 4

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2026/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments	Project Life to Date Actual
007692	Works Advanced Design 26/27	COUNCIL	300,000.00	300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	-	-	300,000.00	23,950.00	-	23,950.00	-
Sub Activity Subtotal				300,000.00	250,000.00	-	2,317,000.00	-	-	2,867,000.00	2,617,000.00	250,000.00	-	-	-	-	2,867,000.00	98,275.54	98,868.86	197,144.40	-
Urban Drainage																					
007288	W4Q5-D&C-Kingaroy-Moynah-St-Kerb&Chi	W4Q5	200,000.00	-	-	-	51,402.05	-	-	51,402.05	-	51,402.05	-	-	-	-	51,402.05	-	-	-	148,597.95
007374	W4Q5-D&C-Ningo-Brisbane-St-Drainage	W4Q5	136,500.00	-	-	-	136,500.00	-	-	136,500.00	136,500.00	-	-	-	-	-	136,500.00	20,367.00	4,213.42	24,580.42	4,213.42
007388	W4Q5-D&C-Tingora-Streets-Drainage	W4Q5	800,000.00	148,286.00	-	-	651,714.00	-	-	800,000.00	800,000.00	-	-	-	-	-	800,000.00	2,859.81	9,514.60	12,374.41	9,514.60
007481	Murgon CBD Stormwater upgrade - Kerb&C	COUNCIL	600,000.00	-	586,355.63	-	-	-	-	586,355.63	-	586,355.63	-	-	-	-	586,355.63	13,940.00	2,008.61	15,948.61	15,652.98
007591	W4Q5-D&C-Kingaroy-George-St-Drainage	W4Q5	116,728.44	-	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	-	-	-	30,000.00	-	-	-	86,729.44
007697	Kerb & Channel Renewal 26/27	COUNCIL	606,000.00	606,000.00	-	-	-	-	-	606,000.00	606,000.00	-	-	-	-	-	606,000.00	-	-	-	-
007698	Oisens Rd Cushnie Culvert Replacement	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	-	-	100,000.00	84,521.70	37,965.23	122,486.93	37,965.23
007803	Moonya St, Kingaroy - Kerb & Channel	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,548.81	2,548.81	-	2,548.81
Sub Activity Subtotal				854,286.00	616,355.63	-	639,616.05	-	-	2,310,257.68	1,672,500.00	637,757.68	-	-	-	-	2,310,257.68	121,688.51	56,250.67	177,939.18	-
FD & Complimentary																					
007625	Luck Road Form/Grade Comp/Work	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,771.65	3,771.65	3,771.65
007689	Complimentary Works 26/27	COUNCIL	700,000.00	700,000.00	-	-	-	-	-	700,000.00	700,000.00	-	-	-	-	-	700,000.00	-	-	-	-
Sub Activity Subtotal				700,000.00	-	-	-	-	-	700,000.00	700,000.00	-	-	-	-	-	700,000.00	-	3,771.65	3,771.65	-
Activity Total				7,124,729.96	1,390,712.63	-	8,062,451.53	-	-	16,577,894.12	14,985,740.19	1,592,153.93	-	-	-	-	16,577,894.12	3,209,721.19	2,285,184.88	5,494,906.07	-
Water Services																					
Tourism - Yallakool																					
007456	Yallakool WTP Process Cntrl/SCADA renew	COUNCIL	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	-	-	-
Sub Activity Subtotal				-	70,000.00	-	-	-	-	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	-	-	-
Water - General Oper																					
006898	S3 - PC, SCADA & Telemetry WATER	COUNCIL	350,000.00	-	350,000.00	-	-	-	-	350,000.00	-	350,000.00	-	-	-	-	350,000.00	-	-	-	-
007773	Analysier Replacement Prg 26/27-Treemmen	COUNCIL	40,000.00	40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	-	-	-	-	40,000.00	-	-	-	-
007789	Analysier Replacement Prg 26/27-Distribut	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	-	-	-	-	20,000.00	-	-	-	-
007790	WMR-Water Meter Replacement 26/27	COUNCIL	125,000.00	125,000.00	-	-	-	-	-	125,000.00	125,000.00	-	-	-	-	-	125,000.00	-	-	-	-
Sub Activity Subtotal				185,000.00	350,000.00	-	-	-	-	535,000.00	185,000.00	350,000.00	-	-	-	-	535,000.00	-	-	-	-
Water - Blackbutt																					
007774	Blackbutt Pot Perm install/pre dose CL2	COUNCIL	220,000.00	220,000.00	-	-	-	-	-	220,000.00	220,000.00	-	-	-	-	-	220,000.00	-	-	-	-
Sub Activity Subtotal				220,000.00	-	-	-	-	-	220,000.00	220,000.00	-	-	-	-	-	220,000.00	-	-	-	-
Water - Kingaroy																					
005547	Gordonbrook WTP - Post Con Contract Wc	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,759.67	124,252.50	225,012.17	1,996,468.38
006516	Gordonbrook Off Stream Storage Design	BOR_6	665,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,066.65	-	6,066.65	578,140.68
006586	Gordonbrook Hydrological Modelling	COUNCIL	58,986.14	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,231.47	-	7,231.47	279,918.53
007134	Gordonbrook WTP Raw Water Off Stream	REFF	9,978,491.55	-	2,671,366.68	-	5,853,482.45	-	-	8,524,849.13	-	8,524,849.13	-	-	-	-	8,524,849.13	445,744.50	888,247.74	1,333,992.24	2,560,584.77
007235	Gordonbrook WTP Clear water pump 3	COUNCIL	55,700.00	-	55,700.00	-	-	-	-	55,700.00	55,700.00	-	-	-	-	-	55,700.00	-	55,700.00	-	55,700.00
007444	Kingaroy Ivy St (Fisher to Campbell)	COUNCIL	471,250.00	-	179,425.56	-	-	-	-	179,425.56	179,425.56	-	-	-	-	-	179,425.56	19,785.12	227,038.13	246,823.25	567,808.94
007445	Kroy Tashings Heights Res Switchboard	COUNCIL	52,500.00	-	52,500.00	-	-	-	-	52,500.00	-	52,500.00	-	-	-	-	52,500.00	-	-	-	-
007454	GBrookDam Safety Haz Action-Fencing	COUNCIL	52,500.00	-	52,500.00	-	-	-	-	52,500.00	-	52,500.00	-	-	-	-	52,500.00	-	-	-	-
007455	GBrookDam Safety Hazard Action-Pipeworl	COUNCIL	87,500.00	-	87,500.00	-	-	-	-	87,500.00	-	87,500.00	-	-	-	-	87,500.00	-	-	-	-
007457	Gordonbrook Dam Survey for Dredging	COUNCIL	332,500.00	-	315,502.00	-	-	-	-	315,502.00	-	315,502.00	-	-	-	-	315,502.00	-	-	-	16,998.00
007458	Premier drive storage reline	COUNCIL	625,000.00	-	625,000.00	-	-	-	-	625,000.00	-	625,000.00	-	-	-	-	625,000.00	-	-	-	-
007599	LGSPSP-D&C Mt Wooolin Reservoir No.3	LGSPSP	2,204,800.00	-	881,920.00	-	1,322,880.00	-	-	2,204,800.00	-	2,204,800.00	-	-	-	-	2,204,800.00	454.55	80.00	534.55	80.00
007671	RAF - Kingaroy Trunk Water Upgrade	RAF	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	86.00	86.00	86.00
007769	Gordonbrook Dam Diversion Tunnel	COUNCIL	93,750.00	93,750.00	-	-	-	-	-	93,750.00	93,750.00	-	-	-	-	-	93,750.00	-	-	-	-
007772	Gordonbrook WTP Potassium Permanganate	COUNCIL	525,000.00	525,000.00	-	-	-	-	-	525,000.00	525,000.00	-	-	-	-	-	525,000.00	-	-	-	-
007778	WMR-Rae St Kroy (Kingaroy St-Water Rd)	COUNCIL	117,250.00	117,250.00	-	-	-	-	-	117,250.00	117,250.00	-	-	-	-	-	117,250.00	-	-	-	-
007782	WMR-Kingaroy St (Corniah St-Stolzberg	COUNCIL	63,000.00	63,000.00	-	-	-	-	-	63,000.00	63,000.00	-	-	-	-	-	63,000.00	-	-	-	-
007783	WMR-Railway Tce Kroy (Knight-Rae St)	COUNCIL	52,500.00	52,500.00	-	-	-	-	-	52,500.00	52,500.00	-	-	-	-	-	52,500.00	-	-	-	-
007786	Kingaroy Golf Pump Station Switchboard/Ph	COUNCIL	218,750.00	218,750.00	-	-	-	-	-	218,750.00	218,750.00	-	-	-	-	-	218,750.00	-	-	-	-
007787	WMR-Railway Rd Kingaroy	COUNCIL	80,000.00	80,000.00	-	-	-	-	-	80,000.00	80,000.00	-	-	-	-	-	80,000.00	-	-	-	-
Sub Activity Subtotal				1,150,250.00	4,921,414.24	-	7,176,362.45	-	-	13,246,026.69	1,385,375.56	11,862,651.13	-	-	-	-	13,246,026.69	580,041.96	1,295,404.37	1,875,446.33	-
Water - Murgon																					
007440	Murgon Garrick Street - Water Main	COUNCIL	166,250.00	-	155,534.37	-	-	-	-	155,534.37	-	155,534.37	-	-	-	-	155,534.37	8,016.41	68,068.99	76,085.40	78,784.62
007442	Murgon LambSt/Bunyahwy Xing-Stephens	COUNCIL	31,500.00	-	24,510.66	-	-	-	-	24,510.66	-	24,510.66	-	-	-	-	24,510.66	9,211.95	-	9,211.95	6,989.34
007447	Murgon Town Pumps WPS Switchboard re	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	-	262,500.00	-	-	-	-	262,500.00	-	-	-	-
007452	Regional Water Meter Replacement	COUNCIL	125,000.00	-	109,696.48	-	-	-	-	109,696.48	-	109,696.48	-	-	-	-	109,696.48	-	-	-	15,301.52
007771	Murgon WTP Media Replacement	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	262,500.00	-	-	-	-	-	262,500.00	-	-	-	-
007775	Rose St Murgon (Thorn to end)	COUNCIL	78,750.00	78,750.00	-	-	-	-	-	78,750.00	78,750.00	-	-	-	-	-	78,750.00	6,500.00	289.24	6,789.24	289.24
007785	Murgon CBD Water Main	COUNCIL	300,000.00	-	300,000.00	-	-	-	-	300,000.00	300,000.00	-	-	-	-	-	300,000.00	-	-	-	-
Sub Activity Subtotal				341,250.00	852,243.51	-	-	-	-	1,193,493.51	641,250.00	552,243.51	-	-	-	-	1,193,493.51	23,728.36	68,358.23	92,086.59	-
Water - Nanango																					
007784	WMR-Drayton St Ngo (Glipps St-Chester S	COUNCIL	127,750.00	127,750.00	-	-	-	-	-	127,750.00	127,750.00	-	-	-	-	-	127,750.00	-	-	-	-
007786	Conroy St Ngo, New Water Services for Ne	COUNCIL	35,000.00	35,000.00	-	-	-	-	-	35,000.00	-	35,000.00	-	-	-	-	35,000.00	-	-	-	-
Sub Activity Subtotal				162,750.00	-	-	-	-	-												

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2026/2027 Adopted Budget	2025/2026 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Fourth Quarter Budget Adjustments	Total Available Budget	Commitments	2026/2027 Actual Expenditure	2026/2027 Actual Expenditure & Commitments	Project Life to Date Actual
Wastewater - General																					
006903	S3-PC, SCADA & Telemetry WASTEWAT	COUNCIL	262,500.00	-	262,500.00	-	-	-	-	262,500.00	-	262,500.00	-	-	-	-	262,500.00	-	-	-	-
007603	Emergency Asset Replacement - Wastewat	COUNCIL	12,090.80	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,218.00	9,218.00	-
007791	Cyber Security Assessment WW	COUNCIL	87,500.00	87,500.00	-	-	-	-	-	87,500.00	87,500.00	-	-	-	-	-	87,500.00	-	-	-	-
007792	Sewer for vacant connections - Mains	COUNCIL	90,000.00	90,000.00	-	-	-	-	-	90,000.00	90,000.00	-	-	-	-	-	90,000.00	-	-	-	-
007793	Sewer Relining - Mains	COUNCIL	1,200,000.00	1,200,000.00	-	-	-	-	-	1,200,000.00	1,200,000.00	-	-	-	-	-	1,200,000.00	-	-	-	-
Sub Activity Subtotal				1,377,500.00	262,500.00	-	-	-	-	1,640,000.00	1,377,500.00	262,500.00	-	-	-	-	1,640,000.00	-	9,218.00	9,218.00	-
Wastewater - Blackbu																					
007680	Sewer Main Extension - 5 Thomas Street, B	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	28,826.00	4,889.03	33,715.03	4,889.03
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	28,826.00	4,889.03	33,715.03	-
Wastewater - Kingaro																					
006905	Kingaroy SP52 Tessmanns Rd Switchboan	COUNCIL	177,931.24	-	175,000.00	-	-	-	-	175,000.00	-	175,000.00	-	-	-	-	175,000.00	-	-	-	-
007128	Kingaroy Recycling Plant - Replacement	COUNCIL	2,980,000.00	-	2,804,909.06	-	-	-	-	2,804,909.06	-	2,804,909.06	-	-	-	-	2,804,909.06	-	-	-	174,882.00
007129	Kingaroy SP53 Logan St SCADA renewal	COUNCIL	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	-	-	-
007132	Kingaroy SP56 Barron Pk Dr SCADA rene	COUNCIL	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	70,000.00	-	-	-	-	70,000.00	-	-	-	-
007350	Sewer Main Extension - Williams St Kinga	COUNCIL	23,000.00	-	21,436.66	-	-	-	-	21,436.66	-	21,436.66	-	-	-	-	21,436.66	-	-	-	-
007375	W4Q5-Construct-KRoyNorthDevFirstAve	W4Q5	1,121,988.00	-	-	-	690,000.00	-	431,958.27	1,121,958.27	-	1,121,958.27	-	-	-	-	1,121,958.27	-	-	-	1,563.00
007467	SBRF Inflow/Infiltration Assessment W/W	LOAN	175,000.00	-	175,000.00	-	-	-	-	175,000.00	-	175,000.00	-	-	-	-	175,000.00	-	-	-	29,000.00
007611	CEUF - Gordonbrook WTP Solar Panels (V	CEUF	167,164.00	-	83,582.00	-	-	-	-	167,164.00	-	167,164.00	-	-	-	-	167,164.00	-	6,000.00	6,000.00	6,000.00
007612	CEUF - Kingaroy STP Solar Panels (W&W	CEUF	182,324.00	-	91,162.00	-	-	-	-	182,324.00	-	182,324.00	-	-	-	-	182,324.00	-	-	-	-
007670	RAF - Kingaroy Trunk Sewer Upgrade	RAF	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	86.00	86.00	86.00
Sub Activity Subtotal				-	3,491,089.72	-	864,744.00	-	431,958.27	4,787,791.99	-	4,787,791.99	-	-	-	-	4,787,791.99	-	6,086.00	6,086.00	-
Wastewater - Nanango																					
006793	Nanango SP52 Switchboard renewal, etc.	COUNCIL	213,219.42	-	210,000.00	-	-	-	-	210,000.00	-	210,000.00	-	-	-	-	210,000.00	-	-	-	-
006794	Nanango SP53 Switchboard renewal, etc.	COUNCIL	143,219.48	-	140,000.00	-	-	-	-	140,000.00	-	140,000.00	-	-	-	-	140,000.00	-	-	-	-
007459	Ngo STP-Switchboard renewal/Process Cntr	COUNCIL	525,000.00	-	395,087.33	-	-	-	-	395,087.33	-	395,087.33	-	-	-	-	395,087.33	54,000.00	-	54,000.00	129,912.00
007613	CEUF - Nanango STP Solar Panels (W&W	CEUF	36,510.00	-	18,255.00	-	18,255.00	-	-	36,510.00	-	36,510.00	-	-	-	-	36,510.00	-	-	-	-
Sub Activity Subtotal				-	763,342.33	-	18,255.00	-	781,597.33	781,597.33	-	781,597.33	-	-	-	-	781,597.33	54,000.00	-	54,000.00	-
CED - Proston																					
007482	Proston CED Pump Station Replace & Ren	COUNCIL	210,000.00	-	210,000.00	-	-	-	-	210,000.00	-	210,000.00	-	-	-	-	210,000.00	-	-	-	-
007871	Emergency Asset Replacement - Wastewat	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,050.00	7,050.00	7,050.00	-
Sub Activity Subtotal				-	210,000.00	-	-	-	-	210,000.00	-	210,000.00	-	-	-	-	210,000.00	-	7,050.00	7,050.00	-
Wastewater - Wondal																					
007872	Wondal Sewer Pump Replacement Ivory St	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,190.00	10,190.00	10,190.00
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,190.00	10,190.00
Activity Total				1,377,500.00	5,251,932.05	-	882,999.00	-	431,958.27	7,944,389.32	1,377,500.00	6,566,889.32	-	-	-	-	7,944,389.32	82,826.00	37,433.03	120,259.03	-
Waste Management - R																					
007122	LRCI_4_A-Maidenwell Trn Station Access	LRCI_4_A	237,856.47	-	-	-	-	-	-	-	-	-	-	-	-	-	-	479.00	-	479.00	248,393.00
007123	Nanango Leachate Collection Trench	COUNCIL	16,296.91	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,378.69	-	15,378.69	4,918.00
007469	Replacement of RORO Bins (Skip)	COUNCIL	40,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,444.55	7,444.55	36,144.00
007794	Blackbutt Waste Transfer Station - Surveil	COUNCIL	45,000.00	-	45,000.00	-	-	-	-	45,000.00	45,000.00	-	-	-	-	-	45,000.00	987.00	37,673.74	38,660.74	37,673.74
007837	Resource Recovery Centre (Kingaro) - shd	COUNCIL	850,000.00	-	850,000.00	-	-	-	-	850,000.00	-	850,000.00	-	-	-	-	850,000.00	-	-	-	-
007838	DA for new landfill	COUNCIL	550,000.00	-	550,000.00	-	-	-	-	550,000.00	-	550,000.00	-	-	-	-	550,000.00	-	-	-	-
007839	Fencing and Electronic Gate for Hivesville	COUNCIL	250,000.00	-	250,000.00	-	-	-	-	250,000.00	-	250,000.00	-	-	-	-	250,000.00	85,365.64	-	85,365.64	-
007840	Wattlecamp - Electronic Gate	COUNCIL	110,000.00	-	110,000.00	-	-	-	-	110,000.00	-	110,000.00	-	-	-	-	110,000.00	64,641.54	-	64,641.54	-
007841	Replacement of RORO Bins (Skip)	COUNCIL	40,000.00	-	40,000.00	-	-	-	-	40,000.00	-	40,000.00	-	-	-	-	40,000.00	-	-	-	-
007842	Nanango Waste Transfer Station	COUNCIL	200,000.00	-	200,000.00	-	-	-	-	200,000.00	-	200,000.00	-	-	-	-	200,000.00	47,266.85	739.88	48,006.73	739.88
007843	Kumbia Transfer station - camera, upgrade	COUNCIL	45,000.00	-	45,000.00	-	-	-	-	45,000.00	-	45,000.00	-	-	-	-	45,000.00	27,503.89	-	27,503.89	-
007844	Proston Transfer Station - Cameras and up	COUNCIL	45,000.00	-	45,000.00	-	-	-	-	45,000.00	-	45,000.00	-	-	-	-	45,000.00	27,292.21	-	27,292.21	-
007845	Home creek - Camera only	COUNCIL	20,000.00	-	20,000.00	-	-	-	-	20,000.00	-	20,000.00	-	-	-	-	20,000.00	15,025.30	-	15,025.30	-
007846	Menemambi - Camera only	COUNCIL	20,000.00	-	20,000.00	-	-	-	-	20,000.00	-	20,000.00	-	-	-	-	20,000.00	17,152.30	-	17,152.30	-
007847	Maidenwell - Camera only	COUNCIL	20,000.00	-	20,000.00	-	-	-	-	20,000.00	-	20,000.00	-	-	-	-	20,000.00	14,497.00	-	14,497.00	-
Sub Activity Subtotal				-	2,195,000.00	-	-	-	-	2,195,000.00	2,195,000.00	-	-	-	-	-	2,195,000.00	315,589.42	45,858.17	361,447.59	-
Activity Total				-	2,195,000.00	-	-	-	-	2,195,000.00	2,195,000.00	-	-	-	-	-	2,195,000.00	315,589.42	45,858.17	361,447.59	-
Grand Total				18,299,593.96	21,046,873.42	495,000.00	19,152,666.35	-	431,958.27	59,426,092.00	34,498,936.37	24,927,155.63	-	-	-	-	59,426,092.00	6,951,902.05	4,565,193.78	11,517,095.83	-

Grants Inwards Listing 2026/27

as at 30/09/2026

Grant Project Name	Grant ID	Type	Grant Value	\$ Amount Received to date	Estimated Project Cost	Amount Spent	Grant Project Completion Due Date	Grant Status	Comments
MQ - SB Multicultural Event	500395	Operational	\$ 5,000.00	\$ 5,000.00	\$ 51,528.00	\$ 16,166.23	19/10/2026	Fully Completed	
SEC Wooroolin Skate Park	500362	Capital	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 149,068.14	30/06/2027	Fully Completed	
IRA DRFA - Event 3 Capital		Capital	\$ 958,732.28	\$ 958,732.28	\$ 1,774,553.48	\$ 1,774,553.48	30/09/2025	Awaiting Final Payment	
C Rd9 Wondai Tree Replacement	500335	Operational	\$ 9,600.00	\$ 9,600.00	\$ 19,282.00	\$ 15,180.76	30/05/2026	Completed	
CPP CCTV, Lights, Fencing Upgrade	500376	Capital	\$ 200,000.00	\$ 140,000.00	\$ 400,000.00	\$ 399,999.99	30/06/2026	Acquittal Submitted	
									Variation approved in Feb 2026, increasing grant value from \$247,5000 to \$494,000. Unclear on project finish date.
lack Spot (Appin St West/Cairns St Intersection Nanango)	500292	Capital	\$ 494,000.00	\$ 123,750.00	\$ 494,000.00	\$ 76,285.41	1/06/2024	Active	
EUF Solar Infrastructure	500396	Capital	\$ 243,726.00	\$ 73,118.00	\$ 487,452.00	\$ 6,000.00	19/12/2026	Active	
RC Memberambi Barkers Creek Road	500348	Capital	\$ 1,823,000.00	\$ 911,500.00	\$ 1,823,000.00	\$ 467.23	30/06/2027	Active	
IDPP Fight Illegal Dumping	500414	Operational	\$ 270,000.00	\$ 63,000.00	\$ 429,953.76	\$ 25,358.36	30/06/2029	Active	
Financial Assistance Grant 2025/2026	500430	Operational		\$ 6,335,555.50			30/06/2026	Active	
FRMLGGP Flying Fox Roost Management Blackbutt	500345	Operational	\$ 32,197.99	\$ 22,540.00	\$ 65,197.86	\$ 46,181.29	30/10/2026	Active	
RRR ABC Heywire Youth Innovation - How to Adult	500371	Operational	\$ 10,000.00	\$ 10,000.00	\$ 11,880.00	\$ -	15/03/2027	Active	Grant program extended - I think because
RRR People centred disaster management plan	500426	Operational	\$ 25,475.00	\$ -	\$ 45,049.63	\$ -	29/08/2027	Active	
iet Ready 2026/27	500428	Operational	\$ 18,420.00	\$ 16,578.00	\$ 18,420.00	\$ 3,033.29	30/06/2027	Active	
eritage Museum Significance Assessment	500346	Operational	\$ 5,193.00	\$ -	\$ 5,193.00	\$ -	2/11/2026	Active	
IOV Restore Murgon War Memorial	500382	Operational	\$ 58,790.96	\$ 37,700.76	\$ 58,790.96	\$ 31,695.92	30/06/2027	Active	
GBCP Making Problem Battery Collection Simple	500360	Operational	\$ 91,769.41	\$ 82,592.10	\$ 187,821.84	\$ 66,590.81	28/02/2027	Active	
GGSP Mt Wooroolin Reservoir No. 3	500347	Capital	\$ 1,322,880.00	\$ 396,864.00	\$ 2,204,800.00	\$ 80.00	3/11/2028	Active	
ICGP - Construct Multicultural Multipurpose Entertainment Facility	500383	Capital	\$ 455,923.00	\$ 22,796.15	\$ 1,220,362.00	\$ -	30/06/2027	Active	
IRA DRFA - Event 5 Operational		Operational		\$ 40,080,166.14	\$ 40,722,628.93	\$ 40,722,628.93	30/09/2025	Active	
IRA DRFA - Event 6 Operational		Operational		\$ 9,978,296.94	\$ 10,057,896.99	\$ 10,057,896.99	31/12/2026	Active	
IRA DRFA - Event 7 Operational		Operational	\$ 25,597,866.40	\$ 25,597,866.40	\$ 24,113,611.58	\$ 24,113,611.58		Active	
IRA DRFA - Event 1 2025/26 Operational March 2025		Operational	\$ 8,799,444.81	\$ 8,799,444.81	\$ 8,699,433.32	\$ 8,699,433.32		Active	
IYW SBYC Youth Week Events	500412	Operational	\$ 8,505.00	\$ 7,731.82	\$ 8,505.00	\$ 6,373.35	30/06/2026	Active	
ADF 24/26	500313	Operational	\$ 84,000.00	\$ 42,000.00	\$ 140,000.00	\$ 43,431.15	30/06/2026	Active	
AF Kingaroy Trunk Water	500422	Capital	\$ 51,307,454.00	\$ 41,045,963.20	\$ 51,307,454.00	\$ 86.00	22/06/2026	Active	
AF Kingaroy Trunk Sewer	500423	Capital	\$ 11,046,095.00	\$ 8,836,876.00	\$ 11,046,095.00	\$ 86.00	22/06/2026	Active	
EFF Kingaroy Water for Growth (Gordonbrook WTP Raw Water Eff Stream Storage)	500333	Capital	\$ 7,084,590.00	\$ 3,500,000.00	\$ 10,154,541.00	\$ 2,560,584.77	15/10/2025	Active	
TR 2024-2029		Capital	\$ 14,471,345.00	\$ 2,406,436.00	\$ 14,471,345.00	\$ 7,012,896.62	30/06/2029	Active	5 year program allocation - projects not allocated to funding as yet
CPP CCTV Deter Crime	500417	Capital	\$ 43,678.00	\$ 30,574.60	\$ 87,356.00	\$ -	30/06/2024	Active	
SF - Update SBRC Planning Scheme Amendment	500341	Operational	\$ 100,000.00	\$ 30,000.00	\$ 100,000.00	\$ 97,472.50	30/06/2027	Active	
TIP - Proston State School	500424	Capital	\$ 131,000.00	\$ 65,000.00	\$ 262,000.00	\$ -	30/06/2028	Active	
IDS 2026/27	500451	Capital		\$ 142,421.00		\$ 88,055.88	30/06/2027		
RACC FarmFest 2026 and Iron+Clay	500350	Operational	\$ 66,000.00	\$ 66,000.00	\$ 62,136.36	\$ 64,053.54	31/07/2027	Active	
orks for Queensland Round 5 2024-2027	500307	Operational	\$ 8,440,000.00	\$ 4,220,000.00	\$ 8,440,000.00	\$ 4,751,334.14	30/06/2027	Active	

13.2 FUNDING OPPORTUNITY FOR 2027 EVENTS - CELEBRATING MULTICULTURAL QUEENSLAND AND QUEENSLAND DAY**File Number:** 14/10/2026**Author:** Grants Officer**Authoriser:** Chief Executive Officer**PRECIS**

Funding opportunities for 2026-27 Celebrating Multicultural Queensland program and QLD Day Parties 2027 funding.

SUMMARY

Two (2) funding opportunities are available for community events to be held in 2027: The 2026-27 Celebrating Multicultural Queensland grant and the QLD Day Parties 2027 funding.

The funding opportunity for the 2026-27 Celebrating Multicultural Queensland Multicultural Events Round 2 is open from 5 October to 2 November 2026. The QLD Day Parties 2027 grant application closes on 30 October 2026 and could be an alternative to the Multi-Cultural Event.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Host a South Burnett Multicultural Celebration on 19 August 2028 in the Kingaroy Town Hall Ellen Hughes Forecourt;
2. Host a QLD Day Party event on 6 June 2027 at Pioneer Park, Nanango; and
3. Submit a grant funding application for Qld Day Party event by 30 October 2026;
4. Submit a grant funding application in 2027 for Celebrating Multicultural Queensland grant funding program if available.

FINANCIAL AND RESOURCE IMPLICATIONS

The Celebrating Multicultural Queensland grant offers up to \$10,000 in funding with no co-contribution required. However, based on the 2026 funding received, Council is unlikely to be awarded the full \$10,000. For the 2026 event, Council contributed \$6,920 in funds and in-kind contributions to the event.

The QLD Day Parties 2027 grant offers up to \$15,000 in funding but requires a 50% co-contribution for eligible expenses. Council would be required to cover any ineligible costs.

LINK TO CORPORATE/OPERATIONAL PLAN

EC4 Foster and encourage vibrant arts, culture and heritage growth in our communities.

EC16 Partner with community to develop and promote events that have a positive impact on our region.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Discussions were held at the recent 2026 Multicultural Celebrations debrief with Councillors and Council Officers in attendance.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nil

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Council assets will be used for the proposed events.

REPORT

Two (2) funding opportunities are available for community events to be held in 2027 – the 2026-27 Celebrating Multicultural Queensland grant and the QLD Day Parties 2027 funding.

Celebrating Multicultural Queensland

Council was successful in securing \$5,000 from the 2025-26 Celebrating Multicultural Queensland grant to deliver the South Burnett Multicultural Celebration in September 2026. The event went well and has received excellent feedback.

It would be beneficial for Council to establish the festival as an ongoing event, to promote community cohesion and multiculturalism in the region and to increase the chance of successful funding in future. However, Council resources, including staff and equipment, required to organise and hold the festival was substantial.

QLD Day party

Council has an opportunity to apply for grant funding to host a QLD Day party in 2027. The objective of QLD Day (6 June) is to mark the moment Queensland stood on its own and separated from New South Wales in 1859. QLD Day Parties 2027 funding is distributed by the Queensland Government to help Councils host events across Queensland that raise awareness of QLD Day, foster feelings of Queensland pride, and provide opportunities to come together as a community on QLD Day. Applications close Friday, 30 October 2026.

Proposal for biennial events

Given the extensive work, resources and investment required from Council to deliver these types of events, it is recommended that Council host the QLD Day party in 2027 and the Multicultural Celebration in 2028 and seek funding from the relevant funding bodies to support the delivery of the events.

The themes of the events overlap by celebrating Queensland communities in all forms, which would enable Council to celebrate, support, and engage community groups across the region for both events.

Current funding opportunities:

	2026-27 Celebrating Multicultural Queensland	QLD Day Parties 2027
Amount available	Up to \$10,000	Up to \$15,000
Date of event	To be delivered 1 July to 31 December 2027.	Must be held on either Saturday, 5 June 2027 or Sunday, 6 June 2027
Co-contribution	Not required, but favourable	50% required
Application closing date	Friday 30 October, 2026	Monday, 2 November 2027

ATTACHMENTS

1. 2026-27 Celebrating Multicultural Queensland Guidelines [↓](#) 
2. QLD Day Parties 2027 Funding Guidelines [↓](#) 
3. Multicultural Celebration 2028 proposal [↓](#) 
4. QLD Day Parties 2027 proposal [↓](#) 

Celebrating Multicultural Queensland program

Funding Guidelines

2026-27 Multicultural Events Round 2

For events to be delivered from 1 July to 31
December 2027



Need help in your language?

If you have difficulty understanding this publication or other funding documents and need language assistance, please call 1800 512 451 and ask for an interpreter.

DELIVERING
FOR QUEENSLAND



Queensland
Government

Contents

1.	About the program	3
	Purpose	3
	Objectives.....	3
	Program outcomes	4
	The application form includes guidance to help applicants identify appropriate outcomes and evaluation methods. This information assists the department to understand the impact of funded activities and inform future funding decisions.	4
	Monitoring and reporting	4
2.	Eligibility	4
	Applicant eligibility.....	4
	Who cannot apply?	5
	Event eligibility	5
3.	What will be funded?	6
	What events will be funded?.....	6
	What events will not be funded?	6
4.	Funding information	7
	Funding amounts	7
	Funding categories and criteria	8
	What can the funding be used for?	9
	What can't the funding be used for?	9
5.	How to apply	10
6.	How will applications be assessed?.....	11
7.	Assessment Criteria.....	12
8.	Funding decisions.....	12
9.	Successful applications	13
10.	Unsuccessful applications	14
11.	Assistance.....	15
12.	Privacy.....	16
13.	Glossary of Terms.....	16
14.	Attachment 1 – Sample Budget Table	18
15.	Attachment 2 – Glossary of Expenditure Types	19
16.	Attachment 3 – Sample EFT Application form	20

1. About the program

The Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism, through Multicultural Affairs Queensland, administers the Celebrating Multicultural Queensland (CMQ) program.

The CMQ program is a bi-annual, competitive grants program that provides funding towards **multicultural events and festivals** across Queensland.

The CMQ program engages culturally and linguistically diverse communities, groups and individuals, and the broader community, to partner and contribute to building an inclusive, harmonious and united Queensland.

For these guidelines, the terms 'multicultural' and 'culturally and linguistically diverse' refer to people from migrant and refugee backgrounds, people seeking asylum and Australian South Sea Islander peoples.

The department recognises and values the cultural diversity of First Nations peoples.

Purpose

The purpose of the CMQ program is to support events and festivals that increase intercultural connections and support social inclusion for culturally and linguistically diverse communities by bringing Queensland communities together.

Objectives

In line with the [Multicultural Queensland Charter](#), the CMQ program supports events and festivals that:

- promote and celebrate Queensland's multicultural identity;
- increase understanding, intercultural connections, and community participation among culturally and linguistically diverse groups and the broader local community.

Program outcomes

Funded events and festivals must achieve one or more of the following outcomes:

- improved appreciation of cultural diversity throughout Queensland;
- increased understanding of new and emerging* culturally and linguistically diverse groups in local communities;
- increased sense of belonging for people from a culturally and linguistically diverse background;
- improved feelings of social inclusion for people from a culturally and linguistically diverse background; or
- increased intercultural connections between people from various backgrounds.

* Refer to the [Glossary of Terms](#) for a definition of new and emerging communities.

Applicants should clearly identify the outcomes their activity will achieve and how these outcomes will be measured. Outcomes are the changes, benefits or impacts that occur as a result of the funded activity, such as increased community participation, stronger intercultural connections, improved social inclusion, or a greater sense of belonging.

The application form includes guidance to help applicants identify appropriate outcomes and evaluation methods. This information assists the department to understand the impact of funded activities and inform future funding decisions.

Monitoring and reporting

Applicants must collect information about the outcomes of their events or festivals. This may include:

- attendance numbers
- examples of how the event or festival helped people connect across cultures.

This information can be collected, for example, from surveys or by asking people for feedback.

2. Eligibility

Applicant eligibility

Applicants will be eligible to apply if they are a not-for-profit and/or charitable organisation and one of the following entity types:

- Incorporated association;
- Company limited by guarantee;
- Company limited by shares registered as a charity with the Australian Charities and Not-for-profits Commission (ACNC);
- Cooperative;
- Aboriginal and Torres Strait Islander corporation;
- Local Government Authority (Council);
- State School P&C Association;
- Organisation established through an Act of Parliament;

- Queensland University;
- Unincorporated association with an auspicing arrangement; or
- Social enterprise listed in the [Social Enterprise Finder](#) or the [Queensland Social Enterprise Council](#) directory.

And you must:

- have an active Australian Business Number (ABN) in the same name used in the application;
- have an Australian bank account name in the name of the legal entity;
- be located in and/or actively provide services within the state of Queensland;
 - Applicants with an ABN registered outside of Queensland will be required to provide details and evidence of actively providing services in Queensland.
- have no overdue reports, outstanding financial matters, or unresolved performance issues with Multicultural Affairs Queensland.
 - Applicants are ineligible if they have overdue progress or acquittal reports, outstanding reporting or performance issues, or any outstanding debts owing to Multicultural Affairs Queensland at the time the funding round closes. If you are unsure if you have any outstanding matters, please email funding@maq.qld.gov.au at least seven (7) days before the funding round closes.

If you are an unincorporated association OR an eligible legal entity without an active ABN:

You can ask an eligible organisation to auspice your application. If successful in receiving funding, the auspicing organisation will enter into a funding agreement, receive the funds, and carry the financial risk and legal responsibility for activities of the auspiced organisation.

Ineligible legal entities cannot apply under an auspicing arrangement.

Who cannot apply?

You are not eligible to apply if you are a:

- Unincorporated association without an auspicing arrangement;
- Individual or Sole Trader;
- Company limited by shares (without ACNC registration);
- Any other type of commercial entity;
- Queensland State School;
- Queensland Government department, agency or statutory authority;
- Australian Government department, agency or statutory authority;
- Diplomatic mission, consular post or other representative office;
- Political party;
- Union; or
- an organisation not located in and/or delivering active services within Queensland.

Event eligibility

To be eligible, the event must:

- be held in Queensland;
- be open and promoted to the public;

- be only **one** event;
For example, an application seeking funding for a New Year event in March, a Spring Festival in April and a football tournament in May will be ineligible. **A separate application must be submitted for each individual event.**
- demonstrate it will engage people from a culturally and linguistically diverse background, specifically people from migrant and refugee backgrounds, people seeking asylum, and Australian South Sea Islander peoples, as the target audience/participants for the event, including contributing towards the planning and delivery process.

3. What will be funded?

What events will be funded?

- **A cultural event** that celebrates the traditions of people from a particular cultural group or community, together with the wider community; usually held on a date of cultural significance or as a celebration of cultural heritage.
- **An intercultural sporting event** that brings together multicultural communities and the wider community to celebrate diversity, foster mutual respect and understanding, and build stronger connections.
- **A multicultural festival** that showcases the cultures and traditions of multiple cultural groups to enhance appreciation and recognition of the diverse cultures in Queensland and increases intercultural connections and social inclusion.

What events will not be funded?

- Events that have a focus on:
 - competitions, including tournaments (large-scale or multi-day sporting competitions);
 - commercial activities;
 - fundraising for charity, or where the event surplus is going to charity.
 - award ceremonies;
 - career and employment expos;
 - conferences, expos, seminars, symposiums, research, and academic studies;
 - celebrating an anniversary or milestone of the applicant, or a celebration of the applicant's clients.
- Events already approved for funding under the CMQ program.
- Events fully funded by another funding agency.

4. Funding information

Funding amounts

The maximum funding amounts are:

- **Category One – One-off funding up to \$10,000** (excluding GST).
- **Category Two – One-off funding up to \$20,000** (excluding GST).

Please note that offers of funding are one-off with no ongoing commitment.

Applicants are encouraged to seek funding from multiple sources for their event

Funding rounds

In 2026-27, the program will have two funding rounds for events to be held in 2027:

ROUND 1 – For events to be held between 1 January and 30 June 2027	Opens on 11 June 2026 and closes on 12 July 2026.
ROUND 2 – For events to be held between 1 July and 31 December 2027	Opens on 5 October 2026 and closes on 2 November 2026.

Funding for **multicultural projects** is available under the [Strengthening Communities Multicultural Grants program](#). Visit www.dwatsipm.qld.gov.au/scmg-program for information about this program.

Funding categories and criteria

	Category One events	Category Two events
Mandatory Criteria	- Aligns with one or more of the Funding Outcomes. - Presents a reasonable and viable budget with justified expenditure items.	- Aligns with one or more of the Funding Outcomes. - Presents a reasonable and viable budget with justified expenditure items. - A large scale/established event undertaken: - annually in the past five years; or - every two years in the past six years - Has an average attendance of: 8,000 or more (for events in Brisbane, Logan and Gold Coast regions); or 5,000 or more (for events outside of Brisbane, Logan and Gold Coast). - Demonstrates strong community support. - Demonstrates engagement and active involvement with people from multiple culturally and linguistically diverse groups in the planning and delivery of the event. - Demonstrates a reasonable cash contribution by the applicant.
Desirable Criteria (Not mandatory, but will strengthen the application)	- Demonstrates low or no entry costs to ensure the event is accessible to the community. - Demonstrates strategies to strengthen the event's funding base to increase sustainability, such as alternative or other sources of funding. - Demonstrates a cash contribution from the applicant organisation and other sources. - Demonstrates an in-kind contribution from the applicant organisation and other sources.	- Demonstrates low or no entry costs to ensure the event is accessible to the community. - Demonstrates strategies to strengthen the event's funding base to increase sustainability and support future expansion, such as other sources of funding. - Demonstrates cash contributions from other sources. - Demonstrates strategies to mentor new and emerging associations to build their event and their volunteer management capabilities.

We encourage partnerships between organisations in the delivery of events. Partnerships are important for fostering innovation, cross-cultural collaboration and whole-of-community engagement in building an inclusive, harmonious and united Queensland. To explore partnering opportunities with community associations, cultural groups, and community organisations across Queensland, you can go to:

- the My Community Directory website at www.mycommunitydirectory.com.au/Queensland; or
- the Multicultural Resource Directory at www.dwatsipm.qld.gov.au/our-work/multicultural-affairs/multicultural-communities/multicultural-affairs-queensland-mailing-list-resource-directory/search-multicultural-resource-directory

What can the funding be used for?

Expenses must directly relate to the delivery of the event and be essential for its delivery.

Further detail on expenses can be found in **Attachment 2 – Glossary of Expenditure Types**.

Salaries, Wages & On-costs - Non-recurrent	Capped at 50% of the funding from the CMQ program. Salaries, wages and on-costs for non-recurrent short-term or casual workers for event planning and coordination to deliver the event.
Equipment Hire/Lease	Capped at \$5,000 of the funding from the CMQ program.
Venue Hire	Capped at \$5,000 of the funding from the CMQ program.
Marketing & Promotion	Capped at \$3,000 of the funding from the CMQ program.
Food and Catering	Capped at \$1,000 of the funding from the CMQ program.
Transport assistance	Capped at \$500 of the funding from the CMQ program. Transport assistance is to help individuals overcome transport barriers to attend the event.
Performers & Entertainment Fees (Local Artists)	Capped at \$5,000 of the funding from the CMQ program. Must be local artists (Queensland based, and platforming a mix of urban, regional and remote talent where possible).
Auspicing Fees	No cap
Cleaning & Rubbish Removal	No cap
Security Expenses	No cap

What can't the funding be used for?

Capital expenditure	For purchases of equipment or assets of any kind, for example: the purchase, repair, construction or renovation of land, buildings and infrastructure; motor vehicles; stage/venue equipment; musical instruments; costumes or uniforms; office equipment such as computers and photocopiers or devices of any kind.
Accommodation	Ineligible
Travel	Including airfares, fuel, and event planning travel costs.
Recurrent costs	For example: ongoing staff costs; established positions within the organisation; and core functions of the organisation.
Photography and videography	Ineligible
Livestreaming	Ineligible
Software and licenses	Ineligible

Website development or enhancement	Ineligible
Prizes, trophies, awards, donations, gifts or souvenirs	Ineligible
Costs that are not essential or not related to the event	Ineligible
Retrospective funding	For event activities already underway or delivered

5. How to apply

All applications must be submitted electronically through [SmartyGrants](#). SmartyGrants can be accessed on any web browser.

To ensure fairness to all applicants, applications and supporting documentation will not be accepted after the closing date.

Multicultural Affairs Queensland can accept applications in your preferred language.

To submit your application in a language other than English, please email us at funding@maq.qld.gov.au by

- **8 June 2026 for applications under Round 1**
- **12 October 2026 for applications under Round 2.**

To submit an application:

- **Read these guidelines to ensure your organisation and your event are eligible, and your proposal meets the funding criteria.**
- Read the [terms and conditions](#)
- Preview the sample [Event Acquittal Report template](#)
- **Complete the application in [SmartyGrants](#)**
 - Ensure you start completing your application early. This will ensure you have enough time to submit a completed application by the closing date.
 - Ensure you focus on the quality of your application and respond directly to assessment criteria.
 - Letters of support and documents supporting the event are not required as part of the application.
- **Attach an [Electronic Funds Transfer \(EFT\) form](#) as part of the application.**
 - Attaching the EFT form does not guarantee your organisation will receive funding. Refer to **Attachment 3 – Sample EFT Application form** for a sample of a completed form.
- **Submit the application before the closing date and time.**
 - SmartyGrants will send you an acknowledgement email once you have successfully submitted your application. **If you do not receive an acknowledgement email, your application has not been submitted.** Check your application for errors and resubmit. If your application does not submit, contact SmartyGrants Technical Support (see the [Assistance](#) section for details).

SmartyGrants will automatically close at 11.59pm on the closing date and will not allow applications past this time. Please ensure you allow enough time to submit your application.

Please note:

- A separate application must be submitted for each proposed event.
- Late applications will not be accepted.
- Incomplete, emailed or posted applications will not be accepted.
- Ensure you receive an acknowledgement email on submission.

Due to high demand, organisations are encouraged to submit only one application per funding round.

6. How will applications be assessed?

- An initial check will be conducted by Multicultural Affairs Queensland to ensure eligibility of the applicant, the proposed event, and the funding category eligibility.
- Eligible applications will be progressed to an Assessment Panel who will assess and score each application through a merit-based process against the Assessment Criteria, and taking into consideration:
 - how individual applications compare to other similar events;
 - the geographic and demographic spread of available funds; and
 - any previous service delivery and performance issues.

Only information that is included within the application form will be reviewed and assessed.

The department may contact you during the assessment process to request any further details or clarification of the information provided.

7. Assessment Criteria

Criteria	Indicators
Alignment with the program purpose	The application demonstrates that the event will increase intercultural connections and social inclusion for culturally and linguistically diverse communities by bringing together the people of Queensland.
Contribution to Outcomes	The event has clear outcome aims that align with the CMQ program outcomes, with a robust plan for how outcomes will be measured and reported.
Evidence of need	The application demonstrates what the event is celebrating and any cultural significance, why the event is needed and why the proposed activities will produce the expected outcomes.
Community support	The application demonstrates that the community supports the event, including engagement with other organisations and partnerships.
Event Plan	The application demonstrates a thorough and feasible event plan with clearly identified activities and milestones that are realistic and achievable.
Access and equity	The application demonstrates: - the targeted beneficiaries align with the program's target groups - gender issues, accessibility and the choice of venue have been adequately considered.
Applicant capacity	The application demonstrates the applicant has the skills, experience, and resources to deliver the event.
Budget	The application demonstrates a reasonable and viable budget with justified expenditure items and represents value for money and a social return on investment.

8. Funding decisions

The assessment process under each funding round is expected to take several months.

- **Funding outcomes under Round 1 are anticipated to be announced in October 2026**
- **Funding outcomes under Round 2 are anticipated to be announced in March 2027.**

All applicants will be notified by email of the outcome of their application. Go to the website at www.dwatsipm.qld.gov.au/cm-q-program for relevant information and public notices.

Successful applications will be advertised on Queensland Government websites. Applicants must inform Multicultural Affairs Queensland if the organisation does not want contact information made public.

Due to the high demand, successful applicants may be offered a lower amount of funding than requested. In instances where the funding offer is less than the amount requested, negotiation of the event scope may be required.

The Celebrating Multicultural Queensland program is an open competitive program.

There is no guarantee that previous successful applicants will receive funding or receive the same amount of funding as previously provided.

Funding decisions are final. Unsuccessful applications or the funding amount offered will not be reconsidered.

9. Successful applications

Successful applicants, or auspice organisations, will be required to:

Enter into a funding agreement	- The service agreement comprises of the: - letter of approval; - funding guidelines; - submitted application; and - Terms and Conditions, as amended from time to time. 'Particulars' in the Terms and Conditions means the submitted application.
Comply with any relevant laws and regulations in the delivery of the event.	such as requirements for working with children and working with vulnerable people.
Hold public liability insurance to the value of not less than \$10 million	The successful applicant organisation, or auspice organisation, must hold public liability insurance to the value of not less than \$10 million that covers the event, and any other relevant insurance as may be required.
Acknowledge the Queensland Government funding	The funding must clearly and consistently acknowledge the Queensland Government in all promotional material, media and public communication relating to the event, including websites. Electronic files of the Queensland Government crest, instructions for their use and details of requirements to acknowledge the funding will be provided to you by Multicultural Affairs Queensland.
Invite the Minister for Multiculturalism to the event	The Minister would welcome an opportunity to participate, if available. Formal invitations must be sent directly to the Minister with a minimum of two months' notice of the planned event. Formal invitations are to be emailed to multicultural@ministerial.qld.gov.au
Notify Multicultural Affairs Queensland immediately of any changes to the event contacts	The organisation must immediately inform Multicultural Affairs Queensland in writing of any changes to the: - Organisation's contact details; - Details of the primary contact person; - Details of the secondary contact person; or - Details of the event contact person.
Submit an online <i>Event Details Confirmation</i> form	Two months prior to the event, an <i>Event Details Confirmation</i> form will be attached to the original application in SmartyGrants to confirm the event details. The form must be submitted by the due date. You must advise Multicultural Affairs Queensland immediately if the event is cancelled.

Submit a <i>Variation Request</i> form to request approval for any changes to the event	We acknowledge that unexpected circumstances could affect the planned delivery of your event. In these cases, you can request a variation to your funding agreement. You can request a variation by submitting a <i>Variation Request</i> Form through SmartyGrants via a link to '<i>Start a Variation Request</i>' under the original grant application. The Variation Request Form must be submitted for consideration as soon as you become aware, and prior to the scheduled date of the event, of any required changes of to the title, dates, locations, proposed attendance, event activities, budget, or the event scope/focus. Changes to the event cannot be implemented until approval is received from Multicultural Affairs Queensland. You should not assume that a variation request will be successful. We will consider your request based on the original submission, provisions in the Funding Guidelines and the likely impact on achieving outcomes.
Submit a final Acquittal Report through SmartyGrants within six weeks after delivery of the event	The report must be submitted by the due date. Funding recipients will receive an email notification when the report template has been attached to the original application in SmartyGrants. We recommend you familiarise yourself with the sample acquittal report template so you understand your reporting obligations and can plan to capture the required information.

Successful applications will be promoted as part of Ministerial Media Statements and on Queensland Government websites. Successful applicants may be contacted by media outlets seeking information about the event. An applicant will be able to indicate in the application form if they do not want their information made public.

If you are registered for the Goods and Services Tax (GST), where applicable, we will add GST to your grant payment and issue you with a Recipient Created Tax Invoice. If you are a government-related entity, GST will not apply.

Grants are assessable income for taxation purposes, unless exempted by a taxation law. We recommend you seek independent professional advice on your taxation obligations or seek assistance from the Australian Taxation Office. We do not provide advice on your particular taxation circumstances.

10. Unsuccessful applications

All unsuccessful applicants will be notified by email of the outcome of their application.

If you are unsuccessful, other funding programs or grant opportunities managed by the different levels of government and private sectors may be of interest:

- **Australian Government** – For funding programs available from the Australian Government:
 - www.grants.gov.au/
 - www.communitygrants.gov.au/
 - www.business.gov.au/Grants-and-Programs
- **Queensland Government** – For funding programs available from the Queensland Government:
 - www.grants.services.qld.gov.au

- **Local Government** – To find your local council to search for other available funding programs:
 - www.dlgwv.qld.gov.au/local-government/for-the-community/local-government-directory/search-the-local-government-directory
- **Ethnic Communities Council of Queensland (ECCQ)** – For online resources and information on education workshops:
 - <https://eccq.com.au/strengthening-communities/strengthening-multicultural-community-associations/>
- **Queensland Council of Social Service (QCOSS)** – For other funding opportunities available from government and philanthropic groups:
 - www.qcoss.org.au/grants/
- **Community Door** (managed by QCOSS) – For resources and links to fundraising, philanthropy, grants and funding sources:
 - <https://communitydoor.org.au/resources/fundraising-and-philanthropy>

Unsuccessful applicants can seek feedback on their application up to four weeks after they have been notified of the application outcome.

11. Assistance

Multicultural Affairs Queensland

If you have queries regarding the CMQ program, the funding guidelines or the questions on the application form, you can email Multicultural Affairs Queensland at funding@maq.qld.gov.au

Applicants are encouraged to submit queries at least two days before the application deadline to ensure MAQ can respond in time.

Contact officers cannot provide advice on individual applications.

Please ensure you regularly check for updates and information about the CMQ program on our webpage: [Celebrating Multicultural Queensland program | Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism](#).

SmartyGrants

- If you need help with your SmartyGrants account, or for any technical issues, contact SmartyGrants Technical Support on (03) 9320 6888 or service@smartygrants.com.au. SmartyGrants support desk hours are from 9:00am to 5:00pm AEST, Monday to Friday.
- For help with completing your application form, refer to the SmartyGrants – Help Guide for Applicants at <https://applicanthelp.smartygrants.com.au/help-guide-for-applicants/>.

Ethnic Communities Council of Queensland (ECCQ)

- For resources, educational workshops and individual support for multicultural communities across Queensland, you can visit [Ethnic Communities Council of Queensland \(ECCQ\)](#). ECCQ's [Online Learning Hub](#) has been developed to make training, workshops and templates more accessible.

Best practice guidelines for event delivery in Queensland

The [Events in Queensland, Best Practice Guidelines for event delivery in Queensland](#) outlines the guiding principles for event organisers interacting with the Queensland Government and local government authorities, to enable

them to successfully plan and manage an event. While the guidelines are targeted toward medium sized events, they can be used for most event types.

You can also find a range of [templates](#) to help event and festival organisers. Templates cover aspects such as event budget, event management, marketing and communications, risk management and event site plans.

12. Privacy

We treat your personal information according to the *Information Privacy and Other legislation Amendment Act 2023* (IPOLA Act). This includes letting you know:

- what personal information we collect;
- why we collect your personal information; and
- who we give your personal information to.

Your personal information may also be disclosed to the Minister for Multiculturalism and relevant Members of Parliament for official purposes related to this program, including stakeholder engagement, announcements and recognition of successful applicants.

In submitting a grant application, you agree to the Queensland Government collecting your personal information, including your name, contact details and role in your organisation, to assess your application and for the purpose of grants administration. If you do not provide this information, we cannot assess your grant application.

13. Glossary of Terms

Aboriginal and Torres Strait Islander Corporation	Companies incorporated under the <i>Corporations (Aboriginal and Torres Strait Islander) Act 2006</i> and regulated by the Office of the Registrar of Indigenous Corporations (ORIC).
Acquittal report	A document that details the outcomes of the funded project and how the funds were spent to demonstrate the event was delivered in accordance with the terms and conditions of the grant. It is a formal requirement for all funding programs and needs to be submitted after the event is complete.
Auspice agreement	An agreement where one organisation (the 'auspicing organisation') agrees to administer funding on behalf of a group that is not incorporated (the 'auspiced organisation') and outlines the services and support the auspicing organisation will contribute to the activity. The auspicing organisation takes on all the legal and financial responsibility of the grant on the applicant's behalf, receives and administers the funding.
Australian South Sea Islander peoples	Australian South Sea Islander peoples are the Australian-born direct descendants of people who were brought (in the main) to Australia between 1863 and 1904 to work as indentured labourers in the primary industries.
Criteria	An element or standard by which the application will be judged or decided.
Culturally and Linguistically Diverse (CALD)	For the purposes of this program, refers to groups and individuals from migrant and refugee backgrounds, people seeking asylum, and Australian South Sea Islander peoples.
Grant	A grant is a sum of money given to groups or organisations for a specified purpose aimed at achieving objectives and outcomes consistent with specific policies.
Incorporated	Being incorporated means that an organisation has a legal identity of its own, recognised by State and Federal Governments, and is separate and distinct from the individuals who form or make up the group.

Ineligible	Applicants or items that are not permitted under the conditions of the program.
In-kind contribution	Includes an estimated value for non-cash contributions such as services, equipment, volunteer time, and materials.
Intercultural	Intercultural is the interaction between people from two or more different cultural backgrounds.
Legal entity	A legal entity in Australia is an association, corporation, partnership, company, or organisation recognised by law as having distinct legal rights and duties, separate from its owners or members. These include incorporated associations, companies, cooperatives, and indigenous corporations.
New and Emerging Communities	Communities of migrants and refugees that have recently arrived in Australia and that may need additional support in the settlement process. They are usually defined as having a Queensland-wide population of less than 10,000 people, of which a significant proportion has arrived in the last five years.
Not-for-profit / charitable organisations	Not-for-profit organisations legally registered in Australia and are either an Incorporated Association; Company; Cooperative; or Indigenous Corporation.
Objectives	Objectives are the big picture aims or goals which a policy, plan, program, or project seeks to achieve. For example, targeted communication and outreach in the community.
Organisation established through an Act of Parliament	Organisations that are established through legislation, such as, Local Government Authorities (Councils), State School P&C Associations, Queensland Universities and institutions granted letters patent under the <i>Religious Educational and Charitable Institutions Act 1861</i> (Qld).
Outcomes	Outcomes are the changes that have occurred for the beneficiaries of the initiative. Generally, outcomes can be framed as an increase or decrease in one or more of the following: • skills, knowledge, confidence, aspiration, motivation; • actions, behaviour, change in policy; and/or • social, financial, environmental, physical conditions.

14. Attachment 1 – Sample Budget Table

The application includes budget tables to indicate the income and expenses for the delivery of your event.

INCOME			Amount
Funding Amount Requested			\$5000
Additional Income			
Income Type	Income Description	Status of Funds	Amount
Applicant's cash contribution		Confirmed	\$5000
Pro Bono/In-kind	Venue hire	Confirmed	\$500
Pro Bono/In-kind	Volunteer costs to host the event	Confirmed	\$500
Corporate sponsorship	Kellogg's	Confirmed	\$2500
Government Grants	Department of Health	Unconfirmed	\$1000
Earned Income	Entrance Fees	Unconfirmed	\$2500
TOTAL INCOME			\$17000

EXPENDITURE			
Expenditure Type	Description	CMQ Expenditure Amount	Total Expenditure Amount
Salaries Wages On-costs - Non-recurrent	Event planning and volunteer costs	\$1000	\$2000
Equipment Hire/Lease	Lighting and sound equipment	\$750	\$2000
Venue Hire	In-kind contribution	\$0	\$500
Marketing & Promotion	Printing posters & online advertising	\$1000	\$2000
Food and Catering	Catering	\$500	\$3000
Transport Assistance	Minibus hire for seniors and elders to attend the event	\$250	\$1000
Performers & Entertainment Fees (Local Artists)		\$1000	\$3500
Additional Expenses			
Auspicings Fees		\$500	\$500
Other (please specify)	Event uniforms	\$0	\$2000
Volunteer Costs	Volunteer costs to staff the event	\$0	\$500
TOTAL EXPENSES		\$5000	\$17000

Budget Totals	Total Income	Total Expenditure	Budget Surplus or Deficit
	\$17000	\$17000	\$0

Note: Ensure you include the costs of any in-kind contributions in both the **Income** and the **Expenditure** sections.

15. Attachment 2 – Glossary of Expenditure Types

Expenditure type	Description of expense
Auspecting Fees	For fees paid by a non-profit organisation to another organisation for providing auspecting support.
Cleaning & Rubbish Removal	All costs attached to general cleaning and cleaning materials, including waste disposal.
Equipment Hire/Lease	For all hiring or operating leasing costs of equipment.
Fees & Permits	For any fees and permits that are specifically required for the event
Food and Catering	For any food and catering costs.
Health & Safety	This includes first aid costs
Management Fees	A fee charged for overseeing and executing administrative tasks associated with the delivery of the event.
Marketing & promotion	This expenditure type covers all advertising, marketing and promotion fees paid while marketing, advertising and promoting events. It includes all printing relating to promotional material and website maintenance, design, including posters, flyers, banners and signage. It excludes any marketing staff and management salaries.
Performers and Entertainment Fees	Costs relating to entertainment and performers' fees should be included in this expenditure type. * CMQ program funding is only eligible to be used towards local artists (Queensland based, and platforming a mix of urban, regional and remote talent where possible). * CMQ program funding is not eligible to be used towards artists outside of Queensland
Postage, Freight and Courier	For all freight, postage, stamps, franking costs and courier costs. It includes the costs incurred in freight and transport of equipment.
Printing and Stationery	Includes all administrative costs associated with printing and stationery incurred such as photocopying and purchase of paper. * It excludes the costs incurred in printing promotional materials including posters, flyers, banners and signage (these are to be included in <i>Marketing and Promotion</i>).
Salaries, Wages and On-costs - Non-recurrent	Payments and wages for short-term or casual workers for the purpose of delivering the event. On-costs are the additional costs associated with employing someone, including Payroll Tax, Workers Compensation, Superannuation, and Long Service Leave.
Security Expenses	For the costs of security paid for the event.
Telephone and Internet	For all telephone costs incurred. Internet costs are included here as these are usually included on the telephone bill.
Transport Assistance	This expenditure type refers to financial support or services provided to help individuals overcome transportation challenges to attend the event. It is designed to reduce barriers such as cost, accessibility, or distance, ensuring equitable participation for all members of the public. * It excludes the costs incurred in freight and transport of equipment (these are to be included in <i>Postage, Freight and Courier</i>). * CMQ program funding is not eligible towards transport for staff or performers.
Volunteer costs	This expenditure type represents all costs relating to volunteers (including training of volunteers). * It includes the costs of managing volunteers, and includes allowances, reimbursements and incidental expenses paid to volunteers, and all costs related to volunteer training

16. Attachment 3 – Sample EFT Application form

Ensure **all fields** are completed and it is signed and certified as correct by two members of your executive or committee. Incorrect or incomplete forms will delay the processing of payments.

EFT Application Form
Electronic Deposit of Vendor Payments

Department of Children, Youth Justice and Multicultural Affairs

The Privacy Statement
The collection of personal information in this form is authorised under the Privacy Act 1988 for the purposes of maintaining the financial records of the Department. You are not required to provide this information if you do not wish to. However, the Department may be unable to process your application if you do not provide this information.

Clear form

To be completed by the applicant

Applicant's Name: (Business Name if applicable)	ABC Association Inc		
ABN:	12 345 678 910	Telephone:	(07) 1234 5678
Postal Address:	1 Smith Street, Brisbane QLD		Postcode: 4001
E-mail for Remittance:	accounts@abcassociation.com		

Remittance advices will be sent to the above address.

We hereby agree that all payments are to be made by way of Electronic Funds Transfer to the following account:

BANK ACCOUNT DETAILS

Name of Financial Institution:	Bank of Australia		
Bank Account Name:	ABC Association		
BSB No. (6 Digits)	123 456	Account Number:	9876 54321

On Behalf of The Grantee
Note: Please ensure that this form is signed and certified by two members of your executive or committee responsible for financial activities.

Authorised Person One

Full Name:	John Doe		
Position:	President	Date:	01/01/2023
Signature:	<i>John Doe</i>		

Two

Authorised Person Two

Full Name:	Mary Smith		
Position:	Treasurer	Date:	
Signature:	<i>Mary Smith</i>		

For Office Use Only

Name:	Vendor No:	Grant ID:
Signature:	Date:	

EFT Application Form - version 2.2

Ensure only one email address and one phone number is provided.
All remittances from the Queensland Government

Ensure you include the name of your bank and the name of your account.

Ensure the BSB has 6 digits and the bank account number is correct.

Ensure you provide the names and position titles of both authorised persons.

Ensure two people complete verify the form details and sign with a signature. Typing a name or initials (e.g. JD) is not permitted.



QLD DAY 2027 PARTIES FUNDING GUIDELINES

APPLICATIONS CLOSE
5pm (AEST) Friday 30 October 2026

DELIVERING
FOR QUEENSLAND



Queensland
Government

ABOUT THE PROGRAM

On 6 June, we celebrate QLD Day and mark the moment Queensland stood on its own, and separated from New South Wales in 1859.

QLD Day Parties 2027 provide a platform for Queensland communities to celebrate everything that is great about our state, with the main objectives to:



QLD Day is a day of state pride — our chance to celebrate the unique people, places, and things that make Queensland what it is today.

The Parties will be co-funded by the Queensland Government and delivered by local councils. There are two tiers of funding available, enabling councils of all sizes to apply, from cities and coastal towns to regional, rural and remote Queensland communities. Events can be tailored to suit local community needs, capacity and scale.

Applicants should read these guidelines carefully before applying, as they include the terms and conditions of funding.



QLD DAY PARTIES AT A GLANCE

WHO CAN APPLY

Queensland councils only. The local council is welcome to partner with another entity to deliver the Party, however, the council will be the contracted entity with responsibility to deliver the event.

FUNDING AVAILABLE

Up to \$75,000 (excluding GST) per council.

EVENT REQUIREMENT

Delivery of a QLD Day Party for the community.

EVENT DATES

To be held on 5 and/or 6 June 2027 only.

LOCATION

One (1) location within the local government area. Multiple event locations, in the same local government area are not preferable, but may be accommodated on request.

APPLICATIONS PER COUNCIL

One (1) per council.

HOW TO APPLY

Online at qld.gov.au/qldday

APPLICATION SUPPORT

The Department of the Premier and Cabinet can assist councils with questions about the program and application process.



ELIGIBILITY

WHO CAN APPLY

To be eligible for funding, the applicant must be a Queensland council.

Applications from other entities will not be considered, however, a local council may partner with another entity to deliver the Parties.

Only one (1) application per council will be accepted.

EVENT REQUIREMENTS

To be eligible for consideration, the proposed event must:

- be titled and branded a 'QLD Day Party – "town/city edition"
- be a 'hero event' that has a point of difference to other events
- be delivered by an eligible council in Queensland
- be an in-person event held in Queensland
- be conducted on Saturday 5 and/or Sunday 6 June 2027
- meet the QLD Day Parties objectives of awareness, pride, togetherness
- be free of charge and open for the whole community
- be inclusive and accessible
- comply with branding and sponsorship requirements for QLD Day
- demonstrate appropriate planning, governance, risk management and delivery capability.

Funding can be used for eligible costs directly related to delivering the QLD Day Party, including:

- venue or site hire or preparation
- staging, lighting and sound
- entertainment and production
- security, traffic management and first aid
- temporary infrastructure and equipment hire
- accessibility measures
- marketing and promotional materials
- permits, licences, cleaning and waste management
- event staffing directly related to delivery.

Funding cannot be used for:

- ongoing council operating costs not directly related to the event
- capital works or permanent infrastructure
- purchase of major assets for ongoing use
- alcohol
- grants or sponsorship to third parties
- costs not directly related to the QLD Day Party.

CRITERIA

FUNDING REQUIREMENTS

Two tiers of funding are available:

TIER 1 - \$75,000

Funding of up to \$75,000 (exclusive of GST).

TIER 2 - \$15,000

Funding of up to \$15,000 (exclusive of GST).

Councils must contribute at least 50 per cent of total event costs. Queensland Government funding may cover up to 50 per cent of eligible costs.

Funding is limited, and applicants should apply for the tier that best matches their event. Eligibility does not guarantee funding. Applications must include a clear budget.

The Queensland Government may approve less funding than requested.

HOW APPLICATIONS WILL BE ASSESSED

Eligible applications will be assessed against the following criteria:

1

Alignment to QLD Day and its objectives:

- raise awareness of QLD Day
- foster feelings of Queensland pride
- provide opportunities to come together as a community on QLD Day.

4

Delivery capability – the council's capacity to plan and deliver a safe, accessible and successful event.

2

Community benefit and participation – the extent to which the event will bring the community together and encourage participation.

5

Budget – the extent to which the budget is realistic and demonstrates responsible use of public funds.

3

Event quality and suitability – the strength of the event concept and its suitability for the local community.

Councils of all sizes will be considered. Applications will be assessed with taking into consideration local context, scale and capacity.

HOW TO APPLY

KEY DATES

APPLICATIONS OPEN

September 2026

APPLICATIONS CLOSE

Friday 30 October 2026

APPLICANTS NOTIFIED

November 2026

FUNDING AGREEMENTS EXECUTED

December 2026

EVENT DELIVERY

5 and/or 6 June 2027

FINAL REPORTING DUE

End of June 2027

Applications must be submitted through the official online application form at qld.gov.au/qldday.

The application form will ask for information about:

- council and contact details
- the proposed QLD Day Party
- the event date and location
- expected community benefit
- delivery arrangements
- accessibility and risk planning
- the event budget
- any other funding or support.

If a council requires assistance with the application, contact the Department of the Premier and Cabinet before the closing date.

SUPPORTING DOCUMENTS

Applicants can provide:

- a detailed event budget, optional
- insurance details or certificates, if available
- any other supporting documents relevant to the application.

Applications that are incomplete or do not include required information may not be assessed.

FUNDING CONDITIONS

SUCCESSFUL APPLICANTS

Successful councils will be required to:

- enter into a funding agreement with the Queensland Government
- deliver the approved QLD Day Party substantially as described in the application
- acknowledge Queensland Government support in all event materials and promotions
- use QLD Day branding and messaging as directed
- comply with all relevant laws, approvals and safety requirements
- provide reporting and financial acquittal information
- provide photographs and other materials for promotional and reporting purposes, with appropriate consents.

BRANDING AND ACKNOWLEDGEMENT

Successful councils must acknowledge Queensland Government support in the manner set out in the funding agreement. This may include:

- Queensland Government logo acknowledgement and other relevant QLD Day partners in print and digital materials
- QLD Day branding across event materials
- verbal acknowledgement at the event
- social media promotion
- display of supplied signage.

The event title should include QLD Day Party – “town/city” edition or otherwise clearly identify the event as an official QLD Day celebration.

QLD DAY 2027 PARTIES



FUNDING GUIDELINES | 12



INSURANCE AND COMPLIANCE

Successful councils must hold and maintain appropriate insurance for the event, including:

- public liability insurance policy (\$20 million)
- workers compensation insurance policy in accordance with the *Workers' Compensation and Rehabilitation Act 2003* (Qld).

Successful councils must also obtain all necessary permits, licences and approvals and comply with all relevant laws and regulations.



PAYMENT ARRANGEMENTS

Funding will be paid in instalments as set out in the funding agreement.

This may include:

- an initial payment following execution of the funding agreement and receipt of a valid tax invoice
- a final payment following satisfactory reporting and acquittal, or as otherwise agreed.

All funding amounts are exclusive of GST.



REPORTING REQUIREMENTS

Successful councils will be required to provide reports to the Queensland Government, which may include:

- a progress update before the event including an expenditure report
- a final report on event outcomes, attendance and community impact including a financial acquittal showing how funds were spent.



TERMS AND CONDITIONS

The State of Queensland acting through the Department of the Premier and Cabinet (DPC) is responsible for administering QLD Day Parties 2027.

The applicant acknowledges that:

- applications must be submitted by the closing date
- incomplete or late applications may not be assessed
- all funding decisions are at the discretion of the Queensland Government
- successful applicants must enter into a funding agreement
- information provided in applications may be used for assessment, administration, reporting and audit purposes.

The Queensland Government may amend these guidelines or the application process at any time.

No person shall be entitled to claim compensation or loss from DPC for any matter arising out of the application process, including but not limited to failure by DPC to comply with the Funding Guidelines.

PRIVACY INFORMATION

Your personal information will be handled in accordance with the *Information Privacy Act 2009* (Qld) (IP Act) and the Queensland Privacy Principles (QPPs).

The information collected is necessary in order to review and report on the 2027 QLD Day Parties program. If you choose not to provide this information, your application will not be able to be progressed. Personal information contained in the application will be disclosed to the officers from the Department of the Premier and Cabinet.

The personal information collected through this application process is required for the purpose of assessing, administering and managing applications for funding. This may include communicating with applicants, verifying eligibility, conducting assessment activities, and monitoring and reporting on funded projects. If you choose not to provide this information, your application may not be able to be progressed.

Personal information contained in the application will be disclosed to officers from the Department of the Premier and Cabinet involved in the program. It may also be disclosed to other Queensland Government agencies or local governments involved in the program's administration, assessment, management, evaluation and reporting. We will not otherwise use or disclose your personal information unless authorised or required by law.

The privacy policy for the department explains how you may request access to and/or correction of your personal information. Our privacy policy also explains how you can complain to us if you consider we have breached our obligations to manage your personal information in accordance with the QPPs, and how we deal with privacy complaints.

If you have questions regarding how your personal information will be handled contact:

Privacy Contact Officer
Right to Information and Privacy
Department of the Premier and Cabinet
Email: privacy.contact@premiers.qld.gov.au
Mail: PO Box 15185 CITY EAST QLD 4002

**CONTACT**

QLD Day Parties Program Coordinator
Engagement and Partnerships
Department of the Premier and Cabinet
(07) 3003 9200 | QLDDay@premiers.qld.gov.au

 @QLDDAY
 @QUEENSLANDDAY
 QLD.GOV.AU/QLDDAY

**DELIVERING
FOR QUEENSLAND**



**Queensland
Government**

19 August 2028

SOUTH BURNETT MULTICULTURAL CELEBRATION

Kingaroy Forecourt
Saturday 19 August 2028
4:00pm – 8:30pm

This proposal outlines the South Burnett Multicultural Celebration to be held in 2028.

EVENT PROGRAM

Similar format to the 2026 Multicultural Celebration

- Entertainers
- Food vans
- Market Stalls
- Best dressed
- Parade

FINANCIAL SUMMARY

Up to \$10,000 available for grant funding.
Potential cost to SBRC for performers if funding is not available through other opportunities.
Anticipated cost for SBRC based on 2026 event \$7200, plus in-kind support

Prepared for: Funding Opportunity for
2027 Celebrating Multicultural Queensland
Report

Prepared by: Michelle Newson –
Community Development Officer

6 June 2027

QLD DAY PARTY NANANGO

Nanango Pioneer Park
Sunday 6 June 2027
11:00pm – 4:00pm

This proposal outlines the QLD Day Party 2027 event. The QLD Day Party provides opportunities to come together as a community on QLD Day.

EVENT PROGRAM IDEAS

Celebrate what it means to be a Queenslander in the South Burnett

- Tourism opportunity to promote – Dams, wineries, rail trail, Bunya Mountains
- South Burnett Butchers - special edition QLD Day snag competition
- Show case Local talent/artists
- Local multicultural performances
- Food stalls – local produce
- Local business – Swicker, Crumpton
- History of the South Burnett
- South Burnett celebrities/sports
- Fun activities, such as cane toad races, pig races

FINANCIAL SUMMARY

Up to \$15,000 available for grant funding. SBRC must contribute at least 50% of the total event costs.
Anticipated cost for SBRC based on 2026 event \$7200, plus in-kind support.

Prepared for: Funding Opportunity for 2027 Celebrating Multicultural Queensland Report

Prepared by: Michelle Newson – Community Development Officer

13.3 REQUEST TO WAIVE BUILDING APPLICATION FEES**File Number:** REQ2026-010545**Author:** Coordinator Development Services**Authoriser:** Chief Executive Officer**PRECIS**

Request to waive building application fees.

SUMMARY

Council, through the Mayor has received a request from Wooroolin Warriors to waive the building application fees. The below resolution from the July 2026 Council Meeting ad the matter lay on the table.

11	
13.9 → REQUEST TO WAIVE BUILDING APPLICATION FEES	12
RESOLUTION 2026/54	
Moved: → Cr Jane Erkens	
Seconded: → Cr Deb Dennien	
That the matter lay on the table.	
In Favour: → Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit	
Against: → Nil	
CARRIED 7/0	
13	

OFFICER'S RECOMMENDATION

That the matter be lifted from the table

That South Burnett Regional Council:

Waive the building application fees (excluding the Document Lodgement Fee of \$184.00) pending all applicable approvals are submitted and ongoing monitoring to ensure approvals are submitted and met.

FINANCIAL AND RESOURCE IMPLICATIONS

Building Application Fee – \$2,393.00 (2026/2027);

Document Lodgement Fee - \$184.00 (archiving fee not refundable) (2026/2027)

LINK TO CORPORATE/OPERATIONAL PLAN

EC6 - Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Email from the Wooroolin Warriors to the Mayor, Cr Potter and Cr Dennien on 8 June 2026 seeking the waiver of application fees for the construction of a new 12m x 9m storage shed plus awning.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Requesting authorisation outside of the Consideration of Applications for reduction in Council's Fees & Charges – Building, Plumbing & Planning Applications Policy – Strategic017.

ASSET MANAGEMENT IMPLICATIONS

The land is Freehold under the ownership of South Burnett Regional Council. There is a current lease agreement between South Burnett Regional Council and the Kingaroy Cricket and Sports Club Inc. The Wooroolin Warriors Club are users of the grounds.

REPORT

The Mayor received a written request from Wooroolin Warriors on 8 June 2026 requesting Council consider waiving the building application fees in full. However, as per the Consideration of Applications for reduction in Council's Fees and Charges – Building, Plumbing and Planning Applications Policy – Strategic017 which allows for 50% fee waiver only. This meant that it would need to come to Council for consideration of a full waiver.

ATTACHMENTS

1. Request to waive fees - Wooroolin Warriors [↓](#) 

From: Mayor's Office
To: [REDACTED] Council Information General Email Account
Subject: FW: [EXTERNAL] Support Request for Wooroolin Warriors Facility Upgrade, Lyle Vidler Oval
Date: Monday, 8 June 2026 12:20:25 PM
Attachments: SBRCport-AI_1_fc5e8b62-1566-439c-91ee-b6bf887b4cb0.jpg
SocialLink_Facebook_32x32_14bbded4-35a5-42f5-97ee-4954a962be74.png



Mayor's Office

P 07 4189 9100
PO Box 336 Kingaroy QLD 4610
www.southburnett.qld.gov.au



southburnettregion

DISCLAIMER: This electronic mail message is intended only for the addressee and may contain confidential information. If you are not the addressee, you are notified that any transmission, distribution or photocopying of this email is strictly prohibited. The confidentiality attached to this email is not waived, lost or destroyed by reasons of a mistaken delivery to you. The information contained in this email transmission may also be subject to the Right to Information Legislation (2009).

From: Warriors Cricket <warriorscricket@icloud.com>
Sent: Monday, 8 June 2026 11:27 AM
To: Mayor's Office <mayor@sbrc.qld.gov.au>; Danita Potter <danita.potter@sbrc.qld.gov.au>; Deb Dennien <deb.dennien@sbrc.qld.gov.au>
Subject: [EXTERNAL] Support Request for Wooroolin Warriors Facility Upgrade, Lyle Vidler Oval

Please be cautious

This email originated outside of SBRC..

Dear Mayor Duff, Councillor Potter and Councillor Dennien,

It was fantastic to catch up with you all recently at the Lyle Vidler Oval change room opening. I appreciated the opportunity to discuss the continued progress of the Wooroolin Warriors Cricket Club, particularly the successful completion of our new turf wicket square project.

As mentioned during our conversation, the club is now turning its attention to the next stage of facility improvements. We are currently in the planning stages for the construction of a new 12m x 9m storage shed,

including a 3-metre awning on one end to provide much-needed shade for players, volunteers and spectators during training sessions and community activities. This facility will replace the temporary shipping containers currently located on site.

The project represents an important investment in the future of the club and the wider community. A permanent, purpose-built storage facility will significantly improve the security and organisation of club equipment, streamline training and match-day operations for our volunteers, and provide a safer and more functional environment for participants. In addition, the removal of the existing shipping containers will greatly enhance the visual appeal of the council-owned facility and contribute positively to the overall presentation of the precinct.

As a not-for-profit community sporting organisation operating from a council-owned facility, we work hard to maximise every funding opportunity available to us. To ensure we can deliver a shed of an appropriate size to meet both current and future needs, we respectfully seek your support in requesting that any council fees associated with the development approval and building approval processes for this project could be waived.

Any savings achieved through the waiving of these fees would be invested directly back into the project, allowing us to deliver improved infrastructure and greater community benefit without increasing the financial burden on our volunteers and members.

The Wooroolin Warriors have a proud history of providing sporting, social and recreational opportunities within our region, and this project will help ensure we can continue to grow and serve our community for many years to come. Your support in this matter would be greatly appreciated.

Thank you for your time, your ongoing support of local sport, and your consideration of this request. Should you require any further information or wish to discuss the project in more detail, I would welcome the

opportunity to meet with you.

Yours sincerely,

Kyron Tunstall

President

Wooroolin Warriors Cricket Club



13.4 LEASE OF PART OF LOT 174 ON FY803924**File Number:** LEA21/008.01**Author:** Lease and Land Officer**Authoriser:** Chief Executive Officer**PRECIS**

Renew lease for part of Lot 174 on FY803924 for Nanango Racing Club Inc. for the Nanango Racetrack.

SUMMARY

The lease between South Burnett Regional Council and Nanango Racing Club Inc. expires and the Race Club have requested to enter into a new lease for the Nanango Racetrack.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council:

1. In accordance with sections 236(1)(b)(ii) and 236(1)(c)(ii) of the *Local Government Regulation 2012*, disposes of a valuable non-current asset other than by way of tender or auction, to a community organisation and or the purpose of renewing the lease of the Nanango Racetrack (being part of Lot 174 on FY803924) to the existing tenant, Nanango Racing Club Inc. for a term of ten (10) years with no options to review, and at rent in accordance with Council's Fees and Charges and Council's Leasing Policy.
2. In accordance with section 257(1)(b) of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute a lease with the Nanango Racing Club Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

The Nanango Racetrack (being part of Lot 174 on FY803924) is currently leased by the Nanango Racing Club Inc. Council will incur the cost of obtaining the consent of the Department of Natural Resources and Mines and for carrying out a Native Title Assessment and Cultural Heritage Assessment. Council will also incur the cost of registering the lease on the title of the property once the Department provides consent.

LINK TO CORPORATE/OPERATIONAL PLAN

IN8: Investigate options for leasing opportunities for not-for-profit groups and organisations.

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to add value to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Nanango Racing Club Inc. have occupied the Nanango Racetrack for many years, and have sought to renew their tenancy by way of lease.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Offer of a lease is in accordance with section 236 of the *Local Government Regulation 2012* and Council has the authority to decide this matter under the *Local Government Act 2009*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offer of a lease is in accordance with Council's Asset Disposal Policy and Council's Property Leasing Policy.

ASSET MANAGEMENT IMPLICATIONS

The new lease will require the Nanango Racing Club Inc. to maintain the Nanango Racetrack and leased area by keeping them clean, tidy and free of pests. Council will retain the responsibility to carry out any capital repairs to its assets on the leased area.

REPORT

Property Details:

RPD:	Part of Lot 174 on FY803924
Tenure:	Reserve for Racecourse Recreation Aircraft Landing
Owner:	South Burnett Regional Council
Type of Agreement:	Lease
Purpose:	Racetrack
Rental:	\$75.00 plus GST per annum in accordance with the Council's Register of Fees and Charges 2026/27.
Rent Reviews:	Annually on the anniversary of the Commencement Date, in accordance with Council's Leasing Policy current at the time of review.
Term of Lease:	Ten (10) years
Options to Renew:	NIL

The Nanango Racing Club Inc. wish to enter into a new lease.

ATTACHMENTS

Nil

13.5 DEVELOPMENT PERMIT FOR RECONFIGURING A LOT - SUBDIVISION (1 LOT INTO 2 LOTS) AT 282 REDMANS ROAD BOOIE (AND DESCRIBED AS LOT 1 ON SP320012). THE APPLICANT IS MATTHEW HARVEY C/- ONF SURVEYORS.

File Number: RAL26/0026

Author: Manager Planning & Development

Authoriser: Chief Executive Officer

PRECIS

This is a report for a development application for a Development Permit for Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 282 Redmans Road, Booie (and described as Lot 1 on SP320012). The applicant is Matthew Harvey C/- ONF Surveyors.

SUMMARY

- The applicant seeks to create an additional rural lifestyle lot.
- The subject site is 2.008ha in area and is located in the Rural Residential zone under the South Burnett Regional Council (SBRC) Planning Scheme 2017 v2.0.
- The proposal was categorised as Impact Assessment as the proposal did not meet the minimum lot dimensions in accordance with dimensions in Table 8.4.2 of the SBRC Planning Scheme 2017 v2.0.
- The proposed development is to create an additional lot configured as follows:
 - Proposed Lot 15 – 1.099ha (103m road frontage) – vacant; and
 - Proposed Lot 16 – 9,089m² (10m road frontage) – dwelling house, outbuildings and existing effluent.
- Whilst the development application was assessed against the entire Planning Scheme, particular consideration was given to following provisions and assessment benchmarks:
 - Strategic Framework;
 - Rural Residential Zone Code;
 - Reconfiguring a Lot Code; and
 - Services and Works Code.
- The application did not require any referral.
- Council did not issue any Information Request.
- Public Notification was undertaken between 2 July 2026 to 23 July 2026 with two properly made submissions received. The applicant gave a Notice of Compliance with Public Notification Requirements on 27 July 2026.
- The development application has been assessed and the proposal generally meets the requirements of the relevant Code/s of the SBRC Planning Scheme 2017 or has been conditioned to comply.
- Attachments:
 - A – Statement of Reasons.
 - B – Infrastructure Charges.
 - C – Approved Plan.
 - D – Public Submissions.
- The development application is recommended for approval subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council approve the Development Permit for Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) 282 Redmans Road, Booie (and described as Lot 1 on SP320012) subject to the following conditions.

ASSESSMENT MANAGER CONDITIONS

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and conditions to this development approval:

Drawing No.	Sheet No	Drawing Title	Prepared By	Rev	Date
16232-P1	1 of 1	Proposal Plan Lot 1 on SP320012 - 282 Redmans Road, Booie -	ONF Surveyors	A	20/05/2026

Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

Timing: At all times.

GEN2. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

COMPLIANCE

GEN3. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan unless otherwise stated. It is the applicant's responsibility to notify Council to inspect compliance for conditions that are required to be satisfied prior to Council endorsing the Survey Plan.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN4. Prior to sealing the Plan of Survey, the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Regulation 2017*.

Timing: As indicated.

SURVEY MARKS

GEN5. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

Timing: As indicated.

SURVEY PLAN ENDORSEMENT

- RAL1. Lodgement of Survey Plan Endorsement must include the following:
- Completion of Council's Request - Approving Plan of Subdivision, Related Plans or Documents, Compliance with Conditions of Approval Form;
 - All survey marks in their correct position in accordance with the Survey Plan;
 - A compliance report demonstrating compliance with all associated Development Permit(s);
 - One copy of the Survey Plan, easement documentation (if applicable) each fully executed for the lodgement with the Titles Office;

- e. Payment of any outstanding rates and charges in accordance with Schedule 18, Item 2(1)(c) of the *Planning Regulation 2017*; and
- f. Payment of any outstanding Infrastructure Charges.

Advisory Note: *Council's Request - Approving Plan of Subdivision, Related Plans or Documents, Compliance with Conditions of Approval Form is found at Forms | South Burnett Regional Council.*

VALUATION FEES

- RAL2. Payment of Department of Natural Resources, Mines, Manufacturing, and Regional and Rural Development valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$56.50 per lot. However, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

Timing: As indicated.

ENGINEERING WORKS

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Standard Drawings, and relevant design manuals.
- ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

- ENG6. Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
- ENG8. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

- ENG9. Future dwellings on the proposed Lot 15 shall have 45KL of rainwater tank.

ON-SITE WASTEWATER DISPOSAL

- ENG10. Future Dwellings must be connected to an on-site wastewater disposal system, in accordance with AS 1547 and the Queensland Plumbing and Waste Water Code.

Timing: Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

VEHICLE ACCESS

- ENG11. Design and construct an access to Lot 15 generally in accordance with Council's Standard Drawing 00049.
- ENG12. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure including any stormwater gully pit, manhole, service infrastructure (eg power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).

TELECOMMUNICATION

- ENG13. Provide telecommunication services to each lot in accordance with the standards and requirements of the relevant service provider.

Note: The area may only be serviced by NBN wireless, and no cable service is available. It is the applicant/developer's responsibility to confirm that the requirements under the section 372G/H of the Telecommunications Act 1997 (fibre ready facilities - pit and pipe) do not apply and that the subject site is 'exempt'.

[https://www.communications.gov.au/policy/policy\[1\]listing/exemption-pit-and-pipe-requirements](https://www.communications.gov.au/policy/policy[1]listing/exemption-pit-and-pipe-requirements)

ELECTRICITY

- ENG14. Provide electricity supply to each lot within the development to comply with Ergon Energy's requirements.
- ENG15. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

SERVICES - EXISTING CONNECTIONS

- ENG16. Ensure that all services provided to the existing house on proposed Lot 16 are wholly located within the lot(s) it serves.

EROSION AND SEDIMENT CONTROL - GENERAL

- ENG17. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG18. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

STANDARD ADVICE

- ADV1. In accordance with Section 85(1)(b) of the *Planning Act 2016*, the development approval for Reconfiguring a Lot lapses if a plan for the Reconfiguration that is required to be given to a local government is not given.

An applicant may request Council to extend the relevant period provided that such request is made in accordance with Section 86 of the *Planning Act 2016* and before the development approval lapses under Section 85 of the *Planning Act 2016*.

HERITAGE

- ADV2. This development approval does not authorise any activity that may harm Aboriginal

Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

ADV4. Infrastructure charges are levied by way of an infrastructure charges notice pursuant to section 119 of the *Planning Act 2016*.

DEVELOPER INCENTIVE

ADV5. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2027. Eligible development under this scheme is required to be completed by 31 December 2028.

Note: For further information or application form please refer to the rules and procedures available on Council's website.

PROPERTY NOTE

PN1. This property is not serviced by Council's reticulated sewerage network. Any future development on Proposed Lot 15 must be provided with an on-site waste water treatment and effluent disposal system having a capacity sufficient for the use.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate **growth and development** with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT

BACKGROUND

SITE DETAILS				
Site address	282 Redmans Road Booie 4610			
Real property description	Lot 1 on SP320012			
Site area	2.008ha			
Owner	Matthew John Harvey			
SITE CHARACTERISTICS				
Current land use/s	Rural residential use			
Site Frontage/s	Redmans Road			
Roads	Order of Road	Width of Road Reserve	Width of Pavement	Road Material
Redmans Road	Rural Collector	Approximately 30m	Approximately 6.5m	Bitumen
Easements or encumbrances on title	Covenant A on Lot 1 on SP322628 restricting the construction of habitable buildings within the identified covenant area			
Existing structures	Dwelling house and associated outbuildings			
Environmental Management Register or Contaminated Land Register	None Reported.			
Infrastructure	Dwelling House and outbuildings			
Topography	Relatively flat			
Street trees	Trees along Redmans Road			
Other features	N/A			
PLANNING SCHEME DETAILS				
Current planning scheme	South Burnett Regional Council Planning Scheme 2017 v2.0	Adopted: 16 October 2024 Commenced: 28 October 2024		
Zone	Rural Residential			
Precinct	Not Applicable			
Overlay/s	• Agricultural Land Overlay ◦ Class A • Airport Environment ◦ Distance from Airport – 8km • Important Agricultural Overlay • Flood Hazard Overlay			
Infrastructure charges resolution	Charges Resolution No. 3	Effective: 1 July 2019		
SURROUNDS:				
Direction	Land use	Zone/Precinct		
North	Rural Residential Use	Rural Residential Zone		
East	Rural Residential Use	Rural Residential Zone		
West	Rural Use	Rural Zone		
South	Rural Residential Use	Rural Residential Zone		
Other features	Nil			

APPLICATION HISTORY

Not Applicable

PRE-LODGEMENT/CONSULTATION HISTORY

Not Applicable

THE SITE

This section of the report provides a mapping of the site, notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality (refer to Table 1).

SITE DESCRIPTION & EXISTING USE

The subject site is a rural-residential allotment comprising gently undulating terrain, predominantly cleared grassed areas and scattered mature vegetation. The land generally slopes towards the north-western corner adjoining Redmans Road, with no significant topographical constraints evident.

Vegetation consists predominantly of low-lying grasses, scattered mature trees and patches of native vegetation, contributing to the established rural-residential character of the locality.

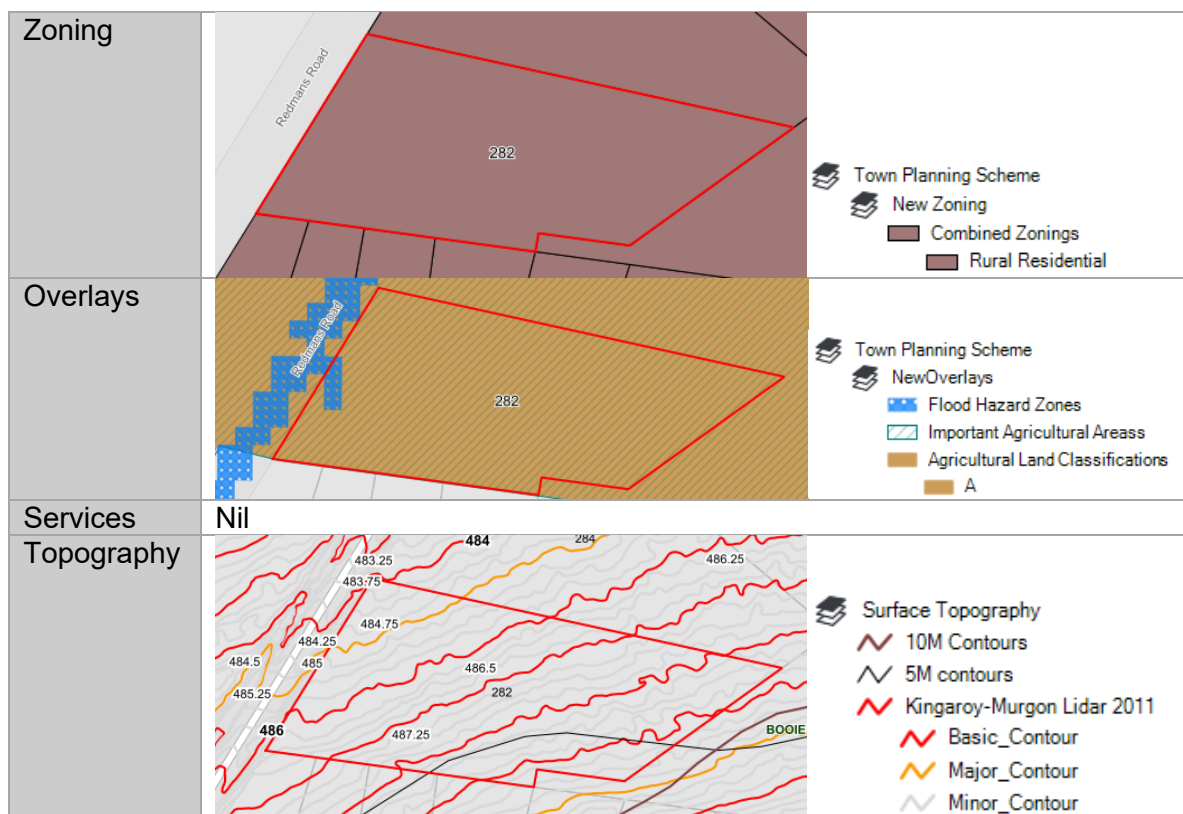
Existing improvements comprise a dwelling house, shed and rainwater tanks. The site has established access to Redmans Road, a sealed rural road providing connection to the wider Boobie and Kingaroy areas.

The title is subject to a covenant in favour of South Burnett Regional Council. The covenant restricts the construction of habitable buildings within the identified covenant area, other than Class 10 structures, thereby preserving the covenant area from residential development.

The surrounding locality comprises predominantly large-lot rural-residential properties characterised by low-density development, open space and scattered vegetation.

Table 1 - Maps & Descriptions (Source: IntraMaps)





PROPOSAL DETAILS

Under the Planning Act, the proposal is defined as:

Reconfiguring a lot means—

- creating lots by subdividing another lot; or*
- amalgamating 2 or more lots; or*
- rearranging the boundaries of a lot by registering a plan of subdivision under the Land Act or Land Title Act; or*
- dividing land into parts by agreement rendering different parts of a lot immediately available for separate disposition or separate occupation, other than by an agreement that is—*
 - a lease for a term, including renewal options, not exceeding 10 years; or*
 - an agreement for the exclusive use of part of the common property for a community titles scheme under the Body Corporate and Community Management Act 1997; or*
- creating an easement giving access to a lot from a constructed road*

The proposal plans are shown in Attachment C of this report and the proposal details are set out in Table 2 below.

SUMMARY DETAILS

Table 2 - Summary Details

Name of applicant	Matthew Harvey C/- ONF Surveyors		
Application type	Aspects of Development	Type of Approval Requested	
		Preliminary Approval	Development Permit
	Reconfiguration of a Lot (RAL)		X
Proposed development	Reconfiguring of a Lot – Subdivision (1 Lot into 2 Lots)		
Variations sought	Not Applicable		

Level of assessment	Impact Assessment
RECONFIGURING A LOT – DEVELOPMENT PERMIT	
Number of existing lots	One (1) Lot
Easements or leases proposed	Not Applicable.
Number of proposed lots	Two (2) Lots
Lot areas	Proposed Lot 15 – 1.099ha Proposed Lot 16 – 9,089m ²
Access	Redmans Road

CONSULTATION UNDERTAKEN

Referral Agencies

To determine whether the development application requires referral to the State Assessment and Referral Agency (SARA) or 'another entity', an assessment of the proposal against Schedule 10 of the Regulation has been undertaken.

The application does not require referral to any referral agencies prescribed under Schedule 10.

Council Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	Council's Development Engineer provided standard engineering conditions and calculated the Infrastructure Charges.
Infrastructure Charges Unit	Council adopted the LGIP on 14 June 2019 which commenced on 1 July 2019. The types of developments that may trigger the issuing of an infrastructure charges notice are: Reconfiguring a lot; Making a material change of use; and Carrying out building work. Refer to Attachment B for the Infrastructure Charges Notice.

Public Notification

Date Notification Commenced	2 July 2026
Date Notification Completed	23 July 2026
Date notice of compliance received	27 July 2026

Two (2) properly made public submissions were received during the notification period.

Consideration has been given to the planning matters raised in this public submission, which is discussed below.

Submission Summary	
Submitter Issue	Response
Minimum lot area	
Concern that the proposed lots do not achieve the 2ha minimum lot area prescribed for Rural Residential zoned land outside a precinct.	The concern is acknowledged. Proposed Lot 15 has an area of 1.099 ha and proposed Lot 16 has a base area of 8,524 m², excluding the rear-lot access corridor. Accordingly, neither lot achieves the 2ha minimum identified in Table 8.4.2 and the proposal does not comply with the corresponding Acceptable Outcome (AO). The numerical departure has therefore been assessed against Performance Outcome (PO) PO7, which requires allotments to be of sufficient size and dimensions to meet the requirements of users and provide for servicing of the intended use. Proposed Lot 15 retains sufficient unconstrained area for rural residential development, access and on-site servicing. Proposed Lot 16 contains the existing dwelling, associated outbuildings and effluent disposal area and is capable of functioning independently for its intended rural residential use. On this basis, the proposed allotments are considered to achieve PO7 notwithstanding the departure from the prescribed minimum lot area. The departure is further supported by the site-specific context. The subdivision creates only one additional rural residential allotment within an established Rural Residential locality containing a range of lot sizes and configurations, including smaller allotments adjoining the site. The existing covenant buffer adjoining Rural zoned land is retained, maintaining separation from rural land uses. Having regard to the lot configuration, demonstrated servicing capability, existing development, surrounding subdivision pattern and retention of the covenant buffer, the proposal is not considered to compromise the low-density, semi-rural character or function of the Rural Residential Zone. PO7 is therefore considered to be achieved.
Minimum lot dimensions (60m × 90m rectangle)	
Concern that the proposed allotments do not satisfy the minimum rectangular dimensions in Table 8.4.2.	The concern is acknowledged. Proposed Lot 15 does not demonstrate the prescribed 60 m × 90 m rectangle wholly outside the area affected by the existing covenant, which restricts habitable buildings within the covenant area. Council has therefore not relied upon the depicted rectangle as demonstrating numerical compliance with the Acceptable Outcome. Rather, the configuration has been assessed against PO7. Sufficient unconstrained land remains available outside the covenant area to accommodate the intended rural residential use and associated servicing. The covenant area is not relied upon to establish the functional suitability of the proposed lot.
Rear lot area and access corridor – Proposed Lot 16	

Concern that the area of the rear lot must exclude the access corridor and is therefore less than the area stated as the total lot area.	The concern is accepted insofar as the access corridor is excluded when determining the relevant minimum area. Proposed Lot 16 has a total area of 9,089m ² and a base area of 8,524m ² excluding the access corridor. Council's assessment of compliance with PO7 relies on the 8,524m ² base area, rather than the total area inclusive of the access corridor. Notwithstanding that this remains below the 2ha benchmark, the lot contains the existing dwelling and associated improvements and provides sufficient area for access and on-site servicing.
Creation of a rear lot / site gradient	
Concern that proposed Lot 16 is a rear lot notwithstanding the site having a gradient of approximately 3%, whereas the relevant Acceptable Outcome provides for rear lots where the site gradient exceeds 5%.	The concern and numerical departure are acknowledged. The proposal does not satisfy the relevant Acceptable Outcome relating to site gradient. The rear-lot configuration has therefore been assessed against the corresponding Performance Outcome, including having regard to the site's topography, outlook, intended land use and general amenity. Only one rear lot is proposed, it has a 10 m access handle to Redmans Road, and the lot already accommodates the existing dwelling and associated development. The configuration is not considered to result in unacceptable overlooking, privacy or amenity impacts and the corresponding Performance Outcome is considered to be achieved.
Rural residential character and amenity	
Concern that subdivision into smaller lots will adversely affect the established rural residential character, rural outlook and amenity of the locality.	The concerns regarding character and amenity are relevant and have been considered. The development creates one additional rural residential allotment within the existing Rural Residential Zone and does not introduce a different land use. The immediate locality contains a range of rural residential lot sizes and configurations, including smaller allotments adjoining the subject site to the south. Both proposed lots retain sufficient area for low-density rural residential use and associated open space. The subdivision is therefore not considered to result in an unacceptable change to the established character or amenity of the locality.
Existing covenant / separation from Rural zoned land	
Concern relevant to the ability of the proposed lots to accommodate development given the constraints affecting the land.	The subject land is affected by a registered covenant in favour of Council which restricts habitable buildings within the identified covenant area. The covenant provides a physical separation between habitable development on the Rural Residential zoned land and adjoining Rural zoned land. Although the proposed subdivision boundary intersects the covenant area, the proposed lots do not rely upon development within that area to establish their suitability for rural residential purposes. The covenant restriction will continue to constrain habitable development within the affected area and will be required to be appropriately dealt with through the survey plan/title registration process.

Traffic, road safety and roadside vegetation	
Concern that the additional lot and future dwelling will increase traffic on Redmans Road and exacerbate existing safety and visibility concerns.	The proposal results in one additional allotment and therefore a limited increase in potential residential traffic. Having regard to the scale of the development and existing road access, the additional traffic generated by one rural residential allotment is not considered sufficient to materially affect the safety or operational performance of Redmans Road. Existing roadside vegetation management is not, of itself, a consequence of the proposed subdivision; however, access arrangements have been considered as part of the assessment. The applicant similarly submits that the additional lot would result in a negligible increase in traffic.

FRAMEWORK FOR ASSESSMENT

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

The following sections of the *Planning Act 2016* are relevant to this application:

- 45(5) *An impact assessment is an assessment that –*
- (a) must be carried out –*
 - (i) against the assessment benchmarks in a categorising instrument for the development; and*
 - (ii) having regard to any matters prescribed by regulation for this subparagraph; and*
 - (b) may be carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.*

In regard to the prescribed regulation, being the *Planning Regulation 2017*, the following sections apply in the assessment of this application:

Section 30 – Assessment Benchmarks generally

- (1) For section 45(5)(i) of the Act, the impact assessment must be carried out against the assessment benchmarks for the development stated in schedules 9 and 10.*
- (2) Also, if the prescribed assessment manager is the local government, the impact assessment must be carried out against the following assessment benchmarks—*
 - (a) the assessment benchmarks stated in—*
 - (i) the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
 - (ii) the State Planning Policy, part E, to the extent part E is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
 - (iii) a temporary State planning policy applying to the premises;*
 - (b) if the development is not in a local government area-any local planning instrument for a local government area that may be materially affected by the development;*
 - (c) if the local government is an infrastructure provider—the local government's LGIP.*

- (3) *However, an assessment manager may, in assessing development requiring impact assessment, consider an assessment benchmark only to the extent the assessment benchmark is relevant to the development.*

PLANNING REGULATION 2017

The *Planning Regulation 2017* forms the mechanism by which the provisions of the Act are administered. In particular, the Regulation has the ability to regulate and prohibit development and determines the assessment manager and the matters that trigger State interests.

PLANNING REGULATION 2017	
Prohibited development	The proposed development is not prohibited development in accordance with the <i>Planning Regulation 2017</i> .
Infrastructure charges	The <i>Planning Regulation 2017</i> provides for the levying of infrastructure charges on development approvals.
Schedules 9, 10 and 12A	Schedules 9, 10 and 12A categorises particular development and details the relevant assessment benchmarks for development as relevant.

REGIONAL PLAN	
Wide Bay Burnett Regional Plan (WBBRP) Designation	The application meets the requirements of the Wide Bay Burnett Regional Plan, through the following statements: <i>1.2.9 Future rural residential development is to be contained in existing rural residential zoned areas. Subject to planning and engineering considerations (such as wastewater codes), variation in minimum lot size may be used to support further rural residential opportunities.</i> The WBB Regional Plan further recognises the increase demand for rural residential land parcels and the proposed development would support the supply of additional land for housing within an established rural residential area at Taabinga within proximity to Kingaroy. The use of infill development reduces the strain on infrastructure and land use conflicts, and the subject land is considered suitable for rural residential uses with usable area. The subject site is within the wider area mapped as Priority Agricultural Area, reflecting the strong agricultural uses within the southern regions around Kingaroy and the red soils and the surrounding agricultural land. The site is not identified within any other applicable layers for the WBB Regional Plan.

STATE PLANNING POLICY

The *State Planning Policy* (July 2017) (SPP) commenced on the 3 July 2017 and is effective at the time of writing this report. The *Planning Regulation 2017* (PR 2017) states the assessment must be carried out against the assessment benchmarks stated in Part E of the State Planning Policy to the extent Part E is not appropriately integrated into the planning scheme.

In accordance with section (8)(4)(a) of the Act, the State Planning Policy applies to the extent of any inconsistency with the Planning Scheme.

STATE PLANNING POLICY PART E - JULY 2017	
Interests	Assessment comments
Liveable communities and housing	No applicable assessment benchmarks
Economic growth • Agriculture. • Development and construction. • Mining and extractive resources. • Tourism.	Complies The site is mapped by <i>State Planning Policy</i> mapping as Agricultural Land Classification – Class A Important Agricultural Areas. However, the proposed reconfiguration is located within the Rural Residential Zone, there is no impact to Agriculture in this proposal.
Planning for the environment and heritage. • Biodiversity. • Coastal environment. • Cultural heritage. • Water quality	No applicable assessment benchmarks
Safety and resilience to hazards • Emissions and hazardous activities. • Natural hazards, risk, and resilience.	Complies The site is mapped by <i>State Planning Policy</i> mapping as within the Flood Hazard Area in the local government flood mapping area under the <i>State Planning Policy</i> mapping. Under the South Burnett Regional Council Planning Scheme 2017 v2.0, only a small portion of the west side of the site is mapped within the extent of the Flood Hazard Overlay.
Infrastructure • Energy and water supply. • Infrastructure integration. • Transport infrastructure. • Strategic airports and aviation facilities. • Strategic ports.	Complies All appropriate services in accordance with the Service and Works Code and Rural Residential Zone Code of the SBRC Planning Scheme 2017 v2.0 has been conditioned.

DEVELOPMENT CODES

The application is assessable against the following assessment benchmarks of the SBRC Planning Scheme 2017, v2.0:

- Strategic Framework;
- Rural Residential Zone Code;
- Reconfiguring a Lot Code; and
- Services and Works Code.

Other relevant assessment benchmarks used in this assessment:

- Not applicable.

The development was assessed against all of the assessment benchmarks listed above and is considered to comply **except** as follows:

RECONFIGURING A LOT CODE	
Performance Outcome	Requirements for accepted development and assessment benchmarks
Section 1 General	
PO7	A07.1

Allotments are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use.	Development provides that allotment area, dimension and shape are in accordance with the standards in Table 8.4.2. and
Applicant's Alternative Outcome	
The applicant submits: The proposal provides two lots that are suitable for rural residential use, with sufficient area and frontage to accommodate building envelopes, access and on site servicing consistent with the Rural Residential Zone. No rear lots or irregularly shaped lots are proposed. No rear lots or irregularly shaped lots are proposed.	
Officer's Comment	
Complies with the PO The proposal does not comply with AO7.1, as neither proposed allotment achieves the minimum 2 ha lot area specified in Table 8.4.2. Proposed Lot 15 also does not demonstrate the prescribed 60 m × 90 m minimum rectangle wholly outside the existing covenant area. Notwithstanding these departures, the proposed allotments are considered to achieve PO7. Proposed Lot 15 comprises 1.099 ha with approximately 103 m frontage to Redmans Road and retains sufficient unconstrained area to accommodate a dwelling house, associated buildings, access and on-site servicing. Proposed Lot 16 comprises a base area of 8,524 m², excluding the access handle, and contains the existing dwelling, associated outbuildings and effluent disposal area, demonstrating its ability to function independently for rural residential purposes. The existing covenant restricts habitable development within the identified buffer area adjoining the Rural zoned land and will continue to maintain separation between incompatible land uses. The proposed lots therefore do not rely on development within the covenant area to accommodate their intended use. Further, the subdivision occurs within an established Rural Residential zoned locality containing a range of lot sizes and configurations, including smaller allotments immediately adjoining the site. The proposal therefore does not introduce a lot size or development pattern that is foreign to the immediate locality. On balance, the proposed allotments provide sufficient usable area and dimensions to accommodate the intended rural residential use and associated servicing requirements. PO7 is therefore considered to be achieved despite the numerical departures from AO7.1.	

CONCLUSION

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report and the attached Statement of Reasons (refer to Attachment A). The proposed development generally complies with the assessment benchmarks, or it can be conditioned to comply. Where the applicant has not provided sufficient information, conditions have been imposed to ensure compliance. It is therefore recommended that the development application be approved subject to the above conditions.

ATTACHMENTS

1. **Attachment A - Statement of Reasons** 
2. **Attachment B - Infrastructure Charges Notice** 
3. **Attachment C - Approved Plan** 
4. **Attachment D - Public Submissions** 

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

Applicant:	Matthew Harvey C/- ONF Surveyors
Application No:	RAL26/0026
Proposal:	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots)
Street Address:	282 Redmans Road Booie 4610
RP Description:	Lot 1 on SP320012
Assessment Type:	Impact
Number of Submissions:	Nil

On **[DATE DECIDED]** the above development was recommended for:

- ☒ Approval
☐ Refusal

1. Reasons for the Decision

The reasons for this decision are:

- The Application was properly made in accordance with the *Planning Act 2016* and the *Development Assessment Rules – Version 3*;
- The Application is deemed compliant with the relevant benchmarks of the *State Planning Policy July 2017* and the SBRC Planning Scheme 2017 v2.0. Conditions have been included to ensure ongoing compliance with the outcomes of the codes;
- The proposed lots are of sufficient size and configuration to accommodate their intended rural residential use, notwithstanding the non-compliance with the minimum lot dimensions prescribed by Table 8.4.2 of the Planning Scheme;
- Proposed Lot 15 provides a regular and functional allotment capable of accommodating a future dwelling house, access and associated infrastructure without constraining the ongoing use of Proposed Lot 16;
- Proposed Lot 16 retains the existing dwelling house and outbuildings on a suitably sized allotment with direct frontage and access to Redmans Road;
- The proposed subdivision results in two functional and independently serviceable rural residential allotments and does not compromise the intended character or function of the Rural Residential zone;
- The proposed subdivision is compatible with the established subdivision pattern of the immediate Rural Residential locality, which comprises a range of lot sizes and configurations, including smaller allotments adjoining the site, and will maintain the low-density and semi-rural character of the locality;
- The existing covenant buffer adjoining Rural zoned land is retained, maintaining separation between rural residential development and adjoining rural land uses consistent with the outcomes sought by the Rural Residential Zone Code; and
- Having regard to the site-specific circumstances, including the existing development and servicing arrangements, lot configuration, surrounding subdivision pattern and retention of the covenant buffer, the proposed subdivision provides two functional and independently serviceable rural residential allotments and does not compromise the intended character or function of the Rural Residential Zone.

2. Assessment Benchmark

The following are the benchmarks apply to this development:

- Strategic Framework;

- Rural Residential zone code;
- Reconfiguring a Lot code; and
- Services and Works code.

3. Compliance with Benchmarks

The development was assessed against all the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

Note: Each application submitted to Council is assessed individually on its own merit

INFRASTRUCTURE CHARGES NOTICE*(Section 119 of the Planning Act 2016)*

APPLICANT: Matthew Harvey
C/- ONF Surveyors
PO Box 896
KINGAROY QLD 4610

APPLICATION: Reconfiguring a Lot - Subdivision (1 Lot into 2 Lots)
- Impact Assessable

DATE: [insert date]

FILE REFERENCE: RAL26/0026

AMOUNT OF THE LEVIED CHARGE: **\$4,419.00** **Total**
(Details of how these charges were calculated are shown overleaf)

\$0.00	Water Supply Network
\$0.00	Sewerage Network
\$2,410.00	Transport Network
\$2,009.00	Parks and Land for Community Facilities Network
\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 1 on SP320012

SITE ADDRESS: 282 Redmans Road BOOIE

PAYABLE TO: **South Burnett Regional Council**

WHEN PAYABLE: Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	Allotments	\$2,410.00	CR Table 2.3	\$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	Allotment	\$2,410.00	CR Table 2.3	\$2,410.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	Allotments	\$2,009.00	CR Table 2.3	\$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	Allotment	\$2,009.00	CR Table 2.3	\$2,009.00

Stormwater**Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (1 into 2)	\$0.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$4,419.00
Total	\$0.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$4,419.00

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
Automatic Increase Provision of charge rate (\$)	An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
Making a Payment	This Infrastructure Charges Notice cannot be used to pay your infrastructure charges. To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment. An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

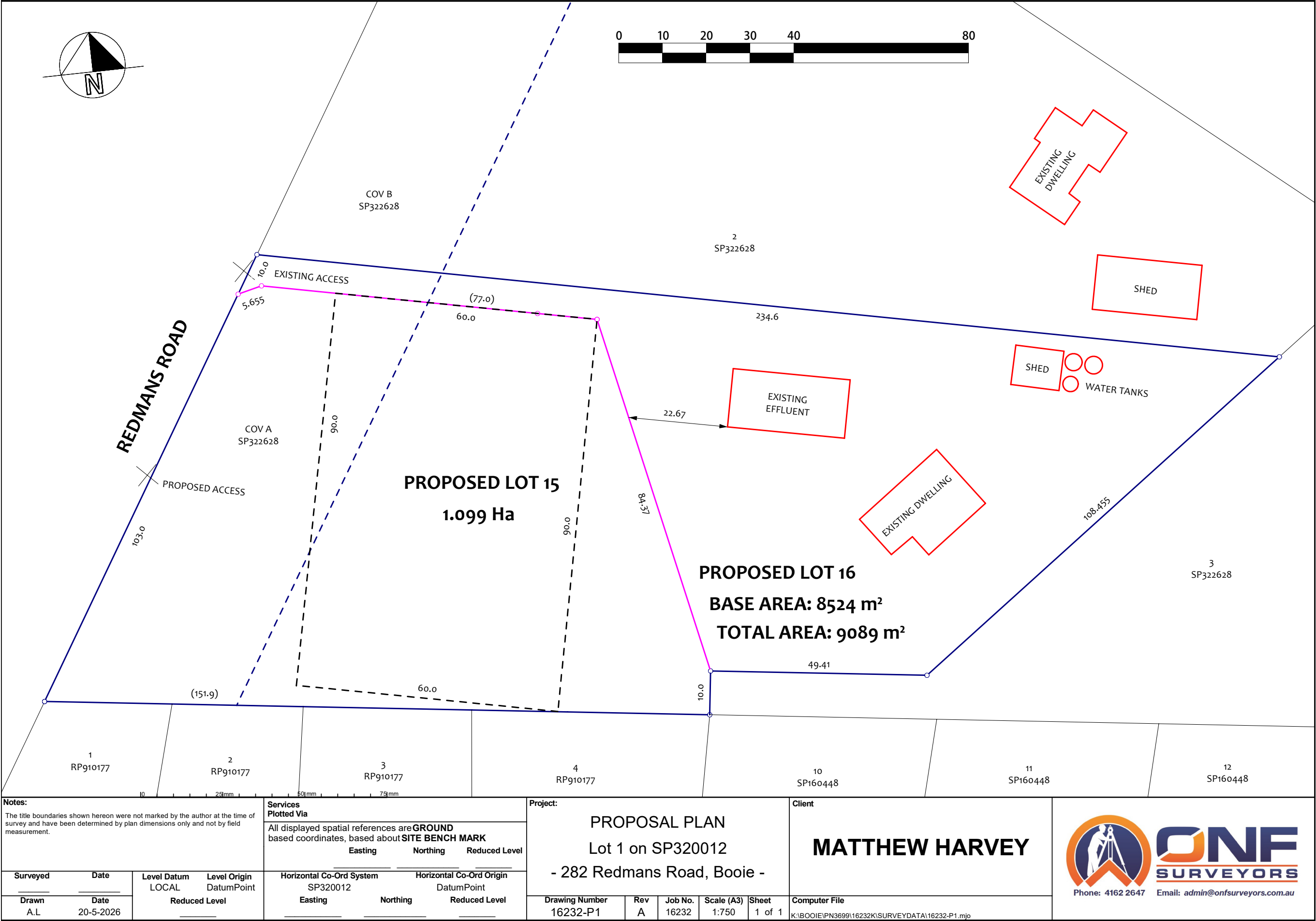
¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Finance & Liveability, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@sbrc.qld.gov.au





CEO APPROVED FORM: 3047594
Version 2 – June 2023
Liveability – Environment & Planning

Public Submission

PRIVACY COLLECTION NOTICE: South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. A hard copy of the electronic document is considered uncontrolled when printed.

This form has been provided to assist in lodging a submission with respect to a development application. The *Planning Act 2016* (Qld) states that only a 'properly made submission's will be considered. A 'properly made submission' **MUST:** -

- Be signed by each person (the submission makers) making the submission;
- Be received during the notification period;
- State the name and residential or business address;
- State clearly objections to, or support for the proposed development; and
- Be made to South Burnett Regional Council via mail or email to info@sbrc.qld.gov.au.

Section 1 – Application details	
Proposal description	1 into 2 Lot Subdivision (Lot 1 on SP320012)
Applicant/s full name	Matthew Harvey
Application number	RAL26/0026
Address of application	282 Redmans Road, Boobie
Section 2 – Grounds for submission (Attach more pages if required)	
Attached	
☒ More pages attached	
Section 3 - Details of submitter/s	
Submitter/s name/s	[REDACTED]
Postal address	[REDACTED]
Residential address	[REDACTED]
Signature	[REDACTED]
Date	22/07/2026

Note: Submissions are not confidential and may be made available through the public scrutiny process

I wish to lodge an objection to the proposed Development Application for the reconfiguration of Lot 1 on SP320012 at 282 Redmans Road, Booie.

My objection is based on the developer's inconsistency with the requirements and intent of the South Burnett Regional Council's Planning Scheme, particularly the standards applicable for a rural residential subdivision. The Rural Residential zone is for large lots including lots which the local government has not provided infrastructure and services and the precinct of this development is not located in the RR1 precinct. The RR1 precinct accommodates lots that are a minimum 4,000m² size and this is located on the western side of Redmans Road. The affected neighbouring lots to the south that have a northern aspect looking over the proposed land for development are also Rural Residential and not in the RR1 precinct, thereby required to be a larger lot size.

Firstly, it appears that the proposed lots does not achieve the required minimum lot size of 2 hectares. Creating a lot below the prescribed minimum area would be inconsistent with the Planning Scheme and could undermine the established character of the area. The existing lot is 2 hectares in size and was subdivided into this configuration only 8 years ago. The owner has only just finished developing the house, shed and landscaping this year and there is no driving factor for this form of infill development, when located 5 minutes out of town.

Secondly, the proposed lot containing the existing dwelling also appears not to satisfy the minimum rectangular dimensions of 60 metres by 90 metres required under the applicable planning provisions. These dimensional requirements are intended to ensure that lots provide an adequate building envelope, maintain appropriate boundary setbacks, allow for bushfire management, vehicle access, and on-site infrastructure while preserving the rural residential character of the area.

Thirdly, it's a hatchet shaped subdivision with a 10m wide access strip that is 77m long, removing 770m² of usable land to meet the lot size requirement under the Planning Scheme. AO7.2 on Page 231 clearly outlines that "*the minimum allotment size for any rear allotment shall be calculated exclusive of the area of the access corridor of the allotment; and*" meaning that Lot 16 will reduce even further from 9,089m² down to 8,319m². Given that this section fails the "and" statement, all of PO7 fails in compliance with the Planning Scheme which is "*Allotments are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use.*" A lot size of 8,319m² is only 41% of the minimum lot size under the Planning Scheme.

In addition to the above, there is also AO9.4 on Page 232 of the Planning Scheme which states that "*Rear lots are only created where the site gradient is greater than 5%*". The site only has a gradient of 3%, less than the documented minimum 5% slope requirement. Given that this is the last dot point of this section and also connected to

an “and” statement, all of PO9 also fails in compliance with the Planning Scheme which is *“The number of rear lots is minimised having regard to the outlook, topography of the site, intended land use and general amenity of the area.”*

These are not minor technical matters but key planning requirements that help ensure lots are functional, safe and consistent with the intended pattern of development within the Rural Residential Zone of the South Burnett.

Approving a subdivision that does not comply with these requirements would appear to be inconsistent with the purpose and intent of the Council’s Planning Scheme and could establish an undesirable precedent for future subdivision applications across the region. Where development is consistent in rural residential zones, then that is understandable, however this application significantly deviates from Council’s corporate document and as such should be refused.

Accordingly, I respectfully request that Council:

- Assess whether both proposed lots fully comply with the minimum 2-hectare lot size requirement.
- Assess whether the lot containing the existing dwelling complies with the required 60 m × 90 m minimum rectangular dimensions.
- Refuse the application if these minimum standards are not achieved and the applicant cannot demonstrate sufficient planning grounds to justify a departure from the Planning Scheme.

Thank you for considering my submission.

[REDACTED]
[REDACTED]

02/07/26

Dear South Burnett Regional Council

I am writing [REDACTED] to state our objection to the proposed development at 282 Redmans Road, Booie Q 4610, application reference RAL26/0026.

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

The rural property [REDACTED] sub-divided into 5-acre blocks. We were not happy about this development but were of the understanding that the blocks could not be any smaller than 5-acres. The [REDACTED] situation has not impacted our views, and the area retains a quiet rural feel.

We were angry to find out yesterday that 282 Redmans Road will be subdivided [REDACTED] This will impact [REDACTED] [REDACTED] and the quiet rural aspect that the area used to have.

The speeds on Redmans Road were changed recently. I was told [REDACTED] [REDACTED] the trees along the side of the road being a hazard for visibility. Council's response was that the trees are home to native birds and cannot be removed. That being the case, how can you justify allowing more building and therefore more local traffic in the very same area? How many more of the 5-acre blocks on Redman Road will be subdivided now the trend has started?

Your sincerely

[REDACTED]
[REDACTED]

13.6 DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR MULTIPLE DWELLINGS (4 X 3 BEDROOM UNITS, EACH 2 STOREYS) AT 1 MILLIS WAY NANANGO (AND DESCRIBED AS LOT 12 ON SP325734). THE APPLICANT IS WEBCON PTY LTD C/- ONF SURVEYORS.

File Number: MCU26/0018

Author: Manager Planning & Development

Authoriser: Chief Executive Officer

PRECIS

This is a report for a development application for a Development Permit for Material Change of Use for Multiple Dwelling (4 x 3 Bedroom Units, each 2 Storeys) at 1 Millis Way, Nanango (and described as Lot 12 on SP325734). The applicant is Webcon Pty Ltd C/- ONF Surveyors.

SUMMARY

- The proposal seeks to establish a multiple dwelling consisting of four two-storey dwelling units, each comprising three bedrooms, an open-plan kitchen and living area, a laundry and a single garage.
- The subject site is 1,144m² in area and is located in the Low Density Residential Zone under the South Burnett Regional Council (SBRC) Planning Scheme 2017 v2.0.
- The proposal was categorised as Impact Assessable as it is not a listed use in Table 5.5.1 for the Low Density Residential Zone of the SBRC Planning Scheme 2017 v2.0.
- Whilst the development application was assessed against the entire Planning Scheme, particular consideration was given to the following provisions and assessment benchmarks:
 - Strategic Framework;
 - Medium Density Residential Zone Code;
 - Low Density Residential Zone Code; and
 - Services and Works Code.
- The application triggered referral to SARA due to its proximity to a state-controlled intersection. SARA provided a response on 18 August 2026, imposing conditions relating to noise attenuation, access, vehicle manoeuvring and stormwater management. Notably, noise attenuation measures must be provided and certified prior to commencement of use and maintained thereafter. Where noise barriers are proposed, these must comply with TMR's design requirements and be certified by an RPEQ.
- Council issued an Information Request 26 June 2026 seeking clarification on building setbacks, front fencing, building height, refuse storage, landscaping, stormwater management and vehicle manoeuvring. The applicant subsequently responded, and the matters raised are considered to have been satisfactorily addressed for the purposes of assessing the application, subject to conditions of approval.
- Public Notification was undertaken between 13 August 2026 and 3 September 2026 with one not properly made submission received objecting to the proposal. The applicant gave a Notice of Compliance with Public Notification Requirements on 4 September 2026.
- The development application has been assessed and the proposal generally meets the requirements of the relevant Codes of the SBRC Planning Scheme 2017 or has been conditioned to comply.
- Attachments:
 - A – Statement of Reasons.
 - B – Infrastructure Charges Notice.
 - C – Approved Plans.
 - D – Stormwater Management Plan.
 - E – Referral Response.
 - F – Not Properly Made Public Submission.
- The development application is recommended for approval subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That Council approve the Development Permit for Material Change of Use for Multiple Dwelling (4 x 3 Bedroom Units, each 2 Storeys) at 1 Millis Way, Nanango (and described as Lot 12 on SP325734) subject to the following conditions.

ASSESSMENT MANAGER CONDITIONS**GENERAL**

GEN1. The development must be completed and maintained generally in accordance with the approved plans, documents and conditions to this development approval:

Drawing No.	Drawing Title	Prepared By	Rev	Date
1607	Noise Barriers	Queensland Government Department of Main Roads	–	04/04
26/04/22-01	Site Plan	Webcon Pty Ltd	–	02/2026
26/04/22-02A	Manoeuvring Template Entering Site	Webcon Pty Ltd	A	07/2026
26/04/22-02-1	Manoeuvring Template Exiting Site	Webcon Pty Ltd	A	07/2026
26/04/22-03	Acoustic Requirements	Webcon Pty Ltd	–	02/2026
26/04/22-04A	Private Recreation Areas and Landscaping	Webcon Pty Ltd	A	07/2026
26/04/22-05	OHS Report	Webcon Pty Ltd	–	02/2022
26/04/22-06A	Lower Floor Plan	Webcon Pty Ltd	A	04/2022
26/04/22-07A	Upper Floor Plan	Webcon Pty Ltd	A	04/2022
26/04/22-08A	Elevations Sheet 1	Webcon Pty Ltd	A	07/2026
26/04/22-09A	Elevations Sheet 2	Webcon Pty Ltd	A	07/2026

Approved Document

Document No.	Document Title	Prepared By	Rev	Date
BBNE01220 5_0001- REP-001-0	Stormwater Management Plan	Engeny	0	17/04/2026

Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

Timing: At all times.

- GEN2. All works, including the repair or relocation of services is to be completed at no cost to Council.

APPROVED USE

- GEN3. The use of the premises is limited to a Multiple Dwelling (4 x 3 Bedroom Units, each 2 Storeys) consistent with the definition of Multiple Dwelling in Schedule 1 of the South Burnett Regional Council Planning Scheme 2017 V2.0. This approval does not imply approval for other similar uses (e.g. Short term accommodation).

Timing: At all times.

BUILDING, PLUMBING AND DRAINAGE WORKS

- GEN4. The development herein approved may not start until the following development permits have been issued and complied with as required:
- Development Permit for Building Works; and
 - Development Permit for Plumbing and Drainage Works.

COMPLIANCE, TIMING AND COSTS

- GEN5. All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.
- GEN6. All works, including the repair or relocation of services is to be completed at no cost to Council.

UNIT DEVELOPMENT

- MCU1. Each dwelling unit is to be provided with external clothes drying facilities within the nominated open private space areas.
- MCU2. A letter box shall be provided on Millis Way's alignment for each habitable Dwelling unit. Each box shall be distinguished with a number corresponding with the dwelling unit number.
- MCU3. Each dwelling unit is to be readily identified by number.
- MCU4. Prior to the commencement of the use, all plant and service equipment (including air conditioners, exhaust fans, lift motor rooms, refuse bins, telecommunication devices and the like) are to be housed, screened and located so that these do not cause environmental nuisance or harm to residential uses in the surrounding area.

ENVIRONMENTAL MANAGEMENT

- MCU5. As part of Building Works, all outdoor lighting is to comply with Australian Standard AS4282 – *Control of the Obtrusive Effects of Outdoor Lighting*.
- MCU6. Prior to the commencement of the use, all lighting at ground level and associated with illuminating ground level areas must be focused downwards and be provided with hoods, shades or other permanent devices to direct illumination downwards and not allow upward lighting to adversely affect the residential uses on this site and the adjoining the sites.
- MCU7. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.
- MCU8. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.

FENCING

MCU9. Fence construction along the property boundaries apart from the street frontage is to be of solid screen fencing to a height of 1.8m. Should there be retaining walls incorporated as part of the fencing, the overall combined height must not exceed 1.8m.

MCU10. Private open space screen fencing between each unit on ground level achieves a minimum height of 1.5m and not exceeding 1.8m.

MCU11. Fences or walls proposed along road frontages are to be maximum 1.2m in height.

WASTE STORAGE/COLLECTION

MCU12. Provision must be made for the storage and removal of waste in accordance with the *Waste Reduction and Recycling Regulation 2023*.

MCU13. Any areas that are dedicated for the collection and/or storage of solid waste on the premises are to be:

- level;
- provided with impervious hard stand and drained; and
- provided in a building or other enclosed structure screened to a minimum height of 0.2m above the height of the refuse receptacles.

LANDSCAPING

MCU14. Prior to commencement of use, landscaping is to be provided generally in accordance with the approved '*Private Recreation Areas and Landscaping*' plan in Condition GEN1 of this approval and the Guidance on plant selection is provided in Branching Out - Your Handy Guide to tree Planting in the South Burnett available from Council.

MCU15. Landscaped areas must be maintained for the life of the development. Any dead, damaged, diseased or removed plantings must be replaced with plantings of a similar species and maturity.

LAWFUL COMMENCEMENT

MCU16. Prior to the commencement of this use, submit to Council a Notice of Intention to Commence the Approved Use. The notice must:

- Be submitted to the Manager, Planning and Development with a minimum of ten (10) business days prior to the commencement of the approved use;
- Nominate the day the approved use is intended to commence;
- Include evidence (i.e. copies of decision notice(s), photographic proof, and statement(s) of compliance with the conditions of this approval which demonstrates that all conditions of this approval have been complied with.

Note: Council offers condition compliance inspections, which currently attracts a fee of \$477.50. However, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG3. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility

installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

- ENG6. Provide stormwater management generally in accordance with the approved Stormwater Management Plan prepared by ENGENY, Revision 0, dated 17/04/2026, subject to detailed design and except as altered by conditions of this development approval.
- ENG7. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG8. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.
- ENG9. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

- ENG10. Connect the development to Council's reticulated water supply system via a single connection.
- ENG11. Design and construct all works in accordance with Council's requirements as set out in the WBBUWA Design and Construction Code", WSAA Guidelines and relevant development standards used by Council.
- ENG12. Each meterable premises shall have its own water meter as per the requirements of the Queensland Plumbing and Wastewater Code.

Comment: For the avoidance of doubt, the development shall have a master meter, with each unit having its own sub-meter.

SEWERAGE

- ENG13. Connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with Council's standards and be approved by Council's Utility Services Section.
- ENG14. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.
- ENG15. Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).

- ENG16. Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.
- ENG17. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.
- ENG18. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

PARKING AND ACCESS - GENERAL

- ENG19. Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking.
- ENG20. Design and construct all sealed areas with concrete, asphalt or a two-coat bitumen seal.
- ENG21. Provide a minimum of two (2) visitor car parking spaces.

VEHICLE ACCESS

- ENG22. Construct a residential crossover between the property boundary and the edge of the Millis Way Road pavement, having a minimum width of 6.0 metres, generally in accordance with Council's Standard Drawing No. 00048.
- ENG23. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (eg power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).

REDUNDANT CROSSOVERS

- ENG24. Remove all redundant crossovers and reinstate the kerb and channel, road pavement, services, verge and any footpath to Council's standard.

TELECOMMUNICATION

- ENG25. Provide telecommunication services to the development.

ELECTRICITY

- ENG26. Provide electricity supply to the development to comply with Ergon Energy's requirements.
- ENG27. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

EARTHWORKS - GENERAL

- ENG28. Earthworks per site involving cut or fill of more than 1 m in height or nett quantity of material greater than 50m³, requires an Operational Work application.
- ENG29. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EROSION AND SEDIMENT CONTROL - GENERAL

- ENG30. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG31. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

STANDARD ADVICE

ADV1. In accordance with Section 85 (1)(a) of the *Planning Act 2016*, if this approval is not acted upon within the period of six (6) years the approval will lapse.

An applicant may request Council to extend the relevant period provided that such request is made in accordance with Section 86 of the *Planning Act 2016* and before the development approval lapses under Section 85 of the *Planning Act 2016*.

HERITAGE

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "*A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage.*" Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

ADV4. Infrastructure charges are levied by way of an infrastructure charges notice pursuant to section 119 of the *Planning Act 2016*.

DEVELOPER INCENTIVE

ADV5. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2028. Eligible development under this scheme is required to be completed by 31 December 2028.

For further information or application form please refer to the rules and procedures available on Council's website.

NOISE CORRIDOR

ADV6. The development site is within a Noise corridor - State-controlled road (Mandatory area). Please be advised that any further building may be subject to additional compliance provisions through the State Referral and Assessment Agency (SARA).

CONCURRENCE AGENCY

ADV7. The State Assessment and Referral Agency has imposed conditions on the development permit as attached.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate **growth and development** with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT

BACKGROUND

SITE DETAILS

Site address	1 Millis Way Nanango QLD 4615			
Real property description	Lot 12 on SP325734			
Site area	1,144m²			
Owner	Chitalu Sikazwe Osedo and Andrew Charles Rading Osedo			
SITE CHARACTERISTICS				
Current land use/s	Vacant			
Site Frontage/s	Millis Way and D'Aguilar Highway			
Roads	Order of Road	Width of Road Reserve	Width of Pavement	Road Material
Millis Way	Urban Access	Approximately 35m	Approximately 9.5m	Bitumen
D'Aguilar Highway	TMR Highway	Approximately 30m	Approximately 30m	Bitumen
Easements or encumbrances on title	Not Applicable			
Existing structures	None			
Environmental Management Register or Contaminated Land Register	Nil			
Infrastructure	Reticulated Water and Sewer			
Topography	Relatively Flat			
Street trees	None			
Other features	Nil			
PLANNING SCHEME DETAILS				
Current planning scheme	South Burnett Regional Council Planning Scheme 2017 v2.0	Adopted: 16 October 2024 Commenced: 28 October 2024		
Zone	Low Density Residential Zone			
Precinct	Not Applicable			
Overlay/s	None			
Infrastructure charges resolution	Charges Resolution No. 3	Effective: 1 July 2019		
SURROUNDS:				
Direction	Land use	Zone/Precinct		
North	Rural Residential Use and Open space	Rural Zone and Recreation and Open Space Zone		
East	Residential Use	Low Density Residential Zone		
West	Residential Use	Low Density Residential Zone		
South	Open space	Recreation and Open Space Zone		
Other features	Nil			

APPLICATION HISTORY

Not Applicable

PRE-LODGE/CONSULTATION HISTORY

Not Applicable

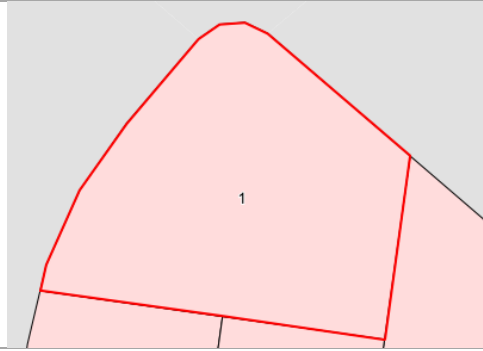
THE SITE

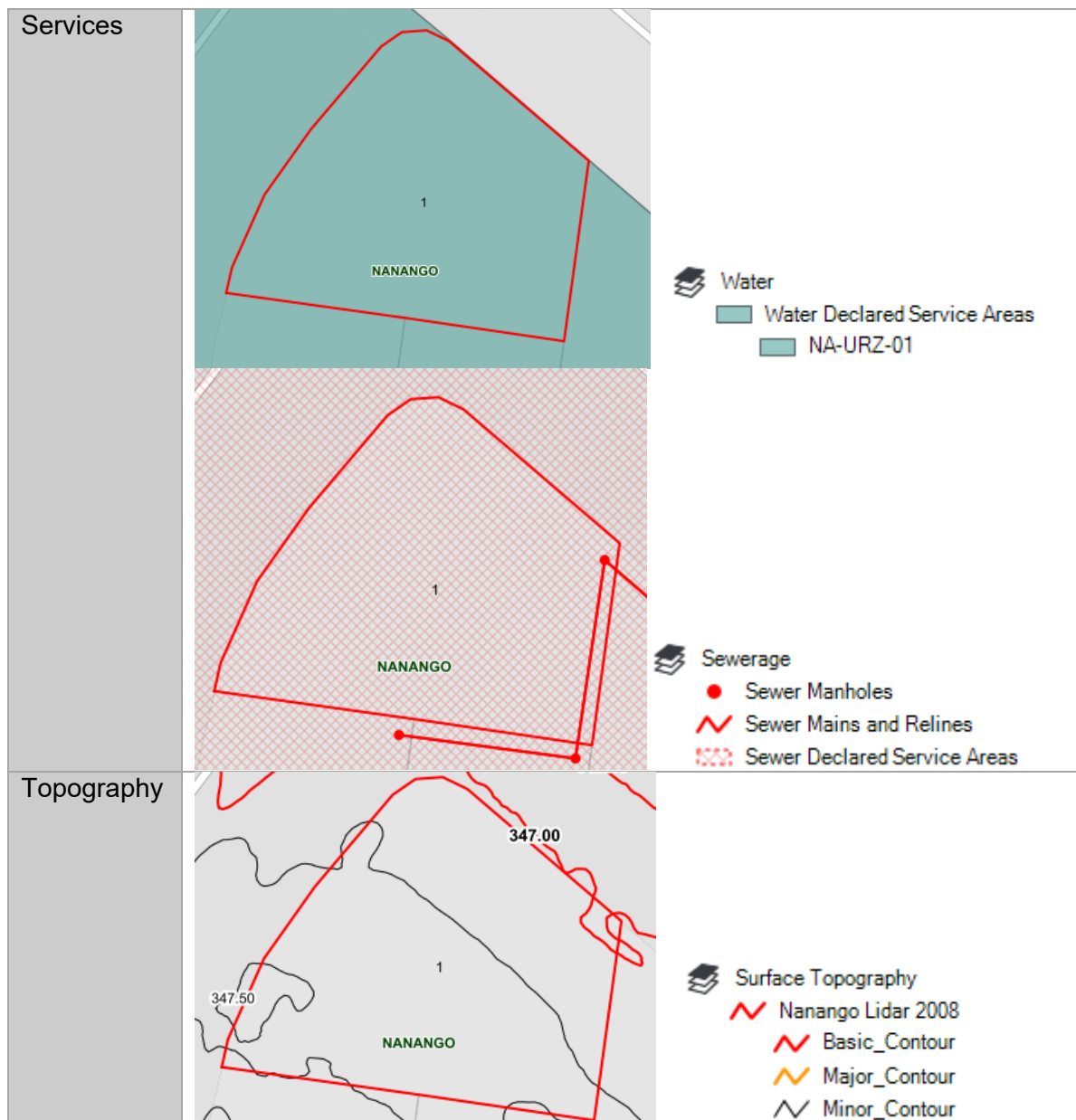
This section of the report provides a mapping of the site, notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality (refer to Table 1).

SITE DESCRIPTION & EXISTING USE

The site is located at 1 Millis Way, Nanango, approximately 1.8 km west of the town centre, at the intersection of Millis Way and the D’Aguilar Highway. It comprises 1,144m² of vacant, level land, with direct vehicle access from Millis Way along its southern boundary and connections to reticulated water, sewer, electricity and telecommunications. Surrounding land uses include low-density residential, rural residential and rural uses to the north; low-density residential and rural residential uses on larger lots to the south; low-density residential uses to the east; and the Nanango Golf Course and rural uses to the west.

Table 1 - Maps & Descriptions (Source: IntraMaps)

Site	
Zoning	 Town Planning Scheme New Zoning Combined Zonings Low Density Residential
Overlays	None



PROPOSAL DETAILS

This development application seeks approval for a Development Permit for Material Change of Use for Multiple dwelling. Under the South Burnett Regional Council Planning Scheme 2017 v2.0, the proposal is defined as:

Multiple dwelling:

A residential use of premises involving 3 or more dwellings, whether attached or detached, for separate households.

Examples include: Apartments, flats, units, townhouses, row housing, triplex

The proposal plans are shown in Attachment C of this report and the proposal details are set out in Table 2 below.

SUMMARY DETAILS

Table 2 - Summary Details

Table 2 – Summary Details			
Name of applicant	Webcon Pty Ltd C/- ONF Surveyors		
Application type	Aspects of Development	Type of Approval Requested	
		Preliminary Approval	Development Permit
	Material Change of Use (MCU)		X
Proposed development	Development Permit for a Material Change of Use for Multiple Dwelling (4 x 3 Bedroom Units, each 2 Storeys)		
Variations sought	Nil		
Level of assessment	Impact		
MATERIAL CHANGE OF USE – DEVELOPMENT PERMIT			
Tenancies	4 Units		
Gross Floor Area + Outdoor Storage Area	GFA – 110m ² per unit Patio/Porch/Garage – 37.89 m ²		
Building height	Under 8.5m		
Storeys (height)	2 storeys		
Site Cover	Proposed total site cover – 591.56m ² or 51.7%		
Impervious Area	Not reported		
Landscape	Landscape Plan provided		
Number of parking spaces	1 space per dwelling plus 1 visitor space		
Access	Millis Way		
Design Vehicle	B99		
Setbacks	Northern Secondary Front Boundary – 6m Eastern Rear Boundary – Over 1.5m Outer Most Projection (OMP) Western Front Boundary – 4.5m Southern Side Boundary – Over 1.5m OMP		
Materials	– Walls: Select face brickwork and gable infill – Roof: Select sheet roofing with ridge and fascia capping, fixed to the manufacturer’s specifications for N3 wind conditions – Fascia and gutters: Selected fascia and fascia gutters – Windows: Aluminium-framed sliding and fixed glass windows – Doors: Aluminium-framed sliding glass doors, feature entry doors and selected panel-lift garage doors – Posts: 100 mm × 100 mm F7-grade posts		

CONSULTATION UNDERTAKEN**Referral Agencies**

To determine whether the development application requires referral to the State Assessment and Referral Agency (SARA) or 'another entity', an assessment of the proposal against Schedule 10 of the Regulation has been undertaken.

The application required referral to the referral agency prescribed under Schedule 10, as demonstrated in Table 3.

Note: Grey shading indicates no provisions.

Table 3 - Matters Prescribed in Schedule 10 of the Planning Regulation

Part	Matter	Applicability to this Development Application	Prohibited Development	Assessable Development	Referral Agency	Assessment Benchmarks / Matters to be assessed against
9	Infrastructure Related: - State Transport Corridors and Future State Transport Corridors	- Applies			- State Assessment and Referral Agency (SARA)	- State Code 1

State Assessment and Referral Agency	SARA referral triggered for being proximity to State controlled roads. Response provided with conditions on 18 August 2026 (refer to Attachment E - Referral Agency Response).
Other	Not Applicable

Council Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	Council's Development Engineer provided standard engineering conditions and calculated the Infrastructure Charges.
Infrastructure Charges Unit	Council adopted the LGIP on 14 June 2019 which commenced on 1 July 2019. The types of developments that may trigger the issuing of an infrastructure charges notice are: Reconfiguring a lot; Making a material change of use; and Carrying out building work. Refer to Attachment B for the Infrastructure Charges Notice.

Public Notification

Date Notification Commenced	13 August 2026
Date Notification Completed	3 September 2026
Date notice of compliance received	4 September 2026

One (1) not properly made submission was received objecting to the proposal.

Submission Summary	
Submitter Issue	Response
Traffic and intersection safety	
Additional vehicle movements may increase conflicts at the Millis Way/D'Aguilar Highway	Access for all four dwellings is consolidated through a single shared driveway from Millis Way, with no

intersection and affect resident and highway user safety.	direct access to the D'Aguilar Highway. The driveway is to be widened to 6 m, and the submitted vehicle manoeuvring diagrams demonstrate that vehicles can enter and leave in a forward direction. These arrangements limit crossover points and avoid vehicles reversing onto Millis Way.
Parking	
Limited existing on-street parking may result in parking overflow, inconvenience and reduced road safety.	The proposal provides 6 on-site parking spaces, comprising 1 garage per dwelling and 2 visitor spaces. This accommodates resident and visitor parking within the development. While occasional on-street parking cannot be excluded, the proposal provides dedicated parking rather than relying on street parking to meet its assessed requirements.
Density and neighbourhood character	
Four dwellings would increase residential density and may be inconsistent with the predominantly single-storey, low-density character of the surrounding area.	The proposal introduces a more intensive housing form than the surrounding detached dwellings. However, its four dwellings are distinguished through a staggered layout, articulated facades and varied roof forms, reducing the appearance of a continuous building mass. Landscaping and a single shared driveway further moderate its streetscape presentation. These features support compatibility with the residential locality despite the difference in housing type.
Overlooking and privacy	
Upper-storey windows may overlook neighbouring properties and private outdoor living areas.	The development complies with the required setbacks to adjoining residential properties, maintaining building separation that assists in protecting neighbouring privacy. The setback departure is confined to the Millis Way frontage and does not reduce separation from adjoining residential land. On this basis, the proposal is considered to maintain an acceptable level of privacy for neighbouring properties.
Noise and residential amenity:	
Increased occupation and activity may generate additional noise and reduce neighbouring amenity.	The proposal accommodates 4 households, with associated activity consistent with a residential use. Vehicle access is consolidated through a single shared driveway, and resident parking is accommodated within individual garages, limiting the dispersal of vehicle movements across the site. Building setbacks provide separation from adjoining properties, while landscaping softens the interface with neighbouring land. Having regard to the limited number of dwellings and the site layout, the increase in residential activity is not expected to generate noise impacts incompatible with the surrounding residential locality.

FRAMEWORK FOR ASSESSMENT

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

The following sections of the *Planning Act 2016* are relevant to this application:

- 45(5) *An impact assessment is an assessment that –*
- (a) must be carried out –*
 - (i) against the assessment benchmarks in a categorising instrument for the development; and*
 - (ii) having regard to any matters prescribed by regulation for this subparagraph; and*
 - (b) may be carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.*

In regard to the prescribed regulation, being the Planning Regulation 2017, the following sections apply in the assessment of this application:

Section 30 – Assessment Benchmarks generally

- (1) For section 45(5)(i) of the Act, the impact assessment must be carried out against the assessment benchmarks for the development stated in schedules 9 and 10.*
- (2) Also, if the prescribed assessment manager is the local government, the impact assessment must be carried out against the following assessment benchmarks—*
 - (a) the assessment benchmarks stated in—*
 - (i) the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
 - (ii) the State Planning Policy, part E, to the extent part E is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
 - (iii) a temporary State planning policy applying to the premises;*
 - (b) if the development is not in a local government area—any local planning instrument for a local government area that may be materially affected by the development;*
 - (c) if the local government is an infrastructure provider—the local government's LGIP.*
- (3) However, an assessment manager may, in assessing development requiring impact assessment, consider an assessment benchmark only to the extent the assessment benchmark is relevant to the development.*

PLANNING REGULATION 2017

The *Planning Regulation 2017* forms the mechanism by which the provisions of the Act are administered. In particular, the Regulation has the ability to regulate and prohibit development and determines the assessment manager and the matters that trigger State interests.

PLANNING REGULATION 2017	
Prohibited development	The proposed development is not prohibited development in accordance with the <i>Planning Regulation 2017</i> .
Infrastructure charges	The <i>Planning Regulation 2017</i> provides for the levying of infrastructure charges on development approvals.
Schedules 9, 10 and 12A	Schedules 9, 10 and 12A categorises particular development and details the relevant assessment benchmarks for development as relevant.

REGIONAL PLAN	
Wide Bay Burnett Regional Plan (WBBRP) Designation	Complies The proposal is consistent with Strategic Priority 1 – Growing our people and places, particularly Objective 1.2 – Plan for our

	future, of the <i>Wide Bay Burnett Regional Plan 2023</i> . The development provides 4 two-storey, three-bedroom dwellings on a vacant, serviced residential lot within an established area of Nanango. It supports urban consolidation, contributes to housing supply and broadens housing choice by providing an alternative to detached dwellings. The proposal also makes efficient use of existing infrastructure, including reticulated water and sewerage, without extending the settlement into surrounding rural land.
--	---

STATE PLANNING POLICY

The State Planning Policy (July 2017) (SPP) commenced on the 3 July 2017 and is effective at the time of writing this report. The *Planning Regulation 2017* (PR 2017) states the assessment must be carried out against the assessment benchmarks stated in Part E of the State Planning Policy to the extent Part E is not appropriately integrated into the planning scheme.

In accordance with section (8)(4)(a) of the Act, the State Planning Policy applies to the extent of any inconsistency with the Planning Scheme.

STATE PLANNING POLICY PART E - JULY 2017	
Interests	Assessment comments
Liveable communities and housing	No applicable assessment benchmarks
Economic growth • Agriculture. • Development and construction. • Mining and extractive resources. • Tourism.	Complies SPP mapping identifies the stock route network as relevant to the site. The proposal involves residential development on an existing lot within the Low Density Residential Zone, with access from Millis Way. It does not propose any closure or realignment of the stock route network.
Planning for the environment and heritage. • Biodiversity. • Coastal environment. • Cultural heritage. • Water quality	No applicable assessment benchmarks
Safety and resilience to hazards • Emissions and hazardous activities. • Natural hazards, risk, and resilience.	Complies The site is mapped by <i>State Planning Policy</i> mapping within the Flood hazard area – Local government flood mapping area. Under the <i>South Burnett Regional Council Planning Scheme 2017 (v2.0)</i> , the site is not identified within the flood hazard overlay. Accordingly, no further flood assessment is considered necessary on the basis of the identified mapping.
Infrastructure • Energy and water supply. • Infrastructure integration. • Transport infrastructure. • Strategic airports and aviation facilities. • Strategic ports.	Complies The site adjoins the D'Aguilar Highway, a State-controlled road. The application was referred to SARA, which provided its response on 18 August 2026, included in Attachment E. All appropriate services in accordance with the Service and Works Code and Low Density Residential Zone Code of the South Burnett Regional Council Planning Scheme 2017 v2.0 has been conditioned.

STATE PLANNING POLICY PART E - JULY 2017

Interests	Assessment comments

DEVELOPMENT CODES

The application is assessable against the following assessment benchmarks of the SBRC Planning Scheme 2017 2.0:

- Strategic Framework;
- Low Density Residential Zone Code; and
- Services and Works Code.

Other relevant assessment benchmarks used in this assessment:

- Medium Density Residential Zone Code.

LOW DENSITY RESIDENTIAL ZONE CODE	
Performance Outcome	Requirements for accepted development and assessment benchmarks
Section 2 General	
PO2 The density, built form and appearance of development reflects the intended low density, detached housing character of the zone, is climatically responsive and facilitates casual surveillance of the street.	AO2.1 Site cover does not exceed 50% except for the Bunya Mountains Precinct where the maximum site cover is 10% And AO2.5 Buildings are set back at least: (a) 6m from the primary street frontage; (b) 4.5m from any secondary street frontage; (c) 1.5m from side boundaries; and (d) 6m from rear boundaries. And
Applicant's Alternative Outcome	
The applicant submits: "AO2.1 – The site cover of the proposed development is 46% based on a GFA of 132.4m ² per unit that excludes the open entry porch and outdoor patio at the rear of each unit. AO.2.5 – Buildings are setback 6m from the D'Aguilar Highway frontage, 4.5m from the Millis Way frontage and more than 1.5m from the side boundaries of the site."	
Officer's Comment	
Complies with the PO The proposed site cover of 51.7% exceeds AO2.1 by 1.7 percentage points, equivalent to approximately 19.4 m ² . This modest departure is moderated by the staggered building arrangement, articulated façades and varied roof forms, which break up the building mass and distinguish individual dwellings. These features reduce the appearance of a continuous building form and assist its integration with the surrounding residential character. The 4.5 m setback to Millis Way is 1.5 m less than specified by AO2.5. The retained setback provides separation from the street and opportunities for landscaping to soften the built form. Windows addressing Millis Way facilitate casual surveillance, while roof eaves provide shading. Having regard to these design features, the site cover and primary frontage setback departures are considered acceptable against PO2.	

MEDIUM DENSITY RESIDENTIAL ZONE CODE	
Performance Outcome	Requirements for accepted development and assessment benchmarks
Section 1 General	
PO4 Refuse storage areas are located for convenient collection, screened from public view and provided with facilities for self-contained cleaning	AO4.3 The refuse storage area is no closer than 4m to any frontage and 1.5m to any other site boundary except where servicing 10 dwelling units or more, where the storage area is 5m from any site boundary.
Applicant's Alternative Outcome	
The applicant submits: "The plans have been amended to be in accordance with PO4, to ensure the bin corral is screened, on a concrete slab with a drain and surrounded by heavy plantings."	
Officer's Comment	
Complies with the PO The communal refuse storage area is located near the Millis Way access, allowing convenient movement of bins for collection. Although within the frontage setback, the enclosure and surrounding planting screen the bins from public view and soften its streetscape presentation. Condition MCU13 requires a level, impervious and drained surface, together with screening extending at least 0.2 m above the refuse receptacles. The proposed design and conditioned requirements provide for convenient collection, effective screening and cleaning within the designated storage area, satisfying PO4.	
Section 4 Dual occupancies, multiple dwellings and retirement facilities	
PO14 Development provides a setting that adds positively to the streetscape and provides reasonable access to natural light and ventilation.	AO14.1 Buildings have a minimum set back of 6m to the primary street frontage. And AO14.2 Setbacks to any secondary road frontage are a minimum of 4.5m.
Applicant's Alternative Outcome	
The applicant submits: "Although the primary frontage setback is reduced to 4.5 metres, this outcome is considered appropriate as it facilitates a greater 6 metre setback to the D'Aguilar Highway. Having regard to the highway's higher traffic volumes and associated noise impacts, the increased setback provides an improved residential amenity outcome for future occupants while also allowing for larger and more usable rear private open space areas. In addition, the Millis Way frontage is softened through fencing and landscaping treatments, ensuring the development presents positively to the streetscape and achieves the intent of PO14, as illustrated in the accompanying elevations."	
Officer's Comment	
Complies with the PO	

The reduced Millis Way setback retains sufficient separation for the building to sit within a landscaped frontage. On this corner site, the stepped building alignment and varied roof forms break up the overall building mass, while windows and changes in external materials provide visual interest to the street. The resulting presentation avoids a continuous, unrelieved wall along Millis Way. The retained 4.5m separation also provides an open interface to the road reserve, allowing daylight and air movement to street-facing windows. Accordingly, the reduced setback does not undermine the streetscape, natural light or ventilation outcomes sought by PO14.

CONCLUSION

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within the report and the attached Statement of Reasons (refer to Attachment A). The proposed development generally complies with the assessment benchmarks, or it can be conditioned to comply. Where the applicant has not provided sufficient information, conditions have been imposed to ensure compliance. It is therefore recommended that the development application be approved subject to the above conditions.

ATTACHMENTS

1. **Attachment A – Statement of Reasons** [↓](#) 
2. **Attachment B – Infrastructure Charges Notice** [↓](#) 
3. **Attachment C – Approved Plans** [↓](#) 
4. **Attachment D – Stormwater Management Plan** [↓](#) 
5. **Attachment E – Referral Response** [↓](#) 
6. **Attachment F – Not Properly Made Public Submission** [↓](#) 

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

Applicant:	Webcon Pty Ltd C/- ONF Surveyors
Application No:	MCU26/0018
Proposal:	Development Permit for a Material Change of Use for Multiple Dwelling (4 x 3 Bedroom Units, each 2 Storeys)
Street Address:	1 Millis Way Nanango QLD 4615
RP Description:	Lot 12 on SP325734
Assessment Type:	Impact
Number of Submissions:	One (1) Not properly made submission

On **[DATE DECIDED]** the above development was recommended for:

- ☒ Approval
☐ Refusal

1. Reasons for the Decision

The reasons for this decision are:

- The Application was properly made in accordance with the *Planning Act 2016* and the *Development Assessment Rules – Version 3*;
- The Application is deemed compliant with the relevant benchmarks of the State Planning Policy July 2017 and the *SBRC Planning Scheme 2017 v2.0*. Conditions have been included to ensure ongoing compliance with the outcomes of the codes;
- The development represents an orderly and efficient use of a vacant, serviced residential allotment within Nanango, providing four (4) additional dwellings and broadening housing choice within the established urban area;
- Although Multiple Dwelling is not a listed use in the Low Density Residential Zone assessment table, the proposal remains residential in nature and comprises four (4) two-storey dwellings. The staggered layout, articulated facades, varied roof forms and landscaping moderate the building's scale, while a single shared driveway limits crossovers along Millis Way, supporting compatibility with the surrounding residential locality;
- The development provides on-site resident and visitor parking and vehicle manoeuvring facilities, with conditions securing appropriate servicing, stormwater management, highway noise attenuation and screened refuse storage to manage its operational and amenity impacts; and
- The matters raised in the submission concerning traffic, parking, neighbourhood character, privacy and noise have been considered in the assessment. The development's design, access and parking arrangements, together with conditions of approval, are considered to adequately address these matters without resulting in unacceptable impacts on the surrounding residential locality.

2. Assessment Benchmarks

The following are the benchmarks apply to this development:

- Strategic Framework;
- Medium Density Residential Zone Code;
- Low Density Residential Zone Code; and
- Services and Works Code.

3. Compliance with Benchmarks

The development was assessed against all the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

Note: Each application submitted to Council is assessed individually on its own merit.

INFRASTRUCTURE CHARGES NOTICE*(Section 119 of the Planning Act 2016)*

APPLICANT: Webcon Pty Ltd
C/- ONF Surveyors
PO Box 896
KINGAROY QLD 4610

APPLICATION: Material Change of Use - Multiple Dwelling (4 x 2-storey units) - Impact Assessable

DATE: [insert date]

FILE REFERENCE: MCU26/0018

AMOUNT OF THE LEVIED CHARGE: **\$60,255.00** **Total**
(Details of how these charges were calculated are shown overleaf)

\$29,526.00	Water Supply Network
\$16,269.00	Sewerage Network
\$7,230.00	Transport Network
\$6,027.00	Parks and Land for Community Facilities Network
\$1,203.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 12 on SP325734

SITE ADDRESS: 1 Millis Way, Nanango

PAYABLE TO: **South Burnett Regional Council**

WHEN PAYABLE: Material Change of Use – When the change happens.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Uses (3 or more-bedroom dwelling)	4	Dwellings	\$9,842.00	CR Table 2.1	\$39,368.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	Allotment	\$9,842.00	CR Table 2.3	\$9,842.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Uses (3 or more-bedroom dwelling)	4	Dwellings	\$5,423.00	CR Table 2.1	\$21,692.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	Allotment	\$5,423.00	CR Table 2.3	\$5,423.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Uses (3 or more-bedroom dwelling)	4	Dwellings	\$2,410.00	CR Table 2.1	\$9,640.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	Allotment	\$2,410.00	CR Table 2.3	\$2,410.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Uses (3 or more-bedroom dwelling)	4	Dwellings	\$2,009.00	CR Table 2.1	\$8,036.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	Allotment	\$2,009.00	CR Table 2.3	\$2,009.00

Stormwater**Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Uses (3 or more-bedroom dwelling)	4	Dwellings	\$401.00	CR Table 2.1	\$1,604.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	Allotment	\$401.00	CR Table 2.3	\$401.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Multiple Dwellings (4 x 2 storey units)	\$29,526.00	\$16,269.00	\$7,230.00	\$6,027.00	\$1,203.00	\$60,255.00
Total	\$29,526.00	\$16,269.00	\$7,230.00	\$6,027.00	\$1,203.00	\$60,255.00

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
Automatic Increase Provision of charge rate (\$)	An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
Making a Payment	This Infrastructure Charges Notice cannot be used to pay your infrastructure charges. To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment. An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

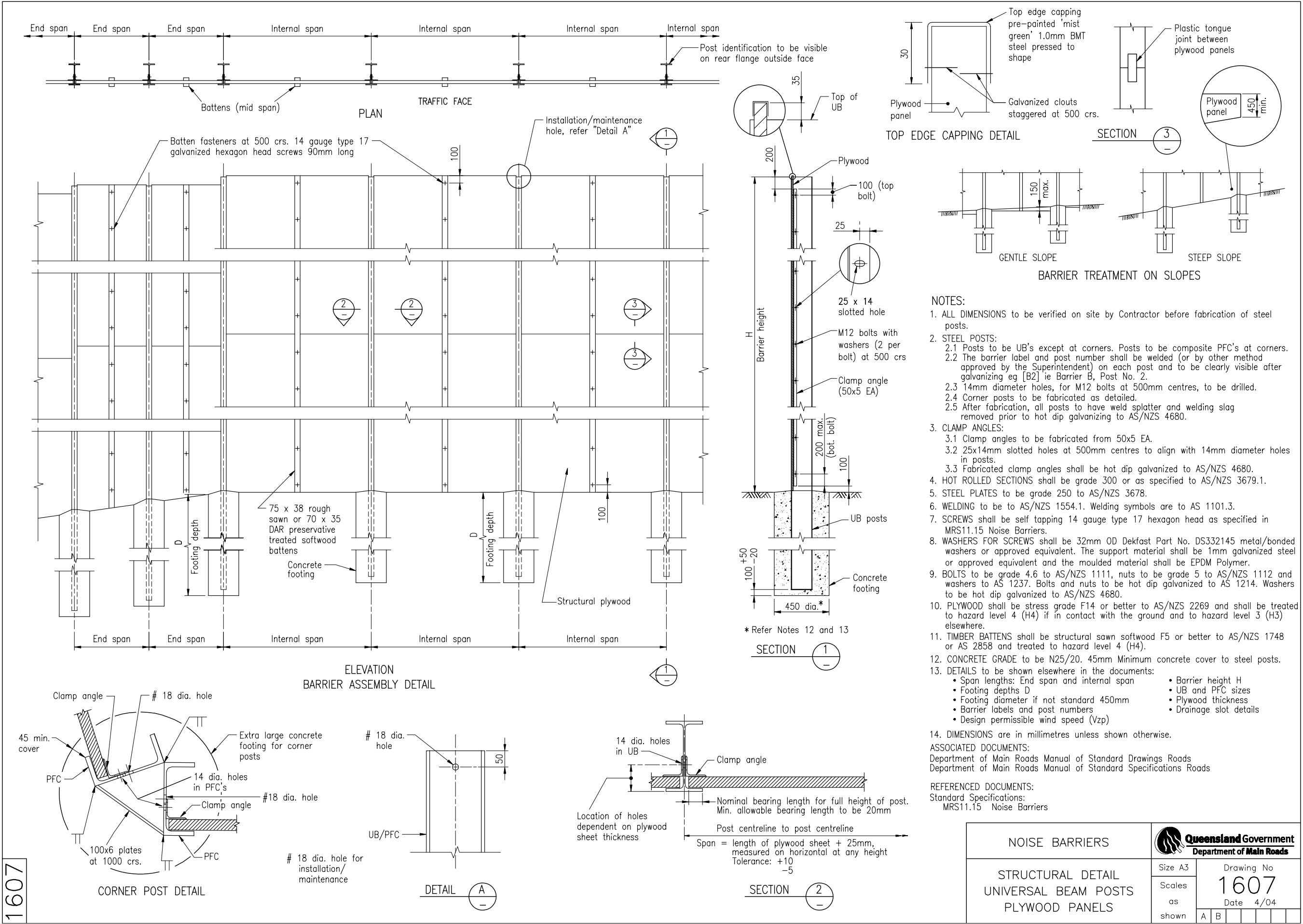
¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

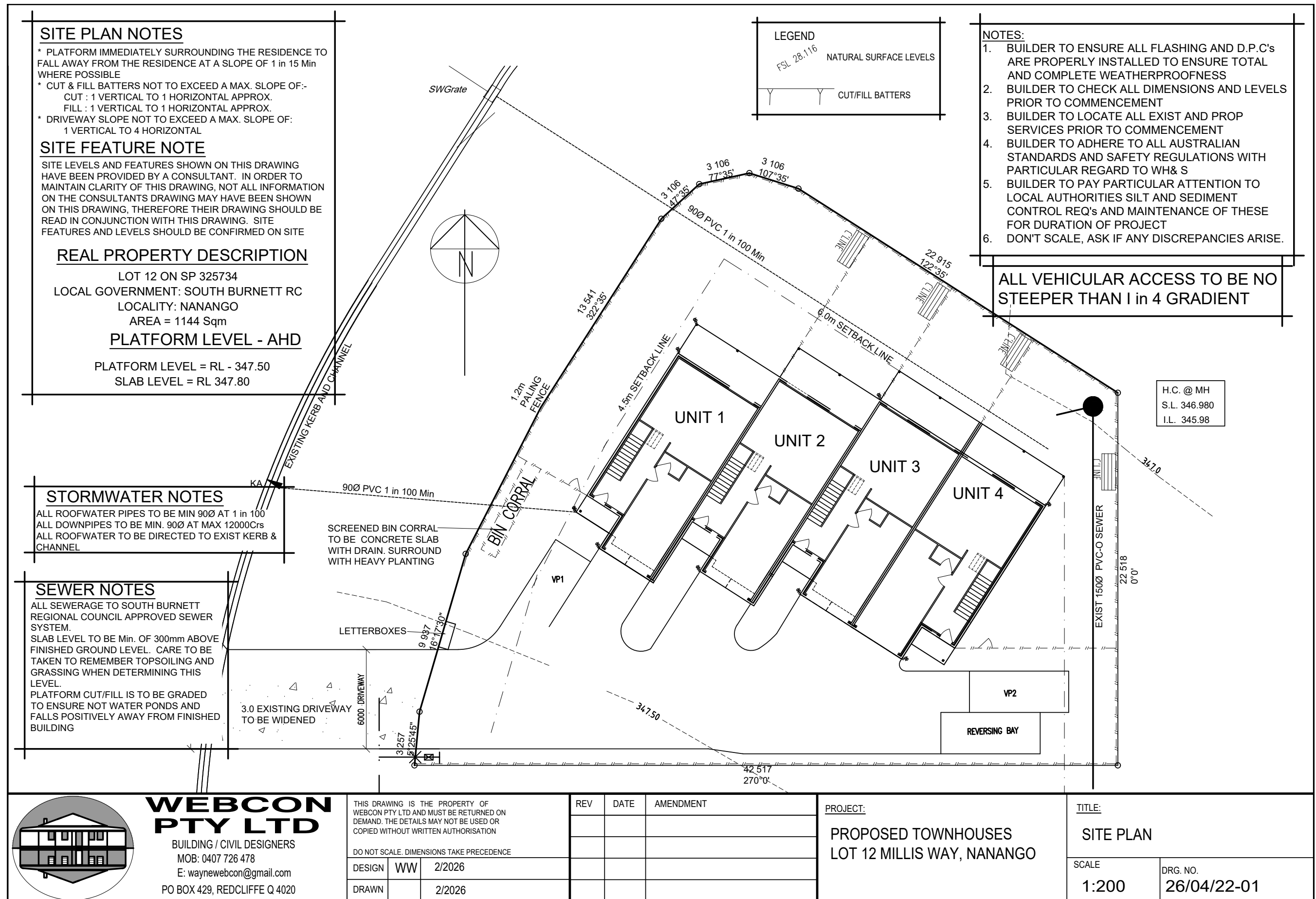
Payment can be made at any of the following South Burnett Regional Council Offices:

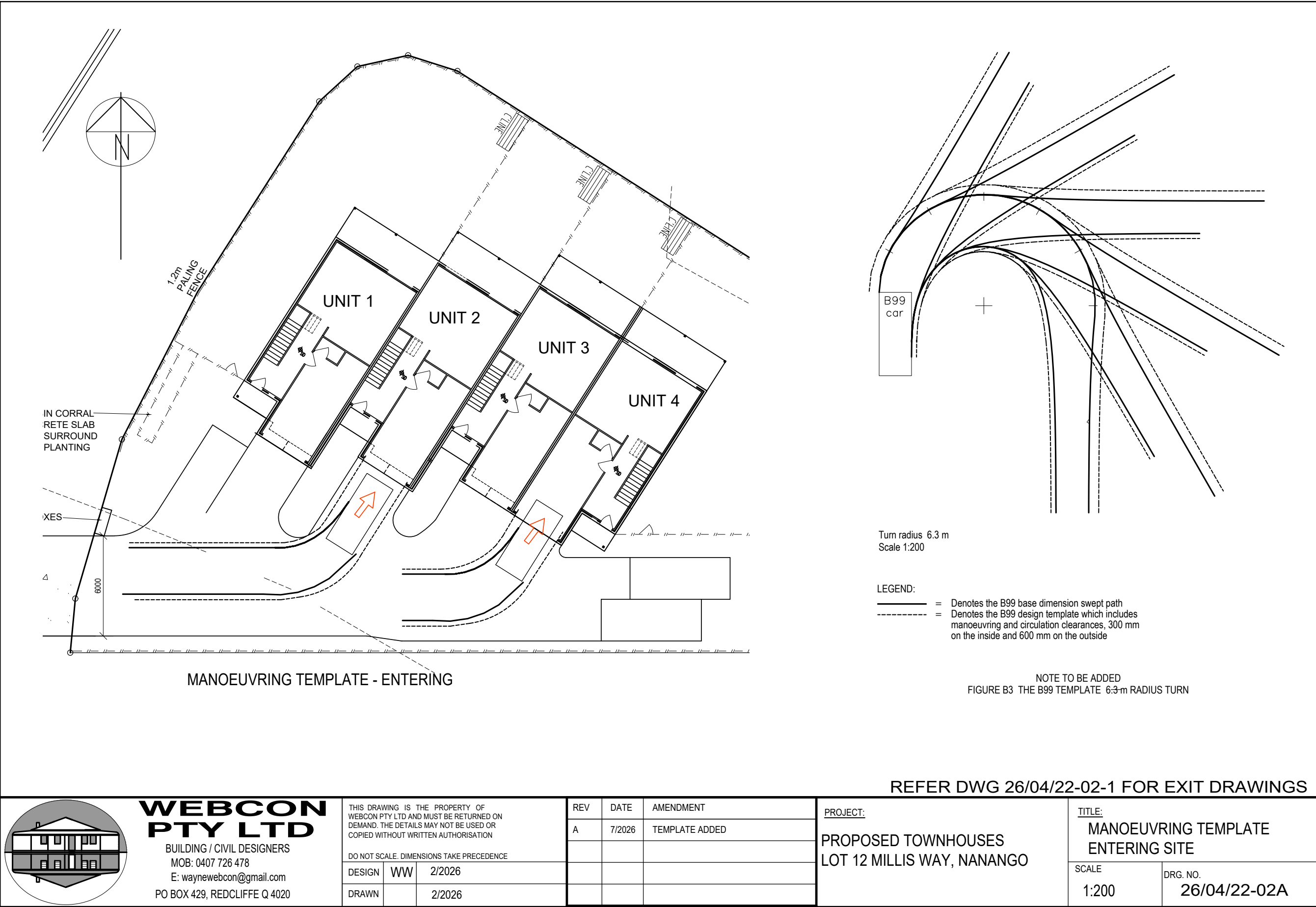
- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

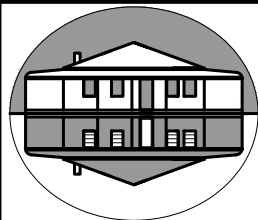
Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Finance & Liveability, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@sbrc.qld.gov.au









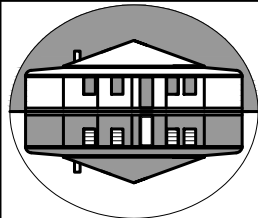
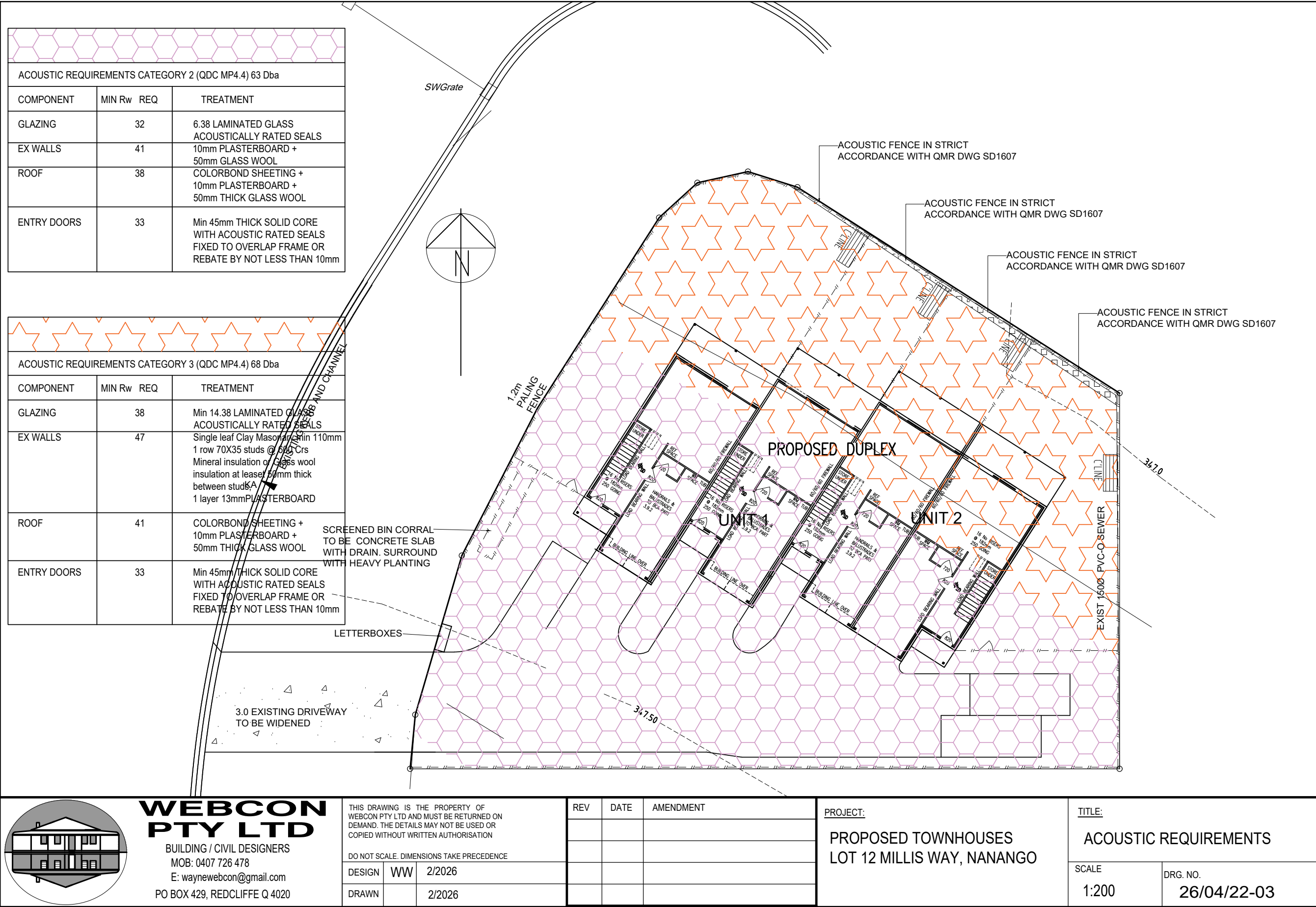
**WEBCON
PTY LTD**
BUILDING / CIVIL DESIGNERS
MOB: 0407 726 478
E: waynewebcon@gmail.com
PO BOX 429, REDCLIFFE Q 4020

THIS DRAWING IS THE PROPERTY OF WEBCON PTY LTD AND MUST BE RETURNED ON DEMAND. THE DETAILS MAY NOT BE USED OR COPIED WITHOUT WRITTEN AUTHORISATION		
DO NOT SCALE. DIMENSIONS TAKE PRECEDENCE		
DESIGN	WW	2/2026
DRAWN		2/2026

REV	DATE	AMENDMENT
A	7/2026	AMENDED TO B99 TEMPLATE

PROJECT:
PROPOSED TOWNHOUSES LOT 12 MILLIS WAY, NANANGO

TITLE: MANOEUVRING TEMPLATE EXITING SITE	
SCALE 1:200	DRG. NO. 26/04/22-02-1



**WEBCON
PTY LTD**
BUILDING / CIVIL DESIGNERS
MOB: 0407 726 478
E: waynewebcon@gmail.com
PO BOX 429, REDCLIFFE Q 4020

THIS DRAWING IS THE PROPERTY OF
WEBCON PTY LTD AND MUST BE RETURNED ON
DEMAND. THE DETAILS MAY NOT BE USED OR
COPIED WITHOUT WRITTEN AUTHORISATION

DO NOT SCALE. DIMENSIONS TAKE PRECEDENCE

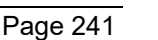
DESIGN	WW	2/2026
DRAWN		2/2026

REV	DATE	AMENDMENT

PROJECT:
**PROPOSED TOWNHOUSES
LOT 12 MILLIS WAY, NANANGO**

TITLE:
ACOUSTIC REQUIREMENTS

SCALE 1:200	DRG. NO. 26/04/22-03
-----------------------	--------------------------------



1. FALLS, SLIP, TRIPS
A) WORKING AT HEIGHTS

DURING CONSTRUCTION
WHEREVER POSSIBLE, COMPONENTS FOR THIS BUILDING SHOULD BE PREFABRICATED OFF-SITE OR AT GROUND LEVEL TO MINIMISE THE RISK OF WORKERS FALLING MORE THAN TWO METRES. HOWEVER, CONSTRUCTION OF THIS BUILDING WILL REQUIRE WORKERS TO BE WORKING AT HEIGHTS WHERE A FALL IN EXCESS OF TWO METRES IS POSSIBLE AND INJURY IS LIKELY TO RESULT FROM SUCH A FALL. THE BUILDER SHOULD PROVIDE A SUITABLE BARRIER WHEREVER A PERSON IS REQUIRED TO WORK IN A SITUATION WHERE FALLING MORE THAN TWO METRES IS A POSSIBILITY

DURING OPERATION OR MAINTENANCE
FOR HOUSE OR OTHER LOW-RISE BUILDING WHERE SCAFFOLDING IS APPROPRIATE
CLEANING AND MAINTENANCE OF WINDOWS, WALLS, ROOF OR OTHER COMPONENTS OF THIS BUILDING WILL REQUIRE PERSONS TO BE SITUATED WHERE A FALL FROM A HEIGHT IN EXCESS OF TWO METRES IS POSSIBLE. WHERE THIS TYPE OF ACTIVITY IS REQUIRED, SCAFFOLDING, LADDERS OR TRESTLES SHOULD BE USED IN ACCORDANCE WITH RELEVANT CODES OF PRACTICE, REGULATION OR LEGISLATION

B) SLIPPERY OR UNEVEN SURFACES

FLOOR FINISHES
FLOOR FINISHES NOTED ON THESE DRAWINGS ARE ONLY FINISH TYPES FOR THE PURPOSE OF CONDUCTING AN ENERGY RATING ASSESSMENT. THE OWNER IS RESPONSIBLE FOR THE SELECTION OF SURFACE FINISHES IN THE PEDESTRIAN TRAFFICABLE AREAS OF THIS BUILDING. SURFACES SHOULD BE SELECTED IN ACCORDANCE WITH AS HB 197:1999 AND AS/NZ 4586:2004

STEPS, LOOSE OBJECTS AND UNEVEN SURFACES
DUE TO DESIGN RESTRICTIONS FOR THIS BUILDING, STEPS AND/OR RAMPS ARE INCLUDED IN THE BUILDING WHICH MAY BE A HAZARD TO WORKERS CARRYING OBJECTS OR OTHERWISE OCCUPIED. STEPS SHOULD BE CLEARLY MARKED WITH BOTH VISUAL AND TACTILE WARNING DURING CONSTRUCTION, MAINTENANCE, DEMOLITION AND AT ALL TIMES WHEN THE BUILDING OPERATES AS A WORKPLACE.
BUILDING OWNERS AND OCCUPIERS SHOULD MONITOR THE PEDESTRIAN ACCESS WAYS AND IN PARTICULAR ACCESS TO AREAS WHERE MAINTENANCE IS ROUTINELY CARRIED OUT TO ENSURE THAT SURFACES HAVE NOT MOVED OR CRACKED SO THAT THEY BECOME UNEVEN AND PRESENT A TRIP HAZARD. SPILLS, LOOSE MATERIAL, STRAY OBJECTS OR ANY OTHER MATTER THAT MAY CAUSE A SLIP OR TRIP HAZARD SHOULD BE CLEANED OR REMOVED FROM ACCESS WAYS
CONTRACTORS SHOULD BE REQUIRED TO MAINTAIN A TIDY WORK SITE DURING CONSTRUCTION, MAINTENANCE OR DEMOLITION OR REDUCE THE RISK OF TRIPS AND FALLS IN THE WORKPLACE. MATERIALS FOR CONSTRUCTION OR MAINTENANCE SHOULD BE STORED IN DESIGNATED AREAS AWAY FROM ACCESS WAYS AND WORK AREAS.

2. FALLING OBJECTS

LOOSE MATERIALS OR SMALL OBJECTS
CONSTRUCTION MAINTENANCE OR DEMOLITION WORK ON OR AROUND THIS BUILDING IS LIKELY TO INVOLVE PERSONS WORKING ABOVE GROUND LEVEL OR ABOVE FLOOR LEVELS. WHERE THIS OCCURS ONE OR MORE OF THE FOLLOWING MEASURES SHOULD BE TAKEN TO AVOID OBJECTS FALLING FROM THE AREA WHERE THE WORK IS BEING CARRIED OUT ONTO PERSONS BELOW.
1. PREVENT OR RESTRICT ACCESS TO AREAS BELOW WHERE THE WORK IS BEING CARRIED OUT.
2. PROVIDE TOEBOARDS TO SCAFFOLDING OR WORK PLATFORM.
3. PROVIDE PROTECTIVE STRUCTURE BELOW THE WORK AREA.
4. ENSURE THAT ALL PERSONS BELOW THE WORK AREA HAVE PERSONAL PROTECTIVE EQUIPMENT (PPE)

BUILDING COMPONENTS
DURING CONSTRUCTION, RENOVATION OR DEMOLITION OF THIS BUILDING, PARTS OF THE STRUCTURE INCLUDING FABRICATED STEELWORK, HEAVY PANELS AND MANY OTHER COMPONENTS WILL REMAIN STANDING PRIOR TO OR AFTER SUPPORTING PARTS ARE IN PLACE. CONTRACTORS SHOULD ENSURE THAT TEMPORARY BRACING OR OTHER REQUIRED SUPPORT IS IN PLACE AT ALL TIMES WHEN COLLAPSE WHICH MAY INJURE PERSONS IN THE AREA IS A POSSIBILITY.

3. TRAFFIC MANAGEMENT

FOR BUILDINGS ON A MAJOR ROAD, NARROW ROAD OR STEEPLY SLOPING ROAD:
PARKING OR VEHICLES OR LOADING/UNLOADING OF VEHICLES ON THIS ROADWAY MAY CAUSE A TRAFFIC HAZARD. DURING CONSTRUCTION, MAINTENANCE OR DEMOLITION OF THIS BUILDING DESIGNATED PARKING FOR WORKERS AND LOADING AREA SHOULD BE PROVIDED. TRAINED TRAFFIC MANAGEMENT PERSONNEL SHOULD BE RESPONSIBLE FOR THE SUPERVISION OF THESE AREAS.
FOR BUILDING WHERE ON-SITE LOADING/UNLOADING IS RESTRICTED:
CONSTRUCTION OF THIS BUILDING WILL REQUIRE LOADING AND UNLOADING OF MATERIALS ON THE ROADWAY. DELIVERIES SHOULD BE WELL PLANNED TO AVOID CONGESTION OF LOADING AREAS AND TRAINED TRAFFIC MANAGEMENT PERSONNEL SHOULD BE USED TO SUPERVISE LOADING/UNLOADING AREAS
FOR ALL BUILDINGS:
BUSY CONSTRUCTION AND DEMOLITION SITES PRESENT A RISK OF COLLISION WHERE DELIVERIES AND OTHER TRAFFIC ARE MOVING WITHIN THE SITE. A TRAFFIC MANAGEMENT PLAN SUPERVISED BY TRAINED TRAFFIC MANAGEMENT PERSONNEL MAY NEED TO BE ADOPTED FOR THE WORK SITE.

4. SERVICES

GENERAL
RUPTURE OF SERVICES DURING EXCAVATION OR OTHER ACTIVITY CREATES A VARIETY OF RISKS INCLUDING RELEASE OF HAZARDOUS MATERIAL. EXISTING SERVICES ARE LOCATED ON OR AROUND THIS SITE. WHERE KNOWN, THESE ARE IDENTIFIED ON THE PLANS BUT THE EXACT LOCATION AND EXTENT OF SERVICES MAY VARY FROM THAT INDICATED. SERVICES SHOULD BE LOCATED USING AN APPROPRIATE SERVICE (SUCH AS DIAL BEFORE YOU DIG)
APPROPRIATE EXCAVATION PRACTICE SHOULD BE USED AND, WHERE NECESSARY, SPECIALISED CONTRACTORS SHOULD BE USED.
LOCATIONS WITH UNDERGROUND POWER:
UNDERGROUND POWER LINES MAY BE LOCATED IN OR AROUND THIS SITE. ALL UNDERGROUND POWER LINES MUST BE DISCONNECTED OR CAREFULLY LOCATED AND ADEQUATE WARNING SIGNS USED PRIOR TO ANY CONSTRUCTION, MAINTENANCE OR DEMOLITION COMMENCING.
LOCATIONS WITH OVERHEAD POWER LINES
OVERHEAD POWER LINES MAY BE NEAR OR ON THIS SITE. THESE POSE A RISK OF ELECTROCUTION IF STRUCK OR APPROACHED BY LIFTING DEVICES OR OTHER PLANT AND PERSONS WORKING ABOVE GROUND LEVEL. WHERE PRACTICAL DISCONNECTED OR RELOCATED. WHERE THIS IS NOT PRACTICAL ADEQUATE WARNING IN THE FORM OF BRIGHT COLOURED TAPE OR SIGNAGE SHOULD BE USED OR A PROTECTIVE BARRIER PROVIDED

5. MANUAL TASKS

COMPONENTS WITHIN THIS DESIGN WITH A MASS IN EXCESS OF 25kg SHOULD BE LIFTED BY TWO OR MORE WORKERS OR BY MECHANICAL LIFTING DEVICE. WHERE THIS IS NOT PRACTICAL, SUPPLIERS OR FABRICATORS SHOULD BE REQUIRED TO LIMIT THE COMPONENT MASS.
ALL MATERIAL PACKAGING, BUILDING AND MAINTENANCE COMPONENTS SHOULD CLEARLY SHOW THE TOTAL MASS OF PACKAGES AND WHERE PRACTICAL ALL ITEMS SHOULD BE STORED ON SITE IN A WAY WHICH MINIMISES BENDING BEFORE LIFTING. ADVICE SHOULD BE PROVIDED ON SAFE LIFTING METHODS IN ALL AREAS WHERE LIFTING MAY OCCUR
CONSTRUCTION, MAINTENANCE AND DEMOLITION OF THIS BUILDING WILL REQUIRE THE USE OF PORTABLE TOOLS AND EQUIPMENT. THESE SHOULD BE FULLY MAINTAINED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS AND NOT USED WHERE FAULTY OR (IN THE CASE OF ELECTRICAL EQUIPMENT) NOT CARRYING A CURRENT ELECTRICAL SAFETY TAG. ALL SAFETY GUARDS OR DEVICES SHOULD BE REGULARLY CHECKED AND PERSONAL PROTECTIVE EQUIPMENT SHOULD BE USED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS.

6. HAZARDOUS SUBSTANCES

ASBESTOS
FOR ALTERATIONS TO A BUILDING CONSTRUCTED PRIOR TO 1990
IF THIS EXISTING BUILDING WAS CONSTRUCTED PRIOR TO 1990 – IT THEREFORE MAY CONTAIN ASBESTOS
1966 – IT THEREFORE IS LIKELY TO CONTAIN ASBESTOS
EITHER IN CLADDING MATERIAL OR IN FIRE RETARDANT INSULATION MATERIAL. IN EITHER CASE, THE BUILDER SHOULD CHECK AND, IF NECESSARY, TAKE APPROPRIATE ACTION BEFORE DEMOLISHING, CUTTING, SANDING, DRILLING OR OTHERWISE DISTURBING THE EXISTING STRUCTURE

POWDERED MATERIALS
MANY MATERIALS USED IN THE CONSTRUCTION OF THIS BUILDING CAN CAUSE HARM IF INHALED IN POWDERED FORM. PERSONS WORKING ON OR IN THE BUILDING DURING CONSTRUCTION, OPERATIONAL MAINTENANCE OR DEMOLITION SHOULD ENSURE GOOD VENTILATION AND WEAR PERSONAL PROTECTIVE EQUIPMENT INCLUDING PROTECTION AGAINST INHALATION WHILE USING POWDERED MATERIAL OR WHEN SANDING, DRILLING, CUTTING OR OTHERWISE DISTURBING OR CREATING POWDERED MATERIAL

TREATED TIMBER
THE DESIGN OF THIS BUILDING MAY INCLUDE PROVISIONS FOR THE INCLUSION OF TREATED TIMBER WITHIN THE STRUCTURE. DUST OR FUMES FROM THIS MATERIAL CAN BE HARMFUL. PERSONS WORKING ON OR IN THE BUILDING DURING CONSTRUCTION, OPERATIONAL MAINTENANCE OR DEMOLITION SHOULD ENSURE GOOD VENTILATION AND WEAR PERSONAL PROTECTIVE EQUIPMENT INCLUDING PROTECTION AGAINST INHALATION OF HARMFUL MATERIAL WHEN SANDING, DRILLING, CUTTING OR USING TREATED TIMBER IN ANY WAY THAT MAY CAUSE HARMFUL MATERIAL TO BE RELEASED.. DO NOT BURN TREATED TIMBER

VOLATILE ORGANIC COMPOUNDS
MANY TYPES OF GLUE, SOLVENTS, SPRAY PACKS, PAINTS, VARNISHES AND SOME CLEANING MATERIALS AND DISINFECTANTS HAVE DANGEROUS EMISSIONS. AREAS WHERE THESE ARE USED SHOULD BE KEPT WELL VENTILATED WHILE THE MATERIAL IS BEING USED AND FOR A PERIOD AFTER INSTALLATION. PERSONAL PROTECTIVE EQUIPMENT MAY ALSO BE REQUIRED. THE MANUFACTURER'S RECOMMENDATIONS FOR USE MUST BE CAREFULLY CONSIDERED AT ALL TIMES.

SYNTHETIC MINERAL FIBRE
FIBREGLASS, ROCKWOOL, CERAMIC AND OTHER MATERIAL USED FOR THERMAL OR SOUND INSULATION MAY CONTAIN SYNTHETIC MINERAL FIBRE WHICH MAY BE HARMFUL IF INHALED OR IF IT COMES IN CONTACT WITH THE SKIN, EYES OR OTHER SENSITIVE PARTS OF THE BODY. PERSONAL PROTECTIVE EQUIPMENT INCLUDING PROTECTION AGAINST INHALATION OF HARMFUL MATERIAL SHOULD BE USED WHEN INSTALLATION, REMOVING OR WORKING NEAR BULK INSULATION MATERIAL.

TIMBER FLOORS
THIS BUILDING MAY CONTAIN TIMBER FLOORS WHICH HAVE AN APPLIED FINISH. AREAS WHERE FINISHES ARE APPLIED SHOULD BE KEPT WELL VENTILATED DURING SANDING AND APPLICATION AND FOR A PERIOD AFTER INSTALLATION. PERSONAL PROTECTIVE EQUIPMENT MAY ALSO BE REQUIRED. THE MANUFACTURER'S RECOMMENDATIONS FOR USE MUST BE CAREFULLY CONSIDERED AT ALL TIMES

7. CONFINED SPACES

EXCAVATOR
CONSTRUCTION OF THIS BUILDING AND SOME MAINTENANCE ON THE BUILDING WILL REQUIRE EXCAVATION AND INSTALLATION OF ITEMS WITHIN EXCAVATIONS. WHERE PRACTICAL INSTALLATION SHOULD BE CARRIED OUT USING METHODS WHICH DO NOT REQUIRE WORKERS TO ENTER THE EXCAVATIONS. WHERE THIS IS NOT PRACTICAL, ADEQUATE SUPPORT FOR THE EXCAVATED AREA SHOULD BE PROVIDED TO PREVENT COLLAPSES. WARNING SIGNS AND BARRIERS TO PREVENT ACCIDENTAL OR UNAUTHORISED ACCESS TO ALL EXCAVATIONS SHOULD BE PROVIDED

ENCLOSED SPACES
FOR BUILDINGS WITH ENCLOSED SPACES WHERE MAINTENANCE OR OTHER ACCESS MAY BE REQUIRED:
ENCLOSED SPACES WITHIN THIS BUILDING MAY PRESENT A RISK TO PERSONS ENTERING FOR CONSTRUCTION, MAINTENANCE OR ANY OTHER PURPOSE. THE DESIGN DOCUMENTATION CALLS FOR WARNING SIGNS AND BARRIERS TO UNAUTHORISED ACCESS. THESE SHOULD BE MAINTAINED THROUGHOUT THE LIFE OF THE BUILDING. WHERE WORKERS ARE REQUIRED TO ENTER ENCLOSED SPACES, AIR TESTING EQUIPMENT AND PERSONAL PROTECTIVE EQUIPMENT SHOULD BE PROVIDED.

SMALL SPACES
FOR BUILDING WITH SMALL SPACES WHERE MAINTENANCE OR OTHER ACCESS MAY BE REQUIRED:
SOME SMALL SPACES WITHIN THIS BUILDING WILL REQUIRE ACCESS BY CONSTRUCTION OR MAINTENANCE WORKERS. THE DESIGN DOCUMENTATION CALLS FOR WARNING SIGNS AND BARRIERS TO UNAUTHORISED ACCESS. THESE SHOULD BE MAINTAINED THROUGHOUT THE LIFE OF THE BUILDING. WHERE WORKERS ARE REQUIRED TO ENTER SMALL SPACES, THEY SHOULD BE SCHEDULED SO THAT ACCESS IS FOR SHORT PERIODS. MANUAL LIFTING AND OTHER MANUAL ACTIVITY SHOULD BE RESTRICTED IN SMALL SPACES

8. PUBLIC ACCESS

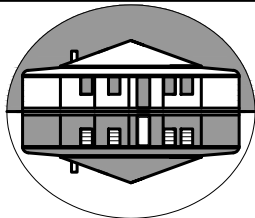
PUBLIC ACCESS TO CONSTRUCTION AND DEMOLITION SITES AND TO AREAS UNDER MAINTENANCE CAUSES RISK TO WORKERS AND PUBLIC. WARNING SIGNS AND SECURE BARRIERS TO UNAUTHORISED ACCESS SHOULD BE PROVIDED. WHERE ELECTRICAL INSTALLATIONS, EXCAVATIONS, PLANT OR LOOSE MATERIALS ARE PRESENT THEY SHOULD BE SECURED WHEN NOT FULLY SUPERVISED.

9. OPERATIONAL USE OF BUILDING

RESIDENTIAL BUILDINGS
THIS BUILDING AS BEEN DESIGNED AS A RESIDENTIAL BUILDING. IF IT, AT A LATER DATE, IT IS USED OR INTENDED TO BE USED AS A WORKPLACE, THE PROVISIONS OF THE WORK HEALTH AND SAFETY ACT 2011 OR SUBSEQUENT REPLACEMENT ACT SHOULD BE APPLIED TO THE NEW USE.

10. OTHER HIGH RISK ACTIVITY

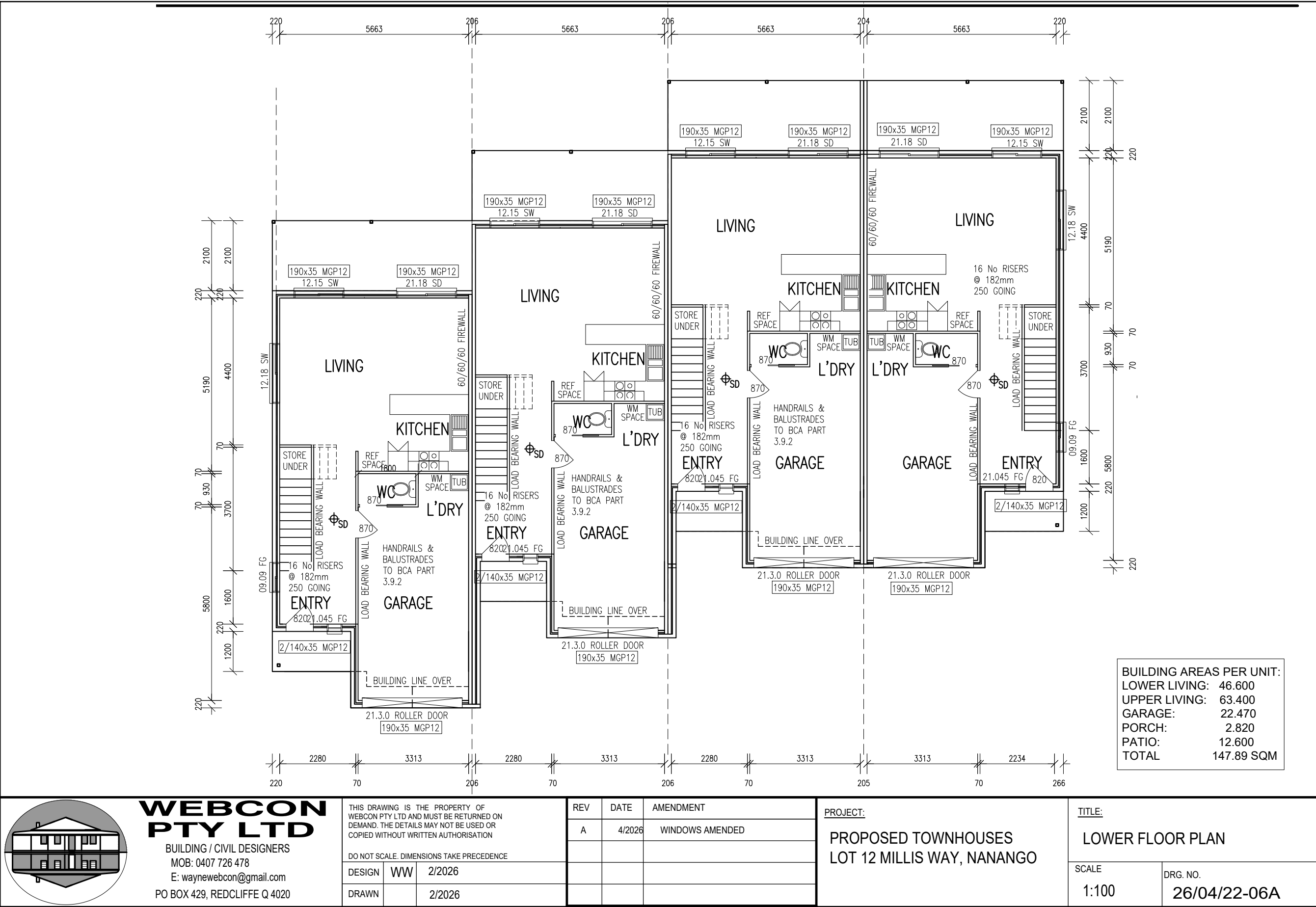
ALL ELECTRICAL WORK SHOULD BE CARRIED OUT IN ACCORDANCE WITH CODE OF PRACTICE: MANAGING ELECTRICAL RISKS AT THE WORKPLACE, AS/NZ 3012 AND ALL LICENSING REQUIREMENTS
ALL WORK USING PLANT SHOULD BE CARRIED OUT IN ACCORDANCE WITH CODE OF PRACTICE: MANAGING RISKS OF PLANT AT THE WORKPLACE.
ALL WORK SHOULD BE CARRIED OUT IN ACCORDANCE WITH CODE OF PRACTICE: MANAGING NOISE AND PREVENTING HEARING LOSS AT WORK.
DUE TO THE HISTORY OF SERIOUS INCIDENTS IT IS RECOMMENDED THAT PARTICULAR CARE BE EXERCISED WHEN UNDERTAKING WORK INVOLVING STEEL CONSTRUCTION AND CONCRETE PLACEMENT. ALL THE ABOVE APPLY

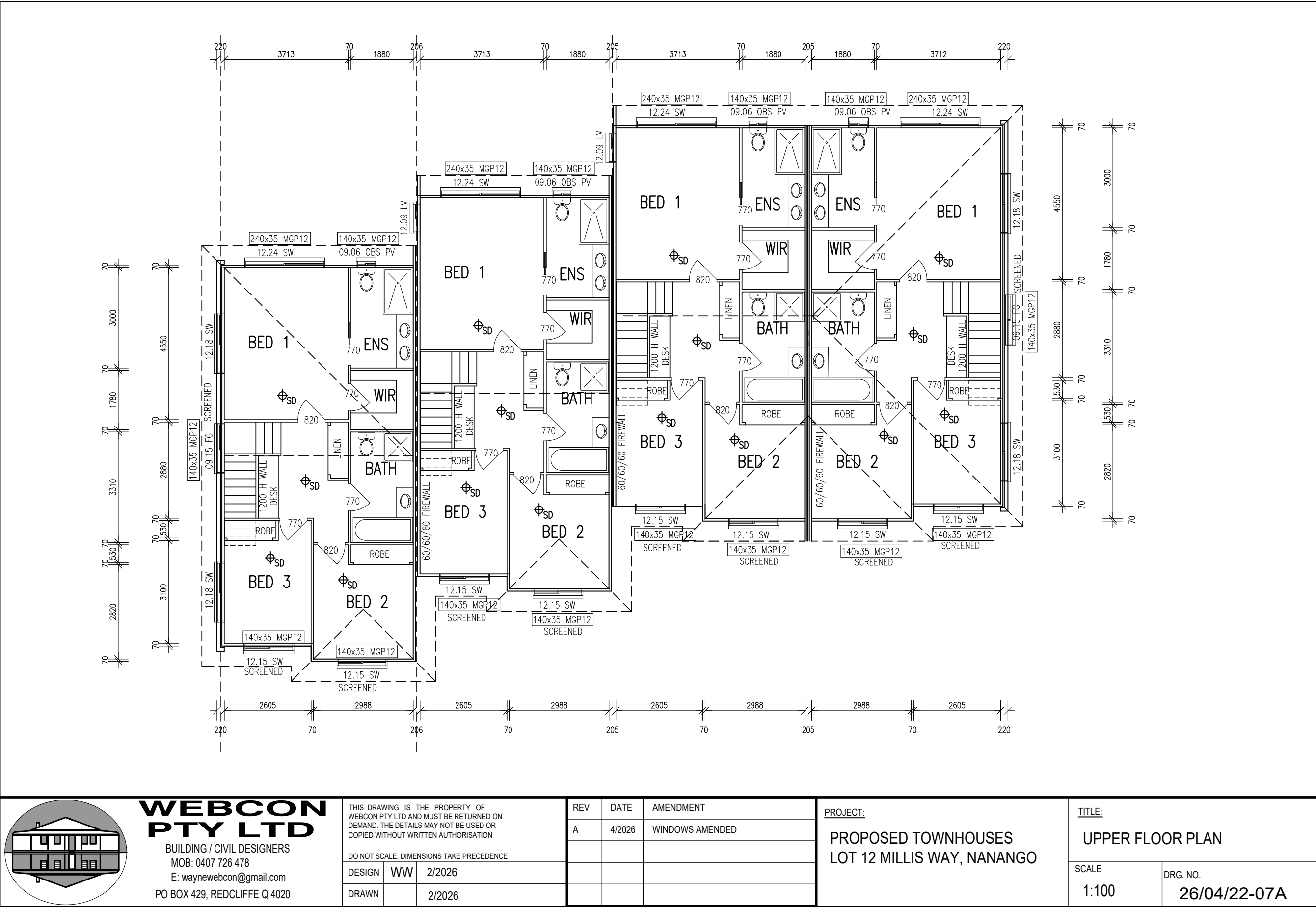


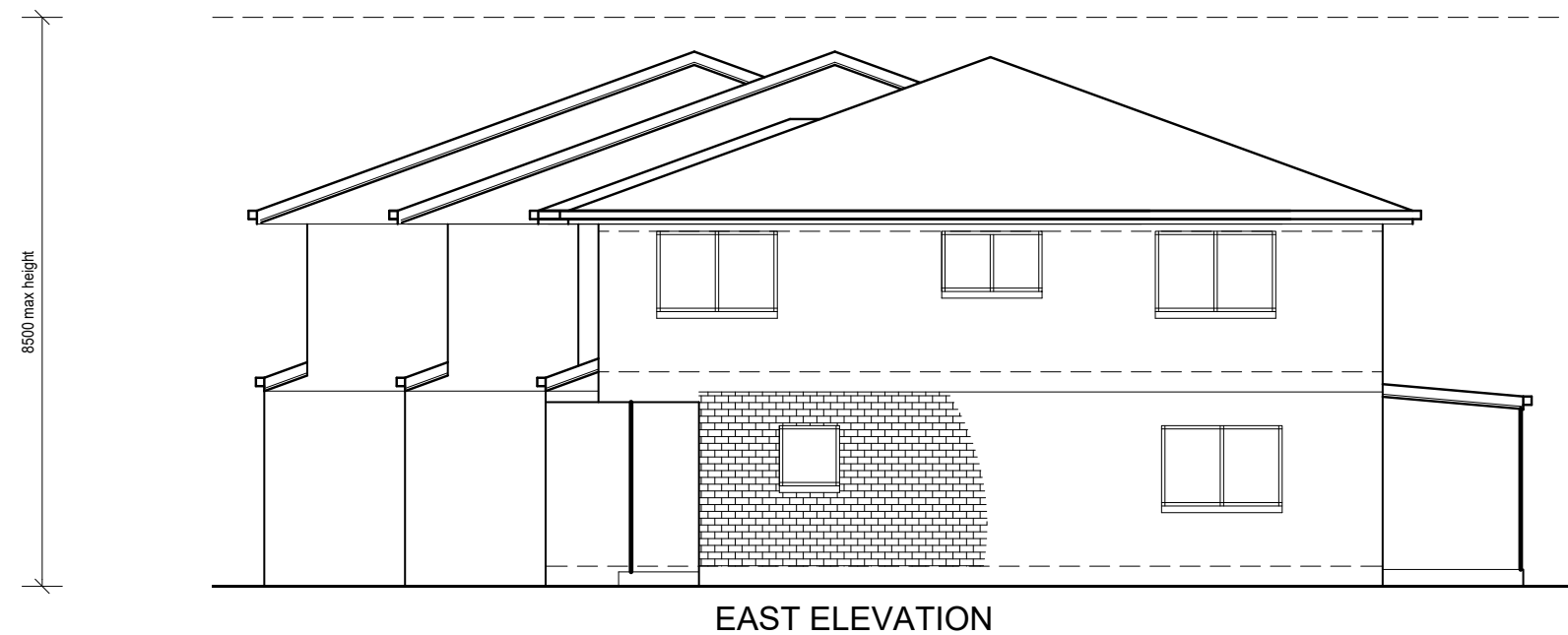
**WEBCON
PTY LTD**

BUILDING / CIVIL DESIGNERS
MOB: 0407 726 478
E: waynewebcon@gmail.com
PO BOX 429, REDCLIFFE Q 4020

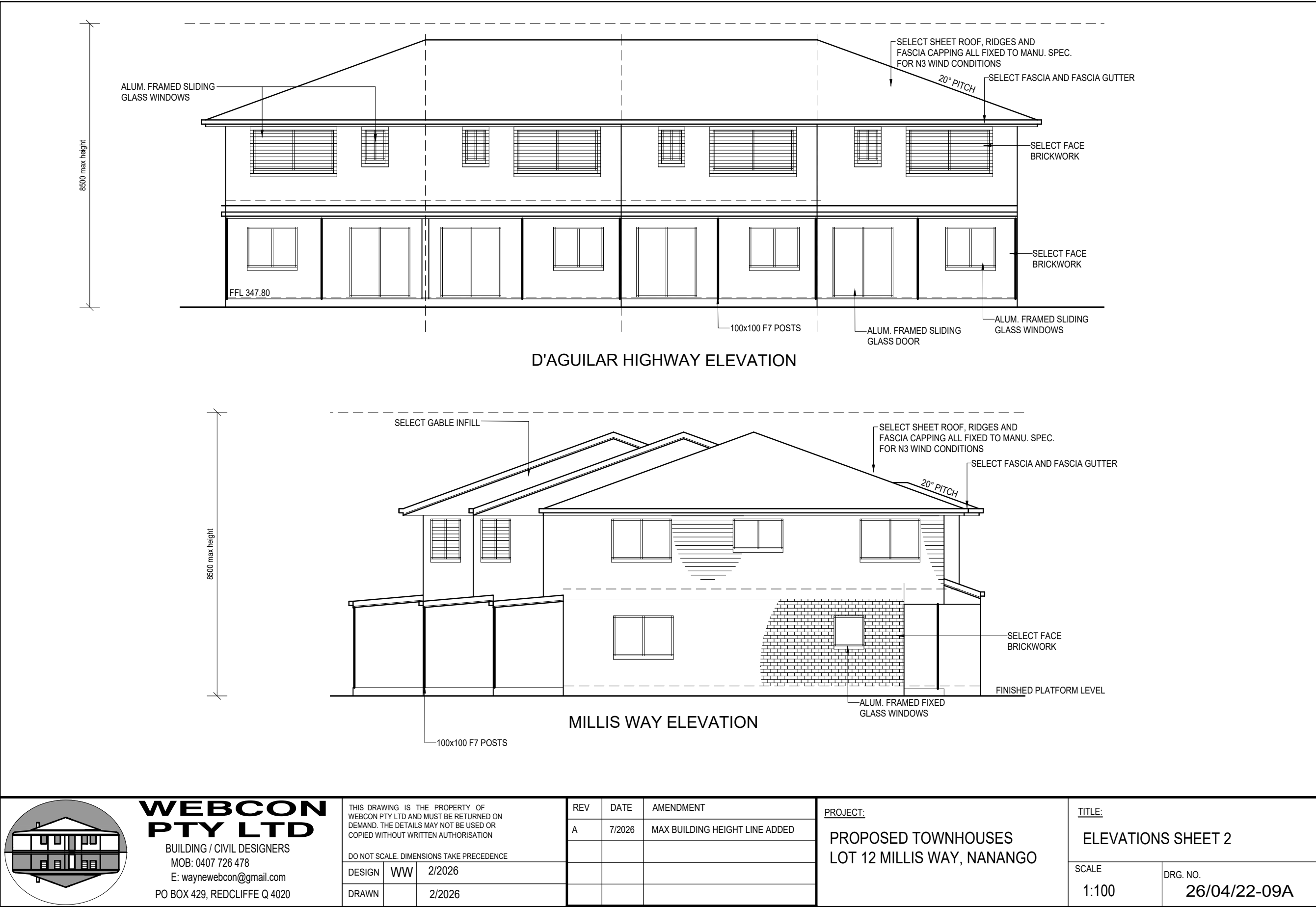
THIS DRAWING IS THE PROPERTY OF WEBCON PTY LTD AND MUST BE RETURNED ON DEMAND. THE DETAILS MAY NOT BE USED OR COPIED WITHOUT WRITTEN AUTHORISATION			REV	DATE	AMENDMENT	PROJECT: PROPOSED TOWHOUSES LOT 12 MILLIS WAY, NANANGO	TITLE: OHS REPORT	
DO NOT SCALE. DIMENSIONS TAKE PRECEDENCE							SCALE	DRG. NO.
DESIGN	WW	2/2022					NTS	26/04/22-05
DRAWN		2/2022						

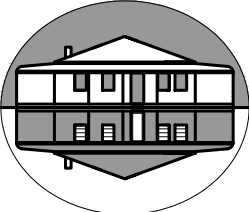






 WEBCON PTY LTD BUILDING / CIVIL DESIGNERS MOB: 0407 726 478 E: waynewebcon@gmail.com PO BOX 429, REDCLIFFE Q 4020	THIS DRAWING IS THE PROPERTY OF WEBCON PTY LTD AND MUST BE RETURNED ON DEMAND. THE DETAILS MAY NOT BE USED OR COPIED WITHOUT WRITTEN AUTHORISATION			REV	DATE	AMENDMENT	PROJECT: PROPOSED DUPLEX LOT 12 MILLIS WAY, NANANGO FOR WAYNE WEBER	TITLE: ELEVATIONS SHEET 1	
				A	7/2026	MAX BUILDING HEIGHT LINE ADDED		SCALE	
	DO NOT SCALE. DIMENSIONS TAKE PRECEDENCE							1:100	DRG. NO.
	DESIGN	WW	2/2026						26/04/22-08A
DRAWN		2/2026							



 WEBCON PTY LTD BUILDING / CIVIL DESIGNERS MOB: 0407 726 478 E: waynewebcon@gmail.com PO BOX 429, REDCLIFFE Q 4020	THIS DRAWING IS THE PROPERTY OF WEBCON PTY LTD AND MUST BE RETURNED ON DEMAND. THE DETAILS MAY NOT BE USED OR COPIED WITHOUT WRITTEN AUTHORISATION			REV	DATE	AMENDMENT	PROJECT: PROPOSED TOWNHOUSES LOT 12 MILLIS WAY, NANANGO	TITLE: ELEVATIONS SHEET 2	
	DO NOT SCALE. DIMENSIONS TAKE PRECEDENCE			A	7/2026	MAX BUILDING HEIGHT LINE ADDED		SCALE	DRG. NO.
	DESIGN	WW	2/2026					1:100	26/04/22-09A
	DRAWN		2/2026						



ANDREW AND CHITALU OSED0

1 Millis Road, Nanango

Stormwater Management Plan

BBNE012205_0001-REP-001-0

20 APRIL 2026



DISCLAIMER

This Report has been prepared on behalf of and for the exclusive use of Andrew and Chitalu Osedo and is subject to and issued in accordance with Andrew and Chitalu Osedo instruction to Engeny Australia Pty Ltd (Engeny). The content of this Report was based on previous information and studies supplied by Andrew and Chitalu Osedo.

Engeny accepts no liability or responsibility whatsoever for it in respect of any use of or reliance upon this Report by any third party. Copying this Report without the permission of Andrew and Chitalu Osedo or Engeny is not permitted.

Rev	Date	Description	Author	Reviewer	Project Mgr.	Approver
0	17/04/2026	Client Issue	Joshua Copelin	Brendon Bolt	Brendon Bolt	Brendon Bolt
Signatures:						



CONTENTS

1. Introduction	1
1.1 Project Purpose and Scope	1
1.2 Site Characteristics	1
1.3 Flood Hazard Mapping	2
1.4 Project Data and Guidelines	2
1.5 Performance Criteria	3
2. Stormwater Quality	4
3. Stormwater Quantity	5
3.1 Lawful Point of Discharge	5
3.2 Hydrologic Model Development	6
3.3 Hydrologic Model Results	7
3.4 Mitigation Scenario	7
4. Conclusion	8
5. Qualifications	9

Appendices

Appendix A: Proposed Site Layout Plan	10
Appendix B: WBNM Result Summary	11

Tables

Table 3.1: Existing and Developed Catchment Parameters	6
Table 3.2: Key modelling parameters - Hydrology	6
Table 3.3: Peak Discharge Comparison – Existing Vs Developed Sceario	7
Table 3.5: Peak Discharge Comparison – Existing vs Mitigated – Outlet	7

Figures

Figure 1.1: Site Locality	1
Figure 1.2: SBRC Flood Hazard Mapping.....	2
Figure 3.1: Proposed Stormwater Configuration	5

1. INTRODUCTION

Engeny Australia Pty Ltd (Engeny) have been engaged by Andrew and Chitalu Osedo to prepare a Stormwater Management Plan (SMP) for a proposed Reconfiguration of Lots (ROL) application (1 into 4 lots) for 1 Millis way, Nanango (Lot 12 SP325734), (the Site). The Site is located within the South Burnett Regional Council (SBRC) Local Government Authority (LGA).

1.1 Project Purpose and Scope

The purpose of this SMP is to identify the stormwater management options required for the proposed development to achieve the requirements of the SBRC Planning Scheme 2017 "Table SC6.2.12–Stormwater Quantity Standards of Service" and State Planning Policy (SPP) (2017). The project scope therefore includes the following:

- Assessment of the requirement for stormwater quality as per SPP
- Assessment of the existing and developed Site stormwater quantity runoff and recommendations for mitigative solutions.
- Collation of findings in a consolidated Stormwater Management Plan (SMP) report.

1.2 Site Characteristics

The Site has an approximate area of 0.114 ha and covers one existing lot within a low-density residential zone. The existing lot has no infrastructure on it, with trees lining the northeastern property boundary. Informed by 2012 ELVIS LiDAR ¹ the Site is sloping towards D'Aguilar Highway northeast of the site with surface elevations ranging from RL 347.8m AHD to RL 347.2 m AHD with an average slope of 1.5%.

The proposed Site layout and engineering plans are provided in Appendix A: of this report, with the Site locality presented in Figure 1.1 below.



FIGURE 1.1: SITE LOCALITY

¹ <https://elevation.fsdf.org.au/> (accessed, 25/03/2026)

1.3 Flood Hazard Mapping

Assessment of SBRC endorsed Public Interactive Mapping Flood Hazard Overlay² identified that the Site is not influenced by flooding (refer Figure 1.2). No further assessment in relation to flooding is required for this site.



FIGURE 1.2: SBRC FLOOD HAZARD MAPPING

1.4 Project Data and Guidelines

The following data has been utilised for this assessment:

- Site plans prepared by WebCon Pty Ltd (dated 02/2022).
- Engineering plans prepared by WebCon Pty Ltd (dated 02/2022).
- Design inputs for hydrologic and hydraulic modelling from the Australian Rainfall and Runoff Data Hub.
- Rainfall and Meteorological Data by Australian Bureau of Meteorology (Bureau).
- Aerial LiDAR data of the ANZLIC Committee on Surveys and Mapping (ELVIS, <https://elevation.fsdf.org.au/>).

The guidelines, standards, and codes considered during the assessment were as follows:

- South Burnett Regional Council Planning Scheme 2017.
- Queensland Urban Drainage Manual 2017 (QUDM).
- Australian Rainfall and Runoff 2019 (ARR) 2019 (Ball, et al, 2019).

² <https://www.southburnett.qld.gov.au/Business/Building-and-development/Online-maps> (accessed, 26/03/2026)



1.5 Performance Criteria

A singular objective has been adopted for the development with respect to the management of stormwater quantity:

- Stormwater quantity:
 - Impervious surfaces, roads or lot drainage captured and infiltrated on site to prevent an increase in the outflow from the site under normal operating conditions.
- Stormwater Quality:
 - Comply with outcomes of State Planning Policy (SPP) 2017.



2. STORMWATER QUALITY

In accordance with the State Planning Policy (2017) "Table B: Post construction phase – stormwater management design objectives", a reconfiguration of the lot application will be required to achieve the prescribed water quality objectives (WQO) when:

- A material change of use for an urban purpose that involves premises 2500 metres² or greater in size and:
 - (a) will result in six or more dwellings; or*
 - (b) an impervious area greater than 25 per cent of the net developable area.*

As the site area is less than 2500m² (i.e. 1140m²) and the number of lots is less than 6 lots (i.e. 4 lots). The implementation of stormwater treatment measures to achieve the WQO's is not required for this development.

3. STORMWATER QUANTITY

The objective of this assessment is to investigate the impacts the proposed development has on peak flows discharging from the Site to the receiving waterway (and lawful point of discharge) to determine if no nuisance of flow conditions is achieved.

3.1 Lawful Point of Discharge

The Queensland Urban Drainage Manual (QUDM) (4th Edition – Institute of Public Works Engineering Australasia, Queensland Division) identifies that a test can be undertaken to determine whether a lawful point of discharge exists:

The criteria for determining the lawful point of discharge are:

- Will the proposed development alter the site's stormwater discharge characteristics in a manner that may substantially damage a third-party property (see Section 3.6)?
 - If not, then no further steps are required to obtain tenure for a lawful point of discharge (assuming any previous circumstances and changes were lawful).

The existing Site currently discharges to the east into Millis way kerb and channel and is the lawful point of discharge for the site (refer Figure 1.2).

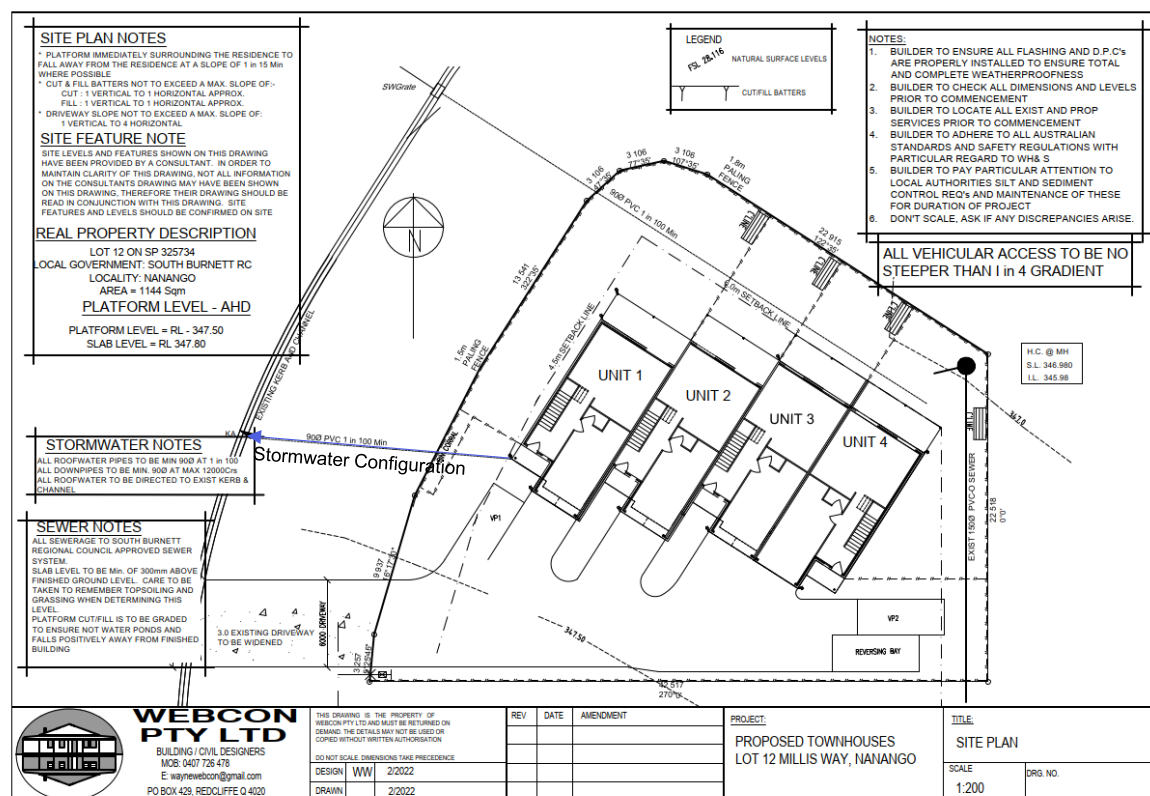


FIGURE 3.1: PROPOSED STORMWATER CONFIGURATION



3.2 Hydrologic Model Development

The objective of the hydrologic assessment is to investigate the potential impact the development may have at the lawful point of discharge and identify if any further mitigation measures are required.

Hydrologic modelling of the catchment has been carried out using WBNM software developed jointly by the University of Wollongong, Rienco Consulting and Balance R&D. The 2019 version has been used for this investigation with ARR2019 hydrology being used.

Modelling has been carried out for the 63.2%, 50%, 20%, 10%, 5%, 2% and 1% AEP events, for durations between 15 minutes and 6 hours. The following scenarios have been investigated:

- (1) Existing Scenario – Represents the current day development conditions of the Site.
- (2) Developed Scenario – Represents the proposed development.
- (3) Mitigative Scenario – Represents the proposed development with stormwater detention infrastructure

3.2.1 Catchments

The site has been represented based on the area of the site boundary. The fraction impervious percentages are detailed below in Table 3.1, with catchments highlighted in Figure 3.1. The existing site was formed as part of a subdivision completed in 2012. The Operational Works for the subdivision was completed by Taylor Westerveld Engineers, and as part of their stormwater design each lot catchment assumed a runoff coefficient of 0.66, which equates to an impervious value of 60%. The existing lot has therefore been assumed as 60% as it is the as of right development intensity for the site. With the inclusion of the proposed Townhouse, the site's imperviousness has increased to 71%, which represents the driveway and roof, along with assuming the remaining ground will be 30% impervious (to account for paths, garden sheds, etc).

TABLE 3.1: EXISTING AND DEVELOPED CATCHMENT PARAMETERS

Catchment	Area (ha)	Fraction Impervious (%)
Existing	0.114	60
Developed	0.114	71
Mitigation – Roof	0.037 (4 roofs x 0.009)	100
Mitigation – Ground	0.077	57

3.2.1.1 Modelling Parameters

A hydrologic analysis of the Site and contributing catchments to determine the existing and developed peak discharge. Key hydrologic model details are provided in Table 3.2.

TABLE 3.2: KEY MODELLING PARAMETERS - HYDROLOGY

Parameter	Details	Basis / Comments
Software	WBNM	-
Approach	ARR 2019 Methodology	-
Pervious Initial and Continuing Losses	22mm 1.3mm/hr	ARR Data Hub Lat: -26.666
Temporal Patterns	East Coast North (ECNorth)	Long: 151.983
IFD	-	



3.3 Hydrologic Model Results

3.3.1 Existing and Developed Scenarios

Peak discharge for the critical storms for the Developed site in comparison to the Existing Scenario is presented in Table 3.3. This comparison has been made to identify where an increase in peak flow is expected to increase at the one of the Site outlets. From reviewing the results comparison in Table 3.3, it is highlighted that there is an increase in peak flow is noted to occur and as such detention will be required to be implemented within the site to ensure non-worsening is achieved.

TABLE 3.3: PEAK DISCHARGE COMPARISON – EXISTING VS DEVELOPED SCENARIO

	63.2% AEP	50% AEP	20% AEP	10% AEP	5% AEP	2% AEP	1% AEP
Existing (m ³ /s)	0.016	0.019	0.024	0.035	0.045	0.055	0.063
Developed (m ³ /s)	0.019	0.022	0.026	0.040	0.049	0.058	0.066
Difference (m ³ /s)	0.003	0.003	0.002	0.005	0.004	0.003	0.003
Difference (%)	17	17	7	14	9	6	5

3.4 Mitigation Scenario

An increase in peak flow has been noted to result at the sites outlet, which is due to an increase in the impervious area from the proposed site. The incorporation of an on-site detention tank is recommended to achieve non-worsening within each lot. In modelling the mitigated scenario, runoff from the roof area was directed to a 1.5kL tank with all runoff from ground level reporting to the outlet unmitigated. A detention tank was required to mitigate the development flow to this LPD.

A summary of the detention basin outlet configuration and key details provided below:

- Rainwater Tank = 1.5kL (Tank assumed to be 1.560m high) per townhouse.
- Outlet Summary:
 - Orifice 1 = 1 x 30mm at RL 0.00m.
 - Orifice 2 = 1 x 50mm at RL 1.00m.
 - Office 3 = 1 x 100mm at RL 1.46m (high level overflow).

A comparison of existing and mitigated peak flows at the site outlet is presented in Table 3.4. The results highlight that a reduction in peak flow has been achieved and as such non-worsening has been achieved for this catchment.

TABLE 3.4: PEAK DISCHARGE COMPARISON – EXISTING VS MITIGATED – OUTLET

Scenario	63.2% AEP (m ³ /s)	50% AEP (m ³ /s)	20% AEP (m ³ /s)	10% AEP (m ³ /s)	5% AEP (m ³ /s)	2% AEP (m ³ /s)	1% AEP (m ³ /s)
Existing	0.02	0.02	0.02	0.04	0.05	0.06	0.06
Mitigated	0.00	0.02	0.02	0.03	0.04	0.05	0.06
Difference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Difference	-6	-2	0	-6	-2	-1	0

A summary of the WBNM outputs is presented in Appendix B.



4. CONCLUSION

Engeny had been engaged by Andrew and Chitalu Osedo to prepare a SMP for a proposed ROL application at 1 Millis Road. This SMP details the water quantity impacts and management measures implemented to comply with relevant provisions of the SBRC Planning Scheme (2017), with the following summarising the outcomes of this assessment.

Stormwater Quality

In accordance with the State Planning Policy (2017) "Table B: Post construction phase – stormwater management design objectives", a reconfiguration of the lot application will be required to achieve the prescribed water quality objectives (WQO) when:

- *A material change of use for an urban purpose that involves premises 2500 m² or greater in size.*

As the site area is less than 2500m² (i.e. 1114m²) and results in less than 6 dwellings (i.e. 4 dwellings proposed). The implementation of stormwater treatment measures to achieve the WQO's is not required for this development.

Stormwater Quantity

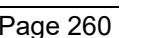
A 1.5kL rainwater tank is recommended to be installed on each lot to detain peak back to existing conditions at the Site discharges to a lawful point of discharge and that no nuisance in flows downstream of the Site will result. Details of the water quantity modelling is summarised in Section 3.

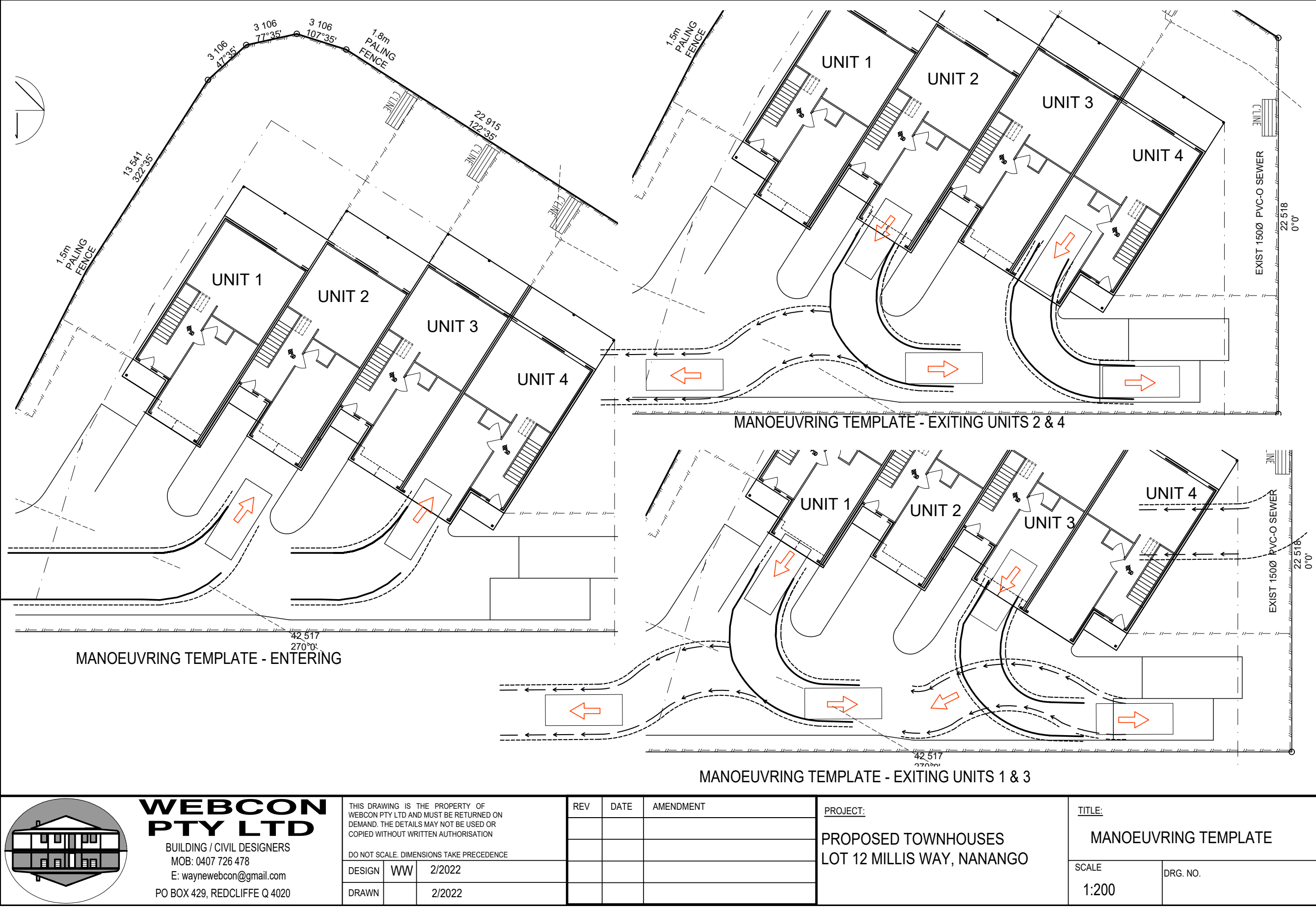


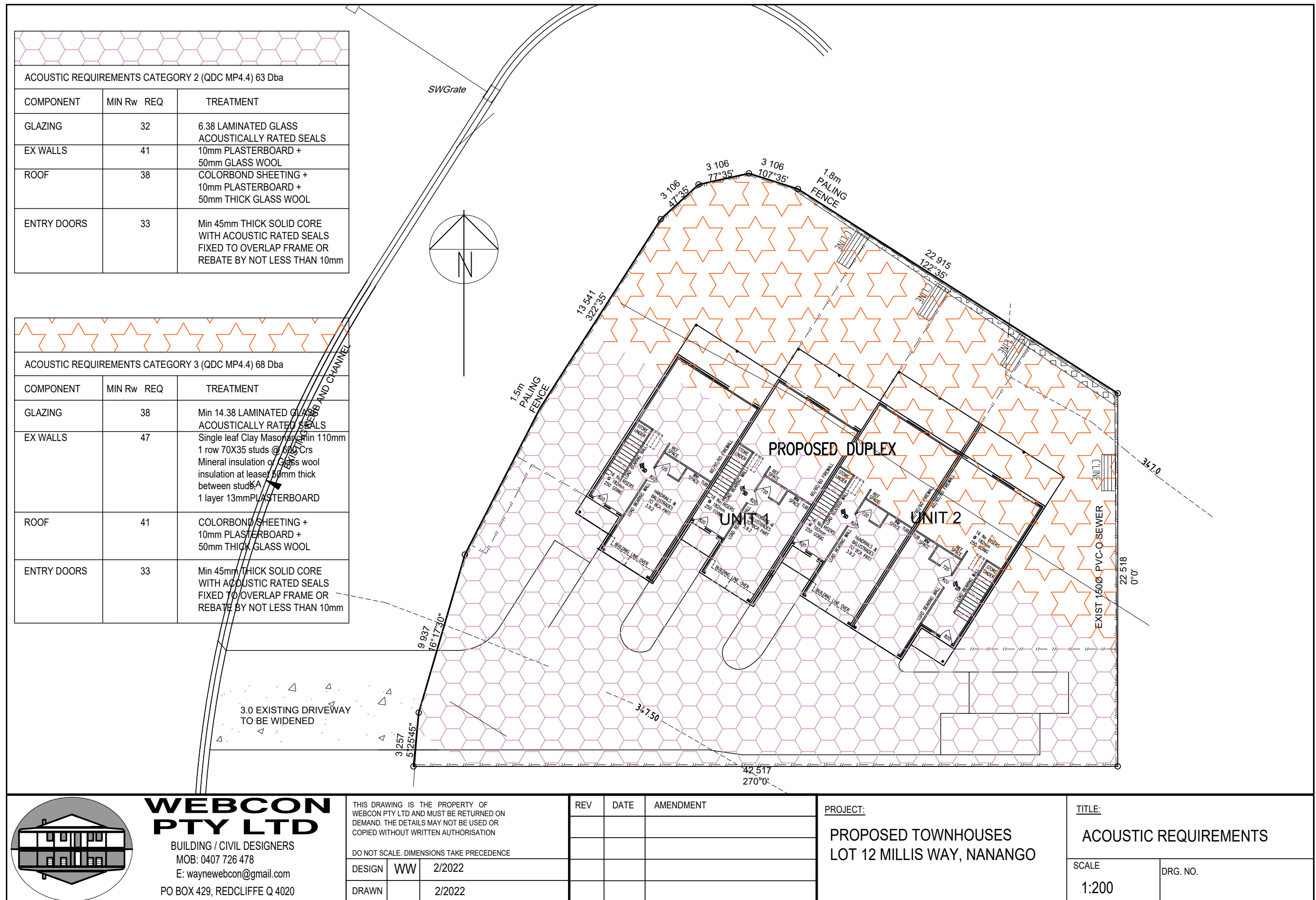
5. QUALIFICATIONS

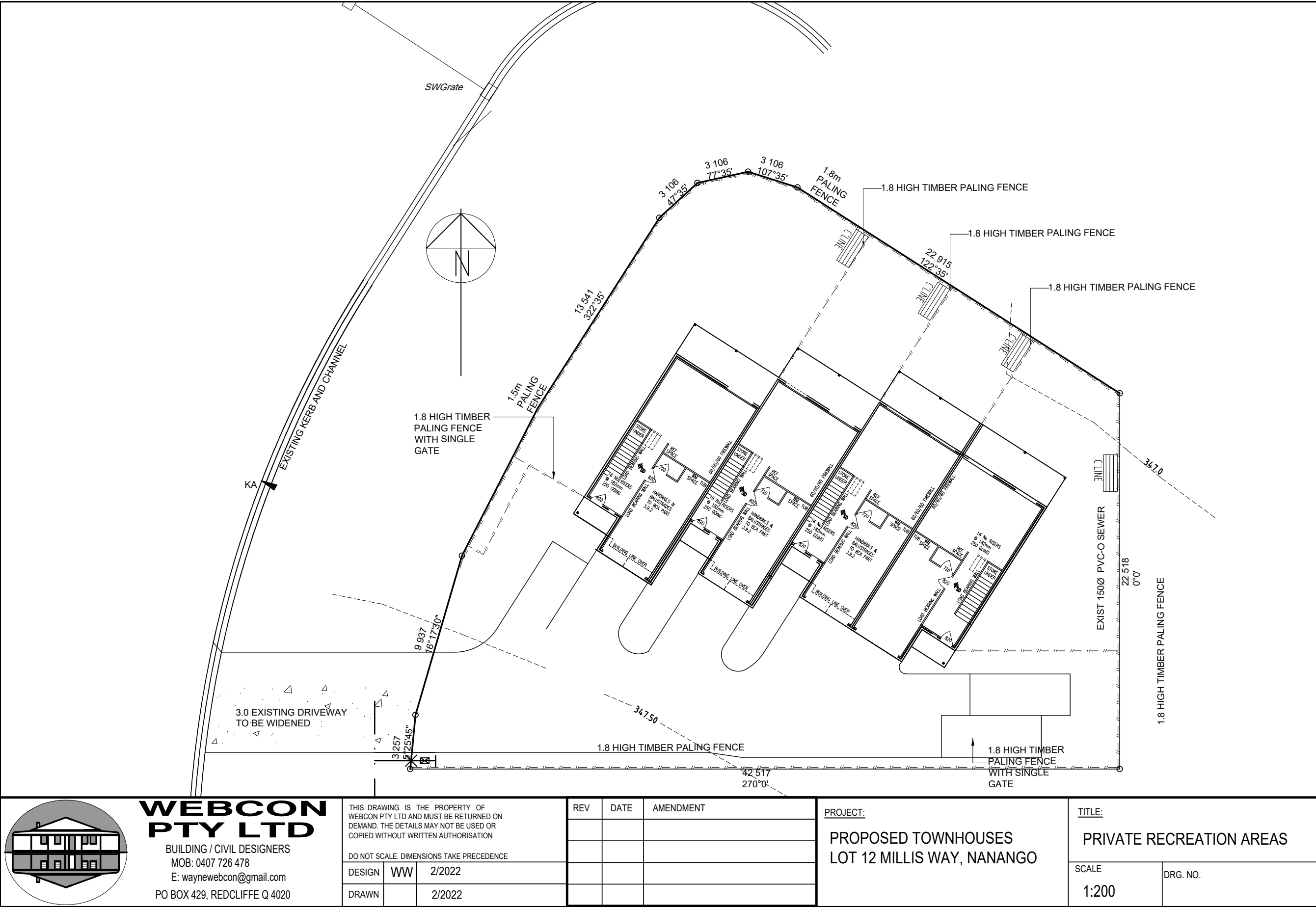
- (a) In preparing this document, including all relevant calculation, and modelling, Engeny Australia Pty Ltd (Engeny) has exercised the degree of skill, care and diligence normally exercised by members of the engineering profession and has acted in accordance with accepted practices of engineering principles.
- (b) Engeny has used reasonable endeavours to inform itself of the parameters and requirements of the project and has taken reasonable steps to ensure that the works and document is as accurate and comprehensive as possible given the information upon which it has been based including information that may have been provided or obtained by any third party or external sources which has not been independently verified.
- (c) Engeny reserves the right to review and amend any aspect of the works performed including any opinions and recommendations from the works included or referred to in the works if:
 - (i) Additional sources of information not presently available (for whatever reason) are provided or become known to Engeny; or
 - (ii) Engeny considers it prudent to revise any aspect of the works in light of any information which becomes known to it after the date of submission.
- (d) Engeny does not give any warranty nor accept any liability in relation to the completeness or accuracy of the works, which may be inherently reliant upon the completeness and accuracy of the input data and the agreed scope of works. All limitations of liability shall apply for the benefit of the employees, agents, and representatives of Engeny to the same extent that they apply for the benefit of Engeny.
- (e) This document is for the use of the party to whom it is addressed and for no other persons. No responsibility is accepted to any third party for the whole or part of the contents of this Report.
- (f) If any claim or demand is made by any person against Engeny on the basis of detriment sustained or alleged to have been sustained as a result of reliance upon the Report or information therein, Engeny will rely upon this provision as a defence to any such claim or demand.
- (g) This Report does not provide legal advice.

APPENDIX A: PROPOSED SITE LAYOUT PLAN









1. FALLS, SLIP, TRIPS
A) WORKING AT HEIGHTS

DURING CONSTRUCTION
WHEREVER POSSIBLE, COMPONENTS FOR THIS BUILDING SHOULD BE PREFABRICATED OFF-SITE OR AT GROUND LEVEL TO MINIMISE THE RISK OF WORKERS FALLING MORE THAN TWO METRES. HOWEVER, CONSTRUCTION OF THIS BUILDING WILL REQUIRE WORKERS TO BE WORKING AT HEIGHTS WHERE A FALL IN EXCESS OF TWO METRES IS POSSIBLE AND INJURY IS LIKELY TO RESULT FROM SUCH A FALL. THE BUILDER SHOULD PROVIDE A SUITABLE BARRIER WHEREVER A PERSON IS REQUIRED TO WORK IN A SITUATION WHERE FALLING MORE THAN TWO METRES IS A POSSIBILITY

DURING OPERATION OR MAINTENANCE
FOR HOUSE OR OTHER LOW-RISE BUILDING WHERE SCAFFOLDING IS APPROPRIATE
CLEANING AND MAINTENANCE OF WINDOWS, WALLS, ROOF OR OTHER COMPONENTS OF THIS BUILDING WILL REQUIRE PERSONS TO BE SITUATED WHERE A FALL FROM A HEIGHT IN EXCESS OF TWO METRES IS POSSIBLE. WHERE THIS TYPE OF ACTIVITY IS REQUIRED, SCAFFOLDING, LADDERS OR TRESTLES SHOULD BE USED IN ACCORDANCE WITH RELEVANT CODES OF PRACTICE, REGULATION OR LEGISLATION

B) SLIPPERY OR UNEVEN SURFACES

FLOOR FINISHES
FLOOR FINISHES NOTED ON THESE DRAWINGS ARE ONLY FINISH TYPES FOR THE PURPOSE OF CONDUCTING AN ENERGY RATING ASSESSMENT. THE OWNER IS RESPONSIBLE FOR THE SELECTION OF SURFACE FINISHES IN THE PEDESTRIAN TRAFFICABLE AREAS OF THIS BUILDING. SURFACES SHOULD BE SELECTED IN ACCORDANCE WITH AS HB 197:1999 AND AS/NZ 4586:2004

STEPS, LOOSE OBJECTS AND UNEVEN SURFACES
DUE TO DESIGN RESTRICTIONS FOR THIS BUILDING, STEPS AND/OR RAMPS ARE INCLUDED IN THE BUILDING WHICH MAY BE A HAZARD TO WORKERS CARRYING OBJECTS OR OTHERWISE OCCUPIED. STEPS SHOULD BE CLEARLY MARKED WITH BOTH VISUAL AND TACTILE WARNING DURING CONSTRUCTION, MAINTENANCE, DEMOLITION AND AT ALL TIMES WHEN THE BUILDING OPERATES AS A WORKPLACE.
BUILDING OWNERS AND OCCUPIERS SHOULD MONITOR THE PEDESTRIAN ACCESS WAYS AND IN PARTICULAR ACCESS TO AREAS WHERE MAINTENANCE IS ROUTINELY CARRIED OUT TO ENSURE THAT SURFACES HAVE NOT MOVED OR CRACKED SO THAT THEY BECOME UNEVEN AND PRESENT A TRIP HAZARD. SPILLS, LOOSE MATERIAL, STRAY OBJECTS OR ANY OTHER MATTER THAT MAY CAUSE A SLIP OR TRIP HAZARD SHOULD BE CLEANED OR REMOVED FROM ACCESS WAYS
CONTRACTORS SHOULD BE REQUIRED TO MAINTAIN A TIDY WORK SITE DURING CONSTRUCTION, MAINTENANCE OR DEMOLITION OR REDUCE THE RISK OF TRIPS AND FALLS IN THE WORKPLACE. MATERIALS FOR CONSTRUCTION OR MAINTENANCE SHOULD BE STORED IN DESIGNATED AREAS AWAY FROM ACCESS WAYS AND WORK AREAS.

2. FALLING OBJECTS

LOOSE MATERIALS OR SMALL OBJECTS
CONSTRUCTION MAINTENANCE OR DEMOLITION WORK ON OR AROUND THIS BUILDING IS LIKELY TO INVOLVE PERSONS WORKING ABOVE GROUND LEVEL OR ABOVE FLOOR LEVELS. WHERE THIS OCCURS ONE OR MORE OF THE FOLLOWING MEASURES SHOULD BE TAKEN TO AVOID OBJECTS FALLING FROM THE AREA WHERE THE WORK IS BEING CARRIED OUT ONTO PERSONS BELOW.
1. PREVENT OR RESTRICT ACCESS TO AREAS BELOW WHERE THE WORK IS BEING CARRIED OUT.
2. PROVIDE TOEBOARDS TO SCAFFOLDING OR WORK PLATFORM.
3. PROVIDE PROTECTIVE STRUCTURE BELOW THE WORK AREA.
4. ENSURE THAT ALL PERSONS BELOW THE WORK AREA HAVE PERSONAL PROTECTIVE EQUIPMENT (PPE)

BUILDING COMPONENTS
DURING CONSTRUCTION, RENOVATION OR DEMOLITION OF THIS BUILDING, PARTS OF THE STRUCTURE INCLUDING FABRICATED STEELWORK, HEAVY PANELS AND MANY OTHER COMPONENTS WILL REMAIN STANDING PRIOR TO OR AFTER SUPPORTING PARTS ARE IN PLACE. CONTRACTORS SHOULD ENSURE THAT TEMPORARY BRACING OR OTHER REQUIRED SUPPORT IS IN PLACE AT ALL TIMES WHEN COLLAPSE WHICH MAY INJURE PERSONS IN THE AREA IS A POSSIBILITY.

3. TRAFFIC MANAGEMENT

FOR BUILDINGS ON A MAJOR ROAD, NARROW ROAD OR STEEPLY SLOPING ROAD:
PARKING OR VEHICLES OR LOADING/UNLOADING OF VEHICLES ON THIS ROADWAY MAY CAUSE A TRAFFIC HAZARD. DURING CONSTRUCTION, MAINTENANCE OR DEMOLITION OF THIS BUILDING DESIGNATED PARKING FOR WORKERS AND LOADING AREA SHOULD BE PROVIDED. TRAINED TRAFFIC MANAGEMENT PERSONNEL SHOULD BE RESPONSIBLE FOR THE SUPERVISION OF THESE AREAS.
FOR BUILDING WHERE ON-SITE LOADING/UNLOADING IS RESTRICTED:
CONSTRUCTION OF THIS BUILDING WILL REQUIRE LOADING AND UNLOADING OF MATERIALS ON THE ROADWAY. DELIVERIES SHOULD BE WELL PLANNED TO AVOID CONGESTION OF LOADING AREAS AND TRAINED TRAFFIC MANAGEMENT PERSONNEL SHOULD BE USED TO SUPERVISE LOADING/UNLOADING AREAS FOR ALL BUILDINGS:
BUSY CONSTRUCTION AND DEMOLITION SITES PRESENT A RISK OF COLLISION WHERE DELIVERIES AND OTHER TRAFFIC ARE MOVING WITHIN THE SITE. A TRAFFIC MANAGEMENT PLAN SUPERVISED BY TRAINED TRAFFIC MANAGEMENT PERSONNEL MAY NEED TO BE ADOPTED FOR THE WORK SITE.

4. SERVICES

GENERAL
RUPTURE OF SERVICES DURING EXCAVATION OR OTHER ACTIVITY CREATES A VARIETY OF RISKS INCLUDING RELEASE OF HAZARDOUS MATERIAL. EXISTING SERVICES ARE LOCATED ON OR AROUND THIS SITE. WHERE KNOWN, THESE ARE IDENTIFIED ON THE PLANS BUT THE EXACT LOCATION AND EXTENT OF SERVICES MAY VARY FROM THAT INDICATED. SERVICES SHOULD BE LOCATED USING AN APPROPRIATE SERVICE (SUCH AS DIAL BEFORE YOU DIG) APPROPRIATE EXCAVATION PRACTICE SHOULD BE USED AND, WHERE NECESSARY, SPECIALISED CONTRACTORS SHOULD BE USED.
LOCATIONS WITH UNDERGROUND POWER:
UNDERGROUND POWER LINES MAY BE LOCATED IN OR AROUND THIS SITE. ALL UNDERGROUND POWER LINES MUST BE DISCONNECTED OR CAREFULLY LOCATED AND ADEQUATE WARNING SIGNS USED PRIOR TO ANY CONSTRUCTION, MAINTENANCE OR DEMOLITION COMMENCING.
LOCATIONS WITH OVERHEAD POWER LINES
OVERHEAD POWER LINES MAY BE NEAR OR ON THIS SITE. THESE POSE A RISK OF ELECTROCUTION IF STRUCK OR APPROACHED BY LIFTING DEVICES OR OTHER PLANT AND PERSONS WORKING ABOVE GROUND LEVEL. WHERE PRACTICAL DISCONNECTED OR RELOCATED. WHERE THIS IS NOT PRACTICAL ADEQUATE WARNING IN THE FORM OF BRIGHT COLOURED TAPE OR SIGNAGE SHOULD BE USED OR A PROTECTIVE BARRIER PROVIDED

5. MANUAL TASKS

COMPONENTS WITHIN THIS DESIGN WITH A MASS IN EXCESS OF 25kg SHOULD BE LIFTED BY TWO OR MORE WORKERS OR BY MECHANICAL LIFTING DEVICE. WHERE THIS IS NOT PRACTICAL, SUPPLIERS OR FABRICATORS SHOULD BE REQUIRED TO LIMIT THE COMPONENT MASS.
ALL MATERIAL PACKAGING, BUILDING AND MAINTENANCE COMPONENTS SHOULD CLEARLY SHOW THE TOTAL MASS OF PACKAGES AND WHERE PRACTICAL ALL ITEMS SHOULD BE STORED ON SITE IN A WAY WHICH MINIMISES BENDING BEFORE LIFTING. ADVICE SHOULD BE PROVIDED ON SAFE LIFTING METHODS IN ALL AREAS WHERE LIFTING MAY OCCUR
CONSTRUCTION, MAINTENANCE AND DEMOLITION OF THIS BUILDING WILL REQUIRE THE USE OF PORTABLE TOOLS AND EQUIPMENT. THESE SHOULD BE FULLY MAINTAINED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS AND NOT USED WHERE FAULTY OR (IN THE CASE OF ELECTRICAL EQUIPMENT) NOT CARRYING A CURRENT ELECTRICAL SAFETY TAG. ALL SAFETY GUARDS OR DEVICES SHOULD BE REGULARLY CHECKED AND PERSONAL PROTECTIVE EQUIPMENT SHOULD BE USED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS.

6. HAZARDOUS SUBSTANCES

ASBESTOS
FOR ALTERATIONS TO A BUILDING CONSTRUCTED PRIOR TO 1990 IF THIS EXISTING BUILDING WAS CONSTRUCTED PRIOR TO 1990 – IT THEREFORE MAY CONTAIN ASBESTOS
1966 – IT THEREFORE IS LIKELY TO CONTAIN ASBESTOS
EITHER IN CLADDING MATERIAL OR IN FIRE RETARDANT INSULATION MATERIAL. IN EITHER CASE, THE BUILDER SHOULD CHECK AND, IF NECESSARY, TAKE APPROPRIATE ACTION BEFORE DEMOLISHING, CUTTING, SANDING, DRILLING OR OTHERWISE DISTURBING THE EXISTING STRUCTURE

POWDERED MATERIALS
MANY MATERIALS USED IN THE CONSTRUCTION OF THIS BUILDING CAN CAUSE HARM IF INHALED IN POWDERED FORM. PERSONS WORKING ON OR IN THE BUILDING DURING CONSTRUCTION, OPERATIONAL MAINTENANCE OR DEMOLITION SHOULD ENSURE GOOD VENTILATION AND WEAR PERSONAL PROTECTIVE EQUIPMENT INCLUDING PROTECTION AGAINST INHALATION WHILE USING POWDERED MATERIAL OR WHEN SANDING, DRILLING, CUTTING OR OTHERWISE DISTURBING OR CREATING POWDERED MATERIAL

TREATED TIMBER
THE DESIGN OF THIS BUILDING MAY INCLUDE PROVISIONS FOR THE INCLUSION OF TREATED TIMBER WITHIN THE STRUCTURE. DUST OR FUMES FROM THIS MATERIAL CAN BE HARMFUL. PERSONS WORKING ON OR IN THE BUILDING DURING CONSTRUCTION, OPERATIONAL MAINTENANCE OR DEMOLITION SHOULD ENSURE GOOD VENTILATION AND WEAR PERSONAL PROTECTIVE EQUIPMENT INCLUDING PROTECTION AGAINST INHALATION OF HARMFUL MATERIAL WHEN SANDING, DRILLING, CUTTING OR USING TREATED TIMBER IN ANY WAY THAT MAY CAUSE HARMFUL MATERIAL TO BE RELEASED.. DO NOT BURN TREATED TIMBER

VOLATILE ORGANIC COMPOUNDS
MANY TYPES OF GLUE, SOLVENTS, SPRAY PACKS, PAINTS, VARNISHES AND SOME CLEANING MATERIALS AND DISINFECTANTS HAVE DANGEROUS EMISSIONS. AREAS WHERE THESE ARE USED SHOULD BE KEPT WELL VENTILATED WHILE THE MATERIAL IS BEING USED AND FOR A PERIOD AFTER INSTALLATION. PERSONAL PROTECTIVE EQUIPMENT MAY ALSO BE REQUIRED. THE MANUFACTURER'S RECOMMENDATIONS FOR USE MUST BE CAREFULLY CONSIDERED AT ALL TIMES.

SYNTHETIC MINERAL FIBRE
FIBREGLASS, ROCKWOOL, CERAMIC AND OTHER MATERIAL USED FOR THERMAL OR SOUND INSULATION MAY CONTAIN SYNTHETIC MINERAL FIBRE WHICH MAY BE HARMFUL IF INHALED OR IF IT COMES IN CONTACT WITH THE SKIN, EYES OR OTHER SENSITIVE PARTS OF THE BODY. PERSONAL PROTECTIVE EQUIPMENT INCLUDING PROTECTION AGAINST INHALATION OF HARMFUL MATERIAL SHOULD BE USED WHEN INSTALLATION, REMOVING OR WORKING NEAR BULK INSULATION MATERIAL.

TIMBER FLOORS
THIS BUILDING MAY CONTAIN TIMBER FLOORS WHICH HAVE AN APPLIED FINISH. AREAS WHERE FINISHES ARE APPLIED SHOULD BE KEPT WELL VENTILATED DURING SANDING AND APPLICATION AND FOR A PERIOD AFTER INSTALLATION. PERSONAL PROTECTIVE EQUIPMENT MAY ALSO BE REQUIRED. THE MANUFACTURER'S RECOMMENDATIONS FOR USE MUST BE CAREFULLY CONSIDERED AT ALL TIMES

7. CONFINED SPACES

EXCAVATOR
CONSTRUCTION OF THIS BUILDING AND SOME MAINTENANCE ON THE BUILDING WILL REQUIRE EXCAVATION AND INSTALLATION OF ITEMS WITHIN EXCAVATIONS. WHERE PRACTICAL INSTALLATION SHOULD BE CARRIED OUT USING METHODS WHICH DO NOT REQUIRE WORKERS TO ENTER THE EXCAVATIONS. WHERE THIS IS NOT PRACTICAL, ADEQUATE SUPPORT FOR THE EXCAVATED AREA SHOULD BE PROVIDED TO PREVENT COLLAPSES. WARNING SIGNS AND BARRIERS TO PREVENT ACCIDENTAL OR UNAUTHORISED ACCESS TO ALL EXCAVATIONS SHOULD BE PROVIDED

ENCLOSED SPACES
FOR BUILDINGS WITH ENCLOSED SPACES WHERE MAINTENANCE OR OTHER ACCESS MAY BE REQUIRED:
ENCLOSED SPACES WITHIN THIS BUILDING MAY PRESENT A RISK TO PERSONS ENTERING FOR CONSTRUCTION, MAINTENANCE OR ANY OTHER PURPOSE. THE DESIGN DOCUMENTATION CALLS FOR WARNING SIGNS AND BARRIERS TO UNAUTHORISED ACCESS. THESE SHOULD BE MAINTAINED THROUGHOUT THE LIFE OF THE BUILDING. WHERE WORKERS ARE REQUIRED TO ENTER ENCLOSED SPACES, AIR TESTING EQUIPMENT AND PERSONAL PROTECTIVE EQUIPMENT SHOULD BE PROVIDED.

SMALL SPACES
FOR BUILDING WITH SMALL SPACES WHERE MAINTENANCE OR OTHER ACCESS MAY BE REQUIRED:
SOME SMALL SPACES WITHIN THIS BUILDING WILL REQUIRE ACCESS BY CONSTRUCTION OR MAINTENANCE WORKERS. THE DESIGN DOCUMENTATION CALLS FOR WARNING SIGNS AND BARRIERS TO UNAUTHORISED ACCESS. THESE SHOULD BE MAINTAINED THROUGHOUT THE LIFE OF THE BUILDING. WHERE WORKERS ARE REQUIRED TO ENTER SMALL SPACES, THEY SHOULD BE SCHEDULED SO THAT ACCESS IS FOR SHORT PERIODS. MANUAL LIFTING AND OTHER MANUAL ACTIVITY SHOULD BE RESTRICTED IN SMALL SPACES

8. PUBLIC ACCESS

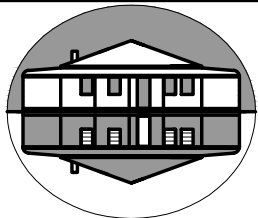
PUBLIC ACCESS TO CONSTRUCTION AND DEMOLITION SITES AND TO AREAS UNDER MAINTENANCE CAUSES RISK TO WORKERS AND PUBLIC. WARNING SIGNS AND SECURE BARRIERS TO UNAUTHORISED ACCESS SHOULD BE PROVIDED. WHERE ELECTRICAL INSTALLATIONS, EXCAVATIONS, PLANT OR LOOSE MATERIALS ARE PRESENT THEY SHOULD BE SECURED WHEN NOT FULLY SUPERVISED.

9. OPERATIONAL USE OF BUILDING

RESIDENTIAL BUILDINGS
THIS BUILDING AS BEEN DESIGNED AS A RESIDENTIAL BUILDING. IF IT, AT A LATER DATE, IT IS USED OR INTENDED TO BE USED AS A WORKPLACE, THE PROVISIONS OF THE WORK HEALTH AND SAFETY ACT 2011 OR SUBSEQUENT REPLACEMENT ACT SHOULD BE APPLIED TO THE NEW USE.

10. OTHER HIGH RISK ACTIVITY

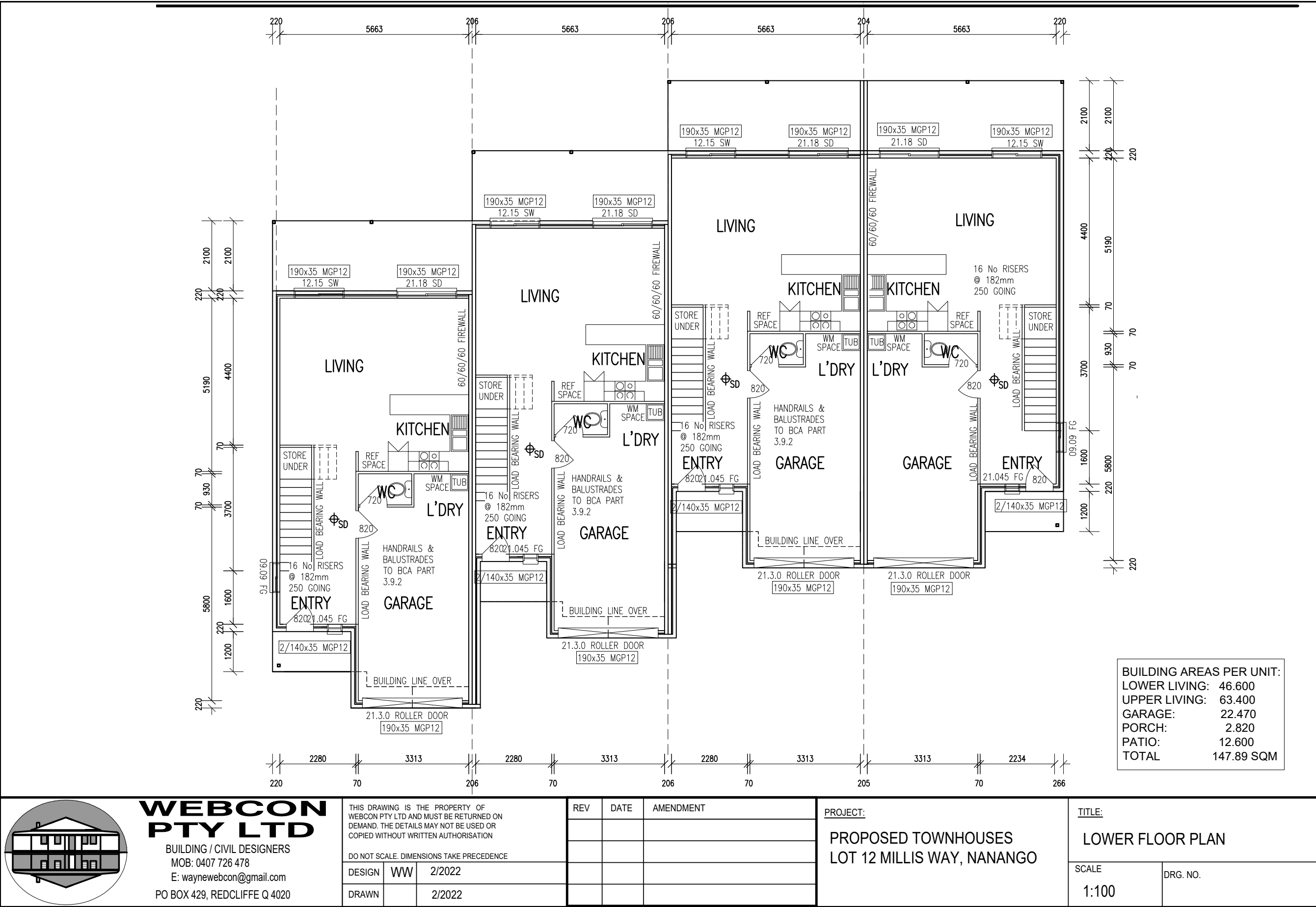
ALL ELECTRICAL WORK SHOULD BE CARRIED OUT IN ACCORDANCE WITH CODE OF PRACTICE: MANAGING ELECTRICAL RISKS AT THE WORKPLACE, AS/NZ 3012 AND ALL LICENSING REQUIREMENTS
ALL WORK USING PLANT SHOULD BE CARRIED OUT IN ACCORDANCE WITH CODE OF PRACTICE: MANAGING RISKS OF PLANT AT THE WORKPLACE.
ALL WORK SHOULD BE CARRIED OUT IN ACCORDANCE WITH CODE OF PRACTICE: MANAGING NOISE AND PREVENTING HEARING LOSS AT WORK.
DUE TO THE HISTORY OF SERIOUS INCIDENTS IT IS RECOMMENDED THAT PARTICULAR CARE BE EXERCISED WHEN UNDERTAKING WORK INVOLVING STEEL CONSTRUCTION AND CONCRETE PLACEMENT. ALL THE ABOVE APPLY

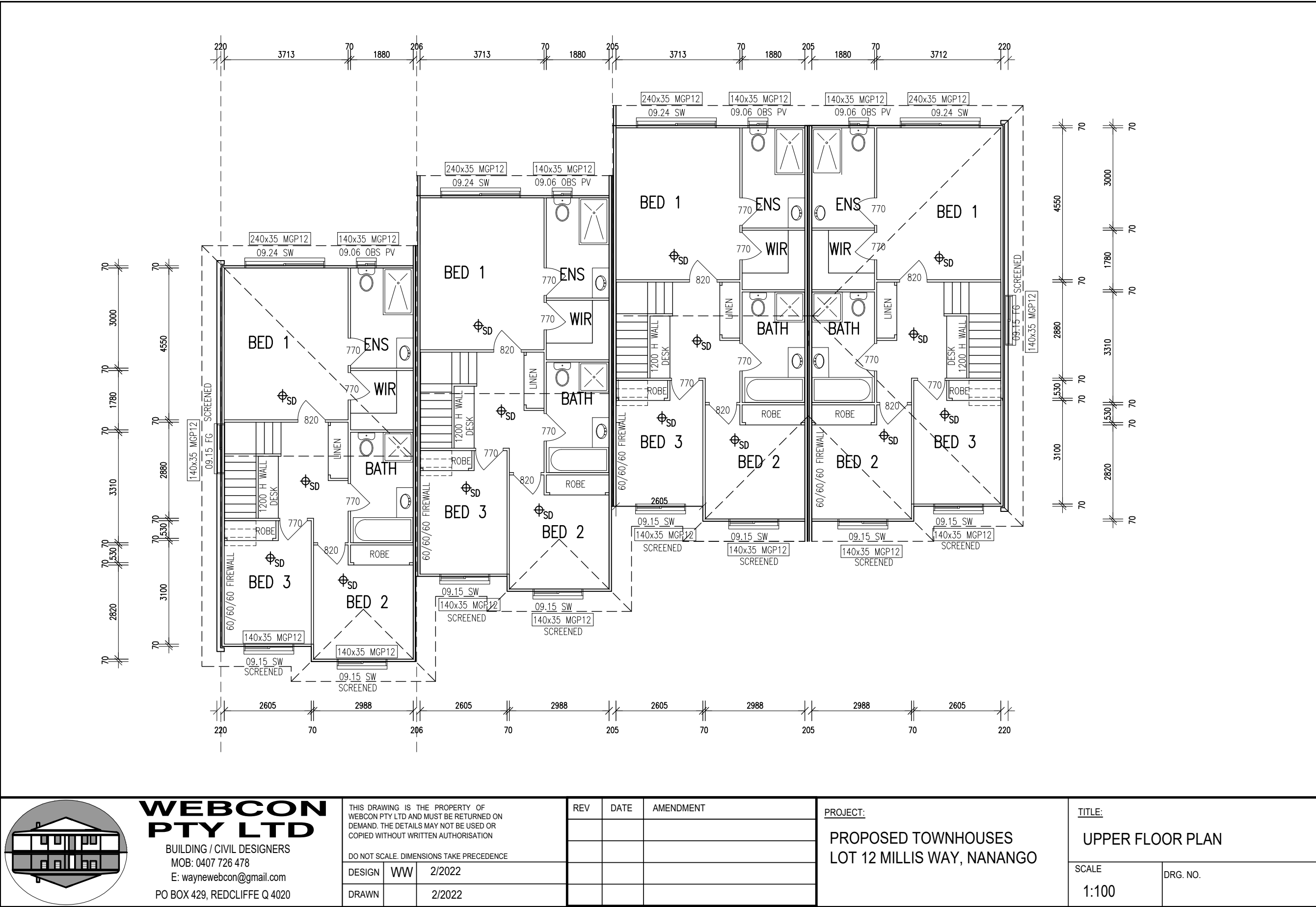


**WEBCON
PTY LTD**

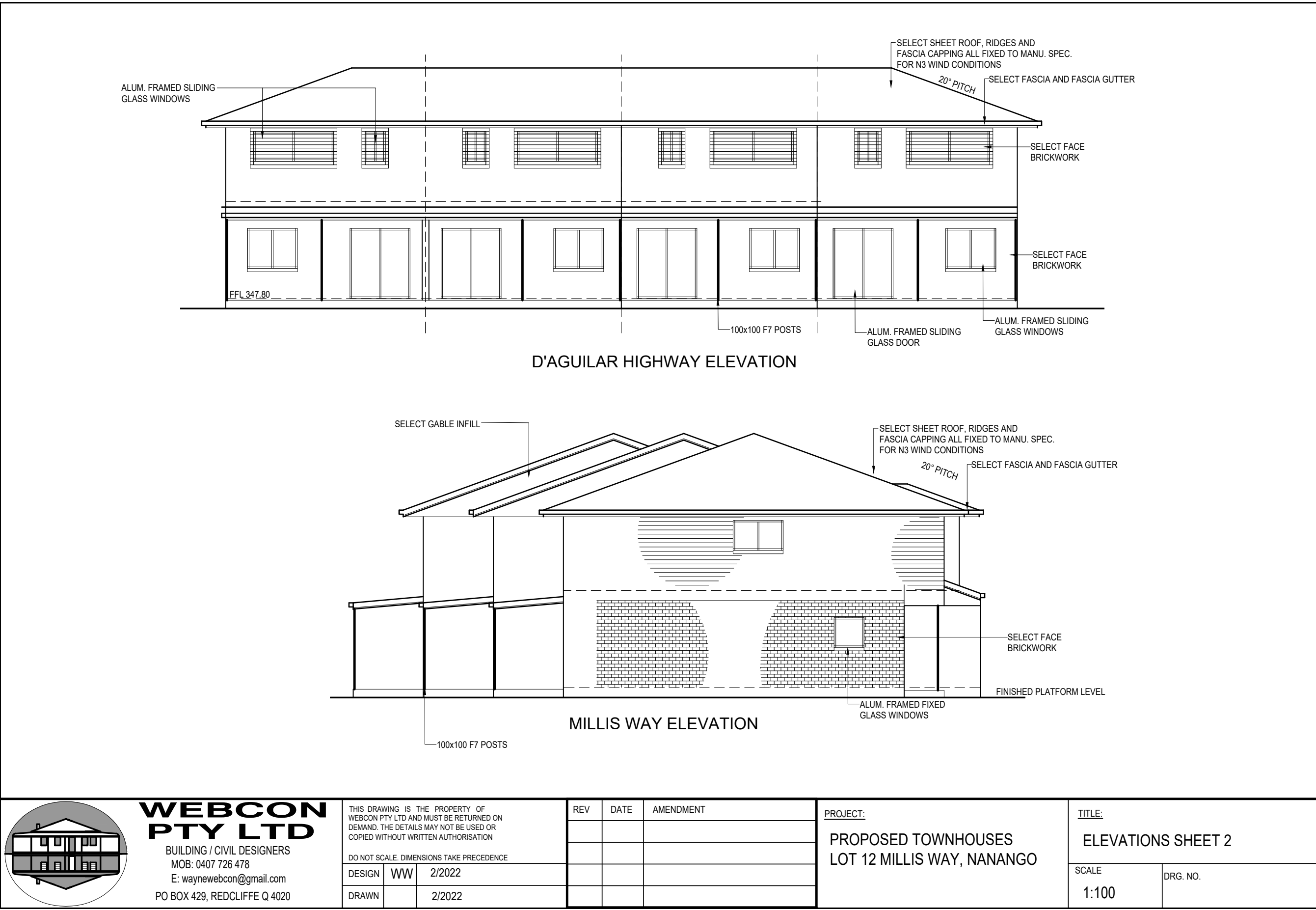
BUILDING / CIVIL DESIGNERS
MOB: 0407 726 478
E: waynewebcon@gmail.com
PO BOX 429, REDCLIFFE Q 4020

THIS DRAWING IS THE PROPERTY OF WEBCON PTY LTD AND MUST BE RETURNED ON DEMAND. THE DETAILS MAY NOT BE USED OR COPIED WITHOUT WRITTEN AUTHORISATION			REV	DATE	AMENDMENT	PROJECT: PROPOSED TOWHOUSES LOT 12 MILLIS WAY, NANANGO	TITLE: OHS REPORT	
DO NOT SCALE. DIMENSIONS TAKE PRECEDENCE							SCALE	DRG. NO.
DESIGN	WW	2/2022					NTS	
DRAWN		2/2022						









APPENDIX B: WBNM RESULT SUMMARY

WBNM Lite

Comment#1

Comment#2

Comment#3

GENERAL PARAMETERS

DEFAULTS

Lag Parameter (C)

Stream Lag Factor

Calculation Timestep

Initial Loss

Continuing Loss Rate

1.6

0.5

1 mins

22 mm

1.3 mm/hr

IMPORT

CLEAR ALL

RESULTS ONLY

SAVE & RUN

BROWSE

BROWSE

BROWSE

BROWSE

WBNM_Run: C:\Projects\Nanango\wbnm2019_w64.exe

ARR2019 Gauge C:\Projects\Nanango\NangIFD.csv

ARR_Catchment: Nanango_Catchment.txt

ARR_Patterns: ECNorth_Increments.csv

LAST_BUILD: C:\Projects\Nanango\test_001.wbn

Note this must be in same location as runoff

Note this must be in same location as runoff

Note this must be in same location as runoff

0.036

RAIN GAUGE

TIPS

NangIFD

STORMS

TIPS

ARR

Storm#

AEP (ARI)

Duration

mins

1

1

15

2

1

20

3

1

25

4

1

45

5

1

60

6

1

90

7

1

120

8

1

180

9

1

270

10

1

360

11

1

720

12

STRUCTURE

Subarea

IWL

D-Fact

Type

%Per to LS

%Imp to LS

IS

Mit-roof

0

1

OUTLET

Pipes

Pipe#1

Pipe#2

Pipe#3

Elevation_m

Storage_m3

Diverts to Sub

Mit-Out

Mit-Out

Mit-Out

Invert [m]

0

1.2

1.46

No. Barrels

1

1

1

Ent. Type

1

1

1

Dia/(Width)(mm)

30

50

100

(Height)(mm)

1

1

1

Disch-Factor

TOP

TOP

TOP

Directed to

0

0

0

Delay (mins)

Summary

EX

0.062

Dev

0.065

Mit

0.062

Mit

0.02

roof

0.04

ground

0.00

RESULTS

1

2

3

4

5

6

7

8

9

10

11

12

Structure Averages

Ex

0.062

0.057

0.059

0.051

0.042

0.035

0.031

0.023

0.017

0.018

0.01

Dev

0.0653

0.059

0.061

0.052

0.043

0.036

0.031

0.023

0.018

0.018

0.01

Mit-roof

0.005

0.004

0.005

0.004

0.003

0.002

0.002

0.002

0.001

0.001

0.00

Mit-ground

0.043

0.039

0.040

0.035

0.028

0.024

0.021

0.015

0.012

0.012

0.01

Mit-Out

0.047

0.044

0.045

0.038

0.031

0.026

0.023

0.017

0.013

0.013

0.01

Out

0.127

0.117

0.120

0.103

0.085

0.071

0.062

0.045

0.035

0.036

0.030

Outlet

0.174

0.160

0.165

0.142

0.116

0.097

0.084

0.062

0.048

0.050

0.04

Mit Flow

Structure Averages

Inflow Peak [m3/s]

0.0062

0.0054

0.005

0.0043

0.0038

0.0031

0.0024

0.0017

0.0015

0.0013

0.0007

Outflow Peak [m3/s]

0.0048

0.0043

0.0045

0.0038

0.0028

0.0021

0.002

0.0017

0.0011

0.0011

0.0007

Inflow Volume [m3]

4

5

5

7

7

7.3

7

4.7

3.3

2.6

2

Max Vol Stored [m3]

2

2

2

1.7

1.4

1

1

1

0.7

0.3

0.3

Max Water Elev [m]

1.3646

1.3303

1.3334

1.2414

1.119

0.9626

0.7732

0.6386

0.5121

0.4856

0.2715

RR2019 Actual above mean

Ex

0.065

0.059

0.06

0.057

0.046

0.036

0.031

0.024

0.018

0.02

0.0294

Dev

0.066

0.06

0.063

0.058

0.046

0.036

0.031

0.024

0.018

0.02

0.0296

Mit-roof

0.005

0.005

0.005

0.004

0.003

0.003

0.004

0.002

0.002

0.002

0.001

Mit-ground

0.044

0.04

0.041

0.039

0.031

0.024

0.021

0.016

0.013

0.013

0.0198

Mit-Out

0.049

0.044

0.045

0.042

0.035

0.027

0.023

0.018

0.014

0.015

0.011

Out

0.131

0.118

0.125

0.115

0.093

0.071

0.062

0.048

0.038

0.039

0.0594

Outlet

0.18

0.163

0.17

0.157

0.127

0.097

0.085

0.065

0.052

0.054

0.0804

Dev-L10

Out1

Out

Out2

Structure Actual above mean

Inflow Peak [m3/s]

0.007

0.005

0.006

0.005

0.004

0.004

0.002

0.002

0.002

0.003

0.001

Outflow Peak [m3/s]

0.005

0.005

0.005

0.004

0.003

0.003

0.002

0.002

0.002

0.002

0.001

Inflow Volume [m3]

4

5

5

7

7

7

8

3

4

7

4

Max Vol Stored [m3]

2

2

2

2

2

1

1

1

1

1

1

Max Water Elev [m]

1.423

1.355

1.351

1.295

1.237

1.081

0.674

0.664

0.684

1.026

0.5

Achieves Non-Worsening

SUMMARY OF WBNM RESULTS**Existing Scenario**

% AEP	15	20	25	45	60	90	120	180	270	360	720	MAX
63	0.016	0.015	0.014	0.013	0.012	0.012	0.011	0.008	0.007	0.006	0.00	0.016
50	0.019	0.018	0.018	0.016	0.015	0.014	0.013	0.009	0.009	0.007	0.00	0.019
20					0.024	0.022	0.019	0.013	0.013	0.009	0.007	0.024
10	0.035	0.038	0.038	0.036	0.037	0.025	0.024	0.016	0.013	0.012	0.007	0.035
5	0.045	0.045	0.045	0.043	0.043	0.038	0.035	0.028	0.028	0.018	0.02	0.045
2	0.055	0.055	0.051	0.053	0.052	0.046	0.038	0.031	0.027	0.020	0.02	0.055
1	0.063	0.062	0.057	0.059	0.058	0.051	0.042	0.035	0.031	0.023	0.02	0.063

Developed Scenario

% AEP	15	20	25	45	60	90	120	180	270	360	720	MAX
63	0.0188	0.018	0.017	0.015	0.014	0.013	0.012	0.008	0.008	0.006	0.00	0.019
50	0.0217	0.021	0.020	0.018	0.016	0.015	0.014	0.009	0.009	0.007	0.00	0.022
20					0.026	0.023	0.020	0.014	0.013	0.009	0.01	0.026
10	0.0399	0.041	0.040	0.038	0.038	0.026	0.025	0.016	0.013	0.012	0.007	0.040
5	0.0494	0.048	0.047	0.045	0.045	0.039	0.037	0.029	0.029	0.018	0.02	0.049
2	0.0584	0.058	0.053	0.054	0.053	0.047	0.038	0.032	0.028	0.020	0.02	0.058
1	0.0659	0.065	0.059	0.061	0.059	0.052	0.043	0.036	0.031	0.023	0.02	0.066

Mitigated Scenario

% AEP	15	20	25	45	60	90	120	180	270	360	720	MAX
63	0.015	0.014	0.013	0.013	0.012	0.011	0.010	0.006	0.005	0.004	0.002	0.015
50	0.018	0.017	0.018	0.015	0.014	0.013	0.012	0.007	0.006	0.005	0.003	0.018
20					0.023	0.021	0.017	0.011	0.011	0.007	0.004	0.024
10	0.032	0.036	0.036	0.034	0.035	0.023	0.021	0.015	0.012	0.010	0.005	0.033
5	0.044	0.044	0.045	0.042	0.041	0.036	0.033	0.027	0.026	0.017	0.013	0.045
2	0.054	0.050	0.051	0.043	0.035	0.029	0.026	0.019	0.015	0.015	0.011	0.054
1	0.063	0.062	0.057	0.059	0.057	0.051	0.040	0.032	0.029	0.022	0.016	0.063

RA6-N



Department of
State Development,
Infrastructure and Planning

SARA reference: 2606-53043 SRA
Council reference: MCU26/0018
Applicant reference: 15409

18 August 2026

Chief Executive Officer
South Burnett Regional Council
info@sbrc.qld.gov.au

Dear Sir/Madam

SARA Referral Agency Response—1 Millis Way, Nanango

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 18 June 2026.

Response

Outcome:	Referral Agency Response – with Conditions
Date of Response:	18 August 2026
Conditions:	The conditions in Attachment 1 must be attached to any development approval.
Advice:	Advice to the applicant is in Attachment 2 .
Reasons:	The reasons for the referral agency response are in Attachment 3 .

Development Details

Description:	Development Permit Material Change of Use for Multiple Dwellings (4 x 2 Storey Units)
SARA Role:	Referral Agency
SARA Trigger:	Schedule 10 Part 9, Division 4, Subdivision 2, Table 4, Item 1 (10.9.4.2.4.1) of the Planning Regulation 2017 – Material change of use within 25 metres of a state-controlled road and within 100 metres of a state-controlled road intersection
SARA Reference:	2606-53043 SRA
Assessment Manager:	South Burnett Regional Council
Street Address:	1 Millis Way, Nanango

2606-53043 SRA

Real Property Description: Lot 12 on SP325734

Applicant Name: Webcon Pty Ltd

Applicant Contact Details: C/- ONF Surveyors
PO Box 896
KINGAROY QLD 4610
kingaroy@onfsurveyors.com.au

Human Rights Act 2019
Considerations: A consideration of the 23 fundamental human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

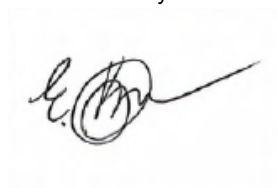
Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (Chapter 1, Part 7, Section 30 of the Development Assessment Rules). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Cavannah Deller, Senior Planning Officer, on (07) 3244 9343 or via email WBBSARA@dsdip.qld.gov.au who will be pleased to assist.

Yours sincerely



Elrico Koeberg
A/Manager

cc Webcon Pty Ltd C/- ONF Surveyors, kingaroy@onfsurveyors.com.au

enc Attachment 1 – Referral Agency Conditions
Attachment 2 – Advice to the Applicant
Attachment 3 – Reasons for Referral Agency Response
Attachment 4 – Representations about a Referral Agency Response Provisions
Attachment 5 – Documents Referenced in Conditions

2606-53043 SRA

Attachment 1—Referral Agency Conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the documents referenced below are found at **Attachment 5**)

No.	Conditions	Condition Timing
	10.9.4.2.4.1—Material change of use within 25 metres of a state-controlled road and within 100 metres of a state-controlled road intersection—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):	
1.	(a) Provide noise attenuation measures to achieve the following noise criteria: • ≤ 57 dB(A) L_{10} (18 hour) free field (measured L_{90} (18 hour) free field between 6am and 12 midnight ≤ 45 dB(A)); or • ≤ 60 dB(A) L_{10} (18 hour) free field (measured L_{90} (18 hour) free field between 6am and 12 midnight > 45 dB(A)). (b) If the noise attenuation measures include noise barriers: (i) the noise barriers must be designed in accordance with the Department of Transport and Main Roads' Road Traffic Noise Management Code of Practice, Volume 1, Chapter 7 and technical specifications MRTS15. (ii) RPEQ certification must be provided to the Department of Transport and Main Roads, confirming that the development has been constructed in accordance with parts (a) and (b)(i) of this condition. (c) If the noise attenuation measures do not include noise barriers, certification from a suitably qualified expert must be provided to the Department of Transport and Main Roads, confirming that compliance with part (a) of this condition has been achieved.	Prior to commencement of use and to be maintained at all times
2.	The road access and vehicle manoeuvring areas must be provided generally in accordance with the Site Plan prepared by Webcon Pty Ltd, dated 2/2026 and drg. No. 26/04/22-01.	At all times
3.	Direct access is not permitted between the D'Aguilar Highway and the subject site.	At all times
4.	Stormwater management of the development must not cause worsening to the operating performance of the state-controlled road, such that any works on the land must not: (a) create any new discharge points for stormwater runoff onto the state-controlled road (b) concentrate or increase the velocity of flows to the state-controlled road (c) interfere with and/or cause damage to the existing stormwater drainage on the state-controlled road (d) surcharge any existing culvert or drain on the state-controlled road	At all times

2606-53043 SRA

	(e) reduce the quality of stormwater discharge onto the state-controlled road.	
--	--	--

2606-53043 SRA

Attachment 2—Advice to the Applicant

General Advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the State Development Assessment Provisions (SDAP) (version 3.6). If a word remains undefined it has its ordinary meaning.

Attachment 3—Reasons for Referral Agency Response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the SARA's decision are:

SARA assessed the development against State code 1: Development in a state-controlled road environment (State code 1) of the State Development Assessment Provisions (SDAP), version 3.6. The development complies with the assessment benchmarks of State code 1 of SDAP in that the development:

- does not increase the likelihood or frequency of accidents, fatalities or serious injury for users of a state-controlled road
- does not adversely impact the structural integrity or physical condition of state-controlled roads, road transport infrastructure, public passenger transport infrastructure or active transport infrastructure
- does not adversely impact the function and efficiency of state-controlled roads or future state-controlled roads
- does not adversely impact the state's ability to plan, construct, maintain, upgrade or operate state-controlled roads, future state-controlled roads or road transport infrastructure
- does not significantly increase the cost to the state to plan, construct, upgrade or maintain state-controlled roads, future state-controlled roads or road transport infrastructure
- protects community amenity from significant adverse impacts of environmental emissions generated by road transport infrastructure or vehicles using state-controlled roads.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- SDAP (version 3.6), as published by SARA
- Development Assessment Rules
- SARA DA Mapping system
- State Planning Policy mapping system
- section 58 of the *Human Rights Act 2019*

2606-53043 SRA

Attachment 4—Representations about a Referral Agency Response Provisions

(page left intentionally blank)

2606-53043 SRA

Attachment 5—Documents Referenced in Conditions

(page left intentionally blank)

SITE PLAN NOTES

* PLATFORM IMMEDIATELY SURROUNDING THE RESIDENCE TO FALL AWAY FROM THE RESIDENCE AT A SLOPE OF 1 IN 15 MIN WHERE POSSIBLE
* CUT & FILL BATTERS NOT TO EXCEED A MAX. SLOPE OF:-
CUT : 1 VERTICAL TO 1 HORIZONTAL APPROX.
FILL : 1 VERTICAL TO 1 HORIZONTAL APPROX.
* DRIVEWAY SLOPE NOT TO EXCEED A MAX. SLOPE OF:
1 VERTICAL TO 4 HORIZONTAL

SITE FEATURE NOTE

SITE LEVELS AND FEATURES SHOWN ON THIS DRAWING HAVE BEEN PROVIDED BY A CONSULTANT. IN ORDER TO MAINTAIN CLARITY OF THIS DRAWING, NOT ALL INFORMATION ON THE CONSULTANTS DRAWING MAY HAVE BEEN SHOWN ON THIS DRAWING, THEREFORE THEIR DRAWING SHOULD BE READ IN CONJUNCTION WITH THIS DRAWING. SITE FEATURES AND LEVELS SHOULD BE CONFIRMED ON SITE

REAL PROPERTY DESCRIPTION

LOT 12 ON SP 325734
LOCAL GOVERNMENT: SOUTH BURNETT RC
LOCALITY: NANANGO
AREA = 1144 Sqm
PLATFORM LEVEL - AHD

PLATFORM LEVEL = RL - 347.50
SLAB LEVEL = RL 347.80

STORMWATER NOTES

ALL ROOFWATER PIPES TO BE MIN 90Ø AT 1 IN 100
ALL DOWNPIPES TO BE MIN. 90Ø AT MAX 12000CrS
ALL ROOFWATER TO BE DIRECTED TO EXIST KERB & CHANNEL

SEWER NOTES

ALL SEWERAGE TO SOUTH BURNETT REGIONAL COUNCIL APPROVED SEWER SYSTEM.
SLAB LEVEL TO BE Min. OF 300mm ABOVE FINISHED GROUND LEVEL. CARE TO BE TAKEN TO REMEMBER TOPSOILING AND GRASSING WHEN DETERMINING THIS LEVEL.
PLATFORM CUT/FILL IS TO BE GRADED TO ENSURE NOT WATER PONDS AND FALLS POSITIVELY AWAY FROM FINISHED BUILDING

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

SARA ref: 2606-53043 SRA
Date: 18 August 2026

LEGEND

FSL 28.116 NATURAL SURFACE LEVELS
CUT/FILL BATTERS

NOTES:

1. BUILDER TO ENSURE ALL FLASHING AND D.P.C's ARE PROPERLY INSTALLED TO ENSURE TOTAL AND COMPLETE WEATHERPROOFNESS
2. BUILDER TO CHECK ALL DIMENSIONS AND LEVELS PRIOR TO COMMENCEMENT
3. BUILDER TO LOCATE ALL EXIST AND PROP SERVICES PRIOR TO COMMENCEMENT
4. BUILDER TO ADHERE TO ALL AUSTRALIAN STANDARDS AND SAFETY REGULATIONS WITH PARTICULAR REGARD TO WH&S
5. BUILDER TO PAY PARTICULAR ATTENTION TO LOCAL AUTHORITIES SILT AND SEDIMENT CONTROL REQ'S AND MAINTENANCE OF THESE FOR DURATION OF PROJECT
6. DON'T SCALE, ASK IF ANY DISCREPANCIES ARISE.

ALL VEHICULAR ACCESS TO BE NO STEEPER THAN 1 IN 4 GRADIENT

H.C. @ MH
S.L. 346.980
I.L. 345.98

WEBCON PTY LTD
BUILDING / CIVIL DESIGNERS
MOB: 0407 726 478
E: waynewebcon@gmail.com
PO BOX 429, REDCLIFFE Q 4020

THIS DRAWING IS THE PROPERTY OF WEBCON PTY LTD AND MUST BE RETURNED ON DEMAND. THE DETAILS MAY NOT BE USED OR COPIED WITHOUT WRITTEN AUTHORIZATION

DO NOT SCALE. DIMENSIONS TAKE PRECEDENCE

DESIGN	WW	2/2026
DRAWN		2/2026

REV	DATE	AMENDMENT

PROJECT:

PROPOSED TOWNHOUSES LOT 12 MILLIS WAY, NANANGO

TITLE:

SITE PLAN

SCALE	DRG. NO.
1:200	26/04/22-01

Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules¹ regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
 - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
 - (c) the applicant has given written agreement to the change to the referral agency response.²
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
 - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

¹ Pursuant to Section 68 of the *Planning Act 2016*

² In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

Part 7: Miscellaneous

30 Representations about a referral agency response

- 30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.³

³ An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.

[REDACTED]



[REDACTED]

[REDACTED]

[REDACTED]

To: Council Information General Email Account <info@sbrc.qld.gov.au>

Subject: [EXTERNAL] MCU 26/0018 Lot 12 on SP325734 1 Milis Way

Please be cautious.
This email originated outside of SBRC..

Dear Sir/Madam,

Please find attached our opposition to this submission.

Dear Sir/Madam,

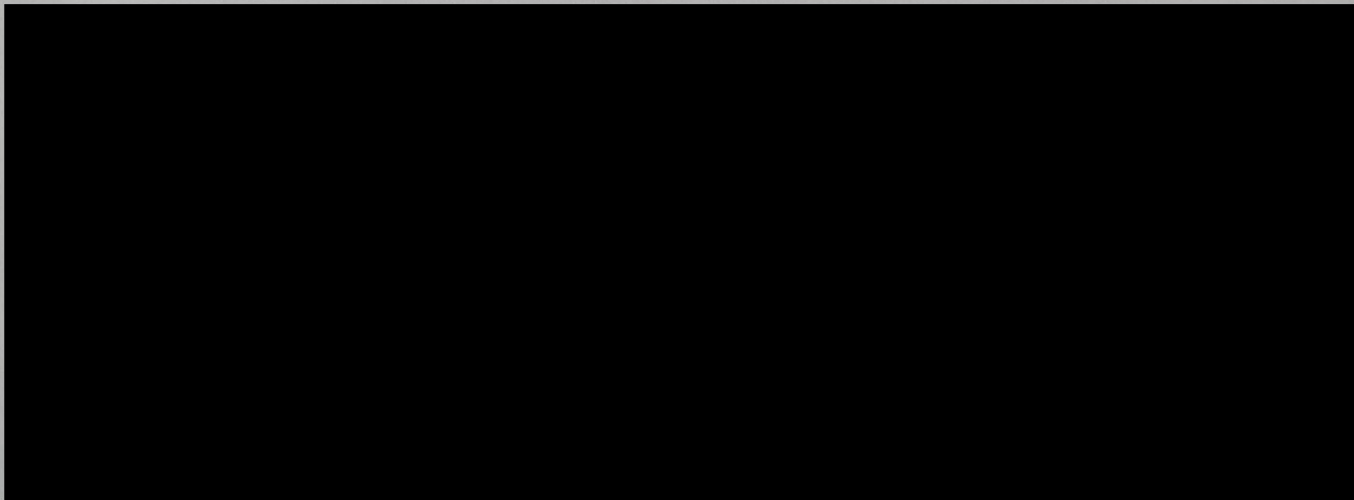
Re: MCU 26/0018 Permit on Lot 12 on SP325734, 1 Millis Way Nanango.

We, the undersigned, wish to submit our opposition to the application.

The grounds for our opposing this application are as follows;

- The proposed density of four dwellings will increase vehicle movements onto a corner site adjoining the D'Aguilar Highway. This raises concerns regarding traffic safety, and the potential for vehicle conflicts for both residents and highway users.
- Existing on-street parking within the area is limited. The proposed development is likely to create parking overflow onto surrounding streets, reducing road safety and creating inconvenience for nearby residents.
- The proposal represents a significant increase in density compared with the surrounding residential area, which is characterised by single-storey family homes. The development may negatively impact the established character and amenity of the neighbourhood. The current character of the neighbourhood was one of the key reasons for us purchasing in the area.
- The proposed two-storey design has the potential to overlook adjacent properties, resulting in a significant loss of privacy for neighbouring residents and reducing the enjoyment of outdoor living spaces.
- The increase in residential density is likely to generate additional noise and activity levels beyond what currently exists in the area, impacting the residential amenity of neighbouring properties.

We object to the proposed development due to concerns regarding highway and intersection safety, increased traffic generation, insufficient parking provision, loss of privacy from the two-storey design, impacts on the established low-density character of the neighbourhood, and the potential reduction in residential amenity for surrounding residents. Given the site's location on a corner block adjacent to the D'Aguilar Highway, these issues warrant careful consideration before any approval is granted.



Sincerely yours,

A black rectangular redaction box covering the signature.

13.7 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**File Number:** 08.10.2026**Author:** Manager Planning & Development**Authoriser:** Chief Executive Officer**PRECIS**

This report provides a list of all planning and development applications currently under assessment and pending completion as of 08 October 2026.

SUMMARY

This report comprises a listing of fifty-five (55) planning and development applications currently under assessment and pending completion of assessment as of 08 October 2026. The information in this report is correct as of 08 October 2026. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

OFFICER'S RECOMMENDATION

That the List of Correspondence pending completion of Assessment Report as of 08 October 2026 be received and noted.

REPORT

This report comprises a listing of fifty-five (55) planning and development applications currently under assessment and pending completion of assessment as of 08 October 2026. The information in this report is correct as of 08 October 2026. However, the status of the applications listed may have changed since this date. Additionally, the number of applications listed may have changed with any new applications lodged with Council and any of the listed applications being determined under delegation.

ATTACHMENTS

1. List of Correspondence Pending Completion [↓](#) 

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
Division 1					
MCU26/0002 & OPW26/0002	Combined Application for a Material Change of Use - Transport Depot and Bulk Landscape Supplies & Operational Works - Earthworks at 60 King Street NANANGO	16/02/2026	Referral Response Period	Stop Current Period till 01/12/2026.	Applicant
MCU26/0004	Material Change of Use - High Impact Industry (Bio-fertiliser Facility) at Burnett Highway GLAN DEVON	25/02/2026	Stop Current Period	Referral period stopped, recommences 15/10/2026	Applicant
MCU26/0018	Material Change of Use – Multiple Dwellings (4 x 2-storey units) at 1 Millis Way NANANGO	02/06/2026	Decision	Decision Due 16/10/2026 at October Council Meeting	Council
RAL26/0024	Reconfiguring a Lot – Subdivision (2 Lots into 6 Lots) at 13 Brown Street NANANGO	15/05/2026	Decision	Decision due 27/10/2026	Council
MCU26/0028	Material Change of Use – Food and drink outlet (<500m2) at 8 Henry Street NANANGO	30/07/2026	Information Response Period	Information Response due 21/11/2026	Council
OPW26/0018	Operational Works – Roadworks, Stormwater, Water Infrastructure, Drainage Work, Earthworks & Sewage Infrastructure at 6 Munro Street & 35 Arthur Street West NANANGO	19/08/2026	Decision	Decision Due 16/10/2026	Council
Division 2					
MCU25/0032	Material Change of Use – Change Representations - High Impact Industry (Sawmill) at 256 & 258 Old Esk Road TAROME0	22/09/2025	Decision	Decision due 27/11/2026 at November's Council Meeting	Council
MCU25/0017	Material Change of Use – Extension to Existing Service Station at 17 Henry Street NANANGO	07/07/2025	Appeal Period - Court	In Appeal with SBRC	
OPW26/0004	Operational Works – Earthworks at 1365 Ellesmere Road ELLESEMERE	30/04/2026	Decision	Decision report signed off by delegated authority on 19/06/2026 – waiting for QLeave payment	Applicant

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
				confirmation to issue Decision Notice	
MCU26/0007 & RAL26/0007	Combined Application for Preliminary Approval for Variation Request and Development Permit for Reconfiguring a Lot – Subdivision (1 Lot into 8 Lots) over 2 stages and access easement at 46 Steven Street BENARKIN	13/03/2026	Negotiated Decision	Negotiated Decision due 29/10/2026	Council
RAL26/0039	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 393 Haynes Kite Millar Road BLACKBUTT SOUTH	18/08/2026	Decision	Decision Due 12/10/2026	Council
MCU26/0034	Material Change of Use - Telecommunications Facility at 280 Bowmans Road BLACKBUTT NORTH	18/09/2026	Public Notification	Public Notification Ends 26/10/2026	Applicant
RAL26/0047	Reconfiguring a Lot – Subdivision (1 Lot into 4 Lots) at 8 Myrtle Court BLACKBUTT NORTH	24/09/2026	Information Request Period	Information Request due 9/10/2026	Council
MCU18/0008.01	Material Change of Use – Other Change to High Impact Industry (Soil Conditioning Facility) – MCU18/0008 - Change Application - Increase overall throughput and development area of High impact industry (Soil conditioning facility) and ERAs 33, 53(a), 54(1) and 62(1)(c), Caretaker's Accommodation at 956 Brooklands Pimpimbudgee Road MAIDENWELL	02/10/2026	Confirmation Period	Confirmation Notice due 19/10/2026	Council
RAL26/0044	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 24 Bunya Way BLACKBUTT	14/09/2026	Information Request Period	Information Request due 13/10/2026	Council
Division 3					
MCU25/0044 & RAL25/0051	Combined Application for a Preliminary Approval for Variation Request for Material Change of Use (Dwelling Houses, Multiple Dwellings, Health Care Services, Shop, Agricultural Supplies Store, Warehouse, Community Use, Food & Drink Outlet, Child Care Centre, Service Industry, Educational Establishment, Aquaculture, Cropping, Intensive	22/12/2025	Stop Current Period	Stop Clock ends 12/10/2026	Applicant

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
	Horticulture, Renewable Energy Facility and Undefined Land Uses – Community Housing, Specialist Disability Accommodation (SDA), Non-resident Workforce Accommodation, Food and Beverage Processing and Agri-technology & Innovation; Preliminary Approval for a Variation Request for Reconfiguring a Lot; and Development Permit for Reconfiguring a Lot – Subdivision (1 Lot into 70 Lots plus Common Property and Balance Land) at Kelvyn Street and Buchanan Street KINGAROY				
MCU26/0001.01	Material Change of Use – Temporary Workforce Accommodation at Warren Truss Drive KINGAROY	29/05/2026	Decision	Decision Due 12/11/2026	Council
MCU26/0019	Material Change of Use – Indoor Sport and Recreation at Saleyards Road KINGAROY	10/06/2026	Information Response	Information Response Period Due 06/11/2026	Applicant
MCU26/0021	Material Change of Use – High Impact Industry (Concrete Batching Plan) at River Road KINGAROY	30/06/2026	Information Response	Information Response Period Due 16/10/2026	Applicant
MCU26/0024	Material Change of Use – Multiple Dwellings at 103 Kingaroy Street KINGAROY	08/07/2026	Public Notification	Public Notification to commence on 09/10/2026	Applicant
MCU26/0025	Material Change of Use - Multiple Dwellings (114 Units) at 95 Markwell Street KINGAROY	21/07/2026	Public Notification	Assessment manager review of submission ends on 13/10	Applicant
RAL26/0029	Reconfiguring a Lot – Subdivision (2 Lots into 49 Lots and a New Road) at Boonenne Ellesmere Road TAABINGA	24/06/2026	Public Notification	Public Notification from 08/10/2026 to 30/10/2026	Applicant
OPW26/0017	Operational Works – Road works, Earthworks, Water Infrastructure and Sewage Infrastructure at 116 Harris Street & 6-8 Hodge Street KINGAROY	21/08/2026	Decision	Decision Due 16/10/2026	Council
RAL26/0036	Extension to Currency Period for RAL20/0006 – Reconfiguring of a Lot (1 Lot into 2 Lots) Low Density Residential at 20 Reen Street KINGAROY	14/09/2026	Decision	Decision Due 13/10/2026	Council

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
RAL26/0037	Extension to Currency Period for RAL21/0013 – Combined application for Reconfiguring a Lot (1 Lot into 2 Lots) and Material Change of Use for dwelling house (MCU21/0015) at 1 Alford Street KINGAROY	16/09/2026	Decision	Decision Due 15/10/2026	Council
MCU26/0031	Minor Change to MCU25/0040 at 1 Pound Street KINGAROY	03/09/2026	Decision	Decision Due 16/10/2026	Council
MCU26/0033	Material Change of Use - Short term accommodation consisting of 16 units over two Stages at 50 William Street KINGAROY	09/09/2026	Information Request Period	Information Request due 08/10/2026	Council
OPW26/0019	Operational Works – Stormwater, Water Infrastructure, Drainage Works, Earthworks, Sewage Infrastructure, and Vehicle Cross Over at 1 – 5 Banksia Drive KINGAROY	10/09/2026	Decision	Decision Due 05/11/2026	Council
RAL26/0045 & OPW26/0020	Combined Application – Reconfiguration of a lot – Subdivision (1 into 40 Lots) & Operational Works – Roadworks, Stormwater, Water Infrastructure, Sewage Infrastructure & Earthworks – Erosion Control at Kelvyn Street KINGAROY	Waiting for payment	Confirmation Period	Action Notice Response due 22/10/2026	Applicant
OPW26/0022	Minor Change to OPW26/0015 – Stormwater Drainage, Water and Sewer at 1 Pound Street KINGAROY	24/09/2026	Decision	Decision due 23/10/2026	Council
RAL26/0043	Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at 10786 Bunya Highway & 81-87 River Road KINGAROY	10/09/2026	Decision	Decision due 23/10/2026	Council
MCU26/0035	Material Change of Use – Retirement Village (14 Units) at 40 Markwell Street KINGAROY	15/09/2026	Decision	Decision due 04/11/2026	Council
MCU26/0038	Material Change of Use – Extension to existing showroom and additional display area at 81-87 River Road KINGAROY	01/10/2026	Confirmation Period	Confirmation Notice due 16/10/2026	Council
MCU26/0036	Material Change of Use – Extension to Currency Period for MCU23/0007 at 95 Markwell Street KINGAROY	Waiting for payment	Confirmation Period	Payment Due 13/10	Applicant
Division 4					

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
MCU21/0019	Other Change to Existing Approval – Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY	02/11/2021	Decision	Decision Pending (IA and Terms under Negotiation) – Awaiting next steps from applicant	Applicant
MCU25/0025	Material Change of Use – Battery Energy Storage Facility (BESS) at 397 Kingaroy Barkers Creek Road KINGAROY	26/09/2025	Appeal Period - Court	In Appeal with SBRC	
MCU26/0022	Material Change of Use – Extension to Education Establishment at 84-94 Ivy Street KINGAROY	30/06/2026	Decision	8/10/2026	Council
RAL26/0026	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 282 Redmans Road BOOIE	25/05/2026	Decision	Decision Due 16/10/2026	Council
RAL26/0041	Reconfiguring of a Lot – Subdivision (1 Lot into 3 Lots) at 27 Burtons Road BOOIE	20/08/2026	Public Notification	Public Notification ends 23/10/2026	Applicant
MCU26/0032	Extension to Currency Period for Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus parkland dedication) - IR1252673 at Bunya Highway KINGAROY	15/09/2026	Decision	Decision due 14/10/2026	Council
OPW26/0021	Roadworks, Stormwater, Water Infrastructure, Drainage Works, Earthworks, Sewage Infrastructure, Landscaping, Signage & Clearing Vegetation at 130 Taylors Road KINGAROY	18/09/2026	Information Request Period	Information Request due 12/10/2026	Council
RAL26/0048	Reconfiguring a Lot – Subdivision (1 Lot into 5 Lots) at 197 Taylors Road KINGAROY	23/09/2026	Information Request Period	Information Request due 21/10/2026	Council
Division 5					
MCU24/0025	Prelim Approval including a Variation Request for MCU – Multiple Dwelling (15 x 2 bedroom units – Veteran Housing) at 44 Stephens Street West MURGON	05/10/2026	Change Representation Decision	Decision, due 02/11/2026	Council

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
MCU25/0033	Material Change of Use – Music and Arts Festival with Associated Camping at 1200 Stonelands Road STONELANDS	14/10/2025	Decision	Decision due 03/11/2026	Council
MCU25/0040	Material Change of Use – Residential Care Facility (12 x 2 bedroom units) plus Caretakers Accommodation & Ancillary Function Facility at 70 Perkins Street MURGON	21/11/2025	Submitter's Appeal Period	Submitter appeal period ends 07/10	Applicant
OPW26/0009	Operational Works associated with RAL24/0041 - Water main extension at 5 Mullers Lane MURGON	27/04/2026	Decision	Decision Due 27/11/2026	Council
RAL26/0031& MCU26/0026	Combined Application – Material Change of Use for Hotel Accommodation for 25 Units (Extension) & Reconfiguration of a Lot for a Boundary Realignment (2 Lots into 2 Lots) at 65-69 Lamb Street MURGON	13/07/2026	Decision	Decision Due 08/10/2026	Council
RAL26/0035	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) & Access to Easement at 123 Boat Mountain Road MURGON	11/08/2026	Notice of Compliance	Notice of Compliance due 15/10/2026	Applicant
MCUI2016/0009.1	Extension to Currency Period for MCU2016/0009 at 1551 Manar Road BOONDOOMA	Waiting on full payment (\$94.50 outstanding)			Applicant
Division 6					
MCU25/0014	Material Change of Use - Extractive Industry and Environmentally Relevant Activity ERA 16(2)(B) & 16(3)(B) at 1304 Wattlegrove Road GORDONBROOK	18/06/2025	Stop Clock	Stopped the Information Response period resumes on 16/10/2026	Applicant
MCU25/0039	Material Change of Use – Dwelling House (Secondary Dwelling) at 117 Pedersons Road CUSHNIE	04/11/2025	Decision	Decision due 09/10/2026	Applicant
RAL26/0034	Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at 163 Findowie Road GORDONBROOK	30/07/2026	Decision	Decision Due 10/12/2026	Council
RAL26/0042	Reconfiguring of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 1088 Flagstone Creek Road & 75 Findlay's Road HALY CREEK	02/09/2026	Decision	Decision due 29/10/2026	Council

Application No.	Description and Location	Properly Made Date	Stage	Process & Due Date	Responsible Stakeholder
MCU26/0030	Material Change of Use – Outdoor Sales (Caravan and Marine Sales, Repair, Servicing and Parts) at 25 Booie Crawford Road CRAWFORD	28/08/2026	Referral Response Period	Referral Response due 24/12/2026	Applicant
RAL26/0046	Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 2-8 Prince Street MEMERAMBI	21/09/2026	Information Request Period	Information Request due 14/10/2026	Council

13.8 DELEGATED AUTHORITY REPORTS (1 SEPTEMBER 2026 TO 30 SEPTEMBER 2026)**File Number:** 6.10.26**Author:** Manager Planning & Development**Authoriser:** Chief Executive Officer**PRECIS**

This report provides a list of all planning and development related reports signed by the Chief Executive Officer (or approved delegate) under delegated authority from 1 September 2026 to 30 September 2026.

SUMMARY

This report comprises a listing of six (6) reports approved by delegated authority 1 September 2026 to 30 September 2026.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council note and receive the Delegated Authority Report, for the month of September 2026.

BACKGROUND

Application No.	Description and Location	Approval Date
Division 1		
MCU26/0015	Material Change of Use – Dual Occupancy (2 x 3 bedroom units) at 1 Sonrose Court NANANGO	24/09/2026
Division 2		
RAL26/0038	Minor Change to Development Permit RAL24/0007 on Condition ENG12 – Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 591 Ellesmere Road & Druce Road ELLESMERE	16/09/2026
RAL26/0032	Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) at 81 Bowman Road BLACKBUTT NORTH	17/09/2026
Division 3		
RAL26/0030	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 21 Belle Street KINGAROY	10/09/2026
RAL26/0011	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 204 Harris Road KINGAROY	22/09/2026

Division 4		
NIL		
Division 5		
NIL		
Division 6		
MCU26/0014	Material Change of Use – High Impact Industry (Peanut Roasting Plant) at 24 Murphys Road CRAWFORD	07/09/2026

To view the full decision notices please visit Council's website: [Current Development Applications | South Burnett Regional Council](#)

ATTACHMENTS

Nil

14 INFRASTRUCTURE

14.1 2030/31 TIDS NOMINATIONS & AMENDED PROGRAM

File Number: 14-10-2026

Author: Manager Technical Services & Fleet

Authoriser: Chief Executive Officer

PRECIS

2030/31 RRTG Nominations

SUMMARY

Council is seeking to submit applications to the Regional Roads & Transport Group for funding under the State Government's Transport Infrastructure Development Scheme (TIDS) forward program for 2030/31.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

- 1) Nominate the following roads to the RRTG for TIDS funding:
 - a. Alford Street East, Kingaroy (extension)
 - b. Tingoorra Chelmsford Road, Greenview (extension)
 - c. River Road/ Kingaroy St roundabout rehabilitation, Kingaroy (new)
 - d. Cairns St reseal, Nanango (new), and;
- 2) Re-adjust the 2026/27 & 2027/28 TIDS Program to support other Wide Bay Burnett Council's funding programs with TIDS funding brought forward providing to Somerset Street, River Rd/ Kingaroy Street and Cairns Street.

FINANCIAL AND RESOURCE IMPLICATIONS

Council is required as per previous years to fund an equal or greater amount against the State funding for works on the Council road network. Submissions are due by the 31 October 2026.

LINK TO CORPORATE/OPERATIONAL PLAN

IN1 Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting

IN4 Collaborate with the transport sector and industry to identify key freight and transport route state infrastructure and advocate to government on asset upgrades, renewals and maintenance.

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A workshop with Council was held on the 5 August 2026 to discuss the funding nominations. Internal consultation within the Infrastructure department has also occurred with agreement on extending the existing nominations to Council.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nil

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Transport assets require the investment of funds to maintain service delivery needs and these nominations all perform a trunk function of connecting highway movements to local access streets and driveways. Some of these streets are the subject of rehabilitation requiring funding to meet sustainability requirements, whilst other streets are requiring an injection of funds due to growth and operations exceeding existing capacity.

REPORT

Council Officers are required to submit projects for additional funding approval for the 2030/31 TIDS program via the Regional Roads & Transport Group (RRTG). Discussions have been held at the Wide Bay Burnett RRTG where North Burnett Regional Council are working with RoadTek on a multi year funded project that is not proposed to be delivered this financial year with their funds pooled for delivery in 2027/28. SBRC have offered to amend our program to assist with this delivery model and this will reduce the TIDS investment in our region in 2027/28. Whilst SBRC does not have a program that can practically deliver 100% of the change, we have provided a proposal that is satisfactory to the Technical Committee of the RRTG at the September Meeting.

Alford Street East and Tingoorra Chelmsford Road are already identified for rehabilitation works and requiring additional funds in 2030/31 to assist with scope delivery. River Road/Kingaroy Street roundabout rehabilitation and Cairns Street reseal projects were programmed for delivery as part of Council's budget this financial year (2026/27) and we can accommodate TIDS funding for these projects as they are on Local Roads of Regional Significance (LRRS) streets. The Maidenwell Bunya Mountains Road floodway is a project able to be delivered from savings achieved from the Blackbutt Crows Nest Road project as well as delivering on a commitment made to TMR from previous years.

Each of these nominations meets the RRTG criteria and perform critical functions on our local road network. Council is required as per previous years to fund a matching amount or more against the program funding for works on its network, for example 50:50, however Council is not required to contribute to TIDS projects on the TMR network.

A workshop presentation was facilitated on the 5 August 2026 to assist Council with the operations of the RRTG to assist with understanding this financial program, its governance model and multi year planning process. As a result of this workshop, it was recommended to present these nominations to the General Council Meeting for further consideration and endorsement.

SUMMARY

The following is a summary of the proposed projects and the corresponding TIDS project subsidy requirements projected through to the 2030/31 financial year. The total at the base of each financial year:

Project	2026/27	2027/28	2028/29	2029/30	2030/31
Tessmanns Road - Footpath	80,446				
Benarkin State School, Scott St Carparking & Setdown	110,000				
Blackbutt-Crows Nest Road - Rehabilitation and Widening	194,716				
Maidenwell Bunya Mountains Road - Floodway	517,277				
Somerset St - Rehabilitation	600,000		598,778		
Regional Footpath Replacements	21,328				

River Road/ Kingaroy Street - Rehabilitation	350,000				
Cairns Street - Reseal	11,164				
Stuart Street – road widening			231,000		
Reseal various roads	242,655	242,655	242,655	242,655	246,404
St John's Lutheran School, Campbell St Widening			121,328	121,328	
Tingoorra Chelmsford Rd - Rehabilitation				429,778	415,000
Alford St East - Rehabilitation				430,000	415,672
Total	1,035,377	1,424,384	1,325,127	1,193,761	1,200,328

Table 1: Proposed TIDS Program

ATTACHMENTS**Nil**

15 QUESTIONS ON NOTICE**15.1 QUESTION ON NOTICE - COST OF RIGHT TO INFORMATION (RTI) TO COUNCIL****File Number:** 14/10/2026**Author:** General Manager Finance & Liveability**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Danita Potter.

Question

Cr Danita Potter would like to request the amount of staff time and costings that Right to Information (RTI's), including legal fees, cost to Council. Specifically related to the airport, do we break even or is there a cost to Council therefore the rate payer?

Response

Council is able to charge a fee for Right to Information (RTI) applications. The amount Council is able to charge is set under the Right to Information Regulation 2025. The current application fee is \$59.60 (from 1 July 2026) and processing charges of \$9.25 (from 1 July 2026) per 15 minutes if Council spends more than 5 hours processing the non-personal documents. If the RTI is expected to take above the 5 hours for non-personal documents, officers must provide the applicant with a charges estimate notice for them to pay prior to releasing of the documents. If the applicant needs the documents printed, then an additional cost of 30c per page is also charged by Council.

Based on the above, Council will generally always be out of pocket for RTI applications.

With regards to any RTI's surrounding the airport, Council has had five (5) applications in this current calendar year. Four (4) of these applications have been completed and one is currently in progress at the time of writing this report.

The number of hours for the four (4) completed requests amounted to approximately 185.95 hours of staff time at a cost of around \$15,566 (includes on-costs). On top of this, other fees can be incurred if council seeks external advice or support.

Total income received for the four (4) completed requests amounted to \$3,100.45.

RECOMMENDATION

That the response to the question regarding the cost of Right to Information (RTI) to Council raised by Councillor Danita Potter be received and noted.

ATTACHMENTS

Nil

16 INFORMATION SECTION

Nil

17 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

17.1 South Burnett Community Hospital Foundation Limited Board Meeting Minutes - 13 July 2026

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.2 Desktop Analysis - Waste Services

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.3 Installation of gates at the Wattle Camp and Blackbutt Transfer Stations

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.4 Request to purchase land - Murgon

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.5 Award of Contract No. SBRCQ 2627_36 For Asphalt Pavement Works - Various Locations

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

18 CLOSURE OF MEETING