

Rates in Credit Transfer Request

PRIVACY COLLECTION NOTICE: South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. **A hard copy of this electronic document is considered uncontrolled when printed.**

Property owner details			
Full name/s			
Postal address			
Email			
Contact phone			
Request for transfer			
I/we request the transfer sum of	\$		
From property			
Payment reference number			
Property address			
To properties/s			
Payment reference number	Property address	Amount	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
Reason for transfer			
Property owner/s			
I/we agree as follows:			
That the information provided herein is true and correct and all material facts have been disclosed.			
<input type="checkbox"/> Property owners account must be in credit to be eligible to transfer funds.			
<input type="checkbox"/> Property owners will be required to provide proof of payment or supporting documentation to enable Council to process transfer request.			
Supporting documentation required:			
<input type="checkbox"/> Copy of bank statement showing the payment, including your name/s, bank account details, Council reference number and address information, or a copy of your receipt.			
Signature			Date

Office Use Only			
Customer Service			
Request number			
Supporting documents attached	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Rates			
Processed by		Date	