

Planning Search Request

PRIVACY COLLECTION NOTICE: South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. **A hard copy of this electronic document is considered uncontrolled when printed.**

Applicant details				
Applicant name/s individual or company full name				
Contact name only applicable for companies				
Postal address PO Box or street address				
Contact phone number		Email		
Reference				
Vendor name				
Purchaser name				
Property address				
Property description	Lot	Plan		
Settlement date		Unconditional contract date		
Content of planning and development certificates are prescribed in Schedule 23 of the planning regulations 2017				
☐	Limited planning & development certificate (Recommended when purchasing a structure or vacant land) Provides a general overview of the property zone and establishes whether there are any special management overlay areas which may affect the property. (5 business days)			
☐	Standard planning & development certificate (Recommended when purchasing a business) In addition to the information contained in a Limited Certificate, it also contains current decision notices and negotiated decision notices, deemed approvals, continuing approvals, compliance permit or certificate, permissible changes, judgments or orders, agreements and infrastructure agreements. (10 business days)			
☐	Full planning & development certificate (Recommended when purchasing a business) In addition to the information contained in a Limited and Standard Certificate, it also contains either the fulfillment or non-fulfillment of each condition, any prosecution offence, details about securities and whether monies are outstanding, outstanding obligations under infrastructure agreements. (30 business days)			
Applicant name		Applicant signature		Date
Office Use Only – Planning				
Date	Rec. No	Rec. Code	Amount	
Officer name		Officer signature		