

Cemetery Plaque – Monument Application


PRIVACY NOTICE: SOUTH BURNETT REGIONAL COUNCIL IS COLLECTING YOUR PERSONAL INFORMATION FOR THE PURPOSE OF PROCESSING THIS FORM. COUNCIL WILL RETAIN THESE DETAILS FOR THE PURPOSE OF CONTACTING YOU WITH REGARDS TO ANY COUNCIL RELATED MATTERS. YOUR PERSONAL DETAILS ARE HANDLED IN ACCORDANCE WITH THE *INFORMATION PRIVACY ACT 2009* AND WILL BE USED FOR THE PURPOSES OF RESPONDING TO YOU AND WILL NOT BE DISCLOSED TO ANY OTHER PERSON OR AGENCY EXTERNAL TO COUNCIL WITHOUT YOUR CONSENT, UNLESS REQUIRED OR AUTHORISED BY LAW.


Please note while Council takes all care possible during maintenance activities within the cemeteries, replacement or repairs to plaques and monuments is the responsibility of the Burial rights holder or their nominee. Council recommends Brass Plaques in Lawn sections given this type of material is more resilient to environmental conditions and general maintenance activities of Cemeteries

APPLICANT DETAILS			
APPLICANT			
POSTAL ADDRESS			
TELEPHONE NUMBER			
APPLICANT SIGNATURE		DATE	
DECEASED DETAILS			
SURNAME			
CHRISTIAN NAME			
CEMETERY DETAILS			
CEMETERY			
SECTION TYPE	Lawn	Monumental	Columbarium Garden
SECTION		SUBSECTION	
ROW		SITE	
INSTALLATION DETAILS			
DATE		TIME	

PLAQUE / MONUMENT DETAILS				
DIMENSIONS OF PLAQUE/MONUMENT		PLAQUE	HEADSTONE	MONUMENT
	Width			
	Height			
	Depth			
	Material			

Please use space provided or attach details to Application to include Plan or Description of Plaque/Monument/Headstone (including Inscription)

 Council Office on 4189 9100 to confirm Burial Site

 Email form: cemetery@southburnett.qld.gov.au

OFFICE USE ONLY			
Site ID		Name ID	
REFERENCE NO	CEM _____ / _____		

LAWN SECTION

Where Concrete Strip is provided;

- (i) Memorial Plaque – cast type of bronze or brass material with raised lettering, no greater in size than 388mm x 288mm to fit on the concrete strip provided.

Where Concrete Strip is not provided;

- (i) Memorial Plaque – cast type of bronze, brass, granite or marble with raised lettering, no greater in size than 388mm x 288mm to fit with concrete base
- (ii) Base for Memorial Plaque – size 540mm x 380mm x 38mm constructed of concrete

Please contact your Funeral Director for purchase and installation of plaques or use the Online Search engine for a preferred Memorial/Plaque supplier

MONUMENTAL SECTION

Monument must not exceed the size of the grave. Size of graves is as follows;

Single	1.2m W x 2.4m L
Double	2.4m W x 2.4m L
Family (3)	3.7m W x 2.4m L

Please contact your Funeral Director for details of a preferred Stonemason provider or use the Online Search engine

COLUMBARIUM

Standard Niche Brick size 110mm x 85mm x 220mm

Standard Niche plaque size 150mm x 140mm

Plaque is to be made of Cast Bronze.

Please contact your Funeral Director for purchase and installation of plaques or use the Online Search engine for a preferred Memorial/Plaque supplier

MEMORIAL GARDEN

Plaque – cast type of Bronze, Brass, Granite or Marble with raised lettering, no greater size than 380mm x 140mm.

Plaque is to be set on a sandstone or concrete base and placed above the ashes in the garden.

Please contact your Funeral Director for purchase and installation of plaques or use the Online Search engine for a preferred Memorial/Plaque supplier