

## Checklist – Building application Demolish or remove buildings

**PRIVACY NOTICE:** SOUTH BURNETT REGIONAL COUNCIL IS COLLECTING YOUR PERSONAL INFORMATION FOR THE PURPOSE OF PROCESSING THIS FORM. COUNCIL WILL RETAIN THESE DETAILS FOR THE PURPOSE OF CONTACTING YOU WITH REGARDS TO ANY COUNCIL RELATED MATTERS. YOUR PERSONAL DETAILS ARE HANDLED IN ACCORDANCE WITH THE *INFORMATION PRIVACY ACT 2009* AND WILL BE USED FOR THE PURPOSES OF RESPONDING TO YOU AND WILL NOT BE DISCLOSED TO ANY OTHER PERSON OR AGENCY EXTERNAL TO COUNCIL WITHOUT YOUR CONSENT, UNLESS REQUIRED OR AUTHORISED BY LAW.

### BOND

A bond is payable to Council as security that the site will be cleared of all debris, asbestos containing materials are disposed of in accordance with regulatory requirements, and that water supply and drainage fixtures have been disconnected by suitably qualified persons. (Note: This bond can be paid in cash, Bank Cheque, or Eftpos). The bond is retained in Council's Trust Account and will be returned to the payee upon satisfactory inspection of the property after the site is cleared.

### APPLICATION FOR BUILDING WORK

Building approval is required to demolish or remove the building. The application may be lodged with Council or with a Private Certifier but must be made on the approved forms and accompanied with the relevant fee.

No building work can commence until approval is obtained, and all work for this stage is to be completed within 6 months of approval.

### MANDATORY FORMS AT LODGEMENT:

DEMOLISH / REMOVE FROM SITE	<ol style="list-style-type: none"> <li>1. Completed Development Application Form 2</li> <li>2. Payment of security bond</li> <li>3. Plumbing &amp; Drainage Application - disconnection (if applicable)</li> </ol>
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### Notes:

1. Various approvals and permits may be required prior to removing a *building* or *structure* from a site including permits from the Department of Transport (DOT), Energex or Ergon, Q-Rail, Police, Optus, Telstra, Main Roads Department, *Starting council*, *Delivery council* and Gas Authority.
2. Disconnection work on services must be carried out by appropriately qualified persons or by the relevant authority (eg removal of gas meters, water meters, electricity meters, television cable boxes etc).
3. *Starting council* may inspect survey pegs, damage to road infrastructure, manholes, disconnection of services, etc.
4. *Receiving council* may inspect survey pegs, damage to road infrastructure, manholes, reconnection of services, standard of reinstatement of *structure*, and compliance with any conditions imposed.