



# **AGENDA**

## **Special Council Meeting Thursday, 4 April 2024**

**I hereby give notice that a Special Meeting of Council will be held on:**

**Date: Thursday, 4 April 2024**

**Time: 9:00am**

**Location: Warren Truss Chamber  
45 Glendon Street  
Kingaroy**

**Mark Pitt PSM  
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

## Order Of Business

<b>1</b>	<b>Opening</b> .....	<b>4</b>
<b>2</b>	<b>Attendance</b> .....	<b>4</b>
<b>3</b>	<b>Leave of Absence / Apologies</b> .....	<b>4</b>
<b>4</b>	<b>Prayers / Welcome to Country</b> .....	<b>4</b>
<b>5</b>	<b>Declaration of Interest</b> .....	<b>4</b>
<b>6</b>	<b>Portfolio - Corporate Governance &amp; Strategy, People &amp; Culture, Communication &amp; Media, Finance &amp; Sustainability, ICT &amp; Business Systems, Community Representation and Advocacy, 2032 Olympics &amp; Paralympics</b> .....	<b>5</b>
6.1	Declaration of Office by Mayor and Councillors .....	5
6.2	Appointment of Deputy Mayor .....	14
6.3	Meeting Dates for the Ordinary Meetings of Council .....	16
6.4	PAYG Withholding for Councillors .....	18
6.5	Appointment of the Chairperson and Deputy Chairperson to the LDMG.....	21
6.6	Appointment of Councillor Representatives on Council Committees and Other Organisations.....	23
6.7	Election of the Local Government Association of Queensland's (LGAQ) Executive District Representatives 2024-2028 .....	26
<b>7</b>	<b>Closure of Meeting</b> .....	<b>27</b>

- 1 OPENING**
- 2 ATTENDANCE**
- 3 LEAVE OF ABSENCE / APOLOGIES**
- 4 PRAYERS / WELCOME TO COUNTRY**
- 5 DECLARATION OF INTEREST**

## 6 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

### 6.1 DECLARATION OF OFFICE BY MAYOR AND COUNCILLORS

**File Number:** 04-04-2024  
**Author:** Coordinator Executive Services  
**Authoriser:** Chief Executive Officer

#### PRECIS

The Chief Executive Officer will administer the procedural Declarations of Office by the Mayor and Councillors pursuant to *Section 169(2)* of the *Local Government Act 2009* (the 'Act').

#### SUMMARY

The Chief Executive Officer will take the procedural Declaration of Office of the Mayor followed by each of the Councillors in order of divisional numbers.

For *Section 169(2)* of the Act, the prescribed declaration of office under *Section 254* of the *Local Government Regulation 2012* is:

*'I, (insert name of councillor), having been elected as a councillor of the South Burnett Regional Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct under the Local Government Act 2009, to the best of my judgment and ability.'*

---

#### OFFICER'S RECOMMENDATION

That the Chief Executive Officer take the procedural Declaration of Office of the Mayor and Councillors as follows:

Mayor	Councillor Kathryn Anne Duff
Division 1	Councillor Jane Erkens
Division 2	Councillor Linda Mary Little
Division 3	Councillor Danita Alison Potter
Division 4	Councillor Debra Anne Dennien
Division 5	Councillor Heath Laurance Sander
Division 6	Councillor Rosamund Lesley Anne Heit

#### FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial or resource implications arise from this report.

#### LINK TO CORPORATE/OPERATIONAL PLAN

5. Organisational Excellence – An Organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery

#### COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

As per advice from the Returning Officer

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

The Declaration of Office of the Mayor and Councillors is a statutory requirement pursuant to *Section 169(2)* of the *Local Government Act 2009*.

The Chief Executive Officer will take the procedural Declaration of Office of the Mayor and each of the Councillors at the post-election meeting to publicly acknowledge their Declaration of Office.

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy/local law/delegation implications arise from this report.

### **ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report.








### **REPORT**

The Chief Executive Officer will take the procedural Declaration of Office of the Mayor followed by each of the Councillors in order of divisional numbers.

For **Section 169(2)** of the Act, the prescribed declaration of office under *Section 254* of the *Local Government Regulation 2012* is:

*'I, (insert name of councillor), having been elected as a councillor of the South Burnett Regional Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and code of conduct under the Local Government Act 2009, to the best of my judgment and ability.'*

### **ATTACHMENTS**

1. **Notice of Election Result - Mayor** [↓](#) 
2. **Notice of Election Result - Division 1** [↓](#) 
3. **Notice of Election Result - Division 2** [↓](#) 
4. **Notice of Election Result - Division 3** [↓](#) 
5. **Notice of Election Result - Division 4** [↓](#) 
6. **Notice of Election Result - Division 5** [↓](#) 
7. **Notice of Election Result - Division 6** [↓](#) 

NOTICE OF ELECTION RESULTS  
**2024 Local Government Elections**  
**South Burnett Regional**  
**Saturday, 16 March 2024**



The local government quadrennial elections were held on Saturday, 16 March 2024.

In accordance with section 100 of the *Local Government Electoral Act 2011*, this notice advises that the following person(s) has been duly elected for South Burnett Regional.

POSITION	FULL NAME OF ELECTED CANDIDATE	DECLARATION DATE
MAYOR	DUFF, Kathryn Anne	28 Mar 2024

**Pat Vidgen**  
Electoral Commissioner

## NOTICE OF ELECTION RESULTS

**2024 Local Government Elections  
South Burnett Regional Division 1  
Saturday, 16 March 2024**

The local government quadrennial elections were held on Saturday, 16 March 2024.

In accordance with section 100 of the *Local Government Electoral Act 2011*, this notice advises that the following person(s) has been duly elected for South Burnett Regional Division 1.

POSITION	FULL NAME OF ELECTED CANDIDATE	DECLARATION DATE
COUNCILLOR	ERKENS, Jane	01 Apr 2024

**Pat Vidgen**  
Electoral Commissioner



## NOTICE OF ELECTION RESULTS

**2024 Local Government Elections  
South Burnett Regional Division 2  
Saturday, 16 March 2024**

The local government quadrennial elections were held on Saturday, 16 March 2024.

In accordance with section 100 of the *Local Government Electoral Act 2011*, this notice advises that the following person(s) has been duly elected for South Burnett Regional Division 2.

POSITION	FULL NAME OF ELECTED CANDIDATE	DECLARATION DATE
COUNCILLOR	LITTLE, Linda Mary	28 Mar 2024

**Pat Vidgen**  
Electoral Commissioner

NOTICE OF UNCONTESTED ELECTION RESULTS  
2024 Local Government Elections  
South Burnett Regional Division 3  
Saturday, 16 March 2024



The local government quadrennial elections were held on Saturday, 16 March 2024.

In accordance with section 34 of the *Local Government Electoral Act 2011*, this notice advises that the following person(s) has been duly elected for South Burnett Regional Division 3.

POSITION	FULL NAME OF ELECTED CANDIDATE	DECLARATION DATE
COUNCILLOR	POTTER, Danita Alison	18 Mar 2024

**Pat Vidgen**  
Electoral Commissioner

## NOTICE OF ELECTION RESULTS

**2024 Local Government Elections  
South Burnett Regional Division 4  
Saturday, 16 March 2024**

The local government quadrennial elections were held on Saturday, 16 March 2024.

In accordance with section 100 of the *Local Government Electoral Act 2011*, this notice advises that the following person(s) has been duly elected for South Burnett Regional Division 4.

POSITION	FULL NAME OF ELECTED CANDIDATE	DECLARATION DATE
COUNCILLOR	DENNIEN, Debra Ann	01 Apr 2024

**Pat Vidgen**  
Electoral Commissioner

## NOTICE OF ELECTION RESULTS

**2024 Local Government Elections  
South Burnett Regional Division 5  
Saturday, 16 March 2024**

The local government quadrennial elections were held on Saturday, 16 March 2024.

In accordance with section 100 of the *Local Government Electoral Act 2011*, this notice advises that the following person(s) has been duly elected for South Burnett Regional Division 5.

POSITION	FULL NAME OF ELECTED CANDIDATE	DECLARATION DATE
COUNCILLOR	SANDER, Heath Laurance	28 Mar 2024

**Pat Vidgen**  
Electoral Commissioner

## NOTICE OF ELECTION RESULTS

**2024 Local Government Elections  
South Burnett Regional Division 6  
Saturday, 16 March 2024**

The local government quadrennial elections were held on Saturday, 16 March 2024.

In accordance with section 100 of the *Local Government Electoral Act 2011*, this notice advises that the following person(s) has been duly elected for South Burnett Regional Division 6.

POSITION	FULL NAME OF ELECTED CANDIDATE	DECLARATION DATE
COUNCILLOR	HEIT, Rosamund Lesley	26 Mar 2024

**Pat Vidgen**  
Electoral Commissioner

## 6.2 APPOINTMENT OF DEPUTY MAYOR

**File Number:** 04-04-2024  
**Author:** Coordinator Executive Services  
**Authoriser:** Chief Executive Officer

### PRECIS

To appoint a Deputy Mayor from with the elected divisional Councillors

### SUMMARY

South Burnett Regional Council ('Council') is required to appoint a Deputy Mayor from its Councillors, by resolution, at its first meeting after the conclusion of each quadrennial election.

---

### OFFICER'S RECOMMENDATION

That Council appoint Councillor \_\_\_\_\_ as Deputy Mayor for the South Burnett Regional Council, pursuant to *Section 175(2)* of the *Local Government Act 2009*.

### FINANCIAL AND RESOURCE IMPLICATIONS

Funds are allocated within the budget of Council to remunerate the position of Mayor, Deputy Mayor, and Councillors.

### LINK TO CORPORATE/OPERATIONAL PLAN

5. Organisational Excellence – An Organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery

### COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council has been provided with an opportunity to discuss the appointment of the Deputy Mayor.

### LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The appointment of a Deputy Mayor is a statutory requirement pursuant to *Section 175(2)* of the *Local Government Act 2009*.

### POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Councillors have indicated that they may consider a policy position of a rotational basis for the position of Deputy Mayor. The *Local Government Act 2009* states:

#### **S165 Acting Mayor**

(3) A local government may, by resolution, declare that the office of deputy mayor is vacant.

(4) The resolution may be passed only if notice of the resolution has been given to the councillors at least 14 days before the meeting.

(5) If a local government declares that the office of deputy mayor is vacant, it must immediately appoint another deputy mayor from its councillors.

Councillors have indicated that should this policy position be enacted, a possible order of service over the course of this term would be as follows:

- Cr Danita Potter
- Cr Jane Erkens
- Cr Ros Heit

- Cr Deb Dennien
- Cr Linda Little
- Cr Heath Sander

The intent of a policy position such as this would be allowing each Councillor to serve approximately 8 months in the role of Deputy Mayor. The provisions of the Local Government Act 2009 will take precedence over the policy position

### **ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report.

### **REPORT**

The *Local Government Act 2009* (the 'Act') prescribes certain tasks, which Council must perform at the statutory post-election meeting of which includes the appointment of a Deputy Mayor.

The Act specifies certain roles and responsibilities of a Deputy Mayor, which should be taken into consideration in making the determination of the Deputy Mayor, Section:

#### ***165 Acting Mayor***

- (1) *The Deputy Mayor acts for the Mayor during –*
- a) the absence or temporary incapacity of the Mayor; or*
  - b) a vacancy in the office of Mayor.*

Therefore, the appointment of Deputy Mayor is specifically mandated, and the selection is determined in consideration of the additional roles associated with the appointment as specified in the Act.

The Act is silent on the process for the appointment of the Deputy Mayor where there are multiple candidates. The process for making the appointment is therefore usually agreed by Councillors and lead by the Mayor. The *Local Government Regulations 2012* requires that voting must be open.

### **ATTACHMENTS**

Nil

**6.3 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL****File Number:** 04-04-2024**Author:** Coordinator Executive Services**Authoriser:** Chief Executive Officer**PRECIS**

This report is to recommend dates, times and locations for ordinary meetings of Council for the period April to December 2024

**SUMMARY**

In accordance with Section 254B (1) of the *Local Government Regulation 2012* it is necessary to confirm the dates, times and locations of the ordinary meetings of Council for the period April to December 2024.

The fixing of the day, time and location of the first ordinary meeting following the statutory post-election meeting is considered to have primacy above all other meetings as it affords Council the opportunity to address:

- Administrative issues affecting Council in an immediate sense which require Council resolution e.g. matters arising from and confirmation of minutes of the previous Council;
- Emergent issues arising during the “caretaker period” which require Council resolution; and
- Governance issues affecting Council in an immediate sense, which may require Council resolution.

**OFFICER’S RECOMMENDATION**

That Council adopt the dates, times and locations for Ordinary meetings of Council, April to December 2024 as follows:

<b>Date</b>	<b>Time</b>	<b>Location</b>
Wednesday 24 April 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 15 May 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 19 June 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 10 July 2024 (Special Budget Meeting)	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 17 July 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 21 August 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 September 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy



<b>Date</b>	<b>Time</b>	<b>Location</b>
Wednesday 16 October 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 20 November 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 December 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Budget funds are provided for the costs associated with Council meetings. Operationally, scheduling of workshops and preparation of reports have been generally aligned to ordinary meetings of Council being conducted on the third Wednesday of the month (except for the April meeting).

### **LINK TO CORPORATE/OPERATIONAL PLAN**

- OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.
- OR10 Increased commitment to community engagement and to proactive strategic delivery of media and communications.

### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council advertises the dates, times and location of Council Meetings to enable the community to attend or watch the live stream.

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Public notice of the meetings is required pursuant to Section 254B (1) of the *Local Government Regulation 2012*.

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy/local law/delegation implications arise from this report.

### **ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report.

### **REPORT**

The *Local Government Regulation 2012* states:

#### ***256 Agenda of post-election meetings***

*(1) The matters a local government must consider at a post-election meeting include the day and time for holding other meetings.*

### **ATTACHMENTS**

Nil

## 6.4 PAYG WITHHOLDING FOR COUNCILLORS

**File Number:** 04-04-2024

**Author:** Manager Finance & Sustainability

**Authoriser:** Chief Executive Officer

### PRECIS

The Chief Executive Officer is seeking determination whether Councillors elect to be subject to Pay As You Go (PAYG) withholding tax pursuant the *Taxation Administration Act 1953 (Cwlth)* (the 'Act').

### SUMMARY

*Division 446-5 of Schedule 1* to the Act allows Councillors by unanimous resolution to elect to be treated as PAYG taxpayers.

An election under *Division 446-5 of Schedule 1* to the Act affects the way in which Councillor remuneration will be taxed. Where such a resolution is passed, PAYG tax instalments will be deducted from Councillors' remuneration, and non-cash remuneration will be subject to fringe benefits tax. It also results in the Councillors being treated as employees for a wide range of other taxation purposes, including possible salary sacrificing opportunities such as a vehicle.

---

### OFFICER'S RECOMMENDATION

That Council unanimously elect to become an eligible governing body subject to *Division 446-5 of Schedule 1* of the Act to take effect on Thursday 4 April 2024.

### FINANCIAL AND RESOURCE IMPLICATIONS

Should Councillors elect to unanimous become an eligible governing body subject to *Division 446-5 of Schedule 1* of the Act, Council will be liable for fringe benefits tax on non-cash remuneration.

### LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan:

An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.

### COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Information was provided to Councillors for consideration and advised to seek independent financial advice prior to the meeting. Topic was discussed during councillor induction.

### LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Pursuant to *Division 446-5 of Schedule 1* to the Act, Council must elect the way in which Councillor remuneration will be taxed. Where such a resolution is passed, PAYG tax instalments will be deducted from Councillors' remuneration, and non-cash remuneration will be subject to fringe benefits tax. It also results in the Councillors being treated as employees for a wide range of other taxation purposes, including possible salary sacrificing opportunities such as a vehicle.

### POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report.

### ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

**REPORT**

*Division 446-5 of Schedule 1* to the Act allows Councillors by unanimous resolution to elect to be treated as PAYG taxpayers.

An election under *Division 446-5 of Schedule 1* to the Act affects the way in which Councillor remuneration will be taxed. Where such a resolution is passed, PAYG tax instalments will be deducted from Councillors' remuneration, and non-cash remuneration will be subject to fringe benefits tax. It also results in the Councillors being treated as employees for a wide range of other taxation purposes, including possible salary sacrificing opportunities such as a vehicle.

An election under *Division 446-5 of Schedule 1* to the Act also brings into effect the *Superannuation Guarantee (Administration) Act 1992 (Cwlth)* which would consider Councillors to be employees for superannuation guarantee purposes. This means that Council would have to pay the minimum prescribed contributions (or pay the superannuation guarantee charge).

Where non-cash remuneration is provided (such as use of a motor vehicle), the making of an election, under *Division 446-5 of Schedule 1* to the Act, has the result that tax on the non-cash remuneration is paid by the Council as fringe benefits tax, rather than being paid by the Councillor as part of his or her own income because fringe benefits tax is a tax on the employer.

Should Council make an election pursuant to *Division 446-5 of Schedule 1* to the Act:

1. The resolution is not affected by change in the membership of Council;
2. The resolution must specify a day as the day on which the resolution takes effect. The specified day must be within the 28-day period beginning on the day after the day on which the resolution was made.
3. The Commissioner for Taxation must be given written notification of the resolution within seven (7) days after the resolution was made.
4. The resolution applies for the purposes of particular provisions whose operation it affects.

The following table summarises particular provisions that are affected when Council resolves for an election under *Division 446-5 of Schedule 1* to the Act.

<b>When the resolution applies</b>		
<b>Item</b>	<b>If the resolution affects the operation of ...</b>	<b>the resolution applies to ...</b>
1	section 12-45	amounts that become payable after the day on which the resolution takes effect
2	Subdivision AB of Division 17 of Part III of the <i>Income Tax Assessment Act 1936</i> (about tax offset for lump sum payments in arrears)	*ordinary income *derived, and amounts that become *statutory income, after the day on which the resolution takes effect
3	sections 26-30 and 34-5 of the <i>Income Tax Assessment Act 1997</i> (about deductions for relatives' travel expenses and non-compulsory uniforms)	expenditure incurred after the day on which the resolution takes effect
4	Divisions 28 and 900 of the <i>Income Tax Assessment Act 1997</i> (about car expenses and substantiation)	expenses incurred after the day on which the resolution takes effect

<b>When the resolution applies</b>		
<b>Item</b>	<b>If the resolution affects the operation of ...</b>	<b>the resolution applies to ...</b>
5	section 130-80 of the <i>Income Tax Assessment Act 1997</i> (about capital gains tax and employee share trusts)	*shares and rights to which a beneficiary becomes absolutely entitled after the day on which the resolution takes effect
6	provisions of the <i>Fringe Benefits Tax Assessment Act 1986</i> relating to assessments	(a) in the case of a loan benefit within the meaning of the <i>Fringe Benefits Tax Assessment Act 1986</i> —a loan made after the day on which the resolution takes effect; (b) in the case of a housing benefit within the meaning of that Act—the subsistence, after the day on which the resolution takes effect, of the housing right concerned; (c) in the case of a residual benefit within the meaning of that Act that is *provided during a period—so much of the period as occurs after the day on which the resolution takes effect; (d) any other *fringe benefit provided after the day on which the resolution takes effect.
7	Division 4 of Part II of the <i>Income Tax Rates Act 1986</i> (about pro-rating the tax-free threshold)	amounts that become assessable income after the day on which the resolution takes effect
8	the provisions of the <i>Child Support (Registration and Collection) Act 1988</i>	*ordinary income *derived, and amounts that become *statutory income, after the day on which the resolution takes effect
9	section 9-20 of the *GST Act (about the meaning of <i>enterprise</i> )	activities, or series of activities, done after the day on which the resolution takes effect
10	Division 111 of the *GST Act (about reimbursement of employees)	reimbursements made after the day on which the resolution takes effect

## ATTACHMENTS

Nil

**6.5 APPOINTMENT OF THE CHAIRPERSON AND DEPUTY CHAIRPERSON TO THE LDMG****File Number:** 04-04-2024**Author:** Coordinator Executive Services**Authoriser:** Chief Executive Officer**PRECIS**

Appointment of the Chairperson and Deputy Chairperson to the South Burnett Local Disaster Management Group.

**SUMMARY**

Pursuant to *Section 34* of the *Disaster Management Act 2003*, South Burnett Regional Council ('Council') is required to appoint a Chairperson and a Deputy Chairperson to the South Burnett Local Disaster Management Group ('LDMG').

Pursuant to *Section 10(2)* of the *Disaster Management Regulation 2014*, a Chairperson appointed to the LDMG must be a Councillor of a local government.

**OFFICER'S RECOMMENDATION**

That Council:

1. Pursuant to *Section 34* of the *Disaster Management Act 2003*, \_\_\_\_\_ be appointed Chairperson of the South Burnett Local Disaster Management Group; and
2. Pursuant to *Section 34* of the *Disaster Management Act 2003*, \_\_\_\_\_ be appointed Deputy Chairperson of the South Burnett Local Disaster Management Group; and
3. A review of all other positions in the South Burnett Local Disaster Management Group be completed and referred to Council for consideration as soon as practicable.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Local disaster management has an allocation within the 2023/2024 budget.

**LINK TO CORPORATE/OPERATIONAL PLAN**

EC15 Continue to provide pro-active support to the Local Disaster Management Group.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Newly elected Councillors have been provided the opportunity to discuss and consider the appointment of the Chairperson and Deputy Chairperson to the LDMG.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Decisions undertaken are pursuant to the *Disaster Management Act 2003* and the *Disaster Management Regulation 2014*.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy/local law/delegation implications arise from this report.

**ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report.

**REPORT**

Pursuant to *Section 34* of the *Disaster Management Act 2003*, South Burnett Regional Council ('Council') is required to appoint the Chairperson and Deputy Chairperson to the South Burnett Local Disaster Management Group ('LDMG').

Pursuant to *Section 10(2)* of the *Disaster Management Regulation 2014* (the 'Regulation'), a Chairperson appointed to the LDMG must be a Councillor of a local government.

Pursuant to *Section 16(2)* of the Regulation, the Deputy Chairperson of the LDMG acts in the office of Chairperson of the LDMG during -

- a) a vacancy in the office of Chairperson; or
- b) a period when the Chairperson is absent from duty or cannot, for another reason, perform the functions of the office.

**ATTACHMENTS**

**Nil**

## 6.6 APPOINTMENT OF COUNCILLOR REPRESENTATIVES ON COUNCIL COMMITTEES AND OTHER ORGANISATIONS

**File Number:** 06-04-2024

**Author:** Coordinator Executive Services

**Authoriser:** Chief Executive Officer

### PRECIS

Appointment of Councillor representatives on Council Committees and Other Organisations

### SUMMARY

The Chief Executive Officer is seeking appointment of the Mayor and Councillors to various Council Committees and as representatives to external organisations, associations and other bodies.

### OFFICER'S RECOMMENDATION

That the following Councillors be appointed as the Council representatives to Council Committees and other organisations as listed below:

<b>Committees for nomination of Councillor appointments</b>	<b>Councillor Membership</b>	<b>Councillor/s allocation</b>
South Burnett Regional Council Audit Advisory Committee	2 Councillors with 1 appointed as the Chair	Mayor Kathy Duff Cr Ros Heit
Boondooma Homestead Management Advisory Committee	3 Councillors	Mayor Kathy Duff Cr Ros Heit Cr Heath Sander
Burnett Inland Economic Development Organisation (BIEDO)	1 Councillor	Cr Ros Heit
South Burnett Community Police Consultative Committee	3 Councillors	Cr Heath Sander Cr Jane Erkens Cr Deb Dennien
Murgon Sports Association	1 Councillor	Cr Heath Sander
Reconciliation Action Plan Committee	Mayor & 3 Councillors	Mayor Kathy Duff Cr Heath Sander Cr Jane Erkens Cr Deb Dennien
South Burnett Community Consultative Committee (Health)	2 Councillors	Cr Danita Potter (Chair) Cr Ros Heit
South Burnett Community Network Committee (Interagency)	3 Councillors	Cr Danita Potter Cr Deb Dennien

<b>Committees for nomination of Councillor appointments</b>	<b>Councillor Membership</b>	<b>Councillor/s allocation</b>
		Cr Linda Little
Traffic Advisory Committee	3 Councillors	Cr Jane Erkens Cr Heath Sander Cr Linda Little
Wide Bay Burnett Regional Organisation of Councils (WBBROC)	Mayor & Deputy Mayor	Mayor Kathy Duff Deputy Mayor
Wide Bay Burnett Resource Group	1 Councillor	Cr Deb Dennien
Wide Bay Burnett Regional Road Transport Group (WBBRRTG)	Mayor & Deputy Mayor	Mayor Kathy Duff Deputy Mayor
Wide Bay Burnett Regional Arts Services Network	2 Councillors	Cr Danita Potter Cr Linda Little
BIEDO Sub Committee - Ag Network	2 Councillors	Cr Kathy Duff Cr Deb Dennien
Disaster Recovery	2 Councillors	Mayor Kathy Duff (Chair) Cr Linda Little (Deputy Chair)
South Burnett Suicide Prevention Working Group Inc.	3 Councillors	Mayor Kathy Duff Cr Danita Potter (Chair) Cr Deb Dennien
Proston Sports Association `	1 Councillor	Cr Heath Sander
Murgon RSL Commemorative Committees	1 Councillor	Cr Heath Sander
Drive Inland	1 Councillor	Cr Jane Erkens
Ringsfield House Advisory Committee	2 Councillors	Cr Jane Erkens Cr Linda Little
Visit South Burnett	1 Councillor	Cr Jane Erkens
Brisbane Valley Heritage Trails Inc	1 Councillor	Cr Linda Little
South Burnett Partnership for Kids	1 Councillor	Cr Danita Potter
Local Level Alliance	1 Councillor	Cr Danita Potter



Committees for nomination of Councillor appointments	Councillor Membership	Councillor/s allocation
		Cr Deb Dennien (Proxy)

### **FINANCIAL AND RESOURCE IMPLICATIONS**

No direct financial or resource implications arise from this report

### **LINK TO CORPORATE/OPERATIONAL PLAN**

OR12 Advocate strongly to key stakeholders, including state and federal governments, on regional priorities, including funding opportunities.

### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Discussed at Councillor workshop

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No direct legal implications arise from this report

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy/local law/delegation implications arise from this report

### **ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report

### **REPORT**

### **ATTACHMENTS**

Nil

**6.7 ELECTION OF THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S (LGAQ) EXECUTIVE DISTRICT REPRESENTATIVES 2024-2028****File Number:** 06-04-2024**Author:** Coordinator Executive Services**Authoriser:** Chief Executive Officer**PRECIS**

Requesting nominations for the election of the Local Government Association of Queensland's Executive District Representatives 2024-2028.

**SUMMARY**

The Local Government Association of Queensland ('LGAQ') is seeking nominations for the election of District Representatives to the Association's Executive for the period 2024 – 2028. Nominations close at 12.00pm on Wednesday, 1 May 2024.

**OFFICER'S RECOMMENDATION**

That Council nominate \_\_\_\_\_ to the Local Government Association of Queensland for the Executive District Representatives for 2024-2028 to represent Wide Bay and Burnett District.

**FINANCIAL AND RESOURCE IMPLICATIONS**

LGAQ pays an allowance to Executive Members for attending executive and committee meetings (including other approved meetings). Travel costs are also provided, including taxi fares and parking fees. A personal accident insurance scheme operates for all Executive Members whilst travelling or involved in LGAQ activities.

**LINK TO CORPORATE/OPERATIONAL PLAN**

5. Organisational Excellence – An Organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

For Council direction

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No direct legal implications arise from this report.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy, local law or delegation implications arise from this report.

**ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report.

**REPORT**

N/A

**ATTACHMENTS**

Nil

**7 CLOSURE OF MEETING**