AGENDA

Ordinary Council Meeting
Wednesday, 13 December 2023

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date:	**Wednesday, 13 December 2023**
Time:	**9:00am**
Location:	**Warren Truss Chamber** **45 Glendon Street** **Kingaroy**

Mark Pitt PSM

Chief Executive Officer

In accordance with the *Local Government Regulation 2012,* please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

Order Of Business

1 Opening 6

2 Leave of Absence / Apologies 6

3 Prayers 6

4 Recognition of Traditional Owners 6

5 Declaration of Interest 6

6 Deputations/Petitions 6

Nil

7 Confirmation of Minutes of Previous Meeting 7

7.1 Minutes of the Council Meeting held on 22 November 2023 7

8 Notices of Motion 43

Nil

9 Business Outstanding 43

9.1 Business Outstanding Table for Ordinary Council Meeting 43

10 Portfolio - Corporate Governance & Strategy, People & Culture, Communication & Media, Finance & Sustainability, ICT & Business Systems, Community Representation and Advocacy, 2032 Olympics & Paralympics 91

10.1 Meeting Dates for the Ordinary Meetings of Council 91

10.2 Monthly Financial Information 93

10.3 Quote SBRCQ 2023/24-18 - Replace Water Trucks 2016, 2017 and 2022 138

10.4 Local Law Review Workshop 149

10.5 Adoption of the South Burnett Regional Council Asset Management Policy - Strategic014 150

10.6 Adoption of the South Burnett Regional Council Corporate Credit Card Policy - Statutory031 154

10.7 Adoption of the South Burnett Regional Council Information Privacy Policy - Statutory038 158

10.8 Adoption of the South Burnett Regional Council Expenses Reimbursement for Councillors Policy - Statutory002 162

10.9 Adoption of the South Burnett Regional Council Local Law - Making Process Policy - Statutory056 170

11 Portfolio - Infrastructure Planning, Works (Construction & Maintenance), Water & Wastewater, Plant & Fleet 178

11.1 Freemans Lane, Kingaroy - Concrete Pavement 178

11.2 Application for the Road Closure for the Unmaintained Goomeri West Road Which Adjoins Lot 52 FY407 179

12 Portfolio - Community Development, Arts & Heritage and Library Services 181

Nil

13 Portfolio - Natural Resource Management, Rural Services, Agricultural Innovation, Compliance and Environmental Health 182

13.1 Dog Registration Write Off 182

14 Portfolio - Disaster Management, Waste and Recycling Management 183

14.1 Darling Downs Regional Waste and Resource Recovery Management Plan 183

15 Portfolio - Rural Resilence & Disaster Recovery, Parks & Gardens, Property & Facility Management, First Nations Affairs 205

15.1 Award of SBRCQ 23/24-66 - Trustee Permit to Occupy 205

15.2 Update on Sir Charles Adermann Park Community Consultation. 210

15.3 Safety Audit South Burnett Pools 214

15.4 Renewal of MOA - SBCare Incorporated 215

15.5 Community Consultation regarding MILP Inc Lease/Gift of a section of McMahon Park 220

15.6 Supplementary Report for Gifting of St. Faith Church and Cemetery, Mondure.... 222

15.7 Future Use of Lot 19 on CP891608 - 9 Knowles Street, Nanango 223

15.8 Amendment of Fees and Charges 2023-24 - McCauley Weir 225

15.9 Barambah United Football Club Inc - Financial Support 226

15.10 Trusteeship of Goodger Hall - Lot 186 on FY850 227

16 Portfolio - Tourism & Visitor Information Centres, Sport & Recreation and Commercial Enterprises 228

16.1 Request to Apply for the Active Women and Girls Grant 228

17 Portfolio - Regional Development, Development Services, Community & Social Housing 229

17.1 Queensland Resilience and Risk Reduction Fund - Grant Opportunity 229

17.2 Regional Development Action Plan 241

17.3 Combined Application for Material Change of Use for Extractive Industry (Removal of Quarry Material) and Reconfiguration of a Lot (Access Easement) at 79 Zerners Road MURGON (and described as Lot 1 on RP98690 & Lot 1 on RP96067). Applicant: Roamalla Pty Ltd C/- Gaskell Planning Consultants 253

18 Questions on Notice 408

18.1 Question on Notice - Comparison of Infrastructure Charges 408

18.2 Question on Notice - Blackbutt Transfer Station 412

18.3 Question on Notice - Approved Subdivisions in the Region 413

18.4 Question on Notice - Waste Removal at Broadman Road 417

18.5 Question on Notice - Landfill Tender Proterra 418

18.6 Question on Notice - Perished Tree in Kumbia. 419

19 Information Section 420

Nil

20 Confidential Section 421

20.1 Murgon Visitor Information Centre 421

20.2 Financial Hardship Rates Application – Assessment Number -23839-10000-000 421

20.3 South Burnett Community Hospital Foundation Limited Board Meeting Minutes - 3 October 2023 421

20.4 Confidential - Mt Wooroolin Reservoir Tender Evaluation 421

21 Closure of Meeting..... 421

1 OPENING

2 LEAVE OF ABSENCE / APOLOGIES

3 PRAYERS

4 RECOGNITION OF TRADITIONAL OWNERS

5 DECLARATION OF INTEREST

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 22 NOVEMBER 2023

File Number: **13/12/2023**

Author: **Executive Assistant**

Authoriser: **Chief Executive Officer**

OFFICER'S RECOMMENDATION

1. That the Minutes of the Council Meeting held on 22 November 2023 be received and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Council Meeting held on 22 November 2023

MINUTES

Ordinary Council Meeting
Wednesday, 22 November 2023

Order Of Business

1 Opening 5

2 Leave of Absence / Apologies 5

3 Prayers 5

4 Acknowledgement of Traditional Owners 5

5 Declaration of Interest 6

6 Deputations/Petitions 6

Nil

7 Confirmation of Minutes of Previous Meeting 6

7.1 Minutes of the Council Meeting held on 25 October 2023 6

8 Notices of Motion 6

13.1 2023-24 Dog Registrations 7

9 Business Outstanding 7

9.1 Business Outstanding Table for Ordinary Council Meeting 7

10 Portfolio - Corporate Governance & Strategy, People & Culture, Communication & Media, Finance & Sustainability, ICT & Business Systems, Community Representation and Advocacy, 2032 Olympics & Paralympics 8

10.1 South Burnett Regional Council Operational Plan 2022/2023 1st Quarter Review 8

10.1.1 Business & Digital Transformation Review 8

10.2 Monthly Financial Information 8

10.3 Council resolution for repeated operational expenditure, sole suppliers and original equipment manufacturers 9

11 Portfolio - Infrastructure Planning, Works (Construction & Maintenance), Water & Wastewater, Plant & Fleet 9

11.1 Nanango CBD Parking & Operations - Community Consultation 9

11.1.1 Media Statement - Off Street Parking for employees 9

11.2 Wondai Roundabout and CBD Streetscape Project Development 10

11.3 Grant Opportunity - State Emergency Service (SES) Support Grants 2024-2025 11

12 Portfolio - Community Development, Arts & Heritage and Library Services 11

Nil

13 Portfolio - Natural Resource Management, Rural Services, Agricultural Innovation, Compliance and Environmental Health 11

14 Portfolio - Disaster Management, Waste and Recycling Management 11

Nil

15 Portfolio - Rural Resilence & Disaster Recovery, Parks & Gardens, Property & Facility Management, First Nations Affairs 12

15.1 Murgon PCYC Toilet Re-Furbishment - Awarding of Contract to Successful Tenderer 12

15.2 Proposed Tender to Adjoining owners for sale of 29 Tiernan Terrace, Murgon 12

15.3 Sale by Tender of 4 Haly Street, Kingaroy to adjoining owners 13
15.4 Proposed tender for sale of Lot 18 McConnel Way, Mondure..... 13
15.5 Proposed tender for sale of 23 Jellicoe Street, Proston 14
15.6 Kumbia Recreation Reserve Preliminary Master Plan 14
17.2 Material Change of Use - Renewable Energy Facility (Tumurru Solar Farm) and Major Electricity Infrastructure (Battery Energy Storage System) at 341 Bowman Road, Taromeo (and described as Lot 2 on SP155159). Applicant: Australian Solar Enterprises C/- Gilvear Planning. 15
17.1 Extension of Currency Period under section 87 of the Planning Act 2016 to a Preliminary Approval for a Material Change of Use (Master Planning Community) and Development Permit for Reconfiguring a Lot (1 Lot into 23 Lots plus Parkland Dedication) over land at the Corner of Youngman Street and Taylors Road, Kingaroy (and described as Lot 3 on SP181686) - Applicant: Kingaroy Investments Pty Ltd C/- JFP Urban Consultants Pty Ltd 25
15.7 Tingoora Hall - Community Consultation 27
15.8 Request for a Flying Fox in First Settlers Park, Benarkin..... 28
15.9 Boondooma Community Centre - Community Consultation..... 28
15.10 Trustee Lease - Tingoora Sports Association Inc 29
15.11 Trusteeship of Reserve - Lot 80 on FY2562 29
15.12 Murgon Dog Park - Community Consultation 30
15.1 Cycle Network Local Government Grants Program 30
16 Portfolio - Tourism & Visitor Information Centres, Sport & Recreation and Commercial Enterprises..... 31
Nil
17 Portfolio - Regional Development, Development Services, Community & Social Housing 31
18 Questions on Notice 31
18.1 Question on Notice - Proston QCWA Shed or Shipping Container 31
18.2 Question on Notice - Planning Scheme Community Consultation 31
18.3 Question on Notice - Ongoing Operational Costs at Proston Lookout 32
18.3.1 Question on Notice - Access Point at Proston Lookout..... 32
18.4 Question on Notice - Allotments in Blackbutt..... 32
18.4.1 Question on Notice - Broadman Road Waste Removal Request..... 32
19 Information Section 32
Nil
20 Confidential Section 33
20.1 Consideration for Remission on Rates - Assessment 21247-10000-000, 31065-00000-000 & 31015-00000-000..... 34
20.2 Glendon Street Amenities Electricity Update 34
20.4 Landfill Operations, Operations and Supervision of Waste Facilities Tender 35
20.3 Potential Purchase of Community Health Building, Kingaroy..... 36
21 Closure of Meeting..... 36

MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 22 NOVEMBER 2023 AT 9:00AM

PRESENT: **Councillors:**

Cr Gavin Jones (Acting Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Darryl Brooks (General Manager Liveability), Tiarna Hurt (Executive Assistant), James D'Arcy (Manager Infrastructure Planning), David Hursthouse (Coordinator Community Development), Kerri Anderson (Manager Finance & Sustainability), Leanne Petersen (Manager Parks & Facilities), Brandon Orchard (Coordinator Plant & Fleet), Anthony Bills (Manager ICT & Fleet), Louise Reidy (Strategic Procurement Officer), Maxine Campbell (Strategic Asset Management Accountant).

1 OPENING

Acting Mayor Jones opened the meeting and welcomed attendees.

2 LEAVE OF ABSENCE / APOLOGIES

APOLOGY

RESOLUTION 2023/148

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the apology received from Mayor Otto be accepted and 3 months leave of absence granted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

3 PRAYERS

A representative of Murgon Church of Christ, Pastor Lyal Slinger offered prayers for Council and for the conduct of the Council meeting.

Attendance:
At 9:05am, Manager Finance & Sustainability Kerri Anderson entered the meeting via teams.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

Nil

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 25 OCTOBER 2023

RESOLUTION 2023/149

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Minutes of the Council Meeting held on 25 October 2023 be received and the recommendations therein be adopted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

8 NOTICES OF MOTION

MOTION

RESOLUTION 2023/150

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That item 13.1 and item 8.1 in the late agenda be brought forward.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

13.1 2023-24 DOG REGISTRATIONS

RESOLUTION 2023/151

Moved: Cr Danita Potter
Seconded: Cr Jane Erkens

That South Burnett Regional Council:

1. Retain the Animals – Domestic and Animals – Other fees and charges as per 2022/23 fees and charges;

2. That the dog registration boundaries remain unchanged;

3. That the dog registration fees and charges be pro-rated from 1 December 2023 to 30 June 2024;

4. That the introduction of a permit system for Hobbyist Breeders and Dog Exhibitors, and dog registrations structure for multiple units and registration boundaries be considered as part of the current Local Law review; and

5. Council draft a policy as per Local Law 2 Animal Management 2011 Schedule 1 that permits dog breeders to keep more than 6 dogs over the age of 3 months on an allotment which has an area 60700m squared and is not in a designated town area and speaks to the requirements for keeping animals and the policy comes back to the December Ordinary Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Item 8.1 was treated as a foreshadowed motion and was not proceeded with due to Item 13.1 being endorsed.

9 BUSINESS OUTSTANDING

9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2023/152

Moved: Cr Jane Erkens
Seconded: Cr Kathy Duff

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

10.1 SOUTH BURNETT REGIONAL COUNCIL OPERATIONAL PLAN 2022/2023 1ST QUARTER REVIEW

RESOLUTION 2023/153

Moved: Cr Scott Henschen
Seconded: Cr Jane Erkens

That the South Burnett Regional Council Operational Plan 2022/2023 1st Quarter Review be adopted as amended.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.1.1 BUSINESS & DIGITAL TRANSFORMATION REVIEW

RESOLVED 2023/154

That a report be brought back to Council with a road map of the business and digital transformation and what Council needs to do to fast track this process.

10.2 MONTHLY FINANCIAL INFORMATION

RESOLUTION 2023/155

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st October 2023 be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.3 COUNCIL RESOLUTION FOR REPEATED OPERATIONAL EXPENDITURE, SOLE SUPPLIERS AND ORIGINAL EQUIPMENT MANUFACTURERS

RESOLUTION 2023/156

Moved: Cr Danita Potter
Seconded: Cr Jane Erkens

That South Burnett Regional Council resolves it is satisfied that the registers of suppliers for Repeated Operational Expenditure, Sole Suppliers and Original Equipment Manufacturers contain suppliers that provide goods or services to Council where the expenditure cannot be sourced traditionally via quotation, tender or expressions of interest.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET

11.1 NANANGO CBD PARKING & OPERATIONS - COMMUNITY CONSULTATION

RESOLUTION 2023/157

Moved: Cr Jane Erkens
Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. conduct further engagement with each business providing a letter requesting them to utilise off street parking locations and providing a map of alternative parking options;
2. meet with individual businesses on Drayton Street (Fitzroy St – Drayton St) in early 2024 to determine if there has been a change in the supply of carparking bays by business owners; and
3. contact both Stanwell Corporation, Meandu Mine and the bus company and find out how many workers park there and is it possible to liaise to find a more suitable place that does not impact on retail parking.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11.1.1 MEDIA STATEMENT - OFF STREET PARKING FOR EMPLOYEES

RESOLVED 2023/158

That a media release be prepared to encourage employees to park off street and leave front of business parks for customers.

Attendance:
At 10:20 am, Cr Danita Potter left the meeting.
At 10:22 am, Cr Danita Potter returned to the meeting.

11.2 WONDAI ROUNDABOUT AND CBD STREETSCAPE PROJECT DEVELOPMENT

RESOLUTION 2023/159

Moved: Cr Scott Henschen
Seconded: Cr Jane Erkens

That South Burnett Regional Council:

1. Approve the Bunya Highway roundabout drawings and design concept subject to gaining the necessary approvals from the Department of Transport and Main Roads;
2. Accept the funding option presented today with the total project value of $2.85 million with an existing funding allocation of $700,000 W4Q and $800,000, Council funds the project with an additional $880k from LRCI Round 4b and from existing capital program available allocations, reassign $275k from Road Reseals and $200k from major dig out programme; and
3. Approve the layout plan in accordance with Concept Plan- Option 1 with a single-coloured exposed aggregate footpath surfacing.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 10:37am, Manager Finance & Sustainability Kerri Anderson left the meeting.

ADJOURN MORNING TEA

RESOLUTION 2023/160

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Citizenship Ceremony

During the adjournment, a citizenship ceremony was held for:

- Miss Magali Roche-Agostini
- Mr Florent Therouin
- Mr Tjjart Myburgh
- Mrs Melissa Myburgh
- Mrs Elaine Young

RESUME MEETING

RESOLUTION 2023/161

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the meeting resume at 11:20am.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At the resumption of the meeting, General Manager Finance & Corporate Susan Jarvis was not present.
At the resumption of the meeting, Manager Facilities & Parks Leanne Petersen was present.
At the resumption of the meeting, Manager Finance & Sustainability Kerri Anderson was present.

11.3 GRANT OPPORTUNITY - STATE EMERGENCY SERVICE (SES) SUPPORT GRANTS 2024-2025

RESOLUTION 2023/162

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. Develop and apply to the Queensland Fire and Emergency Services (QFES) for grant funding under SES Support Grants 2024-25 round for the purchase of a SES vehicle to be used exclusively for carrying out SES activities; and
2. Approve the required Council contribution estimated to be $32,500 from the 2024 – 2025 fleet budget towards the purchase of a SES vehicle should the grant application be successful.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES

Nil

13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT

Nil

15 PORTFOLIO - RURAL RESILENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

15.1 MURGON PCYC TOILET RE-FURBISHMENT - AWARDING OF CONTRACT TO SUCCESSFUL TENDERER

RESOLUTION 2023/163

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That South Burnett Regional Council award AKR Builders the tender SBRC 2324_04 for the renovations of the Murgon PCYC main toilets and to construct two new Person with Disability (PWD) facilities.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.2 PROPOSED TENDER TO ADJOINING OWNERS FOR SALE OF 29 TIERNAN TERRACE, MURGON

RESOLUTION 2023/164

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That South Burnett Regional Council approve for sale by tender to adjoining owners 29 Tiernan Terrace, Murgon (Lot 72 RP855764) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, and
2. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to negotiate and execute contract of sale.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.3 SALE BY TENDER OF 4 HALY STREET, KINGAROY TO ADJOINING OWNERS

RESOLUTION 2023/165

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That South Burnett Regional Council offer the land for sale by tender to the three adjoining owners by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* enter a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property retain the property in Council ownership and tender the property for lease/permit for grazing purposes.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.4 PROPOSED TENDER FOR SALE OF LOT 18 MCCONNEL WAY, MONDURE

RESOLUTION 2023/166

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That South Burnett Regional Council approve for sale by tender Lot 18 McConnel Way, Mondure (Lot 18 RP27655) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property; or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market; and
3. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to complete contracts of sale.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 11:22am, Coordinator Development Services David Hursthouse entered the meeting.

15.5 PROPOSED TENDER FOR SALE OF 23 JELLICOE STREET, PROSTON

RESOLUTION 2023/167

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That South Burnett Regional Council approve for sale by tender 23 Jellicoe Street, Proston (Lot 38 RP57676) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property; or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market; and
3. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to negotiate and execute contract of sale.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.6 KUMBIA RECREATION RESERVE PRELIMINARY MASTER PLAN

RESOLUTION 2023/168

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That South Burnett Regional Council:

1. Adopt the Draft Kumbia Recreation Reserve Preliminary Master Plan; and
2. Undertake community consultation to seek views on the priority projects to be included in the stage one of park redevelopment.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

MOTION

RESOLUTION 2023/169

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That item 17.2 be brought forward.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 12:13pm, Manager Finance & Sustainability Kerri Anderson left the meeting.
At 12:14pm, Manager Finance & Sustainability Kerri Anderson returned to the meeting.

17.2 MATERIAL CHANGE OF USE - RENEWABLE ENERGY FACILITY (TUMURRU SOLAR FARM) AND MAJOR ELECTRICITY INFRASTRUCTURE (BATTERY ENERGY STORAGE SYSTEM) AT 341 BOWMAN ROAD, TAROMEO (AND DESCRIBED AS LOT 2 ON SP155159). APPLICANT: AUSTRALIAN SOLAR ENTERPRISES C/- GILVEAR PLANNING.

RESOLUTION 2023/170

Moved: Cr Jane Erkens
Seconded: Cr Scott Henschen

That Council approve the Development Permit for Material Change of Use for a Renewable energy facility (Tumurru Solar Farm) and major electricity infrastructure (Battery energy storage system) on land at 341 Bowman Rd Taromeo (formally described as Lot 2 on SP155159) – Australian Solar Enterprises c/- Gilvear Planning, subject to the following conditions:-

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

APPROVED PLANS

Drawing Title	Prepared by	Drawing no.	Revision/Date
Tumuruu Solar Farm	Gilvear Planning	J001321	19 September 2023
Vegetation Screening Plan	LANDPLAN	2204-033	Version 7 28 September 2023
Landscape Concept entry	LANDPLAN	2204-033	Version 7 28 September 2023
PEG Modular Installation system.	Jurchen Technology	-	5 October 2023 (received)

Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

DOCUMENTS

- Tumuruu Solar Project – (Advice – 'improve soil quality, & livestock pasture'), prepared by E.E. Muir & Sons date 18 September 2023.

- Assessment of Potential Visual Impact – (Tumuruu Solar Farm) prepared by LANDPLAN Landscape Architects, report number 2204-0033 version 7, date 29 September 2023.
- Tumuruu Solar – (Noise Impact Assessment) prepared by Matrix Acoustics report number 20230038A revision, date 14 September 2023.

AMENDED PLANS

GEN2. Prior to the commencement of development works on site provide the following amended plans:

- Update drawing titled 'Tumuruu Solar Farm J001321 dated 19 September 2023 (remove concept only reference).
- Update drawing titled 'Tumuruu Solar Farm J001321 dated 19 September 2023 (ensure extent of vegetation screening is consistent with the approved Vegetation screening plan).
- Revised plan of layout that accurately identifies locations of all distributed inverter/battery installations and HV Switchyard, as generally shown on image 4-1 (page 9) of the Matrix Acoustics report.

CONDITION TIMING

GEN3. Unless stated otherwise, all conditions are to be complied with prior to commencement of the use and compliance maintained at all times while the use continues and until the site is rehabilitated.

NATURE & EXTENT OF APPROVED USE

GEN4. The approved use is a Major Utility (Solar Farm), being a photovoltaic solar farm with an export capacity of up to 400 Megawatts and consisting of permanently affixed photovoltaic panels mounted on lightweight steel rods and plates as shown in the approved drawing titled 'PEG Installation'.

Confirm that the final surveyed capacity does not exceed 400 Megawatts (from suitably qualified person).

Provide evidence that the batteries are wholly located within the 2ha compound.

Provide details of the cooling system for Council's records.

GEN5. The approved use may operate for a maximum of 50 years from the date the facility, or part of the facility, becomes operational.

CARETAKER'S ACCOMMODATION

GEN6. Where deemed necessary, provision of a caretaker's residence shall comply with Rural Zone Code's Acceptable Outcomes AO8 (1 to 3), and Acceptable Outcomes AO9 (1 to 5).

GEN7. Any caretaker's residence placed on the premises must accord with minimum requirements for sensitive receptors outlined in the Tumuruu Solar – (Noise Impact Assessment) prepared by Matrix Acoustics report number 20230038A revision, date 14 September 2023.

DECOMISSIONING

MCU1. Decommissioning of the Solar Farm generally in accordance with the approved Rehabilitation and Exit Plan under this approval must commence within 3 months of the development ceasing its operational life or after 12 months of the use not being operational, whichever occurs first.

MCU2. Prior to the use commencing, the Operator must submit to Council for endorsement, a Rehabilitation and Exit Plan prepared by a suitably qualified person that, at a minimum:

a. provides formal notice to Council of the commencement of the use and a mechanism for formal notification of cessation of the use;
b. identifies that the operator is responsible for decommissioning and rehabilitation, and identifies the responsibility of the operator for the decommissioning and rehabilitation;
c. identifies the processes that will be undertaken to return the site to a condition no worse than its condition prior to the development to make the site available for agricultural uses upon decommissioning of the Solar Farm;
d. identifies possible land use (e.g. animal keeping, cropping) following cessation of the approved use;
e. clearly establishes the objectives of the Plan;
f. adopted performance criteria for rehabilitation efforts including a set timeframe to completion of no more than two (2) years after the decommissioning occurred;
g. includes an Action Plan, with timing for remedial work such as structure removal, removal of imported materials such as gravel, any soil erosion, drainage and vegetation cover works, along with weed and pest animal control activities required to meet the adopted rehabilitation performance criteria; and
h. outlines a program for monitoring rehabilitation success using appropriate indicators.

VISUAL AMENITY & REFLECTIVITY

MCU3. Any visible support structures, framing, cabling, or other equipment and infrastructure shall have a non-reflective or matte finish.

MCU4. The photovoltaic panels shall have an anti-reflective coating.

BUILDING HEIGHT

MCU5. The maximum height of any building must not exceed 8.5 meters above natural ground level.

Note: condition MCU5 relates to maximum height of buildings ancillary to the solar farm operations only (maximum height of solar panels specified as per the approved plans).

LANDSCAPE BUFFERS

MCU6. A detailed Landscape Plan, is to be prepared by a suitably qualified person and generally in accordance with landscape recommendations in section 12 (12.1 to 12.8) of the approved LANDPLAN report number 2204-0033 version 7, dated 29 September 2023. The detailed Landscape Plan must provide and/or undertake the following:

a. details of fencing system intended to be set 10-15m from the solar array;
b. details of temporary screens (shade cloth or equivalent) to be maintained until vegetated buffers attain heights prescribed table 9, and canopy spread outlined in figure 42 of the approved LANDPLAN report number 2204-0033 version 7, dated 29 September 2023;
c. a vegetated buffer design to be consistent with the stated width and dense planting screen arrangement shown in figure 42 of the approved LANDPLAN report number 2204-0033 version 7, dated 29 September 2023;
d. vegetated buffer maintenance regime undertaken over a 24-month period, beginning upon installation of the vegetation. At the end of the 24-month period provide statutory a declaration from a Registered Landscape Architect confirming that at least 90% of the planting is of good health and habit. If at least 90% of the planting is not of good health and habit (as identified by the Landscape Architect) notify Council and confirm the following will occur:
    - The affected area is to be identified;
    - Corrective actions for the affected area are to be agreed, and may include pruning, fertilizing or replacement;
    - The maintenance period for the affected area will be extended by three months;

- At three months a further inspection will be undertaken, and if planting has not met the abovementioned requirement, the monitoring will be extended by a further three months; and
- This monitoring would extend to a maintenance period of no greater than 36 months in total;

e. soil testing and amelioration to be undertaken by a landscape contractor to ensure soil condition and nutrient requirements will support successful native plant establishment; and

f. identify existing vegetation intended to be retained as inferred in the approved LANDPLAN report number 2204-0033 version 7, dated 29 September 2023.

MCU7. The landscaped buffers required by this approval shall be installed at the first feasible planting season, or within three months of the installation of any solar panels.

The first feasible planting season would be anytime outside of extreme weather conditions, which may include drought, extreme heat and frost.

A solar farm fence will be installed prior to the installation of the solar array. Upon completion of the solar farm fence, temporary screening (shade cloth or equivalent) will be applied along the residential interfaces identified in condition MCU6(b).

As a performance standard, the maintenance period will not be achieved until the trees and large shrubs within the landscape buffers attain an average overall height of 1.5 metres.

The species mix used for each screen type will be generally in accordance with the Planting Schedule at table 9 of the approved LANDPLAN report number 2204-0033 version 7, dated 29 September 2023.

OPERATIONAL PHASE ENVIRONMENTAL MANAGEMENT PLAN (OEMP)

MCU8. The applicant shall submit to Council for endorsement an Operational Phase Environmental Management Plan (OEMP) for Council endorsement prior to the commencement of site works. The Plan is to detail the likely, probable and extreme events that may occur during the operational phases of the development. The OEMP shall consider the probability of these events occurring, likely impacts and probable solutions to mitigate the impacts of these events. The OEMP shall address:

a. natural hazards that impact on the safe operation of the site, such as flooding, storms, risk of bushfire fire, dust; mutual interface with adjacent land uses;
b. including amenity glare and reflectivity;
c. aircraft glare and reflectivity;
d. noise management;
e. lighting;
f. soil management, including soil conversation strategies as outlined in the approved Advice Letter prepared by E.E. Muir & Sons date 18 September 2023;
g. soil management, including soil conversation, erosion and sediment control, soil degradation and instability;
h. fauna interaction;
i. surface water movement, water quality and landscaped areas irrigation;
j. waste management;
k. facilities management;
l. complaints management; and
m. site security and access, including visitors and promotions.

NOISE

MCU9. Noise from the construction phase of the development must not exceed the most stringent criterion for daytime hours identified in section 2.2 of the approved ‘Noise

Assessment report prepared by Matrix Acoustics, report number 20230038A revision, date 14 September 2023. Noise associated with the construction phase is to be managed in accordance with a Council endorsed 'Construction Management Plan'.

MCU10. Noise from the construction phase of the development must not exceed the most stringent criterion for night-time hours identified in section 2.1 of the approved 'Noise Assessment report prepared by Matrix Acoustics, report number 20230038A revision, date 14 September 2023.

Prior to installation of solar panels, inverters, distributed batteries, HV Switch yard or any other potential noise sources provide confirmation from a suitably qualified professional that all equipment will comply with the stringent criterion for night-time hours identified in section 2.1 of the approved 'Noise Assessment report prepared by Matrix Acoustics, report number 20230038A revision, date 14 September 2023.

Noise from the operational phase of the activity to which this approval relates must not cause or be likely to cause an environmental nuisance at any sensitive receptor that exceeds the Acoustic Quality Objectives listed in the Environmental Protection (Noise) Policy 2019, when measured at the closest sensitive receptor.

WASTE MANAGEMENT

MCU11. Prior to the use commencing operation, confirmation must be provided to Council of the number and type of refuse containers provided on site and the commercial waste collector has been engaged.

LIGHTING

MCU12. All outdoor lighting must be designed, installed, operated and maintained to comply with the requirements of AS4282 – *Control of the obtrusive effects of outdoor lighting*.

DUST

MCU13. The applicant must construct and operate the project in a manner that minimises dust generation from the site, including wind-blown and traffic-generated dust as far as practicable. The applicant must identity and implement all practicable dust mitigation measures, including cessation of relevant works, as appropriate, such that emissions of visible dust are minimised during severe weather conditions.

FURTHER DEVELOPMENT PERMITS

MCU14. The use must not commence until the following development permits have been issued and complied with as required –

a. Development Permit for Building Work (Buildings, Panel Structures/Framing, Inverter/Transformer Units).
b. Development Permit for Operational Work (Bulk Earthworks).
c. Compliance Permit for Plumbing & Drainage Work for the installation of on-site Sewerage Facilities in accordance with the Queensland Plumbing and Wastewater Code.

SITE MANAGEMENT

MCU15. The developer is to ensure that the contractor engaged to remove spoil from or import fill to the site maintains all Council roads clean and free of silt and/or rubbish.

STORMWATER

MCU16. Stormwater is to be disposed of on-site so as to cause no scour or damage to adjoining properties to the satisfaction of Council.

MCU17. The method of treatment of stormwater runoff from and through the site shall be designed and constructed in accordance with Council's Service and Works Code.

EROSION AND SEDIMENT CONTROL

MCU18. Erosion and sediment control measures are to be designed and provided in accordance with the International Erosion Control Association (Australasia) 2008's "Best Practice Erosion and Sediment Control for Building and Construction Sites".

ENGINEERING WORKS
CONSTRUCTION MANAGEMENT PLAN

MCU19. Submit to Council for endorsement prior to the commencement of works, a Construction Management Plan generally in accordance with the previously submitted 'draft Construction Environmental Management Plan *J001321: Tumuruu – CEMP v1.0*. The Construction Management Plan is to cover where applicable, at least the following:

a. air quality management;
b. noise and vibration management;
c. notifying sensitive receptors of construction activities;
d. procedures for dealing with and responding to noise complaints;
e. storm water quality management;
f. erosion and sediment management;
g. vegetation management;
h. waste management;
i. complaint management;
j. community awareness;
k. preparation of site work plans;
l. workers' car parking arrangements; and
m. traffic control during works.

MCU20. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORAGE OF LIQUID CHEMICALS (OTHER THAN FUEL)

MCU21. All liquid chemicals (including flammable liquids (other than fuel), agricultural and veterinary chemicals, waste oil, acid and lube oil) must be stored within dedicated impervious secondary containment stores, structures or devices and in a manner that complies with Australian Standards AS1940 - The storage and handling of flammable and combustible liquids.

ENVIRONMENTAL HARM

MCU22. The *Environmental Protection Act 1994* (EP Act) states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm.

Environmental harm includes environmental nuisance. In this regard persons and entities involved in the civil, earthworks, construction and operational phases of this development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the EP Act as any adverse effect, or potential adverse effect (whether temporary or permanent and of whatever magnitude, duration or frequency) on an environmental value, and includes environmental nuisance.

Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, wastewater, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the Administering Authority to cause undue disturbance or annoyance to persons or affect property not connected with the use.

ENVIRONMENTALLY RELEVANT ACTIVITIES

MCU23. Should the premises, or any part of the premises, be used for an "Environmentally Relevant Activity" as defined under Schedule 2 the *Environmental Protection Regulation 2019*, separate approval is required by the relevant Administering Authority in accordance with the *Environmental Protection Act 1994* and where applicable the *Planning Act 2016* before such use commences.

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, stormwater, roadworks, and access.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

ENG5. Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.

MAINTENANCE

ENG6. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.

ENG7. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG8. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG9. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

ENG10. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:

a) air quality management;
b) noise and vibration management;
c) storm water quality management;
d) erosion and sediment management;
e) vegetation management;
f) waste management;
g) complaint management;
h) community awareness;
i) preparation of site work plans;

j) workers' car parking arrangements; and
k) traffic control during works.

Timing: Prior to commencement of works.

ENG11. Implement the approved Construction Management Plan at all times during construction of the development.

ENG12. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

ENG13. Provide stormwater management generally in accordance with the approved Conceptual Site Based Stormwater Management Plan prepared by Empower Engineers & Project Managers dated 5 October 2023, subject to detailed design and except as altered by conditions of this development approval.

ENG14. As part of an Operational Work application, provide an updated stormwater management plan detailing the requirements (including updated modelling) for stormwater management, including detention basins, to mitigate peak flow discharge to pre-development levels.

ENG15. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG16. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

ENG17. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

ENG18. Connect the development to Council's reticulated water supply system via a single connection.

ENG19. Provide a suitable onsite water supply for the development, and monitor water quality to ensure compliance with Health Guidance of use of Rainwater Tanks.

ON-SITE WASTEWATER DISPOSAL

ENG20. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547:2012 *On-site domestic wastewater management* and the Queensland Plumbing and Wastewater Code - 2019.

ENG21. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

PARKING AND ACCESS - GENERAL

ENG22. Provide a car park and set down area to accommodate the development completely internal to the site. The car park and set downs area shall be constructed with a 'low dust' gravel, and maintained to ensure no dust nuisance to sensitive receptors.

ENG23. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.

ENG24. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.

ENG25. Provide longitudinal gradient and crossfall for all driveways to comply with the requirements of AS2890.1.

ENG26. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

ENG27. In the event that bona fide complaints are received by Council in relation to dust emissions produced from the site, Council reserves the right to require the applicant to provide either concrete, asphalt, or bitumen seal to heavy vehicle manoeuvring areas.

VEHICLE ACCESS - TURNOUT

ENG28. Design and construct vehicle turnout in accordance with Council's Standard Drawing No. 00049 Rev B, to accommodate the swept path of the largest expected vehicle.

TRANSPORT ROUTE AND ROAD UPGRADING

ENG29. The approved transport route for all vehicles associated with the solar farm is from the intersection of the D'Aguilar Highway and Hart Street Blackbutt, north along Hart Street and Bowman Road, through to Boobir Creek/Cameron Road, and along Boobir Road to the site entrance, and vice versa.

ENG30. The approved transport route shall be upgraded to relevant Austroads' Standards, Council's Standards, and more specifically, include:

a) Review of the vertical and horizontal alignment to safely accommodate the largest expected vehicle servicing the solar farm;
b) Reconstruction of the existing pavement and widening where required to provide 2 x 3.5m lanes with 1m shoulders, including drainage and table drains, curve widening, and any other widening necessary to accommodate the swept path of the largest expected vehicle servicing the solar farm;
c) Double/Double bitumen seal;
d) Structural assessment of all existing culverts, with replacement and/or extension where required;
e) Changes and upgrades required to all intersections and accesses impacts by the transport route upgrade;
f) tapers to existing road pavement; and
g) road signage and line marking.

Timing: Prior to commencement of construction of the solar farm.

Note: This condition is imposed pursuant to Section 145 (b) (iii) of the *Planning Act 2016*.

ENG31. Upgrade the intersection of Bowman Road/Boobir Creek Road, and Cameron Road generally in accordance with Empower drawing no. B00484-DA-CR010 Rev C. The intersection shall be designed to accommodate the largest expected vehicle.

Timing: Prior to commencement of construction of the solar farm.

Note: This condition is imposed pursuant to Section 145 (b) (iii) of the *Planning Act 2016*.

SCHOOL BUS ROUTES

ENG32. No heavy vehicle movements are permitted on Bowman Road between the hours of 7am to 9am, and 2pm to 4pm on school days.

B-DOUBLE ROUTE

ENG33. The section of Bowman between the D'Aguilar Highway and the site entrance to the property is not currently an approved B-Double Route. If B-Doubles are proposed to be used, obtain an approval for the route to be used by multi-combination vehicles from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more information: https://www.nhvr.gov.au/road-access/access-management/applications-and-forms

ELECTRICITY AND TELECOMMUNICATION

ENG34. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

ENG35. Earthworks per site involving cut or fill with a nett quantity of material greater than $50m^3$, requires an Operational Work application.

ENG36. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG37. Undertake an Erosion and Sediment Control Program including, but not limited to the following:

a) construction of sediment fences, earth berms, temporary drainage, temporary sediment basins and stormwater filtering devices designed to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems;
b) measures to prevent site vehicles tracking sediment and other pollutants onto adjoining streets during the construction period;
c) identification of areas to be utilised on the site for stockpiling of materials capable of being moved by the action of wind or running water; the materials shall be stored clear of drainage paths, and appropriate measures implemented to prevent the entry of such materials into either the road or drainage system;
d) inspection regime of sediment and erosion controls; and
e) response times to events where controls have been damaged or are inadequate, and erosion or the release of sediment or sediment laden stormwater has occurred from the site or associated works.

ENG38. Implement the approved Erosion and Sediment Control Plan and modify as necessary, to maintain compliance with the approval.

ENG39. Undertake works to reinstate or clean up the road and/or drainage system damaged/blocked as a result of erosion and/or sedimentation from the site, at no cost to Council. Undertake such works immediately where there is a potential hazard to pedestrians and/or passing traffic.

Timing: During construction and on-maintenance period and the establishment period of the landscaping or areas disturbed during construction.

ADVICE

ADV1. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence of Aboriginal Cultural Heritage. The Act and the associated duty of care

guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting https://www.datsip.qld.gov.au and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV2. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 in regard to Appeal Rights.

ADV3. Infrastructure charges are now levied by way of an Infrastructure Charges Notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV4. Council is offering a reduction infrastructure charges payable through the development incentive scheme, which is available between 1 December 2020 and 31 December 2025.

Eligible development under this scheme is required to be completed by 31 December 2023. For further information or an application form please refer to the rules and procedures available on Council's website. ADV5. This Material Change of Use development approval does not permit building works or operational works requiring further assessment. It is incumbent upon the applicant to determine which other permits will be required.

ADV5. The currency period for this development approval is six (6) years starting the day that this development approval takes effect. (Refer to Section 85 "Lapsing of approval at end of currency period" of the Planning Act 2016.)

ADV6. Advice Agencies provided responses to the proposed development as Attachments D&E.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 5/1

MOTION

RESOLUTION 2023/171

Moved: Cr Kirstie Schumacher
Seconded: Cr Kathy Duff

That item 17.1 be brought forward.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

17.1 EXTENSION OF CURRENCY PERIOD UNDER SECTION 87 OF THE PLANNING ACT 2016 TO A PRELIMINARY APPROVAL FOR A MATERIAL CHANGE OF USE (MASTER PLANNING COMMUNITY) AND DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (1 LOT INTO 23 LOTS PLUS PARKLAND DEDICATION) OVER LAND AT THE CORNER OF YOUNGMAN STREET AND TAYLORS ROAD, KINGAROY (AND DESCRIBED AS LOT 3 ON SP181686) - APPLICANT: KINGAROY INVESTMENTS PTY LTD C/- JFP URBAN CONSULTANTS PTY LTD

RESOLUTION 2023/172

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Council approve the request to extend the currency period pursuant to s86 of the *Planning Act 2016* by one (1) additional year from 25 September 2023 until 23 September 2024.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 12:27pm, Manager Infrastructure Planning James D'Arcy left the meeting.
At 12:30pm, Coordinator Development Services David Hursthouse left the meeting.

15.7 TINGOORA HALL - COMMUNITY CONSULTATION

RESOLUTION 2023/173

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That the:

1. Tingoora Hall community consultation meeting update report be accepted; and
2. An online community survey be undertaken as part of the Tingoora Hall community consultation and a report be presented back to Council for future consideration.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.8 REQUEST FOR A FLYING FOX IN FIRST SETTLERS PARK, BENARKIN

RESOLUTION 2023/174

Moved: Cr Scott Henschen
Seconded: Cr Kirstie Schumacher

That the request for a flying fox be considered in future stages of the First Settlers Park development and Council's 10-year capital works program.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.9 BOONDOOMA COMMUNITY CENTRE - COMMUNITY CONSULTATION

RESOLUTION 2023/175

Moved: Cr Danita Potter
Seconded: Cr Jane Erkens

That

1. The Durong Community Hall Committee Inc. enter into a Deed of Licence to Occupy over the Boondooma Community Centre.
2. Delegate powers to the CEO pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, to complete the agreement.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.10 TRUSTEE LEASE - TINGOORA SPORTS ASSOCIATION INC

RESOLUTION 2023/176

Moved: Cr Scott Henschen
Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council:

1. resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Lease of the valuable non-current asset, which is Lot 91 on Crown Plan FY2885, to the Tingoora Sports Association Inc; and
2. delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee Lease between Council and Tingoora Sports Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.11 TRUSTEESHIP OF RESERVE - LOT 80 ON FY2562

RESOLUTION 2023/177

Moved: Cr Jane Erkens
Seconded: Cr Kathy Duff

That South Burnett Regional Council become trustees of the reserve allotment on Bunya Mountains Road, Bunya Mountains known as Lot 80 FY2562 and pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, the Council resolves to delegate to the Chief Executive Officer the power to complete the transfer of trusteeship.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.12 MURGON DOG PARK - COMMUNITY CONSULTATION

RESOLUTION 2023/178

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That

1. The location of 19 Douglas Street, Murgon be reserved for future development of a dog park facility.
2. Consideration of funding the project in the 10-year Building Capital Works program and/or alternative funding opportunities through grants.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

MOTION

RESOLUTION 2023/179

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That item 15.1 of the late agenda be brought forward.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.1 CYCLE NETWORK LOCAL GOVERNMENT GRANTS PROGRAM

RESOLUTION 2023/180

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That South Burnett Regional Council delegate to the Chief Executive Officer (CEO) for a grant application to be submitted for funding under the Queensland Governments Cycle Network Local Government Grants Program.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES

Nil

17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

Item - 17.1 Extension of Currency Period under section 87 of the Planning Act 2016 to a Preliminary Approval for a Material Change of Use (Master Planning Community) and Development Permit for Reconfiguring a Lot (1 Lot into 23 Lots plus Parkland Dedication) over land at the Corner of Youngman Street and Taylors Road, Kingaroy (and described as Lot 3 on SP181686) - Applicant: Kingaroy Investments Pty Ltd C/- JFP Urban Consultants Pty Ltd - has been moved to another part of the document.

18 QUESTIONS ON NOTICE

18.1 QUESTION ON NOTICE - PROSTON QCWA SHED OR SHIPPING CONTAINER

RESOLUTION 2023/181

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That the response to the question regarding is there still communication with Proston QCWA regarding Lease A in Lot. 5 on RP 904174 and their proposal for a shipping container rather than a shed raised by Councillor Duff be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

18.2 QUESTION ON NOTICE - PLANNING SCHEME COMMUNITY CONSULTATION

RESOLUTION 2023/182

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

That the response to the question regarding Planning Scheme community consultation raised by Councillor Duff be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

18.3 QUESTION ON NOTICE - ONGOING OPERATIONAL COSTS AT PROSTON LOOKOUT

RESOLUTION 2023/183

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That the response to the question regarding what will be the ongoing operational costs for the Proston Lookout raised by Councillor Henschen be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

18.3.1 QUESTION ON NOTICE - ACCESS POINT AT PROSTON LOOKOUT

Question on notice from Cr Henschen:

Is the only access to the property at the Proston Lookout through the Lookout itself?

18.4 QUESTION ON NOTICE - ALLOTMENTS IN BLACKBUTT

RESOLUTION 2023/184

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the response to the question regarding the history and context of the lots in Morris Street, Blackbutt that are listed on the Environmental Management Register raised by Councillor Schumacher be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

18.4.1 QUESTION ON NOTICE - BROADMAN ROAD WASTE REMOVAL REQUEST

Question on notice from Cr Erkens:

Can customer be contacted back regarding a request for waste removal at Broadman Road?

19 INFORMATION SECTION

Nil

20 CONFIDENTIAL SECTION

RESOLUTION 2023/185

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

20.1 Consideration for Remission on Rates - Assessment 21247-10000-000, 31065-00000-000 & 31015-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

20.2 Glendon Street Amenities Electricity Update

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

20.3 Potential Purchase of Community Health Building, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

20.4 Landfill Operations, Operations and Supervision of Waste Facilities Tender

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 1:00pm, Strategic Asset Management Accountant Maxine Campbell entered the meeting via teams.
At 1:05pm, Coordinator Plant & Fleet Brandon Orchard entered the meeting.
At 1:05pm, Manager ICT & Fleet Anthony Bills entered the meeting.
At 1:05pm, General Manager Infrastructure Aaron Meehan left the meeting,
At 1:15pm, Chief Executive Officer Mark Pitt left the meeting.
At 1:20pm, General Manager Infrastructure Aaron Meehan returned to the meeting.
At 1:30pm, Strategic Procurement Officer Louise Reidy entered the meeting.
At 1:37pm, Manager Facilities & Parks Leanne Petersen left the meeting.
At 1:37pm, Chief Executive Officer Mark Pitt returned to the meeting.

RESOLUTION 2023/186

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 2:00pm, Strategic Procurement Officer Louise Reidy left the meeting.

20.1 CONSIDERATION FOR REMISSION ON RATES - ASSESSMENT 21247-10000-000, 31065-00000-000 & 31015-00000-000

RESOLUTION 2023/187

Moved: Cr Kirstie Schumacher
Seconded: Cr Jane Erkens

That South Burnett Regional Council does not accede to the request for a rate remission for rate assessments 21247-10000-000, 31065-00000-000 & 31015-00000-000 effective from 1 July 2023 as it is not fully compliant with Council's policy.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 2:01pm, Manager ICT & Fleet Anthony Bills left the meeting.
At 2:01pm, Coordinator Plant & Fleet Brandon Orchard left the meeting.

20.2 GLENDON STREET AMENITIES ELECTRICITY UPDATE

RESOLUTION 2023/188

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Council delegate to the Chief Executive Officer to make an application for an exceptional circumstances exemption in relation to the power connection of the Glendon Street Amenities until the potential purchase of the adjacent community health building is resolved.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

20.4 LANDFILL OPERATIONS, OPERATIONS AND SUPERVISION OF WASTE FACILITIES TENDER

RESOLUTION 2023/189

Moved: Cr Scott Henschen
Seconded: Cr Jane Erkens

That South Burnett Regional Council resolves:

1. To award Contract 22/23-22 Waste Facilities – Operations and Supervision to Proterra Group Pty Ltd;
2. To award Contract 22/23-23 Landfill Operations to Proterra Group Pty Ltd;
3. Delegate authority to the Chief Executive Officer to negotiate any relevant contract amendments resulting from the contract departures proposed by Proterra, which are deemed acceptable by the evaluation panel; and
4. Delegate authority to the Chief Executive Officer to negotiate any relevant contract adjustments to reflect the award of both contracts to a single contractor.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:
At 2:02pm, Chief Executive Officer Mark Pitt left the meeting.

20.3 POTENTIAL PURCHASE OF COMMUNITY HEALTH BUILDING, KINGAROY

RESOLUTION 2023/190

Moved: Cr Danita Potter
Seconded: Cr Jane Erkens

That South Burnett Regional Council offer to purchase the property from the State of Queensland (represented by Queensland Health).

1. Contract of sale to be in accordance with;
   - (i) *Local Government Regulation 2012*.
   - (ii) Queensland Government Land Transaction Policy 2021.
   - (iii) SBRC Procurement Policy.
   - (iv) SBRC Investment Policy.
2. Pursuant to *Section 257(1)(b)* of the Act, the Council resolves to delegate to the CEO the power to negotiate terms and bring a report back to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

21 CLOSURE OF MEETING

The Meeting closed at 2:03pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 13 December 2023.

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CHAIRPERSON

8 NOTICES OF MOTION

Nil

9 BUSINESS OUTSTANDING

9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File Number: **27-09-2023**

Author: **Executive Assistant**

Authoriser: **Chief Executive Officer**

PRECIS

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Business Outstanding Table

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 13 December 2023

Attachment No: 1

Meeting	Subject	Resolution	Notes
Council 22/11/2023	Proposed tender for sale of Lot 18 McConnel Way, Mondure	**RESOLUTION 2023/166** Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter That South Burnett Regional Council approve for sale by tender Lot 18 McConnel Way, Mondure (Lot 18 RP27655) by; 1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property; or 2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market; and 3. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to complete contracts of sale. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**	
Council 22/11/2023	Sale by Tender of 4 Haly Street, Kingaroy to adjoining owners	**RESOLUTION 2023/165** Moved: Cr Danita Potter Seconded: Cr Kathy Duff That South Burnett Regional Council offer the land for sale by tender to the three adjoining owners by; 1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* enter a contract of sale for the property, or 2. If negotiations with the highest tenderer does not result in a sale of the property retain the property in Council ownership and tender the property for lease/permit for grazing purposes. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen	

		Against: Nil **CARRIED 6/0**
Council 22/11/2023	Proposed tender for sale of 23 Jellicoe Street, Proston	**RESOLUTION 2023/167** Moved: Cr Scott Henschen Seconded: Cr Kathy Duff That South Burnett Regional Council approve for sale by tender 23 Jellicoe Street, Proston (Lot 38 RP57676) by; 1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property; or 2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market; and 3. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to negotiate and execute contract of sale. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Tingoora Hall - Community Consultation	**RESOLUTION 2023/173** Moved: Cr Scott Henschen Seconded: Cr Kathy Duff That the: 1. Tingoora Hall community consultation meeting update report be accepted; and 2. An online community survey be undertaken as part of the Tingoora Hall community consultation and a report be presented back to Council for future consideration.

		In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Kumbia Recreation Reserve Preliminary Master Plan	**RESOLUTION 2023/168** Moved: Cr Scott Henschen Seconded: Cr Kathy Duff That South Burnett Regional Council: 1. Adopt the Draft Kumbia Recreation Reserve Preliminary Master Plan; and 2. Undertake community consultation to seek views on the priority projects to be included in the stage one of park redevelopment. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Proposed Tender to Adjoining owners for sale of 29 Tiernan Terrace, Murgon	**RESOLUTION 2023/164** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That South Burnett Regional Council approve for sale by tender to adjoining owners 29 Tiernan Terrace, Murgon (Lot 72 RP855764) by; 1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, and 2. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to negotiate and execute contract of sale.

		In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Nanango CBD Parking & Operations - Community Consultation	**RESOLUTION 2023/157** Moved: Cr Jane Erkens Seconded: Cr Scott Henschen That South Burnett Regional Council: 1. conduct further engagement with each business providing a letter requesting them to utilise off street parking locations and providing a map of alternative parking options; 2. meet with individual businesses on Drayton Street (Fitzroy St – Drayton St) in early 2024 to determine if there has been a change in the supply of carparking bays by business owners; and 3. contact both Stanwell Corporation, Meandu Mine and the bus company and find out how many workers park there and is it possible to liaise to find a more suitable place that does not impact on retail parking. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**

Council 22/11/2023	Council resolution for repeated operational expenditure, sole suppliers and original equipment manufacturers	**RESOLUTION 2023/156** Moved: Cr Danita Potter Seconded: Cr Jane Erkens That South Burnett Regional Council resolves it is satisfied that the registers of suppliers for Repeated Operational Expenditure, Sole Suppliers and Original Equipment Manufacturers contain suppliers that provide goods or services to Council where the expenditure cannot be sourced traditionally via quotation, tender or expressions of interest. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Wondai Roundabout and CBD Streetscape Project Development	**RESOLUTION 2023/159** Moved: Cr Scott Henschen Seconded: Cr Jane Erkens That South Burnett Regional Council: 1. Approve the Bunya Highway roundabout drawings and design concept subject to gaining the necessary approvals from the Department of Transport and Main Roads; 2. Accept the funding option presented today with the total project value of $2.85 million with an existing funding allocation of $700,000 W4Q and $800,000, Council funds the project with an additional $880k from LRCI Round 4b and from existing capital program available allocations, reassign $275k from Road Reseals and $200k from major dig out programme; and 3. Approve the layout plan in accordance with Concept Plan- Option 1 with a single-coloured exposed aggregate footpath surfacing. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**

Council 22/11/2023	Murgon PCYC Toilet Re-Furbishment - Awarding of Contract to Succesful Tenderer	**RESOLUTION 2023/163** Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council award AKR Builders the tender SBRC 2324_04 for the renovations of the Murgon PCYC main toilets and to construct two new Person with Disability (PWD) facilities. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Grant Opportunity - Staff Emergency Service (SES) Support Grants 2024-2025	**RESOLUTION 2023/162** Moved: Cr Danita Potter Seconded: Cr Scott Henschen That South Burnett Regional Council: 1. Develop and apply to the Queensland Fire and Emergency Services (QFES) for grant funding under SES Support Grants 2024-25 round for the purchase of a SES vehicle to be used exclusively for carrying out SES activities; and 2. Approve the required Council contribution estimated to be $32,500 from the 2024 – 2025 fleet budget towards the purchase of a SES vehicle should the grant application be successful. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**

Council 22/11/2023	Request for a Flying Fox in First Settlers Park, Benarkin	**RESOLUTION 2023/174** Moved: Cr Scott Henschen Seconded: Cr Kirstie Schumacher That the request for a flying fox be considered in future stages of the First Settlers Park development and Council's 10-year capital works program. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Potential Purchase of Community Health Building, Kingaroy	**RESOLUTION 2023/190** Moved: Cr Danita Potter Seconded: Cr Jane Erkens That South Burnett Regional Council offer to purchase the property from the State of Queensland (represented by Queensland Health). 1. Contract of sale to be in accordance with; (i) *Local Government Regulation 2012.* (ii) Queensland Government Land Transaction Policy 2021. (iii) SBRC Procurement Policy. (iv) SBRC Investment Policy. 2. Pursuant to *Section 257(1)(b)* of the Act, the Council resolves to delegate to the CEO the power to negotiate terms and bring a report back to Council. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**

Council 22/11/2023	Glendon Street Amenities Electricity Update	**RESOLUTION 2023/188** Moved: Cr Danita Potter Seconded: Cr Scott Henschen That Council delegate to the Chief Executive Officer to make an application for an exceptional circumstances exemption in relation to the power connection of the Glendon Street Amenities until the potential purchase of the adjacent community health building is resolved. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Business & Digital Transformation Review	**RESOLVED 2023/154** That a report be brought back to Council with a road map of the business and digital transformation and what Council needs to do to fast track this process.
Council 22/11/2023	Question on Notice - Access Point at Proston Lookout	Question on notice from Cr Henschen: Is the only access to the property at the Proston Lookout through the Lookout itself?
Council 22/11/2023	Media Statement - Off Street Parking for employees	**RESOLVED 2023/158** That a media release be prepared to encourage employees to park off street and leave front of business parks for customers.

Council 22/11/2023	Consideration for Remission on Rates - Assessment 21247-10000-000, 31065-00000-000 & 31015-00000-000	**RESOLUTION 2023/187** Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens That South Burnett Regional Council does not accede to the request for a rate remission for rate assessments 21247-10000-000, 31065-00000-000 & 31015-00000-000 effective from 1 July 2023 as it is not fully compliant with Council's policy. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Trustee Lease - Tingoora Sports Association Inc	**RESOLUTION 2023/176** Moved: Cr Scott Henschen Seconded: Cr Kirstie Schumacher That South Burnett Regional Council: 1. resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Lease of the valuable non-current asset, which is Lot 91 on Crown Plan FY2885, to the Tingoora Sports Association Inc; and 2. delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee Lease between Council and Tingoora Sports Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**

Council 22/11/2023	Boondooma Community Centre - Community Consultation	**RESOLUTION 2023/175** Moved: Cr Danita Potter Seconded: Cr Jane Erkens That 1. The Durong Community Hall Committee Inc. enter into a Deed of Licence to Occupy over the Boondooma Community Centre. 2. Delegate powers to the CEO pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, to complete the agreement. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Trusteeship of Reserve - Lot 80 on FY2562	**RESOLUTION 2023/177** Moved: Cr Jane Erkens Seconded: Cr Kathy Duff That South Burnett Regional Council become trustees of the reserve allotment on Bunya Mountains Road, Bunya Mountains known as Lot 80 FY2562 and pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, the Council resolves to delegate to the Chief Executive Officer the power to complete the transfer of trusteeship. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 22/11/2023	Cycle Network Local Government Grants Program	**RESOLUTION 2023/180** Moved: Cr Danita Potter

		Seconded: Cr Kathy Duff That South Burnett Regional Council delegate to the Chief Executive Officer (CEO) for a grant application to be submitted for funding under the Queensland Governments Cycle Network Local Government Grants Program. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**	
Council 22/11/2023	Murgon Dog Park - Community Consultation	**RESOLUTION 2023/178** Moved: Cr Kathy Duff Seconded: Cr Danita Potter That 1. The location of 19 Douglas Street, Murgon be reserved for future development of a dog park facility. 2. Consideration of funding the project in the 10-year Building Capital Works program and/or alternative funding opportunities through grants. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**	
Council 25/10/2023	South Burnett Regional Housing Action Plan Draft Report	**RESOLUTION 2023/132** Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter That South Burnett Regional Council; (a) Adopt the draft South Burnett Local Housing Action Plan	**16 Nov 2023 1:18pm** **Turner, Paul** Stakeholder consultation is being undertaken and feedback is being consolidated.

		(b) Undertake community consultation with local stakeholder groups, and (c) Post community consultation submit final report to a future Council meeting for final adoption. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 25/10/2023	Application for funding under the Safe Places Emergency Accommodation Inclusion Round	**RESOLUTION 2023/134** Moved: Cr Danita Potter Seconded: Cr Kathy Duff That South Burnett Regional Council endorse the application for grant funding under the safe places emergency accommodation program to construct emergency accommodation for women and children experience family and domestic violence (FDV). In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 25/10/2023	Regional University Study Hubs - 2023 Application Round	**RESOLUTION 2023/123** Moved: Cr Danita Potter Seconded: Cr Scott Henschen That South Burnett Regional Council apply to the Regional University Study Hubs – 2023 Application Round. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**

Council 25/10/2023	Renewal of Lease - South Burnett Western Performance Club Inc.	**RESOLUTION 2023/129** Moved: Cr Jane Erkens Seconded: Cr Danita Potter That South Burnett Regional Council: 1. resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Trustee Lease of the valuable non-current asset, which is Lot B in Lot 174 on Crown Plan FY803924 with South Burnett Western Performance Club Inc for a term of ten (10) years; and 2. delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee Lease between Council and South Burnett Western Performance Club Inc on terms and conditions that Chief Executive Officer considers satisfactory to Council. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 25/10/2023	SBRCQ 2223_135 Purchase of PPE Field Uniforms	**RESOLUTION 2023/147** Moved: Cr Kathy Duff Seconded: Cr Kirstie Schumacher That Council approves the recommendation to establish a 12-month supply arrangement for Hi-Visibility Field Uniforms with CA Design and Print. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**

Council 25/10/2023	Outline Council's Intent in a Planning Policy	**RESOLVED 2023/113** That Council include in an appropriate planning policy, that Council's intent is to assist, support and encourage development.	**07 Dec 2023 11:20am** **Searle, Karen** Seeking assistance from Liveability to develop policy
Council 25/10/2023	Renewal of Lease - SBCare Incorporated	**RESOLUTION 2023/140** Moved: Cr Danita Potter Seconded: Cr Kathy Duff That: 1. The South Burnett Regional Council, in accordance with *S236(1)(c)(iii) of the Local Government Regulation 2012,* enter a Lease with SBCare Incorporated for a term of two (2) years with two (2) options to renew for an additional two (2) years for $2,500 per annum (plus GST) and all outgoings including rates, fees and charges for Part of Lot 6 on SP274891, known as Kingaroy Town Common Hall, 10 Oliver Bond Street, Kingaroy for use by the Kingaroy Senior Citizens Club Inc. 2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease between Council and SBCare Incorporated on terms and conditions the Chief Executive Officer reasonably considers satisfactory to Council. 3. South Burnett Regional Council provide a letter of support for SBCare to apply for future grant funding to upgrade the front access to PWD compliant access, purchase new chairs or equipment for the hall and install a shade awning at the front of the building, provided that: (a) SBCare obtains any necessary building, planning or other statutory approvals necessary for the works; (b) SBCare must hold a minimum $20M Public Liability, Volunteer Workers Insurance and/or Workcover policy for the period of the works; (c) All works must be carried out by suitably qualified and experienced contractors. The contractor must provide to the Association, copies of appropriate licences, Work Safe Method Statement or Risk Assessment to undertake the works; (d) SBCare is responsible for the disposal of all rubbish and waste materials from the site and any associated commercial/industrial tipping fees; and (e) SBCare acknowledges that it will be responsible for all ongoing repairs and maintenance of the asset.	

		In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Cr Jane Erkens **CARRIED 5/1**
Council 25/10/2023	Future use of Adermann Park - Lot 488 on Crown Plan FY2753	**RESOLUTION 2023/141** Moved: Cr Scott Henschen Seconded: Cr Kathy Duff That South Burnett Regional Council: 1. To undertake community consultation to seek views on the future use of Lot 488 on FY2753 from Reserve for Park and Recreation to Road Reserve. 2. That the outcomes from the community consultation be provided to a future Council meeting. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 27/09/2023	Ringsfield House Advisory Committee	**RESOLUTION 2023/94** Moved: Cr Jane Erkens Seconded: Cr Danita Potter That 1. That Ringsfield House be open by appointment with tours being conducted by Volunteers that have been inducted as per the Volunteer process of the Visitor Information Centre with reporting to the Visitor Enhancement Officer and the Tourism Officer. 2. That Ringsfield House be promoted as a community facility and venue and is open to hirers who wish to run community led events.

		3. That a stocktake of current artefacts be completed and a future recommendation is made from the committee to reduce the number of artefacts. 4. That any volunteers wishing to participate in undertaking work at the house are inducted and managed by Council (excluding those working for a hirer incorporated group). 5. An amendment is made to the 2023/2024 fees and charges for group tours of Ringsfield House for $5.00 per person. 6. That the minutes of the July 2023 and August 2023 Ringsfield House Advisory Committee be received for information. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 27/09/2023	Youth Engagement Hub - Kingaroy	**RESOLUTION 2023/95** Moved: Cr Danita Potter Seconded: Cr Jane Erkens That 1. The Co-ordinator of Community Development Officer liaise with CTC Inc. and Council's Regional Librarian and Youth Council to formulate a twelve-month youth focused program to commence in April 2024; and 2. To seek grant funding to deliver the program into the community. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**

Council 27/09/2023	SBRCQ 2223_135 Purchase of PPE Field Uniforms	**RESOLUTION 2023/100** Moved: Cr Scott Henschen Seconded: Cr Danita Potter That the item 20.1 be lifted from table In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0** **COMMITTEE RECOMMENDATION** Moved: Cr Scott Henschen Seconded: Cr Gavin Jones That Council approves the recommendation to establish a 12-month supply arrangement for Hi-Visibility Field Uniforms with Safety Quip. **RESOLUTION 2023/101** Moved: Cr Scott Henschen Seconded: Cr Gavin Jones With the consent of the mover and seconder, leave of the meeting was sought to have the motion withdrawn. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0** **RESOLUTION 2023/102** Moved: Cr Gavin Jones

		Seconded: Cr Scott Henschen That the CEO, through the procurement section, review the tender and bring a further report to October General Council meeting. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 27/09/2023	Christmas Closedown	**RESOLUTION 2023/76** Moved: Cr Danita Potter Seconded: Cr Jane Erkens That the Committee recommends to Council that: 1. Council closes administration offices, depots and library facilities on Friday, 15 December 2023 at the following times for the purpose of allowing Council employees to attend the staff Christmas function: • Blackbutt – 11:00am • Kingaroy – 12:00pm • Murgon – 10:45am • Nanango – 11:15am • Proston – 10:45am • Wondai – 11:30am 2. Council will generally be closed from 3pm Friday 22 December 2023 and re-open on Tuesday 2 January 2024. 3. Key skeleton staff are rostered on to undertake on-call and emergency work where required during the Christmas Closedown period. 4. Parks staff and 1 Tourism staff member will be required to work as advised through the Christmas period with the exception of Public Holidays. 5. Operational/Field staff will operate on a skeleton staff arrangement from Friday 15 December 2023 to Tuesday 2 January 2024. 6. Council will advise employees to use leave accrued leave entitlements (e.g. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance.

		In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**	
Council 27/09/2023	Flynn Electorate Infrastructure Priorities	**RESOLUTION 2023/75** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That Council nominate the following projects for the Flynn Electorate potential infrastructure projects: a) Mundubbera Durong Road b) Proston Boondooma Road c) Memerambi Gordonbrook Road d) Footpath Improvements – Proston & Hivesville e) Wondai Industrial Estate Stage 2 Works f) Park and Recreational Facility Upgrades – Proston, Hivesville, Tingoora and Wondai g) Drainage Improvements – Tingoora h) Tourism Signage i) Barlil Weir (Advocacy Role) k) Boondooma Dam/ Manar Park & Surrounds Blackspot In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**	**20 Oct 2023 8:28am Paterson, Lynelle - Completion** Completed by Paterson, Lynelle (action officer) on 20 October 2023 at 8:28:29 AM - Letter sent

Council 27/09/2023	Petition Requesting Improvements to Brisbane Street East Nanango Drainage and footpath between Drayton Street and Hospital Terrace	**RESOLUTION 2023/79** Moved: Cr Jane Erkens Seconded: Cr Kathy Duff That South Burnett Regional Council Officers scope and add future drainage and footpath works to Council's project list to be considered in future budget deliberations. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 27/09/2023	2027/2028 Regional Roads & Transport Group (RRTG) Funding Nominations	**RESOLUTION 2023/81** Moved: Cr Danita Potter Seconded: Cr Jane Erkens That South Burnett Regional Council nominate Memerambi Barkers Creek Road, Corndale Road, Kingaroy Barkers Creek Road and Kumbia Road for 2027/28 TIDS funding as part of the future capital works program. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 27/09/2023	Bus Shelter Structures in Crawford and Kumbia	**RESOLUTION 2023/80** Moved: Cr Scott Henschen Seconded: Cr Danita Potter That South Burnett Regional Council consider the allocation of $22,000 for a suitable shelter structure in Crawford, in the 2023/24 Capital Works first quarter budget review.

		In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 23/08/2023	Delegates at the LGAQ Annual Conference 2023	**RESOLUTION 2023/40** Moved: Cr Scott Henschen Seconded: Cr Kirstie Schumacher That Acting Mayor Gavin Jones and Cr Jane Erkens attend the LGAQ Annual Conference as delegates. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 23/08/2023	WBBROC AGM	**RESOLUTION 2023/41** Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher That CEO Mark Pitt, Acting Mayor Jones and Cr Duff be nominated as delegates on behalf of South Burnett Regional Council. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0** **RESOLUTION 2023/42** Moved: Cr Jane Erkens

		Seconded: Cr Scott Henschen That South Burnett Regional Council note the following changes to the August rates notices: • Change in issue date from the 18th of August 2023 to the 25th of August 2023 • Change of due date from the 21st of September 2023 to the 28th of September 2023 In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 23/08/2023	Extended Leave - Mayor Brett Otto	**RESOLUTION 2023/36** Moved: Cr Scott Henschen Seconded: Cr Danita Potter That South Burnett Regional Council grant Mayor Brett Otto a leave of absence for the period of 31 July 2023 to 31 October 2023 inclusive. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**
Council 23/08/2023	Minutes of the Special Council Meeting held on 21 June 2023	**RESOLUTION 2023/37** Moved: Cr Jane Erkens Seconded: Cr Danita Potter That the Minutes of the Special Council Meeting held on 21 June 2023 be received. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**

Council 23/08/2023	Land Purchase for Mt Wooroolin Reservoir	**RESOLUTION 2023/70** Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher That South Burnett Regional Council note this report and delegate the authority to the CEO to purchase the additional land to accommodate the new reservoir In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Nil **CARRIED 5/0**	**21 Sep 2023 12:15pm** **Allen, Samantha** Noted. Land purchase to negotiated
Council 23/08/2023	Meeting with Councillors & Red Earth	**RESOLVED 2023/62** That the Councillors & Red Earth management committee meet to discuss activities and further programmes.	
Council 23/08/2023	Employment Services - Council Resolution	**RESOLUTION 2023/43** Moved: Cr Kirstie Schumacher Seconded: Cr Scott Henschen That South Burnett Regional Council resolves it is satisfied that it would be impractical and disadvantageous for Council to invite quotes or tenders on certain occasions due to the specialised and confidential nature of the services provided to Council by the below list of Recruitment Service Providers: • Employment Matters (Local) • FNP Recruitment • Peak Services • McArthur	

		• Leading Roles • Lo-Go • Osborne Richardson In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**	
Council 23/08/2023	Motion - South Burnett's Water Challenges	**RESOLUTION 2023/47** Moved: Cr Scott Henschen Seconded: Cr Kirstie Schumacher That Councillors, General Manager Infrastructure and CEO request a meeting with Acting Director-General Linda Dobe Department of Regional Development, Manufacturing and Water (DRDMW) and provide a deputation with regards to the criticality of South Burnett's water challenges. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 6/0**	**21 Sep 2023 12:24pm** **Allen, Samantha** Briefing position currently being compiled. Meeting to be arranged once complete
Council 19/07/2023	Wondai CBD Streetscape	**RESOLUTION 2023/19** Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That South Burnett Regional Council consider and provide feedback as to the results from the Community Consultation for this project including the following points: • Removal of two (2) traffic islands • Removal of the crossing	**28 Jul 2023 2:44pm** **Champney, Kristy** Have sent to Infrastructure Planning. Awaiting update. **12 Sep 2023 3:03pm** **Allen, Samantha**

		• Proceed to final design including further design options for alternative footpath colours and construction materials which included colour options and ease of cleaning • Consideration be given to placement options and recognition of traditional owners in the design. • That the proposed final design be taken back to the affected business community and circulated to the broader Wondai community for final feedback before being endorsed by Council. In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen Against: Nil **CARRIED 5/0**	Costing and staging options to be presented in November Standing Committee. Concept and construction design currently being finalised for community consultation
Council 28/06/2023	Parks Business Improvement Review by Shepherd	**RESOLUTION 2023/665** Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens That the Parks Business Improvement Review completed by Shepherd Asset Management Solutions be received for information and that a workshop be scheduled to discuss these findings and learnings in the first quarter of the 2023 – 2024 financial year. In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 5/0**	
Council 28/06/2023	Growing Regions Program - Round 1 Grant Opportunity	**RESOLUTION 2023/649** Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter That Council	

		1. Note the information in this report and approve the submission of an Expression of Interest (EOI) for the Growing Regions Program – Round 1 grant opportunity, for Stage 1 of the WJ Lang Memorial Olympic Pool Complex redevelopment works project. 2. If Council's EOI application is successful, approve the submission of a full application and the allocation of the required Council Contribution of $6,000,000 in Council's capital works program and capital budget to enable the execution of the project. In Favour: Crs Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Cr Jane Erkens **CARRIED 4/1**	
Council 28/06/2023	Rsl Kingaroy Memerambi Sub Branch Land Transfer	**RESOLUTION 2023/680** Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff That South Burnett Regional Council: 1. Decides by resolution that for the purposes of the *Local Government Regulation 2012*, section 236(2), that the exception in the *Regulation* section 236(1)(b) applies to Council in the disposal of the Land and the Assets as identified in the schedule, other than by tender or auction, to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch A.B.N. 637 843 440 87, because it is in the public interest to dispose of the Land and the Assets without a tender or auction to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch; and 2. Resolves, under *Local Government Act 2009*, section 257, to delegate to the chief executive officer of Council, the power under section 262(3) of the *Act*, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the Land and the Assets to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch, for approval by Council. **Schedule** **(The Land)**	**19 Jul 2023 9:14am** **Turner, Paul** Seeking quote from Surveyors to complete realignment survey **09 Aug 2023 4:25pm** **Turner, Paul** Quote accepted and Instructed to complete realignment and planning consultation to submission **10 Oct 2023 3:43pm** **Turner, Paul** Planning application submitted by planning consultant.

		The ***Land*** comprising: (a) Lot 55 on Registered Plan 37004; and (b) Part of Lot 56 on Registered Plan 37004 (approximately 500m^2). This is proposed to combine to form a new allotment with an approximate land area of approximately 1500m^2, subject to formal survey being completed. An aerial view of the proposed land area is in attachment 1. In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 5/0**	
Council 28/06/2023	11.3 McCauley Weir Access Road - Road Safety Audi	**RESOLUTION 2023/655** Moved: Cr Jane Erkens Seconded: Cr Kathy Duff That South Burnett Regional Council: 1. Budget $90,000 for safety upgrades for McCauley Weir Road at the 2023/24 first quarter review to be allocated from capital program savings achieved in the 2022/23 financial year, and; 2. Re-open McCauley Weir Road on a limited basis with controls and protocols to be implemented as needed by the Chief Executive Officer including a Council controlled lock only. In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 5/0**	**13 Sep 2023 12:47pm** **Champney, Kristy** In progress **21 Sep 2023 11:47am** **Allen, Samantha** In progress. Solution for visibility issues currently being reviewed
Council 28/06/2023	Performance Review Chief Executive 2023	**RESOLUTION 2023/681** Moved: Cr Scott Henschen Seconded: Cr Jane Erkens	

		1. That the South Burnett Regional Council receives the "Performance Review Report" 2. That the South Burnett Regional Council provide a salary increase for the Chief Executive Officer of 4% from the 1st of July 2023. In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 5/0**	
Council 24/05/2023	Request for Construction of 1.7km of Nystrom Road Booie	**RESOLUTION 2023/553** Moved: Cr Gavin Jones Seconded: Cr Kirstie Schumacher That South Burnett Regional Council: • advise the applicant that they can construct the road to Council standard after which it is maintained by Council or the applicant construct the road to a lesser standard as an access with a permit for works, which is not maintained by Council; and • undertake the drainage work on the first floodway to be included in the 23/24 budget if the applicant constructs the road to Council standard. In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 7/0**	**08 Aug 2023 12:45pm Champney, Kristy** Following up with the Works team to see where this is at. **13 Sep 2023 4:00pm Champney, Kristy** Principal Project Manager (AK) has meet with the customer on site and advised that an 'environmental assessment report' needs to be carried out before any road works, particularly vegetation clearing works can be undertaken on this road. Council officers will continue to engage with property owner
Council 24/05/2023	Advocacy Digital Plan	**RESOLUTION 2023/574** Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter That South Burnett Regional Council meets with NBN and the relevant telcos and uses the information provided to develop a digital plan for the South Burnett that can be used as a	**14 Jul 2023 10:31am Pitt PSM, Mark** Workshop scheduled for 17 July to commence discusions on advocacy plans **20 Oct 2023 8:56am Pitt PSM, Mark**

		advocacy document for the Mayor and Councillors to take to the ALGA Assembly and the Ministerial meetings scheduled in Canberra later this year. • The purpose of this plan will be to identify and agree on the existing black spots and seek to leverage the next rounds of Federal funding for regional connectivity and upgrades with consideration to future opportunities to apply for disaster funding to acquire hybrid power cubes for use during disasters. In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 7/0**	Consideration with Council's advocacy programme and drafting - gathering information for development of the draft **16 Nov 2023 2:18pm Pitt PSM, Mark** Template for the report developed and population of information has commenced - rough draft to be circulated prior to end of calendar year
Council 24/05/2023	CEO KPI Development Workshop	**RESOLUTION 2023/585** Moved: Cr Danita Potter Seconded: Cr Gavin Jones That South Burnett Regional Council appoint Peak Services, a local government industry body to facilitate the CEO KPI development workshop. In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 7/0**	
Council 26/04/2023	Performance Review Chief Executive Officer - 2023	**RESOLUTION 2023/505** Moved: Cr Danita Potter Seconded: Cr Kathy Duff That South Burnett Regional Council: 1. Authorise the Mayor and Deputy Mayor to progress the review with Windsor Group as per the original proposal attached to this report. 2. That Council engage an independent facilitator with the full Council and CEO to establish KPI's for 23/24 financial year to be adopted at the June Ordinary Meeting.	

		In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 7/0**	
Council 26/04/2023	KTP Pedestrian Visibility and PWD Shop Access	**RESOLUTION 2023/510** Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council writes to South Burnett Business groups articulating the strategic priority in our Corporate Plan relating to making our towns communities of choice for people living with disability and encouraging them to engage with their members and CBD businesses as to opportunities for improving PWD access. In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 7/0**	**28 Jul 2023 2:10pm** **Champney, Kristy** Resolution sent to KTP Team 02.05.23. Awaiting outcome. **21 Sep 2023 11:44am** **Allen, Samantha** To be actioned in October
Council 29/03/2023	Kingaroy CBD People with Disabilities (PWD) Parking Review	**RESOLUTION 2023/459** Moved: Cr Danita Potter Seconded: Cr Scott Henschen 1. Note the report; and 2. Undertake a media release in relation to its inclusivity and access within the Kingaroy CBD and ask the community for support in ensuring PWD spaces are only used by those with permits. In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 7/0**	**26 Apr 2023 2:08pm** **Champney, Kristy** To be completed when resources become available **21 Sep 2023 11:43am** **Allen, Samantha** Release planned for November when resources become available

Council 29/03/2023	Compliance Enforcement on Burning in Residential Areas	**RESOLUTION 2023/479** Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council run an education program explaining Local Law 3 and Subordinate Law 3 to the community targeting lighting and maintaining fires in rural residential and residential areas and explaining ramification of non-compliance. In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 7/0**	**23 Jun 2023 9:20am** **O'May, Peter** Awaiting recruitment/commencement of Co-ordinator Regulatory Services who wil be tasked with delivering program. Expected to commence in early July **25 Jul 2023 2:02pm** **Brooks, Darryl** Draft Fact Sheet being developed on burning in residential areas and then an educational program will be conducted **06 Dec 2023 10:47am** **Brooks, Darryl** Fact sheet has been finalised and is with Governance for approval prior to social media comms being generated.
Council 22/02/2023	Rural Residential Blocks	**RESOLUTION 2023/401** Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process. In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 7/0**	**23 Jun 2023 9:30am** **O'May, Peter** Item to be included for consideration as part of the review of Council's Local Laws during 2023/24 financial year. , OPL/38 Review Council's Local Laws to ensure relevance to the region and understanding by Council and the community **11 Aug 2023 9:04am** **Brooks, Darryl**

			Mead Perry have been appointed to conduct local law review - this will be reviewed as part of this project
Council 20/02/2023	Development of Conditional Tender - 1 Pound Street Kingaroy	**RESOLUTION 2023/434** Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens That South Burnett Regional Council develop a conditional tender to divest of 1 Pound Street, Kingaroy Lot 13 on RP814986 and offer the land for sale for a proposed mixed-use development of commercial and/or residential use by way of tender in the first instance, and if not sold, list for sale on the open market. In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Crs Brett Otto and Gavin Jones **CARRIED 5/2**	**24 Mar 2023 12:16pm Petersen, Leanne** Recruiting for a Land Investigation Officer to have appropriate resources within Council to progress this action. **23 Jun 2023 10:35am O'May, Peter** Currently considering disposal of surplus land processes prior to release of tender. e.g., disposal to other government organisations
Council 25/01/2023	Gift of land to the South Burnett Child Care Centre at Kingaroy	**RESOLUTION 2023/365** Moved: Cr Kirstie Schumacher Seconded: Cr Gavin Jones That South Burnett Regional Council: 1. Develop a framework to consider requests from community groups that ask Council to transfer land at nil consideration, to ensure consistent decision-making. 2. Conduct a development application for subdivision of Lot 86 on RP7951 in line with the current South Burnett Child Care and Kindergarten lease area. 3. Continue engagement with South Burnett Child Care and Kindergarten as to appropriate long term tenure arrangements. In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil	**11 Jul 2023 3:21pm King, Denise** 2. Development application currently being prepared

CARRIED 7/0

Council 14/12/2022	Notice of Motion - Gore Street Footpath	**RESOLUTION 2022/285** Moved: Cr Kathy Duff Seconded: Cr Danita Potter That Cr Henschen's motion in relation to the allocation of the LRCI 2023/2024 funding be lifted off the table and dealt with. In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen Against: Crs Gavin Jones and Kirstie Schumacher **CARRIED 5/2** **MOTION** **MOTION** Moved: Cr Scott Henschen Seconded: Cr Jane Erkens That the following projects are scoped and costed with a view to Council applying the $1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to a future Infrastructure, Environment and Compliance Standing Committee Meeting, including capital and whole of life costings for consideration: • Wondai Industrial Estate stage 2; • Haly Street Wondai drainage and road sealing; • Alford Street east Kingaroy - stage 1 rehabilitation; • Gore Street Murgon SHS kerb and channelling / parking. **AMENDMENT** Moved: Cr Brett Otto

		Seconded: Cr Kathy Duff That the following projects are scoped on a preliminary basis with high level cost estimates so as to be considered through the application of the prioritisation tool along side other capital projects as part of the 2023/24 capital budget considerations of Council • Wondai Industrial Estate stage 2; • Gore Street Murgon SHS kerb and channelling / parking. • McKell Park, Wondai • Coronation Park, Wondai • Coopers Gap viewing platform • Lions Park Kingaroy completion • Murgon basketball half court • Proston look out • Apex Park Carpark, Kingaroy • Tingoora Drainage • Youth Park, Kingaroy **The amendment became the resolution.** In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Cr Gavin Jones **CARRIED 6/1**
Council 14/12/2022	EBA Negotiations	**RESOLUTION 2022/333** Moved: Cr Danita Potter Seconded: Cr Gavin Jones That South Burnett Regional Council endorse the following proposal to be put to a staff vote for the draft Enterprise Bargaining Agreement:

		2-year Agreement, with limited changes to the current provisions to the exclusion of: • A once off increase over the life of the Agreement of 4% to the on-call allowance for staff on call rosters to ensure the ongoing provision of Council's core services (i.e. Water and Wastewater, Compliance, Works); • A once off increase of $15 to the Officers Uniform allowance and an increase of $15 to PPE (work boots) in both Agreements if it is a requirement of the role; • Equal Employment Opportunity; • Participation from Unions and delegates in Corporate Induction; and • 4% wage increase each year of the agreement. In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen Against: Crs Brett Otto and Kathy Duff **CARRIED 4/2**	
Council 23/11/2022	Goodger School - Land Reserve	**RESOLUTION 2022/261** Moved: Cr Danita Potter Seconded: Cr Gavin Jones That South Burnett Regional Council: 1. Advise the Department of Resources that, to its knowledge, the named Trustees of the Reserve for Public Hall, being Lot 186 on FY850, are all deceased. 2. Public consultation be undertaken to advise the community of the current situation and future options. In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil **CARRIED 7/0**	**20 Jan 2023 11:49am** **Bayntun, Rebecca** Public Consultation plan and information sheet being prepared.

Council 27/04/2022	Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 & 592 Morgans Road Windera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co In...	**OFFICER'S RECOMMENDATION** That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co Investments Pty Ltd – MCU21/0017 subject to the following conditions: **GENERAL** GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval: GEN2. The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated. **Timing:** To be maintained at all times.	**20 Oct 2022 3:49pm Lisle, Michael** Development Application laying on the table in Council. Prestart meeting held early October 2022 for construction of roadwork upgrades to Kratzmanns Road required under pervious approval. **20 Jan 2023 2:15pm O'May, Peter** Review of road works progress scheulded February 2023 **03 May 2023 3:33pm King, Denise** The follwoing information from Juston Crick:- I followed up about the intersection works required as part of the roadworks for the Wilsons piggery at Morgans Rd, Windera and the delay in the commencement of the upgrade. It turns out that TMR are doing roadworks either side of the intersection and have told the contractor that they will not be allowed to commence until the TMR works have been completed. At the moment this will be August this year. **06 Dec 2023 10:48am Brooks, Darryl**

Drawing Title	Prepared by	Reference no.	Revision	Date
Site Plan	Agricultural Development Services Australia	WPC-003	A	22/11/21
Bushfire Management Report	Range Environmental Consultants	J000738	1	10/12/21
Proposed Piggery Expansion – 592 Morgans Road Windera Concept Plan 2 Kratzmanns Rd Causeway	UDP	FSA-0002-SK02	1	15/12/16

	GEN3. The development must be completed generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval. GEN4. Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein. GEN5. The approved development is for an expansion of Intensive Animal Industry (Piggery) for an additional 28,500 SPU. GEN6. Maintain outdoor lighting to comply with *AS4282 – 1997 "Control of Obstructive Effects of Outdoor Lighting".* Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjoining residential premises. **Timing:** At all times. GEN7. No materials, equipment or structures are to be stored or placed within the area of the mapped waterways and drainage lines adjoining the development footprint at any time and in accordance with the approved site plan. GEN8. Carry out the development in accordance with section 6 and 7 of the Bushfire Management Report with reference J000738 and dated 10/12/2021. GEN9. Submit a Wastewater Management Plan (WMP) prepared by a suitably qualified person that addresses the following: • Wastewater type • Climatic conditions • Water quality objectives • Best-practice environmental management. The WMP must demonstrate that the wastewater is managed in accordance with a waste management hierarchy that: • Avoids wastewater discharge to waterways; or • Minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater. **Timing:** Prior to commencement of use.	The original engineers have disengaged by the applicant, the TMR works are complete, but that now means that the intersection works may need some minor redesign, the survey pickup (to determine extent of redesign) is to be done before Xmas, once approved by TMR, the contractor (Shadforths) is still ready to commence works. The start date unknown at the moment, but most likely March.

GEN10. Provide and maintain adequate signage onsite identifying emergency evacuation routes.

FUTHER PERMITS REQUIRED

GEN11. The development herein approved may not start until the following development permits have been issued and complied with as required:

- Development Permit for Building Works;
- Permit for Plumbing and Drainage Work;
- Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

GEN12. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the approved plans, subject to and modified by any conditions of this approval.

APPROVED USE

GEN13. The approved use of the premises is for an Intensive animal industry (piggery expansion 28,500 to 57,000spu).

ADMIN

ADM1. All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.

ADM2. All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of use, unless otherwise stated.

ADM3. Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

ADM4. All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, roadworks and accesses.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

ENG5. Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.

MAINTENANCE

ENG6. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.

ENG7. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG8. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG9. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

ENG10. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:

a) air quality management;
b) noise and vibration management;

c) storm water quality management;
d) erosion and sediment management;
e) vegetation management;
f) waste management;
g) complaint management;
h) community awareness;
i) preparation of site work plans;
j) workers' car parking arrangements; and
k) traffic control during works.

Timing: Prior to commencement of works.

ENG11. Implement the approved Construction Management Plan at all times during construction of the development.

ENG12. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

ENG13. Submit to Council for approval, a Stormwater Management Report (including drawings), prepared by an RPEQ, covering:

1) Stormwater diversion drains being suitably sized to accommodate runoff from the sheds and associated areas. Diversion drain outlets shall be clear of any Effluent Disposal Area, and shall not drain to a road reserve;
2) If proposed, how overland stormwater, including from upstream catchments, will be managed to avoid contamination with water from the piggery site/operations;
3) That all downstream properties, including road reserves will be protected from stormwater 'nuisance', from increased discharge rates, increased velocity, and concentration. Identify measures to be implemented to achieve 'no nuisance' if required.

Comment: The Stormwater information previously provided was not considered to adequately address Councils queries, and further information is sought.

ENG14. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows, or create a nuisance, on other properties.

WATER SUPPLY

ENG15. Provide a potable water supply to meet the needs of the development for staff and visitors.

ON-SITE WASTEWATER DISPOSAL

ENG16. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547 and the Queensland Plumbing and Wastewater Code.

ENG17. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

WASTE AND ODOUR MANAGEMENT

ENG18. Provide solid and liquid waste management in accordance with AgDSA Development Assessment Report Rev A, dated 13/9/21.

ENG19. In the event that bonafide complaints are received by Council in relation to odour emissions produced from the site, and the use is not being carried out in accordance with the conditions of this approval, including the management strategies set out in the AgDSA Development Assessment Report Rev A, dated 13/9/21 report, Council reserves the right to require the applicant to re-assess waste and odour management procedures already in place. In this instance, the applicant may be required to undertake a further assessment on waste and odour management through a third party and implement any recommendations by a date agreed by the Council.

TRADE WASTE DISPOSAL (WASH DOWN BAY)

ENG20. The business must ensure that:

a) maintenance and cleaning of equipment (including vehicles and plant) are carried out in Wash Down Bays, or an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water course or onto unsealed ground;

b) any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water course; and

c) incidental rainfall and overland flow of stormwater do not contact contaminants (for example, areas with contaminants should be roofed or protected by diversion drains).

ENG21. Spillage of all chemicals and other liquid contaminants must be contained within an on-site containment system and controlled in a manner that prevents environmental harm.

ENG22. Where regulated waste is removed from the premises, records must be kept of the following:

a) the date, quantity and type of waste removed;

b) the name of the waste transporter and/or disposal operator who removed the waste; and

c) the intended treatment/disposal destination of the waste.

HAZARDOUS CHEMICAL & FUEL STORAGE

ENG23. Ensure that all hazardous chemicals are stored and handled in accordance to the Work Health and Safety Act 2011

ENG24. Diesel is to be stored and handled in accordance with Australian Standard1940-2004 - The storage and handling of flammable and combustible liquids.

PARKING AND ACCESS - GENERAL

ENG25. Provide a sufficient number of carparks to meet the demands of the development.

ENG26. Design and construct all driveway and parking areas to provide a dust suppressive gravel.

ENG27. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

VEHICLE ACCESS - TURNOUT

ENG28. Design and construct vehicle turnouts in accordance with Council's Standard Drawing No. 00049 Rev B.

ROADWORKS AND PEDESTRIAN SAFETY

ENG29. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

TRANSPORT ROUTE

ENG30. All heavy vehicles traveling to/from the development shall use the following route, and vice versa:

- Kratzmanns Rd from the Murgon-Gayndah Rd to Morgans Rd;
- Morgans Rd from the intersection with Kratzmanns Rd, through to the site access at 592 Morgans Rd, Windera.
- Mcantee Rd between the proposed site accesses shown on AgDSA Drawing No A001.2 Rev A, and A002.1 Rev A. Using any other part of Mcantee Rd in not permitted.

B-DOUBLE ROUTE

ENG31. No part of the Transport Route is permitted for use by B-Doubles, and shall not be used by B-Doubles, unless an approval for the route to be used by multi-combination vehicles is obtained from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more

information: https://www.nhvr.gov.au/road-access/access-management/applications-and-forms. Any future approval may be conditioned with further road upgrade requirements.

ROAD UPGRADING

ENG32. The applicant shall undertake the following road upgrades:

1) Windera Ck causeway and approaches:

a) Widen the pavement on the approaches to the Windera Ck causeway to enable safe passing of the largest expected vehicle between Ch1.56km to Ch1.99km (approximately);

b) Installation of a 'Give Way' sign and line marking on the westbound approach of the causeway, ensuring that appropriate sight distance requirements are achieved;

c) Remove vegetation to improve sight distance as generally shown in RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-2.

2) Upgrade the intersection of Morgans Rd and Kratzmanns Rd generally in accordance with RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-3. The intersection shall accommodate the turning movements of the largest expected vehicle, including pavement widening and bitumen sealing. Trees and vegetation on Morgans Rd and Kratzmann's Rd shall be removed to achieve sight distance requirements.

3) The vertical curves on Morgans Road at approximately 200m, and 700 - 800m, north of the Kratzmanns Rd intersection shall be widened to a 7m bitumen seal on an 8m pavement formation (including tapers and linemarking), where Stopping Sight Distance is not available.

4) Vegetation on the inside of the Kratzmanns Rd intersection shall be cleared to improve sight distance.

5) Upgrade Mcantees Road, between the two proposed access points to McAntees Rd for Lot 202 SP251979 and Lot 49 MZ555, to the following standard:

a) 7m bitumen seal on an 8m pavement formation;

b) Upgrades to the vertical and horizontal alignment to Austroads requirements;

c) Widening to accommodate the manoeuvring of the largest expected vehicle where necessary.

d) Drainage structures, and improvements to minimise erosion risk.

Timing: Prior to Commencement of Use

ELECTRICITY AND TELECOMMUNICATION

ENG33. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

ENG34. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m3, requires an Operational Work application.

ENG35. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EARTHWORKS - RETAINING STRUCTURES AND BATTERS

ENG36. Ensure retaining walls and earthworks batters designs do not adversely affect adjoining properties or services within the vicinity.

ENG37. Ensure batters do not exceed a maximum slope of 25% (1 in 4).

ENG38. Contain any batters wholly within the proposed development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).

ENG39. Design and construct all retaining walls and associated footings in accordance with AS4678 Earth Retaining Structures and without encroachment onto adjoining properties or public land.

EARTHWORKS

ENG40. Submit to Council, detailed engineering drawings and information with the Operational Work application including, but not limited to the following:

a) long and cross sections of proposed cut/fill and retaining walls as applicable;
b) existing and proposed surface levels;
c) proposed drainage works to accommodate existing overland flows;
d) proposed haulage route(s) that will be used; and
e) details identifying the source/disposal site(s) for material imported/exported. The site(s) must have a current development approval enabling them to export/accept any material.

ENG41. Obtain Council approval for the haulage truck sizes and the final haul route(s) prior to commencement of any approved works.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG42. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG43. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of six (6) years, the approval will lapse.

ADV2. The general environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance cause by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the premises during all stages of the development, including earthworks, construction and operation.

ADV3. Where dangerous goods are stored on site, compliance with *Queensland Work Health and Safety Act 2011* is required at all times.

ADV4. The Department of Agriculture and Fisheries issued an Environmental Authority (Permit Number: 2021-28) pursuant to the *Environmental Protection Act 1994* that takes effect once the development application is approved (See Attachment A).

ADV5. This approval includes a concurrence agency response with conditions from the Department of State Development, Infrastructure, Local Government and Planning – Reference: 2109-24865 SRA and dated 14 December 2021.

ADV6. All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsip.qld.gov.au.

ADV7. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

ADV8. The *Biosecurity Act 2014* includes a general biosecurity obligation on persons to prevent or minimise the impact of biosecurity risks.

ADV9. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV10. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

RESOLUTION 2022/486

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

Procedural Motion

That the matter lay on the table.

In Favour: Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen

Against: Cr Gavin Jones and Cr Kirstie Schumacher

CARRIED 4/2

10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

10.1 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL

File Number: **13-12-2023**

Author: **Coordinator Executive Services**

Authoriser: **Chief Executive Officer**

PRECIS

This report is to recommend dates, times and locations for ordinary meetings of Council for the Period January to March 2024

SUMMARY

In accordance with Section 254B (1) of the *Local Government Regulation 2012* it is necessary to confirm the dates, times and locations of the ordinary meetings of Council for the period January to March 2024.

OFFICER'S RECOMMENDATION

That Council adopt the dates, times and locations for Ordinary meetings of Council, January to March 2024 as follows:

Date	Time	Location
Wednesday 24 January 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 14 February 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 6 March 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy

FINANCIAL AND RESOURCE IMPLICATIONS

Budget funds are provided for the costs associated with Council Meetings.

LINK TO CORPORATE/OPERATIONAL PLAN

EC1 An informed and engaged community

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council advertises the dates, times and location of Council Meeting to enable the community to attend or watch the live stream.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Public notice of the meetings is required pursuant to Section 254B (1) of the *Local Government Regulation 2012.*

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

These dates will allow for the conduct of the Mach 2024 Local Government Elections and meet Council's legislative requirement to meet monthly.

ATTACHMENTS

Nil

10.2 MONTHLY FINANCIAL INFORMATION

File Number: **25.10.2023**

Author: **Manager Finance & Sustainability**

Authoriser: **Chief Executive Officer**

PRECIS

Monthly financial report as at 30th November 2023.

SUMMARY

The following information provides Council's current position as at 30th November 2023.

OFFICER'S RECOMMENDATION

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30th November 2023 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to amended budget as adopted by Council on the 25th October 2023.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the *Human Rights Act 2019* (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
3. Protection from torture and cruel, inhuman or degrading treatment;
4. Freedom from forced work;
5. Freedom of movement;
6. Freedom of thought, conscience, religion and belief;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples;
15. Right to liberty and security of person;
16. Humane treatment when deprived of liberty;
17. Fair hearing;
18. Rights in criminal proceedings;

7. Freedom of expression;
8. Peaceful assembly and freedom of association;
9. Taking part in public life;
10. Property rights;
11. Privacy and reputation;
12. Protection of families and children;
19. Children in the criminal process;
20. Right not to be tried or punished more than once;
21. Retrospective criminal laws;
22. Right to education;
23. Right to health services.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- Recurrent Revenue is currently sitting at 53% compared to the amended budget and Recurrent Expenditure is sitting at 49%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of November 2023 was $63.89m with $32.77m of this currently classed as restricted cash.
- The ratios at the end of November are all within their respective targets apart from:
    - Current Ratio which is sitting at 4.46 which is outside the target of between 2.0 and 4.0. This ratio is affected by high cash balances.
- Council's capital expenditure program is currently sitting at $7.89m in actual expenditure which equates to approximately 18.4% of the total amended budget.

ATTACHMENTS

1. Capital Expenditure Report - November 2023
2. Monthly Meeting Report - November 2023

2023/2024 Capex Report for Council

			REVENUE SOURCES						EXPENDITURE BUDGET				EXPENDITURE ACTUALS		
Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
acilities															
Caravan Park - Prost															
006883	Proston Caravan Park - Amenities Refurb	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	565.38	565.38
	Sub Activity Subtotal		20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	565.38	565.38
Depot - Kingaroy															
006747	Kingaroy Depot Car Parking	COUNCIL	-	128,409.37	-	-	-	128,409.37	-	128,409.37	-	128,409.37	-	1,312.50	1,312.50
006885	Kingaroy Depot - Solar Power	COUNCIL	200,000.00	-	-	-	-	200,000.00	200,000.00	-	-	200,000.00	-	13,396.14	13,396.14
007005	Kingaroy Depot Fuel Bowser Pumps	COUNCIL	50,000.00	-	-	-	-	50,000.00	-	-	50,000.00	50,000.00	31,667.64	-	31,667.64
	Sub Activity Subtotal		250,000.00	128,409.37	-	-	-	378,409.37	200,000.00	128,409.37	50,000.00	378,409.37	31,667.64	14,708.64	46,376.28
Depot - Murgon															
005836	MacAllister St -Install Security Fencing	COUNCIL	-	24,915.00	-	-	-	24,915.00	-	-	24,915.00	24,915.00	-	-	-
006886	Murgon Depot - Crib Rm Repairs & H/Star	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	7,333.04	7,333.04
	Sub Activity Subtotal		50,000.00	24,915.00	-	-	-	74,915.00	50,000.00	-	24,915.00	74,915.00	-	7,333.04	7,333.04
Depot - Blackbutt															
006884	Blackbutt Pks Depot Shed - Connect Elec	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-
	Sub Activity Subtotal		20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-
SES - Blackbutt															
006848	Blackbutt SES Building - roof/ceiling	SES	24,412.00	-	-	73,237.00	-	97,649.00	97,649.00	-	-	97,649.00	42,109.09	-	42,109.09
	Sub Activity Subtotal		24,412.00	-	-	73,237.00	-	97,649.00	97,649.00	-	-	97,649.00	42,109.09	-	42,109.09
Hall - Nanango Cultu															
006887	Nanango Cultural Centre - Replace Chain	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	1,699.64	1,699.64
	Sub Activity Subtotal		30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	1,699.64	1,699.64
Hall - Mondure															
006838	Mondure Hall-ReRoof & Structural Upgrac	CONTRIB	-	118,778.00	-	100,000.00	-	218,778.00	-	-	218,778.00	218,778.00	-	137,126.99	137,126.99
	Sub Activity Subtotal		-	118,778.00	-	100,000.00	-	218,778.00	-	-	218,778.00	218,778.00	-	137,126.99	137,126.99
Hall - Blackbutt Mem															
006888	DLGGSP - Blackbutt Memorial Hall- ReRc	LGGSP	80,000.00	-	-	120,000.00	-	200,000.00	200,000.00	-	-	200,000.00	139,021.00	-	139,021.00
	Sub Activity Subtotal		80,000.00	-	-	120,000.00	-	200,000.00	200,000.00	-	-	200,000.00	139,021.00	-	139,021.00
Housing															
006889	Nanango- Railway Ln Rental House- ReR	COUNCIL	50,000.00	-	-	-	-	50,000.00	100,000.00	-	- 50,000.00	50,000.00	-	-	-
006890	Nanango - Appin St Units- Reseal Carpar	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	41,280.58	41,280.58
006891	Nanango-Brighthaven Units-Reno 2 Bathr	COUNCIL	40,000.00	-	-	-	-	40,000.00	40,000.00	-	-	40,000.00	-	4,547.40	4,547.40
	Sub Activity Subtotal		140,000.00	-	-	-	-	140,000.00	190,000.00	-	- 50,000.00	140,000.00	-	45,827.98	45,827.98
Museum - Boondooma H															
006749	Boondooma Homestead - Replace Touris	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	2,100.00	2,100.00
006892	Boondooma Homestead - Restoration	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	-	-
	Sub Activity Subtotal		50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	2,100.00	2,100.00
Swimming Pool - King															
006761	Kingaroy Memorial Pool - Construction Dr	COUNCIL	-	200,000.00	-	-	-	200,000.00	-	200,000.00	-	200,000.00	-	-	-
006897	Kingaroy S/Pool-Install Paramobility Pod	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006987	Heat Pump - Kingaroy Learn to Swim Poo	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	9,450.00	9,450.00
006991	Kingaroy S/Pool - Replace L2Swim Heat F	COUNCIL	-	10,850.00	-	-	-	10,850.00	-	-	10,850.00	10,850.00	-	-	-
	Sub Activity Subtotal		100,000.00	210,850.00	-	-	-	310,850.00	100,000.00	200,000.00	10,850.00	310,850.00	-	9,450.00	9,450.00
Swimming Pool - Murg															
006895	BBRF-Murgon S/Pool- Reseal Joint&Repa	COUNCIL	140,000.00	-	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	-	-
	Sub Activity Subtotal		140,000.00	-	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	-	-
Swimming Pool - Wond															
006536	Wondai Swimming Pool Refurbishment	BBRF	-	233,793.77	-	101,649.46	-	335,443.23	-	335,443.23	-	335,443.23	-	250,165.47	250,165.47
006896	Wondai S/Pool - Install Paramobility Pod	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006992	LRCI_4_B - Wondai SP - Disabled Car Pa	LRCI_4_B	-	-	-	75,000.00	-	75,000.00	-	-	75,000.00	75,000.00	-	-	-
	Sub Activity Subtotal		100,000.00	233,793.77	-	176,649.46	-	510,443.23	100,000.00	335,443.23	75,000.00	510,443.23	-	250,165.47	250,165.47
Sp/ground-Murgon															
006893	LRCI - Murgon PCYC - Bathroom Renova	LRCI_4_A	-	-	-	650,000.00	-	650,000.00	650,000.00	-	-	650,000.00	-	-	-

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Continuing Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
006894	Murgon PCYC - New Balustrade & Seatin	COUNCIL	80,000.00	-	-	-	-	80,000.00	80,000.00	-	-	80,000.00	-	-	-
	Sub Activity Subtotal		**80,000.00**	**-**	**-**	**650,000.00**	**-**	**730,000.00**	**730,000.00**	**-**	**-**	**730,000.00**	**-**	**-**	**-**
General															
006827	Purchase of 3 new Christmas Trees	COUNCIL	-	88,368.40	-	-	-	88,368.40	-	31,315.73	57,052.67	88,368.40	-	96,497.97	96,497.97
	Sub Activity Subtotal		**-**	**88,368.40**	**-**	**-**	**-**	**88,368.40**	**-**	**31,315.73**	**57,052.67**	**88,368.40**	**-**	**96,497.97**	**96,497.97**
	Activity Total		**1,084,412.00**	**805,114.54**	**-**	**1,119,886.46**	**-**	**3,009,413.00**	**1,927,649.00**	**695,168.33**	**386,595.67**	**3,009,413.00**	**212,797.73**	**565,475.11**	**778,272.84**
Office															
Admin Office - Kinga															
005483	Council Chambers Audio Video	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	19,261.75	19,261.75
	Sub Activity Subtotal		**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**19,261.75**	**19,261.75**
Info Serv - ICT															
000379	Computer Infrastructure & Upgrade	COUNCIL	140,000.00	-	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	139,989.00	139,989.00
000381	Server Hardware	COUNCIL	135,000.00	32,467.28	-	-	-	167,467.28	135,000.00	32,467.28	-	167,467.28	-	152,028.10	152,028.10
000382	Photocopiers & Printers	COUNCIL	32,000.00	-	-	-	-	32,000.00	32,000.00	-	-	32,000.00	26,950.00	4,500.00	31,450.00
006052	Microwave Radio & Hardware	COUNCIL	35,000.00	-	-	-	-	35,000.00	35,000.00	-	-	35,000.00	-	14,713.59	14,713.59
006053	MS Cloud Provisioning	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
	Sub Activity Subtotal		**372,000.00**	**32,467.28**	**-**	**-**	**-**	**404,467.28**	**372,000.00**	**32,467.28**	**-**	**404,467.28**	**26,950.00**	**311,230.69**	**338,180.69**
	Activity Total		**372,000.00**	**32,467.28**	**-**	**-**	**-**	**404,467.28**	**372,000.00**	**32,467.28**	**-**	**404,467.28**	**26,950.00**	**330,492.44**	**357,442.44**
leet															
Plant & Fleet Manage															
006515	Plant and Fleet Replacement 2021-22	COUNCIL	-	1,408,012.23	-	-	-	1,408,012.23	-	1,408,012.23	-	1,408,012.23	972,113.94	427,829.55	1,399,943.49
006767	Plant and Fleet Replacement 2022/2023	COUNCIL	-	2,626,274.24	-	-	-	2,626,274.24	-	2,626,274.24	-	2,626,274.24	1,457,542.03	1,268,421.96	2,725,963.99
006876	Plant & Fleet Replacement 2023/2024	COUNCIL	1,959,108.00	2,191,392.00	415,000.00	-	-	4,565,500.00	4,565,500.00	-	-	4,565,500.00	-	18,857.40	18,857.40
	Sub Activity Subtotal		**1,959,108.00**	**6,225,678.47**	**415,000.00**	**-**	**-**	**8,599,786.47**	**4,565,500.00**	**4,034,286.47**	**-**	**8,599,786.47**	**2,429,655.97**	**1,715,108.91**	**4,144,764.88**
	Activity Total		**1,959,108.00**	**6,225,678.47**	**415,000.00**	**-**	**-**	**8,599,786.47**	**4,565,500.00**	**4,034,286.47**	**-**	**8,599,786.47**	**2,429,655.97**	**1,715,108.91**	**4,144,764.88**
:ommunity & Lifestyle															
Aerodrome - Kingaroy															
006583	RAP-Kingaroy Aerodrome Lighting Upgra	RAP	-	15,000.00	-	-	-	15,000.00	-	15,000.00	-	15,000.00	-	412.80	412.80
006910	CP-Kingaroy Airport Security fence&gate	RAP	30,000.00	-	-	30,000.00	-	60,000.00	60,000.00	-	-	60,000.00	-	-	-
006911	CP-Kingaroy Airport Line Marking	COUNCIL	40,000.00	-	-	-	-	40,000.00	40,000.00	-	-	40,000.00	-	1,854.55	1,854.55
006912	CP-Kingaroy Airport Stage 1 Masterplan	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-
007003	CP-Kingaroy Aerodrome - Pavement Rep	COUNCIL	43,870.00	-	-	-	-	43,870.00	-	-	43,870.00	43,870.00	3,746.82	26,119.39	29,866.21
007027	Kingaroy Aerodrome - Fuel Bowser Repla	COUNCIL	-	-	-	-	-	-	-	-	-	-	28,050.41	-	28,050.41
	Sub Activity Subtotal		**123,870.00**	**15,000.00**	**-**	**30,000.00**	**-**	**168,870.00**	**110,000.00**	**15,000.00**	**43,870.00**	**168,870.00**	**31,797.23**	**28,386.74**	**60,183.97**
Aerodrome - Wondai															
006771	CP - Wondai Aerodrome - Reseal Carpark	COUNCIL	31,130.00	-	-	-	-	31,130.00	45,000.00	-	- 13,870.00	31,130.00	24,300.67	2,886.50	27,187.17
	Sub Activity Subtotal		**31,130.00**	**-**	**-**	**-**	**-**	**31,130.00**	**45,000.00**	**-**	**- 13,870.00**	**31,130.00**	**24,300.67**	**2,886.50**	**27,187.17**
Cemeteries - Kingaro															
006772	CP - Taabinga Cemetery - Carpark reseal	COUNCIL	45,000.00	-	-	-	-	45,000.00	45,000.00	-	-	45,000.00	-	-	-
006774	CP - Taabinga Cemetery expansion	COUNCIL	52,000.00	-	-	-	-	52,000.00	52,000.00	-	-	52,000.00	-	-	-
006913	CP-All Cemeteries - new signage	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-
006914	CP-Taabinga Cemetery road formation-la	COUNCIL	-	-	-	-	-	-	30,000.00	-	- 30,000.00	-	-	-	-
	Sub Activity Subtotal		**122,000.00**	**-**	**-**	**-**	**-**	**122,000.00**	**152,000.00**	**-**	**- 30,000.00**	**122,000.00**	**-**	**-**	**-**
Cemeteries - Murgon															
006993	Murgon Cemetery - Toilet Emergency Wo	COUNCIL	-	20,000.00	-	-	-	20,000.00	-	-	20,000.00	20,000.00	-	-	-
	Sub Activity Subtotal		**-**	**20,000.00**	**-**	**-**	**-**	**20,000.00**	**-**	**-**	**20,000.00**	**20,000.00**	**-**	**-**	**-**
Cemeteries - Proston															
006775	CP - Proston Cemetery - Expansion/Road	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
	Sub Activity Subtotal		**30,000.00**	**-**	**-**	**-**	**-**	**30,000.00**	**30,000.00**	**-**	**-**	**30,000.00**	**-**	**-**	**-**
Cemeteries - Blackbu															
006828	CP - Blackbutt Cemetery - New Plinths	COUNCIL	-	12,257.28	-	-	-	12,257.28	-	12,257.28	-	12,257.28	772.73	14,529.18	15,301.91
	Sub Activity Subtotal		**-**	**12,257.28**	**-**	**-**	**-**	**12,257.28**	**-**	**12,257.28**	**-**	**12,257.28**	**772.73**	**14,529.18**	**15,301.91**
Saleyards - Coolabun															
006777	CP - Coolabunia Saleyards-Asset Upgrad	COUNCIL	180,000.00	54,252.28	-	-	-	234,252.28	180,000.00	54,252.28	-	234,252.28	19,242.88	38,055.36	57,298.24
006915	CP-Coolabunia Saleyards truckwash upgr	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-
	Sub Activity Subtotal		**205,000.00**	**54,252.28**	**-**	**-**	**-**	**259,252.28**	**205,000.00**	**54,252.28**	**-**	**259,252.28**	**19,242.88**	**38,055.36**	**57,298.24**
Tourism - Yallakool															

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
006804	Yallakool & Boondooma Dams Upgrade P	TED	-	71,160.00	-	23,720.00	-	94,880.00	-	94,880.00	-	94,880.00	15,120.00	79,606.48	94,726.48
006916	CP-BP Dam Washing machine & Dryers	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	29,522.20	29,522.20
006917	CP-Boondooma Dam Access Ramp & Re	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-
	Sub Activity Subtotal		**55,000.00**	**71,160.00**	**-**	**23,720.00**	**-**	**149,880.00**	**55,000.00**	**94,880.00**	**-**	**149,880.00**	**15,120.00**	**109,128.68**	**124,248.68**
Tourism - Lake Boon															
006918	CP-Boondooma Dam Fuel Bowsers	COUNCIL	27,831.00	-	-	-	-	27,831.00	27,831.00	-	-	27,831.00	25,186.68	-	25,186.68
	Sub Activity Subtotal		**27,831.00**	**-**	**-**	**-**	**-**	**27,831.00**	**27,831.00**	**-**	**-**	**27,831.00**	**25,186.68**	**-**	**25,186.68**
	Activity Total		**594,831.00**	**172,669.56**	**-**	**53,720.00**	**-**	**821,220.56**	**624,831.00**	**176,389.56**	**20,000.00**	**821,220.56**	**116,420.19**	**192,986.46**	**309,406.65**
lant & Equipment															
General															
006853	DisasterResilience-DedicatedStorageNort	DRFA	-	-	-	-	-	-	-	-	-	-	-	6,027.00	6,027.00
006854	DisasterResilience-DedicatedStorageSou	DRFA	-	-	-	-	-	-	-	-	-	-	-	5,927.00	5,927.00
006855	DisasterResilience-DedicatedStorageCen	DRFA	-	-	-	-	-	-	-	-	-	-	-	6,027.00	6,027.00
006856	DRFA Resilience DRFA - Gen Trailer	DRFA	-	-	-	-	-	-	-	-	-	-	4,733.24	19,390.68	24,123.92
	Sub Activity Subtotal		**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**4,733.24**	**37,371.68**	**42,104.92**
	Activity Total		**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**4,733.24**	**37,371.68**	**42,104.92**
'arks															
Parks & Gardens															
006529	CP - Regional Parks Redevelopment	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	- 225.00	- 225.00
	Sub Activity Subtotal		**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**- 225.00**	**- 225.00**
Sp/ground-Maidenwel															
006920	Maidenwell Completion of steps to Coomb	COUNCIL	70,000.00	-	-	-	-	70,000.00	70,000.00	-	-	70,000.00	-	-	-
	Sub Activity Subtotal		**70,000.00**	**-**	**-**	**-**	**-**	**70,000.00**	**70,000.00**	**-**	**-**	**70,000.00**	**-**	**-**	**-**
W4Q - COVID Round															
005974	W4QCOVID-Wondai-Coronation Park		-	-	-	-	-	-	-	-	-	-	-	773.87	773.87
	Sub Activity Subtotal		**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**773.87**	**773.87**
W4Q - Round 4															
006531	W4Q4-Benarkin Park Renewal	W4Q4	-	-	-	20,000.00	-	20,000.00	-	20,000.00	-	20,000.00	-	12,810.22	12,810.22
006532	W4Q4-Murgon QE11 Park-Stage 1	W4Q4	-	-	-	21,596.36	-	21,596.36	-	21,596.36	-	21,596.36	-	14,102.88	14,102.88
006752	W4Q4-Kingaroy Lions Park Playground	W4Q4	-	-	-	95,000.00	-	95,000.00	95,000.00	-	-	95,000.00	-	121,086.09	121,086.09
006758	W4Q4-Lions Park Kingaroy Amenities	W4Q4	-	-	-	269,815.00	-	269,815.00	269,815.00	-	-	269,815.00	18,240.91	190,675.31	208,916.22
006759	W4Q4-Wondai 24hr Camping Grounds	W4Q4	-	-	-	150,000.00	-	150,000.00	150,000.00	-	-	150,000.00	26,333.41	156,989.96	183,323.37
006806	W4Q4-Tipperary Flat N'go-Water Feature	W4Q4	-	-	-	-	-	-	-	-	-	-	-	145.06	145.06
006807	W4Q4-Tipperary Flat N'go - Rd & Carpark	W4Q4	-	-	-	53,671.44	-	53,671.44	-	63,671.44	- 10,000.00	53,671.44	20,000.00	49,133.96	69,133.96
006925	W4Q4-Kumbia Park Redevelopment	W4Q4	-	-	-	115,000.00	-	115,000.00	115,000.00	-	-	115,000.00	766.50	8,147.73	8,914.23
006926	W4Q4-Kingaroy Memorial Park	W4Q4	-	-	-	313,610.40	-	313,610.40	321,450.00	-	- 7,839.60	313,610.40	-	312,543.82	312,543.82
	Sub Activity Subtotal		**-**	**-**	**-**	**1,038,693.20**	**-**	**1,038,693.20**	**951,265.00**	**105,267.80**	**- 17,839.60**	**1,038,693.20**	**65,340.82**	**865,635.03**	**930,975.85**
Parks - Kingaroy															
006018	CP K'Roy Apex Park-Carpark, Path & Pai	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	1,808.00	1,808.00
006849	DRFA-Memorial Park Footbridge	DRFA	-	-	-	231,030.00	-	231,030.00	231,030.00	-	-	231,030.00	-	-	-
006875	MIP-Memorial Park Multi Court & Ninja	MIP	200,000.00	-	-	250,000.00	-	450,000.00	450,000.00	-	-	450,000.00	-	-	-
006929	Kingaroy Carew Park Shelter and Trees	COUNCIL	40,000.00	-	-	-	-	40,000.00	40,000.00	-	-	40,000.00	3,851.82	26,946.58	30,798.40
006930	Kumbia Recreation Park Redeveopment	COUNCIL	200,000.00	-	-	-	-	200,000.00	200,000.00	-	-	200,000.00	-	-	-
006938	Kingaroy Apex Park Carpark	COUNCIL	120,000.00	-	-	-	-	120,000.00	120,000.00	-	-	120,000.00	1,504.41	69,739.66	71,244.07
006999	Kingaroy Memorial Park Master/Concept F	COUNCIL	-	30,239.00	-	-	-	30,239.00	-	-	30,239.00	30,239.00	-	27,990.00	27,990.00
	Sub Activity Subtotal		**560,000.00**	**30,239.00**	**-**	**481,030.00**	**-**	**1,071,269.00**	**1,041,030.00**	**-**	**30,239.00**	**1,071,269.00**	**5,356.23**	**126,484.24**	**131,840.47**
Parks - Nanango															
006921	Nanango Pioneer Park walking tracks	COUNCIL	6,000.00	-	-	-	-	6,000.00	6,000.00	-	-	6,000.00	-	-	-
006922	Nanango Pioneer Park Repair Washouts	COUNCIL	6,000.00	-	-	-	-	6,000.00	6,000.00	-	-	6,000.00	-	-	-
006923	Nanango Lions Park Replace damaged sl	COUNCIL	7,500.00	-	-	-	-	7,500.00	7,500.00	-	-	7,500.00	-	-	-
006933	Nanango Butter Factory Park Amenities	COUNCIL	220,000.00	-	-	-	-	220,000.00	220,000.00	-	-	220,000.00	-	2,618.18	2,618.18
006934	Nanango Lions Park Shade Sail and Swin	CONTRIB	-	-	-	52,318.00	-	52,318.00	52,318.00	-	-	52,318.00	-	-	-
006998	Tipperary Flat N'go-Toilet Block Varnish	COUNCIL	15,000.00	-	-	-	-	15,000.00	-	-	15,000.00	15,000.00	-	-	-
	Sub Activity Subtotal		**254,500.00**	**-**	**-**	**52,318.00**	**-**	**306,818.00**	**291,818.00**	**-**	**15,000.00**	**306,818.00**	**-**	**2,618.18**	**2,618.18**
Parks - Blackbutt															
006919	Blackbutt Les Muller Park	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	49,463.80	49,463.80
006931	Benarkin First Settlers Park Playground	COUNCIL	150,000.00	-	-	-	-	150,000.00	150,000.00	-	-	150,000.00	63,648.41	72,445.74	136,094.15
006994	Blackbutt Les Muller Park - Toilet Block	COUNCIL	-	28,500.00	-	-	-	28,500.00	-	-	28,500.00	28,500.00	-	-	-
	Sub Activity Subtotal		**200,000.00**	**28,500.00**	**-**	**-**	**-**	**228,500.00**	**200,000.00**	**-**	**28,500.00**	**228,500.00**	**63,648.41**	**121,909.54**	**185,557.95**

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
Parks - Murgon															
006753	Murgon QEII Park - Stage 2	COUNCIL	-	-	-	-	-	-	-	-	-	-	6,544.00	29.82	6,573.82
006927	Murgon Skate Park Half Basketball court	COUNCIL	32,000.00	-	-	-	-	32,000.00	32,000.00	-	-	32,000.00	-	-	-
006928	Murgon QE11 Park Stage 2 Redevelopme	COUNCIL	450,000.00	-	-	-	-	450,000.00	450,000.00	-	-	450,000.00	53,961.19	202,692.10	256,653.29
	Sub Activity Subtotal		**482,000.00**	**-**	**-**	**-**	**-**	**482,000.00**	**482,000.00**	**-**	**-**	**482,000.00**	**60,505.19**	**202,721.92**	**263,227.11**
Parks - Wondai															
006935	DRFA Dingo Creek Carpark	DRFA	-	-	-	180,260.00	-	180,260.00	180,260.00	-	-	180,260.00	4,109.53	162,895.36	167,004.89
006996	Wondai Dingo Creek Park playground ligh	COUNCIL	-	14,776.52	-	-	-	14,776.52	-	-	14,776.52	14,776.52	-	-	-
	Sub Activity Subtotal		**-**	**14,776.52**	**-**	**180,260.00**	**-**	**195,036.52**	**180,260.00**	**-**	**14,776.52**	**195,036.52**	**4,109.53**	**162,895.36**	**167,004.89**
Parks - Proston															
006877	Proston Lookout - Lookout Redevelpment	COUNCIL	16,000.00	-	-	-	-	16,000.00	16,000.00	-	-	16,000.00	-	20,454.49	20,454.49
006878	Proston Lookout Bollards	COUNCIL	8,000.00	-	-	-	-	8,000.00	8,000.00	-	-	8,000.00	-	-	-
006924	Proston Railway Park Walking track	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	3,372.28	3,372.28
	Sub Activity Subtotal		**34,000.00**	**-**	**-**	**-**	**-**	**34,000.00**	**34,000.00**	**-**	**-**	**34,000.00**	**-**	**23,826.77**	**23,826.77**
Rail Trails															
006932	Blackbutt to Linville Rail Trail	QRA	-	-	-	100,000.00	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006936	DRFA Kingaroy-Murgon Rail Trail Crossin	DRFA	-	-	-	423,314.00	-	423,314.00	423,314.00	-	-	423,314.00	-	-	-
006937	LRCI Kingaroy-Murgon Rail Trail Reseal	LRCI_4_A	-	-	-	994,465.00	-	994,465.00	994,465.00	-	-	994,465.00	675,810.00	1,585.45	677,395.45
007026	DTIS - King-Mur Rail Trail Pavement/Cros	DTIS	-	-	-	-	-	-	-	-	-	-	-	-	-
	Sub Activity Subtotal		**-**	**-**	**-**	**1,517,779.00**	**-**	**1,517,779.00**	**1,517,779.00**	**-**	**-**	**1,517,779.00**	**675,810.00**	**1,585.45**	**677,395.45**
General															
006995	REGIONAL-CCTV Install and Server Upg	COUNCIL	-	55,000.00	-	-	-	55,000.00	-	-	55,000.00	55,000.00	-	-	-
	Sub Activity Subtotal		**-**	**55,000.00**	**-**	**-**	**-**	**55,000.00**	**-**	**-**	**55,000.00**	**55,000.00**	**-**	**-**	**-**
	Activity Total		**1,600,500.00**	**128,515.52**	**-**	**3,270,080.20**	**-**	**4,999,095.72**	**4,768,152.00**	**105,267.80**	**125,675.92**	**4,999,095.72**	**874,770.18**	**1,508,225.36**	**2,382,995.54**
toads															
W4Q - Round 4															
006975	W4Q4 Wondai CBD Scott Street	W4Q4	-	-	-	700,000.00	-	700,000.00	700,000.00	-	-	700,000.00	24,056.50	84,729.63	108,786.13
	Sub Activity Subtotal		**-**	**-**	**-**	**700,000.00**	**-**	**700,000.00**	**700,000.00**	**-**	**-**	**700,000.00**	**24,056.50**	**84,729.63**	**108,786.13**
Bridges															
006538	Murgon-CherbourgRd-SawpitCkBridge-G	COUNCIL	-	104,736.00	-	-	-	104,736.00	104,736.00	-	-	104,736.00	1,755.60	7,083.40	8,839.00
006540	Cushnie-HomecreekLoopRd-TimberBridg	BRP	-	190,000.00	-	583,680.00	-	773,680.00	773,680.00	-	-	773,680.00	4,900.00	40,509.01	45,409.01
	Sub Activity Subtotal		**-**	**294,736.00**	**-**	**583,680.00**	**-**	**878,416.00**	**878,416.00**	**-**	**-**	**878,416.00**	**6,655.60**	**47,592.41**	**54,248.01**
KTP															
005284	Kingaroy-Transformation Project	COUNCIL	-	149,864.75	-	69,284.03	-	219,148.78	-	219,148.78	-	219,148.78	-	-	-
006211	KTP-Alford St (Youngman-GlendonSt) Wo	COUNCIL	-	-	-	-	-	-	-	-	-	-	3,450.01	1,627.59	5,077.60
006212	KTP-Alford St(GlendonSt-KingaroySt)Wo	COUNCIL	-	-	-	-	-	-	-	-	-	-	12,897.05	26,511.19	39,408.24
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	COUNCIL	-	-	-	-	-	-	-	-	-	-	6,402.49	7,970.36	14,372.85
006214	KTP-Haly St(KingaroySt-GlendonSt)Work	COUNCIL	-	-	-	-	-	-	-	-	-	-	7,544.99	6,869.40	14,414.39
006215	KTP-Haly St(GlendonSt-YoungmanSt)Wo	COUNCIL	-	-	-	-	-	-	-	-	-	-	16,101.44	7,794.39	23,895.83
006216	KTP-Glendon St(AlfordSt-HalySt)Works	COUNCIL	-	-	-	-	-	-	-	-	-	-	11,538.01	42,323.84	53,861.85
	Sub Activity Subtotal		**-**	**149,864.75**	**-**	**69,284.03**	**-**	**219,148.78**	**-**	**219,148.78**	**-**	**219,148.78**	**57,933.99**	**93,096.77**	**151,030.76**
Grav Resheet															
006684	Booie-Hillsdale Rd-SR	COUNCIL	-	-	-	-	-	-	-	-	-	-	8,333.22	-	8,333.22
006907	Benarkin-Staines Rd-GR	COUNCIL	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-	350,000.00	7,525.00	43,122.48	50,647.48
006908	Booie-Nystrom Rd-GR	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	34,485.23	68,559.74	103,044.97
006939	Wooroolin-Denmark Rd-SR	COUNCIL	65,000.00	-	-	-	-	65,000.00	91,839.00	-	- 26,839.00	65,000.00	-	34,998.52	34,998.52
006940	Crawford-Liesegangs Rd-SR	COUNCIL	65,000.00	-	-	-	-	65,000.00	86,210.00	-	- 21,210.00	65,000.00	-	69,653.65	69,653.65
006941	Ellesmere-Parker Rd-SR	COUNCIL	-	-	-	-	-	-	64,159.00	-	- 64,159.00	-	-	1,639.02	1,639.02
006942	Benair-Reedy Creek Rd-SR	COUNCIL	100,000.00	-	-	-	-	100,000.00	91,317.00	-	8,683.00	100,000.00	-	81,691.64	81,691.64
006943	Memerambi-Couchmans Rd-SR	COUNCIL	270,000.00	-	-	-	-	270,000.00	166,475.00	-	103,525.00	270,000.00	-	282,880.93	282,880.93
006977	Gravel Resheeting Program 2024	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
	Sub Activity Subtotal		**1,000,000.00**	**-**	**-**	**-**	**-**	**1,000,000.00**	**1,000,000.00**	**-**	**-**	**1,000,000.00**	**50,343.45**	**582,545.98**	**632,889.43**
Pavement Rehab															
005479	Niagara Road (Wind Farm)	COUNCIL	-	-	-	-	-	-	-	-	-	-	38,773.99	36,795.61	75,569.60
006188	Kingaroy/Wondai-BunyaHwyMedianUpgra	COUNCIL	-	11,623.47	-	-	-	11,623.47	-	11,623.47	-	11,623.47	-	11,704.32	11,704.32
006674	TIDS-Comdale-Comdale Rd-Widening	TIDS	79,778.00	47,888.99	-	59,778.00	-	187,444.99	119,556.00	47,888.99	20,000.00	187,444.99	144,959.10	34,933.55	179,892.65
006675	TIDS-Nanango CBD-Disabled Parking Ba	TIDS	-	7,424.70	-	-	-	7,424.70	-	7,424.70	-	7,424.70	-	3,899.66	3,899.66
006970	RTR-Tingoora Chelmsford Rd-Pavement I	RTR	449,981.00	-	-	1,480,019.00	-	1,930,000.00	1,930,000.00	-	-	1,930,000.00	231,095.00	100,962.49	332,057.49
006978	Major Mechanical Repairs Sealed Roads	COUNCIL	1,000,000.00	-	-	-	-	1,000,000.00	1,000,000.00	-	-	1,000,000.00	-	-	-

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
007004	Wondai Roundabout	LRCI_4_B	-	819,617.12	-	-	-	819,617.12	800,000.00	19,617.12	-	819,617.12	-	6,076.93	6,076.93
	Sub Activity Subtotal		**1,529,759.00**	**886,554.28**	**-**	**1,539,797.00**	**-**	**3,956,110.28**	**3,849,556.00**	**86,554.28**	**20,000.00**	**3,956,110.28**	**414,828.09**	**194,372.56**	**609,200.65**
Footpaths & Cycleway															
006567	LRCI-Blackbutt CBD Footpath	LRCI_3	-	-	-	-	-	-	-	-	-	-	-	2,748.00	2,748.00
006739	Nanango-Drayton St-Footpath	COUNCIL	-	100,000.00	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006944	TIDS-Kingaroy-Tessmanns Rd-Footpath	TIDS	96,328.00	-	-	31,810.00	-	128,138.00	128,138.00	-	-	128,138.00	15,087.52	53,323.58	68,411.10
006945	TIDS-Wooroolin State School-Footpath	TIDS	25,000.00	-	-	25,000.00	-	50,000.00	50,000.00	-	-	50,000.00	2,350.00	59,210.44	61,560.44
006948	STIP-St Marys-Kent St-Footpath	STIP	78,410.00	-	-	79,000.00	-	157,410.00	157,410.00	-	-	157,410.00	7,650.66	113,253.15	120,903.81
006949	STIP-Murgon-State&HighSchools-Footpat	STIP	49,610.00	-	-	49,500.00	-	99,110.00	99,110.00	-	-	99,110.00	3,350.25	50,708.31	54,058.56
006950	STIP-MurgonStateHighSchool-Parking	STIP	235,554.00	-	-	236,500.00	-	472,054.00	472,054.00	-	-	472,054.00	12,358.15	222,244.12	234,602.27
006951	STIP-Kingaroy-State/HighSchool-Park&P	STIP	65,308.00	-	-	58,000.00	-	143,308.00	143,308.00	-	-	143,308.00	17,326.81	80,391.60	97,718.41
	Sub Activity Subtotal		**570,210.00**	**100,000.00**	**-**	**479,810.00**	**-**	**1,150,020.00**	**1,150,020.00**	**-**	**-**	**1,150,020.00**	**58,123.39**	**581,879.20**	**640,002.59**
Pedestrian Crossing															
006946	STIP-Murgon State School-CrossingUpgra	STIP	-	-	-	116,000.00	-	116,000.00	116,000.00	-	-	116,000.00	28,259.72	32,548.57	60,808.29
	Sub Activity Subtotal		**-**	**-**	**-**	**116,000.00**	**-**	**116,000.00**	**116,000.00**	**-**	**-**	**116,000.00**	**28,259.72**	**32,548.57**	**60,808.29**
Concrete Medians															
006947	STIP-KSS/KSHS Markwell St-BusIntercha	STIP	108,900.00	-	-	110,000.00	-	218,900.00	218,900.00	-	-	218,900.00	168,785.20	21,583.77	190,368.97
	Sub Activity Subtotal		**108,900.00**	**-**	**-**	**110,000.00**	**-**	**218,900.00**	**218,900.00**	**-**	**-**	**218,900.00**	**168,785.20**	**21,583.77**	**190,368.97**
Bitumen Resealing															
005855	Bitumen Sealing Various Roads	COUNCIL	-	303,789.92	-	-	-	303,789.92	-	303,789.92	-	303,789.92	-	-	-
006686	RTR-Kingaroy-George St-Reseal	RTR	-	-	-	-	-	-	-	-	-	-	21,948.80	-	21,948.80
006708	RTR-Nanango-Hicken Way-Reseal	RTR	-	-	-	-	-	-	-	-	-	-	-	616.21	616.21
006716	LRCI-Wondai-Edward St-Reseal	LRCI_3	-	-	-	2,642.72	-	2,642.72	-	2,642.72	-	2,642.72	-	1,359.80	1,359.80
006717	LRCI-Kingaroy-First Ave-Reseal	LRCI_3	-	90,279.94	-	207,681.89	-	297,961.83	-	297,961.83	-	297,961.83	3,497.27	10,823.94	14,321.21
006719	LRCI-Kingaroy-Haly St-Reseal	LRCI_3	-	-	-	121,000.00	-	121,000.00	-	121,000.00	-	121,000.00	6,513.00	80,227.20	86,740.20
006721	LRCI-Kingaory-River Rd-Reseal	LRCI_3	-	-	-	183,000.00	-	183,000.00	-	183,000.00	-	183,000.00	2,057.00	163,352.47	165,409.47
006722	LRCI-Runnymede-Runnymede Rd-Resea	LRCI_3	-	-	-	169,000.00	-	169,000.00	-	169,000.00	-	169,000.00	-	135,284.10	135,284.10
006725	LRCI-Taromeo-Old Esk Rd-Reseal	LRCI_3	-	-	-	120,000.00	-	120,000.00	-	120,000.00	-	120,000.00	-	91,174.24	91,174.24
006727	LRCI-Tingoora-Tingoora Chelmsford Rd-F	LRCI_3	-	-	-	5,000.00	-	5,000.00	-	5,000.00	-	5,000.00	-	5,628.21	5,628.21
006953	Nanango-Bushnells Rd-Reseal	COUNCIL	50,400.00	-	-	-	-	50,400.00	50,400.00	-	-	50,400.00	38,242.81	3,969.71	42,212.52
006954	Warmung-Friebergs Rd-Reseal	COUNCIL	105,840.00	-	-	-	-	105,840.00	105,840.00	-	-	105,840.00	55,718.10	4,592.51	60,310.61
006955	Booie-Gatto Rd-Reseal	COUNCIL	25,200.00	-	-	-	-	25,200.00	25,200.00	-	-	25,200.00	23,058.92	3,841.21	26,900.13
006956	Brooklands-Kumbia Rd-Reseal	COUNCIL	42,570.00	-	-	-	-	42,570.00	42,570.00	-	-	42,570.00	34,440.71	4,429.64	38,870.35
006957	Booie-MaCauley Dr-Reseal	COUNCIL	119,700.00	-	-	-	-	119,700.00	119,700.00	-	-	119,700.00	82,563.74	5,824.14	88,387.88
006958	Kingaroy-MacDiarmid St-Reseal	COUNCIL	32,832.00	-	-	-	-	32,832.00	32,832.00	-	-	32,832.00	22,905.62	5,758.25	28,663.87
006959	Mondure-McConnel Way-Reseal	COUNCIL	28,800.00	-	-	-	-	28,800.00	28,800.00	-	-	28,800.00	25,029.34	3,284.50	28,313.84
006960	Wattlecamp-MemerambiBarkersCreekRd-	COUNCIL	84,900.00	-	-	-	-	84,900.00	84,900.00	-	-	84,900.00	68,806.00	5,546.79	74,352.79
006961	TIDS-Silverleaf-MondureWheatlands-Res	TIDS	300,745.00	-	-	39,735.00	-	340,480.00	340,480.00	-	-	340,480.00	139,845.85	7,244.22	147,090.07
006962	Byee-Silverleaf Rd-Reseal	COUNCIL	429,120.00	-	-	-	-	429,120.00	429,120.00	-	-	429,120.00	259,363.47	26,853.30	286,216.77
006963	TIDS-Haly Creek-Stuart Valley Dr-Reseal	TIDS	169,920.00	-	-	169,920.00	-	339,840.00	339,840.00	-	-	339,840.00	288,154.76	8,020.82	296,175.58
006964	Charlestown-Trasmitter Rd-Reseal	COUNCIL	238,960.00	-	-	-	-	238,960.00	238,960.00	-	-	238,960.00	134,672.00	5,196.21	139,868.21
006965	Wooroolin-Wellers Rd-Reseal	COUNCIL	120,900.00	-	-	-	-	120,900.00	120,900.00	-	-	120,900.00	72,525.24	7,728.50	80,253.74
006966	Booie-Darcie St-Reseal	COUNCIL	80,280.00	-	-	-	-	80,280.00	80,280.00	-	-	80,280.00	42,103.43	801.21	42,904.64
006967	Booie-Brittany Court-Reseal	COUNCIL	30,089.00	-	-	-	-	30,089.00	30,089.00	-	-	30,089.00	13,395.68	1,171.21	14,566.89
006968	Booie-Tidar Ct-Reseal	COUNCIL	30,089.00	-	-	-	-	30,089.00	30,089.00	-	-	30,089.00	12,061.94	854.51	12,916.45
	Sub Activity Subtotal		**1,890,345.00**	**394,069.86**	**-**	**1,017,979.61**	**-**	**3,302,394.47**	**2,100,000.00**	**1,202,394.47**	**-**	**3,302,394.47**	**1,346,903.68**	**583,582.90**	**1,930,486.58**
General															
006556	Blackspot-Glendon/MarkwellSt-SafetyUpg	COUNCIL	-	25,000.00	-	-	-	25,000.00	-	25,000.00	-	25,000.00	-	-	-
006682	Advanced Design 22/23	COUNCIL	-	113,958.79	-	-	-	113,958.79	-	113,958.79	-	113,958.79	-	6,824.53	6,824.53
006733	Kingaroy-Birt Rd-Dust Suppression Trial	COUNCIL	-	194,114.15	-	-	-	194,114.15	-	194,114.15	-	194,114.15	-	3,686.73	3,686.73
006969	Advanced Design 23/24	COUNCIL	250,000.00	-	-	-	-	250,000.00	250,000.00	-	-	250,000.00	11,227.50	30,562.58	41,790.08
006979	Unallocated Renewal Funds	COUNCIL	18,500.00	-	-	-	-	18,500.00	178,500.00	-	- 160,000.00	18,500.00	-	-	-
007001	Blackspot-Appin St/Cairns St-Intersectio	BLKSPOT	-	-	-	-	-	-	-	-	-	-	-	1,755.89	1,755.89
007011	McCauley Weir Road Reopening and Sig	COUNCIL	90,000.00	-	-	-	-	90,000.00	-	-	90,000.00	90,000.00	-	-	-
007012	Minmore Road Sealing	COUNCIL	50,000.00	-	-	-	-	50,000.00	-	-	50,000.00	50,000.00	28,450.00	-	28,450.00
	Sub Activity Subtotal		**408,500.00**	**333,072.94**	**-**	**-**	**-**	**741,572.94**	**428,500.00**	**333,072.94**	**- 20,000.00**	**741,572.94**	**39,677.50**	**42,829.73**	**82,507.23**
Urban Drainage															
006735	Kingaroy-Leopard Court-Drainage	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	22.00	22.00
006741	Kingaroy-Moonya St-Drainage	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	1,771.62	1,771.62
006742	Nanango-Chester St-Drainage	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	947.74	947.74
006805	North Street Kerb & Channelling	COUNCIL	121,500.00	-	-	-	-	121,500.00	121,500.00	-	-	121,500.00	-	86,958.21	86,958.21

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Continuing Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
	Sub Activity Subtotal		**121,500.00**	**-**	**-**	**-**	**-**	**121,500.00**	**121,500.00**	**-**	**-**	**121,500.00**	**-**	**89,699.57**	**89,699.57**
FD & Complimentary															
006736	Flood Damage - Council Betterment	COUNCIL	-	1,973,283.09	-	-	-	1,973,283.09	2,000,000.00	-	- 26,716.91	1,973,283.09	-	-	-
006813	EV03 Betterment Mondure Crossing Roac	QRA	-	-	-	-	-	-	-	-	-	-	-	4,855.64	4,855.64
006843	EV04 Betterment Mercer Springate Road	QRA	-	-	-	-	-	-	-	-	-	-	17,102.75	9,312.25	26,415.00
006844	EV01 Betterment Dip Road	QRA	-	-	-	-	-	-	-	-	-	-	39,105.60	17,961.90	57,067.50
006984	EV03 Betterment Williams Road	QRA	-	-	-	-	-	-	-	-	-	-	11,718.00	16,181.56	27,899.56
006986	Couchmans Road Comp Pavement repair	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	18,763.34	18,763.34
006997	River Road Pavement repair Comp works	COUNCIL	-	-	-	-	-	-	-	-	-	-	3,400.00	-	3,400.00
007000	Ryan Reagon Rd Comp Works gravel res	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	5,161.53	5,161.53
007002	Maidenwell Glencliffe Rd-Comp Grav Res	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	75,760.32	75,760.32
007016	EV01 Betterment Flagstone Creek Road	QRA	-	-	-	-	-	-	-	-	-	-	5,672.10	4,793.40	10,465.50
007018	East Nanango Road Comp Works seal wc	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	14,150.40	14,150.40
	Sub Activity Subtotal		**-**	**1,973,283.09**	**-**	**-**	**-**	**1,973,283.09**	**2,000,000.00**	**-**	**- 26,716.91**	**1,973,283.09**	**76,998.45**	**166,940.34**	**243,938.79**
	Activity Total		**5,629,214.00**	**4,131,580.92**	**-**	**4,616,550.64**	**-**	**14,377,345.56**	**12,562,892.00**	**1,841,170.47**	**- 26,716.91**	**14,377,345.56**	**2,272,565.57**	**2,521,401.43**	**4,793,967.00**
Water Services															
W4Q - Round 4															
006906	W4Q4-Kingaroy Water Security MtWooro	W4Q4	-	250,000.00	-	1,500,000.00	-	1,750,000.00	1,750,000.00	-	-	1,750,000.00	16,005.89	2,074.12	18,080.01
	Sub Activity Subtotal		**-**	**250,000.00**	**-**	**1,500,000.00**	**-**	**1,750,000.00**	**1,750,000.00**	**-**	**-**	**1,750,000.00**	**16,005.89**	**2,074.12**	**18,080.01**
Water - General Oper															
006503	S1 & S2 - PC, SCADA &Telemetry WATE	COUNCIL	-	183,332.00	-	-	-	183,332.00	183,332.00	-	-	183,332.00	96,270.00	56,525.00	152,795.00
006640	S2- PC, SCADA &Telemetry WATER	COUNCIL	-	-	-	-	-	-	-	-	-	-	162.00	-	162.00
006898	S3 - PC, SCADA & Telemetry WATER	COUNCIL	175,000.00	-	-	-	-	175,000.00	175,000.00	-	-	175,000.00	3,650.00	-	3,650.00
006909	Solar panels for treatment plants	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
	Sub Activity Subtotal		**205,000.00**	**183,332.00**	**-**	**-**	**-**	**388,332.00**	**388,332.00**	**-**	**-**	**388,332.00**	**100,082.00**	**56,525.00**	**156,607.00**
Water - Blackbutt															
006788	Blackbutt HL PS Switchboard renewal +	COUNCIL	-	175,000.00	-	-	-	175,000.00	175,000.00	-	-	175,000.00	-	-	-
006899	Blackbutt WTP Switchboard Renewal & P	COUNCIL	400,000.00	-	-	-	-	400,000.00	400,000.00	-	-	400,000.00	-	-	-
	Sub Activity Subtotal		**400,000.00**	**175,000.00**	**-**	**-**	**-**	**575,000.00**	**575,000.00**	**-**	**-**	**575,000.00**	**-**	**-**	**-**
Water - Kingaroy															
005497	KWS-William St (Haly-Queen) WMR		-	-	-	-	-	-	-	-	-	-	-	788.57	788.57
005547	Gordonbrook WTP - Post Con Contract W	COUNCIL	-	-	-	-	-	-	-	-	-	-	242,445.42	165,485.95	407,931.37
006516	Gordonbrook Off Stream Storage Design	BOR_6	-	278,721.00	-	290,000.00	-	568,721.00	278,721.00	-	290,000.00	568,721.00	199,862.11	67,596.06	267,458.17
006517	Water Meter Replacement Program - 21/2	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	3,989.66	3,989.66
006566	Gordonbrook Dam Emergency Repairs 20	COUNCIL	-	-	-	-	-	-	-	-	-	-	35,845.00	-	35,845.00
006596	Gordonbrook Hydrological Modelling	COUNCIL	-	88,196.20	-	-	-	88,196.20	-	88,196.20	-	88,196.20	36,491.39	31,387.53	67,878.92
006783	Gordonbrook Dam Spillway AFC D&C	COUNCIL	-	-	-	-	800,000.00	800,000.00	800,000.00	-	-	800,000.00	-	-	-
006787	Kingaroy Water Security Trunk Infra Upgr	COUNCIL	-	244,125.00	-	-	-	244,125.00	244,125.00	-	-	244,125.00	7,182.29	5,860.00	13,042.29
006882	WMR Markwell St Kingaroy	COUNCIL	98,000.00	-	-	-	-	98,000.00	98,000.00	-	-	98,000.00	337.50	25,252.32	25,589.82
006900	WMR Alford St Kingaroy (William-Burnett)	COUNCIL	133,000.00	-	-	-	-	133,000.00	133,000.00	-	-	133,000.00	-	992.80	992.80
006901	WMR Glendon St Kingaroy(Alford-Markwe	COUNCIL	78,400.00	-	-	-	-	78,400.00	78,400.00	-	-	78,400.00	337.50	44,357.61	44,695.11
006902	Driveln W/Main Bunya Hwy Joint Replace	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006976	Jubilee St Kingaroy (End to IanSt)	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	17,695.19	17,695.19
	Sub Activity Subtotal		**439,400.00**	**611,042.20**	**-**	**290,000.00**	**800,000.00**	**2,140,442.20**	**1,762,246.00**	**88,196.20**	**290,000.00**	**2,140,442.20**	**522,501.21**	**363,405.69**	**885,906.90**
Water - Nanango															
006657	WMR Dalby St Nanango (Gipps-ChesterS	COUNCIL	-	-	-	-	-	-	-	-	-	-	552.86	2,233.22	2,786.08
006785	Nanango WTP & Bores A, B, C , etc	COUNCIL	-	378,711.33	-	-	-	378,711.33	340,000.00	38,711.33	-	378,711.33	-	-	-
	Sub Activity Subtotal		**-**	**378,711.33**	**-**	**-**	**-**	**378,711.33**	**340,000.00**	**38,711.33**	**-**	**378,711.33**	**552.86**	**2,233.22**	**2,786.08**
Water - Proston															
006055	Proston-SCADA Platform Update	COUNCIL	-	-	-	-	-	-	-	-	-	-	4,369.32	-	4,369.32
006658	WMR Blake St, Proston (Drake-RodneySt	COUNCIL	-	99,369.22	-	-	-	99,369.22	-	99,369.22	-	99,369.22	6,300.00	63,137.11	69,437.11
	Sub Activity Subtotal		**-**	**99,369.22**	**-**	**-**	**-**	**99,369.22**	**-**	**99,369.22**	**-**	**99,369.22**	**10,669.32**	**63,137.11**	**73,806.43**
Water - Wondai															
006659	WMR Mackenzie St, Wondai (Osborne-Er	COUNCIL	-	208,574.00	-	-	-	208,574.00	208,574.00	-	-	208,574.00	44,260.00	78,210.97	122,470.97
006660	WMR Mackenzie St, Wondai (Osborne-Sc	COUNCIL	-	138,116.00	-	-	-	138,116.00	138,116.00	-	-	138,116.00	-	105,047.30	105,047.30
006661	WMR Cadell St, Wondai (Scott - Kent St)	COUNCIL	-	234,392.67	-	-	-	234,392.67	-	234,392.67	-	234,392.67	7,153.09	102,397.82	109,550.91
006881	Media Replacement Wondai	COUNCIL	140,000.00	-	-	-	-	140,000.00	140,000.00	-	-	140,000.00	12,673.00	-	12,673.00
	Sub Activity Subtotal		**140,000.00**	**581,082.67**	**-**	**-**	**-**	**721,082.67**	**486,690.00**	**234,392.67**	**-**	**721,082.67**	**64,086.09**	**285,656.09**	**349,742.18**

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
		Activity Total	**1,184,400.00**	**2,278,537.42**	**-**	**1,790,000.00**	**800,000.00**	**6,052,937.42**	**5,302,268.00**	**460,669.42**	**290,000.00**	**6,052,937.42**	**713,897.37**	**773,031.23**	**1,486,928.60**
Vastewater Services															
Wastewater - General															
005826	Update Scada/Cyber Security	COUNCIL	-	-	-	-	-	-	-	-	-	-	5,348.00	-	5,348.00
006641	S2- PC, SCADA &Telemetry WASTEWAT	COUNCIL	-	166,747.00	-	-	-	166,747.00	166,747.00	-	-	166,747.00	35,940.00	95,350.00	131,290.00
006903	S3- PC, SCADA &Telemetry WASTEWAT	COUNCIL	175,000.00	-	-	-	-	175,000.00	175,000.00	-	-	175,000.00	4,720.00	-	4,720.00
006904	Regional Sewer Relining	COUNCIL	1,600,000.00	-	-	-	-	1,600,000.00	1,600,000.00	-	-	1,600,000.00	123,230.72	26,620.99	149,851.71
		Sub Activity Subtotal	**1,775,000.00**	**166,747.00**	**-**	**-**	**-**	**1,941,747.00**	**1,941,747.00**	**-**	**-**	**1,941,747.00**	**169,238.72**	**121,970.99**	**291,209.71**
Wastewater - Kingaro															
006905	Kingaroy SPS2 Tessmanns Rd Switchboa	COUNCIL	175,000.00	-	-	-	-	175,000.00	175,000.00	-	-	175,000.00	4,001.47	518.51	4,519.98
		Sub Activity Subtotal	**175,000.00**	**-**	**-**	**-**	**-**	**175,000.00**	**175,000.00**	**-**	**-**	**175,000.00**	**4,001.47**	**518.51**	**4,519.98**
Wastewater - Nanango															
006793	Nanango SPS2 Switchboard renewal, etc.	COUNCIL	-	210,000.00	-	-	-	210,000.00	210,000.00	-	-	210,000.00	4,001.47	518.53	4,520.00
006794	Nanango SPS3 Switchboard renewal, etc.	COUNCIL	-	140,000.00	-	-	-	140,000.00	140,000.00	-	-	140,000.00	4,001.48	518.53	4,520.01
		Sub Activity Subtotal	**-**	**350,000.00**	**-**	**-**	**-**	**350,000.00**	**350,000.00**	**-**	**-**	**350,000.00**	**8,002.95**	**1,037.06**	**9,040.01**
CED - Proston															
006510	BDWW-WWTP1 SB Renewal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	16,381.97	16,381.97
006796	Proston CED Pump Station Replace & Re	COUNCIL	-	210,000.00	-	-	-	210,000.00	210,000.00	-	-	210,000.00	4,001.47	518.53	4,520.00
		Sub Activity Subtotal	**-**	**210,000.00**	**-**	**-**	**-**	**210,000.00**	**210,000.00**	**-**	**-**	**210,000.00**	**4,001.47**	**16,900.50**	**20,901.97**
		Activity Total	**1,950,000.00**	**726,747.00**	**-**	**-**	**-**	**2,676,747.00**	**2,676,747.00**	**-**	**-**	**2,676,747.00**	**185,244.61**	**140,427.06**	**325,671.67**
Vaste															
Waste Management - R															
006607	New Maidenwell Transfer Station	COUNCIL	-	634,601.07	-	-	-	634,601.07	250,000.00	54,601.07	330,000.00	634,601.07	59,905.22	29,085.09	88,990.31
006780	Nanango Weighbridge & Transfer Station	LGGSP	-	242,720.00	-	364,080.00	-	606,800.00	303,780.00	303,020.00	-	606,800.00	152.27	16,499.38	16,651.65
006845	Purchase of new SBRC Skip Bins	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	28,350.00	28,350.00
006989	Wondai Weighbridge	DRFA	-	221,384.25	-	368,973.75	-	590,358.00	-	-	590,358.00	590,358.00	-	10,653.08	10,653.08
006990	Future Landfill Disposal - Feasibility	COUNCIL	-	100,000.00	-	-	-	100,000.00	-	-	100,000.00	100,000.00	26,500.00	22,560.00	49,060.00
		Sub Activity Subtotal	**-**	**1,198,705.32**	**-**	**733,053.75**	**-**	**1,931,759.07**	**553,780.00**	**357,621.07**	**1,020,358.00**	**1,931,759.07**	**86,557.49**	**107,147.55**	**193,705.04**
		Activity Total	**-**	**1,198,705.32**	**-**	**733,053.75**	**-**	**1,931,759.07**	**553,780.00**	**357,621.07**	**1,020,358.00**	**1,931,759.07**	**86,557.49**	**107,147.55**	**193,705.04**
		Grand Total	**14,374,465.00**	**15,700,016.03**	**415,000.00**	**11,583,291.05**	**800,000.00**	**42,872,772.08**	**33,353,819.00**	**7,703,040.40**	**1,815,912.68**	**42,872,772.08**	**6,923,592.35**	**7,891,667.23**	**14,815,259.58**

South Burnett Regional Council
Monthly Financial Report
November 2023

SOUTH BURNETT
REGIONAL COUNCIL

Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the amended budget, at an organisational level, for the period ended 30 November 2023.

- Recurrent Revenue is currently sitting at 53% compared to the amended budget and Recurrent Expenditure is sitting at 49%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of November 2023 was $63.89m with $32.77m of this currently classed as restricted cash.
- The ratios at the end of November are all within their respective targets apart from:
  - Current Ratio which is sitting at 4.46 which is outside the target of between 2.0 and 4.0. This ratio is affected by high cash balances.
- Council's capital expenditure program is currently sitting at $7.89m in actual expenditure which equates to approximately 18.4% of the total amended budget.

Contents

1.0 INTERIM STATEMENT OF FINANCIAL PERFORMANCE (INCOME STATEMENT) 2

2.1 OPERATING INCOME STATEMENT SPLIT BY DEPARTMENT 3
2.2 REVENUE 4
2.2.1 Rates Levies and Charges 4
2.2.2 Fees and Charges 4
2.2.3 Rental Income 5
2.2.4 Interest Received 5
2.2.5 Sales Revenue 5
2.2.6 Other Income 6
2.2.7 Operational Grants 7
2.2.8 Capital Grants 7
2.3 EXPENDITURE 7
2.3.1 Employee Benefits 7
2.3.2 Materials and Services 7
2.3.3 Finance Costs 8
2.3.4 Depreciation 9
2.3.5 Capital Expense 9

3.0 INTERIM STATEMENT OF FINANCIAL POSITION (BALANCE SHEET) 11

3.1 CURRENT ASSETS 12
3.1.1 Cash and Cash Equivalents 12
3.1.2 Trade and Other Receivables 13
3.1.3 Inventories 16
3.2 NON-CURRENT ASSETS 16
3.2.1 Trade and Other Receivables 16
3.2.2 Property, Plant and Equipment 16
3.2.3 Right of Use Assets 16
3.2.4 Intangible Assets 16
3.3 LIABILITIES 16
3.3.1 Trade and other Payables 16
3.3.2 Borrowings 17
3.3.3 Lease Liabilities 17
3.3.4 Provisions 17
3.3.5 Other Liabilities 17

4.0 INTERIM CASH FLOW 18

5.0 INTERIM CHANGES IN EQUITY 20

6.0 FINANCIAL RATIOS 21

7.0 LONG TERM FINANCIAL FORECAST 25

7.1 INCOME AND EXPENDITURE STATEMENTS 26
7.2 FINANCIAL POSITION 27
7.3 CASH FLOW 29
7.4 CHANGES IN EQUITY 31

8.0 INVESTMENTS 32

9.0 WORKS FOR QUEENSLAND ROUND 4 (W4Q4) 32

10.0 RATES UPDATE 33

1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 30 November 2023
42% of Year Complete

	2024 $	Original Budget $	Amended Budget $	Variance %
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	28,968,596	57,018,206	57,018,206	51%
Fees and Charges	2,729,491	5,276,904	5,276,904	52%
Rental Income	217,000	459,715	459,715	47%
Interest Received	1,535,974	1,975,000	1,975,000	78%
Sales Revenue	428,529	6,835,007	7,159,007	6%
Other Income	463,130	1,179,323	1,179,323	39%
Grants, Subsidies, Contributions and Donations	10,936,402	8,546,353	12,899,782	85%
	45,279,123	81,290,508	85,967,936	53%
Capital Revenue				
Grants, Subsidies, Contribution and Donations	2,506,303	9,471,224	11,583,291	22%
Total Income	47,785,425	90,761,732	97,551,227	49%
Expenses				
Recurrent Expenses				
Employee Benefits	11,505,737	27,612,019	28,117,001	41%
Materials and Services	21,732,114	31,759,777	35,807,782	61%
Finance Costs	759,946	1,734,655	1,734,655	44%
Depreciation and Amortisation	9,916,744	23,673,214	23,996,788	41%
	43,914,541	84,779,665	89,656,226	49%
Capital Expense	531,297	(415,000)	(415,000)	-128%
Total Expense	44,445,838	84,364,665	89,241,226	50%
Net Result	3,339,587	6,397,067	8,310,001	
Net Operating Result	1,364,582	(3,489,157)	(3,688,289)	

2.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue				Total Expenditure			
	[illegible]	[illegible]	[illegible]	%	[illegible]	[illegible]	[illegible]	%
Water	$ 6,330,805	$ 11,934,395	$ 11,934,395	53%	$ 4,568,442	$ 11,332,837	$ 11,332,837	40%
Wastewater	$ 3,709,571	$ 7,260,458	$ 7,260,458	51%	$ 2,551,210	$ 5,782,259	$ 5,782,259	44%
Waste	$ 4,016,350	$ 8,178,597	$ 8,168,313	49%	$ 2,866,003	$ 8,767,080	$ 8,893,433	32%
Plant and Fleet	$ 74,133	$ 191,000	$ 191,000	39%	$ 281,418	-$ 1,372,880	-$ 1,372,880	21%
GenOps	$ 31,138,213	$ 53,726,058	$ 58,415,772	53%	$ 34,210,901	$ 60,070,539	$ 64,860,716	53%
Total	$ 45,279,123	$ 81,290,508	$ 85,967,936	53%	$ 43,914,543	$ 84,779,665	$ 89,656,226	49%

Revenue

- All revenue items are currently tracking above the target of 42% except for Plant & Fleet.
- Water, Wastewater, GenOps and Waste are affected by timing in the revenue received from rates being levied.
- Water is sitting at 53% and is affected by timing of rates income as well as increased water sales from standpipes.
- Waste is affected by timing in waste disposal revenue as invoices for November have not yet been raised.
- Genops is sitting at 53% and will be affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works as well as favourable bank account interest income.

Expenditure

- Two departments are tracking above the target of 42% for the month. These are Wastewater and GenOps.
- Wastewater has above target expenses for materials and services due to timing in rates paid and remissions on rates as well as fluctuations in work done at various Sewerage Treatment Plants.
- Waste is below target for the month but can be affected by timing of monthly waste expenditure bills that have not been received.
- Expenditure for Fleet is affected by timing of yearly registration bills as well as timing in use of internal plant by departments for the month.
- Genops continues to be affected by the 2022 & 2023 weather events works and will be offset by grant income as well as timing in annual expenses such as insurance, workers compensation premiums and annual software licences.

2.2 Revenue

2.2.1 Rates Levies and Charges

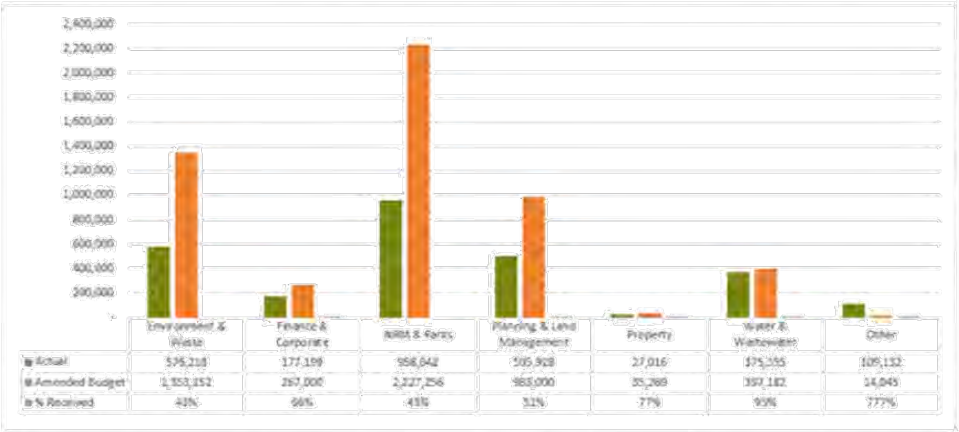
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges		Actuals		Original Budget		Amended Budget
General Rates	$	15,936,374	$	31,574,666	$	31,574,666
Quarry Special Charge	$	8,322	$	-	$	-
Water Charges	$	5,994,450	$	11,562,083	$	11,562,083
Sewerage Charges	$	3,645,481	$	7,149,764	$	7,149,764
Waste Collection Charges	$	1,698,081	$	3,370,338	$	3,370,338
Community Rescue and Evacuation Levy	$	44,489	$	90,000	$	90,000
Waste Management Levy	$	1,645,833	$	3,271,355	$	3,271,355
Memerambi Estate Levies	-$	4,435	$	-	$	-
Total	**$**	**28,968,596**	**$**	**57,018,206**	**$**	**57,018,206**

As at 30 November 2023, rates, levies and charges are tracking at 51% which is above the target of 33%. This is due to the first 6 monthly rates having been levied in August.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 30 November 2023, fees and charges are tracking above target at 52%. Main factors affecting the fees and charges figures are:

- Environment and Waste is on target. This income stream is affected by timing of monthly invoices for waste disposal which is offset by yearly food licences having already been issued.
- NRM & Parks is slightly above target and is affected by timing in visitors at Boondooma Dam, timing in cemetery income and saleyard income.
- Planning and Land Management is above target at 51% due to timing in number of planning and building applications.

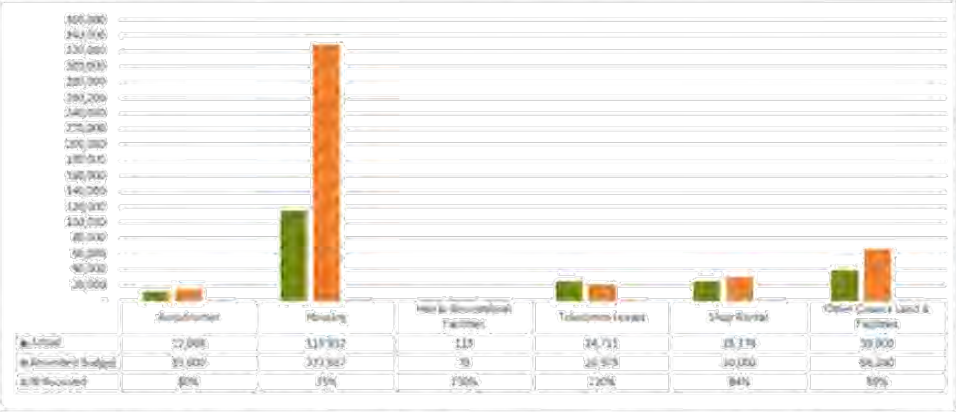
- Properties is above target due to increases in the hall hire and caravan park fees received.
- Water & Waste Water are above target due to increases in water standpipe sales and trade waste permits.
- Other is above target and this is mostly due to the Day at the Dam entry tickets which is largely offset by expenditure and developer contributions.

2.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 30 November 2023, rental income is tracking at 47% due to timing in annual rental of various facilities. Main factors affecting the rental income figures are:

- Aerodrome and Telecomm annual leases have been issued.
- Housing - timing in invoices as November has not yet been processed.

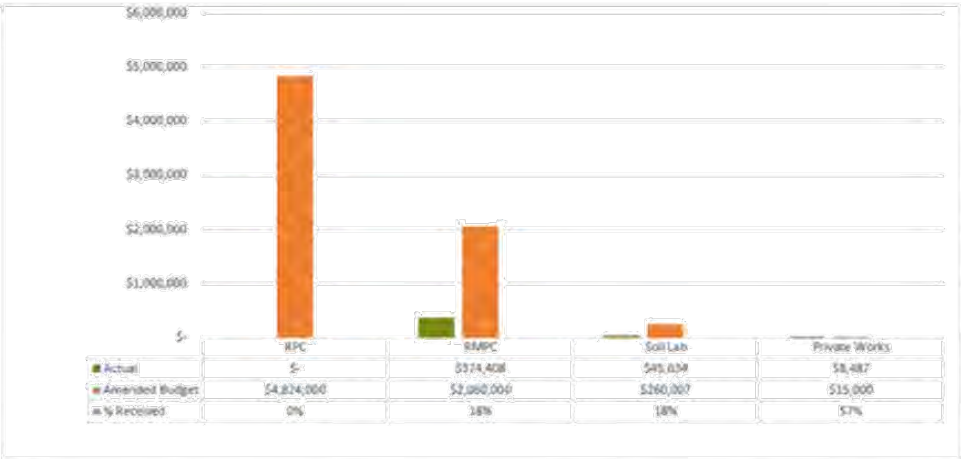


2.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears. As of 30 November 2023, interest received is tracking above target at 78% due to favourable interest rates.

2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 30 November 2023, sales revenue is tracking below target at 6%. This is largely due to timing of when RPC and RMPC works for this financial year are scheduled to be performed. Claims of approximately $1.4m were in progress at the end of November 2023.



2.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 30 November 2023, other income is tracking below target at 39%. Reasons surrounding this can be found below.

Income Stream	Actual	Original Budget	Amended Budget	% Received
VIC Income	$ 53,647	$ 88,100	$ 88,100	61%
Irrigation Income	$ -	$ 31,095	$ 31,095	0%
Fines	$ 10,345	$ 53,073	$ 53,073	19%
Scrap Steel	$ 130,957	$ 289,865	$ 289,865	45%
Library Sales	$ 968	$ 2,830	$ 2,830	34%
Museum Sales	$ 75	$ -	$ -	0%
Agency Income	$ 11,663	$ 52,000	$ 52,000	22%
Tourist Parks	$ 119,032	$ 320,000	$ 320,000	37%
Legal Recovery	-$ 1,893	$ 80,000	$ 80,000	-2%
Insurance Claims & Workcover	$ 15,147	$ 20,000	$ 20,000	76%
Misc Other	$ 123,190	$ 242,360	$ 242,360	51%
Total	**$ 463,130**	**$ 1,179,323**	**$ 1,179,323**	**39%**

- VIC Income is above target due to increased sale of goods.
- Irrigation Income is down due to timing of when hay is available for sale.
- Fines are below target due to timing in processing of animal infringements throughout the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor.
- Legal recovery, and insurance claims are raised and received sporadically during the year based on events and debt collection activities.
- Legal Recovery is a credit amount due to the reversal of Judgment Fees on rate arrears.

2.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 30 November 2023, operating grants are tracking above target at 85% due to timing in when operational grants are received and spent. Approximately $9.94m of the monies received so far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events.

Contract asset and contract liability movements have been processed up to the end of November.

2.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

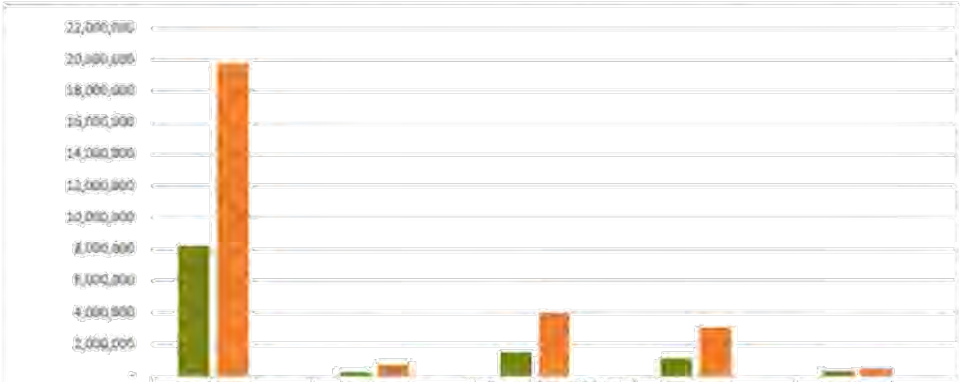
As of 30 November 2023, capital grants are tracking below target at 22%. Contract asset and contract liability movements have been processed for the month.

2.3 Expenditure

2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 30 November 2023, employee benefits are tracking just below target at 41%.



	Total Staff Wages and Salaries	Councillors' Remuneration	Annual, Sick and Long Service Leave Entitlements	Superannuation	Other Employee Related Expenses
Actual	8,237,074	272,250	3,508,729	2,104,498	383,184
Amended Budget	19,757,164	715,215	4,069,048	3,112,378	518,938
% Spent	42%	38%	86%	68%	74%

2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 30 November 2023, materials and services are tracking above target at 61%.

Description	Actual	Original Budget	Amended Budget	% Spent
Donations	521,902	641,631	857,931	61%
Admin Rec / Dividends	-	-	-	0%
Materials	10,949,610	21,569,778	22,213,000	49%
Services	10,681,518	10,510,525	13,125,645	81%
Internal Plant Charges	3,056,419	8,006,570	8,579,932	36%
Internal Plant Recoveries	- 3,477,336	- 8,968,726	- 8,968,726	39%
	21,732,114	**31,759,777**	**35,807,782**	

- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- A large portion of the donations relate to programs under the Black Summer Bushfire Grant as well as half yearly rate remissions.
- Additional expenditure under the services category is associated with the various weather events and has been offset by income from Queensland Reconstruction Authority (QRA).
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 30 November 2023, finance costs are tracking just above target at 44%.

2.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 30 November 2023, depreciation expense was just below target at 41%. Depreciation expense will be closely monitored as capitalisation occurs.

Work in progress balance as at 30 November 2023 is $25.99m, made up of the asset classes listed below. Minimal capitalisation of projects has occurred to date as the end of year audit was signed on 13th October 2023. Capitalisation has occurred and will be a heavy focus in the coming months.

Asset Class	Work in Progress Balance
Buildings	3,808,231
Liveability	552,098
Plant & Equip	37,372
Roads	15,879,986
Water	3,476,836
Wastewater	1,772,973
Fleet	273,164
Waste	125,856
Office	1,689
Land	66,069
	25,994,274

2.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (therefore its written down value which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at $531k as at 30 November 2023 due to sales income for fleet items sold and revenue from sale of land less disposals.

Capital Expense	Actual	Original Budget	Amended Budget
INCOME			
Fleet	- 139,182	- 415,000	- 415,000
Buildings	- 1		
Land	- 32,998	-	-
DISPOSALS			
Roads	527,359	-	-
Fleet	41,643	-	-
Land	12,772	-	-
Buildings	107,963	-	-
Water	13,741	-	-
	531,297	**- 415,000**	**- 415,000**

3.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 30 November 2023

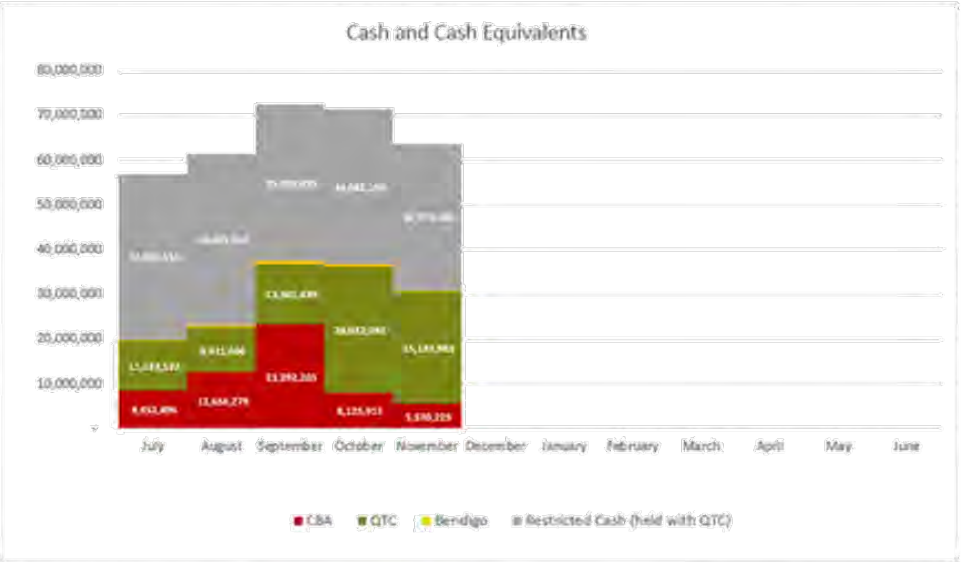
	2023 NOVEMBER $	Original Budget $	Amended Budget $
Current Assets			
Cash and Cash Equivalents	63,889,890	56,343,950	53,065,990
Trade and Other Receivables	8,742,631	11,936,624	12,200,645
Inventories	981,400	781,347	840,354
Investments	-	-	-
Total Current Assets	73,613,921	69,061,921	66,106,989
Non-Current Assets			
Trade and Other Receivables	543,637	389,495	389,495
Property, Plant and Equipment	1,057,721,163	1,068,147,535	1,079,285,404
Right of Use Asset	695,950	661,125	669,127
Intangible Assets	6,247,234	6,242,606	6,242,606
Total Non-Current Assets	1,065,207,984	1,075,440,760	1,086,586,632
TOTAL ASSETS	1,138,821,905	1,144,502,682	1,152,693,621
Current Liabilities			
Trade and Other Payables	8,332,426	10,423,308	15,173,787
Borrowings	3,309,663	3,460,548	3,460,548
Lease Liabilities	20,206	18,439	18,439
Provisions	3,992,865	3,931,009	3,915,600
Unearned Revenue	-	2,300,754	2,749,085
Other Liabilities	852,910	1,410,715	1,410,715
Total Current Liabilities	16,508,069	21,544,773	26,728,174
Non-Current Liabilities			
Trade and Other Payables	-	-	-
Borrowings	19,907,517	20,335,543	20,335,543
Lease Liabilities	712,723	686,457	694,284
Provisions	12,221,397	12,444,910	11,931,008
Other Liabilities	4,398,720	1,470,746	2,960,718
Total Non-Current Liabilities	37,240,357	34,937,655	35,921,553
TOTAL LIABILITIES	53,748,426	56,482,428	62,649,727
NET COMMUNITY ASSETS	1,085,073,480	1,088,020,254	1,090,043,894
Community Equity			
Retained Surplus/(Deficiency)	445,490,523	448,318,094	449,178,799
Asset Revaluation Surplus	639,582,956	639,702,160	640,865,095
TOTAL COMMUNITY EQUITY	1,085,073,480	1,088,020,254	1,090,043,894

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques receipted but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 30 November 2023, Council's actual cash and cash equivalents balance was $63.88m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

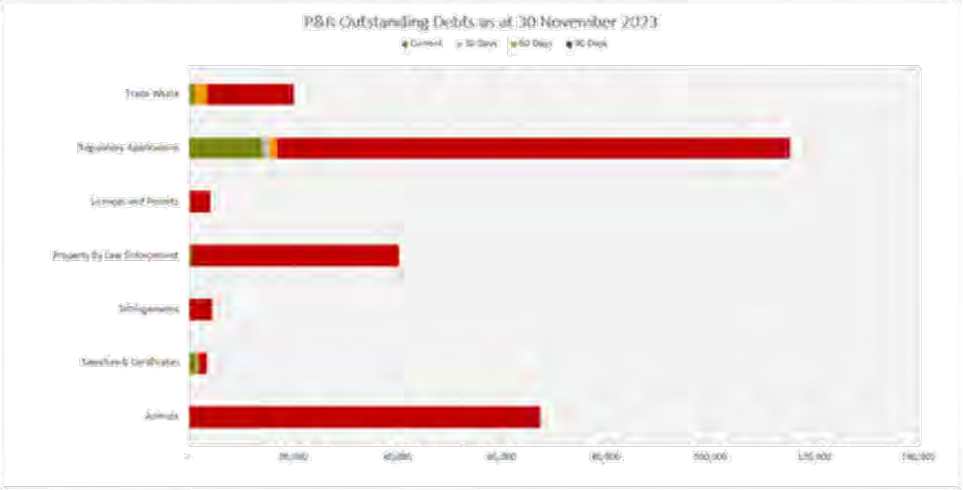


As at the 30 November 2023, the restricted cash balance was $32.7m. This decreased from last month by $1.9m and is made up of decreases in Roads $67k, Buildings $96k, Waste $38k, Plant & ICT $1.52m, Water $155k and Wastewater $32k.

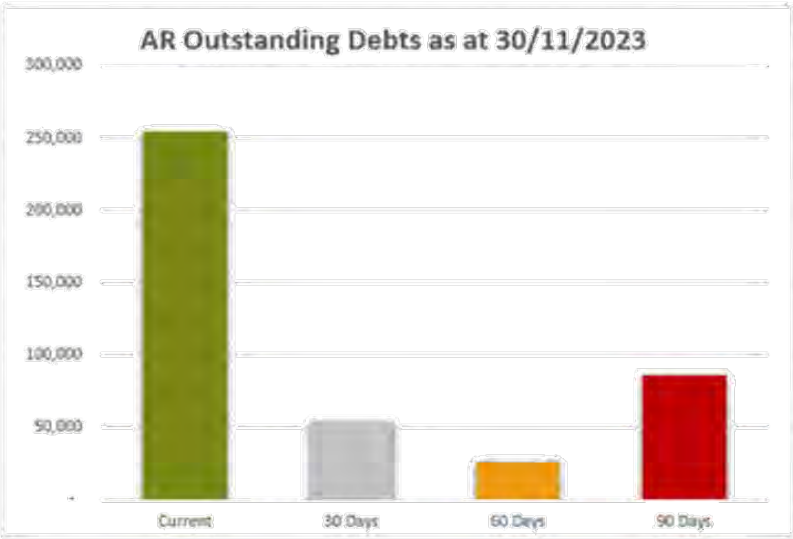
RESTRICTED CASH	Oct-23	Nov-23
Recurrent Expenditure	505,164	505,164
Future Capital Works		
Roads	4,893,884	4,826,541
Buildings	3,703,981	3,607,679
Waste	6,216,311	6,177,795
Land	25,322	25,322
Plant & ICT	8,513,599	6,994,010
Water	3,948,926	3,793,615
Wastewater	4,770,923	4,739,237
Unspent - Developer Contributions	1,729,986	1,729,986
Unspent - Loan Funds	374,100	374,100
Total	**34,682,196**	**32,773,449**

3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



Property and Rating (P&R) debts above that are overdue by 90 days or more total $232k and are made up of $68k in overdue animal registrations, $111k being actively pursued by Council staff or determination on next steps are being investigated, $40k can be recovered when properties are sold, and $13k belong to developer contributions that will be finalised in the future.

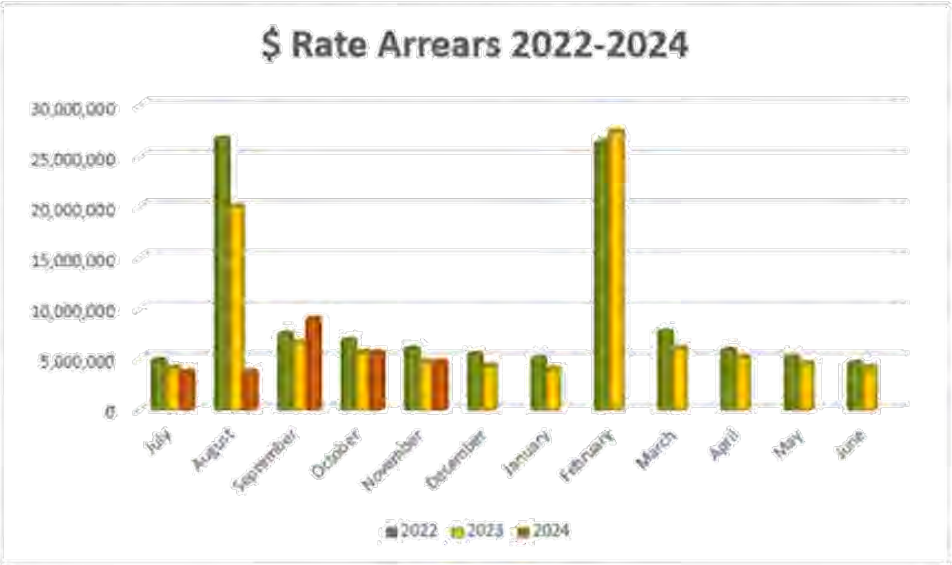


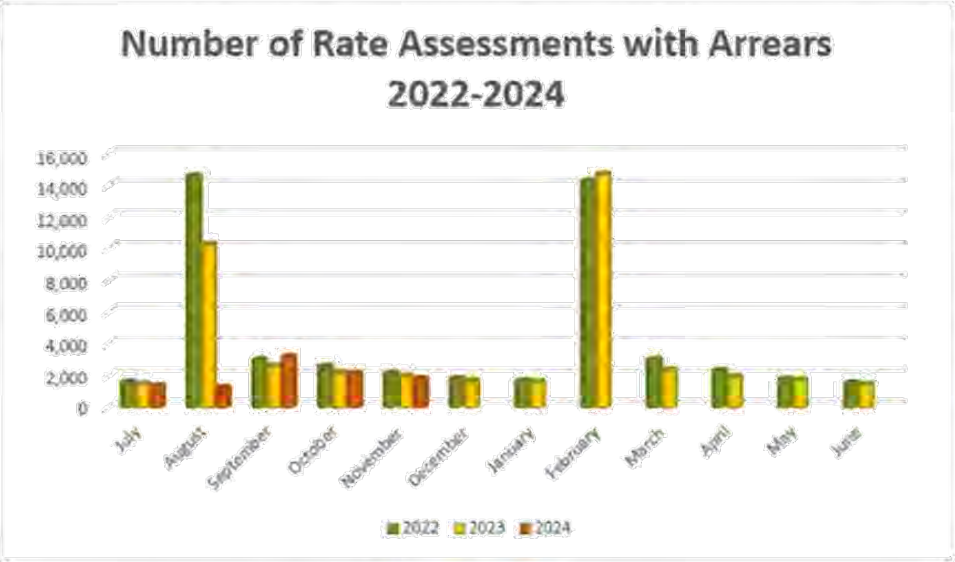
The AR outstanding debts 90+ days is currently $86k which is 20% of total AR outstanding debts.

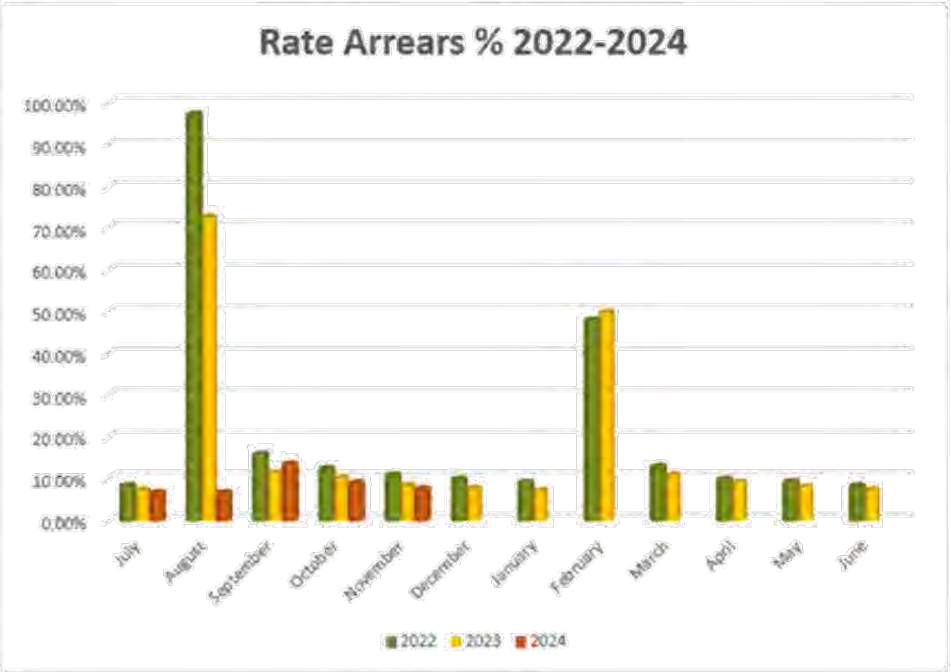
A total of 99% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. 1% is being actively pursued by Council staff.

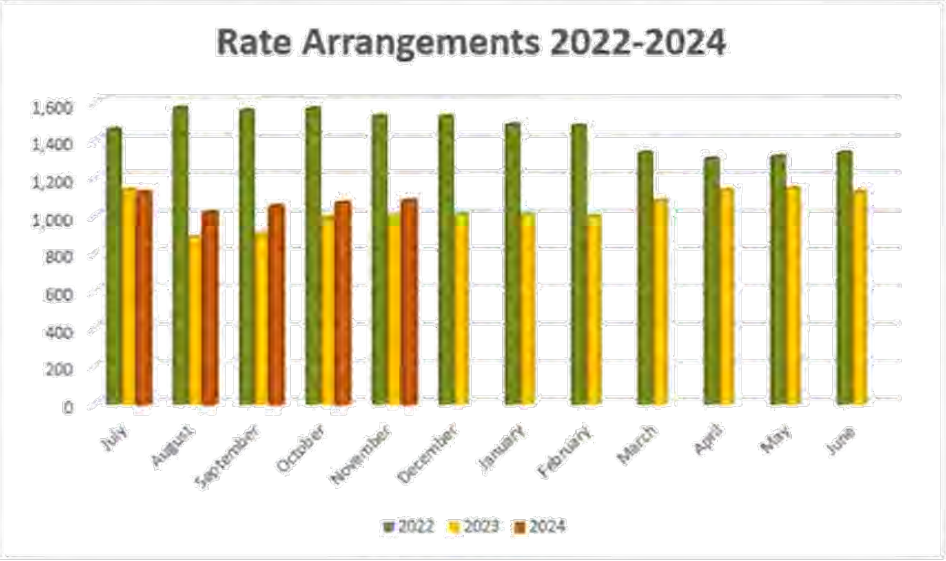
Rates in arrears as of 30 November 2023 is sitting at $4.67m or 7.53% which is above the target arrears of 7%. There are currently 1,076 assessments with rate arrangements in place which accounts for 60.18% of the properties that are in arrears.

Starting in the 2023/24 financial year, the effect of rates levies raised but still current have been removed to avoid distortion of numbers during August and February.






Rate Arrears % 2022-2024
100.00%
90.00%
80.00%
70.00%
60.00%
50.00%
40.00%
30.00%
20.00%
10.00%
0.00%
July
August
September
October
November
December
January
February
March
April
May
June
2022
2023
2024


Rate Arrangements 2022-2024
1,600
1,400
1,200
1,000
800
600
400
200
0
July
August
September
October
November
December
January
February
March
April
May
June
2022
2023
2024

3.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

3.2 Non-Current Assets

3.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

3.2.2 Property, Plant and Equipment

The total capital amended budget is $42.87m. Actual spent as of 30 November 2023 is $7.89m, which is tracking below target at 18%. Committed costs of $6.92m are also identified.

Capital project budget report is attached separately to this document.

3.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

3.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

3.3 Liabilities

3.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

Accounts Payable - Local Purchases 2023/2024

Report run: 05-Dec-2023

Town of Business	Town of Business Description	September 2023 Purchases	October 2023 Purchases	November 2023 Purchases
LOCAL				
	Total Local	4,535,650.47	3,227,241.89	1,467,443.31
OUTSIDE SBRC				
	Cherbourg	1,689.30	1,634.40	852.75
	Dalby	797.50	1,075.00	6,160.00
	Neighbouring Council	740.52	54.00	401.00
	Other	2,479,652.03	4,469,357.61	1,850,748.49
	Yarraman	28,197.00	28,582.00	28,197.00
	Total Other	2,511,076.55	4,500,703.01	1,886,359.24
	% Local Purchases	64.37%	41.78%	43.75%

3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 30 November 2023 was $23,217,180 made up of borrowings in the following departments.

Department	Borrowings	
NRM & Parks	$	305,154
Finance	$	242,000
Property	$	262,583
Economic Development	$	193,642
Environment & Waste	$	470,796
Infrastructure	$	8,204,649
Water & Wastewater	$	13,538,355
Total	**$**	**23,217,180**

3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

3.3.4 Provisions

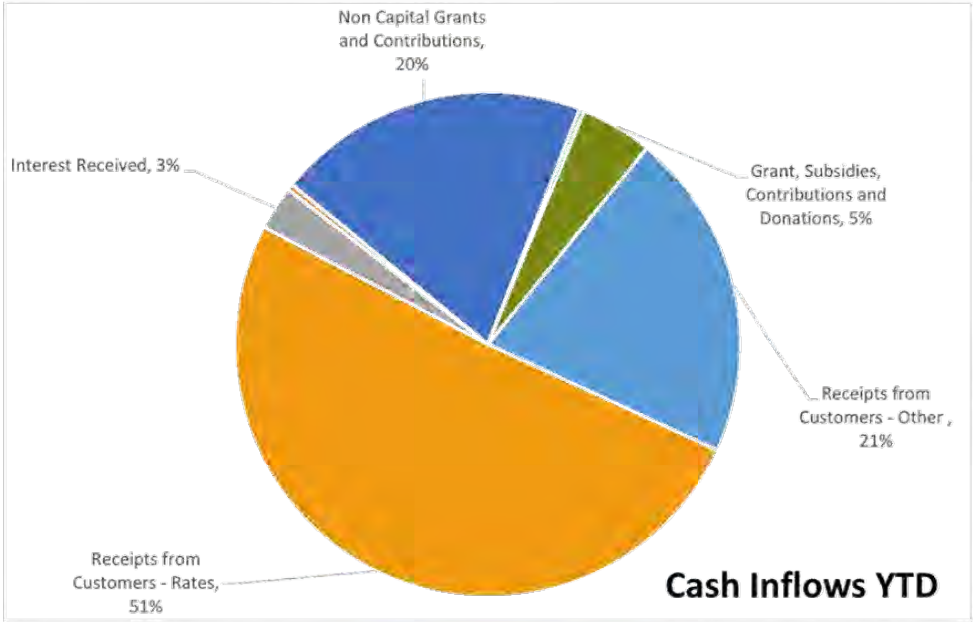
Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

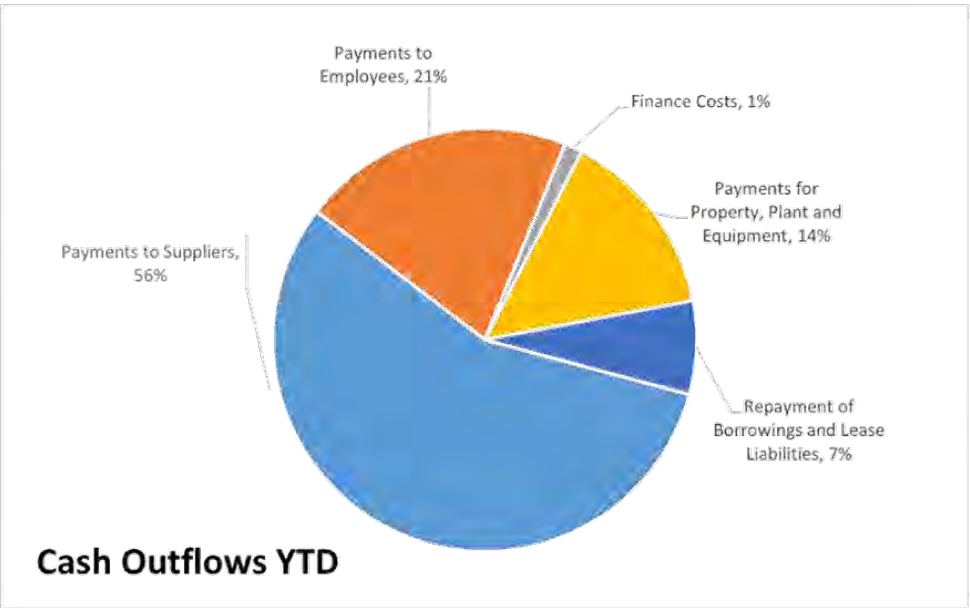
3.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments in June 2022 and June 2023 to cover the next four financial years' worth of State Waste Levy.

4.0 Interim Cash Flow

Monthly Cashflow	Sept	Oct	Nov	YTD	Original Budget	Amended Budget	YTD vs Amended Budget %
Cash Flows from Operating Activities							
Receipts from Customers	$20,254,885	$4,859,148	$2,029,685	$39,226,349	$75,792,130	$78,259,900	50%
Payments to Suppliers and Employees	($8,558,708)	($7,224,148)	($8,679,146)	($42,473,915)	($63,333,132)	($69,473,601)	61%
	$11,696,177	($2,365,001)	($6,649,461)	($3,247,566)	$12,458,998	$8,786,299	
Interest Received	$240,244	$333,879	$313,947	$1,535,974	$1,975,000	$1,975,000	78%
Rental Income	$61,100	$66,854	$34,673	$217,000	$459,715	$459,715	47%
Non Capital Grants and Contributions	$4,297,931	$1,933,450	$1,528,087	$10,936,402	$8,546,353	$12,899,782	85%
Finance Costs	($143,855)	($150,669)	($151,299)	($759,946)	($1,252,196)	($1,252,196)	61%
Net Cash Inflow (Outflow) from Operating Activities	$16,151,598	($181,486)	($4,934,051)	$8,681,864	$22,187,869	$22,868,600	38%
Cash Flows from Investing Activities							
Payments for Property, Plant and Equipment	($1,040,002)	($1,517,125)	($3,595,538)	($7,963,417)	($33,353,819)	($42,872,772)	19%
Payments for Intangible Assets	-	-	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	$14,637	$47,543	$51,364	$172,181	$415,000	$415,000	41%
Grant, Subsidies; Contributions and Donations	$261,643	$612,376	$560,711	$2,506,303	$9,471,224	$11,583,291	22%
Net Cash Inflow (Outflow) from Investing Activities	($763,722)	($857,205)	($2,983,463)	($5,284,934)	($23,467,595)	($30,874,481)	17%
Cash Flows from Financing Activities							
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	($4,316,377)	$90,736	$87,809	($3,930,566)	($3,351,655)	($3,351,655)	117%
Net Cash Inflow (Outflow) from Financing Activities	($4,316,377)	$90,736	$87,809	($3,930,566)	($3,351,655)	($3,351,655)	117%
Cash and Cash Equivalents at the Beginning of the Period	$61,596,051	$72,667,551	$71,719,595	$64,423,526	$60,975,332	$64,423,526	
Net Increase (Decrease) in Cash and Cash Equivalents	$11,071,499	($947,955)	($7,829,705)	($533,636)	($4,631,382)	($11,357,536)	
Cash and Cash Equivalents at the End of the Period	$72,667,551	$71,719,595	$63,889,890	$63,889,890	$56,343,950	$53,065,990	
Restricted Cash	$35,020,039	$34,682,196	$32,773,449	$32,773,449			
Cash Available for Use	$37,647,512	$37,037,399	$31,116,441	$31,116,441			
			Minimum 3 month operating liquidity	($11,782,258)			


Non Capital Grants and Contributions, 20%
Interest Received, 3%
Grant, Subsidies, Contributions and Donations, 5%
Receipts from Customers - Other , 21%
Receipts from Customers - Rates, 51%
Cash Inflows YTD


Payments to Employees, 21%
Finance Costs, 1%
Payments for Property, Plant and Equipment, 14%
Payments to Suppliers, 56%
Repayment of Borrowings and Lease Liabilities, 7%
Cash Outflows YTD

5.0 Interim Changes in Equity

	Sep-23 $	Oct-23 $	Nov-23 $	YTD $
Asset Revaluation Surplus				
Opening Balance	639,582,956	639,582,956	639,582,956	639,582,956
Inc/(dec) in asset revaluation surplus	-	-	-	-
Closing Balance	**639,582,956**	**639,582,956**	**639,582,956**	**639,582,956**
Retained Surplus				
Opening Balance	464,316,052	458,778,861	451,939,152	442,150,936
Restricted Cash Released	-	-	-	-
Net Result	- 5,537,191	- 6,839,709	- 6,448,628	3,339,588
Closing Balance	**458,778,861**	**451,939,152**	**445,490,523**	**445,490,523**
Total Community Equity	**1,098,361,817**	**1,091,522,108**	**1,085,073,480**	**1,085,073,480**

6.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

Name	Description	Formula	SRC's Target	Status	Row 21
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation})/\text{Number of Periods}}$	Target greater than or equal to 3 months	✓	9.45
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation})/\text{Number of Periods}}$	Target greater than or equal to 3 months	✓	4.58
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	4.46
Funded Long Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 63%	✓	121.20%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	6.08%
Cash Balance $M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to $24M	✓	63.00
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	2.04%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	1.06%

All ratios at the end of November are all within their respective targets apart from the Current Ratio and Asset Sustainability Ratio.

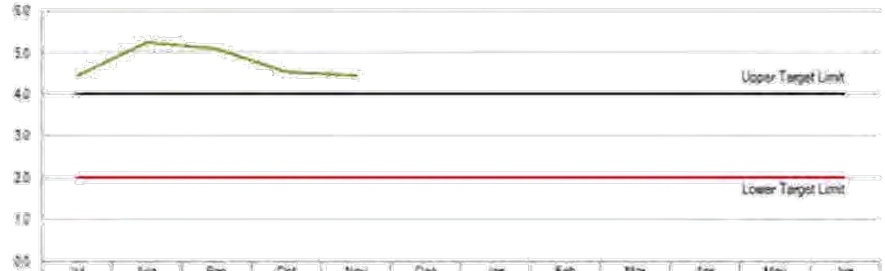
The Current Ratio (Working Capital Ratio) is sitting at 4.46 which is outside the target of between 2.0 and 4.0. This is largely due to a high cash at bank balances.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	12.0	11.2	11.9	10.7	9.4							
Lower Target	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0

OPERATING CASH RATIO

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	4.2	4.2	6.2	3.5	4.6							
Lower Target	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0

CURRENT RATIO

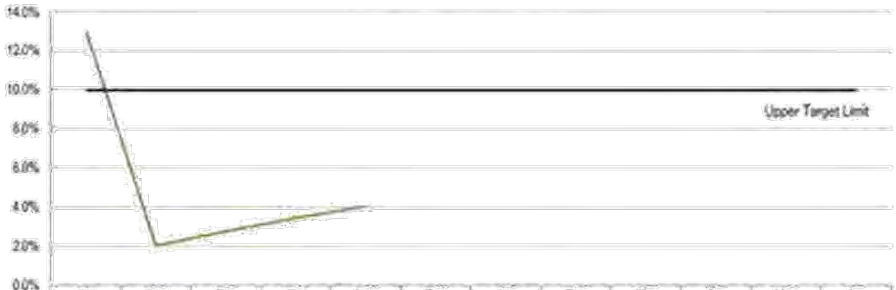


	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	4.4	5.2	5.1	4.5	4.5							
Upper Target	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Lower Target	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0

FUNDED LONG-TERM LIABILITIES

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	94%	99%	133%	132%	121%							
Lower Target	59%	59%	59%	59%	59%	59%	59%	59%	59%	59%	59%	59%

DEBT SERVICING RATIO

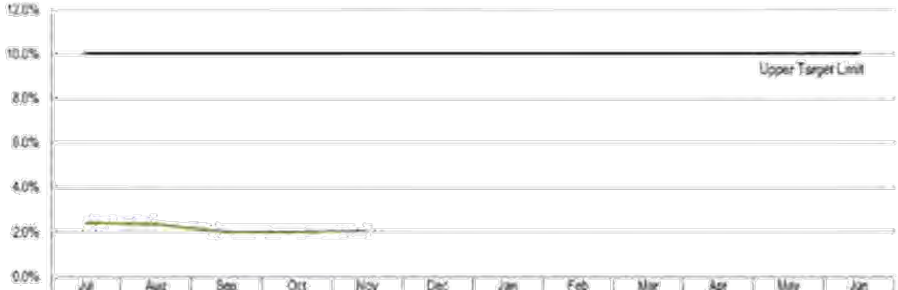


	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	12.9%	2.0%	2.8%	3.5%	4.1%							
Upper Target	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%

CASH BALANCE (M)

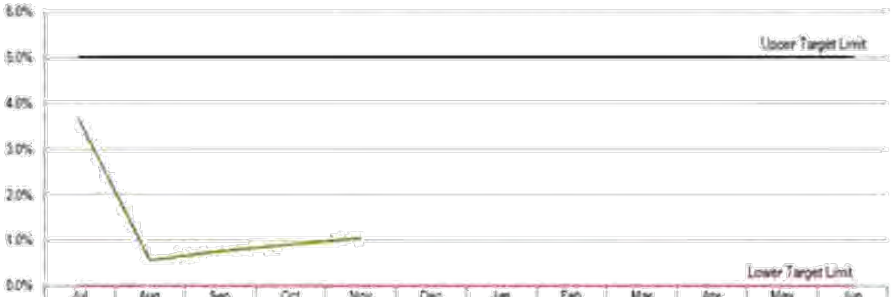
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	57.2	61.6	72.7	71.7	63.9							
Lower Target	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0

DEBT TO ASSET RATIO



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	2.4%	2.4%	2.0%	2.0%	2.0%							
Upper Target	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%

INTEREST COVERAGE RATIO



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD Actual	3.8%	0.6%	0.8%	0.9%	1.1%							
Upper Target	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%
Lower Target	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2023/2024 to 2032/2033. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

(a) income of the Local Government;
(b) expenditure of the Local Government; and
(c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

(a) consider its long-term financial forecast before planning new borrowings; and
(b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2023/2024 year.

7.1 Income and Expenditure Statements

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	59,547,733	61,907,594	64,197,042	66,589,935
Fees and Charges	5,460,481	5,623,174	5,762,635	5,905,581
Rental Income	475,805	490,079	502,331	514,890
Interest Received	2,044,125	2,105,449	2,158,085	2,212,038
Sales Revenue	7,074,232	7,286,459	7,468,622	7,655,338
Other Income	1,220,600	1,257,220	1,288,654	1,320,868
Grants, Subsidies, Contributions and Donations	7,691,925	7,801,167	7,874,816	7,950,307
	83,514,901	86,471,142	89,252,185	92,148,957
Capital Revenue				
Grants, Subsidies, Contribution and Donations	1,736,347	4,912,610	4,912,610	4,912,610
Total Income	85,251,248	91,383,752	94,164,795	97,061,567
Expenses				
Recurrent Expenses				
Employee Benefits	27,933,384	28,771,380	29,490,664	30,227,928
Materials and Services	31,714,350	32,665,795	33,482,457	34,619,536
Finance Costs	1,507,538	1,707,995	1,827,239	1,684,851
Depreciation and Amortisation	24,366,345	24,511,435	24,683,976	24,918,239
	85,521,617	87,656,605	89,484,336	91,450,554
Capital Expense	(415,000)	(427,450)	(438,136)	(449,089)
Total Expense	85,106,617	87,229,155	89,046,200	91,001,465
Net Result	144,631	4,154,597	5,118,595	6,060,103
Net Operating Result	(2,006,716)	(1,185,463)	(232,151)	698,404

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	69,097,666	71,714,740	74,446,827	77,310,761	80,302,017
Fees and Charges	6,052,096	6,202,278	6,356,212	6,514,000	6,675,725
Rental Income	527,763	540,957	554,482	568,343	582,552
Interest Received	2,267,339	2,324,023	2,382,123	2,441,676	2,502,718
Sales Revenue	7,846,721	8,042,889	8,243,961	8,450,060	8,661,312
Other Income	1,353,892	1,387,742	1,422,436	1,458,002	1,494,451
Grants, Subsidies, Contributions and Donations	8,027,684	8,106,995	8,188,289	8,271,615	8,357,026
	95,173,161	98,319,624	101,594,332	105,014,457	108,575,801
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
Total Income	100,085,771	103,232,234	106,506,942	109,927,067	113,488,411
Expenses					
Recurrent Expenses					
Employee Benefits	30,983,626	31,758,211	32,552,179	33,365,982	34,200,120
Materials and Services	35,177,520	36,056,963	36,958,402	38,192,377	38,829,438
Finance Costs	1,531,135	1,368,226	1,221,417	1,113,003	1,012,926
Depreciation and Amortisation	25,093,550	25,623,912	25,898,760	26,121,313	26,392,534
	92,785,831	94,807,312	96,630,758	98,792,675	100,435,017
Capital Expense	(460,316)	(471,824)	(483,620)	(495,711)	(508,104)
Total Expense	92,325,515	94,335,488	96,147,138	98,296,964	99,926,913
Net Result	7,760,256	8,896,747	10,359,804	11,630,103	13,561,498
Net Operating Result	2,387,330	3,512,313	4,963,574	6,221,782	8,140,784

7.2 Financial Position

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Assets				
Current Assets				
Cash and Cash Equivalents	$ 60,240,449	$ 59,565,937	$ 59,310,756	$ 60,296,940
Receivables	$ 8,178,519	$ 8,315,275	$ 8,373,092	$ 8,508,190
Inventories	$ 773,547	$ 765,847	$ 758,247	$ 750,747
Total Current Assets	**$ 69,192,515**	**$ 68,647,059**	**$ 68,442,095**	**$ 69,555,877**
Non-Current Assets				
Receivables - Non-Current	$ 239,104	$ -	$ -	$ -
Infrastructure, Property, Plant and Equipment	$ 1,069,614,742	$ 1,075,731,672	$ 1,077,910,646	$ 1,080,090,400
Intangible Assets	$ 6,234,633	$ 6,233,999	$ 6,233,999	$ 6,233,999
Right Of Use Assets	$ 636,295	$ 611,465	$ 586,634	$ 561,934
Total Non-Current Assets	**$ 1,076,724,774**	**$ 1,082,577,136**	**$ 1,084,731,280**	**$ 1,086,886,333**
Total Assets	**$ 1,145,917,289**	**$ 1,151,224,195**	**$ 1,153,173,374**	**$ 1,156,442,210**
Liabilities				
Current Liabilities				
Payables	$ 9,927,312	$ 10,000,967	$ 10,067,866	$ 10,136,004
Borrowings	$ 3,435,981	$ 3,777,907	$ 3,422,237	$ 3,581,764
Provisions	$ 4,145,374	$ 3,983,141	$ 3,943,433	$ 4,034,207
Unearned Revenue	$ 2,308,854	$ 2,317,054	$ 2,325,354	$ 2,333,754
Other Liabilities	$ 1,470,746	$ -	$ -	$ -
Total Current Liabilities	**$ 21,288,267**	**$ 20,079,069**	**$ 19,758,890**	**$ 20,085,730**
Non-Current Liabilities				
Payables - Non-Current	$ 667,520	$ 648,074	$ 628,243	$ 607,879
Borrowings - Non-Current	$ 22,697,222	$ 24,919,315	$ 21,497,078	$ 17,917,355
Provisions - Non-Current	$ 13,099,395	$ 13,258,254	$ 13,851,087	$ 14,333,066
Other Liabilities - Non-Current	$ -	$ -	$ -	$ -
Total Non-Current Liabilities	**$ 36,464,137**	**$ 38,825,643**	**$ 35,976,408**	**$ 32,858,301**
Total Liabilities	**$ 57,752,404**	**$ 58,904,713**	**$ 55,735,297**	**$ 52,944,031**
Net Assets	**$ 1,088,164,885**	**$ 1,092,319,482**	**$ 1,097,438,077**	**$ 1,103,498,179**
Equity				
Retained Earnings	$ 448,462,725	$ 452,617,322	$ 457,735,917	$ 463,796,019
Revaluation Reserve	$ 639,702,160	$ 639,702,160	$ 639,702,160	$ 639,702,160
Total Equity	**$ 1,088,164,885**	**$ 1,092,319,482**	**$ 1,097,438,077**	**$ 1,103,498,179**

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Assets					
Current Assets					
Cash and Cash Equivalents	$ 56,169,579	$ 61,766,239	$ 65,861,858	$ 70,746,563	$ 81,121,270
Receivables	$ 8,725,953	$ 8,381,563	$ 8,380,451	$ 8,528,740	$ 8,432,393
Inventories	$ 743,347	$ 736,047	$ 728,847	$ 721,747	$ 714,747
Total Current Assets	**$ 65,638,879**	**$ 70,883,850**	**$ 74,971,155**	**$ 79,997,050**	**$ 90,268,410**
Non-Current Assets					
Receivables - Non-Current	$ -	$ -	$ -	$ -	$ -
Infrastructure, Property, Plant and Equipment	$ 1,088,677,957	$ 1,090,319,062	$ 1,093,396,730	$ 1,097,780,678	$ 1,100,296,407
Intangible Assets	$ 6,233,999	$ 6,233,999	$ 6,233,999	$ 6,233,999	$ 6,233,999
Right Of Use Assets	$ 537,234	$ 512,534	$ 487,834	$ 463,133	$ 438,433
Total Non-Current Assets	**$ 1,095,449,190**	**$ 1,097,065,595**	**$ 1,100,118,563**	**$ 1,104,477,811**	**$ 1,106,968,839**
Total Assets	**$ 1,161,088,070**	**$ 1,167,949,445**	**$ 1,175,089,718**	**$ 1,184,474,861**	**$ 1,197,237,249**
Liabilities					
Current Liabilities					
Payables	$ 10,205,271	$ 10,275,698	$ 10,347,312	$ 10,420,146	$ 10,494,227
Borrowings	$ 3,640,606	$ 3,813,514	$ 577,949	$ 605,452	$ 634,497
Provisions	$ 4,143,471	$ 5,251,299	$ 6,506,673	$ 5,658,353	$ 4,189,433
Other Liabilites	$ 2,342,254	$ 2,350,854	$ 2,359,554	$ 2,368,354	$ 2,377,254
Total Current Liabilities	**$ 20,331,602**	**$ 21,691,365**	**$ 19,791,489**	**$ 19,052,305**	**$ 17,695,411**
Non-Current Liabilities					
Payables - Non-Current	$ 586,966	$ 565,488	$ 543,432	$ 520,781	$ 497,519
Borrowings - Non-Current	$ 14,274,769	$ 10,461,254	$ 9,883,305	$ 9,277,933	$ 8,643,355
Provisions - Non-Current	$ 14,636,297	$ 15,076,154	$ 14,356,506	$ 13,478,752	$ 14,694,377
Other Liabilites - Non-Current	$ -	$ -	$ -	$ -	$ -
Total Non-Current Liabilities	**$ 29,498,032**	**$ 26,102,897**	**$ 24,783,243**	**$ 23,277,466**	**$ 23,835,251**
Total Liabilities	**$ 49,829,634**	**$ 47,794,262**	**$ 44,574,732**	**$ 42,329,771**	**$ 41,530,661**
Net Assets	**$ 1,111,258,435**	**$ 1,120,155,182**	**$ 1,130,514,986**	**$ 1,142,145,089**	**$ 1,155,706,587**
Equity					
Retained Earnings	$ 471,556,275	$ 480,453,022	$ 490,812,826	$ 502,442,929	$ 516,004,427
Revaluation Reserve	$ 639,702,160	$ 639,702,160	$ 639,702,160	$ 639,702,160	$ 639,702,160
Total Equity	**$ 1,111,258,435**	**$ 1,120,155,182**	**$ 1,130,514,986**	**$ 1,142,145,089**	**$ 1,155,706,587**

7.3 Cash Flow

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Cash Flows from Operating Activities				
Receipts:				
Receipts from Customers	$ 81,494,120	$ 80,587,708	$ 83,180,220	$ 85,970,629
Interest Received	$ 2,044,125	$ 2,105,449	$ 2,158,085	$ 2,212,038
Rental Income	$ 475,805	$ 490,079	$ 502,331	$ 514,890
Non-Capital Grants and Contributions	$ 7,691,925	$ 7,801,167	$ 7,874,816	$ 7,950,307
Payments:				
Payment to Suppliers	-$ 65,398,682	-$ 67,705,708	-$ 67,305,509	-$ 69,288,232
Borrowing Costs	-$ 1,100,496	-$ 1,256,379	-$ 1,401,836	-$ 1,243,782
Net Cash Provided (or Used) in Operating Activities	**$ 25,206,797**	**$ 22,022,316**	**$ 25,008,107**	**$ 26,115,850**
Cash Flows from Investing Activities				
Receipts:				
Proceeds from Sale of PPE	$ 415,000	$ 427,450	$ 438,136	$ 449,089
Grants, Subsidies, Contributions and Donations	$ 1,736,347	$ 4,912,610	$ 4,912,610	$ 4,912,610
Payments:				
Payments for PPE	-$ 25,798,757	-$ 30,600,907	-$ 26,836,127	-$ 27,071,170
Net Cash Provided (or Used) in Investing Activities	**-$ 23,647,410**	**-$ 25,260,847**	**-$ 21,485,381**	**-$ 21,709,471**
Cash Flows from Financing Activities				
Receipts:				
Proceeds from Borrowings	$ 5,800,000	$ 6,000,000	$ -	$ -
Payments:				
Repayments of Borrowings	-$ 3,462,889	-$ 3,435,981	-$ 3,777,907	-$ 3,420,195
Net Cash Provided (or Used) in Financing Activities	**$ 2,337,111**	**$ 2,564,019**	**-$ 3,777,907**	**-$ 3,420,195**
Net Increase/(Decrease) in Cash and Cash Equivalents	$ 3,896,498	-$ 674,512	-$ 255,181	$ 986,184
Cash and Cash Equivalents at Beginning of Period	$ 56,343,950	$ 60,240,449	$ 59,565,937	$ 59,310,756
Cash and Cash Equivalents at End of Period	$ 60,240,449	$ 59,565,937	$ 59,310,756	$ 60,296,940

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	$ 88,882,356	$ 92,560,416	$ 96,460,522	$ 98,699,139	$ 102,472,202
Interest Received	$ 2,267,339	$ 2,324,023	$ 2,382,123	$ 2,441,676	$ 2,502,718
Rental Income	$ 527,763	$ 540,957	$ 554,482	$ 568,343	$ 582,552
Non capital grants and contributions	$ 8,027,684	$ 8,106,995	$ 8,188,289	$ 8,271,615	$ 8,357,026
Payments:					
Payment to Suppliers	-$ 70,885,155	-$ 71,522,959	-$ 74,375,342	-$ 78,755,244	-$ 78,804,938
Borrowing costs	-$ 1,082,245	-$ 918,406	-$ 747,567	-$ 692,837	-$ 668,596
Net Cash Provided (or Used) in Operating Activities	$ 27,737,742	$ 31,091,026	$ 31,462,508	$ 30,532,692	$ 34,440,965
Cash Flows from Investing Activities					
Receipts:					
Proceeds from sale of PPE	$ 460,316	$ 471,824	$ 483,620	$ 495,711	$ 508,104
Grants, subsidies ,contributions & donations	$ 4,912,610	$ 4,912,610	$ 4,912,610	$ 4,912,610	$ 4,912,610
Payments:					
Payments for PPE	-$ 33,654,284	-$ 27,238,193	-$ 28,949,605	-$ 30,478,439	-$ 28,881,439
Net Cash Provided (or Used) in Investing Activities	-$ 28,281,358	-$ 21,853,759	-$ 23,553,375	-$ 25,070,118	-$ 23,460,725
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	$ -	$ -	$ -	$ -	$ -
Payments:					
Repayments of borrowings	-$ 3,583,744	-$ 3,640,607	-$ 3,813,515	-$ 577,869	-$ 605,533
Net Cash Provided (or Used) in Financing Activities	-$ 3,583,744	-$ 3,640,607	-$ 3,813,515	-$ 577,869	-$ 605,533
Net Increase/(Decrease) in Cash and Cash Equivalents	-$ 4,127,361	$ 5,596,660	$ 4,095,618	$ 4,884,705	$ 10,374,707
Cash and Cash Equivalents at Beginning of Period	$ 60,296,940	$ 56,169,579	$ 61,766,239	$ 65,861,858	$ 70,746,563
Cash and Cash Equivalents at End of Period	$ 56,169,579	$ 61,766,239	$ 65,861,858	$ 70,746,563	$ 81,121,270

7.4 Changes in Equity

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Asset Revaluation Surplus				
Opening Balance	$ 639,702,160	$ 639,702,160	$ 639,702,160	$ 639,702,160
Increase/(Decrease) in Asset Revaluation Surplus	$ -	$ -	$ -	$ -
Closing Balance	$ 639,702,160	$ 639,702,160	$ 639,702,160	$ 639,702,160
Retained Surplus				
Opening Balance	$ 448,318,094	$ 448,462,725	$ 452,617,322	$ 457,735,917
Net Result	$ 144,631	$ 4,154,597	$ 5,118,595	$ 6,060,103
Closing Balance	$ 448,462,725	$ 452,617,322	$ 457,735,917	$ 463,796,019
Total Community Equity	**$ 1,088,164,885**	**$ 1,092,319,482**	**$ 1,097,438,077**	**$ 1,103,498,179**

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Asset Revaluation Surplus					
Opening Balance	$ 639,702,160	$ 639,702,160	$ 639,702,160	$ 639,702,160	$ 639,702,160
Increase/(Decrease) in Asset Revaluation Surplus	$ -	$ -	$ -	$ -	$ -
Closing Balance	$ 639,702,160	$ 639,702,160	$ 639,702,160	$ 639,702,160	$ 639,702,160
Retained Surplus					
Opening Balance	$ 463,796,019	$ 471,556,275	$ 480,453,022	$ 490,812,826	$ 502,442,929
Net Result	$ 7,760,256	$ 8,896,747	$ 10,359,804	$ 11,630,103	$ 13,561,498
Closing Balance	$ 471,556,275	$ 480,453,022	$ 490,812,826	$ 502,442,929	$ 516,004,427
Total Community Equity	**$ 1,111,258,435**	**$ 1,120,155,182**	**$ 1,130,514,986**	**$ 1,142,145,089**	**$ 1,155,706,587**

8.0 Investments

Council had $63.67m held in bank accounts on 30 November 2023. Out of this balance, 91% was held with QTC with an end of month interest rate of 5.14%, 8.5% was with Commonwealth Bank with an interest rate of 4.85% and the remaining 0.5% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2023	Current Rate
QTC	A1+	4.15%	5.14%
CBA General Account (new)	A1+	4.60%	4.85%
CBA General Account	A1+	4.60%	4.85%

Investment Portfolio Report

as at 30/11/2023

	Financial Institution			TOTAL
	Queensland Treasury	Bendigo Bank	Commonwealth Bank of Australia	
Opening Investment Balance 1 July 2023	47,968,495	375,308	15,917,155	**64,260,958**
Interest Rate	5.14%	0.00%	4.85%	
Deposits	14,000,000	311,465	82,653,958	**96,965,423**
Redemptions	5,000,000	504,926	93,224,860	**98,729,786**
Balance	56,968,495	181,846	5,346,253	**62,496,594**
Interest Income	971,385	-	230,250	**1,201,635**
Admin Charge	26,448	77	-	**26,525**
Net Interest Income	944,937	- 77	230,250	**1,175,110**
Ending Investment Balance as at 30/11/2023	57,913,432	181,770	5,576,503	**63,671,704**
% to Portfolio	91%	0%	9%	
Short Term Rating	A1+	A2	A1+	
Individual Counter - Party Limit	100%	10%	30%	
Maximum Funds Limit	No Limit	$20M	$20M	

9.0 Works for Queensland Round 4 (W4Q4)

The Works for Queensland Round 4 has a total budget of $5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent around $3.2m over the life of the W4Q4 funding with $952k of this on eligible projects for this financial year.

10.0 Rates Update

- 105 rates searches were completed in November.
- 171 rates requests processed during November.
- 117 transfers of properties were processed in November.
- 19 amalgamations and splits processed during November.

SOUTH BURNETT
REGIONAL COUNCIL

10.3 QUOTE SBRCQ 2023/24-18 - REPLACE WATER TRUCKS 2016, 2017 AND 2022

File Number: **30-11-2023**

Author: **Coordinator Plant & Fleet**

Authoriser: **Chief Executive Officer**

PRECIS

Purchase of three (3) water trucks to replace Plant 2016, 2017 and 2022 – SBRCQ 2023/24-18

SUMMARY

Quote SBRCQ 2023/24-18 is to purchase three (3) new water trucks to replace Plant 2016, 2017 and 2022.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council purchase from Daimler Trucks Sunshine Coast, three (3) Mitsubishi Fuso Shogun FV74 for $796,769.73 excluding GST.

BACKGROUND

Quote SBRCQ 2023/24-18 is to purchase three (3) new water trucks to replace Plant 2016, 2017 and 2022. Council engaged Local Buy to prepare tender documentation and obtain written quotes. Trade in offers were not requested from suppliers due to lengthy estimated delivery times as the water trucks will have a significant increase in hours when they are disposed. Water Trucks 2016, 2017 & 2022 will be sent to auction.

Written quotes were received from Daimler Trucks Sunshine Coast, Wideland Trucks and Equipment and Black Truck Sales.

Council does have seven (7) water trucks in total. However, the other four (4) water trucks are required in their current role and are identified as essential. Water Truck 2016, 2017 & 2022 were approved in 2023/2024 financial year's plant replacement budget with an allocation of $795,000. Any internal shifting of currently owned water trucks to replace water trucks 2016, 2017 & 2022 would still require replacement, therefore is not a viable option.

After evaluating all water trucks offered for consideration, it was decided to further compare the Fuso Shogun FV74 and the Hino 500 FM2635 as they are the two (2) highest scoring trucks. Council currently own both truck models.

All tender submissions included a water truck body from Metal X Engineering which is a local company located in Memerambi. Metal X Engineering were successful in supplying the water truck bodies in last year's water truck replacement tender.

Evaluations and truck information were sent to Works Coordinators and Supervisors for review and the opportunity for operators to assess the same model trucks. The feedback received was to continue with the Fuso FV74 from Daimler Trucks Sunshine Coast as the recommendation. Operators completed a plant justification form to start the replacement process which stated their requirements and specifications requested which forms part of the vehicle specifications required in the tender documents.

The Fuso FV74 from Daimler Trucks Sunshine Coast with the Metal X Engineering Water Truck Body is recommended for purchase by the assessment team as it has a high specification score, best total evaluation score of 4.46, has great power and torque, more suitable 12 speed transmission and the largest amount of included safety features.

The following quotes were received:

All prices exclude GST

SBRCQ 2023/24-18

Rank	Tenderer	Make/Model	Price
1.	Daimler Trucks Sunshine Coast	Fuso Shogun FV74	**$796,769.73**
2.	Wideland Trucks & Equipment	Hino 500 FM2635	$731,028.00
3.	Black Truck Sales	Isuzu FXY 240 – 350	$817,104.54
4.	Black Truck Sales	Iveco S-Way 460	$979,484.43

ATTACHMENTS

1. Recommendation Report to replace SBRCQ 2023/24-18

SOUTH BURNETT
REGIONAL COUNCIL

Post Market Recommendation Report $200K+

Project Title: Replacement of Water Trucks 2016, 2017 & 2022

Contract Reference No: SBRCQ-2023/24-18

Author: Brandon Orchard

Position Title: Plant & Fleet Coordinator

Date: 27/10/2023

Assessment Team

Col Miller – Coordinator Works
Malcolm Latcham – Coordinator Works
Raymond Hartley – Supervisor Works
Geoff Waldron – Supervisor Works
Phil Dugdell – Supervisor Works
Brandon Orchard - Plant & Fleet Coordinator

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Executive Summary

Quote SBRCQ 2023/24-18 is to purchase three (3) new water trucks to replace three (3) Mitsubishi Heavy Rigid water trucks (Plant No.'s 2016, 2017 & 2022)

Council engaged Local Buy to prepare tender documentation and obtain written quotes.

Trade in offers were not requested from suppliers due to lengthy estimated delivery times as the water trucks will have a significant increase in hours when they are disposed. Water trucks 2016, 2017 & 2022 will be sent to auction.

Timeline

Release Date: 30/08/2023 Closed Date: 21/09/2023

	Offers were received from the following suppliers:
1.	**Daimler Trucks Sunshine Coast - Fuso**
2.	**Wideland Group – Hino**
3.	**Blacks Truck Sales – Isuzu**
4.	**Blacks Truck Sales - Iveco**

Exceptions

Was an Exception applied to this Procurement process?
(Failure to meet Council Policy)

☐ YES
Procurement Exception Form MUST accompany this Report

☒ NO

Evaluation Methodology

How have the Sound Contracting Principles been satisfied?	Justification/Explanation
Whole of Life Value for Money	50%
Specification Suitability	30%
Warranty	20%

Evaluation Results

Rank	Result: (% or Score)	Tenderer	Make/Model	Price
1.	**4.46**	**Daimler Trucks Sunshine Coast**	**Fuso Shogun FV74**	**$796,769.73**
2.	4.07	Wideland Trucks & Equipment	Hino 500 FM2635	$731,028.00
3.	3.98	Black Truck Sales	Isuzu FXY 240 – 350	$817,104.54
4.	3.71	Black Truck Sales	Iveco S-Way 460	$979,484.43

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

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Procurement Plan

Water Truck 2016 Recommended to Replace

Water truck 2016 is in a major maintenance and construction crew in the Murgon/Wondai area. Information relating to the existing Water Truck are as follows:

Financial Year	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Expenses	$36,234.04	$61,875.78	$48,659.68	$27,306.94	$29,136.53

Financial Details

- Expenses over the life of the Water Truck $324,093.53
- Purchased April 2014 for $202,262.55
- Replacement Value $265,000.00
- Residual Value $12,000.00
- Accumulated Depreciation $194,262.55
- Written Down Value $12,000.00

Utilisation and Age Details

- Utilisation of water truck 2016 over its life is 100% when comparing to average utilisation of 20,000 kilometres annually according to the Institute of Public Works Engineering Australasia (IPWEA) industry benchmark.
- 9.5 years old, Institute of Public Works Engineering Australasia (IPWEA) optimum replacement benchmark is 8 years.
- Year model 2014.

Water Truck 2017 Recommended to Replace

Water Truck 2017 is in a major maintenance and construction crew in the Kingaroy area. Information relating to the existing Water Truck are as follows:

Financial Year	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Expenses	$64,277.55	$27,341.38	27,526.74	$26,349.17	$35,728.78

Financial Details

- Expenses over the life of the Water Truck $311,939.45
- Purchased February 2014 for $206,262.55
- Replacement Value $265,000.00
- Residual Value $12,000.00
- Accumulated Depreciation $194,262.55
- Written Down Value $12,000.00

Utilisation and Age Details

- Utilisation of water truck 2017 over its life is 87% when comparing to average utilisation of 20,000 kilometres annually according to the Institute of Public Works Engineering Australasia (IPWEA) industry benchmark.
- 9.5 years old, Institute of Public Works Engineering Australasia (IPWEA) optimum replacement benchmark is 8 years.
- Year model 2014.

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Water Truck 2022 Recommended to Replace

Water truck 2022 is in a major maintenance and construction crew in the Kingaroy area. Information relating to the existing Water Truck are as follows:

Financial Year	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
Expenses	$36,974.56	$31,875.98	$24,079.96	$27,786.99	$9,494.36

Financial Details

- Expenses over the life of the Water Truck $188,632.75
- Purchased May 2015 for $193,347.27
- Replacement Value $265,000.00
- Residual Value $12,000.00
- Accumulated Depreciation $162,452.33
- Written Down Value $30,894.94

Utilisation and Age Details

- Utilisation of water truck 2022 over its life is 105% when comparing to average utilisation of 20,000 kilometres annually according to the Institute of Public Works Engineering Australasia (IPWEA) industry benchmark.
- 8.5 years old, Institute of Public Works Engineering Australasia (IPWEA) optimum replacement benchmark is 8 Years.
- Year Model 2015.

Other Options Than Replacement

Council does have seven (7) water trucks in total. However, the other four (4) water trucks are required in their current role and are identified as essential. Water Truck 2016, 2017 & 2022 was approved in 2023/2024 financial year's plant replacement budget with an allocation of $795,000. Any internal shifting of currently owned water trucks to replace water trucks 2016, 2017 & 2022 would still require replacement, therefore is not a viable option.

Replacement Water Truck Requirements

The replacement for water trucks 2016, 2017 & 2022 were requested to have the following specifications.

- Approx. 300 Kw.
- Largest tank capacity possible that meets NHVR (National Heavy Vehicle Regulator) General Mass Guidelines.
- HR (Heavy Rigid) Truck.
- Live drive from engine to operate hydraulic pump and water pump.
- Rust proofing of chassis and components including electronic rust prevention system.
- Five (5) fully adjustable fan sprays.
- Hot dip galvanised body.
- Council standard options including fire extinguisher, uhf radio, dash camera, reverse sensors, camera and alarm, battery isolator, toolbox, tinted windows, heavy duty floor mats and seat covers, spare wheel and tyre.

The water trucks are to have hot dip galvanised frames, rust proofing coating on chassis and components and an electronic rust prevention system fitted to reduce costly and lengthy repairs to rust damaged body frames and components which are required on Councils current water trucks. Approximate costs of previously repaired water trucks are $40,000.

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Whole of Life value for Money

The whole of life value for money was calculated based on:

- Purchase price.
- Residual value @ 8 years/200,000 kilometres.
- Servicing costs.
- Ad-blue consumption.
- Fuel consumption rates; and
- 5% return on capital investment.

The annual whole of life value for money for each water truck was then compared to the lowest annual cost and a score out of 5 was calculated.

Vehicle Type and Supplier	Whole of Life Value for Money 50%
Fuso Shogun FV74 – Daimler Trucks Sunshine Coast	4.38
Hino 500 FM2635 Medium Air – Wideland Trucks & Equipment	**5.00**
Isuzu FXY 240/350 – Black Trucks Sales	4.27
Iveco S-Way 460 – Black Truck Sales	3.55

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

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	Dealer 1	Dealer 2	Dealer 3	Dealer 4
	Shogun FV74 - Daimler Trucks Sunshine Coast	500 FM2635 Medium Rit - Wideland Trucks & Equipment	Isuzu FXY 240-350 - Black Truck Sales	Iveco S-Way 460 - Black Truck Sales
Purchase Price	$ 796,769.73	$ 731,028.00	$ 817,104.54	$ 979,484.43
Capital Cost of Purchase	$ 350,578.68	$ 321,652.32	$ 359,526.00	$ 430,973.15
Expected Life of Vehicle (Years)	8.0	8.0	8.0	8.0
Estimated Km's at Trade	200,000	200,000	200,000	200,000
Residual % (Wholesale)	25.00%	25.00%	25.00%	25.00%
Residual % (Retail)				
Residual Value	$ 199,192.43	$ 182,757.00	$ 204,276.14	$ 244,871.11
Cost Over Life of Vehicle Bundle	$ 597,577.30	$ 548,271.00	$ 612,828.41	$ 734,613.32
Fuel Usage (L/100Km)	41.69	34.48	41.69	41.69
Total Fuel Cost	$ 510,285.60	$ 422,035.20	$ 510,285.60	$ 510,285.60
Cost of Servicing over life of Vehicle	$ 25,358.42	$ 28,134.00	$ 28,134.00	$ 28,134.00
Cost of Ad-Blue over life of Vehicle	$ 16,509.24	$ 13,654.08	$ 16,509.24	$ 16,509.24
Trade Value Compared to Highest Offer				
Actual Trade Value Offered	$ -	$ -	$ -	$ -
Total Cost of Vehicle Bundle	$ 1,500,309.24	$ 1,333,746.60	$ 1,527,283.24	$ 1,720,515.31
Total Cost of Vehicle Bundle per Annum	$ 187,538.65	$ 166,718.33	$ 190,910.41	$ 215,064.41
Total Cost of Each Vehicle per Annum	$ 62,512.88	$ 55,572.78	$ 63,636.80	$ 71,688.14
WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)				
Whole of Life Cost of Vehicle per Annum	$ 62,512.88	$ 55,572.78	$ 63,636.80	$ 71,688.14
Cheapest Whole of Life Vehicle Cost per Annum	$ 55,572.78	$ 55,572.78	$ 55,572.78	$ 55,572.78
Whole of Life Value for Money Rating	4.38	5.00	4.27	3.55

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Specification Suitability

The following specifications were used to calculate a score out of 5:

- Engine power & torque
- Fuel tank capacity
- Safety Features

The water truck specifications were compared, and a score was calculated for each individual specification. An average score was then produced over all specifications.

Vehicle Type and Supplier	Specification Suitability
	30%
Fuso Shogun FV74 – Daimler Trucks Sunshine Coast	4.78
Hino 500 FM2635 Medium Air – Wideland Trucks & Equipment	2.46
Isuzu FXY 240/350 – Black Trucks Sales	2.80
Iveco S-Way 460 – Black Truck Sales	**4.79**

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Warranty

The warranty score was calculated on the number of years listed in the warranty terms.

Vehicle Type and Supplier	Warranty
	20%
Fuso Shogun FV74 – Daimler Trucks Sunshine Coast	4.17
Hino 500 FM2635 Medium Air – Wideland Trucks & Equipment	4.17
Isuzu FXY 240/350 – Black Trucks Sales	**5.00**
Iveco S-Way 460 – Black Truck Sales	2.50

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Total Evaluation Scores

Vehicle Type and Supplier	Whole of Life Value for Money	Specification Suitability	Warranty	Total
	50%	30%	20%	100%
Fuso Shogun FV74 – Daimler Trucks Sunshine Coast	**4.38**	**4.78**	**4.17**	**4.46**
Hino 500 FM2635 Medium Air – Wideland Trucks & Equipment	5.00	2.46	4.17	4.07
Isuzu FXY 240/350 – Black Trucks Sales	4.27	2.80	5.00	3.98
Iveco S-Way 460 – Black Truck Sales	3.55	4.79	2.50	3.71

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

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Conclusion Final Assessment

After evaluating all water trucks offered for consideration, it was decided to further compare the Fuso Shogun FV74 and the Hino 500 FM2635 as they are the two highest scoring trucks. Council currently own both truck models.

Fuso Shogun FV74 – Daimler Trucks Sunshine Coast

- 335 Kw.
- 2200 Nm.
- 400 L fuel capacity.
- 41.69 L/100Km Fuel consumption.
- 5 years / 500,000 Km warranty.
- Air Bag Suspension.
- 12 speed AMT (Automatic Manual Transmission).
- Safety Features – Lane departure warning, fatigue management warnings, adaptive cruise control, electronic stability control and automatic emergency braking.

Hino 500 FM2635 – Wideland Trucks & Equipment

- 257 Kw.
- 1422 Nm.
- 200 L fuel capacity.
- 34.48 L/100Km fuel consumption.
- 5 years / 350,000 Km warranty.
- Air Bag Suspension.
- 9 Speed Synchro manual transmission.
- No additional safety features.

Evaluations and truck information were sent to Works Coordinators and Supervisors for review and the opportunity for operators to assess the same model trucks. The feedback received was to continue with the Fuso FV74 from Daimler Trucks Sunshine Coast as the recommendation. Operators completed a plant justification form to start the replacement process which stated their requirements and specifications requested which forms part of the vehicle specifications required in the tender documents.

Water Truck Bodies

All tender submissions included a water truck body from Metal X Engineering which is a local company located in Memerambi. Metal X Engineering were successful in supplying the water truck bodies in last years water truck replacement tender.

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Recommendation

The **Fuso FV74 from Daimler Trucks Sunshine Coast with the Metal X Engineering Water Truck Body is recommended for purchase** by the assessment team as it has a high specification score, best total evaluation score of **4.46,** has great power and torque, more suitable 12 speed transmission and the largest amount of included safety features.

That Council purchase from Daimler Trucks Sunshine Coast, **three (3) Fuso Shogun FV74 with Metal X Engineering Water Truck bodies for $796,769.73 excluding GST**. The tendered price is $1,769.73 over the allocated the allocated budget of $795,000.00. The expected delivery date is approximately 12 months, this can change depending on units available at the time of order.

RECOMMENDED TENDERER	TENDERED PRICE (excl. GST)
Daimler Trucks Sunshine Coast	**$796,769.73**

Authorised Officer Delegation Approval:	_____	Signature:	_____	Date:	_____
Manager Approval: <$100K	_____	Signature:	_____	Date:	_____
GM Approval: $100K <$200K	_____	Signature	_____	Date:	_____
CEO Approval: >$200K	_____	Signature:	_____	Date:	_____
Council Approval:	☐ YES ☐ NO			Date:	_____

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10.4 LOCAL LAW REVIEW WORKSHOP

File Number: **13.12.2023**

Author: **Executive Assistant**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee on 06 December 2023, was a report regarding the Local Law Review.

SUMMARY

COMMITTEE RESOLUTION 2023/1

Moved: Cr Gavin Jones
Seconded: Cr Jane Erkens

That the Committee recommend to Council to

1. Accept the report, Local Laws Review – Discovery Phase – August 2023 for information; and
2. Adopt the following recommendations that Council:
   (a) Repeal Subordinate Local Law 1.07 – Operation of Cane Railways 2011.
   (b) Repeal Model Local Law No. 2 (Meetings) 2008.

3. Workshop shared accomodation, temporary homes, animals and parking in January 2024.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council

1. Accept the report, Local Laws Review – Discovery Phase – August 2023 for information; and
2. Adopt the following recommendations that Council:
   (a) Repeal Subordinate Local Law 1.07 – Operation of Cane Railways 2011.
   (b) Repeal Model Local Law No. 2 (Meetings) 2008.

3 Conduct a workshop shared accomodation, temporary homes, animals and parking in January 2024

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee on 06 December 2023.

ATTACHMENTS

Nil

10.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ASSET MANAGEMENT POLICY - STRATEGIC014

File Number: **13-Dec-2023**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Asset Management Policy – Strategic014 as presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023.

SUMMARY

7.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ASSET MANAGEMENT POLICY – STRATEGIC014

COMMITTEE RESOLUTION 2023/134

Moved: Cr Kirsty Schumacher
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Asset Management Policy – Strategic014 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Asset Management Policy – Strategic014 be adopted as presented.

BACKGROUND

Presented at the Liveability, Governance & Finance Standing Committee Meeting held on 6 December 2023.

ATTACHMENTS

1. South Burnett Regional Council Asset Management Policy - Strategic014

POLICY CATEGORY - NUMBER: Strategic014
POLICY OWNER: Infrastructure Planning

ECM ID: 2606416
ADOPTED: 13 December 2023

Asset Management Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed**.

Table of Contents

1. POLICY STATEMENT 1
2. SCOPE 1
3. GENERAL INFORMATION 1
4. DEFINITIONS 2
5. LEGISLATIVE REFERENCE 3
6. RELATED DOCUMENTS 3
7. NEXT REVIEW 3
8. VERSION CONTROL 3

1. POLICY STATEMENT

The purpose of this policy is to set guidelines for implementing consistent asset management practices throughout South Burnett Regional Council ('Council').

2. SCOPE

This policy applies to all Council representatives and includes entities over which Council has direct ownership, management and/or financial control.

3. GENERAL INFORMATION

The objectives of this policy is to effectively manage assets to maximise their value to Council in terms of achieving its corporate objectives by:

- ensuring that services and infrastructure are provided in a financially sustainable manner, with the appropriate levels of service to customers and the environment;
- safeguarding infrastructure assets including physical assets and employees by implementing appropriate asset management strategies and appropriate financial resources for those assets;
- creating an environment where all employees take an integral part in overall management of infrastructure assets by creating and sustaining an asset management awareness throughout Council by training and development;
- meeting Council's legislative and regulatory requirements for asset management;
- ensuring resources and operational capabilities are identified and responsibility for asset management is allocated; and
- demonstrating transparent and responsible asset management practices that align with good industry practice.

3.1. Principles

Council's sustainable service delivery objectives will be met by ensuring adequate provision is made for the long-term planning, financing, and lifecycle management of assets by:

- ensuring that Council's capital assets are provided in a manner that respects financial, cultural, and environmental sustainability;
- meeting all relevant legislative and regulatory requirements;

- demonstrating transparent and responsible asset management practices that align with good industry practices; and
- implementing sound Asset Management Plans ('AMPs') and strategies and providing sufficient financial resources to accomplish these by:
  - completing AMPs for all major asset/service areas;
  - incorporating expenditure projections from AMPs into Council's long term financial plan;
  - conducting regular and systematic reviews to all AMPs to ensure that assets are-managed, valued and depreciated in accordance with appropriate best practice;
  - conducting regular inspections as part of the asset management process to ensure agreed service levels are maintained and to identify asset renewal priorities;
  - ensuring asset renewals meet agreed service levels and are identified in adopted AMPs. Where applicable, long term financial plans, will form the basis of annual budget estimates with the service and risk consequences of variations in defined asset renewals and budget resources documented;
  - reporting on future life cycle costs will be considered in all decisions relating to new services and assets and upgrading of existing services and assets;
  - determining future service levels with associated delivery costs in consultation with the community;
  - ensuring necessary capacity and other operational capabilities are provided and asset management responsibilities are effectively allocated;
  - creating a corporate culture where all Council representatives play a part in overall care for Council's assets by providing necessary awareness, training, and professional development; and
  - providing the community with services and levels of service for which the community are willing and able to pay.

4. DEFINITIONS

Asset means an item or entity that has potential or actual value to an organisation. The value will vary between different organisations and their stakeholders and can be tangible or intangible and financial or non-financial.

Asset Lifecycle means the stages involved in the management of an asset.

Asset Management means the coordinated activity of an organisation to realise value from its assets.

Asset Management Plan means a long-term plan that outlines the asset activities and programmes for each service area and resources applied to provide a defined level of service in the most effective way.

Capital Renewal means expenditure on an existing asset, which returns, restores, rehabilitates the service potential or the life of the asset up to that which it had originally. As it reinstates existing service potential, it has no impact on revenue, but may reduce future operating and maintenance expenditure if completed at the optimum time, for example, resurfacing or resheeting a material part of a road network, replacing a material section of a drainage network with pipes of the same capacity, resurfacing an oval.

Capital Upgrade means expenditure, which enhances an existing asset to provide a higher level of service or expenditure that will increase the life of the asset beyond that which it had originally. It will increase operating and maintenance expenditure in the future because of the increase in the council's asset base, for example, widening the sealed area of an existing road, replacing drainage pipes with pipes of a greater capacity, enlarging a grandstand at a sporting facility.

New means expenditure which creates a new asset providing a new service to the community that did not exist beforehand. As it increases service potential it may impact revenue and will increase future operating and maintenance expenditure.

5. LEGISLATIVE REFERENCE

Australian Accounting Standards
ISO 55001 Strategic Asset Management
ISO 55002 Asset Management
Local Government Act 2009 (Qld)
Local Government Regulation 2012 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Corporate Risk Management Policy – Statutory020
South Burnett Regional Council Debt Policy 2023/2024 – Statutory010
South Burnett Regional Council Disposal of Assets Policy – Statutory008
South Burnett Regional Council Environmental Sustainability Policy – Statutory074
South Burnett Regional Council Financial Sustainability Policy – Statutory070

7. NEXT REVIEW

As prescribed by legislation or December 2025

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	26 June 2009	2606416
2	Review of policy	12 June 2019	2606416
3	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2606416
4	Review of policy	13 December 2023	2606416

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date: 13 December 2023

10.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CORPORATE CREDIT CARD POLICY - STATUTORY031

File Number: **13-Dec-2023**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Corporate Credit Card Policy – Statutory031 as presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023.

SUMMARY

7.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CORPORATE CREDIT CARD POLICY – STATUTORY031

COMMITTEE RESOLUTION 2023/135

Moved: Cr Jane Erkens
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Corporate Credit Card Policy – Statutory031 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Corporate Credit Card Policy – Statutory031 be adopted as presented.

BACKGROUND

Presented at the Liveability, Governance & Finance Standing Committee Meeting held on 6 December 2023.

ATTACHMENTS

1. South Burnett Regional Council Corporate Credit Card Policy - Statutory031

POLICY CATEGORY - NUMBER: Statutory031
POLICY OWNER: Finance & Sustainability

ECM ID: 2608078
ADOPTED: 13 December 2023

Corporate Credit Card Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

Table of Contents

1. POLICY STATEMENT 1
2. SCOPE 1
3. GENERAL INFORMATION 1
4. DEFINITIONS 2
5. LEGISLATIVE REFERENCE 2
6. RELATED DOCUMENTS 3
7. NEXT REVIEW 3
8. VERSION CONTROL 3

1. POLICY STATEMENT

South Burnett Regional Council has developed this policy to set guidelines for purchasing and paying of items using corporate credit cards in accordance with Council's Procurement Policy.

2. SCOPE

This policy applies to all Council representatives who are provided with a Council corporate credit card.

3. GENERAL INFORMATION

Corporate credit cards may be issued to Council representatives where it is deemed the facility is necessary and provides the most effective means of meeting commitments incurred in the course of Council business.

A corporate credit card will be made available to the Mayor upon resolution of Council. The corporate credit card should only be used for extraordinary business expenses directly related to the Mayor attending to Council's business, pursuant to Council's Expenses Reimbursement Policy for Councillors.

3.1. Allocation and financial delegation

Corporate credit card allocation is approved by the Manager Finance & Sustainability. The approval will stipulate that the corporate credit card must be utilised for general work purposes only.

Corporate credit card limit must be within the cardholder's financial delegation and limited to those areas and budgets for which the delegated officer has responsibility.

All corporate credit card purchases must comply with Council's policies and procedures. If a Council employee requires an increase to corporate credit card limits, approval must be granted by the relevant General Manager and Manager Finance & Sustainability or in the case of a General Manager requesting the increase, the Chief Executive Officer and delegations adjusted accordingly.

3.2. Appropriate uses of corporate credit cards

Corporate credit cards are to be used for purchases where it is the most efficient procurement option. Corporate credit cards may be used for:

- travel and accommodation bookings;
- online purchases;
- one-off purchases; and

- goods and services of relatively low value.

Corporate credit cards must not be used for:

- obtaining cash;
- purchase of weapons or explosives; or
- payment of any private expenditure including the payment of travel expenditure for accompanying partners on business trips. Approval may be given for expenditure of this nature at the discretion and prior approval from the CEO;

3.3. Responsibilities of corporate credit cardholders ('cardholder')

The cardholder will ensure that:

- the corporate credit card is used for official Council business only in accordance with this policy and Corporate Credit Card Procedure and does not exceed their delegated authority;
- every transaction processed through the corporate credit card is authorised by the cardholder or investigated if unauthorised;
- a valid tax invoice is collected for all transactions;
- ensure that the limit on the corporate credit card is not exceeded;
- the corporate credit card is stored safely and securely at all times;
- in the event a tax invoice is lost or misplaced, unable to be provided, a Statutory Declaration stating facts will be acceptable;

3.4. Cancellations

If a cardholder resigns or employment is terminated; the cardholder must return the corporate credit card to the Manager Finance & Sustainability for cancellation.

Where a cardholder does not comply with the requirements of this policy, the corporate credit card may be cancelled. Any potential fraudulent misuse of the corporate credit card will result in the cancellation of the card immediately and an investigation undertaken where disciplinary action will be taken.

4. DEFINITIONS

Corporate Credit Card means corporate credit cards arranged and paid for (card fees and transactions) by South Burnett Regional Council for business use.

Council representative means all Councillors and Council employees including permanent, casual, and temporary employee, apprentices, trainees, contractors, volunteers, and work experience students.

Cardholder means a Council representative who has been issued with a Council corporate credit card.

Valid Tax Invoice means an invoice satisfying the requirements of *A New Tax System GST Act 1999* (Cth).

Minor Purchase means purchasing goods and services of relatively low value.

5. LEGISLATIVE REFERENCE

A New Tax System GST Act 1999 (Cth)

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Corporate Credit Card Procedure – Procedure095

South Burnett Regional Council Procurement Policy – Statutory007

South Burnett Regional Council Fraud and Corruption Prevention Management Policy – Statutory021

South Burnett Regional Council Employee Code of Conduct Policy – Statutory011

South Burnett Regional Council Gifts and Benefits Policy – Strategic002

South Burnett Regional Council Expenses Reimbursement for Councillors Policy – Statutory002

7. NEXT REVIEW

As prescribed by legislation or December 2025

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	17 July 2019	2608078
2	Review of policy	20 October 2021	2608078
3	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2608078
4	Review of policy	13 December 2023	2608078

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date: 13 December 2023

10.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INFORMATION PRIVACY POLICY - STATUTORY038

File Number: **13-Dec-2023**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Information Privacy Policy – Statutory038 as presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023.

SUMMARY

7.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INFORMATION PRIVACY POLICY – STATUTORY038

COMMITTEE RESOLUTION 2023/136

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That the South Burnett Regional Council Corporate Information privacy Policy – Statutory038 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Corporate Information Privacy Policy – Statutory031 be adopted as presented.

BACKGROUND

Presented at the Liveability, Governance & Finance Standing Committee Meeting held on 6 December 2023.

ATTACHMENTS

1. South Burnett Regional Council Information Privacy Policy - Statutory038

POLICY CATEGORY - NUMBER: Statutory038
POLICY OWNER: Corporate, Governance & Strategy

ECM ID: 2599230
ADOPTED: 13 December 2023

Information Privacy Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

Table of Contents

1. POLICY STATEMENT 1
2. SCOPE 1
3. GENERAL INFORMATION 1
4. DEFINITIONS 2
5. LEGISLATIVE REFERENCE 2
6. RELATED DOCUMENTS 2
7. NEXT REVIEW 2
8. VERSION CONTROL 3

1. POLICY STATEMENT

South Burnett Regional Council ('Council') protects the privacy of individuals by ensuring that the collection, use, disclosure, and handling of all personal information complies with the *Information Privacy Act 2009* ('Act') and other relevant legislation.

2. SCOPE

This policy applies to all personal information held by Council. All Council representatives are responsible for ensuring this policy is adhered to.

3. GENERAL INFORMATION

The protection of personal information, which can identify an individual, is a matter of significance and Council will handle personal information in accordance with the Act and comply with the Information Privacy Principles ('IPP') contained in the Act.

Council collects and retains information about individuals for the purpose of conducting Council business and for the provision of services to the community.

Council will not collect sensitive personal information about an individual unless:

- consent is provided by the individual;
- collection is required by law;
- collection is necessary to prevent or lessen a serious threat to life, health, safety, or welfare of an individual; or
- collection is necessary for the establishment, exercise, or defence of a legal or equitable claim.

Council may, if practicable and lawful, offer individuals the option of not identifying themselves when entering into transactions with Council. The individual will be advised that Council's ability to respond, act and/or provide a requested service may be limited.

Personal information is only disclosed after written consent from the individual is obtained and for the purposes stated in the collection notice.

Individuals have the right to request a copy of their personal information and to ask for documents to be amended if they are inaccurate. If an individual is not satisfied with the manner in which Council has handled their request for access to their personal information, they may lodge a formal complaint under Council's Complaint Management Policy.

4. DEFINITIONS

Access means providing an individual with their personal information held by the Council. This may include allowing that individual to inspect personal information or to obtain a copy of the personal information.

Collection means the gathering, acquiring, or obtaining of personal information from any source and by any means, including information that Council has come across by accident or has not asked for.

Consent means the voluntary agreement to some act, practice, or purpose.

Council representative means Councillors, employees, consultants, contractors, apprentices, trainees and work experience students and volunteers.

Disclosure means the release of personal information to persons or organisations outside the Council (third parties). It does not include giving individuals personal information about themselves.

Individual means a natural living person (entities and deceased persons do not have personal information).

Personal information means information or an opinion, including information or an opinion forming part of a database, whether true or not, and whether recorded in a material form or not, about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion (as defined by the Act).

Sensitive information means information or an opinion about an individual's:

- racial or ethnic origin;
- political opinions;
- membership of a political association, a professional or trade association or a trade union;
- religious beliefs or affirmations;
- philosophical beliefs;
- sexual preferences or practices;
- criminal record; or
- health.

Use means the handling of personal information within Council including the inclusion of personal information in a publication.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

Information Privacy Act 2009 (Qld)

Right to Information Act 2009 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Complaint Management Policy – Statutory040

South Burnett Regional Council Employee Code of Conduct – Statutory011

7. NEXT REVIEW

As prescribed by legislation or December 2025.

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of Policy	16 September 2010	2599230
2	Review of Policy	14 December 2016	2599230
3	Review of Policy	12 June 2019	2599230
4	Review of Policy – Resolution 2021/98	25 August 2021	2599230
5	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2599230
6	Review of Policy	13 December 2023	2599230

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date: 13 December 2023

10.8 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL EXPENSES REIMBURSEMENT FOR COUNCILLORS POLICY - STATUTORY002

File Number: **13-Dec-2023**

Author: **General Manager Finance and Corporate**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Expenses Reimbursement for Councillors Policy – Statutory002.

SUMMARY

South Burnett Regional Council ('Council') has developed this policy to enable Council to effectively manage reimbursement of expenses incurred by the Mayor and Councillors.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Expenses Reimbursement for Councillors Policy – Statutory002 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of Council's annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021 - 2026	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2023/2024	Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets
	Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Expenses Reimbursement for Councillors Policy – Statutory002 has been reviewed by the Chief Executive Officer.

The South Burnett Regional Council Expenses Reimbursement for Councillors Policy – Statutory002 was then presented at the Executive Leadership Team Meeting held on 5 December 2023 for endorsement to the Council.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Code of Conduct for Councillors in Queensland

Local Government Act 2009 (Qld)

Local Government Electoral Act 2001 (Qld)

Local Government Regulation 2012 (Qld)

Public Interest Disclosure Act 2010 (Qld)

Public Service Commission Directive No. 22/09 Gifts and Benefits

Right to Information Act 2009 (Qld)

Human Rights Act 2019 (Qld)

> *Section 4(b)* of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law;	13. Cultural rights—Generally;
2. Right to life;	14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples;
3. Protection from torture and cruel, inhuman or degrading treatment;	15. Right to liberty and security of person;
4. Freedom from forced work;	16. Humane treatment when deprived of liberty;
5. Freedom of movement;	17. Fair hearing;
6. Freedom of thought, conscience, religion and belief;	18. Rights in criminal proceedings;
7. Freedom of expression;	19. Children in the criminal process;
8. Peaceful assembly and freedom of association;	20. Right not to be tried or punished more than once;
9. Taking part in public life;	21. Retrospective criminal laws;
10. Property rights;	22. Right to education;
11. Privacy and reputation;	23. Right to health services.
12. Protection of families and children;	

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

The purpose of the policy is to set guidelines for implementing consistent reimbursement of expenses incurred by the Mayor and Councillors in accordance with the government principles and financial sustainability criteria as defined in the *Local Government Act 2009*.

ATTACHMENTS

1. **South Burnett Regional Council Expenses Reimbursement for Councillors Policy - Statutory002**

POLICY CATEGORY - NUMBER: Statutory002
POLICY OWNER: Executive Services

ECM ID: 2700021
ADOPTED: 13 December 2023

Expenses Reimbursement for Councillors Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

Table of Contents

1. POLICY STATEMENT 1
2. SCOPE 1
3. GENERAL INFORMATION 1
4. DEFINITIONS 4
5. LEGISLATIVE REFERENCE 5
6. RELATED DOCUMENTS 5
7. NEXT REVIEW 5
8. VERSION CONTROL 5

1. POLICY STATEMENT

South Burnett Regional Council ('Council') has developed this policy to ensure that Council's reimbursement of expenses incurred by the Mayor and Councillors ('Councillors') and facilities provided to Councillors are consistent with the local government principles and financial sustainability criteria as defined in the *Local Government Act 2009* ('Act').

Additional principles that underpin this policy are:

- Public Interest:
  - the use of public monies in the public interest by responsible budgeting and accounting.
- Fair and Reasonable:
  - fair and reasonable allocation of Council resources in the form of allowances, facilities, and other benefits, to enable all Councillors to conduct the duties of their office.
- Accountability
  - accountability for expenditure and use of facilities through full justification and acquittal.

2. SCOPE

This policy applies to Councillors of South Burnett Regional Council.

This policy does not provide for Councillor remuneration as in accordance with the determination of the Local Government Remuneration Commission.

3. GENERAL INFORMATION

3.1. Payment of Expenses

Council will pay for/reimburse expenses incurred for:

- mandatory professional development; and
- discretionary professional development deemed essential for the Councillor's role and approved by Council.

3.2. Corporate Uniform

Council will make available a professional Corporate Uniform allowance of $330 per annum (exclusive of GST) to purchase uniform items.

3.3. Legal Assistance and Insurance Cover

Council shall pay any reasonable expenses of Council associated with the informal resolution or investigation of suspected inappropriate conduct of a Councillor including any costs of:

- a mediator and/or investigator engaged under Council's Councillor Conduct Complaints Investigation Policy;
- seeking legal advice; or
- engaging an expert.

The provision of legal assistance/payment of legal costs incurred by a Councillor shall be provided subject to prior approval being granted by the Chief Executive Officer ('CEO') and endorsed by resolution of Council. Where it has been found that the Councillor has acted dishonestly or neglectfully or breached the provisions of the Act, the Councillor will, by resolution of Council, reimburse Council with all associated costs incurred by the Councillor.

Councillors will be covered under Council insurance policies while discharging civic duties. Insurance cover will be provided for public liability, professional indemnity, Councillor's liability, personal accident and/or workers' compensation, international and domestic travel insurance.

3.4. Travel as required to represent Council

Council may reimburse local and in some cases interstate and overseas travel expenses (for example flights, car hire or mileage, parking, accommodation, meals, and associated registration fees) deemed necessary to achieve the business of Council where:

- a Councillor is an official representative of Council; and
- the activity/event and travel have been endorsed by resolution of Council.

Councillors are to travel via the most direct route, using the most economical and efficient mode of transport. Council will pay for reasonable expenses incurred for overnight accommodation when a Councillor is required to stay outside the South Burnett region.

Any fines incurred while travelling in Council owned vehicles or privately owned vehicles when attending Council business, will be the responsibility of the Councillor (driving or in charge of the motor vehicle) incurring the fine.

3.5. Travel Bookings

All Councillor travel approved by Council will be booked and paid for by Executive Services. Economy class is to be used where possible. Airline tickets are not transferable and can only be procured for the Councillor's travel on Council business. Travel costs cannot be used to offset other unapproved expenses (for example cost of partner or spouse accompanying the Councillor).

3.6. Travel Transfer Costs

All travel transfer expenses associated with Councillors travelling for Council approved business will be reimbursed, e.g., trains, taxis, road tolls, buses, and ferry fares. Cab charge vouchers may also be used if approved by the CEO where Councillors are required to undertake duties relating to the business of Council.

3.7. Accommodation

All Councillor accommodation for Council business will be booked and paid for by Council. Council will pay for the most economical accommodation available. Where possible, the minimum standards for Councillors' accommodation should be three (3) star rating. Where particular accommodation is recommended by conference organisers, Council will take advantage of the package that is the most economical and convenient to the event.

3.8. Meals

Council will reimburse costs of meals for a Councillor when:

- the Councillor incurs the cost personally and can produce original documents sufficient to verify the actual meal cost; and

- the meal was not provided within the registration costs of the approved activity/event; or during a funded flight.

The following (incl. GST) are considered to be reasonable for reimbursement by Council:

- Breakfast- $17.50
- Lunch- $25.00
- Dinner- $50.00

Alcoholic beverages will not be reimbursed under this policy.

Should the cost be for a greater value than those listed above, and the cost is deemed reasonable by the CEO, then reimbursement for the full cost may be provided.

3.9. Responsibility

Councillors accept full responsibility for the accuracy of each claim. Failure to comply with this policy, falsifying claims or the misuse of facilities may represent official misconduct and be referred to the Independent Assessor or Crime and Corruption Commission.

3.10. Facilities

All facilities provided to Councillors remain the property of Council and must be returned when a Councillor's term expires, or they cease in their role.

3.11. Private Use of Council Owned Facilities

Based on the principle that no private benefit is to be gained, the facilities provided to Councillors by Council are to be used only for Council business unless prior approval has been granted by resolution of Council. The Council resolution authorising private use of Council owned facilities will set out the terms under which the Councillors will reimburse Council for the percentage of private use. This would apply to Council vehicles and mobile telecommunication devices.

Councillors will be provided facilities as detailed which have been based on the principle that no private benefit is to be gained from the facilities provided.

3.12. Administrative Tools

Administrative tools will be provided to Councillors as required to assist Councillors in their role. Administrative tools include:

- designated office space (where space is available within a Council facility);
- access to meeting rooms;
- computer including internet access and wireless remote access where appropriate;
- stationery;
- access to photocopiers, scanners and printers;
- copies of publications; and
- use of Council landline telephones and internet in Council offices.

Administration support will be provided to the Mayor with limited administration support provided to Councillors with approval from the CEO.

3.13. Maintenance costs of Council owned equipment

Council will be responsible for the ongoing maintenance and reasonable wear and tear costs of Council owned equipment that is supplied to Councillors for official business use. This includes the replacement of any facilities, which fall under Council's asset replacement program.

3.14. Name Badge & Personal Protective Equipment for Councillors

Council will provide Councillors with an Identification Card and name badge/s. Councillors will be provided the necessary personal protective equipment for use on official business when needed (i.e., safety helmet, vest and boots). Councillors are expected to observe the appropriate Work Health and Safety policies and procedures while at any workplace.

3.15. Telecommunication Needs - Mobile Devices

Mobile telecommunications devices owned by Council will be provided to Councillors for official Council business. "Bring Your Own" devices requests will be approved upon application to the CEO on a case by case basis.

3.16. Contribution to Councillors Telephone Costs

Council will contribute up to $1,000 per annum to Councillors to offset the cost of mobile telephone costs and will be reimbursed on the production of appropriate invoices/tax receipts. For Councillors supplied mobile telephone, Council will pay the monthly account to a maximum of $1,000.

3.17. Vehicle Fuel and Operation Costs

Councillors may have access to a Council vehicle from within the fleet for official business where available and/or as approved by the CEO.

Councillors may travel using their own private vehicle for business purposes and claim a kilometric allowance substantiated by logbook details. The amount to be reimbursed will be based on the ATO cents per km rate for car travel as published on the ATO website. Councillors wishing to claim the kilometre allowance must submit properly completed logbook records in accordance with fortnightly payroll closing dates. Late claims will not be accepted. Councillors must retain original logbook records for a minimum of five (5) years.

3.18. Car Parking Amenities

Council will reimburse Councillors for parking costs paid by Councillors while attending to official Council business.

3.19. Limit

Council may by resolution reduce or limit benefits receivable under this policy.

4. DEFINITIONS

Council business means official business conducted on behalf of Council, where a Councillor is required to undertake certain tasks to satisfy legislative requirements or achieve business continuity for the Council, for example official Council meetings, Councillor forums and workshops, committees/boards as Council's official representative, scheduled meetings relating to portfolios or Council appointments.

Council business should result in a benefit being achieved either for the local government and/or the local government area Council business includes:

- preparing for, attending, and participating in Council meetings, committee meetings, Councillor information sessions and approved workshops, strategic briefings, and deputations; or
- meetings arranged through official Council channels (i.e. documented in official records or diary) for the purpose of conducting bona fide discussions relating to Council business; or
- seminars and conferences where Councillors are required to either deliver a paper and/or attend as a delegate of Council as per resolution or by Mayoral approval; or
- approved professional development opportunities; or
- official functions organised by or on behalf of the local government;
- public meetings and other community events within the region such as presentation dinners, meetings with community groups, fetes, and carnivals; or
- as an official Council representative as per resolution or with the prior approval of the Mayor; or
- attendance at civic functions and ceremonies on behalf of the Mayor as delegated by the Mayor; or
- attendance at events for the purpose of gathering of information by a Councillor necessary to inform them of a matter of interest to Council or which properly falls within the responsibility of Council or in relation to the Councillor's portfolio; or
- other business as resolved by Council.

The following are not regarded as council business by the attendance or participation as a community member:

- attending or participating in a community event, community group including service clubs, or being a representative on a committee or board;
- attendance at fundraising events;
- attendance at events organised by political parties

Councillors means the Mayor, Deputy Mayor and Councillors unless otherwise specified.

Expenses means costs reasonably incurred, or to be incurred, in connection with Councillors discharging their duties. The expenses may be either reimbursed to Councillors or paid direct by Council for something that is deemed a necessary cost or charge. Expenses are not included as remuneration.

Facilities means the facilities deemed necessary to assist Councillors in their role.

Reasonable means Council must make sound judgements and consider what is prudent, responsible, and acceptable to the community when determining reasonable levels of facilities and expenditure.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Income Tax Assessment Act 1997 (Cth)

6. RELATED DOCUMENTS

South Burnett Regional Council Councillor Code of Conduct Policy – Statutory001

South Burnett Regional Council Councillor Conduct Complaints Investigation Policy – Statutory028

7. NEXT REVIEW

As prescribed by legislation or December 2024

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Policy adopted	27 May 2009	413575
2	Revision of policy	16 May 2012	1017658
3	Revision of policy	27 August 2014	1340194
4	Revision of policy	7 April 2016	1590418
5	Revision of policy	15 March 2017	2328554
6	Revision of policy	13 June 2018	2511754
7	Legislation amendments	12 December 2018	2556645
8	Local Government Quadrennial Election	29 April 2020	2681184
9	Revision of policy	1 July 2020	2700021
10	Administrative change replacing Social & Corporate Performance Branch with Corporate Services Branch as per Council Resolution 2021/296	24 March 2021	2700021
11	Review of policy – Resolution 2021/46	28 July 2021	2700021
12	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2700021
13	Review of policy	13 December 2023	2700021

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date: 13 December 2023

10.9 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL LOCAL LAW - MAKING PROCESS POLICY - STATUTORY056

File Number: **13-Dec-2023**

Author: **Chief Executive Officer**

Authoriser: **Chief Executive Officer**

PRECIS

Adoption of the South Burnett Regional Council Local Law – Making Process Policy – Statutory056.

SUMMARY

South Burnett Regional Council ('Council') has developed this policy to provide the local law – making process to make a local law and is aligned to legislative requirements for local governments.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Local Law – Making Process Policy – Statutory056 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of Council's annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021 - 2026	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2023/2024	Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms, and factsheets
	Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Local Law – Making Process Policy – Statutory056 has been reviewed by the Chief Executive Officer.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Code of Conduct for Councillors in Queensland

Local Government Act 2009 (Qld)

Local Government Electoral Act 2001 (Qld)

Local Government Regulation 2012 (Qld)

Public Interest Disclosure Act 2010 (Qld)

Public Service Commission Directive No. 22/09 Gifts and Benefits

Right to Information Act 2009 (Qld)

Human Rights Act 2019 (Qld)

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law;	13. Cultural rights—Generally;
2. Right to life;	14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples;
3. Protection from torture and cruel, inhuman or degrading treatment;	15. Right to liberty and security of person;
4. Freedom from forced work;	16. Humane treatment when deprived of liberty;
5. Freedom of movement;	17. Fair hearing;
6. Freedom of thought, conscience, religion and belief;	18. Rights in criminal proceedings;
7. Freedom of expression;	19. Children in the criminal process;
8. Peaceful assembly and freedom of association;	20. Right not to be tried or punished more than once;
9. Taking part in public life;	21. Retrospective criminal laws;
10. Property rights;	22. Right to education;
11. Privacy and reputation;	23. Right to health services.
12. Protection of families and children;	

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

The purpose of the policy is to set guidelines for implementing consistent reimbursement of expenses incurred by the Mayor and Councillors in accordance with the government principles and financial sustainability criteria as defined in the *Local Government Act 2009*.

ATTACHMENTS

1. South Burnett Regional Council Local Law - Making Process Policy - Statutory056

POLICY CATEGORY - NUMBER: Statutory056
POLICY OWNER: Corporate, Governance & Strategy

ECM ID: 2477867
ADOPTED: 27 April 2022

Local Law -Making Process Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

Table of Contents

1. POLICY STATEMENT 1
2. SCOPE 1
3. GENERAL INFORMATION 1
4. DEFINITIONS 5
5. LEGISLATIVE REFERENCE 65
6. RELATED DOCUMENTS 6
7. NEXT REVIEW 6
8. VERSION CONTROL 6

1. POLICY STATEMENT

South Burnett Regional Council ('Council') provides the local law-_making process to make a local law and is aligned to legislative requirements for local governments.

2. SCOPE

This policy applies to Council representatives.

3. GENERAL INFORMATION

For the purposes of *Section 29(1)* of the *Local Government Act 2009*, the local government process for making each local law of the local government is the process detailed within this policy.

The process applies to the making of:

(a) each local law that incorporates a model local law; and

(b) each local law that is a subordinate local law; and

(c) each other local law.

However, (b) the process does not apply to a local law that is an interim local law.

3.1. Making a subordinate local law that incorporates a model local law Process

The process (-model local law_-making process) ('process') stated in this section 3.1 must be used to make a local law that incorporates a model local law into the local laws of the local government.

Step 1: By resolution, propose to incorporate the model local law.

Step 2: If the model local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions.

Step 3: If there is an existing local law about a matter in the model local law that would be inconsistent with the matter in the model local law, amend or repeal the existing local law so that there is no inconsistency.

Step 4: By resolution, incorporate the model local law.

Step 5: Let the public know that the local law has been made, by publishing notice of the making of the local law in accordance with the requirements of *Section 29B(1) to (4)* inclusive of the *Local Government Act 2009* (Qld).

Step 6: As soon as practicable after the notice is published in the gazette, ensure that a copy of the local law may be inspected and purchased at the local government's public office.

Step 7: Within 14 days after the notice is published in the gazette, give the Minister:

- a copy of the notice; and
- a copy of the local law in electronic form; and
- if the local law contains 1 or more anti-competitive provisions -
  - advice of each anti-competitive provision; and
  - the reasons for their inclusion.

Step 8: Update the local government's register of its local laws.

3.2. Making an "other" local law Process

The process (other local law -making process) stated in this section 3.2) must be used to make a local law (a proposed local law) other than:

(a) a model local law; or

(b) an interim local law; or

(c) a subordinate local law.

Step 1: By resolution, propose to make the proposed local law.

Step 2: Consult with relevant government entitles about the overall State interest in the proposed local law.

Step 3: Consult with the public about the proposed local law for at least 21 days (the consultation period) by:

- publishing a notice (a consultation notice) about the proposed local law at least once in a newspaper circulating generally in the local government's area; and
- displaying the consultation notice in a conspicuous place at the local government's public office from the first day of the consultation period until the end of the last day of the consultation period; and
- making a copy of the proposed local law available for inspection at the local government's public office during the consultation period; and
- making copies of the proposed local law available for purchase at the local government's public office during the consultation period.

The consultation notice must state the following:

- the name of the proposed local law; and
- the purpose and general effect of the proposed local law; and
- the length of the consultation period and the first and last days of the period; and
- that written submissions by any person supporting or objecting to the proposed local law may be made and given to the local government on or before the last day of the consultation period stating:
  - the grounds of the submission; and
  - the facts and circumstances relied on in support of the grounds.

If the local government decides, by resolution, that the proposed local law only amends an existing local law to make an insubstantial change, the local government may proceed to step 6 without satisfying step 3 or step 5.

Step 4: If the proposed local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions. For avoidance of doubt, step 3, and this step 4, may be undertaken contemporaneously.

Step 5: Accept and consider every submission properly made to the local government. A submission is properly made to the local government if it:

- is the written submission of any person about the proposed local law; and
- states:
  - the grounds of the submission; and
  - the facts and circumstances relied on in support of the grounds; and
- is given to the local government on or before the last day of the consultation period.

Step 6: By resolution, decide whether to:

- proceed with the making of the proposed local law as advertised; or
- proceed with the making of the proposed local law with amendments; or
- make the proposed local law as advertised; or
- make the proposed local law with amendments; or
- not proceed with the making of the proposed local law.

If the local government resolves to proceed with the making of the proposed local law with amendments, and the amendments are substantial, the local government may again:

- consult with the public at step 3; and
- accept and consider every submission properly made to the local government at step 5.

For the avoidance of doubt, if an amendment changes an anti-competitive provision, the local government must again comply with the procedures prescribed under a regulation for the review of anti-competitive provisions for the amended anti-competitive provision.

Step 7: Let the public know that the local law has been made, by publishing notice of the making of the local law in accordance with the requirements of *Section 29B(1) to (4)* inclusive of the *Local Government Act 2009*.

Step 8: As soon as practicable after the notice is published in the gazette, ensure that a copy of the local law may be inspected and purchased at the local government's public office.

Step 9: Within 14 days after the notice is published in the gazette, give the Minister:

- a copy of the notice; and
- a copy of the local law in electronic form; and
- if the local law contains 1 or more anti-competitive provisions:
  - advice of each anti-competitive provision; and
  - the reasons for their inclusion.

Step 10: Update the local government's register of its local laws.

3.3. Making a subordinate local law

The process (subordinate local law-making process) stated in this section 3.3 must be used to make a subordinate local law (a proposed subordinate local law).

The local government may start the process for making a subordinate local law even though the process for making the local law (including a model local law) on which the subordinate local law is to be based (the proposed authorising law) has not finished.

The local government may use steps 1 to 5 of the subordinate local law-making process (other than actually making the subordinate local law) before the proposed authorising law is made if:

- in making the proposed authorising law, the local government has to satisfy:
  - the model local law-making process; or
  - the other local law-making process; and
- if the proposed authorising law is made under the other local law-making process— the notice about the subordinate local law under step 2 of the subordinate local law-making process is published no earlier than the notice about the proposed authorising law under step 3 of the other local law-making process is published.

For the avoidance of doubt, a subordinate local law made by the local government using the process detailed in this section 3.3 may provides for the local government to, from time to time, by resolution, reference or incorporate information.

For example, under the *Local Government Regulation 2012*, the competition policy guidelines for the identification of anti-competitive provisions are a document made by the department and available for inspection on the department's website.

Step 1: By resolution, propose to make the proposed subordinate local law.

Step 2: Consult with the public about the proposed subordinate local law for at least 21 days (the consultation period) by:

- publishing a notice (also a consultation notice) about the proposed subordinate local law at least once in a newspaper circulating generally in the local government's area; and
- displaying the consultation notice in a conspicuous place in the local government's public office from the first day of the consultation period until the end of the last day of the consultation period; and
- making a copy of the proposed subordinate local law available for inspection at the local government's public office during the consultation period; and
- making copies of the proposed subordinate local law available for purchase at the local government's public office during the consultation period.

The consultation notice must state the following:

- the name of the proposed subordinate local law; and
- the name of:
  - the local law allowing the proposed subordinate local law to be made; or
  - if the local government has started the process for making a subordinate local law even though the process for making the proposed authorising law on which the subordinate local law is to be based has not finished — the proposed authorising law; and
- the purpose and general effect of the proposed subordinate local law; and
- the length of the consultation period and the first and last days of the period; and
- that written submissions by any person supporting or objecting to the proposed subordinate local law may be made and given to the local government on or before the last day of the consultation period stating:
  - the grounds of the submission; and
  - the facts and circumstances relied on in support of the grounds.

If the local government decides, by resolution, that the proposed subordinate local law only amends an existing subordinate local law to make an insubstantial change, and the amendment does not affect an anti-competitive provision, the local government may proceed to step 5 without satisfying any of step 2 to step 4 inclusive.

Step 3: If the proposed subordinate local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions. For avoidance of doubt, step 2, and this step 3, may be undertaken contemporaneously.

Step 4: Accept and consider every submission properly made to the local government. A submission is properly made to the local government if it:

- is the written submission of any person about the proposed subordinate local law; and
- states:
  - the grounds of the submission; and
  - the facts and circumstances relied on in support of the grounds; and
- is given to the local government on or before the last day of the consultation period.

Step 5: By resolution, decide whether to:

- proceed with the making of the proposed subordinate local law as advertised; or
- proceed with the making of the proposed subordinate local law with amendments; or
- make the proposed subordinate local law as advertised; or
- make the proposed subordinate local law with amendments; or
- not proceed with the making of the proposed subordinate local law.

If the local government resolves to proceed with the making of the proposed subordinate local law with amendments, and the amendments are substantial, the local government may again:

- consult with the public at step 2; and
- accept and consider every submission properly made to the local government at step 4.

For the avoidance of doubt, if an amendment changes an anti-competitive provision, the local government must again comply with the procedures prescribed under a regulation for the review of anti-competitive provisions for the amended anti-competitive provision.

Step 6: Let the public know that the subordinate local law has been made, by publishing notice of the making of the subordinate local law in accordance with the requirements of *Section 29B(1)* to (4) inclusive of the *Local Government Act 2009.*

Step 7: As soon as practicable after the notice is published in the gazette, ensure that a copy of the subordinate local law may be inspected and purchased at the local government's public office.

Step 8: Within 14 days after the notice is published in the gazette, give the Minister:

- a copy of the notice; and
- a copy of the subordinate local law in electronic form; and
- if the subordinate local law contains 1 or more anti-competitive provisions:
  - advice of each anti-competitive provision; and
  - the reasons for their inclusion.

Step 9: Update the Local Government's register of its local laws.

4. DEFINITIONS

Council representatives means all Councillors and Council employees including permanent, casual and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

Interim Local Laws means a local law that has effect for 6 months or less, for example, typically introduced to address cases of immediate public health and safety risks or where there is a concern that action may be taken during public consultation to make the law, which would defeat the purpose of introducing the law. Community engagement is not required prior to making an interim local law. Interim local laws do not require a review for anti-competitive provisions. Interim local laws are adopted for a limited period of six months or less while the local government conducts public consultation before introducing the law permanently.

Local Laws means under has the meaning given in the *Local Government Act 2009*. T the Queensland Government provides gives powers to local governments to develop and adopt local laws to assist with the administration and execution of their legislative roles and functions. Local laws, when made by a local government, Authority are laws which apply within its local government area. Local laws are statutory instruments of law and are ultimately enforceable through the courts.

Model Local Laws means a local law which the Minister has approved, by gazette notice, as a local law which is suitable for incorporation by all local governments into their local laws proposed by the Minister for Local Government to cover issues that are common to many local governments.

Other Local Laws means a local laws that are is independently made by a local governments to deal with an issue in their area. Other local laws also include laws which amend or repeal existing local laws.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

~~*Local Government and Other Legislation Amending Act 2012* (Qld)~~

Local Government Regulation 2012 (Qld)

Transport Operations (Road Use Management) Act 1995 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Councillor Code of Conduct – Statutory001

South Burnett Regional Council Employee Code of Conduct – Statutory011

7. NEXT REVIEW

As prescribed by legislation ~~or September 2023~~

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy	13 December 2017	2477867
2	Review of policy	22 September 2021	2477867
3	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2477867
4	Review of policy		2477867

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date: ~~27 April 2022~~

11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET

11.1 FREEMANS LANE, KINGAROY - CONCRETE PAVEMENT

File Number: **13.12.2023**

Author: **Manager Infrastructure Planning**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure, Environment and Compliance Standing Committee on 29 November 2023, was a report for Council for the consideration of a rehabilitation and upgrade project for the value of $200,000 on Freemans Lane, Kingaroy - Concrete Pavement

SUMMARY

COMMITTEE RESOLUTION 2023/133

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Committee recommend to Council:

That Council fund the rehabilitation of a section of Freemans Lane to the value of $200,000 from Council's flood co-contribution allocation.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

OFFICER'S RECOMMENDATION

That South Burnett Regional Council fund the rehabilitation of a section of Freemans Lane to the value of $200,000 from Council's flood co-contribution allocation.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee on 29 November 2023.

ATTACHMENTS

Nil

11.2 APPLICATION FOR THE ROAD CLOSURE FOR THE UNMAINTAINED GOOMERI WEST ROAD WHICH ADJOINS LOT 52 FY407

File Number: **29.11.2023**

Author: **Manager Works**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure, Environment and Compliance Standing Committee on 29 November 2023 was an application for road closure of an Unmaintained Road known as Goomeri West Road off Crownthorpe Road, Crownthorpe which adjoins Lot 52 FY407.

SUMMARY

COMMITTEE RESOLUTION 2023/137

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

1. That Council advise the applicant and the Department of Resources that:
   - (a) It supports an application for a temporary road closure of the road known as Goomeri West Road, Crownthorpe which adjoins Lot 52 FY407 and is shown in Attachment 1.
   - (b) Make note to the department that Council does not support a permanent road closure of the road known as Goomeri West Road, Crownthorpe which adjoins Lot 52 FY407 and is shown in Attachment 1. The reasons for this objection are as follows:
     - i The long-term usage of the sections of road reserve is unknown. The permanent closure may affect any future interconnection of roads, any necessary future infrastructure, and any potential new development in the area.
   - (c) Should the Department Resources approve the proposed permanent road closure or a temporary road closure with road licence, that there be no cost to Council associated with the road closure.
2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
   - (a) Execute, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land'* for the proposed permanent road closure.

<u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

<u>Against:</u> Nil

OFFICER'S RECOMMENDATION

1. That South Burnett Regional Council advise the applicant and the Department of Resources that:
   - (a) It supports an application for a temporary road closure of the road known as Goomeri West Road, Crownthorpe which adjoins Lot 52 FY407 and is shown in Attachment 1.

(b) Make note to the department that Council does not support a permanent road closure of the road known as Goomeri West Road, Crownthorpe which adjoins Lot 52 FY407 and is shown in Attachment 1. The reasons for this objection are as follows:

i the long-term usage of the sections of road reserve is unknown. The permanent closure may affect any future interconnection of roads, any necessary future infrastructure, and any potential new development in the area.

(c) Should the Department Resources approve the proposed permanent road closure or a temporary road closure with road licence, that there be no cost to Council associated with the road closure.

2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.

(a) Execute, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land'* for the proposed permanent road closure.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee on 29 November 2023.

ATTACHMENTS

Nil

12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES

Nil

13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

13.1 DOG REGISTRATION WRITE OFF

File Number: **13.12.2023**

Author: **Executive Assistant Liveability**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023 was a report regarding Dog Registration Write Off.

SUMMARY

14.2 DOG REGISTRATION WRITE OFF

COMMITTEE RESOLUTION 2023/159

Moved: Cr Scott Henschen
Seconded: Cr Kirstie Schumacher

That the committee recommend to Council:

That Council pursue the outstanding 2022/23 dog registration fees via the renewal notices for 2023/24.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council pursue the outstanding 2022/23 dog registration fees via the renewal notices for 2023/24.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023.

ATTACHMENTS

Nil

14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT

14.1 DARLING DOWNS REGIONAL WASTE AND RESOURCE RECOVERY MANAGEMENT PLAN

File Number: **13-12-2023**

Author: **General Manager Liveability**

Authoriser: **Chief Executive Officer**

PRECIS

Darling Downs Regional Waste and Resource Recovery Management Plan.

SUMMARY

The Regional Waste and Resource Recovery Plan has now been completed and is put forward to Council for consideration.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council notes and supports the Darling Downs Regional Waste and Resource Recovery Management Plan.

FINANCIAL AND RESOURCE IMPLICATIONS

Whilst noting and supporting the Darling Downs Regional Waste and Resource Recovery Plan this doesn't have an immediate financial implication to Council. Funding from the State Government (which may or may not require Council contribution) will assist in the further development and implementation of the Plan.

LINK TO CORPORATE/OPERATIONAL PLAN

OPL/13 Participate in Regional Wide Waste collaboration.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

- Attendance at various working group meetings.
- Presentation to Councillors on 20 November 2023.
- Copy of Plan to Councillors on 20 November 2023.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

National Waste Policy

Queensland's Waste Management and Resource Recovery Strategy

SBRC 2024 - 2029 Waste Strategy

ASSET MANAGEMENT IMPLICATIONS

N/A

FINANCIAL AND RESOURCE IMPLICATIONS

Whilst noting and supporting the WBB RWRRP this doesn't have an immediate financial implication to Council. Funding from the State Government (which may or may not require Council contribution) will assist in the further development and implementation of the Plan.

LINK TO CORPORATE/OPERATIONAL PLAN

OPL/13 Participate in Regional Wide Waste collaboration.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

N/A

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

National Waste Policy

Queensland's Waste Management and Resource Recovery Strategy

SBRC Waste Reduction and Recycling Plan

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

Council has committed to the development of the Darling Downs Regional Waste and Resource Recovery Management Plan, facilitated by LGAQ and funded by the Queensland Government. The Plan identifies a series of actions to be taken at a regional scale and for individual Councils to improve waste and resource recovery outcomes.

SLR Consulting were appointed to develop the Plan which included a series of meetings and workshops being held with the Darling Downs Resource Recovery Working Group.

While the regional waste management plan provides the primary vehicle for accessing available funding from the Recycling and Jobs Fund, there may also be opportunities for initiatives to be funded that are outside the plan. For example, a pilot at a local level to 'test' the suitability of a model or infrastructure for the region (or sub-region). It is recognised that the plan needs to be a living document and that not all potential initiatives will have been identified in the plan.

However, it is expected that the bulk of the funding will come through the projects identified in the plan with a more streamlined pathway for funding approvals as it has already been identified in the plan. In the first instance any projects identified that are outside the plan would likely be discussed with the regional working and steering groups and the proposed regional support resource position that will be funded to support implementation of the plan, to assess suitability for funding under the plan or whether this would be considered under a separate funding process.

Councils, in participating in the development of this plan and subsequent endorsement of or support for its finalisation and publication, can do so in the knowledge that this consideration does not obligate individual Councils to any funding commitment. Subsequent business cases developed as part of implementing the plan and implementation decisions made by the region for implementing the plan would normally include that detail.'

Council also participated in the development of the Wide Bay Burnett Regional Waste and Resource Recovery Plan which was supported by Council in August 2023.

ATTACHMENTS

1. Darling Downs Regional Waste and Resource Recovery Management Plan

DARLING DOWNS

REGIONAL WASTE AND RESOURCE RECOVERY MANAGEMENT PLAN

TABLE OF CONTENTS

Introduction 1
Current state 2
Waste generation and services 2
Key issues 3
Current performance against Strategy targets 3
Plan outcomes 4
Education as a primary focus 4
Improved organic waste management 4
Improved material recovery and recycling 6
Residual waste management in the long-term 8
Expected recycling and resource recovery outcomes of the Plan 10
Implementation 11
Cost to deliver the Plan 11
Access to supporting resources and funding 13
Regional collaboration and responsibilities 14
Review and monitoring 14
Implementation roadmap 15

Darling Downs

Regional Waste and Resource Recovery Management Plan

PREPARED BY

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BASIS OF REPORT

This plan has been prepared by SLR Consulting Australia Pty Ltd (SLR) with all reasonable skill, care and diligence, and taking account of the timescale and resources allocated to it by agreement with Toowoomba Regional Council (the Client) on behalf of Darling Downs and South West Council of Mayors. Information reported herein is based on the interpretation of data collected, which has been accepted in good faith as being accurate and valid.

This plan is for the exclusive use of the Client. No warranties or guarantees are expressed or should be inferred by any third parties. This report may not be relied upon by other parties without written consent from SLR.

SLR disclaims any responsibility to the Client and others in respect of any matters outside the agreed scope of the work.

ASSUMPTIONS AND LIMITATIONS IN PREPARING THIS PLAN

The following assumptions and limitations have been used to develop this report:

- This plan identifies the pathway and the evidence base for the region to deliver on the objectives of Queensland's Waste Management and Resource Recovery Strategy, including suggested actions and costs to implement.
- Data provided by the Queensland Government from annual returns is assumed to be free from errors. The data cut off allows the utilisation of data up to 2020-2021 to inform the study. In some cases, councils have provided additional data to supplement or reflect their own analysis, which may be inconsistent with the Queensland Government supplied data.
- Cost estimates provided in the cost benefit analysis and presented in this report are accurate at a p50 level only and are likey to be substantially greater depending on the specific conditions and circumstances and further design. These estimates are built using proxy costs in the region (where available), from out of region or from benchmark data. It is a general assumption that any costed solution will require further definition during implementation of any action and to satisfy the needs of Local, Queensland and Commonwealth Government decision makers.
- The waste sector is highly dynamic. Over the duration of this plan development changes have been captured, however, the plan and associated technical reports should be reviewed on a regular basis during implementation to ensure it meets the needs of the current policy position.
- This plan represents the inputs and requirements of councils developed through an interactive process. While decisions reflected in the plan are current at the point of issue, these decisions require continued council involvement, authorisation, and funding (whether from councils or other funding sources) to progress towards the targets and outcomes.

DOCUMENT CONTROL

Reference	Date	Prepared	Checked	Authorised
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Introduction

The Darling Downs Regional Waste and Resource Recovery Management Plan (the Plan) identifies a pathway at a regional scale and for individual councils to improve waste and resource recovery outcomes in the Darling Downs and South West (DDSW) region, and aims to achieve a balance between a clear implementation plan for the best whole of system outcome for the region, whilst also reflecting the aspirations and requirements of each individual council and their rate payers.

The DDSW region comprises 12 councils grouped in two sub-regions, the South West Queensland Councils, and the Darling Downs Councils. Participating Darlings Downs councils are Goondiwindi Regional Council, Lockyer Valley Regional Council, South Burnett Regional Council, Southern Downs Regional Council, Toowoomba Regional Council and Western Downs Regional Council.

This Plan deals solely with the Darling Down sub-region and is supported by a more substantial technical report that covers the whole DDSW region including greater detail on the project method and outcomes. The Plan should be read in conjunction with the technical report.

The Darling Downs sub-region covers approximately 250,000 km^2, with major towns including Toowoomba, Warwick, and Dalby. There is a wide focus on agriculture in the region, including crops such as wheat, sorghum, cotton, and barley, as well as beef and dairy cattle farming. The region is also home to several mineral extraction operations, including coal mining and gas extraction.

The Plan sets out a non-statutory, aspirational, long-term and co-ordinated path for action and collaboration across councils, to support the planning for and investment in waste and resource recovery infrastructure and non-infrastructure solutions in the region. It recognises that individual councils will choose to progress actions in the context of their individual circumstances, priorities and budgets, unique requirements and expectations of different communities with the goal being maximum alignment, flexibility and collaboration. It also critical to the understanding of the Plan, that its implementation is not possible without funding assistance from the Commonwealth and Queensland Governments.

Councils identified in the Plan are not obligated to deliver any projects or actions identified, nor are they subject to any associated funding commitment. In moving towards a realistic 'roadmap' for 2030, with an outlook to 2050, it is anticipated that councils will benefit from collaborating closely on some priorities and progressing independently on others.

The Plan will be used to support requests for funding and assistance from the Commonwealth and Queensland Governments, and while it provides the primary vehicle for accessing available funding from the Queensland Government's Recycling and Jobs Fund, there may also be opportunities for initiatives to be funded that are not yet identified in the Plan. For clarity, it is recognised that the Plan is a living document and that it is also intended to auspice projects and activities not specifically identified at the time of its development, with those projects and activities clarified throughout the life of the Plan.

Current state

Waste generation and services

Councils in the Darling Downs sub-region managed a total of 412,227 tonnes of waste, 92% of all waste managed by the DDSW region, in the 2020-2021 financial year.

Figure 1 below shows the composition of key streams for the Darling Downs sub-region.

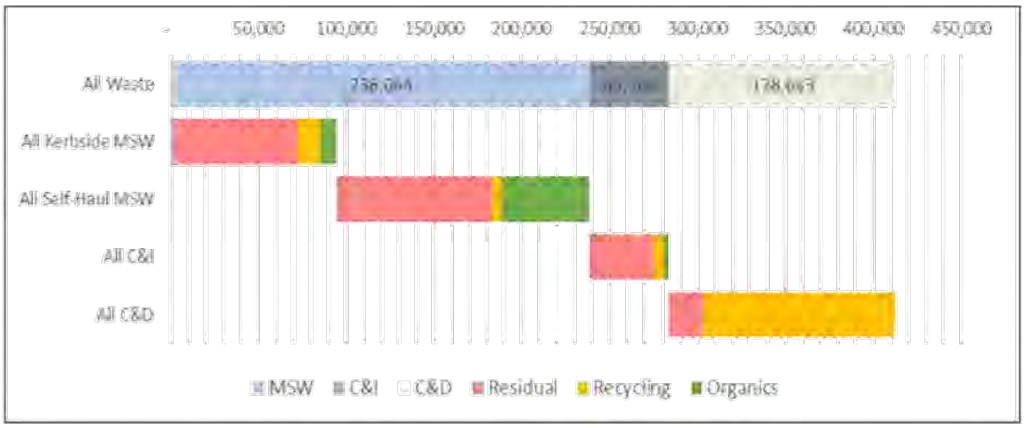


Figure 1: Current (2020 – 2021) waste generation Darling Downs

The proportions of all waste in the Darling Downs sub-region managed by each Darling Downs council in 2020-2021 compared to the total DDSW region are shown in Table 1 below.

Table 1: Proportion of regional waste by council

Council	Percent of Waste in the DDSW Region
Goondiwindi Regional Council	1.1%
Lockyer Valley Regional Council	14.9%
South Burnett Regional Council	9.8%
Southern Downs Regional Council	14.5%
Toowoomba Regional Council	44.5%
Western Downs Regional Council	7.2%
Total Darling Downs Councils	**92%**

Without action, waste managed by councils in the Darling Downs is forecast to grow to nearly 500,000 tonnes per year in 2030-2031, and more than 550,000 tonnes per year by 2050-2051.

Five councils currently offer a two-bin collection system, with all councils offering active self-haul facilities. Toowoomba currently offers a three-bin collection system including an opt-in garden organic waste collection.

Problematic waste, identified by some councils, for which there is currently limited recovery options available in the sub-region, includes construction and demolition waste (masonry, aggregate and concrete), contaminated soils, e-waste, food and garden organics, timber, textiles, tyres, agricultural plastics, solar panels and wind turbine blades.

The Plan identifies several regional and sub-regional solutions for these but acknowledges that Queensland or Commonwealth Government leadership and intervention will be needed for some of the more problematic waste streams.

Key issues

Key issues identified for the Plan to address included:

- Existing waste facility infrastructure requires investment,
- Insufficient, experienced or specialist human resources and contractors,
- Business as usual and competing cost pressures in council budgets constrain investment,
- Small quantities of materials and large distances,
- Limited resource recovery options and incentives,
- Regional collaboration,
- State strategy targets cannot be met with existing infrastructure, initiatives, funding, resourcing and supporting policy,
- Administrative burden and regulatory settings increase demands on human and financial resources,
- Rail transport needs to be explored and well understood,
- Insufficient local end markets and incentives for local reuse of secondary raw materials.

Current performance against Strategy targets

The Darling Downs sub region currently has a recovery rate of 47% across all streams, compared to the current state average of 52% and 2025 state target of 65%. Diversion of MSW and C&D streams exceeds the state average, while the C&I stream is performing poorly. Across all streams, the 2025 and 2030 targets are challenging without intervention, as shown on Figure 1 below for both regions.

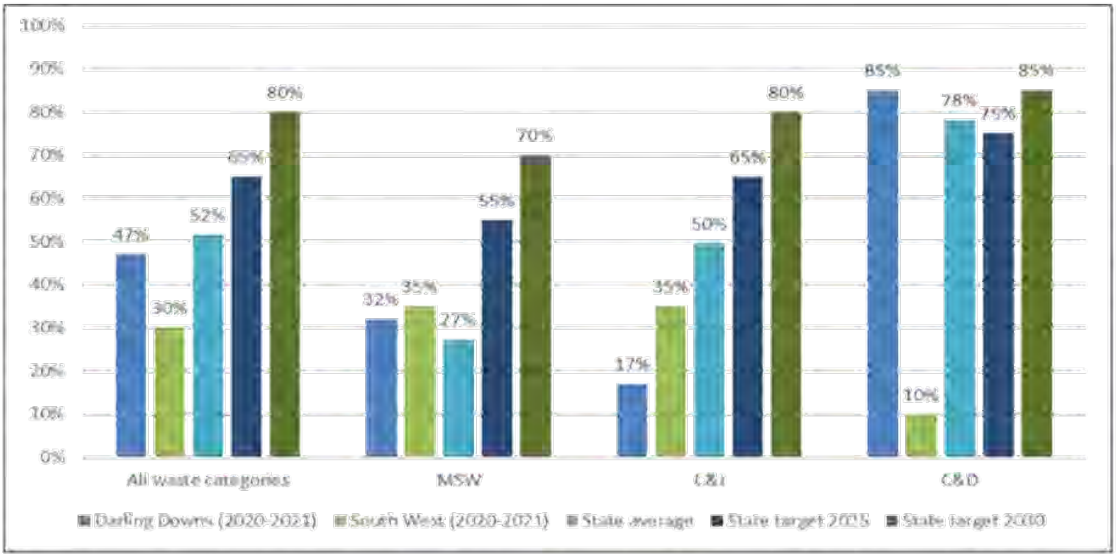


Figure 2: Current performance

Plan outcomes

Education as a primary focus

A regional waste and recycling education strategy has been identified by councils to focus investment on education and behaviour change activities that promote better outcomes for the Darling Downs sub-region. Education will focus on problem areas including reducing contamination in kerbside recycling bins. Contamination diminishes the value of sorted material and can increase operational costs. Other areas of focus will include food waste avoidance programs, other behaviour change activities which educate residents on the benefits of getting recycling right and community and business.

The regional education strategy will be developed through collaboration by councils in the Darling Downs sub-region, and the wider DDSW region, however this will require investment from the Queensland Government to prepare and implement. Through further investment, this Plan, and the resources deployed, could also target education of waste producers in the C&I and C&D streams to drive better resource recovery outcomes.

Improved organic waste management

In 2020-2021 the Darling Downs subregion recovered and recycled 52,650 tonnes of garden organic waste delivered to council facilities, and 8,600 tonnes of garden organics collected at the kerbside.

An estimated 29,000 tonnes of food and garden organic waste (FOGO) was also sent to landfill in the kerbside residual waste bin. Figure 3 represents an opportunity to divert some of this material from landfill and into organic waste recycling.

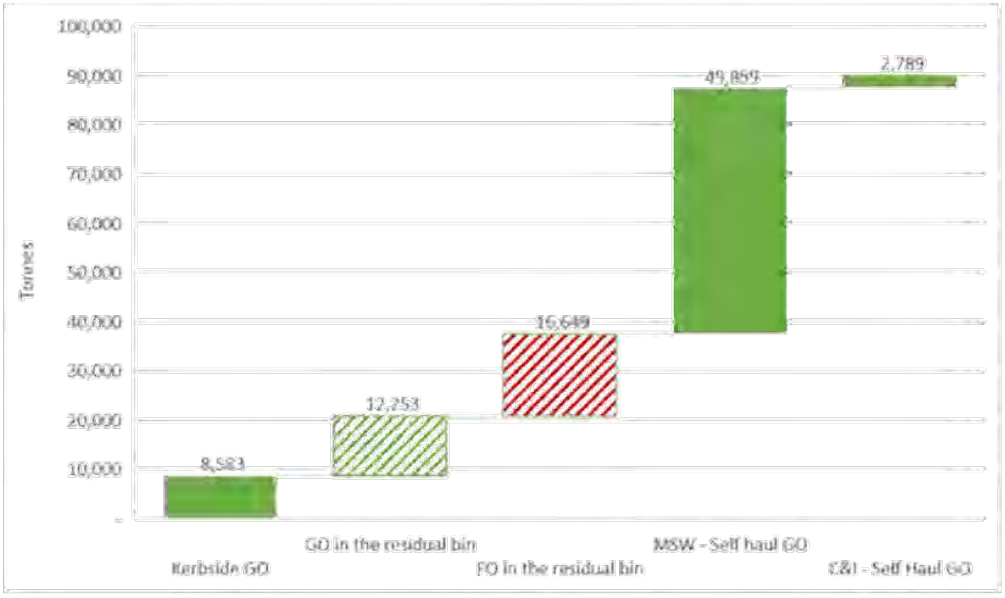


Figure 3: Organic waste in Darling Downs

Options considered include introducing a new service to collect and process garden organics or FOGO and amending the existing service in the Toowoomba LGA to include FOGO. Processing facilities would be established in the Darlings Downs sub-region although a lack of suitable existing processing and existing policy settings may limit the potential establishment of kerbside organic waste services and processing capability.

For those parts of the region that cannot access a kerbside garden organics or FOGO collection service, the Queensland Government should establish mechanisms to participate in composting through community gardens or composting hubs, or by providing access to at-home compositing infrastructure such as compost bins or worm farms.

While there may be challenges with these options their purpose is to support households that want to participate where it is not feasible to offer kerbside organics collection. These interventions could be implemented as soon as practically possible and depending on availability of funding. Food waste avoidance education should also be rolled out across the region.

The estimated cost to implement the introduction of new kerbside FOGO collection services and processing for the Darling Downs sub-region to 2030-2031 would result in extra cost estimated as is $69[1] million (2023) assuming open windrow technology. Costs include:

- The kerbside collection cost is reflective of the addition of 52 weeks of FOGO kerbside collection and reduction of 26 weeks of residual waste collections over the period.
- A gate fee for processing collected organics, assuming an initial gate / operational fee of $110 per tonne.
- Capital for the development of an open windrow processing facility. Land potentially provided by a member council.
- Initial one-off costs for the purchase of new bins and other consumables (kitchen caddies, liners etc.,). These costs may vary depending on the final service configuration and decisions made by councils (e.g., provision of liners for caddies) and the point when they are purchased.
- Additional one-off costs may be required to replace existing residual bin lids with Australian Standard red lids, estimated at between $11-$21 per household, although it is assumed that these can be replaced progressively as bins are replaced.
- Specific education costs associated with the introduction of a new kerbside organic waste collection service, estimated to be $6.5 to 2030-2031, assumed to start up to 2-years prior to commencement of a full service.

Whilst all councils are impacted by the levy to varying degrees, Toowoomba and Lockyer Valley Regional Councils are in the levy metro area and are most impacted by those levy settings. Therefore, these councils should be encouraged to implement this opportunity that will have both long term financial and environmental benefits.

While nothing in the Plan precludes other councils from introducing a kerbside organics collection and processing solution, under current policy settings, the comparable cost per household would be higher due to 100% of landfill levy paid currently being returned to some councils in annual advance payments.

In addition, the lack of scale and large distances required to transport waste for processing would result in higher costs.

The introduction of a kerbside organics collection service for all Darling Downs councils could capture an estimated 23,000 tonnes of organic waste in the first year. At a sub-regional scale this is forecast to potentially result in an 8% increase in overall recovery rate for the sub-region from the current rate to 55% once the services commence, depending on service configuration.

In addition to kerbside organics collection services, initiatives identified include:

- Home and community composting,

[1] This is only an estimated cost at P50 and is likely to increase substantially subject to detailed planning and design and the specifics conditions and circumstances.

- Investigation, procurement and operation of small-scale treatment systems in remote locations.
- Material flow analysis.

A further cost of $3.9 million[2] (2023) to 2030/31 has been estimated to implement these ancillary organics initiatives.

To 2030-2031, this intervention is estimated to divert an estimated additional 175,000 tonnes of organic waste from landfill.

Improved material recovery and recycling

In 2020-2021, approximately 133,000 tonnes of recyclable material managed in the Darling Downs sub-region was reported as recovered, of which the household kerbside collection of recyclables contributed 13,600 tonnes. An estimated 17,000 tonnes of recyclable material sent to landfill in the kerbside residual waste bin represents an opportunity to divert some of this material from landfill and into recycling. See Figure 4 below.

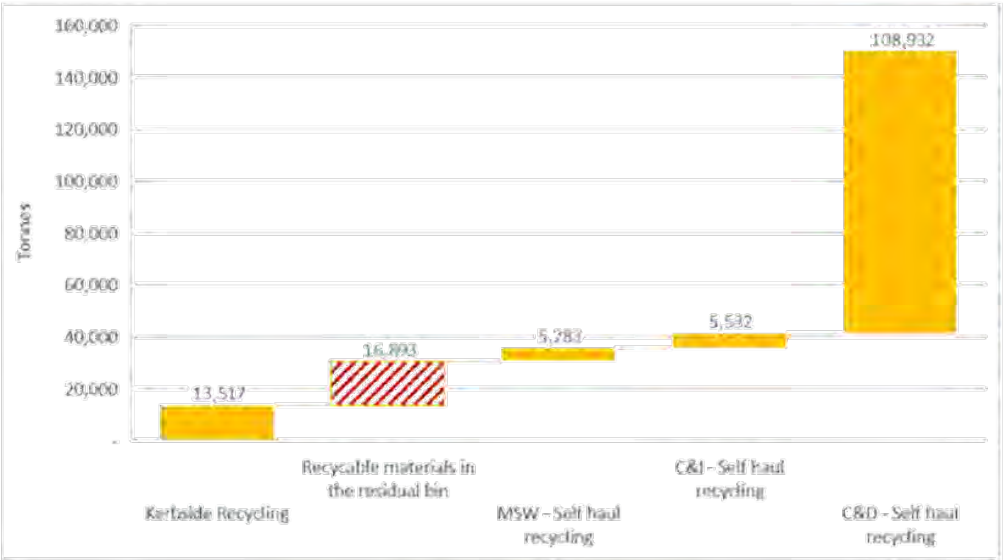


Figure 4: Current recycling - Darling Downs

The bulk of reported recovered waste is from the C&D stream in the Darlings Down sub-region which has a recovery rate already of 85%, largely due to the high recovery rate of clean earth which makes up a large proportion of the reported stream.

All councils collect kerbside recyclables and deliver to various MRFs for processing. A summary of destinations as at 2023 is as follows:

- South Burnett Regional Council recyclables are transferred outside of the region and processed at the Cherbourg MRF in the Wide Bay Burnett region.
- Toowoomba, and Western Downs Regional Councils transfer collected recyclables out of region for processing at the Visy MRF in Brisbane and the Chinderah MRF in New South Wales, and subsequently the new Sunshine Coast MRF from mid 2023-24.

[2] This is only an estimated cost at P50 and is likely to increase substantially subject to detailed planning and design and the specifics conditions and circumstances.

- Southern Downs Regional Council transports its kerbside recyclables to a South East Queensland MRF for processing.
- Lockyer Valley will transport its kerbside recyclables to a South East Queensland MRF for processing following the closure of its Gatton MRF in 2023-24.
- Goondiwindi Regional Council transfers its collected recyclables out of region for processing at a New South Wales MRF.

Toowoomba Regional Council has placed investigations into a regional scale MRF on hold until such time as large-scale funding or support from another party or government body is able to be secured.

Contamination of the kerbside commingled bin in the region is estimated to be 15 - 20% in some councils.

Through focussed education campaigns as part of the regional education strategy it is expected that contamination will be reduced, and that there will be greater capture of recyclable material currently lost to landfill, and education campaigns for MSW, C&I and C&D streams will need to be complementary to new and existing collections.

There may be opportunities for the establishment of new recycling or reprocessing facilities in the sub-region aligned with the Queensland Government's precinct approach, however, this requires further refinement. Target processers may access a range of diverted materials including, but not limited to, concrete, tyres, cardboard, organics, timber, agricultural plastics and waste oil to complement existing arrangements.

To facilitate future development and better diversion through resource recovery facilities, an allowance has also been made in the economic analysis for improvements to transfer facilities, additional operating costs, and transport to move recyclables from satellite sites to processing hubs and to upgrade existing sites and convert old landfills to transfer stations. This may also include community recycling hubs or hazardous waste transfer facilities, and circular economy solutions.

The estimated cost to implement the material recovery and recycling interventions over the Darling Downs sub-region to 2030-2031 is $38 million[3] (2023). Costs include:

- Estimated capital for a regional MRF including glass beneficiation.
- Small scale improvements to transfer facilities have been estimated without formal assessment of need or build-up of designs, and an allowance for transport.
- Allowances for funding supported improvements to provide household hazardous waste facilities, waste stream audit and other initiatives to support better segregation and understanding of waste flows in the region.
- Additional education costs

Councils may also need funding support to develop specifications for design upgrades, which may be determined by the establishment of precincts within the sub-region.

Further cost estimates extrapolated over 30 years are included in Appendix A.

There would also be ongoing operation costs each year including:

- MRF operating costs
- Transfer station operating costs
- Kerbside bin collections

[3] This is only an estimated cost at P50 and is likely to increase substantially subject to detailed planning and design and the specifics conditions and circumstances.

- Transport.

It is assumed that additional education costs are funded by the Queensland Government. These changes are focussed on improving the quality and quantity of material captured for recycling and educating.

Residual waste management in the long-term

In 2020-2021, more than 200,000 tonnes of residual waste were sent to landfill from the Darling Downs sub-region. After considering the organics interventions identified in the Plan and population growth, residual waste is still forecast to increase to about 225,000 tonnes by 2040-2041, and close to 250,000 tonnes by 2050-2051. This is shown in Figure 5 assuming:

- organics processed in open windrows, (small scale boutique technologies may be used for remote communities),
- no change to kerbside recyclables system,
- residual waste transported to a sub-regional landfill, and
- other recoverable material (tyres, metals, chemicals, oil, cardboard) stockpiled and transported for recycling or recovery when possible.

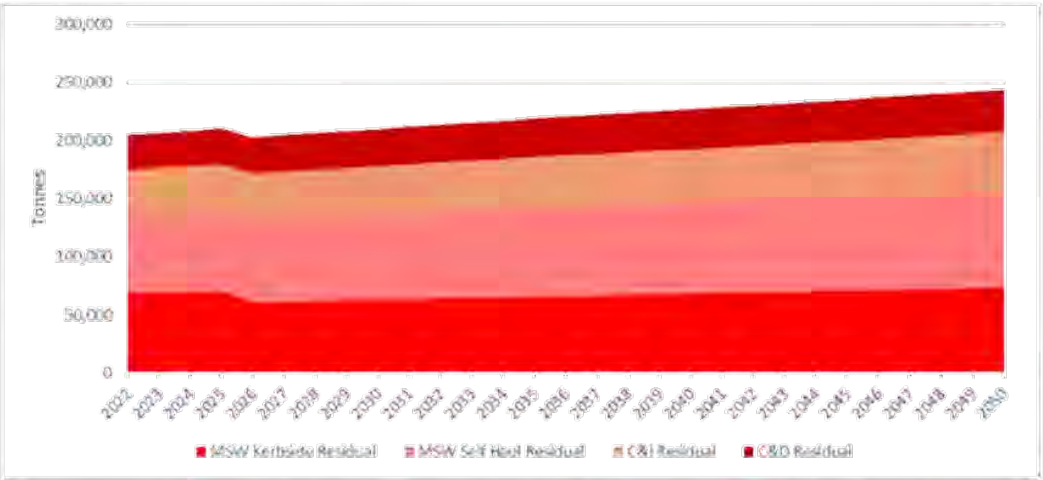


Figure 5: Current forecast – residual waste in the Darling Downs sub-region to 2050

Some councils are running out of approved and constructed landfill capacity. The Queensland Waste and Resource Recovery Infrastructure Report highlighted that in the Darling Downs sub-region, existing approved regional landfill capacity will start to approach exhaustion by the late 2020s in a low recovery scenario.

This is particularly the case for the Kingaroy Waste Facility, forecast to be full by 2029 and Warwick Central Waste Management Facility by 2030-2031.

Sharing of landfill capacity may be a viable solution in some parts of the Darling Downs sub-region. For Lockyer Valley Regional Council, an agreement with Toowoomba Regional Council to use the Toowoomba Waste Management Centre landfill may be a solution, and for South Burnett Regional Council an agreement with Western Downs Regional Council to use its Jandowae Regional Landfill may also be a solution.

Similarly, councils in the region with significant airspace reserves may represent a solution to other councils outside the region. The strategic benefits of this infrastructure sharing should be recognised in terms of future development and expansion costs beyond mere gate price signals.

The immediate cost of landfilling is also increasing rapidly for Lockyer Valley Regional Council and Toowoomba Regional Council as the levy rate increases, and the proportion received as annual advance payments decreases.

In the long term, councils in the region may need to decide between processing the remaining residual waste through an EfW facility. This is acknowledged in Queensland's Waste Management and Resource Recovery Strategy and is considered the only way the region will meet the State Government target of 90% resource recovery by 2050, however this option is unlikely to be available in the near future.

There are no EfW facilities currently operating in Queensland and given the high cost and likely difficulty in selecting suitable sites, it could be a decade before the first is developed. Once established, councils would need to consider their own costs of a gate fee and that of transporting waste to such a facility. As a result, landfill as a waste management solution is likely to be required well into the future.

Regardless of the final residual solution, improved transfer infrastructure to allow for bulking of waste before transport will be required, requiring councils to make additional investments which could be delivered at the same time as improving resource recovery.

It may also be beneficial to some councils to explore landfill gas re-use opportunities when expanding or upgrading landfills, and to advocate for higher order considerations as opposed to conventional landfilling and the waste hierarchy, given landfill is likely to be the long-term solution for residual waste treatment. Toowoomba Regional Council currently operates a behind the meter power station generating electricity from landfill gas extracted from their primary landfill.

The estimated cost to implement the residual waste interventions over the Darling Downs sub-region to 2030-2031 is $2 million[4] (2023).

Estimated costs are subject to the scope and scale of work required and capabilities of regional support resources, and include as a minimum:

- Detailed feasibility study and business case and regional residual waste solutions
- Subject to feasibility, design, construct and commission long-term residual waste solution or enter into long-term supply agreements with privately owned facilities
- Research and development into problematic wastes

Additionally, and due to the current proposed levy settings, by 2030-2031 the increased levy liability excluding improvements in organics diversion and recycling capture, shortfall in annual advanced payments and resulting additional costs are expected to be **$45 million** for Toowoomba Regional Council and **$17 million** (in real terms) for Lockyer Valley Regional Council if all resulting residual waste continues to be sent to Landfill.

This amounts to an estimated additional cost per household of $72-82 to account for the increased cost in landfill disposal. Allowing for a reduction in waste to landfill because of actions and interventions in this Plan are expected to moderate this cost impact however a significant impact on those councils may still be apparent.

For the other levy paying councils in sub-region the costs for sending waste to landfill are not forecast to increase above business-as-usual. Business as usual costs for new cell development, and for closing and rehabilitating former landfill may still be significant and require funding support.

[4] This is only an estimated cost at P50 and is likely to increase substantially subject to detailed planning and design and the specifics conditions and circumstances.

Expected recycling and resource recovery outcomes of the Plan

To achieve an estimated regional resource recovery rate on the MSW stream of approximately 40% resource recovery, which amounts to an overall improvement of 8% for the Darling Downs sub-region, the councils, principally Toowoomba Regional Council, would need to introduce an organics diversion service targeting FOGO. This should be coupled with improvements to the existing yellow top bin recycling services for all councils through a combination of improved transfer facilities and education.

Beyond this, significant improvements to current materials handling and management including to the C&I stream are required.

If EfW is secured, then the expected recovery rate could be as high as 91%.

Implementation

Cost to deliver the Plan

The estimated cost for implementation of this Plan is **$117.2[5] million (2023) over the period to 2030-2031** with the assumption that changes to residual waste management come into effect beyond this period. **Importantly, it should be noted the estimated cost for implementation of this Plan is likely to increase significantly** as specific projects and strategies are progressed to detailed planning and design.

Cost estimates (2023) are summarised in Table 2 below.

Table 2: Estimated Costs to 2031

Item	2024	2025	2026	2027	2028	2029	2030	2031	Total to 2030-2031
Regional Implementation ($ million)									
Regional Support Resource	0.25	0.26	0.26	0.27	0.28	0.28	0.29	0.30	2.19
Administrative and Legal	0.10	-	-	-	-	-	-	-	0.10
Develop detailed implementation plan	0.05	-	-	-	-	-	-	-	0.05
Capacity building and advocacy role as identified and required including technical financial support	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.80
Review and update Plan	-	-	-	-	0.10	-	-	-	0.10
Meetings (Council FTE requirement)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.80
Council contribution to actions	0.05	0.02	0.02	0.03	0.03	0.03	0.03	0.03	0.24
Sub-total PM and Plan Management	**0.65**	**0.48**	**0.48**	**0.50**	**0.61**	**0.51**	**0.52**	**0.53**	**4.28**
Regional Education Strategy ($ million)									
Education Strategy and updates	0.05	-	0.02	-	0.02	-	0.02	-	**0.11**
Sub Total – Regional Education	**0.05**	**0.00**	**0.02**	**0.00**	**0.02**	**0.00**	**0.02**	**0.00**	**0.11**
Regional Organics Solution ($ million)									
FOGO Implementation, all Darling Downs Councils									
Administration, business cases, PM	0.60	0.60	0.40	0.41	0.42	0.43	0.44	0.45	3.75
FOGO education costs (new services)	0.74	0.76	0.78	0.80	0.82	0.84	0.86	0.88	6.48
One off investment (new bins)	-	-	5.50	-	-	-	-	-	5.50
Collection costs (new)	-	-	3.51	3.60	3.69	3.80	3.87	3.97	22.44
Bulking and transport	-	-	0.25	0.26	0.26	0.27	0.28	0.28	1.60
Processing Costs [6]	-	-	2.54	2.63	2.82	2.81	2.91	3.01	16.72
Darling Downs Organics Processing Facility[7]	-	-	5.0	7.50	-	-	-	-	12.50

[5] This is only an estimated cost at P50 and is likely to increase substantially subject to detailed planning and design and the specifics conditions and circumstances.

[6] This estimate will vary subject to the outcome of the FOGO Business Case regarding infrastructure model preferred including whether this is developed by the sub-region, or the sub-region relies on a facility developed by a third party and councils' input is limited to paying a gate fee.

[7] Refer above footnote. Assumed open windrow technology is accepted.

Item	2024	2025	2026	2027	2028	2029	2030	2031	Total to 2030-2031
Sub-total - FOGO only	**1.34**	**1.36**	17.98	**15.20**	**8.01**	**8.15**	**8.36**	**8.59**	**68.99**
Community composting	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.40
Roll out of compost bin program	-	0.29	-	-	-	-	-	0.29	0.58
Investigation into small scale treatment systems	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.40
Procurement of small-scale treatment systems as required				1.00	1.00				2.00
Small scale treatment systems processing costs	-	-	-	0.05	0.10	0.10	0.10	0.10	0.45
Material flow analysis - organics	0.01	0.02	-	-	-	-	0.02	-	0.05
Sub-Total: Organics, Programs and R&D	**0.11**	**0.41**	**0.10**	**1.15**	**1.20**	**0.20**	**0.22**	**0.49**	**3.88**
Total – Organics Solution	**1.45**	**1.77**	**18.08**	**16.35**	**9.21**	**8.35**	**8.58**	**9.08**	**72.87**
Material recycling and recovery solution ($ million)									
Education Implementation (kerbside + other)	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.20
Small scale infrastructure improvements and transport logistics (including rail)	-	1.25	1.25	1.00	1.00	1.00	1.00	1.00	7.50
Darling Downs MRF	-	10.00	17.00	-	-	-	-	-	27.00
Community circular economy programs	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.40
Household Hazardous Waste CRCs		0.20	0.20	0.20	0.20	0.20	0.20		1.20
Bin audit support	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.64
Total: Material recovery and recycling	**0.28**	**11.73**	**18.73**	**1.48**	**1.48**	**1.48**	**1.48**	**1.28**	**37.94**
Residual Waste (excluding EfW) ($ million)									
Develop regional detailed feasibility study and business case and residual waste solution and transport logistics (including rail)	0.10	0.30	0.50	0.10	0.05	0.05	0.05	0.05	1.20
Subject to feasibility, design, construct and commission long-term residual waste solution or enter into long-term supply agreements with privately owned facilities	No allocation as action is subject to outcome of detailed feasibility and business case								
Progress and implement R&D into problematic wastes	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.80
Total: Residual Waste Management	**0.20**	**0.40**	**0.60**	**0.20**	**0.15**	**0.15**	**0.15**	**0.15**	**2.00**
TOTAL IMPLEMENTATION COST	**2.53**	**14.28**	**37.81**	**18.43**	**11.32**	**10.39**	**10.65**	**10.94**	**117.2**

Timing for implementation of actions will be fully defined following development of the detailed implementation schedule. Some identified entries may not occur as have been identified in the above table.

Costs are estimated to a maximum of p50 accuracy where presented for delivery of the Plan up to 2030-2031. This table does not allow for discounting nor provide present value costs nor represent the full costs associated with the cost-benefit analysis.

Similarly, the cost benefit analysis does not represent the full cost to 2030-2031. Given these limitations, the cost benefit analysis has not been used as a direct source of information in the Plans, rather 2023 estimated to 2030-31 have been relied upon.

Processing costs assume that councils pay a gate fee for organic waste processing. Prior to business case and location confirmation, it is assumed that an open windrow facility will be utilized, with gate fee reflective of this. Additional funding has been identified for the sub-region to establish a processing facility, assumed to be open windrow. If alternative organics processing technology is utilized, costs may be higher.

Additionally, FOGO collection and processing costs will be subject to the number of Councils electing to implement this action. Costs therefore in the above table are indicative only.

The above allocation for waste facility infrastructure improvements provides an allowance per year, however a detailed assessment of individual council upgrade needs has not been undertaken. **This cost is likely to be substantially higher than shown in the above table**, with reliable estimates to be determined by detailed design and cost estimation, and available funding.

The existing circumstances for waste generation and disposal in the Darling Downs sub-region makes meeting the objectives and targets in the Queensland Waste Management and Resource Recovery Strategy and National Waste Policy Action Plan highly unlikely. To reach the 2030 target, significant upgrades to infrastructure, policy and initiatives are required at both an individual council and regional level. Cost estimates are unlikely to fully account for the required interventions and councils are in no position to fund the plan without substantial financial assistance from the Queensland or Commonwealth Governments.

The Plan identifies transport as a significant constraint given the sub-region's large geographical area and the dependency on transport. Whilst not costed in Table EX2, rail transport needs to be explored and well understood in the further analysis of potential actions. Rail links all the nodes in the region quite well spatially and would allow for the efficient transport, storage and containerisation of materials.

Access to supporting resources and funding

To achieve the aims of this Plan, there is a critical need for support around the development of business cases and forecasting suitable for approval by the Queensland Government, particularly for infrastructure such as new or improved transfer facilities, new collections, or processing infrastructure. To enable this, access to regional facilitation and co-ordination support resources is essential for councils' implementation of the Plan, as would funding support to develop supporting documentation for funding applications.

Implementation at the sub-regional scale will also require funding to co-ordinate and liaise with the Queensland Government, and advocate for better waste outcomes in the sub-region and a focus on risk based regulatory activities that ensure environmental compliance.

Funding for capital expenditure such as an organic waste processing facility, or enhancements to existing privately owned facilities, small scale infrastructure improvements, or potentially an EfW facility may also be facilitated by the Queensland Government, pending specific business case development.

Regional collaboration and responsibilities

Implementation of the Plan would be the responsibility of a new regional governance body employing a Darling Downs sub-regional support resource, with responsibility for the sub-region but working together with the South West sub-region. They would prepare actions for the implementation of the Plan as well as being responsible for information and collaboration, working group facilitation, budget management, process development, business case development, and support. The indicative model is shown

Figure 6 below.

Figure 6: Indicative Regional governance structure

Review and monitoring

Implementation of the Plan will be the responsibility of the regional steering group through the regional facilitation and co-ordination support assistance. Actions will be measured against:

- delivery of specific services identified in the Plan
- achieving infrastructure improvements
- levels of education
- capture of types of waste, for example, organics and dry recyclables
- resultant change to recovery rates compared to forecast

The Plan is scheduled for review and update every five years although it can also be reviewed at any time decided by the sub-region.

It is also important to note that the Plan does not remove the need for councils to have individual strategies and drive their own local agenda. Councils, through regional or sub-regional collaboration, will have control over implementation of the Plan, and the subsequent more detailed action plan, to be delivered in co-operation with the Queensland Government.

Councils that endorse the Plan, are not obliged to deliver on any outcomes if they choose not to. Councils can be part of the Plan's future development but choose other actions that better align with their objectives and community needs.

Implementation roadmap

The Plan is high level, and detailed actions would need to be developed as part of the next stage of its implementation. To guide this work an implementation roadmap has been developed identifying timing and activities to deliver the Plan. An extract is shown in Table 3 below. This shows proposed actions for the short and medium term.

Table 3: Implementation Schematic

Action	Responsibility	2024	2025	2026	2027	2028	2029	2030	2031
General									
Formalise SG to implement Plan	SG, All								
Engage RSR	DD, SW								
Program management	RSR, SG								
Regional collaboration	RSR, SG, All								
Focus on local employment where opportunities present	RSRs, SG, All								
Provide capacity building on issues / matters as identified by member councils and engage experts to assist as required	RSRs, SG, All								
Advocate for transport subsidies and strategic importance of long tern landfill assets consideration	RSRs, SG, All								
New Action identification/validation	RSR, SG, All								
Material Recycling and Recovery									
Develop Regional Education Strategy for MSW, C&I and C&D streams and Implement	RSR								
Participate in Education and Behaviour Change Initiative (assumed continuation)	RSR, All								
Collaborate on regional kerbside recycling processing solutions	RSR, DD and SW								
Develop business cases and designs for new or improved transfer facilities and bulking up facilities	All (as required)								
Construct and commission upgrades or new transfer facilities and bulking up facilities	All (as required)								
Collaborate and refine need for establishment of regional scale precinct and ancillary satellite sites in accordance with precinct guidelines where opportunities present	QGOV, RSRs, SG								
Develop detailed business cases for new processing facilities	GGOV, All (as required)								
Establish new resource recovery processing facilities	GGOV, All (as required)								
Construct enabling infrastructure for new resource recovery processing facilities	QGOV								
Work with Queensland Government agencies to: improve uptake or recycled materials in procurement, identify and maximise product positioning and markets, and maximise focus on local processing and manufacturing	QGOC, RSR								

Action	Responsibility	2024	2025	2026	2027	2028	2029	2030	2031
Develop pathways to improve material flow data and knowledge across region for recyclable material	QGOV, RSR, All								
Collaborate to collect data on contamination within kerbside bins to improve education approach.	SG, RSR, All								
Investigate the feasibility of sub-regional collection, shredding and processing contracts including but not limited to concrete, green waste, metals, tyres, e-waste, waste oil, hazardous waste, cardboard	RSR, SG								
Organic Waste Management									
Participate in Education and Behaviour Change Initiative (assumed continuation) as part of regional education strategy – incorporating a food waste avoidance component	RSR, All								
Develop detailed business case for small scale organics treatment infrastructure	RSRs, All								
Develop detailed business case for organics collection service for council approval including market development	RSR								
Commence new organic waste collection service education	RSR, All								
Procurement of small scale organics treatment infrastructure									
Procurement of organic waste collection solution	RSR, SG, All								
Procurement / development of organic waste processing solution	RSR, SG								
Commence and operate kerbside organic waste collection service (pending individual council approval)	All								
Continuation of self-haul green waste receipt and processing	All								
Roll out of at-home and community composting solutions including guidance	QGOV, RSR, All								
Develop regional solution for waste timber	RSR								
Develop pathway to improve non-council held data collection	QGOV, All								
Residual Waste Management									
Councils to consider individual landfill capacity needs in short-medium and long-term	All								
Assist Councils in new landfill opportunities including sub-regional use, or design and construction	RSR, SG, All								
Assist / develop options and approaches to managing residual waste in the long-term, pending availability of facilities in and out of region	RSRs, SG, All								
Undertake detailed EfW feasibility and business cases to inform the sub-regions if preferences emerge.	RSR, SG, All								

Action	Responsibility	2024	2025	2026	2027	2028	2029	2030	2031
Design, construct and commission long-term residual waste solution or enter into long-term supply agreements with privately owned facilities	SG, All								
Develop long-term approach to managing problem and emerging waste	RSRs, All								

All - All councils, SG - Regional Waste and Resource Recovery Steering Group, DD - Darling Downs, SW – South West, RSR – Regional Support Resource, QGOV – Queensland Government

15 PORTFOLIO - RURAL RESILENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

15.1 AWARD OF SBRCQ 23/24-66 - TRUSTEE PERMIT TO OCCUPY

File Number: **13-12-2023**

Author: **Lease Officer**

Authoriser: **Chief Executive Officer**

PRECIS

Award of SBRCQ 23/24-66 – Trustee Permit to Occupy for Grazing Purposes.

SUMMARY

Council issued an Invitation to Offer for a trustee permit to occupy for grazing purposes on Lot 2 on Crown Plan N2349, 44 King Street, Nanango in accordance with *s227 of the Local Government Regulation 2012.* Council has received one (1) offer which complies with the invitation to offer.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Enter a Trustee Permit to Occupy with Sarah Saxer for Lot 2 on Crown Plan N2349, being 44 King Street, Nanango for $629.20 per annum inclusive of GST for five (5) years as per SBRCQ 23/24-66.
2. Council delegates to the Chief Executive Officer the power pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, to negotiate, finalise and execute a Trustee Permit to Occupy with Sarah Saxer on terms and conditions the Chief Executive Officer reasonably considers satisfactory to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

Conditions of the Permit to Occupy will require the Permittee to clean and maintain the permit area.

The Permittee will be liable for all costs associated with the preparation of this Trustee Permit including any attachments, schedules, documents, maps and photographs. There is no cost to survey the area as the entire lot is offered in the trustee permit.

LINK TO CORPORATE/OPERATIONAL PLAN

IN9: Undertake an audit to identify Council land that can be divested.

OPFC/09: Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The current Licence to Occupy of Lot 2 on N2349, Reserve for Drainage and Lot 3 & 5 on SP292286, Reserve for Local Government expires on 16 December 2023. Council advised the current Licensee that Lot 3 & 5 on SP292286 are being investigated for other purposes and the remaining reserve Lot 2 on CP N2349 would be subject to an invitation to offer.

The renewal of the Licence to Occupy was also discussed at Council's internal Land Sales, Leasing, Planning and Infrastructure meeting where it was identified that a Trustee Permit to Occupy is required to satisfy non-extinguishment of Native Title.

The invitation to offer was released on 16 October 2023 and closed on 10 November 2023. Council issued a media release and uploaded the offer documents into Council's website under current Tenders and Supply. Submissions were sent via Council's info@sbrc.qld.gov,au email address. Enquiries on the property could be received until 4:00pm, 9 November 2023.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

SBRCQ 23/24-66 complies with *s227 of the Local Government Regulation 2012.*

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The offer of a Trustee Permit to Occupy aligns with Council's Property Leasing Policy and Disposal of Assets Policy.

ASSET MANAGEMENT IMPLICATIONS

Conditions of the invitation to offer included a maximum of three (3) horses or two (2) cattle to ensure that the land has not been over grazed. Negotiations with the Permittee to allow four (4) horses on the permit area are being considered for inclusion in the final Permit to Occupy.

The Permittee is required to fence the permit area to ensure horses stay within the permit area.

REPORT

Property Details:

RDP: Lot 2 on CP N2349

Address: 44 King Street, Nanango

Tenure: Reserve for Drainage

Area: 4.3 ha

Background:

The current Licence to Occupy over Lot 2 on N2349, Reserve for Drainage and Lot 3 & 5 on SP292286, Reserve for Local Government expires on 16 December 2023. The current Lessee requested to renew the Licence Agreement.

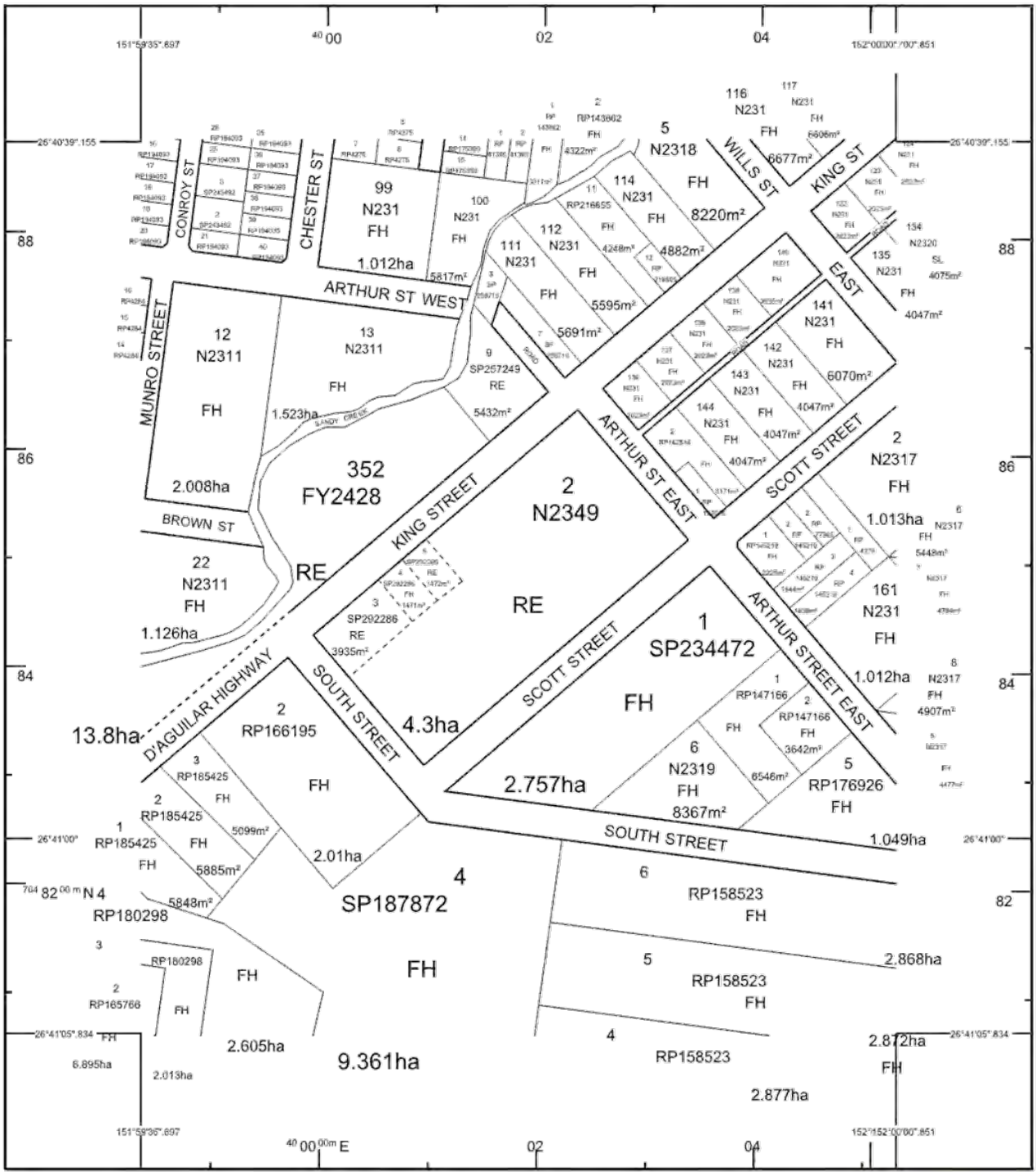
The renewal of the Licence to Occupy was discussed at Council's internal Land Sales, Leasing, Planning and Infrastructure meeting where it was identified that a Trustee Permit to Occupy is required to satisfy non-extinguishment of Native Title and that Lot 3 & 5 on SP292286 cannot be included in the new Trustee Permit as the land is being reviewed for future use.

The invitation to offer was release on 16 October 2023 and closed on 10 November 2023 with only one (1) enquiry and one (1) offer being received by Sarah Saxer. The offer is for $629.20 per annum inclusive of GST for five (5) years.

The offer complies with the conditions of SBRCQ 23/24-66 and aligns with Council's Property Leasing Policy and Disposal of Assets Policy. It is recommended that the Trustee Permit to Occupy be awarded to Sarah Saxer as the successful tenderer.

ATTACHMENTS

1. **SmartMap - Lot 2 on CP N2349**
2. **Title - 2N2349 - R863 - Reserve for Drainage**
3. **Public Notice - 16-10-2023- SBRCQ 23 24-66 Trustee Permit to Occupy for Grazing Purposes - 44 King Street Nanango**



STANDARD MAP NUMBER
9244-12122

0 100 200 300 400 500 m

HORIZONTAL DATUM:GDA94 ZONE:56 SCALE 1 : 5000

MAP WINDOW POSITION & NEAREST LOCATION

SUBJECT PARCEL DESCRIPTION

DCDB

Lot/Plan	2/N2349
Area/Volume	4.3ha
Tenure	RESERVE
Local Government	SOUTH BURNETT REGIONAL
Locality	NANANGO
Segment/Parcel	39474/80

CLIENT SERVICE STANDARDS

PRINTED 11/10/2023

DCDB 10/10/2023

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Queensland Government

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INTERNAL CURRENT RESERVE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 09/08/2023 14:11

Title Reference: 49020406
Date GAZETTED: 29/09/1990
PAGE: 446

Opening Ref: RES 7892
Purpose: DRAINAGE
Sub-Purpose:
Local Name:
Address: CNR ARTHUR,SCOTT & KING ST, NANANGO
County (R) No: R863
File Ref: RES 26386

TRUSTEES

SOUTH BURNETT REGIONAL COUNCIL GAZETTED ON 29/09/1990
PAGE 446

LAND DESCRIPTION

LOT 2 CROWN PLAN N2349 GAZETTED ON 29/09/1990 PAGE 446
Local Government: SOUTH BURNETT

Area: 4.300000 Ha. (ABOUT)

EASEMENTS AND ENCUMBRANCES

ADMINISTRATIVE ADVICES

Dealing	Type	Lodgement Date	Status	Location
721733222	NT DETERM NATIVE TITLE ACT 1993 (CTH)	02/06/2022 13:51	CUR	EC-GEN -00

UNREGISTERED DEALINGS - NIL

** End of Current Reserve Search **

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Page 1/1

SOUTH BURNETT REGIONAL COUNCIL

Public Notice

PO Box 336, Kingaroy Q 4610 – **P:** 07 4189 9100 – E: media@sbrc.qld.gov.au - **W:** www.southburnett.qld.gov.au - **ABN** 89 972 463 351

FOR IMMEDIATE RELEASE 16/10/2023

START

SBRCQ 23/24-66 Trustee Permit to Occupy for Grazing Purposes - 44 King Street Nanango

South Burnett Regional Council would like to invite offers for a trustee permit to occupy for grazing purposes at 44 King Street Nanango.

Offer documents are available from the Council website under Tenders & Supply and can be submitted to info@sbrc.qld.gov.au, in person or via mail to Council's tender box located at 45 Glendon St Kingaroy by the closing date.

Closing date is 2pm Friday 10 November 2023.

For further information contact Council on 1300 789 279, 4189 9100 or email info@sbrc.qld.gov.au.

END

For media enquiries contact: *Communications Officer*
Telephone: *07 4189 9100*
Email: *media@sbrc.qld.gov.au*

15.2 UPDATE ON SIR CHARLES ADERMANN PARK COMMUNITY CONSULTATION.

File Number: **13-12-2023**

Author: **Manager Facilities and Parks**

Authoriser: **Chief Executive Officer**

PRECIS

Update on Sir Charles Adermann Park community consultation and need for further review of traffic behaviour and road safety solutions.

SUMMARY

Council endorsed to undertake community consultation to seek views on the future use of Lot 488 on FY2753, being a Sir Charles Adermann Park, with a report to be prepared to the December Ordinary Meeting of Council on the outcome of the consultation. Due to the second consultation being postponed Council will continue to review traffic behaviour and community feedback on road safety in the areas and Council to seek to develop possible solutions.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Acknowledge the extension of the community consultation of Sir Charles Adermann Park into May 2024 to allow time to review traffic behaviour and community feedback on road safety in the area and review the community survey results and written responses.
2. Note the feedback received to date from both the public meeting and online feedback and confirms that Adermann Park will be not utilised for any car parking services and that the feedback received will inform the 2024 – 2025 capital and operational budgets.

BACKGROUND

At Council's Ordinary meeting of 25 October 2023, Council endorsed to undertake community consultation to seek views on the future use of Lot 488 on FY2753, being Sir Charles Adermann Park, with a report to be prepared for the December Ordinary Meeting of Council on the outcome of the consultation.

The first round of community consultation was undertaken in the park on 14 November 2023 between 2:30pm – 4:00pm, at this time the community survey was opened. There was 22 members of the community in attendance.

The second round of community consultation scheduled for 22 November 2023 and 29 November 2023 was postponed due to inclement wet weather.

Council has advised the community on 29 November 2023 that feedback received to date has been informative and will now guide future park and playground development. Council has also confirmed that no plans exist or will be progressed to incorporate a parking solution on or within Adermann Park.

A total of 203 online surveys completed by 6 December. The online survey has now closed. In addition to this, 4 written responses have been received by Council.

Council will continue to review traffic behaviour and develop possible solutions within the existing road reserves. This will include ongoing engagement with stakeholders to develop the long-term solutions to parking and traffic concerns.

ATTACHMENTS

1. **Public Notice - 22-11-2023- Postponed - Sir Charles Adermann Park Community Consultation**
2. **Public Notice - 29-11-2023- Postponed - Sir Charles Adermann Park Community Consultation**

SOUTH BURNETT REGIONAL COUNCIL

Public Notice

PO Box 336, Kingaroy Q 4610 – **P:** 07 4189 9100 – E: media@sbrc.qld.gov.au - **W:** www.southburnett.qld.gov.au - **ABN** 89 972 463 351

FOR IMMEDIATE RELEASE 22/11/2023

START

Postponed - Sir Charles Adermann Park Community Consultation

South Burnett Regional Council wishes to advise that the Sir Charles Adermann Park Community Consultation has been postponed due to this afternoon's weather conditions.

The consultation will be rescheduled for Wednesday 29 November 2023 at 4pm-6pm.

We apologise for any inconvenience.

Please direct any enquiries to Council by phone 4189 9100 or email info@sbrc.qld.gov.au.

END

For media enquiries contact: *Communications Officer*
Telephone: *07 4189 9100*
Email: *media@sbrc.qld.gov.au*

SOUTH BURNETT REGIONAL COUNCIL

Public Notice

PO Box 336, Kingaroy Q 4610 – **P:** 07 4189 9100 – E: media@sbrc.qld.gov.au - **W:** www.southburnett.qld.gov.au - **ABN** 89 972 463 351

FOR IMMEDIATE RELEASE 29/11/2023

START

Postponed - Sir Charles Adermann Park Community Consultation

South Burnett Regional Council advises the Sir Charles Adermann Park community consultation scheduled for today, 29 November 2023 at 4pm has been postponed due to weather events predicted for this afternoon.

The attendance at the first community consultation session, feedback and discussions to date have been informative and appreciated by Council. Future community consultation will now guide future park and playground development.

The Chief Executive Officer reiterated in Councils Infrastructure, Environment and Compliance Standing Committee Meeting on Wednesday 29 November, that Council has not developed any design plans to convert Sir Charles Adermann Park into a carpark. To confirm, no plans exist or will be progressed to incorporate a parking solution on or within the Adermann Park.

Council will continue to review traffic behaviour and community feedback on road safety in the area, and Council will seek to develop possible solutions within the existing road reserves.

The Sir Charles Adermann Park online survey will close on Wednesday 6 December at 5.00pm. The survey is available on Council's website: Have Your Say - Sir Charles Adermann Park Community Consultation – South Burnett Regional Council

This feedback will assist with budget preparations for the refurbishment of the park for sport and recreation activities.

We apologise for any inconvenience. Please direct any enquiries to Council by phone 4189 9100 or email info@sbrc.qld.gov.au.

END

For media enquiries contact: *Communications Officer*
Telephone: *07 4189 9100*
Email: *media@sbrc.qld.gov.au*

15.3 SAFETY AUDIT SOUTH BURNETT POOLS

File Number: **13-12-2023**

Author: **Executive Assistant Liveability**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 29 November 2023 was a report regarding Safety Audit South Burnett Pools.

SUMMARY

12.2 SAFETY AUDIT SOUTH BURNETT POOLS

COMMITTEE RESOLUTION 2023/146

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Committee recommend to Council:

That the Pool Safety Audits and Pool Safety Improvement Plan for all pools be adopted and the findings that were identified from the audit become action items to ensure Council Pool Facilities comply with the Australian Standards 2416 and the Royal Life Saving Guidelines for Safe Pool Operations.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the Pool Safety Audits and Pool Safety Improvement Plan for all pools be adopted and the findings that were identified from the audit become action items to ensure Council Pool Facilities comply with the Australian Standards 2416 and the Royal Life Saving Guidelines for Safe Pool Operations.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 29 November 2023.

ATTACHMENTS

Nil

15.4 RENEWAL OF MOA - SBCARE INCORPORATED

File Number: **13-12-2023**

Author: **Lease Officer**

Authoriser: **Chief Executive Officer**

PRECIS

SBCare Incorporate have requested to renew the Memorandum of Agreement (MOA) for use of part of the Wondai Hall being Lot 3 on CP904146

SUMMARY

SBCare Incorporated (SBCare) hold a Memorandum of Understanding (MOU) for using a small office located in the Wondai Hall for the coordination of Meals on Wheels and other community care services for the local community. The current MOU expires on 17 December 2023, SBCare have requested to renew the agreement. The MOU will be amended to a MOA to comply with the current terms in the agreement.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council;

1. *Section 236(1)(b)(ii) of the Local Government Regulation 2012* applies for Council to enter into a Memorandum of Agreement with SBCare Incorporated for the use of the small office located in the Wondai Hall being part of Lot 3 on CP904146 for a three (3) year term;
2. That Council resolves under *Section 257(1)(b) of the Local Government Act 2009* to delegate the power to the Chief Executive Officer to negotiate, finalise and execute the Memorandum of Agreement between Council and SBCare Incorporated on terms and conditions the Chief Executive Officer considers satisfactory to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

The agreement includes payment of $75.00 per annum plus GST for rent of the office. SBCare have also agreed to pay $100 per annum plus GST as a contribution to utilities and other services. SBCare are conditioned within the agreement to keep the office space clean and to clean and tidy the kitchen after each use.

Council will continue to pay all maintenance, repairs, utilities including air-conditioning and electricity.

LINK TO CORPORATE/OPERATIONAL PLAN

OPL/23 Explore partnership opportunities to support local volunteer groups.

IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council contacted SBCare to advise that the current agreement expires on 17 December 2023, SBCare have requested to renew the agreement for a further three (3) years.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Entering a Memorandum of Agreement (MOA) with a community group is in accordance with *Section 236(1)(b)(ii) of Local Government Regulation 2012.*

The agreement has been amended from a Memorandum of Understanding (MOU) to a MOA due to agreement for rent and contribution to utilities within the agreement.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The MOA complies with Council's Property Leasing Policy and Disposal of Assets Policy.

ASSET MANAGEMENT IMPLICATIONS

The Wondai Hall continues to be Council's Asset, the agreement is for use of the small office as per the attached plan.

REPORT

Property details:

RPD: Lot 3 on CP904146

Address: Wondai Town Hall, 31 Scott Street, Wondai

Tenure: Reserve for Local Government

Background:

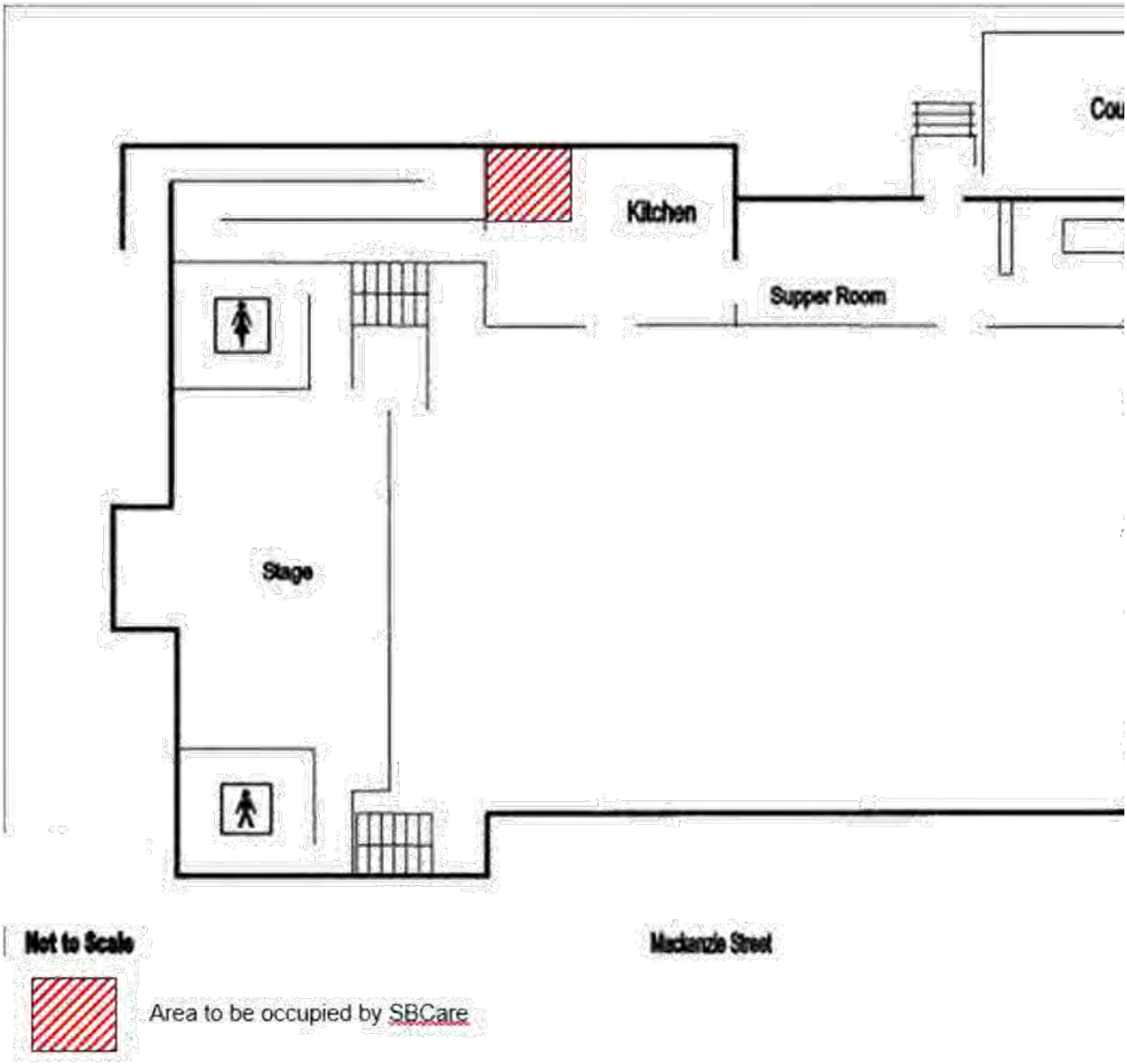
SBCare occupy the office to manage the activities of the Meals on Wheels and coordination of other community care services to the local community.

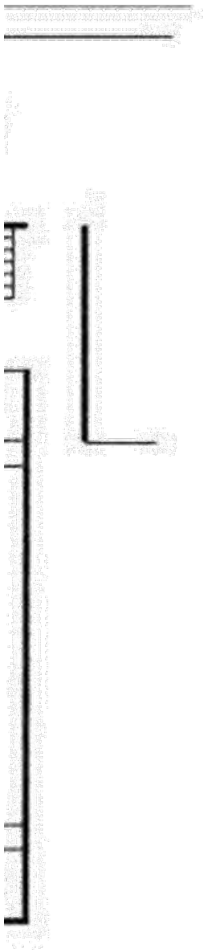
SBCare took over the Wondai Meals on Wheels in 2017. SBCare and has continued to operate the coordination of these services from the small office located in the Wondai Hall. SBCare have continued to occupy the small office with MOU's being renewed every three (3) years.

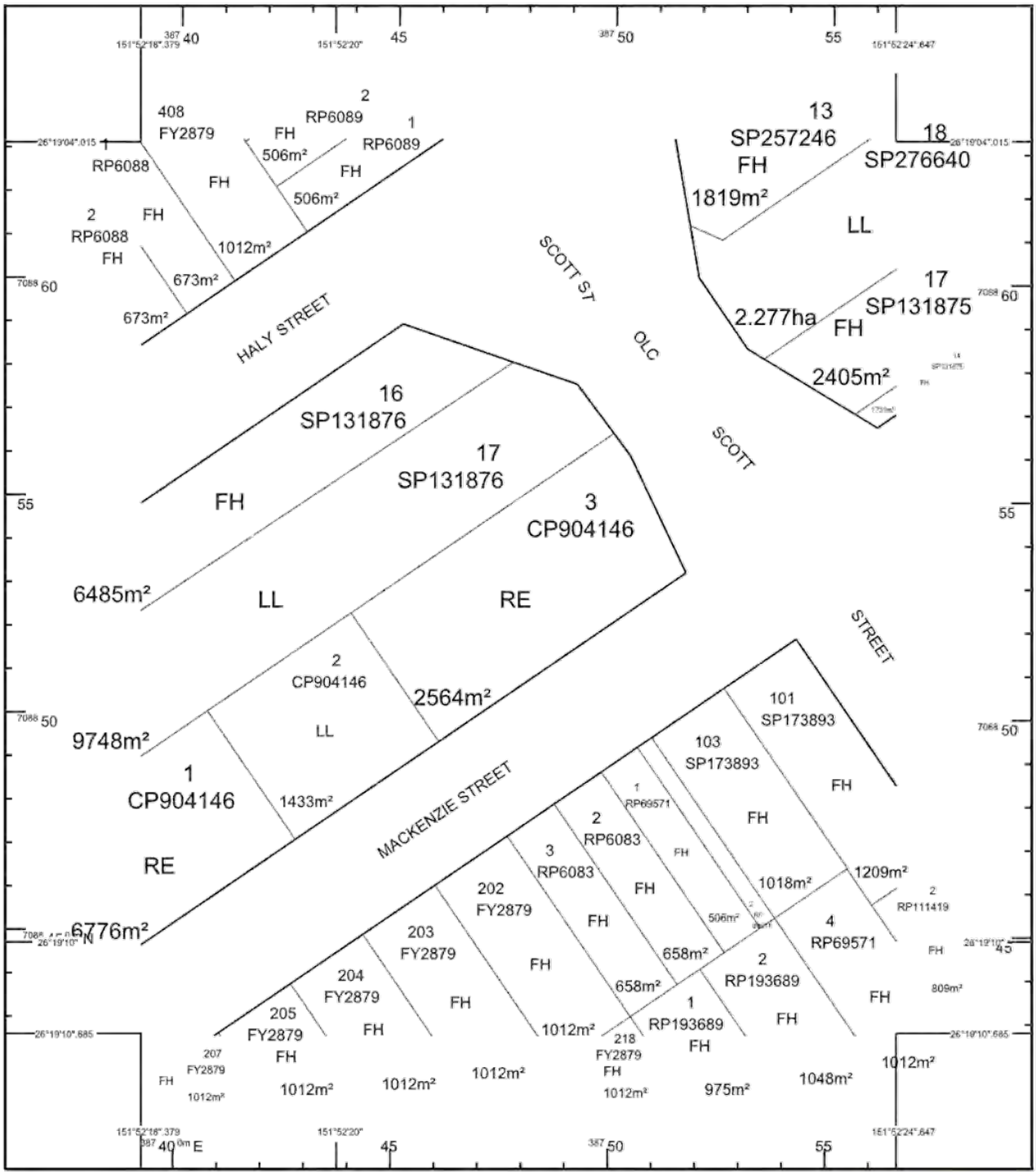
The current MOU expires on 17 December 2023 and SBCare have requested to renew the agreement. The MOU will be amended to a MOA to comply with the current terms in the agreement.

ATTACHMENTS

1. **Floor Plan - SBCare Office - Wondai Hall**
2. **SmartMap - Lot 3 on CP904146**


Kitchen
Supper Room
Stage
Not to Scale
Mackenzie Street
Area to be occupied by SBCare





STANDARD MAP NUMBER
9245-24211

0 25 50 75 100 125 m
HORIZONTAL DATUM:GDA94 ZONE:56 SCALE 1 : 1250

MAP WINDOW POSITION & NEAREST LOCATION

SUBJECT PARCEL DESCRIPTION

DCDB

Lot/Plan	3/CP904146
Area/Volume	2564m²
Tenure	RESERVE
Local Government	SOUTH BURNETT REGIONAL
Locality	WONDAI
Segment/Parcel	47187/302

CLIENT SERVICE STANDARDS

PRINTED 05/12/2023

DCDB 04/12/2023

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Queensland Government

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15.5 COMMUNITY CONSULTATION REGARDING MILP INC LEASE/GIFT OF A SECTION OF MCMAHON PARK

File Number: **13.12.2023**

Author: **Executive Assistant Liveability**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023 was a report regarding community consultation regarding MILP Inc lease/gift of a section of McMahon Park.

SUMMARY

9.4 COMMUNITY CONSULTATION REGARDING MILP INC LEASE / GIFT OF A SECTION OF MCMAHON PARK

COMMITTEE RESOLUTION 2023/146

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That the Committee recommend to Council that;

1. Council resolves that under *Section 236(1)(b)(ii)* of the *Local Government Regulation 2012* for the disposal of the valuable non-current assets by offering a three (3) year non-exclusive use Deed of Licence to Occupy for Part of Lot 37 on RP842815, 70 Perkins Street, Murgon known as McMahon Park to the Murgon Independent Lifestyle Project Inc.
2. Pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, the Council resolves to delegate to the Chief Executive Officer the power to negotiate, finalise and execute the Deed of Licence to Occupy between Council and the Murgon Independent Lifestyle Project Inc on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.
3. Council provides ongoing support and encourage MILP Inc to progress the project and develop partnerships and source funding through other organisations at a local, regional, state and federal level.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council;

1. resolves that under *Section 236(1)(b)(ii)* of the *Local Government Regulation 2012* for the disposal of the valuable non-current assets by offering a three (3) year non-exclusive use Deed of Licence to Occupy for Part of Lot 37 on RP842815, 70 Perkins Street, Murgon known as McMahon Park to the Murgon Independent Lifestyle Project Inc.;
2. pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, the Council resolves to delegate to the Chief Executive Officer the power to negotiate, finalise and execute the Deed of Licence to Occupy between Council and the Murgon Independent Lifestyle Project Inc on

terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council; and

3. provides ongoing support and encourage MILP Inc to progress the project and develop partnerships and source funding through other organisations at a local, regional, state and federal level.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023.

ATTACHMENTS

Nil

15.6 SUPPLEMENTARY REPORT FOR GIFTING OF ST. FAITH CHURCH AND CEMETERY, MONDURE.

File Number: **13.12.2023**

Author: **Executive Assistant Liveability**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Liveability, Governance and finance Standing Committee held on 6 December 2023 was a supplementary report for gifting of St. Faith Church and Cemetery, Mondure.

SUMMARY

9.3 SUPPLEMENTARY REPORT FOR GIFTING OF ST. FAITH CHURCH AND CEMETERY, MONDURE

COMMITTEE RESOLUTION 2023/145

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council;

That Council respectfully decline the offer to be gifted the St. Faith Anglican Church and negotiate the potential subdivision to split the cemetery from the lot in order for Council to accept an offer to take on the cemetery property located at Mondure.

In Favour: Crs Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens and Scott Henschen

CARRIED 3/3 on the casting vote of the Chair

In accordance with Section 254E of the *Local Government Regulation 2012*

OFFICER'S RECOMMENDATION

That South Burnett Regional Council respectfully decline the offer to be gifted the St. Faith Anglican Church and commence negotiations for the potential subdivision to split the cemetery from the Church lot at no cost to Council before Council would be able to accept an offer to take on the cemetery property located at Mondure.

BACKGROUND

Presented at the Liveability, Governance and finance Standing Committee held on 6 December 2023.

ATTACHMENTS

Nil

15.7 FUTURE USE OF LOT 19 ON CP891608 - 9 KNOWLES STREET, NANANGO

File Number: **13.12.2023**

Author: **Executive Assistant Liveability**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023 was a report regarding future us of Lot 19 on CP891608 – 9 Knowles Street, Nanango.

SUMMARY

14.3 FUTURE USE OF LOT 19 ON CP891608 - 9 KNOWLES STREET, NANANGO

COMMITTEE RESOLUTION 2023/160

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

1. That negotiations continue to determine suitability to enter into a new lease agreement in accordance with *s(236)(1)(c)(iii) & (3)(5) of the Local Government Regulation 2012* for the disposal of a non-valuable current asset being Lot 19 on CP891608; or
2. Negotiate the sale of the property to an adjoining landowner in accordance with *s(236)(c)(iv) & (3)(5)* of the *Local Government Regulation 2012*;
   (a) The property be offered for Tender under *s227 of the Local Government Regulation 2012* should negotiations with the existing lessee and adjoining landowners fail.
3. Pursuant to *Section 257(1)(b) of the Local Government Act 2009*, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute a Lease between the existing leaseholder or sale of property to an adjoining landowner on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That

1. Negotiations continue to determine suitability to enter into a new lease agreement in accordance with *s(236)(1)(c)(iii) & (3)(5) of the Local Government Regulation 2012* for the disposal of a non-valuable current asset being Lot 19 on CP891608; or
2. Negotiate the sale of the property to an adjoining landowner in accordance with *s(236)(c)(iv) & (3)(5)* of the *Local Government Regulation 2012*;
   (a) The property be offered for Tender under *s227 of the Local Government Regulation 2012* should negotiations with the existing lessee and adjoining landowners fail.

3. Pursuant to *Section 257(1)(b) of the Local Government Act 2009*, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute a Lease between the existing leaseholder or sale of property to an adjoining landowner on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023.

ATTACHMENTS

Nil

15.8 AMENDMENT OF FEES AND CHARGES 2023-24 - MCCAULEY WEIR

File Number: **13.12.2023**

Author: **Executive Assistant Liveability**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023 was a report regarding amendment of fees and charges 2023-24 – McCauley Weir.

SUMMARY

7.6 AMENDMENT OF FEES AND CHARGES 2023-24 - MCCAULEY WEIR

COMMITTEE RESOLUTION 2023/136

Moved: Cr Jane Erkens
Seconded: Cr Gavin Jones

That the committee recommend to council:

That the 2023/24 Fees and Charges be amended to include the following:

1. McCauley Weir– Key Deposit of one hundred dollars ($100) which is refundable on the return of the key subject to the terms and conditions of use.
2. That the amended fees take effect as of 1 January 2024.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the 2023/24 Fees and Charges be amended to include the following:

1. McCauley Weir– Key Deposit of one hundred dollars ($100) which is refundable on the return of the key subject to the terms and conditions of use.
2. That the amended fees take effect as of 1 January 2024.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023.

ATTACHMENTS

Nil

15.9 BARAMBAH UNITED FOOTBALL CLUB INC - FINANCIAL SUPPORT

File Number: **13.12.2023**

Author: **Executive Assistant Liveability**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023 was a report regarding Barambah United Football Club Inc – Financial Support.

SUMMARY

9.1 BARAMBAH UNITED FOOTBALL CLUB INC - FINANCIAL SUPPORT

COMMITTEE RESOLUTION 2023/141

Moved: Cr Jane Erkens
Seconded: Cr Kathy Duff

That the Committee recommends to Council;

1. To develop a Policy for managing requests for financial support by community organisations and not-for-profit groups.
2. Offer for the Barambah United Football Club Inc to apply for a community organisation loan for the shortfall of co-contribution funds.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Cr Scott Henschen

CARRIED 5/1

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. develop a Policy for managing requests for financial support by community organisations and not-for-profit groups; and
2. offer for the Barambah United Football Club Inc to apply for a community organisation loan for the shortfall of co-contribution funds.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023.

ATTACHMENTS

Nil

15.10 TRUSTEESHIP OF GOODGER HALL - LOT 186 ON FY850

File Number: **13.12.2023**

Author: **Executive Assistant Liveability**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023 was a report regarding Trusteeship of Goodger Hall – Lot 186 on FY850.

SUMMARY

9.2 TRUSTEESHIP OF GOODGER HALL - LOT 186 ON FY850

COMMITTEE RESOLUTION 2023/144

Moved: Cr Jane Erkens
Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That Council become trustees of the Goodger Hall, locally known as the Goodger School of Arts, being a Reserve for Public Hall R685, Lot 186 on FY850.and pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, the Council resolves to delegate to the Chief Executive Officer the power to complete the transfer of trusteeship.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council become trustees of the Goodger Hall, locally known as the Goodger School of Arts, being a Reserve for Public Hall R685, Lot 186 on FY850.and pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, the Council resolves to delegate to the Chief Executive Officer the power to complete the transfer of trusteeship.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 6 December 2023.

ATTACHMENTS

Nil

16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES

16.1 REQUEST TO APPLY FOR THE ACTIVE WOMEN AND GIRLS GRANT

File Number: **13-12-2023**

Author: **Executive Assistant Liveability**

Authoriser: **Chief Executive Officer**

PRECIS

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 29 November 2023 was a report regarding request to apply for the Active Women and Girls Grant.

SUMMARY

12.3 REQUEST TO APPLY FOR THE ACTIVE WOMEN AND GIRLS GRANT

COMMITTEE RESOLUTION 2023/1

Moved: Cr Danita Potter
Seconded: Cr Jane Erkens

That the Committee recommend to Council:

That Council make application for funding under the Active Women and Girls Program, which promotes increased participation of women and girls in sport and active recreation.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council make application for funding under the Active Women and Girls Program, which promotes increased participation of women and girls in sport and active recreation.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 29 November 2023.

ATTACHMENTS

Nil

17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

17.1 QUEENSLAND RESILIENCE AND RISK REDUCTION FUND - GRANT OPPORTUNITY

File Number: **22-11-2023**

Author: **Manager Community & Lifestyle**

Authoriser: **Chief Executive Officer**

PRECIS

Queensland Resilience and Risk Reduction Fund (QRRRF) application for grant funding.

SUMMARY

The Queensland Resilience and Risk Reduction Fund is available to help communities mitigate and manage the risks associated with natural disasters. Council has an opportunity to apply for finding for projects to be delivered until 30 June 2026.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council delegate to the Chief Executive Officer (CEO) two (2) grant applications to be submitted for funding under the Queensland Resilience and Risk Reductions Fund.

FINANCIAL AND RESOURCE IMPLICATIONS

The total project budget is yet to be confirmed. The minimal co-contribution is 5% of the total eligible project cost and can be either financial or in-kind.

Council has the capacity to co-contribute through in-kind by offsetting Council resources.

LINK TO CORPORATE/OPERATIONAL PLAN

EC7 Development and implementation, in consultation with local communities, of realistically achievable rural resilience programmes.

OPL/22 Advocate for and pursue opportunities for disaster recovery and resilience initiative and projects that support local and regional resilience outcomes.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

National Emergency Management Authority (NEMA)

General Manager Finance and Corporate, Local Recovery Coordinator

Chief Executive Officer

General Manager Liveability

General Manager Infrastructure

Disaster Management Officer

Disaster Resilience Officer

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Not Applicable

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Not Applicable

ASSET MANAGEMENT IMPLICATIONS

Nil

REPORT

The QRRRF is funded by the Commonwealth and Queensland Government as part of their five-year National Partnership Agreement on Disaster Risk Reduction (Guidelines attached).

The maximum funding that can be sought is limited to $2M per application with an uncapped total project cost. Applicants can submit up to 2 applications.

The funding program opened on the 18 September 2023 and applications close on the 20 December 2023, with applicants notified of the outcome by 28 June 2024. All projects must commence following approval and are to be completed by 30 June 2026.

As part of the Local Recovery and Resilience – DRFA (Cat D) funding secured by Council, a number of resilience projects have been successfully delivered across the region. This program of projects and activities is due to be finalised by the 30 June 2024.

The projects that have been identified for the QRRRF Infrastructure Applications that would meet the criteria for the South Burnett Region are:

- Emergency Power Supply Generators - A permanent backup generator to be installed at the Nanango Evacuation Centre and two (2) mobile generators purchased. These mobile generators can be relocated to Places of Refuge, Water & Wastewater facilities and other locations/services as and when require during disaster.

- Disaster Management Communications Enhancements - This project includes installation of community message boards that can be remotely updated to provided communities information during a disaster where other methods may be impacted. Mobile Variable Message Boards have also been identified as these allow custom messaging to be displayed regarding impacted areas. The final part of this project is Telecommunications upgrade to increase phone service to the Boondooma Dam region to better capture this area for any emergency alerts that are issued by Council or other agencies

ATTACHMENTS

1. Queensland Resilience and Risk Reduction Fund Guidelines 2023 - 24

Queensland Resilience and Risk Reduction Fund (QRRRF)

Guidelines 2023–24

Australian Government

Queensland Government

Document details

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Queensland Reconstruction Authority
Phone (07) 3740 1700

Contents

PART A – OVERVIEW AND OBJECTIVES **4**

About the Queensland Resilience and Risk Reduction Fund 4

Funding source 4

Objective 4

Definitions 4

Key timeframes 4

Who may apply 4

Maximum funding available per project 4

Co-contributions 4

Maximum number of applications per applicant 4

Eligible projects 5

Ineligible projects 5

Eligible costs 5

Ineligible costs 6

PART B – APPLICATION PROCESS **7**

How to apply 7

Application 7

Late applications 7

Assessment 7

PART C – GOVERNANCE AND ADMINISTRATIVE ARRANGEMENTS **8**

Funding Agreement 8

Unspent funding 8

Variations 8

Procurement 8

Record keeping 8

Progress reporting and progress claims 8

Extensions of time 8

Project acquittal 9

Assurance activities 9

Certification 9

Goods and Services Tax (GST) 9

Public acknowledgment of funding source 9

Part A – Overview and objectives

About the Queensland Resilience and Risk Reduction Fund

The Queensland Resilience and Risk Reduction Fund (QRRRF) helps communities mitigate and manage the risks associated with natural disasters. The QRRRF is funded by the Commonwealth and Queensland governments as part of its five-year National Partnership Agreement on Disaster Risk Reduction, which started in 2019-20.

The Queensland Resilience and Risk Reduction Funding Guidelines (QRRRF) 2023-24 (the Guidelines), outline the objectives and governance arrangements for grant funding available under this program.

Past rounds have been heavily over-subscribed, indicating the high demand for, and high commitment to, disaster resilience and risk reduction across Queensland. Applicants are able to re-submit projects applied for under previous funding rounds.

Funding source

Funding of $13.1 million is available from the Queensland Government ($8.3 million) and the Australian Government ($4.8 million).

Objective

The QRRRF objective is to deliver projects that make Queensland communities and infrastructure more resilient to disasters by:

a. reducing the risk and limiting the impact of disasters associated with natural hazards; and/or
b. improving understanding of disaster risk and disaster risk planning.

Definitions

'Resilience' is a system or community's ability to rapidly accommodate and recover from the impacts of hazards, restore essential structures and desired functionality, and adapt to new circumstances.

'Disaster risk reduction' is about taking preventative action to reduce the likelihood or severity of a disaster event. It is aimed at preventing new and reducing existing disaster risk and managing residual risk. It also includes measures to understand disaster risk and equip decision-makers with capabilities and information they need.

Key timeframes

Application stage:

- Funding program opens Monday 18 September 2023.
- Applications close Wednesday 20 December 2023.
- All applicants will be notified of outcomes by Friday 28 June 2024.

All projects must commence following notification of funding approval and be complete by 30 June 2026. All project acquittal reports are due within three months of the completion of the project, including any peer/external reviews of scoping studies or research.

Who may apply

This funding is available to local governments, state agencies and non-government organisations, this includes:

- Local government bodies constituted under the *Local Government Act 2009* or the *City of Brisbane Act 2010*, and the Weipa Town Authority
- Regional Organisations of Councils
- Regional Natural Resource Management bodies
- River Improvement Trusts (constituted under the *River Improvement Trust Act 1940*)
- Water authorities and local water boards (Category 2 only)
- Queensland Government departments and agencies and Government Owned Corporations
- Incorporated non-government organisations (including volunteer groups)
- Not-for-profit organisations, including universities.

Maximum funding available per project

While the total cost of a project is uncapped, the maximum funding amount that can be sought under these Guidelines is limited to $2 million in eligible costs.

All ineligible costs, and any costs above the approved capped project funding amount, will need to be met by the applicant.

Co-contributions

Applicants must provide a co-contribution towards the total project cost. The minimum co-contribution is 5 per cent of the total eligible project cost. The co-contribution can be financial or in-kind, for example applicant's labour or plant costs.

Applicants need to demonstrate that any co-contribution is secured, and if a co- contribution is being provided by another source ensure agreement has been reached and can be evidenced as supporting documentation with the application form.

In recognition of limited revenue generating capacity, Indigenous councils are not required to make a contribution.

Maximum number of applications per applicant

Eligible applicants can submit a maximum of two applications for this funding round. Each application must contain one stand-alone project, or related projects that achieve a similar outcome. An application containing multiple unrelated projects will not be accepted.

Additional applications received over the maximum two applications will not be accepted.

Eligible projects

Projects must deliver resilience and/or risk reduction outcomes for Queensland communities.

Projects must clearly align to one of the following:

- Queensland Strategy for Disaster Resilience
- Regional resilience strategies and/or local resilience action plans
- Queensland Flood Risk Management Framework
- National Disaster Risk Reduction Framework
- Second National Action Plan

Examples of eligible projects that improve resilience and functionality of at-risk infrastructure and community assets include, but are not limited to:

- roads, bridges, culverts, floodways, causeways, drainage management pump stations, stormwater systems, major drains.
- mitigation infrastructure, e.g. stormwater detention, levees.
- disaster management equipment, such as emergency generators (with evidence to support voltage required), portable communications kits, lighting towers and frequency radios.
- weather warning and monitoring systems and flood warning infrastructure.

Examples of non-infrastructure projects include, but are not limited to:

- education programs to help communities plan for, respond to, and recover from disasters
- capacity building programs for local volunteers
- natural hazard modelling, risk assessments and studies, including risk reduction/mitigation options assessments
- recovery capability and/or resilience building programs
- activities to improve disaster-related information sharing, data collection and communication
- strengthening the long-term resilience and wellbeing of disaster-affected residents
- research/studies to identify and address resilience or risk reduction and/or risk management priorities
- bushfire mitigation activities, such as fuel reduction activities and new/upgraded fire trails and breaks
- building and supporting local disaster management and leadership capabilities
- risk management studies suitable for complying with the State Planning Policy requirements for natural hazards, risk and resilience for making or amending planning schemes
- salary of temporary risk reduction and resilience officers within program timelines, and up to no later than 30 June 2026.

Examples of past collaborative projects include:

- local government and a university undertaking research to identify and mitigate flood risks
- a group of local governments collaborating to deliver capacity building programs for volunteers
- a not-for-profit organisation and a private company developing an app for children to use in a disaster event
- a group of local governments and other asset owners working together on a catchment-focused project to mitigate against natural hazard/s.

Ineligible projects

Projects that do not meet the program objectives are ineligible. Other examples of ineligible projects include projects that:

- have already commenced or are already complete
- involve works on an asset or land that will not be owned or controlled by the applicant (unless demonstrably for public benefit)
- involve the purchase of land or buildings (unless demonstrably for public benefit)
- are commercial in nature for the applicant or any partner applicant
- are not undertaken in the eligible areas of Queensland or that do not benefit Queensland communities.

Eligible costs

Eligible costs are costs directly associated with delivery of the project and are able to be funded through this program.

Examples of eligible costs include:

- costs associated with the delivery of training and education programs, such as facilities hire, planning and facilitation, design and publication of materials, community/public messaging such as radio, print media and billboard space, and reasonable travel costs (calculated on the basis of your organisations' travel policy)
- remuneration of an existing employee, where the employee is temporarily reassigned to conduct work directly related to the delivery of the project
- personnel costs directly related to the delivery of the project including salaries, vehicle and office equipment leasing
- construction costs, such as all site works required as part of the construction, and construction-related labour, materials and equipment hire
- detailed design, for example, production of Final or Tender Design drawings and/or specifications
- costs of conducting a tender for the proposed project
- project management costs proportionate with the funding amount sought including remuneration of additional technical, professional and/or administrative staff for time directly related to managing the construction or delivery of the proposed project (does not include executive duties or overhead charges)
- purchase and installation of fixed plant and equipment.

Ineligible costs

Ineligible costs are not funded by the program and will need to be met by the applicant.

Examples of ineligible costs include:

- costs not associated with the delivery of the project
- legal costs
- catering and official opening expenses (excluding permanent signage)
- purchase of core business capital equipment such as motor vehicles and office equipment
- vehicle and office equipment leasing, unless directly related to the delivery of the project
- remuneration of executive officers
- remuneration of an existing employee, unless the employee is temporarily reassigned to conduct work directly related to the delivery of the project
- costs that are incurred prior to project approval (approval is once the funding agreement is signed and returned by the approved applicant)
- duplication of existing initiatives, for example costs already approved through other funding streams
- statutory fees and charges, and any costs associated with obtaining regulatory and/or development approvals
- costs of internal furnishings and supplies
- costs beyond the project period, for example ongoing costs for administration, operation, maintenance or management
- costs not supported by the general ledger, including on-cost charges
- profit margin of applicant
- Goods and Services Tax (GST) (unless the end-recipient of the grant is not registered for GST)
- costs exceeding the approved capped project funding amount.

Part B – Application process

How to apply

The application form can be found at www.qra.qld.gov.au/qrrrf2023-24.

Application

Applicants may submit one or two applications to submissions@qra.qld.gov.au by 11.59 pm Wednesday 20 December 2023.

Collaborative projects are encouraged and require one application to be submitted by the lead applicant, which must be one of the listed eligible applicants. The lead applicant will be responsible for the project application, delivery, reporting and acquittal.

Funding under these Guidelines will be approved as a capped amount per project.

The maximum amount that can be sought under these Guidelines is $2 million per project. Although the total cost of a project may be more than $2 million, the maximum amount available under the program is $2 million per project.

Examples of the type of supporting evidence sought at the application stage include:

- project plan – project plans are encouraged for all projects
- options analysis
- risk assessments
- cost benefit analysis
- details about the outcomes the project will deliver
- results of investigation/consultation
- ongoing benefits for the community
- demonstration of co-contribution
- confirmation of support from the local community, council and/or relevant partners
- preliminary and/or detailed designs.

Late applications

If the applicant is experiencing exceptional circumstances that are reasonably unforeseeable and beyond the applicant's control, late applications may be considered, on a case by case basis.

Notification of a late application request must be made prior to the closing date, and emailed to grants@qra.qld.gov.au. Following review of the request an outcome will be provided to advise if the late application will be accepted.

Assessment

QRA's assessment process is based on the *Queensland Disaster Resilience and Mitigation Investment Framework*.

The following assessment criteria will be used in determining successful projects:

- Issue identification and alignment to broader government policy i.e. how does the proposed project address a need, risk or vulnerability that has been identified and how does it align with other policies and frameworks?
- Community benefits realisation and collaboration, i.e. how does the proposed project reduce or limit disaster impact, improve understanding of disaster risk and disaster risk planning; or build community resilience, and does the project contribute to and promote partnership-based collaboration?
- Project management, feasibility and evidence base, i.e. is the project likely to deliver on the stated objective, and is the applicant able to deliver the project on time, within budget, mitigate any identified risks/vulnerabilities, and maintain any ongoing requirements associated with the project?
- Benefit analysis and innovation, i.e. does quantitative and/or qualitative analysis of the costs and benefits support the forecast effectiveness of the project and does the project deliver an innovative solution to longstanding risks?

In prioritising projects, QRA will consider:

- How well the project delivers against the QRRRF objectives.
- A balance of local and regional needs, and whether vulnerable groups/diverse populations are supported.
- Geographical and project type spread, as well as previous investment in a region from this funding program.

QRA may consult with relevant agencies, partners and/or relevant Minister for review and/or endorsement of projects.

The QRA CEO provides final project approval.

Information about unsuccessful projects will be retained by QRA and may be reconsidered should further funding become available.

Part C – Governance and administrative arrangements

The following governance and administrative arrangements will apply to successful projects.

Funding Agreement

It is a requirement that all recipients of this funding enter into a Project Funding Agreement with QRA.

A Project Funding Agreement will be formed either by:

- for regular recipients of QRA Funding: QRA will issue a Project Funding Schedule, which when executed by both parties, will be considered a binding Project Funding Agreement under the terms and conditions of the Head Agreement for QRA Funding already in place between QRA and the recipient, or
- for one-off funding: by execution of a standalone Project Funding Agreement.

The Project Funding Schedule/Agreement will detail the terms and conditions specific to the approved funding, including reference to the relevant funding guidelines that govern the program, funding type and amount, key dates and milestones, payment claim and reporting requirements. By submitting an application for funding you are agreeing that if successful for funding you will agree to the terms and conditions outlined in the funding agreement. If you would like a copy of the funding agreement, please email grants@qra.qld.gov.au to request a copy.

Project Funding must be used solely for the purposes of the relevant Project and only be used on Eligible Project Costs.

The applicant warrants that it has sufficient funds to complete the Project if the amount of the Project Funding is insufficient to deliver the project.

Funds that have been used, spent or committed otherwise than in accordance with the Project Funding Agreement, relevant Program Guidelines or provisions of any Head Agreement must be repaid to QRA.

Any intellectual property associated with approved funding under this program will be provided to the applicant upon its creation by any third party.

At acquittal project intellectual property, such as research or scoping studies, will be provided for use by QRA.

Unspent funding

Unspent funds will be returned to the program and may be reallocated to other projects.

Variations

All variations to a Project Funding Agreement, scope or change in control of a project are to be agreed formally in writing.

Where there are material changes following a project approval, grant recipients must provide QRA with updated project information.

Procurement

The procurement of goods or services must be in accordance with the applicant's procurement policy and all applicable legislative/industry requirements. If expenditure is in breach of any of these standards, then reimbursement of these costs cannot be recovered under this program.

Record keeping

All funding recipients must keep an accurate audit trail. Records must be available for seven years from the end of the financial year the expenditure is acquitted by the Queensland Government.

For assurance purposes, the Queensland/and or Australian Government may at any time, via QRA, request documentation from applicants to evidence the State's compliance with these Guidelines. This may include, but is not limited to, access to application and project level information to confirm acquittal is in accordance with these Guidelines.

Progress reporting and progress claims

All applicants are required to provide monthly progress reports on the status of works and expenditure throughout project delivery.

Monthly progress reports are created and lodged through QRA's Monitoring and Reporting System (MARS) Portal, detailing:

- actual expenditure reported against the approved capped amount
- percentage of scope of works completed
- predicted start and completion dates and actual start and completion dates
- reasons for, and details of, any variances in scope, cost or time
- details of complementary works.

Once actual expenditure has exceeded the initial 30 per cent advance, and the project funding agreement is executed, applicants can progressively claim expenditure incurred up to 90 per cent of the approved funding from this program.

Claims for expenditure must be lodged with a progress report, a general ledger or transaction report (or similar financial document produced from the applicant's financial system) demonstrating the actual expenditure incurred against the recommended value of the approved scope of works. Progress reports must be certified by the applicant's delegated officer.

Extensions of time

If the applicant is experiencing exceptional circumstances that are reasonably unforeseeable and beyond the applicant's control, an extension of time (EOT) to the approved project completion date may be considered. Applicants are required to formally request an EOT, detailing the unforeseen circumstance impacting on project completion, the actions taken to minimise the impact, and the adjusted project plan and milestones. For all EOT requests, please contact your Regional Liaison Officer.

Project acquittal

Once the project is completed the monthly progress report needs to be changed to final and submitted. Once the final progress report is submitted, a close out submission is created. This close out submission, and associated documentation, must be completed and submitted to QRA within three months of the completion of the project. For example, if a project is completed on 20 June 2026, the close out submission must be lodged by 20 September 2026.

Close out submissions must include:

- final progress report detailing the completed approved works/activities against the approved project works/activities
- final actual costs reported against the approved capped amounts
- detailed general ledger evidencing the final actual claimed expenditure and submitted total project costs (including details of contribution)
- final Project Report (available from the QRA website) and evidence demonstrating the completed works/activities, for example photo evidence representative of the extent of the completed works (JPG including EXIF metadata, GPS coordinates and time/date taken) and relevant reports.
- supporting documents to be made available for sampling by QRA if requested.

Close out submissions must be certified by the applicant in line with its delegations on lodgement.

QRA will undertake a final assessment of each project to ensure approved scope is delivered within timeframe, expenditure is eligible, minimum of 5 per cent co-contribution against final eligible costs has been applied, and assurance requirements are satisfied.

Assurance activities

Applicants may be required to provide documentation to support any assurance activities. These assurance activities may include, but are not limited to:

- audit, site visits or inspections
- obtaining relevant documentary evidence to support estimated/actual costs and/or value for money assessments
- verification reviews on measures or projects
- compliance with legislative and policy requirements.

Certification

All project documentation, including applications, progress reports and final reports, must be certified by the applicant in line with its delegations.

Goods and Services Tax (GST)

Where the end-recipient of the grant is registered for GST, the claimed value must exclude GST and be actual expenditure, paid prior to lodging the submission.

Where the end-recipient of the grant is not registered for GST, the claimed value may include GST.

Public acknowledgment of funding source

Funding recipients must acknowledge relevant funding contributions in public materials. This includes, but is not limited to:

- media releases regarding the approved project
- acknowledgement or statements in project publications and materials
- events that use or include reference to the approved project
- plaques and signage at construction sites or completed works.

To comply with this requirement, all public advice and media releases should refer to the relevant funding source, as detailed in the Project Funding Agreement.

Contact QRA for assistance and to coordinate approval for any materials by emailing media@qra.qld.gov.au

Queensland Reconstruction Authority
PO Box 15428
City East QLD 4002
Phone (07) 3740 1700

grants@qra.qld.gov.au
www.qra.qld.gov.au

17.2 REGIONAL DEVELOPMENT ACTION PLAN

File Number: **13-12-2023**

Author: **Manager Community & Lifestyle**

Authoriser: **Chief Executive Officer**

PRECIS

Draft Regional Development Action Plan

SUMMARY

To present to Council the Draft Regional Development Action Plan that will enhance the Regional Development Strategy 2021 - 2026 by providing outcomes for each of the agreed strategies and enable a report card to be presented to Council on a regular basis around the delivery of the actions.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council endorse the Regional Development Action Plan to deliver on the Regional Development Strategy 2021 – 2026.

FINANCIAL AND RESOURCE IMPLICATIONS

Any financial or resource implications will be presented to budgets in the appropriate years. Grant funding will be sought to offset any projects or activities as required.

LINK TO CORPORATE/OPERATIONAL PLAN

2021-2026 Corporate Plan

- GR1 - Develop and implement a well-researched, action based 'Regional Development Strategy' that supports business and employment growth.

2023-2024 Annual Operational Plan

- OPL/36 – Development, adoption and commence implementation of the SBRC Regional Development Action Plan

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Interview questions prepared by Tractuum Consultant and conducted by Manager Community and Lifestyle for 12 stakeholders. Within the region representing Business Community, Government Officers, Regional Advisory Committee, and ex region being Entrepreneur/Venture Capital Sector and Renewable Energy Sector.

Chief Executive Officer

General Manager Liveability

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Not Applicable

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The following South Burnett Regional Council policies and documents have been utilised to assist with progressing community consultation and feedback on the draft Regional Development Action Plan

- Community Engagement Policy
- Community Engagement Procedure

- Employee Code of Conduct
- Style Guidelines

ASSET MANAGEMENT IMPLICATIONS

Not Applicable

REPORT

As part of the Black Summer Bushfire Funding, Council submitted a list of priority projects that included facilitating the formulation of an Action Plan that operationalises the Regional Development Strategy "*This action plan will make the Regional Development Strategy impactful and focus on working closely with the South Burnett communities, industry and all levels of government. The Economic Recovery and Resilient Officer will work with all stakeholders to discuss and focus on a pipeline of priority shovel ready projects and support partnerships that aim to improve the quality of life and resilience of everyone who calls the South Burnett Region Home."*

Council worked with Dr Thomas Keenan from Tractuum to formulate a set of questions that would help inform the Regional Development Action Plan and the Investment Prospectus. These questions were posed to a number of stakeholders, and a report documenting the outcomes from the interviews was forwarded to Council (Commercial in Confidence), with some recommendations for further action. This has informed the Regional Development Action Plan (draft) as attached.

The Regional Development Action Plan will be incorporated into the Regional Development Strategy, so the outcomes and milestones can be reported back to Council.

ATTACHMENTS

1. **Regional Development Action Plan (Draft)**
2. **Regional Developement Stakeholder Analysis - Confidential (under separate cover)**

2021-2026

SOUTH BURNETT

REGIONAL DEVELOPMENT ACTION PLAN

Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play on and respect their cultures, their ancestors and their elders past and present and future generations.

Adoption by Council
The 2021-2026 South Burnett Regionalal Development Strategy was adopted by Council on 28 Julyl 2021.

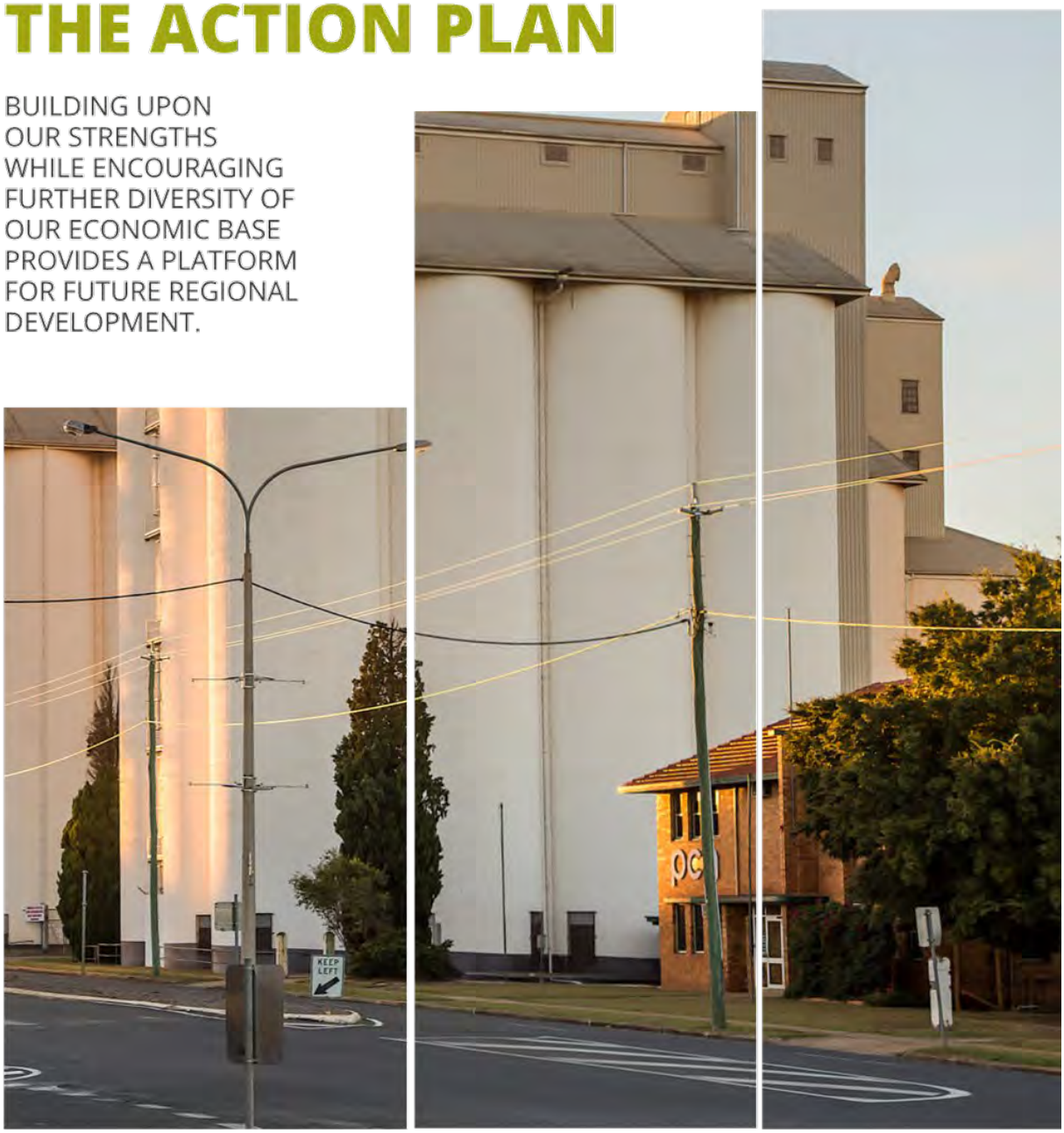
Copies of the Regional Development Strategy
Copies of the Regional Development Strategy are available free of charge electronically on Council's website at www.southburnett.qld.gov.au or can be viewed at any Council Library or Customer Service Centre.

Contact Us
All written communications to be addressed to:
"The Chief Executive Officer"
PO Box 336 Kingaroy Q 4610
P 1300 789 279
E info@sbrc.qld.gov.au
W www.southburnett.qld.gov.au
F southburnettregion
T @SouthBurnettRC
ABN 89 972 463 351

SOUTH BURNETT
REGIONAL COUNCIL

THE ACTION PLAN

BUILDING UPON OUR STRENGTHS WHILE ENCOURAGING FURTHER DIVERSITY OF OUR ECONOMIC BASE PROVIDES A PLATFORM FOR FUTURE REGIONAL DEVELOPMENT.



THE FOLLOWING REGIONAL ENABLERS PROVIDE THE HIGH-LEVEL DIRECTION FOR THE STRATEGY:

Appropriate supporting infrastructure

Streamlined Investment Support

Targeted sector investment

REGIONAL ENABLER ONE

THE SOUTH BURNETT REGION HAS APPROPRIATE INFRASTRUCTURE TO SUPPORT INDUSTRY, INVESTMENT AND LIVEABILITY.

	STRATEGIES
1	**Water is reliably delivered to support investment in agriculture and industry, and enable urban growth in our communities.**

Action:

- Council work with State agencies to increase allocation and infrastructure to support urban growth and intensification of food and agricultural industries
- Council to work with university and research partners to investigate options of recycling water and water efficiency technology

2	**Transport infrastructure and strategic freight networks to allow for the efficient movement of goods.**

Action:

- Council to complete a precinct plan for the Kingaroy Aerodrome
- Council to provide interactive digital mapping of designated freight networks to support movement of goods

3	**Digital communication quality, capacity and coverage supports liveability, investment in industry, and ag tech.**

Action:

- Council to work with NBN to update current digital connectivity mapping and have available on Council's website for investors and community
- Council to advocate to service providers for greater level of service and competition in the digital connection market across all different mediums of access with a view to creating equitable access
- Provide digital access in the community to support education and training for the community to support the workforce and existing businesses

4	**Major investments in infrastructure are leveraged to deliver local content and jobs, supporting workforce attraction and retention.**

Action:

- Council to work with renewable energy proponents and other large infrastructure investors to provide housing solutions for their workforce to support long term employment and retention of a skilled workforce to the region
- Council to invest in community infrastructure (community pools, parks, open space, public tourist assets) to enhance the liveability of the region to promote the region as the "full package" to support full family participation in the economy
- Continued investment in streetscape aesthetic improvements

5	**Projects that support future investment and community needs are known and investment ready.**

Action:

- Council to work with renewable energy proponents and other large infrastructure investor to co-invest in community assets to promote liveability outcomes in the region

REGIONAL ENABLER TWO

COUNCIL DELIVERS STREAMLINED INVESTMENT SUPPORT, AND PROMOTES WELL PLANNED GROWTH.

	STRATEGIES
1	**Clear investment information is available to prospective investors.**

Action:

- Establish a clear contemporary Regional identity with an associated direction
- Council articulates through an investment prospectus the regions strengths, current industries and priorities of the region
- Provide key stakeholder information for support to invest on Council's website
- Provide information on Environmental Social and Governance (ESGs) opportunities in the region

2	**Council's planning scheme identifies precincts for growth and supports appropriate development.**

Action:

- Council provides and maintains interactive mapping layers on its website that show current planning scheme layers and infrastructure (water, waste, digital connectivity)
- Council to provide an officer to work as an intermediary to new, emerging and existing investors to support navigation through Council process for developing or expanding their business development

3	**Council's planning scheme identifies and caters to future workforce needs and enables improved housing outcomes in our region.**

Action:

Council to endorse the Local Housing Action Plan

Council to implement the Planning Scheme amendment

Land investigation review is completed and actioned

4	**Council advocates and partners with stakeholders to position the South Burnett as a current and future energy hub.**

Action:

Provide education to community and business on energy options

Council to employ a Regional Development officer with a focus on developing:

- Relationships with researchers and universities to partner with local businesses to promote adaptation and commercialisation of new technology

Re-design the South Burnett Energy Centre to incorporate renewable energy for community education

Investigate the potential for bioenergy industry becoming part of the region

REGIONAL ENABLER THREE

COUNCIL ATTRACTS INVESTMENT, GROWING THE ECONOMY.

STRATEGIES:

1 **Council attracts innovative agribusiness, professional services and high-quality tourism investment.**

Action:

Council to employ a Regional Development officer with a focus on:

- Providing connectivity between current businesses, other tiers of Government, venture capitalist and professional services to promote business confidence and future investment
- Working with key stakeholders to develop an entrepreneur and innovation network with a view to supporting an eco-system of networking and introduction to outer region collaborators and investors

Provide an opportunity for local businesses to collaborate with Local and State Tourism organisations to build capacity in delivering high quality tourism investment

Council works with key health and education service providers to increase service level and reduce barriers to new employees to the region

2 **Council leverages assets to drive investment and support a business environment conducive to growth.**

Action:

Council to work with a community board to deliver a Regional University Hub

Council promotes the region's liveability assets with a view to offer a whole package for new employees to the region

Provide networks and information to existing businesses on the benefit of succession planning

3	**Council effectively advocates to State and Federal Governments to ensure funding flows to key projects.**

Action:

Utilise partnerships with BIEDO and Red Earth Community foundation to advocate for priority funding for pre-identified priority projects

Maintain relationships with liaison officers from State and Federal Departments to put forward project priorities

4	**Council builds and maintains strategic regional partnerships to support, grow and drive the regional economy.**

Action:

Council works with key stakeholders and government agencies such as State Development, Aus Industry, Toowoomba Surat Basin Enterprise (TSBE), BIEDO and local business development associations to create an eco-system of networking and collaboration

5	**Council identifies key stakeholders and investigates the creation of circular economy outcomes in the South Burnett.**

Action:

Council to employ a Regional Development officer with a focus on developing:

- Education resources and information to the local business community on the role of the circular economy
- Identify current businesses in the region that will benefit from development of the circular economy
- Develop relationships with researchers and entrepreneurs to work with local businesses to encourage development of new technology that supports investment in technology that delivers circular economy outcomes

Advocate and promote the circular economy as a key economic driver for the region

SOUTH BURNETT
REGIONAL COUNCIL

www.southburnett.qld.gov.au
Phone 07 4189 9100
Email info@sbrc.qld.gov.au

Disclaimer: This Regional Development Strategy is provided for information and it does not purport to be complete. While care has been taken to ensure the content in the report is accurate, we cannot guarantee it is without flaw of any kind. There may be errors and omissions or it may not be wholly appropriate for your particular purposes. South Burnett Regional Council accepts no responsibility and disclaims all liability for any error, loss or other consequence which may arise from you relying on any information contained in this report.

17.3 COMBINED APPLICATION FOR MATERIAL CHANGE OF USE FOR EXTRACTIVE INDUSTRY (REMOVAL OF QUARRY MATERIAL) AND RECONFIGURATION OF A LOT (ACCESS EASEMENT) AT 79 ZERNERS ROAD MURGON (AND DESCRIBED AS LOT 1 ON RP98690 & LOT 1 ON RP96067). APPLICANT: ROAMALLA PTY LTD C/- GASKELL PLANNING CONSULTANTS

File Number: **MCU22/0004 & RAL22/0011**

Author: **Planning Consultant**

Authoriser: **Chief Executive Officer**

PRECIS

Combined Application for Material Change of Use for Extractive Industry (removal of Quarry Material) and Reconfiguration of a Lot (Access Easement) at 79 Zerners Road MURGON (and described as Lot 1 on RP98690 & Lot 1 on RP96067). Applicant: Romalla Pty Ltd C/- Gaskell Planning Consultants

SUMMARY

- A combined application for a Development Permit for Material Change of Use for Extractive Industry and Development Permit for Reconfiguring a Lot (Access Easement);
- The applicant seeks an Extractive Industry for the purposes of a hard rock quarry, extracting up to 100,000 tonnes per annum;
- The subject site is located in the Rural Zone and subject to the Agricultural Land, Bushfire Hazard and Flood Hazard overlays under the South Burnett Regional Council Planning Scheme;
- The proposal triggered Impact Assessment, where involving development for Extractive Industry within the Rural Zone. The reconfiguration aspect was subject to code assessment;
- The subject site is 32.93ha in area;
- The development application is assessed against the entirety of the South Burnett Regional Council Planning Scheme. Relevant parts include:
    - Strategic Framework;
    - Rural Zone Code;
    - Reconfiguring a Lot Code; and
    - Services and Works Code;
- The application has been assessed and the proposal generally meets the requirements of the planning scheme. Relevant matters have been advanced in support of any non-compliance (refer Attachment A – Statement of Reasons);
- Refer Attachment B – Infrastructure Charges Notice;
- Refer Attachment C – Approved plan/s;
- Refer Attachment D – Referral Agency Response;
- Refer Attachment E – Quarry Site Based Management Plan;
- Refer Attachment F – Noise and Dust Impact Assessment;
- Refer Attachment G – Technical Note: Addendum to Traffic Impact Assessment; and
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approve the Development Permit for Material Change of Use for Extractive Industry and Reconfiguring a Lot (Access Easement) at 79 Zerners Road, Murgon (Lot 1 on RP98690 & Lot 1 on RP96067). Applicant: Roamalla Pty Ltd c/- Gaskell Planning Consultants.

GENERAL

GEN1. The development must be completed generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval.

Document Title	Prepared by	Ref no.	Rev	Date
Site Plan	Local Focus Design	21076 – E101	B	15/10/21
Quarry Site Based Management Plan	S5 Environmental	S522108_SBMP_v1.0	1	7/6/2023
Noise and Dust Impact Assessment	MWA Environmental	22152 Murgon	1	27/9/23
Technical Note: Addendum to Traffic Impact Assessment	PTT	_	_	23/5/23

APPROVED USE

GEN2. The approved development is a Material Change of Use for an Extractive Industry and extraction/processing is limited to the area marked as 'Extractive Industry Footprint' as shown on the Approved Site Plan.

GEN3. Extraction shall not exceed 100,000 tonnes per annum and shall not be undertaken in an area of more than 52,277m^2.

GEN4. The approved hours of operation are:

a) Full Quarry Operations
- 7:00am to 6:00pm, Monday to Friday; and
- 7:00am to 3:00pm on Saturday.

b) Product Sales and Dispatch only
- 6:00am to 7:00am, Monday to Saturday.

c) Blasting
- 9:00am to 5:00pm, Monday to Friday.

No activities are to be undertaken on public holidays or on a Sunday.

GEN5. Carry out the proposed development in accordance with the recommendations of the Site Based Management Plan (SBMP). The Site Based Management Plan is to be periodically updated (a minimum of every 5 years from the commencement of the use) and submitted to Council.

GEN6. Submit to Council a detailed Rehabilitation Plan which outlines the completed, ongoing and proposed end of life rehabilitation.

Timing: Within two (2) years after the commencement of the use and incorporated within the SBMP updates from thereon.

GEN7. The applicant shall implement noise control measures in accordance with the recommendations of the approved Noise and dust impact assessment report, including:

a) The rock drill and dozer are not to operate simultaneously i.e., only one of either the rock drill or dozer should operate at any one time.
b) Extraction via rock drill or dozer should only be undertaken 7am to 6pm Monday to Friday and 7am to 3pm Saturday i.e., no extraction activities between 6am and 7am.
c) Crushing and screening should only be undertaken 7am to 6pm Monday to Friday and 7am to 3pm Saturday i.e., no crushing and screening activities 6am to 7am.
d) Where practicable, the mobile processing plant is to be located with topographical shielding to the nearest sensitive receptors (e.g., mobile processing plant should be located centrally to the site and on lower levels wherever possible.
e) It is recommended that mobile plant (e.g., font-end loaders, dozers, excavators) be fitted with broadband reversing alarms to mitigate potential nuisance from tonal characteristics of traditional beeper alarms. Stockpile areas should be designed to

allow forward-in, forward-out movement of road haulage trucks to avoid a requirement for external trucks to reverse on-site where practical.

GEN8. The applicant shall implement dust control measures in accordance with the recommendations of the approved Noise and dust impact assessment report, including:

a) Watering of haul road, access road and stockpile area at a rate of up to 2 litres/m2/hour as required to manage emissions from unsealed roads and the stockpile area, especially during dry and/or windy conditions;
b) Water sprays to processing plant at transfer points, at a minimum;
c) Rock drill to have an appropriate dust extraction system with collector fitted to rig and/or wet drilling via water sprays; and
d) Management of dust emissions from stockpiles during high wind speed conditions through appropriate use of sprinklers and/or suitable water truck as required.

COMPLIANCE, TIMING AND COSTS

GEN9. All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.

GEN10. Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein.

GEN11. Maintain the site in a clean and orderly state at all times.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG2. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG3. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG4. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

ENG5. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG6. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

ENG7. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

ON-SITE WASTEWATER DISPOSAL

ENG8. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547:2012 *On-site domestic wastewater management* and the Queensland Plumbing and Wastewater Code - 2019.

ENG9. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

VEHICLE ACCESSES – TURNOUT

ENG10. Design and construct vehicle turnout generally in accordance with Council's Standard Drawing No. 00049 Rev B. Where the existing access meets the requirements, no further works are required.

APPROVED HAUL ROUTE

ENG11. The approved haul route is Zerner Road from the site access to the Bunya Highway. No other haul route shall be sued except for local deliveries.

ROADWORKS - ROAD WIDENING

ENG12. Design and construct roadworks from the site access, south along Zerners Road to the intersection of the Bunya Highway, in accordance with relevant Austroads' Standards, Council's Standards, EDROC Guidelines and Council's Planning Scheme and more specifically, include:

a) Heavy shoulder grading for the entire length (ripping 100mm, top up to shoulder level with SBRC maintenance gravel specification);
b) Widening of Zerners Road at the access locations to accommodate the manoeuvring of the largest expected vehicle;
c) Erect W5-22A 'Truck' advisory signage at road chainage 50m and 950m on Zerners Rd in accordance with AS172 Manual Uniform Traffic Control Devices.

B-DOUBLE ROUTE

ENG13. The section of Zerners Road between the site access and the site entrance to the property is not currently an approved B-Double Route. Obtain an approval for the route to be used by multi-combination vehicles from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more information: https://www.nhvr.gov.au/road-access/access-management/applications-and-forms

Comment: This condition is only application if B-Doubles are proposed to be used for haulage.

ELECTRICITY AND TELECOMMUNICATION

ENG14. Connect the development to electricity and telecommunication services.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG15. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG16. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

STANDARD ADVICE

ADV1. Section 85(1)(b) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of six (6) years the approval will lapse.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting https://www.datsip.qld.gov.au and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV3. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

ADV4. Where applicable, maintenance costs of the approved haul route are recouped by the levying of an annual special rate on the land or in some circumstances, by agreement between a major road user and Council. These approaches allow for charges to be based on actual maintenance required, rather than preliminary estimates. It also allows for an equitable apportionment of costs where there are a number of major road users on a particular section of road.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT

1. APPLICATION DETAILS

Site address	79 Zerners Road, Murgon		
Real property description	Lot 1 on RP98690 Lot 1 on RP96067		
Easements or encumbrances on title	Not applicable.		
Area of Site	32.93ha		
Current Use	Extractive Industry		
Environmental Management Register or Contaminated Land Register	No known listing.		
Applicant's name	Roamalla Pty Ltd		
Zone	Rural zone		
Applicable Overlays	Agricultural land overlay - Important Agricultural Areas - Agricultural Land Classification A Bushfire hazard overlay - Medium potential bushfire intensity - Potential impact buffer Flood hazard overlay - Flood hazard area		
Proposed use as defined	Extractive industry & Reconfiguring a Lot		
Details of proposal	Material Change of Use (MCU's)		
	▪ Gross Floor Area (GFA)	N/A.	
	▪ Impervious area	N/A.	
	▪ Building height	N/A.	
	▪ Site Cover	N.A.	
	▪ Access	Via Zerners Road	
	▪ Landscape	N.A.	
	▪ Number of car parks	N/A.	
	Reconfiguring a Lot (RALs)		
	• Number of existing lots	Two (2)	
	• Easements or leases proposed	One (1) access easement	
	• Access	Via Zerners Road	
Application type	Aspects of Development	Type of Approval Requested	
		Preliminary Approval	Development Permit
	Material Change of Use (MCU)		X
	Reconfiguration of a Lot (RAL)		X
	Building Work (BW)		

	Operational Work (OPW)		
Level of Assessment	Impact Assessment		
Pre-lodgement / Consultation history	- Not applicable.		
Key planning issues e.g. vegetation, waterway corridors, overland flow	- Zoning, Amenity Impacts		
Referral agencies	Agency	Concurrence/ Advice	
	NA	Concurrence	
Public notification	Yes – 15 business days		
Planning Regulation 2017	NA		

2. THE SITE

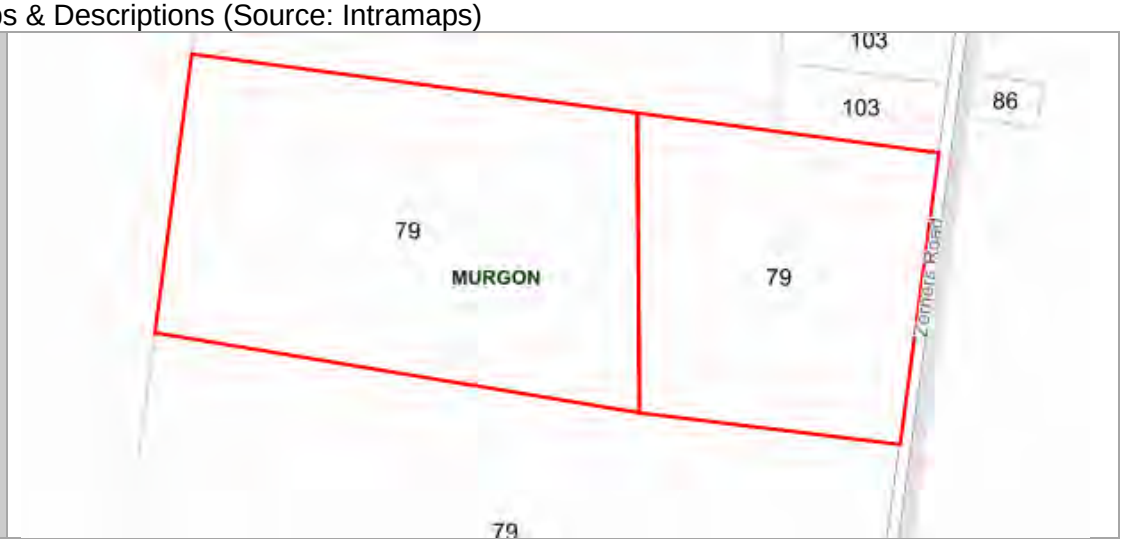
This section of the report provides a description of the site, details about the existing use and notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality.

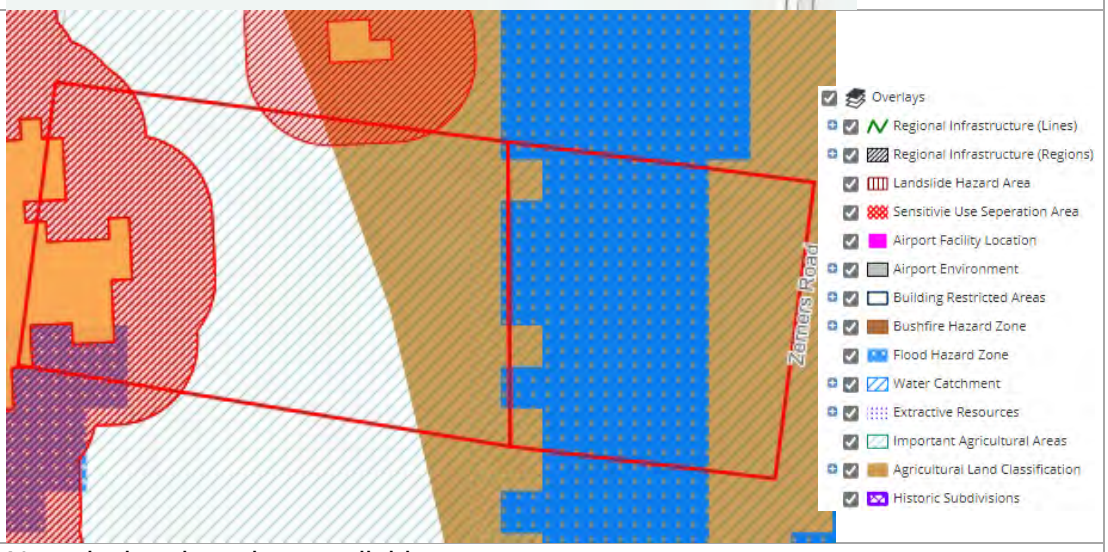
2.1. SITE DESCRIPTION & EXISTING USE

The subject site is located at 79 Zerners Road, Murgon, formally described as Lot 1 on RP98690 and Lot 1 on RP96067. The site comprises two (2) separate titles, which have a combined area of 32.93 hectares and has frontage to Zerners Road of approximately 360 metres. The development application specifically relates to Lot 1 on RP98690(the westernmost allotment), which comprises an area of 20.3 hectares and is currently occupied by an existing extractive industry pursuit that is understood to have been operational on the site since the early 2000s. The existing footprint of the quarry is approximately 52,277m^2.

Access to the site is currently obtained via Zerners Road, via an existing unsealed driveway which runs along the northern boundary of the site and provides access to both allotments. The balance of land adjoining Zerners Road (Lot 1 on RP96067) is currently improved by a single detached dwelling and ancillary structures and is used for rural pursuits.

Table 1 – Maps & Descriptions (Source: Intramaps)

Site	

Zoning	
Overlays	
Services	No reticulated services available

Topography	

2.2. DEVELOPMENT HISTORY OF THE SITE

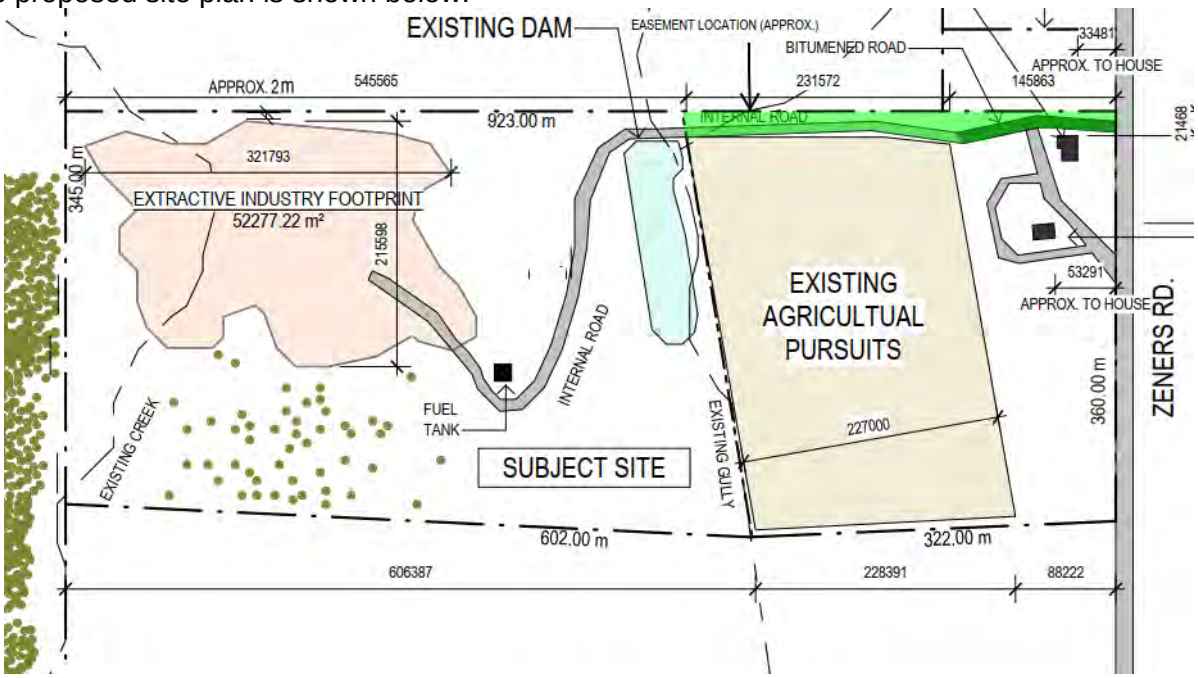
There are no past development applications/approvals recorded against the subject site relevant to the existing extractive industry operations.

In response to Council's Information request dated 11 April 2023, the applicant advised that quarry extractive industry has occurred on the site since the early 2000s and pre-dates the former Murgon Shire Council IPA Planning Scheme 2006 which came into effect 24 March 2006.

Preliminary enquiries were made with Council prior to the development application being made as well as during the development application process. From this, it was identified that there are no existing development approvals recorded over the site. The applicant made representations that no development approval was required under the local planning instrument in effect at the at time operations commenced, noting small-scale borrow pits for road building purposes were exempt and operational works (excavation of materials) were self-assessable under the IPA Planning Scheme 2006.

3. PROPOSAL DETAILS

The proposed site plan is shown below.



SUMMARY DETAILS

The proposed development seeks:

- Development Permit for Material Change of Use – Extractive Industry (Removal of Quarry Material)
- Development Permit for Reconfiguring of a Lot – Access Easement

The proposed development seeks to regularise and expand an existing extractive industry use which has been operational on the site since the late 1990s/early 2000s. The proposal seeks to extract and screen up to 100,000 tonnes per annum. It is noted that the extracted and screening volumes are expected to vary depending on demand.

All material extracted will be weighed through front-end loaders containing scales, which will be recorded in a docket book which is collected weekly. The volume of material extracted will be reported to the Department of Natural Resources, Mines and Energy on an annual basis.

The total number of employees proposed on-site at any given time is 3 – 4.

3.1 Method of Extraction

Plant equipment required for the operation will consist of an excavator, front-end loaders, mobile screening plant, tip trucks and bulldozers on occasion as required. The proposed operation of the extractive industry will involve blasting, extraction and screening of material, and loading of raw and processed material into trucks for transport off site.

Extraction will be primarily undertaken by dozer which will rip and push material towards the mobile crushing and screening plant that will be repositioned on-site as extraction progresses. At certain depths below natural ground level the resource will require the use of drill and blast extraction techniques, although blasts are expected to be infrequent.

An excavator will load the extracted material to the mobile crushing and screening plant, with a front-end loader utilised to manage product stockpiles at the central pit floor area and load trucks for dispatch.

Material will be screened and separated into temporary stockpiles of different grades on-site. Operations will be predominantly undertaken during the dry season, with operations continuing in the wet season dependent on site conditions.

a. Fuel Storage

As illustrated on the plans, the proposed development seeks an on-site fuel cell which will have a total capacity of 30,000 litres for refuelling machinery and vehicles.

b. Hours of Operation

The proposed hours of operation will be:

- Full Quarry Operations
  - 7:00am to 6:00pm, Monday to Friday and
  - 7:00am to 3:00pm on Saturday.
- Product Sales and Dispatch only
  - 6:00am to 7:00am, Monday to Saturday
- Blasting
  - 9:00am to 5:00pm Monday to Friday.

There are no activities proposed to be undertaken on public holidays or on a Sunday.

c. Access

Proposed vehicular access will be via an existing cleared unsealed driveway which runs along the northern boundary of the site. The access driveway will consist of larger sized gravel mixed with finer sands. To mitigate potential noise and dust impacts from the vehicular movements, all vehicles will be restricted to a speed limit of 20km/hr.

Haulage routes proposed are predominantly involving vehicles travelling south along Zerners Road and west along the Bunya Highway toward Murgon. The exact haulage route will vary from day to day depending on delivery location.

APPLICATION HISTORY

Original Application

A development application was made to South Burnett Regional Council on 2 March 2022, seeking a Development Permit for Material Change of Use for Extractive Industry and Development Permit for Reconfiguring a Lot (Access Easement). The proposed development sought to regularise an existing use of the site for extractive industry, seeking an extraction and screening amount of 48,188 tonnes per annum.

On 11 April 2022, an Information Request was issued to the applicant and sought further information on various matters relating to the planning need for the use, provision of technical information and other information on the proposed operation of the site. Various extensions were sought by the applicant to the Information Request Period.

The applicant did not respond to Council's Information Request within the statutory timeframe however on about 7 June 2023 a Notice of Changed Development Application pursuant to section 52 (1) of the *Planning Act 2016* (the Act) was submitted. The proposed change sought to increase the level of extraction from 48,188 tonnes of material per annum to 100,000 tonnes per annum. As part of the change application the applicant responded to part of Council's information request.

The development assessment process stopped and recommenced from the beginning of the confirmation period pursuant to section 27.1 of the Development Assessment Rules.

Change Application

A confirmation notice acknowledging the (changed) application was issued by Council on 20 June 2023.

Referral

On 29 June 2023, Council received correspondence from the applicant advising that the development application had been referred to the State Assessment and Referral Agency (SARA) on 22 June 2023. An information request was not issued by SARA.

A referral agency response was issued by SARA on 28 July 2023 advising approval of the development application, subject to conditions.

Information Request

An Information Request was issued to the applicant on 11 April 2022 and sought further information (in summary) on the following matters:

- Submission of a plan which detailed the proposed easement;
- Provide an assessment of forecast demand and existing supply;
- Provide technical information to demonstrate environmental and amenity impacts can be maintained at an acceptable level, including:
    - A site based management plan;
    - Rehabilitation plan – identifying both ongoing and end of life rehabilitation; and
    - Stormwater management plan and details of sediment basins.
- Supply the following technical reports prepared by suitably qualified professionals:
    - Noise Impact Assessment:
    - Air Quality Report; and
    - Blasting Report.

Information Request Response

On 27 September 2023, correspondence was received by Council from the applicant in response to the matters raised within the information request. It included (in summary):

- A revised site plan showed the proposed 6.5m wide easement, allowing two-way vehicle movement along the access easement;
- A brief assessment of forecast demands and existing supply, identifying that the quarry will have a planned growth and will see production increasing toward 100,000 tonnes of product per annum over the next 5 – 10 years;
- A site-based management plan (inclusive of rehabilitation and stormwater management) was prepared in support of the application. The plan includes a detailed assessment of the operational management and environmental measures proposed to be incorporated;
- A noise and dust impact assessment was prepared in support of the proposed development. The assessment addresses the potential impact of noise and dust emissions from the quarry activities on sensitive land uses; and
- A revised traffic impact assessment was undertaken which considers upgrades required to the external road upgrades resulting from increased extraction.

4. ASSESSMENT OF ASSESSMENT BENCHMARKS

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017;*
- the Planning Scheme for the local government area;
- any Temporary Local Planning Instrument; and
- any Variation Approval.

Of these, the planning instruments relevant to this application are discussed in this report.

The following sections of the *Planning Act 2016* are relevant to this application:

45(5) An impact assessment is an assessment that –

(a) must be carried out –

(i) against the assessment benchmarks in a categorising instrument for the development; and

(ii) having regard to any matters prescribed by regulation for this subparagraph; and

(b) may be carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.

In regard to the prescribed regulation, being the *Planning Regulation 2017,* the following sections apply in the assessment of this application:

Section 30 – Assessment Benchmarks generally

(1) For section 45(5)(i) of the Act, the impact assessment must be carried out against the assessment benchmarks for the development stated in schedules 9 and 10.

(2) Also, if the prescribed assessment manager is the local government, the impact assessment must be carried out against the following assessment benchmarks—

(a) the assessment benchmarks stated in—

(i) the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and

(ii) the State Planning Policy, part E, to the extent part E is not identified in the planning scheme as being appropriately integrated in the planning scheme; and

(iii) a temporary State planning policy applying to the premises;

(b) if the development is not in a local government area-any local planning instrument for a local government area that may be materially affected by the development;

(c) if the local government is an infrastructure provider—the local government's LGIP.

(3) However, an assessment manager may, in assessing development requiring impact assessment, consider an assessment benchmark only to the extent the assessment benchmark is relevant to the development.

4.1. PLANNING REGULATION 2017

The Planning Regulation 2017 forms the mechanism by which the provisions of the Act are administered. In particular the Regulation has the ability to regulate and prohibit development and determines the assessment manager and the matters that trigger State interests.

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Not applicable.
WBB Regional Plan Designation:	Wide Bay Burnett Regional Plan 2011 – Regional Landscape and Rural Production Area. The Regional Landscape and Rural Production Area identifies land with regional landscape, rural production or other non-urban values. It seeks to protect land from inappropriate development, particularly urban or rural residential development. The RLRPA includes land with one or more of these values: - Significant biodiversity; - Regional ecosystems that are endangered or of concern; - National parks, conservation parks, resources reserves or other conservation areas; - Significant fauna habitats; - Good quality agricultural land and other productive rural areas - Cultural and landscape heritage values (traditional and non-Indigenous); - Natural economic resources, including extractive resources and forestry plantations; - Water catchments, water storages and groundwater resources; - Native forests; - Coastal wetlands; - Land that forms strategic and regionally significant inter-urban breaks; - Unsuitable for, or not required for, urban or rural residential purposes; and/or - Rural towns and associated activities. The RLRPA does not impede existing land use rights. This ensures that existing commitments and significant activities, such as agricultural production, access to natural resources, water storage, tourism, outdoor recreation and nature conservation, can continue. The Regional Landscape and Rural Production Area (RLRPA) contemplates land for natural economic resources, including extractive resources within these specified areas, particularly those that have existing use rights and commitments. The proposed development for an extractive industry operation advances the strategic intent of the RLRPA by facilitating extraction of an economic resource. Due to the nature and operation of the land use, including associated off-site impacts (noise, dust), extractive industries are primarily anticipated to provide appropriate land use separation from established urban areas. As described later in this report, the land has limited rural potential or natural value because of existing operations and established quarry footprint. As such, the proposal is considered consistent with the Regional Plan.

Adopted Economic Support Instrument	Under section 68E of the Planning Regulation 2017 that on 24 February 2021, South Burnett Regional Council adopted an economic support instrument. The instrument is in effect until 31st December 2023. **Economic support provisions** 4.1. The instrument applies the following provisions in accordance with section 68D(1) of the *Planning Regulation 2017*: 4.1.1. Part 8B, Division 3 – Development that requires code assessment; 4.1.2. Schedule 6, Part 2, Section 7A – Particular material change of use involving an existing building, and 4.1.3. Schedule 6, Part 2, Section 7B – Material change of use for home-based business in particular zones. The adopted instrument does not change the categories of development and assessment in the Planning Scheme v1.4

4.2. REFERRAL AGENCIES

To determine whether the development application requires referral to the State Assessment and Referral Agency (SARA) or 'another entity', an assessment of the proposal against Schedule 10 of the Regulation has been undertaken.

Note: Grey shading indicates no provisions.

Table 3 - Matters Prescribed in Schedule 10 of the Planning Regulation

Part	Matter	Applicability to this Development Application	Prohibited Development	Assessable Development	Referral Agency	Assessment Benchmarks / Matters to be assessed against
1	Airport Land	N/A		N/A	N/A	N/A
2	Brothels	N/A	N/A	N/A		N/A
3	Clearing Native Vegetation	N/A	N/A	N/A	N/A	N/A
4	Contaminated Land	N/A		N/A	N/A	N/A
5	Environmentally Relevant Activity	N/A	N/A	N/A	N/A	N/A
6	Fisheries: - Aquaculture - Declared Fish Habitat - Marine Plants - Waterway Barrier works	 N/A N/A N/A N/A		N/A	N/A	N/A
7	Hazardous Chemical Facilities	N/A		N/A	N/A	N/A
8	Heritage Place: - Local Heritage Place - Queensland Heritage Place	N/A		N/A	N/A	N/A
9	Infrastructure Related: - Designated Premises - Electricity - Oil and Gas	Applicable. Development impacting on a state transport infrastructure and			N/A	N/A

Table 3 - Matters Prescribed in Schedule 10 of the Planning Regulation						
Part	Matter	Applicability to this Development Application	Prohibited Development	Assessable Development	Referral Agency	Assessment Benchmarks / Matters to be assessed against
	- State Transport Generally - State Transport Corridors and Future State Transport Corridors - State-controlled transport tunnels and future state-controlled transport tunnels	thresholds Item 17 – Extractive Industry using machinery having an annual throughput of product of 10,000 tonnes.				
10	Koala Habitat in SEQ region	N/A	N/A	N/A	N/A	N/A
11	Noise Sensitive Place on Noise Attenuation land	N/A	N/A			
12	Operational Work for Reconfiguring a Lot	N/A		N/A		N/A
13	Ports: - Brisbane Core Port Land - Within the port limits of the Port of Brisbane - Within the limits of another port - Priority Ports - Strategic Port Land	N/A N/A N/A N/A N/A		N/A		N/A
14	Reconfiguring a Lot under the Land Title Act	N/A		N/A		N/A
15	SEQ Development Area	N/A		N/A	N/A	N/A
16	SEQ Regional Landscape and Rural Production Area and Rural Living Area: - Reconfiguring a Lot - Tourist or sport and recreation activity - Community Activity - Indoor Recreation	N/A N/A N/A N/A	N/A	N/A	N/A	N/A

Table 3 - Matters Prescribed in Schedule 10 of the Planning Regulation						
Part	Matter	Applicability to this Development Application	Prohibited Development	Assessable Development	Referral Agency	Assessment Benchmarks / Matters to be assessed against
	- Residential Development - Urban Activity - Combined Uses	N/A N/A N/A				
16A	Southport Spit	N/A	N/A			
17	Tidal Works or Work in a Coastal Management District	N/A		N/A	N/A	N/A
18	Urban Design	N/A			N/A	N/A
19	Water Related Development: - Taking or interfering with water - Removing quarry material - Referral dams - Levees	N/A N/A N/A N/A N/A		N/A	N/A	N/A
20	Wetland Protection Area	N/A	N/A	N/A	N/A	N/A
21	Wind Farms	N/A		N/A		N/A

Based on the findings in Table 3, it has been concluded that the application does require referral to a Referral Agency in accordance with Schedule 10, Part 9, Division 4, Subdivision 1, Table 1 of the *Planning Regulation 2017*. This referral was made and as reported above a referral agency response was issued by SARA on 28 July 2023 advising approval of the development application, subject to conditions.

4.3. STATE PLANNING POLICY

The State Planning Policy (July 2017) (SPP) commenced on the 3 July 2017 and is effective at the time of writing this report. The Planning Regulation 2017 (PR 2017) states the assessment must be carried out against the assessment benchmarks stated in Part E of the State Planning Policy to the extent Part E is not appropriately integrated into the planning scheme.

In accordance with section (8)(4)(a) of the Act, the State Planning Policy applies to the extent of any inconsistency with the Planning Scheme.

State Planning Policy Part E	
Liveable communities and housing	No applicable assessment benchmarks.
Economic growth • Agriculture. • Development and construction. • Mining and extractive resources. • Tourism.	Complies. The site is identified within an important agricultural area and contains Class A and B agricultural land. As detailed later in this report, the proposed development seeks to regularise an existing quarry which has been operational on the site since the early 2000s. The development footprint of the quarry is confined to land at the rear of the site, situated outside the mapped

	Class A and B agricultural land. On this basis, it is considered there is limited agricultural productivity on the allotment relevant to the extractive industry use where the land has ultimately been degraded over time as a result of the on-site operations. Notwithstanding, the balance of land identified as containing Class A and Class B agricultural land will be retained for agricultural / rural pursuits, as current. The proposed quarry operations will have minimal conflict with adjoining agricultural operations, with consideration that the two (2) uses have been operating simultaneously since the commencement of the extractive industry use and the proposed quarry operations will be confined to the defined extractive industry footprint, as per the site plan.
Planning for the environment and heritage. • Biodiversity. • Coastal environment. • Cultural heritage. • Water quality	Complies. The location of the proposed extractive industry is within an area of Category R vegetation surrounding a watercourse. There is little/no vegetation remaining in the area likely as a result of the previous use of the site.
Safety and resilience to hazards • Emissions and hazardous activities. • Natural hazards, risk, and resilience.	Complies – Natural hazards, risk and resilience. The State Planning Policy (SPP) Interactive Mapping System has identified the site partially within the Medium potential bushfire intensity and Potential impact buffer sub-categories of the Bushfire Prone Area. With consideration to AO21.3, a Bushfire Management Plan has not been considered necessary where the proposed extractive industry use and associated access is situated predominantly outside the mapped outside the Medium potential impact buffer. All hazardous materials on site (i.e., Fuel tank) are appropriately located outside and setback from the mapped bushfire hazard area. The proposed access easement will be entirely situated outside the mapped hazard area and will provide safe and efficient emergency access from the site, where required.
Infrastructure • Energy and water supply. • Infrastructure integration. • Transport infrastructure. • Strategic airports and aviation facilities. • Strategic ports.	Complies. All appropriate services infrastructure and connections can be made and are conditioned as part of the approval.

4.4. DEVELOPMENT CODE ASSESSMENTS

Pursuant to Section 5.5, Table 5.5.13 – Level of Assessment in the Rural Zone, an application for Extractive Industry is subject to Impact Assessment, as the use is not listed in the table. The Reconfiguration of a lot is subject to code assessment. However, overall the application will be assessed having regard to impact assessment. The relevant assessment benchmarks are:

- Strategic Framework;
- Rural Zone Code;
- Reconfiguring a Lot Code; and
- Services and Works Code.

STRATEGIC FRAMEWORK

An assessment of the proposed development against the relevant themes included under the Strategic Framework is included below.

a. Section 3.3 – Rural Futures

3.3.1 – Strategic outcomes

(4) Rural areas can potentially accommodate major industries, infrastructure projects, resource extraction enterprises and transport and aviation related opportunities involving land close to Kingaroy airport. However, they must be of a nature that is unable to be accommodated in towns, brings major local or regional economic benefits and respects overriding considerations of rural character and production values, scenic values and water quality and has direct access to substantial urban areas via high quality roads.

(5) Extractive resources in rural areas are protected for effective and sustainable exploitation consistent with demonstrated planning need.

3.3.1.1 Specific outcomes

(8) Non-rural land uses that are incompatible with the power generation, mining or extractive industries do not establish in rural areas or provide sufficient on-site buffering to eliminate any impacts.

(9) The location of major industries, infrastructure projects or resource extraction enterprises in rural areas is facilitated where the impacts are managed in keeping with community expectations and where existing and future rural resource utilization is not compromised.

(11) Exploitation of mining and extractive deposits, including haul routes, is managed such that adverse environmental and amenity impacts are maintained at an acceptable level. Key Resource Areas are expected to be extracted and are identified to ensure that can occur without undue interference from incompatible land uses.

b. Section 3.4 – Strong Economy

3.4.1 Strategic outcomes

(1) The Region's economy is founded on strength and diversity of industry and service provision that

capitalizes on its location advantages and natural assets, improving the Region's employment opportunities and maximising regional economic activity.

3.4.1.1 Specific outcomes

(1) Natural resources and rural land uses that contribute significant economic benefits to the community are identified and protected for use when needed.

(8) Major industries, infrastructure projects, resource extraction enterprises or mineral resource realisation are facilitated where the impacts are managed in keeping with rural character values and community expectations and where existing and future rural resource utilization is not compromised.

c. Section 3.5 – Natural Systems and Sustainability

3.5.1 – Strategic Outcome
(1) The values of the Region's National Parks, State Forests and all matters of State environmental significance are protected from incompatible development to avoid or otherwise minimise adverse impacts on their biodiversity values.

(2) The water, land, vegetation and air resources of the Region are managed on a sustainable basis, maintaining their availability for sustainable use and facilitating their contribution to the Region's ecosystem health, liveability and prosperity.

(4) Overlays identify natural hazards and prescribe assessment benchmarks for avoiding and mitigating their effects on people and property.

3.5.1.1 – Specific Outcomes
(3) New development does not necessitate clearing of significant vegetation, significant landscape modification or management practises within National Parks or State Forests to manage bushfire hazard on development sites.

(4) The riparian amenity and habitat of the Region's waterways and wetlands are protected from inappropriate development.

(9) Development avoids or mitigates risks to personal safety and property damage from natural hazards.

d. Section 3.6 – Strong Communities

3.6.1 Strategic outcomes

(7) Community health and safety, sensitive land use (as defined in the Regulation) and the natural environment are protected from the potential adverse impacts of hazardous air, noise and odour emissions from higher impact uses.

(8) Sensitive land use (as defined in the Regulation) are protected from the impacts of previous activities that pose a risk to people or property.

3.6.1.1 Specific outcomes

(21) Extractive industry sites are rehabilitated once the resource has been exhausted.

e. Section 3.7 - Infrastructure and Servicing

3.7.1.1 Specific outcomes

(1) Development is located to allow immediate connection to existing infrastructure or provides for the orderly extension of that infrastructure to service the development.

(2) Development responds to and helps establish a clear hierarchy of function for the road network that reflects the intended use of each road of street.

Response:

The strategic framework embeds a strong theme under section 3.3 – Rural futures, recognising the importance of minimising incompatible development on rural land to protect productive agricultural land and rural landscape values. Other non-rural uses that require the exploitation of natural resources, including extractive industries, are recognised as being appropriate in the Rural Zone where there is a demonstrated need at a local or regional level and where they can mitigate adverse impacts on the community and natural environment. The proposed extractive industry is consistent with the outcomes of the strategic framework as follows:

i. Whilst the site is identified as an “Important Agricultural Area” and containing Class A and Class B agricultural land, it is recognised that the existing quarry has been long established over the site, having been operational since the early 2000s and has limited rural potential for productive agricultural pursuits as a result of the existing operations and established quarry footprint. The extent of productive agricultural land identified over the site will be maintained for rural pursuits / operations, upholding rural landscape values and the underlying intent of the Rural zoning;
ii. There has been an identified need for road base and gravel quarry operations within Murgon and the wider South Burnett Region, with a growing need to provide high-quality materials to service both Council and the Department of Transport and Main Roads;
iii. The development is able to demonstrate that adverse noise and dust impacts are able to be appropriately mitigated on-site as a result of the operations, with extraction and processing areas located to ensure that noise and dust remain within acceptable limits;
iv. A Site Based Management Plan has been prepared to manage and/or mitigate environmental impacts during the operation of the quarry. Planned growth will be subject to supply demand of the quarry, with demand and progressive rehabilitation as per the site-based management plan to be revised every five years, over the life of the quarry’s resources for future planning; and
v. External impacts on the safe and efficient operation of the wider road network and haulage routes, including Zerners Road and Bunya Highway can be appropriately mitigated through the lifespan of the quarry operations.

Rural Zone Code

The purpose of the Rural zone code is to provide for rural uses and activities and provide for other uses and activities that are compatible with existing and future rural uses and activities, and the character and environmental features of the zone. The Rural zone seeks to maintain the capacity of land for rural uses and activities by protecting and managing natural resources and processes.

The following table sets out an assessment of the proposal against the performance and acceptable outcomes for the Rural zone code.

Performance outcomes	Requirements for accepted development and assessment benchmarks	Responses
General		
PO1 Development maintains rural amenity and character.	**AO1.1** Buildings are set back 20m from any collector or higher order road and 10m from any other road frontage. AND **AO1.2** The use does not cause odour, noise or air emissions in excess of the prescribed limits in the *Environmental Protection (Air) Policy 1997* or the *Environmental Protection (Noise) Policy 1997*.	Complies with AO1.1. The proposed development does not involve any additional buildings on-site as part of the proposed works. All operations associated with the Extractive Industry use are located approximately 550 metres from Zerners Road, at the rear of the site. Complies with AO1.2. A Nose and Dust Impact Assessment Report was provided in support of the development application for the proposed Extractive Industry use. The findings of the noise modelling assessment demonstrate that the proposed quarrying activities can comply with the adopted noise criteria in accordance with the *Environmental Protection (Noise) Policy 1997,* subject to the recommended noise mitigation measures being implemented. In summary, the following noise control measures are recommended: - The rock driller and dozer are not to operate simultaneously; - Extraction via rock drill or dozer should be undertaken 7am to 6pm, Monday to Friday and 7am to 3pm Saturday; - Where practicable, the mobile processing plant be located with topographical shielding to the nearest sensitive receipts; and - Mobile plant equipment (e.g., front loaders, dozers etc) be fitted with broadband reversing alarms.

		The modelling conducted demonstrates that, with the recommended dust control measures the proposed quarrying activities can comply with the air quality objectives of the *Environmental Protection (Air) Policy 2019* at all surrounding sensitive receptors. In summary, the following is recommended: - Watering of haul road and stockpile area as required to manage emissions from unsealed roads and stockpile area; - Water sprays to processing plant at transfer points; and - Use of sprinklers and/or suitable water truck as required for management of stockpile dust emissions during high wind speed conditions.
PO2 Development does not jeopardise the rural production capacity of the Zone.	Development resulting in lots less than the minimum size in Table 8.4.2 satisfying outcomes – **AO2.1** The proposal is necessary for the efficient production and processing of a crop grown in the area. OR **AO2.2** The proposal provides an alternate productive rural activity that supports regionally significant industry. **OR** **AO2.3** An agricultural sustainability report prepared by a suitably qualified agronomist demonstrates that – (a) The lot is suitability sized for the proposed activity, including a dwelling house including yard; and (b) There is sufficient water for the proposed activity; and (c) The allotment is capable of being connected to reticulated electricity; and (d) The proposed activity is financially viable, requiring a viability assessment that includes capital costs, operational costs, sustainable yields to support a family, climate, soils and geological factors affecting crop growth, nutrients,	Not applicable. The proposed development does not result in new allotments.

	salinity, topography, susceptibility to flooding and erosion and an assessment of market robustness (both recent and projected) and alternative practices in the event of failure. AND **AO2.4** Development is consistent with any Soil Conservation Plan that applies to the locality, as approved by the relevant State agency.	
PO3 Development does not result in any degradation of the natural environment, in terms of the geotechnical, physical, hydrological and environmental characteristics of the site and its setting.	**AO3.1** Uses and associated works are confined to existing lawfully cleared land or areas not supporting regulated vegetation. AND **AO3.2** Uses and associated works are confined to areas outside stormwater discharge points, overland flow paths, watercourses and natural drainage features. AND **AO3.3** Development, excluding forestry activities and permanent plantations, adjacent to National Parks or State Forests is set back a minimum of 100m from the park boundaries in the absence of any current 'Management Plans' for these areas.	Complies with AO3.1. The proposed development for the Extractive Industry use is confined to an existing cleared development footprint of approximately 52,277m^2. There will be no required clearing works for the proposed access easement, where the internal road/driveway is existing. Complies with AO3.2. The proposed development will not result in an alteration to stormwater flow paths. Not applicable. The subject site does not adjoin a National Park or State Forest.
PO4 Development is not exposed to risk from natural hazard relating to land slip.	**AO4.1** Uses and associated works are confined to slopes not exceeding: (a) 15% for residential uses; (b) 10% for treated effluent disposal areas; (c) 6% for non-residential uses.	Complies with AO4.1. The proposed development is to occur on land with a slope less than 6%.
PO5 Development is adequately serviced.	**AO5.1** A 45kl water tank is provided for consumption purposes. AND **AO5.2** On-site sewage treatment is provided. AND **AO5.3**	Complies with PO5. The site-based management plan identifies that the quarry will be serviced by on site water storage and sediment dams while a condition of approval requires that the proposed development be connected to reticulated services. Not applicable.

	Each dwelling is provided with a service line connection to the electricity supply and telecommunications networks.	The proposed development does not involve a dwelling house.
PO6 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.	**AO6.1** Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) On sites listed on the Contaminated Land Register or Environmental Management Register. OR **AO6.2** Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.	Not applicable. There is no known listing of the site on the Contaminated Land Register or Environmental Management Register.
Where in the vicinity of an existing animal industry		Not applicable.
Caretaker's accommodation		Not applicable.
Home based business		Not applicable.
Secondary dwelling		Not applicable.
For development affected by one or more overlays		
Agricultural land overlay		
PO15 The productive capacity and utility of agricultural land for rural activities is maintained.	**AO15.1** The proposal is not located on agricultural land as identified on SPP Interactive Mapping (Plan Making). OR **AO15.2** The proposal is necessary for the efficient production and processing of a crop grown in the area. OR **AO15.3** The proposal provides an alternate productive rural activity that supports regionally significant industry. OR **AO15.4** An agricultural sustainability report prepared by a suitably qualified agronomist demonstrates that – (a) The lot is suitability sized for the proposed activity. Including a dwelling house including yard; and (b) There is sufficient water for the proposed activity; and (c) The allotment is capable of being connected to reticulated electricity; and (d) The proposed activity is financially viable, requiring a	Complies with PO15. In accordance with the State Planning Policy (SPP) Interactive Mapping, the site is identified as an "Important Agricultural Area", with the front allotment and part thereof the rear allotment identified as containing "Class A" or Class B" agricultural land. As outlined earlier in this report, the rear portion of the site has historically been operational as an extractive industry use since the early 2000s, with the development footprint comprising a total area of approximately 52,277m^2. The proposed extractive industry use will be confined to the extent of the existing development footprint and will not encroach on identified Class A and Class B agricultural land. The existing quarry has been operational concurrently with agricultural pursuits on the adjoining allotment (Lot 1 on RP96067) and has had minimal impact upon the activities and productive capacity of the existing rural pursuits. On this basis, it is not considered that there is significant agricultural potential on

	viability assessment that includes capital costs, operational costs, sustainable yields to support a family, climate, soils and geological factors affecting crop growth, nutrients, salinity, topography, susceptibility to flooding and erosion and an assessment of market robustness (both recent and projected) and alternative practices in the event of failure. AND **AO15.5** Development is consistent with any Soil Conservation Plan that applies to the locality, as approved by the relevant State agency.	the rear allotment and as such the proposed development will have limited impact.
Biodiversity overlay		Not applicable.
Bushfire hazard overlay		
PO21 Development is not placed at unacceptable risk from bushfire, does not increase the extent or severity of bushfire and maintains the safety of people and property from bushfire.	**AO21.1** Development does not occur in areas mapped as Very High or High Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making). OR **AO21.2** A written assessment by a suitably experienced or qualified person confirms that the site is of Low Potential Bushfire Hazard. OR **AO21.3** For areas mapped as Medium Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making), bushfire risk is mitigated through a Bushfire Management Plan incorporating: (a) Lot design and the siting of buildings and uses so: i. high intensity uses are located on the least bushfire prone area on the site and activities least susceptible to fire are sited closest to the bushfire hazard; and ii. efficient emergency access is optimised; and iii. bushfire risk is effectively minimised having regard to aspect, elevation, slope and vegetation. (b) Including firebreaks that provide adequate:	Complies with AO21.1. In accordance with the State Planning Policy Interactive Mapping System, the site is identified as containing areas mapped within the Potential Impact Buffer and Medium Potential Bushfire Intensity sub-category of the Bushfire Hazard Area. With consideration to AO21.3, a Bushfire Management Plan has not been considered necessary where the proposed extractive industry use and associated access is situated predominantly outside the mapped outside the Medium potential impact buffer. All hazardous materials on site (i.e., Fuel tank) are appropriately located outside and setback from the mapped bushfire hazard area. The proposed access easement will be entirely situated outside the mapped hazard area and will provide safe and efficient emergency access from the site, where required. It is considered that there is compliance with PO21.

	i. setbacks between buildings/ structures and hazardous vegetation; and ii. access for firefighting or other emergency vehicles; and (c) Road access for fire-fighting appliances and firebreaks are provided through a perimeter road that separates the use from areas of bushfire hazard and that road has a minimum cleared width of 20 metres; and (d) Where a reticulated water supply is not available and development involves buildings with a gross floor area greater than 50m2, one tank within 100m of each residential building that has: i. fire brigade tank fittings; and ii. 25,000 litres dedicated for firefighting purposes.	
PO22 Community infrastructure in any area mapped as Very High to Medium (Potential Intensity) Areas are able to function effectively during and immediately after bushfire events.	**AO22.1** No outcome specified.	Not applicable. The proposed development does not involve community infrastructure.
PO23 Public safety and the environment are not adversely affected by the detrimental impacts of bushfire on hazardous materials manufactured or stored in bulk	**AO23.1** No hazardous materials, manufactured or stored in bulk, are on land mapped as Very High to Medium (Potential Intensity) Areas.	Complies with AO23.1. The proposed development includes an on-site fuel tank, which will have a total capacity of 30,000 litres for refuelling machinery and vehicles. The proposed fuel tank is appropriately situated outside the mapped bushfire area, including the potential impact buffer.
PO24 Major risks to the safety or property and to the wellbeing of occupants in areas mapped as Very High to Medium (Potential Intensity) Areas is minimised through appropriate siting, servicing and managing of residential premises.	**AO24.1** New dwellings on land mapped as Very High to Medium (Potential Intensity)Areas are located: (a) Centrally within existing cleared areas on a lot which allows a regular shaped area (with a minimum dimension of 50m) of 5,000m2 to be identified that: i. is free of highly combustible vegetated areas; and ii. is on southerly to easterly facing slopes not exceeding 15% gradient; or	Not applicable. The proposed development does not involve a new dwelling.

	iii. on flat lands at the base of north to western facing slopes not exceeding 15% gradient. (b) A fire protection buffer is established around the complete perimeter of the dwelling unit within a lot for a minimum width of 50m.	
Extractive industry overlay		Not applicable.
Flood hazard overlay		
PO28 Development is not exposed to risk from flood events by responding to flood potential and maintains personal safety at all times.	**AO28.1** All new allotments include an area of sufficient size to accommodate the intended land use outside the area identified on Overlay Map 03. AND **AO28.2** New buildings are not located within the area identified on Overlay Map 03; OR **AO28.3** Development is sited above the 1%AEP flood event where known, or the highest known flood event, as follows: (a) Habitable floor levels - 500mm; (b) Non-habitable floor levels - 300mm; (c) On-site sewage treatment and storage areas for potential contaminants - 300mm; (d) All other development - 0mm. AND **AO28.4** Building work below the nominated flood level allows for the flow through of flood water at ground level: (a) The structure below flood level is unenclosed; or (b) Any enclosure below flood level aligns with the direction of water flow; or (c) Any enclosure not aligning with the direction of water flow must have openings that are at least 50% of the enclosed area with a minimum opening of 75mm. AND **AO28.5** Resilient building materials are used below the nominated flood level in accordance with the relevant building assessment provisions. AND	Not applicable. In accordance with the Flood hazard overlay map OM3.5, the allotment relevant to the proposed Extractive Industry use is only partially affected by the flood overlay mapping to a minor extent within the south-west corner. As illustrated on the proposed site plan, the extractive industry footprint is wholly situated outside the flood overlay mapping, including the proposed fuel tank which is situated north of the internal road.

	AO28.6 Signage is provided on site indicating the position and path of all safe evacuation routes off the site.	
Historic subdivisions overlay		Not applicable.
Landslide hazard overlay		Not applicable.
Regional infrastructure overlay		Not applicable.
Water catchments overlay		Not applicable.

Summary of compliance with the Rural Zone Code:

While 'Extractive Industry' is not a use identified in the table of assessment for the Rural Zone, it has been demonstrated within Section 5 of this report that the use complies with the Rural Zone Code. A performance outcome has been sought in relation to infrastructure services because a water tank is not proposed. A series of water storage and sediment dams are specified in the site-based management plan as an alternative. A further performance outcome has been sought in relation to the productive agricultural land identified in accordance with the SPP. Whilst land containing the quarry has been identified as an "Important Agricultural Area", the physical capacity of the land to be purposed for productive agricultural pursuits has been degraded over time subsequent to the ongoing use of the land for extractive industry since the early 2000s. The extent of productive agricultural land identified over the site will be maintained for rural pursuits / operations, upholding rural landscape values and the underlying intent of the Rural zoning. The development application has sufficiently demonstrated through a range of technical assessments that all off-site impacts, including dust, noise and traffic, can be appropriately managed and mitigated to avoid impact on adjoining sensitive receptors.

A detailed discussion is provided in section 5.0.

Reconfiguring a Lot Code:

The proposed development seeks to establish an access easement which will encompass the existing internal driveway between Lot 1 on RP98690 and Lot 1 on RP96067. The proposed development is considered to comply with the relevant code, in summary:

- The proposed development does not create any new lots within the Rural zone;
- Existing access arrangements via the internal road to the two (2) allotments will be maintained;
- The proposed development seeks to maintain the existing gravel / bitumen internal road, with no filling and excavation works required; and
- The proposed development does not require any earthworks within the Flood hazard overlay, that would result in a direct, indirect or cumulative increase in water flow, velocity or flood level on the site or adjoining properties.

Services and Works Code:

Infrastructure and services for the proposed development will be 'fit for purpose' to meet the standards and requirements to appropriately service the use. In relation to the requirements of the Services and Works code, the proposed development is considered to comply with the relevant code on the following basis:

- The proposed development does not require any earthworks, including cut and fill, for the proposed Extractive Industry use or access easement;

- Access is to be retained via an existing gravel / bitumen sealed road, constructed to relevant standards; and
- The proposed development will not be connected to any reticulated services.

5. RELEVANT MATTERS

The consideration of other relevant matters applies to the assessment and decision-making process for this impact assessable development application. The below summarises the matters considered by the planning assessment.

Applicant submitted reports	• Town Planning Report – Gaskell Planning Consultants • Noise & Dust Impact Assessment – MWA Environmental • Traffic Impact Assessment Report & Addendum – PTT • Site Based Management Plan – s5 Environmental
Assessment considerations of merits	Impact assessment under the Planning Act is an 'unbounded' assessment, meaning relevant matters other than those prescribed can also be considered, and weighing and balancing 'inside the box' as well as with factors 'outside the box' can take place in reaching a decision. The below outlines the planning assessment of the merits of the application presented.
PLANNING DISCUSSION	
A range of issues were raised by Council in the original application's Information Request, and subsequent Information Request in relation to the Change application. These issues included questions in relation to the need and planned forecast demand and supply for the quarry to demonstrate that there is a demonstrated planning need for the Extractive industry use on Rural zoned land. No formal assessment of forecast demands, and existing supply was provided, however it was noted that the development ultimately seeks to regularise the existing use of the site for a quarry which has been operational on the site since the early 2000s. The applicant did not argue (or provide evidence) that there were existing use rights. However, it's possible that some do apply if the use commenced prior to the first planning scheme for the area, or it commenced as a borrow pit (potentially an exempt use at the time). The planning growth of the quarry will see production increasing toward 100,000 tonnes of product per annum over the next 5 – 10 years. However, it was identified by the applicant that quarry planning, development and scheduling are ongoing activities subject to need. Growth of the quarry will be subject to demand during this period, along with other factors including contracts with Council and State Government agencies to provide road upgrades within the Region. There has been an identified shortage in road base / gravel quarry operations that currently operate within the relevant part of Murgon and the wider South Burnett Region. It has been recognised that there is an apparent need to provide high-quality materials to service both Council and the Department of Transport and Main Roads projects. There are various considerations that appropriately demonstrate that there is an ongoing demand and need for the quarry, including the following merits: - The proposed development seeks to regularise an existing extractive industry operation on the site, which is situated within close proximity to Murgon; - The quarry will continue to employ and service the local community and region, satisfying the planning schemes strategic intent to reinforce economic activity and employment within the region; - There is an identified ongoing need for road making, resurfacing and quarry materials throughout the year. The current operator produces high-quality material and will secure contracts with both Council and State Government departments; - The extractive limits can be reasonably applied to ensure mitigation measures outlined in the supporting material will protect and allow the responsible use of the resource into the future; - The proposed Extractive Industry has direct access to Bunya Highway, which is a primary transport corridor and will provide for the efficient distribution of materials; - The proposed development footprint is confined to the rear allotment and will therefore maintain existing agricultural pursuits operational on-site as contemplated by the Rural zone code; and - The resource is identified to be a high-quality material which has been laboratory tested and determined to be suitable for a range of uses.	

Pertinent to the above, ongoing development, and demand, progressive rehabilitation will be required to be managed in accordance with the approved site based management plan.

Noise & Dust

Blasting for small-scale quarry operations is minimum (~2 times per year depending on demand). All blasting undertaken on the site is required to comply with the expected vibration and air overpressure criteria which is in accordance with requirements accepted by the Department of Environment and Science. Impact of vibration and air overpressure for blasting will be limited by guideline values in accordance with an updated Environmental Authority (EPPR007238813).

A Noise and Dust Impact Assessment Report was prepared by MWA Environmental was submitted by the applicant in response to Council's Information Request regarding dust and acoustic impact on adjoining sensitive receptors. The report has addressed the impact of noise and dust emissions from the proposed quarrying activities on sensitive land uses with reference to regulatory noise limits and air quality objectives.

The noise modelling scenarios considered the two (2) distinct operational periods of the day on site, including 6am to 7am – product sales dispatch only, and 7am to 6pm – full operation. The model was established over an area of approximately 4km by 3km centred on the site, and noise levels calculated from the nearest sensitive receptors. The nearby sensitive receptors are mapped below.

Figure 2 – Nearby Sensitive Receptors (Source: MWA Environmental)

The modelling was based upon four indicative extractive location scenarios within the proposed extraction extent, including extraction and mobile processing on the western, northern, southern, and eastern area, respectively. The results of the noise modelling assessment demonstrated that the proposed quarrying activities can comply with the adopted noise criteria uses, subject to noise mitigation measures. These measures include:

- Rock drill and dozer are not to operate simultaneously;
- Extraction via rock drill or dozer should only be undertaken 7am to 6pm Monday to Friday, and 7am to 3pm Saturday;
- Crushing and screening should only be undertaken 7am to 6pm Monday to Friday and 7am to 3pm Saturday;
- The mobile processing plant is to be located with topographical shielding to the nearest sensitive receptors, where practicable; and
- Mobile plant equipment (e.g., front-end loaders, dozers etc.) be fitted with broadband reversing alarms.

The dust assessment was carried out in accordance with Performance Outcome PO1 of the Rural Zone Code under the *South Burnett Regional Council Planning Scheme,* which requires that a use does not cause air emissions in excess of those prescribed under the *Environmental Protection (Air) Policy 2019*.

Detailed dust dispersion modelling of the quarrying activities found that the proposed extractive activities can demonstrate compliance with the air quality objectives prescribed in accordance with the *Environmental Protection (Air) Policy 2019.* Various dust control measures were recommended for the quarry to achieve compliance with the regulatory requirements, including:

- Watering of haul road, access road and stockpile area as required to manage emissions from unsealed roads and stockpile area;
- Water sprays to processing plant at transfer points;
- Rock drill is to have an appropriate dust extraction system; and
- Use of sprinklers and/or suitable water trucks as required for the management of dust emissions from stockpiles during high wind speed conditions.

a. Traffic

A Traffic Impact Assessment Report and Technical Note have been prepared by PTT and was submitted by the applicant in response to Council's Information Request. A review of the traffic and pavement impacts associated with the proposed increase in the level of extraction from 48,188 tonnes of material per annum to 100,000 tonnes per annum was undertaken, subsequent of the Other Change application made to Council on 7 June 2023.

Daily and peak hour traffic generation for the extractive industry was estimated based on the expected annual production level of 100,000 tonnes, the hours and days of operation being 300 days, 12 hours a day, and average truck capacity being 27 tonnes. The average truck numbers on a daily basis are anticipated to be 26 two-way movements, with peak hour truck numbers being approximately 2 – 4 two-way movements.

The predicted distribution of traffic associated with the extractive industry was based upon consultation with the operator and analysis of historic quarry sales records. The majority of extracted material is anticipated to be transported via Bunya Highway toward Murgon, with the estimated distribution of quarry traffic illustrated in the figure below.

Figure 3 – Estimated quarry traffic distribution (Source: PTT Technical Note: Addendum to Traffic Impact Assessment)

Based on the findings of the report, the proposed increase in the level of extraction will have minimal impact on peak hour traffic generation, resulting in an additional two (2) peak hour movements. A basic left (BAL) turn treatment has been recommended to be provided at the Bunya Highway / Zerners Road intersection. With regard to traffic impact upon Zerners Road, the proposed expansion to extraction levels would result in an increase in the AADT on Zerners Road of approximately 12 vehicles per day, from 80 vehicles to 92 vehicles.

Conditions of approval are recommended for upgrading of Zerners Road, while Council will typically recoup maintenance costs through an annual special rate on the land.

A pavement impact assessment was undertaken, considering the pavement impact of the quarry on the state-controlled road network to the north and south of Zerners Road in accordance with the 2021 AADT information and road asset data. The results of the assessment determined that three (3) road links on Bunya Highway that development volumes will have significant impacts (greater than 5%). Identified links are south bound between Murgon Gayndah Road and Zerners Road.

6. CONSULTATION

Referral Agencies

State Assessment and Referral Agency	SARA response attached
Other	Nil

Council Referrals

INTERNAL REFERRAL SPECIALIST	*REFERRAL / RESPONSE*
Development Engineer	Council's Development Engineer provided engineering conditions.
Infrastructure Charges Unit	Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019. The types of development that may trigger the issuing of an infrastructure charges notice are: a) Reconfiguring a Lot; b) Making a material change of use; and

	c) Carrying out building work. Refer to Attachment B for the Infrastructure Change Notice.

Public Notification

Date Notification Commenced	13 October 2023
Date Notification Completed	3 November 2023
Date notice of compliance received	4 November 2023

A total of four (4) submissions were made during the public notification period. The issues raised within submissions are summarised below.

Submission Summary	
Submitter Issue	Response
Road maintenance and safety	There were various concerns raised by submitters regarding the maintenance and safety of the existing Zerners Road and Bunya Highway networks and the associated impacts concurrent with the extractive industry operations. It has been demonstrated within the Traffic Impact Assessment that the proposed development will not have adverse impacts on Zerners Road, or the wider haulage route as a result of the proposed increase in operations. A detailed discussion is provided in Section 5.0. Conditions of approval are recommended for upgrading of Zerners Road, while Council will typically recoup maintenance costs through an annual special rate on the land.
Air pollution and noise	The main concern raised amongst all submitters was the associated dust and noise impact as a result of the proposed extractive industry use. As detailed in section 5.0 above, a Noise and Dust Impact Assessment Report was prepared by MWA Environmental in support of the development application. The report has addressed the impact of noise and dust emissions from the proposed quarrying activities on sensitive land uses with reference to regulatory noise limits and air quality objectives and are discussed in detail above in section 5.0.
Ground water supply	A concern was raised about issues regarding the use of an underground aquifer and the amount of water required as part of operation of the use (i.e., watering of roads, washing down machinery). As outlined by the applicant, a detailed site-based management plan has been prepared and is to be conditioned to ensure ongoing compliance during operation of the use. The Site Based Management Plan (SBMP) provides an assessment of the operational environmental management framework for the proposal and includes assessment and recommendations in relation to water and stormwater quality on site. The Site Based Management Plan (SBMP) has be conditioned accordingly.
Environmental Impact	As detailed by the applicant, the Site Based Management Plan (SBMP) provides an assessment of the operational environmental management framework for the proposed extractive industry and includes an assessment of flora and fauna to ensure operations will have minimal impact on natural values and habitat which exist on the site. It is further noted that the proposed development will not involve an expansion of the existing extractive industry footprint, which will negate the need for vegetation clearing on the site. The Site Based Management Plan (SBMP) will be conditioned accordingly.

A response to submissions was submitted by the applicant on 14 November 2023.

7. RECOMMENDATION

That Council approved the Development Permit for Material Change of Use for Extractive Industry and Development Permit for Reconfiguring a Lot (Access Easement) at 79 Zerners Road, Murgon

(Lot 1 on RP98690 & Lot 1 on RP96067). Applicant – Roamalla Pty Ltd c/- Gaskell Planning Consultants.

Grounds to support the development –

- The proposed extractive industry use is supported by the relevant provisions of the Strategic Framework;
- The proposal is for extractive industry to support the construction industry within Murgon and the wider South Burnett Region, providing road base and gravel materials to meet planning needs of the region over the lifetime of the quarry operation;
- The proposal seeks to formalise an existing quarry operation which has been operational on the site since the early 2000s;
- Where complying with the approved Noise and Impact Assessment report, the development avoids noise and dust amenity impacts on adjoining sensitive receptors, with the extraction area appropriately separated and mobile processing area able to be practically located centrally within the site to ensure that noise produced does not exceed levels prescribed under the *Environmental Protection (Noise) Policy 2019*; and
- The Site Based Management Plan (SBMP) provides for appropriate management and mitigation of environmental issues during the ongoing operation of the hard rock quarrying operations on the site.

On balance, the proposed development and its impacts can be managed through compliance with conditions. On this basis, we recommend that Council approve the proposed development, subject to conditions.

ATTACHMENTS

1. **Attachment A - Statement of Reasons**
2. **Attachment B - Infrastructure Charges Notice**
3. **Attachment C - Approved Plan/s**
4. **Attachment D - Referral Agency Response**
5. **Attachment E - Quarry Site Based Management Plan**
6. **Attachment F - Noise and Dust Impact Assessment**
7. **Attachment G - Technical Note: Addendum to Traffic Impact Assessment**

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

Applicant:	Roamalla Pty Ltd C/- Gaskell Planning Consultants
Application No:	MCU22/0004 & RAL22/0011
Proposal:	• Material Change of Use for Extractive Industry (Removal of Quarry Material) • Reconfiguration of a Lot for Access Easement
Street Address:	79 Zerners Road MURGON
RP Description:	Lot 1 on RP98690 Lot 1 on RP96067
Assessment Type:	Impact Assessable
Number of Submissions:	Four (4)

On 13 December 2023 the above development was recommended for:

☒ Approval
☐ Refusal

1. Reasons for the Decision

The reasons for this decision are:

- The proposed extractive industry use is supported by the relevant provisions of the Strategic Framework;
- The proposal is for extractive industry to support the construction industry within Murgon and the wider South Burnett Region, providing road base and gravel materials to meet planning needs of the region over the lifetime of the quarry operation;
- The proposal seeks to formalise an existing quarry operation which has been operational on the site since the early 2000s;
- Where complying with the approved Noise and Impact Assessment report, the development avoids noise and dust amenity impacts on adjoining sensitive receptors, with the extraction area appropriately separated and mobile processing area able to be practically located centrally within the site to ensure that noise produced does not exceed levels prescribed under the *Environmental Protection (Noise) Policy 2019*; and
- The Site Based Management Plan (SBMP) provides for appropriate management and mitigation of environmental issues during the ongoing operation of the hard rock quarrying operations on the site.

2. Assessment Benchmarks

The following are the benchmarks apply to this development:

- Strategic Framework;
- Rural zone code;
- Reconfiguring a lot code; and
- Services and works code.

3. Compliance with Benchmarks

The development was assessed against all the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

Note: Each application submitted to Council is assessed individually on its own merit.

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT:	Roamalla Pty Ltd C/- Gaskell Planning Consultants PO Box 8103, WOOLLOONGABBA QLD 4102	
APPLICATION:	Extractive industry (Reel)	
DATE:	13/12/2023	
FILE REFERENCE:	MCU22/0004	
AMOUNT OF THE LEVIED CHARGE: *(Details of how these charges were calculated are shown overleaf)*	**$0.00**	**Total**
	$0.00	Water Supply Network
	$0.00	Sewerage Network
	$0.00	Transport Network
	$0.00	Parks and Land for Community Facilities Network
	$0.00	Stormwater Network
AUTOMATIC INCREASE OF LEVIED CHARGE:	The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.	
LAND TO WHICH CHARGE APPLIES:	Lot 1 on RP8690 Lot 1 on RP96067	
SITE ADDRESS:	79 Zerners Road MURGON	
PAYABLE TO:	**South Burnett Regional Council**	
WHEN PAYABLE: *(In accordance with the timing stated in Section 122 of the Planning Act 2016)*	Material Change of Use – When the change happens.	
OFFSET OR REFUND:	Not Applicable.	

This charge is made in accordance with South Burnett Regional Council's ***Charges Resolution (No. 3) 2019***

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not applicable	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not applicable	-	-	$0.00	-	$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not applicable	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not applicable	-	-	$0.00	-	$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not applicable	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not applicable	-	-	$0.00	-	$0.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not applicable	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not applicable	-	-	$0.00	-	$0.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not applicable	-	-	$0.00	-	$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not applicable	-	-	$0.00	-	$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Not applicable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

INFORMATION NOTICE

Authority and Reasons for Charge

This Infrastructure Charges Notice has been given in accordance with section 119/125 *[select one only]* of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.

Commented [SB1]: Refer to relevant section of PA depending on type of notice e.g.
ICN – Section 119
Negotiated ICN – Section 125

Appeals

Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.

Commented [SB2]: An extract of PA section 229, an Schedule 1 will need to be attached to each Infrastructure Charges Notice

Automatic Increase Provision of charge rate ($)

An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average[1]. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.

Commented [SB3]: DSDMIP has a calculator to assi Councils with this calculation.

However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.

GST

The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act* 2016 are GST exempt.

Making a Payment

This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.

To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.

An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

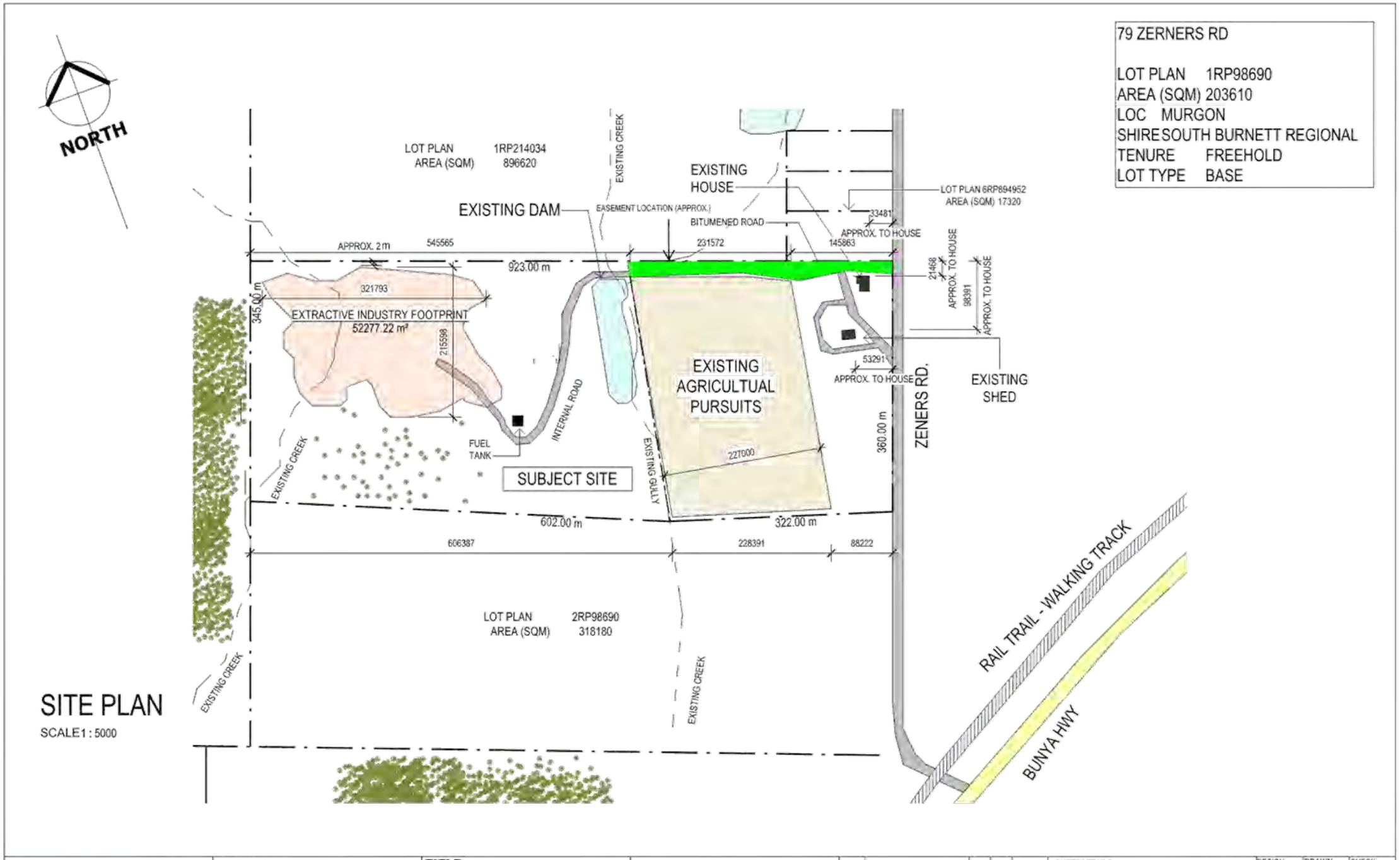
[1] 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, ~~Town Planning~~ Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au


79 ZERNERS RD
LOT PLAN 1RP98690
AREA (SQM) 203610
LOC MURGON
SHIRE SOUTH BURNETT REGIONAL
TENURE FREEHOLD
LOT TYPE BASE
NORTH
LOT PLAN 1RP214034
AREA (SQM) 896620
EXISTING CREEK
EXISTING HOUSE
EXISTING DAM
EASEMENT LOCATION (APPROX.)
BITUMENED ROAD
LOT PLAN 6RP894952
AREA (SQM) 17320
33481
APPROX. TO HOUSE
145863
231572
APPROX. 2 m
545565
923.00 m
21468
APPROX. TO HOUSE
98391
APPROX. TO HOUSE
321793
345.00 m
EXTRACTIVE INDUSTRY FOOTPRINT
52277.22 m²
215598
53291
APPROX. TO HOUSE
EXISTING AGRICULTUAL PURSUITS
EXISTING SHED
ZENERS RD.
INTERNAL ROAD
FUEL TANK
SUBJECT SITE
EXISTING GULLY
227000
360.00 m
EXISTING CREEK
602.00 m
322.00 m
606387
228391
88222
LOT PLAN 2RP98690
AREA (SQM) 318180
EXISTING CREEK
EXISTING CREEK
RAIL TRAIL - WALKING TRACK
BUNYA HWY
SITE PLAN
SCALE 1 : 5000
LOCAL FOCUS DESIGN
50 McLay Street, Coorparoo QLD 4151
Tel: 07 3397 9436
Email: localfocusdesign@bigpond.com
PROJECT
SITE PLAN
79 ZENERS RD MURGON
FOR
TITLE
SITE PLAN
B FOR REVIEW HF DM 15.10.21
A FOR REVIEW HF DM 30.09.21
REV DESCRIPTION BY CHK DATE
SHEET DETAILS
21076
1 : 5000
DESIGN D.M.
DRAWN H.F.
CHECK D.M.
AUTHORISED D.M.
DRAWING NUMBER 21076 - E101
ISSUE B
SHEET E101

From: "Customer Search" <search@sbrc.qld.gov.au>
Sent: Mon, 31 Jul 2023 12:35:05 +1000
To: "Bradley Atkinson" <Bradley.Atkinson@sbrc.qld.gov.au>
Subject: FW: [EXTERNAL] 2306-35447 SRA application correspondence
Attachments: GE83-N Representations about a referral agency response.pdf, 2306-35447 SRA - SARA Referral Agency Response.pdf

SOUTH BURNETT REGIONAL COUNCIL

Customer Search

P 07 4189 9100
PO Box 336 Kingaroy QLD 4610
www.southburnett.qld.gov.au
southburnettregion

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Sent: Friday, 28 July 2023 3:25 PM
To: Customer Search <search@sbrc.qld.gov.au>
Subject: FW: [EXTERNAL] 2306-35447 SRA application correspondence

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Cc: peter.mulcahy@dilgp.qld.gov.au; luke@jgplan.com.au
Subject: [EXTERNAL] 2306-35447 SRA application correspondence

Please be cautious
This email originated outside of SBRC.

Please find attached a notice regarding application 2306-35447 SRA.

If you require any further information in relation to the application, please contact the State Assessment and Referral Agency on the details provided in the notice.

This is a system-generated message. Do not respond to this email.
RA6-N

Email Id: RFLG-0723-0018-0218

Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules[1] regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.

28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—

(a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or

(b) the Minister has given the concurrence agency a direction under section 99 of the Act; or

(c) the applicant has given written agreement to the change to the referral agency response.[2]

28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.

28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—

(a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and

(b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

---

1 Pursuant to Section 68 of the *Planning Act 2016*

2 In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

Part 7: Miscellaneous

30 Representations about a referral agency response

30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.[3]

[3] An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.

Queensland Government

Our reference: 2306-35447 SRA
Your reference: MCU22/0004
Council reference: 21.1950

28 July 2023

Chief Executive Officer
South Burnett Regional Council
PO Box 336
KINGAROY QLD 4610
info@southburnett.qld.gov.au

Attention: Mr David Hursthouse

Dear Mr Hursthouse

SARA Response – 79 Zerners Road and Zerners Road, MURGON (Lot 1 on RP98690 and Lot 1 on RP96067)

(Given under Section 56 of the *Planning Act 2016*)

The development application described below was confirmed as being properly referred to the State Assessment and Referral Agency (SARA) on 29 June 2023.

Response

Outcome:	Referral Agency Response under Section 56(1)(b) of the *Planning Act 2016* (conditions apply for the MCU component only)
Date of response:	28 July 2023
Conditions:	The approval is subject to the conditions in **Attachment 1**
Advice:	Advice to the applicant is in **Attachment 2**
Reasons:	The reasons for the referral agency response are in **Attachment 3**

Development Details

Description:	Development Permit for Material Change of Use (MCU) – Extractive Industry (Removal of quarry material) Development Permit for Reconfiguring a Lot (RAL) – Access Easement

Wide Bay Burnett regional office
Level 1, 7 Takalvan Street, Bundaberg
PO Box 979, Bundaberg QLD 4670

SARA role:	Referral agency
SARA triggers:	Schedule 10, Part 9, Division 4, Subdivision 1, Table 1, Item 1– Development impacting on State transport infrastructure and thresholds (Planning Regulation 2017)
SARA reference:	2306-35447 SRA
Assessment Manager:	South Burnett Regional Council
Street address:	79 Zerners Road and Zerners Road, MURGON
Real property description:	Lot 1 on RP98690 and Lot 1 on RP96067
Applicant name:	Roamalla Pty Ltd
Applicant contact details:	C/- Gaksell Planning Consultants PO Box 8103 WOOLLOONGABBA QLD 4102 simon@jgplan.com.au
Human Rights Act 2019 considerations:	A consideration of the 23 fundamental human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (section 30 of the Development Assessment Rules).

Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Peter Mulcahy, Principal Planning Officer, on (07) 3307 6152 or via email WBBSARA@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely

Luke Lankowski
Manager, Planning – Wide Bay Burnett

enc Attachment 1 – Referral agency conditions
Attachment 2 – Advice to the applicant
Attachment 3 – Reasons for referral agency response
Attachment 4 – Representations about a referral agency response

cc Roamalla Pty Ltd
C/- Gaskell Planning Consultants
luke@jgplan.com.au

2306-35447 SRA

Department of Transport and Main Roads
Wide.Bay.Burnett.IDAS@transport.qld.gov.au

Attachment 1—Referral agency conditions

(Under Section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application)

No.	Conditions	Condition timing
Development Permit for Material Change of Use (MCU) – Extractive Industry (Removal of quarry material)		
Schedule 10, Part 9, Division 4, Subdivision 1, Table 1, Item 1 of the Planning Regulation 2017—The Chief Executive administering the *Planning Act 2016* nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following conditions:		
1.	(a) Road works comprising of a Rural Basic Left Turn Treatment, generally in accordance with Figure 8.2 of Austroads *Guide to Road Design Part 3A: Signalised and unsignalised intersections (2021)*, must be provided at the Bunya Highway/Zerners Road intersection.	(a) Prior to the commencement of works
	(b) The road works must be designed and constructed in accordance with the Department of Transport and Main Roads *Road Planning and Design Manual 2nd Edition*, *Technical Standards* and *Standard Drawings Roads.*	(b) Prior to the commencement of works.
2.	(a) Pay a monetary contribution of $ 0.1190 per tonne of material hauled to the Department of Transport and Main Roads' Wide Bay Burnett Office at Wide.Bay.Burnett.IDAS@tmr.qld.gov.au towards protecting or maintaining the safety or efficiency of the Bunya Highway, Murgon - Barambah Road, Murgon – Gayndah Road and the Kilcoy - Murgon Road. The monetary payment: i. Must be calculated at twelve monthly intervals commencing on the first day that material hauled under this approval is transport from the site by road; and ii. Is to be indexed based on the Road and Bridge Construction Index, Queensland – Class 3101, published quarterly by the Australia Bureau of Statistics (ABS Cat No. 6427, Series ID A2333727L) to the date of payment.	(a) Within 30 days of the end of each 12 month period until the transportation of material hauled from the site by road under this approval ceases.
	(b) Maintain records which document the quality of material hauled on the State-controlled road network and submit these records to the District Director (Wide Bay Burnett) within the Department of Transport and Main Roads via Wide.Bay.Burnett.IDAS@transport.qld.gov.au at the time of payment as reference in part (a) of this condition.	(b) As indicated.

Attachment 2—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the *Planning Act 2016* its regulation or the State Development Assessment Provisions (SDAP) v3.0. If a word remains undefined it has its ordinary meaning.
Category R (watercourse) regrowth vegetation	
2.	Clearing vegetation to the extent the clearing is within an area mapped as Category C (high value) regrowth vegetation or Category R (regrowth) vegetation on the regulated vegetation management map is not a relevant purpose under the *Vegetation Management Act 1999*. Accordingly, clearing of vegetation in these areas cannot be approved under a development approval. If the proposed development includes clearing vegetation in any Category C (high value) regrowth area or Category R (watercourse) regrowth area, the vegetation clearing can only be undertaken if it is exempt clearing (Schedule 21 of the Planning Regulation 2017) or in accordance with the relevant Department of Resources Accepted Development Vegetation Clearing Code.
Payment of monetary contributions	
3.	Condition No. 2 of the SARA Referral Agency Response includes a requirement for payment of a monetary contribution to the Department of Transport and Main Roads towards protecting or maintaining the safety and efficiency of the Bunya Highway, Murgon - Barambah Road, Murgon – Gayndah Road and the Kilcoy - Murgon Road. The condition also requires you to maintain records to document the quantity of material hauled on the state-controlled road network. The monetary contribution is to be paid to the Department of Transport and Main Roads every 12 month period and must be indexed to the time of payment using the Road and Bridge Construction Index, Queensland – Class 3101 (ABS Cat No. 6427, Series ID A2333727L) published quarterly by the Australian Bureau of Statistics (ABS). This document can be found at www.abs.gov.au. The method to calculate the contribution is as follows:- Contribution amount ($AUD) = $0.1190 x (C2/C1) Where C1 is the published index number for June 2023 and C2 is the published index number for the quarter ended immediately prior to the start of the 12 monthly interval in respect of which the construction is being calculated. Should you have any questions about calculating the monetary contribution, please contact the Department of Transport and Main Roads Bundaberg Office on (07) 4154 0200 or via email (Wide.Bay.Burnett.IDAS@tmr.qld.gov.au) and quote "TMR23-039656".
Road works in a state-controlled road	
4.	Condition Number 1 of the SARA Referral Agency Response includes a requirement for road works at the Bunya Highway/Zerners Road intersection. Under Section 33 of the *Transport Infrastructure Act 1994*, written approval is required from the Department of Transport and Main Roads to carry out road works on a state-controlled road. This approval must be obtained prior to commencing any works on the state-controlled road reserve. The approval process will require the preparation and approval of engineering drawings of the proposed works certified by a Registered Professional Engineer of Queensland (RPEQ).

	Please be aware the road works approval process takes time and it is recommended that contact be made with Department of Transport and Main Roads as soon as possible to ensure that gaining approval does not delay construction. For more information or enquiries about road works approval, please contact the Department of Transport and Main Roads Bundaberg Office via email (Wide.Bay.Burnett.IDAS@tmr.qld.gov.au) and quote "TMR23-039656".

Attachment 3—Reasons for referral agency response

(Given under Section 56(7) of the *Planning Act 2016*)

The reasons for the SARA decision are:

The proposed development complies with the assessment benchmarks and purpose statement within State Code 6: Protection of state transport networks of the *State Development Assessment Provisions*, as the proposed development is considered to:

- maintain the operating performance of the transport network
- protect the state transport infrastructure from the adverse impacts of development

Conditions have been applied to ensure compliance with State Code 6.

Material used in the assessment of the application:

- The development application material
- *Planning Act 2016*
- Planning Regulation 2017
- The *State Development Assessment Provisions* (Version 3.0) as published by the SARA
- The Development Assessment Rules (DA Rules)
- SARA DA Mapping system
- *Human Rights Act 2019*

Attachment 4—Representations about a referral agency response

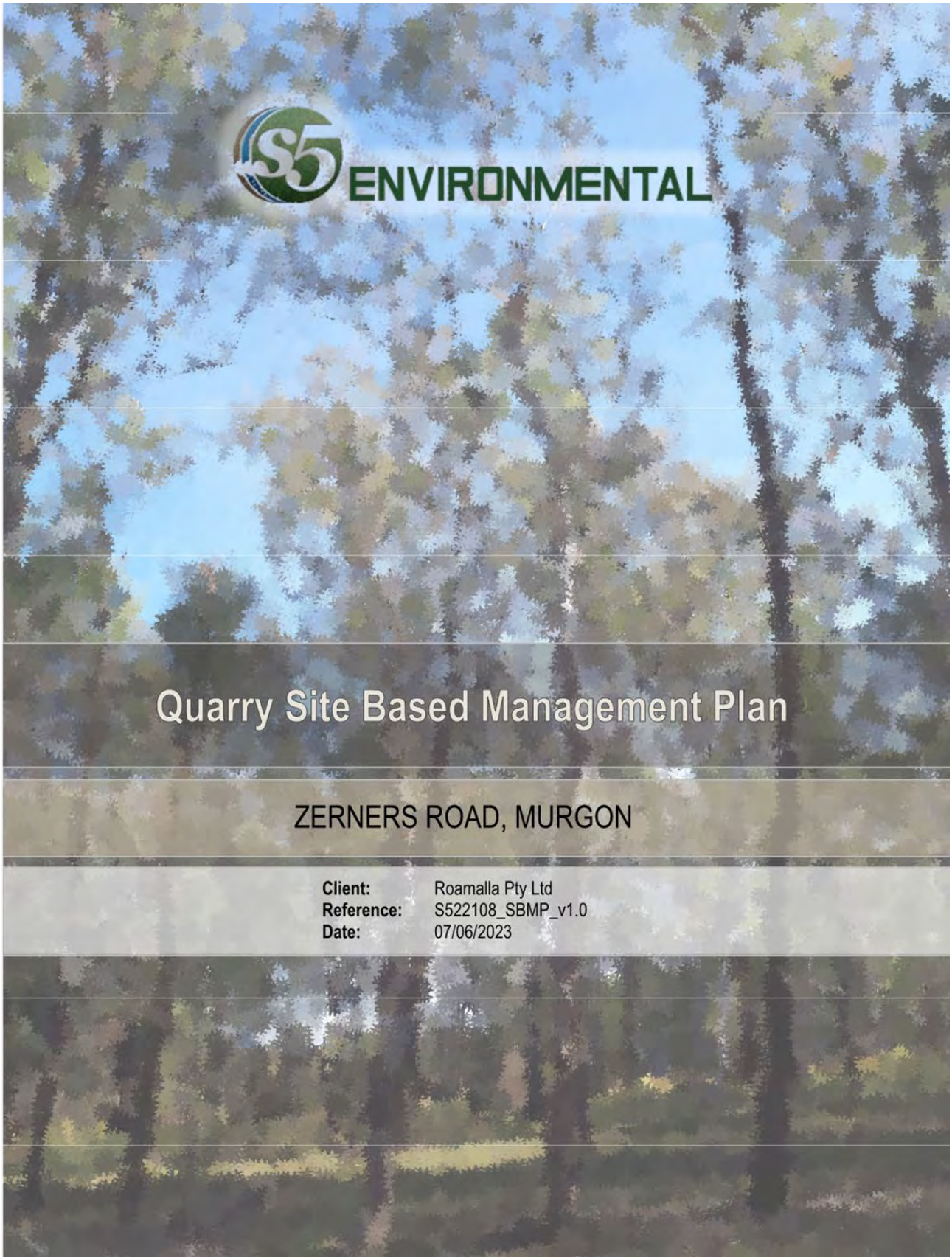
S5 ENVIRONMENTAL
Quarry Site Based Management Plan
ZERNERS ROAD, MURGON
Client: Roamalla Pty Ltd
Reference: S522108_SBMP_v1.0
Date: 07/06/2023

Table of Contents

ABBREVIATIONS ..... **III**

1.0 OVERVIEW **1**

1.1 SCOPE AND PURPOSE OF THE SITE BASED MANAGEMENT PLAN 1
1.2 QUARRY OPERATIONS: 1
1.3 EXISTING APPROVALS 4
1.4 SITE LAYOUT 4
1.5 ONGOING QUARRY PLANNING & DEVELOPMENT 5

2.0 MANAGEMENT COMMITMENT **7**

3.0 MANAGEMENT AND MITIGATION MEASURES **8**

3.1 GENERAL ENVIRONMENTAL DUTY 8
3.2 ROLES AND RESPONSIBILITIES 8
3.3 STRUCTURE OF ENVIRONMENTAL MANAGEMENT ELEMENTS 10

4.0 ENVIRONMENTAL MANAGEMENT PLANS **11**

4.1 GENERAL SITE ENVIRONMENTAL MANAGEMENT 12
4.2 FLORA AND FAUNA 14
4.3 WATER AND STORMWATER QUALITY 17
4.4 AIR 19
4.5 NOISE 21
4.6 HAZARDOUS SUBSTANCES 22
4.7 WASTE 24

Figures

Figure 1 Site Locality Plan 3
Figure 2 Site Tenure Plan 4
Figure 3 Quarry Plan 6

Quality Control

Prepared for	**Roamalla Pty Ltd**
Prepared by	**S5 Consulting Pty Ltd (ACN 600 187 844)** 2/265 Sandgate Road, Albion T 07 3505 3053 www.s5consulting.com.au
Date	**7 June 2023**

Version Control

Version	Description	Date	Author	Reviewer	Approver
1.0	For Submission	07/06/2023	RS (Director)	SL (Senior Ecologist)	RS (Director)

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ABBREVIATIONS

Cwlth	Commonwealth
DES	Department of Environment and Science (Qld)
DNRME	Department of Natural Resources, Mines and Energy (Qld)
DSMEEW	Department of Climate Change, Energy, the Environment and Water
E	Endangered
EPBC Act	*Environment Protection and Biodiversity Conservation Act 1999* (Cwlth)
EVNT	Endangered, Vulnerable and Near Threatened
KHA	Koala Habitat Area
km	Kilometre
m	Meter
MNES	Matters of National Environmental Significance
MSES	Matters of State Environmental Significance
MLES	Matters of Local Environmental Significance
NC Act	*Nature Conservation Act 1992* (Qld)
NT	Near Threatened
RE	Regional Ecosystem
PR	*Planning Regulation 2017*
QLD	Queensland
SBMP	Site Based Management Plan
SBRC	South Burnett Regional Council
SARA	State Assessment and Referral Agency (Qld)
SPP	State Planning Policy
VM Act	*Vegetation Management Act 1999* (Qld)

1.0 OVERVIEW

1.1 Scope and Purpose of the Site Based Management Plan

This Site Based Management Plan (SBMP) provides an operational environmental management framework for the existing Extractive Industry, hard rock quarry, located at Zerners Road, Murgon. The site is formally described Lot 1 on RP 98690 and Lot 1 on RP 96067 and is located within the South Burnett Regional Council (SBRC) Local Government Area (LGA). **Figure 1** below is a Locality Plan locating the subject site in relation to Murgon, and **Figure 2** details the Lot and Plan details of the holding.

The Quarrying operations at the subject site currently consist of low volume hard rock extraction and screening. The Quarry operator plans to increase the volume of extraction and screening. This SBMP aims to identify and address potential impacts on the receiving environment through the development and implementation of appropriate management and mitigation measures. Key environmental management issues have been addressed in detail and subordinate issues have been addressed to a level appropriate to the nature and extent of the potential impact.

1.2 Quarry Operations:

Roamalla Pty Ltd, are the current operators of the Zerners Road Quarry and the owners of both Lot 1 on RP 98690 and Lot 1 on RP 96067. The current quarry is located at the northern extent of Lot 1 on RP 98690, Zerners Road, approximately 5 kms to the east of Murgon (refer to **Figure 1**).

The resource on site consists of acid volcanic igneous rock, which is a suitable rock source for aggregate, road pavements, drainage media, rip rap and other quarried products. The quarry will continue to provide a local source of high quality aggregates and roadbase materials to both public and private projects throughout the South Burnett region.

Ongoing quarrying of the acid volcanic igneous rock deposit will be undertaken using standard open cut extraction techniques utilised to date including:

- Progressive removal of vegetation as required and stripping of topsoil. Topsoil has and will continue to be stockpiled at the fringe of quarrying activities for future use in rehabilitation;
- Stripping of highly weathered rock (overburden) by dozer;
- Periodic drilling and blasting of the hard rock material to produce working faces and benches;
- Extraction of the acid volcanic igneous rock would take place sequentially both laterally and vertically resulting in the development of an open cut pit incorporating multiple benches.

The rock is then be processed on site in a multi-stage crushing and screening plants to produce a range of road base materials and crushed aggregates for delivery in road trucks.

Current built infrastructure includes a covered workshop, mobile office, and fuel store. These facilities are to be progressively updated with the development of the quarry. Additional infrastructure envisaged for the operation include, but is not limited to the following:

- Weighbridge,
- Containerised Fuel Store;
- Haul road upgrades;
- Additional/enhanced erosion and sediment controls;

An overview of site operations is provided at **Table 1.**

Table 1 Site Operation

Aspect of Operations	Description
Project Proponent	Roamalla Pty Ltd
Environmental Authority Number:	EPPR00723813
Nature of Operation	Quarry – Extraction and Screening
Environmentally Relevant Activity (ERA)	ERA 16 - Extracting (a) 5,000t to 100,000t ERA 16 – Screening (a) 5,000t to 100,000t
Estimated Resource	Acid volcanic igneous rock
Annual Crushing and Screening Rate	Approx. 50,000 tonnes per year
Disturbance Footprint	9.5 ha
Plant and Equipment	• Excavators by 2 – 36t and a 20t; • Dozer by 1 - D8; • Loader by 1 – Kawasaki 70ZV 3m3 bucket; • Water Truck by 1 – 15,000L; • Service Truck by 1; • Jaw Crusher – J40 350t/hr; • Cone Crusher - 250t/hr; • Impact Crusher C13 – 350t/hr; • Screening Plant Finlay 693+ - 300t/hr; • Screening Plant Powerscreen - 150t/hr; • Light Vehicle.

Method of Operations	• Periodic Drill and Blast; • Stripping and excavating from working face; • Crushing and Screening to product size.
Hours of Operation	Monday to Saturday – 7 am to 6pm
Wastes	Limited to Workshop/Servicing wastes

Figure 1 Site Locality Plan

Figure 2 Site Tenure Plan

1.3 Existing Approvals

The Quarry currently holds an Environmental Authority (ENRE04116412) for Extraction and Screening on Lot 1 on RP98690. The Department of Environment and Science issued a development permit for the quarry dated 17th of July 2012.

- ERA 16 - Extraction and Screening 2: Extracting, other than by dredging, in a year, the following quantity of material (a) 5,000t to 100,000t;
- ERA 16 - Extraction and Screening 3: Screening, in a year, the following quantity of material (a) 5,000t to 100,000t.

1.4 Site Layout

The current operation has been operating since 2001. The current site layout includes:

- Site entry and egress via the existing Quarry access road to Zerners Road;
- Site haul road from the site entrance past the site office and workshop down into the hardstand and operational areas of the quarry. operational areas;
- Clean stormwater from the east, north and west diverted away from the current operations via the natural topography and topsoil stockpiles;

- Clean stormwater from the north channelled through the site via a swale and through the sedimentation ponds diverted away from the current operations via the natural topography and topsoil stockpiles;
- Operational waters, diverted to the periphery of hardstand area and then conveyed via operational swales to the first of three sediment control ponds/dams;
- Water supply storage and sediment dams and stormwater treatment including the primary and secondary sediment ponds and sediment dam which will service the quarry workings and processing / stockpiling area etc;
- Processing plant area and stockpile areas.

Further site infrastructure will be developed, as the quarry develops, over the next few decades.

Figure 3 below is a Quarry Plan locating current areas of operation and infrastructure.

1.5 Ongoing Quarry Planning & Development

Quarry planning, development and scheduling are ongoing activities. However, planned growth of the quarry is proposed and will see production increasing towards 100,00 tonnes of product per annum over the next 5-10 years. Growth will be staged and will be subject to supply demand during this period.

Additional works and infrastructure needed for the staged future quarry development will be built and constructed as it becomes necessary. Accordingly, to address the ongoing development, demand and progressive rehabilitation of the Zerners Road Quarry, this SBMP will be updated every five years, over the life of the quarry's resources. Future updated SBMP's will be submitted to SBRC and the DES as part of the conditions of approval for the quarry site.

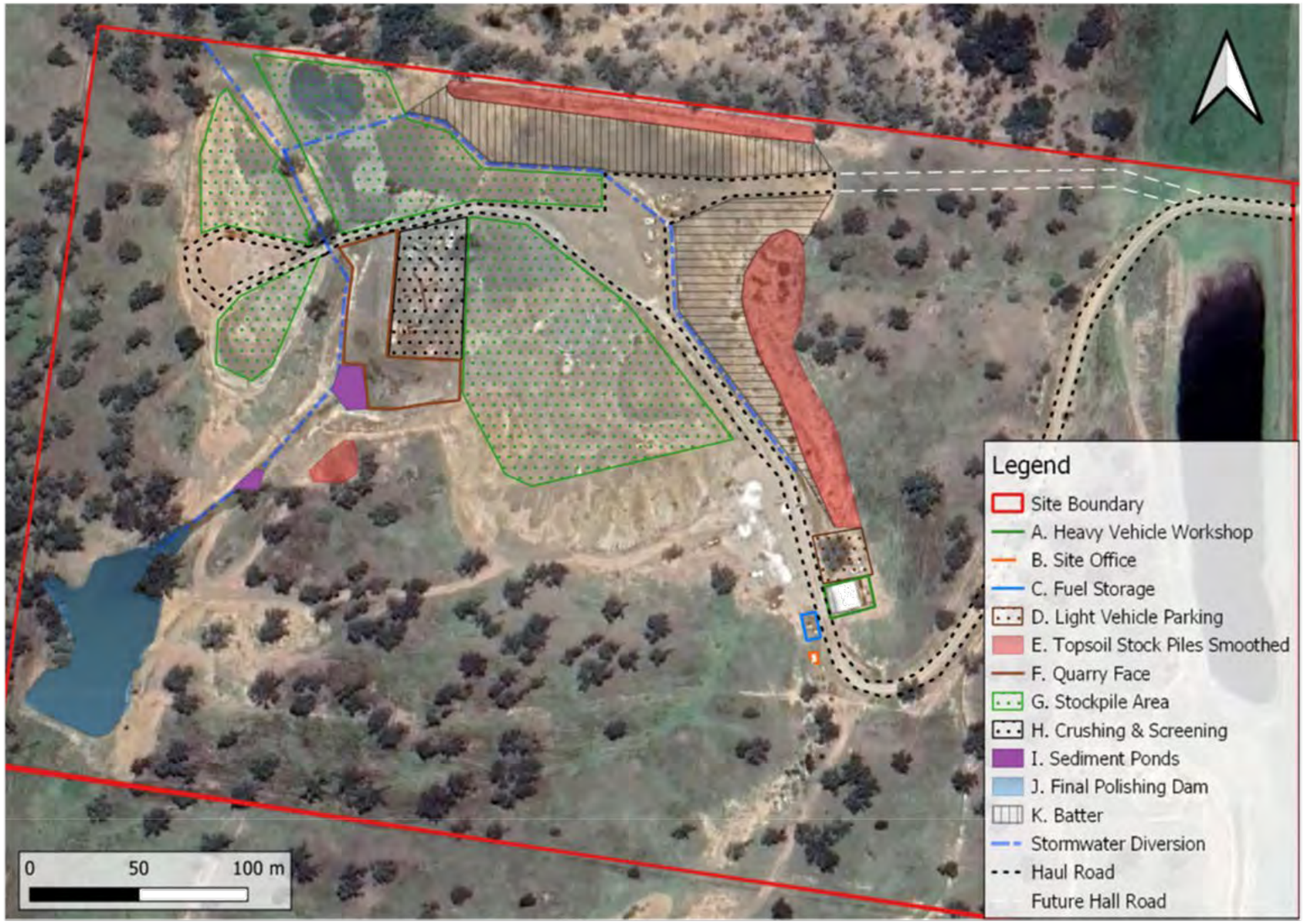

Figure 3 Quarry Plan

2.0 MANAGEMENT COMMITMENT

Roamalla Pty Ltd are committed to providing a high standard of environmental performance, protection and conservation of the natural environment at the site. This will be achieved by adopting and practicing good environmental management and the ongoing measurement, evaluation and review of performance to ensure continual improvement. Roamalla Pty Ltd is committed to:

- Complying with all legal and other obligations that apply to the site for environmental protection;
- Providing adequate resources to implement this SBMP and the associated environmental protection and monitoring measures; and
- Monitoring compliance with this SBMP and seeking to continually improve environmental performance at the site.

3.0 MANAGEMENT AND MITIGATION MEASURES

Environmental management measures shall be implemented to minimise the potential for adverse environmental impact from the hard rock quarrying operations at the site. The SBMP addresses the management and/or mitigation of environmental issues during the ongoing operation of the Zerners Road Quarry and specifies features that will be incorporated into operational phases of the development that ensure the future environmental integrity of the quarry and surrounding environs.

This section of the SBMP outlines the management and mitigation measures recommended to manage Operational elements of the hard rock quarry.

3.1 General Environmental Duty

All persons on site shall comply with their General Environmental Duty under the Environmental Protection Act 1994. This means a person must not carry out any activity that causes or is likely to cause environmental harm, unless all reasonable and practicable measures to prevent or minimise the harm have been taken.

3.2 Roles and Responsibilities

The Quarry Owner and Operator (QOO)has the overall responsibility and accountability for environmental performance of the quarry. The QOO is responsible for ensuring consistency with the relevant Local, State and Federal legislative requirements, contractual obligations and the provision of appropriate resources to ensure the effective implementation of this SBMP. The QOO shall appoint an Site Manager (SM) who shall be responsible for the conduct and management of environmental management and mitigation measures described in the Management Plans below.

As required, the QOO shall be responsible for the engagement of specialist consultants to provide expert advice on particular issues or concerns such as noise and dust management, contamination management and rehabilitation/restoration works.

Specific responsibilities for the QOO and other site personnel are detailed in the individual Management Plans to follow. All personnel, including sub-contractors and visitors are responsible for environmental protection at the site. Responsibilities and reporting lines for environmental matters are described in **Table 2.**

Table 2 Roles and responsibilities

Role	Responsibilities	Reports to
Quarry Owner and Operator (QOO)	• Ensure operations comply with all relevant regulatory and project requirements; • Ensure this SBMP is fully implemented, and environmental protection is not secondary to production requirements; • Liaise with regulatory authorities as required; • Seek relevant approvals for any required works or changes to site conditions outside the limits of the applicable approvals/permits/plans.	Regulatory Authorities
Site Manager (SM)	• Ensure that all personnel understand, accept and fully carry out their obligations for environmental protection and that they are adequately trained, instructed and resourced to fulfil their obligations; • Conduct environmental incident investigations as required; • Direct that works be stopped immediately where there is an actual or potential risk of environmental harm; • Comply with General Environmental Duty (GED).	QOO
Staff and other personnel (includes subcontractors and visitors)	• Understand, accept and fully carry out their obligations for environmental protection; • Conduct operations as per the SBMP to reduce the risk of adverse environmental impacts; • Report to any defects in plant or equipment; • Keep the work place in a tidy state; • Notify the Site Manager of any required works outside the approved limits or unexpected changes to site conditions; • Assist with environmental incident investigations as required; • Stop works where there is an actual or potential risk of environmental harm and notify the Site Manager; • Comply with General Environmental Duty (GED).	SM

3.3 Structure of Environmental Management Elements

Management strategies for each of the environmental elements identified as relevant for the ongoing Quarry Operations are summarised in Management Plan with standard headings as follows:

- **Objective** – identifies the broad environmental outcome to be achieved;
- **Target** – performance criteria by which achievement of the objective will be measured;
- **Management Action** – conditions that need to be met or actions that should be undertaken to achieve objectives and targets;
- **Monitoring** – observations or measurements to be made to determine whether targets have been met;
- **Reporting** – chain of reporting and record keeping requirements;
- **Corrective Action** – response following identification of non-conformance with targets;
- **Responsibility** – position responsible for managing the element or specified component of the element; and
- **Timing** – timing or response requirements for managing the element or specified component of the element.

4.0 ENVIRONMENTAL MANAGEMENT PLANS

This SBMP and management and mitigation measures for the Quarrying Operation have been developed in accordance with relevant legislation for extractive activities. The management and control measures identified in this section are to be implemented to ensure that impacts to the receiving environment and nearest sensitive receptors is minimised and mitigated at all times.

Individual management plans include:

- General Site Environmental Management
- Flora and Fauna Management;
- Water and Stormwater Management;
- Dust Control;
- Noise Control;
- Hazardous Substance Management; and
- Waste Management.

4.1 General Site Environmental Management

Objective: To ensure the smooth implementation and integration of the SBMP into the work plan.

Target: To ensure the appropriate environmental management actions are implemented to prevent or minimise environmental harm during the operational phase of the quarry.

Management Requirement	Action	Timing	Responsibility
Manage any environmental impacts on site from Operational Activities.	*Measures to be adopted:* • Ensure that operational activities are conducted in accordance with the requirements of the SBMP. • Carry out environmental inspections and coordinate site activities as required by the SBMP in a timely fashion. • Promptly advise employees and/or contractors of any environmental management action to be taken to maintain compliance with this SBMP and relevant statutory requirements. • Ensure a copy of the SBMP and site plan is displayed in the site office at all times and be updated and amended as the Quarry develops. • Advise the South Burnett Regional Council and/or the Department of Environment and Science (DES) immediately of any incidents causing or threatening serious or material environmental harm in accordance with the Duty to Notify contained in the *Environmental Protection Act 1994*. • Ensure that all personnel are aware of the potential environmental impacts and required minimum environmental control measures before they commence any site works associated with the ongoing Quarry Operations (including staff inductions and training). • Develop and maintain an Environmental Management Log of all environmental management monitoring, management and maintenance undertaken at the site.	At all times as required during operation	QOO & SM
Monitoring	• The SM shall review the operation of the quarry and its environmental management elements (eg stormwater quality, rehabilitation and revegetation works) on a weekly basis. • QOO and SM to hold monthly Site Meeting for which any unresolved environmental issues and/or amendments to the SBMP will form part of the agenda.	Weekly Monthly	SM QOO

Management Requirement	Action	Timing	Responsibility
Reporting	• All records of meeting outcomes, environmental management monitoring, management and maintenance shall be recorded and maintained in the Environmental Management Log	As required	SM
Corrective action	Not Applicable	-	-

4.2 Flora and Fauna

Objective: To minimise negative impacts on significant, protected or natural areas of vegetation on or adjacent to the site and to minimise the negative impacts on terrestrial, aquatic and avifauna during construction phase and during facility operation.

Potential Impacts:
- Loss of habitat for fauna and flora species;
- Harm or injury to fauna species due to vegetation removal, vehicle collision or environmental contamination;
- Introduction of domestic animals preying on native fauna on the quarrying site; and
- Increased edge effects (such as weed invasion, noise and light pollution) caused by ongoing development of the quarry.

Target:
- Ensure significant and protected areas of vegetation are retained and not adversely affected by the operation of the quarry;
- No unauthorized clearing;
- Identify, manage and/or remove declared species as prescribed in Biosecurity Act 2014;
- Carry out quarrying activities with minimal disruption to wildlife corridors or destruction of native species; and
- Zero terrestrial, aquatic or avifauna injuries or deaths during operations.

Regulatory Mechanisms
- Planning Regulation, 2017
- Nature Conservation Act, 1992;
- Biosecurity Act, 2014;
- Vegetation Management Act, 1999;
- Environmental Authority and Development Approval.

Management Requirement	Action	Timing	Responsibility
Minimise impact on Flora and Fauna	*Measures to be adopted:*		
	• Limit speeds to 30 km/hr on the across the quarry operational area and access roads and sign post accordingly.	At All times	ALL
	• Minimise vegetation clearing as far as reasonably practicable within operational areas. If clearing is required it shall be undertaken under the supervision of a fauna spotter catcher.	As required	SM
	• Native vegetation beyond quarry area of operations will not be cleared as part of Quarry Operations.	At all times	SM
	• Rehabilitation and revegetation shall be progressive and in accordance with Quarry Plan and the Rehabilitation Management Plan.	Progressive and End of Quarry Life	QOO & SM
	• All operation traffic shall be confined to designated haul roads and accessways.	At all times	ALL
	• No Fauna, including snakes or other reptiles, shall be deliberately killed or otherwise harmed.	At all times	ALL
	• In the event that sick, injured or orphaned fauna are found during operation, a suitably experience local wildlife carer organisation or the RSPCA should be contacted for support. May include: - RSPCA Qld: 1300 130 372, - Wildlife Rescue South Burnett - 0499 682 908 .	As Required	SM
Weeds and Pests	• Declared plant species identified within the quarry area will be identified and categorised and appropriate action taken in accordance with the *Biosecurity Act 2014* and as outlined in the Biosecurity Queensland fact sheet, "Restricted invasive plants of Queensland".	As required	SM
	• Vehicles, plant or equipment that has or may have been used in weed infested areas shall be washed down and inspected and certified as clean by a competent and trained person prior to entry to the site (i.e. third party weed hygiene certification).	As Required	SM
	• With the exception of cattle and other grazing farm animals, no domestic animals or pets shall be brought to site. Grazing animals shall be excluded from operational areas wherever possible	At all times	All
	• Only registered herbicides shall be used by a licensed weed sprayer in accordance with the Agricultural Chemicals Distribution Control Act 1966.	At all times	SM

Management Requirement	Action	Timing	Responsibility
Monitoring	• Visual inspections of the quarry operational areas, sediment ponds, stormwater conveyance drains and operational area perimeter shall be undertaken on a weekly basis. All access tracks, haul roads, hardstand areas shall be inspected for damage or unapproved vehicle movements and/or clearing.	Weekly	SM
	• Weed infestations and weed management areas shall be inspected visually on a monthly basis.	Monthly	SM
	• Progressive Rehabilitation areas shall be monitored visually on a monthly basis to ensure ongoing success and viability.	Monthly	SM
Reporting	• Records of non-conformance and compliance details shall be logged and details of actions taken recorded in the Environmental Management Log and kept in the site office.	As required	SM
	• Records of all weed management/eradication and rehabilitation performance shall also be kept as long term management records.	As required	SM
Corrective Action	• On identification of new weed infestations, the location and extent should be recorded and management/eradication measures be incorporated into the program of maintenance works.	As Required	SM

4.3 Water and Stormwater Quality

Objective: To ensure that the quality of surface water leaving the site is acceptable during the operational phase of the quarry.

Potential Impacts:
- Increases in sediment load potential to waterways;
- Risk of contamination of waterways caused by accidental fuel or chemical spill; and
- Risk of increased bed and bank erosion to waterways.

Target:
- No adverse impacts to surface water from spills and leaks from plant or equipment
- No impacts to downstream water quality sediment runoff from the quarry operational areas.
- Maintain or improve surface water quality during the operational phase of the quarry.

Regulatory Mechanisms
- Environmental Protection Act 1994,
- Water Act, 2000,
- EPP Water,
- Environmental Authority and Development Approval.

Management Requirement	Action	Timing	Responsibility
Minimise impact on surrounding waterways	*Measures to be adopted:*		
	• Plant and site vehicles will not be washed down 50m of site waterways and inundation areas	At all times	ALL
	• Refuelling of plant, equipment and site vehicles should be undertaken in designated areas only.	At all times	ALL
	• Where refuelling of plant is required within the operational areas, appropriate measures shall be undertaken to manage spills so as to avoid potential soil and water contamination.	As Required	SM
	• Refuelling equipment shall be well maintained and incorporate spill avoidance/minimization measures such as automatic shut off.	At all times	SM

Management Requirement	Action	Timing	Responsibility
	• Maintenance of vehicles and equipment should not be undertaken on-site where possible. Where on-site maintenance is required, appropriate measures shall be undertaken to manage spills so as to avoid potential soil and water contamination.	As Required	SM
	• All waste fuel, oil, chemicals and hazardous wastes will be disposed of off-site in accordance with regulatory requirements.	At all times	SM
	• Appropriate spill response materials will be available and readily accessible. Spill kits shall be located within he Servicing vehicle and within the workshop	At all times	SM
	• Appropriate staff will be trained in spill response and clean up procedures.	As required	SM
	• All vehicles to remain on dedicated designated access roadways.	At all times	ALL
	• Maintain roads and ramps to minimise erosion and sediment runoff.	At all times	SM
Stormwater Quality Management	• Stormwater diversion measures shall be employed to divert clean stormwater away form operational areas.	At all times	SM
	• Operational waters shall be directed to conveyance swales at the perimeter of operational areas prior to being directed to the sediment pond system.	At all times	SM
Monitoring	• No routine water quality monitoring is proposed. However, if complaints are received or the Local or State government request sampling and analysis, qualitative monitoring may be required to confirm the effectiveness of treatment.	As required	SM
	• Visual inspections of the sediment ponds, stormwater conveyance drains and operational area perimeter shall be undertaken on a weekly basis. All access tracks, haul roads, hardstand areas shall be inspected for damage or unapproved vehicle movements and/or clearing.	Monthly	SM
Reporting	• Records of monthly inspections shall be kept in the Environmental Management Log.	As required	SM
Corrective Action	• Corrective action will be undertaken in accordance with the outcomes of visual inspections and advice of Engineers or Environmental Consultants.	As required	SM

4.4 Air

Objective: To minimise dust impacts on sensitive receivers during operational activities.

Potential Impacts:
- High level of dust potential associated with crushing and screening activities;
- Minor risk of increased dust levels on and surrounding the site, caused by operational vehicles and haulage.
- Minor risk of increased dust levels on closest sensitive receptors.

Target: Zero dust complaints during the ongoing operation of the quarry.

Regulatory Mechanisms
- EPP Air,
- Environmental Authority and Development Approval.

Management Requirement	Action	Timing	Responsibility
Minimise dust impact on surrounding environment	*Measures to be adopted:*		
	• Limit speeds to 30 km/hr on the across the quarry operational area and access roads and sign post accordingly.	At all times	ALL
	• Activities generating high levels of dust shall be ceased until climatic conditions are more favorable and result in reduced dust generation rates.	As required	SM
	• Dust suppression measures such as water sprays shall be incorporated into the crushing and screening plant and equipment;	As required	SM
	• Regular road/track watering by water truck or similar to minimise dust generation.	As required	SM
	• Vegetation and topsoil removal will be staged where possible and re-surfaced or revegetated as soon as possible following quarrying.	As required	SM
	• Stockpiles that remain bare for more than 28 days will be stabilised by covering with mulch or anchored fabric or seeded with sterile grass.	As required	SM

Management Requirement	Action	Timing	Responsibility
Monitoring	• No routine dust monitoring is proposed. However, if complaints are received or the Local or State Government request sampling and analysis, qualitative monitoring may be required to confirm the effectiveness of dust suppression methods.	As required.	QOO & SM
Reporting	• A record of any non-conformances or complaints will be kept in the Environmental Management Log and shall include the date, time, name and contact number (where relevant) subject of complaint or non-compliance and weather conditions. Log to be reviewed at six-monthly site meetings.	As required	SM
	• The date, time and nature of dust suppression activities will be recorded in the Environmental Management Log and reviewed at six-monthly site meetings.	As required	SM
Corrective Action	• Excessive dust generating activities/areas will be ceased until prevailing climatic conditions result in reduced and acceptable dust generation levels. Implement additional dust suppression measures such as additional haul road or stockpile watering if the problem is persistent.	As required	SM

4.5 Noise

Objective: To minimise nuisance noise emissions during operational activities.

Potential Impacts:
- High level of increased operational noise associated with extraction, crushing and screening activities;
- Moderate risk of increased noise impacts on closest sensitive environmental receptors;
- Moderate risk of increased noise impacts on closest sensitive residential receptors.

Target: Zero noise complaints from surrounding residents for the duration of the operational phase

Regulatory Mechanisms
- EPP Noise,
- Environmental Authority and Development Approval.

Management Requirement	Action	Timing	Responsibility
Minimise impact on surrounding environment	*Measures to be adopted:*		
	• Noise generation to conform with the below limits.	At all times.	SM
	• Construction work hours will be restricted to the following hours 7am – 6pm Monday to Saturday.		
	• Limit speeds to 30 km/hr on and across the quarry operational area and access roads and sign post accordingly.	At all times	ALL
Monitoring	• No routine dust monitoring is proposed. However, if complaints are received or the Local or State Government request sampling and analysis, qualitative or quantitative monitoring may be required to confirm complaint.	If required	SM
Reporting	• Non-conformances and complaints will be recorded will be recorded in the Environmental Management Log and shall include the date, time, name and contact number (where relevant) subject of complaint or non-compliance and weather conditions.	As required	SM

Management Requirement	Action	Timing	Responsibility
	• In the event that qualitative noise monitoring is required, the results will be kept in the site office and available for inspection at any time during normal working hours.	As required	SM
Corrective Action	• In the event that nuisance noise becomes the basis for consistent complaints that are not considered frivolous or vexatious, additional strategies for noise abatement shall be developed and enforced. This may include reduction in hours of operation.	As Required	SM

4.6 Hazardous Substances

Objective: To minimise the potential for contamination of the site.

Potential Impacts:
- Minor risk of contamination of land and soil caused by accidental fuel or chemical spill or inappropriate waste storage or disposal

Target:
- No contamination of the site during the quarry operations; and
- The containment, collection and appropriate disposal of all solid, chemical and fuel wastes generated from the site.

Management Requirement	Action	Timing	Responsibility
Minimise impact on surrounding environment	*Measures to be adopted:*		
	• No waste products will be disposed of on-site other than selected soil, rock and cleared vegetation.	At all times	ALL
	• Refuelling of plant, equipment and site vehicles should be undertaken in designated areas only.	At all times	ALL
	• Where refuelling of plant is required within the operational areas, appropriate measures shall be undertaken to manage spills so as to avoid potential soil and water contamination.	As Required	SM

Management Requirement	Action	Timing	Responsibility
	• Refuelling equipment shall be well maintained and incorporate spill avoidance/minimization measures such as automatic shut off.	At all times	SM
	• Maintenance of vehicles and equipment should not be undertaken on-site where possible. Where on-site maintenance is required, appropriate measures shall be undertaken to manage spills so as to avoid potential soil and water contamination.	As Required	SM
	• All waste fuel, oil, chemicals and hazardous wastes will be disposed of off-site in accordance with regulatory requirements.	As required	SM
	• Appropriate spill response materials will be available and readily accessible. Spill kits shall be located within the Servicing vehicle and within the workshop	At all times	SM
	• Appropriate staff will be trained in spill response and clean up procedures.	As required	SM
Monitoring	• No routine monitoring required.	NA	NA
Reporting	• All vehicle maintenance activities, inspection logs, spills, outcomes of clean-up activities and any emergency or incidents involving spills or land contamination will be recorded in the Environmental Management Log. .	As required.	SM
Corrective Action	• In the event of a chemical/fuel spill, containment and clean up action will be undertaken immediately.	Event Based	SM
	• Negatively impacted areas will be rehabilitated to pre-spill or incident conditions, in accordance with the Environmental Protection Act 1994 and other relevant regulations.	As Required	QOO & SM

4.7 Waste

Objective: To minimise the potential for environmental impact of wastes generated on site.

Potential Impacts:
- Potential risk of increased waste production caused by construction staff and activities; and
- Potential risk of contamination of land and soil caused by inappropriate waste storage or disposal

Target:
- No contamination of the site during the quarry operations; and
- The containment, collection and appropriate disposal of all wastes generated from the site.

Management Requirement	Action	Timing	Responsibility
Minimise impact on surrounding environment	*Measures to be adopted:*		
	• No waste products will be disposed of on-site other than selected soil, rock and cleared vegetation.	At all times	ALL
	• All waste materials to be removed off-site will be contained on-site prior to disposal, using appropriate storage containers/bins or facilities.	At all times	ALL
	• A high quality of housekeeping will be maintained on-site and will ensure that materials are not left where they can be washed or blown away to become litter.	At all times	ALL
	• Regular weekly inspection of the property and surrounding streets (utilised for site access) will be undertaken to ensure litter or waste does not collect on site or escape from the site into neighboring properties.	Weekly	SM
	• Transport, storage and disposal of wastes are to be conducted by a licensed contractor to a licensed facility where necessary.	As required	SM
Monitoring	• Visual inspections of the Quarry Operational Areas and operational area perimeter shall be undertaken on a monthly basis.	Monthly	SM
Reporting	• Nil Reporting.	NA	NA
Corrective Action	• In the event of a non-conformance, containment and clean up action will be undertaken as soon as practicable.	As required	SM

Management Requirement	Action	Timing	Responsibility
	• If litter or sediment has escaped from the site or is negatively impacting the boundary or surrounding roads, the litter and or sediment will be immediately collected and appropriately contained for disposal off-site.	As required	SM

NOISE & DUST IMPACT ASSESSMENT

EXTRACTIVE INDUSTRY USE

ZERNERS ROAD

MURGON

Prepared for:
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27 September 2023

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CONTENTS TABLE

1.0 INTRODUCTION 1
1.1 PURPOSE OF REPORT 1
1.2 SITE DESCRIPTION 1
1.3 PROPOSED DEVELOPMENT 1
1.4 SURROUNDING LAND USES 3
2.0 NOISE IMPACT ASSESSMENT 4
2.1 AMBIENT NOISE ENVIRONMENT 4
2.2 RELEVANT NOISE CRITERIA 4
2.3 NOISE MODELLING 6
2.3.1 NOISE MODELLING METHODOLOGY 6
2.3.2 NOISE CONTROL MEASURES 9
2.3.3 NOISE MODELLING RESULTS 9
3.0 DUST IMPACT ASSESSMENT 12
3.1 RELEVANT DUST GUIDELINES 12
3.2 AMBIENT DUST CONCENTRATIONS 13
3.3 DUST MODELLING 14
3.3.1 DUST MODELLING METHODOLOGY 14
3.3.2 METEOROLOGICAL DATA 16
3.3.3 DUST CONTROL MEASURES 17
3.3.4 DUST EMISSION SOURCES 17
3.3.5 DUST MODELLING RESULTS 18
4.0 CONCLUSION 21

FIGURES
ATTACHMENTS

1.0 INTRODUCTION

1.1 PURPOSE OF REPORT

MWA Environmental has been engaged by Roamalla Pty Ltd to prepare a Noise & Dust Impact Assessment in support of an application for a proposed extractive industry use located at Murgon, Queensland.

The report addresses the potential impact of noise and dust emissions from the proposed quarrying activities on sensitive land uses with reference to relevant regulatory noise and air quality objectives.

The assessment has been based upon detailed noise propagation and dust dispersion modelling and provides recommendations for any measures required to mitigate potential impacts at sensitive receptors.

1.2 SITE DESCRIPTION

The subject site has a real property description of Lot 1 on RP98690 and Lot 1 on RP96067.

The land is located to the east of Murgon, with access off Zerners Road.

The location of the subject land is shown on **Figure 1**.

The subject land is zoned Rural under the South Burnett Regional Council Planning Scheme v1.4.

An aerial photograph of the subject land and surrounding area, including nominated surrounding residences, is included as **Figure 2**.

1.3 PROPOSED DEVELOPMENT

Historical quarrying operations have occurred on the subject site and limited extractive operations are currently being undertaken.

The proposed quarry is anticipated to supply processed rock for infrastructure and other construction projects in the region.

The development application comprises the following components:

(a) Development Permit for Material Change of Use – Extractive Industry (Removal of Quarry Material)

(b) Development Permit for Reconfiguration of a Lot – Access Easement

The application seek approval for a production rate of up to 100,000 tonnes per annum. Annual production rates are ultimately determined by market demand but the noise and dust modelling has been conservatively based upon operations at the 100,000tpa limit.

The proposed hours of operation are:

Full Quarry Operation[1]:	7am to 6pm Monday to Friday
	7am to 3pm Monday to Saturday
Product Sales and Dispatch Only:	6am to 7am Monday to Saturday
Blasting:	9am to 5pm Monday to Friday

Access to the site will be from Zerners Road to the east which connects to Bunya Highway to the south. The quarry access road will run along an easement at the northern boundary of Lot 1 on RP96067.

The proposed quarry layout is shown on the 'Site Layout' plan included as **Attachment 1**.

The proposed quarry will utilise mobile crushing and screening equipment. Initial extractive operations have occurred on the northwestern portion of Lot 1 on RP98690.

Extraction will occur within a relatively shallow broad pit extending towards the northern and southern boundaries and gradually progressing to the east. An eastern extraction limit has been defined on the 'Site Layout' plan along an existing ridgeline / earth bund to maintain acoustic and visual screening from the nearest sensitive land uses (dwellings) to the northeast.

Extraction will be primarily undertaken by dozer which will rip and push material towards the mobile crushing and screening plant that will be repositioned on-site as extraction progresses. At certain depths below natural ground level the resource will require the use of drill and blast extraction techniques, although blasts are expected to be infrequent.

An excavator will load the extracted material to the mobile crushing and screening plant, with a front end loader utilised to manage product stockpiles at the central pit floor area and load trucks for dispatch.

[1] Including all extraction, processing, stockpile management, product sales and dispatch

1.4 SURROUNDING LAND USES

Surrounding land uses are shown on the aerial photograph included as **Figure 2**. Surrounding land uses are rural in nature.

The nearest surrounding residences to the proposed extraction area are described as follows:

To Northeast: Two rural dwellings located within 200 metres of the entrance to the subject site but more than 500 metres from the proposed extraction extent.

To the East: Isolated rural dwelling greater than 950 metres from the subject site, beyond the Bunya Highway.

To the South: Isolated rural dwellings greater than 900 metres from the subject site, beyond the Bunya Highway.

To the West: Isolated rural dwelling greater than 1200 metres from the subject site.

A total of fourteen (14) surrounding residences have been nominated for the purpose of this assessment (refer **Figure 2**). All other dwellings are further setback from the proposed quarrying activities.

2.0 NOISE IMPACT ASSESSMENT

2.1 AMBIENT NOISE ENVIRONMENT

The ambient noise environment at the locality is predominantly rural in nature, with traffic on the Bunya Highway to the south and east being the main influence.

2.2 RELEVANT NOISE CRITERIA

State Development Assessment Provisions ("**SDAP**") State Code 22 prescribes specific Performance Outcomes and Acceptable Outcomes relating to noise emissions from environmentally relevant activities.

The relevant PO1 from State Code 22 is as follows:

> ***PO1*** *Development is suitably located and designed to avoid or mitigate environmental harm to the acoustic environment.*

An Acceptable Outcome AO1.1 is provided for PO1, as follows:

> ***AO1.1*** *Development meets the acoustic quality objectives for sensitive receptors identified in the Environmental Protection (Noise) Policy 2019.*

Thus, under the SDAP assessment framework if the acoustic quality objectives are met then PO1 is deemed to be satisfied and the development is considered to be suitably located and designed to avoid or mitigate environmental harm to the acoustic environment.

Performance Outcome PO1 of the South Burnett Regional Council Planning Scheme v1.4 Rural Zone Code requires that a use does not cause noise in excess of the limits prescribed in the (now twice superseded) *Environmental Protection (Noise) Policy 1997*. The current *Environmental Protection (Noise) Policy 2019* acoustic quality objectives as per the SDAP are considered to be relevant noise criteria for assessment against the planning scheme.

The relevant outdoor and indoor Acoustic Quality Objectives for surrounding sensitive land uses (dwellings) are as follows:

Column 1	**Column 2**	**Column 3**			**Column 4**
Sensitive receptor	**Time of day**	**Acoustic quality objectives (measured at the receptor) *dB(A)***			**Environmental value**
		$L_{Aeq,adj,1hr}$	$L_{A10,adj,1hr}$	$L_{A1,adj,1hr}$	
dwelling (for outdoors)	daytime and evening	50	55	65	health and wellbeing
dwelling (for indoors)	daytime and evening	35	40	45	health and wellbeing
	night-time	30	35	40	health and wellbeing, in relation to the ability to sleep

Acoustic quality objectives are specified as L_{A1}, L_{A10} and L_{Aeq} noise levels.

Previous experience with extractive industry and noise measurements conducted at similar facilities dictate that L_{Aeq} noise emissions are typically 2 to 3 dB(A) below the L_{A10} noise emissions. L_{A1} noise emissions are typically within 3 dB(A) of L_{A10} noise emissions. As such, the most stringent of the Acoustic Quality Objectives for dwellings are the L_{Aeq} levels for each period of the day.

Considering the proposed operating hours and a noise attenuation of 7 to 10 dB(A) through an open window[2] the most stringent Acoustic Quality Objectives **assessed external to residential dwellings** are:

7am to 6pm

L_{Aeq} (1 hour): 42 dB(A) external (35 internal + 7 sound transmission loss)

6am to 7am

L_{Aeq} (1 hour): 40 dB(A) external (30 internal + 10 sound transmission loss)

The 50 dB(A) $L_{Aeq,1hr}$ outdoor acoustic quality objective is achieved at a dwelling if the adopted 42 dB(A) $L_{Aeq,1hr}$ external level is satisfied to achieve the relevant indoor acoustic quality objective with an open door/window.

The overall design noise criteria for the various operating periods are specified in **Table 1** based upon the Acoustic Quality Objectives.

Table 1: Relevant Noise Criteria – $L_{Aeq,adt,T}$ dB(A)

OPERATING PERIOD	EQUIVALENT EXTERNAL ACOUSTIC QUALITY OBJECTIVE $L_{Aeq,adj,1hr}$ - dB(A)
6am to 7am Mon-Sat	**40**
7am to 6pm Mon-Sat	**42**

As the proposed development will operate during the 6am to 7am period, it is relevant to consider the potential for sleep disturbance impacts at residential dwellings.

[2] AS3671 states approximate 10 dB(A) noise reduction through a façade with 10% open area. Thus approximately 7 dB(A) noise reduction through a façade with 20% open area. A typical 1200x1800 sliding window relates to approximately 10% open area. A large 2100x2300 sliding glass door represents approximately 20% open area. Thus, 7dB(A) noise reduction is conservatively adopted for the 7am to 6pm daytime based upon a large sliding glass door in the affected façade. Openings larger than 20% open area are unlikely to be necessary for ventilation. For a typical bedroom sliding glass window in the open position, a 10dB(A) noise reduction would be expected and is therefore adopted for the 6am to 7am night period.

The DEHP Guideline Noise Planning for Noise Control (2015) states:

> *"As a rule in planning for short-term or transient noise events, for good sleep over eight hours, the indoor sound pressure level measured as a maximum instantaneous value should not exceed approximately 45dBA maxLpA more than 10-15 times per night. The corresponding external noise level, assuming partially closed windows, is 52dBA maxLpA, measured in the free field."*

An external sleep disturbance noise criterion of 52 dB(A) maxLpA at a residential dwelling for the 6am to 7am period in accordance with the Guideline.

2.3 NOISE MODELLING

2.3.1 NOISE MODELLING METHODOLOGY

To enable assessment of noise from the proposed quarrying operations a detailed noise model has been established using the SoundPLAN 8.2 software applying the ISO9613 standard. This model is an accepted regulatory model that allows input of site-specific terrain data and source noise data as sound power level spectra.

The noise modelling undertaken considered meteorological conditions as per the methodology of the ISO9613 standard, with a temperature of 10 degrees Celsius and 70% humidity, a temperature inversion and the following wind conditions as per the adverse meteorological assumptions of ISO9613:

> *Downwind propagation conditions for the method specified in this part of ISO 9613 are as specified in 5.4.3.3 of ISO 1996-2:1987, namely*
>
> - *Wind direction within an angle of ± 45° of the direction connecting the centre of the dominant sound source and the centre of the specified receiver region, with the wind blowing from source to receiver, and*
> - *Wind speed between approximately 1m/s and 5m/s, measured at a height of 3m to 11m above the ground.*

As such, given the above adverse meteorological assumptions, it is considered that the results of the noise modelling represent the resultant noise levels of the proposed quarrying activities during typical noise propagation enhancing meteorological conditions.

The following distinct operational periods of the day have been represented in the noise modelling scenarios:

6am to 7am: Product sales dispatch only (i.e. truck arrival, loading from stockpiles and dispatch)

7am to 6pm: Full Operation (including extraction, processing and product sales activities)

The model was established over an area of approximately 4km by 3km centred on the subject land and noise levels were calculated at the nearest surrounding sensitive receptors (refer **Figure 2**). Digital elevation data covering the subject site and surrounding area was taken from Queensland Government 1 metre Lidar elevation data.

Table 2 below summarises the noise sources modelled for each scenario at representative locations to predict resultant noise emissions at existing surrounding sensitive land uses. The sound power levels for the modelled noise sources were obtained either via measurements of existing on-site operations by MWA Environmental or have been based upon representative source characterisations from previous MWA Environmental projects for comparable operations. Other more minor plant items and vehicles may be required to be used at the quarry at times but should not significantly increase overall noise emissions above the level of the above modelled noise sources.

Table 2: Summary of Modelled Noise Sources

NOISE SOURCE	SOUND POWER LEVEL – L_{Aeq} dB(A)	SOUND POWER LEVEL – L_{Amax} dB(A)	SOURCE TYPE
Mobile Processing Plant with Excavator[3]	115	120	Point Source
Dozer ripping and pushing[4]	116	121	Point Source
Rock Drill	118	123	Point Source
Front End Loader at Stockpiles	107	120	Point Source
Road trucks on access road to stockpiles 2 loads (4 movements) for a peak hour between entry and stockpiles[5]	60/m per trip	106	Line Source

[3] Based on measurements conducted by MWA Environmental of existing mobile processing plant (crushing and screening) with an excavator feeding material.

[4] Based on measurements conducted by MWA Environmental of the existing dozer operating on site.

[5] Based on traffic engineering advice provided by PTT, the traffic engineers for the project

The modelling has been based upon four indicative extraction location scenarios within the proposed extraction extent, as follows:

Scenario 1: Extraction and mobile processing on the western part of the extraction area

Scenario 2: Extraction and mobile processing on the northern part of the extraction area

Scenario 3: Extraction and mobile processing on the southern part of the extraction area

Scenario 4: Extraction and mobile processing on the eastern part of the extraction area

The model layout and source locations for each scenario are shown on the noise prediction plots included in **Attachment 2**.

MWA Environmental has extensive experience in the assessment of noise emissions and compliance status for quarries. Whilst certain noise sources may exhibit tonal or impulsive characteristics in the near-field (e.g. the rock drill) the overall quarry noise assessed at locations several hundred metres distant is not objectively assessed as tonal or impulsive in accordance with the procedures stipulated in the *Guideline – Noise Control - Planning for Noise Control* (DEHP, 2015). On this basis, no specific adjustments for noise character have been applied in this planning assessment. In the unlikely event that any such noise characteristic was to be assessed at a sensitive receptor location then there would be a specific cause which would be rectified.

The above notwithstanding, recommendations are made in **Section 2.3.2** in relation to management of noise from tonal reversing alarms.

2.3.2 NOISE CONTROL MEASURES

It is recommended that the following noise control measures be implemented:

- The **rock drill and dozer are not to operate simultaneously** i.e. only one of either the rock drill or dozer should operate at any one time.
- **Extraction via rock drill or dozer should only be undertaken 7am to 6pm Monday to Friday and 7am to 3pm Saturday i.e. no extraction activities between 6am and 7am**.
- **Crushing and screening should only be undertaken 7am to 6pm Monday to Friday and 7am to 3pm Saturday i.e. no crushing and screening activities 6am and 7am**.
- Where practicable, the **mobile processing plant** is to be located with topographical shielding to the nearest sensitive receptors (e.g. mobile processing plant should be located centrally to the site and on lower levels wherever possible.
- It is recommended that **mobile plant** (e.g. front-end loaders, dozers, excavators) **be fitted with broadband reversing alarms** to mitigate potential nuisance from tonal characteristics of traditional beeper alarms. Stockpile areas should be designed to allow forward-in, forward-out movement of road haulage trucks to avoid a requirement for external trucks to reverse on-site where practical.

2.3.3 NOISE MODELLING RESULTS

The results of the SoundPLAN 8.2 modelling for the various operational scenarios are provided in **Attachment 2** as contours of predicted resultant noise levels on a cadastral base showing the locations of the representative surrounding residences (refer **Figure 2**).

The predicted resultant noise levels at the representative receptor locations for the various operational scenarios are summarised in **Tables 3** and **4** below. Other residential dwellings within the model domain, which are not summarised in **Tables 3** and **4**, are noted to be no more affected than the selected representative receptors.

Table 3: Predicted Noise Levels at Surrounding Residential Receptors Early Morning 6am to 7am – Product Sales and Dispatch Only

RECEPTOR (refer Figure 2)	PREDICTED NOISE LEVEL - dB(A)	
	All Scenarios (No Processing or Extraction)	
	L_{Aeq} dB(A)	L_{Amax} dB(A)
R1	34	52
R2	34	46
R3	26	38
R4	25	37
R5	23	36
R6	24	37
R7	23	35
R8	25	38
R9	27	40
R10	27	40
R11	28	41
R12	27	39
R13	27	40
R14	25	38
Criteria	*40*	*52*

Table 4: Predicted Noise Levels at Surrounding Residential Receptors Daytime 7am to 6pm – Full Operations

RECEPTOR (refer Figure 2)	PREDICTED NOISE LEVEL - dB(A)							
	Scenario 1 (Western Extraction)		Scenario 2 (Northern Extraction)		Scenario 3 (Eastern Extraction)		Scenario 4 (Southern Extraction)	
	With Rock Drill	With Dozer	With Rock Drill	With Dozer	With Rock Drill	With Dozer	With Rock Drill	With Dozer
	L_{Aeq} dB(A)	L_{Aeq} dB(A)	L_{Aeq} dB(A)	L_{Aeq} dB(A)	L_{Aeq} dB(A)	L_{Aeq} dB(A)	L_{Aeq} dB(A)	L_{Aeq} dB(A)
R1	40	37	41	39	41	40	40	38
R2	40	39	41	39	42	41	39	37
R3	35	32	35	33	35	33	34	32
R4	33	31	34	31	34	31	33	30
R5	32	29	33	30	32	30	32	29
R6	33	30	33	31	34	31	33	30
R7	32	29	32	29	32	30	32	29
R8	34	31	34	32	35	32	35	33
R9	37	35	37	34	37	35	39	36
R10	38	35	37	34	37	35	39	36
R11	36	33	37	34	35	33	39	36
R12	36	33	36	32	33	31	37	33
R13	34	32	36	32	34	32	37	34
R14	35	33	35	32	35	32	35	32
Criteria	*42*	*42*	*42*	*42*	*42*	*42*	*42*	*42*

The noise modelling assessment demonstrates that the proposed quarrying activities can comply with the adopted noise criteria at surrounding sensitive land uses subject to the noise mitigation measures recommended in **Section 2.3.2**.

3.0 DUST IMPACT ASSESSMENT

3.1 RELEVANT DUST GUIDELINES

Performance Outcome PO1 of the South Burnett Regional Council Planning Scheme v1.4 Rural Zone Code requires that a use does not cause air emissions in excess of the limits prescribed in the (now twice superseded) *Environmental Protection (Air) Policy 1997*. The current *Environmental Protection (Air) Policy 2019* air quality objectives are considered the relevant air quality criteria for assessment against the planning scheme.

This assessment has addressed the particulate air quality objectives specified in the *Queensland Environmental Protection (Air) Policy 2019*.

The adopted assessment criteria for particulate emissions associated with the proposed quarrying activities are summarised in **Table 5** below.

Table 5: Applicable Particulate Objectives

POLLUTANT	AVERAGING PERIOD	GUIDELINE	SOURCE
PM_{10}	24 Hour Average	50 µg/m^3	EPP(Air) 2019
	Annual Average	25 µg/m^3	EPP(Air) 2019
$PM_{2.5}$	24 Hour Average	25 µg/m^3	EPP(Air) 2019
	Annual Average	8 µg/m^3	EPP(Air) 2019
TSP	Annual Average	90 µg/m^3	EPP(Air) 2019
Dust Deposition	Monthly Average	120 mg/m^2/day	Common ERA Condition

3.2 AMBIENT DUST CONCENTRATIONS

The Queensland Government operate a network of ambient air quality monitoring stations across the state. Air Monitoring Reports are published annually and validated hourly ambient monitoring datasets are published through the Queensland Government data portal.

Ambient air quality monitoring measured at Flinders View has been adopted as background particulate concentrations for the purpose of this assessment.

The Department of Environment and Science (DES) describes the Flinders View air monitoring station as a "Trend – Generally Representative Upper Bound" air monitoring station.

The Flinders View monitoring station is located in proximity to major road, industry and residential area and is likely indicative of pollutant concentrations in the upper range occurring in populated areas in the region.

A summary of the relevant ambient air quality data for inclusion in the dispersion modelling predictions as ambient concentrations is presented in **Table 6**.

Table 6: Ambient Dust Data Applied to Assessment

POLLUTANT	AVERAGING TIME	AMBIENT	SOURCE
PM_{10}	24 Hour Average	18.8 µg/m^3	24-hour average 70th percentile over 5 years from 2018 to 2022 at Flinders View
	Annual Average	18.1 µg/m^3	Average over 5 years from 2018 to 2022 at Flinders View
$PM_{2.5}$	24 Hour Average	6.5 µg/m^3	24-hour average 70th percentile over 5 years from 2018 to 2022 at Flinders View
	Annual Average	5.7 µg/m^3	Average over 5 years from 2018 to 2022 at Flinders View
TSP	Annual Average	36.2 µg/m^3	Average over 5 years from 201 to 2022 at Flinders View
Deposition	Monthly Average	40 mg/m^2/day	Conservative assumption based upon typical data