



# **AGENDA**

## **Ordinary Council Meeting Wednesday, 22 November 2023**

**I hereby give notice that an Ordinary Meeting of Council will be held  
on:**

**Date: Wednesday, 22 November 2023**

**Time: 9:00am**

**Location: Warren Truss Chamber  
45 Glendon Street  
Kingaroy**

**Mark Pitt PSM  
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

## **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **7.1 MINUTES OF THE COUNCIL MEETING HELD ON 25 OCTOBER 2023**

**File Number:** 22-11-2023

**Author:** Coordinator Executive Services

**Authoriser:** Chief Executive Officer

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#### **OFFICER'S RECOMMENDATION**

That the Minutes of the Council Meeting held on 25 October 2023 be received and the recommendations therein be adopted.

#### **ATTACHMENTS**

- 1. Minutes of the Council Meeting held on 25 October 2023**



# MINUTES

**Ordinary Council Meeting  
Wednesday, 25 October 2023**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 25 OCTOBER 2023 AT 9:00AM**

**PRESENT: Councillors:**

Cr Gavin Jones (Acting Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Kevin Searle (Acting General Manager Infrastructure), Darryl Brooks (General Manager Liveability), Tiarna Hurt (Executive Assistant), Kerri Andersen (Manager Finance & Sustainability), Louise Reidy (Strategic Procurement Coordinator), Cathy Jackson (Lease Officer), Paul Turner (Land Investigation Officer).

**1 OPENING**

Acting Mayor Jones opened the meeting and welcomed attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Acting Mayor Jones noted Mayor Otto's leave of absence.

**3 PRAYERS**

Nil

**4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**5 DECLARATION OF INTEREST**

I, Cr Kirstie Schumacher inform this meeting I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 15.2 South Burnett Aquatic Centre – Increase to Electricity Costs.**

This declarable conflict of interest arises because my sister in-law and business partner works for South Burnett Aquatics.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 15.4 Kingaroy WJ Lang Memorial Swimming Pool – Increase to Electricity Costs.**

This declarable conflict of interest arises because my sister in-law and business partner works for South Burnett Aquatics.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting I may have a perceived declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 20.2 Future Use of Adermann Park – Lot 488 on Crown Plan FY2753**.

This declarable conflict of interest may arise as I am a parent of a current student of the school.

This matter was resolved as per section 150EO(1)(b)(iv) of the Act, namely:-

### **150EO Interests that are not declarable conflicts of interest**

- (1) A councillor who has a conflict of interest in a matter does not have a declarable conflict of interest in the matter if—
  - (a) the conflict of interest is a prescribed conflict of interest in the matter; or
  - (b) the conflict of interest arises solely because—
    - (i) the councillor undertakes an engagement in the capacity of councillor for a community group, sporting club or similar organisation, and is not appointed as an executive officer of the organisation; or
    - (ii) the councillor, or a related party of the councillor, is a member or patron of a community group, sporting club or similar organisation, and is not appointed as an executive officer of the organisation; or
    - (iii) the councillor, or a related party of the councillor, is a member of a political party; or
    - (iv) the councillor, or a related party of the councillor, has an interest in an educational facility or provider of a child care service as a student or former student, or a parent or grandparent of a student, of the facility or service;

## **6 DEPUTATIONS/PETITIONS**

Nil

## **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **7.1 MINUTES OF THE COUNCIL MEETING HELD ON 27 SEPTEMBER 2023**

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#### **RESOLUTION 2023/104**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Minutes of the Council Meeting held on 27 September 2023 be received and the recommendations therein be adopted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**7.2 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING  
HELD ON 14 SEPTEMBER 2023**

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**RESOLUTION 2023/105**

Moved: Cr Danita Potter  
Seconded: Cr Jane Erkens

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 14 September 2023 be received.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**7.3 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING  
HELD ON 5 OCTOBER 2023**

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**RESOLUTION 2023/106**

Moved: Cr Scott Henschen  
Seconded: Cr Jane Erkens

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 5 October 2023 be received.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 8 NOTICES OF MOTION

### 8.1 NOTICE OF MOTION - SOUTH BURNETT DROUGHT SUPPORT COMMITTEE

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#### RESOLUTION 2023/107

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council in partnership with BIEDO form a South Burnett Drought Support Committee to collect and distribute donations for farmers struggling with drought across our region.

Committee Members to be:

- Mistrel Badesso (General Manager BIEDO)
- Alan Broome (BIEDO)
- 2 \* Representative from Red Earth
- Cr Kathy Duff (Portfolio Rural Resilience & Chair Council Disaster Recovery Committee)
- Cr Scott Henschen (Vice Chair Council Disaster Recovery)

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 8.2 NOTICE OF MOTION - EXTENSION TO QRA FUNDING

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#### RESOLUTION 2023/108

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council apply for an extension to the current QRA funding that is being rolled out by BIEDO to the end of March 2024.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 8.3 NOTICE OF MOTION - ROADSIDE GRAZING PERMITS

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#### RESOLUTION 2023/109

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council waive fees for grazing purposes during current period of financial hardship due to the drought type conditions even though our region has not technically been drought declared and this position be reviewed in April 2024.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 8.3.1 MEDIA TO COMMUNICATE ROADSIDE GRAZING INFORMATION

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#### RESOLVED 2023/110

That Media communicate roadside grazing information.

## 9 BUSINESS OUTSTANDING

### 9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

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#### RESOLUTION 2023/111

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS**

**10.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL PRE LODGEMENT DEVELOPMENT APPLICATION MEETINGS POLICY - STRATEGIC031**

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**RESOLUTION 2023/112**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the South Burnett Regional Council Pre-Lodgement Development Application Meetings Policy – Strategic031 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**10.1.1 OUTLINE COUNCIL'S INTENT IN A PLANNING POLICY**

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**RESOLVED 2023/113**

That Council include in an appropriate planning policy, that Council's intent is to assist, support and encourage development.

**10.2 ADOPTION OF COUNCIL'S ANNUAL REPORT 2022/2023**

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**RESOLUTION 2023/114**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That Council adopt the South Burnett Regional Council 2022/2023 Annual Report for the period 1 July 2022 to 30 June 2023.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**ADJOURN MORNING TEA**

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**RESOLUTION 2023/115**

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the meeting adjourn for morning tea.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****RESUME MEETING**

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**RESOLUTION 2023/116**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the meeting resume at 10:50am.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****10.3 KINGAROY DEPOT FUEL BOWSER REPLACEMENTS**

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**RESOLUTION 2023/117**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. Replace the 3 Diesel Browsers at Kingaroy Depot; and
2. The new project to be funded by reallocation of \$50,000 from the 23/24 capital works project Nanango Railway Lane House Reroofing to Kingaroy Depot Bowser replacement.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**10.4 MONTHLY FINANCIAL INFORMATION**

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**RESOLUTION 2023/118**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30<sup>th</sup> September 2023 be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**ADJOURN MEETING**

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**RESOLUTION 2023/119**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the meeting break due to technical difficulties.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**RESUME MEETING**

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**RESOLUTION 2023/120**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the meeting resume at 11:01am.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****Attendance:**

At the resumption of the meeting, Chief Executive Officer Mark Pitt was not present.

At 11:02am, Chief Executive Mark Pitt returned to the meeting.

**10.5 1ST QUARTER REVIEW INCLUDING CONTINUED CAPITAL PROJECTS**

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**RESOLUTION 2023/121**

Moved: Cr Kathy Duff  
 Seconded: Cr Danita Potter

1. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2023/2024 operational budget be adopted.
2. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2023/2024 capital budget including continued projects from 2022/2023 be adopted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET**

**11.1 REQUESTING COUNCIL NAME TWO NEW ROADS AS PART OF SUBDIVISION AT 241 IZZARDS ROAD SOUTH NANANGO**

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**RESOLUTION 2023/122**

Moved: Cr Jane Erkens  
 Seconded: Cr Scott Henschen

That South Burnett Regional Council name the two roads part of subdivision at 241 Izzards Road, South Nanango:

- o Road 1 – Cripps Road
- o Road 2 – Cross Road

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES****12.1 REGIONAL UNIVERSITY STUDY HUBS - 2023 APPLICATION ROUND**

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**RESOLUTION 2023/123**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council apply to the Regional University Study Hubs – 2023 Application Round.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH**

Nil

**14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT**

Nil

**15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS****15.1 JUBILEE PARK LEGACY ISSUES**

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**RESOLUTION 2023/124**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council delegate powers to the Chief Executive Officer under *Section 257 of the Local Government Act 2009* to continue to meaningfully engage in correspondence to resolve this legacy issue amicably and should negotiations fail, then to obtain legal advice on, and if deemed appropriate initiate proceedings under *ss. 98 to 108B (Division 5 of Part 6) of the Land Title Act 1994*.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****Attendance:**

At 11:20 am, Cr Kirstie Schumacher left the meeting.

**MOTION**

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**RESOLUTION 2023/125**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That Item 15.4 be dealt with after Item 15.2 as Cr Schumacher has left the meeting due to her conflicts of interest.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0****15.2 SOUTH BURNETT AQUATIC CENTRE - INCREASE TO ELECTRICITY COSTS**

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**RESOLUTION 2023/126**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council:

1. amends Service Management Agreement for Summer Country Aquatics Schedule 3 Clause 1s2q contribution to electricity to a fixed electricity contribution of \$55,998 for FY 2023/24; and
2. the increase in electricity costs be included in the second quarter operational budget review.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0****15.4 KINGAROY WJ LANG MEMORIAL SWIMMING POOL - INCREASE TO ELECTRICITY COSTS**

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**RESOLUTION 2023/127**

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. amends Service Management Agreement for Summer Country Aquatics Schedule 2 Clause 1s2q contribution to electricity to be a fixed electricity contribution of \$33,767 for FY 2023/2024 and fixed amount of \$2,812.06 for June 2023; and
2. the increase in electricity costs be included in the second quarter operational budget review.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0****Attendance:**

At 11:22 am, Cr Kirstie Schumacher returned to the meeting.

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**15.3 APPLICATION FOR FUNDING UNDER THE 2023/2024 QUEENSLAND GOVERNMENT MINOR INFRASTRUCTURE AND INCLUSIVE FACILITIES FUND - BUTTER FACTORY PARK, NANANGO AND MURGON SKATE PARK, MURGON**

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**RESOLUTION 2023/128**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council endorse the two applications for grant funding under the Minor Infrastructure and Inclusive Facilities Fund to replace inadequate toilet facilities at Butter Factory Park, Nanango with larger accessible amenities and for the construction of a new accessible facility at the Murgon Skate Park.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****Attendance:**

At 11:24am, Land Investigation Officer Paul Turner entered the meeting.

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**15.5 RENEWAL OF LEASE - SOUTH BURNETT WESTERN PERFORMANCE CLUB INC.**

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**RESOLUTION 2023/129**

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Trustee Lease of the valuable non-current asset, which is Lot B in Lot 174 on Crown Plan FY803924 with South Burnett Western Performance Club Inc for a term of ten (10) years; and
2. delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee Lease between Council and South Burnett Western Performance Club Inc on terms and conditions that Chief Executive Officer considers satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**

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Nil

## 17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

### Attendance:

At 11:25am, General Manager Liveability Darryl Brooks left the meeting.

### 17.1 CHANGE APPLICATION (MINOR CHANGE) UNDER SECTION 81 AND 86 OF THE PLANNING ACT 2016 - RECONFIGURING A LOT (BOUNDARY REALIGNMENT) AT BUNYA HIGHWAY & BORCHERTS HILL ROAD, MURGON (AND DESCRIBED AS LOT 40 ON RP160652 & LOT 2 ON RP160737) - APPLICANT L & S MAROSKE C/- ONF SURVEYORS

#### RESOLUTION 2023/130

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

The change request pursuant to s81 and s86 under the *Planning Act 2016* be approved subject to the following changes as outlined below. Amended conditions shown in bold and deleted conditions shown in strikethrough.

#### DEVELOPMENT PERIOD - RAL

GEN2. The currency period for this development approval for reconfiguring a lot is **24 months** ~~twelve (12)~~ months after the development approval starts to have effect. **The currency period now ends on 21 December 2024.** The development approval will lapse unless the survey plan for all works and stages required to be given to Council for approval is provided within this period.

#### TELECOMMUNICATION AND ELECTRICITY

ENG6. ~~Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements.~~

~~Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.~~

**Proposed Lot 114 is to be serviced as follows:-**

##### Alternative Power Condition Part A

- a. Enter into an agreement to provide reticulated electricity and provide evidence of the agreement from the applicable retailer; or
- b. Where upon evidence of written agreement from the retailer, provide detailed specifications of an alternative power source considering at least the following:
  - i. Collection assembly and construction/mounting method;
  - ii. Method of power storage;
  - iii. Necessity for backup in the event of failure of sub-optimal alternative power generation.
- c. Submit confirmation from a suitably qualified professional that the alternative power source is at all times reasonably capable of meeting demand/consumption intended for the site and in accordance with the classification of the particular building sought (building classification to be taken as that in effect at the time for any new structure or event triggering the need for upgrade to existing work).

##### Alternative Power Condition Part B

- d. **Submit a statutory declaration confirming;**
  - i. **The landowner agrees to assume full responsibility for provision of a suitable power source to the site in accordance with SBRC Planning Scheme Policy.**

**Alternative Power Condition Part C**

- e. **Notify future owners that responsibility to provide a suitable power source to the site must be assumed upon receipt of property deeds.**

**Timing: Prior to the endorsement of the survey plan.**

**The remaining conditions under RAL22/0031 are applicable.**

**In Favour:** Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

**Against:** Nil

**CARRIED 6/0**

**17.2 OTHER CHANGE TO AN EXISTING DEVELOPMENT APPROVAL (MCU22/0022 - DATED 19 APRIL 2023) MATERIAL CHANGE OF USE FOR SHORT-TERM ACCOMMODATION AT 17 FORK HILL DRIVE, MOFFATDALE (AND DESCRIBED AS LOT 22 ON SP221464). APPLICANT: LUSSO RETREATS PTY LTD C/- ONF SURVEYORS**

**RESOLUTION 2023/131**

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

The Other Change request for Short-term accommodation is approved subject to the following conditions:

**GENERAL**

GEN1. Maintain access at all times as shown on the approved plan as amended in red:

Drawing Title	Prepared By	Ref. No.	Rev.	Date
Cover Sheet	McLaren Design	00	Revision J	02/11/21
Site Plan	McLaren Design	03	Revision J	02/11/21
Proposed Floor Plan	McLaren Design	04	Revision J	02/11/21
Elevations	McLaren Design	05	Revision J	02/11/21
Elevations	McLaren Design	06	Revision J	02/11/21
Cover Sheet	McLaren Design	00	Revision F	28/06/22
Proposed Floor Plan	McLaren Design	04	Revision F	28/06/22
Elevations	McLaren Design	05	Revision F	28/06/22

GEN2. The currency period for this development approval for a Material change of use is six (6) years after the development approval starts to have affect. The development approval will lapse unless otherwise agreed.

**PLANNING – MCU**

PLAN1. At all times, Short-term accommodation must be maintained in conjunction with a permanent and reasonable residential use.

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*Guideline: this condition is imposed to ensure that use of the premises is consistent with expectation that a Rural residential zone retain a predominant residential use (within the zone/locality).*

- (a) The short-term accommodation use can occur in one or more of the structures identified on the approved plans however, capacity for the permanent reasonable residential accommodation must be maintained at all times.

*Guideline: this condition is imposed to ensure a residential use of the premises is maintained at all times, and short-term accommodation is a secondary and subordinate use of the premises in the Rural residential zone. Any greater use of the site by commercial short term accommodation activities will require alternate building standards and certifications, and demonstration of fire safety and accessibility standards for a commercial premises and not a residential dwelling will apply.*

- (b) The Short-term accommodation is to operate in accordance with the following definition at all times:

*The Planning Regulations 2017 (Schedule 24) define 'Short-term accommodation' to mean: "(i) providing accommodation of less than 3 consecutive months to tourists or travellers; or (ii) a manager's residence, office or recreation facilities for the exclusive use of guests, if the use is ancillary to the use in subparagraph (i)."*

PLAN2. Prior to commencement of use, approved structures must be connected to power with certification provided by a licensed installer, and that the on-site sewerage system can serve the maximum number of persons on site and is in accordance with conditions PLAN3 and PLAN4.

PLAN3. Prior to commencement of use, submit for Council approval, a revised plan of layout demonstrating:

- (a) That the on-site wastewater system is located outside of the Covenant Area on site; and  
 (b) The location of 'existing', and approved buildings (including those approved at MCU22/0022), decks, driveway, on-site parking spaces, effluent disposal and dispersal areas.

PLAN4. Prior to commencement of use, and within 3 months of this development permit approval date, provide, for Council records, a Statutory Declaration signed by the owner and operator of the short-term accommodation stating that the premises will not be operated or used as a 'Party House' defined as follows:

*Premises used to provide, for a fee, accommodation, or facilities for guests where:*

- a) *Guests regularly use all or part of the premises for parties (bucks parties, hens parties, raves, or wedding receptions, for example); and*  
 b) ~~*The accommodation or facilities are provided for a period of less than 10 days; and*~~  
 c) *The owner of the premises does not occupy the premises during that period.*

PLAN5. Outdoor lighting must be provided for guests, but not cause a nuisance for a neighbouring dwelling.

PLAN6. Prior to commencement of use, provide and maintain a waste bin storage area for the Short-term accommodation that is screened from the view of neighbouring dwellings.

PLAN7. Prior to commencement of use, submit evidence to Council to record the installation of a professionally made weather-proof sign erected on the property street frontage, that is clearly legible, must be maintained with:

- 
- a) Approximate 0.3 square meter face area;
  - b) Displays the name of the property manager including their all-hours phone number; and
  - c) The name of the short-term accommodation business.

PLAN8. Maintain records demonstrating that bookings and short stays occur within one or more of the approved structures, whilst always retaining capacity for a permanent residential use. Records must be made available to Council immediately upon request.

PLAN9. Provide 4 car parking spaces in accordance with the following:

- a) 3 parking spaces allocated for short-term accommodation.
- b) 1 parking space allocated for residential accommodation.

PLAN10. Non-residential cars associated with short-term accommodation is strictly limited to no more than 3 at all times.

*Guideline: this condition is imposed to ensure nonlocal traffic associated with the short-term accommodation development does not detract from other community member's reasonable expectation to enjoy a high level of residential amenity (as specified for the zone).*

PLAN11. At all times the following is to be maintained with respect to noise:

- a) Use of outdoor areas such as decks, patios, gazebos, yard and alike associated with the Short-term accommodation use, shall not be used between the hours of 10pm and 6am 7 days a week.
- b) Guest arrivals and departures shall not occur between the hours of 10pm and 6am.
- c) Where separate waste contracting services are required, onsite servicing must only occur between the hours of 8am and 6pm Monday to Friday.

PLAN12. There is to be no amplified music associated with the Short-term accommodation use at all times.

PLAN13. Prepare a document notifying all short-term accommodation guests of the noise limitations imposed in association with use of the short-term accommodation:

- a) Provide documentation outlining Terms and Conditions regarding the above noise limitations prior to acceptance of guest bookings.

### **WASTE SERVICING**

PLAN14. Submit to Council an onsite waste management plan prepared by a suitably qualified professional accounting for the following:

- Waste streams resulting from the Short-term accommodation use.
- Waste streams resulting from permanent residential use.
- Frequency of waste removal required.
- Bin location and washdown facilities.
- Refuse collection vehicle type and bin type.

PLAN15. Install a bin corral of suitable dimension to accommodate required bins. The bin corral is not to be located within 10m of a common boundary to land zoned as rural residential.

- a) Submit to Council evidence that a bin corral (in the specified location) is installed prior to the commencement of the use (Short-term accommodation).

### **LANDSCAPING**

PLAN16. The site is to be landscaped along the property frontage and driveway (excluding vehicle manoeuvring areas), prior to the use commencing. A detailed landscape plan prepared by suitably qualified person should incorporate defined gardens with three tier planting comprising of ground covers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system mulching.

Guidance on plant selection is provided in Branching Out – Your Handy Guide to tree Planting in the South Burnett.

### **ENGINEERING WORKS**

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
- ENG3. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

### **STORMWATER MANAGEMENT**

- ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

### **WATER SUPPLY**

- ENG8. Provide a 45kl water tank for the main dwelling for consumption purposes and an additional 22.5kl water storage located no more than 10m from the main dwelling for firefighting purposes. Also provide a suitable supply of water for the additional Short-term accommodation uses.

### **ON-SITE WASTEWATER DISPOSAL**

- ENG9. Connect the development to an on-site wastewater disposal system, and upgrade where necessary, in accordance with the *AS1547:2012 On-site domestic wastewater management* and the Queensland Plumbing and Wastewater Code - 2019.
- ENG10. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system (if necessary).

### **PARKING**

- ENG11. Design and construct all driveway and parking areas to provide a dust suppressive gravel.
- ENG12. Provide a minimum of 3 car parking spaces for the short-term accommodation and 1 car parking space for the residential dwelling.

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**VEHICLE ACCESS**

- ENG13. Construct a residential crossover between the property boundary and the edge of the Fork Hill Drive pavement, having a minimum width of 4 metres, generally in accordance with Council's Standard Drawing No. 00049. Note that no culvert under the access is required.
- ENG14. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (e.g. power pole, telecommunications pit), road infrastructure (e.g. street sign, street tree, etc).

**ELECTRICITY AND TELECOMMUNICATION**

- ENG15. Connect the development to electricity and telecommunication services.

**EROSION AND SEDIMENT CONTROL - GENERAL**

- ENG16. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG17. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

**ADVICE**

- ADV1. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.
- ADV2. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* in regard to Appeal Rights.
- ADV3. Infrastructure charges are now levied by way of an Infrastructure Charges Notice, issued pursuant to section 119 of the *Planning Act 2016*.
- ADV4. Council is offering a reduction infrastructure charges payable through the development incentive scheme, which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.
- For further information or an application form please refer to the rules and procedures available on Council's website.
- ADV5. This Material Change of Use development approval does not permit building works or operational works requiring further assessment. It is incumbent upon the applicant to determine which other permits will be required.
- ADV6. The approved development should adopt all necessary recommendations outlined in the Bush Fire Risk Assessment and Bushfire Management Plan (BPAD) dated April 2022.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 11:30am, General Manager Liveability Darryl Brooks returned to the meeting.

**17.3 SOUTH BURNETT REGIONAL HOUSING ACTION PLAN DRAFT REPORT**

**RESOLUTION 2023/132**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council;

- (a) Adopt the draft South Burnett Local Housing Action Plan
- (b) Undertake community consultation with local stakeholder groups, and
- (c) Post community consultation submit final report to a future Council meeting for final adoption.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 11:43am, Strategic Procurement Coordinator Louise Reidy entered the meeting.

At 11:44am, Lease Officer Cathy Jackson entered the meeting.

**17.4 INFRASTRUCTURE CHARGES & PLANNING INCENTIVES**

**RESOLUTION 2023/133**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That

1. South Burnett Regional Council approve the extension to the Developer Incentive Scheme (DIS) for 2 years to 31 December 2025. The proposed 2-year extension provides a reasonable amount of time for developers to move the through the planning application process, and progress to a stage where a development can be implemented in time to take advantage of the reduction in charges available.

Description	Criteria
Effective Dates	1 January 2024 to 31 December 2025
Applicable Development	All development is eligible if located within the South Burnett Regional Council area
Infrastructure charges discounts	<ul style="list-style-type: none"> <li>▪ 50% discount for any commercial use or industrial activity;</li> <li>▪ 50% discount for long-term employment generating development;</li> <li>▪ 75% discount for Reconfiguring a lot for Residential development;</li> </ul>

	<ul style="list-style-type: none"> <li>▪ 75% discount for Residential development; (excluding in the Rural Residential Zone)</li> <li>▪ 100% discount for Residential development in the Rural Residential zone; or</li> <li>▪ 100% discount for Rural or Tourist activity (eg. Short-term accommodation) in the rural zone.</li> </ul>
Recommendation and Approval	Manager Environment and Planning recommends reduction in infrastructure charges, for approval by the Chief Executive Officer.
Infrastructure Agreement	Approval for Chief Executive Officer to enter into Infrastructure Agreement with applicant.

2. Approve the release of the forms and guidelines to support and promote the Development Incentive Scheme, as presented:
  - Fact Sheet – Development Incentives;
  - Application form;
  - Appendix A: Rules and procedures; and
  - Appendix B: Definitions
3. Council delegate to the CEO the power, under the *Planning Act 2016* (Qld), to enter into an Infrastructure Agreement between Council and the applicant (developer) and apply the relevant discount per Council policy under the Developer Incentive Scheme.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**17.4.1 QUESTION ON NOTICE - COMPARISON OF INFRASTRUCTURE CHARGES**

Question on notice from Cr Duff:

Can a full report be brought back with a comparison of infrastructure fees and charges between other Council's?

**17.5 APPLICATION FOR FUNDING UNDER THE SAFE PLACES EMERGENCY ACCOMMODATION INCLUSION ROUND**

**RESOLUTION 2023/134**

Moved: Cr Danita Potter  
 Seconded: Cr Kathy Duff

That South Burnett Regional Council endorse the application for grant funding under the safe places emergency accommodation program to construct emergency accommodation for women and children experience family and domestic violence (FDV).

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**17.5.1 QUESTION ON NOTICE - APPROVED SUBDIVISIONS IN THE REGION**

Question on notice from Cr Erkens:

Can a report on the approved subdivisions within the region be brought back to Council?

**MOTION**

**RESOLUTION 2023/135**

Moved: Cr Gavin Jones  
 Seconded: Cr Scott Henschen

That the late agenda items be dealt with.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**10.6 CONTRACTS ENTERED INTO OVER \$200,000 2023/2024 FINANCIAL YEAR TO DATE**

**RESOLUTION 2023/136**

Moved: Cr Jane Erkens  
 Seconded: Cr Scott Henschen

That this report be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**14.1 DRAFT WASTE STRATEGY 2024-2029**

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**RESOLUTION 2023/137**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council resolves:

1. To adopt the draft Waste Strategy 2024-2029 as a guiding document for improved waste management and resource recovery practices; and
2. Endorse a public consultation process in accordance with the Waste Reduction and Recycling Act 2011 for a minimum period of 28 days; and
3. Prior to adopting the final Waste Strategy 2024-2029 at a future Council meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****18 QUESTIONS ON NOTICE**

Nil

**19 INFORMATION SECTION**

Nil

**20 CONFIDENTIAL SECTION**

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**RESOLUTION 2023/138**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**20.1 Renewal of Lease - SBCare Incorporated**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**20.2 Future use of Adermann Park - Lot 488 on Crown Plan FY2753**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

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**20.3 Assessment 30204-00000-000 - Payment Plan**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**20.4 Request to remove assessment 22367-00000-000 from Sale of Land list**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**20.5 Consideration for Remission on Rates - Assessment 20111-00000-000 & 23970-00000-000**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**20.6 Consideration for remission on rates - Assessment 14513-00000-000**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**20.7 Request for waiver of rates - Kumbia Tennis Association**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**20.8 SBRCQ 2223\_135 Purchase of PPE Field Uniforms**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 12:03pm, Manager Finance & Sustainability Kerri Andersen left the meeting.

At 12:05pm, Manager Finance & Sustainability Kerri Andersen returned to the meeting.

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**RESOLUTION 2023/139**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 12:50pm, Strategic Procurement Coordinator Louise Reidy left the meeting.

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**20.1 RENEWAL OF LEASE - SBCARE INCORPORATED**

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**RESOLUTION 2023/140**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That:

1. The South Burnett Regional Council, in accordance with S236(1)(c)(iii) of the Local Government Regulation 2012, enter a Lease with SBCare Incorporated for a term of two (2) years with two (2) options to renew for an additional two (2) years for \$2,500 per annum (plus GST) and all outgoings including rates, fees and charges for Part of Lot 6 on SP274891, known as Kingaroy Town Common Hall, 10 Oliver Bond Street, Kingaroy for use by the Kingaroy Senior Citizens Club Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease between Council and SBCare Incorporated on terms and conditions the Chief Executive Officer reasonably considers satisfactory to Council.
3. South Burnett Regional Council provide a letter of support for SBCare to apply for future grant funding to upgrade the front access to PWD compliant access, purchase new chairs or equipment for the hall and install a shade awning at the front of the building, provided that:
  - (a) SBCare obtains any necessary building, planning or other statutory approvals necessary for the works;
  - (b) SBCare must hold a minimum \$20M Public Liability, Volunteer Workers Insurance and/or Workcover policy for the period of the works;
  - (c) All works must be carried out by suitably qualified and experienced contractors. The contractor must provide to the Association, copies of appropriate licences, Work Safe Method Statement or Risk Assessment to undertake the works;
  - (d) SBCare is responsible for the disposal of all rubbish and waste materials from the site and any associated commercial/industrial tipping fees; and
  - (e) SBCare acknowledges that it will be responsible for all ongoing repairs and maintenance of the asset.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

**CARRIED 5/1**

**20.2 FUTURE USE OF ADERMANN PARK - LOT 488 ON CROWN PLAN FY2753**

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**RESOLUTION 2023/141**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That South Burnett Regional Council:

1. To undertake community consultation to seek views on the future use of Lot 488 on FY2753 from Reserve for Park and Recreation to Road Reserve.
2. That the outcomes from the community consultation be provided to a future Council meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****20.3 ASSESSMENT 30204-00000-000 - PAYMENT PLAN**

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**RESOLUTION 2023/142**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council delegate authority to the Chief Executive Officer to negotiate a suitable payment arrangement with the owner of assessment 30204-00000-000.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**20.4 REQUEST TO REMOVE ASSESSMENT 22367-00000-000 FROM SALE OF LAND LIST**

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**RESOLUTION 2023/143**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. Approve the payment plan of \$340 per fortnight on assessment 22367-00000-000 and agree to remove the property from the current sale of land list.
2. No interest will be charged while the payment arrangement is being upheld.
3. Should the owner default on the agreed payment plan, the payment arrangement will be cancelled as per the debt collection policy.
4. If the payment arrangement is cancelled due to default, normal debt collection procedures will continue and may result in the property being included in the 2024 sale of land list.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**20.5 CONSIDERATION FOR REMISSION ON RATES - ASSESSMENT 20111-00000-000 & 23970-00000-000**

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**RESOLUTION 2023/144**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council

1. Does not accede to the request for a rate remission for rate assessment 20111-00000-000 effective from 1 July 2023 as it is not fully compliant with Council's policy.
2. Does accede to the request for a rate remission for rate assessment 23970-00000-000 effective from 1 July 2023

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**20.6 CONSIDERATION FOR REMISSION ON RATES - ASSESSMENT 14513-00000-000**

**RESOLUTION 2023/145**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council does not accede to the request for a rate remission for the property located at L178 RP174261, L179-180 FY93 as it does not fully comply with Revenue Policy 2023/2024 – Statutory005.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**20.7 REQUEST FOR WAIVER OF RATES - KUMBIA TENNIS ASSOCIATION – ASSESSMENT 12881-00000-000**

**RESOLUTION 2023/146**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That South Burnett Regional Council waive rates charges and interest to the value of \$1,306.15 for the period of 1 July 2022 to 31 December 2023 on Assessment 12881-00000-000.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**20.8 SBRCQ 2223\_135 PURCHASE OF PPE FIELD UNIFORMS**

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**RESOLUTION 2023/147**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That Council approves the recommendation to establish a 12-month supply arrangement for Hi-Visibility Field Uniforms with CA Design and Print.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**21 CLOSURE OF MEETING**

**The Meeting closed at 12:59pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 22 November 2023.**

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**CHAIRPERSON**

**8 NOTICES OF MOTION**

Nil

**9 BUSINESS OUTSTANDING****9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 27-09-2023**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting

**SUMMARY**

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

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**OFFICER'S RECOMMENDATION**

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

**BACKGROUND**

N/A

**ATTACHMENTS**

1. Business Outstanding Table

# **BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

**Meeting Date: 22 November 2023**

**Attachment No: 1**

Meeting	Subject	Resolution	Notes
Council 25/10/2023	Regional University Study Hubs - 2023 Application Round	<p><b>RESOLUTION 2023/123</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council apply to the Regional University Study Hubs – 2023 Application Round.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<b>CARRIED 6/0</b>
Council 25/10/2023	Requesting Council Name Two new Roads as Part of Subdivision at 241 Izzards Road South Nanango	<p><b>RESOLUTION 2023/122</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council name the two roads part of subdivision at 241 Izzards Road, South Nanango:</p> <ul style="list-style-type: none"> <li>o Road 1 – Cripps Road</li> <li>o Road 2 – Cross Road</li> </ul> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<b>CARRIED 6/0</b>
Council 25/10/2023	Jubilee Park Legacy Issues	<p><b>RESOLUTION 2023/124</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council delegate powers to the Chief Executive Officer under <i>Section 257 of the Local Government Act 2009</i> to continue to meaningfully engage in</p>	

	<p>correspondence to resolve this legacy issue amicably and should negotiations fail, then to obtain legal advice on, and if deemed appropriate initiate proceedings under ss. 98 to 108B (Division 5 of Part 6) of the Land Title Act 1994.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council 25/10/2023</p> <p>Change Application (minor change) under section 81 and 86 of the Planning Act 2016 - reconfiguring a lot (boundary realignment) at Bunya Highway &amp; Borcherts Hill Road, Murgon (and described as Lot 40 on RP160652 &amp; Lot 2 on RP160737) - Applicant L &amp; S Maroske c/- ONF Surveyors</p>	<p><b>RESOLUTION 2023/130</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Scott Henschen</p> <p>The change request pursuant to s81 and s86 under the <i>Planning Act 2016</i> be approved subject to the following changes as outlined below. Amended conditions shown in bold and deleted conditions shown in strikethrough.</p> <p>DEVELOPMENT PERIOD - RAL</p> <p>GEN2. The currency period for this development approval for reconfiguring a lot is <b>24 months</b> <del>twelve (12)</del> months after the development approval starts to have effect. <b>The currency period now ends on 21 December 2024.</b> The development approval will lapse unless the survey plan for all works and stages required to be given to Council for approval is provided within this period.</p> <p>TELECOMMUNICATION AND ELECTRICITY</p> <p>ENG6. <del>Provide electricity supply to all lots within the development to comply with Ergon Energy's requirements.</del></p> <p><del>Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.</del></p> <p><b>Proposed Lot 114 is to be serviced as follows:-</b></p> <p><b>Alternative Power Condition Part A</b></p>

<p>a. Enter into an agreement to provide reticulated electricity and provide evidence of the agreement from the applicable retailer; or</p> <p>b. Where upon evidence of written agreement from the retailer, provide detailed specifications of an alternative power source considering at least the following:</p> <ul style="list-style-type: none"> <li>i. Collection assembly and construction/mounting method;</li> <li>ii. Method of power storage;</li> <li>iii. Necessity for backup in the event or failure of sub-optimal alternative power generation.</li> </ul> <p>c. Submit confirmation from a suitably qualified professional that the alternative power source is at all times reasonably capable of meeting demand/consumption intended for the site and in accordance with the classification of the particular building sought (building classification to be taken as that in effect at the time for any new structure or event triggering the need for upgrade to existing work).</p> <p><b>Alternative Power Condition Part B</b></p> <p>d. Submit a statutory declaration confirming;</p> <ul style="list-style-type: none"> <li>i. The landowner agrees to assume full responsibility for provision of a suitable power source to the site in accordance with SBRC Planning Scheme Policy.</li> </ul> <p><b>Alternative Power Condition Part C</b></p> <p>e. Notify future owners that responsibility to provide a suitable power source to the site must be assumed upon receipt of property deeds.</p> <p><b>Timing:</b> Prior to the endorsement of the survey plan.</p> <p><b>The remaining conditions under RAL22/0031 are applicable.</b></p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>		
<p>Council 25/10/2023</p>	<p>Renewal of Lease - South Burnett Western Performance Club Inc.</p>	<p><b>RESOLUTION 2023/129</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p>

	<p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. resolves that the exception in <i>Local Government Regulation 2012 section 236 (1)(b)(ii)</i> applies to Council for the disposal by way of grant of a Trustee Lease of the valuable non-current asset, which is Lot B in Lot 174 on Crown Plan FY803924 with South Burnett Western Performance Club Inc for a term of ten (10) years; and</li> <li>2. delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee Lease between Council and South Burnett Western Performance Club Inc on terms and conditions that Chief Executive Officer considers satisfactory to Council.</li> </ol> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council 25/10/2023</p> <p>Adoption of Council's Annual Report 2022/2023</p>	<p><b>RESOLUTION 2023/114</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p> <p>That Council adopt the South Burnett Regional Council 2022/2023 Annual Report for the period 1 July 2022 to 30 June 2023.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council 25/10/2023</p> <p>Minutes of the Corporate Risk &amp; Audit Advisory Committee Meeting held on 5 October 2023</p>	<p><b>RESOLUTION 2023/106</b></p> <p>Moved: Cr Scott Henschen Seconded: Cr Jane Erkens</p> <p>That the Minutes of the Corporate Risk &amp; Audit Advisory Committee Meeting held on 5 October 2023 be received.</p>

		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council 25/10/2023</p>	<p>Notice of Motion - South Burnett Drought Support Committee</p>	<p><b>RESOLUTION 2023/107</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council in partnership with BIEDO form a South Burnett Drought Support Committee to collect and distribute donations for farmers struggling with drought across our region.</p> <p>Committee Members to be:</p> <ul style="list-style-type: none"> <li>• Mistrel Badesso (General Manager BIEDO)</li> <li>• Alan Broome (BIEDO)</li> <li>• 2 * Representative from Red Earth</li> <li>• Cr Kathy Duff (Portfolio Rural Resilience &amp; Chair Council Disaster Recovery Committee)</li> <li>• Cr Scott Henschen (Vice Chair Council Disaster Recovery)</li> </ul> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>

<p>Council 25/10/2023</p>	<p>Adoption of the South Burnett Regional Council Pre Lodgement Development Application Meetings Policy - Strategic031</p>	<p><b>RESOLUTION 2023/112</b>                   Moved: Cr Kirstie Schumacher                  Seconded: Cr Kathy Duff                   That the South Burnett Regional Council Pre-Lodgement Development Application Meetings Policy – Strategic031 be adopted as presented.   <u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen   <u>Against:</u> Nil</p>
<b>CARRIED 6/0</b>		
<p>Council 25/10/2023</p>	<p>Notice of Motion - Extension to QRA Funding</p>	<p><b>RESOLUTION 2023/108</b>                   Moved: Cr Kathy Duff                  Seconded: Cr Danita Potter                   That Council apply for an extension to the current QRA funding that is being rolled out by BIEDO to the end of March 2024.   <u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen   <u>Against:</u> Nil</p>
<b>CARRIED 6/0</b>		
<p>Council 25/10/2023</p>	<p>Media to Communicate Roadside Grazing Information</p>	<p><b>RESOLVED 2023/110</b>                   That Media communicate roadside grazing information.</p>

<p>Council 25/10/2023</p>	<p>SBRCQ 2223_135 Purchase of PPE Field Uniforms</p>	<p><b>RESOLUTION 2023/147</b>                  Moved: Cr Kathy Duff                  Seconded: Cr Kirstie Schumacher                  That Council approves the recommendation to establish a 12-month supply arrangement for Hi-Visibility Field Uniforms with CA Design and Print.  <u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen  <u>Against:</u> Nil</p>
<p>Council 25/10/2023</p>	<p>Outline Council's Intent in a Planning Policy</p>	<p><b>RESOLVED 2023/113</b>                  That Council include in an appropriate planning policy, that Council's intent is to assist, support and encourage development.</p>
<p>Council 25/10/2023</p>	<p>Question on Notice - Approved Subdivisions in the Region</p>	<p>Question on notice from Cr Erkens:                  Can a report on the approved subdivisions within the region be brought back to Council?</p>
<p>Council 25/10/2023</p>	<p>Question on Notice - Comparison of Infrastructure Charges</p>	<p>Question on notice from Cr Duff:                  Can a full report be brought back with a comparison of infrastructure fees and charges between other Council's?</p>
<p>Council 25/10/2023</p>	<p>Future use of Adermann Park - Lot 488 on Crown Plan FY2753</p>	<p><b>RESOLUTION 2023/141</b>                  Moved: Cr Scott Henschen                  Seconded: Cr Kathy Duff                  That South Burnett Regional Council:</p>

**CARRIED 6/0**

		<p>1. To undertake community consultation to seek views on the future use of Lot 488 on FY2753 from Reserve for Park and Recreation to Road Reserve.</p> <p>2. That the outcomes from the community consultation be provided to a future Council meeting.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
<p>Council 25/10/2023</p>	<p>South Burnett Regional Housing Action Plan Draft Report</p>	<p><b>RESOLUTION 2023/132</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council;</p> <p>(a) Adopt the draft South Burnett Local Housing Action Plan</p> <p>(b) Undertake community consultation with local stakeholder groups, and</p> <p>(c) Post community consultation submit final report to a future Council meeting for final adoption.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>16 Nov 2023 1:18pm Turner, Paul</b> Stakeholder consultation is being undertaken and feedback is being consolidated.</p> <p><b>CARRIED 6/0</b></p>

Council  
25/10/2023

Other Change to an Existing Development Approval (MCU22/0022 - dated 19 April 2023) Material Change of Use for Short-Term Accommodation at 17 Fork Hill Drive, Moffatdale (and described as Lot 22 on SP221464).  
Applicant: Lusso Retreats Pty Ltd C/- ONF Surveyors

**RESOLUTION 2023/131**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Jane Erkens

The Other Change request for Short-term accommodation is approved subject to the following conditions:

**GENERAL**

GEN1. Maintain access at all times as shown on the approved plan as amended in red:

Drawing Title	Prepared By	Ref. No.	Rev.	Date
Cover Sheet	McLaren Design	00	Revision J	02/11/21
Site Plan	McLaren Design	03	Revision J	02/11/21
Proposed Floor Plan	McLaren Design	04	Revision J	02/11/21
Elevations	McLaren Design	05	Revision J	02/11/21
Elevations	McLaren Design	06	Revision J	02/11/21
Cover Sheet	McLaren Design	00	Revision F	28/06/22
Proposed Floor Plan	McLaren Design	04	Revision F	28/06/22
Elevations	McLaren Design	05	Revision F	28/06/22

GEN2. The currency period for this development approval for a Material change of use is six (6) years after the development approval starts to have affect. The development approval will lapse unless otherwise agreed.

**PLANNING – MCU**

PLAN1. At all times, Short-term accommodation must be maintained in conjunction with a permanent and reasonable residential use.

*Guideline: this condition is imposed to ensure that use of the premises is consistent with expectation that a Rural residential zone retain a predominant residential use (within the zone/locality).*

(a) The short-term accommodation use can occur in one or more of the structures identified on the approved plans however, capacity for the permanent reasonable residential accommodation must be maintained at all times.

*Guideline: this condition is imposed to ensure a residential use of the premises is maintained at all times, and short-term accommodation is a secondary and subordinate use of the premises in the Rural residential zone. Any greater use of the site by commercial short term accommodation activities will require alternate building standards and certifications, and*

*demonstration of fire safety and accessibility standards for a commercial premises and not a residential dwelling will apply.*

(b) The Short-term accommodation is to operate in accordance with the following definition at all times:

*The Planning Regulations 2017 (Schedule 24) define 'Short-term accommodation' to mean: "(i) providing accommodation of less than 3 consecutive months to tourists or travellers; or (ii) a manager's residence, office or recreation facilities for the exclusive use of guests, if the use is ancillary to the use in subparagraph (i)."*

PLAN2. Prior to commencement of use, approved structures must be connected to power with certification provided by a licensed installer, and that the on-site sewerage system can serve the maximum number of persons on site and is in accordance with conditions PLAN3 and PLAN4.

PLAN3. Prior to commencement of use, submit for Council approval, a revised plan of layout demonstrating:

(a) That the on-site wastewater system is located outside of the Covenant Area on site; and

(b) The location of 'existing', and approved buildings (including those approved at MCU22/0022), decks, driveway, on-site parking spaces, effluent disposal and dispersal areas.

PLAN4. Prior to commencement of use, and within 3 months of this development permit approval date, provide, for Council records, a Statutory Declaration signed by the owner and operator of the short-term accommodation stating that the premises will not be operated or used as a 'Party House' defined as follows:

*Premises used to provide, for a fee, accommodation, or facilities for guests where:*

a) *Guests regularly use all or part of the premises for parties (bucks parties, hens parties, raves, or wedding receptions, for example); and*

b) ~~*The accommodation or facilities are provided for a period of less than 10 days; and*~~

c) *The owner of the premises does not occupy the premises during that period.*

PLAN5. Outdoor lighting must be provided for guests, but not cause a nuisance for a neighbouring dwelling.

PLAN6. Prior to commencement of use, provide and maintain a waste bin storage area for the Short-term accommodation that is screened from the view of neighbouring dwellings.

PLAN7. Prior to commencement of use, submit evidence to Council to record the installation of a professionally made weather-proof sign erected on the property street frontage, that is clearly legible, must be maintained with:

- a) Approximate 0.3 square meter face area;
- b) Displays the name of the property manager including their all-hours phone number; and
- c) The name of the short-term accommodation business.

PLAN8. Maintain records demonstrating that bookings and short stays occur within one or more of the approved structures, whilst always retaining capacity for a permanent residential use. Records must be made available to Council immediately upon request.

PLAN9. Provide 4 car parking spaces in accordance with the following:

- a) 3 parking spaces allocated for short-term accommodation.
- b) 1 parking space allocated for residential accommodation.

PLAN10. Non-residential cars associated with short-term accommodation is strictly limited to no more than 3 at all times.

*Guideline: this condition is imposed to ensure nonlocal traffic associated with the short-term accommodation development does not detract from other community member's reasonable expectation to enjoy a high level of residential amenity (as specified for the zone).*

PLAN11. At all times the following is to be maintained with respect to noise:

- a) Use of outdoor areas such as decks, patios, gazebos, yard and alike associated with the Short-term accommodation use, shall not be used between the hours of 10pm and 6am 7 days a week.
- b) Guest arrivals and departures shall not occur between the hours of 10pm and 6am.
- c) Where separate waste contracting services are required, onsite servicing must only occur between the hours of 8am and 6pm Monday to Friday.

PLAN12. There is to be no amplified music associated with the Short-term accommodation use at all times.

PLAN13. Prepare a document notifying all short-term accommodation guests of the noise limitations imposed in association with use of the short-term accommodation:

- a) Provide documentation outlining Terms and Conditions regarding the above noise limitations prior to acceptance of guest bookings.

#### **WASTE SERVICING**

PLAN14. Submit to Council an onsite waste management plan prepared by a suitably qualified professional accounting for the following:

- Waste streams resulting from the Short-term accommodation use.
- Waste streams resulting from permanent residential use.
- Frequency of waste removal required.
- Bin location and washdown facilities.
- Refuse collection vehicle type and bin type.

PLAN15. Install a bin corral of suitable dimension to accommodate required bins. The bin corral is not to be located within 10m of a common boundary to land zoned as rural residential.

a) Submit to Council evidence that a bin corral (in the specified location) is installed prior to the commencement of the use (Short-term accommodation).

#### **LANDSCAPING**

PLAN16. The site is to be landscaped along the property frontage and driveway (excluding vehicle manoeuvring areas), prior to the use commencing. A detailed landscape plan prepared by suitably qualified person should incorporate defined gardens with three tier planting comprising of ground covers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system mulching.

Guidance on plant selection is provided in Branching Out – Your Handy Guide to tree Planting in the South Burnett.

#### **ENGINEERING WORKS**

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG3. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

#### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

#### **STORMWATER MANAGEMENT**

ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG7. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

#### **WATER SUPPLY**

ENG8. Provide a 45kl water tank for the main dwelling for consumption purposes and an additional 22.5kl water storage located no more than 10m from the main dwelling for firefighting purposes. Also provide a suitable supply of water for the additional Short-term accommodation uses.

#### **ON-SITE WASTEWATER DISPOSAL**

ENG9. Connect the development to an on-site wastewater disposal system, and upgrade where necessary, in accordance with the AS1547:2012 *On-site domestic wastewater management* and the Queensland Plumbing and Wastewater Code - 2019.

ENG10. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system (if necessary).

#### **PARKING**

ENG11. Design and construct all driveway and parking areas to provide a dust suppressive gravel.

ENG12. Provide a minimum of 3 car parking spaces for the short-term accommodation and 1 car parking space for the residential dwelling.

#### **VEHICLE ACCESS**

ENG13. Construct a residential crossover between the property boundary and the edge of the Fork Hill Drive pavement, having a minimum width of 4 metres, generally in accordance with Council's Standard Drawing No. 00049. Note that no culvert under the access is required.

ENG14. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (e.g. power pole, telecommunications pit), road infrastructure (e.g. street sign, street tree, etc).

#### **ELECTRICITY AND TELECOMMUNICATION**

ENG15. Connect the development to electricity and telecommunication services.

#### **EROSION AND SEDIMENT CONTROL - GENERAL**

ENG16. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG17. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

#### **ADVICE**

ADV1. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV2. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* in regard to Appeal Rights.

ADV3. Infrastructure charges are now levied by way of an Infrastructure Charges Notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV4. Council is offering a reduction infrastructure charges payable through the development incentive scheme, which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or an application form please refer to the rules and procedures available on Council's website.

ADV5. This Material Change of Use development approval does not permit building works or operational works requiring further assessment. It is incumbent upon the applicant to determine which other permits will be required.

ADV6. The approved development should adopt all necessary recommendations outlined in the Bush Fire Risk Assessment and Bushfire Management Plan (BPAD) dated April 2022.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

<p>Council 25/10/2023</p>	<p>Infrastructure Charges &amp; Planning Incentives</p>	<p><b>RESOLUTION 2023/133</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p> <p>That</p> <p>1. South Burnett Regional Council approve the extension to the Developer Incentive Scheme (DIS) for 2 years to 31 December 2025. The proposed 2-year extension provides a reasonable amount of time for developers to move the through the planning application process, and progress to a stage where a development can be implemented in time to take advantage of the reduction in charges available.</p>
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Description	Criteria
Effective Dates	1 January 2024 to 31 December 2025
Applicable Development	All development is eligible if located within the South Burnett Regional Council area
Infrastructure charges discounts	<ul style="list-style-type: none"> <li>▪ 50% discount for any commercial use or industrial activity;</li> </ul>

	<ul style="list-style-type: none"> <li>▪ 50% discount for long-term employment generating development;</li> <li>▪ 75% discount for Reconfiguring a lot for Residential development;</li> <li>▪ 75% discount for Residential development; (excluding in the Rural Residential Zone)</li> <li>▪ 100% discount for Residential development in the Rural Residential zone; or</li> <li>▪ 100% discount for Rural or Tourist activity (eg. Short-term accommodation) in the rural zone.</li> </ul>
Recommendation and Approval	Manager Environment and Planning recommends reduction in infrastructure charges, for approval by the Chief Executive Officer.
Infrastructure Agreement	Approval for Chief Executive Officer to enter into Infrastructure Agreement with applicant.

2. Approve the release of the forms and guidelines to support and promote the Development Incentive Scheme, as presented:

- Fact Sheet – Development Incentives;
- Application form;
- Appendix A: Rules and procedures; and
- Appendix B: Definitions

3. Council delegate to the CEO the power, under the *Planning Act 2016 (Qld)*, to enter into an Infrastructure Agreement between Council and the applicant (developer) and apply the relevant discount per Council policy under the Developer Incentive Scheme.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

Council 25/10/2023	Renewal of Lease - SBCare Incorporated	<b>RESOLUTION 2023/140</b>  Moved: Cr Danita Potter Seconded: Cr Kathy Duff
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That:

1. The South Burnett Regional Council, in accordance with *S236(1)(c)(iii) of the Local Government Regulation 2012*, enter a Lease with SBCare Incorporated for a term of two (2) years with two (2) options to renew for an additional two (2) years for \$2,500 per annum (plus GST) and all outgoings including rates, fees and charges for Part of Lot 6 on SP274891, known as Kingaroy Town Common Hall, 10 Oliver Bond Street, Kingaroy for use by the Kingaroy Senior Citizens Club Inc.

2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease between Council and SBCare Incorporated on terms and conditions the Chief Executive Officer reasonably considers satisfactory to Council.

3. South Burnett Regional Council provide a letter of support for SBCare to apply for future grant funding to upgrade the front access to PWD compliant access, purchase new chairs or equipment for the hall and install a shade awning at the front of the building, provided that:

(a) SBCare obtains any necessary building, planning or other statutory approvals necessary for the works;

(b) SBCare must hold a minimum \$20M Public Liability, Volunteer Workers Insurance and/or Workcover policy for the period of the works;

(c) All works must be carried out by suitably qualified and experienced contractors. The contractor must provide to the Association, copies of appropriate licences, Work Safe Method Statement or Risk Assessment to undertake the works;

(d) SBCare is responsible for the disposal of all rubbish and waste materials from the site and any associated commercial/industrial tipping fees; and

(e) SBCare acknowledges that it will be responsible for all ongoing repairs and maintenance of the asset.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

**CARRIED 5/1**

<p>Council 25/10/2023</p>	<p>Application for funding under the Safe Places Emergency Accommodation Inclusion Round</p>	<p><b>RESOLUTION 2023/134</b></p>
		<p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p>
		<p>That South Burnett Regional Council endorse the application for grant funding under the safe places emergency accommodation program to construct emergency accommodation for women and children experience family and domestic violence (FDV).</p>
		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
<p><b>CARRIED 6/0</b></p>		
<p>Council 27/09/2023</p>	<p>Bus Shelter Structures in Crawford and Kumbia</p>	<p><b>RESOLUTION 2023/80</b></p>
		<p>Moved: Cr Scott Henschen Seconded: Cr Danita Potter</p>
		<p>That South Burnett Regional Council consider the allocation of \$22,000 for a suitable shelter structure in Crawford, in the 2023/24 Capital Works first quarter budget review.</p>
		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
<p><b>CARRIED 6/0</b></p>		
<p>Council 27/09/2023</p>	<p>2027/2028 Regional Roads &amp; Transport Group (RRTG) Funding Nominations</p>	<p><b>RESOLUTION 2023/81</b></p>
		<p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p>
		<p>That South Burnett Regional Council nominate Memerambi Barkers Creek Road, Corndale Road, Kingaroy Barkers Creek Road and Kumbia Road for 2027/28 TIDS funding as part of the future capital works program.</p>

		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
Council 27/09/2023	Petition Requesting Improvements to Brisbane Street East Nanango Drainage and footpath between Drayton Street and Hospital Terrace	<p><b>RESOLUTION 2023/79</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council Officers scope and add future drainage and footpath works to Council's project list to be considered in future budget deliberations.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
Council 27/09/2023	Flynn Electorate Infrastructure Priorities	<p><b>RESOLUTION 2023/75</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Scott Henschen</p> <p>That Council nominate the following projects for the Flynn Electorate potential infrastructure projects:</p> <ul style="list-style-type: none"> <li>a) Mundubbera Durong Road</li> <li>b) Proston Boondooma Road</li> <li>c) Memerambi Gordonbrook Road</li> <li>d) Footpath Improvements – Proston &amp; Hivesville</li> <li>e) Wondai Industrial Estate Stage 2 Works</li> <li>f) Park and Recreational Facility Upgrades – Proston, Hivesville, Tingoora and Wondai</li> <li>g) Drainage Improvements – Tingoora</li> </ul>

**20 Oct 2023 8:28am  
Paterson, Lynelle -  
Completion**  
Completed by Paterson,  
Lynelle (action officer) on  
20 October 2023 at 8:28:29  
AM - Letter sent

- h) Tourism Signage
- i) Barlil Weir (Advocacy Role)
- k) Boondooma Dam/ Manar Park & Surrounds Blackspot

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

Council Christmas  
27/09/2023 Closedown

**RESOLUTION 2023/76**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Committee recommends to Council that:

1. Council closes administration offices, depots and library facilities on Friday, 15 December 2023 at the following times for the purpose of allowing Council employees to attend the staff Christmas function:
  - Blackbutt – 11:00am
  - Kingaroy – 12:00pm
  - Murgon – 10:45am
  - Nanango – 11:15am
  - Proston – 10:45am
  - Wondai – 11:30am
2. Council will generally be closed from 3pm Friday 22 December 2023 and re-open on Tuesday 2 January 2024.
3. Key skeleton staff are rostered on to undertake on-call and emergency work where required during the Christmas Closedown period.
4. Parks staff and 1 Tourism staff member will be required to work as advised through the Christmas period with the exception of Public Holidays.
5. Operational/Field staff will operate on a skeleton staff arrangement from Friday 15 December 2023 to Tuesday 2 January 2024.

	<p>6. Council will advise employees to use leave accrued leave entitlements (e.g. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council 27/09/2023</p> <p>SBRCQ 2223_135 Purchase of PPE Field Uniforms</p>	<p><b>RESOLUTION 2023/100</b></p> <p>Moved: Cr Scott Henschen Seconded: Cr Danita Potter</p> <p>That the item 20.1 be lifted from table</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p> <p><b>COMMITTEE RECOMMENDATION</b></p> <p>Moved: Cr Scott Henschen Seconded: Cr Gavin Jones</p> <p>That Council approves the recommendation to establish a 12-month supply arrangement for Hi-Visibility Field Uniforms with Safety Quip.</p> <p><b>RESOLUTION 2023/101</b></p> <p>Moved: Cr Scott Henschen Seconded: Cr Gavin Jones</p> <p>With the consent of the mover and seconder, leave of the meeting was sought to have the motion withdrawn.</p>

<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>		
<p><b>RESOLUTION 2023/102</b></p> <p>Moved: Cr Gavin Jones Seconded: Cr Scott Henschen</p> <p>That the CEO, through the procurement section, review the tender and bring a further report to October General Council meeting.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>		
Council 27/09/2023	Question on Notice - Previous Year Christmas Tree Costing	Question on notice from Cr Henschen: When was the last time there was a budget of this calibre and how long did the decorations last?
Council 27/09/2023	Youth Engagement Hub - Kingaroy	<p><b>RESOLUTION 2023/95</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That</p> <ol style="list-style-type: none"> <li>1. The Co-ordinator of Community Development Officer liaise with CTC Inc. and Council's Regional Librarian and Youth Council to formulate a twelve-month youth focused program to commence in April 2024; and</li> <li>2. To seek grant funding to deliver the program into the community.</li> </ol>

		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council 27/09/2023</p>	<p>Management of Reserve for Memorial Park - Trustee Lease and extension to Wondai Memorial Pool Facility</p>	<p><b>RESOLUTION 2023/91</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p> <p>That</p> <ol style="list-style-type: none"> <li>1. South Burnett Regional Council resolves that the exception in <i>Local Government Regulation 2012 section 236 (1)(b)(i)</i> applies for the disposal by grant of a Trustee Lease to the valuable non-current asset which is part of the land comprising of part of Lot 1 on CP904146, to Returned &amp; Services League of Australia [Queensland Branch] Wondai Sub-Branch Inc.</li> <li>2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee Lease between Council and Returned &amp; Services League of Australia [Queensland Branch] Wondai Sub-Branch Inc. on terms and conditions the Chief Executive Officer reasonably considers satisfactory to Council.</li> <li>3. Council provides to Returned &amp; Services League of Australia [Queensland Branch] Wondai Sub-Branch Inc. (the Association) a Letter of Landowners Consent to apply for grant funding to develop a community Memorial Park, provided that:             <ol style="list-style-type: none"> <li>(a) All planning applications, if required, are sought and approval granted prior to the commencement of work.</li> <li>(b) The Association holds a of \$20 Million Public Liability, Volunteer Worker Insurance and/or Workcover policy for the project period.</li> <li>(c) All works must be carried out by a suitably qualified and experienced contractor who must provide to the Association, copies of all licences, Work Safe Method Statements or Risk Assessments to undertake the works.</li> <li>(d) All works must be located within the boundary of the proposed Trustee Lease.</li> <li>(e) All relevant legislation and regulations are adhered to including those relevant to vegetation protection, cultural heritage, and native title legislation.</li> </ol> </li> </ol>

	<p>(f) Arrangements are to be put in place to mitigate nuisance and dust to neighbouring residents during the works.</p> <p>(g) The Association will be responsible for the disposal of all rubbish and waste materials from site and any commercial/industrial tipping fees.</p> <p>(h) The association will be responsible for the ongoing maintenance of the Memorial Park.</p> <p>(i) Upon Termination of the Trustee Lease the Association must return the site to its original condition prior to commencement of the lease.</p> <p>4. South Burnett Regional Council approve the extension of the Wondai Memorial Pool for inclusion of a community gym facility.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council Ringsfield 27/09/2023 House Advisory Committee</p>	<p><b>RESOLUTION 2023/94</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That</p> <p>1. That Ringsfield House be open by appointment with tours being conducted by Volunteers that have been inducted as per the Volunteer process of the Visitor Information Centre with reporting to the Visitor Enhancement Officer and the Tourism Officer.</p> <p>2. That Ringsfield House be promoted as a community facility and venue and is open to hirers who wish to run community led events.</p> <p>3. That a stocktake of current artefacts be completed and a future recommendation is made from the committee to reduce the number of artefacts.</p> <p>4. That any volunteers wishing to participate in undertaking work at the house are inducted and managed by Council (excluding those working for a hirer incorporated group).</p> <p>5. An amendment is made to the 2023/2024 fees and charges for group tours of Ringsfield House for \$5.00 per person.</p>

	<p>6. That the minutes of the July 2023 and August 2023 Ringsfield House Advisory Committee be received for information.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council Meeting with 23/08/2023 Councillors &amp; Red Earth</p>	<p><b>RESOLVED 2023/62</b></p> <p>That the Councillors &amp; Red Earth management committee meet to discuss activities and further programmes.</p>
<p>Council Delegates at 23/08/2023 the LGAQ Annual Conference 2023</p>	<p><b>RESOLUTION 2023/40</b></p> <p>Moved: Cr Scott Henschen Seconded: Cr Kirstie Schumacher</p> <p>That Acting Mayor Gavin Jones and Cr Jane Erkens attend the LGAQ Annual Conference as delegates.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council WBBROC AGM 23/08/2023</p>	<p><b>RESOLUTION 2023/41</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher</p> <p>That CEO Mark Pitt, Acting Mayor Jones and Cr Duff be nominated as delegates on behalf of South Burnett Regional Council.</p>

	<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p> <p><b>RESOLUTION 2023/42</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council note the following changes to the August rates notices:</p> <ul style="list-style-type: none"> <li>• Change in issue date from the 18<sup>th</sup> of August 2023 to the 25<sup>th</sup> of August 2023</li> <li>• Change of due date from the 21<sup>st</sup> of September 2023 to the 28<sup>th</sup> of September 2023</li> </ul> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council 23/08/2023</p> <p>Extended Leave - Mayor Brett Otto</p>	<p><b>RESOLUTION 2023/36</b></p> <p>Moved: Cr Scott Henschen Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council grant Mayor Brett Otto a leave of absence for the period of 31 July 2023 to 31 October 2023 inclusive.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>

Council 23/08/2023	Minutes of the Special Council Meeting held on 21 June 2023	<p><b>RESOLUTION 2023/37</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That the Minutes of the Special Council Meeting held on 21 June 2023 be received.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<b>CARRIED 6/0</b>
Council 23/08/2023	Land Purchase for Mt Wooroolin Reservoir	<p><b>RESOLUTION 2023/70</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council note this report and delegate the authority to the CEO to purchase the additional land to accommodate the new reservoir</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>21 Sep 2023 12:15pm</b> <b>Allen, Samantha</b> Noted. Land purchase to negotiated</p>
Council 23/08/2023	Question on Notice - Financial Report of Interest on Overdue Rates	<p>Question on notice from Cr Schumacher:</p> <p>Can a full report be brought back to Council regarding the incorrect system calculation of interest on overdue rates?</p>	<p><b>16 Nov 2023 1:52pm</b> <b>Anderson, Kerri</b> Report will be brought to the December Finance Standing Committee</p>
Council 23/08/2023	Employment Services - Council Resolution	<p><b>RESOLUTION 2023/43</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Scott Henschen</p>	

	<p>That South Burnett Regional Council resolves it is satisfied that it would be impractical and disadvantageous for Council to invite quotes or tenders on certain occasions due to the specialised and confidential nature of the services provided to Council by the below list of Recruitment Service Providers:</p> <ul style="list-style-type: none"> <li>• Employment Matters (Local)</li> <li>• FNP Recruitment</li> <li>• Peak Services</li> <li>• McArthur</li> <li>• Leading Roles</li> <li>• Lo-Go</li> <li>• Osborne Richardson</li> </ul> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>	
<p>Council 23/08/2023</p> <p>Motion - South Burnett's Water Challenges</p>	<p><b>RESOLUTION 2023/47</b></p> <p>Moved: Cr Scott Henschen Seconded: Cr Kirstie Schumacher</p> <p>That Councillors, General Manager Infrastructure and CEO request a meeting with Acting Director-General Linda Dobe Department of Regional Development, Manufacturing and Water (DRDMW) and provide a deputation with regards to the criticality of South Burnett's water challenges.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>	<p><b>21 Sep 2023 12:24pm</b> <b>Allen, Samantha</b> Briefing position currently being compiled. Meeting to be arranged once complete</p>

<p>Council 19/07/2023</p>	<p>Wondai CBD Streetscape</p>	<p><b>RESOLUTION 2023/19</b></p>	<p><b>28 Jul 2023 2:44pm</b> <b>Champney, Kristy</b> Have sent to Infrastructure Planning. Awaiting update. <b>12 Sep 2023 3:03pm</b> <b>Allen, Samantha</b> Costing and staging options to be presented in November Standing Committee. Concept and construction design currently being finalised for community consultation</p>
		<p>Moved: Cr Kathy Duff Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council consider and provide feedback as to the results from the Community Consultation for this project including the following points:</p> <ul style="list-style-type: none"> <li>• Removal of two (2) traffic islands</li> <li>• Removal of the crossing</li> <li>• Proceed to final design including further design options for alternative footpath colours and construction materials which included colour options and ease of cleaning</li> <li>• Consideration be given to placement options and recognition of traditional owners in the design.</li> <li>• That the proposed final design be taken back to the affected business community and circulated to the broader Wondai community for final feedback before being endorsed by Council.</li> </ul> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	
		<p><b>CARRIED 5/0</b></p>	
<p>Council 19/07/2023</p>	<p>Animal Management</p>	<p><b>RESOLUTION 2023/25</b></p>	
		<p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council: -</p> <p>1. Undertakes community consultation on Council's animal management functions including:</p> <ul style="list-style-type: none"> <li>• Dog registration fees, categories, and registration areas</li> <li>• Potential introduction of an animal management charge in lieu of dog registrations</li> <li>• Responsible animal management initiatives</li> </ul>	

	<ul style="list-style-type: none"> <li>• Cat registrations</li> </ul> <p>2. A report be brought back to the October Infrastructure, Environment and Compliance Standing Committee Meeting after the community consultation process has been completed.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>CARRIED 5/0</b></p>
<p>Council 28/06/2023</p> <p>Rsl Kingaroy Memerambi Sub Branch Land Transfer</p>	<p><b>RESOLUTION 2023/680</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council:</p> <p>1. Decides by resolution that for the purposes of the <i>Local Government Regulation 2012</i>, section 236(2), that the exception in the <i>Regulation</i> section 236(1)(b) applies to Council in the disposal of the Land and the Assets as identified in the schedule, other than by tender or auction, to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch A.B.N. 637 843 440 87, because it is in the public interest to dispose of the Land and the Assets without a tender or auction to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch; and</p> <p>2. Resolves, under <i>Local Government Act 2009</i>, section 257, to delegate to the chief executive officer of Council, the power under section 262(3) of the <i>Act</i>, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the Land and the Assets to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch, for approval by Council.</p> <p style="text-align: center;"><b>Schedule (The Land)</b></p> <p>The <b>Land</b> comprising:</p> <p>(a) Lot 55 on Registered Plan 37004; and</p> <p>(b) Part of Lot 56 on Registered Plan 37004 (approximately 500m<sup>2</sup>).</p>	<p><b>19 Jul 2023 9:14am Turner, Paul</b> Seeking quote from Surveyors to complete realignment survey</p> <p><b>09 Aug 2023 4:25pm Turner, Paul</b> Quote accepted and Instructed to complete realignment and planning consultation to submission</p> <p><b>10 Oct 2023 3:43pm Turner, Paul</b> Planning application submitted by planning consultant.</p>

	<p>This is proposed to combine to form a new allotment with an approximate land area of approximately 1500m<sup>2</sup>, subject to formal survey being completed. An aerial view of the proposed land area is in attachment 1.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 5/0</b></p>
<p>Council 28/06/2023</p> <p>Parks Business Improvement Review by Shepherd</p>	<p><b>RESOLUTION 2023/665</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens</p> <p>That the Parks Business Improvement Review completed by Shepherd Asset Management Solutions be received for information and that a workshop be scheduled to discuss these findings and learnings in the first quarter of the 2023 – 2024 financial year.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 5/0</b></p>
<p>Council 28/06/2023</p> <p>Growing Regions Program - Round 1 Grant Opportunity</p>	<p><b>RESOLUTION 2023/649</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p> <p>That Council</p> <p>1. Note the information in this report and approve the submission of an Expression of Interest (EOI) for the Growing Regions Program – Round 1 grant opportunity, for Stage 1 of the WJ Lang Memorial Olympic Pool Complex redevelopment works project.</p>

		<p>2. If Council's EOI application is successful, approve the submission of a full application and the allocation of the required Council Contribution of \$6,000,000 in Council's capital works program and capital budget to enable the execution of the project.</p> <p><u>In Favour:</u> Crs Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Cr Jane Erkens</p> <p style="text-align: right;"><b>CARRIED 4/1</b></p>
Council 28/06/2023	QUESTION ON NOTICE - HIGHER DENSITY APPLICATIONS	<p>Question on notice from Cr Schumacher:</p> <p>Is there anything Council can do to make these applications to achieve a positive outcome?</p>
Council 28/06/2023	11.3 McCauley Weir Access Road - Road Safety Audi	<p><b>RESOLUTION 2023/655</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council:</p> <p>1. Budget \$90,000 for safety upgrades for McCauley Weir Road at the 2023/24 first quarter review to be allocated from capital program savings achieved in the 2022/23 financial year, and;</p> <p>2. Re-open McCauley Weir Road on a limited basis with controls and protocols to be implemented as needed by the Chief Executive Officer including a Council controlled lock only.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 5/0</b></p>
Council 28/06/2023	Performance Review Chief Executive 2023	<p><b>RESOLUTION 2023/681</b></p> <p>Moved: Cr Scott Henschen Seconded: Cr Jane Erkens</p>

	<p>1. That the South Burnett Regional Council receives the "Performance Review Report"</p> <p>2. That the South Burnett Regional Council provide a salary increase for the Chief Executive Officer of 4% from the 1<sup>st</sup> of July 2023.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
<p>Council 24/05/2023</p> <p>Register of Fees and Charges Schedule for 2023/2024</p>	<p><b>RESOLUTION 2023/557</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>1. That pursuant to <i>Section 97(2) of the Local Government Act 2009</i> the Register of Fees and Charges for the 2023/2024 year be adopted effective from 1 July 2023.</p> <p>2. That the fees relating to saleyards and dips, dog registrations, animal impounding and airports be brought back to Council for amendment once they have been relooked at.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>10 Jul 2023 8:10am Anderson, Kerri</b></p> <p>Fees and charges have been updated to reflect adopted amounts. Saleyard fees have come back to Council. Animal registrations and impounding will be brought back to Council later in the year.</p> <p><b>CARRIED 7/0</b></p>
<p>Council 24/05/2023</p> <p>Request for Construction of 1.7km of Nystrom Road Booie</p>	<p><b>RESOLUTION 2023/553</b></p> <p>Moved: Cr Gavin Jones Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council:</p> <ul style="list-style-type: none"> <li>advise the applicant that they can construct the road to Council standard after which it is maintained by Council or the applicant construct the road to a lesser standard as an access with a permit for works, which is not maintained by Council; and</li> </ul>	<p><b>08 Aug 2023 12:45pm Champney, Kristy</b></p> <p>Following up with the Works team to see where this is at.</p> <p><b>13 Sep 2023 4:00pm Champney, Kristy</b></p>

		<ul style="list-style-type: none"> <li>undertake the drainage work on the first floodway to be included in the 23/24 budget if the applicant constructs the road to Council standard.</li> </ul> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>Principal Project Manager (AK) has meet with the customer on site and advised that an 'environmental assessment report' needs to be carried out before any road works, particularly vegetation clearing works can be undertaken on this road. Council officers will continue to engage with property owner</p>
Council 24/05/2023	CEO KPI Development Workshop	<p><b>RESOLUTION 2023/585</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council appoint Peak Services, a local government industry body to facilitate the CEO KPI development workshop.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>CARRIED 7/0</b></p>
Council 24/05/2023	Advocacy Digital Plan	<p><b>RESOLUTION 2023/574</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council meets with NBN and the relevant telcos and uses the information provided to develop a digital plan for the South Burnett that can be used as a advocacy document for the Mayor and Councillors to take to the ALGA Assembly and the Ministerial meetings scheduled in Canberra later this year.</p> <ul style="list-style-type: none"> <li>The purpose of this plan will be to identify and agree on the existing black spots and seek to leverage the next rounds of Federal funding for regional connectivity and upgrades</li> </ul>	<p><b>14 Jul 2023 10:31am Pitt PSM, Mark</b> Workshop scheduled for 17 July to commence discussions on advocacy plans <b>20 Oct 2023 8:56am Pitt PSM, Mark</b></p>

	<p>with consideration to future opportunities to apply for disaster funding to acquire hybrid power cubes for use during disasters.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>Consideration with Council's advocacy programme and drafting - gathering information for development of the draft</p> <p><b>16 Nov 2023 2:18pm Pitt PSM, Mark</b></p> <p>Template for the report developed and population of information has commenced - rough draft to be circulated prior to end of calendar year</p>
<p>Council 26/04/2023</p> <p>Performance Review Chief Executive Officer - 2023</p>	<p><b>RESOLUTION 2023/505</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. Authorise the Mayor and Deputy Mayor to progress the review with Windsor Group as per the original proposal attached to this report.</li> <li>2. That Council engage an independent facilitator with the full Council and CEO to establish KPI's for 23/24 financial year to be adopted at the June Ordinary Meeting.</li> </ol> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>CARRIED 7/0</b></p>
<p>Council 26/04/2023</p> <p>KTP Pedestrian Visibility and PWD Shop Access</p>	<p><b>RESOLUTION 2023/510</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council writes to South Burnett Business groups articulating the strategic priority in our Corporate Plan relating to making our towns communities of choice for people living with disability and encouraging them to engage with their members and CBD businesses as to opportunities for improving PWD access.</p>	<p><b>28 Jul 2023 2:10pm Champney, Kristy</b></p> <p>Resolution sent to KTP Team 02.05.23. Awaiting outcome.</p> <p><b>21 Sep 2023 11:44am Allen, Samantha</b></p> <p>To be actioned in October</p>

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
		<b>CARRIED 7/0</b>	
Council 26/04/2023	Media Release - Baconfest	<p><b>RESOLVED 2023/519</b></p> <p>That a media release be prepared and forwarded advising the Community of the closures in regards to the BaconFest set up, pack up and duration of the event.</p>	
Council 29/03/2023	Kingaroy CBD People with Disabilities (PWD) Parking Review	<p><b>RESOLUTION 2023/459</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Scott Henschen</p> <ol style="list-style-type: none"> <li>1. Note the report; and</li> <li>2. Undertake a media release in relation to its inclusivity and access within the Kingaroy CBD and ask the community for support in ensuring PWD spaces are only used by those with permits.</li> </ol> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>26 Apr 2023 2:08pm</b> <b>Champney, Kristy</b> To be completed when resources become available</p> <p><b>21 Sep 2023 11:43am</b> <b>Allen, Samantha</b> Release planned for November when resources become available</p>
		<b>CARRIED 7/0</b>	
Council 29/03/2023	Compliance Enforcement on Burning in Residential Areas	<p><b>RESOLUTION 2023/479</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council run an education program explaining Local Law 3 and Subordinate Law 3 to the community targeting lighting and maintaining fires in rural residential and residential areas and explaining ramification of non-compliance.</p>	<p><b>23 Jun 2023 9:20am</b> <b>O'May, Peter</b></p>

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>Awaiting recruitment/commencement of Co-ordinator Regulatory Services who will be tasked with delivering program. Expected to commence in early July</p> <p><b>25 Jul 2023 2:02pm</b>  <b>Brooks, Darryl</b>                  Draft Fact Sheet being developed on burning in residential areas and then an educational program will be conducted</p>
Council 22/02/2023	Rural Residential Blocks	<p><b>RESOLUTION 2023/401</b></p> <p>Moved: Cr Kathy Duff                  Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>23 Jun 2023 9:30am</b>  <b>O'May, Peter</b>                  Item to be included for consideration as part of the review of Council's Local Laws during 2023/24 financial year. , OPL/38                  Review Council's Local Laws to ensure relevance to the region and understanding by Council and the community</p> <p><b>11 Aug 2023 9:04am</b>  <b>Brooks, Darryl</b>                  Mead Perry have been appointed to conduct local law review - this will be reviewed as part of this project</p>
Council 20/02/2023	Development of Conditional Tender - 1 Pound Street Kingaroy	<p><b>RESOLUTION 2023/434</b></p> <p>Moved: Cr Kirstie Schumacher                  Seconded: Cr Jane Erkens</p>	<p><b>24 Mar 2023 12:16pm</b>  <b>Petersen, Leanne</b></p>

	<p>That South Burnett Regional Council develop a conditional tender to divest of 1 Pound Street, Kingaroy Lot 13 on RP814986 and offer the land for sale for a proposed mixed-use development of commercial and/or residential use by way of tender in the first instance, and if not sold, list for sale on the open market.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Gavin Jones</p>	<p>Recruiting for a Land Investigation Officer to have appropriate resources within Council to progress this action.</p> <p><b>23 Jun 2023 10:35am O'May, Peter</b> Currently considering disposal of surplus land processes prior to release of tender. e.g., disposal to other government organisations</p>
<p>Council 25/01/2023</p> <p>Gift of land to the South Burnett Child Care Centre at Kingaroy</p>	<p><b>RESOLUTION 2023/365</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. Develop a framework to consider requests from community groups that ask Council to transfer land at nil consideration, to ensure consistent decision-making.</li> <li>2. Conduct a development application for subdivision of Lot 86 on RP7951 in line with the current South Burnett Child Care and Kindergarten lease area.</li> <li>3. Continue engagement with South Burnett Child Care and Kindergarten as to appropriate long term tenure arrangements.</li> </ol> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>11 Jul 2023 3:21pm King, Denise</b> 2. Development application currently being prepared</p>
<p>Council 14/12/2022</p> <p>Notice of Motion - Gore Street Footpath</p>	<p><b>RESOLUTION 2022/285</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That Cr Henschen's motion in relation to the allocation of the LRCI 2023/2024 funding be lifted off the table and dealt with.</p>	<p><b>CARRIED 7/0</b></p>

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen  
Against: Crs Gavin Jones and Kirstie Schumacher

**CARRIED 5/2**

**MOTION**

Moved: Cr Scott Henschen  
Seconded: Cr Jane Erkens

That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to a future Infrastructure, Environment and Compliance Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;
- Haly Street Wondai drainage and road sealing;
- Alford Street east Kingaroy - stage 1 rehabilitation;
- Gore Street Murgon SHS kerb and channelling / parking.

**AMENDMENT**

Moved: Cr Brett Otto  
Seconded: Cr Kathy Duff

That the following projects are scoped on a preliminary basis with high level cost estimates so as to be considered through the application of the prioritisation tool along side other capital projects as part of the 2023/24 capital budget considerations of Council

- Wondai Industrial Estate stage 2;
- Gore Street Murgon SHS kerb and channelling / parking.
- McKell Park, Wondai
- Coronation Park, Wondai
- Coopers Gap viewing platform
- Lions Park Kingaroy completion

	<ul style="list-style-type: none"> <li>• Murgon basketball half court</li> <li>• Proston look out</li> <li>• Apex Park Carpark, Kingaroy</li> <li>• Tingoora Drainage</li> <li>• Youth Park, Kingaroy</li> </ul> <p><b>The amendment became the resolution.</b></p> <p><u>In Favour:</u> Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones</p> <p style="text-align: right;"><b>CARRIED 6/1</b></p>
<p>Council 14/12/2022</p> <p>EBA Negotiations</p>	<p><b>RESOLUTION 2022/333</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council endorse the following proposal to be put to a staff vote for the draft Enterprise Bargaining Agreement:</p> <p>2-year Agreement, with limited changes to the current provisions to the exclusion of:</p> <ul style="list-style-type: none"> <li>• A once off increase over the life of the Agreement of 4% to the on-call allowance for staff on call rosters to ensure the ongoing provision of Council’s core services (i.e. Water and Wastewater, Compliance, Works);</li> <li>• A once off increase of \$15 to the Officers Uniform allowance and an increase of \$15 to PPE (work boots) in both Agreements if it is a requirement of the role;</li> <li>• Equal Employment Opportunity;</li> <li>• Participation from Unions and delegates in Corporate Induction; and</li> <li>• 4% wage increase each year of the agreement.</li> </ul> <p><u>In Favour:</u> Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Kathy Duff</p>

<b>CARRIED 4/2</b>													
<p>Council 23/11/2022</p> <p>Goodger School - Land Reserve</p>	<p><b>RESOLUTION 2022/261</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <p>1. Advise the Department of Resources that, to its knowledge, the named Trustees of the Reserve for Public Hall, being Lot 186 on FY850, are all deceased.</p> <p>2. Public consultation be undertaken to advise the community of the current situation and future options.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>20 Jan 2023 11:49am</b> <b>Bayntun, Rebecca</b> Public Consultation plan and information sheet being prepared.</p>	<b>CARRIED 7/0</b>										
<p>Council 27/04/2022</p> <p>Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 &amp; 592 Morgans Road Windera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz &amp; Co In...</p>	<p><b>OFFICER'S RECOMMENDATION</b></p> <p>That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz &amp; Co Investments Pty Ltd – MCU21/0017 subject to the following conditions:</p> <p><b>GENERAL</b></p> <p>GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:</p>	<p><b>20 Oct 2022 3:49pm Lisle, Michael</b> Development Application laying on the table in Council. Prestart meeting held early October 2022 for construction of roadwork upgrades to Kratzmanns Road required under pervious approval.</p> <p><b>20 Jan 2023 2:15pm O'May, Peter</b> Review of road works progress scheulded February 2023</p> <p><b>03 May 2023 3:33pm King, Denise</b></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Drawing Title</th> <th style="text-align: left;">Prepared by</th> <th style="text-align: left;">Reference no.</th> <th style="text-align: left;">Revision</th> <th style="text-align: left;">Date</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Drawing Title	Prepared by	Reference no.	Revision	Date					
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Site Plan	Agricultural Development Services Australia	WPC-003	A	22/11/21	The following information from Juston Crick:- I followed up about the intersection works required as part of the roadworks for the Wilsons piggery at Morgans Rd, Windera and the delay in the commencement of the upgrade. It turns out that TMR are doing roadworks either side of the intersection and have told the contractor that they will not be allowed to commence until the TMR works have been completed. At the moment this will be August this year.
Bushfire Management Report	Range Environmental Consultants	J000738	1	10/12/21	
Proposed Piggery Expansion – 592 Morgans Road Windera Concept Plan 2 Kratzmanns Rd Causeway	UDP	FSA-0002-SK02	1	15/12/16	

GEN2. The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.

**Timing:** To be maintained at all times.

GEN3. The development must be completed generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval.

GEN4. Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein.

GEN5. The approved development is for an expansion of Intensive Animal Industry (Piggery) for an additional 28,500 SPU.

GEN6. Maintain outdoor lighting to comply with AS4282 – 1997 “Control of Obstructive Effects of Outdoor Lighting”. Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjoining residential premises.

**Timing:** At all times.

GEN7. No materials, equipment or structures are to be stored or placed within the area of the mapped waterways and drainage lines adjoining the development footprint at any time and in accordance with the approved site plan.

GEN8. Carry out the development in accordance with section 6 and 7 of the Bushfire Management Report with reference J000738 and dated 10/12/2021.

GEN9. Submit a Wastewater Management Plan (WMP) prepared by a suitably qualified person that addresses the following:

- Wastewater type
- Climatic conditions
- Water quality objectives
- Best-practice environmental management.

The WMP must demonstrate that the wastewater is managed in accordance with a waste management hierarchy that:

- Avoids wastewater discharge to waterways; or
- Minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.

**Timing:** Prior to commencement of use.

GEN10. Provide and maintain adequate signage onsite identifying emergency evacuation routes.

#### **FUTHER PERMITS REQUIRED**

GEN11. The development herein approved may not start until the following development permits have been issued and complied with as required:

- Development Permit for Building Works;
- Permit for Plumbing and Drainage Work;
- Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

GEN12. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the approved plans, subject to and modified by any conditions of this approval.

#### **APPROVED USE**

GEN13. The approved use of the premises is for an Intensive animal industry (piggery expansion 28,500 to 57,000spu).

**ADMIN**

ADM1. All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.

ADM2. All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of use, unless otherwise stated.

ADM3. Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

ADM4. All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.

**ENGINEERING WORKS**

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, roadworks and accesses.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

ENG5. Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.

**MAINTENANCE**

ENG6. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.

ENG7. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

**LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

ENG8. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG9. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

**CONSTRUCTION AND NUISANCE MANAGEMENT PLAN**

ENG10. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:

- a) air quality management;
- b) noise and vibration management;
- c) storm water quality management;
- d) erosion and sediment management;
- e) vegetation management;
- f) waste management;
- g) complaint management;
- h) community awareness;
- i) preparation of site work plans;
- j) workers' car parking arrangements; and
- k) traffic control during works.

**Timing:** Prior to commencement of works.

ENG11. Implement the approved Construction Management Plan at all times during construction of the development.

ENG12. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

#### **STORMWATER MANAGEMENT**

ENG13. Submit to Council for approval, a Stormwater Management Report (including drawings), prepared by an RPEQ, covering:

- 1) Stormwater diversion drains being suitably sized to accommodate runoff from the sheds and associated areas. Diversion drain outlets shall be clear of any Effluent Disposal Area, and shall not drain to a road reserve;
- 2) If proposed, how overland stormwater, including from upstream catchments, will be managed to avoid contamination with water from the piggery site/operations;
- 3) That all downstream properties, including road reserves will be protected from stormwater 'nuisance', from increased discharge rates, increased velocity, and concentration. Identify measures to be implemented to achieve 'no nuisance' if required.

**Comment:** The Stormwater information previously provided was not considered to adequately address Councils queries, and further information is sought.

ENG14. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows, or create a nuisance, on other properties.

#### **WATER SUPPLY**

ENG15. Provide a potable water supply to meet the needs of the development for staff and visitors.

#### **ON-SITE WASTEWATER DISPOSAL**

ENG16. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547 and the Queensland Plumbing and Wastewater Code.

ENG17. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

#### **WASTE AND ODOUR MANAGEMENT**

ENG18. Provide solid and liquid waste management in accordance with AgDSA Development Assessment Report Rev A, dated 13/9/21.

ENG19. In the event that bonafide complaints are received by Council in relation to odour emissions produced from the site, and the use is not being carried out in accordance with the conditions of this approval, including the management strategies set out in the AgDSA Development Assessment Report Rev A, dated 13/9/21 report, Council reserves the right to

require the applicant to re-assess waste and odour management procedures already in place. In this instance, the applicant may be required to undertake a further assessment on waste and odour management through a third party and implement any recommendations by a date agreed by the Council.

#### **TRADE WASTE DISPOSAL (WASH DOWN BAY)**

ENG20. The business must ensure that:

- a) maintenance and cleaning of equipment (including vehicles and plant) are carried out in Wash Down Bays, or an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water course or onto unsealed ground;
- b) any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water course; and
- c) incidental rainfall and overland flow of stormwater do not contact contaminants (for example, areas with contaminants should be roofed or protected by diversion drains).

ENG21. Spillage of all chemicals and other liquid contaminants must be contained within an on-site containment system and controlled in a manner that prevents environmental harm.

ENG22. Where regulated waste is removed from the premises, records must be kept of the following:

- a) the date, quantity and type of waste removed;
  - b) the name of the waste transporter and/or disposal operator who removed the waste;
- and
- c) the intended treatment/disposal destination of the waste.

#### **HAZARDOUS CHEMICAL & FUEL STORAGE**

ENG23. Ensure that all hazardous chemicals are stored and handled in accordance to the Work Health and Safety Act 2011

ENG24. Diesel is to be stored and handled in accordance with Australian Standard 1940-2004 - The storage and handling of flammable and combustible liquids.

#### **PARKING AND ACCESS - GENERAL**

ENG25. Provide a sufficient number of carparks to meet the demands of the development.

ENG26. Design and construct all driveway and parking areas to provide a dust suppressive gravel.

ENG27. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

#### **VEHICLE ACCESS - TURNOUT**

ENG28. Design and construct vehicle turnouts in accordance with Council's Standard Drawing No. 00049 Rev B.

#### **ROADWORKS AND PEDESTRIAN SAFETY**

ENG29. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

#### **TRANSPORT ROUTE**

ENG30. All heavy vehicles traveling to/from the development shall use the following route, and vice versa:

- Kratzmanns Rd from the Murgon-Gayndah Rd to Morgans Rd;
- Morgans Rd from the intersection with Kratzmanns Rd, through to the site access at 592 Morgans Rd, Windera.
- Mcantee Rd between the proposed site accesses shown on AgDSA Drawing No A001.2 Rev A, and A002.1 Rev A. Using any other part of Mcantee Rd is not permitted.

#### **B-DOUBLE ROUTE**

ENG31. No part of the Transport Route is permitted for use by B-Doubles, and shall not be used by B-Doubles, unless an approval for the route to be used by multi-combination vehicles is obtained from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more information: <https://www.nhvr.gov.au/road-access/access-management/applications-and-forms>. Any future approval may be conditioned with further road upgrade requirements.

#### **ROAD UPGRADING**

ENG32. The applicant shall undertake the following road upgrades:

- 1) Windera Ck causeway and approaches:
  - a) Widen the pavement on the approaches to the Windera Ck causeway to enable safe passing of the largest expected vehicle between Ch1.56km to Ch1.99km (approximately);
  - b) Installation of a 'Give Way' sign and line marking on the westbound approach of the causeway, ensuring that appropriate sight distance requirements are achieved;
  - c) Remove vegetation to improve sight distance as generally shown in RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-2.
- 2) Upgrade the intersection of Morgans Rd and Kratzmanns Rd generally in accordance with RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-3. The intersection shall accommodate the turning movements of the largest

expected vehicle, including pavement widening and bitumen sealing. Trees and vegetation on Morgans Rd and Kratzmann's Rd shall be removed to achieve sight distance requirements.

3) The vertical curves on Morgans Road at approximately 200m, and 700 - 800m, north of the Kratzmanns Rd intersection shall be widened to a 7m bitumen seal on an 8m pavement formation (including tapers and linemarking), where Stopping Sight Distance is not available.

4) Vegetation on the inside of the Kratzmanns Rd intersection shall be cleared to improve sight distance.

5) Upgrade Mcantees Road, between the two proposed access points to McAntees Rd for Lot 202 SP251979 and Lot 49 MZ555, to the following standard:

- a) 7m bitumen seal on an 8m pavement formation;
- b) Upgrades to the vertical and horizontal alignment to Austroads requirements;
- c) Widening to accommodate the manoeuvring of the largest expected vehicle where necessary.
- d) Drainage structures, and improvements to minimise erosion risk.

**Timing:** Prior to Commencement of Use

#### **ELECTRICITY AND TELECOMMUNICATION**

ENG33. Connect the development to electricity and telecommunication services.

#### **EARTHWORKS - GENERAL**

ENG34. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m<sup>3</sup>, requires an Operational Work application.

ENG35. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

#### **EARTHWORKS - RETAINING STRUCTURES AND BATTERS**

ENG36. Ensure retaining walls and earthworks batters designs do not adversely affect adjoining properties or services within the vicinity.

ENG37. Ensure batters do not exceed a maximum slope of 25% (1 in 4).

ENG38. Contain any batters wholly within the proposed development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).

ENG39. Design and construct all retaining walls and associated footings in accordance with AS4678 Earth Retaining Structures and without encroachment onto adjoining properties or public land.

#### **EARTHWORKS**

ENG40. Submit to Council, detailed engineering drawings and information with the Operational Work application including, but not limited to the following:

- a) long and cross sections of proposed cut/fill and retaining walls as applicable;
- b) existing and proposed surface levels;
- c) proposed drainage works to accommodate existing overland flows;
- d) proposed haulage route(s) that will be used; and
- e) details identifying the source/disposal site(s) for material imported/exported. The site(s) must have a current development approval enabling them to export/accept any material.

ENG41. Obtain Council approval for the haulage truck sizes and the final haul route(s) prior to commencement of any approved works.

#### **EROSION AND SEDIMENT CONTROL - GENERAL**

ENG42. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG43. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

#### **ADVICE**

ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of six (6) years, the approval will lapse.

ADV2. The general environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance cause by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the premises during all stages of the development, including earthworks, construction and operation.

ADV3. Where dangerous goods are stored on site, compliance with *Queensland Work Health and Safety Act 2011* is required at all times.

ADV4. The Department of Agriculture and Fisheries issued an Environmental Authority (Permit Number: 2021-28) pursuant to the *Environmental Protection Act 1994* that takes effect once the development application is approved (See Attachment A).

ADV5. This approval includes a concurrence agency response with conditions from the Department of State Development, Infrastructure, Local Government and Planning – Reference: 2109-24865 SRA and dated 14 December 2021.

ADV6. All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the “cultural heritage duty of care”). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

ADV7. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

ADV8. The *Biosecurity Act 2014* includes a general biosecurity obligation on persons to prevent or minimise the impact of biosecurity risks.

ADV9. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV10. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

**RESOLUTION 2022/486**

Moved: Cr Kathy Duff  
Seconded: Cr Danita Potter

**Procedural Motion**

That the matter lay on the table.

In Favour: Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen

Against: Cr Gavin Jones and Cr Kirstie Schumacher

**CARRIED 4/2**

**10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS**

**10.1 SOUTH BURNETT REGIONAL COUNCIL OPERATIONAL PLAN 2022/2023 1ST QUARTER REVIEW**

**File Number:** 22-Nov-2023  
**Author:** General Manager Finance and Corporate  
**Authoriser:** Chief Executive Officer

**PRECIS**

South Burnett Regional Council Operational Plan 2022/2023 1<sup>st</sup> Quarter Review.

**SUMMARY**

The South Burnett Regional Council Operational Plan details the projects, services, and initiatives that Council planned to deliver for the 2022/2023 financial year.

Pursuant to *Section 174(3) of the Local Government Regulation 2012* a report must be presented to Council at regular intervals detailing the progress towards the implementation of the Plan.

**OFFICER’S RECOMMENDATION**

That the South Burnett Regional Council Operational Plan 2022/2023 1<sup>st</sup> Quarter Review be adopted as presented.

**FINANCIAL AND RESOURCE IMPLICATIONS**

No direct financial or resource implications arise from this report other than what has been identified in the South Burnett Regional Council (Council) financial budgeting and planning documents.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Corporate Plan 2021-26	
EC	Enhancing Liveability and Lifestyle
IN	Providing Key Infrastructure for our Towns and Villages
GR	Growing our Region’s Economy and Prosperity
EN	Safeguarding our Environment
OR	Organisational Excellence
Operational Plan 2022/2023	
Periodical review and update the 2022/2023 Operational Plan	

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Chief Executive Officer, General Managers and Managers have contributed to the Operational Plan 2022/2023 in respect of their relevant areas of responsibility.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Pursuant to *Section 174(3)* of the *Local Government Regulation 2012*, the Chief Executive Officer has a statutory obligation to present a written assessment of the implementation of the Annual Operational Plan.

*Section 4(b)* of the *Human Rights Act 2019* (the ‘Act’) requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law;	13. Cultural rights—generally;
2. Right to life;	14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples;
3. Protection from torture and cruel, inhuman or degrading treatment;	15. Right to liberty and security of person;
4. Freedom from forced work;	16. Humane treatment when deprived of liberty;
5. Freedom of movement;	17. Fair hearing;
6. Freedom of thought, conscience, religion and belief;	18. Rights in criminal proceedings;
7. Freedom of expression;	19. Children in the criminal process;
8. Peaceful assembly and freedom of association;	20. Right not to be tried or punished more than once;
9. Taking part in public life;	21. Retrospective criminal laws;
10. Property rights;	22. Right to education;
11. Privacy and reputation;	23. Right to health services.
12. Protection of families and children;	

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy/local law/delegation implications arise from this report which have not previously been identified operationally within Council’s planning and budget documents.

**ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications arise from this report other than what has been identified in Council’s financial budgeting and planning documents.

**REPORT**

The South Burnett Regional Council Operational Plan details the projects, services and initiatives that Council planned to deliver for the 2022/2023 financial year.

Pursuant to *Section 174(3)* of the *Local Government Regulation 2012* a report must be presented to Council at regular intervals detailing the progress towards the implementation of the Plan.

**ATTACHMENTS**

- South Burnett Regional Council Operational Plan 1st Quarter Review**



**Version Control**

date	comment	version
May 2023	Draft - initial	D1
June 2023	Final – adopted by Council	F1
October 2023	1 <sup>st</sup> Quarter Review	Q1

**Adoption by Council**

Draft Plan adopted at the Special Budget Meeting of Council on 21 June 2023.

**Copies of the Annual Operational Plan**

Copies of Council’s Annual Operational Plan, Corporate Plan and the Annual Reports are available free of charge electronically on Council’s website at [www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au) or can be viewed at any Council Library or Customer Service Centre.

**Contact Us**

All written communications to be addressed to:

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F [www.southburnettregion](http://www.southburnettregion)

T @SouthBurnettRC

ABN 89 972 463 351

**Acknowledgement**

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.



## Introduction

The South Burnett Regional Council ('Council') 2023-24 Annual Operational Plan is required to be developed in accordance with the *Local Government Regulation 2012* and focuses on the actions that Council staff are expected to take throughout the 12-month period in order to implement the longer-term goals detailed in the South Burnett Regional Council Corporate Plan 2021-26.

In accordance with the provisions of *Section 175* of the *Local Government Regulation 2012*, an Annual Operational Plan must:

- (a) be consistent with the annual budget; and
- (b) state how the local government will –
  - (i) progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
  - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business unit of the local government.

In accordance with *Section 174(3)* of the *Local Government Regulation 2012*, Council will assess its progress towards implementing its Annual Operational Plan on a quarterly basis. The long-term strategies within Council's Corporate Plan 2021-26 are allocated to Departments to progress. Therefore, the Annual Operational Plan has displayed the operational Initiatives and operational services according to Departmental responsibility, to provide clarity and accountability, as well as provide operational focus for the Departments within Council.

All day-to-day core business activities and services are not necessarily listed in the Annual Operational Plan; instead the Annual Operational Plan focuses on initiatives and services that will be required in the current financial year to achieve Council's long term corporate objectives.

The Corporate Plan 2021-26 provides a blueprint for the future of our communities and establishes priorities and outlines strategies which best reflect the needs of our community for today and into the future. Council's Chief Executive Officer is responsible for preparing quarterly reports to the Council on the progress of the implementation of the Annual Operational Plan. These reports ensure that Council's elected members and staff are accountable for the progress made in meeting Council's annual operational plan goals. This plan is reliant linked to South Burnett Regional Council's 2023-24 budget and Council's available human resources.



# Executive Services Annual Operational Plan 2023/24

- Mission:** To effectively plan, manage and deliver Council services and regulatory responsibilities to and on behalf of the organisation
- Officer Responsible:** Chief Executive Officer
- Responsibilities:** Executive Services, Strategic Planning, Media / Communications, Human Resource Management, Workplace Health and Safety, Advocacy, Economic / Regional Development, Olympics and Paralympic Games and oversight of organisational operational matters



Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPE/01	Strengthen, maintain, and actively contribute to Local Government organisations/associations advocating Council's strategic and operational position on key issues	Office of the CEO	OR12; GR16	BU1001	25%
OPE/02	Develop, coordinate, and publish Council's Annual Report on organisational activities and compliance with legislation	Office of the CEO	OR2	BU1001	90%
OPE/03	Proactive strategic delivery of media and communications utilising activities	Office of the CEO	OR10	BU1001	25%
OPE/04	Implementation of Council's adopted policies	Office of the CEO	OR10; GR1	BU1001	25%
OPE/05	Providing administrative support service to the Elected Members to meet Council's strategic outcomes	Office of the CEO	OR12	BU1001	25%
OPE/06	Continued support for Annual Australia Day Awards and community events	Office of the CEO	EC15	BU1001	30%
OPE/07	Ongoing implementation of Council's People and Culture Workforce Plan (including Workplace Health and Safety) to guide the engagement, development, management, and performance of Council's human resources utilising activities such as annual employee engagement survey	People & Culture	OR11; OR9; GR15	BU1003	25%
OPE/08	Continued improvement, implementation, and review of Council's Workplace Health Safety ('WHS') System in conjunction with the People and Culture Workforce Plan	People & Culture	OR16	BU1003	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPE/09	Advocate for specialist and community health services to maintain current services at a minimum	Office of the CEO	IN13	1 July 2022	ongoing	BU1001	25%
<p><b>30 September 2023</b></p> <p>Advocacy supporting current general practitioner and need for improved health services. Resolutions sent to LGAQ State Conference: The LGAQ calls on the State and Federal governments to collaborate on innovative solutions to urgently address healthcare shortages in regional, rural, and remote Queensland by:</p> <ul style="list-style-type: none"> <li>• Boosting funding and support for public healthcare services and hospitals to ensure effective delivery of hospital and allied health services to all communities.</li> <li>• Expanding existing incentive programs to cover increasing living costs including raising financial incentives to attract General Practitioners (GPs) to live and work in rural and regional communities.</li> <li>• Increasing travel and accommodation allowances for regional patients.</li> </ul>							
OPE/10	Develop an investment ready road map aligning Council priorities to State and Federal government's objectives	Office of the CEO	GR2	1 October 2022	30 June 2024	BU1001	10%
<p><b>30 September 2023</b></p> <p>Feedback and interviews from stakeholders. Data collection well advanced for 1<sup>st</sup> draft of document to be presented to Council. Dr Tom Keenan continued his work with the development of the investment prospectus along with Ms Sotera Trevaskis from Regional Development Australia who is collating the statistical information to inform the prospectus. Kingaroy Chamber of Commerce has been developing independently to this process a "Path to Prosperity" prospectus.</p>							
OPE/11	Continued advocacy at State and Australian Government for funding for water projects identified in the 25 year economic roadmap.	Office of the CEO	GR12; GR13	1 July 2022	30 June 2024	BU1001	25%
<p><b>30 September 2023</b></p> <p>Continued advocacy through the REFF process with all projects submitted. Participation in the BBRWA - SAG 14, 15 and 16 Meetings.</p>							

OPE/12	Engage key stakeholders conducting advocacy activities to build regional economic diversification in energy transformation, encouraging responsible investment in renewable energy and engagement in energy policy and advocacy for transition of economies impacted by State and Australian Government policies	Office of the CEO	OR5	1 July 2022	ongoing	BU1001 BU1004	25%
<b>30 September 2023</b>							
Continued engagement with the draft Bundaberg Burnett Regional Water Assessment (BBRWA). Advocacy to all levels of government on the Economic Road Map to demonstrate the types of projects that would create a sustainable, prosperous future for our region. South Burnett Regional Council continue negotiations with the State Government and Stanwell regarding Water Allocations.							
Submissions made on draft 2023 Queensland Renewable Energy Zone (REZ) Roadmap and the proposed changes to the State Development Assessment Provisions (SDAP) State Code 23: Wind farm development (and the associated planning guidance).							
OPE/13	Engagement with the State Government Jobs and Energy Plan in particular the Regional Economic Futures Fund	Office of the CEO	EN5; GR14	1 July 2022	30 June 2024	BU1001	25%
<b>30 September 2023</b>							
The South Burnett Regional Council has been proactively investigating approaches to ensure ongoing regional prosperity through the energy transition. Council has developed a 25-year roadmap that will fully respond to the employment and social challenges while the Tarong power station transitions from a coal-fired power station to a green energy hub. South Burnett Just Transition advocacy document submitted to the LEO/REFF process targeted towards the Queensland Energy and Jobs plan set out the Government’s plan to transition to a clean energy future.							
12 projects submitted through REFF proposal format that the Council has identified including water infrastructure and several enabling projects, that will support our transition to a low-emission future. They are focused on diversifying the economy through the development of enabling infrastructure and net-zero industrial precincts.							
OPE/14	Consult with South Burnett Communities for their specific town and village community plans / key priority lists for adoption	Office of the CEO	EC9	1 July 2022	30 June 2024	BU1001	10%
<b>30 September 2023</b>							
First working draft prepared – to be circulated to senior staff and Councillors for review and feedback on projects in second quarter of this financial year.							

OPE/15	Establish, support, and develop an Advisory Committee to pursue a Regional University Precinct and Airport Precinct in Kingaroy with purpose to establish a business case and shovel ready project for construction and develop a commercialisation strategy for the Airport Precinct	Office of the CEO	GR9	1 July 2022	30 June 2024	Subject to Funding	10%
<b>30 September 2023</b>							
Awaiting release of next round of funding applications in second quarter of this financial year for 10 new Regional University Study Hubs. Concentration on other projects such as the annual report for the first quarter.							
OPE/16	Advocacy for 2032 Olympic and Paralympic Games Legacy infrastructure opportunities and regional benefits	Office of the CEO	GR6; GR8	1 July 2023	30 June 2024	BU1001	25%
<b>30 September 2023</b>							
Participation in LGAQ hosted a webinar with the Department of Tourism, Innovation and Sport regarding developing a State-Wide Sports Facilities Inventory ahead of Brisbane 2032. The purpose of the audit is to discover any venues within our Council area that can be added to an inventory of venues suitable for potential events and pre-Games training opportunities in the lead up to Brisbane 2032. Sport and Recreation regional staff have begun the audit process compiling information on venues that meet either state, national, or international standard for Olympic and Paralympic disciplines. 43 venues were submitted as part of this audit.							
OPE/17	Continue development of the Organisational Service Level Catalogue	Office of the CEO	OR11	1 July 2022	30 June 2024	BU1001	20%
<b>30 September 2023</b>							
Service level review conducted on works, water and wastewater as part of 2023/2024 budget workshops. Follow up workshop to be organised for parks service levels after business review and service levels presented to council in previous financial year. Customer service, procurement, plant & fleet and rates service levels commenced.							
OPE/18	Consult with the community regarding dog registration and animal management (including cats) methodology	Office of the CEO	OR10	1 July 2023	30 June 2024	BU1001	10%
<b>30 September 2023</b>							
Dog park consultation Murgon completed first quarter. Report to the November Ordinary Council meeting on next steps and process.							
OPE/19	Engage key stakeholders and advocacy activities to develop and implement energy efficient initiatives to reduce Council's energy / carbon footprint	Office of the CEO	EN2	1 July 2022	30 June 2024	BU1018	25%

**30 September 2023**

A Consultant has been appointed to develop a Climate Change Adaption Strategy. A workshop was held with Council on 4 October 2023 in relation to their input into the Strategy. The Senior Leadership Team ('SLT') are about to be surveyed on the current and emerging initiatives that have been or could be implemented to reduce Council's energy and carbon footprint.

OPE/20	Engage suitably qualified organisation to deliver Fraud & Corruption prevention training for elected members and senior staff	People & Culture	OR2	1 July 2023	30 June 2024	BU1003	25%
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**30 September 2023**

People & Culture in conjunction with Governance are reviewing suitably qualified organisations to engage to implement the training.

OPE/21	Continue to develop and engage an employee value proposition linking to Council's People and Culture Workforce Plan for positive recruitment and retention outcomes	People & Culture	OR11	June 2021	Ongoing	BU1003	25%
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**30 September 2023**

Work continues on the ongoing review and updating of the Workforce Plan, however, due to the higher than usual level of turnover, the focus is on recruitment strategies to ensure Council is adequately staffed to undertake the duties. The WHS Safety Management System is in the final stages of review with a Kitney program chosen as the best fit and value for money with Council. Reviews continue with final stages of the project to be reviewed by ICT prior to purchase and implementation.



# Finance & Corporate Annual Operational Plan 2023/24

- Mission:** To provide excellent financial, corporate services and Information technology services/advice to enable our organisation to achieve its goals
- Officer Responsible:** General Manager Finance & Corporate
- Responsibilities:** Department Management, Corporate Services, Insurance, Governance, Customer Service, Property & Rating, Procurement & Stores, Financial Planning & Sustainability, Asset Management, Plant & Fleet Management, ICT & Business Systems



Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPFC/01	Maintain Council's call centre and customer service delivery across the customer service centres of Blackbutt, Nanango, Kingaroy, Wondai / Murgon, Proston	Corporate, Governance & Strategy	EC5	BU1159	25%
OPFC/02	Manage the periodical review and progress update of Council's 2023/24 Annual Operational Plan	Corporate, Governance & Strategy	OR1	BU1159	25%
OPFC/03	Manage the development of Council's 2024/25 Annual Operational Plan aligned to Council's budget development process	Corporate, Governance & Strategy	OR1	BU1159	0%
OPFC/04	Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes	Corporate, Governance & Strategy	OR2	BU1159	25%
OPFC/05	Process Right to Information / Information Privacy applications in accordance with legislative requirements and provide awareness training to the organisation	Corporate, Governance & Strategy	OR2	BU1159	25%
OPFC/06	Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets	Corporate, Governance & Strategy	OR2	BU1159	10%
OPFC/07	Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation	Corporate, Governance & Strategy	OR2	BU1159	25%
OPFC/08	Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services	Corporate, Governance & Strategy	OR2	BU1159	20%

OPFC/09	Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy	Corporate, Governance & Strategy	OR2	BU1159	25%
OPFC/10	With the support of Council's departments, implement Council's Customer Service Charter	Corporate, Governance & Strategy	OR8	BU1159	20%
OPFC/11	Manage Council's Insurance policies and claims	Corporate, Governance & Strategy	OR13	BU1159	25%
OPFC/12	Deliver sound corporate risk management and internal audit functions aligning to Council policy	Corporate, Governance & Strategy	OR15	BU1159	25%
OPFC/13	Provide information in monthly meeting reports surrounding the financial sustainability ratios which are mandated under the <i>Local Government Regulation 2012</i> in the financial management (sustainability) guidelines	Finance & Sustainability	OR5	BU1011	25%
OPFC/14	Encouragement and development of the local Market Place by establishing a healthy register of what the local Market Place can provide to Council by way of goods or services committing a target to local spend	Finance & Sustainability	GR11	BU1012	10%
OPFC/15	Development of annual budget. Compliance with budget limits. Regular quarterly budget revisions. Monthly reporting of budget variations to Council in monthly financial report	Finance & Sustainability	OR5	BU1011	10%
OPFC/16	Maintain and monitor 10-year long term financial plans reporting to Council through monthly financial reports	Finance & Sustainability	OR5	BU1011	25%
OPFC/17	Debt Recovery - Continue to follow up on outstanding debt to not place an unfair burden onto rate payers who meet their obligations in full	Finance & Sustainability	OR5	BU1011	10%



OPFC/18	Develop and map strategies to bring Council budget into surplus within long term forecast	Finance & Sustainability	OR5	BU1011	0%
OPFC/19	Zero-based budgeting	Finance & Sustainability	OR7	BU1011	0%
OPFC/20	Deliver an unqualified Audit	Finance & Sustainability	OR5	BU1011	95%
OPFC/21	Annual Financial Statements developed and delivered in both accordance and compliance with relevant Accounting Standards and Legislation	Finance & Sustainability	OR5	BU1011	95%
OPFC/22	Strategically upgrade and improve Council information technology systems and hardware	ICT & Fleet	OR3	BU1017	25%
OPFC/23	Data Security Review including, Cyber Security. Ensure the provision of appropriate security systems (including cyber security) protect Council's data and information	ICT & Fleet	OR15	BU1017	25%
OPFC/24	Develop and manage Business Systems and Projects (Project T2 and sub-projects)	ICT & Fleet	OR3; OR15	BU1160	25%
OPFC/25	Utilisation and operation of Council's Workshops	ICT & Fleet	OR13	BU1016	30%
OPFC/26	Effectively manage and maintain Council's Plant and Fleet (Operational & Capital) including fully expended capital budget	ICT & Fleet	OR13	BU1016	25%



Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPFC/27	Delivery of the policy framework to support the facility booking project in collaboration with internal stakeholders.	Corporate, Governance & Strategy	OR2	1 July 2023	30 June 2024	BU1159	20%
<b>30 September 2023</b>							
Process of facility booking has been reviewed and internal stakeholders consulting to finalise the process by end of 2 <sup>nd</sup> quarter. Business Systems team have investigated systems options pending review of process.							
OPFC/28	Comprehensive review of Customer Service resourcing and customer service delivery including review of all functionalities including library interaction, afterhours service and telephony options	Corporate, Governance & Strategy	OR9	1 July 2023	30 June 2024	BU1159	15%
<b>30 September 2023</b>							
Customer service vacancies filled and new officers in training. Coordinator role advertised and in recruitment process. QGAP Services training for additional back-up staff.							
OPFC/29	Maintain current governance framework and processes of Internal Audit Committee and function	Corporate, Governance & Strategy	OR15	1 July 2023	30 June 2024	BU1159	25%
<b>30 September 2023</b>							
Governance framework and process of Internal Audit Committee functions maintained.							
OPFC/30	Provide governance support to identified strategic projects within Council	Corporate, Governance & Strategy	OR2	1 July 2023	30 June 2024	BU1159	25%
<b>30 September 2023</b>							
Support provided to strategic projects when required.							

OPFC/31	Investigate developing a register of third party access external to Technology One (transactional portals)	Corporate, Governance & Strategy	OR13	1 July 2023	30 June 2024	BU1159	0%
<b>30 September 2023</b>							
Not started – 2 <sup>nd</sup> quarter investigation across internal departments, Quarter 3 – develop register.							
OPFC/32	Perform a review of internal dividends to determine best practice for calculation of budgeted dividends	Finance & Sustainability	OR5	1 July 2023	30 June 2024	BU1011	0%
<b>30 September 2023</b>							
Not started – will begin closer to budget deliberations.							
OPFC/33	Review of rates processes with a view to increased automation and staff training with TechOne to enable superior reporting	Finance & Sustainability	OR13	1 July 2022	30 June 2024	BU1011	5%
<b>30 September 2023</b>							
Rates working with Business Systems to develop. Training on reporting will commence in Quarter 2. A health check on Council's rates processes will be performed during the financial year as a starting point to determine correct configuration and whether processes are carried out in the most efficient manner.							
OPFC/34	Investigate options for water meter reading mapping and ease of access to existing water meters	Finance & Sustainability	OR13	1 July 2023	30 June 2024	BU1011	10%
<b>30 September 2023</b>							
The water meter reader has been working with IT to utilise the current app that has been developed to provide accurate location data of water meters. This is being tested and then will be utilised going forward.							
OPFC/35	Implementation of Phase I of Centralised Procurement including investigation into transition to CiAnywhere's Procure to Pay	Finance & Sustainability	OR13	1 July 2022	Ongoing	BU1012	5%
<b>30 September 2023</b>							
Council has engaged Mead Perry to assist the procurement team in determining the options for centralised procurement as well as a pathway to implementation. This work will begin in October 2023.							

OPFC/36	Continue with the staged implementation of the Council endorsed rating strategy	Finance & Sustainability	OR14	1 July 2022	Ongoing	BU1011	0%
<b>30 September 2023</b>							
The current rating strategy will be used for the basis of the draft budget for 2024/2025. More specific work on any changes to rating categories won't be performed until after the election.							
OPFC/37	Collaboration with Business Systems to transition financials including accounts payable and accounts receivable across to CiAnywhere	Finance & Sustainability	OR13	1 July 2023	1 July 2024	BU1011	5%
<b>30 September 2023</b>							
Initial consultation has been performed with TechOne. Project timelines and pathway to transition is set to be discussed by finance and business systems on 11 October 2023.							
OPFC/38	Communication strategy regarding financial performance on a quarterly basis	Finance & Sustainability	OR5	1 July 2023	1 July 2024	BU1011	0%
<b>30 September 2023</b>							
Finance to work with ELT to determine a communication strategy.							
OPFC/39	Organisational review of Council depots and workshops for efficiency gains	Finance & Corporate ICT & Fleet	OR5 OR13	1 July 2023	30 June 2024	BU1020 BU1016	30%
<b>30 September 2023</b>							
Commenced fleet numbers per workshop, staff identified. Audit of fleet number per workshop location commenced. Comparison of fleet servicing (internal vs external) commenced, further analysis of information collected to be carried out.							
OPFC/40	Collaboration with Finance to transition financials including accounts payable and accounts receivable across to CiAnywhere	ICT & Fleet	OR13	1 July 2022	Ongoing	BU1160	25%
<b>30 September 2023</b>							
CiAnywhere Financial Core Transition project is underway and is currently in the discovery phase. Meeting to be organised with finance stakeholders to work through access & permissions before moving to the configuration phase. Initial workshops to be conducted through during October 2023.							

OPFC/41	Delivery of compliant user profile delegation matrix within Technology One	ICT & Fleet	OR13	1 July 2023	Ongoing	BU1160	90%
<b>30 September 2023</b>							
Financial Delegations dashboard & report created to reconcile financial delegations between TechOne and Corporate Governance records monthly. System access profiles are also monitored monthly to identify any users left active incorrectly. Permissions and profile function access will be reviewed and adjusted as part on ongoing module transitions to CiAnywhere							
OPFC/42	Delivery of Facility Booking System project in collaboration with internal stakeholders	ICT & Fleet	OR13	1 July 2023	30 June 2024	BU1160	90%
<b>30 September 2023</b>							
Asset booking solution is not suitable for Hall Bookings however it is due to be released for use with Pool Vehicle booking processes. Hall booking activity to be further pursued by relevant department.							
OPFC/43	Investigate the options for Customer Online Access (ie self-service portal)	ICT & Fleet	OR13	1 July 2023	30 June 2024	BU1160	90%
<b>30 September 2023</b>							
Council Connect has been configured as an external portal where customers can lodge their own requests online. Additional customer functionality will be added as more customer focused sections of CiAnywhere are implemented (ie. animals, applications, recruitment)							
OPFC/44	Realise business improvements through the use of Council's Microsoft Office 365 Systems Software	ICT & Fleet	OR13	1 July 2022	Ongoing	BU1017	35%
<b>30 September 2023</b>							
Investigate and further improve the use of Powerapps and Power Bi. Sourcing of vendor for SharePoint development pathway underway. Investigate alternative SIP trunks termination points to reside with cloud vendors, to replace existing on-premise solution.							
OPFC/45	Reporting on strategic upgrades and improved Council information technology systems and hardware	ICT & Fleet	OR13	1 July 2023	Ongoing	BU1017	30%
<b>30 September 2023</b>							
Mimecast, CRM, printing report generated monthly for SLT to discuss next course of action as required. Further development into Council 0365 SharePoint commenced investigation phase. ICT a stakeholder with the P+C WHS management system project.							

# Infrastructure Annual Operational Plan 2023/24

- Mission:** The provision of quality services and infrastructure that is planned, provided and managed on sound asset management principles and adopted levels of service.
- Officer Responsible:** General Manager Infrastructure
- Responsibilities:** Department Management, Infrastructure Planning, Roads & Drainage, Water & Wastewater, Disaster Management



Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPI/01	Continuation of Implementation of a Maintenance Management Plan for Transport Assets (Continued improvement of prioritised maintenance programme incorporating timely defect inspection and management of defect backlog)	Infrastructure Works	EC2; OR3	BU1110	25%
OPI/02	Provide funding and facilitate the ongoing development of the local SES groups within the region	Infrastructure	EC6	BU1048	25%
OPI/03	Lead and Administer the Local Disaster Management Group for the South Burnett	Infrastructure	EC15	BU1048	25%
OPI/04	Review current Asset Management Plan and strategy for transport assets (Review of current asset management plan and methodologies including options for rationalisation)	Infrastructure Works / Infrastructure Planning	IN1; IN2; OR3	BU1107	0%
OPI/05	Review current Asset Management Plan and strategy for Water and Wastewater assets (Asset management plan developed in accordance with Council and community service levels)	Water & Wastewater / Infrastructure Planning	IN7; OR3	BU1115 BU1127 BU1107	0%
OPI/06	Operate water and wastewater infrastructure in accordance with approved operations manuals and public health requirements and statutory timeframes for reporting achieved	Water & Wastewater	IN7	BU1115 BU1127	25%
OPI/07	Review and comply with customer service standards for water and wastewater infrastructure (Completed review is advertised for customer feedback and posted on web site as required by the regulator)	Water & Wastewater	IN7	BU1115 BU1127	25%
OPI/08	Update/prioritise 10 year works programme for the replacement, upgrade and construction of new and existing water and wastewater assets with allocation of funding to develop, plan & design (10 year works program completed in accordance with asset management strategy)	Water & Wastewater	GR3	BU1115 BU1127	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPI/09	Develop and implement service standards for Central Business District ('CBD') cleaning and maintenance regime	Infrastructure Works & Parks	EC2	1 July 2022	30 June 2024	BU1110 PARKS	25%
<b>30 September 2023</b>							
Service standards developed, with new cleaning and maintenance regime commencing October/ November 2023.							
OPI/10	That South Burnett Regional Council develop as part of its operational plan a dust sealing policy	Infrastructure Works	IN1	1 July 2022	30 June 2024	BU1110 BU1107	0%
<b>30 September 2023</b>							
Under development.							
OPI/11	Review of Unmade Road Policy	Infrastructure Works	IN1	1 July 2023	30 June 2024	BU1110 BU1107	0%
<b>30 September 2023</b>							
Under development.							
OPI/12	Review underutilised parkland	Infrastructure Planning / Works	IN9	1 July 2023	30 June 2024	BU1110 BU1107	5%
<b>30 September 2023</b>							
Preliminary investigations have commenced with operations and functions of Adermann Park with community consultation to occur in November 2023.							
OPI/13	Continued development of digital transformation and capacity - advocate for fibre expansion - Mobile telecommunication black spots - EV superhighway and charging stations	Infrastructure Planning	GR10	1 July 2021	30 June 2024	BU1107 ECON DEV	25%

<b>30 September 2023</b>							
Advocate for Fibre expansion - Fibre Expansion currently being proposed under REFF.							
Mobile telecommunication black spots - No updates for blackspots at this time.							
EV superhighway and charging stations - Signed Letter of Intent has been sent to NRMA as endorsed by Council at the 7 June 2023 council meeting and advised we are in support of new EV station at 45 Henry Street, Nanango. Council will continue to work with NRMA in siting the shared area for the station in the western bay and also negotiate terms of conditions for the Licence to Occupy (LTO).							
OPI/14	Council works with DTMR to develop and present options about heavy vehicle routes around Kingaroy and the CBD for discussion with stakeholders	Infrastructure Planning	EC3	1 July 2022	30 June 2025	BU1107	25%
<b>30 September 2023</b>							
In progress, ongoing discussions have been held with TMR about creating a strategy to detour heavy vehicles around the Kingaroy CBD and an action plan is being developed for delivery to the community with TMR.							
OPI/15	Advocate for and seek funding to support improvements to urban water security, irrigation water projects and Gordonbrook water safety - dam wall spillway and Nanango	Infrastructure - Water & Wastewater	GR13	1 July 2023	Ongoing	BU1118	25%
<b>30 September 2023</b>							
AFC and allocation advocacy documents currently being completed and in progress							



# Liveability

## Annual Operational Plan

### 2023/24

- Mission:** To enhance the liveability of the South Burnett region via the provision of community services & facilities; sustainable environmental practices; appropriate planning & regulatory controls and initiatives that enhance community wellbeing and lifestyle
- Officer Responsible:** General Manager Liveability
- Responsibilities:** Department Management, Environment & Waste, Natural Resource Management, Planning & Land Management, Community Development, Libraries, Property & Facilities, Parks & Gardens



Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPL/01	Support community development and wellbeing through delivery of Council's Community Grants programme	Community & Lifestyle	EC16	BU1136	10%
OPL/02	Enable free and equitable access to library facilities, services and programs for all members of the community to support the learning, recreation and social needs of the community	Community & Lifestyle	EC5	BU1069-1076	25%
OPL/03	Promotion and operation of Council owned heritage, arts, visitor information centres and tourism assets including Council's tourist facilities at Boondooma and Bjelke-Petersen Dams	Community & Lifestyle	GR5; GR7	BU1004 BU1008 BU1009 BU1057 BU1058	25%
OPL/04	Provide well planned and maintained open space, parks and rail trails network to meet the recreation and social needs of the community	Community & Lifestyle, Facilities & Parks	EC1; EC5	BU1101 BU1102 BU1137	15%
OPL/05	Maintain and improve Council's cemeteries to meet community standards	Community & Lifestyle	IN14	BU1104	25%
OPL/06	Maintain and improve Council's Saleyards to meet community standards	Community & Lifestyle	IN11	BU1007	20%
OPL/07	Actively manage Council's aerodromes to meet service standards and compliance	Community & Lifestyle	IN15	BU1005	20%
OPL/08	Explore partnership opportunities to support local volunteer groups	Community & Lifestyle	EC5; EC6	BU1136	25%
OPL/09	Advocate for and pursue opportunities for mental health and suicide prevention initiatives and projects that support community well-being	Community & Lifestyle	EC9, EC11	BU1136	20%

OPL/10	Administration of legislative functions including but not limited to food safety, public health licencing, environmental authority registrations, customer request management, regulation of council's local laws and mosquito management	Environment & Planning	EN8; EN10; EC14	BU1077 BU1138 BU1146 BU1147 BU1163	50%
OPL/11	Manage biosecurity and pest (weed & animal) management programmes including supporting biosecurity and natural resource management initiatives and strategies	Environment & Planning	EN4, EN7, EN9	BU1100 BU1169	40%
OPL/12	Provision of acceptable, cost effective and environmentally responsible waste management services including collection services and waste disposal facilities	Environment & Planning	EN3	BU1078 - BU1099 BU1164 BU1165	50%
OPL/13	Participate in Regional Wide Waste collaboration	Environment & Planning	EN3	BU1078 - BU1099 BU1164 BU1165	50%
OPL/14	Management of Council's buildings and facilities including operational maintenance programmes, commercial and community leases and cost-effective asset management programs to meet agreed service levels	Facilities & Parks	EC5, IN10	BU1018	25%
OPL/15	Maintain Council's swimming pools across the region	Facilities & Parks	EC5	BU1025 - BU1030	50%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPL/16	Develop a Local Housing Action Plan	Community & Lifestyle	GR5	1 July 2023	31 March 2024	BU1136	80%
<p><b>30 September 2023</b></p> <p>Council has completed the first engagement with the Department, worked with LGAQ officers to complete the first draft of the plan. The plan has been returned to the State for feedback. On completion of this the report will be provided to a small working group prior to being presented to Council for endorsement.</p>							
OPL/17	Finalise a South Burnett Regional Arts, Culture and Heritage Strategic Plan	Community & Lifestyle	EC4	1 July 2022	30 December 2023	BU1136	75%
<p><b>30 September 2023</b></p> <p>Council has engaged a contractor to complete the final stage of co-designing the community consultation. The engagement session was completed on the 23 September 2023.</p>							
OPL/18	Development of a Reconciliation Action Plan to sustainably and strategically take meaningful action to advance reconciliation	Community & Lifestyle	EC10	1 July 2022	30 June 2024	BU1047	20%
<p><b>30 September 2023</b></p> <p>The intention to develop a Reconciliation Action Plan has been registered with Reconciliation Australia.</p>							
OPL/19	Engagement with local senior groups to develop strategies to facilitate a region for aging in place and meaningful community contribution seeking external funding	Community & Lifestyle	EC13	1 July 2022	30 June 2024	BU1136 BU1070	25%
<p><b>30 September 2023</b></p> <p>Council's Libraries work with Orana aged care to provide mobile library loans and are developing options for rolling out to other aged care providers in the region. Council's Libraries are utilised by a range of seniors groups for activities, connections and networking and meeting place for My Aged Care providers.</p>							
OPL/20	Investigate partnerships between Council and service providers facilitating assistance for homeless persons	Community & Lifestyle	EC14	1 July 2022	30 June 2024	BU1136	25%

<b>30 September 2023</b>							
Council is awaiting outcome of Category C DRFA funding to complete a partnership project focused on outreach and psychological services to people living rough or homeless in Council's 24 stop overs, parks and facilities. Council is investigating a request to acquire the Qld Health Building from the South Burnett Alliance for the purpose of providing a homelessness drop in centre.							
OPL/21	Advocate for and facilitate wellbeing events across the region supporting our youth through Council's Youth Council	Community & Lifestyle	EC8	1 July 2022	30 June 2024	BU1136	50%
<b>30 September 2023</b>							
The community development team have supported the Youth Council to deliver Pigs Can Fly art competition and PIG Jam as part of the Kingaroy Baconfest. Furthermore, the Youth Council have presented to the KCCI at a meet and greet and provided feedback to Council on youth engagement and regional youth programs.							
OPL/22	Advocate for and pursue opportunities for disaster recovery and resilience initiatives and projects that support local and regional resilience outcomes	Community & Lifestyle	EC7, EC9, EC15	1 July 2023	30 June 2024	BU1136	30%
<b>30 September 2023</b>							
In partnership with Red Cross, the Pillowcase project has been delivered in Moffatdale, Cloyna, St Joseph's Murgon, Windera and Proston. Coffee Cake and Chat was delivered in Murgon in partnership with the Black Dog Institute to raise awareness of mental health in the community. The internal working group are finalising the delivery of Day at Dam funded by Category C DRFA funding. BIEDO has deliver primary producer workshops on behalf of Council.							
OPL/23	Create a pipeline of 'shovel ready' projects that support asset management principles and liveability outcomes for the community	Community & Lifestyle, Facilities & Parks	GR3	1 July 2022	30 June 2024	BU1018	25%
<b>30 September 2023</b>							
Information provided to Infrastructure for the development of project scope to complete precinct planning for the Kingaroy Aerodrome plan to be considered under State funding allocated for the transition from coal to renewable energy.							
OPL/24	Partnership with industry led tourism and economic development organisations	Community & Lifestyle	GR6	1 July 2022	Ongoing	BU1004	85%

<b>30 September 2023</b>							
A report with recommendation for a renewed agreement with Visit South Burnett was provided to the August Liveability, Governance and Finance Standing Committee. The report has been laid on the table and a request for VSB to attend a community engagement day is to be extended. Partnership opportunities are explored with BIEDO to look at future economic investment, recovery and resilience projects.							
OPL/25	Investigate options for future operation and/or commercialisation of Council's Tourist Dam Facilities.	Community & Lifestyle	GR7	1 July 2022	30 December 2024	BU1008 BU1009	25%
<b>30 September 2023</b>							
The contract for Dam management services was released for tender and the successful tenderer commenced on 1 July 2023. The first evaluation period will be in October 2023.							
OPL/26	Investigate options for future operation and/or commercialisation of Council's Coolabunia saleyard facilities, including a full review of operational and capital expenditure	Community & Lifestyle	IN1, IN12	1 July 2023	30 December 2024	BU1007	50%
<b>30 September 2023</b>							
Operational budget has been reviewed monthly with reports to Council to refine fees and charges in transshipping fees for small operators and the decline of the request to waive consignment fees for 'ticky' cattle post sale. The September store sale was cancelled due to limited cattle numbers, reflective of the declining cattle market and seasonal conditions. Capital works program is currently on budget and meeting project milestones.							
OPL/27	Deliver and complete acquittal of the Federal Government Blacksummer Bushfire Grant – Community Connection – Local Built	Community & Lifestyle	EC16/EC6	1 July 2023	30 April 2024	BU1136	25%
<b>30 September 2023</b>							
The Community Development team have delivered as part of the Social Recovery and Resilience Stream the Shine by Design, and Men's Mental Health BBQ, (mental health workshops), Harmony Dat and winter wellness program and community duathlon and subscription to My Community Directory have been delivered. As part of the Economic Recovery and Resilience Stream, the community grants officer is working with all grant recipients to complete successful acquittals for the Local Built Small grants program and the Façade improvement program. Stakeholder engagement has been completed for the Regional Development Action plan and Investment Prospectus.							
OPL/28	Develop a digital solution for customer enquiries and deliver an audit of Council's cemetery records.	Community & Lifestyle	IN14	1 July 2024	30 June 2024	BU1104	15%

<b>30 September 2023</b>							
A review of request for quotes is ongoing for GIS services to compliment the work of undertaking the audit of cemetery records.							
OPL/29	Council advocacy for mental health and suicide prevention programme working with community stakeholders and government	Community & Lifestyle	IN13; EC11	1 July 2022	30 June 2024	BU1001	100%
<b>30 September 2023</b>							
Council continues to work with community partners and the newly commissioned Head to Health to be located in Kingaroy to advocate for mental health and suicide prevention programs. This along with the work completed under the Black Summer Bushfire grant and Disaster Recovery grant to date completes this item for 2023/2024"							
OPL/30	Review and update Council's Local Government Infrastructure Plan ('LGIP') trunk infrastructure forward works schedules	Environment & Planning	GR8	1 July 2022	30 June 2024	BU1055	50%
<b>30 September 2023</b>							
Review has commenced.							
OPL/31	Community education and awareness on illegal dumping and littering; including investigation and enforcement	Environment & Planning	EN3	1 July 2022	30 June 2024	BU1165	50%
<b>30 September 2023</b>							
Compliance Officer continuing investigation customer requests and acting as required. Report to Council on 6 September 2023 on the program to date.							
OPL/32	Investigate on-line lodgement and tracking of development applications (including building and plumbing applications)	Environment & Planning	OPL/09	1 July 2023	30 June 2024	BU1055	0%
<b>30 September 2023</b>							
Project has not yet commenced.							
OPL/33	Engage key stakeholders to facilitate identified affordable housing projects	Facilities & Parks	IN9	1 July 2022	30 June 2024	BU1018	25%
<b>30 September 2023</b>							
Agnes Street, Kingaroy vacant land has been held by Council to investigate options for Affordable Housing opportunities.							

OPL/34	Implement the new waste collection contract to ensure a smooth transition from 1 July 2024.	Environment & Planning	EN3	1 July 2023	30 June 2024	BU1165	30%
<b>30 September 2023</b>							
Council appointed JJ's Waste & Recycling to commence from 1 July 2024. Contract is being finalised prior to signing by both parties.							
OPL/35	Investigate utilisation of Wooroolin Tennis Courts including options for disposal to fund development of a future Wooroolin Skate Park	Facilities & Parks	EC1	1 July 2022	30 June 2024	BU1137	25%
<b>30 September 2023</b>							
Council met with some Wooroolin stakeholders in the 1 <sup>st</sup> quarter to look at options and improvements needed in Wooroolin for youth. Stakeholders have expressed interest in discussing the Tennis Courts and Rail Trail land once more information is available on skate park size and costs. Second meeting to be held in 2 <sup>nd</sup> quarter.							
OPL/36	Development, adoption and commence implementation of the SBRC Regional Development Action Plan	Community & Lifestyle	GR1	1 October 2022	30 June 2024	BU1001	50%
<b>30 September 2023</b>							
Stakeholder engagement has been completed for the Regional Development Action plan.							
OPL/37	Adopt and implement the South Burnett Local Government Area Biosecurity Plan to drive increased stakeholder coordination and commitment to proactively manage invasive pest species.	Environment & Planning	EN4	1 July 2023	30 June 2024	BU1100	75%
<b>30 September 2023</b>							
Biosecurity Plan in the process of being finalised prior to presentation to Council.							
OPL/38	Review Council's Local Laws to ensure relevance to the region and understanding by Council and the community	Environment & Planning	EN10	1 July 2023	30 June 2024	BU1146	20%
<b>30 September 2023</b>							
Consultant appointed to be the project lead on this project – pre-start meeting has been held and a review has commenced.							
OPL/39	Review service delivery operations within Council's animal management functions and investigate initiatives to promote responsible pet ownership	Environment & Planning	EN10	1 July 2023	30 June 2024	BU1146	20%

<b>30 September 2023</b>							
Report being presented to October 2023 Ordinary Meeting of Council for further discussion.							
OPL/40	Finalise a Major Amendment of Council's planning scheme	Environment & Planning	GR8	1 July 2022	30 June 2024	BU1055	65%
<b>30 September 2023</b>							
Awaiting sign off from the State Government prior to community consultation.							
OPL/41	Investigate the feasibility of introducing a Food Organic Green Organic (FOGO) waste collection service.	Environment & Planning	EN3	1 July 2023	30 June 2024	BU1165	25%
<b>30 September 2023</b>							
Site visit has been held to view the FOGO trial at Lockyer Valley Regional Council.							
OPL/42	Effectively manage Development Applications and permits including planning, building and plumbing approvals within legislative timeframes including development of benchmarking, KPIs and commitment to improvement	Environment & Planning	GR8	1 July 2023	30 June 2024	BU1055	30%
<b>30 September 2023</b>							
Continuous improvements are continuing being identified to improve the process. Meeting with developers has been held to listen to concerns from their perspective.							
OPL/43	Investigate options to expedite development through facilitated guidance, support and process improvements to ensure developers and potential investors are supported through development process	Environment & Planning	GR8	1 July 2023	30 June 2024	BU1055	25%
<b>30 September 2023</b>							
Various meetings have been held with external stakeholders regarding process improvements. Pre-lodgement meetings are encouraged prior to lodgement. Pre-lodgement policy to be adopted by Council. Council to consider the extension of the developer incentive scheme in October 2023.							
OPL/44	Continued implementation of recommendations identified as part of Council's land investigation audit	Facilities & Parks	EC1	1 July 2022	30 June 2024	BU1137	50%



<b>30 September 2023</b>							
Land investigation Review recommendations have been actioned in the 1 <sup>st</sup> quarter, suitable land has been tendered and listed for sale. Transfer of Kingaroy Enterprise Centre, Cornish Street Kingaroy to CTC completed. Meeting held with the Boondooma community to discuss options for the future operation and management of Old Boondooma School Community Centre was held in August 2023. Community survey had 14 respondents. Lot 36 Burrows St, Wondai and 29 Jellicoe St Proston listed for sale.							
OPL/45	Implement a 'Level of Service Plan' for parks and Playground Safety Audit	Facilities & Parks	EC1	1 July 2022	30 June 2024	BU1137	25%
<b>30 September 2023</b>							
Playground Safety Audit has been scoped and quotation sourced. Additional investigations are ongoing on how the information could be captured and added into Council Asset Register.							
OPL/46	Implement quarterly Botanical Advisory Committee meetings to progress Botanical report	Facilities & Parks	EC1	1 July 2022	30 June 2024	BU1137	25%
<b>30 September 2023</b>							
New Parks Coordinator appointed. Meeting with stakeholder and community groups interested in gardening, landscaping and biodiversity has assisted in gaining an understanding of the issues and future park projects across the region. Botanical Advisory Group meeting ongoing. Meeting held with Society Growing Australian Plants Kingaroy and District Branch at Carroll Nature Area. Discussed park restoration and biodiversity protection within the park and Council supported National Tree Planting Day.							
OPL/47	Investigate a Safer Communities Program for Council for protecting community assets and open spaces through the operation and installation of security cameras.	Facilities & Parks	EC2	1 July 2022	30 June 2024	BU1018	50%
<b>30 September 2023</b>							
Installed new CCTV at Pioneer Park Nanango, Murgon QEII Stage 1 and Les Muller Park Blackbutt. Ongoing investigation into Safer Communities Program and funding.							



**10.2 MONTHLY FINANCIAL INFORMATION**

**File Number:** 25.10.2023  
**Author:** Manager Finance & Sustainability  
**Authoriser:** Chief Executive Officer

**PRECIS**

Monthly financial report as at 31<sup>st</sup> October 2023.

**SUMMARY**

The following information provides Council's current position as at 31<sup>st</sup> October 2023.

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**OFFICER'S RECOMMENDATION**

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31<sup>st</sup> October 2023 be received and noted.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Tracking actual revenue and expenditure compared to amended budget as adopted by Council on the 25<sup>th</sup> October 2023.

**LINK TO CORPORATE/OPERATIONAL PLAN**

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Monitored and reviewed by budget managers.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

*Section 4(b) of the Human Rights Act 2019* (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- |   |  |
|---|--|
| 1. Recognition and equality before the law;                           | 13. Cultural rights—generally;   |
| 2. Right to life;   | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person;                               |
| 4. Freedom from forced work;  | 16. Humane treatment when deprived of liberty;                             |
| 5. Freedom of movement;   | 17. Fair hearing;  |

- |   |   |
|---|---|
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings;                   |
| 7. Freedom of expression;                               | 19. Children in the criminal process;                 |
| 8. Peaceful assembly and freedom of association;        | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life;                          | 21. Retrospective criminal laws;                      |
| 10. Property rights;                                    | 22. Right to education;                               |
| 11. Privacy and reputation;                             | 23. Right to health services.                         |
| 12. Protection of families and children;                |   |

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

### **ASSET MANAGEMENT IMPLICATIONS**

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

### **REPORT**

- The First Quarter Budget adjustments including continued capital projects from the 2022/2023 financial year were adopted at the October meeting and all comparisons are now being made to the amended budget.
- Recurrent Revenue is currently sitting at 49% compared to the amended budget and Recurrent Expenditure is sitting at 39%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of October 2023 was \$71.7m with \$34.6m of this currently classed as restricted cash.
- The ratios at the end of October are all within their respective targets apart from:
  - Current Ratio which is sitting at 4.55 which is outside the target of between 2.0 and 4.0. This ratio is affected by high cash balances.
  - Asset Sustainability Ratio which is sitting at 29% which is outside the target of greater than 90%. This ratio will increase as capital projects are progressed through the year.
- Council's capital expenditure program is currently sitting at \$4.25m in actual expenditure which equates to approximately 9.9% of the total amended budget.

### **ATTACHMENTS**

1. **Monthly Financial Report - October 2023**
2. **Capital Expenditure Report - October 2023**



**South Burnett Regional Council**  
**Monthly Financial Report**  
October 2023



### Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the amended budget, at an organisational level, for the period ended 31 October 2023.

- The First Quarter Budget adjustments including continued capital projects from the 2022/2023 financial year were adopted at the October meeting and all comparisons are now being made to the amended budget.
- Recurrent Revenue is currently sitting at 49% compared to the amended budget and Recurrent Expenditure is sitting at 39%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of October 2023 was \$71.7m with \$34.6m of this currently classed as restricted cash.
- The ratios at the end of October are all within their respective targets apart from:
  - Current Ratio which is sitting at 4.55 which is outside the target of between 2.0 and 4.0. This ratio is affected by high cash balances.
  - Asset Sustainability Ratio which is sitting at 29% which is outside the target of greater than 90%.
- Council's capital expenditure program is currently sitting at \$4.25m in actual expenditure which equates to approximately 9.9% of the total amended budget.

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Executive Summary

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**1.0 Interim Statement of Financial Performance (Income Statement)**

**Statement of Comprehensive Income**

as at 31 October 2023  
33% of Year Complete

	2024	Original Budget	Amended Budget	Variance
	\$	\$	\$	%
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Rates, Levies and Charges	28,836,122	57,018,206	57,018,206	51%
Fees and Charges	2,094,129	5,276,904	5,276,904	40%
Rental Income	192,326	459,715	459,715	42%
Interest Received	1,222,027	1,975,000	1,975,000	62%
Sales Revenue	381,504	6,835,007	7,159,007	5%
Other Income	273,284	1,179,323	1,179,323	23%
Grants, Subsidies, Contributions and Donations	9,408,315	8,546,353	12,899,782	73%
	42,407,706	81,290,508	85,967,936	49%
<b>Capital Revenue</b>				
Grants, Subsidies, Contribution and Donations	1,945,591	9,471,224	11,583,291	17%
<b>Total Income</b>	44,353,297	90,761,732	97,551,227	45%
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	9,236,069	27,612,019	28,117,001	33%
Materials and Services	16,901,956	31,759,777	35,807,782	47%
Finance Costs	608,647	1,734,655	1,734,655	35%
Depreciation and Amortisation	7,911,090	23,673,214	23,996,788	33%
	34,657,762	84,779,665	89,656,226	39%
<b>Capital Expense</b>				
	(94,305)	(415,000)	(415,000)	23%
<b>Total Expense</b>	34,563,457	84,364,665	89,241,226	39%
<b>Net Result</b>	9,789,840	6,397,067	8,310,001	
<b>Net Operating Result</b>	7,749,944	(3,489,157)	(3,688,289)	

**2.1 Operating Income Statement Split by Department**

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue				Total Expenditure			
	Actual	Original Budget	Revised Budget	%	Actual	Original Budget	Revised Budget	%
Water	\$ 4,381,290	\$ 11,954,895	\$ 11,924,355	37%	\$ 4,594,382	\$ 11,532,897	\$ 11,512,687	31%
Wastewater	\$ 1,709,917	\$ 7,280,438	\$ 7,260,438	24%	\$ 2,076,262	\$ 5,782,298	\$ 5,782,298	36%
Waste	\$ 3,749,687	\$ 8,178,597	\$ 8,166,312	46%	\$ 3,235,752	\$ 8,787,055	\$ 8,633,433	29%
Fleet and Fleet	\$ 74,155	\$ 191,000	\$ 191,000	39%	\$ 152,385	\$ 1,373,800	\$ 1,372,800	18%
GenOps	\$ 28,895,959	\$ 55,726,089	\$ 56,425,772	49%	\$ 27,073,740	\$ 60,070,584	\$ 64,686,718	41%
<b>Total</b>	<b>\$ 42,807,706</b>	<b>\$ 131,966,909</b>	<b>\$ 132,607,875</b>	<b>49%</b>	<b>\$ 34,657,767</b>	<b>\$ 147,779,665</b>	<b>\$ 149,694,226</b>	<b>39%</b>

**Revenue**

- All revenue items are currently tracking above the target of 33%.
- Water, Wastewater, GenOps and Waste are affected by timing in the revenue received from rates being levied.
- Water is sitting at 52% and is affected by timing of rates income as well as increased water sales from standpipes.
- Waste is affected by timing in waste disposal revenue as invoices for October have not yet been raised.
- GenOps is sitting at 49% and will be affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works as well as favourable bank account interest income.

**Expenditure**

- Two departments are tracking above the target of 33% for the month. These are Wastewater and GenOps.
- Wastewater has above target expenses for materials and services due to timing in rates paid and remissions on rates as well as fluctuations in work done at various Sewerage Treatment Plants.
- Waste is below target for the month but can be affected by timing of monthly waste expenditure bills that have not been received.
- Expenditure for Fleet is affected by timing of yearly registration bills as well as timing in use of internal plant by departments for the month.
- GenOps continues to be affected by the 2022 & 2023 weather events works and will be offset by grant income as well as timing in annual expenses such as insurance, workers compensation premiums and annual software licences.

**2.2 Revenue**

**2.2.1 Rates Levies and Charges**

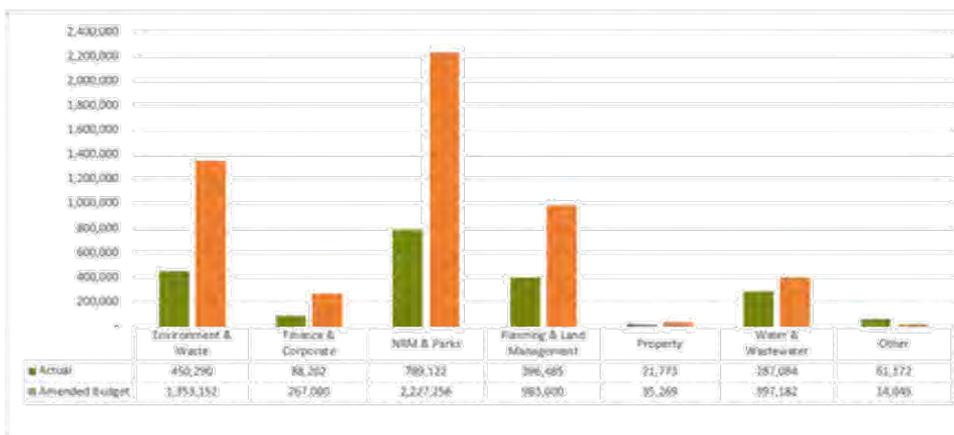
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges	Actuals	Original Budget	Amended Budget
General Rates	\$ 15,880,308	\$ 31,574,666	\$ 31,574,666
Quarry Special Charge	\$ 8,322	\$ -	\$ -
Water Charges	\$ 5,921,023	\$ 11,562,083	\$ 11,562,083
Sewerage Charges	\$ 3,650,387	\$ 7,149,764	\$ 7,149,764
Waste Collection Charges	\$ 1,694,000	\$ 3,370,338	\$ 3,370,338
Community Rescue and Evacuation Levy	\$ 44,326	\$ 90,000	\$ 90,000
Waste Management Levy	\$ 1,639,973	\$ 3,271,355	\$ 3,271,355
Memerambi Estate Levies	\$ 2,218	\$ -	\$ -
<b>Total</b>	<b>\$ 28,836,122</b>	<b>\$ 57,018,206</b>	<b>\$ 57,018,206</b>

As at 31 October 2023, rates, levies and charges are tracking at 51% which is above the target of 33%. This is due to the first 6 monthly rates having been levied in August.

**2.2.2 Fees and Charges**

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 31 October 2023, fees and charges are tracking above target at 40%. Main factors affecting the fees and charges figures are:

- Environment and Waste is on target. This income stream is affected by timing of monthly invoices for waste disposal which is offset by yearly food licences having already been issued.
- NRM & Parks is slightly above target and is affected by timing in visitors at Boondooma Dam, timing in cemetery income and saleyard income.
- Planning and Land Management is above target at 40% due to timing in number of planning and building applications.

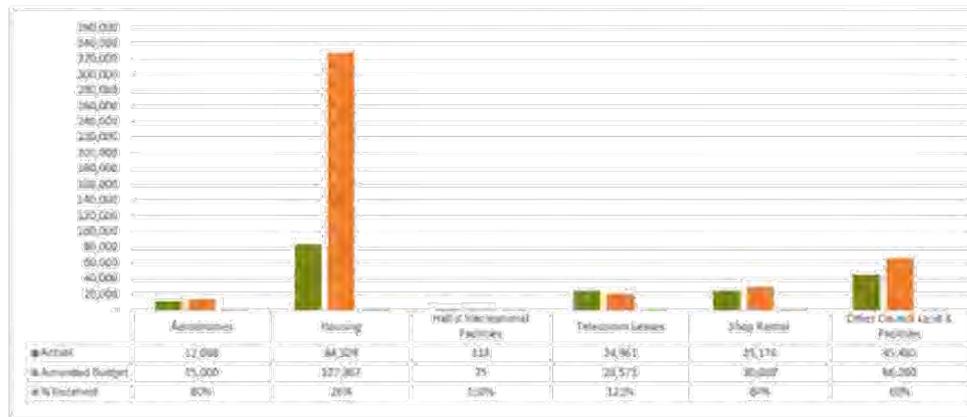
- Properties is above target due to increases in the hall hire and caravan park fees received.
- Water & Waste Water are above target due to increases in water standpipe sales and trade waste permits.

**2.2.3 Rental Income**

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 31 October 2023, rental income is tracking at 42% due to timing in annual rental of various facilities. Main factors affecting the rental income figures are:

- Aerodrome and Telecomm annual leases have been issued.
- Housing - timing in invoices as October has not yet been processed.

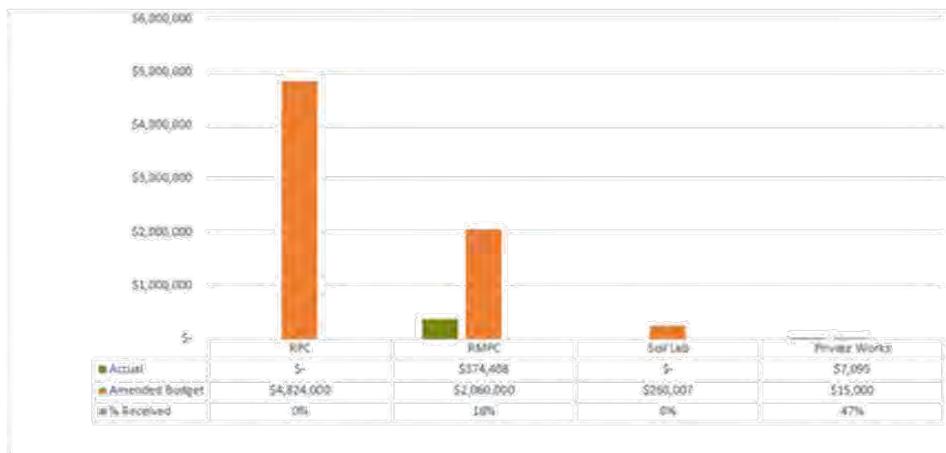


**2.2.4 Interest Received**

Interest revenue includes interest on investments and rate arrears. As of 31 October 2023, interest received is tracking above target at 62% due to favourable interest rates.

**2.2.5 Sales Revenue**

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 31 October 2023, sales revenue is tracking below target at 5%. This is largely due to timing of when RPC and RMPC works for this financial year are scheduled to be performed. Claims of approximately \$1.2m were in progress at the end of October 2023.



**2.2.6 Other Income**

Other income is sundry income derived from all other sources.

As of 31 October 2023, other income is tracking below target at 23%. Reasons surrounding this can be found below.

Income Stream	Actual	Original Budget	Amended Budget	% Received
VIC Income	\$ 48,199	\$ 88,100	\$ 88,100	55%
Irrigation Income	\$ -	\$ 31,095	\$ 31,095	0%
Fines	\$ 9,023	\$ 53,073	\$ 53,073	17%
Scrap Steel	\$ 796	\$ 289,865	\$ 289,865	0%
Library Sales	\$ 855	\$ 2,830	\$ 2,830	30%
Museum Sales	\$ 12	\$ -	\$ -	0%
Agency Income	\$ 9,343	\$ 52,000	\$ 52,000	18%
Tourist Parks	\$ 104,537	\$ 320,000	\$ 320,000	33%
Legal Recovery	-\$ 1,893	\$ 80,000	\$ 80,000	-2%
Insurance Claims & Workcover	\$ 7,769	\$ 20,000	\$ 20,000	39%
Misc Other	\$ 94,644	\$ 242,360	\$ 242,360	39%
<b>Total</b>	<b>\$ 273,284</b>	<b>\$ 1,179,323</b>	<b>\$ 1,179,323</b>	<b>23%</b>

- VIC Income is above target due to increased sale of goods.
- Irrigation Income is down due to timing of when hay is available for sale.
- Fines are below target due to timing in processing of animal infringements throughout the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor.

- Legal recovery, and insurance claims are raised and received sporadically during the year based on events and debt collection activities.
- Legal Recovery is a credit amount due to the reversal of Judgment Fees on rate arrears.

**2.2.7 Operational Grants**

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 31 October 2023, operating grants are tracking above target at 73% due to timing in when operational grants are received and spent. Approximately \$8.5m of the monies received so far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events.

Contract asset and contract liability movements have been processed up to the end of October.

**2.2.8 Capital Grants**

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

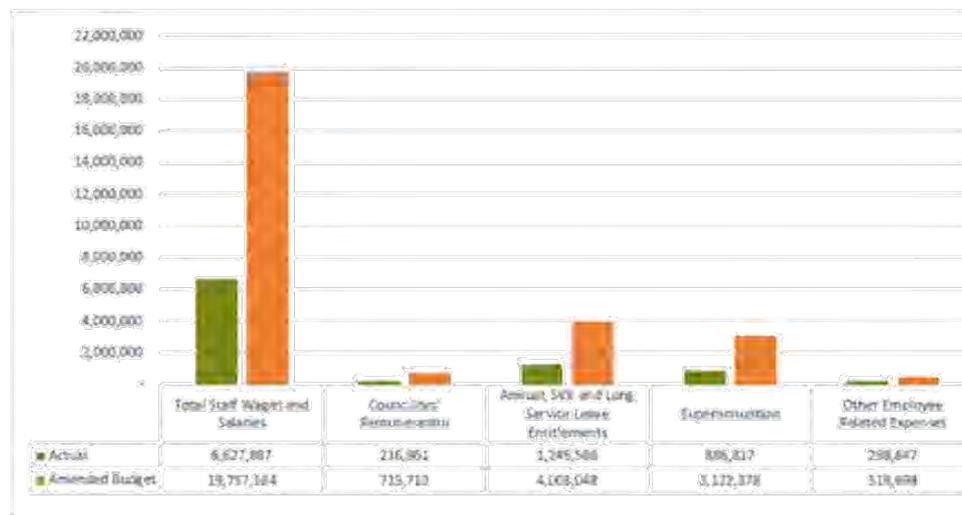
As of 31 October 2023, capital grants are tracking below target at 17%. Contract asset and contract liability movements have been processed for the month.

**2.3 Expenditure**

**2.3.1 Employee Benefits**

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 31 October 2023, employee benefits are tracking on target at 33%.



2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 31 October 2023, materials and services are tracking above target at 47%.

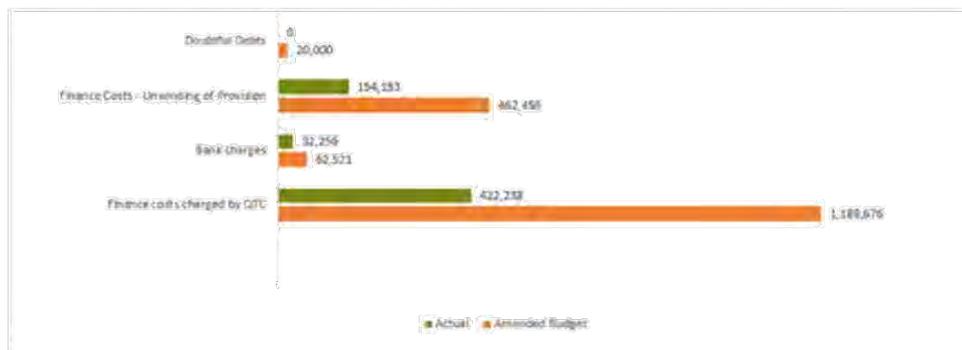
Description	Actual	Original Budget	Amended Budget	% Spent
Donations	491,834	641,631	857,931	57%
Materials	9,011,593	21,569,778	22,213,000	41%
Services	7,780,224	10,510,525	13,125,645	59%
Internal Plant Charges	2,499,724	8,006,570	8,579,932	29%
Internal Plant Recoveries	- 2,881,419	- 8,968,726	- 8,968,726	32%
	<b>16,901,956</b>	<b>31,759,777</b>	<b>35,807,782</b>	

- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- A large portion of the donations relate to programs under the Black Summer Bushfire Grant as well as half yearly rate remissions.
- Additional expenditure under the services category is associated with the various weather events and has been offset by income from Queensland Reconstruction Authority (QRA).
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 31 October 2023, finance costs are tracking just above target at 35%.



**2.3.4 Depreciation**

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 31 October 2023, depreciation expense was on target at 33%. All asset registers have now been rolled into the current financial year, 2024, and actual depreciation expense has been run through the asset registers for each asset class up to 31 October 2023. Forecasted depreciation journals for July to September have been reversed. Depreciation expense will be closely monitored as capitalisation occurs.

Work in progress balance as at 31 October 2023 is \$26.03m, made up of the asset classes listed below. Minimal capitalisation of projects has occurred to date as the end of year audit was signed on 13<sup>th</sup> October 2023. Capitalisation has occurred and will be a heavy focus in the coming months.

Asset Class	Work in Progress Balance
Buildings	3,800,618
Plant & Equip.	23,519
Roads	16,950,451
Water	3,279,892
Wastewater	1,728,146
Fleet	11,096
Waste	111,753
Office	64,538
Land	66,069
	<b>26,036,083</b>

**2.3.5 Capital Expense**

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (therefore its written down value which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at \$94k as at 31 October 2023 due to sales income for fleet items sold and revenue from sale of land.

<b>Capital Expense</b>	<b>Actual</b>	<b>Original Budget</b>	<b>Amended Budget</b>
<b>INCOME</b>			
Fleet	87,818	415,000	415,000
Buildings	1		
Land	32,998		
<b>DISPOSALS</b>			
Roads			
Fleet			
Land	12,772		
Buildings			
Water	13,741		
Wastewater			
Miscellaneous			
	<b>94,305</b>	<b>415,000</b>	<b>415,000</b>

3.0 Interim Statement of Financial Position (Balance Sheet)

**Statement of Financial Position**  
as at 31 October 2023

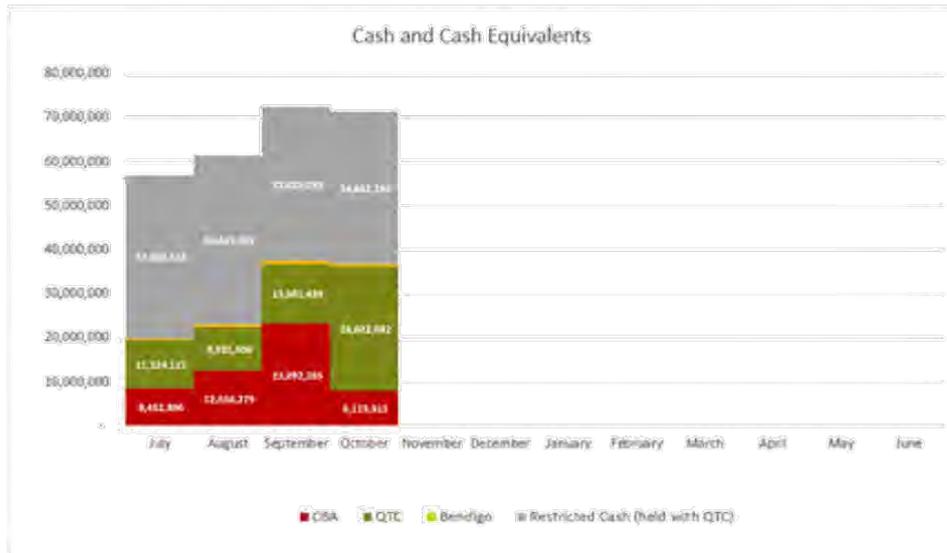
	2023 OCTOBER \$	Original Budget \$	Amended Budget \$
<b>Current Assets</b>			
Cash and Cash Equivalents	71,719,595	56,343,950	53,065,990
Trade and Other Receivables	9,896,546	11,936,624	12,200,645
Inventories	867,289	781,347	840,354
Investments	-	-	-
<b>Total Current Assets</b>	<b>82,483,431</b>	<b>69,061,921</b>	<b>66,106,989</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	543,637	389,495	389,495
Property, Plant and Equipment	1,056,807,581	1,068,147,535	1,079,285,404
Right of Use Asset	695,950	661,125	669,127
Intangible Assets	6,247,887	6,242,606	6,242,606
<b>Total Non-Current Assets</b>	<b>1,064,295,056</b>	<b>1,075,440,760</b>	<b>1,086,586,632</b>
<b>TOTAL ASSETS</b>	<b>1,146,778,486</b>	<b>1,144,502,682</b>	<b>1,152,693,621</b>
<b>Current Liabilities</b>			
Trade and Other Payables	9,836,163	10,423,308	15,173,787
Borrowings	3,309,663	3,460,548	3,460,548
Lease Liabilities	20,206	18,439	18,439
Provisions	3,992,865	3,931,009	3,915,600
Unearned Revenue	-	2,300,754	2,749,085
Other Liabilities	981,849	1,410,715	1,410,715
<b>Total Current Liabilities</b>	<b>18,140,745</b>	<b>21,544,773</b>	<b>26,728,174</b>
<b>Non-Current Liabilities</b>			
Trade and Other Payables	-	-	-
Borrowings	19,819,708	20,335,543	20,335,543
Lease Liabilities	712,723	686,457	694,284
Provisions	12,182,858	12,444,910	11,931,008
Other Liabilities	4,398,720	1,470,746	2,960,718
<b>Total Non-Current Liabilities</b>	<b>37,114,009</b>	<b>34,937,655</b>	<b>35,921,553</b>
<b>TOTAL LIABILITIES</b>	<b>55,254,754</b>	<b>56,482,428</b>	<b>62,649,727</b>
<b>NET COMMUNITY ASSETS</b>	<b>1,091,523,732</b>	<b>1,088,020,254</b>	<b>1,090,043,894</b>
<b>Community Equity</b>			
Retained Surplus/(Deficiency)	451,940,776	448,318,094	449,178,799
Asset Revaluation Surplus	639,582,956	639,702,160	640,865,095
<b>TOTAL COMMUNITY EQUITY</b>	<b>1,091,523,732</b>	<b>1,088,020,254</b>	<b>1,090,043,894</b>

**3.1 Current Assets**

**3.1.1 Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 31 October 2023, Council's actual cash and cash equivalents balance was \$71.71m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

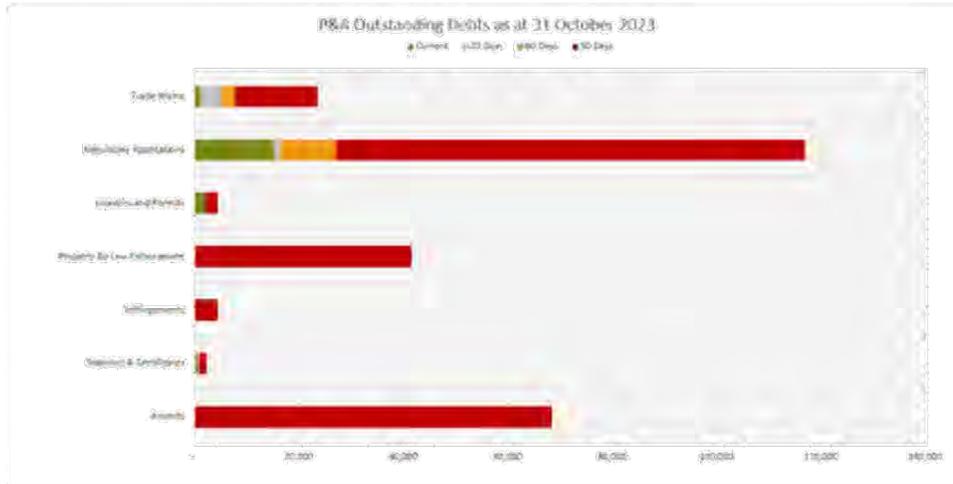


As at the 31 October 2023, the restricted cash balance was \$34.6m. This decreased from last month by \$338k and is made up of decreases in Roads \$69k, Buildings \$92k, Waste \$17k, Plant & ICT \$77k, Water \$82k and Wastewater \$1k.

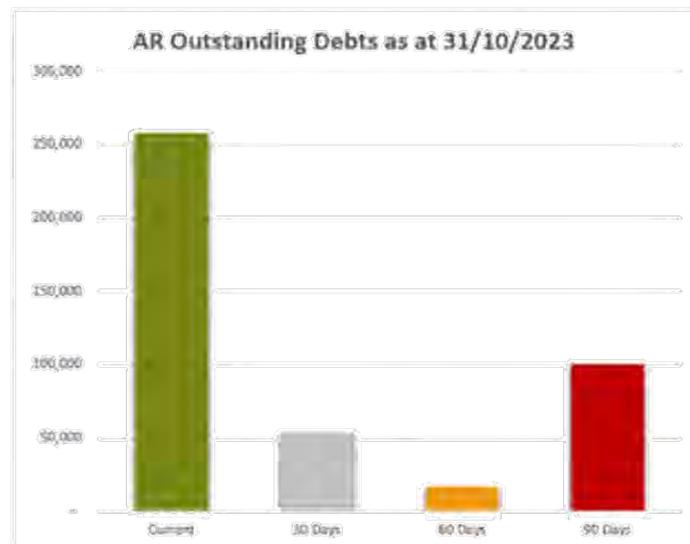
RESTRICTED CASH	Sep-23	Oct-23
Recurrent Expenditure	505,164	505,164
Future Capital Works:		
Roads	4,962,652	4,893,884
Buildings	3,796,247	3,703,981
Waste	6,232,828	6,216,311
Land	25,322	25,322
Plant & ICT	8,590,747	8,513,599
Water	4,031,271	3,948,926
Wastewater	4,771,722	4,770,923
Unspent - Developer Contributions	1,729,986	1,729,986
Unspent - Loan Funds	374,100	374,100
<b>Total</b>	<b>35,020,039</b>	<b>34,682,196</b>

### 3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



Property and Rating (P&R) debts above that are overdue by 90 days or more total \$224k and are made up of \$68k in overdue animal registrations, \$101k being actively pursued by Council staff or determination on next steps are being investigated, \$42k can be recovered when properties are sold, and \$13k belong to developer contributions that will be finalised in the future.

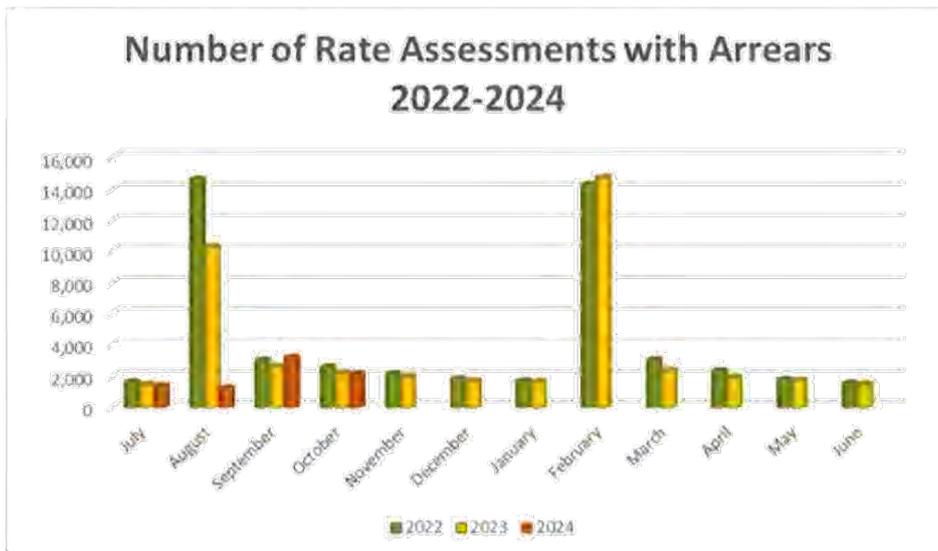
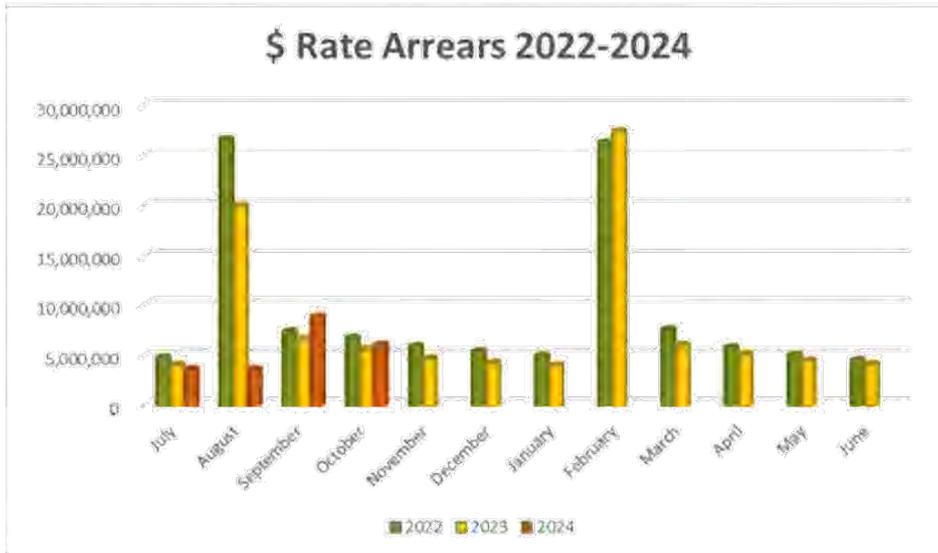


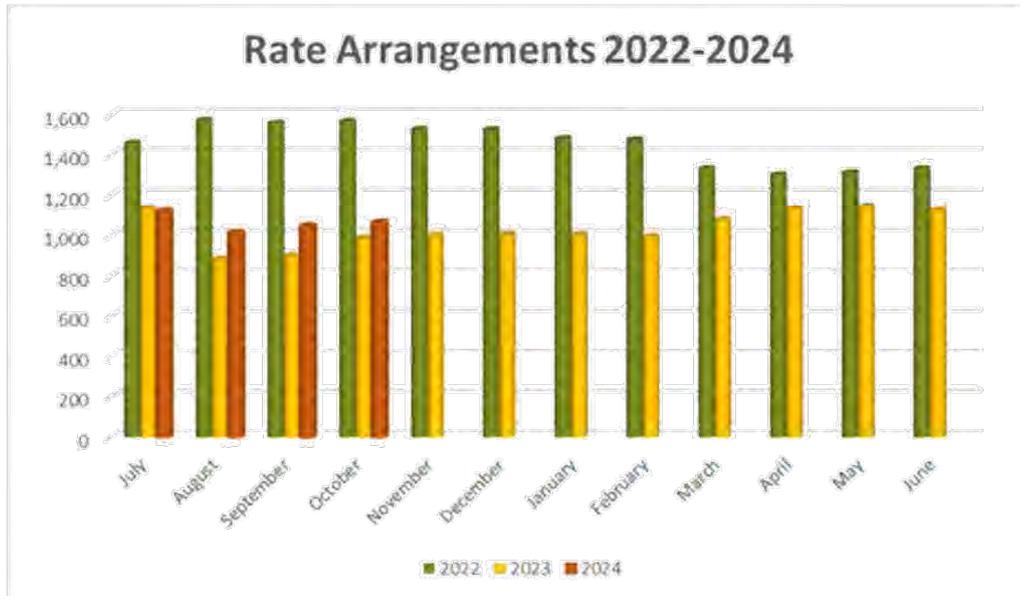
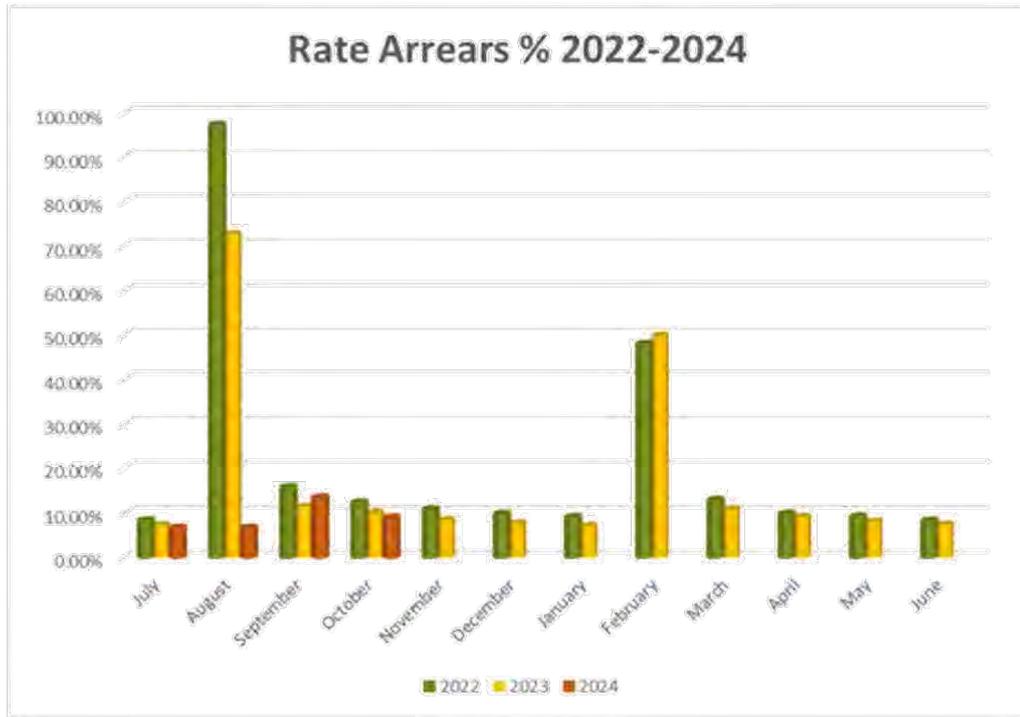
The AR outstanding debts 90+ days is currently \$101k which is 23% of total AR outstanding debts.

A total of 86% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. 1% is being actively pursued by Council staff and 13% relates to swimming pool electricity charges that will be amended as per changes to the pool manager contracts adopted by Council at the October Council Meeting.

Rates in arrears as of 31 October 2023 is sitting at \$6.1m or 8.98% which is above the target arrears of 7%. There are currently 1,064 assessments with rate arrangements in place which accounts for 50.5% of the properties that are in arrears.

Starting in the 2023/24 financial year, the effect of rates levies raised but still current have been removed to avoid distortion of numbers during August and February.





### *3.1.3 Inventories*

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

## **3.2 Non-Current Assets**

### *3.2.1 Trade and Other Receivables*

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

### *3.2.2 Property, Plant and Equipment*

First quarter capital budget revision, which included \$7.7m of continued projects from 2022/23, has been adopted by Council. The revision saw the total capital budget increase by \$9.5m up to a total budget of \$42.87m.

Actual spent as of 31 October 2023 is \$4.25m, which is tracking below target at 10%. Committed costs of \$8.39m are also identified.

Capital project budget report is attached separately to this document.

A year-to-date sustainability ratio has been calculated using the actual capital renewal expenditure costs to date and actual depreciation expense as at 31 October 2023. Currently Council's sustainability ratio is sitting at 29% which is budgeted to land at 120% at 30 June 2023 if the full capital program is delivered.

### *3.2.3 Right of Use Assets*

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

### *3.2.4 Intangible Assets*

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

## **3.3 Liabilities**

### *3.3.1 Trade and other Payables*

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

## Accounts Payable - Local Purchases 2023/2024

Report run: 13-Nov-2023

Town of Business	Town of Business Description	August 2023 Purchases	September 2023 Purchases	October 2023 Purchases
<b>LOCAL</b>				
<b>Total Local</b>		<b>2,426,014.79</b>	<b>4,501,689.22</b>	<b>3,031,911.60</b>
<b>OUTSIDE SBRC</b>				
	Cherbourg	1,200.00	1,689.50	1,634.40
	Dalby	3,849.91	797.50	1,075.00
	Neighbouring Council	1,578.50	740.52	54.00
	Other	2,176,866.57	2,478,760.98	2,586,625.93
	Yarraman	45,797.00	28,197.00	28,582.00
<b>Total Other</b>		<b>2,229,291.98</b>	<b>2,510,185.50</b>	<b>2,617,971.33</b>
<b>% Local Purchases</b>		<b>52.11%</b>	<b>64.20%</b>	<b>53.66%</b>

### 3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 31 October 2023 was \$23,129,371 made up of borrowings in the following departments.

Department	Borrowings
NRM & Parks	\$ 304,006
Finance	\$ 241,305
Property	\$ 261,431
Economic Development	\$ 192,913
Environment & Waste	\$ 468,696
Infrastructure	\$ 8,176,984
Water & Wastewater	\$ 13,484,036
<b>Total</b>	<b>\$ 23,129,371</b>

### 3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

### 3.3.4 Provisions

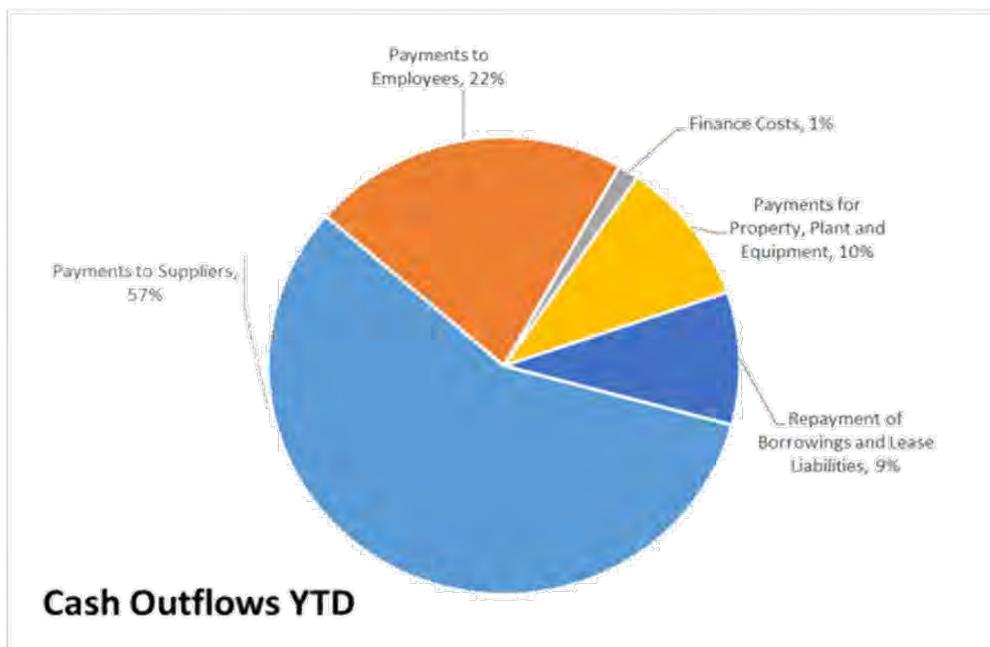
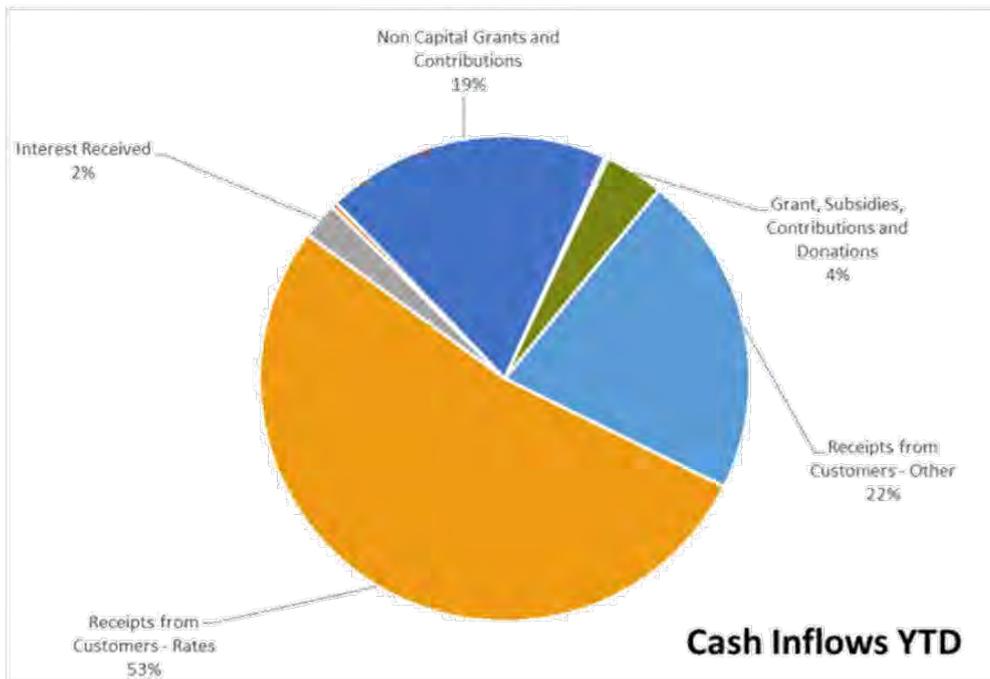
Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

### 3.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments in June 2022 and June 2023 to cover the next four financial years' worth of State Waste Levy.

4.0 Interim Cash Flow

Monthly Cashflow	Aug	Sept	Oct	YTD	YTD vs Amended		
					Original Budget	Amended Budget	Budget %
<b>Cash Flows from Operating Activities</b>							
Receipts from Customers	\$7,180,138	\$20,254,885	\$4,859,148	\$32,294,171	\$75,792,130	\$78,259,900	48%
Payments to Suppliers and Employees	(\$3,765,799)	(\$8,958,708)	(\$7,224,159)	(\$19,948,666)	(\$63,333,132)	(\$69,473,601)	49%
	\$3,414,440	\$11,696,177	(\$2,365,011)	\$12,745,606	\$12,458,998	\$8,786,299	
Interest Received	\$265,369	\$240,244	\$333,879	\$839,492	\$1,975,000	\$1,975,000	62%
Rental Income	\$78,171	\$61,100	\$66,854	\$206,125	\$459,715	\$459,715	42%
Non Capital Grants and Contributions	\$1,623,876	\$4,297,931	\$1,933,450	\$7,855,257	\$8,546,353	\$12,899,782	73%
Finance Costs	(\$162,203)	(\$143,855)	(\$150,669)	(\$456,727)	(\$1,252,196)	(\$1,252,196)	49%
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>\$5,219,653</b>	<b>\$16,151,598</b>	<b>(\$181,497)</b>	<b>\$19,615,905</b>	<b>\$22,187,869</b>	<b>\$22,868,600</b>	<b>60%</b>
<b>Cash Flows from Investing Activities</b>							
Payments for Property, Plant and Equipment	(\$1,553,273)	(\$1,040,002)	(\$1,517,114)	(\$4,110,389)	(\$33,353,819)	(\$42,872,772)	10%
Payments for Intangible Assets	-	-	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	\$58,636	\$14,637	\$47,543	\$120,817	\$415,000	\$415,000	29%
Grant, Subsidies, Contributions and Donations	\$600,191	\$261,643	\$612,376	\$1,474,210	\$9,471,224	\$11,583,291	17%
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>(\$894,446)</b>	<b>(\$763,722)</b>	<b>(\$857,195)</b>	<b>(\$2,515,363)</b>	<b>(\$23,467,595)</b>	<b>(\$30,874,481)</b>	<b>7%</b>
<b>Cash Flows from Financing Activities</b>							
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	(\$103,632)	(\$4,316,377)	\$90,736	(\$4,018,976)	(\$3,351,655)	(\$3,351,655)	120%
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>(\$103,632)</b>	<b>(\$4,316,377)</b>	<b>\$90,736</b>	<b>(\$4,018,976)</b>	<b>(\$3,351,655)</b>	<b>(\$3,351,655)</b>	<b>120%</b>
Cash and Cash Equivalents at the Beginning of the Period	\$57,167,211	\$61,596,051	\$72,667,551	\$191,430,813	\$60,975,332	\$64,423,526	
Net Increase (Decrease) in Cash and Cash Equivalents Held	\$4,412,840	\$11,071,499	(\$947,955)	\$14,436,384	(\$4,631,382)	(\$1,357,536)	
<b>Cash and Cash Equivalents at the End of the Period</b>	<b>\$61,596,051</b>	<b>\$72,667,551</b>	<b>\$71,719,595</b>	<b>\$205,867,197</b>	<b>\$56,343,950</b>	<b>\$53,065,990</b>	
Restricted Cash	\$38,403,567	\$35,020,039	\$34,682,196	\$108,105,802			
<b>Cash Available for Use</b>	<b>\$23,192,484</b>	<b>\$37,647,512</b>	<b>\$37,037,399</b>	<b>\$37,037,399</b>			
				<b>Minimum 3 month operating liquidity</b>	<b>(\$13,620,889)</b>		



**5.0 Interim Changes in Equity**

	Aug-23 \$	Sep-23 \$	Oct-23 \$	YTD \$
<b>Asset Revaluation Surplus</b>				
Opening Balance	639,582,956	639,582,956	639,582,956	639,582,956
Incl(dec) in asset revaluation surplus	-	-	-	-
<b>Closing Balance</b>	<b>639,582,956</b>	<b>639,582,956</b>	<b>639,582,956</b>	<b>639,582,956</b>
<b>Retained Surplus</b>				
Opening Balance	439,432,216	464,316,052	458,778,925	442,150,936
Restricted Cash Released	-	-	-	-
Net Result	24,883,836	(5,537,127)	6,838,149	9,789,840
<b>Closing Balance</b>	<b>464,316,052</b>	<b>458,778,925</b>	<b>451,940,776</b>	<b>451,940,776</b>
<b>Total Community Equity</b>	<b>1,103,899,008</b>	<b>1,098,361,881</b>	<b>1,091,523,732</b>	<b>1,091,523,732</b>

### 6.0 Financial Ratios

#### Key Performance Indicators - Monthly Reporting

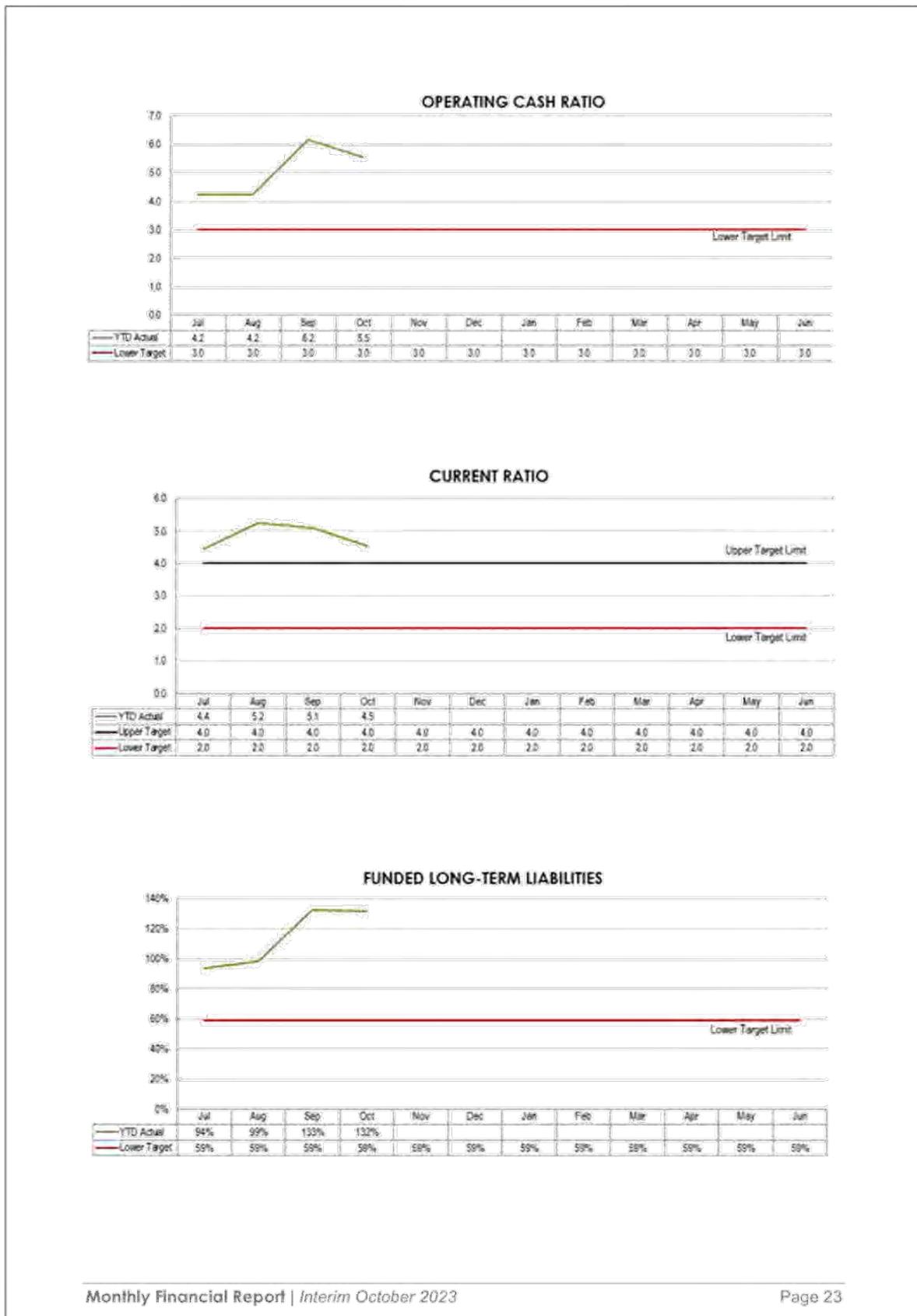
Ratio	Description	Formula	SPICo Target	Status	Oct 23
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	10.72
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	5.58
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	4.55
Fundnet Long Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Net} - \text{Current Borrowings}}$	Target greater than or equal to 10%	✓	131.59%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	3.47%
Cash Balance \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$24M	✓	71.72
Debt to Asset Ratio	To what extent, our debt will be covered by NPW assets	$\frac{\text{Current and / or - Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	2.02%
Interest Coverage Ratio	This ratio demonstrates the extent to which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	0.92%
Asset Sustainability Ratio	This ratio approximates the extent to which the infrastructure assets managed are being replaced as their reach the end of their useful lives	$\frac{\text{Capital Expenditure on the Replacement of Assets (Items only)}}{\text{Depreciation Expense}}$	Target greater than 90% (an average over the long term)	✗	29%

All ratios at the end of October are all within their respective targets apart from the Current Ratio and Asset Sustainability Ratio.

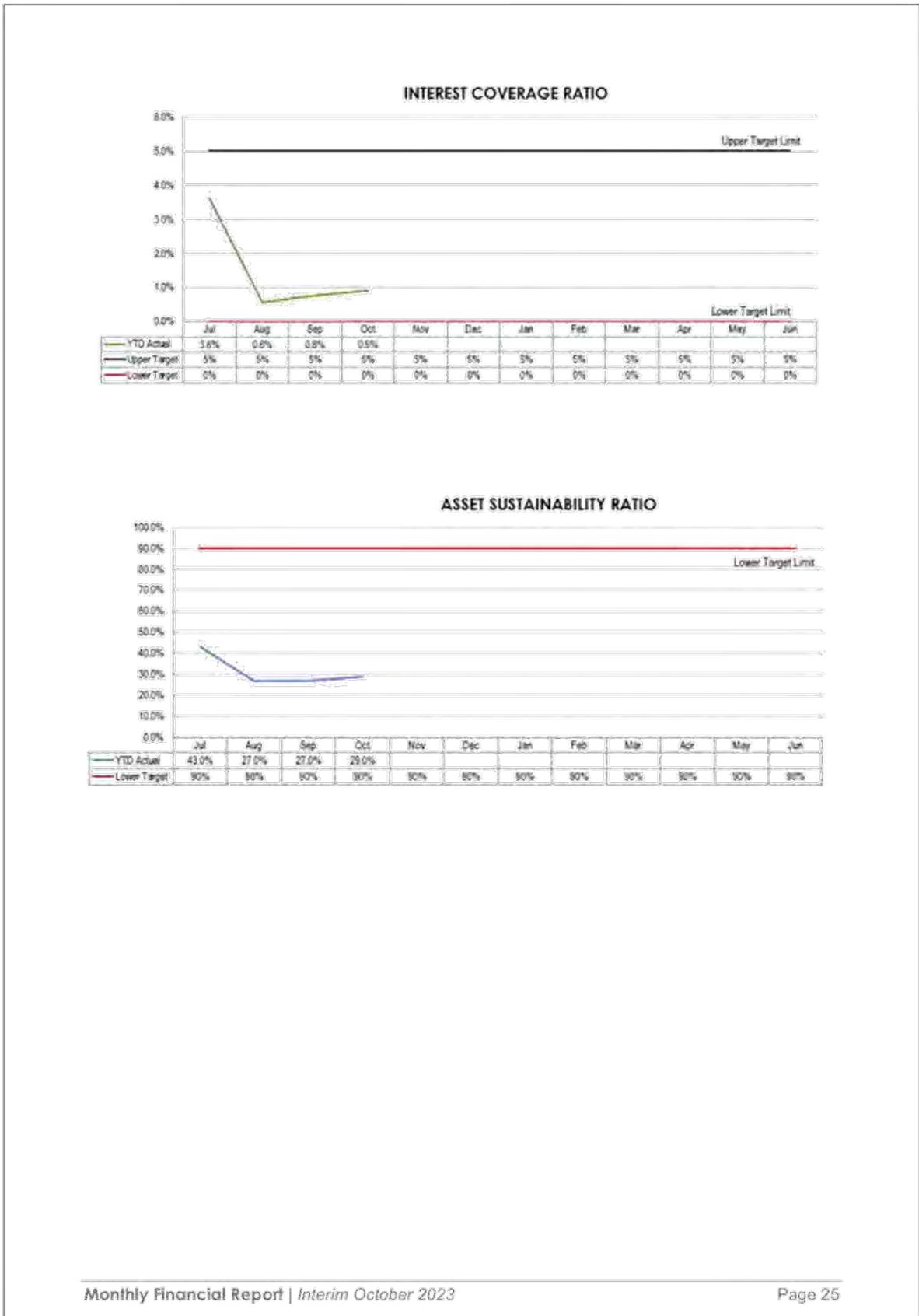
The Current Ratio (Working Capital Ratio) is sitting at 4.55 which is outside the target of between 2.0 and 4.0. This is largely due to a high cash at bank balances.

The Asset Sustainability Ratio is sitting at 29% which is outside the target of greater than 90%. This ratio will increase as capital projects are progressed through the year.









## 7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2023/2024 to 2032/2033. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2023/2024 year.

7.1 Income and Expenditure Statements

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Rates, Levies and Charges	59,547,733	61,907,594	64,197,042	66,589,935
Fees and Charges	5,460,481	5,623,174	5,762,635	5,905,581
Rental Income	475,805	490,079	502,331	514,890
Interest Received	2,044,125	2,105,449	2,158,085	2,212,038
Sales Revenue	7,074,232	7,286,459	7,468,622	7,655,338
Other Income	1,220,600	1,257,220	1,288,654	1,320,868
Grants, Subsidies, Contributions and Donations	7,691,925	7,801,167	7,874,816	7,950,307
	<u>83,514,901</u>	<u>86,471,142</u>	<u>89,252,185</u>	<u>92,148,957</u>
<b>Capital Revenue</b>				
Grants, Subsidies, Contribution and Donations	1,736,347	4,912,610	4,912,610	4,912,610
	<u>1,736,347</u>	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>
<b>Total Income</b>	<u>85,251,248</u>	<u>91,383,752</u>	<u>94,164,795</u>	<u>97,061,567</u>
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	27,933,384	28,771,380	29,490,664	30,227,928
Materials and Services	31,714,350	32,665,795	33,482,457	34,619,536
Finance Costs	1,507,538	1,707,995	1,827,239	1,684,851
Depreciation and Amortisation	24,366,345	24,511,435	24,683,976	24,918,239
	<u>85,521,617</u>	<u>87,656,605</u>	<u>89,484,336</u>	<u>91,450,554</u>
<b>Capital Expense</b>				
	(415,000)	(427,450)	(438,136)	(449,089)
<b>Total Expense</b>	<u>85,106,617</u>	<u>87,229,155</u>	<u>89,046,200</u>	<u>91,001,465</u>
<b>Net Result</b>	<u>144,631</u>	<u>4,154,597</u>	<u>5,118,595</u>	<u>6,060,103</u>
<b>Net Operating Result</b>	<u>(2,006,716)</u>	<u>(1,185,463)</u>	<u>(232,151)</u>	<u>698,404</u>

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates, Levies and Charges	69,097,666	71,714,740	74,446,827	77,310,761	80,302,017
Fees and Charges	6,052,096	6,202,278	6,356,212	6,514,000	6,675,725
Rental Income	527,763	540,957	554,482	568,343	582,552
Interest Received	2,267,339	2,324,023	2,382,123	2,441,676	2,502,716
Sales Revenue	7,846,721	8,042,889	8,243,961	8,450,060	8,661,312
Other Income	1,353,892	1,387,742	1,422,438	1,458,002	1,494,451
Grants, Subsidies, Contributions and Donations	8,027,684	8,106,995	8,188,289	8,271,615	8,357,026
	<u>95,173,161</u>	<u>98,319,624</u>	<u>101,594,332</u>	<u>105,014,457</u>	<u>108,575,801</u>
<b>Capital Revenue</b>					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>
<b>Total Income</b>	<u>100,085,771</u>	<u>103,232,234</u>	<u>106,506,942</u>	<u>109,927,067</u>	<u>113,488,411</u>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Benefits	30,983,626	31,758,211	32,552,179	33,365,882	34,200,120
Materials and Services	35,177,520	36,056,963	36,956,402	37,892,377	38,829,438
Finance Costs	1,531,135	1,368,226	1,221,417	1,113,003	1,012,926
Depreciation and Amortisation	25,093,550	25,623,912	25,898,760	26,121,313	26,392,534
	<u>92,785,831</u>	<u>94,807,312</u>	<u>96,630,758</u>	<u>98,479,675</u>	<u>100,435,017</u>
<b>Capital Expense</b>					
	(460,316)	(471,824)	(483,620)	(495,711)	(508,104)
<b>Total Expense</b>	<u>92,325,515</u>	<u>94,335,488</u>	<u>96,147,138</u>	<u>98,296,964</u>	<u>99,926,913</u>
<b>Net Result</b>	<u>7,760,256</u>	<u>8,896,747</u>	<u>10,359,804</u>	<u>11,630,103</u>	<u>13,561,498</u>
<b>Net Operating Result</b>	<u>2,387,330</u>	<u>3,512,313</u>	<u>4,963,574</u>	<u>6,221,782</u>	<u>8,140,784</u>

7.2 Financial Position

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
<b>Assets</b>				
<b>Current Assets</b>				
Cash and Cash Equivalents	\$ 60,240,449	\$ 59,565,937	\$ 59,310,756	\$ 60,296,940
Receivables	\$ 8,178,519	\$ 8,315,275	\$ 8,373,092	\$ 8,508,190
Inventories	\$ 773,547	\$ 765,847	\$ 758,247	\$ 750,747
<b>Total Current Assets</b>	<b>\$ 69,192,515</b>	<b>\$ 68,647,059</b>	<b>\$ 68,442,095</b>	<b>\$ 69,555,877</b>
<b>Non-Current Assets</b>				
Receivables - Non-Current	\$ 239,104	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,069,614,742	\$ 1,075,731,672	\$ 1,077,910,646	\$ 1,080,090,400
Intangible Assets	\$ 6,234,633	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999
Right Of Use Assets	\$ 636,295	\$ 611,465	\$ 586,634	\$ 561,634
<b>Total Non-Current Assets</b>	<b>\$ 1,076,724,774</b>	<b>\$ 1,082,577,136</b>	<b>\$ 1,084,731,280</b>	<b>\$ 1,086,886,333</b>
<b>Total Assets</b>	<b>\$ 1,145,917,289</b>	<b>\$ 1,151,224,195</b>	<b>\$ 1,153,173,374</b>	<b>\$ 1,156,442,210</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Payables	\$ 9,927,312	\$ 10,000,967	\$ 10,067,866	\$ 10,136,004
Borrowings	\$ 3,435,981	\$ 3,777,907	\$ 3,422,237	\$ 3,581,764
Provisions	\$ 4,145,374	\$ 3,983,141	\$ 3,943,433	\$ 4,034,207
Unearned Revenue	\$ 2,308,854	\$ 2,317,054	\$ 2,325,354	\$ 2,333,754
Other Liabilities	\$ 1,470,746	\$ -	\$ -	\$ -
<b>Total Current Liabilities</b>	<b>\$ 21,288,267</b>	<b>\$ 20,079,069</b>	<b>\$ 19,758,890</b>	<b>\$ 20,085,730</b>
<b>Non-Current Liabilities</b>				
Payables - Non-Current	\$ 667,520	\$ 648,074	\$ 628,243	\$ 607,879
Borrowings - Non-Current	\$ 22,697,222	\$ 24,919,315	\$ 21,497,078	\$ 17,917,355
Provisions - Non-Current	\$ 13,099,395	\$ 13,258,254	\$ 13,851,087	\$ 14,333,066
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -
<b>Total Non-Current Liabilities</b>	<b>\$ 36,464,137</b>	<b>\$ 38,825,643</b>	<b>\$ 35,976,408</b>	<b>\$ 32,858,301</b>
<b>Total Liabilities</b>	<b>\$ 57,752,404</b>	<b>\$ 58,904,713</b>	<b>\$ 55,735,297</b>	<b>\$ 52,944,031</b>
<b>Net Assets</b>	<b>\$ 1,088,164,885</b>	<b>\$ 1,092,319,482</b>	<b>\$ 1,097,438,077</b>	<b>\$ 1,103,498,179</b>
<b>Equity</b>				
Retained Earnings	\$ 448,462,725	\$ 452,617,322	\$ 457,735,917	\$ 463,796,019
Revaluation Reserve	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
<b>Total Equity</b>	<b>\$ 1,088,164,885</b>	<b>\$ 1,092,319,482</b>	<b>\$ 1,097,438,077</b>	<b>\$ 1,103,498,179</b>

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
<b>Assets</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	\$ 56,169,579	\$ 61,766,239	\$ 65,861,858	\$ 70,746,563	\$ 81,121,270
Receivables	\$ 8,725,953	\$ 8,381,563	\$ 8,380,451	\$ 8,528,740	\$ 8,432,393
Inventories	\$ 743,347	\$ 736,047	\$ 728,847	\$ 721,747	\$ 714,747
<b>Total Current Assets</b>	<b>\$ 65,638,879</b>	<b>\$ 70,883,850</b>	<b>\$ 74,971,155</b>	<b>\$ 79,997,050</b>	<b>\$ 90,268,410</b>
<b>Non-Current Assets</b>					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,088,677,957	\$ 1,090,319,062	\$ 1,093,396,730	\$ 1,097,780,678	\$ 1,100,296,407
Intangible Assets	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999
Right Of Use Assets	\$ 537,234	\$ 512,534	\$ 487,834	\$ 463,133	\$ 438,433
<b>Total Non-Current Assets</b>	<b>\$ 1,095,449,190</b>	<b>\$ 1,097,065,595</b>	<b>\$ 1,100,118,563</b>	<b>\$ 1,104,477,811</b>	<b>\$ 1,106,968,839</b>
<b>Total Assets</b>	<b>\$ 1,161,088,070</b>	<b>\$ 1,167,949,445</b>	<b>\$ 1,175,089,718</b>	<b>\$ 1,184,474,861</b>	<b>\$ 1,197,237,249</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Payables	\$ 10,205,271	\$ 10,275,698	\$ 10,347,312	\$ 10,420,146	\$ 10,494,227
Borrowings	\$ 3,640,606	\$ 3,813,514	\$ 577,949	\$ 605,452	\$ 634,497
Provisions	\$ 4,143,471	\$ 5,251,299	\$ 6,506,673	\$ 5,658,353	\$ 4,189,433
Other Liabilities	\$ 2,342,254	\$ 2,350,854	\$ 2,359,554	\$ 2,368,354	\$ 2,377,254
<b>Total Current Liabilities</b>	<b>\$ 20,331,602</b>	<b>\$ 21,691,365</b>	<b>\$ 19,791,489</b>	<b>\$ 19,052,305</b>	<b>\$ 17,695,411</b>
<b>Non-Current Liabilities</b>					
Payables - Non-Current	\$ 586,966	\$ 565,468	\$ 543,432	\$ 520,781	\$ 497,519
Borrowings - Non-Current	\$ 14,274,769	\$ 10,461,254	\$ 9,883,305	\$ 9,277,933	\$ 8,643,355
Provisions - Non-Current	\$ 14,636,297	\$ 15,076,154	\$ 14,356,506	\$ 13,478,752	\$ 14,694,377
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Non-Current Liabilities</b>	<b>\$ 29,498,032</b>	<b>\$ 26,102,897</b>	<b>\$ 24,783,243</b>	<b>\$ 23,277,466</b>	<b>\$ 23,835,251</b>
<b>Total Liabilities</b>	<b>\$ 49,829,634</b>	<b>\$ 47,794,262</b>	<b>\$ 44,574,732</b>	<b>\$ 42,329,771</b>	<b>\$ 41,530,661</b>
<b>Net Assets</b>	<b>\$ 1,111,258,435</b>	<b>\$ 1,120,155,182</b>	<b>\$ 1,130,514,986</b>	<b>\$ 1,142,145,089</b>	<b>\$ 1,155,706,587</b>
<b>Equity</b>					
Retained Earnings	\$ 471,556,275	\$ 480,453,022	\$ 490,812,826	\$ 502,442,929	\$ 516,004,427
Revaluation Reserve	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
<b>Total Equity</b>	<b>\$ 1,111,258,435</b>	<b>\$ 1,120,155,182</b>	<b>\$ 1,130,514,986</b>	<b>\$ 1,142,145,089</b>	<b>\$ 1,155,706,587</b>

7.3 Cash Flow

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
<b>Cash Flows from Operating Activities</b>				
<i>Receipts:</i>				
Receipts from Customers	\$ 81,494,120	\$ 80,587,708	\$ 83,180,220	\$ 85,970,629
Interest Received	\$ 2,044,125	\$ 2,105,449	\$ 2,158,085	\$ 2,212,038
Rental Income	\$ 475,805	\$ 490,079	\$ 502,331	\$ 514,890
Non-Capital Grants and Contributions	\$ 7,691,925	\$ 7,801,167	\$ 7,874,816	\$ 7,950,307
<i>Payments:</i>				
Payment to Suppliers	-\$ 65,398,682	-\$ 67,705,708	-\$ 67,305,509	-\$ 69,288,232
Borrowing Costs	-\$ 1,100,496	-\$ 1,258,379	-\$ 1,401,836	-\$ 1,243,782
<b>Net Cash Provided (or Used) in Operating Activities</b>	<b>\$ 25,206,797</b>	<b>\$ 22,022,316</b>	<b>\$ 25,008,107</b>	<b>\$ 26,115,850</b>
<b>Cash Flows from Investing Activities</b>				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 415,000	\$ 427,450	\$ 438,138	\$ 449,089
Grants, Subsidies, Contributions and Donations	\$ 1,738,347	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>				
Payments for PPE	-\$ 25,798,757	-\$ 30,600,907	-\$ 26,836,127	-\$ 27,071,170
<b>Net Cash Provided (or Used) in Investing Activities</b>	<b>-\$ 23,647,410</b>	<b>-\$ 25,260,847</b>	<b>-\$ 21,485,381</b>	<b>-\$ 21,709,471</b>
<b>Cash Flows from Financing Activities</b>				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 5,800,000	\$ 6,000,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	-\$ 3,462,889	-\$ 3,435,981	-\$ 3,777,907	-\$ 3,420,195
<b>Net Cash Provided (or Used) in Financing Activities</b>	<b>\$ 2,337,111</b>	<b>\$ 2,564,019</b>	<b>-\$ 3,777,907</b>	<b>-\$ 3,420,195</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>	<b>\$ 3,896,498</b>	<b>-\$ 674,512</b>	<b>-\$ 255,181</b>	<b>\$ 986,184</b>
<b>Cash and Cash Equivalents at Beginning of Period</b>	<b>\$ 56,343,950</b>	<b>\$ 60,240,449</b>	<b>\$ 59,585,937</b>	<b>\$ 59,310,756</b>
<b>Cash and Cash Equivalents at End of Period</b>	<b>\$ 60,240,449</b>	<b>\$ 59,565,937</b>	<b>\$ 59,310,756</b>	<b>\$ 60,296,940</b>

	Year 6 2019/2020	Year 7 2020/2021	Year 8 2021/2022	Year 9 2022/2023	Year 10 2023/2024
<b>Cash Flows from Operating Activities</b>					
Receipts:					
Receipts from Customers	\$ 88,882,358	\$ 92,560,416	\$ 95,460,522	\$ 98,699,130	\$ 102,472,202
Interest Received	\$ 2,267,339	\$ 2,324,023	\$ 2,382,123	\$ 2,441,676	\$ 2,502,718
Rental Income	\$ 527,763	\$ 540,957	\$ 554,462	\$ 568,343	\$ 582,552
Non capital grants and contributions	\$ 8,027,694	\$ 8,106,995	\$ 8,188,289	\$ 8,271,815	\$ 8,357,026
Payments:					
Payment to Suppliers	-\$ 70,885,155	-\$ 71,522,959	-\$ 74,375,342	-\$ 78,755,244	-\$ 78,804,938
Borrowing costs	-\$ 1,082,245	-\$ 918,406	-\$ 747,567	-\$ 602,837	-\$ 668,596
<b>Net Cash Provided (or Used) in Operating Activities</b>	<b>\$ 27,737,742</b>	<b>\$ 31,091,026</b>	<b>\$ 31,462,508</b>	<b>\$ 30,532,692</b>	<b>\$ 34,440,965</b>
<b>Cash Flows from Investing Activities</b>					
Receipts:					
Proceeds from sale of PPE	\$ 460,316	\$ 471,824	\$ 483,620	\$ 495,711	\$ 508,104
Grants, subsidies, contributions & donations	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
Payments:					
Payments for PPE	-\$ 33,854,284	-\$ 27,238,193	-\$ 28,949,605	-\$ 30,478,439	-\$ 28,881,439
<b>Net Cash Provided (or Used) in Investing Activities</b>	<b>-\$ 28,281,358</b>	<b>-\$ 21,853,759</b>	<b>-\$ 23,553,375</b>	<b>-\$ 25,070,118</b>	<b>-\$ 23,460,725</b>
<b>Cash Flows from Financing Activities</b>					
Receipts:					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
Payments:					
Repayments of borrowings	-\$ 3,583,744	-\$ 3,640,607	-\$ 3,813,515	-\$ 577,869	-\$ 605,533
<b>Net Cash Provided (or Used) in Financing Activities</b>	<b>-\$ 3,583,744</b>	<b>-\$ 3,640,607</b>	<b>-\$ 3,813,515</b>	<b>-\$ 577,869</b>	<b>-\$ 605,533</b>
<b>Net Increase(Decrease) in Cash and Cash Equivalents</b>	<b>-\$ 4,127,361</b>	<b>\$ 5,596,660</b>	<b>\$ 4,095,618</b>	<b>\$ 4,884,705</b>	<b>\$ 10,374,707</b>
<b>Cash and Cash Equivalents at Beginning of Period</b>	<b>\$ 80,296,940</b>	<b>\$ 56,169,579</b>	<b>\$ 61,766,239</b>	<b>\$ 65,861,858</b>	<b>\$ 70,746,563</b>
<b>Cash and Cash Equivalents at End of Period</b>	<b>\$ 56,169,579</b>	<b>\$ 61,766,239</b>	<b>\$ 65,861,858</b>	<b>\$ 70,746,563</b>	<b>\$ 81,121,270</b>

7.4 Changes in Equity

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
<b>Asset Revaluation Surplus</b>				
Opening Balance	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
<b>Closing Balance</b>	<b>\$ 639,702,160</b>	<b>\$ 639,702,160</b>	<b>\$ 639,702,160</b>	<b>\$ 639,702,160</b>
<b>Retained Surplus</b>				
Opening Balance	\$ 448,318,094	\$ 448,462,725	\$ 452,617,322	\$ 457,735,917
Net Result	\$ 144,631	\$ 4,154,597	\$ 5,118,595	\$ 6,060,103
<b>Closing Balance</b>	<b>\$ 448,462,725</b>	<b>\$ 452,617,322</b>	<b>\$ 457,735,917</b>	<b>\$ 463,796,019</b>
<b>Total Community Equity</b>	<b>\$ 1,088,164,885</b>	<b>\$ 1,092,319,482</b>	<b>\$ 1,097,438,077</b>	<b>\$ 1,103,498,179</b>

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
<b>Asset Revaluation Surplus</b>					
Opening Balance	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Closing Balance</b>	<b>\$ 639,702,160</b>				
<b>Retained Surplus</b>					
Opening Balance	\$ 463,796,019	\$ 471,556,275	\$ 480,453,022	\$ 490,812,826	\$ 502,442,929
Net Result	\$ 7,760,256	\$ 8,896,747	\$ 10,359,804	\$ 11,630,103	\$ 13,561,498
<b>Closing Balance</b>	<b>\$ 471,556,275</b>	<b>\$ 480,453,022</b>	<b>\$ 490,812,826</b>	<b>\$ 502,442,929</b>	<b>\$ 516,004,427</b>
<b>Total Community Equity</b>	<b>\$ 1,111,258,435</b>	<b>\$ 1,120,155,182</b>	<b>\$ 1,130,514,986</b>	<b>\$ 1,142,145,089</b>	<b>\$ 1,155,706,587</b>

### 8.0 Investments

Council had \$71.74m held in bank accounts on 31 October 2023. Out of this balance, 87% was held with QTC with an end of month interest rate of 4.39%, 12% was with Commonwealth Bank with an interest rate of 4.60% and the remaining 1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2023	Current Rate
QTC	A1+	4.15%	4.39%
CBA General Account (new)	A1+	4.60%	4.60%
CBA General Account	A1+	4.60%	4.60%

### Investment Portfolio Report

as at 31/10/2023

	Financial Institution			TOTAL
	Queensland Treasury	Bendigo Bank	Commonwealth Bank of Australia	
Opening Investment Balance 1 July 2023	47,968,495	375,308	15,917,155	64,260,958
Interest Rate	4.39%	0.00%	4.60%	
Deposits	14,000,000	304,916	67,045,690	81,350,607
Redemptions	-	4,926	74,777,066	74,781,992
Balance	61,968,495	675,297	8,185,780	70,829,573
Interest Income	756,358	-	179,009	935,368
Admin Charge	20,566	76	-	20,642
Net Interest Income	735,793	76	179,009	914,726
Ending Investment Balance as at 31/10/2023	62,704,288	675,221	8,364,789	71,744,299
% to Portfolio	87%	1%	12%	
Short Term Rating	A1+	A2	A1+	
Individual Counter - Party Limit	100%	10%	30%	
Maximum Funds Limit	No Limit	\$20M	\$20M	

### 9.0 Works for Queensland Round 4 (W4Q4)

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent around \$2.91m over the life of the W4Q4 funding with \$702k of this on eligible projects for this financial year.

**10.0 Rates Update**

- Referrals for rate arrears were sent to Council's debt collectors (Recoveries and Reconstruction (R&R)) during the month.
- 106 rates searches were completed in October.
- 230 rates requests processed during October.
- 148 transfers of properties were processed in October.
- 11 amalgamations and splits processed during October.
- Water meter readings have started and will continue until December 2023.



2023/2024 Capex Report for Council

Project Code	Project Description	Grant Funding Body	REVENUE SOURCES						EXPENDITURE BUDGET				EXPENDITURE ACTUALS		
			Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Lottery	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
<b>Facilities</b>															
<b>Caravan Park - Prost</b>															
006883	Proston Caravan Park - Amenities Refurb	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Depot - Kingaroy</b>															
006747	Kingaroy Depot Car Parking	COUNCIL	-	128,409.37	-	-	-	128,409.37	-	128,409.37	-	128,409.37	-	-	-
006885	Kingsroy Depot - Solar Power	COUNCIL	200,000.00	-	-	-	-	200,000.00	200,000.00	-	-	-	-	14,143.26	14,143.26
007005	Kingaroy Depot Fuel Bowser Pumps	COUNCIL	50,000.00	-	-	-	-	50,000.00	-	-	50,000.00	50,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>250,000.00</b>	<b>128,409.37</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>378,409.37</b>	<b>200,000.00</b>	<b>128,409.37</b>	<b>50,000.00</b>	<b>378,409.37</b>	<b>-</b>	<b>14,143.26</b>	<b>14,143.26</b>
<b>Depot - Murgon</b>															
005836	MacAllister St -Install Security Fencing	COUNCIL	-	24,915.00	-	-	-	24,915.00	-	-	24,915.00	24,915.00	-	-	-
006886	Murgon Depot - Crib Rm Repairs & H/Star	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	-	-	6,767.66	6,767.66
<b>Sub Activity Subtotal</b>			<b>50,000.00</b>	<b>24,915.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>74,915.00</b>	<b>50,000.00</b>	<b>-</b>	<b>24,915.00</b>	<b>74,915.00</b>	<b>-</b>	<b>6,767.66</b>	<b>6,767.66</b>
<b>Depot - Blackbutt</b>															
006884	Blackbutt Pks Depot Shed - Connect Elec.	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SES - Blackbutt</b>															
006848	Blackbutt SES Building - roof/ceiling	SES	24,412.00	-	-	73,237.00	-	97,649.00	97,649.00	-	-	97,649.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>24,412.00</b>	<b>-</b>	<b>-</b>	<b>73,237.00</b>	<b>-</b>	<b>97,649.00</b>	<b>97,649.00</b>	<b>-</b>	<b>-</b>	<b>97,649.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Hall - Nanango Cultu</b>															
006887	Nanango Cultural Centre - Replace Chairs	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	1,699.64	1,699.64
<b>Sub Activity Subtotal</b>			<b>30,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>-</b>	<b>-</b>	<b>30,000.00</b>	<b>-</b>	<b>1,699.64</b>	<b>1,699.64</b>
<b>Hall - Mundure</b>															
006838	Mundure Hall-ReRoof & Structural Upgrad	CONTRIB	-	118,778.00	-	100,000.00	-	218,778.00	-	-	218,778.00	218,778.00	-	137,126.99	137,126.99
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>118,778.00</b>	<b>-</b>	<b>100,000.00</b>	<b>-</b>	<b>218,778.00</b>	<b>-</b>	<b>-</b>	<b>218,778.00</b>	<b>218,778.00</b>	<b>-</b>	<b>137,126.99</b>	<b>137,126.99</b>
<b>Hall - Blackbutt Mem</b>															
006888	DILGGSP - Blackbutt Memorial Hall- ReRo	LGGSP	80,000.00	-	-	120,000.00	-	200,000.00	200,000.00	-	-	200,000.00	139,021.00	-	139,021.00
<b>Sub Activity Subtotal</b>			<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>120,000.00</b>	<b>-</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>-</b>	<b>-</b>	<b>200,000.00</b>	<b>139,021.00</b>	<b>-</b>	<b>139,021.00</b>
<b>Housing</b>															
006889	Nanango- Railway Ln Rental House- ReRc	COUNCIL	50,000.00	-	-	-	-	50,000.00	100,000.00	-	50,000.00	50,000.00	-	-	-
006890	Nanango - Appin St Units- Reseal Carpark	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	34,269.58	39,610.39	73,879.97
006891	Nanango-Brighthen Units-Reno 2 Bathr	COUNCIL	40,000.00	-	-	-	-	40,000.00	40,000.00	-	-	40,000.00	-	3,930.52	3,930.52
<b>Sub Activity Subtotal</b>			<b>140,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>140,000.00</b>	<b>190,000.00</b>	<b>-</b>	<b>50,000.00</b>	<b>140,000.00</b>	<b>34,269.58</b>	<b>43,540.91</b>	<b>77,810.49</b>
<b>Museum - Boondooma H</b>															
006749	Boondooma Homestead - Replace Tourisn	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	2,100.00	2,100.00
006892	Boondooma Homestead - Restoration	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>50,000.00</b>	<b>-</b>	<b>2,100.00</b>	<b>2,100.00</b>
<b>Swimming Pool - King</b>															
006761	Kingaroy Memorial Pool - Construction Dr	COUNCIL	-	200,000.00	-	-	-	200,000.00	-	200,000.00	-	200,000.00	-	-	-
006897	Kingaroy S/Pool-Install Paramobility Pod	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006987	Heat Pump - Kingaroy Learn to Swim Pool	-	-	-	-	-	-	-	-	-	-	-	-	9,450.00	9,450.00
006991	Kingaroy S/Pool - Replace L2Swim Heat P	COUNCIL	-	10,850.00	-	-	-	10,850.00	-	-	10,850.00	10,850.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>100,000.00</b>	<b>210,850.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>310,850.00</b>	<b>100,000.00</b>	<b>200,000.00</b>	<b>10,850.00</b>	<b>310,850.00</b>	<b>-</b>	<b>9,450.00</b>	<b>9,450.00</b>
<b>Swimming Pool - Murg</b>															
006895	BBRF-Murgon S/Pool- Reseal Joint&Repa	COUNCIL	140,000.00	-	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>140,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>140,000.00</b>	<b>140,000.00</b>	<b>-</b>	<b>-</b>	<b>140,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Swimming Pool - Wond</b>															
006536	Wondal Swimming Pool Refurbishment	BBRF	-	233,793.77	-	101,649.46	-	335,443.23	-	335,443.23	-	335,443.23	-	250,165.47	250,165.47
006896	Wondal S/Pool - Install Paramobility Pod	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006992	LRCI 4 B - Wondal SP - Disabled Car Pa	LRCI_4_B	-	-	-	75,000.00	-	75,000.00	-	-	75,000.00	75,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>100,000.00</b>	<b>233,793.77</b>	<b>-</b>	<b>176,649.46</b>	<b>-</b>	<b>510,443.23</b>	<b>100,000.00</b>	<b>335,443.23</b>	<b>75,000.00</b>	<b>510,443.23</b>	<b>-</b>	<b>250,165.47</b>	<b>250,165.47</b>
<b>Sp/ground-Murgon</b>															
006893	LRCI - Murgon PCYC - Bathroom Renovat	LRCI_4_A	-	-	-	650,000.00	-	650,000.00	650,000.00	-	-	650,000.00	-	-	-
006894	Murgon PCYC - New Balustrade & Seating	COUNCIL	80,000.00	-	-	-	-	80,000.00	80,000.00	-	-	80,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>650,000.00</b>	<b>-</b>	<b>730,000.00</b>	<b>730,000.00</b>	<b>-</b>	<b>-</b>	<b>730,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>General</b>															

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2018/2019 Adopted Budget	2022/2023 Continual Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
006827	Purchase of 3 new Christmas Trees	COUNCIL	-	88,368.40	-	-	-	88,368.40	-	31,315.73	57,052.67	88,368.40	654.54	96,347.96	97,002.50
<b>Sub Activity Subtotal</b>			-	<b>88,368.40</b>	-	-	-	<b>88,368.40</b>	-	<b>31,315.73</b>	<b>57,052.67</b>	<b>88,368.40</b>	<b>654.54</b>	<b>96,347.96</b>	<b>97,002.50</b>
<b>Activity Total</b>			<b>1,084,412.00</b>	<b>805,114.54</b>	-	<b>1,119,886.46</b>	-	<b>3,009,413.00</b>	<b>1,927,649.00</b>	<b>695,168.33</b>	<b>386,595.67</b>	<b>3,009,413.00</b>	<b>173,945.12</b>	<b>561,341.89</b>	<b>735,287.01</b>
<b>Office</b>															
<b>Admin Office - Kings</b>															
005483	Council Chambers Audio Video	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	19,261.75	19,261.75
<b>Sub Activity Subtotal</b>			-	-	-	-	-	-	-	-	-	-	-	<b>19,261.75</b>	<b>19,261.75</b>
<b>Info Serv - ICT</b>															
000379	Computer Infrastructure & Upgrade	COUNCIL	140,000.00	-	-	-	-	140,000.00	140,000.00	-	-	140,000.00	139,989.00	-	139,989.00
000381	Server Hardware	COUNCIL	135,000.00	32,467.28	-	-	-	167,467.28	135,000.00	32,467.28	-	167,467.28	20,650.00	131,378.10	152,028.10
000382	Photocopiers & Printers	COUNCIL	32,000.00	-	-	-	-	32,000.00	32,000.00	-	-	32,000.00	3,750.00	-	3,750.00
006052	Microwave Radio & Hardware	COUNCIL	35,000.00	-	-	-	-	35,000.00	35,000.00	-	-	35,000.00	-	13,025.00	13,025.00
006053	MS Cloud Provisioning	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>372,000.00</b>	<b>32,467.28</b>	-	-	-	<b>404,467.28</b>	<b>372,000.00</b>	<b>32,467.28</b>	-	<b>404,467.28</b>	<b>164,389.00</b>	<b>144,403.10</b>	<b>308,792.10</b>
<b>Activity Total</b>			<b>372,000.00</b>	<b>32,467.28</b>	-	-	-	<b>404,467.28</b>	<b>372,000.00</b>	<b>32,467.28</b>	-	<b>404,467.28</b>	<b>164,389.00</b>	<b>163,664.85</b>	<b>328,053.85</b>
<b>Fleet</b>															
<b>Plant &amp; Fleet Manage</b>															
006515	Plant and Fleet Replacement 2021-22	COUNCIL	-	1,408,012.23	-	-	-	1,408,012.23	-	1,408,012.23	-	1,408,012.23	1,325,250.46	77,147.61	1,402,398.07
006767	Plant and Fleet Replacement 2022/2023	COUNCIL	-	2,626,274.24	-	-	-	2,626,274.24	-	2,626,274.24	-	2,626,274.24	2,626,274.24	99,515.08	2,725,789.32
006876	Plant & Fleet Replacement 2023/2024	COUNCIL	1,959,108.00	2,191,392.00	415,000.00	-	-	4,565,500.00	4,565,500.00	-	-	4,565,500.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>1,959,108.00</b>	<b>6,225,678.47</b>	<b>415,000.00</b>	-	-	<b>8,599,786.47</b>	<b>4,565,500.00</b>	<b>4,034,286.47</b>	-	<b>8,599,786.47</b>	<b>3,951,524.70</b>	<b>176,662.69</b>	<b>4,128,187.39</b>
<b>Activity Total</b>			<b>1,959,108.00</b>	<b>6,225,678.47</b>	<b>415,000.00</b>	-	-	<b>8,599,786.47</b>	<b>4,565,500.00</b>	<b>4,034,286.47</b>	-	<b>8,599,786.47</b>	<b>3,951,524.70</b>	<b>176,662.69</b>	<b>4,128,187.39</b>
<b>Community &amp; Lifestyle</b>															
<b>Aerodrome - Kingsaroy</b>															
006583	RAP-Kingsaroy Aerodrome Lighting Upgrac	RAP	-	15,000.00	-	-	-	15,000.00	-	15,000.00	-	15,000.00	-	412.80	412.80
006910	CP-Kingsaroy Airport Security fence&gate	RAP	30,000.00	-	-	30,000.00	-	60,000.00	60,000.00	-	-	60,000.00	-	-	-
006911	CP-Kingsaroy Airport Line Marking	COUNCIL	40,000.00	-	-	-	-	40,000.00	40,000.00	-	-	40,000.00	-	1,854.55	1,854.55
006912	CP-Kingsaroy Airport Stage 1 Masterplan	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-
007003	CP-Kingsaroy Aerodrome - Pavement Reps	COUNCIL	43,870.00	-	-	-	-	43,870.00	-	-	43,870.00	43,870.00	21,974.82	16,412.77	38,387.59
<b>Sub Activity Subtotal</b>			<b>123,870.00</b>	<b>15,000.00</b>	-	<b>30,000.00</b>	-	<b>168,870.00</b>	<b>110,000.00</b>	<b>15,000.00</b>	<b>43,870.00</b>	<b>168,870.00</b>	<b>21,974.82</b>	<b>18,680.12</b>	<b>40,654.94</b>
<b>Aerodrome - Wondai</b>															
006771	CP - Wondai Aerodrome - Reseal Carpark	COUNCIL	31,130.00	-	-	-	-	31,130.00	45,000.00	-	13,870.00	31,130.00	24,300.67	2,701.50	27,002.17
<b>Sub Activity Subtotal</b>			<b>31,130.00</b>	-	-	-	-	<b>31,130.00</b>	<b>45,000.00</b>	-	<b>13,870.00</b>	<b>31,130.00</b>	<b>24,300.67</b>	<b>2,701.50</b>	<b>27,002.17</b>
<b>Cemeteries - Kingsaroy</b>															
006772	CP - Taabinga Cemetery - Carpark reseal	COUNCIL	45,000.00	-	-	-	-	45,000.00	45,000.00	-	-	45,000.00	-	-	-
006774	CP - Taabinga Cemetery expansion	COUNCIL	52,000.00	-	-	-	-	52,000.00	52,000.00	-	-	52,000.00	-	-	-
006913	CP-All Cemeteries - new signage	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-
006914	CP-Taabinga Cemetery road formation-lav	COUNCIL	-	-	-	-	-	-	30,000.00	-	30,000.00	-	-	-	-
<b>Sub Activity Subtotal</b>			<b>122,000.00</b>	-	-	-	-	<b>122,000.00</b>	<b>152,000.00</b>	-	<b>30,000.00</b>	<b>122,000.00</b>	-	-	-
<b>Cemeteries - Murgon</b>															
006993	Murgon Cemetery - Toilet Emergency Wor	COUNCIL	-	20,000.00	-	-	-	20,000.00	-	-	20,000.00	20,000.00	-	-	-
<b>Sub Activity Subtotal</b>			-	<b>20,000.00</b>	-	-	-	<b>20,000.00</b>	-	-	<b>20,000.00</b>	<b>20,000.00</b>	-	-	-
<b>Cemeteries - Proston</b>															
006775	CP - Proston Cemetery - Expansion/Road	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>30,000.00</b>	-	-	-	-	<b>30,000.00</b>	<b>30,000.00</b>	-	-	<b>30,000.00</b>	-	-	-
<b>Cemeteries - Blackbu</b>															
006828	CP - Blackbutt Cemetery - New Plinths	COUNCIL	-	12,257.28	-	-	-	12,257.28	-	12,257.28	-	12,257.28	909.09	-	909.09
<b>Sub Activity Subtotal</b>			-	<b>12,257.28</b>	-	-	-	<b>12,257.28</b>	-	<b>12,257.28</b>	-	<b>12,257.28</b>	<b>909.09</b>	-	<b>909.09</b>
<b>Saleyards - Coolabun</b>															
006777	CP - Coolabunia Saleyards-Asset Upgrade	COUNCIL	180,000.00	54,252.28	-	-	-	234,252.28	180,000.00	54,252.28	-	234,252.28	15,767.70	21,657.66	37,425.36
006915	CP-Coolabunia Saleyards truckwash upgr	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>205,000.00</b>	<b>54,252.28</b>	-	-	-	<b>259,252.28</b>	<b>205,000.00</b>	<b>54,252.28</b>	-	<b>259,252.28</b>	<b>15,767.70</b>	<b>21,657.66</b>	<b>37,425.36</b>
<b>Tourism - Yallakool</b>															
006804	Yallakool & Boondooma Dams Upgrade Pt	TED	-	71,160.00	-	23,720.00	-	94,880.00	-	94,880.00	-	94,880.00	70,909.00	22,680.95	93,589.95
006916	CP-BP Dam Washing machine & Dryers	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	1,363.84	27,120.00	28,483.84
006917	CP-Boondooma Dam Access Ramp & Rec	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>55,000.00</b>	<b>71,160.00</b>	-	<b>23,720.00</b>	-	<b>149,880.00</b>	<b>55,000.00</b>	<b>94,880.00</b>	-	<b>149,880.00</b>	<b>72,272.84</b>	<b>49,860.85</b>	<b>122,073.49</b>
<b>Tourism - Lake Boon</b>															
006918	CP-Boondooma Dam Fuel Bowsers	COUNCIL	27,831.00	-	-	-	-	27,831.00	27,831.00	-	-	27,831.00	-	-	-

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Asset	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 General Projects	First General Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditures	2023/2024 Actual Expenditure & Commitments
<b>Sub Activity Subtotal</b>			<b>27,831.00</b>	-	-	-	-	<b>27,831.00</b>	<b>27,831.00</b>	-	-	<b>27,831.00</b>	-	-	-
<b>Activity Total</b>			<b>594,831.00</b>	<b>172,569.56</b>	-	<b>53,720.00</b>	-	<b>821,220.56</b>	<b>624,831.00</b>	<b>176,389.56</b>	<b>20,000.00</b>	<b>821,220.56</b>	<b>135,224.92</b>	<b>92,840.13</b>	<b>228,065.05</b>
<b>Plant &amp; Equipment</b>															
<b>General</b>															
006853	DisasterResilience-DedicatedStorageNort	DRFA	-	-	-	-	-	-	-	-	-	-	-	6,027.00	6,027.00
006854	DisasterResilience-DedicatedStorageSoutl	DRFA	-	-	-	-	-	-	-	-	-	-	-	5,927.00	5,927.00
006855	DisasterResilience-DedicatedStorageCent	DRFA	-	-	-	-	-	-	-	-	-	-	-	6,027.00	6,027.00
006856	DRFA Resilience DRFA - Gen Trailer	DRFA	-	-	-	-	-	-	-	-	-	-	-	5,537.73	5,537.73
<b>Sub Activity Subtotal</b>			-	-	-	-	-	-	-	-	-	-	-	<b>23,518.73</b>	<b>23,518.73</b>
<b>Activity Total</b>			-	-	-	-	-	-	-	-	-	-	-	<b>23,518.73</b>	<b>23,518.73</b>
<b>Parks</b>															
<b>Parks &amp; Gardens</b>															
006529	CP - Regional Parks Redevelopment	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	225.00	225.00
<b>Sub Activity Subtotal</b>			-	-	-	-	-	-	-	-	-	-	-	<b>225.00</b>	<b>225.00</b>
<b>Sp/ground-Maldenwel</b>															
006920	Maldenwell Completion of steps to Coomb	COUNCIL	70,000.00	-	-	-	-	70,000.00	70,000.00	-	-	70,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>70,000.00</b>	-	-	-	-	<b>70,000.00</b>	<b>70,000.00</b>	-	-	<b>70,000.00</b>	-	-	-
<b>W4Q - COVID Round</b>															
005974	W4QCOVID-Wondai-Coronation Park	-	-	-	-	-	-	-	-	-	-	-	-	377.14	377.14
<b>Sub Activity Subtotal</b>			-	-	-	-	-	-	-	-	-	-	-	<b>377.14</b>	<b>377.14</b>
<b>W4Q - Round 4</b>															
006531	W4Q4-Benarkin Park Renewal	W4Q4	-	-	20,000.00	-	-	20,000.00	-	20,000.00	-	20,000.00	-	9,742.64	9,742.64
006532	W4Q4-Murgon QE11 Park-Stage 1	W4Q4	-	-	21,596.36	-	-	21,596.36	-	21,596.36	-	21,596.36	-	17,170.46	17,170.46
006752	W4Q4-Kingaroy Lions Park Playground	W4Q4	-	-	95,000.00	-	-	95,000.00	95,000.00	-	-	95,000.00	105,148.05	10,239.91	115,387.96
006758	W4Q4-Lions Park Kingaroy Amenities	W4Q4	-	-	269,815.00	-	-	269,815.00	269,815.00	-	-	269,815.00	76,460.00	119,847.63	196,307.63
006759	W4Q4-Wondai 24hr Camping Grounds	W4Q4	-	-	150,000.00	-	-	150,000.00	150,000.00	-	-	150,000.00	28,952.03	56,683.30	85,635.33
006806	W4Q4-Tipperary Flat N'go-Water Feature	W4Q4	-	-	-	-	-	-	-	-	-	-	-	145.06	145.06
006807	W4Q4-Tipperary Flat N'go - Rd & Carpark	W4Q4	-	-	53,671.44	-	-	53,671.44	63,671.44	10,000.00	-	53,671.44	20,000.00	47,305.75	67,305.75
006925	W4Q4-Kumbia Park Redevelopment	W4Q4	-	-	115,000.00	-	-	115,000.00	115,000.00	-	-	115,000.00	786.50	8,147.73	8,914.23
006926	W4Q4-Kingaroy Memorial Park	W4Q4	-	-	313,610.40	-	-	313,610.40	321,450.00	-	7,839.60	313,610.40	25,988.83	282,282.26	308,271.09
<b>Sub Activity Subtotal</b>			-	-	<b>1,038,693.20</b>	-	-	<b>1,038,693.20</b>	<b>951,265.00</b>	<b>105,267.80</b>	<b>17,839.60</b>	<b>1,038,693.20</b>	<b>257,315.41</b>	<b>551,564.74</b>	<b>808,880.15</b>
<b>Parks - Kingaroy</b>															
006018	CP K'Roy Apex Park-Carpark, Path & Pain	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	1,808.00	1,808.00
006849	DRFA-Memorial Park Footbridge	DRFA	-	-	231,030.00	-	-	231,030.00	231,030.00	-	-	231,030.00	-	-	-
006875	DRFA-Memorial Park Multi Court & Ninja	MIP	200,000.00	-	-	-	-	450,000.00	450,000.00	-	-	450,000.00	-	-	-
006929	Kingaroy Carrow Park Shelter and Trees	COUNCIL	40,000.00	-	-	-	-	40,000.00	40,000.00	-	-	40,000.00	900.00	23,833.29	24,742.38
006930	Kumbia Recreation Park Redevelopment	COUNCIL	200,000.00	-	-	-	-	200,000.00	200,000.00	-	-	200,000.00	-	-	-
006938	Kingaroy Apex Park Carpark	COUNCIL	120,000.00	-	-	-	-	120,000.00	120,000.00	-	-	120,000.00	1,504.41	68,564.17	70,068.58
006999	Kingaroy Memorial Park Master/Concept F	COUNCIL	-	30,239.00	-	-	-	30,239.00	-	-	30,239.00	30,239.00	23,490.00	4,500.00	27,990.00
<b>Sub Activity Subtotal</b>			<b>560,000.00</b>	<b>30,239.00</b>	-	<b>481,030.00</b>	-	<b>1,071,269.00</b>	<b>1,041,030.00</b>	-	<b>30,239.00</b>	<b>1,071,269.00</b>	<b>25,903.50</b>	<b>98,705.46</b>	<b>124,608.96</b>
<b>Parks - Nanango</b>															
006921	Nanango Pioneer Park walking tracks	COUNCIL	6,000.00	-	-	-	-	6,000.00	6,000.00	-	-	6,000.00	-	-	-
006922	Nanango Pioneer Park Repair Washouts	COUNCIL	6,000.00	-	-	-	-	6,000.00	6,000.00	-	-	6,000.00	-	-	-
006923	Nanango Lions Park Replace damaged sli	COUNCIL	7,500.00	-	-	-	-	7,500.00	7,500.00	-	-	7,500.00	-	-	-
006933	Nanango Butler Factory Park Amenities	COUNCIL	220,000.00	-	-	-	-	220,000.00	220,000.00	-	-	220,000.00	-	2,618.18	2,618.18
006934	Nanango Lions Park Shade Sail and Swinc	CONTRIB	-	-	52,318.00	-	-	52,318.00	52,318.00	-	-	52,318.00	-	-	-
006998	Tipperary Flat N'go-Toilet Block Varnish	COUNCIL	15,000.00	-	-	-	-	15,000.00	-	-	15,000.00	15,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>254,500.00</b>	-	-	<b>52,318.00</b>	-	<b>306,818.00</b>	<b>291,818.00</b>	-	<b>15,000.00</b>	<b>306,818.00</b>	-	<b>2,618.18</b>	<b>2,618.18</b>
<b>Parks - Blackbutt</b>															
006919	Blackbutt Les Muller Park	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	7,722.73	41,333.80	49,056.53
006931	Benarkin First Settlers Park Playground	COUNCIL	150,000.00	-	-	-	-	150,000.00	150,000.00	-	-	150,000.00	44,655.05	48,377.63	93,032.68
006994	Blackbutt Les Muller Park - Toilet Block	COUNCIL	-	28,500.00	-	-	-	28,500.00	-	-	28,500.00	28,500.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>200,000.00</b>	<b>28,500.00</b>	-	-	-	<b>228,500.00</b>	<b>200,000.00</b>	-	<b>28,500.00</b>	<b>228,500.00</b>	<b>52,377.78</b>	<b>89,711.43</b>	<b>142,089.21</b>
<b>Parks - Murgon</b>															
006753	Murgon QE11 Park - Stage 2	COUNCIL	-	-	-	-	-	-	-	-	-	-	1,288.00	-	1,288.00
006927	Murgon Skate Park Half Basketball court	COUNCIL	32,000.00	-	-	-	-	32,000.00	32,000.00	-	-	32,000.00	-	-	-
006928	Murgon QE11 Park Stage 2 Redevelopme	COUNCIL	450,000.00	-	-	-	-	450,000.00	450,000.00	-	-	450,000.00	168,890.07	39,558.24	208,448.31
<b>Sub Activity Subtotal</b>			<b>482,000.00</b>	-	-	-	-	<b>482,000.00</b>	<b>482,000.00</b>	-	-	<b>482,000.00</b>	<b>170,178.07</b>	<b>39,558.24</b>	<b>209,736.31</b>
<b>Parks - Wondai</b>															
006935	DRFA Dingo Creek Carpark	DRFA	-	-	180,260.00	-	-	180,260.00	180,260.00	-	-	180,260.00	21,208.22	180,138.28	181,346.50
006996	Wondai Dingo Creek Park playground light	COUNCIL	-	14,776.52	-	-	-	14,776.52	-	-	14,776.52	14,776.52	-	-	-
<b>Sub Activity Subtotal</b>			-	<b>14,776.52</b>	-	<b>180,260.00</b>	-	<b>195,036.52</b>	<b>180,260.00</b>	-	<b>14,776.52</b>	<b>195,036.52</b>	<b>21,208.22</b>	<b>180,138.28</b>	<b>181,346.50</b>
<b>Parks - Proston</b>															

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Asset	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Conditional Projects	First General Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
006877	Proston Lookout - Lookout Redevelopment	COUNCIL	16,000.00	-	-	-	-	16,000.00	16,000.00	-	-	16,000.00	-	20,454.49	20,454.49
006878	Proston Lookout Bollards	COUNCIL	8,000.00	-	-	-	-	8,000.00	8,000.00	-	-	8,000.00	-	-	-
006924	Proston Railway Park Walking track	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	3,372.28	3,372.28
<b>Sub Activity Subtotal</b>			<b>34,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>34,000.00</b>	<b>34,000.00</b>	<b>-</b>	<b>-</b>	<b>34,000.00</b>	<b>-</b>	<b>23,826.77</b>	<b>23,826.77</b>
<b>Rail Trails</b>															
006932	Blackbutt to Linville Rail Trail	QRA	-	-	-	100,000.00	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006936	DRFA Kingaroy-Murron Rail Trail Crossing	DRFA	-	-	-	423,314.00	-	423,314.00	423,314.00	-	-	423,314.00	-	-	-
006937	LRCI Kingaroy-Murron Rail Trail Reseal	LRCI_4_A	-	-	-	994,465.00	-	994,465.00	994,465.00	-	-	994,465.00	-	320.00	320.00
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>1,517,779.00</b>	<b>-</b>	<b>1,517,779.00</b>	<b>1,517,779.00</b>	<b>-</b>	<b>-</b>	<b>1,517,779.00</b>	<b>-</b>	<b>320.00</b>	<b>320.00</b>
<b>General</b>															
006995	REGIONAL-CCTV Install and Server Upgr	COUNCIL	-	55,000.00	-	-	-	55,000.00	-	-	55,000.00	55,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>55,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>55,000.00</b>	<b>-</b>	<b>-</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Activity Total</b>			<b>1,600,500.00</b>	<b>128,515.52</b>	<b>-</b>	<b>3,270,080.20</b>	<b>-</b>	<b>4,999,095.72</b>	<b>4,768,152.00</b>	<b>105,267.80</b>	<b>125,675.92</b>	<b>4,999,095.72</b>	<b>526,982.98</b>	<b>966,595.24</b>	<b>1,493,578.22</b>
<b>Roads</b>															
<b>W4Q - Round 4</b>															
006975	W4Q4 Wondai CBD Scott Street	W4Q4	-	-	-	700,000.00	-	700,000.00	700,000.00	-	-	700,000.00	6,080.00	30,146.26	36,226.26
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>700,000.00</b>	<b>-</b>	<b>700,000.00</b>	<b>700,000.00</b>	<b>-</b>	<b>-</b>	<b>700,000.00</b>	<b>6,080.00</b>	<b>30,146.26</b>	<b>36,226.26</b>
<b>Bridges</b>															
006538	Murron-CherbourgRd-SawpitCkBridge-GL	COUNCIL	-	104,736.00	-	-	-	104,736.00	104,736.00	-	-	104,736.00	1,755.60	7,083.40	8,839.00
006540	Cushnie-HomecreekLoopRd-TimberBridge	BRP	-	190,000.00	-	583,680.00	-	773,680.00	773,680.00	-	-	773,680.00	9,818.67	34,957.70	44,776.37
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>294,736.00</b>	<b>-</b>	<b>583,680.00</b>	<b>-</b>	<b>878,416.00</b>	<b>878,416.00</b>	<b>-</b>	<b>-</b>	<b>878,416.00</b>	<b>11,574.27</b>	<b>42,041.10</b>	<b>53,615.37</b>
<b>KTP</b>															
005284	Kingaroy-Transformation Project	COUNCIL	-	149,864.75	-	69,284.03	-	219,148.78	-	219,148.78	-	219,148.78	-	-	-
006211	KTP-Alford St (Youngman-GlendonSt) Wo	COUNCIL	-	-	-	-	-	-	-	-	-	-	3,450.01	1,627.59	5,077.60
006212	KTP-Alford St(GlendonSt-KingaroySt)Wor	COUNCIL	-	-	-	-	-	-	-	-	-	-	12,897.05	26,511.19	39,408.24
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	COUNCIL	-	-	-	-	-	-	-	-	-	-	6,402.48	7,970.36	14,372.85
006214	KTP-Haly St(KingaroySt-GlendonSt)Works	COUNCIL	-	-	-	-	-	-	-	-	-	-	3,449.99	6,194.40	9,644.39
006215	KTP-Haly St(GlendonSt-YoungmanSt)Wor	COUNCIL	-	-	-	-	-	-	-	-	-	-	16,101.44	7,794.39	23,895.83
006216	KTP-Glendon St(AlfordSt-HalySt)Works	COUNCIL	-	-	-	-	-	-	-	-	-	-	11,468.01	38,298.84	49,766.85
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>149,864.75</b>	<b>-</b>	<b>69,284.03</b>	<b>-</b>	<b>219,148.78</b>	<b>-</b>	<b>219,148.78</b>	<b>-</b>	<b>219,148.78</b>	<b>53,788.99</b>	<b>88,396.77</b>	<b>142,165.76</b>
<b>Grav Resheet</b>															
006684	Booie-Hillisdale Rd-SR	COUNCIL	-	-	-	-	-	-	-	-	-	-	8,333.22	-	8,333.22
006907	Benarkin-Staines Rd-GR	COUNCIL	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-	350,000.00	17,978.48	7,438.00	25,416.48
006908	Booie-Nyström Rd-GR	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	15,475.58	43,020.37	58,495.95
006939	Wooroolin-Denmark Rd-SR	COUNCIL	65,000.00	-	-	-	-	65,000.00	91,838.00	-	26,839.00	65,000.00	1,100.00	34,998.52	36,098.52
006940	Crawford-Lieske Rd-SR	COUNCIL	65,000.00	-	-	-	-	65,000.00	86,213.00	-	21,210.00	65,000.00	-	69,653.65	69,653.65
006941	Eilesmere-Parker Rd-SR	COUNCIL	-	-	-	-	-	-	64,159.00	-	64,159.00	-	-	1,639.02	1,639.02
006942	Benair-Ready Creek Rd-SR	COUNCIL	100,000.00	-	-	-	-	100,000.00	91,317.00	-	8,683.00	100,000.00	-	81,691.64	81,691.64
006943	Memerambi-Couchmans Rd-SR	COUNCIL	270,000.00	-	-	-	-	270,000.00	166,475.00	-	103,525.00	270,000.00	-	281,705.44	281,705.44
006977	Gravel Resheeting Program 2024	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>1,000,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000,000.00</b>	<b>42,887.28</b>	<b>520,146.64</b>	<b>563,033.92</b>
<b>Pavement Rehab</b>															
005479	Niagara Road (Wind Farm)	COUNCIL	-	-	-	-	-	-	-	-	-	-	38,883.08	30,141.06	69,024.14
006188	Kingaroy/Wondai-BunyaHwyMedianUpgra	COUNCIL	-	11,623.47	-	-	-	11,623.47	-	11,623.47	-	11,623.47	-	11,704.32	11,704.32
006674	TIDS-Corndale-Corndale Rd-Widening	TIDS	79,778.00	47,888.89	-	59,778.00	-	187,444.89	119,556.00	47,888.99	20,000.00	187,444.99	-	30,078.46	30,078.46
006675	TIDS-Nanango CBD-Disabled Parking Bay	TIDS	-	7,424.70	-	-	-	7,424.70	-	7,424.70	-	7,424.70	-	3,899.66	3,899.66
006970	RTR-Tingora Chelmsford Rd-Pavement F	RTR	449,981.00	-	-	1,480,019.00	-	1,930,000.00	1,930,000.00	-	-	1,930,000.00	173,320.00	28,640.12	201,960.12
006978	Major Mechanical Repairs Sealed Roads	COUNCIL	1,000,000.00	-	-	-	-	1,000,000.00	1,000,000.00	-	-	1,000,000.00	-	-	-
007004	Wondai Roundabout	COUNCIL	-	819,617.12	-	-	-	819,617.12	800,000.00	19,617.12	-	819,617.12	-	-	-
<b>Sub Activity Subtotal</b>			<b>1,529,759.00</b>	<b>886,554.18</b>	<b>-</b>	<b>1,539,797.00</b>	<b>-</b>	<b>3,956,110.18</b>	<b>3,849,556.00</b>	<b>86,554.28</b>	<b>20,000.00</b>	<b>3,956,110.28</b>	<b>212,203.08</b>	<b>104,463.62</b>	<b>316,666.70</b>
<b>Footpaths &amp; Cycleway</b>															
006739	Nanango-Drayton St-Footpath	COUNCIL	-	100,000.00	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006944	TIDS-Kingaroy-Tessmanns Rd-Footpath	TIDS	96,328.00	-	-	31,810.00	-	128,138.00	128,138.00	-	-	128,138.00	686.58	8,424.10	9,110.68
006945	TIDS-Wooroolin State School-Footpath	TIDS	25,000.00	-	-	25,000.00	-	50,000.00	50,000.00	-	-	50,000.00	2,350.00	49,293.00	51,643.00
006948	STIP-St Marys-Kent St-Footpath	STIP	78,410.00	-	-	79,000.00	-	157,410.00	157,410.00	-	-	157,410.00	17,861.04	80,485.61	98,346.65
006949	STIP-Murron-State&HighSchools-Footpat	STIP	49,610.00	-	-	49,500.00	-	99,110.00	99,110.00	-	-	99,110.00	13,560.84	46,461.20	60,021.84
006950	STIP-MurronStateHighSchool-Parking	STIP	235,554.00	-	-	236,500.00	-	472,054.00	472,054.00	-	-	472,054.00	28,369.79	182,340.98	210,710.77
006951	STIP-Kingaroy-StateHighSchool-Park&Pe	STIP	85,308.00	-	-	58,000.00	-	143,308.00	143,308.00	-	-	143,308.00	36,321.64	73,055.11	109,376.75
<b>Sub Activity Subtotal</b>			<b>570,210.00</b>	<b>100,000.00</b>	<b>-</b>	<b>479,810.00</b>	<b>-</b>	<b>1,150,020.00</b>	<b>1,150,020.00</b>	<b>-</b>	<b>-</b>	<b>1,150,020.00</b>	<b>99,149.69</b>	<b>440,060.00</b>	<b>539,209.69</b>
<b>Pedestrian Crossing</b>															
006946	STIP-Murron State School-CrossingUpgra	STIP	-	-	-	116,000.00	-	116,000.00	116,000.00	-	-	116,000.00	38,470.09	32,494.84	70,964.93
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>116,000.00</b>	<b>-</b>	<b>116,000.00</b>	<b>116,000.00</b>	<b>-</b>	<b>-</b>	<b>116,000.00</b>	<b>38,470.09</b>	<b>32,494.84</b>	<b>70,964.93</b>
<b>Concrete Medians</b>															
006947	STIP-KSS&KSHS Markwell St-BusInterchai	STIP	108,900.00	-	-	110,000.00	-	218,900.00	218,900.00	-	-	218,900.00	-	2,270.25	2,270.25

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Asset	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Revised Projects	Final Current Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
<b>Sub Activity Subtotal</b>			<b>108,900.00</b>	-	-	<b>110,000.00</b>	-	<b>218,900.00</b>	<b>218,900.00</b>	-	-	<b>218,900.00</b>	-	<b>2,270.25</b>	<b>2,270.25</b>
<b>Bitumen Resealing</b>															
005855	Bitumen Sealing Various Roads	COUNCIL	-	303,789.92	-	-	-	303,789.92	-	303,789.92	-	303,789.92	-	-	-
006886	RTR-Kingaroy-George St-Reseal	RTR	-	-	-	-	-	-	-	-	-	-	21,948.80	-	21,948.80
006706	RTR-Nanango-Hicken Way-Reseal	RTR	-	-	-	-	-	-	-	-	-	-	-	616.21	616.21
006716	LRCI-Wondai-Edward St-Reseal	LRCI_3	-	-	-	2,642.72	-	2,642.72	-	2,642.72	-	2,642.72	-	1,359.80	1,359.80
006717	LRCI-Kingaroy-First Ave-Reseal	LRCI_3	-	90,279.94	-	207,681.89	-	297,961.83	-	297,961.83	-	297,961.83	4,116.62	10,238.48	14,355.10
006719	LRCI-Kingaroy-Holy St-Reseal	LRCI_3	-	-	-	121,000.00	-	121,000.00	-	121,000.00	-	121,000.00	119,551.95	1,514.96	121,066.81
006721	LRCI-Kingaroy-River Rd-Reseal	LRCI_3	-	-	-	183,000.00	-	183,000.00	-	183,000.00	-	183,000.00	115,095.98	5,361.74	120,457.72
006722	LRCI-Runnymede-Runnymede Rd-Reseal	LRCI_3	-	-	-	169,000.00	-	169,000.00	-	169,000.00	-	169,000.00	113,038.85	3,534.96	116,573.81
006725	LRCI-Taromeo-Old Esk Rd-Reseal	LRCI_3	-	-	-	120,000.00	-	120,000.00	-	120,000.00	-	120,000.00	113,038.96	999.91	114,038.87
006727	LRCI-Tingora-Tingora Chelmsford Rd-R	LRCI_3	-	-	-	5,000.00	-	5,000.00	-	5,000.00	-	5,000.00	-	5,628.21	5,628.21
006953	Nanango-Bushells Rd-Reseal	COUNCIL	50,400.00	-	-	-	-	50,400.00	50,400.00	-	-	50,400.00	38,988.31	3,642.21	42,630.52
006954	Warrung-Friebergs Rd-Reseal	COUNCIL	105,840.00	-	-	-	-	105,840.00	105,840.00	-	-	105,840.00	56,337.42	4,592.51	60,929.93
006955	Booie-Gatto Rd-Reseal	COUNCIL	25,200.00	-	-	-	-	25,200.00	25,200.00	-	-	25,200.00	23,678.27	3,841.21	27,519.48
006956	Brooklands-Kumbia Rd-Reseal	COUNCIL	42,570.00	-	-	-	-	42,570.00	42,570.00	-	-	42,570.00	35,060.06	4,299.64	39,489.70
006957	Booie-MacCauley Dr-Reseal	COUNCIL	119,700.00	-	-	-	-	119,700.00	119,700.00	-	-	119,700.00	84,547.92	5,824.14	90,372.06
006958	Kingaroy-MacDiarmid St-Reseal	COUNCIL	32,832.00	-	-	-	-	32,832.00	32,832.00	-	-	32,832.00	112,145.99	5,011.20	117,157.19
006959	Mondure-McConnel Way-Reseal	COUNCIL	28,800.00	-	-	-	-	28,800.00	28,800.00	-	-	28,800.00	25,029.34	3,284.50	28,313.84
006960	Watticamp-MemembambarkersCreekRd-	COUNCIL	84,900.00	-	-	-	-	84,900.00	84,900.00	-	-	84,900.00	69,425.34	5,314.82	74,740.26
006961	TIDS-Silverleaf-MondureWheatlands-Rese	TIDS	300,745.00	-	39,735.00	-	-	340,480.00	340,480.00	-	-	340,480.00	140,465.19	4,822.33	145,287.52
006962	Byee-Silverleaf Rd-Reseal	COUNCIL	429,120.00	-	-	-	-	429,120.00	429,120.00	-	-	429,120.00	259,363.47	6,472.51	265,835.98
006963	TIDS-Haly Creek-Stuart Valley Dr-Reseal	TIDS	169,920.00	-	169,920.00	-	-	339,840.00	339,840.00	-	-	339,840.00	221,929.30	1,449.54	223,378.84
006964	Charlestown-Transmitter Rd-Reseal	COUNCIL	238,960.00	-	-	-	-	238,960.00	238,960.00	-	-	238,960.00	135,291.35	1,356.21	136,647.56
006965	Wooroolin-Wellers Rd-Reseal	COUNCIL	120,900.00	-	-	-	-	120,900.00	120,900.00	-	-	120,900.00	73,890.09	4,849.90	78,739.99
006966	Booie-Darcie St-Reseal	COUNCIL	80,280.00	-	-	-	-	80,280.00	80,280.00	-	-	80,280.00	42,722.78	801.21	43,523.99
006967	Booie-Brittany Court-Reseal	COUNCIL	30,089.00	-	-	-	-	30,089.00	30,089.00	-	-	30,089.00	14,634.37	1,171.21	15,805.58
006968	Booie-Tidar Ct-Reseal	COUNCIL	30,089.00	-	-	-	-	30,089.00	30,089.00	-	-	30,089.00	12,681.28	854.51	13,535.79
<b>Sub Activity Subtotal</b>			<b>1,890,345.00</b>	<b>394,069.86</b>	-	<b>1,017,979.61</b>	-	<b>3,302,394.47</b>	<b>2,100,000.00</b>	<b>1,202,394.47</b>	-	<b>3,302,394.47</b>	<b>1,832,981.74</b>	<b>86,970.12</b>	<b>1,919,951.86</b>
<b>General</b>															
006556	Blacksport-Glendon/MarkwellSt-SafetyUpgr	COUNCIL	-	25,000.00	-	-	-	25,000.00	-	25,000.00	-	25,000.00	-	-	-
006682	Advanced Design 22/23	COUNCIL	-	113,958.79	-	-	-	113,958.79	-	113,958.79	-	113,958.79	-	6,824.53	6,824.53
006733	Kingaroy-Birt Rd-Dust Suppression Trial	COUNCIL	-	194,114.15	-	-	-	194,114.15	-	194,114.15	-	194,114.15	-	2,903.06	2,903.06
006969	Advanced Design 23/24	COUNCIL	250,000.00	-	-	-	-	250,000.00	250,000.00	-	-	250,000.00	32,177.50	4,448.00	36,625.50
006979	Unallocated Renewal Funds	COUNCIL	18,500.00	-	-	-	-	18,500.00	178,500.00	-	160,000.00	18,500.00	-	-	-
007011	McCauley Weir Road Reopening and Sign	COUNCIL	90,000.00	-	-	-	-	90,000.00	-	-	90,000.00	90,000.00	-	-	-
007012	Minmore Road Sealing	COUNCIL	50,000.00	-	-	-	-	50,000.00	-	-	50,000.00	50,000.00	28,450.00	-	28,450.00
<b>Sub Activity Subtotal</b>			<b>408,500.00</b>	<b>333,072.94</b>	-	-	-	<b>741,572.94</b>	<b>428,500.00</b>	<b>333,072.94</b>	<b>-20,000.00</b>	<b>741,572.94</b>	<b>60,627.50</b>	<b>14,175.59</b>	<b>74,803.09</b>
<b>Urban Drainage</b>															
006735	Kingaroy-Leopard Court-Drainage	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	22.00	22.00
006741	Kingaroy-Moonya St-Drainage	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	1,421.62	1,421.62
006742	Nanango-Chester St-Drainage	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	947.74	947.74
006805	North Street Kerb & Channelling	COUNCIL	121,500.00	-	-	-	-	121,500.00	121,500.00	-	-	121,500.00	-	86,958.21	86,958.21
<b>Sub Activity Subtotal</b>			<b>121,500.00</b>	-	-	-	-	<b>121,500.00</b>	<b>121,500.00</b>	-	-	<b>121,500.00</b>	-	<b>88,348.57</b>	<b>89,348.57</b>
<b>FD &amp; Complimentary</b>															
006736	Flood Damage - Council Betterment	COUNCIL	-	1,973,283.09	-	-	-	1,973,283.09	2,000,000.00	-	26,716.91	1,973,283.09	-	-	-
006813	EV03 Betterment Mondure Crossing Road	QRA	-	-	-	-	-	-	-	-	-	-	-	4,855.64	4,855.64
006843	EV04 Betterment Mercer Springate Road	QRA	-	-	-	-	-	-	-	-	-	-	22,932.50	3,482.50	26,415.00
006844	EV01 Betterment Dip Road	QRA	-	-	-	-	-	-	-	-	-	-	55,865.00	1,402.50	57,067.50
006984	EV03 Betterment Williams Road	DRFA	-	-	-	-	-	-	-	-	-	-	15,990.00	11,909.56	27,899.56
006986	Couchmans Road Comp Pavement repair	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	18,763.34	18,763.34
007000	Ryan Reason Rd Comp Works gravel rest	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	5,161.53	5,161.53
007002	Maidenwell Glenciffe Rd-Comp Grav Resl	COUNCIL	-	-	-	-	-	-	-	-	-	-	8,115.45	37,489.97	45,605.42
007016	EV01 Betterment Flagstone Creek Road	QRA	-	-	-	-	-	-	-	-	-	-	8,403.00	2,062.50	10,465.50
<b>Sub Activity Subtotal</b>			-	<b>1,973,283.09</b>	-	-	-	<b>1,973,283.09</b>	<b>2,000,000.00</b>	-	<b>26,716.91</b>	<b>1,973,283.09</b>	<b>111,105.95</b>	<b>85,127.54</b>	<b>196,233.49</b>
<b>Activity Total</b>			<b>5,629,214.00</b>	<b>4,131,580.82</b>	-	<b>4,616,550.64</b>	-	<b>14,377,345.46</b>	<b>12,562,892.00</b>	<b>1,841,170.47</b>	<b>-26,716.91</b>	<b>14,377,345.56</b>	<b>2,468,848.59</b>	<b>1,535,642.30</b>	<b>4,004,490.89</b>
<b>Water Services</b>															
<b>W4Q - Round 4</b>															
006906	W4Q4-Kingaroy Water Security M/Wooroc	W4Q4	-	250,000.00	-	1,500,000.00	-	1,750,000.00	1,750,000.00	-	-	1,750,000.00	17,014.75	1,065.25	18,080.00
<b>Sub Activity Subtotal</b>			-	<b>250,000.00</b>	-	<b>1,500,000.00</b>	-	<b>1,750,000.00</b>	<b>1,750,000.00</b>	-	-	<b>1,750,000.00</b>	<b>17,014.75</b>	<b>1,065.25</b>	<b>18,080.00</b>
<b>Water - General Oper</b>															
006503	S1 & S2 - PC, SCADA & Telemetry WATER	COUNCIL	-	183,332.00	-	-	-	183,332.00	183,332.00	-	-	183,332.00	120,735.00	32,060.00	152,795.00
006640	S2- PC, SCADA & Telemetry WATER	COUNCIL	-	-	-	-	-	-	-	-	-	-	162.00	-	162.00
006898	S3 - PC, SCADA & Telemetry WATER	COUNCIL	175,000.00	-	-	-	-	175,000.00	175,000.00	-	-	175,000.00	3,650.00	-	3,650.00
006909	Solar panels for treatment plants	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>205,000.00</b>	<b>183,332.00</b>	-	-	-	<b>388,332.00</b>	<b>388,332.00</b>	-	-	<b>388,332.00</b>	<b>124,547.00</b>	<b>32,060.00</b>	<b>156,607.00</b>
<b>Water - Blackbutt</b>															

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Revised Projects	First General Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditures	2023/2024 Actual Expenditure & Commitments
006788	Blackbutt HL PS Switchboard renewal +	COUNCIL	-	175,000.00	-	-	-	175,000.00	175,000.00	-	-	175,000.00	-	-	-
006899	Blackbutt WTP Switchboard Renewal & PC	COUNCIL	400,000.00	-	-	-	-	400,000.00	400,000.00	-	-	400,000.00	-	-	-
<b>Sub Activity Subtotal</b>			<b>400,000.00</b>	<b>175,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>575,000.00</b>	<b>575,000.00</b>	<b>-</b>	<b>-</b>	<b>575,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Water - Kingaroy</b>															
005497	KWS-William St (Haly-Queen) WMR	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	788.57	788.57
005547	Gordonbrook WTP - Post Con Contract W	BOR_6	-	-	-	-	-	-	-	-	-	-	41,627.23	159,254.09	200,881.31
005516	Gordonbrook Off Stream Storage Design	BOR_6	-	278,721.00	-	290,000.00	-	568,721.00	278,721.00	-	290,000.00	568,721.00	249,729.62	17,728.55	267,458.17
005517	Water Meter Replacement Program - 21/2	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	3,989.66	3,989.66
005596	Gordonbrook Dam Emergency Repairs 20	COUNCIL	-	-	-	-	-	-	-	-	-	-	35,845.00	-	35,845.00
005596	Gordonbrook Hydrological Modelling	COUNCIL	-	88,196.20	-	-	-	88,196.20	-	88,196.20	-	88,196.20	54,266.39	13,612.53	67,878.92
006783	Gordonbrook Dam Spillway AFC D&C	COUNCIL	-	-	-	800,000.00	-	800,000.00	800,000.00	-	-	800,000.00	-	-	-
006787	Kingaroy Water Security Trunk Infra Upgr	COUNCIL	-	244,125.00	-	-	-	244,125.00	244,125.00	-	-	244,125.00	-	7,182.29	2,360.00
006882	WMR Markwell St Kingaroy	COUNCIL	98,000.00	-	-	-	-	98,000.00	98,000.00	-	-	98,000.00	3,150.00	21,584.82	24,734.82
006900	WMR Alford St Kingaroy (William-Bumett)	COUNCIL	133,000.00	-	-	-	-	133,000.00	133,000.00	-	-	133,000.00	-	-	-
006901	WMR Glendon St Kingaroy(Alford-Markwa	COUNCIL	78,400.00	-	-	-	-	78,400.00	78,400.00	-	-	78,400.00	4,290.00	37,044.65	41,334.65
006902	Driveln W/Main Bunya Hwy Joint Replacem	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006976	Jubilee St Kingaroy (End to lanSt)	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	3,059.97	14,635.22	17,695.19
<b>Sub Activity Subtotal</b>			<b>439,400.00</b>	<b>611,042.20</b>	<b>-</b>	<b>290,000.00</b>	<b>800,000.00</b>	<b>2,140,442.20</b>	<b>1,762,246.00</b>	<b>88,196.20</b>	<b>290,000.00</b>	<b>2,140,442.20</b>	<b>399,150.50</b>	<b>270,998.08</b>	<b>670,148.58</b>
<b>Water - Nanango</b>															
006657	WMR Dalby St Nanango (Gipps-ChesterS	COUNCIL	-	-	-	-	-	-	-	-	-	-	552.86	1,926.86	2,479.72
006785	Nanango WTP & Bores A, B, C, etc	COUNCIL	-	378,711.33	-	-	-	378,711.33	340,000.00	38,711.33	-	378,711.33	-	-	-
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>378,711.33</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>378,711.33</b>	<b>340,000.00</b>	<b>38,711.33</b>	<b>-</b>	<b>378,711.33</b>	<b>552.86</b>	<b>1,926.86</b>	<b>2,479.72</b>
<b>Water - Proston</b>															
006055	Proston-SCADA Platform Update	COUNCIL	-	-	-	-	-	-	-	-	-	-	4,369.32	-	4,369.32
006658	WMR Blake St Proston (Drake-RodneySt)	COUNCIL	-	99,369.22	-	-	-	99,369.22	-	99,369.22	-	99,369.22	7,663.64	23,412.06	31,075.70
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>99,369.22</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>99,369.22</b>	<b>-</b>	<b>99,369.22</b>	<b>-</b>	<b>99,369.22</b>	<b>12,032.96</b>	<b>23,412.06</b>	<b>35,445.02</b>
<b>Water - Wondai</b>															
006659	WMR Mackenzie St, Wondai (Osborne-En	COUNCIL	-	208,574.00	-	-	-	208,574.00	208,574.00	-	-	208,574.00	54,575.00	67,488.84	122,063.84
006660	WMR Mackenzie St, Wondai (Osborne-Sc	COUNCIL	-	138,116.00	-	-	-	138,116.00	138,116.00	-	-	138,116.00	10,587.73	87,980.28	98,568.01
006661	WMR Cadell St, Wondai (Scott - Kent St)	COUNCIL	-	234,392.67	-	-	-	234,392.67	-	234,392.67	-	234,392.67	13,922.63	91,156.17	105,078.80
006881	Media Replacement Wondai	COUNCIL	140,000.00	-	-	-	-	140,000.00	140,000.00	-	-	140,000.00	12,673.00	-	12,673.00
<b>Sub Activity Subtotal</b>			<b>140,000.00</b>	<b>581,082.67</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>721,082.67</b>	<b>486,690.00</b>	<b>234,392.67</b>	<b>-</b>	<b>721,082.67</b>	<b>91,758.36</b>	<b>246,625.29</b>	<b>338,383.65</b>
<b>Activity Total</b>			<b>1,184,400.00</b>	<b>2,278,537.42</b>	<b>-</b>	<b>1,790,000.00</b>	<b>800,000.00</b>	<b>6,052,937.42</b>	<b>5,302,268.00</b>	<b>460,669.42</b>	<b>290,000.00</b>	<b>6,052,937.42</b>	<b>645,056.43</b>	<b>576,087.54</b>	<b>1,221,143.97</b>
<b>Wastewater Services</b>															
<b>Wastewater - General</b>															
005826	Update Scada/Cyber Security	COUNCIL	-	-	-	-	-	-	-	-	-	-	5,348.00	-	5,348.00
006941	S2- PC, SCADA & Telemetry WASTEWAT	COUNCIL	-	166,747.00	-	-	-	166,747.00	166,747.00	-	-	166,747.00	66,870.00	64,420.00	131,290.00
006903	S3- PC, SCADA & Telemetry WASTEWAT	COUNCIL	175,000.00	-	-	-	-	175,000.00	175,000.00	-	-	175,000.00	-	-	4,720.00
006904	Regional Sewer Refining	COUNCIL	1,600,000.00	-	-	-	-	1,600,000.00	1,600,000.00	-	-	1,600,000.00	136,118.00	13,733.71	149,851.71
<b>Sub Activity Subtotal</b>			<b>1,775,000.00</b>	<b>166,747.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,941,747.00</b>	<b>1,941,747.00</b>	<b>-</b>	<b>-</b>	<b>1,941,747.00</b>	<b>213,056.00</b>	<b>78,153.71</b>	<b>291,209.71</b>
<b>Wastewater - Kingaroy</b>															
006905	Kingaroy SPS2 Tesemanns Rd Switchboai	COUNCIL	175,000.00	-	-	-	-	175,000.00	175,000.00	-	-	175,000.00	4,253.69	266.31	4,520.00
<b>Sub Activity Subtotal</b>			<b>175,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>-</b>	<b>-</b>	<b>175,000.00</b>	<b>4,253.69</b>	<b>266.31</b>	<b>4,520.00</b>
<b>Wastewater - Nanango</b>															
006793	Nanango SPS2 Switchboard renewal, etc.	COUNCIL	-	210,000.00	-	-	-	210,000.00	210,000.00	-	-	210,000.00	4,253.69	266.31	4,520.00
006794	Nanango SPS3 Switchboard renewal, etc.	COUNCIL	-	140,000.00	-	-	-	140,000.00	140,000.00	-	-	140,000.00	4,253.68	266.32	4,520.00
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>350,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>-</b>	<b>-</b>	<b>350,000.00</b>	<b>8,507.37</b>	<b>532.63</b>	<b>9,040.00</b>
<b>CED - Proston</b>															
006510	BDWV-WWTP1 SB Renewal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	16,381.97	16,381.97
006796	Proston CED Pump Station Replace & Re	COUNCIL	-	210,000.00	-	-	-	210,000.00	210,000.00	-	-	210,000.00	4,253.69	266.31	4,520.00
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>210,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>210,000.00</b>	<b>210,000.00</b>	<b>-</b>	<b>-</b>	<b>210,000.00</b>	<b>4,253.69</b>	<b>16,648.28</b>	<b>20,901.97</b>
<b>Activity Total</b>			<b>1,950,000.00</b>	<b>726,747.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,676,747.00</b>	<b>2,676,747.00</b>	<b>-</b>	<b>-</b>	<b>2,676,747.00</b>	<b>230,070.75</b>	<b>95,600.93</b>	<b>325,671.68</b>
<b>Waste</b>															
<b>Waste Management - R</b>															
006607	New Maidenwell Transfer Station	COUNCIL	-	634,601.07	-	-	-	634,601.07	250,000.00	54,601.07	330,000.00	634,601.07	47,359.77	15,624.00	62,983.77
006780	Nanango Weighbridge & Transfer Station	LGGSP	-	242,720.00	-	364,080.00	-	606,800.00	303,788.00	303,020.00	-	606,800.00	544.62	13,178.29	13,722.91
006845	Purchase of new SBRC Skip Bins	COUNCIL	-	-	-	-	-	-	-	-	-	-	2,100.00	28,350.00	30,450.00
006989	Wondai Weighbridge	DRFA	-	221,384.25	-	368,973.75	-	590,358.00	-	-	590,358.00	590,358.00	1,842.56	7,543.80	9,386.36
006990	Future Landfill Disposal - Feasibility	COUNCIL	-	100,000.00	-	-	-	100,000.00	-	-	100,000.00	100,000.00	49,060.00	-	49,060.00
<b>Sub Activity Subtotal</b>			<b>-</b>	<b>1,198,705.32</b>	<b>-</b>	<b>733,053.75</b>	<b>-</b>	<b>1,931,759.07</b>	<b>553,788.00</b>	<b>357,621.07</b>	<b>1,020,358.00</b>	<b>1,931,759.07</b>	<b>100,906.95</b>	<b>64,694.09</b>	<b>165,601.04</b>
<b>Activity Total</b>			<b>-</b>	<b>1,198,705.32</b>	<b>-</b>	<b>733,053.75</b>	<b>-</b>	<b>1,931,759.07</b>	<b>553,788.00</b>	<b>357,621.07</b>	<b>1,020,358.00</b>	<b>1,931,759.07</b>	<b>100,906.95</b>	<b>64,694.09</b>	<b>165,601.04</b>

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
<b>Grand Total</b>			<b>14,374,465.00</b>	<b>15,700,015.93</b>	<b>415,000.00</b>	<b>11,583,291.05</b>	<b>800,000.00</b>	<b>42,872,771.98</b>	<b>33,353,819.00</b>	<b>7,703,040.40</b>	<b>1,815,912.68</b>	<b>42,872,772.08</b>	<b>8,396,949.44</b>	<b>4,256,648.39</b>	<b>12,653,597.83</b>

### **10.3 COUNCIL RESOLUTION FOR REPEATED OPERATIONAL EXPENDITURE, SOLE SUPPLIERS AND ORIGINAL EQUIPMENT MANUFACTURERS**

**File Number:** 231116  
**Author:** Strategic Procurement Coordinator  
**Authoriser:** Chief Executive Officer

#### **PRECIS**

*Section 104 of the Local Government Act 2009 (Act)* requires that Council must have suitable financial management processes which have regard to the sound contracting principles when entering into a contract.

#### **SUMMARY**

This report details the legislative requirements for Council to enter in to a medium or large sized contractual arrangement without first inviting written quotes or tenders under s235 of the *Local Government Regulation 2012* for Sole Suppliers, Original Equipment Manufacturers and suppliers of Repeated Operational Expenditure.

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#### **OFFICER'S RECOMMENDATION**

That South Burnett Regional Council resolves it is satisfied that the registers of suppliers for Repeated Operational Expenditure, Sole Suppliers and Original Equipment Manufacturers contain suppliers that provide goods or services to council where the expenditure cannot be sourced traditionally via quotation, tender or expressions of interest.

#### **BACKGROUND**

*Part 3 of the Local Government Regulation, Default Contracting Procedures* provides council with its legislative requirements that a local government must comply with before entering a contract. Council has identified three types of suppliers in which the expenditure cannot be sourced traditionally via quotation, tender or expressions of interest as it would not provide value as it would be impractical and disadvantageous for Council. This resolution to accept the registers of supplier serves to ensure Council maintains its procurement obligations under the legislation.

Repeated Operational Expenditure (ROE) is defined as recurrent expenditure on goods and services which Council experiences at regular intervals that is required for general operations.

A sole source supplier is defined as the only supplier that can provide the goods or service required. The sole source has either established a monopoly or is the only provider that is reasonable available geographically.

An Original Equipment Manufacturer (OEM) is defined as a company whose goods are used as components in the products of another company which then sells the finished item to users. OEM components are often required to be used to maintain warranty or aftermarket parts are not available.

#### **ATTACHMENTS**

- 1. ROE Sole OEM List**

Repeated Operational Expenditure (ROE)		
<p>This document serves to ensure Council maintains its procurement obligations under the legislation. All expenditure listed in this document must be resolved prior to access being granted to officers to expend funds. None of this expenditure can be sourced traditionally i.e. via quotation, tender or EOI.</p> <p>Repeated operational expenditure is defined as recurrent expenditure on goods and services which Council experiences at regular intervals that is required for general operations.</p>		
ENTITY	TYPE OF EXPENDITURE	DATE RESOLVED
Air Liquide Healthcare	Oxygen Bottles for Pools	
AMBASSADORS OF THE BRISBANE VALLEY RAIL	Membership	
AUSTRALIAN LOCAL GOVERNMENT		
BLACKBUTT NEWS		
BOC GASES AUSTRALIA LIMITED A/C # 21273		
BOONDOOMA MUSEUM & HERITAGE ASSOCIATION		
BRISBANE VALLEY HERITAGE TRAILS INC.		
BUREAU OF METEOROLOGY		
CIVIL CONTRACTORS FEDERATION QUEENSLAND		
COMPLIANCE AUSTRALIA CERTIFICATION SERVI		
DE&S - WASTE LEVY (ONLY)		
DEPARTMENT OF AGRICULTURE AND FISHERIES		
DEPARTMENT OF ENVIRONMENT & SCIENCE		
DEPARTMENT OF NATURAL RESOURCES, MINES &		
DEPARTMENT OF RESOURCES		
DEPARTMENT OF STATE DEVELOPMENT, INFRAST		
DEPARTMENT OF TRANSPORT & MAIN ROADS - B		
ERGON ENERGY CORPORATION LTD		
LOCAL GOVERNMENT ASSOCIATION OF QLD		
LOCAL GOVERNMENT MANAGERS AUSTRALIA QLD		
LEICHHARDT HIGHWAY PROMOTIONS ASSOC INC		
NETWORK CLASSIFIEDS PTY LTD		
ORIGIN ENERGY		
PEAK SERVICES LEGAL PTY LTD		
PEAK SERVICES PTY LTD		
QUEENSLAND AUDIT OFFICE		
QUEENSLAND FIRE & EMERGENCY SERVICES		
QUEENSLAND INFORMATION CENTRES ASSOCIATI		
QUEENSLAND PUBLIC LIBRARIES ASSOCIATION		
QUEENSLAND TOURISM INDUSTRY COUNCIL		
QUEENSLAND UNIVERSITY OF TECHNOLOGY		
QUEENSLAND URBAN UTILITIES		
RECOVERIES & RECONSTRUCTION (AUST) PTY L		
RESONATE REGIONAL RADIO PTY LTD		
RMS (AUST) P/L		
RST QUEENSLAND PTY LTD		
SAFEROADS PTY LTD		
SOUTH BURNETT TODAY PTY LTD		
STATE PENALTIES ENFORCEMENT REGISTRY (SP		
THE LUCKY CHARM		
TELSTRA CORPORATION LIMITED - DAMAGES		
THE TOURISM GROUP PTY LTD		
VERO INSURANCE LTD		
VISIT SOUTH BURNETT INC.		
WIDE BAY BURNETT REGIONAL ORGANISATION O		
WINDERA STATE SCHOOL P&C ASSOCIATION		
WIVENHOE P.A. PTY LTD		
WONDAI REGIONAL ART GALLERY		
WORMALD AUSTRALIA PTY LTD		
YOUTH LEADERSHIP ACADEMY AUSTRALIA - WM		
CAD Group Australia	Engineering Design Software	
12d Solutions	Engineering Design Software	
MessageNet	SMS from Library	
Datawave Internet	Local internet supplier	
Austral Business	Supplies toner and maintenance for Kyocera copiers / printers	
Specht	Teams and Infrastructure and Services MSA 2022	
Utbox	Fax Numbers for Council	

<b>Sole Suppliers</b>		
<p>This document serves to ensure Council maintains its procurement obligations under the legislation. All expenditure listed in this document must be resolved prior to access being granted to officers to expend funds. None of this expenditure can be sourced traditionally i.e. via quotation, tender or EOI.</p> <p>A sole source is defined as the only supplier that can provide the goods or service required. The sole source has either established a monopoly or is the only provider that is reasonably available geographically.</p>		
<b>ENTITY</b>	<b>TYPE OF EXPENDITURE</b>	<b>DATE RESOLVED</b>
Kingroy Snake Catchers	Public Safety - Snake Catching - Specialised service	
Redleaf Environmental	Fauna Spotter (Supplier of a specialised nature)	
Thermofisher Scientific	Provider of laboratory products and services, life science solutions, analytical instruments, and speciality diagnostics	
Aquatec Maxcon	Process Support for the Nerada WWTP ICT Software helpdesk, Automatic Alerts, Controller updates, user platform)	
Rechenberg Specialist Transport	Collection & Disposal of Contaminated Regulated Waste	
Bentley Systems International Limited	Software Licensing for WaterGEMS and SewerGEMS infrastrucure network models. (Requested by Steve Carroll Principal Engineer WWW)	
Schneider Electric	Software licensing which Schneider owns.	
Aquamonix (Epron)	For the Biannual Hardware and SCADA-C Service and Support maintenance	
A.W Pratt	Airport Officer	
ALCOHOL AND DRUG FOUNDATION INC		
ASSURE PROGRAMS		
AUSTRALIAN AIRPORTS ASSOCIATION LTD		
AUSTRALIAN COMMUNICATIONS AND MEDIA AUTH		
AUSTRALIAN COMMUNITY MEDIA		
AUSTRALIAN TOURISM DATA WAREHOUSE PTY LT		
BBC DIGITAL (SUNSHINE COAST)		
FFZWORK.COM.AU		
GRACE RECORDS MANAGEMENT		
KINGAROY CHAMBER OF COMMERCE		
MURGON BUSINESS & DEVELOPMENT ASSOCIATIO		
MURGON NEWS		
MURGON JUBILEE SWIMMING POOL		
NANANGO RSL SUB BRANCH (CATERING ONLY)		
ONEMUSIC AUSTRALIA		
PROPERTY DATA SOLUTIONS PTY LTD		
QIT PLUS PTY LTD		
QLEAVE		
QML PATHOLOGY		
RACO		
SEEK LIMITED		
TAPE QUEENSLAND (SOUTH WEST) - (CATERING		
TAPE QUEENSLAND SOUTH WEST		
OnVibe	Laboratory Tests that Councils Soil lab cannot conduct	
CMT Equipment	Laboratory Tests that Councils Soil lab cannot conduct	
NATA	Soil Lab Certification	
Harold William Mathieson	Suitably qualified Soil Lab Technician	
Guardian IMS	Disaster Management Platform	
Resource Hub Consultants	Waste Levy Reporting	
Amptel	Rental of Property	
Grant Guru	Grant Management Platform	
API Access & Security	Nominated Supplier of ERGON Padlocks	

**Original Equipment Manufacturers (OEM)**

This document serves to ensure Council maintains its procurement obligations under the legislation. All expenditure listed in this document must be resolved prior to access being granted to officers to expend funds. None of this expenditure can be sourced traditionally i.e. via quotation, tender or EOI.

An original equipment manufacturer (OEM) is defined as a company whose goods are used as components in the products of another company which then sells the the finished item to users. OEM components are often required to be used to maintain warranty or aftermarket parts are not available.

ENTITY	TYPE OF EXPENDITURE	DATE RESOLVED
Paveline	OEM parts required as aftermarket will void warranty	
Flocon	OEM parts required as aftermarket will void warranty	
ABB Australia Pty Ltd	Verification of ABB Flowmeter fleet	
BIGMATE MONITORING SERVICES PTY LTD		
Metrocount	Traffic Counter Suppliers for Branded Traffic Counter	

**11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET****11.1 NANANGO CBD PARKING & OPERATIONS - COMMUNITY CONSULTATION****File Number:** 22.11.2023**Author:** Manager Infrastructure Planning**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee on 1 November 2023 was a report outlining public consultation regarding introducing parking regulation and restrictions within the Nanango CBD.

**SUMMARY****COMMITTEE RESOLUTION 2023/111**

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That the committee recommends to Council:

1. That Council conduct further engagement with each business providing a letter requesting them to utilise off street parking locations and providing a map of alternative parking options
2. Meet with individual businesses on Drayton Street (Fitzroy St – Drayton St) in early 2024 to determine if there has been a change in the supply of carparking bays by business owners
3. That Council contact both Tarong Power Station Coal Mine and the bus company and find out how many workers park there and is it possible to liaise to find a more suitable place that does not impact on retail parking.

**In Favour:** Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

**Against:** Nil

**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. conduct further engagement with each business providing a letter requesting them to utilise off street parking locations and providing a map of alternative parking options;
2. meet with individual businesses on Drayton Street (Fitzroy St – Drayton St) in early 2024 to determine if there has been a change in the supply of carparking bays by business owners; and
3. contact both Stanwell Corporation, Meandu Mine and the bus company and find out how many workers park there and is it possible to liaise to find a more suitable place that does not impact on retail parking.

**BACKGROUND**

Presented at the Infrastructure, Environment and Compliance Standing Committee on 1 November 2023.

**ATTACHMENTS****Nil**

**11.2 WONDAL ROUNDABOUT AND CBD STREETScape PROJECT DEVELOPMENT****File Number:** 22.11.2023**Author:** Manager Infrastructure Planning**Authoriser:** Chief Executive Officer**PRECIS**

Wondai Roundabout and CBD Streetscape Project Development

**COMMITTEE RESOLUTION 2023/115**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the Committee recommends to Council to:

1. Approve the Bunya Highway roundabout drawings subject to gaining the necessary approvals from the Department of Transport and Main Roads.
2. Accept the funding option presented today with the total project value of \$2.85 million with an existing funding allocation of \$700,000 W4Q and \$800,000, Council fund the project with an additional \$880k from LRCI Round 4b and from existing capital program available allocations, reassign \$275k from Road Reseals and \$200k from Major Digout Program.
3. Undertake final round of consultation with businesses for feedback with a final report brought back to the November General Council Meeting.

**In Favour:** Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

**Against:** Nil

**CARRIED 6/0****OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. Approve the Bunya Highway roundabout drawings and design concept subject to gaining the necessary approvals from the Department of Transport and Main Roads;
2. Accept the funding option presented today with the total project value of \$2.85 million with an existing funding allocation of \$700,000 W4Q and \$800,000, Council funds the project with an additional \$880k from LRCI Round 4b and from existing capital program available allocations, reassign \$275k from Road Reseals and \$200k from major dig out programme; and
3. Approve the layout plan in accordance with Concept Plan- Option 1 with a single-coloured exposed aggregate footpath surfacing.

**FINANCIAL AND RESOURCE IMPLICATIONS**

NA

**LINK TO CORPORATE/OPERATIONAL PLAN**

1. ENHANCING LIVEABILITY AND LIFESTYLE – Elevate the South Burnett region to be recognised as a “Community of choice”
  2. PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS AND VILLAGES – Develop, renew and maintain community infrastructure through sound asset management principles
  3. GROWING OUR REGION’S ECONOMY AND PROSPERITY – Boost our economy through investment and innovation that promotes population growth and community wellbeing
  5. ORGANISATIONAL EXCELLENCE – An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery
- OR2. Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

N/A

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Council is obliged to manage its assets in accordance with the requirements of the Local Government Act 2009 and the Civil Liability Act 2002. Much of the infrastructure located within the Wondai CBD has either reached or is moving towards the end of its useful life. Reducing the number of defects in a CBD precinct will reduce Council’s exposure to liability and future claims.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

N/A

**ASSET MANAGEMENT IMPLICATIONS**

The Wondai CBD Streetscape project includes asset renewal works, whose main purpose is to address the existing condition of the CBD’s aged assets. These renewal works look to rehabilitate footpaths and kerb and channel. Many existing issues known throughout the CBD such as uneven footpaths and deteriorating kerb and channel must be addressed in a considered approach to ensure a cost-effective construction and appropriate grade to be all-inclusive for pedestrians.

**REPORT**

In March 2021, three projects for Youngman Street medians, River Road round-a-bout and Wondai roundabout were presented to Council with endorsement for the Youngman Street medians and the River Road roundabout granted in April 2021. Further development was required for the Wondai Roundabout project subsequently, there have been a series of engagements regarding the roundabout, Christmas Tree, and CBD Streetscape in Wondai over the past two (2) years.

There are also several challenges that this project is seeking to overcome, ensuring that the outcome is in alignment with Council’s goal of making it an aesthetic landmark, reducing worker maintenance and operational costs associated with the roundabout. Other elements of this project that are of technical interest are around introducing methods on how to reduce the speed through the roundabout and where can a refuge island be sited for people to cross the highway safely on the Murgon leg.

**Community Consultation Feedback**

Significant community consultation has been undertaken over the past few years, and this has been summarised in Attachment 1. From the resolution at the July 2023 General Council Meeting further work has been undertaken including:

**Removal of two 2 traffic islands:**

Due to the removal of the refuge crossing at Edward St, two (2) of the traffic islands have also been removed. Two (2) traffic islands at the Edward St intersection will still remain to provide separation of traffic actions and an opportunity for landscaping and beautification on the entry to the CBD. The trees that were drafted in the renders have all been removed based on community feedback and concerns associated with underground services conflict on both sides of the street.

**Removal of the Crossing:**

The removal of the crossing at Edward St has been undertaken in accordance with the resolution of Council. Council officers investigated locations at Cosy Dell Lane and at the roundabout looking to site a corridor for crossing the Bunya Highway connecting pedestrians in with businesses and parking on the opposite sides of the street. A number of concerns were identified with both locations including:

- The visibility, reaction time and braking distance from vehicles to the crossing point at the roundabout;
- Suitable length and width within the splitter island to accommodate pedestrians;
- Mixture of traffic and pedestrian movements at Cosy Dell Lane;
- Length of crossing at that location in the absence of a centre refuge (outside the scope and budget of the project)
- Streetlighting of the centre refuge (as noted above);
- Drainage impacts due to modified street levels, creating bottlenecks and maintenance issues;
- Council's desire to not reduce any carparking bay numbers; and
- The crossing being approved by Department of Transport and Main Roads (TMR);

As a result of the above, the plans do not have a crossing drafted and the area is populated with additional carparking bays as seen in Attachment 2.

**Options for alternative footpath colours and construction materials which included colour options and ease of cleaning:**

The project has sought to introduce a blue gum footpath with a yellow daffodil banding in lieu of a straight stallion (charcoal grey) with yellow daffodil. This introduces a third colour into the project, however, provides additional contrast with the darker colours in the project at the roundabout as well as the asphalt of the road. The footpath treatment is proposed to be surfaced with this blue gum and yellow in the border trim as per the plans in Attachment 1. Coloured concrete can be an achievable outcome, but its attributes are limited on layout patterns and the second panel layout as illustrated on Page 3 of Attachment 1 is what would be recommended if full depth coloured concrete is the preferred construction methodology.

Investigations into alternative surfacing treatments, including exposed aggregate concrete, use of full depth coloured concrete (single colour and 2 colours) and sprayed decorative coloured surfacing. Exposed aggregate concrete can produce an attractive aesthetic however it will have an additional cost in the order of \$65/m<sup>2</sup>. Other issues with exposed aggregate concrete include environmental control of the waste slurry produced during the exposed aggregate surfacing process and ongoing maintenance of the surface which, due to its texture, will retain more contaminants than a conventional finished surface. The lowest maintenance cost option is still considered to be the full depth colour concrete.

This can be best understood as per the below photo:



**Consideration given to placemaking options and recognition of traditional owners in the design:**

The adjacent roundabout design works will include a laser cut artwork on breakaway footings which references the town’s historical foundations in the timber industry, while providing a distinctive style to celebrate the uniqueness of Wondai. The panelled images will include a dingo, a wood cutter, horse and trotter in reference to ‘Wondai’s Mate’ and an emu in reference to a local resident emu, Charlotte, who wandered the streets of Wondai in the early 2010’s.



This imagery was originally conceived to be imprinted on to the face of a low height retaining wall that was to be sited and recessed into the roundabout to assist with the aesthetics and landscaping. The complexity and cost of delivering that wall was forecast to become an expensive item for delivery and alternative materials and a supporting layout has been achieved to allow for this important element to still be included in this project.

Wondai is the Wakka Wakka name for dingo, illustrated on the town entry monuments as well as depicted in the public artwork in front of the Art Gallery on the eastern corner of the roundabout. The roundabout is currently being finalised for submission to DTMR for their review and design approval.

**Proposed Future Consultation**

Direct consultation with businesses will be occurring in the week following the November Infrastructure Standing Committee. From this round of engagement with businesses, it is proposed to provide feedback to the above questions and elements within the design may still be subject to approval from the Department of Transport and Main Roads (DTMR).

**Financial Consideration**

In order to achieve an efficient outcome, it is also proposed that the roundabout be considered as a stage of works with the Wondai CBD Streetscape and has an available budget of \$800,000. To understand this further, there are three (3) stages of works in the project:

Location	Nominal Budget	Current Estimated Cost
Streetscape - Western side of Scott St	\$700k (W4Q)	\$950k
Streetscape - Eastern side of Scott St		\$950k
Roundabout - Scott St/ Haly St	\$800k	\$878k

The Wondai roundabout has been costed as per Attachment 4. An industrial surfacing product forms part of cost estimate for the apron treatment behind the kerb to assist with timeliness, traffic management, worker safety and reducing cost. In addition to the above, Council had previously been out to market in the last financial year to undertake a cost analysis review as per the resolution (Attachment 6) of Council in February 2023, withholding the project over into this financial year to deliver by day labour.

The Wondai CBD Streetscape original budget allocation of \$700,000 was a nominal allocation and programmed for upgrade in 2021/22. The indicative costs associated with delivering the scope of these works on Scott Street, Wondai have exceeded this available budget estimated at \$1.9M as can be seen in reviewing Attachment 4.

There was a question arising from the November Infrastructure, Environment and Compliance Standing Committee Meeting the breakdown of Council obligations (\$459,300). This can be observed as per the below:

- Preconstruction (Survey, Civil Design, Electrical Design, Landscape Design, Quality Assurance) - \$204,300
- Construction (Project Management, and Quality Management) - \$235,000
- Post Construction (As-Constructed Plans, Capitalisation) - \$20,000

The options for managing the project within the current total budget allocation can be achieved by adopting the following:

- Firstly, determine the priority of all three stages of works; and then consider:
  - Using the available \$700,000 of W4Q funding and utilise \$250,000 of the \$800,000 to deliver one of the stages of works. The remaining funds of \$550,000 can be held restricted to determine if unit rates and methodologies are efficient enough to proceed with another stage; or
  - Defer the following stages until funds are sourced to complete subsequent stages;

The consideration for an increase in budget to fund all the above elements is another option with a recent announcement on Local Roads and Community Infrastructure (LRCI) funding having occurred. Phase 4- Part B of this federal funding for the South Burnett Regional Council is for 'rural, regional and outer urban roads only' projects up to the value of \$948,564. This project would be deemed eligible to access this funding opportunity, as the Wondai CBD Streetscape project is proposed to be completed prior to June 2025 and is able to be accessed after July 2023.

An alternative funding source could be from the recently announced Round 5 of the Works for Queensland (W4Q) from 2024-27. The funding guidelines of this Round are due to be released in April 2024 but could have similar criteria associated with previous rounds making it suitable for the delivery of works in 2024/25.

### **Additional Consultation Feedback**

Following on from the Infrastructure Environment and Compliance Standing Committee meeting on 1 November 2023, Council officers undertook further consultation on Thursday 2 November 2023 with the property owners and businesses on Scott Street in relation to the final concept design presented at the committee meeting. The consultation was well received, and the businesses were happy with the final design including removal of trees and the pedestrian crossing. Council officers discussed the surfacing treatment with the businesses and all businesses were open to the option of exposed aggregate with a mixture of feedback between lighter and darker colours. All businesses raised the concerns of speed and Council officers advised this item was still being discussed with TMR in a hope to reduce the speed to 50. Businesses were keen to proceed to construction and satisfied with officer engagement with the project.

### **ATTACHMENTS**

1. **Previous Community Consultation**
2. **Wondai CBD Streetscape Concept Plans 1 & 2**
3. **Wondai CBD Proposed Estimate for Council Report**
4. **Wondai Roundabout Estimate for Report**
5. **Wondai Roundabout Resolution \_General\_ February 2023**

### Previous Community Consultation Feedback

Face-to-face community consultation for the Wondai Roundabout was undertaken by Council on multiple occasions through the planning phase including:

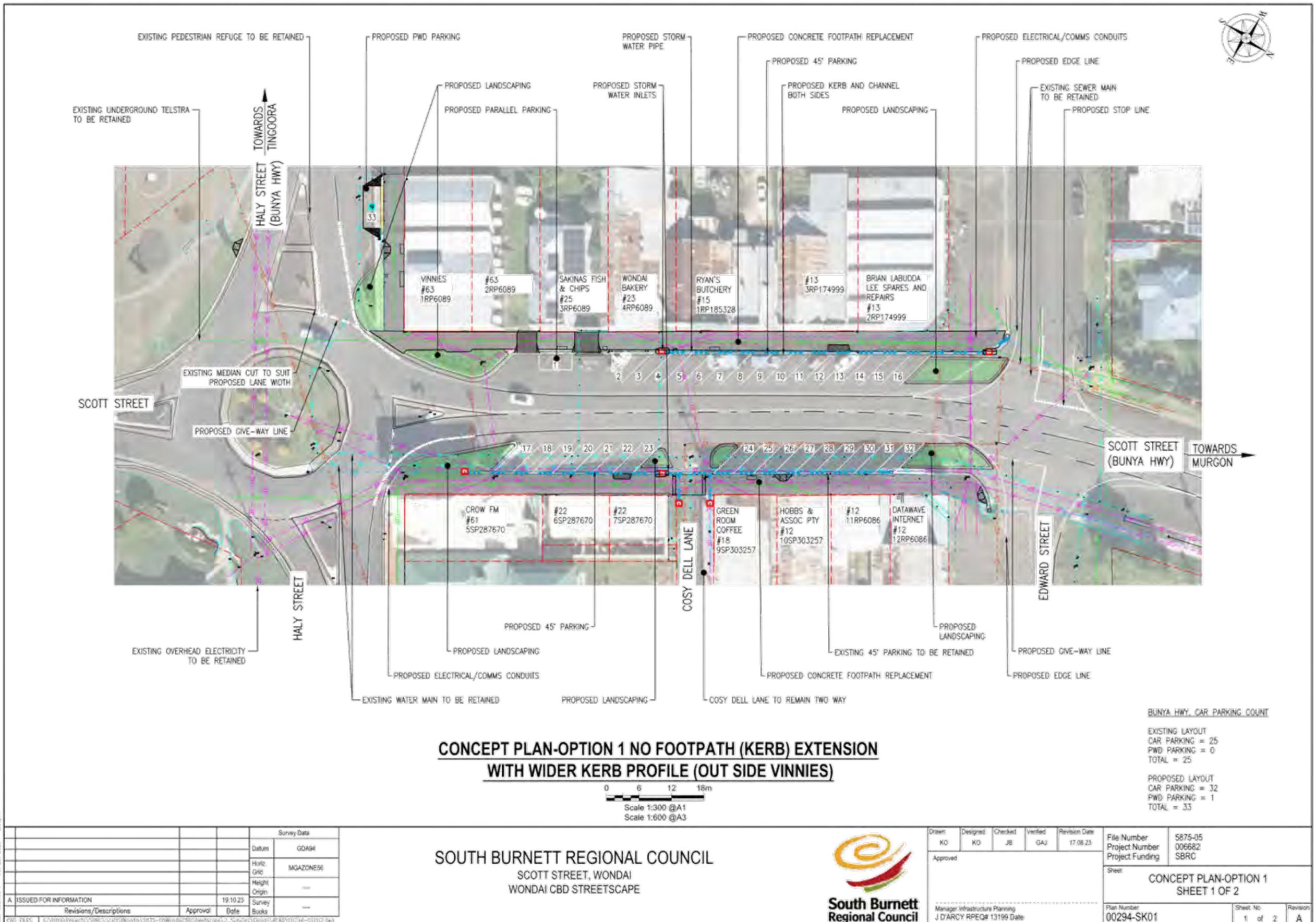
- 12 April 2021 – Pre-design consultation meeting with Cr Henschen and local community representatives.

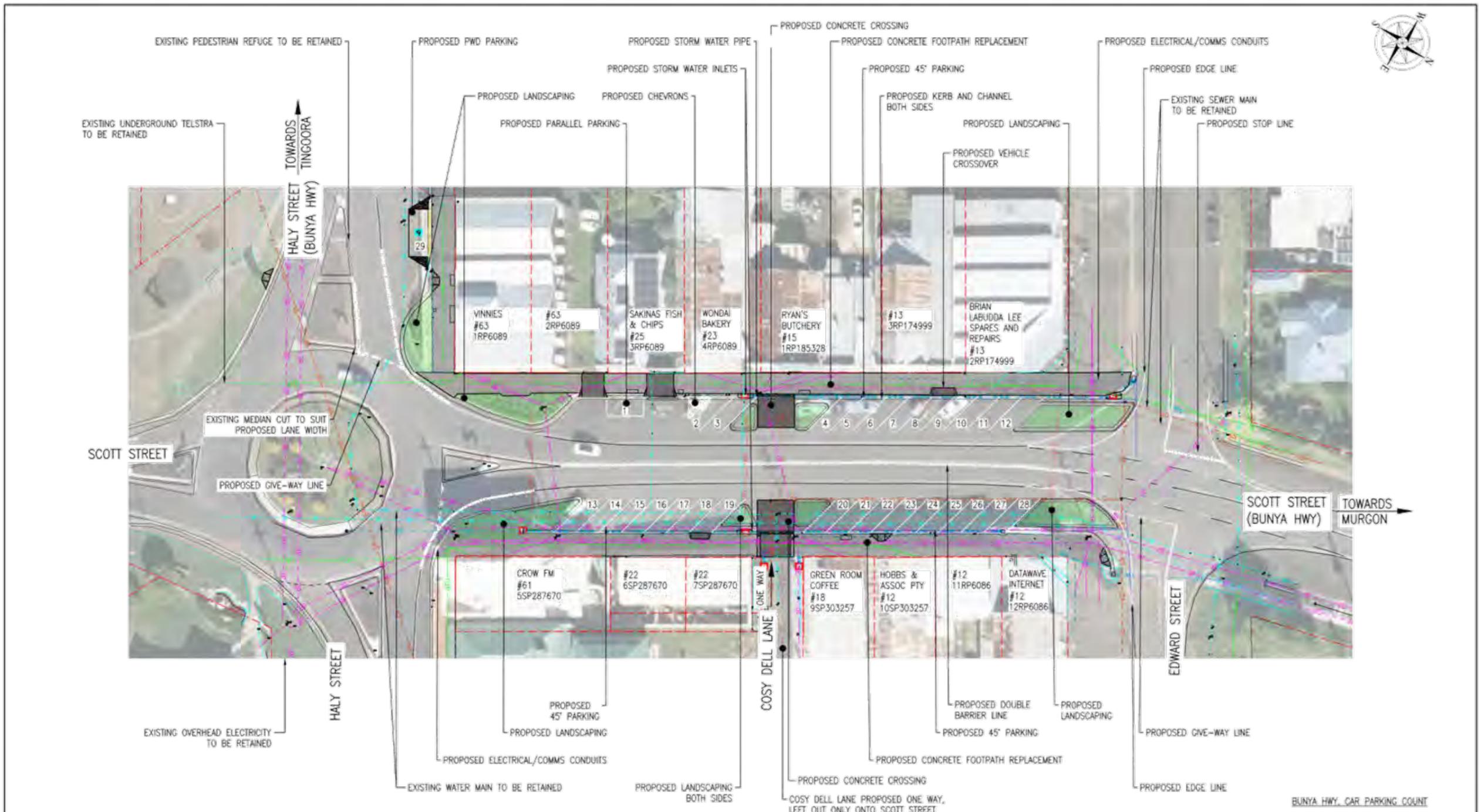
Feedback summary: This feedback session involved gathering initial concept ideas to form the design brief for the roundabout design, as well as address problems the community encounter in the daily environment surrounding the roundabout that may not be apparent during general observations. Feedback received from the community representatives has assisted to develop this design brief and scope to be utilised by Greenedge Design to prepare the concept renders.

- 8 June 2021 – Wondai Business Network Breakfast meeting  
Feedback Summary: Feedback was requested from the Wondai business community on the initial concept renders produced by Greenedge Design. During this consultation session, the business community members requested an additional design option with the centre infill of the roundabout to be coloured concrete only and with no provision for landscaping.
- 6, 7, 13 & 16 September 2021 – Wondai Roundabout Community Consultation held at Council's Wondai office and other on-street locations.  
Feedback summary: Consultation sessions were held at the Council office in Wondai and on-street locations with high foot traffic over four (4) days over a two (2) week period, for residents to offer their feedback on the three (3) concept design renders. Attendance consisted of 57 residents over the consultation period. Throughout discussions, the resident's main concerns were regarding the safety of the roundabout and ensuring that any centre treatment was to be heavy vehicle friendly, with low maintenance and aesthetically appealing planting. Feedback received was found to be strongly in support of roundabout design option 2.
- 14 September 2021 – Wondai Business Network Breakfast meeting  
Feedback summary: Feedback received was found to be in unanimous support of roundabout design option 2.
- 17 September 2021 - Online consultation with feedback form (Attachment Six (6)) provided via Council's website for Wondai Roundabout Options 1, 2 and 3.  
Feedback Summary: Online Consultation was made available through Council's website from the 17 September until 26 September. One completed feedback form was received with preference for roundabout design option one (1). Other feedback was received with reference to the roundabout consultation, however this feedback received was regarded as out of scope as the feedback focused on Edward Street, Wondai and the speed limits/crossing abilities of the TMR Road Corridor.
- 25 September 2021 – Wondai Country Markets
- Feedback Summary: Cr Henschen and Council representatives held a stall at the Wondai Country Market on 25 September 2021. A total of 40 individuals completed surveys who were a variety of residents and tourists to the Wondai region. Feedback was consistent with that received during the previous consultation sessions held in Wondai, with strong support for roundabout design option 2 and the same concerns regarding planting, heavy vehicles, and roundabout safety.

In addition to the above, community consultation sessions were also conducted for the Wondai CBD Streetscape (Attachment 1) from 5 April 2023 with a total of 63 responses received. The consultations were conducted by Council on the following occasions:

- 11 April 2023 - Wondai Business Breakfast – (7am to 9am). This session was the business's first opportunity to view the concept designs and to provide their feedback regarding the key elements of the design. 1 feedback form was received and the businesses were found to be strongly in support of the project in its entirety.
- 18 April 2023 – Front of IGA Wondai – (7am – 11am) – Allowed community the opportunity to review the concept plans and provide their feedback via a survey. 13 completed feedback forms were received and were found to be strongly in support of the project in its entirety.
- 22 April 2023 – Wondai Markets – (7am – 11am) - Allowed community the opportunity to review the concept plans and provide their feedback via a survey. 12 completed feedback forms were received and the community were found to be strongly in support of the project in its entirety.
- 28 April 2023 – Front of St Vincent de Paul – (7am – 11am) - Allowed community the opportunity to review the concept plans and provide their feedback via a survey. 7 completed feedback forms were received and the community were found to be strongly in support of the project in its entirety.
- Online Feedback – Online consultation with feedback provided via Council's website for Wondai CBD Streetscape Layout Feedback Summary: The Wondai Streetscape design package and feedback form were advertised on Council's website for the duration of the consultation period to allow an additional platform for the Wondai community to access the concept plans and have their say. A total of nineteen (19) responses were received via email.
- Mayor Otto, Cr Duff, Cr Henschen met with the businesses on 21/04/2023 where feedback was provided via a combined letter.





**BUNYA HWY. CAR PARKING COUNT**

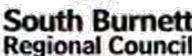
EXISTING LAYOUT	CAR PARKING = 25
	PWD PARKING = 0
	TOTAL = 25
PROPOSED LAYOUT	CAR PARKING = 28
	PWD PARKING = 1
	TOTAL = 29

Survey Data	
Datum	GDA94
Horiz Grid	MGAZONE56
Height Origin	—
Survey Books	—
A ISSUED FOR INFORMATION 19.10.23	
Revisions/Descriptions	Approval Date

**SOUTH BURNETT REGIONAL COUNCIL**  
SCOTT STREET, WONDAI  
WONDAI CBD STREETScape



Drawn	Design	Checked	Verified	Revision Date	File Number	5875-05
KO	KO	JB	GAJ	17.08.23	Project Number	006682
Approved					Project Funding	SBRC
Manager Infrastructure Planning						<b>CONCEPT PLAN-OPTION 2</b> <b>SHEET 2 OF 2</b>
J D'ARCY RPEQ# 13199 Date						
Plan Number					Sheet No.	Revision
00294-SK02					2 of 2	A

		Estimate of Cost		
		Scott Street, Wondai - CBD Upgrade		
		Prepared by: SBRC		Estimate of Cost (Revision A)
		Date Issued: 25.10.2023 - 50% Review		
		Revision: A		
		Option D: Full Street Scope fixing levels		
Work Order	ITEM	ACTIVITY	UOM	Amount \$
	1.0	SITE ESTABLISHMENT AND TRAFFIC CONTROL	Lumpsum	\$ 140,000.00
	2.0	DEMOLITION	Lumpsum	\$ 68,885.00
	3.0	STORMWATER WORKS	Lumpsum	\$ 253,410.00
	4.0	UNDERGROUND SERVICES	Lumpsum	\$ 240,000.00
	5.0	CONCRETE WORKS	Lumpsum	\$ 315,940.00
	6.0	PAVEMENT AND ROAD SURFACING	Lumpsum	\$ 153,152.00
	7.0	LANDSCAPE ARCITECHTURE	Lumpsum	\$ 38,480.00
	8.0	SIGNS AND LINEMARKING	Lumpsum	\$ 25,000.00
	9.0	COUNCIL OBLIGATIONS	Lumpsum	\$ 459,300.00
		<b>Sub Total</b>	Lumpsum	\$ 1,694,167.00
	10.0	CPI	7%	\$ 118,591.69
	11.0	Contingency	5%	\$ 84,708.35
		<b>TOTAL of Estimated Cost</b>		<b>\$ 1,897,467.04</b>
		<b>Budgeted Amount</b>		<b>\$ 1,500,000.00</b>
	OP A	Concrete footpath option A - 1 colour using Full Depth Colour Concrete - CCS (add to TOTAL of Estimated Cost)		\$0.00
	OP B	Concrete footpath option B - 2 different colour using Full Depth Colour Concrete in panel arrangement (not banded) - CCS (add to TOTAL of Estimated Cost)		\$ 39,000.00
	OP C	Concrete footpath option C - Sprayed Colour Surfacing to create banding style. (add to TOTAL of Estimated Cost)		\$ 58,000.00
	Op D	Concrete footpath option D - 1 colour with Exposed Aggregate Finish (add TOTAL of Estimated Cost)		\$ 75,000.00
Approved: .....			Date:.....	

**REVISION A**

Haly Street, Wondai - Roundabout Upgrade  
 SBRC File Number : 9005-03  
 SBRC Project Number : 006188  
 FUNDING : SBRC  
 LOCATION :

**Preliminary Issue**

**Scenario : Issue For Preliminary**

Work Order	ITEM	ACTIVITY	UOM	
	1.0	SITE ESTABLISHMENT AND TRAFFIC CONTROL	Lumpsum	\$ 180,860.30
	2.0	DEMOLITION	Lumpsum	\$ 57,403.50
	3.0	STORMWATER WORKS	Lumpsum	\$ 53,977.50
	4.0	CONCRETE WORKS	Lumpsum	\$ 135,658.60
	5.0	PAVEMENT AND ROAD SURFACING	Lumpsum	\$ 125,578.00
	6.0	LANDSCAPE ARCITECHTURE	Lumpsum	\$ 113,056.00
	7.0	SIGNS AND LINEMARKING	Lumpsum	\$ 53,322.50
	8.0	COUNCIL OBLIGATIONS	Lumpsum	\$ 60,000.00
	9.0	CPI	7%	\$ 56,000.00
	10.0	Contingency	5%	\$ 41,792.82
		<b>Total of Estimated Cost</b>		<b>\$ 877,649.22</b>
		<b>Budgeted Amount</b>		<b>\$ 800,000.00</b>
		<b>Approved:</b> .....	<b>Date:</b> .....	

## Ordinary Council Meeting Minutes – 22 February 2023

**11.3 WONDAL ROUNDABOUT REFURBISHMENT PROJECT**

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**RESOLUTION 2023/393**

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That South Burnett Regional Council;

1. Commits to completing the construction of the Wondai roundabout by 30 November 2023 subject to weather and resource availability;
2. Undertakes a cost analysis to determine whether the project be delivered internally or externally;
3. Considers complementary works for the completion of the Scott Street (Haly to Edward) redevelopment works in parallel with the roundabout works; and
4. Continues to advocate for road improvements to DTMR.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

### 11.3 GRANT OPPORTUNITY - STATE EMERGENCY SERVICE (SES) SUPPORT GRANTS 2024-2025

**File Number:** 22-11-2023

**Author:** Senior Grants Audit Officer

**Authoriser:** Chief Executive Officer

#### PRECIS

Funding guidelines relating to the SES Support Grants 2024-25 round grant opportunity along with a Council officer's recommendation.

Based on a needs analysis and after seeking input from the Local Controller – South Burnett Unit of the SES, Council has determined that applying for the purchase of a new SES vehicle for the use by the local SES Groups for SES activities will be the preferred option, and therefore recommends:

#### SUMMARY

The State Emergency Service (SES) Support Grant is a highly sought-after Queensland Government Grant Program administered by Queensland Fire and Emergency Services (QFES). QFES is the primary provider of fire and rescue, emergency management, and disaster mitigation programs and services throughout Queensland, and delivers this through the Fire and Rescue Service (FRS), Rural Fire Service (RFS) and State Emergency Service (SES).

The Queensland State Emergency Service (SES) is a "not-for-profit organisation" that shares its highly recognised name with the States and Territory SES organisations throughout Australia. With approximately 5,100 active and unpaid members, the Queensland SES performs a diverse range of functions to respond to local, State and National disasters and emergencies. SES assistance is provided for non-life-threatening emergency situations during floods, storms, or other similar events. SES also support other agencies such as Queensland Police Service and Queensland Fire and Rescue Service to perform additional functions.

The aim of the Grant Program is to provide financial assistance to Local Governments enabling the SES to respond to disasters and emergencies. South Burnett Regional Council is eligible to apply for the SES Support Grants 2024-25 round. Local governments contribute significantly to the ongoing viability of the SES and their support remains an integral facet in the organisation's effectiveness, especially when challenged during emergencies and disasters. The total budget allocated for the SES Support Grants 2024-25 round is \$3.84 million.

The closing date for lodging the SES Support Grant application is midnight, Thursday 7 December 2023.

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#### OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Develop and apply to the Queensland Fire and Emergency Services (QFES) for grant funding under SES Support Grants 2024-25 round for the purchase of a SES vehicle to be used exclusively for carrying out SES activities; and
2. Approve the required Council contribution estimated to be \$32,500 from the 2024 – 2025 fleet budget towards the purchase of a SES vehicle should the grant application be successful.

#### FINANCIAL AND RESOURCE IMPLICATIONS

South Burnett Regional Council (SBRC) has been identified as a priority Local Government Area (LGA) having high exposure to the risk of tropical cyclones and has been impacted by number of notable flood and rainfall events in the recent past. The purchase of a new SES vehicle provides SES with additional capacity to carry out SES functions and supports Council efforts to pro-actively

manage emergencies and natural disaster risks. Based on quotes received for a suitable SES vehicle, Council has estimated the cost for a new SES vehicle to be \$65,000.

If the grant application was successful, the SES Support Grants amount for the purchase of a new SES vehicle would be \$32,500 and Council's required contribution would be \$32,500. If Council's grant application was successful, Council would allocate the required budget of \$32,500 via a budget amendment in the fourth quarter of the 2023/24 financial year.

### **LINK TO CORPORATE/OPERATIONAL PLAN**

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

EC15: Continue to provide pro-active support to the Local Disaster Management Group.

OPI/02: Provide funding and facilitate the ongoing development of the local SES groups within the region.

### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council's Senior Grants Audit officer has consulted with the Area Controller – South Burnett LGA, Local Controller – South Burnett Unit of the SES, Council's Coordinator – Plant and Fleet, Council's Disaster Management and Project officer, to identify and discuss the suitability of the project proposed by Council for nomination under the SES Support Grants 2024-25 round.

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Nil

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Nil

### **ASSET MANAGEMENT IMPLICATIONS**

Council will incur an annual depreciation expenditure for the new SES vehicle which is determined based on the useful life of the vehicle. Council will fund the depreciation in Council's annual capital budget program.

### **REPORT**

The State Emergency Service (SES) Support Grant is a highly sought-after Queensland Government Grant Program administered by Queensland Fire and Emergency Services (QFES). QFES is the primary provider of fire and rescue, emergency management, and disaster mitigation programs and services throughout Queensland, and delivers this through the Fire and Rescue Service (FRS), Rural Fire Service (RFS) and State Emergency Service (SES).

The Queensland State Emergency Service (SES) is a "not-for-profit organisation" that shares its highly recognised name with the States and Territory SES organisations throughout Australia. With approximately 5,100 active and unpaid members, the Queensland SES performs a diverse range of functions to respond to local, State and National disasters and emergencies. SES assistance is provided for non-life-threatening emergency situations during floods, storms, or other similar events. SES also support other agencies such as Queensland Police Service and Queensland Fire and Rescue Service to perform additional functions.

The aim of the Grant Program is to provide financial assistance to Local Governments enabling the SES to respond to disasters and emergencies. South Burnett Regional Council is eligible to apply for the SES Support Grants 2024-25 round. Local governments contribute significantly to the ongoing viability of the SES and their support remains an integral facet in the organisation's effectiveness, especially when challenged during emergencies and disasters. The total budget allocated for the SES Support Grants 2024-25 round is \$3.84 million.

## OBJECTIVES

The main objectives of the Program are to:

- Encourage Local Governing Bodies to work cooperatively with the Queensland Government in the provision of a community based, volunteer emergency service that is capable of effectively and efficiently responding to disasters and emergencies.
- Assist in the provision of facilities for training, operations and the safe storage of SES equipment.
- Encourage Local Governing Bodies to contribute additional resources for disaster and emergency management.
- Encourage the development of a community based, volunteer emergency service with the necessary skills and resources to carry out their approved functions.
- Ensure that SES resources are allocated appropriately and with due consideration of local needs.

## ELIGIBLE PROJECTS FUNDING LIMITS

Grants of up to **\$85,000** for facilities and **\$40,000** for motor vehicles are available under the 2024-25 SES Support Grants opportunity.

**Facilities:** Up to \$85,000 (up to 75% of project costs)

**Vehicles:** Up to \$40,000 (dollar for dollar)

South Burnett Regional Council can apply for funding under the SES Support Grants 2024-25 round for projects that fall within the below two (2) categories:

### 1. Facilities

Funding is available to assist with the provision of suitable facilities i.e., the purchase, construction, modification/renovation, extension and/or land for SES Groups and Units. Subject to the availability of funds and set criteria, QFES will provide up to 75% of the total cost of each project up to a maximum notional amount of \$85,000.

### 2. Vehicles

Funding is available to Local Governments for the acquisition or replacement of suitable new and second-hand vehicles (excluding leased vehicles) for local SES Groups and Units. Subject to the availability of funds and set criteria, QFES will provide dollar for dollar funding up to a maximum of \$40,000 per vehicle purchased. Vehicles must be suitable for SES activities and meet the requirements of local conditions. For example, it may be relevant to have a vehicle with off-road, cross-country capabilities. A standard SES vehicle is a 4WD or Crew Cab with air-conditioning and power steering.

## TIMEFRAMES

The closing date for lodging the SES Support Grant application is midnight, Thursday 7 December 2023.

The announcement of the successful applicants is expected to be in March – April 2024.

## ATTACHMENTS

Nil

**12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES**

Nil

**13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH**

Nil

**14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT**

Nil

**15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS****15.1 MURGON PCYC TOILET RE-FURBISHMENT - AWARDING OF CONTRACT TO SUCCESFUL TENDERER**

**File Number:** 22/11/2023

**Author:** Manager Facilities and Parks

**Authoriser:** Chief Executive Officer

**PRECIS**

Approval to award construction contract to AKR Builders.

**SUMMARY**

Approval is required to allow Council to contract with AKR Builders to renovate the Murgon PCYC main toilets and construct 2 x Person with Disability (PWD) facilities.

**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council award AKR Builders the tender SBRC 2324\_04 for the renovations of the Murgon PCYC main toilets and to construct two new Person with Disability (PWD) facilities.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Provision has been made in the 2023/2024 Capex budget for this work to proceed with a total budgeted value of \$650,000.00. The project is fully funded under the LRCI phase 4 grant program to this value.

**LINK TO CORPORATE/OPERATIONAL PLAN**

OPL/14

Management of Council's buildings and facilities including operational maintenance programs, commercial and community leases and cost-effective asset management programs to meet agreed service levels.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Significant consultation has occurred with the PCYC site management team during the development of the final designs and the tender period.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No legal or statutory implications.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No local law implications.

**ASSET MANAGEMENT IMPLICATIONS**

The main toilet facilities are original (approximately 40 years old) and generally in poor condition. At least one shower has been terminated due to leaks within the masonry wall which cannot be repaired without some demolition works.

New facilities will reduce ongoing operational and maintenance costs into the future.

**REPORT**

The Murgon PCYC main toilet facilities are aged and in poor condition. Total refurbishment is required to bring into good repair and reduce ongoing maintenance costs.

Additionally, there are currently no complaint facilities for use by People with Disabilities on the site.

The proposed reconfiguration and renovation will provide additional facilities for both Ladies and men as well as allowing for the construction of 2 compliant PWD shower / toilet facilities. The new PWD facilities will have one for left hand transfer and one for right hand transfer providing total inclusion.

The works are totally funded under Phase 4 of the LRCI grant program. Allocation of \$650,000 has been approved for this project.

Two tender submissions were received below the allocated budget. The tender amounts do not take into consideration Council project and contract management costs and any variations for unforeseen building problems.

The tenders were received from local builders AKR Builders and Nathan Webber. AKR Builders had the most competitive tender price for the proposed works.

**ATTACHMENTS**

**Nil**

**15.2 PROPOSED TENDER TO ADJOINING OWNERS FOR SALE OF 29 TIERNAN TERRACE, MURGON**

**File Number:** 22-11-2023  
**Author:** Executive Assistant Liveability  
**Authoriser:** Chief Executive Officer

**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 November 2023 was a report regarding the proposed tender to adjoining owners for sale of 29 Tiernan Terrace, Murgon.

**SUMMARY****14.2 PROPOSED TENDER TO ADJOINING OWNERS FOR SALE OF 29 TIERNAN TERRACE, MURGON****COMMITTEE RESOLUTION 2023/1**

Moved: Cr Danita Potter  
Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council approve for sale by tender to adjoining owners 29 Tiernan Terrace, Murgon (Lot 72 RP855764) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, and
2. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to negotiate and execute contract of sale.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council approve for sale by tender to adjoining owners 29 Tiernan Terrace, Murgon (Lot 72 RP855764) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, and
2. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to negotiate and execute contract of sale.

**BACKGROUND**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 November 2023.

**ATTACHMENTS**

Nil

**15.3 SALE BY TENDER OF 4 HALY STREET, KINGAROY TO ADJOINING OWNERS****File Number:** 22-11-2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 November 2023 was a report regarding the sale by tender of 4 Haly Street, Kingaroy to adjoining owners.

**SUMMARY****14.3 SALE BY TENDER OF 4 HALY STREET, KINGAROY TO ADJOINING OWNERS**

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**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the committee recommends to Council:

That Council offer the land for sale by tender to the three adjoining owners by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* enter a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property retain the property in Council ownership and tender the property for lease/permit for grazing purposes.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council offer the land for sale by tender to the three adjoining owners by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* enter a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property retain the property in Council ownership and tender the property for lease/permit for grazing purposes.

**BACKGROUND**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 November 2023.

**ATTACHMENTS****Nil**

**15.4 PROPOSED TENDER FOR SALE OF LOT 18 MCCONNELL WAY, MONDURE****File Number:** 22-11-2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 November 2023 was a report regarding the proposed tender for sale of Lot 18 McConnell Way Mondure.

**SUMMARY****14.4 PROPOSED TENDER FOR SALE OF LOT 18 MCCONNELL WAY, MONDURE**

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**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council approve for sale by tender Lot 18 McConnel Way, Mondure (Lot 18 RP27655) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market, and
3. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to complete contracts of sale.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council approve for sale by tender Lot 18 McConnel Way, Mondure (Lot 18 RP27655) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property; or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market; and
3. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to complete contracts of sale.

**BACKGROUND**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 November 2023.

**ATTACHMENTS****Nil**

**15.5 PROPOSED TENDER FOR SALE OF 23 JELlicOE STREET, PROSTON****File Number:** 22-11-2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 November 2023 was a report regarding the proposed tender for sale of 23 Jellicoe Street, Proston.

**SUMMARY****14.1 PROPOSED TENDER FOR SALE OF 23 JELlicOE STREET, PROSTON**

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**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council approve for sale by tender 23 Jellicoe Street, Proston (Lot 38 RP57676) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market.
3. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to negotiate and execute contract of sale.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

---

**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council approve for sale by tender 23 Jellicoe Street, Proston (Lot 38 RP57676) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property; or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market; and
3. Delegate powers to the Chief Executive Officer under Section 257 of the *Local Government Act 2009* to negotiate and execute contract of sale.

**BACKGROUND**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 November 2023.

**ATTACHMENTS****Nil**

**15.6 KUMBIA RECREATION RESERVE PRELIMINARY MASTER PLAN**

**File Number:** 22-11-2023  
**Author:** Executive Assistant Liveability  
**Authoriser:** Chief Executive Officer

**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 November 2023 was a report regarding the Kumbia Recreation Reserve Preliminary Master Plan.

**SUMMARY****12.2 KUMBIA RECREATION RESERVE PRELIMINARY MASTER PLAN**

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**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Gavin Jones

That the Committee recommends to Council

1. That the Draft Kumbia Recreation Reserve Preliminary Master Plan be adopted; and
2. To undertake community consultation to seek views on the priority projects to be included in the stage one of park redevelopment.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. Adopt the Draft Kumbia Recreation Reserve Preliminary Master Plan; and
2. Undertake community consultation to seek views on the priority projects to be included in the stage one of park redevelopment.

**BACKGROUND**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 November 2023.

**ATTACHMENTS**

Nil

**15.7 TINGOORA HALL - COMMUNITY CONSULTATION****File Number:** 22.11.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023 was a report regarding Tingoora Hall Community Consultation.

**SUMMARY****10.4 TINGOORA HALL - COMMUNITY CONSULTATION**

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**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the Committee recommends to Council that:

1. Tingoora Hall community consultation meeting update report be accepted.
2. An online community survey be undertaken as part of the Tingoora Hall community consultation and a report be presented back to Council for future consideration.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**OFFICER'S RECOMMENDATION**

That the:

1. Tingoora Hall community consultation meeting update report be accepted; and
2. An online community survey be undertaken as part of the Tingoora Hall community consultation and a report be presented back to Council for future consideration.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023.

**ATTACHMENTS****Nil**

**15.8 REQUEST FOR A FLYING FOX IN FIRST SETTLERS PARK, BENARKIN****File Number:** 22.11.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023 was a report regarding a request for a Flying Fox in First Settlers Park, Benarkin.

**SUMMARY****12.1 REQUEST FOR A FLYING FOX IN FIRST SETTLERS PARK, BENARKIN.**

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**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Committee recommends to Council:

That the request for a flying fox be considered in future stages of the First Settlers Park development and Councils 10-year capital works program.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**OFFICER'S RECOMMENDATION**

That the request for a flying fox be considered in future stages of the First Settlers Park development and Councils 10-year capital works program.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023.

**ATTACHMENTS****Nil**

**15.9 BOONDOOMA COMMUNITY CENTRE - COMMUNITY CONSULTATION****File Number:** 22.11.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023 was a report regarding Boondooma Community Centre Community Consultation.

**SUMMARY****10.3 BOONDOOMA COMMUNITY CENTRE - COMMUNITY CONSULTATION**

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**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Committee recommends to Council that:

1. The Durong Community Hall Committee Inc. enter into a Deed of Licence to Occupy over the Boondooma Community Centre.
2. Delegate powers to the CEO pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, to complete the agreement.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**OFFICER'S RECOMMENDATION**

That

1. The Durong Community Hall Committee Inc. enter into a Deed of Licence to Occupy over the Boondooma Community Centre.
2. Delegate powers to the CEO pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, to complete the agreement.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023.

**ATTACHMENTS****Nil**

**15.10 TRUSTEE LEASE - TINGOORA SPORTS ASSOCIATION INC****File Number:** 22.11.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023 was a report regarding the Trustee Lease Tingoora Sports Association Inc.

**SUMMARY****9.1 TRUSTEE LEASE - TINGOORA SPORTS ASSOCIATION INC**

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**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

1. That South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Lease of the valuable non-current asset, which is Lot 91 on Crown Plan FY2885, to the Tingoora Sports Association Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee Lease between Council and Tingoora Sports Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Lease of the valuable non-current asset, which is Lot 91 on Crown Plan FY2885, to the Tingoora Sports Association Inc; and
2. delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee Lease between Council and Tingoora Sports Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023.

**ATTACHMENTS****Nil**

**15.11 TRUSTEESHIP OF RESERVE - LOT 80 ON FY2562**

**File Number:** 22.11.2023  
**Author:** Executive Assistant Liveability  
**Authoriser:** Chief Executive Officer

**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023 was a report regarding the Trusteeship of Reserve – Lot 80 on FY2562.

**SUMMARY****10.1 TRUSTEESHIP OF RESERVE - LOT 80 ON FY2562**

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**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kathy Duff  
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council become trustees of the reserve allotment on Bunya Mountains Road, Bunya Mountains known as Lot 80 FY2562 and pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, the Council resolves to delegate to the Chief Executive Officer the power to complete the transfer of trusteeship.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council become trustees of the reserve allotment on Bunya Mountains Road, Bunya Mountains known as Lot 80 FY2562 and pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, the Council resolves to delegate to the Chief Executive Officer the power to complete the transfer of trusteeship.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023.

**ATTACHMENTS**

Nil

**15.12 MURGON DOG PARK - COMMUNITY CONSULTATION****File Number:** 22.11.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023 was a report regarding the Murgon Dog Park – Community Consultation.

**SUMMARY****10.2 MURGON DOG PARK - COMMUNITY CONSULTATION**

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**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. The location of 19 Douglas Street, Murgon be reserved for future development of a dog park facility.
2. Consideration of funding the project in the 10-year Building Capital Works program and/or alternative funding opportunities through grants.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**OFFICER'S RECOMMENDATION**

That

1. The location of 19 Douglas Street, Murgon be reserved for future development of a dog park facility.
2. Consideration of funding the project in the 10-year Building Capital Works program and/or alternative funding opportunities through grants.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 November 2023.

**ATTACHMENTS****Nil**

**16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**

Nil

**17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING****17.1 EXTENSION OF CURRENCY PERIOD UNDER SECTION 87 OF THE PLANNING ACT 2016 TO A PRELIMINARY APPROVAL FOR A MATERIAL CHANGE OF USE (MASTER PLANNING COMMUNITY) AND DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (1 LOT INTO 23 LOTS PLUS PARKLAND DEDICATION) OVER LAND AT THE CORNER OF YOUNGMAN STREET AND TAYLORS ROAD, KINGAROY (AND DESCRIBED AS LOT 3 ON SP181686) - APPLICANT: KINGAROY INVESTMENTS PTY LTD C/- JFP URBAN CONSULTANTS PTY LTD**

**File Number:** MCU23/0023  
**Author:** Planning Consultant  
**Authoriser:** Chief Executive Officer

**PRECIS**

Extension application under section 87 of the *Planning Act 2016* to a Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguring a Lot (1 lot into 23 lots plus parkland dedication) over land at the corner of Youngman Street and Taylors Road, Kingaroy (and described as Lot 3 on SP181686) – Applicant Kingaroy Investments Pty Ltd C/- JFP Urban Consultants Pty Ltd

**SUMMARY**

- An Extension application (extend the currency period) made pursuant to s86 of the *Planning Act 2016*:
  - changes to an existing approval (original date of decision – 25 September 2012) currently set to expire on 25 September 2023 (Refer to Section 85 “Lapsing of approval at end of currency period” of the *Planning Act 2016*), for one (1) year;
  - original decision notice issued on 25 September 2012 under the *Kingaroy Shire Council IPA Planning Scheme 2006*; and
  - The applicant has already benefitted from two automatic extensions that were declared in response to the Covid-19 pandemic (for a combined total of 18 months);
- The extension application has been assessed and is determined that the applicant’s requests could either be supported fully, or in part as stated (refer to Attachment A – Statement of Reasons);
- All other conditions of development approval are to be retained as per Council’s Decision Notice dated 5 May 2014 (IR1252673) and 25 September 2012 (IR444590); and
- No changes to the Infrastructure Charges Notice are required.

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**OFFICER’S RECOMMENDATION**

That Council approve the request to extend the currency period pursuant to s86 of the *Planning Act 2016* by one (1) additional year from 25 September 2023 until 23 September 2024.

**FINANCIAL AND RESOURCE IMPLICATIONS**

No implication can be identified.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Refer to CONSULTATION in this report.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No implication identified.

**POLICY/LOCAL LAW/DELEGATION IMPLICATIONS**

No implication can be identified.

**ASSET MANAGEMENT IMPLICATIONS**

No implication can be identified.

**REPORT****1. APPLICATION DETAILS**

<b>SITE DETAILS</b>	
Site address	Corner of Youngman Street and Taylors Road
Real property description	Lot 3 on SP181686
Site Area	631,900m <sup>2</sup>
Owner	Kingaroy Investments Pty Ltd (ACN 146 536 209) Trustee under instrument 715819795
Applicant's name	Kingaroy Investments Pty Ltd c/- JFP Consultants Pty Ltd
<b>SITE CHARACTERISTICS</b>	
Current Use	Vacant
Site Frontage	Approx. 550 metres to Taylors Road Approx. 1,030 metres to Youngman Street
Roads	Taylors Road Youngman Street
Easements or encumbrances on title	Easement K on SP193254
Infrastructure	Sewer, water, electricity and telecommunications
Topography	Gradual fall from RL 470m AHD to 450m AHD across the site
Environmental Management Register or Contaminated Land Register	No known listing
<b>PLANNING SCHEME SITE DATA</b>	
Current Planning Scheme	South Burnett Regional Council Planning Scheme 2017
Zone	Emerging Communities Zone
Precinct	Not applicable
Applicable Overlays	OM1 Airport environs OM3 Flood hazard OM8 Agricultural land
Proposed use as defined	Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguring a Lot (1 Lot into 23 Lots plus parkland dedication)
Pre-lodgement Consultation history	/ Not applicable

<b>APPROVED DEVELOPMENT</b>	
Type of Approval	Preliminary Approval Development Permit
Approved Development	Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguring a Lot (1 Lot into 23 Lots plus parkland dedication)
Variations Approved	Permissible Change under s369 of the <i>Sustainable Planning Act 2009</i> – Approved 28 <sup>th</sup> April 2014 Further Permissible Change – Approved 27 <sup>th</sup> February 2018.
Level of Assessment	Impact assessable
Gross Floor Area (GFA)	Not applicable
Impervious Area	Not applicable
Site Cover	Not applicable
Car parking spaces	Not applicable
Service Vehicle provision	Not applicable
Original submissions received	One public submission was made against the original application lodged in 2009 and Decision Notice issued in 2012 to applicant and submitter

Currency Period Lapses	25 September 2023
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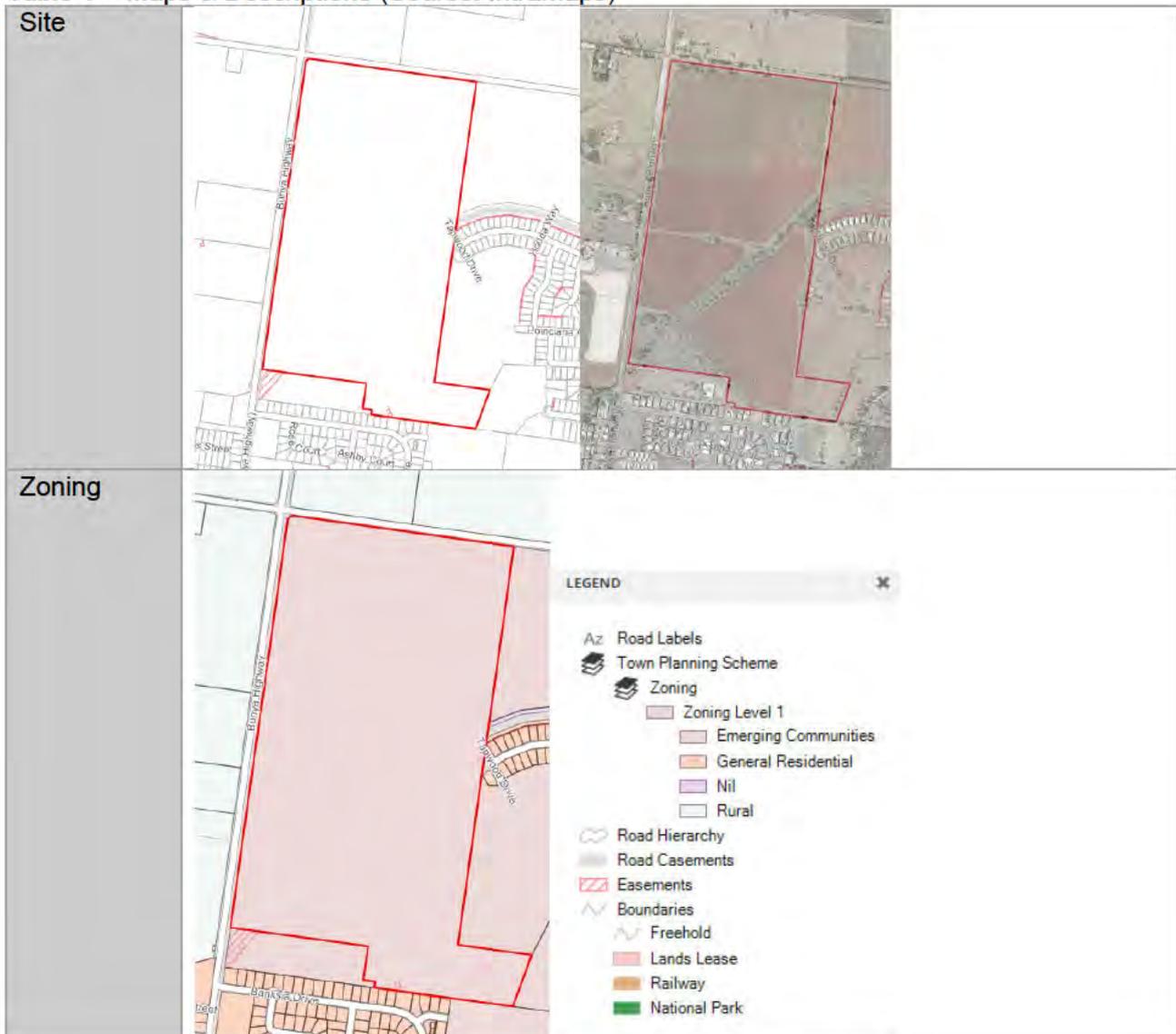
APPLICATION DETAILS	
Name of Applicant	Kingaroy Investments Pty Ltd c/- JFP Urban Consultants Pty Ltd
Type of Application	Extension to Currency Period – Assessment under s87 of the <i>Planning Act 2016</i>
Requested Extension	1 year
Decision Making Period Ends	20 October 2023 The existing approval does not lapse while Council decides the request to extend the currency period

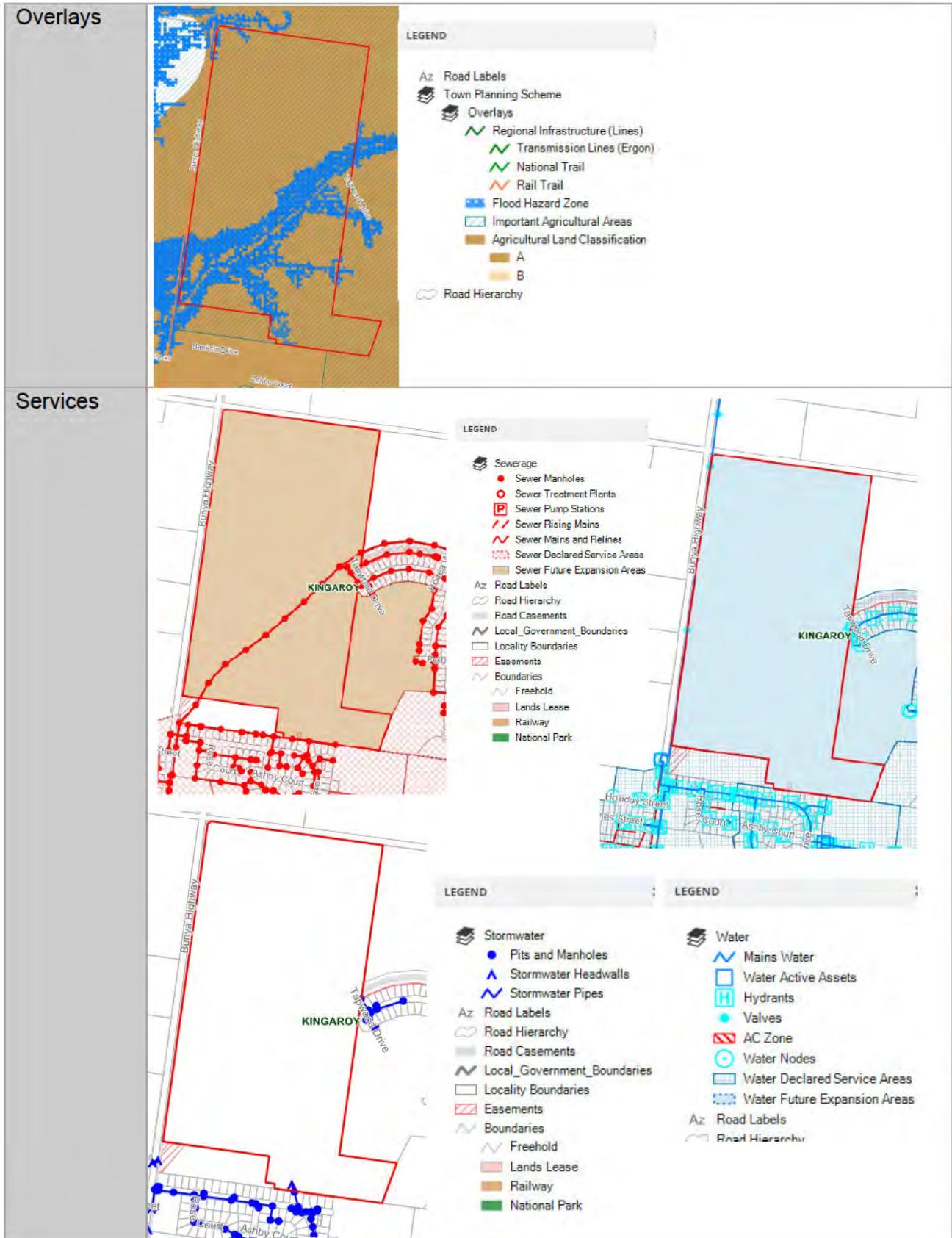
## 2. THE SITE

This section of the report provides a description of the site, details about the existing use and notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality.

### 2.1. SITE DESCRIPTION & EXISTING USE

Table 1 – Maps & Descriptions (Source: Intramaps)







**2.2. DEVELOPMENT HISTORY OF THE SITE**

<b>APPLICATION HISTORY</b>			
<b>Application No.</b>	<b>Description</b>	<b>Decision Date</b>	<b>Decision</b>
IR1252673	Preliminary Approval for Material Change of Use (Master Planning Community) and Development Permit for Reconfiguring a Lot (1 Lot into 23 Lots plus parkland dedication).	25 September 2012	Approved – Negotiated Decision Notice (NDN).

In September 2012 (via Negotiated Decision Notice) Council approved a development application seeking Preliminary Approval for a Material Change of Use for a Master Planned Community, as well as a Development Permit for Reconfiguring a Lot (1 lot into 23 lots plus parkland).

In summary, the application sought to convert the land from rural uses into urban uses consisting of a mixture of housing, commercial, retirement/aged care and parks/open space. The reconfiguring a lot component essentially sought to create ‘master lots’ with the preliminary approval putting in place a planning framework (to override the planning scheme) to allow a range of urban uses to occur on the land. The development is commonly referred to as the ‘Kingaroy North’ development.

Changes to the approval were made in both 2014 and 2018 such that the current version of the approval is a Preliminary Approval for a Material Change of Use for a Master Planned Community, as well as a Development Permit for Reconfiguring a Lot (1 lot into 16 lots plus Parkland).

No works have been carried out under the terms of the current approval nor have any subsequent approvals been obtained (for example operational works approvals). Extensions to the currency period have previously been granted by Council in November 2016 (for 4 years) and in March 2021 for 12 months. The approval has also benefitted from two automatic extensions that were declared in response to the Covid-19 pandemic (for a combined total of 18 months).

It is relevant, that the applicant submitted an extension request (for 4 years) in August 2019, which was recommended for refusal for by Council officers due to the inconsistency of the approved development with the 2017 Planning Scheme and the lack of action in progressing the development. Prior to Council approving the most recent 12-month extension (in March 2021), the applicant lodged a minor change application with a view to modifying the approved development to be more consistent with the planning framework under the 2017 planning scheme.

Council ultimately determined that the extent of changes exceeded the Minor Change definition under the *Planning Act* and in August 2021 the applicant submitted a 'Other Change' Application which is currently under assessment. In broad terms, that application seeks to:

- reduce the extent of commercial development;
- increase the extent of housing;
- reduce the area of retirement/aged care;
- rationalize infrastructure networks; and
- reduce the number of master lots created.

Positively, the application seeks to make the approval more consistent with Council's current planning scheme through adoption of common terminology and zoning. The application has progressed through an information request and public notification. Council has raised various additional issues and is currently awaiting a response to some traffic matters. Subject to the timing of the applicant's response to the aforementioned issues, it is expected that the application will be decided by Council later this year or early next.

In that sense the 12-month extension as requested by the applicant now, is required to allow the current change application to be considered and decided by Council. That application is complicated from a town planning, engineering and infrastructure perspective and it is entirely possible that there may be additional information requested from the applicant and/or representations made by the applicant on conditions of approval should Council decide to approve the application.

The change application seeks an amended currency period between 10 years (for stage 1) and 16 years (for stages 4 and 5). If Council decides to approve that application, the approval will benefit from a longer currency period.

### 3. ASSESSMENT OF ASSESSMENT BENCHMARKS

#### Extension Application - Currency Period

The Extension Application seeks to extend the currency period of the original approval for Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguring a Lot (1 Lot into 23 Lots plus parkland dedication) (Council ref: IR1252673) for an additional period of 12 months.

#### Framework for Assessment

#### Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- s87 (1) to (8) Assessing and deciding extension applications.
- the Planning Scheme for the local government area.
- any Temporary Local Planning Instrument.
- any Variation Approval.

Of these, the planning instruments relevant to this application are discussed in this report.

#### **PLANNING ACT 2016 s87**

*Assessing and deciding applications to extend a currency period.*

1. *When assessing an extension application, the assessment manager may consider any matter that the assessment manager considers relevant, even if the matter was not relevant to assessing the development application. Note— For the assessment and deciding if an extension application for a development approval that was a PDA development approval, see also the Economic Development Act 2012, section 51AL.*

2. *The assessment manager must, within 20 business days after receiving the extension application, decide whether to —*
  - (a) *give or refuse the extension sought; or*
  - (b) *extend the currency period for a period that is different from the extension sought.*
3. *The assessment manager and the applicant may agree to extend the 20-business day period.*
4. *The assessment manager may decide the extension application even if the development approval was given because of an order of the P&E Court.*
5. *The assessment manager must, within 5 business days after deciding the extension application, give a decision notice to—*
  - (a) *the applicant; and*
  - (b) *any referral agency; and*
  - (c) *if the assessment manager was a chosen assessment manager—the prescribed assessment manager; and*
  - (d) *if the assessment manager is not a local government and the premises are in a local government area—the local government whose local government area includes the premises; and*
  - (e) *if the development approval was given because of an order of the P&E Court—the P&E Court; and*
  - (f) *if the development application for the development approval was called in—the Minister.*
6. *If a decision notice is given to the P&E Court, the P&E Court must attach the notice to the court’s file for the court’s order.*
7. *Despite section 85, the development approval lapses—*
  - (a) *if the extension application is approved—at the end of the extended period; or*
  - (b) *if the extension application is refused and the applicant does not appeal—when the last of the following happens—*
    - (i) *the day notice is given under subsection (5);*
    - (ii) *the end of the currency period; or*
  - (c) *if the extension application is refused, the applicant does appeal and the appeal is dismissed or withdrawn—when the last of the following happens—*
    - (i) *the day the appeal is dismissed or withdrawn;*
    - (ii) *the end of the currency period; or*
  - (d) *if the extension application is refused, the applicant does appeal, and the appeal is allowed—at the end of the extended period decided by the court.*
8. *If the applicant does appeal, the applicant may not start or carry on development until the appeal is decided, unless allowed by an order of the P&E Court.*

**4.1. SECTION 87 PLANNING ACT 2016 DECIDING APPLICATION TO EXTEND THE CURRENCY PERIOD**

Relevant Matter	Response
Consistency with current local categorizing instrument	Under the South Burnett Regional Council Planning Scheme 2017, the site and adjoining land to the east has been identified within the Emerging Community Zone. As described earlier, the existing approval is inconsistent with various parts of the current planning scheme, however the current Other Change application being assessed by Council seeks to align the approval with the current statutory planning framework, albeit within the context with the existing approval.  As also described, the current extension request for 12 months is recommended for approval to allow Council sufficient time to complete its assessment of and make a decision on the Other Change application.
Community’s current awareness of the development approval	This request does not require consultation. Whilst public notification for the original development application occurred a substantial number of years ago, the local

	community would have a level of awareness because of the public notification undertaken as part of the Other Change (MCU21/0019).
Whether, if the request were refused: (i) further rights to make a submission may be available for a further development application; and (ii) the likely extent to which those rights may be exercised.	It is not recommended that the request be refused. If Council did decide to refuse this request, the applicant would have the right to appeal that decision and/or make a new application over the land. Considering the history of the applications, changes to the approval and previous extensions, it is likely that one or both those courses of action would be pursued.
Compatibility with existing surrounding development.	Land to the north and west of the site is identified within the Rural Zone, with land to the immediate east situated within the Emerging Community Zone. It is considered that the relevant application is compatible with existing surrounding development in so far as there are other urban uses surrounding the land and extending along Youngman Street, north to Taylors Road. In that sense, the proposed development would be an intrusion into an otherwise undeveloped area.
Referral agency conditions	Not applicable.
Applicant's representations	JFP Urban Consultants provided written representations to Council on 21 September 2023, seeking that the request for an extension to the currency period be approved based on the following grounds (in summary): <ol style="list-style-type: none"> <li>1. The original approval was assessed under the <i>Kingaroy Shire Council IPA Planning Scheme 2006</i>, where the site was identified within split zoning, including Community Expansion, Residential and Rural Zones.</li> <li>2. Under the current South Burnett Regional Council Planning Scheme 2017, the site is included within the Emerging Community zone and is consistent with the relevant overall outcomes and intent of the zone including                     <ul style="list-style-type: none"> <li>a. Land to be developed in an orderly sequence and in accordance with a structural planning process.</li> <li>b. Development responds to land constraints, including but not limited to topography, bushfire and flooding.</li> <li>c. Enhancement and protection of significant topographic, landscape, recreational and cultural features, as well as waterways, wetlands, natural habitat areas and corridors.</li> </ul> </li> <li>3. The current "Other Change" is required to be assessed in the context of the original development approval.</li> <li>4. The approval with the subsequent amendments as part of the Other Change application is entirely consistent with resident expectations within the Emerging Community Zone.</li> </ol>
Provisions of Section 275R of the Planning Act 2016 (COVID-19 Extension to timeframes for undertaking approved development).	The currency period was automatically extended until 25 September 2023 in accordance with s275R of the <i>Planning Act 2016</i> .

**4. CONSULTATION**

<b>State Assessment and Referral Agency</b>	Not applicable.
<b>Other</b>	Not applicable.

**Council Referrals**

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	N/A
Infrastructure Charges Unit	N/A

**Public Consultation**

An application for an extension of the currency period is not required to be publicly notified.

**5. RECOMMENDATION**

That Council approve the request to extend the currency period pursuant to s86 of the *Planning Act 2016* by one (1) additional year from 25 September 2023 until 23 September 2024.

**ATTACHMENTS**

- Attachment A - Statement of Reasons**

## NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

<b>Applicant:</b>	Kingaroy Investments Pty Ltd C/- JFP Consultants Pty Ltd
<b>Application No:</b>	MCU23/0023
<b>Proposal:</b>	Extension to Currency Period
<b>Street Address:</b>	Corner Youngman Street and Taylors Road KINGAROY
<b>RP Description:</b>	Lot 3 on SP181686
<b>Assessment Type:</b>	Impact Assessable
<b>Number of Submissions:</b>	N/A

On 22 November 2023 the above development was recommended for:

- Approval  
 Refusal

### 1. Reasons for the Decision

It is recommended that this request for an Extension to the Currency Period Change request to an existing approval for a Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus parkland dedication) be approved.

Council has considered the Extension to Currency Period in accordance with s87 of the *Planning Act 2016* and recommended approval to allow Council sufficient time to complete its assessment of and make a decision on the Other Change application (MCU21/0019).

### 2. Assessment Benchmarks

The following are the benchmarks apply to this development:

- *Planning Act 2016* section 87

### 3. Compliance with Benchmarks

The development was assessed against all the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

**Note:** Each application submitted to Council is assessed individually on its own merit.

**17.2 MATERIAL CHANGE OF USE - RENEWABLE ENERGY FACILITY (TUMURRU SOLAR FARM) AND MAJOR ELECTRICITY INFRASTRUCTURE (BATTERY ENERGY STORAGE SYSTEM) AT 341 BOWMAN ROAD, TAROMELO (AND DESCRIBED AS LOT 2 ON SP155159). APPLICANT: AUSTRALIAN SOLAR ENTERPRISES C/- GILVEAR PLANNING.**

**File Number:** MCU22/0034  
**Author:** Planning Consultant  
**Authoriser:** Chief Executive Officer

**PRECIS**

Development application for Material Change of Use for a renewable energy facility (Tumurru Solar Farm) and major electricity infrastructure (battery energy storage system). The applicant is Australian Solar Enterprises C/- Gilvear Planning and the application reference is MCU22/0034

**SUMMARY**

- The application is for a Development Permit for Material Change of Use involving a Renewable Energy Facility and Major electricity Infrastructure (Battery energy storage system);
- The proposal includes installation of a 400MW solar array and supporting infrastructure with a development footprint of approximately 397.18ha resulting in just over half of the subject development site's total area of 673.2ha;
- The proposed development site is burdened by a Powerlink major electricity transmission line connecting the Tarong Power Station to electrical retailers/distributors in Southeast Queensland;
- The proposed development site comprises grazing land and is generally clear of regulated vegetation (cleared in circa 1960's);
- Initial appraisal of site's condition (desktop and onsite inspection) confirmed the site is generally clear and likely to have limited ecological significance;
- Proposed development site is zoned Rural and subject to the Agricultural Overlay under the South Burnett Regional Planning Scheme 2017 v1.4;
- Proposed development site's northern, southern, and eastern boundaries adjoin sensitive residential uses on Rural Residential Zoned land;
- Land west of the development site is zoned Rural with dwellings interspersed and significant distance away;
- Proposal triggered Impact assessment pursuant to South Burnett Regional Planning Scheme table of assessment 5.5.14— as it is undefined in the Rural Zone;
- The development application was assessed against the entirety of the South Burnett Regional Council Planning Scheme. Relevant parts include:
  - Strategic Framework;
  - Rural residential zone code; and
  - Services and works code;
- The development application was assessed against criteria determined as relevant matters under s45 of the *Planning Act 2016*. Relevant Matters assessed included:
  - State Planning Policy 2017 (Infrastructure Energy & Water);
  - Queensland Solar Farm Guidelines;
  - Queensland Renewable Energy Zone Roadmap;
  - Queensland Climate Action Plan;
  - South Burnett Regional Council Advocacy Action Plan 2022;
  - South Burnett Regional Council Advocacy Annual Operation Plan; and
  - 2021 – 2026 South Burnett Regional Council Development Strategy;

- The proposal was referred to Powerlink as advice agency;
- Council issued an Information Request on 1 February 2023, with the Applicant providing a full response on 23 May 2023;
- Council issued Further Advice on 3 August 2023, with the Applicant providing a full response on 5 October 2023;
- Assessment of the proposed Renewable Energy Facility and major electricity infrastructure (Battery energy storage system) identified the following pursuant to the South Burnett Regional Planning Scheme 2017 v1.4, and criteria determined to be relevant matters:
  - **Sufficient Planning Grounds –**
    - The solar farm can connect directly into an existing Powerlink major electrical transmission line;
    - Proposed solar farm's ability to connect to into Powerlink's existing bulk electrical transmission network aligns with local state government preference to utilise existing infrastructure (as much as practical); and
    - The proposed development aligns with local and state government policies regarding the need to increase installed electrical generation capacity via clean/renewable power sources.
  - **Management of impacts -**
    - Proposed solar array system does not remove existing agricultural soil by utilising a light weight framing system that avoids excavation and concrete footings;
    - Adjoining residential amenity relating to outlook and glare are appropriately managed via separation distances and landscaping;
    - Adjoining residential amenity relating to noise is managed via imposition of reasonable and relevant conditions;
    - Impacts on the Council's road system can be managed through imposition of reasonable and relevant conditions; and
    - Stormwater quality and discharge from the site are deemed to be acceptable with management measures imposed via conditions;
- Application underwent public notification between 2<sup>nd</sup> June 2023 and 23 June 2023 and received a total of 11 submissions (objections) which are summarised in this report;
- The development proponent actively sought input from the Blackbutt community to which engagement has yielded the following results:
  - 44 registered community member subscriptions to receive progress updates;
  - Mail out information packages to 90 of the most affected properties (before statutory notification);
  - 40 local businesses expressed interest in providing assistance during construction phase; and
- 8617 'unique visits' to the proponent's website; The application has been assessed and the proposal determined to either meet Planning Scheme requirements or avoid conflicting with achievement assessment benchmarks that may also apply;
- The application has been assessed and the proposal determined to align with relevant matters linked to planning for electrical infrastructure of local and regional importance;
- The recommendation advances Council's Corporate and Action Plan 2022, Annual Report 2021/2022, Annual Operation Plan 2023/24, 2021-2026 South Burnett Regional Development Strategy;
- The application is conditioned to comply as necessary (refer to Attachment A – Statement Reasons);
- Refer Attachment B – Infrastructure Charges Notice;
- Refer Attachment C – Plans;
- Refer to Attachments D & E – Referral Agency Response; and

- Application is recommended for approval, subject to reasonable and relevant conditions.

**OFFICER’S RECOMMENDATION**

That Council approve the Development Permit for Material Change of Use for a Renewable energy facility (Tumuruu Solar Farm) and major electricity infrastructure (Battery energy storage system) on land at 341 Bowman Rd Taromeo (formally described as Lot 2 on SP155159) – Australian Solar Enterprises c/- Gilvear Planning, subject to the following conditions:-

- GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

**APPROVED PLANS**

Drawing Title	Prepared by	Drawing no.	Revision/Date
Tumuruu Solar Farm	Gilvear Planning	J001321	19 September 2023
Vegetation Screening Plan	LANDPLAN	2204-033	Version 7 28 September 2023
Landscape Concept entry	LANDPLAN	2204-033	Version 7 28 September 2023
PEG Modular Installation system.	Jurchen Technology	-	5 October 2023 (received)

Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

**DOCUMENTS**

- Tumuruu Solar Project – (Advice – ‘improve soil quality, & livestock pasture’), prepared by E.E. Muir & Sons date 18 September 2023.
- Assessment of Potential Visual Impact – (Tumuruu Solar Farm) prepared by LANDPLAN Landscape Architects, report number 2204-0033 version 7, date 29 September 2023.
- Tumuruu Solar – (Noise Impact Assessment) prepared by Matrix Acoustics report number 20230038A revision, date 14 September 2023.

**AMENDED PLANS**

- GEN2. Prior to the commencement of development works on site provide the following amended plans:
- Update drawing titled ‘Tumuruu Solar Farm J001321 dated 19 September 2023 (remove concept only reference).
  - Update drawing titled ‘Tumuruu Solar Farm J001321 dated 19 September 2023 (ensure extent of vegetation screening is consistent with the approved Vegetation screening plan).
  - Revised plan of layout that accurately identifies locations of all distributed inverter/battery installations and HV Switchyard, as generally shown on image 4-1 (page 9) of the Matrix Acoustics report.

**CONDITION TIMING**

- GEN3. Unless stated otherwise, all conditions are to be complied with prior to commencement of the use and compliance maintained at all times while the use continues and until the site is rehabilitated.

**NATURE & EXTENT OF APPROVED USE**

GEN4. The approved use is a Major Utility (Solar Farm), being a photovoltaic solar farm with an export capacity of up to 400 Megawatts and consisting of permanently affixed photovoltaic panels mounted on lightweight steel rods and plates as shown in the approved drawing titled 'PEG Installation'.

Confirm that the final surveyed capacity does not exceed 400 Megawatts (from suitably qualified person).

Provide evidence that the batteries are wholly located within the 2ha compound.

Provide details of the cooling system for Council's records.

GEN5. The approved use may operate for a maximum of 50 years from the date the facility, or part of the facility, becomes operational.

### **CARETAKER'S ACCOMMODATION**

GEN6. Where deemed necessary, provision of a caretaker's residence shall comply with Rural Zone Code's Acceptable Outcomes AO8 (1 to 3), and Acceptable Outcomes AO9 (1 to 5).

GEN7. Any caretaker's residence placed on the premises must accord with minimum requirements for sensitive receptors outlined in the Tumuruu Solar – (Noise Impact Assessment) prepared by Matrix Acoustics report number 20230038A revision, date 14 September 2023.

### **DECOMMISSIONING**

MCU1. Decommissioning of the Solar Farm generally in accordance with the approved Rehabilitation and Exit Plan under this approval must commence within 3 months of the development ceasing its operational life or after 12 months of the use not being operational, whichever occurs first.

MCU2. Prior to the use commencing, the Operator must submit to Council for endorsement, a Rehabilitation and Exit Plan prepared by a suitably qualified person that, at a minimum:

- a. provides formal notice to Council of the commencement of the use and a mechanism for formal notification of cessation of the use;
- b. identifies that the operator is responsible for decommissioning and rehabilitation, and identifies the responsibility of the operator for the decommissioning and rehabilitation;
- c. identifies the processes that will be undertaken to return the site to a condition no worse than its condition prior to the development to make the site available for agricultural uses upon decommissioning of the Solar Farm;
- d. identifies possible land use (e.g. animal keeping, cropping) following cessation of the approved use;
- e. clearly establishes the objectives of the Plan;
- f. adopted performance criteria for rehabilitation efforts including a set timeframe to completion of no more than two (2) years after the decommissioning occurred;
- g. includes an Action Plan, with timing for remedial work such as structure removal, removal of imported materials such as gravel, any soil erosion, drainage and vegetation cover works, along with weed and pest animal control activities required to meet the adopted rehabilitation performance criteria; and
- h. outlines a program for monitoring rehabilitation success using appropriate indicators.

### **VISUAL AMENITY & REFLECTIVITY**

MCU3. Any visible support structures, framing, cabling, or other equipment and infrastructure shall have a non-reflective or matte finish.

MCU4. The photovoltaic panels shall have an anti-reflective coating.

### **BUILDING HEIGHT**

MCU5. The maximum height of any building must not exceed 8.5 meters above natural ground level.

**Note:** condition MCU5 relates to maximum height of buildings ancillary to the solar farm operations only (maximum height of solar panels specified as per the approved plans).

### **LANDSCAPE BUFFERS**

- MCU6. A detailed Landscape Plan, is to be prepared by a suitably qualified person and generally in accordance with landscape recommendations in section 12 (12.1 to 12.8) of the approved LANDPLAN report number 2204-0033 version 7, dated 29 September 2023. The detailed Landscape Plan must provide and/or undertake the following:
- a. details of fencing system intended to be set 10-15m from the solar array;
  - b. details of temporary screens (shade cloth or equivalent) to be maintained until vegetated buffers attain heights prescribed table 9, and canopy spread outlined in figure 42 of the approved LANDPLAN report number 2204-0033 version 7, dated 29 September 2023;
  - c. a vegetated buffer design to be consistent with the stated width and dense planting screen arrangement shown in figure 42 of the approved LANDPLAN report number 2204-0033 version 7, dated 29 September 2023;
  - d. vegetated buffer maintenance regime undertaken over a 24-month period, beginning upon installation of the vegetation. At the end of the 24-month period provide statutory a declaration from a Registered Landscape Architect confirming that at least 90% of the planting is of good health and habit. If at least 90% of the planting is not of good health and habit (as identified by the Landscape Architect) notify Council and confirm the following will occur:
    - The affected area is to be identified;
    - Corrective actions for the affected area are to be agreed, and may include pruning, fertilizing or replacement;
    - The maintenance period for the affected area will be extended by three months;
    - At three months a further inspection will be undertaken, and if planting has not met the abovementioned requirement, the monitoring will be extended by a further three months; and
    - This monitoring would extend to a maintenance period of no greater than 36 months in total;
  - e. soil testing and amelioration to be undertaken by a landscape contractor to ensure soil condition and nutrient requirements will support successful native plant establishment; and
  - f. identify existing vegetation intended to be retained as inferred in the approved LANDPLAN report number 2204-0033 version 7, dated 29 September 2023.
- MCU7. The landscaped buffers required by this approval shall be installed at the first feasible planting season, or within three months of the installation of any solar panels.

The first feasible planting season would be anytime outside of extreme weather conditions, which may include drought, extreme heat and frost.

A solar farm fence will be installed prior to the installation of the solar array. Upon completion of the solar farm fence, temporary screening (shade cloth or equivalent) will be applied along the residential interfaces identified in condition MCU6(b).

As a performance standard, the maintenance period will not be achieved until the trees and large shrubs within the landscape buffers attain an average overall height of 1.5 metres.

The species mix used for each screen type will be generally in accordance with the Planting Schedule at table 9 of the approved LANDPLAN report number 2204-0033 version 7, dated 29 September 2023.

### **OPERATIONAL PHASE ENVIRONMENTAL MANAGEMENT PLAN (OEMP)**

- MCU8. The applicant shall submit to Council for endorsement an Operational Phase Environmental Management Plan (OEMP) for Council endorsement prior to the commencement of site works. The Plan is to detail the likely, probable and extreme events that may occur during the operational phases of the development. The OEMP shall consider the probability of these events occurring, likely impacts and probable solutions to mitigate the impacts of these events. The OEMP shall address:
- a. natural hazards that impact on the safe operation of the site, such as flooding, storms, risk of bushfire fire, dust; mutual interface with adjacent land uses;
  - b. including amenity glare and reflectivity;
  - c. aircraft glare and reflectivity;
  - d. noise management;
  - e. lighting;
  - f. soil management, including soil conversation strategies as outlined in the approved Advice Letter prepared by E.E. Muir & Sons date 18 September 2023;
  - g. soil management, including soil conversation, erosion and sediment control, soil degradation and instability;
  - h. fauna interaction;
  - i. surface water movement, water quality and landscaped areas irrigation;
  - j. waste management;
  - k. facilities management;
  - l. complaints management; and
  - m. site security and access, including visitors and promotions.

### **NOISE**

- MCU9. Noise from the construction phase of the development must not exceed the most stringent criterion for daytime hours identified in section 2.2 of the approved 'Noise Assessment report prepared by Matrix Acoustics, report number 20230038A revision, date 14 September 2023. Noise associated with the construction phase is to be managed in accordance with a Council endorsed 'Construction Management Plan'.
- MCU10. Noise from the construction phase of the development must not exceed the most stringent criterion for night-time hours identified in section 2.1 of the approved 'Noise Assessment report prepared by Matrix Acoustics, report number 20230038A revision, date 14 September 2023.

Prior to installation of solar panels, inverters, distributed batteries, HV Switch yard or any other potential noise sources provide confirmation from a suitably qualified professional that all equipment will comply with the stringent criterion for night-time hours identified in section 2.1 of the approved 'Noise Assessment report prepared by Matrix Acoustics, report number 20230038A revision, date 14 September 2023.

Noise from the operational phase of the activity to which this approval relates must not cause or be likely to cause an environmental nuisance at any sensitive receptor that exceeds the Acoustic Quality Objectives listed in the Environmental Protection (Noise) Policy 2019, when measured at the closest sensitive receptor.

### **WASTE MANAGEMENT**

- MCU11. Prior to the use commencing operation, confirmation must be provided to Council of the number and type of refuse containers provided on site and the commercial waste collector has been engaged.

**LIGHTING**

MCU12. All outdoor lighting must be designed, installed, operated and maintained to comply with the requirements of AS4282 – *Control of the obtrusive effects of outdoor lighting*.

**DUST**

MCU13. The applicant must construct and operate the project in a manner that minimises dust generation from the site, including wind-blown and traffic-generated dust as far as practicable. The applicant must identify and implement all practicable dust mitigation measures, including cessation of relevant works, as appropriate, such that emissions of visible dust are minimised during severe weather conditions.

**FURTHER DEVELOPMENT PERMITS**

MCU14. The use must not commence until the following development permits have been issued and complied with as required –

- a. Development Permit for Building Work (Buildings, Panel Structures/Framing, Inverter/Transformer Units).
- b. Development Permit for Operational Work (Bulk Earthworks).
- c. Compliance Permit for Plumbing & Drainage Work for the installation of on-site Sewerage Facilities in accordance with the Queensland Plumbing and Wastewater Code.

**SITE MANAGEMENT**

MCU15. The developer is to ensure that the contractor engaged to remove spoil from or import fill to the site maintains all Council roads clean and free of silt and/or rubbish.

**STORMWATER**

MCU16. Stormwater is to be disposed of on-site so as to cause no scour or damage to adjoining properties to the satisfaction of Council.

MCU17. The method of treatment of stormwater runoff from and through the site shall be designed and constructed in accordance with Council's Service and Works Code.

**EROSION AND SEDIMENT CONTROL**

MCU18. Erosion and sediment control measures are to be designed and provided in accordance with the International Erosion Control Association (Australasia) 2008's "Best Practice Erosion and Sediment Control for Building and Construction Sites".

**ENGINEERING WORKS****CONSTRUCTION MANAGEMENT PLAN**

MCU19. Submit to Council for endorsement prior to the commencement of works, a Construction Management Plan generally in accordance with the previously submitted 'draft Construction Environmental Management Plan J001321: Tumuruu – CEMP v1.0'. The Construction Management Plan is to cover where applicable, at least the following:

- a. air quality management;
- b. noise and vibration management;
- c. notifying sensitive receptors of construction activities;
- d. procedures for dealing with and responding to noise complaints;
- e. storm water quality management;
- f. erosion and sediment management;
- g. vegetation management;
- h. waste management;
- i. complaint management;
- j. community awareness;
- k. preparation of site work plans;
- l. workers' car parking arrangements; and

- m. traffic control during works.

MCU20. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

### **STORAGE OF LIQUID CHEMICALS (OTHER THAN FUEL)**

MCU21. All liquid chemicals (including flammable liquids (other than fuel), agricultural and veterinary chemicals, waste oil, acid and lube oil) must be stored within dedicated impervious secondary containment stores, structures or devices and in a manner that complies with Australian Standards AS1940 - The storage and handling of flammable and combustible liquids.

### **ENVIRONMENTAL HARM**

MCU22. The *Environmental Protection Act 1994* (EP Act) states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm.

Environmental harm includes environmental nuisance. In this regard persons and entities involved in the civil, earthworks, construction and operational phases of this development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the EP Act as any adverse effect, or potential adverse effect (whether temporary or permanent and of whatever magnitude, duration or frequency) on an environmental value, and includes environmental nuisance.

Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, wastewater, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the Administering Authority to cause undue disturbance or annoyance to persons or affect property not connected with the use.

### **ENVIRONMENTALLY RELEVANT ACTIVITIES**

MCU23. Should the premises, or any part of the premises, be used for an "Environmentally Relevant Activity" as defined under Schedule 2 the *Environmental Protection Regulation 2019*, separate approval is required by the relevant Administering Authority in accordance with the *Environmental Protection Act 1994* and where applicable the *Planning Act 2016* before such use commences.

### **ENGINEERING WORKS**

- ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, stormwater, roadworks, and access.
- ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
- ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
- ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

- ENG5. Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.

#### **MAINTENANCE**

- ENG6. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.
- ENG7. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

#### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

- ENG8. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG9. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

#### **CONSTRUCTION AND NUISANCE MANAGEMENT PLAN**

- ENG10. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:
- a) air quality management;
  - b) noise and vibration management;
  - c) storm water quality management;
  - d) erosion and sediment management;
  - e) vegetation management;
  - f) waste management;
  - g) complaint management;
  - h) community awareness;
  - i) preparation of site work plans;
  - j) workers' car parking arrangements; and
  - k) traffic control during works.

**Timing:** Prior to commencement of works.

- ENG11. Implement the approved Construction Management Plan at all times during construction of the development.
- ENG12. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

#### **STORMWATER MANAGEMENT**

- ENG13. Provide stormwater management generally in accordance with the approved Conceptual Site Based Stormwater Management Plan prepared by Empower Engineers & Project Managers dated 5 October 2023, subject to detailed design and except as altered by conditions of this development approval.
- ENG14. As part of an Operational Work application, provide an updated stormwater management plan detailing the requirements (including updated modelling) for stormwater management, including detention basins, to mitigate peak flow discharge to pre-development levels.

- ENG15. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG16. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.
- ENG17. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

**WATER SUPPLY**

- ENG18. Connect the development to Council's reticulated water supply system via a single connection.
- ENG19. Provide a suitable onsite water supply for the development, and monitor water quality to ensure compliance with Health Guidance of use of Rainwater Tanks.

**ON-SITE WASTEWATER DISPOSAL**

- ENG20. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547:2012 *On-site domestic wastewater management* and the Queensland Plumbing and Wastewater Code - 2019.
- ENG21. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

**PARKING AND ACCESS - GENERAL**

- ENG22. Provide a car park and set down area to accommodate the development completely internal to the site. The car park and set downs area shall be constructed with a 'low dust' gravel, and maintained to ensure no dust nuisance to sensitive receptors.
- ENG23. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
- ENG24. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.
- ENG25. Provide longitudinal gradient and crossfall for all driveways to comply with the requirements of AS2890.1.
- ENG26. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.
- ENG27. In the event that bona fide complaints are received by Council in relation to dust emissions produced from the site, Council reserves the right to require the applicant to provide either concrete, asphalt, or bitumen seal to heavy vehicle manoeuvring areas.

**VEHICLE ACCESS - TURNOUT**

- ENG28. Design and construct vehicle turnout in accordance with Council's Standard Drawing No. 00049 Rev B, to accommodate the swept path of the largest expected vehicle.

**TRANSPORT ROUTE AND ROAD UPGRADING**

- ENG29. The approved transport route for all vehicles associated with the solar farm is from the intersection of the D'Aguilar Highway and Hart Street Blackbutt, north along Hart Street and Bowman Road, through to Boobir Creek/Cameron Road, and along Boobir Road to the site entrance, and vice versa.

- ENG30. The approved transport route shall be upgraded to relevant Austroads' Standards, Council's Standards, and more specifically, include:
- a) Review of the vertical and horizontal alignment to safely accommodate the largest expected vehicle servicing the solar farm;
  - b) Reconstruction of the existing pavement and widening where required to provide 2 x 3.5m lanes with 1m shoulders, including drainage and table drains, curve widening, and any other widening necessary to accommodate the swept path of the largest expected vehicle servicing the solar farm;
  - c) Double/Double bitumen seal;
  - d) Structural assessment of all existing culverts, with replacement and/or extension where required;
  - e) Changes and upgrades required to all intersections and accesses impacts by the transport route upgrade;
  - f) tapers to existing road pavement; and
  - g) road signage and line marking.

**Timing:** Prior to commencement of construction of the solar farm.

**Note:** This condition is imposed pursuant to Section 145 (b) (iii) of the *Planning Act 2016*.

- ENG31. Upgrade the intersection of Bowman Road/Boobir Creek Road, and Cameron Road generally in accordance with Empower drawing no. B00484-DA-CR010 Rev C. The intersection shall be designed to accommodate the largest expected vehicle.

**Timing:** Prior to commencement of construction of the solar farm.

**Note:** This condition is imposed pursuant to Section 145 (b) (iii) of the *Planning Act 2016*.

### **SCHOOL BUS ROUTES**

- ENG32. No heavy vehicle movements are permitted on Bowman Road between the hours of 7am to 9am, and 2pm to 4pm on school days.

### **B-DOUBLE ROUTE**

- ENG33. The section of Bowman between the D'Aguilar Highway and the site entrance to the property is not currently an approved B-Double Route. If B-Doubles are proposed to be used, obtain an approval for the route to be used by multi-combination vehicles from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more information: <https://www.nhvr.gov.au/road-access/access-management/applications-and-forms>

### **ELECTRICITY AND TELECOMMUNICATION**

- ENG34. Connect the development to electricity and telecommunication services.

### **EARTHWORKS - GENERAL**

- ENG35. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m<sup>3</sup>, requires an Operational Work application.

- ENG36. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

### **EROSION AND SEDIMENT CONTROL - GENERAL**

- ENG37. Undertake an Erosion and Sediment Control Program including, but not limited to the following:

- a) construction of sediment fences, earth berms, temporary drainage, temporary sediment basins and stormwater filtering devices designed to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems;
- b) measures to prevent site vehicles tracking sediment and other pollutants onto adjoining streets during the construction period;
- c) identification of areas to be utilised on the site for stockpiling of materials capable of being moved by the action of wind or running water; the materials shall be stored clear of drainage paths, and appropriate measures implemented to prevent the entry of such materials into either the road or drainage system;
- d) inspection regime of sediment and erosion controls; and
- e) response times to events where controls have been damaged or are inadequate, and erosion or the release of sediment or sediment laden stormwater has occurred from the site or associated works.

ENG38. Implement the approved Erosion and Sediment Control Plan and modify as necessary, to maintain compliance with the approval.

ENG39. Undertake works to reinstate or clean up the road and/or drainage system damaged/blocked as a result of erosion and/or sedimentation from the site, at no cost to Council. Undertake such works immediately where there is a potential hazard to pedestrians and/or passing traffic.

**Timing:** During construction and on-maintenance period and the establishment period of the landscaping or areas disturbed during construction.

#### ADVICE

ADV1. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV2. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 in regard to Appeal Rights.

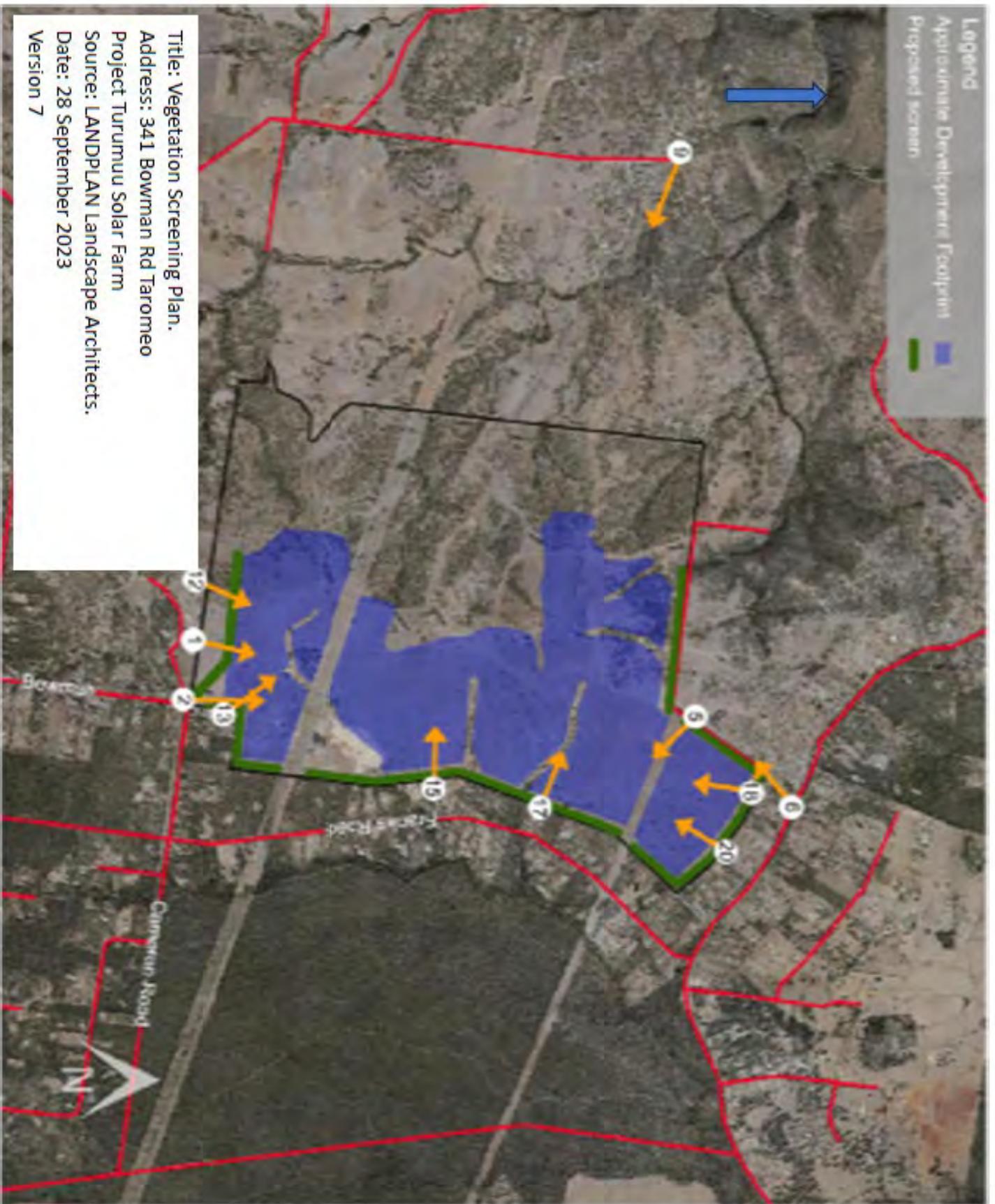
ADV3. Infrastructure charges are now levied by way of an Infrastructure Charges Notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV4. Council is offering a reduction infrastructure charges payable through the development incentive scheme, which is available between 1 December 2020 and 31 December 2025.

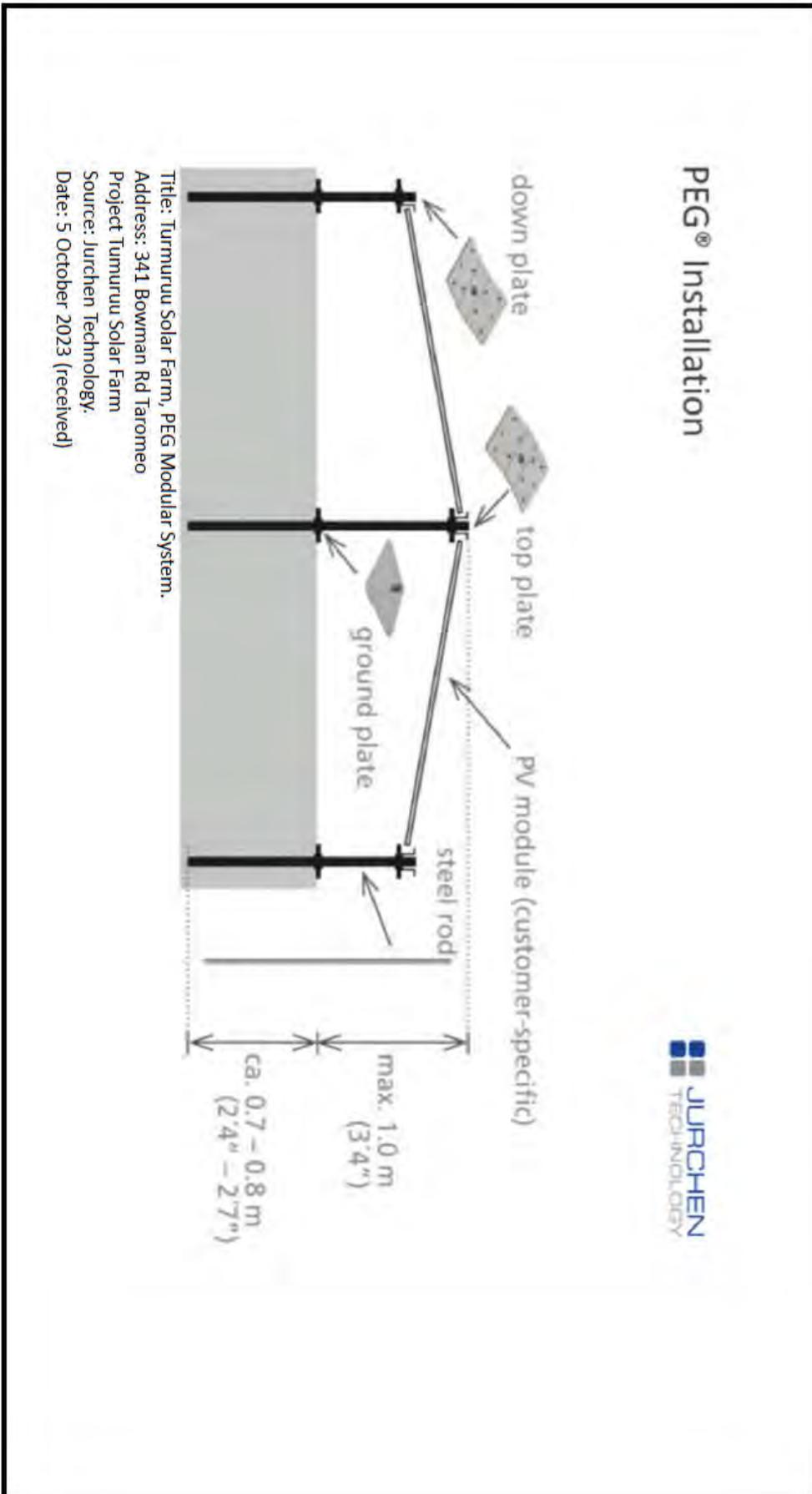
Eligible development under this scheme is required to be completed by 31 December 2023. For further information or an application form please refer to the rules and procedures available on Council's website. ADV5. This Material Change of Use development approval does not permit building works or operational works requiring further assessment. It is incumbent upon the applicant to determine which other permits will be required.

- ADV5. The currency period for this development approval is six (6) years starting the day that this development approval takes effect. (Refer to Section 85 “Lapsing of approval at end of currency period” of the Planning Act 2016.)
- ADV6. Advice Agencies provided responses to the proposed development as Attachments D&E.









**FINANCIAL AND RESOURCE IMPLICATIONS**

The applicant/submitters may appeal the Council's decision to the Planning and Environment Court in accordance with the *Planning Act 2016*.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Refer to CONSULTATION in this report.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

As identified above, the applicant/submitters can appeal the Council's decision to the Planning and Environment Court.

**POLICY/LOCAL LAW/DELEGATION IMPLICATIONS**

No implication can be identified.

**ASSET MANAGEMENT IMPLICATIONS**

No implication can be identified.

**REPORT**

**1. APPLICATION DETAILS**

Site address	341 Bowman Road TAROMEQ QLD 4314		
Real property description	Lot 2 on SP155159		
Easements or encumbrances on title	Powerlink (major Transmission line)		
Area of site	673.2 hectares		
Current use	Rural – Cattle Grazing		
Environmental Management Register or Contaminated Land Register	N/A		
Applicant's name	Australian Solar Enterprises		
Zone	Rural		
Applicable overlays	Agricultural Land		
Proposed use as defined	Renewable Energy Facility (Tumurru Solar Farm) and Major Electricity Infrastructure (Battery Energy Storage System)		
Details of proposal	Material Change of Use (MCUs)		
	▪ Gross Floor Area (GFA)	625sqm (site office)	
	▪ Building height	N/A	
	▪ Site Cover	397.18ha (approx.) at 59%	
	▪ Access	Bowman Rd	
	▪ Landscape	Vegetated Buffer strip (as shown on plans)	
	▪ Number of car parks	N/A	
	▪ Number of units/tenancies	N/A	
Application type	Aspects of Development	Type of Approval Requested	
		Preliminary Approval	Development Permit
	Material Change of Use (MCU)		✓
	Reconfiguration of a Lot (RAL)		
	Building Work (BW)		
	Operational Work (OPW)		
Level of Assessment	Impact Assessment		
Pre-lodgement / Consultation history	Presentations to Council's Standing committee		

Key planning issues e.g. vegetation, waterway corridors, overland flow	<ul style="list-style-type: none"> <li>Proposed development is an inconsistent use within the Rural Zone, however, is generally envisaged within the Planning Scheme’s Strategic Framework.</li> <li>State planning provisions and other non-statutory planning criteria identify strategic installed generation targets (for electricity) in and around Tarong (near major transmission lines).</li> <li>Proposed use will be located over agricultural land mapped by the Planning Scheme and State Planning Policy, however, will be conditioned to utilise a system that has minimal impact of existing soil profiles.</li> <li>Proposed development includes wide maintenance trails at regular intervals which may maintain fauna movement between Remnant Regional ecosystems (east and west of the site).</li> <li>Stormwater runoff from the site have been conditioned to not exceed predevelopment flows.</li> </ul>	
Referral agencies	Agency	Concurrence/ Advice
	Powerlink	25 January 2023
	Ergon energy	9 February 2023
Public notification	Yes – 15 business days	
Planning Regulation 2017	Had regard to State Planning Policy 2017 where considering infrastructure – Energy and Water Supply	

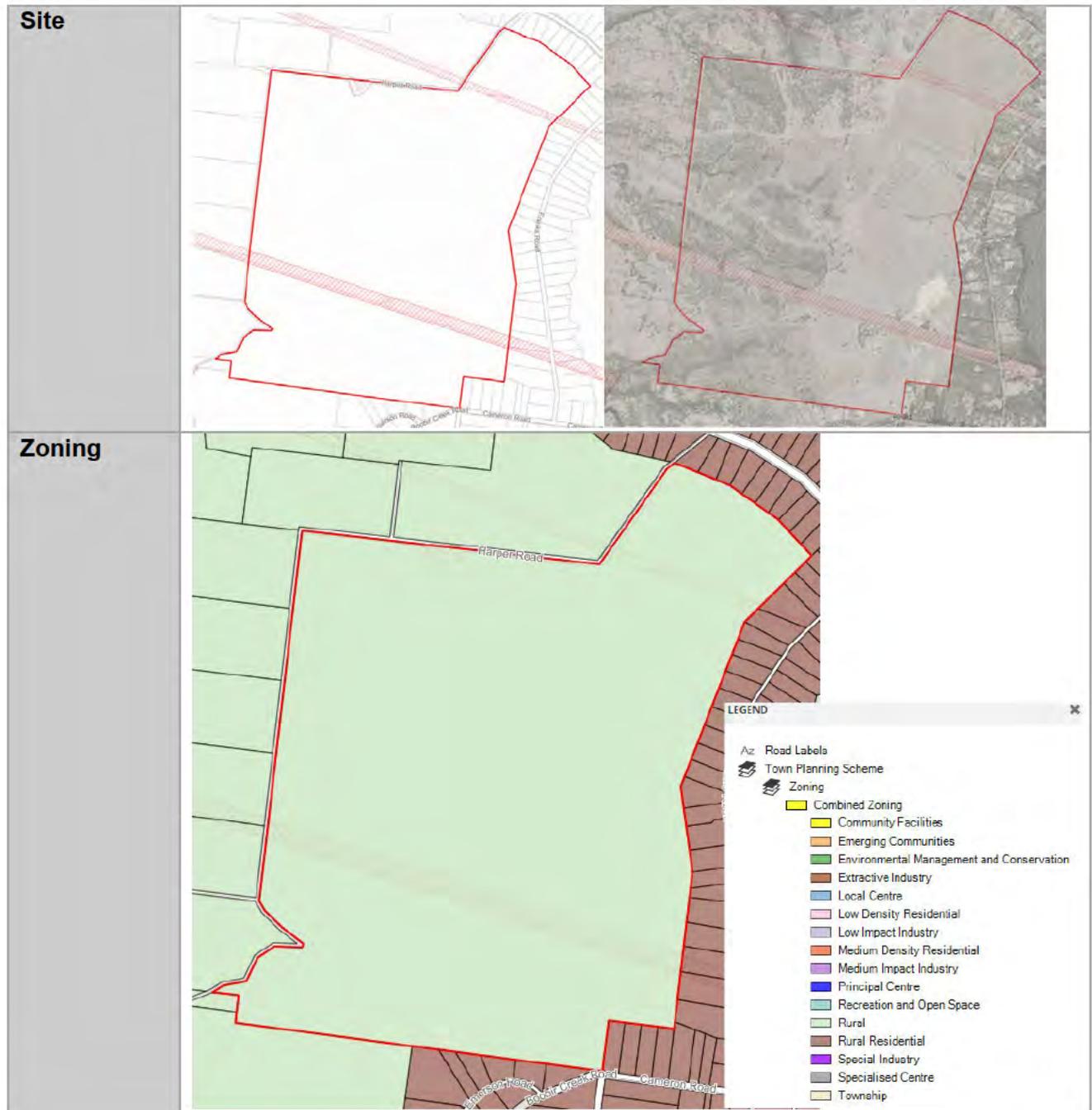
## 2. THE SITE

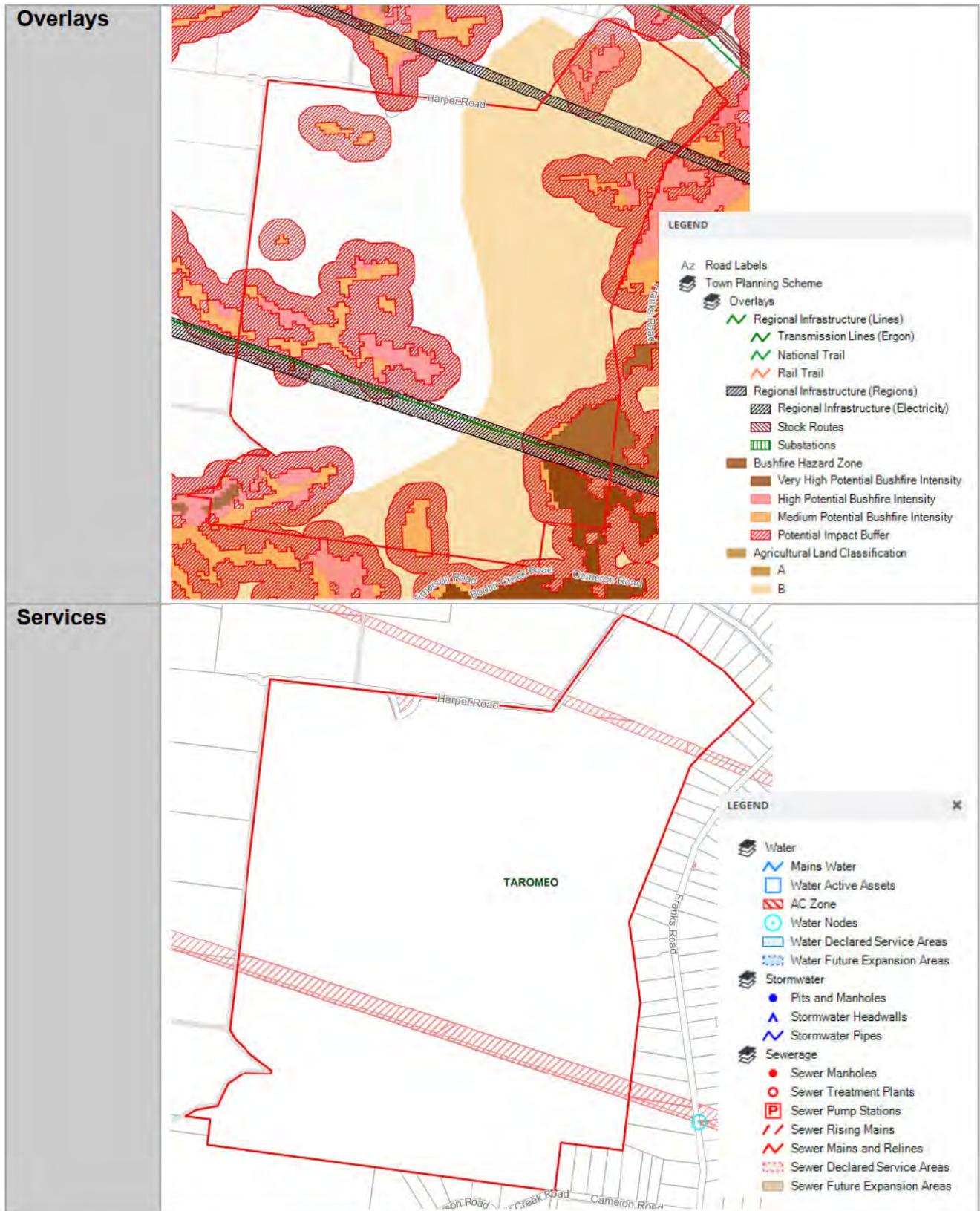
This section of the report provides a description of the site, details about the existing use and notable characteristics of the site, the standard of servicing, and the form of development in the immediate locality.

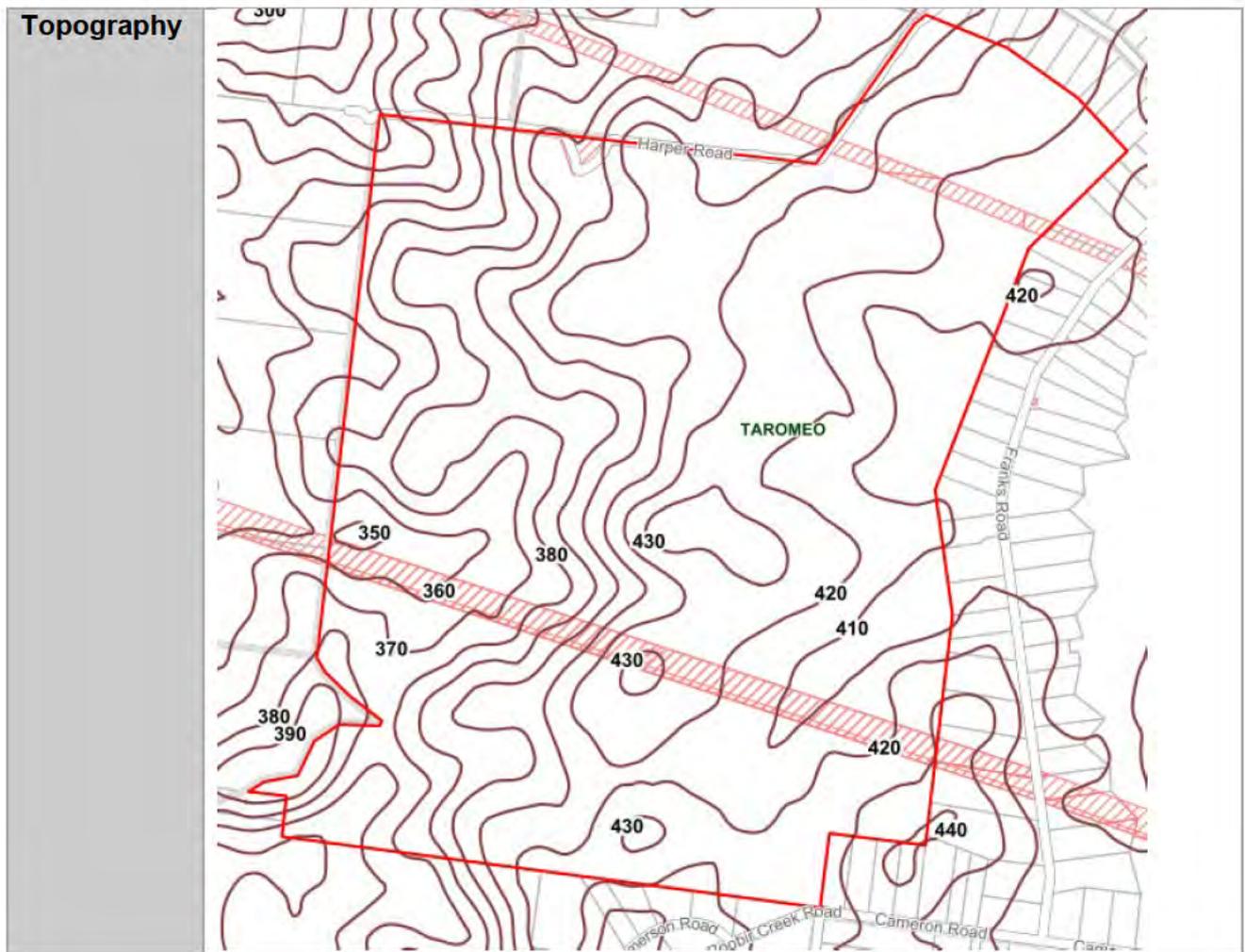
### 2.1. SITE DESCRIPTION & EXISTING USE

- Site is currently used to run 230 head of cattle.
- Site has an existing dwelling house.

**Table 1.** Maps & Descriptions (Source: Intramaps).







**2.2. DEVELOPMENT HISTORY OF THE SITE**

Based available information, it is understood the site has been used for pasture/running cattle since circa 1960's (site cleared during the 1960's). There were recent attempts to grow strawberries but considered unviable.

**3. PROPOSAL DETAILS**

The proposal details are set out in **Table 2** below.

**Table 2.** Proposal Details.

Development Component	Proposed
Units	N/A
Gross Floor Area	Site office 625sqm (site cover approximately 287ha)
Building height	N/A (conditions impose limit of 8.5m).
Number of parking spaces	N/A
Access	Via Bowman Rd Only

#### 4. ASSESSMENT OF ASSESSMENT BENCHMARKS

Framework for Assessment

##### Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

The following sections of the *Planning Act 2016* are relevant to this application:

- 45(5) *An impact assessment is an assessment that –*
- (a) *must be carried out –*
    - (i) *against the assessment benchmarks in a categorising instrument for the development; and*
    - (ii) *having regard to any matters prescribed by regulation for this subparagraph; and*
  - (b) *may be carried out against, or having regard to, any other relevant matter, other than a person’s personal circumstances, financial or otherwise.*

In regard to the prescribed regulation, being the *Planning Regulation 2017*, the following sections apply in the assessment of this application:

##### *Section 30 – Assessment Benchmarks generally*

- (1) *For section 45(5)(i) of the Act, the impact assessment must be carried out against the assessment benchmarks for the development stated in schedules 9 and 10.*
- (2) *Also, if the prescribed assessment manager is the local government, the impact assessment must be carried out against the following assessment benchmarks—*
  - (a) *the assessment benchmarks stated in—*
    - (i) *the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
    - (ii) *the State Planning Policy, part E, to the extent part E is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
    - (iii) *a temporary State planning policy applying to the premises;*
  - (b) *if the development is not in a local government area-any local planning instrument for a local government area that may be materially affected by the development;*
  - (c) *if the local government is an infrastructure provider—the local government’s LGIP.*

(3) However, an assessment manager may, in assessing development requiring impact assessment, consider an assessment benchmark only to the extent the assessment benchmark is relevant to the development.

#### 4.1. PLANNING REGULATION 2017

The Planning Regulation 2017 forms the mechanism by which the provisions of the Act are administered. In particular the Regulation has the ability to regulate and prohibit development and determines the assessment manager and the matters that trigger State interests.

<b>PLANNING REGULATION 2017 DETAILS</b>	
<b>Assessment Benchmarks:</b>	State Planning Policy 2017 Part E
<b>WBB Regional Plan Designation:</b>	N/A

<b>Adopted Economic Support Instrument</b>	<p>Under section 68E of the Planning Regulation 2017 that on 24 February 2021, South Burnett Regional Council adopted an economic support instrument. The instrument is in effect until 31st December 2023.</p> <p><b>Economic support provisions</b></p> <p>4.1. The instrument applies the following provisions in accordance with section 68D(1) of the <i>Planning Regulation 2017</i>:</p> <p>4.1.1. Part 8B, Division 3 – Development that requires code assessment;</p> <p>4.1.2. Schedule 6, Part 2, Section 7A – Particular material change of use involving an existing building; and</p> <p>4.1.3. Schedule 6, Part 2, Section 7B – Material change of use for home-based business in particular zones.</p> <p>The adopted instrument does not change the categories of development and assessment in the Planning Scheme v1.4</p>
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#### 4.2. REFERRAL AGENCIES

To determine whether the development application requires referral to the State Assessment and Referral Agency (SARA) or ‘another entity’, an assessment of the proposal against Schedule 10 of the Regulation has been undertaken.

The application does not referral to any referral agencies prescribed under Schedule 10, as demonstrated in **Table 3**.

*Note: Grey shading indicates no provisions.*

**Table 3.** Matters Prescribed in Schedule 10 of the Planning Regulation.

Part	Matter	Applicability to this Development Application	Prohibited Development	Assessable Development	Referral Agency	Assessment Benchmarks / Matters to be assessed against
1	Airport Land	N/A		N/A	N/A	N/A
2	Brothels	N/A	N/A	N/A		N/A
3	Clearing Native Vegetation	N/A	N/A	N/A	N/A	N/A
4	Contaminated Land	N/A		N/A	N/A	N/A