

## ***DISCLAIMER***

*The following copy of the Minutes of the meeting of the South Burnett Regional Council held on 10 May 2023 are **UNCONFIRMED** and are supplied as a courtesy.*



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Liveability, Governance and Finance  
Standing Committee Meeting  
Wednesday, 10 May 2023**

## Order Of Business

<b>1</b>	<b>Opening</b>	<b>4</b>
<b>2</b>	<b>Leave of Absence / Apologies</b>	<b>4</b>
<b>3</b>	<b>Acknowledgement of Traditional Owners</b>	<b>4</b>
<b>4</b>	<b>Declaration of Interest</b>	<b>4</b>
<b>5</b>	<b>Deputations/Petitions</b>	<b>5</b>
5.1	Deputation - Jon Holden - Proposed Rollout of 5G Microwave Frequencies	5
<b>6</b>	<b>Confirmation of Minutes of Previous Meeting</b>	<b>5</b>
6.1	Minutes of the Liveability, Governance and Finance Standing Committee Meeting held on 12 April 2023	5
13.4	Telecommunication Towers	6
13.4.1	Question on notice - Australian Local Government Association (ALGA) - Telecommunications Infrastructure	7
13.4.2	Question on Notice - Storing of Surveillance Camera data	<b>Error! Bookmark not defined.</b>
13.4.1	Advocacy Digital Plan	7
<b>7</b>	<b>Notices of Motion</b>	<b>8</b>
7.1	Notice of Motion - Regional Economic Futures Fund	8
7.2	Notice of Motion - Murgon Water Tower Mural	10
7.3	Notice of Motion - Garden Bed - Corner of Mackenzie & Bramston Streets, Wondai	11
7.3.1	Question on Notice - Replacement Program for Plants in Garden Beds	11
7.4	Notice of Motion - Planter Boxes in Wondai	11
7.4.1	Question on Notice - Customer Requests	<b>Error! Bookmark not defined.</b>
7.5	Notice of Motion - Preparations for Nanango's 175th Celebrations	12
<b>8</b>	<b>Portfolio - Corporate Governance &amp; Strategy, People &amp; Culture, Communication &amp; Media, Finance &amp; Sustainability, ICT &amp; Business Systems, Community Representation and Advocacy, 2032 Olympics &amp; Paralympics</b>	<b>13</b>
8.1	Corporate, Governance & Strategy, People & Culture, Communications/Media, Finance & Sustainability, ICT & Business Systems, Community Representation & Advocacy and 2032 Olympics & Paralympics Portfolio Report	13
8.2	Attendance - LGAQ Biennial Bush Council's Conference 2023	14
<b>9</b>	<b>Corporate Governance &amp; Strategy</b>	<b>15</b>
9.1	Adoption of the South Burnett Regional Council Technology Public Access Policy - Strategic019	15
9.2	Adoption of the South Burnett Regional Council Revenue Policy 2023/2024 - Statutory005	15
<b>10</b>	<b>Portfolio - Community Development, Arts &amp; Heritage and Library Services</b>	<b>16</b>
10.1	Community Development, Arts & Heritage and Library Services Portfolio Report	16
10.2	Community and Lifestyle Operational update	16

<b>11</b>	<b>Community Development (Health, Youth, Senior Citizens)</b>	<b>16</b>
11.1	Licence to Occupy - South Burnett Fun Flyers Association Inc.	17
<b>12</b>	<b>Portfolio - Tourism &amp; Visitor Information Centres, Sport &amp; Recreation and Commercial Enterprises</b>	<b>17</b>
12.1	Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report	17
12.1.1	Question on Notice - Festival of the Dams Sponsorship	18
12.2	Tourism Monthly Update	18
<b>13</b>	<b>Portfolio - Regional Development, Development Services, Community &amp; Social Housing</b>	<b>18</b>
13.1	Regional Development, Development Services and Community & Social Housing Portfolio Report	18
13.2	Planning and Land Management Operational Update	19
13.3	Transmission Line Relocation - Meandu Mine	19
<b>14</b>	<b>Development Services - (Planning, Building, Plumbing)</b>	<b>19</b>
14.1	List of Correspondence pending completion of assessment report	19
14.2	Delegated Authority Reports (1 April 2023 to 31 April 2023)	20
<b>15</b>	<b>Questions on Notice</b>	<b>20</b>
15.1	Question on Notice - Request for Information	20
15.2	Legal Advice	20
15.2.1	Question on Notice - Overspend on Legal Advice	21
15.3	Close out of Requests	21
<b>16</b>	<b>Confidential Section</b>	<b>21</b>
16.1	Variation of lease A & B of Lot 1 on M55124	23
16.2	Animal Management	23
16.3	Briefing Report for MCU22/0022 - Material Change of Use for the Use Short-term Accommodation 84m2 GFA (within a Secondary Dwelling) at 17 Fork Hill Drive, Moffatdale (and described as Lot 22 on SP221464). Applicant: Lusso Retreats Pty Ltd C/- ONF Surveyors	24
7.6	Notice of Motion - Dump Point for Wondai Showgrounds	24
<b>17</b>	<b>Closure of Meeting</b>	<b>24</b>

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 10 MAY 2023 AT 9:00AM**

**PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Aaron Meehan (Acting Chief Executive Officer), Peter O'May (General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), Darryl Brooks (Manager Environment & Planning), David Hursthouse (Coordinator Development Services), Leanne Petersen (Manager Facilities & Parks), Kimberley Donohue (Executive Assistant), Kerri Anderson (Manager Finance & Sustainability), Jennifer Pointon (Manager Community & Lifestyle),

**1 OPENING**

Cr Jane Erkens opened the meeting and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Mark Pitt, Chief Executive Officer.

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item **13.3 - Transmission Line Relocation - Meandu Mine**. The nature of my interest is as follows:

This declarable conflict of interest arises because I was a past employee of Tarong Power Station.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

**Attendance:**

At 9:04am, Cr Kirstie Schumacher left the meeting.

---

**DECLARATION OF INTEREST - STAY IN MEETING**

---

**COMMITTEE RESOLUTION 2023/209**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Council resolve that Cr Kirstie Schumacher has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Kirstie Schumacher may participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 9:05am, Cr Kirstie Schumacher returned to the meeting.

At 9:05am, Manager Community & Lifestyle Jennifer Pointon entered the meeting.

At 9:17am, Manager Finance & Sustainability Kerri Anderson entered the meeting via teams.

**5 DEPUTATIONS/PETITIONS****5.1 DEPUTATION - JON HOLDEN - PROPOSED ROLLOUT OF 5G MICROWAVE FREQUENCIES**

Jon Holden gave a deputation to the chambers regarding the proposed rollout of 5G microwave frequencies.

**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****6.1 MINUTES OF THE LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE MEETING HELD ON 12 APRIL 2023**

---

**COMMITTEE RESOLUTION 2023/210**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Minutes of the Liveability, Governance and Finance Standing Committee Meeting held on 12 April 2023 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

**MOTION**

---

**COMMITTEE RESOLUTION 2023/211**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That item 13.4 be escalated and dealt with next on the agenda.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****Attendance:**

At 9:44am, Manager Community &amp; Lifestyle Jennifer Pointon left the meeting.

---

**MOTION**

---

**COMMITTEE RESOLUTION 2023/212**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That there be no further discussion and that item 13.4 goes to the vote.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 5/2**

---

**13.4 TELECOMMUNICATION TOWERS**

---

**COMMITTEE RESOLUTION 2023/213**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the report be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 5/2**

### 13.4.1 QUESTION ON NOTICE - AUSTRALIAN LOCAL GOVERNEMENT ASSOCIATION (ALGA) - TELECOMMUNICATIONS INFRASTRUCTURE

---

Question on notice from Mayor Brett Otto:

The Australian Local Government Association (ALGA) had passed a resolution a few years back to approach the Federal Government to give local Councils greater authority in relation to upgrades of existing telecommunications infrastructure. What was this resolution and what is the status?

**Attendance:**

At 9:59am, Manager Community & Lifestyle Jennifer Pointon returned to the meeting.

### 13.4.1 ADVOCACY DIGITAL PLAN

---

#### COMMITTEE RESOLUTION 2023/214

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

- Council meets with NBN and the relevant telcos and uses the information provided to develop a digital plan for the South Burnett that can be used as a advocacy document for the Mayor and Councillors to take to the ALGA Assembly and the Ministerial meetings scheduled in Canberra later this year.
- The purpose of this plan will be to identify and agree on the existing black spots and seek to leverage the next rounds of Federal funding for regional connectivity and upgrades with consideration to future opportunities to apply for disaster funding to acquire hybrid power cubes for use during disasters.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 10:01am, Manager Environment & Planning Darryl Brooks left the meeting.

At 10:01am, Coordinator Development Services David Hursthouse left the meeting.

At 10:05am, Cr Danita Potter left the meeting.

At 10:08am, Cr Danita Potter returned to the meeting.

## 7 NOTICES OF MOTION

### 7.1 NOTICE OF MOTION - REGIONAL ECONOMIC FUTURES FUND

#### COMMITTEE RESOLUTION 2023/215

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

- Council endorses the attached South Burnett Just Transition briefing paper requesting \$15.95M (in the first instance) from the Regional Economic Futures Fund to enable Council to project manage and progress the following proposed scope of works with KBR:

Activity	Cost estimate
Demand and viability assessment of the Boondooma to Tarong Pipeline	\$0.6 million
West Barambah Project Detailed Business Cas	\$6 million
Gordonbrook Dam Detailed Business Case	\$2.5 million
Blackbutt irrigation Detailed Business Case	\$2.5 million
Gordonbrook Dam targeted environmental assessments	\$0.5 million
Blackbutt irrigation targeted environmental assessments	\$0.5 million
Gordonbrook EIS terms of reference	\$0.25 million
Procurement, project management, oversight, contract management and governance.	\$1.0 million
Contingency (10%)	\$2.1 million
<b>Total</b>	<b>\$15.95 million</b>
<b>FURTHER PROJECTS: <i>Awaiting funding announcement</i></b>	
The Barlil Weir project has been submitted by SunWater to the National Water Infrastructure Development Fund – if the project is not funded, the following funds will also be sort to continue the Barlil Weir project:	
Barlil Weir Detailed Business Case	\$6 million
Barlil Weir targeted environmental assessments	\$0.5 million
Barlil Weir EIS terms of reference	\$0.25 million
<b>TOTAL</b>	<b>\$6.75 million</b>



- That arrangements be made to meet in person and present a copy of this briefing paper to the Premier of Queensland, Anastacia Palaszczuk MP, Deputy Premier Hon Dr Steven Miles MP, Minister for State Development, Infrastructure, Local Government and Planning and Mick de Brenni MP, Minister for Energy, Renewables and Hydrogen and Minister for Public Works and Procurement.
- That a briefing be arranged with the LGAQ, Department of State Development and Mayor Baker to discuss the proposal put forward.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **ADJOURN MORNING TEA**

### **COMMITTEE RESOLUTION 2023/216**

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **RESUME MEETING**

### **COMMITTEE RESOLUTION 2023/217**

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the meeting resume at 10:42am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

## 7.2 NOTICE OF MOTION - MURGON WATER TOWER MURAL

---

### COMMITTEE RECOMMENDATION

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council engage with the Murgon community, the Murgon Business and Development Association and Stanwell Corporation as to options for the design, painting and funding of a mural on the council water tower on the Bunya Highway at the western town entry.

---

### AMENDMENT

Moved: Cr Gavin Jones

Seconded: Cr Brett Otto

That the Committee recommends to Council:

That Council approach the Murgon Business and Development Association as to them engaging with the Murgon Community as to options for the design, painting and funding of a mural on the council water tower on the Bunya Highway at the western town entry.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**THE AMENDMENT BECAME THE RESOLUTION**

---

### COMMITTEE RESOLUTION 2023/218

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council approach the Murgon Business and Development Association as to them engaging with the Murgon Community as to options for the design, painting and funding of a mural on the council water tower on the Bunya Highway at the western town entry.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

### 7.3 NOTICE OF MOTION - GARDEN BED - CORNER OF MACKENZIE & BRAMSTON STREETS, WONDAI

---

#### COMMITTEE RESOLUTION 2023/219

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

The Committee recommends to Council:

That Council investigate the options to trim or remove the current shrubs and plants within the garden bed at the intersection of MacKenzie and Bramston Streets, Wondai and plant appropriate low plants and flowers.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

### 7.3.1 QUESTION ON NOTICE - REPLACEMENT PROGRAM FOR PLANTS IN GARDEN BEDS

---

Question on notice from Cr Schumacher:

Is there a replacement program for plants in garden beds when they reach a certain age? What budget do we allocate to replace plantings and is it enough?

#### **Attendance:**

At 11:43am, Manager Community & Lifestyle Jennifer Pointon left the meeting.

### 7.4 NOTICE OF MOTION - PLANTER BOXES IN WONDAI

---

#### COMMITTEE RESOLUTION 2023/220

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

- Council relocates the planter box if still in useable condition from the front of the closed plumbing works in Wondai to the front of the chemist shop at 64 MacKenzie St, Wondai;
- Council plants flowers/herbs in the planter boxes to add colour to the CBD area;
- Council approaches the business owners in Wondai that have planter boxes outside their shops and ask if they would agree to water and maintain the plants.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

**CARRIED 6/1**

---

**7.5 NOTICE OF MOTION - PREPARATIONS FOR NANANGO'S 175TH CELEBRATIONS**

---

**COMMITTEE RESOLUTION 2023/221**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

- Council pressure clean the CBD Nanango footpaths, clean around the bins and do an extra special job with the parks and gardens in preparation and prior to the main event of the 10<sup>th</sup> of June 2023.
- Council provide a marquee to sell merchandise.
- Council provide a full bin service for the day in consultation with the committee
- Council put some planter boxes with bright flowers in the streets to add some colour to enhance the streets for the celebration as requested over a number of years.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

**MOTION**

---

**COMMITTEE RESOLUTION 2023/222**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That item 7.6 be moved to the confidential section of the meeting under section 254J.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 12:03pm, Manager Facilities & Parks Leanne Petersen left the meeting.

At 12:07pm, Manager Community & Lifestyle Jennifer Pointon returned to the meeting.

At 12:09pm, Executive Assistant Wendy Kruger entered the meeting.

At 12:09pm, Executive Assistant Wendy Kruger left the meeting.

**8 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS**

**8.1 CORPORATE, GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION & ADVOCACY AND 2032 OLYMPICS & PARALYMPICS PORTFOLIO REPORT**

---

**COMMITTEE RESOLUTION 2023/223**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That Mayor Otto's Corporate, Governance & Strategy, People & Culture, Communications/Media, Finance & Sustainability, ICT & Business Systems, Community Representation & Advocacy and 2032 Olympics & Paralympics Portfolio Report to Council be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 12:15pm, Cr Danita Potter left the meeting.

At 12:18pm, Cr Danita Potter returned to the meeting.

At 12:18pm, Cr Gavin Jones left the meeting.

At 12:20pm, Cr Gavin Jones returned to the meeting.

---

**8.2 ATTENDANCE - LGAQ BIENNIAL BUSH COUNCIL'S CONFERENCE 2023**

---

**COMMITTEE RESOLUTION 2023/224**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Cr Schumacher attend the LGAQ biennial Bush Councils Convention 2023 and accept the invitation to be a guest speaker as part of a panel.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 5/2**

---

**AMENDMENT**

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Cr Schumacher attend the LGAQ biennial Bush Councils Convention 2023 and accept the invitation to be a guest speaker as part of a panel and that Mayor Otto is removed from the attendees list.

In Favour: Crs Brett Otto, Danita Potter and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen

**LOST 3/4**

---

**ADJOURN LUNCH**

---

**COMMITTEE RESOLUTION 2023/225**

Moved: Cr Scott Henschen

Seconded: Cr Brett Otto

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

**RESUME MEETING**

---

**COMMITTEE RESOLUTION 2023/226**

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That the meeting resume at 1:41pm.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****Attendance:**

Manager Finance & Sustainability Kerri Anderson was in attendance (via teams) at the resumption of the meeting.

**9 CORPORATE GOVERNANCE & STRATEGY****9.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL TECHNOLOGY PUBLIC ACCESS POLICY - STRATEGIC019**

---

**COMMITTEE RESOLUTION 2023/227**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Technology Public Access Policy – Strategic019 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****9.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL REVENUE POLICY 2023/2024 - STATUTORY005**

---

**COMMITTEE RESOLUTION 2023/228**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the South Burnett Regional Council Revenue Policy 2023/2024 – Statutory005 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **10 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES**

### **10.1 COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES PORTFOLIO REPORT**

---

#### **COMMITTEE RESOLUTION 2023/229**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Cr Potter's Community Development, Arts & Heritage and Library Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

### **10.2 COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE**

---

#### **COMMITTEE RESOLUTION 2023/230**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Community and Lifestyle Operational Update be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **11 COMMUNITY DEVELOPMENT (HEALTH, YOUTH, SENIOR CITIZENS)**

#### **Attendance:**

At 1:58pm, Manager Environment & Planning Darryl Brooks entered the meeting

At 1:58pm, Coordinator Development Services David Hursthouse entered the meeting



**11.1 LICENCE TO OCCUPY - SOUTH BURNETT FUN FLYERS ASSOCIATION INC.**

---

**COMMITTEE RESOLUTION 2023/231**

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

1. That South Burnett Regional Council resolves that the exception in Local Government Regulation 2012 section 236 (1)(b)(ii) applies to Council for the disposal by way of grant of a Deed of Licence to Occupy to the valuable non-current asset which is the land comprising of Lot 354 on CP FY2456, to the South Burnett Fun Flyers Association Inc. for a twelve (12) month trail term.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Deed of Licence to Occupy between Council and South Burnett Fun Flyers Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**12 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES****Attendance:**

At 1:59pm, General Manager Peter O'May left the meeting

At 2:00pm, General Manager Peter O'May returned to the meeting

**12.1 TOURISM & VIC'S, SPORT & RECREATION AND COMMERCIAL ENTERPRISES PORTFOLIO REPORT**

---

**COMMITTEE RESOLUTION 2023/232**

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That Cr Erken's Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report. to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

**12.1.1 QUESTION ON NOTICE - FESTIVAL OF THE DAMS SPONSORSHIP**

---

Questions on notice from Mayor Brett Otto:

1. To whom is the funding provided and who are the office holders/directors of that organisation?
2. Is there an acquittal/audit process in relation to the expenditure of the funding?
3. Are opportunities provided equitably and fairly to all commercial operators to hold stalls at Boondooma Dam at the day of the Festival.

---

**12.2 TOURISM MONTHLY UPDATE**

---

**COMMITTEE RESOLUTION 2023/233**

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the Committee receive the report for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

**13 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING**

---

**13.1 REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES AND COMMUNITY & SOCIAL HOUSING PORTFOLIO REPORT**

---

**COMMITTEE RESOLUTION 2023/234**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Cr Schumacher's Regional Development, Development Services and Community & Social Housing Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## 13.2 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

---

### COMMITTEE RESOLUTION 2023/235

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## 13.3 TRANSMISSION LINE RELOCATION - MEANDU MINE

---

### COMMITTEE RESOLUTION 2023/236

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the report be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## 14 DEVELOPMENT SERVICES - (PLANNING, BUILDING, PLUMBING)

### 14.1 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

---

#### COMMITTEE RESOLUTION 2023/237

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the List of correspondence pending completion of assessment report as of 31 April 2023 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

**14.2 DELEGATED AUTHORITY REPORTS (1 APRIL 2023 TO 31 APRIL 2023)**

---

**COMMITTEE RESOLUTION 2023/238**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**15 QUESTIONS ON NOTICE****Attendance:**

At 2:30pm, General Manager Peter O'May left the meeting.

At 2:31pm, General Manager Peter O'May returned to the meeting.

---

**15.1 QUESTION ON NOTICE - REQUEST FOR INFORMATION**

---

**COMMITTEE RESOLUTION 2023/239**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the response to the question regarding request for information raised by Councillor Schumacher be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

**15.2 LEGAL ADVICE**

---

**COMMITTEE RESOLUTION 2023/240**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the response to the question regarding legal advice raised by Councillor Schumacher be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

**15.2.1 QUESTION ON NOTICE - OVERSPEND ON LEGAL ADVICE**

---

Question on notice from Cr Kirstie Schumacher:

Why have we exceeded the budget on legal advice and requesting a more detailed report.

**Attendance:**

At 2:34pm, Manager Facilities & Parks Leanne Petersen entered the meeting.

---

**15.3 CLOSE OUT OF REQUESTS**

---

**COMMITTEE RESOLUTION 2023/241**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the response to the question regarding Close out of Requests raised by Councillor Kathy Duff be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

**16 CONFIDENTIAL SECTION**

---

**COMMITTEE RESOLUTION 2023/242**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**16.1 Variation of lease A & B of Lot 1 on M55124**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**16.2 Animal Management**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**16.3 Briefing Report for MCU22/0022 - Material Change of Use for the Use Short-term Accommodation 84m2 GFA (within a Secondary Dwelling) at 17 Fork Hill Drive, Moffatdale (and described as Lot 22 on SP221464). Applicant: Lusso Retreats Pty Ltd C/- ONF Surveyors**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on

balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

#### **7.6 Notion of Motion – Dump Point for Wondai Showgrounds**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

#### **Attendance:**

At 2:54pm, Manager Finance & Sustainability Kerri Anderson entered the meeting.

At 2:55pm, Manager Community & Lifestyle Jennifer Pointon left the meeting.

At 3:04pm, Manager Environment & Planning Darryl Brooks left the meeting.

At 3:04pm, Coordinator Development Services David Hursthouse left the meeting.

At 3:50pm, Cr Kirstie Schumacher left the meeting.

#### **COMMITTEE RESOLUTION 2023/243**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

---

**16.1 VARIATION OF LEASE A & B OF LOT 1 ON M55124**

---

**COMMITTEE RESOLUTION 2023/244**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. That South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012 section 236 (1)(c)(iii)* applies to Council for a varied lease be offered to the Commonwealth Bank of Australia for the lease of the shop space, part A and B of Lot 1 on CP M55124, 62-64 Lamb Street.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease between Council and Commonwealth Bank of Australia on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

---

**16.2 ANIMAL MANAGEMENT**

---

**COMMITTEE RESOLUTION 2023/245**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the report be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**16.3 BRIEFING REPORT FOR MCU22/0022 - MATERIAL CHANGE OF USE FOR THE USE SHORT-TERM ACCOMMODATION 84M2 GFA (WITHIN A SECONDARY DWELLING) AT 17 FORK HILL DRIVE, MOFFATDALE (AND DESCRIBED AS LOT 22 ON SP221464). APPLICANT: LUSSO RETREATS PTY LTD C/- ONF SURVEYORS**

---

**COMMITTEE RESOLUTION 2023/246**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the information report be noted for Council's information and a further report be brought back to the June Liveability, Governance & Finance Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**7.6 NOTICE OF MOTION - DUMP POINT FOR WONDAL SHOWGROUNDS**

---

**COMMITTEE RESOLUTION 2023/247**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council that:

- Council supports an application by the Wondai Showground Management Committee to install a Dump Point for the Showgrounds subject to Councils Water and Wastewater approvals; and
- That the Wondai Showground Management Committee be responsible for the installation and ongoing operational and maintenance costs associated with the dump point.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**17 CLOSURE OF MEETING**

The Meeting closed at 4:01pm.

The minutes of this meeting were confirmed at the Liveability, Governance and Finance Standing Committee Meeting held on 14 June 2023.

.....  
**CHAIRPERSON**