

POSITION TITLE: Plant Operator Water Truck **POSITION NO:** 2171

EMPLOYMENT TYPE: Permanent Full Time

CLASSIFICATION: Level B

CERTIFIED AGREEMENT: Field Staff 2020 **AWARD:** QLGA

DEPARTMENT: Infrastructure

BRANCH: Works

REPORTS TO: Supervisor Works

ORGANISATIONAL VALUES: ☐ **Honesty** ☐ **Respect** ☐ **Accountability** ☐ **Integrity** ☐ **Unity**

1. PRIMARY ROLE

Be an effective team member of a road maintenance/construction team through the safe, effective and efficient operation of Council Trucks and Plant to meet the specified outcomes.

2. KEY RESPONSIBILITIES

Key duties and responsibilities may include, but are not limited to:

1. Provide high quality specialist operation of Council's truck fleet and other plant and equipment during road construction and maintenance operations.
2. Maintain and service plant and vehicles on a daily basis in accordance with operation procedures.
3. Maintain a record of plant and vehicle movements to enable Council to monitor plant usage.
4. Comply with Council's operating procedures and site-specific plans.
5. Provide accurate records to assist with reconciliation of materials issued to work sites.
6. Read and interpret basic plans and instructions.
7. Perform general labouring and other activities as required.
8. Undertake traffic control and implement traffic control plans as required.
9. Complete and maintain administrative records e.g., timesheets, service logbooks.
10. Complete additional activities and reasonable directions given by management.

3. ADDITIONAL FACTORS

- Participation in after hours and weekend work is a requirement of this position
- Level of fitness required to undertake a broad range of physical tasks
- Working outdoors in hot conditions

4. ACADEMIC, TRADE QUALIFICATIONS AND OTHER LICENCES - MANDATORY

- Minimum requirement of a current HR Class driver's licence
- General Safety Induction for Construction Worker Certification (White Card)
- Relevant plant tickets/certifications (desirable)
- Traffic Control Ticket (Level 1) (desirable)
- Certificate III in Civil Construction (desirable)

5. KEY SELECTION CRITERIA

1. Demonstrated experience in the effective operation of mobile plant within construction/ maintenance environment together with knowledge of road construction and maintenance techniques.
2. Demonstrated ability to achieve quarry, construction and maintenance standards.
3. Demonstrated ability to maintain and service heavy plant and equipment (including pre-start inspections).
4. Basic literacy, numeracy and oral communication skills.
5. Sound communication skills.
6. Ability to complete assigned works duties on time and within required standards.

WORKPLACE HEALTH AND SAFETY

The employee will comply with their health and safety duties as detailed in the *Work Health and Safety Act 2011* and Council's Workplace Health and Safety Management System Plan. Employees will also comply with: -

- Their health and safety duties as stated in Council's procedure titled Work Health and Safety Duties and Responsibilities.
- Instructions given by the manager and/or supervisor in respect of the health and safety of themselves and other persons.

CUSTOMER SERVICE

The employee will provide excellent customer service to internal and external customers.

FRAUD, CORRUPTION AND RISK MANAGEMENT

- Report any risks identified (including fraud and corruption) in the performance of duties and responsibilities related to routine day to day activities and special projects.
- Participate and contribute to the conduct of a documented risk assessment that includes fraud and corruption prevention, evaluation, analysis and mitigation of Council's risk exposure.

INTELLECTUAL PROPERTY

Security of Council information viewed or accessed during the performance of duties is contained in the provisions of the Employee Code of Conduct. Subsequently, employees are required to ensure the security and appropriate intended use of Council information at all times.

AUTHORISATION	
General Manager Infrastructure: Aaron Meehan	Signature: 