



**SOUTH BURNETT
REGIONAL COUNCIL**

Employment Opportunities

Coordinator Development Services (KINGAROY)

Permanent Full Time

Circa \$100K per annum + Allowances + Super

Council is seeking a Coordinator to provide a high level of professional and organizational direction to the Planning, Building and Plumbing branch. The Coordinator will provide coordination and direction to the Planning Building Plumbing branch to promote and deliver high quality outcomes to the community in addition to contributing to corporate, governance and strategic planning in Council. The successful applicant will have proven experience providing planning strategy to ensure that the planning approvals and internal works are delivered in accordance with Council's environmental sustainability strategy and policies. Extensive experience in urban and regional planning is highly regarded as well as sound organizational skills with the ability to establish work priorities, complete assigned tasks within required standards and meet deadlines.

MANDATORY:

- Minimum requirement of a current C Class driver's licence
- Tertiary qualifications or equivalent qualifications and demonstrated experience in a relevant discipline (e.g., urban and regional planning, business or building or related discipline)
- Eligibility for membership with a relevant professional body

DESIRABLE:

- Relevant postgraduate qualifications

BENEFITS INCLUDE:

- Work/Life balance (9 Day Fortnight Roster)
- Up to 12% employer superannuation contribution
- Access to Salary Packaging Benefits and Corporate Memberships

Your application must include:

- A cover letter including statements addressing the key selection criteria (these and tips to complete are available on our website)
- Current resume
- Copies of your tickets, licenses and qualifications that are listed on the position description.

To find out more about this position and how to apply go to

www.southburnett.qld.gov.au.

Information can also be obtained by visiting a Customer Service Centre or by contacting People & Culture on 07 4189 9100

APPLICATIONS CLOSE 4:00PM FRIDAY, 30 September 2022