

## ***DISCLAIMER***

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**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

## **Infrastructure Standing Committee Meeting**

**Wednesday, 3 August 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 3 AUGUST 2022 AT 9.00AM**

**PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Jane Erkens, Cr Kirstie Schumacher, Cr Kathy Duff,  
Cr Scott Henschen

**Council Officers:**

Susan Jarvis (Acting Chief Executive Officer), Tim Low (Acting General Manager Infrastructure), Peter O'May (General Manager Liveability), Kerri Anderson (Acting General Manager Finance and Corporate), James Darcy (Manager Infrastructure Planning), Kevin Searle (Manager Works), Rebecca Humphrey (Manager People and Culture), Aaron Meehan (Manager Kingaroy Transformation Project), Joanne Newbery (Communications Officer), Denise King (Executive Assistant Mayor), Wendy Kruger (Executive Assistant Finance and Corporate), Bree Hunt (Executive Assistant)

**1 OPENING**

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES****APOLOGY**

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**COMMITTEE RESOLUTION 2022/19**

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the apology received from Cr Jones and Cr Potter be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil

## 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 5.1 MINUTES OF THE INFRASTRUCTURE STANDING COMMITTEE MEETING HELD ON 6 JULY 2022

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#### COMMITTEE RESOLUTION 2022/20

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Minutes of the Infrastructure Standing Committee Meeting held on 6 July 2022 be received.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

## 6 NOTICES OF MOTION

#### Attendance:

At 9:03am, Manager Kingaroy Transformation Project Aaron Meehan entered the meeting (online).

At 9:09am, Executive Assistant Mayor Denise King entered the meeting (online).

At 9:09am, Executive Assistant Finance and Corporate Wendy Kruger entered the meeting (online).

### 6.1 LRCI FUNDING ALLOCATION PHASE 3 EXTENSION 2023/2024

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#### COMMITTEE RESOLUTION 2022/21

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

The Committee recommend to Council:

That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to the November 2022 Infrastructure Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;
- Haly street Wondai drainage and road sealing;
- Alford street east Kingaroy - stage 1 rehabilitation;
- Gore street Murgon SHS kerb and channelling / parking.

In Favour: Crs Brett Otto, Jane Erkens, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

**CARRIED 4/1**

### 6.1.1 PETITION - AVOCA PLACE

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#### COMMITTEE RESOLUTION 2022/22

Moved: Cr Brett Otto

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

The petition regarding ongoing flooding at Avoca Place be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

## 7 PORTFOLIO – ROADS & DRAINAGE

### 7.1 ROADS AND DRAINAGE PORTFOLIO REPORT

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#### COMMITTEE RESOLUTION 2022/23

Moved: Cr Brett Otto

Seconded: Cr Jane Erkens

That Councillor Jones's Road and Drainage Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

#### Attendance:

At 9:42am, Manager People and Culture Rebecca Humphrey left the meeting (online).

At 9:43am, Communications Officer Joanne Newbery left the meeting.

At 9:45am, Communications Officer Joanne Newbery returned to the meeting.

### 7.1.1 CONTRACTORS

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#### RESOLVED 2022/24

A report to be brought back to the next Infrastructure Standing Committee on the criteria that is used to award works to contractors, how Council is going on getting contractors to deliver the works and the reasonability of offers.

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### 7.1.2 QUESTION ON NOTICE - LEOPARD COURT

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Question on Notice from Cr Brett Otto:

What is the timeframe for the completion of works for Leopard Court?

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## 7.2 KINGAROY TRANSFORMATION PROJECT UPDATE

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### COMMITTEE RESOLUTION 2022/25

Moved: Cr Kirstie Schumacher  
Seconded: Cr Scott Henschen

That Council note the attached Kingaroy Transformation Project Update report for information.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

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### 7.2.1 KINGAROY CBD

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#### RESOLVED 2022/26

A report to come back to a future Infrastructure Standing Committee Meeting of:

1. What our local spend has been for local contractors working on the project and indirect economic impacts.
2. Status of the small business sector in the Kingaroy CBD.

**Attendance:**

At 10:21am, Manager Kingaroy Transformation Project Aaron Meehan left the meeting (online).

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#### ADJOURN MORNING TEA

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### COMMITTEE RESOLUTION 2022/27

Moved: Cr Brett Otto  
Seconded: Cr Jane Erkens

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

**Attendance:**

At 10:52am, Executive Assistant Finance and Corporate Wendy Kruger left the meeting (online).

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#### RESUME MEETING

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### COMMITTEE RESOLUTION 2022/28

Moved: Cr Brett Otto  
Seconded: Cr Kirstie Schumacher

That the meeting resume at 10:53am.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

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## 7.2.2 LETTER OF CONGRATULATIONS

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### RESOLVED 2022/29

Draft a letter from the Office of the Mayor to the Infrastructure team congratulating them on successfully winning the School's Program Award at the National Australian Road Safety Foundation Awards in Canberra on 1 August 2022.

#### Attendance:

At 10:55am, General Manager Liveability Peter O'May returned to the meeting.

## 7.3 MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING

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### COMMITTEE RESOLUTION 2022/30

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That Council receive and note the attached minutes and recommendations of the Traffic Advisory Committee Meeting held Tuesday, 14 June 2022.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

#### Attendance:

At 11:40am, Communications Officer Joanne Newbery left the meeting.

At 11:42am, Communications Officer Joanne Newbery returned to the meeting.

## 7.4 NANANGO GROUP TITLE SCHEME'S INFORMATION REPORT

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### COMMITTEE RESOLUTION

Moved: Cr Jane Erkens

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

1. That Council note the report and provide the options in this report to the appropriate Body Corporate for their information, and include an option for the body corporate members to engage with property holders and the Commissioner for Body Corporate and Community Management with a view to re-establishing the body corporate as a functioning legal entity in meeting its responsibilities including maintaining the access service way and drainage and to report back to Council with the body corporate members preferred option.
2. Council delegate any administrative actions to the Chief Executive Officer as required.

### COMMITTEE RESOLUTION 2022/31

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

Procedural Motion:

That Council suspend standing orders for 30 minutes to allow for a more in-depth discussion.

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In Favour: Crs Jane Erkens, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 3/2**

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### **COMMITTEE RESOLUTION 2022/32**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

Procedural Motion:

That the standing orders be resumed.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

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### **COMMITTEE RESOLUTION 2022/33**

Moved: Cr Jane Erkens

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

1. That Council note the report and provide the options in this report to the appropriate Body Corporate for their information, and include an option for the body corporate members to engage with property holders and the Commissioner for Body Corporate and Community Management with a view to re-establishing the body corporate as a functioning legal entity in meeting its responsibilities including maintaining the access service way and drainage and to report back to Council with the body corporate members preferred option.
2. Council delegate any administrative actions to the Chief Executive Officer as required.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

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### **Attendance:**

At 11:59am, Executive Assistant Finance and Corporate Wendy Kruger entered the meeting.

At 12:00pm, Executive Assistant Finance and Corporate Wendy Kruger left the meeting.

## **7.5 LRCI PHASE 3 EXTENSION**

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### **COMMITTEE RECOMMENDATION**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Council note this report for information and that a workshop be held in November 2022 to discuss and consider the long list of suggested projects and that a process of prioritisation be developed to short list the projects for consideration by Council.

In Favour: Crs Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Jane Erkens and Kathy Duff

**LOST 2/3**

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**COMMITTEE RESOLUTION 2022/34**

Moved: Cr Brett Otto  
Seconded: Cr Kathy Duff

That Council note this report for information.

In Favour: Crs Brett Otto, Jane Erkens and Kathy Duff  
Against: Crs Kirstie Schumacher and Scott Henschen

**CARRIED 3/2**

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**7.5.1 COMMUNITY FORUM**

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**COMMITTEE RESOLUTION 2022/35**

Moved: Cr Jane Erkens  
Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That Council hold an open community forum/s inviting residents to bring forward projects they wish to draw to Council's attention for future capital works programs.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen  
Against: Nil

**CARRIED 5/0**

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**7.5.2 MEDIA RELEASE**

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**RESOLVED 2022/36**

A media release be distributed informing the Community that a forum will be held to allow residents to bring forward projects they would like to see completed within the South Burnett Region.

**7.6 LRCI FUNDING VARIATION OPTIONS**

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**COMMITTEE RESOLUTION 2022/37**

Moved: Cr Kathy Duff  
Seconded: Cr Jane Erkens

That the Committee recommend to Council:

That Council reallocate \$250,000 from the W4Q funding in 2022/2023 for the Kingaroy Memorial Park master plan to the Tipperary Flat Park renewal.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen  
Against: Nil

**CARRIED 5/0**

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**8 PORTFOLIO - LDMG, WATER & WASTEWATER****8.1 WATER AND WASTEWATER PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2022/38**

Moved: Cr Jane Erkens  
Seconded: Cr Scott Henschen

That the Water and Wastewater Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

**9 QUESTIONS ON NOTICE****9.1 QUESTIONS ON NOTICE**

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**COMMITTEE RESOLUTION 2022/39**

Moved: Cr Kathy Duff  
Seconded: Cr Jane Erkens

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

**9.1.1 MEDIA RELEASE**

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**RESOLVED 2022/40**

A media release be distributed informing the community that the service road off Kingaroy-Cooyar Road, Tarong was accepted as a Council asset and the maintenance requirement associated with this road (Council resolution 2022/545).

**10 CONFIDENTIAL SECTION****11 CLOSURE OF MEETING**

The Meeting closed at 12:56pm.

The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on 7 September 2022.

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**CHAIRPERSON**

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