



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Infrastructure Standing Committee  
Meeting**

**Wednesday, 1 June 2022**

**Order Of Business**

<b>1</b>	<b>Opening</b> .....	<b>3</b>
<b>2</b>	<b>Leave of Absence / Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Acknowledgement of Traditional Owners</b> .....	<b>3</b>
<b>4</b>	<b>Declaration of Interest</b> .....	<b>3</b>
<b>5</b>	<b>Confirmation of Minutes of Previous Meeting</b> .....	<b>4</b>
5.1	Minutes of the Infrastructure Standing Committee Meeting held on 4 May 2022 .....	4
<b>6</b>	<b>Notices of Motion</b> .....	<b>4</b>
6.1	Notice of Motion - Emergency After-Hours Call Service .....	4
<b>7</b>	<b>Portfolio – Roads &amp; Drainage</b> .....	<b>5</b>
7.1	Roads and Drainage Portfolio Report.....	5
7.1.1	Information around Flood Damages .....	5
7.1.2	Question on notice - Driveway Drains and Pipes.....	5
7.2	Kingaroy Transformation Project Update.....	5
7.3	Bunya Highway Median and Roundabout Refurbishments.....	6
7.4	Regional Connectivity Program Feedback.....	6
7.5	Petition Investigation regarding Concerns with Kerb and Channelling on Kurtellen Crescent Kingaroy.....	6
7.6	Studies Undertaken using Cementitious Materials as part of our Risk Analysis.....	7
7.6.1	Dust Monitoring and Assessment.....	7
7.7	Project Prioritisation Process - Birt Road and Lanigan Road.....	8
7.8	Options for Capital Costs Associated with Improved Storm Water Drainage in Leopard Court Kingaroy .....	8
7.9	Addressing Bunya Mountains.....	8
7.10	Efficiency of Council's Claim Lodgement and Payment Systems.....	9
7.11	Detailed Statistics regarding Harris Road, Clark and Swendson Road, Edenvale North Road Usage.....	9
7.12	Lanscaping and other Feature Structures in Council Roundabouts.....	9
7.13	Stage Two Wondai Industrial Estate.....	10
7.14	Black Spot Funding Program 2023/24.....	10
7.15	Transport Infrastructure Development Scheme - Local Roads of Regional Significance (LRRS) Nominations .....	11
<b>8</b>	<b>Portfolio - LDMG, Water &amp; Wastewater</b> .....	<b>11</b>
8.1	Local Disaster Management Portfolio Report .....	11
8.2	Water and Wastewater Portfolio Report .....	12
<b>9</b>	<b>Questions on Notice</b> .....	<b>12</b>
9.1	Questions on Notice .....	12
<b>10</b>	<b>Confidential Section</b> .....	<b>12</b>
<b>11</b>	<b>Closure of Meeting</b> .....	<b>12</b>

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 1 JUNE 2022 AT 8.01AM**

**PRESENT: Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Tim Low (Acting General Manager Infrastructure), James Darcy (Manager Infrastructure Planning), Kevin Seale (Manager Works), Aaron Meehan (Manager Kingaroy Transformation Project), Adam Branch (Acting Manager Water and Wastewater), Kristy Champney (Executive Assistant Infrastructure), Joanne Newbery (Communications Officer), Lynelle Paterson (Coordinator Executive Services), Greg Jackson (Principal Engineer Design), Bree Hunt (Executive Assisant)

**1 OPENING**

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

**APOLOGY**

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**COMMITTEE RESOLUTION 2022/203**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the apology received from Cr Schumacher be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil

## 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 5.1 MINUTES OF THE INFRASTRUCTURE STANDING COMMITTEE MEETING HELD ON 4 MAY 2022

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#### COMMITTEE RESOLUTION 2022/204

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That the Minutes of the Infrastructure Standing Committee Meeting held on 4 May 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **Attendance:**

At 8:03am, Manager Kingaroy Transformation Project Aaron Meehan entered the meeting.

## 6 NOTICES OF MOTION

### 6.1 NOTICE OF MOTION - EMERGENCY AFTER-HOURS CALL SERVICE

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#### COMMITTEE RESOLUTION 2022/205

Moved: Cr Kathy Duff  
Seconded: Cr Scott Henschen

That Council consider, when we are in a declared disaster, that we change to a local model response for our after- hours call service and that a report be brought to the next Infrastructure Standing Committee Meeting in relation to such.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **Attendance:**

At 8:13am, Acting Manager Water and Wastewater Adam Branch entered the meeting.

At 8:14am, Communications Officer Joanne Newbery entered the meeting.

## **7 PORTFOLIO – ROADS & DRAINAGE**

### **7.1 ROADS AND DRAINAGE PORTFOLIO REPORT**

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#### **COMMITTEE RESOLUTION 2022/206**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Councillor Jones's Road and Drainage Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **7.1.1 INFORMATION AROUND FLOOD DAMAGES**

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Information be distributed through a media release in regards to the works that are happening with the flood damages and the processes around it.

#### **7.1.2 QUESTION ON NOTICE - DRIVEWAY DRAINS AND PIPES**

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Question on notice from Cr Jane Erkens:

Is there something that can be done to prevent any drains, pipes and culverts that may get blocked when grading works are happening?

### **7.2 KINGAROY TRANSFORMATION PROJECT UPDATE**

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#### **COMMITTEE RESOLUTION 2022/207**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Council note the attached Kingaroy Transformation Project Update report for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7.3 BUNYA HIGHWAY MEDIAN AND ROUNDABOUT REFURBISHMENTS**

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**COMMITTEE RESOLUTION 2022/208**

Moved: Cr Brett Otto  
Seconded: Cr Kathy Duff

That the committee recommends to Council:

That South Burnett Regional Council:

1. budget for the construction of the Wondai Roundabout as part of its 22/23 budget;
2. place the River Road roundabout on its future capital works consideration list
3. place the Youngman Street Median Refurbishment on its future capital works consideration list.
4. scope and cost median strip renewals on the following Council roads:
  - Haly Street, East
  - Fisher Street; and
5. continue to work with DTMR to progress planning and design for works on Walter Road from the Rodgers Drive to the Knight Street intersections.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7.4 REGIONAL CONNECTIVITY PROGRAM FEEDBACK**

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**COMMITTEE RESOLUTION 2022/209**

Moved: Cr Scott Henschen  
Seconded: Cr Danita Potter

That Council note the report for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 9:01am, Manager Transformation Project Aaron Meehan left the meeting.

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**7.5 PETITION INVESTIGATION REGARDING CONCERNS WITH KERB AND CHANNELLING ON KURTELLEN CRESCENT KINGAROY**

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**COMMITTEE RESOLUTION 2022/210**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

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That Council note the report for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## **7.6 STUDIES UNDERTAKEN USING CEMENTITIOUS MATERIALS AS PART OF OUR RISK ANALYSIS**

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### **COMMITTEE RESOLUTION 2022/211**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Council note this report for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### **7.6.1 DUST MONITORING AND ASSESSMENT**

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A report be brought back with options of dust collection, monitoring and assessment of the quantum and content of dust.

#### **Attendance:**

At 9:11am, Coordinator Executive Services Lynelle Paterson entered the meeting.

At 9:11am, Executive Assistant Bree Hunt left the meeting.

At 9:14am, Executive Assistant Bree Hunt returned to the meeting.

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**7.7 PROJECT PRIORITISATION PROCESS - BIRT ROAD AND LANIGAN ROAD**

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**COMMITTEE RESOLUTION 2022/212**

Moved: Cr Kathy Duff  
Seconded: Cr Danita Potter

That Council note the following report for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 9:14am, Coordinator Executive Services Lynelle Paterson left the meeting.

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**7.8 OPTIONS FOR CAPITAL COSTS ASSOCIATED WITH IMPROVED STORM WATER DRAINAGE IN LEOPARD COURT KINGAROY**

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**COMMITTEE RESOLUTION 2022/213**

Moved: Cr Danita Potter  
Seconded: Cr Gavin Jones

That the committee recommends to Council:

That Council consider Option two (2) as the preferred option to improve stormwater management in Leopard Court and consider the allocation of \$23,000 in the 2022/23 budget deliberations for Capital Works.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7.9 ADDRESSING BUNYA MOUNTAINS**

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**COMMITTEE RESOLUTION 2022/214**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That the committee recommends to Council:

That Council send letters to properties in Bunya Mountains Precinct having non-standard property address advising the issue and to contact Council to proceed with the change of the address to Australian Standard.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7.10 EFFICIENCY OF COUNCIL'S CLAIM LODGEMENT AND PAYMENT SYSTEMS**

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**COMMITTEE RESOLUTION 2022/215**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That Council notes this report for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7.11 DETAILED STATISTICS REGARDING HARRIS ROAD, CLARK AND SWENDSON ROAD, EDENVALE NORTH ROAD USAGE**

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**COMMITTEE RESOLUTION 2022/216**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That Council note the report as presented for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7.12 LANSCAPING AND OTHER FEATURE STRUCTURES IN COUNCIL ROUNDABOUTS**

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**COMMITTEE RESOLUTION 2022/217**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That Council notes the report provided to assist Council in making future decisions regarding roundabout infrastructure with a strategic focus throughout the region.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7.13 STAGE TWO WONDAI INDUSTRIAL ESTATE**

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**COMMITTEE RESOLUTION 2022/218**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Council note the report and consider this item in relation to all capital works considerations for the 2022/23 budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**Attendance:**

At 9:42am, Cr Jane Erkens left the meeting.

**MOTION**

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**COMMITTEE RESOLUTION 2022/219**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommend to Council:

That the staff progress with the design of stage 2 of the Wondai Industrial Estate with a view to completing such by 30 September 2022 subject to availability of external resources.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

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**Attendance:**

At 9:45am, Cr Jane Erkens returned to the meeting.

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**7.14 BLACK SPOT FUNDING PROGRAM 2023/24**

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**COMMITTEE RESOLUTION 2022/220**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the committee recommends to Council:

That Council nominate projects that address the Federal Government's road safety criteria and investigate solutions for locations on the South Burnett Road network.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7.15 TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME - LOCAL ROADS OF REGIONAL SIGNIFICANCE (LRRS) NOMINATIONS**

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**COMMITTEE RESOLUTION 2022/221**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That the committee recommends to Council:

That Council approve the following additional routes for Local Roads of Regional Significance (LRRS) submission to the Regional Roads and Transport Group (RRTG):

1. Old Esk Road, Taromeo – D’Aguilar Highway, Benarkin to Coulson Street, Blackbutt (including Franks Road, Cameron Road, Bowman Road (17.4km)
2. Redmans Road, Booie – D’Aguilar Highway to Kingaroy Barkers Creek Road (3.7km)
3. Wilsons Road, Cloyna – Murgon Gayndah Road to Silverleaf Road (11.6km)
4. Addition of Aerodrome Road to Peterson Drive route – D’Aguilar Highway to Bunya Highway (linking to Kingaroy Burrandowan Road) (addition of 1.28km)
5. King Street, Kingaroy – Bunya Highway to Haly Street

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**8 PORTFOLIO - LDMG, WATER & WASTEWATER****8.1 LOCAL DISASTER MANAGEMENT PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2022/222**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That Councillor Potter’s Local Disaster Management Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**8.2 WATER AND WASTEWATER PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2022/223**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Water and Wastewater Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**9 QUESTIONS ON NOTICE**

**9.1 QUESTIONS ON NOTICE**

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**COMMITTEE RESOLUTION 2022/224**

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**10 CONFIDENTIAL SECTION**

**11 CLOSURE OF MEETING**

The Meeting closed at 9:57am.

The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on .

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**CHAIRPERSON**