



**SOUTH BURNETT  
REGIONAL COUNCIL**

# Employment Opportunities

## **SENIOR LIBRARY SERVICES OFFICER (NANANGO)**

**Maximum Term (Up to 6 Months) Full Time  
\$64K - \$68K per annum + Allowances + Super**

Council is seeking a library officer to provide a high-quality library and information service responsive to local community needs which contributes to meeting the information, recreational and cultural needs of the regions' communities. This position will provide accurate information and reference assistance to customers using public access catalogues, public access computers and library collections, conduct outreach sessions as required, including storytelling sessions, school visits, book clubs, library tours and/or computer classes and will supervise contractors, staff, trainees, volunteers and work experience students as required. The successful applicant will have proven experience in Library management and customer service development, with the ability to respond to local community needs as well as sound keyboard and computer skills including working knowledge of the MS Office Suite with experience using Library Management Systems and other library related technology

### **MANDATORY:**

- Minimum requirement of a current C Class driver's licence.
- Certificate III in Library and Information Services.

### **BENEFITS INCLUDE:**

- Work/Life balance (9 Day Fortnight Roster).
- Up to 12% employer superannuation contribution.
- Access to Salary Packaging Benefits, Corporate Memberships and Health and Wellbeing programs.

### **Your application must include:**

- A cover letter including statements addressing the key selection criteria (these and tips to complete are available on our website)
- Current resume
- Copies of your tickets, licenses and qualifications that are listed on the position description.

To find out more about this position and how to apply go to **[www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au)**.

Information can also be obtained by visiting a Customer Service Centre or by contacting People & Culture on 07 4189 9100

**APPLICATIONS CLOSE 4:00PM FRIDAY, 15 JULY 2022**