



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Budget Committee Meeting
Friday, 10 June 2022

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
BUDGET COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON FRIDAY, 10 JUNE 2022 AT 9.14AM**

PRESENT:**Councillors:**

Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Tim Low (Acting General Manager Infrastructure), Susan Jarvis (General Manager Finance & Corporate), Leanne Petersen (Manager Property), Kerri Anderson (Manager Finance), Maxine Campbell (Strategic Asset Management Accountant), Rebecca Humphrey (Manager People & Culture), Lynelle Paterson (Coordinator Executive Services)

1 OPENING

The meeting opened at 9.14am

2 LEAVE OF ABSENCE / APOLOGIES**APOLOGY**

COMMITTEE RESOLUTION 2022/82

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the apology received from Cr Otto and Cr Jones be accepted and leave of absence granted.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

The CEO requested a nomination from the floor to chair the meeting.
Cr Henschen nominated to chair the meeting.

MOTION

COMMITTEE RESOLUTION 2022/83

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Cr Henschen chair the meeting.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 3 JUNE 2022

COMMITTEE RESOLUTION 2022/84

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That the Minutes of the Budget Committee Meeting held on 3 June 2022 be received.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

6 BUSINESS

6.1 COMPREHENSIVE OPERATIONAL INCOME STATEMENT 2022/23

COMMITTEE RESOLUTION 2022/85

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the comprehensive operational income statement for 2022/2023 be endorsed and be presented for adoption at the Council meeting on the 8th of July 2022.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

6.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEBT POLICY 2022/2023 - STATUTORY010

COMMITTEE RESOLUTION 2022/86

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That the amended version of the South Burnett Regional Council Debt Policy 2022/2023 – Statutory010 be adopted as presented.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

6.3 SETTING OF DISCOUNT ON RATES FOR 22/23 YEAR

COMMITTEE RESOLUTION 2022/87

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That pursuant to Section 130 of the *Local Government Regulation 2012*, the differential general rates, wastewater utility charges, water access charges, refuse collection charges made and levied shall be subject to an early payment discount of 10% if paid within the discount period of thirty (30) days of the date of issue of the rate notice provided that:

1. all of the aforementioned rates and charges are paid within thirty (30) days of the date of issue of the rate notice;
2. all other rates and charges appearing on the rate notice (that are not subject to discount) are paid within thirty (30) days of the date of issue of the rate notice; and
3. all other overdue rates and charges relating to the rateable assessment are paid within thirty (30) days of the date of issue of the rate notice.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

6.3.1 QUESTION ON NOTICE - HARDSHIP POLICY

Question on Notice from Cr Potter:

Is it possible to put a copy of the hardship policy with our rate notices or mention it on the bottom of the rate notices?

6.3.2 QUESTION ON NOTICE - DISCOUNT ON RATES

Question on Notice from Cr Schumacher:

With the 30 days of issue of the rate notice – Is the 30 days a statutory time frame or is it an option to change the number of days eg 40 days

6.3.3 MEDIA RELEASE - HARDSHIP POLICY

RESOLVED 2022/88

Media Release in relation to the Hardship Policy being mentioned on the rate notices.

7 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2022/89

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

7.1 Salary Component Operational Budget

This matter is considered to be confidential under Section 254J - c of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 10:22am Maxine Campbell left the meeting.

At 10:23am Maxine Campbell returned to the meeting.

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2022/90

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the meeting adjourn for morning tea.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

RESUME MEETING

COMMITTEE RESOLUTION 2022/91

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the meeting resume at 11.26am

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

COMMITTEE RESOLUTION 2022/92

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

7.1 SALARY COMPONENT OPERATIONAL BUDGET

COMMITTEE RESOLUTION 2022/93

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the matter lay on the table until the next Budget Committee Meeting.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

8 CLOSURE OF MEETING

The Meeting closed at 11:57am.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 17 June 2022.

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CHAIRPERSON