



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Budget Committee Meeting
Friday, 27 May 2022

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
BUDGET COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON FRIDAY, 27 MAY 2022 AT 9.00AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Tim Low (Acting General Manager Infrastructure), Peter O'May (General Manager Community), Kerri Anderson (Manager Finance and Sustainability), Kevin Searle (Manager Works), James Darcy (Manager Infrastructure Planning), Carolyn Knudsen (Manager Corporate Services), Adam Branch (Acting Manager Water and Wastewater), Donna Brown (Coordinator Infrastructure Support), Craig Patch (Coordinator Finance), Maxine Campbell (Strategic Assest Management Accountant), Rebecca Humphey (Manager People and Culture), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES**APOLOGY**

COMMITTEE RESOLUTION 2022/56

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the apology received from Cr Jones be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

Nil

Attendance:

At 9:01am, Cr Scott Henschen entered to the meeting.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 20 MAY 2022

COMMITTEE RESOLUTION 2022/57

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Minutes of the Budget Committee Meeting held on 20 May 2022 be received.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6 BUSINESS

Attendance:

At 9:05am, Strategic Asset Management Accountant Maxine Campbell entered the meeting.

6.1 INTERNAL EMPLOYEES SKILL DEVELOPMENT AGAINST EXTERNAL RESOURCES PROJECT DELIVERY

COMMITTEE RESOLUTION 2022/58

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council note the report to assist with further development of the 2022/23 budget.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6.2 WONDAI CBD CONCEPT PLANNING

COMMITTEE RESOLUTION 2022/59

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council note the report and consider this item in relation to the development of the 2022/23 budget.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6.2.1 QUESTION ON NOTICE - WONDAI CBD CONCEPT PLANNING

Question on Notice from Cr Kirstie Schumacher:

What does Council need to make the Wondai CBD Concept Planning project happen and when would we need to fund it?

Attendance:

At 9:26am, Manager Infrastructure Works James Darcy left the meeting.

At 9:26am, Coordinator Infrastructure Support Donna Brown left the meeting.

At 9:40am, Coordinator Finance Craig Patch entered the meeting.

At 9:41am, Coordinator Infrastructure Support Donna Brown returned to the meeting.

At 9:45am, Executive Assistant Bree Hunt left the meeting.

At 9:47am, Executive Assistant Bree Hunt returned to the meeting.

At 9:55am, Coordinator Infrastructure Support Donna Brown left the meeting.

6.3 WATER & WASTEWATER PROPOSED CAPEX PROGRAM 22/23

COMMITTEE RESOLUTION 2022/60

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee receive the proposed 2022-2023 draft budget for the water and wastewater Capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

COMMITTEE RESOLUTION 2022/61

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council consider the forward borrowings and debt policy with a view to moving the 22/23 borrowings to the 23/24 financial year.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 10:03am, Coordinator Infrastructure Support Donna Brown returned to the meeting.

6.4 TRIAL OF PROPRIETARY DUST SUPPRESSANT ON LANIGAN ROAD GLAN DEVON

COMMITTEE RESOLUTION 2022/62

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Council note this report and further discussions to be held on 3 June 2022 at the Budget Committee Meeting.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2022/63

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**Attendance:**

At 10:19am, Manager Works Kevin Searle left the meeting.

At 10:19am, Coordinator Infrastructure Planning Donna Brown left the meeting.

At 10:19am, Acting Manager Water and Wastewater Adam Branch left the meeting.

RESUME MEETING

COMMITTEE RESOLUTION 2022/64

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the meeting resume at 10:51am.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6.5 INTEREST ON OVERDUE RATES 2022/2023

COMMITTEE RESOLUTION 2022/65

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the committee recommend to Council:

1. That pursuant to Section 133 of the *Local Government Regulation 2012*, compound interest on daily rests at the rate of eight point one seven percent (8.17%) per annum is to be charged on all overdue rates or charges.
2. Council determine that rates or charges will be considered as overdue for the charging of interest if they remain unpaid after thirty (30) days from the due date of the relevant rate notice.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6.5.1 REVIEW OF FINANCIAL HARDSHIP AND RATE COLLECTION POLICY

RESOLVED 2022/66

A review of the Financial Hardship Policy – Statutory012 and Rate Collection Policy – Statutory041 be brought to the June Executive and Finance & Corporate Standing Committee Meeting.

Attendance:

At 11:27am, Manager People and Culture Rebecca Humphrey entered the meeting (online).

6.6 BUILDINGS & FACILITIES PROPOSED CAPEX PROGRAM 22/23

COMMITTEE RESOLUTION 2022/67

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee receive the proposed 2022-2023 draft budget for the buildings and facilities capex program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6.6.1 PRIORITY ITEMS - KINGAROY POOL

RESOLVED 2022/68

A list of priority items for the Kingaroy pool be brought to a future budget meeting.

Attendance:

At 11:34am, Manager People and Culture Rebecca Humphrey left the meeting (online).

7 QUESTIONS ON NOTICE

7.1 QUESTIONS ON NOTICE

COMMITTEE RESOLUTION 2022/69

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the responses to the questions raised by received and noted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

8 CONFIDENTIAL SECTION

9 CLOSURE OF MEETING

The Meeting closed at 11:36am.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 3 June 2022.

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CHAIRPERSON