



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Budget Committee Meeting**  
**Friday, 20 May 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
BUDGET COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON FRIDAY, 20 MAY 2022 AT 9.02AM**

**PRESENT:**

**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Tim Low (Acting General Manager Infrastructure), Susan Jarvis (General Manager Finance & Corporate), Kerri Anderson (Manager Finance and Sustainability), Carolyn Knudsen (Manager Corporate Services), Bree Hunt (Executive Assistant)

**1 OPENING**

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

**APOLOGY**

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**COMMITTEE RESOLUTION 2022/46**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the apology received from Cr Schumacher be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 13 MAY 2022**

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**COMMITTEE RESOLUTION 2022/47**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Minutes of the Budget Committee Meeting held on 13 May 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**6 BUSINESS**

**6.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEBT POLICY 2022/2023 - STATUTORY010**

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**COMMITTEE RESOLUTION 2022/48**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Debt Policy 2022/2023 – Statutory010 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 6.2 EXEMPTIONS AND CONCESSIONS ON VARIOUS SPECIAL, SEPARATE AND UTILITY CHARGES 2022/2023

### COMMITTEE RESOLUTION 2022/49

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That:

1. Pursuant to *Section 93* of the *Local Government Act 2009* Council provides an exemption of differential general rates and separate charges for properties as identified within the categories per the table below.
2. Pursuant to *Sections 120, 121 and 122* of the *Local Government Regulation 2012*, Council grants a rebate for various rates and charges for the financial year ending 30 June 2023 as identified in the table below and subject to the following:
  - (a) Property owners must notify Council immediately if there is a substantive change in land use for a property that is receiving a rate concession.
  - (b) Applications received during the current financial year that fall within the categories below, will be granted a rate concession following the passing of a resolution by Council.
  - (c) If a property has been granted a rate concession in the previous financial year, the owner will not be required to re-apply to receive the rate concession for the current financial year. However, proof of ongoing eligibility will be required if requested.

Concession Category	Differential General Rates	Separate Rates	Water Access	Sewerage Access	Waste Bin
Queensland Country Women's Association	100%	100%	75%	75%	0%
Youth Accommodation	100%	100%	0%	0%	0%
Youth Groups – Scouts, Guides	100%	100%	100%	100%	100%
Seniors and Welfare Groups	100%	100%	50%	50%	0%
Kindergartens	100%	100%	0%	0%	0%
Service and Other Clubs	100%	100%	75%	75%	0%
Show Grounds	100%	100%	50%	50%	0%
Race Grounds	100%	100%	0%	0%	0%
Museums, Theatres, Heritage	100%	100%	100%	100%	0%
Sporting Groups and Associations	100%	100%	75%	75%	0%
Charitable Organisations	100%	100%	0%	0%	0%
Community Owned Halls	100%	100%	0%	0%	0%

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 6.3 WAIVING MINIMUM GENERAL RATES 2022/2023

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#### COMMITTEE RESOLUTION 2022/50

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council grants a rebate equal to the full value of the separate charges and part of the differential general rates equal to the difference between the Minimum Differential General Rate for the appropriate category and the rate calculated using the rate in the dollar and the valuation for the properties identified hereunder:

1. Any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only.
2. Properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in table hereunder:

Assess No	Property Description and Location
31384	Hebbel Drive, Tablelands
31598-1	Bradleys Road, Wooroonden

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 6.4 SETTING THE LEVEL OF CONCESSION ON RATES AND CHARGES FOR APPROVED PENSIONERS 2022/2023

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#### COMMITTEE RESOLUTION 2022/51

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, a rebate of rates be granted to all ratepayers who are pensioners and who are eligible for the Queensland Government pensioner remission.

The rebate will be set at:

1. Twenty percent of the differential general rate, sewerage utility charges, water utility charges and waste/refuse utility charges; and
2. The maximum concession granted per property shall be capped at \$200 per annum.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**6.5 CONCESSION OF WATER CONSUMPTION CHARGES - HAEMODIALYSIS MACHINES 2022/2023**

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**COMMITTEE RESOLUTION 2022/52**

Moved: Cr Danita Potter  
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council allows an annual rebate of 190KL on the water usage to any patient who qualifies for and operates a home Haemodialysis Machine supplied by Queensland Health.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**6.6 RATES MODELLING INPUTS**

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**COMMITTEE RESOLUTION 2022/53**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That the Committee approve the percentage increases and other rates input changes as per the below for inclusion in rates modelling for the 22/23 budget deliberations.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**6.7 THREE YEAR AVERAGING**

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**COMMITTEE RESOLUTION 2022/54**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That the Committee recommend to Council:

- The continued use of 3 year averaging for land valuations for use in the general rate calculations
- The use of capping be removed

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7 NOTICES OF MOTION**

**7.1 LANIGANS AND BIRT ROAD BITUMEN ROAD SEAL CONSTRUCTION - CAPITAL WORKS FUNDING REQUEST**

**COMMITTEE RESOLUTION 2022/55**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That Committee recommends to Council:

That Council considers, subject to receipt of report from the Manager of Works as to cost estimates and options for dust suppression, inclusion of the following projects in the 22/23 capital budget (CAPEX):

**Lanigan’s Road – Nanango:**

- Ripping, compacting and application of an appropriate dust suppression product along the unsealed section of Lanigans Road, Nanango twice within the financial year at six monthly intervals as a trial project to test the effectiveness of such as to dust suppression;
- Installation of appropriate drainage infrastructure on Lanigan’s Road, Nanango to support road renewal works;

**Birt Road - Booie:**

- Ripping, compacting (and gravel re-sheeting as required) and application of an appropriate dust suppression product along the unsealed section of Birt Road, Booie twice within the financial year at six monthly intervals as a trial project to test the effectiveness of such as to dust suppression;
- Installation of appropriate drainage infrastructure on Birt’s Road, Booie to support road renewal works;

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**8 CONFIDENTIAL SECTION**

**9 CLOSURE OF MEETING**

**The Meeting closed at 9:55am.**

**The minutes of this meeting were confirmed at the Budget Committee Meeting held on 27 May 2022.**

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**CHAIRPERSON**