



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Budget Committee Meeting**  
**Friday, 6 May 2022**

**Order Of Business**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
BUDGET COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON FRIDAY, 6 MAY 2022 AT 9.04AM**

**PRESENT:**

**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher

**Council Officers:**

Mark Pitt (Chief Executive Officer), Tim Low (Acting General Manager Infrastructure), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Kerri Anderson (Manager Sustainability and Finance), Craig Patch (Coordinator Finance), Michelle Calvert (Financial Accountant), Bree Hunt (Executive Assistant)

**1 OPENING**

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

**APOLOGY**

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**COMMITTEE RESOLUTION 2022/35**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the apology received from Cr Henschen and Cr Duff be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter and Kirstie Schumacher

Against: Nil

**CARRIED 4/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Mayor acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil

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**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 8 APRIL 2022**

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**COMMITTEE RESOLUTION 2022/36**

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That the Minutes of the Budget Committee Meeting held on 8 April 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter and Kirstie SchumacherAgainst: Nil**CARRIED 4/0****6 BUSINESS****6.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL REVENUE POLICY 2022/2023 - STATUTORY005**

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**COMMITTEE RESOLUTION 2022/37**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That the South Burnett Regional Council Revenue Policy 2022/2023 – Statutory005 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter and Kirstie SchumacherAgainst: Nil**CARRIED 4/0****6.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INVESTMENT POLICY 2022/2023 - STATUTORY009**

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**COMMITTEE RESOLUTION 2022/38**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Revenue Investment Policy 2022/2023 – Statutory009 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter and Kirstie SchumacherAgainst: Nil**CARRIED 4/0**

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**Attendance:**

At 9:20am, Coordinator Finance Craig Patch entered the meeting (online).

At 9:20am, Financial Accountant Michelle Calvert the meeting (online).

**6.3 DRAFT 22/23 BUDGET - WATER & WASTEWATER**

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**COMMITTEE RESOLUTION 2022/39**

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

That the Committee receive the proposed 2022-2023 draft budget for the water and wastewater departments and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter and Kirstie Schumacher

Against: Nil

**CARRIED 4/0**

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**COMMITTEE RESOLUTION 2022/40**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

A report be brought back to the Budget Standing Committee to detail the potential savings as discussed in the salary component of the Water and Wastewater Departments budget and that this process be extended to all departments in this current budget deliberation cycle.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter and Kirstie Schumacher

Against: Nil

**CARRIED 4/0**

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**6.4 DRAFT 22/23 BUDGET - WASTE**

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**COMMITTEE RESOLUTION 2022/41**

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That the Committee receive the proposed 2022-2023 draft budget for the waste departments and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget as amended.

**CARRIED**

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**COMMITTEE RESOLUTION 2022/42**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

A report be brought back to the Budget Standing Committee to detail the potential savings as discussed in the salary component of the Waste Departments budget and that this process be extended to all departments in this current budget deliberation cycle.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter and Kirstie Schumacher

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Against: Nil

**CARRIED 4/0**

**7 CONFIDENTIAL SECTION**

**8 CLOSURE OF MEETING**

**The Meeting closed at 9:33am.**

**The minutes of this meeting were confirmed at the Budget Committee Meeting held on 13 May 2022.**

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**CHAIRPERSON**