



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

**Infrastructure Standing Committee
Meeting**

Wednesday, 2 March 2022

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
INFRASTRUCTURE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 2 MARCH 2022 AT 9.01AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Ged Brennan (Acting General Manager Infrastructure), Peter O'May (General Manager Community), Aaron Meehan (KTP Project Manager), James Darcy (Manager Infrastructure Planning), Tim Low (Manager Water and Wastewater), Kevin Searle (Manager Works), Kristy Champney (Personal Assistant Infrastructure), Leanne Petersen (Manager Property), Lynelle Paterson (Coordinator Executive Services), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees and Cr Duff prayed for the farmers affected by the floods.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE INFRASTRUCTURE STANDING COMMITTEE MEETING HELD ON 2 FEBRUARY 2022**

COMMITTEE RESOLUTION 2022/130

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the Minutes of the Infrastructure Standing Committee Meeting held on 2 February 2022 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

6 NOTICES OF MOTION

6.1 NOTICE OF MOTION - COUNCIL ROADSIDE SLASHING AND SPRAYING AUDIT

COMMITTEE RECOMMENDATION

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the committee recommend to Council that:

The South Burnett Regional Council commission an audit of Councils roadside slashing and spraying programs with a report to be furnished to the May 2022 Infrastructure Standing Committee Meeting.

In Favour: Crs Brett Otto, Scott Henschen and Kathy Duff

Against: Crs Roz Frohloff, Gavin Jones, Danita Potter and Kirstie Schumacher

LOST 3/4

6.2 NOTICE OF MOTION - WONDAI CHRISTMAS TREE

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That the Committee recommend to Council that:

The Wondai Christmas Tree infrastructure is installed at the Scott Street roundabout as part of the upgrades works.

COMMITTEE RESOLUTION 2022/131

Moved: Cr Scott Henschen

Seconded: Cr Roz Frohloff

That the matter lay on the table until the next Executive and Finance and Corporate Standing Committee Meeting.

In Favour: Crs Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

6.2.1 QUESTION ON NOTICE - WONDAI CHRISTMAS TREE CONSULTATION

Question on Notice from Cr Jones:

How many people were spoken to and asked on the consultation process for the christmas tree and the roundabout?

6.3 NOTICE OF MOTION - PLANTING TREES FOR THE QUEEN'S JUBILEE PROGRAM

COMMITTEE RESOLUTION 2022/132

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That South Burnett Regional Council express an interest to be a part of the Planting Trees for The Queen's Jubilee Program by writing and contacting the three Federal MP's The Hon. David Littleproud (Maranoa), The Hon. Ken O'Dowd (Flynn) and The Hon. Llew O'Brien (Wide Bay) from the electorates that cross the South Burnett. That South Burnett Regional Council 's Infrastructure and Community Departments work together with interested Councillors from across these electorates to develop a tree-planting program and discuss opportunities for an associated commemorative event and report back to Council with a project proposal.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**Attendance:**

At 9:51 am, Cr Roz Frohloff left the meeting.

At 9:53 am, Cr Roz Frohloff returned to the meeting.

7 PORTFOLIO – ROADS & DRAINAGE**7.1 ROADS AND DRAINAGE PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2022/133

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Councillor Jones's Road and Drainage Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.1.1 BLACKBUTT CBD

COMMITTEE RESOLUTION 2022/134

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Coulson Street within the 60km zone be recognised and signed as Roy Emerson Way.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.1.2 QUESTION ON NOTICE – CORONATION PARK WONDAI

Question on Notice from Cr Brett Otto:

Is the works program for the camping grounds at Coronation Park Wondai, due to be completed in this current financial or calendar year?

Attendance:

At 10:23 am, Cr Kirstie Schumacher left the meeting.

At 10:23am, General Manager Community Peter O'May left the meeting.

At 10:23am, General Manager Community Peter O'May returned to the meeting.

At 10:25am, Cr Kirstie Schumacher returned to the meeting.

At 10:30am, General Manager Finance and Corporate Susan Jarvis left the meeting.

At 10:32am, General Manager Finance and Corporate Susan Jarvis returned to the meeting.

7.2 KINGAROY TRANSFORMATION PROJECT UPDATE

COMMITTEE RESOLUTION 2022/135

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That Council note the attached Kingaroy Transformation Project Update report for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.2.1 QUESTION ON NOTICE – CBD MAINTENANCE

Question on Notice from Cr Kirstie Schumacher:

New infrastructure and new maintenance requirements. Are we regularly turning the irrigation system on and re-looking at our program in terms of interim CBD maintenance?

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2022/136

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**RESUME MEETING**

COMMITTEE RESOLUTION 2022/137

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 11.17am.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0**7.3 APPLICATION FOR PERMANENT ROAD CLOSURE OF MCANTEE ROAD WINDERA WHICH ADJOINS LOT 49 MZ555 AND LOT 202 SP251979**

COMMITTEE RESOLUTION 2022/138

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. That Council advise the applicant and the Department of Natural Resources and Mines that:
 - (a) It objects to the application for the permanent road closure of McAntee Road, Windera which adjoins Lot 49 MZ555 and Lot 202 SP251979 shown as in Attachment one (1). The reasons for this objection are as follows:
 - (i) The long-term usage of the sections of road reserve is unknown. The closure may affect any future interconnection of roads, any necessary future infrastructure, and any potential new development in the area.
 - (b) Should the Department of Natural Resources and Mines approve the proposed permanent road closure, that there be no cost to Council associated with the road closure.

2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
3. Executes, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed permanent road closure

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 11:23am, Chief Executive Officer Mark Pitt left the meeting.

At 11:35am, Chief Executive Officer Mark Pitt returned to the meeting.

7.4 KRATZMANN'S ROAD FLOODWAY WINDERA

COMMITTEE RESOLUTION 2022/139

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That Council note this report on Kratzmann's Road Floodway, Windera

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.4.1 KRATZMANN'S ROAD FLOODWAY WINDERA

COMMITTEE RESOLUTION 2022/140

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council investigate the purchase of one set of solar powered portable traffic lights and liaise with the proponents of the Piggery Development at 592 Morgans Road, Windera regarding the operational costs of portable traffic lights and associated signage until completion of improvement works to the floodway on Kratzmann's Road, Windera.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 11:53 am, Cr Danita Potter left the meeting.

At 11:56 am, Cr Danita Potter returned to the meeting.

7.5 POTHOLE REPAIR METHODOLOGY

COMMITTEE RESOLUTION 2022/141

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Council note this report on Pothole Repair Methodology.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.5.1 POTHOLE REPAIR METHODOLOGY

COMMITTEE RESOLUTION 2022/142

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That as part of the upcoming 22/23 budget deliberations a report be brought to the capital expenditure budget committee meeting on the purchase of an additional flocon machine and an additional paveline machine.

That a report be brought to the Infrastructure operating expenditure Budget Committee Meeting outlining the budget required to resource an additional flocon machine and paveline machine with the staff and physical resources required to establish and extra pothole repair crew and align the programmed works so that the flocon and paveline tems work in conjunction.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.6 LRCI FUNDING ALLOCATION PHASE 3 2022

COMMITTEE RESOLUTION 2022/143

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That Council notes that analysis and compilation of the targeted works program is nearing completion and will be presented to the March General Council Meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 12:13 pm, Cr Scott Henschen left the meeting.

At 12:14 pm, Cr Scott Henschen returned to the meeting.

At 12:15 pm, Cr Scott Henschen left the meeting.

8 PORTFOLIO - LDMG, WATER & WASTEWATER**8.1 LOCAL DISASTER MANAGEMENT, WATER AND WASTEWATER PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2022/144

Moved: Cr Roz Frohloff

Seconded: Cr Scott Henschen

That Councillor Frohloff's Local Disaster Management, Water and Wastewater Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 12:19 pm, Cr Scott Henschen returned to the meeting.

At 12:26 pm, Cr Danita Potter left the meeting.

At 12:28 pm, Cr Danita Potter returned to the meeting.

8.1.1 LOCAL DISASTER MANAGEMENT

COMMITTEE RESOLUTION 2022/145

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That an update be brought back to the next Infrastructure Standing Committee on the debrief outcomes, flooding impact, customer contact process, community education/messaging and signage response.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8.2 STORM DAMAGE TO MT WOOROLIN RESERVOIR ROOF

COMMITTEE RESOLUTION 2022/146

Moved: Cr Roz Frohloff
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council Officers call for tenders with two (2) options for;

- (i) Design and construct for existing roof replacement with Council providing the temporary bypass storage; and
- (ii) Design and construct for a new five (5) meg reservoir with separable portions for roof replacement on the damaged reservoir.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9 QUESTIONS ON NOTICE

9.1 QUESTIONS ON NOTICE

COMMITTEE RESOLUTION 2022/147

Moved: Cr Kathy Duff
Seconded: Cr Gavin Jones

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10 CONFIDENTIAL SECTION

11 CLOSURE OF MEETING

The Meeting closed at 12:47pm.

The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on 6 April 2022.

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CHAIRPERSON