



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Ordinary Council Meeting**  
**Wednesday, 23 February 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 23 FEBRUARY 2022 AT 9.01AM**

**PRESENT: Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Kathy Duff, Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Ged Brennan (General Manager Infrastructure), Carolyn Knudsen (Manager Corporate Services), Leanne Petersen (Manager Property), Rebecca Humphrey (Manager People and Culture), Mark Watt (Acting Manager NRM and Parks), Tim Low (Manager Water and Wastewater), Lynelle Paterson (Coordinator Executive Services), Bree Hunt (Executive Assistant)

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 PRAYERS**

A representative of Kingaroy District Ministers Association, Pastor Andy Dunkin offered prayers for Council and for the conduct of the Council meeting.

**4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**5 DECLARATION OF INTEREST**

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in **Item 13.4 Coolabunia Saleyards - Revised Fees & Charges** and **Item 15.3 - Appointment of Real Estate Agents**.

This declarable conflict of interest arises because I have bought and sold cattle through an agent at the saleyards who is also a real estate agent.

This matter was resolved at the Ordinary Council Meeting on 22 September 2021 – Resolution Number 2021/135.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in **Item 13.4 Coolabunia Saleyards - Revised Fees & Charges** and **Item 15.3 - Appointment of Real Estate Agents**.

This declarable conflict of interest arises because I have bought and sold cattle through an agent at the saleyards who is also a real estate agent.

This matter was resolved at the Ordinary Council Meeting on 22 September 2021 – Resolution Number 2021/136.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in **Item 13.4 Coolabunia Saleyards - Revised Fees & Charges** and **Item 15.3 - Appointment of Real Estate Agents**.

This declarable conflict of interest arises because I may have a perceived relationship with an agent who operates at the Coolabunia Saleyards who is also a real estate agent.

This matter was resolved at the Ordinary Council Meeting on 25 January 2022 – Resolution Number 2022/333.

I, Cr Gavin Jones inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in **Item 13.4 Coolabunia Saleyards - Revised Fees & Charges** and **Item 15.3 - Appointment of Real Estate Agents**.

This declarable conflict of interest arises because I have bought and sold cattle through an agent at the saleyards who is also a real estate agent.

This matter was resolved at the Ordinary Council Meeting on 22 September 2021 – Resolution Number 2021/134.

## 6 DEPUTATIONS/PETITIONS

Nil

## 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 7.1 MINUTES OF THE COUNCIL MEETING HELD ON 25 JANUARY 2022

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#### RESOLUTION 2022/379

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the Minutes of the Council Meeting held on 25 January 2022 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

#### 7.1.1 QUESTION ON NOTICE - HIVESVILLE TOILETS

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Question on notice from Cr Kathy Duff:

What happened with Cr Jones question on notice from the Council Meeting in January - What would the costs be to make the toilets in Main Street Hivesville compliant with disability access? Report to be provided to the March Community Standing Committee Meeting.

#### Attendance:

At 9:25 am, Cr Gavin Jones left the meeting.

At 9:26am, Coordinator Executive Services Lynelle Paterson left the meeting.

At 9:28am, Coordinator Executive Services Lynelle Paterson returned to the meeting.

**8 BUSINESS OUTSTANDING**

**8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

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**RESOLUTION 2022/380**

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 6/0**

**8.1.1 QUESTION ON NOTICE - POUND STREET KINGAROY**

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Question on notice from Cr Brett Otto:

In relation to the adoption of the most appropriate use assessment for Pound Street Kingaroy, Item 2 – a suitably qualified and experienced contractor will be engaged to prepare a Masterplan for the property. Where are we at with that?

Brief report to be brought back to the March Community Standing Committee.

**BOTANICAL ADVISORY COMMITTEE TERMS OF REFERENCE**

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**RESOLUTION 2022/381**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Botanical Advisory Committee Terms of Reference be brought to the April Community Standing Committee Meeting.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 6/0**

**9 NOTICES OF MOTION**

Nil

**10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT**

**10.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL POLICY GOVERNANCE FRAMEWORK - STRATEGIC006**

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**RESOLUTION 2022/382**

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the South Burnett Regional Council Policy Governance Framework – Strategic006 be adopted as presented.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 6/0**

**10.2 SOUTH BURNETT REGIONAL COUNCIL FACTSHEETS**

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**RESOLUTION 2022/383**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the South Burnett Regional Council Factsheet report be received.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 6/0**

**10.2.1 LAND VALUATION FACT SHEET**

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**RESOLVED 2022/384**

Land Valuation Fact Sheet to be shared more actively with the Community, through newspaper, media release and radio.

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**10.3 ALGA NATIONAL GENERAL ASSEMBLY CALL FOR MOTIONS - 2022**

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**RESOLUTION 2022/385**

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council make the following resolutions to the National General Assembly of Local Government 2022:

- a) That this National Assembly calls on the Federal Government to halt the decline in the Financial Assistance Grants and restore to 1% equivalent of the Commonwealth Taxation revenue.
- b) That this National Assembly calls on the Federal Government to recognise that there are no one size fits all housing solutions and increase targeted funding streams and dedicated resources to increase social and affordable housing supply in regional communities in ways that meet the growing demands.
- c) That this National Assembly calls on the Federal Government to provide funding to support resource communities to lead, plan and transition their economies to support decarbonisation goals. Councils are seeking leadership from the Federal government to work in a bipartisan and collaborative manner across all levels of government and empower communities to be part of the conversation.
- d) That this National Assembly calls on the Federal Government to provide dedicated funding to support regional local governments to undertake targeted feasibility studies and business cases to explore existing and new opportunities to partner in and support the creation of a circular economy and create localised resource recovery practices.
- e) That this National Assembly calls on the Federal Government to support rural and regional communities with increased funding and facilities to meet the growing needs of youth with mental health issues, including early intervention programs and ensuring equity of access to services.
- f) That this National Assembly calls on the Federal Government to double the \$3.5 billion National Water Grid Fund towards the construction of new and augmented water infrastructure projects across regional Australia and provides annual competitive funding rounds for the acceptance of funding applications.
- g) That this National Assembly calls on the Federal Government for a continuation of funding for rural communities in addition to the identified funded programs under the National Disability Insurance Scheme'.
- h) This National General Assembly calls on the Australian Government to partner with Local Governments to fund the establishment of Regional Biosecurity Report Cards designed to measure the extent and success of management programs that target new, emerging and established invasive species.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 6/0**



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**ADJOURN MORNING TEA**

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**RESOLUTION 2022/386**

Moved: Cr Brett Otto  
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Citizenship Ceremony:**

During the adjournment a Citizenship Ceremony was held for Ms I-chia Lu.

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**RESUME MEETING**

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**RESOLUTION 2022/387**

Moved: Cr Brett Otto  
Seconded: Cr Scott Henschen

That the meeting resume at 10.50am.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 10:50am, Cr Gavin Jones returned to the meeting.

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**10.4 CONFIRMING COUNCILS ATTENDANCE ALGA NATIONAL GENERAL ASSEMBLY 2022**

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**RESOLUTION 2022/388**

Moved: Cr Brett Otto  
Seconded: Cr Scott Henschen

That the Deputy Mayor, Cr Schumacher and Cr Potter attend the ALGA National General Assembly 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 11:22am, Coordinator Executive Services Lynelle Paterson left the meeting.

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At 11:22am, Coordinator Executive Services Lynelle Paterson returned to the meeting.

**10.5 BUDGET COMMITTEE MEETINGS 2022**

**RESOLUTION 2022/389**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council:

1. Establish the following committee for the fixed period 1 March to 30 June 2022 with the following membership and Chair in accordance with s264 of the *Local Government Regulation 2012*;

Committee	Membership	Chair
Budget Committee	7 Councillors	Mayor

2. Conduct budget committee meetings as listed in the 2022-2023 Budget Parameters and Timeline report between 1 March to 30 June 2022 be open to community through live streaming and recordings on Council’s website and YouTube channel and gallery attendance in compliance with any COVID-19 requirements (Schedule 2).
3. That the date and time for the holding of Budget Committee Meetings be on a Friday at 9am.
4. Budget workshops for information dissemination to Councillors be held in accordance with Schedule 1 attached to this report.
5. That a Special Meeting of Council be held on Friday 8 July 2022 for the consideration and adoption of the 2022 – 2023 South Burnett Regional Council Annual Budget.
6. That the June Ordinary Meeting of Council be moved to Friday 24 June 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**10.6 MONTHLY FINANCIAL INFORMATION**

**RESOLUTION 2022/390**

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as of 31<sup>st</sup> January 2022 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**10.7 FINANCIAL ASSISTANCE GRANTS**

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**RESOLUTION 2022/391**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

1. That Council respectfully request that the Local Government Grants Commission defer any decision on the proposed methodology and:
  - Provide full public disclosure on all impacted Councils;
  - Undertake an independent review to consider and model the impacts on local government financial sustainability; and
  - Reverse any allocation reductions until the Commission engages in meaningful consultation with impacted Councils before any final decision is made.
2. The State Government review the operation of the Queensland Government Grants Commission.
3. Support Council's Chief Executive Officer in the formation of a working group involving affected Councils to make representation to the Queensland Government on this matter.
4. Write to the Deputy Premier, with a copy to the Premier, Opposition Leader and Member for Nanango expressing our concern and calling on the State Government to review the method by which the Financial Assistance Grants review was conducted and also the role and operations of the Grants Commission.
5. Meet with Member for Nanango and LGAQ Policy Executive

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**10.8 QUOTE SBRCQ-21/22-10 - REPLACEMENT OF ONE (1) SINGLE CAB TRUCK WITH REAR COMPACTOR BODY**

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**RESOLUTION 2022/392**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Council purchase one (1) Superior Pak Fuso 1224 for \$232,989.99 excluding GST from Daimler Trucks Sunshine Coast & Superior Pak.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**11 PORTFOLIO – ROADS & DRAINAGE**

**11.1 SBRC 2122\_06 CIVIL CONSTRUCTION SURVEYOR SERVICES PREFERRED SUPPLIER ARRANGEMENT - RECOMMENDATION OF ACCEPTANCE**

**MOTION**

Moved: Cr Gavin Jones  
 Seconded: Cr Danita Potter

That South Burnett Regional Council accept the tender from O’Reilly Nunn Favier as the tier one (1) contractor for supply and delivery of Civil Construction Surveyor Services for a period of twenty-four (24) months with a fixed period of twelve (12) months for rates and prices with the tier two (2) contractor being awarded to MinStaff Survey Pty Ltd and Define Group QLD Pty Ltd awarded tier three (3).

**MOTION**

Moved: Cr Kathy Duff  
 Seconded: Cr Brett Otto

That the matter lay on the table.

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Gavin Jones, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

**LOST 2/5**

**RESOLUTION 2022/393**

Moved: Cr Kirstie Schumacher  
 Seconded: Cr Gavin Jones

That this item be dealt with in the Confidential section of this meeting in accordance with section 254J-(g) of the *Local Government Regulation 2012* - negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Gavin Jones, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 5/2**

**12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**

Nil

**13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**

**13.1 REMOVAL OF GRAFFITI FROM STRUCTURES LOCATED ON BOUNDARIES SHARED WITH COUNCIL CONTROLLED LAND**

**RESOLUTION 2022/394**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That;

- 1) South Burnett Regional Council supports the Chief Executive Officer appointing graffiti removal officer/s as per the *Summary Offence Act 2005*.
- 2) a preferred supplier arrangement be entered into for the removal of graffiti from structures located on boundaries shared with Council controlled land.
- 3) the process identified by the *Summary Offence Act 2005* be implemented to remove graffiti from structures located on boundaries shared with Council controlled land.
- 4) a report be brought back to Council presenting a Graffiti Management Policy, Operational Procedure and a Communication Plan supporting the implementation of the Policy and Procedure.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 12:05pm, Acting General Manager Infrastructure Ged Brennan left the meeting.

At 12:13pm, Acting General Manager Infrastructure Ged Brennan returned to the meeting.

**13.2 PARTHENIUM WEED**

**RESOLUTION 2022/395**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

The South Burnett Regional Council act on the parthenium outbreak as a matter of urgency and in consultation with Cherbourg Council and work with them and the relevant Minister to address our recent concerns with flooding and outbreak of parthenium and ask for their assistance with on the ground support and funding.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**13.3 REQUEST OF ASSISTANCE FROM WONDAI PROSTON WOLVES RUGBY LEAGUE CLUB INC**

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**RESOLUTION 2022/396**

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That;

1. Authorisation be given for the removal of asbestos sheeting to Wondai Sportsground grandstand and re-sheet with water resistant material with estimated value of \$20,500 and that such costs be referred for inclusion in the third-quarter Capital Budget review; and
2. Authorisation be given for repairs to damage caused to the internal access road by flooding including doing short term drainage works in front of the club house, the grandstand and the canteen to the estimated value of \$11,000 and that such costs be referred for inclusion in the third-quarter Capital Budget review.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**13.4 COOLABUNIA SALEYARDS - REVISED FEES & CHARGES**

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**RESOLUTION 2022/397**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

1. That pursuant to section 262 of the *Local Government Regulation 2012*, Council amends its previous resolution from the Ordinary Meeting of 25 January 2022 such that the adopted date of 1 February 2022 for fees and charges to apply be deferred pending a workshop with agents; and
2. That a revised schedule of Saleyards Fees and Charges be presented to Council for further consideration as part of the 2022/2023 budget deliberations.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**MOTION**

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**RESOLUTION 2022/398**

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**RESUME MEETING**

**RESOLUTION 2022/399**

Moved: Cr Brett Otto  
 Seconded: Cr Kathy Duff

That the meeting resume at 1.06pm.

In Favour: Crs Brett Otto, Kathy Duff, Danita Potter and Kirstie Schumacher

Against: Nil

**CARRIED 4/0**

**14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT**

**Attendance:**

At 1:09pm, Cr Gavin Jones returned to the meeting.  
 At 1:09pm, Cr Roz Frohloff returned to the meeting.  
 At 1:09pm, Cr Scott Henschen returned to the meeting.

**14.1 ASSESSMENT OF TENDER SBRC 21/22-05 DESIGN AND CONSTRUCT OF PUMP STATION SWITCHBOARD UPGRADE**

**RESOLUTION 2022/400**

Moved: Cr Brett Otto  
 Seconded: Cr Kathy Duff

That the report on Assessment of Tender SBRC 21/22-05 Design and Construct of Pump Station Switchboard Upgrade be lifted from the table.

In Favour: Crs Brett Otto, Kathy Duff, Danita Potter and Kirstie Schumacher

Against: Nil

**CARRIED 4/0**

**RESOLUTION 2022/401**

Moved: Cr Kirstie Schumacher  
 Seconded: Cr Kathy Duff

That Council accept AMG Electrical Solutions tender to undertake the Design and Construct of pump station switchboard upgrades for the tendered price of \$885,091.74.

**Reasons:**

On the grounds that the tender demonstrated the relevant experience, skills of personnel working on the project resourcing and demonstrated understanding to deliver on the tender. The total tender price provided by the preferred supplier is within the current approved budget of for the tender SBRC 21/22-05 of \$900,000 exc. GST. The tender is based locally in the South Burnett and the outcomes will support our local economy and increase Council's local spend.

In Favour: Crs Brett Otto, Kathy Duff, Danita Potter and Kirstie Schumacher

Against: Crs Gavin Jones, Roz Frohloff and Scott Henschen

**CARRIED 4/3**

**14.2 YARRAMAN WASTE FACILITY**

**RESOLUTION 2022/402**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That:

1. The response to the question regarding propose Yarraman Waste Facility raised by Councillor Schumacher be received and noted; and
2. Council further investigation be conducted with Toowoomba Regional Council regarding the disposal of waste by residents of the South Burnett region at the proposed new Waste Facility located at Yarraman and a report be brought back to future Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**14.3 APPLICATION FOR FUNDING UNDER THE 2022-2024 LOCAL GOVERNMENT GRANTS & SUBSIDIES PROGRAM**

**RESOLUTION 2022/403**

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That South Burnett Regional Council apply for a further grant under the 2022 – 2024 Local Government Grants and Subsidies Program - capital expenditure project category for the weighbridge at the Nanango Waste Facility.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**RESOLUTION 2022/404**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That South Burnett Regional Council apply for a non-capital grant under the 2022-2024 Local Government Grant and Subsidies Program to engage a specialist to develop a waste management, resource recovery and climate adaption strategy up to \$250,000, in accordance with the key actions of the Queensland Governments Waste Strategy.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**



## 15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

### Attendance:

At 1:45pm, Coordinator Executive Services Lynelle Paterson left the meeting.

At 1:46pm, Coordinator Executive Services Lynelle Paterson returned to the meeting.

### 15.1 APPLICATION FOR FUNDING UNDER THE 2022-2024 LOCAL GOVERNMENT GRANTS & SUBSIDIES PROGRAM - BLACKBUTT HALL

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#### RESOLUTION 2022/405

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That South Burnett Regional Council apply for a further grant under the 2022-2024 Local Government Grants and Subsidies Program – capital expenditure project category for the re-roofing of the Blackbutt Hall.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

### 15.2 BUILDING BETTER REGIONS FUNDING APPLICATION FOR MONDURE HALL

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#### RESOLUTION 2022/406

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That South Burnett Regional Council;

1. Supports the Mondure Hall Committee in their application for the super round of the Gambling Community Benefit Fund for the roof;
2. Notes the call for tender for the restumping and commits to a % allocation of the remaining unallocated W4Q funding to contribute to the restumping and the final amount confirmed upon the conclusion of the tender process;
3. Does not progress the Building Better Regions Fund (BBRF) application; and
4. Investigate and seek to implement a formal arrangement with the Mondure Hall Committee that supports any future lease agreement in relation to the ongoing management and maintenance of the facility.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**15.3 APPOINTMENT OF REAL ESTATE AGENTS**

**RESOLUTION 2022/407**

Moved: Cr Kathy Duff  
 Seconded: Cr Danita Potter

That South Burnett Regional Council enter into a contract for the provision of real estate sales services with:

1. Wondai Real Estate
2. Master Key Realty
3. Aussie Land and Livestock
4. Main Street Realty

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**15.4 REQUEST FOR SUPPORT TO INSTALL A “BIG AVOCADO” IN BLACKBUTT**

**RESOLUTION 2022/408**

Moved: Cr Gavin Jones  
 Seconded: Cr Scott Henschen

That;

1. South Burnett Regional Council accept for information the request and supporting documentation provided by the Bloomin Beautiful Blackbutt Festival Inc.
2. A letter of support be provided to the Bloomin Beautiful Blackbutt Festival Inc. to pursue additional external funding to progress the design, construction specifications of the “Big Avocado” in Les Muller Park, Blackbutt.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**16 PORTFOLIO - REGIONAL DEVELOPMENT**

**16.1 FEDERAL ADVOCACY ACTION PLAN 2022**

**RESOLUTION 2022/409**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council review the draft Federal Advocacy Action Plan 2022 in collaboration with TSBE and the draft be brought back to the Community Standing Committee Meeting in March 2022.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**17 INFORMATION SECTION**

Nil

**18 QUESTIONS ON NOTICE**

**18.1 QUESTION ON NOTICE FROM JANUARY COUNCIL MEETING - FINANCIAL STATEMENTS - DISPOSAL OF LAND AND BUILDINGS**

**RESOLUTION 2022/410**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the response to the question regarding financial statements raised by Councillor Schumacher be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**19 CONFIDENTIAL SECTION**

**RESOLUTION 2022/411**

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**19.1 Request to waive debt recovery and legal costs - Deceased Estate**

This matter is considered to be confidential under Section 254J - f and i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with matters that may directly affect the health and safety of an individual or a group of individuals and a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

**19.2 Organisational Review**

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

**11.1 SBRC 2122\_06 Civil Construction Surveyor Services Preferred Supplier Arrangement - Recommendation of Acceptance**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**RESOLUTION 2022/412**

Moved: Cr Brett Otto  
 Seconded: Cr Kathy Duff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**19.1 REQUEST TO WAIVE DEBT RECOVERY AND LEGAL COSTS - DECEASED ESTATE**

**RESOLUTION 2022/413**

Moved: Cr Kathy Duff  
 Seconded: Cr Roz Frohloff

That Council waive \$15,092.46 of an outstanding existing debt of \$36,596.40 from a Deceased Estate with the remaining debt of \$23,766.81 of the obsolete partnership continue to be honoured as per the amended repayment plan.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**19.2 ORGANISATIONAL REVIEW**

**RESOLUTION 2022/414**

Moved: Cr Danita Potter  
 Seconded: Cr Scott Henschen

1. That the South Burnett Regional Council Organisational Review Report be received; and
2. that the February 2022 Draft Structure as amended be released for the 2<sup>nd</sup> round of formal staff and Councillor consultation with a report to be presented to the March 2022 Ordinary meeting of Council for final consideration.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**11.1 SBRC 2122\_06 CIVIL CONSTRUCTION SURVEYOR SERVICES PREFERRED SUPPLIER ARRANGEMENT - RECOMMENDATION OF ACCEPTANCE**

**RESOLUTION 2022/415**

Moved: Cr Kirstie Schumacher  
 Seconded: Cr Scott Henschen

The matter be lifted from the table.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**RESOLUTION 2022/416**

Moved: Cr Gavin Jones  
 Seconded: Cr Danita Potter

That South Burnett Regional Council accept the tender from O'Reilly Nunn Favier as the tier one (1) contractor for supply and delivery of Civil Construction Surveyor Services for a period of twenty-four (24) months with a fixed period of twelve (12) months for rates and prices with the tier two (2) contractor being awarded to MinStaff Survey Pty Ltd and Define Group QLD Pty Ltd awarded tier three (3).

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 7/0**

**20 CLOSURE OF MEETING**

**The Meeting closed at 3.23pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 23 March 2022.**

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**CHAIRPERSON**