

# MINUTES

# Community Standing Committee Meeting Wednesday, 9 February 2022

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#### MINUTES OF SOUTH BURNETT REGIONAL COUNCIL COMMUNITY STANDING COMMITTEE MEETING HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY ON WEDNESDAY, 9 FEBRUARY 2022 AT 9.04AM

#### PRESENT: Councillors:

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

#### **Council Officers:**

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Ged Brennan (Acting General Manager Infrastructure), Mark Watt (Acting Manager NRM & Parks), Michael Lisle (Acting Manager Planning & Environment), Leanne Petersen (Manager Property), Carolyn Knudsen (Manager Corporate Services), Lynelle Paterson (Coordinator Executive Services)

#### 1 OPENING

The Mayor declared the meeting open with the Lords Prayer and welcomed all attendees.

#### 2 LEAVE OF ABSENCE / APOLOGIES

#### APOLOGY

#### COMMITTEE RESOLUTION 2022/198

Moved: Cr Brett Otto Seconded: Cr Roz Frohloff

That the apology received from Cr Jones be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

#### CARRIED 6/0

#### **3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

#### 4 DECLARATION OF INTEREST

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in **Item 9.8 - Appointment of Real Estate Agents.** 

This declarable conflict of interest arises because I have bought and sold cattle through an agent at the saleyards who is also a real estate agent.

This matter was resolved at the Ordinary Council Meeting on 22 September 2021 – Resolution Number 2021/135.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in **Item 9.8 - Appointment of Real Estate Agents.** 

This declarable conflict of interest arises because I have bought and sold cattle sold cattle through an agent at the saleyards who is also a real estate agent.

This matter was resolved at the Ordinary Council Meeting on 22 September 2021 – Resolution Number 2021/136.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in Item 9.8 - Appointment of Real Estate Agents.

This declarable conflict of interest arises because I may have a perceived relationship with an agent who operates at the Coolabunia Saleyards who is also a real estate agent.

This matter was resolved at the Ordinary Council Meeting on 25 January 2022 – Resolution Number 2022/333.

#### 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

#### 5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 8 DECEMBER 2021

#### COMMITTEE RESOLUTION 2022/199

Moved: Cr Danita Potter Seconded: Cr Roz Frohloff

That the Minutes of the Community Standing Committee Meeting held on 8 December 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

#### CARRIED 6/0

#### 6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

#### 6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT

#### COMMITTEE RESOLUTION 2022/200

Moved: Cr Danita Potter Seconded: Cr Roz Frohloff

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

#### 7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

## 7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT

#### COMMITTEE RESOLUTION 2022/201

Moved: Cr Scott Henschen Seconded: Cr Danita Potter

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

#### 7.1.1 QUESTION ON NOTICE - CAT TRAPS

Question on Notice from Cr Henschen:

Is there an issue with cat traps? Are people not returning them as they seem to be scarce at the moment?

#### 7.1.2 PARTHENIUM WEED

#### COMMITTEE RESOLUTION 2022/202

Moved: Cr Kathy Duff Seconded: Cr Danita Potter

That the committee recommends to Council:

That Council work with Cherbourg Aboriginal Shire Council and write to the relevant minister outlining our concerns with the recent flooding and outbreak of parthenium weed and asking for their assistance with on the ground support and funding.

- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- Against: Nil

#### CARRIED 6/0

#### 7.1.3 MEDIA RELEASE - WEEDS

#### **RESOLVED 2022/203**

A media release be circulated encouraging land owners to borrow equipment (splatter guns, spray trailers etc) from Council to assist with weed control.

#### 7.1.4 QUESTION ON NOTICE - COOLABUNIA SALEYARDS

Where are we tracking from a financial point of view with the Coolabunia Saleyards at the this point in time?

General Manager Community to circulate to Councillors a snapshot of total revenue and expenses for the facilities.

#### 7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

#### COMMITTEE RESOLUTION 2022/204

Moved: Cr Kirstie Schumacher Seconded: Cr Roz Frohloff

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

#### CARRIED 6/0

#### 7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

#### **COMMITTEE RESOLUTION 2022/205**

Moved: Cr Danita Potter Seconded: Cr Roz Frohloff

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

<u>Against:</u> Nil

#### CARRIED 6/0

#### Attendance:

At 9:59 am, Acting General Manager Infrastructure Ged Brennan left the meeting

#### 7.4 PLANNING SCHEME AMENDMENT - UPDATE

#### COMMITTEE RESOLUTION 2022/206

Moved: Cr Kirstie Schumacher Seconded: Cr Scott Henschen

That the report be received and noted and a workshop regarding the Planning Scheme Amendment be held in March 2022.

- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- Against: Nil

#### 7.4.1 PLANNING SCHEME AMENDMENT

#### **RESOLVED 2022/207**

A copy of the issues paper and recommended amendment and the State's response be circulated to Councillors for prereading before the workshop in March.

#### Attendance:

At 10:09 am Acting General Manager Infrastructure Ged Brennan returned to the meeting.

## 7.5 REQUEST OF ASSISTANCE FROM WONDAI PROSTON WOLVES RUGBY LEAGUE CLUB INC.

#### COMMITTEE RESOLUTION 2022/208

Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter

That the Committee recommends to Council that

- 1. Authorisation be given for the removal of asbestos sheeting to Wondai Sportsground grandstand and re-sheet with water resistant material with estimated value of \$20,500 and that such costs be referred for inclusion in the third-quarter Capital Budget review; and
- 2. Authorisation be given for repairs to damage caused to the internal access road by flooding to the estimated value of \$11,000 and that such costs be referred for inclusion in the thirdquarter Capital Budget review.
- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- Against: Nil

#### CARRIED 6/0

#### 7.5.1 MEETING WITH WONDAI PROSTON WOLVES RUGBY LEAGUE CLUB INC.

#### **RESOLVED 2022/209**

A meeting be organised with the Wondai Proston Wolves Rugby League Club committee and invite all Councillors to clarify who does own which assets and clarify expectations around timings for the completion of the works

#### 7.6 REMOVAL OF GRAFITTI FROM STRUCTURES LOCATED ON BOUNDARIES SHARED WITH COUNCIL CONTROLLED LAND

#### COMMITTEE RESOLUTION 2022/210

Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter

That the Committee recommend to Council: -

1) Council supports the Chief Executive Officer appointing graffiti removal officer/s as per the *Summary Offence Act 2005*.

- 2) That a preferred supplier arrangement be entered into for the removal of graffiti from structures located on boundaries shared with Council controlled land.
- 3) That the process identified by the *Summary Offence Act 2005* be implemented to remove graffiti from structures located on boundaries shared with Council controlled land.
- 4) That a report be brought back to Council presenting a Graffiti Management Policy, Operational Procedure and a Communication Plan supporting the implementation of the Policy and Procedure.
- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

#### 7.6.1 QUESTION ON NOTICE - GRAFFITI

Question on notice from Cr Potter:

How much money does Council spend on time, organising and removing the graffiti?

#### 8 PORTFOLIO - WASTE MANAGEMENT

#### 8.1 WASTE MANAGEMENT PORTFOLIO REPORT

#### **COMMITTEE RESOLUTION 2022/211**

Moved: Cr Roz Frohloff Seconded: Cr Danita Potter

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- Against: Nil

CARRIED 6/0

#### 8.1.1 QUESTION ON NOTICE - CLOYNA TRANSFER STATION

Question on notice from Cr Duff:

Has the signage that the students put at the Cloyna transfer station made a difference and people are taking notice or has there been more trouble at the Cloyna transfer station?

#### Attendance:

At 10:49 am, Cr Kirstie Schumacher left the meeting. At 10:50 am, Cr Kirstie Schumacher returned to the meeting.

#### 8.2 ENVIRONMENT AND WASTE SERVICES UPDATE

#### COMMITTEE RESOLUTION 2022/212

Moved: Cr Roz Frohloff Seconded: Cr Danita Potter

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

#### CARRIED 6/0

#### Attendance

At 11:18 am, Cr Kirstie Schumacher left the meeting. At 11:18 am, Cr Kirstie Schumacher returned to the meeting.

#### 8.3 APPLICATION FOR FUNDING UNDER THE 2022-2024 LOCAL GOVERNMENT GRANTS & SUBSIDIES PROGRAM

#### COMMITTEE RESOLUTION 2022/213

Moved: Cr Roz Frohloff Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council: -

That Council apply for a grant under the 2022 – 2024 Local Government Grants and Subsidies Program - capital expenditure project category for the weighbridge at the Nanango Waste Facility.

- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- Against: Nil

#### CARRIED 6/0

#### 8.3.1 QUESTION ON NOTICE - WASTE FACILITIES

Question on notice from Cr Potter:

What is the life span for the waste facilities?

# 8.3.2 QUESTIONS ON NOTICE - LOCAL GOVERNMENT GRANTS AND SUBSIDIES PROGRAM

Questions on notice from Cr Schumacher:

Is there a list of former grants that Council has applied for under this scheme. List to be circulated to Councillors.

Do the guidelines allow you to add a piece to the application to apply for a non capital project for some strategic planning funds?

#### ADJOURN MORNING TEA

#### **COMMITTEE RESOLUTION 2022/214**

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

#### CARRIED 6/0

#### **RESUME MEETING**

#### COMMITTEE RESOLUTION 2022/215

Moved: Cr Brett Otto Seconded: Cr Kirstie Schumacher

That the meeting resume at 11:38am

- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- Against: Nil

#### CARRIED 6/0

#### Attendance:

At 11:51 am Acting General Manager Infrastructure Ged Brennan returned to the meeting.

# 9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

#### 9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT

#### COMMITTEE RESOLUTION 2022/216

Moved: Cr Kathy Duff Seconded: Cr Scott Henschen

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- Against: Nil

#### 9.2 PARKS & GARDENS UPDATE

#### COMMITTEE RESOLUTION 2022/217

Moved: Cr Danita Potter Seconded: Cr Roz Frohloff

That the Parks & Gardens update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

#### CARRIED 6/0

#### 9.3 PROPERTIES OPERATIONAL UPDATE

#### COMMITTEE RESOLUTION 2022/218

Moved: Cr Kathy Duff Seconded: Cr Scott Henschen

That the Property Operational update be received for information.

- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- <u>Against:</u> Nil

CARRIED 6/0

#### 9.3.1 LAND SALES & POUND STREET KINGAROY

#### **RESOLVED 2022/219**

Report to a future standing committee meeting providing an update on land sales and Pound Street Kingaroy.

#### Attendance:

At 12:20 pm, Cr Kirstie Schumacher left the meeting. At 12:21 pm, Cr Kirstie Schumacher returned to the meeting.

#### 9.4 CBD WORKING GROUP - UPDATE REPORT

#### **COMMITTEE RESOLUTION 2022/220**

Moved: Cr Kathy Duff Seconded: Cr Danita Potter

- 1. That the report be received and that the CBD Working Group be directed to table a revised shared cleaning program, once finalised.
- 2. That the purchase of a street scrubber and mobile vacuum be included for consideration in the 2022-2023 plant replacement program.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

#### Attendance:

At 12:30 pm, Acting Manager NRM & Parks Mark Watt left the meeting.

- At 12:32 pm, Acting Manager NRM & Parks Mark Watt returned to the meeting.
- At 1:07 pm, Cr Scott Henschen left the meeting.

At 1:08 pm, Cr Scott Henschen returned to the meeting.

At 1:17 pm, Coordinator Executive Services Lynelle Paterson left the meeting.

At 1:19 pm, Coordinator Executive Services Lynelle Paterson returned to the meeting.

#### 9.5 BUILDING BETTER REGIONS FUNDING APPLICATION FOR MONDURE HALL

#### COMMITTEE RESOLUTION 2022/221

Moved: Cr Kathy Duff Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council

- 1. supports the Mondure Hall Committee in their application for the super round of the Gambling Community Benefit Fund for the roof;
- 2. notes the call for tender for the restumping and commits to a % allocation of the remaining unallocated W4Q funding to contribute to the restumping and the final amount confirmed upon the conclusion of the tender process;
- 3. does not progress the Building Better Regions Fund (BBRF) application; and
- 4. investigate and seek to implement a formal arrangement with the Mondure Hall Committee that supports any future lease agreement in relation to the ongoing management and maintenance of the facility.
- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- Against: Nil

#### CARRIED 6/0

#### Attendance:

At 1:35 pm, Cr Kirstie Schumacher left the meeting. At 1:36 pm, Cr Kirstie Schumacher returned to the meeting.

#### 9.6 REQUEST FOR SUPPORT TO INSTALL A "BIG AVOCADO" IN BLACKBUTT

#### COMMITTEE RESOLUTION 2022/222

Moved: Cr Danita Potter Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

1. Council accept for information the request and supporting documentation provided by the Bloomin Beautiful Blackbutt Festival Inc.

- 2. A letter of support be provided to the Bloomin Beautiful Blackbutt Festival Inc. to pursue additional external funding to progress the design, construction specifications of the "Big Avocado" in Les Muller Park, Blackbutt.
- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

CARRIED 6/0

#### 9.7 UPDATE ON HIVESVILLE PROGRESS ASSOCIATION REQUEST FOR LEASE

#### COMMITTEE RESOLUTION 2022/223

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee receive the report for information.

- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- Against: Nil

#### Attendance:

At 1:39pm Acting Manager NRM & Parks Mark Watt left the meeting. At 1:40pm Acting Manager NRM & Parks Mark Watt returned to the meeting.

#### 9.8 APPOINTMENT OF REAL ESTATE AGENTS

#### **COMMITTEE RESOLUTION 2022/224**

Moved: Cr Danita Potter Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That Council enter into a contract for the provision of real estate sales services with:

- 1. Wondai Real Estate
- 2. Master Key Realty
- 3. Aussie Land and Livestock
- 4. Main Street Realty
- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff
- <u>Against:</u> Nil

#### CARRIED 6/0

#### Attendance:

At 1:53 pm, Cr Roz Frohloff left the meeting. At 1:54 pm, Cr Roz Frohloff returned to the meeting.

#### 9.9 BRANCH REVIEW - NRM & PARKS

#### COMMITTEE RESOLUTION 2022/225

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the report be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

#### CARRIED 6/0

#### 10 QUESTIONS ON NOTICE

#### 10.1 QUESTION ON NOTICE - PARKS & GARDENS ADVISORY COMMITTEE

#### **COMMITTEE RESOLUTION 2022/226**

Moved: Cr Roz Frohloff Seconded: Cr Kathy Duff

That the response to the question raised by Cr Duff be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

#### CARRIED 6/0

#### 10.2 YARRAMAN WASTE FACILITY

#### COMMITTEE RESOLUTION 2022/227

Moved: Cr Kirstie Schumacher Seconded: Cr Roz Frohloff

That the Committee recommends to Council that:

- 1. The response to the question regarding propose Yarraman Waste Facility raised by Councillor Schumacher be received and noted; and
- 2. Council further investigation be conducted with Toowoomba Regional Council regarding the disposal of waste by residents of the South Burnett region at the proposed new Waste Facility located at Yarraman and a report be brought back to future Standing Committee Meeting.
- In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

<u>Against:</u> Nil

#### 10.3 FINES FOR LITTERING

#### COMMITTEE RESOLUTION 2022/228

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the response to the question regarding illegal dumping and littering raised by Mayor Otto be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

#### CARRIED 6/0

#### 11 CONFIDENTIAL SECTION

#### 12 CLOSURE OF MEETING

The Meeting closed at 2.12pm.

The minutes of this meeting were confirmed at the Community Standing Committee Meeting held on 9 March 2022.

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CHAIRPERSON