



**SOUTH BURNETT**  
REGIONAL COUNCIL

# **MINUTES**

**Executive and Finance & Corporate  
Standing Committee Meeting  
Wednesday, 17 November 2021**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
EXECUTIVE AND FINANCE & CORPORATE STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 17 NOVEMBER 2021 AT 9.00AM**

**PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Ged Brennan (Acting General Manager Infrastructure), Peter O'May (General Manager Community), Carolyn Knudsen (Manager Corporate Services), Kerri Anderson (Coordinator Finance), Lynelle Paterson (Coordinator Executive Services)

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****5.1 MINUTES OF THE EXECUTIVE AND FINANCE & CORPORATE STANDING COMMITTEE MEETING HELD ON 13 OCTOBER 2021**

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**COMMITTEE RESOLUTION 2021/117**

Moved: Cr Roz Frohloff

Seconded: Cr Gavin Jones

That the Minutes of the Executive and Finance & Corporate Standing Committee Meeting held on 13 October 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**6 BUSINESS ARISING****7 GENERAL BUSINESS****8 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT****8.1 CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE AND ICT PORTFOLIO**

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**COMMITTEE RESOLUTION 2021/118**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That Mayor Otto's Corporate Services, People & Culture, Communications/Media, Finance and ICT Portfolio Report to Council be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**8.2 LGAQ 125TH STATE CONFERENCE - OUTCOME REPORT**

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**COMMITTEE RESOLUTION 2021/119**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the report be noted and received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**8.2.1 COUNCILLOR ATTENDANCE AT FUTURE LGAQ CONFERENCES**

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**RESOLVED 2021/120**

Report to the April 2022 Executive and Finance & Corporate Standing Committee Meeting with the option for all Councillors to attend the LGAQ Conference.

### 8.3 CHANGES TO QUEENSLAND GOVERNMENT DEFAMATION CASE LAW AND THE USE OF SOCIAL MEDIA

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#### COMMITTEE RESOLUTION 2021/121

Moved: Cr Kirstie Schumacher  
Seconded: Cr Danita Potter

That the Committee receives the report for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

### 8.4 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL RESOLUTIONS - MINUTE NUMBERS 584 & 4291

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#### COMMITTEE RESOLUTION 2021/122

Moved: Cr Danita Potter  
Seconded: Cr Kathy Duff

That the committee recommends to Council:

That in accordance with *Section 262* of the *Local Government Regulation 2012*, the following resolutions be repealed:

1. Item 5.2.2 of the General Meeting held on 12 June 2019 – South Burnett Regional Council South Burnett Tourism Advisory Committee Terms of Reference – Strategic029 – Minute Number 584.
2. Item 10.2.6 of the General Meeting held on 23 February 2011 – South Burnett Regional Council Disposal of Council Real Estate Policy – Minute Number 4291.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

### 8.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL MAGPIE BEHAVIOUR MANAGEMENT POLICY - STATUTORY061

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#### COMMITTEE RESOLUTION 2021/123

Moved: Cr Kathy Duff  
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Magpie Behaviour Management Policy – Statutory061 be adopted as presented.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher and Kathy Duff

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Against: Crs Roz Frohloff, Gavin Jones and Scott Henschen

**CARRIED 4/3**

**8.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RELATED PARTY DISCLOSURE POLICY - STATUTORY057**

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**COMMITTEE RESOLUTION 2021/124**

Moved: Cr Roz Frohloff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Related Party Disclosure Policy – Statutory057 be adopted as presented.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**8.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL HERITAGE COLLECTION POLICY - STRATEGIC003**

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**COMMITTEE RESOLUTION 2021/125**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Heritage Collection Policy – Strategic003 be adopted as presented.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

## 8.8 FUEL TAX CREDIT METHODOLOGY UPDATE

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### COMMITTEE RESOLUTION 2021/126

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the update on the Fuel Tax Credit review be noted and received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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### 8.8.1 QUESTION ON NOTICE - FUEL TAX CREDIT METHODOLOGY

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Question on notice from Cr Duff:

What was the cost of the consultant for the review of the Fuel Tax Credit methodology? Report to the December Executive and Finance & Corporate Standing Committee Meeting.

## 9 PORTFOLIO - REGIONAL DEVELOPMENT

### 9.1 REGIONAL DEVELOPMENT PORTFOLIO REPORT

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#### COMMITTEE RESOLUTION 2021/127

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Cr Schumacher's Regional Development Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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### 9.2 REGIONAL DEVELOPMENT AND TOURISM MONTHLY UPDATE

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#### COMMITTEE RESOLUTION 2021/128

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the Regional Development and Tourism monthly update for October 2021 be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

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**9.2.1 QUESTION ON NOTICE - SOUTH BURNETT TOURING GUIDE**

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Question on notice from Cr Kirstie Schumacher

Will the Rail Trail and the Mountain Bike Trails be acknowledged in the South Burnett Touring Guide?

**9.2.2 QUESTION ON NOTICE - VOLUNTEERS FOR THE VISITOR INFORMATION CENTRES**

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Question on notice from Cr Duff:

Is there a plan to work with the business groups to get some more volunteers? Cr Duff to send through a list of the agencies that have expressed an interest in volunteering at the VICs.

**9.3 BOONDOOMA DAM FISH STOCKING ASSOCIATION - YELLOWBELLY COMPETITION 2022**

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**COMMITTEE RESOLUTION 2021/129**

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the committee recommends to Council

That South Burnett Regional Council support the Boondooma Dam Fish Stocking Association with in-kind support for the 2022 Yellowbelly Competition and Delegate the Chief Executive Officer to finalise the assistance.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**9.4 CLIMATE RISK ASSESSMENT**

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**COMMITTEE RESOLUTION 2021/130**

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That the report be noted and received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**



**10 QUESTIONS ON NOTICE**

**10.1 QUESTIONS ON NOTICE**

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**COMMITTEE RESOLUTION 2021/131**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the responses to the question raised be received and a report presented to the December Executive and Finance & Corporate Standing Committee Meeting outlining council's white fleet utilisation for the period 1 July 2021 to 31 October 2021.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

**CARRIED 7/0**

**11 CONFIDENTIAL SECTION**

**12 CLOSURE OF MEETING**

The Meeting closed at 10:38am.

The minutes of this meeting were confirmed at the Executive and Finance & Corporate Standing Committee Meeting held on 8 December 2021.

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CHAIRPERSON