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SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Community Standing Committee Meeting

Wednesday, 8 September 2021

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MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
COMMUNITY STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 8 SEPTEMBER 2021 AT 9.00AM

PRESENT: **Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Peter O'May (Acting Chief Executive Officer), Ged Brennan (Acting General Manager Infrastructure), Carolyn Knudsen (Acting General Manager Finance & Corporate), Mike Lisle (Acting Manager, Environment & Waste), Mark Watt (Acting Manager NRM & Parks), Leanne Petersen (Manager Property), Lynelle Paterson (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

I, Cr Gavin Jones inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item 10.1 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I sell cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item 10.1 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I sell cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:

- May participate in the decision about the matter, including by voting on the matter; or

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- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item 10.1 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I sell cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item 10.1 - Tender for Cattle Facilities. The nature of my interest is as follows:

This declarable conflict of interest arises because I buy and sell cattle through one of the tenderers who is a cattle agent.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

Attendance:

At 9:03 am, Cr Gavin Jones left the meeting.

At 9:03 am, Cr Kirstie Schumacher left the meeting.

At 9:03 am, Cr Scott Henschen left the meeting.

At 9:03 am, Cr Kathy Duff left the meeting.

DECLARATION OF INTEREST

COMMITTEE RESOLUTION 2021/66

Moved: Cr Danita Potter
Seconded: Cr Roz Frohloff

That Council resolve that Cr Schumacher, Cr Henschen, Cr Jones and Cr Duff has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Schumacher, Cr Henschen, Cr Jones and Cr Duff may participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Roz Frohloff and Danita Potter

Against: Nil

CARRIED 3/0

Attendance:

At 9:06 am, Cr Kathy Duff returned to the meeting.

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At 9:06 am, Cr Scott Henschen returned to the meeting.

At 9:06 am, Cr Gavin Jones returned to the meeting.

At 9:05 am, Cr Kirstie Schumacher returned to the meeting.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 11 AUGUST 2021

COMMITTEE RESOLUTION 2021/67

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Minutes of the Community Standing Committee Meeting held on 11 August 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/68

Moved: Cr Danita Potter
Seconded: Cr Roz Frohloff

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

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6.2 FORMATION OF A SOUTH BURNETT REGIONAL COUNCIL YOUTH COUNCIL

COMMITTEE RESOLUTION 2021/69

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

1. Council support the establishment of a South Burnett Regional Council Youth Council.
2. That a Terms of Reference be developed and brought back to Council for adoption.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/70

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.1.1 ACKNOWLEDGEMENT OF STAFF

RESOLVED 2021/71

The Mayor formally acknowledged and congratulated the work the compliance staff are doing in relation to the visual amenity and safety of our region through the work that they do.

The Mayor acknowledged the work done by the staff in moving 38 truck loads of vegetation from the Taromeo Creek in close proximity to the roost of flying foxes. The staff were required to fell, prune and stack 256m3 of vegetation by hand.

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7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/72

Moved: Cr Scott Henschen
Seconded: Cr Kirstie Schumacher

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:
At 9:59 am, Manager Property Leanne Petersen left the meeting.
At 9:59 am, Manager Property Leanne Petersen returned to the meeting.

7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/73

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.4 LGAQ NATURAL ASSETS AND NRM ADVISORY GROUP

COMMITTEE RESOLUTION 2021/74

Moved: Cr Gavin Jones
Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That approval be granted for Councillor Henschen to submit an Expression of Interest (EoI) for the LGAQ Natural Assets and NRM advisory group.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

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8 PORTFOLIO - WASTE MANAGEMENT

8.1 WASTE MANAGEMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/75

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8.2 ENVIRONMENT AND WASTE SERVICES UPDATE

COMMITTEE RESOLUTION 2021/76

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8.3 INVITATION TO BECOME PART OF DARLING DOWNS AND SOUTH WEST REGIONAL WASTE MANAGEMENT PLAN

COMMITTEE RESOLUTION 2021/77

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the Committee recommend to Council:

That Council enter into a Memorandum of Understanding with the Darling Downs and South West Queensland Council of Mayors (DDSW-CoM) subject to the Mayor Brett Otto having voting rights at DDSW-CoM meetings regarding the development of a Regional Waste Management Infrastructure Plan.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

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8.3.1 QUESTION ON NOTICE - DARLING DOWNS AND SOUTH WEST QUEENSLAND COUNCIL OF MAYORS

Mayor Otto requested that Council communicate with Mayor Antonio as to whether or not there would be a preparedness of this group should Cherbourg want to be involved, or see value in being involved, to also potential consider extending an invitation to them.

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2021/78

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

RESUME MEETING

COMMITTEE RESOLUTION 2021/79

Moved: Cr Brett Otto
Seconded: Cr Roz Frohloff

That the meeting resume at 10.47am

CARRIED

9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/80

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

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9.1.1 WORKSHOP - POOLS

RESOLVED 2021/81

Workshop to be scheduled to discuss pools

9.2 PARKS & GARDENS UPDATE

COMMITTEE RESOLUTION 2021/82

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the Parks & Gardens update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 11:21 am, Cr Danita Potter left the meeting.

At 11:24 am, Cr Danita Potter returned to the meeting.

9.3 PROPERTIES OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/83

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That the Property Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 11:56 am, Cr Danita Potter left the meeting.

At 11:58 am, Cr Danita Potter returned to the meeting.

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9.4 PRESSURE CLEANING OF CBD FOOTPATHS

COMMITTEE RESOLUTION 2021/84

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. That a demonstration of a Litter Vac and Pavement Scrubber transported in a tandem trailer, a demonstration of a Council operated spray trailer and a demonstration of the street sweeper be arranged for Councillors and relevant Parks and Gardens and Infrastructure staff to attend.
2. That these demonstrations be arranged as soon as practicable with a view of bringing a further report to the October Community Standing Committee meeting if possible.
3. That Cr Jones and Cr Duff be invited to sit on a Working Party to establish appropriate standards for CBD cleaning.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.4.1 WORKSHOP - CLEANING OF CBD FOOTPATHS

RESOLVED 2021/85

Workshop to be scheduled to discuss the cleaning of CBD Footpaths.

9.5 "A DAY AT THE DAM" 20 NOVEMBER 2021

COMMITTEE RESOLUTION 2021/86

Moved: Cr Kirstie Schumacher
Seconded: Cr Roz Frohloff

That the Committee recommend to Council

That Council:

1. Support in principle and undertake further investigation into bringing touring and local artists to Bjelke-Petersen Dam for “A Day at the Dam” music concert.
2. Council’s Chief Executive Officer be given delegated authority to provide approval and finalise arrangements.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:
At 12:13pm, Acting Manager Mark Watt left the meeting.

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9.6 REDUCTION OF FEES FOR USE OF TOWN HALL RECEPTION ROOM

COMMITTEE RESOLUTION 2021/87

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Committee recommend to Council

That the fee for Category A Hall, Level 2, Kingaroy Reception Room be reduced from $28.00 to $25.00 including GST for not-for-profit community organisations in the South Burnett.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:
At 12:15pm, Acting Manager Mark Watt returned to the meeting.

9.7 LEASE - COVERTY SOCIAL CLUB INC.

COMMITTEE RESOLUTION 2021/88

Moved: Cr Kathy Duff
Seconded: Cr Gavin Jones

That the Committee recommend to Council

That Council enter into a Trustee Lease with the Coverty Social Club Inc. for Lot 2 on SP254545.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2021/89

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

10.1 Tender for Cattle Facilities

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

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10.2 Council-owned land investigations

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 12:28 pm, Cr Kirstie Schumacher left the meeting.

At 12:30 pm, Cr Kirstie Schumacher returned to the meeting.

At 12:54 pm, Mike Lisle left the meeting

At 12:55 pm, Mike Lisle returned to the meeting.

At 1:02 pm, Cr Roz Frohloff left the meeting.

At 1:03 pm, Acting General Manager Ged Brennan left the meeting.

At 1:04 pm, Cr Roz Frohloff returned to the meeting.

At 1:05 pm, Cr Danita Potter left the meeting.

At 1:07 pm, Cr Danita Potter returned to the meeting.

COMMITTEE RESOLUTION 2021/90

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.1 TENDER FOR CATTLE FACILITIES

COMMITTEE RESOLUTION 2021/91

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That the matter be considered at the Ordinary meeting of Council on Wednesday 22 September 2021.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

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10.2 COUNCIL-OWNED LAND INVESTIGATIONS

COMMITTEE RESOLUTION 2021/92

Moved: Cr Gavin Jones
Seconded: Cr Roz Frohloff

That the Committee receive the report.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

11 CLOSURE OF MEETING

The Meeting closed at 1.30pm.

The minutes of this meeting were confirmed at the Community Standing Committee Meeting held on 13 October 2021.

.....
CHAIRPERSON

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