SOUTH BURNETT REGIONAL COUNCIL

MINUTES

Community Standing Committee Meeting

Wednesday, 9 June 2021

UNCONFIRMED

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MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
COMMUNITY STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 9 JUNE 2021 AT 9.00AM

PRESENT: **Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance &Corporate), Aaron Meehan (General Manager Infrastructure), Mark Watt (Acting Manager NRM & Parks), Leanne Petersen (Manager Property), Craig Patch (Manager Environment & Waste), Lynelle Paterson (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 9.4 - Upgrades to Bathroom at South Burnett Aquatic Centre - Nanango** – The nature of my interest is as follows:

This declarable conflict of interest arises because my sister in-law and business partner works as a swimming instructor for Summer Country Aquatics at the South Burnett Aquatic Centre.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE COMMUNITY STANDING COMMITTEE MEETING HELD ON 12 MAY 2021

COMMITTEE RESOLUTION 2021/182

Moved: Cr Roz Frohloff
Seconded: Cr Scott Henschen

That the Minutes of the Community Standing Committee Meeting held on 12 May 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

UNCONFIRMED

6 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

6.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/183

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

6.1.1 QUESTION ON NOTICE - FERAL PIG CONTROL

Question on notice from Cr Schumacher:

What is Council's current approach to feral pig control and its effectiveness and if these controls are actually suitable in terms of managing the risk of African Swine Fever.

6.1.2 QUESTION ON NOTICE - CAT TRAPS

Question on notice from Cr Potter:

Does Council need to purchase more cat traps, or is there an issue?

7 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

7.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/184

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

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7.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/185

Moved: Cr Scott Henschen
Seconded: Cr Gavin Jones

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/186

Moved: Cr Scott Henschen
Seconded: Cr Gavin Jones

That the Planning and Land Management Operational update be received for information.

CARRIED 7/0

7.4 COMPLIANCE OFFICER POSITIONS

COMMITTEE RESOLUTION 2021/187

Moved: Cr Kirstie Schumacher
Seconded: Cr Roz Frohloff

That Council receive and note this response to their question in relation to providing costings of two compliance officer positions including any internal plant charges for Environmental Health budget Opex discussions.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

7.5 SYSTEMATIC INSPECTION PROGRAM ANIMAL MANAGEMENT (CATS AND DOGS) ACT 2008

COMMITTEE RESOLUTION 2021/188

Moved: Cr Scott Henschen
Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That South Burnett Regional Council approve a Systematic Inspection Program for properties within the South Burnett Regional Council's jurisdiction in accordance with section 113 of the *Animal*

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Management (Cats and Dogs) Act 2008 to monitor compliance with the requirements of the *Animal Management (Cats and Dogs) Act 2008*, more specifically the requirement to register dogs.

The properties to be included in the Systematic Inspection Program are potentially all properties within the South Burnett area, both within and without the designated town areas.

The Systematic Inspection Program will be conducted between the hours of 8.00am and 5.00pm on weekdays and/or Saturdays, commencing on Monday 26 July 2021 and concluding on Friday 22 January 2022.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8 PORTFOLIO - WASTE MANAGEMENT

8.1 WASTE MANAGEMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/189

Moved: Cr Roz Frohloff
Seconded: Cr Gavin Jones

That Cr Frohloff's Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

8.2 ENVIRONMENT AND WASTE SERVICES UPDATE

COMMITTEE RESOLUTION 2021/190

Moved: Cr Kathy Duff
Seconded: Cr Roz Frohloff

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

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8.3 REPORT ON WASTE TONNE NUMBERS, ESTIMATED LIFE OF THE WASTE FACILITIES, PROVISION FOR REHABILITATION.

COMMITTEE RESOLUTION 2021/191

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Report answering the Council's questions on waste tonnage numbers, estimated life of the waste facilities and provision for rehabilitation for Council's Waste Facilities be received.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

9.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/192

Moved: Cr Kathy Duff
Seconded: Cr Gavin Jones

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.1.1 QUESTION ON NOTICE - RAIL TRAIL MAINTENANCE

Questions on notice from Cr Potter:

What is the cost of rail trail maintenance and upkeep? What is the condition of the sealed section of the rail trail?

9.1.2 QUESTION ON NOTICE - WONDAI GARDENS AND SCHEDULING PRIORITIES

Questions on notice from Cr Schumacher:

What work has been done to identify what gardens are a priority around the Wondai area and how it has been determined which gardens to replant. Now that we are coming into cooler months which does mean some less mowing on the ground, how is Council is scheduling our priorities? What is our hierachy in terms of how Council is going to get on top of some of the maintenance issues that may have built up as a result of the concentration on mowing over the past couple of months?

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ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2021/193

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

CARRIED 7/0

RESUME MEETING

COMMITTEE RESOLUTION 2021/194

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the meeting resume at 11.06am.

CARRIED 7/0

9.2 PARKS & GARDENS UPDATE

COMMITTEE RESOLUTION 2021/195

Moved: Cr Scott Henschen
Seconded: Cr Kirstie Schumacher

That the Parks & Gardens update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

9.2.1 MASTER PLAN FOR PARKS

RESOLVED 2021/196

Report back to July Community Standing Committee Meeting in relation to Master Plan for parks.

9.3 PROPERTIES OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2021/197

Moved: Cr Roz Frohloff
Seconded: Cr Danita Potter

That the Property Operational update be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

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9.3.1 LETTER OF THANKS

RESOLVED 2021/198

Thank you to Parks and Gardens team responsible for the Boondooma Memorial Gardens.

Attendance:

Attendance:
At 11:27 am, Councillor Schumacher, having earlier informed the meeting of a declarable conflict of interest in Item 9.4, and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

9.4 UPGRADES TO BATHROOM AT SOUTH BURNETT AQUATIC CENTRE - NANANGO

COMMITTEE RESOLUTION 2021/199

Moved: Cr Roz Frohloff
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That South Burnett Regional Council award Tender SBRCQ – 20/21 -122 to Campbell Construction Co. for the South Burnett Aquatic Centre Bathroom Upgrades as per their tender price.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 11:37 am, Cr Kirstie Schumacher returned to the meeting.
At 11:38 am, GM Aaron Meehan left the meeting.
At 11:44 am, GM Aaron Meehan returned to the meeting.

9.5 MANAGEMENT MODEL ANALYSIS FOR RINGSFIELD HOUSE

COMMITTEE RECOMMENDATION

Moved: Cr Roz Frohloff
Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

1. That an advisory group with the attached Terms of Reference be adopted.

2. That the Advisory Group consist of the following structure:
   - Chairperson
   - Booking and Event co-ordinator
   - Gardening advisor
   - Marketing and Tourist advisor
   - Volunteer Manager/ Museum Curator

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- Social Services/Community Development advisor
- 2 x Councillor

3. The Advisory Group are to:
   - Develop a strategic plan that incorporates a business plan, landscape plan and event plan and schedule
   - Reopen the facility for community use
   - Provide quarterly updates to the Portfolio Councillor

4. The Advisory Group to conclude its duties by 30 June 2023

MOTION

COMMITTEE RESOLUTION 2021/200

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That Item 9.5 lay on the table until the June General Council Meeting.

CARRIED 7/0

Attendance:
At 12:06 pm, GM Aaron Meehan left the meeting

9.6 PUBLIC AMENITIES - CLEANING CONTRACTS

COMMITTEE RECOMMENDATION

Moved: Cr Roz Frohloff
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That pursuant to section 228 of the *Local Government Regulation 2012*, South Burnett Regional Council seek tenders for cleaning of public amenities for the localities of Kingaroy, Nanango, Murgon, Blackbutt, Benarkin and Wondai.

MOTION

COMMITTEE RESOLUTION 2021/201

Moved: Cr Brett Otto
Seconded: Cr Kirstie Schumacher

That Item 9.6 lay on the table until the July Standing Committee Meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter and Kirstie Schumacher

Against: Crs Scott Henschen and Kathy Duff

CARRIED 5/2

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MOTION

COMMITTEE RESOLUTION 2021/202

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That a workshop be conducted to compare the current costs of contracting cleaning services to the cost of employing additional staff and further unpack the work of the Parks & Gardens team to date to understand the service standards for cleaning of public amenities across the South Burnett.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter and Kirstie Schumacher

Against: Crs Scott Henschen and Kathy Duff

CARRIED 5/2

9.7 MURGON ANZAC DAY COMMEMORATIVE COMMITTEE

COMMITTEE RESOLUTION 2021/203

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

The Committee receives the Murgon Anzac Day Commemorative Committee report for information.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

COMMITTEE RESOLUTION 2021/204

Moved: Cr Brett Otto
Seconded: Cr Roz Frohloff

That the Committee recommends to Council that:

Kathy Duff be nominated as a suitably qualified person to chair the Murgon Anzac Day Commemorative Committee and further, the CEO provide a response to the Murgon RSL Sub Branch regarding the nomination.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:
At 12:52 pm, GM Aaron Meehan returned to the meeting.

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10 QUESTIONS ON NOTICE

10.1 RAIL TRAIL MAINTENANCE - KINGAROY

COMMITTEE RESOLUTION 2021/205

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the response to the question raised by Cr Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.2 HOW MUCH IS IT COSTING COUNCIL TO MOW THE ALLOTMENTS?

COMMITTEE RESOLUTION 2021/206

Moved: Cr Roz Frohloff
Seconded: Cr Scott Henschen

That the response to the question regarding How much is it costing Council to mow the allotments raised by Councillor Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.3 APEX PARK LOOKOUT REFURBISHMENT & CARPARK

COMMITTEE RESOLUTION 2021/207

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the response to the question raised by Cr Schumacher be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

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10.4 W4Q COVID - YALLAKOOL BOAT RAMP

COMMITTEE RESOLUTION 2021/208

Moved: Cr Scott Henschen
Seconded: Cr Kirstie Schumacher

That the response to the question raised by Cr Duff be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.5 COOLABUNIA SALEYARDS - REVENUE SUMMARY

COMMITTEE RESOLUTION 2021/209

Moved: Cr Danita Potter
Seconded: Cr Roz Frohloff

That the response to the question raised by Cr Potter be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

10.6 QEII PARK BENCHES

COMMITTEE RESOLUTION 2021/210

Moved: Cr Roz Frohloff
Seconded: Cr Kirstie Schumacher

That the response to the question raised by Cr Duff be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

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10.7 NEW FIXED FOOD BUSINESS LICENCE APPLICATIONS

COMMITTEE RESOLUTION 2021/211

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the response to the question regarding Question on Notice - New Fixed Food Business Licence Applications raised by Councillor Cr Potter be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

11 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2021/212

Moved: Cr Brett Otto
Seconded: Cr Kirstie Schumacher

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

11.1 Lease - 62-64 Lamb Street Murgon

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

Attendance:

At 1:12 pm, Cr Kirstie Schumacher left the meeting.

COMMITTEE RESOLUTION 2021/213

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 1:14 pm, Cr Kirstie Schumacher returned to the meeting.

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11.1 LEASE - 62-64 LAMB STREET MURGON

COMMITTEE RESOLUTION 2021/214

Moved: Cr Danita Potter
Seconded: Cr Roz Frohloff

That the Standing Committee recommend to Council:

That South Burnett Regional Council vary the existing lease to Commonwealth Bank of Australia, for the lease of the shop space, part A and B of Lot 1 on CP M55124, 62-64 Lamb Street, Murgon with the following terms:

1. Commencement date - 1 December 2021
2. Term 1 year
3. Options 3 x 1 years
4. Rental Review by CPI to be conducted at each option
5. Commonwealth Bank of Australia to prepare the variation document
6. Accept the special condition that the lease variation is subject to Commonwealth Bank of Australia Board approval

In Favour: Crs Brett Otto, Roz Frohloff, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 7/0

12 CLOSURE OF MEETING

The Meeting closed at 1.14pm

The minutes of this meeting were confirmed at the Community Standing Committee Meeting held on 14 July 2021.

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CHAIRPERSON

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