



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Infrastructure Standing Committee Meeting

Wednesday, 2 June 2021

Order Of Business

1	Opening	3
2	Leave of Absence / Apologies	3
3	Acknowledgement of Traditional Owners	3
4	Declaration of Interest	3
5	Confirmation of Minutes of Previous Meeting	4
5.1	Minutes of the Infrastructure Standing Committee Meeting held on 5 May 2021	4
6	Portfolio – Roads & Drainage.....	5
6.1	Roads and Drainage Portfolio Report.....	5
6.1.1	Monthly Reporting	5
6.1.2	Question on Notice - Bassingthwaites Road.....	5
6.2	South Burnett Town Entry Monuments Farewell Signage.....	5
6.3	Kingaroy Transformation Project Update.....	6
6.3.1	Question on Notice - Kingaroy Transformation Project - Programmes and Activities.....	6
6.3.2	Kingaroy Transformation Project - Parking	6
6.3.3	Kingaroy Transformation Project - Shared Zone.....	6
6.4	Wondai Industrial Estate - Design Report.....	7
6.4.1	Question on Notice - Wondai Industrial Estate	7
6.5	Sawpit Creek Pedestrian Bridge – Unsuccessful ATSI TIDS Application.....	7
6.6	Road Maintenance and Slashing Overview	8
6.7	Guidelines for Cleaning of Footpaths within CBD Areas.....	8
7	Portfolio - LDMG, Water & Wastewater	8
7.1	Local Disaster Management, Water and Wastewater Portfolio Report	8
7.2	Application to Supply Water Outside the Declared Supply Area	9
7.3	On Sell of Remaining Water Allocation from BP Dam.....	9
8	Questions on Notice	9
8.1	Questions on Notice	9
9	Confidential Section	10
9.1	Electric Vehicle Charging Station	11
10	Closure of Meeting.....	11

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
INFRASTRUCTURE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 2 JUNE 2021 AT 9.03AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Community), Kevin Searle (Manager Works), James D'Arcy (Manager Infrastructure Planning), Tim Low (Manager Water & Wastewater), Allen Christensen (Program Manager – KTP), John Ogilvie (Supervisor Works), Hayden Madder (Contractor Works), Kristy Champney (Personal Assistant Infrastructure), Lynelle Paterson (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES**APOLOGY****COMMITTEE RESOLUTION 2021/87**

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the apology received from Cr Jones be accepted and leave of absence granted.

CARRIED 6/0

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in **Item 9.1 - Electric Vehicle Charging Station**.

This declarable conflict of interest arises as my family business holds a contract of supply for services.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

Attendance:

At 9:06 am, Cr Kirstie Schumacher left the meeting.

MOTION**COMMITTEE RESOLUTION 2021/88**

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That Council resolve that pursuant to section 150ES of the *Local Government Act 2009*, Cr Kirstie Schumacher has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Kirstie Schumacher may participate in the matter, discuss and vote upon it, accepting that Cr Schumacher has no greater interest than any other member of the public in the Master Planning process.

CARRIED 5/0

Attendance:

At 9:07 am, Cr Kirstie Schumacher returned to the meeting.

I, Mayor Brett Otto inform this meeting that I have a declarable conflict of interest in relation to **Item 9.1 - Electric Vehicle Charging Station**. The nature of my interest is as follows:

This declarable conflict of interest arises because I am the director of a company, BOA Qld Pty Ltd, which operates the business of Otto Accountants at premises which utilize the Alford Street Carpark.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE INFRASTRUCTURE STANDING COMMITTEE MEETING HELD ON 5 MAY 2021****COMMITTEE RESOLUTION 2021/89**

Moved: Cr Brett Otto

Seconded: Cr Roz Frohloff

That the Minutes of the Infrastructure Standing Committee Meeting held on 5 May 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6 PORTFOLIO – ROADS & DRAINAGE

6.1 ROADS AND DRAINAGE PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/90

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Councillor Jones's Road and Drainage Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6.1.1 MONTHLY REPORTING

RESOLVED 2021/91

Monthly Infrastructure report to include commentary around major programmes and how the department is tracking against its overall budget (between now and christmas).

6.1.2 QUESTION ON NOTICE - BASSINGTHWAITES ROAD

Question on notice from Cr Scott Henschen:

It is just the southern and northern ends of Bassingthwaites Road that is being graded?

6.2 SOUTH BURNETT TOWN ENTRY MONUMENTS FAREWELL SIGNAGE

COMMITTEE RESOLUTION 2021/92

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Council note the options available and seek input from the traditional owners across the region prior to bringing a report back to a future Infrastructure Standing Committee meeting.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6.3 KINGAROY TRANSFORMATION PROJECT UPDATE

COMMITTEE RESOLUTION 2021/93

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Council note the attached Kingaroy Transformation Project Update report for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6.3.1 QUESTION ON NOTICE - KINGAROY TRANSFORMATION PROJECT - PROGRAMMES AND ACTIVITIES

Question on notice from Cr Schumacher:

Cr Schumacher requested an update on programmes and activities planned to encourage locals into the businesses during the disruptive period of the Kingaroy Transformation Project.

6.3.2 KINGAROY TRANSFORMATION PROJECT - PARKING

RESOLVED 2021/94

Report to a future Infrastructure Standing Committee Meeting regarding how many car parks are being lost to gardens beds and how many car parks are being lost due to geometry.

6.3.3 KINGAROY TRANSFORMATION PROJECT - SHARED ZONE

RESOLVED 2021/95

Seek written confirmation on deliverables relating to the shared zone.

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2021/96

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the meeting adjourn for morning tea.

CARRIED 6/0

RESUME MEETING

COMMITTEE RESOLUTION 2021/97

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 11.08am

CARRIED 6/0

6.4 WONDAI INDUSTRIAL ESTATE - DESIGN REPORT

COMMITTEE RESOLUTION 2021/98

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Council note the draft design and cost estimates provided in this report.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6.4.1 QUESTION ON NOTICE - WONDAI INDUSTRIAL ESTATE

Questions on notice from Cr Schumacher:

What is the whole of life expectation for this once it is upgraded? How long can we expect the pavement and road to stay at that condition? What will the value of that road network be and how does that impact our depreciation going forward? How does that impact from an asset management point of view going forward? – to be included in the Wondai Industrial Estate report to the July General Council Meeting.

6.5 SAWPIT CREEK PEDESTRIAN BRIDGE – UNSUCCESSFUL ATSI TIDS APPLICATION

COMMITTEE RESOLUTION 2021/99

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That Council note for information that Sawpit Creek Pedestrian Bridge along Cherbourg Road was unsuccessful for funding under the Aboriginal and Torres Strait Islander Transport Infrastructure Development Scheme for 2021/22.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 11:55 am, Cr Danita Potter left the meeting.

At 11:57 am, Cr Danita Potter returned to the meeting.

6.6 ROAD MAINTENANCE AND SLASHING OVERVIEW

COMMITTEE RESOLUTION 2021/100

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That Council note the attached reports.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

6.7 GUIDELINES FOR CLEANING OF FOOTPATHS WITHIN CBD AREAS

COMMITTEE RESOLUTION 2021/101

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council that:

1. Council adopt the footpath cleaning guidelines and;
2. Council write to all CBD businesses to promote the guidelines

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

7 PORTFOLIO - LDMG, WATER & WASTEWATER

7.1 LOCAL DISASTER MANAGEMENT, WATER AND WASTEWATER PORTFOLIO REPORT

COMMITTEE RESOLUTION 2021/102

Moved: Cr Roz Frohloff

Seconded: Cr Kirstie Schumacher

That Councillor Frohloff's Local Disaster Management, Water and Wastewater Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

7.2 APPLICATION TO SUPPLY WATER OUTSIDE THE DECLARED SUPPLY AREA

COMMITTEE RESOLUTION 2021/103

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the matter lay on the table until the August Infrastructure Standing Committee and the matter be considered in conjunction with the review of the declared water areas.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

7.3 ON SELL OF REMAINING WATER ALLOCATION FROM BP DAM

COMMITTEE RESOLUTION 2021/104

Moved: Cr Kirstie Schumacher

Seconded: Cr Roz Frohloff

That the committee recommends to Council:

That Council do not progress the on-sell of remaining water allocation due to:

1. The additional costs to have allocation assessed and transferred with Sunwater;
2. Potential broker fees associated with tendering on the open market;
3. Timelines and resources involved in undertaking the necessary assessments near the end of the water year;
4. Water allocation are considered an asset in Council, as such any transfer will need to be provided for under an open public tender process; and
5. On-selling unused allocation may impact Councils water security profile during severe drought periods.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**Attendance:**

At 12:57 pm, Cr Kirstie Schumacher left the meeting.

At 12:59 pm, Cr Kirstie Schumacher returned to the meeting.

8 QUESTIONS ON NOTICE**8.1 QUESTIONS ON NOTICE**

COMMITTEE RESOLUTION 2021/105

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

9 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2021/106

Moved: Cr Danita Potter

Seconded: Cr Roz Frohloff

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

9.1 Electric Vehicle Charging Station

This matter is considered to be confidential under Section 254J - g and i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government and a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0**Attendance:**

At 1:06 pm, Mayor Otto, having informed the meeting of a declarable conflict of interest in Item 9.1, and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

At 1:06 pm, Cr Brett Otto left the meeting.

MOTION

COMMITTEE RESOLUTION 2021/107

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That Cr Potter assume the chair in the absence of the Mayor and Deputy Mayor.

CARRIED 5/0

COMMITTEE RESOLUTION 2021/108

Moved: Cr Kathy Duff

Seconded: Cr Roz Frohloff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

9.1 ELECTRIC VEHICLE CHARGING STATION

COMMITTEE RESOLUTION 2021/109

Moved: Cr Roz Frohloff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

Council note the report and accept the proponents offer to contribute to the installation of an electric car charging station in the South Burnett.

In Favour: Crs Roz Frohloff, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 5/0

Attendance:

At 1:18 pm, Cr Brett Otto returned to the meeting and resumed the chair.

10 CLOSURE OF MEETING

The Meeting closed at 1.18pm

The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on 7 July 2021.

.....
CHAIRPERSON