



AGENDA

Budget Committee Meeting Wednesday, 19 May 2021

I hereby give notice that a Meeting of the Budget Committee will be held on:

Date: Wednesday, 19 May 2021

Time: 2.00pm

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 12 MAY 2021

File Number: 19-05-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Budget Committee Meeting held on 12 May 2021 be received.

ATTACHMENTS

- 1. Minutes of the Budget Committee Meeting held on 12 May 2021**



MINUTES

Budget Committee Meeting Wednesday, 12 May 2021

Order Of Business

1	Opening	3
2	Leave of Absence / Apologies	3
3	Acknowledgement of Traditional Owners	3
4	Declaration of Interest	3
5	Confirmation of Minutes of Previous Meeting	3
5.1	Minutes of the Budget Committee Meeting held on 5 May 2021	3
6	Business	4
6.1	Office of the CEO Budget 2021/22	4
6.2	Waste Services Operational Budget 2021/22	4
6.3	Water Operational Budget 2021/22	5
6.4	Wastewater Operational Budget 2021/22	5
7	Confidential Section	5
8	Closure of Meeting	5

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
BUDGET COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 12 MAY 2021 AT 2.38PM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Roz Frohloff, Cr Danita Potter, Cr Kirstie Schumacher, Cr Scott Henschen, Cr Kathy Duff

Council Officers:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Celina Branch (Manager Finance), Tim Low (Manager Water & Wastewater), Craig Patch (Manager Environment & Waste), Maxine Campbell (Strategic Asset Management Accountant) Tracey Wilson (Coordinator Executive Services), Lynelle Paterson (Executive Assistant)

1 OPENING

The Mayor declared the meeting open and welcomed all attendees

2 LEAVE OF ABSENCE / APOLOGIES**APOLOGY**

COMMITTEE RESOLUTION 2021/15

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the apology received from Cr Jones be accepted and leave of absence granted.

CARRIED 6/0

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**4 DECLARATION OF INTEREST**

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 5 MAY 2021**

COMMITTEE RESOLUTION 2021/16

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Budget Committee Meeting held on 5 May 2021 be received.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

5.1.1 WORKSHOP ON EXEMPTIONS AND CONCESSIONS FOR NON-PROFIT GROUPS

RESOLVED 2021/17

That a workshop be held on exemptions and concessions for non-profit groups prior to the adoption of the budget.

6 BUSINESS

At 2:59 pm GM Aaron Meehan left the meeting

At 3:00 pm GM Aaron Meehan returned to the meeting.

6.1 OFFICE OF THE CEO BUDGET 2021/22

COMMITTEE RESOLUTION 2021/18

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the committee notes the report and refers it to the Chief Executive Officer for identification of prospective cost savings prior to inclusion in the draft 2021/22 budget.

In Favour: Crs Brett Otto, Roz Frohloff, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 4:03 pm, GM Susan Jarvis left the meeting

At 4:04 pm, GM Susan Jarvis returned to the meeting

At 4:13 pm, Cr Scott Henschen left the meeting.

At 4:15 pm, Cr Scott Henschen returned to the meeting.

At 4:28 pm, CEO Mark Pitt left the meeting.

At 4:29 pm, Cr Kathy Duff left the meeting.

At 4:30 pm, CEO Mark Pitt returned to the meeting.

At 4:44 pm, Cr Kathy Duff returned to the meeting.

6.2 WASTE SERVICES OPERATIONAL BUDGET 2021/22

This item was discussed and held over to the next Budget Committee Meeting with further information:

- Forensic analysis on materials and services and reconsider the \$100,000 dividend.
- Proposed Scenario 10
 - CPI on the waste management levy – 1.1%
 - Bunya Mountains as is
 - Pull out \$100,000 dividend. Where would the domestic and commercial need to land to get us to the point where we have a \$74,000 surplus only which covers our principle.
- What are other Councils charging on domestic and commercial in total including levy and collection.

6.3 WATER OPERATIONAL BUDGET 2021/22

This item was held over to the next Budget Committee Meeting.

6.4 WASTEWATER OPERATIONAL BUDGET 2021/22

This item was held over to the next Budget Committee Meeting.

7 CONFIDENTIAL SECTION

8 CLOSURE OF MEETING

The Meeting closed at 4:54pm

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 19 May 2021.

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CHAIRPERSON

6 BUSINESS

6.1 WASTE SERVICES OPERATIONAL BUDGET 2021/22

File Number: 19-05-2021

Author: General Manager Community

Authoriser: Chief Executive Officer

PRECIS

Consideration of 2021/22 Budget

SUMMARY

Consideration of 2021/22 Operational Budget for Waste Services Business Unit (i.e. waste collection and waste disposal services).

This item was presented to the Budget Committee Meeting on 27 April 2021:

Committee Resolution 2021/7

Moved: Cr Roz Frohloff

Seconded: Cr Scott Henschen

That Item 5.5 - Waste Services Operational Budget 2021/22 lay on the table.

In Favour: Crs Kathy Duff, Roz Frohloff, Brett Otto, Scott Henschen, Danita Potter, Kirstie Schumacher and Gavin Jones

Against: Nil

Carried 7/0

This item was also discussed at the Budget Committee Meeting on 12 May 2021.

OFFICER'S RECOMMENDATION

BACKGROUND

The Waste Business Unit operates as an independent Business Unit to Council's General Operations providing waste collection and disposal services. The operation of the Waste Business Unit is funded via 3 main revenue sources; Utility Charges (refuse service charges), Separate Charge (waste management levy) and commercial waste disposal fees at Council disposal sites.

Surplus funds raised via the Business Unit is restricted to provide capital works (infrastructure) as required within the Waste Services area and to fund future provisions for end of life closure and management of disposal sites.

ATTACHMENTS

Nil

6.2 WATER OPERATIONAL BUDGET 2021/22

File Number: 19-05-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Consideration of 2021/22 Budget

SUMMARY

Consideration of 2021/22 Operational, Capital Budgets and rating considerations for Water Business Unit

OFFICER'S RECOMMENDATION

That

BACKGROUND

Council operates separate water supply service as detailed in the Water Supply Service Areas, and determines that the net cost of providing a water supply including operation and maintenance costs, capital costs and debt servicing costs will be fully funded by charges on lands receiving a supply or to which a supply is deemed to be available.

ATTACHMENTS

Nil

6.3 WASTEWATER OPERATIONAL BUDGET 2021/22

File Number: 19-05-2021

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Consideration of 2021/22 Budget

SUMMARY

Consideration of 2021/22 Operational, Capital Budget and charges for Wastewater

OFFICER'S RECOMMENDATION

That

BACKGROUND

Council operates separate wastewater and common effluent service areas schemes as detailed in the Declared Sewerage Service Areas, and determines that the net cost of providing wastewater services to lands including operation and maintenance costs, capital costs and debt servicing charges will be fully funded by charges on lands receiving a supply or to which a supply is deemed to be available.

ATTACHMENTS

Nil

6.4 COMMUNITIES BUDGET 2021/22**File Number:** 19/02/2021**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Consideration of 2021/22 Budget

SUMMARYConsideration of 2021/22 Operational and Capital Budgets for the Communities Business Unit

OFFICER'S RECOMMENDATION

That

BACKGROUND

The Community Department operates the following services and functions:

Indigenous Affairs; Libraries; Compliance; Local Laws; Environmental Health Services; Waste Collection; Natural Resource Management; Parks and Gardens; Sport and Recreation; Dam Facilities; Aerodromes; Building and Plumbing Compliance and Certification; Planning; Facility Management and Maintenance; Swimming Pools; Saleyards.

ATTACHMENTS

Nil

7 CONFIDENTIAL SECTION

8 CLOSURE OF MEETING