

POSITION TITLE: Plant Operator (Loader) **POSITION NO:** 2178

EMPLOYMENT TYPE: Permanent Full Time

CLASSIFICATION: Level B

CERTIFIED AGREEMENT: Field Staff 2020 **AWARD:** QLGIA

DEPARTMENT: Infrastructure

BRANCH: Works

REPORTS TO: Supervisor Works

ORGANISATIONAL VALUES: ACHIEVE

Accountability - We accept responsibility for our actions and decisions in managing the regions resources.

Community - Building partnerships and delivering quality customer service.

Harmony - Our people working cooperatively to achieve common goals in a supportive and safe environment.

Innovation - Encouraging an innovative and resourceful workplace.

Ethical Conduct - We behave fairly with open, honest and accountable behaviour and consistent decision-making.

Vision - This is the driving force behind our actions and responsibilities.

Excellence - Striving to deliver excellent environmental, social and economic outcomes.

1. PRIMARY ROLE

To assist with the day to day operations of Council's Infrastructure department in accordance with community requirements and industry standards.

2. KEY RESPONSIBILITIES

Key duties and responsibilities may include, but are not limited to:

1. Provide high quality specialist operation of Council's loader and other plant and equipment during road construction and maintenance operations.
2. Perform general labouring and other activities as required.
3. Maintain and service plant and vehicles on a daily basis in accordance with operating procedures.
4. Maintain a daily record of plant and vehicle movements to enable Council to monitor plant usage.
5. Comply with Council's operating procedures and site specific work plans.
6. Provide accurate records to assist with the reconciliation of materials issued to work sites.
7. Read and interpret basic plans and instructions.
8. Undertake traffic control and implement traffic control plans as required.
9. Complete and maintain administrative records (e.g. timesheets, log books etc.)
10. Complete additional activities and reasonable directions given by management.

3. ADDITIONAL FACTORS

- Participation in after hours and weekend work is a requirement of this position
- Level of fitness required to undertake a broad range of physical tasks
- Working outdoors in hot conditions

4. ACADEMIC, TRADE QUALIFICATIONS AND OTHER LICENCES - MANDATORY

- Certificate of Competency in Loader Operations
- Minimum requirement of a current C Class driver's licence
- General Safety Induction for Construction Worker Certification (White Card)
- Certificate III in Civil Construction (desirable)
- Traffic Control (desirable)
- Truck Licence and other relevant plant tickets (desirable)

5. KEY SELECTION CRITERIA

1. Proven experience in the effective operation of mobile plant in a civil construction/maintenance environment together with knowledge of road construction and maintenance techniques.
2. Ability to undertake loader operations to achieve quarry, construction and maintenance standards.
3. Ability to maintain and service heavy plant and equipment (including pre-start inspections).
4. Sound literacy, numeracy and communication skills.
5. Ability to complete assigned work on time within the required standards.

WORKPLACE HEALTH AND SAFETY

The employee will comply with their health and safety duties as detailed in the *Work Health and Safety Act 2011* and Council's Workplace Health and Safety Management System Plan. Employees will also comply with: -

- Their health and safety duties as stated in Council's procedure titled Work Health and Safety Duties and Responsibilities.
- Instructions given by the manager and/or supervisor in respect of the health and safety of themselves and other persons.

CUSTOMER SERVICE

The employee will provide excellent customer service to internal and external customers.

FRAUD, CORRUPTION AND RISK MANAGEMENT

- Report any risks identified (including fraud and corruption) in the performance of duties and responsibilities related to routine day to day activities and special projects.
- Participate and contribute to the conduct of a documented risk assessment that includes fraud and corruption prevention, evaluation, analysis and mitigation of Council's risk exposure.

INTELLECTUAL PROPERTY

Security of Council information viewed or accessed during the performance of duties is contained in the provisions of the Employee Code of Conduct. Subsequently, employees are required to ensure the security and appropriate intended use of Council information at all times.

AUTHORISATION	
General Manager Infrastructure: Aaron Meehan	Signature: 