



South Burnett
Regional Council

Request for Tender No. SBRC-20/21-08

Lease for the management and operation of Ringsfield
Cairns Street, Nanango
described as Lot 9 on SP307587 and Lot 5 SP156194

Part 4 - Returnable Schedules

Annexure to Tender for Tender no. SBRC-20/21-08

The Tenderer acknowledges that the Returnable Schedules and additional information identified below are mandatory for its Tender to be Conforming. The Tenderer has included with this Tender Form the following of those documents:

Name of Returnable Schedule / document that is required to be provided	Tenderer has included?
Returnable Schedule 1 – Tender Form	Yes / No
Returnable Schedule 2 – Response to evaluation criteria	Yes / No
Returnable Schedule 3 – Company/Entity Profile	Yes / No

Returnable Schedule 1

Tender Form

[TO BE PLACED ON TENDERER LETTERHEAD]

TENDER FORM FOR TENDER NO: SBRC-20/21-08

A. Tenderer details

If Tenderer is a partnership or an individual, complete these details:

If an individual, full name:	
If a partnership, full names of each member of partnership:	
ABN:	
Business address:	
Contact person:	Name: Telephone number: Email: Facsimile:

If Tenderer is incorporated, complete these details:

Complete company name (i.e. include whether 'Limited' or 'Proprietary Limited'):	
Is company a trustee?	Yes/No
If company is a trustee, full name of trust is:	
ACN:	
ABN:	
Names of all company directors:	
Names of all company secretaries:	
Name of ultimate parent company:	

Names of all shareholders:	
Address of registered office:	
Address of principal place of business:	
Address of business nearest to Kingaroy:	
Contact person:	Name: Telephone number: Email: Facsimile:

B. Tenderer's declarations and warranties

The signatory below makes the following declarations for and on behalf of the Tenderer to South Burnett Regional Council:

1. The Tenderer has examined all of the Tender Documents, including, without limitation, the following Addenda issued during the Procurement Process:
 - (a) Addendum no. [INSERT NUMBER IF ANY];
 - (b) Addendum no. [INSERT NUMBER IF ANY];
 - (c) [ANY FURTHER ADVICES FROM PRINCIPAL]

Initialed on behalf of Tenderer: _____

2. The Tenderer warrants:
 - (a) that its Tender is a genuine attempt for the award of the Lease;
 - (b) that all of the contents of its Tender are accurate;
 - (c) that the Tenderer has read, understood and complied with its obligations under the Tender Documents;
 - (d) that it has understood clause 3.3 of the Conditions of Tendering, communicated that clause to its Personnel, and that the Tenderer and its Personnel have taken all appropriate precautions with regards to all Tender Documents, in particular with regards to any Information, when preparing the Tender and determining the Tender Price;
 - (e) that it has sufficient financial resources to carry out and supply the goods, services and works in accordance with the Tender Documents;
 - (f) that it has sufficient financial resources to fulfil all warranty and defect rectification obligations under the Contract;
 - (g) that it is not subject to any current or impending legal action of any kind which could impact on the financial viability of the Tenderer or its ability to carry out and supply the goods, services and works in accordance with the Tender Documents; and

- (h) that it has, or that it will have before entering into the Lease, all insurance cover required by the Tender Documents, except to the extent that its Tender expressly states that it both does not have, and does not intend to procure, any given insurance cover.

Initialed on behalf of Tenderer: _____

Signature: _____ Name: _____

Date: _____ Position: _____

Who warrants that s/he is duly authorised to sign for, and enter into contracts on behalf of, the Tenderer.

Returnable Schedule 2

Evaluation Criteria

1. Tenderer's proposal

- marketing and promotion
- communication plan
- maintenance and servicing
- financial sustainability

2. Community Organisation Structure and Management

Signature: _____ Name: _____

Date: _____ Position: _____

Who warrants that s/he is duly authorised to sign for, and enter into contracts on behalf of, the Tenderer.