



# **SOUTH BURNETT**

## **REGIONAL COUNCIL**

### **Minutes**

**Of The**

## **General Council Meeting**

**Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy**

**On Wednesday 18 March 2020**

**Chief Executive Officer: Mark Pitt**

#### **Our Vision**

*"South Burnett Region, working together building a strong, vibrant and safe community"*

#### **Our Values**

- |          |                           |   |
|----------|---------------------------|---|
| <b>A</b> | <b>Accountability:</b>    | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i>      |
| <b>C</b> | <b>Community:</b>         | <i>Building partnerships and delivering quality customer service.</i>                                 |
| <b>H</b> | <b>Harmony:</b>           | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| <b>I</b> | <b>Innovation:</b>        | <i>Encouraging an innovative and resourceful workplace.</i>   |
| <b>E</b> | <b>Ethical Behaviour:</b> | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i>   |
| <b>V</b> | <b>Vision:</b>            | <i>This is the driving force behind our actions and responsibilities.</i>                             |
| <b>E</b> | <b>Excellence:</b>        | <i>Striving to deliver excellent environmental, social and economic outcomes.</i>                     |

# SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 18 March 2020

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 18 March 2020 at 9.01am

**PRESENT:**

**Councillors:**

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff

Absent: Cr RLA Heit

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Aaron Meehan (General Manager Infrastructure)

**1. Leave Of Absence**

**Motion:**

*Moved Cr KA Duff, seconded Cr RJ Frohloff.*

*That Cr RLA Heit be granted leave of absence from the meeting.*

*Carried 6/0  
FOR VOTE – Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

**2. Prayers**

Nil

**3. Confirmation of Minutes of Previous Meeting**

**3.1 South Burnett Regional Council Minutes**

**Resolution:**

*Moved Cr GA Jones, seconded Cr DA Potter.*

*That the minutes of the previous meeting held on Wednesday 19 February 2020 as recorded be confirmed.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

**4. Declaration of Interest**

Nil.

**CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS**

See Business Function Headings

**5. Portfolio - Economic Development and Corporate Performance**

**5.1 Economic Development and Corporate Performance Portfolio Report**

**Resolution:**

*Moved Cr KM Campbell, seconded Cr DA Potter.*

*That Mayor Campbell's Economic Development and Corporate Performance Portfolio Report to Council be received.*

**Corporate Performance:**

**South Burnett Agricultural Shows**

*Over the years the Agricultural Shows in our region have evolved into multifaceted community events with competitions, demonstrations, displays, educational activities and entertainment involving iconic 'show food', amusement rides and sideshows. Bands of volunteers deliver these events each year with significant economic and social benefits for our region. The Proston Show held on 6/7 March and the Murgon Show held last weekend, from all reports, were well attended and a great success.*

**COVID-19 (Novel Coronavirus)**

*The role of a local government in disaster management is to have first-hand knowledge of our community's social, economic, infrastructure, and environmental needs, helping and guiding our communities through any disaster event.*

*The role of local government under the Disaster Management Act 2003 is to:*

- *have a disaster response capability*
- *approve a local disaster management plan*
- *ensure local disaster information is promptly given to the District Disaster Coordinator.*

*In respect to the Local Disaster Management Groups (LDMG), Local governments appoint these groups and their role is to:*

- *develop, review and assess effective disaster management practices*
- *help local government to prepare a local disaster management plan*
- *ensure the community knows how to respond in a disaster*
- *identify and coordinate disaster resources*
- *manage local disaster operations*
- *ensure local disaster management and disaster operations integrate with state disaster management.*

*One of the roles of the Mayor is to be the chairperson of the LDMG. I am pleased to report our LDMG has risen to meet the challenge of the most recent event being the COVID-19 virus. Cherbourg has been participating with the LDMG and working strongly together through the event.*

*An initiative of Council for this year has been the improvement of audio-visual capability within the Council Chambers. This has been done specifically to improve our disaster preparedness and response capacity. I am pleased to report that at the LDMG on Saturday 14 March was the first use of this increased capacity. The LDMG had 10 external connections in the meeting and this capacity for audio and video linking will add a new dimension to any future disaster preparedness.*

*The added bonus to this capacity is that Council is now able to record and post Council meetings and other events in the chambers and will be able to live stream Council meetings in the near future. It is also being used to allow for whole of organisation staff meetings twice a month and reduces unnecessary travel for staff who can video conference into the meeting from their home office.*

*Further information will be provided over the coming period in regards to the COVID-19 virus and I would continue to encourage our residents to be alert but not alarmed. All agencies through the LDMG are working very closely with Queensland Health in the management of this issue. Council will also be activating its recovery strategies with the Human, Social and Economic Recovery Group to plan for the longer term ramifications of when this virus runs its course.*

*I would encourage all of our community to follow any advice given by the authorities and to check on their neighbours and family through this period to ensure all are ok. By working together we will overcome this challenge.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

## **5.2 Economic Development (ED)**

### ***Officer's Report***

No Report.

## **5.3 Corporate Performance (CP)**

### ***Officer's Report***

#### **5.3.1 CP - 2671628 - Meeting Date for the Post-Election Meeting of Council**

#### **Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr KA Duff.*

*That the Post-election meeting of Council be held on Wednesday 15 April 2020 in the Warren Truss Chamber, Glendon Street Kingaroy, commencing at 9.00am.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

## **6. Portfolio - Roads & Drainage**

### **6.1 Roads & Drainage Portfolio Report**

#### **Resolution:**

*Moved Cr GA Jones, seconded Cr DA Potter.*

*That Cr Jones's Roads & Drainage Portfolio Report to Council be received.*

**Works in Progress & Future Works Summary for March/April 2020**

The following are current/planned works:

**Construction/Capital Works**

<b>Name</b>	<b>Description</b>	<b>Status</b>
<b>Boughyard Creek, Ironpot</b>	Bridge Replacement	Nearing completion
<b>Murgon CBD</b>	Footpath Upgrade	Awning post works completed. Footpath reconstruction commenced, completion by the end of April
<b>Brisbane Street</b>	Drainage Upgrade	Works underway, ongoing for the next 2 months
<b>Town &amp; Village Entry Signage</b>	Installation of 38 new Town & Village entry signs	Well underway
<b>Old Esk Road</b>	Widen overlay and seal	Recently commenced, ongoing for the next 2 months
<b>Maidenwell Bunya Mountains Road</b>	Road realignment at Wengenville Glencliffe Road intersection	Works yet to commence. Awaiting approval from Department of Transport and Main Roads
<b>Haly Street, Wondai</b>	New Footpath construction	Expected to commence end of April
<b>Niagara Road</b>	Reconstruction of sealed and unsealed road	Work will recommence in July 2020

**Gravel Resheeting/Heavy Formation Grade**

<b>Name</b>	<b>Description</b>	<b>Expected Start Date</b>	<b>Expected Completion Date</b>
<b>Bridget and Carroll Road</b>	Gravel Resheet	Mar	Mar
<b>Kangaroo Yard Road</b>	Gravel Resheet	Mar	Apr
<b>Dangore Mountain Road</b>	Gravel Resheet	Mar	Apr
<b>Gayndah Hivesville Road</b>	Gravel Resheet	Mar	Apr
<b>Old Esk North Road</b>	Gravel Resheet	Mar	May
<b>Nanango Neumgna Road</b>	Gravel Resheet	Mar	May
<b>Reeve Road</b>	Gravel Resheet	Apr	May
<b>Haynes Kite Miller Road</b>	Gravel Resheet	Apr	May
<b>Mondure Road</b>	Gravel Resheet	Apr	Jun
<b>Boonenne Road</b>	Gravel Resheet	Apr	Jun
<b>Morgans Road</b>	Gravel Resheet	Apr	Jun
<b>Burra Burri Road</b>	Gravel Resheet	Apr	Jun

**Patrol Grading**

<b>Location</b>	<b>Description</b>	<b>Expected Start Date</b>	<b>Expected Completion Date</b>
<b>Barkers Creek Flat</b>	Heights Road, Paige Road	Apr	Apr
<b>Booie</b>	Smith Road, Pates Road, Kahler Road, Reagon Road	Apr	Apr

<b>Chahpingah</b>	<i>Bassingthwaites Road, Burra Burri Road</i>	<i>Mar</i>	<i>Mar</i>
	<i>Bayliss Road, Burrandowan Homestead Road, Freshwaters Road, Broad Creek Road, Hodges Dip Road, McLaughlins Crossing</i>	<i>Apr</i>	<i>Apr</i>
<b>Charlestown</b>	<i>Weckers Road, Tingoorra Charlestown Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Corndale</b>	<i>Spencers Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Dangore</b>	<i>Schuberts Road, Wilsons Road, Wyuna Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Durong</b>	<i>Jacksons Road</i>	<i>Mar</i>	<i>Apr</i>
<b>East Nanango</b>	<i>Mercer Springgate Road, Magee Road, Snowys Knob Road</i>	<i>Mar</i>	<i>Mar</i>
	<i>Brights Road, Rural Road, Horne Lane, Mount Stanley Road, Calverts Road, East Nanango Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Ficks Crossing</b>	<i>Ficks Crossing Road, Jarvis Road, Mollenhauers Road, Iszlaub Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Glan Devon</b>	<i>Lanigan Road</i>	<i>Mar</i>	<i>Mar</i>
	<i>Locke Lane</i>	<i>Apr</i>	<i>Apr</i>
<b>Glenrock</b>	<i>Nielsons Road, Schmidhausers Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Greenview</b>	<i>Lower Red Hill Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Hivesville</b>	<i>Oberles Road</i>	<i>Mar</i>	<i>Mar</i>
	<i>Wilsons Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Hodgleigh</b>	<i>Ballin Road, Sawtell Road, Hodgleigh North Road, Roberts Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Ironpot</b>	<i>Jarail Road, Niagara Road, Sarum Road, Greystonlea Road, McGills Road, Benjamins Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Kawl Kawl</b>	<i>Kawl Kawl Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Marshlands</b>	<i>Paddys Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Memerambi</b>	<i>Klass and Townes Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Mondure</b>	<i>Majorie Road, WSF Ramke Road, Steinhardts Road</i>	<i>Mar</i>	<i>Mar</i>
	<i>Russel Lane</i>	<i>Apr</i>	<i>Apr</i>
<b>Nanango</b>	<i>Home Street, Burnett Street, Lanes Road, Old Esk North Road, Old Rifle Range Road, Oaky Creek Road, McCauley Weir Road, Hamilton Road, Muir Drive, Greenwood Creek Road, Tim Dwyer Road</i>	<i>Mar</i>	<i>Mar</i>
	<i>Cafferys Road</i>	<i>Apr</i>	<i>Apr</i>
<b>South Nanango</b>	<i>Blacks Lane, Whittaker Road, Old Yarraman Road, Durrant Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Silverleaf</b>	<i>Farrers Road, Gueena Lane, Beers Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Stonelands</b>	<i>Stonelands Road, Webber Road, Kilrush Road, Etheringtons Road, Ramco Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Wheatlands</b>	<i>Flats Road, Kinnie Road, Wheatlands Loop Road, Kerkow Road, Harms Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Wondai</b>	<i>Day Lane, Simpsons Road, McKenzie Street, Ryans Road, Racecourse Road, Cherbourg Road, Lysdale Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Wooroonden</b>	<i>Freemans Road, Reidys Road, Remingtons Road</i>	<i>Mar</i>	<i>Mar</i>

**Roadside Slashing**

<b>Location</b>	<b>Description</b>	<b>Expected Start Date</b>	<b>Expected Completion Date</b>
<b>Benair</b>	<i>Benair Road, Reedy Creek Road, Wattlegrove Road, Kumbia Minmore Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Booie</b>	<i>Reagon Road, Schellbachs Road, Siddans Road, Jorgensens Road, North Branch Road, Faughnans Road, Harchs Road, Mt Hope Road, Haydens Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Bullcamp</b>	<i>Bullcamp Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Chelmsford</b>	<i>Jacksons Road, Old Chelmsford Road, Red Hill Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Cloyna</b>	<i>Cloyna West Road, William Webber Road, Bicks Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Coolabunia</b>	<i>Mary Street, Sommerfelds Lane, Royles Road, Peterson Drive, Bellbird Road, West Coolabunia Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Corndale</b>	<i>Corndale Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Crawford</b>	<i>Siefert Street Wingfields Road, Liesegangs Road</i>	<i>Mar Apr</i>	<i>Mar Apr</i>
<b>Crownthorpe</b>	<i>Smiths Road, Uptons Road, Blackburns Road, Pringles Hill Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Cushnie</b>	<i>Springs Road, Birds Road, Olsens Road, Pedersons Road, Magnussens Road, McAllister Road, Teschs Road, Schloss Road, Reinkes Road, Reillys Road, G Anderson Road, Cushnie Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Dangore</b>	<i>Dangore Mt Road</i>	<i>Apr</i>	<i>Apr</i>
<b>East Nanango</b>	<i>Mt Stanley Road, East Nanango Road, Lowry Road, North Kerton Road, South Kerton Road, Brights Road, Mercer Springate Road, Greenwood Creek Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Ellesmere</b>	<i>Glenclyffe Road, Gannon Road, Lillian Avenue, Hilltop Drive, Acacia Drive, Parker Road, Pauls Parade</i>	<i>Apr</i>	<i>Apr</i>
<b>Fairdale</b>	<i>Fairdale Road</i>	<i>Apr</i>	<i>May</i>
<b>Glan Devon</b>	<i>Locke Lane</i>	<i>Mar</i>	<i>Mar</i>
<b>Glenrock</b>	<i>Glenrock Road, Louttits Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Goodger</b>	<i>Weeks Road, Cairns Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Gordonbrook</b>	<i>Ellwoods Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Hivesville</b>	<i>Stonelands Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Hodgleigh</b>	<i>Coolabunia Malar Road, Semgreens Road, Roberts Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Inverlaw</b>	<i>Luck Road, Deep Creek Road, Minmore Road, Beils Road, Wooden Hut Road, Magees Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Johnstown</b>	<i>Johnstown Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Kawl Kawl</b>	<i>Kawl Kawl Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Kingaroy</b>	<i>Edenvale South Road, Mt Wooroolin Road, Mt Wooroolin Access Road, West Street, Weens Road, Taylors Road, Curtis Road, Booie Crawford Road, Couchmans Road, Birt Road, Belair Drive  Sonaree Drive, Hodges Road, River Road</i>	<i>Mar  Apr</i>	<i>Mar  Apr</i>
<b>Kitoba</b>	<i>Kitoba Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Kumbia</b>	<i>Kumbia Road, Kearneys Road</i>	<i>Apr</i>	<i>Apr</i>



<b>Maidenwell</b>	<i>Coomba Waterhole Road, King Road, Maidenwell Upper Yarraman Road, McConnell Road, Tanduringie School Road, Brooklands Pimpimbudgee South Road, Coleman Road, Maidenwell Bunya Mountains Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Manyung</b>	<i>Hetheringtons Road</i>	<i>Feb</i>	<i>Mar</i>
<b>Memerambi</b>	<i>Meehans Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Merlwood</b>	<i>Eisenmengers Road, Elbow Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Mondure</b>	<i>McConnell Way, Mondure Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Murgon</b>	<i>Gesslers Road, Town verges, Bellottis Road, Paul Holznagel Road, Murgon Gayndah Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Nanango</b>	<i>Rural Road, Old Rifle Range Road, Hicken Way, Old Esk North Road, Templeton Road, George Street, Finlay Road, Lanes Road, Nanango Tarong Road</i>	<i>Mar</i>	<i>Mar</i>
	<i>Kingaroy Cooyar Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Oakdale</b>	<i>Vieritz Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Pimpimbudgee</b>	<i>Middle Creek Cooyar Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Runnymede</b>	<i>Runnymede Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Sandy Ridges</b>	<i>Manumbar Road</i>	<i>Feb</i>	<i>Mar</i>
<b>Silverleaf</b>	<i>Mondure Wheatlands Road, Farrers Road, Campbells Road</i>	<i>Apr</i>	<i>Apr</i>
<b>South Nanango</b>	<i>Hamilton Drive, Muir Drive, Diggings Road, Old Yarraman Road, Izzards Road, Pitts Road, Buckland Road, Tom Smith Drive, Anderson Drive, Elouera Drive, Booral Court, Weeronga Place, Embrey Road, Hazeldean Road, W Dugdell Road, Hohnke Road, Berlin Road, George Green Road, Reeve Road, Nanango Neumgna Road, Behs Road, Allen Road</i>	<i>Mar</i>	<i>Mar</i>
	<i>Andrew Road, Majors Road, Kassulke Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Sunnynook</b>	<i>Headings Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Taabinga</b>	<i>Geoff Ralph Drive, Lankowskis Road, Boonenne Ellesmere Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Tablelands</b>	<i>Reifs Road, Levers Road, Daniels Road, Hebbel Drive, Crownthorpe Road, Carters Road, Nangur Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Tarong</b>	<i>Tanduringie Drive, Norman Road, Raymond Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Tingoora</b>	<i>Tingoora Chelmsford Road, Tingoora Loop R</i>	<i>Apr</i>	<i>Apr</i>
<b>Wheatlands</b>	<i>Wheatlands Loop Road, Kangaroo Yard Road, Flats Road</i>	<i>Apr</i>	<i>Apr</i>
<b>Windera</b>	<i>Kratzmans Road, Morgans Road, Wilsons Road</i>	<i>Mar</i>	<i>Mar</i>
<b>Wooroolin</b>	<i>Logans Road, Cants Road, Denmark Road, Quarry Road, East Wooroolin Road, Sportsground Road, West Wooroolin Road, Youngs Road, Recreation Drive</i>	<i>Mar</i>	<i>Mar</i>
<b>Wooroonden</b>	<i>Brand Road, Wooroonden Road, Freemans Road, Reidys Road, Bradleys Road, Webbers Bridge Road</i>	<i>Apr</i>	<i>Apr</i>

**Summary of Completed Works for February**

For your information, the below works have been completed:

**Construction/Capital Works**

<b>Name</b>	<b>Description</b>
<b>Coolabunia State School</b>	<i>Bus Parking Upgrade</i>

**Gravel Resheeting/Heavy Formation Grade**

<b>Name</b>	<b>Description</b>
<b>Hoggs Road</b>	<i>Gravel Resheet</i>
<b>Old Wondai Road (Charlestown)</b>	<i>Gravel Resheet</i>
<b>Coolabunia Malar Road</b>	<i>Gravel Resheet</i>

**Patrol Grading**

<b>Locality</b>	<b>Description</b>
<b>Brooklands</b>	<i>Baker Road, Farnows Road, Fairbrother Road</i>
<b>Cloyna</b>	<i>Althause Road, Holdings Road, Greens Road, Wyatts Road</i>
<b>Kitoba</b>	<i>Hinchcliffes Road, Kitoba Road, Ogdens Road</i>
<b>Nanango</b>	<i>Frank Brown Street, Grey Street</i>
<b>South Nanango</b>	<i>Majors Road</i>
<b>Warnung</b>	<i>Mitchells Road</i>
<b>Winderera</b>	<i>Bishops Road</i>
<b>Wooroolin</b>	<i>Hoggs Road</i>

**Roadside Slashing**

<b>Locality</b>	<b>Description</b>
<b>Benair</b>	<i>Kumbia Minmore Road</i>
<b>Booie</b>	<i>Burkes Road, Faulkner Road</i>
<b>Byee</b>	<i>Frieberg's Road, Sempfs Road, Byee Road</i>
<b>Glan Devon</b>	<i>Chappell Road, Bobby Road</i>
<b>Hodgleigh</b>	<i>Hodgleigh North Road</i>
<b>Ironpot</b>	<i>Jarail Road, Greystonlea Road, Ironpot Road</i>
<b>Kingaroy</b>	<i>Bunya Highway (Kingaroy to Murgon), Kingaroy Barkers Creek Road</i>
<b>Kumbia</b>	<i>Brook Road</i>
<b>Mannuem</b>	<i>Mannuem Road</i>
<b>Manyung</b>	<i>Wittons Road</i>
<b>Moffatdale</b>	<i>Steinhardts Road, Clovely Road, Verdelho Drive, Waterview Drive, Stegemanns Roads</i>
<b>Moondooner</b>	<i>Moondooner Road</i>
<b>Murgon</b>	<i>Ferris Road, Annings Road, Zerners Road, Borcherts Hill</i>

	Road, Cherbourg Road, Burtons Road, Murgon Barambah Road
<b>Nanango</b>	Phipps Street East, Muller Street, Ridley Street, Phipps Street West, D'Aguilar Highway, Burnett Highway
<b>Redgate</b>	Sippels Road, Goschnicks Road, Tipperary Road
<b>Sandy Ridges</b>	Sandy Ridges Road
<b>Silverleaf</b>	Silverleaf Road

### **Disaster Assistance**

*It was announced on Tuesday 17 March 2020 that Disaster assistance is now available to the Scenic Rim and South Burnett Regional Council to help clean up and recover from the recent floods in February. Assistance is being provided through the jointly funded Commonwealth-State Disaster Recovery Funding Arrangements (DRFA).*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

## **7. Portfolio - Community, Arts, Tourism and Health Services**

### **7.1 Community, Arts, Tourism and Health Services Portfolio Report**

#### **Resolution:**

*Moved Cr DA Potter, seconded Cr RJ Frohloff.*

*That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.*

#### **Community:**

##### **Library**

**Nanango Library's programming** is growing with the introduction of three new regular programs since its official opening in January this year. One program fits into the STEAM (Science/Technology/Engineering/Art/Mathematics) and the other two are regular mental and physical health programs.

*Crochet Classes are scheduled for every Friday from 9:00am-11:00am and are facilitated in the spirit of keeping traditional crafts alive.*

*Community Health and wellbeing practices are supported in Nanango Library through:*

- *The regular programming for the Arthritis Warriors*
- *Likeminded people connect through regular book club meetings*
- *On Thursday 12 March, the community was invited to a Free Talk & Information session about finding both physical and mental health balances*

##### **Write in the Moment**

*Kingaroy Library offers space for aspiring writers and authors to write on Friday mornings. The Write in the moment sessions are a spin off from the regularly November National Novel Writing Month program led by renowned author Imogen Nix.*

*One of our regular Write in the Moment attendees has just written and self-published a cute Picture book that she is thrilled to be able to launch within the South Burnett Libraries.*

*“The Adventures of Stuart The Sock – Sock Monster”*

**Enid Blyton Junior Display**

*Kingaroy Library staff have worked with St Johns primary school students to brighten up the junior area with an Enid Blyton display with an Enchanted Forest Feel.*

**Be Connected Training** is happening on 25 March, staff involved in delivering Tech classes to our patrons will be participating in Be Connected Digital Mentor Training. This will be accessed by other community groups as well including Employment Agencies and Government bodies such as Centrelink. This workshop will be to train the staff to teach our customers how to use basic technology.

**Homeschoolers Visit for Beekeepers Talk**

*On Thursday 12 March 2020, 30 home-schooled children and their parents visited the Kingaroy Library for a Beekeeping Talk hosted by the Barambah Beekeepers. The talk included demonstration of how a native hive works as well as showing the children what a slice of natural honeycomb looks like.*

**Community Grants Program**

*I am pleased to announce that Council has received 50 applications for Round Two (2) of the Community Grants Program. It is anticipated that the successful projects, activities and events will be announced at the Ordinary Meeting of Council in April.*

*Year-round, Council offers the opportunity for non-for-profit community groups to apply for in-kind sponsorship to assist them in their delivery of community events and activities. For any queries relating to what you can access through the Community Grants Program, I encourage the community to contact Council to discuss your idea, project or event.*

**South Burnett Young Professionals**

*The South Burnett Young Professionals (SBYP) have had their first social event this year and they have another planned for Sunday 19 April at 2pm. This time they have chosen to do a scavenger hunt. More details will be available in the South Burnett Young Professionals Facebook page when they are finalised. I am also pleased to announce that SBYP now has a sponsor for 2020 and that is Brandon & Associates and we thank them very much for taking an interest in the wellbeing of the SBYP.*

**4610 Partnerships for Kids**

*The next 4610 Partnerships for Kids meeting will be held at 5.30pm Tuesday 24 March at the CTC training room at the Youth Park in Somerset Street. I would like to encourage anyone to come along for the benefit of our children under 5.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

**7.2 Community Services (CS)**

**Officer’s Reports**

No Report.

## **7.3 The Arts**

### ***Officer's Reports***

#### **7.3.1 ARTS - 2671243 - Regional Arts Development Fund (RADF) 2020/21 Application**

##### **Resolution:**

*Moved Cr DA Potter, seconded Cr KA Duff.*

*That Council make application to the Regional Arts Development Fund 2020/21 for a bid of \$33,000 and that appropriate provision be made within Council's 2020/21 budget.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

## **8. Portfolio - Planning & Property**

### **8.1 Planning and Property Portfolio Report**

##### **Resolution:**

*Moved Cr TW Fleischfresser, seconded Cr KA Duff.*

*That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.*

##### **Planning:**

##### **Review of Wide Bay Burnett Regional Plan**

*The second (2<sup>nd</sup>) Local Government Working Group Meeting was held in Bundaberg on 26 February 2020. A number of regional issues have been identified by members of the working group that should be addressed in the new regional plan. These issues include regional water security, protecting agricultural areas, economic stimulus for inland communities and disaster resilience for isolated communities that will be included in an issues and options paper to inform the regional planning committee discussion.*

*It is anticipated that a draft regional plan will be available for public consultation by mid to late 2020 and finalisation of a regional plan likely by early 2021.*

##### **General update for Planning and Land Management**

*The major activities of the Department includes processing of development applications for planning and building work as well as permits for plumbing and drainage work. A second major activity includes policy formulation to support the implementation of Council's Planning Scheme.*

*Assessment activities of the Planning section since the start of the 19/20 financial year to date included*

- *Material Change of Use – 12*
- *Reconfiguring a Lot (Subdivision) – 8*
- *Operational Works – 8*
- *Survey Plan sealing – 16*

*The building section experienced a significant increase in work load due to the closure of the local private building certification business. Applications to construct new structures or undertake extension to existing structures included the following activities:*

- *Building Permit for Class10a building (Shed) – 112*
- *Building Permit for Class1 buildings (dwelling) – 71*
- *Building Permits for other Class buildings (commercial) – 31*
- *Swimming pools - 12*

*Council's building section is a statutory concurrence referral agency under the provisions of the Queensland Development Code to decide applications for siting discretions where buildings and structures cannot meet the requirements of the development code. Council's concurrency agency responsibility further include the referral of applications to relocate buildings and structures from outside of the region and relocate buildings and structures within the region.*

- *Siting discretions buildings and structures – 16*
- *Relocate buildings and structures – 15*

*Council's plumbing section processed a significant number of applications for permits to undertake plumbing work for buildings in sewerred and unsewerred areas of the region. Council is further responsible to undertake inspections on behalf of the Queensland Building and Construction Commission for minor plumbing work undertaken in the region that did not require a permit but triggered notification to the commission. Council is required to inspect a minimum of 5% of the work notified to the commission.*

- *Permits and mandatory inspections for domestic sewerred areas – 22*
- *Permits and inspections for household sewerred treatment plants – 28*
- *Minor work inspections – 25*
- *Backflow prevention devices - 17*

*The preparation of an Administrative Amendment to the South Burnett Regional Council Planning Scheme is nearing completion and once adopted will correct some minor errors and omission in the current document.*

*The above summary provides a general overview of the activities undertaken by the Department and demonstrate that land development activities remained largely buoyant despite the general slow growth experienced in the rest for the local economy.*

### **Property:**

*Council Property Branch have been focusing on the implementation of Council's Capital Works Projects and Works for Queensland Round 3. The update on each project includes;*

*Kingaroy Administration Office will have all smoke detectors replaced by Wormald, works commencing in May.*

*Local contractor Kingaroy Plumbing Works has been engaged to replace the oven in the Nanango Cultural Centre and upgrade the gas line to meet gas compliance.*

*Council has appointed local contractor Paul Reeves Carpentry to refurbish 2 bathrooms at the Brighthaven Units in Nanango and 2 bathrooms at the Drayton units Nanango. Works are to commence in April.*

*Council has called for quotation for the reroofing of Ringsfield House. Quotations close on 31<sup>st</sup> of March.*

Council has commenced the planning phase and obtaining relevant approvals for the decommissioning of the old fuel tanks and removal of two small buildings within the Wondai Depot. These buildings and tanks are no longer cost effective to repair and no longer required for Depot operations.

Contractors have been engaged to complete the Wondai Sportsground grandstand timber maintenance and painting. Works to commence in April.

BHS Constructions have completed works at Durong Town Hall installing new fire doors and landing. Further drainage works and earthworks are on target to be completed by May.

Also, BHS Constructions have been engaged to remove the pavers from around the Kingaroy Town Common Hall and replace with a concrete footpath.

Murgon Town Hall floor received some damage at the end of last year. Council has engaged local contractor Robert Hood Floor Sanding to sand and seal the timber floor.

Council's Shop located at 62 Lamb St, Murgon is currently vacant. Council officers have inspected the shop and recommended for the ceiling to be replaced and painted. Works to commence in April. The shop will then be advertised for lease.

Council will be undertaking some major pool repairs and equipment repairs in the Pool off-season from April through to September. The Murgon Pool will receive a new vacuum cleaner and solar system, Wondai Pool will receive a new filtration system and solar system, and the South Burnett Aquatic Centre will receive new aluminium grandstands.

Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit

## 9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

### 9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

#### Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

#### Water & Waste Water:

#### Works in Progress & Future Works Summary for February 2020 / March 2020

The following are current/planned works:

#### Current Water Main Replacements

Name	Description	Expected Start Date	Expected Completion Date
<b>Nanango</b>			
Wickham Street	Water Main Replacement	Commenced Jul 19	Complete
Wills Street West	Water Main Replacement	Commenced Jul 19	Complete
George Street North	Water Main Replacement	Commenced Sep 19	Complete

Alfred Street	Water Main Replacement	Commenced Sep 19	Complete
Drayton Street	Water Main Replacement	Commenced Nov 19	Complete
<b>Wooroolin</b>			
West Wooroolin Road	Water Main Replacement	Commenced Dec 19	Complete
<b>Kingaroy</b>			
Burnett Haly - Alford	Water Main Replacement	Commenced Sep 19	Mar 20, 90%
West Haly - Kurtellan	Water Main Replacement	Commenced Sep 19	Mar 20, 80%
Knight Walter - Hodge	Water Main Replacement	Commenced Sep 19	Mar 20, 90%
Youngman Haly - Avoca	Water Main Replacement	Commenced Nov 19	Mar 20, 75%
Youngman Venman - Banksia	Water Main Replacement	Commenced Nov 19	Mar 20,
Toomey Youngman - William	Water Main Replacement	Commenced Oct 19	Mar 20, 90%
<b>Regional</b>			
	1800 Water Meters Replaced	Commenced Jan 20	July 20

### Restriction & Dam Levels

In the last reporting period, BP dam is 21.1% Boondooma dam is 34.4% Council will continue with seeking alternative water supplies. With drought conditions continuing throughout the South Burnett area, Council is monitoring water restriction levels.

All towns remain on Level 3 restrictions.

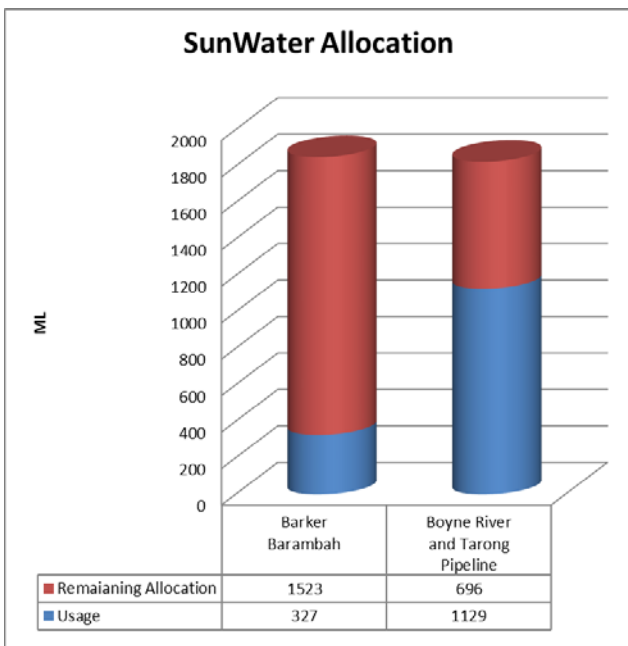
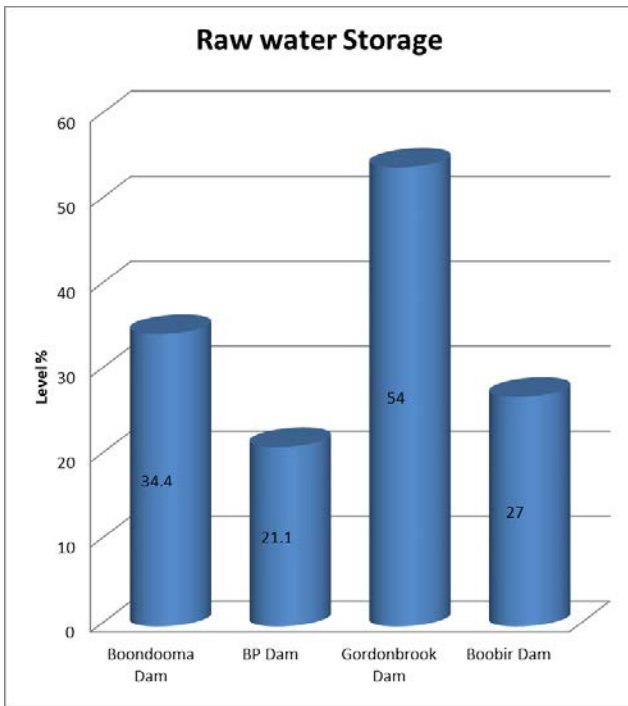
### Recorded at: 26/2/2020

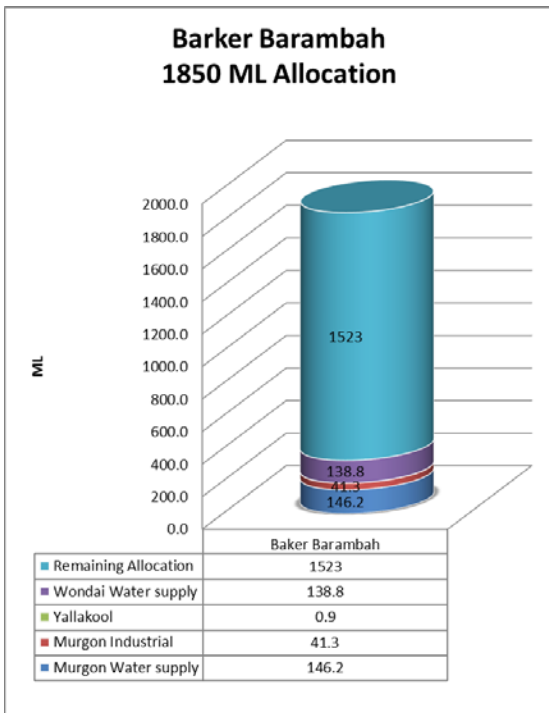
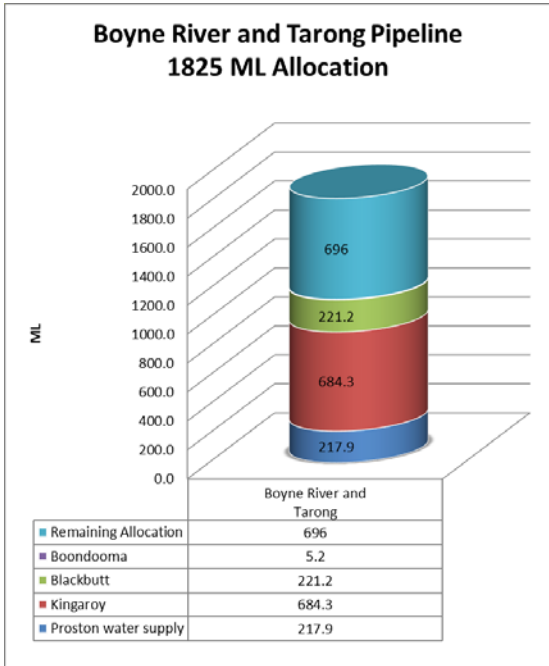
Sunwater supply scheme	Water storage	Schemes supplied	FSL (m)	Current level	FS Volume (ML)	Current Volume (ML)	Current capacity (%)	High Priority water Allocation	Medium Priority Allocation
Boyne River & Tarong	Boondooma Dam	Boondooma Scheme, Proston Rural scheme, Kingaroy, Blackbutt	280.4	268.71	204200	70245	34.4	100%	0%
Barker Barambah	BP Dam	Wondai, Murgon	307.3	299.45	134900	28477	21.1	100%	0%
Stuart River	Gordonbrook Dam	Kingaroy	391.5	389.9	6800	3565	54	N/A	N/A
	Boobir Dam	Blackbutt	434	429.4	170	36.7	27	N/A	N/A



**Water supply storage change from 22/1/20 to 26/2/2020**

Water Storage	Level Change	Change (%)	Volume (ML)	Level (m)
Boondooma Dam	Up	6.6	13498	2.13
BP Dam	Up	13.6	18346	3.72
Gordonbrook Dam	Up	8.5	562	0.40
Boobir Dam	Up	1	1.2	0.10





**Water Allocations and Financial Year Consumption**

Water allocation SunWater scheme	Location / Allocation	Usage to date (ML)	Annual Allocation (ML)	Remaining Allocation (ML)	Remaining Allocation in (%)	Year remaining in (%)
Barker Barambah	Murgon Water supply	146.2	1400	1211.5	87%	35%
	Murgon Industrial	41.3				
	Yallakool	0.9				
	Wondai Water supply	138.8	450	311.2	69%	
	<b>Sub Total</b>	<b>327</b>	<b>1850</b>	<b>1523</b>	<b>82%</b>	
Boyne River and Tarong Pipeline	Proston water supply	217.9	500	282.1	56%	
	Kingaroy	684.3	1110	425.7	38%	
	Blackbutt	221.2	200	-21.2	-11%	
	Boondooma	5.2	15	9.8	66%	
	<b>Sub Total</b>	<b>1129</b>	<b>1825</b>	<b>696</b>	<b>38%</b>	

\*Annual allocations are for the financial year

**Reactive Work - Financial Year to Date**

Town	Sewer Blockages	Other issues	Sewer	Water Breaks	Main	Other issues	water
<b>Kingaroy</b>	20	14		16			383
<b>Murgon</b>	3	4		9			71
<b>Wondai</b>	1	1		7			39
<b>Nanango</b>	8	1		7			131
<b>Blackbutt</b>	2	2		0			40
<b>Proston</b>	1	0		0			20
<b>Proston Rural</b>	NA	NA		3			22
<b>Kumbia</b>	NA	NA		0			3
<b>Wooroolin</b>	NA	NA		1			12

Other Sewer Issues	Kingaroy	Murgon	Wondai	Nanango	Blackbutt	Proston
<b>Sewer Main/Jump Up Repair</b>	0	0	0	0	0	0
<b>Odour</b>	1	0	0	0	0	0
<b>Manhole/Lid Repair</b>	1	0	1	1	0	0
<b>Enquiry Only</b>	7	3	0	0	1	0
<b>Owners Side</b>	5	1	0	0	1	0

Other Water Issues	Kingaroy	Murgon	Wondai	Nanango	Blackbutt	Proston	Kumbia	Wooroolin
<b>Water Main Repairs</b>	17	3	6	5	1	5	1	1
<b>Hydrant/Valve Repair</b>	24	1	4	6	0	2	0	3
<b>Water Meter Repair</b>	117	25	12	28	7	10	1	1
<b>Water Meter</b>	30	4	0	16	1	1	0	0

<b>Replaced</b>								
<b>Water Service Repair</b>	100	16	4	35	12	15	0	6
<b>No/Low Pressure</b>	11	1	0	6	2	2	0	1
<b>Water Quality</b>	19	5	3	1	0	0	0	0
<b>Standpipe</b>	N/A	N/A	N/A	9	9	3	N/A	N/A
<b>Enquiry Only</b>	47	11	6	13	6	3	0	0
<b>Owners Side</b>	18	5	4	12	2	1	1	0

## **Sport & Recreation:**

### **Park Run**

*Park runs are continuing to be popular within the South Burnett Region with both the Ros Gregor Trail Parkrun Nanango and Wondai Parkrun attracting good participation numbers.*

*Some interesting statistics: Average number of runners per week: Ros Gregor Trail Park Run 66.9 and Wondai Parkrun 49.7, biggest attendance Ros Gregor Trail Run 134 & Wondai 129. Total distance run Ros Gregor 7,360km over 22 events & Wondai Parkrun 41,500km over 167 events.*

*It is great to have two park runs now in our region one in the North and one in the South, which gives residents and visitors the opportunity to be active regardless of age, background, gender or ability.*

### **Soccer**

*Kingaroy hosted the annual Soccer Sevens in early February with 39 teams nominating for the competition. Teams came from local clubs, Sunshine Coast, Gold Coast and Chinchilla. This was a nice economic boost for the town with each team consisting of at least seven players plus supporters staying in Kingaroy over the weekend event.*

*The rain gods smiled on Kingaroy's annual Soccer Sevens tournament ... despite downpours happening earlier in the week, no games were disrupted during the two days of play.*

*The Women's final was taken out by Bee Gees White from Beerwah (with former local superstar Hayley Hunter) producing a blistering run down the sideline to cross for a last-minute goal against the Honeybears from Chinchilla.*

*The Men's final was well-contested, with keepers stopping goal attempts at both ends.*

*The match went to a penalty shootout after the final whistle, with Surfers Apollo finally triumphing over Beerwah Pineapples.*

### **Racing**

*Nanango Race Club's Valentine's Day meeting had one more race than initially expected, giving punters a bonus at Lee Park's first meeting of the year.*

*Partly because of race cancellations at other circuit tracks due to recent weather, Nanango received more nominations for Saturday's meeting than the normal five-race card could accept.*

*To squeeze the program in, the program started slightly earlier and concluded slightly later ... but no one seemed to mind.*

*The club's annual Valentine's Day meeting always has a pink fashion theme and Deputy Mayor Kathy Duff, whose fondness for the colour is well-known judged this event.*

### **Cricket**

*The cricket season is at the pointy end with all teams vying for places in the finals, which will happen in March.*

*Murgon Crusaders have booked themselves a berth in the Gympie A Grade final and will take on the Gympie Colts on 7 March.*

*Wondai Cricket Club practice nets are completed and being well utilised by the club in lead up to the finals.*

*Our Junior representative teams have also had a busy February competing in Bundaberg with mixed results.*

### **Triathlon**

*Five South Burnett athletes competed at the 2020 Queensland Schools State Triathlon Championships in Harvey Bay on the 21-22 February with Macey Roberts, Mackenzie & Olivia Grundy all qualifying for the National Titles in March as part of the Queensland squad.*

### **Rugby League**

*Blackbutt-Yarraman Junior Rugby League will re-join the South Burnett Competition after a seven-year absence. Council's Sport & Recreation Officers have also meet with the club to advise on possible funding opportunities through the Activate Queensland initiative.*

### **Wondai Sports Precinct**

*Council's Sport & Recreation Officer has been busy working on the Activate Queensland Infrastructure Expression of Interest liaising with various stakeholders from Sporting Clubs, Internal Council Departments, Sport & Rec Advisors and supply specialists to complete the application by the due date of 6 March.*

*Council Officers with Sport & Recreation Qld advisors have conducted meetings with the Kingaroy Rugby League, Kingaroy AFL, Kingaroy Junior & Senior Soccer and Kingaroy Junior & Senior Cricket to progress ideas for the Bjelke-Petersen Sporting Precinct in readiness for an EOI application.*

*Carried 6/0*

*FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

## **10. Portfolio - Natural Resource Management, Rural Services, Parks and Indigenous Affairs**

### **10.1 Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report**

#### **Resolution:**

*Moved Cr KA Duff, seconded Cr GA Jones.*

*That Cr Duff's Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council be received.*

### **Natural Resource Management**

#### **Weed Control**

*Pest management contractors and staff completed Parthenium inspections on Barambah Creek, Manyung and Stonelands. Roadside inspections and treatment of Giant Rats Tail Grass were conducted across the region. Groundsel inspections and treatment were undertaken at Wooroolin Wetlands, Crownthorpe and Malar. Contractors completed 23 hectares of restricted weed control and street spraying.*

Splatter guns were loaned to landowners at Burrandowan, Dangore and Brooklands for lantana control. Trailers were hired out at Nanango Brooklands for lantana control and Cloyna area for Giant Rats Tail Grass control.

### **Wild Dog and Feral Pig Control**

Council's Pest and Stock Route Officer provided landholders with the loan of traps to control Wild Dogs and Feral Cats at Tableland and Blackbutt also cameras at Wilkesdale.

### **Rabbit Control**

Council did not assist any landholders with release of calici virus due to long awaited rainfall within the region.

### **Wandering Livestock**

Council received 25 requests to attend to wandering livestock across the region resulting in the impoundment of 2 head of cattle.

### **Stock Route Grazing Permits**

NRM staff assessed one roadside agistment application during February.

### **Saleyards**

Saleyard staff inspected 2162 and processed 1431 head through the dip in February. A total of 1445 head were sold through the Coolabunia Saleyards.

The first Store Sale for the year held at Coolabunia on Friday 28 February 2020 attracted 964 head. A total of 919 head were sold liveweight with a further 30 being sold at Auction and 15 head being passed in. Total sale generated a whopping \$1,002,398.23.

### **Parks**

#### **Kingaroy, Murgon, Wondai, Proston, Nanango, Blackbutt and all surrounding areas**

The month of February has been very busy for the Parks & Gardens crews with all available mowers and whipper snippers in operation trying to keep the grass under control throughout the region. Due to the fantastic rain and growing conditions, this has been a losing battle as the grass is growing up behind them as they move onto the next area. Interesting fact - it takes 3 weeks to service the Kingaroy and surrounds CBD & Park areas from start to finish. Parks and Gardens crews are busy working on trying to get on top of priority areas such as entry and exits, cemeteries, major parks, in readiness for upcoming local shows, local community booked events and Anzac Ceremonies.

### **Dams**

#### **Monthly Accommodation Numbers (Report February)**

	Boondooma		YTD	YTD	Yallakool		YTD	YTD
	2019	2020	2018/19	2019/20	2019	2020	2018/19	2019/20
Cabins	96	122	1163	1087	123	93	1646	1260
Bunkhouse	16	44	281	356	N/A	N/A	N/A	N/A
Powered Sites	191	158	1608	1441	157	141	3392	2125
Unpowered Camping	910	703	6347	5200	133	59	2183	1162
<b>Total</b>	<b>1213</b>	<b>1027</b>	<b>9399</b>	<b>8084</b>	<b>413</b>	<b>293</b>	<b>7221</b>	<b>4547</b>

Boondooma Dam Stocking & Management Association celebrated their 30<sup>th</sup> Annual Boondooma Dam Yellow belly Fishing Competition on the 8/9th February.

*With the combination of drought, fires and floods, the committee was overwhelmed with the amount of people that attended this year's comp. The atmosphere was second to none with MC and Fishing Ambassador Matthew Mott and Committee Members keeping the ball rolling throughout the weekend.*

*Entrants came from all over south- east Queensland and Northern NSW to attend this competition. This year saw an attendance of almost 700 entrants including 170 juniors. Cash and other prizes were presented over the three sessions as well as overall competition winners at the conclusion of the event on the Sunday.*

*With the recent rainfall, the dam was a picture, even though the water level was down to 27.7% the dam fished extremely well for the 2020 event with 407 fish going through the catch and release section and another 245 in the gilled and gutted section. The biggest Yellowbelly of the event weighed in at 1.615kg both Senior & Junior.*

*Food and drinks stalls were provided by local community groups over the weekend and the great camping facilities provided by the South Burnett Regional Council was put to great use for campers staying at the dam.*

*Fish Stocking President Russell Steinhardt thanked Council for the continued support towards the Boondooma Dam Yellow belly Family Fishing Comp.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

## **11. Portfolio - Finance, ICT & Human Resources**

### **11.1 Finance, ICT and Human Resources Portfolio Report**

#### **Resolution:**

*Moved Cr KM Campbell, seconded Cr GA Jones.*

*That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.*

#### **Finance:**

*This monthly report is designed to illustrate the financial performance and position of South Burnett Regional Council compared to its adopted budget at an organisational level for the period ended 30 June 2020. This financial report is prepared based on interim financial results as at 29 February 2020.*

*Overall, recurrent revenue is tracking high at 91% due to the rates being levied in February. Capital grants is tracking on target to meet the amended budget.*

*Overall, recurrent expenditure is tracking on target however, Finance Costs are high due to the land tax expense.*

*It should be noted that:*

- Whilst Depreciation is tracking on target, the processing of WIP and disposals is currently underway and this will impact the final year-end balance.*
- Employee benefits is tracking on target however the amount of capitalised wages, end of year adjustments and EB negotiations will affect the final June numbers.*
- Materials and Services are tracking slightly high. This is under review in conjunction with the third quarter budget revision to identify potential over runs.*

*Cash and Cash Equivalents are sitting at \$36.9m. This will increase as rate payers begin to pay the February rate levy.*

*AR Debtors has a large 90-day balance which is due to outstanding monies from contractors relating to the Niagara Road project of approximately \$1m.*

*Rate in arrears is currently \$25.486m or 45.07%. This has spiked since the previous month report due to the February rate levy. This balance will consistently decrease as rate payers pay before the discount period ends.*

*The current monthly ratios are tracking on target, except for the operating cash ratio which is sitting above the target benchmark. This is due to the spike in Trade and Other Receivables from the February rate run.*

*Of the total available capital budget of \$34.207m, 69% has been spent to date including committed costs.*

*Road maintenance has increased approximately \$533k from January to a total actual and committed cost of \$3.985m.*

*Works for Queensland has \$2.042m of actuals to date with a further \$1.046m in committed costs. It is currently on target to claim a further \$1.8m before 30 June 2020.*

*The external audit plan is in the process of being finalised. At this stage the external auditors are due on site in April, May and September 2020.*

*Council is in the process of preparing the 2020/2021 original budget as well as the third quarter current year budget revision.*

#### **People and Culture:**

##### **Trainee Update**

*Commencement of 4 Trainee's on 16 March 2020, a further 7 will commence over the coming weeks.*

##### **Officers and Field Enterprise Bargaining Agreement**

*Final drafts have been provided to the Union's from Council, we are now waiting on completion of the wording. Meetings will then follow with legislated Access Periods (14 days) commencing as soon as we are able to. Voting will follow after Access Period.*

##### **Safety Management System**

*Workplace health and safety is an extremely important aspect of Council's operations. The WHS Team continues to review Safety Management Systems. This review concentrates on the options available and finding a solution that best fits Council's and community needs.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

#### **ADJOURNMENT:**

##### **Motion:**

*Moved Cr TW Fleischfresser, seconded Cr DA Potter.*

*That the meeting adjourn.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*



**CITIZENSHIP CEREMONY:**

During the adjournment a citizenship ceremony was held for:

Ms Ana Radunz  
Mrs Joanne Lamers  
Miss Magdalene Atabong  
Mrs Tiia Higgins  
Mr Tim Okoro  
Mr Don Abeysinghe Gunawardena  
Mr Gregory Madden Jr  
Dr Dariush Ghahramanipour  
Mrs Leili Imani  
Sanli Ghahramanipour

**RESUMPTION:**

**Motion:**

*Moved Cr TW Fleischfresser, seconded Cr DA Potter.*

*That the meeting resume at 11.19am with attendance as previous to the adjournment*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

**11.2 Finance (F)**

***Officer's Reports***

**11.2.1 F - 2671730 - Monthly Financial Report**

**Resolution:**

*Moved Cr KA Duff, seconded Cr TW Fleischfresser.*

*That the Monthly Financial Report including Capital Works, Road Maintenance Expenditure and Works for Queensland (W4Q3) as at 29 February 2020 be received and noted.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

**12. Consideration of Notices of Motion**

No Report.

**13. Information Section (IS)**

**13.1 IS - 2670991 - List of Correspondence Pending Completion of Assessment Report**

**Resolution:**

*Moved Cr Frohloff, seconded Cr GA Jones.*

*That the List of Correspondence Pending Completion of Assessment Report be received.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

**13.2 IS -2671629 - Delegated Authority Report**

**Resolution:**

*Moved Cr DA Potter, seconded Cr TW Fleischfresser.*

*That the Delegated Authority Report be received.*

*Carried 6/0  
FOR VOTE - Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr RLA Heit*

**14. Confidential Section**

No Report.

There being no further business the meeting was declared closed at 11.24am.

Confirmed before me this ..... day of .....2020

..... **MAYOR**

