



SOUTH BURNETT

REGIONAL COUNCIL

Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 15 January 2020

Chief Executive Officer: **Mark Pitt**

Our Vision

"South Burnett Region, working together building a strong, vibrant and safe community"

Our Values

A	Accountability:	<i>We accept responsibility for our actions and decisions in managing the regions resources.</i>
C	Community:	<i>Building partnerships and delivering quality customer service.</i>
H	Harmony:	<i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i>
I	Innovation:	<i>Encouraging an innovative and resourceful workplace.</i>
E	Ethical Behaviour:	<i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i>
V	Vision:	<i>This is the driving force behind our actions and responsibilities.</i>
E	Excellence:	<i>Striving to deliver excellent environmental, social and economic outcomes.</i>

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 15 January 2020

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 15 January 2020 at 9.00am

PRESENT:

Councillors:

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Aaron Meehan (General Manager Infrastructure)

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Kingaroy District Ministers Association, Pastor Andy Dunkin, offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Resolution:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the minutes of the previous meeting held on Wednesday 11 December 2019 as recorded be confirmed.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4. Declaration of Interest

Cr Heit declared a perceived conflict of interest in relation to item 8.3.3 – P - 2652879 - South Burnett Musical Comedy Group - Request permission from Council to construct a new shed at the Kingaroy Enterprise Centre, Cornish Street Kingaroy

Cr Duff declared a perceived conflict of interest in relation to Item 9.4.1 - S&R - 2655442 - Murgon and District Cricket Club - Install new lighting for the main arena and upgrading of the switchboard at the Murgon Showgrounds

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Portfolio - Economic Development and Corporate Performance

5.1 Economic Development and Corporate Performance Portfolio Report

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That Mayor Campbell's Economic Development and Corporate Performance Portfolio Report to Council be received.

Corporate Performance:

Implementation of the Annual Operational Plan 2019/20

As we welcome in 2020 with the first ordinary meeting of Council, it is an opportune time to reflect on the achievements of Council at the halfway point of the 2019/20 financial year. At today's Council meeting, the Annual Operational Plan implementation progress report will be tabled for adoption. Some of the highlights contained in the report are that Council has:

- Experienced just under 50,000 visitors at our local libraries;*
- Supported more than 150 activities through the Community Grants Program;*
- Conducted 363,855 waste collections services;*
- Implemented Council's new website;*
- Received 9 Material Change of Use, 6 Reconfiguring a Lot, 7 Operational Works, and 80 Building Applications;*
- Dipped 4,958 head at the Coolabunia Saleyards; and*
- Completed the Nanango Office refurbishment with the official opening being held next Thursday at 10:30am.*

I encourage the community to take the time to review the progress report to discover more about the services provided and the projects undertaken.

Australia Day Celebrations

Each year Council supports and funds various Australia Day events across the region. From the formal Australia Day Awards Ceremony to the traditional Aussie breakfasts, there are plenty of ways to celebrate our beautiful country during this National event.

This year, Emeritus Professor Ken Donald OM is the region's Australia Day Ambassador. Ken has had a long career in medicine / medical education and will be participating in Council's regional Australia Day Awards Ceremony, which commences at 6.00pm at the Kingaroy Town Hall on Saturday, 25 January. I would like to extend an invitation to our community to come along on the night to hear firsthand the names of the nominees and winners for each of the award categories.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2 Economic Development (ED)

Officer's Report

5.2.1 ED - 2654112 - Economic Development September 2019 Quarterly Report

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That Council accept the South Burnett Economic Development Quarterly Report – September 2019 and allow public distribution.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3 Corporate Performance (CP)

Officer's Report

5.3.1 CP - 2654895 - Proposed projects for submission to the Drought Communities Programme - Extension

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That Council approve the following proposed projects for submission to the Drought Communities Programme - Extension:

<i>Rural Support Initiatives</i>	<i>\$209,000</i>
<i>Parks / Streetscape Refurbishment Works</i>	<i>\$300,000</i>
<i>Footpaths / Walking Tracks</i>	<i>\$166,000</i>
<i>Community Buildings/Asset Upgrades</i>	<i>\$225,000</i>
<i>Bitumen and Drainage Works</i>	<i>\$100,000</i>

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3.2 CP - 2654986 - ALGA National General Assembly Call for Motions

Resolution:

Moved Cr KA Duff, seconded Cr GA Jones.

That South Burnett Regional Council resolves to submit the following resolutions to the National General Assembly of Local Government in relation to:

- Federal Assistance Grants,*
- Drought be formally declared as a natural disaster event.*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3.3 CP - 2654884 - Annual Operational Plan 2019/2020 Implementation Progress Report for the period ending 31 December 2019

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That Council adopt the Annual Operational Plan 2019/2020 Implementation Progress Report for the period 1 July 2019 to 31 December 2019.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3.4 CP - 2653868 - Delegations to the Chief Executive Officer under the Environmental Protection Regulation 2019, Local Government Regulation 2012, Environmental Protection Act 1994

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That pursuant to section 257 of the Local Government Act 2009 Council:

- 1. delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation attached to this resolution as Appendixes, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instrument of Delegation.*
- 2. repeal all prior resolutions delegating the same powers to the Chief Executive Officer.*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6. Portfolio - Roads & Drainage

6.1 Roads & Drainage Portfolio Report

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Works in Progress & Future Works Summary for December 2019/January 2020

The following are current/planned works

Construction/Capital Works:

Name	Description	Status
Niagara Boyneside	Road, Reconstruction of sealed & unsealed Road	A 5km section west of Bilboa Road has now been bitumen sealed.
Bitumen Program	Reseal Bitumen Reseal Works	Completed.
Stonelands Road	Bridge Replacement	Completed.

Boughyard Ironpot	Creek,	Bridge Replacement	Works commenced in December.
Coolabunia School	State	Bus Parking Upgrade	Works commenced in December.
Proston Station Road	Transfer	Upgrade to bitumen standard	Works have commenced.
Beatty Street		Upgrade to bitumen standard	Works have commenced.
Murgon CBD		Footpath Replacement	Works expected to commence February.
Town & Signage	Village	Installation of new Town & Village entry signage	Signs have been manufactured. Currently seeking quotations for installation
Maidenwell Mountains Road	Bunya	Realignment of intersection at Wengenville Glenclyffe Road	Due to commence in February/March.
Brisbane Street		Culvert Installation & Reconstruction	Works expected to commence in January.

Gravel Resheeting/Heavy Formation Grade

Name	Description	Expected Start Date	Expected Completion Date
East Wooroolin Road	Gravel Resheet/Heavy Formation Grade	Dec	Jan
Ironpot Road	Gravel Resheet/Heavy Formation Grade	Dec	Jan
Transmitter Road	Gravel Resheet/Heavy Formation Grade	Dec	Jan
Meehans Road	Gravel Resheet/Heavy Formation Grade	Jan	Jan
Hoggs Road	Gravel Resheet/Heavy Formation Grade	Jan	Feb
Burra Burri Road	Gravel Resheet/Heavy Formation Grade	Jan	Mar
Gayndah Road	Hivesville Gravel Resheet/Heavy Formation Grade	Jan	Mar
Old Wondai Road	Gravel Resheet/Heavy Formation Grade	Jan	Mar
Old Esk Road	Gravel Resheet/Heavy Formation Grade	Feb	Apr
Wondai Proston	Shoulder Maintenance	Dec	Jan

Patrol Grading

Location	Description	Expected Start Date	Expected Completion Date
Barkers Flat	Creek McCauley Broome Road, McNamara Road	Jan	Jan
Barlil	Barlil Road	Jan	Feb
Brooklands	Darley Crossing Road, P Jones Road, Old Taabinga Road, Farnows Road, Fairbrother Road	Dec	Feb
Byee	Paul Holznagel Road	Jan	Jan
Charlestown	Weckers Road, Tingoora Charlestown Road	Feb	Feb
Cloyna	Althause Road, Holdings Road, Greens Road	Feb	Feb
Corndale	Spencers Road	Jan	Jan
Crownthorpe	Carters Road, Nangur Road, Blackburns Road	Feb	Feb
Cushnie	Dunfords Road	Dec	Dec

Goodger	Welch Road, Goodger Gully Road, Old Cooyar Road, Archookoora Road, Foleys Road	Jan	Jan
Hodgleigh	Swensons Road, Semgreens Road	Jan	Jan
Ironpot	Jumma Road, Ironpot Road, Jarail Road, Niagara Road, Sarum Road, Greystonlea Road	Feb	Mar
Johnstown	Linville Forestry Road	Dec	Dec
Kunioon	Kunioon Road, Darley Estate Road	Dec	Jan
Manyung	Jones Road, Annings Road, Campbells Lane from Boat Mountain Road, Lyons Road	Jan	Jan
Memerambi	Recreation Drive, Magnussens Road, Parallel Road, Klass and Towns Road	Jan	Feb
Merlwood	Richards Road	Feb	Feb
Moffatdale	Donald Road, Waterview Drive, Meddletons Road Clovely Lane	Jan	Jan
Moondooner	Sanders Road	Jan	Jan
Murgon	Vellacott Lane, Kerles Lane, Gesslers Road Sakrzewski Road	Jan	Jan
Nanango	Rosies Road, Lee Place, Home Street, Frank Brown Street, Chester Street, Grey Street, Home Street, Burnett Street, Lanes Road, Old Esk North Road	Feb	Feb
Redgate	Tipperary Road, Goschnicks Road, Finnemores Road, Birchs Road	Jan	Jan
Sandy Ridges	Gentry Road East	Dec	Dec
Silverleaf	Blacks Crossing	Feb	Feb
South Nanango	Major Road East, Major Road West, Blacks Lane, Whittaker Road, Old Yarraman Road, Durrant Road, Oaky Creek Road	Feb	Feb
Sunnynook	Eisenmengers Road, Cobbs Hill Road, Hinchcliffes Road	Feb	Feb
Tablelands	Bellottis Road, Daniels Road	Feb	Feb
Tingoora	Echarts Road	Dec	Dec
Warnung	Friebergs Road, Mitchells Road	Feb	Feb
Wooroolin	Woods Road, Logans Road, Centenary Road	Dec	Dec
	Bonds Road, Allens Road, Logans Road, Armstrongs Road, Jacobsons Road, Shailers Road Rainey's Road, Ogilvys Road, Obels Road, Hunsleys Road, East Wooroolin Road, Sportsground Road, Transmitter Road, Hoggs Road	Jan	Feb
Wyalla	Gaults Road	Dec	Dec

Roadside Slashing

No Slashing/Boom Mowing is currently being undertaken due to severe weather conditions

Summary of Completed Works for December

For your information, the below works have been completed

Gravel Resheeting/Heavy Formation Grade

Name	Description
Sportsground Road	Gravel Resheet/Heavy Formation Grade
Kunioon Road	Gravel Resheet/Heavy Formation Grade
Wattlegrove Road	Gravel Resheet/Heavy Formation Grade

Patrol Grading

Locality	Description
Charlestown	Taylor's Lane
Cushnie	Home Creek Loop Road, Birds Road, Learamonts Road
Greenview	Boisens Road, Hansens Road
Johnstown	Johnstown Road
Manyung	Wittons Road
Murgon	Ferris Road, Piggery Road, Wesslings Road, Frohloffs Road, Borcherts Hill Road
Runnymede	Gleneriffe Road, Scotts Lane, Runnymede Estate Road
Tingoora	Hoares Road, Tingoora Cemetery Road, Burns Road
Wooroolin	Cants Road, Rackemanns Road, West Wooroolin Road, Oakdean Road, Gustafsons Road
Wyalla	Manumbar Road

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6.2 Roads & Drainage (R&D)***Officer's Reports***

No Report.

6.3 Design & Technical Services (D&TS)***Officer's Reports*****6.3.1 D&TS - 2654898 - Budget Review of the Bitumen Resealing and Rehabilitation Programme 2019-2020****Resolution:**

Moved Cr GA Jones, seconded Cr DA Potter.

That Council:

- a) allocate the additional \$822,233 received from the Roads to Recovery package to the current 2019-2020 bitumen reseal and asset replacement programme; and
- b) include the reconstruction of the off-street car parking near Alford Street, Kingaroy in the 2019-2020 bitumen reseal and rehabilitation programme with a budget value of \$600,000.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7. Portfolio - Community, Arts, Tourism and Health Services

7.1 Community, Arts, Tourism and Health Services Portfolio Report

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Community:

South Burnett Libraries

4610 Partnerships for Kids group

On 8 January 2020 from 10am to 12pm, all of the South Burnett Regional Council Libraries provided community space and contributed towards the delivery of technology free activities in support of the 4610 Partnerships for Kids, Family Phone Fast Challenge. Families were challenged to be technology free for two hours to focus on the fun of parent and child interaction.

A big thank you to the CTC staff support who were at Kingaroy Library, Wondai Library, Murgon Library and Nanango Library and another big thank from our library community to our local Councillors who supported the project by offering their time to read a book or two, whilst singing and interacting with families.

*Cr Gavin Jones at the Blackbutt Library
Myself at the Kingaroy Library
Cr Ros Heit at Wondai Library
Cr Kathy Duff at Proston Library*

In Kingaroy, 32 families signed the Family Phone Fast Challenge pledge with the intention of cutting off technology for a two-hour period to focus on their parent and child interactions. That means that more than 64 hours were pledged for this year. The goal for next year is for 500 hours to be pledged.

Kingaroy QWCA representatives volunteered their time to provide rice paper rolls making program to support healthy eating. The Kingaroy men's shed representatives gave their time to guide families with having fun with wood. Library Volunteer Robyn Cobby delivered a spinning and weaving workshop for families to tinker in a makerspace environment to breathe life into the arts of old.

There were several programs running including story time sessions, lego play, sand art projects, creative craft table to stimulate imagination, sidewalk chalk, and books to read together.

Big move into our newly refurbished Library

After 6 months, operating from the Energy Centre space the Nanango Library was moved into the newly refurbished Library & Customer Contact Centre that opened to the public on Monday 9 December.

The new opening hours are Monday to Friday 8:30am-4:30pm. Feedback from the community has been fantastic so far. Many comments have been made saying how inviting and open it feels, a great place for anyone in the community to come and relax, play, sing & read. There is something for everyone from little babies to our older senior residents in the area.

Nanango Library staff are grateful to their community for their patience & support over these last months whilst they transitioned into the boutique library and then across into their brand new library. "It has definitely been worth the wait."

Community Grants Program

Next month Council's Community Grants Program will open the second round of funding for this financial year. I would like to encourage our local not-for-profit organisations to apply for support from Council for activities, events and projects that benefit our region. The following categories will be open for application during February:

- *Community Events Sponsorship;*
- *Community Australia Day Events Sponsorship;*
- *School Student Awards;*
- *Community Hall Insurance Grant;*
- *Regional Arts Development Fund;*
- *Healthy Communities Sponsorship; and*
- *Project/Program One-off Sponsorship.*

Given that Round Two (2) this year will close on Saturday 29 February, Council will continue to accept applications until COB Monday 1 March to accommodate last minute submissions over the counter.

To give your organisation the best opportunity for funding, please contact Council's Community Grants Officer on 4189 9100 to discuss your application prior to submission.

Launch of "Healthy Pregnancies & Bright Futures" in February

I am excited to announce that Council, in partnership with the Local Drug Action Team, will be launching the "Healthy Pregnancies and Bright Futures" Project from Monday 3 February to Friday 7 February. Launch events will be held at Kingaroy and Nanango Libraries with guest speakers, free morning teas and art activities. The events will be on Monday 3 February at 10am Kingaroy Library and Tuesday 4 February at 10am Nanango Library.

As part of launch week, we are encouraging everyone to get involved by wearing red and decorating workplaces red for the week or even a day. "Healthy Pregnancies and Bright Futures" aims to raise community awareness about Fetal Alcohol Spectrum Disorder and create supportive communities for pregnant women.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ADJOURNMENT:

Motion:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That the meeting adjourn.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

RESUMPTION:

Motion:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That the meeting resume at 11.03am with attendance as previous to the adjournment

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8. Portfolio - Planning & Property

8.1 Planning and Property Portfolio Report

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That Cr Fleischfresser's Planning & Property Portfolio Report to Council be received.

Property:

Works for Queensland (W4Q) – Round 3 Projects Update

Durong Hall – Quotation has been awarded for hall improvements including earthworks, drainage and pipework with works likely to commence mid-February.

Wondai Sportsground Grandstand – Engineering design for the Wondai sportsground grandstand is in progress and quotations are currently being sought for repairs and repainting.

Kingaroy Soil Lab - Installation will commence towards the end of January/early February of dust extraction equipment at the Kingaroy Soil Lab to ensure compliance with current Workplace Health & Safety legislation.

Wondai Swimming Pool - Installation of a new solar system and replacement of filtration will take effect when the pool closes over the winter period.

General Capex Works

Quarterly hot flushing for the ongoing management of Legionella is still taking place at Lady Bjelke Petersen Community Hospital.

Specifications are being drawn up and quotations will go out shortly for the refurbishment of two bathrooms at Drayton Villas & two at Brighthaven Units in Nanango.

Reroofing of the Council owned building within which the Murgon Commonwealth Bank is housed will take place on 18-19 January 2020 (over the weekend).

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.2 Planning (P&LM)

Officer's Reports

No Report.

8.3 Property (P)

Officer's Reports

8.3.1 P - 2654786 - Blackbutt Lions Club - Request to remove the louvre windows in the Council-owned building and replace with aluminium framed sliding glass windows

Resolution:

Moved Cr TW Fleischfresser, seconded Cr GA Jones.

That Council approve the Blackbutt Lions Club request to remove the louvre windows in the Council-owned building and replace with aluminium framed sliding glass windows.

Carried 7/0

FOR VOTE - Councillors voted unanimously

8.3.2 P - 2651641 - The Murgon Men's Shed - Request permission to construct a new shed at the premises of the Men's Shed, MacAlister Street Murgon

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That Council approves the construction of a new shed by the Murgon Men's Shed in accordance with Clause 4.3 of the Deed of Licence to Occupy between the Murgon Men's Shed and South Burnett Regional Council.

Carried 7/0

FOR VOTE - Councillors voted unanimously

DECLARATION OF CONFLICT OF INTEREST

Cr RLA Heit declared a perceived conflict of interest (as defined in section 175D) of the *Local Government Act 2009* in agenda item 8.3.3 - P - 2652879 - South Burnett Musical Comedy Group - Request permission from Council to construct a new shed at the Kingaroy Enterprise Centre, Cornish Street Kingaroy.

Cr RLA Heit is a member of the South Burnett Musical Comedy Society.

Cr RLA Heit voluntarily left the meeting at 11.13am while the matter was discussed and voted on.

8.3.3 P - 2652879 - South Burnett Musical Comedy Group - Request permission from Council to construct a new shed at the Kingaroy Enterprise Centre, Cornish Street Kingaroy

Resolution:

Moved Cr TW Fleischfresser, seconded Cr DA Potter.

That Council approves the construction of a new shed by the South Burnett Musical Comedy Society at the Kingaroy Enterprise Centre, Cornish Street, Kingaroy.

Carried 6/0

*FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr RLA Heit*

ATTENDANCE:

Cr RLA Heit returned to the meeting at 11:19am

9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation**9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report****Resolution:**

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Works in Progress & Future Works Summary for December 2019/January 2020

The following are current/planned works

Current Water Main Replacements

<i>Name</i>	<i>Description</i>	<i>Expected Start Date</i>	<i>Expected Completion Date</i>
Nanango			
<i>Wickham Street</i>	<i>Water Main Replacement</i>	<i>Commenced Jul 19</i>	<i>Complete</i>
<i>Wills Street West</i>	<i>Water Main Replacement</i>	<i>Commenced Jul 19</i>	<i>Complete</i>
<i>George Street North</i>	<i>Water Main Replacement</i>	<i>Commenced Sep 19</i>	<i>Complete</i>
<i>Alfred Street</i>	<i>Water Main Replacement</i>	<i>Commenced Sep 19</i>	<i>Complete</i>
<i>Drayton Street</i>	<i>Water Main Replacement</i>	<i>Commenced Nov 19</i>	<i>Complete</i>
Kingaroy			
<i>Burnett Haly - Alford</i>	<i>Water Main Replacement</i>	<i>Commenced Sep 19</i>	<i>Feb 20</i>
<i>West Haly - Kurtellan</i>	<i>Water Main Replacement</i>	<i>Commenced Sep 19</i>	<i>Feb 20</i>
<i>Knight Walter - Hodge</i>	<i>Water Main Replacement</i>	<i>Commenced Sep 19</i>	<i>Feb 20</i>
<i>Youngman Haly - Avoca</i>	<i>Water Main Replacement</i>	<i>Commenced Nov 19</i>	<i>Feb 20</i>
<i>Youngman Venman - Banksia</i>	<i>Water Main Replacement</i>	<i>Commenced Nov 19</i>	<i>Feb 20</i>
<i>Toomey Youngman - William</i>	<i>Water Main Replacement</i>	<i>Commenced Oct 19</i>	<i>Jan 20</i>
Wooroolin			
<i>West Wooroolin Road</i>	<i>Water Main Replacement</i>	<i>Commenced Dec 19</i>	<i>Feb 20</i>

Restriction & Dam Levels

With drought conditions continuing throughout the South Burnett area, Council is monitoring water restriction levels. All towns in South Burnett are currently on Level three (3) Water Restrictions.

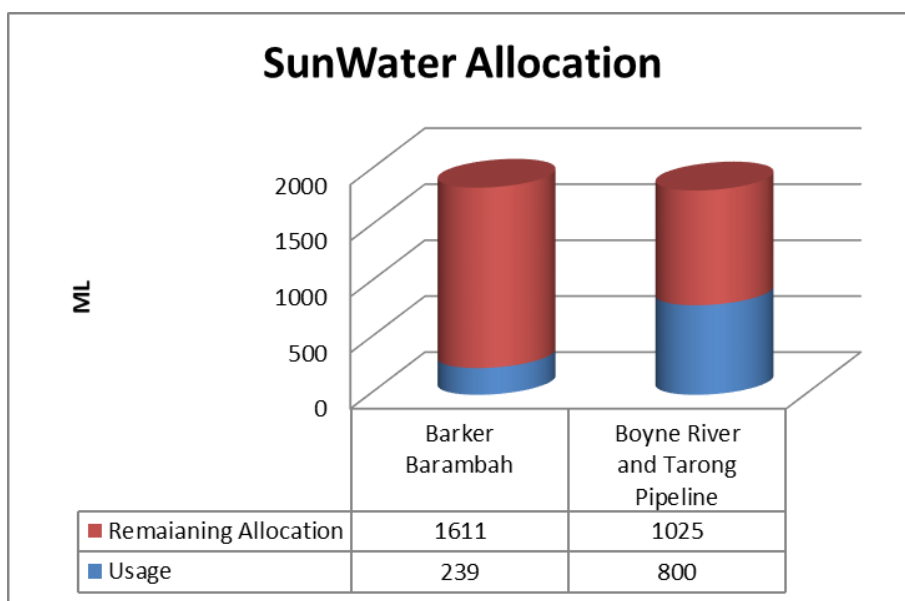
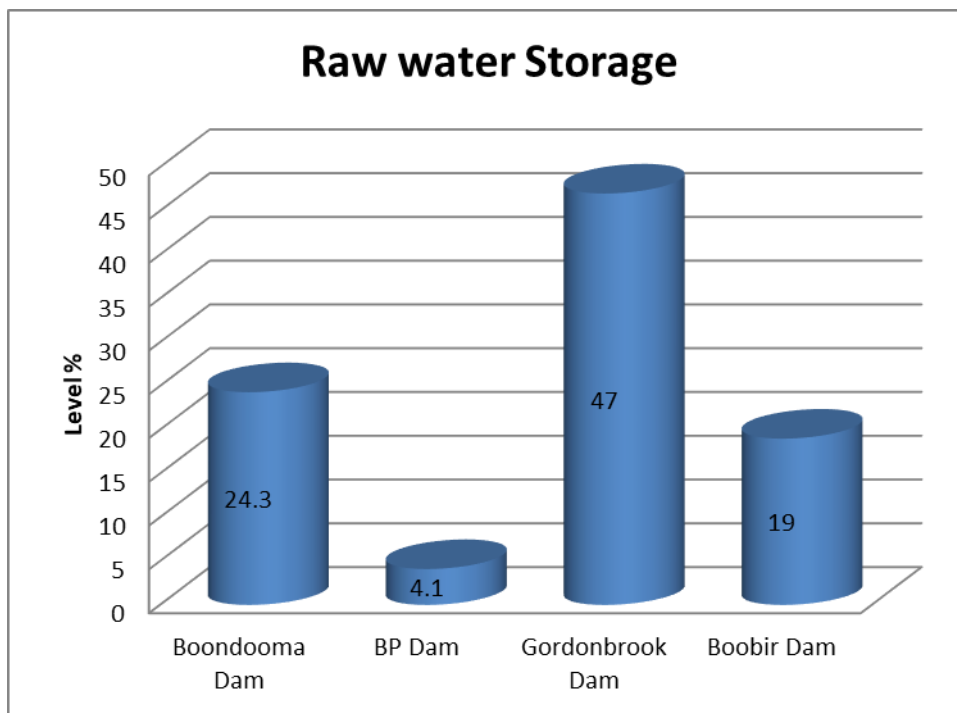
Due to residents being very water wise current consumption is approximately 130 lt per person per day.

Sunwater's announced allocation is currently 100% of Councils high priority water but this is expected to be cut if summer rain does not eventuate with substantial dam storage increases.

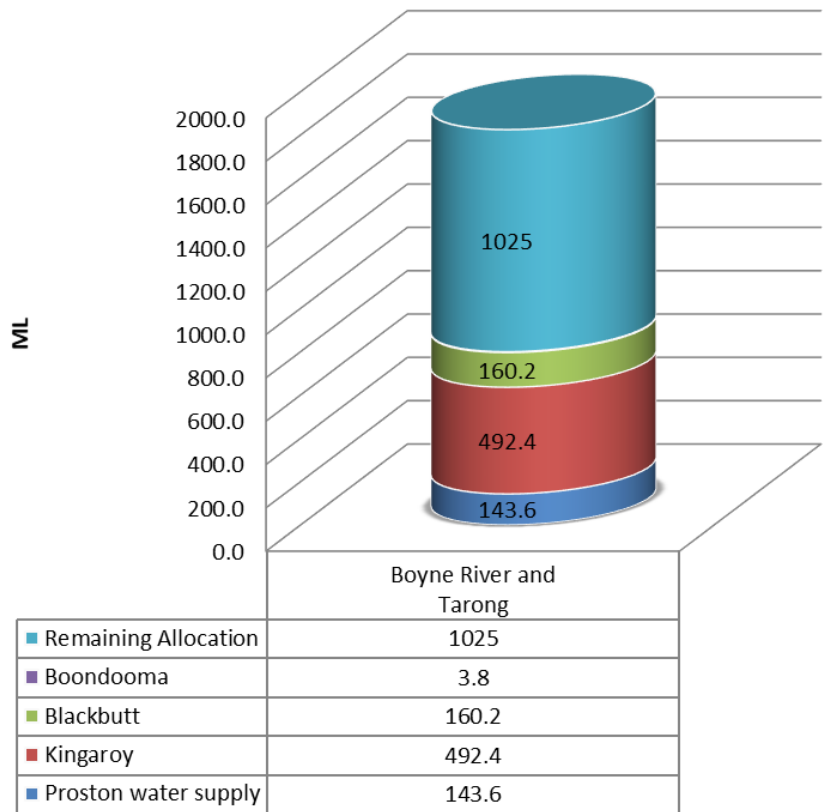
Once announced allocations are reduced, Council will review the current Level three (3) Water Restrictions.

Recorded at: 20/12/2019

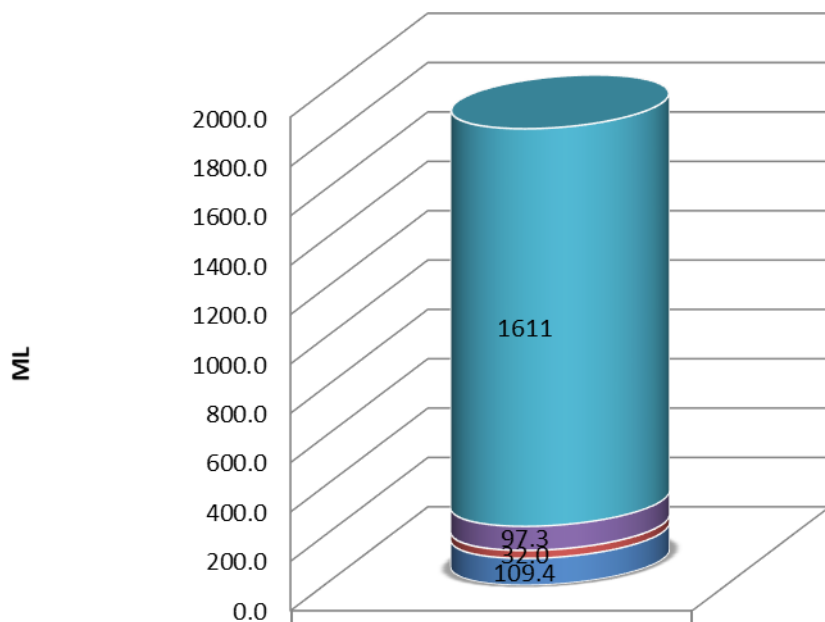
Sunwater supply scheme	Water storage	Schemes supplied	FSL (m)	Current level	FS Volume (ML)	Current Volume (ML)	Current capacity %	High Priority water Allocation	Medium Priority Allocation
Boyne River & Tarong	Boondooma Dam	Boodooma Scheme, Proston Rural scheme, Kingaroy, Blackbutt	280.4	265.27	204200	49580	24.3	100%	0%
Barker Barambah	BP Dam	Wondai, Murgon	307.3	293.88	134900	5477	4.1	100%	0%
	Gordonbrook Dam	Kingaroy	391.5	389.6	6800	3146	47	N/A	N/A
	Boobir Dam	Blackbutt	434	428.39	170	26	19	N/A	N/A



Boyne River and Tarong Pipeline 1825 ML Allocation



Barker Barambah 1850 ML Allocation



Baker Barambah	
Remaining Allocation	1611
Wondai Water supply	97.3
Yallakool	0.5
Murgon Industrial	32.0
Murgon Water supply	109.4

Water Allocations and Financial Year Consumption

Water allocation SunWater scheme	Location / Allocation	Usage to date ML	Annual Allocation ML	Remaining Allocation ML	Remaining Allocation in %	Year remaining in %
Barker Barambah	Murgon Water supply	109.4	1400	1258.1322	90%	53%
	Murgon Industrial	32.0				
	Yallakool	0.5				
	Wondai Water supply	97.3	450	352.734	78%	
	Sub Total	239	1850	1611	87%	
Boyne River and Tarong Pipeline	Proston water supply	143.6	500	356.41	71%	
	Kingaroy	492.4	1110	617.595	56%	
	Blackbutt	160.162	200	39.838	20%	
	Boondooma	3.8	15	11.169	74%	
	Sub Total	800	1825	1025	56%	

Reactive Work - Financial Year to Date

Town	Sewer Blockages	Other issues	Sewer	Water Breaks	Main	Other issues	water
Kingaroy	15	13		14		301	
Murgon	3	3		9		47	
Wondai	0	0		6		28	
Nanango	8	1		4		93	
Blackbutt	1	2		0		32	
Proston	1	0		0		15	
Proston Rural	NA	NA		0		17	
Kumbia	NA	NA		0		2	
Wooroolin	NA	NA		1		9	

Other Sewer Issues	Kingaroy	Murgon	Wondai	Nanango	Blackbutt	Proston
Sewer Main/Jump Up Repair	0	0	0	0	0	0
Odour	1	0	0	0	0	0
Manhole/Lid Repair	1	0	0	1	0	0
Enquiry Only	6	2	0	0	1	0
Owners Side	5	1	0	0	1	0

Other Water Issues	Kingaroy	Murgon	Wondai	Nanango	Blackbutt	Proston	Kumbia	Wooroolin
Water Main Repairs	13	1	4	3	1	3	1	1
Hydrant/Valve Repair	21	1	3	5	0	2	0	1
Water Meter Repair	99	20	8	24	6	9	1	1
Water Meter Replaced	21	3	0	10	0	1	0	0
Water Service Repair	65	11	3	19	9	11	0	6
No/Low Pressure	7	0	0	5	2	2	0	0
Water Quality	16	1	2	0	0	0	0	0
Standpipe	N/A	N/A	N/A	7	7	1	N/A	N/A
Enquiry Only	41	9	4	10	4	3	0	0
Owners Side	18	1	4	10	2	1	0	0

Carried 7/0
FOR VOTE - Councillors voted unanimously

9.2 Water & Waste Water (W&WW)**Officer's Reports**

No Report.

9.3 Waste Management (WM)

Officer's Reports

No Report.

9.4 Sport & Recreation (S&R)

Officer's Reports

DECLARATION OF CONFLICT OF INTEREST

Cr KA Duff declared a perceived conflict of interest (as defined in section 175D) of the *Local Government Act 2009*) in agenda item 9.4.1 - S&R - 2655442 - Murgon and District Cricket Club - Install new lighting for the main arena and upgrading of the switchboard at the Murgon Showgrounds.

Cr KA Duff is the President of the Murgon Sports Association.

Cr KA Duff voluntarily left the meeting at 11.27am while the matter was discussed and voted on.

9.4.1 S&R - 2655442 - Murgon and District Cricket Club - Install new lighting for the main arena and upgrading of the switchboard at the Murgon Showgrounds

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That Council approve the Murgon District Cricket Club making a funding submission under the State Government Active Community Infrastructure Program for the upgrade of the existing lighting and switchboard at the Murgon Sports Precinct subject to the following conditions:

- *Necessary building and planning approvals to be obtained*
- *An adequate lighting design plan being provided.*
- *A letter of support being obtained from the Lease holder (Murgon Sports Association)*

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr KA Duff*

ATTENDANCE:

Cr KA Duff returned to the meeting at 11:38am

10. Portfolio - Natural Resource Management, Rural Services, Parks and Indigenous Affairs

10.1 Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That Cr Duff's Natural Resource Management, Rural Services, Parks and Indigenous Affairs Portfolio Report to Council be received.

Natural Resource Management

Weed Control

Pest management contractors treated Lantana, Tree Pear and Groundsel at Gordonbrook Dam, Cobbs Hill, Corndale, Kingaroy, Wondai and Nanango. The drought conditions continue to hamper our scheduled weed spraying program.

Equipment Loan

Cat traps were used by one landholder in Kingaroy, pig traps were deployed by landholder in Boobie.

Wild Dog and Feral Pig Control

Council's Pest and Stock Route Officer provided 110 kg feral pig baits to 3 landowners in Windera, 2 landowners in Wilkesdale and 2 landowners in Abbeywood area.

Rabbit Control

Council assisted landholders at Kingaroy by injecting one lot of carrots with calici virus and injecting two rabbits with calici virus in Coolabunia area.

Wandering Livestock

Council received 51 requests to attend to wandering livestock requests across the region resulting in 3 sheep, 2 horses and 10 head of cattle impounded.

Stock Route Grazing Permits

Twenty one Grazing Agistment applications were received by Council during December with 15 Permits being issued.

Saleyards

Saleyards staff inspected 414 and processed 824 head through the dip in December. A total of 541 head were sold through the Coolabunia Saleyards.

Parks

Kingaroy, Murgon, Wondai, Proston, Nanango, Blackbutt and all surrounding areas

The month of December started with the erection of the Christmas Trees across the region. Parks crews focused on making the towns tidy for the Christmas period. The drought conditions and high fire danger periods have continued to hamper normal operations, particularly with the use of mowers and edging equipment.

The rollout of the Red benches as a permanent visual reminder to help raise community awareness against domestic and family violence is continuing with Proston, Benarkin and Senior Citizen Park in Kingaroy programmed for January.

Parks Capital Work Program

Stage 1 of the Memorial Park softfall replacement program has been completed with the construction of the path/edging in readiness for the rubber surface in January 2020. The replacement of the air-conditioning units in the cabins at Boondooma and the rollout of the replacement furniture in the cabins at both Yallakool and Boondooma was also finalised in readiness for the Christmas holiday period. Stage 1 in readiness for the construction of a new shelter in the Murgon Rotary and Youth Park was also completed with the second stage for the construction programmed for January 2020.

Dams

Monthly Accommodation Numbers (Facility Usage Report December)

	Boondooma		YTD		Yallakool		YTD	
	2018	2019	2018	2019	2018	2019	2018	2019
Cabins	169	153	870	782	179	146	1279	1018
Bunkhouse	84	106	258	239	N/A	N/A	N/A	N/A
Powered Sites	207	220	1200	1072	467	138	2684	1692
Unpowered Camping	1158	901	3895	3602	380	103	1478	1000
Total	1618	1380	6223	5695	1026	387	5441	3710

Both Boondooma and Yallakool Parks operated as normal over the Christmas period. Regrettably the usual New Year's Eve fireworks display did not take place this year as a result of the current dry conditions and bushfire risks. Staff have received some feedback suggesting that in the event that future fireworks displays cannot be scheduled as a result of the conditions that Council consider some other form of event to help celebrate the New Year.

The total numbers were down slightly on previous years at Boondooma however Yallakool numbers dropped significantly. This reduction in numbers is a direct result of the current low levels of the dam and the absence of skiing, jet skiers and fishing boats.

Fish Stocking

I had the pleasure of recently attending the release of 42,500 Golden Perch into Boondooma Dam. Earlier in December there was another 55,000 Golden Perch and 31,000 bass released. I was told that it takes about 2 years for these fish to be big enough to be caught for a successful weigh in. I hope that when these fish reach maturity that both of our dams are full and over flowing.

Rural

I am working with Michelle Newton from the Department of Human Services to organise an event called Ten Minutes with a Master. The purpose of the day is to provide an opportunity for primary producers to privately meet and talk to a cross section of agency experts and specialists regarding available drought and other assistance. A personal invitation will be sent to all primary producers to register their interest. Appointments will be made for those attending at the DPI on 18 February. Every farmer will see every service provider for 10 minutes, We will have information on Rural financial assistance, the farm household allowance, water infrastructure rebates, Salvation Army funding, Mental Health Services, information on Council's Hardship Policy and rates plans, and our Disaster Dashboard. I have also asked Damien Martoo along to provide 10 minutes with each farmer to give them an insite into social media. This idea was tried in the Southern Downs Regional Council area and has proven to be very successful. Southern Downs have had so many farmers involved that they are doing it on an ongoing basis.

We had community prayers last Saturday for rain for our region, to stop the fires and particularly for our farmers. I hope and pray that we will soon get some relief rain for everybody's benefit.

Carried 7/0
FOR VOTE - Councillors voted unanimously

10.2 Natural Resource Management & Parks (NRM&P)

Officer's Reports

10.2.1 NRM&P - 2649572 - Murgon Proston Rail Trail Feasibility Study

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That Council receive the Murgon Proston Rail Trail Feasibility Study.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10.2.2 NRM&P - 2655291 - Rogers Drive Kingaroy Landscape Design - Approval to substitute the species approved for planting within the Rogers Drive

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That Council approve the Chief Executive Officer (General Manager Infrastructure) to negotiate with the Department of Transport and Main Roads for approval to substitute the species approved for planting within the roundabout to a more locally successful hardy shrub to ensure minimal maintenance.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11. Portfolio - Finance, ICT & Human Resources

11.1 Finance, ICT and Human Resources Portfolio Report

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Financial Reports to 31 December 2019

Income Statement

The financial reports presented to this meeting are as at 31 December 2019.

Revenue

- *Rental Income is low at 44%. This is mainly due to rental units being transferred back to the State and budget not yet being adjusted.*
- *Sales Revenue remains low at 30%, while some claims were made in December there are still claims to be processed by Infrastructure.*
- *Other Income is high at 70%, largely made up of an unbudgeted amount of \$110,339 received for the sale of Irrigation Produce to offset the waste budget.*

- Operational Grants are currently tracking low at 28%. This is largely made up of the Federal Assistance Grant in which Council will receive an estimated \$901,588 in February and another payment of \$901,588 in May 2020. An early payment of \$3.64m has been budgeted to be received in June 2020.
- Capital Grants are tracking high at 59%. This is due to a capital contribution received for Niagara Road for \$1m and \$855k for Roads to Recovery that has not yet been budgeted for.

Expenditure

- Materials and Services is tracking high at 52% due to the payment of a number of annual charges including; insurance, vehicle registrations, software licences, pest control and electricity.
- Finance costs is slightly high at 53% due to the increase in landfill provision unwinding which will be reviewed next budget.

Statement of Financial Position

In terms of the Statement of Financial Position or the Balance Sheet, the numbers are also as at 31 December 2019.

- Trade and Other Receivables has decreased from last month and will continue to decrease as rates charges, animal registrations and food licence applications are received.
- Current Provisions is tracking higher than estimated budget. This is largely due to the Long Service Leave provision. Finance is continuing to work with payroll to investigate the assumptions used in processing the Long Service Leave through the system.

Ratios

All ratios are meeting target benchmarks with the exception of the Current Ratio, which is only slightly exceeding the upper bound limit. This ratio is tracking high due to the remaining high Receivables balances.

Receivables are high due to the rate run, animal registrations and food permits all being run and the amounts yet to be paid (receivables).

Capital Expenditure

Second Quarter budget revision was undertaken with no changes.

Actual expenditure together with committed costs at the end of December 2019 is \$19m, which is tracking above target at 55% expenditure. Of the \$19m, \$13m is actual expenditure and \$6m is committed costs.

Works for Queensland

Total Budget	\$4.5m
Actuals spent to 31 December 2019	\$1.488m
Committed Costs at 31 December 2019	\$594k

January monthly forecasting has been sent out to be completed by project managers. W4Q round 3 requires Council to spend \$2.25m before the next 40% (\$1.8m) will be received.

The current forecast is predicting that the \$2.28m will be spent by approximately April 2020, which will allow Council to claim the \$1.8m in the 19/20 financial year.

Road Maintenance

Total expenditure plus committed costs across the region as of reporting date is \$2.801m, up approximately \$380k compared to the previous month.

Rates Statistics

As at 31 December 2019 rate arrears were at \$5.18m or 9.91%.

The arrears again decreased from last month by \$721,162, and is now the lowest it has been for five months. The number of Assessments with rate arrears has also decreased from last month by 206. Arrears assessments are down from 2,140 to 1,934.

Consumers are taking advantage of payment arrangements with 1,443 assessments as at reporting date, increasing by 29 from last month.

Debtors

At 31 December 2019 the outstanding amount in Property and Rating is \$531,362.72 with \$396,679.42 sitting greater than 90 days overdue. This is made up of a number of modules including;

- Animals, Searches & Certificates,
- P&R Debtors,
- Infringements,
- Property By Law Enforcement,
- Licences and Permits,
- Regulatory Applications and Trade Waste.

The amount outstanding for P&R Debtors alone is \$114,849.03 with \$20,559.75 relating to PCS and exceeding the Statute of Limitations for recovery. These Debtors are identified for immediate write off.

The outstanding amount for AR Debtors is \$1,251,994.76 with \$1,211,916.36 greater than 90 days overdue. This is largely made up of two contractors who owe \$238,771.81 and \$841,514.73. When these invoices are realized, the greater than 90 day overdue balance will revert to \$131,629.83. Both of these contractors have payment obligations in relation to Niagara Road.

People & Culture

11 Traineeship positions were advertised 9 January and I encourage anyone interested in these exciting opportunities to apply. SB CTC will be assisting Council in the shortlisting process.

Carried 7/0
FOR VOTE - Councillors voted unanimously

11.2 Finance (F)

Officer's Reports

11.2.1 F - 2655225 - Monthly Financial Statements

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the Monthly Financial Report as at 31 December 2019 be received and noted.

Carried 7/0
FOR VOTE - Councillors voted unanimously

11.2.2 F - 2655248 - Sundry Debtor Write-Off

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That Council approve the write-off of the outstanding sundry debtor accounts that have been assessed as uncollectable.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12. Consideration of Notices of Motion

No Report.

13. Information Section (IS)

13.1 IS - 2648551 - List of Correspondence Pending Completion of Assessment Report

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the List of Correspondence Pending Completion of Assessment Report be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.2 IS - 2654490 - Delegated Authority Report

Resolution:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That the Delegated Authority Report be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.3 IS - 2655124 - Monthly Capital Works Report

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the South Burnett Regional Council's Monthly Capital Works Report as at 31 December 2019 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.4 IS - 2655106 - Monthly Works for Queensland (W4Q) Capital Grant Projects Report - Round Three

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That the Works for Queensland (W4Q) Grant Projects Report – Round Three as at 31 December 2019 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.5 IS - 2655119 - Monthly Road Maintenance Expenditure Report

Resolution:

Moved Cr RLA Heit, seconded Cr GA Jones.

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 31 December 2019 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CLOSED SESSION:

Motion:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(d) rating concessions, Section 275(1)(e) contracts proposed to be made by it, Section 275(1)(f) starting or defending legal proceedings involving it, and Section 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage, of the Local Government Regulation 2012.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ATTENDANCE:

Cr DA Potter left the meeting at 12.16pm
Cr DA Potter has returned from temporary absence at 12:19pm

OPEN COUNCIL:

Motion:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That the meeting resume in Open Council.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

Report:

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(d) rating concessions, Section 275(1)(e) contracts proposed to be made by it, Section 275(1)(f) starting or defending legal proceedings involving it, and Section 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage, of the Local Government Regulation 2012, Council considered matters concerning South Burnett Community Hospital Foundation Limited, Chief Executive Officer Annual Performance Review, Tenders and rate arrears.

Motion:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Mayor's report be received

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14. Confidential Section

14.1 CONF - 2653713 - South Burnett Community Hospital Foundation Limited

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Resolution:

Moved Cr KA Duff, seconded Cr TW Fleischfresser.

That the information report on South Burnett Community Hospital Foundation Limited Board meeting of 19 November 2019 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14.2 CONF - 2654893 - Chief Executive Officer Annual Performance Review

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Resolution:

Moved Cr DA Potter, seconded Cr RLA Heit.

That South Burnett Regional Council:

- 1. Receives the "Performance Review Report Chief Executive Officer 2019"*
- 2. Authorise the Mayor to sign the Chief Executive Officer's "Performance Review Report Chief Executive Officer 2019" including remuneration schedule.*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14.3 CONF - 2654903 - Tender SBRC 19/20-04 Power System Analysis and Protection Coordination Switchboards

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That Council adopts the recommendations in the attached Tender Evaluation Report. That is for SBRC to:

- a) Accept Consys Consulting Engineering Tender to undertake the Power System Analysis and Protection Coordination – Switchboards for the tendered price of \$178,090.00 ex GST.*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

14.4 CONF - 2656342 - Requesting Council Waive the Legal Costs Associated with Statement of Claim Issued for Unpaid Rates

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(f) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (f) starting or defending legal proceedings involving the local government

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That Council continue to pursue the recovery of the legal costs for 24579-11700-000.

Carried 6/1
FOR VOTE - Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit
AGAINST VOTE - Cr DA Potter

14.5 CONF - 2656348 - Requesting Council Provide a 12 Month Deferral (27-Sep-2020) for Current Rates and Charges for 42061-85000-000

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(d) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (d) rating concessions

Resolution:

Moved Cr DA Potter, seconded Cr RLA Heit.

That Council agree to a special payment arrangement subject to the terms and conditions as detailed in the payment plan proposal section of this report.

Carried 7/0
FOR VOTE - Councillors voted unanimously

14.6 CONF - 2656349 - Requesting Council waive the interest and legal charges for 22367-00000-000 and 21425-60000-200

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(d) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following:

- (d) rating concessions

Resolution:

Moved Cr KA Duff, seconded Cr TW Fleischfresser.

That Council agree to the immediate suspension of legal action and waive the interest and legal charges for \$2,211.33 for properties 22367-00000-000 and 21425-60000-200 as detailed in the payment plan proposal section of this report.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 12.43pm.

Confirmed before me this day of2020

..... **MAYOR**

