



Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 10 October 2018

Chief Executive Officer: **Mark Pitt**

Our Vision

"Individual communities building a strong and vibrant region."

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>South Burnett Region, working together building a strong vibrant and safe community.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 10 October 2018

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 10 October 2018 at 9.00am

PRESENT:

Councillors:

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), Kevin Searle (Acting General Manager Infrastructure)

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Kingaroy District Ministers Association, Pastor Andy Dunkin, offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 19 September 2018 as recorded be confirmed.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

4.0 Declaration of Interest

Nil

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Portfolio - Economic Development, Governance and Communications

5.1 Economic Development, Governance and Communications Portfolio Report

Officer's Recommendation

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Economic Development

Wide Bay Burnett ROC Regional Economic Development Advisory Committee – REDAC

A new independent Chair has been appointed to the REDAC Board. Kerren Smith, Managing Director of Smith Global, has taken up the role and will Chair his first meeting on 26 October 2018. Kerren has had a meeting with Council's Senior Economic Development Officer, Craig Tunley and a phone conversation with Mayor Keith Campbell.

The 2018 Wide Bay Burnett Regional Economic Growth Forum is a key event in the regional economic development calendar and will be held on Thursday 11 October at the Bundaberg Multiplex. Attendance is encouraged to all who have an interest in business and/or economic development. A FREE bus being coordinated through BIEDO will be going to Bundaberg for the day, making stops in Kingaroy, Murgon, Ban Ban Springs and Biggenden. Seats on the bus can be booked through BIEDO (0400 695 456 or connect@biedo.org.au) and FREE registration for the Growth Forum completed online at <http://www.eventbrite.com.au/e/wbb-wide-bay-burnett-regional-economic-development-growth-forum-bundaberg-11-october-2018-tickets-45012142530>.

Business Case Workshop (Bundaberg)

Trade & Investment Queensland hosted a Business Case Workshop in Bundaberg, which was attended by Economic Development representatives of all WBBROC Councils. The Business case workshop is designed to enhance skills deemed necessary for the preparation of 'robust' business cases for presentation to potential investors. The workshop took participants through Business case principles, Strategic intent and drivers, Financial and economic analysis and preparation of a sample business case.

The full day workshop concluded with the first meeting of Trade & Investment Queensland's Wide Bay Burnett Trade & Investment Group. The Trade & Investment Group will meet periodically to define projects and investment opportunities within the Wide Bay Burnett region and broaden understanding of current export activity and opportunities.

Maximising Water Use Efficiency in the South Burnett Project

The Steering Committee for the local Advancing Regional Innovation Program project met in September. The Maximising Water Use Efficiency project is focussed on reuse of drip tape for irrigation in peanut and mung bean crops. Regional environmental conditions have not allowed for results from the project's application to be recorded, with planting of a new peanut crop expected in late January 2019. The Project Steering Committee will meet again early in 2019 to witness progress of the crop and see the project infrastructure at work.

Growers & Grocers

Business South Burnett sponsored a Divine Fruits orchard tour, visiting the stone fruit orchards of the Francis and Dugdell families in Kumbia. Council's Senior Economic Development Officer,

Craig Tunley, met the grocers completing the Divine Fruits Orchard Experience in the Bunya Mountains, where they were staying on Friday and Saturday nights. He joined the bus on Saturday morning and travelled with group to the Francis family farm in Kumbia where Graham gave all the attendees an overview of their operations, detailing the varieties grown and insights on the upcoming harvest. It was then back in the bus and across to the other side of Kumbia to the Dugdell family orchard for an overview of their operations before a short walk to lunch in the middle of the orchard.

Executive Chef Javier Codina of Moda Restaurant and Moda Events completed a cooking demonstration showcasing Kumbia stone fruit and prepared a regional produce grazing table paired with local wines. Amber Goldsmith provided the country music entertainment and the orchard was filled with sounds of light hearted discussion as approximately 40 people enjoyed the orchard setting. The day was hailed a success by growers and grocers, with everyone getting much more from the event than they had anticipated, forming stronger relationships outside of the fruit market setting.

Rail Trails Australia

Damian McCrohan, President of Rail Trails Australia, visited the South Burnett region in September and stopped in to the Economic Development office to discuss his experiences on the rail trails.

Damian was glowing in his reports of both rail trails in our region, particularly the sealed South Burnett Rail Trail between Kingaroy and Murgon. He identified that the Rail Trails in the South Burnett region have a good presence in the Australian market, mostly due to the plethora of events that are held on the rail trails. Damian was not able to ride the rail trails while in the South Burnett on this trip but hopes to be back in the region in the near future to complete the experience of riding the South Burnett Rail trail for himself.

Governance and Communication:

Council's Corporate Risk and Internal Audit Update

Corporate risk management emerges from Council's intent to effectively and efficiently manage risks that may have an impact on the achievement of our strategic priorities, operational goals and project objectives as defined in Council's Corporate and Operational Plans.

Council's Corporate / Operational/ Fraud & Corruption Risk Registers and Treatment Plans for 2018/19 have been prepared by senior staff and reviewed by the Chief Executive Officer. The registers and treatment plans were endorsed at the Audit Advisory Committee meeting on 14 August for senior staff to action and monitor.

Over the past month a review of the outstanding audit recommendations has been undertaken by senior staff where the risk attributed to the outstanding audit recommendations was reassessed to reflect Council's current risk appetite. The majority of outstanding recommendations are expected to be completed over the next six (6) months.

Current Internal Audits in progress at various stages are:

- Investment Management*
- Grants & Subsidies Received*
- Portable & Attractive Assets*
- Gifts & Benefits Register*

The Audit Advisory Committee has reviewed the 2017-2018 Financial Statements prior to certification by myself and the Chief Executive Officer on 5 October. The statements have been submitted to the Queensland Audit Office for the Auditor General to provide a report back to Council, from which date Council will have one (1) calendar month under the Local Government Regulation 2012 to adopt Council's annual report. Given the timeframe may not fall within the next Ordinary General Meeting of Council on 21 November, Council may have to call a Special Meeting in early November, which will be announced as soon as Council can confirm the date.

Council 'Listening Tour' 2018

The listening tours have been well received across the region with an increased attendance at each session to date. I would like to encourage community members who have not been able to attend a session as yet to attend one of the remaining sessions below:

- *Thursday 18th October at the Murgon Town Hall*
- *Monday 22nd October at the Durong Hall*
- *Tuesday 23rd October at the Proston Town Hall*

Doors will open at 5.30pm for a 6pm start, with tea and coffee available.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2 Governance (G)

Officer's Report

5.2.1 G - 2539613 - Annual Operational Plan 2018/19 Progress Report for the July - September Quarter

Officer's Recommendation

That the progress report for the July - September Quarter be adopted.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2.2 G - 2539633 - Adoption of the Employee Conflict of Interest Policy

Officer's Recommendation

That the Employee Conflict of Interest Policy be adopted.

Resolution:

Moved Cr GA Jones, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2.3 G - 2539631 - Adoption of the Dealing with a complaint involving the Chief Executive Officer Policy

Officer's Recommendation

That the Dealing with a complaint involving the Chief Executive Officer Policy be adopted.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2.4 G - 2540507 - Change to Councillor Portfolio Representative Policy and Guidelines Procedure

Officer's Recommendation

That the updated Councillor Portfolio Representative Policy and Portfolio Briefing Guidelines be adopted.

Resolution:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2.5 G - 2539099 - Confirming attendance at the 122nd Annual LGAQ Conference being held in Brisbane on 29-31 October 2018.

Officer's Recommendation

That the Mayor Keith Campbell, Deputy Mayor Kathy Duff, Cr Gavin Jones and Chief Executive Officer Mark Pitt attend the 2018 LGAQ Conference as delegates.

Resolution:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3 Economic Development (ED)

Officer's Report

- 5.3.1 ED - 2539995 - Round 4 Mobile Black Spot Program priorities for endorsement of Council.**

Officer's Recommendation

That Council endorse priority locations being Mount Mowbullum and Boondooma for Round 4 of the Australian Government's Mobile Black Spot Program.

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.4 Communications (C)

Officer's Report

No Report.

5.5 Disaster Management

Officer's Report

- 5.5.1 DM - 2540023 - Minutes of the Local Disaster Management Group held on 4 September 2018**

Officer's Recommendation

That Council endorse the attached minutes and recommendations of the Local Disaster Management Group Meeting held on Tuesday 4 September 2018.

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ATTENDANCE:

General Manager Peter O'May left the meeting at 9.30am
General Manager Peter O'May returned to the meeting at 9.33am

6. Portfolio - Roads & Drainage

6.1 Roads & Drainage Portfolio Report

Officer's Recommendation

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Resolution:

Moved Cr GA Jones, seconded Cr RLA Heit.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Construction Crews – Sept/Oct Works:

Niagara Rd – Reconstruction of sealed and unsealed road – Some preliminary works expected to start in the first week of October.

Haly St, Wondai – Installation of Pedestrian Bridge – installation commenced on the 25th September with the bridge installation expected to be completed this week. Further works will be required for the transitional concrete footpath.

Mant St/ Alford St, Kingaroy (TIDS) – Concrete Footpath – installation of a new concrete footpath linking the Kingaroy State School in Alford St. to the High School access in Markwell St.

Blackbutt Drainage Improvements – Culverts have been ordered with delivery expected in November

Broad Ck. Rd - Concrete Floodway (QRA - Betterment project) – replace the existing damaged concrete invert

Maintenance Crews - Works Planned for Sept/Oct:

Maintenance Grading – Heavy Formation

- Rex Shultz's Rd
- Beutel's Rd
- MP Creek Rd
- Jorgensen's Rd

Gravel Resheeting

- Memerambi Barkers Creek Rd
- Weeks Rd
- Jorgensen's Rd

TC Debbie repairs - Maintenance

- Alcocks Rd
- Broad Ck. Rd
- Sarum Rd
- McGill's Rd

Completed – Sept Work:

Construction Crews

- **Haly St, Kingaroy - Concrete Footpath** (from Fisher St to Tessmanns Rd & from Tessmanns Rd to Doonkuna St) – all works Completed
- **Wattlecamp Road, Wattlecamp -Widen & Overlay** – All works are now complete
- **Memerambi Barkers Ck. Road – Realignment** – All works are now complete

Maintenance Crews – Heavy Formation Grading & Gravel Resheeting

- Ridge Rd
- McAllister’s Rd
- Bullcamp
- Memerambi Barkers Ck. Rd – Grading only (Resheet underway)

Contract Work – Sept/Oct:

Rogers Drive roundabout – Kingaroy

- First stage Asphalt works have been completed
- Construction of the Rogers Dr access has commenced
- Lighting Installation has commenced and due to be finalised within the next 2 weeks
- Final stage landscaping is waiting on delivery of trees

RMPC

- Mundubbera-Durong Rd - shoulder on narrow sections has commenced
- Bunya Hwy - shoulder Grading at various locations has commenced
- Kingaroy Barkers Ck. Rd - shoulder Grading at various locations

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6.2 Roads & Drainage (R&D)

Officer's Reports

6.2.1 R&D - 2539423 - Overlay & Seal of Logan Street Kingaroy

Officer's Recommendation

That Council allocate funds from the gravel resheeting budget and proceed with the construction of a 6m wide overlay and seal of Logan Street between First Avenue and Regent Street.

Resolution:

Moved Cr DA Potter, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ATTENDANCE:

General Manager Lester Schumacher left the meeting at 9.46am
General Manager Peter O'May left the meeting at 9.46am
General Manager Lester Schumacher returned to the meeting at 9.47am
General Manager Peter O'May returned to the meeting at 9.50am

7. Portfolio - Community, Arts, Tourism and Health Services

7.1 Community, Arts, Tourism and Health Services Portfolio Report

Officer's Recommendation

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Resolution:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Community, Arts, Tourism and Health Portfolio – October 2018

Community:

South Burnett Libraries

The recent school holiday activities were a great success with 173 children attending across the South Burnett Libraries. In one of the sessions the children rose to the challenge of building a mechanical hand where straws became bones, and twine became tendons – the children all had fun learning how their hands work then preparing, constructing and testing their own mechanical copy.

Today, at the Wondai Library, the local Card Group will have its first game. Those interested are welcome to come along and join in a friendly game of cards to be held every Wednesday at 10:00am. Learners welcome and no bookings are necessary.

Nanango State School has invited Nanango library to attend under 8's day this year on Friday 26th October 2018 from 9:00am-11:30am held in the school grounds. During the morning we will be making lots of fun under the sea crafts with the kids

Term 4 of Kid's Corner is up and running after the school holidays. This is held at Nanango on Monday afternoons and Kingaroy Library on Wednesday afternoons. Both sessions are from 3:30pm-4:30pm.

A Mental Health interactive discussion will take place at Kingaroy Library on Thursday 25th October at 10am. Topics discussed will include promoting positive mental health and wellbeing at home, work and at play. I encourage the community to come along and join the discussion helping to acknowledge mental health month. Please contact Kingaroy Library for bookings.

The Ozcare Dementia Advisory and Support Service will be at Kingaroy Library on Thursday 15th November at 10:00am to learn more about and how to live well with dementia. Again another activity the community will need to contact the library to book their spot.

The Conversation Groups at both Wondai and Proston Libraries are proving to be popular. The Wondai group meets from 10:00am to 12:00pm the last Thursday of every month, while the Proston group meets the third Wednesday of every month at 10:00am. These groups are a friendly and informal gathering and everyone is welcome to join in the conversation to discuss all sorts of current and popular topics.

Nanango's Artist of the Month of November is Robbie Kelton. Robbie is a local artist, born in Sydney and educated in England who is a widely travelled and passionate environmentalist who appreciates the creative freedom of modern freeform design and enjoys using brilliant acrylics on canvas. This month Robbie's art display features 7 paintings all using a mixture of different colours & textures.

Community Grants Program

Councillors Discretionary Fund has funded the following projects and activities between July and September:

Councillor	Organisation	Project	Approved Funding
Mayor Keith Campbell	Friends with Dignity	Donation towards buying goods for support programs.	\$250
Mayor Keith Campbell	Kumbia State School P&C Assoc.	25th Annual Brain Drain Trivia Night	\$100
Mayor Keith Campbell	St John's Lutheran Kindergarten P&F Assoc.	To purchase three (3) flag poles	\$250
Mayor Keith Campbell	Breast and Prostate Cancer Assn of Qld Inc.	Donation towards Blackbutt Charity Golf Day	\$500
Mayor Keith Campbell	Kingaroy State High School P&C Association	Sponsorship of the South Burnett Regional Council Cultural Bursary & South Burnett Regional Council Leadership Bursaries	\$500
Cr Gavin Jones	CrowFM	Captains Dinner 2018	\$150
Cr Gavin Jones	Benarkin State School P&C Association	Benarkin Car Rally	\$400
Cr Gavin Jones	Nanango State High School P&C	Donation toward send 8 female students to the QRRRW Women's Conference	\$200
Cr Gavin Jones	Maidenwell QCWA	Donation to help towards hall hire cost for monthly meetings and other QCWA functions.	\$150
Cr Gavin Jones	Maidenwell Community Group Inc.	Donation to help with hall hire to run fitness groups twice a week.	\$100
Cr Gavin Jones	Blackbutt Cricket Club Inc. "Timbertowners"	To purchase a 32gb Apple iPad & iPad cover	\$500
Cr Gavin Jones	Maidenwell Community Group Inc.	To help with the running of the Chainsaw Weekend with raised funds being shared with Life Flight and Maidenwell Community Group.	\$400
Cr Gavin Jones	Blackbutt Singers	Donation towards hall hire for Christmas function	\$150
Cr Gavin Jones	Nanango and Tourism Development Association	Donation towards Casino Night Fundraiser	\$330

Councillor	Organisation	Project	Approved Funding
Cr Roz Frohloff	St John's Lutheran Kindergarten P&F Assoc.	To purchase three (3) flag poles	\$250
Cr Roz Frohloff	Taabinga Rotary	Donation towards hall hire for Bookarama	\$220
Cr Roz Frohloff	Nanango and Tourism Development Association	Donation towards Casino Night Fundraiser	\$330
Cr Roz Frohloff	Zombie Invasion Nanango	Zombie Invasion Nanango Fundraiser	\$200
Cr Danita Potter	CrowFM	Captains Dinner 2018	\$150
Cr Danita Potter	St John's Lutheran Kindergarten P&F Assoc.	To purchase three (3) flag poles	\$250
Cr Danita Potter	Taabinga Rotary	Donation towards hall hire for Bookarama	\$220
Cr Danita Potter	Kingaroy Junior Motorcycle Speedway Club	Donation towards Queensland State Titles	\$250
Cr Danita Potter	Zombie Invasion Nanango	Zombie Invasion Nanango Fundraiser	\$200
Cr Danita Potter	Kingaroy QCWA	Donation towards purchase of a tablecloth	\$60
Cr Terry Fleischfresser	St John's Lutheran Kindergarten P&F Assoc.	To purchase three (3) flag poles	\$250
Cr Terry Fleischfresser	South Burnett Woodcrafter	To purchase paint	\$500
Cr Kathy Duff	Nanango State High School P&C Association	Donation toward send 8 female students to the QRRRW Women's Conference	\$250
Cr Kathy Duff	Wildlife Rescue South Burnett	Donation towards purchase of Kangaroo Milk	\$406.80
Cr Kathy Duff	Taabinga Rotary	Donation towards hall hire for Bookarama	\$220
Cr Ros Heit	Kumbia Tennis Association	Fundraiser - Tennis Courts after Boxing Day Storm 2017	\$330
Cr Ros Heit	Kumbia State School P&C	Donation towards 2018 Brain Drain	\$100
Cr Ros Heit	Nanango State High School P&C	Donation towards Girl's Resilience and Aspiration Program	\$250
Cr Ros Heit	Wooroolin Lions Club	Donation towards purchase of windows	\$872

Council has approved the following In-kind assistance to community groups between July and September:

Organisation	Project/ Event	In-kind services supplied
Wondai Proston Junior Rugby League	Mini Mods Carnival	1 x skip bin & 10 x wheelie bins
CRAICCHS	NAIDOC Week Celebrations Murgon	5 x wheelie Bins, barrier mesh and barricades

Organisation	Project/ Event	In-kind services supplied
<i>Boondooma Museum & Heritage Association</i>	<i>Scot's in the Bush</i>	<i>1 x skip bin delivered</i>
<i>Graham House Community Centre</i>	<i>Seniors Week Celebration Murgon</i>	<i>30 x chairs delivered</i>
<i>Wondai Garden Expo</i>	<i>September Garden Expo</i>	<i>1 x skip bin delivered and collected, 100 chairs, 10 Wheelie Bins</i>
<i>Wondai Show Society</i>	<i>Wondai Show</i>	<i>Fill pot holes to entrance of show grounds (land under lease)</i>

Arts and Tourism Update:

September was a big month for events in the South Burnett region, with many events reporting an increase in visitation with the warmer weather and interesting programs delivered by the events.

The Liberal National Party presented South Burnett Regional Council with a portrait of Sir Joh Bjelke-Petersen that can now be viewed in the Kingaroy Heritage Museum. The volunteers are researching and developing a complementary file on the former, longest standing Premier of Queensland.

The Cleveland Caravan, Camping, Boating & 4 x 4 Expo was attended by volunteers from the Visitor Information Centre network. Matt Langford Australian Fishing attended and was able to set up the Discover South Burnett wrapped boat that attracted a lot of attention.

The Wondai Heritage Museum is now home to a wagon that was donated by the Iszlaub family and restored by the Murgon Mens Shed. This new exhibition will complement the existing displays in the museum and is worth a look the next time you visit the museum.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7.2 Community Services (CS)***Officer's Reports***

No Report.

7.3 The Arts***Officer's Reports***

No Report.

7.4 Tourism (T)***Officer's Reports***

No Report.

7.5 Health Services (HS)

Officer's Reports

7.5.1 HS - 2538036 - Amended Designated Waste Area - Mondure 2018

Officer's Recommendation

Council resolves to adopt the maps and boundaries as shown at Attachment 1 as the designated mandatory Waste Collection Area for the South Burnett.

Resolution:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8. Portfolio - Planning & Property

8.1 Planning and Property Portfolio Report

Officer's Recommendation

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr GA Jones.

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Planning:

Local Government Infrastructure Plan (LGIP)

During September the draft LGIP was subject to a compliance check by Council's appointed reviewer to confirm that the draft document meets the requirements of the Planning Act and the Ministerial Guidelines relating to the format of the document and schedule of works model. The reviewer provided a written statement concluding that the draft document meets these requirements and provided a compliance statement. Following this review, Council submitted the draft document and supporting information to the Minister for a state interest check to confirm that the document addresses State interest and is consistent with the reviewer's statement before Council may proceed with public notification of the draft document.

Once adopted, the LGIP will replace the current Priority Infrastructure Plan (PIP) included in Part 4 of the South Burnett Regional Council Planning Scheme. A development application that had reached the decision making stage before the LGIP becomes part of the planning scheme will not be affected. All development applications that had not yet reached the decision making stage when the LGIP became part of the planning scheme, will be assessed under the LGIP.

Property:

All six swimming pools are currently open for the community to utilise. Pool Managers are taking bookings for school swimming, swimming squads, learn to swim lessons, exercise programs and other group bookings.

Council has installed new security lighting at the back of the Kingaroy Town Hall and Kingaroy Administration Office. This is to improve safety of hall hirers and Council staff when walking to and from the carpark and into the laneway and alleyway.

The toilet and change room floors have been painted at the South Burnett Aquatic Centre with non-slip paint. This is to improve the floor surface and prevent slipping when wet.

The graffiti has been washed and removed from the Murgon Town Hall and surrounding buildings.

Raine and Horne Kingaroy held an auction on Saturday 6th of October for the sale of 15 Hunter Street, Nanango. Unfortunately, there was no successful bidders and this property has been listed with Raine and Horne Real Estate Kingaroy. For further information, please contact Raine and Horne.

Carried 7/0
FOR VOTE - Councillors voted unanimously

8.2 Planning (P&LM)

Officer's Reports

8.2.1 P&LM - 2500320 - Material change of use application for Sand Quarry at Wilsons Road Gordonbrook - Lot 49 & 27 BO544 and Lot 48 BO202 - Applicant: Second Chance (AUST) Pty Ltd T/A Mick Johnson Haulage - MCU18/0009

Officer's Recommendation

That Council *approve* the development Application for a Extractive Industry (Sand Quarry) with a maximum throughput of 100,000t per annum) at Wilsons Road, Gordonbrook (described as Lots 49 & 27 on BO544 and Lot 48 on BO202), subject to reasonable and relevant conditions, and any State referral agency response.

CONDITIONS

ADMINISTRATION

GEN1 The development of the premises must comply with the provisions of Council's Planning Scheme and Local Laws to the extent that they are not varied by this approval.

Timing: Prior to commencement of use and at all times thereafter.

APPROVED USE

GEN2 The use permitted as part of this approval is *Extractive Industry* (Extracting not more than 100,000 tonnes per annum).

GEN3 The operator must provide written advice to Council of commencement of the use.

GEN4 Conditions within this approval are applicable to each stage of the development, unless otherwise specified.

GEN5 All conditions imposed by the relevant State Agencies are to be read in conjunction with this approval and form part of the conditions of this development permit at all times.

Timing: Prior to commencement of use and at all times thereafter, unless otherwise specified within the wording of this condition.

FURTHER DEVELOPMENT APPROVAL

GEN6 The following further Development Permits must be obtained prior to the commencement of any works associated with its purpose:

- a) Operational Works:

APPROVED PLANS AND DOCUMENTATION

GEN7 The use must be carried out generally in accordance with the stamped approved plans and documentation as detailed in the following schedule and any amendment arising through conditions of this approval.

Drawing Title	Date	Reference	Prepared by
General Site Layout Plan	9/8/2018	DWG001_SLP_Rev B	Mick Johnson Haulage

Timing: Prior to commencement of the use and at all times thereafter.

NATURE AND EXTENT OF APPROVED USE

GEN8 Extraction activities must not extend outside of the Long-Term Extraction Boundary as shown on the stamped approved plans (refer to Condition 4)

Timing: Prior to commencement of the use and at all times thereafter.

KEEPING OF RECORDS

GEN9 The operator must maintain records that document the total tonnage of material transported from the site each calendar year, starting the day this development approval takes effect. Within 10 business days following the end of the calendar year, a yearly report must be provided to Council, including the receipts from the weighbridge, which shows the total tonnage of material transported from the site for the previous calendar year.

Timing: As specified within the wording of this condition.

AMENITY – LIGHTING

GEN10 If angle or shade lighting is to be used to illuminate the premises, ensure light does not directly illuminate or cause any environmental nuisance (e.g. glare) to nearby premises or roads.

GEN11 Lighting must be provided in accordance with AS4282:1997 *Control of the Obstructive Effects of Outdoor Lighting* (as amended), *CPTED* (Crime Prevention through Environmental Design) *Guidelines* and CASA guidelines *Lighting Near Aerodromes: Advice to Lighting Designers*.

Timing: Prior to commencement of the use and at all times thereafter.

FENCING AND PUBLIC SAFETY

GEN12 Public signage, including warning of all safety hazards associated with the approved use, must be erected at the approved access.

Timing: Prior to commencement of the use and at all times thereafter.

HOURS OF OPERATION

GEN13 Extraction, crushing, screening, loading, operation of plant equipment, ancillary activities and haulage are limited to Monday to Saturday between the hours of 06:00 to 18:00.

Timing: Prior to commencement of the use and at all times thereafter.

WORKS – APPLICANT’S EXPENSE

GEN14 All works, services, facilities and/or public utility alterations required by this approval or stated condition(s), whether carried out by Council or otherwise, must be at the developer’s expense unless otherwise specified. Any repair work which proposes to alter the alignment or level of existing services and assets must first be referred to the relevant service authority for approval.

Timing: Prior to commencement of the use and at all times thereafter.

WEED MANAGEMENT

GEN15 All declared weeds located on the site must be managed in accordance with local best practice and/or the Queensland Government Pest Fact sheets.

Timing: Prior to commencement of the use and at all times thereafter.

STORAGE AND/OR DISPOSAL OF DISUSED BUILDINGS AND STRUCTUES

GEN16 In the event that any disused building or structure is removed from the site, the land must be rehabilitated to the pre-development scenario in an efficient and timely manner. Alternatively, any disused building or structure remaining on site must be kept in good order and condition.

Timing: As specified within the wording of this condition.

CONSTRUCTION MANAGEMENT PLAN

GEN17 The works identified in this Decision Notice will be required to be carried out in accordance with a Construction Management Plan prepared by a Registered Practising Engineer Queensland and endorsed by Council through an approval for Operational Works. In particular, the Construction Management Plan should address the following:

- a. A Traffic Management Control Plan:
 - i. detailing all temporary signage and traffic control measures prior to construction; and
 - ii. mitigation measures to ensure the safety and operational integrity of the railway level crossing including rail transport infrastructure (refer to advice note B); and
 - iii. proposed fencing to the site during the construction phase of the development.
- b. Maintenance and protection of water quality and existing drainage lines through the construction site, through the implementation of appropriate erosion and sediment control measures.
- c. Works programme identifying key components of the works and their respective durations. *Advisory note: this should include any requirements for temporary structures such demountable buildings directly associated with the construction activities and/or construction workers accommodation.*
- d. establishment of a communication protocol with the general public, adjoining owners, rail authority, emergency services and local businesses to advise of agreed construction times, impacts on traffic and services and other relevant issues.
- e. identification of complaint management procedures including:
 - i. contact details for the on-site manager; and
 - ii. dispute resolution procedures.

Timing: At Operational Works Stage prior to the commencement of the use or as specified in the wording of the condition.

ENVIRONMENTAL MANAGEMENT PLAN

GEN18 An Environmental management plan is to be prepared by a suitably qualified professional and Submitted to Council for approval which includes details of:

1. Dust & Erosion Control
2. Loss of Flora and Fauna
3. Weed Management
4. Groundwater Contamination
5. Waste Disposal
6. Cultural Heritage
7. Induction / Training
8. Risk Assessment (Hazard Identification, Existing and Proposed Controls, Risk Assessment, Risk Mitigation, Communication)
9. Document & Records Management
10. Incident & Complaint Management
11. Environmental Inspection & monitoring
12. Emergency Response; and
13. Reporting.

Timing: At Operational Works application stage and maintained thereafter

ENGINEERING WORKS

ENG1 Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG2 Undertake Engineering designs and construction in accordance with the Planning Scheme, Austroads Standards, Council Standards and relevant Australian Standards.

ENG3 Be responsible for the full cost of any alterations necessary to electricity, telephone, or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG4 Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5 Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

ENG6 Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG7 Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

INTERNAL ROADS - GENERAL

ENG8 Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

HAUL ROUTE

ENG9 The approved haul route (Council roads) is from the quarry access along Wilsons Road to the Memerambi-Gordonbrook Rd, and vice versa for the return trip.

No other roads shall be used except for local deliveries.

VEHICLE ACCESS - TURNOUT

ENG10 Design and construct a vehicle turnout in accordance with Council's Standard Drawing No. 49 Rev B.

ROAD UPGRADING

ENG11 Provide Council with a statement of the weighbridge data for the material tonnage transported from the site at six (6) monthly intervals, for the previous six (6) monthly period. Such data is to be provided within 20 business days from the 30 June (end of financial year) and each period thereafter.

ENG12 The applicant shall undertake the upgrades described below (where applicable) on approved haul routes to South Burnett Regional Council standards, for the relevant trigger levels shown below:

Trigger: Works to be completed prior to the commencement of the use.

Summary of Works Required:

- a) Signage shall be installed at the site entry and within 100m either side of the site entry to advise that "quarry trucks turn ahead".
- b) Signage shall be installed at the intersection of Wilsons Road and Memerambi-Gordonbrook Road, and the southern side of the quarry access, to advise that "quarry trucks use this road".
- c) Haul Route -The existing formation and pavement shall be shaped and gravel added, where necessary, to provide an all-weather 4 metre wide (minimum) gravel pavement on a 6 metre formation;

Trigger: Haulage of material in between 20,001 - 100,000 tonnes per annum of material averaged over any 2 consecutive annual periods, with the maximum amount of material to be hauled in any single 12-month period to be 100,000t.

Summary of Works Required:

- a) Haul Route - The pavement shall be upgraded to provide a 6-metre-wide gravelled pavement on an 8 metre formation
- b) Provide a gravel re-sheet to the road to bring the pavement depth up to a minimum 200mm. The gravel shall meet Councils requirements for unsealed roads.

A staging/implementation plan shall be prepared and approved by Council to stage and prioritise the works identified in (a) and (b)

Timing: Once the trigger level has been exceeded

TRAFFIC MANAGEMENT

ENG13 Extraction is to be managed through the implementation of a traffic management plan for the site, commensurate with the risks and campaign intensity, including but not limited to:

- reduced road speed limits;
- extraction during 'dry' weather only;
- route assessment and maintenance;
- implementing in-vehicle management to allow monitoring during haulage periods;

Advice: An Operational Work application for roadworks is required for the 20,000t – 100,000t trigger level. A maintenance period of 1 year will apply to the Operational Work approval, and the applicant will be required to maintain the road for this period.

At all other times, road maintenance costs are recouped by the levying of an annual special rate on the land or in some circumstances, by agreement between a major road user and Council.

This approach allow for charges to be based on actual maintenance required, rather than preliminary estimates. It also allows for an equitable apportionment of costs where there are a number of major road users on a particular section of road.

ROADWORKS - SIGNAGE

ENG14 Advisory, warning, and regulatory signage shall be designed and installed in accordance with the requirements of the *Manual of Uniform Traffic Control Devices*. As a minimum, warning sign W5-22, and curve warning signs shall be erected as necessary.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG15 Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG16 Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV 1 Section 85 (1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.

ADV 2 This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form

ADV 3 Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

ADV 5 An Environmental Authority applies to this use as approved by the Department of Environment and Science (EA0001461) as attached as Appendix B.

ADV 4 The Department of State Development, Infrastructure, Manufacturing and Planning has imposed conditions on the development permit as attached as Appendix C

ADV 5 The introduction of additional heavy vehicles on the road network results in increased impacts to the existing pavement, and hence road maintenance costs. Where applicable, road maintenance costs are recouped by the levying of an annual special rate on the land that generates the additional heavy vehicles, or in some circumstances, by agreement between a major road user and Council.

These approaches allow for charges to be based on actual maintenance required, rather than preliminary estimates. It also allows for an equitable apportionment of costs where there are a number of major road users on a particular section of road.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

9.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Officer's Recommendation

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Resolution:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Water and Waste Water:

Deakin Street Water Main Replacement – Nanango

Deakin Street / Chester St water main Stage 1 is 100% complete with staff doing an excellent job. The project is ahead of time and under budget when compared to previous main replacement projects. Stage 2 Chester St commencing 19th September.

Watt Street - Murgon

Water main construction commenced 20 August and is 80% complete.

Class A Recycled Water Plants – Murgon and Wondai

A report is now being prepared on further options and is expected to be presented for the November meeting.

Developed a 6 point plan for risk reduction measures at Wondai and Murgon recycle water scheme.

Discussions with the users of the Recycled Water to minimise risk is being arranged.

Hydrant Maintenance

Ongoing hydrant testing and maintenance is being undertaken as time permits across all towns within the region. The majority of the northern areas are completed with good progress on the Southern Areas, Nanango, Benarkin, Blackbutt, Kumbia, Wondai and Tingoora completed. Kingaroy has now completed approx. 20 %.

Water Supply & Dams

Dam levels continue to drop with no inflows water restrictions within all town water supplies in the South Burnett Region will remain at Level 3 restriction levels until significant inflows to the major dams are received.

SunWater interruption to supply caused stress when a valve failed at Tarong Power Station. Fortunately the supply was reinstated after negotiation with SunWater and Tarong PS operators.

Gordonbrook WTP is back on the blended water after the Raw water supply interruption.

The Kingaroy WWTP and WTP hosted the 6th school visit to the plant. It is hoped that by provided informative tours we can generate interest is school leavers to pursue a career in the Water industry.

Hivesville Standpipe

Staff have identified 3 sites for the standpipe with costing being prepared, waiting on network analysis to confirm water supply is sufficient.

Waste Management

Container Refund Scheme (CRS)

The Queensland Government's Container Refund Scheme now has name branding. It will be known as "Containers for change" and is still proposed to commence on 1 November 2018.

The Container Refund Provider for the South Burnett is a Brisbane based company called Re.Turn-it. Re.Turn-it will be co-hosting a drop off (Express) site with Vinnies, located at 48 King St, Kingaroy.

State Waste Levy

The State introduced the Waste Reduction and Recycling (Waste Levy) and Other Legislation Amendment Bill 2018 to Parliament on 6 September 2018. The Bill was referred to the Innovation, Tourism Development and Environment Committee. The Committee is to report back to the Queensland parliament on 22 October 2018.

A draft Waste Reduction and Recycling (Waste Levy) and Other Legislation Amendment Regulation 2018 has also been tabled.

The State Waste Levy is proposed to commence on Monday 4 March 2019.

As the legislation has not as yet been passed, Councils do not presently know the final detail of the Waste Levy and will have a very short timeframe to be ready by 4 March 2019 in order to collect the State's Waste Levy.

Recycle Shop Opportunity

Submissions are being sought from entities who are interested in partnering with the South Burnett Regional Council in order to continue to provide a Recycle Shop in Kingaroy. The Recycle Shop

initiative in Kingaroy has been operational for many years, but the current contract is soon to expire, hence why new submissions are being called for.

This will be a great opportunity and an information package can be obtained by contacting Council's Customer Contact Centre staff in person at any of the regional offices, by telephoning on (07) 4189 9100, by e-mailing info@southburnett.qld.gov.au or you can access a copy from Council's website at www.southburnett.qld.gov.au, under Tenders.

Submissions close at 4pm Wednesday 31 October 2018 and must address the criteria as listed in the information pack.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ADJOURNMENT:

Motion:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That the meeting adjourn at 10.15am for a citizenship ceremony and morning tea.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CITIZENSHIP CEREMONY:

During the adjournment at Citizenship Ceremony was held for:

*Raj Kumari
Cheryl Michael
Brix De Caluwe*

RESUMPTION:

Motion:

Moved Cr KA Duff, seconded Cr RJ Frohloff.

That the meeting resume at 11.00am with attendance as previous to the adjournment.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9.2 Water & Waste Water (W&WW)

Officer's Reports

No Report.

9.3 Waste Management (WM)

Officer's Reports

No Report.

9.4 Sport & Recreation (S&R)

Officer's Reports

9.4.1 S&R - 2539832 - Seeking adoption of the draft South Burnett Sport and Recreation Infrastructure and Strategic Plan

Officer's Recommendation

That the final draft be received and released for public consultation.

Resolution:

Moved Cr RJ Frohloff, seconded Cr TW Fleischfresser.

That the version 6 draft be received as amended incorporating recommendations from Ross Planning and released for public consultation.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10. Portfolio - Natural Resource Management, Parks and Indigenous Affairs

10.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Officer's Recommendation

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Natural Resource Management:

Weed Control

Dry conditions have scaled back our treatment program leaving Pest management contractors to focus on tree pear control in Boyneside, Ironpot, Chapingah, Bonndooma and Ballogie. Cats Claw Creeper was treated at Carroll Nature Area reserve and Stumckes Road to protect a small population of Phebalium distans.

Equipment loan

The loan of quick spray trailers enabled landholders to undertake an additional 144 hours of weed control targeting African Boxthorn and Mother of Millions. Rabbit traps were used by landholders in Maidenwell, Ironpot and Cloyna. Landholders in Tingoorra borrowed six cat traps and wild dog traps. Cameras were used to monitor wild dog activity in Boobie.

Regional Wild Dog and Feral Pig Control Program

Councils September coordinated baiting program assisted 59 landholders in the control of pest animals. Landholders distributed a total of 2001 wild dog baits and 1588 feral pig baits on a total of 128 properties over an area of 34,409 hectares.

Rabbit Control

Rabbits were trapped and injected with Calici virus on properties in Crawford, Coolabunia, Maidenwell, Ballogie, Cloyna and Kingaroy.

Biosecurity

Council attended a meeting of the South Burnett Grazing Network to discuss Councils Biosecurity Program and the advice and assistance available to landholders to meet their biosecurity obligations when dealing with weeds and feral animals.

Council attended a meeting of the Toowoomba Region Biosecurity Advisory Committee to discuss collaborative approaches to shared high risk biosecurity issues.

A draft Biosecurity Surveillance program was developed for approval at the October meeting. The program is required to enable Councils Authorised Officers to undertake property inspections for restricted and prohibited weeds and assist landholders with relevant treatment options and assistance.

Wandering Livestock

Councils stock route officer attended to reports of wandering goats in Murgon, cattle in Wondai, Murgon and Hivesville and wandering horses in Gordonbrook and Brooklands.

Stock Route Grazing permits

Council stock route officer received and approved one stock route grazing permit in September.

Pest Management Services tender

Council are calling for tender submissions from suitable contractors to undertake pest management services in the South Burnett Local Government area. An information session will be held on 10 October and tenders close on 26 October. Tender packages are available on Council's website.

Innovation and continuous improvement

NRM staff have recently undertaken a review of steam weeding techniques as a possible substitute for the use of herbicides in our street spraying program. To date the technique is not a cost effective option for the South Burnett. However, Council will continue to monitor the development of this technology as a possible option for the future.

Council will be trialling the use of a new organic herbicide called BioWeed to compare cost and effectiveness in our next street spraying program.

Submissions

Council submitted comments on changes to the regulation of 1080 and strychnine to the current draft changes of the Queensland Medicines and Poisons Regulatory Scheme regarding vertebrate pesticides for control of pest animals in Queensland.

Flying Foxes in Proston

We have been made aware by the community that there are a large number of flying foxes in the scrub opposite Beresford Street. Locals living nearby are concerned about water quality, noise, smell and the spread of disease. There are in the order of millions and they fly over Proston in the late evening and are back again to roost in the early hours of the morning. Council is investigating the situation and will work with the community on the best way to manage the issue.

Parks:

Kingaroy, Kumbia and Maidenwell areas

Completed Anti-Graffiti coating on Rotunda and Memorial walls in Memorial Park. Removed 11 trees removed from the traffic islands along River Road. Fertilized and applied wetting agent to the turf at the Kingaroy forecourt to reduce watering time. Planted and stone mulched the ash garden at the new Taabinga Cemetery Columbarium Wall. Cleaned and re-painted playground and park furniture in Kumbia Park. Planted 14 Jacaranda trees at Memerambi Cemetery. General mowing and maintenance all areas.

Wondai, Murgon and Proston areas

General mowing and maintenance all areas

Nanango, Blackbutt and Maidenwell areas

Constructed two new gardens in Blackbutt cemetery as well as new water lines. Installed bollards at Coomba Falls. General mowing and maintenance all areas.

Rail Trail

The Murgon Rail Trail Festival and Marathon held on the September/October long weekend was a great success with an estimated 1000 people attending the day out. There were 78 starters for the different marathon lengths, approximately 80 participated in the obstacle course and the pig races were a big hit.

Counters for September:

- Wondai – 1623 for the month of September 2018.
- Crawford – not working, parts replaced 4/10/18 so hopefully we will have October numbers for this end.

Dams:

Boondooma

The first week of the September/October school holidays was very busy with the Sally-Vanners returning for their annual visit during this week. There were approximately 30 – 40 competitors for the Hamish classic fishing comp. The “How to fish at Boondooma” seminar held by Matthew Mott on Saturday night 29th September was a big success which ran for an hour and was standing room only in the shelter beside the Kiosk. Sunday night 30th September 2018 was NRL Grand Final and again a big success with over 50 pizza’s and other food items being served through the Kiosk. Both the Seminar and NRL nights were advertised on Facebook and the Kiosk staff received overnight bookings for both events.

Most have left after the long weekend so it’s looking like the second week of the school holidays will be much quieter at Boondooma.

Yallakool

The first week of the September/October school holidays was busy. The “Kids Club” was a great success with parents providing positive feedback. There was a high number of first time visitors who were all very impressed with the park promising to return another time. The Kiosk was broken into on Saturday night the 29th September, access was gained by smashing the front glass sliding door, Police are still investigating.

Most have left after the long weekend but the park is starting to get busy in readiness for the Bjelke-Petersen Dam Inland Classic Fishing Competition on this weekend.

Month Visitor Numbers to the two dams - September

	Boondooma		Yallakool	
	2017	2018	2017	2018
Cabins	113	178	227	234
Bunkhouse	127	132	N/A	N/A
Powered Sites	340	283	675	619
Unpowered Camping	1264	848	410	362

Airports:

The Queensland Rural Fires undertook a fuel reduction burn at Wondai airport. There was also drought fodder baling happening at Kingaroy airport.

Special Mention:

On Thursday the 4th October 2018 staff were undertaking maintenance on the softfall at the Murgon Rotary and Youth Park. At times there was as many as 10 local children who were using the playground and skate park pitching in to help, pushing wheelbarrows, raking and shovelling and I would like to specially mention and thank these children and recognise their community spirit.

Carried 7/0

FOR VOTE - Councillors voted unanimously

10.2 Natural Resource Management & Parks (NRM&P)**Officer's Reports****10.2.1 NRM&P - 2539928 - Approval of the South Burnett Biosecurity Surveillance Program in accordance with the Biosecurity Act 2014.****Officer's Recommendation**

That Council approve the commencement of the South Burnett Biosecurity Surveillance Program for restricted and prohibited matter under the *Biosecurity Act 2014* across the South Burnett Regional Council area starting on 26 November 2018 and finishing 25 November 2019.

Resolution:

Moved Cr KA Duff, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

Carried 7/0

FOR VOTE - Councillors voted unanimously

10.3 Indigenous Affairs (I)**Officer's Reports**

No Report.

11. Portfolio - Finance, ICT & Human Resources

11.1 Finance, ICT and Human Resources Portfolio Report

Officer's Recommendation

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Finance:

Operating Budget

The financial reports presented to this meeting incorporate a first quarter budget review as at 30 September 2018 with the actual results also as of that date.

The report in Council's agenda explains and highlights the key changes. The key points extracted from the report are:

- The first quarter review yielded a decrease in the operating result of \$124,292 with a summary of the main changes listed in the meeting report. The main reason for the decrease is due to the unwinding of the discount for the Quarry and Waste Restoration Provisions. This entry is usually accounted as a year end entry and as a result tended not to be caught in the budget process. This entry is now being included in the current and long term budgets to reflect the expense impact on the Income Statement.*
- The net result shows a decrease of \$1,439,813, mainly due to the reduction in capital grants for the Kingaroy Revitalisation Project.*

Capital Budget

Apart from some minor changes between projects the major change was to decrease the capital budget of \$3,862M for the Kingaroy Town Revitalisation Project given that the grant application was not successful.

In the original 2018/19 budget Council identified two potential borrowings as follows:

- Kingaroy CBD Development the proposed second \$2m borrowing and,*
- Water Allocation Purchases of \$2m.*

Pending a strategic review of these two projects it is recommended that Council not borrow the \$4M as proposed in the debt policy for the 2018/2019 financial year. The long-term forecast has been amended to reflect this change.

Ratios

The Operating Surplus Ratio and the Net Financial Liability Ratio is tracking within the tolerance limits for the 10 years of the forecast while the Asset Sustainability Ratio drops below the threshold limit of 90% in various future years. Senior Management is aware of this trend, which will be reviewed along with the other ratios at a budget workshop for the development of the 2019/2020 financial year budget.

Statement of Financial Position

In terms of the Statement of Financial Position or the Balance Sheet the numbers are again as at 30 September 2018.

Taking into account the extended discount date Cash and Cash Equivalents are trending at a reasonable level.

Capital Expenditure

Actual expenditure together with committed costs at the end of September is \$4.775m.

External Audit

As the Mayor has mentioned the signed audited 2017/18 Financial Statements were lodged with the Queensland Audit Office (QAO) on Friday 5 October 2018. The External Auditor (KPMG) and QAO representatives have advised that while there were adjustments identified during audit they were below the materiality thresholds. The only change identified during audit was to the Asset Sustainability Ratio.

Human Resources:

SBRC has joined the White Ribbon workplace Accreditation program.

White Ribbon is the world's largest movement of men working to end men's violence against women and to promote gender equity, healthy relationships and a new vision of masculinity. White Ribbon, as part of this global movement, aims to create an Australian society in which all women can live in safety, free from violence and all types of physical and verbal abuse. Through education, raising awareness and creative campaigns, prevention programs and partnerships, White Ribbon is highlighting the positive role men play in preventing men's violence against women. I would like to commend the HR team for initiating this program and working with all members of the SBRC community to promote the ideals of White Ribbon Australia.

This week Council supervisors will attend the next round of 'Pot of Gold' trainings to ensure they are supported in their roles and can be the most effective supervisors they can be.

Information and Communication Technology ICT:

Recently the IT team implemented a Business Skype system which is an enhancement to the existing VOIP system. This has a number of benefits including cost savings, reduction in travel time between offices for SBRC staff, also officers in field can fire up the Skype app, enable video and receive input from other staff on the problem or project on the job as well as reduce consultant time and travel costs through the use of video conferencing.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11.2 Finance (F)

Officer's Reports

11.2.1 F - 2539521 - First Quarter Review of Operating and Capital Budgets

Officer's Recommendation

That:

- In accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2018/2019 operational and capital budgets be adopted.
- Council not continue with the borrowing application for loan funds identified in the original 2018/2019 budget and the Debt Policy 2018/2019.

Projected Balance Sheet for Period 2018/2019 - 2027/2028

	2018/2019 YTD Actuals	Original Budget 2018/2019	Projected 2018/2019	Projected 2019/2020	Projected 2020/2021	Projected 2021/2022
			\$	\$	\$	\$
ASSETS						
Current Assets						
Cash and Cash Equivalents	33,100,299	43,021,416	38,778,616	51,325,175	67,536,464	69,853,781
Receivables	23,983,300	4,858,960	4,837,187	4,008,392	4,042,033	4,113,563
Inventories	1,011,255	1,164,711	1,164,711	1,153,582	1,142,565	1,131,658
Total Current Assets	58,094,854	49,045,087	44,780,514	56,487,149	72,721,061	75,099,002
Non-Current Assets						
Receivables - Non-Current	1,887,990	1,999,654	1,999,654	1,776,390	1,553,126	1,331,251
Infrastructure, Property, Plant and Equipment	940,153,196	946,617,628	943,755,414	944,856,746	945,790,875	952,923,218
Intangible Assets	8,739,854	8,678,362	8,678,362	8,667,050	8,649,912	8,626,831
Total Non-Current Assets	950,781,041	957,295,644	954,433,430	955,300,186	955,993,913	962,881,300
Total Assets	1,008,875,894	1,006,340,731	999,213,944	1,011,787,335	1,028,714,974	1,037,980,302
LIABILITIES						
Current Liabilities						
Payables	4,862,060	3,427,716	3,427,975	3,620,737	3,632,822	3,645,765
Borrowings	2,623,849	3,234,879	2,758,080	2,892,080	3,389,000	4,180,000
Provisions	3,330,691	3,582,934	3,582,934	3,654,592	3,727,684	3,802,237
Total Current Liabilities	10,816,600	10,245,529	9,768,989	10,167,409	10,749,506	11,628,002
Non-Current Liabilities						
Payables - Non-Current	1,936,896	1,840,794	1,840,794	1,636,262	1,431,730	1,227,198
Borrowings - Non-Current	35,440,536	39,189,094	33,978,660	41,087,738	55,200,887	61,022,326
Provisions - Non-Current	13,480,023	13,700,835	13,700,835	13,592,321	13,466,308	13,431,293
Total Non-Current Liabilities	50,857,454	54,730,723	49,520,289	56,316,321	70,098,925	75,680,817
Total Liabilities	61,674,054	64,976,252	59,289,278	66,483,730	80,848,431	87,308,819
Net Assets	947,201,840	941,364,479	939,924,666	945,303,605	947,866,543	950,671,483
Equity						
Retained Earnings	440,694,122	433,691,086	432,251,273	437,630,212	440,193,150	442,998,090
Revaluation Reserves	506,507,718	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393
Total Equity	947,201,840	941,364,479	939,924,666	945,303,605	947,866,543	950,671,483

	Projected 2022/2023	Projected 2023/2024	Projected 2024/2025	Projected 2025/2026	Projected 2026/2027	Projected 2027/2028
	\$	\$	\$	\$	\$	\$
ASSETS						
Current Assets						
Cash and Cash Equivalents	56,668,616	47,621,163	44,987,467	56,876,702	47,500,520	39,894,953
Receivables	4,294,112	4,553,359	4,901,076	5,311,863	5,776,438	6,320,498
Inventories	1,120,860	1,110,170	1,099,587	1,089,110	1,078,737	1,068,468
Total Current Assets	62,083,587	53,284,692	50,988,129	63,277,675	54,355,695	47,283,919
Non-Current Assets						
Receivables - Non-Current	1,109,376	887,501	665,626	443,751	221,876	-
Infrastructure, Property, Plant and Equipment	965,099,127	972,371,227	973,895,888	975,786,369	984,085,368	990,141,060
Intangible Assets	8,597,688	8,562,362	8,520,729	8,472,663	8,418,036	8,356,716
Total Non-Current Assets	974,806,191	981,821,090	983,082,243	984,702,783	992,725,280	998,497,776
Total Assets	1,036,889,778	1,035,105,782	1,034,070,372	1,047,980,458	1,047,080,975	1,045,781,695
LIABILITIES						
Current Liabilities						
Payables	3,661,472	3,676,540	3,692,141	3,707,257	3,722,359	3,738,475
Borrowings	4,611,394	4,819,314	4,677,314	4,876,314	5,113,314	5,325,314
Provisions	3,878,282	3,955,848	4,034,965	4,115,664	4,197,978	4,281,938
Total Current Liabilities	12,151,148	12,451,702	12,404,420	12,699,235	13,033,651	13,345,727
Non-Current Liabilities						
Payables - Non-Current	1,022,666	818,134	613,602	409,070	204,538	-
Borrowings - Non-Current	56,411,359	51,591,660	46,915,759	57,042,647	51,929,535	46,603,959
Provisions - Non-Current	13,276,772	12,767,002	12,649,485	12,580,213	12,499,512	11,946,677
Total Non-Current Liabilities	70,710,797	65,176,796	60,178,846	70,031,930	64,633,585	58,550,636
Total Liabilities	82,861,945	77,628,498	72,583,266	82,731,165	77,667,236	71,896,363
Net Assets	954,027,833	957,477,284	961,487,106	965,249,294	969,413,739	973,885,332
Equity						
Retained Earnings	446,354,440	449,803,891	453,813,713	457,575,901	461,740,346	466,211,939
Revaluation Reserves	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393
Total Equity	954,027,833	957,477,284	961,487,106	965,249,294	969,413,739	973,885,332

Projected Cash Flow for Period 2018/2019 - 2027/2028

	Budget 2018/2019	Projected 2019/2020	Projected 2020/2021	Projected 2021/2022	Projected 2022/2023
	\$	\$	\$	\$	\$
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	67,343,828	68,267,503	69,308,877	70,974,000	72,543,408
Interest Received	750,000	757,500	765,075	772,726	780,453
Rental Income	473,693	483,166	492,828	502,684	512,737
Non Capital Grants and Contributions	7,483,466	7,432,946	7,509,254	7,586,402	7,664,401
Payments:					
Payment to Suppliers	- 57,037,818	- 56,150,764	- 57,182,562	- 58,152,801	- 59,382,987
Borrowing Costs	- 2,150,197	- 2,257,049	- 2,948,774	- 3,141,855	- 2,943,903
Net Cash Provided (or Used) in Operating Activities	16,862,972	18,533,302	17,944,698	18,541,156	19,174,109
Cash Flows from Investing Activities					
Receipts:					
Proceeds from Sale of PPE	455,100	457,202	459,346	461,533	463,763
Grants, Subsidies, Contributions and Donations	5,229,181	3,231,821	198,235	155,256	111,418
Payments:					
Payments for PPE	- 18,770,373	- 16,918,843	- 17,001,060	- 23,453,067	- 28,754,883
Net Cash Provided (or Used) in Investing Activities	- 13,086,092	- 13,229,820	- 16,343,479	- 22,836,278	- 28,179,702
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	-	10,000,000	17,500,000	10,000,000	-
Payments:					
Repayments of Borrowings	- 3,163,801	- 2,756,922	- 2,889,931	- 3,387,561	- 4,179,573
Net Cash Provided (or Used) in Financing Activities	- 3,163,801	7,243,078	14,610,069	6,612,439	- 4,179,573
Net Increase/(Decrease) in Cash and Cash Equivalents	613,079	12,546,560	16,211,288	2,317,317	- 13,185,166
Cash and Cash Equivalents at Beginning of Period	38,165,537	38,778,616	51,325,176	67,536,464	69,853,781
Cash and Cash Equivalents at End of Period	38,778,616	51,325,176	67,536,464	69,853,781	56,668,615
	Projected 2023/2024	Projected 2024/2025	Projected 2025/2026	Projected 2026/2027	Projected 2027/2028
	\$	\$	\$	\$	\$
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	74,055,699	75,625,664	77,153,922	78,687,065	80,325,401
Interest Received	788,258	796,141	804,102	812,143	820,264
Rental Income	522,990	533,449	544,118	555,001	566,101
Non Capital Grants and Contributions	7,743,258	7,822,984	7,903,591	7,985,089	8,068,177
Payments:					
Payment to Suppliers	- 61,063,132	- 61,619,870	- 62,735,077	- 63,928,941	- 65,814,705
Borrowing Costs	- 2,736,623	- 2,528,126	- 2,865,158	- 2,633,641	- 2,391,805
Net Cash Provided (or Used) in Operating Activities	19,310,450	20,630,242	20,805,498	21,476,716	21,573,433
Cash Flows from Investing Activities					
Receipts:					
Proceeds from Sale of PPE	466,038	468,359	470,726	473,140	475,603
Grants, Subsidies, Contributions and Donations	66,703	21,093	- 25,429	- 72,881	- 121,282
Payments:					
Payments for PPE	- 24,278,864	- 18,935,489	- 19,687,447	- 26,377,045	- 24,419,745
Net Cash Provided (or Used) in Investing Activities	- 23,746,123	- 18,446,037	- 19,242,150	- 25,976,786	- 24,065,424
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	-	-	15,000,000	-	-
Payments:					
Repayments of Borrowings	- 4,611,779	- 4,817,901	- 4,674,112	- 4,876,112	- 5,113,576
Net Cash Provided (or Used) in Financing Activities	- 4,611,779	- 4,817,901	10,325,888	- 4,876,112	- 5,113,576
Net Increase/(Decrease) in Cash and Cash Equivalents	- 9,047,452	- 2,633,696	11,889,236	- 9,376,182	- 7,605,567
Cash and Cash Equivalents at Beginning of Period	56,668,615	47,621,163	44,987,467	56,876,703	47,500,521
Cash and Cash Equivalents at End of Period	47,621,163	44,987,467	56,876,703	47,500,521	39,894,954

Budget Comprehensive Income Statement

	2018/2019 YTD Actuals	2018/2019 Original Budget	Proposed Budget 2018/2019	2019/2020	2020/2021	2021/2022
REVENUE						
Recurrent Revenue						
Fees and Charges	- 1,039,919	- 3,790,662	- 3,816,162	- 3,879,754	- 3,957,345	- 4,036,492
Interest Received	- 209,150	- 1,005,453	- 1,005,453	- 990,063	- 974,790	- 984,635
Other Income	- 313,758	- 417,562	- 421,062	- 425,612	- 433,822	- 442,198
Rates, Levies and Charges	- 25,117,377	- 47,493,748	- 47,493,748	- 49,095,790	- 51,039,538	- 52,680,056
Rental Income	- 103,752	- 473,693	- 473,693	- 483,166	- 492,828	- 502,684
Sales Revenue	- 921,546	- 3,474,362	- 3,474,362	- 2,540,184	- 2,545,288	- 2,550,494
Grants, Subsidies, Contributions and Donations	- 1,113,251	- 7,412,560	- 7,483,466	- 7,432,946	- 7,509,254	- 7,586,402
Total Recurrent Revenue	- 28,818,752	- 64,068,040	- 64,167,946	- 64,847,515	- 66,952,865	- 68,782,961
Capital Revenue						
Grants, Subsidies, Contributions and Donations	- 272,311	- 6,544,702	- 5,229,181	- 3,231,821	- 198,235	- 155,256
Total Revenue	- 29,091,063	- 70,612,742	- 69,397,127	- 68,079,336	- 67,151,100	- 68,938,217
Capital Income						
Capital Income	- 343,537	- 455,100	- 455,100	- 457,202	- 459,346	- 461,533
TOTAL INCOME	- 29,434,600	- 71,067,842	- 69,852,227	- 68,536,538	- 67,610,446	- 69,399,750
EXPENSES						
Recurrent Expenses						
Depreciation	3,894,497	15,577,986	15,577,986	15,828,823	16,084,069	16,343,805
Donations	4,560	556,432	546,374	557,301	568,446	579,815
Employee Benefits	5,290,508	23,530,179	23,500,175	23,975,812	24,453,094	24,939,920
Finance Costs	504,517	2,150,197	2,316,560	2,308,103	3,218,592	3,562,174
Materials and Services	5,792,940	21,128,805	21,226,702	20,487,560	20,723,307	21,169,096
Total Recurrent Expenses	15,487,021	62,943,599	63,167,797	63,157,599	65,047,508	66,594,810
TOTAL EXPENSES	15,487,021	62,943,599	63,167,797	63,157,599	65,047,508	66,594,810
Net Result	- 13,947,579	- 8,124,243	- 6,684,430	- 5,378,939	- 2,562,938	- 2,804,940
Net Operating (Surplus)/Deficit	- 13,331,731	- 1,124,441	- 1,000,149	- 1,689,916	- 1,905,357	- 2,188,151

	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
REVENUE						
Recurrent Revenue						
Fees and Charges	- 4,117,214	- 4,199,552	- 4,283,544	- 4,369,214	- 4,456,600	- 4,545,737
Interest Received	- 994,599	- 1,004,687	- 1,014,899	- 1,025,236	- 1,035,701	- 1,046,293
Other Income	- 450,738	- 459,451	- 468,338	- 477,403	- 486,647	- 496,081
Rates, Levies and Charges	- 53,963,515	- 55,278,368	- 56,625,381	- 58,005,344	- 59,419,066	- 60,867,372
Rental Income	- 512,737	- 522,990	- 533,449	- 544,118	- 555,001	- 566,101
Sales Revenue	- 2,555,804	- 2,561,220	- 2,566,744	- 2,572,379	- 2,578,127	- 2,583,990
Grants, Subsidies, Contributions and Donations	- 7,664,401	- 7,743,258	- 7,822,984	- 7,903,591	- 7,985,089	- 8,068,177
Total Recurrent Revenue	- 70,259,008	- 71,769,526	- 73,315,339	- 74,897,285	- 76,516,231	- 78,173,751
Capital Revenue						
Grants, Subsidies, Contributions and Donations	- 111,418	- 66,703	- 21,093	25,429	72,881	121,282
Total Revenue	- 70,370,426	- 71,836,229	- 73,336,432	- 74,871,856	- 76,443,350	- 78,052,469
Capital Income						
Capital Income	- 463,763	- 466,038	- 468,359	- 470,726	- 473,140	- 475,603
TOTAL INCOME	- 70,834,189	- 72,302,267	- 73,804,791	- 75,342,582	- 76,916,490	- 78,528,072
EXPENSES						
Recurrent Expenses						
Depreciation	16,608,117	17,042,090	17,452,461	17,845,032	18,132,673	18,425,373
Donations	591,410	603,238	615,301	627,608	640,158	652,960
Employee Benefits	25,436,498	25,942,999	26,459,635	26,986,604	27,524,110	28,072,374
Finance Costs	3,217,133	2,974,260	2,701,626	3,069,072	2,906,310	2,649,401
Materials and Services	21,624,681	22,290,229	22,565,946	23,052,078	23,548,794	24,256,371
Total Recurrent Expenses	67,477,839	68,852,816	69,794,969	71,580,394	72,752,045	74,056,479
TOTAL EXPENSES	67,477,839	68,852,816	69,794,969	71,580,394	72,752,045	74,056,479
Net Result	- 3,356,350	- 3,449,451	- 4,009,822	- 3,762,188	- 4,164,445	- 4,471,593
Net Operating (Surplus)/Deficit	- 2,781,169	- 2,916,710	- 3,520,370	- 3,316,891	- 3,764,186	- 4,117,272

Statement of Changes in Equity

	2018/2019 YTD Actuals	2018/2019 \$	2019/2020 \$	2020/2021 \$	2021/2022 \$	2022/2023 \$
Asset Revaluation Surplus						
Opening Balance	506,507,718	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393
Increase/(Decrease) in Asset Revaluation Surplus	-	-	-	-	-	-
Closing Balance	506,507,718	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393
Retained Surplus						
Opening Balance	426,746,543	425,566,843	432,251,273	437,630,212	440,193,150	442,998,090
Net Result	13,947,579	6,684,430	5,378,939	2,562,938	2,804,940	3,356,350
Closing Balance	440,694,122	432,251,273	437,630,212	440,193,150	442,998,090	446,354,440
Total Community Equity	947,201,840	939,924,666	945,303,605	947,866,543	950,671,483	954,027,833
	2023/2024 \$	2024/2025 \$	2025/2026 \$	2026/2027 \$	2027/2028 \$	
Asset Revaluation Surplus						
Opening Balance	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393
Increase/(Decrease) in Asset Revaluation Surplus	-	-	-	-	-	-
Closing Balance	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393	507,673,393
Retained Surplus						
Opening Balance	446,354,440	449,803,891	453,813,713	457,575,901	461,740,346	
Net Result	3,449,451	4,009,822	3,762,188	4,164,445	4,471,593	
Closing Balance	449,803,891	453,813,713	457,575,901	461,740,346	466,211,939	
Total Community Equity	957,477,284	961,487,106	965,249,294	969,413,739	973,885,332	

2018/2019 Capex Report for Council

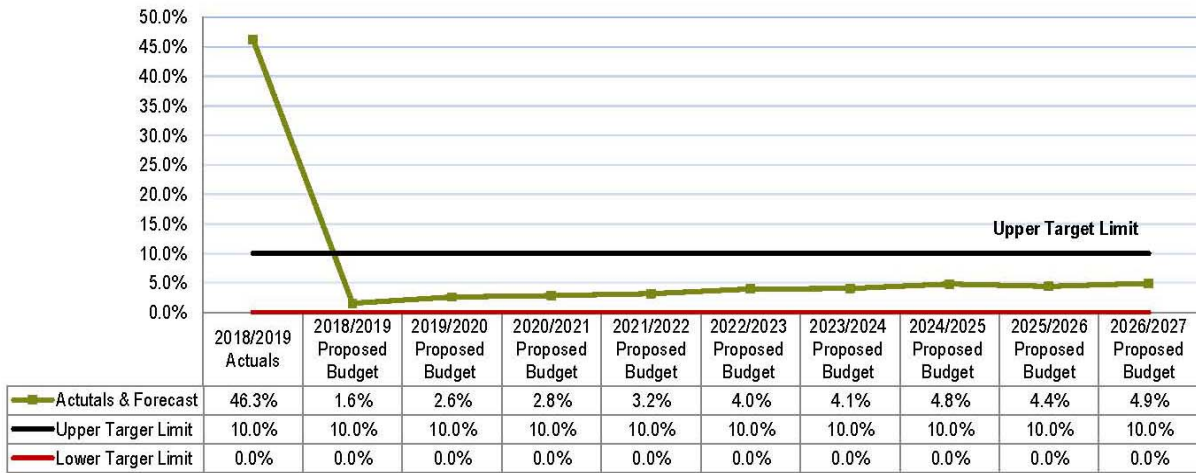
Project Code	Project Description	2018/2019 Adopted Budget	2017/2018 Budget Carryover	First Quarter Budget Adjustments	Total Available Budget	2018/2019 Commitments	2018/2019 Actual Expenditure
Buildings & Other Structures							
Admin Office - Nanan							
		200,000.00	777,645.00	650,000.00	1,627,645.00	-	-
Admin Office - Wonda							
		10,000.00	-	-	10,000.00	-	-
Cemeteries - Kingaro							
		10,000.00	4,413.00	-	14,413.00	1,440.00	2,131.81
Cemeteries - Nanango							
		10,000.00	-	-	10,000.00	-	-
Cemeteries - Wondai							
		10,000.00	-	-	10,000.00	-	-
Cemeteries - Murgon							
		10,000.00	-	-	10,000.00	-	-
Depot - Nanango							
		-	30,000.00	-	30,000.00	-	-
Hall - Blackbutt Mem							
		-	-	-	-	1,100.00	-
Museum - Nanango Rin							
		10,000.00	305,000.00	-	315,000.00	-	-
Parks & Gardens							
		455,000.00	-	-	455,000.00	-	2,000.00
Priv Hospital - Buil							
		-	170,515.00	-	170,515.00	2,520.00	41,088.50
Saleyards - Coolabun							
		-	-	-	-	3,455.91	-
Swimming Pool - King							
		1,500,000.00	200,000.00	-	1,700,000.00	-	86.23
Swimming Pool - Nana							
		65,000.00	-	-	65,000.00	-	-
Tourism - Yallakool							
		-	-	-	-	445.45	-
Tourism - Lake Boon							
		-	3,202.00	-	3,202.00	-	215.00
Public Conveniences							
		-	94,327.00	-	94,327.00	-	44,895.75
W4Q - Round 1							
		-	-	-	-	28,310.91	3,750.00
W4Q - Round 2							
		-	495,490.00	-	495,490.00	48,160.51	218,224.82
Parks - Kingaroy							
		-	-	-	-	-	172.55
Parks - Murgon							
		-	16,497.00	-	16,497.00	26,500.00	-
General							
		217,511.00	-	-	217,511.00	-	3,318.18
		2,497,511.00	2,097,089.00	650,000.00	5,244,600.00	111,932.78	315,882.84
Intangibles							
Business System							
		280,000.00	588,162.00	-	868,162.00	190,000.49	150,649.21
		280,000.00	588,162.00	-	868,162.00	190,000.49	150,649.21
Plant & Equipment							
Admin Office - Kinga							
		20,000.00	-	-	20,000.00	-	623.10
Info Serv - ICT							
		307,000.00	82,838.00	-	389,838.00	204,472.65	72,234.10
Plant & Fleet Manage							
		2,413,000.00	296,574.00	-	2,709,574.00	294,621.06	131,976.07
		2,740,000.00	379,412.00	-	3,119,412.00	499,093.71	204,833.27
Roads							
W4Q - Round 2							
		430,000.00	1,642,407.00	430,000.00	1,642,407.00	181,972.73	272,531.83
Bridges							
		-	717,882.00	-	717,882.00	90.91	93,443.77
Rural Drainage							
		334,262.00	-	170,000.00	504,262.00	142.73	5,463.52
Pavement Rehab							
		4,784,501.00	32,215.00	650,000.00	4,166,716.00	392,116.46	467,740.77

Project Code	Project Description	2018/2019 Adopted Budget	2017/2018 Budget Carryover	First Quarter Budget Adjustments	Total Available Budget	2018/2019 Commitments	2018/2019 Actual Expenditure
Footpaths & Cycleway							
		-	7,485.00	260,000.00	267,485.00	-	3,190.91
Reseals							
		3,000,000.00	64,270.00	-	3,064,270.00	63,302.50	15,830.23
Town Development							
		4,263,000.00	535,852.00	- 3,862,227.00	936,625.00	218,589.18	16,214.00
TIDS - LRRS Projects							
		555,000.00	93,547.00	-	648,547.00	40,158.46	394,975.98
Roads to Recovery							
		-	87,376.00	-	87,376.00	44,947.54	325,830.98
General							
		-	4,960.00	-	4,960.00	-	-
		13,366,763.00	3,185,994.00	- 4,512,227.00	12,040,530.00	941,320.51	1,595,221.99
Water Services							
Water - Blackbutt							
		98,950.95	66,049.00	-	164,999.95	7,500.00	186.96
Water - Kingaroy							
		1,862,912.39	3,258,209.00	-	5,121,121.39	184,123.20	265,871.84
Water - Kumbia							
		-	190,970.00	-	190,970.00	899.89	1,778.84
Water - Murgon							
		93,000.00	-	-	93,000.00	10,539.77	81,903.04
Water - Nanango							
		248,907.66	141,094.00	-	390,001.66	19,831.10	96,544.38
Water - Proston							
		170,000.00	42,265.00	-	212,265.00	18,455.97	622.29
Rural Water - Prosto							
		-	100,000.00	-	100,000.00	-	-
Water - Wondai							
		-	222,642.00	-	222,642.00	352.06	3,262.15
Water - Wooroolin							
		-	100,000.00	-	100,000.00	-	-
		2,473,771.00	4,121,229.00	-	6,595,000.00	241,701.99	450,169.50
Wastewater Services							
Wastewater - Blackbu							
		86,720.62	253,279.00	-	339,999.62	-	-
Wastewater - Kingaro							
		629,122.33	273,696.00	-	902,818.33	46,501.78	11,283.06
Wastewater - Murgon							
		137,343.02	833,495.00	-	970,838.02	-	15,800.11
Wastewater - Nanango							
		195,344.03	611,656.00	-	807,000.03	-	-
Wastewater - Wondai							
		-	1,000,607.00	-	1,000,607.00	-	908.59
		1,048,530.00	2,972,733.00	-	4,021,263.00	46,501.78	27,991.76
Waste							
Waste Management - R							
		226,025.00	322,318.00	-	548,343.00	-	-
		226,025.00	322,318.00	-	548,343.00	-	-
		22,632,600.00	13,666,937.00	- 3,862,227.00	32,437,310.00	2,030,551.26	2,744,748.57

Ratio	Description	Formula	SBRC's Proposed Target	2018/2019 Actuals	2018/2019 Proposed Budget	2019/2020 Proposed Budget	2020/2021 Proposed Budget	2021/2022 Proposed Budget	2022/2023 Proposed Budget
Operating Surplus Ratio	This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.	$\frac{\text{Net Operation Surplus}}{\text{Total Operating Revenue}}$	Target between 0% and 10% (on average over the long-term)	46.3%	1.6%	2.6%	2.8%	3.2%	4.0%
			Upper Target Limit	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%
			Lower Target Limit	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Ratio	Description	Formula	SBRC's Proposed Target	2023/2024 Proposed Budget	2024/2025 Proposed Budget	2025/2026 Proposed Budget	2026/2027 Proposed Budget	2027/2028 Proposed Budget
Operating Surplus Ratio	This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.	$\frac{\text{Net Operation Surplus}}{\text{Total Operating Revenue}}$	Target between 0% and 10% (on average over the long-term)	4.1%	4.8%	4.4%	4.9%	5.3%
			Upper Target Limit	10.0%	10.0%	10.0%	10.0%	10.0%
			Lower Target Limit	0.0%	0.0%	0.0%	0.0%	0.0%

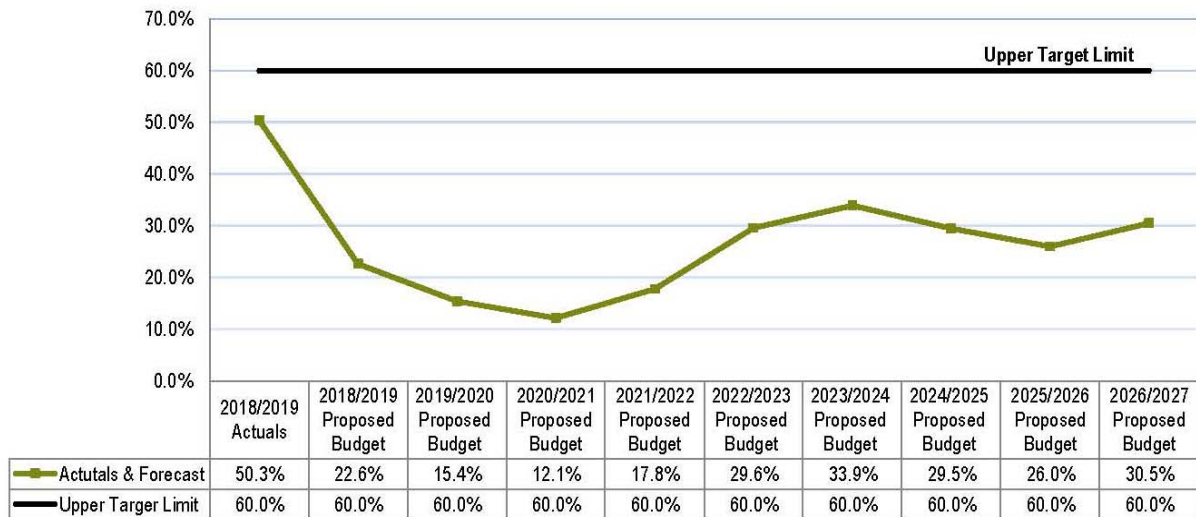
OPERATING SURPLUS RATIO



Ratio	Description	Formula	SBRC's Proposed Target	2018/2019 Actuals	2018/2019 Proposed Budget	2019/2020 Proposed Budget	2020/2021 Proposed Budget	2021/2022 Proposed Budget	2022/2023 Proposed Budget
Net Financial Liability	This is an indicator of the extent to which the Net Financial Liabilities of Council can be serviced by operating revenues.	$\frac{\text{Total Liabilities} - \text{Current Assets}}{\text{Total Operating Revenue}}$	Target less than 60% (on average over the long-term)	50.3%	22.6%	15.4%	12.1%	17.8%	29.6%
			Upper Target Limit	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%

Ratio	Description	Formula	SBRC's Proposed Target	2023/2024 Proposed Budget	2024/2025 Proposed Budget	2025/2026 Proposed Budget	2026/2027 Proposed Budget	2027/2028 Proposed Budget
Net Financial Liability	This is an indicator of the extent to which the Net Financial Liabilities of Council can be serviced by operating revenues.	$\frac{\text{Total Liabilities} - \text{Current Assets}}{\text{Total Operating Revenue}}$	Target less than 60% (on average over the long-term)	33.9%	29.5%	26.0%	30.5%	31.5%
			Upper Target Limit	60.0%	60.0%	60.0%	60.0%	60.0%

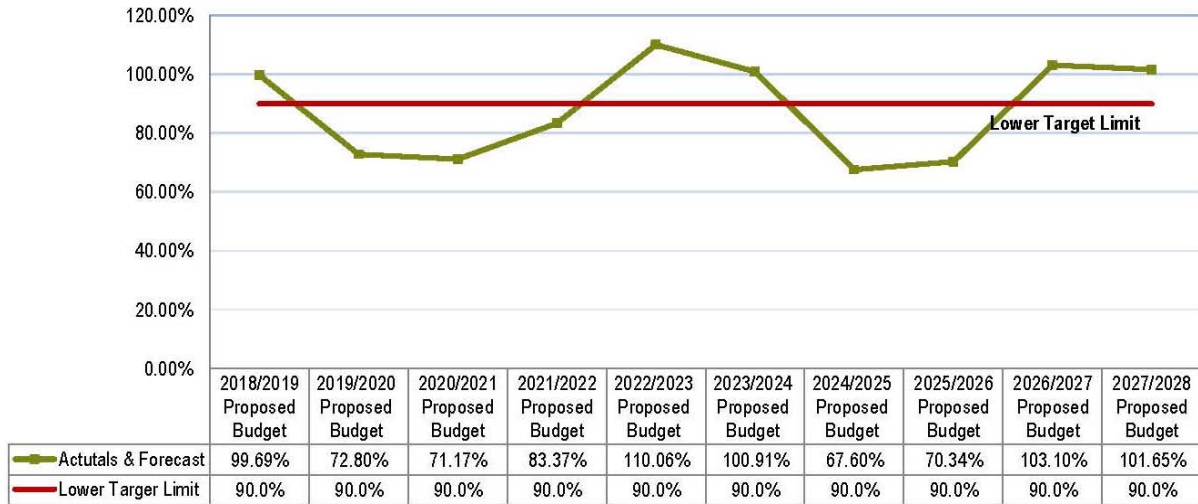
NET FINANCIAL LIABILITIES



Ratio	Description	Formula	SBC's Proposed Target	2018/2019 Actuals	2018/2019 Proposed Budget	2019/2020 Proposed Budget	2020/2021 Proposed Budget	2021/2022 Proposed Budget	2022/2023 Proposed Budget
Asset Sustainability Ratio	This ratio indicates whether Council is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out.	$\frac{\text{Capital Expenditure on Replacement of Assets (Renewals)}}{\text{Depreciation Expenditure on Assets}}$	Target greater than 90% (on average over the long-term) Lower Target Limit	N/A	99.69%	72.80%	71.17%	83.37%	110.06%

Ratio	Description	Formula	SBC's Proposed Target	2023/2024 Proposed Budget	2024/2025 Proposed Budget	2025/2026 Proposed Budget	2026/2027 Proposed Budget	2027/2028 Proposed Budget
Asset Sustainability Ratio	This ratio indicates whether Council is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out.	$\frac{\text{Capital Expenditure on Replacement of Assets (Renewals)}}{\text{Depreciation Expenditure on Assets}}$	Target greater than 90% (on average over the long-term) Lower Target Limit	100.91%	67.60%	70.34%	103.10%	101.65%

ASSET SUSTAINABILITY RATIO



Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11.3 ICT

Officer's Reports

No Report.

11.4 Human Resources (HR)

Officer's Reports

11.4.1 HR - 2539809 - Staff Christmas Function and Closure

Officer's Recommendation

That:

1. Council closes administration offices, depots and library facilities on Friday, 21 December 2018 at the following times for the purpose of allowing Council employees to attend the staff Christmas function:

- Blackbutt – 11:30am
 - Kingaroy – 12:30pm
 - Murgon – 11:15am
 - Nanango – 11:45am
 - Proston – 11:15am
 - Wondai – 12:00pm
2. Council will generally be closed from midday Monday, 24 December 2018 and re-open on Wednesday, 2 January 2019.
 3. Key skeleton staff are rostered on to undertake on-call and emergency work where required during the Christmas Closedown period.
 4. Parks staff will be required to work as advised through the Christmas period with the exception of Public Holidays.
 5. Operational/outdoor staff will operate on a skeleton staff arrangement from Friday, 21 December 2018 to Friday, 4 January 2019.
 6. Council will advise employees to use leave accrued leave entitlements (eg. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance.

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12. Consideration of Notices of Motion

No Report.

13. Information Section (IS)

13.1 IS - 2538745 - List of Correspondence Pending Completion of Assessment Report

Officer's Recommendation

That the List of Correspondence Pending Completion of Assessment Report be received.

Resolution:

Moved Cr RLA Heit, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.2 IS - 2539932 - Delegated Authority Report

Officer's Recommendation

That the Delegated Authority Report be received.

Resolution:

Moved Cr RLA Heit, seconded Cr GA Jones.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.3 IS - 2540025 - Road Maintenance Expenditure Report

Officer's Recommendation

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 30 September 2018 be received.

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.4 IS - 2540024 - Works for Queensland (W4Q) Grant Project - Round Two

Officer's Recommendation

That the Works for Queensland (W4Q) Grant Project - Round 2 Report as at 30 September 2018 be received.

Resolution:

Moved Cr RJ Frohloff, seconded Cr TW Fleischfresser.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CLOSED SESSION:

Motion:

Moved Cr KA Duff, seconded Cr TW Fleischfresser.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(e) contracts proposed to be made by it, of the Local Government Regulation 2012.

Carried 7/0
FOR VOTE - Councillors voted unanimously

OPEN COUNCIL:

Motion:

Moved Cr GA Jones, seconded Cr RLA Heit.

That the meeting resume in Open Council.

Carried 7/0
FOR VOTE - Councillors voted unanimously

Report:

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(e) contracts proposed to be made by it, of the Local Government Regulation 2012, Council considered matters concerning tenders.

Motion:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That the Mayor's report be received

Carried 7/0
FOR VOTE - Councillors voted unanimously

14. Confidential Section

14.1 CONF - 2540022 - SBRC 18/19-03 Supply & Delivery Quarry Materials - TH Burns & Coverty Road, Ballogie

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(e) contracts proposed to be made by it

Recommendation

That Council accept the conforming tender from Murgon Sand & Gravel to supply and deliver 9,000 tonnes of type 3.5 gravel for the total price of \$227,700 incl gst.

Resolution:

Moved Cr GA Jones, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 11.54am.

Confirmed before me this day of2018

..... **MAYOR**

