



Minutes

Of The

General Council Meeting

Held in the Warren Truss Chamber, 45 Glendon Street Kingaroy

On Wednesday 15 August 2018

Chief Executive Officer: **Mark Pitt**

Our Vision

"Individual communities building a strong and vibrant region."

Our Values

- | | | |
|----------|---------------------------|---|
| A | Accountability: | <i>We accept responsibility for our actions and decisions in managing the regions resources.</i> |
| C | Community: | <i>Building partnerships and delivering quality customer service.</i> |
| H | Harmony: | <i>Our people working cooperatively to achieve common goals in a supportive and safe environment.</i> |
| I | Innovation: | <i>Encouraging an innovative and resourceful workplace.</i> |
| E | Ethical Behaviour: | <i>We behave fairly with open, honest and accountable behaviour and consistent decision-making.</i> |
| V | Vision: | <i>South Burnett Region, working together building a strong vibrant and safe community.</i> |
| E | Excellence: | <i>Striving to deliver excellent environmental, social and economic outcomes.</i> |

SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday 15 August 2018

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Minutes of the meeting of the South Burnett Regional Council, held in the Warren Truss Chamber, 45 Glendon Street Kingaroy on 15 August 2018 at 9.00am

PRESENT:

Councillors:

Cr KM Campbell (Mayor), Cr RJ Frohloff, Cr GA Jones, Cr DA Potter, Cr TW Fleischfresser, Cr KA Duff, Cr RLA Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Lester Schumacher (General Manager Finance), Peter O'May (General Manager Corporate Services), Aaron Meehan (General Manager Infrastructure)

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Kingaroy District Ministers Association, Pastor Jim Bennett, offered prayers for Council and for the conduct of the Council meeting.

3. Confirmation of Minutes of Previous Meeting

3.1 South Burnett Regional Council Minutes

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 18 July 2018 as recorded be confirmed.

Resolution:

Moved Cr DA Potter, seconded Cr KA Duff.

That the minutes of the previous meeting held on Wednesday 18 July 2018 as recorded be confirmed.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

3.2 South Burnett Regional Council Special Meeting Minutes

Officer's Recommendation

That the minutes of the Special meeting held on Wednesday 8 August 2018 as recorded be confirmed.

Resolution:

Moved Cr RLA Heit, seconded Cr GA Jones.

That the minutes of the Special meeting held on Wednesday 8 August 2018 as recorded be confirmed.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

4. Portfolio - Economic Development, Governance and Communications

4.1 Economic Development, Governance and Communications Portfolio Report

Officer's Recommendation

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Resolution:

Moved Cr KM Campbell, seconded Cr RJ Frohloff.

That Mayor Campbell's Economic Development, Governance and Communications Portfolio Report to Council be received.

Economic Development:

BIEDO Burnett Inland Business Tour

Council's Senior Economic Development Officer, Craig Tunley joined key regional representatives, including Deb Frecklington MP and Llew O'Brien MP on a tour of businesses in the northern part of the South Burnett region. The business tour was coordinated by BIEDO and included stops at Gumnut Place, First Aid, Cherbourg, Hidden Gold Homestead and Moffatdale Ridge. The event provided great insight to the operations and challenges of the businesses in the region and was a great opportunity for the regional representatives to witness first hand the business activity in the South Burnett. BIEDO is completing a number of similar tours aimed at regional representatives.

Economic Development Practitioners Network Meeting (Maryborough)

Council's Senior Economic Development Officer, Craig Tunley and Economic Development Officer, Kristy Board, joined other Economic Development practitioners from across the Wide Bay Burnett at the first Practitioners Network meeting held in Maryborough. The meeting was hosted by Dept. of State Development, Manufacturing, Infrastructure and Planning and allowed practitioners from across the region to share updates on activity currently being undertaken. The meeting also heard directly from Trade & Investment Queensland about new initiatives being developed by that Department and intent to better engage with practitioners across the whole of Queensland. The network meeting was a great opportunity to build relationships with other practitioners in the wider region and is expected to be held again in the future, with further presentations about investment attraction and the role of practitioners.

CEO's Dinner

The first CEO's Dinner introduced Council's new CEO, Mr Mark Pitt, to 23 regional business CEO's. The dinner provided an informal opportunity for CEO's to network together and allow Mark Pitt to share his background and initial first steps as the newly appointed Council CEO. The event was well received by the participants, with conversation focussed on the key impacts of the regional economy and shared challenges. A short survey completed during the evening summarised that the region's key strengths are Agriculture, People and Diversity. The greatest challenges that business face are attracting and retaining good staff and Red tape/Regulations. Action that could be taken now for business growth includes working more closely with business and community; preparing for changing industry/inspiration/supporting young leaders and South Burnett business to business activity. There is currently no indication whether further iterations of the CEO's Dinner will be implemented.

Governance and Communication:

Rates and the Road Levy

Publicity surrounding the roll in of the Road Levy into the General Rate suggesting that Rural Primary Production is the only category impacted by the roll in of the road levy into the General Rate is not accurate. All rating categories above a certain unimproved property valuation will notice some increase to their rate change. And there are some 36 rating categories. The road levy in itself raised insufficient money to properly resource the needs to deal with the issue of road maintenance and repairs. This is evident by the constant complaints we've received for years regarding the poor conditions of our roads.

The complaints keep rolling in. Having undertaken a condition assessment of our roads, Council has been able to verify the fact that there is a \$10 million to \$15 million deficit in funds to correct this situation.

Based on this information, it is clear we did not provide enough money to resource the work required. Council has heard the pleas from the community to fix the roads and chose to put the road levy into general rates. Road repairs and maintenance is now regarded as being a part of Council's cost of operation (operational costs). Road repairs are now treated in the same way as every other cost to run the services provided by Council such as parks, swimming pools, libraries, gardens, halls etc.

Council during this two year term of office has achieved other savings with voluntary redundancies; trimming support toward some community groups by asking them to pay a small share of the costs for water access, wastewater and waste collection. Other initiatives have also been introduced designed to save money.

The changes to the way the road levy is treated applies to all rating categories – not just Rural Primary Production. No one is being discriminated against despite the fact that some ratepayers will have a sizeable rating increase. For example, there are rural property owners who received one rate notice (covering anywhere up to 13 or more properties/land parcels) and previously paid just one \$200 annual road levy. By comparison, an investor who owns 10 Urban residential properties which are rented out would be paying \$200 per property, in total \$2000 per year. Rural Primary Production can amalgamate multiple parcels of land and receive one rate notice and one charge for all levies or charges.

The majority of concerns are being expressed by rural ratepayers. Many rural primary production ratepayers believe that road repairs and maintenance is all they get for their rates. This of course does not reflect the true position. Urban ratepayers contribute to the cost of rural roads in proportion to their unimproved property valuations. This discussion was never about rural versus urban.

The playing field has now been levelled. Every ratepayer will contribute to the amount of money being raised for road expenditure relative to the unimproved value of properties. The decision made by Council is fair and equitable based on property valuations. We hope that the extension to

the discount payment plan will be helpful to those in financial difficulties. Other hardship provisions are also available.

We are indeed “all in this together” as I have repeatedly said. Every cost to run the business of Council is divided between the various rating categories relative to property valuations. Road repairs and maintenance is an operational cost. Property valuations are the responsibility of the Valuer General’s Department. Everyone has been treated fairly and equitably. It is honest, open, transparent and accountable. Some rating categories receive benefits that others don’t. Again, this is a determination by the Valuer General.

When the road levy was introduced, a property with a low valuation paid \$200 as did everyone else. The percentage increase to their overall rate bill was in the order of plus 20% approximately. The playing field has now been levelled.

Social Media – Engagement Statistics for 2017/18

At last month’s Council meeting, I took on notice a question relating to the ‘cut through’ or ‘take up’ of the communication Council distributes through the media network. Council is very fortunate to have community minded radio stations and local media outlets who continuously push out the information we provide. They not only cover the new items but also the human interest stories and for that I would like to take this opportunity to thank them for their continued support. Where Council utilizes our own platforms such as social media we capture a range of statistics.

As a snapshot I can provide the following information in relation to Council’s Facebook page:

- *71% of fans are women and 28% of fans are men*
- *6,268 fans are from Australia with majority from within the South Burnett Region*
- *20 fans are from the United States of America*
- *13 fans are from New Zealand*
- *8 fans are from the United Kingdom with lower numbers from across the world*
- *The top two (2) age brackets of fans are equally 25-34 and 35-44 year olds; and*
- *for 2017/18 the page had a total reach on posts of 179,410*

Carried 7/0
FOR VOTE - Councillors voted unanimously

4.2 Governance (G)

Officer's Report

No Report.

4.3 Economic Development (ED)

Officer's Report

4.3.1 ED - 2528591 - Economic Development June 2018 Quarterly Report

Officer's Recommendation

That Council accept the South Burnett Economic Development Quarterly Report – June 2018 and allow public distribution.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr KA Duff.

That Council accept the South Burnett Economic Development Quarterly Report – June 2018 and allow public distribution.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5. Portfolio - Roads & Drainage

5.1 Roads & Drainage Portfolio Report

Officer's Recommendation

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Resolution:

Moved Cr GA Jones, seconded Cr RLA Heit.

That Cr Jones's Roads & Drainage Portfolio Report to Council be received.

Construction Crews – July/August Works:

Haly St, Kingaroy – Concrete footpath (Fisher St to Tessmanns Road)

- *Works are continuing with the project completed between Fisher St & Willowglen St.*

Wattlecamp Road, Wattlecamp -Widen & Overlay

- *The first 700m of the project has been completed*
- *Works are in progress on the remaining 500m section*

Memerambi Barkers Ck Road – Realignment

- *Clearing and grubbing completed*
- *Earthworks completed.*
- *Gravel base in progress*

Maintenance Crews - Works Planned for August:

Maintenance Grading

- *Neale Rd*
- *West Wooroolin Rd*
- *East Wooroolin Rd*
- *Walkers Rd*
- *Old Esk North Rd (drainage work)*
- *Old Wondai Rd (north)*
- *McAllisters Rd*

Resheeting

- *Coverty Road (partially complete)*
- *Brooklands Pimpimbudgee Road (shoulder resheeting)*

Completed – July Work:

Grader maintenance/TC Debbie repairs

- Ushers Rd
- Woodalls Rd
- Nukku Rd
- Barrons Rd
- Meehans Rd
- Wilsons Rd
- Benair Rd
- Lawson Broad Rd
- Wolff Rd
- Denmarks Rd
- McIlhatton Rd (TC Debbie repairs)

Resheeting

- Phipps St East

Contract Work – July/August:

Rogers Drive roundabout - Kingaroy

- Earthworks generally complete
- Gravel pavement and concrete construction underway
- Construction of detour into Rogers Drive underway

RMPC

- 18/19 contract approved by TMR.
- Memerambi-Gordonbrook Rd shoulder grading underway.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.2 Roads & Drainage (R&D)

Officer's Reports

No Report.

5.3 Design & Technical Services (D&TS)

Officer's Reports

5.3.1 D&TS - 2528399 - Minutes of the Traffic Advisory Committee Meeting held on 12 June 2018

Officer's Recommendation

That Council endorse the attached minutes and recommendations of the Traffic Advisory Committee held on Tuesday 12 June 2018.

Resolution:

Moved Cr GA Jones, seconded Cr TW Fleischfresser.

That Council endorse the attached minutes and recommendations of the Traffic Advisory Committee held on Tuesday 12 June 2018.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.3.2 D&TS - 2528774 - Direction for the Kingaroy Revitalisation Project

Officer's Recommendation

That Council in relation to the Kingaroy Town Revitalisation Project:

1. Continue to undertake the preliminary design phase and schedule of quantities also extending the scope to include preliminary costings, taking into account feedback received during public consultation;
2. Remove the Kingaroy Revitalisation project from its 2018/19 capital budget and place the \$2 Million loan funds in a restricted cash reserve for the project; and
3. Review the future funding and staging of the project upon completion of the preliminary design phase.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

6. Portfolio - Community, Arts, Tourism and Health Services

6.1 Community, Arts, Tourism and Health Services Portfolio Report

Officer's Recommendation

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Resolution:

Moved Cr DA Potter, seconded Cr KA Duff.

That Cr Potter's Community, Arts, Tourism and Health Services Portfolio Report to Council be received.

Community:

South Burnett Libraries

Once again the South Burnett Libraries' school holiday activities were a big hit with over 200 children and adults attending the various sessions held across the region.

Recently, the Murgon Library was given a major makeover to facilitate the installation of new Workplace Health & Safety compliant shelving. An open layout and reshuffle of the existing collections has resulted in the creation of a welcoming space, which is now able to accommodate a variety of library programs and activities, including Rhyme Time, information talks and groups that meet at the library. If you're in Murgon, I encourage you to drop in and check it out!

The Kingaroy Library has teamed up with Centacare to raise awareness of the MS Read-a-thon and spread the word that reading can be fun! Participation is free and it is not necessary to have sponsors to take part in the challenge. Prizes will be awarded to the adult and child who read the most number of hours during the month of August!

Registration forms are available from Centacare in Kingaroy Street or the Kingaroy Library. This is a positive initiative for the whole community to get involved and experience the fun of reading!

Drop by the Kingaroy Library to check out the awesome three little piggies (and big bad wolf) display created especially for BaconFest. To help celebrate the festival and all things piggy, a very special story time at the Kingaroy Library on Saturday 25 August from 11.00am. Listen to piggy stories, sing piggy songs and make a piggy craft! This event is suitable for children aged 0-6 years.

To celebrate Seniors Week, which runs from 18 to 26 August, the Kingaroy Library will be hosting a variety of events and activities. On Monday 20 August at 10.30am craft demonstrations of hand applique, painting small discs for broaches and rug making will take place. Those interested are invited to move between the skills to gain hints and ask questions. Also, to help seniors keep active, an exercise class has been arranged on Friday 24 August at 10.00am. After a short talk on diet and the importance of keeping healthy the instructor will conduct an exercise class to show how to keep moving and be active.

Community Grants Program Round One (1) for 2018/19

The Community Grants Program Round One (1) is open for applications during this month. There is still time for local not-for-profit community organisations to consider projects or events they would like Council to support during 2018/19. Applications close 31 August and for information, application forms and contact details, please check out Council's website or give Council a call. I look forward to announcing the successful applications next month in my portfolio report.

4610 Partnerships for Kids

The next meeting of 4610 Partnership for Kids will be held on Thursday 16 August 2018 at 6.00pm in the Town Common Hall. Please contact me if you require further information as we are looking for community members.

Health

The RSPCA's statewide desexing initiative known as "Operation Wanted" has been provided again this year and finishes at the end of this month.

There is still time, but dog and cat owners need to act now to ensure that they are able to access the 20% discount on normal desexing prices at participating vets during the campaign. For more information and how to find our local participating vets please go to www.operationwanted.com.au.

Arts and Tourism Update:

South Burnett enjoyed a strong presence and good engagement at Regional Flavours Festival in Brisbane. Local tourism operators and Council experience strong attendance numbers out our stands with many selling out of stock during the weekend. The destination events Blackbutt Avocado Festival, Goomeri Pumpkin Festival and Kingaroy BaconFest were popular with the Brisbane crowd.

Approximately 1200 copies of the destination marketing publication “Let’s Go South Burnett” were distributed at Regional Flavours. This publication was also inserted into Thursday’s Sunshine Coast Daily 26 July and Saturday’s edition on 11 August. Feedback received on the publication is being received and collated for review.

South Burnett Unpacked 4 was held at the Wondai RSL this month. Early feedback from attendees is that it was a great, informative day. Feedback on destination marketing activity was captured with a survey distributed for all attendees to have their say.

Also early this month, a storytelling workshop for Visitor Information Centres was hosted in Kingaroy for VIC staff and volunteers. Volunteer representatives from Blackbutt, Nanango, Kingaroy and Wondai prepared a one (1) pager from their area that will be collated by Visit Queensland.

This weekend, destination events and icons will be promoted at the Fraser Coast Expo from 17 to 19 August.

Question on Notice from Cr Heit:

What support has Council given to the Goomeri Pumpkin Festival?

South Burnett Regional Council has not provided any direct financial support to the Goomeri Pumpkin Festival.

Goomeri Pumpkin Festival consistently attracts Tourism & Events Queensland funding. Goomeri Pumpkin Festival attracts higher attendance than any event within the South Burnett LGA. After the 2018 event, Murgon VIC completed a survey of accommodation operators in the South Burnett region which showed that operators in Murgon had a direct occupancy increase associated with Goomeri Pumpkin Festival. Murgon VIC recorded 12% of visitors in the days leading up to Goomeri Pumpkin Festival identifying that they were in the region for the event. Murgon and Wondai VIC had higher than usual visitor numbers for the week of Goomeri Pumpkin Festival.

Support provided to the Goomeri Pumpkin Festival is defined below:

Discover South Burnett Stand at Goomeri Pumpkin Festival

As in 2017, Discover South Burnett manned a stand at the 2018 Goomeri Pumpkin Festival, promoting regional tourism assets. The stand provided copies of the South Burnett Touring Guides and key brochures including the South Burnett Rail Trail, Two Dams One Destination and South Burnett Wine Trails. The stand included a children’s activity, being fishing for magnetic fish, which encouraged children to complete an activity while staff and volunteers manning the stand were able to talk with adults about regional tourism. The stand cost SBRC \$100. Direct information about visitors to the stand was not captured formally. A Pull-Up Banner of regional events was first used at the stand and this banner was able to establish conversations about events in the region, particularly the Waterhole Rocks event and its associated rock and roll dancing.

rEvents Academy

Goomeri Pumpkin Festival was the last event to sign up to the rEvents Academy supported by South Burnett Regional Council. Goomeri Pumpkin Festival was only signed up to the rEvents Academy after verbal consultation with Destination Gympie, identifying the opportunity as a rare ‘win’ for all parties. Goomeri Pumpkin Festival benefits through capability building of the Committee which is the core activity of the rEvents Academy. South Burnett Regional Council benefits through reduced direct cost to completion of the rEvents Academy Pilot Program by \$1,500 and regional marketing activity at no direct cost. Destination Gympie benefits through improved committee outcomes and regional marketing activity at no direct cost. rEvents Academy will complete the ten module program in December 2018.

Regional Flavours

The Destination Food Events (Bacon Fest, Blackbutt Avocado Festival and Goomeri Pumpkin Festival) were offered opportunity to create themed product for sale and volunteer at a shared stand at Regional Flavours. The stand at Regional Flavours is a free stand provided as part of Discover South Burnett's sponsorship of Regional Flavours and was only offered to the Destination Events after small food producers were not positioned to take up the opportunity in 2018. It is an ongoing intention to offer the free stand to small food producers.

Destination Marketing

The Destination Marketing mix is made up of Destination Icons (Bunya Mountains, Dams, Rail Trails and Wineries) and Destination Events (Burrandowan Races, Goomeri Pumpkin Festival, Bacon Fest, Blackbutt Avocado Festival, Heritage Country Muster and Waterhole Rocks). Pictures from these attractions are key features of regional advertising and promotion. Two pieces of marketing collateral that clearly identify the Destination Events, including Goomeri Pumpkin Festival, is the rEvents Academy window skin and the Destination Marketing Newspaper Insert. The rEvents Academy window skin was installed on the South Burnett Directions office in June 2018 at a cost of \$209. The Destination Marketing Newspaper Insert, 'Let's go' was published in July 2018 and includes a half page editorial (including pictures) of Goomeri Pumpkin Festival and copy of the rEvents Academy window skin on the back cover. 'Let's go' has a total cost of \$25,360 for 50,000 copies of the 20-page magazine style publication, with almost 30,000 copies of the publication delivered through the Sunshine Coast Daily newspaper.

Volunteers

Murgon VIC volunteers include representatives directly associated with Goomeri Pumpkin Festival. With the increased access and support provided to volunteers across the South Burnett region through the VICs, including the Volunteer Engagement BBQs and South Burnett Unpacked events, direct conversations about Goomeri Pumpkin Festival have been undertaken between volunteers and staff. These conversations have included the benefits of being involved in the rEvents Academy program, impacts of negative publicity on the volunteer event committee, success of the event, suggestions of professionals who might be able to support event development and encouragement/enthusiasm for the event generally, including its signature activity, the Great Pumpkin Roll.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7. Portfolio - Planning & Property

7.1 Planning and Property Portfolio Report

Officer's Recommendation

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Resolution:

Moved Cr TW Fleischfresser, seconded Cr RJ Frohloff.

That Cr Fleischfresser's Planning and Property Portfolio Report to Council be received.

Planning:

Coopers Gap Windfarm Construction Update

Construction of the wind farm access tracks and wind turbine foundations are progressing steadily according to plan, with over 50% of the access tracks and 30% of the foundations well underway.

These works will continue in the north westerly direction towards Diamondy in the coming months. Council issued operation works approvals for this work over the last couple of months.

At the Port of Brisbane, 38 sets of tower sections, nacelles, hubs and blades have been unloaded from ships and are currently stored in the laydown area at the port.

GE CATCON have been in close discussions with the Department Transport & Main Roads, Queensland Police Service and the Councils in the last few weeks to finalise the plan for the transport of the components from the port to the wind farm site. Given the size of the components, the difficulties in navigating around the bends at the Toowoomba range and the roadworks at Dalby, this has proven to be quite a complex task.

On 27 June, the first wind turbine base ring was delivered from the Port of Brisbane to the wind farm site. Deliveries of other wind turbine components such as the tower sections, nacelles, hubs and blades will commence in late August 2018.

Local Government Infrastructure Plan

Council has prepared a Local Government Infrastructure Plan (LGIP) as part of the South Burnett Regional Council Planning Scheme to plan for the coordinated, timely and effective delivery of infrastructure to support anticipated development growth over the next 10 to 15 years in the region.

Under changes made to the Sustainable Planning Act 2009 in mid-2014, a local government that wishes to levy charges or impose conditions about trunk infrastructure must include a compliant LGIP in their planning scheme that has been prepared in accordance with Statutory guidelines.

The draft LGIP will be forwarded to the State Government for a State Interest Check before releasing the draft LGIP for public comment later this year.

Once adopted LGIP will replace the current Priority Infrastructure Plan (PIP) included in Part 4 of the South Burnett Regional Council Planning Scheme.

Property:

Council Property Section has replaced the lint strainer at the Kingaroy Swimming Pool and will replace and commission the new pump in August. This is to ensure the filtration system and pump is running efficiently for the new pool season.

Contractors have installed new sub floor ventilation at the Kingaroy Art Gallery to reduce moisture levels and improve air flow under this building. The building has experienced termite outbreaks that are now receiving ongoing monitoring and treatment programs. Reducing the moisture levels and improving air flow will help eliminate suitable conditions for termites.

Property Section is working with Electrical Engineer to finalise the specifications for upgrading the electrical switch board at the Lady Bjelke-Petersen Community Hospital. Council has installed new water lines and increased the water flow to the theatre.

Property and IT Sections of Council are working together to conduct a pilot project on the use of drones for asset management. The drones will assist in photographing the roof condition, any defects and penetrations into the roof for example air condition units. The asset assessment of the roofs will assist Council with understanding maintenance requirements for the future. If the trial is successful, this could save Council time and money by reducing the need to hire elevated platforms to access roofs and reduce the number of roof anchor points to be installed. The pilot project will be conducted on Councils major buildings such as Administration Buildings, Halls, Visitor Information Centres and Depots.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8. Portfolio - Water, Waste Water, Waste Management, Sport & Recreation

8.1 Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report

Officer's Recommendation

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Resolution:

Moved Cr RJ Frohloff, seconded Cr DA Potter.

That Cr Frohloff's Water, Waste Water, Waste Management, Sport & Recreation Portfolio Report to Council be received.

Water and Waste Water:

The start of the new financial year has also brought about a number of new beginnings for the Water and Wastewater Portfolio. Our new Manager Water and Wastewater – Mr Tim Low will commence duties on Monday 20 August and we are eagerly awaiting his arrival.

The new financial year also brings about a new water year with announced allocations for the Barker Barambah and the Boyne – Tarong Systems at 100% for high priority water allocations for the 2018/19 water year, unfortunately the medium priority allocations for irrigators is not so positive with announced allocations to 10%. This ensures the short-term security of supply for the towns relying on these systems, but highlights that tougher times are just around the corner, with the forecast for an El-Nino year. Our team will be closely monitoring usage and dam levels and where necessary responding with recommendations for water restrictions.

The long term water supply security for our towns, businesses and other users is our number one priority and with the current Water Supply Security Assessment being undertaken by the Department of Natural Resources Mines and Energy along with the investment in the strategic planning being undertaken via the MIPP process, we will be in a much better position to clearly understand our future requirements to ensure the long term sustainability of our systems.

The last month has been a month of achievements within the Water and Wastewater Section. We have:

- Commenced the Deakin Crescent / Chester St Water Main replacement project, which is a great achievement when we consider it was only 3 months ago that the matter became urgent. This project was funded through savings in the Water and Wastewater operational budget in 2017/18, a credit to our team,*
- A second construction crew has been activated from within our current resources, to deliver the large program of water main replacement works more effectively,*
- Water meters identified during the last read requiring replacement have been completed*
- 8 of our Staff have completed confined space entry training, bringing us up to date with the current requirements and allowing the team to plan and undertake much needed maintenance works in safe working conditions,*
- released the reservoir roof and structure rehabilitation tenders for Mt Wooroolin, Orana and Scott St (Wondai) reservoirs.*
- Tenders for the Recycled Water plants closed and were assessed,*

- Completed the water and wastewater contribution to the LGIP process and reviewed outcomes,
- Kingaroy Nereda Wastewater Plant operator Andy Watson undertook his overseas visit and study tour, and came back with improved skills and knowledge of the system
- Key staff attended SWIMM “Local” training to improve our statutory reporting systems and efficiency

As can be seen the past month has been a productive period with many other less notable achievements happening daily and holds us in good stead moving forward. Our team is working with Aaron on the divisional review and actively implementing the various initiatives to enable us to work more efficiently and effectively.

Sport & Recreation:

Get out Get Active – Get on Your Bike (10 week cycling program along the South Burnett Rail Trail) commenced on the 28 July and is being conducted in Wondai, Murgon & Kingaroy by Christian Sutton Personal Trainer. As part of the grant funding Council has 15 bikes for use during this program. This is an initiative of the State Government – encouraging physical activity for women and girls.

Below is some feedback:

Hello. I just wanted to say that the 10 Bike Challenge organized by the Council and run by Christian Sutton is great. Christian is organized and is early with the bikes ready to go. He adjusts seats, makes sure all riders know what they are doing and is willing to assist. Nothing seems to be too much trouble for him. Thank-you to Christian! This is a great initiative. The rail trail is certainly an asset to our community and it is lovely to see people using different sections between the towns.

Carried 7/0

FOR VOTE - Councillors voted unanimously

9. Portfolio - Natural Resource Management, Parks and Indigenous Affairs

9.1 Natural Resource Management, Parks and Indigenous Affairs Portfolio Report

Officer's Recommendation

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Resolution:

Moved Cr KA Duff, seconded Cr TW Fleischfresser.

That Cr Duff's Natural Resource Management, Parks and Indigenous Affairs Portfolio Report to Council be received.

Natural Resource Management:

Feral Animal Management

Baiting Programs

Wild Dog & Pig Baiting Program dates are as followed:

Wondai

- 10 September 2018 – 8am to 10am – Melrose Road
- 10 September 2018 – 11.30am to 1pm – Wondai Clearing Dip – Bunya Hwy

Proston

- 11 September 2018 – 8.30am to 10.30am – Boondooma Tip
- 11 September 2018 – 12noon to 1.30pm – Proston Clearing Dip

Nanango

- 12 September 2018 – 8.30am to 10am – Mt Stanley Dip
- 12 September 2018 – 11am to 12 noon – Broadwater Access Road

Murgon

- 13 September 2018- 8.30am to 10am – Council Gravel reserve, McAlister Street

Cloyna

- 13 September 2018 – 11am to 12noon– Winderera Park Cnr Murgon-Gayndah Rd & Bishops Rd

Kingaroy

- 14 September 2018 – 8am to 10am – Hodges Road

Kumbia

- 14 September 2018 – 11am to 1.30pm – Bunya Mountains Road, Alice Creek

Ironpot

- 17 September 2018 – 9am to 11am – Chahpingah Dump – Ironpot Rd

Pamphlets have been posted to all rural landholders or are available at all South Burnett Regional Council Customer Service Centres.

Equipment Loan

- **Quick Spray Trailer**
 - Tingoora (Boxthorn)
 - Maidenwell (Mother of Millions)
 - Moondoona (Giant Rat Tail)
- **Splatter Gun**
 - Brooklands
 - Maidenwell
- **Noxious Weed Inspections**
 - **Mother of Millions** – Nanango, Murgon, Proston, Wondai, and roadside requests
 - **Giant Rats Tail Grass** - Blackbutt, Wooroonden, Manumbar
- **Rabbit Control**
 - **Rabbits injected** - Gordonbrook, Maidenwell, Inverlaw, and Crawford

Wandering Stock Management

Livestock call outs were undertaken in the following areas:

- Blackbutt
- Murgon
- Moffatdale
- Maidenwell
- Gordonbrook
- Ballogie

Saleyards

Sale Totals for the Month of July:

- July 03 –116 head
- July 17– 163 head

Parks & Gardens:

Kingaroy, Murgon, Wondai & Proston, Nanango & Blackbutt

The winter maintenance programs are in full swing with the following activities being undertaken across the region.

- *Extension to watering system in Blackbutt Cemetery*
- *New signage in Jubilee Park in Kingaroy*
- *General Park Maintenance*
- *Tree pruning and maintenance – customer requests and scheduled works*
- *Mulching of town gardens*
- *Town entrances mowed*
- *Weed Eating Programs*
- *Cemetery Maintenance*
- *Playground Maintenance*
- *General CSR's*

Dams

- *The implementation of RMS9+ upgrade has been completed. Both Boondooma and Yallakool web sites have the ability to take online bookings.*
- *Facebook site has been secured and is operational*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

10. Portfolio - Finance, ICT & Human Resources

10.1 Finance, ICT and Human Resources Portfolio Report

Officer's Recommendation

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That Cr Heit's Finance, ICT and Human Resources Portfolio Report to Council be received.

Financial Reports to 31 July 2018

Statement of Comprehensive Income

The financial reports presented to this meeting are as at 31 July 2018. Given that the Statement of Comprehensive Income for the first month of the new financial year it is difficult to report on trends and the reports are probably less reflective of actual performance until the first rate levy is run.

The numbers for the first six (6) monthly rate levy will be included in the August reports. For example:

- *Rates, Levies and Charges are showing a debit of \$538 due to reductions in valuations resulting from the recent processing of splits received from the Department of Natural Resources, Mines and Energy.*
- *Other Income is showing a result greater than might be expected due mainly to timing on the sale of scrap metal and fines issued for animal registrations.*

Debt Servicing Ratio, Operating Performance Ratio and Interest Coverage Ratio performance indicators are currently outside the recommended parameters and as indicated in the KPI report are primarily around the delay in receiving rates income for this year. Once rates are issued this will change.

Rates will be delivered around 21 August and as determined at last weeks' special council meeting the due date to pay rates and receive the discount has been extended to 7 November but we encourage ratepayers not to leave it to the last minute with the expenses of Christmas looming soon after.

Statement of Financial Position

In terms of the Statement of Financial Position, the numbers are again as at 31 July 2018. However if you compare some of the actual results with the budget estimates you will note some differences.

- *Cash and Cash Equivalents shows actual cash at the end of the month while the budget estimate is at 30 June 2019.*
- *The actual result for Borrowings in the Current and Non-Current Liabilities sections will be affected by the end of year reconciliations for the 2017/18 financial year while the budget estimates includes the 2018/19 proposed borrowing of \$4 million per Councils adopted Debt Policy. Those borrowings will be assessed later in the financial year.*

While Council will review the estimates in the Balance Sheet those numbers are more static and don't generally follow the trends as for the Statement of Comprehensive Income. Having said that Cash will always be influenced by the Rate Levies and expenditure in the intervening periods between each levy.

Capital Expenditure

The capital expenditure report is also included with the agenda today and again is reflective of one month of operations into the current financial year. The carry forward projects from the 2017/2018 financial year are also yet to be finalised. That list of projects will be included for approval in the agenda for the next General Meeting.

External Audit

Council has new external auditors this year in KPMG who have already visited and presented their proposed schedule for the audit and interim audit observations to the audit committee and are on site again Thursday and Friday this week. The external audit process is working well and the final audit will be released by October.

Human Resources

Recently renown presenter Simone De Hasse delivered a programme over three (3) days called 'Voice of a leader' for Council's female staff. This programme is a fantastic programme and the recipients felt it increased their self awareness, their communication skills and leadership capacity. A very worthwhile programme to develop our female staff.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ATTENDANCE:

General Manager Aaron Meehan left the meeting at 10.22am

10.2 Finance (F)

Officer's Reports

10.2.1 F - 2528743 - Monthly Financial Statements

Officer's Recommendation

That the Monthly Financial Report as at 31 July 2018 be received and noted.

Resolution:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the Monthly Financial Report as at 31 July 2018 be received and noted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11. Consideration of Notices of Motion

No Report.

12. Information Section (IS)

12.1 IS - 2521522 - List of Correspondence Pending Completion of Assessment Report

Officer's Recommendation

That the List of Correspondence Pending Completion of Assessment Report be received.

Resolution:

Moved Cr DA Potter, seconded Cr RJ Frohloff.

That the List of Correspondence Pending Completion of Assessment Report be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ATTENDANCE:

General Manager Aaron Meehan returned to the meeting at 10.23am

12.2 IS - 2528429 - Delegated Authority Report

Officer's Recommendation

That the Delegated Authority Report be received.

Resolution:

Moved Cr RJ Frohloff, seconded Cr KA Duff.

That the Delegated Authority Report be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12.3 IS - 2528944 - Monthly Capital Works Report

Officer's Recommendation

That the South Burnett Regional Council's Monthly Capital Works Report as at 31 July 2018 be received.

Resolution:

Moved Cr RLA Heit, seconded Cr KA Duff.

That the South Burnett Regional Council's Monthly Capital Works Report as at 31 July 2018 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12.4 IS - 2528824 - Works for Queensland (W4Q) Grant Project Report - Round Two

Officer's Recommendation

That the Works for Queensland (W4Q) Grant Project - Round 2 Report as at 31 July 2018 be received.

Resolution:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the Works for Queensland (W4Q) Grant Project - Round 2 Report as at 31 July 2018 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12.5 IS - 2528826 - Road Maintenance Expenditure Report

Officer's Recommendation

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 31 July 2018 be received.

Resolution:

Moved Cr GA Jones, seconded Cr DA Potter.

That the South Burnett Regional Council's Road Maintenance Expenditure Report as at 31 July 2018 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

ADJOURNMENT:

Motion:

Moved Cr RLA Heit, seconded Cr DA Potter.

That the meeting adjourn for twenty (20) minutes

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

RESUMPTION:

Motion:

Moved Cr DA Potter, seconded Cr RLA Heit.

That the meeting resume at 10:55am with attendance as previous to the adjournment

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CLOSED SESSION:

Motion:

Moved Cr RJ Frohloff, seconded Cr TW Fleischfresser.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(e) contracts proposed to be made by it, and Section 275(1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage of the Local Government Regulation 2012.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

OPEN COUNCIL:

Motion:

Moved Cr KA Duff, seconded Cr RLA Heit.

That the meeting resume in Open Council.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

Report:

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(e) *contracts proposed to be made by it*, and Section 275(1)(h) *other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage* of the Local Government Regulation 2012, Council considered matters concerning tenders and South Burnett Community Hospital Foundation Limited.

Motion:

Moved Cr TW Fleischfresser, seconded Cr DA Potter.

That the Mayor's report be received

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13. Confidential Section

13.1 CONF - 2528788 - Tender SBRC 17/18-27 - Lease of Kingaroy WJ Lang Swimming Pool

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(e) contracts proposed to be made by it

Recommendation

That Council:

- not accept any tender received in response to SBRC 17/18-27 for the lease of Kingaroy WJ Lang Swimming Pool.
- call for quotation for a pool manager for a 12-month term and negotiate a pool management agreement.

Resolution:

Moved Cr DA Potter, seconded Cr TW Fleischfresser.

That Council:

- *not accept any tender received in response to SBRC 17/18-27 for the lease of Kingaroy WJ Lang Swimming Pool.*
- *call for quotation for a pool manager for a 12-month term and delegate to the Chief Executive Officer to negotiate a pool management agreement.*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.2 CONF - 2528724 - Tender SBRC 17/18-26 Lease of Murgon Jubilee Swimming Pool

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council:

- not accept the tender received in response to SBRC 17/18-26 for the lease of Murgon Jubilee Swimming Pool.
- call for quotation for a pool manager for a 12-month term and negotiate a pool management agreement.

Resolution:

Moved Cr RJ Frohloff, seconded Cr RLA Heit.

That Council:

- *not accept the tender received in response to SBRC 17/18-26 for the lease of Murgon Jubilee Swimming Pool.*
- *call for quotation for a pool manager for a 12-month term and delegate authority to the Chief Executive Officer to negotiate a pool management agreement.*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.3 CONF - 2528820 - Tender SBRC 17/18-17 - Murgon and Wondai Recycled Water Facility

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council:

1. Not accept any tender submission under RFT SBRC 17/18 – 17 Murgon and Wondai Recycled Water Facilities, and that all tenderers be advised accordingly
2. The General Manager Infrastructure investigate alternative options for the provision of Class A water to Wondai and alternative options to supply the Murgon Recycled Water Supply Systems and report back to Council at a future meeting
3. That immediate action to reduce the current risks with the Recycled Water Supply Systems be implemented at both Wondai and Murgon

Resolution:

Moved Cr KA Duff, seconded Cr RLA Heit.

That:

1. *Council not accept any tender submission under RFT SBRC 17/18 – 17 Murgon and Wondai Recycled Water Facilities, and that all tenderers be advised accordingly*
2. *the Chief Executive Officer investigate alternative options for the provision of Class A water to Wondai and alternative options to supply the Murgon Recycled Water Supply Systems and report back to Council at the November General Meeting*
3. *immediate action to reduce the current risks with the Recycled Water Supply Systems be implemented at both Wondai and Murgon*

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

13.4 CONF - 2528723 - South Burnett Community Hospital Foundation Limited

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Recommendation

That the information report on South Burnett Community Hospital Foundation Limited be received

Resolution:

Moved Cr TW Fleischfresser, seconded Cr DA Potter.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 11.36am.

Confirmed before me this day of2018

..... **MAYOR**

