



Gates &/or Grids Transfer/Renewal of Permit

PRIVACY NOTICE: SOUTH BURNETT REGIONAL COUNCIL IS COLLECTING THE PERSONAL INFORMATION YOU SUPPLY ON THIS FORM FOR THE PURPOSE OF ASSESSING YOUR APPLICATION. YOUR PERSONAL DETAILS ARE HANDLED IN ACCORDANCE WITH THE INFORMATION PRIVACY ACT 2009 AND WILL NOT BE DISCLOSED TO ANY OTHER PERSON OR AGENCY EXTERNAL TO COUNCIL WITHOUT YOUR CONSENT, UNLESS REQUIRED OR AUTHORISED BY LAW.

The applicants responsibility for the Gate/Grid is in accordance with 'South Burnett Regional Council Local Law Policy No. 3 (Gates and Grids) which is attached as Appendix A

☐ **Must be attached with this Application:**

Public Liability Insurance of \$10,000,000 minimum against claims for personal injury and/or property damage resulting from the installation or use of the gate *must be presented to Council* and will be maintained for the period of the permit

CONTENTS OF THIS APPLICATION

1. Application for renewal or transfer of a Permit
2. Indemnity Statement – signed by applicant (*Only required upon the 5 year renewal*)
3. Appendix A – Local Law Policy No. 3
4. Appendix B – SBRC Standard Drawing 97

Permits are valid for 5 years, however it is a requirement to provide a Cover Note/Letter on an annual basis indicating that insurance coverage is current and that maintenance has been maintained on the gate/grid/signage.

This application can be lodged at any of the South Burnett Regional Council Offices

– *Attention: Support Officer, Department Infrastructure, Roads and Drainage*

For any enquiries contact –

Attention	Support Officer, Infrastructure – Roads & Drainage		
Location	South Burnett Regional Council, Nanango Office, 48 Drayton Street, Nanango. QLD. 4615	South Burnett Regional Council PO Box 336 Kingaroy. QLD. 4610	
Telephone	07 4189 9100	Email Address	info@southburnett.qld.gov.au

Part 1 – APPLICATION FOR RENEWAL OR TRANSFER OF A PERMIT

1. Applicants Details

	PERMIT NUMBER		Date of original issue	
Current owner				
Address				
Application for (please tick appropriate box)	Gate <input type="checkbox"/>	Grid <input type="checkbox"/>	Renewal <input type="checkbox"/>	Transfer of title <input type="checkbox"/>
New owner				
Address				
Location of Gate &/or Grid				
Road name & Locality		Distance from nearest cross road	km	
Boundary of Lot Number		Plan		
Further details				

2. Insurance

Attach a copy of the Certificate of currency confirming Public Liability Insurance in the sum of \$10 million

YES ☐ NO ☐ If no, explain _____

3. Maintenance

Is the gate and/or grid in a satisfactory structural condition? YES ☐ NO ☐

Is the existing signage in accordance with SBRC Standard Drawing 97?
YES ☐ NO ☐

.....
(Signature of Authorised Applicant/s)

4. SBRC – Office Use Only

Inspection	Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>	Council	Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>
Application Fee required	(only required on the 5 year renewal of Permit)	Job Code	
Date Paid		Receipt No.	

INDEMNITY STATEMENT

I/We:

of:

certify that I am/we are the registered proprietors and owners of land described as

.....

.....

In consideration of South Burnett Regional Council issuing gate/grid Permit No.....

to me/us, I/we hereby indemnify the South Burnett Regional Council against any claim, action

or process for damage or injury, or any claim which may arise from the gate/grid situated at

(full name of street/road).....

.....

Dated this:..... day of..... 20.....

.....
(Signature of Authorised Applicant/s)

.....
(Signature of Authorised Applicant/s)

.....
(Signature of Witness)

Local Law Policy No. 3 (Gates and Grids)

PART 1 - PRELIMINARY

Citation

1. This local law policy may be cited as the Nanango Shire Council Local Law Policy No. 3 (Gates and Grids).

Objects

2. The objects of this local law policy are to provide detailed information called upon by Local Law No. 3 (Gates and Grids) to regulate gates and grids across public roads to ensure that they do not interfere with either -
 - (a) the safe movement of pedestrians and vehicles; and/or
 - (b) the proper maintenance of the public road.

PART 2 - PERMITS

Power to require permit (Local Law No. 3, s4)

3. For the purposes of section 4 of the local law, an application for a permit must include, or be accompanied by, the following information:-
 - (1) A plan detailing the design of the proposed gate or grid, including its dimensions, alignments and structural elements.
 - (2) A plan identifying the location within the public road of the proposed gate or grid.
 - (3) Details of all warning or similar signage proposed or required (by the local law or this local law policy) to be erected.

Conditions of permit (Local Law No. 3, s5)

4. For the purposes of section 5 of the local law, the conditions that will ordinarily be imposed on a permit are:-
 - (1) The gate or grid must be constructed to the local government's satisfaction and in accordance with any standard plans and specifications which the local government may develop or adopt from time to time.
 - (2) Construction of the gate or grid must be as detailed in the application or as detailed by the local government.
 - (3) The holder of the permit must ensure unrestricted movement of traffic along the road during construction and installation of the gate or grid and must take all precautions as specified by the local government to prevent or minimise obstruction to traffic or risk of personal injury or damage to property.
 - (4) The holder of the permit must keep the gate or grid in good and sufficient repair.
 - (5) The holder of the permit must maintain the road, for a distance of 5 metres on each side of the gate or grid, in good and sufficient repair so that traffic is not impeded or obstructed and to prevent or minimise the risk of personal injury or damage to property.
 - (6) The holder of the permit must provide and maintain any signage associated with the gate

or grid as directed by the local government.

(7) The holder of the permit must destroy any noxious plants or weeds within the maintained area of the gate or grid (as described in this section).

(8) The gate or grid is to be signposted and such signs are to be maintained in compliance with such plans, specifications and guidelines specified and notified by the Chief Executive Officer from time to time.

(9) The holder of a permit must pay to the local government:-

- (a) inspection fees as prescribed by the local government; and
- (b) public liability insurance costs incurred by the local government relative to the gate or grid the subject of the permit.

Appendix B – SBRC Standard Drawing 97

