



GATES AND/OR GRIDS APPLICATION KIT

PRIVACY NOTICE: SOUTH BURNETT REGIONAL COUNCIL IS COLLECTING THE PERSONAL INFORMATION YOU SUPPLY ON THIS FORM FOR THE PURPOSE OF ASSESSING YOUR APPLICATION. YOUR PERSONAL DETAILS ARE HANDLED IN ACCORDANCE WITH THE INFORMATION PRIVACY ACT 2009 AND WILL NOT BE DISCLOSED TO ANY OTHER PERSON OR AGENCY EXTERNAL TO COUNCIL WITHOUT YOUR CONSENT, UNLESS REQUIRED OR AUTHORISED BY LAW.

This application is in accordance with 'Nanango Shire Council Local Law No. 3 (Gates and Grids). The Policy is attached as Appendix A

Before Lodging Application

- a) Applicant to be aware that Council may approve or refuse the application.
- b) **No work** is to be done within the road reserve prior to Council's decision.

CONTENTS OF THIS APPLICATION

1. Consent of Adjoining Landholders – Signed consent must be given by the affected landholders
2. Gates and/or Grids Application – To be included with application:
 - ☐ A plan detailing the design of the proposed gate or grid including dimensions, alignments & structural elements.
 - ☐ A plan identifying the location within the public road of the proposed gate or grid.
 - ☐ Details of signage as per Appendix C.
 - ☐ Advertising if required
3. Indemnity Statement – signed by applicant indemnifying the Council
4. Appendix A – Local Law Policy No. 3
5. Appendix B – Example of Public Notice Advertisement
6. Appendix C – SBRC Standard Drawing – Gates and/or Grids Signage
7. Once approval has been granted by Council, Public Liability Insurance of \$10,000,000 minimum against claims for personal injury and/or property damage resulting from the installation or use of the gate *must be presented to Council* and will be maintained for the period of the permit.
8. Permits are valid for 5 years and will be up for renewal on a yearly basis where you are required to provide a Cover Note/Letter indicating that insurance coverage is current and advise that maintenance is being maintained on the gate/grid/signage.
9. Applicant – If the Gate/Grid is removed for any reason, the holder of the approval must pay for the removal, including restoration of the road to the same standard as the adjoining road at the time of removal.
10. Applications can be lodged at any of the South Burnett Regional Council Offices
 - *Attention Support Officer, Department Infrastructure, Roads and Drainage*
11. For any enquiries contact –

Attention	Support Officer, Infrastructure – Roads & Drainage		
Location	South Burnett Regional Council, Nanango Office, 48 Drayton Street, Nanango. QLD. 4615		South Burnett Regional Council PO Box 336 Kingaroy. QLD. 4610
Telephone	07 4189 9100	Email Address	info@southburnett.qld.gov.au

Part 1 – CONSENT OF ADJOINING LANDHOLDER/S

1. Landholders name
2. Insert name of road
3. Insert Locality
4. Insert kilometres from nearest cross road
5. Insert name of cross road
6. Applicants name

I, (1)_____ as the landholder of land adjoining the proposed Gate and/or
Grid though (2)_____ (3)_____ at a
distance of (4) _____ km from the nearest cross road (5)_____ on the
boundary of Lot _____ Plan _____ hereby consent to the erection of this
Gate and/or Grid by (6)_____.

	Property Owner 1	Property Owner 2
Name/s		
Property Address		
Postal Address		
Locality		
Lot & RP		
Signature		
Date		
	Property Owner 3	Property Owner 4
Name/s		
Property Address		
Postal Address		
Locality		
Lot & RP		
Signature		
Date		

Part 2 – APPLICATION FOR NEW PERMIT

1. Applicants Details

Name	
Address	
Application for (please tick appropriate box)	Gate <input type="checkbox"/> Grid <input type="checkbox"/>
Reason for the application	
Location of proposed Gate &/or Grid	(Road Name)_____ at a distance of _____ km from nearest cross road _____ on the boundary of Lot Number _____ Plan _____

2. Conditions of Applications –

This application is to be accompanied by the following:

- ☐ A plan detailing the design of the proposed gate or grid including dimensions, alignments and structural elements.
- ☐ A plan identifying the location within the public road of the proposed gate or grid.
- ☐ Details of all warning or similar signage proposed or required to be erected as per SBRC Standard Drawing (appendix C).
- ☐ Consent from adjoining landowners.

3. Does this Application require advertising?

- a) Yes ☐ - Name of Newspaper _____
Date of Advertisement _____
- b) No ☐

4. I/We agree that if this application is approved, the Gate or Grid is to be constructed as per Council's Local Law Policy (Appendix A). If the property is sold, the conditions of the Permit transfer to the new landowners.

.....
(Signature of Authorised Applicant/s)

5. SBRC – Office Use Only

Inspection	Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>	Council	Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>
Application Fee required		Job Code	
Date Paid		Receipt No.	
Permit No.			

Part 4 – INDEMNITY STATEMENT

INDEMNITY STATEMENT

I/We:

of:

certify that I am/we are the registered proprietors and owners of land described as

.....

.....

In consideration of South Burnett Regional Council issuing gate/grid Permit No.....

to me/us, I/we hereby indemnify the South Burnett Regional Council against any claim, action

or process for damage or injury, or any claim which may arise from the gate/grid situated at

(full name of street/road).....

.....

Dated this:..... day of..... 20.....

.....
(Signature of Authorised Applicant/s)

.....
(Signature of Authorised Applicant/s)

.....
(Signature of Witness)

Local Law Policy No. 3 (Gates and Grids)

PART 1 - PRELIMINARY

Citation

1. This local law policy may be cited as the Nanango Shire Council Local Law Policy No. 3 (Gates and Grids).

Objects

2. The objects of this local law policy are to provide detailed information called upon by Local Law No. 3 (Gates and Grids) to regulate gates and grids across public roads to ensure that they do not interfere with either -
 - (a) the safe movement of pedestrians and vehicles; and/or
 - (b) the proper maintenance of the public road.

PART 2 - PERMITS

Power to require permit (Local Law No. 3, s4)

3. For the purposes of section 4 of the local law, an application for a permit must include, or be accompanied by, the following information:-
 - (1) A plan detailing the design of the proposed gate or grid, including its dimensions, alignments and structural elements.
 - (2) A plan identifying the location within the public road of the proposed gate or grid.
 - (3) Details of all warning or similar signage proposed or required (by the local law or this local law policy) to be erected.

Conditions of permit (Local Law No. 3, s5)

4. For the purposes of section 5 of the local law, the conditions that will ordinarily be imposed on a permit are:-
 - (1) The gate or grid must be constructed to the local government's satisfaction and in accordance with any standard plans and specifications which the local government may develop or adopt from time to time.
 - (2) Construction of the gate or grid must be as detailed in the application or as detailed by the local government.
 - (3) The holder of the permit must ensure unrestricted movement of traffic along the road during construction and installation of the gate or grid and must take all precautions as specified by the local government to prevent or minimise obstruction to traffic or risk of personal injury or damage to property.
 - (4) The holder of the permit must keep the gate or grid in good and sufficient repair.
 - (5) The holder of the permit must maintain the road, for a distance of 5 metres on each side of the gate or grid, in good and sufficient repair so that traffic is not impeded or obstructed and to prevent or minimise the risk of personal injury or damage to property.

(6) The holder of the permit must provide and maintain any signage associated with the gate or grid as directed by the local government.

(7) The holder of the permit must destroy any noxious plants or weeds within the maintained area of the gate or grid (as described in this section).

(8) The gate or grid is to be signposted and such signs are to be maintained in compliance with such plans, specifications and guidelines specified and notified by the Chief Executive Officer from time to time.

(9) The holder of a permit must pay to the local government:-

- (a) inspection fees as prescribed by the local government; and
- (b) public liability insurance costs incurred by the local government relative to the gate or grid the subject of the permit.

APPENDIX B – Example of Public Notice Advertisement

SOUTH BURNETT REGIONAL COUNCIL

Application for Licensed Gate

Application has been made by Mr (insert name) to install a licensed gate across (insert road) Road on Lot and plan in Parish.

The application is open for inspection at the South Burnett Regional Council, 48 Drayton Street, Nanango and any person may lodge an objection to the granting of the license by lodging a written submission and stating the grounds of objection.

Objections should be addressed to the Chief Executive Officer, P.O. Box 336, Kingaroy QLD 4610 and be received on or before (date).

APPENDIX C – SBRC Standard Drawing – Gates and/or Grids Signage

