

Application to Pay Rates by Instalments

PRIVACY NOTICE: SOUTH BURNETT REGIONAL COUNCIL IS COLLECTING YOUR PERSONAL INFORMATION FOR THE PURPOSE OF PROCESSING THIS FORM. COUNCIL WILL RETAIN THESE DETAILS FOR THE PURPOSE OF CONTACTING YOU WITH REGARDS TO ANY COUNCIL RELATED MATTERS. YOUR PERSONAL DETAILS ARE HANDLED IN ACCORDANCE WITH THE *INFORMATION PRIVACY ACT 2009* AND WILL BE USED FOR THE PURPOSES OF RESPONDING TO YOU AND WILL NOT BE DISCLOSED TO ANY OTHER PERSON OR AGENCY EXTERNAL TO COUNCIL WITHOUT YOUR CONSENT, UNLESS REQUIRED OR AUTHORISED BY LAW.

Section 1 – Applicant(s) Details

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|----------------------------|--|
| Name of Applicant/s | |
| Postal Address | |
| Telephone Number | |
| Email Address | |

Section 2 – Property Details

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|---|---------------------|-----------------|----------|
| Property Address (Details can be found on your Rate Notice) | Property ID Number: | | |
| | Assessment Number: | | |
| | Ratepayer Name/s: | | |
| | Number/Street | | |
| | Locality/Town | State | Postcode |
| Property Description | Lot No. | Registered Plan | |

Section 3 – Payment Details

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|--|--|
| | Payment commencement date: Amount to be paid (please circle payment frequency) weekly fortnightly monthly \$..... Other: \$..... |
|--|--|

Declaration

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|-----------------------------|--|
| Applicants Signature | If, due to unforeseen circumstance, I cannot keep to this commitment, I will immediately contact Council. Signed:.....Date: |
| Office Use Only | Current Balance O/s \$ Rates Officer: |

NOTE TO RATEPAYERS MAKING A RATE ARRANGEMENT TO PAY OFF OVERDUE RATES BY INSTALLMENTS

Council is normally willing to accept any offer to pay rates off by instalments as long as the proposed regular payments are maintained, and they will clear the outstanding rates before the end of December or June following the issue of the relevant rate notice.

Ratepayers are reminded that the prompt payment discount (payment within the thirty (30) discount period) is forfeited. Under the provisions of the Local Government Act, outstanding rates will accrue daily compound interest at 11% per annum (charged monthly) until paid in full, or until a rate arrangement application is submitted and approved. Therefore, it is your interest to clear the debt as quickly as possible.

However, provided that you maintain regular payments at the agreed times, *INTEREST WILL NOT BE CHARGED!*

Council does not issue “reminders” to ratepayers to advise when the next part payment is due. It is your responsibility to make sure your part payment is made on time. If a part payment is not received as promised, Council will send you a letter seeking an explanation as to why your payment was not made together with a request for the immediate payment of the “missed” part payment.

**N.B. * INTEREST CHARGES WILL RESTART FROM THE DAY AFTER YOUR PART PAYMENT WAS DUE.*

If you are unable to make a payment at any time, or your circumstances change, please contact the Rates Department immediately, so that alternative arrangements for payment can be made.

If three (3) consecutive payments are missed, then Council will CANCEL the arrangement and may commence recovery action IMMEDIATELY to collect the outstanding rates.

HOW CAN I PAY MY PART PAYMENTS?

Pay in Person

At any South Burnett Regional Council Office
(between 8.30am and 4.30pm Monday
to Friday) EFTPOS AVAILABLE

Pay by Credit Card over the Phone. Phone
13 18 16 and follow the prompts. Payments
can be made with Mastercard or Visa

Payment by Mail

Forward your cheque or money order made
payable to South Burnett Regional Council to
PO BOX 336, KINGAROY QLD 4610

Telephone & Internet Banking – B-Pay
Contact your bank, credit union or building
society to make this payment from your
cheque, savings or credit card account

Australia Post Payment – Post Billpay

Pay in person at any post office. (Must have
original rate notice).

Centrepay – A free service for Centrelink
customers to pay bills as regular deductions
from their Centrelink payments. Minimum
payments apply. Subject to Council
approval. Contact Rates Department or
Centrelink for more information.

Interest – As stated above, provided that you continue to make your part payments as promised, Interest **WILL NOT BE CHARGED**. However, if you fail to make a payment as promised, interest charges recommence from the day after the part payment was due.
